2020

OLAC NEWSLETTER

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THE OLAC NEWSLETTER

Material for publication in the OLAC Newsletter should be sent to the appropriate editor. Persons wishing to review books should contact Richard Leigh and indicate their special interests and qualifications. For AV cataloging questions, contact Jay Weitz. Articles should be submitted in electronic form, using standard word-processing software, and consistent in length and style with other items published in the Newsletter. For further guidance, please check the OLAC Newsletter Editorial Stylesheet. Persons wishing to nominate themselves or other OLAC members for *In the Spotlight* should contact Lisa Romano.

From the Editor

Laura Kane McElfresh

Hello OLAC Members, and special greetings to the 30+ newcomers among us! I am honored to join you as the new OLAC Newsletter editor and deeply grateful to outgoing editor Marcia Barrett for all her assistance as I learn the ropes. It has been great meeting all our regular contributors and columnists, and I am pleased to be working with you all. This is the first issue of the *Newsletter* to be published via our Membership Portal. As OLAC works to establish special benefits for our members, the Membership Portal will provide immediate access to content including conference and workshop materials, videos, and the *OLAC Newsletter*, with archived content remaining freely available to all.

In this issue we are gearing up for the 2020 OLAC Conference and our organization's 40th birthday! We have conference reports from ALA Annual and from the OLAC Virtual Membership Meeting, as well as a Conference Update from our Conference Planning Committee Co-Chairs. In a nod to OLAC's history and reflection on our origins, we have the OLAC Articles of Incorporation here as well. Thank you to the CPC for your hard work in migrating the Conference from a physical to an online format. I can't wait to see everyone there!

Contents

From the President

Kristi Bergland

I am delighted and honored to be serving as OLAC President for 2020-2021. I am fortunate to be taking the reins from Thomas Whittaker (Indiana University), whose calm and steady leadership led us through the struggles of transitioning from an in-person to an online conference. Thomas will continue on the Board as Immediate Past President. I also thank outgoing Past President Mary Huismann (St. Olaf College) for all her contributions.

I would like to extend my thanks to Jessica Schomberg (Minnesota State University, Mankato) for their service as CAPC Chair and to Marcia Barrett (University of California, Santa Cruz) for her service as Newsletter Editor-in-chief.

Please join me in welcoming the following incoming Board members: Vice President/President Elect Emily Creo (Four County Library System, Vestal NY), CAPC Co-Chairs Alex Whelan (Columbia University) and Nariné Bournoutian (Columbia University), and Newsletter Editor Laura Kane McElfresh (University of Minnesota). I am delighted to be able to work closely with each of them.

A very special thanks to conference planning chairs Hayley Moreno (OCLC), Bryan Baldus (OCLC), and Autumn Faulkner (Michigan State University) and the conference planning committees for their hard work in preparing an enriching and accessible conference program for us, and for their hard work in converting the conference from an in-person to a fully online event in a very short period of time. We are all looking forward to the learning, sharing, and celebrating that will take place next month!

The MOUG/OLAC Screencast Collaboration Task Force has produced three very useful videos now available on the OLAC/MOUG YouTube channel. One important takeaway for me from Damian Iseminger's video is a reminder to all of us that we are doing the best we can in these extraordinary times. We are humans first, in addition to our roles as family members, teachers, students, activists, catalogers, and all the other things we do. We will be dealing with the economic and emotional consequences of the COVID-19 pandemic for years to come. I am especially grateful to be a part of the OLAC during these uncertain times, where we can provide a community of support and information exchange. I encourage all OLAC members to actively participate in our community by running for an Executive Board position, volunteering as an associate or full member of CAPC, or volunteering for committees or task force work that comes up. I am looking forward to an exciting year ahead for OLAC and, once again, I am pleased to be serving as your president. Please do not hesitate to contact me (bergl007@umn.edu) with any suggestions, questions, or concerns.

From the Secretary

Nicole Smeltekop

OLAC Executive Board Meeting
via Google Hangouts
June 8, 2020
1:00-3:00 EDT

Present: Thomas Whittaker, Kristi Bergland, Jennifer Eustis, Nicole Smeltekop, Marcia Barrett, Ann Kardos, Jeremy Myntti, Mary Huismann

Officer Reports

- President (Thomas Whittaker)
  - Shared Board digital files have been moved to the olacassociation Google account. If you had problems accessing anything, please let Thomas know.
  - Appointment letters have been sent out for CAPC Members/Associate Members and OLAC Representative to the Subject Analysis Committee.
- Vice President/President-Elect (Kristi Bergland)
  - The Conference Planning Committee is now focused on shifting the OLAC conference to an online conference.
- Treasurer (Jennifer Eustis)
  - Same report as newsletter. Membership is decreasing and expenses are increasing.
  - We are able to pay the one-time fee for cancelling the 2020 in person conference. Jennifer will work with Hayley on an online conference budget.
- Secretary (Nicole Smeltekop)
  - Minutes are in the newsletter.
- Outreach/Advocacy (Ann Kardos)
  - Focused on gathering ideas to increase membership and promote the virtual conference.
- Newsletter Editor (Marcia Barrett)
  - The June newsletter is set to go out once the conference update is ready.
- CAPC (Jessica Schomberg)
  - No report.

Committee Reports

- Website Steering Committee (Matt Burrell)
  - Report submitted. Video game vocabulary is the most used portion of the website. Numbers on website visits have stayed pretty consistent, so adding some information about membership may be helpful in recruiting members.
- Election Committee (Jeremy Myntti)
  - The Election Committee's work is complete. Thanks to everyone who was on the ballot and welcome to Emily Creo. Nicole Smeltekop will continue her service as secretary. With this, Jeremy's service on the OLAC board is concluded.
- Nancy B. Olson Award (Mary Huismann)
  - Mary updated the board on the number of applications. We usually give the award at the ALA Annual OLAC membership meeting, but we could do it at either an upcoming virtual membership meeting or the virtual fall conference.
  - Suggestion for a video or photograph award for social media/outreach and interviewing the winner for the newsletter.
- OLAC Research Grant (Kristi Bergland)
  - No report. Forming a task group to assess if the research grant is still a priority.

Old Business/New Business/Discussion

- Conference 2020 Update (Thomas Whittaker)
  - Thomas will let the hotel know we will pay the cancellation fee and formally cancel the in-person conference.
- Virtual Membership Meeting
  - The board discussed the logistics of holding a virtual membership meeting. Decided to have participants pre-register. We can also include a password.
  - CAPC is scheduled for June 26 1-3 pm.
  - Membership meeting will be June 29th from 3-4 p.m EST.
  - Present Nancy B. Olson Award
    - Due to the lockdown, Mary has been waiting for engraving shops to open up. If the plaque is not completed by our virtual membership meeting, we could present it at the fall membership meeting instead.
  - New Committees
    - Thomas will put out a call to form the Elections Committee and the Awards Committee. He will ask for volunteers at the membership meeting.
  - Passing of the gavel will be handled virtually.
  - Suggestion to record the membership meeting to potentially reach more people.
- Upcoming Board vacancies

- We currently have vacancies for both the CAPC Chair and Newsletter Editor. Calls have gone out to the OLAC listserv.
    - Suggestion to remove in-person attendance requirement to meetings in responsibilities. The bylaws require attendance for at least some terms (e.g., CAPC interns). "Attends ALA meetings and OLAC conferences." Suggestion to clarify that attendance can be in-person or virtual.
- New Task Forces/Working Groups
    - Membership/Outreach (see Ann's email of 5/27)
        - Ideas for better outreach for OLAC and perhaps revamp website. Current ideas include diversifying membership levels and the cost of membership. There may also be ways to better use Wild Apricot.
- Research Grant
    - Task force to look at the research grant.
    - Kristi, Emily, Thomas will look at re-envisioning the Research Grant.
- Conference scholarship.
    - There will still be costs, so we will continue to offer a conference scholarship for the 2020 conference. It will cover registration. An option would be to increase the number of scholarships awarded this year.
- Video Game Vocabulary
    - Still on Thomas's to-do list to form a committee.
- By-laws and Handbook updates needed.
    - Nicole will add approved language to Article I of By-laws
    - We need to amend By-laws Article IX (replace "interns" with "associate members"). This will need to be voted on by the membership.
    - Nicole will update the handbook to incorporate the following:
        - Update CAPC section to include OLAC Rep to SAC/intern language
            - Update liaison section to include OLAC Rep to SAC
            - Update Nancy B. Olson Award list of recipients
            - Update Stipends/Fees (additionally include OLAC Rep to SAC)
                - We need to look at some of our policies and how they may change with allowing virtual attendance. Additionally, some positions receive stipends while others do not. This would be a good discussion topic for a future meeting.

Adjourned at 2:38.

OLAC Virtual Membership Meeting
via Zoom
June 29, 2020
3:00-4:00 PM EDT

Present: Thomas Whittaker, Kristi Bergland, Mary Huismann, Jennifer Eustis, Nicole Smeltekop, Ann Kardos, Karen Anerson, Allison Bailund, Bryan Baldus, Pat Ballard, Marcia Barrett, Anne Bittner, Rebecca Belford, Matt Burrell, Lloyd Chittenden, Matthew Cordell, Cassie Domek, Bruce Evans, Edna Foxhall, Rob Freeborn, Jen Froetschel, Fang Gao, Rosemary Groenwald, Richard Guajardo, Michelle Hahn, Sarah Hovde, Sarah Kaminski, Mariko Kershaw, Mary S. Konkel, Morris Levy, Cathy Lutz, Alan Mark, Sarah Marrin, Laura Kane McElfresh, Julie Moore, Hayley Moreno, Jeremy Myntti, Nara Newcomer, Rita Nuxoll, Stacey Penney, Treshani Perera, Jeanne Piascik, Marie Pier-Lyonnais, Heather Pretty, Peter Rolla, Lisa Romano, Deborah Ryszka, Jessica Schomberg, Sara Scodius, Amanda Scott, Asaka Shiba, Debra Spidal, Linh Uong, Cheryl Wegner, Jay Weitz, Bob Wolverton

Welcome and Introductions

- Thomas welcomed everyone to the meeting and introduced the board members.

Announcements

- OLAC 2020 conference
  - Based on the feedback from the membership survey, we decided to cancel the in-person conference and hold a virtual conference. Thanks to everyone who filled out the survey.
- Election Results (Jeremy Myntti)
  - Emily Creo was elected as OLAC Vice-President/President-Elect. Nicole Smeltekop was elected for a second term as OLAC Secretary.
  - The change in bylaws to include the acronym "OLAC" was approved.
  - Thanks to the election committee and other candidates who put their names forward and to everyone who participated in the election.
- Nancy B. Olson Award (Mary Huismann)
  - The award will be presented at the October meeting at the OLAC conference. Thanks to the committee members for their service.

Officer Reports

- President's Report (Thomas Whittaker)
  - In addition to the elections of Emily and Nicole, we have some new board appointments. The board has appointed Laura McElfresh as the newsletter editor in chief. We have reappointed Matt Burrell for a 2-year appointment as web developer. We also now have representation to SAC and our first representative is Rosemary Groenwald.
  - Thanks to the board members who are cycling off this year. Jeremy Myntti is completing his tenure as are Marcia Barrett and Jessica Schomberg.
  - We have an opening for CAPC chair beginning immediately. If you have interest, please contact Thomas or a member of the board.
  - The elections committee is currently taking new members. If you are interested, please reach out to Mary Huismann.
  - The awards committee will be chaired by Thomas Whittaker. If you are interested, please contact Thomas.
- Vice President's Report (Kristi Bergland)
  - No report.
- Secretary's Report (Nicole Smeltekop)
  - The March 2020 board meeting minutes and the minutes for the two special board meetings in May 2020 appeared in the June newsletter.
  - The March newsletter includes the November 2019 board meeting, and the ALA Midwinter meeting minutes for the membership meeting, board meeting, and CAPC meeting.
- Treasurer's Report (Jennifer Eustis)
  - The newest report was in the latest June newsletter. We have 199 individual members and 29 institutional members. The membership is dropping significantly. Our checking account has $16, 162.13. The hotel cancelation fee has yet to clear.
  - Thanks to the work of Thomas and Kristi, we reduced the hotel cancellation fee to $5700.
  - Jennifer would like to look into creating a savings account and would like to review the levels of membership (e.g., students, those with financial strains). She would also like to look at expenses, particularly with income coming down.
  - Jennifer will be revamping the membership portal.
- Outreach/Advocacy Coordinator's Report (Ann Kardos)
  - Ann is having difficulty accessing the Facebook login, so Facebook postings have been on hiatus.
- Newsletter Editor's Report (Marcia Barrett)
  - The June issue is on the OLAC website.

- CAPC Report (Jessica Schomberg)
  - We are still looking for a new chair.
  - The Joint MLA/OLAC Single Use Media Best Practices Task Force is making progress. This group is chaired by Bruce Evans.
  - CAPC met last Friday afternoon. Minutes will appear in the next newsletter.

Updates

- OLAC 2020 Conference (Hayley Moreno & Bryan Baldus)
  - The committee received 146 responses to the conference survey. A large number of participants said they would not be able to attend the conference in-person or would have difficulty doing so. We decided to go entirely virtual and the board was able to negotiate the cancellation fee to make cancellation possible.
  - The conference planning committee is working on scheduling and registration model. The conference will be held the same week as originally scheduled (October 14-16), but will not go through Saturday. We will be having poster proposals available on the conference website.
  - We have a goal to make it as interactive as possible. We are currently looking at the registration rates. We want to be fair, while also covering the cancellation fees.
  - Registration for the conference will open in August.
  - If you have questions, please email the committee at: 2020olac@gmail.com or use the contact form on the conference website.
  - The conference website is available at: https://olacinc.org/2020conference/program
- Website Steering Committee (Matt Burrell)
  - Thank you to the new members of the committee.
  - The highlights of the website should be reaching new members and promoting the newsletter. Another large number of views on the website comes from our training materials.
  - Page views have remained consistent, even though membership has dropped. New users for the website rose about 7.9%
  - We added a section on the main website encouraging visitors to become members.
- OCLC Update (Jay Weitz)
  - See OCLC update.
- OLAC-MOUG Liaison (Autumn Faulkner)
  - Report will be distributed to the OLAC-L listserv in July or August.
- MOUG-OLAC Collaboration Screencast Task Force (Nara Newcomer)

- Started Fall of 2019. OLAC/MOUG met together in Kansas City. We were going to recruit presenters in early March. Rahni Kennedy and Jay Weitz suggested the committee focus on remote TS work. We have three presenters. They will be released in July of 2020. The topics and presenters are:
  - Julie Moore: cataloging objects, including OLAC Best Practices for Cataloging Objects Using RDA and MARC21
  - Terry Simpkins: automating cataloging, including AutoHotKey
  - Damian Iseminger: manager's perspective on remote technical services
- This is a pilot project, so more screencasts will be scheduled based on the outcome of the pilot.

Presentation

- Membership Outreach & Engagement (Ann Kardos)

Passing of the Gavel

- Thomas thanked everyone and officially passed the gavel to Kristi Bergland.

Meeting adjourned at 4:01 p.m.

CAPC Annual Meeting 2020

June 26, 2020
12:00-2:00 pm CT
Number of attendees: 47

1. Welcome and introductions (Schomberg)
   - We are looking for a new CAPC chair. If there is an issue with attending in-person meetings, we can be flexible about holding meetings online. The term is 2 years and the responsibilities are facilitating and managing meetings, work groups, and task forces. Also, the person needs to put out calls for members. The position is very rewarding.
   - There is a requirement to attend ALA. However, with ALCTS becoming part of CORE, some of the requirements for attendance may change. Also, if you need to miss a meeting because of an emergency, we can find substitutes. The OLAC Board has been very supportive for the CAPC chair and is revisiting requirements for meeting attendance.

- The role also includes serving on the OLAC Executive Board. CAPC chair is a board appointed position, so any volunteers would need to be confirmed by the board.
2. Approval of Minutes from meeting at ALA Midwinter 2020
   - Approved.
3. Announcements
   - The OLAC conference will be held online this fall. For more details, please join us for the OLAC membership meeting on Monday.
4. Reports:
   - Liaison Reports:
     i. CC:DA (McGrath)
        1. CC:DA has three meetings scheduled in July and will be open.
        2. The RDA Beta Toolkit is stabilized. The focus of RSC has shifted to translations and policy statements. The switchover from beta to official is scheduled for December 15, 2020. The Library of Congress is updating their policy statements to work with the Toolkit. There was an update to the toolkit at the end of April. The update focused on new functionality and features and includes a few sample policy statements from the Library of Congress and the British Library.
        3. RSC has been meeting asynchronously. They plan to align RDA with MARC 21.
           a. The LC and PCC charged 4 task groups related to the RDA toolkit: aggregates, data provenance, diachronic works, and RDA element labels. Kathy Glennon gave a presentation to the PCC on string encoding schemes in May 2020.
     ii. MAC (Gerhart)
        1. MAC is reviewing numerous papers in 2020. For more information, see the MAC Annual 2020 Agenda. MAC will be meeting later in June and in early July. The link to the general public will be made available on the MAC listserv. If you'd like to have the message forwarded, contact Cate: Gerhart@uw.edu.
        2. Papers highlighted in the meeting include:
           a. Proposal 3: 856 _4 links to a portion of a resource
           b. Proposal 5: Crosswalk between Bibframe and MARC (proposal 5)
           c. Discussion paper 12: paper from MLA about staff notation (546 to 348)

        d. Discussion paper 14: how Bibframe approaches sound (344 $i)

        e. Discussion paper 10 about 008 continuing resources

        f. Discussion paper13 about 046 (split out dates for expression from dates for work)

    3. There are groups writing papers on the new RDA. One is focused on reworking how we indicate mode of issuance and number of units (334).

    4. A question from the audience came about how Discussion paper 10 handles podcasts and web comics. Cate will look through the comments on the paper to see if that has been noted. If not, she will bring it up.

  iii. LC (Young)

    1. See written report ([Appendix A](#))

    2. The Beta RDA Toolkit will become official on December 15th. This is not the date of implementation for LC or the PCC. An implementation date will be announced later.

    3. A team of staff members have been creating the policy statements. They have been submitted to the PCC Policy Committee.

    4. SACO and CIP proposals are still being reviewed. There is a stack printed in the library that they cannot retrieve. If you submitted one between February and March and haven't seen your proposal on the list, please email saco@loc.gov.

    5. The online training through the Catalogers Learners Workshop has six units available. In March, they were able to put up the seventh unit on evaluating subject headings (most useful for new catalogers and copy catalogers). Unit 8 is on the MARC format re: everything subject related. We now have LCC online training available as well. It was developed primarily to meet internal training needs but is available for everyone. The training is comprehensive and complete. No additional modules are planned.

    6. Poetry 240s. Previously, if you have a collection of poetry by a single author, use "Poetry. Selections." Now, no collective title. Instead just using the title field. This has implications for classification. We are now using the title as the cutter rather than the collective title. An announcement is on the [public webpage](#).

    7. Question from an attendee on when LCDGT can be submitted again. Young responded that they are not taking new submissions

at this time and there is no timeline for submitting new proposals again. The priority is to get the moratorium lifted.

8. Question about adding video games terms even at the broadest level. No comment from LC at this point.

 iv. OCLC (Weitz)

  1. See Appendix B for full report.

 v. MOUG Liaison (Faulkner)

  1. No report.

 vi. SAC Liaison (Groenwald)

  1. SAC met last Friday. There is a MAC Discussion paper on the 082 field (Dewey number) that records the edition of Dewey used while assigning the call number. There is a proposal for a new field for recording the date for when the Dewey number was assigned, since Web Dewey gets updated every night and a print edition is no longer printed.

○ Subcommittee, Coordinator Reports:

 i. NACO AV Funnel Coordinator (Lisius)

  1. Core group is contributing authority records regularly. Chuck Herrold is retiring. Peter will send out more information on the NACO AV listserv. Peter is giving a workshop on NACO and authority work at the OLAC virtual conference this fall.

 ii. Subcommittee for the Maintenance of Cataloging Policy Committee Resources (SMaCR) (Leigh)

  1. No report.

○ Task Force Reports:

 i. Unified Best Practices Task Force

  1. See Appendix C.

 ii. Joint MLA/OLAC Single Use Media Best Practices Task Force (Evans).

  1. The task force refers to "media in which the defining characteristic is a single device." A call for feedback went out yesterday and we encourage you to comment. We are especially interested in hearing from K-12 school librarians where these are more heavily collected. The deadline for feedback is July 17th. Please send feedback to bruce_evans@baylor.edu. After July 17th, the task force will send out a compiled list of formats and begin writing an initial draft.

5. Old business
   ○ None.
6. New business
   ○ Videogame Vocabulary task force/standing committee.

i.   Video Game Task Force standing committee idea, open questions about who the committee should report to and what functions it will fulfill and what the membership should look like and what the workload is expected to be and how it will be able to work given limitations of our old contract with Marcive to get the vocabulary approved. Rosemary will work with Thomas to get something drafted.

7.   Adjournment - 2:20 p.m.

LC Update to OLAC CAPC (Appendix A)

Submitted by Janis L. Young
June 26, 2020

RDA Toolkit Beta

The beta version of the Toolkit will become the official version on December 15, 2020. That is not the date of implementation by LC or the PCC, which will be implementing the new version at a date to be determined (but after December 2020).

LC/PCC Policy Statements

A designated team of PTCP staff members has been working on preparing the policy statements for the new RDA Toolkit, following a six-phase plan submitted to the PCC Policy Committee. The six phases are: 1. analyze policy statements; 2. convert policy statements to DITA markup; 3. develop application profile; 4. test the policy statements; 5. develop metadata guidance documents; and 6. provide training. Phases 1-3 are underway. For more information, see LC-PCC Policy Statements and Workflow Documents in the beta RDA Toolkit on the PCC website.

Proposal Review and Work-at-Home Orders

PTCP is continuing to schedule and review SACO proposals and LC proposals that are based on CIPs during the pandemic and the resultant work-at-home orders. LC proposals based on materials that are not CIPs are on temporary hold due to workflow complications.

Some SACO proposals that were submitted between mid-February and mid-March may not have been scheduled because the paperwork is in the office and cannot be retrieved. SACO members may send an email to saco@loc.gov listing any unscheduled proposals from that time period, and those proposals will be scheduled for the next available list. Otherwise, the proposals will be scheduled when LC staff are able to work onsite.

LCSH Online Training

The final two units of the LCSH online training were mounted on the Catalogers Learning Workshop in March 2020. Unit 7, titled "Putting It Together," provides instruction on evaluating headings technically, evaluating the headings assigned to resources, and creating and assigning full heading strings to resources. The training is free and available on LC's website. The Library of Congress does not provide certificates of completion for this free training.

LCC Online Training

Comprehensive training on Library of Congress Classification is now available on the Catalogers Learning Workshop. Like the LCSH online training, it was developed primarily to meet internal training needs of the Library of Congress, but it is being made freely available online as a service to the library community. The instructors are Janis L. Young, MA, MSLS, a senior cataloging policy specialist in the Policy, Training, and Cooperative Programs Division of the Library of Congress, and Daniel N. Joudrey, MLIS, Ph. D., a professor at the School of Library and Information Science at Simmons University in Boston, Massachusetts.

- The 12 units are divided into two or more modules, each of which consists of a lecture and a hands-on exercise. The lectures are audio-visual, and a transcript of each is provided in PDF form.
- The Library of Congress does not provide certificates of completion for this free training.
- The training may be found on LC's Catalogers Learning Workshop (CLW) webpage. Questions or comments may be directed to Janis L. Young at jayo@loc.gov.

OCLC Update to OLAC-CPC (Appendix B)
Compiled by Jay Weitz
June 26, 2020

OCLC Products and Services Release Notes

Find the most current release notes for many OCLC products and services as well as links to data updates and to dynamic collection lists under Release Notes in Librarians' Toolbox. Included are CONTENTdm, EZproxy, Tipasa, WorldCat Discovery, WorldCat Knowledge Base, WorldCat Matching, WorldCat Validation, WorldShare Acquisitions, WorldShare Circulation, WorldShare Collection Evaluation, WorldShare Collection Manager, WorldShare Interlibrary Loan, WorldShare License Manager, WorldShare Record Manager, and WorldShare Reports.

WorldCat, Cataloging, and Metadata

WorldCat Matching and WorldCat Validation Updates

OCLC has recently made WorldCat Matching release notes available for the first time. These are mainly relatively small improvements to Duplicate Detection and Resolution (DDR) and/or Data Sync matching. WorldCat Validation release notes have been made available on a regular basis since September 2018. In February 2020, the MARC Bibliographic and Holdings Update Number 29 validation changes were implemented, including all new MARC Codes announced between November 2019 and January 2020. The long-anticipated updates to the validation rules for MARC Authorities began to be rolled out in March 2020. This is in coordination with the Library of Congress (LC) and all the Name Authority Cooperative (NACO) nodes, and when completed will cover most MARC Authority updates going back to 2014. As the first step in bringing OCLC-MARC Bibliographic Encoding Levels (Leader/17) into closer alignment with those defined in MARC 21, you now have wider latitude in Encoding Level choice when creating new records or editing existing records. There are additional details in the WorldCat Validation Release Notes, April 2020.

FAST Headings for COVID-19

Several new headings have been established to assist FAST users when cataloging resources about COVID-19. The new headings are based on Library of Congress Subject Headings assigned to WorldCat records that contain the term 'covid 19' in a title field. Examples include:

- Coronavirus infections--Alternative treatment
- Coronavirus infections--Diagnosis
- COVID-19 (Disease)--Treatment
- Ridesharing--Safety measures
- Shelters for the homeless--Sanitation
- Travel restrictions--Government policy

The new headings were added to searchFAST on 2020 June 1. The heading for COVID-19 (Disease) has also been added to importFAST enabling users to construct valid main heading/subheading combinations for the topic. The newly added headings are available as a separate update to FAST changes dated 2020-05-29 (70 Records). Links to the applications and files are given below. For comments, please contact the FAST Team.

- searchFAST
- importFAST
- FAST Changes
- FAST Feedback Form

Delivery Services

<u>Learn Lending Status and When to Return ILL Items with a New ILL Community-Sourced Map</u>

Recently, ILL professionals banded together to facilitate the safe return of nearly 400,000 WorldShare ILL items that were on loan to 5,674 libraries when COVID-19 swept across the globe. They shared their library's status via a crowd-sourced list. With the information provided by the ILL community, OCLC created a [physical ILL return and lending map](#) that offers the ability to visualize and interact with this information using search and filtering tools.

- **Learn if, and when, to send physical ILL items home.** Launched on 2020 May 8, this community-sourced initiative quickly grew to include more than 1,400 libraries. If your library has not yet signed up, please add your library to the map at: [oc.lc/mailform](#). This will allow other libraries to know if, and when, to safely send items home. If items are mailed to libraries that are not open and able to receive them, there is a higher probability they will be lost or damaged, or libraries will incur additional fees because items are undeliverable.
- **Learn which libraries are lending physical materials.** Even in the midst of the crisis, thousands of WorldShare ILL libraries continue to supply article and e-book requests from electronic holdings. And as this map shows, more than 200 libraries are already reopening lending of physical material through interlibrary loan. Your library can keep its status up to date by using links within the email confirmation you receive when you sign up or by clicking on the map's Add/Update ILL Status button.

Note that this is for OCLC members. You need your OCLC symbol to participate. View the [map](#).

<u>WorldShare ILL and Tipasa Updates Make it Easier to Find Electronic Resources</u>

Starting on 2020 June 22, WorldShare Interlibrary Loan and Tipasa users will be able to easily view more detailed holdings information, enabling borrowers to quickly find needed electronic resources. To help save time, (1) the WorldCat knowledge base's exact coverage will display in the ILL staff interface, (2) you will be able to filter the holding lenders' list to only those libraries that hold a particular issue, and (3) the lender string will be automatically populated.

(1) To help eliminate clicks and save you time, the WorldCat knowledge base's exact coverage will display in the ILL staff interface. The Holdings column will show a summary statement of issues held by a library. For electronic serials, there will be a knowledge base summary with the exact coverage statement from the WorldCat knowledge base displayed here. For print serials, there will be a Local Holding Record (LHR) summary, which gives you an idea of what is held. Remember, if your library uses OCLC's WorldCat knowledge base, your library's holdings will

appear. Ensuring your holdings are up to date lets other libraries know what you have available and can keep a steady stream of lending requests coming to your library.

(2) You will be able to quickly filter the holding lenders' list to only those libraries that hold a particular issue. After filtering, the system will sort the holdings into three categories:

- Libraries that hold the desired year.
- Libraries that only hold at the title level (note that you can update year and volume level holdings in the WorldCat knowledge base to make your e-resources easier to find).
- Libraries that do not hold the desired year.

(3) After you filter to a year and a custom holdings path, the system will automatically generate a lender string, which lists those lending libraries that hold the desired year of the issue first in the string. Libraries with unknown volume-level holdings will appear at the end of the string to fill with up to 15 lenders. The system will randomize the lenders in each grouping, and if you prefer a different order you can also rearrange the lenders.

Ordering the lender string in this way will increase the probability that a lender early in the lender string can fill the request. This will have a significant positive impact on turnaround time, which your library's users are sure to notice.

Help Crowdsource the Safe Return of ILL Physical Items

Interlibrary loan is the embodiment of sharing on a global scale. When COVID-19 hit, nearly 400,000 physical items were on loan to 5,674 libraries via the WorldShare ILL network. As these libraries begin to reopen, ILL professionals need to know if, and when, to send items back to their home libraries. If items are mailed to libraries that are not open and able to receive them, there is a higher probability they will be lost or damaged, or libraries will incur additional fees because items are undeliverable. Help crowdsource the safe return of ILL physical items. At the request of the ILL community, and to support this urgent need, OCLC is providing an easy way for you to signal when it is safe to mail physical items back to your library.

1. Please add your library to the crowdsourced list: oc.lc/mailform.
2. Update your library's status over time by following the instructions you will receive in your confirmation email.
3. View the status of all libraries: oc.lc/mailstatus.

Special thanks to OCLC SHARES members for early identification of this need and helping to make it better. Here at OCLC, we are committed to helping you and your library through these challenging times. Check out the Reopening Archives, Libraries, and Museums Information Hub and the COVID-19 Information and Resources for access to all of our initiatives.

Management Services

Manchester Metropolitan University Joins OCLC's WMS Community

[Manchester Metropolitan University](#) has signed on to use OCLC's [WorldShare Management Services](#) (WMS) as their new library management system to integrate workflows and increase visibility and access to resources. As one of the largest universities in the United Kingdom, this modern university with roots dating back to 1824, has a reputation for innovation, creativity and impact. There are five faculties, 13 research centers, and a range of departments, schools, and professional support services that support the work of the University. WMS, a cloud-based library services platform, provides users with fast, reliable access to the library's collections and the world's knowledge. With WorldCat data as its foundation, libraries using WMS experience improved workflows and a drastic reduction in the time it takes to perform routine tasks, including e-resource management and cataloging.

EZproxy 7.0.16 Available

EZproxy v7.0.16 was released on, 9 April 2020. This maintenance release builds on our recent release of EZproxy v7.0 and includes:

- OpenSSL 1.1.1f (released 31 March 2020) for improved security.
- Fix for an issue that caused EZproxy to fail to start on Windows systems.
- Fix for an issue that prevented EZproxy from accessing system randomness (entropy) on some Linux systems.

The [EZproxy 7.0 release notes](#) have been updated to reflect these changes. Detailed information about EZproxy v.7.0 was also shared in our recent [EZproxy Product Insights session](#). Stand-alone EZproxy customers can download the new version at [the OCLC EZproxy website](#). EZproxy hosted customers will be notified when their site is scheduled to be updated. If you missed reviewing the improvements included in the past two releases, here are some quick reference resources for you: September 2019 Release of [EZproxy v.6.6.2](#); May 2019 Release of [EZproxy v6.5.2](#). OCLC will end support for EZproxy's Proxy by Port option on 30 September 2020, due to its incompatibility with many popular e-resource websites. Customers currently running Proxy by Port may continue to do so for the time being. After 30 September 2020, customers will need to enable Proxy by Hostname in order to receive support from OCLC. Proxy by Hostname will help ensure seamless access for your library's e-resource subscriptions. For more information, please see [Migrating to Proxy by Hostname](#) or [contact OCLC Support](#).

Member Relations, Advocacy, Governance, and Training

<u>Virus Undetectable on Five Highly Circulated Library Materials After Three Days</u>

In the first phase of a project to develop and disseminate science-based information about how materials can be handled to mitigate exposure to staff and visitors, scientists have found that the virus SARS-CoV-2 that causes COVID-19 is not detectable on five common library materials after three days. The findings are part of the [Reopening Archives, Libraries, and Museums (REALM) Project](#) designed to generate scientific information to support the handling of core museum, library, and archival materials as these institutions begin to resume operations and reopen to the public. The first phase of the research is focusing on commonly found and frequently handled materials, especially in U.S. public libraries. Over the past few weeks, scientists at Battelle tested the virus on a variety of surfaces, in environments with standard temperature and relative humidity conditions typically found in air-conditioned office space. Materials tested in phase one included the cover of hardcover books (buckram cloth), the cover of softback books, plain paper pages inside a closed book, mylar protective book cover jackets, and plastic DVD cases. Battelle tests found the virus undetectable after one day on the covers of hardback and softback books as well as the DVD case. The virus was undetectable on the paper inside of a book and mylar book jackets after three days. Lab testing of physical items followed literature reviews conducted by Battelle to help define the scope of the project's research and the information needs of libraries, archives, and museums. On June 17, the REALM Project released "[Systematic Literature Review](#) of SARS-CoV-2: Spread, Environmental Attenuation, Prevention, and Decontamination," prepared by Battelle. This is an in-depth review of published literature on virus transmission, attenuation, and decontamination methods that can inform discussion and decisions about operations in archives, libraries, and museums. Battelle will be initiating lab testing on an additional five materials this month, with results expected by the end of July. Examples of public library reopening plans are being collected, curated, and shared to the website this week. The research reports will inform development of toolkit resources, content, and programming that will help translate the findings for real-world applications in museums, libraries, and archives. The REALM Project is supported by the Institute of Museum and Library Services (IMLS), the primary source of federal funding for museums and libraries; and OCLC, a nonprofit library technology and research organization; in partnership with Battelle, a not-for-profit global scientific research and development organization. Project updates are posted at [oc.lc/realm-project](#) as they become available. Those interested can also sign up through the project website to receive timely email updates when new information is released.

Online Learning Opportunities About Race and Equity

As communities across the country continue to speak out against racial injustice, libraries are seeking ways to stand in solidarity, to take action, and to ensure library services and programs are equitable and safe for all. In addition to updating Access and Equity resources on WebJunction.org, we're highlighting a few of the courses related to race and equity hosted in the WebJunction Course Catalog. Skip Prichard, OCLC's President and CEO shared other resources from WebJunction in a Next blog post and has encouraged all "to mobilize the power of our networks to also learn more about how libraries are responding to the urgent social and moral questions posed by recent events, and to identify how we can support them more closely." Please contact us if you have stories, resources, or examples from your libraries to share with the WebJunction community.

Record-Setting Learning on WebJunction

March and April 2020 saw a record-setting spike in WebJunction Course Catalog usage (650% increase in users and 1,791% increase in hours spent learning). In fact, we had approximately as many learners in WebJunction's catalog in the month of April alone as we had during all of last year. WebJunction's director, Sharon Streams, shares in a recent OCLC Next blog post, additional details about this surge in activity and WebJunction's 10 most engaged online learning topics during COVID-19 library closures. As many of you are new to the WebJunction Course Catalog, we'd like to extend a warm welcome and point out our Help and FAQ information, which provides additional tips for accessing courses and webinars.

Research Findings Published from Public Libraries and the Opioid Crisis Study

The nation is experiencing an ongoing opioid epidemic, and communities across the country are feeling the epidemic's impact. Public health and human service organizations, professional associations, and nonprofits continue to implement responses to stem the rising overdose deaths; public libraries, too, are a part of this response. "Public Libraries Respond to the Opioid Crisis with Their Communities: Research Findings" identifies, synthesizes, and shares knowledge and resources that will help public libraries and their community partners develop effective strategies to work together to address the opioid epidemic in the US. As a part of the IMLS-funded project "Public Libraries Respond to the Opioid Crisis with Their Communities," OCLC partnered with the Public Library Association to conduct interviews with public library staff, library board members, community partner organizations, and community members in eight locations across the US. This latest article, published in *Collaborative Librarianship*, highlights the findings from the eight case study sites selected to participate in this research and provides an overview of the partnerships formed and the resources and programming developed to meet community needs. Read the article.

<u>Anja Smit and Shirley Chiu-wing Wong Elected to the OCLC Board of Trustees</u>

On 24 March 2020, OCLC Global Council convened virtually for its annual meeting. The agenda included the introduction of candidates to serve on the OCLC Board of Trustees along with instructions for the 2020 online election. The election concluded on 17 April, and the votes have been counted. Global Council delegates have elected **Anja Smit**, University Librarian at Utrecht University in the Netherlands, and **Shirley Chiu-wing Wong**, University Librarian at The Hong Kong Polytechnic University, to the OCLC Board of Trustees. Both will take their seats on the Board in November 2020. The OCLC Global Council is elected by OCLC members to represent the global library community. They provide reflection and insights regarding the needs and issues facing modern libraries. They also elect members to the OCLC Board of Trustees. There are currently nine librarians from five countries serving on the 15-member OCLC Board of Trustees. Learn more about [OCLC Global Council](#) and the [OCLC Board of Trustees](#) on the OCLC website.

OCLC Research

<u>REALM Project Update: Second Round of Testing Begins</u>

Five items have been selected for Round 2 of Battelle lab testing to examine the length of time the COVID-19 virus may live on the surface of these porous materials. Testing began June 23, 2020, using materials provided by Columbus Metropolitan Library, the National Archives and Records Administration, and the National Library Service for the Blind and Print Disabled, Library of Congress. The results from test set 2 are expected to be released in late July 2020. Also new to the REALM website this week is compilation of select reopening plans from public libraries that can be helpful reference examples. This section will be updated and expanded to include other institutional types as the project progresses. For more information on these and other project activities, visit the "[Happening Now](#)" project update page. For more on the scope, timeline, and committees involved with #REALMproject, visit [oc.lc/realm-project](#). [Sign up](#) for the REALM Project email list to receive timely REALM Project updates.

<u>Thomas Padilla is Named One of *Library Journal*'s Movers & Shakers</u>

Thomas Padilla, former OCLC Practitioner Researcher-in-Residence, is named one of *Library Journal*'s 2020 Digital Developer Movers & Shakers. In 2018, Padilla was awarded a major Mellon Foundation grant "to further explore what it takes to develop and provide access to collections as data but also what it takes to sustainably and ethically support [their] use." He then joined OCLC as Practitioner Researcher-in-Residence in 2019 to facilitate OCLC's engagement with the library data science community and help inform OCLC's research agenda. Padilla's research at OCLC culminated in the publication of "Responsible Operations: Data

Science, Machine Learning, and AI in Libraries." Access the report on the OCLC Research website. Read Thomas's full Library Journal Movers & Shakers profile here.

OLAC Unified Best Practices Task Force Report to CAPC (Appendix C)
Submitted by the Task Force, June 2020

The OLAC Unified Best Practices Task Force continued to meet on a bi-weekly basis in the period since the ALA 2020 Midwinter Conference.

The Task Force has continued reviewing and revising our draft for content that corresponds with RDA chapters. We have reviewed numerous MARC Bibliographic records in OCLC WorldCat to explore current practice for media formats such as YouTube channels, podcasts, podcast episodes, and websites that are portals to streaming media. We observed quite a bit of variation in how different types of streaming media have been cataloged, particularly determining Type of Record (LDR/06) and Bibliographic Level (LDR/07) for various types of streaming media, so we added streaming media examples to the narrative on Mode of Issuance:

- Single unit -- a single podcast episode, a single video hosted on YouTube
- Multipart monograph -- a podcast completed in a fixed number of episodes
- Serial -- a podcast
- Integrating resources -- updating websites that are portals to collections of streaming media (databases), YouTube channels

We reaffirmed our decision that video game expansion packs or downloadable content issued after the initial game rollout are beyond the scope of this guide.

Our current draft has undergone much scrutiny and multiple revisions and although it continues to be named "Draft 3," it represents more than one draft version of our work. The content for RDA Chapter 1 is considered complete, and Julie Moore will begin incorporating content from the recently published OLAC Best Practices Guide for Cataloging Objects. Content corresponding to RDA chapters 2 through 4 is nearly complete, and although content for RDA chapters 6 and 7 have been set aside for some time, the task force engaged in detailed discussion of those RDA elements as applied to cataloging media formats. The work that remains for chapters 6 and 7 consists of sorting through the various documents of notes and drafts to pull together the final version and to complete the section on RDA Authorized Access Points.

Because our work has been focused solely on RDA instructions, narrative content and examples, we inventoried the current guides to determine what other information to align and incorporate into the Unified Guide. The group particularly likes the Streaming Guide's "Special

Situations" sections and the Objects Guide's "Sticking Points," since our experience has been certain topics raise repeated questions for us, and we are in the process of identifying what content will be included in such a section.

We have turned our attention to incorporating the new unified guide into the updated RDA Toolkit (currently, the beta Toolkit). We have viewed videos on the RDA Toolkit YouTube channel and have begun review of presentations from the *RDA Toolkit Workshop: A Crash Course*. Six of the task force members are registered for the upcoming RDA LabSeries, weekly training that will run from June 30 - December 8.

The OLAC Unified Best Practices Task Force 2020 Midwinter Report to CAPC pointed out that three kinds of documents will be needed to assist catalogers in using the new Toolkit:
- Application Profile
- Policy Statements
- Workflow Documents

In transitioning to 3R, our goal is to include all useful content from the current OLAC guides with no significant loss of content. Format-specific instructions and examples have always comprised the essential content for OLAC cataloging best practices guides, and this should continue to be the case. According to LC-PCC Policy Statements and Workflow Documents in the beta RDA Toolkit: PoCo Decisions, workflow documents may reside in the Documents section of the Toolkit or they may reside elsewhere. The Unified BPTF strongly prefers the option of publishing the Unified Guide on the OLAC Website and linking from the new RDA Toolkit to relevant places in the OLAC Unified Guide over chopping up the Guide into "Workflow Documents" to add to the RDA Toolkit.

In addition to finalizing the Unified Guide's content related to RDA chapters and incorporating content from the OLAC Best Practices for Cataloging Objects, our next steps are to review the Final Report of the PCC-Task Group on Metadata Application Profiles and recent monthly reports on LC-PCC Policy Statements Project for Beta RDA Toolkit (see Beta RDA Toolkit section of RDA Decisions, Policies and Guidelines).

Submitted by the OLAC Unified Best Practices Task Force:
Marcia Barrett, Chair

Melissa Burel	Teressa Keenan
Josh Hutchinson	Yoko Kudo
Kyla Jemison	Julie Moore
Ann Kardos	Amanda Scott

Please send questions to Marcia Barrett @ barrett@ucsc.edu.

From the Outreach/Advocacy Coordinator

Ann Kardos

Hello OLAC members!

I hope you are all healthy and well. I know that many of us are heading back into the school year, and that there are so many unknowns associated with students coming back to campuses and how we will fulfill our roles in our libraries. For those of us not on campuses, access issues remain a top priority for us and our colleagues. Our work in technical services is often invisible, but I hope our work is becoming more apparent.

Let us not forget that our organization turns 40 this year. We have a great online conference coming up, and I hope we will be able to celebrate our accomplishments! Even though we cannot gather, I think we have many successes this year and our conference planning committee has done a great job moving forward during COVID-19. I would like to remind all of us that OLAC is a small and mighty organization, so I am sharing our Articles of Incorporation below. I would encourage us all to focus on where we have been and where we are going. Let us work toward making a stronger and better OLAC on the other side!

I also want to thank all of you, for your hard work everywhere! I have chosen to omit our Members on the Move column this month in recognition of the work we are all doing "on the ground" to keep our libraries afloat during the pandemic. Our strength astounds me! I know so many who are doing so much with very few staff and resources. I would love to hear anecdotes of small successes and reflections. In the future, I would also like to focus on who our members are as librarians and people. I am particularly interested in hearing from a first-time conference attendee! Please reach out to me with ideas or anecdotes to share at annk@umass.edu.

ARTICLES OF INCORPORATION

OF

ON-LINE AUDIOVISUAL CATALOGERS, INC.

We, the undersigned, of full age, for the purpose of forming a corporation under and pursuant to the provisions of Chapter 317 of the Minnesota Statutes, known as the Minnesota Non-profit Corporation Act, and laws amendatory and supplemental thereto, do hereby associate ourselves as a body corporate and adopt the following Articles of Incorporation:

I.

The name of this corporation shall be On-Line Audiovisual Catalogers, Inc.

II.

The purposes of this corporation shall be exclusively charitable purposes within the meaning of Section 501 of the Internal Revenue Code of 1954. The purposes shall specifically include, but not be limited to: establish and maintain a group that can speak for catalogers of audiovisual materials; provide a means for exchange of information about the cataloging of audiovisual materials; provide means for continuing education for catalogers of audiovisual materials; provide a means of communication among catalogers of audiovisual materials; work toward common understanding of audiovisual cataloging practices and standards; provide a means of communication with the Library of Congress; and maintain a voice at the bibliographic utilities that speaks for catalogers of audiovisual materials.

III.

This corporation does not afford pecuniary gain, incidentally or otherwise, to any of its members.

IV.

The period of duration of this corporation shall be perpetual.

V.

The registered office of the corporation shall be located at Lake Crystal, Minnesota 56055.

VI.

The names and addresses of each of the incorporators are:

NAME	ADDRESS
Nancy Olson	Memorial Library, Mankato State University, Mankato, Mn. 56001
Laurel Jizba	Associate Librarian, Automated Processing Dept., Indiana University Libraries, Bloomington, Ind. 47405

```
Arno Kastner              New York University, Cataloging Dept.
                          Bobst Library, New York, N.Y. 10021

David Hedrick             Gettysburg College
                          Gettysburg, Pa. 17325
```

VII.

  The management of this corporation shall be vested in a Board of Directors of not less than 3 nor more than 7 directors, the number to be determined by the members of the corporation. The first Board of Directors shall consist of 4 members, who shall serve until their successors are duly elected and qualified. The names and addresses of the first Board of Directors are:

NAME	ADDRESS
Nancy Olson	Memorial Library, Mankato State University, Mankato, Mn. 56001
Laurel Jizba	Associate Librarian, Automated Processing Dept., Indiana University Libraries, Bloomington, Ind. 47405
Arno Kastner	New York University, Cataloging Dept. Bobst Library, New York, N.Y. 10021
David Hedrick	Gettysburg College Gettysburg, Pa. 17325

VIII.

  The activities of the corporation shall not substantially contribute to the carrying on of propaganda or otherwise substantially attempt to influence legislation, and the corporation shall not participate in, or intervene in any political campaign on behalf of any candidate for public office.

IX.

  The membership of the corporation is and shall always be open to peoples of all creeds, races, religions, colors and sexes.

X.

  Upon dissolution of the corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the County Court of the County in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine which are organized and operated exclusively for such purposes.

XI.

The members of the corporation are not personally liable for any type of corporate obligation.

XII.

This corporation shall not issue capital stock of any type.

IN TESTIMONY WHEREOF, We have hereunto set our hands and seals this __23rd__ day of _____July_____, 1980.

In Presence Of:

_____   _____
                            Nancy Olson

_____   _____
                            Laurel Jizba

                            _____
                            Arno Kastner

                            _____
                            David Hedrick

STATE OF MINNESOTA

                ss.

COUNTY OF BLUE EARTH

On this _23rd_ day of _____July_____, 1980, before me a
Notary Public within and for said county, personally appeared
Nancy Olson, to me known to be the person named as incorporator
and who executed the foregoing Articles of Incorporation, and
each acknowledged that she executed the same as her free act and
deed for the uses and purposes therein expressed.

Carol C. Volk
_____

CAROL C. VOLK
NOTARY PUBLIC - MINNESOTA
BLUE EARTH COUNTY
My Commission Expires Jan. 14, 1983

STATE OF INDIANA

                ss.

COUNTY OF _Monroe_

On this _28th_ day of _____July_____, 1980, before me a
Notary Public within and for said county, personally appeared
Laurel Jizba, to me known to be the person named as incorpora-
tor and who executed the foregoing Articles of Incorporation,
and each acknowledged that she executed the same as her free act
and deed for the uses and purposes therein expressed.

Robin B. Meyer
_____

NOTARY PUBLIC STATE OF INDIANA
MY COMMISSION EXPIRES APR. 4 1983
ISSUED THRU INDIANA NOTARY ASSOC.

STATE OF NEW YORK

                ss.

COUNTY OF _NY_

On this _11_ day of _____August_____, 1980, before me a
Notary Public within and for said county, personally appeared
Arno Kastner, to me known to be the person named as incorporator
and who executed the foregoing Articles of Incorporation, and
each acknowledged that he executed the same as his free act and
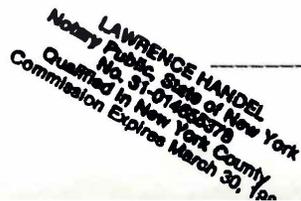deed for the uses and purposes therein expressed.

_____

LAWRENCE HANDEL
Notary Public, State of New York
No. 31-0148579
Qualified in New York County
Commission Expires March 30, 19__

K-53, 983

STATE OF PENNSYLVANIA
                                ss.
COUNTY OF _Adams_

        On this _15th_ day of _August_____, 1980, before me a
Notary Public within and for said county, personally appeared
David Hedrick, to me known to be the person named as incorporator
and who executed the foregoing Articles of Incorporation, and
each acknowledged that he executed the same as his free act and
deed for the uses and purposes therein expressed.
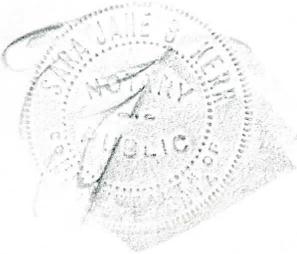
                                    _Sara Jane B. Kerr_____
                                    Gettysburg, Pa.

                                    Sara Jane B. Kerr, Notary Public
                                    My Commission Expires January 4, 1982

STATE OF MINNESOTA
DEPARTMENT OF STATE
I hereby certify that the within
instrument was filed for record in this
office on the _29_ day of _Aug_
A. D. 19_80_, at _4:30_ o'clock _P_ M.,
and was duly recorded in Book _K-53_
of Incorporations, on page____ _978_

Joan Anderson Growe
Secretary of State

OLAC 2020 Conference Update

Hayley Moreno and Bryan Baldus

Welcome everyone to another conference update column! There is much to share with all of you since the last communication in the newsletter. Let us start by reminding you that registration is now open! Come join us virtually as you learn how to catalog those funny formats sitting on your desk. We have a stellar line-up of workshop leaders as well as other sessions that will touch on all areas relevant to the profession. Programming can be found on the OLAC conference website. Even though we are doing an online conference this time around, the Conference Planning Committee is working closely with our speakers to help provide an interactive environment for our attendees. Through creative online options we hope you come away with practical experience that can be easily applied in your daily work.

Not only do we have excellent cataloging training on the docket—we are also celebrating the big 4-0! Just because we are online does not mean we will not have a blast remembering our great organization's history. The Conference Planning Committee is cooking up a fun community session with tributes, peeks into the archives, trivia, and games that we all hope you will enjoy. We are also in need of images to showcase in the celebration. Please be sure to send any pictures you have of the organization to Ann Kardos (annk@umass.edu), who is compiling a memory slideshow of OLAC members.

If you have any questions, comments, or suggestions, please do not hesitate to reach out to your Conference Planning Committee. You can fill out the contact form or email us directly at 2020olac@gmail.com.

Conference Planning Committee members

- Matt Burrell--Florida State University
- Autumn Faulkner--Michigan State University
- Katherine Leigh--Ball State University

- Richard Leigh--Ball State University
- Morris Levy--Ohio State University
- Peter H. Lisius--Kent State University
- Sevim McCutcheon--Kent State University
- Roman Panchyshyn--Kent State University
- David Procházka--University of Akron
- Bryan Baldus--OCLC (Co-chair)
- Hayley Moreno--OCLC (Co-chair)

Nancy B. Olson Award Announcement

It is with great pleasure that we, the Online Audiovisual Catalogers (OLAC) Awards Committee, announce the selection of Kay Johnson as the recipient of the 2020 Nancy B. Olson Award. This award is presented by OLAC to recognize contributions and service to the field of audiovisual cataloging.

The award will be presented to Kay at the OLAC membership meeting in October during the virtual 2020 OLAC Conference:

For significant and diverse contributions to audiovisual cataloging and catalogers at the state, region, and national levels. She is honored for her outstanding service in:

- Serving as OLAC Newsletter conference reports editor (1996-1997)
- Serving as OLAC Newsletter editor-in-chief, introducing several innovative elements to the OLAC Newsletter (1997-2002)
- Initiating a proposal to the OLAC Board to review and revise the OLAC mission statement, goals, name, and logo and serving as chair of the subsequent OLAC Millenium Committee (1998-2002)
- Serving as OLAC President (2002-2003)
- Staging and coordinating the 2017 OLAC conference, providing support over and above expectations for a conference coordinator
- Remaining an enthusiastic advocate for OLAC and audiovisual cataloging throughout her career

Congratulations, Kay!

The 2020 Nancy B. Olson Awards Committee
Mary Huismann, Committee Chair

Conference Reports
from the 2020 ALA Annual Conference

Jan Mayo, Column Editor

MARC Advisory Committee (MAC) Report
submitted by Cate Gerhart

This report provides information of interest to the OLAC community from the June 30 and July 1-2, 2020 MARC Advisory Committee (MAC) meetings held virtually over a 3-day period. The complete list of discussion topics is available via the Library of Congress' MAC website.

Proposals

Proposal No. 2020-03: Modernization of Field 856 in the MARC 21 Formats

This proposal passed after many discussion papers over that past couple years. Thank you, Jay! The following subfields have been made obsolete in the 856: $b, $h, $i, $j, $k, $l, $n, $r and $t. While the proposal also included some changes to the second indicator position, those change will come back again in a separate proposal. The only thing that passed in this proposal was making the subfields above obsolete.

Proposal No. 2020-04: Defining a New Subfield for Illustrative Content in Field 340 of the MARC 21 Formats

This proposal passed unanimously. It adds the $p to the 340 field for illustrative content to be used in conjunction with the 300 $b. This will enable linking of information to the appropriate registry as the use of linked data in 3XX fields becomes more widespread.

Proposal No. 2020-05: Renaming Field 345 and Defining New Subfields for Aspect Ratio in the MARC 21 Bibliographic Format

This proposal passed with one opposing vote. While some clean-up of wording is still needed, this proposal defines subfield in the 345 field where catalogers can enter information about the aspect ratio both as numerical data ($c) and as a general description ($d) (e.g. wide screen). This is another instance where putting the information in the same place in every record will enable the use of linked data to control the variables.

Proposal No. 2020-06: Defining a New Field for Manifestation Statements in the MARC 21 Bibliographic Format

This proposal passed as written, although changes may be needed once folks have had a chance to use this new 3R concept. This new field gives catalogers and other metadata creators (especially machines!) the ability to transcribe information exactly as it appears on a resource. Catalogers make many decisions when transcribing information; whether it is information left out, or information transcribed in a different order than on the source. This field will enable a source to be transcribed or scanned exactly as it appears with no editorializing by the cataloger. There was much discussion about how granular to make this field and how it might be used. Because a concept like this has never been present in our bibliographic records, it was difficult to predict exactly how it would be used; but it would not be possible to try without a field for experimentation, so the Committee tried its best to anticipate the field's possible uses.

The manifestation statement will go in Field 881. Subfield a will contain statements with no granularity, used for information that does not fall into any of the more granular fields. The rest of the subfields represent the other fields regularly included in records such as title, edition, series, etc. The cataloging community may not end up using Field 881, but it will be an option if needed.

Proposal No. 2020-07: Recording the Extension Plan for Bibliographic Works in the MARC 21 Bibliographic and Authority Formats

This proposal passed with 16 for and 1 against. This is another proposal addressing a lack of a MARC field for a new element in the RDA 3R Project called "extension plan." This new field will contain one of the 5 categories defined in the new 3R, "integrating determinate plan," "integrating indeterminate plan," "static plan," "successive determinate plan," and "successive indeterminate plan." Field 335 has been chosen for this information. This field will often mirror the code in the LDR 07, bibliographic level, but using these categories facilitates control in a linked data setting.

Discussion Papers

Ten discussion papers were examined; most of them will come back as proposals. Due to the large number of discussion papers, I have provided links to the documents for interested parties to read as they see fit. Those papers that return as proposals in January will be vetted more thoroughly in this space.

- Discussion Paper No. 2020-DP08: Subfields for Recording Date of Assignment of Dewey Decimal Numbers in the MARC 21 Formats

- Discussion Paper No. 2020-DP09: [Chronology-Only Data in Holdings Fields 853-855 and 863-865](#)
- Discussion Paper No. 2020-DP10: [Changes to Fields 008/21 and 006/04 for Type of Continuing Resource in the MARC 21 Bibliographic Format](#)
- Discussion Paper No. 2020-DP11: [Adding Subfield $0 to Field 022 in the MARC 21 Bibliographic Format](#)
- Discussion Paper No. 2020-DP12: [Moving Form of Musical Notation from Field 546 to Field 348 of the MARC 21 Bibliographic Format](#)
- Discussion Paper No. 2020-DP13: [Defining new Subfields in Bibliographic and Authority Field 046 for Expression Dates and Related Elements](#)
- Discussion Paper No. 2020-DP14: [Defining a New Subfield for Sound Content in Field 344 of the MARC 21 Bibliographic Format](#)
- Discussion Paper No. 2020-DP15: [Changes to Supplementary Content Information to Accommodate URIs and Notes in the MARC 21 Bibliographic Format](#)
- Discussion Paper No. 2020-DP16: [Recording the Mode of Issuance for Manifestations in the MARC 21 Bibliographic Format](#)
- Discussion Paper No. 2020-DP17: [Recording the Type of Binding for Manifestations in the MARC 21 Bibliographic Format](#)

Committee on Cataloging: Description and Access (CC:DA) Report
submitted by Kelley McGrath

CC:DA held three virtual meetings in July in lieu of their regular in-person meetings at ALA Annual. The meetings were open to the public subject to technical constraints on the number of attendees. CC:DA is in the process of revising its procedure document to enable better integration with the RDA Steering Committee's new quarterly meeting schedule and to address the need to do more work virtually in the future.

The RDA Toolkit beta site English language text has been stabilized and progress is being made on translations and the development of policy statements and application profiles. The beta site will become the official version of RDA on December 15, 2020. When this happens, access.rdatoolkit.org will point to what is currently the beta toolkit and the current version of RDA will move to original.rdatoolkit.org. However, LC and PCC will not implement the new Toolkit until new and updated policy statements are in place. The new Toolkit is unusable without policy decisions and it is unknown how long it will take for major constituencies to develop and test these. Therefore, a date for taking down the original Toolkit will not be set until the RDA board and the RSC are unanimously agreed that they are all ready. At that point, a one-year countdown will begin until the original Toolkit will be taken offline.

The Library of Congress is currently working to adapt and supplement existing policy statements for the new Toolkit. They are doing this in six phases, of which the first three are in progress:

1. Policy statement conversion
2. DITA markup to add the statements to the Toolkit
3. Application profile
4. Testing
5. Metadata guidance documents
6. Training

In phase 1a, they are looking at existing policy statements, figuring out where to link them and rewriting them so they make sense in the new Toolkit. In phase 1b, they will look at options in the new Toolkit that do not have policy statements, decide whether policy statements are needed and write new policy statements, as necessary. In phase 2, they will mark up the policy statements inside the Toolkit. As a test of functionality, a small number of sample policy statements were implemented in the beta Toolkit with the April release. These include policy statements for content type and statement of responsibility. Information on how to view the sample policy statements is available at on the RDA Toolkit site. Melanie Polutta of the Library of Congress gave a more detailed presentation on work on the LC-PCC policy statements for PCC, which is available online.

In order to identify issues surrounding some of the major areas of change in the new Toolkit and to make policy recommendations, LC and the PCC formed four task groups in August 2019. The task groups focused on aggregates, data provenance, diachronic works, and element labels. The reports from these groups are posted on the PCC website.

The North American RDA Committee (NARDAC) held an online RDA update forum on August 3 that featured presentations on the topics listed below.

- RDA Hot Topics, Thomas Brenndorfer, NARDAC Representative to the RSC
- RDA/PS conversion project update: the LC/PCC policy statements, Melanie Polutta, LC Representative to NARDAC
- Getting ready for the new RDA Toolkit: updates from Library and Archives Canada, Thi Bao Tran Phan, CCC Representative to NARDAC
- Translating the new RDA Toolkit into French, Daniel Paradis, Translations Team Liaison Officer
- RDA Toolkit Update, James Hennelly, Director of ALA Digital Reference
- RDA conformance in a complex environment, Stephen Hearn, ALA Representative to NARDAC
- 3R is almost done – what's next? Kathy Glennan, RSC Chair

A [recording of the update forum](#) is available on the RDA Toolkit YouTube channel. There are also a number of free, short videos on new concepts in RDA and on using the new toolkit on the [RDA Toolkit YouTube channel](#).

NARDAC's report to CC:DA for the first half of 2020 is [available via the CC:DA blog](#). Among its other tasks, NARDAC continues to make progress on the formidable challenge of developing human-friendly element labels that are compatible with the structural requirements of RDA (see: [Progress report on the use of RDA unconstrained element set for display labels](#)).

NARDAC has been working with ARLIS/NA and the CC:DA/3R Task Force on a [proposal to add the elements "curator agent of work" and "curator agent of work of" to RDA](#) as narrower elements to "related work of agent" and "related agent of work" to describe curators who play a role at the work level. Curators of exhibitions have an important, but indirect, relationship with some types of works, such as exhibition catalogs, and the proposal suggests using a "shortcut" relationship to get at this. In RDA, a shortcut is "a linked chain of two or more relationship elements that omits the intermediary entities" (see "[RDA content elements](#)"). Instead of these two relationships:

1. Work [exhibition catalogue]: **catalogue of work** - an exhibition as an aggregating work
2. Work [exhibition aggregating work]: **aggregator agent** - for an agent who conceives or manages an aggregating exhibition work,

you would have one relationship directly between the catalog and the curator and would not describe the intermediary exhibition as its own entity:

1. Work [exhibition catalogue]: **curator agent of work** - for an agent who conceives or manages the aggregation of an item in an exhibition or collection described by a work.

It was suggested at the CC:DA meeting that this approach could be applied to the problem where RDA currently defines a screenwriter as the author or creator of a written screenplay and does not define any relationship between a screenwriter and a moving image work. For screenwriter, you could potentially have a shortcut for:

1. Work [movie]: **related work of work** [I am not quite sure what I would pick for a narrower term here] – Work [screenplay]
2. Work [screenplay]: **screenwriter agent** [type of author, which is type of creator] - for an agent who is an author of a screenplay, script, or scene.

You would have one relationship and not describe the screenplay as its own entity:

1. Work [movie]: screenwriter agent of moving image work - for an agent who…

One difficulty with this approach is that the assignment of the screenwriter credit, at least for Hollywood films, is not necessarily related in a straightforward way to the actual writing of the screenplay (see "The Myth of Screenwriting Credits" at denofgeek.com).

CC:DA and the RSC have discussed a number of issues recently, including the question of what is meant by RDA conformance (see: RSC Paper on RDA Conformance). There are degrees of metadata conformance and not all library metadata will be conformant with RDA. Individual statements are either in direct conformance with RDA, in indirect conformance because they use a subclass of an RDA entity, or not in conformance. However, sets of metadata statements may be only partially conformant with RDA. For example, they might include information, such as subjects and administrative metadata, that is not covered by RDA. The RSC also clarified that the unconstrained RDA elements are for mapping purposes only and are not conformant with RDA.

Another major topic is the movement of string encoding schemes (SES) from the text of RDA to community spaces associated with RDA. An SES is "A set of string values and an associated set of rules that describe a mapping between that set of strings and a value of an element" (see "String encoding schemes in RDA Toolkit"). This is a convoluted way to say that an SES is a set of rules for selecting and combining certain types of information to construct a string. Rules for constructing access points, such as "Lucas, George, 1944-" or "Psycho (Motion picture : 1960)," are examples of string encoding schemes.

RDA grew out of AACR2 and incorporated the Anglo-American tradition of string construction. In order to accommodate the needs of the international cataloging community, the RDA instructions will be made more generic and communities will document their specific string encoding schemes outside the body of RDA (see "Community vocabularies in RDA Toolkit". Kathy Glennan, the RSC chair, gave a presentation for the PCC on this topic in May; video and slides are available online).

Additional information on recent RSC activity is available in their January and April meeting minutes and their 2019 annual report.

The RSC's priorities for 2020-2022 are based on the RDA Board's strategic directions and centered around three main goals, as described in the RDA Board Action Plan 2020-2022:

1. Develop RDA as a responsive and dynamic standard
2. Increase the adoption of RDA
3. Provide relevant governance

Gordon Dunsire will be ending his two-year term as Technical Team Liaison Officer in December 2020. He will be succeeded by Damian Iseminger from LC.

News and Announcements

Yoko Kudo, Column Editor

NOTSL Fall Meeting Cancelled

Due to the increase of COVID-19 cases, and the financial hardships facing most library systems at this time, the NOTSL (Ohio Technical Services Librarians) Board has voted to cancel the Fall 2020 meeting "Metadata Matters: MARC and Beyond." All monies will be refunded; if you have concerns regarding refunds, please contact Laura Maidens. Another meeting is being planned in the spring of 2021. Please participate in an upcoming survey to help determine the most timely topics as well as its format. Additional information will be posted on the NOTSL website.

NACO Participants' Manual (4th edition) Published

The 4th edition of the NACO manual has been published. The manual is now available from the NACO home page and the NACO documentation page; the direct link is:

https://www.loc.gov/aba/pcc/naco/documents/NACOParticipants'Manual-20200708.pdf

The new manual has also been added to the Cataloger's Desktop.

In the Spotlight with… Laura McElfresh

Lisa Romano, Column Editor

Laura as Batgirl, teaching Business Calculus on Halloween 2018

Welcome to our new OLAC newsletter editor, Laura Kane McElfresh. Since the beginning of the year, Laura has been the Cartographic Metadata Librarian at the University of Minnesota. Currently, she is leading a bibliographic improvement project by adding geographic coordinates to old catalog records for maps and atlases. Her day-to-day work involves reducing some of the backlog that was in her area when she arrived. Additionally, Laura is getting more involved with collaboration and committee work for the Big Ten Academic Alliance Geospatial Data Project (BTAA GDP).

Laura is new to maps cataloging - she comes from a serials & e-resources background and had previously done only a small amount of work with maps! It has been challenging learning a new job, in a new line of cataloging under stay-at-home conditions. Her supervisor had planned for the University to bring in Paige Andrews from Penn State to hold a map cataloging workshop in April, for any interested staff and to ramp up her training. But instead, Laura has been learning in a self-directed/independent study format, having been fortunate that her supervisor got approval for her to take some maps home.

> *It is not going as quickly or smoothly as I would like, but I have a great workplace and colleagues, a supportive community, and Paige's excellent mentorship.*

And what does she enjoy most about her new job?

> *Maps are just cool! In general, I am not much for travel; I enjoy the places I go whenever I do travel, but overall, I tend to have that homebody inertia. So, getting to look at maps and see places I've lived, places I have visited, places I might or might not ever go -- and dipping into all the languages -- is fun.*

In addition, Laura is fairly new to OLAC. Her friend and coworker Kristi Bergland recommended OLAC to her by mentioning how it is a great community for all special-formats metadata people, including maps catalogers. It all began at 2020 ALA Midwinter, a few weeks after starting her new job. Laura sneaked into the middle of the OLAC meeting after her MAGIRT (ALA Map & Geospatial Information Round Table) meeting.

> *I did not get there in time for much of the meeting, but I liked what I was hearing and joined OLAC on the spot. A few months later, the Newsletter needed a new editor; so I put my application in, and here I am.*

But how did it all begin? Laura describes her path to librarianship as intentional, but it was not her original intention. She was a math major in college, taught high school math for a year, and then went back to graduate school so that she could be a math professor.

> *I hit the wall after my M.S., in the second year of my doctoral program -- admitted to myself that while I still loved mathematics, and learning and teaching mathematics, I just did not have a dissertation in me. But I thought that with my educational background, I could be a math librarian and stay in the academic world that way.*

Instead she got hired as a cataloger!

> *That part was accidental, and I could not be happier about it.*

Straight out of library school in the Fall of 2000, Laura began her library career at Emory University as an Electronic Serials Cataloger. She ended up working with continuing resources in all formats, so her title morphed into Serials & E-Resources Cataloger. The first big project she worked on was a serials recon, in preparation for installation of compact shelving on one of the stacks tower levels. All the print materials on that level, call numbers QA-Z, were being cleared out into storage for the construction so she was tasked with making sure that all serials records and holdings were accurate so that patrons could request items. The project was a lot of spreadsheet work; a lot of chasing down title changes, merges, splits, and cessations; and a whole lot of barcodes.

> *It was great for learning how to read catalog records though, and particularly serials records.*

Now twenty years later, what does Laura enjoy the most about cataloging?

> *Cataloging is systematic, sometimes almost algorithmic, but not robotic or rote. It reminds me of math in that way, and in other ways too. Math seeks to describe the local (e.g. the space around you looks flat) while preserving the global (it actually is not flat at all), and I see that in cataloging too. We describe a resource not only for its own specificities, but also to show its similarities to and differences from other objects -- where it fits in the bibliographic world.*

Laura's husband is an engineering professor and she has relocated across the country several times. But one particular collection she found particularly interesting. While at Texas A&M University at Galveston (TAMUG), Laura worked with archival materials from the Texas A&M Maritime Academy, including some items from the training ship and summer cruises: a desk nameplate plaque made from pieces of deck wood of the first training ship; a silk scarf in the Aloha shirt pattern designed for a long-time TAMUG professor who also served as Academy superintendent; a steel water pitcher, and some other odds and ends.

> *In order to keep these items safe and to keep them from getting lost in the Special Collections room, I made a document box into a little multi-compartment enclosure to hold them all together. I thought it was cute, but the archivists in the crowd would probably not approve!*

When asked what Laura thinks has been one of her most important achievements in her career, she responded:

> *Thanks to the old two-body problem … I have moved around a lot rather than building a cohesive career of achievement. I guess I would say what I do best is adapting to new surroundings -- I enjoy learning new things and using that knowledge in whatever capacity is needed.*

News from OCLC

Jay Weitz

OCLC Products and Services Release Notes

Find the most current release notes for many OCLC products and services as well as links to data updates and to dynamic collection lists in Librarians' Toolbox under Release notes. Included are CONTENTdm, EZproxy, Tipasa, WorldCat Discovery, WorldCat Knowledge Base, WorldCat Matching, WorldCat Validation, WorldShare Acquisitions, WorldShare Circulation, WorldShare Collection Evaluation, WorldShare Collection Manager, WorldShare Interlibrary Loan, WorldShare License Manager, WorldShare Record Manager, and WorldShare Reports.

WorldCat, Cataloging, and Metadata

WorldCat Validation Updates

OCLC has recently made WorldCat Matching release notes available for the first time. These are mainly relatively small improvements to Duplicate Detection and Resolution (DDR) and/or Data Sync matching. WorldCat Validation release notes have been made available on a regular basis since September 2018. In February 2020, the MARC Bibliographic and Holdings Update Number 29 validation changes were implemented, including all new MARC Codes announced between November 2019 and January 2020. The long-anticipated updates to the validation rules for MARC Authorities began to be rolled out in March 2020. This is in coordination with the Library of Congress (LC) and all of the Name Authority Cooperative (NACO) nodes and when completed will cover most MARC Authority updates going back to 2014. As the first step in bringing OCLC-MARC Bibliographic Encoding Levels (Leader/17) into closer alignment with those defined in MARC 21, you now have wider latitude in Encoding Level choice when creating new records or editing existing records. There are additional details in the WorldCat Validation Release Notes, April 2020.

FAST Headings for COVID-19

Several new headings have been established to assist FAST users when cataloging resources about COVID-19. The new headings are based on Library of Congress Subject Headings assigned to WorldCat records that contain the term 'covid 19' in a title field. Examples include:

- Coronavirus infections--Alternative treatment
- Coronavirus infections--Diagnosis
- COVID-19 (Disease)--Treatment
- Ridesharing--Safety measures
- Shelters for the homeless--Sanitation
- Travel restrictions--Government policy

The new headings were added to searchFAST on 2020 June 1. The heading for COVID-19 (Disease) has also been added to importFAST enabling users to construct valid main heading/subheading combinations for the topic. The newly added headings are available as a separate update to FAST changes dated 2020-05-29 (70 Records). Links to the applications and files are given below. For comments, please contact the FAST Team.

- searchFAST
- importFAST
- FAST Changes
- FAST Feedback Form

OCLC Cataloging Community Meeting Resources

On Wednesday, 17 June 2020 OCLC held our first virtual Cataloging Community Meeting which expanded on previously held Expert Cataloging Community Sharing sessions at ALA. During this meeting, cataloging members had an opportunity to share information on pertinent cataloging topics with OCLC staff and almost a thousand catalogers around the globe. A sincere thank you to all who were able to join the discussions and to our speakers for their important and informative presentations. For those who were unable to attend (or would like to share with colleagues), please see below for links to presentation decks, meeting notes and video recordings.

- Reviewing LCSH Tentative Monthly Lists
    Speakers:
    - Brian Stearns - Cataloguing Librarian, University of Alberta and Chair of the ALA/ALCTS/CaMMS Subject Analysis Committee
    - Candy Riley - Manager of Metadata Services, MARCIVE, INC., and Intern of the ALA/ALCTS/CaMMS Subject Analysis Committee
    Resources:
    - Presentation deck
    - Meeting notes
    - Video recording

- Me and the WorldCat Metadata API
    - Speaker:
        - Kelley McGrath - Metadata Management Librarian, University of Oregon
    - Resources:
        - [Presentation deck](#)
        - [Meeting notes](#)
        - [Video recording](#)
- OCLC Member Merge Program
    - Speakers:
        - Laura Ramsey - Senior Metadata Operations Manager, Metadata Quality, OCLC
        - Andrea Morrison - Head, Monographic Text Cataloging, Indiana University
        - Marcus Jun - Alma Network Zone Manager, Washington Research Library Consortium
    - Resources:
        - [Presentation deck](#)
        - [Meeting notes](#)
        - [Video recording](#)
- OCLC Cataloging News and Updates
    - Speakers:
        - Chelsea Dalgord - Product Analyst, Metadata Services, OCLC
        - Jay Weitz - Senior Consulting Database Specialist, Metadata Quality, OCLC
        - Robin Six - Database Specialist II, Metadata Quality, OCLC
        - Shana Griffith - Database Specialist II, Metadata Quality, OCLC
        - Bryan Baldus - Consulting Database Specialist, Metadata Quality, OCLC
        - Cynthia Whitacre - Senior Metadata Operations Manager, Metadata Quality, OCLC
    - Resources:
        - [News from OCLC](#)
        - [Presentation deck](#)
        - [Meeting notes](#)
        - [Video recording](#)
        - [Break slides](#)
        - [Opening and closing slides](#)

Delivery Services

New Profiled Group CCOV Joins ACOV and BCOV

Just as you currently use the ACOV and BCOV profiled groups, you can now also use the new CCOV group to build lender strings of libraries that are able to ship and receive materials from their physical collections during the COVID-19 crisis.

- ACOV: Libraries supplying **electronic documents** during the COVID-19 crisis.
- BCOV: Libraries supplying **e-books** during the COVID-19 crisis.
- CCOV: Libraries supplying **physical collection** during COVID-19 crisis.

The groups are updated weekly, and a PDF that lists the OCLC symbols for each group (as well as the libraries that also participate in LVIS) is posted here. The new CCOV group was built from the Physical ILL Return and Lending Status map based on libraries that have reported being open to receive and ship physical items.

- To check the status of your library and other libraries, go to the map.
- To update the status of your library, go to oc.lc/mailform.

The ACOV and BCOV lists are based on the status submitted for your library with this form, and you can use this same form to update your status. As a reminder, you can use the profiled groups to build lender strings.

- When viewing a list of holding libraries in WorldShare ILL, Tipasa, or ILLiad, filter by Profiled Group (e.g., CCOV).
- In the OCLC Policies Directory, search by Group Symbol (e.g., CCOV) to identify a list of symbols in the group and copy/paste them into a Custom Holdings Group that you maintain.

For more information on how to make best use of these profiled groups, view this video tutorial. (Login to the OCLC Community Center is required.) A special thank you to the SHARES group for suggesting the addition of CCOV.

OCLC and CRL Enhance Infrastructure to Manage Shared Print Serials in WorldCat

OCLC and the Center for Research Libraries (CRL) have completed a two-year project that has added support for the registration of serial retention commitments in OCLC's WorldCat database, improved discovery of shared print data, and enhanced CRL's Print Archives Preservation Registry (PAPR). The expanded functionality is a significant step forward in collectively managing the preservation of the scholarly record for future generations. The Shared Print Data Infrastructure project was made possible by a grant from The Andrew W.

Mellon Foundation. OCLC and CRL worked together to enhance and simplify registration workflows, allowing shared print programs to quickly set up and then efficiently bulk register thousands of commitments in WorldCat in only a few steps. Serial commitments in WorldCat will be automatically synchronized to PAPR and are also discoverable through an enhanced OCLC Metadata API that provides systematic access to shared print data. This comprehensive shared print data will then be available to inform library decision-making, improving both retention and collection development strategies. WorldCat, the world's most comprehensive database of information about library collections, now supports shared print registration of both monographs and serials for OCLC cataloging members and CRL's PAPR database provides open access to all serials data registered in either system. The Shared Print Data Infrastructure project ran from July 1, 2018 through June 30, 2020. Visit the website to learn more about shared print and the collective collection.

Learn Lending Status and When to Return ILL Items with a New ILL Community-Sourced Map

Recently, ILL professionals banded together to facilitate the safe return of nearly 400,000 WorldShare ILL items that were on loan to 5,674 libraries when COVID-19 swept across the globe. They shared their library's status via a crowd-sourced list. With the information provided by the ILL community, OCLC created a physical ILL return and lending map that offers the ability to visualize and interact with this information using search and filtering tools.

- **Learn if, and when, to send physical ILL items home.** Launched on 2020 May 8, this community-sourced initiative quickly grew to include more than 1,400 libraries. If your library has not yet signed up, please add your library to the map at: oc.lc/mailform. This will allow other libraries to know if, and when, to safely send items home. If items are mailed to libraries that are not open and able to receive them, there is a higher probability they will be lost or damaged, or libraries will incur additional fees because items are undeliverable.
- **Learn which libraries are lending physical materials.** Even in the midst of the crisis, thousands of WorldShare ILL libraries continue to supply article and e-book requests from electronic holdings. And as this map shows, more than 200 libraries are already reopening lending of physical material through interlibrary loan. Your library can keep its status up to date by using links within the email confirmation you receive when you sign up or by clicking on the map's Add/Update ILL Status button.

Note that this is for OCLC members. You need your OCLC symbol to participate. View the map.

WorldShare ILL and Tipasa Updates Make it Easier to Find Electronic Resources

Starting on 2020 June 22, WorldShare Interlibrary Loan and Tipasa users will be able to easily view more detailed holdings information, enabling borrowers to quickly find needed electronic

resources. To help save time, (1) the WorldCat knowledge base's exact coverage will display in the ILL staff interface, (2) you will be able to filter the holding lenders' list to only those libraries that hold a particular issue, and (3) the lender string will be automatically populated.

(1) To help eliminate clicks and save you time, the WorldCat knowledge base's exact coverage will display in the ILL staff interface. The Holdings column will show a summary statement of issues held by a library. For electronic serials, there will be a knowledge base summary with the exact coverage statement from the WorldCat knowledge base displayed here. For print serials, there will be a Local Holding Record (LHR) summary, which gives you an idea of what is held. Remember, if your library uses OCLC's WorldCat knowledge base, your library's holdings will appear. Ensuring your holdings are up to date lets other libraries know what you have available and can keep a steady stream of lending requests coming to your library.

(2) You will be able to quickly filter the holding lenders' list to only those libraries that hold a particular issue. After filtering, the system will sort the holdings into three categories:

- Libraries that hold the desired year.
- Libraries that only hold at the title level (note that you can update year and volume level holdings in the WorldCat knowledge base to make your e-resources easier to find).
- Libraries that do not hold the desired year.

(3) After you filter to a year and a custom holdings path, the system will automatically generate a lender string, which lists those lending libraries that hold the desired year of the issue first in the string. Libraries with unknown volume-level holdings will appear at the end of the string to fill with up to 15 lenders. The system will randomize the lenders in each grouping, and if you prefer a different order you can also rearrange the lenders.

Ordering the lender string in this way will increase the probability that a lender early in the lender string can fill the request. This will have a significant positive impact on turnaround time, which your library's users are sure to notice.

Management Services

OCLC's WMS Achieves FedRAMP Authorization from U.S. Government

OCLC's WorldShare Management Services, a leading library services platform, has achieved United States Federal Risk and Authorization Management Program (FedRAMP) authorization following a rigorous evaluation to meet the U.S. Government's security requirements for cloud services. The United States Census Bureau Library served as OCLC's agency sponsor for FedRAMP. FedRAMP is a U.S. Government-wide program that provides a standardized approach to security assessment, authorization, and continuous monitoring for cloud products

and services that federal agencies may use. The process accelerates the adoption of secure cloud solutions through reuse of assessments and authorizations. This approach uses a "do once, use many times" framework that will save cost, time, and staff required to conduct redundant agency security assessments. WorldShare Management Services (WMS) is a cloud-based library services platform with WorldCat as its foundation, which allows library staff to draw on the collaborative data and work of libraries worldwide for more efficient workflows. WMS also enables staff to better manage resources in all formats and to provide their users with improved access to the library's collections and the world's knowledge. OCLC's WorldShare Management Services is listed on the FedRAMP Marketplace.

OCLC is Highest Ranked Supplier on Latest APUC Framework Agreement for Library Management Systems

OCLC is the highest ranked supplier on the latest APUC Framework Agreement for Library Management Systems. Following a competitive tender evaluation process, OCLC's WorldShare Management Services achieved the highest overall score. The APUC Framework looks closely at development, implementation, and support, and the functional capabilities of systems so that APUC members do not have to go through a tender process. Founded in 2007, the APUC (Advanced Procurement for Universities and Colleges) group is a procurement center of expertise that works with the 19 higher education and 23 further education institutions in Scotland to encourage collaboration, innovation, and value. OCLC scored well on both Quality and Price to achieve the overall highest score within the framework evaluation process. This initial two-year framework agreement is not exclusively for Scottish institutions and can be used by members of other UK regional HE and FE purchasing associations.

Cleveland Museum of Art Now Using OCLC's WorldShare Management Services

The Ingalls Library and Museum Archives, part of the Cleveland Museum of Art, is now using OCLC's WorldShare Management Services (WMS) as its library services platform. The Cleveland Museum of Art's commitment to have a museum library staffed by a professional librarian coincided with its founding in 1913. The Ingalls Library and Museum Archives shares the vision of the Cleveland Museum of Art by supporting the museum's current and future collections, research, exhibitions, publications, lectures, programs, and activities. The collaborative nature of WMS appeals to the staff of the Ingalls Library. CMA's Open Access initiative, which released scholarship for over 60,000 artworks from the collection, including over 30,000 high-resolution images, into the public domain, launched in January 2019. More than 600 libraries worldwide use WMS including national, research, academic, community college, and special libraries as well as consortia.

Manchester Metropolitan University Joins OCLC's WMS Community

Member Relations, Advocacy, Governance, and Training

Online Learning Opportunities About Race and Equity

As communities across the country continue to speak out against racial injustice, libraries are seeking ways to stand in solidarity, to take action, and to ensure library services and programs are equitable and safe for all. In addition to updating Access and Equity resources on WebJunction.org, we're highlighting a few of the courses related to race and equity hosted in the WebJunction Course Catalog. Skip Prichard, OCLC's President and CEO, shared other resources from WebJunction in a Next blog post and has encouraged all "to mobilize the power of our networks to also learn more about how libraries are responding to the urgent social and moral questions posed by recent events, and to identify how we can support them more closely." Please contact us if you have stories, resources, or examples from your libraries to share with the WebJunction community.

Social Media and Staying Connected with Your Community

Even with some libraries opening up, or providing curbside service, social distancing is still the norm and will likely stay that way for a while. Libraries have used social media to connect with their communities for years, but with this new reality, they are taking the engagement to a new level. Recent editions of the WebJunction Social Library series have showcased innovative approaches to overcoming physical distancing and connecting with patrons and community members. You can browse the entire series, including a searchable spreadsheet that compiles all of the past posts.

REALM Project Update: Systematic Literature Review Released

The REALM Project (REopening Archives, Libraries, and Museums) has released "Systematic Literature Review of SARS-CoV-2: Spread, Environmental Attenuation, Prevention, and Decontamination," prepared by Battelle. This is an in-depth review of published literature on virus attenuation on commonly found materials that can inform discussion and decisions about operations in archives, libraries, and museums. For more information on this first round of testing and other activities, visit the "Happening Now" project update page. For more on the scope, timeline, and committees involved with #REALMproject, visit oc.lc/realm-project.

Three Public Libraries Selected to Receive OCLC Community Engagement Awards

Three public libraries have been selected to receive OCLC Community Engagement Awards for outstanding programs that have transformed lives in the communities they serve. The

programs and libraries selected as OCLC Community Engagement Award winners are: Orlando Children's Business Fair, Orange County Library System (OCLS), Florida; Project BRIDGE: Building Relationships In Diverse Generational Experiences, Jackson District Library (JDL), Michigan; and Welcome Baby, Edmonton Public Library (EPL), Canada. Each library will receive $5,000 to help continue their outstanding efforts. The Orlando Children's Business Fair is a one-day marketplace where children and teens debut their inventions, market services or products, and build marketing strategies. It is an extension of the Library's BizKids initiative which introduces young people to classes and events with a focus on promoting entrepreneurship and skills such as planning, marketing, financing, and more. Project BRIDGE (Building Relationships In Diverse Generational Experiences) is a wide-reaching plan for enhancing traditional outreach services with creative programs tailored to the needs of older adults, particularly those struggling with dementia and other memory impairments. The first of its kind in Alberta, EPL's Welcome Baby program puts books into the hands of Edmonton families. Parents receive a free package from the Library (a board book, music CD, tote bag, and early literacy information) at their baby's two-month immunization. More than 120 libraries shared information about their community engagement projects with OCLC and were nominated for consideration. A panel of OCLC-elected member leaders selected the winners using a scoring system based on evaluating impact, innovation, and engagement. Visit the OCLC Community Engagement Award website for more details about each of the winning programs and register to attend a live webinar hosted by Skip Prichard, OCLC President and CEO, on 2020 August 18. During that event, representatives from each winning library will describe their programs in detail and answer questions about the challenges and successes of connecting with their communities.

Research Findings Published from Public Libraries and the Opioid Crisis Study

The nation is experiencing an ongoing opioid epidemic, and communities across the country are feeling the epidemic's impact. Public health and human service organizations, professional associations, and nonprofits continue to implement responses to stem the rising overdose deaths; public libraries, too, are a part of this response. "Public Libraries Respond to the Opioid Crisis with Their Communities: Research Findings" identifies, synthesizes, and shares knowledge and resources that will help public libraries and their community partners develop effective strategies to work together to address the opioid epidemic in the US. As a part of the IMLS-funded project "Public Libraries Respond to the Opioid Crisis with Their Communities," OCLC partnered with the Public Library Association to conduct interviews with public library staff, library board members, community partner organizations, and community members in eight locations across the US. This latest article, published in *Collaborative Librarianship*, highlights the findings from the eight case study sites selected to participate in this research and provides an overview of the partnerships formed and the resources and programming developed to meet community needs. Read the article.

OCLC Research

REALM Project Update: New Test Results Announced

The REALM Project (REopening Archives, Libraries, and Museums) has published the results of the second round of Battelle's laboratory testing for COVID-19 on five commonly handled materials: braille paper pages, glossy paper pages, magazine pages, children's board books, and archival folders. Read the REALM Project Test 2 results. Visit the "Happening Now" for recent REALM Project updates; for more on the scope, timeline, and committees involved with #REALMproject, visit oc.lc/realm-project. Sign up for the REALM Project email list to receive timely REALM Project updates.

OCLC Research Publishes New Report on Open Content Activities in University Libraries

A new report from OCLC Research, *Open Content Activities in Libraries: Same Direction, Different Trajectories—Findings from the 2018 OCLC Global Council Survey*, offers a view into the breadth of current open content activities by research and university libraries globally and insight about their future directions. This report is the culmination of efforts from across the OCLC membership to answer the question: "What is the status of open access and open content in libraries across the globe?" An open content survey was conducted in 2018–2019 by the OCLC Global Council in partnership with staff from OCLC Research. The survey's broad definition of library open content activities and global scope offers a new perspective within the library community, uncovering the maturity and versatility of these activities. Among the findings in this report:

- Survey respondents from 69 countries are highly involved in open content activities (97%), and the overwhelming majority are stepping up their activities and planning new ones.
- Overall, the figures suggest a future increase in involvement of 10–18% across all open content activities.
- Future growth areas that indicate likely new emerging services are the management of open research data and interactions with digitized open collections through statistical and machine learning techniques.

Read the report at https://oc.lc/opencontent-report.

Lynn Silipigni Connaway Named University of Wisconsin – Madison Information School's 2020 Distinguished Alumna

Lynn Silipigni Connaway, OCLC's Director of Library Trends and User Research, has been named the University of Wisconsin – Madison Information School's 2020 Distinguished Alumna. At

OCLC, Dr. Connaway is responsible for research projects that involve OCLC libraries and users, such as developing the digital "visitors" and "residents" framework and an IMLS-funded grant project to study the behavior patterns of college and university information seekers. She and her collaborators have been recognized with numerous awards for their research projects and methodologies. During livestreamed remarks at the iSchool commencement in May, Dr. Connaway traced accomplishments—and the research principles that guide her—to experiences and lessons learned in Madison. Dr. Connaway's commencement address was introduced by Jennifer Younger, Executive Director, Catholic Research Resources Alliance, who was the iSchool's 2010 Distinguished Alumna. View video from Dr. Connaway's University of Wisconsin – Madison Information School's Class of 2020 commencement remarks on the web.

OLAC Cataloger's Judgment: Questions and Answers

Jay Weitz, Column Editor

Not Even Remotely Funny

Question: I am trying to determine whether it is acceptable to create a WorldCat record for an MP4 file that is not accessible remotely through a website or server; in other words, a record with no 856 field. The producer of this film does not plan to distribute the film on DVD and plans to make it available only by sending flash drives containing the MP4 file. Is there a MARC field that can be used to contain information on distribution? I remember that in AACR2 in book cataloging there was an option to include the address of the creator in cases where the book lacked an ISBN.

Answer: A record for an MP4 file that is not available remotely and therefore lacking field 856 may certainly be created. If the producer/publisher/distributor explains its intentions somewhere, that would make for an excellent quoted or paraphrased (500) note, as appropriate. If the file resides on a USB flash drive or similar device, you may want to take a look at the Q&A entitled "U B Driving Catalogers Crazy" in the *OLAC Newsletter* 39:2 (June 2019) pages 41-44. It has some advice that may be useful. OLAC is working on best practices for so-called standalone devices such as USB flash drives, Playaways, and the like. If the distributor is not the same as the producer/publisher, a separate 246 with Second Indicator coded 2 would be appropriate. Field 270 is one logical place for the distributor's address. But depending upon the circumstances of the distribution and acquisition and the practices of your institution, one might alternatively use field 541 subfield $b, field 506, or even field 366 subfield $e.

The Curse of the Cursor and Other Fun Working from Home

Question: Please, can I have an undo/redo button in OCLC Connexion Client? Especially when one is working from home using a ThinkPad with Windows 10, on which the cursor pretty much goes wherever it has a mind to and thinks nothing of highlighting half a dozen fields of original cataloging, ready to be wiped out with the next keystroke, just for fun.

Answer: The Connexion client already has not one but two "undo" buttons, either or both of which may be added to your Toolbar or be invoked through keystrokes. The first goes by the concise and elegant name of "EditCutCopyPasteUndo" and is said to "Cancel the last change made in a cell (cancels one change at a time)." Keystrokes <Ctrl><Z> or <Alt><E><C><U> will also do the same action. The button features a red arrow hooking down then to the left. The other, even more concise and elegant, is "EditCutCopyPasteCancelChanges" and is said to "Cancel all changes made to the current record since you last saved it." Keystrokes <Ctrl><Shift><Z> or <Alt><E><C><A> will perform the same action. The button features a purple arrow that arches up and then down to the left. If you go into the Connexion client Help index at "toolbar," you will find descriptions of each of the dozens of buttons you can add to your toolbar and instructions on how to customize it. If you have been using the default toolbar, you are missing out on making your work much easier. And if a Luddite and technical idiot such as I can figure out the customization, so can you. Regarding the curse of the out-of-control laptop cursor, many of us have had similar problems. It might have to do with the presence of the touchpad right under your hands. Without meaning to, while you are typing you touch the pad and cause your cursor to move somewhere or do something unintended. Try disabling your laptop's touchpad – they're all different so I can't help you with the specifics, but you can probably search out the instructions in your laptop's help system or ask a younger friend or colleague to help. They know everything. Again, if I was able to figure out how to do it, you can, too. It was fairly simple once I found the instructions, and I have had fewer cursor problems since. If you actually use the touchpad rather than a mouse, once you figure out how to disable it, you can toggle it on and off if you want.

Hidden Potential

Question: Following up on the "Undo" discussion, there is one feature I can no longer find in the Connexion client documentation: "List Settings." It is wonderful. I remember talking with a colleague and realizing he did not know about it and was always laboriously scrolling right and left through countless columns in a local bibliographic file, half of which he didn't need. I told him how to right-click on a list of records and choose List Settings, get rid of columns he didn't want, move around the order of the rest, then get out of List Settings and re-size the columns.

But for the life of me I can no longer find it in the documentation, yet I must have found it once because it would not have occurred to me to right-click on a list of records.

Answer: "List Settings" is hidden (ironically enough) in the client documentation in the index under "lists (of records)/hide or change the order" in a section entitled "Use right-click menu to customize lists." Of course, it shows up in the index under various other terms such as "columns in lists."

Search Me Results

Question: According to MARC, the 856 Second Indicator is coded 1 when "… the item represented by the bibliographic record is not electronic but an electronic version is available." Connexion's Internet search limit ("Internet / Not Internet") interacts with this indicator to yield results that are opposite of what the MARC definition would lead us to expect. Selecting the "Not Internet" limit in Connexion should yield records with 856 Second Indicator coded 1, but instead it excludes them. This is a problematic outcome for catalogers searching Connexion for descriptions of analog material. Connexion's filters for "Not Internet" and "Not Microform" are especially important for special collections catalogers, because the database has so many records for Internet and microform derivatives for early printed material. What do you advise?

Answer: The counterintuitive results for the "Internet/Not Internet" search limitation are actually what was originally intended at the time the index qualifier was first designed long ago. At the time, any record containing field 856 with a Second Indicator value of "blank" (because of its ambiguity), "0" (because it represented an electronic resource), or "1" (because the 856 itself actually leads to an electronic resource) was considered "Internet" in this search context. Of course, that does not really make much sense now in a cataloging context. It does, however, make more sense in a Discovery context, where it may make little difference whether a bibliographic record represents the original print manifestation (in which case a field 856 with Second Indicator 1 tells us that the URI gives access to an electronic "version of resource") or the bibliographic record represents the electronic reproduction itself (in which case a field 856 with Second Indicator 0 tells us that the URI gives access to that electronic "resource")..In either case, the two bibliographically distinct records both afford access to an electronic reproduction of the resource. Rather than counting on the somewhat misleading "Internet/Not Internet" search limit, you may want to try different approaches for WorldCat searching that might be more accurate and exacting. A better way to limit to, or exclude, electronic resources is the explicit Material Type search "mt:elc", which (oversimplifying) retrieves only records coded with s, o, or q in Form; conversely, use the key "not mt:elc" to exclude electronic resources. Unfortunately, there have been so many MARC coding changes and ambiguities – the advent of fields 336, 337, and 338; Form codes s/o/q; the demise of the GMD; and the 856

Second Indicator "blank" are particular culprits in this context – over the decades. Try as we might, WorldCat indexing cannot retrospectively resolve all these built-in MARC contradictions and vagaries. It can never be as precise as we would wish. Depending upon what you are trying to search for, there can be several other such qualifications that can be applied. *Searching WorldCat Indexes* (https://help.oclc.org/Librarian_Toolbox/Searching_WorldCat_Indexes) can be useful in devising better and more precise search strategies.

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Call for Nominations for the Nancy B. Olson Award

Thomas Whittaker

The annual Nancy B. Olson Award honors a librarian who has made significant contributions to the advancement and understanding of audiovisual cataloging. Nominees shall have made contributions to audiovisual cataloging by:

- Furthering the goals of standardization of AV and/or electronic resource cataloging, including MARC coding and tagging;
- Interpreting AV and/or electronic resource cataloging rules and developing policies on organization for these materials on the national and/or international levels;
- Promoting the understanding of AV and/or electronic resource cataloging, coding, and data exchange for professionals unfamiliar with these materials and processes.

Nominees may be OLAC members, but OLAC membership is not required. The nomination must be accompanied by a statement that provides supporting evidence for the nominee's qualifications. Nominations and statement(s) must be dated no later than December 1, 2020.

The winner will be decided at ALA Midwinter 2021. The award will be presented at ALA Annual 2021.

Please send nominations and any supporting documentation to Thomas Whittaker, Indiana University, Bloomington (tawhitta@indiana.edu).

Election Call

Mary Huismann

We are seeking nominations for the offices of OLAC Vice President/President-Elect and OLAC Treasurer. Are you interested in a leadership opportunity where you will learn about the organization from the inside and help shape OLAC's future? Please consider nominating yourself! To become a candidate, any OLAC member can submit a letter of nomination indicating the position for which they wish to run. The letter should include a brief description of pertinent qualifications and professional activities.

All OLAC personal members are eligible to serve and self-nominations are highly encouraged. Not yet a member? Join now! Membership for one year is $40. Feel free to contact incumbent officers for more information about OLAC or the positions below. If you would like to nominate a colleague, please be sure that person is willing to serve. The deadline for nominations is **December 31, 2020**. Please submit requested nomination materials in electronic form to Mary Huismann (huisma1@stolaf.edu).

OVERVIEW OF DUTIES

Vice President/President-Elect

This office is elected annually, with a term beginning in the summer following the ALA Annual Conference, and serves four years: a one-year term as Vice President/President-Elect, followed by one year as President, one year as Immediate Past-President, and one year as Past-Past President. The Vice President performs all duties delegated by the President and presides at meetings and other functions when the President cannot attend. The Vice President is expected to attend the OLAC and Executive Board Meetings while in office and is responsible for any OLAC sponsored programs held at ALA Annual. The Vice President chairs the OLAC Research Grant Committee.

The OLAC President presides at all OLAC Membership and Executive Board Meetings. The President will submit quarterly reports for the OLAC Newsletter, and works closely with the OLAC Executive Board in guiding the operations of the organization.

The Immediate Past President serves as Chair of the Nancy B. Olson Award Committee and as a member of the OLAC Executive Board. The Past President may also be assigned to take on additional projects.

The Past-Past President (adjunct to the Executive Board) serves as the Chair of the Elections Committee.

Treasurer

This office is elected every two years, with a term beginning in the summer following the ALA Annual Conference in the year elected. The next Treasurer's term will run from summer 2021 to summer 2023. The Treasurer has overall responsibility for the financial concerns of OLAC. Annually, the treasurer reviews the OLAC budget and assesses the financial health of the organization. Written financial statements are presented at the OLAC Executive Board meetings. Quarterly statements are published in the newsletter. The Treasurer routinely handles inquiries including general information on OLAC, membership rates, and invoices. The Treasurer is also responsible for the duties enumerated in the OLAC Handbook and Bylaws.

For more information on the duties of elected officers, see the OLAC Handbook: http://olacinc.org/olac-handbook-and-bylaws

MUSIC OCLC USERS GROUP

The Music OCLC Users Group (MOUG) is the voice of music users of OCLC's products and services.

Through our publications, annual meetings, and other continuing education activities, MOUG assists novice, occasional, and experienced users of all OCLC services in both public and technical services.

We also provide an official channel of communication between OCLC and music users, advocating for the needs and interests of the music library community.

A year's personal membership, including a subscription to the MOUG Newsletter, is **$40** USD. Institutional membership is **$50** USD per year. Please direct all correspondence to: Melissa Moll, MOUG Treasurer, 313-335-5889, melissa-moll@uiowa.edu. Please call or email for a mailing address.

For more information, visit our website at:

https://www.musicoclcusers.org/