

2011

UA30/2 2011-2012 Parking 101

WKU Parking & Transportation Services

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Recommended Citation

WKU Parking & Transportation Services, "UA30/2 2011-2012 Parking 101" (2011). *WKU Archives Records*. Paper 4097.
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Driver Responsibilities

WKU It is the responsibility of all permit holders to know all university parking rules and regulations. They are available at www.wku.edu/transportation.

WKU Drivers are responsible for finding an authorized parking space. Lack of space, mechanical problems, inclement weather conditions, or other disabilities are not considered valid excuses for violation of parking and traffic regulations.

WKU A parking permit signifies that an individual has been granted the privilege of parking on university property. It does not guarantee the holder a parking space, but only an opportunity to park within a specified zone.

WKU Ownership of all parking permits remains with the university and is not transferable to other persons. Any permit purchased from someone other than the Department of Parking & Transportation Services is not valid.

WKU The failure of the university to strictly enforce any parking regulation shall not be construed as a waiver for the future enforcement of the regulation.

Parking Do's and Don'ts
Following these suggestions will greatly reduce the possibility of receiving a parking citation.

- Do** have your questions regarding parking answered by the friendly Parking & Transportation Services staff. Any other source may be unreliable.
- Do** pay attention to the time restrictions when parking at the meters. Keep in mind that the time limits vary according to meter location. Each meter is labeled with time limit maximums and cost.

- Do** observe the signs at the entrance of each lot. The signs will indicate what kind of permit is required for that lot.
- Do** keep your vehicle information updated.
- Do** familiarize yourself with all the parking regulations. This is your responsibility if you park on campus.
- Do** read P&T email alerts about temporary changes to parking, traffic, or transportation services or, follow PTS on FaceBook or Twitter.
- Do** park carefully, within the lines, to avoid an improper parking citation, or a non-designated space citation.
- Don't** assume there is any free parking on campus. Usually there is not.
- Don't** park on the grass.
- Don't** park in a yellow zone or fire lane.
- Don't** park in a disability space without a WKU issued disability permit.
- Don't** park anywhere that is not designated as a parking space. Spaces are designated by striping in paved lots and wheel blocks in gravel lots.
- Don't** trade permits or lend permits to your friends. If a vehicle displaying your permit receives a citation, the citation is your responsibility.
- Don't** purchase a permit from anyone except Parking & Transportation Services. Parking permits purchased elsewhere are invalid and may be stolen.
- Don't** let your parking citations go unpaid. Vehicles may be booted and/or towed and parking privileges revoked when citations are not paid. Additionally, holds will be placed on your Topnet account blocking you from registering for classes, dropping classes, or getting your transcript. Other penalties may also apply.



Enforcement

WKU General and safety parking regulations are enforced 24 hours a day, 7 days a week.

WKU Permit regulations are enforced 7:00am-4:30pm Monday – Friday. In addition:

- The Mimosa, Gated Hilltop and Gated Regents lots require a current WKU permit from 4:30pm – 10:00pm Monday – Friday.
- Housing zones require Housing permits from 4:30pm Sunday – 4:30pm Friday.

WKU For more details, please refer to the back of your permit or signs posted in each parking lot.

WKU WKU PTS enforces safety violations on roads and alleys within a block of the university and owned by the city. A university permit is not required to park on a city street.

Parking Violations and Fines

Violation	Fine
Impound/Immobilize Bicycle	\$10
Failure to Pay on Exit	\$10
Beyond Time Limit	\$25
Improper Display of Permit	\$25
Improper Parking	\$25
Non-Designated Parking Space	\$25
Parking Facing Wrong Direction	\$25
Restricted Area	\$35
Parking in Access Drive or Driving Lane	\$50
Designated Motorcycle Space	\$50
Improper Zone	\$50
Yellow Zone	\$50
Grass or Grounds	\$50
No Permit Displayed	\$50
Unauthorized Use of Permit	\$50
Sidewalk or Crosswalk	\$50
Obstructing Traffic	\$50
Inactive Permit (Possession of lost or stolen)	\$100
Reserved Parking	\$100
Fire Lane	\$100
Possession of Falsified Permit	\$100
Disability Parking	\$100
Non Payment of Service	\$100
Unauthorized Removal of Lock	\$100
Unauthorized Removal of Boot	\$600
Boot Release Fee/Towing Charge	\$50

*Appeals must be filed within 7 business days of receiving a parking citation.

**A \$10 Late Fee is added to citations not paid within 14 calendar days of receipt.

2011-2012 Parking 101

An Introduction to Parking at WKU



WKU

Parking & Transportation Services

Office Hours:
7:30am – 4:30pm
Monday – Friday

Address:
578 Campbell Lane
Bowling Green, KY 42101

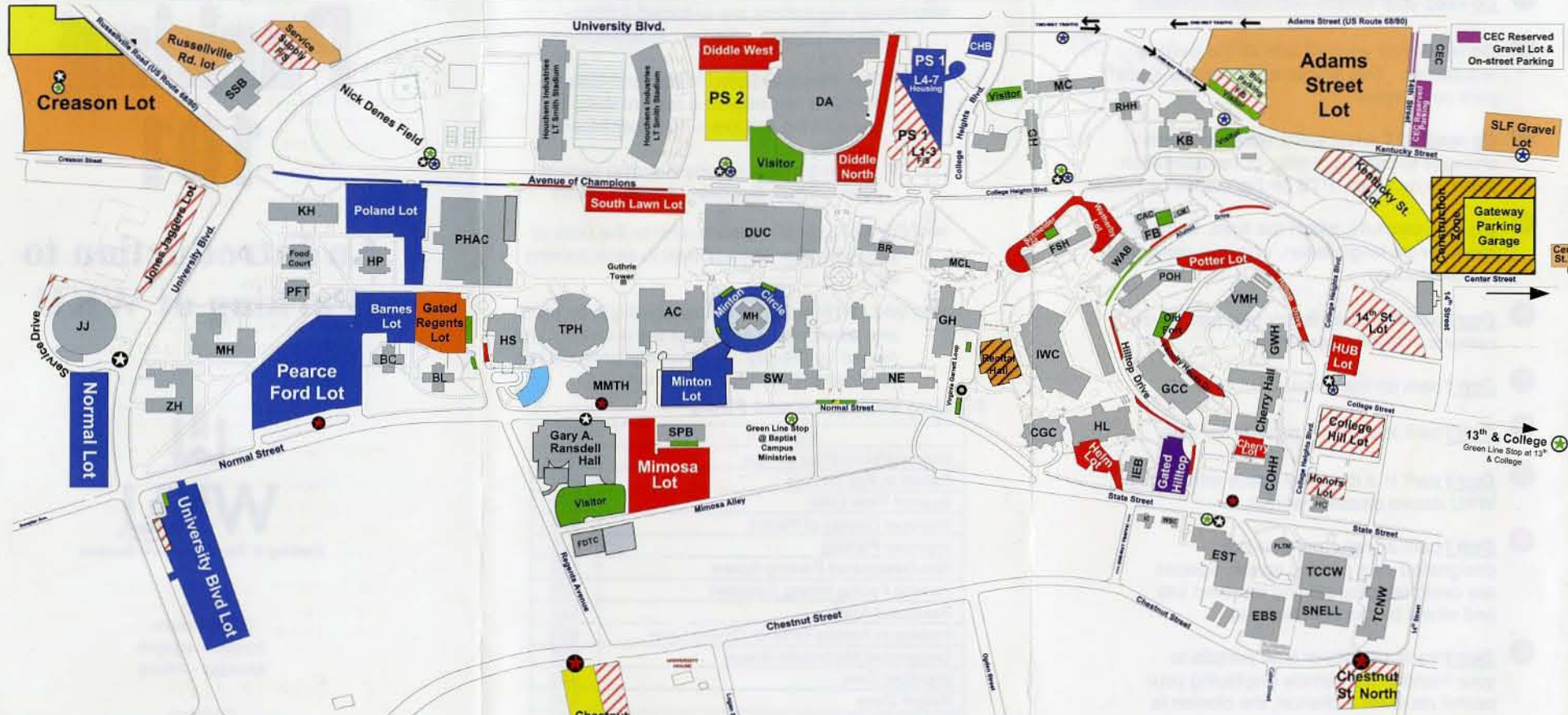
Website:
www.wku.edu/transportation

E-mail:
transportation@wku.edu

Phone: (270) 745-2361
Fax: (270) 745-2360



2011-2012 Parking Map



Parking & Transportation Services

Website: www.wku.edu/transportation

E-mail: transportation@wku.edu

Phone: (270) 745-2361

GH	Gated Hilltop	CL	Campbell Lane Park & Ride (All Permits Honored)
GR	Gated Regents	V	Visitor Parking
P	F/S Premium	AP	All Permits Zone (Campbell Lane Permits after 2PM)
NP	F/S Non-Premium	HS	Health Services (Reserved for Patients ONLY - \$100 fine)
H	Housing	CZ	Construction Zone
C	Commuter	Red Star	Bus Stop: Red Line
Blue Star	Bus Stop: Blue Line	White Star	Bus Stop: White Line
Green Star	Bus Stop: Green Line		

Use of Parking Permits – General Requirements

- One permit, in the form of a hangtag or a decal, will be issued to each customer. This permit may be displayed in any vehicle driven by the permit owner.
- State issued Disability placards must be accompanied by a WKU issued disability permit or visitor permit.
- Hangtags must be displayed on the rearview mirror so that the permit number is completely visible.
- Adhesive window decals will be issued for customers who drive convertibles or other vehicles where hangtags are not appropriate. Window decals must be displayed on the lower corner of the front windshield on the driver's side, with the permit number visible.
- A locking permit sleeve is available from PTS, at cost, for individuals moving a hangtag between an automobile, motorcycle and/or convertible.
- Permits should be removed from the vehicle when there is a change in car ownership, the permit has expired, or the driver is no longer associated with WKU.
- Permit ownership is non-transferable. Do not purchase a permit from anyone other than Parking & Transportation Services.

General Safety Tips

- Always remove valuables from sight and lock your vehicle.
- At night, try to park your car close to lights and activity. Call WKU Police Department for a safety escort, if you don't feel safe walking alone. 270-745-2548.
- Report theft, damages or suspicious activity to the WKU Police Department.
- Report a stolen or lost parking permit to Parking & Transportation Services at 745-2361.
- Emergency call boxes (phones) are placed around campus to assist you.
- While driving on campus, watch out for cyclists and pedestrians. They have the right-of-way.