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# Florida International University

ACADEMIC CATALOG 1985 - 1986



Miami, Florida



# Florida International University

## 1985–1986 Catalog

### Miami, Florida

Member of the State University System

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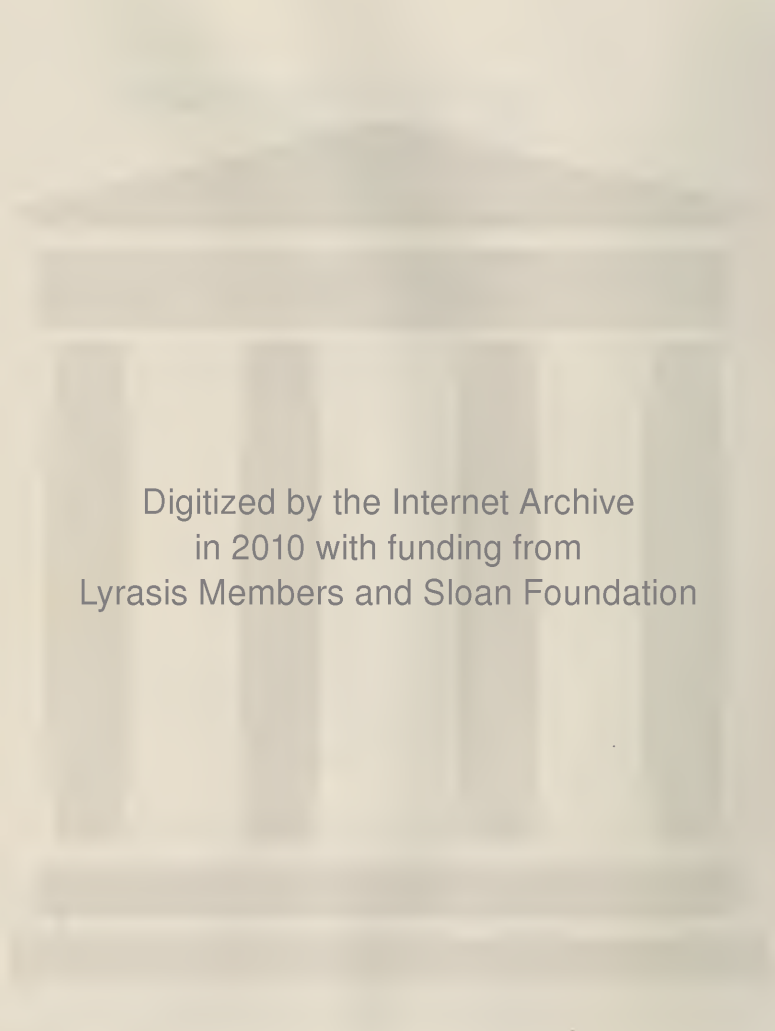
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Florida International University believes in equal opportunity practices which conform to all laws against discrimination and is committed to non-discrimination with respect to race, color, creed, age, handicap, sex, or national origin. Additionally, the University is committed to the principle of taking the positive steps necessary to achieve the equalization of educational and employment opportunities.

*Note:* The programs, policies, requirements, and regulations published in this catalog are continually subject to review in order to serve the needs of the University's various publics and to respond to the mandates of the Florida Board of Regents and the Florida Legislature. Changes in programs, policies, requirements, and regulations may be made without advance notice.

Fees given in this catalog are tentative pending legislative action.



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# General Information



# General Information

## State Board of Education

<b>D. Robert Graham</b>	<i>Governor</i>
<b>George Firestone</b>	<i>Secretary of State</i>
<b>James C. Smith</b>	<i>Attorney General</i>
<b>Gerald Lewis</b>	<i>Comptroller</i>
<b>Doyle Conner</b>	<i>Commissioner of Agriculture</i>
<b>Ralph D. Turlington</b>	<i>Commissioner of Education</i>
<b>William D. Gunter, Jr.</b>	<i>Treasurer</i>

## Florida Board of Regents

<b>Hon. Robin Gibson</b>	<i>Chairman-Lake Wales</i>
<b>Hon. T. Terrell Sessums</b>	<i>Vice Chairman, Tampa</i>
<b>Hon. DuBose Ausley</b>	<i>Tallahassee</i>
<b>Hon. J. Hyatt Brown</b>	<i>Daytona Beach</i>
<b>Hon. Cecilia Bryant-Godfrey</b>	<i>Jacksonville</i>
<b>Hon. Franklin J. Graham</b>	<i>Student Regent</i>
<b>Hon. Raleigh Greene</b>	<i>St. Petersburg</i>
<b>Hon. William F. Leonard</b>	<i>Fort Lauderdale</i>
<b>Hon. William L. Maloy</b>	<i>Pensacola</i>
<b>Hon. Raul Masvidal</b>	<i>Miami</i>
<b>Hon. Joan Ruffier</b>	<i>Orlando</i>
<b>Hon. Frank P. Scruggs II</b>	<i>Miami</i>
<b>Hon. Ralph D. Turlington</b>	<i>Commissioner of Education, Tallahassee</i>
<b>Hon. Charles B. Reed</b>	<i>Chancellor, State University System</i>

## University Officials

<b>Gregory Baker Wolfe</b>	<i>President</i>
<b>Steven Altman</b>	<i>Provost and Vice President for Academic Affairs</i>
<b>Judith Blucker</b>	<i>Acting Vice President for Student Affairs</i>
<b>Rosebud L. Foster</b>	<i>Vice Provost, Bay Vista Campus</i>
<b>Ronald G. Arrowsmith</b>	<i>Vice President for Administrative Affairs</i>
<b>Emanuel Harris Jr.</b>	<i>Vice President for Human Resources</i>
<b>Renee Betancourt</b>	<i>Vice President for University Relations</i>
<b>David Subbrook</b>	<i>Vice President for Development and Alumni Affairs</i>

## History

Florida International University was established by the Florida State Legislature on June 22, 1965. It is a member institution of the State University System of Florida.

Classes began at the Tamiami Campus on September 19, 1972 with an initial enrollment of almost 6,000 upper-level undergraduate and graduate students.

The Florida Board of Regents appointed Charles E. Perry as the first president on July 11, 1969. He was succeeded on June 1, 1976, by President Harold Brian Crosby. Gregory Baker Wolfe was named the third and current president on February 16, 1979. Presi-

dent Wolfe came to the University from the American University in Washington, D.C., where he was Dean and Professor of International Relations. Earlier, Dr. Wolfe served as President of Portland State University in Oregon and has had a distinguished international career in business as well as in government. He served on the White House staff for the development of Washington's mass transit system, has been in the U.S. Foreign Service, and has advised international chiefs of state on economic and political development.

For nine years (1972-81), FIU offered upper-level and graduate programs of study. Since 1981, the University has operated as a four-year institution as classes for freshmen and sophomores were added. In 1984, the University received authority to begin offering degree programs at the doctoral level.

## Goals

The University's academic programs are designed to achieve three goals:

1. Provide university education with emphasis on the liberal arts to qualified lower division students, preparing them for careers in social service, business, industry, education, and other professions at upper division and graduate levels; enrich their intellectual experience in an effort to cultivate effective members for a modern global society; and offer them the opportunity to absorb and contribute to the richness of South Florida's cultural, aesthetic, and technological environments.
2. Serve the broad community, with special concern for Greater Miami and South Florida, enhancing the metropolitan area's capacity to meet its cultural, economic, social, and urban challenges.
3. Become a major international education center by helping create greater understanding among the people of the Americas and the world.

## Campuses

The University has two campuses and a major center. The Tamiami Campus in Southwest Dade County is about 10 miles west of downtown Miami on Tamiami Trail (S.W. 8th Street) between 107 and 117 Avenues. The Bay Vista Campus is located on Biscayne Bay between N.E. 135 and 151 Streets in North Miami. Both campuses operate under a central administration. Florida International University and Florida Atlantic University have established an academic studies and research center in Broward County. The primary office is located in Davie at 3501 Southwest Davie Road on the Central Campus of Broward Community College.

### Tamiami Campus

The Tamiami Campus occupies 344 acres in west central Dade County. Since 1970, 57 buildings have been constructed at a cost of

38 million dollars. The campus development plan includes provisions for additional facilities to accommodate anticipated growth needs.

### Bay Vista Campus

In 1973, a 200-acre tract of land was deeded to the University by the Florida Board of Regents for a second campus. The first building of this waterside facility was completed during 1976. Bay Vista's development plan is designed to accommodate growth needs of Dade and Broward County residents.

### Broward County Center

Florida International University serves Broward County by means of programs in that county as well as accessible programs at the Bay Vista and Tamiami Campuses. Complete academic programs and supplementary courses are offered at Broward Community College (Central Campus) and in downtown Fort Lauderdale. Programs of study and research endeavors have been increasing in support of business, industry, financial institutions, health agencies, governments, and schools.

FIU and Florida Atlantic University have joined together to offer cooperative programs needed by Broward citizens.

The FIU-FAU office is located in room 224, Whiddon Hall (Building 9), BCC Central Campus, 3501 Southwest Davie Road, Davie. The telephone numbers are (305) 474-1382, 474-1402 for Broward County residents; (305) 948-6747 for Dade County residents; and (305) 393-3967 for Palm Beach County residents. Another office and class site exists at the FAU-FIU Joint Center at 1515 W. Commercial Blvd. in Fort Lauderdale. The telephone numbers there, are (305) 949-2391 for Dade County residents and (305) 776-1240 for Broward County residents.

## General Academic Information

Florida International University offers a variety of academic programs and courses at the bachelor's, master's, and doctorate degree levels designed to respond to the changing needs of the growing metropolitan area of Dade County and South Florida. Degree level programs are offered in the College of Arts and Sciences, College of Business Administration, School of Education, College of Engineering and Applied Sciences, School of Hospitality Management, School of Nursing, and School of Public Affairs and Services. Graduate study at the doctoral level is available in Computer Science, Education, Psychology, and Public Administration.

### Accreditation and Memberships

All academic programs of the University are approved by the State Board of Education and the Board of Regents of Florida.

The University is an accredited member of the Southern Association of Colleges and



Schools. The professional programs of the respective schools of the University are accredited or approved by the appropriate professional associations, or are pursuing full professional accreditation or approval.

The University is also an affiliate member of the Association of Upper Level Colleges and Universities, the American Association of State Colleges and Universities, the Florida Association of Colleges and Universities, the Association of Caribbean Universities and Research Institutes, the American Association of Community and Junior Colleges, a Charter Member of the Southeast Florida Educational Consortium, and numerous other educational and professional associations.

The following agencies have accredited professional programs at the University:

- American Assembly of Collegiate Schools of Business
- American Chemical Society
- American Council for Construction
- Council of Graduate Schools
- National Accreditation Agency for Clinical Lab Sciences
- National Association of Schools of Public Affairs
- National League for Nursing
- The Accreditation Board of Engineering and Technology
- The American Dietetics Association
- The American Home Economics Association
- The American Medical Association
- The American Medical Records Association
- The American Occupational Therapy Association
- The American Physical Therapy Association
- The American Society of Clinical Pathologists
- The Council on Social Work Education

### **Southeast Florida Educational Consortium**

Florida International University, Broward Community College, and Miami-Dade Community College are charter members of the Southeast Florida Educational Consortium established in 1977. The organization links the member institutions in planning, maintaining, and evaluating cooperative efforts in academic programs, student services, and administrative support services. The overall objectives of the Consortium are to:

1. Increase and improve educational opportunities.
2. Ensure smooth transition from the community college to the university.
3. Provide easy access to institutional services for students and faculty.
4. Effectively utilize human and fiscal resources.

The Consortium is governed by a Steering Committee, has an Executive Director, and currently has 16 committees/task forces: Academic Programs; Admissions, Registration, Records; Academically Underprepared Students; Audio-Visual; Career Planning and Placement; Cooperative Education; Facilities; Financial Aid; Handicapped

Students; Institutional Research; Libraries; Physical Plant; Public Information; Student Activities; Superior Students; Veterans Affairs. Ad Hoc groups are formed to meet other specific needs.

Descriptions of specific cooperative arrangements between the Consortium campuses and student and faculty procedures are given in the appropriate sections of this Catalog.

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## **Academic Programs**

### **College of Arts and Sciences**

- Bachelor of Arts in**
- Chemistry
- Economics
- English
- Environmental Studies
- French
- Geology
- German
- History
- Humanities
- International Relations
- Italian
- Liberal Studies
- Philosophy
- Political Science
- Portuguese
- Psychology
- Religious Studies
- Sociology/Anthropology
- Spanish

### **Bachelor of Science in**

- Biological Science
- Chemistry
- Communication
- Computer Science
- Environmental Studies
- Geology
- Mathematical Sciences
- Mathematics
- Physics
- Statistics

### **Bachelor of Music**

- Bachelor of Fine Arts in**
- Art
- Theatre

### **Master of Arts in**

- Economics
- Hispanic Studies
- History (jointly with FAU)
- International Studies

### **Master of Science in**

- Biology
- Chemistry (jointly with FAU)
- Computer Science
- Environmental and Urban Systems (jointly with the College of Engineering and Applied Sciences)
- Psychology
- Mathematical Sciences
- Physics (jointly with FAU)
- Doctor of Philosophy in**
- Computer Science
- Psychology

### **College of Business Administration**

- Bachelor of Business Administration with majors in**
- Accounting
- Finance
- International Business
- Management
- Management Information Systems
- Marketing
- Personnel Management

### **Master of Accounting**

- Master of Business Administration**
- Master of International Business**
- Master of Science in Management with majors in**
- Finance
- Information Systems
- Master of Science in Taxation**

### **School of Education**

- Bachelor of Science in**
- Art Education
- Business Education
- Elementary Education
- English Education
- History Education
- Health Occupations Education
- Home Economics Education
- Industrial Arts Education
- Mathematics Education
- Modern Language Education (majors in French, German, and Spanish)
- Music Education
- Parks and Recreation Management
- Physical Education
- Science Education (majors in Biological Science and Physical Science)
- Social Studies Education
- Special Education (majors in Emotional Disturbance, Mental Retardation, and Specific Learning Disabilities)
- Vocational Education (majors in Technical Education and Vocational Industrial Education)

### **Master of Science in**

- Art Education
- Business Education
- Counselor Education (School and Community)
- Diagnostic Teaching (majors in Emotional Disturbance, Mental Retardation, and Specific Learning Disabilities)
- Early Childhood Education
- Educational Leadership
- Elementary Education
- English Education
- Health Occupations Education
- Home Economics Education
- Industrial Arts Education
- Modern Language Education (majors in Spanish and French)
- Mathematics Education
- Music Education
- Parks and Recreation Administration
- Physical Education
- Reading
- School Psychology
- Science Education
- Social Studies Education

Teaching English to Speakers of Other Languages (TESOL)  
 Vocational Education (majors in Administration Supervision, and Technical and Vocational Education)

**Affiliated Doctoral Programs (Ed.D.)**  
 (in collaboration with FAU)  
 Adult Education and Human Resource Development  
 Community College Teaching Curriculum and Instruction  
 Educational Administration and Supervision  
 Exceptional Student Education

### **College of Engineering and Applied Sciences**

**Bachelor of Science in**  
 Apparel Management  
 Architectural Technology  
 Civil Engineering  
 Construction Engineering Technology  
 Construction Management  
 Dietetics and Nutrition  
 Electrical Engineering  
 Environmental Technology and Urban Systems

Fire Science and Safety  
 Industrial Engineering<sup>1</sup>  
 Industrial Technology  
 Interior Design  
 Mechanical Engineering  
 Medical Technology  
 Occupational Therapy  
 Physical Therapy

**Bachelor of Technology in**  
 Industrial Technology

**Master of Science in**  
 Civil Engineering  
 Dietetics and Nutrition  
 Electrical Engineering  
 Environmental Engineering  
 Environmental and Urban Systems  
 Master of Architecture  
 Master of Landscape Architecture

<sup>1</sup>Subject to Board of Regents approval.

### **School of Hospitality Management**

**Bachelor of Science with a major in**  
 General Hospitality Management

**Master of Science in Hotel and Food Service Management**

### **School of Nursing**

**Bachelor of Science in Nursing**

### **School of Public Affairs and Services**

**Bachelor of Science in**  
 Criminal Justice  
 Medical Record Administration  
 Social Work

**Bachelor of Health Services**

**Administration**  
**Bachelor of Public Administration**

**Master of Science in**  
 Criminal Justice

**Master of Health Services Administration**  
**Master of Public Administration**  
**Master of Public Health**  
**Master of Social Work**

**Doctor of Philosophy in**  
 Public Administration (jointly with FAU)

## **Bay Vista Campus Programs**

### **College of Arts and Sciences**

**Undergraduate level**  
 Communication  
 Humanities  
 International Relations (minor in Political Science)  
 Psychology

### **College of Business Administration**

**Undergraduate level**  
 Management  
 Marketing

**Graduate level**  
 Master of Business Administration  
 Master of International Business

### **School of Education**

**Undergraduate level**  
 Elementary Education  
 Health Occupations Education<sup>2</sup>

**Graduate level**  
 Adult Education  
 Curriculum and Instruction<sup>2</sup>  
 Doctoral Programs<sup>2</sup>  
 Early Childhood Education  
 Educational Administration and Supervision  
 Elementary Education  
 Emotionally Handicapped<sup>2</sup>  
 Health Occupations Education<sup>2</sup>  
 Mental Retardation  
 Reading  
 Specific Learning Disabilities<sup>2</sup>

### **College of Engineering and Applied Sciences**

**Undergraduate level**  
 Construction Engineering Technology  
 Interior Design

### **School of Nursing**

**Undergraduate level**  
 Nursing

### **School of Public Affairs and Services**

**Undergraduate level**  
 Criminal Justice  
 Health Services Administration  
 Medical Record Administration  
 Public Administration  
 Social Work

**Graduate Level**

Criminal Justice  
 Health Services Administration  
 Public Administration (M.P.A., Ph.D.)  
 Social Work

<sup>2</sup>The complete program of studies is not available on the Bay Vista Campus. The

student is expected to complete coursework on the Tamiami Campus.

## **Broward County Programs and Supplementary Courses**

### **College of Business Administration**

**Undergraduate level<sup>2</sup>**  
 Marketing  
 Management

**Graduate level**  
 Master of Business Administration

### **School of Education**

**Undergraduate level**  
 Elementary Education<sup>3</sup>  
 Health Occupations Education  
 Parks and Recreation<sup>3</sup>  
 Special Education<sup>3</sup>  
 Vocational Education

**Graduate level**  
 Adult Education  
 Bilingual Education<sup>3</sup>  
 Educational Administration  
 Physical Education  
 Reading  
 Vocational Education

### **School of Hospitality Management**

**Undergraduate level**  
 General Hospitality Management

### **School of Public Affairs and Services**

**Undergraduate level**  
 Criminal Justice<sup>3</sup>  
 Health Services Administration  
 Medical Record Administration  
 Public Administration<sup>3</sup>  
 Social Work<sup>3</sup>

**Graduate level**  
 Criminal Justice<sup>3</sup>  
 Health Services Administration  
 Public Administration  
 Social Work<sup>3</sup>

<sup>3</sup>Complete program of studies is not available at Broward County locations but it may be completed by pursuing courses at either Bay Vista or Tamiami campuses.

## **Minors**

A minor program is an arrangement of courses enabling a student to develop a degree of expertise and knowledge in an area of study in addition to his or her major academic program of study.

To receive a minor, a student must also complete the requirements for a baccalaureate degree from the University. A minor is not interdisciplinary.

### **College of Arts and Sciences**

Art History  
 Biology  
 Chemistry



Computer Science  
Economics  
English  
Environmental Studies  
French Language and Culture  
General Translation Studies  
Geology  
Human Biology  
History  
Mathematics  
Philosophy  
Physics  
Political Science  
Portuguese  
Psychology  
Religious Studies  
Sociology/Anthropology  
Statistics  
Theatre  
Visual Arts

### College of Engineering and Applied Sciences

Apparel Manufacturing  
Apparel Merchandising Management

### School of Public Affairs and Services

Criminal Justice  
Public Administration  
Social Welfare

## Certificates

Certificate Programs are structured combinations of courses with a common base of interest from one or more disciplines into an area of concentration.

Successful completion of a Certificate Program is entered on the student's transcript and records. Two types of certificates are awarded:

**Academic Certificate:** Awarded by an academic unit to a student at the time of awarding a bachelor's degree; or upon completion of the appropriate coursework to a student who already has a bachelor's degree.

An academic certificate shall not be awarded to a student who does not possess either a bachelor's degree or does not complete a bachelor's degree program. An academic certificate is to be interdisciplinary in nature, to the greatest extent possible.

**Professional Certificate:** Awarded by an academic unit to an individual who completes the appropriate coursework in the area of concentration. The professional certificate does not need to be interdisciplinary or associated with a degree program.

For details and course requirements, refer to the appropriate section in each College or School.

### College of Arts and Sciences

Academic Certificates in  
American Studies  
Consumer Affairs  
Environmental Studies  
Ethnic Studies

Gerontological Studies  
International Studies  
Latin American and Caribbean Studies  
Legal Translation and Court Interpreting  
Linguistic Studies  
Marine Science  
Translation Studies  
Tropical Commercial Botany  
Western Social and Political Thought  
Women's Studies

### College of Business Administration

Banking  
Insurance  
International Bank Management  
International Business  
Marketing  
Personnel Management  
Savings and Loans  
Transportation Management

**School of Education:** Offers a variety of Professional Certificate and Add-On Certification programs. Refer to the School of Education program listing section.

### College of Engineering and Applied Sciences

**Professional Certificates in**  
Apparel Manufacturing/Management  
Heating, Ventilation, and A/C Design  
Industrial and Labor Relations  
Industrial Safety  
Prosthetics and Orthotics  
Production and Manufacturing  
**Academic Certificate**  
Management and Consumer Affairs.

### School of Hospitality Management

Hotel and Restaurant Management  
Travel and Tourism Management

### School of Public Affairs and Services

**Professional Certificates in**  
Gerontology  
Public Budgeting and Financial Management  
Public Personnel Management and Labor Relations

## Office of Admissions

Florida International University encourages applications from qualified applicants without regard to sex, physical handicap, or cultural, racial, religious, or ethnic background or association.

### Admission Procedure

Degree-seeking applicants can obtain an application for admission and related information from the Office of Admissions, PC 140, Tamiami Campus, Tamiami Trail, Miami, Florida 33199; Bay Vista Campus, ACI-160, North Miami, Florida 33181; Broward Center, Whiddon Hall, Building 9, Room 226, 3501 S.W. Davie Road, Davie, Florida 33314; or by calling (305) 554-2363.

A completed Admission Application and all supporting credentials must be on file with the Office of Admissions before a final decision can be made on the admission of an applicant. The following credentials are required for admission by the Florida Board of Regents (BOR):

**Application for Admission:** A fifteen dollar (\$15) non-refundable application must accompany the completed Admission Application form. Submission deadlines for each term are indicated in the catalog under Academic Calendar. Applications of non-admitted students will be kept on file for one year from the anticipated date of entry.

In addition to the application for admission, the following is required:

**Freshman Applicants:** The official secondary school transcript sent directly from the school; scores of either the Scholastic Aptitude Test (SAT) or the American College Test (ACT), sent directly from the testing agency; and a 500-word handwritten autobiographical essay.

**Transfer Applicants:** Official transcripts from previous post-secondary institutions must be forwarded to the Office of Admissions by the Registrar of the previous institutions. It is the responsibility of the applicant to initiate the requests. Transcripts must be received no later than one month before the first day of class of the anticipated date of entry.

**Student Health Form:** Every applicant must complete the Student Health Form supplied by the University.

## Freshman Admission Requirements

Beginning freshmen may apply to the University up to one year in advance, preferably in the early part of the senior year. The entering freshman class is limited in number, and priority will be given to applicants whose records indicate the greatest likelihood of success in the lower division program. The Committee on Admissions is responsible for administering admissions to this program.

Requirements for Admission are:

1. Graduation from an accredited secondary school.
2. Fourteen academic units in college preparatory courses.
3. An overall 'B' average in academic courses.
4. A total score of at least 1000 on the SAT or a composite score of 23 on the ACT.
5. A record of good conduct.
6. A 500-word autobiographical essay.
7. A personal interview when required.

Lower Division applicants who do not meet the above minimum criteria will be reviewed by the Committee on Admissions. Applicants who show potential in areas not easily evaluated by standard tests can be considered for admission under the BOR 20 per-

cent admission exception rule. This policy allows up to twenty percent of the students admitted for a particular academic year as exceptions to the above criteria.

The State of Florida's Board of Education is currently developing a Freshman Testing Program. This program will require that all freshmen entering public post-secondary education as of August 1, 1984 be tested in the areas of computation, reading, writing, and English language skills. The results of these tests will be used to advise students with their academic program. The Freshman Testing Program will be administered by the Student Testing Assessment Resources (STAR) Center in the Office of Undergraduate Studies. For information, please contact this office at 554-2840, PC 115, Tamiami Campus.

## Undergraduate Transfer Requirements

Degree-seeking applicants with fewer than 60 semester hours of transfer credits must satisfy the same admission requirements as beginning freshmen and must demonstrate above satisfactory performance in previous college level studies.

Applicants who have completed an Associate of Arts degree at a Florida public community college, or who have earned 60 semester hours of college credit at any other regionally accredited institution at an acceptable performance level, and who have completed the general education requirements (or equivalent), are eligible for admission to the University.

Applicants who have completed an Associate of Science degree, or who have earned 60 semester hours of college credit at a Florida public community college with a GPA of at least 2.0, are eligible for admission to the University.

Applicants who meet the above admission requirements, but who have not completed the remaining general education requirements, or the prerequisite courses for admission to a particular degree program, or both, may complete this preparatory work either in the colleges or schools of the University, or at a Florida public community college or accredited institution, or by achieving a satisfactory score on the appropriate College Level Examination Program (CLEP) test.

All transfer applicants to the Upper Division from a public institution in Florida must present a passing score on the College Level Academic Skills Test (CLAST). All other Upper Division transfers must take this test during their first term of enrollment.

A minimum score of 500 is required in the Test of English as a Foreign Language (TOEFL) for non-English speakers.

## Requirements for Admission to Undergraduate Programs

In the School of Education, all applicants for

teacher education programs must score at or above the 40th percentile on a standardized college entrance test, (i.e. 840 or higher in the total score on the SAT, or 17 or higher on the ACT). It is possible for an applicant who fails to meet this criterion to appeal the admission decision and be considered under the 10 percent waiver rule which allows up to 10 percent of the School of Education students admitted for a particular year as exceptions to the above criteria.

An undergraduate student who has been denied admission to a University degree program for academic reasons may appeal the decision by contacting respectively the Chairperson of the program, the Dean of the College or School, and finally the University Committee on Undergraduate Admission for recommendation to the Provost. If the denial for admission to the University is for other than academic reasons, the appeal must be directed to the University Registrar.

## Graduate Admissions

Applicants to a graduate program of the University must meet the minimum standards set forth by the Florida Board of Regents, the University, and when applicable, additional requirements set by each department for admission to a graduate program. Applicants must check the individual departmental requirements.

A student seeking admission into a graduate program of the University must have a bachelor's degree or equivalent from an accredited institution or, in the case of foreign students, an institution recognized in its own country as preparing students for further study at the graduate level.

An applicant must, at a minimum, present either a 'B' average in upper level work, or a combined score of 1000 on the Graduate Record Exam (GRE) or a score of 500 on the Graduate Management Admission Test (GMAT) when applicable and required by the individual department, or a graduate degree from an accredited institution.

All graduate applicants, regardless of previous grade point average or degrees, are required to submit the appropriate aptitude test scores.

An applicant who fails to meet these criteria may appeal the admission decision and be considered under the BOR's 10 percent policy. This policy allows up to 10 percent of the graduate students admitted for a particular academic year as exceptions to the above criteria.

Foreign graduate applicants are accepted subject to space and fiscal limitations. In addition to the above University admission requirements, foreign applicants must be academically eligible for further study in their own country and must demonstrate proficiency in the English language by presenting a score of 500 or higher on the Test of English as a Foreign Language (TOEFL). For further information, refer to the International Admissions section.

## Readmission

An admitted degree-seeking student who has not enrolled in any course at the University for one year or more is eligible for readmission under the University and program regulations in effect at the time of readmission. Students must contact the Office of Admissions to apply for readmission.

## International Admissions: Undergraduate and Graduate Admission Standards and Procedures

International student applicants must meet the admission requirements of the University and comply with the following:

**Application and Fee:** A completed admission application and a non-refundable \$15 (U.S. dollars) fee must be received by the Office of Admission at least three months before the anticipated entry date.

**Academic Records:** Appropriate official transcripts, or certified copies of academic records and their English translations validated by an official public translator, and all other appropriate credentials, must be forwarded to the Office of Admissions.

**Proficiency in English:** Must be established if the native language is not English. The following is accepted:

A minimum score of 500 on the TOEFL. For information, applicants should contact: TOEFL Program, Box 899, Princeton, New Jersey 08540, U.S.A.

Successful completion of 60 semester hours of academic coursework at an American college or university including twelve semester hours of English composition.

**Declaration and Certification of Finances:** Upon receipt of the application for admission, the Declaration and Certification of Finances will be mailed to the applicant. It must be completed and returned to the office before the Certificate of Eligibility (Form I-20A) is issued.

The University is required by immigration authorities to check carefully the financial resources of each applicant prior to issuing the Form I-20A. Therefore, it is important that applicants are aware of the cost of attending the University and have the necessary support funds for the period of enrollment. Applicants should refer to the Annual Estimate of Cost Chart.

The total funds available for the student for the first or second academic year, or both, must equal the total estimate of institutional costs and living expenses. All items in the Declaration and Certification of Finances must be accurately answered to avoid unnecessary delay in processing. This document must be received by the Office of Admissions two months prior to the anticipated

entry date. If the applicant is residing in the United States, it is due at least one month before the beginning of classes.

**Health Insurance:** All international students are asked to demonstrate that they have the necessary funds to cover the cost of potential health or accident expenses while in the United States. Students are encouraged to select one of the several insurance policies recommended by the National Association of Foreign Student Affairs (NAFSA) and made available through the University for this purpose. International students who refuse this health insurance are asked to indicate on the Declaration and Certification of Finances the other means by which they can meet health costs.

**Graduate Students:** Graduate applicants are required to take either the GRE or the GMAT. For information on the tests, applicants must contact the Educational Testing Service, Princeton, New Jersey 08540, U.S.A. Information about test center locations may also be obtained at the American Embassy in the applicant's home country.

**Tuition:** An international student is considered a non-resident and is assessed non-resident fees. For an undergraduate lower division student, \$700 is the average tuition cost per semester, and \$1,000 as an undergraduate upper division student. This average tuition fee is based on 12 credits, which is the minimum required credit hours per semester for an undergraduate international student. For a graduate student, \$900 is the average tuition cost, based on nine credit hours per semester, which is the minimum required credit hours per semester for a graduate international student. Immigration regulations require an international student to attend school at least two semesters within an academic year.

A married student should plan on an additional \$3,200 in costs to cover the living expenses of a spouse.

A couple with children should anticipate further yearly additional costs of no less than \$1,000 for the first child, \$800 for the second, and \$600 for each additional child.

**Note:** Opportunities for financial assistance are limited for international students.

**Full-time enrollment:** The non-immigrant alien student on an F-1 visa is required by United States immigration regulations to be enrolled full-time, except for the summer terms, and to make satisfactory progress toward the degree program in each term; otherwise the visa status may be jeopardized. Full-time enrollment is defined as enrollment every term in, and successful completion of, a minimum of 12 semester hours (undergraduate), and a minimum of nine semester hours (graduate).

The laws and regulations of the United States Department of Justice, Immigration and Naturalization Service states:

It is the student's responsibility to comp-

Single Student	Annual Estimate of Cost		
	International Students		
	(Fees are subject to change without notice)		
	Undergraduate Lower Division	Undergraduate Upper Division	Graduate
Tuition	\$ 2,285	\$ 3,185	\$ 3,010
Books and supplies	480	480	480
Housing and food	5,680	5,680	5,680
Transportation	700	700	700
Insurance	350	350	350
Miscellaneous	1,125	1,137	1,170
<b>Total</b>	<b>10,620</b>	<b>11,532</b>	<b>11,390</b>

ly with all non-immigrant alien requirements as stated under the United States laws under Section 101(a)(15)(f)(i) of the Immigration and Nationality Act. The University is required to report to the Immigration Office any non-immigrant alien student who: (a) does not register at the University at the time expected; (b) does not carry a full course of study; and (c) terminates attendance.

Granting official Extension of Stay is dependent upon the student's achieving normal academic progress toward the degree requirements.

**Employment:** An F-1 visa student may not be employed off-campus while attending the University unless permission has been granted by the U.S. Immigration and Naturalization Service. Normally, employment will not be permitted, especially during the student's first year of enrollment; but under very special circumstances, due to unexpected conditions or emergencies arising after the student's arrival, an international student may be recommended for a work permit. Adequate proof must be presented to the International Student Advisor to obtain the necessary recommendation. On-campus employment can be authorized by the International Student Advisor.

**Note:** An international student will not be granted admission to the University until all academic and non-academic requirements have been met. Under no circumstances should a student come to the University without having received the official Letter of Admission and the I-20A Form. All correspondence and document submissions should be directed to: Office of Admissions, Florida International University, Primera Casa 140, Tamiami Campus, Miami, Florida 33199 U.S.A., telephone (305) 554-2363.

## Undergraduate Studies

Academic advising of students with fewer than 60 semester hours of earned credits is the responsibility of the Office of Undergraduate Studies. When admitted to the University, the student is assigned to an advisor who will help plan the student's academic program. At the completion of 30

semester hours of earned credits, the student can choose an intended major, and after 60 semester hours, officially declare a major. Students with intended or declared majors will be advised by their major's department. Non-degree-seeking undergraduate students are also advised by this office.

Academic information is available on a walk-in basis in PC 215, Tamiami Campus, and ACIL-130, Bay Vista Campus.

## STAR Center—College Level Academic Skills Test (CLAST)

The State of Florida has developed a test of college level communication and computation skills. The test is called the College Level Academic Skills Test (CLAST). The STAR (Student Testing Assessment Resources) Center at the University is responsible for administering and processing the CLAST.

The CLAST is designed to test the communication and computation skills that are judged by state university and community college faculty to be generally associated with successful performance and progression through the baccalaureate level. The test is required by Florida statutes and rules of the State Board of Education.

The CLAST is administered toward the end of the sophomore year to university students as well as to community college students who are completing Associate of Arts degree programs, and to community college students who are completing Associate of Science degree programs, and are seeking admission to upper division programs in state universities in Florida. Students who do not take and pass CLAST will not be awarded the Associate of Arts, nor will they be admitted to upper division status in state universities in Florida. The CLAST requirements also apply to students transferring to state universities in Florida from private colleges in Florida and from out-of-state colleges.

Effective Fall Term 1984, the State Board of Education established minimum CLAST score standards for the award of the Associate of Arts and for admission to upper division status in state universities in Florida. The adopted standards are as follows:

Tests	Fall 1984	Fall 1986	Fall 1989
	Scores	Scores	Scores
Reading	260	270	295
Writing	265	270	295
Computation	260	275	295
Essay	4	4	5

Effective Fall Term 1984, a student must pass all four sections of CLAST to receive the Associate of Arts degree. A student may be admitted to upper division status at a state of Florida university by passing at least three of the four sections of CLAST. However, the student MUST pass the remaining section of CLAST by the time that he or she completes 96 college credits (includes all transfer credits and CLEP credit, etc.). Failure to pass the remaining section of CLAST will directly impact the student's eligibility to register for additional upper division courses at the University. Successful completion of CLAST is required for a student to receive the baccalaureate degree from the University.

## Test of Academic Skills (TAS)

To help students for the academic rigors associated with upper division coursework and to be successful on CLAST, the University requires that all students eligible for CLAST sit for the TAS program during their first semester at the University and prior to the administration of CLAST for that academic term. The areas covered by TAS are: reading, writing, computation, and essay. Based on the results of TAS, a student might be required to enroll in a series of no-tuition, no-credit developmental courses simultaneously with his or her regular University coursework.

## Freshman Testing/ Placement Program

All freshmen and sophomores entering the University are required to participate in a series of placement tests prior to advisement and registration. The components of the Freshman Testing/Placement Program include computational skills and standards of written English. There are optional placement examinations offered in the areas of modern languages and trigonometry. Students passing the optional examinations may be waived from prerequisite Core Curriculum courses.

In addition to the Freshman Testing/Placement examinations, all freshmen are required to participate in personalized peer advising sessions and advisement sessions offered by the Advising Center. Sophomore transfer students who have not met the Core Curriculum requirements must participate in the Freshman Testing/Placement Program and the advising sessions before they will be allowed to register for courses at the University.

The CLAST, TAS, Freshman Testing/Place-

ment program, institutional scholastic testing, and many national testing programs are coordinated by the STAR Center in the Office of Undergraduate Studies. The STAR Center is located in PC 114, Tamiami Campus, 554-2840; and ACII-130, Bay Vista Campus, 554-5754. The developmental courses are coordinated through the Office of Academic Skills in PC 114, Tamiami Campus, 554-2840.

The staff of the STAR Center and the Academic Skills Program are here to advise, counsel, and guide students as they prepare to enter the academic environment of the University.

## Lower Division Core Requirement

The Core requirement is for all students entering the University with fewer than 48 semester hours. Student transferring with 48 semester hours or more may opt to fulfill the University's General Education Requirements instead of the following:

**Writing Requirement:** (12 semester hours) The State of Florida Gordon Rule mandates that students take at least 12 semester hours of courses in which they are required to produce at least 6,000 words of written work in each course. All students must satisfactorily complete six semester hours of study in expository writing within the first 30 semester hours of study. This requirement, along with the philosophical analysis and the historical analysis requirements, will enable the student to meet the Gordon Rule requirement.

**Mathematics Requirement:** (6 semester hours) All students must satisfactorily complete two three-credit courses in mathematics within the first 60 semester hours of study. Students with substantial mathematical deficiencies can attend a non-credit remedial algebra class before taking the mathematics requirement. The entry level course is finite math or pre-calculus. Qualified students may take a higher level math course after consultation with their advisor. The additional mathematics course may be chosen from approved courses which include, but are not limited to, statistics and computer programming. Students who have passed Calculus I at the college level will have met the mathematics requirement.

**Language Requirement:** (10 semester hours) To satisfy this requirement, students may select one of the following options any time before graduation, preferably within the first 60 semester hours.

1. Two basic courses in one foreign language (10 semester hours).
2. A placement examination to assess mastery of a foreign language. The requirement will be waived if test results are equivalent to the level attained at the end of the two-course (10 semester hours) sequence. Student who place below this level

will be required to take courses necessary to attain such a level.

**Natural Science Requirement:** (8 semester hours minimum) This requirement must include four semester hours of a biological science with lab and four semester hours of a physical science with lab. Any student whose major requires more than eight semester hours of a natural science with lab is exempt from this requirement. The natural science requirement should be completed within the first 60 semester hours of coursework.

**Social Science Requirement:** (6 semester hours) All students must take at least three semester hours of coursework in two of the following social science areas and complete them within the first 60 semester hours of study: Economics, International Relations, Political Science, Psychology, Sociology/Anthropology.

**Arts Requirement:** (3 semester hours) This requirement is met by one of the core courses selected from the following areas and completed prior to graduation: Humanities, Literature, Music, Theatre, Visual Art.

**Historical Analysis Requirement:** (3 semester hours) This course is designed to fulfill a portion of the Gordon Rule requirement and must be taken within the first 60 semester hours of study.

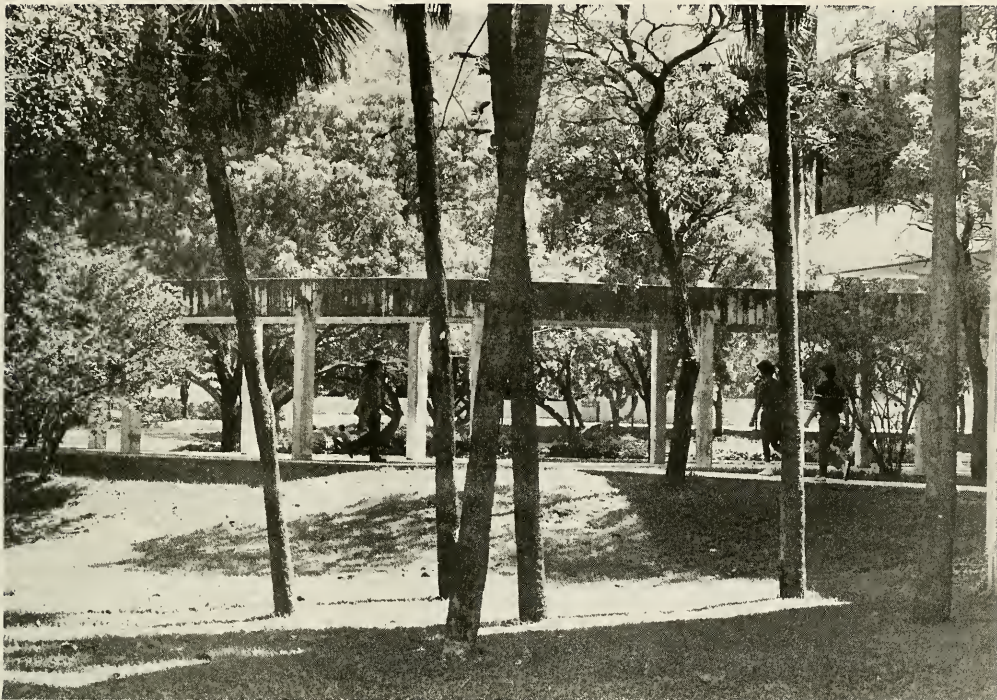
**Philosophical Analysis Requirement:** (3 semester hours) This course is designed to fulfill a portion of the Gordon Rule requirement and must be taken within the first 60 semester hours of study.

**World Prospects and Issues Requirement:** (3 semester hours) This requirement exposes students to aspects of contemporary issues and examines vital problems and concerns. Topics will vary every semester. Students must complete 30 semester hours of study before enrolling in World Prospects and Issues.

## General Education Requirements

The Board of Regents has defined the General Education Requirements to consist of 36 semester hours. The University requires that all undergraduate students complete the 36 semester hours before graduation. The requirement consists of six semester hours each in the areas of humanities, mathematics, natural science, and social science; and 12 semester hours of English composition. Following is a list of possible programs that can fulfill the General Education Requirements:

**English Composition:** (Courses fulfilling this requirement must require at least 6,000 words of assigned writing.) Composition, Creative Writing, or Expository Writing. Six hours may





be in another discipline that requires at least 6,000 words of written work.

**Humanities:** Art, Drama, Foreign Language, History, Literature, Logic, Music (non-performing), Philosophy, Religion, Speech, or East/West Civilization.

**Mathematics:** (Must be a College Algebra level or beyond; one course may be in Computer Science.) Analytical Geometry, Business Mathematics, Calculus, College Mathematics, Computer Science, Statistics, or Trigonometry. A grade of 'C' or higher shall be considered successful completion of this requirement.

**Natural Science:** Astronomy, Biology, Botany, Chemistry, Earth Science, Environmental Science, Food Science, Geology, Geography, Physical Science, Physics, or Zoology.

**Social Science:** Anthropology, Economics, Geography, International Relations, Political Science, Sociology, or Psychology.

The following policies have been established:

1. A student who has recently graduated from a Florida public community college with an Associate of Arts degree will have met the University's General Education Requirements.

2. A student who has recently met the General Education Requirements of any institution in the State University System of Florida will have met the University's General Education Requirements.

3. A student who has taken the freshman and sophomore years in an accredited college other than a Florida public community college or an institution in the State University System of Florida, may receive credit for courses meeting the University's General Education Requirements.

4. A student may be admitted before completing an equivalent general education program, provided such a program is completed at the University prior to graduation.

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## Prerequisite Courses and Additional Requirements

Most departments require for admission to their degree programs certain freshman and sophomore courses in addition to the General Education Requirements. Applicants should consult the catalog section dealing with the program they wish to pursue to determine the nature and extent of the additional requirements.

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## Transfer Credit

For purposes of clarity, transferability refers to the conditions under which the University accepts credits from other post-secondary institutions. Applicability of credit toward a degree refers to the prerogative of the respective academic division to count specific credit toward a student's degree requirements. Nor-

mally, collegiate work will be considered for transfer credit only from post-secondary institutions which are fully accredited by a regional accrediting association. The Office of Admissions will evaluate the acceptability of total credits transferable to the University. Transfer credit will be applied as appropriate to a student's degree program. The authority to apply such credit to the degree rests with the academic division of the student's intended major. If a student chooses to transfer to another academic division within the University, credit previously earned at another post-secondary institution will be reevaluated and applied as appropriate to the student's new degree program.

A maximum of 60 lower division semester hours taken at a two- or four-year institution may be counted toward a degree at the University. A maximum of 30 additional upper division semester hours taken at a senior institution may be counted toward a degree at the University.

Lower division courses in excess of 60 semester hours may serve to meet specific course requirements for an FIU degree but credit hours represented by these courses will not reduce the number of credit hours to be completed at the University.

A grade of 'D' will be accepted for transfer. However, such a grade in coursework in the major field is subject to review and approval by the appropriate academic department.

Credit from institutions not fully accredited by a regional accrediting association will not be accepted; however, when presented, it will be considered on an individual basis by the appropriate College or School. Credit from military schools will be transferred in accordance with the recommendations of the American Council on Education. Credit from foreign institutions will be considered on an individual basis.

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## Acceleration

The academic programs of the University are planned in such a manner that students may complete some of their division degree requirements through one or more of the mechanisms listed below. Specific information on the accelerated mechanisms utilized in each academic program is available from the department or program of the student's major.

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## Credit For Non-College Learning

**Undergraduate:** The award of credit for learning acquired outside of the university or classroom experience is the prerogative of each academic department or program. Only degree-seeking students are eligible to receive this type of credit. The significant learning must be applicable to the degree program of the student, and should be discussed and appropriately documented at the time the desired program of study is initially

discussed and decided with the student's program advisor.

**Graduate:** Graduate credit, per semester, will not normally be awarded for experiential learning. In cases where a student's learning experience would appear to have been sufficient to develop the understanding and skills associated with a course that would otherwise be included in his or her graduate program of study, he or she will be allowed to register for Independent Study credits and demonstrate competency through development of an appropriate project acceptable to the faculty member who represents that specific area of specialization. Not more than 10 semester hours of a 30 semester hour master's degree, nor 15 semester hours of a 60 semester hour master's degree, may be so earned. A student wishing to have this policy waived, wholly or in part, may petition the Dean of the academic unit to which he or she has been admitted for special consideration and final responsibility for a decision will rest with the Dean.

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## College Level Examination Program (CLEP)

The College Level Examination Program is designed to measure knowledge in certain subject matter areas of general education. There are two types of CLEP tests: General Examination and Subject Examination.

Because CLEP credit is regarded as transfer credit, no matter how earned, the maximum transferability of credit under CLEP, both General and Subject examinations combined, is 45 semester credits.

Not more than six semester hours will be transferred in each of the five areas of the General Examination (English, humanities, mathematics, natural sciences, social sciences/history). The English examination must be with essay.

For additional information on CLEP, contact the Office of Admissions.

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## Lower Division CLEP and Advanced Placement

The University recognizes CLEP at the 50 percent level and Advanced Placement at levels three, four and five. For lower division students completing the core requirements, only the following examinations will be recognized for elective credit. It is strongly recommended that CLEP examinations be taken prior to enrollment at the University.

**CLEP General Examinations for Core Humanities:** English (with composition) will allow the student to substitute another writing course for ENC 1101.

**CLEP Subject Examinations:** American Literature, Analysis and Interpretation of Literature, Calculus, English Literature, General Biology, General Chemistry, General

Psychology, Introduction to Sociology, Macro Economics, Micro Economics, Modern Language.

**Advanced Placement:** Biology, Calculus, Chemistry, English (will allow the student to substitute another writing course for ENC 1101), Modern Language, Physics.

For students entering with more than 48 semester hours, the following CLEP general examinations can meet the General Education requirements:

**English Composition with Essay:** A student will be awarded up to six semester hours of credit for English, less hours previously earned in any college-level English course, if a minimum score of 610 is achieved.

**Humanities:** A student will be awarded up to six semester hours of credit if a minimum score of 489 is achieved.

**Mathematics:** A student will be awarded up to six semester hours of credit if a minimum score of 497 is achieved.

**Natural Science:** This test is divided into two parts, biological and physical sciences. If a minimum subtest score of 50 is achieved in biological science, three semester hours will be awarded. If a minimum subtest score of 49 is achieved in physical science, three semester hours will be awarded. If a total score of 489 is achieved, six semester hours will be awarded.

**Social Science:** A student will be awarded six semester hours of credit if a minimum score of 488 is achieved.

For additional information regarding the CLEP Subject Examinations, contact the Office of Admissions.

## Faculty Scholars Program

Outstanding high school graduates are selected each year for the distinguished Faculty Scholars Program.

The program provides scholarship aid and a rigorous academic curriculum for full-time lower division students. Scholarships are awarded solely on academic merit and are renewed each semester contingent upon the student's maintaining a minimum 3.5 GPA.

To meet the eligibility criteria, applicants must have:

1. Outstanding high school performance; a minimum academic average of 3.5 in a college preparatory curriculum for the 9th, 10th, 11th, and 12th grades.
2. A total score of 1200 on the SAT or a total score of 27 on the ACT.
3. Two recommendations by high school guidance counselors or teachers, or both.
4. A 500-word autobiographical essay submitted with the application.
5. A personal interview with the Faculty Scholar Director or designee.

For more detailed information, applicants should contact the Faculty Scholars Pro-

gram, PC215, Tamiami Campus, 554-2892; or ACII-130, Bay Vista Campus, 940-5754.

## Traveling Scholar Program

The University participates in a traveling scholar program which enables a graduate student to take advantage of special resources available on another campus but not available on his or her own campus, special course offerings, research opportunities, unique laboratories, and library collections. Further information may be obtained from the Dean of the graduate program in which the student is enrolled.

## Premedical Advisement

The Premedical Advisement and Evaluation Committee in the College of Arts and Sciences advises students interested in entering the health professions and prepares recommendations for students applying to health-related professional schools.

Students are advised to contact the Committee at the earliest possible time, preferably in the Fall Term prior to the academic year in which they will apply to the professional schools. The office of the Premedical Advisement and Evaluation Committee is in the Departments of Chemistry and Physics, OE 200, Tamiami Campus, 554-2605.

## Pre-Law Advisement

Students interested in receiving information on pre-professional education, on application procedures, testing, and references should contact either the Department of Political Science in the College of Arts and Sciences or the Department of Criminal Justice in the School of Public Affairs and Services. A faculty advisor in either department will advise students who plan to attend law school.

## School and College Relations

The School and College Relations program, located in the Office of Admissions, interacts with prospective students and assists them with transfer needs and the admission process. It coordinates the distribution of academic program materials and information from university units to community college personnel, prospective students, and to all interested persons.

## Office of Registration and Records

The Office of Registration and Records is responsible for directing the University Registration activities, establishing, main-

taining, and releasing students' academic records. The office is also responsible for space and scheduling, Veteran's Affairs, off-campus registration, graduation, and providing academic advising support.

The Tamiami Campus office is located in PC 130, 554-2392, and the Bay Vista Campus office is located in ACI-160, 940-5750.

Questions regarding registration, transcripts, grades, and graduation should be directed to this Office.

## Classification of Students

Students are classified by the Registrar's Office as follows:

**Freshmen**—Students who have earned fewer than 30 semester hours.

**Sophomores**—Students who have earned at least 30 semester hours but fewer than 60 semester hours.

**Juniors**—Students who have earned at least 60 semester hours but fewer than 90 semester hours.

**Seniors**—Students who have earned 90 or more semester hours but who have not earned a baccalaureate degree.

**Post-baccalaureate**—Students who have earned a baccalaureate degree and who are enrolled in graduate level courses but not yet admitted to a graduate program.

**Graduate**—Students admitted to a graduate program.

## Non-Degree-Seeking Students

To meet the needs of the Southeast Florida area, the University has established the non-degree-seeking student classification. This classification includes students enrolling prior to completing the requirements for formal admission and students not wishing to pursue a degree program. The following regulations will apply to non-degree-seeking students:

1. Such students are not required to meet the usual admission requirements and are not officially admitted as regular students. Enrollment as a non-degree-seeking student does not imply a right for future admission as a regular, degree-seeking student. Credit earned will not be counted toward a degree at the University unless such students subsequently apply for regular admission and are accepted as undergraduate or graduate students.

2. Registration is permitted on a space-available basis and is determined at the time of registration. Non-degree-seeking students may not register during the official registration week for degree-seeking students.

3. No more than 15 undergraduate level and 12 graduate level semester hours earned as a non-degree-seeking student may be counted toward a degree. The appropriate Dean must approve the acceptance of such credit.

4. Non-degree-seeking students will not be allowed to register for more than 15 undergraduate level or 12 graduate level semester hours without obtaining admission to a degree program at the University; obtaining special permission in writing from the department in which they are registering, indicating the specific courses in which they are allowed to enroll; or obtaining admission into a formal Certificate Program.

5. Applicants denied admission to the University as degree-seeking students will not be permitted to enroll as non-degree-seeking students in the same program for a period of one year.

6. Immigration regulations prevent most foreign nationals from enrolling without being admitted into a formal degree or certificate program, depending on the visa type. Therefore, international students will not be permitted to enroll as non-degree-seeking students without the permission of the Admissions Office.

## College/Major Classification

Lower division students have a college designation of lower division with a major designation of their intended major (if indicated by the student). This does not imply subsequent admission to that degree program.

Degree-seeking upper division students admitted to an upper level degree program are classified according to the college or school and major of their degree program, and the college or school and major of their second major, when applicable.

When admitted students reach a total of 60 or more credit hours (including transfer and current enrollment), they may apply for admission into an upper division major, provided they have passed the CLAST. All degree-seeking undergraduates must be admitted into an upper division major prior to completing 75 credit hours, including transfer hours.

Graduate students will be classified according to the college or school and major of their degree program.

Full-time course load: Undergraduate, 12 semester hours; graduate, nine semester hours.

## Academic Degree Requirements

**Bachelor's Degree:** The University will confer the bachelor's degree when the following conditions have been met:

1. Recommendation of the faculty of the College or the School awarding the degree.
2. Certification by the Dean of the College or the School concerned that all requirements of the degree being sought have been completed.
3. Completion of the last 30 credit hours at the University. Exceptions (normally not to exceed six hours) may be made in advance by the appropriate Dean.

4. Completion of the General Education Requirements or, in the case of students admitted with fewer than 45 transfer hours, the Lower Division Core Curriculum.

5. Earned a GPA of 2.0 or higher at the University.

6. The grade requirements for major, core courses, and course sequences established by the appropriate College or School.

**Master's Degree:** The University will confer the master's degree when the following conditions have been met:

1. Recommendation of the faculty of the College or the School awarding the degree.
2. Certification by the Dean of the College or the School concerned that all requirements of the degree being sought have been completed.
3. Earned an overall average GPA of 3.0 in all courses
4. Met the grade requirements for major, core courses, and course sequences established by the appropriate College or School.

**Two Bachelor Degrees:** Two bachelor degrees may be awarded simultaneously when the following conditions have met met:

1. Requirements for two majors have been completed as certified by the appropriate academic units.
2. A minimum of 30 appropriate semester hours in addition to the requirements of one degree has been earned.
3. A graduate from an accredited four-year institution who applies for admission to work toward a second bachelor's degree must meet the requirements of the major department which shall include (but is not limited to) a minimum of 30 semester hours of coursework.

**Two Majors for a Bachelor's Degree:** Any undergraduate student who elects to do so may carry two majors and work to fulfill the requirements of both concurrently. Upon successful completion of the requirements of two majors, the student will be awarded one degree and a notation denoting both majors will be entered on the transcript. A request for Second Major Form must be filled out in the Office of Registration and Records to declare two majors.

**Minors and Certificate Programs:** Students who have completed an approved minor as part of their baccalaureate degree program will have this notation as a part of the degree comment on their transcript.

Students who have completed an approved certificate program will have an appropriate notation placed on their transcript.

**Associate of Arts:** Students who satisfactorily complete 60 semester hours of acceptable college work with an overall GPA of 2.0 or higher, fulfill the Lower Division Core requirements, and complete at least 20 credit hours in residence at the University may apply for the Associate of Arts degree. The degree will not be awarded after completion of the

baccalaureate degree. A notation will appear on the student's transcript but no diploma will be issued.

## Academic Definitions Program and Course Regulations

**Credit:** The term 'credit' as used refers to one hour of classwork or the equivalent each week for an entire academic term.

**Major:** An integral part of the bachelor's and master's degree is a major concentration of coursework in an approved academic discipline or area. The exact course and credit requirements and prerequisites for each major are outlined in the departmental program areas in the Catalog.

**Electives:** Students may usually select courses from any academic area to complement their area or areas of study or to meet their interests in order to fulfill the credit hour requirements for the bachelor's or master's degree. Prerequisite course requirements should be considered in selecting elective courses.

**Minor Program:** A minor program is an arrangement of courses that enables students to develop some degree of expertise in one area of study. A minor is associated with the completion of the bachelor's degree, but is not interdisciplinary in nature.

**Certificate Program:** In the Colleges and Schools of the University, a certificate program is a combination of courses with a common base or interest selected from one or more academic disciplines and so arranged as to form an area of academic concentration. Three types of certificates are awarded:

**Academic Certificate:** Awarded with the bachelor's degree, or upon completion of an approved area of concentration to a student already possessing a bachelor's degree.

**Professional Certificate:** Awarded to a student upon completion of an approved area of concentration. This certificate does not need to be interdisciplinary in nature or associated with a bachelor's degree.

**Certificate in Continuing Studies:** Awarded to a person who has attended a conference, seminar, or program sponsored by the Division of Continuing Education and Special Programs

**Change of College/School or Major:** A fully admitted undergraduate student can change majors, provided he or she meets the entrance requirements of the new program, by submitting a Request for Change of College/School or Major form. The form and directions are available in the Office of Registration and Records. The student is subject to the program requirements in effect at the time of the change of major. A fully admitted graduate student can change majors, provided he or she meets the entrance requirements of the new program, by obtaining



and submitting the form to the Office of Admissions. The student is subject to the program requirements in effect at the time of the change of major.

## Registration

The following Registration information is subject to change and students must verify the dates with the Office of Registration and Records, PC 130, Tamiami Campus; or ACI-160, Bay Vista Campus.

Registration for courses is as follows: Registration Week is held during the preceding semester (check the Academic Calendar for the dates) and ends one week later. Currently enrolled degree-seeking students are given an appointment day and time based on their classification and credit hours completed. Students may not add or drop courses at this time.

Open Registration is held following Registration Week and lasts for one week only. There is no appointment day and time and registration is on a first-come, first-serve basis. All students who have not yet registered are encouraged to do so at this time. Students who have already registered may add or drop courses during this period.

Registration Day is held prior to the beginning of the term and is for one day only. Students who have not registered should do so at this time to avoid a late registration fee. (Check the Academic Calendar for the date).

Effective September 1, 1976, all students entering a university in the State University System with fewer than 60 credit hours shall be required to earn at least nine credit hours prior to graduation by attending one or more summer terms at a state university. University Presidents may waive the application of this rule in cases of unusual hardship to the student.

### Late Registration Fee

Any student, degree-seeking or non-degree-seeking, who initiates registration after Registration Day is assessed a \$25 late registration fee. A student may initiate late registration up to the second week of the semester with all appropriate signatures and all applicable late fees.

### Dropping and Adding Courses

Official Drop/Add period begins on the first day of classes and ends on Friday of that period. During this period a student may add courses or register with a late registration fee. Students may also drop courses or withdraw from the University with no records kept of the courses and without a tuition fee liability. If the tuition fee has already been paid, the student must fill out a Refund Request Form with the Cashier's Office.

### Late Drops

Courses officially dropped after Drop/Add period and through the eighth week of the term are recorded on the student's transcript

with a symbol of DR (dropped). The student is financially liable for all dropped courses. A drop after the deadlines will be approved only in cases where circumstances beyond the student's control make it impossible for the student to continue. The instructor will designate whether the student was passing or failing the course at the time of the drop.

Non-attendance or non-payment of courses will not constitute a drop. Students must notify the Office of Registration and Records of dropped courses by submitting a Course Drop Form.

## Grading System

Grades	Grade Points Per Credit Hour
A	4.00
A-	3.67
B+	3.33
B	3.00
B-	2.67
C+	2.33
C	2.00
C-	1.67
D+	1.33
D	1.00
D-	0.67
F	Failure
P	Satisfactory (Pass)
IN	Incomplete
WI	Withdrew from University
WP	Withdrew after deadline with passing grade
WF	Withdrew after deadline with failing grade
AU	Audit
DR	Dropped Course
DP	Dropped after deadline with passing grade
DF	Dropped after deadline with failing grade
NR	Grade Not Reported or Invalid <sup>1</sup>
EM	Examination

<sup>1</sup>NR is only a temporary symbol. It will default to an F after two terms.

Note: All courses for which a student is officially registered at the end of the Drop/Add Period and on which a Letter Grade, a DF, or a WF is received are calculated in the GPA.

### Grading Options

The Colleges and the Schools make the determination of the grading option of each course. A course may be offered for a letter grade as listed above including P or F; for an optional grade in which the student has a choice of either receiving a letter grade or pass/fail; or for audit grading option in which no grade is assigned and an AU will be recorded on the transcript. The option grade must be indicated at the time of registration and cannot be changed after the Drop/Add Period. To register for an audit, the student must obtain the permission and signature of the instructor of the course audited. This option cannot be changed after the Drop/Add period. There are no exceptions to these deadlines.

## Incomplete Grade

An incomplete grade is a temporary symbol given at the discretion of the instructor for work not completed because of serious interruption not caused by the student's own negligence. An incomplete must be made up within two semesters or it will automatically default to the grade that the student earned in the course. There is no extension of the two semester deadline. The student must not register again for the course to make up the incomplete.

## Repeated Courses

A student who repeats a course must file a Repeated Course Form with the Office of Registration and Records. The form must be filled out and submitted after a grade has been received for the course being repeated. All courses taken with the grades earned will be recorded on the student's transcript. Repeated courses will be appropriately designated (T: attempted, R: last repeat) with only the last repeated course grade calculated in the GPA regardless of the last grade earned. A course must be repeated with the same grading option.

The Repeated Course Form will not be processed if the first and repeated grade received are DR, DP, WI, WP, WF, DF, AU, NR, or EM.

### Departmental Credit by Examination

Departmental credit by examination is available for certain courses. A student who has already gained knowledge of a subject offered at the University and who wishes to take an examination in lieu of taking the course should discuss the matter with his or her academic advisor and with the department offering the course.

Awarding departmental credit by examination is the prerogative of each academic unit. To receive credit by examination, a student must be a regular degree-seeking student, register, and pay for the courses in the regular manner.

### Change or Correction of Grades

Once submitted, end-of-semester grades (except Incompletes and NR's, which default to F at the end of two terms) are final and are subject to change only through a Change of Grade Form to correct an error in computation or transcribing, or where part of the student's work has been unintentionally overlooked. A Change of Grade Form requires the instructor's statement as to the reason for the change, the instructor's signature, and the approval of the appropriate Academic Dean, and must be submitted within one calendar year after the date of the initial end-of-semester grade to the Office of Registration and Records.

### Final Examinations

Final course examinations will be given during the week following the last day of classes during each semester. The Summer

semesters do not have final examination periods and course examinations may be given at the discretion of the faculty member teaching the course.

### Grade Reports

At the end of each semester, the Office of Registration and Records mails each registered student a copy of his or her grades. Additional copies of the grades are not available. If needed, a student must request a transcript.

### Dean's List

Any undergraduate student who earns a semester average of 3.5 or higher on nine or more semester credit hours of coursework for which grade points are earned, is placed on the Semester Dean's List. This achievement is noted on the student's semester report of grades and permanent academic record (transcript).

### Application for Graduation

Each student who plans to graduate is required to submit to the Office of Registration and Records an Application for Graduation form. This form, supplied by the Office of Registration and Records, must be submitted before the end of the third week of classes of the academic semester in which graduation is expected. A student turning in the Application for Graduation after the deadline will graduate the following semester. There is no charge for applying for graduation. The Application for Graduation must be signed by the academic advisor prior to being submitted to the Registration and Records office.

### Academic Honors (Undergraduate)

To graduate with Honors, a student must have earned a cumulative GPA between 3.50-3.74.

To graduate with High Honors, a student must have earned a cumulative GPA between 3.75-3.999.

To graduate with Highest Honors, a student must have earned a cumulative GPA of 4.0.

To graduate with the above honors, the student must have completed forty semester hours at the University since the Fall of 1975.

### Academic Warning, Probation, and Dismissal

**Warning:** A student whose cumulative GPA falls below a 2.0 (undergraduate) or 3.0 (graduate) will be placed on warning, indicating academic difficulty.

**Probation:** A student on warning whose cumulative GPA falls below 2.0

(undergraduate) or 3.0 (graduate) will be placed on probation, indicating serious academic difficulty. The College/School of the student on probation may appropriately communicate conditions which must be met in order to continue to enroll.

**Dismissal:** A student on Probation whose cumulative and semester GPAs fall below a 2.0 (undergraduate) or 3.0 (graduate) will be automatically dismissed from his or her program and the University. No undergraduate student shall be dismissed if his or her GPA remains above the graduation requirement of 2.0 and prior to attempting a minimum of 20 semester hours of coursework. No graduate student will be dismissed if his or her GPA remains above the graduation requirement of 3.0 and prior to attempting a minimum of 12 hours of coursework as a graduate student. The student has ten working days to appeal the dismissal decision. This appeal must be made in writing to the Dean of the College or the School in which the student is enrolled. If the student's appeal is denied, courses registered for will be deleted. The dismissal from the University is for a minimum of one year. After one year, the student may apply for readmission (see Readmission) to the University in the same or a different program, or register as a non-degree-seeking student. There are no exceptions to the one year waiting period.

### Withdrawal from the University

A currently registered student can withdraw from the University only during the first eight weeks of the semester. In the Summer Semester, withdrawal deadlines will be adjusted accordingly. A Withdrawal Form must be filled out and submitted to the Office of Registration and Records.

A student who registers for a particular semester and subsequently decides not to attend, or leaves during the first eight weeks of the semester, must officially withdraw from the University. Dropping all courses registered for is equated to a withdrawal, and a Withdrawal Form must be filled out instead of a Drop/Add Form.

The transcript record of a student who withdraws during the Drop/Add period will contain no reference to the student being registered that semester and no tuition fee is assessed. If the tuition has already been paid, a Refund Request Form must be filled out with the Cashier's Office. If a student withdraws from the University prior to the end of the fourth week of classes, a 25 percent refund, less a bonding fee, will be made.

The transcript record of a student who officially withdraws after Drop/Add period and before the end of the eighth week of the term will contain a WI for each course. A withdrawal after the deadline will be approved only in cases where circumstances beyond the student's control make it impossible for the student to continue. The instruc-

tor will designate whether the student was passing or failing the course(s) at the time of the withdrawal.

The transcript record of a student who stops attending the University without officially withdrawing from the University will contain an F grade for each course.

### Student Records

Florida International University assures the confidentiality of student educational records in accordance with State University System rules, state, and federal laws including the Family Educational Rights and Privacy Act of 1974, as amended (commonly called the Buckley Amendment). Student academic records are maintained, generally, in the Office of Registration and Records and in the academic department of the student's major. As a rule, all currently enrolled and former students have the right to review their records to determine their content and accuracy. Parents of dependent students, as defined by the Internal Revenue Code, and who give evidence of the dependent status, have the same rights. Students can generally, for the cost of photocopying, have copies of any documents in their file. This does not apply to transcripts from another institution; students may get copies of these from that institution.

### Transcripts

The transcript is the complete student record of courses taken at FIU, plus the number of transfer credits accepted. The GPA is calculated for all courses taken at the University after Fall Term 1975 whether the courses are in the major program or not. Once a baccalaureate degree, master's degree, or doctorate degree is earned, the GPA recalculation starts again.

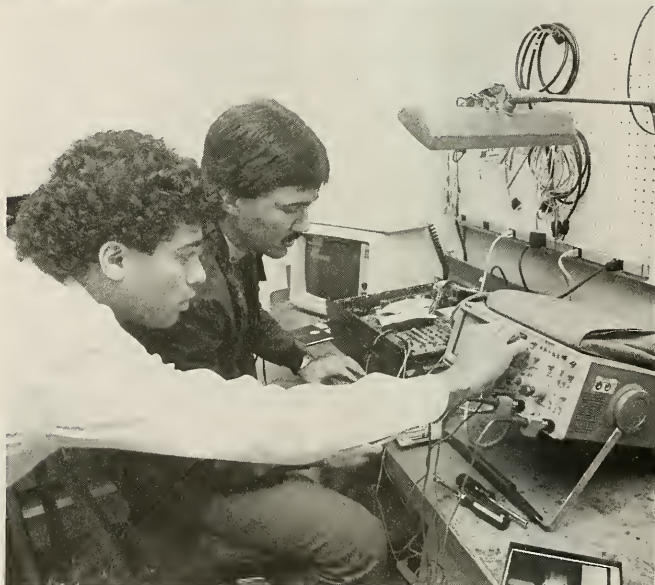
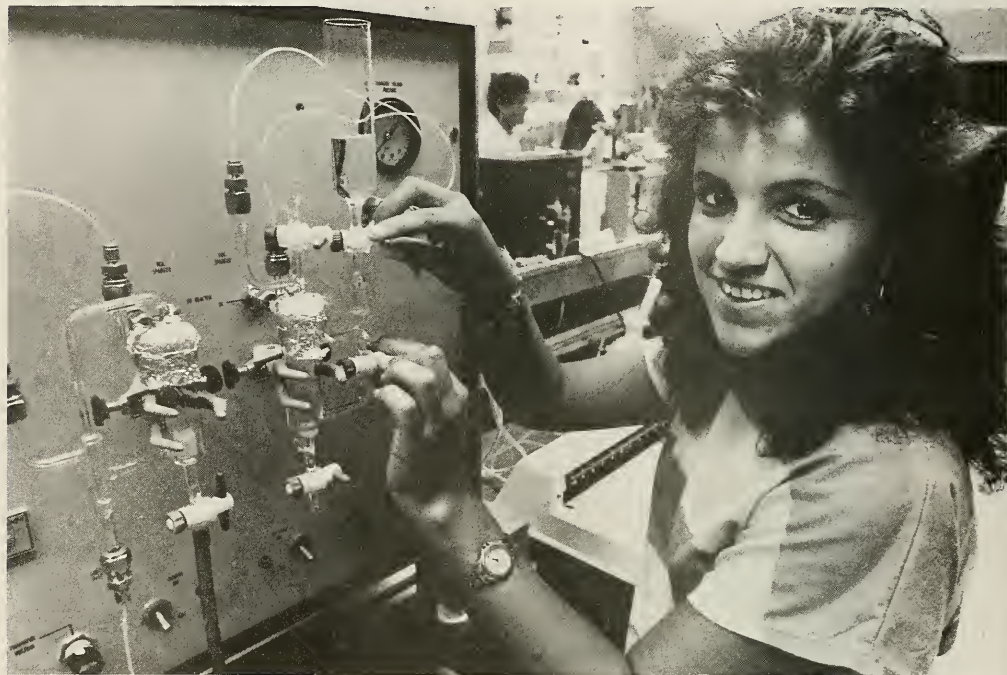
A student must request his or her transcript in writing. There is a five-day processing period. The transcript will not be released if the student has a University financial liability.

### Class Attendance

The University does not require class attendance and does not maintain penalties for non-attendance. Individual faculty may establish attendance criteria in classes where it is necessary for academic reasons. Academic units may establish their own attendance policies with the approval of the Vice President for Academic Affairs.

### Veterans Information

The Office of Veterans Affairs assists all veterans and their dependents who wish to receive VA educational benefits. The Office also provides personal counseling, fee



deferments, tutorial assistance, and work-study jobs. The VA Office is located in PC 130, Tamiami Campus; and in ACI-160, Bay Vista Campus.

Veterans who are planning to attend the University should contact the Office of Veterans Affairs two months prior to the date of entry in order to expedite the processing of paperwork required to obtain educational allowances from the Veterans Administration

**Training Status**

	<b>Undergraduate</b>	<b>Graduate</b>
Full time	12 Credits	9 Credits
3/4 time	9 Credits	7 Credits
1/2 time	6 Credits	5 Credits
Less than 1/2 time	5 Credits	4 Credits

**Rate of Payment**

	<b>Number of dependents</b>			
	<b>None</b>	<b>One</b>	<b>Two</b>	<b>Each Add'l.</b>
Full time	\$376.00	\$448.00	\$510.00	\$32.00
3/4 time	283.00	336.00	383.00	24.00
1/2 time	188.00	224.00	255.00	17.00
Less than 1/2 time	Cost of Tuition			

**Status Certification**

The Veterans Affairs Office also verifies the school status of all past and present students for purposes of Social Security, tuition reimbursement, employment, and loan deferrals.

**Financial Information**

**The Classification of Students for Tuition Purposes—Florida or Non-Florida Student**  
The policy relating to the classification of students for tuition purposes is defined by the Florida Board of Regents as follows:

**Florida Student Definition**

1. For the purpose of assessing registration and tuition fees, a student shall be classified as a 'Florida' or 'non-Florida' student.

a. A 'Florida student' is a person who has domicile in and who shall have resided in the state of Florida for at least twelve (12) consecutive months immediately preceding the first day of classes of the academic term in which the student enrolls. In determining residency, the university may require evidence such as voter registration, driver's license, automobile registration, location of bank account, rent receipts, or any other relevant materials as evidence that the applicant has maintained continuous residency. Physical presence for the entire twelve-month period need not be required so long as the conduct of the student, taken in total, manifests an intention to make Florida his or her permanent dwelling place. This means that, during the twelve-month period, the student may visit outside the state for brief periods. It does not shorten the twelve-month

period. If such student is a minor, it shall mean that the parent or parents, or legal guardian of the student shall have domicile in and have resided in the state of Florida for the period stated above. 'Florida' student classification shall also be construed to include students who hold an Immigration and Naturalization Form 1-151; Resident Alien Registration Receipt Card, or Cuban Nationals or Vietnamese Refugees who are considered as Resident Aliens, provided such students meet the residency requirement stated above and comply with subsection 2 below. The burden of establishing facts which justify classification of a student as a resident and domiciliary entitled to Florida student registration rates is on the applicant for such classification.

b. In applying this policy:

(1) 'Student' shall mean a person admitted to the institution, or a person allowed to register at the institution on a space-available basis.

(2) 'Minor' shall mean a person who has not attained the age of 18 years, and whose disabilities of minority have not been removed by reason of marriage or by a court of competent jurisdiction.

(3) 'Domicile' for fee paying purposes shall denote a person's true, fixed, and permanent home and place of habitation. It is the place where the applicant lives and remains and to which he expects to return when he leaves, without intent to establish domicile elsewhere.

(4) 'Parent' shall mean a minor's father or mother, or if one parent has custody of a minor applicant, it is the parent having court-assigned financial responsibility for the education of the student; or if there is a court-appointed guardian or legal custodian of the minor applicant, it shall mean the guardian or legal custodian.

(5) The term 'dependent student,' as used in this rule, is the same as a 'dependent' as defined in sections 151(e)(1)(2)(3) and (4) of the Internal Revenue Code of 1954. A copy of these provisions in the Internal Revenue Code of 1954 is incorporated in this rule by reference.

(6) A 'non-Florida' student is a person not meeting the requirements of subsection a above.

2. In all applications for admission or registration at the institution on a space-available basis a Florida applicant, or if a minor, the parent or legal guardian of the minor applicant, shall make and file with such application a written statement, under oath, that the applicant is a bona fide citizen, resident, and domiciliary of the state of Florida, entitled as such to classification as a 'Florida student' under the terms and conditions prescribed for citizens, residents, and domiciliaries of the state of Florida. All claims to 'Florida student' classification must be supported by evidence as stated in 1 if requested by the registering authority.

3. A 'non-Florida student' or, if a minor, his parent or guardian, after having been a resi-

dent and domiciliary of Florida for twelve (12) consecutive months, may apply for and be granted reclassification prior to the first day of classes of any subsequent term; provided, however, that those students who are non-resident aliens or who are in the United States on a non-immigration visa will not be entitled to reclassification. An application for reclassification as a 'Florida student' shall comply with provisions of subsection 2 above. An applicant who has been classified as a 'non-Florida student' at the time of original enrollment shall furnish evidence as stated in 1 to the satisfaction of the registering authority that the applicant has maintained continuous residency in the state for the twelve months required to establish residence for tuition purposes. In the absence of such evidence, the applicant shall not be reclassified as a 'Florida student.' In addition, the application for reclassification must be accompanied by a certified copy of a declaration of intent to establish legal domicile in the state, which intent must have been filed with the Clerk of Circuit Court, as provided by Section 222.17, Florida Statutes. If the request for reclassification and the necessary documentation is not received by the Registrar prior to the last day of registration for the term in which the student intends to be reclassified, the student will not be reclassified for that term.

4. Unless evidence to the contrary appears, it shall be presumed by the registering authority of the institution at which a student is registering that:

a. The spouse of any person who is classified or is eligible for classification as a 'Florida student' is likewise entitled to classification as a 'Florida student.' This provision will not apply in the case of students who are non-resident aliens or who are in the United States on a non-immigration visa.

b. If an applicant's eligibility for classification as a 'Florida student' is based on the residency of the spouse, the spouse shall make and file with the application a written statement under oath, that said person is the spouse of the applicant and a bona fide citizen, resident and domiciliary of the state of Florida, entitled as such to classification as a 'Florida student.'

c. No person over the age of 18 years shall be deemed to have gained residence while attending any educational institution in this state as a full-time student, as such status is defined by the Board of Regents, in the absence of a clear demonstration that he has established domicile and residency in the state, as provided under subsection (3) above.

d. Any 'Florida student' who remains in the state, after his parent who was previously domiciled in Florida or stationed in Florida on military orders removes from this state, shall be entitled to remain classified as a 'Florida student' so long as his or her attendance at a school or schools in Florida shall be deemed 'continuous.' However, such student claiming continuous attendance must have been enrolled at a school, college or university in Florida for a normal academic



year in each calendar year, or the appropriate portion or portions thereof, from the beginning of the period for which continuous attendance is claimed. Such a student need not attend summer sessions or other such intersessions beyond the normal academic year in order to render his attendance 'continuous.'

5. Appeal from a determination denying 'Florida student' status to applicant therefore may be initiated after appropriate administrative remedies are exhausted, by the filing of a petition for review pursuant to Section 120.68 F.S. in the District Court of Appeal in the appellate district in which the institution maintains its headquarters or where a party resides.

6. Any student granted status as a 'Florida student,' whose status is based on a sworn statement which is false, shall, upon determination of such falsity, be subject to such disciplinary sanctions as may be imposed by the president of the university.

7. Special Categories: The following categories shall be treated as Florida residents for tuition purposes if adequate documentation is provided.

a. A member of the Armed Services of the United States who is stationed in Florida on active duty pursuant to military orders, the spouse, and dependent students.

b. A veteran of the Armed Forces of the United States of America with twenty (20) or more years of active military service, including the spouse and dependent students of such veteran's immediate family, provided that the veteran is in Florida at time of retirement or moves to Florida within one year following retirement and files a declaration of Florida domicile.

c. Full-time elementary, secondary, and community college faculty members under current teaching contracts in the state of Florida, and their spouses and dependent students.

d. Full-time faculty, administrative and professional and career service employees of the University System and their spouses and dependent students.

e. A student certified by his respective state for participation in the Academic Common Market Program of the Southern Regional Education Board who is enrolled in a program approved by the Florida Board of Regents.

f. Florida domiciliaries living in the Panama Canal Zone who have not established domicile elsewhere, including the spouse and dependent students.

g. Florida residents who had their residency in Florida interrupted by service in the U.S. armed forces, the Peace Corps, or other similar volunteer organizations fostered by the United States government shall be deemed to have had residency in Florida during times of service in the aforementioned organization.

8. Reciprocal Agreements: The Board of Regents may enter into agreements with appropriate agencies and institutions of higher education in other states and foreign coun-

tries providing for the reciprocal exchange of students and prospective students in higher education institutions to facilitate utilization of public higher educational institutions in this state and other states or countries. Such agreements may include provisions for waiver or reduction of non-resident tuition for designated categories of students and may include contractual payments to such other state or country, subject to the availability of appropriations.

## Financial Aid

The University adheres to the philosophy that a student is entitled to a college education regardless of his or her financial condition. The Financial Aid Program at the University includes scholarships, grants, loans, and employment. Instructions on how to apply for financial aid are listed under Application Procedure for Financial Aid. The Financial Aid Office is located in PC 125, Tamiami Campus, 554-2431; and in ACI-186, Bay Vista Campus, 940-5765.

## Grants and Scholarships

Grants and Scholarships are monetary gifts based either on financial need or merit. Neither type of award requires work or repayment. For most Federal and State grants, students must demonstrate financial need to receive an award. A merit scholarship includes awards and other specialized grants.

**Pell Grant:** This is a federal grant program designed to provide financial assistance to students pursuing their first undergraduate degree. Upon application (see Application Procedures for Financial Aid), the federal government determines a student's eligibility and mails a Student Aid Report (SAR) indicating eligibility status and index number. Students must bring or mail the SAR to the Financial Aid Office, even if denied a Pell Grant. Awards are prorated according to the student's enrollment category each term. The Financial Aid Office will determine the grant's dollar value (if any) and include it in the award letter.

(Refer to Eligibility Criteria section to determine eligibility requirements.)

**Supplemental Educational Opportunity Grant (SEOG):** This grant provides gift aid for a limited number of undergraduate students. Awards range from \$200 to \$2,000 per year depending upon financial need.

(Refer to Eligibility Criteria section to determine eligibility requirements.)

**Florida Student Assistance Grant (FSAG):** The FSAG is a state grant which provides awards ranging from \$200 to \$1,200 per academic year for four years. The grant is available only to undergraduate Florida residents who have resided in the state for at least 24 consecutive months, are citizens or permanent residents of the United States, and can demonstrate financial need.

Students are required to earn at least 12 credit hours per semester and maintain a 2.0 GPA or higher in order to receive this grant. To qualify, students must complete a Financial Aid Form by the application deadline of April 1 for the following Fall term. Recipients are selected by the State of Florida Department of Education, Office of Student Financial Assistance, and awards amounts are based on the student's financial need and the availability of funds.

**Florida Academic Scholars (FAS):** This program is administered by the Florida Department of Education and provides scholarships to Florida high school graduates who have been bona fide residents of the state for the two years preceding the receipt of the award and attend a Florida college or university.

Applicants must be recognized by the National Merit Scholarship Corporation as scholars or finalists, or have attained a 3.5 GPA on an un-weighted 4.0 scale in high school, and score 1200 or higher on the SAT, or 28 on the ACT. Recipients must enroll as full-time students each term.

Initial year applications may be obtained through high school guidance counselors. Renewal applications are mailed to current recipients by the Florida Department of Education, Office of Student Financial Assistance.

## Loans

There are two basic types of loans: long-term loans, and short-term or emergency loans. Long-term loans are low interest awards that must be repaid after the student is no longer enrolled in an institution of higher education. Short-term or emergency loans are awarded on a short term basis and do not carry any interest if paid by the preset deadline.

**National Direct Student Loan (NDSL):** This federally funded loan is available to undergraduate and graduate students. Undergraduate students may borrow a total of \$6,000 during their undergraduate years, while graduate students may borrow up to \$12,000 including any previously received undergraduate loans.

There is no interest on the loan while the student is enrolled at least part-time. The repayment period begins at 5% interest six months after the student ceases enrollment at an institution of higher education. Maximum repayment time is 10 years and a minimum payment of \$30 per month is required.

Borrowers who work in specially designated jobs or geographical areas may have part or all of their NDSL repayment obligation canceled. Borrowers also may be eligible to have their payments deferred or postponed for specific periods of time.

**Guaranteed Student Loan (GSL):** This federal loan program enables students to borrow directly from either a bank, a credit union, a savings and loan association, or other par-

icipating lenders to help fund their post-secondary education. For new borrowers, the interest rate is 8%. For students who currently have 7% or 9% GSLs, the interest rate on additional loans will continue to be 7% or 9%.

Borrowers will be charged a 5% origination fee based on the principal amount of the loan. The lender will deduct the amount of the fee from the loan proceeds.

Undergraduate students may borrow up to \$2,500 a year, graduate students up to \$5,000 a year. The aggregate amount that undergraduates may borrow is \$12,500. The total for graduates is \$25,000, including any loans made at the undergraduate level.

Students can be approved for a GSL if they are enrolled and in good standing, or are accepted for enrollment at least on a half-time basis; are U.S. citizens or are eligible non-citizens; and are making satisfactory progress towards the completion of their course of studies. If the family's adjusted gross income was more than \$30,000 in 1984, the students will have to show financial need, and the amount of that need may limit the amount of their GSL. Financial need at FIU will be determined by the Financial Aid Form.

Loan repayments begin six to nine months (depending on the interest of the loan) after the student ceases to carry at least a part-time load (six credit hours).

(Application procedures for the GSL are listed under Application Procedures for Financial Aid.)

**Auxiliary Loan to Assist Students (ALAS) or Parent Loans for Undergraduate Students (PLUS):** These loans are available to parents of undergraduate students; graduate students; and independent students, from banks, credit unions, savings and loan associations, and other participating lenders. The interest is set annually according to the Treasury Bill rate formula. The current interest rate is 12%. Borrowers do not have to show need. However, the student must be enrolled and in good standing or accepted for enrollment at least on a part-time basis.

Parents may borrow up to \$3,000 per year; undergraduate students can receive up to \$2,500 per year, and graduate students may borrow up to \$3,000 per year.

Repayment of the loan including interest begins within 60 days of the loan disbursement.

**Emergency Loan:** This institutional loan program assists students who demonstrate an urgent need for immediate funds. The students must be enrolled for classes in the semester for which the request is being made. The amount loaned can be up to \$150 and must be repaid within 30 days. There is an 18% interest charge for any amount due after the deadline has expired.

Applications are available at the Financial Aid Office and loans are approved within 24 hours. Release of funds will occur within five working days of the request.

**Short Term Loan:** This is an institutional loan program available to students who are unable to meet the deadline for fee payment.

To be eligible, an applicant must be admitted to a degree program, be enrolled on a full-time basis, and have no outstanding debts to the University. Financial aid recipients are not eligible to receive this loan since they can be granted a tuition waiver until their financial aid is disbursed.

Applicants who meet all criteria will be awarded the loan. The amount of award is limited to the student's actual cost of in-state tuition and other required fees. The loan is due 60 days from the first day of classes each semester and there is an 18% interest charge for any amount due after the deadline has expired. (Late registration fees or other penalty charges are excluded from loan.)

gram which are based on financial need, other jobs are available on and off-campus and assistance in locating work is provided to any student through the Job Location Development Program.

**College Work Study (CWS):** This is a federal financial aid program often included in the student's financial aid award. It provides employment opportunities to eligible undergraduate and graduate students. Students awarded CWS funds may work on or off-campus, and an effort is made to assign them to jobs related to their field of study or special interests and skills.

Students receiving a CWS award must go to the Financial Aid Office for a job referral during the first two weeks of the semester, or immediately upon receipt of the award if classes are already in session.

Federal minimum wage is paid for actual hours worked on a biweekly basis.

(Refer to Eligibility Criteria section to determine eligibility requirements.)

**Florida College Career Work Experience (CCWEP):** This state program is available to needy undergraduate students who have been legal residents of Florida for the preceding two years. Students awarded CCWEP funds may work off-campus in career related jobs.

The minimum wage for a CCWEP student is at least the current federal minimum wage. Salary rate is determined according to the type of work, the student's experience, and difficulty of the job.

**Job Location Development Program (JLD):** The Co-op and Placement Office operates a Job Location Development Program to help currently enrolled students in locating off-campus part-time employment.

Students seeking work may contact the JLD coordinator in that office for information and assistance.

**Other Personnel Services (OPS):** On-campus employment opportunities are also available

## Student Employment

The University offers employment opportunities through various sources. In addition to the CWS Program and the CCWEP Pro-

## 5% NDSL REPAYMENT CHART

Amount Borrowed	Total Amount Monthly Payments	Number of Monthly Payments	Final Payment	Total Interest	Amount Repaid
\$ 500.00	\$ 30.00	18	\$ 9.30	\$ 19.30	\$ 519.30
1,000.00	30.00	36	28.87	78.87	1,078.87
1,500.00	30.00	57	5.54	185.84	1,685.54
2,000.00	30.00	79	7.93	347.93	2,347.93
2,500.00	30.00	103	17.34	577.34	3,077.34
3,000.00	31.82	120	31.77	818.35	3,818.35
4,000.00	42.43	120	41.84	1,091.01	5,099.01
5,000.00	52.03	120	53.06	1,363.63	6,363.63
7,500.00	79.55	120	79.42	2,045.87	9,545.87
10,000.00	106.07	120	105.37	2,727.70	12,727.70
12,000.00	127.28	120	127.06	3,273.38	15,273.38

(Refer to Eligibility Criteria section to determine eligibility requirements.)

through this program. Information on these jobs may be obtained through the University Personnel Department (Employment Office) or through the various University departments.

**Caution:** Financial aid recipients should be aware that all earnings from non-financial aid employment have to be considered as a resource. To avoid problems, students are advised to consult a financial aid officer either in person or over the telephone prior to accepting a job to determine the effect of employment on the financial aid award.

## Eligibility Criteria

To be eligible to receive any Federal Title IV assistance, students must:

1. Be enrolled at least as part-time undergraduates or graduates in an eligible program of study
2. Be U.S. citizens; U.S. nationals; or U.S. permanent residents and have an I-151 or I-551; or reside in the United States for other than a temporary purpose (supportive documentation is required to verify residency or citizenship status)
3. Maintain satisfactory academic progress in their course of study (Refer to Satisfactory Academic Progress section)
4. Not be in default of any loan or owe a repayment on a Pell Grant, SEOG, or state grant received while in attendance at FIU
5. Demonstrate financial need.

## Other Forms of University Assistance

A number of scholarships are made available by the University, private organizations, or individuals for students with academic promise and financial need. Selection of recipients, award amount, and eligibility criteria are determined by the University, or the donor(s), or both.

Application information and deadlines can be obtained through the Financial Aid Office.

### University-Wide Programs

**Athletic Scholarships:** Athletic awards are made upon recommendation of the Athletic Department to students who meet the established qualifications for such awards. These awards are based on athletic and academic ability. Interested students should contact the Athletic Department at (305) 554-2864.

**Tuition Waivers:** Tuition waivers may be awarded to out-of-state residents and foreign students to help defray a part or all of the out-of-state portion of their tuition. Awards are made to students who demonstrate high scholastic achievement, or to students who have special skills or talents.

**Faculty Scholars Program:** Outstanding high school graduates are selected each year for

the distinguished Faculty Scholars Program. Scholarships awards are based on academic merit and are renewed each semester contingent upon the student maintaining a minimum 3.5 GPA. Eligibility criteria include a minimum score of 1200 on the SAT or 27 on the ACT and an average 3.5 high school GPA. For further information contact the Office of Undergraduate Studies at 554-2892.

**Invitational Scholars Program:** The FIU Invitational Scholars Program is designed to provide scholarships for talented and meritorious minority students. The Program welcomes applications from any minority student who has met the University's freshman entry requirements. Scholarships are renewed each semester contingent upon the student maintaining a 2.0 GPA. For further information, contact the Office of Undergraduate Studies at 554-2892.

**Performing Arts Scholarships (Music/Theatre):** Performing Arts Scholarships are awarded to talented students through audition and established criteria for such awards. These scholarships are made upon recommendation of the faculty of the Music and Theatre departments. Call 554-2895 for audition dates and further information.

**Dade County Junior Miss, Inc. Scholarship:** This scholarship is available to a high school senior female winner of the Junior Miss contest. A four-year full tuition scholarship is given to students who qualify for admission and maintain satisfactory academic performance at the University.

**PRIDE Scholarship:** This scholarship is available to any of the four finalists of the Program to Recognize Initiative and Distinction in Education (PRIDE) competition for high school seniors in the state. Free tuition for one year is rewarded, renewable for an additional three years or until requirements for a baccalaureate degree are completed, whichever comes first. Students must maintain a 3.0 GPA to renew the scholarship.

**University Scholars Program:** This scholarship is awarded to upper division students who demonstrate academic excellence or financial need. For further information, students should contact their Schools and Colleges.

**Latin American Caribbean Center Scholarship (LACC):** The LACC Scholarship is available to students who demonstrate an interest in Latin American and Caribbean studies. Awards will be made on the basis of academic achievement, faculty recommendation, and student commitment to further study.

**Graduate Scholarship and Fellowships:** Graduate scholarships, tuition-waivers, and assistantships are provided to applicants who demonstrate qualifications required for admission to graduate programs. This financial aid may be available in accord with various criteria such as: outstanding

academic potential and prior achievement, demonstration of financial need, and minority recruitment.

Doctoral fellowships, research assistantships, and teaching assistantships are awarded competitively for doctoral programs in Computer Science, Education, Psychology and Public Administration. Student aid may be available for other doctoral programs as new programs are established.

Master's degree scholarships, research assistantships, and teaching assistantships are available in numerous programs. Students may also gain part-time employment to support studies and living costs.

Student financial support is also provided by external agencies. For example, the McKnight Foundation provides opportunities for doctoral fellowships. For more information, contact the Division of Advanced Studies at (305) 554-2455.

**2 + 2 Scholarships:** A limited number of tuition scholarships will be offered to outstanding community college students from Florida Keys Community College and Broward Community College who have participated in this program, and are recommended for continued participation at the University.

**FIU Community College Scholarship:** Available to students who graduated or are transfer-approved from Miami-Dade Community College with 3.5 minimum GPA and demonstrated leadership ability. M-DCC selects the applicants based on the criteria.

**Brain Bowl Scholarship:** A scholarship in the amount of \$300 per term for two years will be available to every member of the state championship team who is accepted for enrollment at the University. The maximum award will be \$1,200 each, over the two year period. Renewal for the second year will be based on satisfactory academic progress.

**Golden Drum Scholarship:** Upon recommendation of the Achievers of Greater Miami, Golden Drum committee, the University will offer scholarships of \$1,000 each to deserving black high school seniors with a GPA of 3.0 or higher.

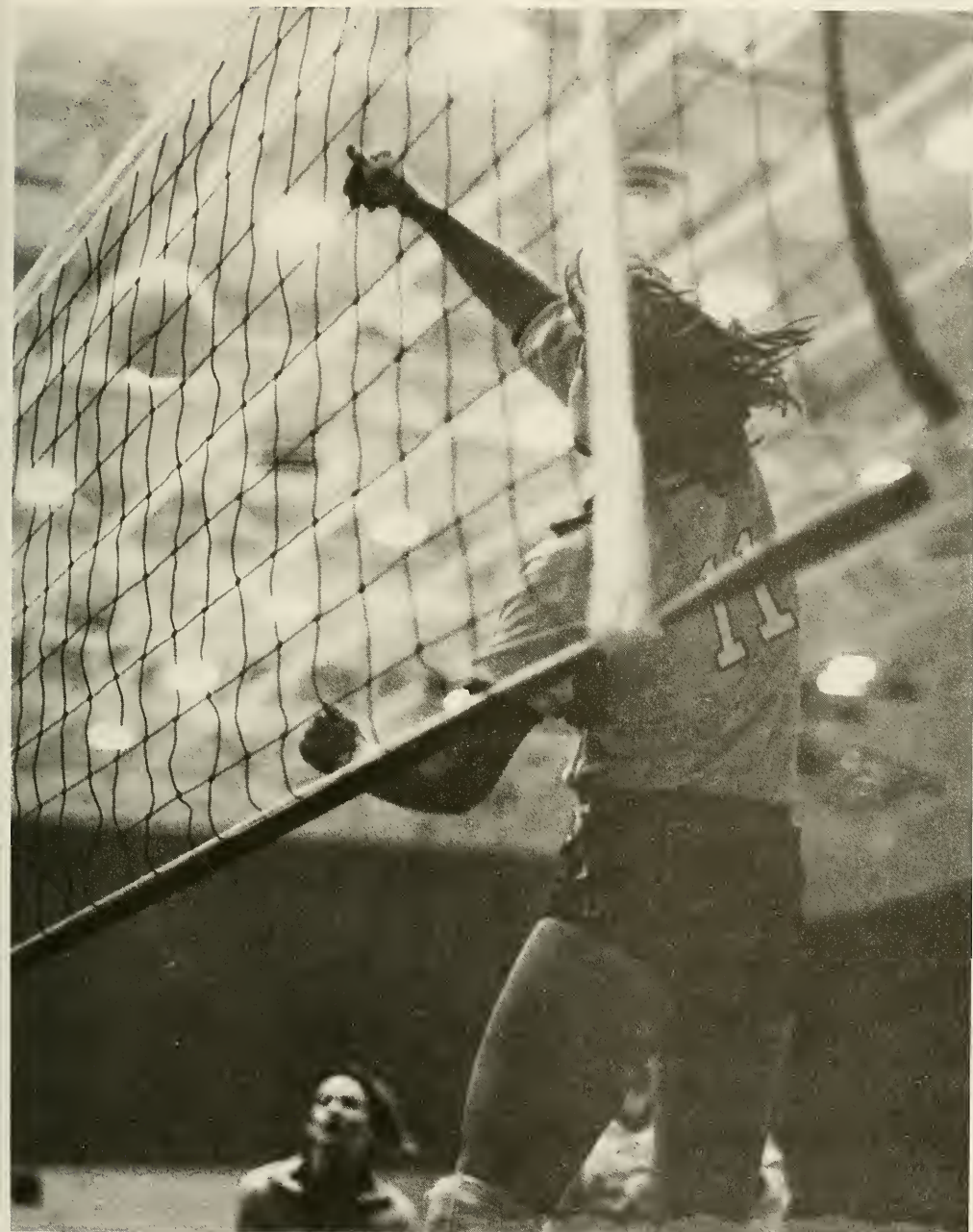
### Special Scholarships

**Charles E. Perry Graduate Scholarships:** Available to full time graduate students with a 3.5 GPA or higher and financial need.

**Chase Federal Savings and Loan Scholarship:** Available to undergraduate full-time students with a 3.0 GPA or higher and financial need, who are residents of Dade, Broward, Palm Beach, or Martin counties.

**Cuban Women's Club Scholarship:** Available to Cuban female students who are juniors, residents of Dade County, demonstrate financial need and have 3.0 GPA or higher.

**Hispanic Scholarship Fund:** Available to Hispanic-American freshmen who are U.S. citizens or permanent residents, live in Dade



or Broward county, and have incoming GPA of 3.0 or higher which must be maintained for renewal.

**Edna Porter Scholarship:** Available to senior students majoring in Apparel Management with a 2.7 GPA or higher.

**E.D. Pearce Memorial Scholarship:** Available to full-time students majoring in plant sciences, with financial need and good scholastic ability.

**Elders Forum Scholarship:** Available to Freshmen students.

**Felix Memorial Scholarship:** Available to undergraduate and graduate majors in Music with financial need.

**Frank R. MacNeill Memorial Scholarship:** Available to U.S. graduate or undergraduate students majoring in Insurance or Marketing with financial need and a 3.0 GPA or higher.

**Isadore Hecht Scholarship:** Available to graduates of Dade or Broward high schools who have completed 27 undergraduate or 10 graduate semester hours towards a degree at the University. The students must be enrolled in the Colleges of Arts and Sciences or Business Administration, or the Schools of Education or Public Affairs and Services.

**Jane D. Cope Scholarship:** Available to needy non-U.S. citizens, or children of migrant workers, Miccosukee and Seminole Indians.

**Judith Seymour Memorial Scholarship:** Available to students enrolled in the College of Arts and Sciences who have completed 30 semester hours at the University and are interested in historic preservation.

**Lynne A. Cohen Memorial Scholarship:** Available to junior or senior, full-time Physical Therapy majors with 3.0 GPA or higher and financial need.

**Mayor Henry Milander Public Service Scholarship:** Available to upper level or graduate students majoring in Public Administration or Criminal Justice, and who graduated from Hialeah, Miami Lakes or Miami Springs high schools. Must be full-time students, maintain minimum 3.0 GPA and have civic leadership qualities.

**Mickey Dane Memorial Scholarship:** Available to Industrial Technology students in Career Pilot/Aviation Administration or Air Traffic Controller programs who have minimum 2.5 GPA and demonstrate financial need. Preference given to Eastern Airlines employees or their children.

**Dr. Pablo Ruiz-Orozco Scholarship:** Available to students seeking graduate degrees in Hispanic Studies who are natives of Ciego de Avila, Cuba, or their descendants; must have a minimum 3.0 GPA and demonstrate financial need.

**Ricardo Nunez Scholarship Fund:** Available to full time graduate or undergraduate

students with good academic progress and financial need.

**Sarah and Solomon Rosenberg Scholarship:** Available to black undergraduate upper-division students, majoring in Engineering or Computer Sciences, who demonstrate academic ability and have financial need.

**Southwest Miami Civic Club Scholarship:** Available to full- or part-time graduate students enrolled in a program with primary emphasis on learning disabilities, mental retardation or other exceptionalities. Must demonstrate financial need, have minimum 3.0 GPA, have work experience and be residents of Dade County. Recipients must agree to remain in Dade County to work in the disciplines listed above for one year after graduation.

**The Two Hundred Society Scholarship:** Available to female students in a major to be specified each year. Applicants must be U.S. citizens, residents of Dade County, full-time students, demonstrate financial need, have a minimum 3.0 GPA, have upper-division standing with a minimum full year of studies remaining, and enroll in at least one three-credit Women's Studies course.

Other scholarship opportunities are available through individual academic departments. Information about additional externally-funded scholarships is available in the Financial Aid Office.

## Application Procedures For Financial Aid

Listed below are all documents required to apply for financial assistance, as well as procedures for submission of application. The deadline date to receive priority consideration for available funds is April 1 of the year preceding the academic year of enrollment.

**Need Analysis Document:** Students interested in all forms of aid must complete the Financial Aid Form (FAF) and mail it to College Scholarship Service (CSS) with the appropriate fee. The CSS will perform a need analysis based on the information provided on the FAF and send a copy to the University. (Undergraduate Florida residents applying before April 1 should request that a copy of this report be sent to the Florida Department of Education). Students who wish to apply only for the Pell Grant must file a separate application called the Application for Federal Student Aid (AFSA).

**Financial Aid Application (FAA):** This form must be completed by all students and mailed to the Financial Aid Office at their primary campus, Tamiami or Bay Vista.

**Student Aid Report (SAR):** All undergraduate students are required to apply for the Pell Grant. Eligible students will be mailed three copies of the SAR by the Pell Grant processor. If the applicants are ineligible or need

to make corrections, they will receive two copies. The complete set must be forwarded to the Financial Aid Office, regardless of eligibility.

**Financial Aid Transcript (FAT):** All new transfer students must submit a Financial Aid Transcript for each institution attended, whether or not aid was received.

**Income Tax Return:** All students must submit an official (signed) copy of the 1984 Income Tax Return (1040, 1040A, or 1040EZ) to the Financial Aid Office. Students filing as dependents must also provide an official (signed) copy of their parents' tax return. The applicant's name and social security number should be written at the top of the Income Tax Form to insure proper student identification. (Students and/or parents who did not file must submit an Income Certification Statement for IRS Non-Filers available in the Financial Aid Office.)

**Declaration of Independence:** Students who will be under the age of 25 by August 1, 1985, single, claiming to be independent of parental support, must have Section V of the Financial Aid Application completed by their parent or step-parent.

**GSL and ALAS Applicants:** A GSL/ALAS (PLUS) application is required in addition to the other documents. The Financial Aid Office will mail all completed applications to students, unless they give other instructions. Students must make their own contacts with lenders regarding the completed application.

Additional information may be requested by the Financial Aid Office before completing an award package.

**Note:** The University will not begin processing financial aid applications until all eligibility criteria are met and application forms are properly completed. It is the student's responsibility to comply with all requirements. All forms and additional information may be obtained from the Financial Aid Office on either campus.

## Notification of Award

Once a need assessment has been completed, a notice of award will be mailed to the applicant.

It is the student's responsibility to review the award and all its conditions prior to accepting the aid offer. The student must then return the signed copy of the award within 15 days or make an appointment with a financial aid officer to discuss any concerns the student may have. If the student fails to do this, the award will be cancelled and those funds will be offered to other eligible applicants.

## Disbursement of Aid

All financial aid recipients must go to the Cashier's Office to have their fee cards validated prior to the date shown on the Fee

Due Notice received during registration. Failure to do this will result in the cancellation of all classes for the semester.

Financial aid checks will generally be available by the end of the third week of classes each semester.

Tuition, fees, and other outstanding debts will be deducted before releasing any funds to the student.

## Satisfactory Academic Progress

In keeping with guidelines set by the U.S. Department of Education, the Financial Aid Office must determine if a student is maintaining satisfactory progress for the receipt of Title IV student financial aid (Pell Grant, Supplemental Educational Opportunity Grant, College Work Study, National Direct Student Loan, Guaranteed Student Loan/PLUS Loan, and State Student Incentive Grant programs). This rule applies regardless of whether the student had previously received assistance.

Two major components are evaluated in the determination of satisfactory progress and the academic transcript is the primary document used to certify the student's eligibility criteria. The student must show incremental progress in his or her coursework along the continuum of attendance toward degree completion, as well as remain in good academic standing to be eligible for aid.

Students who fail to meet the satisfactory progress criteria will be issued warnings, placed on probation, or have all aid suspended. If a student disagrees with the Financial Aid Office's decision, he or she may submit an appeal to the University Financial Aid Appeals Board. A hearing will be scheduled within ten working days and a final decision will be made within three school days.

(The complete Satisfactory Progress Policy statement will be available in the Financial Aid Office and one copy will be provided to each financial aid recipient.)

## Financial Aid Refunds/Repayments

When a student receiving financial aid withdraws or drops below the required hours for receipt of that aid, the amount of refund due (according to the University Refund Policy) is refunded back into the financial aid programs from which the student received money. In addition, a portion of the financial aid received as cash disbursement for non-instructional costs must be repaid by the student to the University.

According to federal regulations, any student who owes a repayment on grants previously received or is in default on a loan, is ineligible to receive additional financial aid.

The complete Refund/Repayment Policy Statement and distribution formulas are available in the Financial Aid Office.

## Students' Rights and Responsibilities

As a recipient of financial aid, there are certain rights and responsibilities of which students should be aware. By knowing them, they will be in a better position to make decisions which could influence their educational goals and objectives.

### Students have the right to know:

1. What financial aid programs are available at Florida International University
2. The process and procedures that must be followed in order to be considered for financial aid
3. The criteria used in selection of recipients, and the method used for calculating need
4. The various programs in the financial aid award and how the need was determined
5. The refund and payment policy at the University
6. How the Financial Aid Office makes its determination on such questions as student progress, the appeal process, and other decisions
7. The terms, including repayment, of any loan allocated by the University.

### Students are responsible for:

1. The timely and proper completion of all necessary forms by the established deadlines, and the accuracy of any information provided to the University in the financial aid application
2. Promptly providing any additional information requested by the Financial Aid Office
3. Keeping the Financial Aid Office informed of any changes in address, name, marital status, financial situation, or any change in their student status
4. Reading and understanding all financial aid forms sent to them and/or signed by them and keeping copies of the forms
5. Notifying the Financial Aid Office of any scholarship, grant, or other resources made available to them from non-University sources while they are receiving financial aid
6. Notifying the Financial Aid Office if they withdraw from the University or change their enrollment status. Some repayment may be expected on a prorated basis. Future aid may be suspended if arrangements for payment are not made with the Financial Aid Office
7. Maintaining satisfactory progress in order to be considered for financial aid
8. Visiting the Cashier's Office for an exit interview if they have received an NDSL or GSL and do not plan to return to school the following semester
9. Re-applying for aid each year.

## Cashier's Office

The Cashier's Office effects the collection of all University fees, including registration fees, short-term loans, library fines, and parking fees.

The distribution of financial aid awards and

the billing of students for past-due accounts are the responsibilities of this office.

## Fees

Fees are established by the Board of Regents as approved by the State Legislature and are subject to change without notice. If a fee waiver is used as part of the fee payment, the original and the student copy must be presented to the Cashier's office at the time of payment, on or before the last day to pay fees.

	Florida Residents	Non-Florida Residents
<b>Undergraduate</b>		
Lower Level	\$27.05/cr.	\$ 78.05/cr.
Upper Level	\$30.98/cr.	\$109.98/cr.
<b>Graduate Level</b>	\$45.63/cr.	\$135.63/cr.
<b>Graduate Thesis &amp; Dissertation</b>	\$49.83/cr.	\$139.83/cr.

Audit registration fees are the same as the above fees, except that no assessment will be made for the out-of-state portion.

The dates by which these fees must be paid for each academic period may be obtained from the University Cashier's Office. If fees are not paid by the published dates, all courses will be cancelled and any money collected will be lost.

Note: Registration is not complete until fees are paid in full. Fees are subject to change without notice.

### Sundry Fees

Application fee ..... \$15.00

Non-refundable.

#### Parking fee

Non-refundable. Annual fee applicable to all persons operating or parking a motor vehicle on campus.

    Faculty and Staff ..... \$12.50

    Student ..... \$7.50

    Runway ..... \$5.00

    Duplicate/Second Vehicle ..... \$1.00

**Health Fee** ..... \$17.50

Non-refundable. Assessed to all students except those enrolled only in off-campus or external degree programs.

#### Library Fines

    per book per library day ..... \$0.25

    Overdue Reserve Books,

    per book per library hour ..... \$0.25

**Late Registration Fee** ..... \$25.00

Non-refundable. Assessed to all students who register after the official registration period or fail to pay full fees by the established deadline.

**Late Payment Fee** ..... \$25.00

Non-refundable. Assessed to all students whose registration has been cancelled from non-payment of fees. This fee is in addition to the late registration fee.

**Intern Certificate of Participation**

per hour ..... \$3.75

Note: These fees are subject to change without notice. Additional fees may be added at any time.

**Checks**

The University will accept personal checks for accounts due to the University. These checks must be for the exact amount due only. The University Cashier will under no circumstances cash checks above amount due or for cash. The University is required to collect a service fee for any check or order which may be returned by the bank for any reason.

**Refunds**

A full refund of fees will be made if a student withdraws completely from the University prior to the end of the Drop/Add Period. If the University cancels a course, a full refund of fees will be made for that course.

For students who have completed registration and have paid fees due, a refund of 25 percent of total fee paid, less a bonding fee, will be made if the student totally withdraws from the University prior to the end of the fourth week of classes.

In the following exceptional circumstances, a full refund of fees paid, less a bonding fee, will be made upon presentation of proper documentation:

Death of a student: Death certificate required.

Involuntary call to military duty: Copy of orders required.

Refunds will be made upon receipt of a proper application through the Cashier's Office.

**Past Due Accounts**

All student accounts are due and payable at the Cashier's Office, PC 120, Tamiami Campus, or ACI-140, Bay Vista Campus, when the charges are incurred.

Delinquent accounts will be considered sufficient cause to prohibit registration, graduation, release of transcripts, or release of diplomas.

The University is not able to grant credit or time payments for any fees. Financial aid is available to those qualifying through the Financial Aid Office. A limited number of short term loans are available to individuals who may experience problems in meeting fee payment due dates.

**Academic Affairs**

The Office of Academic Affairs is responsible for planning, organizing, and administering the instructional programs of the Colleges and Schools of the University. This office also supervises academic support programs such as Continuing Education, Academic Computer Services, the Libraries, Instructional Media Services, Sponsored Research and Training, International Affairs Center, International Banking Center,

FAU/FIU Joint Center for Environmental and Urban Problems, Latin American and Caribbean Center, Center on Aging, Center for Economic Education, Multilingual-Multicultural Studies Center, Bilingual Education South Eastern Support Center, and the Women's Studies Center.

Areas that provide direct service to students outside the classroom, have an impact on the instructional programs, and report to the Office of Academic Affairs are: Office of the Registrar (Office of Admissions and School/College Relations, Office of Financial Aid, and Office of Registration and Records), Office of Undergraduate Studies, and Division of Advanced Studies.

The chief academic officer is the Provost and Vice President for Academic Affairs, who is responsible for all the academic units. He also serves as liaison to the Florida Board of Regents for academic matters. As a member of the University Executive Staff, he provides leadership in the overall planning and direction of the University.

(For detailed information on the International Affairs Center, International Banking Center, FAU/FIU Joint Center for Environmental and Urban Problems, Latin American and Caribbean Center, Center on Aging, Center for Economic Education, and Women's Studies Center refer to the Center and Institute Section.)

**Office of the Registrar:  
Admissions, Financial Aid,  
Registration and Records**

The University Registrar is responsible for the Office of Admissions and School/College Relations, Office of Financial Aid, Office of Registration and Records, and the related data entry—data control functions. These areas function as an interrelated unit responsible for the orderly and timely admission of students, evaluation of transfer credits, the provision of financial aid to students who can benefit from higher education but cannot do so without some assistance, and dissemination of information about the academic programs of the University. The student academic record is created, maintained, and preserved in these offices. Transcripts of the academic record are also sent from here. Registration for classes, including the dropping or adding of courses, is a function of Registration and Records, and final grades are distributed by this office. The office staff has the responsibility to serve the student, faculty, other administrative offices, and the general public; to hold safe and preserve the confidentiality of the student's records; and to ensure the integrity of the University's policies and regulations.

**Office of Undergraduate  
Studies**

The Office of Undergraduate Studies is

responsible for undergraduate program activities that span more than one academic unit. Included in these activities are advising, CLAST counseling and academic preparation, Faculty Scholars, University Scholars, General Education and Core Curriculum requirements, and ROTC. The office is located in PC 215, Tamiami Campus, 554-2892; and ACII-130, Bay Vista Campus, 940-5754.

**Division of Advanced  
Studies**

The Division of Advanced Studies is responsible for direction and support of all University graduate programs. Applicants and students may gain graduate counseling and information by visiting the Division Office in PC 521A, Tamiami Campus, 554-2455; or Room 216, Building 9, Broward Community College—Central Campus, 776-1240.

The Division also coordinates and develops University policies, research, and evaluation related to research.

**Academic Computer  
Services**

Academic Computer Services supports the instruction and research computing needs of the students and faculty on both the Tamiami and Bay Vista campuses. The professional staff provides consultation services on computer-related problems and data analysis, computer laboratory services and facilities, computer program conversions and implementation, coordination with Computer Operations on remote job entry processing, and coordination with the Southeast Regional Data Center (SERDAC) on Univac software and systems support.

The computer laboratories on each campus contain interactive teleprinters and video terminals, keypunches, documentation racks, access to plotting devices, and microcomputers. The large scale host computer for academic computing is the SERDAC Univac 1100/81. The labs are located in PC 411, Tamiami Campus, 554-2210; and in ACI-293, Bay Vista Campus, 940-5590.

**Libraries**

The University Libraries are housed in the Athenaeum (AT) on the Tamiami Campus, and in temporary quarters in the Trade Center Building (TC) on the Bay Vista Campus.

The total library collection comprises 636,000 volumes, in addition to substantial holdings of federal, state, local, and international documents; maps; microforms; music scores; newspapers; institutional archives; and curriculum materials. The Library subscribes to 5,000 scholarly journals and other serials.

The public card catalogs are divided into three sections for author, title, and subject en-

tries. The location of the resources is given on the cards in each of the three sections of the catalog. The bulk of the collection is housed in open stacks.

Classification of library resources is according to the Library of Congress system, except for some of the documents and special collections (e.g., U.S., Florida, and U.N. documents, archives, etc.) which are arranged by their own classification systems and have separate public catalogs.

In keeping with the University's commitment to day and night operation, the libraries are open when the University is in session and during vacation periods. For exact library hours, please consult the posted schedules. Staff members are always available at the Public Service desks to assist students and faculty in their use of the library.

### Consortium Library Privileges

Currently registered students, faculty, and staff may use the libraries of any of the nine campuses of Broward and Dade Community Colleges, FIU, St. Thomas University, and Nova University.

Students can apply for, and at the discretion of the lending library, obtain a pass (CLASS card) that will give them library charge privileges at all consortium campuses. This involves obtaining a CLASS card at one of the FIU libraries and presenting it to the library where the circulation privilege is desired. Students may also borrow materials from any of the consortium campuses through inter-library loan by presenting a current valid fee receipt or student ID.

Faculty and staff may also check out materials at any campus library of the consortium by presenting a current valid staff identification card.

### Instructional Media Services

Instructional Media Services specializes in the development, production, and utilization of various types of audiovisual and communication media for educational purposes. The services offered are encompassed by five departments:

1. Equipment Distribution and Scheduling provides a large variety of educational audiovisual equipment for use by faculty and staff.

2. Graphics Services prepares artwork, graphs, illustrations, charts, and posters for faculty and staff.

3. Faculty/Student Production Center is a 'do-it-yourself' media and graphic arts production lab, providing technical assistance to faculty, staff, and students, and instruction in the development and use of communication media and technology.

4. Photography Services provides still photographic support and services to faculty and staff for educational and University publicity purposes.

5. Instructional Television Development and Programming produces instructional media programs (video and audio recordings,

both in-studio and remote, and multi-media programs) for faculty and staff.

All of these departments are located on the Tamiami Campus. Bay Vista Campus Media Services maintains an Equipment Distribution and Scheduling Department, and limited production facilities for the campus. Services not available on the Bay Vista Campus can be obtained through the appropriate office on the Tamiami Campus. For more information contact 554-2812, AT 136, Tamiami Campus; and 940-5744, ACI-140, Bay Vista Campus.

### Consortium Media Privileges

Faculty, staff, and students can use the audiovisual services on any campus of the Consortium. A-V materials and equipment cannot be borrowed.

### Division of Continuing Education

Strongly committed to meeting the educational, professional, and social needs of South Florida and elsewhere, the Division of Continuing Education extends the resources of the University beyond the confines of classroom and laboratory. Through creative programming, innovative research, and community-oriented activities, the varied units within the Division serve a widely heterogeneous population.

The Division's central office is located in ACI-100, Bay Vista Campus, 940-5656. Offices and services are also available in PC 113, Tamiami Campus, 554-2490.

Administered through the Office of Academic Affairs, the Division of Continuing Education carries out the following programs: credit programming, non-credit programming, and Small Business Development.

### Credit Programming

Over 230 credit courses are offered off-campus each year from all seven of the University's Colleges and Schools. Any course listed in the catalog can be conducted at any suitable location in Dade, Broward, or Monroe counties. Courses are regularly conducted at military installations, hospitals, banks, community schools, and other public and private facilities appropriate for educational delivery. Any person, business, agency, or association can request a specific course or degree program.

Registration for Continuing Education credit courses is accomplished at the office of Registration and Records at Tamiami and Bay Vista campuses, and the University's Broward Community College, Central Campus office. Students may also register at the first class meeting or prior to the second class meeting.

For information on how to request a course or to find out more about educational opportunities available through the Department, call 940-5653 in Dade, and 463-2790 in Broward.

### Sponsored Credit Programming

Credit courses can be provided through a contract agreement through which an employer or professional organization agrees to pay all direct costs of delivering the course. This provides sponsors an opportunity to designate who will participate in a course or program. The sponsor may request a regular University course or may work with faculty and Continuing Education staff to develop a course or program to meet specific needs.

### Non-credit Programming

Non-credit programs provide specific short courses, seminars, workshops, and conferences. Offering wide flexibility in instructional design, non-credit courses allow specific learning opportunities for professional learning in the many area of business, industry, government, high technology, management, finance, paralegal programs (Legal Assistant Program), and communications. Personal growth through specific short courses in self-assessment, art, drama, literature, cinema, foreign languages, and current events are being offered throughout the year.

Like credit programming, the entire academic resources of the University can be considered the base for developing specific short courses, seminars, and workshops. Further, other persons outside the University frequently conduct programs after being reviewed by the appropriate faculty of the University.

Registration for non-credit programs can be done by mail, by registering at the Continuing Education offices at Tamiami or Bay Vista Campuses, or by telephone. Telephone registrants are sent a registration form to be returned to the Continuing Education office. For detailed information on all non-credit offerings, call 940-5669.

### Small Business Development Center

Courses and services specifically designed for small businesses in South Florida are provided by the Small Business Development Center. Refer to Centers and Institutes section for a detailed description of the Center.

### Independent Study by Correspondence

For many reasons persons encounter roadblocks in their academic path. Outside responsibilities, travel, closed courses, and excessive work can cause educational conflicts. The solution to these and other individual problems is often independent study by correspondence. The State University System offers a program of over 140 courses with instructors drawn from the University of Florida, Florida State University, and the University of South Florida. The program is administered by the Department of Independent Study by Correspondence, Division of Continuing Education at the University of Florida.

Full descriptions, tuition costs, and application form for all correspondence courses may be obtained by contacting FIU Division of Continuing Education, Bay Vista Campus,





940-5669, or by writing to Independent Study by Correspondence, 1958 West University Avenue, Gainesville, Florida 32603, (904) 392-1711.

## Division of Sponsored Research and Training

Thomas Breslin, *Director*  
Katherine Kennedy, *Associate Director*

The Division of Sponsored Research and Training serves the research and training needs of interested faculty by providing timely information on the availability of local, state, and federal program support. The attraction of these funds to the campus provides an opportunity to better serve the needs of the people of Florida through services not regularly funded by the Legislature.

Among the major goals of the Division of Sponsored Research and Training are the following: to help stimulate faculty and staff interest in research and training projects; to assist the faculty and staff in obtaining funds for research and training projects; and to provide technical assistance to faculty and staff who manage contract and grant programs for the University. For more information, contact 554-2494.

## Visual Arts Museum

Dahlia Morgan, *Director*  
William Humphreys, *Curator*

The Visual Arts Museum of the University has served the South Florida community for the last five years exhibiting shows of local and national importance. Exhibitions from outside the University and the area are intended to display the finest available and affordable examples of contemporary and historical art. These shows are obtained from a variety of sources, primarily professional organizations and lending institutions, individual artists, commercial galleries, and other educational institutions.

The types of exhibitions displayed directly benefit not only the University community, but also the public. Attendance records show that approximately 100 people per day visit the facility and come from Dade, Broward, Palm Beach, and Monroe counties, for the most part. The Museum is open six days a week and one evening.

The Visual Arts Museum, which occupies a 2,500 square foot area on the Tamiami Campus, opened with an internationally acclaimed exhibition of *Contemporary Latin American Drawings* in April, 1977. Since that date many exhibitions have been displayed including:

*Alberto Giacometti, Draftsman and Sculptor; The Texturology Series of Jean Dubuffet; Public Relations: Photographs by Gary Winogrand; Mira, Mira, Mira, Los Cubanos de Miami; Alfred Stieglitz, 1894-1934; William Wiley, A Collector's Eye: The Olga Hirshhorn*

*Collection; Miriam Shapiro, A Retrospective: 1953-1980; Neil Welliver, Treasures of the Norton Gallery; Manuel Neri, Realist Watercolors; English Naive Painting; Michael Graves Exhibition; Marsden Hartley Exhibition; Anxious Interiors; and American Art Today: Still Life.*

The Museum has continued to enhance its exhibition program with a lecture program which has included many of the exhibiting artists and scholars, museum curators, and others who have been involved with the particular exhibition. The highly-acclaimed Critic's Lecture Series, sponsored by the Museum, has included: Germaine Greer, Robert Hughes, John Cage, Tom Wolfe, Carter Ratcliff, Susan Sontag, Linda Nochlin, John Canady, John Simon, and Michael Graves.

The Museum is operated by a curator, and senior art students who work through an internship program. It is located on the Tamiami Campus in PC 112, 554-2890.

## Student Affairs

The Division of Student Affairs provides direct services to students outside the classroom. The Division is designed to directly aid students in obtaining an education at the University, provide a broad scope of opportunities to enhance university student life, and expand upon knowledge obtained in the classroom.

Student Affairs offices are located on the Tamiami Campus on the second and third floors of University House, and the Modular Building on the west side of the campus. On the Bay Vista Campus, offices are located in the Student Center Building.

## Career Resources Center

The Cooperative Education Program of the Career Resources Center allows students to alternate semesters of full-time paid employment for which academic credit is earned with semesters of full-time study. Students work in professional-level training positions related to their major field of study. Interested students can obtain detailed information about the program from their academic advisor or the Career Resources Center. The Center's offices are located in UH 340, Tamiami Campus, 554-2423; and SC 264, Bay Vista Campus, 940-5813.

### Career Placement

The Career Placement Department also assists students with career choice selections and prepares them for employment by offering seminars in learning effective communication techniques with employers, resume writing, preparing letters of introduction and application, and developing interviewing techniques and skills.

The Center maintains notebooks listing full-time career-level positions as well as scheduling on-campus interviews with pro-

spective employers. Information on employment vacancies and careers are posted on bulletin boards, and a computerized career information and guidance support system is available. The Job Locator and Development Program (JLD) has part-time, full-time, and summer job listings available.

The Center's offices are located in UH 340, Tamiami Campus, 554-2423; and SC 264, Bay Vista Campus, 940-5813.

## Counseling Services

The Counseling Services Department offers a variety of counseling and testing programs for both individuals and groups. Personal counseling is provided for personal growth and development, family problems, and social concerns. Career counseling provides assistance in selecting and preparing for career-life planning, including individual exploration of interests, options, abilities, needs, and goals, as well as career opportunities. Testing is also offered in the areas of personality inventories and interest inventories. In addition, workshops and seminars (Wellness Series) are held periodically on topics of special relevance to students.

Complete confidentiality is assured. Information will not be released without the student's written permission.

Department offices are located in UH 340, Tamiami Campus, 554-2423; and SC 260, Bay Vista Campus, 940-5813.

## Interdenominational Campus Ministry

The Interdenominational Campus Ministry serves as a center for student groups involved in a variety of activities. Professional representatives from various faiths are available for personal appointments. In addition, individual denominations sponsor campus-wide programs under the auspices of this unit.

The offices are located in MO-1, Tamiami Campus, 554-2215; and SC 265, Bay Vista Campus, 940-5813.

## International Student Programs and Services

The International Student Department provides programs and services to incoming international students and to students seeking information on study, work, or travel abroad.

The staff provides direct assistance to international students in the area of immigration and serves as a link to various units within the University and the community. In addition, international and intercultural programs are conducted to assist students to adapt more effectively to the University community and to the country. An active International Club collaborates with the office in planning and implementing varied social and cultural

activities. The club's programs enable the total student body to participate in the international dimension of the University.

A Study, Work, Travel Abroad Reference Library has been developed. It includes listings of international internships available to students, faculty, and staff.

The International Student Department is located in UH 340, Tamiami Campus, 554-2421; and in SC 264, Bay Vista Campus, 940-5813.

## Intercollegiate Athletics

The Department of Intercollegiate Athletics is a member of the National Collegiate Athletic Association, competing in Division II, with the exception of baseball and women's golf, which are in Division I. In addition to baseball, male student athletes participate in basketball, cross-country, golf, soccer, tennis, track and field. Along with golf, the women's teams include basketball, cross-country, tennis, softball, volleyball, and track and field.

The Sunblazer's soccer team won the 1984 Division II national championship, a title it also won in 1982.

Financial aid is available in all sports offered by the University and both freshmen and transfer students are recruited for the University's twelve athletic teams. Athletic facilities are excellent. The baseball field is lighted and has a seating capacity for 1,500 spectators and the soccer field serves as a site for numerous events. The new teaching gymnasium, with a potential capacity of 5,000 seats, houses the Sunblazers' basketball and volleyball teams.

The Sunblazers are regarded as one of the top Division II programs in the country. FIU students are admitted free of charge to all regular season home athletic events upon presentation of a valid University I.D. card. For more information, please contact 554-2864.

## Minority Student Services

The Office of Minority Student Services is responsible for student retention, developmental education programs, and community outreach.

The department provides personal counseling as it relates to performance in the classroom, implements an early-alert system for students on academic warning and probation, and provides assistance in the academic reinstatement process for those who have been dismissed.

The developmental education and community outreach programs offer workshops, one-on-one sessions in study skills, organization and time management, and personal growth. All black students, both current and potential, are encouraged to take advantage of the services provided by this office.

Department offices are located in UH 331, Tamiami Campus, 554-2436; and SC 265, Bay Vista Campus, 940-5817.

## Student Athlete Academic Advisement Center

The Athletic Department has instituted an Academic Advisement Center for athletes. The center is a multi-faceted unit designed specifically to assist with the academic and social needs of athletes. The primary responsibility of the Center is to enhance the total educational experience of student-athletes as well as fulfilling a commitment to educational excellence. This is achieved by closely monitoring, in cooperation with other University departments, the academic progress of athletes and providing individual counseling and advisement as needed.

The center is located in PC 113, Tamiami Campus.

## Recreational Sports

Recreational Sports is emerging as a major area of activity at the University. This department provides students an opportunity to participate in a variety of intramural sports and recreation activities in order to improve physical fitness, to extend leisure time skills, and to develop a lasting interest in recreational endeavors.

A Fitness Center, equipped with a complete line of Nautilus machines, is available on both campuses. The Tamiami facility is located on the West side of the campus in W-9 building. The hours of operation are 8 a.m.-9 p.m. Monday-Friday, and 11 a.m.-6 p.m. on Saturday. The Bay Vista facility is located in SC 140. The hours of operation are 9 a.m.-9 p.m. Monday-Thursday, and Noon-5 p.m. on Friday, Saturday, and Sunday. The centers are available at no cost to enrolled students. However, there is a \$25 semester fee for faculty, staff, and alumni. Locker rooms are also available.

Another popular recreational component is the Racquet Sports Complex on both campuses. On the Tamiami Campus there are 12 lighted tennis courts and eight three-wall racquetball courts. Operating hours are 8 a.m.-10 p.m. Monday-Friday, and 8 a.m.-6 p.m. Saturday and Sunday. On the Bay Vista Campus, three lighted tennis courts are available daily from 8 a.m.-9:30 p.m.

Intramural sports are increasing in number and participation as the recreation program grows. Presently, there are five intramural sports: flag football, soccer, basketball, softball, and volleyball.

For educational enhancement, the recreation program presents topics such as Strength Training Principles and Beginning Running in a series known as 'Working at Wellness'. These programs are offered with the collaboration of the Wellness Center. There are also non-credit classes in racquetball and tennis for the weekend athlete.

For more information on recreational sports, call 554-2255, Tamiami Campus or 940-5813, Bay Vista Campus.

## Special Services and the Handicapped

Special Services provides information and assistance to disabled students attending or wishing to attend the University. Special arrangements have been made at the University to serve the needs of students with physical handicaps, chronic health problems, hearing disorders, and mental or psychological disorders. Services include counseling, special equipment, talking books, talking cassettes, cassette machines, reading machine for the blind, electric typewriters, notetakers, on-campus attendants, and assistance in overcoming architectural, academic, or other obstacles which the disabled student may encounter. Students who need special assistance must request the services and identify their disability. The office is located in UH 340, Tamiami Campus, 554-2434; and in SC 260, Bay Vista Campus, 940-5813.

## Student Development Services/Wellness Center

This area provides coordinated programs and services to facilitate the educational and personal development of students. Offices included within Student Development Services are: Counseling Services, Student Health Services, Special Services and the Handicapped, Interdenominational Campus Ministry, and Recreational Sports.

The fundamental concept of the Wellness Center is to facilitate the wellness or well-being of students. This is achieved through an integrated offering of programs and services by the above offices. For example, a 'Working at Wellness' series is presented each semester.

For additional information, contact department staff in UH 340, Tamiami Campus, 554-2434; or in SC 260, Bay Vista Campus, 940-5813.

## Student Union/Activities

The student centers at the University provide direct services outside the classroom to students and to the University community. The University House (UH) on the Tamiami Campus and the Student Center (SC) on the Bay Vista Campus are the focal points to meet and interact in a non-classroom, yet educational environment. As the 'hub' of student life, the buildings house the bookstore, cafeteria, rathskeller (pub), TV lounge, ballrooms, Student Activities offices, Student Government offices, counseling offices, International Student Services, Minority Student Services, and two 24-Hour bank tellers. In addition, the Student Center on Bay Vista Campus houses the clinic, post office, and the Ruth Foreman Theatre.

Programs administered through the Student Union/Activities and the Student



Government offices are designed to meet the varied needs and potential of the students. Student programs are co-curricular and extend the educational spectrum from the classroom into the work of student organizations, Student Government, and events and activities throughout the year. Participation in student activities allows students the broadest possible scope of education during their time at the University. Some of the program committees are: Hispanic Heritage Week, Homecoming, American Heritage Celebration, Black History Week, International Week, concerts, lectures, movies, and elections.

The University currently has over 85 registered student organizations established to enrich campus life and to contribute to the social, cultural, and academic growth of the students. New organizations are frequently formed on both campuses. Students have the opportunities to develop groups that further social and service programs, promote and supervise student welfare, further educational goals, and coordinate and implement community and student cooperation.

Students interested in organizing a group or in joining one already formed should visit the Student Union office in UH 212D on the Tamiami Campus, or in SC 110 on the Bay Vista Campus.

Meetings for all student groups are posted on bulletin boards throughout the University and are announced daily on the Eventline, 554-2177 or 940-5807.

The Student Union Office in UH 211, Tamiami Campus, 554-2137; and SC 110, Bay Vista Campus, 940-5804.

## Student Government Association

The Student Government Association (SGA) officially represents the student body within the University community. SGA offices are located in UH 310 and 311 on the Tamiami Campus, in SC 254 on Bay Vista Campus, and Whiddon Hall (Bldg. 9) 230 on the Broward Community College-Central Campus. One of the functions of the SGA is to include interested students on University-wide committees and task forces to insure student representation. Four of the most vital SGA standing committees are: the Social and Cultural Committee, which coordinates all concerts, lectures, film series, and cultural and social activities involving students; the Budget Committee, which reviews and recommends to the Senate budget allocations for SGA sponsored programs and activities and for registered student organizations; the Inter-Organizational Committee (IOC), which reviews applications from student organizations and recommends authorization to the Senate; and the Committee on Committees which reviews and screens student applicants for university-wide committees and recommends them to SGA for approval. Students who have con-

cerns they wish to express should go to the SGA office on either campus or the Broward Center.

## Student Health Services

The purpose of Student Health Services is to provide comprehensive primary health care and resources for students. The Health Clinic on the Tamiami Campus is located in OE 115. It is staffed by full-time registered nurses, a family nurse practitioner, and a part-time physician.

The Clinic on the Bay Vista Campus is located in SC 124. A full-time registered nurse and nurse practitioner staffs the Clinic and a physician is available one day a week.

The Clinics provide temporary care for illnesses and emergencies. In addition, preventive health care is emphasized in coordination with the Wellness Center. Health teaching on diet, exercise, stress management, and use of the health care system are integral parts of the program. Family planning, laboratory, and pharmacy services are available at no cost.

For further information, contact the Health Clinic at 554-2401, Tamiami Campus, or 940-5620, Bay Vista Campus.

## Student Judicial Affairs

The University exists as a free marketplace of ideas, fostering the intellectual interchange of knowledge, ideas, and philosophies. Freedom of expression, including the freedom to teach and learn within an academically stimulating environment, is a right preserved for all members of the University community. In view of this, the University has developed policies and procedures regarding the rights and responsibilities of students, and a code of conduct assuring that these rights can be freely exercised without interference or infringement by others. A 'Rights and Responsibilities of Students' booklet is available for the University community and may be obtained from the Office of Student Judicial Affairs in UH 331, Tamiami Campus, 554-2436; and in SC 265, Bay Vista Campus, 940-5817.

Students are subject to Federal and State laws, local ordinances, and regulations of the University and the Florida Board of Regents. A breach or violation of any of these laws or regulations may result in judicial or disciplinary action.

When a student is involved in an offense resulting in criminal charges prior to admission to the University, the circumstances of the case may be reviewed by the appropriate Student Affairs Committee to consider the student eligibility for admission as well as participation in extracurricular activities.

On academic matters, students should first discuss their complaints with the departmental chairperson. Problems regarding general University (non-academic) matters should be directed to the Student Judicial Af-

fairs Office. Students should consult with this office for all disciplinary clearances and details on University grievance procedures.

## University Housing

The University Housing Program is designed to enhance the university experience by providing services and programs that are responsive to contemporary student needs, and to support the overall educational goals of the University. The program will help students select living accommodations that meet their particular requirements.

There are a number of available options: University Residence Apartments

- efficiencies, private bath
- efficiencies, share bath
- one bedroom suite, private bath
- one bedroom suite, share bath
- two bedroom suite, private bath
- roommate options

Off-Campus housing

- privately owned efficiencies, condos, homes
- rooms in private homes
- commercial apartment complexes
- roommate options

The University Residential Community is located on both campuses. The Tamiami Campus residential community is expected to open Fall 1985. University staff members are committed to creating a living and learning environment that integrates intellectual, social, and personal development. They will assist students in creating a community that lends itself to understanding, friendship, and provides the opportunity for a full and meaningful University experience.

Regular inter-campus transportation is provided for students by Florida International University Transit Service (F.I.T.S.) to enable students to attend courses and programs on both campuses.

Dining facilities are available on both campuses. They consist of cafeteria and Rathskeller food services. All University residence apartments are furnished with cooking facilities. In addition, there are many restaurants located near the campuses.

For further information contact University Housing, UH 313, Tamiami Campus, 554-2425; or 940-5587 on the Bay Vista Campus.

## Human Resources

### Policy to Prohibit Sexual Harassment

Sexual harassment is a form of misconduct which undermines the integrity of the academic environment, which debilitates morale, and, therefore, interferes with the effectiveness of its victims and their peers. All members of the University must be allowed to work in an environment free from unsolicited and unwelcome sexual overtures.

Since some members of the University hold positions of authority that may involve the legitimate exercise of power over others, it is their responsibility to be sensitive to that power, in order to avoid actions that are abusive or unprofessional.

It shall be a violation of the University's rule on sexual harassment for any employee, agent or consultant to sexually harass, as harassment is defined in this rule, any other employee, student, agent or consultant. The policy is administered by the Director of Equal Opportunity Programs.

## Office of Equal Opportunity Programs

The office reports to the Vice President of Human Resources and provides leadership and direction in the administration of the University equalization programs for women and minorities in several ways. It assists University units in implementing and monitoring affirmative action procedures; provides a channel for employee and student grievances regarding discrimination, or issues indicating a need for additional affirmative action; administers implementation of the Policy to Prohibit Sexual Harassment; and promotes effective relationships between the University and community organizations. The Office also administers the State University System Scholarship Program. In addition, the Office maintains a liaison relationship with State and Federal agencies dealing with EEO and Affirmative Action. The Office is located on the Tamiami Campus in PC 220.

## University Public Safety Department

The University Department of Public Safety is a full service Public Safety organizational unit dedicated to the maintenance of a peaceful and safe academic environment throughout the entire University community. The protection of persons and property is the specific responsibility of the Department of Public Safety's police division. As State of Florida police officers, members of this unit have complete law enforcement powers. This unit enforces state and local laws and University regulations. The University police division attempts to address the needs of the educational community through objective enforcement and quality Public Safety service provided around the clock.

Parking: All motor vehicles regularly parking on University property must be registered with the University Public Safety Department. The owner of each vehicle will be issued the appropriate decal or permit. A booklet on parking and regulations is available at the University Public Safety Department.

## Auxiliary Services

The Auxiliary Services at the University are self-supporting entities that sell goods and services at a price that approximates the cost. Auxiliary Services operates and coordinates food service, bookstore, duplicating, central stores, and vending.

## Food Service

Food and beverage service on the Tamiami Campus is available on the first floor of University House. Snacks and complete meals are served cafeteria-style. The cafeteria includes tables in the main area surrounded by small dining rooms and patio dining areas. The Bay Vista Campus is served by a full-service cafeteria located on the second floor of the Student Center.

## Bookstore

The University bookstores are located in University House on the Tamiami Campus, and in the Student Center on the Bay Vista Campus.

## University Development and Alumni Affairs

### Development

The Division of Development carries out specialized fundraising programs in the areas of corporate and foundation relations, individual deferred and current gifts such as real estate, yachts, artworks, collectibles, and other in-kind donations. The Division works with Foundation Trustees, the University President, Deans, faculty, and an organization of dedicated volunteers to help develop a steady flow of gifts and grants from the private sector. These are used for scholarships, research, faculty development, library collection, new facilities, athletics, and many other purposes.

### Alumni Affairs

The alumni of the University are a part of its present and future strength and the Department of Alumni Affairs is charged with maintaining a liaison with FIU alumni throughout the world. The staff seeks to develop various programs of interest to the nearly 30,000 graduates of the University. Alumni are asked to be volunteers in areas of activity such as student recruitment, chapter organization, corporate relations, public relations, social events, seminars, and the operation of the FIU Annual Fund, which seeks to raise discretionary funds and other operating dollars each year.

## University Relations

The Division of University Relations is an integral administrative unit responsible for the University's interaction with the various segments of the South Florida community which it serves. The Division includes Information Services, Publications, Community Relations, and Special Events.

## Information Services

Information Services conducts the University's relations with print and broadcast media. Its staff of editors and information specialists are responsible for maintaining a high level of visibility for the University. They plan general publicity for the University; issue news releases, and schedule newspaper, magazine, radio and television interviews for faculty, students, and administrators. The department also publishes a faculty and staff newsletter, *Vistas*.

## Publications

The Publications Department is responsible for the design and production of all University publications. These are published for distribution to promote the University.

The Department's creative staff, specializing in graphic design, typography, and photography, prepare or supervise each phase of production for the University's publications. Among their outstanding publication designs is the *Caribbean Review*, the award-winning scholarly journal published by the University.

## Community Relations and Special Events

The production and promotion of many academic and culture-oriented campus and community events such as concerts, plays, lectures, conferences, and receptions are organized by this department. In addition, the staff manages major portions of the University's commencement exercises and participates in local events such as the county-wide Hispanic Heritage Week and the South Florida Science and Engineering Fair.

## Centers and Institutes

### Center for Accounting, Auditing, and Tax Studies

**Irvig Fantl, Director**

The Center for Accounting, Auditing, and Tax Studies (CAATS) is an activity of the School of Accounting with a dual purpose. It aims to serve the accounting community of Dade,



Broward, and Monroe counties by offering seminars and short courses to satisfy the needs of CPAs' continuing professional education requirements and providing additional non-credit educational opportunities to CPAs and other accountants in the three counties served.

The net fees generated by the above activities are dedicated to research and other growth activities of members of the faculty of the School of Accounting.

The goal of the CAATS is to expand and disseminate knowledge in the areas of accounting, auditing and taxes. It is located in DM 397, Tamiami Campus, 554-2585.

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## Bilingual Education South Eastern Support Center

Rosa G. Inclan, *Director*

The Bilingual South Eastern Support (BESES) Center is one of 18 Title VII Bilingual Education Multifunctional Support Centers providing technical assistance to state educational agencies, local educational agencies, and institutions of higher education in meeting the needs of limited English proficient persons. The BESES Center serves seven southeastern states: Alabama, Florida, Georgia, Kentucky, Mississippi, South Carolina, and Tennessee. Recipients of services include school administrators, teachers, paraprofessionals, counselors, psychologists, and special education and vocational education staffs. The Center is located in TR-MO3, Tamiami Campus, 554-2962.

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## Center for Educational Development

Richard Campbell, *Director*

The Center for Educational Development is the Southeastern Florida regional unit of the SUS Florida Institute of Education. The mission of the Center includes: (1) research and planning for development of educational institutions and systems in domestic and foreign settings; (2) increased minority faculty staffing and minority people access to higher education; (3) multi-disciplinary and multi-institutional engagement in advancing educational programs; and (4) acquisition of state and external resources for the planning and the development of educational institutions and systems.

The University Institutional Development Program, funded by the Federal Higher Education Act, Title III, is a component of the Center of Educational Development. The McKnight Foundation Minority Young Faculty Development program and doctoral fellowships program are administered by the Center. Educational development research and planning initiatives are pursued by the Center. For more information call 554-2455.

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## Center for Economic Education

Kenneth Lipner, *Director*

The Center for Economic Education's purpose is to foster a greater understanding of economics. The Center represents an important link between the University, business, and education communities. As a part of its activities, the Center sponsors conferences and seminars, provides courses in economic education for teachers, and disseminates economic data and information. The Center also provides community education in the areas of international trade and commerce, and the South Florida economy.

Established in 1982 as one of eight centers located throughout the State University System, the Center for Economic Education is supported by the Florida Council on Economic Education and is affiliated with the Joint Council on Economic Education. The Center is located in DM 383C, Tamiami Campus, 554-2316.

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## Center for Labor Research and Studies

Thomas Humphries, *Assistant Director*

The Center for Labor Research and Studies provides educational services with and without academic credit, in the areas of labor and manpower studies, labor relations for management and union groups, and collective bargaining, with an applied research program designed to support instruction and consultation in the above areas. The Center is authorized by the Board of Regents to provide programs and services throughout the State of Florida. A certificate program in Industrial and Labor Relations is sponsored. The Center is located in TR-2, Tamiami Campus, 554-2371.

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## Center for Management Development

George Simmons, *Director*

The Center for Management Development, located in the office of the Dean, College of Business Administration, was created by the Board of Regents in 1980.

### Training

Management training and executive development programs are provided in the community and at the Bay Vista Campus. Programs are created to meet the unique training needs of each client. Faculty/trainers use highly interactive, practical, and industry-specific activities aimed toward developing job-related competencies. Certificates, Continuing Education Units (C.E.U.'s), and Nurses Contact Hours may be earned.

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## Non-Credit Certificate

Public programs are offered in Personnel Administration, Finance for the Non-Financial Manager, and Supervisory Skills. These evening programs run 8 to 10 consecutive weeks, three hours per week. These programs are co-designed by College of Business Administration faculty and community executives serving on Advisory Councils. While based in academic theory and models, these programs use hands-on techniques and applications participants find useful. Certificate and C.E.U.'s may be earned.

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## Microcomputer Lab

Located in Bay Vista Campus, this lab is equipped with IBM personal computers. The programs offered include:

- Introduction to Microcomputers
- Spreadsheets
- Data Management
- Word Processing
- Business and Accounting Applications

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## Technical Assistance and Consultation

The Center is a clearing house for matching a variety of faculty resources to complex and specialized needs of the community. It draws on a variety of disciplines in the College of Business Administration to serve the private and public sectors.

The Center is located in ACI-130, Bay Vista Campus, 940-5825.

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## Consumer Affairs Institute

Milton Blum, *Director*

The Institute functions in a research, teaching, and service capacity. Its primary goal is to develop alternatives to the adversary/advocate system in an equitable solution of consumer affairs problems. Working on the peer level, it attempts to bring together representatives of consumers, business, government, labor, and academia. The Institute is located in ACI-318A, Bay Vista Campus, 940-5867.

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## Drinking Water Research Center

William Cooper, *Acting Director*

The only facility of its kind in the State of Florida, the Drinking Water Research Center (DWRC) was created by the Florida State Legislature in 1977. The Center is primarily devoted to conducting scientific research and developing essential technologies that can be used to provide quality drinking water for Florida, the U.S. and our global neighbors. The Center receives financial support from the State of Florida and from research grants. The Center does not perform routine tests of water for individuals. Administratively the Center is a part of the University's Engineering and Applied Sciences.



Through programs of research, education, community service, and public information, the Center provides a comprehensive approach toward solving the dilemmas involving the world's largest and most essential natural resource: water. Although enormous quantities of water exist, the proper amount of good quality water is not to be found in the right places at all times. Without an adequate supply and quality of water, a society's physical and economic health will surely suffer.

The Center staff does not conduct academic classes. However, qualified students often have an opportunity to work as research assistants in the Center's laboratories or carry out independent research projects. Cooperation and interchange with other departments in the University are maintained. The Center is located in VH 329, Tamiami Campus, 554-2826.

## Elder's Institute

**Doris Bass, Director**

The Elder's Institute, a continuing education unit within the Southeast Florida Center on Aging, serves the educational needs of the older learner on the University's Bay Vista Campus. The mission and scope of the Institute is to initiate, plan, design, and manage non-credit short courses, lectures, seminars, and workshops for the retired older learner. The program is offered during the daytime hours, on the campus, where participants may use the full range of the University resources. The courses are primarily in the humanities, the behavioral sciences and the social sciences. Workshops and seminars provide opportunities to develop new skills and to explore methods and means for personal growth, and self-improvement. The Institute's instructional staff are community experts, University faculty and retired seniors. The participants are motivated learners who are seeking knowledge, new information and skills for intellectual stimulation and personal growth. A secondary benefit is increased social opportunities which has led to new friendships and meaningful relationships. The Institute also serves as a Resource for community agencies and professionals in the field of gerontology. It is located in TC 320, Bay Vista Campus, 940-5910.

## FAU-FIU Joint Center for Environmental and Urban Problems

**FIU—Kathleen Shea Abrams, Associate Director**

**FAU—James C. Nicholas, Acting Director**

The establishment in July 1972 of the Joint Center for Environmental and Urban Problems by Florida International University and Florida Atlantic University was based on the

premise that many of Florida's environmental and urban problems are interrelated growth-management problems. The headquarters of the Joint Center are located on the Broward campus of FAU in Fort Lauderdale with branch offices on FIU's Bay Vista Campus and FAU's Boca Raton campus.

An associate director, research associate, research assistant, and secretary staff the FIU office.

The Joint Center functions as an applied research and public service facility that carries out programs supportive of local, regional and state agencies, private institutions, and individuals. The Center achieves its purposes through activities in the following program areas: (1) in-house research with application to state, regional, and local governments; (2) grants and contracts with public and private agencies that address environmental and urban problems; (3) applied research grants awarded to faculty at the two universities; (4) publication of research findings in the Joint Center's quarterly journal, *Florida Environmental and Urban Issues*, and other publications; (5) production, in conjunction with FIU's Media Services, of television documentaries and public service messages concerning selected urban and environmental topics; and (6) workshops, assemblies and lectures.

### Research

Recent in-house research projects have included: an update of an earlier survey of nineteen Florida counties to provide information on metropolitan county responses to rapid population growth; identification of strategies for use by municipal housing authorities to remedy urban decay and blight; and an analysis of issues and governmental programs related to retention of important agricultural land in Florida and in three other states. Joint Center research supported largely by grants and contracts has dealt with topics such as the socioeconomic impacts of state correctional facilities on local communities, and the local economic feasibility of wastewater reuse to augment fresh water supplies.

Applied research grants recently awarded to faculty members at the two universities have supported an assessment of an alternative sample survey technique for use in public opinion polling about local issues, an analysis of the special needs of South Florida's elderly population during hurricane evacuation, and a study of air quality protection.

### Service

In cooperation with local, regional and state agencies, and with private organizations, the Joint Center has organized, directed, and staffed conferences for public officials and community leaders on issues of agricultural land retention, protection of drinking water supplies, and growth management. In conjunction with FIU's Media Services, television documentaries concerning coastal manage-

ment issues and agricultural land retention have been produced and distributed for public education purposes.

The FIU office is located in VH 315, Tamiami Campus, 554-2824.

## English Language Institute

**Susan B. Angulo, Director**  
**Charlotte K. Al-Jamal, Associate Director**  
**Margaret A. Lowry, Evening ESL**

**Coordinator**  
**Vivian R. Ramos, Curriculum Coordinator**

### Instructors:

Sharon M. Farringer  
Richard S. Firsten  
Susan L. Foster  
Harolyn A. Hickey  
John S. Homan  
Mary L. Horosco  
Dawna L. Lubell  
Lorle M. Peci  
Jarrett D. Ragan  
Luis V. Sanchez  
Judith M. Schurger  
Germaine G. Tilney

The English Language Institute (ELI) offers non-credit instruction in English to non-native speakers in the community and from abroad.

Classes in reading, grammar, writing, and conversation are taught at four levels of proficiency, and language laboratory facilities are available in which students can increase their listening comprehension and speaking skills under the guidance of its director. In addition, through the services of the language laboratory, the ELI provides an accent reduction laboratory for students with critical problems in pronunciation. Students normally take a full, four-course load, but it is also possible for fully admitted University students to take a course in a single skill when deficiencies have been identified through the testing and placement procedures of the English Language Institute. Some of the new courses of ELI are: Study Skills, Business English, and TOEFL Preparation.

### Testing and Placement

The English Language Institute offers proficiency testing of both written and oral proficiency in English as a support service for academic units throughout the University. Evaluative procedures are designed to fit the needs of individual programs or schools, to assist them in the identification of individual students' level of proficiency in English, and to place students in appropriate programs of study when needed. In addition, the Testing and Placement Center regularly administers the Test of English as a Foreign Language (TOEFL) and the Test of Spoken English (TSE) for members of the University and Dade County school communities. Finally, the Center provides certification in oral English proficiency through the FIU Oral English Proficiency Exams in cooperation with English language agencies abroad.

## ESL Evening Program

In addition to the above activities, the English Language Institute offers non-credit courses in the evening for non-native speakers of English. Basic, intermediate, and advanced pronunciation and conversation/grammar courses are offered. In addition, Public Speaking was designed for non-native speakers who have a good command of English but wish to improve their oral proficiency.

Accent reduction classes are also designed to help the student whose ability to communicate is inhibited by his or her accent. These classes are offered in the afternoon.

The Institute also supports research in linguistics and first- and second-language acquisition, as well as staff participation in language-related conferences, workshops, and seminars. As the ELI develops, it expects to help meet the growing needs for English language services as they arise both within the University and outside the University community.

The English Language Institute is located in OET 3, Tamiami Campus, 554-2222.

## International Affairs Center

**K. William Leffland, Dean**  
**Tanya R. Saunders-Hamilton, Associate Dean**

**Mark B. Rosenberg, Associate Dean**  
**Lisa Lekis, Research Scholar**  
**Sara Hudelson, Research Coordinator**  
**Gema Hernandez, Coordinator**  
**Adolfo Leyva, Coordinator**  
**Elisabeth Lowe, Coordinator**

International education, training, and research are the principal goals of the International Affairs Center. The University's mandate extends beyond the education of Floridians and service to the South Florida community to the creation of mutual understanding among the Americas and throughout the world.

The University is dedicated to international education in the form of academic research, instruction, service, and cooperative exchange. As the fulcrum of internationalism, the Center conducts research, develops programs, and offers joint programs with all units of the University in international education, research, and training.

In order to provide opportunities for students to observe the dynamics of United States participation in world activities and the equally critical roles played by other countries in world affairs, the University encourages the offering of courses and programs with an international orientation. To that end, the University currently provides courses, certificate and degree programs in each of the Colleges and Schools.

Integral to the University's international curriculum is the presence of world-renowned faculty and the participation of all faculty in international activities on campus and abroad. Noteworthy efforts of the faculty and staff include cooperative programs and

projects with the Bahamas, Colombia, Costa Rica, England, Haiti, Honduras, Korea, Kuwait, Mexico, the Netherlands Antilles, Panama, Saudi Arabia, and Spain.

By providing research, training, instruction and development with the Colleges and Schools of the University, the International Affairs Center concentrates on the delivery of solutions to academic and pragmatic problems and challenges facing the international community. The staff of the Center serves as planners, researchers, developers, advocates, and administrators for all international dimensions of the University. Fundamental to the Center's operation is the concept that the most productive and valuable international activities are those efforts in which two or more schools or departments participate. The promotion of faculty and student research abroad is also a function of the Center. In this regard, the Center acts as a clearinghouse for international programs sponsored by the University and by other organizations such as the State University System, various public agencies, and other universities in the United States and abroad. Moreover, in response to the University's international mission, the Center also participates in the admission of students to the University from all over the world through the Office of Admissions. Currently, 37 countries are represented in the student body of the University.

The University is the present locus of a new international organization, the Interamerican University Council for Economic and Social Development (CUIDES). The Secretariat may be addressed in care of President Gregory B. Wolfe who is the Chairman of CUIDES.

The endeavors of the University and its International Affairs Center demonstrate the commitment of the institution to cooperative participation in service to the world community.

The offices are located in PC 110, Tamiami Campus, 554-2841.

## International Banking Center

**John M. Porges, Director**  
**William W. Welch, Associate Director**

The Florida Board of Regents established the International Banking Center in July 1978, as a 'Center of Excellence' and as one of the University's highest priority programs. The International Banking Center is the principal institution for education and research in international banking in the State of Florida, with offices on the Tamiami Campus and on Brickell Avenue. Its staff works closely with organizations representing all facets of international banking. This includes training programs such as Distinguished Lecture Series on International Banking, and Conferences on topics dealing with the problems of International Banking and Finance.

The Center co-sponsors a Certificate in International Banking with the College of Business Administration and supports

numerous faculty research projects on international banking and finance. It is located in DM 314, Tamiami Campus, 554-2771.

## International Institute for Creative Communication

**Edmund Skellings, Director**

The International Institute for Creative Communication is a State University System consortive fellowship which initiates and administers grants, programs, and projects in the arts, humanities, and information technology. Hosted by Florida International University, the Institute also works cooperatively with the Bureau of Cultural Affairs and the State Arts Council. Currently the Institute operates a microcomputer network linking professors in the arts and humanities at each of the nine state university campuses. The ultimate goal of the Institute is to establish an expanded interactive communication network devoted to teaching, training, and nurturing creative activities in the arts and humanities. For more information, call 940-5906.

## International Institute for Housing and Building

**Oktaý Ural, Director**

The International Institute for Housing and Building was established by the Department of Construction, College of Engineering and Applied Sciences, to provide expertise in the design, engineering, architectural, and management aspects of construction. The Institute provides academic research, and service programs to Southeast Florida, Latin America, the Caribbean, and developing nations throughout the world.

The Institute emphasizes the following activities related to housing environment.

1. To initiate and carry out research on problems related to building planning and construction, considering especially the technology, economic, financial, and managerial aspects of the topic
2. To generate funds from outside sources to finance theoretical and applied research activities
3. To disseminate the results of research projects and encourage their implementation
4. To provide technical services to private and official organizations with a special emphasis on service to the housing production industries of South Florida and in international context
5. To act as an interface between new developments in Housing Science and their application in the field of housing and planning in South Florida and to assess their relevance to the housing industry
6. To collect documents and disseminate information on the latest advances in building science and housing

7. To attract researchers of the international stature and reputation to the University and South Florida

8. To develop a learning environment in the area of building sciences relevant to the needs of low- and medium-income people of the world

9. To collaborate with other research institutes, government agencies, and universities to increase the effect of its research program

10. To organize scientific meetings, symposia conferences, seminars, and workshops at the University and elsewhere

11. To incorporate the use of alternative energy, energy conservation, and efficient use of natural resources in the planning of large projects, and to encourage the utilization of indigenous materials and labor sources

12. To help implement programs to alleviate the impact of various disasters on housing including the coordination of disaster preparedness activities related to housing.

An underlying concern of the Institute is to establish an interdisciplinary environment in which many disciplines within the University and the community can arrive at feasible solutions to housing and building problems. It is located in VH 230, Tamiami Campus, 554-3171.

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## Institute in the Creative and Performing Art for the Exceptional

*David Nathanson, Director*

The Institute in the Creative and Performing Arts for the Exceptional provides significant arts experiences for exceptional children and adults working with community arts organizations. Research in the arts are an integral part of the institute's activities. For more information, contact 554-2095.

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## Institute for Public Management and Community Services

*Anne-Marie Rizzo, Director*

The Institute for Public Management and Community Services (IPMCS) is the research, training, and technical assistance arm of the School of Public Affairs and Services. Established in 1978 by the Board of Regents, the Institute provides an organizational link between FIU and state and local government agencies, as well as non-profit social service organizations. The major functions of the Institute are to assist these agencies and organizations in more effectively understanding and meeting the increasing demands being placed upon them, and to broaden community understanding of the major public

policy issues confronting the State and region.

The Institute performs these functions by serving as a focal point within FIU for interdisciplinary research, training, and technical assistance related to the public sector. It provides opportunities for faculty and students to conduct research on problems which confront the community in general and public sector agencies more specifically, and offers a system through which the resulting scholarship is made available to government officials and interested citizens. The Institute also conducts formal training programs and provides technical assistance designed to aid public sector agencies in improving the effectiveness, efficiency, and responsiveness of their operations. It is located in TC 320, Bay Vista Campus, 940-5880.

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## Latin American and Caribbean Center

*Mark Rosenberg, Director*  
*Lowell Gudmunson, Associate Director*

The Latin American and Caribbean Center offers an undergraduate certificate program open to both degree and non-degree-seeking students. In addition to its certificate administration responsibilities, the Center is one of twelve federally funded Latin American and Caribbean Areas Studies Centers in the United States, and one of only two such undergraduate centers. In consortium with the University of Florida (1973-1983) and independently since 1983, this federal recognition and support has assisted the Center in the coordination of both student and community-oriented activities heightening study and awareness of the Americas. The Center-sponsored activities have included lectures, seminars, and conferences on subjects as diverse as Latin American external debt, Caribbean migration, human rights, Peronism, Central American politics, and Caribbean maritime issues.

The Latin American and Caribbean Center also promotes and supports faculty research on Latin America and the Caribbean. Over the past four years LACC area studies faculty have conducted research in Argentina, Barbados, Brazil, Colombia, Costa Rica, Dominican Republic, Ecuador, El Salvador, Honduras, Guatemala, Haiti, Jamaica, Mexico, Nicaragua, Peru, Trinidad, and Venezuela. Funding for these activities has been forthcoming from university, federal, foundation, and private sources of support.

The Center is located in PC 237, Tamiami Campus, 554-2894.

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## Small Business Development Center

*Marvin Nesbitt, Director*

The Small Business Development Center (SBDC) is a program designed to provide

comprehensive small business management and technical assistance to the small business community. The Center serves as a focal point for linking resources of the federal, state, and local governments with those resources of the University and the private sector. These resources are utilized to counsel and train small businesses in resolving start-up, organizational, financial, marketing, technical, and other problems they might encounter.

The Small Business Development Center is a basic services center. It disseminates business management information, performs financial analyses and management audits, assists in market and feasibility studies, and provides business management counseling and training.

In June 1980, the SBDC started actively fulfilling its mission to the small business community of greater Miami area by providing counseling services and training programs to the public. The SBDC staff has provided 6,189 people from the community with 239 training programs since its inception for a total of 39,260 training hours. Also, the Center has counseled over 3,290 individuals or businesses concerning specific problems relating to their small business, for a total of approximately 20,176 hours of counseling time being given to the small business community.

In particular, the SBDC has developed a reputation for packaging Small Business Administration loan applications. Numerous referrals from the major banks and government agencies in the Miami area have resulted from this. The Center also attracts many clients through its special services such as INFO BID and the Florida Innovation Program. These services are designed to provide, respectively, leads for government and private contracts to Florida small businesses and assistance to the inventor/entrepreneur. Since its inception, the SBDC has expanded its outreach effort. Presently, the Center is subcontracting to Florida Keys Community College in Key West, which significantly increases the geographic coverage of the program.

The SBDC is actively involved in promoting community relations for the University through the activities of its staff with Chambers of Commerce, trade associations, and community-based organizations. These activities include serving on committees and numerous speaking engagements.

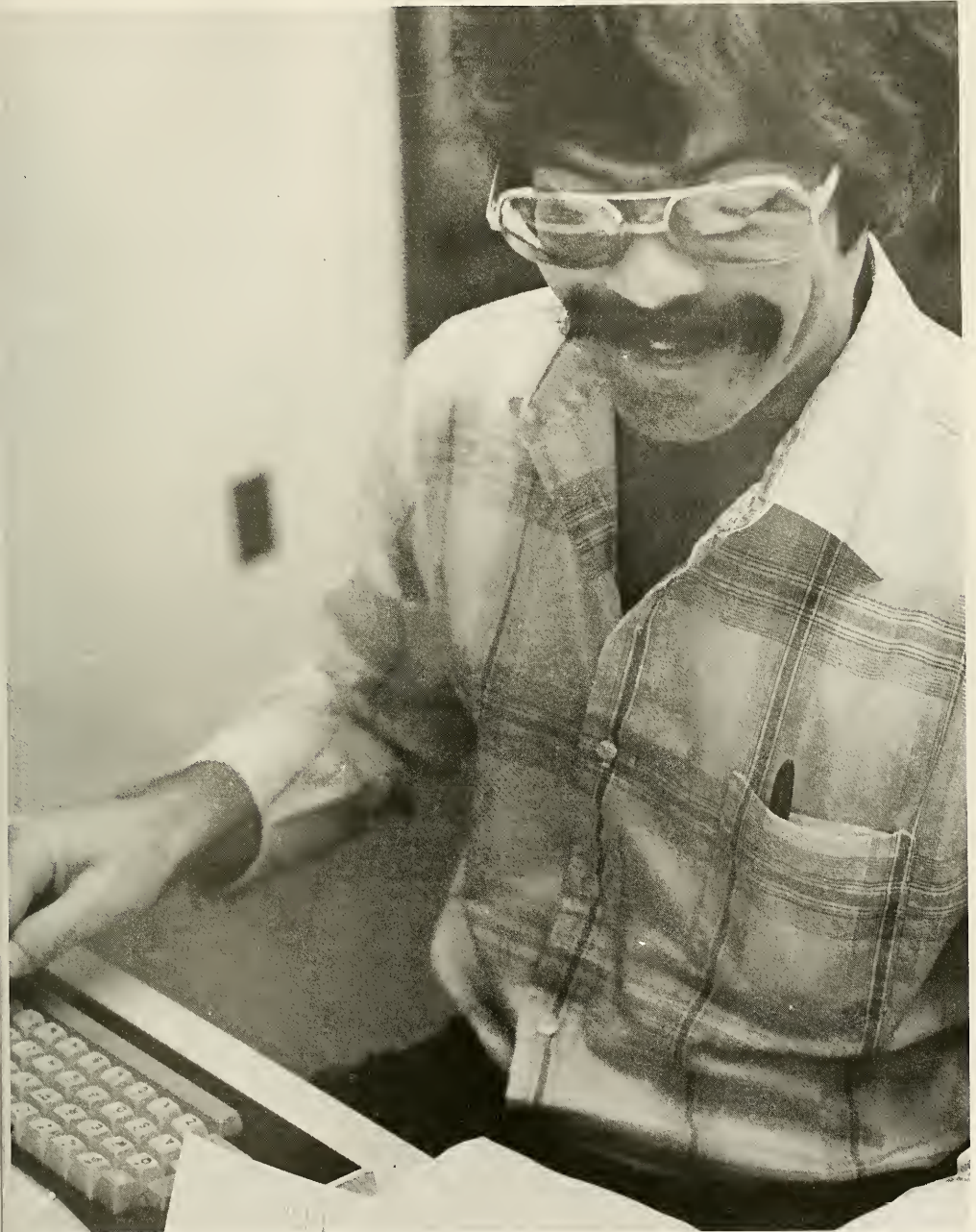
The Center is located in AC1384, Bay Vista Campus, 940-5790

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## Southeast Florida Center of Aging

*Max B. Rothman, Executive Director*

The Southeast Florida Center on Aging has been established by Florida International University in close cooperation with the Florida Department of Health and Rehabilitative Services to respond to the



needs of the rapidly growing elderly population in Florida. The University's commitment to public service on behalf of the large numbers of elderly living in South Florida, and HRS's need for improved resources for staff training and development, program planning and research, establish a common foundation for this innovative approach. Both organizations are anxious to respond to expanding opportunities for community service, including educational opportunities for older persons and assistance to the diverse agencies and organizations that form a network of services and support systems for them.

### Objectives

The Center will support, sponsor, conduct, and participate in a wide range of activities aimed at improving the quality of life for the elderly of South Florida. Acting on its mandate for education and training, research and service, the center will:

1. Support development of gerontology education across disciplines throughout the university community
2. Sponsor expanded opportunities for training and professional development of persons working with or planning to work with the elderly
3. Sponsor gerontological research, with special emphasis on problems of long-term care and community care
4. Offer a wide range of lifelong learning and educational opportunities for the elderly
5. Provide technical assistance and support to public agencies and community organizations aimed at improving the effectiveness of programs for the elderly.

The center consists of three components:

**Research:** Promotion of research programs, involving faculty from a variety of disciplines within the University, which will illuminate theoretical issues in gerontology. There will be an emphasis on potential applications of research findings by policy makers and health and social sciences practitioners.

**Education and Training:** Organization, in close collaboration with the academic departments and the Division of Continuing Education, of credit and non-credit certificate programs for undergraduate and graduate students and for practitioners in the field of aging.

Delivery of training seminars and workshops both at the University and at location throughout Southeast Florida. These programs are offered with options for continuing education credit, certificate in gerontology, or non-credit.

The Center also includes the Elders Institute, a continuing education program, and is exploring development of additional educational and cultural activities for older persons.

**Technical Assistance:** Provision, directly and through recruitment of FIU faculty, of assistance and support for agencies and

organizations serving the elderly throughout Southeast Florida. The Center also develops mechanisms to promote networking and sharing of information among organizations and individuals interested in the field of aging.

The Center is located in TC 320, Bay Vista Campus, 940-5550

## Women's Studies Center

Marilyn Hoder-Salmon, *Director*

The Women's Studies Center serves as a University resource on the specialized concerns and academic interests of women. The Center provides a place and opportunity to foster women's progress through such activities as referrals, counseling, peer groups, access to studies and research on women's learning and culture, and assistance on issues of gender inequality. The Center offers seminars, conferences, lecture series, and related events on both academic and women's issues topics. A major focus of the Center is the interdisciplinary Certificate Program in Women's Studies which provides support for the certificate faculty committee and the development of the program.

The Certificate in Women's Studies was established to provide an opportunity for the interdisciplinary study of the historical, political, economic, literary, social, and cultural roles of women; and of the function of gender in various societies and cultures. The program is directed toward specialists and generalists alike: it offers a plan of study for students in the various departments who wish to earn a certificate in women's studies, and it welcomes students who wish to enroll in its courses without fulfilling the requirements for the certificate.

The Center is located in DM 225/216B, Tamiami Campus, 554-2408.

## Florida's Statewide Course Numbering System

The course numbers appearing in the catalog are part of a statewide system of prefixes and numbers developed for use by all public post-secondary and participating private institutions in Florida. One of the major purposes of this system is to make transferring easier by identifying courses which are equivalent, no matter where they are taught in the state. All courses designated as equivalent will carry the same prefix and last three digits.

The classifying and numbering of courses was done by community college and university faculty members in each academic discipline. Their work was reviewed by faculty members in all of Florida's post-secondary institutions who made suggestions and criticisms to be incorporated into the system.

The course numbering system is, by law, descriptive and not prescriptive. It in no way

limits or controls what courses may be offered or how they are taught. It does not affect course titles or descriptions at individual schools. It seeks only to describe what is being offered in post-secondary education in Florida in a manner that is intelligible and useful to students, faculty, and other interested users of the system.

The course numbering system was developed so that equivalent courses could be accepted for transfer without misunderstanding. Each public institution is to accept for transfer credit any course which carries the same prefix and last three digits as a course at the receiving institution. For example, if a student has taken SOC 000 at a community college, he cannot be required to repeat SOC 000 at the school to which he transfers. Further, credit for any course or its equivalent, as judged by the appropriate faculty task force and published in the course numbering system, which can be used by a native student to satisfy degree requirements at a state university can also be used for that purpose by a transfer student regardless of where the credit was earned.

## General Rule for Course Equivalencies

All undergraduate courses bearing the same alpha prefix and last three numbers (and alpha suffix, if present) have been agreed upon to be equivalent. For example, an introductory course in sociology is offered in over 40 post-secondary institution in Florida. Since these courses are considered to be equivalent, each one will carry the designator SOC 000.

### First Digit

The first digit of the course number is assigned by the institution, generally to indicate the year it is offered: 1 indicates freshman year, 2 indicates sophomore year, etc. In the sociology example mentioned above, one school which offers the course in the freshman year will number it SOC 1000; a school offering the same course in the sophomore year will number it SOC 2000. The variance in first numbers does not affect the equivalency. If the prefix and last three digits are the same, the courses are substantively equivalent.

### Titles

Each institution will retain its own title for each of its courses. The sociology courses mentioned above are titled at different schools 'Introductory Sociology,' 'General Sociology,' and 'Principles of Sociology.' The title does not affect the equivalency. The courses all carry the same prefix and last three digits; that is what identifies them as equivalent.

### Lab Indicators

Some courses will carry an alpha suffix indicating a lab. The alpha suffixes 'L' and 'C' are used as follows to indicate laboratories:

'L' means either (a) a course, the content of which is entirely laboratory or (b) the laboratory component of a lecture-lab sequence in which the lab is offered at a different time/place from the lecture.

'C' means a combined lecture-lab course in which the lab is offered in conjunction with the lecture at the same time/same place.

**Examples**

- Marine Biology OCB 013 (lecture only)
- OCB 013L (lab only)
- Marine Biology OCB 013C (lecture and lab with lab combined)

Therefore, OCB 013C is equivalent to OCB 013 plus OCB 013L.

**Equivalency of Sequences**

In certain cases, sequences of courses in a given discipline are equivalent rather than the individual courses which make up these sequences. (For example, MAC 132, 133, 134). In these cases the subject matter topics may not be taught in the same sequence, course by course, in several institutions; however, upon completion of the full sequence at any of the several institutions, students have completed substantively equivalent content. These sequences are clearly identified in the Course Equivalency Profiles.

**Explanation of Prefixes and Numbers**

Prefixes and numbers in the course numbering system are not chosen at random; they are designed to describe course content in an organized fashion within a classification system developed for each subject matter area.

Generally, each of the major classifications in a discipline is represented by a three-alpha prefix. In some cases, one three-alpha prefix has been sufficient for the entire discipline. A discipline may use as many prefixes as necessary to accommodate its major classifications. The logic of the system

allows it to be infinitely expandable with minimal disruption to existing numbers.

History, for example, has seven prefixes: AFH, African History; AMH, American History; ASH, Asian History; EUH, European History; HIS, History-General; LAH, Latin American History; and WOH, World History. All history courses in the state will carry one of these prefixes.

The number of prefixes is a function of the extent of the subclassifications of the given subject matter area.

When this work began there were 920 alpha prefixes in existence; with the new system there are now 370. As in most states there existed no uniformity in Florida's prefixes as indicated by the example below:

Discipline	Before	After
History	20	7
Sociology	24	3
Philosophy	23	4
Religion	17	1
Mathematics	50	10
English	39	6
Nutrition	38	4

Although it is true that a student majoring at one of the 38 participating institutions may have had only one alpha prefix for his major (e.g., HY-History) and now he will have seven, all prefixes in the same subject matter areas will be the same throughout these institutions.

A complete inventory of taxonomic listings, equivalent and unique courses has been made available to each academic department of every institution in the state. Students, through their local advisors, should use this information in designing programs which will transfer smoothly.

**Exception to the Rule for Equivalencies**

The following are exceptions to the general

rule for course equivalencies:

1. All graduate level courses (except those which the faculty and their reviewing colleagues have determined to be substantively equivalent with undergraduate courses) are not automatically transferable.

2. All numbers which have second digit of 9 (Ex.: ART 2906) are 'place keeper' numbers for such courses as directed independent study, thesis hours, etc. Courses with 900 numbers must be evaluated individually and are not automatically transferable.

3. All internships, practicums, clinical experiences and study abroad course, whatever numbers they carry, are not automatically transferable.

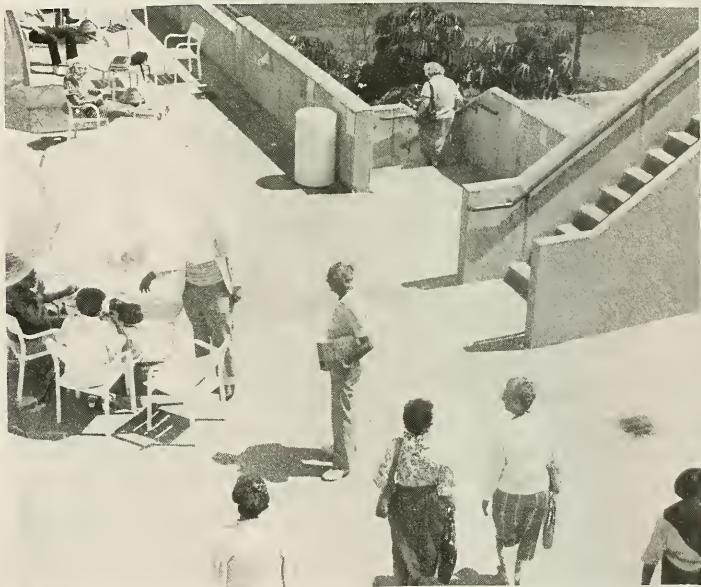
4. Performance or studio courses in Art, Dance, Theatre, and Music are not automatically transferable, but must be evaluated individually.

**Authority For Acceptance of Equivalent Courses**

The following amendment to Section 6A-10.24(7) of the Articulation Agreement was approved by the Community Colleges Council on Instructional Affairs, the Presidents Council, the Division of Community Colleges, the State University System Council of Vice Presidents for Academic Affairs, the Council of Presidents, and the Board of Regents. It was adopted by the State Board of Education on March 7, 1978: "...Students who earn credit in a course determined by the appropriate faculty task force to be equivalent and which is published in the statewide course numbering system, and who later transfer to another institution within the system can transfer and use the credit in that course at the receiving institution for the same purpose as that course can be used by native students who complete the course at the receiving institution."

A more specific example is AMH 3421 (Early American History)

AMH Broad Area of American History; part of discipline of History	3 Junior level of-fering (at this particular institution)	4 In Taxonomy for AMH 400 series indicates "Areas in American History"	2 In Taxonomy for AMH this digit indicates courses in "History of Florida"	1 Last digit in this case refers to group of equated courses dealing with "Early History of Florida"
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## Administration and Staff

### Office of the President

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Executive Director, Planning and Analysis	Robert Winter
Executive Assistant to the President	Christina Bruce
Director, Legislative and Community Relations	Fausto B. Gomez

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Associate Vice President and Dean, Advanced Studies	John A. Carpenter
Assistant Vice President	Arnilda Gonzalez-Quevedo
Assistant Vice President	Marcelle M. Welch
Assistant Vice President and Director, Sponsored Research and Training	Thomas Breslin
Director, Academic Budget Dean, Undergraduate Studies	Irene Manos Clair McElfresh
Associate Dean, Undergraduate Studies	Joe Wisdom
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Associate Dean, International Affairs Center, and Director, Latin American and Caribbean Center	Mark A. Rosenberg
Associate Dean, International Affairs Center	Tanya Saunders-Hamilton
Associate Dean, Advanced Studies, and Director, Center for Development Education	Richard Campbell Laurence A. Miller
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Associate Director, Joint Center for Environmental and Urban Problems	Kathleen Shea Abrams
Director, Instructional Media Services	Arthur D. Waugh

Director, Labor Research Studies Center	TBA
Director, Bilingual Education South Eastern Support Center	Rosa G. Inclan
Director, Visual Arts Museum	Dahlia Morgan
Director, Women's Studies Center	Marilyn Hoder-Salmon

### Libraries

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<b>Tamiami Campus</b> Assistant Director, Reader Services	TBA
Assistant Director, Administration	Julia A. Woods
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Head, Instructional Resource Center	Ronald W. Martin
Head, Special Collections	H. Juanita Flanders
Assistant Director for Systems	Jacqueline M. Zelman
Head, Acquisitions Department	Calvin Burkhart
Head, Serials Department	Caroline J. Baker

### Bay Vista Campus

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### Division of Continuing Education

Dean	Douglas H. Smith
Assistant Dean and Director, Credit Programming	Carolann Baldyga
Assistant Dean, Administration	Maryellen Canfora
Director, Small Business Development Center	Marvin Nesbit

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Assistant Vice President	Doris Sadoff
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Director, Physical Planning	Dan D'Oliveira
Director, Internal Auditing	Andy Fornaguera

Director, SERDAC	Jim Helm
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Director, Purchasing	Judy Weech
Director, Physical Plant	Donn Ashley

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Assistant to the Vice President	Steven Belcher
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Director, University Public Safety	Harvey Gunson
Director, Equal Opportunity Programs	Toni Eisner

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Assistant Executive Director and Director, Resource Analysis	Sidney L. Welsh
Director, Computer Systems and Services	Charles R. Beranek
Director, Budget Planning	Charles L. Tinder

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Associate Vice President	James Flood
Assistant to the Vice President and Director, Minority Student Services	Ozzie Ritchey
Associate Dean	John Bonnano
Assistant Dean, Broward Center	Karel King
Assistant Dean, Bay Vista Campus	Thomas Riley
Director, Student Union and Activities, Tamiami Campus	Ruth Hamilton
Director, Intercollegiate Athletics	David Rice
Director, Career Resources Center	Patrick J. Russell
Director, International Student Services and Programs	Rose T. Watson
Director, Student Center, Bay Vista Campus	George Wilson
Director (Acting), Housing	Sharon Gottlieb

### University Relations

Vice President	Renée Belancourt
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## 44 / General Information

*Executive Director,  
Community Relations* **Toni Bilbao**  
*Director, Publications* **Juan C. Urquiola**  
*Director, Information  
Services* **Connie Crowther**  
*Director, University  
Relations* **Francena Thomas**  
*Associate Director,  
Special Events* **Marlen Alba**  
*Associate Director,  
Special Events* **Lane Coleman**

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## University Development and Alumni Affairs

*Vice President* **David B. Surbrook**  
*Associate Director  
of Development* **Frances Koestline**  
*Director of  
Alumni Affairs* **Christopher Bishop**

# ACADEMIC CALENDAR 1985-1986<sup>1</sup>

## FLORIDA INTERNATIONAL UNIVERSITY

### FALL SEMESTER 1985

May 31	Last day for receipt of International Students' Admission Application for Fall Term.
July 19	Last day for receipt of Admission Application, including all appropriate credentials, to assure consideration for admission for Fall Term.
July 29	Short Term Loan and Tuition Waiver Applications available to students who plan to register for Fall Term.
July 29-August 2	Official Registration Week (Degree-Seeking Students), only by appointment time and day for Fall Term.
August 5-9	Open Registration for Fall Term.
August 6	Last day to apply for Short Term Loans for students already registered for Fall Term.
August 9	Last day to pay tuition and fees to retain registered courses by 3 p.m. for Fall Term. <ul style="list-style-type: none"> <li>• Last day to sign Short Term Loan promissory notes for students already registered for Fall Term.</li> <li>• Last day for Financial Aid recipients to validate fee cards to retain registered courses for Fall Term.</li> </ul>
August 22	Registration Day (10 a.m. to 7:30 p.m.)
August 26	Classes Begin. <ul style="list-style-type: none"> <li>• Last day to apply for Tuition Waivers for Fall Term.</li> </ul>
August 30	Last day to complete Late Registration by 3 p.m. <ul style="list-style-type: none"> <li>• Drop/Add Period ends at 3 p.m.</li> <li>• Last day to drop courses or withdraw from the University without incurring a financial liability by 3 p.m.</li> <li>• Last day to pay tuition and fees to avoid cancellation of enrollment by 3 p.m.</li> <li>• Last Day for Financial Aid recipients to validate fee cards to retain registered courses.</li> </ul>
September 2	Labor Day Holiday (University closed).
September 3-5	Students must sign approved Tuition Waivers for Fall Term.
September 20	Last day to apply for Fall Term graduation by 3 p.m. <ul style="list-style-type: none"> <li>• Last day to withdraw from the University with a 25% refund of tuition less bonding fees by 3 p.m.</li> </ul>
October 18	Last day to drop a course with a DR grade by 3 p.m. <ul style="list-style-type: none"> <li>• Last day to withdraw from the University with a WI grade by 3 p.m.</li> </ul>
November 11	Veterans' Day Holiday (University closed).
November 18-22	Official Registration Week (Degree-Seeking Students), only by appointment time and day for Spring Term.
November 25	Short Term Loan and Tuition Waivers Applications available to students who plan to register for Spring Term.
November 28-29	Thanksgiving Holiday (University closed).
December 2-6	Open Registration for Spring Term.
December 3	Last Day to apply for Short Term Loans for students already registered for Spring Term.
December 6	Classes End. <ul style="list-style-type: none"> <li>• Last day to pay tuition and fees to retain registered courses by 3 p.m. for Spring Term.</li> <li>• Last day to sign Short Term promissory notes for students already registered for Spring Term.</li> <li>• Last day for Financial Aid recipients to validate fee cards to retain registered courses for Spring Term.</li> <li>• Last day to apply for Tuition Waivers for Spring Term.</li> </ul>
December 9-13	Official Examination Period.

### SPRING SEMESTER 1986

October 4	Last day for receipt of International Students' Admission Application for Spring Term.
November 18-22	Official Registration Week (Degree-Seeking Students), only by appointment time and day for Spring Term.
November 22	Last day for receipt of Admission Application, including all appropriate credentials, to assure consideration for admission for Spring Term.
November 25	Short Term Loan Applications available to students who plan to register for Spring Term.
December 2-6	Open Registration for Spring Term.
December 3	Last Day to apply for Short Term Loans for students already registered for Spring Term.
December 6	Last day to pay tuition and fees to retain registered courses by 3 p.m. for Spring Term. <ul style="list-style-type: none"> <li>• Last day to sign Short Term Loan promissory notes for students already registered for Spring Term.</li> <li>• Last day for Financial Aid recipients to validate fee cards to retain registered courses for Spring Term.</li> <li>• Last day to apply for Tuition Waivers for Spring Term.</li> </ul>
January 1	New Year Holiday (University closed).
January 2	Registration Day (10 a.m. to 7:30 p.m.) for Spring Term. <ul style="list-style-type: none"> <li>• Financial Aid Applications available for 1986-1987.</li> </ul>
January 6	Classes Begin.
January 10	Last day to complete Late Registration by 3 p.m. <ul style="list-style-type: none"> <li>• Drop/Add Period ends at 3 p.m.</li> <li>• Last day to drop courses or withdraw from the University without incurring a financial liability by 3 p.m.</li> <li>• Last day to pay tuition and fees to avoid cancellation of enrollment by 3 p.m.</li> <li>• Last Day for Financial Aid recipients to validate fee cards to retain registered courses.</li> </ul>
January 13-15	Students must sign approved Tuition Waivers for Spring Term.
January 31	Last day to apply for Spring Term graduation by 3 p.m. <ul style="list-style-type: none"> <li>• Last day to withdraw from the University with a 25% refund of tuition less bonding fees by 3 p.m.</li> </ul>
February 28	Last day to drop a course with a DR grade by 3 p.m. <ul style="list-style-type: none"> <li>• Last day to withdraw from the University with a WI grade.</li> </ul>

## 46 / General Information

March 10-15	Spring Break.
March 31	Deadline date for 1986-87 Financial Aid Application for priority consideration.
April 7	Short Term Loan and Tuition Waiver applications available to students who plan to register for Summer Term.
April 7-11	Official Registration Week (Degree-Seeking Students), only by appointment time and day for the Summer Terms (Complete Summer Term, Summer Term A, and Summer Term B).
April 14-18	Open Registration for the Summer Terms
April 15	Last day to Apply for Short Term Loans for students already registered for the Summer Terms.
April 18	Classes End. <ul style="list-style-type: none"><li>• Last day to pay tuition and fees to retain registered courses by 3 p.m. for the Summer Terms.</li><li>• Last day to sign Short Term Loan promissory notes for students already registered for the Summer Terms.</li><li>• Last Day for Financial Aid recipients to validate fee cards to retain registered courses for the Summer Terms.</li></ul>
April 21-25	Official Examination Period.
April 25	Commencement Exercises.

### COMPLETE SUMMER SEMESTER 1986

February 5	Last day for receipt of International Students' Admission Application for the Summer Terms (Complete Summer Term, Summer Term A, and Summer Term B).
March 26	Last day for receipt of Admission Application, including all appropriate credentials, to assure consideration for admission for the Summer Terms.
April 7	Short Term Loan applications available to students who plan to register for the Summer Terms.
April 7-11	Official Registration Week (Degree-Seeking Students), only by appointment time and day for the Summer Terms
April 14-18	Open Registration for the Summer Terms.
April 15	Last day to Apply for Short Term Loans for students already registered for the Summer Terms.
April 18	Last day to pay tuition and fees to retain registered courses by 3 p.m. for the Summer Terms. <ul style="list-style-type: none"><li>• Last day to sign Short Term Loan promissory notes for students already registered for the Summer Terms.</li><li>• Last Day for Financial Aid recipients to validate fee cards to retain registered courses for the Summer Terms.</li></ul>
May 5	Registration Day (10 a.m. to 7:30 p.m.) for the Summer Terms.
May 7	Classes Begin. <ul style="list-style-type: none"><li>• Last day to apply for Tuition Waivers for the Summer Terms.</li></ul>
May 16	Last day to complete Late Registration by 3 p.m. <ul style="list-style-type: none"><li>• Drop/Add Period ends at 3 p.m.</li><li>• Last day to drop courses or withdraw from the University without incurring a financial liability by 3 p.m.</li><li>• Last day to pay tuition and fees to avoid cancellation of enrollment by 3 p.m.</li><li>• Last Day for Financial Aid recipients to validate fee cards to retain registered courses.</li></ul>
May 19-20	Students must sign approved Tuition Waivers for Summer Terms.
May 26	Memorial Day Holiday (University closed).
May 30	Last day to apply for Summer Term Graduation by 3 p.m. <ul style="list-style-type: none"><li>• Last day to withdraw from the University with a 25% refund of tuition less bonding fees by 3 p.m.</li><li>• Last day for receipt of International Students' Admission Application for Fall Term 1986.</li></ul>
June 27	Last day to drop a course with a DR grade by 3 p.m. <ul style="list-style-type: none"><li>• Last day to withdraw from the University with a WI grade by 3 p.m.</li></ul>
July 4	Independence Day Holiday (University closed).
July 18	Last day for receipt of Admission Application, including all appropriate credentials, to assure consideration for Admission for Fall Term 1986.
August 4-8	Official Registration Week (Degree-Seeking Students), only by appointment time and day for Fall Term.
August 11-15	Open Registration for Fall Term.
August 15	Classes End.

### SUMMER TERM A

May 7	Classes Begin. <ul style="list-style-type: none"><li>• Last day to apply for Tuition Waivers for Summer Terms.</li></ul>
May 16	Last day to complete Late Registration by 3 p.m. <ul style="list-style-type: none"><li>• Drop/Add Period ends at 3 p.m.</li><li>• Last day to drop courses or withdraw from the University without incurring a financial liability by 3 p.m.</li><li>• Last day to pay tuition and fees to avoid cancellation of enrollment by 3 p.m.</li></ul>
May 19-20	Students must sign approved Tuition Waivers for Summer Terms.
May 26	Memorial Day Holiday (University closed).
May 30	Last day to apply for Summer Term graduation by 3 p.m. <ul style="list-style-type: none"><li>• Last day to drop a course with a DR grade by 3 p.m.</li><li>• Last day to withdraw from the University with a WI grade by 3 p.m.</li><li>• Last day to withdraw from the University with a 25% refund of tuition less bonding fees by 3 p.m.</li><li>• Last day for receipt of International Students' Admission Application for Fall Term 1986.</li></ul>
June 20	Classes End. <sup>2</sup>
July 18	Last day for receipt of Admission Application, including all appropriate credentials, to assure consideration for Admission for Fall Term 1986.

### SUMMER TERM B

May 7	Last day to apply for Tuition Waivers for the Summer Terms.
May 19-20	Students must sign approved Tuition Waivers for the Summer Terms.

May 30	Last day to apply for Summer Term graduation by 3 p.m. • Last day for receipt of International Students' Admission Application for Fall Term 1986.
June 30	Classes Begin.
July 3	Last day to complete Late Registration by 3 p.m. • Drop/Add Period ends at 3 p.m. • Last day to drop courses or withdraw from the University without incurring a financial liability by 3 p.m. • Last day to pay tuition and fees to avoid cancellation of enrollment by 3 p.m.
July 4	Independence Day Holiday (University closed).
July 18	Last day for receipt of Admission Application, including all appropriate credentials, to assure consideration for Admission for Fall Term 1986.
July 25	Last day to drop a course with a DR grade by 3 p.m. • Last day to withdraw from the University with a WI grade by 3 p.m. • Last day to withdraw from the University with a 25% refund of tuition less bonding fees by 3 p.m.
August 4-8	Official Registration Week (Degree-Seeking Students), only by appointment time and day for Fall Term.
August 11-15	Open Registration for Fall Term.
August 15	Classes End.

<sup>1</sup>Calendar dates are subject to change. Please contact appropriate offices for verification and updates.

<sup>2</sup>Grades will not be posted on transcripts, and graduation will not be processed until the end of the Complete Summer Term, August 15.



# College of Arts and Sciences

## College of Arts and Sciences

The College of Arts and Sciences is a Liberal Arts College. It furthers the study of fundamental intellectual disciplines, and serves the University's Colleges and Schools. The College offers departmental programs of study leading to Bachelor's degrees in biological sciences, chemistry, communication, economics, English, environmental studies, geology, history, international relations, mathematical sciences (computer science, mathematics, and statistics), modern languages (French, German, Italian, Portuguese, and Spanish), music, philosophy and religious studies, physics, political science, psychology, sociology and anthropology, theatre, and visual arts. The College also offers collegiate programs of study leading to Bachelor's degrees in humanities and liberal studies.

The College also offers Minor programs of study in art history, biology, chemistry, computer science, economics, English, environmental studies, French language and culture, general translation studies, geology, history, human biology, international relations, mathematical sciences, mathematics, music, philosophy, physics, political science, Portuguese, psychology, religious studies, sociology and anthropology, Spanish language and culture, statistics, theatre, and visual arts.

The College has academic programs leading to Master's degree in biology and chemistry, (offered jointly with FAU); computer science, economics, environmental and urban systems (offered jointly with the College of Engineering and Applied Sciences); history (offered jointly with FAU), hispanic studies, international studies, mathematical sciences; physics (offered jointly with FAU), and psychology.

The College offers academic programs leading to the Ph.D. in computer science and in psychology.

Students can earn through the College certificates in: American Studies, Consumer Affairs, Environmental Studies, Ethnic Studies, Gerontological Studies, International Studies, Latin American and Caribbean Studies, Legal Translation and Court Interpreting, Linguistic Studies, Marine Science, Translation Studies, Tropical Commercial Botany, Western Social and Political Thought, and Women's Studies.

### General Information

A student with an Associate degree from a community college, or having completed the equivalent coursework at a four year institution, will be admitted to a College's program.

The College serves students who need to complete general education and core curriculum requirements, and other requirements, to enroll in specific disciplines or professional programs.

Candidates to the Bachelor's degree must satisfy individual departmental requirements,

and the following College requirements, in addition to the University-wide requirements:

1. Nine semester hours of upper division elective credits earned through coursework outside the major discipline; six of which are to be taken outside the department sponsoring the program.

2. Earn a grade of 'C' or higher in all courses required for the major.

3. Of the total number of hours submitted for graduation, a minimum of 54 semester hours must be in upper division courses. The student may submit up to six semester hours of lower division courses taken at the University.

Moreover, students should consider earning a minor or a certificate with their major to enhance the liberal quality of their education.

**Note:** The programs, policies, requirements, and regulations listed in this catalog are continually subject to review, in order to serve the needs of the University's various publics and to respond to the mandates of the Florida Board of Regents and the Florida Legislature. Changes may be made without advance notice. This mini-catalog contains the specific programs and policies of the College. Please refer to the General Information section for the University's policies, requirements, and regulations.

## Anthropology

Anthropology is part of the Department of Sociology and Anthropology. Information is available from the department's office. See Sociology/Anthropology section for program and course requirements.

## Biological Sciences

**Martin L. Tracey**, Associate Professor and Chairperson

**Carlo Ambrosino**, Research Scientist  
**Charles Bigger**, Assistant Professor  
**Chun-fan Chen**, Associate Professor  
**Leon A. Cuervo**, Associate Professor  
**George H. Dalrymple**, Associate Professor  
**Kelsey Downum**, Assistant Professor  
**Walter M. Goldberg**, Associate Professor  
**Kenneth Gordon**, Assistant Professor  
**Susanne Koptur**, Assistant Professor  
**David W. Lee**, Associate Professor  
**John C. Makemson**, Associate Professor  
**Patsy A. McLaughlin**, Research Scientist  
**Gerald L. Murison**, Associate Professor  
**Case K. Okubo**, Assistant Professor  
**Jennifer Richards**, Assistant Professor  
**Abraham M. Stein**, Professor  
**Anitra Thorhaug**, Research Scientist  
**David B. Weishample**, Assistant Professor

Location: Tamiami Campus  
 Degree: Bachelor of Science

General Science Requirements  
 Required Courses: Six semester hours of lec-

tures and two semesters of laboratories in each of the following areas: general biology, general chemistry, general physics and organic chemistry; Calculus I and II or Statistics I and II.

Recommended Courses: Foreign Language and Calculus.

Upper Division Program

Required Courses:

1. PCB 3043	Fundamentals of Ecology	3
2. PCB 3513	Genetics	3
3. BCH 3033 + L	General Biochemistry	5
or		
PCB 3203 + L	Cell Physiology	4
or		
PCB 4723 + L	Animal Physiology	4
or		
BOT 4504 + L	Plant Physiology	4
or		
MCB 4404 + L	Microbial Physiology	4
4. BSC 4931	Senior Seminar	1
5. Biology Electives <sup>1,2,3</sup>		5 courses
6. Laboratory Requirement <sup>4</sup>		4 Labs
7. Electives		29-30

<sup>1</sup>APB 3253, APB 1102C, BOT 3823, BSC 2023, BSC 3033, BSC 3913, BSC 3949, BSC 4914, BSC 4949, BSC 6916, EVR 3013, MCB 2010, OCB 2003, and PCB 2700 are not applicable to this requirement.

<sup>2</sup>Electives will be chosen in consultation with faculty advisor.

<sup>3</sup>At least one course must be taken from each of two groups; Cellular Physiological Group, (BCH 3033, 3034; BOT 4374, 4504, MCB 4404, 4203, 5505; PCB 3023, 3702, 4233, 4254, 4723, 5195, 5205, 5615, 5835, 6175; PLP 4001, ZOO 3753) and Organismal Field Biology Group (BOT 3353, 3663, 3723, 5665; MCB 3023, 4603, 5735; OCB 4010, 5635; PCB 3875, 4324, 4673; ZOO 3253, 3513, 3603, 3734, 4424, 5565).

<sup>4</sup>Laboratory requirement is met with four upper division Biology labs from PCB 3043, 3513, and any of the lab electives. This does not include the lab in requirement 3.

Students interested in teacher certification should contact the School of Education at 554-2721.

### Master of Science in Biology

To be admitted into the Master's degree program in Biology, a student must:

1. Hold a Bachelor's degree in a relevant discipline from an accredited college or university.

2. Have a 3.0 average or higher during the last two years of the undergraduate program and a combined score (verbal, quantitative, and analytic) of 1600 or higher on the Graduate Record Exam.<sup>1</sup>

3. Two letters of recommendation of the student's academic potential.

4. Foreign students whose native language is not English must take the TOEFL (Test of English as a Foreign Language) and obtain a score of 500 or higher.

5. Receive approval from the Departmental Graduate Committee.

If a student has taken the GRE before the new three-part system was introduced, a combined score of 1100 or higher is required on the verbal and quantitative sections.

**Degree Requirements:** The Master of Science in Biology consists of 36 credits, including a thesis based upon the student's original research. A maximum of six credits of graduate coursework may be transferred from other institutions, subject to the approval of the Graduate Committee.

The specific requirements are:

1. BSC 5104	Experimental Biology	4
2. PCB 6846	Introduction to Biological Research	3
3. BSC 5931	Graduate Seminar (a 1 credit course taken twice)	2
4. BSC 6971	Master's Thesis	6
5. Electives <sup>1</sup>		21
6. Foreign language competency <sup>2</sup>		

<sup>1</sup>These must include at least 16 credits of courses in the Department of Biological Sciences. No more than six credits can be transferred from another graduate program, subject to the approval of the Graduate Committee. At least six credits must be at the 6000-level (excluding thesis credits). Credits taken at the 4000-level beyond six, or at a lower level, will not count towards graduation.

<sup>2</sup>Competency will be determined by examination consisting of a clear translation of technical material in a foreign language. Credits taken to gain such proficiency will not count toward graduation. As an alternative, students may substitute either six credits of computer programming or mathematics beyond Calculus II.

**Graduation Requirements:** A grade of 'C' or higher must be obtained in all courses with a cumulative average of 3.0 or higher in the 36 credits, and a thesis must be completed and accepted after presentation to an ad hoc Thesis Committee chosen by the student's Thesis advisor.

## Special Programs

### Bachelor of Science with Honors

#### Requirements

##### 1. Admission to the Program

a. Permission of the department. Application should be made by letter to the Curriculum Committee from the applicant after completion of two semesters at the University and prior to two semesters before graduation. The letter should state the intended research problem and be countersigned by the Thesis Committee (advisor and mentor)

b. A minimum GPA of 3.5 in biology, chemistry, physics, geology, and mathematics courses.

##### 2. Graduation Requirements

a. A minimum GPA of 3.5 in biology, chemistry, physics, geology, and mathematics courses.

b. Completion of the BS requirements in

Biology and Honors Research (BSC 4015, 1 to 3 credits, and Honors Thesis (BSC 4974, 1 credit).

c. Completion of Honors research in collaboration with a two-person Honors Committee, consisting of the honors advisor and one other member. The honors advisor must be tenured or tenure-earning member of the department. The research results must be written in the form of an honors thesis and approved by the Honors Committee.

d. Deposit two completed approved copies of the Honors Thesis with the Department's Office: one copy to be kept in the department and the other to be deposited in the Library.

e. Presentation of the results of the Honors Research in the Graduate Seminar.

#### Cooperative Master of Science in Biology

A cooperative program brochure (with FAU, Boca Raton) is available in the Biological Sciences office.

#### Minor in Biology

**Required Courses:** BSC 1010 and BSC 1011 with labs, and three additional courses, one of which must include a lab and one must be on the 4000-level or higher. Minimum credits beyond BSC 1010 and BSC 1011 with labs are 10 credits.

#### Pre-Medical, Dentistry, Veterinary

##### Curricula

Programs of study satisfying requirements for admission to colleges of medicine, dentistry, and veterinary medicine are arranged in consultation with faculty advisor. MAC 3411, CHM 3400, MCB 3023, and ZOO 3603 are recommended as fulfilling the requirements of many professional schools.

A seven year FIU/SECOM program in osteopathic medicine is offered; students must be admitted to FIU and SECOM. Interested students should consult a Biological Sciences advisor.

#### Certificate Programs in Marine Sciences

##### and in Tropical Commercial Botany

See section on certificate programs under College of Arts and Sciences.

#### Course Descriptions

**Note:** Laboratories should be taken concurrently with or subsequent to lectures. Students should register for each separately.

#### Definition of Prefixes

APB—Applied Biology; BCH—Biochemistry; BOT—Botany; BSC—Introductory Biology; EVR—Environmental Studies; MCB—Microbiology; OCB—Oceanography (Biological); PCB—Process Cell Biology; PLP—Plant Pathology; ZOO—Zoology. Lectures/Laboratories.

**APB 1102C Introductory Botany (4)** A history of mankind's study and use of plants, and a survey of plants of economic importance. Includes lab. No science prerequisite.

**BCH 3033 General Biochemistry (4)**

**BCH 3033L Biochemistry Laboratory (1)** Chemistry of proteins, lipids, carbohydrates,

and nucleic acids; principles of enzymology, metabolism, and bioenergetics.

**BCH 5315 Biochemistry I (4)** Chemical reactions and macromolecular properties of proteins, nucleic acids, and polysaccharides. Genetic and evolutionary aspects of protein structure. Permission of instructor.

**BCH 5316 Biochemistry II (4)** Comparative biochemistry: metabolism and regulation of metabolism in microorganisms, plants and animals; mechanisms of enzyme reactions. Prerequisites: BCH 3033 or equivalent, or permission of instructor.

**BCH 6935 Advanced Topics in Biochemistry (3)** An intensive study of particular biochemical topics not otherwise offered in the curriculum. May be repeated for credit with different subject content. Prerequisite: Graduate standing.

#### BOT 3353C Morphology of Tropical Plants (4)

Origin and evolution of plants, especially vascular plants of tropical origin. Analysis of vascular plant anatomy and morphology, emphasizing the underlying principles of plant construction. Includes Lab. Prerequisite: A course in General Biology or permission of instructor.

#### BOT 3663C Tropical Botany (4)

How environmental factors affect the distribution of vegetation, morphology and physiology of plants in the tropics. Emphasis on tropical plants of economic importance. Includes lab. Prerequisite: A course in General Botany.

#### BOT 3723C Taxonomy of Tropical Plants (4)

Introduction to higher plant taxonomy, including nomenclature, modern systems of angiosperm classification, and angiosperm evolution. Emphasis on identification of tropical plant families and plants of economic importance. Course includes lab. Prerequisite: A course in General Biology.

#### BOT 4374C Plant Development (4)

The development of vascular plants, with emphasis on experimental approach to plant anatomy, morphology, and reproduction. Practical instruction in tissue and organ culture. Includes Lab. Prerequisites: BOT 4504 and permission of instructor.

#### BOT 4504 Plant Physiology (3)

**BOT 4504L Plant Physiology Lab (1)** Plant growth and metabolism in relationship to environment. Photobiology, nutrient relations, transport, and hormones in relation to plant development and function. Prerequisite: Organic Chemistry I.

#### BOT 5665C Advanced Tropical Botany (4)

A survey of subjects of current interest in tropical botany: physiological ecology, reproductive biology, architecture and demography. Includes a week of work in a tropical environment and local field studies. Includes lab. Prerequisites: Two courses in Botany or permission of instructor.

**BOT 6935 Advanced Topics in Botany (3)** An



intensive study of particular plant topics may otherwise offered in the curriculum. May be repeated for credit with different subject content. Prerequisite: Graduate standing.

**BSC 1010 General Biology I (3)**

**BSC 1010L General Biology Lab (2)** A survey of organismal biology; microbiology, botany, and zoology.

**BSC 1011 General Biology II (3)**

**BSC 1011L General Biology Lab (2)** Biomolecules, cells, energy flow, genetics, and physiology.

**BSC 2023 Human Biology (3)**

**BSC 2023L Human Biology Lab (1)** Human structure and function with emphasis on aspects that relate to human development, genetics and neurobiology. Handicapping conditions, mental retardation and behavioral disorders. For non-science majors.

**BSC 3913, 4919, 6916, Student Research Lab (1-3)**

Independent laboratory study in a project or projects of the student's choice. Registration by consultation with instructor. May be repeated for additional credit.

**BSC 3949, 4949 Cooperative Education in Biology (1-3)**

A student majoring in biological sciences may spend several terms fully employed in industry or government in a capacity relating to the major. Prerequisites: Permission of Co-op Education and major department.

**BSC 4915L Honors Research (1-3)**

Laboratory and/or field study in consultation with an Honors Thesis advisor. Prerequisite: Science and Math GPA 3.5.

**BSC 4931 Senior Seminar (1)**

An exploration of various research works in biological sciences. Oral presentation by the students required.

**BSC 4934 Topics in Biology (1-3)**

An intensive study of a particular topic or limited number of topics not otherwise offered in the curriculum.

**BSC 4974 Honors Thesis (1)**

Writing an Honors Thesis. Prerequisite: BSC 4915.

**BSC 5408 Experimental Biology (4)**

Laboratory techniques used in biological research.

**BSC 5803C Animal Design and Movement (4)**

Basic biochemical and behavioral theories of how animals feed and move. Prerequisites: BSC 1010, BSC 1011, PHY 3053, and PHY 3054 or equivalent.

**BSC 5931 Graduate Seminar (1)**

Oral presentation of an assigned literature survey. Required of candidates in the Honors and Graduate Programs.

**BSC 5935, 6936 Topics in Biology (1-3)**

An intensive study of a particular topic or limited number of topics not otherwise offered in the curriculum. May be repeated for credit with

different subject content. Prerequisite: Senior or graduate standing.

**BSC 6415 Animal Cells in Culture (5)**

Biology of animal cells cultured in semi-synthetic media: cell nutrition growth, cell cycle analysis, cellular transformation and differentiation, heterokaryons and somatic cell genetics. Prerequisites: Biology majors or consent of instructor.

**BSC 6457 Introduction to Biological Research (3)**

Analysis of existing biological data and experimental design. Prerequisite: Graduate standing.

**BSC 6971 Master's Thesis (1-6)**

Completion of dissertation. Prerequisite: Permission of major professor.

**EVR 3013C Ecology of South Florida (3)**

**EVR 5061 South Florida Ecology-Field Studies (3)** See listing under Environmental Studies.

**MCB 2010 Introductory Microbiology (3)**

**MCB 2010L Introductory Micro Lab (1)** Basic concepts of microbes as pathogens, food spoilage and fermentative organisms. Microbial relationships to immunology, sanitation, pollution and geochemical cycling. Not applicable for majors in Biological Sciences or Medical Technology.

**MCB 3023 General Microbiology (3)**

**MCB 3023L General Microbiology Lab (1)** Introduction to the principles and techniques of microbiology, genetics, taxonomy, biochemistry and ecology of microorganisms. Prerequisites: One semester of Organic Chemistry; two courses in Biology.

**MCB 4203 Microbial Pathogenicity (3)**

**MCB 4203L Microbial Path Lab (1)** Host-parasite relationships: physiology of bacterial, fungal and viral pathogens emphasizing mechanisms of pathogenicity and the host response. Prerequisites: MCB 3023

**MCB 5505 Advanced Virology (3)**

**MCB 5505L Advanced Virology Lab (1)** Principles and methods of study of bacterial, plant, and animal viruses. Molecular aspects of viral development, virus pathogens, and carcinogens. Prerequisites: Biochemistry, Genetics, and Organic Chemistry.

**MCB 6735 Marine Microbiology (3)**

**MCB 6735L Marine Microbiology Lab (1)** Physiological-ecological study of the distribution in situ activity and biology of marine bacteria; public health significance of pathogens and microbial toxins conveyed to man; diseases of marine animals. Prerequisites: MCB 3023 & L and BCH 3033 & L or PCB 3023 & L.

**MCB 6935 Advanced Topics in Microbiology (3)**

An intensive study of particular microbiological topics not otherwise offered in the curriculum. May be repeated for credit with different subject content. Prerequisite: Graduate standing.

**OCB 2003 Introductory Marine Biology (3)**

**OCB 2003L Introductory Marine Biology Lab (1)** The basic biological aspects of the marine environment, especially tropical, will be introduced.

**OCB 4010 Biological Oceanography (3)**

The basic aspects of biological, geological, chemical and physical oceanographic processes as they relate to marine organisms. Prerequisites: Eight semester hours of Biology.

**OCB 4674L Techniques in Biological Oceanography (1)**

A laboratory course designed to acquaint the student with biological sampling techniques at sea. Shipboard experience will be required as part of the course. Prerequisites: Concurrent registration in OCB 4010; ZOO 3253 or a previous course in marine biology; registration in the Marine Science certificate program and permission of instructor.

**OCB 5635 Coral Reef Ecology (3)**

**OCB 5635L Coral Reef Ecology Lab (1)** Zoogeography, ecology and zonation, morphology, and paleontology of coral reefs around the world with emphasis on Caribbean forms. Growth, physiology, productivity, as well as effects of predation, competition and pollution on coral reefs are also discussed.

**OCB 6935 Advanced Topics in Oceanography (3)**

An intensive study of particular oceanographical topics not otherwise offered in the curriculum. May be repeated for credit with different subject content. Prerequisite: Graduate standing.

**ORH 4411C Applied Horticultural Physiology (4)**

Nursery and field environments and microclimates in relationship to plant growth. Soils and plant nutrition. Chemical regulation of plant growth. Course includes lab. Prerequisite: BOT 4504.

**PCB 2510 Issues in Genetics Rec DNA**

and IQ (3)

**PCB 2510L Issues in Genetics Rec DNA and IQ Lab (1)** Principles of Mendelian and molecular genetics as applied to genetic engineering and quantitatively variable traits and IQ inheritance. For non-science majors.

**PCB 2700 Foundations of Human**

Physiology (3)

**PCB 2700L Foundations of Human Physiology Lab (1)** Functional survey of the organ systems of the human body. Intended primarily for non-science majors.

**PCB 3043 Fundamentals of Ecology (3)**

**PCB 3043L Fundamentals of Ecology Lab (1)**

The basic principles governing the interaction of organism and environment. Trophic structure and energetics of ecosystems; biogeochemical cycles; limits and controlling factors in organismic distribution and abundance; biological interactions; species diversity; evolution of populations and communities; the impact of man. Lecture and field

trips. Prerequisites: One year of biology, basic chemistry.

**PCB 3203 Cell Physiology (3)**  
**PCB 3203L Cell Physiology Lab (1)**  
 Biochemical and biophysical principles of cell physiology: enzyme structure and function, energy transductions and conservation, electrical and chemical signals, cell cycle and cell division. Prerequisites: Eight semester hours each of General Biology, General Physics, and Organic Chemistry.

**PCB 3241 Physiology of Aging (2)** Introductory treatment of the physiology of organ systems with emphasis on the decline in organ function with aging and on the resultant limitations in physiological performance.

**PCB 3513 Genetics (3)**  
**PCB 3513L Genetics Lab (1)** Mendelian inheritance and introduction to molecular genetics.

**PCB 3612 Sociobiology (3)** A study of the population genetics-ethology based explanations of social behavior in animals.

**PCB 3702 Intermediate Human Physiology (3)**  
**PCB 3702L Intermediate Human Phys Lab (1)** Functions of the human body and the physicochemical mechanisms responsible for each organ's function. Prerequisite: General Biology.

**PCB 3703 Human Physiology I (3)**  
**PCB 3703L Human Physiology I Lab (1)** Basic facts and concepts relating to the physiology of cells and nervous, muscular, and cardiovascular systems, with emphasis on regulatory mechanisms and abnormal physiology. Prerequisites: One year of Biology or Zoology; Chemistry, and Physics.

**PCB 3704 Human Physiology II (3)**  
**PCB 3704L Human Physiology II Lab (1)** Physiology of respiratory, gastrointestinal, excretory, endocrine and reproductive systems. Continuation of PCB 3703. Prerequisites: One year of Biology or Zoology; Chemistry, and Physics.

**PCB 4233 Immunology (3)**  
**PCB 4233L Immunology Lab (1)** Fundamentals of immunology including antibody structure, immunopathology, molecular recognition at cell surfaces and immunological aspects of cancer biology. Prerequisite: General Microbiology or permission of instructor.

**PCB 4254 Developmental Biology (3)**  
**PCB 4254L Developmental Biology Lab (1)** Comprehensive survey of principles of development and critical analysis of methods used to study these problems. Prerequisites: PCB 3513 and PCB 3203 or BCH 3033.

**PCB 4324 Terrestrial Ecology (3)**  
**PCB 4324L Terrestrial Ecology Lab (1)** Survey of the planet's major terrestrial ecosystems: effects of human impact, management of biological resources, zoogeography, pest control, agricultural ecology. Prerequisite:

One year of biological science and ecology or permission of instructor.

**PCB 4524 Molecular Biology (3)**  
**PCB 4524L Molecular Biology Lab (1)** Advanced nucleic acid and protein biochemistry: biosynthesis of macromolecules and molecular genetics. Prerequisite: Biochemistry or Genetics.

**PCB 4673 Evolution (3)** A study of the synthetic theory of evolution, its historic and experimental justification and the mechanisms of natural selection. Prerequisites: Genetics, Ecology, or permission of instructor.

**PCB 4701 Human Systemic Physiology (3)** Selected topics in human physiology with emphasis on topics of clinical significance. Prerequisite: Introductory human physiology or a college level course in biology or chemistry.

**PCB 4723 Animal Physiology (3)**  
**PCB 4723L Animal Physiology Lab (1)** Advanced study of physiological mechanisms employed by animals to maintain function of the organ systems and to interact with the environment. Prerequisites: Organic Chemistry and Cell Physiology or Biochemistry.

**PCB 5195 Histochemistry/Microtechnique (3)**  
**PCB 5195L Histochemistry/Microtechnique Lab (1)** Chemistry and use of fixatives and dyes; histochemistry emphasizes procedures used in research and pathology labs including techniques for enzymes, protein, carbohydrate, nucleic acids and lipids. Prerequisite: Biochemistry or Cell Physiology.

**PCB 5205 Cell Physiology and Biophysics (3)** Fundamental biophysical properties of membranes, transport of passive and active electrical phenomena. Biochemistry and biophysics of contractile mechanisms and information transfer. Prerequisites: Calculus and Physical Chemistry or permission of instructor.

**PCB 5259 Topics in Developmental Biology (3)** Molecular and cellular mechanisms in the development of plants and animals. Prerequisite: Senior status or permission of instructor.

**PCB 5615 Molecular and Organismal Evolution (3)** The evolutionary relationships among nucleotides and proteins as well as the processes which yield these relationships are examined. The possible molecular events leading to speciation will then be considered. Prerequisites: Genetics and Biochemistry.

**PCB 5835 Neurophysiology (3)**  
**PCB 5835L Neurophysiology Lab (1)** Comparative neurophysiology; physico-chemical mechanisms of resting and action potentials; synaptic transmission; neural coding and integration; sensory-motor function and neurophysiological basis of behavior. Prerequisites: Biochemistry or Cell Physiology, Calculus.

**PCB 6175 Biological Electron Microscopy (5)** Principles and techniques of transmission and scanning electron microscopy as applied to biological materials. Lecture-laboratory combination, enrollment limited. Prerequisite: Permission of instructor.

**PCB 6935 Advanced Topics in Genetics (3)** An intensive study of particular genetical topics not otherwise offered in the curriculum. May be repeated for credit with different subject content. Prerequisite: Graduate standing.

**PLP 4001 Plant Pathology (4)** The physiological interactions between plant host and pathogen, including a survey of the major disease problems of tropical plants. Introduction to the concept of integrated pest management. Includes Lab. Prerequisite: BOT 4504 or permission of instructor.

**ZOO 3253 Marine Invertebrate Zoology (3)**  
**ZOO 3253L Marine Invert Zoology Lab (1)** Taxonomy, anatomy, development, physiology and ecology of major invertebrate phyla, excluding insects. Emphasis on marine invertebrates. Prerequisite: One year of biology or permission of instructor.

**ZOO 3603 Embryology (3)**  
**ZOO 3603L Embryology Lab (1)** Animal morphogenesis. Laboratory must be taken with lecture. Prerequisites: One year of general biology with laboratory or general zoology and general botany with laboratory.

**ZOO 3731 Human Anatomy (4)**  
**ZOO 3731L Human Anatomy Demonstration (1)** Survey of organ systems of the human body with major emphasis on the skeletal, muscular, and peripheral nervous system. Demonstrations of the prosected human cadaver. Prerequisite: One year of general biology with laboratory.

**ZOO 3733 Human Gross Anatomy I (3)**  
**ZOO 3733L Human Gross Anat I Lab (1)** Structure and function of various tissues, organs and organ systems of the human body. Dissection of human cadaver material to reveal the relationships of the various organ systems of the body. Prerequisite: One year of general biology with laboratory.

**ZOO 3734 Human Gross Anatomy II (3)**  
**ZOO 3734L Human Gross Anat II Lab (1)** Continuation of ZOO 3733. Prerequisites: One course in physiology; one course in anatomy.

**ZOO 3753 Histology (3)**  
**ZOO 3753L Histology Lab (1)** Microscopic anatomy of cells, tissues and organs. Prerequisites: General introductory college biology and organic chemistry.

**ZOO 4114 Vertebrate Paleontology: Form and Function (3)** An explanation of vertebrate morphology in its evolutionary paleoecological context. Prerequisites: BSC 1010, 1011, or instructor's permission.

**ZOO 4423 Herpetology (4)** Study of the biology of reptiles and amphibians with emphasis on the natural history and ecology of

local species. Prerequisites: One year of biological sciences and ecology or permission of instructor.

**ZOO 4743 Neuroscience (4)** Structure and function of the human nervous system. Dissection and demonstration of the various parts of the human brain. Prerequisites: One course in physiology and one course in human anatomy.

**ZOO 5265 Biology of Crustaceans (3)**  
**ZOO 5265L Biology of Crustaceans Lab (1)** Morphology, physiology, systematics, and evolution of crustaceans.

**ZOO 5335 Systematic Zoology (3)** A practical and theoretical approach to evolutionary zoology. Prerequisites: Eight semester hours of biology or zoology.

**ZOO 5732 Advanced Anatomy Demonstration (4)** Dissection and demonstration of the human body with the emphasis on structure and function. Prerequisite: ZOO 3733L and ZOO 3734L.

**ZOO 6935 Advanced Topics in Zoology (3)** An intensive study of particular topics not otherwise offered in the curriculum. May be repeated for credit with different subject content. Prerequisite: Graduate standing.

## Chemistry

**Leonard S. Keller, Associate Professor and Chairperson**

**Arthur W. Herriott, Professor**

**Jeffrey A. Joens, Assistant Professor**

**John T. Landrum, Assistant Professor**

**Zaida C. Martinez, Instructor and**

*Coordinator of Chemistry Labs*

**Howard E. Moore, Professor**

**John H. Parker, Associate Professor**

**J. Martin Quirk, Assistant Professor**

**Donna L. Ticknor, Lecturer**

Location: Tamiami Campus

Degree: **Bachelor of Science**

This program is accredited by the American Chemical Society and prepares the student for graduate study or a professional career as a chemist in industry, in government service, or in secondary school teaching. Students interested in secondary teacher certification should contact the School of Education at 554-2721.

**Lower Division Preparation**

**Required Courses:** One year of general chemistry with laboratory; algebra and trigonometry, (advanced high school courses in algebra and trigonometry are acceptable).

**Lower or Upper Division Preparation**

Differential and Integral Calculus I & II (MAC 3311 & 3312); Organic Chemistry I & II (CHM 3210, 3210L & 3211, 3211L); Physics with Calculus (PHY 3048, 3048L, 3049, 3049L).

**Upper Division Program:** A total of at least 36

units in chemistry to include the following:

CHM 3120	Quantitative Analysis	3
CHM 3120L	Quantitative Analysis Lab	2
CHM 3410	Physical Chemistry I	4
CHM 3411	Physical Chemistry II	4
CHM 3411L	Physical Chemistry Lab I	1
CHM 3412L	Physical Chemistry Lab II	2
CHM 4130	Modern Analytical Chemistry	3
CHM 4130L	Modern Analytical Chemistry Lab	2
CHM 4220	Advanced Organic Chemistry	3
CHM 4320L	Research Techniques Lab	2
CHM 4610	Advanced Inorganic Chemistry	3
CHM 4910L, CHM 4911L, CHM 4912L	Research and Independent Study in Chemistry	3
CHM 4930	Senior Seminar	1
One additional senior-level (4000) Chemistry course		3
		<b>36</b>

At least three additional units to be chosen from the following list:

MAP 3302	Differential Equations	3
COP 3112	Programming in FORTRAN	3
MAC 3413	Multivariable Calculus	3
Electives		21
		<b>60</b>

Location: Tamiami Campus

Degree: **Bachelor of Arts**

This program is designed for students preparing for careers in medicine, dentistry, environmental studies, veterinary medicine, patent law, secondary science education, or criminalistics chemistry. Students should complement the basic curriculum with suitable electives chosen in consultation with an advisor. Students interested in secondary teacher certification should contact the School of Education at 554-2721.

**Lower Division Preparation**

**Required Courses:** One year of general chemistry with laboratory; one year of general biology with laboratory; algebra with trigonometry (advanced high school courses in algebra and trigonometry are acceptable).

**Lower or Upper Division Preparation**

Differential and Integral Calculus I & II (MAC 3311 & 3312); Organic Chemistry I & II (CHM 3210, 3210L & 3211, 3211L); Physics (either PHY 3048, 3048L and 3049, 3049L or PHY 3053, 3048L and 3054, 3049L).

**Upper Division Program:** A total of at least 16

CHM 3120	Quantitative Analysis	3
CHM 3120L	Quantitative Analysis Lab	2
CHM 3400	Fundamentals of Physical Chemistry	3
CHM 3400L	Fundamentals of Physical Chemistry Lab	1

CHM 4220	Advanced Organic Chemistry	3
CHM 4230L	Structure Determination Lab	1
And at least one additional senior level (4000) course in chemistry		3

**Electives** **16**

**60**

### Minor in Chemistry

The Minor requires a total of at least 23 units in chemistry to include:

General Chemistry I & II (CHM 1045, 1045L, and 1046, 1046L)

Quantitative Analysis (CHM 3120, 3120L)

Organic Chemistry I & II (CHM 3210, 3210L and 3211, 3211L)

**9**

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**Criminalistics-Chemistry Program**  
The Criminalistics-chemistry Core Requirements are the same as the requirements for the BA degree in chemistry plus Modern Analytical Chemistry (CHM 4130, 4130L). (Degree granted by Department of Chemistry.)

Internship: A 3-6 credit internship in the laboratory of a participating criminal justice agency.

**Criminal Justice Coursework:** The student should take nine credits of criminal justice courses in consultation with an advisor in the Department of Criminal Justice, 940-5850.

**Electives:** Coursework in the behavioral and political sciences, and upper division coursework in the biological sciences is recommended to total 60 semester hours.

### Master of Science in Chemistry

The Department of Chemistry participates jointly with the Department of Chemistry at Florida Atlantic University in offering the M.S. in chemistry. Students entering the program must have a B.S. (or equivalent) and must satisfy the requirements for admission to the FAU master's program. Students may take a substantial part of their course work at FIU and may undertake their research under the supervision of a FIU faculty member. Two Florida International University faculty members serve on each student's advisory committee. The degree is awarded by Florida Atlantic University.

### Cooperative Education

Students seeking the baccalaureate degree in chemistry may also take part in the Cooperative Education Program conducted in conjunction with the Department of Cooperative Education in the Division of Student Affairs. The student spends one or two semesters fully employed in an industrial or governmental chemistry laboratory. For further information consult the Department of Chemistry or the Department of Cooperative Education at 554-2423.

**Department Policy:** The Department of Chemistry does not award credit for courses by examination; it does, however, award

credit for AP Chemistry with a score of 3 or higher and with evidence of a suitable laboratory experience. The department does not award credit for life experience.

### Course Descriptions

**Note:** Laboratories may not be taken prior to the corresponding course. Laboratories must be taken concurrently where noted. Students must register for the laboratory separately.

#### Definition of Prefixes

CHM—Chemistry; CHS—Chemistry—Specialized; ISC—Interdisciplinary Natural Sciences; OCC—Oceanography-Chemical.

**CHM 3030 Survey of General Chemistry (3)**  
**CHM 3030L Survey of General Chemistry Lab (1)** A basic one-semester survey course in chemistry for non-majors. Topics include atomic structure, stoichiometry, bonding, equilibrium, electrochemistry. Does not fulfill requirements for chemistry, biology, or pre-med majors. Laboratory must be taken concurrently with the course. Prerequisite: One year of high school or college algebra.

**CHM 1045 General Chemistry I (4)**  
**CHM 1045L General Chemistry Lab I (1)** Fundamental principles of general chemistry: states of matter, atomic structure, stoichiometry, chemical bonding, acid-base reactions, gas laws. Concurrent registration in both lecture and laboratory is required. Prerequisite: Second year high school algebra or college algebra.

**CHM 1046 General Chemistry II (3)**  
**CHM 1046L General Chemistry Lab II (1)** Continuation of General Chemistry I (CHM 1045). Fundamental principles of chemistry: thermodynamics, solutions, kinetics, equilibrium and electrochemistry. Concurrent registration in both lecture and laboratory is required. Prerequisites: CHM 1045, 1045L.

**CHM 3120 Quantitative Analysis (3)**  
**CHM 3120L Quantitative Analysis Lab (2)** Fundamentals of classical quantitative analysis. Topics include theory of precipitation, acid-base, and oxidation-reduction reactions, as well as an introduction to spectrophotometric methods of analysis, ion-exchange techniques and complex formation. Laboratory must be taken concurrently with the course. Prerequisites: CHM 1045, CHM 1045L, CHM 1046, CHM 1046L.

**CHM 3200 Survey of Organic Chemistry (3)**  
**CHM 3200L Survey of Organic Chemistry Lab (1)** A basic one-semester survey course in organic chemistry for non-majors presenting a broad background in the reactions and structures of organic molecules. Does not fulfill requirements for chemistry, biology, or pre-med majors. Laboratory must be taken concurrently with the course. Prerequisites: CHM 3030, CHM 3030L, or CHM 1046, 1046L.

**CHM 3210 Organic Chemistry I (4)**  
**CHM 3210L Organic Chemistry Lab I (1)** An introduction to chemical bonding and atomic structure theory as it pertains to the

chemistry of carbon compounds. Correlation between structure and reactivity of organic molecules followed by a systematic look at the various reaction types using reaction mechanisms as a tool for study. Concurrent registration in both lecture and laboratory is required. Prerequisites: CHM 1046, CHM 1046L.

**CHM 3211 Organic Chemistry II (3)**  
**CHM 3211L Organic Chemistry Lab II (1)** Continuation of CHM 3210, 3210L. Concurrent registration in lecture and laboratory is required. Prerequisites: CHM 3210, 3210L.

**CHM 3400 Fundamentals of Physical Chemistry (3)**  
**CHM 3400L Fundamentals of Physical Chemistry Lab (1)** Principles of physical chemistry. Topics include thermodynamics, equilibria, electrochemistry, and reaction kinetics. Laboratory must be taken concurrently with the course. Prerequisites: MAC 3411, 3412; PHY 3048, 3048L, PHY 3049, 3049L, or PHY 3053, 3048L, and 3054, 3049L, CHM 3120, 3120L.

**CHM 3410 Physical Chemistry I (4)** Principles of thermodynamics, gas laws, kinetic theory of gases, chemical equilibrium. Prerequisites: MAC 3411, 3412; PHY 3048, 3048L, 3049, 3049L, and CHM 3120, 3120L, 3211, and 3211L.

**CHM 3411 Physical Chemistry II (4)**  
**CHM 3411L Physical Chemistry Lab I.** A continuation of CHM 3410. Phase equilibrium of solids, liquids and gases, solutions of electrolytes and non-electrolytes, electrochemistry, kinetics in the gas phase and in solution, and quantum mechanics. Laboratory must be taken concurrently with the course. Prerequisite: CHM 3410.

**CHM 3412L Physical Chemistry Lab II (2)** Laboratory experiments illustrating topics and concepts covered in CHM 3411. Must be taken after successful completion of CHM 3411 and 3411L. Prerequisites: CHM 3411 and 3411L.

**CHM 3949, CHM 4949 Cooperative Education in Chemistry (3)** One semester of fulltime supervised work in an outside laboratory. Limited to students admitted to the University Coop Program. A written report and supervisor evaluation will be required of each student.

**CHM 4090L Introduction to Scientific Glassblowing (1)** Basic glassblowing operations with glass tubing and rod are taught. Emphasis is on making and repair of scientific glassware. No prerequisites.

**CHM 4130 Modern Analytical Chemistry (3)**  
**CHM 4130L Modern Analytical Chemistry Lab (2)** Instrumental methods of chemical analysis, including electroanalytical methods, gas and liquid chromatography, mass spectrometry, x-ray fluorescence, and spectrophotometric methods. Laboratory must be taken concurrently with the lecture. Prerequisites: CHM 3120, 3120L, CHM 3211,

3211L, CHM 3410 (or permission of instructor), PHY 3048, 3048L, PHY 3049, 3049L.

**CHM 4180 Special Topics in Analytical Chemistry (VAR)** An intensive examination of one or more areas selected by instructor and students. Prerequisite: CHM 4130 or permission of instructor.

**CHM 4220 Advanced Organic Chemistry (3)** An intensive examination of the major areas of contemporary organic chemistry. Reactive intermediates, pericyclic reactions, molecular rearrangements, and modern synthetic methods are among the topics covered. Prerequisites: CHM 3211, 3211L.

**CHM 4230L Structure Determination Laboratory (1)** The qualitative analysis of organic compounds using modern spectroscopic, chromatographic and chemical methods. (Restricted to B.A. Chemistry majors) Restricted to B.S. Chemistry majors. Prerequisites: CHM 3211, 3211L.

**CHM 4300 Bio-Organic Chemistry (3)** Chemistry of naturally occurring organic compounds of biological importance. The relationship between organic chemistry and the chemical reactions which constitute the living organism. Prerequisite: CHM 3211, 3211L.

**CHM 4310 Special Topics in Organic Chemistry (VAR)** An intensive examination of one or more areas selected by instructor and students. Prerequisites: CHM 3211 and permission of instructor.

**CHM 4320L Research Techniques in Chemistry (2)** Practical instruction in the more advanced manipulations and procedures of the modern chemistry laboratory. This course is designed to prepare a student for research in chemistry and is a prerequisite for independent study (CHM 4910L, 4911L, 4912L) Prerequisites: CHM 3120, 3211, 3211L, 3410, 3411L.

**CHM 4490 Spectroscopy and Molecular Structure (3)** Introduction to atomic and molecular quantum states, selection rules, and fundamental principles of spectroscopy. Introduction to group theory and to the theory of UV/visible, infrared, Raman, microwave, nmr, photoelectron, and mass spectroscopies, and the applications of these methods to the determination of fundamental physical properties and the structure of organic and inorganic molecules. Prerequisite: Physical Chemistry.

**CHM 4490L Spectroscopy and Molecular Structure Lab (1)** The theory of spectroscopy and the use of modern instrumentation to investigate molecular structure. Prerequisites: CHM 3211, 3211L. Corequisite: PHY 4604 or CHM 4490.

**CHM 4580 Special Topics in Physical Chemistry (VAR)** An intensive examination of one or more areas selected by the instructor and students. Prerequisite: Permission of instructor.

**CHM 4610 Advanced Inorganic Chemistry (3)** Atomic structure, periodicity, bonding and structure of inorganic compounds, solution chemistry, ligand field theory, organometallic chemistry, and specific chemistry of the elements. Prerequisites: CHM 3120, 3211, CHM 3400 or CHM 3410.

**CHM 4680 Special Topics in Inorganic Chemistry (VAR)** An intensive examination of one or more areas selected by instructor and students. Prerequisite: CHM 4610 or permission of instructor.

**CHM 4910, CHM 4911, CHM 4912 Research and Independent Study in Chemistry (VAR)** The student works directly with a professor on a research project. It is anticipated that the student presents the results of the project as a seminar (see CHM 4930). Credit is assigned on the basis of 4 hr/wk laboratory/library work per 1 hr of credit. It is recommended that the credits required of all BS chemistry majors be taken over 2 semesters. A written report is required.

**CHM 4930 Senior Seminar (1)** Each student will make an oral presentation to faculty and other students enrolled in the seminar course. The subject of the seminar may be either a report of results of an independent study project or a survey of the recent literature on an assigned topic.

**CHM 5181 Special Topics in Analytical Chemistry (VAR)** An intensive examination of one or more areas selected by instructor and students. Prerequisite: CHM 4130 or permission of instructor.

**CHM 5250 Organic Synthesis (3)** Use of classical and modern reactions in the design and construction of complex organic molecules including natural products. Some topics covered will be construction reactions, refunctionalization, stereochemistry and conformational analysis. Prerequisite: CHM 4220, or permission of instructor.

**CHM 5260 Physical Organic Chemistry (3)** A series of topics will be discussed including molecular orbital theory as it pertains to organic molecules, kinetic and thermodynamic approaches to the study of reaction mechanisms, quantitative approaches to conformational analysis, etc. Prerequisite: CHM 4220 or permission of instructor.

**CHM 5280 Natural Products Chemistry and Biosynthesis (3)** Studies of the chemical origins (biosynthesis), properties, and synthesis of the various classes of naturally occurring compounds: terpenes, steroids, alkaloids, acetogenins. Prerequisite: CHM 4220 or permission of instructor.

**CHM 5380 Special Topics in Organic Chemistry (VAR)** An intensive examination of one or more areas selected by instructor and students. Prerequisite: CHM 4220 or permission of instructor.

**CHM 5440 Kinetics and Catalysis (3)** Theory of elementary reactions, activated complex

theory, mechanisms of complex reactions. Prerequisites: CHM 3411, MAP 3302.

**CHM 5517 Solid State (3)** Crystalline form of solids, lattice dynamics, metals, insulators, semiconductors, and dielectric materials. Prerequisite: CHM 4490 or PHY 4604.

**CHM 5581 Special Topics in Physical Chemistry (VAR)** An intensive examination of one or more areas selected by instructor and students. Prerequisite: CHM 3411 or permission of instructor.

**CHM 5650 Physical Inorganic Chemistry (3)** Introduction to use of physical methods to determine structure of inorganic compounds. Prerequisite: CHM 4610 or permission of instructor.

**CHM 5681 Special Topics in Inorganic Chemistry (VAR)** An intensive examination of one or more areas selected by instructor and students. Prerequisite: CHM 4610 or permission of instructor.

**CHM 5910L Research in Chemistry (VAR)** The student works directly with a professor on a research project. Credit is assigned on the basis of 4 hr/wk per credit hour. Results to be presented as a seminar. Permission of instructor.

**CHS 4100 Radiochemistry (2)**  
**CHS 4100L Radiochemical Techniques Lab (2)** Production, isolation, methods of detection, counting statistics and estimation of radioisotopes. Applications to chemical, physical and biological problems. Laboratory must be taken concurrently with the course. Prerequisites: CHM 1045, 1046, 3120, 3120L; MAC 3411, 3412.

**CHS 4591 Internship in Criminalistics-Chemistry (3)** Internship in a forensic-type laboratory, contributing in a specific manner on an assigned problem. Twenty hrs/wk. Written report required. Open only to students in the Criminalistics Chemistry Program. Prerequisite: Senior standing.

**ISC 4041 Scientific Literature (1)** This course presents a perspective on the scientific literature and scientific documentation. Problems in using and searching the scientific literature will be specifically designed to meet the needs of various disciplines, e.g. chemistry, environmental science, physics, biology. Prerequisites: 16 semester hours of science.

**OCC 3002 Chemical Oceanography (3)**  
**OCC 3002L Chemical Oceanography Lab (1)** Chemical composition and properties of seawater including major and minor elements. Chemical composition and properties of seawater including major and minor elements, dissolved gases, buffering systems. Lecture and lab should be taken concurrently. Prerequisites: one year of general chemistry with lab; quantitative analysis with lab.

## Communication

**Mort Stern, Professor and Chairperson**  
**Stanley D. Bogue, Assistant Professor**  
**James E. Couch, Associate Professor**  
**Michael O. Fowler, Lecturer**  
**J. Arthur Heise, Associate Professor**  
**Mel Kiser, Lecturer**  
**Lillian Lodge Kopenhaver, Assistant Professor and Associate Chairperson**  
**David L. Martinson, Associate Professor**  
**Hank Meyer, Courtesy Professor**  
**Ralph Renick, Courtesy Professor**  
**Robert Sanchez, Courtesy Assistant Professor**

Location: Bay Vista Campus  
 Degree: Bachelor of Science

The aim of the undergraduate communication program at the University is to prepare students who:

1. Are broadly educated, demonstrated by a grasp of the liberal arts and an appreciation of the value of knowledge and learning, including exploration in some depth of a specific field of knowledge outside of communication;

2. Can think clearly and objectively about the complexities of the modern world, formulate concepts and effectively communicate this information to targeted audiences;

3. Are proficient in the basic skills necessary to meet professional requirements at the entry level in one of the sequences offered by the department. This shall include the ability to write English to professional standards and mastery of the mechanics of writing — grammar, spelling, and punctuation;

4. Understand the social, ethical, economic, philosophical, and political aspects of the communication profession in a global society.

The department offers sequences in advertising, telecommunication management, telecommunication production, public relations and journalism, which includes print and broadcast news. Approximately 25 percent (30-37 semester credit hours) of a student's course work is within the department. The purpose is to provide professional career entry skills as well as a broader understanding of communication processes and techniques and their impact on society.

Emphasis is placed on broad range of knowledge. In keeping with the standards required of nationally-accredited mass communications programs, 72 of 120 semester hours needed to graduate must be taken in the liberal arts. Of the 72 semester hours, 60 may be taken at the freshman and sophomore levels. This means that at least 12 must be taken at the junior or senior level.

Additionally, students will select an area of concentration outside the field of communication to pursue in depth. Each sequence advisor will provide recommendations for students with particular career goals. Typing ability is required of all students.

**Lower Division Requirements**

Applicants to the department should have completed 60 semester hours and have fulfilled the General Education or Core Curriculum requirements. Transfer students from an accredited two-year college or another accredited institution are required to have completed 48 semester hours in the liberal arts area. Students are strongly encouraged to take more than 48 hours in the liberal arts at the lower division. All previous course work will be evaluated to ascertain that the applicant to the department has the University's General Education requirements as well as those of the department and sequence. All deficiencies must be completed within the first two semesters. The student must have a minimum GPA of 2.0 in all previous course work.

**Language Proficiency**

All students are required to pass MMC 2101 with a grade of 'C' or higher before being admitted to official major status in the department. A diagnostic English test will be administered during the first week of class in MMC 2101. Students who do not pass the test will not be allowed to continue in the course. Remedial English courses for those not passing the MMC 2101 diagnostic test will be recommended by the student's advisor.

Students who do not pass the MMC 2101 class may not enroll in more than five semester hours in the department. A passing grade of 'C' or higher in MMC 2101 is required to enroll in JOU 3100, ADV 3101, and RTV 3100.

**Lower Division Transfer Credit**

Transfer students entering the program may receive credit, with departmental approval, for a maximum of six semester hours of communications courses taken at the lower division with a grade of 'B' or higher in each course. This is not inclusive of the Department's core course requirements.

**Lower Division Students**

Freshmen and sophomores planning to enter the Department of Communication are encouraged to write or visit the department to discuss requirements, career opportunities, and their programs of study.

**Acceptable Performance**

Only grades of 'C' or higher in departmental courses, the student's area of concentration, and other departmentally required courses shall apply for graduation.

**Core Course Requirements**

In addition to sequence requirements, each student must enroll in the following courses:

MMC 2602	Mass Media and Society	2
MMC 2101	Writing for Mass Communication	3
MMC 4200	Mass Communication Law	3

**Advertising**

Departmental Requirements: Students in the Advertising Sequence are required to take the

following courses in addition to the seven semester hours core.

**Departmental Courses**

ADV 3000	Principles of Advertising	3
ADV 3101	Print Advertising	3
ADV 4103	Radio/TV Advertising	3
ADV 4300	Media Planning	3
RTV 3210	Television/Video Production I	3
MMC 4614	Media Presentations	3
		<b>18</b>

**Other Required Courses**

MAR 3023	Marketing Management	3
MAR 4503	Consumer Behavior	3
MAR 4613	Marketing Research	3
		<b>9</b>

Departmental Electives: Students must select one of the following courses.

FIL 3000	Principles of Film
MMC 4609	Public Opinion and the Mass Media
PUR 3000	Principles of Public Relations
RTV 3000	Principles of Telecommunications
RTV 3220	Television/Video Production II

An advertising internship may also be selected to meet this requirement

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Area of Concentration: In consultation with an advisor, the student must develop a coherent series of five upper division courses (15 semester hours) in an area of concentration. These courses should relate to the student's career emphasis.

Students may select one area of the liberal arts listed in #4 below and complete 15 semester hours therein or they may select a non-liberal arts concentration; however, the 72-semester-hour liberal arts requirement may necessitate taking some additional courses in liberal arts.

Students may also elect to satisfy the area of concentration by earning a Certificate in Marketing. This can be accomplished by taking three additional marketing courses as recommended by the Marketing Department beyond MAR 3023, MAR 4503, and MAR 4613.

**Liberal Arts Requirements**

Within the 60 semester hours required in the lower division, students must take at least 12 semester hours in humanities courses: art, drama, foreign language, history, literature, logic, music, philosophy, religion, or speech; and 12 semester hours in social science courses: anthropology, economics, geography, international relations, political science, sociology, or psychology. These courses may be used to fulfill the General Education and Core Curriculum requirements.

Students must earn a total of 72 semester hours in liberal arts, 12 of which must be upper division courses. At least one course must be selected in each of the following

areas: psychology, computer literacy, and statistics. Other areas in which courses may be selected to meet the upper division liberal arts requirements are English composition, sociology, economics, political science, history, international relations, visual arts, and performing arts. Other subject areas in liberal arts may qualify with the approval of the advertising sequence advisor.

Internship: An internship is available for advertising majors who have not yet gained experience in the field. Students who have a 3.0 GPA in departmental course work and who meet curricular requirements outlined in the Internship Packet may elect an internship in consultation with their advisor. The internship may be taken for three semester hours of credit and may be substituted for the departmental elective outlined in #2.

**Journalism**

Departmental Requirements: Students may choose the Print Journalism Track (for newspaper, magazine, or wire service careers), or the Broadcast Journalism Track (for television and radio careers). Students are required to take the following courses in addition to the seven semester hours core:

**Print Journalism**

JOU 3100	News Reporting	3
<i>(a grade of 'C' or higher is required to continue as a journalism major.)</i>		
JOU 3101	Advanced News Reporting	3
JOU 3309	Specialty Journalism <sup>1</sup>	1
JOU 3200	Editing and Makeup	3
JOU 3300	Feature Writing	3
JOU 4004	Perspectives in Mass Media	3

*(must be taken in last semester of senior year.)*

JOU 4108	Public Affairs Reporting	3
		<b>20</b>

**Broadcast Journalism**

JOU 3100	News Reporting	3
<i>(a grade of 'C' or higher is required to continue as a journalism major.)</i>		
JOU 4108	Public Affairs Reporting	3
RTV 3210	Television/Video Production I	3
RTV 3220	Television/Video Production II	3
RTV 4302	Broadcast News Reporting	3
JOU 3309	Specialty Journalism <sup>1</sup>	1
JOU 4004	Perspectives in Mass Media	3

*(must be taken in last semester of senior year.)*

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<sup>1</sup>Students must take JOU 3309, Specialty Journalism, three times after completing JOU 3100. These one-hour seminars cover such topics as investigative reporting, political writing, sportswriting, sportscasting, editorials and commentary, minority journalism, the wire services, business reporting, advanced makeup and design, public records, reviews. Not all topics will be offered each semester and other topics may be added.

Departmental Electives: Students must select one of the following courses:

JOU 3600	Photojournalism	
JOU 4208	Magazine Editing and Production	
MMC 4500	Media History	
RTV 3000	Principles of Telecommunication	
RTV 3210	Television/Video Production I	
ADV 3000	Principles of Advertising	
PUR 3000	Principles of Public Relations	
MMC 3250	Media Management	
MMC 4609	Public Opinion and the Mass Media	
MMC 4945	Internship (for qualified seniors only.)	34

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**Area of Concentration:** In consultation with an advisor, students must develop a coherent series of 15 upper division hours in a field outside journalism. Students are encouraged to select a field that will broaden their knowledge. These fields include English literature, history, philosophy, science, the humanities, and political science. Students may select a specialized area of concentration such as economics, criminal justice, international relations, and business, but are encouraged to supplement studies in these fields with liberal arts courses. Students are encouraged to take a course in logic.

**Liberal Arts Requirements:** Students must earn a total of 72 semester credit hours in liberal arts, at least 15 of which must be upper division courses.

In consultation with an advisor, students must select one upper division course from each of the following five areas: statistics, psychology, economics, political science, and sociology.

Students may take the remaining liberal arts courses in the lower or upper division. Courses in the following area are recommended: English, philosophy, history, political science, and modern language.

**Internship:** The internship is important for journalism majors who have not yet gained experience in the field. Therefore, students who have a 3.0 GPA in departmental course work and meet the curricular requirements may select the internship in consultation with their advisor. This would replace one of the departmental electives.

**Public Relations**

Departmental Requirements: Students in the Public Relations Sequence are required to take the following courses in addition to the seven semester hours core:

PUR 3000	Principles of Public Relations	3
PUR 4100	Writing for Public Relations	3
PUR 4800	Public Relations Campaigns	3
JOU 3100	News Reporting	3
JOU 3300	Feature Writing	3

JOU 4223	Publications Editing and Design	3
		18
Departmental Electives: Students must select three of the following departmental electives:		
ADV 3000	Principles of Advertising	9
JOU 4208	Magazine Editing and Production	
MMC 4609	Public Opinion and the Mass Media	
PUR 4934	Public Relations Seminar	
RTV 3210	Elements of Telecommunication Production	

**Area of Concentration:** In consultation with an advisor, the student must take 15 upper division credit hours in one area of emphasis. These courses should relate to the student's career expectations. Several traditional areas of specialization are as follows:

Governmental public communication (public administration, international relations, criminal justice, or political science)

Corporate public relations (marketing or management)

Non-profit public relations (social sciences or marketing)

Public relations for travel and tourism (hospitality management)

These groupings do not preclude other specialized areas of interest, including modern languages and the certificate programs available in the College of Arts and Sciences.

**Liberal Arts Requirements:** Students must earn a total of 72 semester hours in liberal arts, 12 of which must be upper division courses.

Students must select one course from each of the following subject areas: statistics, economics, political science, and computer science (COC 3300 or COC 3400).

Students may take the remaining liberal arts course in the lower or upper division. Courses in the following subject areas are strongly recommended: English, psychology, sociology, international relations, modern languages, and public policy.

**Internship:** The internship is important for public relations majors who have not yet gained experience in the field. Therefore, students who have a 3.0 GPA in departmental course work and meet the curricular requirements outlined in the Internship Packet may select the internship in consultation with their advisor. This three-semester hour course would replace one of the departmental electives outlined in #2.

**Telecommunication Production**

Departmental Requirements: Students in the Telecommunication Production Sequence are required to take the following courses in addition to the seven semester hours of core:

RTV 3000	Principles of Telecommunication	3
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RTV 3100	Writing for the Electronic Media	3
RTV 3210	Elements of Telecommunication Production	3
RTV 3220	Telecommunication Production	3
RTV 3500	Telecommunication Programming Theory	3
RTV 4206	Advanced Video Production Techniques Workshop	3
		18

Departmental Electives: Each student must enroll in three of the following courses according to area of career interest (broadcasting, commercial film/video, corporate communication, or broadcast journalism). This selection must be approved by the academic advisor.

MMC 3250	Media Management	9
MMC 4609	Public Opinion and the Mass Media	
FIL 3000	Principles of Film	
FIL 4202	Film Production	
FIL 4300	History of the Non-Fiction Film	
FIL 4408	Contemporary Commercial Film	
FIL 4949	Film Production Workshop	
ADV 3000	Principles of Advertising	
ADV 4103	Radio/TV Advertising	
PUR 3000	Principles of Public Relations	
JOU 3100	News Reporting	
JOU 3101	Advanced News Reporting	
JOU 4108	Public Affairs Reporting	
RTV 4302	Broadcast News Reporting	
JOU 3600	Photojournalism	

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**Area of Concentration:** Students must take 15 upper division credit hours in one of the following fields: visual arts (photography or art history), theatre, English (literature), history, management, marketing, international relations, political science, psychology, sociology, philosophy, computer science, and American studies.

**Liberal Arts Requirements:** Students must earn a total of 72 semester hours in liberal arts, of which 12 must be in upper division semester hours.

Students must select from the department's approved course list one course in each of the following areas: psychology, English, philosophy, and visual arts.

Students may take the remaining liberal arts courses in the lower or upper division but must include courses in each of the following areas: art (photography), art history, philosophy, computer science, political science, anthropology, and sociology.

**Internship:** The internship is important for telecommunication majors who have not yet gained experience in the field. Therefore, students who have a 3.0 GPA in departmental course work and meet the curricular requirements may select the internship in con-

sultation with their advisor. This would replace one of the departmental electives.

### Telecommunication Management

Students interested in this field should contact the department chairperson.

### Course Descriptions

#### Definition of Prefixes

ADV—Advertising; FIL—Film; JOU—Journalism; MMC—Mass Media Communication; PUR—Public Relations; RTV—Radio/Television.

**ADV 3000 Principles of Advertising (3)** Survey of the historical development, economic, and social aspects of the field.

**ADV 3101 Print Advertising (3)** Requirements necessary for graphic presentations in newspaper and magazines. Prerequisite: MMC 2101.

**ADV 4103 Radio TV Advertising (3)** The theory and practice of producing advertisements for radio and TV. Prerequisite: ADV 3000.

**ADV 4300 Media Planning (3)** Reviews the strategy of planning media purchases in campaigns. Prerequisite: ADV 3000.

**FIL 3000 Principles of Film (3)** Introduces the film industry, with background structure and functions of the feature film.

**FIL 4202 Film Production (3)** A course in 16mm film production. Students will participate in an organized film production including budgeting, scripting, field production, and editing.

**FIL 4230 Film Animation (3)** Traces the development of animated film as both as entertainment and persuasive medium.

**FIL 4300 History of Non-Fiction Film (3)** Study of the documentary and propaganda film as a communication art form.

**FIL 4408 Contemporary Commercial Film (3)** Studies the release cycle of current feature films with attention to the American product.

**FIL 4600 Economic Aspects of Film (3)** Survey of economic, legal, and logistic considerations in producing and releasing feature films.

**FIL 4940 Film Internship (3)** Structured field work in selected film industries. Prerequisite: Senior standing.

**FIL 4941 Film Production Workshop (3)** Advanced course in 16mm film production. Each student initiates and completes a film project. Prerequisites: FIL 4202 and FIL 3000.

**JOU 3000 Feature Writing (3)** Writing the feature story: human interest, trends, personality profiles, sidebars, backgrounders, color. Prerequisites: JOU 3100, MMC 2101.

**JOU 3100 News Reporting (3)** To teach the skills necessary to recognize and produce a good news story. Experience with news values/judgments, AP style, news lead con-

struction, news writing formats, and newsgathering, including working with sources. Prerequisite: MMC 2101.

**JOU 3101 Advanced News Reporting (3)** Controlled field reporting providing experience in source development, interviewing, writing under deadline pressure, and regular critique of student works. Prerequisite: JOU 3100.

**JOU 3200 Copy Editing (3)** Editing news copy for accuracy, brevity, and clarity, including practice with AP style, copy and proofreading marks. Learning the role and function of the news editor. Design and layout of newspaper pages, including working with art, photographs and headlines, and editing and fitting news copy. Prerequisite: JOU 3100.

**JOU 3208 Magazine Editing and Production (3)** Develops skill in writing, editing, and design, and a knowledge of planning, typography, and graphics. Attention is given to developing formats, selecting copy, photos, graphics, and type.

**JOU 3300C Feature Writing (3)** Writing the feature story: human interest, trends, personality profiles, sidebars, backgrounders, color. Prerequisites: JOU 3100 and MMC 2101.

**JOU 3309 Specialty Journalism (1)** Seminars in such topics as investigative, political, business, sports, and minority reporting, and editorials and commentary. Must be taken three times. Prerequisite: JOU 3100.

**JOU 3600 Photojournalism (3)** Study of principles and practices of photographic assignments related to coverage of news and feature events, and methods of selecting final photographs from contact prints.

**JOU 4004 Perspectives in Mass Media (3)** Examination of contemporary issues in journalism, including legal, moral, and ethical questions and the impact of news on society. Prerequisite: Must be taken in final semester of senior year.

**JOU 4108 Public Affairs Reporting (3)** Actual reporting of area governments and civic affairs. Enhancement of interviewing techniques, investigative skills; includes seminars with politicians, government officials, civic leaders, specialty reporters. Prerequisites: JOU 3101 and JOU 3200.

**JOU 4208 Magazine Editing and Production (3)** Develops skill in writing, editing and design, and a knowledge of planning, typography and graphics. Attention is given to developing formats, selecting copy, photos, graphics, and type.

**JOU 4223 Publications Editing and Design (3)** Design, editing, and production of materials in the area of trade, corporate organizational, and technical press; with special attention given to typography style and production of tabloid and magazine format publications, brochures, and newsletters. Prerequisite: Permission of the instructor.

**JOU 5806 Student Publications Supervision (3)** Designed to assist teachers and advisers of journalism at the high school and junior college level, this course emphasizes the technical aspects of producing student newspapers, yearbooks, and magazines, as well as the legal and ethical considerations facing today's adviser. In addition, attention is given to matters pertaining to curriculum and methodology for effective journalistic instruction.

**MMC 2101 Writing for Mass Communication (2)** Practice in the preparation and production of press releases, public service announcements, media memos and teasers, and brochures and proposals, letters, and background/newsletter copy.

**MMC 2602 Role of Mass Media in Society (2)** Investigation of the role played in the U.S. by the mass communications media as a cultural, social, informational, economic, political, and educational force. The interrelationship of all media and their potential impact on the collective population will be studied.

**MMC 3250 Media Management (3)** Reviews the organization of radio, TV, magazine, and newspaper enterprises.

**MMC 4200 Mass Communications Law (3)** Study of laws that regulate U.S. mass media, interpretations of these laws through recent court decisions, and discussion of the way communicators work within the statutes of their nation and state.

**MMC 4253 Advanced Media Management (3)** A senior level course dealing with case studies of media organizations. Prerequisite: MMC 3250.

**MMC 4302 Comparative Systems of Mass Communication (3)** An examination of various national and international mass communications systems and the elements which determine the type of systems currently operating throughout the world.

**MMC 4420 Research in the Mass Media (3)** Emphasizes audience research for media industries. Deals with both syndicated data and original studies. Prerequisites: Senior standing and one statistics course.

**MMC 4500 Media History (3)** Development of American media from beginnings in Europe to present day; freedom of the press and its relationships to economic, political, and social trends in society.

**MMC 4609 Public Opinion and the Mass Media (3)** Study of the communication process, persuasion, and attitude change. Explores the methods of measuring, analyzing, changing, and/or maintaining the public opinion for socially acceptable causes.

**MMC 4613 Effects of the Mass Media (3)** Reviews the effects of the media, with special attention to children, minorities, and third world countries.



**MMC 4614 Media Presentations (3)** This course provides preparation for students in all phases of advertising campaigns — marketing, research, creative media, and presentations. Prerequisite: ADV 3000.

**MMC 4905 Independent Study (1-3)** Specialized intensive study in an area of special interest to the student. Consent of faculty instructor is required. (Limit of three credits)

**MMC 4936 Special Topics (VAR)** Intensive study for groups of students of a particular topic or limited number of topics, not otherwise offered in the curriculum. Consent of faculty supervisor or divisional chairperson is required.

**MMC 4940 Media Practicum (3)** Structured field-work experience in a media environment.

**MMC 4945 Communications Internship (3)** On-the-job learning activity at selected and approved commercial media. Will include newspapers, magazines, radio and TV stations, agencies, and non-profit organizations. Prerequisite: Consent of advisor.

**MMC 5262 New Technologies of Communication (3)** The principle emphasis is upon new technologies and their utilization by non-profit organizations. Of particular interest are cable television, teletext, satellites, videodisk, and telecommunication trade.

**MMC 5445 Research Methods in the Mass Media (3)** An advanced course in the design, execution, and utilization of research studies by media practitioners with special emphasis on original proprietary studies.

**MMC 5661 Minorities and the Mass Media (3)** A critical review of the role of the mass media as it relates to ethnic, religious, and social minorities in a pluralistic society.

**MMC 5932 Special Topics Seminar (3)** A variable topic seminar dealing with issues of interest to the community. Examples are: rights of high school journalists; Cable TV; the use of mini-computers in creative communications.

**PUR 3000 Principles of Public Relations (3)** An introduction to the theory, history, practice, and future of public relations. A comprehensive study of the field.

**PUR 4100C Writing for Public Relations (4)** Practice in the preparation and production of press releases, public service announcements, media memos and teasers, backgrounders and proposals, letters, and brochure and newsletter copy. Prerequisites: JOU 3100, PUR 3000, and MMC 2101.

**PUR 4800 Public Relations Campaigns (3)** An advanced course in application of theory to actual implementation of public relations activities, including preparing press kits, press releases, special events, brochures, and multimedia presentations. Prerequisites: JOU 4223, PUR 3000, or consent of instructor.

**PUR 4934 Public Relations Seminar (3)** Open to public relations-emphasis students only. A course designed to allow the advanced public relations student to pursue a specialty selected, specific area of public relations (i.e. political, medical, financial, government, corporate, educational, etc.) through in-depth study under a tutorial style of instruction and guidance. Prerequisites: PUR 3000 and PUR 4800, or consent of instructor.

**RTV 3000 Principles of Telecommunication (3)** Review of telecommunication industries, organization, and practice.

**RTV 3100 Writing for the Electronic Media (3)** Emphasis placed on writing for broadcast and full program script preparation. Prerequisite: MMC 2101.

**RTV 3210 Television/Video Production I (3)** Introductory level course in both studio and video production. Major emphasis is on video field production technique used in narrative construction for broadcast, and non-broadcast programs. Students required to complete several production assignments.

**RTV 3220 Television/Video Production II (3)** Greater emphasis on television studio production techniques: composition, script development, direction, lighting, staging, audio, and graphics. Additional emphasis is on video field techniques and incorporation as a studio program element. Students are required to complete several production assignments. Prerequisite: RTV 3210.

**RTV 3500 Telecommunication Programming Theory (3)** Introductory course in programming, ratings, and audience analysis.

**RTV 4206 Advanced Video Production Technique Workshop (3)** Advanced course in field video production technique. Emphasis is to develop greater location video skills in narrative construction, including more complex narrative structures, more complex video and audio editing, field camera and sound-recording techniques. Hands-on course. Prerequisites: RTV 3210, RTV 3220, RTV 3100.

**RTV 4302 Broadcast News Reporting (3)** Reporting, writing, and presenting radio and television news programs; analysis of news and public affairs broadcasting; social responsibility for broadcasters. Prerequisite: JOU 3100.

**RTV 4466 Electronic News Gathering (3)** Use of ENG in broadcast journalism. Prerequisite: RTV 4302.

**RTV 4505 Advanced Programming (3)** Use of ratings and audience analysis in radio and TV industries.

## Economics

**Jorge Salazar-Carrillo, Professor and Chairperson**

**Manuel Carvajal, Associate Professor**  
**Robert Cruz, Assistant Professor**  
**Stanley Czamanski, Visiting Professor**  
**Irma de Alonso, Associate Professor**  
**Amitava Dutt, Assistant Professor**  
**Antonio Jorge, Professor of Political Economy**

**Panagis Liossatos, Associate Professor**  
**J. Kenneth Lipner, Assistant Professor**  
**Roberto Macedo, Visiting Professor**  
**Raul Moncarz, Professor**  
**Benjamin Villanueva, Visiting Professor**  
**Mira Wilkins, Professor**  
**Maria Willumsen, Visiting Assistant Professor**

Location: Tamiami Campus  
 Degree: Bachelor of Arts

The major in economics provides the student with an understanding of economic problems and institutions, and analytical tools to apply this knowledge to contemporary problems. The program is designed for the student desiring a career in industry, government, international agencies, or teaching; and for those planning professional or graduate study in economics, business, law, public administration, urban studies, or international relations.

Lower Division Preparation  
 Required Courses: None

Recommended Courses: Six semester hours in principles of economics; three semester hours in social science; six to nine semester hours in humanities; six semester hours in English composition; six semester hours in college algebra and trigonometry; three semester hours in statistics.

Remarks: The student who has not taken Principles of Economics must enroll in ECO 3003 and ECO 3011 during the first two semesters at the University. Students who expect to go beyond the B.A. level in economics are advised to begin calculus at the lower division level.

Upper Division Program	
Major Required Courses:	
ECO 3101	Theory of Price 3
ECO 3203	Aggregate Economic Analysis 3
ECO 3271	Topics in Theory 3
ECO 3303	Development of Economic Thought 3
ECO 4422	Introduction to Econometrics 3
Additional Economics Courses <sup>1</sup>	
Electives	15
	<b>30</b>
	<b>60</b>

<sup>1</sup>ECO 3003, ECO 3040, and ECO 3432 cannot be included in this grouping of Electives.

Students may choose to concentrate their studies in one of the following areas: Urban and Environmental Economics; Labor

## Computer Science

Computer Science is part of the Department of Mathematical Sciences. See Mathematical Sciences section for degree, program, and course requirements.

Economics; International Economics, Economic Development; Monetary Theory; Latin American Economics; and Quantitative Methods

**Remarks:** A student may choose a program in general economics or concentrate in one of the following areas: urban and environmental economics, labor and manpower studies, international economics and development, monetary and fiscal policy. The student should select courses in consultation with an advisor.

#### Minor in Economics

##### Required Courses

ECO 3101	Theory of Price	3
ECO 3203	Aggregate Economic Analysis <sup>1</sup>	3
Additional Economics Courses		9

<sup>1</sup>ECO 3003, ECO 3040, and ECO 3432 cannot be included in this grouping.

**Remarks:** Introductory courses in calculus and statistics are strongly recommended for the student minoring in economics.

#### Master of Arts in Economics

To be admitted into the Master's degree program in Economics, a student must meet the University's graduate admission requirements and:

1. Have a 'B' average (3.0) or higher during the last two years of undergraduate studies, or a combined score (verbal, quantitative, and analytic) of 1,500 or higher on the GRE, or both. (If a student has taken the Graduate Record Examination before the new system was introduced and scored 1000 or higher on the combined verbal and quantitative sections, the student does not have to retake the examination.)

2. Receive approval of the departmental graduate committee;

3. Have taken as prerequisites intermediate microeconomics, intermediate macroeconomics, statistics, and calculus. A student who has not fulfilled all these prerequisites may be admitted on a provisional basis. Unless specifically exempted, the student must take these courses as required, obtaining no credit for them in the program.

**Degree Requirements:** The Master's degree program will consist of 30 semester hours of course work, at a graduate level (course numbers 5000 or above). A maximum of six semester hours may be transferred into the program subject to the approval of the graduate committee. All courses listed below carry 3 credits, except the thesis (6 credits) The specific requirements are:

##### Core Semester Hours

ECO 5116	Advanced Microeconomic Theory	3
ECO 5206	Advanced Macroeconomic Theory	3
ECO 5423	Econometric Methods I	3

**Additional Requirements:** Students will be required to write a thesis for 6 credits, (ECO

6971), or take the advanced seminar in applied economics (ECO 5938), which involves writing a research paper. **12-15**

**Electives:** A student must take at least four electives in economics. The additional one or two courses required to complete the Master's program may be taken in Mathematics, International Studies, the College of Business Administration, the School of Public Affairs and Services, or in the other college or schools of the University. The graduate committee must approve courses taken outside the department. **18-15**

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**Graduation Requirements:** To receive the Master's degree in Economics, the student must complete 30 hours of course work with a 'B' average or higher; must receive a least a 'B' in the core courses; and must receive a grade of 'C' or higher in each course. If the student decides to write a thesis, he must receive the grade of 'Credit' for ECO 6971.

#### Course Descriptions

##### Definition of Prefixes

ECO—Economics; ECP—Economic Problems and Policy; ECS—Economic Systems and Development.

**ECO 2013 Macro Principles (3)** Introduction to economics from the aggregate point of view. National income accounting, monetary and fiscal policy and their interaction in the economy.

**ECO 2021 Micro Principles (3)** Introduction to economics from the individual point of view. Traditional supply and demand determination and analysis.

**ECO 3003 Economics, Man and Society-Micro (3)** Relationship of economics to individual action. Identification of economic and non-economic objectives and problems. Analysis of economic behavior of individuals, business firms, public agencies, and interest groups.

**ECO 3011 Economics, Man and Society-Macro (3)** Relationship of economics to aggregate income. Identification of economic and non-economic objectives and problems. Analysis of economic behavior of individuals, business firms, public agencies, and interest groups. Public issue interpretation in the light of economic theory.

**ECO 3040 Consumer Economics (3)** Consumer behavior; advertising and other influences affecting demand. Patterns of consumer expenditure; effects of public policy on family incomes and consumption patterns. The consumer protection movement.

**ECO 3101 Theory of Price (3)** Operation of individual markets; market structure; theory of the firm; theory of production; demand theory; general equilibrium and welfare economics. Recommended preparation: ECO 3003 and 3011.

**ECO 3203 Aggregate Economic Analysis (3)** Analysis of the measurement, determination, and control of aggregate economic activity; the monetary system in relation to income and employment; short-term income fluctuations; long-term growth. Recommended preparation: ECO 3003 and 3011.

**ECO 3223 Money and Banking (3)** Elements of monetary theory; relationships between money, prices, production, and employment; factors determining money supply; history and principles of banking, with special references to the United States.

**ECO 3271 Topics in Theory (3)** Welfare economics; analysis of factor markets and income distribution; growth theory. Prerequisites: ECO 3101 and ECO 3203.

**ECO 3303 Development of Economic Thought (3)** Evolution of economic theory and doctrine. Contribution to economic thought from ancient times to J. M. Keynes. Emphasis on institutional forces shaping the continuum of economic thinking.

**ECO 3432 Applied Macroeconomics (3)** Aggregate economic performance and business conditions analysis. The nature and causes of business fluctuations. Economic expansions and stagflation. Public policies for economic stability; fiscal policy, monetary policy and income policy. Sectoral analysis and macroeconomic forecasting. Recommended preparation: ECO 3003 and 3011.

**ECO 3933 Special Topics (3)** A course designed to give students a particular topic or a limited number of topics not otherwise offered in the curriculum.

**ECO 3949 Cooperative Education in Economics (3)** A student majoring in Economics may spend one or two semesters fully employed in industry or government in a capacity relating to the major.

**ECO 4224 Issues in Money and Banking (3)** Formulation and execution of monetary policy. Analysis of monetary policy as it has been carried out in recent years, and as it should be conducted.

**ECO 4307 Radical Political Economy (3)** The relationship between Marxist and orthodox economists. Attention given to the New Left and other current criticisms of capitalist economies. Multinational corporate policy, concentration of economic power, income distribution, and Third World development.

**ECO 4401 Introduction to Mathematical Economics (3)** Mathematical formulation of economic theory. Mathematical treatment of maximizing and optimizing behavior; applications to consumer and business firm theory, value, economic strategies, growth and stability. Emphasis on understanding of analytical techniques. Recommended preparation: ECO 3101 or ECO 3203, and Calculus.

**ECO 4417 Measurement and Analysis of Economic Activity (3)** Statistics with special reference to economics, including the following topics: quantitative economics, descriptive statistics, probability and inference, and regression analysis applied to economics. Prerequisite: STA 3122 or permission of instructor.

**ECO 4422 Introduction to Econometrics (3)** Introduction to measurement in economics; numerical evaluation of mathematical models by statistical methods; survey of classical models; discussion of the scope and method of econometric analysis. Prerequisites: ECO 3101, ECO 3203, and ECO 4417 or permission of instructor.

**ECO 4504 Economics of Government Spending and Taxation (3)** Describes the way resources are allocated in a market economy and cases where markets fail. Analyzes government expenditure policy, principles of taxation, and the various taxes in use today. Prerequisites: ECO 3003 and 3011.

**ECO 4622 Economic Development of the United States (3)** The growth of the American economy from colonial times to the present. Special emphasis on market forces, institutional arrangements, and policies contributing to this process.

**ECO 4623 American Business History (3)** The growth of American business from 1880 to present; integration, diversification, and foreign expansion. Business strategies and managerial structures.

**ECO 4632 European Economic History (3)** The development of Mediterranean and Western European economies, from the earliest times to the 20th Century. Attention is centered on capital accumulation, technology, trade, industrialization, monetary factors, and the role of government in economic organization.

**ECO 4701 World Economy (3)** A broad overview of the international economy in historical perspective. Topics: economic demography, trade flows, capital movements, diffusion of technology, the emergence of transnational institutions. The student obtains a conception of how economic interdependence has developed.

**ECO 4703 International Economics (3)** Principles of international trade and balance of payments; significance of geographic, economic, social, and political influences; current problems in international trade and payments; tariffs and commercial policy; role of international organizations. Recommended preparation: ECO 3101.

**ECO 4713 International Monetary Relation (3)** International money and capital markets; international financial institutions. Interpretation of balance of payments statements. Adjustments to disequilibria, through changes in prices, exchange rates, and national income. Recommended preparation: ECO 3203.

**ECO 4733 Multinational Corporation (3)** Growth and development of multinational enterprise. Theories of direct foreign investment. Impact on the United States and other developed and less developed nations. Policy implications relating to employment, economic growth, balance of payments, taxation, and national defense. National sovereignty and the multinational corporation.

**ECO 4902 Undergraduate Tutorial (3)** Supervised readings, individual tutorial, and preparation of reports. Requires consent of faculty supervisor and Department Chairperson.

**ECO 4934 Special Topics (3)** A course designed to give students a particular topic or a limited number of topics not otherwise offered in the curriculum.

**ECO 4949 Cooperative Education in Economics (3)** A student majoring in economics may spend one or two semesters fully employed in industry or government in a capacity relating to the major.

**ECO 5116 Advanced Microeconomic Theory (3)** Competitive and monopolistic markets as they pertain to the theory of price, allocation of resources and comparative advantage. Development of consumer demand theory from neoclassical and modern viewpoints. Prerequisites: Intermediate Microeconomics and Calculus I; Calculus II recommended.

**ECO 5206 Advanced Macroeconomic Theory (3)** State-of-the-art theories of sectoral expenditure and financial market equilibrium. Inflation, unemployment, macroeconomic dynamics. Prerequisites: Intermediate Macroeconomic Theory; Calculus I; Statistics. Calculus II recommended.

**ECO 5216 Monetary Theory and Policy (3)** Relationship of money supply and interest rate to economic stabilization. Consideration of federal reserve system, money market, and factors determining money supply and demand. Neo-Keynesian, Chicago, and radical policy views.

**ECO 5405 Mathematical Economics (3)** Application of mathematical methods to economics. The topics and tools of mathematical economics are presented in a rigorous fashion within an economic context. Prerequisites: Advanced Microeconomics and MAS 3412 or equivalent.

**ECO 5423 Econometric Methods I (3)** Practical and theoretical foundations of empirical economics. Knowledge in formulation, estimation, and evaluation of econometric models. Prerequisites: ECO 4417 or equivalent; Calculus I; Calculus II recommended.

**ECO 5617 Seminar in Economic History (3)** Topics in economic history, exploration of the economic history literature on a selected theme, student presentations. Prerequisite: Permission of instructor for undergraduates.

**ECO 5701 The World Economy (3)** Designed to give an overview of the crucial issues in the world economy. The course covers trade, capital, labor, and technology flows; transnational economic organizations; current economic crisis; global economic interdependence; and the nature and characteristics of international economic order. Required for MIB Program.

**ECO 5706 International Trade (3)** Positive and normative aspects of international trade. Theories of comparative advantage, commercial policy, trade and income distribution. Prerequisites: Advanced Microeconomic Theory; Calculus.

**ECO 5715 International Money (3)** Theory of international monetary equilibrium. Problems of international payments and exchange rate control; their effect on international monetary problems. Analysis of short and long term monetary flows and macroeconomic adjustment. Prerequisites: Advanced Macroeconomics and Calculus.

**ECO 5734 Multinational Corporations (3)** Economic theory and multinational corporations. Economic effects. Consequences of nationalization. Spread of the multinational form. State-owned multinational corporations. Prerequisite: Permission of instructor for undergraduates.

**ECO 5906 Advanced Individual Study (3)** Supervised readings, individual tutorial, and preparation of report. Requires consent of faculty supervisor and Department Chairperson. Open to seniors and graduate students.

**ECO 5936 Special Topics (3)** A course designed to give students a particular topic or a limited number of topics not otherwise offered in the curriculum.

**ECO 5938 Advanced Seminar in Applied Economics (3)** Variable-topic study group in application of economic analysis to specific problems. Open to seniors and graduate students.

**ECO 5945 Internship (3)** Directed individual study which assists the student in using economic analysis in his employment. Prerequisite: Permission of the instructor.

**ECO 6115 Graduate Seminar in Economic Theory (3)** Variable-topic graduate study group in theoretical problems. Open only to students with graduate standing.

**ECO 6236 Money, Banking, and Monetary Policy (3)** Monetary theory and its application. Consideration of central banking in the U.S. and its relation to the international economy, money markets, and financial intermediaries. Survey of current policy views.

**ECO 6425 Econometric Methods II (3)** A continuation of ECO 5424. Advanced single equation estimation, estimation of distributed lags, simultaneous equations, time series and models of qualitative choice. Pre-

quisites: ECO 5423 and MAS 3103 or equivalent.

**ECO 6506 Public Finance (3)** Partial and general equilibrium analysis of tax incidence efficiency, public goods, public pricing problems, the social rate of discount, and non-market decision making.

**ECO 6936 Special Topics (3)** A course designed to give students a particular topic or a limited number of topics not otherwise offered in the curriculum.

**ECO 6938 Individual Graduate Study (6-9)** Supervised readings, tutorial, and preparation of report. Open only to graduate students. Requires consent of supervisor and approval of Department Chairperson.

**ECO 6971 Thesis (10)** Writing and completion of thesis by candidate for a Master of Arts. Prerequisites: Student must be a Master's degree candidate, have had at least 35 hours of graduate work in economics; have a thesis topic approved by the Department's Graduate Committee and permission from the instructor.

**ECO 3123 Economics of Poverty (3)** Poverty in the United States: its measurement and history. Theory of personal income distribution. Present and proposed policies to alleviate poverty.

**ECO 3303 Introduction to Environmental Economics (3)** Economic principles applied to environmental problems. Relationship of market and non-market forces to environmental quality. Development of tools for policy analysis.

**ECO 3613 Introduction to Urban Economics (3)** Study of the urban environment, its characteristics and trends. Location behavior of firms and households. Urban financial problems, transportation, and housing.

**ECO 4004 Seminar on Current Economic Topics (3)** Faculty and student discussion of contemporary economic and social issues.

**ECO 4203 Introduction to Labor Economics (3)** Basic introduction to supply and demand for labor. Discusses labor markets in both historical and institutional context emphasizing why certain patterns have occurred and contemporary institutions developed. Prerequisite: ECO 3003.

**ECO 4222 Theory of Labor Economics (3)** Neoclassical theory of labor demand and labor supply, human capital theory and critiques. Current programs of human resource development and income maintenance are discussed. Prerequisite: ECO 3101.

**ECO 4314 Land and Resource Economics (3)** Availability, use, and control of land and other natural resources. Resource conservation, investment, and taxation. Environmental implications. Resource markets and pricing.

**ECO 4403 Economic Policy for Industry (3)** Governmental activities affecting business.

Government regulation of business—its historical, legal, and economic perspectives, including recent developments in the United States and abroad. Government assistance to business; proposed policies. Recommended preparation: ECO 3101.

**ECP 5205 Labor and Human Resources (3)** Empirical and theoretical analysis of the factors determining employment and earnings, recent developments in the theory of labor supply, critiques of neoclassical theory, and current issues in public policy. Prerequisite: Calculus.

**ECP 5605 Urban and Regional Economics (3)** Application of economic analysis to urban growth and the urban-regional environment. Consideration of public services, transportation, ghetto problems, and urban organization. Analysis of environmental protection problems and policies. Recommended preparation: ECO 3101 or ECO 3203 and ECP 3303.

**ECP 6405 Industrial Organization (3)** The organization of the industrial economy with particular emphasis as to the type of competition, the bases of monopoly power and the extent of monopoly power. Prerequisites: Advanced Micro and Calculus.

**ECP 6704 Managerial Economics (3)** Basic microeconomic concepts as they apply to decision making within the organization; supply and demand; market structure and market behavior in specific industries. Prerequisites: ECO 3003 and ECO 3011.

**ECP 6705 Macroeconomic Forecasting for Management (3)** Basic macroeconomics concepts as they apply to decision making within the firm. Traditional models of income determination and forecasting analysis. Prerequisite: ECP 6704.

**ECS 3003 Comparative Economic Systems (3)** Analysis of alternative economic systems of industrialized and emerging nations. Emphasis on the comparative study of the capitalist, socialist, and communist economic systems of the modern world.

**ECS 3402 The Political Economy of South America (3)** An introduction to the political economy of the Latin American nations. Designed as a basis course to give the student an overview of the political economy of the nations with which we share this hemisphere.

**ECS 3440 Economics of Central America (3)** Survey of recent economic history of Central American countries, dealing with the institutional background and the structure of current economic activities. Special attention devoted to current problems of economic growth and social transformation.

**ECS 4013 Introduction to Economic Development (3)** Analysis of institutional and structural factors which determine the course of economic progress in developing countries. Characteristics of less developed areas:

agriculture, investment, technology, population, international trade, economic integration.

**ECS 4024 Economic Planning (3)** Analysis of planning methods in capitalist and socialist economies. Evaluation of macro and micro economic planning tools (input-output and programming techniques) Theory and practice of economic development planning of agriculture, industrialization, foreign trade, and manpower.

**ECS 4403 The Latin American Economies (3)** Survey of economic status and problems of the Latin American nations, with special emphasis on the larger countries. Attention is given to the role of foreign intervention and dependence, and to different attempts at economic integration.

**ECS 4404 Economic Integration — Latin America (3)** Analysis of the methods, meaning and implications of economics in Latin America. Designed to enable the student to appreciate the trend toward regionalism and economic cooperation. Prerequisite: ECO 3003.

**ECS 4430 The Economic Development of Cuba — Past and Present (3)** Survey of the Cuban economy under capitalist and Marxist ideologies. Emphasis on the transition stage and on current policies of economic and social change.

**ECS 4432 Economic Integration — Caribbean (3)** Analysis of the methods, meaning, and implications of economic integration in the Caribbean. Designed to enable the student to appreciate the trend toward regionalism and economic cooperation.

**ECS 4433 Economics of the Caribbean (3)** Survey of the economic systems of the major British, French, Dutch, and Spanish areas in the Caribbean. Special attention devoted to current problems of economic growth and social transformation.

**ECS 5005 Comparative Economic Systems (3)** A critical evaluation of the design, goals, and achievements of economic policies in capitalist and socialist economies. Prerequisite: Permission of instructor for undergraduates.

**ECS 5025 Economic Problems of Emerging Nations (3)** Specific economic problems of emerging nations and national groupings. Basic approaches to economic development; major proposals for accelerating development. Role of planning. Trade, aid and economic integration. Recommended preparation: ECO 3101 or ECO 3203.

**ECS 5405 Economics of Latin America (3)** Dependence, population explosion, urban migration, agricultural reform, industrialization and import substitution, common markets. Prerequisite: Permission of instructor for undergraduates.

## English

**Lynn M. Berk**, Associate Professor and Chairperson

**Harry T. Antrim**, Professor  
**St. George Tucker Arnold**, Associate Professor

**Gisela Casines**, Assistant Professor  
**Maneck Daruwala**, Assistant Professor

**Richard A. Dwyer**, Professor

**Charles Elkins**, Professor

**Mary Jane Elkins**, Assistant Professor

**Peggy Endel**, Assistant Professor

**Mary Free**, Assistant Professor

**Virginia Gathercole**, Assistant Professor

**James Hall**, Professor

**Kenneth Johnson**, Assistant Professor

**Kathleen McCormack**, Assistant Professor

**Asher Milbauer**, Assistant Professor

**Carmela Pinto McIntire**, Assistant Professor

**Meri-Jane Rochelson**, Instructor

**Richard Schwartz**, Assistant Professor

**Richard Sugg**, Associate Professor

**Donald Watson**, Associate Professor

**Butler H. Waugh**, Professor

Location: Both Campuses

Degree: Bachelor of Arts

Lower Division Requirements

Required Courses:

1. An introduction to literature. This requirement may be fulfilled at the University by taking ENG 2012—Approaches to Literature.

2. A two-semester survey of British or American Literature. This requirement can be fulfilled at the University. (Completion of these courses will be counted toward the requirement of 30 semester hours listed below.)

**Remarks:** The prospective secondary school teacher should take the Foundations of Education courses in the lower division. (Students interested in teacher certification should contact the School of Education at 554-2721.)

Upper Division Program

Required Courses: (30)

LIN 3013 Introduction to Linguistics 3  
or

LIN 4341 Modern English Grammar

ENL 4320 Shakespeare: Histories 3

or

ENL 4321 Shakespeare: Comedies

or

ENL 4322 Shakespeare: Tragedies

Electives in writing, literature, and linguistics: 24

Electives: The English Department recognizes a continuing obligation to insure that its majors write well. The Chairperson may require any English major to take the appropriate composition course. (Hours earned in ENC 3034 Problems in Composition will not count toward the English major.) An English major may choose to take a general program of English studies or may select one of the Department's three areas of emphasis:

literature, language and linguistics, or creative writing. Majors should choose their English courses and electives in consultation with their advisors, especially upon entering the program.

### Minor

To earn a minor in English, students must complete a two-semester survey of British or American Literature, plus nine semester hours of upper-division English electives.

Students in the Teacher Preparation Program carry two majors — English and English Education. They must request admission to both programs. English majors may also enroll in the Linguistics, American Studies, Ethnic Studies, and Women's Studies Certificate programs.

(See Modern Language listings for additional Linguistics courses.)

## Course Descriptions

### Definition of Prefixes

AML—American Literature; CRW—Creative Writing; ENC—English Composition; ENG—English—General; ENL—English Literature; HUM—Humanities; LIN—Linguistics; LIT—Literature; MMC—Mass Media Communication.

### AML 3011 Survey of American Literature I (3)

Students read and discuss major American works written between 1620 and 1865. Works will be considered in an historical context.

### AML 3020 Survey of American Literature II (3)

Students will read and discuss major American works written between 1865 and the present. Works will be examined in an historical context.

### AML 3271 Afro-American Literature (3)

Study of Afro-American literature from Phyllis Wheatly to James Baldwin. The first half of the course will be concentrated on writers before World War II while the second half will give students the opportunity to study authors from 1946 to present. May be repeated.

### AML 4213 Studies in Colonial and Early American Literature (3)

Students read, discuss, and write about literature of the Colonial and Early American periods from the time of the Puritans through the period of the Early Republic.

### AML 4225 Studies in Nineteenth-Century American Literature (3)

Students read, discuss, and write about literature of 19th Century America including works of early Romanticism, Transcendentalism, and the rise of realism.

### AML 4245 Modernism and Post-Modernism in American Literature (3)

The course provides working definitions of modernism and post-modernism and will consider how the writers of the twentieth century use those outlooks while addressing political, social, and personal issues.

**AML 4300 Major American Writers (3)** Each section of this course will consider the works of one, two, or three major American writers. The writers studied in this course will change from semester to semester. The course may be repeated for credit.

### AML 4503 Periods in American Literature (3)

Individual sections will read and discuss works in the context of such historical settings as the colonial, federal, antebellum, reconstruction, or modern periods of the American past. May be repeated.

### AML 5305 Major American Literary Figures (3)

Each section will consider the lifework of several authors such as Hawthorne, Melville, Whitman, Twain, James, Faulkner, Mailer, Wright, Baldwin. May be repeated.

### CRW 2001 Introduction to Creative Writing (3)

Beginning course designed to acquaint students with elementary critical vocabulary and writing skills necessary for the writing of poems and short fiction. Students may also be required to read and discuss published writing.

### CRW 3111 Narrative Techniques (3)

Analysis of and exercises in the elements of fiction: point of view, conflict, characterization, tone. Students will do various short assignments and one short story. Reading of published fiction will also be required.

### CRW 3310 Poetic Techniques (3)

Analysis of and exercises in poetic techniques. Students will write poems in which they employ one or more technical skills. Reading and discussion of published poems will be required.

### CRW 4110 Writing Fiction (5)

An intermediate course in writing fiction.

### CRW 4310 Writing Poetry (5)

An intermediate course in writing poetry.

### ENC 1101 Freshman Composition (3)

Students will be introduced to the principles and process of expository, persuasive, and reflective writing. The first of a two-semester freshman composition sequence.

### ENC 1102 Techniques of Interpretation (3)

A continuation of ENC 1101. Develops an analytical/aesthetic sensitivity to the writings of others and further explores the techniques of composition and library research.

### ENC 2001 Modes of Inquiry (3)

A research and report writing course. A final research project is required. Basic bibliographical tools, library use, and technical and scientific reporting will be the main subject matter. There will also be an emphasis on style, structure, and tone in a variety of research modes.

### ENC 3200 Business Letters and Reports (3)

Intensive instruction and practice in the organization, content, and style of business letters of all kinds: special correspondence formats (bid proposals, customer relations), memoranda, feasibility reports, speeches, and group conference reports.

**ENC 3210 Technical Writing (3)** Effective presentation of technical and semi-technical information: technical description, information gathering, general technical reports, organization and development of information, process communication.

**ENC 3211 Report and Technical Writing (3)** For business, professional, and scientific students needing practice in collecting, organizing, interpreting, and presenting factual material.

**ENC 3301 Expository Writing (3)** An advanced composition course in the techniques of exposition, argumentation, and persuasion.

**ENC 4220 Report Writing (3)** Instruction and practice in writing reports for practical purposes. Collecting, organizing, and interpreting facts, then writing up findings in report form and style. Includes recommendation reports, use of graphical elements, writing manuals and instructions, physical research reports, feasibility reports, progress reports, other specialized report formats. Prerequisite: ENC 3200 or ENC 3210.

**ENC 4241 Scientific Writing (3)** Develops skills necessary to write laboratory reports, scientific proposals, articles, research reports, progress reports, and seminar presentations.

**ENG 2012 Approaches to Literature (3)** In this course, students will study the process of analyzing the meaning and artistry of literary texts. They will read and interpret representative poems, short stories, and plays.

**ENG 2120 Introduction to Film (3)** This course will introduce students to the basic artistic and compositional elements of film and the analysis of the relationship between technical and aesthetic aspects of film. Prerequisite: ENC 1101.

**ENG 3070 Research and Writing (3)** This course has dual objectives: to acquaint students with basic research methodologies, and give students practice in communicating the data generated by their research. Assignments will include such matters as researching information, documentation, organization, revising rough drafts and presenting the final draft. The primary emphasis will be on using the student's own interests and background as a source of relevant topics upon which to write.

**ENG 3138 The Movies (3)** Viewing and discussion of films, with attention to cinematic ways of story-telling and to the popular film as an expression of cultural values. May be retaken for credit with change of content.

**ENG 3949 Cooperative Education in English (3)** A student majoring in English may spend several semesters fully employed in industry or government in a capacity relating to the major. Prerequisite: Permission of Cooperative Education Program and major department.

**ENG 4022 Rhetoric and Poetics (3)** Ancient and modern theory and practice in discussing the formal properties of elevated language.

**ENG 4033 Rhetoric and Communication: Black Rhetoric (3)** Black people in America have been involved in several significant movements designed primarily to meet the challenges of institutionalized racism. The course will focus on these movements, i.e., abolition, segregation, integration, and emigration, giving special emphasis to each of the movements' leading rhetors, their arguments, counter arguments, and appeals.

**ENG 4121 History of the Film (3)** Discussion, with examples, of the development of cinematic art, from its European and American beginnings to its place as a major world art form.

**ENG 4132 Studies in the Film (3)** Intensive examination of the work of a particular nation, group, or director. May also explore various film genres, e.g., documentary, horror, the Western. With change of content, may be retaken for credit.

**ENG 4906 Independent Study (VAR)** Individual conferences, assigned readings, and reports on independent investigations, with the consent of the instructor.

**ENG 4936 Honors Seminar (3)** Designed specifically for honors students and other superior, highly motivated students. Seminar topics will vary from semester to semester.

**ENG 4949 Cooperative Education in English (3)** A student majoring in English may spend one or two semesters fully employed in industry or government in a capacity relating to the major. Prerequisite: Permission of Cooperative Education Program and major department.

**ENG 5009 Literary Criticism and Scholarship (3)** Techniques and goals of humanistic research, bibliography, and critical commentary.

**ENG 5018 Practical Criticism (3)** Applies various critical theories — e.g. the formalistic, historical, structural, archetypal, sociological, etc. — to specific literary productions.

**ENG 5907 Independent Study (VAR)** Individual conferences, assigned readings, reports on independent investigations, with the consent of the Chairperson.

**ENG 6909 Independent Study (VAR)** Individual conferences, assigned readings, reports on independent investigations, with the consent of the Chairperson.

**ENL 3012 Survey of British Literature I (3)** Students will read and discuss major British works written from the Old English period through 1750. Works will be examined within an historical context.

**ENL 3022 Survey of British Literature II (3)** Students will read and discuss major British

works written between 1750 and the present. The works will be examined in an historical context.

**ENL 4210 Studies in Medieval Literature (3)** Students will read, discuss and write about works of medieval English literature from the time of Beowulf to that of Chaucer.

**ENL 4220 Studies in Renaissance Literature (3)** Students will read, discuss, and write about works of the English Renaissance excluding William Shakespeare.

**ENL 4230 Studies in Restoration and 18th-Century Literature (3)** An in-depth study of the major figures in English Literature from 1660 to 1800, a period of transition between the Renaissance and modern times. Some of the writers who will be studied are Dryden, Pope, Swift, Johnson, and Fielding.

**ENL 4260 Studies in 19th-Century British Literature (3)** Students will read, discuss, and write about literary works produced by British Romantic and Victorian writers between the Age of Wordsworth and the death of Queen Victoria.

**ENL 4273 Studies in Modern British Literature (3)** This course focuses on the literature of the 20th Century, limiting itself to British writers, but including the various genres of the modern and post modern periods.

**ENL 4303 Major British Writers (3)** Each section will consider the lifework of an author such as Chaucer, Spenser, Milton, Pope, Wordsworth, Dickens, Browning, Joyce, or others. May be repeated.

**ENL 4320 Shakespeare: Histories (3)** Reading and informal dramatic interpretation of representative plays.

**ENL 4321 Shakespeare: Comedies (3)** Reading and informal dramatic interpretation of representative plays.

**ENL 4322 Shakespeare: Tragedies (3)** Reading and informal dramatic interpretation of representative plays.

**ENL 4503 Periods in English Literature (3)** Individual sections will read a group of literary works from one specified period of English literature, such as the Medieval, Renaissance, Victorian, twentieth-century and contemporary periods. May be repeated with change of period.

**ENL 5220 Major British Literary Figures (3)** Each section will consider the lifework of an author such as Chaucer, Spenser, Milton, Pope, Wordsworth, Dickens, Browning, Joyce, or others. May be repeated.

**LIN 2000 Introduction to Language (3)** The study of the nature of human language, its origins, and its relation to thinking behavior, and culture. An examination of the similarities and differences between spoken human languages, animal languages, and nonverbal communication (including sign language); of language variation between

dialects and between different historical stages of a language; and of writing systems.

**LIN 3013 Introduction to General Linguistics (3)** Study of the sounds, vocabulary, and sentence patterns of standard modern English. Other topics include meaning, social and regional dialects, language change, and style.

**LIN 4142 Historical Linguistics (3)** The study of linguistic methodology for determining historical and genetic relationships among languages. Prerequisite: Introductory course in Linguistics or permission of instructor.

**LIN 4221 General Phonology (3)** The study of phonological processes in language and linguistic methodology for phonological analysis. Prerequisite: Introductory course in Linguistics or permission of instructor.

**LIN 4330 General Morphology and Syntax (3)** The study of linguistic methodology for determining the morphological and syntactic structures of languages. Prerequisite: Introductory course in Linguistics or permission of instructor.

**LIN 4341 Modern English Grammar (3)** Practical study of syntax.

**LIN 4403 Applied Linguistics (3)** Linguistics in the classroom. English as a second language. Stylistics. Dialects. Prerequisite: LIN 3013.

**LIN 4621 Black English (3)** This course is a linguistic approach to the characteristics and functions of Black English and the current social controversies surrounding it.

**LIN 4801 Semantics (3)** The study of the semantic structure of languages. The structures underlying the meanings of words and underlying syntactic structures. Prerequisite: Introductory course in Linguistics or permission of instructor.

**LIN 4905 Independent Study (VAR)** This course is designed for students who wish to pursue specialized topics in advanced Linguistics: phonetics, phonology, morphology, syntax, semantics, psycholinguistics, historical linguistics, or language contact. Prerequisite: Introductory course in Linguistics or permission of instructor.

**LIN 5107 History of the English Language (3)** Study of the development of the grammar and vocabulary represented in samples of the English language from the 8th century to modern times. Prerequisite: LIN 3013 or permission of instructor.

**LIN 5146 Historical and Comparative Linguistics (3)** The study of linguistic methodology for determining historical and genetic relationships among languages. Diachronic syntax and its methodology will be included. The relevance of historical comparative linguistics to similar processes found in language acquisition and to sociolinguistics will be studied. Prerequisite: In-

troductory course in Linguistics or permission of instructor.

**LIN 5206 Phonetics (3)** The study of the articulatory mechanisms used in producing speech sounds and of their acoustic properties. Ear training in the phonetic transcription of speech sounds used in the world's languages.

**LIN 5222 General Phonology (3)** The study of phonological process in languages and linguistic methodology for phonological analysis. Emphasis will be placed on recent theoretical questions concerning such issues as the abstractness of underlying forms, the naturalness of processes, and the relevance of markedness to a phonological description. Prerequisite: Introductory course in Linguistics or permission of instructor.

**LIN 5331 General Morphology and Syntax (3)** The study of linguistic methodology for determining the morphological and syntactic structures of languages. Distinct theoretical approaches to analysis will be emphasized. The student will study recent developments in linguistics that bear on language-universal and language-specific aspects of morphology and syntax. Prerequisite: Introductory course in Linguistics or permission of instructor.

**LIN 5342 Advanced Syntax (3)** This course will expose students to the theoretical models on which much contemporary work in English grammar is based. Students will read works on selected topics such as structural linguistics, transformational grammar, and case grammar. Specific content may change from semester to semester. May be retaken for credit when content changes. Prerequisite: LIN 4341, Modern English Grammar.

**LIN 5405 Applied Linguistics: Contrastive Analysis (3)** Participants will learn to contrast the structures of languages with respect to each of their major subsystems: their phonetic characteristics, and their phonological, morphological, syntactic, and semantic subsystems.

**LIN 5602 Language Contact (3)** A study of the language changes that occur when two or more languages come into contact with one another. The course will also examine the characteristics of the individuals and communities involved in such contact.

**LIN 5715 Language Acquisition (3)** The study of the processes underlying normal first-language acquisition. The focus is on the development of the subsystems of language (i.e., the phonological, morphological, syntactic, and semantic subsystems) in the child's growing command of his native language.

**LIN 5732 Error Analysis (3)** This course focuses on the nature of linguistic errors produced by speakers in their native languages. Students will read research on errors produced by adult native speakers of a language, on

first-language errors of children, and on errors made by persons acquiring a second language. Prerequisite: LIN 3013 or LIN 3010.

**LIN 5805 Semantics (3)** The study of linguistic semantic language-universal and language-specific properties of the semantic structure of words in sentences will be considered. Recent debate and theoretical aspects, including those touching on the nature of word meaning, presuppositional-assertional grammar, and Speech-Act theory, will be read and discussed. Prerequisite: Introductory course in Linguistics or permission of instructor.

**LIN 6905 Independent Study (VAR)** This course is designed for students who wish to pursue specialized topics in advanced Linguistics: phonetics, phonology, morphology, syntax, semantics, psycholinguistics, historical linguistics, or language contact. Prerequisite: Introductory course in Linguistics or permission of instructor.

**LIT 2010 Introduction to Fiction (3)** This course offers an introduction to the basic elements of prose fiction: symbolism, plot, imagery, structure, characterization, style, point of view. Prerequisite: ENC 1101.

**LIT 2030 Introduction to Poetry (3)** This course offers an introduction to the basic elements of poetry: imagery, figurative language, diction, style, tone, prosody. Prerequisite: ENC 1101.

**LIT 2040 Introduction to Drama (3)** This course will introduce the student to the basic elements of drama and its various forms, modes, and techniques. Students will read 10-12 plays by representative English, American, and European authors. Prerequisite: ENC 1101.

**LIT 2930 Special Topics (3)** This course is designed to give students an opportunity to pursue special studies not otherwise offered. May be repeated.

**LIT 3110 World Literature I (3)** This course surveys the literature of the Western world from the classical period through and including the Renaissance. It gives attention to the themes and world views these works embody, as well as to their artistry.

**LIT 3120 World Literature II (3)** This course surveys the literature of the Western World from the 17th century to the present. It gives attention to the themes and world views these works embody, as well as to their artistry.

**LIT 3200 Themes in Literature (3)** Individual sections will read and discuss works relating to topics of current and enduring interest. Discussion of literature as it reflects the identities of men and women: their places in families in past, present, and future societies, in the natural world, and the cosmic order. May be repeated.

**LIT 3331 Classics of Children's Literature (3)** An examination of literary texts that form part

of the imaginative experience of children, as well as part of our literary heritage.

**LIT 3383 Women in Literature (3)** Students will examine the images of women created by European and American writers. The course will also explore the roles, historical and contemporary, of women writers.

**LIT 3702 Major Literary Modes (3)** Individual sections will read and discuss the literary expression of heroic, tragic, comic, satiric, mythic, realistic, or others formalized views of human existence. May be repeated.

**LIT 3930 Special Topics (3)** A course designed to give students an opportunity to pursue special studies not otherwise offered.

**LIT 4001 Major Literary Genres (3)** Individual sections will read and discuss the form and development of novels, drama, poetry, short fiction, or such special forms as biographies, folksongs and tales, or essays, among other genres. May be repeated.

**LIT 4188 Regional Literature in English (3)** Individual sections will discuss English writing in Ireland, Scotland, Wales, Canada, the Caribbean, India, sub-Saharan Africa, and Oceania, as well as distinctive regions in England and America. May be repeated.

**LIT 4403 Literature Among the Arts and Sciences (3)** Individual sections will relate the study of literature to other disciplines in the humanities, fine arts, the social and natural sciences. May be repeated.

**LIT 4930 Special Topics (3)** A course designed to give groups of students an opportunity to pursue special studies not otherwise offered. May be repeated.

**LIT 5363 Literary Movements (3)** Individual sections will study the authors, works, and audiences involved in such phenomena as Humanism, Mannerism, Romanticism, Symbolism, the Harlem Renaissance, and others. May be repeated.

**LIT 5934 Special Topics (3)** A course designed to give groups of students an opportunity to pursue special studies not otherwise offered. May be repeated.

**LIT 6934 Special Topics (3)** A course designed to give groups of students an opportunity to pursue special studies not otherwise offered. May be repeated.

**MMC 4607 Structure and Function of Mass Media (3)** Will include the study of such topics as: mass communication and social order, classic studies in mass communication, propaganda.

## Environmental Studies

**John Parker, Director, Chemistry**  
**Ken Boodhoo, International Relations**  
**Jerry Brown, Sociology/Anthropology**  
**Ralph Clem, International Relations**

**George Dalrymple, Biological Sciences**  
**Greenville Draper, Geology**  
**Walter Goldberg, Biological Sciences**  
**Joel Gottlieb, Political Science**  
**Arthur Herriott, Physical Sciences**  
**James Huchingson, Philosophy and Religious Studies**

**Farrok Jhabvala, International Relations**  
**David Lee, Biological Sciences**  
**John Makemson, Biological Sciences**  
**Zaida Martinez, Chemistry**  
**Florentin Maurrasse, Geology**  
**Howard Moore, Chemistry**  
**Jim Rotton, Psychology**  
**Martin Tracey, Biological Sciences**  
**William Vickers, Sociology/Anthropology**

Location: Tamiami Campus  
 Degree: **Bachelor of Science**

This is an interdisciplinary program involving nine departments in the College: Biological Sciences, Chemistry, Economics, Geology, International Relations, Philosophy and Religious Studies, Political Science, Psychology, Sociology/Anthropology. The program prepares students to work in professions with an environmental emphasis. Students may choose either a Bachelor of Arts program or a Bachelor of Science program.

Lower Division Preparation  
 Required Courses: Equivalent of eight semester hours of general biology and general chemistry; three semester hours of algebra and trigonometry.

Recommended Courses: General Physics, Physical Geology, Conservation of Natural Resources, Man and Environment, Calculus.

Lower or Upper Division Requirements: ECO 3003 — Economics, Man and Society; COP 3112 — Programming in FORTRAN; STA 3122 — Introduction to Statistics.

Upper Division Program  
 Recommended Courses

CHM 3200	Survey of Organic Chemistry	3
ENC 3353	Technical Writing	3
POS 3044	U.S. Government and Politics	3

Required Courses: (40)

CHM 3120L	Quantitative Analysis	5
ECP 3303	Environmental, Economics	3
EVR 4211	Water Resources	3
EVR 4231	Air Resources	3
EVR 4311	Energy Resources	3
EVR 4920	Environmental Colloquium	3
or		
EVR 4905	Independent Study	
GLY 3850 + L	Environmental Geology	4
PCB 3043 + L	Fundamentals of Ecology	4
PUP 4203	Environmental Politics and Policy	3
Electives		20
		60

Students are urged to develop an area of specialization of 12 to 15 credits, in consulta-

tion with an advisor. Examples are: Biology; Chemistry; Computer Science; Geology; Water, Air or Energy Resources. Minors are encouraged.

Location: Tamiami Campus  
 Degree: **Bachelor of Arts**

Lower Division Requirements  
 Recommended Courses: Natural History of South Florida; Conservation of Natural Resources; Man and Environment; College Algebra.

Upper Division Preparation  
 Required Course

ECO 3003	Economics, Man, and Society	3
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Upper Division Program  
 Required Courses: (40)

ANT 3403	Cultural Ecology	3
ECP 3303	Intro to Environmental Economics	3
EVR 3010	Energy Flow in Natural and Man-Made Systems	3
EVR 3011	Environmental Resources and Pollution	3
EVR 3013C	Ecology of South Florida	4
EVR 4905	Independent Study or Community Project	3
EVR 4920	Environmental Colloquium	1
PUP 4203	Environmental Politics and Policies	3
REL 4440	Man and Nature	3
		31

Area of Specialization Courses: The student must take at least nine additional credits in an approved area of specialization. Minors are encouraged.

Electives	20
	60

## Cooperative Education

Students seeking the baccalaureate degree in environmental studies may also take part in the Cooperative Education Program conducted in conjunction with the Department of Cooperative Education in the Division of Student Affairs. The student spends one or two semesters fully employed in industry or a governmental agency. For further information consult the Department of Cooperative Education.

## Environmental Internships

Students interested in job-related academic internships should contact their advisor. Two internships are regularly available at the Big Cypress Nature Center as Naturalist Assistants (Naples, Fla.) Details on compensation, benefits, and academic credit can be obtained from Dr. J. Gottlieb (Political Science)

## Course Descriptions

Note: Course descriptions are also found in catalog sections of all participating departments. For assistance see an advisor.

## Definition of Prefixes

EVR—Environmental Studies.



**EVR 3010 Energy Flow in Natural and Man-made Systems (3)** A course for non-science majors, emphasizing the study of energy flow and energy resources in natural ecosystems, agriculture and the global food and population crises, and land use.

**EVR 3011 Environmental Resources and Pollution (3)** A course for non-science majors, emphasizing air and water pollution, water resources, earth resources, solid waste disposal, noise pollution, and weather patterns.

**EVR 3013C Ecology of South Florida (4)** A course for non-science majors, offering an introduction to the ecology of South Florida through lectures and a series of field trips into several unique ecosystems, such as the everglades, hardwood hammocks, and coastal regions. The course also deals with natural resource conservation, wildlife management, endangered species, and wilderness issues.

**EVR 3931 Topics in Environmental Studies (3)** An intensive analysis of several current environmental topics. Recommended for primary and secondary school teachers.

**EVR 4021 Survey of Environmental Problems I (3)** An in-depth study of four or five environmental problems of current interest and continuing significance. The course requires competency at the college introductory level in at least three of the following: biology, chemistry, geology, physics.

**II (3)** A continuation of EVR 4021.

**EVR 4211 Water Resources (3)** A seminar dealing with various aspects of water use, water pollution problems, chemistry and ecology of South Florida's waters. General biology is a prerequisite. General chemistry and general ecology are recommended.

**EVR 4231 Air Resources (3)** Common air pollutants — their sources and methods of control. Different legislative and administrative approaches will be studied. Prerequisite: General chemistry.

**EVR 4311 Energy Resources (3)** Seminar dealing with power and energy production in modern society, fundamental energy relationships of industrial and domestic processes.

**EVR 4905 Research and Independent Study (Var)** The student works with a professor on a research project.

**EVR 4920 Environmental Colloquium (1)** An exploration of contemporary ideas on environmental issues. The course brings together faculty and students in a seminar format. Each week a subject will be presented by a faculty member or student and an open discussion will follow.

**EVR 5061 South Florida Ecology: Field Studies (3)** An introduction to the ecology of South Florida through a series of field trips

into several unique ecosystems, such as the everglades, hardwood hammocks, and coastal regions. No science background required.

**EVR 5141 Environmental Nuclear Chemistry (3)** Nuclear reactions and the nature of radioactivity. Properties and uses of radioactive isotopes, fission, and fusion. Introduction to reactor technology. Consent of instructor required.

**EVR 5236 Air Pollution Dynamics (3)** A course designed to give an understanding of the fates of atmospheric pollutants. Scavenging processes in the atmosphere; radiation, residence times, chemical reactions, global transport process, point source dispersion and modeling calculations. Prerequisite: EVS 3360 or EVR 4231.

**EVR 5311 Energy Resources and Systems Analysis (3)** Detailed analysis of energy flows in natural and man-made systems. Energy systems analysis. Energy use patterns. Conventional and alternate sources of energy.

**EVR 5935 Special Topics (VAR)** A graduate-level course dealing with selected environmental topics. The content will not necessarily be the same each time the course is offered.

**EVR 5936 Topics in Environmental Studies (3)** An analysis of several current environmental topics. Recommended for primary and secondary school teachers.

**EVR 5907 Research and Independent Study (VAR)** The student works with a professor on a research project. Variable credit.

**EVR 3949/EVR 4949 Cooperative Education in Environmental Studies (3)** One semester of full-time supervised work in an outside laboratory taking part in the University Co-op Program. Limited to students admitted to the Co-op Program. A written report and supervisor evaluations will be required of each student.

## Geology

*Florentin Maurrasse, Associate Professor and Chairperson*

*Grenville Draper, Associate Professor*

*Edward Petuch, Assistant Professor*

*Gautam Sen, Assistant Professor*

The Geology Program is designed to prepare students for careers in research, teaching, and other governmental or private agencies. The main objectives of the Department is to contribute to the search for a better understanding of local geological problems, focusing especially on those related to ground water supply; and to conduct research on the geology of the Caribbean region. Well-equipped laboratories expose students to the major techniques of the sciences. The program offers both a rigorous B.S. degree in Geology and a broader-based

interdisciplinary B.A. in Geology. Grades of 'D' will not be accepted for required courses in either program option.

Location: Tamiami Campus  
Degree: Bachelor of Science

Lower Division Preparation  
Required Courses: Four semester hours of general biology; four semester hours of physical geology or equivalent; four semester hours of historical geology; six semester hours of trigonometry and analytical geometry.

Lower or Upper Division Preparation  
At least six semester hours of differential and integral calculus; at least eight semester hours of general chemistry (including laboratory); at least eight semester hours of general physics with calculus (including laboratory).

Upper Division Program

Required Courses: At least 39 semester hours of geology are required:

GEO 3200	Physical Geography	3
GEO 3200L	Physical Geography Lab	1
GLY 3200	Mineralogy	3
GLY 3200L	Mineralogy Lab	1
GLY 3220	Optical Mineralogy	3
GLY 3220L	Optical Mineralogy Lab	1
GLY 3760	Geological Map Analysis	3
OCE 3014	Physical Oceanography	3
GLY 4315	Igneous and Metamorphic Petrology	3
GLY 4315L	Igneous and Metamorphic Petrology Lab	1
GLY 4401	Structural Geology	3
GLY 4401L	Structural Geology Lab	1
GLY 4555	Sedimentology	3
GLY 4555L	Sedimentology Lab	1
GLY 4650	Paleobiology	3
GLY 4650L	Paleobiology Lab	1
GLY 4791	Field Geology and Geologic Mapping	3
GLY 4910	Independent Study	3
Electives		21
		60

Location: Tamiami Campus  
Degree: Bachelor of Arts

This program is for the student who requires a broad background in geology for a career in science education or public or private administration dealing with earth and environmental sciences.

Lower Division Preparation: Four semester hours of general biology; four semester hours of physical geology or equivalent; at least six semester hours of trigonometry and analytical geometry; at least eight semester hours of general chemistry; and at least eight semester hours of general physics.

Upper Division Program

A minimum of 24 semester hours selected from the courses listed below. If some of these courses are unavailable, students can substitute other earth and environmental courses at their advisors' discretion.

AST 3100	Modern Astronomy	3
MET 4701	Meteorology	3
GLY 3200	Physical Geography	3
GEO 3510	Earth Resources	3
OCE 3014	Physical Oceanography	3
EVS 4164	Applied Environmental Geology	3
EVR 4211	Water Resources	3
OCB 3010	Biological Oceanography	3
GLY 4650	Paleobiology	3
GLY 3200	Mineralogy	3
GLY 3760	Geological Map Analysis	3
GLY 4401	Structural Geology	3
GLY 4791	Field Geology and Geologic Mapping	3

Note: Where a laboratory course is offered with a course student must take that laboratory.

Electives: 36

60

### Minor in Geology

Requires a total of at least 23 semester hours of Geology courses.

Required courses:

GLY 1015	Physical Geology	3
GLY 1015L	Physical Geology Lab	1
GLY 1100	Historical Geology	3
GLY 1100L	Historical Geology Lab	1
GLY 3200	Mineralogy	3
GLY 3200L	Mineralogy Lab	1
GLY 4650	Paleobiology	3
GLY 4650L	Paleobiology Lab	1

Two more courses must be completed from the following list: GLY 3220, GLY 4315, GLY 4401, GLY 4791, or OCE 3014.

### Cooperative Education

Students seeking the baccalaureate degree in Geology may also take part in the Cooperative Education Program conducted with the Department of Cooperative Education in the Division of Student Affairs. The student spends one or two semesters fully employed in industry or a government agency. For further information consult the Department of Geology Sciences or the Department of Cooperative Education.

### Course Descriptions

Note: Laboratories may not be taken prior to the corresponding lecture course. Laboratories must be taken concurrently where noted, but students must register for the laboratory separately.

#### Definition of Prefixes

EAS—Earth Science, EVS—Environmental Science; GEO—Geography/Systematic; GLY—Geology; MET—Meteorology; OCE—Oceanography; OCG—Oceanography—Geological; OCP—Oceanography/Physical.

### GEO 3200 Physical Geography (3)

**GEO 3200L Physical Geography Lab (1)** Survey of the physical environment relevant to studies in regional geography and earth sciences. Natural evolution of landforms, and the interacting processes responsible for these features. Environmental modifications and deteriorations caused by human interac-

tion. Effects of these changes: socio-economic impacts and geographic problems. Case studies illustrated from South Florida and the Caribbean region.

**GEO 3500 Earth Resources (3)** A course for non-majors dealing with the nature, origin, and distribution of mineral resources. Geology of petroleum, coal, metals, etc., and problems of their exploitation and depletion.

### GLY 1015 Physical Geology (3)

**GLY 1015L Physical Geology Lab (1)** A basic introduction to geological materials, structures, and processes. Properties of the common minerals and rocks, evolution of surface features and the internal constitution of the earth are all discussed. One or two field trips are expected. No prerequisites. Lecture and lab must be taken concurrently.

### GLY 1100 Historical Geology (3)

**GLY 1100L Historical Geology Lab (1)** An introduction to the geological history of the earth and the geological time scale. Evolution of animals and plants. Prerequisite: GLY 1015 or GLY 3850 or equivalent. Lecture and lab must be taken concurrently.

### GLY 3157 Elements of Caribbean Geology (3)

A survey of the geology of the Caribbean and neighboring regions in view of current data and modern concepts of global tectonics. The course summarizes the important points of Caribbean and Central American geology in their relation to mineral and energy resources; natural environmental disasters, especially seismic zones; agriculture; and the geologic potentials for future development and industrialization.

### GLY 3200 Mineralogy (3)

**GLY 3200L Mineralogy Lab (1)** Elementary crystallography; fundamentals of crystal chemistry and physical mineralogy. Classification of common economic and rock forming minerals; structure and classification of silicate minerals. Study of geometric and atomic crystal models and principles, and interpretation of x-ray diffraction and fluorescence techniques. Prerequisites: Physical geology or equivalent and general chemistry. Laboratory must be taken concurrently with course.

### GLY 3320 Optical Mineralogy (3)

**GLY 3320L Optical Mineralogy Lab (1)** Principles and use of the polarizing petrographic microscope. Optical properties of isotropic, uniaxial and biaxial minerals; solution of optical problems by use of stereographic projections. Prerequisite: GLY 3200 or equivalent. Laboratory must be taken concurrently with course.

### GLY 3760 Geological Map Analysis (3)

Laboratory course dealing with analysis of geological maps and sections; theory and method of interpretation of surface outcrops on maps. Properties of simple geological structures. Recommended to be taken prior to GLY 4401 and GLY 4791. Prerequisites:

Trigonometry, physical geology or equivalent (e.g. MAC 2132, GLY 3850 or equivalents).

### GLY 3850 Environmental Geology (3)

**GLY 3850L Environmental Geology Lab (1)** The composition and structure of the earth, the internal and external forces acting upon it and the resulting surface features. Case studies and general principles illustrated from South Florida and the Caribbean. Two field trips expected. No prerequisites.

### GLY 3949/GLY 4949 Cooperative Education in Geology (3)

One semester of full-time supervised work in an outside laboratory taking part in the University Co-op Program. Limited to students admitted to the Co-op Program. A written report and supervisor evaluations will be required for each student.

### GLY 4190 Caribbean Geology Seminar (3)

Discussion of various topics dealing with geographic and geologic problems involving local, national, and international influence on economic life. Similar discussion will be held on oceanographic problems related to both the aquatic and sea-bed resources. Guest speakers in the earth and social sciences will present lectures pertinent to their respective fields. Prerequisite: GLY 3157 or instructor's permission.

### GLY 4240 Geochemistry (3)

Origin of the chemical elements of common rock-forming minerals. Atomic theory, bond theory, lattice types, the interaction of electromagnetic waves and solids. Crystal chemistry of common oxides, sulfides, and rock-forming minerals. Geochemical cycles presently operating in the earth's atmosphere, hydrosphere, and lithosphere. Case studies in the Caribbean. Prerequisites: Chemistry, physics, mathematics, and a sound background in the earth sciences.

### GLY 4315 Igneous and Metamorphic Petrology (3)

**GLY 4315L Igneous and Metamorphic Petrology Lab (1)** Genesis, composition, and classification of igneous and metamorphic rocks. Includes studies experimental solid-liquid phase equilibria and mineral stabilities of silicate systems. Prerequisite: GLY 3320. Laboratory must be taken concurrently with course.

### GLY 4401 Structural Geology (3)

**GLY 4401L Structural Geology Lab (1)** Nature and origin of rock structures and deformations, primary structures, geometry and description of folds, faults, minor structures, cleavage, jointing, lineations, polyphase deformation and structural petrology. Topics in geotectonics and global tectonics with special reference to the Caribbean. Prerequisites: Physical geology or equivalent, and a sound background in mathematics. Laboratory must be taken concurrently with course.

**GLY 4421 Tectonics (3)** Properties of the lithosphere; plate kinematics and continental drift; characteristics of plate boundaries;

mountain belts; formation of sedimentary basins. Prerequisites: GLY 1015, 1100, 4401, 3200 or instructors permission.

**GLY 4450 Geophysics (3)** A survey of the different principles and methods of measurements of the physical properties of the earth and the moon; seismic, magnetic, electrical, thermal and gravitational. The implications of the results in terms of the earth's structure, composition, evolution, and present state. Case studies illustrated from recent geophysical data from the Caribbean area and Central America. Prerequisites: GLY 1015 and OCE 3014.

**GLY 4555 Sedimentology (3)**

**GLY 4555L Sedimentology Lab (1)** Sedimentary processes in the geological cycles, as illustrated in recent environments. Different groups of sedimentary rocks. Primary and secondary sedimentary structures. Physico-chemical properties and diagenetic processes. Analytical techniques applied to modern sedimentology of both loose and lithified sediments. Prerequisites: Physical Geology or equivalent, GLY 3220, and chemistry. Laboratory must be taken concurrently with course.

**GLY 4650 Paleobiology (3)**

**GLY 4650L Paleobiology Lab (1)** Development of life as traced through the fossil record. Survey of the main groups of animals commonly found as fossils. Theories of evolution and extinction. Study of the major microfossil groups used in biostratigraphic zonation, and as paleoecologic indicators. Prerequisites: Physical and historical geology, general biology, or the instructor's permission. Laboratory must be taken concurrently with course.

**GLY 4730 Marine Geology (3)**

**GLY 4730L Marine Geology Lab (1)** Survey of the main physiographic provinces of the ocean floor. Modern theories concerning the evolution of the crust; continental drift, seafloor spreading. Distribution and thickness of deep-sea sediments, and their relationship to the morphology and evolution of the crust. Deep-sea mineral resources. Marine geology of the Caribbean from recent data. Sea-bed assessment of mineral resources in the Caribbean and neighboring region. Prerequisites: OCE 3014, GLY 1015, or instructor's permission. Laboratory must be taken concurrently with course.

**GLY 4791 Field Geology and Geologic Mapping (3)**

A three-week course to be offered in the United States or in the Caribbean islands. Instruction and practice in methods of geological mapping using topographic base maps and aerial photographs or plane table. Prerequisite: GLY 4401 or equivalent. Open to majors only.

**GLY 4792 Caribbean Mineral Resources Field Trip (3)** A three-week field course in at least two Caribbean islands. cursory review of the

geologic factors governing the occurrence, size, and economic value of mineral deposits. Emphasis is on bauxite, copper, and energy resources. Visit to selected regions of active exploitation and processing plants, as well as abandoned mines and potential sites of future exploitation. Prerequisite: GLY 3157 or instructor's permission.

**GLY 4816 Mineral Deposits (3)**

**GLY 4816L Mineral Deposits Lab (1)** Morphology and genetic processes involved in known occurrences of mineral deposits; structural factors governing their size, location and shape. Exploration, detection, and exploitation methods. Emphasis is placed on known and potential mineral deposits of the Caribbean and neighboring areas. Prerequisites: Physical Geology or equivalent, GLY 3220, and chemistry. Laboratory must be taken concurrently with course.

**GLY 4910, GLY 4911 Independent Study (VAR)**

Individual research under the supervision of a professor in the student's field of specialization or interest. Subject may deal with laboratory work, field, and/or bibliographical work. Field research in the Caribbean is encouraged. Variable credit to a maximum of 10 credits. Permission of the student's advisor is required.

**GLY 5620 Caribbean Stratigraphic Micropaleontology (3)**

Survey of the stratigraphy of biostratigraphic type-sections described in the Caribbean area. Deep-sea stratigraphy from both piston-cores and deep-sea drilling samples. Emphasis is placed on planktonic foraminifera and radiolaria species used as index-species in the equatorial-tropical biozonation typified in Cretaceous and Cenozoic Caribbean sediments. Paleobiogeographic and paleoecologic considerations. Considerable time will be devoted to the study and identification of specimens under the microscope. Prerequisite: GLY 4650 or the instructor's permission.

**GLY 5793 Caribbean Shallow-Marine Environments (3)**

Four-week field study of multiple tropical environments as illustrated in the Caribbean. Physico-chemical processes in the nearshore arenaceous, argillaceous and calcareous environments. Coral reef morphology, ecology and distribution patterns. Dynamical processes acting on the nearshore environments, and their effects on reef growth and distribution. Reef bioerosions. Coastal evolution in response to natural processes. On-site study of some similar emergent environments in the Caribbean islands. Economic importance of tropical shallow-marine environments in world fuel resources. Course includes extensive field work both on land and underwater, and an individual field research project. qualifications: Open to advanced undergraduate and graduate students in the earth and biological sciences or cognate fields.

**MET 4701 Meteorology (3)** The earth's atmosphere and its physical properties.

General circulation and thermal structure of the atmosphere on a global and local scale. Physics and dynamics of clouds. Weather analysis and forecasting including temperate and tropical areas, with emphasis on the Caribbean and neighboring areas, birthplace of major Atlantic tropical storms. Replacement of weather maps, introduction to meteorologic instruments, transmission and plotting of meteorological data. Recommended preparation: AST 3100, GEO 3200, and competence in physics and calculus.

**OCE 3014 Physical Oceanography (3)**

A survey of the ocean as a physico-chemical environment. Properties of sea water, and the influence of sea-air interactions on the ocean structure. Water masses and oceanic circulation patterns. Diffusion and advection and their relation to oceanic properties. Heat budget and climatic control. Impact of oceanic properties on man's environment and economy. Case study of a mediterranean sea illustrated by the Caribbean Sea. One field trip to be expected.

**OCG 6105 Advanced Marine Geology (3)**

**OCG 6105L Advanced Marine Geology Lab (1)** Application of geophysical and geological data to the interpretation of the earth's crust under the oceans, including the data provided by deep-sea drilling, dredging, piston-coring, gravity magnetism, and seismicity. Special emphasis will be given to the genesis and evolution of the Atlantic and Caribbean margins, and their potential for oil resources. Prerequisite: GLY 4730 or permission of instructor.

**OCG 6280 Marine Sedimentary Petrology (3)**

**OCG 6280L Marine Sedimentary Petrology Lab (1)** Analysis of the genesis, distribution pattern, physical and chemical properties of marine sedimentary facies, with emphasis on deep-sea sediments. Topics include deep-sea diagenetic and lithification processes, their geochemical relationship in time and space. Prerequisite: GLY 4555 or permission of instructor.

**OCP 5291 Coastal Processes (3)**

**OCP 5291L Coastal Processes Lab (1)** Dynamics of estuarine and near-shore circulation. Advective and diffusive processes. Natural and man-induced supply of particulate matter to the coastal region, and the longshore and offshore dispersal of this matter. Waves, tides, periodic sea level changes and their effects on coastal erosion and sedimentation. Coastal management. Prerequisites: OCE 3014 and EVS 4164 or permission of instructor.

## History

Howard Rock, Associate Professor and Chairperson

Howard Kaminsky, Professor

Eric Leed, Associate Professor

James Melton, Assistant Professor

Brian Peterson, Associate Professor

Joyce Peterson, Associate Professor  
 Darden Asbury Pyron, Associate Professor  
 Mark D. Szychman, Associate Professor

Location: Tamiami Campus  
 Degree: Bachelor of Arts

Students interested in teacher certification should contact the School of Education at 554-2721).

Lower Division Preparation  
 Required Courses: None

Upper Division Program		
HIS 3001	Introduction to History	3
or		
HIS 3104	Ideas and Methods of History	
HIS 4935	Senior Seminar in History	3
One course in each of the following areas: <sup>1</sup>		
1.	Medieval Europe or Ancient History	3
2.	Modern Europe	3
3.	The United States	3
4.	Latin America, the Caribbean, Asia, or Africa	3

<sup>1</sup>The area numbers are indicated in brackets at the end of each course description.

Any four additional History courses  
 Electives to make up the prescribed total number of credit hours required for graduation

30

60

#### Minor in History

HIS 3001 Introduction to History 3  
 Any four other History courses 12

#### Master of Arts in History

The Masters of Arts in history, given in cooperation with Florida Atlantic University requires that candidates have a reading proficiency in one foreign language, a minimum of 30 credit hours of which at least 22-24 hours must be course work, and present a satisfactory thesis which must be defended. Course work must include HIS 6129 (Historical Experience), and three seminars in history (of which no more than two may be in any one field) Courses will be offered each term at both institutions, and both libraries will be accessible to candidates.

#### Course Descriptions

##### Definition of Prefixes

AMH—American History; AMS—American Studies; EUH—European History; HIS—General; LAH—Latin American History; WOH—World History.

**AMH 2010 Historical Analysis: American History 1607-1850 (3)** A survey of American history from the founding of Virginia to the ante-bellum era. Analysis of colonial America, the American Revolution, the Constitution, and the growth of a new republic. Written work meets state composition requirement (6,000 words) [3]

**AMH 2020 Historical Analysis: American History, 1850 to the Present (3)** A survey of

American history from before the Civil War to our own day. Analysis of the Civil War, Reconstruction, the Gilded Age, the move toward imperialism, and the problems of the 20th century. Written work meets state composition requirement (6,000 words) [3]

**AMH 2053 Historical Analysis: Democracy in America (3)** The institutions, social order, and mentality of the United States in the 1830s, in reality and in their classic portrayal by Alexis de Tocqueville, *Democracy in America*. Written work meets state composition requirement (6,000 words) [3]

**AMH 3012 American History, 1600-1763 (3)** The American colonial experience from the earliest settlements at Jamestown and Plymouth to the eve of the American Revolution. Particular emphasis will be on religion, social structure, politics, and slavery. [3]

**AMH 3270 Contemporary U.S. History (3)** An examination of major trends, forces and personalities that have shaped the recent American past. [3]

**AMH 3317 America and the Movies (3)** An examination of the social and cultural history of 20th century America through its movies. [3]

**AMH 3331 American Intellectual History (3)** This course will trace the origins and development of the main ideas and intellectual themes of Anglo-American history during the colonial and early national period, 1600-1815. It will stress social ideas and popular concepts, and relate them to the formation of dominant American national characteristics. [3]

**AMH 3332 American Intellectual History II (3)** This course will emphasize the full flowering of individualistic liberalism in 19th century American thought, and trace the implications of and reaction against this tradition down to the present. [3]

**AMH 3440 The Great American West (3)** The course will explore the meaning of the West for both the settlers and modern Americans. Using song, film, novels, art, etc., the course will examine the lives and values of the Indians, mountain men, farmers, ranchers, and cowboys. [3]

**AMH 4041 Culture and Society in America (3)** An examination of American social and intellectual history from 1600 to the present through the study of the artifacts of material culture produced by that civilization, and the lives of the men and women who used and created them.

**AMH 4130 The American Revolution (3)** An exploration of the nature of the Revolution from the beginning of the conflict in 1763 through the ratification of the Constitution in 1789. Discussion of the political and economic differences between the colonists and England, along with the meaning the war had to the different classes of Americans. [3]

**AMH 4140 Age of Jefferson (3)** A survey of Jeffersonian America (1790-1828) with emphasis on the origins of American politics, the emerging American economy, the rise of American nationalism, and Jeffersonian mind.

**AMH 4160 The Age of Jackson (3)** A survey of Jacksonian America (1828-1850) with emphasis on the growth of political parties, the rise of American industry, the emergence of labor, slavery, and early reform movements.

**AMH 4170 Civil War and Reconstruction (3)** The rise and sources of militant sectionalism in the United States, the war itself, and the restoration of the nation. [3]

**AMH 4231 The Roaring Twenties and the Great Depression (3)** A political, economic, social, and intellectual history of the 1920s and the great depression of the 1930s.

**AMH 4251 The Great Depression (3)** This course deals with the experience of the American people in the Great Depression of the 1930s. It examines causes of the depression, government response, and effectiveness of response, as well as looking at the actual daily experience of people during depression and the changes the depression made in U.S. society. [3]

**AMH 4400 Southern History (3)** An examination of the main themes and social forces that have shaped the southern experience and the southern intellectual tradition in a distinctive way within the larger historical reality of colonial Anglo-America and the United States. The period covered is from initial exploration and settlement of Sir Walter Raleigh and John Smith to the present.

**AMH 4500 United States Labor History (3)** A history of the experience of working class people in the United States and of the trade union movement from colonial times to the present. [3]

**AMH 4560 History of Women in the United States (3)** The changing dimensions of women's lives from the colonial era of U.S. history to the present. The course will examine the changing economic, social, and political position of women as well as the development of feminist movement and organizations. [3]

**AMH 4570 Afro-American History (3)** Black society in the United States and its relation to the political, economic, social, and cultural history of America. [3]

**AMH 4930 Topics in U.S. History (3)** Selected topics or themes in U.S. history. The themes will vary from semester to semester. With a change in theme, the course may be repeated. (The theme will be announced in the yearly schedule) [3]

**AMS 4938 Seminar in American Studies (3)** Exploration in depth of topics in American Studies.

**EUH 2015 Historical Analysis: Athens, Sparta, Peloponnesian War (3)** A study of the Peloponnesian War, in Thucydides's classical history, that aims to introduce the student to the subject-matter of Western history and to the habits of critical thinking about the meanings of thought and action. Written work meets state composition requirement (6,000 words)

**EUH 2020 Historical Analysis: Medieval Europe (3)** The creation of a European civilization based on a military aristocracy and its individualism, the security of property, Christian spirituality, courtly culture, and scholastic philosophy. Written work meets state composition requirement (6,000 words)

**EUH 2069 Historical Analysis: The Russian Revolution (3)** A study of the Russian revolution of 1917: its causes, dynamics, and implications. Written work meets state composition (6,000 words)

**EUH 2235 Historical Analysis: The Romantic Tradition (3)** A study of the Romantic tradition of self-fulfillment from Rousseau and Goethe to the present. Alternative paths of self-fulfillment including socialism and elitism. Written work meets state composition requirement (6,000 words)

**EUH 3121 Europe in the Earlier Middle Ages (3)** Europe from the fall of the Roman Empire in the West (ca.500 A. D.) to the first crusade (1095) The formation of the feudal society, the military upper class, the imperial papacy, the monastic order, the interplay between Christian and worldly ideas. [1]

**EUH 3123 Europe in the Later Middle Ages (3)** Europe from the twelfth through the fifteenth centuries. The formation of territorial states and an aristocratic order of status: Romanesque and Gothic arts; courtly romance and chivalry, development of subjectivity and individual self-consciousness; heresy, inquisition, and social revolution. [1]

**EUH 3142 Renaissance and Reformation (3)** A study of the development of humanism in Italy and Protestantism in Germany, and their impact on Europe in the fourteenth, fifteenth, and sixteenth centuries. [2]

**EUH 3203 Europe in the 17th Century (3)** An examination of the "radical century" which defined many of the values of the modern age: the work ethic, the scientific view of nature, the notion of market society, the modern state, and bourgeois ideology. The course will emphasize the Puritan Revolution in England and rise of absolute monarchy in France. [2]

**EUH 3205 Nineteenth Century Europe 1815-1914 (3)** This course will deal with the political, diplomatic, economic, social, and cultural history of Europe from 1815 until 1914. Special attention will be given to the Industrial Revolution.

**EUH 3400 Greek History (3)** The origins of the Greek polis in Mycenaean times, its domination of civilization in the first millennium B.C.,

its transformation under Alexander and his successors. The political history, culture, values, and social dynamics of Greek civilization.

**EUH 3411 Ancient Rome (3)** The formation of the Roman republic, its rise to domination in the Mediterranean, its transformation into the Roman Empire, and its final disintegration. The political history, culture, values, social dynamics, and enduring force of the Roman civilization.

**EUH 3460 Germany from Charlemagne to Hitler (3)** An overview of German history with special emphasis on the development of the National Socialist movement. Political, economic, social, and religious aspects of German history will be covered. [2]

**EUH 3570 Russian History (3)** An overview of Russian History from the time of tribal Slavs until today. The course will focus especially on the changing conditions of the Russian peasantry and on the unique development of the Russian state. [2]

**EUH 3576 The Russian Revolution and the Soviet Union (3)** This course deals with Russia since 1917 and focuses particularly on the theory and practice of communism in the Soviet Union. The impact of communism on the lives of the people, whether in politics, economics, or culture, will be examined. [2]

**EUH 3601 Medieval Culture (3)** Selected topics in the cultural history of Europe from 500 to 1500: epic and knightly romance; Christian theology and spirituality; scholastic philosophy; Romanesque and Gothic arts; the rise of literature in the vernacular; the culture of the layman; and the contribution of women. [1]

**EUH 3611 European Cultural and Intellectual History (3)** This course will examine the development of the key ideas in European political and social theory, in conceptions of the natural world and of the individual which have come to dominate European culture in the last four hundred years.

**EUH 4006 Modern Europe, 1789-Present (3)** European history from the French Revolution until today, with special attention to liberalism, nationalism, socialism, communism, and fascism. The course will touch on the main points of the national histories of the various European states, from Britain to Russia. [2]

**EUH 4186 King Arthur and His Knights (3)** A study of Arthurian romance from the 12th to 15th centuries, as the self-image of aristocracy. The following themes will be emphasized: chivalry, adventure, erotic idealism, Christian consecration, and the creation of secular individualism. [1]

**EUH 4187 Topics in Medieval European History (3)** Selected topics or themes in Medieval history. The themes will vary from semester to semester. With a change in con-

tent, the course may be repeated. (The theme will be announced in the yearly schedule) [1]

**EUH 4206 Modern Europe, 1914-Present (3)** Europe from the first World War to the present. The course will explore the impact of industrialization, the World Wars, and the rise of fascism and communism. [2]

**EUH 4286 Topics in European History (3)** An examination of selected topics or themes in early modern and modern European history. The themes will vary from semester to semester. With a change in content, the course may be repeated. (The theme will be announced in the yearly schedule) [2]

**EUH 4453 The French Revolution and Napoleon (3)** A study of French and European history from 1798 to 1815, with an emphasis on the political development of the Revolution, social groups within France, and the rise of Napoleon.

**EUH 4520 The Classical Age: England in the 18th Century (3)** Exploring one of the greatest eras in English history, this course will cover the growth of the British empire, crown and parliament, the industrial revolution, social problems and English culture.

**EUH 4602 The Enlightenment (3)** This course deals with the French Enlightenment of the Eighteenth Century, particularly with Voltaire, Diderot, and Rousseau. Impact of the Scientific and English Revolutions on Enlightenment.

**HIS 3001 Introduction to History (3)** Approaches to the study of the Western tradition. Required of all majors and those seeking certification to teach history.

**HIS 3104 Ideas and Methods of History (3)** An overview of the philosophy and treatment of history through the ages and of modern methods to research it. Can be substituted for HIS 3001 to fulfill major and certification requirements.

**HIS 3308 War and Society (3)** An examination of the ways societies have organized themselves for external and internal wars. The course will also explore the changing conduct of war, the image of the warrior, and the ways in which military institutions have crystallized class structures.

**HIS 3930 Special Topics (3)** An examination of specific themes or topics in history. The theme will vary from semester to semester. With a change in theme, the course may be repeated. (The theme will be announced in the yearly schedule)

**HIS 4282 Europe in the Americas: Comparative Colonial Societies (3)** A comparative analysis of the colonial experiences of Spanish Latin America and British North America. This course will discuss economic, social, political, religious, and cultural growth, focusing on influences of the mother countries.

**HIS 4450 Slavery in the Americas (3)** Afro-Americans slavery as a dominant system in the period 1500-1900. Topics include labor systems, historical demography, family structure, race relations, resistance to slavery and abolition.

**HIS 4908 Independent Study (VAR)** Individual conferences, assigned readings and reports on independent investigations, with the consent of the instructor.

**HIS 4930 Special Topics (VAR)** An examination of specific themes or topics in history. The theme will vary from semester to semester. With a change in theme, the course may be repeated. (The theme will be announced in the yearly schedule)

**HIS 4935 Senior Seminar in History (3)** A seminar to be taken by all history majors, to provide experience in research, writing, and critical analysis.

**HIS 5289 Comparative History (3)** A study of specific topics in history that cut across regional, national, and chronological lines. The topics will change from semester to semester, and with a change in content, the course may be repeated. (The topic of the course will be announced in the yearly schedule)

**HIS 5908 Independent Study (VAR)** Individual conferences, assigned readings and reports on independent investigations, with the consent of the instructor.

**HIS 5910 Advanced Research and Seminar (3)** Small group sessions which will analyze particular subject areas in history, with the consent of the instructor.

**HIS 5930 Special Topics (VAR)** An examination of specific themes or topics in history. The theme will vary from semester to semester, and with a change in content, the course may be repeated. (The theme will be announced in the yearly schedule)

**HIS 6128 The Historical Experience (3)** A seminar designed to introduce the beginning graduate student to the technical aspects of the study of history. This course treats the problems involved in the preparation of the Master's thesis.

**LAH 2092 Historical Analysis: The Latin Americans (3)** An examination of the evolution of symbols of status and power, and of the socio-economic relationships among groups within the various Latin American regions. Written work meets state composition requirement (6,000 words)

**LAH 3020 Introduction to Latin American History (3)** This course is an introduction to the history of the major social, cultural, and political institutions of Latin America. It covers both the colonial and national periods of leading Latin American countries. [4]

**LAH 3132 The Formation of Latin America (3)** An examination of Latin America in the col-

onial period, focusing on conquest, Indian relations, the landed estate, urban functions, labor, and socio-economic organization from the 15th through the 18th centuries.

**LAH 3201 Latin America: The 19th Century (3)** A review of important issues of nation-building in the more influential Latin American countries. Topics will include federalism, centralism, immigration, economic development, and imperialism. [4]

**LAH 3300 Twentieth Century Latin America (3)** Topics in the histories of selected Latin American nations that have developed since the late 19th century, including discussion of race relations, dictatorship, modernization, capitalism, and leftist and rightist solutions. [4]

**LAH 4433 Modern Mexico (3)** An examination of the central themes of nation-building in Mexico from 1810 to the present: race, land, political authority, regionalism, dictatorship, and the Mexican Revolution.

**LAH 3450 Central America (3)** An overview of Central American history from colonial times to the present, with emphasis on the period after the mid-eighteenth century. All five modern nations are dealt with in some details, while the thematic focus is on social and economic history. Prerequisite: One course in Latin American History or permission of instructor.

**LAH 4474 Topics in Caribbean History (3)** Selected topics or themes in Caribbean history. The themes will vary from semester to semester. With a change in theme, the course may be repeated. (The theme will be announced in the yearly schedule) [4]

**LAH 4482 Cuba from Bourbons to Castro (3)** The socio-economic and political setting in Cuba since the mid-nineteenth century. [4]

**LAH 4511 Order and Revolt in Argentina (3)** A survey of the social and political formation of the Argentine nation, starting with the colonial legacy and ending with the contemporary political situation. [4]

**LAH 4932 Topics in Latin American History (3)** Selected topics or themes in Latin American history. The themes will vary from semester to semester. With a change in theme, the course may be repeated. (The theme will be announced in the yearly schedule) [4]

**LAH 5305 20th Century Latin American History (3)** Advanced analytical studies of socio-economic phenomena in Latin America: race relations, authoritarianism, modernization, migration, capitalism, and the State.

**WOH 1001 Historical Analysis: World Civilization (3)** Comparative histories of major world civilizations, including China, India, the Moslem Middle East, Africa, Latin America, and the West. Emphasis on cultural characteristics and interactions. Written

work meets state composition requirement (6,000 words)

**WOH 3280 Women's History (3)** A survey of the position of women in the major world civilizations. The course examines the position of women from the stone age to the present, with particular attention to both women's actual function in society and the ideal definition of womanhood in different societies.

**WOH 3283 Jewish History (3)** A survey of the major currents of Jewish history.

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## Humanities

**Ramon Mendoza, Professor, Modern Languages, Director of Humanities**  
**Charles Elkins, Professor, English, Associate Dean**  
**Kenneth Henley, Associate Professor, Philosophy**  
**Joyce Peterson, Associate Professor, History**  
**Richard P. Sugg, Associate Professor, English**

Location: Tamiami Campus  
 Degree: Bachelor of Science

The Humanities program offers a structured interdisciplinary curriculum designed to confront the student with values and issues concerning man and society, extending beyond the scope and methodology of natural and social sciences.

The program focuses primarily upon the nature of man and his values, his major concerns in society, and his views of the world. These concerns are, and have been through the ages, the preferred object of thought of philosophers, poets, dramatists, fiction writers, and mystics. Their views, manifested primarily in written texts, have become the reservoir of mankind's most outstanding intellectual achievements. Such texts include the works of painters, musicians, and sculptors, as well as the production of mass media and popular culture, which must now engage the serious student of our century's culture and its future.

The Humanities program, however, will not be merely theoretical. It seeks to develop in the student those skills and attitudes which are more specifically human. These are primarily all skills of verbal and written communication, analytical skills, and open-minded and critical attitudes towards the problems of our changing society. Also, the development of artistic sensitivity and expression, and of all forms of imaginative creativity, will be main targets of the program. Above all, the program hopes to challenge the student to become a decisive factor in raising the cultural level of our society by bringing his or her humanistic approach to bear upon its individuals, institutions, and cultural programs through the mass media. The program will be particularly useful to students

who wish to pursue post-graduate degrees requiring a general educational background, such as law school, International Relations, and all the traditional Liberal Arts programs.

#### Lower Division Preparation

**Recommended Courses:** A basic interdisciplinary survey of Western civilization, including the Ancient, Renaissance, and Modern worlds; foreign language; English composition and literature.

#### Upper Division Program

1. Three required Humanities courses:

HUM 3211 Introduction to Humanities  
Ancient Through Medieval  
World

HUM 3230 Introduction to Humanities:  
Renaissance Through  
Modern World

HUM 4920 Humanities Colloquium

2. Five courses chosen from the contributing disciplines (English, Modern Languages, Philosophy and Religion, History, and Visual Arts). No more than two courses may be from the same discipline.

3. Three courses chosen from additional Humanities courses; these additional Humanities courses include:

HUM 3813 and 3941 Applied Humanities<sup>1</sup>  
HUM 3302, 3872, and 3891 Perspectives of the  
Humanities<sup>1</sup>

HUM 4450 and 4491 Cultural Heritages and  
Cultural Changes<sup>1</sup>

HUM 4391 and 4542 Human Concerns<sup>1</sup>

HUM 4406 The Film

HUM 4496 Latin American Civilization

HUM 4906 Humanities Independent  
Study<sup>1</sup>

<sup>1</sup>With instructor's permission, these may be repeated for credit.

4. Nine general elective courses. These courses may be outside of the Humanities and its contributing disciplines.

#### Language Requirement

Students must demonstrate a reading knowledge of a language other than their native tongue equivalent to the end of the third semester of beginning language instruction. This requirement may be satisfied by completing nine hours of language instruction or by passing a competency examination administered by the Department of Modern Languages.

#### Course Descriptions

**Definition of Prefixes**  
HUM—Humanities

**HUM 3211 Introduction to the Humanities: Ancient World Through Medieval World (3)** Explores the culture of the ancient world and medieval from an interdisciplinary perspective and studies the varying conceptions of the individual, society and nature.

**HUM 3230 Introduction to the Humanities: Renaissance Through Modern World (3)** Explores the culture of the Renaissance and modern world from an interdisciplinary

perspective and studies the varying conceptions of the individual, society and nature.

**HUM 3302 & 3872 & 3891 Perspectives of the Humanities (3)** Addresses topics in the Humanities through specified disciplinary approaches. (With consent of the instructor, this course may be repeated for credit).

**HUM 3813 & 3941 Applied Humanities (3)** Explores the nature, role and impact of the Humanities in society and addresses specific methodological and practical issues to be announced in advance. The requirements of this course may include projects outside the classroom. (With consent of the instructor, this course may be repeated for credit).

**HUM 3949 Cooperative Education in Humanities (3)** A student majoring in Humanities may spend one or two semesters fully employed in industry in a capacity relating to the major.

**HUM 4391 & 4542 Human Concerns (3)** Examines concerns important to the human condition, including varying conceptions of human nature, the relation of the individual to society, the quest for identity, the search for meaning through literature, art and social institutions. (With consent of the instructor, this course may be repeated for credit).

**HUM 4450 & 4491 Cultural Heritages and Cultural Changes (3)** Focuses upon various cultures and their development, including such topics as: cultural evolution and revolution, ethnicity and pluralism, and subcultures and counter cultures. (With consent of the instructor, this course may be repeated for credit.)

**HUM 4920 Colloquium (3)** Addresses a specific topic in depth from a variety of perspectives. Topics will be announced in advance. (With consent of the instructor, this course may be repeated for credit.)

## International Relations

**Farrok Jhabvala, Associate Professor and Chairperson**

**Ewart Archer, Assistant Professor**

**Ken I. Boodhoo, Associate Professor**

**Thomas A. Breslin, Associate Professor**

**Ralph S. Clem, Professor**

**Nancy E. Erwin, Assistant Professor**

**Antonio Jorge, Professor**

**Charles G. MacDonald, Associate Professor**

**Susan Waltz, Assistant Professor**

**Gregory B. Wolfe, Professor and University President**

Location: Both Campuses

Degree: Bachelor of Arts

Lower Division Preparation

Recommended Courses: Economics, foreign languages, geography, history, international

relations, introduction to statistics, political science, sociology.

Upper Division Program

Required Courses: (30)

GEA 3000 World Regional Geography 3

INR 3003 Foundations of

International Relations 3

INR 3013 Development of

International Relations

Thought 3

INR 4603 Approaches to

International Relations 3

12

Breadth Requirements 18

At least one course in each of the following:

Area studies

(regional courses on Europe, the Carib-

bean, Latin America, Africa, Asia, or

the Soviet Union) . . . . . (AS)

Population Studies or Geography . . . . . (PG)

International Law or Organization . . . . . (IL)

Issues and Problems in International

Relations . . . . . (IP)

Electives 30

Courses are designed to meet particular professional goals. The student is encouraged to consider a dual major in related fields; to pursue courses in foreign languages and methodology; and to work toward appropriate academic certificates (e.g., Latin American and Caribbean Studies) 20

#### Minor in International Relations

A student majoring in another academic discipline earns a Minor in International Relations by successfully completing approved coursework in the Department of International Relations. This program must include:

INR 3003 Foundations of International

Relations

GEA 3000 World Regional Geography

or

an approved course in Geography

A course in International Law or Organization

Two electives in International Relations

#### Dual Major and Certificates

Students are encouraged to pursue a dual major or a certificate program to complement the International Relations program. This allows them to add an important dimension to the major.

#### Course Descriptions

**Definition of Prefixes**

CPO—Comparative Politics; GEA—Geography—Regional (Area); GEO—Geography—Systemic; HFT—Hospitality, Food, Tourism; INR—International Relations; POS—Political Science; PUP—Public Policy.

**CPO 3326 Population and Geography of the Caribbean (PG) (3)** Introduction to the physical, cultural, and political geography of the Caribbean. Emphasis on population patterns, problems of population growth, and ethnicity.

**GEA 3000 World Regional Geography (3) A** systematic survey of the major regions and

countries of the world, with regard to their physical, cultural, and political characteristics. Emphasis upon climate, natural resources, economic development, and population patterns.

**GEA 3172 Geography of the Developing World (PG) (3)** Examines the geographical factors shaping the differences between more and less-developed countries, and prospects for narrowing these in the future. Stress is laid on the need to utilize efficiently the physical environment and the human barriers to such utilization.

**GEA 3400 Population and Geography of Latin America (PG) (3)** Introduction to the physical, cultural, and political geography of Latin America. Emphasis on population patterns and problems of population growth, systems of land use and tenure, economic development, natural resources, and agriculture.

**GEA 3500 Population and Geography of Europe (PG) (3)** Introduction to the physical, cultural, and political geography of Europe emphasizing the evolution of the states and the geographical factors facilitating the integration movement.

**GEA 3554 Population and Geography of the Soviet Union (PG) (3)** An analysis of the U.S.S.R. in terms of its resources; economic development; and aspects of population change such as migration, urbanization, and nationality groups.

**GEA 3600 Population and Geography of Africa (PG) (3)** Introduction to the physical, cultural, and political geography of Africa. Emphasis on the evolution of independent states, and economic development.

**GEA 3630 Population and Geography of the Middle East (PG) (3)** Introduction to the physical, cultural, and political geography of the Middle East. Emphasis on population patterns, natural resources, and economic development.

**GEA 3710 Population and Geography of China (PG) (3)** Introduction to the physical, social and cultural geography of China. Emphasis on population patterns, problems of population growth, regionalism.

**GEA 3471 Political Geography (PG) (3)** Emphasis is given to man's organization of space, particularly as it pertains to the nation-state. Factors instrumental to determining the viability of states are included stressing unifying-repelling forces.

**GEA 3602 Urban Geography (3)** The study of spatial organization within and among urban settlements. Analysis of both the empirical and theoretical aspects of urbanism are covered, with an emphasis on current urban problems.

**GEA 5415 Topics in Social Geography (PG, IP) (3)** Topics discussed include geographic aspects of population and ethnicity, with emphasis on sources and analysis of data and

pertinent concepts. Prerequisite: GEA 3000 or permission of instructor.

**HFT 3700 Tourism and International Affairs (IP) (3)** An introduction to basic elements of international tourism; an inquiry into the transnational influence of tourism as affected by its institutional organization, by the leisure traveler, and by the host national; and a review of opportunities for policy-making by the group, the State, and international and global agencies.

**INR 2001 Introduction to International Relations (3)** Introduction to the interactions among international actors: states, international organizations, and transnational groups. Concepts such as power and national interest will be introduced.

**INR 3003 Foundations of International Relations (3)** An examination of international political, economic, and social systems. Emphasis is placed on basic approaches to the study of international relations.

**INR 3004 Patterns of International Relations (IP) (3)** The course deals with the development and practice of key concepts of international relations as seen in the historical perspective of the 19th and 20th centuries. The course is structured so as to emphasize the continuity and coexistence of the several concepts during the 20th century, and to provide an outline of modern diplomatic history.

**INR 3013 Development of International Relations Thought (3)** The nature and characteristics of international relations from antiquity to the end of the First World War. Examination of the religio-philosophical, socio-economic and political ideas and systems associated with them. Study of select historical occurrences and patterns of social change and their interaction with the dynamics of international relations. Prerequisite: INR 3003.

**INR 3031 The Future of the International System (IP) (3)** Explores probable and improbable international futures through the use of simulations, gaming, and speculative literature. Focuses upon alternatives to present international arrangements.

**INR 3043 Population and Society (IP) (3)** Introduction to basic demographic concepts: fertility, mortality, migration, urbanization. Discussion of economic development, modernization and population change. Examination of sources of data and background information including censuses and vital statistics, and their utilization.

**INR 3081 Issues and Problems in International Relations (IP) (3)** Examines selected world and regional issues and problems. Topics vary according to the instructor.

**INR 3214 International Relations of Europe (AS) (3)** An examination of the international, social, economic, and political life of contemporary Europe. Emphasis given to interna-

tional organizations and the trend toward economic and political integration.

**INR 3224 International Relations of East Asia (AS) (3)** A survey of the patterns of international relations in the post-colonial periods in east and southeast Asia. Political, military, and economic aspects examined.

**INR 3226 International Relations of South Asia (AS) (3)** A study of South Asia as a regional international system with special emphasis on the period 1945 to the present. Interaction between the regional and world systems. Role of the super-powers.

**INR 3232 International Relations of China (AS) (3)** An examination of the development of China's international relations in the 20th century. Special attention to the development of institutional mechanisms for diplomacy and to problems of integrating domestic and foreign policies.

**INR 3245 International Relations of Latin America (AS) (3)** An examination of international, social, economic, and political life of Latin America. Emphasis given to the role of international organizations; regionalism; and the trend toward economic integration.

**INR 3246 International Relations of the Caribbean (AS) (3)** An examination of the international social, economic, and political life of the Caribbean. Includes English, Spanish, and French speaking regions.

**INR 3253 International Relations of Sub-Saharan Africa (3)** An examination of contemporary social, economic, and political life in sub-Saharan Africa in view of historical experiences. Special attention given to regional conflicts and apartheid.

**INR 3262 Soviet Foreign Policy (3)** Description and analysis of Soviet Foreign Policy in light of ideology and national security. Specific cases and current issues will be discussed, especially those involving Soviet-American and Sino-Soviet Relations.

**INR 3274 International Relations of the Middle East (AS) (3)** An examination of the international social, economic, and political life of the Middle East. The role of oil in the region will receive special attention.

**INR 3281 International Tourism and Third World Development (3)** An introduction to the impact of tourism on Third World states and the role of the tourist industry in Third World development. Environmental effects will also be examined.

**INR 3403 International Law (L) (3)** Introduction to the legal concepts, framework, and institutions which play a role in international relations theory and practice.

**INR 3404 Principles of Public International Law (L) (3)** A study of public international law principles in selected areas such as treaties; state succession; law of the sea; air and space law; law of international economic institu-



tions; international conflict resolution procedures.

**INR 3502 International Organizations (IL, IP) (3)** The study of international political, economic, and social organizations and their impact upon the relations between nations. Emphasis on the constitution, voting, membership, security and operation of such organizations, and the settling of international disputes through these bodies.

**INR 3949 Cooperative Education in Social Sciences (3)** A student majoring in one of the Social Sciences (Economics, International Relations, Political Sciences, Sociology, or Psychology) may spend several semesters fully employed in industry or government in a capacity relating to the major. Prerequisite: Permission of Cooperative Education Program and major department.

**INR 4024 Ethnicity and Nationality: World Patterns and Problems (IP) (3)** A systematic survey of multi-national states and their current political and socio-economic situations. The concept of ethnicity and its correlates. Conceptual bases of ethnic integration, assimilation, and stratification. The macro and micro-scales; country, region, city, neighborhood. The consequences of modernization and economic development.

**INR 4033 International Communication (IP) (3)** The course will explore language as the medium of national and international communication: the multiple and often conflicting roles of language as unifier and isolator of political and social entities.

**INR 4044 World Population Problems (IP) (3)** Analysis of problems of population growth, economic development, and food supply. The impact of population growth upon the world political system. The Green Revolution and its implications. Environmental consequences of population growth. Prerequisite: INR 3043.

**INR 4054 World Resources and World Order (IP) (3)** An examination of the impact of the quantity and distribution of the world's resources upon the relations between nations. The availability of mineral resources and food, in particular, will receive attention; and an assessment will be made of the international economic and political implications deriving therefrom.

**INR 4247 Caribbean Regional Relations (AS) (3)** An examination of the forces and institutions which contribute to or inhibit cooperation and integration in the Caribbean. Prerequisites: INR 3246, CPO 3323, ECS 4432, or ECS 4433.

**INR 4261 Science, Technology and International Relations (IP) (3)** A study of the importance and relevance of science and technology to our understanding of international relations. Emphasis will be placed on national scientific policies of major countries, their implication on the international community, and the major national and interna-

tional agencies, organizations, treaties, and programs.

**INR 4283 International Relations, Development, and the Third World (AS, IP) (3)** An examination of the impact of the theory and practice of development and the relations between nations, with particular emphasis on the Third World. Attention given to the role of international political and economic organizations in the development process.

**INR 4335 Force in International Relations (3)** The role of force in international relations is examined. The use and control of force in theory and practice is analyzed. Special attention is paid to contemporary national security issues.

**INR 4404 International Protection of Human Rights (IL, IP) (3)** Development of the concern of the international community with the rights of individuals and groups and the institutional mechanisms which have been set up for their protection.

**INR 4408 Topics in International Law (IL, IP) (3)** An intensive examination of selected topics in international law and relations among nations. Topics will vary according to the interests of the instructor and the students.

**INR 4417 International Relations and International Law (IL, IP) (3)** World order and international relations. Current trends in the theory and practice of international law. Progressive development of international law through international institutions, in such matters as intervention, use of force, human rights, and the law of the sea.

**INR 4603 Approaches to International Relations (3)** Analysis and conceptualization of the forces and conditions which influence relations among nations. Emphasis is on the provision of an analytical basis for the study of international relations. Prerequisite: INR 3003 or permission of instructor.

**INR 4905 Independent Study (VAR)**  
**INR 4931 Topics in International Relations (3)**  
Varies according to the instructor.

**INR 4949 Cooperative Education in Social Sciences (3)** A student majoring in one of the Social Sciences (Economics, International Relations, Political Science, Sociology, or Psychology) may spend one or two semesters fully employed in industry or government in a capacity relating to the major. Prerequisite: Permission of Cooperative Education Program and major department.

**INR 5087 Ethnicity and the Politics of Development (3)** This course examines the conceptual and substantive dimensions of ethnicity in the context of world politics and political development. The course will highlight ethnicity and ethnic groups as critical factors in North-South politics.

**INR 5607 International Relations and Development (3)** An analysis and concep-

tualization of the process of development as it takes place in the international context. Special attention given to the role of international organizations in promoting development and the manner in which differences in developmental levels conditions international relations.

**INR 5906 Independent Study (VAR)**  
**INR 5935 Topics in International Relations (3)**  
Varies according to the instructor.

**INR 6605 Contemporary International System (3)** Study of International Relations theory supplemented with a consideration of legal institutional and developmental issues. Prerequisite for MIB students: INR 6603 (World Politics)

**INR 6008 Colloquium in International Studies (3)** A systemic and synthetic review of theories of development and approaches to the study of development as a process of social, political, and economic change. Prerequisites: CPO 5035 and ESC 5025.

**POS 4692 Law and the Process of Change (IL, IP) (3)** An exploration of the role of law and legal institutions in the process of modernization, with particular emphasis on developing countries.

**PUP 3206 International Law and the Environment (IL, IP) (3)** Introduction to the growing body of international laws on environmental issues, with special emphasis on important cases. Recent attempts to coordinate and regulate activities affecting the global environment, with particular attention to the UN Environmental Agency.

## International Studies

Anthony P. Maingot, Director, (Sociology)  
Interdepartmental Advisory Committee:  
Ralph S. Clem, (International Relations)  
Forrest D. Colburn, (Political Science)  
Farokh Jhabvala, (International Relations)  
Antonio Jorge, (International Relations/Economics)  
Barry B. Levine, (Sociology)  
Howard Rock, (History)  
Mark B. Rosenberg, (LACC/Political Science)  
Jorge Salazar-Carrillo, (Economics)  
John F. Stack, (Political Science)  
Alex Stepick, (Anthropology)

Location: Tamiami Campus  
Degree: Master of Arts

The Master's program in International Studies is an interdisciplinary program designed to prepare students for careers in government, the private sector, or international agencies. The program focuses on the broad issue of socio-economic development and provides students with a sound basis in the politics, the economics, the sociology, and the international aspects of development. The interdisciplinary character of the

program ensures that the subject matter is treated as a whole. In addition, with the permission of the Interdepartmental Advisory Committee, students may take their electives in related fields such as business, education, or public administration. Scholarships and assistantships are available.

**Admission Requirements:** A 3.0 GPA in upper-level work from an accredited institution and a combined score of 1000 on the Graduate Record Examination are required. Foreign applicants must be eligible for further study in their own country and must demonstrate proficiency in the English language.

**Degree Requirements:** The Master of Arts in International Studies requires a minimum of 36 semester hours of course work at the graduate level. Students may also have to satisfy prerequisites at the undergraduate level for some courses in the program. Such courses will not be counted toward the 36 hour minimum requirement. (A maximum of six semester hours of graduate coursework may be transferred from other institutions of higher education subject to the approval of the Interdepartmental Advisory Committee).

**Core Courses:** (18)

CPO 5035	Politics of Development
EC5 5025	Economic Development
INR 5607	International Relations & Development
INR 6008	Colloquium in International Studies
POS 5706	Research Methodology
SYP 5447	Sociology of International Development

**Electives:** 12 semester hours

A minimum of four graduate level courses chosen from the departments of Economics, History, International Relations, Political Science, and Sociology/Anthropology. Elective courses may also be taken in other fields with the approval of the Interdepartmental Advisory Committee.

**Thesis (6):** The thesis requirement will normally be undertaken after completion of a major portion of the coursework. The thesis must demonstrate an ability to organize existing knowledge, synthesizing the available information from more than one discipline, and focusing that knowledge to illuminate a problem, policy, or theory in International Studies. It must be presented to an Ad Hoc Thesis Committee named by the Interdepartmental Advisory Committee.

**Language Requirement:** Prior to graduation, all students must demonstrate competency in the use of a modern foreign language. Language courses cannot count for credit in the program.

### *Psychology, and Director of Liberal Studies*

**Location:** Tamiami Campus

**Degree:** Bachelor of Arts

The Liberal Studies Program exposes the student to a wide range of courses offered by the College, while granting the opportunity to pursue an individualized program of studies under the Liberal Studies guidelines. These guidelines include six categories of courses: (1) Foundations of Liberal Studies, two courses to be taken as early as possible; (2) Interdisciplinary Colloquia, two courses involving faculty from several departments of the College, and dealing with interdisciplinary topics; (3) Scientific Analysis, two courses to expose the student to the scientific method and its application to problems in biology, chemistry, earth science, environmental science, and physics; (4) Humanistic Analysis, two courses dealing with the analysis of literary and historical texts or works of art and music; (5) Social Analysis, two courses to expose the student to the basic theories and methods of social scientists in the fields of anthropology, economics, international relations, political science, psychology, social-science-oriented history, and sociology; (6) Artistic Creation, one course in studio art or music, creative writing, or theatre to allow the student to experiment with his or her own creativity, and to experience the work of the artist.

Students are free to choose any combination of courses within these guidelines. Under the advisement of the Director of Liberal Studies, the student will be encouraged to pursue an individualized and focused program.

**Location:** Tamiami Campus.

**Degree:** Bachelor of Arts

**Lower Division Preparation**

**Required Courses:** none.

**Recommended Courses:** Arts and Sciences concentration recommended.

**Upper Division Program**

**Required Courses — 11 courses (33):** Courses offered by any of the units of the College of Arts and Sciences, chosen in accordance with academic guidelines of the Program of Liberal Studies, to meet requirements in the four following areas:

Scientific Analysis	6
Humanistic Analysis	6
Social Analysis	6
Artistic Creation	3
Interdisciplinary Colloquia offered by the Liberal Studies Program	6
Foundations of Liberal Studies	6

**Electives:** The remaining hours will be taken as electives

**Limitations:** If the student wishes to obtain a second major concurrently, no more than three courses taken to meet the requirements of the other major may be counted towards the requirements of Liberal Studies. If the stu-

dent wishes to obtain a minor concurrently, no more than two courses taken to meet the requirements of the minor may be counted towards the requirements of Liberal Studies. No student is allowed to take more than six courses in one discipline.

### **Course Descriptions**

#### **Definition of Prefixes**

IDS—Interdisciplinary Studies; SSI—Social Sciences; Interdisciplinary

#### **IDS 3930 Foundations of Liberal Studies (3)**

This will be a broad synthesis of knowledge and methods in the Arts and Sciences taught from the perspective of different disciplines. Specific topics will be announced in advance.

#### **IDS 3949 Cooperative Education in Liberal Studies (3)**

A student majoring in Liberal Studies may spend several semesters fully employed in industry in a capacity relating to the major.

#### **IDS 4905 Independent Study (VAR) Cross-**

disciplinary topics for individual study and research to be chosen by External Degree students in consultation with their faculty advisors.

#### **IDS 4920 Liberal Studies Colloquia (3)**

Individual sections will study, from an interdisciplinary perspective, issues selected and presented jointly by College faculty. Specific topics will be announced in advance.

#### **IDS 4930 Foundations of Liberal Studies (3)**

This will be a broad synthesis of knowledge and methods in the Arts and Sciences, taught from the perspective of different disciplines. Specific topics will be announced in advance.

#### **IDS 4949 Cooperative Education in Liberal Studies (3)**

A student majoring in Liberal Studies may spend one or two semesters fully employed in industry in a capacity relating to the major.

#### **SSI 3240 World Prospects and Issues (3)**

This course examines, from a multidisciplinary point of view, specific global issues such as food, population, and arms control. The issues discussed may change from one semester to the next.

## **Mathematical Sciences**

**Toby S. Berk, Associate Professor and Chairperson**

**James F. Sliker, Associate Professor and Assistant Chairperson**

**David Barton, Associate Professor**

**Carlos W. Brain, Associate Professor**

**Gerald M. Cohen, Associate Professor**

**John C. Comfort, Associate Professor**

**Robert C. Fisher, Professor**

**Domitila Fox, Instructor**

**Patrick Garin, Instructor**

**Gauri L. Ghai, Associate Professor**

**Susan G. Gorman, Instructor**

**Malcolm H. Gotterer, Professor**

## **Liberal Studies**

**Janat F. Parker, Associate Professor,**

Carol D. Henley, *Instructor*  
 Julian L. Hook, *Assistant Professor*  
 Laura Howard, *Instructor*  
 Ina Parks Howell, *Assistant Professor*  
 Paulette Johnson, *Assistant Professor*  
 William T. Kraynek, *Associate Professor*  
 Basil C. Krikeles, *Assistant Professor*  
 Wesley F. Mackey, *Lecturer*  
 Diana McCoy, *Instructor*  
 Richard Nadel, *Instructor*  
 Jainendra K. Navlakha, *Associate Professor*  
 N. Prabhakaran, *Instructor*  
 Norman Pestaina, *Instructor*  
 David Ritter, *Assistant Professor*  
 Michael Rosenthal, *Instructor*  
 Dev K. Roy, *Assistant Professor*  
 Richard L. Rubin, *Associate Professor*  
 Orlando Sauleda, *Instructor*  
 Samuel S. Shapiro, *Professor*  
 Anthony C. Shershin, *Associate Professor*  
 Minna Shore, *Instructor*  
 John Skeebey, *Instructor*  
 Ferenc Vajda, *Visiting Professor*  
 Matrid H. Whidden, *Instructor*  
 Willie E. Williams, *Associate Professor*  
 Ryuji Yamaguchi, *Assistant Professor*

## Computer Science

Location: Tamiami Campus  
 Degree: Bachelor of Science

Lower Division Preparation: As part of the 60 semester hours of lower division coursework necessary to enter this upper division major, note the following recommendations or course requirement, or both.

Required Courses: Computer Programming in COBOL at an acceptable level. Computer Programming in some other high level language. Calculus through infinite series

The equivalent courses at the University are:  
 COP 3122 COBOL and Data Processing  
 COP 3180 Programming in PASCAL  
 MAC 3311-2 Calculus I and II

Upper Division Program  
 Required Courses

ENC 3210 Technical Writing  
 STA 3033 Introduction to Probability and Statistics for CS

or  
 STA 3321-2 Mathematical Statistics I and II  
 COP 3197 Intermediate Programming  
 COP 3402 Assembly Language Programming  
 MAD 3104 Discrete Mathematics  
 MAD 3512 Introduction to Theory of Algorithms  
 COP 3530 Data Structures  
 COP 4637 Introduction to Software Engineering  
 CDA 4101 Structured Computer Organization  
 COP 4610 Operating Systems Principles

Plus one course from each of the following two lists.

List 1  
 MAD 3305 Graph Theory  
 MAD 3401 Numerical Analysis  
 MHF 4302 Mathematical Logic  
 COT 5320 Theory of Computation  
 MAD 4203 Introduction to Combinatorics

List 2  
 CDA 4200 Computer Hardware Fundamentals  
 CDA 4163 Data Communications  
 CDA 3727 Introduction to Computer Graphics  
 COP 5540 Data Base and File Organization  
 COP 5640 Compiler Construction

Electives: The balance of the 60 semester hours required for graduation may be chosen from any courses in the University approved by the student's advisor. A Computer Science major may not take a computer related course in another department for elective credit, unless specifically approved in advance in writing by the student's advisor.

*Remarks:* The student must consult his or her advisor concerning the Mathematical Sciences Courses which may be used to satisfy the elective credits for a Computer Science major.

### Minor in Computer Science

Required Courses  
 COP 3180 Programming in PASCAL  
 COP 3402 Assembly Language Programming  
 COP 3197 Intermediate Programming  
 COP 3122 Data Processing and COBOL  
 or  
 COP 3120 COBOL for Non-Computers Science majors

Plus one course selected from the following list: COP 4637, CDA 4200, CDA 4101, CDA 4163, CAP 3727, MAD 3401. A grade of 'C' or higher in each of these courses is necessary for the minor.

*Remarks:* No mathematical sciences course can be applied to more than one minor, nor can courses used to satisfy major requirements be used towards minor requirements. In the case where a mathematical science course is required for a major in one area and a minor in another, the student should see his or her advisor for an appropriate substitution for the requirement of the minor.

### Master of Science in Computer Science

Admission to the Program: The following are in addition to the University's graduate admission requirements.

1. A Bachelor's Degree in Computer Science or equivalent degree in a related field from an accredited university or college as judged by the Departmental Graduate Committee.
2. Acceptable courses in Calculus and Statistics;
3. GRE score of 650 quantitative and 500

verbal taken within the last five years;

4. Three letters of recommendation from persons in a position to judge the applicant's potential success in graduate study;
5. Approval of the Graduate Committee.

Graduate Program of Studies  
 CIS 6937 Seminar in Contemporary Computer Science  
 COP 5632 Software Engineering  
 COP 6614 Advanced Operating Systems  
 COT 6315 Analysis of Algorithms  
 STA 6807 Queuing and Statistical Models  
 CIS 6971 Thesis

In addition, students must choose three courses from the following list, subject to the approval of the Graduate Committee.

CAP 5721 Computer Graphics  
 CDA 6166 Distributed Processing  
 CIS 6327 Statistical Computer Performance Evaluation  
 COP 5540 Data Base and File Organization  
 COP 5640 Compiler Construction  
 COP 6515 Structured Programming  
 COP 6555 Survey of Programming Languages  
 COT 5320 Theory of Computation  
 COT 6127 Theory of Formal Languages  
 CRM 6121 Computer Management  
 MAD 5405 Numerical Methods  
 MAP 6127 Simulation and Modeling

After completion of all other required courses, students must conduct a research thesis. The topic must first be approved by the faculty member who will supervise the research, then by the Graduate Committee. The thesis will be accepted only after being read and approved by a Reading Committee. An oral defense is required before the Reading Committee.

*Remarks:* The program requires a 'B' average or higher and a grade of 'C' or higher in each course. A maximum of two courses may be transferred into the program from outside the University, subject to the approval of the Graduate Committee.

### Doctor of Philosophy in Computer Science

The requirements for admission to the doctoral program in Computer Science are:

1. A baccalaureate of master degree in Computer Sciences, or equivalent degree in a related field as judged by the Departmental Committee.
2. GRE scores of at least 650 on the quantitative portion and 500 on the verbal portion. The GRE must have been taken within the past five years.
3. Three letters of recommendation from persons in a position to judge the applicant's potential for advanced graduate study in computer science.
4. Approval of the Department of Mathematical Sciences Graduate Committee.

Required Courses: All students must complete the following courses and receive a grade of 'A' or 'B' in each.

CDA 5146	Microprocessor for Software Designer
CDA 6166	Distributed Processing
COP 5540	Data Base and File Organization
COP 5632	Software Engineering
COP 6614	Advanced Operating Systems
COT 5320	Theory of Computation
COT 6127	Theory of Formal Languages
COT 6315	Analysis of Algorithms
MAD 5405	Numerical Methods
STA 6807	Queueing and Statistical Models

In addition, all students:

1. Must successfully pass a Qualifying Examination based on the required coursework
2. Are expected to take 6000-level advanced topics courses in areas in which they will take their candidacy examinations
3. Must successfully pass the Ph.D. Candidacy Examinations in four fields of study, one of which is their major area of research
4. Must write a dissertation on their research and successfully defend it orally
5. Must spend at least one academic year in full-time residence. Normally, this will be after passing the qualifying examination.

For additional information and for specific rules and regulations relating to the above, please write to:

Chairperson, Graduate Committee  
Department of Mathematical Sciences  
Florida International University  
Tamiame Trail  
Miami, Florida 33199

## Mathematical Sciences

Location: Tamiame Campus  
Degree: Bachelor of Science

### Lower Division Preparation

Required Courses: Calculus including multivariable calculus; introductory course in computer programming; linear algebra; differential equations.

Remarks: If an entering major student has not met a lower division requirement, the equivalent course must be taken at the University, and will be counted as a non-major elective. The equivalent courses are MAC 3311, MAC 3312, MAC 3413 (calculus); COP 3111 (FORTRAN) or COP 3180 (PASCAL); MAS 3103 (linear algebra); and MAP 3302 (differential equations).

### Upper Division Program

#### Required Courses

COP 3402	Assembly Language Programming
COP 3197	Intermediate Programming
MAD 3104	Discrete Mathematics
MAD 3401	Numerical Analysis
MAD 3512	Introduction to the Theory of Algorithms
MAP 4401	Advanced Differential Equations

## STA 3163-4 Statistical Methods I and II

In addition, two courses from the following list:

COP 3530	Data Structures
MAA 4402	Complex Variables
MAD 3305	Graph Theory
MAP 3103	Mathematical Modeling
MHF 4302	Mathematical Logic
COP 3416	Probability Theory

Electives: The balance of the 60 semester hour requirement for graduation may be chosen from any courses in the University approved by the student's advisor.

Remarks: The student must consult his or her advisor concerning the Mathematical Sciences courses which may be used to satisfy the elective credits for a Mathematical Sciences major.

### Minor in Mathematical Sciences

Required Courses: MAC 3311-2, MAC 3413, Calculus I,II,III (or equivalent).

Four courses from those approved for the Mathematical Sciences Major program. MAP 3302 and MAS 3103 may be included among these four courses. A grade of 'C' or higher is necessary for the minor.

Remarks: No mathematical sciences courses can be applied to more than one minor, nor can courses used to satisfy major requirements be used towards minor requirements. In the case where a mathematical science course is required for a major in one area and a minor in another, the student should see his or her advisor for an appropriate substitution for the requirement of the minor.

### Master of Science in Mathematical Sciences

Admission to the Program: The following are in addition to the University's graduate admission requirements:

1. Graduate Record Examination (verbal or quantitative portions) taken within the past 5 years.
2. Three letters of recommendation from persons in position to judge the applicant's potential success in graduate study.
3. Approval of the Graduate Committee.

#### Prerequisites

COP 3111	FORTRAN for Engineers
or	
COP 3112	Programming in FORTRAN
or	
COP 3180	Programming in PASCAL
MAC 3413	Multivariable Calculus
MAP 3302	Differential Equations
MAS 3103	Linear Algebra
STA 3321-2	Mathematical Statistics I and II
or	
STA 3033	Introduction to Probability and Statistics for CS; or both
STA 3163	and
STA 3321	Statistical Methods I
STA 3321	Mathematical Statistics I

## Required Courses

MAP 5117	Mathematical and Statistical Modeling
MAD 5405	Numerical Methods
STA 5206	Design of Experiments
STA 5606	Mathematical Techniques of Operations Research
MAP 6127	Simulation and Modeling

Four Approved major elective courses  
Research Project

Remarks: One graduate course may be taken outside the department with the approval of the graduate committee. For the research project, the student will be required to apply the techniques developed in his or her program of studies to the solution of a practical problem. The coursework must be completed with a 'B' average or higher and a grade of 'C' or higher in each course. A grade of 'Pass' (P) is required for the research project.

## Mathematics

Location: Tamiame Campus  
Degree: Bachelor of Science

Lower Division Preparation  
Required Courses: Calculus including multivariable calculus; introductory course in computer programming; linear algebra; differential equations.

Remarks: If an entering mathematics major student has not met a lower division requirement, the equivalent course must be taken at the University, and will be counted as a non-major elective. The equivalent courses are: MAC 3311-MAC 3312-MAC 3413 (Calculus); COP 3111 (FORTRAN) or COP 3180 (PASCAL); MAS 3103 (Linear Algebra); and MAP 3302 (Differential Equations)

### Upper Division Program

#### Required Courses

MAA 3200	Introduction to Analysis
MAA 4211	Advanced Calculus
MAS 4301	Algebraic Structures
STA 3321	Mathematical Statistics I

In addition, three courses from each of the following lists.

#### List 1

MAD 4203	Introduction to Combinatorics
MAA 4402	Complex Variables
MTG 3212	Geometry
MAS 5215	Number Theory
MAA 4212	Topics in Advanced Calculus
MAS 4302	Topics in Algebraic Structures
MTG 4302	Topology

#### List 2

MAP 4401	Advanced Differential Equations
MAD 3305	Graph Theory
MAP 3103	Mathematical Modeling
STA 3322	Mathematical Statistics II
MAD 3401	Numerical Analysis
MHF 4302	Mathematical Logic

**Electives:** The balance of the 60 semester hour requirement for graduation may be chosen from any courses in the University approved by the student's advisor.

**Remarks:** The student must consult his or her advisor concerning the Mathematical Sciences courses which may be used to satisfy the elective credits for a Mathematics major.

#### Minor in Mathematics

**Required Courses:** MAC 3311-2, MAC 3413 Calculus I-II (or equivalent).

Four courses from those approved for the Mathematics Major program. MAP 3302 and MAS 3103 may be included among these four courses. A grade of 'C' or higher in each of these courses is necessary for the minor.

**Remarks:** No mathematical sciences courses can be applied to more than one minor, nor can courses used to satisfy major requirements be used towards minor requirements. In the case where a mathematical sciences course is required for a major in one area and a minor in another, the student should see his or her advisor for an appropriate substitution for the requirement of the minor.

#### Statistics

Location: Tamiami Campus  
Degree: Bachelor of Science

#### Lower Division Preparation

**Required Courses:** Calculus including multivariable calculus and an introductory course in computer programming.

**Remarks:** If an entering statistics major student has not met a lower division requirement the equivalent course must be taken at the University, and will be counted as a non-major elective. The equivalent courses are: MAC 3311- MAC 3312- MAC 3413 (Calculus), COP 3111 (FORTRAN) or COP 3180 (PASCAL)

#### Upper Division Program

##### Required Courses

MAS 3103	Linear Algebra
STA 3163	Statistical Methods I
STA 3164	Statistical Methods II
STA 3321	Intro to Mathematical Statistics I
STA 3322	Intro to Mathematical Statistics II

Five additional approved Mathematical Sciences courses, with at least three in statistics.

**Electives:** The balance of the 60 semester hour requirement for graduation may be chosen from any courses in the University approved by the student's advisor.

**Remarks:** Statistics courses are listed under mathematical sciences. The student must consult his or her advisor to determine which courses, in addition to the required courses listed above, satisfy the requirements for a statistics major.

#### Minor in Statistics

##### Required Courses

STA 3321	Introduction to Mathematical Statistics I
STA 3322	Introduction to Mathematical Statistics II
STA 3163	Statistical Methods I
STA 3164	Statistical Methods II

A grade of 'C' or higher in each of these courses is necessary for the minor.

**Remarks:** No mathematical sciences courses can be applied to more than one minor, nor can courses used to satisfy major requirements be used towards minor requirements. In the case where a mathematical science course is required for a major in the one area and a minor in another, the student should see his or her advisor for an appropriate substitution for the requirement of the minor.

#### Course Descriptions

##### Definition of Prefixes

CAP—Computer Applications; CDA—Computer Design/Architecture; CIS—Computer Information Systems; COC—Computer Concepts; COP—Computer Programming; COT—Computing Theory; HGA—Applied Health; MAA—Mathematics, Analysis; MAC—Mathematics, Calculus and Pre—Calculus; MAD—Mathematics, Discrete; MAE—Mathematics Education; MAP—Mathematics, Applied; MAS—Mathematics, Algebraic Structures; MAT—Mathematics, General; MGF—Mathematics, General and Finite; MHF—Mathematics, History and Foundations; MTG—Mathematics, Topology and Geometry; STA—Statistics.

##### CAP 3727 Introduction to Computer Graphics

(3) A first course in computer graphics. Course includes several programming assignments using available graphics hardware. There is considerable emphasis on the use of an available graphics software package. Prerequisites: COP 3111, COP 3112 or COP 3197; and MAC 3413.

##### CAP 5721 Advanced Computer Graphics (3)

Advanced topics in computer graphics: system architecture, interactive techniques, image synthesis, current research areas. Prerequisites: COP 3530 and CDA 4101, CAP 3737 or equivalent, or by permission.

##### CDA 2145 Introduction to Microcomputers (3)

A survey of small computers and applications for students without technical background. Topics include: Computer hardware, software, selected applications programs, and programming in BASIC. Not acceptable for credit to Computer Science majors.

##### CDA 4101 Structured Computer Organization

(3) This course investigates the analysis of the levels of organization of computer systems, including the conventional, microprogramming and operating systems levels. A number of major computer systems are analyzed.

Prerequisites: COP 3522 or COP 3197, and COP 3402 with at least a 2.5 GPA in these courses, and with neither of these courses being taken more than twice.

##### CDA 4163 Data Communications (3)

Study of communications-based systems, common carrier facilities, tariffs, and related equipment. Analysis and design of communications networks utilizing various techniques. Uses of communications for data collection, remote computing, message switching. Prerequisite: CDA 4101.

##### CDA 4200 Computer Hardware Analysis (3)

The study of hardware functions of a basic computer. Topics include logic elements, arithmetic logic units, control units, memory devices, organization and I/O devices. Prerequisites: CDA 4101 and MAD 3104.

##### CDA 5146 Microprocessing for Software Designers (3)

Design of application software for OEM products. Topics include: 16-bit microprocessor architecture and assembly language, LHHs for design of microprocessor software, software for multiprocessing and multiprocessor systems. Prerequisite: ETE 4669 (EE Majors) or CDA 4101 (CS majors).

##### CDA 6166 Distributed Processing (3)

Study of distributed systems of user and equipment using data communications facilities. Analysis of system architecture, hardware, and software for system design. System integrity and performance issues and techniques are examined. Prerequisites: COP 6614, CDA 4163, and STA 6807.

##### CDA 6939 Special Topics: Advanced Topics in Computer Architecture (3)

This course deals with selected special topics in computer architecture. Prerequisite: Permission of Instructor.

##### CIS 3905 Independent Study (VAR)

Individual conferences, assigned readings, and reports on independent investigations.

##### CIS 3932 Special Topics (VAR)

A course designed to give groups of students an opportunity to pursue special studies not otherwise offered.

##### CIS 4905 Independent Study (VAR)

Individual conferences, assigned readings, and reports on independent investigations.

##### CIS 4932 Special Topics (VAR)

A course designed to give groups of students an opportunity to pursue special studies not otherwise offered.

##### CIS 5908 Independent Study (VAR)

Individual conferences, assigned readings, and reports on independent investigations.

##### CIS 5934 Special Topics (VAR)

A course designed to give groups of students an opportunity to pursue special studies not otherwise offered.

##### CIS 6327 Statistical Computer Performance Evaluation (3)

An introduction of the tools for

quantitative, statistical and rational design, analysis, and optimization of complex computer systems. Prerequisites: STA 6807 and COP 6614.

**CIS 6937 Seminar in Contemporary Computer Science (3)** Research Seminar in Contemporary Computer Science. Topics will vary from term to term. Prerequisite: Permission of instructor.

**CIS 6939 Special Topics: Advanced Topics in Information Processing (3)** This course deals with selected special topics in information processing. Prerequisite: Permission of instructor.

**CIS 6971 Thesis (1-10)** Prerequisite: Completion of all other requirements for the M.S. Degree in Computer Science.

**CIS 6975 Ph.D. Thesis (3)** Ph.D. Thesis. Prerequisite: Permission of instructor.

**CNM 6939 Special Topics: Advanced Topics in Numerical Methods (3)** This course deals with selected topics in numerical methods. Prerequisite: Permission of instructor.

**COC 3300 Introduction to Computers and Computer Applications (3)** A survey of computers and their applications: hardware, software, computer systems operation, advanced computer systems, acquiring and using computer power, systems analysis, computer impact on society. Not acceptable for credit to mathematical science majors (mathematics, computer science, statistics).

**COC 3400 Computers and Society (3)** A course for the student who is interested in the effects of computers upon our society. The major focus will be upon social, political, and ethical considerations: what computers are and how they work; applications, such as data banks government uses, simulation; considerations such as privacy and the police state, the cashless society, computers and business, computers and the quality of life, systems analysis and the planned society. The course is oriented toward the non-scientist and requires no background in mathematics, computer science, or social science. As part of the course, students will learn to write and run a simple computer program.

**COP 2172 Programming in BASIC (3)** Introduction to the BASIC computer language with emphasis on business data processing applications. Using the interactive and batch facilities of the machine, concepts on file organization and techniques for processing are examined. Prerequisite: None. Not acceptable for credit to computer science majors.

**COP 3111 FORTRAN for Engineers (3)** A first course in programming that describes the syntax and semantics of the FORTRAN 77 programming language. The development of algorithms will be discussed together with fundamentals of program testing and debugging. Emphasizes those aspects of the language required by students of engineer-

ing and natural sciences. Not acceptable for credit for Computer Science majors.

**COP 3112 Programming in FORTRAN (3)** A course in the fundamentals of digital computer programming. The concept of an algorithm; flow charting; programming; testing and debugging. Numerical and non-numerical techniques. The syntax and semantics of FORTRAN 77.

**COP 3120 COBOL for Non-Computer Science Majors (3)** Introduction to COBOL and historical background. Flow-charting and program design. This course is not for computer science majors.

**COP 3122 Data Processing and COBOL (3)** A course in programming, oriented toward data processing applications. Various techniques for organizing and processing files; sequential file random-access, indexed and inverted files. File sorting and maintenance. Program documentation. Instruction for COBOL programming language. Applications of computers and data processing in business. Prerequisite: COP 3522 or COP 3197.

**COP 3180 Programming in PASCAL (3)** A course in the fundamentals of digital computer programming. The concept of an algorithm; pseudo-code; programming; testing; and debugging using a well-structured language. The syntax and semantics of PASCAL.

**COP 3197 Intermediate Programming (3)** Covers advanced topics of the PASCAL programming language such as set types, pointer types, recursion, and files; syntax and semantics of FORTRAN 77. Prerequisite: COP 3180 or equivalent.

**COP 3402 Assembly Language Programming (3)** Principles and techniques of digital computers with emphasis on machine language and assembly language programming. Internal representation of numeric and non-numeric information; registers, indexing and computer structure; arithmetic, logical and input-output instructions; fixed and floating arithmetic. Prerequisites: COP 3112, COP 3182 or COP 3111.

**COP 3522 Programming Methodology (3)** Covers structured programming techniques using a well-structured modern language including dynamic allocation, pointers, recursion, and basic file organizations. Prerequisite: COP 3112 or equivalent.

**COP 3530 Data Structures (3)** Basic concepts of data organization; introduction to PL/I; advanced debugging and testing; garbage collection; n-ary trees and graphs, internal and external sorting. Prerequisite: COP 4637. Corequisite: MAD 3512.

**COP 4610 Operating Systems Principles (3)** A study of the basic principles of modern multiprogramming and time-sharing systems. Interrupts and data channels, multiprocessor system memory management, virtual memory, segmentation, process

communication, deadlock, and interlock handling. Prerequisites: COP 4637 and CDA 4101.

**COP 4637 Introduction to Software Engineering (3)** Basic tools and techniques for specifying, designing, implementing, verifying, and testing large programs. Topics include: requirements, diagrams, data flow analysis, top down design, implementation, and testing; module organization and development techniques, program correctness, the Software Life Cycle, and an introduction to software management techniques. Prerequisite: COP 3522 or COP 3197; and COP 3402 with at least a 2.5 GPA in these courses, and neither of these courses being taken more than twice.

**COP 5540 Data Base and File Organization (3)** This course deals with the need for formal data organization; system requirements; effects of storage; devices; file attributes; file organization; search strategies; privacy and security. Prerequisites: COP 3530 and CDA 4101.

**COP 5632 Software Engineering (3)** This course deals with the design of large scale computer programs. Included are topics dealing with planning design, implementation, validation, metrics, and the management of such software projects. Prerequisite: COP 3530.

**COP 5640 Compiler Construction (3)** Basic techniques of compilation; self-compilers; syntax encoding and recognition; code generation and optimization. Prerequisites: MAD 3512, and COP 3530.

**COP 6515 Structured Programming (3)** Study of systematic techniques of program control and development, including proof of program correctness and use of advanced programming techniques. Prerequisite: COP 3530.

**COP 6555 Survey of Programming Languages (3)** A comparative study of several imperative and functional programming languages. Emphasis is given to different data structures available, prominent features of the language and their applications. Prerequisite: COP 3530.

**COP 6614 Advanced Operating Systems (3)** Topics in operating system design: concurrent scheduling, security and protection, virtualizable architectures and monitors. Prerequisite: COP 4610.

**COP 6939 Special Topics: Advanced Topics in Software Engineering (3)** This course deals with selected topics in software engineering. Prerequisite: Permission of instructor.

**COT 5320 Theory of Computation (3)** An introduction to abstract machine theory, combinatorial systems and computable functions. Prerequisite: MAD 3512.

**COT 6127 Theory of Formal Languages (3)** Elements of language theory are introduced by way of describing regular, context-free,

context sensitive and generalized languages. Their properties and some of the existing parsing techniques are discussed. Prerequisite: MAD 3512 or permission of instructor.

**COT 6315 Analysis of Algorithms (3)** Complexity behavior of algorithms is described for Set Manipulation, Graph Theory, and Matrix Manipulation problems, among others. P and NP classes of problems reveal an inherent difficulty in designing efficient algorithms. Prerequisite: COP 3530.

**COT 6939 Special Topics: Advanced Topics in Theory (3)** This course deals with selected special topics in computing theory. Prerequisite: Permission of instructor.

**CRM 6121 Computer Management (3)** This course deals with the effective evaluation and administration of the computer function within an organization. No prerequisites.

**MAA 3200 Introduction to Analysis (3)** Topics include: naive set theory, functions, cardinality, sequences of real numbers and limits. Emphasis on formal proofs. Prerequisite: MAC 3413.

**MAA 4211 Advanced Calculus (3)** An intense study of the foundations of calculus. Topics may include: the real number system, continuity, differentiation, Riemann Stieltjes integration, and series of functions. Note: The student must complete MAA 3200 before attempting this course. Prerequisites: MAC 3413, MAS 3103 and MAA 3200.

**MAA 4212 Topics in Advanced Calculus (3)** A sequel to MAA 4211. Topics may include: theory of integration; analysis in several variables; and Fourier series. Prerequisite: MAA 4211.

**MAA 4402 Complex Variables (3)** An introduction to complex variables, beginning with the algebra and geometry of the complex number system. Topics include: complex functions; analytic functions; Cauchy's theorem and its consequences; Taylor and Laurent series; residue calculus; evaluation of real integrals and summation of series; conformal mapping. Prerequisites: MAC 3413, and MAP 3302 or MAA 4211.

**MAC 2132 Pre-calculus Mathematics (3)** Topics to be covered include: functions, exponential and logarithmic functions, trigonometry and the basics of analytic geometry. Prerequisite: Two years of high school algebra.

**MAC 3233 Calculus For Business (3)** A one semester introduction to the basic notions of calculus. Specific topics include: Differential Calculus using polynomial, exponential and logarithmic functions, and its application to optimization; integral calculus with area and probability applications. Prerequisite: MAC 2132 or working knowledge of algebra.

**MAC 3311–MAC 3312 Calculus I and II (3)** An introduction to basic concepts, computations and application in calculus. The first

course deals with basic concepts, techniques and applications of the derivative, and an introduction to the integral. The second course deals with integration techniques and applications of the integral, infinite series, and Taylor series. Prerequisite: Trigonometry or MAC 2132.

**MAC 3413 Multivariable Calculus (3)** This course deals with the differential and integral calculus of real valued multivariable functions. The topics include: directional and partial derivatives, gradients, and their applications; differential calculus of vector valued functions; multiple, iterated line, and surface integrals. Prerequisite: MAC 3312 or equivalent.

**MAD 3104 Discrete Mathematics (3)** Sets, functions, relations, permutations, and combinations, propositional logic, matrix algebra, graphs and trees. Prerequisites: COP 3112, COP 3182 or COP 3111 and MAC 3311.

**MAD 3305 Graph Theory (3)** An introduction to the study of graphs. Topics include the following: paths and circuits, connectedness, trees, shortest paths, networks, planar graphs, the coloring of graphs, and directed graphs. Applications of graphs to computer science will be discussed. Prerequisites: COP 3112, COP 3180 or COP 3111 and either MAS 3103 or MAD 3104.

**MAD 3401 Numerical Analysis (3)** Basic ideas and techniques of numerical analysis. Topics include: finite differences, interpolation, solution of equations, numerical integration and differentiation, applications, introduction to applied linear algebra. This course will make extensive laboratory use of the computer facility. Prerequisites: COP 3112, COP 3180 or COP 3111 and MAC 3312.

**MAD 3512 Theory of Algorithms (3)** Boolean algebra, switching circuits, finite state machines, formal languages, and models of computation. Prerequisite: MAD 3104.

**MAD 4203 Introduction to Combinatorics (3)** A survey of the basic techniques of combinatorial mathematics. Topics will include the Pigeonhole Principle, Binomial Coefficients, Inclusion-Exclusion, Recurrence Relations, and Generating Functions. Prerequisites: MAC 3413 or both MAC 3412 and MAD 3104.

**MAD 5405 Numerical Methods (3)** Advanced ideas and techniques of numerical analysis for digital computation. Topics include: linear and non-linear systems, ordinary differential equations, continuous system modeling techniques, and languages. Prerequisites: MAS 3103 and MAP 3302.

**MAE 4810–MAE 4811 Foundations of Mathematics I and II (3-3)** An integrated course designed for teachers of elementary and early junior high students. Emphasis will be placed on inductive and rudimentary deductive approaches to number systems, algebra, geometry, probability, statistics, and

mathematical systems. The relationship between these fields and their applications will be stressed. Intuitive aspects of synthetic, analytic, and transformation geometry will serve to relate geometry, algebra, and mathematical systems. Prerequisite: None.

**MAP 3103 Mathematical Modeling and Applications (3)** A course to provide an understanding of the use of mathematical models in the description of the real world. Basic principles in the philosophy of formal model building as well as specific models will be considered. Prerequisites: MAS 3103 and either MAC 3413 or MAP 3302.

**MAP 3104 Topics in Mathematical Modeling (3)** A sequel to MAP 3103. In-depth study of techniques listed for MAP 3103. Prerequisite: MAP 3103.

**MAP 3302 Differential Equations (3)** An introduction to differential equations and their applications, based upon a knowledge of calculus. Topics to include: Initial value problems of the first order, numerical solutions, systems of differential equations, linear differential equations, Laplace transforms, series solutions. Prerequisite: MAC 3312.

**MAP 4401 Advanced Differential Equations (3)** A second course in differential equations. Topics may include: Bessel functions and other special functions arising from classical differential equations, Sturm-Liouville problems, partial differential equations, transform techniques. Prerequisites: MAP 3302 and MAC 3413.

**MAP 5117 Mathematical and Statistical Modeling (3)** Study of ecological, probabilistic, and various statistical models. Prerequisites: MAC 3413, COP 3180 or COP 3111, MAS 3103; and STA 3322 or STA 3164 or STA 3033.

**MAP 6127 Simulation and Modeling (3)** Two areas are covered in this course: advanced queuing models and simulation techniques. The relationships between these two areas, applications, and simulation languages will be among the topics covered. Prerequisites: COP 3530; and MAP 5117 or STA 6807.

**MAS 3103 Linear Algebra (3)** An introduction to the topics in linear algebra most often used in applications. Topics include: matrices and their applications; simultaneous linear equations and elementary operations; linear dependence; vector spaces; rank and inverses; inner products and 'best' approximations; numerical solutions of simultaneous linear equations; eigenvalues and eigenvectors; iterative methods for calculating eigenvalues; and systems of linear equations. Prerequisite: MAC 3312.

**MAS 4301 Algebraic Structures (3)** An introduction to abstract mathematical structures of modern algebra. Fundamental concepts of groups, rings, and fields will be studied. Note: the student must complete MAA 3200 before attempting this course. Prerequisites: MAS 3103 and MAA 3200.

**MAS 4302 Topics in Algebraic Structures (3)** A sequel to Algebraic Structures. Topics may include: a continuation of the study of groups, rings and/or fields; polynomial domains; Euclidean domains; and Galois theory. Prerequisite: MAS 4301.

**MAS 5215 Number Theory (3)** Topics to be discussed are selected from the following: congruences, Diophantine equations, distribution of primes, primitive roots, quadratic reciprocity, and classical theorems of number theory.

**MAT 2949 Cooperative Education in Mathematical Sciences (3)** One semester of full-time supervised work in an outside organization taking part in the University Co-op program. A written report and supervisor evaluation will be required of each student. Prerequisites: Calculus I and COP 3112 (if Computer Science major)

**MAT 3905 Independent Study (VAR)** Individual conferences, assigned readings, and reports on independent investigations.

**MAT 3930 Special Topics (VAR)** A course designed to give groups of students an opportunity to pursue special studies not otherwise offered.

**MAT 3949 Cooperative Education in Mathematical Sciences (3)** One semester of full-time supervised work in an outside organization taking part in the University Co-op Program. Limited to students admitted to the Co-op Program. A written report and supervisor evaluation will be required of each student. Prerequisites: Calculus II and COP 3522 or COP 3197 (if Computer Science major)

**MAT 4905 Independent Study (VAR)** Individual conferences, assigned readings, and reports on independent investigations.

**MAT 4930 Special Topics (VAR)** A course designed to give groups of students an opportunity to pursue special studies not otherwise offered.

**MAT 4943 Mathematical Sciences Internship (VAR)** A special program to encourage students to get on-the-job experience in computer sciences, statistics, or mathematics in an industrial enterprise, governmental agency or other organization. Requirements: minimum grade of 'B' or higher in all courses in the major area, and approval by Departmental Internship Committee. Application is required at least one term in advance of registration for this course.

**MAT 4949 Cooperative Education in Mathematical Sciences (3)** One semester of full-time supervised work in an outside organization taking part in the University Co-op Program. Limited to students admitted to the Co-op Program. A written report and supervisor evaluation will be required of each student. Prerequisites: Calculus II, a statistics course, and COP 3122 (if Computer Science major)

**MAT 5907 Independent Study (VAR)** Individual conferences, assigned reading, and reports on independent investigations.

**MGF 1202 Finite Mathematics (3)** Study of concepts and applications involving finite mathematical processes such as sets, combinatorial techniques, formal logic, discrete probability, linear systems, matrices, linear programming. Prerequisite: Working knowledge of high school algebra.

**MHF 4302 Mathematical Logic (3)** A study of formal logical systems and their applications to the foundations of mathematics. Topics to be selected from the following: definition of mathematical proofs; set theory; analysis formalized with the predicate calculus; theorem of Godel and Church; recursive function theory; and idealized computers. Prerequisite: MAA 3200 or MAD 3512.

**MTG 3212 Geometry (3)** A study of the basic structure of Euclidean geometry together with topics from advanced Euclidean geometry and non-Euclidean geometry. Prerequisite: High school geometry.

**MTG 4302 Topology (3)** An introductory course in topology requiring a prerequisite knowledge of calculus. Topics to be discussed will be selected from the following: topological spaces, metric spaces, continuity, completeness, compactness, separation axioms, products spaces, subspaces, convergence, and homotopy theory. Prerequisites: MAC 3413, MAS 3103, and MAA 3200.

**STA 3013 Statistics for Social Services (3)** This is an elementary course in statistics, covering graphical and numerical condensation of data as well as the most basic parametric and non-parametric methods. Emphasis is placed on the interpretation of statistical results, rather than on ways to analyze experimental data.

**STA 3033 Introduction to Probability and Statistics for CS (3)** Basic probability laws, probability distributions, basic sampling theory, point and interval estimation, tests of hypothesis, regression and correlation. Minitab will be used in the course. Prerequisite: MAC 3412.

**STA 3122-STA 3123 Introduction to Statistics I and II (3-3)** A course in descriptive and inferential statistics. Topics include: empirical and theoretical probability distributions; point and interval estimation; hypothesis testing; analysis of variance, regression, correlation, and basic non-parametric tests.

**STA 3132 Business Statistics (3)** Starting with an introduction to probability, the course provides an introduction to statistical techniques used in management science. It includes descriptive statistics, probability distributions, estimation and testing of hypothesis.

**STA 3163-STA 3164 Statistical Methods I and II (3-3)** This course presents tools for the

analysis of data. Specific topics include: use of normal distribution, tests of means, variances and proportions; the analysis of variance and covariance (including contrasts and components of variance models), regression, correlation, sequential analysis, and non-parametric analysis. Prerequisite: College algebra or first course in statistics.

**STA 3182 Statistical Models (3)** This is a specialized course in the use of statistical models to represent physical and social phenomena. The emphasis is on providing tools which will allow a researcher or analyst to gain some insight into phenomena being studied. An introductory knowledge of probability theory and random variables is assumed. Specific topics include: introduction to discrete and continuous probability distributions, transformation of variables, approximation of data by empirical distributions, central limit theorem, propagation of moments, Monte Carlo simulation, probability plotting, testing distributional assumptions. Prerequisites: MAC 3413 and first course in statistics.

**STA 3321-STA 3322 Introduction to Mathematical Statistics I and II (3-3)** This course presents an introduction to the mathematics underlying the concepts of statistical analysis. It is based on a solid grounding in probability theory, and requires a knowledge of single and multivariable calculus. Specific topics include the following: basic probability concepts, random variables, probability densities, expectations, moment generating functions, sampling distributions, decision theory, estimation, hypothesis testing (parametric and non-parametric), regression, analysis of variance, and design of experiments. Prerequisite: MAC 3413.

**STA 3905 Independent Study (VAR)** Individual conferences, assigned readings, and reports on independent investigations.

**STA 3930 Special Topics (VAR)** A course designed to give groups of students an opportunity to pursue special studies not otherwise offered.

**STA 4173-HCA 4711 Statistical Applications in Health Care (3)** A course in descriptive and inferential statistics for the Health Services. Topics include probability distributions, point and interval estimation, hypothesis testing, regression and correlation, and contingency table analysis. Prerequisite: STA 3013 or equivalent college mathematics course.

**STA 4502 Practical Non-parametric Statistics (3)** This course deals primarily with tests of hypotheses for situations where standard parametric procedures (t-test, F-test, etc.) cannot be applied. Topics include binomial, multinomial and Poisson tests, permutation test, sign test, Mann-Whitney U test, Wilcoxon signed rank test, rank correlation, contingency chi-square, Kruskal-Wallis one-way ANOVA by ranks, Friedman test and other



non-parametric tests. Prerequisite: First course in statistics.

**STA 4603-STA 4604 Mathematical Techniques of Operations Research I and II (3-3)** An introduction to those topics in mathematics associated with studies in operations research. Topics include the following: linear programming and related topics, dynamic programming, queuing theory, computer simulation, network analysis, inventory theory, decision theory, integer programming. Prerequisites: MAS 3103 and either STA 3033 or STA 3322.

**STA 4664 Statistical Quality Control (3)** This course presents the simple but powerful statistical techniques employed by industry to improve product quality and to reduce the cost of scrap. The course includes the use and construction of control charts (means, percentages, number defectives, ranges) and acceptance sampling plans (single and double) Standard sampling techniques such as MIL STD plans will be reviewed.

**STA 4905 Independent Study (VAR)** Individual conferences, assigned readings, and reports on independent investigations.

**STA 5126/PSY 5206 Design of Experiments in Psychological Research (3)** The following topics will be included as they relate to psychological research: A review of analysis of variance in randomized and blocked designs, pairwise and multiple comparison tests, analysis of variance in factorial, nested and split-plot experiments, and analysis of covariance. Computer software packages will be used for some analyses. Prerequisites: STA 3122 and STA 3123 or equivalent.

**STA 5166 Statistical Methods in Research I (3)** For non-mathematical sciences graduate students. A non-calculus exposition of methods and applications of statistical techniques for the analysis of data. Statistical packages will be used. Prerequisite: Graduate standing.

**STA 5167 Statistical Methods in Research II (3)** For non-mathematical sciences graduate students. A non-calculus exposition of methods and applications of statistical techniques for the analysis of data. Statistical packages will be used. Prerequisite: Graduate standing.

**STA 5206 Design of Experiments (3)** This is an applied course dealing with the design and analysis of experiments employed in scientific and industrial research. A knowledge of the basic fundamentals of hypothesis testing and analysis of variance is assumed. Topics include: multiple comparison tests, completely randomized design, randomized blocks, Latin Square and related designs, nested and factorial experiments. Prerequisite: STA 3322 or STA 3164.

**STA 5207 Topics in Design of Experiments (3)** This applied course in design of experiments covers topics such as split-plot design, confounding, fractional replication, incomplete

block designs, and response surface designs. Prerequisite: STA 5206.

**STA 5236-STA 5237 Regression Analysis I and II (3-3)** A comprehensive review of the role of linear models in statistics. Extensive use is made of matrix notation. A prior course in linear algebra is imperative. The fundamental theorems underlying regression analysis and the analysis of variance will be covered. Such topics as the Gauss-Markov Theorem, generalized least squares, and estimation and testing of hypotheses will be covered. Prerequisites: MAS 3103 and either STA 3322, or STA 3033.

**STA 5446-STA 5447 Probability Theory I and II (3-3)** This course is designed to acquaint the student with the basic fundamentals of probability theory. It reviews the basic foundations of probability theory, covering such topics as discrete probability spaces, random walk, Markov Chains (transition matrix and ergodic properties), strong laws of probability, convergence theorems, and law of iterated logarithm. Prerequisite: MAC 3413.

**STA 5606 Mathematical Techniques of Operations Research (3)** This course surveys the mathematical methods used in operations research. Topics will be chosen from linear programming, dynamic programming, integer programming, network analysis, classical optimization techniques, and applications such as inventory theory. Prerequisite: MAP 5117 and MAS 3103 and either COP 3111 or COP 3180 or COP 3112.

**STA 5676 Reliability Engineering (3)** The course material is designed to give the student a basic understanding of the statistical and mathematical techniques which are used in engineering reliability analysis. A review will be made of the basic fundamental statistical techniques required. Subjects covered include: distributions used in reliability (exponential, binomial, extreme value, etc.); tests of hypotheses of failure rates; prediction of component reliability; system reliability prediction; and reliability apportionment. Prerequisite: STA 3322.

**STA 5707/PSY 5246 Multivariate Analysis in Applied Psychological Research (3)** Review of linear algebra. Topics include multiple regression, one and two sample multivariate analysis, profile analysis, multivariate analysis of variance, principal component and factor analysis. Computer software packages will be used for some analyses. Prerequisites: STA 3122 and STA 3123 or equivalent. Linear algebra and STA 5126 recommended.

**STA 5826 Stochastic Processes (3)** This course is intended to provide the student with the basic concepts of stochastic processes, and the use of such techniques in the analysis of systems. Subjects include: Markov Processes, queuing theory, renewal processes birth and death processes, Poisson and Normal Processes. Applications to system reliability analysis, behavioral

science, and natural sciences will be stressed. Prerequisite: STA 5447.

**STA 5906 Independent Study (VAR)** Individual conferences, assigned reading, and reports on independent investigation.

**STA 6807 Queuing and Statistical Models (3)** Review of probability concepts, basic probability distributions, Poisson process, queuing models, statistical models. Prerequisites: Permission of Instructor, MAC 3312 and either STA 3033 or STA 3321.

## Modern Languages

Reinaldo Sanchez, *Associate Professor and Chairperson*

James O. Crosby, *Professor*  
Leonel A. de la Cuesta, *Assistant Professor*

Maida Watson Espener, *Associate Professor*

Yvonne Guers-Villate, *Professor*  
John B. Jensen, *Associate Professor*  
Peter A. Machonis, *Assistant Professor*  
Ramon Mendoza, *Professor (Bay Vista Campus)*

Ana Rocca, *Instructor*  
Andree Slayman, *Instructor*  
Marcelle Welch, *Assistant Professor*  
Florence Yudin, *Professor*

Location: Tamiami Campus  
Degree: Bachelor of Arts

Lower Division Preparation  
Required Courses: Eighteen semester hours of elementary and intermediate foreign language or equivalent proficiency. If these courses are not completed prior to entry to the University, they will be required as part of the upper division program as non-major electives.

Upper Division Program  
Required Course  
Foreign Language  
Electives

30  
30  
60

Students in the Teacher Preparation Program carry two majors: Modern Language and Modern Language Education. They must request admission to both programs. (Students interested in teacher certification should contact the School of Education at 554-2721.)

**Requirements For All Modern Language Majors**  
All majors must have a designated faculty advisor, and all are required to take 30 semester hours in the Department of Modern Languages, with a grade of 'C' or higher.

**Requirements For Spanish Majors**  
To undertake a major in Spanish, a student must demonstrate minimum proficiency in the language. This may be done by a written examination administered by the Department, or by completing SPN 3301 (Non-native speakers of Spanish) or SPN 3305 (Native

speakers). SPN 3302 must be part of the 30 credit hours of upper division work taken (unless the student is exempted by examination), and credit hours must be distributed according to one of the following plans:

	A	B	C
SPN 3302 <sup>1</sup>	3	3	3
Literature courses	9	9	6
Linguistic courses	9	6	9
Culture courses	—	3	3
Departmental electives	9	9	9

<sup>1</sup>Unless exempted by examination, in which case the student has three additional hours of electives.

Introduction to General Linguistics (LIN 3010 or equivalent) must be taken before other linguistics offerings; otherwise, there is no prescribed sequence of courses for the major.

#### Requirements For French Majors

The requirements for a major in French are: three or four literature courses; one civilization course; one linguistics course. The remaining credits should be taken in language courses, such as FRE 3410, FRE 3420, FRE 3421, FRE 3780, FRT 3800, FRT 3810 unless the student can demonstrate proficiency in these areas. A student is also generally expected to take an introductory course to literature such as FRW 3820 before registering for upper level literature courses.

#### Requirements For Other Language Majors

A major in a language other than Spanish or French may take only 21 credits in the major target language, but completion of at least two semesters of a second foreign language is recommended. There is no fixed sequence of courses required, and a student may enroll in any course offered for majors, provided he or she meets the course prerequisites.

#### Minor in French Language and Culture

A student majoring in another discipline may earn an academic minor in French Language and Culture by taking 1) twelve semester hours of course work in French language: FRE 3410, FRE 3420/3421, FRE 3780; 2) three semester hours in French Civilization and Culture: FRE 3500 or FRE 4501; 3) three semester hours of restricted electives: courses in French linguistics, French Translation Skills or Introduction to Literature, FRW 3820.

#### Minor in Portuguese

A student majoring in another discipline may earn an academic minor in Portuguese by taking 12 semester hours of course work in the language at the level of POR 3420 or above, and six additional hours in Portuguese or in approved courses in a related discipline, such as linguistics or the civilization of Portuguese-speaking peoples.

#### Minor in General Translation Studies

In order to obtain an academic minor in General Translation Studies a student takes 12 semester hours in translation/interpreta-

tion courses (FOT, FRT, or SPT prefix), with grades of B or better, and nine additional hours in courses of immediate relevance to the program, to be approved by the Director of the program. Normally these will be selected from among offerings in Political Science, Economics, International Relations, Sociology, Anthropology, Computer Science or Modern Languages. At least two of them should be taken outside of Modern Languages. Courses in basic and intermediate instruction shall not be counted for the minor.

**Minor in Spanish Language and Culture**  
Required Credits for Minor: 15 credits of Core Courses and three credits of electives. Total: 18 semester hours.

#### Core Courses

SPN 3401	Advanced Spanish Conversation (non-natives) <sup>1</sup>
SPN 3301	Review Grammar/Writing I (non-natives) <sup>2</sup>
	or
SPN 3305	Spanish for Native Speakers <sup>2</sup>
SPN 3302	Review Grammar and Writing II
SPN 3820	Intro to Literature (content variable)
SPN 3500	Spanish Civilization and Culture

Elective Courses: One 3-credit course selected from among the following:<sup>3</sup>

SPN 3780	Phonetics <sup>4</sup>
SPW 3930	Special Topics
SPT 3800	Introduction to Translation and Interpretation Skills
SPN 3013	Language Skills for Professional Personnel
SPN 3440	Spanish for Business Composition
SPN 3302	Latin American Civilization and Culture

<sup>1</sup>Native speakers will take SPN 3502 Latin American Civilization and Culture or SPN 4501 (Culture) instead of Advanced Spanish Conversation.

<sup>2</sup>Can be substituted for another course in Translation Skills, Linguistic or Spanish Literature, with permission of Spanish advisors only.

<sup>3</sup>Or another advanced course in the Department with the approval of the students' faculty advisor.

<sup>4</sup>Can be replaced by SPN 4790 (Contrastive Phonology).

#### Basic Language Instruction

Location: Both Campuses

The department offers three-semester sequences of instruction in beginning and intermediate Arabic, Chinese, French, German, Hebrew, Italian, Japanese, Portuguese, Spanish, Russian, and beginning instruction in other languages.

The courses in basic language instruction are designed primarily for persons wishing to acquire conversational ability in a foreign language; but they provide training in all four

language skills: listening, speaking, reading, and writing. Students are advised to consult the Departmental course listing for specific sections.

#### Course Descriptions

##### Definition of Prefixes

ARA—Arabic Language; CHI—Chinese Language; FOL—Foreign Languages; FOT—Foreign Languages in Translation; FOW—Foreign Languages, Comparative Literature; FRE—French Language; FRT—French Translation; FRW—French Literature (Writings); GER—German Language; GET—German Translation; HBR—Hebrew; ITA—Italian Language; ITT—Italian Translation; JPN—Japanese Language; LIN—Linguistics; POR—Portuguese Language; POW—Portuguese Literature (Writings); PRT—Portuguese Translation; RUS—Russian Language; SPN—Spanish Language; SPT—Spanish Translation; SPW—Spanish Literature (Writings)

**ARA 3130 Arabic I (5)** Provides training in the acquisition and application of basic language skills.

**ARA 3131 Arabic II (5)** Provides training in the acquisition and application of basic language skills.

**ARA 3210 Intermediate Arabic (5)** Provides intermediate training in the acquisition and application of basic language skills.

**CHI 3130 Chinese I (5)** Provides training in the acquisition and application of basic language skills.

**CHI 3131 Chinese II (5)** Provides training in the acquisition and application of basic language skills.

**CHI 3210 Intermediate Chinese (5)** Provides intermediate training in the acquisition and application of basic language skills.

**FOL 3000 Elementary Foreign Language (VAR)** Emphasis on oral skills, contemporary language and culture. Content oriented to students with specific professional or leisure interests. For languages not often taught. This course is not part of a series. No prerequisites.

**FOL 3013 Language Skills for Professional Personnel (VAR)** The course is geared to the special linguistic needs of community groups (medical, business, technical, etc.).

**FOL 3732 Romance Linguistics (3)** The common and distinctive Romance features. Survey of linguistic geography and internal/external influences.

**FOL 3905 Independent Study (3)** Project, field experience, readings, or apprenticeship.

**FOL 3930 Special Topics (3)** Readings and discussion of literary/linguistic topics to be determined by students and teacher.

**FOL 3949 Cooperative Education in Modern Languages (3)** A student majoring in one of

the Humanities (English, History, Modern Languages, Visual Arts or Performing Arts) may spend one or two semesters fully employed in industry or government in a capacity relating to the major. Prerequisite: Permission of Cooperative Education Program and major department.

**FOL 3955 Foreign Study (12)** Intermediate level. One semester full-time credit in foreign residence and study. Individual cases will be evaluated for approval.

**FOL 4905 Independent Study (VAR)** Project, field experience, readings, or research.

**FOL 4930 Special Topics (3)** Independent readings, research, or project.

**FOL 4935 Senior Seminar (3)** Topics and approach to be determined by students and instructor.

**FOL 4949 Cooperative Education in Modern Languages (3)** A student majoring in one of the Humanities (English, History, Modern Languages, Visual Arts or Performing Arts) may spend one or two semesters fully employed in industry or government in a capacity related to the major. Prerequisite: Permission of Cooperative Education Program and major department.

**FOL 4958 Foreign Study: Advanced Language Literature (12)** Full-semester credit for foreign residence and study/work. (Approval of Department required).

**FOL 5735 Romance Linguistics (3)** The common and distinctive Romance features. Survey of linguistic geography and internal/external influences.

**FOL 5906 Independent Study (VAR)** Project, field experience, readings, or research.

**FOT 3110 Literature in Translation (3)** Masterpieces of world literature in English. Comparative use of the original text. Discussion and interpretation.

**FOT 3120 Literature in Translation (3)** Masterpieces of French literature in English. Comparative use of the original text. Discussion and interpretation.

**FOT 3800 Translation/Interpretation Skills (3)** Emphasis on basic principles and practice application.

**FOT 3810 Creative Writing/Translation (3)** Training through non-structured writing. Examination of various approaches to the problems and objectives of creative translation.

**FOT 4130 European Literature in Translation (3)** For students proficient in more than one foreign language. Content and focus to be determined by student and instructor.

**FOT 4801 Professional Translation/Interpretation (3)** Techniques and resources for professional translation and interpretation. Prerequisite: FOT 3800.

**FOT 5125 Literature in Translation (3)** Master-

pieces of world literature. Open to students who are proficient in more than one language.

**FOT 5135 Literature in Translation (3)** Masterpieces of world literature. Open to students who are proficient in more than one language.

**FOT 5805 Translation/Interpretation Arts (3)** The language barrier and translation and interpretation. Types, modes, and quality of T/I: philological, linguistic, and socio-linguistic theories. History of T/I from Rome to date. The impact of T/I on Inter-American developments. Prerequisite: Graduate standing or permission of instructor.

**FOW 3520 Prose and Society (3)** The dynamics of participation and alienation between prose writers and their environment.

**FOW 3540 Bicultural Writings (3)** Experiment in linguistic pluralism. Content and focus to be determined by the international community.

**FOW 3580 Intellectual History (3)** The interaction or dissociation among writers in a critical historical period. Study of primary sources and their contemporary evaluations.

**FOW 3582 Literature of Reform (3)** The consciousness of change in verbal art.

**FOW 3584 Literature of Repression (3)** The consciousness of constraints, their adoption and/or rejection in verbal art.

**FOW 4390 Genre Studies (3)** Examination of a single literary form (e.g. short story, poetry), or the study of interaction between literary types (e.g. novel and drama).

**FOW 4590 Creative Modes (3)** Discussion of a single mode or a plurality of epoch styles such as classical/baroque, realism/surrealism. The peculiar/common features of expressive media.

**FOW 4790 The Literary Generation (3)** The real and apparent shared ideals of an artistic generation, its influence and range.

**FOW 4810 Problems in Reading and Interpretation (3)** The identification and appreciation of techniques for sensitive reading and discussion of literary texts.

**FOW 5395 Genre Studies (3)** Examination of a single literary form (e.g. short story, poetry), or the study of interaction between literary types (e.g. novel and drama).

**FOW 5545 Bicultural Writings (3)** Experiment in linguistic pluralism. Content and focus to be determined by the international community.

**FOW 5587 Comparative Studies (3)** Cross-over and distinctiveness in a multi-language problem, period, or aesthetic.

**FOW 5934 Special Topics in Language/Literature (3)** Content and objectives to be determined by students and teacher.

**FOW 5938 Graduate Seminar (3)** Topic and ap-

proach to be determined by students and instructor. (Approval of the Department required.)

**FRE 1120 Basic French I (5)** Course designed specifically for beginning university students with no previous language study. Emphasis on oral French and on acquiring basic language skills. For lower division students only.

**FRE 1121 Basic French II (5)** Emphasis on oral French and on acquiring basic language skills. This course completes the lower-division language requirement. For lower-division students only.

**FRE 3000 Elementary French (VAR)** Emphasis on oral skills, contemporary language and culture. Content oriented to students with specific professional or leisure interests. This course is not part of a series. No prerequisites.

**FRE 3013 Language Skills for Professional Personnel (VAR)** The course is geared to the special linguistic needs of community groups (medical, business, technical, etc.).

**FRE 3120 French I (5)** Provides training in the acquisition and application of basic language skills.

**FRE 3121 French II (5)** Provides training in the acquisition and application of basic language skills.

**FRE 3200 Intermediate French (5)** Provides intermediate training in the acquisition and application of basic language skills.

**FRE 3240 Intermediate French Conversation (1)** This course is designed to help students maintain and increase their conversational ability in the language while unable to continue the regular sequence. May be repeated twice. Prerequisites: FRE 1121, FRE 3121 or equivalent.

**FRE 3270 Foreign Study (12)** Intermediate level. One semester full-time credit for foreign residence and study. Individual cases will be evaluated for approval.

**FRE 3410 Advanced French Conversation (3)** To develop oral proficiency skills and a greater awareness of French culture.

**FRE 3415 Communication Arts (3)** Oral interpretation and dramatic reading. Original and non-original texts will be the content of the course. Study of shared modes of experience and their individual linguistic expression in an acquired language.

**FRE 3420 Review Grammar/Writing I (3)** Practice in contemporary usage through selected readings in culture and civilization. Development of writing and speaking ability in extemporaneous contexts. The course will be conducted exclusively in the target language.

**FRE 3421 Review Grammar/Writing II (3)** Examination of grammatical theory; discussion of the modern essay. Practice in the detec-

tion and correction of errors in usage. The course will focus on current international events as content for informal talks and composition.

**FRE 3500 Civilization I (3)** Open to any student who understands the target language. The development of a particular civilization. Emphasis on the evolution of a society, its ideas and its values.

**FRE 3700 Introduction to General Linguistics (3)** Examination and synthesis of the concepts and perspectives of major contributions to language theory.

**FRE 3740 Applied Linguistics (3)** Examination of available linguistic materials for self-instruction. Problem solving in syntax and phonetics, through the application of modern/traditional methods.

**FRE 3780 Phonetics (3)** The application of phonetic theory and practice for speech refinement. Study of sound patterns in communication and creative activity.

**FRE 3820 Dialectology (3)** Definition and analysis. Problem-solving in dialect classification.

**FRE 4422 Advanced French Composition (3)** A study of various aspects of forms and styles, with emphasis on expository writing in French. Prerequisite: FRE 3421.

**FRE 4470 Foreign Study: Advanced Language/Literature (12)** Full-semester credit for foreign residence and study/work. (Approval of Department required.)

**FRE 4501 Civilization II (3)** Open to any student who understands the target language. The making of a modern culture. The ideological, political, and economic background of contemporary culture.

**FRE 4562 Studies in Bilingualism (3)** Readings and analysis of bilingual programs and bi-national goals.

**FRE 4791 Contrastive Phonology (3)** Contrasts in the sound systems of English and French.

**FRE 4800 Contrastive Morphology (3)** Contrasts in the morphology and syntax of English and French.

**FRE 4840 History of the Language (3)** The internal and external history of language development. Examination of model texts from key periods of evolution. Prerequisite: FRE 3780 or LIN 3010 or LIN 3013.

**FRE 4935 Senior Seminar (3)** Topic and approach to be determined by students and instructor.

**FRE 5060 Language for Reading Knowledge (3)** Designed primarily for graduate students who wish to attain proficiency for M.A. and Ph.D. requirements. Open to any student who has no prior knowledge of the language.

**FRE 5061 Language for Reading Knowledge**

**(3)** Emphasis on translation of materials from the student's field of specialization. Prerequisite: FRE 5060 or equivalent.

**FRE 5565 Studies in Bilingualism (3)** Readings and analysis of bilingual programs and binational goals.

**FRE 5735 Special Topics in Linguistics (3)** Content to be determined by students and instructor. (Approval of Department required.)

**FRE 5908 Independent Study (VAR) Project,** field experience, readings, or research.

**FRT 3800 Basic Translation Exercises (3)** Emphasis on basic principles and practice application. Prerequisite: FRE 3421.

**FRT 3810 Creative Writing/Translation (3)** Training through non-structured writing. Examination of various approaches to the problems and objectives of creative translation and interpretation.

**FRT 4801 Professional Translation (3)** Techniques and resources for professional translation. Prerequisite: FRT 3810.

**FRT 5805 Translation/Interpretation Arts (3)** Techniques of professional translation and interpretation. Prerequisite: FRT 4801.

**FRW 3200 Introduction to Literature (3)** Close reading and analysis of prose and poetry. Introduction to the methods of literary criticism. Selected readings in international sources.

**FRW 3280 French 19th Century Novel (3)** Four major novels by major 19th century novelists will be selected to illustrate the development of novelist techniques as well as of a different conception of the role of the novel that finally made it most important literary genre. Prerequisite: FRW 3820, FRW 3810, or another FRW course.

**FRW 3323 French 19th Century Drama (3)** Plays will be chosen to illustrate various literary movements in 19th century French drama: Romanticism, Realism, Naturalism, and Symbolism. Prerequisite: FRW 3810 or 3820.

**FRW 3300 French Comedies (3)** A study in French comedies from the 15th century to the 19th century, with special emphasis on Moliere's plays. Prerequisites: FRW 3810 or 3820.

**FRW 3370 French 19th and 20th Century Short Stories (3)** Great short stories by Maupassant, Merimee, Flaubert, Camus, and Sartre will be studied to familiarize the student with literary criticism by a close reading and analysis of short texts. Prerequisite: FRE 3421.

**FRW 3520 Prose and Society (3)** The dynamics of participation and alienation between prose writers and their environment.

**FRW 3532 French Romantic Literature (3)** A study of French Romantic generation

through the works of Lamartine, Hugo, de Musset, etc. Prerequisite: FRW 3810 or 3820.

**FRW 3810 Problems in Reading and Interpretation (3)** The identification and appreciation of techniques for sensitive reading and discussion of literary texts.

**FRW 3905 Independent Study (3)** Project, field experience, readings, or apprenticeship.

**FRW 3930 Special Topics (3)** Readings and discussion of literary/linguistic topics to be determined by students and instructor.

**FRW 4212 French Classical Prose (3)** Study of major works of 17th century French authors such as Descartes, Pascal, La Rochefoucauld, La Bruyere, etc. Prerequisites: FRW 3810 or 3820, and another FRW course.

**FRW 4272 French Novels from the Classical Period (3)** A study of major 17th and 18th century French novels. Course conducted in French. Prerequisites: FRW 3810 or 3920, and another FRW course.

**FRW 4281 French Novels from the Classical Period (3)** A study of major 17th and 18th century French novels. Course conducted in French. Prerequisites: FRW 3810 or 3820, and another FRW course.

**FRW 4281 French 20th Century Novel (3)** Novels by different novelists will be selected to illustrate the variety of the 20th century French novel from Gide and Proust, Malraux, Bernanos or Mauriac to existentialism and the New Novel. Prerequisites: FRW 3810 or 3820, and another FRW course.

**FRW 4310 Seventeenth-Century French Drama (3)** A study of French classical aesthetics through the plays of Corneille, Moliere, and Racine. Prerequisites: FRW 3810 or 3820, and another FRW course.

**FRW 4324 French 20th Century Theatre (3)** Plays by various dramatists will be selected to give an idea of the scope and variety of contemporary French theatre from Claudel and Giraudoux to Existentialism and the theatre of the absurd. Prerequisites: FRW 3810 or 3820, and another FRW course.

**FRW 4390 Genre Studies (3)** Examination of a single literary form (e.g. short story, poetry), or the study of interaction between literary types (e.g. novel and drama).

**FRW 4410 French Medieval Literature (3)** A study in different literary forms prevalent during the 12th and 15th centuries. Read in modern French; course will be conducted in French. Prerequisites: FRW 3810 or 3820, and another FRW course.

**FRW 4420 Sixteenth-Century French Literature (3)** A study of major authors of the French Renaissance, Rabelais, Ronsard, Montaigne, etc. Course conducted in French. Prerequisites: FRW 3810 or 3820, and another FRW course.

**FRW 4583 French Women Novelists (3)** Novels by various women writers, from the 19th century but mostly from the 20th century, will be selected to illustrate the increasing number of important writings by contemporary writers as well as the scope and variety of their concerns. Prerequisites: FRW 3810 or 3820, and another FRW course.

**FRW 4570 French Existentialists Literature (3)** Novels and plays by existentialist writers will be studied as representative of a major philosophical trend in the mid-20th century. Prerequisites: FRW 3810 or 3820, and another FRW course.

**FRW 4590 Creative Modes (3)** Discussion of a single mode or a plurality of epoch styles such as classical/baroque, realism/surrealism. The peculiar/common features of expressive media.

**FRW 4905 Independent Study (VAR) Project,** field experience, readings, or research.

**FRW 4930 Special Topics (3)** Independent readings, research, or project.

**FRW 5395 Genre Studies (3)** Examination of a single literary form (e.g. short story, poetry), or the study of interaction between literary types (e.g. novel and drama).

**FRW 5934 Special Topics in Language Literature (3)** Content and objectives to be determined by student and instructor.

**FRW 5938 Graduate Seminar (3)** Topic and approach to be determined by students and instructor. (Approval of the Department required.)

**GER 3000 Elementary German (3)** Emphasis on oral skills, contemporary language, and culture. Content oriented to students with specific professional or leisure interests. This course is not part of a series. No prerequisites.

**GER 3120 German I (5)** Provides training in the acquisition and application of basic language skills.

**GER 3121 German II (5)** Provides training in the acquisition and application of basic language skills.

**GER 3210 Intermediate German (5)** Provides intermediate training in the acquisition and application of basic language skills.

**GER 3240 German Intermediate Conversation (1)** This course is designed to help students maintain and increase their conversational ability in the language while unable to continue the regular sequence. May be repeated twice. Prerequisite: GER 3121 or equivalent.

**GER 3420 Review Grammar/Writing I (3)** Practice in contemporary usage through selected readings in culture and civilization. Development of writing and speaking ability in extemporaneous contexts. The course will be conducted exclusively in the target language.

**GER 4905 Independent Study (VAR) Project,** field experience, readings, or research.

**GER 4930 Special Topics (3)** Independent readings, research, or project.

**GER 5060 German for Reading Knowledge (3)** Designed primarily for graduate students who wish to attain proficiency for M.A. or Ph.D. requirements. Open to any student who has no prior knowledge of the language.

**GER 5061 German for Reading Knowledge (3)** Emphasis on translation of materials from the student's field of specialization. Prerequisite: GER 5060 or the equivalent.

**GET 3100 Literature in Translation (3)** Masterpieces in German literature in English. Comparative use of the original text. Discussion and interpretation.

**HBR 3000 Elementary Hebrew (3)** Emphasis on oral skills, contemporary language, and culture. Content oriented to students with specific professional or leisure interests. This course is not part of a series. No prerequisites.

**HBR 3120 Hebrew I (5)** Provides training in the acquisition and application of basic language skills.

**HBR 3121 Hebrew II (5)** Provides training in the acquisition and application of basic language skills.

**HBR 3200 Intermediate Hebrew (5)** Provides training in the acquisition and application of basic language skills.

**ITA 3000 Elementary Italian (3)** Emphasis on oral skills, contemporary language and culture. Content oriented to students with specific professional or leisure interests. This course is not part of a series. No prerequisites.

**ITA 3120 Italian I (5)** Provides training in the acquisition and application of basic language skills.

**ITA 3121 Italian II (5)** Provides training in the acquisition and application of basic language skills.

**ITA 3210 Intermediate Italian (5)** Provides intermediate training in the acquisition and application of basic language skills.

**ITA 3240 Italian Intermediate Conversation (1)** This course is designed to help students maintain and increase their conversational ability in the language while unable to continue the regular sequence. May be repeated twice. Prerequisite: ITA 3121 or equivalent.

**ITA 3420 Review Grammar/Writing I (3)** Practice in contemporary usage through selected readings in culture and civilization. Development of writing and speaking ability in extemporaneous contexts. The course will be conducted exclusively in the target language.

**ITA 4905 Independent Study (VAR) Project,** field experience, readings, or research.

**ITA 4930 Special Topics (3)** Independent readings, research, or project.

**ITT 3110 Literature in Translation (3)** Masterpieces of Italian literature in English. Comparative use of the original text. Discussion and interpretation.

**JPN 3120 Japanese I (5)** Provides training in the acquisition and application of basic language skills.

**JPN 3121 Japanese II (5)** Provides training in the acquisition and application of basic language skills.

**JPN 3210 Intermediate Japanese (5)** Provides intermediate training in the acquisition and application of basic language skills.

**LIN 3010 Introduction to General Linguistics (3)** Examination and synthesis of the concepts and perspectives of major contributions to language theory.

**LIN 3200 Phonetics (3)** The application of phonetic theory and practice for speech refinement. Study of sound patterns in communication and creative activity. Prerequisite: LIN 3010 or equivalent.

**LIN 3610 Dialectology (3)** Definition and analysis. Problem-solving in dialect classification. Prerequisite: LIN 3010 or equivalent.

**LIN 4226 Contrastive Phonology (3)** For students proficient in more than one foreign language. Choice of languages to be determined by students and instructor. Prerequisite: LIN 3010 or equivalent.

**LIN 4333 Contrastive Morphology (3)** For students proficient in more than one foreign language. Content and emphasis to be determined by students and instructor. Prerequisite: LIN 3010 or equivalent.

**LIN 4400 Applied Linguistics (3)** Examination of available linguistic materials for self-instruction. Problem-solving in syntax and phonetics, through the application of modern/traditional methods. Prerequisite: LIN 3010 or equivalent.

**LIN 4418 Problems in Language Learning (3)** Primarily designed for prospective teachers, but open to all interested students. The course will aim to devise approaches to difficulties commonly experienced in syntax, usage, reading and comprehension. Prerequisite: LIN 3010 or equivalent.

**LIN 4620 Studies in Bilingualism (3)** Readings and analysis of bilingual programs and binational goals. Prerequisite: LIN 3010 or equivalent.

**LIN 5435 Research Methods in Linguistics (3)** The collection and analysis of linguistic data: sampling techniques, interviews, recordings, questionnaires, transcription, basic statistical procedures, including the use of computer analysis. Prerequisite: LIN 3010 or equivalent.

**LIN 5600 Sociolinguistics (3)** Principles and theories of linguistic variation with special attention to correspondences between social and linguistic variables. Prerequisite: LIN 3010 or equivalent.

**LIN 5625 Studies in Bilingualism (3)** Readings and analysis of bilingual programs and binational goals. Prerequisite: LIN 3010 or equivalent.

**LIN 5934 Special Topics in Linguistics (3)** Content to be determined by students and instructor. (Approval of the Department required.)

(See English listing for additional Linguistics courses.)

**POR 1135 Basic Portuguese I (5)** Course designed specifically for beginning university students with no previous language study. Emphasis on oral Portuguese and on acquiring basic language skills.

**POR 1136 Basic Portuguese II (5)** Emphasis on oral Portuguese and on acquiring basic language skills. This course completes the lower-division language requirement.

**POR 3000 Elementary Portuguese (3)** Emphasis on oral skills, contemporary language, and culture. Content oriented to students with specific professional or leisure interests. This course is not part of a series. No prerequisites.

**POR 3130 Portuguese I (5)** Provides training in the acquisition and application of basic language skills.

**POR 3131 Portuguese II (5)** Provides training in the acquisition and application of basic language skills.

**POR 3200 Intermediate Portuguese (5)** Provides intermediate training in the acquisition and application of basic language skills.

**POR 3240 Portuguese Intermediate Conversation (1)** This course is designed to help students maintain and increase their conversational ability in the language while unable to continue the regular sequence. May be repeated twice. Prerequisite: POR 3131 or equivalent.

**POR 3420 Review Grammar/Writing I (3)** Practice in contemporary usage through selected readings in culture and civilization. Development of writing and speaking ability in extemporaneous contexts. The course will be conducted exclusively in the target language.

**POR 3421 Review Grammar/Writing II (3)** Examination of grammatical theory; discussion of the modern essay. Practice in the detection and correction of errors in usage. The course will focus on current international events as content for informal talks and compositions.

**POR 3500 Luso-Brazilian Culture (3)** Open to any student who understands Portuguese. The development of Portuguese speaking

civilizations, with emphasis on either Portugal or Brazil: history, art, music, daily life, impact on other cultures.

**POR 3930 Special Topics in Language Linguistics (3)** Readings, research, and discussion of topics in Portuguese language or linguistics to be determined by students and instructor.

**POR 4470 Foreign Study: Advanced Language Literature (VAR)** Up to a full semester credit for foreign residence and study/work. (Approval of Department required.)

**POW 4905 Independent Study (VAR)** Project, field experience, readings, or research.

**POW 4930 Special Topics (3)** Independent readings, research, or project.

**PRT 3401 Literature in Translation (3)** Masterpieces of Portuguese literature in English. Comparative use of the original text. Discussion and interpretation.

**RUS 3120 Russian I (5)** Provides training in the acquisition and application of basic language skills.

**RUS 3121 Russian II (5)** Provides training in the acquisition and application of basic language skills.

**RUS 3210 Russian III (5)** Provides intermediate training in the acquisition and application of basic language skills.

**SPN 1135 Basic Spanish I (5)** Course designed specifically for beginning university students with no previous language study. Emphasis on oral Spanish and on acquiring basic language skills. For lower division students only.

**SPN 1121 Basic Spanish II (5)** Emphasis on oral Spanish and on acquiring basic language skills. This course completes the lower-division language requirement. For lower division students only.

**SPN 3000 Elementary Spanish (3)** Emphasis on oral skills, contemporary language and culture. Content oriented to students with specific professional or leisure interests. This course is not part of a series. No prerequisites.

**SPN 3013 Language Skills for Professional Personnel (VAR)** The course is geared to the special linguistic needs of the community groups (medical, business, technical, etc.).

**SPN 3120 Spanish I (5)** Provides training in the acquisition and application of basic language skills.

**SPN 3131 Spanish II (5)** Provides training in the acquisition and application of basic language skills.

**SPN 3210 Intermediate Spanish (5)** Provides intermediate training in the acquisition and application of basic language skills.

**SPN 3240 Intermediate Spanish Conversation (1)** This course is designed to help students maintain and increase their ability in the language while unable to continue the regular sequence. May be repeated twice. Prerequisites: SPN 1121, SPN 3131 or equivalent.

**SPN 3270 Foreign Study (12)** Intermediate level. One semester full-time credit for foreign residence and study. Individual cases will be evaluated for approval.

**SPN 3301 Review Grammar/Writing I (3)** Practice in contemporary usage through selected readings in culture and civilization. Development of writing and speaking ability in extemporaneous contexts. The course will be conducted exclusively in the target language. For non-native speakers.

**SPN 3302 Review Grammar/Writing II (3)** Examination of grammatical theory; discussion of the modern essay. Practice in the detection and correction of errors in usage. The course will focus on current international events as content for informal talks and composition.

**SPN 3305 Spanish for Native Speakers (3)** Improvement of spelling, grammar, vocabulary, reading, writing, and oral skills. Discussions and written assignments based on cultural themes. For native speakers with limited training in writing.

**SPN 3401 Advanced Conversation (3)** Improvement of oral proficiency and listening comprehension skills, correction of accent, vocabulary building. Use of small group conversation, pronunciation tapes, and varied outside readings.

**SPN 3415 Communication Arts (3)** Oral interpretation and dramatic reading. Original and non-original texts will be the content of the course. Study of shared modes of experience and their individual linguistic expression in an acquired language.

**SPN 3302 Review Grammar/Writing II (3)** Examination of grammatical theory; discussion of the modern essay. Practice in the detection and correction of errors in usage. The course will focus on current international events as content for informal talks and composition.

**SPN 3440 Spanish Business Composition/Correspondence (3)** Training in the special writing needs of business: letter-writing, memoranda, brochures, advertising, proposals, declarations, government documents, etc.

**SPN 3500 Culture (3)** Open to any student who understands the target language. The development of a particular civilization. Emphasis on the evolution of a society, its ideas and its values.

**SPN 3520 Spanish American Culture (3)** Introduction to the major artistic and cultural phenomena in Latin America. Art, music, film,

and literature will be discussed in their cultural context. Prerequisite: Ability to understand Spanish at advanced level.

**SPN 3702 Applied Linguistics (3)** Examination of available linguistic materials for self-instruction. Problem-solving in syntax and phonetics, through the application of modern/traditional methods. Prerequisite: LIN 3010 or equivalent. (Conducted in Spanish.)

**SPN 3733 Introduction to General Linguistics (3)** Examination and synthesis of the concepts and perspectives of major contributions to language theory. (Conducted in Spanish.) Equivalent to LIN 3010.

**SPN 3780 Phonetics (3)** The application of phonetic theory and practice for speech refinement. Study of sound patterns in communication and creative activity. Prerequisite: LIN 3010 or equivalent.

**SPN 3820 Dialectology (3)** Definition and analysis. Problem-solving in dialect classification. Prerequisite: LIN 3010 or equivalent.

**SPN 3944 Foreign Study: Advanced Language Literature (12)** Full semester credit for foreign residence and study/work. (Approval of the Department required.)

**SPN 4501 Special Topics in Culture (3)** Readings and discussions of hispanic culture, linguistics, and literary topics to be determined by students and instructor. Open to students who understand the target language.

**SPN 4562 Studies in Bilingualism (3)** Readings and analysis of bilingual programs and binational goals. Prerequisite: LIN 3010 or equivalent.

**SPN 4790 Contrastive Phonology (3)** Contrasts in the sound systems of English and Spanish. Prerequisite: LIN 3010 or equivalent.

**SPN 4800 Contrastive Morphology (3)** Contrasts in the morphology and syntax of English and Spanish. Prerequisite: LIN 3010 or equivalent.

**SPN 4802 Contrastive Syntax (3)** Contrasts in the grammatical systems of English and Spanish with emphasis on structures with equivalent meanings. Recommended for students of translation and interpretation. Prerequisite: LIN 3010 or permission of the instructor.

**SPN 4822 Hispanic-American Sociolinguistics (3)** Language and society in Latin America. Sociolinguistic theory followed by consideration of specific language problems in Spanish- and Portuguese-speaking areas of the Americas. Prerequisite: LIN 3010 or equivalent.

**SPN 4824 Dialectology of the Spanish Caribbean (3)** Study of varieties of Spanish used in the Caribbean area, including Miami-Cuban Spanish. The course will take historical and

contemporary perspectives and will involve research among informants in South Florida.

**SPN 4840 History of the Language (3)** The internal and external history of language development. Examination of model texts from key periods of evolution. Prerequisite: LIN 3010 or equivalent.

**SPN 4905 Independent Study (VAR) Project,** field experience, readings, or research.

**SPN 4930 Special Topics in Linguistics (3)** Provides the opportunity for students and instructor to explore topics not included in the regular course offerings. Content to be determined.

**SPN 4936 Senior Seminar (3)** Topic and approach to be determined by students and instructor.

**SPN 5060 Language for Reading Knowledge (3)** Designed primarily for graduate students who wish to attain proficiency for M.A. or Ph.D. requirements. Open to any student who has no prior knowledge of the language.

**SPN 5061 Language for Reading Knowledge (3)** Emphasis on translation of materials from the student's field of specialization. Prerequisite: SPN 5060 or the equivalent.

**SPN 5565 Studies in Bilingualism (3)** Readings and analysis of bilingual programs and binational goals.

**SPN 5908 Independent Study (VAR) Project,** field experience, readings, or research.

**SPN 6505 Spanish Culture (3)** Selected development in language, literature, art, music, film, and the social institutions of Spain. Prerequisites: Graduate standing and permission of instructor.

**SPN 6525 Spanish American Culture (3)** A graduate survey of the major artistic phenomena in Latin America. Art, music film, and literature will be discussed in their cultural context. Prerequisite: Graduate standing and permission in the instructor.

**SPN 6535 The Hispanic Presence in the United States (3)** Readings in literature, culture, and language to illustrate the experience of the major Hispanic groups in the United States. Prerequisites: Graduate standing and permission of the instructor.

**SPN 6930 Special Topics in Linguistics (3)** Content to be determined by students and instructor. (Approval of the Department required.)

**SPT 3110 Literature in Translation (3)** Masterpieces of Hispanic literature in English. Comparative use of the original text. Discussion and interpretation.

**SPT 3800 Introduction to Translation Skills (3)** Basic written translation into and out of English.

**SPT 3812 Introduction to Oral Translation (3)** Basic public-speaking techniques for sight

translation. Beginning exercises in sight translation into and out of English and Spanish.

**SPT 4801 Translation Practica (3)** Translation of media, literary, and scientific texts.

**SPT 4802 Practica in Oral Translation and Interpretation (3)** Sight translation into and out of English. Introduction to the study of terminology. Prerequisite: SPT 3812 or permission of instructor.

**SPT 4803 Practica in Legal Translation (3)** Provides advanced training in translating most commonly used legal documents in both civil and criminal procedures.

**SPT 4804 Practice in Legal Interpretation (3)** Training in consecutive and simultaneous interpretation of both civil and criminal legal proceedings before Federal and State courts.

**SPT 4805 Translation in Communication Media (3)** Provide insight into the techniques of translation of advertising, public relations and publicity materials to be used in the mass media such as print and broadcasting.

**SPT 5118 Literature in Translation (3)** Masterpieces of world literature. Open to students who are proficient in more than one language.

**SPW 3323 Garcia Lorca's Theatre (3)** Readings from representative plays by Spain's finest dramatist of the 20th century, including his three well-known tragedies and a number of short comic plays. Discussion of such themes as social and individual justice and freedom; passion and repression; and the role of poetry in the theatre.

**SPW 3342 Twentieth Century Spanish Poets (3)** Readings from selected poets of the 20th century, such as Antonio Machado, Miguel Hernandez, Damaso Alonso, and Rafael Alberti. Close examination of the poems representative of these poets, and their contribution to the development of Spanish poetry from the Generation of 1898 to the middle of the 20th century.

**SPW 3371 The Latin American Short Story (3)** Readings from the 19th century authors and such 20th century masters as Borges, Cortazar, Cabrera Infante, Garcia Marquez, and Rulfo. Examination of short-story techniques and of such themes as social satire, the nature of reality, reason, and irrationally.

**SPW 3423 Masterworks of the Golden Age (3)** Readings from selected masterpieces of the Spanish Renaissance and Baroque, such as La Celestina, Lazarillo de Tormes, and the short novels of Cervantes. Emphasis on satire and the representation of such human problems as freedom, poverty, and the rebellion of the individual.

**SPW 3520 Prose and Society (3)** The dynamics of participation and alienation between prose writers and their environment.

**SPW 3604 Don Quijote (3)** A careful reading and discussion of Cervantes' Don Quijote,

with particular attention to its multiple meanings in human terms, its innovative contributions to the novel in Europe, and the author's use of irony, characterization, and humor.

**SPW 3720 The Generation of 98 (3)** Based on the works of Azorin, Baroja, Ganivet, Machado, Maztzu, Unamuno, and Valle-Inclan, this course will emphasize the individual thrust each author makes to foster artistic revolution and human regeneration, within a society characterized by abulia and existentialist anxiety.

**SPW 3810 Problems in Reading and Interpretation (3)** The identification and appreciation of techniques for sensitive reading and discussion of literary texts.

**SPW 3820 Introduction to Literature (3)** Close reading and analysis of prose and poetry. Introduction to the methods of literary criticism. Selected readings in international sources.

**SPW 3930 Special Topics (3)** Readings and discussion of literary/linguistic topics to be determined by students and instructor.

**SPW 4152 European Literature in Translation (3)** For students proficient in more than one foreign language. Content and focus to be determined by students and instructor.

**SPW 4263 The Spanish Novel of the Nineteenth Century (3)** Within the context of literature and society, representative Spanish novels of the epoch will be studied. Special attention will be given to Galdos and Clarin.

**SPW 4271 Twentieth-Century Spanish Novel to 1956 (3)** A study of the genre of Spain before and after the Civil War. Emphasis will be on predominant narrative tendencies. Representative authors will be discussed, such as Cela, Laforet, Sender, Matute, Medios, and others.

**SPW 4304 Latin American Theatre (3)** A view of Latin American theatre from the 19th century to the present. Representative works of the most renowned dramatists will be examined, with emphasis on the works of Usigli, Triana, Marques Wolff, and Diaz.

**SPW 4324 Contemporary Spanish Drama: Buero Vallejo (3)** Chronological readings from plays written between 1949-1960. Emphasis on dramatic reading. An examination of the evolution of dramatic art in the contexts of censorship and freedom.

**SPW 4334 Golden Age Poetry (3)** Selected readings from the major lyric poets of the 16th and 17th centuries. Special attention to the problems of contemporary readings of classical texts.

**SPW 4343 Poetry of Garcia Lorca (3)** Chronological examination of the major works of Spain's greatest poet. Special attention to the lyric and dramatic features.

**SPW 4351 Spanish American Poetry I (3)** A view of Spanish American poetry from the Pre-Colonial period until 1850. Representative

works of the most renowned poets will be examined, with emphasis on Ercilla, Sor Juana, Bello, Heredia, and Avellaneda.

**SPW 4352 Spanish American Poetry II (3)** A view of Spanish American poetry from 1850 to the present. Representative works of the important poets will be examined, and special attention will be given to Lezama Lima, Parra, Paz, and Vallejo.

**SPW 4364 The Spanish American Essay (3)** A study of the ideological and intellectual forces that have shaped the Spanish American thought, as expressed in the works of representative authors such as Rodo, Mallea, Martinez Estrada, Paz, Manach, and others.

**SPW 4390 Genre Studies (3)** Examination of a single literary form (e.g. Short story, poetry), or the study of interaction between literary types (e.g. novel and drama).

**SPW 4424 Golden Age Drama (3)** Close readings from the finest plays written in Spain's Golden Age by Lope de Vega, Calderon, Tirso, and others, including the Don Juan theme. An examination of theatre as stylized conformity and as protest literature in a highly controlled society.

**SPW 4590 Creative Modes (3)** Discussion of a single mode or a plurality of epoch styles such as classical/baroque, realism/surrealism. The peculiar/common features of expressive media.

**SPW 4930 Special Topics (3)** Independent readings, research, or project.

**SPW 5155 Comparative Studies (3)** Cross-over and distinctiveness in a multi-language problem, period, or aesthetic.

**SPW 5277 Twentieth Century Spanish Novel, from 1956 to the Present (3)** Analysis of the Spanish novel from Ferlosio's *El Jarama* to the present. The perspective will be focused within historical, social, and artistic context. Representative authors such as Cela, Martin Santos, Umbral, Delibes, Benet, Goytisolo, and others will be included.

**SPW 5286 Contemporary Spanish American Novel (3)** A study of the Spanish American Novel from 1950. The course will intensively and extensively focus on the novelists who are best known for their innovations, defining and analyzing the qualities which give originality and newness both in themes and language.

**SPW 5237 The Traditional Spanish American Novel (3)** Study and analysis of the traditional Spanish novel as a form of art, from 19th century Lizardi's *El periquillo sarriento*, to 1950. The novels and authors studied are representative of 'costumbrismo', 'romanticismo', 'naturalismo', 'modernismo', and 'criollismo'.

**SPW 5346 Poetry of Jorge Guillen (3)** Selected readings from the five volumes of *Aire nuestro*. Emphasis on the techniques of

close reading and explication. Related selections from Guillen's literary criticism.

**SPW 5358 Graduate Seminar: Prose and Poetry of Jorge Luis Borges' (3)** Close readings of short stories and poetry. Emphasis on Borges's linguistic and cultural pluralism and the interplay of philosophy with fabulation.

**SPW 5359 Graduate Seminar: Poetry of Pablo Neruda (3)** Chronological examination of the major works of Chile's Nobel Laureate. Related readings from Neruda's *Memoires*. Emphasis on the poet's linguistic and aesthetic innovations.

**SPW 5425 Quevedo: Poetry (3)** Close reading of selected poems by Spain's greatest baroque poet and creator of modern Spanish satire, including poems on love, death, and metaphysical concerns, and a wide range of humorous poems.

**SPW 5426 Quevedo: Prose Satire (3)** Close reading of selected satires in prose by Spain's greatest baroque satirist and creator of modern Spanish satire. Includes Quevedo's picaresque novel *El Buscon*, and his *Suenos*, or *Visions of Hell*.

**SPW 5576 Spanish American Modernism (3)** An in-depth study of prose and poetry of one of the most important periods of Spanish American literature, focusing on Marti, Dario, Najera, Casals, Silva, Valencia, Lugones, and Herrera y Reissig.

**SPW 5934 Special Topics in Language/Literature (3)** Content and objectives to be determined by student and instructor.

**SPW 6395 Genre Studies (3)** Examination of a single literary form (e.g. short story, poetry,) or the study of interaction between literary types (e.g. novel and drama).

**SPW 6936 Graduate Seminar (3)** Topic and approach to be determined by students and instructor. (Approval of the Department required.)

## Music

Joseph Rohm, *Associate Professor and Chairperson*

John Augenblick, *Assistant Professor*

Philip H. Fink, *Professor*

Marie Leeds, *Assistant Professor*

Yoshihiro Obata, *Associate Professor*

Violet Vagramiam-Nishanian, *Associate Professor*

Location: Tamiami Campus

Degree: Bachelor of Music

Freshman/Sophomore Admission:

Freshman admission requires 12 high school academic units, a 3.0 GPA, and a score of 1,000 on the SAT.

Junior/Senior Admission: Music Students at the University come from a wide variety of



academic backgrounds from both Florida and other states. Because of this diversity, the Faculty of Music gives three basic preliminary examinations in order to assist the student to eliminate any deficiencies:

1. Music History - consisting of all periods of history
2. Music Theory - consisting of melodic and harmonic dictation and written harmonization
3. Performance Skills - consisting of performing one or more solo works for the faculty during the first week of classes.

The following is a Bachelor of Music Plan for those students interested in a music degree.

**Four Year Plan  
Music**

**First Year**

	<b>1st Semester</b>	
Theory	3	
Sightsinging	1	
Applied	2	
Organization	1	
Class Piano	1	
Electives	9	
	<hr style="width: 50px; margin-left: 0;"/>	
	17	

	<b>2nd Semester</b>	
Theory	3	
Sightsinging	1	
Applied	2	
Organization	1	
Class Piano	1	
Electives	9	
	<hr style="width: 50px; margin-left: 0;"/>	
	17	

**Second Year**

	<b>1st Semester</b>	
Theory	3	
Sightsinging	1	
Class Piano	1	
Applied	2	
Organization	1	
Keyboard Harmony	1	
Electives	7	
	<hr style="width: 50px; margin-left: 0;"/>	
	16	

	<b>2nd Semester</b>	
Theory	3	
Sightsinging	1	
Class Piano	1	
Applied	2	
Organization	1	
Keyboard Harmony	1	
Electives	7	
	<hr style="width: 50px; margin-left: 0;"/>	
	16	

**Third Year**

	<b>1st Semester</b>	
Counterpoint	3	
Basic Conducting	1	
Class Piano	1	
Applied	2	
Organization	1	
Music History	3	
Electives	6	
	<hr style="width: 50px; margin-left: 0;"/>	
	16	

	<b>2nd Semester</b>	
Orchestration	3	
Conducting (V or I)	1	

Applied	2
Organization	1
Music History	3
Electives	6
	<hr style="width: 50px; margin-left: 0;"/>
	16

**Fourth Year**

	<b>1st Semester</b>
Form/Analysis	3
Applied Organization	2
Music History	3
Electives	7
	<hr style="width: 50px; margin-left: 0;"/>
	16

	<b>2nd Semester</b>
Theory elective	3
Applied	2
Organization	1
Research/Recital	1
History elective	3
Electives	6
	<hr style="width: 50px; margin-left: 0;"/>
	16

A grade of 'C' or higher in all courses required for the major is necessary for graduation.

The following are Junior/Senior Year Tracks for Music students.

**Applied Music**

<b>Required Courses</b>	
Theory — MUT 3416, MUT 3611, MUT 4311 (plus one Theory elective)	12
History — MUH 3211, MUH 3212, MUH 3372 (plus one History elective)	12
Organizations (4 semesters)	4
Applied (4 semesters)	8
Conducting	2
Recital and Research	1
Directed Study	3
Electives	18

**Conducting**

<b>Required Courses</b>	
Theory — MUT 3416, MUT 3611, MUT 4311 (plus one Theory elective)	12
History — MUT 3211, MUH 3212, MUH 3372 (plus one History elective)	12
Organizations (4 semesters)	4
Conducting <sup>1</sup>	6
Applied (4 semesters)	8
Electives	18

<sup>1</sup>The student is required to conduct a performing organization during the senior year.

**Theory and Composition**

<b>Required Courses</b>	
Theory — MUT 3416, MUT 3611, MUT 4311 (plus one Theory elective)	12
History — MUH 3211, MUH 3212, MUH 3372 (plus one History elective)	9
Organizations (4 semesters)	4
Conducting	2
Applied (3 hours applied and 6 and 4 hours composition lessons)	8
Recital and Research <sup>1</sup>	1
Electives	18

<sup>1</sup>The performance of an original composition is required with analysis or a lecture on a theoretical subject for the student body.

**Musicology**

<b>Required Courses</b>	
Theory — MUT 3416, MUT 3611, MUT 4311 (plus theory elective)	12
History — MUH 3211, MUH 3212, MUH 3372 (plus one one History elective)	12

Organizations (4 semesters)	4
Conducting	2
Applied (4 semesters)	8
Directed Study <sup>1</sup>	Var
Research <sup>2</sup>	1
Electives: (includes two semesters of a Foreign language)	18

<sup>1</sup>Musicology students are required to take at least four semesters of Directed Study based on specialized areas of music history under an advisor's supervision.

<sup>2</sup>During the Senior year the student is required to lecture for the student body on an independently researched topic of historical significance.

**Commercial/Jazz**

<b>Required Courses</b>	
Theory — MUT 3416, MUT 3611, MUT 4311 (plus one Theory elective)	12
History — MUH 3211, MUH 3212, MUH 3372	9
Organization (3 semesters)	3
Applied (three semesters; ½ hr. lessons)	3
Business of Music I - MUM 4301 and II MUM 4302	6
Internship/Jazz Core	12
Electives	15

**Applied Music With Certification**

<b>Required Music Courses (Teacher Certification)</b>	
Theory — MUT 3416, MUT 3611, MUT 4311 (plus one Theory elective)	12
History — MUH 3211, MUH 3212, MUH 3372	9
Organizations (3 semesters)	3
Conducting	2
Applied (3 semesters)	6
Research and Recital	1
Guitar (MVS 3116)	3
Required Education Courses (34)	

**Minor in Music**

<b>Required Courses (18)</b>	
Theory/Sightsinging	8
History	6
Organizations	4
Music Electives	12

A grade of 'C' or higher in all courses is required for the major is necessary for graduation.

**Course Descriptions**

**Definition of Prefixes**

HUM—Humanities; MUC—Music; Composition; MUE—Music: Education; MUG—Music: Conducting; MUH—Music—History/Musicology; MUL—Music: Literature; MUM—Music: Commercial; MUN—Music: Ensembles; MUS—Music; MUT—Music: Theory; MVB—Applied Music/Brass; MVK—Applied Music—Keyboard; MVP—Applied Music/Percus-

sions; MVS—Applied Music/Strings; MVV—Applied Music/Voice; MVW—Applied Music/Woodwinds.

**MUC 4201 Music Composition I (3)** A course designed to give the advanced student intensive experience in creative writing. Compositional techniques and devices will be studied, through an analysis of works by major composers. Prerequisite: MUT 4311 or permission of instructor.

**MUC 4202 Music Composition II (3)** A continuation of Music Composition I. The larger forms of music composition are analyzed and composed. Prerequisite: MUC 4201.

**MUE 3140 Solfege (3)** A course designed to strengthen and build the student's ability to write and perform melodic, harmonic and keyboard dictation. It will also provide a rhythm pattern sequence necessary to write and understand the modern idiom of score reading analysis and transposition.

**MUC 3450 Woodwind Techniques (1)** Class instruction of woodwind instruments; tuning and care of instruments. Teaching techniques. Single reed instruments, double reed instruments, and flute. Class one hour, laboratory one hour.

**MUE 3460 Brass Techniques (1)** Class instruction of brass instruments; tuning and care of instruments. Teaching techniques. Piston and valve instruments, french horn, and trombone. Class one hour, laboratory one hour.

**MUE 3470 Percussion Techniques (1)** Class instruction of percussion instruments; sticking techniques; care of instruments; teaching techniques. Drum and mallet instruments. Class one hour, laboratory one hour.

**MUE 5928 Workshop in Music (2)** Applications of materials and techniques in music in a laboratory or field setting.

**MUG 4101 Basic Conducting (1)** A basic conducting course to gain fundamental technique and interpretation. A prerequisite for both advanced instruments and choral conducting.

**MUG 4201 Choral Conducting (1)** With a background in basic theory, and having performed in organizations, the student will develop techniques of group conducting including madrigal, glee, choir, etc. A survey of choral literature will be included. Prerequisite: MUG 4101.

**MUG 4301 Instrumental Conducting (1)** With a background in basic, theory, and having performed in organizations, the student will develop a knowledge of baton technique, score reading, and interpretation. Prerequisite: MUG 4101. Corequisite: Orchestra or wind ensemble or both.

**MUG 5105 Advanced Conducting Techniques (1)** An extension of form and analysis, with interpretation both in instrumental and choral conducting. Twentieth century scor-

ing and symbol interpretation will be studied in depth, with actual conducting experience required.

**MUH 1001 Musical Art Course (3)** Lives and creations of great composers in various periods of history. A multi-media course.

**MUH 3116 Evolution of Jazz (3)** A history course that surveys jazz styles from mid-19th century to 1977. A sociological and musical look at jazz; the personalities and their experience.

**MUH 3211 Music History Survey (3)** A survey of music from antiquity to 1750. Lectures on historical styles will be supplemented with slides, recordings, and musical analysis.

**MUH 3212 Music History Survey (3)** A survey of music from 1750 to the present. Lectures on historical styles will be supplemented with slides, recordings, and musical analysis.

**MUH 3372 Twentieth Century Music: Exploration (3)** An exploration of music since 1900. Lectures on style plus demonstrations will be supplemented with recordings and analysis. Elements of the popular idiom will be investigated.

**MUH 5375 Twentieth Century Music: 'New Dimensions' (3)** A technical study of music since 1900. Lectures on style plus demonstrations and practical application will be supplemented with recordings and analysis. Electronic and multi-media performance will be accented.

**MUL 3011 Understanding and Enjoyment of Music (3)** A non-technical introduction to program music of the 19th century, and folk/popular music of the 20th century.

**MUL 3012 Understanding and Enjoyment of Music II (3)** A non-technical introduction to music before the 1800's and music of the 20th century. comparisons of music up to and including electronic music.

**MUL 4400 Keyboard Literature (3)** Study of solo works for the keyboard from historical beginnings to the present. Performance practices and stylistic analysis will be emphasized, with illustrations of representative works.

**MUL 4500 Symphonic Literature (3)** Survey of symphonic literature from the 17th century to present day. Analysis and illustrations of representative works.

**MUL 4661 History and Literature of Opera (3)** Chronological survey of opera literature from the 17th century to present day. Analysis and performance of representative works.

**MUM 4301 Business of Music (3)** Principles and practices of modern publishing techniques; copyright laws; wholesale and retail distribution of music. Performance rights; agreements and relations between producers directors, performers, writers, personnel managers, and booking agents. Prerequisite: Permission of instructor.

**MUM 4302 Business of Music II (3)** Continuation of principles and practices of modern publishing techniques; copyright laws; wholesale and retail distribution of music. Performance rights; agreements and relations between producer, directors, performers, writers, personnel managers, booking agents. Prerequisite: MUM 4301.

**MUM 4940 Music Internship (VAR)** Practical experience utilizing music theory, composition, and history in the commercial music industry. The precise nature of the work will be determined in consultation with an advisor. Prerequisite: MUM 4302.

**MUN 1140, 2140, 3140, 4140, 5145 Wind Ensemble (1)** Readings and performances of wind ensemble music from the 18th century to the present. Open to wind and percussion instrumentalists. Prerequisite: Permission of conductor.

**MUN 1210, 2210, 3210, 4210, 5215 Orchestra (1)** An instrumental ensemble performing works from the symphonic repertory. Prerequisites: Previous experience and permission of conductor.

**MUN 1340, 2340, 3340, 4340, 5345 Sunblazer Singers (1)** A small ensemble of selected mixed voices performing a repertoire in the modern popular idiom. Miniature contemporary accompaniment will be utilized. Prerequisite: Permission of conductor.

**MUN 1380, 2380, 3380, 4380, 5385 University Singers (1)** A chorus performing a repertoire primarily from great choral works. Large orchestral accompaniment as well as various instrumental ensembles will be utilized. Prerequisite: Permission of conductor.

**MUN 1460, 2460, 3460, 4460, 5465 Chamber Music (1)** Small ensemble in the performing of chamber music literature. Prerequisite: Permission of conductor.

**MUN 1710, 2710, 3710, 4710, 5715 Studio Jazz Ensemble (1)** An ensemble to provide creative professional-level experience in the contemporary popular idiom. Permission of conductor.

**MUS 3905, MUS 5905 Directed Study (VAR)** Designed to provide areas of exploration and specialization beyond the basic selected study programs, such as electronic music, religious music literature, sound techniques, etc.

**MUS 3910, MUS 4910, MUS 5910 Research (VAR)** Research composition or performance projects, under the guidance and direction of the music faculty. (May be repeated.)

**MUS 3949 Cooperative Education in Performing Arts (VAR)** A student majoring in Performing Arts may spend several semesters fully employed in industry or government in a capacity relating to the major.

**MUS 4949 Cooperative Education in Performing Arts (VAR)** A student majoring in Perform-

ming Arts may spend several semesters fully employed in industry or government in a capacity relating to the major.

**MUT 1111 First Year Music Theory I (3)** This course is designed to promote and develop comprehensive musicianship in all disciplines of the musical art, analysis, composition, performance, and listening. Corequisite: MUT 1221.

**MUT 1112 First Year Music Theory II (3)** This course is designed to promote and develop comprehensive musicianship in all disciplines of the musical art, analysis, composition, performance, and listening. The second semester is a continuation of Theory I. Prerequisite: MUT 1111, Corequisite: 1222.

**MUT 1221 Sightsinging I (1)** Development of Basic Musicianship through aural perception, sightsinging, and ear training exercises.

**MUT 1222 Sightsinging II (1)** Development of Basic Musicianship through aural perception, sightsinging and ear training exercises. The second semester is a continuation of Sight singing I. Prerequisite: MUT 1221.

**MUT 2116 Second Year Music Theory I (3)** Continuation of Freshman Theory. It seeks to promote and further develop comprehensive musicianship in all disciplines of the musical art, analysis, composition, performance, and listening. Prerequisite: MUT 1112. Corequisite: MUT 2226.

**MUT 2117 Second Year Music Theory II (3)** This course further develops those skills acquired in sophomore Theory I. Prerequisite: MUT 2116. Corequisite: MUT 2227.

**MUT 2226 Second Year Sightsinging I (1)** Continuation of the Development of Basic Musicianship through aural perception, sightsinging, and ear training exercises. Prerequisite: MUT 1222. Corequisite: MUT 2116.

**MUT 2227 Second Year Sightsinging II (1)** Continuation of the Development of Basic Musicianship through aural perception, sightsinging, and ear training exercises. Prerequisites: MUT 2226, MUT 2116. Corequisite: MUT 2117.

**MUT 3031 Music Theory I (3)** Designed to review and develop skills in basic theory, harmony, and ear training.

**MUT 3032 Music Theory II (3)** Designed to review and further develop skills in basic theory, harmony, and ear training.

**MUT 3416 Counterpoint (3)** A study of linear writing through species counterpoint. Two and three-part instrumental and vocal counterpoint of the 18th century: Canon, inventions, fugues. Particular emphasis will be placed on formal analysis. Prerequisite: MUT 2117, 2227, or equivalent.

**MUT 3611 Form and Analysis (3)** Study and analysis from the smaller forms of musical composition to multiform movement forms. Prerequisite: MUT 3416.

**MUT 4311 Orchestration (3)** With a background of basic theory, the student will explore the techniques of writing and arranging for instruments in performing organizations and choral groups.

**MUT 4561 Twentieth Century Theory-Composition (3)** This course will analyze and compose works using the following procedures: melodic-harmonic techniques developed in the late nineteenth century; serial, and improvisational techniques; and those derived from the use of electronic devices as performance media.

**MUT 4641 Jazz Improvisation I (3)** A beginning course in Jazz improvisation that teaches fundamental aspects, chord structures and extensions, chord scales, melodic patterns, and tunes. Course will involve both theory and practical application. A concert will be held at conclusion of term.

**MUT 4642 Jazz Improvisation II (3)** A follow-up course that both reinforces and extends all material learned in Jazz Improvisation I. Course stresses more complex chord structure, scales, and tunes. A concert will be held at conclusion of the term.

**MUT 4643 Jazz Improvisation III (3)** A continuation of Jazz Improvisation II, this course teaches chromatic chords, advanced scales and progressions, patterns, repertoire. Individual and ensemble performance is required as a final project. Prerequisite: MUT 4642.

**MUT 4353 Jazz Arranging (3)** This course teaches the fundamental aspects of jazz arranging: instrumentation, transposition, section and ensemble writing, chord voicings, counterpoint, and form and analysis. The performance of an original arrangement is required as a final project. Prerequisite: MUT 4641.

**MUT 5325 Arranging (3)** A course in practical arranging for the public school teacher, including choral, band, and popular arranging.

**MVB 1314, 2324, 3334, 4345, 5355 Applied Music-Brass (1-2)** Individual instruction in applied music on trumpet, French horn, trombone, baritone horn, or tuba.

**MVK 1111 Class Piano I (1)** A course designed to teach piano skills and competencies to non-piano majors. This is a four-semester sequence for music majors. This course includes: keyboard familiarization, finger exercises and techniques, transposing, and easy literature. Prerequisite: None.

**MVK 1112 Class Piano (1)** A continuation of Class Piano I, MVK 1111. Prerequisite: MVK 1111.

**MVK 1311, 2321, 3331, 4341, 5351 Applied Music-Keyboard (1-2)** Individual instruction in applied music on piano or organ.

**MVK 2121 Class Piano II (1)** A continuation of Class Piano I; The course includes continued work in finger technique, scales and finger-

ing, transposing, simple accompaniments to folk songs, sight reading cadences, and simple literature. Prerequisite: MVK 1111.

**MVK 2122 Class Piano II (1)** A continuation of Class Piano II, MVK 2121. Prerequisite: MVK 2121.

**MVP 1311, 2321, 3331, 4341, 5350 Applied Music-Drumset (1-2)** Individual instruction in applied music on all percussion instruments.

**MVS 1312, 2321, 3332, 4343, 5353 Applied Music-Strings (1-2)** Individual instruction in applied music in violin, viola, cello, string bass, guitar, or harp.

**MVS 3116 Guitar Skills (3)** Emphasis on music reading and elementary techniques. Open to all Florida International University students.

**MVS 3216 Intermediate Guitar Skills (3)** Emphasis on techniques and styles such as calypso, folk, blues, classical, and jazz. Open to all Florida International University students.

**MVS 4975 Recital and Research (1)** All music majors, before graduation, must present at least one half of a public recital, and pass an oral examination on the music programmed.

**MVV 1311, 2321, 3331, 4341, 5351 Applied Music - Voice (1-2)** Individual instruction in applied music in voice.

**MVV 3111 Class Instruction/Voice (3)** Class instruction on voice designed to help the student in developing performance skills and increased musical knowledge. (May be repeated.)

**MVV 4141 Intermediate Class Voice (3)** Emphasis on sightsinging, tonal production, interpretation, and other vocal exercises. Particular attention is paid to vocal and acting improvisation. Prerequisite: MVV 3111.

**MVW 1313, 2323, 3333, 4345, 5353 Applied Music - Woodwinds (1-2)** Individual instruction in applied music on the flute, oboe, clarinet, bassoon, or saxophone.

## Philosophy

**Robert Hann, Associate Professor and Chairperson, Department of Philosophy and Religion**  
**Michelle Beer, Assistant Professor**  
**Bongkil Chung, Assistant Professor**  
**Stephen Leighton, Assistant Professor**  
**Bruce Hauptli, Associate Professor**  
**Kenneth Henley, Associate Professor**  
**George Kovacs, Professor**

Location: Tamiami Campus  
 Degree: Bachelor of Arts

Philosophy is a program in the Department of Philosophy and Religion.

Lower Division Preparation  
 Recommended Courses: PHI 2000, Introduc-

tion to Logic and other courses in Philosophy and Religion.

#### Upper Division Program

Required Areas	
Epistemology	3
Metaphysics	3
Ethics and Aesthetics	3
Logic	3
History of Philosophy	9
Philosophy Seminar	3
Other Philosophy Courses	9
Courses in one other discipline	12
Electives <sup>1</sup>	15
	<hr/>
	60

<sup>1</sup>PHI 2011 Philosophical Analysis and PHI 3636 Professional Ethics may not be used to fulfill the requirement of 12 elective hours in the philosophy program.

**Remarks:** A more detailed description of the Philosophy Program is contained in a brochure available at the Department of Philosophy and Religion. Students should consult the brochure for specific requirements of the major program. Students select their required courses in philosophy with the approval of a faculty member of the Department.

Students are also encouraged to consider a 'dual-major,' and thus simultaneously meet the requirements of two academic majors. In this case, the twelve semester hour credits required in one academic discipline or unified area (as part of the Philosophy Major) would be met by courses taken towards the second major.

The Department offers many of its courses at the Bay Vista Campus and participates in the Humanities Major. It also serves the community and professional groups by offering courses off-campus. For further information concerning these courses consult the Department.

#### Minor in Philosophy

A student majoring in another academic discipline can earn an academic minor in philosophy by taking an approved pattern of at least four philosophy courses (12 semester hours), based upon an academic rationale or unifying study theme, and approved in advance by the Chairperson of the Department. An acceptable minor in philosophy would be four courses in one of the areas designated in the course list of the Philosophy Program. A student may propose still other patterns of four philosophy courses for a minor, provided the selection is based upon an acceptable academic rationale.

#### Course Descriptions

##### Definition of Prefixes

GRE—Ancient Greek; PHH—Philosophy, History of; PHI—Philosophy; PHM—Philosophy of Man and Society; PHP—Philosophers and Schools.

**GRE 4050 Introduction to Ancient Greek (3)** This course introduces the Greek language of Plato, the New Testament, and other works of the ancient period. Its goal is to enhance

the understanding of translated texts and to prepare for more advanced study of Greek. A portion of the Gospel of John will be studied in class.

**PHH 3042 Latin American Philosophy (3)** This course will examine the development of Latin American thought, with particular attention to the 19th and 20th centuries. It will consider the traditions and initiatives of prominent Latin American philosophers in the light of problems such as personal and cultural identity.

**PHH 3100 Ancient Philosophy (3)** The basic concerns and teachings of representative philosophers and schools of thought, particularly in the Greek and Roman cultural settings, and linkages to their past and future are emphasized in this course.

**PHH 3200 Medieval Philosophy (3)** The basic concerns and teachings of representative philosophers and schools of thought in the cultural settings of the Middle Ages, and linkages to their past and future are emphasized in this course.

**PHH 3420 Early Modern Philosophy (3)** The basic concerns and teachings of representative philosophers and schools of thought in the period from the Renaissance to Kant and the linkages to their past and future are emphasized in this course.

**PHH 3440 Late Modern Philosophy (3)** The basic concerns and teachings of representative philosophers and schools of thought in the period from Kant to Nietzsche and the linkages to their past and future are emphasized in this course.

**PHH 3700 American Philosophy (3)** This course will examine the development of American philosophical thought, with particular attention to the 19th and 20th centuries. It will consider the traditions and initiatives of the prominent American philosophers, in the light of problems such as the relationship between theory and practice.

**PHH 3840 Indian Philosophy (3)** Metaphysical, epistemological and ethical theories within such major Indian philosophical systems as philosophical Buddhism, Jainism, Samkhya dualism, and Vedanta transcendentalism are examined.

**PHH 4600 Twentieth Century Philosophy (3)** The basic concerns and teachings of representative philosophers and schools of thought in the cultural settings of the present century, and linkages to past and emerging generations are emphasized in this course.

**PHH 4930 A Major Philosopher (3)** This course will examine in detail the works of a major figure in the history of philosophy. Instructors permission required. Course may be repeated on a different philosopher.

**PHI 2011 Philosophical Analysis (3)** This course introduces both the tools of philosophical thinking and some of their ap-

lications to fundamental topics such as knowledge, value, meaning, and human society.

**PHI 2100 Introduction to Logic (3)** This introductory course in logical thinking and argumentation will treat both practical and theoretical approaches to understanding human communications and solving problems. Students will be introduced to inductive and deductive logic, fallacies, and the role of logic in scientific explanation and popular expression.

**PHI 3101 Philosophical Logic (3)** The course studies the propositional and predicate calculi and such topics as necessary truth, entailment, the ontological implications of logic, and the justification of deduction and induction.

**PHI 3300 Epistemology (3)** The viewpoints of various philosophers and schools of thought regarding types of knowledge, certitude, and creativity are the main emphases of this introductory course. The meaning of truth and truthfulness is analyzed from both the classical and the contemporary perspectives.

**PHI 3320 Philosophy of Mind (3)** An inquiry into the concept of mind and subsidiary concepts such as sensation, perception, desire, emotion, intention, volition, imagination, and intellect. The course will address the problem of the relation of mind and body and such topics as the concept of a person, the nature of intentional action, and the nature of consciousness.

**PHI 3400 Philosophy of Science (3)** The philosophic background of scientific method will be examined. Attention will be given to the philosophical consequences of conceptual change in the sciences. Such topics as the growth and unity of science, explanation and prediction, and the role of science in society will be explored.

**PHI 3500 Metaphysics (3)** This introductory course examines basic metaphysical questions regarding the nature of reality, as well as the meaning of these questions for the relationship of persons with their world. Fundamental texts from classical and contemporary philosophers will be considered.

**PHI 3600 Ethics (3)** What is intrinsically good? What ought one to do? How are moral claims justified? Competing views of major philosophers are considered.

**PHI 3636 Professional Ethics (3)** This course will examine the role of ethics in the professions. The focus will be on the moral issues arising in the professions with the aim of developing the analytical skills required to address such problems.

**PHI 3700 Philosophy of Religion (3)** This course will involve a study of the phenomena of religion, as a means of identifying and evaluating religion's essential and universal element. Consideration will also be given to the relations between the enterprises of

philosophy and religion. The result of these investigations will then be applied to specific topics examined by both disciplines.

**PHI 3762 Eastern Philosophical and Religious Thought (3)** This introductory course examines the development of philosophical and religious thought in the East, from ancient to modern times. Hinduism, Buddhism, Confucianism, Taoism, and other major viewpoints will be considered, in themselves and in comparison with Western forms of thought.

**PHI 3800 Aesthetics (3)** An introduction to problems in aesthetics, with emphasis on those problems which are especially relevant to appreciation and criticism in the arts. Typical problems include the relation between form and content, truth and falsity in art, the nature of emotion in art and of the aesthetic response, as well as the nature of art itself. This course will include a study of selections from the writings of major thinkers and the consideration of those works of art which are relevant to this study.

**PHI 3949 Cooperative Education in Philosophy (3)** A student majoring in Philosophy may spend one or two semesters fully employed in industry or government in a capacity relating to the major. Permission of Cooperative Education and major department.

**PHI 4130 Symbolic Logic (3)** This course provides an introduction to symbolic logic. Emphasis is upon both the formal techniques of analysis of argument and upon the theoretical aspects of formal logic.

**PHI 4221 Philosophy of Language (3)** This course examines the nature and structure of language from various philosophical perspectives. It includes an analysis of such themes as language and culture, language and thought, and the origin of language.

**PHI 4222 Philosophy of Dialogue (3)** This course examines the meaning, the foundations, the limitations of dialogue, and the dialogical structure of expression and human relationships based on the Philosophy of Martin Buber. It includes a philosophical analysis of the dialogical principle and the application of its insights to the problems of human living and knowing.

**PHI 4321 Topics in the Philosophy of Mind (3)** This course will examine in detail selected issues in the philosophy of mind. Possible topics include the nature and value of the passions, self and self-deception, theory of action, etc. May be repeated. Prerequisite: Instructor's permission or PHI 3320.

**PHI 4630 Contemporary Ethical Issues (3)** After a review of basic questions regarding ethics, this course considers special ethical problems in contemporary society from the perspective of one or more philosophers or systems of ethics. Topics will be selected and announced in advance.

**PHI 4633 Biomedical Ethics (3)** After examin-

ing the foundations of ethics, this course will consider the human and ethical dimensions of current issues in the life sciences, such as the meaning of human living and suffering, ethics of genetic control, death and dying, personal responsibility in the medical and counseling professions.

**PHI 4882 Philosophy in Literature (3)** Philosophical implications of selected works and the impact of philosophical concepts such as the self, death, identity, alienation, responsibility, freedom, and the absurd.

**PHI 4910 Independent Research (VAR)** Topics will be selected to meet the academic needs of the individual student.

**PHI 4930 Special Topics (3)** In-depth study of topics of special interest in philosophy.

**PHI 4935 Philosophy Seminar (3)** This seminar is designed for majors and other qualified students approved by the Department, and will be guided by one or more faculty members. The specific topic will be selected and announced in advance. The number of participants will be limited.

**PHI 4949 Cooperative Education in Philosophy (3)** A student majoring in Philosophy may spend one or two semesters fully employed in industry or government in a capacity relating to the major. Permission of Cooperative Education and Major Department.

**PHI 5934 Special Topics (3)** Topics will be selected to meet the academic needs of groups of students.

**PHM 3040 Philosophical Anthropology (3)** This course attempts to interpret philosophically scientific perspectives concerning the nature of man and of the human condition. It seeks to elucidate the basic qualities that make man what he is and distinguish him from other beings.

**PHM 3200 Social and Political Philosophy (3)** The nature of society and the state, authority of society and the state over the individual, political obligation, legitimacy of government, and idea of social contract are considered.

**PHM 3500 Philosophy of History (3)** After exploring the definitions, dimensions and interrelations of philosophy and history, students will examine major philosophies of history. The social responsibility of the historical narrative and the philosophical assumptions of historiographies will be discussed.

**PHM 4020 Love and Sexuality (3)** This course analyzes the nature and meaning of love and sexuality, and studies the basic problems in human sexual living, such as love and the man-woman relationship, the formation of sexual union, and attitudes toward love and sexuality in contemporary society.

**PHM 4050 Philosophy of Death (3)** This course analyzes the meaning of death and man's attitude towards death and the dying.

It examines how philosophy can share in the new confrontation between man and his death, and shows the ways philosophical thinking contributes to the discovery of an authentic attitude towards the phenomenon of death as part of human living.

**PHM 4123 Philosophy and Feminism (3)** This course will focus on the basic philosophical dimensions that must be included in any full understanding of feminine being as reality and experience. Topics will include ethical issues such as oppression of women and sexism in language and behavior.

**PHM 4400 Philosophy of Law (3)** After an analysis of the nature of law and judicial reasoning in the light of fundamental alternative interpretations, basic topics of legal philosophy will be considered, such as freedom and rights, responsibility and punishment, rule of law and civil disobedience, legality and justice.

**PHP 3840 Chinese and Japanese Philosophy (3)** Metaphysical and ethical theories of the three main philosophical systems of China, namely, Classical and neo-Confucianism, Taoism, and Chinese Buddhism are examined. For Japanese philosophy, Shintoism is included.

**PHP 4510 Marxism (3)** This course examines the philosophic insights of Marx and the main trends (anthropological, social, existential) in contemporary Marxism. It includes an analysis of the Marxist interpretation of alienation, work, and human authenticity.

**PHP 4782 Phenomenology (3)** This course analyzes the method, the basic philosophical insights and the applications of 20th century Phenomenology. It includes the phenomenological analysis of knowing as well as basic questions regarding the nature of reality together with the study of fundamental texts from Husserl, Heidegger, and Merleau-Ponty.

**PHP 4784 Analytic Philosophy (3)** This course examines the 20th century Anglo-American tradition of approaching philosophic problems by the methods of linguistic analysis. It will include study of techniques of linguistic analysis and an evaluation of their adequacy in dealing with meaning and truth, the mind-body problem, and free will.

**PHP 4786 Existentialism (3)** This course examines the origin, basic philosophical insights, and influence of the mainstreams of modern existentialism. It includes the study of fundamental texts of Kierkegaard, Nietzsche, Sartre, Jaspers, and Camus.

## Physics

John W. Sheldon, *Professor and Chairperson*  
Richard A. Bone, *Assistant Professor*  
Rodolf Fiebig, *Assistant Professor*  
Kenneth Hardy, *Associate Professor*

Oren Maxwell, Assistant Professor  
Stephan L. Mintz, Associate Professor

Location: Tamiami Campus  
Degree: Bachelor of Science

This program prepares students for careers as professional physicists in industry, government, or graduate study in physics, engineering, or material science. It also prepares students for teaching careers. Students interested in teacher certification should contact the School of Education.

#### Lower Division Preparation

Required Courses: Algebra and trigonometry (advanced high school courses in algebra and trigonometry are acceptable); one year of general chemistry, differential and integral calculus, and physics with calculus including lab. These courses may be taken at the University if not completed at the lower division.

#### Upper Division Program

PHY 3123, PHY 3124 Modern Physics	6
PHY 3503 (CHM 3410) Thermodynamics	3
PHY 4221, PHY 4222 Mechanics	6
PHY 4323, PHY 4324 Electromagnetism	6
PHY 4604, PHY 4605 Quantum Mechanics	6
PHY 4810L, PHY 4811L, PHY 4812L Senior Physics Lab	3
PHY 4905, PHY 4906, PHY 4907 Independent Study	3
PHY 4921 Synopsis of Undergraduate Physics	1
Approved electives in experimental or theoretical physics	6
MAC 3413 Multivariable Calculus	3
MAP 3302 Differential Equations	3
Electives	14
	<b>60</b>

#### Minor in Physics

This program is designed for the students who desire additional capabilities in physics beyond the basic sequence. This program is especially recommended for chemistry, mathematics, and engineering/technology majors.

PHY 3048, PHY 3049 Physics with Calculus	10
PHY 3048L, PHY 3049L Physics with Calculus Lab	2
PHY 3123, PHY 3124 Modern Physics	6
Additional approved courses	6

#### Master of Science in Physics

The Department of Physics at the University participates jointly with the Department of Physics at Florida Atlantic University in offering the M.S. in physics. Students entering the program must have a B.S. (or equivalent), and must satisfy the requirements for admission to the FAU Master's program and the FAU requirements for the M.S. in physics.

#### Cooperative Education

Students seeking the baccalaureate degree in physics may also take part in the Cooperative Education Program conducted in conjunction with the Department of

Cooperative Education in the Division of Student Affairs. The student spends several semesters fully employed in an industrial or governmental physics laboratory. For further information consult the Department of Physics or the Department of Cooperative Education.

#### Course Descriptions

##### Definition of Prefixes

AST—Astronomy; PHS—Physics/Specialized; PHY—Physics; PSC—Physical Sciences; ENU—Nuclear Engineering.

**AST 3025L Observational Astronomy (3)** A study of astronomical objects visible from Miami: stars and their constellations, planets, binary stars, star clusters, variable stars, nebulae, and galaxies will be discussed and observed.

**AST 3213 Modern Astrophysics (3)** An introduction to the structure of stars and galaxies and the evolution of the universe as a whole. Topics will include atomic spectra, stellar classifications, galactic structure, and cosmology. Prerequisites: PHY 3048, 3049, AST 3100.

**AST 3100 Modern Astronomy (3)** The structure and evolution of our solar system is studied with particular emphasis on physical concepts. Topics will include astronomical coordinate systems, celestial mechanics, the earth's motions, and a description of the solar system. Prerequisites: College algebra and geometry.

**ENU 4101 Introduction to Nuclear Reactors (3)** An elementary course in nuclear fission reactor theory and power plant operation. An overview of the relevant nuclear processes and their application to reactor design. Prerequisites: PHY 3048, 3049.

**PHS 4303 Nuclear Physics (3)** A treatment of the current state of the nuclear theory problem and a discussion of modern experimental methods. Prerequisites: PHY 3123, 3124.

**PHS 5125 Seminar in Theoretical Physics (3)** The theoretical foundation of classical mechanics, relativity, fields, quantum mechanics, group theory, and relativity. Prerequisites: PHY 3123, 3124, PHY 4221, 4222.

**PHS 5404 Solid State Physics (3)** Crystalline form of solids, lattice dynamics, metals, insulators, semi-conductors, and dielectric materials. Prerequisites: PHY 3048, 3049, CHM 1045, 1046.

**PHY 3033 Physical Aspects of Unsolved Mysteries (3)** Topics peripheral to orthodox science, such as UFO's, attempts to communicate with alien beings, the theories of Velikovsky, Stonehenge, and psychic phenomena are presented for discussion. Emphasis is on physical ideas, scientific reasoning, and the interplay between theory and experiment.

PHY 3048, PHY 3049 Physics with Calculus

(5,5) Basic physics with calculus sequence. PHY 3048 will cover kinematics, Newton's Laws, conservation laws, gravitation, fluids, sound, and thermodynamics. Prerequisite: MAC 3411. Pre- or Co-requisite: MAC 3412. PHY 3049 will cover electricity and magnetism, field theory, geometrical, and wave optics.

**PHY 3048L, PHY 3049L General Physics Laboratory I, II (1,1)** Laboratory sections of PHY 3048, 3049, PHY 3053, 3054. Prerequisites or Corequisites: PHY 3048, 3049, PHY 3053, 3054.

**PHY 3053-PHY 3054 Physics without Calculus (4,4)** A general introductory course using a non-calculus approach. PHY 3053 covers kinematics. Newtonian mechanics, properties of fluids, thermodynamics, and wave motion. PHY 3054 will cover electricity and magnetism, geometrical and wave optics and the structure of matter. Prerequisites: College algebra, trigonometry, and analytic geometry.

**PHY 3123, PHY 3124 Modern Physics (3,3)** Recent developments in physics are discussed. Subject matter includes: review of classical physics, special relativity, four-vectors, wave-particle duality, the hydrogen atom, many electron atoms, nuclear instrumentation, nuclear structure, nuclear reactions, elementary particles, introduction to quantum mechanics, and solid state physics. Prerequisites: PHY 3048, 3049.

**PHY 3424 Optics (3)** General formulation of geometrical optics including matrix techniques, interference phenomena, and the theory of Fraunhofer and Fresnel diffraction will be among the topics covered. Prerequisites: PHY 3048, 3049.

**PHY 3503 Thermodynamics (3)** Fundamental principles of thermodynamics, the first, second, and third laws, free energy, entropy, the chemical potential, phase rule and its applications. Prerequisites: PHY 3048, 3049, CHM 1045, 1046.

**PHY 3772 Electronics (3)** Solid state theory and the theory of circuits, circuit operation and design in lecture and laboratory sessions. Prerequisites: PHY 3048, 3049.

**PHY 3949, PHY 4949 Cooperative Education in Physics (3)** One semester of full-time supervised work in an outside laboratory linked to in the University Co-Op Program. Limited to students admitted to the Co-op Program. A written report and supervisor evaluation will be required of each student.

**PHY 4221 PHY 4222 Intermediate Classical Mechanics I & II (3,3)** Laws of motion, statics of particles and rigid bodies, motion of particles in one, two, and three dimensions, systems of particles, rigid bodies in a plane, central forces. Accelerated reference systems, rigid body in three dimensions, generalized coordinates, Lagrangian and Hamiltonian formulations of mechanics,

vibrating systems, and normal coordinates. Prerequisites: MAC 3413, PHY 3048, 3049.

**PHY 4323, PHY 4324 Intermediate Electromagnetism I and II (3,3)** The theory of electromagnetic fields and waves is developed from basic principles. Vector calculus, Coulomb's law, Gauss's law, electrostatic potential, dielectrics, solutions to Laplace's and Poisson's equations, magnetic induction, vector potential, dielectrics, solutions to Laplace's equations magnetic materials, Maxwell's equations and propagation of waves in space and various media are discussed. Prerequisites: MAC 3413, PHY 3048 and 3049.

**PHY 4526 Statistical Thermodynamics (3)** Review of the fundamental laws of thermodynamics applied to simple systems. Elementary kinetic theory of gases applied to diffusion, viscosity, thermal and electrical conductivity. Boltzmann, Fermi-Dirac and Bose-Einstein distribution functions applied in the Boltzmann limit to the calculation of thermodynamic variables. Prerequisites: MAC 3413, PHY 3048, 3049.

**PHY 4604 Quantum Mechanics I (3)** A comprehensive introduction to quantum mechanics. Wave mechanics applied to standard one dimensional problems and the hydrogen atom. Prerequisites: MAP 3302, PHY 3048, PHY 3049.

**PHY 4605 Quantum Mechanics II (3)** General matrix formalism, angular momentum, symmetries, perturbation theory and variational methods, an introduction to relativistic theory and theory of fields. Prerequisite: PHY 4604.

**PHY 4750L Introduction to Scientific Instrumentation (3)** The student learns to set up and operate such standard pieces of laboratory apparatus as bridges, amplifiers, oscilloscopes, frequency counters, flowmeters, and thermocouple circuits utilizing chart recorders. A background in general physics is required.

**PHY 4810L, PHY 4811L, PHY 4812L Senior Physics Lab (3)** Advanced laboratory topics are treated. Modern physics laboratory equipment is used and the student is introduced to current laboratory practice. Prerequisite: PHY 3048 and 3049.

**PHY 4905, PHY 4906, PHY 4907 Independent Study (3)** The student will work under the supervision of a faculty member on subject matter of mutual interest. Instructor's permission is required.

**PHY 4921 Synopsis of Undergraduate Physics (1)** A comprehensive review of undergraduate physics given in seminar form on subjects of special interest to the students attending. For seniors only.

**PHY 4936, PHY 4937, PHY 4938 Special Topics (VAR)** A study of topics of special physics interest.

**PHY 5250 Physics of Fluids (3)** Introduction

to the constitutive equations of fluid mechanics. Topics in steady compressible and incompressible flows. Prerequisites: PHY 4221, 4222, and 3503.

**PHY 5624 Introduction to Physics Research (3)** Students are introduced to research techniques by assisting with an original investigation in experimental or theoretical physics.

**PHY 5910 Seminar in Advanced Theoretical Mechanics (3)** A continuation course in classical mechanics which will lead naturally into quantum mechanics. Topics to be covered will include Lagrangian and Hamiltonian methods, variational techniques, Poisson brackets, symmetries, algebra of quantum mechanics, representations, Dirac ladder operations, spin, and the hydrogen atom. Prerequisites: MAP 3302, PHY 4221 and 4222.

**PHY 5936, PHY 5937, PHY 5938 Seminar in Special Topics (3)** Seminar work under the supervision of a faculty member on subject material of mutual interest.

**PSC 3001 Concepts in Physics (3)** Self contained course for liberal arts majors covering the major concepts in physics. Necessary concepts of elementary algebra and geometry will be covered at the beginning of the course and used to discuss Newtonian, relativistic, and quantum mechanics and their applications to atoms, stars, and the universe as a whole.

**PSC 3351 Earth Physics (3)** The planet earth is treated as a physical system. The formation and structure of the earth will be discussed as well as current dynamic changes.

**PSC 3810 Frontiers of Physics (3)** An introduction on an elementary level to developments in physics in the 20th century. The subjects covered will include relativity, atomic and molecular structure, solid state physics, the laser, nuclear structure, particle physics, and astrophysics. For non-science majors.

education that will equip them to adapt to a wide variety of careers. The program for majors is designed to encourage the analysis of theories, institutions, and processes of political systems in the context provided by the social sciences; to stimulate a grasp of the broad sweep of political science as a discipline; to develop a continuing and responsible interest in political activity and public affairs to provide the opportunity to acquire a fundamental understanding of political science as a basis for citizenship, a career in government, or professional study and service; and to stimulate the qualified student's interest in graduate study in political science.

Students should complete a minimum of 60 semester hours, including the general education requirements. If a student has completed a minimum of 18 semester hours of general education credits, it is still possible to be accepted into this program. However, the general education deficiencies need to be completed prior to graduation from the University. Listed below are the required and recommended courses to enter this upper division major

Required Courses	
American Government	3
Recommended Courses	
State and Local Government	3
International Relations	3
American or World History	6
Economics	3
Introduction to Logic	3
Advanced Composition	3
Mathematics or Statistics	3

*Remarks:* The American Government requirement may be fulfilled by taking either POS 2044 or POS 3044 at entrance to the University, concurrently if desired, with other requirements of the major. Neither POS 3044 nor POS 2044 will fulfill either the breadth or depth requirements of the major.

Upper Division Program  
In Political Science, specific courses are not required. Rather, courses are chosen freely but must be distributed in the following manner:

1. Breadth Requirements—One course in each of the following fields:

American Politics (AP)	
PAD 3003	The Administrative Process
POS 3153	Urban Politics
POS 3413	The Presidency
POS 3424	The Legislative Process
POS 3453	Political Parties
Judicial Politics (JP)	
POS 3283	The Judicial Process
POS 3603	Constitutional Law: Powers
POS 3604	Constitutional Law: Limits
Comparative Politics (CP)	
CPO 3055	Authoritarian Politics
CPO 3103	Government and Politics of Western Europe

## Political Science

**John Stack, Associate Professor and Chairperson**

**Forrest Colburn, Assistant Professor**  
**Bruce Detwiler, Assistant Professor**  
**Joel Gottlieb, Associate Professor**  
**Michael Hawthorne, Assistant Professor**  
**Antonio Jorge, Professor**  
**Joyce Lillie, Associate Professor**  
**Brian Nelson, Associate Professor**  
**Mark Rosenberg, Associate Professor**  
**Cheryl Rubenberg, Assistant Professor**  
**Mary Volcansek, Associate Professor**  
**Christopher Warren, Assistant Professor**

Location: Tamiami Campus  
Degree: Bachelor of Arts

The major in Political Science provides students the opportunity to acquire a broad

CPO 3304 Latin American Politics  
CPO 3502 Government and Politics of  
the Far East

CPO 3643 Government and Politics of  
Soviet Union and Eastern  
Europe

International Politics (IP)  
INR 3002 Dynamics of World Politics  
INR 3102 American Foreign Policy

Political Theory and Methodology (PT)  
POT 3013 Ancient and Medieval  
Political Theory  
POT 3054 Modern Political Theory I  
POT 3055 Modern Political Theory II  
POT 3064 Contemporary Political  
Theory

POT 3104 American Political Thought  
POT 3302 Political Ideologies

2. Depth Requirements: Five courses in  
any one of these three areas of concentration:  
a. American/Judicial Politics (AP, JP):  
Courses chosen may be all 'AP' or 'JP' or a  
mix of both.

b. Comparative/International Politics  
(CP,IP): Courses chosen may be all 'CP' or 'IP'  
or a mix of both.

c. Political Theory (PT)

3. Electives: The remaining courses  
necessary to complete the B.A. requirements  
may be taken outside the major but are nor-  
mally chosen to complement the student's  
academic and career interests.

#### Minor in Political Science

1. No required courses, but note that  
POS 3044 will not count toward the minor.

2. Minimum of five courses in Political  
Science

3. Maximum of one course each in  
Political Science internships and  
independent studies may apply to the 5  
course requirement.

#### Pre-Law Students

The Department of Political Science  
recognizes the interests and needs of the  
Political Science major who plans to attend  
law school. The basic skills important to a pre-  
law student include: (1) thinking logically, (2)  
reading intelligently, and (3) expressing  
oneself clearly. Beyond these basic skills, the  
department encourages the student to ac-  
quire a broad background in political science,  
rather than to select only courses which deal  
with public law. Thus the requirements for  
the major allow the pre-law student to develop  
a wide comprehension of five major areas  
within political science and then to achieve  
greater depth of understanding in one broad  
area. For most pre-law students, that area  
may be American and judicial politics. The  
Department will counsel a student on pre-law  
school concerns and preparation, as an in-  
tegral part of the Department's overall advis-  
ing program. In addition, special oppor-  
tunities will be available to a student who is  
interested in participating in judicial  
internships.

Internships: The Department provides the

student with opportunities for work-study ex-  
periences in governmental and non-  
governmental agencies. Five categories of in-  
ternships are available to students: (1) judicial  
internships, (2) administrative internships, (3)  
legislative internships, (4) campaign inter-  
nships, and (5) international internships. Stan-  
dards for enrollment as an intern student  
include:

1. Enrollment is by permission of instruc-  
tor only. A student wishing to enroll as a  
public affairs intern should consult with the  
appropriate faculty members and receive  
written permission to enroll. Ordinarily,  
specified courses must be taken prior to or  
concurrent with the internship.

2. A political science major may count a  
maximum of six credit hours in internships  
toward his major. Three additional hours may  
be counted as electives for a maximum of  
nine credit hours in internship in political  
science.

3. All public affairs internships in political  
science will be on a 'Credit-No Credit' basis.  
For further information, contact the Depart-  
ment of Political Science.

Upper Division Transfer Credit: As a general  
rule, students will receive transfer credits for  
junior and senior level courses in political  
science with a grade of 'C' or higher. These  
courses may then be applied to the 30 credit  
hours requirement for majors in political  
science.

Major Advising Program: All new majors meet  
with the Department Chairperson prior to being  
assigned an advisor. All advisors are  
members of the political science faculty and  
meet with students on a regular basis to  
discuss program design and scheduling  
matters.

#### Course Descriptions

##### Definition of Prefixes

CPO—Comparative Politics; INR—  
International Relations; PAD—Public Ad-  
ministration; POS—Political Science;  
POT—Political Theory; PUP—Public Policy.

**CPO 3001 Introduction to Comparative  
Politics (3)** Using a country approach focus-  
ing on the Soviet Union, China, Egypt, Israel,  
and Britain, will analyze differences and  
similarities among these systems. Stress on  
state building, development, institutions, pat-  
terns of political interaction, and comparative  
elites.

**CPO 3055 Authoritarian Politics (3)** The pur-  
pose of this course is to identify the concep-  
tual and empirical characteristics of  
authoritarian regimes. An ideal typical  
authoritarian regime will be established,  
followed by case study analyses of modern  
authoritarian systems, like those of Brazil,  
Mexico, and Portugal. The course is design-  
ed to analyze the circumstances giving rise  
to non-totalitarian modern dictatorships, their  
political dynamics, and their survival capabili-  
ty. (CP)

**CPO 3103 Government and Politics of  
Western Europe (3)** Studies of political  
systems of the major European countries on  
a comparative basis. Attention is focused on  
such factors as political party systems, the  
cabinet form of government, and the politics  
of the Common Market. Considers the im-  
plications of the impact of mass society on  
these nations. Enables the students to bet-  
ter understand the nations which have sup-  
plied many of the theoretical foundations of  
modern politics. (CP)

**CPO 3304 Latin American Politics (3)** This  
course analyzes the multiple structures, pro-  
cesses, and groups which are relevant to an  
understanding of Latin American political  
economy. Of special interest are the political  
impacts of land and wealth inequality and  
economic dependency. The dynamics of  
Latin American politics are considered, with  
an emphasis on the role of the military and  
the church. Alternate strategies for modernizing  
the region are considered. (CP,PT)

**CPO 3340 Politics of Mexico (3)** This course  
analyzes the structure and process of the  
Mexican political system from four perspec-  
tives: 1) Mexico's revolutionary heritage; 2) its  
formal governmental structure; 3) formal  
political relations; and 4) the structure and  
process of Mexican political economy. (CP)

**CPO 3401 The Arab-Israeli Conflict (3)** This  
course provides the student with an introduc-  
tion to the political roots of the Middle East  
conflict, and examines the dilemmas of find-  
ing a solution by focusing on the domestic  
and international constraints imposed upon  
the major actors. (CP/IP)

**CPO 3403 Politics of the Middle East (3)** This  
course will focus on the social, cultural, and  
political aspects of the Middle East region.  
Through an understanding and an interweav-  
ing of these complex facets, a student should  
gain a foundation and background for com-  
prehension of the contemporary conflict  
which pervades this mercurial region.

**CPO 3502 Government and Politics of Far  
East (3)** An intensive examination of the ma-  
jor political institutions of China, Japan, and  
Korea. A critical analysis of changing aspects  
of traditional relationships in Far Eastern  
political culture and major reform movements  
in contemporary Far Eastern politics. Allows  
the student to better understand nations  
whose political development will be an impor-  
tant factor in global development. (CP)

**CPO 3541 Government and Politics of China  
(3)** This course introduces students to China's  
political history from 1840-1982, and analyzes  
politics in the People's Republic of China with  
special emphasis on political and economic  
development, socio-economic and political  
conflict, ideology, and foreign policy. (CP)

**CPO 3643 Government and Politics of the  
Soviet Union and Eastern Europe (3)** An in-  
tensive examination of the political structures  
and institutions of the Soviet Union and East



European Communist states. Particular attention is paid to the historical and cultural underpinnings of the Soviet regime. The role of the Marxist-Leninist ideology in shaping policy processes and content is given careful analysis. (CP)

**CPO 4002 Theory in Comparative Politics (3)**

This course introduces students to research strategies, concepts, and theories of comparative politics. There will be a focus on the three predominant types of modern political systems (democracy, authoritarianism, and totalitarianism), followed by an examination of the current theoretical approaches to studying cross-national political behavior. (CP)

**CPO 4005 Topics in Comparative Politics (VAR)**

An intensive examination of selected political topics from a cross-national point of view. The subjects will vary, depending upon the desire of both students and faculty. Allows the student to choose topics of particular interest to him or her. (CP)

**CPO 4034 The Politics of Development and Underdevelopment (3)**

This course is an analysis of the causes of development and underdevelopment in Third and Fourth World countries. It includes an analysis of major theoretical approaches to understanding development problems, as well as an analysis of the roles of major national and non-national actors. (CP/IP)

**CPO 4053 Political Repression and Human Rights (3)**

Examination of domestic factors resulting in political repression and violations of human rights. American, European, and South American examples will be used. (CP)

**CPO 4063 Comparative Socialist Systems (3)**

Differences and similarities among socialist countries are explored and explained. Focus on China, Soviet Union, Yugoslavia, and Cuba. Stress development, ideology, change, structures, the Party, control, and foreign policy. (CP)

**CPO 4072 Comparative Electoral Behavior (3)**

Public opinion, voting choice, and electoral patterns from a comparative and historical perspective. Attention will focus on West Europe and Latin America. Differences from North American trends and patterns will also be detailed. (CP)

**CPO 4303 Government and Politics of South America (3)**

A cross-national discussion of the political systems and cultures of the Latin American nations, with special emphasis on the larger countries. Attention is given to the role of the military and to the problem of violence. Designed to give the student an overview of the political life of the nations with whom we share this hemisphere. (CP)

**CPO 4323 Government and Politics of the Caribbean (3)**

Studies the political system of the major British, French, Dutch, and Spanish areas in the Caribbean basin. Attention is focused on such factors as political party democracies in a non-industrial setting. The

paradoxes between modernity and tradition throughout the developing Caribbean, and the relationship between politics, economics, and culture are discussed. The student is helped to understand the dynamics of change in an important area of the world and to compare those dynamics with change in his own country. (CP)

**CPO 4333 Central American Politics (3)**

This course analyzes the historical and contemporary political dynamics of the five countries of Central America. Special attention is given to problems of development and modernization within the context of the region's economic dependence on the United States. Special attention is given to the problem of political restraints on the modernization process and to those regional arrangements which have been created to solve the area's problems. The student will develop a better understanding of a region which has close ties to the United States. (CP)

**CPO 4360 Cuban Politics (3)**

Examines the course of twentieth century Cuban politics. The course is subdivided into five parts covering the three periods of relatively stable politics and the two major revolutions. (CP)

**CPO 5035 Politics of Development (5)**

This course examines divergent explanations for development and underdevelopment. Of central importance are the concepts and theories which emphasize the political dimensions of development, including theory and concept, processes of development, and actors in the development process.

**CPO 5935 Topics in Comparative Politics (3)**

An intensive examination of selected political topics from a cross-national point of view. The subjects will vary, depending upon the desire of both students and faculty. Allows the student to choose topics of particular interest to him or her.

**CPO 6939 Seminar in Comparative Politics (3)**

Graduate seminar on special topic in comparative politics. Topic to be announced in advance.

**INR 3002 Dynamics of World Politics (3)**

An examination of actors, institutions, and processes in world politics. Attention is given to unfolding transnational institutions and processes, including the role of states, international organizations and non-governmental actors, and examination of the nation-state system. Attention is given to the use of force in international affairs, as well as those organizations, such as the United Nations, which have an international dimension. The course will aid the student in understanding the complexities of world politics. (IP)

**INR 3102 American Foreign Policy (3)**

An examination of the legal, administrative, and political structure by which American foreign policies are formulated and implemented. Includes a discussion of the objectives and consequences of United States foreign policy in selected regional, social-economic,

and ideological areas. Enables the student to understand the procedures by which foreign policy is made and implemented in the United States. (IP, AP)

**INR 3403 International Law (3)**

The law of nations, including the laws of war. Includes a discussion of the development of legal norms applicable to the international arena, from both Western and non-Western perspectives. Examines the emerging body of transnational law in social, economic, and technological areas of international relations. Enables the student to understand the difficulties involved in maintaining world peace. (IP, JP)

**INR 4084 Ethnicity in World Politics (3)**

This course examines the political dimensions of ethnic conflict from a comparative perspective. It evaluates the dynamics of ethnic conflict in Western Europe, Africa, Latin America, and the United States, through a series of case studies. (IP)

**INR 4204 Comparative Foreign Policy (3)**

This course is an analysis of the development of the foreign policy-making process in the United States, Britain, France, West Germany, and Italy. Particular attention is directed to the domestic and international factors which affect the making of foreign policy. (CP, IP)

**INR 4244 Latin American in World Politics (3)**

This course will be primarily concerned with Latin America's role in the world political system. Of special interest will be the impact of the North-South split on Latin America, and in particular Latin America's relationship to the United States. Key issues of international politics concerning Latin America, including the Panama Canal, will be selected for study. (CP, IP)

**INR 4407 Political Foundations of International Law (3)**

An examination of the interaction between politics and international law, with particular emphasis on such interaction during the present century. The role of international institutions in the modifying of existing international law concepts and the developing of such concepts is also examined. (IP, JP)

**INR 4501 Multinational Organizations (3)**

The course examines contemporary international politics through an analysis of intergovernmental and non-governmental actors. It emphasizes the prominent role played by increasing levels of transnational relations, interdependence, and global dominance in world politics. (IP)

**INR 4931 Topics in International Politics (VAR)**

An intensive examination of selected topics with an international dimension. Subjects will vary, depending upon the desires of both students and faculty. Allows the student to choose topics of particular interest to him or her. (IP)

**INR 4932 Topics in International Law (3)**

An examination of selected topics in interna-

tional law. Subjects will vary (including, for instance, the political dimension of international law) depending upon the desires of both students and faculty. Allows the student to choose topics of particular interest to him or her. (IR)

**INR 4933 Topics in International Politics (3)**  
An examination of selected topics with an international dimension. Subjects will vary, depending upon the desires of both students and faculty. Allows the student to choose topics of particular interest to him or her.

**INR 4942 International Internship (VAR)**  
An opportunity for the student to participate in a selected policy area within one of the communities of South Florida. The nature of the work to be accomplished in connection with the internship will be worked out between student and advisor.

**INR 5087 Ethnicity and the Politics of Development (3)**  
This course examines the conceptual and substantive dimensions of ethnicity in the context of world politics and political development. The course will highlight ethnicity and ethnic groups as critical factors in North-South politics.

**INR 5414 Topics in International Law (VAR)**  
An intensive examination of selected topics in international law. Subjects will vary (including, for instance, the political dimension of international law) depending upon the desires of both students and faculty. Allows the student to choose topics of particular interest to him or her.

**INR 5933 Topics in International Politics (3)**  
An intensive examination of selected topics with an international dimension. Subjects will vary, depending upon the desires of both students and faculty. Allows the student to choose topics of particular interest to him or her.

**INR 6007 Seminar in International Politics (3)**  
Graduate seminar on special topic in international politics. Topic to be announced in advance.

**INR 6205 World Politics (3)**  
This course provides graduate students with an understanding of the major conceptual approaches to world politics. It emphasizes the analysis of significant actors, institutions, and processes at work in the contemporary global system as well as possible future alternatives.

**INR 6937 Seminar in International Law (3)**  
Allows for specialized and topical offerings by regular and visiting faculty. Also permits experimental courses.

**PAD 3003 The Administrative Process (3)**  
An introduction to the political environment of administrative decision-making in public agencies. Special emphasis is placed upon the politics of budgeting, personnel management, organizational requirements, and policy making. (AP)

**PAD 4803 Urban Government and Administration (3)**  
A study of the organization, administrative decision-making, and process of urban government; interaction with the political process. This course attempts to provide students with an understanding of the basic structure of urban government and administrative decision-making processes. The interaction of bureaucracy with political parties, interest groups, and voluntary citizen association groups will be examined. (AP)

**PAD 4944 Administrative Internship (VAR)**  
An opportunity for the student to participate in a selected policy area within one of the communities of South Florida. The nature of the work to be accomplished in connection with the internship will be worked out between student and advisor.

**POS 2002 Introduction to Politics (3)**  
An introduction to Political Science. Topics include individual and polity, the nation state, ideologies, comparative politics of developed and developing countries, and international politics.

**POS 2044 American Government (3)**  
Power distribution and policy-making in U.S. Topics include political change; role of majorities; minorities; media, elections in U.S. politics; national institutions; and Florida state and local government.

**POS 3001 Foundations of Political Science (3)**  
Introduces the student to the major fields of political science. Attention is given to the concepts, definitions, and terminology used in the discipline. Intended for the non-major. Elective credit only for political science majors.

**POS 3071 Corporate Power and American Politics (3)**  
An examination of the formal and informal linkages between the private and public sectors and the sets of relationships which govern each. Particular attention is devoted to the exploration of the political role of business and the close but uneasy relationship between private enterprise and democracy. (AP)

**POS 3044 Government and Politics of the U.S. (3)**  
An examination of the origin and development, structure and operation of the Government of the United States, with an emphasis on the characteristics and political consequences of federalism. Allows the student to develop a better understanding of the political system in which he or she lives.

**POS 3153 Urban Politics (3)**  
An examination of the processes by which social conflicts in American urban areas are represented and regulated. Emphasis is placed on how urban problems are identified; and the way proposed solutions are formulated, legitimized, and administered by urban policy-making processes. Includes a discussion of urban political culture. Enables the student to understand major problems confronting communities in urban areas. (AP)

**POS 3283 The Judicial Process (3)**  
An introduction to the study of public law. Examines the relationship between politics and judicial structure and process. Emphasizes the judicial system as a particular kind of policy-making system, and evaluates its strengths and weaknesses from a policy-making perspective. (JP)

**POS 3413 The Presidency (3)**  
An examination of the various interpretations of the Presidency. Attention is directed to the role of the President in a technocratic society. Enables the student to understand one of the most visible political institutions. (AP)

**POS 3424 The Legislative Process (3)**  
Examines the context and process of legislative decision-making, including the impact of elections, groups, bureaucracies, and the norms of legislative behavior. Evaluates legislatures in light of various theories of representation and conflict-management. (AP)

**POS 3453 Political Parties (3)**  
Studies the internal structure, political functions, and behavior of modern political parties. Attention is given to the relationships between political parties and various economic, ethnic, and regional interest. Enables the student to understand the problems of expressing and structuring political demands to facilitate or obstruct governmental decision-making. (AP)

**POS 3603 Constitutional Law: Powers (3)**  
An examination of the basic principles of American government, as defined through constitutional law. Focus will be on the nature of the union, federalism national government powers, separation of powers, state government powers, and powers of the respective branches of government. (JP)

**POS 3604 Constitutional Law: Limitations (3)**  
An examination of the limitations on government as defined by the Supreme Court through constitutional law. Focus will be on the limitations of government with respect to the rights of the individual, of groups, and of the states. Particular attention will be paid to civil rights, civil liberties, the rights of the accused, political rights, and economic liberties. (JP)

**POS 3703 Methods of Political Analysis (3)**  
An introduction to the principal concepts and techniques of data collection and organization in political science. Includes practical exercise in data collection and organization. Highly recommended for those planning graduate study. (PT)

**POS 3949 Cooperative Education in Political Science (3)**  
A student majoring in Political Science may spend several semesters fully employed in industry or government in a capacity relating to the major.

**POS 4122 State Government and Politics (3)**  
A study of the political processes, structure, and development of state systems. This

course attempts to provide the student with an understanding of the basic structure of state government and political processes. (AP)

**POS 4154 Topics in Urban Politics and Policy (3)** An examination of the processes by which social conflicts in American urban areas are represented and regulated. Emphasis is on the ways in which urban problems are identified and proposed solutions formulated, legitimized, and administered by urban policy-making processes, includes a discussion of urban political culture. Enables the student to understand the major problems confronting communities in urban areas. (AP)

**POS 4233 Opinion and Electoral Behavior (3)** An examination of the social and psychological factors shaping public opinion and voting choice. Particular attention will be directed to the nature of trends and patterns in electoral results and systemic elements influencing such patterns. (AP)

**POS 4253 Political Violence and Revolution (3)** An examination of major historical instances and modern expressions of political violence; discussion of revolution from a comparative perspective. Attention will focus on the social origin and political determinants of such events. (CP, PT)

**POS 4284 Judicial Behavior (3)** An examination of various approaches, theories, and findings on the behavior of judicial actors, particularly as it relates to judicial decision-making. The focus of the course will be on judges, lawyers, prosecutors, and other relevant actors in the judicial process. (JP)

**POS 4463 Interest Group Politics (3)** An examination of the various types of voluntary associations which seek to influence the political process. Special attention is given to the role of private power in a pluralist system. Enables the student to understand the ambivalent American attitude towards pressure groups and lobbying activities in the legislative and administrative arenas. (AP)

**POS 4493 Politics of Judicial Administration (3)** This course is designed to examine the process of judicial administration, particularly from the political perspective. The politics of selecting judicial personnel, financing, budgeting, disposition of litigation, reorganization, and intergovernmental relations will be included. (JP)

**POS 4496 Comparative Judicial Politics (3)** An examination of the various modes of dispute settlement and rule adjudication cross-culturally. Emphasis is on the similarities and differences of judicial behavior, judicial decision-making, judicial recruitment, and judicial powers in cross-national analysis. (JP, CP)

**POS 4713 The Logic of Data Analysis in Political Science (3)** An introduction to the major concepts employed in the analysis of political data. Emphasis is on the logic of ex-

planation rather than the techniques of such explanation. This is not a course in statistical method. Highly recommended for those planning graduate study. (PT)

**POS 4905 Independent Study (VAR)** By arrangement with the instructor.

**POS 4930 Topics in Public Law (3)** An examination of selected topics in the field of public law. The subjects will vary depending upon the desires of students and faculty.

**POS 4933 Topics in Politics (VAR)** Subject matter varies according to instructor.

**POS 4935 Honors Seminar (VAR)** Subject matter varies according to instructor.

**POS 4941 Legislative Internship (VAR)** An opportunity for the student to participate in a selected policy area within one of the communities of South Florida. The nature of the work to be accomplished in connection with the internship will be worked out between the student and advisor. (AP)

**POS 4944 Judicial Internship (VAR)** An opportunity for the student to participate in a selected policy area within one of the communities of South Florida. The nature of the work to be accomplished in connection with the internship will be worked out between the student and advisor. (JP)

**POS 4949 Cooperative Education in Political Science (3)** A student majoring in Political Science may spend one or two semesters fully employed in industry or government in a capacity relating to the major.

**POS 5605 Topics in Public Law (VAR)** An intensive examination of selected topics in the field of public law. The subjects will vary depending upon the desires of students and faculty. (JP)

**POS 5706 Methodology (3)** This course is an introduction to the principal concepts and techniques of quantitative and non-quantitative methodology in the Social Sciences. It is designed to familiarize the student with the language and format of quantitative and non-quantitative applications in order to permit students to deal effectively with the literature of their field.

**POS 5909 Independent Study (VAR)** By arrangement with instructor.

**POS 5932 Topics in Urban Politics (3)** An extensive examination of the processes by which social conflicts in American urban areas are represented and regulated. Emphasis is on the ways in which urban problems are identified and proposed solutions formulated, legitimized, and administered by urban policy-making processes, includes a discussion of urban political culture. Enables the student to understand the major problems confronting communities in urban areas.

**POS 5934 Topics in Politics (VAR)** Subject matter varies according to instructor.

**POS 6146 Seminar in Urban Politics (VAR)** Graduate seminar on special topics in urban politics. Topic to be announced in advance.

**POS 6934 Seminar in Politics (VAR)** Subject matter varies according to instructor.

**POS 6936 Seminar in Public Law (VAR)** Graduate seminar on special topic in public law. Topic to be announced in advance.

**POS 6971 Thesis (3)** Registration for students working on their thesis. Prerequisites: All other coursework for the Master's in International Studies.

**POS 6972 Thesis (3)** Registration for students working on their thesis. Prerequisites: All other coursework for the Master's in International Studies.

**POT 3013 Ancient and Medieval Political Theory (3)** A study of the major political philosophers of the ancient and medieval periods. Primary emphasis is given to the Greek experience. The nature of political theory as a tradition of discourse is examined. (PT)

**POT 3054 Modern Political Theory I (3)** An analysis of the thought of the great political thinkers since Machiavelli, culminating with the nineteenth century theorists. Basic themes and ideas common to all these political theorists will be discussed in detail. The problem of 'modernity' will receive special attention. (PT)

**POT 3055 Modern Political Theory II (3)** An analysis of the thought of the great political thinkers of the late eighteenth, nineteenth, and early twentieth centuries. Primary emphasis is given to the important nineteenth century theorists such as J. S. Mill, Marx, and de Tocqueville. Their theoretical treatment of such modern political phenomena as the masses, bureaucracy, democracy, liberty, and violence is extensively analyzed. (PT)

**POT 3064 Contemporary Political Theory (3)** An overview of the major conceptual frameworks used by political theorists to describe, explain, and evaluate political behavior and processes. Stress is placed on political theory, not only as a basis for inquiry, but also as a base for political action. This course enables the student to develop analytical abilities with which to interpret the political events of his or her time. (PT)

**POT 3204 American Political Thought (3)** An examination of American political thought from its 17th century origins to the contemporary period. The continuities and discontinuities in the development of American political ideas since colonial times will receive special attention. (PT)

**POT 3302 Political Ideologies (3)** An analysis of modern political ideologies since the French Revolution, including liberalism, conservatism, and socialism. Particular emphasis will be given to Marxism. The contemporary link between ideology and totalitarianism will be examined. (PT)

**POT 4930 Topics in Political Theory (VAR)** An intensive examination of selected topics dealing with political theory. Subjects will vary, depending upon the desires of students and faculty. (PT)

**POT 5934 Topics in Political Theory (VAR)** An intensive examination of selected topics dealing with political theory. Subjects will vary, depending upon the desires of students and faculty. Allows the student to choose topics of particular interest to him or her. (AP)

**PUP 3004 Public Policy: U.S. (3)** An intensive examination of the theory and practice of formulating, legitimizing, administering, and evaluating public policy. Includes a discussion of the role of administrators, legislators, courts, interest groups and political parties in their processes. Gives the student an analytical basis for understanding and participating in the making of public policy in a variety of policy areas. (AP)

**PUP 4203 Environmental Politics and the Law (3)** An analysis of how the political and legal systems are responding to the risks of pollution and the adverse impacts of development on human health and survival and on natural resources, wilderness, wetlands, and wildlife. (AP)

**PUP 4314 American Ethnic Politics (3)** This course examines American ethnic politics from conceptual and substantive perspectives. Special attention is devoted to the theoretical dynamics of ethnicity as well as an intensive investigation of Irish, Italian, Jewish, and Black ethnic politics. (AP)

**PUP 4323 Women in Politics (3)** Examines the role of women in the political system as they act within, and are affected by, politics. Special attention to current and enduring political issues which particularly affect women. (AP)

**PUP 4931 Topics in Public Policy (VAR)** An examination of selected topics dealing with public policy. Subjects will vary, depending upon the desires of students and faculty. Allows the student to choose topics of interests to him or her.

**PUP 5934 Topics in Public Policy (VAR)** An intensive examination of selected topics.

**PUP 6007 Seminar in Public Policy (VAR)** Graduate seminar on special topic in public policy analysis. Topic to be announced in advance.

**URP 4149 Planning and Human Ecology (3)** environmental planning and design utilizing a human ecology perspective. Examines issues of open space planning, urban design, neighborhood planning, and citizen participation. (AP)

## Psychology

Edward Donnerstein, Professor and  
Chairperson

Lorraine Bahrack, Assistant Professor  
Milton Blum, Professor Emeritus  
Marvin Dunn, Associate Professor  
Joan Erber, Associate Professor  
Luis Escovar, Assistant Professor

Gordon Finley, Professor  
Ronald Fisher, Associate Professor  
James Flanders, Associate Professor  
Arthur Flexner, Associate Professor  
Paul Foss, Associate Professor  
Jacob Gewirtz, Professor  
Edward Girden, Distinguished Professor

Emeritus  
Fernando Gonzalez-Reigosa, Associate  
Professor

Mary Levitt, Associate Professor  
William Kurtines, Associate Professor  
Gary Moran, Professor  
Janet Parker, Associate Professor  
James Rotton, Associate Professor  
Bernard Saper, Professor

Location: Both Campuses  
Degree: Bachelor of Arts

Lower Division Preparation  
Required Course: Introductory Psychology

Upper Division Program  
Specific Required Courses in Psychology (10)  
1. PSY 3043C Advanced General  
Psychology (5) Lecture (2) Laboratory (3).

Note: Lecture and Laboratory to be taken concurrently in junior year. Prerequisite: STA 3122 must be taken before PSY 3043C

2. Other advanced laboratory or field experience (5). Note: To be taken during senior year. Prerequisites: PSY 3043C, STA 3122.

Required Course in Statistics: (3)  
STA 3122. Note: STA 3123 and COP 3112 (Mathematical Sciences Department) are recommended for students planning to enter graduate school.

Elective Courses in Psychology (at least 21)

Note: PSY 4693C is especially recommended for the student planning to take the psychology specialty part of the Graduate Record Examination.

Elective Courses Outside of Psychology (See College-wide requirements) at least 6

Distribution Requirements: To fulfill the above requirements, each student must take one course from each of the five areas A-E below. Note that, in each area, either a lecture course or a laboratory/field experience will suffice.

Lecture	Laboratory/Field Experience
Area A: Experimental	
EXP 3523	EXP 4214C
EXP 4204	EXP 4404C
EXP 4605	EXP 5005C
PSB 4003	
SOP 3004	SOP 4215C
SOP 4522	SOP 4714C
SOP 4525	
SOP 4842	

Area C: Community/Industrial/Consumer  
CYP 3003 CYP 4953  
INP 3002 INP 4055C  
SOP 4712 SOP 4649  
SOP 4645

Area D: Personality/Abnormal  
CLP 3003 PPE 4325C  
CLP 4144  
EXP 3304  
PPE 3003

Area E: Developmental  
DEP 3001 DEP 4704C  
DEP 3402  
DEP 4164  
DEP 4464

Remarks: (1) The student is strongly urged to contact the Psychology Department for advisement in curriculum planning; (2) Limited funds are available through the Psychology Department to senior students with demonstrated scholastic ability and financial need; (3) Elective courses may be taken under the Pass/Fail option if so offered; (4) Psychology majors are allowed to transfer three courses to a maximum of ten upper-division semester hours toward the psychology degree.

### Bachelor's Degree with Honors

Application must be made and departmental approval granted, before the second semester of the junior year, to undertake an independent project which must be approved by and carried out under the supervision of a member of the Department. Upon completion of the study, a satisfactory oral defense of the work must be presented to a Department committee.

Note: The Bachelor's degree offered in this program is a liberal arts degree and not a professional degree. While it is possible to concentrate courses in one's area of interest, it is not possible at the present time to obtain a "professional specialization" at the undergraduate level in psychology.

### Minor in Psychology

A Minor in Psychology requires 15 semester hours of approved psychology credits. Students seeking the minor must meet with a psychology faculty member for advisement and should file with the Psychology Department a written notice of intention to minor in psychology. A grade of 'C' or higher (or 'Pass' if taken under the Pass/Fail option) is required in all courses counted toward the minor.

### Master of Science in Psychology

The Masters of Science in Psychology program at the University is designed to train practitioners and researchers who can function in a variety of applied settings. The core curriculum and admission prerequisites are intended to provide students with a base of knowledge in psychology. A distinctive feature of the program is its emphasis on a close working relationship between student and faculty. Under faculty supervision, students are encouraged to develop in-

dividually tailored programs of study that reflect both student interests and program strengths.

The curriculum consists of 36 semester hours of graduate study in which the emphasis focuses specifically on training the student to perform the skills mentioned above. Students are expected to select electives, project/thesis topics, and supervised field experiences that meet not only the degree requirements, but also their academic interest and particular professional objectives.

#### Doctor of Philosophy in Psychology

The Ph.D. program in psychology has a two-fold focus: (1) Child, adolescent, and adult development; (2) aging and the later years. The program emphasizes normal development as well as cross-cultural and urban perspectives on the life span. The program thus focuses on development from childhood to later adulthood in urban and multi-cultural environments. The emphasis is on academic quality and the curriculum is designed to foster a commitment both to basic research and to application as an integral part of the individual student's specialty area development. The curriculum offers a broad background in life-span development psychology while encouraging the development of an area of specialization early in graduate training.

Students are expected to master a series of core-course requirements designed to facilitate a thorough grounding in theory, methodology, and content both in basic and applied research in developmental psychology. In addition, a number of seminars reflecting specialized foci are offered, including advanced seminars in child development, caregiving, gerontological psychology, and cross-cultural psychology. Students are also required to pursue specific areas of interest through independent study with individual faculty members and through apprenticeship with a primary advisor for the purpose of acquiring direct research experience. The Ph.D. program is offered in affiliation with Florida Atlantic University.

Graduate Admission Requirements: The following are in addition to the University's Graduate Admission Requirements:

1. A 3.0 or higher GPA during the last two years as an upper division student or a total score (quantitative plus verbal) of 1,000 or higher on the GRE for the Master's degree and 1100 or higher for the Ph.D. degree, or both. Foreign students whose native language is not English must take the Test of English as a Foreign Language (the TOEFL examination) and obtain a 500 score or higher.

2. The GRE and GPA stated above are only minimum requirements. All applications are reviewed by the Graduate Studies Admission Committee, which makes the final admissions decisions. Since admission to the program is competitive, the committee's requirements are normally higher than the minimum aforementioned standards.

Graduate Admissions Procedures: Ap-

plicants must submit the following to the Graduate Studies Admission Committee, Department of Psychology, Florida International University, Miami, Florida 33199:

1. A photocopy of the admission application submitted to the Admissions Office

2. A brief essay stating the reasons for the interest in the program and career goals.

3. Three letters of recommendation, preferably from previous instructors and/or persons familiar with applicant's academic background.

Applicants to the program who are not psychology majors may be accepted conditionally until they meet the category I-III requirements, listed below, early in their graduate career. A maximum of nine semester hours credit earned in the non-degree seeking student category exclusive of prerequisite undergraduate courses may be applied to graduate degree requirements. The undergraduate course requirements are designed to make certain that students accepted into the graduate program have a broad base of dependable psychological knowledge and acquaintance with the basic methodologies upon which the discipline is founded.

Category I. Satisfactory completion of one upper division course or laboratory course in four of the five following core course areas. At least one of the four courses must be from the experimental area. The core areas are: A) Experimental, B) Social, C) Community/Industrial/Consumer, D) Personality/Abnormal E) Developmental as noted in the undergraduate distribution requirements above.

Category II. Satisfactory completion of one psychology laboratory course.

Category III. Satisfactory completion of introductory statistics.

#### Course Descriptions

##### Definition of Prefixes

CLP—Clinical Psychology; CYP—Community Psychology; DEP—Developmental Psychology; EAB—Experimental Analysis of Behavior; EDP—Educational Psychology; EXP—Experimental Psychology; INP—Industrial and Applied Psychology; LIN—Linguistics; PCO—Psychology for Counseling; PPE—Psychology of Personality; PSB—Psychobiology; PSY—Psychology; SOC—Sociology; SOP—Social Psychology; SPA—Speech Pathology and Audiology.

**CLP 3003 Personal Adjustment (3)** Study of personal adjustment in the social and occupational life of the individual. Emphasis on interpersonal aspects of effective behavior.

**CLP 4144 Abnormal Psychology (3)** Various forms of behavior pathology are examined in the light of traditional and current concepts of mental health and illness. Problems of diagnosis and treatment are discussed. The role of social mores is examined.

**CLP 4374 Psychotherapy (3)** Current approaches to the treatment and improvement

of psychological disorders are critically surveyed. Emphasis is placed on the examination of the various techniques of psychotherapy and behavior therapy. Broader strategies of prevention and mental health promotion, like consultation, counseling, and Programmed agency services, are also studied.

#### CLP 5166 Advanced Abnormal Psychology (3)

Advanced study of the causes, psychopathology manifestations, and social and personal consequences of behavior disturbance. Emphasis is placed on the critical examination of current research on the biological, psychological, and social aspects of these disorders. Clinical approaches to diagnosis, course, and prognosis in the contemporary mental health context (including 'practicum' assignments if feasible) are covered.

#### CLP 5175 Personality Dynamics (3)

A review of different approaches to the study of personality dynamics and of the related therapeutic modalities. Special consideration is given to psychoanalysis and neo-analytic psychology. Other therapeutic models which influence current psychological thought are also considered. Prerequisites: Successful completion of a course in theories of personality, or equivalent. Permission of instructor.

#### CLP 5185 Current Issues in Mental Health (3)

A critical, intensive examination of selected, important issues in mental health. Emphasis is given to the empirical study of contemporary problems related to the making of mental patients; planning, programming, and administering mental health services; political, ethical, and legal constraints on the operation of mental health facilities; interdisciplinary cooperation among helping and human service professionals; and evaluation of preventive care and treatment services. Prerequisite: Abnormal Psychology or permission of the instructor.

#### CLP 6437 Behavioral Assessment in Childhood (3)

Standardized tests and inventories for the behavior assessment of infants, children, and adolescents will be surveyed. Prerequisites: Proseminar courses and second year graduate standing.

#### CYP 3003 Introduction to Community Psychology (3)

An introduction to the issues and scope of Community Psychology. Students will be exposed to the development of Community Psychology as a growing discipline. Particular emphasis will be placed on the role of the community psychologist as an agent of social change.

#### CYP 4953 Community Psychology Field Experiences I (5)

Students will be organized into task-oriented teams or will work independently in the community, for the purpose of becoming familiar with various community institutions and developing an action plan for assisting institutions in implement-

ting change. Prerequisites: Introduction to Community Psychology, PSY 3043, STA 3122.

**CYP 5534 Groups as Agents of Change (3)** Theory and practice in utilizing groups as agents of change or development in communities and organizations. Didactic presentation and structured exercises focus on relevant issues. Students design and implement problem-focused interventions, using class as client system.

**CYP 5535 Psychology of Institutional and Social Change (3)** A study of the theoretical basis of and strategies applied to the process of effecting social change in community institutions involved in the delivery of human services.

**CYP 5954 Community Psychology Field Experiences II (5)** Same orientation and description as Field Experience I. Students in this course will be able to pursue their work with community institutions in more depth. Prerequisite: Students enrolled in this course must have completed Community Psychology Field Experiences I.

**CYP 6055 Psychological Theories and Research on Acculturation and Multiculturalism (3)** A review of theories and research on acculturation and multiculturalism concepts with an emphasis on those models that have generated a substantial body of empirical research. Stress will be placed on the implications of these findings for community stability and disruption as well as the implications for the delivery of human services in multicultural settings.

**CYP 6526 Psychological Methods of Program Evaluation (3)** Development of skills for the psychological assessment monitoring and evaluation of human service programs with emphasis on the application of basic principles of behavioral science research in the field, exclusive of public school settings.

**CYP 6536 Principles and Methods of Psychological Consultation (3)** An analysis of the basic psychological approaches underlying consultation, with special emphasis on the practical application of the processes of learning, cognition, and interpersonal relations to techniques of consulting with various "target" agencies, individual clients, and other professionals in community settings. Prerequisite: Graduate standing at FIU or permission of instructor.

**CYP 6766 The Psychology of Crosscultural Sensitization in a Multicultural Context (3)** A series of weekly seminars to increase student sensitivity to working with clients from different cultural backgrounds. The objectives of the course are: (1) facilitating student awareness of cultural differences and their impact on social and human services delivery systems, (2) identifying the student's own personal cultural biases and values when interacting with culturally different persons, and (3) teaching students to develop culturally appropriate intervention skills.

**CYP 6936 Current Issues in Community Psychology (3)** An intensive analysis of contemporary theoretical, practical, and professional aspects of the field of Community Psychology. Topics discussed may lead to the graduate project required of each student. Prerequisite: Admission to graduate study in psychology (other graduate students admitted by permission of instructor).

**DEP 3000 Human Growth and Development: Introductory Developmental Psychology (3)** An introductory study of the development of personality, intelligence, and motivation, from childhood to adulthood. Emphasis is on development of cognitive systems through social learning. The full life span of human growth and development will be considered.

**DEP 3001 Psychology of Infancy and Childhood (3)** An introduction to human development focusing on infancy and childhood. Particular attention will be devoted to intellectual, personality, and social development. Consideration will be given to both theoretical and empirical perspectives.

**DEP 3115 Development in Infancy: The Basis of Human Knowledge (3)** Provides a comprehensive review of current methods, theories, and findings in cognitive and perceptual development in the first year of life. Special emphasis on the bases of knowledge; object and event perception, memory, and imitation. Prerequisites: PSY 2020 and one developmental course, any level recommended.

**DEP 3303 Psychology of Adolescence (3)** An examination of psychological, sociological and biological factors contributing to the changes from childhood to adolescence, and biological factors contributing to the changes from childhood to adolescence, and from adolescence to young adulthood.

**DEP 3402 Psychology of Adulthood (3)** The transition from youth to middle age is studied. Focus is on changing roles in family, work, and societal settings, as these factors influence personality and other aspects of psychological function.

**DEP 4032 Life-Span Cognitive Development (3)** Course covers all facets of cognitive growth, change, and decline from infancy through adulthood, and old age. Prerequisite: Any one of: DEP 3000, DEP 3001, DEP 4164, or DEP 4464.

**DEP 4044 Psychology of Moral Development (3)** A review of psychological theories and research concerning the development of moral attitudes and behavior.

**DEP 4164 Children's Learning (3)** Learning in infancy and childhood, with particular emphasis on simple conditioning, discrimination shifts, mediation, transposition, observational, and concept learning. Prerequisite: Students enrolling in this course should have completed successfully at least one prior course in developmental psychology.

**DEP 4182 Socio-emotional Development (3)** A survey of facts and theories of human social emotional development and social learning in the early years of life. Prerequisite: DEP 3000 or DEP 3001.

**DEP 4204 Pediatric Psychology (3)** Aspects of normal and abnormal child care and child rearing are examined. Adult-child interaction in the home and in institutional settings is explored, and common problems of childhood discussed.

**DEP 4213 Childhood Psychopathology (3)** Various forms of abnormal behavior in infancy, childhood, and adolescence are examined within the context of traditional and contemporary psychological theory. Problems of differential diagnosis and forms of remediation are discussed.

**DEP 4464 Psychology of Aging (3)** An examination of the factors that contribute to the psychological profile characterizing old age. Biological and sociological components are considered, and their impact on perceptual, cognitive, and personality processes is analyzed.

**DEP 4704C Developmental Psychology: Lecture (2) and Laboratory (3)-(5)** Laboratory/ observation exercises illustrative of the concepts and research techniques used in developmental psychology. Particular emphasis is given to cognitive and social-cognitive development. This course is for seniors who have completed PSY 3043C, one developmental psychology course, and STA 3122.

**DEP 5056 Issues in Life-Span Developmental Psychology: Infancy through Old Age (3)** A survey in depth of theories, issues, methods, and data in life-span developmental psychology through the entire age range. Prerequisites: DEP 3001 or DEP 4464, or their equivalents, are recommended.

**DEP 5058 Biological Basis of Behavior Development (3)** Introduction to theory and research underlying behavioral development. Covers such pre- and post-natal determinants as evolution, genetics, neuroendocrines, as well as social development, behavioral ecology, and sociobiology. Prerequisite: Graduate standing or permission of instructor. Corequisite: Proseminar courses.

**DEP 5059 Research Seminar in Psychological Development (1)** This course is designed to develop research skills and competencies in the area of psychological development. The emphasis of the course is on involvement in original research. Prerequisite: Permission of instructor. Corequisite: Senior or graduate standing.

**DEP 5068 Applied Life Span Developmental Psychology (3)** This course is designed to acquaint the student with various applications in life-span developmental psychology. An overview of general issues and areas of application is offered, and specific applications

are considered. Prerequisite: Graduate standing or permission of instructor.

**DEP 5099 Proseminar in Infancy, Childhood, and Adolescence (3)** Provides a comprehensive review of issues in perceptual, cognitive, social, emotional, and personality development from infancy through adolescence. Prerequisite: Graduate standing or permission of instructor. Corequisite: Proseminars.

**DEP 5118 Current Issues in Cognitive and Perceptual Development in Infancy (3)** Provides an in-depth analysis of current issues, methods, research and theory of cognitive and perceptual development during the first year of life. Special emphasis on object and event perception, memory, and imitation. Prerequisites: Two courses in developmental psychology - any level recommended.

**DEP 5405 Proseminar in Psychology of Adulthood and Aging (3)** A comprehensive review of topics in adulthood and aging including: biological changes, social processes, work, family, cognition, memory, personality, and psychopathology. Prerequisite: Graduate standing or permission of instructor.

**DEP 5608 Theoretical Perspectives in Developmental Psychology (3)** The focus of this course is on the major paradigms, models, and theories that have been influential in developmental psychology, both historically and contemporaneously. Meta-theoretical issues, paradigmatic influences, and specific theories are considered. Prerequisite: Graduate standing or permission of instructor.

**DEP 5725 Research Seminar in Psychosocial Development (1)** This course is designed to develop research skills and competencies in the area of psychosocial development. The emphasis of the course is on involvement in original research. Prerequisite: Permission of instructor. Corequisite: Senior undergraduate or graduate standing.

**DEP 5796 Methods of Developmental Research (3)** Survey of issues and methods at all stages of life-span developmental research including theory, methods, design, and data reduction. Prerequisite: Graduate standing or permission of instructor. Corequisite: proseminars.

**DEP 6069 Seminar in Life-Span Developmental Psychology (3)** This graduate seminar will examine, through intensive reading and seminar discussion, the major theories, issues and empirical research on cognitive growth, change and decline from infancy through old age. Prerequisites: Two courses in Developmental Psychology (any level).

**DEP 6096 Seminar in Psychology of Life-Span Social Development (3)** This course includes a consideration of general issues and discussion of the application of life-span models to selected topics development. Prerequisite: Graduate standing or permission of instructor.

**DEP 6117 Psychology of Caregiving (3)** A survey of theory and research on the effects of caregiving/parenting behaviors, and conditions on behavior outcomes in offspring, both for infra-humans and humans. Prerequisite: Graduate standing or permission of instructor.

**DEP 6145 Psychology of Culture and Childhood (3)** Extensive cross-cultural readings will serve as the focus for seminar discussion of cultural influences on children's biological, motor, perceptual, cognitive, social, and personality development. Prerequisite: Graduate standing or permission of instructor.

**DEP 6186 Social Development and Learning (3)** Theories and facts of socio-emotional development, learning, and the acquisition and maintenance of social relationships in early life are examined critically. Prerequisites: DEP 3000 or DEP 3001 or equivalent.

**DEP 6438 Gerontological Assessment (3)** This seminar for advanced graduate students involves an intensive examination of the theory, validity, and reliability of the major assessment instruments in gerontology. Prerequisite: Graduate standing.

**DEP 6465 Psychology of Culture and Aging (3)** An intensive examination of cultural influences on social and psychological aging processes including minority aging and involving seminar discussion and independent projects. Prerequisite: Graduate standing.

**DEP 6466 Cognitive Processes in Aging (3)** An intensive analysis of the background and recent developments in the area of age changes and age differences in intellectual functioning and learning memory processes. Prerequisite: DEP 5405.

**DEP 6477 Psychology of Social Processes in Aging (3)** An intensive analysis of the background and recent developments in theoretical models of social development, personality processes, and social processes in the older adult. Prerequisite: DEP 5405.

**DEP 6645 Cognitive and Language (3)** Course covers the acquisition of cognitive processes and language, and their interdependence. Theory and research focusing on innate vs. learned aspects are discussed. Prerequisite: Graduate standing or permission of instructor.

**DEP 6936 Current Literature in the Psychology of Infancy, Childhood, and Adolescence (3)** This seminar will present and evaluate current research articles in the major journals in infant, child, and adolescence psychology. Prerequisite: Second year graduate standing.

**DEP 6937 Current Literature in the Psychology of Adulthood and Aging (3)** This seminar will present and evaluate current research articles in the major journals in the psychology of adulthood and aging. Prerequisite: Second year graduate standing.

**DEP 6945 Life-span Developmental Psychology Practicum (3)** This is an individually tailored program where students will work in an agency on a specific problem or project, culminating in a final written report. Prerequisite: Second year graduate standing.

**EAB 4794 Principles and Theories of Behavior Modification (3)** Studies different approaches to the modification of problem behavior, through the application of learning principles and theories.

**EAB 5655 Advanced Methods of Behavior Change (3)** An intensive study of selected methods of modifying human behavior, emphasizing the applications of the principles of respondent and operant conditioning, as well as those derived from modern social learning theories. Practice and role playing opportunities are provided in behavior therapy, relaxation therapy, behavior modification, biofeedback or similar behavioral approaches. Prerequisites: EAB 4794, CLP 4374, CYP 4144; enrollment in an authorized program; equivalent background; or permission of instructor.

**EDP 6935 Special Topics in Educational Psychology (VAR)** An intensive analysis of a particular topic in educational psychology. Students must have topics approved by the instructor prior to registration. Open only to advanced and graduate students in the School of Education.

**EXP 3304 Motivation and Emotion (3)** Introduces several perspectives from learning theory, perception, and personality theory to explore ways in which people move through their physical and social environment.

**EXP 3523 Memory and Memory Improvement (3)** This introduction to human memory considers the topics from a number of points of view. The following issues are addressed: the nature of memory and its phenomena; the capabilities and limitations of an ordinary and an extraordinary memory; and the skills that can aid an ordinary memory.

**EXP 3652 Psychology of Creativity (3)** An exploration of the psychological processes involved in the act of creation. Several approaches to the understanding of creators and their creations are used, including the study of eminent creative people, and sessions with persons involved in creative efforts. A survey of scientific studies of creation, and personal involvement and introspection by the student.

**EXP 4204 Sensation and Perception (3)** Basic concepts in sensation and perception are explored, with an emphasis on models of peripheral and central neural processing. Topics such as receptor function, brightness and color vision, movement and object perception, perceptual memory and pattern recognition are considered. Psychophysical techniques, such as subjective magnitude estimation and signal detection theory, are covered.

**EXP 4214C Human Perception: Lecture (2) and Laboratory (3)** Lectures concern the methods researchers use to learn about the phenomena of sensation and perception. Laboratory exercises allow students to apply these methods and to experience the perceptual phenomena under investigation. Prerequisites: PSY 3043, STA 3122.

**EXP 4404C Human Learning and Remembering: Lecture (2) and Laboratory (3)** (5) Lectures on the research and theoretical contributions to the understanding of human learning and remembering; and laboratory exercises illustrative of the concepts and techniques used in conducting experimental studies of human learning and remembering. Prerequisites: Advanced General Psychology with Laboratory (PSY 3043C), and STA 3122.

**EXP 4605 Cognitive Processes (3)** Investigation of the mental processing underlying experiences and behavior. Topics include: games, puzzles, and problems; intuitive and creative thought; conceptualization, reasoning and clinical diagnosis; choices and decisions; conceptions of time and space; and thought in abnormal or altered states of consciousness.

**EXP 4934 Current Experimental Theories (3)** The stress in this course is on current specific theories determining the nature and direction of the research and interest in several important areas, such as psychophysics, learning and remembering, developmental patterns and motivation, personality, etc. Topics to be covered will be announced at the beginning of the academic year. May be taken twice for credit toward the major.

**EXP 5005C Advanced Experimental Psychology: Lecture and Laboratory (5)** Lecture and laboratory course investigating experimental research in the fundamental processes of human behavior. Includes perceptual, cognitive, and linguistic processes. Prerequisites: PSY 3043C, STA 3122.

**EXP 5406 Theories of Learning (3)** The major theoretical systems of learning are covered, with the intent of determining how well each accounts for the phenomena of learning. Emphasis is placed on exploring the controversial issues raised by extant theories, and the experimental resolution of these theoretical controversies. The impact of theory on current thinking about learning is considered.

**INP 3002 Introductory Industrial/Organizational Psychology (3)** Introduction to the study of behavior in the work environment. Illustrative topics included formal and informal organization, work motivation, satisfaction and performance, leadership, job analysis, selection and performance evaluation, training, and development.

**INP 4055C Industrial/Organizational Psychology Lecture (2) and Laboratory (3)** (5) Students gain experience with the use of psychometric instruments in the areas of job analysis, personnel selection, performance

appraisal, job satisfaction, criteria analysis, and management training and development. Prerequisites: Statistics, and Introductory Industrial/Organizational Psychology, or Personnel Psychology, or Personnel Management, are recommended, and PSY 3043.

**INP 4203 Personnel Psychology (3)** Techniques and procedures applicable to the selection, placement, utilization, and evaluation of personnel in organizations are considered. The emphasis will be on empirical procedures, rather than the management function in the personnel area. Topics such as quantitative methods and models for selection, criteria analysis, performance appraisal, management training, and job satisfaction are discussed. Prior course in statistics strongly recommended.

**INP 6940 Strategies and Methods of Applied Psychological Research (3)** A practicum course in the psychological research strategies and the application of computers in the analyses of psychological data.

**LIN 4710 Language Acquisition (3)** An examination of the way children acquire language, based on experimental findings from contemporary linguistics, psycholinguistics, and behavioral theory.

**LIN 5701 Psychology of Language (3)** An overview of the psychology of language and the psychological 'reality' of linguistic structure. Behavioristic vs. cognitive views of psycholinguistics are examined. Consideration is given to the biological bases of language and thought, language acquisition, and language pathology.

**PPE 3003 Theories of Personality (3)** An examination of various theories of personality. Consideration is given to traditional and contemporary approaches to personality development.

**PPE 3502 Psychology of Consciousness (3)** Normal and altered states of human consciousness are analyzed from the perceptual and neuro-psychological viewpoint. Broad topic areas include physiologically determined levels of arousal, from deep sleep to intense excitement; selective attention; perceptual plasticity; illusions; sensory deprivation; biofeedback; psychosomatic disease; hypnosis and suggestibility; as well as a critical treatment of the phenomena of parapsychology.

**PPE 4105 Humanistic Psychology (3)** Studies the methodology, research, and findings of the humanistic orientation in psychology. Topics such as counseling, encounter groups, higher consciousness, biofeedback, intentional communities, education, mysticism, and religion are examined from the humanistic viewpoint. Prerequisite: Prior completion of a course in Theories of Personality is recommended.

**PPE 4123 Nonverbal Behavior (3)** An overview of theory and research relating to nonverbal channels of communication, including eye-

contact, personal space, territoriality, touching, facial gestures, body language, and vocal cues.

**PPE 4325C Differential Psychology: Lecture (2) and Laboratory (3)** (5) Lectures and laboratory field experiences in the principles and methods underlying the administration, construction, and evaluation of psychological tests. Practice in the administration and interpretation of selected psychological tests. Prerequisites: STA 3122, or an equivalent introductory course in statistics, and PSY 3043.

**PPE 4514 Psychology of Dreams and Dreaming (3)** An in-depth examination of the most important psychological theories of dream function and of the use of dreams in different therapeutic approaches. The current research on the physiology and psychology of sleep is also evaluated. Prerequisite: Theories of Personality or its equivalent.

**PPE 4604 Psychological Testing (3)** An introduction to the rationale underlying the use of psychological tests. Topics include basic test terminology, test administration, interpreting standard scores, reliability, validity, tests of intelligence, interest inventories, personality tests, the ethics of testing, and the fairness of tests for different segments of the population.

**PPE 4670 Psychology of Myth (3)** Mythology is studied from various psychological viewpoints. The process of Myth. Creation and the role of ritual in psychological enhancement are emphasized. Course focuses on classical mythology.

**PPE 4930 Topics in Personality (VAR)** Special topics will be announced in advance.

**PSB 4003 Introductory Bio-Psychology (3)** A study of the more important psychobiologic correlates of behavior in basic psychological phenomena.

**PSY 2020 Introductory Psychology (3)** Psychological principles underlying the basic processes of sensation, perception, cognition, learning, memory, life-span developmental, social behavior, personality, abnormal behavior, and psychotherapy.

**PSY 2021 Introduction to Psychology as a Natural Science (3)** An in-depth consideration of selected issues on the frontier of scientific psychology. Topics will include the psychological, cognitive, and social factors influencing behavior and adjustment.

**PSY 3043C Advanced General Psychology with Laboratory: Lecture (2) and Laboratory (3)** (5) An intensive lecture and laboratory course, designed to present the basic concepts and methods of traditional and contemporary psychology. Emphasis is placed on the role of methodology and experimentation in all phases of psychology. Students study sensory systems, information processing, perception, and other psychological processes. In addition to classroom experience,



students participate in laboratory exercises designed to illustrate concepts covered in lectures. The laboratory exercises provide students with an opportunity to develop and use skills and techniques employed in the execution of human psychological experiments, while fulfilling laboratory course requirements in experimental psychology. **Note:** This course is required of all psychology majors and must be completed during the first year of residence. Prerequisite: STA 3122.

**PSY 3930 Psychology of Humor (3)** A study of the development of sense of humor in comedians and audiences; its expression in the production and appreciation of comedy, etc.; its psycho-physiological-social correlates; its effect in maintaining well-being and preventing illness; and its role in human relations.

**PSY 4693C Overview of Psychology (3)** A consideration of the historical origins and developments of modern psychology as a viable discipline, in light of the major influences upon its growth. Prerequisite: 12 semester hours in upper division psychology courses.

**PSY 4900 Independent Readings in Psychology (VAR)** Limited to qualified students who have permission from a faculty member and who present a plan of study including area and objectives. Students enrolled in this course are expected to have regularly scheduled meetings with their faculty advisor, and to submit a written report of their study.

**PSY 4914 Honors Research Project (VAR)** Limited to qualified seniors seeking honors in psychology. Students must submit a research plan and have a research advisor's approval of the research project prior to enrollment in the course. A written report of the research in the A.P.A. publication style must be submitted for evaluation before credit will be awarded.

**PSY 4916 Independent Research in Psychology (VAR)** Limited to qualified students who have permission from a faculty member and who present a written proposal for research. Students enrolled in this course are expected to have regularly scheduled meetings with their faculty advisor, and to submit a written report of their research.

**PSY 4930 Special Topics in Psychology (VAR)** Special topics will be announced in advance.

**PSY 4931 Senior Seminar in Psychology (1)** An advanced seminar for seniors. Analysis of major contemporary trends in psychological theory and research.

**PSY 4941 Independent Field Experiences in Psychology (VAR)** Limited to qualified students who have permission from a faculty member and who present a plan of study including area and objectives. Students enrolled in this course are expected to have

regularly scheduled meetings with their faculty advisor, and to submit a written report of their experiences.

**PSY 5206C Design of Experiments in Psychological Research (3)** Reviews the Analysis of Variance, and introduces the student to randomized and blocking designs, factorial designs, fractional factorial, main effects and other plans as they are used in psychological research. Main emphasis is on the rationale behind the several designs, and the techniques for applying these to psychological experiments. Prerequisites: STA 3122 and 3123, or their equivalents.

**PSY 5246C Multivariate Analysis in Applied Psychological Research (3)** Covers basic techniques of multivariate analysis, emphasizing the rationale and applications to psychological research. Includes multiple regression, Hotelling's T<sub>2</sub>, MANOVA, principle component analysis, and factor analysis. Prerequisite: STA 3123 or equivalent; linear algebra recommended.

**PSY 5908 Directed Individual Study (VAR)** Under the supervision of an instructor in the graduate degree program, the graduate student delves individually into a topic of mutual interest which requires intensive and profound analysis and which is not available in a formal offering. May be repeated once. Prerequisite: Permission of instructor.

**PSY 5917 Psychology Research Proseminar (3)** Specialized research and presentation to faculty members in his or her major research area. Seminar style. This course is intended as a core course for the masters program in psychology. Prerequisite: Full graduate admission.

**PSY 5918 Supervised Research (VAR)** Research apprenticeship under the direction of a research professor or a thesis advisor. Prerequisite: Full graduate admission.

**PSY 5939 Special Topics in Psychology (VAR)** Special topics will be announced in advance.

**PSY 6956 Psychology Field Experience (VAR)** Placement of students in applied settings for the purpose of developing community-based experience in the application of theoretical and methodological approaches. Prerequisite: Graduate Standing.

**PSY 6971 Master's Thesis in Psychology (VAR)** Supervised research on an original research project submitted in partial fulfillment of Master's degree requirement.

**PSY 7980 Dissertation Research in Psychology (VAR)** Supervised research on an original research project submitted in partial fulfillment of doctoral degree requirements. Prerequisite: Admission to candidacy

**SOP 3004 Introductory Social Psychology (3)** Introduction to the study of the relationship of the individual to social systems, including topics such as social behavior, attitude development and change, social conflict,

group processes, mass phenomena, and communication.

**SOP 3015 Social and Personality Development (3)** This course provides a survey of social and personality development throughout the life cycle. Emphasis will be placed on the interaction between psychological and environmental variables in life-span development changes.

**SOP 3724 Psychology of Racism (3)** Consideration is given to the nature and development of institutional racism in America. The historical, social, economic, and psychological aspects of racism are examined.

**SOP 3742 Psychology of Women (3)** An examination of women from various perspectives, such as biological, anthropological, mythological, religious, historical, legal, sociological, and psycho-analytical points of view. Discussions of ways in which these various perspectives influence the psychological development of contemporary women.

**SOP 3772 Psychology of Sexual Behavior (3)** An examination of the nature, development, decline, and disorders of sexual behaviors, primarily from the perspectives of normal adjustment and interpersonal relations. Discussion also addresses love, intimacy, and similar emotionally charged socio-psychological topics. Modern and popular treatment approaches - including the 'new sex therapies' - are critically evaluated.

**SOP 3783 Black Psychology (3)** An examination of the social-psychological consequences of being black in America. This course focuses on contemporary black attitude(s) and their relationship to the historical, social, and economic realities of the American blacks' sojourn in the U.S. Specific attention is given to the individual and the family, and their attitudes towards the broader social milieu.

**SOP 3931 Psychology of Giving, Helping and Volunteering (3)** Theories, research data, and community applications of prosocial activities, such as giving, helping, volunteering, and altruism.

**SOP 3932 Psychology of Drugs and Drug Abuse (3)** This course will cover some basic information about the nature and effects of drugs abused, the social and personal dynamics involved in the phenomena of drug abuse and the various rehabilitation programs currently being employed to combat drug abuse.

**SOP 4050 Social Psychology in Latin America (3)** Upper division seminar on Social Psychology in Latin America. The course will provide the student with the opportunity to survey the literature and research in social psychology from different countries in Latin America and to compare that material with on-going research and literature in the United

States. Prerequisites: SOP 3004 and reading knowledge of Spanish.

**SOP 4215C Experimental Social Psychology: Lecture (2) and Laboratory (3)-(5)** The primary purpose of this course is to have students conduct actual social psychological experiments. Lecture material will be secondary to (and in the interest of) allowing students to execute representative experiments in areas such as attitude measurement and change, group structure, and communication, etc. Prerequisites: PSY 3043, STA 3122.

**SOP 4444 Attitudes and Ethnicity: A Cross-Cultural Psychological Approach (3)** Comparative study of the attitudes and practices of racial and ethnic groups toward each other in a variety of cultural and national settings.

**SOP 4505 Theories of Human Relations (3)** Research methods and findings on the topic of interpersonal interaction in face-to-face situations. Emphasis on content of research methods and findings, rather than in-class experiences.

**SOP 4513 Psychology of Conflict (3)** This course examines the psychological factors involved in conflict situations. The focus is on intrapersonal, interpersonal and intergroup conflict resolutions, and the applicability of such resolutions to various conflict conditions. These may include racial or religious conflicts, and even international wars. The course also considers the ultimate disintegration of the individual personality as a result of internalized conflict, and attempts to familiarize students with the psychological factors underlying varying conditions of conflict and resolution.

**SOP 4522 Social Motivation (3)** Focuses upon those sources of human motivation that are a consequence of man's social-interpersonal environment and his striving to obtain valued goals. Topics discussed include test-taking anxiety, alienation and affiliation motivation, internal vs. external orientation, achievement motivation, etc. The measurement of social motives and their roots and consequences for behavior are discussed.

**SOP 4525 Small Group Behavior (3)** Introduction to the study of the structure and function of groups, emphasizing the behavior of individuals as affected by the group. The course focuses on experimental evidence concerning such topics as social facilitation, group decision making, phases in group development, physical factors in group behavior, etc.; rather than upon student experience in sensitivity or encounter training.

**SOP 4645 Consumer Psychology (3)** This course addresses the psychological components contributing to satisfaction and dissatisfaction in buying and selling transactions. The consequences of such transactions, as they affect the environment in which we live as well as society in general, are examined. The interface between business, labor, government, and the consumer as all

four groups are involved in consumer affairs is analyzed objectively.

**SOP 4649 Experimental Consumer Psychology (5)** Using the interactional workshop and objective observational methods, students will be required to conduct original research projects related to solving consumer affairs problems. Laboratory requirements include both on- and off-campus work. The former emphasizes techniques and evaluation. The latter is necessary for the gathering of data. Prerequisites: PSY 3043, STA 3122.

**SOP 4705 Psychology of Social Change (3)** An examination of methods of implementing institutional change. Consideration is given to alternatives such as violent vs. non-violent confrontation, and the use of information as an instrument of change.

**SOP 4712 Environmental Psychology (3)** An introduction to the man-environment interaction, including psychological, sociological and physical aspects.

**SOP 4714C Environment and Behavior (5)** Students gain experience with laboratory and field techniques used in the study of the reciprocal relationship between the physical environment and human behavior. PSY 3043 or permission of instructor is prerequisite for enrollment.

**SOP 4715 Psychological Influence of Culture on Learning and Thinking (3)** An analysis of the research and theory relating cultural and societal influences of learning and thinking. Consideration is given to the controversies concerning assessment, individual, and group differences. Prior course work in developmental psychology would be helpful.

**SOP 4735 Psychological Aspects of International Relations and Conflict (3)** A study of the psychological, especially social, factors in the dynamics of international behavior interactions, which may increase or decrease tensions and conflicts.

**SOP 4834 Psychology of Health and Illness (3)** Course provides an overview of the field of behavioral medicine, the interface of psychology with health and health care. Psychological factors in illness, health, and health delivery systems will be covered. Prevention and early intervention will be stressed.

**SOP 4842 Legal Psychology (3)** Particular emphasis will be given to interpersonal courtroom processes. Topics considered include scientific jury selection, proxemics, persuasive argumentation, witness demeanor, eyewitness testimony, and similar influences upon juror decision making. Prerequisite: None.

**SOP 5058 Advanced Social Psychology (3)** An in-depth examination of the role of social psychology in the social sciences and the major substantive problems as they relate to contemporary societal issues. Minimum

Prerequisite: An introductory course in social psychology or its equivalent.

**SOP 5316 Theories and Methods of Cross-Cultural Research (3)** An intensive analysis of contemporary theories and methods of cross-cultural research in psychology including topics such as: culture as a research treatment, differential incidence of personality traits, the use of ethnographies, 'etic' vs. 'emic' distinction. Prerequisite: Graduate standing or permission of instructor.

**SOP 5616 Social Psychology of Organizations (3)** The application of concepts and theories from social psychology and sociology to the organizational setting. Emphasis would be on role theory, value formation and the operation of norms, including their development and enforcement. Formal and informal organization structure, power and authority concepts, and leadership theories will be covered. Communication processes and networks and their effects on task accomplishment and satisfaction will be included.

**SOP 5765 Psychology of Community Development (3)** An in-depth study of the psychological aspects of community development and related intervention strategies. Emphasis is placed on variables which show consistent relationships across levels of analysis.

**SPA 5401 Disorders of Language in Childhood (3)** This course focuses on failures of children to acquire normal speech and language. The various causes of such disorders, and theories to account for failure to acquire language are considered. Techniques for assessing language disorders in children are evaluated. Students enrolling in this course should ordinarily have completed one course in developmental psychology.

## Religious Studies

**Robert Hann, Associate Professor and Chairperson, Department of Philosophy and Religious Studies**  
**Bongkil Chung, Assistant Professor**  
**James Huchingson, Associate Professor**  
**Susan Kwilecki, Assistant Professor**

Location: Tamiami Campus  
 Degree: Bachelor of Arts

Religious Studies is a program in the Department of Philosophy and Religion.

Lower Division Preparation  
 Required Courses: None  
 Recommended Courses: Religion, Philosophy

Upper Division Program  
 Required Areas  
 Religion and Culture 6  
 Ecumenical and Historical Studies 3  
 Biblical Studies 6  
 Religious Studies Seminar 3

Other Religious Studies Courses or Optional Tracks	15
Courses in one other discipline	12
Electives	15
	60

*Remarks:* A more complete description of the Religious Studies Program is contained in a brochure available at the Department of Philosophy and Religion. Students should refer to the brochure for specific requirements of the major program. Students select their required courses in religious studies with the approval of a faculty member of the Department.

Students are also encouraged to consider a "dual-major" i.e., simultaneously meet the requirements of two academic majors. In this case, the twelve semester hour credits required in one other academic discipline or unified area (as part of the Religious Studies Major) would be met by courses taken towards the second major.

The Department offers many of its courses at the Bay Vista Campus and participates in the Humanities Major. It also serves the community and professional groups by offering courses off campus. For further information concerning these courses consult the department.

#### Minor in Religious Studies

A student majoring in another academic discipline can earn an academic minor in religious studies by taking a pattern of at least four REL courses (12 semester hours), based on an academic rationale or a unifying study theme, approved in advance by the Chairperson of the Department. An acceptable minor in religious studies would be four courses in one of the areas designated in the course list of the Religious Studies Program. A student may propose still other patterns of four religious studies courses for a minor, provided the selection is based upon an acceptable academic rationale.

#### Course Descriptions

##### Definition of Prefixes

GRE—Ancient Greek; REL—Religion; PHH—Philosophy; PHI-Philosophy.

#### GRE 4050 Introduction to Ancient Greek (3)

This course introduces the Greek language of Plato, the New Testament, and other works of the ancient period. Its goal is to enhance the understanding of translated texts and to prepare for more advanced study of Greek. A portion of the Gospel of John will be studied in class.

#### PHI 3700 Philosophy of Religion (3)

This course will involve a study of the phenomena of religion, as a means of identifying and evaluating religion's essential and universal element. Consideration will also be given to the relations between the enterprises of philosophy and religion. The result of these investigations will then be applied to specific topics examined by both disciplines.

#### PHI 3762 Eastern Philosophical and Religious Thought (3)

This introductory course examines the development of philosophical and religious thought in the East, from ancient to modern times. Hinduism, Buddhism, Confucianism, Taoism, and other major viewpoints will be considered, in themselves and in comparison with Western forms of thought.

#### PHH 3840 Indian Philosophy (3)

Metaphysical, epistemological and ethical theories within such major Indian philosophical systems as philosophical Buddhism, Jainism, Samkhya dualism, and Vedanta transcendentalism are examined.

#### PHP 3840 Chinese and Japanese Philosophy (3)

Metaphysical and ethical theories of the three main philosophical systems of China, namely, Classical and neo-Confucianism, Taoism, and Chinese Buddhism are examined. For Japanese philosophy, Shintoism is included.

#### REL 2000 The Scope and Forms of Religion (3)

An introduction to the many varieties of religious conduct, belief, and practice. Includes a survey of the major world religions, and discussions of the forms of religious experience and contemporary issues.

EL 2936 Special Topics (3) In-depth study of topics of special interest in religion.

#### REL 3100 Introduction to Religion and Culture (3)

This course explores both the ways religion uses culture to express its basic concerns and the ways that culture and lifestyle reflect religious perspectives. Attention will be given to traditional and popular expressions of American culture.

#### REL 3131 American Sects and Cults (3)

Examines several recent religious movements in American life, such as the Unification Church, the International Society for Krishna Consciousness, UFO cults, and others.

#### REL 3160 Science and Religion (3)

The methods, assumptions, and goals of religion will be compared with those of the natural and human sciences. Specific issues, such as evolution, sociobiology, and the new astronomy will be considered to illustrate similarities and differences between the two approaches.

#### REL 3172 Religion and Ethics (3)

This course will examine the nature of ethics in its relationship to faith orientation. After considering the various religious foundations of ethics in the thought of influential thinkers, attention will be given to the application of these perspectives to pressing ethical problems in contemporary society.

#### REL 3210 Introduction to the Old Testament (3)

This course introduces the literature and thought of the Old Testament, especially as these were shaped in interaction with political, social, and historical currents of the times.

#### REL 3243 Introduction to the New Testament (3)

This course introduces the thought and

literature of the New Testament in its contemporary setting. Attention is given to Jesus and Paul and to later developments in first-century Christianity.

#### REL 3270 Biblical Theology (3)

Explores the ideas of God, man, redemption, ethics, and the after-life, tracing each through its development from earliest Hebrew thought to the rise of post-biblical Judaism and Christianity.

#### REL 3300 Religions of the World (3)

Introduction to the major faiths of mankind. Included in the discussion will be Hinduism, Buddhism, Taoism, Judaism, and Christianity. This course will involve a comparison of common elements in these major religions while respecting their distinctive features.

#### REL 3303 Religions of Classical Mythology (3)

Examines the beliefs and practices of ancient Egyptian, Semitic, Greek, and Germanic religions, their influences on later civilization and religious thought, and the possible continuing insights offered by each.

#### REL 3440 Man and Nature (3)

This course will explore resources from philosophy and religion that could contribute to a solution of the current environmental crisis. Ethical issues of the environment will especially be examined in the light of these resources.

#### REL 3510 Early Christianity (3)

This course will survey the development of Christian thought and practice from its beginnings as a primitive church to its establishment as a major faith in the Middle Ages. It will then consider the relevance of this early experience for modern movements of this faith.

#### REL 3532 Reformation (3)

The lives and thoughts of the leaders of the Protestant Reformation will be the focus of this course. Significant attention will be given to the personal experiences and theological perspectives which directed the actions of such persons as Luther, Calvin, and Zwingli, as well as the movements they founded.

#### REL 3564 Modern Catholicism (3)

Surveys Catholicism from the First Vatican Council to the present, including developments in liturgy, theology, and the relationship of the Church to the world.

#### REL 3600 Judaism (3)

This course is an introduction to this major world religion. Following a survey of the history of Judaism, major themes in Jewish religious thought will be highlighted, especially as they relate to modern movements of this faith.

#### REL 3939 Cooperative Education in Religion (3)

A student majoring in Religious Studies may spend one or two semesters fully employed in industry, government, or other appropriate institutional setting in a capacity relating to the major. Permission of Cooperative Education and major department.

#### REL 4118 Personal Religion (3)

Reviews religious lives of men and women, famous

and ordinary, from mystics to the irreligious. Theories introduced to elucidate variety and dynamics of religion at the personal level.

**REL 4173 Technology and Human Values (3)** This course will explore the sources and impact of modern technology from philosophical and religious perspectives. Topics to be discussed include the effects of technology upon the understanding of human nature; and the relationship among technology, the natural environment, and hopes for a livable human future.

**REL 4205 Current Methods in Biblical Studies (3)** This course introduces the Bible and the methods and tools of biblical study, including translations, word studies, historical studies, and the use of appropriate secondary resources. Prerequisite: REL 3210 or REL 3243 or permission of instructor.

**REL 4224 The Prophets and Israel (3)** Examines the setting of the prophets in the history of Israel, their contributions to biblical religion, and their use in later religious and renewal movements.

**REL 4251 Jesus and Paul (3)** Examines the historical settings, teachings, significance, and later interpretations of Christianity's founder and its foremost interpreter.

**REL 4313 Zen Buddhism (3)** This course explores Zen (ch'an) Buddhism in its historical, theoretical, and practical dimensions with as specific aim of examining the theme that the Buddha mind can be actualized by awakening to one's own Buddha-nature.

**REL 4332 Survey of Buddhism (3)** The course will explore the central themes of the main schools of Buddhism developed in India, China, Japan, and Korea. The themes will be examined from religious, moral, and philosophical points of view.

**REL 4420 Contemporary Religious Thought (3)** A survey of major figures in contemporary theology for the purpose of understanding their thought and its application to current issues in religion and society.

**REL 4481 Contemporary Latin American Religious Thought (3)** The major trends of religious thought in Latin America and their impact on the society of the area will be investigated. Special reference will be made to Post-Vatican II theology and to very recent theologies of liberation.

**REL 4910 Independent Research (VAR)** Topics will be selected to meet the academic needs of the individual student.

**REL 4931 Religious Studies Seminar (3)** This seminar is designed for majors and other qualified students approved by the Department. The specific topic will be selected and announced in advance. The number of participants will be limited.

**REL 4936 Special Topics (3)** In-depth study of topics of special interest in religion.

**REL 4949 Cooperative Education in Religion (3)** A student majoring in Religious Studies may spend several semesters fully employed in industry, government, or other appropriate institutional setting in a capacity relating to the major. Permission of Cooperative Education and Major Department.

**REL 5937 Special Topics (3)** Topics will be selected to meet the academic needs of groups of students.

## Sociology/Anthropology

William T. Vickers, *Associate Professor and Chairperson*

Jerry Brown, *Associate Professor*  
Janet Chernela, *Assistant Professor*  
Stephen Fjellman, *Associate Professor*  
Hugh Gladwin, *Assistant Professor*  
Antonio Jorge, *Professor*  
Barry Levine, *Professor*  
Shearon Lowery, *Associate Professor*  
Anthony P. Maingot, *Professor*  
James Mau, *Professor and Dean*  
William Osborne, *Associate Professor*  
Alex Stepick, *Associate Professor*

Location: Tarniami Campus  
Degree: Bachelor of Arts

Lower Division Preparation: To be admitted to the upper division, students must meet the University's and College's admission requirements. Coursework in pre-Arts and Sciences, or pre-Anthropology or Sociology is recommended. Students without an AA degree must have the background to handle advanced academic work.

Required Courses: Introduction to Cultural Anthropology, or Introduction to Physical Anthropology, or Introduction to Sociology. If the student does not have one of these courses, it will be required as part of the upper division program.

Recommended Courses: (1) other anthropology courses, (2) ecology, economics, geography, history, political science, psychology, (3) arts, biology, English, foreign languages, mathematics, philosophy.

Upper Division Program

Required Courses (27)

Core Courses (12)

ANT 3086	Anthropological Theories	3
SYA 3300	Research Methods	3
SYA 4010	Sociological Theories	3
SSI 3303	Ethical Issues in Social Science Research	3

Area Courses: either Anthropology or Sociology 15

Electives: with the approval of the faculty advisor 33

60

A grade of 'C' or higher is required for all courses that make up the major (12 semester hours of core courses and 15 semester hours of area courses in Sociology and Anthropology).

Tracks: The Department of Sociology/Anthropology offers the following academic tracks: 1) General Sociology/Anthropology; 2) Graduate Training; 3) Human and Social Services; 4) Community Research and Public Policy; 5) Communications and Arts; 6) Social Psychology. A student with special interests may consult faculty advisors to plan an individualized program of study.

Field Work Experience: A meaningful understanding of anthropology and sociology can best be developed through the interplay of theory and research. Each student will be encouraged to work outside the formal classroom under faculty supervision.

### Minor in Sociology/Anthropology

Prescribed Courses: 15 credits in the Department of Sociology/Anthropology including two courses from the following:

ANT 3086	Anthropological Theories
SYA 4010	Sociological Theories
SYA 3300	Research Methods
SSI 3303	Ethical Issues in Social Science Research

### Course Descriptions

#### Definition of Prefixes

ANT—Anthropology; DHE—Demography & Human Ecology; HUS—Human Services; LIN—Linguistics; MAF—Marriage & Family; SYA—Sociological Analysis; SYD—Sociology of Demography and Area Studies; SYG—Sociology, General; SYO—Social Organization; SYP—Social Processes.

**ANT 2003 Introduction to Anthropology (3)** This course surveys the four subfields of anthropology, including physical anthropology and human evolution, archaeology, cultural anthropology and linguistics, and introduces basic anthropological theories and concepts.

**ANT 3086 Anthropological Theories (3)** This course examines the process of theory building and explanation in the social sciences, and outlines the historical and philosophical foundations of anthropological thought. Theorists and schools of thought reviewed include Darwin and evolution; Boas and historical particularism; Freud and culture and personality; and Malinowski and functionalism.

**ANT 3100 Introduction to Archeology (3)** The history of archeology is traced from its origins to its emergence as a scientific discipline within anthropology. Students are familiarized with the concepts and methods of modern archeology, and with the scientific goals of archaeological research.

**ANT 3144 Prehistory of the Americas (3)** Early man in the Americas is examined through archaeological records.

**ANT 3241 Myth, Ritual, and Mysticism (3)** A survey of anthropological approaches to the study of myth, ritual, and mysticism, as religious and symbolic systems. The social and psychological functions of myth and

ritual in primitive and complex societies will be compared.

**ANT 3251 Peasant Society (3)** Comparative study of peasant societies with emphasis on the concepts of folk community, traditional culture, and modernization. Data on peasantry in Latin America and other culture areas will be reviewed.

**ANT 3263 World Food Supply (3)** An examination of world food supply, including distribution patterns and problems. Comparisons between nutritional standards and human and economic development programs among industrialized and Third World nations are made.

**ANT 3302 Male and Female: Sex Roles and Sexuality (3)** Cross-cultural ethnographic data will be utilized to examine the enculturation of sex roles, attitudes and behavior; cultural definitions of maleness and femaleness; and varieties of human sexual awareness and response.

**ANT 3402 Anthropology of Contemporary Society (3)** The application of classical anthropological methods and concepts to the analysis of contemporary American culture. Investigation of a unique cultural scene will involve the student in field work and the preparation of an ethnographic report.

**ANT 3403 Cultural Ecology (3)** Systems of interaction between man and his environment; the role of social, cultural, and psychological factors in the maintenance and disruption of ecosystems; interrelations of technological and environmental changes.

**ANT 3435 The Individual in Anthropology (3)** Study of the individual in his socio-cultural context; the place of the individual in anthropological theory; and the influence of culture on the individual through the use of biography, autobiography, journals, diaries, novels, and narratives.

**ANT 3442 Urban Anthropology (3)** Anthropological study of urbanization and urban life styles, with particular emphasis on rural-urban migration and its impact on kinship groups, voluntary associations, and cultural values.

**ANT 3476 Movements of Rebellion and Revitalization (3)** Cross-cultural study of revolutionary, messianistic, and revitalization movements in tribal and peasant societies. Case materials include Negro-slave revolts, cargo cults, and peasant wars of the twentieth century (Mexico, China, Vietnam).

**ANT 3500 Introduction to Physical Anthropology (3)** A study of the biological history of man as interpreted through the theory of evolution, anatomy and the fossil record, contemporary population genetics, and the concept of race.

**ANT 4007 The Organizer (3)** The dynamics of mass organizations, responsible for major social transformations, will be examined in

comparison with those of corporate and public interest organizations. Strategies of leadership (Gandhi, Hitler, Mao, King), team building, goal setting, and negotiating will be explored through workshops.

**ANT 4224 Tribal Art and Aesthetics (3)** This course deals with the social and cultural context and junctions of art in preliterate societies as in sub-Saharan Africa, New Guinea, and North America. Topics include wood carving, bronze casting, singing, dancing, drumming, masquerading, theatrical performance, and all forms of oral literature.

**ANT 4261 Environmental Revitalization (3)** This course develops a cultural ecological framework for analyzing the relationship between food productions, land use, energy consumption, and public policy in both local and international contexts.

**ANT 4211-4360-4361-4328 Area Studies (3)** Ethnological survey of selected indigenous cultures. Areas to be studied include: (1) North America; (2) Africa; (3) Asia or Southeastern Asia; (4) China. Topics will be announced and will vary depending on current staff.

**ANT 4273 Law and Culture (3)** A cross-cultural examination of the practical and theoretical relationships between the legal system and other aspects of culture and society.

**ANT 4305 Explorations in Visual Anthropology (3)** An examination of the use of film in anthropology, both as a method of ethnographic documentation and as a research technique for analyzing non-verbal modes of communication. Documentary films and cross-cultural data on paralanguage, kinesics, proxemics, and choreometrics will be reviewed and discussed.

**ANT 4314 The American South: A Regional Subculture (3)** A course designed to provide an understanding of the Southern regional subculture. Discussion topics will include an analysis of the sociocultural characteristics attributed to this region.

**ANT 4324 Mexico (3)** An interdisciplinary examination of the major social, cultural, economic, and political factors contributing to the transformation from the Aztec empire to colonial society to modern Mexico.

**ANT 4328 Maya Civilization (3)** A survey of the culture and intellectual achievements of the ancient Maya civilization of Mesoamerica. Course includes: history and social-political structure, archaeology, agriculture and city planning, mathematics, hieroglyphics, astronomy, and calendars. No prerequisites.

**ANT 4329 Research in Maya Civilization (3)** Concentration is on hieroglyphic research with the inscriptions and Maya codices (Dresden, Madrid and Paris) as resource material. Students will be instructed in research techniques, including calendric counting procedures, correction of scribal er-

rors, reconstruction of almanacs, and methodology of decipherment. Supervised group projects will apply techniques to original research and reporting of conclusions. Prerequisite: ANT 4328.

**ANT 4332 Latin America (3)** Native cultures of Mexico, Central and South America; the lowland hunters and gatherers, and the pre-Columbian Inca and Aztec Empires; the impact of the Spanish conquest.

**ANT 4335 Inca Civilization (3)** A survey of Andean culture history with emphasis on Inca and pre-Inca civilizations. Includes discussion of the peopling of South America, habitats, and the transition from foraging to village settlements, and the rise of indigenous empires.

**ANT 4340 Cultures of the Caribbean (3)** An ethnological survey of native cultures and of the processes of culture contact and conflict in the Caribbean and Circum-Caribbean region.

**ANT 4352 African Peoples and Cultures (3)** This course includes a survey of the cultures and civilizations of sub-Saharan Africa. It includes discussions of history, geography, sociopolitical structures, religion, art, music, and oral literature. No prerequisite.

**ANT 4406 Anthropology of War and Violence (3)** The purpose of this course is to introduce the scientific study of human aggression and warfare from an evolutionary and cross-cultural perspective in order to gain a better understanding of the causes and consequences of such behavior, and to evaluate proposed options for the control of warfare.

**ANT 4433 Psychological Anthropology (3)** Cross-cultural studies in cognition, possession states, myth making and world view are examined. The interface of anthropology, psychology and psychiatry is reviewed.

**ANT 4451 Racial and Cultural Minorities (3)** The study of selected ethnic and cultural groups, with particular emphasis on patterns of inter-ethnic and intercultural relationships. Minority groups studied may include Afro-Americans, American Indians, Chicanos, Cubans, women, senior citizens or prisoners.

**ANT 4460 Hallucinogens and Culture (3)** Cross-cultural examination of the political, religious, and socio-cultural factors related to altered states of consciousness, including dreams and images. Applications to contemporary psychology are explored.

**ANT 4469 Special Topics in Medical Anthropology (3)** Special courses dealing with advanced topics including: (1) folk medicine and ethnoscience; (2) nutritional anthropology; (3) anthropology and nursing; (4) medical anthropology and the elderly.

**ANT 4552 Primate Behavior and Ecology (3)** This course covers the evolution of primates, and primate ecology, social organization, and intelligence. The course will provide students

with opportunities to observe and study living primates.

**ANT 4705 Applied Anthropology (3)** The theory and practice of applied anthropology; cultural factors and planned community change; implications of case data for public policy. Emphasis will be placed on the processes of economic development and culture change in developing nations.

**ANT 4907 Directed Individual Study (VAR)** Supervised readings and/or field research and training. Prerequisite: Permission of instructor.

**ANT 4908 Directed Field Research (VAR)** Permission of instructor required.

**ANT 4930 Topics in Anthropology (3)** Special courses dealing with advanced topics in the major anthropological subdisciplines: (1) social and cultural anthropology, (2) applied anthropology, (3) physical anthropology, (4) linguistics, and (5) archaeology. Instruction by staff or visiting specialists. Topics to be announced. Instructor's permission required. May be repeated.

**ANT 5496 Social Research and Analysis (3)** A graduate overview of the scientific methods used in intercultural studies. Includes the philosophical basis of science, research design, and hypothesis testing using both secondary and original data. Students will conduct a research project in this course. Prerequisite: Graduate status or permission of the instructor.

**ANT 5908 Directed Individual Study (VAR)** Supervised readings and/or field research and training. Prerequisite: Permission of instructor.

**ANT 5915 Directed Field Research (VAR)** Permission of instructor required.

**SSI 3303 Ethical Issues in Social Science Research (3)** In introduction to the problems of possibilities of ethical premises in the perspectives and work of social scientists. Examination of historical interrelationships between moral philosophies and developing scientific methodologies. Analyses of contemporary social ethicists' attempts to assume moral postures while examining social relations. Case studies involving issues such as nation building in areas of accelerated change including Africa and Asia.

**SYA 3300 Research Methods (3)** An introduction to the scientific methods and its application to anthropological and sociological research. Topics include: formulation of research problems; research design; field methods and collection of data; hypothesis testing and interpretation of results.

**SYA 3949 Cooperative Education in Social Sciences (3)** A student majoring in one of the Social Sciences (Economics, International Relations, Political Sciences, Sociology, or Psychology) may spend one or two semesters fully employed in industry or

government in a capacity relating to the major. Prerequisite: Permission of Cooperative Education Program and major department.

**SYA 4010 Sociological Theories (3)** Examines the emergence of sociology as the study of social relations. Compares and contrasts the work of selected theorists, with respect to their methodologies, treatment of the emergence and consequences of modern society, political sociology, conception of social class, and analysis of the role of religion in society. The student is expected to gain in-depth knowledge of opposing theories, as well as an appreciation of the contingent nature of sociological theories.

**SYA 4011 Advanced Social Theory (3)** An analysis of various classical and current sociological theories, with particular attention paid to their conceptions of man in society and the wider implications such conceptions have. The theories of Durkheim, Parsons, Weber, Goffman, Bendix, and Dahrendorf are examined.

**SYA 4124 Social Theory and Third World Innovations (3)** An examination of the contributions to social theory by intellectuals of the Third World. Particular attention is paid to theory derived from classical Marxism.

**SYA 4170 Comparative Sociology (3)** A cross-cultural and cross-national survey of sociological studies, with particular emphasis on theoretical and methodological issues. Examples will be drawn from studies on culture patterns, social structures, sexual mores, power relationships and the ethical implications of cross-national research.

**SYA 4330 Basic Research Design (3)** Advanced course in social research, providing research practicum for studying patterns of human behavior; analyzing findings of studies, methodical and analytical procedures; reporting and explaining these results; and applying these inferences to concrete situations. Also acquaints the student with the use of computers in research in the behavioral sciences.

**SYA 4354 Historical Sociology (3)** The authenticity and meaning of historical data for sociological research. Systematic theories in history are analyzed for their utility in sociology. Particular emphasis on the sociological uses of the comparative method in history.

**SYA 4503 Sociology Through Film (3)** Popular and documentary films as data for the analysis of various sociological problems.

**SYA 4621 Sociology of the 20th Century (3)** An examination of the sociological implications evident in the events of our modern world. Heavy reliance is placed on intellectual materials other than social science, especially literature.

**SYA 4905 Directed Individual Study (VAR)** Supervised readings and/or field research and

training. Prerequisite: Permission of instructor.

**SYA 4941 Directed Field Research (VAR)** Permission of instructor required.

**SYA 4949 Cooperative Education in Social Sciences (3)** A student majoring in one of the Social Sciences (Economics, International Relations, Political Science, Sociology, or Psychology) may spend one or two semesters fully employed in industry or government in a capacity relating to the major. Prerequisite: Permission of Cooperative Education Program and major department.

**SYA 5135 Sociology of Knowledge (3)** The study of the theoretical basis of knowledge and the inter-relatedness of knowledge and social factors, particularly as knowledge relates to institutional forms of behavior.

**SYA 5909 Directed Individual Study (VAR)** Supervised readings and/or field research and training. Prerequisite: Permission of instructor.

**SYA 5941 Directed Field Research (VAR)** Permission of instructor required.

**SYA 6975 Thesis (1-6)** Registration for students working on their thesis for the M.A. in International Studies. Prerequisite: All other course work for the Master's in International Studies.

**SYD 3600 The Community (3)** The social group known as the community is identified and analyzed for its distinctive qualities. By distinguishing it from other social groups, its dominating force on the behavior of its members is isolated. Attention is given to the interaction of individuals and groups as they exist within the community.

**SYD 4410 Urban Sociology (3)** Study of the urban community, with particular attention to the problems associated with urban life. The development of urban societies is reviewed historically, and factors associated with this development are identified.

**SYD 4601 Community Organization (3)** An intensive study of how communities are organized, with special emphasis on the interactive processes of the varied components of a community. Special study, permitting students to concentrate on interest areas, is required.

**SYD 4610 Area Studies: Social Structures and Problems (3)** Special courses on the social structures and related problems of specific geographical and cultural areas. To be offered at various times.

**SYD 4630 Latin American and Caribbean Social Structures (3)** Exploration of the types of social structures, statuses, and roles, and the resulting distributions of power and authority in the hemisphere.

**SYD 4700 Minorities/Race and Ethnic Relations (3)** The study of social groups identified by racial or ethnic characteristics. Particular

emphasis is given to the role of minorities in society, and the interactive process resulting from their contact with the majority. Social behaviors of minorities are reviewed and related to institutional structures and their accepted norms.

**SYD 4701 Social Conflict in Multi-Ethnic Societies (3)** Cases are selected from a variety of societies with differing types of majority-minority situations. Prejudice and discrimination are seen as weapons in group and class conflict. The consequences of prejudice are analyzed in terms of the costs to every group in the society.

**SYD 4704 Seminar in Ethnicity (3)** An upper-level seminar, stressing a comparative sociological approach to the study of two or more racial-ethnic groups. Emphasis is on the interrelations of ethnic communities within the same society and the socio-political effects of these interrelations. Prerequisite: Minorities, SYD 4700, or permission of department.

**SYD 4810 The Role of Women in Contemporary Society (3)** A concentrated study of women in society, addressing role origins and their development in contemporary society. Particular attention given to how such behaviors become normalized and the rapidity with which they change.

**SYG 2000 Introduction to Sociology (3)** This course introduces the sociological perspective and method, and the basic areas of sociological interest such as socialization, sex roles, social groups, race and ethnic relations, deviance and social control, social stratification, and urban life.

**SYG 3002 The Basic Ideas of Sociology (5)** The course introduces the student to the ideas of community, authority, status, alienation, and the sacred, as used in sociological literature.

**SYG 3010 Social Problems (3)** An introduction to the concept of a social problem and the approaches used to understand more fully the total dimensions of some specific problems. Special emphasis is given to clarifying one's understanding of the underlying nature of selected social problems, an analysis of those aspects amenable to remedy, and an inventory of the knowledge and skills available.

**SYO 3120 Marriage and the Family (3)** An introduction to the intensive study of the kinship relationship of man known as family. The family is distinguished from other special units, and behavior variations of this special unit are analyzed and associated with special functions. Contemporary manifestations of the family and the dynamic changes indicated are considered.

**SYO 3250 School and Society (3)** A specialized course dealing with the place of schools (particularly public) in society, the import of social criteria for school personnel, and the

influence of such criteria on educational processes within the school system (institution).

**SYO 4130 Comparative Family Systems (3)** The study of family organization and function in selected major world cultures. Emphasis is given to the inter-relationships of the family, the economic system, urbanization, and human development.

**SYO 4200 Sociology of Religion and Cults (3)** The study of religions institutions, their structure and function in various societies. Leadership qualities, participation, and practices, and the relationship of religious institutions to other social institutions are studied.

**SYO 4300 Political Sociology (3)** The underlying social conditions of political order, political process, and political behavior are explored. Examples are drawn from empirical and theoretical studies of power, elites, social class and socialization.

**SYO 4360 Industrial Sociology (3)** Concentrated study of industrialization and the sociological theory involved. Manpower, unemployment, apprentice programs, and classificatory schemes are studied.

**SYO 4530 Social Stratification (Mobility) (3)** The study of society structured hierarchically with particular attention to the form and content of the various levels. Problems in the social order and differential human behaviors associated with stratification are analyzed.

**SYO 4571 The Problems of Bureaucracy in The Modern World (3)** The course deals with the micro-sociological problems of the internal organization of bureaucracies; the relation between bureaucracy and personality; the macro-sociological problems of the emergence of the bureaucratic form; bureaucratization and contemporary life; general problems of affluence; meaningless activity; ways to beat the bureaucracy; and bureaucracy and atrocity.

**SYO 4582 Studies in Comparative Lifestyles (3)** A problem-oriented course emphasizing the differential behavior associated with categories such as nationalism, social class, income distribution, and political or religious affiliation.

**SYO 5255 Sociology of Education (3)** An analysis of education as a social process and the interrelationship of educational systems and society. The study of education as a socialization process; the social structure of education, and its role as an agent in social change.

**SYO 5415 Sociology of Mental Health (3)** A concentrated study of mental illness, with particular emphasis on definitional conceptualizations and the relationship of such to incidence data. Includes study of the social factors on the etiology of mental disorders and the epidemiology of such illnesses. Family effects of mental illness discovery and treatment are assessed, and mental health programs and their effectiveness are reviewed.

**SYP 3000 The Individual in Society (3)** Introduction to the study of the individual as a social being, with particular emphasis on man's social origins, human perceptions, and the interaction of the individual and the group within society.

**SYP 3030 Small Groups (3)** Survey of small group studies, their development and the associated theoretical schools of thought. The significance of small group studies for social theory is evaluated.

**SYP 3300 Collective Behavior (3)** The study of human behavior as found in relatively unstructured forms, such as crowds, riots, revivals, public opinion, social movements and fads. The interplay of such behavior and the rise of new norms and values is analyzed.

**SYP 3400 Social Change (3)** The study of major shifts in focus for societies or culture, and the indicators associated with such changes. Particular attention is given to the development of industrial societies and the dynamics involved for nations emerging from various stages of "underdevelopment."

**SYP 3515 Social Deviancy (Deviant Behavior) (3)** The study of behavior that counters the culturally accepted norms or regularities. The social implications of deviancy are reviewed, and theoretical formulations regarding deviant behavior are analyzed.

**SYP 3520 Criminology (3)** An introduction to the study of criminal behavior, its evidence in society, society's reaction to the subjects involved, and the current state of theoretical thought on causality and treatment.

**SYP 3530 Delinquency (3)** An analysis of behavior which is extra-legal, with major concentration on its appearance among young people (juveniles) and society's response. Particular emphasis is given to the dynamic thrusts being made in establishing juvenile rights as a distinct part of human or civil rights.

**SYP 4042 Clinical Sociology (3)** The problems of alienation, anomie, and happiness will be analyzed. A third position between social work and social change will be sought. Personal adjustment, social revolution, and individual calculation will be weighed as responses to the demands of social life.

**SYP 4140 Ethnomethodology (3)** The analysis of practical, everyday actions and circumstances as a means of reaching a logical and common sense knowledge of social structures.

**SYP 4150 Role Theory (3)** An analysis of the relation between man and society, from the perspectives of role theory. The course explores the effect society has on individual biography and action.

**SYP 4321 Mass Culture (3)** Analysis of the social, political and cultural impact of mass communications.

**SYP 4410 Social Conflict (3)** The study of conflict in society and its place in social relationships. A study of causes and resolutions, with particular emphasis on methods of resolution and their influence on social change.

**SYP 4421 Man, Society and Technology (3)** The study of contemporary society, man's role in it, and effects of technological change. A study of interrelationships, with special attention given to vocational study and instruction within the framework of the relationships perceived.

**SYP 4441 Sociology of the Underprivileged Societies (3)** An examination of the various theories concerning what is happening in the 'underdeveloped world.' The political, social, and economic events of these societies are subjected to sociological analysis.

**SYP 4600 Sociology of Art and Literature (3)** This course approaches the question of art and society through an analysis of: the social production of art; the relationship between imagination and society; the role of the artist; and the ideological impact of aesthetic theory.

**SYP 4601 Symbols and Society (3)** An analysis of the effect of culture on the individual and on society. The roles of popular and intellectual culture will be examined.

**SYP 4740 Sociology of Death (3)** An introduction to 'death' as social phenomenon. Attention given to various approaches which systematically study death, with primary emphasis given to the sociological approach. Major attention is given to an exploration of attitudes toward death, and an assessment of the implications for the respective groups involved.

**SYP 5415 Conflict Resolution: Society and Labor (3)** A concentrated study of conflict as evidenced in labor's relationship to society. The development of methods of resolution, and an assessment of prevailing approaches. Attention is given to the historical roots of labor's development as a distinct social entity, and the tensions precipitated within different societies and their varied economic and political systems.

**SYP 5545 Sociology of Law and Legal Processes (3)** An examination of the role of law and of legal institutions in American society. Included are such topics as the use and/or Misuse of the legal process for conflict resolution and as agents of social change.

## Statistics

Statistics is part of the Department of Mathematical Sciences. See Mathematical Sciences section for degree, program, and course requirements.

## Theatre

**Therald Todd**, Associate Professor and Chairperson  
**Philip Church**, Assistant Professor  
**Marilyn Skow**, Assistant Professor

Location: Tamiami Campus  
 Degree: Bachelor of Fine Arts

The goal of the theatre program is to provide intensive theatre training through classes and productions conducted with professional theatre discipline and the highest possible aesthetic standards. In addition to completion of course work, theatre majors are required to participate in all of the major productions presented while the student is enrolled in the Theatre Program.

Students will complete the core courses and select a specialization in either Acting or Production.

The degree requirements represent a four year program. Upper division transfers must have their lower division preparation evaluated by the department and will be advised accordingly.

Required courses for a BFA degree in Theatre: (46)

TPA 2200	Introduction to Technical Production	3
TPP 2110	Acting I	5
TPP 2111	Acting II	5
TPA 3010	Scenic Design I	3
TPA 3200	Stagecraft I	3
TPA 3220	Stage Lighting I	3
TPA 3230	Stage Costuming I	3
TPA 3250	Stage Make-up	3
TPA 3290L	Technical Theatre Lab I	1
TPA 3291L	Technical Theatre Lab II	1
TPA 3292L	Technical Theatre Lab III	1
TPA 3293L	Technical Theatre Lab IV	1
TPP 3310	Directing	3
TPA 3650	Playscript Analysis	3
THE 4110	Theatre History	3
THE 4111	Theatre History II	3
THE 4970	Senior Project	2

The additional required courses for the Acting specialization are:

TPP 3112	Acting III	3
TPP 3113	Acting IV	3
TPP 4820	Actor's Workshop	3
		<b>55</b>

The additional required courses for the Production specialization are:

TPA 3930	Special Topics in Technical Production	3
TPA 4400	Theatre Management	3
And one course selected from the following:		3
TPA 4061	Scenic Design	
TPA 4201	Stagecraft II	
TPA 4221	Stage Lighting II	
TPA 4231	Stage Costuming II	
		<b>55</b>

### Minor in Theatre

Required Courses: (23)  
 THE 2020 Introduction to Theatre 3

TPA 2200	Introduction to Technical Production	3
TPP 2110	Acting I	3
Theatre Electives (upper division)		12

A grade of 'C' or higher in all courses required for the major is necessary for graduation.

### Course Descriptions

#### Definition of Prefixes

DAA—Dance Activities; ORI—Oral Interpretation; SPC—Speech Communication; THE—Theatre; TPA—Theatre Production and Administration; TPP—Theatre—Performance and Performance Training.

**DAA 3100 Modern Dance Technique I (2)** Development of techniques and understanding of the art form of contemporary dance. May be repeated.

**DAA 3101 Modern Dance Technique II (2)** A continuation of basic techniques and understanding of the art form of contemporary dance. Prerequisite: DAA 3100 or permission of instructor. May be repeated.

**DAA 3200 Ballet Technique I (2)** Development of techniques and understanding of ballet. May be repeated.

**DAA 3201 Ballet Technique II (2)** A continuation of basic techniques and understanding of ballet. Prerequisite: DAA 3200 or permission of instructor. May be repeated.

**DAA 3500 Jazz Dance Techniques (2)** Development of the techniques and understanding of jazz dance. May be repeated.

**ORI 3000 Basic Oral Interpretation (3)** Development of the voice as an instrument for expressive interpretation of literature.

**SPC 3600 Public Speaking (3)** Study of the principles of ethical and effective public speaking, with practice in the construction and delivery of original speeches before an audience.

**THE 2020 Introduction to Theatre (3)** A study of theatre: process and product, introducing the past of theatre, its literature and traditions; and the means by which theatre is produced: acting, directing, and visual design.

**THE 3051 Children's Theatre (3)** Techniques of selection, production, and performance of plays for children.

**THE 3071 Introduction to Film making (3)** For the beginning student of film making. Survey of the origins and development of cinematography as an art form. Presentation and technical analysis of selected films.

**THE 4110 Theatre History I (3)** The development of the theatre from its origins to the early 19th century.

**THE 4111 Theatre History II (3)** The development of the theatre from early 19th century to the present.



**THE 4370 Modern Dramatic Literature (3)** Intensive play reading and discussion from early modern through contemporary.

**THE 4820 Creative Dramatics (3)** The study of informal drama activity with children. Techniques of improvisation, sense recall, music, and movement are employed.

**THE 4916 Research (1-5)** Supervised individual investigation of special research projects. Credit will vary with the nature and scope of the project. May be repeated.

**THE 4950 Theatre Internship (1-15)** Supervised internship in a professional company in acting, directing, stage management, design, technical theatre, or theatre management.

**THE 4970 Senior Project (2)** Preparation of a final creative project in the student's area of emphasis under the direction of a faculty advisor. Prerequisite: Prior arrangement with advisor.

**THE 5916 Research (1-5)** Supervised individual investigation in special research projects. Credit will vary with the nature and scope of the project. May be repeated.

**TPA 2200 Introduction to Technical Production (3)** An introduction to backstage production work. The student will gain practical experience in various areas of theatre production: scenery construction, costuming, and stage lighting.

**TPA 3010 Scenic Design I (3)** Fundamentals of designing effective settings for the play. Discussion and practice in: analysis, research, the creation of appropriate and exciting environments for the actor, and basic skills in rendering and model making. Prerequisite for Theatre majors: TPA 3200.

**TPA 3071 Stage Rendering (3)** An introduction to the techniques used in rendering scenery and costume design concepts. Recommended as preparation for TPA 3010 and TPA 4230.

**TPA 3210 Stagecraft I (3)** An introduction to construction techniques used in stage. Direct experience with wood and metal working tools, blueprint reading, and various materials including wood, metal, plastics and fabrics. Lecture and laboratory.

**TPA 3220 Stage Lighting (3)** Familiarization with stage lighting equipment, purposes, and aesthetics of stage lighting; development of an approach to designing lighting; practical experience in the use of equipment. Lecture and laboratory.

**TPA 3230 Stage Costuming I (3)** Fundamentals of costume design. Study of period, character, and concept. Familiarization with fabrics and techniques of construction and trim.

**TPA 3250 Stage Make-up (3)** Fundamentals of straight and character makeup. Use of greasepaint and three dimensional techniques.

**TPA 3290L Technical Theatre Lab I (1)** Supervised crew work in construction, painting, lighting, costuming, and running major productions. Required of theatre majors.

**TPA 3291L Technical Theatre Lab II (1)** Supervised crew work. Required of theatre majors.

**TPA 3292L Technical Theatre Lab III (1)** Supervised crew work. Required of theatre majors.

**TPA 3293L Technical Theatre Lab IV (1)** Supervised crew work. Required of theatre majors. Prerequisite: TPA 3292L.

**TPA 3930 Special Topics in Technical Production (1-3)** Lecture-lab studies in particular areas of theatre production, one area per semester, including stage management, prop making, sound design, special effects.

**TPA 4061 Scenic Design II (3)** Advanced skills in setting the mood of, and creating movement through a theatrical space. Emphasis will be placed upon rendering techniques and model making. Prerequisite: TPA 3010.

**TPA 4201 Stagecraft II (3)** Advanced problems in the construction and movement of scenery, properties, and special effects. Prerequisite: TPA 3200.

**TPA 4231 Stage Costuming II (3)** Advanced skills in designing, rendering, and construction costumes. Includes pattern making and charting the show. Prerequisite: TPA 4230.

**TPA 4400 Theatre Management (3)** Survey of all aspects of theatre administration: budget planning and maintenance; public relations; box office and house management; unions and contracts.

**TPP 3100 Introduction to Acting (3)** An introduction to the acting process. Self awareness, physical and vocal control, basic stage technique and beginning scene work will be studied. Intended for the student with little or no acting experience.

**TPP 2110 Acting I (5)** Development and training of basic skills: use of self, stage terminology, stage voice and movement. Intended for the serious theatre student.

**TPP 2111 Acting II (5)** A continuation of the development and training of basic skills: improvisation, scripted dialogues, voice and movement. Use of self in scene work. Prerequisite: TPP 2110.

**TPP 3112 Acting III (3)** Continuation of the development and training of acting skills with an emphasis on characterization. Prerequisite: TPP 2111.

**TPP 3113 Acting IV (3)** Continuation of the development and training of acting skills with emphasis on a variety of styles. Prerequisite: TPP 3112.

**TPP 3250 Musical Theatre Workshop (3)** An introduction to Musical Comedy performance: integration of the dramatic, musical and movement components will be studied through work on selected scenes.

**TPP 3282 Theatre Speech and Movement (2)** Development of the actor's two main instruments: the voice and the body.

**TPP 3650 Playscript Analysis (3)** Detailed playscript examination for directors, actors and designers, focusing on identification of those elements upon which successful theatre production depends.

**TPP 3730 Dialects (3)** A study of dialects common to western theatre.

**TPP 4311 Directing II (3)** A continued study of direction techniques culminating in the preparation of a play for public performances. Prerequisite: TPP 3310.

**TPP 4531 Stage Combat (3)** A study of combat techniques for the stage, including fencing, boxing, wrestling, and tumbling.

**TPP 4600 Playwriting (3)** Study of the theory and principles of writing plays for the stage. Practice in writing either the short or long play. May be repeated.

**TPP 4920 Actor's Workshop (3)** This course will concentrate on the Acting demands of a specific period, style, genre, or playwright. Prerequisite: TPP 3113 or permission of instructor.

## Visual Arts

Francis Wyroba, *Professor and Chairperson*

Ralph F. Buckley, *Associate Professor*  
William Burke, *Associate Professor*  
James M. Couper III, *Associate Professor*  
Richard Duncan, *Associate Professor*  
Ellen Jacobs, *Associate Professor*  
William Maguire, *Associate Professor*  
Dahlia Morgan, *Lecturer/Art Museum Director*

Location: Tamiami Campus  
Degree: **Bachelor of Fine Arts**

Lower Division Preparation  
Required Courses: Six semester hours of Art Survey; three semester hours of 2-D Design; three semester hours of 3-D Design; three semester hours of Basic Drawing; three semester hours of Figure Drawing; six semester hours of beginning studio courses. Recommended Studio Courses: Painting, sculpture, Printmaking, Ceramics, Photography, Weaving, Jewelry, Glass, Drawing.

*Remarks:* The student who does not have an A.A. degree or who lacks proficiency in required courses, or both, will be expected to take more than 60 semester hours to complete the bachelor's degree, or to make up courses at the lower division level.

Upper Division Program  
Required Courses: (39)  
ARH 4450 20th Century Art 3  
ARH 4470 Contemporary Art 3

Art History Elective	3
Studio Major	15-18
ART 4955 Thesis and Portfolio	3
Studio Electives outside of major	12-21
Electives outside of Visual Arts Department	12-21
	60

**Minor in Visual Arts**

ARH 4450 20th Century Art	3
ART 3310 Drawing	
or	
ART 3331 Figure Drawing	3
ART Electives in Studio	12
	18

**Minor in Art History**

ARH 4450 20th Century Art	3
ARH 4470 Contemporary Art	3
ART Studio Elective	3
ARH Electives	9
	18

**Course Descriptions****Definition of Prefixes**

ARH—Art History; ART—Art; HUM—Humanities.

**ARH 2050 Art History Survey I (3)** A broad survey of the visual arts and architecture from the Paleolithic Period through the Middle Ages.

**ARH 2051 Art History Survey II (3)** A broad survey of the visual arts and architecture from the Renaissance through the Modern Age.

**ARH 3009 Survey of Contemporary Art (3)** A survey of the most recent developments in the fields of visual arts and architecture, through lectures, films and speakers. Open to all students.

**ARH 4014 History of Decorative Arts (3)** A survey of the more important and influential periods in history in the production of ceramics, fabrics, glass, jewelry and silversmithing. Slides, lectures, student research.

**ARH 4131 Greek Art (3)** Lectures, slides, research. The Art of Greece from the Bronze Age through the Classical Period.

**ARH 4151 Roman Art (3)** Lectures, slides, research. The Art of Ancient Rome from the Early Iron Age through the Late Roman Empire.

**ARH 4310 Early Italian Renaissance (3)** Lectures, slides, research. From the origins of Italian Renaissance in the Late Gothic Period to the Early 15th Century.

**ARH 4312 Later Italian Renaissance (3)** Lectures, slides, research. The Art of Italy in the later 15th and 16th Century.

**ARH 4431 19th Century Painting (3)** A study of the various challenges offered artists at the beginning of the nineteenth century, and of subsequent solutions created by painters in America, England, France, Germany, and Italy. Styles such as a neo-classicism, roman-

ticism, realism, eroticism, pre-raphaeliticism, luminism, and impressionism will be examined.

**ARH 4450 20th Century Art (3)** Lectures, films, slides. A survey of European and American Art from 1890-1945.

**ARH 4470 Contemporary Art (3)** Lectures, slides, visitors and student research. A survey of art from 1945 to the present.

**ARH 4552 Art of China and Japan (3)** An introduction to the art of China to the Ming Dynasty and of Japan through the 18th century. The emphasis will be on painting and sculpture, with some ceramics and architecture.

**ARH 4610 American Art (3)** Lectures, slides, visitors and student research.

**ARH 4650 Pre-Columbian Art (3)** Slides, lectures, research. A survey of Pre-Columbian Art from approximately 2000 B.C. to 1500 A.D. of Mesoamerica. (Intermediate area from Honduras to Columbia and the Andes).

**ARH 4670 20th Century Latin American Art (3)** Lectures, films, slides. The Art of Central, South America and the Caribbean of the Twentieth Century.

**ARH 4710 History of Photography (3)** A chronological look at the tradition of the richly descriptive still photograph, from its invention in the 1830's. Sources include science, photojournalism, and work of artists who photograph.

**ARH 4832L Art Gallery and Display (1-3)** The study and participation of all aspects of Gallery operations, from daily operation to special exhibitions and events. Permission of Gallery Director.

**ARH 4905 Directed Studies (VAR)** A group of students, with the approval of the art faculty, may select a master teacher of theory, research or criticism in selected areas as film, painting, sculpture, architecture, crafts, art history, multi-media art, etc. Arrangements must be made at least a semester before course is offered. May be repeated.

**ARH 4910 Research (VAR)** Art history, criticism, and theory in areas not covered by the present program and which the student wishes to study. Permission of instructor required. May be repeated.

**ARH 4931 Women and Art (3)** Women in the history of art; past, present and future. Slides, lectures, films, panels and discussions.

**ARH 5907 Directed Studies (VAR)** See ARH 4905.

**ARH 5913 Research (VAR)** See ARH 4910.

**ART 1201C 2D Design (3)** Studio course introducing the basic art elements such as line, value, and color to develop the students' vocabulary and awareness of two-dimensional potential in various media.

**ART 1202C 3D Design (3)** Studio course introducing the basic elements inherent in three-dimensional works of art. Shape, mass, balance, proportion, and scale are elements which will be explored.

**ART 3111C Ceramics (3)** A beginning course for art and non-art majors. Fundamentals of throwing, hand-building, and glaze application. May be repeated.

**ART 3133C Fabrics and Fibers (3)** A creative approach to fabrics and fibers, using processes such as dyeing, embroidery, quilting, soft sculpture, batik, on and off loom weaving, etc. May be repeated.

**ART 3150C Jewelry and Metals (3)** A study of basic metal techniques and strengthening of three-dimensional design concepts for the beginner. The advanced student will explore the more difficult technical aspects of areas such as hollow ware, enameling, casting, and stone setting. May be repeated.

**ART 3163C Glassblowing (3)** A basic course in off-hand glass blowing, concerned with preparing, forming, and finishing glass; understanding of glass as an art form; operation and maintenance of a glass studio. May be repeated.

**ART 3310C Drawing (3)** Drawing will be considered as an essential part of every art student's curriculum. Depending on his lower level work, a student will be encouraged to take at least one drawing course at the University. Off-campus studio work may be arranged. May be repeated.

**ART 3331C Figure Drawing (3)** Drawing from the model during assigned studio time. Open to all students. May be repeated.

**ART 3401C Printmaking (3)** With a knowledge of basic intaglio and relief printing, the student will explore specific media such as etching, lithography, silk-screen and other experimental techniques. May be repeated.

**ART 3510C Painting (3)** A study of the student's work through the use of visual aids and individual criticism. Any media may be used. May be repeated.

**ART 3601C Photography (3)** With a knowledge of beginning developing, printing, and use of a camera, the art student will pursue his own direction with emphasis on individual approach, print quality, use of equipment, and criticism. May be repeated.

**ART 3702C Sculpture (3)** With a background in beginning sculpture, the student will develop standards of excellence, both in concept and technique, with stress on individual expression. An equipped shop will be available to the student. May be repeated.

**ART 3949C Cooperative Education in Visual Arts (3)** A student majoring in Visual Arts may spend several semesters fully employed in industry in a capacity relating to the major. Must have permission of chairperson.

**ART 4114C Ceramics (3)** The advanced student will explore all aspects of expression in clay and glaze. Students will be expected to be mostly self-directed. Prerequisite: ART 3111C, or permission of the instructor. May be repeated.

**ART 4116C Glaze and Clay Calculation (3)** The study of the nature, formulation and altering of ceramic glazes and clays.

**ART 4133C Fabrics and Fibers (3)** See ART 3133C.

**ART 4151C Jewelry and Metals (3)** See ART 3150C.

**ART 4164C Glassblowing (3)** See ART 3163C.

**ART 4320C Drawing (3)** See ART 3310C.

**ART 4332C Figure Drawing (3)** See ART 3331C.

**ART 4402C Printmaking (3)** See ART 3401C.

**ART 4532C Painting (3)** See ART 3510C.

**ART 4604C Photography (3)** See ART 3601C.

**ART 4703C Sculpture (3)** See ART 3702C.

**ART 4710C Figure Sculpture (3)** To develop skills in representational structure and anatomy from the model and learn mold-making techniques. May be repeated.

**ART 4906C Directed Study (VAR)** A group of students, with the approval of the Visual Arts Department faculty, may select a master artist teacher and pursue a course of art study in selected areas such as graphic design, film, multi-media, environmental design, sound, etc. Arrangements must be made at least one semester before course is offered. May be repeated.

**ART 4910C Research (VAR)** Students may study or research an individual art project with an art faculty member. Complexity and amount of work will determine the number of credit hours granted. May be repeated.

**ART 4949C Cooperative Education in Visual Arts (3)** See ART 3949C.

**ART 4955C Thesis and Portfolio (3)** Studio work in student's major area with major professor, resulting in a student exhibit. Arrangements with major professor one semester before graduation. Written thesis required. Prerequisite: 15 semester hours of studio major. (Fall and Spring only).

**ART 5125C Ceramics (3)** See ART 4114C.

**ART 5133C Fabrics and Fibers (3)** See ART 3133C.

**ART 5159C Jewelry and Metals (3)** See ART 3150C.

**ART 5165C Glassblowing (3)** See ART 3163C.

**ART 5340C Drawing (3)** See ART 3310C.

**ART 5341C Figure Drawing (3)** See ART 3331C.

**ART 5403C Printmaking (3)** See ART 3401C.

**ART 5580C Painting (3)** See ART 3510C.

**ART 5620C Photography (3)** See ART 3601C.

**ART 5710C Figure Sculpture (3)** See ART 4710C.

**ART 5730C Sculpture (3)** See ART 3702C.

**ART 5907C Directed Study (VAR)** See ART 4906C.

**ART 5910C Research (VAR)** See ART 4910C.

## Certificate Programs

### American Studies Certificate Program

Darden A. Pyron, *Director, History*

Coordinating Committee:

Donald Watson *English*

Eric Leed *History*

Lynn Berk *English*

Howard Rock *History*

Tucker Arnold *English*

Location: Both Campuses

The American Studies Certificate Program provides the opportunity for students to examine the nature of American civilization through an interdisciplinary study of American history, literature, culture, and thought. The program provides a grounding in American literature and American history, a sampling of how each discipline approaches the study of American civilization, and an opportunity to follow the approaches of political science, anthropology, philosophy, and religion. Through a seminar in American studies, students will apply the insights of the various disciplines to problems of their own choosing.

The Certificate in American Studies is awarded with a bachelor's degree, or upon completion of Certificate requirements, to a student who already possesses that degree.

General Requirements: A total of seven courses chosen among the prescribed certification courses with a grade of 'C' or higher.

Specific Requirements:

AML 3104	Survey of American Literature I	3
AML 3109	Survey of American Literature II	3

Two consecutive semesters chosen from the following:

AMH 3012	American History 1600-1763	3
AMH 2010	Historical Analysis: American History, 1607-1850	3
AMH 2020	Historical Analysis: American History, 1850 to the present	3
AMS 4938	Seminar in American Studies	3

Two electives chosen from the following:		
POT 4204	American Political Thought	3
ANT 3402	Anthropology of Contemporary Society	3
PHH 3700	American Philosophy	3
REL 3100	Religion and Culture	3

An appropriate American Literature course.  
An appropriate American History course.

### Consumer Affairs Certificate Program

Coordinating Committee:

Myra Crabtree *Home Economics*

*Education*

Betty Morrow *Apparel Studies*

Samuel Shapiro *Mathematical Sciences*

Location: Tamiami Campus

With the collaboration of all the academic units and the approval of the Vice President for Academic Affairs, the Consumer Affairs Institute administers a Consumer Affairs interdisciplinary Certificate sanctioned by the College of Arts and Sciences.

The increasing number of issues and conflicts involving consumers, business, government, and labor demand study and research so that more appropriate resolutions can be achieved. The Certificate Program in Consumer Affairs is intended to provide a sound educational base for those dealing with consumer affairs matters — be they buyers or sellers. The courses leading to the Certificate can serve those pursuing careers in consumer affairs, and provide personal benefit to individuals in their roles as consumers.

The Certificate Program is intended to provide business, government, industry, and labor with a resource for educating selected personnel in a broad range of subject matter related to consumer affairs.

A Certificate in Consumer Affairs will be awarded upon satisfactory completion of 6-7 courses from the courses listed in the Certificate requirements. Completed courses are recorded on a University transcript. These courses may be taken by Non-Degree Seeking Students with the advice of the Certificate Program Director. Non-Degree Seeking Student enrollment and course registration can be completed simultaneously at the time of registration. Students can be admitted to the Program at the beginning of any semester.

### Course Descriptions

#### Definition of Prefixes

COA—Consumer Affairs; ECO—Economics; EVR—Environmental Studies; FOS—Food Science; HUN—Human Nutrition; MAR—Marketing; PHI—Philosophy; PSY—Psychology; PUP—Public Policy; SOP—Social Psychology.

Required Courses:

**COA 3410 Consumer Resources (3)** Evaluation of information needed by consumers to make wise spending decisions, including sources of consumer help, information, and protection. Experiences in product comparison provided.

**COA 4660 Consumer and Technology (3)** Study of the inter-relationship of the consumer and the industrial/business community, including the roles and responsibilities of each. Special topics include the effectiveness of decisions on product cost, life styles, and the environment, as well as the role of government in the marketplace.

**SOP 4645 Consumer Psychology (3)** Factors that cause satisfaction and dissatisfaction in buying and selling transactions, and their environmental effects. Analysis of interactions between business, labor, government, and the consumer.

**SOP 4649 Experimental Consumer Psychology (5)** This course emphasizes original research on the part of the student using the methodologies of the Interactional Workshop and the Observational Guide.

**Elective Courses:** The remaining hours are to be chosen from the following courses. However, in addition, the student may be permitted to select alternative consumer-oriented courses in his or her major department of study.

**COA 4440 Consumer Counseling (3)** Application of consumer and management knowledge and skills in financial decision making. Case study approach. Prerequisites: COA 3410, HME 4210, and permission of instructor.

**COA 5450 Consumer Legislation (3)** Presentation of scope, enforcement, and problems related to consumer law at the local, state, and federal levels.

**ECO 3040 Consumer Economics (3)** Effects of public policy on family incomes and expenditure patterns. Consumer behavior, advertising, and other influences affecting demand. The consumer protection movement.

**EVR 3011 Environmental Pollution (3)** For non-science majors. An introduction to the fundamental principles and concepts of ecology; and to air pollution and water resources.

**FOS 3004 Food and the Consumer (3)** Survey of nutrition information relating to problems and issues of concern to today's consumers.

**HUN 3122 Nutrition and Culture (3)** Nutrients and their interrelationships, in reference to food habits and needs of various population groups. Introduction to the impact of culture on nutrition, and study of personal food pattern development.

**MAR 4503 Consumer Behavior (3)** The consumer as the basis for development of marketing programs by business organizations.

**PHI 4631 Ethical Issues in Business (3)** Ethical dimensions of current problems and issues facing the worker or business manager.

**PSY 4941 Independent Field Experience in Psychology (VAR)**

**PUP 4203 Environmental Politics and Policy (3)** Steps in the environmental policy-making process whereby private preferences are transformed into public policy.

### Environmental Studies Certificate Program

**J. Parker** Director, *Physical Sciences*

**Coordinating Committee**

**J. Brown** *Sociology/Anthropology*

**J. Gottlieb** *Political Science*

**J. Hutchins** *Philosophy and Religious Studies*

**G. Dalrymple** *Biological Sciences*.

Location: Tamiami Campus

The Certificate Program in Environmental Studies is designed to provide students in various majors with the unique perspective of inter disciplinary ecological education to both enrich and expand the breadth of their primary training. The Certificate seeks to provide participants with an analytic basis for understanding the milieu of local and global environmental problems and processes. The curriculum requires no prerequisite and is complementary to majors in all disciplines and schools at the University.

#### Required Courses

1. Environmental Science 3010, 3011, and 3013C or Air Resources (EVR 4231), Water Resources (EVR 4211), and Energy Resources (EVR 4311).

2. Environmental Politics and Policies (PUP 4203).

3. Two electives from the following, at least one of which must be from the Social Sciences or Humanities:

ANT 3403 Cultural Ecology  
ANT 4031 Environmental Revitalization  
BOT 3663 Tropical Botany  
ECP 3303 Environmental Economics  
EVR 3013C Ecology of South Florida  
EVS 3420 Environmental Instrumentation

GEO 3510 Earth Resources  
INR 3043 Population and Society  
INR 4054 World Resources, World Order

PCB 3043 Fundamentals of Ecology  
REL 4440 Man and Nature  
SOP 4712 Environmental Psychology

### Ethnic Studies Certificate Program

**John F. Stack, Jr.** Director, *Political Science*.

**Coordinating Committee**

**Ralph S. Clem** *International Relations*

**Anthony P. Maingot** *Sociology/Anthropology*

**Mark D. Suchman** *History*

Location: Tamiami Campus

The College of Arts and Sciences offers the student a program in ethnic studies, in recognition of the place ethnic studies enjoys in the social sciences and humanities, and the importance of ethnic studies in today's world. The Program seeks to establish a pro-

per balance between its academic goals and objectives and the on-going concerns of the University's local and international constituencies. The Program contains four specialized areas: Black Studies, Jewish Studies, Cuban Studies, and Comparative Studies.

The Certificate in Ethnic Studies is awarded with a bachelor's degree or upon completion of Certificate requirements, to a student who already possesses that degree. The Certificate will specify the area of concentration chosen by the student.

A student may acquire the Certificate in Ethnic Studies by fulfilling the following requirements:

#### General Requirements

1. A minimum of six courses with a grade 'C' or higher.

2. Courses in both the 'Core' and 'Specialized' areas (indicated below) must be taken from at least two different departments.

3. A maximum of one course in a relevant language will be accepted.

4. A maximum of two courses of independent study will be accepted.

5. The Program Director must approve the student's overall plan and all special topics courses must be approved by Certificate advisors in each area.

The Program is especially eager to encourage programs of study abroad and field work in general. Credit for such programs will be awarded on an individual basis after evaluation by the Director and the Coordinating Committee, but in no case will it consist of more than three courses towards the Certificate.

#### Specific Requirements

1. A core of a minimum of two to three courses in a theoretical and conceptual nature in the area of ethnic studies

2. A minimum of three to four specialized courses in one of the four distinct areas:

- Black Studies
- Jewish Studies
- Cuban Studies
- Comparative Studies

**Core Courses:** SYD 4700 or ANT 4451 — Minorities; PUP 4314 — Ethnic Politics; INR 4084 — Ethnicity in World Politics; INR 4024 — Ethnicity and Nationality; ECP 3144 — Economics of Race and Sex Discrimination; SOP 4444 — Attitudes and Ethnicity.

**Specialized Courses:** (Note: This is not an exhaustive list; students should consult with the Director of the program on current offerings.)

#### Specialized Courses in Cuban Studies

ECS 4430 The Economic Development of Cuba

FOW 4390 Genre Studies (with reference to Cuban Literature)

INR 3246 International Relations of the Caribbean

LAH 3930	Cuban History
SYD 4630	Latin American and Caribbean Social Structures
SYA 4124	Social Theory and Third World Innovations

<b>Specialized Courses in Black Studies</b>	
AML 5212	Major American Literary Figures
ANT 4315	Afro-American Anthropology
ANT 4352	Area Studies
LIT 4203	Regional Literature in English
LIT 4930	Special Topics
MUH 3116	Evolution of Jazz
SYD 4701	Social Conflict in Multi-Ethnic Societies

<b>Specialized Courses in Jewish Studies</b>	
GEA 3630	Population and Geography of the Middle East
INR 3274	International Relations of the Middle East
POS 4147	Political Urban Jewish Leadership
REL 3224	The Prophets

### Gerontological Studies Certificate Program

<b>Gordon E. Finley, Psychology Coordinating Committee:</b>	
<b>Reba L. Anderson, Occupational Therapy</b>	
<b>Leon A. Cuervo, Biology</b>	
<b>Charles A. Frankenhoff, Health Services</b>	
<b>Shearon A. Lowery, Sociology/Anthropology</b>	
<b>Martha Pelaez, Southeast Florida Center on Aging</b>	
<b>Florence Safford, Social Work</b>	

Location: Tamiami Campus

The state of Florida has the largest percentage of persons over age 65. Demographic projections indicate that not only will Florida continue to increase its percentage of older persons, but so will the nation as a whole. Thus, it has become increasingly necessary that gerontological knowledge must be increased both for individuals to function better as informed citizens and for enhanced gerontological teaching, research, service, and governmental policy formation.

The present certificate program seeks to meet these needs by providing a multidisciplinary approach to the study of aging which can complement the student's major disciplinary area of study. The Certificate in Gerontological Studies is awarded with a bachelor's degree, or on completion of Certificate requirements, to a student who already possesses that degree.

The goals of the program are: (1) to stimulate interest in the study of aging; (2) to provide an introduction to the field of gerontology from a multidisciplinary perspective; (3) to provide foundation courses for advanced study in gerontology; and (4) to provide students seeking employment upon graduation with a sound background which will make them attractive to employers. Interested students should meet with the direc-

tor early on to plan an individualized program to meet the student's educational or occupational needs.

#### Certificate Requirements: (16-17)

1. A minimum of six courses must be completed with a grade of "C" or higher in each course.

2. Courses must be taken from at least four different disciplines.

3. The three required courses are mandatory for all students.

4. Electives must be taken from three different categories listed below.

5. Up to two gerontologically relevant courses taken elsewhere may be waived by approval of the director.

6. Students should contact the Certificate Director during registration for a list of certificate courses being offered each semester.

#### Required Courses: (8 Credits)

DEP 4464	Psychology of Aging (Psychology)	3
SYD 4730	Sociology of Aging (Sociology/Anthropology)	3
PCB 3241	Physiology of Aging (Biological Sciences)	2
		<b>8</b>

#### Elective Courses: (8-9 Credits)

<b>Aging in the Context of the Life-Span</b>		
DEP 3000	Human Growth & Development (Psychology)	3
FAD 4230	Family Life Cycle (Home Economics)	3

#### Crime

CJ3 3033	Crime and the Elderly (Criminal Justice)	3
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#### Death & Dying

SYD 4740	Sociology of Death (Sociology/Anthropology)	3
PHM 4050	Philosophy of Death (Philosophy)	3

#### Health & Rehabilitation

OTH 3160	Adaptive Living Skills (Occupational Therapy)	2
PHT 3400	Emotional Aspects of Physical Disability (Physical Therapy)	2
SOP 4834	Psychology of Health & Illness (Psychology)	3

#### Nutrition

HUN 3201	Principles of Nutrition (Dietetics and Nutrition)	3
HUN 4403	Life Cycle Nutrition (Dietetics and Nutrition)	3

#### Program Administration

GEY 3002	Issues and Trends in Gerontology (Health Services Administration)	3
HCA 4125	Issues and Trends in Health Care (Health Services Administration)	3

#### Supervised Research/Practicum in Gerontology

Students wishing to undertake an independent research project or an in-

dependent practicum in gerontology should: First, obtain the collaboration of a faculty sponsor; and, second, obtain the approval of the certificate director prior to beginning the project by submitting a one page proposal. Credit for the project will be obtained under the appropriate "independent studies" course in the faculty advisor's department.

### International Studies Certificate Program

**Farooq Jhabvala** Director, International Relations

**Advisory Council**

**Robert Farrell** Ed. Leadership

**Jean-Francois Hennart**

Finance/International Business

**Clair McElfresh** Undergraduate Studies

**Laurence Miller** Library

**Luis Salas** Criminal Justice

**Mark Rosenberg** Political Science

**Wunnava Subbarao** Electrical Engineering

Location: Tamiami Campus (DM 499B)

International Studies constitutes an important focus for the University. The International Studies Program promotes an interdisciplinary approach to the study of transnational phenomena and awards a Certificate to degree and non-degree students who complete successfully its requirements (stated below). Students pursuing a bachelor's degree may take the Certificate Program to complement their major disciplinary area of study. Those not seeking a degree may take the Certificate Program to obtain a broad and systematic introduction to International Studies. Students interested in this Program should consult with the Director of International Studies.

Program: (Minimum of 18 semester hours)

1. At least one of the following courses in International Politics/Relations:

INR 2001	Introduction to International Relations
INR 3002	Dynamics of World Politics
INR 3003	Foundations of International Relations

2. At least one of the following courses in International Economics/Business:

MAN 3602	International Business
ECO 4701	World Economy
ECO 4703	International Economics

3. Three semester hours of independent study under faculty supervision during which a research paper will be written. The independent study and the resulting paper must be approved by the program Director. This paper will be discussed in a joint faculty-student seminar.

4. A minimum of nine semester hours of coursework from courses identified by the program. A list of such courses will be circulated to all students in the program at the start of each semester.

5. Basic competency (two-semester college level) in a language other than English. Language courses where necessary, will not

be included as courses within the 18-semester hour coursework requirement.

6. A minimum grade of 'C' in each course taken in the program. Courses must be taken in at least three different departments.

7. Prerequisites that may be required for courses in the program will not be included as courses within the 12-semester hour coursework requirement.

### Latin American and Caribbean Studies Certificate Program

**Mark B. Rosenberg** *Director, Political Science*

**Lowell Gudmundson** *Associate Director, History*

#### Advisory Council:

**Ewart Archer** *International Relations*

**Marian Goslinga** *Library*

**John Jensen** *Modern Languages*

**William Leffland** *International Affairs Center*

**Barry Levine** *Sociology/Anthropology*

**Anthony Mainog** *Sociology/Anthropology*

**James Mau** *Sociology/Anthropology*

**Jorge Salazar** *Economics*

**Mark Szechman** *History*

**William Vickers** *Sociology/Anthropology*

**Maida Watson** *Modern Languages*

Location: Tamiami Campus

Latin American and Caribbean Studies represents one way in which the University fulfills its commitment to furthering international understanding. The program in Latin American and Caribbean Studies encourages students to take an interdisciplinary approach to this important area by awarding a Certificate to both degree and non-degree students who successfully complete the Certificate requirements (see below). For students pursuing a bachelor's degree, the Certificate Program should be understood as a complement to the student's regular major area or discipline of study. For non-degree students, the Certificate represents the way in which a fuller, more complete understanding of Latin America and the Caribbean can be gained without pursuing a full course of study at the university.

Students who are interested in the Certificate Program should consult directly with either the Director or the Associate Director of the Latin American and Caribbean Center.

The Center has sponsored summer study abroad opportunities since 1981 in Mexico, Puerto Rico, Haiti, and the Dominican Republic. In addition, the Center has placed certificate students in programs sponsored by the Organization of American States in Argentina and Costa Rica for summer study.

An important component for the Latin American and Caribbean Studies program at the University is the Library. In the recent past, the Latin American and Caribbean acquisitions program has concentrated on establishing a sound resource base for undergraduate research and study. In addition, community and federal support has allowed the acquisition of a number of

specialized collections, particularly from Colombia and the Central American nations. Traditional written sources are supplemented by a film collection of over one hundred titles, as well as a number of Latin American art works and slides. The Library also receives a large number of periodicals and research reports from Latin American and Caribbean institutions.

The Center publishes a newsletter (available upon request) which describes ongoing seminars, lectures, and courses offered in conjunction with the Certificate Program. Occasional Papers and Occasional Papers Dialogues are periodically published and are also available on request.

Certificate Requirements: (Total of 18 semester hours)

1. A minimum of 15 semester hours with a grade of 'C' or higher in courses certified by the program.

2. The introductory language sequence in Spanish, Portuguese, or French, or exemption through demonstrated proficiency as determined by the Department of Modern Languages. The language sequence will not count toward the 18 semester hour requirement.

3. A requirement of three semester hours of independent study under faculty supervision during which a research paper will be written.

4. Courses must be taken from at least three different disciplines.

The following courses fulfill Certificate requirements. These courses should be understood as a partial list; students should consult with the Director of the Certificate Program about current course offerings.

#### Anthropology

ANT 3144 Prehistory of the Americas

ANT 3251 Peasant Society

ANT 3403 Cultural Ecology

ANT 3435 The Individual in Anthropology

ANT 4224 Tribal Art

ANT 4324 Mexico

ANT 4328 Maya Civilization

ANT 4332 Latin America

ANT 4334 Comparative Latin American Cultures

ANT 4340 Cultures of the Caribbean

#### Economics

ECS 3402 The Political Economy of South America

ECS 3440 Economics of Central America

ECS 4013 Economic Development

ECS 4403 The Latin American Economies

ECS 4404 Economic Integration — Latin America

ECS 4430 The Economic Development of Cuba — Past and Present

ECS 4432 Economic Integration — Caribbean

ECS 4433 Economics of the Caribbean

ECO 4733 Multinational Corporation

ECO 5710 The World Economy

#### Education

EDF 5710 National Education Systems: A Comparative Analysis

EDF 5720 Latin American Education: A Historical and Contemporary Overview

EDF 5780 Intercultural Education: National and International Perspectives

EDG 6425 Macro-Micro Planning in Education

#### Geology

GLY 3157 Elements of Caribbean Geology

GLY 4190 Caribbean Earth Sciences Seminar

GLY 4792 Caribbean Mineral Resources Field Trip

GLY 5620 Caribbean Stratigraphic Micropaleontology

GLY 5793 Caribbean Shallow-Marine Environments

#### History

LAH 2092 The Latin Americans

LAH 3020 Introduction to Latin America

LAH 3132 The Formation of Latin America

LAH 3201 Latin America: The 19th Century

LAH 3300 20th Century Latin America

LAH 4410 Modern Mexico

LAH 4474 Topics in Caribbean History

LAH 4482 Cuba from Bourbons to Castro

LAH 4511 Order and Revolution in Argentina

LAH 4932 Topics in Latin American History

HIS 4450 Slavery in the Americas

#### International Business

MAN 3602 International Business

MAN 4600 International Management

MAN 4610 International and Comparative Industrial Relations

MAN 6635 International Business Policy

#### International Relations

CPO 3326 Population and Geography of the Caribbean

GEA 3400 Population and Geography of Latin America

INR 3245 International Relations of Latin America

INR 3246 International Relations of the Caribbean

INR 4247 Caribbean Regional Relations

#### Marketing

MAR 4243 International Marketing

MAR 4244 Export Marketing

MAR 4713 Cases in Marketing Management

#### Modern Languages

FRE 3500 Civilization I (Latin American course)

SPN 3500 Civilization I (Latin American course)

FRE 4501	Civilization II (Latin American course)
SPN 4501	Civilization II (Latin American course)
FRW 3520	Prose and Society (Latin American course)
SPW 3520	Prose and Society (Latin American course)
SPW 3371	The Latin American Short Story
SPW 4304	Latin American Theatre
SPW 4351	Spanish American Poetry I
SPW 4352	Spanish American Poetry II
SPW 4364	The Spanish American Essay
SPW 5237	The Traditional Spanish American Novel
SPW 5286	Contemporary Spanish American Novel
SPW 5358	Prose and Poetry of Jorge Luis Borges
SPW 5359	Poetry of Pablo Neruda
SPW 5576	Spanish American Modernism
<b>Philosophy and Religious Studies</b>	
PHH 3042	Latin American Philosophies
REL 4481	Contemporary Latin American Religious Thought
<b>Political Science</b>	
CPO 3303	Government and Politics of South America
CPO 3304	Theories of Latin American Politics
CPO 3323	Government and Politics of the Caribbean
CPO 3333	Government and Politics of Central America
CPO 4005	Topics in Comparative Politics
CPO 4055	Authoritarianism
CPO 4327	Topics in Caribbean Politics
CPO 4360	Cuban Politics
INR 4244	Latin America in International Politics
<b>Psychology</b>	
SOP 4004	Social Psychology in Latin America
<b>Sociology</b>	
SYD 4360	Latin American and Caribbean Social Structures
SYD 4610	Area Studies (Latin American and/or Caribbean)
SYD 4124	Social Theory and Third World Innovations
SYD 4701	Social Conflict in Multi-Ethnic Societies
<b>Visual Arts</b>	
ARH 4670	20th Century Latin American Art

as conference interpreter, but provides a good background and the experience needed for further study in both legal translation and court interpreting. Through its academic track, it offers complementary studies for the practitioner who wants to strengthen his or her competence in the field. The program consists of 30 semester credit hours.

#### Prerequisites

SPN 3241	Review grammar and Writing II
ENC 3034	Problems in English Composition

No credits allowed. These prerequisites may be fulfilled by passing a qualifying examination.

#### Core Courses: (12 credits)

SPT 3800	Introduction to Translation Skills
SPT 3812	Introduction to Oral Translation
SPT 4801	Translation Practica
SPT 4802	Practica in Oral Translation and Terminology

#### Required Program Courses: (12 credits)

SPT 4803	Practica in Legal Translation
SPT 4804	Practica in Legal Interpretation
SPT 4940	Judicial Internship
SPT 4813	Oral Skills for Interpreters

#### Electives: Six credits chosen from:

BUL 4100	Legal Environment of Business
BUL 4111	Business Law I
BUL 4112	Business Law II
CCJ 3011	The Nature and Causes of Crime
CCJ 3020	An Overview of Criminal Justice
CCJ 3101	Law Enforcement System
CCJ 3290	Judicial Policy Making
CCJ 4280	Law and Criminal Justice
CCJ 4331	Probation, Parole and Community Program
CCJ 4662	Criminal Justice and the Minority Community
INR 3403	International Law
ORI 3800	Basic Oral Interpretation
POS 3283	The Judicial Process
POS 3603	Constitutional Law: Powers
POS 3604	Constitutional Law: Limitations
POS 4284	Judicial Behavior
POS 4493	Politics of Judicial Administration
RMI 4015	Principles of Insurance
SPC 3600	Public Speaking
SPN 3415	Communication Arts
SYP 3520	Criminology

In addition to these subjects, the electives may be chosen from offerings in the departments of Sociology/Anthropology, Computer Science, Economics, International Relations, Modern Languages, and Political Science by securing the approval of the Director of the Translation and Interpretation Program.

## Linguistics Studies Certificate Program

Lynn Berk *Director, English*  
**Coordinating Committee:**  
 Isabel Castellós, *Modern Language*  
 Virginia Gathercole, *English*  
 Tometro Hopkins, *English*  
 John Jensen, *Modern Languages*  
 Reinaldo Sanchez, *Modern Languages*  
 George Kovacs, *Philosophy*  
 Peter Machonis, *Modern Languages*  
 Paul Focs, *Psychology*

Location: Tamiami Campus

The University does not offer an undergraduate degree in linguistic studies, but it does provide a Certificate acknowledging that a student has demonstrated competence in course work pertaining to the study of linguistics. This Certificate is designed to meet the needs of those who have a general interest in linguistic studies, as well as those for whom work in linguistics would assist in career planning or advancement.

A student can acquire a Certificate in Linguistic Studies by fulfilling the following requirements:

1. The successful completion of at least six courses in linguistics or linguistics-related courses. These courses are listed below.

2. Courses must be selected from at least two different departments. It is recommended that courses be selected from three departments. Students should consult a Certificate advisor in selecting courses.

3. With the advice of the Coordinating Committee, the student is encouraged to attain some degree of proficiency in a language other than his or her native language.

In addition to the requirements noted above, all of the requirements for obtaining a bachelor's degree from the University must be met, or the student must possess a bachelor's degree from another institution.

A Coordinating Committee, representing various fields and consisting of faculty engaged in the teaching of one or more courses in linguistics will advise students and grant the Certificate.

A student wishing to earn a Linguistics Studies Certificate will choose courses from the following list of offerings.

#### Required Courses

1. LIN 3010 or LIN 3013 Introduction to General Linguistics (taught by Modern Languages and English) or SPN 3733 — General Linguistics (taught in Spanish) or FRE 3700 — General Linguistics (taught in French)

2. LIN 4341 Modern English Grammar or FRE 4800 Contrastive Morphology or SPN 4800 Contrastive Morphology; and SPN 4802 Contrastive Syntax

3. Four of the following courses:

LIN 4621	Black English
LIN 4403	Applied Linguistics (English)
LIN 4341	Modern English Grammar
LIN 4136 or 5146	Historical Linguistic
LIN 5342	Advanced Syntax

LIN 4221 or 5222 General Phonology	<b>M. Tracey, Biological Sciences</b>	Core Courses: 12 credits
LIN 4330 or 5331 General Morphology and Syntax	Location: Tamiami Campus	SPT 3800 Introduction to Translation Skills
LIN 5405 Contrastive Analysis	The Marine Science Program is designed to meet the needs of students whose interests are geared to the traditional natural sciences and environmental sciences. The course work is intended to prepare students for teaching in secondary schools, work in research and government laboratories, and preparation for advanced study in Marine Science. The certificate is awarded to both degree and non-degree seeking students who have successfully completed the requirements listed below.	SPT 3812 Introduction to Oral Translation
LIN 4801 or 5805 Semantics		SPT 4801 Translation Practica
LIN 5602 Language Contact		SPT 4802 Practica in Oral Translation and Terminology
FOL 3732 or 5735 Romance Linguistics		Required Program Courses. Nine credits to be chosen from:
FRE 3705 Applied Linguistics (in French)		SPT 4803 Practica in Legal Translation
FRE 3780 French Phonetics		SPT 4806 Practica in Medical Translation
FRE 3820 Dialectology (in French)		SPT 4807 Practica in Business Translation
FRE 3840 History of the French Language		SPT 4808 Practica in Technological Translation
FRE 4791 Contrastive Phonology (French/English)	Certificate Requirements	SPT 4805 Translation in Communication Media
FRE 4800 Contrastive Morphology (French/English)	Lower or Upper Division Preparation: Two semesters of inorganic chemistry with laboratory.	Restrictive Electives. Three credits to be chosen from:
FRE 4562 or 5565 Studies in Bilingualism (French/English)	Upper Division Program	ENC 3343 Technical Writing
FRE 5730 Special Topics in French Linguistics	Required Courses	ENC 4242 Scientific Writing
LIN 3200 or LIN 5206 Phonetics	OCB 3003 Marine Biology 3	SPN 3500 Culture I
LIN 3400 Applied Linguistics (Modern Languages)	OCB 4730 Techniques in Biological Oceanography 1	SPN 3415 Communication Arts
LIN 3610 Dialectology	GLY 4730 Marine Geology 3	Free Electives. Six credits to be chosen from:
LIN 4226 Contrastive Phonology	GLY 4730L Marine Geology Lab 1	ACG 3021 Accounting for Decisions
LIN 4333 Contrastive Morphology	OCE 3014 Physical Oceanography 3	COP 2172 Programming in BASIC
LIN 4418 Problems in Language Learning		ECO 3003 Economics, Man and Society, Micro
LIN 5600 Intro to Sociolinguistics	Plus two of the following electives:	ECO 3011 Economics, Man and Society, Macro
LIN 4620 or 5625 Studies in Bilingualism	OCC 3002 Chemical Oceanography 3	ENC 3200 Business Reports
LIN 5435 Research Methods in Linguistics	OCC 3002L Chemical Oceanography Lab 1	HUN 3201 Principles of Nutrition
LIN 5934 Special Topics in Linguistics	ZOO 3253 Marine Invertebrate Zoology 3	INR 3403 International Law
POR 3930 Special Topics in Portuguese Language/Linguistics	ZOO 3253L Marine Invertebrate Zoology Lab 1	INR 4033 International Communications
SPN 3705 Applied Linguistics (in Spanish)	OCB 5635 Coral Reef Ecology 3	JOU 3100 News Reporting
SPN 3780 Spanish Phonetics	OCB 5635L Coral Reef Ecology Lab 1	JOU 4302 Specialty Reporting (Prereq. JOU 3100)
SPN 3820 Dialectology (in Spanish)	ZOO 5625 Biology of Crustaceans 3	MAN 3602 International Business
SPN 3840 History of the Spanish Language	ZOO 5625L Biology of Crustaceans 1	MAN 3701 Business and Society
SPN 4562 or 5565 Studies in Bilingualism (Spanish/English)	MCB 5735 Marine Microbiology 3	MRE 3001 Medical Terminology
SPN 4790 Contrastive Phonology (Spanish/English)	MCB 5735L Marine Microbiology Lab 1	MRE 4301 Fundamentals of Medical Science
SPN 4800 Contrastive Morphology (Spanish/English)	All courses require a grade of 'C' or higher.	POS 2002 Introduction to Politics
SPN 4802 Contrastive Syntax	<b>Translation Studies Certificate Program</b>	RTV 4101 Writing for the Electronic Media
SPN 4822 Hispanic-American Sociolinguistics	This professional certificate is designed to train students in the techniques and skills needed for the translation (E-S and S-E) of routine documents and general correspondence. It also provides the general background and introductory professional courses needed for future study or work in the field. The program consists of 30 semester hours.	RTV 4302 Broadcasting for Reporting (Prereq. JOU 3100)
SPN 4828 Dialectology of the Spanish Caribbean	Through its academic track, the certificate program offers complementary studies for the practitioner who wants to strengthen his or her competence in these fields.	SYG 3002 The Basic Ideas of Society
SPN 5930 Special Topics in Spanish Linguistics	Prerequisites	SPN 4440 Spanish for Business
LIN 4701 Psychology of Language	SPN 3421 Review Grammar and Writing II	SPN 4501 Special Topics in Civilization and Culture (Prereq. SPN 3500 Culture II)
LIN 4710 or LIN 5711 Language Acquisition	ENC 3034 Problems in English Composition	In addition to these subjects, the free electives may be chosen from the offerings in the departments of Sociology/Anthropology, Communication, Computer Science, Economics, International Relations, Modern Languages, and Political Science by securing the approval of the Director of the Program.
PHI 4221 Philosophy of Language		<b>Tropical Commercial Botany Professional Certificate Program</b>
PHI 4222 Philosophy of Dialogue		<b>David W. Lee, Director, Biological Sciences</b>
MHF 4302 Mathematical Logic		

**Marine Science Certificate Program**

**W. M. Goldberg, Director, Biological Sciences**

**Coordinating Committee:**

**C. Bigger, Biological Sciences**  
**J. Makemson, Biological Sciences**  
**P. McLaughlin, Biological Sciences**  
**F. Maurasse, Physical Sciences**  
**E. Petuch, Geology**

No credits allowed. These prerequisites may be fulfilled by passing a qualifying examination.



**Coordinating Committee:**

George Dalrymple, *Biological Sciences*  
 Jennifer Richards, *Biological Sciences*  
 Martin Tracey, *Biological Sciences*

Location: Tamiami Campus

This Certificate Program provides background in the plant sciences, principally for those with practical experience in horticulture. The curriculum is designed to give solid information on the plants being grown: their anatomy and morphology, reproduction, taxonomy, development and physiology. This background should prepare students for work in the more technical aspects of horticulture in South Florida. Those fulfilling its requirements, along with a B.S. degree in Biological Sciences or Environmental Studies, would have excellent preparation for post-graduate work in Botany or Horticulture.

**Certificate Requirements**

Lower or Upper Division Preparation: Two semesters of college-level chemistry Mathematics through College Algebra (such as MAC 3132)

Practical Horticultural Experience: (BSC 3949 Cooperative Education in Biology, 4 var. credit)

**Upper Division Program****Required Courses**

BOT 3353C	Morphology of Tropical Plants	4
BOT 4504	Plant Physiology	3
BOT 4504L	Plant Physiology Lab	1
BOT 3723C	Taxonomy of Tropical Plants	4
ORH 4411C	Applied Horticultural Physiology	4
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Electives: Two courses chosen from the following

BOT 3663C	Tropical Botany	4
BOT 4314C	Plant Development	4
PCB 3043	Fundamentals of Ecology	3
PCB 3243L	Fundamentals of Ecology Lab	1
EVR 3010	Energy Flow in Natural and Man-Made Systems	3
PLP 4001C	Plant Pathology	4
ENY 3004	General Entomology	3
ENY 3004L	General Entomology Lab	1
ACG 3021	Accounting for Decisions	3
ARC 3127C	Graphic Communication	3
LAA 3370C	Landscape Design I	3

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All courses require a grade of 'C' or higher.

**Western Social and Political Thought Certificate Program**

Brian Nelson, *Director, Political Science*  
 Coordinating Committee:

Charles Elkins, *English*  
 Steven Fellman, *Anthropology/Sociology*  
 Bruce Hauptli, *Philosophy/Religion*  
 Antonio Jorge, *International Relations*  
 Eric Lead, *History*  
 Barry Levine, *Sociology*

Location: Tamiami Campus

The Certificate Program provides interested students with a broad background in the history of western social and political thought. As such, the Certificate student will be expected to take courses from a variety of disciplines and at least three tutorials. Each tutorial will concentrate on one prescribed book which will be the same for all students. At the beginning and end of each semester the students will meet as a group with the instructors in the Program to discuss the different perspectives which they have developed on the common subject matter.

Course Requirements: A total of five courses in prescribed Certificate courses and three tutorials with a grade of 'C' or higher.

1. Four courses in three historical eras (Ancient-Medieval, Modern, and Contemporary) from at least three different departments (Economics, English, History, Philosophy/ Religion, Political Science, Sociology/ Anthropology).

2. IDS 4920, Liberal Studies Colloquium on 'Visions of Order and Revolt.' (Under exceptional circumstances another course may be substituted with the advisors approval).

3. Three independent study tutorials taken in three semester blocs.

Admission to the Program: Admission to the program will be by invitation from a member of the certificate faculty, or by request from the student. In either case, final approval for admission rests with the Coordinating Committee of the Certificate Program. GPA, intellectual interests, and academic potential will be the criteria considered for admission to the Program.

Advising: The student's advisor will be the designated Certificate representative in his or her major. It is the function of the Certificate advisor to aid students in the selection of relevant courses, to insure that all Certificate requirements have been completed before graduation, and to assign the tutorial grades. Students who are majoring in a discipline other than those listed will be advised by the Director of the Certificate Program or, by mutual agreement, by another advisor of the students choice. Students are responsible for contacting their advisor on the progress of their course work and other matters related to completion of Certificate requirements.

Course Listing: The following list may be modified from time to time. The student should consult with his or her advisor about current course offerings.

**Ancient-Medieval**

EUH 3420	Greece and Rome
IS 3001	Introduction to History
HUM 3225	The Ancient World
LIT 4401	Literature Among the Arts and Sciences <sup>2</sup>

PHH 3100	Ancient Philosophy
PHH 3200	Medieval Philosophy

PHH 3401	Social and Political Philosophy <sup>2</sup>
PHM 4400	Philosophy of Law <sup>1</sup>
POT 3013	Ancient and Medieval Political Theory
POT 4930	Topics in Political Theory <sup>2</sup>
POT 5934	Topics in Political Theory <sup>2</sup>

**Modern**

ENL 4137	Shakespeare's Histories
ENL 4138	Shakespeare's Comedies
ENL 4139	Shakespeare's Tragedies
EUH 3142	Renaissance and Reformation
EUH 3452	French Revolution and Enlightenment
EUH 4200	Early Modern Europe 1500-1650
EUH 4286	Topics in European Intellectual History
LIT 3510	Themes in Literature
LIT 4401	Literature Among the Arts and Sciences
PHI 3401	Social and Political Philosophy <sup>1</sup>
PHM 4400	Philosophy of Law <sup>1</sup>
POT 3054	Modern Political Theory I
POT 4204	American Political Thought <sup>1</sup>
POT 4930	Topics in Political Theory <sup>2</sup>
POT 5934	Topics in Political Theory <sup>2</sup>

**Contemporary**

AMH 3331	American Intellectual History
AMH 3332	American Intellectual History
ANT 3086	Anthropological Theories
ECO 3303	The Development of Economic Thought
ECO 4307	Radical Political Economy
EUH 4286	Topics in European Intellectual History
HIS 3244	History of Communism
LIT 4401	Literature Among the Arts and Sciences <sup>2</sup>
PHI 3401	Social and Political Philosophy <sup>1</sup>
PHM 4203	Contemporary Social and Political Issues
PHM 4400	Philosophy of Law <sup>1</sup>
PHP 4510	Marxism
POT 3064	Contemporary Political Theory
POT 4055	Modern Political Theory II
POT 4302	Political Ideologies
POT 4204	American Political Thought <sup>1</sup>
POT 4930	Topics in Political Theory <sup>2</sup>
POT 5934	Topics in Political Theory <sup>2</sup>
SYG 3002	The Basic Ideas of Sociology
SYA 3010	Sociological Theories
SYO 4300	Political Sociology
SYA 4011	Advanced Social Theory

<sup>1</sup>Thematic Courses that cover more than one historical period.

<sup>2</sup>Depending on subject taught, these courses may cover one or more than one historical period. Students should consult their advisor before enrolling.

**Women's Studies Certificate Program**

Joyce Shaw Peterson, *Coordinator, History*

Marilyn Hoder-Salmon, *Director, Women's Studies Center*

**Coordinating Committee:**

Lynn Berk, *English*  
 Irma de Alonso, *Economics*  
 Sybil De Groot, *Industrial Systems*  
 Mary Jane Elkins, *English*  
 Steve Fjellman, *Sociology/Anthropology*  
 Mary Levitt, *Psychology*  
 Joyce Lillie, *Political Science*  
 Lynda Raheem, *Business Administration*  
 Ann-Marie Rizzo, *Public Administration*  
 Ana Roca, *Modern Languages*  
 Regina Shearn, *Public Affairs*  
 Betsy Smith, *Social Work*  
 Mary Volcansek, *Political Science*

Location: Both Campuses

The Women's Studies Certificate Program provides an opportunity for students to integrate scholarship about women from a variety of disciplines into a coherent program of study. The Certificate program includes a core of required courses central to an understanding of women in a social and historical context. The courses provide a basic grounding in Women's Studies that should be useful in many other courses. The core courses are supplemented by a variety of electives to be chosen according to the particular student's specific interests. The Certificate program seeks to provide a balance to the traditional academic curriculum and also offers pragmatic vocational learning.

A student may acquire the Certificate in Women's Studies by fulfilling the following requirements:

Three required Core Courses of the following five:

AMH 3560	History of Women in the United States
SOP 3742	Psychology of Women
PUP 4323	Politics of Contemporary Women's Issues
LIT 3411	Women and Literature
WST 3010	Introduction to Women's Studies

Three electives, such as from the following partial list:

WOH 3280	History of Women
ANT 3302	Male and Female: Sex Roles and Sexuality
LIT 3411	Women and Literature
CCJ 4663	Women, Crime and the Criminal Justice System
SOW 5621	Crises in the Lives of Women
PAD 5435	Administrator and the Role of Women
ETI 4691	Women in Industry
PHM 4123	Philosophy and Feminism
MAN 4781	Women in Management
ENG 4132	Women and Film

In any particular semester, appropriate special topics courses may be taken as electives with approval.

Students should contact the Women's Studies Center Director on the Tamiami Campus, DM 225/216B, 554-2408, or the Certificate

Committee Coordinator on the Bay Vista Campus at 944-5861 for further information.

## College of Arts and Sciences

Dean **James A. Mau**  
 Associate Dean Budget and Development **Arthur W. Herriott**  
 Acting Assistant Dean, Curriculum and Advisement **Fred Bouma**  
 Associate Dean, Bay Vista **Charles Elkins**

Chairpersons:

<i>Biological Sciences</i>	<b>Martin Tracey</b>
<i>Communication</i>	<b>Mort Stern</b>
<i>Chemistry</i>	<b>Leonard Keller</b>
<i>Economics</i>	<b>Jorge Salazar-Carrillo</b>
<i>English</i>	<b>Lynn Berk</b>
<i>Environmental Studies</i>	<b>John Parker</b>
<i>Geology</i>	<b>Florentin Maurasse</b>
<i>History</i>	<b>Howard Rock</b>
<i>Humanities</i>	<b>Ramon Mendoza</b>
<i>International Relations</i>	<b>Farrokh Jhabvala</b>
<i>International Studies</i>	<b>Anthony Maingot</b>
<i>Liberal Studies</i>	<b>Janat Parker</b>
<i>Mathematical Sciences</i>	<b>Toby Berk</b>
<i>Modern Languages</i>	<b>Reinaldo Sanchez</b>
<i>Music</i>	<b>Joseph Rohm</b>
<i>Philosophy and Religious Studies</i>	<b>Robert Hann</b>
<i>Physics</i>	<b>John Sheldon</b>
<i>Political Science</i>	<b>John Stack, Jr.</b>
<i>Psychology</i>	<b>Edward Donnerstein</b>
<i>Sociology and Anthropology</i>	<b>William Vickers</b>
<i>Theatre</i>	<b>Therald Todd</b>
<i>Visual Arts</i>	<b>Frank Wyroba</b>

## Faculty

**Ambrosino, Carlo, Doct. Chem.** (*University of Torino*), *Research Scientist, Biological Sciences*

**Antrim, Harry, Ph.D.** (*University of Florida*), *Professor, English*

**Archer, Ewart, Ph.D.** (*University of Texas at Austin*), *Assistant Professor, International Relations*

**Arnold, St. George Tucker, Jr., Ph.D.** (*Stanford University*), *Associate Professor, English*

**Augenblick, John, D.M.A.** (*University of Miami*), *Assistant Professor, Music*

**Bahrick, Lorraine, Ph.D.** (*Cornell University*), *Assistant Professor, Psychology*

**Bailey, Patrice, M.A.** (*Indiana State*), *Instructor, Theatre*

**Barton, David, Ph.D.** (*University of Cambridge, United Kingdom*), *Associate Professor, Mathematical Sciences*

**Beer, Michelle, Ph.D.** (*University of Pittsburgh*), *Assistant Professor, Philosophy and Religious Studies*

**Berk, Lynn, Ph.D.** (*Purdue University*), *Associate Professor and Chairperson, English*

**Berk, Toby, Ph.D.** (*Purdue University*), *Associate Professor and Chairperson, Mathematical Sciences*

**Bigger, Charles, Ph.D.** (*Florida State University*), *Assistant Professor, Biological Science*

**Bogue, Stanley, Ph.D.** (*University of Michigan*), *Assistant Professor, Communications*

**Blum, Milton, Ph.D.** (*New York University*), *Professor, Psychology*

**Bone, Richard, Ph.D.** (*University of West Indies, Jamaica*), *Assistant Professor, Physical Sciences*

**Boodhoo, Ken, Ph.D.** (*University of the West Indies, Jamaica*), *Associate Professor, International Relations*

**Brain, Carlos, Ph.D.** (*West Virginia University*), *Associate Professor, Mathematical Sciences*

**Breslin, Thomas A., Ph.D.** (*University of Virginia*), *Associate Professor, International Relations, and Assistant Vice President for Research*

**Brown, Jerry, Ph.D.** (*Cornell University*), *Associate Professor, Sociology and Anthropology*

**Buckley, Ralph, M.F.A.** (*Maryland Institute*), *Associate Professor, Visual Arts*

**Burke, William, M.F.A.** (*State University of New York at New Platz*), *Associate Professor, Visual Arts*

**Carvajal, Manuel, Ph.D.** (*University of Florida*), *Associate Professor, Economics*

**Casines, Gisela, Ph.D.** (*University of Florida*), *Assistant Professor, English*

**Castellanos, Isabel, Ph.D.** (*Georgetown University*), *Assistant Professor, Modern Languages*

**Chemela, Janet, Ph.D.** (*Columbia University*), *Assistant Professor, Sociology and Anthropology*

**Chen, Chun-Fan, Ph.D.** (*University of Michigan*), *Associate Professor, Biological Sciences*

**Chung, Bongkil, Ph.D.** (*Michigan State University*), *Assistant Professor, Philosophy and Religious Studies*

**Church, Philip, M.F.A.** (*University of California at Irvine*), *Assistant Professor, Theatre*

**Clem, Ralph, Ph.D.** (*Columbia University*), *Professor, International Relations*

**Cohen, Gerald, Ph.D.** (*University of Chicago*), *Assistant Professor, Mathematical Sciences*

**Colburn, Forrest, Ph.D.** (*Cornell University*), *Assistant Professor, Political Science*

**Comfort, John C., Ph.D.** (*Case Western Reserve University*), *Associate Professor, Mathematical Sciences*

**Couch, James E., M.S.** (*Florida State University*), *Associate Professor, Communication*

**Couper, James, M.A.** (*Florida State University*), *Associate Professor, Visual Arts*

- Crosby, James, Ph.D.** (*Yale University*), Professor, Modern Languages
- Cruz, Robert, Ph.D.** (*University of Pennsylvania*), Assistant Professor, Economics
- Cuervo, Leon, Ph.D.** (*University of Maryland*), Associate Professor, Biological Sciences
- Dalrymple, George, Ph.D.** (*University of Toronto*), Associate Professor, Biological Sciences
- Daruwala, Maneck, Ph.D.** (*University of Rochester*), Assistant Professor, English
- de Alonso, Irma, Ph.D.** (*University of York, England*), Associate Professor, Economics
- de la Cuesta, Leonel A., Ph.D.** (*John Hopkins University*), Assistant Professor, Modern Languages
- Detwiler, Bruce, J.D., Ph.D.**, (*Cornell University*), Assistant Professor, Political Science
- Donnerstein, Edward, Ph.D.**, (*Florida State University*), Professor and Chairperson, Psychology
- Draper, Grenville, Ph.D.** (*University of the West Indies*), Assistant Professor, Geology
- Duncan, Richard, M.F.A.** (*Southern Illinois University*), Associate Professor, Visual Arts
- Dunn, Marvin, Ph.D.** (*University of Tennessee*), Associate Professor, Psychology
- Dutt, Amitava, Ph.D.** (*Massachusetts Institute of Technology*), Assistant Professor, Economics
- Dwyer, Richard, Ph.D.** (*University of California at Los Angeles*), Professor, English
- Elkins, Charles, Ph.D.** (*Southern Illinois University*), Professor, English and Associate Dean, Arts and Sciences, Bay Vista Campus
- Elkins, Mary Jane, Ph.D.** (*Southern Illinois University*), Assistant Professor, English
- Endel, Peggy, Ph.D.** (*Cornell University*), Assistant Professor, English
- Erber, Joan, Ph.D.** (*St. Louis University*), Associate Professor, Psychology
- Erwin, Nancy, Ph.D.** (*University of Florida*), Assistant Professor, International Relations
- Escovar, Luis, Ph.D.** (*Pennsylvania State University*), Associate Professor, Psychology
- Fiebig, Rudolf, Ph.D.** (*University of Munster*), Assistant Professor, Physics
- Fink, Philip, Ph.D.** (*University of Miami*), Professor, Music
- Finley, Gordon, Ph.D.** (*Harvard University*), Professor, Psychology
- Fisher, Robert, Ph.D.** (*University of Kansas*), Professor, Mathematical Sciences
- Fisher, Ronald, Ph.D.** (*St. Louis University*), Associate Professor, Psychology
- Fjellman, Stephen, Ph.D.** (*Stanford University*), Associate Professor,
- Sociology and Anthropology*
- Flanders, James, Ph.D.** (*Vanderbilt University*), Associate Professor, Psychology
- Flexser, Arthur, Ph.D.** (*Stanford University*), Associate Professor, Psychology
- Foos, Paul, Ph.D.** (*Bowling Green State University*), Associate Professor, Psychology
- Fowler, Michael, B.A.** (*University of South Florida*), Lecturer, Communications
- Fox, Tillie, M.S.** (*University of Miami*), Instructor, Mathematical Sciences
- Free, Mary, Ph.D.**, (*University of Georgia*), Assistant Professor, English
- Gathercole, Virginia, Ph.D.** (*University of Kansas*), Assistant Professor, English
- Gewirtz, Jacob, Ph.D.** (*State University of Iowa*), Professor, Psychology
- Ghai, Gauri, Ph.D.** (*Iowa State University*), Associate Professor, Mathematical Sciences
- Girden, Edward, Ph.D.** (*University of Illinois*), Distinguished Professor Emeritus, Psychology
- Gladwin, Hugh, Ph.D.** (*Stanford University*), Assistant Professor, Sociology and Anthropology
- Goldberg, Walter, Ph.D.** (*University of Miami*), Associate Professor, Biological Sciences
- Gonzalez-Reigosa, Fernando, Ph.D.** (*Florida State University*), Associate Professor, Psychology
- Gordon, Kenneth, Ph.D.** (*University of California, Davis*), Assistant Professor, Biological Sciences
- Gorman, Susan, Ph.D.** (*University of Maryland*), Instructor, Mathematical Sciences
- Gotterer, Malcolm, D.B.A.** (*Harvard University*), Professor, Mathematical Sciences and Special Assistant to the Vice President of Academic Affairs for Academic Computing
- Gottlieb, Joel, Ph.D.** (*University of California at Riverside*), Associate Professor, Political Science
- Gudmundson, Lowell, Ph.D.** (*University of Minnesota*), Assistant Director, Latin American and Caribbean Center, Assistant Professor, History
- Guers-Villate, Yvonne, Ph.D.** (*Bryn Mawr College*), Professor, Modern Languages
- Hall, James, Ph.D.** (*University of Utah*), Associate Professor, English
- Hann, Robert, Ph.D.** (*Temple University*), Professor and Chairperson, Professor, Philosophy and Religious Studies
- Hardy, Kenneth, Ph.D.** (*Tulane University*), Associate Professor, Physics
- Hauptli, Bruce, Ph.D.** (*Washington University*), Associate Professor, Philosophy and Religious Studies
- Hawthorne, Michael, A.B.** (*University of Mississippi*), Instructor, Political Sciences
- Henley, Carol, M.S.** (*University of Miami*), Instructor, Mathematical Sciences
- Henley, Kenneth, Ph.D.** (*University of Virginia*), Associate Professor, Philosophy and Religious Studies
- Herriott, Arthur, Ph.D.** (*University of Florida*), Professor, Chemistry and Associate Dean, College of Arts and Sciences
- Hook, Julian, Ph.D.** (*Princeton University*), Assistant Professor, Mathematical Sciences
- Howell, Ina Parks, Ph.D.** (*University of South Florida*), Assistant Professor, Mathematical Sciences
- Huchingson, James, Ph.D.** (*Emory University*), Associate Professor, Philosophy and Religious Studies
- Jacobs, Ellen, M.S.** (*Illinois Institute of Technology*), Associate Professor, Visual Arts
- Jensen, John, Ph.D.** (*Harvard University*), Associate Professor, Modern Languages
- Jhabvala, Farrokh, Ph.D.** (*Fletcher School of Law and Diplomacy*), Associate Professor and Chairperson, International Relations
- Joens, Jeffrey, Ph.D.** (*Indiana University*), Assistant Professor, Chemistry
- Johnson, Kenneth, Ph.D.** (*University of Rochester*), Assistant Professor, English
- Jorge, Antonio, Ph.D.** (*Villanova University*), Professor, Economics, International Relations, Political Science and Sociology/Anthropology
- Kaminsky, Howard, Ph.D.** (*University of Chicago*), Professor, History
- Keller, Leonard, Ph.D.** (*Yale University*), Associate Professor and Chairperson, Chemistry
- Kiser, Mel, M.S.** (*Florida State University*), Lecturer, Communications
- Kopenhaver, Lillian L., Ed.D.** (*Nova University*), Assistant Professor and Associate Chairperson, Communication
- Koptur, Susann, Ph.D.** (*University of California*), Assistant Professor, Biological Sciences
- Kovacs, George, Ph.D.** (*University of Louvain*), Professor, Philosophy and Religious Studies
- Krayneck, William, Ph.D.** (*Carnegie-Mellon University*), Associate Professor, Mathematical Sciences
- Krikeles, Basil, Ph.D.** (*University of Rochester*), Assistant Professor, Mathematical Sciences
- Kurtines, William, Ph.D.** (*Johns Hopkins University*), Associate Professor, Psychology
- Kwilecki, Susan, Ph.D.** (*Stanford University*), Assistant Professor, Philosophy and Religious Studies
- Lee, David, Ph.D.** (*Rutgers University*), Associate Professor, Biological Sciences
- Leed, Eric, Ph.D.** (*University of Rochester*), Associate Professor, History
- Leeds, Marie, M.A.** (*University of Miami*), Assistant Professor, Music

- Leighton, Stephen, Ph.D.** (*University of Oxford*), Assistant Professor, *Philosophy and Religious Studies*
- Levine, Barry, Ph.D.** (*New School for Social Research*), Professor, *Sociology and Anthropology*
- Levitt, Mary, Ph.D.** (*Syracuse University*), Assistant Professor, *Psychology*
- Liossatos, Panagis, Ph.D.** (*University of Pennsylvania*), Associate Professor, *Economics*
- Lilie, Joyce R., Ph.D.** (*John Hopkins University*), Associate Professor, *Political Science*
- Lipner, Kenneth, Ph.D.** (*Rutgers University*), Assistant Professor, *Economics*
- Lowery, Shearon, Ph.D.** (*Washington State University*), Associate Professor, *Sociology and Anthropology*
- MacDonald, Charles, Ph.D.** (*University of Virginia*), Associate Professor, *International Relations*
- Machonis, Peter A., Ph.D.** (*Pennsylvania State University*), Assistant Professor, *Modern Languages*
- Mackey, Wesley, Ph.D.** (*University of Manitoba*), Lecturer, *Mathematical Sciences*
- Maguire, William, M.S.** (*Illinois Institute of Technology*), Associate Professor, *Visual Arts*
- Maingot, Anthony, Ph.D.** (*University of Florida*), Professor, *Sociology and Anthropology* and Director of *International Studies*
- Makemson, John, Ph.D.** (*Washington State University*), Associate Professor, *Biological Sciences*
- Martinez, Zaida C., M.S.** (*Pennsylvania State University*), Instructor and Coordinator, *Chemistry*
- Martinson, David L., Ph.D.** (*University of Minnesota*), Associate Professor, *Communication*
- Mau, James A., Ph.D.** (*University of California at Los Angeles*), Professor, *Sociology and Anthropology* and Dean, *College of Arts and Sciences*
- Maurrasse, Florentin, Ph.D.** (*Columbia University*), Associate Professor and Chairperson, *Geology*
- Maxell, Oren, Ph.D.** (*State University of New York*), Assistant Professor, *Physics*
- McCormack, Kathleen, Ph.D.** (*University of Miami*), Assistant Professor, *English*
- McCoy, Diana, M.A.** (*Case Western Reserve University*), Instructor, *Mathematical Sciences*
- McElfresh, Clair, D.M.A.** (*Case Western Reserve University*), Professor, *Music* and Dean of *Undergraduate Studies*
- McLaughlin, Patsy, Ph.D.** (*George Washington University*), Research Scientist, *Biological Sciences*
- Melton, James, Ph.D.** (*University of Chicago*), Assistant Professor, *History*
- Mendoza, Ramon, Ph.D.** (*Frei Universitat, Berlin*), Professor, *Modern Languages* and Director of *Humanities*
- Milbauer, Asher, Ph.D.** (*University of Washington, Seattle*), Assistant Professor, *English*
- Mintz, Stephan, Ph.D.** (*John Hopkins University*), Associate Professor, *Physics*
- Moncarz, Raul, Ph.D.** (*Florida State University*), Professor, *Economics*
- Moore, Howard, Ph.D.** (*University of Arkansas*), Professor, *Chemistry*
- Morgan, Dahlia, Diplomate of College Teaching** (*University of Florida*), Lecture, *Visual Arts* and Director of *Art Gallery* and Lecturer, *Visual Arts*
- Moran, Gary, Ph.D.** (*Katholieke University, Nijmegen, Netherlands*), Professor, *Psychology*
- Murison, Gerald, Ph.D.** (*John Hopkins University*), Associate Professor, *Biological Sciences*
- Navlakha, Jai, Ph.D.** (*Case Western Reserve University*), Associate Professor, *Mathematical Sciences*
- Nelson, Brian, Ph.D.** (*University of California at Riverside*), Associate Professor, *Political Science*
- Obata, Yoshihiro, Ph.D.** (*Michigan State University*), Associate Professor, *Music*
- Okubo, Case, Ph.D.** (*University of Guelph*), Associate Professor, *Biological Sciences*
- Osborne, William, Jr., Ph.D.** (*Emory University*), Associate Professor, *Sociology and Anthropology*
- Parker, Janat, Ph.D.** (*University of California at Berkeley*), Associate Professor, *Psychology* and Director of *Liberal Studies*
- Parker, John, Ph.D.** (*University of California at Berkeley*), Associate Professor, *Chemistry* and Director of *Environmental Studies*
- Peterson, Brian, Ph.D.** (*University of Wisconsin*), Associate Professor, *History*
- Peterson, Joyce, Ph.D.** (*University of Wisconsin*), Associate Professor, *History*
- Petuch, Edward, Ph.D.** (*University of Miami*), Assistant Professor, *Geology*
- Pinto, Carmela A., Ph.D.** (*Michigan State University*), Assistant Professor, *English*
- Pyron, Darden, Ph.D.** (*University of Virginia*), Associate Professor, *History*
- Quirk, Martin, Ph.D.** (*University of Liverpool*), Assistant Professor, *Chemistry*
- Richards, Jennifer, Ph.D.** (*University of California, Berkeley*), Assistant Professor, *Biological Sciences*
- Ritter, David, Ph.D.** (*Louisiana State University*), Assistant Professor, *Mathematical Sciences*
- Roca, Ana, M.A.** (*University of Miami*), Instructor, *Modern Languages*
- Rochelson, Meri-Jane, Ph.D.** (*University of Chicago*), Instructor, *English*
- Rock, Howard, Ph.D.** (*New York University*), Chairperson and Associate Professor, *History*
- Rohm, Joseph, Ph.D.** (*Florida State University*), Associate Professor and Chairperson, *Music*
- Rosenberg, Mark, Ph.D.** (*University of Pittsburgh*), Associate Professor and Director of *Latin American and Caribbean Center*
- Rotton, James, Ph.D.** (*Purdue University*), Associate Professor, *Psychology*
- Roy, Dev, Ph.D.** (*University of Rochester*), Assistant Professor, *Mathematical Sciences*
- Rubenberg, Cheryl, Ph.D.** (*University of Miami*), Assistant Professor, *Political Science*
- Rubin, Richard, Ph.D.** (*Washington University*), Associate Professor, *Mathematical Sciences*
- Salazar-Carrillo, Jorge, Ph.D.** (*University of California at Berkeley*), Professor and Chairperson, *Economics*
- Sanchez, Reinaldo, Ph.D.** (*Washington University*), Associate Professor and Chairperson, *Modern Languages*
- Saper, Bernard, Ph.D.** (*University of California at Los Angeles*), Professor, *Psychology*
- Sauleda, Orlando, M.S.** (*Florida International University*), Instructor, *Mathematical Sciences*
- Schwartz, Richard, Ph.D.** (*University of Chicago*), Assistant Professor, *English*
- Sen, Gautam, Ph.D.** (*University of Texas*), Assistant Professor, *Geology*
- Shapiro, Samuel, Ph.D.** (*Rutgers University*), Professor, *Mathematical Sciences*
- Sheldon, John, Ph.D.** (*Texas A&M University*), Professor and Chairperson, *Physics*
- Shershin, Anthony, Ph.D.** (*University of Florida*), Associate Professor, *Mathematical Sciences*
- Skow, Marilyn, M.Ph.** (*Columbia University*), Assistant Professor, *Theatre*
- Slifker, James, Ph.D.** (*University of Notre Dame*), Associate Professor and Assistant Chairperson, *Mathematical Sciences*
- Stack, John, Jr., Ph.D.** (*University of Denver*), Associate Professor and Chairperson, *Political Science*
- Stayman, Andree, M.A.** (*University of Miami*), Instructor, *Modern Languages*
- Stein, Abraham, Ph.D.** (*University of Southern California*), Professor, *Biological Sciences*
- Stepick, Alex, Ph.D.** (*University of California at Irvine*), Associate Professor, *Sociology and Anthropology*
- Sugg, Richard, Ph.D.** (*University of Florida*), Associate Professor, *English*
- Szuchman, Mark, Ph.D.** (*University of Texas*), Associate Professor, *History*
- Thorhaug, Anitra, Ph.D.** (*University of Miami*), Research Scientist, *Biological Sciences*
- Ticknor, Donna, Ph.D.** (*University of Florida*), Lecturer, *Chemistry*
- Todd, Therald, Ph.D.** (*University of*

Oregon), Associate Professor and  
Chairperson, Performing Arts

**Torres, Manuel, Ph.D.** (University of New  
Mexico), Assistant Professor, Visual  
Arts

**Tracey, Martin, Ph.D.** (Brown University),  
Chairperson and Associate Professor,  
Biological Sciences

**Vagramian-Nishanian, Violet, Ph.D.**  
(University of Miami), Associate  
Professor, Music

**Vickers, William, Ph.D.** (University of  
Florida), Associate Professor and  
Chairperson, Sociology and  
Anthropology

**Volcansek, Mary, Ph.D.** (Texas Tech  
University), Associate Professor,  
Political Science

**Waltz, Susan, Ph.D.** (University of Denver),  
Assistant Professor, International  
Relations

**Warren, Christopher, D.A.** (Lehigh  
University), Assistant Professor,  
Political Science

**Watson, Donald, Ph.D.** (University of  
Virginia), Associate Professor, English

**Watson-Espener, Maida, Ph.D.** (University  
of Florida), Associate Professor,  
Modern Languages

**Waugh, Butler, Ph.D.** (Indiana University),  
Professor, English

**Weishampel, David B., Ph.D.** (University of  
Pennsylvania), Assistant Professor,  
Biological Sciences

**Welch, Marcelle, Ph.D.** (University of  
Michigan), Assistant Professor,  
Modern Languages, and Assistant Vice  
President, Academic Affairs

**Whidden, Matrid, M.Ed.** (Florida  
Technological University), Instructor,  
Mathematical Sciences

**Wilkins, Mira, Ph.D.** (Cambridge  
University), Professor, Economics

**Williams, Willie, Ph.D.** (Michigan State  
University), Associate Professor,  
Mathematical Sciences

**Wolfe, Gregory Baker, Ph.D.** (The Fletcher  
School of Law and Diplomacy),  
Professor, International Relations and  
University President

**Wyroba, Francis, M.A.** (Columbia  
University), Professor and Chairperson,  
Visual Arts

**Yamaguchi, Ryuji, Ph.D.** (McGill  
University), Assistant Professor,  
Mathematical Sciences

**Yudin, Florence, Ph.D.** (University of  
Illinois), Professor, Modern Languages





# College of Business Administration



# College of Business Administration

The College of Business Administration offers academic programs leading to the undergraduate degree of Bachelor of Business Administration and to the graduate degrees of Master of Accounting (M.A.C.), Master of Business Administration (M.B.A.), Master of International Business (M.I.B.), Master of Science in Management (M.S.M.), and Master of Science in Taxation (M.S.T.).

The College is organized into the School of Accounting and Departments of Decision Sciences, Finance, International Business, Management, and Marketing and Environment. All undergraduate and graduate level programs, except the MIB, are available at the Tamiami Campus; undergraduate majors in management, marketing, and daytime MBA and MIB programs are available at the Bay Vista Campus; and evening MBA and MST programs and an undergraduate major in finance are offered at the Mitchell Wolfson New World Center Campus of Miami-Dade Community College. Undergraduate and graduate advisors are available on the Tamiami and Bay Vista Campuses.

## General Information

All students must have a program of study completed by the end of their first semester. Entering students should promptly make a program counseling appointment by calling (305) 554-2781 at the Tamiami Campus, or (305) 940-5870 at the Bay Vista Campus. Accounting majors should call the School of Accounting at 554-2581. At the time of the appointment the appropriate counselor will assist the student in completing a formal program of study. (A program of study is one that has been completed and signed by the student, the counselor, and the appropriate Department Chairperson). Questions of interpretation regarding course or degree requirements will be resolved at the time the program of study is developed. If, for some reason, a program of study is not completed at least two semesters before a student is expected to graduate, the student may not be permitted to register for future classes.

Additionally, students who register for any graduate business course must be formally admitted to a graduate degree program at the University.

## Academic Standards

1. CBA undergraduates must earn a grade of 'C' or higher in all courses within their major(s).
2. CBA undergraduates will be required to pass a Readiness Examination in the areas of statistics and accounting. Students must pass the Readiness Examination in the areas noted as a prerequisite for registration in any core or major course.
3. Undergraduate and graduate students will not enroll more than twice

in any CBA course without the written permission of the Dean. This permission will be granted only in those exceptional cases where failure to complete a course successfully is demonstrated to be unrelated to classroom performance.

4. All CBA students must satisfy the requirements of their respective programs of study and, additionally, must satisfy all University requirements for graduation.

5. See University General Information section regarding Academic Warning, Probation, and Dismissal.

**Note:** The programs, policies, requirements, and regulations listed in this catalog are continually subject to review in order to serve the needs of the University's various publics and to respond to the mandates of the Florida Board of Regents and the Florida Legislature. Changes may be made without advance notice. This mini-catalog contains the specific programs and policies of the College. Please refer to the General Information section for the University's policies, requirements, and regulations.

## Undergraduate Study

An undergraduate student is required to have completed the Associate of Arts degree or its equivalent, and is encouraged to have some knowledge of accounting, mathematics, computer programming, speech and economics (accounting majors should also have coursework in the areas of calculus and logic). The broad liberal arts exposure inherent in the Associate of Arts degree usually enables a student to complete the Bachelor of Business Administration requirements in the equivalent of two years, and to take most of the professional work with the College.

This professional work includes:

1. Pre-core courses where necessary;
2. Certain required courses designed to provide the student with a common body of knowledge, including:
  - a. A background of concepts and processes in the marketing, production, and financing of goods and services in the business enterprise and related organizations;
  - b. A background of the economic and legal environment as it pertains to profit and non-profit organizations along with ethical, social, and political influences;
  - c. A basic understanding of concepts and applications in accounting, quantitative methods, computers, and management information systems;
  - d. A study of communication theory, behavior, and interpersonal communications;
  - e. A study of administrative processes and decision-making under conditions of uncertainty, including policy analysis at the overall management level;
3. Courses required for the student's major;
4. Approved elective courses.

The student entering an undergraduate pro-

gram of the College is required to meet the following standards:

1. 60 semester hours completed.
2. Grade point average of 2.25 or higher.
3. Satisfaction of general University requirements for admission, including, in this case, the general education requirements. The general education requirements are: English composition, humanities, social science, natural science, and mathematics.

If a student has a GPA higher than 2.25 and is deficient in no more than six semester hours of general education requirements, the student may still be accepted into the undergraduate program. However, all lower division deficiencies must be completed during the student's first two semesters at the University.

## Time Limit

All undergraduate coursework (including prerequisites) must be earned within seven years immediately preceding the awarding of the degree.

## Upper Division Transfer

Previous credit may be considered acceptable for transfer toward upper level academic study in the College if the credit was earned within the last six years, and was designated as junior-senior level credit at an accredited four year upper level institution, or can be verified by some acceptable measure to verify its equivalence. Students wishing to transfer to the College must be in good standing at their previous school or college.

## Undergraduate Majors

Major programs leading to the Bachelor's degree are offered in Accounting, Finance, Management, Personnel Management, Information Systems, and Marketing. A second major in International Business may be obtained in addition to any of these functional majors.

## Change of Major

Any student changing to a new major within the College of Business Administration from another college or school in the University must meet degree requirements in effect at the time of the change of major.

## Residency Requirements

A student must complete the last 30 semester hours of course work at the University to qualify for the BBA degree.

## Readmission

An admitted degree-seeking student who has not enrolled in any course at the University for one year or more is eligible for readmission under the University and program regulations in effect at the time of readmission.

## Degree Requirements

See University General Information.

## Undergraduate Business Program Requirements

Lower Division Preparation: The following courses, in addition to the other requirements for the Associate of Arts degree, should be

a part of the 60 semester hours of lower division coursework completed in order to enter any CBA upper division major: six semester hours of accounting; six semester hours of economics; three semester hours of college algebra; three semester hours of statistics; three semester hours of computer programming; and three semester hours of public speaking. If completed at the University, this coursework will normally be taken in addition to the 60 semester hours of required upper division work.

**Computer Programming Proficiency Requirement:** The rapidly increasing need of the professional administrator for exposure to computer technology and terminology requires that fundamental experience in this area be achieved. Therefore, prior to enrollment in CIS 3000 (or ACG 4401), each student must demonstrate computer programming proficiency. This requirement may be completed in any of the following ways:

1. Successful completion of a computer programming course at the lower division.
2. Successful completion of COP 2172 - Programming in BASIC.
3. Work experience by verification by employer.

Further details may be obtained from the undergraduate counseling office.

#### Upper Division Program

Pre-Core Courses Required for Business Administration Students:

ACG 3021	Accounting for Decisions	3
COP 2172	Programming in BASIC	3
ECO 3003	Economics, Man and Society-Micro	3
ECO 3011	Economics, Man and Society-Macro	3
STA 3132	Quantitative Methods for Administration	3
SPC 3600	Public Speaking	3
		<b>18</b>

The above courses will be waived if the student received a grade of 'C' or higher in the appropriate lower division courses. A student should see a counselor to determine whether these courses should or should not be added to the program of study. If a student has successfully completed comparable courses at the lower level, upper division credit will not be given for STA 3132, ECO 3003, ECO 3011, ACG 3021, COP 2172, MAC 3233, and PHI 3011.

Core Courses Required for Business Administration Students:

FIN 3403	Financial Management	3
MAN 3025	Organization and Management	3
MAR 3023	Marketing Management	3
CIS 3000	Introduction to Information Systems <sup>1</sup>	3
ACC 3301	Accounting for Planning and Control	3
ECO 3432	Applied Macroeconomics	3
QMB 3150	Applications of Quantitative Methods in Business	3

MAN 3503	Managerial Decision Making	3
MAN 4521	Operations Management	3
MAN 3701	Business and Society	3
MAN 3602	International Business	3
MAN 4722	Policy Analysis	3
		<b>33-36</b>

<sup>1</sup>This course should not be taken by students majoring in accounting. (See model schedule for accounting majors).

Major: Required Credits	12-24
Approved Elective Credits	3-12
Total (does not include deficiencies)	60-66

*Note:* All electives must be approved in advance by the Counseling Office.

#### Business Core Courses

As noted under CBA General Information (Academic Standards), undergraduates must pass a Readiness Examination in the areas of Statistics and Accounting as a prerequisite for registration in any core or major course. The core courses and prerequisites in the College are as follows:

FIN 3403 Financial Management — ACG 3021 or its equivalent.

MAN 3503 Managerial Decision Making — College algebra, statistics, and QMB 3150 or its equivalent.

MAR 3023 Marketing Management

QMB 3150 Application of Quantitative Methods in Business — STA 3132, or its equivalent, and college algebra. (Computer programming proficiency is desirable but not necessary).

CIS 3000 Introduction to Information Systems — computer programming proficiency requirement or COP 2172.

ACG 3301 Accounting for Planning and Control — at least six semester hours of introductory financial and managerial accounting with a grade of 'C' or higher; or ACG 3021 with a grade of 'C' or higher; and successful completion of a readiness examination.

MAN 4521 Operations Management — MAN 3503 and QMB 3150.

MAN 3025 Organization and Management

MAN 3701 Business and Society — ECO 3003 and ECO 3011 or equivalent.

MAN 3602 International Business — ECO 3432.

ECO 3432 Applied Macroeconomics — ECO 3003 and ECO 3011 or equivalent.

MAN 4722 Business Policy — Completion of all core course requirements. Course should be taken in the student's last academic semester before graduation.

#### Graduate Study

The Graduate Programs of the College offer the student advanced professional education for managerial careers in business and government. At the graduate level, the degrees of Master of Accounting, Master of Business Administration, Master of International Business, Master of Science in Management in Finance and Management Information Systems, and Master of Science in Taxation are offered.

The Master of Business Administration

degree is designed to give students a general management education and to assist them in preparing for their chosen career. More specialized preparation is available in the three Master of Science in Management, Master of Accounting, and Master of Science in Taxation programs.

#### Admission Requirements

To be eligible for admission to the graduate programs in the College, the applicant must:

1. Satisfactorily meet the general University requirements for admission to graduate programs.
2. Hold a Bachelor's degree from a regionally accredited college or university.
3. Show high promise of success in graduate studies as determined by the faculty. Admission to all the College graduate programs will be based upon a combination of the Graduate Management Admission Test (GMAT) and the upper-division grade point average.
4. Present, if a foreign student, a minimum score of 500 on the TOEFL, or an equivalent score on a comparable examination. See General Admission requirements for Foreign Students (undergraduate and graduates) in the Admission section of the catalog.
5. Be in good standing with previous colleges or universities attended.

#### Application Procedures for Graduate Programs

A student planning to enroll in graduate studies in the College must complete the following steps and meet the stipulated requirements:

1. Submit a Graduate Application for admission to the Admissions Office. Application Forms will be mailed upon request. The admission process may require as long as two months after receipt of the application, depending upon the time involved in the receipt of transcripts and test scores.
2. Have a copy of the official transcripts of all previously earned college or university credits sent from the applicant's former institution(s) to the Admissions Office. (Copies submitted directly by applicants are not accepted for application purposes).
3. Submit scores on the Graduate Management Admissions Test (GMAT), administered nationally by the Educational Testing Service (Box 966, Princeton, New Jersey 08540). Registration forms will be mailed upon request.

#### Degree Requirements

To be eligible for a Master's degree, a student must:

1. Satisfy all University requirements for a master's degree.
2. Meet the requirements of an approved program of study. This program of study is developed by the student and his or her graduate counselor and must be approved by the appropriate Department Chairperson.
3. (a) Complete a minimum of 36 semester hours (depending on program) of graduate level coursework, for the Master of Science in Management programs

(b) Complete a minimum 42 semester hours of graduate level coursework, for the Master of Business Administration or 39 semester hours for the Master of International Business

(c) Complete a minimum of 30 semester hours of graduate level coursework for the Master of Accounting or the Master of Science in Taxation programs.

4. Earn a minimum average of 'B' (3.0) or the equivalent in all approved courses in the student's program of study.

No courses in which a grade below 'C' is earned may be counted toward the M.Acc., MBA, MIB, MSM, or MST degrees. However, all approved work taken as a graduate student will be counted in computing the grade point average, including courses graded 'D' or 'F', and any approved undergraduate courses taken while a graduate student.

#### Transfer Credit

Students may receive permission to transfer up to a maximum of six semester hours of graduate credit toward their degree program, provided that: (1) the courses were taken at the graduate level at an accredited college or university; (2) the courses were not introductory or 'survey' in nature; (3) grades of 'B' or higher were earned; (4) the courses are judged by the faculty advisor, the Department Chairperson, and the Dean to be relevant to the student's graduate program; (5) the credits were not used toward another degree; and (6) the credits were completed within six years immediately preceding the awarding of the degree. Credits are not transferable until the student has earned 15 semester hours in the College graduate program. Students wishing to transfer to the College must be in good standing at their previous school or college.

#### Time Limit

All work applicable to the Master's degree, including transfer credit, must be completed within six years immediately preceding the awarding of the degree.

#### Change of Major

The graduate student who wishes to change his or her program major must submit a Graduate Change of Major request to the Admissions Office and meet the admission and program requirements in effect at the time of the change of major.

## School of Accounting

**Lewis F. Davidson**, Professor and Director  
**Lucia S. Chang**, Professor, and Associate Director

**Rolf Auster**, Professor

**William L. Campfield**, Professor

**Jack L. Carter**, Assistant Professor

**Manuel Dieguez**, Instructor

**Reza Espahbodi**, Assistant Professor

**Donald W. Fair**, Instructor and Assistant Dean

**Irving L. Fanil**, Professor

**Georgina Garcia**, Lecturer  
**Rosalie C. Hallbauer**, Associate Professor  
**Harvey S. Hendrickson**, Professor  
**David Lavin**, Associate Professor  
**Myron S. Lubell**, Associate Professor  
**Kenneth S. Most**, Professor  
**Charles A. Nickerson**, Professor and Dean  
**Leandro S. Nunez**, Lecturer  
**Robert B. Oliva**, Assistant Professor  
**Felix Pomeranz**, Distinguished Lecturer  
**Leonardo Rodriguez**, Professor  
**Richard H. Wiskeman, Jr.**, Lecturer  
**John Wrieden**, Assistant Professor  
**Doria Yeaman**, Associate Professor

Graduates of the Bachelor's Degree program in accounting are being prepared for entry-level positions in public, private, or governmental accounting. (It should be noted that the requirements for taking the CPA examination in Florida include an additional 30 semester hours beyond the baccalaureate degree. See Florida CPA requirements detailed below.) In addition, the accounting program provides students seeking advanced business or law degrees with an appropriate foundation for those studies.

The accounting program consists of three parts: the general business core (33 semester hours); the concentration in accounting (24 semester hours); and electives (nine semester hours, including six semester hours of business law). All courses in 'concentration in accounting' must be taken at the University i.e., courses in accounting are not transferable unless approved in advance by the School of Accounting.

Accounting majors must complete MAC 3233 (Calculus) and PHI 3100 (Logic) as prerequisite courses, or present acceptable coursework in the areas of calculus and logic at the lower division level.

Accounting study implies a commitment to follow standards and rules. Therefore, any student who wants to repeat an accounting or tax course for the third time, take three or more accounting or tax courses in one semester, or take an accounting or tax course without its prerequisites must petition the Director of the School of Accounting for written permission before the beginning of the semester for which the exception is requested. Failure to obtain this written permission will lead the School of Accounting to drop the student from the relevant course or courses.

#### Florida CPA Requirement

Completion of a Bachelor of Business Administration degree program with emphasis in accounting, while available, will not be accepted by the Florida State Board of Accountancy as fulfilling requirements to sit for the Certified Public Accounting Examination after August 1, 1983.

The law relating to the practice of public accounting (Chapter 473, Florida Statutes 1979) provides in Rule 21A-27.02. Concentrations in Accounting and Business, that:

1. For purposes of Section 473.307, F.S., if application for the Uniform CPA Examination

is made prior to August 2, 1983, an applicant must have a baccalaureate degree from an accredited college or university with a major in accounting or its equivalent, with a concentration in accounting and business. A concentration in accounting and business is defined as an educational program that includes at least 18 semester hours or 27 quarter hours, or the equivalent in accounting education above the elementary level and 27 semester hours or 40 quarter hours, or the equivalent, in general business education. In order to meet the provisions of F.S. 473.307, the application must be filed, completely and approved and show on its face that all educational and other requirements have been met prior to August 2, 1983.

2. For purposes of Section 473.307, F.S., if application is made after August 1, 1983, an applicant must have at least a baccalaureate degree, or its equivalent, from an accredited college or university with a major in accounting, or its equivalent, plus at least 30 semester hours or 45 quarter hours, or the equivalent from an accredited college or university, in excess of those required for the baccalaureate degree including a total educational program with a concentration in accounting and business as follows:

a. 36 semester or 54 quarter hours in accounting education above elementary level which shall include not less than: 12 semester or 18 quarter hours in financial accounting which may include cost accounting, 6 semester or 8 quarter hours in auditing (after November 30, 1985, system courses and internal control courses do not meet this requirement) and 6 semester or 8 quarter hours in taxation; and not more than 3 semester or 4 quarter hours may be in internship programs which may be applied to the 36 hours in accounting but not auditing, financial accounting or taxation. Further, any remaining internship credits if otherwise acceptable would be applied to the general business requirement, and

b. 39 semester or 58 quarter hours in general business education which shall include not less than 6 semester or 8 quarter hours in business law. Vocational and clerical type courses will not count either toward the accounting requirement set forth in Rule 21A-27.02(2) or this general business education requirement. Specialized industry courses will be acceptable as general business courses but not as accounting courses unless as defined in Rule 21A-27.02(2) they have an accounting prefix. Further, such courses, in order to qualify must be certified by the chairman of the school or college's accounting department as qualifying for general business credit. Written or oral communication courses will qualify for the general business requirement if they have a business or accounting prefix or if they are reflected in the catalog in the school or college as relating directly to the school or college's business or accounting requirements. A maximum of 9 semester hours (13 quarter hours) of business oriented computer courses and 6 upper division

semester hours (8 quarter hours) of statistics courses will be accepted for the purposes of meeting to the general business requirement.

3. For purposes of this rule, accounting hours other than elementary above the minimum requirement may be substituted for general business hours. Elementary accounting subjects shall not be accepted as general business education. All accounting courses for the purposes of Rule 21A-27.02(2) and at least 21 semester hours (32 quarter hours) of general business courses must be at the upper division level.

4. Re-applicants whose original application for the CPA examination was approved prior to August 2, 1983 may elect to satisfy Rule 21A-27.02(1).

### Model Schedule - Accounting Major

The following is a model schedule (with several options) that must be followed by the typical full-time student who (1) has completed all of the freshman-sophomore requirements, and (2) wishes to complete the undergraduate accounting program. Deviations from this schedule must be approved by the Director of the School of Accounting. (The student possessing a non-business baccalaureate degree should consult the School of Accounting for alternative programs that meet the Florida State Board of Accountancy requirements).

Semester 1	Semester 2
ACG 3301	MAR 3023
FIN 3403	ACG 4101
QMB 3150	MAN 3503
ECO 3432	BUL 4111
MAN 3025	

Semester 3	Semester 4
ACG 4111	TAX 4001
ACG 4341	ACG 4651
BUL 4112	MAN 3602
MAN 3701	MAN 4521

Semester 5	Semester 6
TAX 4011	MAN 4722
ACG 4201	ACG 4401
Elective	

Note: Pre-core deficiencies must be completed in Semester 1 of the third year.

### Graduate Programs in Accounting

The School of Accounting offers two graduate programs, Master of Accounting and Master of Science in Taxation. Students seeking admission to either program should have an undergraduate degree in accounting, or the equivalent, from a regionally accredited college or university. Equivalency in the common body of knowledge in business and accounting will be determined by the Dean and the Director of the School of Accounting. The Director must also approve the program of study before a student with deficiencies may take courses in either program.

Both programs require a minimum of 30 semester hours of coursework, which may include a maximum of six semester hours of Independent Study or Special Topics, or both.

Students who want to repeat an accounting or tax course for the third time, take three accounting or tax courses at the same time, or take an accounting or tax course without its prerequisites must petition the Director of the School of Accounting for written permission before the beginning of the semester for which the exception is being requested. Failure to obtain this written permission will lead the School of Accounting to drop the student from the relevant course or courses.

#### Master of Accounting

The M.Acc. program is designed to prepare students for entry and accelerated advancement in the accounting profession and to provide the additional formal education needed by persons already in accounting and other fields seeking either a career change or advancement, or both.

Due to varied career opportunities, the M.Acc. program allows for specialization in Managerial or Financial Accounting. The Managerial Accounting track is designed for the student who aspires to be an officer in a business corporation, a governmental unit, or a not-for-profit organization. The Financial Accounting track is designed for the student who aspires to be a Certified Public Accountant and leader in the public accounting profession. Other specializations are possible with the approval of the Graduate Counselor for accounting and tax and the Director of the School of Accounting.

A student who earns an M.Acc. will qualify for the Certified Public Accountant Examination or, for those who took the CPA examination prior to August 2, 1983, to receive a certificate as a Certified Public Accountant. The relevant Florida Statute follows the program of study.

#### M.Acc. Program of Study

Required Courses: 18 semester hours

ACG 6135	Seminar in Accounting Theory I
ACG 6346	Seminar in Managerial Accounting I
TAX 6065	Income Tax Research
ACG 6696	Studies in Auditing
ACG 6885	Accounting Research and Reporting
ACG 6506	Governmental and Institutional Accounting

Additional Courses: three courses (nine semester hours) relating to concentration.

Elective: one course (three semester hours)

approved by the Graduate Advisor.

ACG 6255	International Accounting <sup>1,2</sup>
ACG 6405	Seminar in Accounting Information Systems I <sup>2</sup>
ACG 6415	Seminar in Accounting Information Systems II <sup>1</sup>
ACG 6835	Behavioral Accounting <sup>1,2</sup>
ACG 6845	Accounting and Quantitative Methods <sup>1,2</sup>
ACG 6356	Seminar in Managerial Accounting II <sup>2</sup>

ACG 6145 Seminar in Accounting Theory II<sup>1</sup>

<sup>1</sup>Designed primarily for the Financial Accounting track

<sup>2</sup>Designed primarily for the Managerial Accounting track

#### Master of Science in Taxation

The M.S.T. program is designed to prepare the student for either entry or advancement in the highly specialized area of taxation. The curriculum is flexible in order to provide the student with a background in the various aspects of the tax area. Students, in consultation with the Graduate Counselor for accounting and tax programs and the Coordinator of the Tax Program, may develop their own specializations. The final program of studies must be approved by the Graduate Counselor for accounting and tax and the Director of the School of Accounting.

#### M.S.T. Program of Study

Required Courses: 12 semester hours

TAX 6065	Income Tax Research
TAX 6105	Taxation of Corporations I
TAX 6405	Estate and Gift Taxation
TAX 6875	Current Developments in Taxation

Additional Courses: four courses (2 semester hours) in tax

Electives: Two non-tax courses (six semester hours), at least one must be in accounting, approved by the Graduate Advisor.

TAX 6876	Transactions in Property
TAX 6835	Taxation of Deferred Compensation
TAX 6805	Tax Accounting Theory and Procedures
TAX 6115	Taxation of Corporations II
TAX 6205	Partnership Taxation and Tax Shelters
TAX 6415	Fiduciary Accounting and Taxation
TAX 6877	Seminar in Taxation
TAX 6445	Estate Planning
TAX 6505	International Taxation I
TAX 6515	International Taxation II

#### Florida CPA Requirement

Beginning with applications made after August 1, 1983, a student must complete an additional 30 semester hours of accounting and general business above those required for the baccalaureate degree in order to sit for the Certified Public Accountant Examination. (For the law relating to the practice of public accounting in which concentration in accounting and business is defined see Rule 21A-27.02 under Florida CPA Requirement).

For those applying to sit for the examination prior to August 1, 1983, Rule 21A-27.03 applies regarding substitution of an additional year of accounting courses in lieu of one year of employment in the office of a Florida or out-of-state practitioner before receiving a certificate as a Certified Public Accountant:

If application for examination is made prior

to August 2, 1983 for purposes of Section 473, F.S., an additional one year accounting course acceptable in lieu of one year of employment is defined as a minimum of 30 semester hours or 45 quarter hours, or the equivalent, in courses which would qualify for graduate level credit at accredited colleges or universities which shall include at least 12 semester or 18 quarter hours, or the equivalent, in post-baccalaureate accounting education, and at least 15 semester or 22 quarter hours in post-baccalaureate, general business education. For purposes of this rule, courses used to satisfy Rule 21A-.27.02 may not be included in the additional one year accounting course. However, advanced accounting hours above the minimum post-baccalaureate requirement may be substituted for advanced general business courses.

## Department of Decision Sciences

Steve H. Zanakis, *Professor and Chairperson*

Jack Gilman, Jr., *Lecturer*

Sushil K. Gupta, *Associate Professor*

Anand S. Kunnathur, *Assistant Professor*

Jerry Kyparis, *Assistant Professor*

Tomislav Mandakovic, *Visiting Associate Professor*

K. Ramani, *Associate Professor*

Larry Smith, *Associate Professor*

Rafael Solis, *Assistant Professor*

Efraim Turban, *Professor*

Peter Zegan, *Lecturer*

The Department of Decision Sciences offers coursework in the areas of Management Information Systems, Management Science/Operation Research, Production/Operations Management, and Business Statistics at both the graduate and undergraduate levels. Students may pursue at the undergraduate level a concentration in either Operations and Management Science or a major in Information Systems; and at the graduate level a Master of Science in Management — Management Information Systems.

### Operations and Management Science Concentration

This undergraduate concentration is available within the Management major and is offered for students interested in entry-level positions leading to careers as production managers or management analysts in industrial service, or governmental organizations, or both. It requires completion of 12 semester hours of coursework as follows:

QMB 3003	Quantitative Foundations of Business Administration
QMB 4860	Simulation of Management Systems

And two of the following courses listed in the Decision Sciences Department and approved by the Department Chairperson

MAN 4523	Production Information Systems
MAN 5521	Advanced Production Management
QMB 4700	Principles of Operations Research I
QMB 4905	Independent Study in Decision Sciences
QMB 4930	Special Topics in Decision Sciences

**Information Systems Undergraduate Major**  
The undergraduate program in Information Systems (IS) is designed to provide students with a foundation in both business and data processing, allowing them to bridge the communication gap between business and data processing and thus serve in either capacity. Accordingly, the IS major prepares for positions in business or data processing, or both, as system analysts/designers and managers of data processing professionals depending upon the student's preference and choice of electives. This program is a natural continuation for students who have completed a business data processing at the lower division.

The programs for a major in IS is composed of the following three parts:

Business Core — 12 courses (36 semester hours)

Major area — 4 courses (12 semester hours)

Electives — 4 courses (12 semester hours)

Required major area courses are

MAN 4820	Systems Analysis and Design
MAN 4821	Data Base Applications
MAN 4822	Systems Management
MAN 4823	Organizational Impact of Information Systems

Note: CIS 3000, Introduction to Information Systems, is part of the Business Core Requirement and must be completed prior to enrollment in MAN 4820. COP 3120 COBOL or equivalent must be completed prior to enrollment in MAN 4820

Elective courses in computer science or other areas may be chosen with prior approval of the program director. Students without prior coursework in calculus and matrices are strongly advised to take QMB 3003, Quantitative Foundations of Business Administration. Computer science courses are strongly recommended, preferably a minor in computer science.

### MSM Management Information Systems

The MSM-Management Information Systems program is designed to prepare students for positions of advanced responsibility in the analysis, design, implementation, and overall management of computer information systems. The program is applications-oriented with a major focus on the theoretical bases of business programming, systems analysis and design, data structures and files, information resource management, decision support systems, and microcomputer ap-

plications. Further, the program is specifically oriented to students who have an undergraduate degree that includes sufficient preparation in business administration or computer science to permit advanced study in the MIS area. Students whose undergraduate degree is not in business administration or computer science will find it necessary to take remedial coursework in these areas.

Precore (For students with deficiencies)

1. Business Mathematics (matrices, calculus, etc.).
2. Intermediate Statistics
3. Introduction to Management Information Systems
4. Micro-Economics

Note: The above requirements can be met by prior equivalent undergraduate courses. Otherwise, the student must take QMB 3003 (Business Mathematics) or the following graduate courses: QMB 6603 (Statistics), MAN 6830 (MIS), ECP 6704 (Economics).

5. Two programming languages: COBOL (COP 3120) and BASIC (COP 2172), or their equivalent (one of these languages can be substituted with another language by the program director).

The above requirements must be satisfied prior to taking credit-earning courses in the program. By then, students must have met with the program director to construct a plan of study.

Program of study: The program is composed of three parts:

	Students with prior Business Degree	Students without prior Business Degree
A. Business Core	3 courses	7 courses
B. MIS Core	6 courses	6 courses
C. Electives	3 courses	1 course
Total	12 courses 36 credits	14 courses 42 credits

A minimum of 36 credit hours, excluding precore courses, is required for graduation. This may be reduced, with the program director's approval, to 30 credit hours for students with a graduate degree in business administration or related area. Upon approval of the program director, a student may transfer up to six semester hours of graduate work earned from another accredited institution with a grade of 'B' or higher.

Graduation requirements include a minimum overall average of 'B'. Courses with a grade below 'C' will not be accepted for graduate credit.

1. Business Core (7 courses)

The Business Core intends to meet AACSB accreditation requirements and develop in the student sufficient managerial skills to enable graduates of the program to successfully fulfill managerial positions in MIS organizations.

The required courses are:

- a. Accounting (ACG 6005)
- b. Management Science (MAN 6721)

c. Economic and Social Implications of Information Systems (MAN 6897).

For students without prior coursework in Finance, Marketing, Production Management and Organizational Behavior, the following courses must also be completed. Some of these may count as electives: MAN 6716, MAN 6205, MAN 6501, FIN 6428

For students with prior course work (undergraduate or graduate), some or all four courses may be waived or substituted by the program director.

2. The MIS Core (6 courses)

a. Simulation (QMB 6845)

b. Computer Administration (MAN 6815) or Data Communication Systems (Special Topics)

c. Data Structure and File Processing in Business (MAN 6837)

d. Information Systems Analysis and Design (MAN 6838)

f. Decision Support Systems (MAN 6839)

g. Research in Systems Development, Trends and Issues (Project, cases: policy capstone course) (MAN 6911)

3. Electives

MAN 5807 Micro-computer Applications in Business

MAN 6833 Information Systems Planning

Data Communication Systems (Special Topics) or

MAN 6815 Computer Administration

MAN 6585 Productivity Management

QMB 6875 Project Management

MAN 6894 Special Topics in MIS

Other elective courses may be taken with the approval of the program director

### Management Science Concentration

Students who have completed at the graduate or undergraduate level, the equivalent of 12 hours of the 36 credit hour program, may substitute them, with the approval of the department chairperson, with other graduate courses to obtain a Management Science Concentration. No more than two MIS core courses may be substituted. Possible courses for the Concentration include: MAN 5521, MAN 6836, MAN 6895, QMB 6805, QMB 6855, QMB 6875, QMB 6905, QMB 6934, QMB 6974, or others as approved by the program director.

## Department of Finance

**Robert Bear**, *Professor and Chairperson*  
**William R. Beaton**, *Professor and Associate Dean*

**Jerry Belloit**, *Assistant Professor*

**Robert Daigler**, *Associate Professor*

**Krishnan Dandapani**, *Instructor*

**Soga Ewedemi**, *Assistant Professor*

**James Keys**, *Instructor*

**Simon Pak**, *Associate Professor*

**Ali Parhizgari**, *Associate Professor*

**Elena Pernas**, *Instructor*

**John Porges**, *Distinguished Lecturer and Director, International Banking Center*

**Arun Prakash**, *Associate Professor*

**Emmanuel Roussakis**, *Professor*

**George B. Simmons**, *Distinguished Service Professor*

**William Welch**, *Associate Professor and*

*Associate Director, International Banking Center*

The Department of Finance offers an undergraduate major in Finance, and a Master of Science in Management in Finance.

### Finance Major

The Finance program leading to the BBA degree is designed to give the undergraduate student managerial finance skills in the areas of banking, corporate finance, investments, and financial markets. The program consists of:

1. 36 semester hours of general business core courses

2. 12 semester hours of finance core courses:

FIN 3414 Intermediate Finance

FIN 4303 Financial Markets and Institutions

FIN 4502 Security Analysis

FIN 4324 Commercial Bank Management

3. Nine semester hours of finance electives selected from any 4000 or 5000 level FIN prefixed courses. (The prerequisite for FIN 3414 and all 4000 and 5000 level finance courses is FIN 3403).

4. A three semester hour free elective course. (International Business double majors are required to complete FIN 4611 International Finance and three additional 4000 and 5000 level International Business courses).

### MSM Finance

This graduate program leading to the degree of Master of Science in Management (MSM) is offered primarily for students with an undergraduate business degree who want to concentrate in Finance at the graduate level. The MSM program is designed to extend analytical skills and decision-making abilities in the solution of problems related to obtaining and utilizing funds. Graduates will also have a sound working knowledge of current developments and opportunities as they pertain to financial institutions, capital markets, and the corporate enterprise.

Content and Structure

The program will have a minimum of 36 semester hours (12 courses).

Group 1 Common Body of Knowledge

All or some of the common body courses can be waived (without substitution) depending on the student's prior education. Students with a recent degree in Business Administration from a regionally accredited university should be able to waive most or all of the Common Body Courses. The areas covered under common body of knowledge are financial and cost accounting, legal environment in business, economics, financial management and policy, operations management,

managerial decision making, organizational information systems, marketing, and organizational theory. If a student is deficient in any of these areas, the student will be required to fulfill the requirement by taking the appropriate courses. As part of the common body for Finance majors, students will be required to take FIN 6428 (Financial Management); this requirement will be waived if the student has satisfactorily completed two undergraduate Corporate Finance courses.

Group 2 — Finance Core Courses

All MSM-Finance students are required to take the following, or their equivalent, as determined through counseling.

FIN 6246 Financial Markets and Institutions

FIN 6516 Security Analysis

FIN 6636 International Finance

FIN 6806 Theory of Finance

Group 3 — Finance Electives

Nine hours of approved Finance electives, other than those mentioned in Group 1 and Group 2, must be completed.

Group 4 — Five Related Electives

Students will be required to select five 6000-level courses from concentrations in business, economics, computer science, and other related areas. Students will be permitted, but not required, to concentrate in one area. These electives must be chosen with prior approval of the MSM program advisor.

The 36 semester hours requirement may be reduced to 27 for students who possess an accredited Master's Degree in Business Administration (this would result in the reduction of three related electives). Up to two graduate courses may be transferred in from another accredited school, even if no advanced degree was obtained.

## Department of International Business

**William R. Beaton**, *Professor and Acting Director*

**Constance S. Bates**, *Assistant Professor*

**Jerry Haar**, *Associate Professor*

**Jean-Francois Hennart**, *Associate Professor*

**Jan B. Luytjens**, *Professor*

**William E. Renforth**, *Professor*

**George B. Simmons**, *Distinguished Service Professor*

**George Sutjja**, *Associate Professor*

The Department of International Business offers a second undergraduate major to students in other Departments, and a graduate degree, Master of International Business.

### International Business Major

The objective of the undergraduate International Business major is to provide eligible students with an intensive, in-depth study of the international dimension of business

operations. Students are required to take the following courses, in addition to the program for the functional major:

- MAN 4600 International Management
- Three of the following courses:
 

ACG 4251	International accounting (required for Accounting IB majors)
FIN 4611	International Financial Management (required for Finance IB majors)
MAN 4636	Topics in International Business
MAN 4606	Independent Study in International Business
MAN 4243	International Marketing (required for Marketing IB majors)
MAR 4244	Export Marketing
ECO 4701	World Economy
ECO 4733	Multinational Corporations

### Master of International Business (MIB)

The objective of the MIB program is to prepare graduates from any discipline for careers in international business management or in governmental and intergovernmental agencies at home and abroad. The program consists of 39 semester hours of courses that build an understanding of the international political, social, and economic environment in which multinational corporations operate upon the basic frameworks of international economics and management science. Students who have not previously taken business courses will be required to take a preparatory program in accounting (ACG 6005), economics (ECP 6704), statistics (QMB 6603), and business law (BUL 6124). A knowledge of a computer language must be demonstrated, otherwise COP 2172 Programming in BASIC must be taken.

In addition to the required courses listed below, a student must demonstrate basic reading and speaking proficiency in one major world commercial language other than English in order to graduate.

ACG 6308	Accounting for Decision Making
MAN 6207	Organization and Management Theory
FIN 6428	Financial Management
MAR 6716	Marketing Management
ECO 5701	The World Economy
MAN 6608	International Business
MAN 6721	Managerial Decision Making
MAN 6713	International Business Environment
FIN 6636	International Finance
MAN 6501	Operations Management
MAN 6635	International Business Policy
MAN 6830	Organizational Information Systems
INR 6205	World Politics

## Department of Management

Enzo R. Valenzi, Professor and Chairperson

Steven Altman, Professor, Provost, and Vice President, Academic Affairs  
 Robert Amann, Assistant Professor  
 Kathleen Arista-Salado, Instructor  
 Andrew Deile, Lecturer  
 Gary Dessler, Professor  
 Herman Dorsett, Associate Professor  
 Dana Farrow, Associate Professor  
 Ernest Friday, Assistant Professor  
 Ronald Gilbert, Associate Professor  
 Richard M. Hodgetts, Professor  
 William T. Jerome, Distinguished University Professor  
 Willabeth Jordan, Instructor  
 K. Galen Kroeck, Assistant Professor  
 Karl O. Magnusen, Associate Professor  
 Joan Mills, Assistant Professor  
 John Morse, Professor  
 Eleanor Polster, Instructor  
 Daniel J. Robey, Professor  
 Leonardo Rodriguez, Professor  
 Gloria Shapiro, Assistant Professor  
 Valdur Silbey, Associate Professor  
 Ronnie Silverblatt, Assistant Professor  
 William M. Taggart, Professor

The Department of Management offers degree programs of study at the Bachelor's level in Organizational Theory, Personnel Management, Behavioral Science, and Information Systems. The student is given wide latitude either to specialize in one particular area, or to select from courses on a more general level of professional education. The curriculum is designed to allow students to prepare for employment in business or other profit organizations. The emphasis is on developing immediately applicable skills in management within a broader framework of general concepts and theory. Flexibility is allowed and students are permitted to take up to 12 hours of electives in other fields, particularly in economics, mathematics, and psychology. Electives in fields other than these must have the prior approval of the Department Chairperson. The Management major requires 12 semester hours of courses listed with the Department at the 4000 level. Note that not all courses with an MAN prefix are Management courses.

Alternative courses for Management students in specific subject areas:

### Personnel Management Major (Select 4 of 5)

MAN 4401	Industrial Relations
MAN 4410	Labor, Management, and Collective Bargaining
MAN 4301	Personnel Management
MAN 4320	Personnel Recruitment and Selection
MAN 4330	Wage and Salary Administration.

### General Management Major

MAN 4142 Managerial Decision Styles and any three other courses listed with the Management Department

Note: A concentration in Operations and Management Science is available within the Management major. This major is described

under the Department of Decision Science. Elective courses outside the CBA must be taken in the Departments of Economics, Mathematical Sciences, or Psychology. Exceptions may be permitted with the approval of the Department Chairperson.

## Department of Marketing and Environment

Ronald H. Vogel, Associate Professor and Chairperson  
 Yao Apasu, Assistant Professor  
 Susan Crippen, Instructor  
 Anne Fiedler, Instructor and Assistant Dean  
 Robert Hogner, Associate Professor  
 Carl Kranendonk, Instructor  
 J.A.F. Nicholls, Associate Professor  
 Marta Ortiz, Assistant Professor  
 Ved Prakash, Assistant Professor  
 Lynda Raheem, Instructor  
 Sydney Roslow, Professor and Associate Dean, Bay Vista Campus  
 Bruce Seaton, Associate Professor  
 Philip Shepherd, Assistant Professor  
 Robert A. Stephens, Assistant Professor  
 Richard R. Still, Professor

### Marketing Major

The Marketing Major requires 15 semester hours of senior (4000) level marketing course work, of which the following nine hours are required:

MAR 4503	Consumer Behavior
MAR 4613	Marketing Research
MAR 4713	Cases in Marketing Management

The remaining six hours may be selected by the student with his or her advisor from other Marketing course offerings. It is suggested that students concentrate in a specific area and take, for example:

1. Advertising Concentration	
MAR 4303	Advertising Management
MAR 4344	Advertising Campaign Management
2. Retailing Concentration	
MAR 4153	Retailing Management
MAR 4154	Cases in Retailing Management
3. International Concentration	
MAR 4243	International Marketing
MAR 4244	Export Marketing
4. Distribution Concentration	
MAR 4203	Marketing Channels
MAR 4213	Transportation Logistics

Marketing majors, however, are not limited to the above concentrations and may choose courses from any other undergraduate marketing offerings or any mix of courses.

Approved Electives: Marketing majors may select any 4000-level business course as an elective. With the prior approval of the Counseling Office, certain non-business courses also may be used as electives (depending upon their relevance to the stu-

dent's academic program and career objectives).

## Master of Business Administration (MBA)

The objective of the Master of Business Administration (MBA) program is to provide the student with a general background in the concepts and processes of administration. The MBA program is aimed at developing a management generalist who has a breadth of knowledge and understanding, and who is oriented toward pragmatic problem solving.

The courses leading to the MBA degree are designed to provide a breadth of experience in the tools and concepts of business administration. The total MBA program consists of 42 semester hours of the MBA courses. The courses are categorized by area, with a regular MBA course and Substitute (s) for each category. If a student tests-out, is counseled out of the 'regular' course(s), he or she must select one of the Substitutes in the same category. To be eligible for testing or counseling out of a 'regular' course, the student should have previously completed at least three to four courses in that functional area at the upper division level with above-satisfactory grades. The electives may be taken from any of the 6000 level offerings in Business Administration. Students whose background in accounting, statistics, or economics is evaluated to be inadequate will be required to complete ACG 6005 (Financial Accounting Analysis), QMB 6603 (Quantitative Methods in Management), ECP 6704 (Managerial Economics) or COP 2172 (Basic Programming for Business), or both, as prerequisites to the program.

## MBA Program

(On substitute courses, see the guidelines under program description.)

### Area: Information Systems

**Course:** MAN 6830 Organization Information Systems<sup>1</sup>

**Substitute:** MAN 6833 Information Systems Planning

### Area: Quantitative Methods<sup>2</sup>

**Course:** MAN 6721 Managerial Decision Making

**Substitute:** QMB 6805 Deterministic Models for Management Analysis

### Area: Accounting<sup>3</sup>

**Course:** ACG 6308 Accounting for Decision Making

**Substitute:** ACG 6346 Seminar in Managerial Accounting I

ACG 6135 Seminar in Financial Accounting Theory

ACG 6696 Studies in Auditing

TAX 6065 Income Tax Planning and Research

### Area: Finance (Corporate)

**Course:** FIN 6428 Financial Management

**Substitute:** FIN 6246 Financial Markets

FIN 6516 Security Analysis

FIN 6806 Theory of Finance and Institutions

### Area: Operations

**Course:** MAN 6501 Operations Management

**Substitute:** MAN 6585 Productivity Management

### Area: Marketing

**Course:** MAR 6716 Marketing Management

**Substitute:** MAR 6246 Advanced International Marketing

### Area: Management

**Course:** MAN 6205 Organizational Behavior  
MAN 6207 Organization and Management Theory (no Substitute 1)

**Substitute:** MAN 6112 Group Processes in Organizations

MAN 6405 Labor Relations

MAN 6601 International Management

### Area: Economics

**Course:** ECP 6705 Macro-Economic Forecasting for Management

**Substitute:** FIN 6435 Forecasting Business Conditions

### Area: Environment

**Course:** GEB 6405 Business and Legal Environment

**Substitute:** BUL 6124 Survey of Business Law  
MAN 6635 International Business Policy

### Area: Policy

**Course:** MAN 6726 Policy Analysis (no Substitutes)

International Business Elective: One 6000-level international course taught in the College of Business Administration.

Electives: Two 6000-level business course or other approved graduate level courses.

<sup>1</sup>Prior to enrollment in QMB 6603 or MAN 6830, each student must demonstrate computer programming proficiency. This requirement may be completed in any of the following ways:

1. Successful completion of a computer programming course at the undergraduate level.

2. Successful completion of COP 2172, Basic Programming for Business.

3. Self-study or work experience.

<sup>2</sup>For the student without STA 3132 and QMB 3150 (college algebra and statistics) background, QMB 6603 must be taken prior to MAN 6721.

<sup>3</sup>For the student without ACG 3021 and ACG 3301 (financial and managerial accounting) background, ACG 6005 must be taken prior to ACG 6305 and FIN 6428.

*Note:* The first three categories — information systems, quantitative methods and accounting — must be satisfied prior to taking any other MBA courses. The policy course must be scheduled for the last semester of MBA study.

## Certificate Programs

### General Information

The overall purpose of the Certificate Pro-

grams is to provide practicing managers with advanced training in the techniques and methods pertinent to their areas. The programs are for both degree and non-degree seeking students, and are available in the areas of Banking, Insurance, International Bank Management, International Business, Marketing, Savings and Loan, and Transportation Management. A Certificate is awarded upon successful completion of each program.

Students seeking to enroll in the undergraduate Insurance, Marketing, and Transportation Certificate Programs must meet upper division University admission requirements. Students wishing to enter the Banking, International Bank Management, International Business, or Savings and Loan Certificate Programs must meet all prerequisites for courses in those respective programs. Please contact the Business Counseling Office at 554-2781 for application details.

In all cases, students must apply to, and be accepted into the various Certificate Programs. Upon successful completion of the appropriate course work, and upon application by the student to the appropriate department, a Certificate of Completion will be awarded.

### Banking Certificate

The CIB (Certificate in Banking) is designed for practicing bank managers and bank employees. The core program consists of four undergraduate or graduate Finance courses. Upon successful completion of the four course sequence, a Certificate signed by the Dean of the College of Business Administration will be awarded.

Participants in the CIB Program must meet certain admission requirements. In general, those intending to take undergraduate level courses must have an Associate of Arts Degree or its equivalent, and must meet the other lower division preparation requirements of the College. Participants planning to take graduate level courses must hold a Bachelor's degree, submit a satisfactory score on the Graduate Management Admissions Test, provide transcripts of all undergraduate work, and meet all admission requirements of the College's graduate programs.

Specific program requirements for the Certificate in Banking program:

FIN 3414 Intermediate Finance

or

FIN 6426 Financial Management Policies

FIN 4303 Financial Markets and Institutions

or

FIN 6246 Financial Markets and Institutions

FIN 4324 Commercial Bank Management

or

FIN 6315 Commercial Banking Evaluation and Loan

FIN 4345 Evaluation

FIN 6346 Credit Analysis



### Insurance Certificate

The Certificate Program in Professional Insurance Accomplishment is designed to enable individuals in (or wishing to enter) the insurance industry to obtain recognition for their attainments in insurance education.

The courses leading to the Certificate may be taken by both degree-seeking students as part of their regular programs, or by non-degree seeking students meeting undergraduate entrance requirements, who may be seeking professional recognition and qualifications.

Students who have completed 18 semester hours of insurance courses with a minimum grade point average of 2.0 in the insurance courses will be eligible for the Certificate of Professional Insurance Accomplishment.

Non-degree seeking students whose objective is to take the 2-20 license examination will be required to complete:

RMI 3015 Principles of Insurance  
RMI 4212 Property and Liability Insurance

RMI 4220 Casualty Insurance  
and any two other courses that may be related to Property and or Casualty insurance.

Inquiries concerning the Certificate in Professional Insurance Accomplishment should be addressed to the Department of Finance.

### International Bank Management Certificate

The Certificate in International Bank Management (CIBM) is designed to train existing and future bankers in the areas of international banking policy, practice, and technique. Its interest is to provide an interface between the domestic and international side of banking for bank managers.

Participants in the CIBM must meet the admission requirements listed for the Certificate in Banking Program.

#### Required Courses

FIN 3414	Intermediate Finance
or	
FIN 6426	Financial Management Policies
FIN 4324	Commercial Bank Management
or	
FIN 6315	Commercial Banking
or	
FIN 6325	Current Issues in Commercial Banking
or	
FIN 4345	Credit Analysis and Loan Evaluation
or	
FIN 6345	Credit Analysis
FIN 4611	International Financial Management
or	
FIN 6636	International Finance
FIN 4627	International Banking
or	
FIN 6625	International Bank Management

### Certificate in International Business

A Certificate program is available to graduate students wishing to acquire an in-depth understanding of international business, but who find it unnecessary or inconvenient to enroll for a graduate degree program. Such students may already have the MBA degree, or an undergraduate business degree.

Students in the Certificate in International Business program must meet the general admission requirements for graduate study in the College of Business Administration, and satisfactorily complete an approved program of study consisting of four courses, as follows:

MAN 6608 International Business  
MAN 6635 International Business Policy  
And two graduate international business courses approved by the Director of the Department of International Business.

### Marketing Certificate

Students seeking to enroll in the Marketing Certificate must be admitted to an upper division University program. This certificate is not open to Marketing majors.

The program is comprised of a set of six three-credit hour undergraduate marketing courses, one introductory course at the junior (3000) level, the prerequisite for all the other courses in the program, and five at the senior (4000) level.

There are three Required Courses:

MAR 3023 Marketing Management  
MAR 4153 Retailing Management I  
MAR 4303 Advertising Management

For electives, students are recommended to take three courses from the following regularly offered marketing classes and other selected courses:

MAN 3701 Business and Society  
MAR 4154 Cases in Retailing Management  
MAR 4713 Cases in Marketing Management  
MAR 4243 International Marketing  
MAR 4244 Export Marketing  
MAR 4503 Consumer Behavior  
MAR 4613 Marketing Research  
MAR 4344 Advertising Campaign Management  
MAR 4103 Personal Selling  
MAR 4203 Marketing Channels  
MAR 4723 Marketing of Small Business Enterprises

On satisfactory completion of the program, signified by a grade of 'C' or higher in each course, students will, on application, receive a Certificate in Marketing signed by the Department Chairperson and the Dean of the College.

### Certificate in Savings and Loan Program (CISL)

The Certificate program consists of four undergraduate or graduate finance courses. Upon successful completion of the four-course sequence, a Certificate signed by the

Dean of the College of Business Administration will be awarded.

This program should be of interest to persons currently employed at the middle management level in savings and loans who wish to improve their industry knowledge, i.e., branch managers, auditors, data processing people, management track personnel, individuals who sell services, and individuals (although not currently employed in a savings and loans) who desire a career in savings and loans management.

Participants in the CISL program must meet the admission requirements listed for the Certificate in Banking Program.

With prior advisor approval, graduate students may transfer all of the Certificate courses to receive Master's degree credit while undergraduate students may transfer all of the courses to receive Bachelor's degree credit.

#### Required Courses

FIN 4303	Financial Markets and Institutions
or	
FIN 6246	Financial Markets and Institutions
FIN 4324	Commercial Bank Management
or	
FIN 6315	Commercial Banking
FIN 3414	Intermediate Finance
or	
FIN 6426	Financial Management Policies
REE 4204	Real Estate Financial Analysis

Applicants with a Bachelor's degree who are interested in pursuing a Master's degree in Finance should take FIN 6246, FIN 6315 and FIN 6426 rather than FIN 4303, FIN 4324, and FIN 3414.

### Transportation Management Certificate

The Department of Marketing and Environment offers an undergraduate Certificate program in Transportation Management. The program assists students employed in, or wishing to enter, the transportation industry to obtain recognition for their attainments in transportation education.

Students seeking to enroll in the Transportation Management Certificate must be admitted to an upper division University program.

The Certificate program requires participants to obtain 18 semester hours, or six three-credit hour classes (of which 12 hours are required, 6 hours elective) in 4000-level transportation courses. Students must earn a grade of 'C' or higher in each course taken.

#### Required Courses

TRA 4240	Transportation Systems and Services
TRA 4410	Air Transportation
TRA 4411	Airport Management
TRA 4412	Air Carrier Management

Electives TRA 4510	Mass Transportation and Urban Problems
TRA 4320	Transportation Regulation
TRA 4101	Transportation Rate Making
TRA 4012	Transportation Logistics
TRA 4380	Transportation Policy
TRA 4936	Special Topics in Transportation (Air Carrier Marketing)

## Course Descriptions

### Definition of Prefixes

ACG—Accounting; BAN—Banking; BUL—Business Law; CIS—Computer and Information Systems; FIN—Finance; MAN—Management; MAR—Marketing; QMB—Quantitative Methods in Business; REE—Real Estate; RMI—Risk Management and Insurance; Tax—Taxation.

### Departmental or School/College Designation:

AC—Course taught by School of Accounting

BA—Interdepartmental course taught by College of Business Administration

DS—Course taught by Department of Decision Sciences

EC—Course taught by Department of Economics, College of Arts and Sciences

FI—Course taught by Department of Finance.

IB—Course taught by Department of International Business.

MA—Course taught by Department of Management

ME—Course taught by Department of Marketing and Environment

MS—Course taught by Department of Mathematical Sciences, College of Arts and Sciences

**ACG 3021 Accounting for Decisions (AC) (3)** Accounting concepts and analyses essential to determining the income and financial position of a business enterprise. Prerequisites: ECO 3003, ECO 3011, STA 3132, or equivalent and sophomore standing.

**ACG 3301 Accounting for Planning and Control (AC) (3)** Use of accounting concepts, analyses, and financial data to aid in the evaluation of the business enterprise; and to aid management in its planning, organizing, and controlling functions. Prerequisites: At least six semester hours of introductory financial and managerial accounting with grades of 'C' or higher, or ACG 3021 with a grade of 'C' or higher, and successful completion of a readiness examination.

**ACG 4101 Financial Accounting I (AC) (3)** An exploration of concepts, standards, and principles underlying financial reporting, with emphasis on the measurement, analysis, and interpretation of income and changes in financial position (funds flow). Prerequisites: Calculus I and Logic with grades of 'C' or higher, ACG 3301 with a grade of 'B' or higher, and junior standing.

**ACG 4111 Financial Accounting II (AC) (3)** A continuation of ACG 4101, with emphasis on the accounting concepts, standards, and principles underlying the measurement and reporting of financial position. Prerequisite: ACG 4101 with grade of 'C' or higher.

**ACG 4201 Financial Accounting III (AC) (3)** A continuation of ACG 4111, with emphasis on accounting for partnerships, consolidated financial statements, and financial statement analysis. Prerequisite: ACG 4111 with grade of 'C' or higher.

**ACG 4251 International Accounting (AC, IB) (3)** Comparative analysis of accounting concepts and practices in different countries; international accounting standards; problems of accounting for multinational corporations, including transfers of funds and income measurement; and the role of accounting in national economic development. Prerequisite: ACG 3301 with a grade of 'C' or higher.

**ACG 4341 Managerial Accounting (AC) (3)** Determination and control of production costs; job order and process systems; actual and standard costs; budgetary control; cost and profit analyses; and other methods of performance measurement and analysis. Prerequisites: ACG 4101 and MAN 3503 with grades 'C' or higher.

**ACG 4391 Topics in Managerial Accounting (AC) (3)** An in-depth study of selected areas of managerial accounting. Prerequisite: ACG 4341 or equivalent.

**ACG 4401 Accounting Information Systems (AC) (3)** Fundamentals of information systems and use of computers in the accounting system of business enterprises. Development of computer technology, techniques of flow charting, and basic design of accounting applications. Student project includes use of computer time-sharing terminal to simulate communications and coordination between accountants and data-sharing personnel. Prerequisites: COP 2172 or equivalent, ACG 4341, and ACG 4651.

**ACG 4651 Auditing (AC) (3)** Standards and procedures applied by independent public accountants, ethics and responsibilities of auditors, development of audit programs, accumulation of audit evidence, and reporting. Prerequisite: ACG 4111 with grade of 'C' or higher.

**ACG 4691 Topics in Auditing (AC) (3)** An in-depth study of recent developments in auditing. Prerequisite: ACG 4651 or equivalent.

**ACG 4801 Topics in Financial Accounting (AC) (3)** An in-depth study of recent developments in financial accounting. Prerequisite: ACG 4111.

**ACG 4901 Independent Study in Accounting (AC) (1-3)** Individual conferences, supervised readings, and reports on personal investigations. Written permission of the instructor, School Director, and Dean required.

**ACG 4931 Special Topics in Accounting (AC) (1-3)** For groups of students who wish an intensive study of a particular topic or a limited number of topics not otherwise offered in the curriculum. Written permission of the instructor, School Director, and Dean required.

**ACG 6005 Financial Accounting Analysis (AC) (3)** Introduction to the theory and practice of financial accounting and reporting, with emphasis on understanding and determining income and financial position. (No credit will be given to students who have had undergraduate or graduate equivalents). Prerequisite: QMB 6603 or equivalent.

**ACG 6135 Seminar in Financial Accounting Theory I (AC) (3)** A study of the theoretical structure of accounting, with special attention to asset and income definition, recognition, and measurement; and an appraisal of pronouncements of professional accounting organizations. Prerequisite: ACG 4201 or equivalent, or consent of instructor.

**ACG 6145 Seminar in Financial Accounting Theory II (AC) (3)** A continuation of ACG 6135, with emphasis on the problems of accounting for price-level changes and other current issues. Prerequisite: ACG 6135 or equivalent.

**ACG 6255 International Accounting (AC) (3)** Comparative analysis of accounting concepts and practices in different countries; international accounting standards; problems of accounting for multinational corporations, including transfers of funds and income measurements; the role of accounting in national economic development. Prerequisite: ACG 4201 or equivalent, or consent of instructor.

**ACG 6308 Accounting for Decision Making (AC) (3)** The uses and limitations of accounting data as sources of information for managerial decisions. Prerequisite: ACG 6005.

**ACG 6346 Seminar in Managerial Accounting I (AC) (3)** Analysis of transfer pricing; product pricing; incremental profit analysis; decision models; alternative performance measurement techniques; and other advanced topics. Prerequisite: ACG 4341 or ACG 6308, or equivalent.

**ACG 6356 Seminar in Managerial Accounting II (AC) (3)** A study of the controllership function in corporate organizations; an appraisal of the controller's role in planning, accounting for, and evaluating company performance; and relationship to internal audit function. Prerequisite: ACG 4341 or equivalent.

**ACG 6405 Seminar in Accounting Information Systems I (AC) (3)** Application of general systems concepts to accounting; operational, and related planning; and control information requirements. Database management systems, on-line real-time systems, time-sharing, etc., and applications in accounting. Emphasis on the analysis of

computer-based controls, case histories and projects. Prerequisite: ACG 4401 or equivalent.

**ACG 6415 Seminar in Accounting Information Systems II (AC)** (3) A continuation of ACG 6405, with emphasis on the theories underlying complex information systems. Prerequisite: ACG 6405 or equivalent.

**ACG 6506 Governmental and Institutional Accounting (AC)** (3) Budgeting, accounting, and reporting standards and practices for government and other not-for-profit entities. Prerequisite: ACG 4111 or equivalent.

**ACG 6696 Studies in Auditing (AC)** (3) Professional and technical aspects of auditing practice; ethics and legal responsibilities; review of field work emphasizing materiality, sampling, and working papers, reporting problems including long-form and special purpose reports; study of recent auditing developments. Prerequisite: ACG 4651 or equivalent.

**ACG 6835 Behavioral Accounting (AC)** (3) Study of the effect of the process and products of accounting and of the relation of changes in the process and products to individual and group behavior; consideration of ways in which accounting can aid individuals and organizations to attain their goals. Prerequisites: ACG 4111 and 4341 or equivalents.

**ACG 6845 Accounting and Quantitative Methods (AC)** (3) Study of statistical and management science techniques that are or may be utilized in financial and managerial accounting. Prerequisites: MAN 3503, QMB 3150 and ACG 4401, or equivalents.

**ACG 6885 Accounting Research and Reporting (AC)** (3) Examine the projects relating to historical and current problems in public accounting practice, and preparation of appropriate reports in oral and written formats, under a variety of professional settings.

**ACG 6905 Independent Study in Accounting (AC)** (1-3) Individual conferences; supervised readings; reports on personal investigations. Consent of faculty advisor and Department Chairperson required.

**ACG 6935 Special Topics in Accounting (AC)** (1-3) Intensive study for groups of students of a particular topic or a limited number of topics not otherwise offered in the curriculum. Consent of faculty advisor and Department Chairperson required.

**BAN 5652 Savings and Loan Management (FI)** (3) Financial management of savings and loan associations and other mortgage lenders, supply and demand of mortgage funds; state and federal regulatory bodies' legal and institutional characteristics related to mortgage markets. Prerequisite: FIN 3403 or FIN 6428, or equivalent.

**BUL 4100 Legal Environment of Business (AC)** (3) Legal environment of business; analysis of legal principles affecting manage-

ment; the role of law in business decisions; the legal tool as a system for order in the business arena; the effectiveness of the legal tool as a planning instrument. This course is a study of the importance of the impact of the law and legal institutions on the field of commerce, with attention to the regulation of competition through analysis of antitrust legislation; the workings of administrative law; the formulation of judicial decisions; the power of constitutional provisions; and various aspects of employment legislation, as well as other selected topics.

**BUL 4111 Business Law I (AC)** (3) Principles of law affecting the legal environment of business; contract law; laws related to sales, torts, agencies and employment; legal relations of government and business.

**BUL 4112 Business Law II (AC)** (3) Bailments, shipment and sale of goods; suretyship; bankruptcy; commercial paper; real and personal property; insurance; relevant provisions of the uniform commercial code.

**BUL 4650 Special Topics in Business Law (AC)** (1-6) Intensive study for groups of students of a particular topic, or a limited number of topics, not otherwise offered in the curriculum. Consent of faculty supervisor and Department Chairperson required.

**BUL 4905 Independent Study in Business Law (AC)** (1-6) Individual conferences; supervised readings; reports on personal investigations. Consent of faculty tutor and Department Chairperson required.

**BUL 6124 Survey of Business Law (AC)** (3) Graduate level survey of business law which examines the social purposes, functions and forms of the law and the courts, particularly as they relate to business organizations.

**BUL 6651 Special Topics in Business Law (AC)** (1-6) Intensive study for groups of students of a particular topic, or a limited number of topics, not otherwise offered in the curriculum. Consent of faculty supervisor and Department Chairperson required.

**BUL 6906 Independent Study in Business Law (AC)** (1-6) Individual conferences; supervised readings; reports on personal investigations. Consent of faculty tutor and Department Chairperson required.

**CIS 3000 Introduction to Information Systems (DS)** (3) Survey of the major problems of information systems and information processing in organizations. Brief study of basic computer concepts: the information systems development cycle; the relation between information systems and decision-making; and the general systems framework for information problems. Prerequisite: Completion of the Computer Programming Proficiency Requirement.

**ECO 3003 Economics, Man and Society Micro (EC)** (3) Relationship of economics to individual action. Identification of economic and non-economic objectives and problems.

Analysis of economic behavior of individuals, business firms, public agencies, and interest groups.

**ECO 3011 Economics, Man and Society Macro (EC)** (3) Relationship of economics to aggregate income. Identification of economic and non-economic objectives and problems. Analysis of economic behavior of individuals, business firms, public agencies, and interest groups. Public issue interpretation in the light of economic theory.

**ECO 3432 Applied Macroeconomics (EC)** (3) Aggregate economic performance and business conditions analysis. Analysis of the nature and causes of business fluctuation. Economic expansions and stagflation; public policies for economic stability; fiscal policy, monetary policy and incomes policy. Sectoral analysis and macroeconomic forecasting. Prerequisites: ECO 3003 and ECO 3011 or equivalent.

**ECP 6704 Managerial Economics I (EC)** (3) Basic microeconomic concepts as they apply to decision making within the organization; supply and demand; market structure and market behavior in specific industries. Prerequisites: ECO 3003 and ECO 3011.

**ECP 6705 Macroeconomic Forecasting for Management (EC)** (3) Business macroeconomic concepts as they apply to decision making within the firm. Traditional models of income determination and forecasting analysis. Prerequisite: ECP 6704.

**FIN 3100 Personal Financial Management (FI)** (3) An introductory course to help individuals achieve their personal financial goals. Topics include personal budgeting, taxes, credit, major expenses, insurance, investments, and retirement planning. For non-business majors only.

**FIN 3105 Personal Investment Management (FI)** (3) An introductory course to acquaint individuals with basic principles of investments. Topics include the buying and selling of stocks, bonds, and commodities. The operation of markets and planning for risks and returns. For non-business majors only.

**FIN 3403 Financial Management (FI)** (3) A study of financial decision making in the corporate form of enterprise. An analysis of the sources and uses of funds. Emphasis is placed on working capital management; capital budgeting techniques; short and long term financing; and capital structure and the value of the firm. Prerequisite: ACG 3021 or equivalent.

**FIN 3414 Intermediate Finance (FI)** (3) Special topics (multinational finance, mergers, bankruptcy and reorganization, leasing, and warrants and convertibles), and case problems in financial management. Prerequisite: FIN 3403 or equivalent.

**FIN 3949 Cooperative Education in Finance (FI)** (3) Semesters of full-time classroom study

are alternated with semesters of full-time remunerated employment which closely relates to the student's area of academic study. Carefully designed and monitored work assignments are intended to develop the student's understanding of the relationship between theory and practice in an authentic work environment. Prerequisite: Approval of Chairperson.

**FIN 4100 Estate Analysis and Planning (F) (3)** A personal financial management approach to estate creation, maintenance, and transfer. Uses financial analysis techniques and portfolio approaches to evaluate alternate strategies. Prerequisite: FIN 3403 or equivalent.

**FIN 4303 Financial Markets and Institutions (F) (3)** Financial markets and the role of financial intermediaries in these markets. Emphasis will be upon the objectives and policies of financial intermediaries within the constraints of law and regulatory authorities. Prerequisite: FIN 3403 or equivalent.

**FIN 4313 Financial History of the United States (F) (3)** Origins of the American financial system. Early American history of financial intermediaries. Evolution in financial legislation, policy, practice, and role of financial intermediaries. Role of the Federal Reserve System in financial markets and influence on financial policy. Prerequisite: FIN 3403 or equivalent.

**FIN 4324 Commercial Bank Management (F) (3)** The management of bank assets and liabilities; specialized banking functions; and the role of the commercial bank in financing business. Prerequisite: FIN 3403 or equivalent.

**FIN 4345 Credit Analysis and Loan Evaluation (F) (3)** Topics to include: introduction to commercial lending; secured lending; accounts receivable financing and factoring; inventory financing; introduction to lending vehicles; short term lending; domestic taxation; consolidations; forecasting and intermediate term cash flow lending; term loan agreements/covenants; subordinations and guarantees; foreign exchange; international transactions and leasing. Prerequisite: FIN 3403.

**FIN 4404 Policies for Financial Management (F) (3)** The process of securing and allocating funds within the organization, with emphasis on the relevant financial decision-making and policy aspects. Prerequisite: FIN 3403 or equivalent.

**FIN 4419 Capital Budgeting Techniques and Applications (F) (3)** The application of contemporary theory and techniques to the problem of long term resource allocation. A review of capital budgeting techniques and the implications the investment and management of capital have toward the goal of maximizing the value of the firm. Prerequisite: FIN 3403 or equivalent.

**FIN 4461 Financial Statement Analysis (F) (3)**

This course explores methods of deriving information from financial statements, including both published documents and privately prepared reports, that would be of interest to lenders and investors. Extensive use is made of computer assisted financial planning forecasting models. Prerequisite: FIN 3403.

**FIN 4502 Securities Analysis (F) (3)** The examination of the determinants of the values of common and preferred stocks, bonds, and warrants. The timing of security purchases and sales and an introduction to portfolio construction techniques. Prerequisite: FIN 3403 or equivalent.

**FIN 4504 Portfolio Analysis and Management (F) (3)** Financial theories will be applied to the construction of portfolios. Portfolio management techniques will be analyzed in regard to the goals of individuals, corporations, and various financial institutions. Prerequisite: FIN 4502 or equivalent.

**FIN 4611 International Financial Management (F) (IB) (3)** Capital budgeting operational analysis and financial decisions in the multinational context. Working capital management and intrafirm fund transfers. Measurement and evaluation of the risk of internationally diversified assets. Prerequisite: FIN 3403 or equivalent.

**FIN 4612 International Capital Markets (F) (IB) (3)** The world's major non-U.S. stock exchanges; international diversification and the international capital asset pricing model; foreign exchange markets and Euro-currency markets. Prerequisite: FIN 3403.

**FIN 4613 International Trade Financing Techniques (F) (IB) (3)** Alternative methods of financing exports and associated risks. Flexibility and adaptability of letters of credit to special transactions. Types of financial arrangements available to importers and bank considerations in the extension of credit. Role and importance of governmental and quasi-governmental organizations such as the Export-Import Bank, Foreign Credit Insurance Association (FCIA), Overseas Private Investment Corporation (OPIC), and Private Export Funding Corporation (PEFCO). Prerequisite: FIN 3403.

**FIN 4621 Risk Analysis in International Lending (F) (IB) (3)** Analyzing foreign loan requests and evaluating risk. Measuring and managing country exposure. Role of regulatory authorities in promoting diversification of international credits. Maximizing long-run profitability to the international loan portfolio taking funding options into consideration. Prerequisite: FIN 3403.

**FIN 4627 International Banking (F) (3)** Introductory survey of issues that deal with international aspects of banking. The course provides an overview of the structure and operation of the international banking function, the services offered, supporting documentation, and measures to improve the

efficiency and effectiveness of the international banking organization. The purpose of the course is to acquaint the students with the daily activities in international banking. Prerequisite: FIN 4324 or permission of instructor.

**FIN 4713 Financial Policies for Not-For-Profit Organizations (F) (3)** Financial processes relevant to governmental and other not-for-profit organizations. Emphasis is on legal, political, and market constraints on securing, managing, and expending funds. Prerequisite: FIN 3403 or equivalent.

**FIN 4904 Independent Study in Finance (F) (1-6)** Individual conferences, supervised readings, reports on personal investigations. Consent of faculty tutor and Department Chairperson required.

**FIN 4934 Special Topics in Finance (F) (1-3)** For groups of students who desire an intensive study of a particular topic or a limited number of topics not otherwise offered in the curriculum. Consent of faculty supervisor and Department Chairperson required.

**FIN 4949 Cooperative Education in Finance (F) (3)** Semesters of full-time classroom study are alternated with semesters of full-time remunerated employment which closely relates to the student's area of academic study. Carefully designed and monitored work assignments are intended to develop the student's understanding of the relationship between theory and practice in an authentic work environment. Prerequisite: Approval of Chairperson.

**FIN 5314 Working Capital Management (F) (3)** Intermediate theories and techniques of cash, accounts receivable, inventory, and accounts payable management. Prerequisite: FIN 3403 or FIN 6428, or equivalent.

**FIN 5444 Leasing and Mergers (F) (3)** Discussion oriented course and will provide an analytical foundation to corporate development, strategies, and resource allocation decisions. Merger activity and leasing decisions will be viewed as strategic decisions by the firm to enable them to achieve corporate objectives. Prerequisite: FIN 3403 or FIN 6428, or equivalent.

**FIN 5473 Small Business Finance (F) (3)** The financial markets, financial instruments, and managerial policies and techniques available to potential and existing entrepreneurs and owner/managers. Emphasis will be upon analysis of areas of opportunity for small business; analysis of financing alternatives; and analysis of profitability. Prerequisite: FIN 3403 or FIN 6428, or equivalent.

**FIN 5515 Options Markets (F) (3)** An examination of the risk-return structure of options on stocks, indexes, debt, and futures. An examination of the structure of these markets and strategies for their use in portfolios. Corequisite: FIN 4502 or FIN 6428.

**FIN 6246 Financial Markets and Institutions (FI)(3)** Analysis of the characteristics and efficiency of the money markets and capital markets. Types of money market and capital market instruments, and the role of financial institutions in these markets.

**FIN 6315 Commercial Banking (FI) (3)** The objectives, constraints, and policies applicable to the management of commercial banks. Emphasis will be given to asset and liability management, marketing of services and other banking functions. Prerequisite: FIN 6246 or equivalent.

**FIN 6316 Management of Non-Bank Financial Institutions (FI) (3)** The objectives, constraints, and policies applicable to the management of non-bank financial institutions, savings and loans associations, credit unions, REITs, and insurance, investment and finance companies.

**FIN 6325 Current Issues in Commercial Banking (FI) (3)** Main policy issues in commercial banking and the role of regulatory authorities. Presentation includes bank mergers and holding companies; national bank branching; and the present structure and prospects of the financial sector. Prerequisite: FIN 6315 or equivalent.

**FIN 6346 Credit Analysis (FI) (3)** This course examines how the accounting framework is integrated with tools and techniques for the analysis and interpretation of financial statements. Evaluation of risk in domestic and foreign loans and the pricing of credit facilities. Prerequisite: FIN 6428.

**FIN 6426 Financial Management Policies (FI) (3)** The selection and management of current and permanent assets to achieve corporate objectives. The selection and management of alternative sources of funds to obtain the optimal capital structure. Prerequisite: FIN 6428 or equivalent.

**FIN 6428 Financial Management (FI) (3)** In-depth examination of asset, liability and capital structure management, with emphasis on capital budgeting techniques; risk evaluation; working capital management; and methods of short-term, intermediate and long-term financing. Prerequisite: ACG 6005 or equivalent.

**FIN 6435 Forecasting Business Conditions (FI) (3)** Techniques for forecasting business conditions within local, regional, national, and worldwide contexts. Course covers appropriate methodology of statistics and economics, and techniques of computer utilization useful in achieving forecasts.

**FIN 6436 Capital Budgeting and Long Term Resource Allocation (FI) (3)** The theory of capital allocation at the level of the firm, and empirical findings. Decision models and their application. The pattern of capital expenditure of industries and of the economy as a whole. Investment determinants. Prerequisite: FIN 6428 or equivalent.

**FIN 6456 Quantitative Methods in Financial Analysis (FI)(3)** The applications of computer techniques to financial management of manufacturing firms and financial institutions. Prerequisite: FIN 6428 or equivalent.

**FIN 6508 Financial Futures and Fixed Income Investments (FI) (3)** An examination of the structure, uses, and strategies associated with financial futures markets. Hedging, speculative activity, and other risk-return procedures are discussed. Prerequisite: FIN 6428 or equivalent.

**FIN 6516 Securities Analysis (FI) (3)** An analysis of contemporary securities markets and their operations. The determinants of the risk-reward structure of equity and debt securities. Prerequisite: FIN 6428 or equivalent.

**FIN 6525 Portfolio Management (FI)(3)** Financial theories will be applied to the construction of portfolios. Portfolio management techniques will be analyzed in regard to the goals of individuals, corporations, and various financial institutions. Prerequisite: FIN 6516 or equivalent.

**FIN 6625 International Bank Management (FI, IB) (3)** Management of the international banking function; setting goals and developing strategies, establishing an organizational structure and managing operations. International banking services. Foreign lending, risks, restraints, and portfolio considerations. International banking trends and implications for regulation.

**FIN 6626 International Bank Lending Policies and Practices (FI, IB) (3)** Organization of the lending function and examination of the basic types of international lending: trade financing, loans or placements to foreign banks, loans to governments and official institutions, and loans to businesses. Syndicated bank loans. Documentation and legal considerations in foreign lending. Assessing and managing risk in the international loan portfolio.

**FIN 6636 International Finance (FI, IB) (3)** A comparative study of the institutional characteristics and internal efficiency of developed and underdeveloped capital markets. The relationships between world and capital markets and prospects for integration. The role of multilateral institutions, multinational corporations, states, and the structure of trade in the international short and long term capital flows. The development of financial centers. Prerequisites: FIN 6428 or equivalent.

**FIN 6716 Financial Management of Governmental Organizations (FI) (3)** The budgetary process of identifying, justifying, and allocating funds. The securing of funds in the market and the efficient allocation of funds.

**FIN 6806 The Theory of Finance (FI) (3)** The study of the development of the theory of finance and its implications for the financial

decisions made by the manager of business firms. Topics include: utility theory; capital budgeting; portfolio theory; capital market equilibrium; multi-period valuation; and the cost of capital. Financial decision making is explored under both certainty and uncertainty and within the context of both perfect and imperfect markets. Prerequisite: FIN 6428 or equivalent.

**FIN 6906 Independent Study in Finance (FI) (1-6)** Individual conferences; supervised readings; reports on personal investigations. Consent of faculty tutor and Department Chairperson required.

**FIN 6915 Master's Project in Finance (FI) (1-6)** An individualized research project and report, which may include field experience with a firm or agency; library research; computer programming; or project development. The course should be taken during the last half of the student's graduate program. Consent of faculty tutor and Department Chairperson required.

**FIN 6936 Special Topics in Finance (FI) (1-3)** For groups of students who desire intensive study of a particular topic or a limited number of topics not otherwise offered in the curriculum. Consent of faculty supervisor and Department Chairperson required.

**GEB 6405 Business and the Legal Environment (BA) (3)** A study of the economic and legal environments of organizations with attention to their ethical, political, and social contexts.

**MAN 3025 Organization and Management (MA) (3)** An analysis of organizations and the management processes of planning, organizing, directing, and controlling in the context of socio-technical systems. Individual, group, intergroup, and organizational responses to various environments and technologies are studied, as are pertinent techniques of manpower management.

**MAN 3503 Managerial Decision Making (DS) (3)** This course concentrates on practical decision problems for the manager in an organization. Topics include decision-making theory, linear programming and extensions, Markov Chains, queuing, simulation, and decision support systems. Use of computer packages. Prerequisites: College Algebra, STA 3132 or the equivalent, and QMB 3150.

**MAN 3602 International Business (IB) (3)** Introductory analysis of the business system and management decision-making in the international operation of enterprise. Special emphasis given to international trade and investment; foreign exchange; financial markets; political and cultural interactions between host societies and multinational enterprise. Prerequisite: ECO 3432.

**MAN 3701 Business and Society (ME) (3)** An examination of the place and role of business in contemporary society. The interaction bet-

ween business and its economic, legal, political, social, and international environments is discussed and analyzed in detail. Among topics which may be covered are the development and current structure of social systems, as itemized above, which set forth the parameters in which business operates. That is, government legislation and regulation, constitutional law, political and cultural limitations, and other topics.

**MAN 3949 Cooperative Education Management I (MA) (1-3)** A special program enabling management majors to work in jobs significantly related to their major area and career goals. Specific placement must be approved by the Department Chairperson and faculty advisor prior to enrollment. Prerequisite: qualification for Cooperative Education Program.

**MAN 4064 Dilemmas of Responsibility in Business Management (MA) (3)** The use of interdisciplinary concepts and tools to define and understand the moral and ethical dilemmas involved in business and corporate spheres of activity. Specifically attended to are issues such as pollution, consumer affairs, and quality of public facilities.

**MAN 4120 Intergroup Relations in Organization (MA) (3)** A study of the psychological and sociological dimensions of intergroup relations. Attention to the problems experienced by subgroups in large and small organizations, with particular reference to ethnic, racial, and sub-cultural groups. The roles and responsibilities of management in the constructive resolution and utilization of intergroup conflict in organizations.

**MAN 4142 Managerial Decision Styles (MA) (3)** An experiential, theoretical, and applied investigation of personal decision styles and their relation to management and human effectiveness. Focus upon analytic and intuitive styles of thinking.

**MAN 4151 Behavioral Science in Management (MA) (3)** An analysis of selected concepts in behavioral science, their interaction and application to management. Topics include perception, motivation, and group behavior.

**MAN 4201 Organization Theory (MA) (3)** A comparative analysis of various theories of organization, (including the classical, biological, economic, and Cyert-March models) and of their treatment of fundamental structure; conflict, communications; group and individual behavior; and decision-making. Primary emphasis on developing an integrated philosophy of organization and management. Prerequisite: MAN 3025 or equivalent.

**MAN 4301 Personnel Management (MA) (3)** Attention is focused on the theory and practice of modern personnel management as related to other management functions. Topics include: selection; training; job and performance evaluation; and incentive

schemes. Special attention is given to human resource management and development at various organizational levels.

**MAN 4320 Personnel Recruitment and Selection (MA) (3)** In-depth study of the personnel staffing function. Includes an analysis of objectives, techniques, and procedures for forecasting manpower needs, recruiting candidates, and selecting employees.

**MAN 4322 Personnel Information Systems (MA) (3)** A survey of personnel reporting requirements; assessment of information needs; manpower planning; and development of integrated personnel systems. Prerequisites: CIS 3000 and MAN 4301.

**MAN 4330 Wage and Salary Administration (MA) (3)** Presents the theories and techniques used by management in the areas of work measurement, wage incentives, and job evaluation.

**MAN 4401 Industrial Relations (MA) (3)** Organizational and economic analysis of the problems and issues arising out of legislative and judicial efforts to define the rights, duties, and responsibilities of labor organizations and management in the field of labor relations.

**MAN 4410 Labor, Management and Collective Bargaining (MA) (3)** The various options for settlement of labor-management disputes. Evaluation of the nature, institutions, and processes of collective bargaining; the analysis of labor-management issues and their significance; and the character and procedures of arbitration, mediation, fact-finding, and conciliation. The course deals also with the analysis of the labor market. Students should complete MAN 4401 prior to taking this course.

**MAN 4521 Operations Management (DS) (3)** Concepts in design, analysis, and control of operating systems. Facility location and layout, work standards, maintenance, quality control, MRP, planning and scheduling applied to production and service systems. Prerequisites: MAN 3503 and QMB 3150.

**MAN 4523 Production Information Systems (DS) (3)** A study of the special problems associated with the development of information systems capable of supporting the production function of an organization. Review of information systems approaches to inventory control and work processing management. Prerequisites: CIS 3000 and MAN 4521, or consent of instructor.

**MAN 4600 International Management (FI, IB) (3)** Introductory survey of management issues that confront the multinational enterprise. At least one class session is devoted to each of the following topics: review of basic trade theory; tariffs and trade barriers; organizational transfer, foreign exchange; institutions affecting the multinational manager (such as IMF, IDB, Ex-in Bank, EEC, IBRD), international financial management issues in

multinational accounting; personnel management, comparative business customs and behavioral issues; export import procedures; conflicts with national interests. Prerequisite: MAN 3602.

**MAN 4610 International and Comparative Industrial Relations (FI, IB) (3)** Examines selected industrial relations systems of Western Europe, Asia and the Americas, with special emphasis on differences among systems and the reasons such differences exist. The industrial relations significance of the multinational enterprise and management problems associated with operations in diverse systems, are analyzed.

**MAN 4671 Special Topics in International Business (IB) (3)** For groups of students who wish to study intensively a particular topic, or a limited number of topics, in international business, not offered elsewhere in the curriculum. Prerequisites: Approval of the faculty advisor, Director, and Dean.

**MAN 4690 Independent Study in International Business (IB) (3)** Individual conferences; supervised readings; reports on personal investigations. Prerequisites: Assignment of faculty tutor and written permission of Director and Dean.

**MAN 4711 Social Responsibility and Social Accounting (ME) (3)** The sources of the conception of corporate social responsibility. An examination of the classical doctrines as well as new approaches to the conception of the corporation as a citizen. A portion of the course will be devoted to a discussion of social accountability and social accounting as a specific problem in corporate input. Prerequisite: MAN 3701 or consent of Instructor.

**MAN 4722 Policy Analysis (MA) (3)** The use of cases, guest lecturers, and gaming to integrate analysis and measurement tools, functional areas, and public policy issues. The objective is to develop skill in broad areas of rational decision-making in an administrative context of uncertainty. Prerequisite: Completion of all core requirements. Must be taken in last academic semester of senior year.

**MAN 4731 Modern Business History (ME) (3)** An examination of the history of the corporation in the United States since the Civil War, up to, and including, the development of the multinational corporation. An examination of the social and economic forces operative in the development of the corporate form. A full exploration of the current power of the corporate form and legal and other, efforts to limit this power. Prerequisite: MAN 3701 or consent of the Instructor.

**MAN 4741 Business Environment and Policy Formation (ME) (3)** A course studying the conceptual and environmental forces which establish the framework of business strategy and tactical decision. A critical analysis of conceptual processes which can limit the ex-

ecutive's capacity to respond to change in the total and in the business environment. Prerequisite: MAN 3701 or consent of instructor.

**MAN 4742 Business and the Environment (ME)(3)** A course on the effect of industrialization and technological change on the physical environment. An examination of the current legal, economic and political consequences of pollution and environmental damage, and the abatement of these factors. Prerequisite: MAN 3701 or consent of instructor.

**MAN 4781 Women in Management of Business Organizations (MA) (3)** This course is intended for students interested in the present and future status of female managers. It will focus on the history of women in professions; the socio-economic status of women in business; educational factors, sex roles and the informal organization; relevant legal requirements; the development of managerial climates for effective performance; and strategies for changing organizations.

**MAN 4802 Small Business Management (MA) (3)** The organization and operation of the small business: accounting, finance, production, and marketing subsystems. The use of analytical approach. Problems of manpower management and information flow. Possible use of EDP, case studies.

**MAN 4820 Systems Analysis and Design (DS) (3)** Topics include: information systems concepts; the structure, design, and development of the data base; and techniques and procedures used in the analysis and design of systems projects. Prerequisite: CIS 3000, and either COP 3120 or COP 3122.

**MAN 4821 Data Base Applications (DS)(3)** Application of data base technology and concepts to organization problems. Includes DBMS components; hierarchic, network and relational approaches to DBMS design. Hands on experience with a DBMS. Prerequisite: MAN 4820. Cannot be taken for credit by students who have had COP 5540.

**MAN 4822 Systems Management (DS)(3)** An in-depth, case-oriented, study of the problems encountered in the management of systems projects. Analyst-user conflicts, communication problems within the systems department, computer evaluation and selection techniques, computer negotiations and contracts, and project management are covered in detail. Where appropriate, field study investigating a topical area will be carried out by each student. Prerequisite: MAN 4821.

**MAN 4823 Organizational Impacts of Information Systems (DS) (3)** Investigation of the human and organizational factors relevant to design and implementation of information systems in complex organizations. Prerequisites: MAN 3025 and CIS 3000.

**MAN 4905 Independent Study in Management (MA)(1-6)** Individual conferences; supervised readings; reports on personal investigations. Consent of faculty tutor, Department Chairperson and Dean required. P/F only.

**MAN 4930 Special Topics in Management Study (A)(1-6)** For students who wish an intensive study of a particular topic or a limited number of topics not otherwise offered in the curriculum. Consent of faculty supervisor and Department Chairperson required. Grading option.

**MAN 4949 Cooperative Education-Management II (MA) (1-3)** Continuation of MAN 3949. Prerequisites: MAN 3949 and qualification for Cooperative Education Program.

**MAN 5123 Human Interaction I: Personal Growth Laboratory (MA) (3)** Experience designed to increase awareness of personal social impact, and sensitivity to the feelings of others; to improve interpersonal communication, and increase understanding of the change-learning process. Study and analysis of class-group participation as well as other functional social groups.

**MAN 5524 Advanced Production Management (DS) (3)** More advanced methods in master planning, forecasting, capacity management, production activity scheduling/control, MRP and inventory management. This course has a professional orientation similar to the APICS certification guidelines. Prerequisite: MAN 4521 or MAN 6501, or Department Chairperson's approval.

**MAN 5807 Microcomputer Applications in Business (DS) (3)** Fundamentals and comparison of contemporary microcomputers. Extensive usage of available software for making business decisions. Emphasis on small business applications and cases. Student projects. Prerequisites: Computer Programming Proficiency, MAN 4521 and CIS 3000 or MAN 6501 and 6830.

**MAN 5930 Seminar in Personnel Management (MA) (3)** Overview and examination of the various aspects of the personnel management function.

**MAN 6112 Group Processes in Organizations (MA) (3)** The social and psychological processes of organizational functioning. The roles played by small groups in organizational settings.

**MAN 6121 Interpersonal Behavior and Analysis (MA)(3)** A human interaction-human relations training laboratory, designed to increase both self-awareness and understanding of behavior dynamics in groups. Course is intended to enable students to broaden their conceptual understanding of human interpersonal communications and conflict.

**MAN 6124 Human Interaction II: Organizational Consultation (MA)(3)** Theories and approaches to organization development and change, with a particular focus on public

schools and organizations. Supervised laboratory on systematic consultation and action skills, including schools and organizations. Supervised laboratory on systematic consultation and action skills, including method of assessment (survey feedback, milling, confrontation meetings, systems analysis); agenda-setting; feedbacks; coaching; third-party consultation for conflict management; and team training. Prerequisite: MAN 5123.

**MAN 6145 Decision Styles and Managerial Effectiveness (MA) (3)** An experiential, theoretical, and applied investigation of personal decision styles and their relation to management and human effectiveness. Focus upon analytic and intuitive styles of thinking.

**MAN 6205 Organizational Behavior (MA)(3)** Individual interpersonal, and small group behavior in complex organizations. Focus on behavior, its causes, and management interventions to improve organizational effectiveness. Research methods to study organizational behavior.

**MAN 6207 Organization and Management Theory (MA) (3)** Analysis and design of the structure and process of complex organizations. Effects of task uncertainty, growth, power, goals, and information technology on organization structure and control.

**MAN 6213 Conflict in Organizations (MA) (3)** A critical examination of the role and impact of interpersonal and intergroup conflict in organizations. Models as approaches to utilizing and resolving conflict toward constructive personal and organization ends will be emphasized.

**MAN 6311 Advanced Personnel Management (MA) (3)** Attention is focused on the theory and practice of modern personnel management, as related to other management functions. Topics include selection; training; job and performance evaluation; and incentive schemes. Special attention is given to human resources management and development at various organizational levels.

**MAN 6321 Personnel Selection and Placement (MA)(3)** Individual differences and their measurement in personnel selection and job placement. Job design and redesign.

**MAN 6331 Compensation Administration (MA) (3)** An in-depth analysis of wages and salary administration, including such topics as job evaluation; wage incentive systems; and work sampling.

**MAN 6351 Personnel Training and Development (MA) (3)** Determining training needs. Training methods. The training staff. Supervisor development. Equal Employment Opportunity management.

**MAN 6405 Labor Relations (MA)(3)** Examines the collective bargaining system in the United States from the viewpoint of the practitioner.

Various aspects of the environment, structure, processes, issues and impact of collective bargaining are considered. Special attention is given to the negotiation and administration of agreements.

**MAN 6411 Collective Bargaining Topics (MA) (3)** An advanced course in labor relations for students with some background who desire more depth than that provided in introductory courses. Topics of contemporary interest, such as public sector collective negotiations, are treated at length.

**MAN 6501 Operations Management (DS) (3)** This course covers the analysis, design, and operations of organizational systems. The systems approach is used to provide a framework or general model of analysis, to which specific concepts, quantitative techniques, and tools can be related. The material presented has application to any organization of people and machines, including hospitals, governmental agencies, service organizations, and industrial concerns. Prerequisite: MAN 6721 or equivalent.

**MAN 6529 Seminar in Production Control Systems (DS) (3)** The design of control systems for production operations automation and its impact on organizations. Integrated operational-simulation approach. Group and individual projects.

**MAN 6585 Productivity Management Seminar (DS) (3)** Analysis of productivity in manufacturing and service organizations and methodology for productivity improvement. Extensive cases, projects, tours, and guests speakers. Prerequisite: Graduate students (or CBA certificate students).

**MAN 6601 International Management (FI, IB) (3)** Graduate seminar focusing on management issues confronting the multinational enterprise. Includes basic trade theory; tariffs and trade barriers; organizational transfer, foreign exchange; international financial management; export-import procedures; comparative business customs; personnel management; and institutions affecting the multinational manager.

**MAN 6608 International Business (IB) (3)** International variables as they affect managers. Theoretical constructs and their application to specific problems in international business.

**MAN 6610 International Labor-Management Relations (FI, IB) (3)** Comparative analysis of selected industrial relations systems and impact on multinational firms and international labor movements. Emphasis on empirical models and management-oriented case studies.

**MAN 6630 Problems in Comparative Management (FI, IB) (3)** Discussion of literature, readings, and cases, aimed at underscoring the differences and similarities in management behavior in different countries and cultures. General instruction in obtaining and

utilizing comparative data on management differences.

**MAN 6635 International Business Policy (FI, IB) (3)** An analysis of corporate strategies in a rapidly developing and changing world environment. Emphasis will be placed on forecasting, planning, and contingency strategies. The course is taught by case method and stresses the environmental and institutional constraints on decision making within the organization. Corporate executives are invited to attend whenever possible. Prerequisites: ACG 6005, MAN 6205, FIN 6428, and MAR 6716.

**MAN 6675 Special Topics in International Business (IB) (3)** For groups of students who wish to study intensively a particular topic, or a limited number of topics, in international business, not offered elsewhere in the curriculum. Prerequisites: Approval of the faculty advisor, Director, and Dean.

**MAN 6679 Master's Project in International Business (IB) (3)** An individual research project on an international business problem, which may include field work (including internship), library research, computer modeling, or the use of an approved research methodology. Prerequisites: Assignment of faculty advisor and permission of Director.

**MAN 6695 Independent Study in Business (IB) (3)** Individual conferences; supervised readings; reports on personal investigations. Prerequisites: Assignment of faculty tutor and written permission of Director and Dean.

**MAN 6713 International Business Environment (ME, IB) (3)** A macro-examination of economic, political, and cultural variables affecting the organization. Emphasis will be placed on social indications and societal forecasting of change; organizational responses to change; and the nature and rate of change in different societies.

**MAN 6715 Corporate Negotiations (MA) (3)** An examination and analysis of corporate negotiation strategies in such areas as collective bargaining, mergers, joint ventures, and with government regulation agencies. The legal environment affecting the negotiated process will be closely scrutinized, as well as internal and external political processes. Prerequisites: ACG 6005, MAN 6205, FIN 6428, MAR 6716, MAN 6713.

**MAN 6721 Managerial Decision-Making (DS) (3)** This course will investigate and analyze the decision-making problems that managers face in business, volunteer organizations, government, and the public sector. Emphasis will be placed on providing a variety of decision-making experiences for the student. Prerequisite: QMB 6603 or equivalent.

**MAN 6726 Policy Analysis (MA) (3)** The use of cases, guest lectures, and gaming to integrate the analysis and measurement tools, the functional areas and public policy issues. The objective is to develop skill in broad areas

of rational decision-making in an administrative context of uncertainty. Should be taken in the last semester of master's program.

**MAN 6815 Computer Administration (DS) (3)** The theory and practice of computer management. Topics include selection, training, job and performance evaluation, and incentive schemes as they relate to key positions of systems analysis, programming, data preparation and entry, and project management. Special attention is given to human resources management and development at various levels within the EDP department.

**MAN 6830 Organization Information Systems (DS) (3)** Introduction to information systems and their role in organizations from a user's viewpoint. Survey and application of the basic concepts necessary for understanding information systems. Study of the main activities in the development cycle used to acquire information systems capability. Prerequisite: Completion of the computer programming proficiency requirement.

**MAN 6833 Information Systems Planning (DS) (3)** An in-depth study of systems concepts, as they apply to information systems in organizations. Consideration of planning for systems development and its accomplishment through the phases of the life cycle, and of the overall management of the information systems function.

**MAN 6836 Systems Analysis (DS) (3)** A study of the systems approach to problem solving as it applies to any area of specialization. Consideration of the problems in determining system objectives; identifying system boundaries and constraints; marshalling resources for achieving system objectives; analyzing the sub-components of the system and their respective objectives; and managing the system.

**MAN 6837 Data Structures and File Processing in Business (DS) (3)** This course deals with major levels of data organization, data base management, hierarchic and associative structures, file maintenance, and privacy and security measures and safeguards. Prerequisite: MAN 6830 or equivalent.

**MAN 6838 Information Systems Analysis and Design (DS) (3)** Concepts and methods used in the analysis and design of MIS. Feasibility study, system flow charting, data requirements analysis, data design, user friendly systems design. Systems design project. Prerequisite: MAN 6837

**MAN 6839 Decision Support Systems (DS) (3)** Concept of decision support is examined and types of applied decision support systems in business are surveyed. Prerequisites: MAN 6721, 6830, 6837 or equivalent.

**MAN 6894 Special Topics In Management Information Systems (DS) (1-6)** To study the recent developments in the MIS field not otherwise offered in the curriculum, such as office



automation, computer graphics, etc. Prerequisites: Advanced standing and department chairman approval.

**MAN 6895 Seminar in Management Science (DS)(3)** New topics and new application areas will be explored. Lectures will relate to the latest advances in the theory and application of management science. Prerequisite: Instructor's approval.

**MAN 6896 Current Economic and Social Implications of Information Systems (DS)(3)** Effects and implications of socioeconomic factors in the operation of information systems and interdependence with the legal and international business environment. Privacy and fraud; computer system purchase and lease contracts; economics of system design, selection and operation; electronic fund transfers and mail; international considerations.

**MAN 6905 Independent Study in Management (MA)(1-6)** Individual conferences; supervised readings; reports on personal investigations. Consent of faculty sponsor, Department Chairman, and Dean required. PIF only.

**MAN 6910 Research Methods in Management (MA)(3)** Covers the research methods and analytical techniques most widely used in research in human resources and general management. Emphasis is on helping students to become more aware of current techniques and their applications.

**MAN 6911 Research in Systems Development (DS)(3)** Conduct an individual research project or thesis on a topic in the area of computer personnel, systems analysis and design, or other areas within the framework of the MIS program, subject to the instructor's approval. Prerequisite: MAN 6838.

**MAN 6930 Master's Seminar in Management (MA)(1-3)** An examination of recent research findings in selected areas of current concern. Emphasis is placed on readings; active discussion; and small, short-term action and research projects. The student may make a preliminary selection of his/her master's thesis or project topic.

**MAN 6974 Master's Project in Management (MA)(1-6)** Each student is required to develop and conduct an individual research project or thesis on a topic of interest. The topic will be chosen in consultation with a faculty member in the College.

**MAR 3023 Marketing Management (ME)(3)** A descriptive study emphasizing the functions and institutions common to marketing systems.

**MAR 4054 Marketing for Non-Profit Organizations (ME)(3)** Marketing techniques as applied to non-profit organizations, including (but not limited to) the marketing of such governmental programs as housing, educational, health services, transportation, and Social Security.

**MAR 4103 Personal Selling (ME)(3)** The development of effective salesmen/customer relationships is emphasized. Selection, training, and motivation of the sales force, and the relationship between personal selling and the other elements of marketing strategy are analyzed.

**MAR 4153 Retailing Management (ME)(3)** An examination of the role of retailing in the marketing system. Attention is concentrated on fundamentals for successful retail management. The course emphasizes basic marketing principles and procedures, including merchandising; markup-markdown; pricing; stock-turn; and sales and stock planning.

**MAR 4154 Cases in Retailing Management (ME)(3)** This course treats the retail marketing concentration in terms of up-to-date merchandise management methods. Emphasis is on elements of profit, open-to-buy planning, return on investment, and inventory control. The course delineates the decisions made by retailing managements and reviews their available strategies. Prerequisite: MAR 4153 or consent of instructor.

**MAR 4203 Marketing Channels (ME)(3)** The course focuses upon institutions, functions, and flows within channels of distribution; and their integration into channels systems. Wholesaling and physical activity are emphasized. Same course as TRA 4203.

**MAR 4243 International Marketing (ME, IB)(3)** The course studies the information required by marketing managers to assist in satisfying the needs of consumers internationally. Special emphasis will be given to the constraints of the international environment.

**MAR 4244 Export Marketing (ME)(3)** The course emphasizes practical approaches to export marketing, including marketing strategies by individual firms to serve foreign markets. Operational methods of identifying, establishing, and consolidating export markets are discussed, with particular attention to the needs of the smaller business.

**MAR 4303 Advertising Management (ME)(3)** The study of advertising in business and society, providing a broad understanding of advertising's social, communicative, and economic purposes. An examination of the types and functions of advertising. Discussion of research, media selection, budget determination, and other elements in the total advertising process.

**MAR 4343 Promotional Strategy (ME)(3)** The course deals with problems of decision-making in the areas of marketing communication methods, with primary emphasis on advertising.

**MAR 4344 Advertising Campaign Management (ME)(3)** Strategic approaches to managing advertising campaigns, including selection of approaches; market research; consumer target markets; media; adver-

tisements; development and control of budgets. Prerequisite: MAR 4303 or consent of Instructor.

**MAR 4403 Sales Management (ME)(3)** Analysis of field sales management with emphasis on the role of personal selling in the marketing mix, building an effective organization, and controlling and evaluating the sales force.

**MAR 4503 Consumer Behavior (ME)(3)** The course offers an introduction to the analysis of the consumer, as the basis for the development of the marketing mix.

**MAR 4613 Marketing Research (ME)(3)** An examination of the marketing research process and its role in aiding decision-making. Emphasis is placed on evaluation and utilization of research information in making marketing decisions.

**MAR 4703 Current Issues in Marketing I (ME)(3)** Intensive study of various topic areas in marketing. Course emphasizes student reading and research, with oral and written reports. Students electing to take this seminar may take no more than 3 credit hours of independent study in marketing.

**MAR 4704 Current Issues in Marketing II (ME)(3)** Students electing to take this seminar may not take independent study in marketing. Prerequisite: MAR 4703.

**MAR 4713 Cases in Marketing Management (ME)(3)** An analytic approach to the performance to marketing management. The elements of marketing mix as the focus of decision-making in marketing are studied, and the case method of instruction is employed.

**MAR 4723 Marketing of Small Business Enterprises (ME)(3)** Designed to develop an understanding of the principles and practices which contribute to the successful marketing operation of a small business enterprise, this course deals with marketing policies, techniques, and applications to aid the entrepreneur in this field.

**MAR 4733 Marketing and the Law (ME)(3)** A policy and operational analysis of legislative acts and judicial interpretations of laws influencing organizations engaged in marketing activities.

**MAR 4753 Marketing Game (ME)(3)** Focal point of the course is a computerized marketing management simulation. The course provides an opportunity for the student to participate, as a member of the marketing management team of a firm in competition with other firms.

**MAR 4907 Independent Study in Marketing (ME)(1-6)** Individual conferences; supervised reading; reports on personal investigations. Consent of faculty tutor, Department Chairperson and Dean required.

**MAR 4933 Special Topics in Marketing (ME)**

**(1-6)** For groups of students desiring intensive study of a particular topic or a limited number of topics, not otherwise offered in the curriculum. Consent of faculty supervisor and Department Chairperson required.

**MAR 4941 Marketing Internship (ME)(1-6)** Full-time supervised work in a selected organization. Prerequisites: At least twelve hours in marketing; consent of instructor and Department Chairperson.

**MAR 4949 Cooperative Education in Marketing (ME)(3)** Open to marketing majors who have been admitted to the Cooperative Education Program, with consent of Chairperson. Full-time supervised work with a participating organization in marketing. Report to the organization and a paper to the Chairperson are required.

**MAR 5913 Independent Study in Marketing (ME)(1-6)** Individual conferences; supervised readings; reports on personal investigations. Consent of faculty tutor, Department Chairperson and Dean required.

**MAR 5935 Special Topics in Marketing (ME)(1-6)** For groups of students desiring intensive study of a particular topic or a limited number of topics, not otherwise offered in the curriculum. Consent of faculty supervisor and Department Chairperson required.

**MAR 6246 International Marketing (ME, IB)(3)** This course discusses the nature and scope of international marketing, and explores problems facing multinational firms and other international marketing organizations, together with strategies for foreign market penetration. Prerequisite: MAR 6716 or permission of instructor.

**MAR 6346 Advanced Promotional Strategy (ME)(3)** The course focuses on planning, problem-solving, and decision-making, as they apply to promotion programs. Primary emphasis is on advertising, with discussion of the role of promotion in relation to other elements of the marketing program.

**MAR 6406 Advanced Sales Management (ME)(3)** Analysis of personal selling's roles in marketing strategy using detailed case studies on field sales management, working with channel organization, and planning and controlling sales operations. Prerequisite: MAR 6716.

**MAR 6506 Advanced Consumer Behavior (ME)(3)** Modern comprehensive models of consumer behavior are utilized as a framework for understanding consumer decision processes.

**MAR 6617 Advanced Marketing Research (ME)(3)** The role of research in providing information for marketing decision-making, including an examination of the research process and the tools available to the researcher.

**MAR 6706 Current Issues in Marketing I (ME)(3)** Intensive study of various topic areas in marketing. Course emphasizes student

reading and research, with oral and written reports. Students electing to take this seminar may take no more than 3 credit hours of independent study in marketing.

**MAR 6707 Current Issues in Marketing II (ME)(3)** Students electing to take this seminar may not take independent study in marketing. Prerequisite: MAR 6706.

**MAR 6716 Marketing Management (ME)(3)** A study of analysis and application of theory and problem solving in marketing management. Emphasis will be on the role of marketing in the organization; planning the marketing effort; management of the marketing organization; control of marketing operations; and evaluation of the marketing contribution.

**MAR 6717 Advanced Marketing Management (ME)(3)** Course emphasis is on application and integration of concepts and tools, through participation in the marketing management of a firm in competition with other firms. The course's focal point is a computerized marketing management simulation.

**MAR 6915 Independent Study in Marketing (ME)(1-6)** Individual conferences; supervised reading; reports on personal investigations. Consent of faculty tutor, Department Chairperson and Dean required.

**MAR 6936 Special Topics in Marketing (ME)(1-6)** For groups of students desiring intensive study of a particular topic or a limited number of topics, not otherwise offered in the curriculum. Consent of faculty supervisor and Department Chairperson required.

**QMB 3003 Quantitative Foundations of Business Administration (DS)(3)** Elements and extensive applications of the following quantitative tools to Accounting, Finance, Economics, Marketing, Management and Production: Algebra review, sets, combinatorics, matrices, linear and non-linear functions, derivatives and integrals with a view towards optimization. Case studies. Open only to Business Administration majors. Prerequisite: College Algebra.

**QMB 3150 Application of Quantitative Methods in Business (DS)(3)** Inference and modeling for business decisions under uncertainty. Topics covered include survey sampling, confidence intervals and hypothesis testing for mean(s), variance(s), and proportion(s), chi-square test for independence and goodness of fit, correlation, linear regression, time series, and analysis of variance. Use of computer packages to solve real business problems. Prerequisites: College Algebra and STA 3132 or the equivalent.

**QMB 4680 Simulation of Management Systems (DS)(3)** Exploration of basic concepts in computer simulation of systems. Application of these concepts to a variety of managerial problems. Discussion of waiting line models, continuous simulation models;

heuristic methods; and management games. Presentation of several computer programs and languages for simulation. Exposure to the operation and analysis of some simulation models. Prerequisites: CIS 3000 and MAN 3503.

**QMB 4700 Principles of Operations Research I (DS)(3)** Application of deterministic operations research models (such as linear and non-linear programming, networks, dynamic programming, and branch and bound techniques) to managerial problems of allocation, planning, and scheduling. Prerequisite: MAN 3503.

**QMB 4905 Independent Study in Decision Sciences (DS)(1-6)** Individual conferences; supervised readings; reports on personal investigations. Consent of instructor, Department Chairperson and Dean required. P/F only.

**QMB 4930 Special Topics in Decision Sciences (DS)(1-6)** For students who wish an intensive study of a particular topic or a limited number of topics not otherwise offered in the curriculum. Consent of instructor and Department Chairperson required. Grading option.

**QMB 6603 Quantitative Methods in Management (DS)(3)** Introduction to basic quantitative tools for the analysis of problems arising in the management of organizations, and the application of these tools to real-life problems. Prerequisite: College Algebra and completion of the Computer Programming Proficiency requirement.

**QMB 6805 Deterministic Models for Management Analysis (DS)(3)** Applications of deterministic models such as linear and nonlinear programming, network analysis (PERT), dynamic programming, and branch and bound algorithms to managerial problems of allocation, planning, scheduling, investment, and control.

**QMB 6845 Simulation of Management Systems (DS)(3)** Basic concepts of computer simulation of systems; application of these concepts to a variety of management problems. Industrial dynamics, urban dynamics, and large system simulation. Simulation in economic analysis, heuristic methods, and management games are covered. Prerequisites: MAN 6721 and a Computer Programming Language.

**QMB 6855 Stochastic Models for Management Analysis (DS)(3)** Applications of probabilistic models (such as queuing, inventory, and renewal) to their managerial problems.

**QMB 6875 Stochastic Models for Project Management (DS)(3)** Review of deterministic models and principles. Introduction to GERT, critical path methods, criticality index, and resource considerations in stochastic networks. Emphasis on operational decision-making, advanced topics, and individual projects. Students use the computer, and ex-

isting programs, to analyze simulate hypothetical project networks, and learn to interpret the results in order to facilitate operational decisions.

**QMB 6905 Independent Study in Decision Sciences (DS) (1-6)** Individual conferences; supervised readings; reports on personal investigations. Consent of instructor, Department Chairperson and Dean required. P/F only.

**QMB 6934 Seminar in Decision Sciences (DS) (1-3)** An examination of recent research findings in selected areas of current concern. Emphasis is placed in readings; active discussion; and small, short-term action and research projects. Consent of instructor required.

**QMB 6974 Project in Decision Sciences (DS) (1-6)** Each student is required to develop and conduct an individual research project or thesis on a topic of interest. The topic will be chosen in consultation with a faculty member in the College and approved by the Department Chairperson.

**REE 4043 Real Estate Analysis (FI) (3)** Decision making processes for development, financing, marketing, and management of real estate within the framework of our governmental, economic, legal, and social systems; does not meet course content requirements of Florida real estate Commission for obtaining a real estate license. Prerequisite to all other courses in real estate and regional development.

**REE 4105 Appraisal of Real Estate (FI) (3)** Valuation and appraisal framework applied to residential and income producing property; role of computers; valuation theory and process as a guide to business decisions.

**REE 4204 Real Estate Financial Analysis (FI) (3)** Financial analysis and structuring of real estate projects; traditional and creative concepts and mechanisms for construction and permanent financing; portfolio problems; governmental programs; money and mortgage market analysis; computers and financial models.

**REE 4303 Real Estate Investment (FI) (3)** Advanced concepts of acquisition, ownership, and disposition of investment property; taxation and tax shelter; cash flow projection; analysis of specific types of investment property; utilization of computers as a decision-making tool; models of real estate investment analysis; case analysis and policy formulation.

**REE 4504 Real Estate Management (FI) (3)** Theories and techniques of professional management of real estate including such topics as creating a management plan; merchandising space; economics of alternatives; market analysis; the maintenance process; owner-tenant manager relations; operating budgets; tax consideration; ethics.

**REE 4733 Real Estate Land Planning (FI) (3)**

Theories of city growth and structure, operations of the real estate market in land allocation; current practices in real estate land planning.

**REE 4754 Real Estate and Regional Development Policy (FI) (3)** A capstone course in integrating all the aspects of real estate and regional development learned in previous courses, projects, cases, and field trips. Prerequisite: Permission of instructor.

**REE 4814 Real Estate Marketing (FI) (3)** Techniques of selecting, training, and compensating sales personnel; obtaining and controlling listings; process and methods involved in the selling of real estate; promotion activities; including advertising and public relations; growth problems; professionalism; ethics.

**REE 4905 Independent Study in Real Estate (FI) (1-6)** Individual conferences; supervised readings; reports on personal investigations. Consent of faculty tutor, Department Chairperson, and Dean required.

**REE 4930 Special Topics in Real Estate (FI) (1-6)** For groups of students desiring intensive study of a particular topic or a limited number of topics, not otherwise offered in the curriculum. Consent of faculty tutor and Department Chairperson required.

**REE 6020 Industrial Real Estate I (FI) (3)** General overview of industrial real estate, focusing on types of activities; locational requirements; financing techniques; brokerage; government influence; current trends; technological change; characteristics of industrial buildings.

**REE 6021 Industrial Real Estate II (FI) (3)** Introduction to investment and valuation problems in industrial real estate. Topics include: taxation and investment analysis; discounted cash flow techniques; appraisal framework applied to income properties. A computer will be utilized in approaching the above problems.

**REE 6105 Appraisal of Real Estate (FI) (3)** Valuation and appraisal framework applied to residential and income producing property; role of computers; valuation theory and process as a guide to business decisions. Prerequisite: REE 4303 or permission of instructor.

**REE 6115 Income Property Appraisal (FI) (3)** Valuation and appraisal framework applied to income properties; capitalization; rates and techniques; discounting and compound interest; mortgage-equity analysis. Includes Ellwood analysis; the role of computers; valuation as a guide to business decisions.

**REE 6195 Seminar in Real Estate Valuation Theory and Practice (FI) (3)** A study of the process of property valuation, utilizing cost, market and income approaches. The role of computers and mass appraisal techniques will also be examined. Prerequisites: Graduate standing and permission of instructor.

**REE 6207 Real Estate Financial Analysis (FI) (3)** Financial analysis and structuring of real estate projects; traditional and creative concepts for construction and permanent financing; portfolio decisions; government programs; money and mortgage markets. Prerequisite: REE 6306 or permission of instructor.

**REE 6295 Seminar in Real Estate Finance (FI) (3)** A study of financial institutions, their methods; and interregional flows of funds in mortgage markets. Further emphasis is placed on national economic policies affecting mortgage markets. Prerequisites: Graduate standing and permission of instructor.

**REE 6305 Real Estate Investment (FI) (3)** Advanced concepts of acquisition, ownership, and disposition of investment property; taxation; risk and return; cash flow forecasting; financial structuring process; case analysis; strategy formulation. Prerequisite: REE 6306 or permission of instructor.

**REE 6306 Real Property Analysis (FI) (3)** A study of the decision making processes of real property asset management. Private and public policy issues regarding the housing process and the regulation of the real property business environment. Legal considerations of real property ownership, financing and transfer of interests. Prerequisite: Consent of instructor.

**REE 6395 Seminar in Real Estate Investment and Taxation (FI) (3)** The techniques of real estate investment analysis, utilizing present value and cash flow approaches. The impact of Federal taxation on real estate investment decisions. Prerequisites: Graduate standing and permission of instructor.

**REE 6435 Legal Environment of Real Estate (FI) (3)** Legal environment of real property ownership, transfer and brokerage; estates in land; sales contracts; mortgage transactions; titles; conveyances; landlord and tenant; restrictions; zoning; and eminent domain; does not cover Florida Real Estate License Law or licensing regulations of Florida Real Estate Commission; not a license 'prep' course. Prerequisite: REE 4043 or REE 6306 or permission of instructor.

**REE 6505 Real Estate Management (FI) (3)** Advanced theories and techniques of professional management of real estate; developing a management plan; merchandising space; market analysis; maintenance; operating budgets; fiduciary relationships. Prerequisite: REE 6306 or permission of instructor.

**REE 6715 Regional Real Estate Development (FI) (3)** Operation of real estate markets in land allocation; land use decision making in real estate; real estate feasibility studies, applied to specific real estate projects. Prerequisite: REE 6306 or permission of instructor.

**REE 6734 Real Estate Land Development (FI) (3)** Real estate development, acquisition of raw land; zoning; subdivision into sites; pro-

vision of utilities and services; financing; merchandising of improved sites. Emphasis on design and development of residential communities.

**REE 6736 Real Estate Land Planning (FI) (3)** Advanced theories of city growth and structure; operations of the real estate market in land allocation; current practices in real estate land planning. Prerequisite: REE 6306 or permission of instructor.

**REE 6755 Real Estate and Regional Development Policy (FI) (3)** An advanced capstone course integrating all the aspects of real estate and regional development learned in previous courses, projects, cases, and field trips. Prerequisite: REE 6306 or permission of instructor.

**REE 6795 Seminar in Urban Housing Policy & Problems (FI) (3)** Examination of national housing policies and their formulation; the role of the public and private sectors in regard to housing problems; effectiveness of various housing policies. Prerequisites: Graduate standing and permission of instructor.

**REE 6816 Real Estate Marketing (FI) (3)** Techniques of selecting, training, and compensating sales personnel; obtaining and controlling listings; creative selling techniques; promotion, advertising, and public relations; growth; ethics. Prerequisite: REE 6306 or permission of instructor.

**REE 6825 Industrial Brokerage (FI) (3)** Defines distinction between industrial brokerage and general real estate brokerage; role and functions of the industrial broker; industrial brokerage practice. Includes negotiating and leasing; regulations and ethics.

**REE 6906 Independent Study in Real Estate (FI) (1-6)** Individual conferences; supervised readings; reports on personal investigations. Consent of faculty tutor, Department Chairperson, and Dean required.

**REE 6932 Special Topics in Real Estate (FI) (1-6)** For groups of students desiring intensive studies of a particular topic or a limited number of topics, not otherwise offered in the curriculum. Consent of faculty tutor and Department Chairperson required.

**REE 6935 Seminar in International Real Estate (FI, IB) (3)** Current trends and issues affecting real estate on an international level. Topics include; the multinational corporation and its location decisions; foreign taxation; international trade and exchange rates.

**REE 6946 Industry Project (FI) (3)** Advanced individual or group study of specialized problems in the real estate field. Guidance of study to be provided by real estate faculty. Prerequisite: Permission of advisor.

**RMI 3015 Principles of Risk and Insurance (FI) (3)** Risk Management, Elements of Risk Theory and Risk Bearing. The Insurance Industry, fundamentals and legal concepts in

insurance. Overview of property and liability as well as life insurance policies.

**RMI 4085 Introduction to International Insurance (FI) (3)** Economic analysis of insurance trade. Business operations. International Insurance Marketing, Underwriting Claims Adjustments and Settlements. International insurance funds flow and regulations. Issues in international insurance.

**RMI 4115 Life Insurance (FI) (3)** Structure and Purposes of Life Insurance. Types and analysis of life insurance contracts. Elementary life insurance mathematics. Fundamentals of private pensions and group insurance.

**RMI 4117 Personal Insurance Planning (FI) (3)** Analysis of methods of handling personal risk exposures including insurance coverage alternatives. Integrating life, health and accident, property and liability, profit-sharing; private and governmental insurance and pension programs. Prerequisite: RMI 3015.

**RMI 4120 Health Insurance (FI) (3)** The Economics of Health Insurance Types of Coverages; Marketing, Underwriting, Claims Adjustment and Administration. Private and Social Insurance programs. Regulations.

**RMI 4135 Employee Benefit Plans (FI) (3)** The concept of group insurance Marketing, Underwriting Claims Treatment and Administration of Group Policies. Establishment, Funding and Benefits of Private Pensions and Profit Sharing Plans. Prerequisite: RMI 4115.

**RMI 4145 Business Insurance and Estate Planning (FI) (3)** Essentials and Analysis of Estate Planning. Minimization and provisions for death transfer costs on estates and business interests.

**RMI 4170 Life and Health Insurance (FI) (3)** A review of life insurance contracts. Mathematics of Life Insurance. Fundamentals of Health Insurance. Life Insurance Accounting, Reserves, Operations and Investment. Prerequisite: RMI 4115.

**RMI 4212 Property and Liability Insurance (FI) (3)** Fundamentals and legal environment of Property and Liability Insurance. Major P-L insurance lines including Fire, Marine, Automobile, Worker's Compensation, Homeowners' and Liability; functions of P-L insurers.

**RMI 4220 Casualty Insurance (FI) (3)** A broad concept of casualty insurance, including a thorough review of basic policies; dailies; underwriting losses; multiple line and comprehensive forms. Subjects covered include personal liability insurance, boiler and machinery insurance, air insurance, inland and ocean marine insurance, workmen's compensation, and surety.

**RMI 4292 Property and Liability Insurance Operations (FI) (3)** In-depth study of the functions and operations of P-L insurers. Will include Marketing, Underwriting, Rate-making

and Claims Functions. Also Loss Control Activities, Administration, Investment, Reinsurance and Regulation. Prerequisite: RMI 4212.

**RMI 4305 Risk Management (FI) (3)** The Elements of Risk Theory and Risk-Bearing. Risk Identification and Analysis. Methods for handling risks with quantitative analysis of available alternatives including Self-Insurance and Captive insurance concepts.

**RMI 4405 Insurance Law (FI) (3)** Legal environment and essentials of insurance law. Legal and non-legal liabilities. Regulation of insurance in Florida.

**RMI 4500 Social Insurance (FI) (3)** The History and Economics of Social insurance programs. Definition of the needy. Comparative analysis of social insurance programs for death, occupational and non-occupational disability, old age and unemployment.

**RMI 4740 Insurance Underwriting and Claims Adjustment (FI) (3)** Examination of an underwriter's and rater's functions: Selection of risks, classification and rating. Deductibles, Reinsurances. Claims philosophy and practice, Investigation, Adjustment and Settlements.

**RMI 4910 Independent Study in Insurance (FI) (1-6)** Supervised study of insurance or insurance related topics, developments, current issues and anticipated trends. Study may be designed to investigate a specialized area or adopt a more general approach. Consent of faculty supervisor, Department Chairperson, and Dean required.

**RMI 4935 Special Topics in Insurance (FI) (1-6)** Intensive study for groups of students of a particular topic or a limited number of topics, not otherwise offered in the Curriculum. Consent of faculty supervisor and Department Chairperson required.

**RMI 5297 Property and Liability Insurance (FI) (3)** Comparative study of the structures and forms of the major property and liability insurance, policies, personal and commercial lines. Analytic determination of the choice of the optimal mode of protection or coverage. Major functions of insurers and regulation.

**RMI 5175 Life and Health Insurance (FI) (3)** A review of life insurance contracts. Mathematics of Life Insurance. Fundamentals of Health Insurance. Life Insurance Accounting, Reserves, Dividend, Non-forfeiture values. Operations and Investment.

**RMI 6055 Graduate Survey of Insurance (FI) (1-6)** Graduate examination of current problems in insurance, including theory, uses of insurance in business organizations; property and liability insurance; life and health insurance.

**RMI 6178 Mathematics of Life Insurance (FI) (3)** Present Values and Future Values of Lump Sums and Annuities. Mortality Tables Single Premiums, Annual Premiums and Net Level

Premiums, Reserves, Nonforfeiture Values and Dividends. Prerequisite: MAC 3233 or equivalent.

**RMI 6912 Independent Study in Insurance (FI) (1-6)** Supervised study of insurance or insurance related topics, developments, current issues and anticipated trends. Study may be designed to investigate a specialized area or adopt a more general approach. Consent of faculty supervisor, Department Chairperson, and Dean required.

**RMI 6936 Special Topics in Insurance (FI) (1-6)** Intensive study for groups of students of a particular topic or a limited number of topics, not otherwise offered in the Curriculum. Consent of faculty supervisor and Department Chairperson required.

**STA 3132 Quantitative Methods for Administration (MS) (3)** The use of statistical tools in management; introduction of probability, descriptive statistics, and statistical inference as included.

**TAX 4001 Income Tax Accounting (AC) (3)** A survey of federal income taxation with primary emphasis on the taxation of individuals and corporations. Prerequisite: ACG 4111 with grade of 'C' or higher.

**TAX 4011 Taxation of Corporations and Partnerships (AC) (3)** An in-depth study of income taxation of corporations and partnerships, including tax planning. Prerequisite: TAX 4001 or equivalent.

**TAX 4871 Topics in Taxation (AC) (3)** An in-depth study of recent legislative, administrative, and judicial developments in taxation. Prerequisite: TAX 4001 or equivalent.

**TAX 4901 Independent Study in Taxation (AC) (1-3)** Individual conferences, supervised readings, and reports on personal investigations. Written permission of the instructor, School Director, and Dean required.

**TAX 4931 Special Topics in Taxation (AC) (1-3)** For groups of students wishing an intensive study of a particular topic(s) not otherwise offered in the curriculum. Written permission of the instructor, School Director, and Dean required.

**TAX 6065 Income Tax Research (AC) (3)** An in-depth study of the taxation and planning aspects of a variety of business and other transactions. Emphasis will be upon developing an ability to perceive tax issues and to conduct research to resolve them. Prerequisite: TAX 4001 or equivalent.

**TAX 6105 Taxation of Corporations I (AC) (3)** The study of the federal tax consequences of the formation, operation, reorganization and liquidation of corporations; election of Subchapter S status; distributions and redemptions. Prerequisite: TAX 6065 or permission of the instructor and the advisor for the taxation specialization.

**TAX 6115 Taxation of Corporations II (AC) (3)** An in-depth study of the tax benefits inherent in multiple corporate groups, including consolidated returns and reorganizations. Prerequisites: TAX 6065 and TAX 6105.

**TAX 6205 Partnership Taxation (AC) (3)** The intensive study of the formation, operation, and dissolution of partnerships (general and limited). Prerequisite: TAX 6065.

**TAX 6405 Estate and Gift Taxation (AC) (3)** The study of the federal estate tax and federal gift tax provisions. Prerequisite: TAX 6065, or permission of the Instructor and the advisor for the taxation specialization.

**TAX 6415 Fiduciary Accounting and Taxation (AC) (3)** The study of the income taxation of estates, trust, and the beneficiaries thereof, including the determination of distributable net income, and throwback rules. The grantor trust and income in respect of a decedent is emphasized. The use of trusts in tax and estate planning is also explored. Prerequisite: TAX 6065.

**TAX 6445 Estate Planning (AC) (3)** An in-depth discussion of the use of estate tax planning tools, such as lifetime gifts, life insurance, the marital deduction, the use of trusts, future interests, annuities, powers of appointment, charitable transfers, and post-mortem planning. Prerequisite: TAX 6405.

**TAX 6505 International Taxation I (AC) (3)** Federal income tax provisions applicable to non-resident aliens and foreign corporations.

**TAX 6515 International Taxation II (AC) (3)** Federal income tax provisions applicable to U.S. persons, business, and investment activities outside the U.S. Prerequisite: TAX 6505.

**TAX 6725 Tax Accounting (AC) (3)** An exploration of the concepts of federal income taxation and tax planning, from the point of view of the manager. Prerequisite: TAX 6065.

**TAX 6805 Tax Accounting Theory and Procedures (AC) (3)** A study of the tax accounting concepts and the judicial doctrines inherent in the federal tax law and in tax planning. Prerequisite: TAX 4001 or equivalent.

**TAX 6835 Taxation of Deferred Compensation (AC) (3)** The taxation of qualified and non-qualified pension and profit-sharing plans, stock options, annuities, lump-sum distributions, death benefits, rollovers, self-employment plans, employee stock ownership plans, etc. Prerequisite: TAX 6065.

**TAX 6875 Current Developments in Taxation (AC) (3)** The study of recent legislative, administrative and judicial developments in taxation. Prerequisites: TAX 6065 and at least four additional graduate courses.

**TAX 6876 Transactions in Property (AC) (3)** An in-depth investigation into tax problems relating to basis, capital gains and losses, and nonrecognition provisions for transactions in

property with special emphasis on personal property transactions and securities investments.

**TAX 6877 Seminar in Taxation (AC) (3)** Intensive study of a particular topic or a limited number of topics. The topics included in this course will depend upon the availability of faculty with expertise in the following special classes of tax problems: advanced corporate taxation; taxation of not-for-profit institutions; interstate, state and local taxation; and others, as current developments demand. Prerequisites: TAX 6065 and TAX 6805.

**TAX 6905 Independent Study in Taxation (AC) (1-3)** Individual conferences, supervised readings; reports on personal investigations. Written permission of the instructor, School Director, and Dean required.

**TAX 6935 Special Topics in Taxation (AC) (1-3)** Intensive study for groups of students of a particular topic(s) not otherwise offered in the curriculum. Written permission of the instructor, School Director, and Dean required.

**TRA 4012 Transportation Logistics (ME) (3)** Consideration of transportation logistics and its relationship to production and distribution. Discussion of characteristics, management, legislation, and public regulation of various modes of transportation.

**TRA 4101 Transportation Rate Making (ME) (3)** Description and analysis of rate making, for both passenger and cargo, in the various modes of transportation including trucks, railroad, airlines, and ocean transportation. Classes may concentrate on one particular mode for practical applications.

**TRA 4203 Physical Distribution Management (ME) (3)** Distribution in overall company operations; organization of the traffic function; determination of classification and rates; integration of transportation with production flow, inventory management, warehousing, marketing policies, and plant location.

**TRA 4240 Transportation Systems and Services (ME) (3)** Survey and analysis of transportation modes, including rail, motor, air, water, pipeline and mass transit, and their impact on the social and economic systems; discussion of current problems.

**TRA 4320 Transportation Regulation (ME) (3)** Study of the economic and constitutional basis of transport regulation; the scope of regulation. Discussion of the regulation of industrial traffic and transport modes; the structure and policies of federal and state regulatory agencies.

**TRA 4380 Transportation Policy (ME) (3)** Consideration of national transportation policy; the principal policy issues currently facing the transportation modes.

**TRA 4410 Air Transportation (ME) (3)** A comprehensive introduction to the total air transportation environment including general economic characteristics of basic areas;

commercial, private, corporate, and airline categories; government promotion and regulation of the industry, including aircraft manufacturing and operation; air traffic control; and airport support and functions.

**TRA 4411 Airport Management (ME) (3)** Application of management principles to airport operation, with emphasis on unique characteristics of airport finance; government relations and regulations; airline relations and interdependence.

**TRA 4412 Air Carrier Management (ME) (3)** An introduction to the broad scope of airline management practices and policies. Particular emphasis on problem analysis in financing, marketing, scheduling, fleet planning, facilities planning, maintenance, and general operations.

**TRA 4510 Mass Transportation and Urban Problems (ME) (3)** Urban and metropolitan transportation development; requirements, benefits and costs of alternative approaches to mass transit; management techniques and operating principles, policy and regulation.

**TRA 4906 Independent Study in Transportation (ME) (1-6)** Individual conferences; supervised readings; reports on personal investigations. Consent of faculty tutor, Department Chairperson, and Dean required.

**TRA 4936 Special Topics in Transportation (ME) (1-6)** For groups of students desiring intensive study of a particular topic or a limited number of topics, not otherwise offered in the curriculum. Consent of faculty supervisor and Department Chairperson required.

**TRA 4941 Transportation Internship (ME) (1-6)** Full time supervised work in a selected organization. Prerequisites: At least twelve hours in transportation; consent of instructor and Department Chairperson required.

**TRA 5245 Transportation Logistics (ME) (3)** Quantitative methods applied to solving problems in business logistics; mathematical and statistical models; optimization theory and simulation. Problems selected from areas of physical distribution management, inventory control, mode selection, and facility locations.

**TRA 5401 Transportation Operations and Carrier Management (ME) (3)** Contemporary management techniques as applied to carriers; management problems peculiar to transportation firms; economic analysis of marketing problems; capital formation; costs; pricing; labor relations; and government regulation.

**TRA 6035 Graduate Survey of Transportation Management (ME) (3)** Graduate survey of transportation, its elements, and their impact on society. History, economics, and regulatory principles in transportation. Current policies and problems for all the major transportation modes.

**TRA 6905 Independent Study in Transportation (ME) (1-6)** Individual conferences; supervised readings; reports on personal investigations. Consent of faculty tutor, Department Chairperson, and Dean required.

**TRA 6936 Special Topics in Transportation (ME) (1-6)** For groups of students desiring intensive study of a particular topic or a limited number of topics, not otherwise offered in the curriculum. Consent of faculty supervisor and Department Chairperson required.

## College of Business Administration

Dean	Charles A. Nickerson
Associate Dean	William R. Beaton
Associate Dean, Bay Vista Campus	Sydney Roslow
Assistant Dean	Donald W. Fair
Assistant Dean, Academic Counseling	Anne M. Fiedler
Director, School of Accounting	Lewis F. Davidson
Acting Director, Department of International Business	William R. Beaton
Chairpersons:	
Decision Sciences	Steve H. Zanakis
Finance	Robert M. Bear
Management	Enzo R. Valenzi
Marketing and Environment	Ronald H. Vogel

### Faculty

Altman, Steven, D.B.A. (University of Southern California), Professor, Management, Provost and Vice President for Academic Affairs
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- Hogner, Robert H., Ph.D.** (*University of Pittsburgh*), Associate Professor, Marketing
- Jerome, William T., III, D.C.S.** (*Harvard University*), Distinguished University Professor, Management
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- Nunez, Leandro S., J.D.** (*Nova University*), CPA, CMA, Lecturer, Accounting
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- Ortiz, Marta, Ph.D.** (*University of Miami*), Assistant Professor, Marketing
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- Raheem, Lynda, M.B.A.** (*University of Miami*), Instructor, Marketing, and Coordinator of Graduate Programs
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- Renforth, William, D.B.A.** (*Indiana University*), Professor, International Business
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- Roussakis, Emmanuel, Ph.D.** (*Catholic University of Louvain, Belgium*), Professor, Finance
- Seaton, Bruce, Ph.D.** (*Washington University*), Associate Professor, Marketing
- Shapiro, Gloria, Ph.D.** (*University of Miami*), Assistant Professor, Management
- Shepherd, Philip, Ph.D.** (*Vanderbilt University*), Assistant Professor, Marketing
- Silbey, Valdur, Ph.D.** (*University of Pennsylvania*), Associate Professor, Management
- Silverblatt, Ronnie, Ph.D.** (*Georgia State University*), Assistant Professor, Management
- Simmons, George B., D.B.A.** (*Indiana University*), Distinguished University Professor, Finance, and Director, Bureau of Business Research and Center for Management Development
- Smith, Larry A., Ph.D.** (*State University of New York*), Associate Professor, Decision Sciences
- Solis, Rafael, Ph.D.** (*University of Waterloo*), Assistant Professor, Decision Sciences
- Stephens, Robert A., Ph.D.** (*University of Pittsburgh*), Assistant Professor, Marketing
- Stiil, Richard R., Ph.D.** (*University of Washington*), Professor, Marketing
- Sutija, George, M.B.A.** (*Columbia University*), Associate Professor, International Business
- Taggart, William M., Ph.D.** (*University of Pennsylvania*), Professor, Management
- Turban, Efraim, Ph.D.** (*University of California at Berkeley*), Professor, Decision Sciences
- Valenzi, Enzo R., Ph.D.** (*Bowling Green University*), Professor and Chairperson, Management
- Vogel, Ronald H., Ph.D.** (*University of Michigan*), Associate Professor, and Chairperson, Marketing
- Welch, William W., Ph.D.** (*University of Michigan*), Associate Professor, Finance, and Associate Director, International Banking Center
- Wiskeman, Richard H., Jr., MBA** (*University of Miami*), CPA, Lecturer, Accounting
- Wrieden, John A., J.D.** (*George Mason University*), Assistant Professor, Accounting
- Yeaman, Doria, J.D.** (*University of Tennessee*), Associate Professor, Accounting
- Zanakis, Steve H., Ph.D.** (*Pennsylvania State University*), Professor and Chairperson, Decision Sciences
- Zegan, Peter J., M.S.** (*University of Florida*), Lecturer, Decision Sciences







# School of Education

# School of Education

The School of Education at Florida International University has as its primary mission the improvement of educational practice. To fulfill its mission, the School offers instructional programs at the undergraduate and graduate levels, engages in research and development activities, and provides field services to the educational community, principally in the South Florida region served by the University.

The mission of the School arises from a comprehensive view of education in a learning society in which demands for educational services are multiplying at an unprecedented rate. Accordingly, the School concerns itself with education broadly conceived, across the entire lifespan, in multiple settings and institutions, and in a variety of social and cultural contexts.

The School of Education has two major academic units designed to fulfill its mission: the Division of Curriculum and Instruction (C and I) and the Division of Educational Policy and Human Resource Development (EPhRD). The School also administers the newly developed Urban Education Program.

Division of Curriculum and Instruction programs include elementary education, early childhood education, grade K - 12 subject areas (art education, music education, physical education, and reading education), and grade 7 - 12 subject areas (art education, biology education, chemistry education, English education, mathematics education, modern language education, music education, physics education, and social studies education).

Division of Educational Policy and Human Resource Development programs include adult education and human resource development; bilingual education; educational leadership, educational psychology (including counseling and school psychology); vocational education programs (administration and supervision of industrial education, business teacher education, health occupations education, industrial arts education, post-secondary technical education, vocational home economics education, and vocational industrial education); and parks and recreation.

The Urban Education Program comprises the Urban Education Certificate Program and the Master's Degree in Urban Education. The latter is subject to Board of Regents approval in July 1985.

Applicants to the School's programs should carefully examine the choices of major concentrations and program objectives. Because there are occasional revisions of School of Education curriculum during the academic year, some program changes may not be reflected in the current catalog. Prospective students are advised to contact appropriate advisors to ask for current information regarding specific programs of interest.

General advisement is available by telephone: (305) 554-2721 for the Tamiami

Campus, (305) 940-5820 for the Bay Vista Campus, and (305) 523-4422 for Broward. Specific program advisement is available by prearranged personal appointment with advisors at all locations.

## Undergraduate Programs (Bachelor of Science)

Undergraduate students will complete at least 60 semester hours of study at the University, including a residency requirement of 30 semester hours prior to graduation. Before formal admission to the University, a student may be approved to take 15 credits as a non-degree seeking student which, if applicable to the major field of study and approved by an advisor, may be applied to the degree program.

### Foundations of Education Requirement

Teacher education regulations in Florida require completion of one course in psychological foundations of education and one course in social foundations of education. These courses must be completed at the University prior to graduation. Students must take Introduction to Educational Psychology (EDP 3004) to complete the psychological foundations requirement. Either Education in History (EDF 3521) or Philosophy of Education (EDF 3542) may be taken to complete the social foundations requirement.

### Reading Competence Requirement

Florida's Department of Education regulations require that teacher certification applicants show evidence of preparation in specific skills for teaching reading. All undergraduate programs in the School are designed to meet this requirement.

### Professional Education Core

Every teacher education student, during the junior year, must enroll in the following courses:

EDF 3827	Schooling in America	3
EDG 3321	General Teaching Lab I: Basic Teaching Skills	3
EDG 3321L	General Teaching Lab I: Laboratory	2
EDG 3322	General Teaching Lab II: Human Relation Skills	3

Subsequent special teaching laboratories and courses build on these core courses to extend and refine knowledge and skill. All programs include one semester of student teaching in a public or approved non-public school. Student teaching requires the student to spend the entire school day on site.

Upon completion of all program requirements, the Bachelor of Science degree is awarded. The student is eligible to apply for a Florida Teacher Certificate in the field of specialization if the student has completed a School of Education State-approved program. Other requirements for regular certification are passing the Florida Teacher Certification Examination in the areas of reading, writing, mathematics, and professional education, and completing a Beginning Teacher Program approved by the Depart-

ment of Education or three years of satisfactory teaching.

## Undergraduate Admission Requirements

School of Education program standards are intended to insure that students have breadth and depth of background needed for successful upper-division work in education. In addition, they are designed to verify capabilities in the reading, writing, and thinking skills required for a teacher preparation program.

Lower Division Prerequisites: All freshman and sophomore prerequisites for admission into an academic program must be satisfied with a minimum grade of 'C' before admission is completed.

Test Requirements: All teacher education candidates entering at the junior level must present a minimum score of 835 on the SAT, or 17 on the ACT.

Satisfactory completion a battery of basic skills tests (reading, mathematics, and writing) may be required by the School of Education. Students will be contacted if such testing is necessary.

Based on basic skills test results, remedial instruction may be required prior to or concurrent with School of Education program enrollment.

## Undergraduate Grading Policies

Undergraduate students must maintain an overall GPA of 2.0 in order to graduate. The grade of 'D' is not acceptable toward graduation in any required program of study course, be it in the School of Education or any other unit of the University. Furthermore, a student will not be approved for student teaching with a grade of 'D' in any required program of study course or a GPA less than 2.0.

## Graduate Programs (Master's and Doctoral Degrees)

Graduate studies offered by the School provide specialization in degree programs developed to reflect individual student interests. A graduate program may include courses, seminars, field experiences, research courses, thesis, and dissertation, depending upon the student's level and area of emphasis.

## Master's Degree programs

Applicants for admission to most Master's programs in Education must hold or qualify for Florida teacher certification in the appropriate area. All applicants must also satisfy Board of Regents admission requirements: A GPA of 3.0 in the last two years of undergraduate study or 1000 on the GRE. Applicants must submit GRE scores before being fully admitted or becoming candidates for graduation.

Prior to formal admission to a graduate program, students may be approved to take 12 semester hours as non-degree seeking students, which, if applicable to the major field of study and approved by an advisor, may be applied to the degree program.

Graduate students will complete at least 30 semester hours of study at the University to earn a Master of Science degree in education. However, specific programs may require more than the minimum number of hours. Students may transfer six semester hours taken at another accredited college or university toward a master's degree program having 30-45 semester hours, and nine semester hours toward a program having more than 45 semester hours.

Master's program students must maintain an overall GPA of 3.0 in order to graduate. No more than two grades of 'C' and no grades of 'D' received in courses that are part of a master's degree program of study will be accepted toward graduation.

The reading competencies requirement for master's programs may be met by having taken either RED 4150 or RED 4325 at the undergraduate level; taking RED 6155, RED 6336, or RED 6305 at the graduate level, or, with advisor approval, participating in a school district's in-service education program in reading.

No more than two workshop courses may be included in a master's degree program.

#### Doctoral Degree Programs

The Doctor of Education is offered in affiliation with Florida Atlantic University in Adult Education and Human Resource Development, Community College Teaching, Curriculum and Instruction, Educational Administration and Supervision, and Exceptional Student Education. Advise ment for these programs may be obtained by calling the appropriate Division Office or by contacting the Coordinator of Doctoral Studies at (305) 554-2768. Detailed admission requirements, program descriptions, and graduation requirements may be obtained from doctoral program advisors in specific areas and by examining program descriptions in this catalog.

For both master's and doctoral programs, applicants who fail to meet the admissions criteria may appeal the admission decision and be considered under the BOR's ten percent policy. This policy allows up to ten percent of the graduate students admitted for a particular academic year as exceptions to the admissions criteria.

#### Bay Vista Campus and Broward Center

The School of Education has programs of studies at the Bay Vista Campus to specifically serve undergraduate and graduate students of North Dade County and the southern half of Broward County. In addition to courses offered at Bay Vista, courses are also offered at Broward County Community College. Broward residents interested in information regarding the Bay Vista or Broward County course offerings should call the School of Education at (305) 948-6747 or (305) 523-4422. All Dade County residents should call (305) 940 5820.

The following areas of study are offered at Bay Vista or Broward County, or both:

1. Adult Education and Human Resource

Development—master's and doctoral degrees

2. Community College Teaching—doctoral degree

3. Computer Education—area of concentration and certification courses

4. Early Childhood Education—area of concentration

5. Educational Leadership—master's degree

6. Elementary Education—certification courses

7. Exceptional Student Education—certification courses

8. Health Occupations Education—certification courses, bachelor's and master's degrees

9. Reading Education—master's degree

10. Undergraduate Major Courses:  
EDG 3004 Introduction to Educational Psychology

EDF 3521 Education in History

EDF 3542 Philosophy of Education

EDF 3827 Schooling in America

EDF 3321 General Teaching Lab I:

Basic Teaching Skills

EDF 3321L General Teaching Lab I:

Laboratory

EDF 3322 General Teaching Lab II

EDF 5481 Analysis and Application of Educational Research

EDF 5430 Measurement and Evaluation in Education

11. Vocational Education—bachelor's and master's courses

employed as a teacher in selected Dade County Chapter I Schools.

#### Required Courses

EDF 5941 Practicum I in Urban Schools 5

EDF 5942 Practicum II in Urban Schools 5

EDF 5943 Practicum III in Urban Schools 5

#### Master of Science Degree in Urban Education

A Master of Science degree in Urban Education has been submitted for approval to the Board of Regents. Authorization is expected to offer the program in Fall 1985.

#### Required Courses: (27)

EDF 5941 Practicum I in Urban Schools 5

EDF 5942 Practicum II in Urban Schools 5

EDF 5943 Practicum III in Urban Schools 5

EDF 5481 Analysis and Application of Education Research 3

EDE 5267 Education of the Child in Urban Society 3

EDF 6165 Psychological Foundations of Education 3

EDE 6678 Research in Elementary Education 3

or

EDF 6425 Research in Secondary Education Guided Electives: Discipline Specific 6

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## Urban Education

### Graduate Certificate Program

This 15 semester-hour program is designed to meet the needs of teachers working in urban schools.

Dade County Public School teachers currently teaching in Chapter I schools are eligible to apply for tuition reimbursement and stipends. A limited number of teachers are selected by Dade County Public Schools to participate in the program. Applications are available from, and should be submitted to, the Bureau of Education, Dade County Public Schools. Details concerning tuition reimbursement and stipends are available from United Teachers of Dade or the Bureau of Staff Development, Dade County Public Schools.

Topics which are included in the courses are as follows: Affective Education Strategies, Assessment of Student Performance, Classroom Management, Language Development, Learning Styles, Motivational Techniques, Multi-Cultural Perspectives, Parental Community Involvement, and Problem Solving as it relates to the teaching of Basic Skills.

#### Admission

To be admitted to the program the student must have a bachelor's degree from an accredited college or university; have a valid Florida Teaching Certificate; and be currently

### Course Descriptions

**EDF 5941 Practicum I in Urban Education (5)**  
Demonstration of competencies needed by teachers in urban schools. Prerequisite: Current Florida Teaching Certificate.

**EDF 5942 Practicum II in Urban Education (5)**  
Demonstration of competencies needed by teachers in urban schools. Prerequisite: Current Florida Teaching Certificate.

**EDF 5943 Practicum III in Urban Education (5)**  
Demonstration of competencies needed by teachers in urban schools. Prerequisite: Current Florida Teaching Certificate.

## Division of Curriculum and Instruction

*Edythe Margolin, Professor, Early Childhood Education and Chairperson*

*Barbara Bader, Visiting Instructor and Assistant Dean for Development*

*Judith A. Blucker, Associate Professor, Health and Physical Education, and Assistant Dean, Bay Vista Campus and Broward Center*

*Ray Cañolla, Instructor, Computer Education*

*Richard L. Campbell, Professor, Science*

Education, and Associate Dean for Advanced Studies

**Ida F. Chadwick**, Associate Professor, Health and Physical Education

**Wendy Cheyney**, Associate Professor, Learning Disabilities

**Arthur D. Dempsey**, Associate Professor, Elementary Education

**Stephen Fain**, Professor

**Robert V. Farrell**, Associate Professor

**Chris Grosse**, Visiting Assistant Professor, Foreign Language Education

**Mary Alice Hoadley**, Instructor, Computer Education

**E. Joseph Kaplan**, Assistant Professor, (Courtesy)

**Sharon W. Kossack**, Associate Professor, Reading and Language Arts Education

**Richard Lopez**, Associate Professor, Health and Physical Education

**Luretha F. Lucky**, Associate Professor, Mental Retardation

**Edwin C. McClintock**, Associate Professor, Mathematics Education

**Nancy Marshall**, Associate Professor, Reading and Language Arts Education

**Luis A. Martinez-Perez**, Associate Professor, Science Education

**Grover C. Mathewson**, Associate Professor, Reading and Language Arts Education, and Associate Dean

**Alicia Mendoza**, Assistant Professor, Early Childhood Education

**George S. Morrison**, Professor, Early Childhood Education and Urban Education

**David E. Nathanson**, Professor, Gifted Education and Mental Retardation

**George B. Pearson**, Professor, Health and Physical Education

**Clement Pennington**, Associate Professor, Art Education

**Edward M. Reichbach**, Associate Professor, Social Studies Education

**Emma W. Rembert**, Associate Professor, Reading Education, and Assistant Dean of Student Affairs

**Howard Rosenberg**, Associate Professor, Mental Retardation

**Colleen A. Ryan**, Associate Professor, Emotionally Handicapped

**Robert Shostak**, Professor, English Education

**Barbara Spector**, Assistant Professor, (Courtesy), Science and Gifted Education

**John Stinson, Jr.**, Assistant Professor, Reading and Language Arts Education

**Stephen S. Strichart**, Professor, Learning Disabilities

**Zola J. Sullivan**, Associate Professor, Reading and Language Instruction

**Jan L. Tucker**, Professor, Social Studies Education

**Nicholas J. Vigilante**, Professor, Mathematics Education

**Michael J. Wagner**, Associate Professor, Music Education

**James D. Wells**, Associate Professor

**Sandra Woods**, Associate Professor

The Division of Curriculum and Instruction offers undergraduate and graduate programs for students who are interested in teaching in Early Childhood, Elementary, Secondary, and Special Education; and in Art, Music, and Physical Education in 1–12 grades.

The undergraduate programs are as follows: (Graduate programs are listed and described following undergraduate programs)

Early Childhood Education

Elementary Education

General: Grades 1–12

Art Education

History Education

Music Education

Physical Education

Social Studies

Secondary Education: Grades 7–12

Biology Education

Chemistry Education

English Education

Mathematics Education

Modern Language Education

Physics Education

Special Education

Emotionally Handicapped

Gifted Education

Learning Disabilities

Mental Retardation

Non-Teaching Specialization

Exercise Physiology

Sports Management

Upon Admission to the University and to the School, each student major in the Division is assigned an advisor in the teaching field who will assist the student in constructing a program of study. The program of study must comply with the University's degree requirements and will reflect the career goals of the student. Upon successful completion of the work specified in the program of study, the student is awarded a Bachelor of Science Degree with a major in a specific subject matter area or level of schooling (e.g., early childhood, elementary, secondary), and is eligible for regular teacher certification in the State of Florida upon successful completion of requirements specified by the Florida Department of Education.

#### Laboratory Experiences

Most courses offered by this Division require observation and participation in selected schools. The course descriptions identify those courses which require in-school classroom experiences guided by the directing classroom teacher and a University faculty member of the School of Education.

The student teaching assignments are fulfilled in designated field centers. This experience is on a full-time basis for a complete semester. Permission to student teach is contingent upon successful completion of all other requirements specified in the program of study. Students may be assigned to do their student teaching during the Fall or Spring semester of the senior year. There is no student teaching in the Summer semester.

Application for student teaching is the responsibility of the student. Necessary

forms may be obtained from the Division office and should be returned early to the Division, but no later than one semester prior to the time of registration for student teaching.

#### Art Education: Grades 1–12

Degree: Bachelor of Science

##### Lower Division Preparation

Required Courses: An Associate of Arts Degree in Art, or (a) Art History Survey (6 semester hours), (b) Basic and Figure Drawing (6 semester hours), and (c) Two and Three-Dimensional Design (6 semester hours).

##### Upper Division Program

Subject Matter Specialization: (30)

ARH 4470	Contemporary Art, Art History Elective	6
ART 3111C	Ceramics	3
ART 3150C	Jewelry and Metals	3
ART 3401C	Printmaking	3
ART 3510C	Painting	3
ART 3601C	Photography	3
ART 3702C	Sculpture	3
Art Electives		6

##### Professional Education: (38)

EDF 3827	Schooling in America	3
EDG 3321	General Teaching Lab I	3
EDG 3321L	Lab	2
EDG 3322	General Teaching Lab II	3
EDP 3004	Introduction to Educational Psychology	3
EDF 3521	Education in History	3
EDF 3542	Philosophy of Education	3

##### Reading Requirement

RED 4325	Special Teaching Lab-Reading	3
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##### Special Methods and Student Teaching:

A student must complete the six semester hours of foundations courses, and all core courses before enrolling in 4000-level special methods courses.

Note: ARE 4316 and ARE 4341 must be taken in sequence before ARE 4940.

ARE 4316 Special Teaching Lab-Art in Grades K–6

3 (minimum prerequisite or corequisite of 18 hours required in subject matter specialization)

ARE 4341 Special Teaching Lab-Art in Grades 7–12

3 (minimum prerequisite or corequisite of 30 hours required in subject matter specialization)

ARE 4940 Student Teaching in Art

Advisor Approved Electives

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#### Biology Education: Grades 7–12

Degree: Bachelor of Science

##### Lower Division Preparation

Required Courses: Eight semester hours of biology; eight semester hours of general chemistry; eight semester hours of general

physics; mathematics through analytical geometry.

Upper Division Program  
 Subject Matter Specialization: (30)  
 Genetics 3  
 Biochemistry 5  
 Molecular Biology 5  
 Developmental Biology 3  
 Electives in Biology<sup>1</sup> 4  
 Organic Chemistry 5  
 Quantitative Analysis 5

Professional Education: (32)  
 EDF 3827 Schooling in America 3  
 EDG 3321 General Teaching Lab I 3  
 EDG 3321L Laboratory 2  
 EDG 3322 General Teaching Lab II 3  
 EDP 3004 Introduction to Educational Psychology 3  
 EDF 3521 Education in History or  
 EDF 3542 Philosophy of Education 3

Reading Requirement  
 RED 4325 Special Teaching Lab-Reading 3

Special Methods and Student Teaching:  
 A student must complete six semester hours of foundations courses and all core courses before enrolling in 4000-level special methods courses. A student must enroll for SCE 4330 and SCE 4944 in consecutive semesters.  
 SCE 4330 Special Teaching Lab-Science 3  
 (minimum prerequisite or corequisite of 20 hours required in subject matter specialization)  
 SCE 4944 Student Teaching 9

<sup>1</sup>BSC 3023, 3033; 3253; OCB 3010; BOT 3823; PCB 3703; BSC 3913 and 4914 are not applicable to this requirement.

**Chemistry Education: Grades 7-12**  
 Degree: Bachelor of Science

Lower Division Preparation  
 Required Courses: Eight semester hours of general chemistry; eight semester hours of general physics; mathematics through Calculus I.

Recommended Course: Organic Chemistry

Upper Division Program  
 Subject Matter Specialization: (25-27)  
 Organic Chemistry I and II 6  
 Organic Chemistry Labs 3  
 Quantitative Analysis and Labs 5  
 Physical Chemistry and Lab 5  
 Electives in Chemistry 3  
 Calculus II 3

Professional Education: (32)  
 EDF 3827 Schooling in America 3  
 EDG 3321 General Teaching Lab I 3  
 EDG 3321L Laboratory 2  
 EDG 3322 General Teaching Lab II 3  
 EDP 3004 Introduction to Educational Psychology 3  
 EDF 3521 Education in History

or  
 EDF 3542 Philosophy of Education 3  
 Reading Requirement  
 RED 4325 Special Teaching Lab-Reading 3  
 Special Methods and Student Teaching:  
 A student must complete six semester hours of foundations courses and all core courses before enrolling in 4000-level special methods courses. A student must enroll for SCE 4330 and 4944 in consecutive semesters.  
 SCE 4330 Special Teaching Lab-Science 3  
 (minimum prerequisite or corequisite of 20 hours required in subject matter specialization)  
 SCE 4944 Student Teaching 9  
 Advisor Approved Electives 5  
 Sufficient number of hours to accrue to a total of 62 semester hours at the University. 62

**Elementary Education: Grades 1-6**  
 Degree: Bachelor of Science

Lower Division Preparation  
 Required: An Associate of Arts Degree or equivalent preparation in basic general education. If a student has not completed equivalents of the courses noted below, these courses must be completed prior to enrollment in requisite courses at the University with a grade of 'C' or higher.  
 General Education  
 Mathematics 6  
 Physical Science 3  
 Biological Science 3  
 Art course 3  
 Music course 3  
 Speech 3

Upper Division Program  
 Tasks Observation and Participation (TOP): A student must complete TOP experiences in an elementary public school concurrent with all special methods or program courses.  
 Internship I: Students are required to spend a minimum of two hours per week in an assigned elementary public school for each of the internship courses.

Internship II: This is a full time commitment for one semester after all other program courses have been completed successfully with a grade of 'C' or higher. Student must make an application and register for this course. Internship II is not offered in the summer term.

Core Courses  
 EDF 3827 Schooling in America 3  
 EDG 3321 General Teaching Lab I 3  
 EDG 3321L Laboratory 2  
 EDG 3322 General Teaching Lab II 3  
 EDP 3004 Introduction to Educational Psychology 3  
 EDF 3521 Education in History or  
 EDF 3542 Philosophy of Education 3

Program Courses  
 ARE 3313 Experiencing Art in the Elementary School 3  
 MUE 3313 Experiencing Music in the Elementary School 3  
 EDE 4451C Evaluation in the Elementary School 3  
 HLP 3013 Health and Physical Education for Children 3  
 LAE 4314 Communication Skills II 3  
 MAE 4312 Inquiry in the Mathematics in the Elementary School 3  
 RED 4310 Communication Skills I 3  
 RED 4311 Communication Skills III 3  
 SCE 4310 Inquiry in Science in the Elementary School 3  
 SSE 4312 Inquiry in Social Studies in the Elementary School 3

Guided Electives: (9)  
 Internship I-A, I-B and I-C (to be taken with Program Courses above):  
 EDE 4940 Internship I-A 1  
 EDE 4941 Internship I-B 1  
 EDE 4942 Internship I-C 1

Students desiring certification in Early Childhood Education and using Early Childhood as an area of electives must complete 11 semester hours in the courses outlined below (which are only two more credits than the nine credits shown for Elementary Education majors):  
 EEC 4204 Curriculum and Instruction in Early Childhood Education 3  
 EEC 4005 Early Childhood Education Programs 3  
 EEC 4301 Trends in Early Childhood Education 3  
 EEC 4940 Internship I-A 1  
 EEC 4941 Internship I-B 1

Student Teaching Block: All lower division-prerequisites and program requirements must be completed before taking this block:  
 EDE 4943 Internship II 12  
 EDE 4936 Senior Seminar in Elementary Education 3

Total Semester Hours for Elementary Education Majors 74  
 Total Semester Hours for Early Childhood Certification Students 77

**English Education: Grades 7-12**  
 Degree: Bachelor of Science

Lower Division Preparation  
 Required Courses: Two courses in freshman English; survey of English literature I, II; six hours of English at 2000, literature or composition, and Foundations of Education (6 semester hours). If the required courses beyond freshman composition are not completed they will be included in the student's program in addition to regular upper division requirements.

Upper Division Program		
Subject Matter Specialization: (27)		
LIN 3010	Introductory Linguistics	3
LIN 4341	Modern Grammars (Prerequisite: LIN 3010)	3
LAE 4464	Adolescent Literature	3
American Literature		
English Literature		
Shakespeare		
Restricted Electives		

Professional Education: (35)		
EDF 3827	Schooling in America	3
EDG 3321	General Teaching Lab I	3
EDG 3321L	Laboratory	2
EDG 3322	General Teaching Lab II	3
EDP 3004	Introduction to Educational Psychology	3
EDF 3521	Education in History	3
EDF 3542	Philosophy of Education	3
Reading Requirement		
RED 4325	Special Teaching Lab- Reading	3

A student must complete six semester hours of foundations courses and all core courses before enrolling in 4000-level special methods courses. A student must enroll for LAE 4335 and LAE 4942 in consecutive semesters.

LAE 4335	Special Teaching Lab- English	3
(minimum prerequisite of 20 hours required in subject matter specialization)		
LAE 4942	Student Teaching	12
Prerequisite of 30 hours of English courses		
62		

### History Education: Grades 7-12

Degree: Bachelor of Science

#### Lower Division Preparation

Required Courses: Two courses in history and one course in the social sciences beyond freshman social science core (selected from anthropology, economics, geography, political science, or sociology).

Upper Division Program		
Subject Matter Specialization: (27)		
HIS 3001	Introduction to History	3
U.S. History at 3000, 4000, or 5000 levels	6	
History other than U.S.	12	
POS 3044	U.S. Government	3
SSE 4380	Global Perspectives	3

Professional Education: (35)		
EDF 3827	Schooling in America	3
EDG 3321	General Teaching Lab I	3
EDG 3321L	Laboratory	2
EDG 3322	General Teaching Lab II	3
EDP 3304	Introduction to Educational Psychology	3
EDF 3521	Education in History	3
or		
EDF 3542	Philosophy of Education	3
Reading Requirement		
RED 4325	Special Teaching Lab- Reading	3

Special Methods and Student Teaching: A student must complete six semester hours of foundations courses and all core courses before enrolling in 4000-level methods courses. A student must enroll for SSE 4384C and SSE 4942 in consecutive semesters.

SSE 4384C	Special Teaching Lab- Social Studies	3
SSE 4942	Student Teaching	12
Advisor Approved Electives		
4		
Sufficient number of hours to accrue to a total of 62 semester hours at the University		
62		

It is recommended that the student consider a double major which combines a major in history education with a major in social studies, international relations, political science, economics, anthropology, sociology, or history. The student must consult with the history education advisor about these requirements.

### Mathematics Education: Grades 7-12

Degree: Bachelor of Science

#### Lower Division Preparation

Required Courses: Trigonometry, Analytic Geometry, Calculus (through MAC 3413 or equivalent), Foundations of Education (6 semester hours).

Upper Division Program		
Subject Matter Specialization: (30)		
Thirty semester hours beyond calculus (MAC 3413 or equivalent), including at least six semester hours in probability and statistics, and three semester hours in computer science and geometry.		

Professional Education: (32)		
EDF 3827	Schooling in America	3
EDG 3321	General Teaching Lab I	3
EDG 3321L	Laboratory	2
EDG 3322	General Teaching Lab II	3
EDP 3004	Introduction to Educational Psychology	3

EDF 3521	Education in History	3
or		
EDF 3542	Philosophy of Education	3

Reading Requirement		
RED 4325	Special Teaching Lab- Reading	3

Special Methods and Student Teaching: A student must complete six semester hours of foundations courses and all core courses before enrolling in 4000-level special methods courses. A student must enroll for MAE 4333C and MAE 4942 in consecutive semesters.

MAE 4333C	Special Teaching Lab- Mathematics	3
(minimum prerequisite or corequisite of 24 hours required in subject matter specialization, including MTG 3212, STA 3321 and STA 3322, COP 3112, or approved substitutes).		
MAE 4942	Student Teaching	9
MAE 5648	Computers in Mathematics Education	3

Sufficient number of hours to accrue to a total of 62 semester hours at the University 62

### Modern Language Education: Grades 7-12

Degree: Bachelor of Science

#### Lower Division Preparation

Four semesters of elementary and intermediate modern language (may be waived, at the discretion of the advisor, for native speakers of the target language); and Foundations of Education (six semester hours).

Upper Division Program		
Subject Matter Specialization: (27)		
Phonetics or Contrastive Phonology	3	
Introduction to Linguistics or Linguistics in Target Language	3	
Civiliation	3	
Syntax/Composition	3	
Literature in Target Language	6	
MOL Electives	9	

Professional Education: (32)		
EDF 3827	Schooling in America	3
EDG 3321	General Teaching Lab I	3
EDG 3321L	Laboratory	2
EDG 3322	General Teaching Lab II	3
EDP 3004	Introduction to Educational Psychology	3

EDF 3521	Education in History	3
or		
EDF 3542	Philosophy of Education	3

Reading Requirement		
RED 4325	Special Teaching Lab- Reading	3

Special Methods and Student Teaching: A student must complete the six semester hours of foundations courses and all core courses before enrolling in 4000-level special methods courses. A student must enroll for FLE 4375 and FLE 4942 in consecutive semesters.

FLE 4375	Special Teaching Lab- Modern Languages	3
(minimum prerequisite or corequisite of 20 hours required in subject matter specialization).		
FLE 4942	Student Teaching	9

Advisor Approved Electives 9  
Sufficient number of hours to accrue to a total of 68 semester hours at the University. 68

### Music Education: Grades 1-12

Degree: Bachelor of Science

#### Lower Division Preparation

Required Courses: An Associate of Arts Degree in Music or the following recommended courses: Applied, eight semester hours; History, four semester hours; Organizations, four semester hours; Techniques secondary instruments, four semester hours; Theory, 12 semester hours; Sight-singing, four semester hours.

Upper Division Program		
Subject Matter Specialization: (23)		

Applied Music (Four semesters; ½ hour lessons on major instrument each semester)	4
Basic Conducting	1
Instrumental or Choral	1
Form and Analysis	3
Counterpoint	3
Guitar	1
Twentieth Century Music History	3
Orchestration	3
Organizations (4 semesters)	4

Professional Education: (38)	
EDF 3827 Schooling in America	3
EDG 3321 General Teaching Lab I	3
EDG 3321L Laboratory	2
EDG 3322 General Teaching Lab II	3
EDP 3004 Introduction to Educational Psychology	3
EDF 3521 Education in History	3
or	
EDF 3542 Philosophy of Education	3
Reading Requirement	
RED 4325 Special Teaching Lab-Reading	3

Special Methods and Student Teaching: A student must complete the six semester hours of foundations courses and all core courses before enrolling in 4000-level special methods courses.

MUE 3332 Special Teaching Lab I-Music	3
MUE 4341 Special Teaching Lab II-Music (K-12)	3
(minimum prerequisite or corequisite of 20 hours required in subject matter specialization)	
MUE 4940 Student Teaching (Elementary and Secondary)	12
	<hr/> 61

**Physical Education: Grades K-12**  
Degree: Bachelor of Science

Presently, the physical education program offers three tracks leading to a Bachelor of Science degree in Physical Education. They are the teacher certification track, the exercise physiology track, and the sports management track. The teacher certification track prepares the student for a Florida teaching certificate in physical education, grades K-12. The exercise physiology track is designed for students interested in working in a cardiac rehabilitation or corporate fitness setting. The sports management track prepares students for managerial positions in sports-related fields.

**Teacher Certification Track**

Lower Division Preparation  
Required Courses: First aid or personal health or health education; physical education major courses in dance, aquatics, gymnastics, plus a minimum of two individual sports and two team sports. All required courses must be completed with a grade of 'C' or higher.

Remarks: All physical education majors are

expected to be proficient in the following activities: Football, soccer, volleyball, basketball, folk, social and square dance, track and field, tennis, golf, gymnastics, and badminton. At the lower division, students should enroll in those courses in which they are least proficient. Students who have not completed the required courses may apply for admission if the deficiency is not greater than twelve semester hours. However, all program prerequisites must be completed prior to entry into the senior year.

Upper Division Program	
Subject Matter Specialization: (30)	
PET 3310 Kinesiology	3
PET 3360 Exercise Physiology	3
PET 3430 Physical Education in the Elementary School	3
PET 3640C Adapted Physical Education	3
PCB 3701 Foundations of Human Physiology	3
PET 4230C Motor Learning	3
PET 4510 Evaluation in Physical Education	3

The student must select nine semester hours from the courses listed below.

PET 4432 Physical Education for Primary Grades	3
PET 4433 Physical Education for Intermediate Grades	3
PEO 4004 Coaching Sports	3
PET 4622C Athletic Injuries	3

Professional Education: (35)	
EDF 3521 Education in History	3
or	
EDF 3542 Philosophy of Education	3
EDP 3004 Introduction to Educational Psychology	3
EDF 3827 Schooling in America	3
EDG 3321 General Teaching Lab I	3
EDG 3321L Laboratory	2
EDG 3322 General Teaching Lab II	3
RED 4325 Special Teaching Lab: Reading	3
PET 4450 Special Teaching Lab-Physical Education	3
PET 4945L Student Teaching	12
Advisor Approved course in Computer Science or the use of computers in the classroom	3
	<hr/> 68

**Exercise Physiology Track**

The undergraduate exercise physiology track is designed to prepare individuals to work in the field of exercise testing, cardiac rehabilitation, and adult fitness. The track will prepare students for certification in two areas. Entry level certification in the first area is that of Exercise Test Technologist, which is provided by the American College of Sports Medicine. The second area of certification emphasizes the development of exercise programs for those with controlled disease or without disease. Certification is that of Fitness Instructor, which is also provided by the American College of Sports Medicine.

Admission Requirement  
Lower Division: Students will be required to meet the University lower division requirements. In addition, they will be required to have a minimum of six credits in the biological and physical sciences. At least three of the six credits must be in biology.

Entrance Exam: Students will be required current entrance examination requirements of the School of Education. Presently, those requirements are 840 on the SAT or 17 on the ACT.

Required Courses	
PET 3351 Exercise Physiology	3
PET 5387 Exercise Test Technology	3
PEP 5115 Fitness Instructor	3
PET 3310 Kinesiology	3
or	
An approved alternative in Kinesiology	
or	
Applied Anatomy	
PET 4622 Athletic Injuries	3
HUN 3201 Principles of Nutrition	3
or	
HUN 3017 Nutrition for Health Professionals	3
or	
An approved alternative in Nutrition	
PCB 3700 Foundations of Human Physiology	3
or	
PCB 3703 Human Physiology I	3
PCB 3702 Intermediate Human Physiology	3
or	
An approved alternative in Biology	
ZOO 3731 Human Anatomy	3
or	
ZOO 3733 Human Gross Anatomy	3
or	
An approved alternative in Biology	
PET 4940 Internship in Exercise Physiology-Undergraduate	3
Restricted Electives	3
A student is required to take a minimum of one additional, instructor-approved class in on one of the following three areas: biological sciences, physical sciences, and nutrition sciences	
Electives	<hr/> 27
	60

**Sports Management Track**

The goal of this track is to prepare students to work in a variety of non-teaching allied fields of physical education.

Required Courses	
PCB 3700 Foundations of Human Physiology	3
PET 3310 Kinesiology	3
PET 3351 Exercise Physiology	3
PET 4230 Motor Learning	3
PET 4004 Coaching Sports	3
PET 4622 Athletic Injuries	3
PET 5416 Sports Administration and Management	3
PET 5936 Special Topics	6
PET 4946 Sports Administration Internship	6
	<hr/> 69



Computer Literacy	3
BUL 4111 Business Law	3
or	
PAD 4603 Administrative Law	
MAN 3025 Organization and Management Decision Styles	3
or	
PAD 4432 Administration Leadership and Behavior	
LEI 3542 Principles of Parks and Recreational Management	3
or	
LEI 3524 Personnel Management in Parks and Recreation	

45-48

**Advised Program Electives:** With the prior approval and knowledge of the program advisor, students will be allowed to choose electives which build a specialized degree program based on the student's long-term career goals. Examples of appropriate electives would include but not be limited to at least twelve total hours form such areas as Public Administration, Nutrition, Psychology, Sociology, and Parks and Recreation. Other appropriate courses from across the University may be used with prior approval from the program advisor and the selected department. Total upper division degree credits required for graduation: **minimum of 60 hours.**

### Physics Education: Grades 7-12

Degree: Bachelor of Science

#### Lower Division Preparation

**Required Courses:** Eight semester hours of general physics; eight semester hours of general chemistry, mathematics through calculus II.

**Remarks:** Linear Algebra is a prerequisite for multivariable calculus.

#### Upper Division Program

Subject Matter Specialization: (26)	
PHY 3048, PHY 3049	10
PHY 3048L, PHY 3049L	2
Modern Physics	6
Electives in Physics	5
Multivariable Calculus	3

#### Professional Education: (30)

EDF 3827 Schooling in America	3
EDG 3321 General Teaching Lab I	3
EDG 3321L Laboratory	2
EDG 3322 General Teaching Lab II	3

#### Reading Requirement

RED 4325 Special Teaching Lab-Reading	3
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**Special Methods and Student Teaching:** A student must complete six hours of foundation courses and all core courses before enrolling in 4000-level special methods courses. A student must enroll for SCE 4430 and SCE 4944 in consecutive semesters.

SCE 4330 Special Teaching Lab-Science	3
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(minimum prerequisite or corequisite of

20 hours required in subject matter specialization)  
 SCE 4944 Student Teaching 9  
 Advisor Approved Electives: Sufficient number of hours to accrue to a total of 60 semester hours at the University 60

### Social Studies Education: Grades 7-12

Degree: Bachelor of Science

#### Lower Division Preparation

**Required Courses:** Two courses in history and one course in the social sciences beyond freshman social science core (select from anthropology, economics, geography, political science, or sociology).

#### Upper Division Program

Subject Matter Specialization: (24)	
History	9
POS 3044 Political Science	3
GEA 3000 Geography	3
Economics	3
Anthropology or Sociology	3
SSE 4380 Global Perspectives	3

#### Professional Education: (35)

EDP 3004 Introduction to Educational Psychology	3
EDF 3521 Education in History	3
or	
EDF 3542 Philosophy of Education	3
EDF 3827 Schooling in America	3
EDG 3321 General Teaching Lab I	3
EDG 3321L Laboratory	2
EDG 3322 General Teaching Lab II	3

#### Reading Requirement

RED 4325 Special Teaching Lab-Reading	3
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#### Special Methods and Student Teaching:

A student must complete six semester hours of foundation courses, and all core courses before enrolling in 4000-level special methods courses. A student must enroll for SSE 4384C and SSE 4942 in consecutive semesters.

SSE 4384C Special Teaching Lab-Social Studies	3
SSE 4942 Student Teaching	12
Advisor Approved Electives	4

A minimum of 40 semester hours at the lower and upper divisions combined must be completed in the social studies subject matter specialization for certification. Electives must include sufficient semester hours in United States history (6), history other than United States (10), political science (6), geography (6), economics (6), anthropology (3), and sociology (3) to meet social studies certification requirements. It is recommended that the student considers a double major which combines a major in social studies with a major in history, history education, international relations, political science, economics, anthropology, or sociology. The student must consult with the social studies advisor about these requirements.

### Special Education

The undergraduate special education pro-

grams utilize a competency-based and field-centered training model and lead to Florida Certification in Specific Learning Disabilities, Emotionally Handicapped, and Mental Retardation. A student may elect a major in any one of the three areas. Courses leading to certification in the area of the Gifted are also offered.

Philosophically, the special education program stresses that all handicapped children are entitled to a free and appropriate public education, that all handicapped children be educated in the least restrictive environment and mainstreamed to the greatest extent possible, and that special educators provide services to preschool children and adults as well as those who reflect multicultural and multilingual backgrounds. All professional services to exceptional students occur in the context of statutory and case law requirements.

Given this context, undergraduate special education programs emphasize the development of the following competencies to be demonstrated in both the University and field settings:

1. Identifying and diagnosing students with learning and behavior problems.
2. Prescribing and implementing appropriate individual educational plans to meet these problems.
3. Effecting appropriate instruction for children with learning and behavior problems.
4. Managing classroom behavior.
5. Planning for mainstreaming and parent conferencing.

Diagnostic-prescriptive and management skills are to be demonstrated with students who range from pre-school through adulthood, are mildly, moderately, severely, and profoundly handicapped, and represent multicultural, multilingual urban backgrounds.

### Degree: Bachelor of Science

#### Lower Division Preparation

**Required Courses:** An Associate of Arts Degree or equivalent preparation in basic general education. General Education Requirements as approved by the faculty of the SOE. See advisor for prerequisites.

#### Upper Division Program

Required Courses	
EDF 3827 Schooling in America	3
EDG 3321 General Teaching Lab I	3
EDG 3321L General Teaching Lab I	3
EDG 3322 General Teaching Human Relations, Lab II	3
EDP 3004 Introduction to Educational Psychology	3
EDF 3521 Education in History	3
or	
EDF 3542 Philosophy of Education	3
EEX 3010C Introduction to Exceptional Children and Youth <sup>1</sup>	3
SPA 3000 Introduction to Language Development and Communication Disorders	3
EEX 3221 Assessment of Exceptional Children and Youth	3

EEX 3202	Foundations of Exceptionality <sup>1</sup>	3
EEX 4241	Academic Skills for Exceptional Children <sup>1</sup>	3
EMR 4251	Educational Planning for the Mentally Retarded <sup>2</sup>	3
ELD 4240	Educational Planning for Specific Learning Disabilities <sup>2</sup>	3
EED 4227C	Educational Planning for Emotional Handicaps <sup>2</sup>	3
EEX 4242	Academic Skills II <sup>1</sup>	3
EEX 4601	Behavioral Approaches to Classroom Learning I <sup>1</sup>	3
EEX 4611	Behavioral Approaches to Classroom Learning II <sup>1</sup>	3
RED 4310	Communication Skills I	3
LAE 4314	Communication Skills III	3
MAE 4312	Inquiry in Mathematics in the Elementary School <sup>1</sup>	3
EEX 4861	Student Teaching	12
Elective Course with advisor's consultation		3
		<hr/> 68

<sup>1</sup>Field Work Required.

<sup>2</sup>One of these three courses must be taken based on major.

Note: Courses within the undergraduate training program require field placement during school hours. In addition to a full-time student teaching placement during the final semester of training, students engage in a senior BLOCK experience the first semester of their senior year. This experience requires fifteen to twenty-five hours a week of placement in an educational setting and class attendance at the University. Permission to student teach is contingent upon advisor's approval and upon completion of all requirements specified in the program.

Recommendations of the School of Education Task Force on Undergraduate Teacher Education will be implemented by Fall 1985. Information on the changes in the undergraduate teacher education programs of the School of Education will be presented under separate cover in the coming year.

**Graduate Programs**

The following programs are offered for qualified students who are interested in pursuing a Master's Degree.

- Art Education
- Early Childhood Education
- Elementary Education
- English Education
- Mathematics Education
- Modern Language Education
- Music Education
- Physical Education
- Physical Education
  - Exercise Physiology Track
  - Sports Management Track
- Reading Education
- Science Education
- Social Studies Education
- Gifted Education
  - Emotionally Handicapped
  - Mental Retardation
  - Specific Learning Disabilities

Program applicants must present GRE scores for the Verbal and Quantitative sections. For Special Education graduate programs, applicants must present three letters of recommendation (at least one from academic sources and one from work or volunteer experiences) and an autobiographical statement. Candidates are admitted by action of the special education professors' Graduate Admissions Committee. Criteria for program acceptance include GRE scores, undergraduate grade point average during the junior and senior years, work and volunteer experience, quality and source of letters of recommendation, and the candidate's career aspirations and goals.

A combined Verbal-Quantitative GRE score of 1000 or GPA of 'B' or higher during the undergraduate junior and senior years, or both, are needed for a candidate to be admitted via regular procedures.

**Art Education**

Degree: **Master of Science**

Education, including Art Education: (15)		
EDF 5481	Analysis and Application of Educational Research	3
ARE 6140	Curriculum and Instruction in Art	3
ARE 6262	Organization and Coordination of School and Community Art Programs	3
ARE 6706	Seminar in Art Education: Contemporary Issues and Research	3
Select one of the following:		
ARE 5251	Art for Exceptional Children and Youth	3
or		
EDE 6205	Curriculum Design for Childhood Education	
or		
ESE 6215	Secondary School Teaching Field	

Five graduate art courses, including one art history:

Art History		3
Studio Art (three semester hours credit for each studio course)		12
Advisor Approved Electives		6
		<hr/> 36

**Early Childhood Education**

Applicants for admission to the Master's program in Early Childhood Education must hold or qualify for Florida certification or equivalent in elementary education, and must satisfy requirements for scholastic aptitude as determined by the graduate admissions standards: GPA of 3.0 or 1000 on GRE. Applicants must submit GRE scores.

Degree: **Master or Science**

Required Courses

EDE 6205	Curriculum Design for Childhood Education	3
EDF 5430	Measurement and Evaluation in Education	3

EDF 5481	Analysis and Application of Educational Research	3
EEC 6205	Education Programs for Younger Children	3
RED 6305	Instruction in Reading Psychology, Sociology, or Anthropology course (consult advisor 4000-level course or higher)	3
		<hr/> 18
Specialization Courses: Courses to be selected from among Early Childhood course listings, in consultation and with approval of advisor		
		<hr/> 18
		<hr/> 36

**Thesis Track**

This master's thesis track provides a special foundation for doctoral Degree program entrance. Admission requirements for this program will be higher than those for the other master's program described above.

Required Courses

EDE 6205	Curriculum Design for Childhood Education	3
EDF 5430	Measurement and Evaluation in Education	3
EDF 5481	Analysis and Application of Educational Research	3
Research: (EDE 6488 or ECC 6678 or RED 6747)		3
Seminar: (EDE 6930 or EEC 6932 or RED 6931)		3
RED 6155/RED 6305 Instruction in Reading		3
Psychology, Sociology, or Anthropology course (consult advisor)		3
Thesis: EDE 6971, or EEC 6971, or RED 6971		6
Specialization Courses: Courses to be selected from among course listings in either early childhood education, elementary education, or reading education, depending upon major		9
		<hr/> 36

**Elementary Education**

Applicants for admission to the Master's program in Elementary Education must: (1) hold or qualify for Florida certification or equivalent in elementary education, and (2) satisfy requirements for scholastic aptitude as determined by the graduate admissions standards: GPA of 3.0 or 1000 on GRE. The applicants must submit GRE scores.

Degree: **Master of Science**

Required Courses

EDE 6205	Curriculum Design for Childhood Education	3
EDE 6225	Educational Program for Older Children	3
EDF 5430	Measurement and Evaluation in Education	3
EDF 5481	Analysis and Application of Educational Research	3
RED 6155	Instruction in Reading Psychology, Sociology, or Anthropology	3

course (consult advisor - 4000-level or higher)	3
	<b>18</b>
Specialization Courses: Courses to be selected from among Elementary course listings, in consultation and with approval of advisor	18
	<b>36</b>

**Thesis Track**

This master's thesis track provides a special foundation for doctoral degree program entrance. Admission requirements for this program will be higher than those for the other master's program described above.

**Required Courses**

EDE 6205 Curriculum Design for Childhood Education	3
EDF 5430 Measurement and Evaluation in Education	3
EDF 5481 Analysis and Application of Educational Research	3
Research (EDE 6488 or EEC 6678 or RED 6747)	3
Seminar (EDE 6930 or EEC 6932 or RED 6931)	3
RED 6155/RED 6305 Instruction in Reading	3
Psychology, Sociology, or Anthropology course (consult advisor)	3
Thesis: EDE 6971, or EEC 6971, or RED 6971	6
Specialization Courses: Courses to be selected from among course listings in either early childhood education, elementary education, or reading education, depending upon major	9
	<b>36</b>

**English Education**

Degree: Master of Science

**Education: (12)**

EDF 5481 Analysis and Application of Educational Research	3
LAE 6339 Teaching English in the Secondary School <sup>1</sup>	3
ESE 6215 Secondary School Curriculum	3
LAE 6935 Seminar in English Education	3
Teaching Field: English	15
Advisor Approved Electives	3
	<b>30</b>

<sup>1</sup>Prerequisite: Undergraduate methods course

**Mathematics Education**

Degree: Master of Science

**Education: (12)**

EDF 5481 Analysis and Application of Educational Research	3
MAE 6336 Teaching Mathematics in the Secondary School	3
MAE 6899 Seminar in Mathematics Education	3

ESE 6215 Secondary School Curriculum	3
Teaching Field: Mathematics	12
Electives: In Education or Mathematics or both	9
	<b>33</b>

**Modern Language Education**

Degree: Master of Science

Prerequisites: One course in general linguistics or the successful completion of LIN 3010 or LIN 3013.

Applicants for Admission must hold or qualify for a Florida Rank III Certificate in the area selected, must satisfy requirements for scholastic aptitude as determined by the Graduate Admissions Standards, and must show evidence of a satisfactory record in the teaching field.

To be admitted into the Master's Degree program, the student must hold a bachelor's degree from an accredited university or college; have a 3.0 average or higher in all junior and senior year course work for the bachelor's degree; or have a combined score (verbal and quantitative) of 1000 or higher on the graduate record examination; or hold a master's degree from an accredited university or college. In any case, the student must present a GRE score; achieve a score of 220 on the Test of Spoken English; and in the case of international students, whose first language is other than English, a score of 500 on the TOEFL examination is also required.

Degree Requirements: The Master of Science Degree will consist of 30 semester hours. A maximum of six semester hours may be transferred into the program from outside the University, subject to the approval of the major advisor. Also, a maximum of six semester hours of upper division undergraduate courses may be included in the program provided they have not been used to satisfy degree requirements for an undergraduate program. This program does not include requirements for initial teacher certification by the State of Florida Department of Education.

The specific graduate requirements are:

1. All students will be required to complete the following twelve semester hours in the School of Education:	
EDF 5481 Analysis and Application of Educational Research	3
ESE 6215 Secondary School Curriculum (or equivalent)	3
FLE 6336 Teaching Second Language in the Secondary School	3
FLE 6938 Seminar in Second Language Testing	3

2. Supplementary Courses: Students in the M.S. in Modern Language Education Program will choose, in consultation with the advisor, a total of 15 hours from among the following courses in the Departments of English and Modern Languages:

SPW 5237 Traditional Spanish American Novel	3
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SPW 5277 Spanish Novel from 1956	3
SPW 5286 Contemporary Spanish American Novel	3
SPW 5346 Poetry: Jorge Guillen	3
SPW 5358 Seminar: Borges	3
SPW 5359 Seminar: Neruda	3
SPW 5425 Quetzco: Poetry	3
SPW 5426 Quetzco: Prose Satire	3
SPW 5505 Spanish Culture	3
SPW 5576 Spanish American Modernism	3
SPW 5155 Comparative Studies	3
SPW 5391 Genre Studies	3
SPW 5934 Special Topics in Language and Literature	3
SPW 5936 Graduate Seminar	3
FRW 5150 Comparative Seminar	3
FRW 5395 Genre Studies	3
FRW 5934 Special Topics in Language and Literature	3
FRW 5938 Graduate Seminar	3
LIN 5600 Introduction to Sociolinguistics	3
LIN 5602 Language Contact	3
LIN 5701 Psychology of Language	3
LIN 5715 Language Acquisition	3
LIN 5735 Romance Linguistics	3

**3. Field Component**

The remaining three semester hours will consist of a supervised field experience in the teaching of one of the modern languages. The field experience may be arranged according to one of the following options

- Dade County Public Schools
- private school;
- adult or community college education;
- adjunct teaching at the University.

All arrangements for field experience must be approved by the advisor.

Graduation Requirements: To receive the Master of Science Degree with a sub-specialty in Second Language Education, Modern Language track, the student must complete the required 30 hours of coursework with a 'B' average or higher.

**Music Education**

Degree: Master of Science

**Education: (12)**

ESE 6215 Secondary School Curriculum	3
or	
EDE 6205 Curriculum Design for Childhood Education	3
EDF 5481 Analysis and Application of Educational Research	3
MUE 6349 Methodology of Music Teaching	3
MUE 6938 Seminar in Music Education	3
Teaching Field: Courses in music including	7
MUH 5375 Twentieth Century Music	3
MUT 5325 Arranging	3
MUG 5105 Advanced Conducting	1
Advisor Approved Electives	11
	<b>30</b>

**Physical Education**

Presently, the physical education program offers three tracks leading to a Master of Science degree in Physical Education: Teacher Education Program, Exercise Physiology Specialization track, and Sports Management track.

**Teacher Education Program**

Degree: **Master of Science**  
(Certification Track)

Professional Education: (3)  
EDF 5481 Analysis and Application of Educational Research 3

Area of Specialization<sup>1</sup>: (21)  
PET 5216 Sports Psychology 3  
PET 5238C Perceptual Motor Learning 3  
PET 5256C Sociology of Sport 3  
PET 5606 Sports Medicine 3  
PET 5436 Physical Education Curriculum in Elementary School 3

PET 6597 Survey of Research in Physical Education 3

PET 6932 Seminar in Physical Education 3

Electives<sup>2</sup>(6)  
PET 4510 Evaluation in Physical Education<sup>3</sup> 3

RED 6336 Reading in the Secondary School<sup>3</sup> 3  

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<sup>1</sup>Any changes in required program must be approved in advance by advisor

<sup>2</sup>All electives must be approved in advance by advisor

<sup>3</sup>Required of all graduate students if they have not taken an undergraduate evaluation or reading class.

**Exercise Physiology Specialization**

The graduate specialization in exercise physiology is designed to prepare individuals to work in the fields of exercise testing in a supervisory capacity and in cardiac rehabilitation as a designer of exercise rehabilitation programs. The programs will focus on the physiological effects of exercise and training with application to the improvement of health and functional capacity of hospitalized and non-hospitalized individuals with heart disease. The program will emphasize the role of exercise in diagnosis, prevention, and rehabilitation of heart disease.

The program will enable students to develop the competencies required by the American College of Sports Medicine for certification as an Exercise Specialist. Provisions will be made to enable those students entering the program without an Exercise Test Technologist Certification to develop those prerequisite competencies.

**Admission Requirements:** An applicant for admission to graduate study must meet the existing criteria set forth by the Florida Board of Regents. Presently, these are a 3.0 GPA in the third and fourth year of the undergraduate program, or a combined score of 1000 on the GRE (verbal and quantitative sections), or

completion of a master's degree program at an accredited university. All applicants must submit a GRE test score.

**Prerequisite Classes:** One class in each of the following areas: exercise physiology, kinesiology or applied anatomy, physiology, and nutrition.

**Required Courses: (21-30)**  
PET 5387 Exercise Test Technology 3  
PEP 5115 Fitness Instructor<sup>1</sup> 3  
PEP 5116 Exercise Specialist<sup>1</sup> 3  
PET 5606 Sports Medicine 3  
PET 5369 Internship in Exercise Physiology: Graduate<sup>2</sup> 3-6

PCB 4701 Human Systemic Physiology 3  
or

PCB 5205 Cell Physiology and Biophysics

or  
BCH 5316 Biochemistry II

or  
An approved alternative in physiology or biochemistry

HUN 4241 Nutrition II 3  
or

An approved alternative in nutrition  
HCA 5713 Statistical Methods for Health Services 3

or  
STA 5206 Design of Experiments

or  
An approved alternative in research  
PET 5906 Independent Study 3

or  
An approved alternative  
Electives<sup>3</sup> 1-9

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<sup>1</sup>Students with certification or related course work will not be required to take these classes.

<sup>2</sup>The number of internship hours required will be based on the student's job related experience.

<sup>3</sup>The student will be required to complete an additional 1-9 credits of electives. The electives will permit the student to develop an individualized program of studies under the supervision of an advisor. Each student will be expected to develop a program of studies which will prepare him or her for long term career goals.

**Sport Management Specialization**

(Non-Certification Track)

The purpose of this track is to provide an option for persons seeking a master's degree in an allied (non-teaching) career in physical education. This degree program would primarily be for persons who do not presently hold Florida teaching certification credentials. Consequently, completion of this degree would not provide such certification for the degree recipients. Examples of potential student clientele would include all foreign and American college graduates with bachelor's degrees in physical education, sports science, business, recreation, and other related areas.

**Admission Requirements:** Students must hold a bachelor's degree from an accredited university. The published University requirements for admission into the master's degree programs must be met. Students who do not have an undergraduate major in physical education or a related area are responsible for meeting the prerequisites for any course listed in the program's curriculum. A program advisor must be consulted regarding complete degree requirements.

**Required Courses: (20-25)**  
EDF 5481 Analysis and Application of Educational Research 3

PET 5216 Sports Psychology 3  
PET 5256C Sociology of Sport 3

PET 5606C Sports Medicine 3  
PET 6944 Supervised Field Experience 3-6

PET 5936 Special Topics: Sport Management 2-4

PET 5416 Sports Administration and Management 3

An internship in an appropriate sport agency or business will be required.

**Advised Electives: (8-13)**

With the prior approval of the program advisor, students must elect at least nine credits from a variety of courses to build a specialized degree program based on long-term career goals. With approval from the appropriate department, examples of electives would include, but not limited to, graduate courses from such areas as business, management, public administration, parks and recreation administration, nutrition, psychology, sociology, and physical and occupational therapy.

The total credit hours required for the master's degree program are 33.

**Reading**

The Master of Science in Reading develops competencies in diagnosis and remediation, production and evaluation of reading materials, teaching of reading K-12, and administration and supervision of remedial, corrective, development, and content area reading programs. The graduate is competent to take leadership in improving reading instruction and preventing reading failure in the schools.

Requirements for admission to the Master's program in Reading Education are completion of an appropriate undergraduate teacher education program, satisfactory scholastic aptitude, as determined by the graduate admission standards: GPA 3.0 or 1000 on the GRE; the applicants must submit GRE scores; and three years of teaching experience after completion of the undergraduate Degree.

Degree: **Master of Science**

**Required Courses**  
EDE 6205 Curriculum Design for Childhood Education 3

EDF 5430 Measurement and Evaluation in Education 3

EDF 5481	Analysis and Application of Education Research	3
RED 6155/RED 6305	Instruction in Reading	3
RED 6515	Programs of Remediation in Reading	3
RED 6546	Diagnosis of Reading Difficulty	3
	Psychology, Sociology, or Anthropology course (consult advisor 4000-level course or higher)	3
	Specialization Courses: Courses to be selected from among Reading course listings, in consultation and with approval of advisor	15
		36

### Thesis Track

This master's track provides a special foundation for doctoral degree program entrance. Admission requirements for this program will be higher than those for the other master's program described above.

### Required Courses

EDE 6205	Curriculum Design for Childhood Education	3
EDF 5430	Measurement and Evaluation in Education	3
EDF 5481	Analysis and Application of Educational Research	3
	Research: EDE 6488 or EEC 6678 or RED 6747	3
	Seminar: EDE 6930 or EEC 6932 or RED 6931	3
RED 6155/RED 6305	Instruction in Reading	3
	Psychology, Sociology, or Anthropology course (consult advisor)	3
	Thesis: EDE 6971, or EEC 6971, or RED 6971	6
	Specialized Courses: Courses to be selected from among course listings in either early childhood education, elementary education, or reading education, depending upon major	9
		36

### Science Education

Degree: **Master of Science**

#### Education: (12)

EDF 5481	Analysis and Application of Educational Research	3
ESE 6215	Secondary School Curriculum	3
SCE 6635	Teaching Science in the Secondary School	3
SCE 6933	Seminar in Science Education	3
	Teaching Field	12
	Biology or Chemistry or Physics or Courses from the following areas: Biology, Chemistry, Physics, Geology, and Environmental Sciences. (For Junior High Science Teachers)	
	Electives	9
		33

### Social Studies Education

Degree: **Master of Science**

#### Education: (12)

SSE 6633	Teaching Social Studies in the Secondary School	3
ESE 6215	Secondary School Curriculum	3
EDF 5481	Analysis and Application of Educational Research	3
SSE 6939	Seminar in Social Studies Education	3
	Teaching Field: Social Studies, Social Science, History	12
	Advisor Approved Electives	9
		33

### Special Education

The Division offers master's degree programs that prepare individuals to teach exceptional children and youth. Emphasis is given to the development of skills in assessment, prescriptive programming, behavior management, consultant and group leadership skills.

Program applicants are required to submit an application to the Office of Admissions. All applicants must present GRE scores for the Verbal and Quantitative sections, three letters of recommendation (at least one from academic sources and one from work or volunteer experience), and an autobiographical statement. Candidates are admitted by action of the Division's Graduate Admissions Committee. Criteria for program acceptance include GRE scores, undergraduate grade point average during the junior and senior years, work and volunteer experience, quality and source of letters of recommendation, and the candidate's career aspirations and goals. A combined Verbal-Quantitative GRE score of 1000 or GPA of 'B' or higher, or both, during the undergraduate junior and senior years is required for a candidate to be admitted via regular procedures. Where these criteria are not met, candidates may be admitted by special action of the Division's Graduate Admissions Committee and the Dean's Office.

Programs are offered in Diagnostic Teaching (Mental Retardation, Emotionally Handicapped, and Specific Learning Disabilities). All programs preparing school personnel are approved by the State of Florida and allow students completing the program to be eligible for certification by the State. Courses leading to certification in the areas of the Gifted are also offered.

Applicants to the diagnostic teaching program are required to hold a valid Florida Teaching Certificate in any rank or area of instruction. Individuals who do not hold Florida certification can become eligible for admission if they complete all coursework required for a teaching certificate in any area of education. After completing these courses, such individuals would fulfill an internship in a setting related to this program when their advisor feels they have completed sufficient coursework and experiences in the education of exceptional students. Students not

holding a Florida Teaching Certificate may opt instead to complete a second bachelor's degree in Special Education

### Diagnostic Teaching

The major competencies of the diagnostic teacher are an extension and refinement of those developed by the student in the undergraduate special education curriculum: a) assessment of learning styles through observation and on-going monitoring techniques; b) application of behavioral approaches to the building, monitoring and remediation of classroom behavior; c) communication of information concerning children to others within the school and to parents, consultation skills; d) curriculum planning and innovation including staffings and IEP; e) supervision of special education units including skill in program evaluation.

Professional Certificate programs are available in a number of specialized areas. Consult the program faculty for further information.

Degree: **Master of Science**

#### In-Field Majors

The following program of study is for the student who holds an undergraduate degree in Special Education from Florida International University. A student with an undergraduate major in Special Education from another institution must plan a program with an academic advisor to ensure having the entry skills for this program.

EDF 5481	Analysis and Application of Educational Research	3
EEX 6846	Diagnostic Teaching: Advanced Practicum	3
EGC 6616	Program Evaluation in Pupil Personnel Services	3
EEX 6020	Professional Problems: Special Education	3
SPS 6191	Psycho-Educational Assessment: Intellectual	3
SPS 6192	Psycho-Educational Assessment: Process	3
EMR 6852	Advanced Theory and Practice: Mental Retardation <sup>1</sup>	3
ELD 6323	Advanced Theory and Practice: Specific Learning Disabilities <sup>1</sup>	3
EED 6226	Advanced Theory and Practice: Emotional Handicaps <sup>1</sup>	3
EEX 6863	Supervised Field Experience in Special Education	3
	Electives (with consultation of advisor)	9
		36

<sup>1</sup>Students take one of these courses based on their major.

#### Out-of-Field Majors

A student eligible for or holding a teaching certificate in other areas of education should consult with an academic advisor for evaluation of entry competencies to the program. If entry competencies cannot be demon-

strated either on the basis of course equivalents or work experience, the student will be asked to complete one or more of the following courses in addition to those listed above for In-Field Majors.

EMR 4251	Educational Planning for the Mentally Retarded <sup>1</sup>	3
ELD 4240	Educational Planning for Specific Learning Disabilities <sup>1</sup>	3
EED 4227	Educational Planning for Emotionally Handicapped <sup>1</sup>	3
EEX 6051	Exceptional Children and Youth	3
EEX 4601	Behavioral Approaches to Classroom Learning	3
EEX 6612	Diagnostic Teaching: Systems and Behavioral Models	3
EEX 6227	Diagnostic Teaching: Educational Assessment	3
EEX 6106	Diagnostic Teaching: Acquisition of Language and Reading Skills	3
EEX 4861	Student Teaching	12

<sup>1</sup>Students take one of these courses based on their major

taken in the other division of the School of Education, in the College of Arts and Sciences, or any other area offering courses relevant to the student's program.

Research and Statistics: (12)		
Required Courses		
EDF 5481	Analysis and Application of Research	3
EDF 6486	Research Methods in Education: Design and Analysis	3
STA 5166	Statistical Methods in Research I	3
One of the following:		
EDF 6403	Quantitative Foundations of Educational Research	3
or		
EDF 6475	Qualitative Foundations of Educational Research	3
Qualifying Examinations and Admission to Candidacy: The student must successfully pass qualifying examinations covering coursework and also submit copies of a dissertation proposal, which has been approved by the supervisory committee, to the Dean of the School and to the Dean of Advanced Studies.		

Dissertation: The student is responsible for 20 semester hours of dissertation credits. The dissertation must be an original contribution to knowledge in an area of early childhood education, elementary education, secondary education, or one of the K-12 areas.

The student is expected to complete the dissertation five years from the date of advancement to candidacy (i.e. successful completion of all written and oral examinations, favorable recommendations of the supervisory and guidance committee, and an approved dissertation proposal). Three credit hours of dissertation are taken per semester during the time that the dissertation is being completed.

EDG 7980	Doctoral Dissertation	3-20
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#### Exceptional Student Education

The Doctoral Program in Exceptional Student Education offers specialties in the following areas: Administration; Curriculum Development; Teacher Training; Research; and Bilingual Special Education.

Students applying for the Doctoral Program must have a GPA of at least 3.25 in a Master's degree program, a combined GRE score of at least 1000 on the verbal and quantitative sections, a score equal or above the 50th percentile on the Education section of the advanced GRE, three years of appropriate experience with exceptional individuals, a Master's Degree in Exceptional Student Education or related area, and must provide three letters of recommendation.

The program components are as follows:

Program Core: (15)		
EEX 6937	Seminars in Special Education	3
EEX 6208	Medical Aspects of Exceptionality	3

EEX 6301	Research in Cognitive Processes of Handicapped Students	3
EEX 6203	Advanced Psycho-Social Aspects of Exceptionality	3
EEX 6521	Delivery of Services to Exceptional Individuals	3

Cognate Area: (15)  
The cognate area requires a minimum of 15 semester hours of courses in a single area of study related to the specialty. The courses should be chosen with regard to their coherence and relevance to the anticipated substantive aspect of the dissertation and in consultation with the advisor.

Research and Statistics: (12)		
EDF 5481	Analysis and Application of Educational Research	3
EDF 6486	Research Methods in Education: Experimental Design and Analysis	3
STA 5166	Statistical Methods I	3
EDF 6403	Quantitative Foundations of Education	3

Computer Education: (6)		
EME 6405	Computers in the Classroom	3
COP 5506	Fundamentals of Computer Science I	3
Electives		6

Additional courses in the area of the student's interests as determined by the student and his or her Supervisory Committee.

Qualifying Examinations and Admission to Candidacy: The student may be admitted to candidacy for the degree after the following conditions have been met:

- Residency requirement
- Successful completion of Post-Core (Qualifying) and Comprehensive Examinations
- Recommendation of the Supervisory Committee
- Approval of a dissertation topic by the student's Dissertation Committee.

Dissertation: (EEX 7980) The student is responsible for 20 semester hours of dissertation credits. The dissertation must be an original contribution to knowledge on exceptional student education. The student is expected to complete the dissertation within five years from the date of advancement to candidacy.

## Certificate and Add-On Certification Programs

### Graduate Professional Certificate Program in Reading and Language Arts

The Reading and Language Arts Certificate Program enables teachers to extend their competence in reading and language arts instruction. Completion of the Certificate Program qualifies the teacher to receive Florida

#### Specialty Area: (36)

The specialty areas are art education, early childhood education, elementary education, English education, instructional leadership, music education, reading education, science education, and social studies education.

#### Cognate Area: (18)

The cognate area requires a minimum of 18 semester hours of course in a single area of study related to the specialty. The courses should be chosen with regard to coherence and relevance to the anticipated substantive aspect of the dissertation and in consultation with the advisor. The cognate area may be

State Certification in Reading, grades K-12. Entrance requirements are an introductory reading course, a 2.75 GPA in the last two years of college work, and two years of full-time teaching. Applicants should apply directly to the Chairperson of the Reading Program.

#### Required Courses

EDF 5430	Measurement and Evaluation in Education	3
LAE 5414	Children's Literature	3
LAE 6355	Instruction in Language Arts	3
RED 6546	Diagnosis of Reading Difficulty	3
RED 6515	Programs of Remediation in Reading	3

#### Electives<sup>1</sup>

Two courses chosen from language related courses offered outside of the School of Education

<sup>1</sup>Elective courses are chosen from an approved list in consultation with a Reading Program advisor.

### Professional Certificate Program in Specific Learning Disabilities, Emotionally Handicapped, and Mentally Handicapped

In order to meet the needs of teachers not wishing to enter a Master's Degree program, but who wish to complete state certification in a sequential and planned program of study, the University has established three Professional Certificate Programs: Specific Learning Disabilities, Emotional Disturbance, and Mentally Handicapped. The entrance requirement is eligibility for or possession of a Florida Teaching Certificate.

In the event a student enrolled in the Professional Certificate Program elects to apply course work taken toward meeting the requirements for a Master of Science Degree, the student will need to follow the regular entrance procedures for the Master's Degree program.

#### Required Courses

Specific Learning Disabilities		
EEX 6051	Exceptional Children and Youth	3
EEX 6106	Diagnostic Teaching: Acquisition of Language and Reading Skills	3
EEX 6227	Diagnostic Teaching: Educational Assessment	3
EEX 6707	Applied Behavior Analysis in Education	3
SPS 6191	Psycho-Educational Assessment I: Intellectual	3
ELD 6323	Advanced Theory and Practice: Specific Learning Disabilities	3
ELD 4240C	Educational Planning for Specific Learning Disabilities	3

#### Emotional Disturbance

EEX 6051	Exceptional Children and Youth	3
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EEX 6106	Diagnostic Teaching: Acquisition of Language and Reading Skills	3
EEX 6227	Diagnostic Teaching: Educational Assessment	3
EGC 6707	Applied Behavior Analysis in Education	3
SPS 6191	Psycho-Educational Assessment I: Intellectual	3
EEX 6612	Diagnostic Teaching: Systems and Behavior Models	3
EED 4227C	Educational Planning for Emotional Handicaps	3
Mentally Handicapped		
EEX 6051	Exceptional Children and Youth	3
EEX 6106	Diagnostic Teaching: Acquisition of Language and Reading Skills	3
EEX 6227	Diagnostic Teaching: Educational Assessment	3
EMR 4360	Educational Planning for the Mentally Retarded	3
EMR 6852	Advanced Theory and Practice for the Mentally Retarded	3
EVT 5562	Laboratory Activities for Teachers of the Handicapped	3

### Certification in Bilingual Education

Individuals who currently hold or are working toward a teaching certificate in any area of education may receive certification in bilingual education by completing a set of courses in bilingual education, and demonstrating language proficiency both in English and in a language other than English. For admissions and graduation requirements, please refer to the degree program. Federal stipends are available. The courses to be taken are:

EDF 5781	Foundations of Bilingual Education	3
EDG 5757	Curriculum Development for Bilingual Programs	3
EDG 5716	Cultural and Cross Cultural Studies	3
FLE 5895	Bilingual Education Teaching Methodologies	3
LIN 5625	Studies in Bilingualism <sup>1</sup>	3

<sup>1</sup>Prerequisite: LIN 3010

The language proficiency instruments (The Test of Spoken English and The Language Proficiency Interview) will be administered at the University on a regularly scheduled basis. Please consult the Director of the Teacher Training Program in Bilingual Education for further information.

These courses can be taken by interested individuals for the purpose of add-on certification only. Requirements for admissions are a valid Florida Teacher's Certificate, a score of 220 on the test of spoken English (TSE), and a score of above 3 on the Language Proficiency Interview (LPI).

Students are also encouraged to take, in addition to their regular program, EGC 6469,

Counseling the Culturally Different, and EDF 6444, Non-Biased Assessment of the Culturally Different.

### Certification in Gifted Education

Individuals who hold Florida teacher certification in any subject or field, may receive certification for teaching the gifted (Grades K-12) by completing the following courses:

EGI 5051	Nature and Needs of the Gifted	3
EGI 5232	Educational Procedures and Curriculum for the Gifted	3
EEX 6732	Guidance and Counseling of Gifted Students	3

### Professional Certificate Program: Teaching Learning Disabled Students in the Secondary Schools: Learning Disability Teachers

This is a federally funded program. Participants receive tuition receive tuition and textbook allowances for the following 18 semester hours:

ELD 5012	Nature and Needs of Secondary Learning Disabled Students	3
EEX 6065	Educational Programs for Secondary Level Exceptional Students	3
ESE 6925	Workshop in Secondary Education	3
ELD 5250	Preparing Learning Disabled Students for Post-Secondary Adjustment	3
SCE 6925	Workshop in Science Education	3
MAE 6925	Workshop in Mathematics Education	3

### Professional Certificate Program: Teaching Mainstreamed Learning Disabled Students in the Secondary Schools

This is a federally funded program. Participants receive tuition receive tuition and textbook allowances for the following 18 semester hours:

ELD 5012	Nature and Needs of Secondary Learning Disabled Students	3
EEX 6065	Educational Programs for Secondary Level Exceptional Students	3
ELD 6323	Advanced Theories and Practice: Specific Learning Disabilities	3
ELD 5250	Preparing Learning Disabled Students for Post-Secondary Adjustment	3
EEX 6227	Diagnostic Teaching: Educational Assessment	3
EGC 6707	Applied Behavior Analysis in Education	3

### Add-on Certification in ESOL

Individuals who currently hold or are working

toward a teaching certificate in any area of education may receive add-on certification in ESOL by completing a set of courses in ESOL, and demonstrating language proficiency in English. For admissions and graduation requirements, please refer to the Degree program. Federal stipends are available. The courses are:

EDF 5781	Foundations of Bilingual Education	3
EDG 5716	Cultural and Cross-Cultural Studies	3
LIN 5625	Studies in Bilingualism <sup>1</sup>	3
TSL 5371	Special Methods of TESOL <sup>1</sup>	3
TSL 6372	Curriculum Development in ESOL	3

<sup>1</sup>Prerequisite: LIN 3010

The language proficiency instrument, (the Test of Spoken English (TSE)) will be administered at the University on a regularly scheduled basis. Please consult the Director of the Teacher Training Program in Bilingual Education for further information.

These courses can also be taken by interested individuals for the purpose of add-on certification only. Requirements for admissions are a valid Florida Teacher's Certificate and a score of 220 on the Test of Spoken English.

Students are also encouraged to take, in addition to their regular program, EGC 6469, Counseling the Culturally Different, and EDF 6444, Non-Biased Assessment of the Culturally Different.

## Course Descriptions

### Definition of Prefixes

ARE—Art Education; CAP—Computer Applications; DAA—Dance Activities; EDE—Education: Elementary; EDF—Education: Foundations; EDG—Education General; EDP—Educational Psychology; EEC—Education: Early Childhood; EED—Education: Emotional Disorders; EEX—Education: Exceptional Child, Core Competencies; EGC—Education: Counseling and Guidance; EGI—Education: Exceptional Child, Gifted; ELD—Education: Specific Learning Disabilities; EMR—Education: Mental Retardation; ESE—Education; Secondary; FLE—Foreign Language Education; HLP—Health, Leisure, and Physical Education; LAE—Language Arts and English Education; MAE—Mathematics Education; MUE—Music Education; PEL—Physical Education; PEM—Physical Education Activities; PEP—Physical Education Activities; PET—Physical Education Therapy; RED—Reading Education; SCE—Science Education; SPA—Speech Pathology and Audiology; SSE—Social Studies Education.

Tasks, Observation, and Participation (TOP) are required in designated public schools, two hours per week, concurrent with each undergraduate methods course.

**ARE 3313 Experiencing Art in The Elementary School (3)** Designed to provide the student

with competencies necessary for the development and implementation of art experiences in the elementary curriculum. Prerequisite: Art course.

**ARE 4316 Special Teaching Laboratory: Art in Grades K-6 (3)** Development of instructional skills, techniques, and strategies for teaching art in the elementary school. Laboratory and field participation required. Prerequisites: EDF 3827, EDG 3321, EDG 3322. Minimum prerequisite or corequisite of 20 hours required in subject matter specialization.

**ARE 4341 Special Teaching Laboratory: Art in Grades 7-12 (3)** Development of instructional skills, techniques, and strategies for teaching art in the junior and senior high school. Laboratory and field participation required. Prerequisites: EDF 3827, EDG 3321, EDG 3322; ARE 4316. Minimum prerequisite or corequisite of 20 hours required in subject matter specialization.

**ARE 4940 Student Teaching in Art (9)** Supervised teaching in an elementary and secondary school. Prerequisites: EDG 3321, 3322; ARE 4316, 4341; RED 4325, and 18 semester hours of the course work required in art.

**ARE 5251 Art for the Exceptional Child (3)** Development of instructional art skills, techniques, and strategies as related to the exceptional child. Observation and field participation required.

**ARE 5905 Directed Study in Art Education (1-3)** Individual investigation and research in one or more areas of art education. Prerequisite: Consent of professor.

**ARE 6140 Curriculum and Instruction in Art (3)** Examination of theoretical bases of curriculum development in art education. Analysis of objectives, content, methods, and materials for art instruction in the elementary, junior, and senior high school. Prerequisite: EDF 5287.

**ARE 6262 Organization and Coordination of School and Community Art (3)** Procedures for the organization, coordination and evaluation of school, community, and in-service art programs, with particular attention to the urban multi-cultural setting.

**ARE 6304 Instruction in Art (Early Childhood) (3)** Refinement of skills related to program development, methods of teaching, selection of materials, and review of research, in preschool and early childhood education.

**ARE 6315 Instruction in Art (Elementary) (3)** Refinement of skills related to program development, methods of teaching, selection of materials, and review of research, in elementary education.

**ARE 6706 Seminar in Art Education: Contemporary Issues and Research (3)** Examination of current issues and review of research in art education literature. Delineation and application of an individual research problem. Prerequisite: EDF 5481.

**ARE 6929 Workshop in Art Education: Stained Glass (3)** Production and/or application of materials and techniques for art education in a classroom and or field setting.

**ARE 6925-29 Workshop in Art Education (3)** Production and application of materials and techniques in art education, in a laboratory or field setting.

**ARE 6929 Workshop in Art Education: Stained Glass (3)** Production and/or application of materials and techniques in art education, in a laboratory or field setting.

**ARE 7938 Doctoral Seminar in Art Education (3)** Advanced doctoral study in current theories and research related to art education. Prerequisites: ARE 6706 and EDF 6486.

**CAP 5105C Logo for Educators (3)** Aspects of Logo as used by educators. Creative aspects, the language, philosophy, structure, and application. Prerequisite: Computers in Classroom or equivalent.

**CAP 5114C PILOT for Educators (3)** Authoring language PILOT for teachers. Designed to develop language and its application to all levels of education. Prerequisite: EME 6405 or equivalent.

**DAA 1300L Social Dance (1)** This course is designed to promote skills in the performance of various social dances including the waltz, cha-cha, rumba, tango, samba, and foxtrot, also contemporary and popular dances. This course will not count toward graduation except Physical Education Majors.

**EDE 4451C Evaluation in Elementary Education (3)** Designed to provide the Elementary Education pre-service teacher with knowledge and practical approaches to evaluation in the elementary school.

**EDE 4925 Workshop in Elementary Education (1-3)** An opportunity for students to continue to develop competency in a specified area of elementary education. No prerequisites.

**EDE 4936 Senior Seminar in Elementary Education (3)** A seminar designed for student teachers covering topics related to classroom management, discipline, school community relations, professional problems and issues. Corequisite: EDE 4943.

**EDE 4940 Internship I-A: Elementary Education (1)** A first introductory experience in observing and performing tasks in a public school elementary classroom. Corequisites: EDF 3827, EDG 3321, EDG 3322.

**EDE 4941 Internship I-B: Elementary Education (1)** A second introductory experience in observing and performing tasks in a public school elementary classroom. Prerequisites: EDF 3827, EDG 3321, EDG 3322, EDE 4940.

**EDE 4942 Internship I-C: Elementary Education (1)** A third introductory experience in observing and performing tasks in a public school elementary classroom. Prerequisites:



**EDF 3827, EDG 3321, EDG 3322, EDE 4940, EDE 4941.**

**EDE 4943 Internship II (12)** A field experience in an elementary school where the student serves as a teacher associate, demonstrating competencies acquired throughout the program. Prerequisites: ARE 3313 or MUE 3313, EDE 4451C, EDE 4936, HLP 3013, LAE 4314, MAE 4312, RED 4310, RED 4311, SCE 4310, SSE 4312. Corequisite: EDE 4936.

**EDE 5267 Education of the Child in Urban Society (3)** For students desiring advanced study in the schooling of inner-city pupils in K-6. Prerequisites: EDF 3827, EDG 3321, EDG 3322.

**EDE 5905 Individual Study in Elementary Education (1-3)** Individual investigation in the area of instruction in elementary education. Permission of instructor required.

**EDE 6205 Curriculum Design for Childhood Education (3)** A study of curriculum theory, construction, and evaluation.

**EDE 6225 Education Programs for Older Children (3)** Program developed for older children; curriculum trends based on contemporary psychological, educational and sociological research.

**EDE 6678 Research in Elementary Education (3)** Expose students to research in elementary education and the paradigms associated with this research. Teach students to be critical readers of this research. Prepare students for thesis. Prerequisite: EDF 5481.

**EDE 6925 Workshop in Elementary Education (1-3)** An opportunity for teachers to continue to develop competency in a specified area under the guidance of a specialist in selected fields in elementary education.

**EDE 6930 Seminar in Elementary Education (3)** Advanced study of critical issues and problems in elementary education.

**EDE 6948 Supervised Field Experience in Elementary Education (3-9)** Field work in education institutions and organizations in elementary education.

**EDE 6971 Thesis in Elementary Education (6)** Design and preparation of an original scholarly investigation in elementary education. Prerequisites: EDF 5481, EDF 5430, EDE 6488, and consent of instructor. Corequisites: EDE 6930.

**EDE 7935 Doctoral Seminar in Elementary Education (3)** Advanced doctoral study of current theories and research related to elementary education. Prerequisite: EDF 6486.

**EDF 3521 Education in History (3)** An examination of the concepts of childhood, and processes of social initiation in differing historical contexts.

**EDF 3542 Philosophy of Education (3)** Notions of philosophy and education will be applied in the review of prominent philosophies

of education. Special attention will be given to the development of the student's own philosophy of education and to the importance of philosophical assumptions in curriculum designs and teaching strategies.

**EDF 3827 Schooling in America (3)** Systematic analysis and examination of critical educational issues in terms of their influence and impact on curriculum and instruction in contemporary schooling.

**EDF 5751 Socio/Cultural Conflict in Educational Change (3)** This course explores radical interpretations of the relationship of education to development in the Third World. Emphasis will be placed on the problem of values conflict and on the use of appropriate educational technologies. Prerequisite: EDF 5750.

**EDF 5781 Foundations of Bilingual Education (3)** Focus on an understanding of the bases and rationale for bilingual education, including linguistic, psycholinguistic, and sociolinguistic; historical legal perspectives. Issues in elementary, secondary, adult, vocational, and special education will also be addressed

**EDF 6165 Psychological Foundations of Education (3)** An advanced survey course designed to acquaint students with major theories and basic principles of learning, instruction, human development, personality, and motivation.

**EDF 6444 Non-Biased Assessment of the Culturally Different (3)** Issues in the development and use of assessment procedures designed to avoid bias against an individual's cultural, linguistic, or ethnic background.

**EDF 6931 Research Problems in Educational Psychology (3)** Critical analysis of research trends and topics in educational psychology with specific relevance to counseling, school psychology, or special education. Students prepare a prospectus for thesis.

**EDF 6971 Thesis in Educational Psychology (3)** Competencies in conducting an original investigation in Educational Psychology with specific relevance to counseling, school psychology, or special education.

**EDF 7934 Seminar in the Social Foundations of Education (3)** Provides a social and philosophical frame of reference reflecting the society in which education occurs and the resulting implications for the functioning of schools. Prerequisites: M.S. or equivalent and at least one graduate course in history, philosophy or sociology, or equivalent.

**EDG 3321 General Teaching Laboratory I: Basic Teaching Skills (3)** Practice in generic teaching skills, techniques and strategies basic to all age levels and subject matter areas. Lecture, seminar, and laboratory.

**EDG 3321L General Teaching Laboratory I: Laboratory (2)** General teaching skills laboratory to develop and refine basic teaching skills in the areas of instruction,

classroom management, and evaluation. Corequisite: EDG 3321.

**EDG 3322 General Teaching Laboratory II: Human Relations Skills (3)** Designed to enable student to work effectively in multicultural and multi-ethnic communities through the examination of self, the development of human relations and communication skills, and the examination of today's complex urban society.

**EDG 5716 Cultural and Cross-Cultural Studies (3)** Overview of immigration patterns in U.S., discussion of theories of ethnicity, acculturation, intercultural communication. Development of teaching strategies for multicultural classrooms. Issues in elementary, secondary, adult, vocational, and special education will also be addressed

**EDG 5757 Curriculum Development for Bilingual Programs (3)** Presents curriculum designs and plans for bilingual schooling. Examines materials available for bilingual classes, with emphasis on adaptations and original creations to meet local needs. Issues in elementary, secondary, adult, vocational and special education will also be addressed.

**EDG 6425 Macro and Micro-Planning in Education (3)** This course is designed to study the theoretical and methodological foundations of educational planning within the context of a developing society. Prerequisites: Graduate standing; EDF 5481 or equivalent.

**EDG 6943 Supervised Field Experience (1-5)** Students are provided an opportunity to perform supervisory duties appropriate to the students professional goals. Only advanced graduate students are permitted to enroll.

**EDG 7222 Theory and Research (3)** Theories of curriculum organization and a survey of curriculum research and historical patterns of curriculum development. Prerequisite: EDG 6250.

**EDG 7362 Theory and Research (3)** Theories of instruction and research in the learning process, creativity, the thought process, human relations and group dynamic and other fields related to the development of instructional theory and practice. Prerequisites: EDG 6250 - Psychology of Learning or equivalent.

**EDG 7391 Seminar in Instructional Leadership (3)** Review theories of change and organizational development applicable to education. Discussion of rules and functions of supervisors, curriculum developers and other leaders in the instructional process. Prerequisites: EDS 6115 or EDS 6050.

**EDG 7665 Seminar in Curriculum (3)** Provides advanced doctoral students the opportunity to participate in a high level seminar focused on identifying the forces which shape curriculum theory and practice. Prerequisite: EDG 7222.

**EDG 7938 Doctoral Seminar in Instructional**

**Leadership (3)** Advanced doctoral studies in current theories and research related to instructional leadership. Prerequisite: EDG 7391.

**EDG 7980 Doctoral Dissertation (3-20)** Original contribution to knowledge in major field. Prerequisite: doctoral candidate.

**EDP 3004 Introductory Educational Psychology (3)** An introduction to the ways in which the principles of psychology apply to educational practices, considering aspects of basic processes such as development, learning, individual differences, and adjustment, with special reference to the problems of teacher effectiveness and teacher-student interaction.

**EEC 4005 Early Childhood Education Programs (3)** Philosophy and theories of early childhood education; physical, emotional, social, and mental development. Observation and participation are required. Senior class status required.

**EEC 4204 Curriculum and Instruction in Early Childhood Education (3)** Practical considerations of basic principles, experiments, research, and trends related to early childhood education. Examination of materials and techniques of teaching and working with parents. Observation and participation are required. Senior class status required.

**EEC 4301 Trends in Early Childhood Education (3)** Understanding and dealing with critical issues; assessing the progress of contemporary programs locally and nationally; and recommending solutions for current problems.

**EEC 4925 Workshop in Early Childhood Education (1-3)** An opportunity for students to continue to develop competency in a specified area of early childhood education. No prerequisites.

**EEC 4940 Internship I-A: Early Childhood Education (1)** A first introductory experience in observing and performing tasks in a public school early childhood classroom.

**EEC 4941 Internship I-B: Early Childhood Education (1)** A second introductory experience in observing and performing tasks in a public school early childhood classroom.

**EEC 5906 Individual Study in Early Childhood Education (1-3)** Individual investigation in the area of preschool and early childhood education. Permission of instructor required.

**EEC 6205 Education Programs for Younger Children (3)** Programs developed for young children; curriculum trends based on contemporary psychological, educational, and sociological research.

**EEC 6612 Screening and Assessing for Assignment of Preventative, Developmental and Enrichment Strategies for Primary Children (3)** Designed to assist the primary

teacher and primary specialist to understand the processes of and methods for screening, assessing, and assignment of preventative, developmental, and enrichment strategies for primary children.

**EEC 6678 Research in Early Childhood Education (3)** Expose students to research in early childhood education and the paradigms associated with this research. Teach students to be critical readers of this research. Prepare students for thesis. Prerequisite: EDF 5481.

**EEC 6926 Workshop in Early Childhood Education (1-3)** An opportunity for teachers to continue to develop competency in a specified area under the guidance of a specialist in selected fields in preschool and early childhood education.

**EEC 6932 Seminar in Early Childhood Education (3)** Advanced study of critical issues and problems in preschool and early childhood education.

**EEC 6948 Supervised Experience in Early Childhood Education (3-9)** Field work in educational institutions and organizations in preschool and early childhood education.

**EEC 6971 Thesis in Early Childhood Education (6)** Design and preparation of an original scholarly investigation in early childhood education. Prerequisites: EDF 5481, EDF 5430, EEC 6678, and consent of instructor. Corequisite: EEC 6932.

**EEC 7932 Doctoral Seminar in Early Childhood Education (3)** Advanced doctoral study of current theories and research related to early childhood education. Topics will vary and may include: social, cognitive, affective and language development. Prerequisite: EDF 6486.

**EED 4227C Educational Planning for Emotional Handicaps (3)** Concepts and skills with various models of curriculum, instruction, and classroom design for individuals with social and emotional adjustment problems. Laboratory experiences required. Prerequisites: EEX 4241, EEX 4601. Corequisite: EEX 4242.

**EED 6226 Advanced Theory and Practice: Emotional Handicaps (3)** Major theories in the area of behavior disorders, and skills in the application of these theories to education. Prerequisite: EED 4227C or permission of instructor.

**EEX 3010 Introduction to Exceptional Children and Youth (3)** Significant concepts in relation to the learning and adjustment problems of exceptional children and youth. Field experiences required.

**EEX 3202 Foundations of Exceptionality (3)** Basic concepts in relation to the biological, genetic, psychological, and social foundations of handicapping conditions, as they apply to classroom behavior.

**EEX 3221 Assessment of Exceptional Children and Youth (3)** Competencies in assessment of the basic modalities of learning (visual, auditory, haptic, and perceptual motor processes), and the language areas of reading, writing, spelling, and arithmetic.

**EEX 4070 Exceptional Children in the Mainstream of Education (3)** Characteristics of mildly handicapped children and techniques of identifying, assessing, managing and instructing them in the regular classroom.

**EEX 4241 Academic Skills for Exceptional Children (3)** Competencies in the selection, adaptation, and preparation of appropriate instructional materials in arithmetic, art, music, science, and social studies, including skill with audio-visual equipment and other multimedia approaches. Prerequisites: EEX 3010C, SPA 3000, EEX 3221, RED 4310.

**EEX 4242 Academic Skills for Exceptional Children (3)** A field-based course where competencies are demonstrated in the areas of assessment, prescriptive teaching, IEP development, lesson planning, and curriculum scope and sequence. Prerequisite EEX 4241.

**EEX 4248 Educational Programs for the Handicapped at the Secondary Level (3)** Analysis and application of instruction methodology and service delivery models for handicapped students in secondary school programs.

**EEX 4601 Behavioral Approaches to Classroom Learning I (2)** Concepts and skills for building and modifying social and academic behaviors. Skills in precision teaching, behavior modification, and the functional analysis of behavior. Prerequisites: EEX 3010, 3202, SPA 3000, EEX 3221.

**EEX 4611 Behavioral Approaches to Classroom Learning II (3)** Concepts and skills necessary for the management and maintenance of classroom behavior, including token economies, current development planning, and parent/teacher consultation. Field experience required. Prerequisite: EEX 4601.

**EEX 4861 Student Teaching (12)** A field experience in a program for exceptional children, demonstrating competencies learned throughout the program.

**EEX 4905 Individual Study in Special Education (1-6)** Concepts or competencies contracted for between an undergraduate student and an instructor in accordance with the student's individual needs.

**EEX 5250 Reading for Exceptional Students (3)** Instructional and curricular adaptations and modifications of developmental reading programs for students for varying exceptionalities. Prerequisite: RED 4150 or equivalent.

**EEX 6020 Professional Issues in Special Education (3)** Current issues in the special education profession, with focus on chang-

ing trends, delivery of service, legislation, and role diversification. Emphasis is placed on articulation of a personal professional role model.

**EEX 6051 Exceptional Children and Youth (3)** Significant concepts in relation to the learning and adjustment problems of exceptional children and youth. Field experience and graduate project required.

**EEX 6060 Curriculum Planning and Development in Special Education (3)** This course stresses special education curriculum content and methodologies, and emphasizes the learning characteristics of exceptional children and youth. Curriculum planning and development as a generic process will be also reviewed. Prerequisite: EEX 4241.

**EEX 6065 Educational Programs for Secondary Level Exceptional Students (3)** Development of curriculum, methodology, and program designs for the education of exceptional students in secondary school settings.

**EEX 6072 Mainstreaming Exceptional Children: Issues and Techniques (3)** Awareness of issues underlying the movement to mainstream mildly handicapped students. Techniques and procedures for effective mainstreaming of these students.

**EEX 6106 Diagnostic Teaching: Acquisition of Language and Reading Skills (3)** Concepts in acquisition and development of language and reading skills.

**EEX 6203 Advanced Psychological/Sociological Aspects of Exceptionality (3)** Advanced psychological and social aspects of handicapping conditions in relationship to classroom behavior and community functioning.

**EEX 6208 Medical Aspects of Disability (3)** Medical etiology and remediation of disability. Includes genetic, biochemical, nutritional, and physical agents in retardation, learning handicaps, and emotional illness. Prerequisite: EEX 3202 or equivalent.

**EEX 6211 Assessment of Behavior I (3)** Basic concepts in assessment theory. Competencies in using a variety of standardized tests in assessing and writing educational prescriptions for children with disorder in visual, auditory and haptic processing, in language, or integrative systems.

**EEX 6227 Diagnostic Teaching: Educational Assessment (3)** Skill in application of assessment theory to classroom diagnosis and to the development of instructional objectives.

**EEX 6229 Curriculum Design for Mildly Handicapped Students (3)** Delineation of content and objectives that provide the basis for development, application, and evaluation of curriculum strands for mildly handicapped students.

**EEX 6235 Curriculum Design for Students with Severe and Profound Handicaps (3)**

Analysis of ethical and legal bases of curricula for the severely and profoundly handicapped. Specification of curricula content, approaches, models, programs, and components. Prerequisite: EEX 4241 or equivalent.

**EEX 6301 Research in Cognitive Process (3)** Review of research and theory pertaining to cognitive development of exceptional individuals. Applications of theory and research include cognitive strategy training and enhancement of attention and memory. Prerequisite: EEX 6165 or DEP 6645.

**EEX 6417 Guidance and Counseling of Gifted Students (3)** Affective development, parental involvement, counseling theories, underachieving gifted.

**EEX 6612 Diagnostic Teaching: Systems and Behavioral Models (3)** Skills in the application of diagnostic data to various instructional strategies and behavioral models.

**EEX 6846 Diagnostic Teaching: Advanced Practicum (3)** Application of diagnostic teaching models to individualized, remedial, and compensatory instructional programs.

**EEX 6521 Delivery of Services to Exceptional Individuals (3)** Analysis and applications of traditional and specialized aspects and techniques of delivery of services involved in planning, developing, implementing, and guiding exceptional individuals programs by special education leadership personnel. Prerequisite: EEX 6051 or equivalent.

**EEX 6522 Seminar in Special Education School Law (3)** Exploration of various legal aspects as related to the administration and organization of special education and a study of the ethical and legal principles supporting statutory and judicial activities in special education. Prerequisite: EDA 6232.

**EEX 6523 Special Education Leadership (3)** Analysis of the interactive process within and between groups of special and regular educators. Simulated activities in decision making in special education with development of advocacy and change-agent roles. Prerequisite: EEX 6020 or equivalent.

**EEX 6535 Seminar in Special Education School Administration (3)** Problems in school administration and patterns of curriculum organization as they relate to the handicapped. Focus on conceptual frameworks, change factors, and future trends in special education. Prerequisite: EEX 6051 or equivalent.

**EEX 6863 Supervised Field Experience in Special Education (3-9)** Demonstration of the full range of competencies in diagnostic teaching learned throughout the program. Internship placements include a variety of field settings.

**EEX 6906 Individual Study in Special Education (1-6)** Concepts or competencies con-

tracted for by graduate students with an instructor.

**EEX 6927 Workshop in Special Education (1-6)** Selected competencies in special education, developed in short-term, intensive workshops.

**EEX 6937 Seminars in Special Education (3, repeatable to 9)** A. Topics in Mental Retardation. B. Topics in Specific Learning Disabilities C. Topics in Behavior Disorders.

**EEX 7980 Doctoral Dissertation (3-20)** Original contribution to knowledge in major field. Prerequisite: Doctoral candidate.

**EGC 6469 Counseling the Culturally Different (3)** Concepts and skills involved in counseling clients with backgrounds different from the majority culture.

**EGC 6510 Theories in Group Dynamics (3)** Systematic examination of various theories and relevant research used in study of small group phenomena. Prerequisites: EGC 6725, EGC 6726, EGC 6709.

**EGC 6540 Group Counseling (3)** Exploration of roles and function of group counseling in meeting client needs in a variety of settings. Prerequisites: EGC 5405, EGC 6725, EGC 6726.

**EGC 6560 Advanced Group Development Laboratory (3)** Development of advanced skills in the analysis and understanding of group process, function, and structures through actual observation of an on-going group. Prerequisites: EGC 6725, EGC 6726.

**EGC 6569 Group Process in Organization (3)** In-depth analysis of planned change and the social psychological phenomena effecting organizational functioning. Prerequisites: EGC 6725, EGC 6726, EGC 6709.

**EGC 6705 Principles of Design in Group Intervention: Role of the Consultant (3)** Focuses on role of leader or trainer in complex training design in leadership and human relations training. Emphasis on diagnostic and behavioral skills that help groups become more effective. Prerequisites: EGC 6725, EGC 6726, EGC 6510, EGC 6509.

**EGI 5051 Nature and Needs of the Gifted (3)** Identification and placement procedures, history of the field, and psychological factors affecting development of the gifted-talented.

**EGI 5232 Educational Procedures and Curriculum for Gifted (3)** Basic curriculum models in education of the gifted. Relation of models to planning, implementation in traditional classrooms, resource rooms, and special classes.

**ELD 4240 Educational Planning for Specific Learning Disabilities (3)** Concepts and skills with various models of curriculum, instruction, and classroom designs for individuals with specific learning disabilities. Laboratory experiences required. Prerequisites: EEX 4241, EEX 4601.

**ELD 5120 Nature and Needs of Secondary Learning Disabled Students (3)** Review of learning and social-emotional characteristics of learning disabled adolescents. Integration of research and major developmental theories of learning, growth, and adjustment.

**ELD 5250 Preparing Learning Disabled Students for Post-School Adjustment (3)** Survey of career/vocational and post-secondary educational alternatives for learning disabled students. Techniques for advising and preparing these students for post-school adjustment are emphasized.

**ELD 6323 Advanced Theory and Practice: Specific Learning Disabilities (3)** Major concepts in the area of specific learning disability, and skills in the application of these concepts to education. Prerequisite: ELD 4240 or permission of instructor.

**EME 3402 Computers for Teachers (3)** An introductory course focusing on instructional uses of computers in pre-college education. Designed to provide skills in using computers as a classroom tool.

**EME 6405 Computers in the Classrooms (3)** Learning to use microcomputers in a school setting. Emphasis on evaluating and documenting software; creation of classroom materials leading to development of useful software.

**EME 6407 Instructional Programming for Teachers (3)** An introductory course for teachers to use BASIC to write educational programs appropriate to the teacher's area of specialization. Prerequisite: CAP 3101 or EME 6405 or permission of instructor.

**EME 6628 Administrative and Instructional Applications of Technology (3)** Topics of this course include data management, instructional management, teleconferencing, scheduling, and productivity software for educational leaders and school managers.

**EMR 4251 Educational Planning for the Mentally Retarded (3)** Concepts and skills used in planning educational, pre-vocational and vocational programs for the mentally retarded. Laboratory experiences required. Prerequisites: EEX 4241, EEX 4601.

**EMR 6852 Advanced Theory and Practice: Mental Retardation (3)** Major concepts in the area of mental retardation and skills in the application of these concepts to education. Prerequisite: EMR 4251 or permission of instructor.

**ESE 5908 Individual Study (1-3)(ARR)** The student plans and carries out an independent study project under direction. Prerequisite: Consent of instructor.

**ESE 6215 Secondary School Curriculum (3)** Examination of programs, trends, and developments in curriculum and instruction in the secondary school. Consideration and evaluation of innovations.

**ESE 6425 Research in Secondary Education (1-3)(ARR)** Examination and evaluation of research studies in secondary education. Prerequisite: At least one course in research methods or equivalent competency. (Determination of equivalent competency will be made by the instructor.)

**ESE 6925 Workshop in Secondary Education (1-3)(ARR)** Production and application of materials and techniques in a laboratory or field setting. Prerequisite: Consent of instructor.

**ESE 6935 Seminar in Secondary Education (1-3)(ARR)** Analysis of selected problems in secondary education.

**ESE 6947 Supervised Field Experience (3-9)(ARR)** Field work in an educational institution or organization. Prerequisite: Consent of Chairperson of the Division.

**FLE 4151 Bilingual School Curriculum and Organization (3)** Development of a theoretical understanding of the nature of a bilingualism, a rationale for bilingual education, and a set of principles and skills for organizing, bilingual-bicultural curriculum experiences in the elementary school. Prerequisites: EDF 3827, EDH 3321, EDG 3322.

**FLE 4375 Special Teaching Laboratory: Modern Languages (3)** Development of instructional skills, techniques, and strategies for teaching modern languages in the junior and senior high school. Prerequisites: EDF 3827, EDG 3321, and EDG 3322. Field experience required. Minimum prerequisite or corequisite of 14 hours in subject matter specialization.

**FLE 4870 Teaching Spanish as a Second Language (3)** Development of instructional skills, techniques, and strategies for teaching Spanish to non-native speakers of Spanish in the elementary school. Prerequisites: EDF 3827, EDG 3321, EDG 3322, and Spanish proficiency.

**FLE 4871 Teaching Spanish to Speakers of Spanish (3)** Development of understandings and teaching skills needed in presenting integrated non-official language arts programs which would consider factors of languages and cultures in contrast. Prerequisites: EDF 3827, EDG 3321, EDG 3322, and Spanish proficiency.

**FLE 4942 Student Teaching (9)** Supervised teaching in a junior or senior high school. Prerequisites: EDF 3827, EDG 3321, EDG 3322, RED 4325, appropriate Special Teaching Laboratory, and appropriate number of hours in subject matter specialization.

**FLE 5895 Bilingual Education Teaching Methodologies (3)** Examination of various approaches to bilingual education, including specific school and classroom organizations. Development of specific instructional strategies for bilingual students. Issues in

elementary, secondary, adult, vocational, and special education will also be addressed.

**FLE 5908 Individual Study (1-3)(ARR)** The student plans and carries out an independent study project under direction. Prerequisite: Consent of instructor.

**FLE 6336 Methods of Teaching Modern Language (3)** A modern study of language learning and teaching from the theoretical and practical points of view, including the evaluation and development of techniques and materials for second language teaching. Prerequisite: LIN 3010 or ENG 3500 or equivalent.

**FLE 6925 Workshop in Second Language Education (1-3)(ARR)** Production and application of materials and techniques in second language education in a laboratory or field setting.

**FLE 6938 Seminar in Second Language Testing (3)** Advanced study and research on current topics and issues in the field of second language education. Variety of topics to include language testing, language proficiency, language and society, bilingual-bicultural education, and error analysis and the language learner.

**HLP 3013 Health and Physical Education for Children (3)** Designed to provide competencies necessary for the development and implementation of programs concerning use of leisure time and maintenance of personal health and family life. Prerequisites: EDF 3827, EDG 3321, EDG 3322.

**LAE 4314 Communication Skills II (3)** Designed to develop and refine those teaching competencies which allow the student to perform effectively as a teacher of children, using language arts activities to enhance communications skills. Prerequisites: EDF 3827, EDG 3321, EDG 3322, RED 4150.

**LAE 4335 Special Teaching Laboratory English (3)** Development of instructional skills, techniques, and strategies for teaching English in the junior and senior high school. Prerequisites: EDF 3827, EDG 3321, and EDG 3322. Field experience required. Minimum prerequisite or corequisite of 16-20 hours in subject matter specialization.

**LAE 4464 Experiencing Adolescent Literature in the Junior-Senior High School (3)** An examination of the most familiar types of literature found in the secondary school English curriculum today; and the development of strategies for organizing and providing a variety of literary experiences of students who differ in intellectual abilities and literary tastes.

**LAE 4851 Teaching English as a Second Language (3)** Development of instructional skills, techniques, and strategies for teaching English as a second language in the elementary school. Prerequisites: EDF 3827, EDG 3321, EDG 3322, and English proficiency.

**LAE 4942 Student Teaching (9)** Supervised teaching in a junior or senior high school. Prerequisites: EDF 3827, EDG 3321, EDG 3322, RED 4325, appropriate Special Teaching Laboratory, and appropriate number of hours in subject matter specialization.

**LAE 5414 Children's Literature (3)** Designed to develop a critical analysis of the purposes, strategies for teaching, and evaluation of literature for children. Prerequisites: RED 4310 and LAE 4314, or their equivalent.

**LAE 5908 Individual Study (1-3)(ARR)** The student plans and carries out an independent study project under direction. Prerequisite: Consent of instructor.

**LAE 6305 Instruction in Language Arts (Early Childhood) (3)** Refinement of skills related to program development, methods of teaching, selection of materials, and review of research in preschool and early childhood education.

**LAE 6355 Instruction in Language Arts (Elementary) (3)** Refinement of skills related to program development, methods of teaching, selection of materials, and review of research in elementary education.

**LAE 6359 Teaching English in the Secondary School (3)** Analysis of methods, programs, and materials for teaching English in the junior and senior high school, and development of teaching skills.

**LAE 6925-26 Workshop in English Education (1-3)(ARR)** Production and application of materials and techniques in English education in a laboratory or field setting.

**LAE 6935 Seminar in English Education (3)** Designed for advanced students, the readings and discussions will focus on policy issues and recent research in English education. Though primarily for experienced English teachers and supervisors, the course is open to administrators and others, with the consent of the instructor.

**LAE 7938 Doctoral Seminar in English Education (3)** Advanced doctoral study of current theories and research related to English education. Prerequisites: LAE 6935, EDF 6486.

**MAE 4312 Inquiry in Mathematics in the Elementary School (3)** Designed to develop and refine those teaching competencies which allow the student to perform effectively as a teacher of children, using mathematics as a mode of inquiry. Prerequisites: EDF 3827, EDG 3321 EDG 3322, MAE 4810 and MAE 4811, or equivalent.

**MAE 4336 Special Teaching Laboratory: Mathematics (3)** Development of instructional skills, techniques, and strategies for teaching mathematics in the junior and senior high school. Prerequisites: EDF 3827, EDG 3321, and EDG 3322. Field experience required. Minimum prerequisite or core-

quisite of 24 hours in subject matter specialization, including MTG 3212, STA 3321, COP 3112, or approved electives.

**MAE 4942 Student Teaching (9)** Supervised teaching in a junior or senior high school. Prerequisites: EDF 3827, EDG 3321, EDG 3322, RED 4325, appropriate Special Teaching Laboratory, and appropriate number of hours in subject matter specialization.

**MAE 5555 Diagnosis and Remediation in Mathematics (3)** Strategies for studying symptoms, causes, and consequences of difficulties experienced by children in elementary school mathematics. Includes supervised case study and theoretical models. Prerequisite: MAE 4312.

**MAE 5908 Individual Study (1-3)** The student plans and carries out an independent study project under direction. Prerequisite: Consent of instructor.

**MAE 5648 Computers in Mathematics Education (3)** Examines the use of computers (microcomputers) in secondary school mathematics. Designing, evaluating, and using varied types of programs in mathematics classes. Learning to use computers to design mathematics curriculum.

**MAE 6305 Instruction in Mathematics (Early Childhood) (3)** Refinement of skills related to program development, methods of teaching, selection of materials and review of research, in preschool and early childhood education.

**MAE 6318 Instruction in Mathematics (Elementary) (3)** Refinement of skills related to program development, methods of teaching, selection of materials, and review of research, in elementary education.

**MAE 6336 Teaching Mathematics in the Secondary School (3)** Analysis of methods, programs, and materials for teaching mathematics in the junior and senior high school, and development of teaching skills.

**MAE 6645 Workshop on Metric Education (1-3)** A workshop on Metric Education: trends, teaching strategies, programs, and materials.

**MAE 6899 Seminar in Mathematics Education (3)** Designed to provide the advanced student with deeper understanding of the current state of mathematics education. Major emphasis is on current trends and curriculum projects on the national and international levels, as well as evaluation and research related to these trends.

**MAE 6923 Workshop: Elementary School Mathematics (3)** Production and application of materials and strategies for teaching mathematics in elementary and middle schools.

**MAE 6925-28 Workshop in Mathematics Education (1-3)** Production and application of materials and techniques in math education in a laboratory or field setting.

**MAE 7938 Doctoral Seminar in Mathematics Education (3)** Advanced doctoral study of current theories and research related to mathematics education. Prerequisites: EDF 6486, minimum of 3 doctoral level math courses.

**MUE 3313 Experiencing Music in the Elementary School (3)** Designed to provide the student with competencies necessary for the development and implementation of music experiences in the elementary curriculum. Prerequisite: Music course.

**MUE 3332 Special Teaching Laboratory I (3)** Development of instructional skills, techniques, and strategies for school music performance organizations through laboratory and field experiences. Prerequisites: EDF 3827, EDG 3321, EDG 3322.

**MUE 4341 Special Teaching Laboratory II (3)** Field-based methods, materials and instructional skills course, which prepares students for internship in an elementary and secondary school setting. Prerequisites: EDF 3827, EDG 3321, EDG 3322, MUE 3332.

**MUE 4940 Student Teaching (9)** Supervised teaching in an elementary school (5 weeks) and a secondary school (5 weeks). Prerequisites: EDF 3827, EDG 3321, EDG 3322; MUE 3332, MUE 4341; RED 4325, and 20 semester hours of the coursework required in music.

**MUE 5907 Directed Study in Music Education (1-3)** Individual investigation in one or more areas of music education.

**MUE 5928 Workshop in Music (1-3)** Applications of materials and techniques in music in a laboratory or field setting.

**MUE 6785 Research in Music Education (3)** A survey of current research and past research trends in music education. Applied training in techniques of design and data analysis. Prerequisite: EDF 5481.

**MUE 7938 Doctoral Seminar in Music Education (3)** Advanced doctoral study in current theories and research related to music education. Prerequisites: MUE 6938, EDF 6486.

**MAE 6336 Teaching Mathematics in the Secondary School (3)** Analysis of methods, programs, and materials for teaching mathematics in the junior and senior high school, and development of teaching skills.

**MAE 6645 Workshop on Metric Education (1-3)** A workshop on Metric Education: trends, teaching strategies, programs, and materials.

**MAE 6899 Seminar in Mathematics Education (3)** Designed to provide the advanced student with deeper understanding of the current state of mathematics education. Major emphasis is on current trends and curriculum projects on the national and international levels, as well as evaluation and research related to these trends.

**MAE 6923 Workshop: Elementary School**

**Mathematics (3)** Production and application of materials and strategies for teaching mathematics in elementary and middle schools.

**MAE 6925-28 Workshop in Mathematics Education (1-3)** Production and application of materials and techniques in math education in a laboratory or field setting.

**MUE 3313 Experiencing Music in the Elementary School (3)** Designed to provide the student with competencies necessary for the development and implementation of music experiences in the elementary curriculum. Prerequisite: Music course.

**MUE 3332 Special Teaching Laboratory I (3)** Development of instructional skills, techniques, and strategies for school music performance organizations through laboratory and field experiences. Prerequisites: EDF 3827, EDG 3321, EDG 3322.

**MUE 4341 Special Teaching Laboratory II (3)** Field-based methods, materials and instructional skills course, which prepares students for internship in an elementary and secondary school setting. Prerequisites: EDF 3827, EDG 3321, EDG 3322, MUE 3332.

**MUE 4940 Student Teaching (9)** Supervised teaching in an elementary school (5 weeks) and a secondary school (5 weeks). Prerequisites: EDF 3827, EDG 3321, EDG 3322, MUE 3332, MUE 4341; RED 4325, and 20 semester hours of the coursework required in music.

**MUE 5907 Directed Study in Music Education (1-3)** Individual investigation in one or more areas of music education.

**MUE 5928 Workshop in Music (1-3)** Applications of materials and techniques in music in a laboratory or field setting.

**MUE 6305 Instruction in Music (Early Childhood)(3)** Refinement of skills related to program development, methods of teaching, selection of materials, and review of research, in preschool and early childhood education.

**MUE 6316 Instruction in Music (Elementary) (3)** Refinement of skills related to program development, methods of teaching, selection of materials, and review of research, in elementary education.

**MUE 6349 Methodology of Music Teaching (3)** Analysis of methods, programs and materials for teaching music in the public schools, and development of music pedagogy skills.

**MUE 6925-26 Workshop in Music Education (1-3)** Applications of materials and techniques in music education in a laboratory or field setting.

**MUE 6938 Seminar in Music Education (3)** Seminar in music programs in the United States and other countries, and current issues and problems facing the music educator.

**PEL 1111 Beginning Bowling (1)** Designed to develop basic skills and knowledge of bowling. Emphasis is on participation, fitness, and skill development and knowledge of bowling as a recreational activity. This course will not count towards graduation except for Physical Education majors.

**PEL 1121 Beginning Golf (1)** Designed to develop basic skills and knowledge of golf. Emphasis is on participation, fitness, skill development, and knowledge of golf as a recreational activity. This course will not count towards graduation except for Physical Education majors.

**PEL 1211 Beginning Softball (1)** Designed to develop basic skills and knowledge of softball. Emphasis on participation, fitness, and skill development and knowledge of softball as a recreational activity. This course will not count towards graduation except for Physical Education majors.

**PEL 1341 Beginning Tennis (1)** Course to include knowledge and instruction of fundamental skills in tennis, rules, techniques, and playing strategy. This course will not count towards graduation except for Physical Education majors.

**PEL 1346 Beginning Badminton (1)** Course to include knowledge and instruction of fundamental skills in badminton rules, techniques, and playing strategies. This course will not count towards graduation except for Physical Education majors.

**PEL 1441 Beginning Racquetball (1)** Designed to develop skills and knowledge of racquetball. Emphasis is on participation, fitness, and skill development and knowledge of racquetball as a recreational activity. This course will not count towards graduation except for Physical Education majors.

**PEL 1511 Soccer (1)** Presents basic techniques, tactical considerations, and several theoretical aspects of the game. Emphasis is on developing fitness through participation (Pass/Fail grade only).

**PEL 2321 Beginning Volleyball (1)** Designed to develop basic skills and knowledge of volleyball. Emphasis is on participation, fitness, and skill development and knowledge of volleyball. This course will not count towards graduation except for Physical Education majors.

**PEL 2621 Beginning Basketball (1)** Designed to develop basic skills and knowledge of basketball. Emphasis is on development of skill, participation, fitness, and knowledge of basketball as a recreational activity. This course will not count toward graduation except for Physical Education majors.

**PEM 1104L Conditioning (1)** This course is designed to promote attitudes, understandings, and skills related to the development and maintenance of the health and performance related components of physical

fitness. This course will not count towards graduation except for Physical Education majors.

**PEM 1141L Aerobic Fitness (1)** This course is designed to provide students with the skills and knowledge necessary to achieve and maintain desirable state of aerobic fitness.

**PEM 1405 Self Defense for Women (1)** Female students will be taught physical and mental techniques to defend themselves from personal attack.

**PEM 1441 Karate (1)** The basic Karate techniques and advanced application of these techniques will be taught. The class goal after completion of instruction will be certification as yellow belt first degree for qualified students (Pass/Fail grade only).

**PEM 2101 Foundations of Fitness (3)** Presents concepts related to the evaluation, development, and maintenance of fitness, including principles of training, weight control and stress reduction. Provides instruction in lifetime sports.

**PEM 2131 Nautilus Weight Training (1)** Exercise on Nautilus equipment to improve cardio-respiratory endurance, muscular strength, and flexibility. After being taught how to use this equipment and fitness goals are established, each student will be monitored, via time controlled workouts, to improve the level of physical wellness. This course will not count towards graduation except for Physical Education majors.

**PEN 1121 Beginning Swimming (1)** The course will cover the beginning swimming skills as described in the certified American Red Cross beginning swimmers program.

**PEN 1122 Intermediate Swimming (1)** The course will cover the intermediate swimming skills as described in the certified American Red Cross intermediate swimmers program. Prerequisite: PEN 1121 or permission of instructor.

**PEN 2113 Life Saving (2)** Successful completion of this course will lead to American Red Cross swimming certification in life saving. Prerequisite: Completion of intermediate swimming skills.

**PEO 4004 Coaching Sports (3)** Students will examine the philosophy, organization, and skills necessary for coaching interscholastic sports in an educational environment.

**PEP 5115 Fitness Instruction (3)** The course prepares the student for the American College of Sports Medicine's Fitness Instructor Certification examination. Prerequisite: PET 3360.

**PEP 5116 Exercise Specialists (3)** The course prepares the student for the American College of Sports Medicine's Exercise Specialists Certification Examination. Prerequisites: PET 3360 and PET 5377.

**PEP 5117 Fitness for Older Adults (3)** The course explores the value of physical activity for improving the physical and mental well being of older adults. Emphasis is placed on exercise prescription and supervision of programs for those working with older adults. Prerequisite: PET 3360.

**PEQ 2115 Water Safety Instructor (2)** Successful completion of this course will lead to American Red Cross swimming certification as Water Safety Instructor. Prerequisite: Red Cross certification in life saving.

**PET 3310 Kinesiology (3)** Students study the anatomical and mechanical principles of movement and apply this knowledge in the analysis of physical education and athletic sport activities. (Includes laboratory class periods.)

**PET 3351 Exercise Physiology (3)** Students study the factors in exercise physiology and make application of this knowledge in laboratory situations.

**PET 3430 Physical Education in the Elementary School (3)** Students will study methods, philosophy and curriculum for modern physical education in elementary schools. K-6 Field Experiences will be required in addition to class work.

**PET 3442 Physical Education in the Secondary School (3)** Students will study methods, philosophy, and curriculum for physical education in secondary schools, grades 6-12. Field experiences will be required in addition to class work.

**PET 3640C Adapted Physical Education (3)** Students gain knowledge of scientific factors and develop and implement physical education programs for special populations. Laboratory and Field Experience required.

**PET 4230C Motor Learning (3)** Students will demonstrate knowledge and application of the physiological and psychological factors affecting motor skill acquisition and performance.

**PET 4383 Evaluation in Exercise Physiology (3)** The course prepares students to utilize and select or construct appropriate instruments for the assessment of fitness. Prerequisite: PET 3360.

**PET 4432 Physical Education for Primary Grades (3)** Designed to provide students with competencies necessary for the development and implementation of physical education programs in grades K-3. A three-hour per week field experience in an elementary school is required. Prerequisite: PET 3430.

**PET 4433 Physical Education for Intermediate Grades (3)** Designed to provide students with competencies necessary for the development and implementation of physical education programs in grades 4-6. A three-hour per week field experience in an elementary school is required. Prerequisite: PET 3430.

**PET 4450C Special Teaching Laboratory:**

**Physical Education (3)** Students will develop the instructional skills and strategies in the teaching of physical education.

**PET 4510 Evaluation in Physical Education (3)** Students will demonstrate competencies in motor skill testing, grading, and analysis of written test scores necessary for successful teaching in physical education.

**PET 4622C Athletic Injuries (3)** Students will demonstrate knowledge of the proper care and prevention of athletic injuries through the application of acceptable training techniques.

**PET 4940 Internship in Exercise Physiology: Undergraduate (3)** Supervised clinical experience designed to offer the student experience in graded exercise testing and exercise leadership. Prerequisites: PET 3360 and PET 5931.

**PET 4945L Student Teaching (12)** During the student's internship, the student will complete written assignments and demonstrate those competencies which are characteristic of a competent physical education teacher.

**PET 4946 Sports Management Internship (6-9)** Students must complete a supervised sports management internship program in an approved business or recreation setting. Prerequisite: Completion of required program courses.

**PET 5135 History of Physical Education and Sport (3)** Students will study the history of sport and will take part in writing their own review of sport from a chosen time in history.

**PET 5216 Sports Psychology (3)** Course will include an analysis of psychological variables which might influence physical performance. Topics to be discussed include personality development, motivation, anxiety, tension, stress, aggression, attribution theory, and social facilitation. The course is intended for prospective physical educators and others interested in motor performance. No prerequisites.

**PET 5238C Perceptual Motor Learning (3)** Students will demonstrate knowledge and understanding of various approaches to, and theories of, perceptual motor learning, with special emphasis in physical education. Perceptual motor tasks will be performed as well as taught by the students.

**PET 5256C Sociology of Sport (3)** Students will demonstrate a thorough understanding of the sociological bases of sport and will actively engage in a field study involving a particular phase of sport and society.

**PET 5387 Exercise Test Technology (3)** The course prepares the student for the American College of Sports Medicine's Exercise Test Technology Certification examination. Prerequisite: PET 3360.

**PET 5426 Curriculum Development in Physical Education (3)** Students will develop

their own curricula after examining and discussing modern curriculum theory. A problem-solving approach will be employed as students test their programs at various grade levels in the public schools.

**PET 5436 Physical Education Curriculum in the Elementary School (3)** Examination of objectives, content, methods of teaching, and evaluative techniques in elementary school physical education. Emphasis on curriculum development and refinement of teaching skills.

**PET 5906 Individual Study (1-3)** Students will work independently on a topic concerning some phase of physical education or sport under the guidance of a faculty member. Registration is by permission of advisor.

**PET 5925 Workshop in Physical Education (1-3)** Production and or application of materials and techniques for physical education in a classroom and or field setting.

**PET 5931 Special Topics in Exercise Physiology (1-3)** Designed to present contemporary issues and practices in exercise physiology. Prerequisite: PET 3360.

**PET 5936 Special Topics in Physical Education (1-3)** Designed to present contemporary issues and practices in physical education and sport.

**PET 6597 Survey of Research in Physical Education (3)** Following a survey of research in physical education, students will demonstrate competencies in applying this knowledge to teaching situations in the public schools.

**PET 6925-27 Workshop in Physical Education (1-3)** Production and or application of materials and techniques for physical education in a classroom and or field setting.

**PET 6932 Seminar in Physical Education (3)** Students will participate in the exploration, examination, and discussion of problems, issues, and trends in physical education and sport.

**PET 6940 Internship in Exercise Physiology: Graduate (3-6)** Clinical experience, supervised by physician, designed to provide the student with competence in exercise prescription and leadership in preventive and rehabilitative outpatient exercise programs. Prerequisite: PET 5931.

**PET 6944 Supervised Field Experience (3-9)** Students may use this course to become involved in an in-depth study, research project, or any one of a variety of other activities, under the guidance of a faculty member.

**RED 4150 Communication Skills I (3)** Designed to develop and refine those teaching competencies which allow the student to perform effectively as a teacher of reading. Prerequisite: Permission of instructor required.

**RED 4311 Communication Skills III (3)** Designed to implement and expand upon the

teaching competencies developed in LAE 4314 and RED 4310, in a classroom management practicum. Prerequisites: EDF 3827, EDG 3321, EDG 3322, LAE 4341.

**RED 4325 Special Teaching Laboratory: Reading (3)** Development of instructional skills, techniques, and strategies for teaching reading in the junior and senior high school. Attention to attaining competence in subject-matter related reading skills.

**RED 4925 Workshop in Reading Education (1-3)** An opportunity for students to continue to develop competency in a specified area of reading education. No prerequisites. School of Education

**RED 5447 Analysis and Production Reading Materials (3)** Exploration, creation, and evaluation of basic reading materials, commercial and non-commercial. Prerequisite: RED 4310 or equivalent.

**RED 5448 Teaching Reading by Computer (3)** Evaluation and creation of computer programs for teaching reading in grades 4-12. No prior computer experience is required.

**RED 5911 Individual Study in Reading (1-3)** Individual investigation in the area of instruction. Permission of instructor required.

**RED 6155 Instruction in Reading (Elementary) (3)** Refinement of skills related to program development, methods of teaching, selection of materials, and review of research in elementary education.

**RED 6247 Organization and Supervision of Reading Program (3)** The organization and supervision of reading programs; problems of organization and supervision; continuity of school-wide programs, emphasis on leadership responsibilities. Prerequisites: EDF 5481, EDF 5430

**RED 6305 Instruction in Reading (Early Childhood) (3)** Refinement of skills related to program development, methods of teaching, selection of materials, and review of research in preschool and early childhood education.

**RED 6336 Reading in the Content Areas (3)** Strategies for developing the reading abilities of students in specific subject areas. Stresses vocabulary and comprehension development, study skills, library usage, reasoning, and motivating reading. Prerequisites: None.

**RED 6338 High School Reading Programs (3)** Designed to provide competencies for identifying, organizing, teaching, and evaluating secondary reading programs. Corrective and accelerated reading are emphasized. Prerequisite: RED 6155 or RED 6305.

**RED 6515 Programs of Remediation in Reading (3)** A course demonstrating corrective and remedial procedures; application of specific psychological, pedagogical, and psychotherapeutic techniques. Prere-

quisites: RED 6155 or 6305, RED 6546, or their equivalents.

**RED 6546 Diagnosis of Reading Difficulty (3)** Technique for analyzing and clarifying reading difficulties. Prerequisite: RED 6155 or 6305, or its equivalent.

**RED 6747 Research in Reading (3)** A course to study significant research in reading and research methodology. Involves planning and research in reading. Permission of instructor required. Prerequisites: EDF 5430, EDF 5481.

**RED 6805 Practicum in Reading (3)** An analysis of reading difficulties through various teaching techniques and programs.

**RED 6845 Clinical Procedures in Reading (3)** Supervised experience, resulting in diagnosis, prescription and evaluation of particular children in a clinical setting. Prerequisites: RED 6515, RED 6546.

**RED 6925 Workshop in Reading (1-3)** An opportunity for teachers to continue to develop competency in a specified area under the guidance of a specialist in selected fields in reading education.

**RED 6926 Workshop in Reading and Language Arts (1-3)** Offers opportunities for elementary school teachers to increase their understanding of reading language arts instruction, K-6. Emphasis on integrating language arts into reading.

**RED 6971 Thesis in Reading Education (6)** Design, implementation, and written report of an original research investigation in reading education. Prerequisites: Advanced graduate standing and consent of instructor.

**RED 7938 Doctoral Seminar in Reading Education (3)** Advanced study in current theories and research related to reading education. Prerequisites: RED 6747, RED 6931, EDF 6486.

**SCE 4310 Inquiry in Science in the Elementary School (3)** Designed to develop and refine those teaching competencies which allow the student to perform effectively as a teacher of children, using science as a mode of inquiry. Prerequisites: EDF 3827, EDG 3321, EDG 3322, one Physical Science, one Biological Science.

**SCE 4330 Special Teaching Laboratory: Science (3)** Development of instructional skills, techniques and strategies for teaching biological and physical sciences in the junior and senior high schools. Prerequisites: EDF 3827, EDG 3321, and EDG 3322. Field experience required. Minimum prerequisite or corequisite of 16-20 hours in subject matter specialization.

**SCE 4944 Student Teaching (9)** Supervised teaching in a junior or senior high school. Prerequisites: EDF 3827, EDG 3321, EDG 3322, RED 4325, appropriate Special Teaching Laboratory, and appropriate

number of hours in subject matter specialization.

**SCE 5435 Secondary Science Laboratories: Methods & Materials (3)** Increase the quantity and quality of laboratory experiences for secondary students by managing the laboratory safely, selecting appropriate activities, and evaluating student performance.

**SCE 5905 Individual Study (1-3)** The student plans and carries out an independent study project under direction. Prerequisite: Consent of instructor.

**SCE 6141 Science Education in History (3)** This course analyzes the impact of scientific, technological, and social advances upon curriculum and instruction in science education.

**SCE 6245 Science Education for High Achieving Students (3)** Program options, instructional designs and materials, and evaluation of gifted and other high achieving science students will be addressed.

**SCE 6306 Instruction in Science (Early Childhood) (3)** Refinement of skills related to program development, methods of teaching, selection of materials, and review of research, in preschool and early childhood education.

**SCE 6315 Instruction in Science (Elementary) (3)** Refinement of skills related to program development, methods of teaching, selection of materials, and review of research, in elementary education.

**SCE 6635 Teaching Science in the Secondary School (3)** Analysis of methods, programs, and materials for teaching science in the junior and senior high school, and development of teaching skills.

**SCE 6637 Science Education and Community Resources (3)** This course examines the utilization and cultivation of community resources to meet science education goals for various populations.

**SCE 6745 Science Education Policy, Change, and School Improvement (3)** Enhance ability to assume leadership in science school improvement by learning ways to (1) influence policy, (2) bring about change, and (3) increase personal satisfaction. Prerequisite: 5 years of teaching experience or permission of the instructor.

**SCE 6925-26 Workshop in Science Education (1-3)** Production and application of materials and techniques in science education in a laboratory or field setting.

**SCE 6930 Workshop in Content, Methods, and Materials of Teaching Elementary Science (1-3)** Focus on content, methods, and materials needed for teaching science in the elementary school, K-6.

**SCE 6931 Special Topics in Science Education (3)** An individual topic or limited number of topics not otherwise offered in the curriculum that facilitate science teaching in the elementary school will be selected.



**SCE 6933 Seminar in Science Education (3)** Analysis of research trends and selected topics in science education. Mainly for graduate students in secondary science education. Individual needs and interests will determine the fine structure of the course content.

**SCE 7165 Curriculum Development in Science Education (3)** Analysis of theoretical basis of curriculum development in Science Education Evaluation of currently available material. Development and testing of science curriculum materials. Prerequisites: SCE 6933, EDF 6486.

**SCE 7761 Research in Science Education (3)** Application of research methodology to Science Education. Analysis of current research. Development of research proposal in Science Education. Conduct field study. Prerequisites: SCE 6933, EDF 6486, SCE 7 (Curriculum Dev. in Science Ed.). Corequisite SCE 7 (Seminar in Science Education).

**SCE 7938 Doctoral Seminar in Science Education (3)** Advanced doctoral seminar in current theories and research related to science education. Prerequisites: SCE 6933, EDF 6486.

**SPA 3000 Introduction to Language Development and Communication Disorders (3)** Skills in assessing and classroom programming for language development and for various speech and language disorders of children.

**SSE 4312 Inquiry in Social Studies in the Elementary School (3)** Designed to develop and refine those teaching competencies which allow the student to perform effectively as a teacher of children, using social studies as a mode of inquiry. Prerequisites: EDF 3827, EDG 3321, EDG 3322.

**SSE 4380 Developing a Global Perspective (3)** Theory, content, and practice. Introduction and utilization of learning materials and teaching strategies in Global Education for K-12.

**SSE 4384C Special Teaching Laboratory: Social Studies (3)** Development of instructional skills, techniques, and strategies for teaching social studies in the junior and senior high school. Prerequisites: EDF 3827, EDG 3321, and EDG 3322. Field experience required.

**SCE 4942 Student Teaching (12)** Supervised teaching in a junior or senior high school. Prerequisites: EDF 3827, EDG 3321, EDG 3322, RED 4325, appropriate Special Teaching Laboratory, and appropriate number of hours in subject matter specialization.

**SSE 5908 Individual Study (1-3)(ARR)** The student plans and carries out an independent study project under direction. Prerequisite: Consent of instructor.

**SSE 6305 Instruction in Social Learning (Early Childhood) (3)** Refinement of skills related to

program development, methods of teaching, selection of materials, and review of research, in preschool and early childhood education.

**SSE 6355 Instruction in Social Learning (Elementary) (3)** Refinement of skills related to program development, methods of teaching, selection of materials, and review of research in elementary education.

**SSE6394 Social Studies in Other Nations (3)** The course will examine the concept of social studies as a subject area in elementary and secondary schools found in both developed and developing nations. Comparisons and contrasts will be made. Prerequisites: SSE 6633, SSE 6939.

**SSE 6633 Teaching Social Studies in the Secondary School (3)** Analysis of methods, programs, and material for teaching social studies in the junior and senior high school, and development of teaching skills.

**SSE 6795 Seminar: Research in Social Studies Education (3)** The course will examine research in social studies education. The course will serve as a lab for developing a dissertation research design. Prerequisite: EDF 5481. Corequisites: EDF 6486, STA 5166, EDF 6403 or EDF 6475.

**SSE 6925-28 Workshop in Social Studies Education (1-3)** Production and application of materials and techniques in social studies education in a laboratory or field setting.

**SSE 6929 Workshop in Content, Methods, and Materials of Teaching (1-3)** Focus on content, methods and materials needed for teaching social studies in the elementary school, K-6.

**SSE 6939 Seminar in Social Studies Education (3)** Designed for advanced students, the readings and discussions will focus on policy issues and recent research in social studies education. Though primarily for experienced social studies teachers and supervisors, the course is open to administrators and others, with the consent of the instructor.

**SSE 7938 Doctoral Seminar in Social Studies Education (3)** Advanced doctoral study in current theories and research related to social studies education. Prerequisites: SSE 6939, EDF 6486.

**TSL 5142 Curriculum Development in English as a Second Language (3)** Description, analysis, planning, design, and evaluation of curriculum in English as a second language (K-adult). Prerequisite: TSL 6341.

**TSL 5371 Special Methods of TESOL (3)** Investigation of modern techniques for the teaching of oral and written communication in English to non-native speakers of English, including the evaluation and development of materials for English to speakers of other languages. Issues in elementary, secondary, adult, vocational, and special education will also be addressed. Prerequisite: LIN 3010.

**TSL 6372 Curriculum Development in English as a Second Language (3)** Description, analysis, planning, design and evaluation of curriculum and curricular models in English as a Second Language (K-adult), including the teaching of ESOL in the content areas.

## Division of Educational Policy and Human Resource Development

- Robert Vos, Associate Professor, Technical Education, Vocational Education, and Chairperson**  
**Carlos M. Alvarez, Associate Professor, International Development Education**  
**Rosemerie Baum, Associate Professor, Home Economics Education, Vocational Education**  
**Curtis H. Bradley, Professor, Vocational-Industrial Education**  
**John A. Carpenter, Professor, Educational Administration, and Associate Vice President, Academic Affairs**  
**Peter J. Cistone, Professor, Educational Administration, and Dean**  
**Myrna P. Crabtree, Professor, Home Economics Education, Vocational Education**  
**Miguel Escotet, Visiting Professor (Courtesy), International Development Education/Educational Psychology**  
**Charles Divita, Jr., Professor, Adult Education and HRD**  
**Allen Fisher, Associate Professor, Educational Administration**  
**Joan E. Friedenberg, Visiting Associate Professor, Bilingual Vocational Education, Instructor Training Program.**  
**Paul D. Gallagher, Associate Professor, Educational Research, and Associate Vice President, Academic Affairs.**  
**Daniel Gardner, Assistant Professor, Adult Education and HRD**  
**Marisal Gavilan, Associate Professor, Educational Psychology/Bilingual/ TESOL**  
**Lorraine R. Gay, Professor, Educational Research**  
**Barry Greenberg, Associate Professor, Educational Research**  
**Amhilda Gonzalez-Quevedo, Associate Professor, Bilingual Education/Modern Languages and Assistant Vice-President, Academic Affairs**  
**Norma Goonen, Visiting Assistant Professor, Bilingual Education, Educational Administration**  
**Christine U. Grosse, Visiting Assistant Professor, Modern Language Education**  
**Dean A. Hauenstein, Professor, Industrial Arts Education, Vocational Education**  
**Daniel A. Kennedy, Associate Professor, Educational Psychology/School Counseling**

**Philip J. Lazarus, Associate Professor,**  
Educational Psychology/School  
Psychology

**Dominic A. Mohamed, Associate  
Professor, Vocational Administration  
and Supervision, Vocational Education**

**Sarah W. J. Pell, Associate Professor,**  
Educational Administration

**Janice Sandiford, Associate Professor,**  
Health Occupations Education,  
Computer Education, Vocational  
Education

**Donald G. Smith, Professor, Educational  
Psychology/School Psychology**

**Douglas Smith, Associate Professor,**  
Adult Education

**G. Wesley Sowards, Distinguished  
Professor, Educational Administration**

**Robert F. Testa, Associate Professor,**  
Adult Education and HRD, and  
Director, Teacher Education Center.

**Jethro W. Toomer, Professor, Educational  
Psychology/Community Counseling**

**George W. Vanover, Associate Professor,**  
Business Teacher Education, and  
Assistant Dean for Administration

**William F. Younkin, Instructor (Courtesy),  
Educational Research, and University  
Registrar**

The Division's general focus is on preparing a select group as teachers, educational planners and managers, psychological services personnel for professional positions in public and private schools, business and industry, colleges and universities, community service and governmental agencies, health and social service organizations, and a host of other non-school based entities which offer education and training programs and require skilled educational personnel. The Division offers a host of undergraduate majors, graduate majors, certification and certificate programs designed to prepare and enhance the skills of such personnel.

The Division offers undergraduate preparation leading to the degree of Bachelor of Science with specialized majors in the following areas:

Business Teacher Education  
Health Occupations Education

Industrial Arts Education  
Parks and Recreation

Post-Secondary Technical Education  
Vocational Home Economics Education  
Vocational Industrial Education

Programs are designed for entry into the field of public education, or employment in business, industry, and other private or public agencies.

Applicants for admission are required to have an associate degree or equivalent course work. For specific entrance requirements, consult the general admission statement for undergraduate students in this catalog. Because of the wide range of entry level competencies and career goals, each student in consultation with his or her advisor plans a program of study during the first semester of enrollment.

## Business Teacher Education

Degree: **Bachelor of Science**  
Lower Division Preparation

Required Technical Preparation: Business machines, advanced courses in typewriting and shorthand, office practice or secretarial procedures. Students should complete as much of the following as possible at the community college or its equivalent course work from another four-year college or university with the remainder to be taken at the University. Six semester hours in accounting, six semester hours in economics, two semester hours in business English, and two semester hours of business law.

Upper Division Program  
Professional Education: (47-56)

EDP 3004	Introduction to Educational Psychology	3
EDF 3521	Education in History	3
	or	
EDF 3542	Philosophy of Education	3
EDF 3827	Schooling in America	3
EDG 3321	General Teaching Lab I	3
EDG 3321L	Laboratory	2
EDG 3322	General Teaching Lab II	3
CAP 3101	Computers for Teachers	3
RED 4325	Special Teaching Lab-Reading	3
EVT 3065	Foundations of Vocational Education	3
EVT 4949	Supervised Occupational Experience <sup>1</sup>	3-9
BTE 3068	Principles of Business Education	3
BTE 4360	Special Teaching Lab-Business Education Non-Skills	3
BTE 4364	Special Teaching Lab-Business Education Skills	3
BTE 4944	Special Teaching Lab-Business Education Practicum	3
BTE 4945	Student Teaching in Business Education	9

Business Administration

Recommended Courses: (12)

MAN 3010 Organization and Management

MAN 3023 Marketing Management

Advised Electives: Six semester hours in Business Administration selected in consultation with program advisor

Electives: Electives are recommended either in the School of Education or the College of Business Administration, and in consultation with the program advisor 6  
<sup>1</sup>To be a certified vocational business teacher, one must have one year (or its equivalent) of office work experience. Supporting letters from former employers are required. EVT 4949 may be taken to meet the work experience requirement.

## Health Occupations Education

Degree: **Bachelor of Science**

Lower Division Preparation  
Required Technical Preparation: Occupa-

tional preparation in the student's intended area of teaching such as nursing, dental, medical technology, respiratory therapy, radiology technology, and other allied health related occupations requiring training beyond the twelfth grade. Licensure in occupational area when applicable.

Upper Division Program  
Professional Education: (32-41)

EDP 3004	Introduction to Educational Psychology	3
EDF 3521	Education in History	3
	or	
EDF 3542	Philosophy of Education	3
EDF 3827	Schooling in America	3
EDG 3321	General Teaching Lab I	3
EDG 3321L	Basic Teaching Skills Laboratory	2
EDG 3322	General Teaching Lab II	3
CAP 3101	Human Relations Skills	3
RED 4325	Computers for Teachers	3
EVT 3065	Special Teaching Lab-Reading	3
	Foundations of Vocational Education	3
	or	
EVT 5078	Technical Education in American Society	3
EVT 3165C	Course Planning in Vocational Education	3
EVT 3367	Tests and Measurements in Vocational Education	3
EVT 4949	Supervised Occupational Experience <sup>1</sup>	3-9

<sup>1</sup>For the student who lacks acceptable occupational experience in the area to be taught. Not to be counted in the upper division 60 hours minimum required for graduation.

**Specialization Area**  
Requirements: (18)

EVT 4310	Planning and Operating HOE Programs	3
EVT 4311C	Special Teaching Lab Instructional Strategies and Evaluation in HOE Programs	3
EVT 4312	Instructional Strategies and Evaluation in HOE Programs	3
EVT 4941	Student Teaching in Health Occupations Education Programs	9

Electives should be taken to equal a minimum of 60 semester hours.

## Industrial Arts Education

Degree: **Bachelor of Science**

Lower Division Preparation  
Recommended Courses: With reference to the technical preparation outlined below, the student is encouraged to take basic courses in each area in the lower division.

Upper Division Program Professional Education: (33)		
EDP 3004	Introduction to Educational Psychology	3
EDF 3521	Education in History	3
	or	
EDF 3542	Philosophy of Education	3

EDF 3827	Schooling in America	3
EDG 3321	General Teaching Lab I	3
EDG 3321L	Laboratory	2
EDG 3322	General Teaching Lab II	3
CAP 3101	Computers for Teachers	3
RED 4325	Special Teaching Lab-Reading	3
EVT 3165C	Course Planning Vocational Education	3
EIA 4360	Instruction in Industrial Arts	3
EIA 4941	Student Teaching-Industrial Arts Education	9

Advised Electives: The candidate will be encouraged to select professional electives on the basis of individual needs and career goals for a total of 33 semester hours of professional education.

**Technical Preparation: (27)**

Required: A minimum of 27 semester hours are required for certification, with a minimum of six semester hours in each of the following areas:

**Construction<sup>1</sup>**

BCN 3702C	Construction Technology	3
ETC 4252L	Construction Processes	3
BCN 4251C	Architectural Drafting	3

**Manufacturing<sup>1</sup>**

ETI 3417C	Manufacturing Technology	3
ETI 4421C	Materials Processing	3
EDT 4525C	Engineering Design Graphics I	3
or		
ETD 4526C	Engineering Design Graphics II	3
ETM 4823C	Materials of Industry	3
ETI 4470L	Industrial Research and Development	3

**Power<sup>1</sup>**

ETM 4407L	Mechanical Power Systems I	3
ETE 4562	Electrical/Electronics Systems	3
ETE 3030	Survey of Electronics	3
ETM 4408	Mechanical Power Systems II	3

Advised Electives: Enough electives should be taken to equal a minimum of 60 semester hours **60**  
<sup>1</sup>Course substitutions may be made in consultation with program advisor.

**Parks and Recreation**

Degree: **Bachelor of Science**

The Parks and Recreation undergraduate curriculum offers professional preparation programs designed to prepare students for employment in a variety of work settings which have as their goals and objectives employment in a leisure service delivery system. The program is oriented towards supervisory, lower management employment opportunities.

A student may elect to gain competencies in Park Management, Recreation Management, or Parks and Recreation Management.

Lower Division Preparation	
3 Required Courses: Introductory sociology and mathematics.	
Recommended Courses: It is recommended that the student desiring to enter the Parks and Recreation curriculum be a graduate of a two-year program in Recreation Leadership or its equivalent, or have completed the Lower Division Program at the University.	

Upper Division Program  
 Required Core Courses: (39)

HFT 3403	Management Accounting for the Hospitality Industry	3
LEI 3524	Personnel Management in Parks and Recreation	3
LEI 3542	Principles of Parks and Recreation Management	3
LEI 3630	Care and Maintenance of Grounds	3
LEI 4590	Seminar in Parks and Recreation	3
LEI 4940	Internship I	9
LEI 4941	Internship II	12
MAN 3025	Organization and Management	3

**Parks Management Emphasis: (14)**

ARC 4354	Construction and Design of Natural Recreation Areas	3
BOT 3823	Horticulture	3
LEI 3624	Turf Grass Management	3
PCB 3043	Fundamentals of Ecology	3
PCB 3043L	Fundamentals of Ecology Laboratory	2
Advised Electives		7
Behavioral Science		3
Communication Skills		4
		<hr/> 60

**Recreation Management Emphasis: (9)**

LEI 3437	Program Development in Parks and Recreation Management	3
LEI 4700	Programming for Special Populations	3
POS 3153	Urban Politics	3
Advised Electives		12
Behavioral Science		6
Communication Skills		6
		<hr/> 60

**Parks and Recreation Management Emphasis**

Students selecting this emphasis would take required core courses and any combination from the above concentrations

**Post-Secondary Technical Education**  
 Degree: **Bachelor of Science**

Lower Division Preparation  
 Required Technical Preparation: Technical preparation in the student's intended area of teaching such as electronics technology, architectural technology, commercial art, electronic data processing, electro-mechanical technology, and other occupations requiring training beyond the twelfth grade or demonstration of competency via EVT 4990 listed below.

Upper Division Program		
Professional Education: (50-56)		
EDP 3004	Introduction to Educational Psychology	3
EDF 3521	Education in History	3
or		
EDF 3542	Philosophy of Education	3
EDF 3827	Schooling in America	3
EVT 5078	Technical Education in American Society	3
EDG 3321	General Teaching Lab I	3
EDG 3321L	Laboratory	2
ADE 5385	Adult Teaching and Learning	3
EDG 3322	General Teaching Lab II	3
CAP 3101	Computers for Teachers	3
RED 4325	Special Teaching Lab-Reading	3
EVT 3165C	Course Planning in Vocational Education	3
EVT 4949	Supervised Occupational Experience <sup>1</sup>	3-9
or		
EVT 4990	Credit by Examination	
EVT 5460	Educational Media	3
EVT 4940	Special Teaching Lab-Technical Education	3
EVT 4941	Student Teaching-Technical Education	9

<sup>1</sup>For the student who lacks acceptable occupational experience in the area to be taught.  
 Advised Electives: Science, mathematics, technology, psychology, or sociology **6**  
 Free electives: Enough electives should be taken to equal a minimum of 60 semester hours. **60**

**Vocational Home Economics Education**

Degree: **Bachelor of Science**

Lower Division Preparation  
 Recommended Courses: The student is required to have for certification 39 semester hours in the areas listed below under Technical Preparation. These may be earned in courses in both the lower and upper divisions. It is recommended that the student takes at least one basic course in each of the subject areas (Technical Preparation), if these are available at the lower division level.

Upper Division Program  
 Professional Education: (41)

EDP 3004	Introduction to Educational Psychology	3
EDF 3521	Education in History	3
or		
EDF 3542	Philosophy of Education	3
EDF 3827	Schooling in America	3
EDG 3321	General Teaching Lab I	3
EDG 3321L	Laboratory	2
EDG 3322	General Teaching Lab II	3
CAP 3101	Computers for Teachers	3
RED 4325	Special Teaching Lab-Reading	3
HEE 3302	Home Economics Educational Planning	3

HEE 4104	Instruction in Vocational Home Economics	3
HEE 4944	Special Teaching Lab-Home Economics Education	3
HEE 4941	Student Teaching-Home Economics Education	9
Technical Preparation: Total of 39 semester hours needed from lower and upper division:		
	Housing and Home Furnishings <sup>1</sup>	6
	Management and Family Economics <sup>1</sup>	6
	Family and Child Development <sup>1</sup>	9
	Food and Nutrition <sup>1</sup>	9
	Textiles and Clothing <sup>1</sup>	9
<sup>1</sup> Courses offered in the College of Engineering and Applied Sciences		
Advised Electives: Sub-specialty area of concentration. Competencies may be developed in one of the following aspects:		
1. One area of consumer and homemaking education		
2. One area of wage-earning home economics		
3. Education for the handicapped		
4. Education for the culturally disadvantaged		
5. Education for the adult learner		
6. Educational settings in business, industry, or public service agencies.		
		60

**Vocational Industrial Education**

Degree: Bachelor of Science

Lower Division Preparation  
Occupational Experience: Evidence of appropriate occupational experience (as per Section 42, Florida State Teacher Certification Guide) must be presented prior to being admitted to the Vocational Industrial Education Bachelor of Science degree program.

Upper Division Program		
Professional Education: (56-62)		
EDP 3004	Introduction to Educational Psychology	3
EDF 3521	Education in History	3
EDF 3542	Philosophy of Education	3
EDF 3827	Schooling in America	3
EDG 3321	General Teaching Lab I	2
EDG 3321L	Laboratory	3
EDG 3322	General Teaching Lab II	3
CAP 3101	Computers for Teachers	3
RED 4325	Special Teaching Lab-Reading	3
EVT 3065	Foundations of Vocational Education	3
EVT 3161	Instructional Materials in Vocational Industrial Education	3
EVT 3165C	Course Planning in Vocational Education	3
EVT 3367	Testing and Measurements in Vocational Education Subjects	3
EVT 3815C	Vocational Education Lab Management and Safety	3
EVT 4949	Supervised Occupational Experience <sup>1</sup>	3-9

	or	
EVT 4990	Credit by Examination	
EVT 5460	Educational Media	3
EVT 4940	Special Teaching Lab-Vocational Industrial Education	3
EVT 4941	Student Teaching Vocational Industrial Education	9
	Advised Electives	6
SYP 4421	Man, Society, and Technology	
	or	
SYO 4360	Industrial Sociology	3
	or	
INP 3001	Industrial Psychology	
	or	
EVT 4562	Lab Activities for Teachers of the Handicapped	
	or	
An appropriate course taken in consultation with the program advisor Electives: Enough electives should be taken to equal a minimum of 60 semester hours.		
		60

<sup>1</sup>For students who lack acceptable occupational experience in the area to be taught.

**Graduate Programs**

The Division of Educational Policy and Human Resource Development offers a wide range of graduate programs leading toward the Master of Science and Doctor of Education degrees. Graduate Programs are available in the following fields of study:

Adult Education	Public School Administration
	Curriculum and Instruction (HRD)
	Educational Leadership
	Educational Psychology
	Community Counseling
	School Counseling
	School Psychology
	Parks and Recreation Administration
	Teaching English to Speakers of Other Languages (TESOL)
Vocational Education	Administration and Supervision
	Business Education
	Health Occupations Education
	Home Economics Education (non-School based)
	Industrial Arts Education
	Technical Education
	Vocational Home Economics Education
	Vocational Industrial Education

Doctoral Programs	Administration and Supervision
	Adult Education and Human Resource Development
	Community College Teaching

**Adult Education**  
The Graduate Program in Adult Education and Human Resource Development is designed for the individual who is serving, or chooses to serve as learning facilitator, training director, counselor, administrator, curriculum developer and/or researcher in adult and continuing education programs in

business and industry, public schools, hospitals, governmental agencies, community colleges, universities, civic organizations, military service, or other agencies. Graduate programs of study are designed in relation to an individual's specific interests, needs, and career goals.

The Division offers two master's degree programs in Adult Education-Adult Education: Administration and Supervision, and Adult Education; Curriculum and Instruction. Two options are possible in the Administration and Supervision program: (1) Public School Administration (which leads to Florida Rank II certificate), or (2) General Administration

Non-Public School Administration (not a certification program).

**Adult Education: Administration and Supervision**  
(Only for public school adult educators)  
Degree: Master of Science

Required Core: To be selected with an advisor from the following:

ADE 5081	Introduction to Adult Education and Human Resource Development	3
ADE 5180	Development of Adult Education and HRD Programs I: Organizational/Community Wide Processes	3
ADE 5260	Organization and Administration of Adult Education and HRD Programs	3
ADE 5385	Adult Teaching and Learning	3
EDF 5481	Analysis and Application of Education Research	3
RED 6336	Teaching Reading in the Content Area	3
ADE Course as an elective		3

Area of Professional Emphasis: (9)		
EDA 6061	The Organization and Operation of Public School Systems	3
EDG 6250	Curriculum Development and Improvement	3
EDS 6050	Supervision and Staff Development	3
		30

**Adult Education and Human Resource Development: Curriculum and Instruction**  
Degree: Master of Science

Required Core: (21)		
ADE 5081	Introduction to Adult Education and Human Resource Development	3
ADE 5180	Development of Adult Education and HRD Programs I: Organizational Community-wide Processes	3
ADE 5383	Development of Adult Education and HRD Programs II: Instruction Level Processes	3

ADE 5385	Adult Teaching and Learning	3
ADE 6930	Seminar in Adult Education and HRD	3
EDF 5481	Analysis and Application of Education Research	3
ADE Course as an elective		3
Electives		9
		30

The candidate will be encouraged to select courses that will increase competence in a teaching specialty or a supportive social/behavioral science.

### Educational Leadership

The Master of Science degree in Educational Leadership is awarded on successful completion of all the requirements. The program consists of courses and experiences designed to develop entry level competencies for persons who are seeking a Florida certificate in Educational Leadership. The curriculum consists of the Educational Leadership Core which contains competencies identified in the eight domains of effective school leadership and the competencies for high-performing principles identified in the research of the Florida Council on Educational Management, and specialized experiences in selected areas of school leadership corresponding to career aspirations of the candidate. Awarding the degree indicates that the candidate has successfully met requirements of the pre-service training program in Educational Leadership.

Admission to the program requires that the candidate meets criteria established by the Board of Regents for graduate study, has completed at least one year of successful teaching, possesses a valid Florida regular teaching certificate, and has successfully demonstrated skills addressed in a performance screening process such as Targeted Selection or Assessment Center.

Program completion requires that an overall 3.0 GPA is maintained and three years of successful teaching experiences have been recorded.

To become certified in Educational Leadership, beginning July 1, 1976 all candidates who have successfully completed the Educational Leadership core must pass the State of Florida Educational Leadership Certification Examination.

### Degree: Master of Science

#### Required Courses

EDA 6061	Introduction to Educational Leadership	3
EDS 6115	School Management	3
EDG 6250	Curriculum Development and Program Evaluation	3
EDA 6232	School Law	3
EDA 6242	School Finance	3
EDS 6050	Supervision and Staff Development	3
EME 6628	Administrative and Instructional Applications of Technology	3

EDA 6930	Seminar in Educational Leadership	3
EDA 6941	Practicum in Educational Leadership	3
Guided Electives		9
		36

These courses will be selected from areas such as: School Administration; Curriculum and Instruction; Staff Development, Personnel Management; Human Resource Development; Adult, Community, Exceptional Student, and Vocational School Administration; and International Development Education.

### Educational Psychology

Programs within the field of Educational Psychology are designed to train professionals to meet the unique needs of individuals who experience cognitive, academic, and/or social-emotional difficulties that interfere with the individual's progress in school and in the community. Specific competencies are delineated for professionals in the field of school counseling, community counseling, and school psychology.

These programs emphasize the blending of research and theory with practical applied experience. They consider the urban, multicultural nature of the community, as well as more general trends within specific fields. All programs involve extensive field work with accompanying seminars. Independent study courses are available to allow students to pursue specialized interests and needs.

Program applicants are required to submit an application to the Office of Admissions. All applicants must present GRE scores for the Verbal and Quantitative sections, three letters of recommendation (at least one from academic sources and one from work or volunteer experience), and an autobiographical statement. Candidates are admitted by action of the Division's Graduate Admissions Committee. Criteria for program acceptance include GRE scores, undergraduate grade point average during junior and senior years, work and volunteer experience, quality and source of letters of recommendation, and the candidate's career aspirations and goals. A combined Verbal-Quantitative GRE score of 1000 or GPA of 'B' or higher during the undergraduate junior and senior years; or both, are required for a candidate to be admitted via regular procedures. Where these criteria are not met, candidates may be admitted by special action of the Division's Graduate Admissions Committee and the Dean's Office.

All programs preparing school personnel are approved by the State of Florida and allow students completing the program to be eligible for certification by the State.

### Counselor Education

The program in counselor education requires 60 semester hours, or the equivalent of four academic semesters, and leads to the Master of Science degree. The program follows a

competency based model, the early part of which is largely generic in nature and is concerned with the development of knowledge and skills in the areas of individual and group counseling, consultation, preventive mental health, educational-vocational development, client appraisal, systems intervention, and model program organization and evaluation. The latter part of the program is more differentiated, and enables a specialization in either community or school counseling. Both areas of specialization meet the standards recommended by the American Association for Counseling and Development and specialization in school counseling qualifies the program graduate for the Florida School Guidance Certificate. The Community Counselor curriculum meets the master's degree requirement for eligibility towards licensure as a mental health counselor by the State of Florida.

The prospective student should be advised that during the latter part of the program a substantial amount of time is spent in field work to meet practicum and internship requirements. The practicum requirement is the equivalent of one work day per week spent in a field placement during one academic semester followed by an internship consisting of a forty hour work week in a field placement for the duration of one academic semester. The student should plan for this field work to be during the day, rather than during evening hours.

All students entering the graduate program in School Counseling with an undergraduate degree in an area other than education must enroll for courses in general professional education as well as a course in reading required by the Florida State Department of Education in order to meet state certification requirements in Florida.

The student should consult his or her advisor with reference to these course selections.

### Community Counseling Program Degree: Master of Science

#### Required Courses First Year

EGC 6605	Professional Problems in Pupil Personnel Services	3
EGC 5405	Introduction to Counseling	3
EGC 6725	Human Interaction I	3
EGC 6707	Applied Behavioral Analysis in Education	3
EGC 6726	Human Interaction II	3
EDF 5481	Analysis and Application of Educational Research <sup>1</sup>	3
EGC 6708	Advanced Counseling and Consultation: Theory and Practice	3
EGC 6203	Appraisal and Measurement in Counseling	3
EGC 5305	Educational and Vocational Guidance	3
EGC 6905	Independent Study in Pupil Personnel Service	3
	Elective	2

Required Courses Second Year	
EGC 6616	Program Evaluation in

	Psycho-Educational Services	3	pleting this program are derived from the following: behavioral/educational assessment and planning; counseling and child-centered consultation with teachers, parents, and agency representatives; staffing, liaison, referral, and case management; program development and evaluation; in-service education; administrative consultation; and community development.	appropriate undergraduate preparation in recreation.
EGC 6905	Independent Study in Pupil Personnel Services	3		Required Core: (21)
EGC 6822	Advanced Practica in Counseling and Consultation	3		EDF 5481 Educational Research
EGC 6676	Supervised Field Experience in Pupil Personnel Services	10		LEI 5440 Program Development in Parks and Recreation
EGC 6709	Organizational Consultation: Human Interaction III	3	EDF 5481 Analysis and Application of Educational Research	LEI 5510 Program Administration in Parks and Recreation
Electives		6	EGC 5405 Introduction to Counseling	LEI 5595 Seminar in Parks, Recreation, and Athletic Management
Electives and Independent Study <sup>2</sup>		14	EGC 6725 Human Interaction I	LEI 5605 Physical and Social Bases of Parks and Recreation Planning
		60	EGC 6726 Human Interaction II	PAD 6106 Organization Theory and Administrative Behavior
			EGC 6707 Applied Behavioral Analysis in Education	PAD 6417 Public Personnel Administration
Note: Required Credit Hours		46	EGC 6708 Advanced Counseling and Consultation: Theory and Practice	Area of Professional Emphasis: (3-12)
<b>School Counseling Program</b>			EEX 6227 Diagnostic Teaching: Educational Assessment	LEI 5907 Individual Study
Degree: Master of Science			SPS 6805 Professional Problems and Issues in School Psychology	LEI 6922 Supervised Field Experiences in Parks and Recreation <sup>1</sup>
Required Courses First Year			SPS 6191 Psycho-Educational Assessment I: Intellectual	3-9
EGC 6605 Professional Problems in Pupil Personnel Services	3		SPS 6191L Psycho-Educational Assessment I: Lab	6
EGC 5405 Introduction to Counseling	3		SPS 6192 Psycho-Educational Assessment II: Process	
EGC 6725 Human Interaction I	3		SPS 6192L Psycho-Educational Assessment II: Lab	
EGC 6707 Applied Behavioral Analysis in Education	3		SPS 6193 Psycho-Educational Assessment III: Behavior	
EGC 6726 Human Interaction II	3		SPS 6193L Psycho-Educational Assessment III: Lab	
EDF 5481 Analysis and Application of Educational Research <sup>1</sup>	3		EGC 6616 Program Evaluation in Pupil Personnel Services	
EEX 6051 Exceptional Children and Youth	3		EGC 6678 Supervised Field Experience—School Psychology	10
EGC 6203 Appraisal and Measurement in Counseling	3			52
EGC 5305 Educational and Vocational Guidance	3		Electives are required depending on the students background (minimum of 8 elective semester hours)	8
Elective	3			60
Required Courses Second Year				
EGC 6616 Program Evaluation in Psycho-Educational Services	3			
EGC 6708 Advanced Counseling and Consultation: Theory and Practice	3			
EGC 6822 Advanced Practica in Counseling and Consultation	3			
EGC 6676 Supervised Field Experience in Pupil Personnel Services	10			
Electives	11			
Electives <sup>3</sup>	14			
	60 <sup>1</sup>			

<sup>1</sup>The student should consult with the advisor to establish whether additional requirements must be met in general professional education (Foundations of Education, General Methods).

<sup>2</sup>The student should consult with the academic advisor for guidance in selecting electives appropriate for specialization in school or community counseling.

Note: Required Credit Hours 46

**School Psychology**  
Degree: Master of Science

The program in School Psychology requires 60 semester hours. In general, the competencies to be demonstrated by the student com-

A student with an undergraduate major in education is encouraged to select electives in the social and behavioral sciences. Other students must meet requirements in general professional education.

**Parks and Recreation Administration**  
Degree: Master of Science

The graduate program in Parks and Recreation Administration is planned to provide advanced preparation for administrative and supervisory level positions within a leisure services delivery system. The program includes electives which give flexibility regarding an individual's specific career goals as a future practitioner in Parks and Recreation Administration.

To enter the program in Parks and Recreation Administration, a student must have a 3.0 GPA in upper division work or score 1000 or higher on the Graduate Record Examination, possess a bachelor's degree, and have ap-

Advised Electives  
<sup>1</sup>A student who did not complete an Internship/Field Experience during his or her undergraduate degree curriculum will be required to take LEI 6922. Students with field experience may select advised electives (6 semester hours).

**Teaching English to Speakers of Other Languages (TESOL)<sup>1</sup>**  
Degree: Master of Science

Prerequisite: One course in general linguistics or (LIN 3010 or LIN 3013).

Requirements for admission are satisfactory scholastic aptitude as determined by the Graduate Admissions Standards, and evidence of a satisfactory record in the teaching field.

To be admitted into the Master's degree program, a student must: a) hold a bachelor's degree from an accredited university or college; b) have a 'B' (3.0) average or higher in all junior and in senior years course work for the bachelor's degree; or have a combined score verbal and quantitative) of 1000 or higher on the Graduate Record Examination; or hold a master's degree from an accredited university or college; in any case the student must present a GRE score; c) achieve a score of 220 on the Test of Spoken English; d) in the case of international students whose first language is other than English, a score of 500 on the TOEFL examination is also required.

Degree Requirements: The Master of Science degree consists of 30 semester hours. A maximum of six semester hours may be transferred into the program from outside the University, subject to the approval of the major advisor. Also, a maximum of six semester hours of upper division undergraduate courses may be included in the program provided they have not been used to satisfy degree requirements for an undergraduate program.

This program does not meet requirements for initial teacher certification by the Florida Department of Education.

The specific graduate requirements are: Professional Education

Prerequisite: Introduction to Linguistics is the prerequisite to study in the program. It may be satisfied with LIN 3010 or LIN 3013.

Professional Education: All students will be required to complete 12 semester hours in the School of Education:

EDF 5481	Analysis and Application of Educational Research	3
TSL 5142	Curriculum Development in ESOL	3
or		
ESE 6215	Secondary School Curriculum	
TSL 5371	Special Methods of TESOL	3
FLE 6938	Seminar in Language Testing	3
		<hr/> 12

Program Courses: In consultation with the advisor, students will choose 15 semester hours from among five groups of courses from the Departments of English, Modern Languages, and the School of Education. The student must take one course from each category:

- |    |   |   |
|----|---|---|
| a. | LIN 4341 Modern English Grammar           | 3 |
| b. | LIN 5206 Phonetics                        | 3 |
|    | LIN 5222 General Phonology                |   |
|    | SPN 5790 Contrastive Phonology            |   |
| c. | LIN 5342 Advanced Syntax                  | 3 |
|    | LIN 5805 Semantics                        |   |
|    | LIN 5331 General Morphology and Syntax    |   |
|    | LIN 5405 Contrastive Analysis             |   |
| d. | LIN 5626 Studies in Bilingualism          | 3 |
|    | LIN 5602 Language Contact                 |   |
| d. | LIN 5600 Introduction to Sociolinguistics |   |
| e. | EDG 5716 Cross-Cultural Studies           | 3 |
|    | LIN 5715 Language Acquisition             |   |
|    | LIN 5701 Psychology of Language           |   |
|    | LIN 5107 History of the English Language  |   |
|    | LIN 5732 Error Analysis                   |   |

Field Component: The remaining three semester hours will consist of a supervised field experience, FLE 5908, in the teaching of English to speakers of other languages. The field experience may be arranged according to one of the following options:

1. ESOL in Dade County Public Schools;
  2. ESOL in adult or community college education, or both;
  3. ESOL in private schools or private enterprise;
  4. the English Language Institute at the University
- All arrangements must be approved by the advisor.

Graduation Requirements: To receive the Master of Science degree in Curriculum and Instruction, with a subspecialty in Second Language Education, TESOL track, the student must complete the required 30 semester

hours of coursework with a 'B' or '3.0' average or higher and no more than two 'C' grades in required courses.

Please refer to ESOL certification requirements for add-on certification in ESOL.

### Vocational Education

The Division offers graduate course work leading to the degree of Master of Science in Education in Curriculum and Instruction, and Administration and Supervision in Vocational Education.

To be admitted to the graduate program in either Curriculum and Instruction or Administration and Supervision for Vocational Education, applicants must hold an appropriate certificate or equivalent and must have an upper division undergraduate GPA of 3.0 or have a combined score of 1000 on the GRE (verbal and quantitative aptitude sections), or for vocational-industrial and technical education programs only, have a combined score of 2250 on the general examination of the 'College Level Examination Program' (CLEP), with a minimum score of 400 on each section. All applicants must submit a GRE score, or where appropriate a CLEP score, even though the GPA may be 3.0 or higher.

Students are urged to contact the Admissions Office or the Division for further information.

*Note:* Students who have already met the reading requirements as an undergraduate or through in-service education may substitute an elective for RED 6336.

Areas of emphasis available, along with typical programs of study, follow.

### Administration and Supervision of Vocational Education

Degree: **Master of Science**

Admission to the Administration and Supervision program requires adherence to the general standards as specified in the Admission Requirements for Graduate Students in this Division. In addition, an applicant must have completed at least one year of successful teaching experience as a teacher of vocational education classes. To be certified in Administration and Supervision in Vocational Education in Florida, a person must have at least three years of successful teaching experience in one of the vocational education areas. While one year of successful teaching will meet the experience requirement for admission to the master's degree program initially, the three-year teaching experience requirement must have been completed either before or at the same time as degree requirements are completed. Each graduate student, in consultation with the advisor, plans a program of study to include a core of professional competence, an area of emphasis, and electives. The program requires a minimum of 33 semester hours.

Required Core: (27-30)

EVT 5168	Curriculum Development in Vocational Education	3
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EVT 5265	Supervision and Coordination of Vocational Education Programs	3
EVT 5461	Community Relations and Resources for Vocational Education	3
EVT 6264	Administration of Local Vocational Education Programs	3
EVT 6930	Seminar in Vocational Education	3
EDA 6061	The Organization and Operation of the Public School System	3
EDA 6530	The Administration of the Secondary School	3
EDS 6050	Supervision and Staff Development	3
EDG 6250	Curriculum Development	3
RED 6336	Reading in the Content Area	3
Area of Professional Emphasis		
EVT 6946	Supervised Field Experience	3
Electives: The candidate may select a course (or courses) that will increase administrative and supervisory competencies		
		<hr/> 3
		33-36

### Business Education

Degree: **Master of Science**

Required Core: (12-15)

EVT 5168	Curriculum Development in Vocational Education	3
EVT 5766	Evaluation in Vocational and Technical Education	3
EVT 6760	Research in Vocational Education	3
EVT 6930	Seminar in Vocational Education	3
RED 6336	Reading in the Content Area	3
Area of Professional Emphasis: (12-15)		
BTE 5671	Problems, Issues and Trends in Business Education	3
BTE 5371	Teaching in Business Education Occupational Programs	3
BTE 5774	Teaching Basic Business and Consumer Education	3
or		
BTE 6203	Teaching Word Processing	3
BTE 6905	Directed Independent Study	3
or		
BTE 6940	Supervised Clinical Field Experience	3

Electives: The candidate will be encouraged to make selections on the basis of individual needs and career goals

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3  
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### Health Occupations Education

Degree: **Master of Science**

Required Core: (12-15)

EVT 5168	Curriculum Development In Vocational Education	3
EVT 5766	Evaluation in Vocational Education	3
EVT 6760	Research in Vocational Education	3
EVT 6930	Seminar in Vocational Education	3
RED 6336	Reading in the Content Area	3

Individuals who have not had instructional experience or a background in an educational capacity prior to admission to this program will be required to complete a minimum of one course focusing on competency development in instructional methodology or program planning or both.  
 \*This program does not lead to State of Florida Teacher Certification. Admission to this track does not require teacher certification.

Advised Electives for Non-education Graduates: (6)		
EDF 5710	National Educational Systems: A Comparative Analysis	3
or SYO 5255	Sociology of Education	
and EXP 5406	Theories of Learning	
or EDF 6215	Application of Learning Theory to Instruction	3
		<b>30</b>

Area of Professional Emphasis: (9)

EVT 5315	Improvement of Teaching Strategies in Health Occupations and Nursing Education	3
EVT 5316	Occupational Analysis in Health Occupations and Nursing Education	3
EVT 6318	Issues in Health Occupations and Nursing Education	3

**Industrial Arts Education**  
 Degree: **Master of Science**

Required Core: (15-18)

EVT 5669	Trends and Issues in Vocational Education	3
EVT 5168	Curriculum Development in Vocational Education	3
EVT 5766	Evaluation in Vocational and Technical Education	3
EVT 6760	Research in Vocational Education	3
EVT 6930	Seminar in Vocational Education	3
RED 6336	Reading in the Content Area	3

**Vocational Home Economics Education**  
 Degree: **Master of Science**

Required Core: (15-18)

HEE 5335	Trends in Vocational Home Economics Education	3
EVT 5168	Curriculum Development in Vocational Education	3
HEE 6915	Research in Home Economics Education	3
HEE 6126	Teaching Home Economics in Diverse Educational Environments	3
HEE 6937	Seminar in Home Economics Education	3
RED 6336	Reading in the Content Area	3

Technical Electives: (6)  
 The candidate will be encouraged to select courses that will increase his or her subject area technical competence, career goals, and teaching certification requirements

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Area of Professional Emphasis: (9-12)

EIA 5811	Equipment and Facilities Planning	3
EIA 6931	Instructional Projects Development	3

The student, under the direction of his or her advisor, may develop professional competencies in an area of emphasis through seminars, methods courses, workshops, or independent study.  
 Technical Electives: The student is encouraged to select courses that will increase subject area technical competence

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36  
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Area of Professional Emphasis: With program advisor's approval, a student may select courses in subject matter of Home Economics chosen from offerings outside of the School of Education, based on professional competencies needed  
 Electives: The candidate will be encouraged to make selections on the basis of individual needs and career goals

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**Home Economics Education**<sup>1</sup>  
 Degree: **Master of Science**  
 (Non-School Based)

This track focuses on educational leadership of Home Economists presently employed in non-school educational environments and those preparing for such positions.

Required Core: (18)

HEE 5335	Trends in Vocational Home Economics Education	3
HEE 6126	Teaching Home Economics in Diverse Environments	3
ADE 5180	Program Development in Adult Education: Community/Institutional Level	3
EDF 5481	Analysis and Application of Educational Research	3
HEE 6915	Research in Home Economics Education	3
HEE 6937	Seminar in Home Economics Education	3

**Technical Education**  
 Degree: **Master of Science**

Required Core: (15-18)

EVT 5669	Trends and Issues in Vocational Education	3
EVT 5168	Curriculum Development in Vocational Education	3
EVT 5766	Evaluation in Vocational and Technical Education	3
EVT 6760	Research in Vocational Education	3
EVT 6930	Seminar in Vocational Education	3
RED 6336	Reading in the Content Area	3

**Vocational Industrial Education**  
 Degree: **Master of Science**

Required Core: (18-21)

EVT 5669	Trends and Issues in Vocational Education	3
EVT 5168	Curriculum Development in Vocational Education	3
EVT 5695	International Comparative Vocational Education	3
EVT 5766	Evaluation in Vocational and Technical Education	3
EVT 6760	Research in Vocational Education	3
EVT 6930	Seminar in Vocational Education	3
RED 6336	Reading in the Content Area	3

Area of Professional Emphasis: With Program advisor's approval, students will select courses in Home Economics subject matter chosen from offerings in the College of Engineering and Applied Sciences. Selections will be based on needed professional competencies

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Area of Professional Emphasis: (6)

EVT 5078	Technical Education in American Society	3
ADE 5385	Adult Teaching and Learning	3

Area of Professional Emphasis: A student under the direction of an advisor, may develop professional competencies in an area of emphasis through school-based field experiences, seminars, methods courses, workshops, or independent study  
 Technical Electives: The candidate will be encouraged to select courses that

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Advised Electives: The candidate in consultation with the advisor will make selections on the basis of individual needs and career goals

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3  
30

Technical Electives: 6-9  
 The candidate will be encouraged to select courses that will increase subject area technical competence.



increase subject area technical competence 36  
30

## Doctoral Programs

### Adult Education and Human Resource Development (HRD)

The doctoral program in Adult Education and Human Resource Development (HRS) is designed to serve the advanced graduate study needs of a wide range of professionals in leadership positions who are concerned with the design, implementation, and evaluation of educational and training programs for adults. These professionals may be engaged in program development and evaluation, instruction and training, counseling and advisement, consultation, and marketing and recruitment activities designed to further the growth and development of adult learners or to improve organizational functioning through educationally-related intervention strategies, or both. Accordingly, participants in the program come from such diverse backgrounds as business and industry, higher education, public and proprietary schools, health and social service agencies, law enforcement and corrections, the military, governmental agencies, religious organizations, libraries and museums, and civic and professional associations.

**Admission Requirements:** Applicants to the program must submit the following records and documents:

1. Official transcript from all higher education institutions attended
2. Official copy of the GRE scores
3. Three letters of recommendation
4. A current resume
5. A statement of personal interest in the program
6. A completed Application for Graduate Admission

The data from applicants is reviewed by an admissions committee. The criteria applied in reviewing the applicants files are noted below. Exceptions to one or more of the criteria may be granted provided the applicant has excelled in certain off-setting assessment areas.

1. 3.0 GPA in the last two years of undergraduate work
2. 3.25 in all graduate work attempted
3. A master's degree from an accredited institution or equivalent preparation
4. A score of at least 1000 on the general aptitude portion of the GRE
5. Evidence of commitment to a career in the broad field of Adult Education and HRD
6. Successful professional experience in the field of Adult Education and HRD
7. Potential for leadership or research in the field, or both.

**Program of Study:** Doctoral programs of study vary according to the individual needs of the participants and their current or anticipated professional goals. A typical program will require a minimum of 98 semester hours beyond the baccalaureate degree and

will involve the categories of courses noted below. The list should be considered as a sample program rather than an absolute delineation of exact requirements. Actual programs are planned by the participants and their major professor and doctoral committee.

1. Adult Education and HRD includes such courses as comprehensive Adult Education and HRD planning, program development, instructional design, adult teaching and learning, Adult Education and HRD trends and issues, strategies, and research 30
2. Generic Core includes courses in computers, media, leadership, evaluation, and organizational change and consultation. 12
3. Specialized Core varies according to the participants' background and professional goals. 21
4. Research and Statistics 12
5. Prospectus and Dissertation 23

### Community College Teaching

The doctoral program in Community College Teaching is designed to provide the opportunity for specially selected students to enhance instructional and research skills related to the continuing development and operation of the community college. The program is offered in a format to make it attractive and available to place bound professionals in Southeastern Florida. The program is designed to stimulate research related to the community college, particularly in the development of innovative instructional approaches.

**Admission Requirements:** The requirements for admission consist of a master's degree from an accredited university; combined quantitative and verbal scores of 1000 on the GRE; a score at the 50th percentile or higher on the appropriate subject test of the GRE; a 3.25 GPA on all post-baccalaureate work, a departmental interview, and acceptance by the department of the instructional field.

**Program of Study:** Post-baccalaureate coursework minimum requirements for the degree, while subject to individual variations, consist of the following:

Community College/Higher Education Core: (20)

- |          |  |   |
|----------|--|---|
| EDH 7065 | Higher Education: Philosophical and Historical Perspectives  | 3 |
| EDH 7204 | Higher Education: Community College  | 3 |
| EDH 7307 | Higher Education: Instructional Methods  | 3 |
| EDH 7225 | Higher Education: Developmental Programs   | 3 |
|          | Additional courses in Education that will enhance the student's instructional abilities and skills | 7 |

**Instructional Field Specialty Area** 30  
The instructional field consists of 30 graduate hours related to the subject which is or will be taught in the community/junior college.

**Cognate Area** 16

The cognate area may be taken in one or more subject areas and may include graduate or undergraduate (post-baccalaureate) courses. The design of the cognate should assist the student in developing into a well-rounded community college teacher, one who is able to adapt to changing conditions of instruction.

**Research and Statistics** 12  
The research and statistics requirement is to assist the student in expanding the capacity to use research related to instruction.

**Dissertation** 20  
The dissertation should be on a topic of importance to higher education and should reflect the student's professional interests and goals.

Previous graduate course work, including work completed as part of a master's degree program may be applied toward the doctoral program requirements.

Detailed information covering all aspects of the program may be obtained by contacting:

Community College Teaching  
Florida International University  
School of Education  
Division of EPHRD  
Tamiami Campus  
Miami, Florida 33199

### Educational Administration and Supervision

The doctoral program in Educational Administration and Supervision is designed for students who wish to pursue professional careers in leadership roles in educational institutions. Among those roles are principals, supervisors, directors, and superintendents of public and independent schools; state, federal, and international agency administrators and staff; and research and development personnel.

The curriculum is designed to enable students to become familiar with and utilize effectively both theoretical and technical knowledge. The program of study is multidisciplinary and integrates broad intellectual perspectives into the study and practice of Educational Administration and Supervision.

**Admission Requirements:** The admission requirements are as follows:

1. A master's degree from an accredited institution
2. A 3.25 GPA in prior graduate work
3. An official copy of the GRE scores (verbal and quantitative)
4. Evidence of three years or more of successful and appropriate professional experience
5. Three letters of recommendation to support the application for admission
6. A statement that sets forth the applicant's career goals and relates those goals to the completion of the doctoral program

**Program of Study:** The program requires the completion of a minimum of 99 semester

hours of academic work beyond the baccalaureate degree. This is the minimum number of required semester hours; the student will be required to undertake whatever additional studies are deemed necessary. Program requirements are as follows:

Required Core Courses	33
Guided Electives in Educational Administration and Supervision	15
Other Guided Electives	15
Research and Statistics	12
Dissertation Research Seminar	3
Advancement to Candidacy and Doctoral Dissertation	21

The doctoral dissertation is the final component of the series of academic experiences that culminate in the awarding of the Ed.D. degree. A successful dissertation is a demonstration of the candidate's ability to use the tools and methods of basic or applied research in the field, or both, to organize the findings, and to report them in a literate, logical, and lucid fashion.

More specific information concerning the doctoral program is available from faculty members in the program area.

Research and Statistics Component of Doctoral Programs: The research requirement is common to all School of Education doctoral programs. The courses listed below are incorporated in the Adult Education and Human Resource Development program, the Community College Teaching program, and the Educational Administration and Supervision program.

Required Courses: (9)

EDF 5481	Analysis and Application of Educational Research	3
EDF 6486	Research Methods in Education: Experimental Design and Analysis	3
STA 5166	Statistical Methods in Research I	3

Alternatives: (3)

EDF 6403	Quantitative Foundations of Educational Research	3
or		
EDG 6475	Qualitative Foundations of Educational Research	3

## Certificate and Add-on Certification Programs

### Professional Certificate Program in Adult Learning Systems

The professional certificate in adult learning systems is a comprehensive and integrated university-based option to provide professionals with skills and training for adult education programmers. The non-degree certificate program may be pursued in conjunction with a bachelor's or master's degree; or beyond a bachelor's or master's degree; or independent of the pursuit of a degree. The latter option is for persons having special

responsibilities and experiences in the field of Adult Education and Human Resource Development.

Required Courses: (20)

ADE 5925	Workshop in Adult Education and Human Resource Development	1-6
ADE 5385	Adult Teaching and Learning	3
ADE 5180	Development of Adult Education and HRD Programs I: Organizational/Community Wide Processes	3
ADE 5383	Development of Adult Education and HRD Programs II: Instruction Level Processes	3
ADE 5935	Special Topics in Adult Education and Human Resource Development	1
ADE 6930	Seminar in Adult Education and Human Resource Development	1-3
		20

To be admitted to the program the student must:

1. Hold or be seeking a bachelor's or master's degree from an accredited institution;
2. Have submitted three letters of recommendation describing ability to engage in and profit from such a program of studies;
3. Submit a personal statement of interests and goals which relate to Adult Education and Human Resource Development.

Applicants will develop a project or problem-oriented learning contract during the initial workshop to be pursued throughout the program. Contracts will be refined as the student progresses through the first part of the program of studies. The culminating activity, the Seminar, ADE 6930, will require the student to complete, share, and evaluate the tasks and activities within the individual learning contract.

### Professional Graduate Certificate Program for Business Education

The professional Graduate Certificate Program for Business Education requires a minimum of 18 semester hours of course work above the bachelor's degree. This program is designed for those who have already earned a bachelor's degree with a major in Business Education. Consequently, the student will have already met the State Department of Education certificate requirements.

A candidate is urged to consult the Business Education advisor to plan a program of study prior to starting a program.

Recommended Preparation

RED 6336	Reading in the Content Area <sup>1</sup>	3
EVT 5168	Curriculum Development in Vocational Education	3
EVT 5766	Evaluation in Vocational-Technical Education	3

BTE 5671	Problems, Issues and Trends in Business Education	3
BTE 5371	Teaching in Business Education Occupational Programs	3
or		
BTE 5774	Teaching Basic Business and Consumer Education	3-6
Advised Electives		3-6

Students who have already met the reading requirements as an undergraduate or through in-service education will not be required to take this course.

## Professional Certificate Programs in Health Occupations Education

The overall purpose of the professional certificate program in health occupations education is to enhance the development of basic teaching skills and/or instructional techniques of health occupations educators. The professional certificate program provides for the continuing education, upgrading or redirection needs of health occupations teachers through planned advisement and professional certificate recognition. The programs are for both undergraduate and graduate, degree or non-degree seeking students.

### Undergraduate Professional Certificate

This 18 semester-hour plan is designed to meet the needs of the individual who 1) is occupationally competent in the health field, 2) does not hold or intend to hold a bachelor's degree in Health Occupations Education, and 3) is currently teaching, or wishes to teach, a health occupations subject.

Prescribed Courses

EVT 3065	Foundations of Vocational Education	3
EVT 3165C	Course Planning in Vocational Education	3
EVT 3367	Testing and Measurement in Vocational Education	3
EVT 4310	Planning and Operating a Health Occupations Program	3
EVT 4312	Instructional Strategies and Evaluation in Health Occupations Programs	3

Advised Electives: A minimum of one course selected from courses in General Professional and Adult Education, Vocational Education, Health Service Administration, or health speciality.

### Graduate Professional Certificate

This 24 semester hour plan is designed to meet the needs of the individual who (1) is occupationally competent in a health field and currently teaching or desires to teach a health

occupations subject, (2) holds a teaching certificate or equivalent or bachelor's degree or both including out of field and (3) does not wish to, or is unable to, meet the master's degree entrance requirements necessary to pursue the master's degree.

#### Prescribed Courses

EVT 5078	Trenchal Education in American Society	3
or		
EVT 5669	Trends and Issues in Vocational Education	3
EVT 5168	Curriculum Development in Vocational Education	3
EVT 5766	Evaluation in Vocational and Technical Education	3
EVT 5315	Improvement of Teaching Strategies in Health Occupations and Nursing Education	3
EVT 5163	Occupational Analysis in Health Occupations and Nursing Education	3
and/or		
ADE 5383	Adult Teaching and Learning	3

**Advised Electives:** A minimum of two courses selected from courses in General Professional and Adult Education, Vocational Education, Health Service Administration or Health Speciality 6

#### Add-on Certification in Bilingual Education

Individuals who currently hold or are working toward a teaching certificate in any area of education may receive add-on certification in bilingual education by completing a set of courses in bilingual education, and demonstrating language proficiency both in English and in a language other than English. For admissions and graduation requirements, please refer to your degree program. Federal stipends are available. The courses to be taken are:

EDF 5781	Foundations of Bilingual Education	3
EDG 5757	Curriculum Development for Bilingual Programs	3
EDG 5707	Cross-Cultural Studies	3
FLE 5895	Bilingual Education Teaching Methodologies	3
LIN 5625	Studies in Bilingualism <sup>1</sup>	3

<sup>1</sup>Prerequisite: LIN 3010

The language proficiency interviews (the Test of Spoken English and the Language Proficiency Interview) will be administered at the University on a regularly scheduled basis. Please consult the Director of the Teacher Training Program in Bilingual Education for further information.

These courses can be taken by interested individuals for the purposes of add-on certification only. Requirements for admission are a valid Florida Teacher's Certificate, a score of 220 on the Test of Spoken English (TSE) and a score of above 3 on the Language Proficiency Interview (LPI)

Students are also encouraged to take, in

addition to their regular program, EGC 6469, Counseling the Culturally Different, and EDF 6444, Non-Biased Assessment of the Culturally Different.

#### Add-On Certification in ESOL

Individuals who currently hold or are working toward a teaching certificate in any area of education may receive add-on certification in ESOL by completing a set of courses in ESOL and demonstrating language proficiency in English. For admissions and graduation requirements, please refer to your degree program. Federal Stipends are available. The courses are:

EDF 5781	Foundations of Bilingual Education	3
EDG 5707	Cross-Cultural Studies	3
LIN 5625	Studies in Bilingualism <sup>1</sup>	3
TSL 5371	Special Methods of TESOL	3
TSL 5142	Curriculum Development in ESOL	3

<sup>1</sup>Prerequisite: LIN 3010

The language proficiency interview, (the Test of Spoken English (TSE)) will be administered at the University on a regularly scheduled basis. Please consult the Director of the Teacher Training Program in Bilingual Education for further information.

These courses can also be taken by interested individuals for the purpose of add-on certification only. Requirements for admissions are a valid Florida Teacher's Certificate and a score of 220 on the Test of Spoken English.

Students are also encouraged to take, in addition to their regular program, EGC 6469, Counseling the Culturally Different, and EDF 6444, Non-Biased Assessment of the Culturally Different.

#### Program for Guidance Certification

To provide a means of obtaining the Florida Guidance Certificate (K-12) for those who already possess a Master's degree in Education and do not wish to pursue a second Master's degree.

##### Entrance Requirements

1. Master's degree in Education.
2. Current employment as a counselor or a minimum of three years teaching experience.
3. Status as a non-degree seeking graduate student.

##### Course Requirements

EGC 5405	Introduction to Counseling	3
EGC 5305	Educational and Vocational Guidance	3
EGC 6708	Advanced Counseling and Consultation: Theory and Practice	3
EGC 6605	Professional Problems: Counselor Education	3
EGC 6203	Measurement and Appraisal in Counseling	3
EGC 6822	Advanced Practica in Counseling and Consultation	3

EEX 6051	Exceptional Children and Youth	3
EDF 5430	Measurement and Evaluation in Education	3
EXP 5406	Theories of Learning	
CLP 5175	or	
SOP 4015	Personality Dynamics	3
	Social and Personality Development	
		27

Note: Not more than six semester hours from another institution may be used to satisfy these requirements.

#### Program for Vocational Teacher Certification Education

The regular certificate (vocational), valid for five years, will be issued by the State Teacher Certification Office to an individual having: (a) appropriate occupational experience; (b) three years full-time teaching experience in a vocational industrial education subject; (c) twenty semester hours in professional education and vocational teacher education courses, and (d) successfully completed the Florida Teacher Certification Examination. Specific requirements can be found in Section 42 of the State Teacher Certification Guide. Planned programs of preparation completed for certification requirements may be applied to degree requirements.

Note: Special programs of vocational teacher certification, designed in cooperation with local school districts, are offered on an annual basis. Please consult an advisor for further information.

##### Recommended Preparation

Required Courses: (6)		
Foundations of Education		
Professional Vocational Education: (15)		
Certificate Area		
EVT 3065	Foundations of Vocational Education	3
EVT3165	Course Planning in Vocational Education (suggested second course in sequence)	3
EVT 3161	Instructional Materials in Vocational Industrial Education	3
EVT 3815	Vocational Education Laboratory Management and Safety Elective	3
EVT 4365	Instructional Strategies and Evaluation in Vocational-Technical Education (suggested first course in sequence)	3

#### Program for Advanced Vocational Teacher Certification

The State Teacher Certification Office will add the designation Advanced Vocational to the vocational teacher certificate of an individual who has completed the requirements for Vocational Certification, has been employed as a vocational teacher in

public or non-public schools in Florida for three years, and has earned 36 semester hours of college credit in vocational teacher education and general education, or general professional education in an approved plan of studies, or both.

A proposed plan of study for Advanced Vocational Certification must be approved by the State Teacher Certification Office. This approval may only be obtained through a Division advisor. It is essential that a candidate for Advanced Vocational Certification meet with a Division advisor to develop a proposed plan of study for approval by the State Teacher Certification Office prior to starting his or her program.

## Course Descriptions

### Definitions of Prefixes

**ADE**—Adult Education; **BTE**—Business Teacher Education; **EDA**—Education: Administration; **EDF**—Education: Foundation; **EDG**—Education: General; **EDS**—Education: Supervision; **EGC**—Education: Guidance and Counseling; **EIA**—Education: Industrial Arts; **EME**—Education: Technology and Media; **EVT**—Education: Vocational/Technical; **HEE**—Home Economics Education; **LEI**—Leisure: SPS—School Psychology; **TSL**—TESOL

**ADE 5081 Introduction to Adult Education and Human Resource Development (3)** Developing rationale for and philosophy of human resource development/adult education: contrasting agencies, program, and curricula; analyzing factors affecting human resource development, differentiating adults and youths as learners; planning and appraising human resource development programs.

**ADE 5180 Development of Adult Education and Human Resource Development Programs I: Organizational/Community Wide Processes (3)** Analyzing variables central to human resource development and community development; creating consensus philosophy; objectives; mobilizing resources; conducting evaluation studies.

**ADE 5195 Designing Education and HRD Programs for Disadvantaged (3)** Distinguishing various forms of disadvantage; analyzing forces which inhibit solution; criticizing responses to problems; developing programs, curricula, materials recruitment strategies, and evaluation designs.

**ADE 5260 Organization and Administration of Adult Education and Human Resource Development Programs (3)** Analyzing regulations affecting adult education/human resource development selecting and training staff; selecting organization patterns; executing managerial responsibilities; administering supportive services; relating training to organization development.

**ADE 5383 Development of Adult Education and Human Resource Development Programs II: Instruction Level Processes (3)** Analyzing models for instructional design;

identifying and evaluating variables related to such models; developing designs unique for adult learners and organizational needs.

**ADE 5385 Adult Teaching and Learning (3)** Differentiating theories of learning in relation to teaching adults; contrasting characteristics of adults as opposed to youth; evaluating the implications of such distinctions in relation to learning situations appropriate for adults.

**ADE 5906 Individual Study in Adult Education and Human Resource Development (1-3)** Specialized intensive study in areas of interest to the student. Subject to approval of program adviser.

**ADE 5925 Workshop in Adult Education and Human Resource Department (1-6)** Intensive development of selected competencies related to instructional, curricular and/or administrative skills, of special interest to students in adult education/human resource development.

**ADE 5935 Special Topics in Adult Education and Human Resource Development (1)** 'Minicourses' which provide for an examination of special facets of adult education and human resource development.

**ADE 5945 Supervised Field Experience in Adult Education and Human Resource Development (1-6)** Internship in various programs according to needs and interests. Supervisory visits by advisor Joint conferences and seminars involving the student, the program advisor, and an appropriate representative of the cooperating agency are conducted intermittently.

**ADE 6674 Organizational Training and HRD Trends and Issues (3)** Presentation & analysis of state-of-art trends impacting development of human resources in specific organizations including educational agencies/business & industry/public sector and commerce. Prerequisites: ADE 5081 or equivalent.

**ADE 6772 Review of Research in Adult Education and Human Resource Development (3)** A review and synthesis of research & development activities in Adult Education/HRD. Examination of resources/practices/designs & justifications. Assessment of the status of research in this field. Prerequisites: EDF 5481, ADE 5383, ADE 5180.

**ADE 6920 Adult Education/HRD Colloquium (1-6)** Lectures & discussions by distinguished educators/social scientists/organizational executives/graduate faculty & students. Colloquia presents specific topics related to issues/trends/designs & applications.

**ADE 6930 Seminar in Adult Education and Human Resource Development (1-3)** Intensive study of instructional, curricular, and/or administrative principles and practices, for the solution of problems of special interest to students in adult education and human resource development.

**ADE 7475 Comparative Systems, Strategies and Materials for Adult Education/HRD (3)** A review and critique of the prevailing inventory of packaged systems on the market. Examination of assumptions and problems surrounding their actual usage in local and national organizations. Prerequisites: ADE 5180/ADE 5383.

**ADE 7571 Consulting as an Adult Education/HRD Process (3)** Examination of use of internal/external consultation in organizations. Strategies for making entry diagnoses interventions achieving internalization of processes outcomes. Prerequisites: ADE 5180, ADE 5383.

**ADE 7980 Dissertation, Adult Education (3-20)** Research for doctoral dissertation for those students approved for candidacy in the Adult Education/Human Resource Development Program. Prerequisite: Advancement to Candidacy in doctoral program.

**ADE 9964 Comprehensive Doctoral Examination, Adult Education/HRD (0)** Comprehensive doctoral examination in the Adult Education/Human Resource Development. Prerequisite: Permission of Major Professor.

**ADE 9985 Dissertation Defense, Adult Education/HRD (0)** Defense of Dissertation. Prerequisites: Permission of Major Professor and ADE 7980.

**BTE 3068 Principles of Business Education (3)** Competency: A knowledge of basic philosophies, principles, practices, trends, and objectives in Business Education.

**BTE 4360 Special Teaching Lab: Business Education Non-Skills (3)** Competency: Knowledge and application of instructional principles, methods, techniques, and practices to the teaching of accounting, book-keeping, and basic business and economic education courses. Prerequisites: BTE 3068 and professional education core concurrent with BTE 4944.

**BTE 4364 Special Teaching Lab: Business Education Skills (3)** Competency: Knowledge and application of instructional principles, methods, techniques and practices to the teaching for office careers to include office simulation and cooperative business education. Prerequisites: BTE 3068 and professional education core concurrent with BTE 4944.

**BTE 4944 Special Teaching Lab: Business Education Practicum (1-3)** Competency: Application of methods of teaching in business and office occupations in selected institutions and knowledge of educational institutions. Prerequisites: BTE 3068 and professional education core concurrent with BTE 4360 and BTE 4364.

**BTE 4945 Student Teaching in Business Education (9)** Competency: Competencies developed in the utilization of instructional knowledge, attitudes, and skills in business education instructional situations. Prere-

quisites: BTE 3068, 4360, 4364 and 4944; professional education core.

**BTE 5371 Teaching in Business Education Occupational Programs (3)** Competency: Knowledge of current and evolving methods, techniques and practices to teach and evaluate office education programs to include office simulation and cooperative business education.

**BTE 5671 Problems, Issues and Trends in Business Education (3)** Competency: Historical information, issues, current trends, new dimensions and problems in business education. Prerequisite: Graduate standing.

**BTE 5774 Teaching Basic Business and Consumer Education (3)** Competency: Knowledge of current and evolving methods, techniques and practices to teach and evaluate basic business and consumer education programs. Prerequisite: Graduate Standing.

**BTE 6203 Teaching Word Processing (3)** Competency: Knowledge, techniques, methods of teaching, concepts and applications of word processing essential for instruction.

**BTE 6905 Directed Independent Study (1-3)** Competency: The ability to identify, research, and report on a special problem in business education. Subject to approval of the program advisor.

**BTE 6925 Workshop in Business Education (1-3)** Competency: Selected competencies related to instructional and technical areas of business education.

**BTE 6940 Supervised Clinical Field Experience (1-3)** Competency: Updating and upgrading of occupational skills developed via field-based work experience in the business and office occupations. Placement is made subject to approval of program advisor.

**EDA 6061 The Organization and Operation of Public School Systems (3)** Examines the public school system as a complex formal organization; the dynamics of community-school interactions; goal clarification and program evaluation; procurement and allocation of resources; and the legal context within which the school system operates.

**EDA 6063 Administration of Non-public Schools (3)** A survey course to examine administration of private schools. Will include sectarian and nonsectarian schools, historical overview, values, funding, administration.

**EDA 6223 Emerging Designs for School Organization and Staff Utilization (3)** Critical analysis of alternatives to traditional school organization and staffing and possible future alternatives in public education.

**EDA 6225 Labor Relations in Education (3)** Examining relations between a district school board and its employees as professional organizations, unions, individual contracts

management, and employer-employee relationships.

**EDA 6232 School Law (3)** A basic course in school law. Students will understand: the law library and its relationship to the school; demonstrate a knowledge about our legal system; will function in a legal framework; and will identify basic concepts of the law as applied to education.

**EDA 6242 School Finance (3)** Describes and analyzes current and emerging school finance plans; the influence of the courts and federal and state legislation on those plans; special focus on the Florida Education Finance Plan; and the budget responsibilities of the school principal at the school center.

**EDA 6503 The Principalship (3)** Organization and administration of the school; emphasis on competencies necessary for leadership and management of the school center, both elementary and secondary.

**EDA 6510 The Administration of an Elementary School (3)** Development of competencies required to function as the principal of an elementary school, with particular attention to the urban setting.

**EDA 6530 The Administration of a Secondary School (3)** Development of competencies required to function as the principal of a secondary school, with particular attention to the urban setting.

**EDA 6905 Individual Study in School Administration/Supervision (1-3)** For advanced students wishing to undertake an individual project directly related to school administration or supervision. May not substitute for regular course offerings. Prerequisites: (1) The student must be in a master's degree program in educational administration and supervision at this university, and (2) written permission of the chairman of the Division and then approval of the instructor is required.

**EDA 6928 Workshop in School Administration/Supervision (1-3)** Offers an opportunity for experienced school administrators and supervisors to participate in a problem-oriented workshop.

**EDA 6930 Seminar in Educational Leadership (3)** In-depth review of competencies in the eight domains of effective educational leadership. Focus is on case studies and research related to basic and high performing competencies of school managers. Prerequisites: EDA 6061, EDS 6115, EDG 6250, EDA 6232, EDA 6242, EDS 6050, EME 6628 or permission of instructor.

**EDA 6941 Practicum in Educational Leadership (3)** This course is the culminating experience in the masters degree program in educational leadership. A field placement, which requires two hours per week, will be made by the course instructor. Prerequisite: EDA 6930.

**EDA 6943 Supervised Field Experience (1-5)** Development of supervisory skills by undertaking an arranged field-based assignment. Prerequisites: The student must be in a master's degree program in educational administration and supervision at this university, and must have completed most of the required program courses. Also offered each semester for students in the FIU/UF Cooperative Specialist and Doctoral Programs.

**EDA 7103 Theories of Educational Administration: Advanced (3)** Examination of theoretical constructs and models related to the organization and administration of educational institutions. Prerequisites: EDA 6061, Admission to doctoral program.

**EDA 7235 Doctoral Seminar in School Law (3)** A seminar to examine the area of school law in depth. Will include special topics in law, reports, research, dissertation prospectus as appropriate. Prerequisite: EDA 6232

**EDA 7905 Directed Independent Study (1-6)** An opportunity for advanced graduate students to engage in independent study under the direction of a faculty member. Prerequisite: Admission to doctoral program.

**EDA 7930 Doctoral Seminar in Educational Administration (3)** Consideration of current critical problems and issues in the organization and administration of educational institutions and the role of official leadership in relation to them. Prerequisites: EDA 7103 and admission to doctoral program.

**EDA 7943 Field Project (1-6)** Participation by advanced graduate students in field projects and studies, usually as a member of an official work group related to an educational organization. Prerequisite: Admission to doctoral program.

**EDA 7980 Dissertation (3-9)** Research for doctoral dissertation. Prerequisite: Advancement to candidacy in doctoral program.

**EDF 4881 The Teacher and the Law (3)** For advanced undergraduates and beginning teachers. Analysis of legal rights and responsibilities in the classroom, laws related to liability, contract, records, discipline, due process, handicapped, and schools.

**EDF 5216 Affective Learning in the Classroom (3)** A behavioral approach to effective teaching techniques, including theoretical background, behavioral definitions, writing affective objectives, and evaluation of affective learning in the classroom. A field experience will be included.

**EDF 5287 Instructional Technology: Systems Approach (3)** Development of instructional competencies, with an emphasis on the use of a systems approach in the design, implementation, and evaluation of programs.

**EDF 5430 Measurement and Evaluation in Education (3)** Competencies required for the design, construction or selection, and evaluation

tion of measuring instruments. Prerequisite: EDF 5481.

**EDF 5481 Analysis and Application of Educational Research (3)** Competencies required for the design, implementation, and evaluation of educational research, including: problem formulation and analysis; sample selection; instrument selection; formulation of research design and procedure; and data analysis.

**EDF 5710 National Educational Systems: A Comparative Analysis (3)** Examination of educational structures and guiding educational objectives in a limited number of both developed and developing countries. Analysis of the responses of national educational systems to common educational issues.

**EDF 5720 Latin American Education: An Historical and Contemporary Overview (3)** Historical and current development of Latin American education, and analysis of the principal forces shaping this development.

**EDF 5724 African Educational Systems: A Comparative Approach (3)** Contemporary trends and issues of education in selected independent African countries, with historical analysis of colonial educational policies and practices.

**EDF 5750 International Development Education: Historical and Contemporary Reality (3)** Designed to explore the relationship between education and the modernization/development process. Special emphasis on historic/contemporary educational planning models.

**EDF 5780 Intercultural Education: National and International Perspectives (3)** Analysis of concepts and programs of intercultural and international education, consideration of the role of education in fostering intercultural understanding both nationally and internationally.

**EDF 5781 Foundations of Bilingual Education (3)** Focus on an understanding of the bases and rationale for bilingual education, including linguistic, psycholinguistic and sociolinguistic; historical legal perspectives. Issues in elementary, secondary, adult, vocational, and special education will also be addressed.

**EDF 5905 Individual Study (1-3)** The student plans and carries out an independent study project under direction. Topics are to directly relate to content of education courses. Independent study may not substitute for regular course offerings. Prerequisites: Written permission of the chairman of the Division and the approval of the instructor.

**EDF 5955 Field Study Abroad (3-6)** Development of international and cross-cultural understandings of educational philosophies and systems through planned travel and study abroad.

**EDF 6165 Psychological Foundations of Education (3)** An advanced survey course designed to acquaint students with major theories and basic principles of learning, instruction, human development, personality and motivation.

**EDF 6215 Application of Learning Theory to Instruction (3)** Competencies required for analysis of selected learning theories and application of these theories to an instructional system.

**EDF 6403 Quantitative Foundations of Educational Research (3)** Integrative coverage of fundamentals in the general field of educational research with emphasis on utilizing computer for data analysis. Prerequisites: EDF 5481 and EDF 6486, and STA 5163 or STA 6113.

**EDF 6475 Qualitative Foundations of Educational Research (3)** Introduction to philosophical, historical, sociological, and other methodologies as aspects of qualitative educational research. Prerequisites: EDF 5481 and EDF 6486.

**EDF 6444 Non-Biased Assessment of the Culturally Different (3)** Issues in the development and use of assessment procedures designed to avoid bias against an individual's cultural, linguistic, or ethnic background.

**EDF 6486 Research Methods in Education: Experimental Design and Analysis (3)** Competencies required for the design and analysis of complex educational problems, including formulation of pre-experimental, true experimental, quasi-experimental, and factorial designs; and related analysis. Prerequisite: EDF 5481.

**EDG 3760 Educational Planning: Paraprofessional for Multicultural Exceptional Students (3)** Concepts and skills used in planning educational programs for exceptional students representing diverse cultural/ethnic backgrounds. Guidelines for examining and developing curriculum materials for use with handicapped students of different cultures. Prerequisite: Associate degree or equivalent.

**EDG 3761 Supervised Field Experiences for Paraprofessionals: Multicultural Exceptional Students (3)** Demonstration of competencies learned throughout Bilingual Exceptional Programs. Field settings in which 80% of the students are of multicultural origin. Prerequisites: Associate degree or equivalent and EEX 3223.

**EDG 5325 Analysis of Teaching (3)** Examination of the research on instruction in teaching, and the development of skills in the observation and analysis of teacher behavior.

**EDG 5707 Cultural and Cross-Cultural Studies (3)** Overview of immigration patterns in U.S., discussions of theories of ethnicity, acculturation, intercultural communication. Development of teaching strategies for multicultural classrooms. Issues in elemen-

tary, secondary, adult, vocational, and special education will also be addressed.

**EDG 5757 Curriculum Development for Bilingual Programs (3)** Presents curriculum designs and plans for bilingual schooling. Examines materials available for bilingual classes, with emphasis on adaptations and original creations to meet local needs. Issues in elementary, secondary, adult, vocational, and special education will also be addressed.

**EDG 6250 Curriculum Development (3)** Development of basic technical constructs of curriculum. Planning of reality-based educational programs at all levels of schooling.

**EDG 6286 Curriculum Evaluation and Improvement in Urban School Systems (3)** Development of skills in curriculum evaluation and strategies for improvement of ongoing curriculum.

**EDG 6925 Workshop in General Professional Education (1-3)** Offers an opportunity for school personnel to participate in a problem-oriented workshop in one of the fields of general professional education.

**EDH 7065 Higher Education: Philosophical/Historical Perspectives (3)** This course examines basic philosophical positions in higher education; and the history of American higher education. A contemporary philosophical position is then developed.

**EDH 7204 Higher Education: Community College (3)** This course examines the structure of the community college including: curriculum; administration and legal aspects; the community college concept; technical and career programs and current issues and problems.

**EDH 7225 Higher Education: Developmental Programs (3)** This course examines the spectrum of developmental programs in higher education. Special attention is given to program structure, academic support systems and curricula designed to increase student achievement.

**EDH 7307 Higher Education: Instructional Methods (4)** This course will develop knowledge of and skill in the use of higher education instructional methods, such as lecture, discussion, demonstration, TV instruction, and computer assisted instruction.

**EDP 3004 Introductory Educational Psychology (3)** An introduction to the ways in which the principles of psychology apply to educational practices, considering aspects of basic processes such as development, learning, individual differences, and adjustment, with special reference to the problems of teacher effectiveness and teacher-student interaction.

**EDS 6050 Supervision and Staff Development (3)** Competencies in supervision and staff development. Focus is on functions, tasks, and job dimensions of educational leaders

who serve as supervisors and providers of staff development activities.

**EDS 6115 School Management (3)** Competencies required of effective school managers. Focus is on skills needed by educational leaders in the management and personnel domains identified in the research on effective schools.

**EDS 7150 Doctoral Seminar in Educational Supervision (3)** Special and intensive treatment of current topics and issues in educational supervision. Prerequisites: EDS 6050 and admission to the doctoral program.

**EDS 7160 Advanced School Personnel Management (3)** Personnel Management in education: current theories; policies and practices in recruitment; promotion; tenure; retirement; staff development; termination procedures; performance evaluation; and collective bargaining. Prerequisites: EDA 6061, EDS 6050, EDS 6115, and admission to the doctoral program.

**EGC 5305 Educational and Vocational Guidance (3)** Concepts and skills pertaining to vocational development, information systems, career education programs, educational-vocational counseling, and socio-psychological influences on career development

**EGC 5405 Introduction to Counseling (3)** Major theoretical concepts in counseling, competencies in relationship-building, interviewing, role-playing, simulation, and micro-counseling.

**EGC 6203 Measurement and Appraisal in Counseling (3)** Concepts and skills related to the use of tests and other appraisal procedures in counseling. Particular emphasis on career and vocational choice processes. Laboratory experiences included.

**EGC 6469 Counseling the Culturally Different (3)** Concepts and skills involved in counseling clients with backgrounds different from the majority culture.

**EGC 6510 Theories in Group Dynamics (3)** Systematic examination of various theories and relevant research used in study of small group phenomena. Prerequisites: EGC 6725, EGC 6729, EGC 6709.

**EGC 6540 Group Counseling (3)** Exploration of roles and function of group counseling in meeting client needs in a variety of settings. Prerequisites: EGC 5405, EGC 6725, EGC 6726.

**EGC 6560 Advanced Group Development Laboratory (3)** Development of advanced skills in the analysis and understanding of group process, function, and structures through actual observation of an ongoing group. Prerequisites: EGC 6725, EGC 6726.

**EGC 6569 Organization Development in Education (3)** Analysis of theory and practice of organization development and planned

change in educational systems. Prerequisites: EGC 6725, EGC 6726, EGC 6709.

**EGC 6605 Professional Problems — Counselor Education (3)** Competencies in regard to the development of major role and service models and the application of budgeting systems, legal, and ethical standards in a psycho-educational setting.

**EGC 6616 Program Evaluation in Pupil Personnel Services (3)** Evaluation skills in the student's area of specialization, including competencies in designing evaluation proposals and conducting an actual program evaluation. Prerequisite: EDF 5481.

**EGC 6676 Supervised Field Experience in Counselor Education (10)** Demonstration of the full range of competencies learned throughout the program in Counseling. Internship placements include a variety of field settings.

**EGC 6678 Supervised Field Experience in School Psychology (10)** Demonstration of the full range of competencies learned throughout the program in School Psychology. Internship placements include a variety of field settings.

**EGC 6705 Principles of Design in Group Intervention: Role of the Consultant (3)** Focuses on roll of leader or trainer in complex training design in leadership and human relations training. Emphasis on Diagnostic and behavioral skills that help groups become more effective. Prerequisites: EGC 6725, EGC 6726, EGC 6510, EGC 6509.

**EGC 6707 Applied Behavior Analysis in Education (3)** Concepts and skills in using behavior modification: functional analysis of behavior, precision teaching, token economies, contingency contracting, parent and/or teacher consultation.

**EGC 6708 Advanced Counseling and Consultation: Theory and Practice (3)** Extended laboratory experiences stressing the development of skills in behavioral approaches to individual and group counseling, consultation, parent education, and in-service training. Prerequisite: EGC 6707 or equivalent.

**EGC 6709 Human Interaction III: Organizational Consultation (3)** Theoretical concepts and skills in organizational development and change. Competencies in systems diagnosis and assessment, consultation, agenda setting, team building, decision-making, and feedback. Prerequisite: EGC 6726.

**EGC 6725 Human Interaction I: Group Process Laboratory (3)** Concepts, research, and theory relative to small group process. Students will participate in small face-to-face task groups, with an emphasis on developing competencies in diagnosis and intervention in small groups.

**EGC 6726 Human Interaction II: Analysis of Group Participation (3)** Participation in an on-

going group with attention given to examination of processes of small group phenomena such as interpersonal communication, norms, decision-making, leadership, authority, and membership. Prerequisite: EGC 6725.

**EGC 6822 Advanced Practica in Counseling and Consultation (3)** Advanced competencies in counseling and consultation.

**EGC 6905 Individual Study in Pupil Personnel Services (1-6)** Competencies contracted for between a student and an instructor in accordance with the student's individual needs.

**EGC 6925 Workshop in Psycho-Educational Services (1-6)** Selected competencies in counselor education or school psychology, developed in short-term, intensive workshops.

**EGC 6936 Seminars in Pupil Personnel Services (3, repeatable to 9)** Selected topics in relation to counseling or school psychology.

**EIA 4042 The Role of Industrial Arts in the Schools (3)** Competency: Knowledge of the basic philosophy, goals, programs, principles, practices an learning environments in industrial arts, and the relationship of industrial arts to other school disciplines.

**EIA 4360 Instruction in Industrial Arts (3)** Competency: Application of education principles, practices, and techniques to the teaching of industrial arts. Prerequisite: EDG 3321.

**EIA 4941 Student Teaching in Industrial Arts (9)** Competency: The utilization of instructional knowledge, attitudes, and skills in industrial arts education instructional situations. Prerequisites: EIA 4360, EVT 3165.

**EIA 5811 Equipment and Facilities Planning (3)** Competency: Utilization of research, design, and engineering knowledge and skills to plan laboratory facilities and equipment.

**EIA 5905 Individual Study (1-3)** Competency: The ability to identify, research, and report on an industrial arts problem of interest to the student. Subject to approval of program advisor.

**EIA 6295 Instructional Projects Development (3)** Competency: Knowledge and skill in developing innovative instructional projects for use in industrial arts programs, grade 7-12. (Includes projects for handicapped and disadvantaged.)

**EIA 6931 Analysis of Industrial Arts Education (3)** Competency: Knowledge of industrial arts at the national, state, and local levels.

**EME 5315 Instructional Media (3)** Development of competencies for effective selection and utilization of instructional media. Consideration of sources, selection, evaluation, and methods of implementing media.

**EME 6406 Microcomputers as Teaching Tools (3)** This course develops ability to use the microcomputer as an object, medium, and manager of instruction in the classroom.

Prerequisite: EME 6405 or EDG 3501 or permission of instructor.

**EME 6407 Educational Courseware Evaluation and Development (3)** This course develops ability to select, evaluate, design, and utilize appropriate software for the school curriculum. Prerequisites: EME 6405 or EDG 3501 and one computer language or permission of instructor.

**EME 6628 Administrative and Instructional Applications of Technology (3)** Topics of this course include data management, instructional management, teleconferencing, scheduling, and productivity software for educational leaders and school managers.

**EVT 3065 Foundations of Vocational Education (3)** Competency: A knowledge of the history of vocational education on the national, state, and local levels.

**EVT 3161 Instructional Materials in Vocational Industrial Education (3)** Competency: Technical knowledge and skill required to locate and evaluate existing instructional material and to plan, develop, and validate existing instructional materials.

**EVT 3165 Course Planning (3)** Competency: Basic knowledge and skill in analyzing, planning, and organizing bodies of knowledge for instructional purposes.

**EVT 3367 Testing and Measurements in Vocational Education Subjects (3)** Competency: Technical knowledge and skill in planning for and using tests and measurements as an integral part of the vocational-technical laboratory/shop teaching-learning process. Prerequisite: EVT 3165, Course Planning.

**EVT 3815 Vocational Education Laboratory Management and Safety (3)** Competency: Knowledge and skill in analyzing, planning, organizing, and controlling laboratory environments and student's safe learning activities.

**EVT 4280 Occupational Safety and Health (OSHA) (3)** Competency: Knowledge of the history, implications and applications of the Occupational Safety and Health Act of 1970. For vocational and technical teachers, industrial employees, and management personnel.

**EVT 4310 Planning and Operating HOE Programs (3)** Competency: Identifying, designing, implementing and evaluating Health Occupations Education Program.

**EVT 4311 Special Teaching Lab in HOE Programs (3)** Competency: Knowledge of institutional structure, organization, policies, and roles of school personnel with actual teaching experience in area of specialization.

**EVT 4312 Instructional Strategies and Evaluation in HOE Programs (3)** Competency: Knowledge and skill in analyzing, planning, developing, executing, and evaluating classroom and laboratory teaching and learn-

ing activities in Health Occupations Education.

**EVT 4351 Foundations and Strategies in Bilingual Vocational Education (3)** Competency: Knowledge of the history, principles, and practices, as well as skill in analyzing, planning, developing, executing, and evaluating classroom and laboratory teaching and learning activities of bilingual vocational education.

**EVT 4365 Instructional Strategies and Evaluation in Vocational and Technical Education (3)** Competency: Knowledge and skill in analyzing, planning, developing, executing, and evaluating classroom and laboratory teaching and learning activities.

**EVT 4668 Emerging Emphasis in Career Education (3)** Competency: A knowledge of current trends and issues in reference to developing and integrating career education into current elementary and secondary educational programs.

**EVT 4905 Individual Study (1-3)** Competency: The ability to identify, research, and report on a special problem of interest to the student. Subject to approval of program advisor.

**EVT 4940 Special Teaching Laboratory: Vocational Industrial Education and Technical Education (3)** Competency: Knowledge of institutional structure, organization, policies, and roles of school personnel, with actual teaching experience in areas of specialization. Prerequisites: EDG 3321, EDG 3322.

**EVT 4941 Student Teaching: Vocational Industrial Education and Technical Education (9)** Competency: Utilization of instructional knowledge, attitudes, and skills in a variety of instructional situations in the vocational educational setting. Prerequisite: EVT 4940.

**EVT 4949 Supervised Occupational Experiences (3-9)** Competency: Occupational skill developed via field based work-experience in industry, business, or a government agency in the occupation in which the student is preparing to teach.

**EVT 4990 Credit by Examination (3-9)** Competency: Technical knowledge and skills in an occupational area such as trade, industry, health and technology, as certified by recognized professional examinations such as the National Occupational Competency Test. Credits cannot be used in lieu of upper division professional program courses.

**EVT 5067 Cooperative Vocational Education Programs (3)** Competency: Knowledge and skill in the basic philosophy, principles, and processes and procedures of the cooperative method in vocational and technical education.

**EVT 5078 Technical Education in American Society (3)** Competency: Knowledge of the basic role and current status of technical education in an industrial democracy.

**EVT 5168 Curriculum Development in Vocational Education (3)** Competency: Basic knowledge and skill in analyzing, planning, organizing and developing curriculum in an area of specialization.

**EVT 5265 Supervision and Coordination of Vocational Education Programs (3)** Competency: Knowledge and skill in the supervision of personnel, and the coordination of work to achieve institutional goals.

**EVT 5315 Improvement of Teaching Strategies in Health Occupations and Nursing Education (3)** Competency: Knowledge and skills in methods of teaching, and clinical performance evaluation appropriate to the health field and development of teaching or permission of instructor.

**EVT 5316 Occupational Analyses in Health Occupations and Nursing Education (3)** Competency: Analysis of current trends in area of health specialty and their application to teaching/learning situations in health occupations education. Prerequisites: Currently teaching, permission of instructor, professional liability insurance.

**EVT 5389 Teaching Career Related Activities (3)** Competency: Integration and articulation of career concepts and activities with regular curriculum.

**EVT 5460 Educational Media (3)** Competency: Knowledge and skill in selecting, developing, and utilizing instructional media forms to communicate or demonstrate concepts.

**EVT 5461 Community Relations and Resources for Vocational Education (3)** Competency: Knowledge and skill in developing and utilizing community resources and establishing public relations procedures and practices to implement vocational education programs.

**EVT 5562 Vocational Laboratory Activities for Teachers of the Handicapped (3)** Competency: The use of projects, tools, materials and equipment to facilitate training the occupationally handicapped, physically handicapped, and mentally retarded. Approved for certification for teachers of the mentally retarded.

**EVT 5565 Introduction to Vocational Special Needs Education (3)** Competency: Knowledge of historical developments, legislation, instructional strategies and program alternatives required to instruct special needs students in vocationally related environments.

**EVT 5669 Trends and Issues in Vocational Education (3)** Competency: A knowledge of the basic philosophical and curricular trends and issues in vocational-technical education at the international, national, state, and local levels.

**EVT 5695 International Comparative Vocational Education (3)** Competency: Skill and knowledge in comparison of vocational



education in the United States in terms of purposes, systems, and problems with those of selected foreign countries.

**EVT 5766 Evaluation in Vocational and Technical Education (3) Competency:** Knowledge and skills in the use of tests and measurements, to evaluate teaching and learning effectiveness and the validity of objectives.

**EVT 5905 Individual Study (1-3) Competency:** The ability to identify, research, and report on a special problem of interest to the student. Subject to approval of program advisor.

**EVT 5925 Workshop in Vocational Education (1-6) Competency:** Selected competencies related to instructional and technical areas.

**EVT 5927 Workshop in Health Occupations Education (1-3) Competency:** Selected competencies related to Health Occupations Education.

**EVT 6264 Administration of Vocational Education Programs (3) Competency:** Knowledge of the principles, practices, functions, and roles of administration, in the operation of vocational education programs.

**EVT 6267 Program Planning in Vocational Education (3) Competency:** Knowledge, and skill necessary to determine vocational program feasibility and implementation of new programs. Prerequisite: Graduate standing.

**EVT 6359 Vocational Education in a Multicultural Setting (3) Competency:** Knowledge and skill in developing and modifying vocational education programs, materials, and practices for a multicultural setting. Prerequisites: Graduate standing.

**EVT 6662 Issues in Health Occupation and Nursing Education. (3) Competency:** Identification and examination of current issues in Health Occupation and Nursing Education. Prerequisites: Currently teaching, permission of instructor.

**EVT 6760 Research in Vocational Education (3) Competency:** Knowledge and skill in identifying, defining, collecting, analyzing, and synthesizing research-related problems in vocational and adult education. Prerequisite: Graduate standing.

**EVT 6790 Program Evaluation in Vocational Technical Education (3) Competency:** Knowledge and skill needed to conduct a systematic evaluation of vocational-technical education programs. Prerequisites: Graduate standing and EDF 5430 or equivalent.

**EVT 6925 Graduate Workshop in Vocational Education (1-6) Competency:** Selected competencies related to professional and program areas.

**EVT 6930 Seminar in Vocational Education (3) Competency:** The application of knowledge and skills to solve special instructional, curricular and/or administrative and supervisory

problems and issues in vocational education. Prerequisite: Graduate standing.

**EVT 6946 Supervised Field Experience (3-6) Competency:** Application and refinement of competencies in either classroom, laboratory, or administration, and supervision, via school-based field experiences. Placement is subject to approval of program director. Prerequisite: Graduate Standing.

**EVT 6947 Internship in Vocational Education (3) Competency:** Knowledge and skill in a new leadership setting, relative to the student's selected area of emphasis. Prerequisite: Graduate standing.

**FLE 5895 Bilingual Education Teaching Methodologies (3) Examination of various approaches to bilingual education, including specific school and classroom organizations. Development of specific instructional strategies for bilingual students. Issues in elementary, secondary, adult, vocational, and special education will also be addressed.**

**HEE 3302 Home Economics Educational Planning (3) Competency:** Development and approval of curriculum and strategies for the presentation of vocational home economics content in a variety of educational settings. Subject to approval of instructor.

**HEE 4104 Instruction in Vocational Home Economics (3) Competency:** Ability to apply educational principles, practices and techniques to teaching home economics in varied educational environments. Prerequisite: EDG 3321. Subject to approval of instructor.

**HEE 4941 Student Teaching in Home Economics Education (9) Competency:** The utilization of instructional knowledges, attitudes, and skills in vocational home economics education instructional situations. Prerequisites: HEE 3302, HEE 4104, HEE 4944.

**HEE 4944 Special Teaching Laboratory Home Economics (3) Competency:** Knowledge of the educational institution, and utilization of teaching skills, via mini-teaching experiences within areas of home economics in selected institutions. Prerequisites: EDG 3321, EDG 3322.

**HEE 5335 Trends in Vocational Home Economics Education (3) Competency:** Knowledge of current social, economic and educational issues affecting the field of vocational home economics.

**HEE 5360 Teaching Child Development (3) Course is designed to upgrade competency in planning, researching, and evaluating experiences that are current in content and educational strategies.**

**HEE 5361 Teaching Consumer Education and Family Economics (3) Course is designed to upgrade competency in planning, researching, and evaluating experiences that are current in content and educational strategies.**

**HEE 5362 Teaching Clothing and Textiles (3) Course is designed to upgrade competency in planning, researching, and evaluating experiences that are current in content and educational strategies.**

**HEE 5363 Teaching Family Life Education (3) Course is designed to upgrade competency in planning, researching, and evaluating experiences that are current in content and educational strategies.**

**HEE 5364 Teaching Housing and Home Furnishings (3) Course is designed to upgrade competency in planning, researching, and evaluating experiences that are current in content and educational strategies.**

**HEE 5365 Teaching Food and Nutrition (3) Course is designed to upgrade competency in planning, researching, and evaluating experiences that are current in content and educational strategies.**

**HEE 5905 Individual Study (1-3) Competency:** The ability to identify, research, and report on a special problem in vocational home economics. Subject to approval of program advisor.

**HEE 5927 Special Workshop Home Economics Education (1-3) Competency:** Skill in developing, organizing, teaching, evaluating, and administering programs related to specified aspects of the home economics education.

**HEE 6126 Teaching Home Economics in Diverse Educational Environments (3) Competency:** Knowledge of current and evolving strategies, programs, and materials to teach and evaluate home economics.

**HEE 6551 Supervision of Student Teachers in Home Economics (3) Competency:** Skill in teaching, observing, and evaluating student teachers in vocational home economics.

**HEE 6915 Research in Home Economics Education (3) Competency:** The analysis and application of research pertaining to philosophy, curriculum, evaluation, and teacher education in home economics. Subject to approval of program advisor.

**HEE 6928 Special Workshop in Home Economics Education (1-3) Competency:** Skill in developing, organizing, teaching, evaluating, and administering programs related to specific aspects of home economics education.

**HEE 6937 Seminar in Home Economics Education (3) Competency:** Application of selected instructional, curricular and/or administrative principles and practices to the solution of problems of special interest to vocational home economics educators. Subject to approval of program advisor.

**LEI 3437 Program Development in Parks and Recreation Management (3) Students will attain competencies in developing objectives, planning a program, and implementing and administering the program.**

**LEI 3524 Personnel Management in Parks and Recreation (3)** After a study of human interaction in a management setting, students will demonstrate competencies necessary for hiring staff, conducting group dynamics and communicating to the public.

**LEI 3542 Principles of Park and Recreation Management (3)** An exploration of the field of recreation and parks, including career areas. Students will be expected to demonstrate an understanding of management responsibilities and supervisory level principles and theory.

**LEI 3624 Turf Grass Management (3)** A practical approach to the care and maintenance of special grasses such as those found on golf courses and other recreational facilities.

**LEI 3630 Care and Maintenance of Grounds (3)** A study of procedures for maintaining outdoor facilities. Students will be expected to display competence in proper maintenance of areas normally found in parks and recreation centers.

**LEI 4590 Seminar in Parks and Recreation Management (3)** A discussion of current problems, issues and trends in parks and recreation management, which will help the student develop those competencies necessary to deal with everyday aspects of particular programs.

**LEI 4700 Programming for Special Populations (3)** Principles and practices in planning and implementing programs in special community-group settings. Special emphasis will be placed on a systematic approach through problem-solving techniques.

**LEI 4940 Internship I (9)** An on-the-job training program designed to enable students to develop those competencies which can only be gained from practical experience.

**LEI 4941 Internship II (12)** Advanced undergraduate supervised internship in a parks and recreation organization. Prerequisites: LEI 4940 and permission of instructor.

**LEI 5440 Program Development in Parks and Recreation (3)** The development of specific programs in parks and recreation with emphasis on special programs for young children, retardates, handicapped persons, and the elderly.

**LEI 5510 Program Administration in Parks and Recreation (3)** A detailed analysis of administrative procedures and responsibilities in connection with parks and recreation facilities and personnel.

**LEI 5595 Seminar in Parks and Recreation Administration (3)** A discussion of current problems, issues, and trends in administration of parks and recreation programs.

**LEI 5605 Physical and Social Bases of Parks and Recreation Planning (3)** Concentration on major phases of pre-design, design, develop-

ment, actualization of park and recreation facilities. Course will explore funding, budget, site selection, layout, and maintenance.

**LEI 5907 Individual Study in Parks and Recreation Administration (3)** An opportunity for individuals interested in various aspects of park and recreation administration to work on their own under the close supervision of an advisor. Permission of the instructor and department chairperson is required.

**LEI 6922 Supervised Field Experiences in Parks and Recreation Administration (3-9)** A practical experience for individuals interested in administrative responsibilities. Permission of the instructor and Department Chairperson required.

**SPS 6191 Psycho-Educational Assessment I: Intellectual (3)** Competencies in the assessment of intellectual ability and adaptive behavior in children. Corequisite: SPS 6191L for School Psychology majors. No corequisite for other majors.

**SPS 6191L Psycho-Educational Assessment I: Lab (2)** Practical skills in the assessment of intellectual ability and adaptive behavior in children. Corequisite: SPS 6191.

**SPS 6192 Psycho-Educational Assessment II: Process (3)** Competencies in the assessment of psycho-educational processes in children and their relationship to intellectual ability. Corequisite SPS 6192L for School Psychology majors. No corequisite for other majors. Prerequisite: SPS 6191.

**SPS 6192L Psycho-Educational Assessment II: Lab (2)** Practical skills in the assessment of psycho-educational processes in children. Emphasis on assessing disorders in the visual, auditory, haptic, language, and sensory integration areas. Corequisites SPS 6191, SPS 6191L.

**SPS 6193 Psycho-Educational Assessment III: Behavior (3)** Competencies in behavioral and personality assessment of students within the school setting. Emphasis on projective testing and behavioral observations. Corequisite: SPS 6193L. Prerequisites: SPS 6191, SPS 6192.

**SPS 6193L Psycho-Educational Assessment III: Lab (2)** Practical skills in projective and behavioral assessment of students within the school setting. Corequisite: SPS 6193. Prerequisites: SPS 6191, SPS 6192.

**SPS 6805 Professional Problems in School Psychology (3)** Competencies in regard to the development, role and function of school psychologists. General orientation and legal and ethical issues included.

**TSL 5142 Curriculum Development in English as a Second Language (3)** Description, analysis, planning, design, and evaluation of curriculum and curricular models in English as a Second Language (K-adult), including the teaching of ESOL in the content areas.

**TSL 5371 Special Methods of TESOL (3)** Investigation of modern techniques for the teaching of oral and written communication in English to non-native speakers of English, including the evaluation and development of materials for English to Speakers of Other Languages. Issues in elementary, secondary, adult, vocational, and special education will also be addressed. Prerequisite: LIN 3010.

## School of Education

Dean	Peter J. Cistone
Associate Dean	Grover Mathewson
Assistant Dean for Administration	George W. Vanover
Assistant Dean for Bay Vista/Broward	Judith A. Blucker
Assistant Dean for Student Affairs	Emma W. Rembert
Director of Grants, Contracts, and Personnel	TBA
Chairpersons:	
Curriculum and Instruction	Edythe Margolin
Educational Policy and Human Resource Development	Robert Vos

## Faculty

- Alvarez, Carlos, M., Ph.D. (*University of Florida*), Associate Professor, International Development Education, Educational Policy and Human Resource Development
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- Baum, Rosemere, Ph.D. (*Pennsylvania State University*), Associate Professor, Home Economics Education, Educational Policy and Human Resource Development
- Bradley, Curtis H., Ed.D. (*Temple University*), Professor, Vocational-Industrial Education, Educational Policy and Human Resource Development
- Blucker, Judith A., Ph.D. (*Florida State University*), Professor, Health and Physical Education, Curriculum and Instruction, and Assistant Dean for Bay Vista Campus/Broward Center, and Acting Vice President for Student Affairs
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- Reichbach, Edward M., Ed.D.** (Wayne State University), Associate Professor, Elementary Education, Curriculum and Instruction
- Rembert, Emma W., Ed.D.** (Syracuse University), Associate Professor, Reading and Language Arts Education, Curriculum and Instruction, and Assistant Dean for Student Affairs
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*Education and Human Resource Development, Educational Policy and Human Resource Development*

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**Sullivan, Zola J., Ph.D.** (University of Illinois), Associate Professor, Reading and Language Arts Education, Curriculum and Instruction

**Testa, Robert F., Ph.D.** (University of Miami), Associate Professor, Educational Administration and Supervision, Educational Policy and Human Resource Development, and Director, Teacher Education Center

**Toomer, Jethro, Ph.D.** (Temple University), Professor, Educational Psychology and Community Counseling, Educational Policy and Human Resource Development

**Tucker, Jan L., Ph.D.** (Indiana University), Professor, Social Studies Education and Foreign Language Education, Global Education, Curriculum and Instruction

**Vanover, George W., Ed.D.** (University of Tennessee), Associate Professor, Business Education, Educational Policy and Human Resource Development, and Assistant Dean for Administration

**Vigilante, Nicholas J., Ph.D.** (Ohio State University), Professor, Elementary Education, Curriculum and Instruction

**Vos, Robert, Ed.D.** (Rutgers University), Associate Professor, Vocational and Technical Education, and Chairperson, Educational Policy and Human Resource Development

**Wagner, Michael J., Ph.D.** (Florida State University), Associate Professor, Music Education, Curriculum and Instruction

**Wells, James D., Ed.D.** (University of Florida), Associate Professor, Curriculum and Instruction

**Woods, Sandra L., Ed.D.** (Rutgers University), Assistant Professor, Curriculum and Instruction

**Younkin, William F., M.Ed.** (University of Miami), Instructor (Courtesy), Educational Research, Educational Policy and Human Resource Development, and University Registrar



# College of Engineering and Applied Sciences

## School of Health Sciences

# College of Engineering and Applied Sciences

The College of Engineering and Applied Sciences is composed of two schools and three free-standing departments committed to the development of professionals who will serve the community in a wide variety of fields. In addition, there are three units in the College solely devoted to research and other creative activities.

Bachelor's Degree Programs are offered in the following fields of study:

Apparel Management  
Architectural Technology  
Civil Engineering  
Construction Engineering Technology  
Construction Management  
Dietetics and Nutrition  
Electrical Engineering  
Fire Science and Safety  
Industrial Engineering<sup>1</sup>  
Industrial Technology  
Interior Design  
Mechanical Engineering  
Medical Laboratory Sciences  
Occupational Therapy  
Physical Therapy

Master's Degree programs are offered in the following fields of study:

Architecture  
Civil Engineering  
Dietetics and Nutrition  
Electrical Engineering  
Environmental Engineering  
Environmental and Urban Systems  
Landscape Architecture  
<sup>1</sup>Subject to Board of Regents approval.

Undergraduate Professional Certificates are available in:

Apparel Manufacturing Management  
Heating, Ventilation and Air Conditioning Design  
Industrial and Labor Relations  
Industrial Safety  
Production and Manufacturing  
Prosthetics and Orthotics

The programs of the College are directed toward the practical use of scientific, engineering and technical principles to meet the objectives of industry, business, and the public. Many programs offer an experiential component concurrent to classroom instruction. Clinical affiliations and field placements are available in local community agencies and businesses as well as other locations in Florida and throughout the United States.

The College provides each student with the opportunity to develop marketable skills and to obtain an education which will prepare him or her for a rewarding career and personal growth.

Underlying the programs of the College is a recognition of the growing impact of technology upon the quality of life and that the proper application of technology is critical

to meeting current and emerging needs of man.

## Special Features

The College is actively engaged in a number of special programs as a service to the community and the University. One of these activities is the International Association for Housing Science, an organization with membership from more than twenty nations, dedicated to improving housing technology and production, as well as studying the interdisciplinary aspects of housing. The Engineering departments have developed and support environmental research activities. The College faculty is actively engaged with business, industry, and government. They are participating in a variety of applied research projects in such areas as energy, low-cost housing, transportation, solid waste disposal, water resources, computer engineering, artificial intelligence, telecommunications, micro-electronics, power geo-technical, structural systems, and transportation.

## General Requirements for a Baccalaureate Degree

In order to obtain a Bachelor's degree from the College, each student must satisfy the following minimum requirements:

1. Obtain a minimum of 120 semester credits including transfer credits. Some majors require more than the minimum number of credits. Specific requirements beyond the minimum requirements are described in the sections devoted to the various departments in the College.
2. Complete at least 30 semester credits in the College of Engineering and Applied Sciences.
3. Attain a minimum grade-point average of 2.0 on all courses in the College. A grade of 'D' in any course taught by the College and listed as a major requirement may not be counted for graduation. Those receiving 'D' in such courses must repeat them or obtain a waiver from the advisor to substitute another course.
4. Satisfy the general education requirements of the State of Florida for the Bachelor's degree.
5. Satisfy the particular requirements for his or her own major and all University requirements for graduation.
6. Complete an approved program of study which must be filed with the advisor by the time the student attains senior status (90 semester hours) or at least two semesters prior to application for graduation.
7. Have proficiency in the use of language and mathematics appropriate to his or her program and career objectives.

## Admissions and Program Planning—Bachelor's Degree

Admission Requirements: All Bachelor's degree programs of the College are designed to integrate the community college graduate or junior-level transfer student into curricula which have established certain minimum competencies or skills as the re-

quirements for the four-year degree. Consequently, requirements may be met in a variety of ways and through various sequences which are accommodated at the freshman and sophomore level by college parallel (A.A.) and technical (A.S.) programs of the community colleges and by four-year colleges. The College admits to full junior standing a student who meets one of the following requirements:

1. Associate of Arts degree from an accredited community college.
2. Associate of Science degree from an accredited community college in the technical discipline of their proposed upper level major, or equivalent (the student with a non-technical A.S. degree should consult the Dean's Office for assistance and may be admitted to certain programs).
3. Junior Level (60 semester hours) in good standing at a four-year college.

Others will be considered as exceptions on an individual basis. A student transferring with the Associate's degree (A.A. or A.S.) is normally awarded 60 transfer credits toward the Bachelor's degree. A transfer student from a four-year college may not receive more than 90 credits of transfer toward the Bachelor's degree. The transferability of upper-level technical courses is determined by the advisor and is a part of the establishment of the student's program of study.

A student earning the Associate of Science degree should attempt to obtain as many of the general education requirements as possible at the community college, by careful selection of electives.

## Academic Advisors

A student who has been accepted to a degree program in the College must obtain and consult an advisor prior to the first class enrollment. An advisor may be obtained by contacting the Chairperson of the Department in which an academic major is desired. Continued contact (at least once per semester) with the advisor is urged to review progress and select courses for each succeeding semester. Such contact is required until an approved program of study is completed.

## Cooperative Education

A Cooperative Education (Co-Op) Program is conducted by the College in conjunction with the Department of Cooperative Education in the Division of Student Affairs. In this program, students spend alternate semesters in school full-time and fully employed in industry in a technical position directly related to their major. Academic credit, normally three per semester, is given for the work periods, and is counted toward the degree. Students receive full pay for their work in industry. Placement in co-op positions is arranged by the Co-Op Program and includes both local and national industrial, business, and governmental agencies. Co-Op students must agree to spend at least three work periods in industry and can complete the upper division program within two calendar years. Applicants for the program are evaluated by the College and should contact

the Associate Dean. Because of the requirement for three work periods, students should enter the program during the first semester of the junior year. Inquiries from lower-division students, prior to transfer to the University, are encouraged since work may be arranged immediately upon enrollment. The Co-Op program also offers the Parallel Co-Op whereby a student might alternate work and study during the same semester by attending the University part-time and working part-time in industry.

#### Academic Appeal Procedure

The College endeavors to provide an atmosphere in which the special needs of each student are served. If a student has difficulties in a class or curriculum matter, it should be immediately brought up to the attention of the instructor or advisor. If a resolution is not possible in this way, the student should contact the appropriate Department Chairperson. If the problem still cannot be resolved, the student may appeal to the Dean of the College by stating the grievance in writing and requesting a review. The Dean may hear an appeal or refer it for consideration by the Appeals Committee appointed for that purpose.

#### Graduate Degree Programs

The College has five Master of Science degrees: Civil Engineering, Electrical Engineering, Environmental Engineering, Environmental and Urban Systems, and Dietetics; Master of Architecture and a Master of Landscape Architecture. Prospective graduate students should refer to the appropriate section of the catalog, or contact the graduate coordinator in either program.

Note: The programs, policies, requirements and regulations listed in this catalog are continually subject to review, in order to serve the needs of the University's various publics, and to respond to the mandates of the Florida Board of Regents and the Florida Legislature. Changes may be made without advance notice. This mini-catalog contains the specific programs and policies of the College. Please refer to the General Information section for the University's policies, requirements, and regulations.

## Apparel Studies Department

Betty Morrow, Associate Professor and

Chairperson

Judy Grossbard, Instructor

Greta Howard, Lecturer

Wayne Kolbeck, Assistant Professor

Robert Merkel, Associate Professor

Adele Smith, Associate Professor

Penelope Storm, Associate Professor

Location: Tamiami Campus

Degree: Bachelor of Science

The Department of Apparel Studies offers a baccalaureate degree in Apparel Management with specializations in design,

manufacturing, or merchandising management. All majors are required to obtain vocational experience through the completion of career traineeships. Undergraduate and graduate level courses in Home Economics are also offered in the Department to serve other University programs.

Lower Division Preparation

Required: General education requirements for Associate of Arts degree.

Recommended: Courses in fashion, accounting, marketing, economics, art, psychology, and management.

#### Apparel Design Management

Students who have completed equivalent basic courses in fashion design may apply to take the proficiency examination to qualify for immediate admittance into the advanced design courses. All others will be required to complete the 98 semester hours at the University.

Basic Fashion Design Courses: (33)

(These courses may be taken at a community college or an approved fashion school.)

CTE 3723L Fashion Illustration 3

CTE 3703 Design Inspiration 2

CTE 3744L Commercial Pattern

Drafting I 3

CTE 3745L Commercial Pattern

Drafting II 3

CTE 3752L Draping I 3

CTE 3753L Draping II 3

CTE 3721L Creative Design I 3

CTE 3722L Creative Design II 3

CTE 3723L Commercial Garment

Production I 3

CTE 3401L Survey of Textiles 4

CTE 3761 Fashion Production and

Distribution 3

Advanced Design Courses: (23)

(Students must pass a proficiency examination before admittance into the Advanced Design Courses.)

CTE 3324L Commercial Garment

Production II 3

CTE 3715 Fabrication of Designs 3

CTE 3735L Advanced Fashion

Illustration 3

CTE 3755L Advanced Draping and

Pattern Making 4

CTE 3723L Menswear Design 2

CTE 3724L Childrenswear Design 2

CTE 4726L Active Sportswear 2

CTE (Required Design Electives) 4

Other Program Requirements: (44)

HOE 3010 Orientation 1

HME 3210 Personal and Career

Management 3

FAD 3232 Relationships 3

COA 3410 Consumer Resources 3

COC 3300 Introduction to Computers

and Computer Applications 3

CTE 3743L Pattern Grading Analysis 2

CTE 3762L Cutting Analysis and

Material Utilization 3

CTE 3763L Machine Evaluation and

Selection 3

CTE 4442 Textile and Apparel Testing 1

CTE 4442L Textile and Apparel Testing

Lab 2

CTE 4602 Fashion and Culture 4

CTE 4821 Quantitative Decisions I 3

CTE 4767 Apparel Quality Assurance 3

CTE 4768L Industrial Apparel Assembly

and Costing 3

CTE 4890 Apparel Career Seminar 1

CTE 4800 Career Traineeship 6

#### Apparel Manufacturing Management

This specialty provides an overview of typical operations in apparel production, as well as supervisory and management skills necessary to oversee these operations. The program utilizes the resources available in the South Florida apparel industry.

Major Requirements: (61)

HOE 3010 Orientation 1

COA 3410 Consumer Resources 3

COC 3300 Introduction to Computers

and Computers 3

CTE 3401L Survey of Textiles 4

CTE 3742L Commercial Pattern

Analysis 2

CTE 3743L Pattern Grading Analysis 2

CTE 3761 Fashion Production and

Distribution 3

CTE 3762L Cutting Analysis and

Material Utilization 3

CTE 3763L Machine Evaluation and

Selection 3

CTE 3766L Apparel Work

Measurement 3

CTE 4442 Textile and Apparel

Testing 1

CTE 4442L Textile and Apparel

Testing Lab 2

CTE 4767 Apparel Quality Assurance 3

CTE 4768L Industrial Apparel Assembly

and Costing 3

CTE 4769L Apparel Production

Planning and Scheduling 4

CTE 4880 Apparel Field Experience 6

ETI 3661 Plant Layout 3

ETI 3670 Industrial Financial

Decisions 3

ETI 4671 Engineering Economy 3

ETI 4681 Industrial Supervision 3

STA 3132 Business Statistics 3

#### Apparel Merchandising Management

The Apparel Merchandising specialization is designed for students seeking management careers in the fashion industry in buying, coordination, advertising, customer relations, operations, visual merchandising, manufacturing and merchandise management.

Major Requirements: (61)

HOE 3010 Orientation 1

COA 3410 Consumer Resources 3

COC 3300 Introduction to Computers

and Computer Applications 3

CTE 3303 Clothing and Consumer

CTE 3303L Clothing and Consumer

Lab 2

CTE 3401L Survey of Textiles 4

CTE 3761 Fashion Production and

Distribution 3



CTE 3815	Apparel Retail Operations	3
CTE 3852L	Visual Merchandising	3
CTE 4442	Textile and Apparel Testing	1
CTE 4442L	Textile and Apparel Testing Lab	2
CTE 4602	Fashion and Culture	4
CTE 4821	Quantitative Decisions in Fashion Retailing 3	3
CTE 4827	Fashion Buying and Merchandising Strategies	3
CTE 4880	Apparel Field Experience	6
CTE 4890	Apparel Career Seminar	1
FAD 3232	Relationships	3
HME 3210	Personal and Career Management	3
MAR 3023	Marketing Management	3
MAR 4153	Retail Management	3
MAR 4154	Cases in Retail Management	3
MAR 4303	Advertising Management	3

#### Minor in Apparel Manufacturing Management

Intended for students in management, engineering, or industrial systems wanting expertise specific to the apparel industry.

Required Courses: (15)

CTE 3762L	Cutting Analysis and Material Utilization	3
CTE 3763L	Machine Evaluation and Selection	3
CTE 3766L	Apparel Work Measurement	3
CTE 4768L	Industrial Apparel Assembly and Costing	3
CTE 4767	Apparel Quality Assurance	3
or		
CTE 4769L	Apparel Production Planning and Scheduling	4

#### Minor in Apparel Merchandising Management

Intended for business, marketing, or vocational education majors interested in expertise specific to apparel retailing and wholesaling enterprises.

Required Courses: (16)

CTE 3401L	Survey of Textiles	4
CTE 3761	Fashion Production and Distribution	3
CTE 4821	Quantitative Decisions I	3
or		
CTE 4822	Quantitative Decisions II	3
CTE 4827	Fashion Buying and Merchandising Strategies	3
One CTE advised elective		3

#### Course Descriptions

##### Definition of Prefixes

CHD—Child Development; COA—Consumer Affairs; CTE—Clothing and Textiles; FAD—Family Development; HHD—Housing and Home Design; HME—Home Management and Equipment; HOE—Home Economics

CHD 3220 Child Development: Infancy and Early Childhood (3) Systematic study of total developmental process in the child from con-

ception through early childhood emphasizing the effects of home and family environment. Includes observational experiences. Prerequisite: DEP 3001 or equivalent.

CHD 4210 Middle Childhood and Adolescent Development (3) Extension of the study of developmental patterns of children, with emphasis on physical, intellectual, social, and emotional maturation through adolescence. Analysis of environmental and home influences.

CHD 4830/5830 Child Care Services (3) Analysis of methods for meeting the needs of parents and children using child care facilities. Emphasis on nurturing interaction with children; effective utilization of equipment, materials and community resources; and parent education. Observation/participation experiences provided. Graduate students will have additional requirements.

CHD 4905/5906 Independent Study (1-3)

CHD 4930 Seminar in Child Development (3) Study of current issues and trends in child development and the professional role of the home economics developmental specialist. Seniors only. Corequisite: HOE 4940.

CHD 5264 Advanced Studies in Child Development (3) Survey of current literature on selected areas, analysis of trends and issues, and investigation of recent research in Child Development. Prerequisites: CHD 3220, CHD 4320 or equivalent.

CHD 5930 Special Topics in Child Development (1-3) Special offerings of child development topics not covered in depth in the regular curriculum. Requires permission of instructor.

COA 3130 Personal and Family Economics (3) Examination of factors related to achieving personal and family goals through systematic financial planning. Overview of management by objectives, credit, insurance, investment, home ownership, and taxation, with opportunities for personal and family applications.

COA 3410 Consumer Resources (3) Evaluation of information needed to make effective consumer choices. Includes sources of consumer help and protection, pertinent legislation, and ecological conditions with which consumer interacts. Experiences provided in product and service comparison.

COA 4440 Consumer Counseling (3) Application of consumer and management knowledge and skills to helping individuals and families make financial decisions. Case study approach used. For those who anticipate careers in helping professions involving consumer and credit services. Prerequisites: COA 3410, HME 3210, and permission of instructor.

COA 4451/5450 Consumer Legislation (3) Study of federal and state legislation and regulations affecting the consumer and

business. Appropriate for business and consumer affairs majors.

COA 4460 Consumer and Technology (3) Study of the interrelationship of the consumer and the industrial/business community, including the roles and responsibilities of each. Special topics include the effect of decisions on product cost, life styles and the environment, as well as the role of government in the marketplace.

COA 4905 Independent Study (1-3)

COA 4942 Career Traineeship in Consumer Affairs (3-6) Community based, supervised practical experience in consumer-related career to provide exploration and application opportunities. Permission of instructor required.

CTE 2001 The Fashion World (1) Study of the evolution of fashion from concept to consumer. Various fashion careers will be explored. Field trips and guest speakers will be utilized. (For non-majors)

CTE 3204 Professional Wardrobe Coordination (1) Analyzes effect of professional image on career success. Prepares students to assist others in planning wardrobes based on personal qualities and career settings. Open to non-majors.

CTE 3303 Clothing and Consumer (2) Study of various topics pertaining to the consumer and clothing choices including wardrobe inventory, optical illusions, fashion terminology, and success dressing. Corequisite: CTE 3303L.

CTE 3303L Clothing and Consumer Lab (2) Evaluation of apparel construction methods. Includes construction of a simple garment. Corequisite: CTE 3303.

CTE 3310L Principles of Clothing Construction (3) Includes experience and understanding of basic principles of clothing construction and leads to more advanced techniques and learning. Course individualized according to student's needs and expertise.

CTE 3323L Commercial Garment Production I (3) Fundamentals of apparel construction using industrial machines and techniques. Samples will be sewn.

CTE 3324L Commercial Garment Production II (3) Advanced techniques in apparel construction using industrial machines and techniques. Introduction to cost factors related to production. Prerequisite: CTE 3323L or equivalent.

CTE 3401L Survey of Textiles (4) Study of the physical properties of textile fibers, yarns, fabrics, color applications, and finishes, as they relate to care, performance, and consumer satisfaction. Identification and analysis of fibers and fabrics will be emphasized.

CTE 3461 Apparel Fabrics (2) Contributions of fiber type, yarn structure, dyeing, and

finishing to manufacturing characteristics and marketability of apparel fabrics.

**CTE 3703 Design Inspiration (2)** Survey of resources which can be utilized for inspiration of fashion designs. Fashion trends will be related to history and the humanities. Emphasis on creativity.

**CTE 3715 Fabrication of Designs (3)** Selection and coordination of fabrics for apparel designs. Includes analysis of fabrication choices as they relate to production problems, design features, fashion trends, cost factors, and marketability.

**CTE 3721L Creative Design I (3)** Application of basic design skills and creativity to the sketching and execution of design projects in the categories of sportswear, holiday fashions, and dresses. Prerequisites: CTE 3745L, CTE 3753L, CTE 3324L.

**CTE 3722L Creative Design II (3)** Emphasis on designing and fabricating fashion lines. Advanced draping and pattern techniques will be used to develop patterns. Sample garments will be constructed. Prerequisite: CTE 3721L.

**CTE 3723L Menswear Design (2)** Application of commercial techniques to the creative design of casual apparel for men. Prerequisite: CTE 3755L.

**CTE 3724L Childrenswear Design (2)** Application of commercial techniques to the creative designing of apparel for children. Prerequisite: CTE 3755L.

**CTE 3732L Fashion Illustration (3)** Application of design concepts to fashion illustration. Development of the fashion figure as basis for construction sketches and finished illustrations. Prerequisite: ART 1201C. Corequisite: ART 1202C.

**CTE 3735L Advanced Fashion Illustration (3)** Advanced illustration work in rendering fabric drapery characteristics, construction details, color, and texture. Prerequisite: CTE 3732L.

**CTE 3742L Commercial Pattern Analysis (2)** Overview of theory, geometric principles and methods of pattern making for apparel and allied products. Development of a set of patterns. Corequisite: CTE 3743L.

**CTE 3743L Pattern Grading Analysis (2)** Overview of theory, principles, and methods used in commercial pattern grading in accordance with accepted size ranges and specifications. Corequisite: CTE 3742L.

**CTE 3744L Commercial Pattern Drafting I (3)** Development of master patterns from measurements. Emphasis on precision pattern-making according to industry standards.

**CTE 3745L Commercial Pattern Drafting II (3)** Use of master patterns in developing ideas according to industry standards. Prerequisite: CTE 3744L.

**CTE 3752L Draping I (3)** Basic fundamentals of pattern making through draping basic silhouettes.

**CTE 3753L Draping II (3)** Additional practice in use of draping techniques for fashion design. Industry standards will be used in the development of specific fashion styles. Prerequisite: CTE 3752L.

**CTE 3755L Advanced Draping and Pattern-making (4)** Development of additional skills in designing garment features using appropriate industrial draping and pattern techniques, including sloper manipulation. Analysis of fit emphasized.

**CTE 3761 Fashion Production and Distribution (3)** Study of apparel industries, with supervised observation of various aspects of production and distribution.

**CTE 3762L Cutting Analysis and Material Utilization (3)** Overview of cutting operations including fabric inspection, scaling, marking, spreading, cutting, and costing. Effective material utilization emphasized.

**CTE 3763L Machine Evaluation and Selection (3)** Study of thread, needles, stitch, and seam formation as it relates to apparel products. Survey of industrial sewing and pressing equipment and attachments. Cost considerations and payback periods examined.

**CTE 3766L Apparel Work Measurement (3)** In-depth study of procedures used to establish piece work rates for sewing operations by using time study and M-T-M methods. Includes incentive systems, follow-up studies, and how to set an apparel plant on a piece work system.

**CTE 3815 Apparel Retail Operations (3)** Study of the non-merchandising functions of an apparel store such as advertising, control, personnel, customer services, distribution. Includes guest presentations on maintenance, warehousing, and security.

**CTE 3852L Visual Merchandising (3)** Study and application of the principles and techniques of creative 'in store' and window displays. Field work included.

**CTE 4340L Advanced Clothing Construction (3)** Additional experience in handling special fabrics, pattern and garment fitting; and application of principles and techniques of commercial clothing construction. Prerequisite: CTE 3310L or equivalent.

**CTE 4352L/5354L Tailoring (3)** Application of custom tailoring techniques to construction of suit or coat, with emphasis on fabric selection and pattern alteration. Graduate students will have additional requirements. Prerequisite: CTE 4340L or equivalent.

**CTE 4421L/5421L Creative Textiles (3)** Fundamental principles of designing and constructing textile fabrics. Includes macramé, batik, tie-dyeing, weaving, knitting, and crocheting. Graduate students have additional requirements.

**CTE 4442 Textile and Apparel Testing (1)** Fundamentals of the commercial testing methods used to evaluate fabric and garment performance. Includes statistical analysis of test results. Prerequisite: CTE 3401L or equivalent. Corequisite: CTE 4442L.

**CTE 4442L Textile and Apparel Testing Laboratory (2)** Laboratory to accompany CTE 4442.

**CTE 4602 Fashion and Culture (4)** Study of evolution of apparel and its relationship to psychological, sociological, technological, historic, and cultural factors.

**CTE 4720L Swimwear Design (2)** Application of commercial design techniques to the special problems of creative swimwear design. Prerequisite: CTE 3755L.

**CTE 4726L Active Sportswear Design (2)** Application of commercial techniques to the creative design of active sportswear for men and women. Prerequisite: CTE 3755L.

**CTE 4727L Womenswear Design (2)** Application of commercial techniques to the creative design of apparel for women, excluding sportswear. Prerequisite: CTE 3755L.

**CTE 4728L Sportswear Design (2)** Application of commercial techniques to the creative design of sportswear for misses and juniors. Prerequisite: CTE 3755L.

**CTE 4741L/5741L Pattern Alterations (3)** Stresses importance of pattern selection for individual figure types and pattern alteration for special fitting problems. Students will construct a garment, make sample pattern alterations for special fitting problems, and alter a ready-made garment. Graduate students will have additional requirements. Prerequisite: CTE 3310L or equivalent.

**CTE 4767 Apparel Quality Assurance (3)** Techniques and procedures used to inspect and evaluate the quality level of textile fabrics, in-process apparel products, finished apparel products, and goods received by the retailer. Prerequisite: CTE 4768L.

**CTE 4768L Industrial Apparel Assembly and Costing (3)** Analysis of the theory and methods of assembly of apparel and allied products. Costing of apparel products is examined as it relates to the wholesale pricing of the product. Prerequisites: CTE 3763L and 3766L.

**CTE 4769L Apparel Production Planning and Scheduling (4)** Integrates all phases of apparel production. Correlations and interactions among sales, sales forecasting, fabric purchasing, trim purchasing, production planning, scheduling and control. Prerequisites: CTE 3763L and 4768L.

**CTE 4814 Apparel Entrepreneurship (3)** Planning and management of small retail apparel stores. Emphasis on special problems inherent in merchandising of fashion apparel. Prerequisites: CTE 4821 and CTE 4827.

**CTE 4821 Quantitative Decisions for Fashion Retailing (3)** Review of basic retailing math and application of financial management principles, with emphasis on relationships between sales volume, stock turnover, expenses, and profits.

**CTE 4822 Quantitative Decisions II (3)** Further exploration of financial management in apparel sales organizations based on dollar and unit figures. Emphasis on profit influences. Prerequisite: CTE 4821 or equivalent.

**CTE 4827 Fashion Buying and Merchandising Strategies (3)** Study of major considerations involved in buying and marketing of fashion merchandise. Includes development (of merchandise assortment plans, with emphasis on effective store distribution. Prerequisite: CTE 4821.

**CTE 4831 Apparel Inventory Management (3)** Study of management of fashion merchandise to increase sales and profit. Includes use of computer hardware and software to aid inventory control and decision-making. Special factors of distribution and stock control for chain and branch stores, as well as warehouse operations will be studied. Prerequisite: CTE 4827 or equivalent.

**CTE 4851 Fashion Promotion (3)** Study of processes and actions that move fashion merchandise including evaluation of their effectiveness to the retailer. Includes guest presentations in advertising, display, public relations.

**CTE 4853 Advanced Visual Merchandising (3)** Seminar and field work in assisting with visual displays for product promotion. Prerequisite: CTE 3852L or equivalent.

**CTE 4880 Apparel Field Experience (3-6)** Supervised "on-the-job" training and periodic seminars. Consent of faculty instructor required.

**CTE 4890 Apparel Career Seminar (1)** Exploration of local fashion-related career opportunities and proficiencies required for these positions. Guest speakers utilized.

**CTE 4905/5905 Independent Study (1-3)**

**CTE 4930 Special Topics (1-3)** For groups of students who wish an intensive study of topics not otherwise offered in the University. Consent of faculty supervisor and department chairperson is required.

**CTE 5345 New Trends in Clothing Construction (3)** Study of the latest techniques for sewing today's fabrics, including some factory methods. Prerequisite: CTE 4340L or equivalent.

**CTE 5355L Tailoring Menswear (3)** Application of tailoring techniques commercially used in the production of menswear, through the construction of a knit jacket and trousers. Prerequisite: CTE 4340L or equivalent.

**CTE 5422L Recent Developments in Textiles (3)** Exploration into recent developments in

textile fibers and fabrics. Laboratory exercises in textile-testing procedures.

**CTE 5746L Pattern Design (3)** Principles of pattern fitting will be explored, through the construction of basic sloper. Samples of various pattern design techniques will be constructed. Students will design and construct at least one garment. Prerequisite: CTE 4741L or CTE 4340L.

**CTE 5880 Apparel Field Experience (3-6)** Supervised field placement in local apparel settings for professionals in apparel careers. Permission of chairperson required.

**CTE 5930 Textiles and Clothing Seminar (1-3)** By permission of instructor only.

**FAD 3232 Relationships (3)** Emphasizes attitudes, feelings, communication, life styles in varying interpersonal relationships. Includes human sexuality component.

**FAD 3253 Parenting (3)** Overview of changing concepts of parenthood and childhood. Explores contemporary issues concerning parenting with emphasis on maximizing human potential of parents and children. Open to non-majors. Recommended prerequisite: DEP 3001.

**FAD 4230 Family Life Cycle (3)** Study of the characteristics, problems, potentials and adjustments unique to the various stages of the family life cycle, including ethnic and cultural influences on family life patterns. Includes field component with community agencies serving families.

**FAD 4340/5341 Family Development: Adulthood and Aging (3)** Extension of the study of developmental patterns with emphasis on physical, intellectual, social, and emotional influences with particular emphasis on the family and/or family substitute. Graduate students will have additional requirements.

**FAD 4800 Management of Human Care Programs (3)** Organization, management, and administration of programs providing care services traditionally met within the family such as child care and day care for the elderly. Emphasis on use of family members and community resources for program enrichment.

**FAD 4905/5905 Independent Study in Family Development (1-3)**

**FAD 4930 Special Topics (1-3)** For groups of students who wish an intensive study of topics not otherwise offered. Consent of faculty supervisor and department chairperson is required.

**FAD 4940 Human Development Practicum (2-3)** Experience in observing and working with individuals, in one or more phases of the human life cycle. Students may select a day care center, public school, nursing home, hospital, or other community service agency. Prerequisites: CHD 3220, 4210, FAD 4230, or equivalent.

**FAD 5255 Parent-Child Interaction (3)** Effects of varying environments on members of households, interpersonal relationships, family values, life style, and interaction between members.

**FAD 5260 Family Development (3)** Dynamics of family interaction and structure, including analysis of socioeconomic and cultural influences, crisis-producing situations, and current issues and trends affecting the family unit.

**FAD 5450 Human Sexuality (3)** Provides a cognitive overview of human sexuality. Main emphasis is on the affective dimension—an exploration of attitudes and values related to sexuality.

**HHD 3151 Housing: Shelter and Consumer (3)** Shelter alternatives and their effect on family and community. Analysis of types of housing and financing plans currently available to consumers.

**HHD 4420 Home Furnishings and Equipment (4)** Principles involved in the construction, selection, operation, and care of furnishings and equipment and their relationship to their environmental use.

**HME 3210 Personal and Career Management (3)** Application of management principles to personal and family living, as well as career effectiveness. Emphasis on planning and organizational skills as assets in the business world as well as tools with which to promote personal and family satisfaction. Open to non-majors

**HME 4230 Management of Personal and Family Resources (3)** Application of management principles to personal and family decisions including human and non-human resources. Opportunity for community observation of management decisions made by persons of various ethnic groups and/or life styles and an analysis of the effect of these decisions on family relationships and personal success.

**HME 4905/5905 Independent Study (1-3)**

**HME 4940 Career Traineeship in Management (3-6)** Community based, supervised practical experience in observing and providing helping experience to persons with special management problems such as the elderly, the handicapped, and/or those with limited resources. Prerequisites: COA 3130, COA 3410, HME 4230, or equivalent.

**HME 5225 Problems of Home Management in Contemporary Society (3)** Influence of diversified cultural impact on management life styles, with emphasis on problems of management of resources. Discussion of problems related to single-parent homes, retirement, poverty, death, working parents, migrant families, and other human situations. Prerequisites: COA 3410, HME 4230, or instructor's approval.

**HME 5250/EEX 5771 Independent Living for the Handicapped (3)** Explores the special home and personal living skills required in order for persons with mental and physical limitations to achieve their maximum independence. Suitable for students in psycho-educational services, health, physical education and recreation, social work, home economics, or anyone planning to work with the elderly or handicapped. Approved for certification for teachers of the mentally retarded.

**HME 5940 Workshop in Home Management and Family Economics (1-3)** Short term study of special facets, issues, and trends of home management and family economics.

## Construction

**Irja Majzub, Professor and Chairperson**  
**William C. Bassett, Assistant Professor**  
**Jaime Canaves, Associate Professor**  
**Bhaskar Chaudhari, Professor**  
**Jack Clark, Professor**

**Ralph B. Johnson, Assistant Professor**  
**Gisela Lopez-Mata, Assistant Professor**  
**Jose Lozano, Visiting Assistant Professor**  
**Julio Otazo, Assistant Professor**  
**Vivian Salaga, Assistant Professor**  
**Oklay Ural, Professor**  
**Beverly Walker, Visiting Instructor**

Location: Tamiami Campus  
 (some courses are available at Bay Vista Campus).

Degree: **Bachelor of Science**

The Construction Department is dedicated to the teaching of interdisciplinary areas of Architecture and Building Sciences. The undergraduate and graduate programs, ranging from design to construction implementation, are developed to reflect the needs of the various disciplines and skills applicable to each facet of the building industry.

As the major factor in the economy, construction plays an important role in society. As such, the programs offered allow the students to understand the scope of this field, and select the specific area that can be effective in their careers.

Articulation agreements have been made with Broward Community College and Miami Dade Community College to facilitate the transfer of graduates of appropriate lower division programs to programs in the Department of Construction.

Only 'C' grades or higher are accepted for transfer of applicable prerequisite and core courses from other institutions.

### Architectural Technology

This program gives the student a multidisciplinary knowledge of the major areas related to the practice of Architecture. Emphasis is on the technical as well as the managerial aspects of the architectural project. These aspects include cost estimating and economic planning; the systematic ap-

proaches to building design, design development, preparation of working drawings and specifications; areas of field management and office administration; strength of materials; and theory and design of structures. Furthermore, the student is given the option of concentrating on one or more of the above areas by selecting related electives in consultation with his or her advisor. Articulation agreements have been made with the Department of Building Construction at U.F. and the School of Architecture at FAMU for transfer of graduates of this program to master level studies at these institutions.

#### Lower Division Preparation

Completion of an Associate's degree program in Architectural Technology or pre-architecture; or academic credit or proven competency in the following areas: algebra trigonometry (pre-calculus), physics, introduction to computers, construction materials, architectural design, architectural drawing, building codes and completion of general education requirements. A grade of 'C' is required in prerequisite and core courses.

#### Upper Division Program

Major Requirements: (60)

ARC 3450	Architectural Innovation for Construction	3
ARC 3484	Advanced Architectural Drawing and Design I	4
ARC 3586	Building Systems	3
ARC 3786	Survey of Architectural History	3
ARC 4039	Architectural Design	4
ARC 4270	Professional Office Practice	4
ARC 4335	Site Development	4
ARC 4485	Advanced Architectural Drawing and Design II	4
ARC 4590	Structural Design	4
BCN 3402	Mechanics of Materials	4
BCN 3611	Construction Cost Estimating	3
BCN 3703	Management of Construction Projects	3
BCN 3740	Legal Aspects and Construction Labor Law	3
BCN 3761	Specification Writing	4
BCN 3762	Codes and Specifications	3
BCN 4260	Quality Control in Construction	3
BCN 4561	Environmental Control in Buildings	4

<sup>1</sup>Or demonstrated competency

Electives: Selected with an advisor to meet degree requirements and program objectives (minimum required) \_\_\_\_\_ 3  
 (Minimum) 63

### Construction Engineering Technology

This program offers a specialized treatment of the construction process. Emphasis is placed on technical courses in fundamentals of construction, management of personnel and equipment, inspections, mechanical and structural design, construction economy,

construction materials, and construction methods.

Location: Both Campuses  
 Degree: **Bachelor of Science**

#### Lower Division Preparation

Academic credit or proven competency in the following areas: mathematics through calculus, physics, surveying, construction materials, introduction to computers, drawing or drafting, statics. A minimum grade of 'C' is required in prerequisite and core courses.

*Remarks:* A student without this preparation may obtain it while completing the upper division program by taking additional electives.

#### Upper Division Program

Major Requirements: (53)

ARC 3586	Building Systems	3
ARC 4335	Site Development	4
ARC 4590	Structural Design	4
BCN 3240	Construction Methods and Equipment	3
BCN 3611	Construction Cost Estimating	3
BCN 3703	Management of Construction Projects	3
BCN 3720	Construction Costs and Scheduling	3
BCN 3762	Codes and Specifications	3
BCN 4561	Environmental Control in Buildings	4
BCN 4611C	Advanced Estimating	3
COP 3112	Programming in FORTRAN	3
ETC 3210L	Soil Mechanics Lab	1
ETC 3220C	Soil Mechanics and Foundations	3
ETC 3322C	Advanced Surveying	3
ETC 3410	Determinate Structural Analysis	3
ETG 3520L	Materials Testing	1
ETG 3530	Strength of Materials	3
ETI 4671	Engineering Economy	3

<sup>1</sup>Or demonstrated competency  
 Electives: Selected with an advisor to meet degree requirements and program objectives (minimum required) \_\_\_\_\_ 7  
 (Minimum) 60

### Construction Management

This program is designed to develop individuals for management, supervisory or technical positions in the construction industry and related business, and for those who would engage in their own construction-related business activities. Emphasis is on technical and management essentials, such as cost estimating, project field management and operations, methods and equipment, codes and specifications, contract administration, job planning, scheduling, inspections, site development, construction materials, construction economics, cost control, labor relations, and safety.

Location: Both Campuses  
 Degree: **Bachelor of Science**

#### Lower Division Preparation

Academic credit or demonstrated competen-

cy in the following areas: algebra trigonometry, physics (pre-calculus), introduction to computers, surveying, construction materials, drawing or drafting. A grade of 'C' is required in prerequisite and core courses.

Remarks: A student without this preparation may obtain it while completing the upper division program by taking additional electives, in those fields of deficiency.

Major Requirements<sup>1</sup>: (59)

ARC 4270	Professional Office Practice	4
ARC 4335	Site Development	4
ARC 4590	Structural Design	4
BCN 3240	Construction Methods and Equipment	3
BCN 3402	Mechanics of Materials	4
BCN 3611	Construction Cost Estimating	3
BCN 3640	Economic Planning for Construction	3
BCN 3703	Management of Construction Projects	3
BCN 3720	Construction Costs and Scheduling	3
BCN 3730	Construction Safety	3
BCN 3740	Legal Aspects and Construction Labor Law	3
BCN 3762	Codes and Specifications	3
BCN 4260	Quality Control in Construction	3
BCN 4561	Environmental Control in Buildings	4
BCN 4611C	Advanced Estimating	3
BUL 4111	Business Law I	3
ETI 4671	Engineering Economy	3
ACG 3021	Accounting for Decision	3

<sup>1</sup>Or demonstrated competency

Electives: Selected with an advisor to meet degree requirements and program objectives (minimum required) 6  
(Minimum) 65

**Interior Design**

This is an interdisciplinary program integrating areas pertinent to the field of interior environments. It includes considerations in business procedures: commercial residential and institutional design associated with this profession, and development in the ability to integrate design including basic design elements, space relationships, materials, and interior requirements.

Location: Both Campuses  
Degree: Bachelor of Science

Lower Division Preparation

Completion of an Associate's degree in Interior Design or related area. A minimum grade of 'C' is required in prerequisite and core courses.

Upper Division Program

Major Requirements: With the approval of the advisor, students must complete a minimum of 61 credits selected from the following list:

Major Requirements<sup>1</sup>: (55)

ARC 3786	Survey of Architectural History	3
ARC 4039	Architectural Design	4
ARC 4270	Professional Office Practice	4
BCN 3611	Construction Cost Estimating	3
BCN 3740	Legal Aspects and Construction Labor Law	3
BCN 3761	Specifications Writing	4
BCN 4561	Environmental Control in Building	4
IND 3020	Introduction to Architectural Interiors and Housing	3
IND 3210	Advanced Interior Design I	4
IND 4220	Advanced Interior Design II	4
IND 4221	Institutional Interiors	4
IND 4224	Exhibit and Display Design	3
IND 4311	Media and Methods of Presentation	3
IND 4905	Independent Study (Thesis)	3
MAR 3023	Marketing Management or Equivalent	3
MAR 4503	Consumer Behavior	3

<sup>1</sup>Or demonstrated competency

Electives: Selected with an advisor to meet degree requirements and program objectives (minimum required) 6  
(Minimum) 61

**Graduate Degree Programs**

The department offers Masters programs in Architecture and Landscape Architecture. Students wishing to apply to these programs should contact the office of the Dean, 554-2521. The department offers a Master of Science in Environmental and Urban Systems in cooperation with the School of Engineering. For specific information on this program refer to the School of Engineering section.

For program and course information, refer to School of Engineering section.

**Architecture**

Location: Tamiami Campus  
Degree: Master of Architecture

The graduate program in Architecture is designed to prepare graduates for professional practice in this field. To this end, the program integrates studies from the areas of design, technologies, humanistic studies in architecture and professional practice in preparing students. The program is composed of 118 semester hours of course work distributed as follows:

Design	= 40 semester hours
Technologies	= 36 semester hours
Humanistic Studies	= 12 semester hours
Professional Studies	= 18 semester hours
Professional Electives	= 12 semester hours

The Master of Architecture is open to students holding a baccalaureate degree, or

its equivalent, comparable in standards and content to a bachelor's degree from Florida International University. No academic or experiential training in Architecture is required.

Students with undergraduate degrees in architecture, or undergraduate related fields, may petition for advanced standing. Students granted advanced standing may enter the program at a level commensurate with their undergraduate educational achievement in architecture.

For further information, please contact the Office of the Dean, College of Engineering and Applied Sciences at (305) 554-2521.

**Landscape Architecture**

Location: Tamiami Campus  
Degree: Master of Landscape Architecture

The graduate program in Landscape Architecture is designed to prepare graduates for professional practice in this field. By applying their understanding of the natural and built environments, landscape architects plan and design projects that range from gardens to regional space system to national parks. Whether for public or private use, the Landscape Architect is concerned with the quality of relationships among people and their environments.

The Master of Landscape Architecture program is open to students holding a baccalaureate degree, or its equivalent, comparable in standards and content to a bachelor's degree from Florida International University. No academic or experiential training in Landscape Architecture is required.

The program is composed of 90 semester hours of course work distributed as follows: Landscape Architectural

Design	= 36 semester hours
Design Implementation	= 23 semester hours
History & Theory	= 9 semester hours
Professional Practice Studies	= 9 semester hours
Other	= 15 semester hours

Students with undergraduate degrees in landscape architecture, or related field, may petition for advanced standing. Students granted advanced standing may enter the program at a level commensurate with their undergraduate educational training in landscape architecture.

For further information, please contact the Office of the Dean, College of Engineering and Applied Sciences at (305) 554-2521.

**Course Descriptions**

**Definition of Prefixes**

ARC—Architecture; BCN—Building Construction; IND—Interior Design; LAA—Landscape Architecture

**ARC 1110 Graphic Communication I (4)** The introductory graphic course. Basic techniques and materials: orthographic and

isometric projections, perspective, freehand and mechanical drawings, lettering, pencil, ink, film, papers, and boards.

**ARC 1311 Design Graphics I (4)** The introductory design course. Students will utilize appropriate physical, economic, sociological, and environmental data in the application of design process to design programs and solutions. Prerequisites: ARC 1110.

**ARC 1461 Methods and Materials of Construction I (3)** The first course in methods and materials. Physical and chemical properties of materials, manufacture, size and shape, and performance under normal loads in a variety of light construction assemblies. Corequisite: BCN 1252.

**ARC 2111 Graphic Communication II (4)** The second course in graphic communication. Students will develop presentation skills and broaden their visual experience. Presentations will incorporate two and three-dimensional design elements. Prerequisite: ARC 1110.

**ARC 2313 Design Graphics II (4)** The second design course. Solutions to design problems emphasizing space, form, texture, color, orientation, circulation and structure, and utilizing perspective and model-making presentation skills. Prerequisites: ARC 1311, and 2111.

**ARC 2462 Methods and Materials of Construction II (3)** Methods, materials, and details of general construction emphasizing the physical and chemical properties of materials; the behavior of materials and assemblies under normal applied loads. Prerequisites: ARC 1461 and BCN 1252. Corequisite: BCN 2256.

**ARC 3127 Graphic Communication (3)** To develop the understanding and graphic skills necessary to the conception and communication of design and engineering technology. The course is flexible in order to accommodate different student backgrounds. Basic graphic methods and media including orthographic and isometric projection; one and two-point perspective; composition, lettering, and presentation techniques.

**ARC 3210 Architectural Concepts of Construction (3)** Introduction to principles of design and perception. Study of user's need relationship with environmental and human factors. Examination of architectural design ideas and their development. Prerequisite: ARC 3466 or equivalent.

**ARC 3450 Architectural Innovations for Construction (3)** Specialized study in an area of interest to the student, where architectural design is used with new methods of construction due to advancing technological developments. Drawings and field surveys. Prerequisite: Junior standing.

**ARC 3466 Materials and Methods of Construction (3)** A study of the types of construction and materials used in buildings. How

materials are properly installed and inspected, including the use of special equipment, in accordance to specifications, codes, standards, and agencies' recommendations.

**ARC 3484 Advanced Architectural Drawing and Design I (4)** Methodology of planning and design of architectural projects, with special emphasis on working drawings and detail drawings. Prerequisite: ARC 3127 or equivalent.

**BCN 4260 Quality Control in Construction (3)** Quality control as governed by the job inspector, contractor superintendent, architect-engineer, building official, and governmental agencies and requirements. Prerequisite: BCN 3762 or equivalent.

**BCN 4431 Steel Design (3)** The analysis and design of structural elements and connections for buildings, bridges, and specialized structures utilizing structural steel. Both elastic and plastic designs are considered.

**BCN 4475 Structural Systems (3)** A general study of the methods of structural systems, such as beams, columns, rigid frames, arches, trusses, floors, enclosure systems, and various foundation configurations. The limitations of using various structural materials for the systems will be discussed. Prerequisite: BCN 3402 or equivalent.

**BCN 4561 Environmental Control in Buildings (4)** A study of concepts and systems for providing optimum thermal, lighting, plumbing, and acoustical conditions, in both commercial and residential buildings. Prerequisite: ARC 3466 or equivalent.

**BCN 4611C Advanced Estimating (3)** Quantity Take-offs and pricing, marketing policies and the application of microcomputers in construction estimating. Prerequisites: BCN 3611 and BCN 3720.

**BCN 4905 Directed Independent Studies (VAR)** Specialized intensive study in an area of special interest to the student. Prerequisite: Consent of instructor.

**BCN 4906 Special Topics (3)** For a group of students who wish an intensive study of a topic not otherwise offered in the University. Prerequisite: Consent of instructor.

**BCN 5022 Housing for Developing Countries (3)** Problems faced by developing countries in housing their population. Political, economic, social, and technical considerations in decision process. Prerequisite: ARC 3586 or BCN 5706.

**BCN 5706 Interdisciplinary Aspects of Housing (3)** Recognition and definition of all factors which affect the planning, financing, and construction of housing projects. The operations and responsibilities of a multidisciplinary team dealing with the decision process. Prerequisite: Consent of instructor.

**BCN 5707 Housing and Environment (3)** The impact of housing and construction on a

community and environment. The necessity of total planning to protect the environment. Public participation in housing planning. Economics vs. ecology. Prerequisite: None.

**BCN 5905 Directed Independent Studies (VAR)** Individual studies under supervision of faculty, tutor, or advisor. Consent of tutor and faculty chairperson required.

**BCN 5906 Special Topics (VAR)** Intensive study for small group of students in a particular topic, or a limited number of topics not otherwise offered in the curriculum. Consent of supervisor and department chairperson.

**BCN 6473 Systems Approach for Housing Planning (3)** Discussions of basic concepts of systems analysis and systems approach to the field of housing planning. The advantage of systems approach. Case studies. Prerequisite: ARC 3586 or equivalent.

**IND 3020 Introduction to Architectural Interiors and Housing (3)** Application of the elements, principles, and introduction to the basic facets of architectural interiors and its relationship to interior environment in general. Prerequisite: ARC 3466 or BCN 3210, and ARC 3786.

**IND 3210 Advanced Interior Design I (4)** Consideration and application of design criteria including floor, wall and ceiling materials and treatments, furniture selection and arrangement, illumination, ventilation, and selected architectural details for residential spaces. Prerequisites: Junior standing. Corequisite IND 4311.

**IND 4220 Advanced Interior Design II (4)** Analysis, synthesis, articulation, and design execution of commercial spaces, integrating human factors, environmental-technological systems, activity structure, and symbiotic relationships as space design determinates. Consideration of significant aspects of culture design component, and merchandising procedures. Prerequisite: Junior level standing.

**IND 4221 Institution and Industrial Interiors (4)** Analysis and synthesis of institutional functions, administrative controls, resources, constraints and policies in planning economic, behavioral, and environmental parameters. Selections and design of selected furnishings and components. Prerequisite: Consent of instructor.

**IND 4224 Exhibit and Display Design (3)** Articulation and analysis of exhibit and display planning and design, integrating purpose, perceptual and effectiveness into the design process: emphasis on the coordination of materials, graphic design, color, and illumination. Prerequisites: Junior level standing.

**IND 4311 Media and Methods of Presentations (3)** Applications of media and materials used in presentation of design concepts and programs to clients, groups, and organizations. Emphasis on various equipment and graphic techniques available, their applica-

tion and use in simple and detailed communications. Corequisite: IND 3210.

**IND 4905 Independent Study (Thesis) (VAR)** Simulated conditions of an interior design commission assuming all responsibilities of a professional interior designer, providing all required services including: cost estimate, contract, conceptual design drawings, selection of furniture and accessories, lighting systems, and treatment of walls, floors and ceilings. Prerequisite: Completion of Interior Design curriculum.

**LAA 3350 Landscape Design I (4)** Application of Basic Design principles to the design of landscape and garden. A general survey of design elements, restraints, plant materials, and other garden materials will aid the student to develop projects in a laboratory environment. Prerequisite: ARC 3127

**LAA 3712 History of Landscape (3)** A survey of landscape history throughout the ages. From the gardens of Mesopotamia, Roman and Islamic periods, the Monastery and Castle gardens of middle ages and the Renaissance, to the influence of Oriental gardens and the modern era. Prerequisite: Consent of instructor.

**BCN 3257 Exterior Design (3)** Exploration and analysis of the relationship of exterior and interior environment. Emphasis on three dimensional design projects using basic model making and presentations.

**BCN 3281 Construction Surveying (3)** Principles and practices of surveying as it applies to building construction. Prerequisite: Trigonometry or equivalent.

**BCN 3402 Mechanics of Materials (4)** Applications of the principles of mechanics to engineering problems of equilibrium, strength, and stiffness. Topics include equilibrium of forces, stress, strain, torsion, beams, and columns. Prerequisite: Algebra, Trigonometry or equivalent.

**BCN 3611 Construction Cost Estimating (3)** Principles and practices of estimating providing application and drill in surveying quantities of labor and materials for general construction projects: excavation, concrete and formwork, carpentry, masonry, structural steel, lath and plaster, interior finishes. Prerequisite: ARC 3466 or equivalent.

**BCN 3640 Economic Planning for Construction (3)** Nature of construction costs, funding sources and arrangements, capital requirements, bonding, insurance, risk and contingency evaluation, general office operations, and bidding procedures. Prerequisites: Physics and BCN 3703, or equivalent.

**BCN 3703 Management of Construction Projects (3)** Organization and management theory elements of leadership and human supervision, organization, office operations, labor relations, safety, and work improvement, as they relate to project field opera-

tions. Prerequisites: BCN 3720 and BCN 3762, or equivalent.

**BCN 3720 Construction Costs and Scheduling (3)** The application of the Critical Path Method and Program Evaluation Review Technique to construction planning, scheduled vs actual job expenditures. Cost forecasting. Development of unit prices from field data. Laboratory is included, which consists of computer applications. Prerequisite: BCN 3611 or equivalent.

**BCN 3740 Legal Aspects of Construction and Labor Law (3)** Legal and business aspects of engineering contracts and specifications in the construction industry. Analysis, study of precedents, and application of contract clauses, including changes, changed conditions, termination, disputes, payments, risk and insurance, inspection, liquidated damages, and technical requirements. Prerequisite: BCN 3762.

**BCN 3761 Specifications Writing (4)** Study of methodology for acquisition of information and transmission of technical and legal requirements for construction projects. Preparation of outline specifications, building description, and purchasing specifications. Problems of format, reviewing, and updating. Prerequisites: ARC 3466 or BCN 3210 and BCN 3740 or consent of instructor.

**BCN 3762 Codes and Specifications (3)** A study of codes required by local, county, and state levels. The writing and reading of specifications: bidding procedures; the relationships between contractors, engineers-architects, owners, subcontractors, and material suppliers. Prerequisite: ARC 3466 or equivalent.

**BCN 4221 Road Construction (3)** A study of highway planning, pre-construction investigations, such as surveys, soil test data and drainings, types of construction equipment and materials. Familiarization with standard methods required for various governmental agencies. Prerequisite: BCN 3210.

**BCN 4254 Building Construction Drawing I (3)** An introductory course in basic drafting and reading drawings. Use of instruments, orthographic projection, lettering, sectional and auxiliary projections, and applied engineering geometry are studied. Various technical symbols are studied to facilitate reading of structural, architectural, and mechanical drawings. Prerequisite: Consent of instructor.

**ARC 3586 Building Systems (3)** Introduction to the problems related to the production of mass housing and applications of 'industrialization' to the process of building. Systematic analysis and evaluation techniques of modular construction. Prerequisite: ARC 3466 or equivalent.

**ARC 3786 Survey of Architectural History (3)** Comprehensive study of architectural forms,

styles and construction techniques throughout history. Prerequisite: ARC 3466 or equivalent.

**ARC 4039 Architectural Design (4)** Integrated study of basic design concepts and principles of design. Development of architectural design products, presentation drawings, plans and quantity surveys. Prerequisite: ARC 3127 or equivalent.

**ARC 4270 Professional Office Practice (4)** Assignments in office administration, negotiation of contracts, fee structure, client and public relations. Business organization, procedure scheduling and task allocation within an architectural office. Prerequisite: BCN 3740 or equivalent.

**ARC 4335 Site Development (4)** Fundamentals of site planning: physical, economic, social, and governmental constraints affecting development zoning; land use controls; subdivision layout; modular design; site characteristics (soil, geology, topography); drainage; access. Design and construction techniques. Prerequisite: Junior standing or lower level design or drafting.

**ARC 4485 Advanced Architectural Drawing and Design II (4)** New techniques in the preparation of working drawings, detail drawings; updating and review. Preparation of finish schedules, with correlation to specifications writing. Prerequisite: ARC 3484.

**ARC 4590 Structural Design (4)** Elements of structural design in steel, reinforced concrete, and timber, with design specifications per AISC, ACI and NDS. Introduction to prestressed concrete design. Loadings and structural elements commonly encountered in construction will be used for analysis and design. Prerequisite: BCN 3402 or equivalent.

**ARC 5336 Basic Utilities and Housing (3)** The study of the importance of basic utilities (such as roads, sewer and water supply systems) in housing planning and construction. A relative cost analysis. Health problems and sociological effects of lack of basic utilities. Innovative concepts to incorporate basic utilities to all housing projects in developing countries. Prerequisite: Consent of instructor.

**ARC 5916 Innovations in Building Technology (3)** Experimental approach to new materials and methods applicable to the field of construction. Prerequisite: Consent of instructor.

**BCN 1252 Building Construction Drawing I (4)** The laboratory application of Methods and Materials of Construction I. Students prepare plans, elevations, sections, and details appropriate to light construction. Corequisite: ARC 1461

**BCN 2256 Building Construction Drawing II (4)** The laboratory application of Methods and Materials of Construction II. Students prepare plans, elevations, sections, and details ap-

appropriate to general construction. Prerequisites: ARC 1461 and BCN 1252. Corequisite: ARC 2462.

**BCN 3210 Construction Materials (3)** Lecture/Lab-A study of the origins, production and uses of construction materials, such as concrete, steel, aluminum, wood, plastics, brick, and stone. Includes testing lab, which consists of testing and evaluating properties of construction materials. Prerequisite: Physics.

**BCN 3240 Construction Methods and Equipment (3)** Methods, procedures, and equipment used in residential, commercial, and heavy construction. Equipping the construction plant. Production value analysis. Work effectiveness studies. Prerequisite: Algebra.

## Industrial Systems

**Fred Swift, Professor and Chairperson**

**Gabriel G. Aurioles, Associate Professor**

**Sybil de Groot, Professor**

**Lorenzo Elgarresta, Lecturer**

**Neil Hout-Cooper, Assistant Professor and Assistant Dean**

**John Remington, Associate Professor**

**Milton J. Torres, Assistant Professor**

**Margaret G. Wilson, Assistant Professor**

Industrial technology emphasizes practical knowledge over theory. The industrial technology program prepares the student for practical design and production work rather than for jobs that require more theoretical scientific knowledge. However, some employers regard them as having skills between those of a technician and an engineer.

Industrial technology encompasses a technical management oriented curricula built upon a balanced program of studies drawn from a variety of disciplines related to industry. Graduates usually perform technical liaison between management, engineer, scientist, technician, craftsman, and customer. The work of the industrial technologist has some characteristics of engineering technology and many of the qualities associated with management.

The objectives of the department are to develop in students an understanding of the technical aspects of industry; to become familiar with terminology used in industry and business; to develop supervisory skills involving specialized knowledge, analytical ability, and management tools; to develop leadership skills; to effect individual judgment and initiative; and to establish effective communications with scientists, managers, customers, and workers. A Fire Science and Safety undergraduate program is also offered. Contact the department for program information.

### Curriculum

The department offers a major in Industrial Technology with several identified areas of technical study designed for a career in

business, labor, industry, or aviation. Technical course work may be in the areas of Air Traffic Controller, Aviation Administration, Industrial Safety, Industrial Technology, and Labor Studies.

The department also offers a bachelor's degree in Fire Science and Safety with three areas of specialization; Fire Administration, Fire Prevention Technology, and Safety.

### Plan of Study

The subjects basic to all fields of industrial technology are generally studied while the student is in the first two years of undergraduate study. Specialized courses are taken in the third and fourth years with additional interspersed industrial management studies. To earn a Bachelor of Science degree in Industrial Technology, a student must have a cumulative grade point average of at least 2.0 on all work attempted at the University.

The Industrial Technology programs include a strong technical core foundation designed to prepare the prospective technologist not only with a broad base of fundamental courses in mathematics, physical sciences, and technical knowledge, but also with a background in management, humanities, social sciences, and English. In addition to the core subjects, the student must complete a technical discipline specialization.

### Admission Preparation

Prospective students who are considering industrial technology should follow an academic program to meet industrial technology prerequisites. The community college student planning to transfer to the Industrial Technology programs as a junior should follow one of the technical programs leading to an Associate of Arts (A.A.) degree. Many courses required by the industrial technology curriculum are specialized in their content and potential transfer students need to select lower division courses with care. The normal maximum number of credits transferred from a community college is sixty semester hour credit.

Freshman admission to the University is determined by the admission standards of the lower division. Students accepted to the lower division may declare their Industrial Technology major after sixty semester hours credit. The admitted freshmen should discuss their future program intentions with their lower division academic advisor and plan their lower level course selections toward industrial technology programs goals. Freshmen should have had high school preparatory work of high intellectual quality and of considerable breadth. Specifically, students admitted to lower division with a goal toward industrial technology should have the minimum preparatory studies in mathematics (algebra, trigonometry, or pre-calculus), physics, engineering design graphics, and a computer language course.

### Industrial Technology

Location: Tamiami Campus

### Degree: Bachelor of Science

Lower Division Preparation: A.A. or A.S. Degree

Upper Division Program: 60 semester Hours  
Departmental requirement for graduation: COP 2172 Programming in BASIC is required by this department before graduation. This course will not be counted toward the 60 semester hours of upper division work required for the degree. It is recommended that Statistics and the Computer courses be taken during the first semester of the program.

EGN 1115	Engineering Design Graphics <sup>1</sup>	3
ETI 4604	Industrial Engineering Methods and Controls	3
	or	
ETI 3603	Industrial Operations	
MAC 3233	Calculus	3
STA 3122	Intro to Statistics I	3
STA 3123	Intro to Statistics II	3
ETI 4650	Industrial Information Systems	3
ETI 4681	Industrial Supervision	3
PHY 3053	Physics without Calculus <sup>1</sup>	3
ETI 4660	Materials Handling	3
ETI 4661	Plant Layout	
ETI 3411	Manufacturing Processes	3
ETM 4823	Materials of Industry	3
EEL 4758	Applied Industrial Microprocessor	3
ETI 4671	Engineering Economy	3
ETI 4683	Human Factors Engineering	3
ETI 4613	Methods Analysis	3
ETI 3645	Introduction to Production Methods	3
ETI 4646	Production Planning and Control	3
ETI 3110	Quality Control	3
ETI 3444	Automation	3
ETI 3670	Industrial Financial Decisions	3

<sup>1</sup>Completion at lower division with a grade 'C' or higher is acceptable. To be substituted by an approved elective.

### Approved List of Electives

ETI 4452	Maintenance Planning	3
ETI 4470	Industrial Research and Development	3
ETI 3700	Safety in Industry	3
ETI 4690	Industrial Marketing	3
HES 4432	Safety in Management	3

### Aviation Studies

This department offers two areas of concentration, Aviation Administration and Air Traffic Controller. The University is an institutional member of the University Aviation Association.

### Aviation Scholarship

The Mickey Dane Memorial Scholarship was established at the University in February 1983 through friends and associates of Walter J. Dane to honor his achievements during 37 years of service to Eastern Airlines. Interest from an endowment fund will be awarded as an annual scholarship to cover tuition and



fees. Further information and applications may be obtained from the Office of Financial Aid.

#### Aviation Administration

The following program is designed to prepare the student to enter the field of Aviation Administration. The majority of this coursework is being offered in the Industrial Systems Department and the degree will read 'Bachelor of Science in Industrial Technology.'

Location: Tamiami Campus

Degree: **Bachelor of Science**

Lower Division Preparation: The community college requirements for A.A. or A.S. degree for Pilots or Aviation Administration. Pilot training is not offered at the University.

Upper Division Program: 60 Semester Hours Departmental requirement for graduation: COP 2172 Programming in BASIC is required by this department before graduation. This course will not be counted toward the 60 semester hours of upper division work required for the degree.

EGN 1115	Engineering Design Graphics	3
ETI 3603	Industrial Operations	3
or		
ETI 4604	Industrial Engineering Methods and Controls	3
ETI 3670	Industrial Financial Decisions	3
EEL 4758	Industrial Microprocessors Systems	3
ETI 4671	Engineering Economy	3
COP 3112	Programming in FORTRAN	3
MAC 3233	Calculus for Business	3
STA 3132	Business Statistics	3
ENC 3210	Technical Writing	3
or		
ENC 3200	Business Writing	3
ETI 4661	Plant Layout	3
or		
ETI 4660	Materials Handling	3
ETI 3700	Safety in Industry	3
ETI 4452	Maintenance Planning	3
ETE 4562	Electrical/Electronic Power Systems	3
ETI 4470	Industrial Research and Development	3
ETI 4613	Methods Analysis	3
ETI 4683	Human Factors Engineering	3
TRA 4412	Air Carrier Management	3
ETI 4633	Introduction to Labor Studies	3

#### Approved List of Electives

ETI 4650	Industrial Information Systems	3
ETI 4681	Industrial Supervision	3
ETI 4632	Personnel Relations	3
ETI 4750	Industrial Hygiene	3
TRA 4302	Physical Distribution Management	3
ETI 4690	Industrial Marketing	3

#### Air Traffic Controller

The majority of this coursework is being of-

fered in the Industrial Systems Department and the degree will read 'Bachelor of Science in Industrial Technology.'

To enter this technical area, the student must be selected by the Federal Aviation Administration. The Bachelor of Science degree is the result of a cooperative program between Miami-Dade Community College, Broward Community College, and Florida International University.

Upper Division Program: 60 Semester Hours Departmental requirement for graduation: COP 2172 Programming in BASIC is required by this department before graduation. This course will not be counted toward the 60 semester hours of upper division work required for the degree.

EGN 1115	Engineering Design Graphics	3
ETI 3603	Industrial Operations	3
or		
ETI 4604	Industrial Engineering Methods and Controls	3
ETI 3670	Industrial Financial Decisions	3
EEL 4758	Applied Industrial Microprocessor	3
ETI 4671	Engineering Economy	3
COP 3112	Programming in FORTRAN	3
MAC 3233	Calculus for Business	3
STA 3132	Business Statistics	3
ENC 3210	Technical Writing	3
or		
ENC 3200	Business Writing	3
ETG 3949	Coop Ed Technology	3
ETG 4949	Coop Ed Technology	3
ETI 4661	Plant Layout	3
or		
ETE 4660	Materials Handling	3
ETE 4562	Electrical/Electronic Power Systems	3
ETI 3700	Safety in Industry	3
ETI 4452	Maintenance Planning	3
ETI 4470	Industrial Research and Development	3
ETI 4613	Methods Analysis	3
ETI 4683	Human Factors Engineering	3
Approved List of Electives		
ETI 4650	Industrial Information Systems	3
ETI 4681	Industrial Supervision	3
ETI 4750	Industrial Hygiene	3
ETI 4632	Personnel Relations	3
TRA 4302	Physical Distribution Management	3
ETI 4690	Industrial Marketing	3
ETI 4633	Introduction to Labor Studies	3

#### Industrial Safety

The following program of studies is designed to prepare the student to enter the field of Industrial Safety. The majority of this coursework is being offered in the Industrial Systems Department and the degree will read 'Bachelor of Science in Industrial Technology'.

Location: Tamiami Campus

Degree: **Bachelor of Science**

Lower Division Preparation: A.A. or A.S. Degree

Upper Division Program 60 Semester Hours Departmental requirement for graduation: COP 2172 Programming in BASIC is required by this department before graduation. This course will not be counted toward the 60 semester hours of upper division work required for the degree.

ETI 3700	Safety in Industry	3
ETI 3603	Industrial Operations	3
or		
ETI 4604	Industrial Engineering Methods and Controls	3
ETI 4750	Industrial Hygiene	3
CHM 3030	Survey of General Chemistry <sup>1</sup>	3
PHY 3053	Physics Without Calculus	3
EEL 4758	Applied Industrial Microprocessor	3
ETI 3695	Collective Bargaining in Industrial Systems	3
ETI 4650	Industrial Information Systems	3
ETI 4613	Methods Analysis	3
BCN 3730	Construction Safety	3
HES 4432	Safety Management	3
ETI 4671	Engineering Economy	3
ETI 4681	Industrial Supervision	3
STA 3132	Business Statistics	3
ETI 3670	Industrial Financial Decisions	3
EGN 1115	Engineering Design Graphics <sup>1</sup>	3
ETI 4452	Maintenance Planning	3
ETI 4683	Human Factors Engineering	3

<sup>1</sup>Completion at lower division with a grade of 'C' or higher is acceptable. To be substituted by an approved elective.

#### Approved List of Electives

ETI 3645	Introduction to Production Methods	3
ETI 3411	Manufacturing Processes	3
ETI 4823	Materials of Industry	3
ETI 4470	Industrial Research and Development	3
ETI 4660	Materials Handling	3
ETI 4690	Industrial Marketing	3
ETI 4632	Personnel Relations	3

#### Labor Studies

The following program of study is designed to prepare the student to enter the field of Labor Studies. The degree will read 'Bachelor of Science in Industrial Technology.'

Location: Tamiami Campus  
Degree: **Bachelor of Science**

Lower Division Preparation: A.A. or A.S. degree

Upper Division Program: 30 Semester Hours  
Labor Studies

BCN 4741	Industrial and Labor Relations Law	3
ETI 3695	Collective Bargaining in Industrial Systems	3

ETI 4633	Introduction to Labor Studies	3	POS 3071	Corporate Power and American Politics	3	ETG 3949 Cooperative Education Technology (3)	Supervised full-time work semester for technology cooperative education students. Limited to students admitted to the Co-op program with consent of advisor. Evaluation and reports required.
ETI 4634	Labor Dispute Resolution	3	POS 3153	Urban Politics	3		
ETI 4694	Contemporary Labor Issues	3	POT 3302	Political Ideologies	3		
ETI 4907	Directed Study in Labor Studies	3	POS 4122	State Government and Politics	3		
Computer <sup>1</sup>			Public Administration			ETG 4949 Cooperative Education Technology (3)	Supervised full-time work semester for technology cooperative education students. Limited to students admitted to the Co-op program with consent of advisor. Evaluation and reports required.
COC 3300	Introduction to Computers and Computer Applications	3	PAD 4432	Administration Behavior	3		
			PAD 5427	Collective Bargaining in the Public Sector	3		
			PAD 4803	Urban Government and Administration	3		
Financial Analysis: One of the following			Sociology and Anthropology			ETI 3110 Quality Control (3)	Modern concepts for managing the quality function of industry to maximize customer satisfaction at minimum quality cost. The economics of quality, process control, organization, quality improvement, and vendor quality. Prerequisite: Statistics
ETI 3670	Industrial Financial Decisions	3	ANT 4007	The Organizer	3		
MAN 4330	Wage and Salary Administration	3	SYO 5261	Industrial Sociology	3		
PAD 3204	Financing-Public Organizations	3					
PAD 4233	Public Sector Budgeting	3					
Economics <sup>1</sup>			<b>Course Description</b>				
ECO 3003	Economic, Man and Society Micro	3	<b>Definition of Prefixes</b>				
ECP 4203	Intro to Labor Economics	3	BCN—Building Construction; COP—Computer Programming; ETC—Engineering Tech. Civil; ETD—Engineering Tech.: Drafting; ETE—Engineering Tech.: Electrical; ETG—Engineering Tech.: General; ETI—Engineering Tech.: Industrial; ETM—Engineering Tech.: Mechanical; FFP—Fire Fighting and Protection; HES—Health, Education and Safety; MAC—Mathematics; Calculus and Pre-Calculus; PHY—Physics; STA—Statistics; TRA—Transportation.				
			BCN 3730 Construction Safety (3)	Introduces occupational safety hazards associated with the construction industry. Emphasis placed on recognition, evaluation, and control of safety hazards particularly as they relate to the Occupational Safety and Health Act.		ETI 3411C Manufacturing Processes (3)	An introduction into the processes used to convert raw materials into finished products. Covers castings, forging, machining, and forming.
			BCN 4741 Industrial and Labor Relations Law (3)	Studies the history and current functioning of labor law with special emphasis upon the private sector.		ETI 3444 Automation (3)	A study of the technology of automation including the economics of management policies for the major industrial changes influencing automation planning. Prerequisite: ETI 4650.
			COP 2172 Programming in BASIC (3)	Introduction to the BASIC computer language with emphasis on business data processing applications. Using the interactive and batch facilities of the machine, concepts on file organization and techniques for processing are examined. Prerequisites: None.		ETI 3603 Industrial Operations (3)	The industrial structure is studied to see how the various areas and functions are related to each other. The material covered should give the student an overview of the operations of the organization and an understanding of the fundamental principles of management which lead toward effective coordination and control. Prerequisite: Statistics or concurrent enrollment.
Elective Courses: 30 Semester Hours			ETD 4304 Computer Assisted Drawing and Design (3)	Application of computer assisted design technology to product design, feasibility study and production drawing. Prerequisite: EGN 4115.		ETI 3645 Introduction to Production Methods (3)	Production methods and procedures. Topics include: organization, forecasting, estimating, engineering planning, manpower allocations, order control, scheduling, dispatching, line control and balancing. Prerequisite: STA 3132 or equivalent.
Labor Studies			ETE 3030 Survey of Electronics (3)	The basic principles of AC and DC circuits, solid state devices, and fundamental electronic circuits. This course is intended for students outside of the Electrical Engineering Technology major with no prior knowledge of electronics (includes lab).		ETI 3646 Production Planning and Control II (3)	The functions of a production planning and control organization at work. Topics in the area of inventory control, scheduling, dispatching, and flow control. Prerequisite: ETI 3645.
ETI 4635	Administration of Labor Organizations	3	ETE 4562 Electrical/Electronic Power Systems (3)	Introductory course designed primarily for the novice in electricity/electronics. Laboratory experience consists of planned activities centered about electrical/electronic instrumentation and power systems.		ETI 3670 Industrial Financial Decisions (3)	The accounting process and use of financial techniques and data in planning, controlling, and coordinating industrial activities. This course is intended to familiarize the student with accounting concepts, analytical methods, and use of accounting information for purposes of operation and control.
ETI 4692	Women in the Labor Movement	3				ETI 3695 Collective Bargaining in Industrial Systems (3)	A comprehensive study of collective bargaining with emphasis upon the private sector. Included will be negotiations and scope of contracts, day-to-day contract administration, and major bargaining issues.
ETI 4693	Theories of the Labor Movement	3					
ETI 4930	Special Topics	3					
ETI 5936	Fact Finding and Arbitration	3					
MAN 4401	Industrial Relations	3					
MAN 4410	Labor, Management and Collective Bargaining	3					
Safety and Health							
ETI 3700	Safety in Industry	3					
ETI 4750	Industrial Hygiene	3					
Statistics—One of the following							
STA 3013	Statistics for Social Science	3					
STA 3122	Introduction to Statistics	3					
STA 3132	Business Statistics	3					
Personnel Supervision—One of the following							
ETI 4632	Personnel Relations	3					
ETI 4681	Industrial Supervision	3					
MAN 4301	Personnel Management	3					
PAD 4414	Personnel Skills for Management	3					
History							
AMH 3500	U.S. History	3					
English—One of the following							
ENC 3210	Technical Writing	3					
ENC 3200	Business Writing	3					
Political Science—One of the following							
POS 3001	Foundations of Political Science	3					
POS 3004	Government and Politics of the U.S.	3					

**ETI 3700 Safety in Industry (3)** Introduces occupational safety and health hazards associated with mechanical systems, materials handling, electrical systems, and chemical processes. Illustrates controls through engineering revision, safeguarding, and personal protective equipment. Emphasis placed on recognition, evaluation and control of occupational safety and health hazards.

**ETI 421C Materials Processing (3)** Laboratory experiences in the principles and practices of separating, forming, and combining techniques to produce components, sub-assemblies, assemblies, and finished products. Includes a variety of materials, equipment, and fabrication techniques.

**ETI 4452 Maintenance Planning (3)** A study of the maintenance function in the industrial setting, including the planning and implementation of preventative maintenance techniques.

**ETI 4470 Industrial Research and Development (3)** Research and development for new product strategies, technological assessment, patent and product liability, and sales engineering. An independent study product will be required by each student. Prerequisite: Senior status.

**ETI 4604 Industrial Engineering Methods and Controls (3)** A broad overview of the functional areas of industrial engineering with some problem solving techniques. Emphasis on methods and controls of industrial engineering functions. Prerequisite: STA 3132.

**ETI 4613C Methods Analysis (3)** Analysis and design of improved methods. Procedures to utilize resources optimally by time standardization, work measurement, flow and operation analysis, activity sampling, predetermined motion time systems, work simplification, and job enrichment principles. Prerequisite: STA 3132 or equivalent.

**ETI 4620 Value Analysis (3)** How to increase the value of products or services by holding quality while reducing costs, holding costs while increasing quality, or both. Specific steps of value analysis used to improve industrial problem solving.

**ETI 4632 Personnel Relations (3)** A study of the functions of personnel relations. Topics covered include determining job requirements, manpower requirements, selection, interviewing and counseling, tests, training, morale and motivation, job evaluation, wage classification, merit rating, and union-management relations.

**ETI 4633 Introduction to Labor Studies (3)** History and development of the labor movement, with emphasis on union development as a response to industrialization and technological change. Includes the structure and functioning of modern unions, the development of modern technology, the industrial working class, and the impact of the rural-urban shift of labor.

**ETI 4634 Labor Dispute Resolution (3)** Theory and practice of dispute resolution in industry arbitration processes, grievances, mediation, fact-finding, and conciliation. Arbitration of industrial claims and disputes, commercial arbitration. Prerequisite: ETI 4633.

**ETI 4635 Administration of Labor Organizations (3)** Administration of labor organizations; labor policies and practices; legal requirements and financial administration of unions. Prerequisite: ETI 4633.

**ETI 4650 Industrial Information Systems (3)** Introduction to systems concepts. Planning design and implementation of information systems, decision-making with systems, and system organization.

**ETI 4660 Materials Handling (3)** A survey of materials handling elements, the unit load, packaging, bulk handling, and the economics of materials handling. Improvement of existing handling methods, justification for handling equipment, special handling techniques, and the management of the materials handling division in the industrial organization. Prerequisites: Statistics and Computer Programming.

**ETI 4661 Plant Layout (3)** To effect the coordination of the physical plant facilities to combine the man, materials, and machines necessary for operation in the most economical arrangement. Prerequisite: ETD 4525L.

**ETI 4671 Engineering Economy (3)** The study of the economics of decision-making in business and industry. Includes an analysis of the concepts of break-even, least cost and the differences between alternatives when related to the time value of money. Budgeting, labor and cost control, relative to the industrial engineering technologist, is also considered.

**ETI 4681 Industrial Supervision (3)** Overview of the supervisor's functions, responsibility, and overall role in management in industry.

**ETI 4683C Human Factors Engineering (3)** Examination of the ways to fit jobs and objects better to the nature and capacity of the human being. Lectures will review man's performance capability, singly and in groups, in interacting with his work environment. Stresses the practical application of human factors principles. Prerequisite or corequisite: ETI 4613.

**ETI 4690 Industrial Marketing (3)** The performance of business activity that directs the flow of goods and services from producer to industrial user. Covers new product development, marketing research, sales engineering, pricing, distribution, and promotion. Prerequisite: ETI 3603.

**ETI 4691 Women Management, Business, and Industry (3)** Development of supervisory and technical skills for women in industrial operations. Practice in planning, organizing, decision-making, and employee direction,

with particular emphasis on the woman as supervisor, manager, or in the technical professions.

**ETI 4692 Women in the Labor Movement (3)** The role of women in the work force and in unions with historical, social, and economic emphasis.

**ETI 4693 Theories of the Labor Movement (3)** This course will deal with theories which have attempted to explain the origins, developments, and functioning of labor movement.

**ETI 4694 Contemporary Labor Issues (3)** Studies of contemporary labor issues selected from such areas as collective bargaining, arbitration, mediation, legislation, regulative and administrative law, employment discrimination, and union grievance.

**ETI 4750 Industrial Hygiene (3)** A continuation of Safety in Industry. An introduction to OSHA regulations on health hazards. Noise, radiation, and dust problems in industry. Special hazards with solvents, asbestos, lead, silica, and other chemicals. OSHA compliance procedures.

**ETI 4905 Independent Study (2-3)** Study in an area of industrial engineering or industrial technology dependent upon the needs of individual student. Prerequisite: Senior standing, consent of faculty advisor, approval of department chairman, and GPA 3.0.

**ETI 4907 Directed Individual Study in Labor Studies (3)** Supervised reading and/or field research and training.

**ETI 4930 Special Topics (2-3)** Permits in-depth study in areas relating to specific student interests, recent advances, and problems in industrial technology or systems. Prerequisite: Senior standing, consent of faculty advisor and approval of department chairman.

**ETI 5936 Fact Finding and Arbitration (3)** Study of labor dispute resolution with emphasis on grievances, fact-finding, and arbitration.

**ETM 4407L Mechanical Power Systems I (3)** Laboratory experiences in the theory of operation and related maintenance of single and multiple cylinder reciprocating engines. Includes introductory experience with mechanical, fluid, and pneumatic power systems.

**ETM 4408 Mechanical Power Systems II (3)** Advanced laboratory experiences with reciprocating engines. Introductory study of turbine, diesel, and rotary engines. Introductory study of aircraft structures and basic aerodynamics. Prerequisite: ETM 4407.

**ETM 4823C Materials of Industry (3)** Laboratory experiences in the theory and practice of characteristics of materials of industry. Includes test and measurement of stress, strain, torsion, tensile strength, fatigue, and hardness of metals, wood,

fabrics, ceramics and synthetics. Prerequisites: College Algebra and Physics.

**FFP 3104 Advanced Fire Administration (3)** Utilization of modern management and planning techniques for the fire department organization. Evaluation and control procedures related to budgeting, personnel, and communication procedures. Planning techniques. The examination of fire department traditional and evolving roles in protection, prevention, and community service. Prerequisite: Lower division Fire Administration or consent of instructor.

**FFP 3114 Fire Personnel Management (3)** Examination of personnel practices and management procedures. Collective bargaining, binding arbitration, applicable legislative and administrative procedures. Promotion, personnel development, career, and incentive systems. Validation of physical and mental requirements. Management and supervisory procedures.

**FFP 3250 Fire Related Human Behavior (3)** Design of education, awareness, and community relations programs. Understanding of concepts of personal invulnerability and risk evaluation. Dynamics of human behavior in fire incidents related to fire prevention codes and ordinances. Relationship of role, group dynamics, and the environment of the structure. The perception of fire as a threat.

**FFP 4051 Legal Aspects of Fire Protection (3)** The legal basis for the police power of government related to public safety. Legal limitations and responsibility. Liability of fire prevention organizations and personnel. Review of judicial decisions. Implications of product liability cases in fire prevention. Prerequisite: Fire Prevention Organization and Management.

**FFP 4055 The Community and the Fire Threat (3)** The sociological, economic, and political characteristics of communities and their influence on the fire problem. Review of the urban studies related to housing, structure abandonment, rent control, crime, false alarm and incendiary fire rates, and the fire problem. The role of the fire department and fire prevention programs. Community and fire service role conflicts.

**FFP 4205 Fire Propagation Phenomenon (3)** Study of phenomenon of fire propagation in both fuel and air regulated phases. Variables in pre and post-flashover fire development. Study of geometric, material, gaseous, fluid flow, and thermodynamic parameters. Compartment and building fire models. Prerequisites: College Algebra and Physics. (General Ed. level).

**FFP 4225 Fire Prevention Organization and Management (3)** Examination and evaluation of the techniques, procedures, programs, and agencies involved with fire prevention. Consideration of related governmental inspection-education procedures. Interaction within the fire department between protec-

tion, inspection, education, and prevention procedures. Licenses and permits, zoning, legal aspects, inspections, and investigations. Planning. Arson and incendiary fire analysis.

**FFP 4245 Causative Analysis and Investigation (3)** Examination of the procedures and techniques for collection comparison, and analysis of the physical evidence relative to the area of fire origin. Principles of evidence of ignition phenomenon and propagation variables. Legislative, economic, psychological, and sociological variables of the incendiary fire. The role of insurance and government programs. Data analysis and prediction techniques, including pattern analysis.

**FFP 4265 Fire Research Developments, Technology Transfer (3)** Understanding of fire research programs and areas of study application. The transfer and implications of research results for fire prevention and protection programs. Foreign studies and international programs. The research matrix of problem areas and results. Technology transfer.

**FFP 4324 Fire Protection Structure and Systems Design (3)** The design principles involved in the protection of the structure from the fire involvement. The empirical tests and prediction procedures. Control, detection, and suppression system design practices. Fundamentals of the hydraulic design of sprinkler and water spray systems with recent innovations.

**FFP 4480 Fire Defense and Disaster Planning (3)** Concept and principles of community risk assessment. Regional and cooperative response procedures and plans. Relationship of structural, climatic, and topological variables to group fires, conflagrations, and natural disasters. Pre and post occurrence factors: coordination, command, logistics.

**FFP 4625 Analytic Approaches to Public Fire Protection (3)** The application of operations research and systems analysis techniques to fire protection problem areas. The examination of established techniques in the decision tree for building fire protection design, fire station location models, and resource allocation procedures. Understanding of fire data collection and information management techniques.

**FFP 4905 Directed Study in Fire Science (1-3)** Provides qualified students an opportunity to do in-depth research projects under the supervision on their faculty advisors. Prerequisite: Consent of instructor.

**FFP 4906 Independent Study in Fire Science (1-3)** A course designed to permit the qualified student an opportunity to identify, research, and report on a specified problem of interest to the employing agency in his or her area of specialization. Prerequisites: Approval of advisor, instructor, and department chairperson.

**FFP 4930 Special Topics in Fire Science (1-3)** Permits in-depth study in areas relating to special student interests, recent advances, and problems in Fire Administration, Prevention, or Safety. Prerequisites: Approval of advisor and instructor.

**HES 4432 Safety Management (3)** Basic concepts of safety management. Fundamentals of loss control, policies, accountability, measurement and appraisal of the safety function in industry. The technique of operations review. Systems safety. Motivation. Products Safety. Case studies.

**MAC 3233 Calculus For Business (3)** A one semester introduction to the basic notions of calculus. Specific topics include: Differential Calculus using polynomial, exponential, and logarithmic functions, and its application to optimization; integral calculus with area and probability applications. Prerequisite: MAC 3132 or working knowledge of algebra.

**PHY 3053 Physics without Calculus (4,4)** A general introductory course using a non-calculus approach. PHY 3050 will cover kinematics. Newtonian mechanics, properties of fluids, thermodynamics, and wave motion. PHY 3051 will cover electricity and magnetism, geometrical and wave optics, and the structure of matter. Prerequisites: Students must have college algebra, trigonometry, and analytic geometry.

**STA 3132 Business Statistics (3)** Starting with an introduction to probability, the course provides an introduction to statistical techniques used in management science. It includes descriptive statistics, probability distribution, estimation, and testing of hypothesis.

**TRA 4411 Airport Management (3)** Application of management principles to airport operation, with emphasis on unique characteristic of airport finance; government relations and regulations; airline relations and interdependence.

**TRA 4412 Air Carrier Management (3)** An introduction to the broad scope of airline management practices and policies. Particular emphasis on problem analysis in financing, marketing, scheduling, fleet planning, facilities planning, maintenance, and general operations.

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## School of Engineering

The School offers baccalaureate degree programs in Electrical Engineering, Civil/Environmental Engineering, Industrial Engineering,<sup>1</sup> and Mechanical Engineering; and graduate degree programs in Electrical Engineering, Civil Engineering, and Environmental Engineering. The various curricula for the school are designed to give the student an education for entry into the profession of engineering.

The subjects basic to all fields of engineer-

ing are generally studied while the student is in the first two years of undergraduate study, or in a community college pre-engineering curriculum. Specialized or departmental courses are taken in the third and fourth years with additional interspersed mathematics and humanistic-social studies. To earn a bachelor's degree in engineering, a student must complete the approved curriculum requirements, and must have a cumulative GPA of at least 2.0 on all work attempted at the University.

<sup>1</sup>Subject to Board of Regents approval.

#### Plan of Study

The engineering programs include a strong engineering core foundation designed to prepare the prospective engineer not only with a broad base of fundamental courses in mathematics, sciences, and technical knowledge, but also with a solid cultural background in humanities, social sciences, and English. In addition to the core subjects, the student must complete an engineering discipline specialization under the direction of the respective administrative department.

#### Admission Preparation

Prospective students who are considering engineering should follow an academic program to meet engineering prerequisites. The community college student planning to transfer to the engineering program as a junior should follow a pre-engineering program leading to an Associate of Arts degree. Many courses required by the engineering curriculum are specialized in their content and potential transfer students need to select lower division courses with care. The normal maximum number of credits transferred from a community college is sixty semester credits.

Freshmen admission to the University is determined by the admission standards of the lower division. Students accepted to lower division may declare their engineering major after sixty semester credits. The admitted freshmen should discuss their future program intentions with their lower division academic advisor and plan their lower level course selections toward their engineering program goals. The freshmen should have had high school preparatory work of high intellectual quality and of considerable breadth. Specifically, students admitted to lower division with a goal toward engineering should have the minimum preparatory studies in mathematics (algebra, geometry, trigonometry, analytical geometry, or pre-calculus) and chemistry. Physics and introduction to computers are recommended, but not required.

The Admission policy for the School of Engineering is: An A.A. degree in Pre-Engineering and a minimum GPA of 2.5 in the following courses: Calculus I, Calculus II, Physics I with Calculus, Physics Lab, Chemistry, and Chemistry Lab. A grade of 'C' or higher in these courses is required. The highest grade earned is to be counted for a repeated course, but only one repeat of a course will be considered.

Students must have met the prerequisites to register for any course. Otherwise, the student will be dropped from the course. Refer to the Catalog or see an advisor to determine course prerequisites.

#### General Engineering Courses

EGN 3520	Engineering Mechanics of Materials
EGN 2311	Statics
EGN 2321	Dynamics
EGN 3353	Fluids Mechanics
EGN 3343	Thermodynamics
EGN 3365	Materials in Engineering
ETI 4671	Engineering Economy
EEL 3306	Electrical Engineering I
EEL 4307	Electrical Engineering II

## Civil and Environmental Engineering

**Luis A. Prieto-Portar**, Associate Professor and Chairperson

**Nader Ghafoori**, Visiting Instructor

**Jimmy D. Hahs**, Associate Professor

**Izak Kaya**, Visiting Professor

**Rong-Heng Kuo**, Assistant Professor

**Vasant H. Surti**, Professor

**Lambert Tall**, Professor

**LeRoy E. Thompson**, Professor

**Jose T. Villate**, Professor

Location: Tamiami Campus and Broward Center

Degree: Bachelor of Science

The Civil Engineering curriculum provides a background of interrelated subdisciplines of Civil Engineering with the fundamental core subjects of the engineering program. The technical interdisciplinary courses are in the areas of surveying, construction, geotechnical engineering, environmental engineering, transportation, structures, and water resources. The Civil Engineers play an essential role in serving the people and the living environmental needs of society. These needs relate to shelter, mobility, water, air, and development of land and physical facilities.

#### Civil Engineering Curriculum

SUR 3001	Elementary Surveying	3
SUR 4201	Route Surveying and Design	3
ECI 3403	Civil Engineering Materials	3
ECI 4305	Geotechnical Engineering I	3
ECI 4305L	Geotechnical Testing Lab	1
ENV 3621	Water Resources Engineering	3
ENV 4404	Water Supply Engineering	4
ENV 4514	Sewerage and Wastewater Treatment	3
CES 3151	Determinate Structural Analysis	3
CES 4152	Indeterminate Structural Analysis	3
CES 4605	Steel Design	3

CES 4704	Reinforced Concrete Design	3
TTE 3004	Introduction to Transportation Engineering	3
TTE 4201	Traffic Engineering <sup>1</sup>	3
BCN 3720	Construction Cost and Scheduling	3
	Technical Elective	3

An environmental option is available to Civil Engineering students who wish to concentrate on solving environmental problems. <sup>1</sup>Students in this option will replace those courses with the following Environmental Option Courses:

ENV 4061	Public Health Engineering	3
ENV 4104	Elements of Atmospheric Pollution	3
ENV 4351	Solid Waste Management	3

#### Graduate Programs

The Department of Civil and Environmental Engineering offers advanced study for the degree of Master of Science. The areas of specialty are Structure, Mechanics, Geotechnical Engineering, Transportation, Water Resources, and Environmental Engineering. The degree will be a Master of Science in Civil Engineering or a Master of Science in Environmental Engineering depending upon the area of selected graduate study.

#### Master of Science in Civil Engineering

A Master of Science program in Civil Engineering emphasizes course work as well as research or a project. The student is generally encouraged to specialize in a defined area of civil engineering, and may find it desirable to pursue a more general program of studies combining subject material from different areas of specialization and interdisciplinary related courses. The graduate degree is offered to prepare qualified students for the professional practice of civil engineering. The degree is available in a thesis or non-thesis program. The thesis program entails a minimum of nine credits for the successful completion of the research and thesis. The non-thesis program must be supported by the successful completion of a project and a report of substantial engineering content for a minimum of three credits. A student must satisfactorily complete a minimum of thirty-six semester credits of acceptable graduate course work which includes a usual minimum of fifteen credits of graduate courses in the speciality area.

#### Master of Science in Environmental Engineering

A Master of Science in Environmental Engineering is available to persons interested in graduate work in Environmental Engineering. The program is designed to give graduate students a broad base of knowledge on environmental engineering and on problem solving while permitting them to pursue individual interests. Thus, the curriculum has a common core of courses but is flexible enough to permit an interdisciplinary ap-

proach, if so desired, and allows the student to pursue his or her career goals. A proposed program of studies will be developed at the time of admission or no later than at the end of the student's first semester. The applicant should hold a Bachelor's degree in engineering, the natural sciences, or a related field. Students who do not meet the stated criteria as developed by the faculty may be considered for admission if they complete the required prerequisites and satisfy any deficiencies.

**Admission Policies:** A student seeking admission into the graduate program must have a bachelor's degree or equivalent from an accredited institution or, in the case of foreign students, an institution recognized in its own country as preparing students for further study at the graduate level. The Graduate Record Examination score must be also submitted. All graduate applicants, regardless of previous grade point average or degrees, are required to submit the appropriate aptitude test scores.

An applicant must present either:

1. A 'B' average in upper level work, and an overall GPA of 3.0 or
2. A combined score of 1000 on the Graduate Record Examination (GRE) or
3. A graduate degree from an accredited institution.

Grades earned at an institution with non-traditional grading systems will be given every consideration and applicants will be treated equally with students from institutions with traditional grading systems.

Foreign students are admitted as governed by University Admission rules and Board of Regents Rule 6C-6.09.

1. Eligible foreign students may be accepted at the appropriate level subject to space and fiscal limitations.

2. In addition to University admission requirements, foreign students must meet the following requirements as a minimum:

a. The applicant shall be academically eligible for further study in his or her own country.

b. The applicant whose native language is other than English shall demonstrate proficiency in the English language by presenting a score of 550 or higher on the Test of English as a Foreign Language (TOEFL).

**Application Procedures:** A student planning to enroll in the graduate program must complete the following:

1. Submit a Graduate Application for Admission to the Admissions Office. Application forms will be mailed upon request.

2. Have a copy of the official transcripts of all previously earned college or university credits sent from the applicant's former institution(s) to the Admission Office.

3. Submit scores on the Graduate Record Examination (GRE).

4. Foreign students must submit TOEFL scores.

5. It should be emphasized that the admission cannot be acted upon until all of the

documents and credentials have been received.

**Degree Requirements:** To be eligible for a Master's degree a student must:

1. Satisfy all University requirements for a Master's degree.

2. Meet all undergraduate deficiencies, the requirements of the core, and the requirements of an approved program of study. This program of study is developed by the student and his or her advisor and must be approved by the Supervisory Committee and by the Coordinator or Director of the Program.

3. Complete a minimum of 36 semester hours of acceptable graduate level courses.

4. In the Graduate Environmental Engineering program, the student must have completed at least one credit of a Graduate Environmental Engineering Seminar.

5. Earn a minimum average of 3.0 in all approved courses in the student's program of study.

6. Complete an acceptable thesis or an engineering project.

7. Pass an oral examination that includes an oral defense of the thesis or project.

**Grades and Credits:** No course in which a grade below a 'C' is earned may be counted toward the Master of Science in Civil Engineering or in Environmental Engineering.

**Transfer Credit:** The student may receive permission to transfer up to a maximum of six semester hours of graduate credit to his or her degree program provided that: (1) the course(s) were taken at the graduate level at an accredited college or university; (2) grade(s) of 'B' or higher were earned; (3) the course(s) are judged by the faculty advisor, Supervisory Committee, Coordinator or Director of the Program, and Dean to be relevant to the student's graduate program; (4) the credits were not used toward another degree; and (5) the credits(s) were completed within seven years immediately preceding the awarding of the degree.

Credit is not transferable until the student has earned 12 semester hours in the Civil Engineering or Environmental Engineering programs.

**Time Limit:** All work applicable to the Master's degree, including transfer credit, must be completed within seven years immediately preceding the awarding of the degree.

#### **Master of Science in Environmental and Urban Systems**

**Admissions Requirements:** The applicant must meet the general University admission requirements and should have completed an undergraduate major in environmental or urban systems, engineering, the natural sciences or a related field. Students who do not meet the stated criteria may be considered for admission if they have completed certain prerequisites and have work experience or other qualifications in the field. Additional courses may be required for some areas of specialization.

**Degree Requirements:** To be eligible for a Master's degree in the area of Environmental and Urban Systems, a student must:

1. Satisfy all University requirements for a Master's degree.

2. Meet any undergraduate deficiencies, the requirements of the core, and complete a specific program of study.

3. Complete a minimum of 36 semester hours of graduate level courses. (Not more than six graduate credit semester hours can be transferred from other accredited institutions.)

4. Achieve a 'B' average or higher in all graduate work.

5. Complete an acceptable graduate thesis. The M.S. in Environmental and Urban Systems consists of 36 semester hours of graduate credit.

Four options are offered: Environmental Quality, Urban Planning Systems, Aquatic Resources, and Air Resources. A Transportation track is available within Urban Planning Systems.

#### **Course Descriptions**

##### **Definition of Prefixes**

CES—Civil Engineering Structures; ECI—Engineering, Civil; EGM—Engineering, Mechanics; EGN—Engineering, General; ENV—Engineering, Environmental; SUE—Surveying and Related Areas; TR—Transportation and Traffic Engineering

##### **CES 3151 Determinate Structural Analysis (3)**

To introduce the student to the basic concepts and principles of structural theory relating to statically determinate beams, arches, trusses and rigid frames, including deflection techniques. Prerequisite: EGN 3520

##### **CES 3949 Co-op Work Experience (3)**

Supervised full-time work experience in engineering field. Limited to students admitted to the co-op program with consent of advisor. Evaluation and reports required.

##### **CES 4152 Indeterminate Structural Analysis (3)**

To introduce the student to the basic concepts and principles of structural theory relating to statically indeterminate beams, trusses and rigid frames; including Slope Deflection, Moment Distribution, and Matrix Methods. Prerequisite: CES 3151.

##### **CES 4605 Steel Design (3)**

The analysis and design of structural elements and connections for buildings, bridges, and specialized structures utilizing structural steel. Both elastic and plastic designs are considered. Prerequisite: CES 3151.

##### **CES 4704 Reinforced Concrete Design (3)**

The analysis and design of reinforced concrete beams, columns, slabs, retaining walls and footings; with emphasis corresponding to present ACI Building Code. Introduction to prestressed concrete is given. Prerequisite or Corequisite: CES 4152.

##### **CES 4949 Co-Op Work Experience (3)**

Supervised full-time work experience in engineer-

ing field. Limited to students admitted to the co-op program with consent of advisor. Evaluation and report required. Prerequisite: Senior standing.

**CES 5005 Computer Applications in Structures (3)** Discussion and application of available computer programs, techniques and equipment for the analysis, design and drafting of structures. Prerequisites: CES 4605 and CES 4704.

**CES 5106 Advanced Structural Analysis (3)** Extension of the fundamental topics of structural analysis with emphasis on energy methods and methods best suited for non-prismatic members. Prerequisite: CES 4152.

**CES 5716 Prestressed Concrete Design (3)** The behavior of steel and concrete under sustained load. Analysis and design of pre-tensioned and post-tensioned reinforced concrete members, and designing these members into the integral structure. Prerequisite: ETC 4450.

**CES 5905 Directed Independent Study (1-3)** Individual conferences, assigned readings, and reports independent investigations selected by the student and professor with approval of advisor.

**ECI 3403 Civil Engineering Materials (3)** A study of the principal materials used for engineering purposes with special attention to their mechanical properties, the importance of these properties, and the appropriate tests to assure the quality of these materials. Prerequisite: EGM 3520.

**ECI 4305 Geotechnical Engineering I (3)** Soil properties; stresses in soils and failures; consolidation and settlement; subsoil exploration; foundation types and design. Prerequisite: EGM 3520.

**ECI 4305L Geotechnical Testing Laboratory (1)** Laboratory experiments to identify and test behavior of soils and rocks. Prerequisite: EGN 3520. Corequisite: ECI 4640.

**ECI 4312C Geotechnical Engineering II (4)** Principles of foundation analysis and design; site improvement for bearing and settlement, spread footing, mat foundations, retaining walls, cofferdams, piles, shafts, caissons, tunnels, and vibration control. Computer applications. Prerequisite: ECI 4704.

**ECI 4930 Special Topics in Civil Engineering (1-4)** A course designed to give groups of students an opportunity to pursue special studies not otherwise offered.

**ECI 5346C Geotechnical Dynamics (4)** Analytical, field, and laboratory techniques related to vibration problems of foundations, wave propagations, behavior of soils and rocks, earth dams, shallow and deep foundations. Earthquake engineering. Prerequisites: ECI 5324 and MAP 3302.

**ECI 6317 Theoretical Geotechnical Mechanics (3)** A continuous mechanics interpretation of geotechnical engineering; soil

rheology; theories of yielding; failure and plastic stability. Analytical and numerical modeling of non-linear properties. Prerequisites: ECI 5324 and MAP 3302. Suggested Corequisite: MAP 4401.

**ECI 6326 Advanced Foundations Engineering (3)** Computer applications involving the numerical analysis and design of complex soil-structure interactions: highway and airfield pavements, deep foundation groups and NATM tunnelling techniques. Prerequisite: ECI 4324.

**EES 5506 Occupational Health (3)** Effects, assessment, and control of physical and chemical factors in man's working environment, including chemical agents, electromagnetic radiation, temperature, humidity, pressures, illumination, noise, and vibration.

**EES 5601C Noise Control Engineering (3)** Fundamentals of sound and noise. Health hazards and other effects. Measurement and noise control in transportation, construction, and other environments.

**EES 6505 Environmental and Human Factors (3)** Effects, assessment and control of physical and chemical factors in the natural and man-made environments, including noise, electro-magnetic radiation, air and water pollution, public and occupational health, vector control, communicable diseases. Prerequisite: Program admission requirements.

**EES 6508 Occupational Health and Toxicology (3)** A continuation of EES 5506. Investigation of toxic substances in air, water, and food in the industrial environment. Prerequisite: EES 5506.

**EGM 5421 Structural Dynamics (3)** Study and design of materials and structures subjected to dynamic loads. Prerequisites: EGM 3321, MAP 3302. Corequisite: EGM 5533.

**EGM 5533 Advanced Mechanics of Materials (3)** Extension of the fundamental principles of engineering mechanics to include curved beams, warping, stability, etc. Prerequisites: CES 4152, MAP 3302.

**EGN 3311 Statics (3)** Forces on particles, equilibrium of forces, moments, couples, centroids, section properties, and load analysis of structures. Prerequisites: PHY 3048, MAC 3412.

**EGN 3520 Engineering Mechanics of Materials (4)** Analysis of axial, torsional, bending, combined stresses, and strains. Plotting of shear, moment and deflection diagram with calculus applications and interpretations. Prerequisites: MAC 3412 and EGN 3311.

**EGN 4611 Engineering Cost Analysis (3)** Essential methods required for sound engineering decision making based on cost analysis. Practical applications for engineers working in research, development, design, operations, and management. Prerequisite: Junior standing.

**EGN 5455 Numerical Methods in Engineering (3)** Study of procedures that permit rapid approximate solutions, within limits of desired accuracy, to complex structural analysis. Prerequisite: CES 4152.

**ENV 3353 Fluid Mechanics (4)** A study of the properties of fluids and their behavior at rest and in motion. Buoyancy and stability. Momentum and energy considerations in fluid flow. Prerequisite: EGN 3311.

**ENV 3621 Water Resources Engineering (3)** Hydrologic cycle, rainfall, runoff, groundwater, wells and surface water studies. Water quality management and water laws. Estimate of water needs and quantity of wastewaters. Prerequisites: ENV 3353, EGN 3311, and STA 3033.

**ENV 3949 Co-Op Work Experience (3)** Supervised full-time work experience in engineering field. Limited to students admitted to the co-op program with consent of advisor.

**ENV 4061 Public Health Engineering (3)** Study of the physical, chemical, and biological changes in the environment; and the application of science and engineering to improve environmental quality. Prerequisites: PHY 3049, CHM 3046.

**ENV 4104 Elements of Atmospheric Pollution (3)** The air pollution problem, causes, sources, and effects. Historical development. Physical, political, and economic factors in its control. Prerequisites: PHY 3049, CHM 3046.

**ENV 4351 Solid Waste Management (3)** Sources, amounts and characteristics of solid wastes; municipal collection systems; method of disposal; energetic consideration in the recovery and recycle of wastes. Prerequisites: PHY 3049, CHM 3046, ENV 4514.

**ENV 4404 Water Supply Engineering (4)** Quantity, quality, treatment, and distribution of drinking water. Field trip. Prerequisite: ENV 3621.

**ENV 4514 Sewerage and Wastewater Treatment (4)** Collection and transportation of wastewater, design of sanitary and storm sewers. Physical, chemical, and biological principles of wastewater treatment. Field trip experience. Prerequisite: ENV 4404.

**ENV 4930 Special Topics in Environmental Engineering (1-4)** A course designed to give groups of students an opportunity to pursue special studies not otherwise offered.

**ENV 4949 Co-Op Work Experience (3)** Supervised full-time work experience in engineering field. Limited to students admitted to the co-op program with consent of advisor. Evaluation and reports required.

**ENV 5007 Environmental Planning (3)** Ecological principles necessary to preserve a quality environment are presented by means of planning policies, processes, and environmental indicators. Emphasis will be placed on the impact of growth on en-

environmental quality. Prerequisite: Consent of instructor.

**ENV 5008C Appropriate Technology for Developing Countries (3)** The use of appropriate technology in developing countries. Local traditions and adaptations. Local materials in housing, food production, cottage industries. Cooperatives and training.

**ENV 5021 Treatment of Water and Wastewater (3)** Wastewater collection systems. Integration of unit operations into the planning and design of treatment plants, including sludge handling and disposal. Prerequisite: Consent of instructor.

**ENV 5022L Water and Wastewater Analysis (3)** Lab exercises in physical, chemical, and biological processes applicable to water and wastewater treatment. Prerequisite: ENV 5666 or consent of instructor.

**ENV 5062 Environmental Health (3)** Study of the control and prevention of environmental-related diseases, both communicable and non-communicable, injuries, and other interactions of humans with the environment. Prerequisite: Consent of the instructor.

**ENV 5115 Air Pollution Control (3)** Air pollution control-devices, principles, efficiencies, costs. Gas scrubbers, electrostatic precipitation, thermal deposition, filters, condensers, after-burners. By-product recovery. Stoichiometry of combustion mixtures and basic industrial plant designs are discussed. Prerequisite: ENV 3360 or EVR 4231.

**ENV 5116 Air Sampling Analysis (3)** Practical laboratory work and theoretical aspects involved in a wide range of air sampling and analysis systems. Critical comparison and examination of methods and instrumentation. Source testing, instrumental sensitivity, applicability and remote sensing systems. Prerequisite: ENV 5126.

**ENV 5126 Air Quality Management (3)** The air pollution problem, principal types, sources and dispersion of pollutants. Physical, economic, and legal aspects of control of atmospheric pollutants.

**ENV 5356 Solid Wastes (3)** In-depth study of the solid waste problem. Topics include municipal, industrial, and agricultural generation of wastes; municipal collection systems; methods of disposal, hazardous wastes, and energetic considerations in the recovery and recycle of wastes.

**ENV 5517 Water and Wastewater Treatment (3)** Wastewater collection systems. Integration of unit operations into the planning and design of treatment plants, including sludge handling and disposal. Prerequisites: EVS 4233 and EVS 4234, or consent of instructor.

**ENV 5517L Water and Wastewater Laboratory (2)** Laboratory exercises in physical, chemical, and biological processes applicable to water and wastewater treatment.

Prerequisite: Graduate standing or consent of instructor. Corequisite: ENV 5517.

**ENV 5520 Vector and Pest Control (3)** Effects and management of public health vectors and communicable diseases. Prerequisite: ENV 5500 or consent of instructor.

**ENV 5659 Regional Planning Engineering (3)** Theories of urban and regional growth; collective utility analysis; input-output models in planning; application of linear programming to regional social accounting; economic base analysis. Prerequisite: Computer Programming or consent of instructor.

**ENV 5661 Water Quality Indicators (3)** Ecological studies of micro and macro organisms which are indicators of water quality. Emphasis of bioassays and early warning systems. Prerequisite: Consent of instructor.

**ENV 5662 Biological Monitoring of Freshwater Ecosystems (3)** The use of aquatic insects and other invertebrates to monitor changes in the aquatic environment. The ecological aspects of aquatic insects in relation to pollution stress are assessed. Prerequisite: EVS 3219 or consent of instructor.

**ENV 5666 Water Quality Management (3)** Predicting and evaluating the effect of human activities on streams, lakes, estuaries, and ground waters; and the relation of human activities to water quality and protection of water resources. Prerequisite: Consent of instructor.

**ENV 5905 Independent Study (1-3)** Individual research studies available to academically qualified students on graduate status.

**ENV 5930 Special Topics in Environmental Engineering (1-3)** Specific aspects of environmental technology and urban systems not available through formal course study. Open to academically qualified students only.

**ENV 6045 Environmental Modeling (3)** Evaluation of regional resources, environmental stresses, and considerations in regional systems; systems analysis in environmental management and its relation to decision making; modeling of air and water systems. Prerequisite: Computer programming or consent of the instructor.

**ENV 6116 Air Pollution Control (3)** Air pollution control-devices, principles, efficiencies, and costs. Gas scrubbers, electrostatic precipitators, thermal deposition, filters, condensers, and after-burners. By-product recovery. Stoichiometry of combustion mixtures and basic industrial plant designs are discussed. Prerequisite: Consent of instructor.

**ENV 6510 Advanced Unit Operations I (3)** Theory and design of physical, chemical, and biological unit operations as applied to the

advanced treatment of water and wastewater. Prerequisite: EVS 5242.

**ENV 6511 Advanced Unit Operations II (3)** A continuation of ENV 6510 including the re-use of treated wastewaters and of sludges. Prerequisite: ENV 6510.

**ENV 6516 Advanced Treatment Systems (3)** Integration of unit operations into advanced treatment systems for waters and wastewater.

**ENV 6518 Industrial Wastewater Treatment (3)** Characteristics and composition of industrial wastewaters. Sampling techniques and analyses. Water conservation and re-use. Joint industrial-commercial collection and treatment of wastewaters. Prerequisite: ENV 6516.

**ENV 6615 Environmental Impact Assessment (3)** An examination of alternative techniques useful for analysis and environmental impacts of man's activities. Prerequisite: URP 6821.

**ENV 6655 Environmental Modeling (3)** Evaluation of regional resources, environmental stresses, and considerations in regional systems; systems analysis in environmental management and its relation to decision making; modeling of air and water systems. Prerequisite: Computer Programming or consent of instructor.

**ENV 6916 Engineering Project (1-2)** Individual work culminating in a professional practice-oriented report suitable for the requirements of the M.S. degree-project operation. Only three credits are applicable towards degree. Prerequisite: Completion of 20 graduate credits.

**ENV 6935 Graduate Environmental Seminar (1-3)** The course consists of oral presentations made by students, guests, and faculty members on current topics and research activities in environmental and urban systems.

**ENV 6971 Thesis (6)** Research for Master's Thesis

**SUR 3001C Surveying (3)** Lecture/Lab-Computations and field procedures associated with measuring of distances and angles, using tape, level, and transit. Laboratory included with field measurements. Prerequisite: Trigonometry.

**SUR 4201 Route Surveying and Design (3)** To introduce the student to the current design concepts criteria and techniques in geometric design of highways. The theory, field collection of data, office calculations, the design and drawings required for the geometric design of a highway. Prerequisites: SUR 3001, COP 3112.

**TTE 3004 Introduction to Transportation Engineering (3)** Transportation characteristics; parking and terminal design; mass transit systems; air and rail transportation; urban transportation planning. Prerequisites: PHY 3048, MAC 3411.



**TTE 4201 Traffic Engineering (3)** Traffic control devices, traffic actuated and fixed time controllers; intersection design; signal coordination; traffic flow theory and research. Prerequisites: TTE 3004, STA 3033.

**TTE 5015 Applied Statistics in Traffic and Transportation (3)** Civil and Environmental Engineering statistics methods as applied to traffic and transportation are covered. Topics include: significance tests, standard distributions, analysis of variance, and regression analysis. Prerequisite: Graduate standing.

**TTE 5105 Pavement Design (3)** Analysis and design of sub-base, base, and pavement of a roadway. Discussions of flexible pavement and rigid pavement as structural units. Boussinesq's approach. Westergaard's theory. Beams on Elastic Foundations. Prerequisites: ETC 3200 and ETC 4450.

**TTE 5215 Urban Traffic Characteristics (3)** Speed and volume studies, stream characteristics, traffic flow theory, accident characteristics. Prerequisite: ETC 4560 or consent of instructor.

**TTE 5505C Urban Traffic Workshop (3)** Selected laboratory problems related to urban traffic. Prerequisite: ETC 4541 or consent of instructor.

**TTE 5506 Urban Mass Transit and Transportation Planning (3)** Models of urban growth, population forecasts, trip generation, trip distribution, and trip assignment models, modal split, system evaluation, transit marketing. Prerequisite: ETC 4541.

**TTE 5606 Transportation Systems Modeling and Analysis (3)** Modeling and analysis techniques in transportation. Linear Programming, queueing theory, decision making techniques. Prerequisite: Computer Programming or consent of instructor.

**TTE 5701C Advanced Geometric Design of Highways (3)** Parameters governing the geometric design of highways; curve super-elevation; widening on highway curves; elements of intersection design; design of interchanges; use of AASHO design guidelines. Design project required.

## Civil Engineering Technology

Luis A. Prieto-Portar, Associate Professor and Chairperson

Nader Ghafoori, Visiting Instructor

Jimmy D. Hahs, Associate Professor

Iszak Kaya, Visiting Professor

Rong-Heng Kuo, Assistant Professor

Vasant H. Surti, Professor

Lambert Tall, Professor

LeRoy E. Thompson, Professor

Jose T. Villate, Professor

The Civil Engineering Technology undergraduate program has been discontinued as of Spring Term 1983, but courses will be offered until Fall 1986.

## Course Descriptions

### Definition of Prefixes

ETC—Engineering Technology; Civil; ETG—Engineering Technology; General.

**BCN 3210C Construction Materials (3)** Lecture/Lab A study of the origins, production, and uses of construction materials, such as concrete, steel, aluminum, wood, plastics, brick, and stone. Includes testing lab, which consists of testing and evaluating properties of construction materials. Prerequisite: Physics.

**ETC 3210L Soil Mechanics Laboratory (1)** Laboratory experiments in identification, properties, and behavior of soils. Prerequisite or corequisite: ETC 3220.

**ETC 3220 Soil Mechanics and Foundations (3)** Identification and properties of soils. Behavior of soils relating to design and construction of foundations for structures and pavements. Prerequisite: ETG 3530 or equivalent.

**ETC 3410 Determinate Structural Analysis (3)** Analysis of statically determinate structural systems by analytical methods. Reactions: shear, axial and moment diagrams, truss analysis, influence lines: moving loads. Distortion methods of moment area, conjugate beam, elastic weights, and virtual work. Prerequisite: ETG 3530 or equivalent.

**ETC 3420 Indeterminate Structural Analysis (3)** Analysis of indeterminate structural systems. Development and use of theorems of moment area, conjugate beam, elastic weights, virtual work. Slope deflection and moment distribution methods. Moving loads and influence lines. Introduction to stiffness method and flexibility methods. Application of matrix methods. Prerequisite: ETC 3410.

**ETC 4222 Foundations Design and Construction (3)** Use of soil mechanics and subsurface construction theory and practice for design and construction of foundations for buildings and other engineering facilities. Topics include shallow and deep foundations, excavation, bracing and retaining structures. Prerequisite: ETC 3220.

**ETC 4429 Computer Applications in Structural Analysis and Design (3)** Discussion and application of various available computer programs and equipment for structural analysis and design. Application of the stiffness method and the flexibility method of structural analysis. Prerequisites: ETC 3420, ETC 4450, ETC 4440, and Introduction to Computers.

**ETC 4440 Steel Design (3)** The analysis and design of structural elements and connections for buildings, bridges and specialized structures utilizing structural steel. Both elastic and plastic designs are considered. Prerequisite: ETC 3410.

**ETC 4450 Reinforced Concrete Design (3)** The analysis and design of reinforced concrete beams, columns, slabs, retaining walls and

footings. Both the working and ultimate strength design methods will be discussed, with primary emphasis corresponding to recent ACI Building Code. Prerequisite: ETC 3410.

**ETC 4460 Timber Design (3)** The analysis and design of modern wood structures. Effect of plant origin and physical structure of wood on its mechanical strength; fasteners and their significance in design. Prerequisite: BCN 3402C or ETG 3530 or equivalent.

**ETC 4502 Geometric Design of Highways (3)** Route surveys by ground and aerial method-reconnaissance, preliminary and location surveys; geometric properties of highway surveys; spiral theory; design controls for both vertical and horizontal alignments. Applications of various available computer programs and equipment to the design of highways. SUR 3140C and Computer Programming or equivalent.

**ETC 4541 Traffic and Transportation Engineering Technology (3)** Characteristics of traffic, roadway, vehicular, and human factors. Design, development regulations in modern transportation systems. Stream of flow, capacity, parking, accident analysis and intersection characteristics. Prerequisites: Computer Programming and Calculus.

**ETC 5514 Pavement Design (3)** analysis and design of sub-base, base and pavement of a roadway. Discussions of flexible pavement and rigid pavement as structural units. Boussinesq's approach. Westergaard's theory. Beams on Elastic Foundations. Prerequisites: ETC 3220 and ETC 4450.

**ETG 3502 Statics (3)** Study of forces acting on bodies, including coplanar and non-coplanar forces, concurrent and non-concurrent forces, friction forces and hydrostatic forces and properties of cross-sections and bodies. Prerequisites: Physics and Calculus.

**ETG 3520L Materials Testing Lab (1)** A laboratory study of principle materials with particular attention to their mechanical properties and significance for engineering uses. Prerequisite or corequisite: BCN 3402C or ETG 3530 or equivalent.

**ETG 3530 Strength of Materials (3)** Axial, torsional, shear, bending and combined stress and strain analysis: mechanical properties and applications for static, dynamic, fatigue and creep conditions. Prerequisite: ETG 3502 or equivalent.

## Environmental and Urban Systems

### Definition of Prefixes

EV5—Environmental Science; ETC—Engineering Technology; Civil; URP—Urban and Regional Planning; OCB—Oceanography-Biological.

**ETC 3570 Introduction to Transportation Systems (3)** Role of transportation in urban and regional development; elements of the transportation system; characteristics and

design considerations of various modes; the travel way, facilities; control and guidance; selected design standards and technology; operational characteristics; planning techniques.

**ETC 4560 Transportation Planning (3)** Principles of transportation planning; origin-destination studies; methodology used in generating transportation plans; techniques for predicting and evaluating the consequences of various alternatives; transportation planning for Dade County. Prerequisite: ETC 3570.

**ETC 5572 Transportation Systems Modeling and Analysis (3)** Modeling and analysis techniques in transportation. Linear Programming, queueing theory, decision making techniques. Prerequisites: Computer programming or consent of instructor.

**ETC 5573 Urban Mass Transit and Transportation Planning (3)** Models of urban growth, population forecasts, trip generation, trip distribution and trip assignment models, model split, system evaluation, transit marketing. Prerequisite: ETC 4541.

**ETC 5925C Urban Traffic Workshop (3)** Selected laboratory problems related to urban traffic. Prerequisite: ETC 4541 or consent of instructor.

**ETC 5926 Applied Statistics in Traffic and Transportation (3)** Civil and Environmental Engineering statistical methods as applied to traffic and transportation are covered. Topics include: significance tests, standard distributions, analysis of variances, regression analysis. Prerequisite: Graduate standing.

**ETC 6571 Urban Traffic Characteristics (3)** Speed and volume studies, stream characteristics, traffic flow theory, accident characteristics. Prerequisite: ETC 4560 or consent of instructor.

**EVS 3100 Introduction to Environmental and Urban Systems (3)** This course is designed for non-majors as an integrated approach to the role of technological man in the biosphere. Emphasis is on methods for the environmental quality improvement of land, air, water, transportation, and planning systems.

**EVS 3215 Applied Hydraulics (3)** A course to provide background in basic hydraulic technology. The fundamental theorems are studied and then applied to the collection and distribution of water and the collection and treatment of wastewaters.

**EVS 3215L Fluids Laboratory (1)** Demonstrations, experiments, and analyses of basic fluid phenomena and principles. Prerequisite: Admission requirements to programs.

**EVS 3219C Limnology (3)** Biological, chemical, and physical aspects of freshwater lentic and lotic ecosystems. Emphasis is on the freshwater systems of South Florida.

**EVS 3264C Water Resources (3)** Study of the hydrologic cycle; ground and surface water occurrence and quality; sanitary protection of surface and groundwater; sources of pollution; water quality management; multipurpose uses of water and re-use; determination of municipal, industrial, and agricultural water requirements.

**EVS 3268C Marine Technology (3)** Technological aspects of ocean systems. Prerequisite: EVS 3219 or consent of instructor.

**EVS 3360 Air Resources (3)** An introductory course on characteristics of the earth's atmosphere and aspects of air pollution. Classification and sources of air pollutants. Effects of air pollutants on health, vegetation, and property. Control measures, legislation, and projections.

**EVS 3420C Environmental Instrumentation (3)** A lab/field course for the critical evaluation of basic instrumental methods of environmental sampling and analysis. Includes field sampling (sample preparation and storage), laboratory skills, and legal considerations.

**EVS 3428 Environmental Management (3)** The wise use of land and water for parks and recreational areas. Environmental design and need for green spaces. Ecologically safe methods for the control of vegetation and insects.

**EVS 3601C Environmental Health (3)** The effects of environmental pollutants on man's health and the quality of life.

**EVS 4204C Water and Wastewater Treatment (3)** Quantity, quality, treatment, and distribution of drinking water, physical, chemical, and biological principles of wastewater treatment. Laboratory and Field Trips. Prerequisite: Senior standing.

**EVS 4233C Unit Operations I (3)** Principles of wastewater treatment. Physical and biological unit treatment operations, including sludge digestion. Significance of laboratory tests. Laboratory work and occasional field trips required. Prerequisite: EVS 3215.

**EVS 4234C Unit Operations II (3)** A continuation of EVS 4233, incorporating chemical unit operations including effluent disinfection. Laboratory work and occasional field trips required. Prerequisite: EVS 4233C.

**EVS 4463C Water Supply Systems (3)** Development of water supplies. Treatment of water including disinfection techniques. Distribution systems. Laboratory work. Prerequisites: EVS 3264C and EVS 4233C, or consent of instructor.

**EVS 4905 Independent Study (1-3)** Individual research studies available to academically qualified students. Consent of instructor required.

**EVS 4930 Special Topics (1-3)** Study of specific aspects (of environmental technology or urban systems) not available through formal course study. Open to academically qualified students. Consent of instructor required.

**EVS 5426C Advanced Environmental Instrumentation (3)** A laboratory oriented course, dealing with the most sensitive and sophisticated instruments used in environmental analysis. Covers theory of specialized laboratory procedures and instruments, optics, electronics, design, cost, versatility, and operational instrument parameter considerations. Assigned projects. Prerequisite: EVS 3420C or consent of instructor.

**EVS 5682 Solid Waste Management (3)** In-depth study of the solid waste problem. Topics include municipal, industrial, and agricultural generation of wastes; municipal collection systems; methods of disposal, hazardous wastes, and energetic considerations in the recovery and recycle of wastes.

**EVS 6054 Aquatic Reclamation (3)** Evaluation of techniques to improve the water quality of lakes, canals and rivers. Cultural eutrophication corrective measures are emphasized. Prerequisites: EVS 3219, ENV 5661 or consent of instructor.

**EVS 6424 Air-Land Interface Studies (3)** An environmental evaluation of the relationship between the atmosphere and the continental surfaces in a non-urban or natural system. Prerequisite: EVR 5236 or consent of instructor.

**OCB 4702 Aquatic Products (3)** Commercial products, already developed, which may be obtained from aquatic systems. Prerequisite: EVS 3268 or consent of instructor.

**OCB 6631 Air-Water Interface Studies (3)** Mechanisms of materials transfer from water bodies to the atmosphere and from the atmosphere to the water will be discussed. Prerequisite: EVS 3360.

**SUR 3001C Surveying (3)** Lecture/Lab-Computations and field procedures associated with measuring of distances and angles, using tape, level, and transit. Laboratory included with field measurements. Prerequisite: Trigonometry.

**SUR 3140C Advanced Surveying (3)** Lecture/Lab-Computations and field procedures for earthworks and horizontal and vertical curves. Applications in establishing horizontal and vertical control in boundary determination, mapping, photogrammetry. Laboratory is included which consists of field measurements, layouts, and computations. Prerequisite: SUR 3001C or equivalent.

**SUR 3400C Land Surveying (3)** The theory and practice of land surveying, including computations, procedures, plating records, land descriptions, legal aspects, control requirements, urban surveys, coastal boundary

surveys, astronomical observations, U.S. Government and State requirements. Cadastral surveying and professional registration. Prerequisite: SUR 3001C.

**URP 3000 Urban Planning Concepts (3)** Planning fundamentals; objectives and scope of urban planning; theories of land use patterns; population studies; cohort survival technique; employment studies; economic studies; estimating demand for various land usage; physical, social, political and managerial conditions; comprehensive plan and its elements, aesthetics and design concepts for communities; implementation tactics.

**URP 4011 Planning Implementation (3)** Planning law and administration; practice in formulation of zoning ordinance; land subdivision, urban renewal; trends and innovations in control of growth-case studies in U.S.A.; critical path method (CPM); planning, programming, budgeting systems (PPBS) and capital improvement programs. Prerequisite: URP 3000.

**URP 4021 Urban Land Use Planning (3)** Elements of the general land use plan, location and space requirements; the use of models in planning; development of the land use plan; policy plan, implementation. Prerequisite: URP 3000.

**URP 4030 Analysis of Technological Systems (3)** Fundamental concepts of systems analysis; types of systems; input-output relationship; positive and negative feedback control; generation of system alternatives; tradeoff and sensitivity analysis; elementary optimization techniques.

**URP 6821 Urban Systems Analysis (3)** The urban areas as a complex system; modeling the urban growth processes; statistical decision making games; modeling and simulation; cost effectiveness; application of the theory; a system-wide view of the Miami area. Prerequisite: Computer Programming or consent of instructor.

## Electrical Engineering

**James Story**, Associate Professor and Chairperson

**Thadusz Babij**, Associate Professor  
**Manuel Cerejo**, Professor and Associate Dean

**Alvin Glenn**, Professor

**Malcom Heimer**, Associate Professor  
**Osama Mohammed**, Assistant Professor  
**Michael Pedely**, Associate Professor  
**Gustavo Roig**, Associate Professor  
**Wunnava Subbarao**, Associate Professor

Location: Tamiami Campus  
Degree: Bachelor of Science

The Electrical Engineering curriculum provides an emphasis toward engineering concepts and design in the varied and rapidly expanding fields of electrical engineering with

the fundamental core subjects of the engineering program. The Department of Electrical Engineering seeks to attract students who possess a verbal and written command of the English language, who exhibit logical thinking, creativity, imagination, and persistence. They should have proved their academic excellence in mathematics, chemistry, and physics.

At the undergraduate level, the basic required program of instruction in fundamental theory and laboratory practice is balanced by a broad range of electives in such fields as computers, communication systems, control systems, power systems, and integrated electronics. Students, with the counsel and guidance of faculty advisers, design their electives program around their own special interest.

Electrical Engineering Curriculum	
EEL 3111	Circuits I
EEL 3303	Electronics I
EEL 3112	Circuits II
EEL 3112L	Circuits Lab
EEL 3514C	Communication Systems
EEL 3657	Control Systems
EEL 3712	Logic Design I
EEL 4304	Electronics II
EEL 4213	Power Systems I
EEL 4314	Integrated Circuits and Systems
EEL 4709	Computer Design
PHY 4323	Electromagnetism
Electrical Engineering Electives:	
Three courses	

### Master of Science of Electrical Engineering

The following is in addition to the University's graduate admission requirements.

1. A student seeking admission into the graduate program must have a Bachelor's degree in Electrical Engineering or equivalent from an accredited institution or, in the case of foreign students, an institution recognized in its own country as preparing students for further study at the graduate level.

2. An applicant must present a 'B' average in upper level work and a combined score of 1000 on the Graduate Record Examination (GRE).

3. Approval of the Graduate Committee.

Graduate Requirements: All matters concerning academic regulations and policies are decided by the Dean of the School. The decisions will be made on the advice and recommendations of the specific Department Chairperson of the unit of the program, and by the Committee on Admission and Academic Performance.

The degree will be conferred when the following conditions have been met:

1. Recommendation of the advisor and faculty of the School which is awarding the degree,

2. Certification by the Dean of the School concerned that all requirements of the degree being sought have been completed.

3. A GPA of 3.0 has been earned for all courses as required for the program

established for the student in his or her major by the School.

4. Met the undergraduate deficiencies, if any existed in the student's graduate program, as additional courses toward the degree.

5. Completed a minimum of 36 semester hours of graduate level courses (not more than nine graduate credit semester hours can be transferred from other accredited institutions).

6. Completed an acceptable graduate thesis if required of the selected program.

7. The candidate for a master's degree is required to take and pass a comprehensive final examination. This examination should be given near the end of the candidate's last semester of residence while he or she is still taking required courses for the degree. The examination is to be given by a committee of three graduate faculty members appointed by the department concerned in consultation with the Dean. If a student fails the comprehensive final examination, he may not attempt the examination again until at least another semester has elapsed and until he has completed such work as may be prescribed by the examining committee. The student may retake the examination only once.

8. Students must maintain an overall GPA of 3.0. No grade below 'C' will be accepted in a graduate program. In the event that a student is placed on a probationary status, he or she must obtain a directed program from his or her advisor and approved by the Dean prior to continuing further course work toward the degree. The student must satisfy the directed course of action within the prescribed time limit, otherwise he or she will be academically dismissed.

### Graduate Program

The Department of Electrical Engineering offers both thesis and non-thesis options for the Master's Degree. A student seeking the Master's degree with or without thesis is required to pass a comprehensive oral or written examination.

All work counted for the Master's degree must be completed during the five years immediately preceding the date of admission.

The program shall provide a broad education, covering more than one field, followed by in-depth studies of areas of interest. Multi-disciplinary programs such as Computer Science, Systems Engineering, and Biomedical Engineering shall be permitted.

### Thesis Option

A student shall complete 36 semester credit hours of technical course work including a maximum of six semester credit hours and minimum of three semester credit hours of EEL 6971-Master's Thesis.

The Supervisory Committee shall determine the appropriate number of thesis hours a student shall be required to take for the thesis. Thus, 30 or more semester credit hours of course work is required.

The course requirements include a minimum of 12 hours of 6000-level course

credit and a minimum of nine hours at the 5000-6000 level in Electrical Engineering. No more than six hours of Individual Work (EEL 6905) may be counted toward the degree.

#### Non-Thesis Option (By petition only)

A student shall complete 36 semester credit hours of technical course work with a maximum of six semester credit hours of Individual Work (EEL 6905). The course requirements include a minimum of 12 semester credit hours of 6000-level course credit and a minimum of 12 semester credit hours at the 5000-6000 level in Electrical Engineering.

#### Course Requirements

##### Common Core

Select three courses with advisor approval:

EEL 5482	Fields and Waves Engineering	3
EEL 5500	Digital Communications Systems I	3
EEL 5719	Digital Systems Engineering I	3
EEL 6171	Advanced System Theory	3
EEL 6261	Power Systems Engineering	3
EEL 6311	Advanced Electronics Systems I	3

Select two courses with advisor approval:

MAA 4211	Advanced Calculus	3
MAA 4402	Complex Variables	3
MAD 5405	Numerical Methods	3
MAP 4401	Advanced Differential Equations	3
MAP 5117	Math and Statistics Modeling	3
STA 5546	Probability Theory I	3
STA 5447	Probability Theory II	3

Remaining course work will be selected by the student and his advisor based on the student's career objectives.

#### Course Descriptions

##### Definition of Prefixes

EEL—Engineering; Electrical

##### CDA 4200 Computer Hardware Analysis (3)

The study of hardware functions of a basic computer. Topic include logic elements, arithmetic logic units, control units, memory devices, organization and I/O devices. Prerequisites: CDA 4101 and MAD 3104.

**EEL 3003 Electrical Engineering I (3)** For non-EE majors. Basic principles of DC and AC circuit analysis, electronic devices and amplifiers, digital circuits, and power systems. Prerequisite: MAC 3412. Corequisite: MAP 3302.

**EEL 3111 Circuits I (3)** Introductory electronics courses dealing with the DC, AC and transient electrical circuit analysis, involving passive elements such as resistors, capacitors, inductors, transformers, etc. Prerequisites: MAC 3412, PHY 3049C, and COP 3111. Corequisite: MAP 3302.

**EEL 3112 Circuits II (3)** Application of operational methods to the solution of electrical cir-

cuit effect of poles and zeros on the response and transfer function of electrical networks. Laplace and Fourier transforms; poles, zeros, network, parameters. Prerequisite: EEL 3111.

**EEL 3121L Circuits Lab (1)** This lab introduces basic test equipment; oscilloscopes, multimeters, power supply, function generator, etc., and uses this equipment in various experiments on resistors, capacitors, and inductors. Prerequisite: EEL 3111. Corequisite: EEL 3112.

**EEL 3160 Computer Applications in Electrical Engineering (3)** Interactive techniques of computers to simulate and design the electrical engineering circuits and systems. Prerequisites: Permission of instructor and COP 3112.

**EEL 3303 Electronics I with Lab (4)** Introductory electronics courses dealing with the properties of basic electronic devices such as diodes, transistors, Fets, SCRs, etc., and their circuit applications. Prerequisites: EEL 3111, COP 3112.

**EEL 3514C Communication Systems (4)** An introductory course in the field of analog communication systems. Transmitters, receivers, and different modulation and demodulation techniques are studied. A basic treatment of noise is also included. Prerequisites: EEL 3111, STA 3033. Corequisite: EEL 3112.

**EEL 3657C Control Systems (3)** Analysis of linear, constant parameter control systems. Concept of feedback, root-locus techniques, Bode plots, industrial controllers, stability, etc. Laboratory experiments to supplement class lectures. Prerequisite: EEL 3112C.

**EEL 3712C Logic Design I (4)** Boolean Algebra. Binary number systems. Combinational logic design using SSI, MSI and LSI. Sequential logic design. Corequisite: EEL 3303.

**EEL 4140 Filter Design (3)** Approximation techniques. Active RC second order modules. Low pass filters, bandpass filters, high pass filters, notch filters are studied in detail. Sensitivity and high order filters. Design and laboratory implementation. Prerequisites: EEL 3112C, EEL 3657C.

**EEL 4213 Power System I (3)** To introduce the student in the theory of the basic power system components, the electromagnetic relays, the transformer and the electric machines. Will begin with review of single-phase and polyphase circuits. Prerequisite: EEL 3111, Corequisite: EEL 3112C.

**EEL 4213L Energy Convergence Lab (1)** Operation, testing, and applications of energy convergence machines including AC and DC motors and generators. Starts with experiments on magnetic circuits and transformers. Prerequisite: EEL 4212. Corequisite: EEL 4213.

**EEL 4214 Power Systems II (3)** An introduction to the power system from the utilities

point of view. Tools utilized by power engineers in planning and operation will be introduced. Transmission line impedance calculations and utilization of digital computer. Prerequisites: EEL 4213, EEL 3112C.

**EEL 4215 Power Systems III (3)** An in-depth look to the electric power system. Short circuit calculations and transient stability as well as dynamic studies will be discussed. Basic tools of reliability and security of systems. Prerequisite: EEL 4214.

**EEL 4304 Electronics II with Lab (4)** Second course in electronics with particular emphasis on equivalent circuit representation and analysis of electronic analog and switching circuits and systems, their frequency response and behavior under feedback control. Prerequisite: EEL 3303. Corequisite: EEL 3112C.

**EEL 4307 Electrical Engineering II (3)** Electronic circuits. Transistors, FET, Equivalent circuits. Operational amplifiers. Basic digital circuits. Energy conversions. Transformers. Machinery. Prerequisite: EEL 3111.

**EEL 4314 Integrated Circuits and Systems (3)** Continuation of Electronics II with major emphasis on applications of electronic integrated circuits and design of analog, control, communication, and digital oriented electronic systems. Prerequisites: EEL 4304, EEL 3657C.

**EEL 4314L Integrated Circuits Laboratory (1)** Laboratory experiments in integrated circuits. Includes design RE systems, analog integrated systems, and A/D and D/A systems. Prerequisite: EEL 4304. Corequisite: EEL 4314.

**EEL 4410 Introduction to Fields and Waves (3)** Static Electric Field, the Steady Electric Current, Magnetic Field of Ferromagnetic Materials. The relation between field and circuit theory waves and wave polarization, reflection, refraction, and diffraction. Prerequisite: EEL 3111.

**EEL 4461C Antennas (3)** Introduction to linear antennas, linear arrays and aperture antennas. Far field pattern calculation and measurement techniques. Prerequisite: EEL 3514C.

**EEL 4502 Introduction to Digital Signal Processing (3)** Z transform. Continuous and digital filters. Design of digital filters. Effects of finite register length in digital filters. Engineering applications of digital filters. Prerequisites: EEL 3514 and EEL 3712.

**EEL 4515 Advance Communication Systems (3)** Advance senior level course designed for those students who desire to enhance their engineering knowledge in communication systems. State-of-the-art techniques in FM, digital communication, phase lock loops, noise treatment, threshold improvement, etc. Prerequisites: EEL 3514C, EEL 4304.

**EEL 4611 Advance Control Systems—Analog (3)** A design course in analog control systems.

Industrial controllers, control algorithms, design by root-locus methods, design by Bode plots, Bullemin-Truxal approach, pseudo-derivative plus controllers, etc. Include projects designed and implemented in lab. Analog computer simulation. Prerequisites: EEL 3657C, EEL 4304.

**EEL 4611L Control Systems Laboratory (1)** Laboratory experiments in control systems. Includes position and velocity control systems, zeroth order, first order, and second order systems. Use of analog computer to simulate and/or solve systems. Prerequisite: EEL 3657. Corequisite: EEL 4611.

**EEL 4709 Computer Design (3)** Computer architecture. Arithmetic units. RAM, ROM, Tape, Disk memory systems. Data, input/output, and channels. Distributed and centralized control. Prerequisites: EEL 3712C, FORTRAN.

**EEL 4713 Digital Logic Design II with Lab (4)** Upper division course in design system design using state-of-the-art digital integrated circuits and concepts leading to realization of practical digital electronic systems. Prerequisites: EEL 3712C, EEL 3303.

**EEL 4757 Microcomputers I (4)** RAM, ROM, and CPU and architecture. Instruction sets. Timing sequences. Sub-routines. Interrupts. Peripherals. Applications. System design. Prerequisites: EEL 3712C, FORTRAN, EEL 4709.

**EEL 4759 Microcomputers II (3)** Design of interfacing schemes of microcomputers such as video, disk, etc. and state-of-the-art hardware and software features of advanced microprocessors families. Prerequisites: EEL 4757 and permission of instructor. Corequisite: Senior standing in Electrical Engineering.

**EEL 4905 Individual Problems in Electrical Engineering (1-3)** Selected problems or projects in the student's major field of electrical engineering. It can be extended to a maximum of 9 hours. Student works independently with a minor advisement from designated faculty member. Prerequisite: Senior level, recommendation of chairperson.

**EEL 4930 Special Topics in Electrical Engineering (1-3)** Special topics covering selected topics in electrical engineering. Prerequisite: Permission of instructor.

**EEL 4949 Co-Op Work Experience (3)** Practical co-op engineering work under approved industrial supervision. Prerequisite: Sophomore year.

**EEL 5145 Advanced Filter Design (3)** Graduate course in the design and advance analysis of passive and active high order circuits. Use of computer as a design tool. Prerequisite: EEL 4140.

**EEL 5270 Electrical Transients in Power Systems (3)** Traveling waves on transmission and multi-conductor systems, successive

reflections, distributed parameter systems, transients on integrated power systems. Prerequisite: EEL 4213.

**EEL 5275 Power Systems Protection (3)** Analysis of power systems under faulted conditions using linear transformation. The study of surge, transient and waves on power lines. Computer-aided analysis and design emphasizing the protection of equipment. Prerequisite: EEL 4213.

**EEL 5364 High Frequency Amplifiers (3)** Analysis and design of high frequency amplifiers and oscillators: stability, scattering parameters, use of the Smith chart and other practical design tools, noise. Prerequisites: EEL 4304, PHY 4323.

**EEL 5382 Industrial Electronics (3)** A study of solid state devices for the control of power, their applications and limitations in power, their applications and limitations in power switching circuits and in the control of physical transducer. Prerequisites: EEL 4213, EEL 4304.

**EEL 5482 Fields and Waves Engineering (3)** Concepts and theorems in fields and waves, analytic techniques for guided waves, radiation and scattering, numerical techniques for analysis of electrical devices using digital computers. Prerequisite: PHY 4323.

**EEL 5500 Digital Communication Systems I (3)** Course will consider most important aspects of digital communication systems such as noise related subjects, random signals, linear systems, and baseband digital modulation and multiplexing. Prerequisites: STA 3033, EEL 3514C, EEL 3112C.

**EEL 5501 Digital Communication Systems II (3)** Course will consider more important aspects of digital communication systems such as matched filters, digital base and modulation, multi-lexing, carrier digital modulation and error correction coding. Prerequisite: EEL 4500.

**EEL 5524 Statistical Communication Theory (3)** Noise, random processes, correlation, spectral analysis in the analysis and design of communication systems. Optimization techniques; minimum mean square error. Prerequisites: EEL 3514 and STA 3033.

**EEL 5563 Introduction to Optical Fibers (3)** Use of fiber optics as a communication medium. Principles of fiber optics: mode theory: transmitters, modulators, sensors, detectors and demodulators; fiber data links. Prerequisites: EEL 3514, EEL 4314 and PHY 4323.

**EEL 5613 Digital Control Systems (3)** Analysis and design of digital control systems. Z transforms, digital controllers; microprocessors application to control systems. Direct digital control and several other digital control and several other digital control algorithms are extensively covered. Prerequisite: EEL 3567C.

**EEL 5718 Computer-Communication Network Engineering (3)** System engineering synthesis, analysis, and evaluation of computer-communication networks. Network design, routing and flow control, telecommunication traffic engineering, transmission, switching, etc. Prerequisite: EEL 5501.

**EEL 5719 Digital Filters (3)** Analysis, design and implementation of digital filters. Hardware and software approach to design. Prerequisites: EEL 4140, EEL 4709.

**EEL 5725 Digital Systems Engineering I (3)** This course involves systematic studies of digital instrumentation, digital control, digital communication systems concepts and case studies. Prerequisites: EEL 4304, EEL 4757 or equivalent.

**EEL 5741 Advanced Microprocessor Systems (3)** Interfacing of various microprocessors together. Concepts of master-slave systems, virtual memory and I/O control techniques. Digital system evaluation and optimization. Prerequisite: EEL 4757.

**EEL 6020 Numerical Analysis of Electrical Devices (3)** Numerical techniques for the analysis of static and diffusion eddy current type field problems and associated phenomena in electrical devices. Emphasis on implementation and applications to practical problems. Prerequisite: MAD 3401.

**EEL 6141 Advanced Network Analysis (3)** Modeling and analysis of networks by t-domain and s-domain techniques. Topics include topology, formulation of loop eqs and node pair eqs., state space networks, computer solutions. Prerequisites: EEL 3112, COP 3112.

**EEL 6171 Advanced Systems Theory (3)** Graduate level course in advanced linear systems for both continuous and discrete-time systems. State equations for analog and discrete time systems. Fourier transform algorithms. Prerequisite: EEL 3657 and graduate level or advanced senior standing.

**EEL 6223 Dynamic Analysis of Electrical Machines (3)** State models of rotating machines, derivation of machine model parameters, modeling of machine and power system dynamics. Includes utilization of digital computers to selected practical problems. Prerequisite: EEL 4213.

**EEL 6225 Numerical Analysis of Electrical Devices (3)** Numerical techniques for the analysis of static and diffusion eddy current type field problems and associated phenomena in electrical devices.

**EEL 6253 Computer Analysis of Power Systems (3)** Power systems analysis and designs by computer solutions. Interactive solutions, power flow, optimum solutions. Dynamic solutions and stability. Prerequisite: EEL 4213

**EEL 6254 Power Systems Reliability (3)** Expansion planning, load forecasting, reliability

and availability application to generation planning, bulk power supply systems, generation system operation and production costing analysis. Prerequisite: EEL 4213.

**EEL 6261 Power Systems Engineering (3)** Steady-state analysis, fault studies, load-flow, dynamic and transient performance, on-line control, load management and management of generation resources.

**EEL 6273 Power System Stability and Control (3)** Direct methods for system stability, computer analysis of large scale models, lyapunov stability, longer term stability, security analysis, MW-frequency, isolated and multiple area control. Prerequisites: EEL 4213, EEL 4215, COP 3112.

**EEL 6311 Advanced Electronic Systems I (3)** Principles of analog and digital electronics network. Advanced analysis, modeling and computer simulation of op amps. Analog design techniques and practical examples are covered.

**EEL 6312 Advanced Electronic Systems II (3)** Study of Linear properties of electronic systems and design of fault tolerant systems using A/D and D/A and control algorithms. Prerequisite: EEL 6311.

**EEL 6315 Advanced Solid State Electronics (3)** IC-technologies, properties and fabrication concepts. Bipolar, MOS, I<sup>2</sup>L, CCD, bubble technologies. Ion implantation characteristics. Lithography techniques. Prerequisites: EEL 4314, EEL 6311.

**EEL 6443C Electro-Optical Devices and Systems (3)** Introduction to optical devices and systems such as solid state laser systems, their applications in industry. Also holography, linear and non-linear optical modulation and demodulation concepts. Prerequisites: EEL 4314, PHY 4323. Corequisite: EEL 5563.

**EEL 6444 Optical Fiber Communication Systems (3)** Course focuses on specification, design and application of fiber optic communication systems considering the fiber optic wave guide, optical device sources, photodetector, receiver and transmitter designs. Prerequisite: EEL 5501.

**EEL 6505C Digital Signal Processing (3)** Treatment of digital signal and system characteristics: Z transforms and FFT theory. Real time and correlation functions. Multidimensional signal processing and digital filtering. Prerequisites: EEL 3514, EEL 4314, EEL 5612.

**EEL 6509 Digital Communications by Satellite (3)** Course will consider processing and non-processing transponders, earth terminals, propagation link characteristics, multiple access techniques, and spread spectrum techniques. Prerequisite: EEL 6505C.

**EEL 6614 Modern Control Theory I (3)** Graduate treatment of modern control

systems. Optimization techniques. Optimum control systems. Computer control systems techniques. Asymptotic properties. Prerequisite: EEL 3657.

**EEL 6615 Modern Control Theory II (3)** Discrete feedback optimal systems. Non-linear control systems. Computer design techniques. Prerequisite: EEL 6614.

**EEL 6763C Digital Systems Engineering II (3)** Analysis and design of time shared digital electronic systems. Artificial intelligence and automation. Robotics and remote control systems. Advanced digital instrumentation and testing. Prerequisite: EEL 5719.

**EEL 6905 Individual Work (3)** Special problems or projects selected by the students and a faculty member. The student conducts the project with a minimum of supervision. Consent of Department Chairperson and Faculty Advisor.

**EEL 6971 Research Master's Thesis (1-6)** The student, following the option of the Master's Degree with thesis, should work for his/her thesis through this course. Prerequisite: Graduate standing.

## Industrial Engineering

*Fred Swift, Professor and Chairperson*  
*William Swart, Professor*

The Industrial Engineering program is subject to approval by the Florida Board of Regents to begin in the Fall of 1985. As defined by the Institute of Industrial Engineers, Industrial Engineering is "concerned with the design, improvement, and installation of integrated systems of people, materials, equipment, and energy." Industrial Engineering is the only engineering discipline which is specifically concerned with the role of the human being in the process by which goods and services are produced, and as such is often called "people oriented engineering discipline." The program as developed at the University will have a very modern component which will emphasize the sophisticated areas of simulation and modeling, automation and robotics, and flexible manufacturing systems. It will be soundly based in the traditional Industrial Engineering areas such as work measurement and simplification, probability and statistics, and facility and work place design.

The program will offer a limited number of courses beginning Fall 1985. However, students will be expected to complete the existing 'engineering core'.

For further information, please contact Dr. Fred Swift or Dr. William Swart at (305) 554-2256.

## Mechanical Engineering

*Fred Swift, Professor and Chairperson*  
*Sergio Alcorta, Associate Professor*

*Rene Leonard, Associate Professor*  
*Kuang-Hsi Wu, Assistant Professor*  
*Emmanuel Nwadike, Associate Professor*  
*Iman Radin, Associate Professor*  
*Umur Yuceoglu, Associate Professor*

The Mechanical Engineering Curriculum provides a solid background in the Thermal/Fluid Sciences and the Materials/Machine Design area. With this background, a graduate has a broad choice of career fields spanning the range of immediate employment by industry in the technical field spanning the range of immediate employment by industry in the technical, sales, or service areas or as an excellent preparation for further education in Engineering, Law, Medicine, or Business Administration. The potential student should have both written and verbal command of the English language, a solid background in high school mathematics, physics, and chemistry, and a willingness to study.

It is anticipated that there will be a certain amount of flexibility in the program to allow students to pursue studies in those areas of particular interest.

Location: Tamiami Campus  
Degree: Bachelor of Science

Mechanical Engineering Curriculum		
EML 3301L	Instrument Lab	3
EML 3500	Mechanical Design I	3
EML 4101	Thermodynamics II	3
EML 4140	Heat Transfer	3
EML 4260	Dynamics of Machinery	3
EML 4312	Automatic Control Theory	3
EML 4501	Mechanical Design II	3
EML 4906	Mechanical Laboratory	3
COP Interactive Computer Graphics		3
Mechanical Engineering Electives (6 hours)		
Technical Elective (3 hours)		
EEL 4307	Electronics and Power Systems	3

### Course Descriptions

#### Definition of Prefixes

EGM—Engineering Mechanics; EGN—Engineering, General; EML—Engineering; Mechanical

**EEL 4758 Applied Industrial Microprocessor (3)** Study of the applications of industrial microprocessors to designing, manufacturing, marketing, and research. Presents terminology, reliability, modularity and applications. Prerequisite: COP 2172.

**EGM 3520 Engineering Mechanics of Materials (4)** Analysis of axial, torsional, bending and combined stresses and strains. Plotting of shear, moment and deflection diagram with calculus applications and interpretations. Prerequisite: MAC 3412 and EGN 2311.

**EGM 4580 Principles of Bio-engineering (3)** Medical Instrumentation and design, regulations for medical devices, application of computers in medicine, biomaterials, biocommunications, artificial implants; clinical engineering. Prerequisite: EML 4501. Corequisite: Senior Standing.

**EGM 4582 Engineering Hemodynamics (3)** Fluid mechanics of the circulatory system; rheology of blood; lubrication mechanics. Prerequisite: ENV 3353. Corequisite: Senior Standing.

**EGN 1115 Engineering Design Graphics I (3)** Laboratory experiences in the principles and practice of idea development and expression through free hand sketching and conventional instrument drafting. A beginning course for students with no prior drafting experience.

**EGN 2321 Dynamics (3)** Study of the motion of particles and members. A vector approach is utilized. Prerequisite: MAC 3412, EGN 2311.

**EGN 3343 Thermodynamics I (3)** Fundamental concepts of basic thermodynamics including first and second law topics, equations of state and general thermodynamic relationships. Prerequisite: MAC 3412.

**EGN 3365 Materials in Engineering (3)** A study of materials used in engineering. Includes atomic structure phase diagrams and reactions within solid materials. Prerequisite: CHM 3045.

**EML 3301 Instrumentation (3)** A practical study of common instrumentation techniques. Prerequisite: EEL 3311.

**EML 3301L Instrumentation and Measurement Laboratory (2)** A practical study of common instrumentation elements and measurement systems used in mechanical and electro-mechanical applications. Prerequisite: EEL 3111 and EEL 4004.

**EML 3450 Energy Systems (3)** Review of theory and engineering aspects of conventional energy conversion systems, fuels and combustion, fossil fuels, and nuclear power plants. Aspects of direct energy conversion. Prerequisite: EML 3343.

**EML 3500 Mechanical Design I (3)** Design of basic machine members including shafting springs, belts, clutches, chains, etc.. Prerequisites: EGN 2321, EGM 3520.

**EML 4101 Thermodynamics II (3)** Continuation of Thermodynamics I covering reactive and nonreactive mixtures and various thermodynamic cycles. Prerequisite: EGN 3343.

**EML 4130 Internal Combustion Engines (3)** Engine types, characteristics and operation. Performance factors, fuel combustion, power cycles. Knock and engine variables. Exhaust emissions. Fuel Metering. Compressors and turbines. Prerequisite: EML 4140.

**EML 4140 Heat Transfer (3)** Study of fundamentals of basic heat transfer including conduction, convection, and radiation. Computer applications. Prerequisites: EGN 3343, FORTRAN.

**EML 4220 Mechanical Vibrations (3)** Theory and application of mechanical vibrations. Includes damped and undamped vibrations

with one or more degrees of freedom. Prerequisites: EGN 2321, EGM 3520.

**EML 4260 Dynamics of Machinery (3)** Acceleration and force analysis of reciprocating and rotating mechanisms and machines. Dynamic balancing of idealized systems. Torsional and lateral critical speeds of a rotor and self-excited instability. Prerequisite: EGM 3520.

**EML 4312 Automatic Control Theory (3)** Feedback control systems; stability analysis; graphical methods. Applications with emphasis on hydraulic, pneumatic and electro-mechanical devices. Prerequisite: EGM 3321.

**EML 4411 Mechanical Power Theory (3)** Study of various techniques used in generating power. Emphasis of large central station power plants. Prerequisite: EML 4101.

**EML 4501 Mechanical Design II (3)** Continuation of design analysis of elementary machine elements, including lubrication bearings, and gears. Introduction to advanced analysis techniques. Prerequisite: EML 3500.

**EML 4601 Refrigeration and Air Conditioning Principles (3)** The theory, operation, and control of various types of cooling systems. Prerequisite: ENG 3343.

**EML 4601L Refrigeration and Air Conditioning Lab (2)** Experiments in Air Conditioning applications. Corequisite: EML 4601.

**EML 4905 Directed Independent Study (3)** Individual conferences, assigned readings, and reports on independent investigations selected by the students and professor with approval of advisor.

**EML 4906L Mechanical Lab (2)** Experiments with various types of mechanical equipment including engines, fans, boilers, pumps, etc. Corequisite: EGN 3343.

**EML 4930 Special Topics/Projects (1-3)** Project course introducing methods of research; a survey, analysis, or apparatus project in mechanical engineering or a research on a current problem in engineering. Prerequisite: Senior standing and approval by advisor.

**EML 4949 Co-op Work Experience (3)** Supervised full-time work experience in engineering field. Limited to students admitted to the co-op program with consent of advisor. Evaluation and reports required.

**EML 5104 Classical Thermodynamics (3)** Mathematical analysis of the laws of classical reversible and irreversible thermodynamics. Applications to mechanical, electromagnetic, and chemical systems, under ideal and real current interest. Prerequisite: EGN 2321.

**EML 5125 Classical Dynamics (3)** Kinematics of rigid body motion, Eulerian angles, lagrangian equations of motion, inertia tensor, momental ellipsoid. Rigid-body equations of motion, Euler's equations, force-free

motion, polhode and herpolhode, theory of tops and gyroscopes. Variational principles. Hamiltonian equations of motion. Poinsete representation. Prerequisite: MAP 3302 and EGN 2321.

**EML 5152 Intermediate Heat Transfer (3)** Multi-dimensional heat conduction under steady and transient conditions. Heat, mass and momentum transfer. Radiation heat transfer. Gas radiation. Free and forced convection. Prerequisite: EML 5707.

**EML 5153 Advanced Heat Transfer (3)** Review of analogies among heat, mass and momentum transfer. Free and forced convection from theoretical and experimental viewpoint for laminar and turbulent flows. Film and dropwise condensation. Prerequisite: EML 5152.

**EML 5709 Intermediate Fluid Mechanics (3)** Basic concepts and scope of fluid dynamics; non-inertial reference frames. Two-dimensional potential theory. Applications to airfoils. The Navier-Stokes equations; selected exact and approximate equations. Prerequisites: ENV 3353 and graduate students.

**EML 5712 Advanced Fluid Mechanics I (3)** Turbulent flows with emphasis on engineering methods. Momentum, energy, and species transfer. Production, dissipation, and scaling laws for turbulence. Mixing length, effective viscosity. Prerequisite: EML 5104.

**EML 5715 Computational Fluid Dynamics (3)** Basic computational methods for incompressible and compressible flows. Methods for solving the stream function equation. Boundary conditions for vorticity and steam function equations. Finite difference and finite element techniques. Prerequisite: COP 3112 and EML 5712.

**ENV 3353 Fluid Mechanics (4)** A study of the properties of fluids and their behavior at rest and in motion. Buoyancy and stability. Momentum and energy considerations in fluid flow. Prerequisite: EGN 2311.

## Mechanical Engineering Technology

The Mechanical Engineering Technology has been discontinued as of Spring 1985.

### Course Descriptions

#### Definition of Prefixes

BCN—Building Construction; COP—Computer Programming; ETG—Engineering Technology; General; ETI—Engineering Technology; Industrial; ETE—Engineering Technology; Electrical; ETM—Engineering Technology; Mechanical; MAC—Mathematics; Calculus.

**BCN 3560C Mechanical Systems in Construction (3)** A survey of plumbing, heating,

air conditioning and ventilation systems for building.

**ETG 3510 Dynamics (3)** Study of the motion of particles and members applied to technical problems. Impact momentum and mechanical energy. Prerequisites: MAC 3412 and ETG 3502, or equivalent.

**ETI 3411C Manufacturing Processes I (3)** An introduction into the processes used to convert raw materials into finished products. Includes information on casting, forging, machining, and forming.

**ETM 3111 Solar Energy Design (3)** Review of theory and technical aspects of solar energy principles and their use in practical engineering design.

**ETM 3312 Fluid Mechanics (3)** A study of the development, transmission, and utilization of power through fluid power circuits and controls. Prerequisite: MAC 3412

**ETM 3510 Mechanical Design I (3)** Design analysis of elementary machine members including shafting, springs, screws, belts, clutches, brakes, chains, welds, and rivets. Prerequisites: ETG 3510, ETG 3530, or equivalent.

**ETM 3801 Basic Materials (3)** A study of ferrous and nonferrous metals and alloys. Includes atomic structure, bonding, and arrangement of atoms; phase diagrams; reactions within solid materials, and the interrelation of these to show how structure determines the properties of a material.

**ETM 3205 Thermodynamics I (3)** Fundamental concepts of basic thermodynamics, including thermodynamic properties and processes, first and second laws of thermodynamics, and application of the principles to energy conversion systems, introduction to heat transfer. Prerequisite: MAC 3412.

**ETM 4206 Thermodynamics II (3)** Continuation of the basic course in thermodynamics with particular attention to combustion processes, thermodynamic aspects of fluid flow, compressible flow, steam and vapor power cycles. Prerequisite: ETM 3205.

**ETM 4205L Applied Thermodynamics Laboratory (2)** Conduction, convection, and radiation experiments, regeneration, stirring and air standard power cycles, combustion processes. Prerequisite: ETM 3205.

**ETM 4221L Mechanical Laboratory I (2)** The most modern available testing equipment is used for experiments in hydraulics, fluid power equipment, internal combustion engines including the Stirling Cycle Hot Air Engine, gas turbines, steam turbines, boilers, centrifugal and axial fans, rotary and sliding van compressors, convection and radiation and solar energy.

**ETM 4225 Energy Systems (3)** Review of theory and engineering aspects of conventional energy conversion systems, fuels and combustion, fossil fuels, and nuclear power plants. Mechanical engineering aspects of direct energy conversion. Prerequisite: ETM 3205 or equivalent.

**ETM 4238 Heat Transfer (3)** Fundamental concepts of conduction, convection and radiation heat transfer, including practical numerical analysis in addition to conventional analytical and empirical methods. Prerequisites: MAC 3412 and ETM 3205.

**ETM 4511 Mechanical Design II (3)** Continuation of the design analysis of elementary machine members, including lubrication, bearings, and gearing. Introduction to advanced analysis techniques. Prerequisite: ETM 3510.

**ETM 4560 Mechanical Power Theory (3)** A study in the theory and application of different mechanical power systems. Includes internal combustion engines, gas turbines, steam systems, and other specialized systems. Prerequisite: ETM 3205.

**ETM 4643L Air Conditioning and Refrigeration Laboratory (2)** Experiments in air conditioning, refrigeration, reverse cycle and strip heating, water cooling towers, automotive air conditioning absorption refrigeration, and solar energy applications to heating and cooling. Prerequisite: ETM 3205.

**ETM 4652L Instruments and Measurements Laboratory (2)** A practical study of common instrumentation elements and measurement systems used in mechanical applications. Prerequisite: ETE 3030 or equivalent.

**ETM 4720 Air Conditioning Refrigeration Principles (3)** The theory, operation and control of heat pump cooling and heating; chemical absorption cooling and steam jet refrigeration systems. Prerequisite: ETM 3205.

**ETM 4750 Air Conditioning Design I (3)** Psychometry comfort; mechanical refrigeration; heat pumps; load calculators; cooling coil performance; heating and humidification; air distribution duct design fans. Prerequisite: ETM 4720.

**ETM 4752 Air Conditioning Design II (3)** Air conditioning systems; piping, pumps, hydronics; chillers, boilers, piping and combinations; cooling towers; heat recovery systems; automatic control; instruments. Prerequisite: ETM 4750.

**ETM 5515 Solar Energy Technology and Applications (3)** Basic principles of solar radiation, transmission, and absorption. Flat plate, passive, and focusing collectors. Thermal storage applications to water heaters, air conditioning, power generation, swimming pool heating and process heat supply, and their economies. Prerequisites: ETM 4225, ETM 3111.

## School of Health Sciences

Reba Anderson, Acting Dean

The School of Health Sciences offers programs of professional study in the health professions and promotes the articulation between the academic units and the clinical, experiential settings. Approximately 300 different clinical centers are utilized in the degree programs of the health professions.

The School offers programs leading to a baccalaureate degree in Dietetics and Nutrition, Medical Laboratory Science, Occupational Therapy, and Physical Therapy. A Master's degree is offered in Dietetics and Nutrition. All degree programs are fully accredited by their respective professional accrediting body.

Students interested in applying for admission to a department in the School should contact that department for specific prerequisites and admission requirements.

## Dietetics and Nutrition

Location: Tamiami Campus  
Degree: Bachelor of Science

Nancy S. Wellman, Associate Professor  
and Chairperson

Sara A. Blackburn, Assistant Professor

Katharine R. Curry, Professor

Penelope Easton, Professor

Susan P. Himborg, Associate Professor

and Director, Coordinated

Undergraduate Program

Rasheed Khan, Associate Professor

The Department offers a major leading to a baccalaureate degree in dietetics and nutrition, and courses in nutrition for allied disciplines and students interested in nutrition. The Department also offers a Master of Science degree in dietetics and nutrition with areas of concentration in clinical and community dietetics or dietetic management. The undergraduate programs are designed to assist the student to gain basic practitioner knowledge and skills. The graduate program prepares the student to assume leadership responsibilities in health care institutions, community health agencies, or private practice. The graduate program allows for concentration in research or field application.

## Undergraduate Program

The Coordinated Undergraduate Program meets both academic and experience requirements of the American Dietetic Association for active membership.

The University student must make formal application to the Department for the clinical portion of the program by March 1 before Fall admission. This special application form can be obtained from the Department. Students must enroll in DIE 3005-Orientation to Dietetics the summer prior to Fall admission. Students will be provisionally admitted in



August based on satisfactorily completing the Fall Semester. Clinical courses are sequential and require two years to complete. Clinical experiences are available in several hospitals and other health agencies. Students must satisfactorily complete a written comprehensive exam to graduate from the program. A graduate of the above program is awarded a Bachelor of Science degree.

With special planning and advisement, a program of study leading to the Bachelor of Science degree in Dietetics and Nutrition without clinical experience may be arranged. This program will meet Plan IV academic requirements of The American Dietetic Association. Students must receive a grade of 'C' or higher in all courses in the department.

#### Lower Division Preparation

The student desiring to major in general dietetics should have completed the following: (1) general education requirements (if not 4 included in the lower division general education coursework, at least one course each in psychology, sociology, economics, two courses in English composition or technical writing); (2) two courses in inorganic chemistry with labs; (3) organic chemistry, two-term course with lab or one term complete course with lab; (4) one course in business management; (5) one course in basic foods; (6) one course in basic nutrition; and (7) microbiology.

#### Upper Division Program

Major Required Courses: (72)

#### Junior Year

##### Summer Semester

DIE 3005 Orientation to Clinical Dietetics<sup>1</sup> 2

##### Fall Semester

HUN 3403 Life Cycle Nutrition 3

DIE 3317 Dietetics in Community Health 3

DIE 3355 Dietetics in Community Health Practicum<sup>1</sup> 3

FSS 3316 Food Science for Institutions 3

##### Spring Semester

DIE 3125 Management of Dietary Systems 3

DIE 3175 Management of Dietary Systems Practicum<sup>1</sup> 6

DIE 3245 Diet Therapy I 3

DIE 3275 Applied Diet Therapy 2

##### Summer Semester

HUN 4241 Nutrition II 3

#### Senior Year

##### Fall Semester

DIE 4246 Diet Therapy II 3

DIE 4277 Diet Therapy II Practicum<sup>1</sup> 7

DIE 4365 Dietetic Management of Nutrition Programs 3

DIE 4377 Applied Dietetic Management of Nutrition Programs 2

FOS 4041 Food Science 4

DIE 4435 Dietetic Instruction and Counseling 3

DIE 4436 Dietetic Instruction and Counseling Lab 1

#### Spring Semester

DIE 4536 Advanced Clinical Practicum<sup>1</sup> 15

DIE 4506 Seminar in Dietetics and Nutrition 3

<sup>1</sup>These courses comprise the clinical component, and must be taken in the order listed. Clinical experiences are supervised by the course instructors. Clinical stations are located in appropriate hospitals, health agencies, and school food service programs. These courses are open only to students in the Coordinated Undergraduate Program. Applied courses and practicum must be taken concurrently with the related dietetic courses.

Other Requirements: One course in biochemistry; one course in human physiology; and any lower division requirements not completed.

Recommended electives: Selected courses in the following areas: education, statistics, social work, health science, adult education, business, anthropology, sociology, computer science.

#### Graduate Program

The Department of Dietetics and Nutrition offers a graduate program leading to the Master of Science degree in Dietetics and Nutrition, with a concentration in either Clinical and Community Dietetics or Dietetic Management. The program is designed to meet the needs of the professional practitioner of dietetics. Graduate assistantships are available.

The Clinical and Community Dietetic track allows concentration in nutrition research or applied nutrition. Students enrolled in this program may prepare themselves for positions of responsibility in nutritional care administration, community health agencies, or private practice. The Dietetic Management track builds on the nutrition background of students to broaden their management skills and expertise. Several advanced courses in the School of Hospitality Management and the College of Business Administration are recommended in the program of study. Graduates may assume directorships of Nutrition, Food and Dietetic Services Departments.

Admission to the program requires completion of The American Dietetic Association Plan IV academic requirements. Interested students with undergraduate degrees in related fields may be eligible for enrollment in the graduate program upon completion of graduate course prerequisites. All students must complete ADA academic requirements prior to completion of the Masters of Science degree. An appointment should be made with the Department Chairperson to discuss exceptions and unusual circumstances whereby several graduate courses may count

doubly in meeting Master of Science degree requirements and ADA academic requirements.

Minimum entrance requirements under current Board of Regents policy must be met. This includes a combined score of 1000 on the Verbal and Quantitative Aptitude Tests of the Graduate Record Examination or at least a 'B' average in all upper level division work. Application procedure for admission to the program will be found in the discussion of University procedure for admission to graduate study in the current catalog. A personal interview or suitable letters of reference will be required for admission.

Students who are candidates for the Master of Science degree in Dietetics must complete a minimum of 37 semester hours of graduate study and 30 hours of this must be completed at the University. All of the work must be recent enough to be relevant to the field of nutrition today.

An Advanced Practicum option is available for students wanting to meet professional experience requirements of The American Dietetic Association (ADA). Limited enrollment for these additional nine semester hours is contingent upon Departmental prior ADA approval.

The student's program will be planned to be consistent with career goals and in consultation with the assigned faculty advisor. The proposed program of study will be filed in the office of the Chairperson of the Department of Dietetics and Nutrition by the end of the student's first semester of full-time study.

Retention in the Master of Science in Dietetics program requires maintenance of a 3.0 GPA. Successful completion of the program will be documented by oral and written examinations.

#### Course Requirements For M.S. in Dietetics Research: (11-14)

DIE 6568 Research Methods in Dietetics<sup>1,2</sup> 3

DIE 6578 Field Research Methods in Dietetics<sup>1,2</sup>

or HUN 6558 Laboratory Research

Methods in Dietetics 2

Statistics at the Graduate Level 3

DIE 6971 Thesis in Dietetics 3-6

or DIE 6908 Supervised Field Study in Dietetics

Scientific Knowledge (5-8)

DIE 6937 Graduate Seminar in Dietetics<sup>1,2</sup> 2

HUN 5245 Nutrition and Biochemistry<sup>1</sup>

or HUN 6247 Nutritional Pathophysiology 3

FOS 6044 Advanced Food Science<sup>2</sup> 3

Or Recommended Elective

Application to Discipline: (6-12)

DIE 5247 Diet in Disease Prevention and Treatment<sup>1</sup>

or DIE 6593 Special Topics in Dietetics 3

DIE 6128	Advanced Management of Dietary Systems <sup>2</sup>	3
HUN 6521	Advanced Community Nutrition <sup>1</sup>	
or		
HUN 6408	Advanced Life Cycle Nutrition	3
HUN 5123	Ethnic Foods and Nutrition	3
HUN 5611	Nutrition Education in the Community	3
HUN 5621	Food, Nutrition and Communication	3
DIE 6368	Advanced Techniques in Dietetic Practice <sup>1,2</sup>	3

Or Recommended Elective

<sup>1</sup>Required for Clinical/Community Track

<sup>2</sup>Required for Administrative Track

## Course Descriptions

### Definition of Prefixes

DIE—Dietetics; FOS—Food Science; FSS—Food Service Systems; HUN—Human Nutrition

**DIE 3005 Orientation to Dietetics (2)** Survey of role and responsibilities of the dietitian. Legal and ethical considerations necessary for the student dietitian in clinical experiences. Educational and personal qualifications for specialization in dietetics. Prerequisite: Application to the Coordinated Undergraduate Program or Plan IV Program.

**DIE 3125 Management of Dietary Systems (3)** Survey of various types of institutional food service systems. Will cover management concepts in planning, implementing, and evaluating food service systems. Prerequisites: Basic Management, Quantity Food Preparation.

**DIE 3175 Management of Dietary Systems Practicum (6)** Provides for developing skills as listed for DIE 3125. Clinical assignments will be made in several food service institutions in this area. Clinical component: open only to a student in the Coordinated Undergraduate Program. Prerequisite: DIE 3355.

**DIE 3245 Diet Therapy I (3)** Techniques of adjusting nutrients and food intake to accommodate medical treatments and previous nutrition. Menu writing and analysis, translation of dietary prescriptions, techniques of dietary instruction, dietary histories. Prerequisites: HUN 3201, DIE 3317, HUN 3403, Physiology.

**DIE 3275 Applied Diet Therapy (2)** Observation and participation in dietary treatment activities. In clinical institutions and simulated settings, application of menu writing, techniques of diet history and instruction. Corequisite: DIE 3245.

**DIE 3317 Dietetics in Community Health (3)** Study of community agencies available for nutrition guidance for differing age groups. Emphasis on nutritional and educational needs of clients. Prerequisites: HUN 3201,

DIE 3005. Prerequisite or Corequisite: HUN 3403.

**DIE 3355 Dietetics in Community Health Practicum (4)** Observation and participation in activities of community agencies. Nutrition education and counseling experiences. Clinical component: Open only to a student in the Coordinated Undergraduate Program. Corequisite: DIE 3317.

**DIE 4195 Special Problems in Dietetic Administration (1-3)** In-depth study of a problem in dietetic administration chosen to coincide with a student's interest and career goals. Student will develop objectives stated in behavioral terms and demonstrate skills in information gathering, analysis, and technical writing.

**DIE 4246 Diet Therapy II (3)** Study of the complex dietetic problems accompanying metabolic disorders. Determination of nutrient requirements based on medical and individual needs.

**DIE 4277 Diet Therapy II Practicum (7)** Participation in activities in clinical affiliations focusing on nutritional assessment, planning, treatment and follow-up of patients. Clinical component: open only to a student in the Coordinated Undergraduate Program. Corequisite: DIE 4246.

**DIE 4296 Special Problems in General Dietetics (1-3)** In-depth study of a problem in general dietetics chosen to coincide with student's interest and career goals. Student will develop objectives stated in behavioral terms and demonstrate career goals. Student will develop objectives stated in behavioral terms and demonstrate skills in information gathering, analysis and technical writing.

**DIE 4365 Dietetic Management of Nutrition Programs (3)** Advanced concepts of managerial functions of a dietitian working as an institutional consultant, a member of a community nutrition program, a private therapeutic consultant (or) (as well as) full time institutional food service administrator will be covered. Advanced standing required. Prerequisites: DIE 3125 or permission of the instructor, basic competency in management principles. Corequisite: DIE 4377.

**DIE 4377 Applied Dietetic Management of Nutrition Programs (2)** Observation and participation in community agencies, institutions, and simulated setting for the development of entry level competencies in the management of nutrition and food service programs. Corequisite: DIE 4365.

**DIE 4435 Dietetic Instruction and Counseling (3)** Motivational methods and instructional techniques will be practiced in simulation activities for development of entry level competencies. Advanced standing in dietetics required. Pre or Corequisite: DIE 3245.

**DIE 4436 Dietetic Instruction and Counseling Lab (1)** Will provide small group video tape recording practice in dietetic instruction and

counseling. To be taken with DIE 4435. Prerequisite: Advanced standing in dietetics.

**DIE 4506 Seminar in Dietetics and Nutrition (3)** Professional skills development for career effectiveness in today's job world; emphasis on speaking and writing related to contemporary nutrition issues. Majors only, senior standing.

**DIE 4536 Advanced Clinical Practicum in Dietetics (15)** In-depth study combining theoretical concepts and clinical experience. Learning experience will be planned cooperatively by the student, campus instructor, and clinical instructor to meet individual needs and goals of the student. Prerequisites: DIE 4246, DIE 4277, and permission of Director of the Coordinated Undergraduate Program. Clinical component: Open only to a student in the Coordinated Undergraduate Program.

**DIE 5247 Diet in Disease Prevention and Treatment (3)** Critical study-historical, current, and experimental uses of dietary modifications in the prevention and treatment of diseases. Prerequisite: Completion of American Dietetic Association PLAN IV.

**DIE 5926 Workshop in Dietetics and Nutrition (1-3)** Short term intensive development of selective subject matter in dietetics, nutrition, or nutrition education techniques and methods. Prerequisites vary according to subject.

**DIE 5946 Advanced Practicum in Community Nutrition (1-6)** Pre-planned clinical experience at the professional level in community nutrition.

**DIE 5947 Advanced Practicum in Dietetic Administration and Management (1-6)** Pre-planned clinical experience at the professional level in dietetic administration and management.

**DIE 5948 Advanced Practicum in Clinical Nutrition (1-6)** Pre-planned clinical experience at the professional level in clinical therapeutic nutrition.

**DIE 6128 Advanced Management of Dietary Systems (3)** Application of management and organizational theory to dietetic systems in health and community institutions. Completion of ADA PLAN IV (with two management courses) and permission of instructor.

**DIE 6368 Advanced Techniques in Dietetic Practice (2)** Course will cover techniques and approaches in changing nutritional behavior, establishing private practice, providing dietetic services in various size institutions, hospitals, nursing homes, and in the community. Prerequisites: DIE 4435, DIE 4436 or equivalent.

**DIE 6568 Research Methods in Dietetics (3)** Consideration of scientific methods and theoretical orientation as applied to research in dietetics. Special consideration given to various techniques of investigation, data col-

lection, data organization, and interpretation. Prerequisites: Admission to Master of Science in Dietetics program and permission of instructor.

**DIE 6578 Field Research Methods in Dietetics (2)** Application of field research methods in interpreting and designing research studies. Introduction to interdisciplinary research approaches. Prerequisites: DIE 6568 and consent of Department Chairperson.

**DIE 6906 Readings in Dietetics and Nutrition (1-3)** The course will provide individual advanced study in a comprehensive overview of dietetics and nutrition or in-depth advanced study of a specialty. Prerequisite: Permission of instructor and advanced standing in graduate program.

**DIE 6907 Individual Study in Dietetics (1-3)** Intensive individual investigation of a phase of dietetics. Emphasis on recent findings in dietetics and allied disciplines. Prerequisite: Consent of the Chairperson of the Department.

**DIE 6908 Supervised Field Study in Dietetics (3)** Pre-planned practical experience at the professional level in an area of dietetics. Critical written evaluation by the student, developed with frequent consultation and supervision of instructor. Prerequisites: DIE 6578, 25 hours of graduate study, and permission of instructor.

**DIE 6937 Graduate Seminar in Dietetics (1)** Presentations by researchers, practitioners, and graduate majors related advances in theories and applications in nutrition and dietetics. Two-semester enrollment required of all graduate students.

**DIE 6938 Special Topics in Dietetics (3)** In-depth study of historical, epidemiological prevention, and treatment aspects of topics related to dietetics. Prerequisites: PLAN IV ADA, competence in topic covered, admission to graduate program.

**DIE 6971 Thesis in Dietetics (3-6)** Prerequisites: DIE 6578 or HUN 6811, 25 hours of graduate study and permission of Thesis Director.

**FOS 3004 Food and the Consumer (3)** Study of concerns of purchasing, storage, and preparation of food. Consideration of current life style which influences food choices. Designed to give the student skills in purchasing and preparing foods to meet personal, social, and physical needs. Demonstration laboratory included.

**FOS 3021 Fundamentals of Food (3)** Study of selection, processing, and preparation of food with attention to quality and nutrient retention. Corequisite: FOS 3021L

**FOS 3021L Fundamentals of Food Laboratory (1)** Techniques of food preparation to maintain nutrients and food quality. Corequisite: FOS 3021.

**FOS 4041 Food Science (3)** Physical and chemical changes in food occurring as a result of various methods of processing, preparation, and storage of foods. Prerequisites: Organic Chemistry, HUN 3122 or HUN 3201, FOS 3021, or equivalents.

**FOS 4041L Food Science Laboratory (1)** Experimental laboratory in measuring the physical and chemical characteristics of food. Corequisite: FOS 4041.

**FOS 6044 Advanced Food Science Laboratory (1)** In-depth study of the various components of foods and the effect of different methods of processing on their physical and chemical characteristics. Prerequisites: ADA PLAN IV and permission of the instructor.

**FSS 3215 Meal Management and Service (3)** Development of skills in basic techniques of purchasing, preparation, and service of food for individuals and small groups. Includes laboratory and experiences in demonstration techniques. Prerequisites or corequisites: HUN 3122 or HUN 3201, and FOS 3021 or equivalent, or permission of instructor, preparation in basic foods.

**FSS 3316 Food Science For Institutions (3)** Course will emphasize proper food handling in institutional settings with use of sound management principles closely coordinated with food sciences advances and government regulations. Laboratory and field trips will be used to strengthen theoretical concepts. Prerequisite: FOS 3021.

**HUN 3017 Nutrition for Health Professionals (3)** Study of basic nutrients and nutritional interrelationships with emphasis on normal nutritional needs for achieving and maintaining health. No prerequisites.

**HUN 3122 Nutrition and Culture (3)** Nutrients and their interrelationships in reference to food habits and the needs of various population groups. Introduction to the impact of culture in nutrition and the study of personal food pattern development. Recommended for non-majors.

**HUN 3191 World Prospects Issues: Nutrition (3)** Exploration of food production, distribution, and consumption patterns of selected nations. Analysis of the variables affecting nutritional intake and change.

**HUN 3201 Principles of Nutrition (3)** Nutrients and their inter-relationships, requirements of individuals, and food sources. Investigates current controversies, fads/fallacies, and health related issues. Recommended for non-majors.

**HUN 3240 Metabolic Aspects of Nutritional Status (3)** Course will emphasize the nutritional components of food and metabolic aspects of nutrients. The interaction of nutrients and their complete degradation and utilization to meet the metabolic demands of the body. Prerequisites: nine semester hours chemistry and HUN 3122, or equivalent.

**HUN 4241 Nutrition II (3)** Roles of nutrients in metabolic processes. Effects of excesses and deficiencies. Prerequisites: Organic Chemistry, Physiology, and HUN 3122 or equivalent.

**HUN 3403 Life Cycle Nutrition (3)** Nutrient requirements, dietary adequacy, food habits, special nutritional concerns during pregnancy, infancy, childhood, adolescence, and adulthood including aging. Prerequisite: HUN 3201 or HUN 3102 or HUN 3017.

**HUN 5123 Ethnic Influences of Nutrition and Food Habits (3)** Systematic study of the food habits of various cultural groups. Emphasis is on methodology, analysis of data, relationship of food habits to nutritional standards, and corrective measures. Includes laboratory. Prerequisite: Competency in food preparation and nutrition. Recommended for non-majors.

**HUN 5245 Nutrition and Biochemistry (3)** Advanced study of the relationship of nutrition and biochemistry with emphasis on digestion, absorption, metabolism of nutrients, and determination of norms. Prerequisites: ADA PLAN IV and permission of instructor.

**HUN 5295 Contemporary Issues in Food and Nutrition (3)** Updating food and nutrition information through the study of current research. Recommended for non-majors.

**HUN 5611 Nutrition Education in the Community (3)** In-depth study of nutrition education information and methods in the community including the nutrition education component of school food service and other congregate meal programs. Prerequisite: Recent courses in nutrition education or permission of instructor.

**HUN 5621 Food, Nutrition and Communication (3)** Covers concepts and techniques for effective professional communication with individuals, groups and other professionals. Emphasis is on differences in approach to communication in small groups versus mass media. Prerequisites: Advanced standing, competency in food and nutrition knowledge.

**HUN 6247 Nutritional Pathophysiology (3)** Systems of the body in relation to the pathological conditions allied to digestion, absorption, metabolism, and other states in which nutrition plays a part in etiology or treatment. Prerequisites: ADA PLAN IV and permission of instructor.

**HUN 6408 Advanced Life Cycle Nutrition (3)** In-depth study of nutrient needs of individuals and groups at different stages of life. Emphasis on nutrient inter-relationships and effects of deficiencies and excesses on metabolism. Prerequisite: HUN 4241 or equivalent.

**HUN 6521 Advanced Community Nutrition (3)** In-depth study of assessment of nutrition in population groups and needs of public for nutrition information. Emphasis on nutrition consultation for health professionals and

dietary care. Prerequisite: DIE 3317 or equivalent.

**HUN 6811 Laboratory Research Methods in Dietetics** (2) Laboratory application of research methods in dietetics. Prerequisites: DIE 6568 and consent of department chairperson.

## Medical Laboratory Sciences

**Janet A. Lineback, Associate Professor and Chairperson**

**Barbara V. Anderson, Assistant Professor**

**Eugene E. Keran, Assistant Professor**

**Patrick F. Smith, Assistant Professor**

**Sylvia L. Sneed, Associate Professor**

Location: Tamiami Campus

Degree: Bachelor of Science

Medical technologists perform complex biological and chemical analyses on blood and other specimens to enable the physician to diagnose and treat disease. Individuals wishing to pursue a career in medical technology should have a strong science background with emphasis on laboratory analytical skills. They must be reliable, conscientious, interested in helping others, and recognize their responsibility for human lives in the practice of modern medicine. Students receive intensive didactic and laboratory training in the areas of clinical chemistry, hematology, immunohematology, and microbiology. Opportunities for employment exist in hospital, government, and industrial clinical laboratories, academic and industrial research laboratories, and in sales and technical services in clinical diagnostic products industries.

The program is approved by the AMA Committee on Allied Health Education and Accreditation (CAHEA). A graduate of the program is eligible to apply for examination and certification by the American Society of Clinical Pathologists' Board of Registry as a Medical Technologist, MT (ASCP); by the National Certification Agency for Medical Laboratory Personnel as a Clinical Laboratory Scientist, CLS (NCA); and for licensure as a Medical Technologist by the State of Florida. Clinical practice is conducted at Baptist, Cedars of Lebanon, Coral Gables, Mercy, South Miami, and Victoria Hospitals and South Florida Blood Service.

Lower Division Preparation

The student seeking admission to the program should have: (1) completed a minimum of 60 semester hours in an accredited two or four-year institution, (2) completed all of the general education requirements, (3) earned a cumulative GPA of 2.5, (4) earned a minimum cumulative GPA of 2.0 in required science courses, (5) completed the following preparatory courses: two semesters of general biology with laboratory, two to three semesters of general chemistry with laboratory, two semesters of organic

chemistry with laboratory, one semester of quantitative analysis chemistry with laboratory, one semester of general microbiology with laboratory, one semester of pre-calculus mathematics, one semester of computer programming, and one semester of anatomy or physiology, or both, with laboratory. (Survey or introductory courses in science and mathematics are not acceptable.)

Upper Division Program

The University-integrated '2 + 2' program has limited enrollment. Students are usually admitted to the program in Fall semester, but may be admitted on a space-available basis in any semester providing prerequisite and corequisite courses have been completed. It is recommended that applications for Fall semester be received by April 15 but applications will be processed throughout Summer semester. An interview may be required. The medical technology professional courses and hospital clinical practice are open only to majors in the program (or by permission of instructor). Entrance to clinical practice depends upon satisfactory evaluation of the student's record by the faculty.

Medical technology community service courses are taught for the continuing education of community clinical laboratory personnel.

Required Courses

### Freshman Year

Fall Semester			
BSC 1010	General Biology I	5	
BSC 1010L	General Biology I Lab		
CHM 1045	General Chemistry	5	
CHM 1045L	General Chemistry Lab		
MAC 2132	Pre-Calculus Math	3	
ENC 1101	English Composition	3	
Humanities Elective		3	
			19

Spring Semester

BSC 1011	General Biology II	5	
BSC 1011L	General Biology II Lab		
CHM 1046	General Chemistry II	5	
CHM 1046L	General Chemistry II Lab		
COP 2172	Programming in BASIC	3	
ENC 1102	English Composition	3	
Social Science Elective		3	
			19

### Sophomore Year

Fall Semester			
BSC 2023	General Microbiology	4	
BSC 2023L	General Microbiology Lab		
CHM 3210	Organic Chemistry I	5	
CHM 3210L	Organic Chemistry Lab		
CHM 3120	Quantitative Chemistry	5	
CHM 3120L	Quantitative Chemistry Lab		
English Composition-Technical Report			
Writing Elective		3	
Humanities Elective		3	
			20

Spring Semester

PCB 3703	Physiology	4	
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PCB 3703L	Physiology Lab		
or			
ZOO 3731	Anatomy		
ZOO 3731L	Anatomy Lab		
CHM 3210	Organic Chemistry II	5	
CHM 3210L	Organic Chemistry Lab		
English Composition-Technical Report			
Writing Elective		3	
Social Sciences Elective		3	
			15

### Junior Year

Fall Semester

BCH 3033	Introduction to Biochemistry/Biomolecules	4	
MLS 3030C	Introduction to Medical Technology	1	
MLS 3065	Clinical Instrumentation	1	
MLS 3065L	Clinical Instrumentation Lab		2
MLS 4120	Clinical Microbiology Correlations	1	
MLS 4405	Clinical Microbiology	2	
MLS 4405L	Clinical Microbiology Lab		3
			16

Spring Semester

MLS 4140	Clinical Chemistry Correlations	1	
MLS 4460C	Advanced Microbiology	3	
MLS 4625	Clinical Chemistry Methods	3	
MLS 4625L	Clinical Chemistry Lab		6
PCB 3233	Immunology	3	
			16

Summer Semester

MLS 3430	Medical Parasitology	2	
MLS 3430L	Medical Parasitology Lab		1
MLS 4110	Clinical Hematology Correlations	1	
MLS 4306	Clinical Hematology	3	
MLS 4306L	Clinical Hematology Lab		3
MLS 4505	Clinical Immunology	1	
MLS 4505L	Clinical Immunology Lab		2
MLS 4755C	Laboratory Statistics and Quality Control	2	
			15

### Senior Year

Fall Semester

MLS 4032C	Orientation to Clinical Rotation	1	
MLS 4130	Immunohematology Correlations	1	
MLS 4334	Clinical Coagulation	1	
MLS 4334L	Clinical Coagulation Lab		1
MLS 4535	Immunohematology	3	
MLS 4535L	Immunohematology Lab		3
MLS 4630	Advanced Clinical Chemistry	3	
MLS 4705	Laboratory Management	1	
MLS 4934	Seminar I	1	
			15

Spring Semester

MLS 4820L	Clinical Practice/Chemistry	3	
MLS 4821L	Clinical Practice/ Microbiology	3	
MLS 4822L	Clinical Practice/ Hematology	3	

MLS 4823L	Clinical Practice/ Blood Bank and Immunology	3
MLS 4935	Seminar II	1
		<b>13</b>
		<b>75</b>

### Minor in Medical Laboratory Sciences

The minor program is aimed at biological and chemical sciences majors who wish to develop expertise in a related area of medical laboratory sciences, and who may wish to seek hospital or clinical diagnostics and industrial employment after graduation. The minor requires 14-21 semester hours in MLS depending on specialization area. Contact the department for details.

### Course Descriptions

#### Definition of Prefixes

MLS—Medical Laboratory Science

**MLS 3030C Introduction to Medical Technology (1)** Introduction to the profession of medical technology, history, ethics, employment opportunities. Instruction in blood collection techniques. Certification and licensure requirements.

**MLS 3220 Clinical Microscopy (1)** Introduction to the structure and physiology of the kidney, CSF and other biological fluids. The clinical significance of various findings in the urine CSF, and other biological fluids are discussed. Prerequisite: MLS 4306 or permission of the instructor. Corequisite: MLS 3220L.

**MLS 3220L Clinical Microscopy Laboratory (2)** Laboratory to accompany MLS 3220, dealing with routine procedures for urinalysis, microscopic examination of urine, semen, CSF, and other biological fluids. Corequisite: MLS 3220.

**MLS 3240 Medical Mycology (2)** Study of the essential procedures and criteria in the identification of pathogenic fungi. Recognition of fungal contaminants commonly encountered in the clinical specimens. Actinomycetes. Antimycotic agents. Mycoserology. Stains, reagents, and media.

**MLS 3240L Medical Mycology Laboratory (1)** Laboratory to accompany MLS 3240.

**MLS 3430 Medical Parasitology (2)** Classification, morphology, and life cycles of medically significant parasites. Emphasis is on microscopic identification, specimen preservation, and infection control.

**MLS 3430L Medical Parasitology Laboratory (1)** Laboratory to accompany MLS 3430.

**MLS 3605 Clinical Instrumentation (3)** Fundamentals of clinical laboratory instrumentation including basics of electricity and electronics, preventive maintenance, and quality control procedures will be emphasized. Prerequisites: CHM 3120 and CHM 3120L or equivalent.

**MLS 3605L Clinical Instrumentation (1)** Laboratory to accompany MLS 3605. Introduction to the operation, applications, and preventive maintenance of clinical laboratory instruments. Quality control procedures. Corequisite: MLS 3605.

**MLS 3700 Management Procedures for Laboratory Employees (1)** Job descriptions, salary schedules, equipment and reagent purchasing, quality assurance programs, workload recording methods. Individualized projects adapted to meet the needs of facility where student is employed. Prerequisite: One year of clinical laboratory experience.

**MLS 3750 Laboratory Quality Control, Safety, and Instrument Maintenance (3)** Course designed for the working technologist who wishes to protect himself, his co-workers, and others in his environment from the hazards inherent in laboratory operations, and who wishes to present better evidence of compliance with the various inspection and accreditation organizations which now inspect laboratories. Prerequisite: One year of clinical laboratory experience.

**MLS 4032C Orientation to Clinical Rotation (1)** Introduction to hospital environment and patient care. Medical ethics. Clinical facilities tour. Required laboratory tests for entrance into clinical rotation will be completed.

**MLS 4110 Hematology Correlations (1)** Diseases associated with abnormal findings in laboratory tests performed in hematology, urinalysis, and clinical microscopy.

**MLS 4120 Microbiology Correlations (1)** Mechanisms of microbial infection. Host defense mechanisms. Disease symptoms and treatment. Problems in chemotherapy. Hospital isolation procedures.

**MLS 4130 Immunohematology Correlations (1)** Problems in blood compatibility testing, blood component therapy, syphilis, hepatitis, and HLA testing.

**MLS 4140 Clinical Chemistry Correlations (1)** Interpretation of biochemical tests used in the diagnosis and treatment of disease.

**MLS 4150 Selected Topics in Clinical Correlations (1)** Current topics in Clinical Correlations of particular significance. Review of literature and discussion of the selected topics. Prerequisite: Permission of the instructor.

**MLS 4160L Individualized Study in Clinical Correlations (VAR)** Introduction to problems in Clinical Correlations requiring research or independent study. Special work, lecture and/or laboratory as determined by advisor in accord with student's individual interest. Review of literature. Participation in seminars. Prerequisite: Permission of instructor.

**MLS 4190 Diagnostic Histology (1)** Control slides; special stains; preparation of tissues for EM; identification of significant tissue

features for preparation of surgical slides. For experienced histotechnologists.

**MLS 4306 Clinical Hematology (3)** A basic course in the origin of erythrocytes and white blood cells, their morphology and function. Prerequisite: BCH 3033 or permission of instructor.

**MLS 4306L Clinical Hematology Laboratory (3)** Laboratory to accompany MLS 4306, dealing with manual and automated procedures for determining complete blood and platelet counts. Urinalysis and clinical microscopy.

**MLS 4307L Directed Study in Hematology (VAR)** Selected laboratory techniques to accompany MLS 4306. For M.L.T.'s.

**MLS 4320C Advanced Hematology (2)** Study of abnormal blood cells present in peripheral smear and bone marrow. Special tests performed in hematology and coagulation. Hematology automation. Lectures and laboratory.

**MLS 4325 Selected Topics in Hematology (1)** Current topics in Hematology of clinical significance. Review of literature and discussion of the selected topics. Prerequisite: Permission of the instructor.

**MLS 4327L Individualized Study in Hematology (VAR)** Introduction to problems in Hematology requiring research or independent study. Special work, lecture and/or laboratory as determined by advisor in accord with student's individual interest. Review of literature. Participation in seminars. Prerequisite: Permission of instructor.

**MLS 4334 Clinical Coagulation (1)** A basic course in the study of coagulation factors, platelets, the fibrinolytic system, platelet aggregation. Prerequisite: MLS 4306 or permission of instructor

**MLS 4334L Clinical Coagulation Laboratory (1)** Laboratory to accompany MLS 4334, dealing with manual and automated procedures for determining coagulation factor deficiencies and platelet function.

**MLS 4405 Clinical Microbiology (3)** Diagnostic microbiological procedures. Study of clinically significant organisms. Isolation media and biochemical tests for identification. Recognition of normal flora. Anaerobic procedures. Mycology. Serological typing. Antibiotic sensitivity tests. Prerequisite: MCB 3023 and MCB 3023L or equivalent. Corequisite: BCH 3033.

**MLS 4405L Clinical Microbiology Laboratory (3)** Laboratory to accompany MLS 4405. Isolation and identification of normal and pathogenic flora from genuine and simulated clinical specimens. Identification of clinically significant fungi.

**MLS 4406L Directed Study in Clinical Microbiology (VAR)** Selected laboratory techniques to accompany MLS 4405. For M.L.T.'s.

**MLS 4460C Advanced Microbiology (3)** Lectures and laboratory. Identification of rare pathogens including Chlamydia and Rickettsia. Virology tissue culture techniques. Mode of action and bacterial resistance to antibiotics. Prerequisites: MLS 4405 and BCH 3033 or permission of instructor.

**MLS 4465 Selected Topics in Microbiology (3)** Current topics in Microbiology of clinical significance. Review of literature and discussion of the selected topics. Prerequisite: Permission of the instructor.

**MLS 4467L Individualized Study in Clinical Microbiology (VAR)** Introduction to problems in Clinical Microbiology requiring research or independent study. Special work, lecture and/or laboratory as determined by advisor in accord with student's individual interest. Review of literature. Participation in seminars. Prerequisite: Permission of instructor.

**MLS 4505 Clinical Immunology (1)** Study of immunological procedures employed by the clinical laboratory for the diagnosis of diseases such as rheumatoid arthritis, infectious mononucleosis, syphilis. Pre or Corequisite: PCB 3233.

**MLS 4505L Clinical Immunology Laboratory (2)** Diagnostic procedures and techniques performed in a clinical immunology laboratory such as precipitation, agglutination, syphilis serology and other immunoassays. Laboratory to accompany MLS 4505.

**MLS 4530C Advanced Immunohematology (1)** In depth study of Transfusion Therapy, the use and preparation of blood components, and special problems in blood banking. Lectures and laboratory. Prerequisite: MLS 4535.

**MLS 4535 Immunohematology (3)** Fundamentals of Blood Banking including blood grouping, compatibility testing, antibody identification, blood group systems, hemolytic disease of the newborn, and blood components. Prerequisites: PCB 3233, MLS 4505, and MLS 4505L.

**MLS 4535L Immunohematology Laboratory (3)** Laboratory to accompany MLS 4535.

**MLS 4536L Directed Study in Immunohematology (VAR)** Selected laboratory techniques to accompany MLS 4535. For M.L.T.'s.

**MLS 4551L Individualized Study in Immunohematology (VAR)** Introduction to problems in Blood Banking requiring research or independent study. Special work, lecture and/or laboratory as determined by advisor in accord with student's individual interest. Review of literature. Participation in seminars. Prerequisite: Permission of instructor.

**MLS 4555 Selected Topics in Immunohematology (3)** Current topics in Blood Banking of clinical significance. Review of

literature and discussion of the selected topics. Prerequisite: Permission of the instructor.

**MLS 4625 Clinical Chemistry Methods (3)** Medical laboratory procedures for analysis of carbohydrates, proteins, lipids, enzymes, electrolytes. Renal and liver function profiles. Basic instrumentation. Automated analysis with emphasis on continuous flow, quality control. Prerequisites: MLS 3605 and BCH 3033.

**MLS 4625L Clinical Chemistry Laboratory (6)** Laboratory to accompany MLS 4625.

**MLS 4626L Directed Study in Clinical Chemistry (2)** Selected laboratory techniques to accompany MLS 4625. For M.L.T.'s.

**MLS 4630 Advanced Chemistry (3)** Analysis of thyroid hormones, estrogens, adrenal hormones and metabolites, immunoassay, radioisotope measurement, amniotic fluid analysis, toxicology, multichannel analyzers, and chromatographic methods. Prerequisite: MLS 4625.

**MLS 4630L Advanced Chemistry Laboratory (2)** Elective laboratory to accompany MLS 4630.

**MLS 4635 Selected Topics in Clinical Chemistry (3)** Current topics in Clinical Chemistry of particular clinical significance. Review of literature and discussion of the selected topics. Prerequisite: Permission of the instructor.

**MLS 4637L Individualized Study in Clinical Chemistry (VAR)** Introduction to problems in Clinical Chemistry requiring research or independent study. Special work, laboratory and/or lecture as determined by advisor in accord with the student's individual interest. Review of literature. Participation in seminars. Prerequisite: Permission of instructor.

**MLS 4705 Laboratory Management (1)** Personnel handling, laboratory records, equipment and reagent purchasing, laboratory computerization, quality assurance programs, workload recording programs, scheduling and methods of laboratory self-evaluation. Seniors only.

**MLS 4755C Laboratory Statistics and Quality Control (2)** Lecture topics to be covered include basic laboratory statistics, linear regression and correlation analysis, quality control charting technique, new method evaluation, problem solving using computer programs. Seniors only.

**MLS 4820L Clinical Practice Chemistry (3)** Practical experience in a hospital chemistry laboratory. All MLS courses must be completed before students will be permitted to register for clinical practice.

**MLS 4821L Clinical Practice Microbiology (3)** Practical experience in a hospital microbiology laboratory.

**MLS 4822L Clinical Practice Hematology (3)** Practical experience in a hospital hematology laboratory.

**MLS 4823L Clinical Practice Blood Bank and Immunology (3)** Practical experience in a hospital blood bank and immunology laboratory.

**MLS 4934, 4935 Seminar I, II (1)** Two semesters are required. Preparation and presentation of literature review and individualized projects. Instructional methods. Supervisory techniques. Seniors only.

## Occupational Therapy

*Reba L. Anderson, Associate Professor and Chairperson*

*Alice M. Bowker, Assistant Professor*

*Suze Dudley, Assistant Professor*

*Susan Kaplan, Assistant Professor*

*Lewis Meltzer, Instructor, Prosthetics and Orthotics*

*Michael Milligan, Assistant Professor*

*Ronald Spiers, Associate Professor and*

*Program Director, Prosthetics and Orthotics*

Location: Tamiami Campus  
Degree: Bachelor of Science

Occupational therapy is a health profession concerned with promoting the quality of life of individuals. Therapeutic techniques are directed toward restoration, reinforcement and enhancement of participation in life. Occupational therapy may be indicated for persons whose life has been interrupted by disease or injury, or those who suffer from developmental delays or problems associated with aging.

The occupational therapist assesses the client's abilities to carry out tasks and activities necessary for productive living. Working collaboratively with the client and considering his personal goals, lifestyle and environment, the therapist develops an intervention program designed to help restore the greatest possible functional capacity. During the treatment or rehabilitation process, the client actively engages in a directed program of purposeful, meaningful activities designed to increase his or her level of functioning. The occupational therapist works collaboratively with the client, other health professionals on the health care team, and community agency personnel. Occupational therapists serve a wide variety of individuals in all age ranges and work in settings such as community agencies, sheltered workshops, hospitals, schools, extended care facilities, and rehabilitation centers. There is an increasing demand for occupational therapists and excellent opportunities exist for career advancement.

Qualities that are necessary to be a successful therapist include the ability to work with others, look at the totality of human performance, think creatively, problem solve, and direct the actions of others.

In order to be admitted to the program in occupational therapy, applicants must meet the requirements for admission to the University, have a cumulative GPA of 2.5 or higher, and have completed required prerequisites and 60 semester hours of acceptable academic credit. Applicants must apply both to the University and to the Occupational Therapy Department. Enrollment is limited and one class is selected each academic year to begin Fall semester. The program is accredited by the American Occupational Therapy Association/American Medical Association.

#### Lower Division Preparation

Required Courses: Biological and/or physical sciences — six semester hours to include three semester hours of biology with lab. Recommended courses: zoology with lab, anatomy and physiology. Social Behavioral Sciences — twelve semester hours to include: Psychology — six semester hours. Recommended courses: Theories of Personality, Dynamics of Behavior. Human Growth and Development — three semester hours. Sociology/Anthropology — three semester hours. Statistics — three semester hours.

#### Upper Division Program Required Courses

##### Junior Year

Fall Semester		
OTH 3000	Professional Development	3
OTH 3012L	Therapeutic Communication	2
OTH 3123L	Tools and Materials	2
OTH 3160C	Adaptive Living Skills	2
PCB 3702	Intermediate Human Physiology	3
ZOO 3731	Human Anatomy	3
ZOO 3731L	Human Anatomy Lab	1
		16

##### Spring Semester

OTH 3327	Issues in Psychosocial Dysfunction for Occupational Therapists	3
OTH 3328	Foundations of Psychiatric Occupational Therapy	2
OTH 3413	Applied Kinesiology	2
OTH 3413L	Applied Kinesiology Lab	1
OTH 3520C	Developmental Theory I	3
OTH 3811L	Psychiatric Skills Lab for Occupational Therapists I	1
ZOO 4743	Neuroscience	3
ZOO 4743L	Neuroscience Lab	1
		16

##### Summer Semester

OTH 3815	Field Work Experience Level I	3
OTH 3007	Medical Terminology	1

##### Senior Year

Fall Semester		
OTH 4320	Psychiatric Occupational Therapy Theory and Evaluation	2

OTH 4321	Psychiatric Occupational Therapy Treatment I	1
OTH 4321L	Psychiatric Occupational Therapy Treatment I Lab	2
OTH 4411	Pathology and Medical-Surgical Disorders	3
OTH 4421C	Biomechanics in Rehabilitation	3
OTH 4422	Evaluation and Treatment of Central Nervous System Dysfunction	4
		15

##### Spring Semester

OTH 4112L	Therapeutic Media	3
OTH 4170L	Therapeutic Techniques in Physical Disabilities	2
OTH 4210	Developmental Theory II	2
OTH 4342	Psychiatric Occupational Therapy Treatment II	2
OTH 4342L	Psychiatric Occupational Therapy Treatment II Lab	1
OTH 4761	Professional Issues in Occupational Therapy	3
Elective In Clinical Specialization		3
		16

##### Summer Semester

OTH 4850 or OTH 4851	Field Work Experience	12
		12

##### Fall Semester

OTH 4850 or OTH 4851	Field Work Experience	1
		12

### Prosthetics and Orthotics

Prosthetics and Orthotics are health professions concerned with rehabilitating patients with disabling conditions. Prosthetics is the science of designing and fitting a replacement for an absent limb or limb-segment, and orthotics is the science of designing and fitting a supportive or corrective device for an affected or abnormal functioning existing body segment. At the request of and in consultation with the physician, the prosthetist/orthotist assists in the formulation of prescription for the prosthesis/orthosis, and evaluates the patients' needs in relation to their particular condition, disease entity, and functional loss.

Prosthetics/orthotics basically requires a mechanical system be designed and fitted to a physiological system, such that the added mechanical device replaces a lost limb or supports or corrects an existing body segment abnormality. This unusual marriage of mechanical and physiological systems is reflected directly within the content of the course of study; the emphasis being placed on anatomy, physiology, pathology, kinesiology, biomechanics, and mechanical engineering. Concurrently with these topics prosthetics/orthotics science is also taught. Functioning in the clinical setting as an active member of a health care team, the prosthetist/orthotist collaborates with other health care professionals in the rehabilitation of patients with chronic, disabling illnesses

and injuries or birth defects. Qualities that are necessary to be a successful prosthetist/orthotist include the ability to work with others, look at the totality of human performance, think creatively, problem-solve, and direct the actions of others.

To be admitted to the program in prosthetics/orthotics, applicants must meet the requirements for admission to the University, have a cumulative GPA of 2.8 or higher, have completed the required prerequisites, and 60 semester hours of acceptable academic credit. Applicants must apply both to the University and to the prosthetic/orthotic department. Enrollment is limited and one class is selected each academic year to begin Fall semester. Completion of the program leads to a certificate of professional competence with academic eligibility to take the certification examination of the American Board for Certification in Orthotics and Prosthetics.

Prerequisites: A baccalaureate degree or an Associate of Arts degree. Recommended undergraduate courses of study include, trigonometry, biology, physics (PHY 3053 or equivalent), and psychology.

#### Required Courses

##### First Year

Fall Semester		
ZOO 3731	Human Anatomy	3
ZOO 3731L	Human Anatomy Lab	1
EGN 3365	Materials in Engineering	3
OTH 4411	Pathology and Medical Surgical Disorders	3
PRO 3000	Prosthetic and Orthotic Techniques	4
Electives		2
		16

##### Spring Semester

OTH 3413	Applied Kinesiology	2
OTH 3413L	Applied Kinesiology Lab	1
PRO 3300	Below Knee Prosthetics	3
PRO 3300L	Below Knee Prosthetics Lab	3
PRO 3310	Lower Limb Orthotics I	2
PRO 3320	Lower Limb Orthotics II	2
PRO 3310L	Lower Limb Orthotics Lab	3
		16

##### Summer Semester

OTH 3007	Medical Terminology	1
PHT 3310C	Orthopedics	2
PRO 3800	Field Work Experience Level I	3
		6

##### Second Year

Fall Semester		
ETM 3510	Mechanical Design I	3
PCB 3702	Intermediate Human Physiology	3
PRO 4330	Above Knee Prosthetics I	2
PRO 4340	Above Knee Prosthetics II	2
PRO 4330L	Above Knee Prosthetics Lab	3
PRO 4350	Spinal Orthotics	2
PRO 4350L	Spinal Orthotics Lab	2
		17

Spring Semester		
MAN 4802	Small Business Management	3
DEP 3402	Psychology of Adulthood	3
PRO 4360	Upper Limb Prosthetics	3
PRO 4360L	Upper Limb Prosthetics Lab	2
PRO 4370	Upper Limb Orthotics	3
PRO 4370L	Upper Limb Orthotics Lab	2
		16

Summer Semester		
PRO 4850	Clinical Internship: Supervised Setting—13 week placement	8

## Course Descriptions

### Definition of Prefixes

OTH—Occupational Therapy; PRO—Prosthetics; ZOO—Biological Sciences.

**OTH 3000 Professional Development (3)** History and theory of the discipline of occupational therapy, includes an introduction to clinical and community practice environments.

**OTH 3007 Medical Terminology (1)** A self-instructional program of medical terminology.

**OTH 3008C Fundamentals of Human Performance (2)** An introduction to the human body, its structure and function with an emphasis on visual assessment and palpation to evaluate physical dysfunction.

**OTH 3012L Therapeutic Communication (2)** Major focus of this course is on several modes of facilitating communication and opportunities for self-knowledge. Interpersonal Process Recall format is followed.

**OTH 3123L Tools and Materials (2)** The basic properties of woods and metals and the techniques used by occupational therapists in planning a project based on a hypothetical patient's problem.

**OTH 3160C Adaptive Living Skills (2)** Evaluation and adaptation of environments within which typical occupational therapy clients interact; specific limiting factors of general disabilities; variety of techniques and aids which compensate or adapt for loss.

**OTH 3327 Issues in Psychosocial Dysfunction for Occupational Therapists (3)** The analysis and identification of patterns of behavior and functional performance pertinent to occupational therapy practice in psychiatry.

**OTH 3328 Foundations of Psychiatric Occupational Therapy Theory (2)** An overview of past and current theories influencing the practice of occupational therapy in psychiatry.

**OTH 3413 Applied Kinesiology (2)**  
**OTH 3413L Applied Kinesiology Lab (1)** A course providing learning experiences to develop skills in palpation, goniometry,

manual muscle testing, and motion analysis of normal subjects.

**OTH 3520C Developmental Theory I (3)** Occupational therapy evaluation, treatment and management of developmental disabilities from birth through adolescence.

**OTH 3811L Psychiatric Skills Lab for Occupational Therapy I (1)** An experiential course directed toward integration and application of treatment modalities and principles for occupational therapists in psychiatry.

**OTH 3815 Field Work Experience Level I (3)** Pre-clinical experience in an approved training center.

**OTH 4112L Therapeutic Media (3)** The study of selected major crafts as therapeutic modalities.

**OTH 4170L Therapeutic Techniques in Physical Disabilities (2)** Upper extremity prosthetic and orthotic devices are investigated. Presentation includes the biomechanics, anatomy, materials, and appliances necessary for fabrication, pre- and post-prosthetic and orthotic evaluation, checkout procedures and training methods.

**OTH 4210 Developmental Theory II (2)** The application of developmental theory to the occupational therapists' evaluation, treatment and management of adults and the aged.

**OTH 4320 Psychiatric Occupational Therapy Theory and Evaluation (2)** An in-depth study of occupational therapy theorists and evaluations pertinent to the practice of occupational therapists in psychiatry.

**OTH 4321 Psychiatric Occupational Therapy Treatment I (1)** OTH 4321L Psychiatric Occupational Therapy Treatment I, Lab (2). A study of group process and the occupational therapist's use of groups and purposeful activity in psychiatric practice.

**OTH 4342 Psychiatric Occupational Therapy Treatment II (2)** Occupational therapy treatment approaches for clients exhibiting maladaptive behavior patterns.

**OTH 4342L Psychiatric Occupational Therapy Treatment II Lab (1)** Laboratory to accompany OTH 4342.

**OTH 4411 Pathology and Medical-Surgical Disorders (3)** Brief review of organ systems and primary diseases that affect each organ, with specific emphasis on the disabilities that would result from such diseases. Prerequisites: Anatomy, physiology.

**OTH 4421C Biomechanics in Rehabilitation (3)** The analysis and application of biological and physical principles to the evaluation and treatment of patients with physical disabilities.

**OTH 4422C Evaluation and Treatment of Central Nervous System Dysfunction (4)** Occupational therapy evaluation and treatment of

central nervous system dysfunction for clients of all ages.

**OTH 4761 Professional Issues in Occupational Therapy (3)** Professional issues facing occupational therapists including the role of research, organizational systems, and advocacy.

**OTH 4813L Psychiatric Skills Lab for Occupational Therapy II (1)** Continuation of OTH 3811L.

**OTH 4850 Field Work Experience (12)** Three months internship in a clinical setting.

**OTH 4851 Field Work Experience (12)** Three months internship in a clinical setting.

**OTH 4852 Field Work Experience (VAR)** Internship in a specialized treatment area.

**OTH 4904 Independent Study (VAR)** To be arranged with instructor according to the student's specialty.

**OTH 4930 Mental Health Seminar (3)** Course combines literature review and site visits to develop student's capability for critical analysis of occupational therapy program development in mental health. Prerequisites: Senior status or permission of instructor.

**OTH 4931 Work Evaluation Seminar (3)** The measurement and analysis of client abilities and work requirements applicable to the practice of occupational therapy. Prerequisites: Senior status or permission of instructor.

**OTH 4932 Pediatric Seminar (3)** Review of current research in advanced pediatric practice. Coordinated clinical experiences offer opportunities for application of theoretical approaches to evaluation and treatment. Prerequisites: Senior status or permission of instructor.

**PRO 3000 Introduction to Prosthetics and Orthotics (4)** Lecture and demonstrations to introduce the student to prosthetic orthotic and biomechanical principles utilized during the clinical rehabilitation process. Prerequisites: Admission to program or permission of instructor, or both.

**PRO 3300 Below Knee Prosthetics (3)** Techniques of evaluation and education for all types of below knee amputations as well as instruction in fitting the amputee. Prerequisite: PRO 3000. Corequisite: PRO 3300L.

**PRO 3300L Below Knee Prosthetic Laboratory (3)** Observation and supervised application of below knee amputee assessment, device recommendation, and fabrication techniques. Prerequisite: PRO 3000. Corequisite: PRO 3300.

**PRO 3310 Lower Limb Orthotics I (2)** Focus is on the management of adult and juvenile patients with ankle/foot disabilities. Prerequisite: PRO 3000. Corequisites: PRO 3320, PRO 3310L.

**PRO 3310L Lower Limb Orthotics Laboratory (3)** Laboratory sessions focus on the orthotic



management of juvenile and adult patients with lower limb disabilities. Prerequisite: PRO 3000. Corequisites: PRO 3310, PRO 3320.

**PRO 3320 Lower Limb Orthotics II (3)** Focus is on the orthotic management of adult and juvenile patients with conditions affecting hip and knee. Prerequisite: PRO 3000. Corequisites: PRO 3310, PRO 3310L.

**PRO 3800 Field Work Experience (3)** Clinical experience in an approved prosthetic or orthotic center, or both. Prerequisite: PRO 3000, PRO 3310L.

**PRO 4330 Above Knee Prosthetics I (2)** Principles of fabrication, fit, dynamic alignment, techniques of evaluation, and education for suction suspended prostheses. Prerequisite: PRO 3300, PRO 3300L. Corequisites: PRO 4300L, PRO 4340.

**PRO 4330L Above Knee Prosthetics Laboratory (3)** Observation and supervised application of prosthetics for above knee amputee patients; assessment, device recommendation, and fabrication techniques. Prerequisites: PRO 3300, PRO 3300L. Corequisites: PRO 4330, PRO 4340.

**PRO 4340 Above Knee Prosthetics II (2)** Principles of fabrication, fit, dynamic alignment, techniques of evaluation and education for conventional non-suction prostheses. Prerequisites: PRO 3300, PRO 3300L. Corequisites: PRO 4330L, PRO 4330.

**PRO 4350 Spinal Orthotics (2)** Spinal and pelvic biomechanics and pathomechanics, components and techniques for fabrication of spinal orthosis. Prerequisite: PRO 3000. Corequisite: PRO 4350L.

**PRO 4350L Spinal Orthotic Laboratory (2)** Application of principles and techniques presented in PRO 4350 to the construction of spinal orthosis. Prerequisite: PRO 3000. Corequisite: PRO 4350.

**PRO 4360 Upper Limb Prosthetics (3)** Principles and techniques of prosthetic evaluation and education for all levels of upper extremity amputees. Prerequisite: PRO 3000. Corequisite: PRO 4360L.

**PRO 4360L Upper Limb Prosthetics Laboratory (2)** Client assessment, device recommendation, and fabrication of upper limb prosthetic devices. Prerequisite: PRO 3000. Corequisite: PRO 4360.

**PRO 4370 Upper Limb Orthotics (3)** Biomechanics and pathomechanics as applied to upper extremity orthotic components and materials. Prerequisite: PRO 3000. Corequisite: PRO 4370L.

**PRO 4370L Upper Limb Orthotics (2)** Application techniques and procedures described for upper limb orthotics, including evaluation of physical and functional deficits, measurement, fabrication, fitting and evaluation of devices. Prerequisite: PRO 3000. Corequisite: PRO 4370.

**PRO 4850 Clinical Internship (8)** Directed clinical experience in an approved prosthetic or orthotic center, or both. Prerequisite: Satisfactory completion of previous didactic courses or consent of instructor.

## Physical Therapy

*Catherine G. Page, Assistant Professor and Chairperson*

*Burton J. Dunevitz, Associate Professor*  
*Leonard Elbaum, Assistant Professor*  
*Awilda R. Haskins, Assistant Professor*  
*Elisabeth O. Revelj, Assistant Professor*

Location: Tamiami Campus  
Degree: Bachelor of Science

The program received full five-year accreditation in 1982 from the American Physical Therapy Association. The emphasis is placed upon a student-centered approach whereby individuals progress through a variety of learning experiences designed to develop their evaluative and applied therapeutic skills in the treatment of musculoskeletal, neurologic, cardiovascular, and pulmonary disorders.

The students receive experiential and didactic instruction from clinical physical therapists, physicians, and other medical professionals. Clinical education is conducted in accredited centers throughout the United States.

Graduates of the program are prepared to assume employment in general hospitals, rehabilitation centers, private clinics, home health care facilities, school systems, sports medicine units, and in the self-employed sector. Most graduates remain in South Florida after completion of the course of study.

Students who apply for admission to the program must meet the general education requirements of the University. Acceptance must be determined both by the University and the Physical Therapy Department. Enrollment is limited and admission is selective. Students must contact the Physical Therapy Department directly for all applications and information materials. Deadline for receiving applications is December 31. Classes are selected in April to commence coursework in July.

**Lower Division Preparation**  
Required Courses: At least 60 semester hours of an acceptable level of college credit work; at least one academic year of science coursework (including laboratory) in each of the areas of biology/zoology, chemistry, and physics as well as three courses in psychology or two psychology and one sociology (child development is recommended); a minimal GPA of 2.85 in the above-listed courses; a minimal overall GPA of 2.75 by December 31. Completion of at least 50 clock hours of work in, observation of, or interviews with personnel in physical therapy clinics. The greater the number of hours of ex-

perience and the wider the variety, the better qualified the candidates become.

Upper Division Program  
All Required Courses: (88)

### Junior Year

Summer Semester	
ZOO 3734	Gross Anatomy II
ZOO 3734L	Gross Anatomy Lab II

		3
		1
		4

Fall Semester	
PHT 3001	Introduction to Physical Therapy
PHT 3122	Clinical Kinesiology
PHT 3122L	Clinical Kinesiology Lab
PHT 3258	Basic Procedures
PHT 3258L	Basic Procedures Lab
ZOO 3703	Human Physiology I
ZOO 3703L	Human Physiology Lab
ZOO 3733	Gross Anatomy I
ZOO 3733L	Gross Anatomy Lab I

		1
		5
		1
		1
		3
		1
		3
		2
		18

Spring Semester	
PHT 3133	Musculoskeletal Evaluation
PHT 3133L	Musculoskeletal Evaluation Lab
PHT 3222	Therapeutic Exercise I
PHT 3222L	Therapeutic Exercise Lab
PHT 3150L	Physical Therapy and Fitness Lab
PHT 3310	Orthopedics
PHT 3160	Structural and Functional Aspects of Neurology
ZOO 3704	Human Physiology II

		3
		1
		2
		1
		4
		3
		3
		18

Summer Semester	
PHT 3259	Treatment of Pain
PHT 3259L	Electrotherapy Lab
PHT 3250	Problem Solving in Musculoskeletal Disorders
PHT 3400	Emotional Aspects of Physical Disability
PHT 3804	Sections L1 and L2 Junior Clinical Internship
PHT 4905	Independent Study

		3
		1-3
		11-14

### Senior Year

Fall Semester	
PHT 4141	Evaluation through the Life Cycles
PHT 4234	Neurorehabilitation
PHT 4234L	Neurorehabilitation Lab
PHT 4300	Physical Therapy and Human Disorders
PHT 4313	Clinical Neurology
PHT 4933	Independent Research in Physical Therapy
PHT 4301	Physical Therapy and Therapeutics

		2
		2
		2
		3
		3
		1
		3
		16

Spring Semester	
PHT 4231	Rehabilitation
PHT 4231L	Rehabilitation Lab
PHT 4233	Neurohabilitation
PHT 4233L	Neurohabilitation Lab

		2
		1
		2
		1

PHT 4510	Organization and Administration	3
PHT 4934	Physical Therapy Research Seminar	1
Electives		3-6
		16-19

#### Summer Semester

PHT 4826	Senior Clinical Internship	8
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### Course Descriptions

#### Definition of Prefixes

PCB and ZOO—Biological Sciences; PHT—Physical Therapy

**PHT 3001 Introduction to Physical Therapy (1)** A survey of the profession vis-a-vis other health professions; ethics, and basic medical communication.

**PHT 3122 Clinical Kinesiology (5)** A study of the anatomical, physiological, and biomechanical principles as related to the analysis of motion of the normal human body, with direct correlation to the clinical situation.

**PHT 3122L Clinical Kinesiology Lab (1)** Laboratory experiences in identifying and palpating the various components of the human musculoskeletal system while the body is at rest and in motion.

**PHT 3133 Musculoskeletal Evaluation (1)** Theory and fundamentals of goniometry, joint mobilization, muscle testing, x-ray identification, and posture and gait evaluation.

**PHT 3133L Musculoskeletal Evaluation Lab (2)** Laboratory practice in applied goniometry, joint mobilization, muscle testing, x-ray identification and posture and gait evaluations.

**PHT 3150L Physical Therapy and Fitness Lab (1)** Laboratory experience for application of and participation in physical therapy programs for people who seek optimal movement function. Focus on sports and fitness training. Corequisite: ZOO 3704.

**PHT 3160 Structural and Functional Aspects of Neurology (3)** Study of the structure and functions of those components of the central and peripheral nervous systems as they govern normalcy and pathology. Prerequisites: ZOO 3703, ZOO 3703L.

**PHT 3258 Basic Procedures (1)** A lecture format is used to study the scientific rationale for basic physical therapy procedures including vital signs measurement, massage, and superficial heat.

**PHT 3258L Procedures Lab (1)** Laboratory experience and evaluation of skills in basic physical therapy procedures including vital signs measurement, massage, and superficial heat. Corequisite: PHT 3258.

**PHT 3222 Therapeutic Exercise (1)** The principles and rationale for basic therapeutic exercise procedures are presented in lecture format.

**PHT 3222L Therapeutic Exercise Lab (2)** Laboratory experiences provide practice and evaluation in techniques of applying the principles of therapeutic exercise. Corequisite: PHT 3221.

**PHT 3250 Problem Solving in Musculoskeletal Disorders (1)** A seminar class wherein students are assigned a clinical orthopedic problem and evaluate, goal set, treatment plan and role play the treatment application. Prerequisites: PHT 3133, 3133L, 3310, 3221.

**PHT 3258 Basic Procedures (1)** Lecture format is used to study the scientific rationale for basic physical therapy procedures including vital signs measurement, massage and superficial heat. Corequisite: PHT 3258L.

**PHT 3258L Procedures Lab (1)** Laboratory experience and evaluation of skills in basic physical therapy procedures including vital signs measurement, massage and superficial heat. Corequisite: PHT 3258.

**PHT 3259 Treatment of Pain (3)** Application of current theories of the causes and management of acute and chronic pain to the use of electrotherapeutic modalities in physical therapy. Corequisite: PHT 3259L.

**PHT 3259L Electrotherapy Lab (1)** Laboratory experience to develop competency with electrotherapeutic modalities in the treatment of pain. Includes low volt and high volt current, tens, ultrasound, diathermy, iontophoresis, biofeedback. Corequisite: PHT 3259.

**PHT 3310 Orthopedics (4)** Multimedia lectures and patient case studies presented on the evaluation and management (surgical and non-surgical) of the orthopedic patient, correlated with laboratory practice in evaluative and treatment skills.

**PHT 3400 Emotional Aspects of Physical Disability (2)** Examines attitudes of physical therapists toward disability, emotional reactions of patients to their own disability, and emotional disorders commonly seen in patients treated by physical therapists.

**PHT 3804 Clinical Internship (3)** Supervised full-time clinical experience, designed to offer the student experience in patient care, particularly musculoskeletal evaluation, application of basic physical techniques, and orthopedic planning and implementation.

**PHT 4141 Evaluation Through the Life Cycles (2)** A study of the neuromuscular systems through the life cycles; includes evaluation methods; a prerequisite to PHT 4233.

**PHT 4231 Rehabilitation (2)** Explores functional evaluation, goal setting, and treatment planning for severely debilitated patients with medical, cardiac, pulmonary, thermal and spinal-cord-related disabilities. Other health disciplines participate in some presentations.

**PHT 4231L Rehabilitation Lab (1)** Laboratory practice in submaximal cardiac stress testing, chest physical therapy, splinting,

ADL training, wheelchair fitting, and treatment of patients with spinal cord injuries. Corequisite: PHT 4231.

**PHT 4233 Neurohabilitation (2)** Application of various exercise techniques to the treatment of individuals with neurodevelopmental deficits.

**PHT 4233L Neurohabilitation Lab (1)** Laboratory and field experiences will be utilized for practice of neurohabilitation techniques. Corequisite: PHT 4233.

**PHT 4234 Neurorehabilitation (2)** A lecture/discussion format is used to study various neurophysiological theories and principles which are applied in rehabilitation.

**PHT 4234L Neurorehabilitation Lab (2)** Laboratory experiences in application of the Neurorehabilitation lecture material from PHT 4234. Corequisite: PHT 4234.

**PHT 4300 Physical Therapy and Human Disorders (3)** Study of systemic and organ-specific disease and the related medical terminology as they relate to the practice of physical therapy; explores the current literature in selected disease topics.

**PHT 4301 Physical Therapy and Medical Therapeutics (3)** Multi-media lectures covering the scope of medical therapeutics with emphasis on pharmacology and its influence on the practice of physical therapy particularly for geriatric patients. Corequisite: PHT 4300.

**PHT 4313 Clinical Neurology (4)** Emphasizes evaluation differential diagnosis, goal setting, and treatment planning for patients with neurologic disability. Presented by neurologists and by physical therapists who provide clinical experience in neurologic evaluation.

**PHT 4510 Organization and Administration (3)** A study in the management of physical therapy delivery systems and current health trends affecting the profession.

**PHT 4826 Senior Clinical Internship (8)** Supervised full-time clinical experience, designed to afford the student the opportunity to practice total patient care, as well as administration and supervision in physical therapy.

**PHT 4905 Independent Study (1-3)** The student will select a particular aspect of physical therapy or closely related subject for in-depth independent study with a faculty preceptor.

**PHT 4933 Independent Research in Physical Therapy (1)** This course will provide physical therapy students with the background of didactic information necessary for them to complete a research project in PHY 4934.

**PHT 4934 Physical Therapy Research Seminar (1)** To allow students to collect data, analyze result, and submit findings in accepted written style; includes oral presentations to an audience of health professionals.

**PHT 5320 Evaluating and Treating Handicapped Children (5)** Based on review of neuromusculoskeletal development and dysfunction, theories of neurohabilitation and pediatric orthopedics are presented and applied through lectures and labs. Corequisites: PHT 5510, 5810, 5400.

**PHT 5405 Teaching Physical Therapy Treatment Programs (3)** Lectures and projects to plan in-service programs, prepare written instructions, and teach other staff and families about P.T. programs in Spanish and English. Corequisites: PHT 5810, 5510, 5320C.

**PHT 5515 Managing P.T. Services for Handicapped Children (2)** Lectures and group work to develop consulting and management skills in physical therapists providing services to handicapped children. Corequisites: PHT 5320C, 5810, 5400.

**PHT 5815 Clerkship in Pediatric Physical Therapy (2)** Two-week full-time clinical experience in a school system combined with independent study of question or issue in pediatric P.T. to be presented as a proposal. Corequisites: PHT 5320C, 5400, 5510.

## Professional Certificate Programs

### Department of Apparel Studies

#### Apparel Manufacturing Management

A Professional Certificate is offered in Apparel Manufacturing Management acknowledging that students have demonstrated manufacturing management competencies specifically related to the apparel industry. This Certificate is primarily designed to meet the needs of those presently employed in the apparel industry who desire the management skills necessary for career effectiveness and mobility. The courses are planned and taught under the guidance of an advisory committee of local leaders in the apparel industry.

A Certificate in Apparel Manufacturing Management will be awarded upon satisfactory completion of twenty credits as listed in the Certificate requirements. These courses may be taken by non-degree seeking students with the advice of the Certificate Program Director. Students should complete an application form at the time of their first course registration.

It is recommended that the courses be completed in the following order:

Required Courses: (23)		
CTE 3461	Apparel Fabrics	2
CTE 3742L	Commercial Grading	
	Analysis	2
CTE 3743L	Pattern Grading	
	Analysis	2
CTE 3762L	Cutting Analysis and Material Utilization	3

CTE 3763L	Machine Evaluation and Selection	3
CTE 3766L	Apparel Work Measurement	3
CTE 4767	Apparel Quality Assurance	3
CTE 4768L	Industrial Apparel Assembly and Costing	3
CTE 4769L	Apparel Production Planning and Scheduling	4

### Department of Industrial Systems Industrial Safety

The objective of the Professional Certificate Program in Industrial Safety is to present an integrated learning experience that will provide the student with a minimum level of expertise in the specialized area of Occupational Safety. Particular emphasis will be placed on application, interpretation, and administration of the Federal Occupational Safety and Health Act and other regulations in an industrial setting.

The certificate is intended to provide skills which will be directly applied in industry.

The Certificate will be awarded to any student who successfully completes a specified 18 credit program with a grade of 'C' or higher.

#### Industrial and Labor Relations

The objective of the Professional Certificate Program in Industrial and Labor Relations is to produce options to both baccalaureate degree seeking students and pre- and post-baccalaureate students in the fields of Labor Studies, Industrial Personnel Operations, and Collective Bargaining and Labor-Management Relations.

The Certificate will be awarded to any student who successfully completes a specified 18 credit program with a grade of 'C' or higher.

#### Production and Manufacturing

The objective of the Professional Certificate Program in Production and Manufacturing is to provide students desiring professional work in the field of Production and Manufacturing with a sequence of courses which will update those students already employed and will satisfy local industry's need for technologically skilled individuals in Production and Manufacturing. The Certificate includes courses designed to give the student knowledge of processes, cost, planning and control in addition to electives in specialized subjects.

The Certificate will be awarded to any student who successfully completes a specified 18 credit program with a grade of 'C' or higher.

### Department of Mechanical Engineering Heating, Ventilating, and Air Conditioning Design

The purpose of this Professional Certificate Program is to produce a learning experience that will enhance the design capabilities of professionals in the field. Emphasis will include engineering science background as well as practical applications of systems design.

The Certificate will be awarded to a student who successfully demonstrates competency in:

ETM 3205	hermodynamics I	3
BCN 3560	Mechanical Systems in Construction	3
ETM 4720	Principles of Air Conditioning and Refrigeration	3
ETM 4225	Energy Systems	3
ETM 4750	Air Conditioning Design I	3
ETM 4221L	Mechanical Lab I	2
ETM 4642	Air Conditioning Design II	3
ETM 4643L	Air Conditioning and Refrigeration Lab	2
ETI 4671	Engineering Economy	3

### Center for Labor Research and Studies

**John Remington** Director

The Center for Labor Research and Studies is authorized by the Board of Regents to provide credit and non-credit academic programs and services throughout the State in the field of labor and manpower studies. See General Information section, 'Centers and Institutes' for more information.

#### Faculty

**Andrew Banks, M.A.** (Goddard College),

Assistant Director and Instructor

**Joanne Decker, M.A.** (University of

Florida), Project Director

**Charlie Hall, B.A.** (Florida International

University), Coordinator and Instructor

**Tom Humphries, M.A.** (Florida International

University), Assistant Director

and Instructor

**Kate Lastowitz, M.A.** (Rutgers University),

Visiting Assistant Professor

**John Remington, Ph.D.** (University of

Michigan), Director and Associate

Professor

**Margaret G. Wilson, Ph.D.** (University of

Southern California), Research Director

and Assistant Professor

### Drinking Water Research Center

**William J. Cooper** Acting Director

The Drinking Water Research Center conducts basic and applied studies in the area of water resources as it relates to drinking water quality and quantity. The Center also provides the opportunity for undergraduate and graduate students to conduct independent research in cooperation with other departments in the University. See the General Information section 'Centers and Institutes' for more details regarding the Center.

#### Staff

**William J. Cooper, M.S.** (Pennsylvania

State University), Associate Research

Scholar/Scientist and Acting Director

**Frances Parsons, Ph.D.** (University of

Miami), Associate Research

Scholar/Scientist.

**Ramona G. Rice, Ph.D.** (University of

Arkansas), Assistant Research

Scholar/Scientist

### Professional Certificate in Prosthetics and Orthotics

The Department of Occupational Therapy of-

fers a certificate program in Prosthetics and Orthotics. For an explanation of the program, refer to the program listing under the Department of Occupational Therapy, or call (305) 554-2943.

## College of Engineering and Applied Sciences

**Dean** Gordon R. Hopkins  
**Associate Dean** Manuel R. Cerejio  
**Assistant Dean** Neil Hout-Cooper  
**Chairpersons:**  
**Apparel Studies** Betty Morrow  
**Civil and Environmental Engineering** Luis Prieto-Portar  
**Construction** Iraj Majzub  
**Dietetics and Nutrition** Nancy S. Wellman  
**Electrical Engineering** James R. Story  
**Industrial Engineering** Fred Swift  
**Industrial Systems** Fred Swift  
**Mechanical Engineering** Fred Swift  
**Medical Laboratory Sciences** Janet A. Lineback  
**Occupational Therapy** Reba L. Anderson  
**Physical Therapy** Catherine G. Page  
**Directors:**  
**Drinking Water Research Center** William J. Cooper  
**International Association for Housing Science** Oktay Ural

### Faculty

**Anderson, Barbara V., M.S., M.T. (ASCP), S.B.B., (Ohio State University), Assistant Professor, Medical Laboratory Sciences**  
**Anderson, Reba L., Ph.D., O.T.R./L. (University of Florida), Chairperson and Associate Professor, Occupational Therapy.**  
**Aurioles, Gabriel, Ed.D. (Florida Atlantic University), Associate Professor, Industrial Systems**  
**Babij, Tadeusz, Ph.D. (Technical University, Wroclaw, Poland), Associate Professor, Electrical Engineering**  
**Bassett, William, M.E. (Florida International University), Assistant Professor, Construction**  
**Blackburn, Sara A., D.Sc., R.D. (Boston University), Assistant Professor, Dietetics and Nutrition**  
**Bowker, Alice M., M.A., O.T.R./L. (Northwestern University), Assistant Professor, Occupational Therapy**  
**Canaves, Jaime, M.A., R.A. (University of Florida), Associate Professor, Construction**  
**Cerejio, Manuel R., D.Sc., P.E., MSEE (Universidad Central), (Georgia Institute of Technology), Professor, Electrical Engineering, and Associate Dean, College of Engineering and Applied Sciences**  
**Chaudhari, Bhaskar S., Ph.D., P.E. (University of Pennsylvania), Professor, Construction**

**Clark, Jack L., Ph.D. (Laurence University), Professor, Construction**  
**Curry, Katharine R., Ph.D. (Southern Illinois University), Professor, Dietetics and Nutrition**  
**de Groot, Sybil, Ph.D. (Ohio State University), Professor, Industrial Systems**  
**Dudley, Suze, M.S., O.T.R./L. (Florida International University), Assistant Professor, Occupational Therapy**  
**Dunewitz, Burton J., Ph.D., R.P.T. (Nova University), Associate Professor, Physical Therapy**  
**Easton, Penelope S., Ph.D., R.D. (Southern Illinois University), Professor, Dietetics and Nutrition**  
**Elbaum, Leonard, M.A. (University of Miami), Assistant Professor, Physical Therapy**  
**Elgarresta, Lorenzo J., M.B.A. (Florida International University), Lecturer, Industrial Systems**  
**Glenn, Alvin B., Ph.D. (Syracuse University), Professor, Electrical Engineering**  
**Grossbard, Judy, M.A., M.F.A. (University of Miami), Instructor, Apparel Studies**  
**Hahs, Jimmy Dean D., D.E., P.E. (University of Oklahoma), Associate Professor, Civil and Environmental Engineering**  
**Haskins, Awilda R., M.S. (State University of New York at Buffalo), Assistant Professor, Physical Therapy**  
**Heimer, Malcom L., Ph. D. (Penn State University), Associate Professor, Electrical Engineering**  
**Himburg, Susan P., Ph.D., R.D. (University of Miami), Assistant Professor, Dietetics and Nutrition**  
**Hopkins, Gordon R., Ph.D. (University of Alabama), Dean and Professor, Mechanical Engineering**  
**Hout-Cooper, Neil M., Ph.D. (Florida Atlantic University), Assistant Professor, Industrial Systems, and Assistant Dean, College of Engineering and Applied Sciences**  
**Howard, Greta, M.Sc. (Florida International University), Lecturer, Apparel Studies**  
**Johnson, Ralph B., M. Arch. (Yale University), Assistant Professor, Construction**  
**Kaplan, Susan R., M.H.S., O.T.R./L. (University of Florida), Assistant Professor, Occupational Therapy**  
**Keran, Eugene, Ph.D. (University of Nebraska), Assistant Professor, Medical Laboratory Sciences**  
**Kolbeck, Wayne B., M.B.A. (University of Pennsylvania), Assistant Professor, Apparel Studies**  
**Kuo, Rong-Heng, Ph.D. (New Mexico State University), Assistant Professor, Civil and Environmental Engineering**  
**Leonard, Rene J., D.A., P.E. (University of Miami), Associate Professor, Mechanical Engineering**  
**Lineback, Janet A., Ph.D., M.T. (ASCP), (University of Miami), Associate**

**Professor and Chairperson, Medical Laboratory Sciences**  
**Lopez-Mata, Gisela, M.S. (Pratt Institute), Assistant Professor, Construction**  
**Majzub, Iraj E., D. Arch., R.A. (University of Torino), Chairperson and Professor, Construction**  
**Meltzer, Lewis, B.S., C.P.O. (New York University), Instructor, Occupational Therapy**  
**Merkel, Robert S., Ph.D. (Institute of Textile Technology), Associate Professor, Apparel Studies**  
**Milligna, Michael, M.O.T. (Western Michigan University), Assistant Professor, Occupational Therapy**  
**Mohammed, Ossama A., Ph.D. (Virginia Polytech), Assistant Professor, Electrical Engineering**  
**Morrow, Betty, Ph.D. (University of Miami), Chairperson and Associate Professor, Apparel Studies**  
**Nwadike, Emmanuel, Ph.D. (University of Miami), Associate Professor, Mechanical Engineering**  
**Otazo, Julio O., M.A. Arch., R.A. (University of Florida), Assistant Professor, Construction**  
**Page, Catherine G., Ph.D. (The American University), Associate Professor and Chairperson, Physical Therapy**  
**Pedetty, Michael, Ph.D. (University of London), Associate Professor, Electrical Engineering**  
**Prieto-Portar, Luis A., Ph.D. (Princeton University), Associate Professor and Chairperson, Civil and Environmental Engineering**  
**Radin, Ian, Ph.D. (University of Missouri), Associate Professor, Mechanical Engineering**  
**Remington, John, Ph.D. (University of Michigan), Associate Professor, Industrial Systems**  
**Revelj, Elisabeth O., M.A., R.P.T. (University of New Mexico), Assistant Professor, Physical Therapy**  
**Roig, Gustavo, Ph.D. (University of Florida), Associate Professor, Electrical Engineering**  
**Salaga, Vivian O., M.A. (Kent State University), Assistant Professor, Construction**  
**Shen, Patrick F., Ph.D., M.T. (ASCP) (University of Arkansas), Assistant Professor, Medical Technology**  
**Smith, Adele, M.S. (Auburn University), Assistant Professor, Apparel Studies**  
**Smith, Sylvia L., M.S., S.M., (AAM), (ASCP) (University of Miami), Associate Professor, Medical Laboratory Sciences**  
**Spiers, Ronald, M.S. (Stratclyde University), Associate Professor, Occupational Therapy**  
**Storm, Penelope S., Ph.D. (University of Maryland), Associate Professor, Apparel Studies**  
**Story, James R., Ph.D., P.E. (University of Alabama), Chairperson and Associate Professor, Electrical Engineering**

*Alabama), Chairperson and Associate Professor, Electrical Engineering*

**Subbarao, Wunnava V., Ph.D., P.E.** (*Andhra University*), Professor, Electrical Engineering

**Surti, Vasant H., Ph.D.** (*Catholic University of America*), Professor, Civil and Environmental Engineering

**Swift, Fred, Ph.D.** (*Oklahoma State University*), Professor and Chairperson Industrial Systems, Industrial Engineering, and Mechanical Engineering

**Tall, Lambert, Ph.D.** (*Lehigh University*), Professor, Civil Engineering

**Thompson, LeRoy E., Ph.D., P.E.** (*Rice University*), Professor, Civil and Environmental Engineering

**Torres, Milton, M.A.E.** (*University of Oklahoma*), Industrial Systems

**Ural, Oktay, Ph.D., P.E.** (*North Carolina State University*), Director, International Association for Housing Science and Professor, Construction

**Villate, Jose T., Ph.D., P.E.** (*University of Wisconsin*), Professor, Civil and Environmental Engineering

**Wellman, Nancy S., M.S., R.D.** (*Columbia University*), Associate Professor and Chairperson, Dietetics and Nutrition

**Wilson, Margaret G., Ph.D.** (*University of Southern California*), Assistant Professor, Industrial Systems.

**Wu, Kuang-Hsi, Ph.D.** (*University of Illinois*), Assistant Professor, Mechanical Engineering





# School of Hospitality Management



# School of Hospitality Management

**Anthony G. Marshall, Dean and Professor**  
**Rocco M. Angelo, Associate Dean and**  
*Associate Professor*

**Robert A. Beck, Distinguished Scholar in**  
*Residence*

**Elio Bellucci, Associate Professor**  
**Leonard Berkowitz, Associate Professor**

**M. Chase Burritt, Visiting Associate**  
*Professor*

**Patrick J. Cassidy, Visiting Assistant**  
*Professor*

**Percival Darby, Assistant Professor**  
**Edwin Dean, Lecturer**

**Lee C. Dickson, Associate Professor**  
**Peter Goffe, Associate Professor**

**Eric F. Green, Visiting Professor**  
**Fritz Hagenmeyer, Associate Professor**

**Frederick Haverly, Lecturer**  
**Michael Hurst, Professor**

**Richard A. Huse, Associate Professor**  
**Charles Iivento, Associate Professor**

**Michael Kobasky, Assistant Professor and**  
*Counselor*

**Marshall Kosiner, Lecturer**  
**Lendal Kotschevar, Professor**

**Steven Moll, Assistant Professor**  
**Elisa Moncarz, Associate Professor**

**William J. Morgan, Jr., Professor**  
**William O'Brien, Assistant Professor**

**Alan J. Parker, Professor**  
**Nestor Portocarrero, Assistant Professor**

**Roger Probst, Lecturer**  
**Norman Ringstrom, Professor**

**Kevin Robson, Associate Professor**  
**William Stanford, Lecturer**

**David M. Talty, Visiting Assistant**  
*Professor*

**Mickey Warner, Assistant Professor**  
**Theodore White, Distinguished Lecturer**

The School of Hospitality Management offers Bachelor's and Master's programs that combine practical experience with classroom theory to assist the student to gain the understanding, skills, and techniques needed to qualify for job opportunities, or to achieve his or her career goals in the growing hospitality industry.

With the cooperation of industry executives, the School has created an internship program which literally utilizes the hotels, motels, restaurants, clubs, airlines, travel agencies, and cruise lines as practice labs for students. The advanced phase of the internship program provides each student a structured and closely supervised management experience normally not available to a student until he or she has entered the industry after graduation.

An active Industry Advisory Board—which includes outstanding executives in the hotel, food and travel industries—works regularly with the faculty, staff, and students of the School to formulate and update a curriculum that is current, flexible, and related to the needs of the hospitality industry.

The School has been designated a Program of Distinction by the Board of Regents.

**Note:** The programs, policies, requirements, and regulations listed in this catalog are continually subject to review, in order to serve the needs of the University's various publics, and to respond to the mandates of the Florida Board of Regents and the Florida Legislature. Changes may be made without advance notice. This mini-catalog contains the specific programs and policies of the School. Please refer to the General Information section for the University's policies, requirements, and regulations.

## Admission

The School of Hospitality Management has a recommended four year schedule which will permit freshmen to enroll in hotel-restaurant courses in their first year, and each following semester, while also registering for general education courses.

Questions concerning curriculum should be addressed to the Dean of the School of Hospitality Management.

## Undergraduate

Any student who has completed two years of college (60 semester hours) may apply for admission. Full credit will be granted both Associate of Arts and Associate of Science degrees. One may enroll on either a full-time or a part-time basis.

It is not necessary to have been previously enrolled in a hotel or restaurant program. The curriculum will provide the specialized professional education to equip the student for a career in hospitality management. Students with training in liberal arts, business, education, or technology, for example, are qualified to enroll in the program.

## Graduate

Each candidate for admission to the graduate program must present his or her score on the Graduate Record Examination or the GMAT and proof of a Bachelor's Degree from an accredited institution.

To be admitted, a candidate must have maintained a 'B' average in all upper divisional work or attain a minimum score of 1000 on the Graduate Record Examination (verbal and quantitative aptitude sections) or attain a minimum score of 450 on the GMAT.

The exact amount of additional work for those who do not have an undergraduate degree in Hospitality Management will vary with the background of the candidate, but will not exceed 24 semester hours including the required managerial internship program. A maximum of six semester hours of graduate credit may be transferred from any other university or from the graduate programs of this University.

Additional information on admission procedures may be found in the Admission section of the Catalog.

## Non-Degree Seeking Students

A number of persons currently employed in the hospitality field may not have the educa-

tional requirements to meet degree admission standards, but may be interested in enrolling in certain specific courses to improve their skills and to enhance their chances for promotion. Any person currently employed in the field may register as a Non-Degree Seeking Student for a total of 12 semester hours.

## Certificate Program

The School has a Certificate Program in Hotel and Restaurant Management and one in Travel and Tourism Management. The programs are open to international students with a high school education and experience in the industry. A candidate must complete 30 semester hours of course work in a one-year period to earn the certificate. The candidate must submit a satisfactory score on the TOEFL exam or its equivalent and a Certificate of Finances document. Specific courses will be tailored to each candidate's needs.

## Undergraduate Study

The School operates on a single major concept in which a core of 48 semester credits is required of all students. The program requires an additional 15 semester credits of electives. Under this system, the student enjoys maximum flexibility in choosing areas of emphasis while being assured of a comprehensive coverage of all areas of hospitality management.

A maximum of 61 semester credits may be transferred from a junior or community college program.

There is a requirement that all students work at least 800 hours in the Hospitality Industry in addition to the Advanced Internship.

**Location:** Tamiami Campus and Broward Center (BCC- Central Campus)

**Degree:** Bachelor of Science

## Lower Division Preparation

Students should complete a minimum of 60 semester hours including general education requirements. General education requirements must be completed prior to graduation from the University.

Accounting is a prerequisite for taking course work in the accounting and finance areas. The student who has not taken this prerequisite will be required to take this course during his or her first year at the University.

## Course Requirements

Management, Accounting, Finance, and Information Systems: (12)	
HFT 4464	Interpretation of Hospitality Financial Statements 3
HFT 4474	Profit Planning and Decision Making in the Hospitality Industry 3
Food and Beverage Management: (15)	
FSS 3221	Introduction to Commercial Food Production 3
FSS 3232	Intermediate Quantity Food Production 3

FSS 3234	Volume Feeding Management	3
FSS 3243	Basic Meat Science	3
HFT 3263	Restaurant Management	3
Administration; (21)		
HFT 3323	Physical Plant Management	3
HFT 3503	Marketing Strategy-Phase I	3
HFT 3514	Marketing Strategy-Phase II	3
HFT 3603	Law as Related to the Hospitality Industry	3
HFT 3700	Fundamentals of Tourism	3
HFT 3945	Advanced Internship	3
HFT 4234	Union Management Relations	3
Electives		15
		63

Location: Tamiami Campus  
Degree: Master of Science

#### Course Requirements

##### Core Courses

HFT 5227	Hospitality Management Training Systems <sup>1</sup>	3
HFT 5476	Feasibility Studies for the Hospitality Industry <sup>1</sup>	
or		
HFT 5478	Restaurant Development <sup>1</sup>	3
HFT 6246	Organizational Behavior in the Hospitality Industry	3
HFT 6296	Seminar in Hospitality Management	3
HFT 6446	Hospitality Industry Organizational Information Systems	3
HFT 6477	Financial Management for the Hospitality Industry	3
HFT 6586	Research and Statistical Methods	3
HFT 6697	Hospitality Law Seminar	3
Electives: (5000 and 6000 level) <sup>2</sup>		24
		39

<sup>1</sup>In place of the three following courses—HFT 5227, HFT 5476 (or HFT 5478) and one elective, the student may choose to complete HFT 6916 Hospitality Industry Project.

<sup>2</sup>One of the electives must be HFT 6946 Graduate Internship (3 credits)

#### Course Descriptions

##### Definition of Prefixes

FOS—Food Science; FSS—Food Service Systems; HFT—Hotel, Food, Tourism.

**FOS 4201 Sanitation in Food Service Operation (3)** The causes and prevention of food poisoning are stressed. Emphasis is placed on the current problems confronting the industry, with recent food developments as they relate to sanitation. Curriculum developed by the National Sanitation Foundation is included.

**FSS 3221 Introductory Commercial Food Service Production (3)** Provides an introduction

to commercial food preparation, nutrition, standard product identification, storage, and supervisory techniques in the area of food preparation. Course includes classroom instruction, demonstrations, and actual cooking experience.

**FSS 3232 Intermediate Quantity Food Production Techniques (3)** An advanced commercial food production course which provides the student with the opportunity to achieve competence and to develop techniques in the garnishing, pastry, serving, and convenience food areas. Prerequisite: FSS 3221 or equivalent.

**FSS 3234 Volume Feeding Management (3)** The facilities of various types of large quantity food operations are utilized to provide the student with both production and managerial experience. Students will be rotated through production stations and, as managers, will be required to plan menus, supervise preparation and service, handle customer relations, and keep accurate accounting records on the profit and loss phases of the operation. Staffing, merchandising, and cost control procedures are integral parts of the course. Prerequisites: FSS 3221 and FSS 3232.

**FSS 3241 Classical Cuisine (3)** Provides an opportunity for students skilled in cookery to expand their knowledge of food preparation into the area of world-respected traditional dishes. The course includes lecture, demonstration, and actual preparation of classical dishes. The students will utilize conventional methods of preparation as well as convenience foods. Prerequisite: FSS 3221, FSS 3232, FSS 3234.

**FSS 3243 Basic Meat Science (3)** Fundamentals of meat: quality yield, utilization of cuts, availability, costing, buying, inventorying, packaging, labor, and trends.

**FSS 3272 Beverage Management (3)** An introduction to the identification, use and service of wines and other alcoholic beverages, with an in-depth analysis of the various elements of beverage operations including purchasing, control, merchandising, and bar management. Field trips are made to hotels and restaurants to demonstrate salient operating principles.

**FSS 3273 Wine Technology, Merchandising, and Marketing (3)** A course in the fundamentals of wine technology (viticulture and vinification methods). The major types of wine and the factors influencing their quality; principles of sensory evaluation; wine merchandising and marketing.

**FSS 4105 Purchasing and Menu Planning (3)** Basic information on sources, grades and standards, criteria for selection, purchasing, and storage for the major foods, including the development of specifications. Consideration of the menu pattern with particular emphasis on costing, pricing, and the work load placed on the production staff. Item analysis and merchandising features are emphasized.

**FSS 4245 Advanced Meat Science (3)** An advanced course which considers the variable factors of meat, poultry, and fish utilization. Emphasis is placed upon newer techniques in purchasing, maximizing yields, and providing products in unique form. The use of TVP and other analogues is considered, as are the functions of the specialized commissary-type of meat processing plants. Guest speakers will be utilized, and field trips to protein processing plants will be made, to emphasize major points. Prerequisite: FSS 3243.

**FSS 4315 Institutional Food Service Management (3)** This course brings together basic management techniques and controls that are useful in the area of institutional feeding programs. Federal and state government regulations are studied. Special emphasis is given to hospital food service direction and the National School Lunch Program.

**FSS 4333 In-Flight Food Service Management (3)** An introduction to the concepts and managerial techniques specifically related to the in-flight food service segment of the hospitality industry. Students will be exposed to a comprehensive study of contract purchasing, contract negotiations, system menu planning, volume food production, staff scheduling, industry pricing methods, product specification factors, client and employee relations, and security control systems; and familiarized with specific and specialized food service equipment, equipment routing and balance, and transportation methods and procedures.

**FSS 4431 Food Facility Layout and Design (3)** Defines and explains concepts, principles, and procedures in evaluating and/or developing varied commercial food service facilities that will increase profit by reducing investment and operating cost and/or by increasing capacity. Actual installations are intensively reviewed. Current trends in food service methodology and technology are studied in detail, and food service equipment manufacturing processes and distribution economics are observed and evaluated.

**FSS 4614 Food and Beverage Merchandising (3)** This is an application of marketing and advertising principles to the specific area of food and beverage for hotels and restaurants.

**FSS 5361 Advanced Food Service Operation (3)** A senior course designed to coordinate the various management functions covered in previous courses into a comprehensive approach to profitable food service operations.

**FSS 6106 Purchasing and Menu Planning (3)** Advanced information on sources, grades and standards, criteria for selection, purchasing and storage for the major foods, including development of specifications. Consideration of the menu pattern with particular emphasis on costing, pricing, and the work load placed on the production staff. Item analysis and merchandising features are emphasized.

**FSS 6365 Food Service Systems (3)** Principles of system analysis applied to the food service industry. Attention is given to the organization of modern food production, preparation, and distribution systems. Case study problems require application of economic and management principles for solution.

**FSS 6452 Advanced Food Service Design Operations (3)** Advanced planning, programming, and project documentation for commercial food service facilities. Spatial, environmental, and electro-mechanical design factors are stressed, with particular emphasis on efficiency modulation and investment aspects. Recommended: HFT 3343 or FSS 4431.

**FSS 6834 Food Service Research (3)** The planning, executing, and reporting of an individual research project dealing with significant problems in food service. Students demonstrate an understanding of research techniques through data collection, evaluation, and interpretation.

**HFT 3000 Introduction to Hospitality Management (3)** A survey course providing an overview of the industry: its history, problems, and general operating procedures. Operating executives from the fields of hotel, restaurant, food service, travel, and tourism will be featured periodically.

**HFT 3203 Fundamentals of Management in the Hospitality Industry (3)** A basic course in general management to acquaint the student with theories and principles of organization, the tools of managerial decision-making, and the management process, with particular reference to the hospitality industry.

**HFT 3263 Restaurant Management (3)** An analysis of the principal operating problems in the restaurant field. Procedures, approaches, and techniques of management are explored and developed as they relate to the various categories of restaurants ranging from fast food to gourmet. Industry leaders will present successful concepts of restaurant operation.

**HFT 3313 Hospitality Property Management (3)** The problems of cost and operation of pest control, security, parking, general cleaning and upkeep, laundry, fire prevention, pools, tennis courts, and care of guest rooms and public space, with emphasis on equipment, personnel, and modern innovations.

**HFT 3323 Physical Plant Management (3)** A comprehensive survey of engineering, maintenance and efficiency control in hotels, restaurants, and institutions.

**HFT 3343 Hotel and Restaurant Planning and Design (3)** Considers analysis, evaluation, and scheduling of the economic, technical, aesthetic, and merchandising factors involved in the planning, programming and design stages of hotels and restaurants. Actual hotel and restaurant projects will serve as the basis for discussion and student project work.

**HFT 3403 Introduction to Management Accounting for the Hospitality Industry (3)** Introduction and practice in accounting processes, and the principles of hospitality management accounting. Prepares the student for work in advanced accounting and financial management. Required for students who have not completed an introductory accounting course.

**HFT 3404 Industrial Foodservice Management (3)** Management systems, methods, and procedures related to the operation of foodservice and vended foodservice in plants and factories, office buildings, schools and colleges, and health care facilities. Both company and contracted operations.

**HFT 3405 Recreational Food Service Management (3)** Methods and systems of managing food service operations in recreational facilities, such as stadiums and coliseums, amusement parks, mutual (betting) facilities, state and national parks, and other recreational areas.

**HFT 3413 Lodging Systems and Procedures (3)** Detailed examination of the functions and procedures utilized in servicing the guest of lodging establishment, contrasting traditional techniques and modern systems. Extensive use of the School's Mobydata minicomputer hospitality system to demonstrate "state-of-the-art" concepts. Prerequisite: HFT 3403.

**HFT 3423 Hospitality Information Systems (3)** The study of an accounting system for hospitality operations within the context of the firm's overall information system. The flow of data from source inputs through financial statement preparation, with emphasis on computer assisted processing and reporting techniques. Students use the University computer for a case project. Prerequisite: HFT 3403.

**HFT 3434 Club Operations Management (3)** Lecture, discussion, case studies, and field trips specifically designed to expose the future club manager, golf professional, and turf manager to club operations. Introduction to the uniform system of accounts for clubs, annual club studies for operating results, control systems, taxation, budgeting, and management reports.

**HFT 3453 Operations Control (3)** Study of the management tools available to control sales and expenses within hospitality operations. Detailed analysis of the responsibility centers using a cost managing approach. Case problems provide the students the opportunity to develop control systems for food and lodging organizations. Prerequisite: HFT 3403

**HFT 3454 Food and Beverage Cost Control (3)** Fundamentals of food and beverage cost controls for hotel and restaurant operations.

**HFT 3503 Marketing Strategy Phase I (3)** Application of marketing principles to business operations within the hospitality industry,

with particular emphasis on viewing marketing as a competitive strategy in domestic and international markets.

**HFT 3514 Marketing Strategy Phase II (3)** Consideration of all aspects of the advertising element of the promotion mix to execute the corporation's or tourist destination's marketing strategy. Prerequisite: HFT 3503.

**HFT 3524 Sales Management for the Hospitality Industry (3)** The course focuses on organizing sales and servicing effort and executing marketing strategy by developing sales strategies, plans and tactics for hospitality corporations and tourist destinations. Special emphasis is placed on group markets and gaining travel retailer support for destinations, hotel corporations, and cruiselines. The course may be followed by a sales management internship. Prerequisite: HFT 3503.

**HFT 3603 Law as Related to the Hospitality Industry (3)** A basic course in hotel, motel, and restaurant law. The student is introduced to the fundamental laws, rules, and regulations applicable to the hospitality industry. The case study approach is used to develop an awareness and understanding of the legal problems confronting the executive in his policy and decision making role.

**HFT 3700 Fundamentals of Tourism (3)** An introduction to the broad fields of travel and tourism. Among the topics covered are cultural tourism, sociology of tourism, tourism components and supply, tourism development, the economic role of tourism demand, and the marketing of tourism.

**HFT 3713 International Travel and Tourism (3)** An introduction to the complete international scope of travel and tourism. A brief analysis of regional framework and specific regions of the world, the interrelationship between human society and the physical environment. Tourism as a factor in economic development and its cultural and sociological factors are explored. An analysis of the international organization of tourism and the facilitation procedures required for its successful implementation are highlighted.

**HPT 3722 Retail Travel Agency Management (3)** An introduction to the basic operations aspect of travel agency management. The application of fundamental principles and successful practices in developing a satisfied clientele.

**HFT 3727 Technical Agency Operations (3)** Comprehensive, detailed course covering the technical procedures, practices and systems of day-to-day travel management, the counseling, sales and personal relationships with clients, hotels, tour agencies, and transportation systems. Prerequisite: HFT 3722.

**HFT 3733 Creative Tour Packaging (3)** A thorough study of the functions of the

wholesale tour operation. Includes tour operations and development, sales methods used in selling group business, costing and contracting of group business, and in-depth study of the promotional aspects of tour packaging.

**HFT 3753 Convention and Trade Show Management (3)** A course concentrating on organizing, arranging and operating conventions, trade shows, and concessions. Emphasis will be placed on the modes and methods of sales used in booking conventions and trade shows, as well as the division of administrative responsibility in their operation.

**HFT 3763 Passenger Traffic Management (3)** A survey of land, water, and air transportation from an integrated, intermodal frame covering organization, operations, financing, research, regulation, economics, and certain social and political factors; as well as contributions made by each mode to the development of tourism.

**HFT 3793 Sociology of Leisure (3)** An introduction to the fundamental, psychological and sociological concepts and theories as they relate to the motivation behind travel and tourism.

**HFT 3900, 3905 Independent Studies (VAR)** With permission from the Associate Dean, students may engage in independent research projects and other approved phases of independent study.

**HFT 3941 Internship in Hospitality Management (3)** Experience in all the major phases of hospitality operations. Reports are required.

**HFT 3945 Advanced Internship in Hospitality Management (3)** Structured management experience in a specialized career in the hospitality industry. Programs include: food and beverage management, rooms division management, sales management, in-flight catering management, fast food service management, and restaurant management. Structured management experience with an airline, a travel agency, a tour operator, or a cruise line. Report required.

**HFT 4224 Human Relations in the Hospitality Field (3)** The problems faced by the supervisor and the executive in managing the human element in the hospitality field. Designed to give the student insight into the varied social and psychological factors present in any employee-employer relationship.

**HFT 4234 Union Management Relations in the Hospitality Industry (3)** A comprehensive course covering labor legislation, union history, and the day-to-day administration of the labor contract. Emphasis is placed on collective bargaining and the business relationships between union and management.

**HFT 4276 Resort Management (3)** A course designed to focus on the unique problems of resort hotel management and the application

of special techniques to meet these problems.

**HFT 4293 Restaurant Management Seminar (3)** By permission of instructor only. A senior course reviewing current problems and practices, developing policies and procedures, and implementing same.

**HFT 4455 Functions of the Hospitality Industry Controller (3)** A specialized course designed for students desiring strong emphasis and training in the complex accounting and finance functions of hospitality industry management. Prerequisite: HFT 3453.

**HFT 4464 Interpretation of Hospitality Industry Financial Statements (3)** In-depth study of hospitality industry financial statements including consideration of the significant relationships between the various accounts found on financial reports. The statement of changes in financial position is studied, emphasizing funds as a means of payment. Major emphasis is placed upon trend analysis, ratio analysis, and comparison analysis using hospitality industry annual studies. Prerequisites: HFT 3453.

**HFT 4474 Profit Planning and Decision-Making in the Hospitality Industry (3)** Study of the decision-making process involved in the development of profit plans through analysis of hospitality industry studies. The establishment of short and long term goals and the means to reach these goals through profit plans. Emphasis on pricing decisions, responsibility centers, variance analysis, cost-volume profit analysis, capital budgeting, and tax considerations. Prerequisite: HFT 4464.

**HFT 4485 Seminar in Tax Planning for the Hospitality Industry (3)** Develops tax awareness and the ability to recognize the possible tax implications of business decisions. Tax considerations are studied for existing, expanding and planned hospitality operations. Included are compensation plans, pension and profit sharing plans, depreciation methods, acquisitions, mergers, liquidations, organization structure, accounting methods and capital gains and losses. Prerequisite: Permission of the instructor.

**HFT 4604 Legislation and the Hospitality Industry (3)** A study of the legislative requirements imposed upon hospitality industry operators. Special emphasis is placed on the minimum wage law, uniform provision and maintenance, tip credit, and the determination of what constitutes hours worked for the various job categories, discrimination, sexual harassment, and sales tax. Prerequisite: HFT 3603

**HFT 4718 Implementation and Management of Tourism Projects (3)** Practical development, implementation, and management of tourism projects and programs with emphasis on international and developing nation

situations. Prerequisites: HFT 3700 and HFT 3793 or equivalent.

**HFT 5223 Hospitality Management Training Systems (3)** A course designed to provide applications of proven training systems and methods for managers in the hospitality industry. The case study method will be used.

**HFT 5444 Hotel Information Systems (3)** A seminar on computer systems and their applications within the hospitality industry. Consideration is given to an understanding of the basic computer hardware and software concepts needed for a manager to communicate with data processing personnel. Prerequisite: HFT 3423 or HFT 6446.

**HFT 5476 Feasibility Studies for the Hospitality Industry (3)** A survey of various theories and techniques available by which management may determine the financial feasibility of investments in the hospitality field. Prerequisites: HFT 3503, HFT 4474.

**HFT 5478 Restaurant Development (3)** A study of the procedures to research and develop a restaurant form concept to opening. Emphasis will be on market research, site development, financial feasibility, and the formulation of an operating plan for an individual restaurant. Prerequisites: HFT 3503 and HFT 4474.

**HFT 5494 Restaurant Information Systems (3)** A study of the information systems utilized in hospitality operations to provide better management information for analysis and decision making. Industry participants afford students the opportunity to study and evaluate their information system. This forms the basis for their course project. Research, case problems, class analysis, and discussion. Prerequisite: HFT 3423 or HFT 6446.

**HFT 5495 Seminar in Hospitality Industry Financial Management Systems (3)** Visits to various hospitality businesses for seminars with management team members. Lectures, demonstrations, and discussion of each operation's methods and procedures, with emphasis on accounting and control systems. Prerequisite: Permission of the instructor.

**HFT 5595 Problems in Marketing (3)** Teamwork analysis and recommended solution of an actual marketing problem which has been posed by a local operator. Prerequisite: HFT 3503.

**HFT 5655 Franchising and Management Contracts (3)** A comprehensive course designed to examine the franchisee/franchisor—owner/manager relationships in hotel and food service operations and the mutual obligations created by each type of contract. Prerequisite: HFT 3603

**HFT 5718 Quality Controls in Tourism (3)** A study of contemporary social and human factors which influence actions and interactions between consumers and producers in

tourism related industries. Prerequisite: HFT 3700. Corequisites: HFT 3722 or 3753.

**HFT 5719 Implementation and Management of Tourism Projects (3)** Practical development, implementation, and management of tourism projects and programs with emphasis on international and developing nation situations. Prerequisites: HFT 3700 and 3793 or equivalent.

**HFT 5901, 5906, 5911 Independent Studies (VAR)** With permission from the Associate Dean, students may engage in independent research projects and other approved phases of independent study.

**HFT 6226 Motivation and Leadership (3)** Study of motivation, perception, learning, attitude formation, incentive theory, and job satisfaction, with emphasis on leadership and group task performance.

**HFT 6246 Organizational Behavior in the Hospitality Industry (3)** A survey of the concepts of organizational behavior and industrial psychology theory, from both the research and practical points of view. The course is designed to assist students in making sound decisions in the hospitality area by making them sensitive to the organizational parameters which influence their decisions.

**HFT 6256 International Hotel Operations (3)** A consideration of the various environments within which the international hospitality firm operates. Organizational, financial, and marketing factors are of major concern. Emphasis is placed on those problems and constraints which are uniquely different from problems of firms engaged in domestic operations of a similar nature.

**HFT 6286 The Organization and its Environment (3)** A study of the hospitality industry as it is affected by its environment and in turn attempts to influence the various elements in this environment.

**HFT 6296 Seminar in Hospitality Management (3)** Attention is focused on major problems facing management in today's economy. Special emphasis is placed on the food service industry. Research of the current literature, class analysis, and discussion.

**HFT 6297 Seminar in Management Methods (3)** Class will be divided into small groups, each of which will meet regularly with the executive committee of an area hotel or restaurant. Each group will be, in reality, the junior executive committee for the property. The groups will come together periodically for analysis and discussion of their experiences, and to relate their experiences to principles of modern management.

**HFT 6446 Hospitality Industry Organizational Information Systems (3)** Study of information systems in the hospitality industry. Consideration of the design and development of an information system based on user needs. Emphasis on identification and specification of user requirements and the selection of the

appropriate design. Students work on a systems development project.

**HFT 6456 Operations Control (3)** Focus is directed to the information used in the decision process and the information flow associated with each decision process throughout hotel or restaurant enterprises.

**HFT 6477 Financial Management for the Hospitality Industry (3)** A study of the principles of financial management and their application to the hospitality industry. Discussion and case studies are used to develop plans for meeting financial needs (short, intermediate, and long term) from internal sources or capital markets. Attention is focused on capital budgeting, leasing, franchising, mergers, consolidations, and current financial issues in the hospitality industry.

**HFT 6486 Investment Analysis for the Hospitality Industry (3)** Advanced investment methods and opportunities with emphasis on securities of the hospitality industry, financing techniques, syndication, negotiations.

**HFT 6487 Taxation Federal and State (3)** A study of state and federal taxation concepts, including tax management for individuals, partnerships, and corporations engaged in the hospitality field.

**HFT 6586 Research and Statistical Methods (3)** A study of basic research methodology as applied to a variety of hospitality industry research projects. Techniques for data collection and interpretation, and methods of reporting are considered.

**HFT 6596 Marketing Management (3)** Teamwork analysis and recommended solution of an actual marketing problem which has been posed by a local operator.

**HFT 6605 Legislation and the Hospitality Industry (3)** An advanced study of the legislative requirements imposed upon hospitality industry operators. Special emphasis is placed on the minimum wage law, uniform provision and maintenance, tip credit, the determination of what constitutes hours worked for the various job categories, discrimination, sexual harassment, and sales tax. Prerequisite: HFT 3603.

**HFT 6697 Hospitality Law Seminar (3)** New laws and their impact on the hospitality industry are examined. Students research and publish "industry alert bulletins", explaining the impact of new legislation on the hospitality industry. Prerequisite: HFT 3603 or equivalent.

**HFT 6916 Hospitality Industry Project (3)** An individualized research project dealing with current problems in the hospitality industry. Topics and research methods must be approved by the graduate faculty before registration for the course.

**HFT 6946 Graduate Internship (3)** Structured graduate management experience in a specialized career in the hospitality industry.

Programs include: food and beverage management, rooms division management, sales management, in-flight catering management, fast food service management, and restaurant management. Prerequisite: Permission of the instructor.

## School of Hospitality Management

Dean **Anthony G. Marshall**  
Associate Dean **Rocco M. Angelo**

### Faculty

**Angelo, Rocco M., M.B.A.** (University of Miami), Associate Professor, Management and Associate Dean  
**Beck, Robert A., Ph.D.** (Cornell University), Distinguished Scholar in Residence, Finance and Management  
**Bellucci, Elio, J.D.** (Boston College), Associate Professor, Law  
**Berkowitz, Leonard, B.A.** (University of Maine), Associate Professor, Meat Sciences  
**Burritt, M. Chase, B.S.** (Cornell University), Visiting Assistant Professor, Accounting  
**Darby, Percival, M.S.** (Florida International University), Assistant Professor, Management  
**Dean, Edwin, Lecturer, Union/Management Relations**  
**Dickson, Lee C., M.B.A.** (Babson College), Associate Professor, Management  
**Goffe, Peter, M.S.** (Cornell University), Associate Professor, Marketing  
**Green, Eric, F., Visiting Professor, Management**  
**Hagenmeyer, Fritz, G., M.A.** (Cornell University), Associate Professor, Hotel Engineering  
**Haverly, Frederick, B.S.** (Cornell University)  
**Hurst, Michael E., M.A.** (Michigan State University), Professor, Management  
**Huse, Richard A., M.S.** (Niagara University), Associate Professor, Tourism  
**Ilveto, Charles L., M.B.A., C.P.A.** (Cornell University), Associate Professor, Accounting  
**Kobasky, Michael, Ph.D.** (Florida State University), Assistant Professor/Counselor  
**Kosiner, Marshall S., B.S.** (Stetson University), Lecturer, Tourism  
**Kotschevar, Lendal, Ph.D.** (Columbia University), Visiting Distinguished Professor, Management  
**Marshall, Anthony G., J.D.** (Syracuse University), Professor, Law and Dean  
**Moll, Steven V., M.S.** (Florida International University), Assistant Professor, Accounting and Information Systems Management  
**Moncarz, Elisa, B.B.A., C.P.A.** (Bernard/Baruch College, City U. of

New York), Associate Professor,  
Accounting

**Morgan, William J., Jr., Ph.D.** (Cornell  
University), Professor, Management

**O'Brien, William, M.S.** (Florida  
International University), Assistant  
Professor, Information Systems  
Management

**Parker, Alan J., Ph.D.** (Columbia  
University), Professor, Information  
Systems Management

**Portocarrero, Nestor, B.B.A.** (University of  
Miami), Assistant Professor,  
Accounting

**Probst, Roger, B.S.** (University of New  
Haven), Lecturer, Food Management

**Ringstrom, Norman H., Ph.D.** (State  
University of Iowa), Professor,  
Management

**Robson, Kevin, M.S.** (Florida International  
University), Associate Professor, Food  
Management

**Stanford, William,** Lecturer, Food  
Management

**Talty, David M., B.S.** (Florida State  
University), Visiting Assistant  
Professor, Management.

**Warner, Mickey, M.S.** (Florida International  
University), Assistant Professor, Food  
Management

**White, Theodore, B.S.** (Florida  
International University), Lecturer, Club  
Management



# School of Nursing



# School of Nursing

The School of Nursing offers a professional program of study leading to the degree of Bachelor of Science in Nursing (BSN).

The School is approved by the Florida State Board of Nursing, and is open to generic and R.N. students. Upon graduation, generic students are eligible to write the State Board examination to become registered nurses. R.N. students must be licensed, or eligible for graduate nurse (G.N.) status, at the time of application, according to Florida Statute 464.01.

The objectives of the program are: (The outcome expected of the students at the time of graduation.)

1. Synthesize knowledge from the natural and the behavioral sciences, the humanities and nursing in the provision of nursing care to clients throughout the life span.

2. Analyze research findings from nursing and other disciplines to improve and change nursing practice.

3. Evaluate nursing theories and concepts from other disciplines as a base for nursing practice.

4. Utilize the nursing process to promote, maintain and restore health and rehabilitate, and prevent illness of individuals, families and communities in a changing multicultural, global society.

5. Analyze legal, ethical, social, political, and economic forces which impact on the emerging role of the professional nurse.

6. Collaborate with members of the health care team in the delivery of individualized, economic and ethical health care services with accountability and responsibility for own practice.

7. Utilize creative leadership to promote-quality health care in a changing, multicultural, global society.

8. Value learning as a lifelong process through independent pursuit of personal and professional growth.

## Admission

Applicants to the School of Nursing must submit an Application for Admission to the University and follow the regular University procedures. Applicants must be eligible for admission to the University before admission to the School of Nursing.

All necessary admission documents must be submitted by April 1 of each year preceding the Fall Term admission or October 15 of each year preceding the Spring Term admission. Students interested in the nursing major should contact the School to make an appointment with an academic advisor as soon as possible. The School of Nursing is located on the Bay Vista Campus, telephone: (305) 940-5915.

To be admitted to the program, applicants must have an overall GPA of 2.5 or higher from an accredited college or university, and must have completed a minimum of 60 semester hours in lower division course work.

The nursing program is selective. Limitations are set on enrollment on the basis of availability of qualified faculty, classroom and

laboratory facilities, and clinical resources for student experiences. Priority is given to Florida residents.

Education Requirements: The following courses are required for admission to the nursing major:

1. Introduction to Statistics	3
2. Natural Sciences:	
General Chemistry	4
Organic Chemistry	8
Human Anatomy/Physiology	6
General Bacteriology or Microbiology	4
3. Social Science:	
Introductory Sociology	3
Introductory Psychology	3
4. Language Elective	5

Scholastic Requirements: To remain in good academic standing students must:

1. Maintain an overall cumulative GPA of 2.25 or higher.
2. Achieve a grade of 'C' or higher in the science and nursing courses.

A student who earns less than a 'C' in any nursing course cannot progress in the nursing program but will be permitted to reapply to the program for the following year.

A student who does not successfully complete a required nursing course will be officially notified of the change in his or her academic status. No more than one readmission is permitted for the total nursing program.

The School reserves the right to terminate a student from the nursing program for reasons related to the inability to safely carry out professional responsibilities.

Note: The programs, policies, requirements, and regulations listed in this catalog are continually subject to review, in order to serve the needs of the University's various publics; and to respond to the mandates of the Florida Board of Regents and the Florida Legislature. Changes may be made without advance notice. This mini-catalog contains the specific programs and policies of the School. Please refer to the General Information section for the University's policies, requirements, and regulations.

Location: Bay Vista Campus  
Degree: Bachelor of Science in Nursing

## Required Nursing Courses

Junior Year	
Semester I	
NUR 3118C	Approaches to Nursing I 6
NUR 3066	Approaches to Nursing I B 6
NUR 3825	Professional Nursing Socialization 2
PCB 4701	Human Systemic Physiology 4
Semester II	
NUR 3255C	Approaches to Nursing II A 6
NUR 3534C	Approaches to Nursing II B 3
NUR 3826	Professional Nursing II 2

NUR 3145	Pharmacology	2
SSI 3240	World Prospects and Issues	3
Semester III		
NUR 3259C	Approaches to Nursing IIIA	2
NUR 3538C	Approaches to Nursing IIIB	2
NUR 3115	Professional Nursing III 2	
NUR 3125	Pathophysiologic Basis of Nursing	3
Senior Year		
Semester I		
NUR 4457C	Approaches to Nursing IVA	4
NUR 4357C	Approaches to Nursing IVB	4
NUR 4165	Professional Nursing IV	2
	Elective	3
Semester II		
NUR 4636C	Approaches to Nursing V	4
NUR 4945L	Approaches to Nursing VI	4
NUR 4895	Professional Nursing V	1
	Nursing Elective	2-3

## Course Descriptions

### Definition of Prefixes

NUR—Nursing Practice and Theory

**NUR 3066C Approaches to Nursing I B: Client Assessment (2)** The assessment and evaluation of alterations in physiologic adaptive responses of the adult/gerontological client to stressors are emphasized. Prerequisite: Admission to major. Corequisite: NUR 3118C.

**NUR 3118C Approaches to Nursing I (6)** Introduction to the Nursing Process and Nursing Care of individuals throughout the life span within the health-illness continuum with special focus on the promotion of optimum wellness. Prerequisite: Admission to the program. Corequisites: NUR 3825; PCB 4701.

**NUR 3125 Pathophysiologic Basis of Nursing Practice (3)** The body's adaptive responses to selected physical, chemical, and biological stressors are presented as a base for nursing diagnoses, interventions, and evaluations. Prerequisites: NUR 3145, NUR 3066, NUR 3118C. Corequisites: NUR 3259, NUR 3538.

**NUR 3145 Pharmacologic Basis for Nursing Practice (2)** Focus is on clinical pharmacology including development and control of drugs and drug therapies, general principles or specific drug actions and the body's physiologic response to drug administration. Prerequisite: NUR 3118C, NUR 3066. Corequisites: NUR 3255, NUR 3534

**NUR 3255C Approaches to Nursing II A: Adult/Gerontological Physiological Nursing I (6)** The nursing process is applied in assisting the adult/gerontological client with minimally to moderately impaired physiologic adaptive responses. Prerequisites: NUR 3118C, 3066, NUR 3825. Corequisites: NUR 3826, NUR 3145.

**NUR 3259C Approaches to Nursing III A: Adult/Gerontological/Physiological (2)** The nursing process is applied in assisting adult/gerontological clients with moderate to severe adaptive alterations or terminal conditions, including the effects of family. Prerequisites: NUR 3255, NUR 3826. Corequisites: NUR 3538, NUR 3825.

**NUR 3534C Approaches to Nursing IIB: Psychiatric/Mental Health Nursing (2)** Application of the Nursing Process to the care of individual, families, and groups within the health-illness continuum with special focus on changing psychosocial situations. Prerequisites: NUR 3118C; PCB 4701; NUR 3825. Corequisites: NUR 3137; NUR 3137L; NUR 3826.

**NUR 3538C Approaches to Nursing III B: Adult/Gerontological Psychological Nursing II (2)** The nursing process is applied in assisting the adult/gerontological client and his family with moderately to severely impaired psychological responses. Prerequisites: NUR 3534, NUR 3826. Corequisite: NUR 3259, NUR 3827.

**NUR 3825 Professional Nursing: Socialization (2)** Socialization into the role of professional nursing is introduced. The teaching-learning process is explored with emphasis on the student's responsibilities as an independent learner. Prerequisite: Admission to the program. Corequisites: NUR 3118C; PCB 4701.

**NUR 3826 Professional Nursing II: Legal, Ethical and Cultural Consideration (2)** This course continues to address professional dimension in nursing. Emphasis is on legal, ethical, and cultural considerations using group dynamics. Prerequisites: NUR 3118C; PCB 4701; NUR 3825. Corequisites: NUR 3137; NUR 3534.

**NUR 3827 Professional Nursing III: Leadership (2)** This course is designed to provide a forum for students to analyze and critique the leadership role of the professional nurse in a variety of health care settings within a multicultural, changing global society. Prerequisites: NUR 3538, NUR 3356.

**NUR 4165 Professional Nursing: Research (2)** Interrelationship of problems solving, decision making, change and the nursing process are explored in identifying the role of the professional nurse as research consumer. Prerequisite: NUR 3125.

**NUR 4357C Approaches to Nursing IV B: Childrearing (2)** The nursing process is applied in assisting childrearing families exhibiting moderately to severely impaired adaptive responses. Prerequisites: NUR 3538, 3259. Corequisite: NUR 4457.

**NUR 4432 Approaches to Nursing V: Community Nursing (4)** Building upon all professional roles of the nurse, synthesis and evaluation of the nursing process is utilized in assisting individual families and com-

munities in a primary setting. Prerequisites: NUR 4357, 4457, NUR 4165. Corequisite: NUR 4895.

**NUR 4457C Approaches to Nursing IV A: Childbearing (4)** The nursing process is applied in assisting childbearing families exhibiting moderately to severely adaptive alterations. Prerequisites: NUR 3538, 3259, NUR 3827. Corequisite: NUR 4357.

**NUR 4636C Approaches to Nursing VI: Community Health Nursing (2)** Evaluation of the nursing process to the care of individuals, families, and groups within the health-illness continuum with special focus on the community and health care systems. Prerequisites: NUR 4165; NUR 4424. Corequisites: NUR 4636L; NUR 4945.

**NUR 4895 Professional Nursing V: Senior Seminar (1)** Professional issues related to nursing as an autonomous professional practice are investigated. Focus is on the transition from student to beginning generalist nurse role. Prerequisite: NUR 4457, NUR 4357, NUR 4165. Corequisites: NUR 4945, NUR 4636.

**NUR 4945 Approaches to Nursing VII: Leadership Practicum (4)** Transition from student to graduate role is provided through leadership experience in an elected setting which allows synthesis of knowledge, skills, and understandings. Assessment of nursing care modalities are emphasized. Prerequisites: NUR 4165; NUR 4424. Corequisite: NUR 4636.

**NUR 4905 Independent Study (1-3)** With approval of faculty member.

## School of Nursing

Dean, Linda Agustin Simunek

### Faculty

- Belock, Shirley A., R.N., Ed.D.** (Nova University), Associate Professor and Assistant Dean
- Blackmon, Gloria, R.N., M.S.N.** (Case Western Reserve University), Associate Professor
- Blais, Kathleen, R.N., Ed.D.** (Florida Atlantic University), Visiting Instructor
- Farris, Lorene, R.N., Ed.D.** (University of Miami), Associate Professor
- Foster, Rosebud L., R.N., Ed.D.** (University of Miami), Professor and Vice Provost, Bay Vista Campus
- Glussman, Betty, R.N., M.S.N., M.Ed.** (T.C. Columbia University), Assistant Professor
- Halprin, Michael, R.N., M.N.** (University of Florida), Instructor
- Hartley, Jacqueline, R.N., Ph.D.** (Florida State University), Associate Professor
- Krimsley, Valerie, R.N., M.A.** (New York University), Visiting Instructor
- Lizardo, Maria Lourdes, R.N., M.N.** (University of the Philippines), Visiting Instructor

- Rabin, Avis B., R.N., M.A.** (T.C. Columbia University), Assistant Professor
- Safian, Donna, R.N., M.S.N.** (University of Miami), Assistant Professor
- Shah, Daphne, R.N., M.S.N.** (Loma Linda University), Assistant Professor
- Simunek, Linda Agustin, R.N., Ph.D.** (Loyola University of Chicago), Professor and Dean
- Thornton, Rosa N., R.N., B.S.** (Florida International University), Nursing Laboratory Coordinator



# School of Public Affairs and Services

## School of Public Affairs and Services

The School of Public Affairs and Services offers programs of professional study which provide academic and applied courses for students interested in public and non-profit organizational needs, management, and research. Emphasis is placed on achieving a comprehensive, developmental, and community oriented understanding of problems, issues, alternatives, and needs of an urban society faced with rapidly changing social, political, economic, and cultural conditions.

The School is organized into the departments of Criminal Justice, Health Services Administration, Medical Record Administration, Public Administration, and Social Work. Each of these Departments except Medical Record Administration offers both the baccalaureate and master degrees. Medical Record Administration offers only the baccalaureate degree. In addition, a Doctor in Philosophy (Ph.D.) is offered in Public Administration

### Bachelor Degrees

**Undergraduate Admission Requirements:** Policies on admissions and prerequisites for the undergraduate programs are described in the appropriate departmental sections of this catalog.

**Advisement:** Each student is assigned a faculty advisor upon being admitted to a program and together they plan the student's program of study. Students needing pre-advisement should contact the specific department.

**Clinical and Field Experiences:** As an integral part of the program curriculum, the student may be provided supervised learning experiences in community service agencies. The clinical and field work experience is one of orientation, observation, and practice in the particular program specialty of Public Affairs and is structured concurrently with relevant classroom experiences. Numerous community organizations provide opportunities for student internships and field practices.

**Continuing Education and Special Programs:** The School of Public Affairs and Services, in cooperation with the Division of Continuing Education, offers many credit, non-credit, and workshop courses in Off-Campus locations in Dade, Broward, and Monroe Counties. Courses and locations vary each semester and the departments should be contacted for specific offerings.

### Graduate Degrees

**Graduate Admissions Requirements:** Policies on admissions and prerequisites for the graduate programs are described in the appropriate departmental sections of this catalog. At a minimum, a student planning to enroll in one of the graduate degree programs in SPAS must:

1. Meet the general University requirement for admission to a graduate program.
2. Hold a bachelor's degree from a regionally accredited college or university.
3. Meet the minimum requirements of a 3.0 GPA in upper-division grades or a minimum score of 1000 on the Graduate Record Examination entrance examination, or both.
4. In addition to the above, a foreign student must present a minimum score of 500 on the TOEFL, or an equivalent score on a comparable examination. See General Admissions Requirements for International Students in the General Information section of this catalog.

**Degree Requirements:** To be eligible for a master's degree within the SPAS, a student must:

1. Satisfy all University requirements for a master's degree.
2. Meet the requirements for an approved program of study. This program of study must be approved by the appropriate Department Director.
3. Earn a minimum GPA of 3.0 in all work completed in the student's graduate program of study.
4. Earn a minimum grade of 'C' in all program courses to be eligible for graduation. A student must repeat all courses in which a grade of 'D' or 'F' was received, and earn minimum grades of 'C'.

**Transfer Credit:** The student may request and receive permission to transfer graduate credit to his or her master's degree program, provided that:

1. The hours requested do not exceed the maximum hours allowed by the Department.
2. The transfer courses were taken at the graduate level at an accredited college or university.
3. Grades of 'B' or higher were earned.
4. The courses are judged by the Department Director to be relevant to the student's graduate program.
5. The credits are transferred the same semester the student is admitted to the graduate degree program.
6. The credits were not used in satisfying the requirements for another degree, or included in another degree.
7. The credits were completed within six years preceding the admission to the graduate degree program.

**Time Frame for Completion of Degree:** All work applicable to the master's degree requirements, including transfer credit, must be completed within six years immediately preceding the awarding of the master's degree.

**SPAS Graduate Level Courses:** The 5000-level courses are open to graduate students and to undergraduate seniors with permission of the instructor.

The 6000-level courses are open only to graduate students.

The 7000-level courses are open only to doctoral students.

**Note:** The programs, policies, requirements, and regulations listed in this catalog are continually subject to review, in order to serve the needs of the University's various publics and to respond to the mandates of the Florida Board of Regents and the Florida Legislature. Changes may be made without advance notice. This mini-catalog contains the specific programs and policies of the School. Please refer to the General Information section for the University's policies, requirements, and regulations.

## Criminal Justice

**Luis Salas, Associate Professor and Director**

**Robert Clark, Professor**  
**Jose Marques, Associate Professor and Coordinator Undergraduate Programs, Tamiami Campus**

**Dale Sechrist, Visiting Professor**  
**Regina Shearn, Associate Professor**  
**Robert Snow, Associate Professor**  
**Ray Surrette, Assistant Professor**  
**Clinton Terry, Assistant Professor**  
**William Wilbanks, Associate Professor**

**Location:** Bay Vista Campus  
**Degree:** Bachelor of Science

Criminal Justice is an area of study dealing with the formal mechanisms of social control by which our society exercises constraint over its members. The study of criminal justice is an interdisciplinary one; i.e., it involves law and the social and behavioral sciences. It is concerned with the primary means of social control—the law. It involves the study of crime, the reaction of society to this major social issue, and the instrumentalities utilized in treating the problem. Heavily intertwined throughout the entire approach is the pervading issue of social justice.

A wide variety of career opportunities are available in criminal justice at all levels of government. Due to its interdisciplinary approach, the study of criminal justice fills the needs of students seeking careers in teaching, research, law, and the various criminal justice occupations.

**Lower Division Preparation Required Courses:** None

**Remarks:** The student majoring in Criminal Justice should consult with an academic advisor to ensure that the actual courses selected meet program and degree requirements, and are consistent with the long range academic and career objectives.

**Recommended Courses:** The student intending to enroll in the Criminal Justice program is urged to complete an Associate of Arts degree at the lower division. An entering student is not required to have been enrolled in a pre-criminal justice program. A student having an Associate of Science degree or 60 semester hours will also be accepted, but must complete general education re-

requirements before the bachelor's degree can be awarded.

**Upper Division Program**

**Core Courses:** Six courses are required of every student in Criminal Justice. A core course requirement can only be waived by the Director with the recommendation of the student's faculty advisor. Courses may be offered on the Tamiami Campus or other locations.

CCJ 3011	Nature and Causes of Crime	3
CCJ 3101	Law Enforcement	3
CCJ 3290	Judicial Policy Making	3
CCJ 3301	Correctional Philosophy	3
CCJ 3700	Methods of Criminal Justice Research	3
CCJ 4251	Criminal Justice and the Constitution	3

**Area of Interest:** Eighteen semester hours at the 3000-level or above in criminal justice are required for criminal justice majors. Only nine semester hours of CCJ 4940 will count toward this requirement.

**Specific Electives:** Nine semester hours at the 3000 level are required in sociology/anthropology, social work, psychology, political science, computer science, or statistics. Any combination of these courses is acceptable.

**General Electives:** Fifteen semester hours are required. No more than nine hours can be criminal justice courses. Relevancy of elective courses will be determined in consultation with the student's advisor or the Director. The faculty retains the prerogative to accept or reject electives taken without approval.

**Remarks:** Independent study and directed readings courses may not be taken outside of the Criminal Justice Department except with written permission of the Criminal Justice Director.

Course work from disciplines outside of Criminal Justice will not be accepted to fulfill requirements in the Criminal Justice area of interest category.

Students are required to maintain a minimum GPA of 2.0 in the CCJ Area of Interest and a minimum grade of 'C' in each of the CCJ Core Courses.

Criminal Justice majors are advised to complete all core requirements in the early stages of semester study in order to insure completion for graduation.

**Transfer Credit:** A student transferring from a four year college may transfer up to 84 semester hours into the Criminal Justice Program; however, the student must still have at least 60 semester hours at the 3000-level or above. All work transferred to the University is subject to review and approval by the Criminal Justice Director. Criminal Justice courses completed with a grade of 'D' will not be transferred.

**Double Majors and Degrees**

Students must complete the core courses (18

hours) plus 18 additional hours in Criminal justice in order to:

1. Satisfy Criminal Justice requirements for a double major
2. Obtain a second degree with a major in Criminal Justice
3. Obtain two baccalaureate degrees simultaneously (provided requirements for two majors have been completed as certified by the appropriate academic units, and a minimum of 30 appropriate semester hours beyond the requirements of one degree have been earned).

**Pre-Law Concentration**

Core Requirements: Same as the requirements for a bachelor's degree in Criminal Justice (18 semester hours).

**Criminal Justice Elective:** The student shall complete a minimum of 18 semester hours of the following selected Criminal Justice course work:

CCJ 3271	Criminal Procedure	3
CCJ 3291	Judicial Administration	3
CCJ 3501	Juvenile Delinquency, Prevention and Control	3
CCJ 3934	Contemporary Issues in Criminal Justice	3
CCJ 4032	Crime and the Media	3
CCJ 4251	Criminal Justice and the Constitution	3
CCJ 4280	Law and Criminal Justice	3
CCJ 4282	Legal Issues in Corrections	3
CCJ 4910	Independent Research in Criminal Justice	3
CCJ 4940	Field Work and Special Projects	6
CCJ 5216	Criminal Law	3
CCJ 5275	Criminal Procedure	3
CCJ 5286	Comparative Law	3

**Specific Electives:** Same as the requirements for a bachelor's degree in Criminal Justice (9 semester hours).

**General Electives:** Same as requirements for a bachelor's degree in Criminal Justice (15 semester hours).

Upon Consultation with the Criminal Justice advisor, students may be granted the opportunity to formulate a more intensive pre-law program of study.

**Minor in Criminal Justice**

A five course minor in criminal justice is available to baccalaureate degree-seeking students who are interested in careers in the criminal justice field. The courses that comprise the minor will provide students with the opportunity to relate to the special concerns of law enforcement, corrections, and the judicial systems. The minor is available on both campuses.

**Requirements:** Fifteen semester hours in criminal justice. The classes are to be selected from the following course list:

CCJ 3011	Nature and Causes of Crime	3
CCJ 3020	An Overview of Criminal Justice	3
CCJ 3101	Law Enforcement Systems	3

CCJ 3271	Criminal Procedure	3
CCJ 3290	Judicial Policy Making	3
CCJ 3291	Judicial Administration-Criminal	3
CCJ 3301	Correctional Philosophy, Theory and Practice	3
CCJ 3302	Correctional Treatment Programs	3
CCJ 3320	Community Based Treatment	3
CCJ 3342	Offender Counseling	3
CCJ 3450	Institutional Organization and Administration	3
CCJ 3460	Human Resources in Criminal Justice	3
CCJ 3461	Developing Interpersonal Communication	3
CCJ 3470	Criminal Justice Planning	3
CCJ 3501	Juvenile Delinquency, Prevention and Control	3
CCJ 3700	Methods of Criminal Justice Research	3
CCJ 3934	Contemporary Issues in Criminal Justice	3
CCJ 4131	Police and the Community	3
CCJ 4251	Criminal Justice and the Constitution	3
CCJ 4280	Law and Criminal Justice	3
CCJ 4282	Legal Issues in Corrections	3
CCJ 4331	Probation, Parole, and Community Programs	3
CCJ 4441	Administration of Correctional Institutions	3
CCJ 4453	Methods of Institutional Change	3
CCJ 4462	Human Relations Training	3
CCJ 4630	Criminal Justice: The International Perspective	3
CCJ 4661	Terrorism and Violence in Criminal Justice	3
CCJ 4662	Criminal Justice and the Minority Community	3
CCJ 4663	Women, Crime, and the Criminal Justice System	3

**Graduate Program**

The Master of Science degree program in Criminal Justice is a professional program designed to prepare students for management responsibilities in the Criminal Justice sector or public sector related activities.

The objectives of the master's program are:

1. To provide present and future Criminal Justice managers with the skills needed to function effectively in our ever-changing society.
2. To serve as a catalyst for interdisciplinary research and study of Criminal Justice and related problems.
3. To provide the Criminal Justice system with qualified students for academic careers in administration, planning and analysis, and teaching in colleges and universities.

The minimum academic requirement for admission to the Criminal Justice Master's program is graduation from an accredited baccalaureate program. Although it is helpful, students need not have had any formal coursework in criminal justice. Competent students from any major field of study are eligible for admission. After initial counsel-

ing, a determination will be made regarding any need for remedial course work.

Students having a bachelor's degree from an accredited institution and either a 'B' average or higher for the last two years of undergraduate work, or a total score of 1000 on the Graduate Record Examination (verbal and quantitative) are eligible for admission to the program. All applicants must complete the GRE prior to full admission status. Provisions can be made for non-degree seeking Students until the admissions criteria have been satisfied. A maximum of 12 semester hours may be taken as a non-degree seeking student. This status does not guarantee admission to the degree program.

Location: Both Campuses  
Degree: Master of Science

Degree Credit Requirements: The Master's degree in Criminal Justice requires (36) semester hours of credit. A maximum of (6) semester hours not included in another degree may be transferred into the program from an accredited institution, subject to the approval of the Graduate Admissions Committee. Candidates have the option of two programs of study—thesis and non-thesis options. Those selecting the thesis option are required to complete 30 semester hours of course work and six semester hours of thesis. The non-thesis option consists of 36 semester hours of course work. All candidates must take three core courses.

Specific Program Requirements: All course work taken in residence must be in the Criminal Justice Graduate Program, except that with the permission of the Graduate Admissions Committee, a total of not more than six semester hours may be taken in any other relevant graduate program at the University.

#### Core Courses: (9)

CCJ 5605	Deviance and Social Control	3
CCJ 6055	Seminar in Criminal Justice	3
CCJ 6709	Research Methods	3

#### General Electives: (27)

CCJ 5056	History and Philosophy of Criminal Justice	3
CCJ 5057	Ethics of Criminal Justice	3
CCJ 5216	Criminal Law	3
CCJ 5275	Criminal Procedure	3
CCJ 5286	Comparative Law	3
CCJ 5385	Legal Aspects of Corrections	3
CCJ 5605	Deviance and Social Control	3
CCJ 5669	Race/Ethnicity, Crime and Criminal Justice	3
CCJ 6058	Seminar in Criminology	3
CCJ 6105	Seminar in Law Enforcement	3
CCJ 6285	Seminar in Judicial Process	3
CCJ 6365	Seminar in Corrections	3
CCJ 6456	Administration and Management of CCJ Agencies	3

CCJ 6457	Organizational Development in Criminal Justice	3
CCJ 6467	Human Resources Management in Criminal Justice	3
CCJ 6468	Intergroup Relations in Criminal Justice	3
CCJ 6476	Criminal Justice Planning	3
CCJ 6477	Seminar in Information Systems	3
CCJ 6485	Politics and Criminal Justice	3
CCJ 6486	Labor Relations in the CCJ Sector	3
CCJ 6495	Seminar in Court Administration	3
CCJ 6525	Seminar in Juvenile Delinquency	3
CCJ 6635	Seminar in Comparative Criminal Justice	3
CCJ 6665	Seminar in Victimology	3
CCJ 6706	Applied Statistical Techniques for CCJ	3
CCJ 6716	Productivity and Program Evaluation	3
CCJ 6717	Social Implications of Human Evaluation by Criminal Justice Agencies	3
CCJ 6945	Field Research in CCJ	3
CCJ 6971	Thesis Research Prospectus	5
CCJ 6976	Master's Thesis Defense	4

Additional Procedures: All students will select a committee of three graduate faculty members, the student's major faculty advisor being a member and Chairperson of this committee. The major advisor and committee will be responsible for overseeing the student's work while in the master's program. Admission to the program should not be construed as admission to candidacy for a degree. Students may apply for candidacy upon completion of 15 semester hours (including two of the three core courses). Admission to candidacy should be completed before the student enrolls for the last 12 hours.

Graduation Requirements: To receive the Master's degree in Criminal Justice, a student must satisfy all University regulations governing graduate study. Students in the thesis track must be admitted to candidacy and complete the three core courses, seven general electives, and the thesis. The student may be required to undergo an oral discussion of the thesis. Students in the non-thesis track must be admitted to candidacy and complete the three core courses and nine general electives. A minimum GPA of 3.0 is required.

#### Course Descriptions

##### Definition of Prefixes

CCJ—Criminology and Criminal Justice.

**CCJ 3011 The Nature and Causes of Crime (3)** Social, cultural, behavioral, political, and economic causative factors in the development of crime. Psychological and

sociological considerations involved in criminal behavior. The role of the legislature as policy maker in criminalizing conduct and the limits of the criminal sanction.

**CCJ 3020 An Overview of Criminal Justice (3)** A survey of the agencies and process involved in the administration of justice. Interrelationships and functions of the legislative, police, prosecutor, defender, courts, and corrections are examined. (This course is suggested for non-majors and entering students without a criminal justice background.)

**CCJ 3101 Law Enforcement Systems (3)** A conceptual study of the American police system.

**CCJ 3271 Criminal Procedure (3)** An in-depth study of the 4th through 8th Amendments of the Constitution, and their impact on the criminal justice process.

**CCJ 3290 Judicial Policy Making (3)** An analysis of judicial systems and their legal, social, and political environments. Interrelationships between the prosecutorial and other criminal justice substructures will be examined.

**CCJ 3291 Judicial Administration-Criminal (3)** Study of the rules of criminal procedure and evidence affecting the responsibilities of court administrators. Administrative relationships of courts with agencies involved in the criminal justice system will be examined.

**CCJ 3301 Correctional Philosophy, Theory and Practice (3)** Appraisal of correctional methods, utilized in the United States and other countries. Prisons, probation, parole, work-release programs, halfway houses, community-based correction programs and other techniques are analyzed.

**CCJ 3302 Correctional Treatment Programs (3)** A concentrated study of the various institution-based treatment programs. Emphasis is on the impact and operational aspects of these programs.

**CCJ 3320 Community Based Treatment (3)** An examination of the various pre-trial and post-trial community based treatment programs. A special emphasis will be placed on the impact these programs have upon the criminal justice system and the clients they serve.

**CCJ 3342 Offender Counseling (3)** A course designed to explore the nature and function of counseling within the correctional setting.

**CCJ 3450 Institutional Organization and Administration (3)** Analysis of internal organizational structure and executive roles and functions in criminal justice agencies. Examines administrative and managerial concepts underlying decision making, policy formulation, operational strategies, and coordination and control procedures. Cases and outside research reports are used for specific analysis.

**CCJ 3460 Human Resources in Criminal Justice (3)** Analysis of criminal justice man-

power input problems recruitment, selection, placement, training, development, and control at all levels. Emphasis is on policy issues, research findings, and advanced techniques.

**CCJ 3461 Developing Interpersonal Communication (3)** The emphasis of this course is on the development of interpersonal communication practices that can be effectively utilized in a helping role and on the job, to improve interaction among employees and between the employees and the public.

**CCJ 3470 Criminal Justice Planning (3)** Planning methods applicable to criminal justice agencies are examined. Emphasis is on planning as a decision making process for criminal justice agencies. Theories, techniques, and applications studied.

**CCJ 3501 Juvenile Delinquency, Prevention and Control (3)** Social dimensions of juvenile delinquency, its nature, scope and distribution. Comparison and analysis of agencies of control and prevention.

**CCJ 3700 Methods of Criminal Justice Research (3)** Elements of scientific perspective, interaction of research theory and practice. Research design, data collection, analytic and statistical techniques, use of data processing resources, and preparation of research reports.

**CCJ 3934 Contemporary Issues in Criminal Justice (3)** An extensive examination of selected contemporary issues in criminal justice. May be repeated.

**CCJ 3949 Cooperative Education in Criminal Justice (3)** Supervised full time semester work for criminal justice academic majors who demonstrate their interest in and potential for developing practical field agencies experience. Limited to students admitted to Co-op program with consent of advisor. Prerequisite: Second semester academic standing.

**CCJ 4032 Crime and the Media (3)** This course will explore the relationship between the media, crimes, criminals, and the Criminal Justice System. Specifically, the impact of the media and the media's attention on the operation of the C.J.S.

**CCJ 4131 Police and the Community (3)** A study of the concept of policy-community relations, emphasizing the police role in community tension and conflict.

**CCJ 4251 Criminal Justice and the Constitution (3)** A study of constitutional issues as they relate to the administration of criminal justice. Emphasis shall be placed upon the case method of study and the establishment of precedent.

**CCJ 4280 Law and Criminal Justice (3)** The resolution of criminal justice problems through the application of the law. The nature, sanctions, and limits of law. Categories of law and schools of jurisprudence.

**CCJ 4282 Legal Issues in Corrections (3)** This course addresses the investigation of legal problems of prisoners, from conviction to release. Emphasis will be placed on the legal problems involved in pre-sentence investigations, sentencing, probation, parole, incarceration, and loss and restoration of civil liberties.

**CCJ 4331 Probation, Parole and Community Programs (3)** An examination of the treatment of convicted law violators by the correctional field services, before and after prison.

**CCJ 4441 Administration of Correctional Institutions (3)** Theories and techniques of administering correctional institutions, treatment, security, and custody. Social structure of the prison community and inmate social systems. Case studies.

**CCJ 4453 Methods of Institutional Change (3)** Analysis of evolutionary and revolutionary changes in political institutions and agencies. Means, methods, and techniques for initiating and implementing meaningful change within the criminal justice system.

**CCJ 4462 Human Relations Training (3)** An experience based course that will prepare selected students to present human relations training programs in criminal justice agencies.

**CCJ 4630 Criminal Justice: The International Perspective (3)** A critical comparative study of various American criminal justice subsystems with those of selected industrialized foreign countries, including discussion of administration, organization, objectives, principal functions, and levels of control.

**CCJ 4640 Organized Crime (3)** An intensive study of the secret, conspiratorial activity that eludes the legal apparatus of criminal law enforcement. No prerequisites.

**CCJ 4660 Crime and the Schools (3)** An examination of the crime problem in the schools. The course will include crime prevention programs utilized by schools, the nature and extent of crimes committed against students and faculty, crime against the schools (arson and vandalism), and effects to teach students about the law. Attention will also be given to the process by which student offenders are disciplined/punished.

**CCJ 4661 Terrorism and Violence in Criminal Justice (3)** An analysis of terrorism and violence in criminal justice. Law and other control mechanisms will be examined.

**CCJ 4662 Criminal Justice and the Minority Community (3)** A general survey of the institutions of justice in the United States and their contacts with minority people. The focal point of this course will be the role of racial/ethnic minorities in the criminal justice system.

**CCJ 4663 Women, Crime and the Criminal Justice System (3)** Women as deviants, criminals, victims, and professionals in the criminal justice system.

**CCJ 4752 Introduction to Legal Research (3)** Introduction to legal research, its scope, theory, and practice. Materials and methods used for specific research goals. No prerequisites.

**CCJ 4900 Directed Readings in Criminal Justice (1)** Extensive reading and analysis of selected literature under faculty supervision. Permission of instructor and Program Director required. One credit per semester with a 3 credit cumulative maximum.

**CCJ 4910 Independent Research (1-3)** A course designed to provide qualified students with the opportunity to perform meaningful research in areas of criminal justice under the direction of a faculty member. Permission of the instructor required. (6 credits cumulative maximum)

**CCJ 4940 Field Work and Special Projects (1-12)** A course designed to broaden the experiential base, application of theoretical content to criminal justice. Advisor's approval required. (Pass/ Fail grading)

**CCJ 4949 Cooperative Education in Criminal Justice (3)** Supervised full time work semester for criminal justice academic majors who demonstrate their interest in and potential for developing practical field agencies experience. Limited to students admitted to Co-op Program with consent of advisor. Prerequisite: Senior academic standing.

**CCJ 5056 History and Philosophy of Criminal Justice (3)** The historical and philosophical background of criminal justice is presented as a foundation for analysis and theory. The historical presence of peacekeeping and order-maintenance in all groups is researched. The nature and impact of philosophical comment on criminal justice is evaluated. No prerequisites.

**CCJ 5057 Ethics of Criminal Justice (3)** An examination of the principles supporting various formal statements of appropriate standards of conduct for professionals in criminal justice. Each of the major subdivisions of criminal justice is examined as to ethical and moral judgments, past and present. Prerequisite: Admission to the Graduate Program of Criminal Justice or, for undergraduate students, permission of the instructor.

**CCJ 5216 Criminal Law (3)** A concentrated study of the substantive criminal law based on concepts, statutes, and cases that are enforced in state and federal courts.

**CCJ 5275 Criminal Procedure (3)** A case study of major legal cases dealing with criminal procedure in the United States. No prerequisites.

**CCJ 5286 Comparative Law (3)** An analysis of the major legal families of the world. Emphasis shall also be given to legal families which are becoming more important as colonialism comes to a close. No prerequisites.



**CCJ 5385 Legal Aspects of Corrections (3)** A study of the contemporary legal problems of convicted offenders, correction staffs, and administrators as they relate to rights granted by case law and statute.

**CCJ 5605 Deviance and Social Control (3)** Deviance and Social Control will serve as an introductory core course in the Criminal Justice Master's program. It will cover the major theoretical issues and ideas concerning deviant and criminal behavior and methods of socially controlling these behaviors.

**CCJ 5669 Race Ethnicity, Crime and Criminal Justice (3)** An examination of the concepts of race and ethnicity and the extent to which racism and ethnocentrism are important in understanding the etiology of crime and decisions about offender made by those in the criminal justice system. The course will focus on statistical evidence for disproportionality in crime and explanations offered for differences in rates and types of crime. Attention will also be given to evidence of racial and ethnic discrimination at various points in the system.

**CCJ 6055 Seminar in Criminal Justice (3)** Advanced study of problems, trends, and critical issues involved in the administration of criminal law as a means of social control. Emphasis is on systematic relationships and systems theory building.

**CCJ 6058 Seminar in Criminology (3)** A critical study of selected theoretical and research issues related to the nature and causes of crime. Special topics are announced at the beginning of each semester. May be repeated.

**CCJ 6105 Seminar in Law Enforcement (3)** An analysis of current major hypotheses and problems in law enforcement. Special topics announced at the beginning of each semester. May be repeated.

**CCJ 6285 Seminar in Judicial Process (3)** A study of philosophical and utilitarian approaches to the definition of justice, and the varied translations of the concepts of justice into concrete action.

**CCJ 6365 Seminar in Corrections (3)** An analysis of current major hypothesis and problems in corrections. Special topics announced at the beginning of each semester. May be repeated.

**CCJ 6456 Administration and Management of Criminal Justice Agencies (3)** An examination of the criminal justice system from the perspective of administrative and management problems. Emphasis is on the identification of solution alternatives for those problems having the most significant impact on the components of the Criminal justice system.

**CCJ 6457 Organizational Development in Criminal Justice (3)** A course designed to familiarize students with the organizational development methodologies that have

relevance to the management of change within criminal justice agencies. Special attention will be given to case studies of the various methodologies utilized by criminal justice agencies.

**CCJ 6467 Human Resources Management in Criminal Justice (3)** A study of the various employment practices within criminal justice agencies and the impact of these practices on the development of the criminal justice system.

**CCJ 6468 Intergroup Relations in Criminal Justice (3)** A study of theories, strategies, and tactics employed in intergroup relations in criminal justice. Attention is given to increasing the student's awareness and sensitivity to the dynamic forces within intergroup relations, as a means of increasing his or her productivity as a criminal justice practitioner.

**CCJ 6476 Criminal Justice Planning (3)** The planning environment of Criminal Justice is examined. Emphasis is on the role and methods of managing and organizing the planning process applicable to systematizing criminal justice. Case studies are developed.

**CCJ 6477 Seminar in Information Systems (3)** An advanced seminar in the survey and application of electronic data of use to the Criminal Justice sector. Prerequisite: COC 3300 or permission of Instructor.

**CCJ 6485 Politics and Criminal Justice (3)** An analysis of the various criminal justice subsystems as they interrelate with the political system, political feasibility, community control, and social and economic policy.

**CCJ 6486 Labor Relations in the Criminal Justice Sector (3)** An examination of the area of collective bargaining for public employees. Special emphasis is placed on the current status of labor relations law and its impact on the criminal justice system.

**CCJ 6495 Seminar in Court Administration (3)** An analysis of current major hypotheses and problems in judicial administration. Special topics announced at the beginning of each semester. May be repeated.

**CCJ 6525 Seminar in Juvenile Delinquency (3)** Philosophy and procedures of the juvenile courts. Discussion of dependency, delinquency, and family law. Evaluation of juvenile court practices.

**CCJ 6635 Seminar in Comparative Criminal Justice (3)** A comparative study of the various criminal justice systems in the United States with similar governmental and social systems in other countries.

**CCJ 6665 Seminar in Victimology (3)** An in-depth study of the criminal-victim relationship.

**CCJ 6706 Applied Statistical Techniques for Criminal Justice (3)** Statistical tools applicable to criminal justice research are ex-

amined. Emphasis is on developing an understanding of the various techniques and their applications. The use of computerized statistical packages will be presented. Prerequisites: STA 3122 and STA 3123, or permission of instructor.

**CCJ 6709 Research Methods (3)** The focus of this course is on the presentation and discussion of research methodology of primary interest to Criminal Justice students. Emphasis is placed on preparation for thesis research, the requirements for proposal preparation, and final thesis report.

**CCJ 6716 Productivity and Program Evaluation (3)** A systematic review of the problems involved in productivity, improvement in criminal justice agencies, and program evaluation.

**CCJ 6717 Social Implications of Human Evaluation by Criminal Justice Agencies (3)** An advanced study of the social implications of human evaluation by criminal justice. This study deals with the impact made on society by agency policies and procedures. There is a heavy research component in this course.

**CCJ 6945 Field Experience in Criminal Justice (3)** A course designed to provide selected students an opportunity to engage in action-oriented research within a criminal justice agency on a designated research project.

**CCJ 6971 Thesis Research (3)** This course is devoted to the actual research labor required for a thesis in the Master's program.

**CCJ 6976 Master's Thesis Defense (3)** This course is devoted to the effort required to prepare the thesis document.

## Health Services Administration

Joseph Patterson, *Professor and Director*  
Thomas M. Dunay, *Professor*  
Charles Frankenhoff, *Associate Professor*  
Michael Gitelman, *Instructor*  
Susan Kamons, *Assistant Professor*  
Falah H. Shamsa, *Assistant Professor*  
Vandon White, *Professor*

The Department of Health Services Administration offers graduate and undergraduate studies leading to Bachelor's and Master's degrees in Health Services Administration and Public Health.

The baccalaureate program provides professional education which typifies the traditional preparation of mid-level administrators and department supervisors practicing various middle-management functions usually in community based health care settings.

The graduate programs provide scholarly, scientific, and professional education which is characteristic of traditional preparation for management executives practicing the administration of complex health care

organizations in governmental and private settings geographically within communities, regional, state, and national systems.

The modern management of health services occurs in an environment vexed with problems of organizational and technological change. Administrators charged with executive responsibilities must be grounded in a high degree of formal professional training followed by lifelong learning which fosters their continuous professional growth. With the delivery of health services becoming vastly more complex, general management competencies have emerged three and four levels below that of the chief executive officer in large health institutions. Many of the same skills needed for executive management are now also required to provide administrative leadership in staffing, directing, coordinating, and controlling the operational resources of administrative and clinical units in such organizations.

### Health Services Administration Programs

The Bachelor's program is designed to qualify students for entry-level administrative positions with various health care organizations or may, depending upon a student's prior professional experience in this field, serve as the necessary ideal preparation for further graduate study in health care management such as the master's program offered by this department. Both programs are structured systematically on the model of bachelors studies scholastically-linked directly to the masters studies in a logical sequence of 'basic-to-advanced' education for this profession. Such opportunity for bi-level academic preparation in an integrated programmatic framework at the same university is an unusual innovation in academic settings at the present time in the United States.

The Master's program in health care management, by virtue of its academic and field experience requirements, is generally considered a professional degree program. Most graduates will seek immediate employment in a career application of these studies at the central or overall level of administration.

The Master's program is designed so that full-time students may complete all course work in three semesters. The same curriculum can be completed by part-time students within three years. Formal studies stress a basic foundation of professional knowledge, skills and competencies in management, planning, analytic and policy functions of health services. This focus is concerned with application both in the United States and in the international setting.

Since these studies provide a professional emphasis, the Department utilizes a variety of local hospitals, long-term care facilities, prepayment plans, mental health programs, multi-institution corporations, emergency medical systems, health maintenance organizations, community health centers, and related public health and private agencies to give students supervise field experiences

and a 'practical laboratory' for operational research in health service administration.

The goal of both Master's and Bachelor's programs is to create an academic center in which the University can respond to the educational needs of the field of health services administration. The Department's mission, therefore, is dedicated to the following educational objectives:

1. To provide professional studies in the theories, methods and practices of health care management, planning, analysis, applied research, and policy development in health services organizations.
2. To offer continuing education opportunities periodically for practicing administrators toward improving the effectiveness of their management performance.
3. To participate in interprofessional education experiences with faculty, students, and practitioners of the allied health sciences, public affairs, and related human services professions interacting with the field of health care management.
4. To extend consultation and technical assistance to appropriate organizational settings and practitioners in health services and administrative practice.
5. To conduct scholarly and applied research on various management problems and issues of significance to improving the delivery of health services.
6. To review and revise program curricula and objectives from time to time in order to keep current with the changing educational and professional needs of the field.

Location: Bay Vista Campus

Degree: **Bachelor of Health Services Administration**

Admissions Criteria: Students seeking admission into the bachelor's program must meet the following minimum requirements:

1. An Associate of Arts degree, or its equivalent (e.g., Associate of Science, three year nursing diploma) in lower-division coursework (60 semester hours) completed in the first two years of preparation at an accredited college or university, with a minimum 2.0 GPA.
2. Non-traditional coursework is to be referred to the Department for evaluation.
3. The maximum of lower-division transfer credits is 60 semester hours. Upper division credit hours from another institution or department may be transferred up to a maximum of 30 semester hours toward the fulfillment of required or elective courses in the program.
4. Admitted applicants must meet all general educational requirements of the University, or receive provisional admission. Students with one deficiency will be admitted and applicants with two or more deficiencies will only be admitted with departmental approval.
5. Any other general admissions requirements of undergraduate programs at the University as found in the catalog of the current academic year.

Internship Requirement: Students electing an administrative internship generally begin their internship in the final semester. If this period of field placement is evaluated by the Department as successful, the student will graduate at the end of that semester provided that all other requirements have been met.

All students must achieve a GPA of 2.5 or higher in all upper-division coursework before they are permitted to enroll in the Administrative Internship (HCA 4940). Students must apply for the internship, be approved and placed in an agency by the Department the semester before the administrative internship begins.

The Department utilizes the administrative internship as a mechanism in lieu of special arrangements with the University's Office of Cooperative Education.

For further information regarding internship placements, reference should be made to the Department Policy and Procedures Statement on the Administrative Internship.

Program Requirements: All Department students completing BSHA in Health Services Administration are also subject to undergraduate student regulations and degree requirements governed by the policies of the School of Public Affairs and Services, Florida International University, and the State University System.

Undergraduate courses may be offered on both the Bay Vista and Tamiami campuses as well as appropriate off-campus locations.

Core Courses: (27)

HCA 3120	Health and Social Service Delivery Systems <sup>1</sup>	3
HCA 3501	Management for Health Professions <sup>1</sup>	3
HCA 4203	Health Care Financing and Accounting Management	3
HCA 4303	Health Care Organization and Administration	3
HCA 4313	Legal Aspects and Legislation in Health Care	3
HCA 4430	Principles and Programs in Public Health	3
HCA 4432	Principles of Applied Epidemiology	3
HCA 4711	Statistical Methods for Health Care	3
HCA 4714	Fundamentals of Health Research Methods	3

<sup>1</sup>HCA 3120 is a prerequisite for all health related courses. HCA 3501 is prerequisite for all management courses.

**Areas of Specialization:** One area of specialization required.

Special Care Systems: (15)

GEY 3002	Issues and Trends in Gerontology	3
HCA 3103	Mental Health and Mental Retardation	3
HCA 4123	Team Approach to Health Services	3
HCA 4612	Program Planning and Evaluation	3

SOW 5643	Understanding the Process of Aging	3	work experience, career goals, and objectives.
Management and Supervision: (15)			Meeting the minimum requirements does not guarantee admission to the program. Admission will be based on additional factors such as space availability, relevant work experience, motivation, successful completion of work as a non-degree seeking student, and compatibility of the applicant's career goals with the program's objectives.
PAD 4104	Organizational and Administrative Theory	3	
HCA 4506	Applied Management in Health Care Organizations	3	
HCA 4511	Human Resource Management	3	
HCA 4520	Automated Management and Information Systems	3	
HCA 4710	Health Management Systems Engineering	3	Admissions Procedures: A student planning to enroll in the graduate program in Health Services Administration must meet the University graduate admission requirements as stated in the Catalog's General Information section.
Health Care Technological Systems: (15)			All admitted students, whether full or part-time may begin their program of study in any semester, and all applications for admissions should be received by the Department no later than two months preceding the semester in which the student wishes to commence the program. If the admissions process cannot be completed in this time frame, the applicant may register as a non-degree seeking student pending admission. A maximum of 12 semester hours may be taken as a non-degree seeking student. This status does not guarantee admission to the degree program.
HCA 4506	Applied Management in Health Care Organizations	3	The Department Admissions Committee will review completed applications and candidates will be notified for a personal interview, which will be arranged at the mutual convenience of applicants and University faculty or their designee.
HCA 4520	Automated Management and Information Systems	3	
HCA 4521	Health Care Computer Applications	3	
HCA 4710	Health Management Systems Engineering	3	
PAD 3702	Quantitative Techniques for the Public Sector	3	
Elective Courses <sup>2</sup> : (18)			Degree Requirements: To be eligible for a Master's degree, a student must:
HCA 4115	People, Power and Politics in Health Affairs	3	1. Satisfy all University requirements for the Master of Health Services Administration Program.
HCA 4123	Team Approach to Health Services Delivery	3	2. Complete a minimum of 48 semester hours of graduate level coursework in the department approved program.
HCA 4125	Issues and Trends in Health Care Delivery	3	3. Earn a minimum GPA of 3.0 in all work completed at the University as a graduate student.
HCA 4905	Independent Study	3	4. No courses in which a grade below 'C' is earned may be counted toward the master's degree.
HCA 4930	Special Topics Seminar in Health Services	3	5. A maximum of nine semester hour credits of graduate coursework not included in another degree, may be transferred from an accredited university by petition at the time of admission.
HCA 4940	Administrative Internship	6	

<sup>2</sup>Elective courses may include upper-division courses offered by any University department including departmental courses in an area of specialization not selected by the student.

### Master of Health Services Administration

Students seeking admission into the graduate program must meet the following minimum requirements:

A Bachelor's degree from a regionally accredited university or college. Prerequisites for admission to this program are upper-division coursework in basic accounting, statistics, and economics with grade equivalents of 'C' or higher. (HCA 4203 and HCA 4711 are examples of equivalent courses provided by the Department.)

A 3.0 GPA or higher in all work attempted while registered as an upper-division student for a baccalaureate degree, or a total score (verbal and quantitative) of 1000 on the Graduate Record Examination (GRE), or 500 on the Graduate Management Admissions Test (GMAT). Preference will be given to those who meet both of these qualifications. All graduate applicants are required to take the GRE or equivalent test regardless of previous grade point average.

Submission of a statement indicating the applicant's reasons for seeking a master degree in health administration, previous

The residency is considered an integral part of the educational process. It is designed to provide practical experience with the theories, concepts, and administrative skills the students acquired during the first year of academic study. The residency is normally arranged in an agency or institution compatible with the students area of interest. The student will work full-time with the health agency during this period. The faculty will supervise the student during this period. During this period, the residency will also constitute full-time matriculation in the program and will require payment of regular tuition fees for the field placement courses. Students must apply for the administrative residency, be approved and placed in an agency by the Department the semester before the residency begins. For more information, reference should be made to the Department Policy and Procedure Statement on the Administrative Residency.

### Master's Research Project Requirement

Students with extensive health care work experience may elect to do a research project in lieu of the three-month residency. The project will require an analysis of a major problem defined by the chief administrator of a health institution or agency. The project will be conducted during the summer months. For further information, reference should be made to the Department Policy and Procedure Statement on Master's Research Project.

Program Requirements: All Department students completing the master's program are subject to graduate student regulations and degree requirements governed by the policies of the School of Public Affairs and Services and the University.

Graduate courses may be offered on both campuses as well as appropriate off-campus locations.

Program Total:	(48)	
Core Courses:	(42)	
HCA 5101	Introduction to Health Services <sup>1</sup>	3
HCA 5435	Epidemiology and Research Methods of Public Health	3
HCA 5713	Statistical Methods for Health Services	3
HCA 6105	Behavioral Aspects of Health and Illness	3
HCA 6114	Health, Policy and Economics	3
HCA 6201	Financial Management of Health Systems	3
HCA 6316	Health Law and Legal Aspects of Management	3
HCA 6431	Public Health and Environmental Management	3
HCA 6504	Health Care Management Theory and Practice	3
HCA 6508	Organizational Behavior in Managing Health Institutions	3

HCA 6691	Strategic Planning and Marketing of Health Care Services	3	students for further study at the graduate level, and submit a score of 500 on the TOEFL.
HCA 6717	Quantitative Managerial and Applied Research Methods	3	2. A minimum 3.0 GPA (on the last 60 undergraduate hours), or a combined quantitative and verbal score of 1000 on the GRE taken within the last five years; or a score of 500 on the GMAT; or a graduate degree from an accredited institution. However, all applicants, regardless of previous GPA, are required to submit the appropriate aptitude test scores.
HCA 6719	Advanced Health Services Management and Research Seminar (CAPSTONE)	3	In addition, applicants are required to submit three letters of recommendation from persons in the field of public health and the academic major at the institution most recently attended; and a personal interview with the Graduate Admission Committee.
HCA 6732	Master's Research Project	3	Students with diverse backgrounds will be encouraged to apply; relevant work experience will be given strong consideration.
HCA 6811	Administrative Residency		
*HCA 5101 is a prerequisite for all departmental graduate courses except for students who have completed the department's Bachelor's program. For such students, HCA 5101 is waived and an elective will be substituted in the Master's program.			
Electives <sup>1</sup> : (6)			
HCA 5425	Long Term Care Administration	3	Degree Requirements: Students must complete at least 45 semester hours of approved coursework. All work applicable to the degree must be completed within six years immediately preceding the awarding of the Master's degree.
HCA 6128	HMO and Ambulatory Care Administration	3	
HCA 6205	Financial Reporting, Review and Reimbursement Systems in Health Care	3	<b>Program of Study</b> The course of study is designed to allow students to concentrate in one of six areas:
HCA 6302	Hospital and Health Facilities	3	Biostatistics
HCA 6505	Personnel Management and Labor Relations	3	Environmental Health
HCA 6615	Comparative Health Systems and International Health Planning	3	Epidemiology
HCA 6616	Mental Health Administration and Planning	3	Health Promotion
HCA 6905	Independent Advanced Study	3	Health Policy and Administration
			International Health

<sup>1</sup>Students may pursue areas of special interest by selecting courses either within the Department or from other units of the University (i.e., social work, public administration, criminal justice, business administration, or other disciplines).

## Master of Public Health

The Master of Public Health is an affiliated program offered with the Department of Epidemiology and Public Health at the University of Miami's School of Medicine.

The program is designed to provide fundamental skills in core areas of Public Health to persons involved in the policy development, planning, and implementation of community health services; and to serve those seeking a broader base of knowledge to improve environmental and personal health services for the community. This program prepares the practicing professional in the diverse fields of community health.

**Admission Requirements:** Applicants must meet the University's general graduate admission requirements:

1. A bachelor's degree or equivalent from an accredited college or university or, in the case of foreign students, an institution recognized in its own country as preparing

United States. The focus is on the components of these human service systems, how they interact, and their internal and external controls. Since this is the basic foundation course in the bachelor's curriculum for health services administration, the content is largely didactic in presentation.

**HCA 3501 Management for the Health Professions (3)** This course surveys the fundamental theories, principles, and concepts of management to prepare the student for a middle-management position in health care. A primary objective is to begin developing the ability to effectively solve problems utilizing management tools and techniques. Practical applications of management theory in health care organization are approached largely through the use of case studies.

**HCA 4115 People, Power and Politics in Health Affairs (3)** In this course a demographic analysis of the United States population is examined in terms of the health needs of various special groups. Community power structures are analyzed to determine how they function in policies and decisions that govern the distribution of goods and services in society. The make-up of the board of Health Planning Agencies is discussed in terms of the political implications involved. Values, morals, and expectations of various cultural and political groups are analyzed in relation to their impact on health care delivery systems. The role of organized health professional is also studied to determine their influence in the political process of community control of health services. The course will also treat health policy development in other nations.

**HCA 4123 Team Approach to Health Service Delivery (3)** The purpose of this course is to identify factors involved in team formation, structure, composition, maturity, growth, and process. The fundamental processes of role definition and negotiation, communication, conflict-resolution, and decision-making, as they relate to team effectiveness, are presented to analyze team functioning. Factors such as individuality, personal values, and leadership styles are discussed. The structure and operation of team management in health facilities are discussed. Organizational behavior of management teams is discussed. Much of the course is developed experimentally using role-play, simulation gaming, and group projects as the predominant instructional approach.

**HCA 4125 Issues and Trends in Health Care Delivery (3)** This course presents the students with various significant health care issues and their developing trends. To keep timely with changing events of varying importance, the course content may be somewhat different each time it is offered. Depending on the currentness and relevance of these developments; however, the basic focus will generally cover policy questions involving health care organization, financing, quality, controls, and delivery of services.

## Course Descriptions

### Definition of Prefixes

HCA—Health Care Administration;  
GEY—Gerontology

### GEY 3002 Issues and Trends in Gerontology

(3) This course introduces the students to a study of the aging phenomenon and societal attitudes toward the elderly. Reviewed are various program efforts being undertaken by public and private agencies to cope with the problems of the aged.

### HCA 3103 Mental Health and Mental Retardation

(3) The student will examine the community mental health services and services for the mentally retarded from a historical, policy, legislative, and systems perspective.

### HCA 3120 Health and Social Service Delivery

Systems (3) In this course students examine the history and current functions of health and social service delivery systems in the

**HCA 4203 Health Care Financial and Accounting Management (3)** This course is designed to help the future health service department-level administrators understand financial management as one of their primary responsibilities. Basic accounting information to make managerial decisions.

**HCA 4303 Health Care Organization and Administration (3)** This course examines health care organization in the U.S. from a systems viewpoint, with a focus on: 1) the extent to which the nation is presently developing a unified 'macro' health care system; 2) a variety of 'microsystem' settings; and 3) the growing phenomenon of corporate hospital management. The administrative implications of a systems approach are explored with opportunity for students to prepare schematic models of various sectors of the health care system with the objective of improving the existing patterns.

**HCA 4313 Legal Aspects and Legislation in Health Care (3)** This course involves the study of the corporate structure and legal liabilities of different types of health care institutions. The responsibilities and duties of health professions and what action constitutes a breach of that duty are presented. Intentional and unintentional tort law is examined, including the health professional's grounds for defense in malpractice suits. Federal, state, and local statutes for the provision and regulation of health services and facilities form the legal framework for analysis.

**HCA 4430 Principles and Programs in Public Health (3)** This course presents analysis of public health programs and their planning, with an overview of the organization of public health practices at various levels. Public health history and philosophy form the background of discussion which focuses on broad environmental and epidemiological problems occurring in urban and rural communities throughout the United States. Prerequisites: HCA 3120, 3501, or 4125.

**HCA 4432 Principles of Applied Epidemiology (3)** The student is introduced to a broad survey of the methods and techniques used by epidemiologists investigating the distribution and causes of infectious and non-infectious diseases. A holistic approach is taken to the application of epidemiology principles in disease surveillance and control at the community level through public health agencies. Prerequisites: HCA 4430 and 4711.

**HCA 4506 Applied Management in Health Care Organization (3)** In this course management theory and principles are examined in their application to the administrative process linking executive level administration with management functions at the unit or department level in complex health care organizations. The student explores in depth how formal structure, organizational policies, interprofessional practices, and program resources are combined in making and implementing departmental decisions which

support the objectives of the organization as a whole. Case studies are emphasized as a source of actual problems and situations illustrating operational conditions found in health care settings.

**HCA 4511 Human Resources Management and Supervision (3)** The role of health personnel supervisors is examined in relation to directing the work responsibilities of health care employees. Interviewing, performance appraisal, disciplining, counseling, job orientation, in-service training, and other personnel functions are explored. The literature on employee motivation and productivity is reviewed with implications for improved management practices. Legislation affecting personnel in hospitals and other health care organizations is reviewed for understanding the basic structure of labor relations developing in the health field.

**HCA 4520 Automated Management and Information Systems (3)** This course is concerned with the analysis, design, and installation of management information systems in health care organizations. Cost-benefit aspects of information, evaluation of computer systems, file design and data management, data capture, storage and retrieval, and various economic considerations in systems acquisition are among the topics addressed. Emphasis is placed on understanding the unique characteristics of management information techniques systematically applied in the health care industry.

**HCA 4521 Health Care Computer Applications (3)** Students in this course experience the use of computer applications for administrative analysis of various patient care, financial and program data typically found in health care situations. The hospital organization is used as a framework for discussing the design, interface characteristics, and data structures which can be technologically facilitated through the use of appropriate computer services. Basic hardware and software requirements of high volume data processing situations are examined in hospital operations.

**HCA 4612 Program Planning and Evaluation (3)** In this course students are introduced to basic concepts of planning and evaluation as the fundamental tools of program design and development. Opportunities for both theoretical and practical applications in the use of basic techniques are developed through both classroom exercises and student projects.

**HCA 4710 Health Management Systems Engineering (3)** This course provides administrative health personnel with an introduction to health systems analysis and applications of various industrial engineering methods and procedures. Work systems, job analysis, space utilization, inventory control, and traffic patterns are among the program engineering topics explored.

**HCA 4711 Statistical Methods for Health Care (3)** This course is designed to acquaint administrative health personnel with the fundamental techniques of quantitative analysis. The format and development of course content require a basic foundation in mathematical background in order to build further on the use and application of descriptive and inductive statistics as they contribute to managerial decision-making in health care settings.

**HCA 4714 Fundamentals of Health Research Methods (3)** This is an introductory course in research methods as applied to the health care field. In addition to the study of research methods and tools, students complete exercises in literature search, research report analysis covering research design, and data analysis and report writing.

**HCA 4905 Undergraduate Independent Study (1-3)** This course is designed to allow students an opportunity for in-depth research or an action-oriented project carried out under the supervision of their faculty advisor. As an elective, an independent study should only be taken after substantial course work has already been completed in the program curriculum. In all cases, preparation and approval for this course should be arranged during the academic semester preceding the semester planned for the study to begin. Prerequisite: Permission of faculty advisor.

**HCA 4930 Special Topics Seminar in Health Services (3)** This course is arranged to allow students to investigate one or more special topics of interest in the health care field and will usually be taught by visiting faculty or a planned group of guest lecturers who are qualified to bring particular expertise and experience to the topic(s) selected. The objectives aim toward expanding student knowledge in specialized fields when particular circumstances can be arranged for the required faculty resources and sufficient course enrollment. In all cases preparation and approval for this course should be arranged during the academic semester preceding the semester planned for the study to begin. Prerequisite: Permission of faculty advisor.

**HCA 4940 Administrative Internship (6)** The student who has completed all required upper division course work is provided an opportunity to observe and engage in administrative practice in a health care setting in order to enhance all prerequisite classroom instruction in the program. Upon successful completion of this course the student will be able (among others) to: 1) recognize and identify the administrative methods used in the organizational placement setting, 2) perform selected administrative procedures, 3) identify administrative, governance, funding and service structures, and 4) relate academic management theory to the organization's actual functioning. The student's experience will be evaluated by Department faculty through a combination of institutional visits and conferences with the agency preceptor

and regional levels in these countries are the focus of cooperative approaches explored.

**HCA 6616 Mental Health Administration and Planning (3)** Mental health planning and administration are essential for the development of community mental health services. This course will give primary attention to the development of a balanced network of community mental health services. Federal, state and local organizations will be identified and evaluated in their role in this enterprise. Population-based planning and categorical planning will be analyzed on a systems process basis including development, implementation, and evaluation. Third party reimbursement incentives will be considered.

**HCA 6691 Strategic and Marketing of Health Care Services (3)** Present the tools of strategic planning and marketing adapted to health services delivery. Emphasis is on the dynamic relationship of social, political, and economic forces in the planning process.

**HCA 6717 Quantitative Managerial and Applied Research Methods (3)** This course begins with an overview of research methodology leading in the student's preparation of an outline for a research proposal during the initial period of topics covered. It then introduces the theoretical and practical aspects of operations research techniques, such as linear programming, computer simulation, and decision analysis. The primary objective here is to give students experience in formulating and solving typical management problems, and acquaint them with the advantages and limitations of research and quantitative techniques. The course will make use of case study material and actual operational data from health care institutions so that students may experience some direct skill applications of the methods and techniques. Prerequisite: HCA 5711 or equivalent with permission of instructor.

**HCA 6719 Advanced Health Services Management and Research Seminar (3)** This is an integration capstone course designed for students in the final stage of their program as an opportunity to integrate the theoretical and practical knowledge acquired in other courses and activities of the curriculum. Selected case studies and relevant research drawn from the literature in health care management provide the substantive framework for seminar analysis of issues and policy questions which may invite attack for resolution through use of various managerial strategies and methods.

**HCA 6732 Master's Research Project (3)** In this course the student will be afforded the opportunity to conduct a research project on a specific health care management problem in a community or institutional setting. A formal proposal will be prepared first and, after faculty advisor approval, the project will be carried out to conclusion in a final professional report. Students will be expected to

demonstrate during the course of this research project that they can implement theoretical knowledge and skills learned earlier in courses on research methods and design. Prerequisite: Permission of advisor.

**HCA 6811 Administrative Residency (3)** This course is designed to enhance and complement the academic experience of students majoring in the graduate Health Services Administration program. This off-campus learning experience provides an opportunity to link the student's academic studies with actual practice in direct observation and supervised participation of the management processes in a selected health care organization. Students participating in this experience will carry out their assigned tasks under the guidance and direction of a field instructor/preceptor from the host agency, who may hold a voluntary adjunct faculty appointment in the Department of Health Services Administration and School of Public Affairs and Services. Prerequisite: Approval of the Coordinator.

**HCA 6905 Graduate Independent Study (3)** This course is designed to allow students an opportunity for in-depth research or an action-oriented project carried out under the supervision of their faculty advisor. As an elective, an independent study should only be taken after substantial course work has already been completed in the program curriculum. In all cases preparation and approval for this course should be arranged during the academic semester preceding the semester planned for the study to begin. Prerequisite: Permission of faculty advisor.

**HCA 6756 Applied Programs Development and Evaluation Methods in Health Services (3)** Program evaluation as part of on-going assessment of effectiveness. Evaluation models and study design is analyzed. Practical emphasis on preparation of grant proposal.

## Medical Record Administration

Florence C. Amato, Associate Professor and Director  
Juanita Sevilla Pursel, Assistant Professor

Location: Bay Vista Campus  
Degree: Bachelor of Science

The major in Medical Record Administration provides the student with management skills necessary for key members of the modern health care team, contributing to serving the health care needs of individuals and of the community. This is accomplished through development of patient information systems which enable patients to be cared for adequately, medicine to be taught, research to be conducted, epidemics to be controlled, drugs to be tested, and health care statistics to be compared. Specific skills include those

needed for acquisition of complete medical data on each patient cared for by the medical team, for planning of systems for record retention and retrieval, and for management of those systems by the departmental staff.

The Medical Record Administration Program is accredited by the Committee on Allied Health Education and Accreditation of the American Medical Association in collaboration with the Council on Education of the American Medical Record Association. Graduates are eligible to take the National Registration Examination, satisfactory completion of which allows one to become a Registered Record Administrator.

Required Courses: Anatomy and Physiology including laboratory; Statistics; Microbiology or Epidemiology, or both, and Basic Computer course.

Upper Division Program  
Major Required Courses: (55)

HSC 3152	Legal aspects of Medical Record	3
MRE 3001	Medical Terminology	3
MRE 3110	Medical Record Administration I	4
MRE 3202	Coding Procedures	3
MRE 3205	Medical Record Administration II	4
MRE 3401	Fundamentals of Medical Science	3
MRE 3402	Fundamentals of Medical Science II	3
MRE 3800	Directed Practice I	1
MRE 3810	Directed Practice II	1
MRE 4304	Problems in Medical Record Administration	3
MRE 3312	Medical Record Management I	3
MRE 4344	Medical Record Management II	3
MRE 4400	Health Care Record Multi- Institutions	3
MRE 4410	Medical Record Administration III	3
MRE 4204	Advanced Coding	3
MRE 4211	Medical Record Information Systems	3
MRE 4850	Medical Record Research	3
MRE 4830	Directed Practice III	1
MRE 4831	Directed Practice IV	1
MRE 4835	Internship in Medical Record Management	3

Support Courses: (9)

HCA 4203	Health Care Financial and Accounting Management	3
HCA 4511	Human Resources Management and Supervision	3
HCA 4710	Health Management Systems Engineering	3
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### Course Descriptions

#### Definition of Prefix

MRE—Medical Record Administration.

**HSC 3152 Legal Aspects of Medical Record (3)** Consideration of Medical Record as legal

and the student, evaluation of a weekly log kept by the student, and evaluation of final reports submitted by both student and preceptor. Prerequisite: Completion of all curriculum required course work. Prerequisite: Approval of the Coordinator.

**HCA 5101 Introduction to Health Services (3)** In this course the student is introduced to organized health services in terms of delivery, financing, resources and function in American society. A wide variety of health care settings, including in-patient-ambulatory, public-private, clinical-administrative, etc., are examined through weekly two-hour lectures by faculty with varied expertise, followed by weekly two-hour seminars during which students will be encouraged to analyze and amplify the lecture material in small group discussions with faculty coordinators. This is a cornerstone course upon which the entire graduate curriculum is a greater degree in more specialized depth.

**HCA 5425 Long-Term Care Administration (3)** This course is aimed at offering the student an overview of administration of long-term care health services for elderly (and others with chronic conditions), both at the institutional and community based levels. To give the students a working knowledge of the holistic approach to the care of elderly and long-term care individuals, and the need to coordinate the service modalities available for care, both at institutional and community levels. Also an overview of special needs and problems of individuals who need long-term care. It will include sociological, ethical, political and economic factors associated with long-term care conditions.

**HCA 5435 Epidemiology and Research Methods of Public Health (3)** A review of epidemiology research methods in public health. Topics covered include hypothesis generation, study design, protocol development, validity in sampling techniques, data analysis, and reporting.

**HCA 5713 Statistical and Research Methods for Health Services (3)** This course is designed to provide graduate students in health sciences area with the fundamental techniques of Biostatistics as applied to administrative health problems. Prerequisite: HCA 4711 or equivalent.

**HCA 6105 Behavioral Aspects of Health and Illness (3)** Psychological determinants of health, illness, and sick role behavior, with emphasis on risk taking behavior and preventive intervention. Critical review of models of health behavior.

**HCA 6114 Health Policy and Economics (3)** The impact of government, private sector, and various interest groups on health care policy determination is analyzed through the application of basic economic principles.

**HCA 6128 HMO and Ambulatory Care Administration (3)** The course involves an over-

view of the management process employed in health maintenance organizations (HMO's) and other group medical practices operating under various financial arrangements, including pre-payment. Topics include analysis of the organization, delivery, and planning of ambulatory care in focus on preventive care, cost containment, accessibility and availability of primary health services at the community level. Case studies are used to review successes and failures in group practice organization with the objective of exploring ways to increase both its quality and cost-effectiveness. Prerequisites: HCA 5101, 6200, and 6302.

**HCA 6201 Financial Management of Health Systems (3)** The thrust of this course is to prepare health care managers at the executive level to address major issues and questions involving financial planning and management in their organizations. The student will gain insight into current policies of financial control in becoming a responsible management decision-maker. Topics covered in the course include cost finding, working capital management, capital financing, accounts receivable management, investments, internal auditing and budgeting.

**HCA 6205 Financial Reporting, Review and Reimbursement Systems in Health Care (3)** Financial reporting requirements of health care facilities and programs serve as the primary focus of this course. Cost reporting requirements of medicare, medicaid and private third party payers are analyzed. Requirements of the Annual Report of Hospitals and the Florida Hospital Cost Containment Commission are reviewed. Provisions of cost-based reimbursement and rate review systems are analyzed. Prerequisite: HCA 6201 or permission of instructor.

**HCA 6302 Hospital and Health Facilities Organization (3)** Administrative theory and management principles are examined in their application to the organizational analysis of hospitals and health care facilities.

**HCA 6316 Health Law and Legal Aspects of Management (3)** This course includes a survey of currently significant issues in law applicable to the delivery of health care. Included are such areas of concern as professional malpractice, research on human subjects, the rights of patients, hospitalization of the mentally disabled, community participation in the health care system and collective bargaining with health care providers. Emphasis is placed on the relevance of practical problems faced in professional practice to the framework of law and public policy. Other topics include consent to medical and surgical procedures, medical-moral problems, concept of the corporation, principles of hospital liability, charitable immunity, medical records, contracts, taxation, regulatory authority, etc.

**HCA 6431 Public Health and Environmental Management (3)** This course examines the

organization and functions of state and local health departments through the literature and specific case studies. A major health focus deals with environmental entities affecting health status and the programmatic measures and methods which are utilized to develop environmental control. Students are given an administrative overview of the broad program concerns receiving the attention of public health and environmental management agencies and regulatory efforts to cope with these regional and community problems. Prerequisites: HCA 5101, 6316, or permission of instructor.

**HCA 6504 Health Care Management Theory and Practice (3)** In this course the student is introduced to the role of modern management concepts, tools and techniques in health care administration, and to practical applications of management theory in health organizations. The course attempts to facilitate an understanding of the managerial role in a complex, dynamic, and multidimensional environment. Prerequisites: HCA 3501 or equivalent with instructor's permission unless admitted as MHA program major.

**HCA 6505 Personnel Management and Labor Relations (3)** This course studies personnel structure, practices, and problems in health care organizations. Topics include salary and wage determinations, task analysis, employee recruitment, selection, testing methods, staffing requirements, and evaluation techniques through use of case studies. The course also reviews governmental regulations and policies affecting the conduct of parties in bargaining relationships between labor and management in health care settings. Theory and principles of collective bargaining, negotiation strategies and tactics, methods of handling union grievances, understanding of agreement clauses, and benefit plans for health workers are additional topics considered.

**HCA 6508 Organizational Behavior in Managing Health Institutions (3)** General theories of organizational behavior and executive functions are examined in their application to hospitals and other health agencies. The nature of administrative process, the role of individuals and groups, human relations, leadership and power, bureaucracy, authority, communications, goal and policy formulation, and functional strain, among other elements, are researched in the context of defining organizational effectiveness. Practical methods for organizational analysis are tested for utility. Prerequisite: HCA 6504 or equivalent with instructor's permission.

**HCA 6615 Comparative Health Systems and International Health Planning (3)** This course prepares the student to appreciate the social, political, and cross-cultural aspects of international health care program planning and development found in selected countries of mixed economies (e.g., Latin America and the Caribbean). The problems and 'pitfalls' imbedded in the planning process at national

document to include general introduction to law, release of information, and legal actions.

**MRE 3001 Medical Terminology (3)** Provides the student with basic medical language skills, including pronunciation, spelling, and definitions necessary for communication in the medical world.

**MRE 3110 Medical Record Administration I (4)** Introduces the student to the historical development of medical record science. Role and function of the medical record administrator. Professional ethics. Flow of the medical record from patient admission to completion of the record after discharge. Numbering and filing systems. The medical record: content and format, value and standards for health care facilities. Laboratory accompanying.

**MRE 3202 Basic Coding (3)** Special registries; nomenclatures, coding and indexing; ICD-9-CM; Application of indexes to research. Laboratory accompanying. Prerequisites: Anatomy and physiology with laboratory and medical terminology.

**MRE 3205 Medical Record Administration II (3)** Presents an in-depth study of hospital statistics. Covers sources, definitions, collection, and reporting of data in the medical record department of health care facilities. Laboratory accompanying.

**MRE 3312 Medical Record Management I (4)** Management of a medical record system in any type of health care facility, including hospital and ancillary record, nursing care facilities, clinics and HMO: planning, organizing, actuating and controlling. Laboratory accompanying.

**MRE 3401 Fundamentals of Medical Science I (3)** A systematic review of organ systems, arranged by medical specialties. Typical chart data will be included, with representative information characteristic of history and physical examination, laboratory, x-ray data, and nursing notes. Specialties covered are internal medicine, pediatrics, obstetrics and gynecology. Prerequisites: Anatomy and Physiology and Medical Terminology.

**MRE 3402 Fundamentals of Medical Science II (3)** A systematic review of organ systems, arranged by medical specialties. Typical chart data will be included, with representative information characteristics of history and physical examination, laboratory, x-ray data, and nursing notes. Specialties covered are general surgery, neurosurgery, neurology, and orthopedics. Prerequisites: Anatomy and Physiology and Medical Terminology.

**MRE 3800 Directed Practice I (1)** Orientation of the student to the hospital medical record department and adjunct diagnostic or therapeutic units, including the outpatient department, emergency room admitting office, x-ray, pharmacy, physical therapy, laboratory, and pathology department.

**MRE 3810 Directed Practice II (1)** Orientation of the student to medical record department functions. Rotation of the student through technical functions of the department, following the flow of the patient's record after discharge. Includes the discharge procedure; analysis, coding and indexing systems; statistical reporting; correspondence; control of the incomplete medical record; and processing of the completed record.

**MRE 3949 Cooperative Education in Medical Record Administration (3)** Supervised work in Medical Record taking part in the University Cooperative Education Program. Prerequisite: Admission to Co-op Education.

**MRE 4204 Advanced Coding Procedures (3)** Coding of diseases for Medical Record diagnoses. This course addresses problems encountered in coding disease complications. Prerequisite: MRE 3202.

**MRE 4304 Problems in Medical Record Administration (3)** Through illustrative case reports, group discussions, role playing, oral reports, lectures, buzz sessions, and review of the literature. Students explore effective methods for identifying and arriving at satisfactory solutions to specific types of problems they may expect to encounter in the administration of medical record services.

**MRE 4344 Medical Record Management II (4)** Physical planning of department, purchase specifications, proposal writing, and cost justification. Prerequisite: MRE 3312.

**MRE 4400 Health Care Record Multi-Institutional (3)** Standards and procedures for long term, ambulatory care, home health, mental retardation, mental health, and other health care record.

**MRE 4403 Fundamentals of Medical Science III (3)** A systematic review of organ systems, arranged by medical specialties. Typical chart data will be included, with representative information characteristic of history and physical examination, laboratory, x-ray data, and nursing notes. Specialties covered are endocrinology, otorhinolaryngology, ophthalmology, oncology, genetics, and anesthesiology. Prerequisites: Anatomy and Physiology and Medical Terminology.

**MRE 4410 Medical Record Administration III (3)** Medical care evaluation, including organizational structures, methods and procedures in compliance with the Joint Commission on Accreditation of Hospitals, AOA, Medicare, and PRO.

**MRE 4830 Directed Practice III (1)** This directed practice centers on utilization review procedures for hospitals and M.C.E. studies.

**MRE 4831 Directed Practice IV (1)** Observation of the management of a hospital medical record department, with emphasis on administrative and medical staff relationships including policy and procedure manuals, job descriptions and evaluation, budgeting and cost controls, and medical staff committees.

**MRE 4835 Internship in Medical Record Management (3)** Management in a medical record department for five weeks under the supervision of a Registered Record Administrator.

**MRE 4850 Research in MRE (3)** Presents a practical methodology and approach to research in Medical Record.

**MRE 4905 Directed Independent Study (1-3)** Individual conferences, assigned readings, and reports on investigations in Medical Record.

**MRE 4932 Special Topics (3)** Designed to address topics not otherwise offered in the curriculum but specific to Medical Record Administration. Topics to be announced yearly.

**MRE 4949 Cooperative Education in Medical Record Administration (3)** Supervised work in Medical Record taking part in the University Cooperative Education Program. Prerequisite: MRE 3949.

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## Public Administration

**J. Arthur Heise, Associate Professor and Director**

**Keith W. Baker, Associate Professor and Executive MPA Coordinator**

**Dolores Brosnan, Assistant Professor and Undergraduate Coordinator**

**Adam W. Herbert, Professor and Dean**

**Stephen A. Khan, Assistant Professor**

**M. Aman C. Loveless, Assistant Professor**

**Ralph G. Lewis, Associate Professor**

**Carmen Mendez, Instructor**

**Myung S. Park, Associate Professor**

**Ann-Marie Rizzo, Associate Professor**

**Henry B. Thomas, Assistant Professor**

Location: Bay Vista Campus

Degree: **Bachelor of Public Administration**

The Bachelor of Public Administration degree is offered mainly for students interested in beginning a public service career upon completion of their undergraduate work but also for those who wish to continue in public administration on the graduate level.

Admission Requirements: A student who has completed an Associate of Arts degree at a Florida public community college, or has earned 60 semester hours of college credit at any other accredited institution at an acceptable performance level.

Lower Division Preparation

It is recommended that the applicant completes the Associate of Arts degree (60 semester hours) in the lower division and the General Education course requirements, including one course in American Government and Introductory Algebra or Statistics. The entering student who has not taken these courses must take the appropriate courses at the University, in addition to the 60 semester hours required for the BPA degree.





prise this minor will provide students with the opportunity to develop specialized skills in such areas as urban administration, organizational change, personnel management, and budgeting and financial management. The minor is available on both campuses.

Requirements: Fifteen semester hours in public administration. The classes are to be selected from the following course list:

PAD 3033	Administrators and the Legislative Process	3
PAD 3034	Public Policy and Its Administration	3
PAD 3104	Organization and Administrative Theory	3
PAD 3413	Organizational Group Processes	3
PAD 3430	Personal Growth and Administrative Development	3
PAD 3702	Quantitative Techniques for the Public Sector	3
PAD 3804	Government and Administration of Metropolitan Areas	3
PAD 3834	International Comparative Administration	3
PAD 4024	Concepts and Issues in Public Administration	3
PAD 4040	Public Values, Ethics and Morality in Changing Environment	3
PAD 4103	Politics of Administrative Organization	3
PAD 4223	Public Sector Budgeting	3
PAD 4414	Personnel Skills for Administrators	3
PAD 4415	Administration of Personnel Resources	3
PAD 4432	Administrative Leadership and Behavior	3
PAD 4603	Administrative Law	3
PAD 5041	Values and Technology in Modern Society	3
PAD 5256	Economic Aspects of Government	3
PAD 5427	Collective Bargaining in the Public Sector	3
PAD 5435	Administrator and the Role of Women	3
PAD 5443	Public Administrator and Media Relations	3

**Master of Public Administration**

Location: Both Campuses, and Broward Center (BCC- Central Campus)

Degree: **Master of Public Administration**

The Master of Public Administration degree is offered to prepare individuals for successful public service or academic careers. The MPA program provides a general degree in public administration with emphasis on individual student area concentrations. It prepares pre-service and in-service students to assume positions in management and management support areas, such as municipal managers, personnel directors, public service administrators, and budget and finance directors. For students seeking a

career in teaching and research, the degree is designed to prepare them with a firm command of the relevant theoretical and operational public administration knowledge and research skills necessary to pursue successfully doctoral studies.

Admission Requirements: All applicants must hold a baccalaureate degree from a regionally accredited college or university. In addition, each applicant must have a Graduate Record Examination (GRE) composite score of at least 1000 on the Verbal and Quantitative sections or a GPA of 3.0 or higher for all college coursework on the junior and senior levels.

Program of Study  
The Master of Public Administration program is a 39 semester hour program composed of seven required courses (21 semester hours):

PAD 6053	Political, Social and Economic Context of Public Administration	3
PAD 6106	Organizational Theory and Administrative Behavior	3
PAD 6227	Public Finance and the Budgetary Process	3
PAD 6417	Public Personnel Administration	3
PAD 6701	Quantitative Methods and Computer Skills	3
PAD 6706	Research Methods in Complex Public Organizations	3
PUP 6005	Public Policy	3

Any core course may be waived through petition to the faculty. In such cases, students must demonstrate that their performance in previous course work meets or exceeds core course requirements.

The remaining 18 semester hours can be earned by pursuing one of three different tracks. These tracks are based on the fact that in general terms the students in the program fall into two major categories: those who already have public sector experience, and those who wish to embark on public service careers but whose relevant experience is limited. To accommodate the diverse needs generated by those backgrounds, three tracks are included in the program.

Track I is aimed at persons seeking a more general background in public administration. All non-core courses are arranged into six modules. These modules are not concentrations or specializations, but simply clusters of course arranged by commonality of subject matter.

Students electing Track I will take at least one course from five of these six modules.

Module I: Values and Administration		
PAD 5041	Values and Technology in Modern Society	3
PAD 6042	Democracy and the Administrative State	3
PAD 6605	Administrative Law and Procedures	3
Module II: Organizational Behavior		

PAD 5427	Collective Bargaining in the Public Sector	3
PAD 6109	Organizational Development and Change	3
PAD 6419	Seminar in Applied Public Personnel Management	3
PAD 6437	Dynamics of Individual Growth	3

Module III: Quantitative Management Techniques  
CIS 6204 Management Information Systems 3

PAD 5256	Economic Aspects of Government	3
PAD 6205	Public Financial Management	3
PAD 6229	Advanced Management Techniques	3
PAD 6715	Public Monitoring and Evaluation	3
PUP 6006	Public Policy Analysis and Evaluation	3

Module IV: Administrative Issues		
PAD 5043	Government and Minority Group Relations	3
PAD 5435	Administrator and the Role of Women	3
PAD 5443	Public Administrator and Media Relations	3
PAD 5934	Contemporary Issues in Public Administration	3

Module V: State and Local Government		
PAD 6807	Urban and Municipal Government Administration	3
PAD 6816	Regional and State Government Administration	3

Module VI: International		
PAD 6225	Comparative Public Budgeting	3
PAD 6836	International Public Administration	3
PAD 6838	Development Administration	3

Track II is aimed at students who wish to specialize in either personnel management and labor relations, or budget and financial management. Students who elect either of these specifications will take at least five courses approved by the Department.

Track III is for those students who wish to concentrate on a particular area relevant to public administration, for instance, public health management, public sector finance and accounting, criminal justice, social work, etc. In such cases, students may take up to 15 semester hours from other departments within the university which offer courses relevant to the area of concentration. Students who select this approach must identify their area of concentration early in their course of study, and all courses to be taken outside the Department of Public Administration must be approved prior to registration. Any remaining course work required to complete the 39 semester hour program is to be chosen from elective courses in Public Administration.

The remaining three semester hours may be taken as either PAD 6907, PAD 6915, PAD 6946, or a scheduled elective course. Pre-service students (those lacking at least one year of related post-baccalaureate professional experience prior to the date of application) are strongly urged to enroll in PAD 6946 (Internship). No more than three hours of PAD 6907, PAD 6915, or PAD 6946 will be credited toward degree requirements.

### Doctor of Philosophy

Location: Bay Vista Campus

Degree: **Doctor of Philosophy in Public Administration**

The Doctor of Philosophy in Public Administration is offered in affiliation with Florida Atlantic University. The basis of the degree is scholarship: one pursues the degree in preparation for a career in which scholarly competence and demonstrated capability to conduct significant research is an essential element and one is conferred the degree only after demonstrating that knowledge, in course work, in examinations, and in disciplined research. Its pursuit is a rigorous one, administered by a research-oriented faculty fostering the commitment to testing the boundaries of knowledge. The program should be entered only by those students who seek academic and research careers rather than practitioner advancement.

The Doctoral program is a research-oriented degree. However, the objective is not to confine holders of the Ph.D. in Public Administration entirely to teaching careers. The program is designed to provide serious students with a firm command of relevant theoretical and operational public administration knowledge and research skills and to assist them in applying this knowledge in a broad array of career goals.

The concept of a research-oriented Ph.D. degree is firmly supported by the National Association of Schools of Public Affairs and Administration (NASPAA) guidelines for doctoral programs, which stress that the doctoral should not be seen as merely a credential for practitioners. Accordingly, the Ph.D. program in Public Administration includes a substantial amount of formal course work, and requires a demonstrated capacity to be a problem-solver, in the form of independent research and writing, notably the dissertation.

**Admission Requirements:** Application for admission to the Ph.D. in Public Administration may be made either at FIU or FAU, but not to both. Admission into the Ph.D. program will be granted to students of superior ability who have demonstrated a record of previous academic success, good potential for continued success in doctoral studies, and a desire to prepare for a career in which scholarship and research are major elements. An applicant must have received a master's degree from an accredited college or university. Generally, an applicant is expected to have a GPA of 3.5 or higher for all graduate coursework and the combined score of 1000

on the GRE quantitative and verbal sections. However, some applicants may be considered on the basis of their baccalaureate degree. Foreign students will be expected to achieve a TOEFL score of 580 or higher. Admitted students may transfer a maximum of six semester credits not included in another degree from other institutions toward Ph.D. degree requirements. Outstanding applicants whose prior work is judged to be insufficient relative to that required for an MPA will be asked to complete additional course work. All admission decisions will be made by the Joint Doctoral Admissions Committee.

**Degree Requirements:** To be awarded the degree, admitted students must complete at least 63 semester hours beyond the master's degree, including 45 semester hours of approved course work and 18 hours of dissertation work. In addition, there is a residency requirement of at least two consecutive semesters of full time study during the first year of enrollment. A post-core evaluation and passing scores on the comprehensive examination taken after completion of the core curriculum and concentration (45 semester hours) is required before students can advance to candidacy for Ph.D. and present a dissertation proposal. Completion of all work must be within seven years after an applicant's admission into the program.

#### Program of Study

The Doctor of Philosophy in Public Administration is a 63 semester hour program composed of seven required courses—21 semester hours; three courses (advisory committee)—9 semester hours; five courses (area of concentration)—15 semester hours; Dissertation—18 semester hours.

#### Core Curriculum Areas

Advanced Quantitative Analysis  
Applied Research Methods  
Conceptual Foundations of Public Administration  
Economic Context of Government  
Legal Context of Public Administration  
Advanced Organization Theory  
Scope and Theory of Public Administration

In addition, students must complete at least nine hours of course work (as required by their advisory committee).

#### Post-Core Evaluation

All students will be evaluated upon completion of the core curriculum to determine their potential for completion of the program.

**Areas of Concentration (15 Semester hours):** Each student will select one area of concentration. The specific courses in a student's concentration will be determined by consultation between the student and the advisory committee. The 15 semester hours of concentration can be earned in one of two ways: (1) The students may select their 15 semester hours from one of the following public administration concentrations currently offered: Public Policy, Human

resources Administration, Comparative Development Administration, or Budgeting and Public Financial Administration. (2) Students may concentrate their research in a particular area of their choice relevant to public administration, criminal justice, social work, etc. In such cases, students may develop an area of specialized concentration after consultation with and upon approval of the advisory committee:

**Comprehensive Examination:** Students will be given either a written or oral examination, or both, on the non-methodological materials covered in the core curriculum and area of concentration.

**Dissertation (18 semester hours):** Upon successful completion of the comprehensive examination, students select their dissertation guidance committee and begin preparation of their dissertation proposal. Upon approval of the proposal, the student will be advanced to candidacy for Ph.D., requiring registration for a cumulative total of 18 semester hours. During this time, the student is expected to make appropriate progress toward completing the dissertation, and to enroll continually (at least 3 credits per semester) until the degree is completed. Upon completion, candidates will formally defend the research at a meeting conducted by the Dissertation Committee. The degree will be awarded upon a positive recommendation of the Committee and compliance with all policies and procedures required by the institution conferring the degree.

For doctoral course descriptions, please consult the Department of Public Administration.

### Course Descriptions

#### Definition of Prefixes

CIS—Computer and Information Systems;  
MAN—Management; PAD—Public Administration; PUP—Public Policy.

**CIS 6204/MAN 6830 Management Information Systems (3)** Introduction to the application of computers to information processing problems in organizations. This includes a survey of the basic computer hardware and software concepts necessary for users to work with information processing personnel. The rudiments of a computer programming language will be taught, and applied to data processing problems. Consideration will also be given to the managerial aspects of information systems planning and development.

**PAD 3033 Administrators and the Legislative Process (3)** A study of executive-legislative interactions; the impact of legislation and legislative processes on administrative policy decision-making and implementation; the influence of administration on the legislating process.

**PAD 3034 Public Policy and Its Administration (3)** Examines the formulation, implementation, and evaluation of governmental efforts at federal, state, and local levels.

**PAD 3104 Organization and Administrative Theory (3)** Historical survey of theories of public organization and of contemporary and emerging theories and management issues. With special attention to the role of bureaucratic theory and behavior. Case investigation of bureaucratic experience in federal, state and local levels will be conducted.

**PAD 3413 Organizational Group Processes (3)** The impact of various organizational climates, tasks, roles, and reward systems, on the behavior of both the individuals and groups of employees in public organizations. Particular attention is given to alienation and motivation in job effectiveness and Public Service.

**PAD 3430 Personal Growth and Administrative Development (3)** The administrator as a person. Development of interpersonal skills. Self evaluation and career planning. Training and education for the public service sector.

**PAD 3702 Quantitative Techniques for the Public Sector (3)** Quantitative techniques useful to public administration, non-parametric techniques, probability concepts, and decision techniques are presented, as well as concepts underlying the use of data systems. Prerequisite: STA 3122, or COP 3112, or equivalent.

**PAD 3804 Government and Administration of Metropolitan Areas (3)** An intensive analysis of administrative problems in large complex urban areas encompassing many political entities. Examines overlapping relations among municipalities with special attention given to Dade County as well as current trends in public management and future directions for change.

**PAD 3834 International Comparative Administration (3)** This course is an introduction to a wide range of scholarly and practical "applied" interests. Emphasis is on institution-building and development administration, particularly within the Third World countries.

**PAD 4024 Concepts and Issues in Public Administration (3)** The function of administrative institutions in society. The growth of administration through the bureaucratic model both as an art and a science. Contemporary and comparative forms and theories of organization. Responsibilities of public servants.

**PAD 4040 Public Values, Ethics and Morality in Changing Environment (3)** Theories of value: ethical systems and their influence on administration, behavior and process, the administrator as an ethical actor: value conflict and resolution; the philosophical basis of American thought.

**PAD 4103 Politics of Administrative Organization (3)** The role of political processes in relationship to public organizations and the types of intra- and inter-organizational politics

which are unique to public organizations. Effects of these political processes upon organizational performance and their role in promoting or thwarting organizational change.

**PAD 4223 Public Sector Budgeting (3)** The theory and practice of various approaches to budgeting, including time-item, performance, PPBS budgeting. Special emphasis on the role of the budget in shaping the program and performance and policy direction of public organizations.

**PAD 4414 Personnel Skills for Administrators (3)** The general nature of public personnel administration; the development of the civil service system; concepts and issues currently applicable at the federal, state, and local levels of government.

**PAD 4415 Administration of Personnel Resources (3)** Problems of training in government service and management of human resources development; the concept of civil service career systems; evaluation of public personnel systems; human relations in supervision; and personnel theory are examined.

**PAD 4432 Administrative Leadership and Behavior (3)** Designed to expose students to a systematically related set of concepts for diagnosing human behavior in organizations; and to establish a positive value for the analysis of problems involving people, structure, environment, task technology, and situational climate.

**PAD 4603 Administrative Law (3)** Surveys the principles of law from the perspective of the public administrator; administrative procedure; procedural due process; delegation of legislative power; regulatory administration; conflict-of-interest statutes, etc.

**PAD 4905 Independent Study in Public Administration (1-6)** Individual conferences, supervised readings; reports on personal investigations; and similar undertakings. Prerequisites: Consent of faculty sponsor and Department Director required.

**PAD 5041 Values and Technology in Modern Society (3)** Surveys personal and societal value assumptions in the context of the technological society. Examines organizational-societal value structures, and the ways in which technology creates rapid change and new alternatives in values. Also interrelationship of the past, present and future is explored, through futurism and forecasting techniques.

**PAD 5043 Government and Minority Group Relations (3)** Explores the pressing contemporary issue of the relationship between government and minorities. Examines the clash between established institutional values and minority group values, and surveys remedial programs aimed at dealing with the problem. Comparative case studies will be used to analyze public agencies' internal relations with minorities (recruiting, selec-

tion, etc.), as well as their different responses to the minority groups they serve.

**PAD 5256 Economic Aspects of Government (3)** Application of micro and macro economics, public finance, and economy management to administration of public institutions.

**PAD 5427 Collective Bargaining in the Public Sector (3)** The course deals with the nature and implications of collective bargaining for managers and employees in (and students of) public organizations. The course emphasizes similarities and differences between the private and public sectors, as they apply to collective bargaining.

**PAD 5435 Administrator and the Role of Women (3)** The course is designed for women and men who are interested in moving into management positions, or who have done so and want to broaden their understanding of the changing role of women. Classes will allow for experimental as well as academic exploration of the issues. The course will also explore design, implementation, and evaluation of affirmative action programs.

**PAD 5443 The Public Administrator and Media Relations (3)** Surveys the government-mass communication media relationship, and then concentrates on the ways in which public managers handle media relations. Emphasis throughout is placed on questions of information-handling unique to public organizations, involving, for example, adherence to Florida's Sunshine Law and the Federal Freedom of Information Act.

**PAD 5934 Contemporary Issues in Public Administration (1-6)** An analysis of major conceptual issues currently facing public administrators; course may be repeated.

**PAD 6042 Democracy and the Administrative State (3)** Juxtaposes the contemporary administrative condition of American government with the values of the democratic state. Different approaches to democracy—in practice as well as in theory—will be analyzed, and their implications for public organizations and individual administrators examined.

**PAD 6053 Political, Social and Economic Context of Public Administration (3)** Examines the context in which public organizations operate, stressing the relationship between such organizations and their multifaceted environment. Emphasis is on examining relevant social and cultural mores and patterns, political values and processes, governmental institutions, economic systems, resource availability, and other environmental factors currently significant to public organizations.

**PAD 6056 The Practice of Public Management (3)** Introduces graduate students to normative environment of public agencies, their internal environment, and public management concepts and techniques (government

size, structure, leadership, productivity, and ethics).

**PAD 6106 Organization Theory and Administrative Behavior (3)** Historical perspective and philosophical foundations of contemporary and emerging organization theory and administrative behavior, with emphasis on concepts of administrative leadership, the organization's members and systems, group dynamics, socio-psychological aspects of organization and management.

**PAD 6109 Organizational Development and Change (3)** Contemporary approaches to improving the overall effectiveness of public organizations through the utilization of the applied behavioral sciences: personal and executive development programs, team building, action research, etc. Survey of research on the effects of organizational development programs, with special reference to public organizations.

**PAD 6205 Public Financial Management (3)** Capital asset administration, debt administration, revenue systems, public employee retirement programs, purchasing, inventorying, and risk management.

**PAD 6224 Advanced Seminar in Public Budgeting (3)** A review of the state of the art in public budgeting, emphasizing conceptual areas for significant research and appropriate methodological design for addressing them. Prerequisites: PAD 6227, PAD 6229, and PAD 6205.

**PAD 6225 Comparative Public Budgeting (3)** Public budgeting is a common activity in all governments and international organizations. Covers the differences in budgeting and explores patterns implicit in those differences.

**PAD 6227 Public Finance and the Budgetary Process (3)** Examines the theory and practice of public budgeting and its relationship to the administrative processes of control, management and planning. Special emphasis will be given to the social balance question; the kinds and scope of government expenditures; the fiscal role of government in a mixed economy; sources of revenue available to government; administrative, political and institutional aspects of the budget and the budgetary process; and problems and trends in inter-governmental financial relations.

**PAD 6229 Advanced Management Techniques (3)** Advanced techniques of budgeting and financial management in public agencies, including quantitative revenue and expenditure forecasting models.

**PAD 6366 Policy and Program Implementation (3)** This course examines and evaluates the legal, socio-political administrative factors influencing the implementation of public policy and programs. Prerequisite: PUP 6005.

**PAD 6417 Public Personnel Administration (3)** This course focuses on the fundamentals of public personnel administration applied to

general and specific issues of civil service. Some of the specific issues which will be considered are: the merit system and civil service history and development; manpower development and training; the application of the behavioral approach in personnel administration; unique public personnel management problems; governmental unionization and collective bargaining; and future perspectives in personnel administration.

**PAD 6418 Doctoral Seminar in Public Personnel Management (3)** This course analyzes the four key values of social equity, political responsiveness, managerial efficiency, and employee rights and their relationship to the respective mediating functions and core personnel activities. Prerequisites: PAD 6417 and PAD 6419.

**PAD 6419 Seminar in Applied Public Personnel Management (3)** Analysis of advanced technique for staffing, productivity improvement and cutback management; focus on problems faced by federal, state, local and non-profit agencies.

**PAD 6437 Dynamics of Individual Growth (3)** This course focuses on the importance of small group theory to the personal growth of the administrator, and the role of interpersonal abilities in effectively serving client groups. The course also deals with the expansion of the phenomenological world view of each student; and will look at existential theory and the dilemma of personal growth.

**PAD 6605 Administrative Law and Procedures (3)** Emphasizes the responsibilities public administrators have under local, state, and federal laws. Explores such concepts as client responsiveness under the law; the regulatory process; state administrative law systems; the executive order process; the relationship between administrative law and the checks-and-balance system; discretionary justice; and others.

**PAD 6701 Quantitative Methods and Computer Skills (3)** Introduction to basic quantitative tools for the analysis of problems arising in the management of organizations, and the application of these tools to real-life problems. (No credit will be given to students who have had undergraduate or graduate equivalents.)

**PAD 6706 Research Methods in Complex Public Organizations (3)** Theories and concepts of research and evaluation. Specific focus given to action components of the research process: design and formulation, strategies and methodological tools for conducting research. Discussion of the role of research in administrative decisions and in testing ways to implement public policy. A review of contemporary critiques on research design.

**PAD 6715 Public Monitoring Systems for Government Organizations (3)** Focuses on the formal information system which is or can

be used to guide a public organization and judge its performance.

**PAD 6807 Urban and Municipal Government Administration (3)** Detailed examination of problems facing the municipal administrator; of the pressures upon the contemporary urban environment; and of the administration of large metropolitan areas comprised of numerous entities. Emphasis will be on determination of current trends, discussion of cases, and arrival at suggested solutions.

**PAD 6816 Regional and State Government Administration (3)** Surveys the historical development of regional administration, analyzes present administrative problems of the states, and explores contemporary and suggested remedial policies. Emphasizes the complex problems of the institutional relationships among local, state and regional governments, and their implications for public policy-making.

**PAD 6836 International Public Administration (3)** The role of public administration systems around the world; and the impact of political and socio-cultural frameworks on administration. Focus on national and state organizations' politics, economics, problems, and possibilities. A review of scope and programs of contemporary international public administration organizations.

**PAD 6838 Development Administration (3)** The role of public administration in national development, with specific attention to theories of economic aid from external sources, and the effects of this aid. Theories and policies of economic and social development are explored; and particular attention is given to the role of the United States in strengthening administrative capabilities as an important means for achieving developmental goals in selected countries.

**PAD 6839 Comparative Public Policy (3)** This course addresses policy formulation and implementation as a general process of administrative action that can be investigated among the varying nation-states. It covers the differences in policy and explores patterns implicit in those differences. Prerequisite: PAD 6836 or PAD 6838.

**PAD 6907 Independent Study in Public Administration (1-6)** Individual conferences; supervised readings; reports on personal investigations and similar undertakings. Consent of faculty sponsor and Department Director required.

**PAD 6915 Independent Research in Public Administration (1-6)** An individualized research project and report which, if feasible, should include field work with a public organization. Permission of a faculty advisor is required before registering for the course, which should be taken during the last half of the student's graduate program.

**PAD 6946 Public Administration Internship (1-6)** Supervised work in a public or quasi-

public organization. Should not be undertaken until completion of required courses in public administration program. Consent of faculty advisor and Department Director required.

**PAD 7026 Conceptual Foundations of Public Administration (3)** This course analyzes the conceptual issues which provide the basic foundations for the field of public administration. Emphasis will be placed upon epistemological foundations and the philosophy of science and their implications for public administration as a field of study.

**PAD 7055 Scope and Theory of Public Administration (3)** An integrative capstone seminar in which traditional Models of Public Administration are explored and employed to analyze the structures and dynamics of public organizations and to develop alternative Models and new theoretical perspectives concerning the scope and theory of the field.

**PAD 7102 Advanced Organization Theory (3)** Philosophical foundations of contemporary organization theory, with emphasis on dynamic interfaces between the environmental contexts and organizations, critical analysis of both the normative and incremental orientation of concepts, theories, models, and applications. Prerequisite: PAD 6106 or equivalent.

**PAD 7257 Economic Context of Government (3)** This course examines interdisciplinary approaches to collective decision making and the delivery of public goods and services. Prerequisite: PAD 5256.

**PAD 7418 Doctoral Seminar in Public Personnel Management (3)** Analyze four key values of social equity, political responsiveness, managerial efficiency, and employee rights and their relationship to the respective mediating functions and core personnel activities. Prerequisites: PAD 6417 and PAD 6419.

**PAD 7607 Legal Context of Public Administration (3)** This course analyzes the administrative significance of delegation, judicial review, rule making, freedom of information and sunshine laws, legislative veto, and liability for administrators. Prerequisite: PAD 6053.

**PAD 7705 Applied Quantitative Analysis (3)** Application of selected multivariate statistical and quantitative models to the field of public administration. Prerequisite: PAD 6701.

**PAD 7707 Advanced Applied Research Methods (3)** This course will provide students with an increased understanding of concepts of research methods through applied research projects related to public policy and public administration. Prerequisites: PAD 6701 and PAD 6706.

**PAD 7839 Comparative Public Policy (3)** This course addresses policy formulation and im-

plementation as a general process of administrative action that can be investigated among the varying nation-states. It covers the differences in policy and explores patterns implicit in those differences. Prerequisite: PAD 6836 or PAD 6838.

**PUP 6005 Public Policy (3)** An intensive analysis of the normative theories of public policy making, with emphasis on the processes by which policy choices are made and implemented by government agencies. The current trends and perspectives of effective policy development (such as participatory democracy, multi-valued choice, rationality versus extra-rationality, policy environments, and policy roles of pro-active public administration) are examined.

**PUP 6006 Public Policy Analysis and Evaluation (3)** A framework for evaluating public policy-making will be presented. The emphasis will be on criteria and methodologies available for choosing among alternative courses of action. The systems approach, alternative futures, and nth-order consequences of policies will be analyzed.

## Social Work

- Rosa Jones, Associate Professor and Director*  
*L. Yvonne Bacarisse, Associate Professor*  
*Esther Blynn, Assistant Professor and Coordinator of the Undergraduate Program*  
*James E. Garrett, Associate Professor*  
*Rowena Grice-Atkins, Assistant Professor*  
*Mary Helen Hayden, Assistant Professor*  
*Sanford Kravitz, Distinguished Professor*  
*Monte Koppel, Professor*  
*Clari Odell, Assistant Professor and Assistant Director of Field Instruction*  
*Magaly Queralt, Associate Professor*  
*Florence Safford, Assistant Professor*  
*Betsy Smith, Associate Professor*

Location: Bay Vista Campus  
 Degree: Bachelor of Science in Social Work

The Department of Social Work offers graduate and undergraduate studies leading to the Master's and Bachelor's degrees in Social Work.

This profession requires a high degree of knowledge, skill, and dedication. The desire and ability to work effectively with people and to help solve social problems demands a scientific understanding of society and human behavior; skills of social work practice; and identification with values of the profession.

The program offers an integrated educational experience that combines the theoretical and the practical. It is designed to prepare the student for beginning professional practice in social work, for entrance into a graduate school of social work, and for participation in society as an informed citizen. The four semester program includes a se-

quence of academic courses and field instruction under qualified supervision in social agencies in South Florida.

The program is accredited by the Council on Social Work Education.

Lower Division Preparation  
 The student desiring to major in Social Work must have completed the Associate of Arts degree at a Florida public community college, or equivalent work from an accredited institution.

Required Courses: Before admission to the Social Work program, the student must complete one college-level course in biology and statistics and 12 semester hours in the social behavioral sciences.

Upper Division Program  
 Courses may be offered on Tamiami Campus or at other locations.

Required Courses: (45)

SOW 3113	Dynamics of Human Behavior in the Social Environment I	3
SOW 3122	Dynamics of Human Behavior in the Social Environment II	3
SOW 3232	Social Welfare Policy and Services I	3
SOW 3233	Social Welfare Policy and Services II	3
SOW 3302	Introduction to Social Work Practice	3
SOW 3313	Methods of Social Work Practice I	3
SOW 3403	Social Work Research	3
SOW 4322	Methods of Social Work Practice II	3
SOW 4332	Methods of Social Work Practice III	3
SOW 4511	Field Experience I	8
SOW 4512	Field Experience II	8
SOW 4522	Integrative Field Seminar I	1
SOW 4523	Integrative Field Seminar II	1
Electives:		
With approval of the faculty advisor		1
		60

Remarks: Students should be aware that courses in this program are sequenced. Students must check with their advisors for pre- and co-requisite courses. A grade of 'C' or higher in all courses required for the major is necessary for graduation.

**Minor in Social Welfare**  
 A five-course minor in social welfare is available to baccalaureate degree-seeking students who are interested in careers in the human services field or who wish to study how common human needs are addressed within social welfare programs. The courses that comprise the minor will provide students with the opportunity to relate to the special concerns of our region, including poverty, crime and delinquency, child abuse and neglect, and family instability. The minor is available on both campuses.

SOW 3113	Dynamics of Human Behavior in the Social Environment I	3
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SOW 3125	Dynamics of Human Behavior in the Social Environment II	3	The program has been granted candidacy for accreditation by the Council on Social Work Education.	SOW 5366	Advanced Standing Social Work Practice and Human Behavior	4
SOW 3232	Social Welfare Policy and Services I	3	Admission Requirements: Applicants to the graduate program are required to meet the minimum standards set forth by the Florida Board of Regents and the Graduate Social Work Program. This includes a combined score of 1000 on the Verbal and Quantitative Aptitude Tests of the Graduate Record Examination or at least a 3.0 GPA in all upper-level division work. Application procedure for admission to graduate study will be found in the discussion of University procedure for admission to graduate study in the current catalog. An application to the social work graduate program, a personal narrative, and three letters of reference will be required for admission. All applicants should have had at least college-level courses in biology and statistics and 12 semester hours in the social and behavioral sciences.	SOW 5541	Advanced Standing Practicum Seminar	1
SOW 3233	Social Welfare Policy and Services II	3		SOW 5281	Concentration Requirements: (29) Services to Children and Families Legal Issues in Social Work Practice	3
SOW 3302	Introduction to Social Work Practice <sup>1</sup>	3		SOW 6243	Child and Family Social Policy Issues 2	3
SOW 3305	Techniques of Interviewing	3		SOW 6351	Intervention Strategies in Marriage and the Family	3
SOW 3313	Methods of Social Work Practice I	3		SOW 6372	Social Work Supervision, Consultation, and Staff Development	3
SOW 3703	Self-Awareness, Self-Modification, and Service	3		SOW 6386	Social Program Planning and Development	3
SOW 4193	The Systems Approach in the Social Services	3		SOW 6435	Evaluative Research in Social Work I	3
SOW 4242	Child Welfare Policies	3		SOW 6655	Advanced Intervention Strategies with Children and Adolescents	3
SOW 4283	Legal and Administrative Issues in Child Welfare Services	3		SOW 6535	Field Practicum	8
SOW 5621	Crises in the Lives of Women	3		SOW 6543	Integrative Field Seminar II	1
SOW 4654	Child Welfare Practices	3	Elective		6	
SOW 4658	Permanency Planning in Child Welfare Services	3				
<p><sup>1</sup>This course is required for the minor in social welfare. The remaining 12 semester hours are to be selected from the social work courses listed above.</p>				<p>Note: Students specializing in direct practice must take SOW 6351 and SOW 6655. Students specializing in administration and supervision must take SOW 6372 and SOW 6386.</p>		
<p><b>Master of Social Work</b> Location: Bay Vista Campus</p>				<p>Service to the Elderly</p>		
<p>The Department offers an integrated program which leads to the degree of Master of Social Work. The program is designed to give the student professional education for the advanced practice of social work. All students will be required to acquire or to possess the common base in the areas of professional study considered essential in social work education: human behavior and the social environment, social welfare policies and services, research, and social work practice. The theory acquired in the professional courses will be applied in supervised field experiences in social agencies.</p>				<p>SOW 5281 Legal Issues in Social Work Practice</p>		
<p>All students will be expected to select one of two concentrations—Services to the Elderly and Services to Children and Families, and to plan a course and field practicum program that supports practice in the specialized field. With the help of faculty, students will develop individualized programs in the concentrations that seem most likely to meet their educational needs and contribute to their professional objectives.</p>				<p>SOW 5643 Understanding the Process of Aging</p>		
<p>The Master of Social Work program is a 60 semester hour program composed of 31 semester hours of the required common base in the first year and 29 semester hours of concentration courses in the second year. The advanced standing Master of Social Work is a 38 semester hour program composed of nine semester hours of required courses (SOW 5237, SOW 5366, SOW 5541), and 29 semester hours of concentration courses.</p>				<p>SOW 6245 Social Welfare Policy and Services for the Elderly</p>		
<p>For additional information regarding the graduate social work program of study and degree requirements, contact the Department directly.</p>				<p>SOW 6372 Social Work Supervision, and Staff Development</p>		
<p>Advanced Standing Required Courses: (9)</p>				<p>SOW 6386 Social Program Planning and Development</p>		
SOW 5105	Human Behavior and the Social Environment I	3		<p>SOW 6387 Social Services Management Skills</p>		
SOW 5165	Human Behavior and the Social Environment II	3		<p>SOW 6435 Evaluative Research in Social Work I</p>		
SOW 5235	Social Welfare Policy I	3		<p>SOW 6646 Social Work Practice with the Elderly</p>		
SOW 5236	Social Welfare Policy II	3		<p>SOW 6649 Social Work Practice in Long Term Care and the Elderly</p>		
SOW 5342	Social Work Practice I	3		<p>SOW 6543 Integrative Field Seminar II</p>		
SOW 5344	Social Work Practice II	3		<p>SOW 6535 Field Practicum II</p>		
SOW 5404	Basic Research Methodology I	3		<p>Elective</p>		
SOW 5532	Field Practicum I	6		<p>Note: Students specializing in direct practice must take SOW 6646 and SOW 6649. Students specializing in administration and Supervision must take SOW 6372 and either SOW 6386 or SOW 6387.</p>		
SOW 5542	Integrative Field Seminar I	1		<p>A 3.0 GPA or higher is required for graduation. Any course in which a student receives a grade lower than 'C' must be retaken. A passing grade in field courses is required for continuation in the program.</p>		
Elective		3		<p>A student must successfully complete all work applicable to the Master of Social Work program within 60 months from initial admis-</p>		
<p>First Year Required Courses: (31) Courses may also be offered at the Tamiami Campus or at other locations.</p>						
<p>Advanced Standing Required Courses: (9)</p>						
SOW 5237	Advanced Standing Social Welfare Policy and Research	4				

sion, including two consecutive semesters of full-time study (nine semester credit hours each). In unusual circumstances, and if the reasons warrant it, a student may petition the department director for an extension of the time limit.

## Course Descriptions

### Definition of Prefixes

SOW—Social Work

**SOW 3113 Dynamics of Human Behavior in the Social Environment I (3)** Study of biopscho-social-cultural factors (including racial, ethnic, and gender variables) affecting human development and functioning in relation to social systems. Prerequisites: 12 semester hours of college-level courses in the social and behavioral sciences and on college-level course in biology.

**SOW 3125 Dynamics of Human Behavior in the Social Environment II (3)** Study of the life cycle and of client problems frequently encountered by social practitioners from a biopsychological and socio-cultural perspective with attention to racial/ethnic and gender variables. Prerequisite: SOW 3113 or equivalent.

**SOW 3232 Social Welfare Policy and Services I (3)** This course considers the major social welfare programs in the United States: how they emerged and developed, and how they operate today. Analysis of financial resources, decision-making processes, and structure of delivery systems serves as a basis for understanding policy assessment. Corequisite: SOW 3302 or equivalent.

**SOW 3233 Social Welfare Policy and Services II (3)** This course considers characteristics and processes common to organizations within the social service system, and the impact of policy decisions on individuals and groups. A systems approach will be used as a basis for understanding strategies for innovation and change. Prerequisites: SOW 3232 and SOW 3302 or equivalent.

**SOW 3302 Introduction to Social Work Practice (3)** An overview of the profession of social work within the institution of social welfare. Historical and philosophical development, field of practice, values, and ethics.

**SOW 3313 Methods of Social Work Practice I (3)** An overview of social work intervention for the beginning practitioner. Generic values, attitudes and processes in client-worker relationship-building are discussed and analyzed. Authentic case material is utilized to acquaint students with assessment, modes of intervention, goal setting, and implementation. Prerequisites: SOW 3113, SOW 3232, SOW 3302, or equivalents. Corequisite: SOW 3125.

**SOW 3350 Techniques of Interviewing (3)** A competency-based course designed to provide students with basic interviewing skills. Emphasis is on acquisition of interview behavior rather than theory. Audio and

videotaping, role-playing, simulations, and micro-counseling training methods will be utilized. Prerequisites: SOW3113 and permission of instructor.

**SOW 3403 Social Work Research (3)** Introduction to the basic language, methods, and skills of scientific research for beginning social work practice. Problem formulation, literature review, definition of variables, sampling, data collection and analysis, and report writing are addressed. Prerequisite: STA 3013 or equivalent.

**SOW 3703 Self-Awareness, Self-Modification, and Service (3)** An experience oriented course directed toward helping students become aware of their own intrapersonal and interpersonal processes and how these may influence their skill and effectiveness as professional helping persons. Emphasis is on personal learning.

**SOW 3949 Co-Operative Education-Social Work I (3)** A special program permitting social work majors to work in social agencies during alternate semesters, up to a maximum of two semesters. Written reports and supervisory evaluations will be required. This experience may not be substituted for SOW 4511 or SOW 4512. Prerequisites: Three social work courses and permission of the Coordinator.

**SOW 4193 The Systems Approach in the Social Services (3)** This course focuses on general systems theory and its implications for social service delivery. Emphasis is on systems approach models elaborated for social service system analysis. Prerequisite: Permission of the instructor.

**SOW 4242 Child Welfare Policy (3)** This course deals with legal principles upon which the child welfare system has been built, and the policies and issues that arise in planning services for children in their homes or substitute care, or both. Prerequisites: SOW 3113, SOW 3302 or equivalents.

**SOW 4322 Methods of Social Work Practice II (3)** This generic skills course is designed to provide students with the theories and techniques of social work practice as applied to small groups. Prerequisites: SOW 3125, SOW 3233, and SOW 3313, or equivalents.

**SOW 4332 Methods of Social Work Practice III (3)** Provides an understanding of planned change at the community level from a social work perspective, as well as strategies and methods utilized in community organization practice. Identification of generalist skills and prevalent models of community organization in social work practice. Prerequisites: SOW 4322, SOW 4511, SOW 4522. Corequisites: SOW 4512 and SOW 4523.

**SOW 4511 Field Experience I (8)** This is the first 315 clock hour social work practice experience in service to individuals, groups, and/or communities. Placement in an agency or institution is for the purpose of gaining

a first-hand awareness of needs and behavioral responses, as well as a knowledge base of expectations, responsibilities, and activities involved in the delivery of social services. This experience facilitates the development of beginning social work skills, and a continually growing awareness of self as a helping person. Majors only. Prerequisites: SOW 3125, SOW 3233, SOW 3302, SOW 3313, and SOW 3403, or equivalents. Corequisites: SOW 4322 and SOW 4522.

**SOW 4512 Field Experience II (8)** This second 315 clock hour supervised social work practice experience enables the student to progress toward a higher level of awareness and understanding of needs and behavioral responses. Generic skills are applied more selectively with increasing interest and proficiency in one or more practice areas. This second placement affords the student an opportunity to become a more effective part of the social service delivery system. Majors only. Prerequisites: SOW 4511, SOW 4322, and SOW 4522. Corequisites: SOW 4332 and SOW 4523.

**SOW 4514 Field Experience III (4 or 8)** This third supervised social work practice experience makes it possible for students to sharpen diagnostic skills and to refine planning and implementation of appropriate helping techniques as these relate to individuals, groups, and/or communities. Majors only. Prerequisites: SOW 4332, SOW 4512, and SOW 4523, or their equivalents.

**SOW 4522 Integrative Field Seminar I (1)** This course is one-hour seminar, to be taken concurrently with SOW 4511 and SOW 4322, designed to analyze the field experience and integrate theory and practice. It provides an arena for students from various settings to come together in order to provide a richer understanding of social services on all levels. Majors only. Prerequisites: SOW 3125, SOW 3233, SOW 3302, SOW 3313, and SOW 3403, or equivalents. Corequisites: SOW 4322 and SOW 4511.

**SOW 4523 Integrative Field Seminar II (1)** This course is a one-hour seminar to be taken concurrently with SOW 4512, designed to analyze the field experience and integrate theory and practice. It provides an arena for students from various settings to come together in order to provide a richer understanding of social services on all levels. Majors only. Prerequisites: SOW 4322, SOW 4511, and SOW 4522, or equivalents. Corequisites: SOW 4332 and SOW 4512.

**SOW 4654 Child Welfare Practices (3)** Theories and models of intervention with children and adolescents will be examined within the context of the family. The main focus of the course will be on the special diagnostic and treatment skills necessary for the effective intervention with this client population. Prerequisites: SOW 3125 and SOW 3313 or permission of instructor.



**SOW 4658 Permanency Planning in Child Welfare Services (3)** Emphasis is on those practice skills needed for implementing permanent plans for children 'at-risk'. Included are intervention strategies for developing contractual arrangements insuring a child's security. Prerequisites: SOW 3125, SOW 3233, SOW 4322, SOW 4654, or permission of instructor.

**SOW 4905 Individual Study (1-6)** Individually selected program of supervised personal study related to specific social work issues. Prerequisite: Permission of instructor.

**SOW 4949 Co-Operative Education—Social Work II (3)** A continuation of SOW 3949. Prerequisites: SOW 3949 and permission of the Coordinator.

**SOW 5105 Human Behavior and the Social Environment I (3)** Study of individuals and families with emphasis on the analysis of biopscho-socio-cultural factors (including racial/ethnic and gender variables) affecting human development and social functioning through the life cycle. Prerequisites: 12 semester hours of college-level courses in the social and behavioral sciences and one college-level course in biology.

**SOW 5165 Human Behavior and the Social Environment II (3)** Study of the psycho-socio-cultural dimensions of groups, organizations, and communities with attention to racial/ethnic and gender factors and with emphasis on how these systems affect and are affected by human behavior. Prerequisite: SOW 5105 or equivalent.

**SOW 5217 Seminar in Social Work (3)** An exploration of various critical issues of concern to the social work profession. Prerequisite: Graduate or senior standing.

**SOW 5235 Social Welfare Policy I (3)** A beginning study of a historical continuum of institutional mechanisms that carry out specific social welfare systems resulting from social policies developed by society in response to social problems. Power, standards, and scarcity issues are identified, while various definitions basic to the social policy field are established and clarified. Basic analytic and evaluative criteria are introduced.

**SOW 5236 Social Welfare Policy II (3)** A study of the present institutional response to social problems and social policy evolution. Definitions, structure, and modes of financing are considered utilizing various models. Specific delivery systems, such as health, income maintenance, housing, correction and child welfare, are explored. Evaluative criteria are further developed upon the framework used in Social Policy I. Prerequisite: SOW 5235 or equivalent.

**SOW 5237 Advanced Standing Social Welfare Policy and Research (4)** Integrates understanding of welfare policy issues with research knowledge and skills. Demonstrates use of

social work research in social welfare policy-making and analysis of social service. Prerequisites: BSW degree from CSWE-accredited program and statistics.

**SOW 5272 Social Welfare: Cross-Culture Comparisons (3)** A seminar in which students will analyze and compare social welfare policy, problems, and programs in various countries. This course is designed for seniors and graduate students. Prerequisite: SOW 3232 or SOW 5235 or permission of instructor.

**SOW 5281 Legal Issues in Social Work Practice (3)** This course will introduce the student to important legal aspects of social welfare policy, of social services, and of client rights. It should enable the social worker to provide knowledgeable referrals to legal services and interact effectively with courts and legal counsel. Prerequisite: Graduate or senior standing.

**SOW 5342 Social Work Practice I (3)** Primary focus is to introduce students to the social work profession and its practice with individuals, families, and groups. Students will have an opportunity to view social problems and social work practice within a cross-cultural, multi-ethnic perspective.

**SOW 5344 Social Work Practice II (3)** This course continues SOW 5342. It includes application of change process theories, techniques, and intervention strategies dealing with groups, organizational systems, and communities. Prerequisite: SOW 5342 or equivalent. Corequisites: SOW 5542 and SOW 5532.

**SOW 5354 Crisis Intervention in Social Work Practice (3)** This course examines the Etiology, structure, theory, and application of crisis intervention in Social Work practice. It provides assessment criteria for assignment to this form of treatment and techniques for intervention. Prerequisite: Senior or graduate standing.

**SOW 5366 Advanced Standing Social Work Practice and Human Behavior (4)** An examination of select theoretical approaches to social work intervention with individuals, groups, communities and organizations with attention to social structure, social systems theory and socio-cultural variations. Prerequisite: BSW degree from a CSWE-accredited program.

**SOW 5404 Basic Research Methodology I (3)** This course provides information on the principles and methods of basic social work research. The ethical conduct of research is taught within the context of social work purposes and values. The formulation of problems for study that address the social needs of diverse population groups is emphasized. Prerequisite: Statistics.

**SOW 5532 Field Practicum I (6)** Students spend three days a week in supervised practice in a field setting in which they are expected to carry responsibilities for services

to individuals, groups, and/or communities. Generic skills are applied in a range of situations in one or more practice areas. Majors only. Prerequisites: SOW 5105, SOW 5342, and SOW 5535, or equivalents. Corequisites: SOW 5542 and SOW 5344.

**SOW 5541 Advanced Standing Practicum Seminar (1)** Using the experiences of field practica, this seminar examines current issues and values of the profession the relationship between theory and practice with a focus on the social environments in which clients function, and the implications for policy and research. Prerequisite: BSW degree from CSWE-accredited program. Corequisites: SOW 5237 and SOW 5366.

**SOW 5542 Integrative Field Seminar I (1)** This one-hour seminar, taken concurrently with the first field practicum (SOW 5532), requires students to analyze their field experience and integrate theory and practice. Majors only. Corequisites: SOW 5532 and SOW 5344.

**SOW 5621 Crises in the Lives of Women (3)** An overview of special experiences in the lives of women which might lead women to seek professional assistance. Topics include pregnancy, rape, abortion, childbirth, sex discrimination, climacteric, widowhood. Prerequisite: Senior or graduate standing.

**SOW 5643 Understanding the Process of Aging (3)** Study of the physical, psychosocial, and cultural factors affecting human development in late life, from a social work perspective. Prerequisite: Graduate or senior standing with permission of instructor.

**SOW 5684 Professional Values in the Human Services (3)** This course is designed to assist students in identification, exploration, and experiencing the values inherent in professionalism, as they are manifested in the various human service professions. Material will be presented in a didactic and experiential manner with a heavy emphasis upon student involvement in the value clarification process. Prerequisite: Graduate or senior standing.

**SOW 5689 Social Work Practice with Sexual Problems (3)** Skills applicable to sex-related concerns encountered in social work practice. Presents theories of the etiology of common sexual problems; explores treatment intervention modalities. Prerequisite: Graduate or senior standing or permission of instructor.

**SOW 5905 Individual Study (1-3)** Individually selected program of advanced supervised personal study related to specific work issues. Prerequisites: Permission of instructor.

**SOW 6236 Advanced Seminar in Social Welfare Policy Analysis (3)** Implications of national social welfare policy decisions for local social services administration. Field study and situational analysis of policy choice and resulting implementation issues. Prerequisites: Admission to concentration, or permission of instructor.

**SOW 6243 Child and Family Social Policy Issues (2)** A comprehensive overview of the range of child and family policies, programs and issues in the U.S.A. in the context of alternative residual and institutional social welfare perspective of policy evolution. Prerequisite: Admission to concentration.

**SOW 6245 Social Welfare Policy and Services for the Elderly (2)** Analysis of welfare policies and services affecting the elderly, including study of service delivery models and program strategies. Policy formulation and service implementation methods are examined. Prerequisite: Admission to concentration. Corequisite: SOW 5643.

**SOW 6247 Housing and Environmental Needs of the Elderly (3)** Examination of housing and broader environmental needs of the elderly. Focus on needs for security, mobility, privacy, affiliation, and esteem. Particular attention to role of the professional social worker in meeting environmental needs. Prerequisites: SOW 5643 and SOW 6245.

**SOW 6335 Community Development and Urban Practice (3)** Examines planned change and community development in urban settings. The economic, communal, and familial aspects of community development are analyzed. Advanced planning skills are modeled. Prerequisite: Admission to concentration or permission of instructor.

**SOW 6351 Intervention Strategies in Marriage and the Family (3)** This course will provide students with an understanding of the major theories and social work intervention methods utilized in working with families. The influence of cultural/ethnic differences and how these may affect family relationships and functioning will be studied. Prerequisite: Admission to concentration.

**SOW 6372 Supervision, Consultation and Staff Development (3)** Key aspects of the social services supervisory situation explored. Emphasizes supervisory competence, issues facing supervisor and supervisee. Also explores consultation and staff development. Prerequisite: Admission to concentration or permission of instructor.

**SOW 6386 Social Program Planning and Development (3)** Theory and practice of social program planning and development for organizations and communities. Social services to families, children and elderly, especially service needs for which programs do not exist. Prerequisite: Admission to concentration, or permission of instructor.

**SOW 6387 Social Services Management Skills (3)** Learning units in which students practice and demonstrate, through simulation and participation, skill in major aspects of social services management. Prerequisite: Admission to concentration or permission of instructor.

**SOW 6435 Evaluative Research in Social Work I (3)** This course focuses on research

designs for evaluating social work practice and social programs. The ethics, politics, and conduct of evaluative research are taught within the context of the purposes, values, and ethics of professional social work practices. Prerequisite: SOW 5404 or equivalent.

**SOW 6436 Evaluative Research in Social Work II (3)** Implementation of evaluative research generated in SOW 6435. This seminar will provide field experience in data collection, analysis, and presentation of the final report of the evaluative research findings. Prerequisite: SOW 6435.

**SOW 6535 Field Practicum II (8)** This field practicum is a 516-clock hour educational experience in an agency setting designed to provide the student an opportunity to develop and practice social work skills in the student's area of concentration. Prerequisites: Admission to advance standing and 3 graduate courses in concentration. Corequisites: SOW 6543, and an advanced practice course in the concentration.

**SOW 6543 Integrative Field Seminar II (1)** This one-hour field seminar taken concurrently with the specialization field practicum in the concentration area requires students to analyze their field experience and integrate theory and practice. Prerequisites: SOW 5532 and SOW 5542. Corequisites: SOW 6535 and an advanced practice course in the concentration.

**SOW 6644 Advocacy and the Elderly (3)** Provides an overview of major factors in provision in advocacy service for elderly individuals and organizations serving the aging. Examines federal policies and political and economic resources and organizational opportunities and limitations. Prerequisites: SOW 5643 and SOW 6245.

**SOW 6646 Social Work Practice with the Elderly (3)** The knowledge and skills necessary for advanced social work practice in social agencies which deal with problems and issues of the aging population in contemporary society. Prerequisite: SOW 5643, SOW 5532, and SOW 5542.

**SOW 6647 Advocacy and the Elderly (3)** This course covers skills and knowledge necessary for the practice of advocacy on behalf of elderly individuals and groups, including political, legislative, and organizational perspectives. Prerequisites: SOW 5643 and SOW 6245.

**SOW 6649 Social Work Practice in Long Term Care and the Elderly (3)** This course focuses on direct practice with the frail elderly and their families within the rapidly changing system of community and institutional long term care. Prerequisites: SOW 5643 and SOW 6245.

**SOW 6655 Advanced Intervention Strategies with Children and Adolescents (3)** This course will provide concentrated study and application of models of intervention necessary to

develop and implement plans for children, adolescents and families within an integrative practice framework. Prerequisite: SOW 6351. Corequisites: SOW 6535 and SOW 6543.

**SOW 6656 Decision-Making in Child Placement (3)** This course will stress decision-making and interventions when substitute care is considered or carried out. Termination of parental rights and choice and timing placements of children will be considered. Prerequisite: Admission to concentration or permission of instructor.

**SOW 6683 Social Work Practice with the Developmentally Disabled (3)** This course provides knowledge about the potential impact of development disabilities on individuals and families. Social work interventions with interdisciplinary teams will be addressed. Prerequisite: Admission to concentration or permission of instructor.

**SOW 6914 Independent Research (1-6)** Individually selected program of supervised data collection and analysis. Prerequisite: SOW 3403 or SOW 5404 or permission of instructor.

## Professional Certificate Programs

### Certificate in Gerontology

The objective of the certificate is to provide graduate students and qualified practitioners in the field of aging with a range of gerontological courses leading to a specialization in gerontology to supplement their chosen disciplines. Through provision of an in-depth understanding of the bio-social-psychological nature of the aging process, and the relation of political and economic resources, the program's long range objective is to increase the knowledge and sensitivity of professionals in this area, and thereby improve the service delivery system for the increasingly large population of elderly Floridians.

Admission: Students must have a bachelor's degree and be admitted to the program by the Program Coordinator who will serve as their faculty advisor.

Program of Study: A total of 16-17 credit hours.

#### Requirements

SOW 5643	Understanding the Process of Aging	3
or		
SOW 5404	Proseminar in Psychology of Adulthood and Aging	3
SOW 5905	Individual Study	2

The balance of four courses to be selected from the following electives, from a minimum of two disciplines:

SOW 6245	Social Work	
SOW 6245	Social Welfare Policy and Services for the Elderly <sup>1</sup>	2

SIW 6247	Housing and the Environmental Needs of the Elderly	3	department certificate program may be accepted into the MPA program.
SOW 6646	Social Work Practice with the Elderly <sup>1</sup>	3	Program of Study: A total of 15 semester hours.
SOW 6647	Advocacy and the Elderly	3	Core Required Course
SOW 6649	Social Work Practice in Long Term Care of the Elderly <sup>1</sup>	3	PAD 5256 Economic Aspects of Government 3
'Open to holders of the MSW			PAD 6205 Public Financial Management 3
Health Services Administration			PAD 6227 Public Finance and the Budget Process 3
HCA 5345	Long Term Care Administration	3	PAD 6229 Advanced Management Techniques 3
Education			Optional Courses (one needed)
ADE 5195	Designing Education and HRD Programs for Disadvantaged Adults	3	PAD 6225 Comparative Budgeting 3
Psychology			PAD 6915 Public Monitoring System 3
DEP 6438	Gerontological Assessment	3	Students must complete their program of study within three years from the date of admittance and receive no less than a 3.0 GPA. Courses are scheduled so students may complete the program within one year.
DEP 6465	Psychology of Culture and Aging	3	
DEP 6446	Cognitive Processes of Aging	3	
DEP 6477	Psychology of Social Processes in Aging	3	
DEP 6937	Current Literature in the Psychology of Adulthood and Aging	3	

### Certificate in Public Budgeting and Financial Management

In an era of cutback management and fiscal restraint, an understanding of the theory and practice of public budgeting and its relationship to the administrative processes is crucial to public administration today.

This professional graduate certificate program will be of interest to those with a career focus on public budgeting and financial management. Individuals with or without previous graduate degrees should find this program an ideal mean to fully understand the budgetary process in the larger context of public administration. The course concentration goes beyond the traditional areas of economic policy and taxation to examine the technical skills necessary for sound fiscal policies.

**Admission:** All applicants must hold a baccalaureate degree from a regionally accredited college or university. Students must be admitted to the program by the Program Coordinator, who will serve as their faculty advisor. Admission to a graduate certificate program does not ensure admission to the master's degree in Public Administration (MPA).

**Note:** Students who apply for and are admitted to the Master of Public Administration degree program may also have Certificate courses credited toward Track II specialization in Public Budgeting and Financial Management. However, if students have enrolled in more than one certificate program, a maximum of 15 semester hours from the

Optional Courses (one needed)  
 PAD 6225 Comparative Budgeting 3  
 PAD 6915 Public Monitoring System 3

Students must complete their program of study within three years from the date of admittance and receive no less than a 3.0 GPA. Courses are scheduled so students may complete the program within one year.

### Certificate in Public Personnel Management and Labor Relations

Public Personnel Management and Labor Relations are one of the most growing fields in public administration today.

Supervisors need human relations to work well with employees and clients in a multi-ethnic society. Personnel managers need to know how to design and improve human resource management as well as how to bargain collectively and resolve grievances.

The Certificate Program goes beyond the traditional areas of interviewing, hiring, and salary schedules to explore the effective utilization of human resources in public agencies by providing both a philosophical framework and opportunities for knowledge and skills in the critical field of Personnel Management.

**Admission:** All applicants must hold a baccalaureate degree from an accredited college or university. Students must be admitted to the program by the Program Coordinator, who will also serve as their faculty advisor. Admission to a graduate certificate program does not ensure admission to the master's degree in Public Administration (MPA).

**Note:** Those students who apply for and are admitted to the Master of Public Administration degree program may have Certificate courses credited toward Track II specialization in Public Personnel Management and Labor Relations. However, if students have enrolled in more than one certificate program, a maximum of 15 semester hours from the department certificate program may be accepted into MPA program.

Program of Study: A total of 15 semester hours.  
 Core Required Courses  
 PAD 5427 Collective Bargaining in the Public Sector 3  
 PAD 6417 Public Personnel Administration 3

PAD 6419	Seminar in Applied Public Personnel Management	3
PAD 6437	Dynamics of Individual Growth	3
Optional Courses (one needed)		
PAD 5043	Government and Minority Group Relations	3
PAD 5435	Administrator and the Role of Women	3
PAD 6109	Organizational Development and Change	3

Students must complete their program of study within three years from the date of admittance and receive no less than a 3.0 GPA. Courses are scheduled so students may complete the program within one year.

## School of Public Affairs and Services

Dean	Adam W. Herbert
Associate Dean	Yvonne Bacarisse
Assistant Dean	Regina Shearn
Director, Resource Management	Carmen Mendez
Director, Academic Support Services	Betty Bigby Young
Directors:	
Criminal Justice Health Services Administration	Luis Salas
Medical Record Administration	Joseph Patterson
Public Administration Social Work	Florence C. Amato J. Arthur Heise Rosa L. Jones

### Faculty

Amato, Florence C., R.R.A., M.S.W., Ph.D. (St. Louis University), Associate Professor and Director, Medical Record Administration
Bacarisse, L. Yvonne, M.S.W., L.C.S.W. (Tulane University), Associate Professor, Social Work and Associate Dean
Baker, Keith, Ph.D. (University of California), Associate Professor and Executive MPA Coordinator, Public Administration
Blynn, Esther, M.S.W., A.C.S.W. (Columbia University), Assistant Professor and Undergraduate Coordinator, Social Work
Brosnan, Dolores, Ph.D. (SUNY—Binghamton), Assistant Professor and Undergraduate Coordinator, Public Administration
Clark, Robert S., Ph.D. (New York University), Professor, Criminal Justice
Dunay, Thomas M. Dr. P.H. (U.C.L.A.), Professor, Health Services Administration
Frankenhoff, Charles, Ph.D. (Georgetown University), Associate Professor, Health Services Administration

- Garrett, James, Ph.D., A.C.S.W.** (St. Louis University), Associate Professor, Social Work
- Gittelman, Michael B., M.H.S.A.** (Florida International University), Instructor, Health Services Administration
- Grice-Atkins, Rowena, D.S.W.** (Howard University), Assistant Professor, Social Work
- Hayden, Mary Helen, M.S.W., L.C.S.W.** (Florida State University), Assistant Professor and Director of Field Instruction, Social Work
- Helse, J. Arthur, Ph.D.** (Syracuse University), Associate Professor and Director, Public Administration
- Herbert, Adam W., Ph.D.** (University of Pittsburgh), Professor, Public Administration and Dean
- Jones, Rosa L., M.S.W., L.C.S.W.** (Florida State University), Associate Professor and Director, Social Work
- Kamons, A. Susan, Dr.P.H.** (Columbia University), Assistant Professor, Health Services Administration
- Khan, M. Aman, Ph.D.**, (University of Pittsburgh) Assistant Professor, Public Administration
- Klingner, Donald E., Ph.D.** (University of Southern California), Associate Professor, Public Administration
- Koppel, Monte H., Ph.D.** (New School for Social Research), Professor, Social Work
- Kravitz, Sanford L., Ph.D.** (Brandeis University), Distinguished Professor, Social Work
- Lewis, Ralph G., Ed.D.** (Harvard University), Associate Professor, Public Administration
- Loveless, Stephen C., Ph.D.** (Syracuse University), Assistant Professor, Public Administration
- Marques, Jose A., M.S.W., A.C.S.W.** (Barry College, Miami), Professor and Director of Field Internship, and Undergraduate Coordinator, Tamiami Campus, Criminal Justice.
- Mendez, Carmen, M.P.A.** (Florida International University), Instructor, Public Administration
- Odell, Carol R., M.S.W., L.C.S.W.** (Tulane University), Assistant Professor and Assistant Director of Field Instruction, Social Work
- Park, Myung, Ph.D.** (University of Southern California), Associate Professor, Public Administration
- Patterson, Joseph, Dr. P.H.** (UCLA), Professor and Director, Health Services Administration
- Pursel, Juanita Sevilla, R.R.A., M.S.W.** (Florida International University), Assistant Professor, Medical Record Administration
- Queralt, Magaly, Ph.D.** (University of Miami), Associate Professor, Social Work
- Rizzo, Ann-Marie, Ph.D.** (Syracuse University), Associate Professor, Public Administration
- Safford, Florence, D.S.W.** (Hunter College), Assistant Professor, Social Work
- Salas, Luis P., J.D.** (Wake Forest University), Associate Professor and Director, Criminal Justice
- Sechrist, Dale, D.Crim.** (University of California), Visiting Assistant Professor, Criminal Justice
- Shearn, Regina B., Ph.D.** (Florida State University), Associate Professor, Criminal Justice and Assistant Dean
- Smith, Betsy A., Ph.D.** (State University of New York at Buffalo), Associate Professor, Social Work
- Snow, Robert E., J.D.** (Florida State University), Associate Professor, Criminal Justice
- Surrette, Ray, Ph.D.** (Florida State University), Assistant Professor, Criminal Justice
- Terry, Clinton, Ph.D.** (University of California), Assistant Professor, Criminal Justice
- Thomas, Henry B., D.P.A.** (University of Southern California), Assistant Professor, Public Administration
- White, Vandon E., Ph.D.** (Purdue University), Professor, Health Services Administration
- Wilbanks, William, Ph.D.** (State University of New York), Associate Professor, Criminal Justice

# Military Science

Lt. Col. Michael J. Pilvinsky, *Chairman*

Florida International University, in conjunction with the Department of Military Science at the University of Miami offers programs in Aerospace Studies, Army ROTC, and Marine Officer Program.

Interested students should contact the Department at (305) 284-4673.

## Aerospace Studies

Air Force Reserve Officer's Training Corps (AFROTC) provides an opportunity for selected students to prepare for Air Force commissions while completing degree requirements. Two programs are offered:

1. The Four-Year AFROTC program is comprised of a two-year basic course in Air Force organization and the development of air power, and a two-year advanced course directed toward developing managerial skills and attitudes necessary for appointment as an Air Force officer.

2. The Two-Year AFROTC program (the last two years of the Four-Year program) is available for students in their last four semesters of college following successful completion of a six week summer Field Training course at selected Air Force Bases.

In order to complete either program, all Air Force ROTC cadets must complete specified minimum requirements in English composition and mathematical reasoning.

Air Force ROTC scholarships for 2, 2½, 3 and 3½ years are available to qualified cadets on a competitive basis. The engineering curriculum, coupled with the Air Force ROTC program, requires a minimum of five years to complete degree requirements. Air Force ROTC Cadets must take 16 additional hours in Aerospace studies, along with an Air Force sponsored Summer Training Camp between their sophomore and juniors years in college. This allows qualified engineering students to receive four year scholarships (maximum allowed by current legislation) even though already enrolled in college. All scholarship students must obtain at least 3 hours of college level credit in an Indo-European language (unless waived) in addition to the English and math requirements listed above. Scholarships cover tuition, fees, books, and \$100 per month.

Cadets earn two credits for each basic year and six credits for each advanced year. Entry into the basic course entails no military obligation; entry into the advanced course usually leads to extended active duty as an Air Force officer. Call to active duty after graduation may be delayed for selected cadets who plan to attend graduate school.

Cadets are provided with uniforms and textbooks; the cadet corps collects a small activity fee each semester from each cadet to cover corps activities.

Selection for the advanced course is highly competitive. Cadets must be citizens of the highest personal and physical qualifications, chosen for their proven ability to lead.

Applicants who are veterans or who have completed Junior ROTC, may be considered for waiver of the basic course.

Advanced course cadets are paid \$100 per month for 20 months. Basic cadets attend one hour of class each week. Advanced cadets attend three hours of class each week, and all cadets are involved in one hour of leadership laboratory each week. All classes are conducted on the University of Miami campus.

AFROTC cadets may participate in orientation flights in military aircraft. Juniors or seniors selected for pilot training receive 13 hours of flight instruction at a local FAA approved flight school. For more information, call 284-2870.

## Course Descriptions

### Air Force ROTC

**AFR 1101C First Semester Basic (1)** Study of the doctrine, mission and organization of the United States Air Force; U.S. strategic offensive and defensive forces; their mission, function and employment of nuclear weapons.

**AFR 111C Second Semester Basic (1)** U.S. general purpose and aerospace support forces; the mission, resources, and operation of tactical air forces, with special attention to limited warfare; review of Army, Navy, and Marine general purpose forces.

**AFR 2130C Third Semester Basic (1)** Changing nature of military conflict; factors leading to the development of air power; concepts and doctrine governing the employment of air power.

**AFR 2131C Fourth Semester Basic (1)** How technology has affected the growth and development of air power; the changing mission of the defense establishment, emphasizing the Air Force; how air power has been employed in military operations.

**AFR 3200C Air Force Leadership (3)** Air Force leadership in theory and practice; written and oral communications in the Air Force.

**AFR 3230C Air Force Management (3)** Air Force management in theory and practice; management tools, principles, problem-solving; written and oral communications in the Air Force.

**AFR 4201C The Military Profession and Society (3)** National security forces in contemporary American society.

**AFR 4210C Formulation and Implementation of U.S. Defense Policy (3)** Political, economic and social constraints on the formulation of U.S. defense policy. Technological and international impact upon the overall defense policy-making process. The military justice system.

**AFR 4240 Flight Instruction Ground School (2)** Fundamentals of flight; rules and regulations governing safe operation of civil aircraft.

## Army ROTC Program

The Army Reserve Officers Training Corps offers a four-year and a two-year Office Training Program leading to a commission as a Second Lieutenant in either the United States Army Reserve, the Army National Guard, or the Regular Army. Depending on the student's academic major, his or her desires, and the needs of the Army, this commission may be in any one of the Army's branches.

All textbooks, uniforms and equipment are furnished. During the two years of the Advanced Course, the student is paid \$100.00 per month for up to ten months during each academic year by the U.S. Government. In addition, one-, two-, and three-year scholarships may be awarded to exceptional students. (For further information contact the Military Science Department.)

The course of instruction emphasizes theoretical and practical leadership. It is divided into Basic (MS I and MS II) and Advanced (MS III and MS IV) Courses. Admission to the Basic Course is open to full-time students who will complete the four-year program prior to their 30th birthday and who are physically qualified. Admission to the Advanced Course is competitive. The Professor of Military Science must approve all applicants. In addition, all advanced students must pass mental and physical examinations and have received credit for the Basic Course. A student who wishes to continue with post-graduate work may be deferred from call to active duty for up to four years after commissioning.

Credit for the Basic Course may be given for prior military service or for participation in three years of Junior ROTC during high school. Credit for the entire Basic Course may be received by attending a six-week Summer Camp at Fort Knox, Kentucky under the Two-Year ROTC Program. Students participating in this camp are paid approximately \$672.00 plus travel costs, lodging, and food.

Additionally, Army ROTC offers special training in the form of zero credit, zero-fee courses to all students. The special courses offered are:

Bushmaster—students receive training in Ranger/Special Forces tactics, techniques, rappelling, survival skills, combat skills, and weapons training. Drill Team—students receive training in fancy drill with rifles and sabres, perform as color guards, and participate in ceremonies, sport events, and commemorative occasions.

### Class Hours Required

First- and second-year students attend one hour of class per week. Third- and fourth-year students attend three hours per week. In addition, advanced students attend one six-week Advanced Summer Camp between

his/her junior and senior years. Students will receive approximately \$800.00 plus food, lodging and travel costs reimbursement for participation in this summer training.

For any additional information concerning the Army ROTC Program, contact the Chairman of Military Science at (305) 284-4673, University of Miami.

### Course Description

#### Army ROTC

**MIS 1002 First Year Basic (1)** An orientation of the ROTC program and its objectives; the role and organization of the Army; the fundamentals of leadership and management; leadership development.

**MIS 1300 First Year Basic (1)** Basic operations and tactics of Infantry and Mechanized Infantry as small unit level; military principles of war.

**MIS 2106 Second Year Basic (1)**

**MIS 2106L Second Year Basic Laboratory (0)** Basic military skills in radio communication procedures; US and opposing forces Armor and Anti-Armor capabilities; security and intelligence reporting; nuclear, biological, and chemical battlefield; US Artillery weapons; and basic first aid. Required Laboratory, Field Training, and/or Activity Module participation.

**MIS 2333 Second Year Basic (1)**

**MIS 2333L Second Year Basic Laboratory (0)** Map reading skills, determining distance, direction, and location; analysis of terrain; and indirect fires. Required Laboratory, Field Training, and/or Activity Module.

**MIS 3423 Advanced Military Science III (3)**

**MIS 3423L Advanced Military Science III Laboratory (0)** Management and leadership. Case studies in fact finding, decision making, planning, delegation, and interpersonal skills. Motivation training with emphasis on crisis-oriented organizations. Required Laboratory. Prerequisite: Permission of the PMS.

**MIS 3310 Advanced Military Science III (3)**

**MIS 3310L Advanced Military Science III Laboratory (0)** Advanced leadership and troop command procedures. Small unit tactics and communications. Map and compass skill. Patrolling, tactical operations. Required Leadership Laboratory. Prerequisite: Permission of the PMS.

**MIS 4120 Advanced Military Science IV (3)**

Ethics and professionalism responsibilities of the military officer. The military law and justice system. The laws of war. Prerequisite: Permission of the PMS.

**MIS 4410 Advanced Military Science IV (3)**

The applied leadership techniques in counseling subordinates; written and oral communications; the command, staff, personnel, logistics, and training management systems; the role of NCO's.

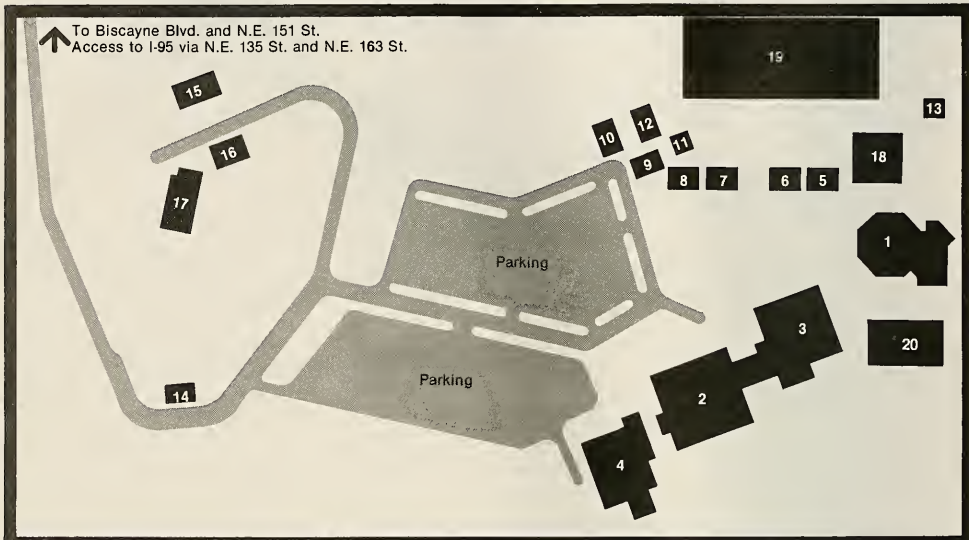
program leading to a commission as a Second Lieutenant in the United States Marine Corps. Commissions are offered in both ground and aviation components. The Platoon Leaders Course (PLC) is offered to freshmen, sophomores and juniors who attend pre-commissioning training during the summer. Financial assistance and Flight Indoctrination Programs are available. Qualified seniors and twelve weeks of training in the Officer Candidate Course (OCC) after graduation. For details, contact the Career Development and Placement Office, or the Marine Officer Selection Officer when he is on campus.

This public document was promulgated at a cost of \$30.524.330 or \$2.03 per copy to inform the general public about Florida International University Programs.

### Marine Officer Programs

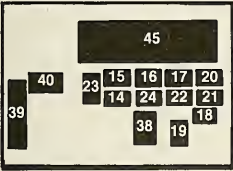
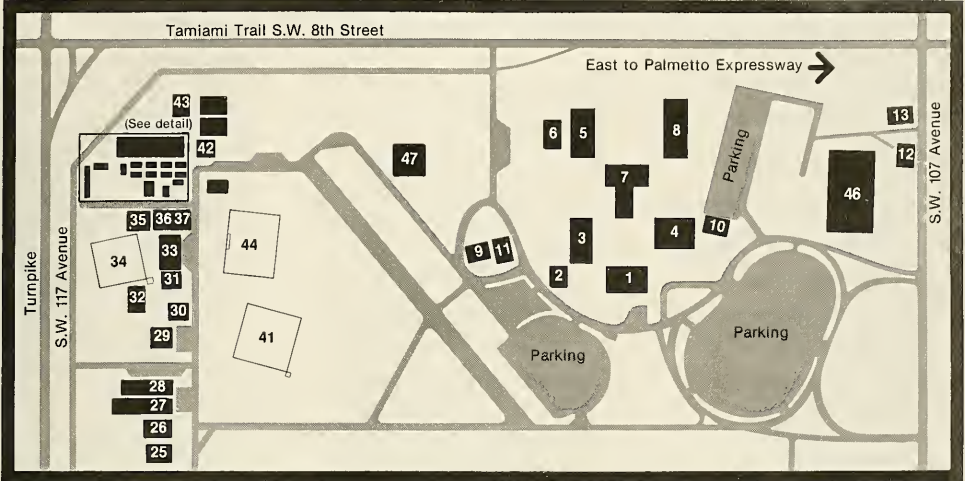
Qualified students may apply for an officer

# FLORIDA INTERNATIONAL UNIVERSITY BAY VISTA CAMPUS



- |                         |              |                      |                       |                    |
|-------------------------|--------------|----------------------|-----------------------|--------------------|
| 1. Trade Center (TC)    | 5. Trailer 1 | 9. Trailer 21        | 13. Campus Support 3  | 17. Physical Plant |
| 2. Academic One (AC I)  | 6. Trailer 3 | 10. Trailer 23       | 14. Information Booth | 18. Tennis Courts  |
| 3. Student Center (SC)  | 7. Trailer 6 | 11. Campus Support 1 | 15. Central Receiving | 19. Dorms          |
| 4. Academic Two (AC II) | 8. Trailer 8 | 12. Campus Support 2 | 16. Public Safety     | 20. Aquatic Center |

# FLORIDA INTERNATIONAL UNIVERSITY TAMAMI CAMPUS



- |                           |          |                    |                      |
|---------------------------|----------|--------------------|----------------------|
| 1. Primera Casa (PC)      | 14. MO1  | 27. WO2            | 40. W10A             |
| 2. Campus Support         | 15. MO2  | 28. WO3            | 41. Baseball Field   |
| 3. Deuxieme Maison (DM)   | 16. MO3  | 29. WO4            | 42. Handball Courts  |
| 4. University House (UH)  | 17. MO4  | 30. WO4A           | 43. Recreation Booth |
| 5. Viertes Haus (VH)      | 18. MO5  | 31. WO5            | 44. Soccer           |
| 6. Central Utilities (CU) | 19. MO6  | 32. WO5A           | 45. Tennis Courts    |
| 7. Athenaeum (AT)         | 20. MO7  | 33. WO6            | 46. Dorms            |
| 8. Owa Ehan (OE)          | 21. MO8  | 34. Softball Field | 47. Teaching Gym     |
| 9. Tower                  | 22. MO9  | 35. WO7            |                      |
| 10. Information Booth     | 23. M10  | 36. WO6A           |                      |
| 11. Duplicating Center    | 24. M11N | 37. WO8B           |                      |
| 12. EO1                   | 25. WO1  | 38. WO9            |                      |
| 13. EO2                   | 26. WO1A | 39. W10            |                      |



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