

CTL Training Sessions

Academic Year 2015-2016

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TRAINING IN: Blackboard Learn, Instructional Technology, Teaching and Learning and Writing for Publication

FREE to all Jefferson faculty, staff and students.

BLACKBOARD LEARN

Blackboard Learn: Essentials

Instructor: Edward Everett

Thursday, August 27, 2015

10:00 – 11:30 am

Scott 307 (PC Lab)

Thursday, January 21, 2016

10:00am – 11:30am

Scott 307 (PC Lab)

Essentials focuses on the basic features of Blackboard giving faculty the tools to build a course in Blackboard Learn. This session is recommended for all faculty and organizational leaders new to Blackboard.

Blackboard Learn: Grade Center

Instructor: Kathleen Day, MS

Thursday, November 5, 2015

1:00 – 2:00 pm

JAH M13-A (PC Lab)

Do you write exactly 50 test questions so they can each be worth 2 points? Does the Blackboard Grade Center make you uncomfortable? Attend this workshop to improve your comfort level and learn a few new features that have the potential to save you lots of time.

Rubrics: Improve Your Grading Efficiency and Reliability

Instructor: Kathleen Day, MS

Thursday, September 24, 2015

1:00 – 2:30 pm

Scott 200A Classroom

Blackboard now allows you to associate scoring rubrics for both your assignments and discussion boards. If you're not convinced of the value of rubrics, come to this workshop to see how scoring rubrics can improve your grading efficiency and reliability.

PLEASE NOTE: This session will not take place in a computer lab; please bring a laptop or tablet in order to participate.

ON-DEMAND LEARNING

The following topics are scheduled on an on-demand basis only; to schedule a session, contact: kathleen.day@jefferson.edu

- **Adobe Acrobat Basics**
- **Adobe Acrobat: Forms**
- **Adobe Captivate**
- **Photoshop (Basics and Intermediate)**

INSTRUCTIONAL TECHNOLOGY

ExamSoft Basics

Instructor: Kathleen Day, MS

Tuesday, September 15, 2015

9:00 – 10:30 am

Scott 307 (PC Lab)

ExamSoft is a web-based solution that supports the entire testing process including exam creation, administration, secure delivery, scoring, and analysis. This workshop focuses on the mechanics of creating and posting exams. It is essential for anyone using the product including Administrative Assistants, Faculty and Course Coordinators.

Introducing iCE (Interactive Curricula Experience) to Your Course

Instructor: Julie Phillips, PhD

Tuesday, December 1, 2015

9:00 - 10:30 am

Scott 307 (PC Lab)

Monday, December 14, 2015

1:00 - 2:30 pm

Scott 307 (PC Lab)

A web-based platform and iPad app, iCE delivers faculty-generated content directly to students' iPads, laptops or desktops for a connected learning experience. Faculty wishing to learn more or to adopt this interactive technology for storing, sharing and organizing instructional content must attend one of the iCE workshops. The workshop introduces the iCE Builder interface and student app, so faculty may begin building a course in iCE.

Improving Assessment with ExamSoft

Instructor: Kathleen Day, MS

Thursday, October 1, 2015

9:00 – 10:00 am

Scott 307 (PC Lab)

ExamSoft is not just a secure delivery solution—it has the potential to improve teaching and learning exponentially! This workshop, which focuses on the feedback and analysis features of ExamSoft, is essential for item writers, course faculty, and administration.

Nearpod Audience Response System

Instructor: Edward Everett

Tuesday, September 1, 2015

10:00 – 11:00 am

Scott 306 (Mac Lab)

Nearpod is the CTL's new audience response system that allows instructors to share content and assessments in real time with students using their personal and mobile devices. Push quizzes, polls, videos, web links, slide shows, and homework to your students easily in a manner and appealing multi-media platform that keeps students engaged and active.

Peer and Self Assessments

Instructor: Ivy Tan, MS

Thursday, September 10, 2015

1:00 – 2:00 pm

JAH M13-A (PC Lab)

Peer assessment is a powerful way to engage students in the assessment process. It is particularly useful in small groups as it encourages students to think about their contribution to the group and gain deeper understanding of assessment criteria and learning outcomes. Workshop participants will be encouraged to share experiences, opinions and ideas about peer evaluation. This workshop is suitable for instructors who are new to peer assessment as well as those who are experienced with this form of assessment.

Prezi

Instructor: Ivy Tan, MS

Thursday, October 15, 2015

1:00 – 2:30 pm

JAH M13-A (PC Lab)

Prezi is a popular cloud-based presentation software. This hands-on workshop teaches participants how to make engaging and effective presentations using Prezi. It will also inform participants about TJU's privacy and confidentiality policy concerning the use of such cloud-based software. Session notes will be available. This workshop is suitable for both faculty and administrative staff.

Student Electronic Portfolios

Instructors: Ivy Tan, MS; Juan Leon, PhD

Monday, November 16, 2015

1:00 – 2:00 pm

Scott 307 (PC Lab)

Electronic Portfolios have gained prominence in higher education, more and more programs require students to put together a portfolio as partial fulfillment of criteria for graduation. Student portfolios have been used in program planning, student assessment, career planning, and accreditation processes. It is important to gain a better understanding of e-Portfolios; their uses, challenges and potentials. Workshop participants will be encouraged to share experiences, opinions and ideas about the usefulness and value of student electronic portfolios. This workshop is suitable for people interested in e-Portfolios with or without experience in this area.

TEACHING AND LEARNING

Active Teaching, Engaging Minds

Instructor: Julie Phillips, PhD

Monday, September 28, 2015

4:00 - 5:00 pm

Scott 200A Classroom

Tuesday, March 15, 2016

9:00 - 10:00 am

Scott 200A Classroom

Active teaching is an umbrella term used to identify a variety of teaching strategies. It includes most anything that students do in a classroom other than passively listening to an instructor's lecture. Research demonstrates active learning improves students' understanding and retention of information and can be very effective in developing higher order cognitive skills such as problem solving and critical thinking. Active learning, however, presents challenges and requires re-thinking the classroom space and traditional roles.

The Active Learning Lecture

Instructor: Julie Phillips, PhD

Tuesday, October 20, 2015

12:00 - 1:30 pm

Scott 200A Classroom

Tuesday, February 2, 2016

2:30 - 4:00 pm

Scott 200A Classroom

The large lecture presents a number of challenges to experienced and novice instructors alike. This workshop explores some of the challenges (and assumptions we make about what can or cannot happen in a large lecture) and describes a number of techniques to assist faculty transition from the "sage on the stage" to a "guide on the side."

Collaborative Learning (or How to Survive the Small Group Assignment)

Instructor: Julie Phillips, PhD

Monday, November 30, 2015

9:00 - 10:00 am

Scott 200A Classroom

Thursday, February 25, 2016

12:00 - 1:00 pm

Scott 200A Classroom

Teamwork and collaboration are essential to professional survival in the 21st century but how often do we help learners develop these competencies? Unfortunately, small group projects and learning invoke anxiety in faculty and students alike. This workshop examines the professional and intellectual rewards of a well-designed collaborative learning experiment and provides some guidelines for successful implementation of small group assignments.

The Learning Teacher—Reading Group

Instructor: Julie Phillips, PhD

WEDNESDAYS: September 16, 2015; October 21, 2015; November 18, 2015; December 15, 2015; January 20, 2016; February 17, 2016; March 16, 2016; April 20, 2016; May 18, 2016

4:00 - 5:00 pm

Scott 200A Classroom

The CTL Reading Club is an opportunity to discuss the trends and research related to the practice of teaching and learning with like-minded peers from the Jefferson community. The goal is to promote professional development, discussion, and reflection while forming a network of like-minded peers. By focusing on articles, chapters, and excerpts from publications rather than an entire text, participants may attend individual sessions that pique interest or curiosity or all sessions.

Interested parties should contact julie.phillips@jefferson.edu for the reading list for the first four sessions.

WRITING FOR PUBLICATION

Key Steps in Writing—and Publishing—Your Manuscript

Instructor: Jennifer Wilson, MS, ELS

Wednesday, October 7, 2015

12:00 - 1:00 pm

Scott 200A Classroom

This presentation provides advice on how to be more organized and less overwhelmed when you write your next manuscript. It also focuses on key elements of manuscript writing, with a focus on engaging an editor's attention.

5 Habits Of Successful Writers — and Ways To Foster Them

In Your Own Writing

Instructor: Jennifer Wilson, MS, ELS

Wednesday, November 11, 2015

12:00 - 1:00 pm

Scott 200A Classroom

Few of us ever learn how to write with consistency and fluency, and yet being able to do so can mean the difference between being a highly regarded researcher and one who is overlooked. Studies have shown that successful writers practice specific habits that help them flourish and make the process of writing less mysterious. This workshop will focus on these habits and provide practical advice for fostering them in your own writing.