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Institutional Effectiveness Committee Minutes

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5-20-2021

## Minutes 5-20-2021 | Institutional Effectiveness, Writing Across the Curriculum Subcommittee

Andrea Porter

Katelyn Williams

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**Writing Across the Curriculum  
Committee**

5/20/2021

Part of the Institutional Effectiveness  
Committee

**Present:**

- Katelyn Williams (School of Arts and Humanities, Co-Chair)
- Ben Cunningham (School of Business and Industry)
- Wendy Stephens (School of Education)
- Serena Gramling (School of Health Professions and Wellness)
- Jody Long (School of Human Services and Social Sciences)
- Harry Nuttall (Library)
- Mark Sciuchetti (School of Science)
- Andrea Porter (School of Arts and Humanities, Co-Chair)

**Absent:** None

**Guest(s):** None

Item	Discussion	Decision/Action
<p><b>Approved</b> WI Course Unanimous Approvals</p>	<ul style="list-style-type: none"> <li>• MU 301</li> <li>• FIN 481</li> <li>• FI 227</li> <li>• CJ 201</li> </ul>	<p>Comments about select courses will be communicated to the faculty in the approval email. Faculty will be advised of the committee’s reservations.</p>
<p><b>Approval Pending</b> Proposed Courses: Revise and Resubmit</p>	<ul style="list-style-type: none"> <li>• FH 321</li> <li>• FH 325</li> <li>• SH 321</li> <li>• SH 322</li> </ul>	<p>The committee is awaiting resubmission of these courses prior to approval.</p>

	These course syllabi lack the required element of writing process; revision is offered as an “option.” Course syllabi should also include mention of multiple kinds of writing beyond just a term paper. It is likely that other types of writing is happening in the course (via discussions on exams, etc.), but the committee would like to see mention of other kinds of writing in the courses.	
<b><i>Not Approved</i></b> Provide Resources to Rework Proposals and Resubmit	<ul style="list-style-type: none"> <li>• none</li> </ul>	
General Suggestions	<ul style="list-style-type: none"> <li>• none</li> </ul>	
Next Meeting Date	<ul style="list-style-type: none"> <li>• none</li> </ul>	
Next WI Proposal Submission Dates	<ul style="list-style-type: none"> <li>• none</li> </ul>	

**Notes:** These course approvals were conducted by email.