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Minutes and Meeting of the Board of Directors - September 19, 1959

Texas Agricultural and Mechanical College System

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MEETING
BOARD OF DIRECTORS

COLLEGE STATION, TEXAS
SEPTEMBER 19, 1959

Dr. Evans

MEETING OF THE BOARD OF DIRECTORS OF THE TEXAS AGRICULTURAL AND
MECHANICAL COLLEGE SYSTEM TO BE HELD IN COLLEGE STATION, TEXAS

Informal Executive Session

- (a) Board of Directors
- (b) Board of Directors with Chancellor

REGULAR MEETING, 9:00 A.M., SATURDAY
SEPTEMBER 19, 1959

- 1. Invocation
- 2. Report by Dr. E. B. Evans, President, Prairie View A. and M. College
- 3. Approval of Minutes of Meetings of June 27, 1959, July 9, 1959, and August 25, 1959
- 4. BUDGET
 - Texas A. and M. College System
 - a. Establishment of a Tuition Scholarship Fund for Each of the Colleges of the Texas A. and M. College System
 - A. and M. College of Texas
 - b. Authority to Change The James Robert Astin Endowment Fund to The James Robert Astin Loan Fund
- 5. CONSTRUCTION
 - Texas A. and M. College System
 - a. Financial Status, and Allocations for 1959-60 Building Program
 - A. and M. College of Texas
 - b. Action on Bids for Nuclear Science Center
 - c. Action on Bids for Remodeling Third Floor of YMCA Building
 - d. Action on Bids for Volatile Solvents and Cottonseed Storage Buildings
 - e. Approval of 1959-60 Agricultural Improvements Program
 - f. Appropriation for Airport Runway Lights and Marking

5. CONSTRUCTION - Continued

Arlington State College

- g. Action on Bids for Renovating Hospital Building
- h. Appropriation for Engineering Building Equipment
- i. Appropriation for Plans for Utility Extensions

Prairie View A. and M. College

- j. Appropriation for Plans for Utility and Street Construction
- k. Appropriation for Installation of Engineering Building Equipment
- l. Appropriation for Survey and Map of the College Campus

Texas Agricultural Experiment Station

- m. Appropriation for Plans
- n. Appropriation for Equipment at Weslaco Substation and Additional Appropriation for Chillicothe Substation

Texas Forest Service

- o. Appropriation and Contract Authorization for Facilities at Magnolia Springs Nursery

Tarleton State College

- p. Appropriation for Rehabilitation of President's Residence

Texas A. and M. College System

6. Parking and Traffic Regulations

7. Report of Small Classes

✓ X

A. and M. College of Texas

8. Report on the Fund for the Improvement of Teaching

9. Confirmation of Grant Made from the Fund for the Improvement of Teaching

10. Authority to Release Salary for Mr. William R. Robertson

Arlington State College

11. Authority for Full-time Employment of Professor Jesse L. Owens

12. Authority for Full-time Employment of Professor Clyde M. Howard

Texas Agricultural Experiment Station

- | | | |
|--|--------------------------|--------------------------|
| 13. Authority to Release Salary for Mrs. Eunice George | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. Authority to Employ Mrs. Evie Henson, wife of James B. Henson, now Employed at Substation No. 3, Angleton, Texas | | |

Texas Forest Service

- | | | |
|--|--------------------------|--------------------------|
| 15. Authority to Release Salary of John K. Wray | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. Authority to Release Salary of Roy H. Gay | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. Authority to Release Salary of Abner W. Bell | <input type="checkbox"/> | <input type="checkbox"/> |

Texas A. and M. College System

- | | | |
|---|--------------------------|--------------------------|
| 18. Resolution on Mr. Eugene P. Humbert | | |
| 19. Resolution on Mr. Steve Andert | | |
| 20. Approval and Confirmation of Budget Changes for 1958-59 | <input type="checkbox"/> | <input type="checkbox"/> |
| 21. Confirmation of: | | |
| a. Appointments | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Promotions | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Leaves without pay | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Out-of-state travel | <input type="checkbox"/> | <input type="checkbox"/> |
| 22. Acceptance of Gifts, Grants-in-aid, Loans, Scholarships, Fellowships and Awards | <input type="checkbox"/> | <input type="checkbox"/> |
| 23. Resolution on Mr. Dixon L. Hatcher | | |
| 24. Resolution on Mr. C. H. McCaun | | |
| 25. Other Business | | |

Note: All "blocked" items are items which the Board may wish to act upon at one time. In items which are blocked, we believe the necessary information is included in the agenda, but for your convenience in checking, you will note there are two squares at the end of each block which you may check on your agenda if it is satisfactory for it to be acted upon with other items or an "X" if you wish to have it considered separately.

In order to comply with the statute and the appropriation bill, it is necessary that the rules and regulations governing the award of scholarships be readopted by the governing board and filed with the State Comptroller of Public Accounts. It is, therefore, recommended that the Board take the following action.

1. That it authorize each of the colleges of the Texas A. and M. College System to set aside for a scholarship fund the following amounts:

A. and M. College of Texas	\$ 5,000
Prairie View A. and M. College	5,000
Arlington State College	2,400
Tarleton State College	-0-

The above amounts were included in the budgets approved previously by the Board.

2. That the award of scholarships be made by the president of the respective colleges upon recommendation of the permanent scholarship committee of his institution.

3. That these scholarships be awarded on a basis of need, character, and satisfactory scholastic record to "resident students" only.

To accomplish this, the following minute order is recommended:

The president of each of the colleges of the Texas A. and M. College System shall set aside in a Tuition Scholarship Fund, from the tuition collected in accordance with H. B. 265, 55th Legislature, the following amounts for 1959-60:

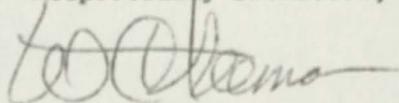
A. and M. College of Texas	\$ 5,000
Prairie View A. and M. College	5,000
Arlington State College	2,400
Tarleton State College	-0-

In subsequent years, the Tuition Scholarship Fund, if any, will be incorporated in the annual budgets of the colleges.

"The president of each of the institutions shall award tuition scholarships not to exceed \$25.00 per semester to 'resident students' only, upon the recommendation of the scholarship committee of his institution. The scholarship committee, in making these recommendations, shall give appropriate weight to each of the following in consideration of the application for scholarships: (1) need, (2) character, and (3) scholastic record.

"The Chancellor, after it is determined the amount of funds available for scholarships at each of the colleges, shall file with the State Comptroller of Public Accounts the approved allocation for each of the colleges of the System and a copy of the regulations as set forth in this minute order for the award of said scholarships."

Respectfully submitted,



W. C. Freeman
Comptroller

Approval Recommended:

Original signed by
M. T. Harrington

Chancellor

September 3, 1959

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS

Office of the President

September 4, 1959

Chancellor M. T. Harrington
Texas A. and M. College System
College Station, Texas

Dear Chancellor Harrington:

In connection with the National Defense Student Loan Program authorized by the National Defense Education Act of 1958 the participating institutions are required to supply one-ninth (1/9) of the funds to be used for loans to students. In order to have available the funds required under the above federal legislation, it is suggested that the \$29,000 now held in the James Robert Astin Endowment Fund be used for this purpose.

This fund came to the College under the will of Mabel F. Astin, and, as directed in the will, was set up as the James Robert Astin Loan Fund in 1934 and was used for student loans until 1947. The Board of Directors at its meeting on February 21, 1947 passed the following Resolution:

"That the name of this fund be changed from the 'James Robert Astin Student Loan Fund' to the 'James Robert Astin Endowment Fund';

"That the Comptroller be directed to invest \$4,000.00 from the available cash in this fund in 2 1/2% government bonds;

"That the Scholarships Committee of the College be authorized to award from the income of the invested monies of this fund such Opportunity Awards as this income will currently finance, to be known as the James Robert Astin Opportunity Awards; and

"That it be directed that the invested principal of \$29,000.00 thus established be held intact, income only being used, until such time as the Board of Directors, deeming the need for loan funds to exceed the need for scholarships, may direct liquidation of the investment and returning of the whole to a loan fund status."

The following Minute Order is suggested:

"The James Robert Astin Endowment Fund is hereby changed to The James Robert Astin Loan Fund and the Comptroller of the Texas A. and M. College System is authorized to redeem the investments of the endowment fund consisting of \$25,000 U. S. Series K

Bonds due February 1968 and \$4,000 U. S. Treasury Bonds of 1980, and to use these proceeds for the A. and M. College of Texas' participation in the National Defense Student Loan Program. "

Respectfully yours,

ORIGINAL SIGNED BY
EARL RUDDER

Earl Rudder
President

Approval recommended:

Original Signed by
W. C. Freeman

Comptroller

Original signed by
M. T. Harrington

Chancellor, Texas A. and M. College System

OFFICE OF PHYSICAL PLANTS
College Station, Texas
September 9, 1959

AGENDA ITEM NO. 5-a
(Board Meeting of September 19, 1959)

Dr. M. T. Harrington, Chancellor
Texas A & M College System
Campus

TEXAS A & M COLLEGE SYSTEM
FINANCIAL STATUS AND ALLOCATIONS
1959-60 BUILDING PROGRAM

Dear Dr. Harrington:

Next following this page there is a statement titled "STATUS OF BUILDING PROGRAM FUNDS - August 31, 1959." This shows a total of \$8,152,591 available for the 1959-60 Building Program, \$1,828,591 from the Available Fund and \$6,324,000 from the Bond Funds.

Next after the Status Report is a Table showing the 1959-60 Building Program. This includes all the projects to be financed with 1959-60 funds which were included in the Revision of the 1958-61 Building Program approved November 26, 1958 in Minute Order No. 235-58, plus the following additions:-

Two new projects at the A. & M College of Texas, - \$71,500 and \$8,000.
Additional projects for the Texas Agricultural Experiment Station
authorized, effective January 1, 1960, by
Senate Concurrent Resolution 28 - - - - - \$940,000
Additional projects for the Texas Forest Service,
authorized, effective January 1, 1960, by
Senate Concurrent Resolution 28 - - - - - \$95,500

The proposed Building Program for 1959-60, with a total of \$8,152,600 available, includes a reserve of \$593,000, at this start of the program. Approval of the Program by the Board and allocation of the funds is requested.

SUGGESTED MINUTE ORDER. "The 1959-60 Building Program for the Texas A. & M. College System as recommended by the Chancellor in Agenda Item No. 5-a for the Board of Directors Meeting of September 19, 1959 is approved and allocations for the listed projects totaling \$1,623,500 from the Available Fund and \$5,936,100 from the Proceeds of the Permanent University Fund Bonds are authorized."

Very truly,

(Original signed by T. R. Spence)

Manager of Physical Plants

Approval recommended:

(Original signed by W. C. Freeman)

Comptroller

Original signed by
M. T. Harrington

Chancellor

STATUS OF BUILDING PROGRAM FUNDS - AUG. 31, 1959

AVAILABLE FUND

INCOME (from Comptroller's Statement)

Aug. 31, 1959 Balance of Estimated Income for 1958-59 -	\$248,490
Estimated Income for 1959-60	<u>3,391,033</u>
Total Estimated Income to Aug. 31, 1960	\$3,639,523

COMMITMENTS OUTSIDE OF BUILDING PROGRAM

Bond Service Requirements, 1959-60 -	\$1,015,932	
Appropriations, M/O 196-59, Aug. 25, 1959:-		
Teaching salaries and graduate assistants	470,000	
Data Processing Center	150,000	
Special Improvements and Repairs	75,000	
Agricultural Improvements	<u>100,000</u>	
		<u>\$1,810,932</u>

NET FUNDS AVAILABLE FOR BUILDING PROGRAM \$1,828,591

BOND FUNDS

Unappropriated from 1958 Bond Issue	\$740,043	
Allocated but not yet appropriated:-		
Arlington State College	406,000	
Prairie View A & M College	155,000	
Texas Ag. Exp. Station	2,043	
	<u>563,043</u>	
Total Unallocated from 1958 Bond Issue		\$ 177,000
Amount of 1959 Bond Issue		6,000,000
Interest on bank deposits less bond expense		<u>147,000</u>
BOND FUNDS FOR BUILDING PROGRAM		6,324,000

TOTAL AVAILABLE FOR 1959-60 BUILDING PROGRAM \$8,152,591

1959-60 BUILDING PROGRAM - TEXAS A & M COLLEGE SYSTEM

September 9, 1959

	<u>ALLOCATION</u>	<u>BOND FUNDS</u>	<u>AVAIL. FUND</u>
<u>A. & M. COLLEGE OF TEXAS</u>			
Previously Scheduled:-			
Petroleum Eng. Bldg. Equipment	\$100,000		\$100,000
Library Stacks	100,000		100,000
Water Well	94,000		94,000
(\$6000 for plans appropriated from 1958-59 Available Fund.)			
Plant Sciences Bldg.	980,000	\$370,000	610,000
(\$60,000 for plans appropriated from 1958-59 Available Fund.)			
(\$100,000 for equipment to come from 1960-61 Available Fund.)			
Utilities, streets and Minor Projects	140,000		140,000
New Projects:-			
Remodeling 3rd Floor, YMCA Bldg.	71,500		71,500
Airport Runway Lighting & Marking	8,000		8,000
<u>TEXAS ENG. EXP. STATION</u>			
Nuclear Science Center	500,000		500,000
(\$175,000 from 1958-59 Available Fund)			
(\$350,000 from Nat. Science Foundation Grant - total cost \$1,025,000)			
Volatile Solvents Storage	24,000	24,000	
(\$1,000 for plans appropriated from 1958 Bonds)			
<u>EXTENSION & FOREST SERVICES</u>			
For Home Economics, Engineering Extension & Texas Forest Service	2,020,000	2,020,000	
<u>ARLINGTON STATE COLLEGE</u>			
Engineering Bldg. Equip.	100,000	100,000	
Utility Extensions	100,000	100,000	
Shop Bldg. (formerly parking)	50,000	50,000	
<u>PRAIRIE VIEW A & M COLLEGE</u>			
Student Center Equipment	150,000	150,000	
Science Building	1,450,000	1,450,000	
(\$50,000 for plans from 1958 Bond Funds)			
Utilities & Streets	100,000	100,000	
Sanitary Fill & Equip.	50,000	50,000	
<u>TARLETON STATE COLLEGE</u>			
Farm Centers	204,000	204,000	
<u>TEXAS AG. EXP. STATION</u>			
Facilities @ Lubbock	88,700		
Irrigation @ Stephenville	16,000		
Facilities @ McGregor	177,900		
Total previously allocated	282,600	282,600	
Added in S.C.R. 28	94,000	94,000	
<u>TEXAS FOREST SERVICE</u>			
Added in S.C.R. 28	95,500	95,500	
TOTAL FOR ALLOCATION	\$7,559,600	\$5,936,100	\$1,623,500
UNALLOCATED BALANCE	593,000	387,900	205,100
TOTALS (FUNDS AVAILABLE)	\$8,152,600	\$6,324,000	\$1,828,600

TEXAS A. & M. COLLEGE SYSTEM
OFFICE OF PHYSICAL PLANTS
September 6, 1959

AGENDA ITEM NO. 5-b
(BOARD MEETING OF SEPTEMBER 19, 1959)

Dr. M. T. Harrington, Chancellor
Texas A. & M. College System
Campus

Re: A & M COLLEGE OF TEXAS
ACTION ON BIDS FOR
NUCLEAR SCIENCE CENTER

Dear Dr. Harrington:

After advertisement in the May 31st and June 7th issues of the Dallas News and Houston Post and with Dodge Reports and the Associated General Contractors in Houston, Austin, Waco, San Antonio, Dallas and Fort Worth, and after prequalifying five nuclear manufacturers, bids were received on August 7, 1959 for the construction of the Nuclear Science Center Building and for furnishing and installing the nuclear apparatus and equipment therefor, all as shown on the attached tabulation of bids.

This facility, to be built for and owned by the A. & M. College of Texas, will be administratively operated by the Texas Engineering Experiment Station with Dr. Robert G. Cochran, newly appointed Head of the Nuclear Engineering Department of the College, in charge. Since bids were received, the recommendation for award of contract has been under intensive study by Dr. Calhoun, Vice Chancellor for Engineering, Dr. Rose, Director of the Texas Engineering Experiment Station and by the Manager of Physical Plants, -and by Dr. Cochran since he has assumed his duties with the College. Decision has been reached to recommend that the bids for the nuclear apparatus and equipment be rejected, that contract be awarded for construction of the building, including Alternates A, B and F and that Dr. Cochran and his staff be authorized to design, build and purchase the nuclear apparatus and equipment.

The reasons for this recommendation are important and extensive and are given in detail in the attached letters from Dr. Calhoun and Dr. Rose. Also attached is a statement of Dr. Cochran's experience and qualifications in the nuclear field. Because of his preeminent qualifications and ability to design and build a nuclear reactor, it is believed that a better reactor for the purposes of the College can be obtained with more experimental facilities for the same cost, by permitting him and his staff to design and build it, than by adopting any of the reactors on which bids have been received.

For the construction of the building including the three alternate items mentioned above, the three low bids are as follows:-

ITEMS	B - I - D - D - E - R - S		
	Temple Associates	Robert H. Smith & Co.	J. M. Odom, Inc. Gen. Contractor
BASE BID for the building	\$555,800	\$567,000	\$571,355
Alternate Items:			
A - Exhaust Stack	3,315	2,500	3,300
B - Pool Storage Tank	9,753	9,600	12,850
F - 3 Ton Crane	<u>1,029</u>	<u>3,000</u>	<u>1,000</u>
Total for Contract Award	\$569,887	\$582,100	\$588,505

Award of contract to Temple Associates, the low bidder, for \$569,887 is recommended. It has developed since bids were received that the height of the building should be increased by ten feet. This will be the subject of negotiation with the Contractor. Because of this and other changes the usual amount recommended for contingencies is increased by 2% (about \$11,000). The total funds required for the project are as follows:-

Contract for the Building	\$569,887
Supervision and Contingencies 7%	<u>39,892</u>
	\$609,779
For nuclear apparatus and equipment to be appropriated to the Texas Eng. Exp. Station	<u>238,405</u>
Total Appropriation here requested	\$848,184

Previous Appropriations		
Minute	For	
13-58	Initial report by Convair	\$16,000
141-58	Design, advance planning and consulting contracts with Convair	111,316
190-58	Plans for road, water and electric lines	4,000
25-59	Electric Line -	28,500
26-59	Water Line -	<u>17,000</u>
	Total of previous appropriations	<u>\$176,816</u>

Total Cost for the Project \$1,025,000

Funds Available:-

Allocated from 1958-59 Available Fund	\$175,000
Allocated from 1959-60 Available Fund	500,000
Grant from National Science Foundation	<u>350,000</u>

Total \$1,025,000

SUGGESTED MINUTE ORDER. "On the basis of bids received on August 7, 1959 for the Nuclear Science Facility at the A. & M. College of Texas, contract is awarded to TEMPLE ASSOCIATES of Diboll, Texas, the low bidder, for \$569,887 for the construction of the building, this being the amount bid for the Base Bid and Alternate A, B and F for exhaust stack, pool storage tank and 3-ton crane. A total of \$609,779 is appropriated for this contract, supervision and contingencies, \$498,184 to be from the Available Fund for 1959-60 and \$111,595 to be from the \$350,000 Grant from the National Science Foundation. The bids received for the nuclear apparatus and equipment are rejected and authority is hereby given to the Nuclear Engineering Department of the A. & M. College to design, purchase and build the nuclear apparatus and equipment with the \$238,405 balance of the National Science Foundation Grant hereby appropriated to the Texas Engineering Experiment Station for the purpose. The usual requirement for purchases after obtaining competitive bids may be waived when it is considered by the Director of the Texas Engineering Experiment Station to be in the interest of the project."

Very truly,

(Original signed by T. R. Spence)

Manager of Physical Plants

Approval recommended:

(Original signed by Aaron Rose)

Director, Texas Eng. Exp. Station

(Original signed by Robert G. Cochran)

Head, Nuclear Engineering Dept.

(Original signed by John C. Calhoun)

Vice Chancellor for Engineering

(Original signed by W. C. Freeman)

Comptroller

Original signed by
M. T. Harrington

Chancellor

TABULATION OF BIDS - PAGE 2 - TOTALS AND SUMMARY

received August 7, 1959

NUCLEAR SCIENCE CENTER
BIDDERS

	BASE BID 1			BASE BID 3			
	BASE BID 1 BUILDING	ALTERNATES A-F	AND ALTS. A-F	BLDG. & NUCLEAR APPARATUS	ALTERNATES A-G	BASE BIDS AND ALTS. A-G	
1 TEMPLE ASSOCIATES	\$555,800.	46,049	601,849 (1)	(3) 814,100	49,468	863,568 (3)	
2 ROBERT H. SMITH & CO.	567,000.	50,600	617,600 (3)	(1) 794,900	54,200	849,100 (1)	
3 J. M. ODOM, INC., GEN.CONTR.	571,355.	41,380	612,735 (2)	(2) 807,000	48,880	855,880 (2)	
4 SPAW-GLASS, INC.	578,888.	39,990	618,878 (4)	(4) 831,388	44,490	875,878 (4)	
5 R. B. BUTLER, INC.	603,809.	46,165	649,974 (5)				
6 FISHER CONSTR. CO	607,400.	43,800	651,200 (6)				
7 ROBERT L. GUYLER	612,333.	44,954	657,287 (7)	(6) 846,333	47,154	893,487 (5)	
8 TECHNICAL CONSTRUCTORS	618,539.	62,710	681,249 (9)	(5) 843,435	66,510	909,945 (6)	
9 FORGY CONSTR. CO.	621,871.	40,338	662,209 (8)	(8) 892,871	43,838	936,709 (7)	
10 LINBECK CONSTR. CORP.	643,000.	45,400	688,400 (10)				
11 J. J. FRITCH	658,700.	No Bid on Alternate F					
12 TEXAS GULF CONSTR. CO.	676,740.	40,199	716,939 (11)				
13 TELLEPSEN CONTR. CO.	697,700.	44,300	742,000 (12)				
14 C. L. BROWNING, JR., CONTRS.	740,575.	51,414	791,989 (13)	(9) 1015,575	55,149	1070,724 (10)	
15 TEX-MECH, INC.	767,578.	34,931	802,509 (14)	(10) 1021,618	39,936	1061,554 (9)	
16 BROWN & ROOT, INC.				(7) 889,777	47,300	937,077 (8)	

TEXAS AGRICULTURAL AND MECHANICAL COLLEGE SYSTEM
College Station, Texas
September 9, 1959

Dr. M. T. Harrington
Chancellor, Texas A. and M. College System
Campus

Dear Chancellor Harrington:

Attached is a letter addressed to you from Dr. Rose recommending:

- (a) That all the bids received for the nuclear portion of the Nuclear Science Center project be rejected, and that
- (b) Dr. Robert G. Cochran, Head of the Nuclear Engineering Department and Nuclear Science Center, be authorized to proceed with the design, procurement, and construction of the nuclear portion of the Nuclear Science Center.

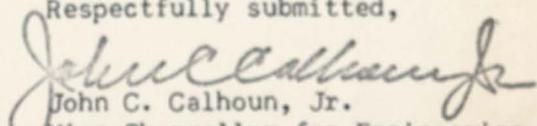
I concur in these recommendations from Dr. Rose.

The intent is for the Board of Directors to appropriate to the Texas Engineering Experiment Station the amount of money from the National Science Foundation grant that will be necessary to handle the nuclear portion of the Nuclear Science Center. Authority will be asked for the Nuclear Engineering Department to construct and install the nuclear components with the appropriated money. The amount of money to be appropriated has been computed by Mr. Spence to be \$238,405. This is the difference between the total NSF grant of \$350,000 and the amount necessary for constructing portions of the nuclear reactor that are included in the building contract.

In our application for assistance to the National Science Foundation, we indicated that the phase I portion of our reactor will require \$69,000 for pool concrete, \$28,700 for the pool system, and \$37,400 for special building features required by the reactor. The total of these three items is more than the \$111,595 that would be appropriated to the building contract from the National Science Foundation grant. Hence, we are within our stated objectives as to the use of this grant money.

Although Dr. Rose has detailed the reasons why it is advantageous for us to have Dr. Cochran and his staff do this construction and installation, I would like to emphasize that I can think of no better way for us to attract competent staff members in the Nuclear Engineering Department or to build its reputation than to proceed on the basis recommended. When we are through, we can unequivocally say that the reactor was built by our staff. This will be a tremendous boost for us in all respects.

I might also add that, proceeding in this manner, we will undoubtedly be in a much more favorable position to meet the requirements of the Atomic Energy Commission for the construction and operation of the facility. In short, I think our license will be easier to come by and our operation will run more smoothly.

Respectfully submitted,

John C. Calhoun, Jr.
Vice Chancellor for Engineering

TEXAS ENGINEERING EXPERIMENT STATION
College Station, Texas

September 9, 1959

Dr. M. T. Harrington
Chancellor
Texas A. and M. College System
Campus

Through: Dr. John C. Calhoun, Jr.
Vice Chancellor for Engineering
Texas A. and M. College System
Campus

Dear Dr. Harrington:

Nuclear Science Center Reactor Facility

As you know, bids have been received on the building and reactor which will constitute the first phase of the Nuclear Science Center. It is necessary at this time that a recommendation be made concerning the action to be taken on the bids. The purpose of this letter is to make a recommendation concerning the nuclear portion of the construction.

In place of accepting any of the nuclear bids, I wish to recommend that the Nuclear Engineering Department and Nuclear Science Center, under the direction of Dr. Robert G. Cochran, design, procure and construct the nuclear portion of the Nuclear Science Center. I sincerely believe that this is the best approach at this time toward bringing into being our Nuclear Science Center.

There are many reasons for going ahead in this fashion rather than accepting one of the bids which we have received. I believe that the most important of the reasons is the fact that it will develop very quickly the reputation of our Nuclear Engineering Department. Dr. Cochran has pointed out that many more students wish to come to the Pennsylvania State University than they can handle because of the fact that Penn. State has designed, built and operated their own reactor. This was particularly important to foreign students who were interested in doing the same sort of thing in their own countries. The Nuclear Engineering Department that will have designed and constructed a

reactor will obviously be more attractive to students than one that has simply purchased a reactor and are operating a purchased reactor.

A corollary to this is the fact that we will further our educational aims by developing the competence of our staff and students. I would expect that all of the staff of the Nuclear Engineering Department will be involved in the design and construction so that all of these people will be obtaining more experience and know-how in the area of research reactors. Our product is manpower, particularly our graduates. Those of our graduates who will have worked on the design and construction of the reactor, as well as future graduates who will be trained by people who have actually worked on a reactor, will be better prepared than students from a department without the experience. From both a teaching and research standpoint, I think it will be very worthwhile for the Nuclear Engineering Department and the staff of the Nuclear Science Center to carry out this work.

There are some other advantages to this procedure. I believe that the out-of-pocket costs will be less than if we were to accept a bid. Some of the salaries are already budgeted and certain other phases of the cost could be handled in the normal course of events so that, as I indicated above, the actual out-of-pocket costs will be less for a comparable facility. We will, perhaps, be able to build in a greater experimental capability than we could otherwise do.

Another important point is the fact that it will make it possible to attract some personnel here who would be interested in building a reactor but not necessarily in running a purchased reactor. Being able to attract high quality personnel is a necessity if we are to further our overall program and the opportunity to design and build a reactor will be very attractive to some scientists.

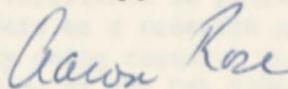
If we were to design and build a reactor using the Nuclear Engineering Department and the Nuclear Science Center staff, the operating people will be trained well in advance of the actual operational date, since the operational personnel will be the designers and builders. If we purchase a reactor, we will have a period of time between the completion of the reactor facility and the actual starting date because it will be necessary to train the operating personnel.

I believe that Dr. Cochran is capable of carrying out this work. His personal experience and some information regarding the Pennsylvania State facility are attached.

DR. ROBERT S. COCHRAN

As a result of these factors listed above, I would like to recommend that the reactor part of the nuclear facility be designed, procured and constructed by the staff of the Nuclear Engineering Department and the Nuclear Science Center.

Sincerely,



Aaron Rose
Director

Attachments

- cc: Dr. John C. Calhoun, Jr.
- Mr. T. R. Spence
- Dr. R. G. Cochran

In 1944, Dr. Cochran went to the Pennsylvania State University and assisted in designing and building the research reactor at that institution. In 1955, it became necessary for Dr. Rose, who was then Director of the Research Reactor, to take a leave of absence for ill health, which left Dr. Cochran in charge of the facility. He was later appointed Director of the research reactor facility and Associate Professor of Nuclear Engineering, with the responsibility for training and supervising a staff to operate the reactor facility, develop a research program using the reactor throughout the university and teaching nuclear engineering courses.

Dr. Cochran is a member of the American Physical Society and the American Nuclear Society. He is a member of the National Research Council Subcommittee on Research Reactors and has published numerous technical articles. He is a technical consultant for the Division of Research and Legislation, U. S. Atomic Energy Commission, for the Research Division of the Civilian Control Administration, for the Rickman Company located in York, Pa., for American Machine and Foundry and others. As a Technical Consultant to AEC Reactors, Dr. Cochran was just completed getting the 3 megawatt Experimental Reactor Lab, Inc., reactor, located at Princeton, New Jersey, into operation. This included performing the initial critical tests and supervising the low power testing program. This facility is a swimming pool reactor similar in design to the one that is the primary item at Items A and B.

DR. ROBERT G. COCHRAN

Experience Record

Dr. Robert G. Cochran has an A.B. degree in physics and an M.S. degree in physics from Indiana University and a Ph.D. degree in physics from the Pennsylvania State University. His experience in physics and nuclear engineering consists of three years as a research assistant in the Cyclotron Group at Indiana University doing research on nuclear reactions, four years in the Physics Division of the Oak Ridge National Laboratory as a nuclear physicist and group leader in charge of the swimming pool reactor facility and five years at Pennsylvania State University. At the Oak Ridge National Laboratory he conducted research in neutron detection devices, neutron and gamma ray spectroscopy and nuclear reactions induced by thermo and fast neutrons. In addition, he conducted basic shielding research and research reactor design studies.

In 1954, Dr. Cochran went to the Pennsylvania State University and assisted in designing and building the research reactor at that institution. In 1956, it became necessary for Dr. Breazeale, who was then Director of the Research Reactor, to take a leave of absence due to ill health, which left Dr. Cochran in charge of the facility. He was later appointed Director of the research reactor facility and Associate Professor of Nuclear Engineering, with the responsibility for training and developing a staff to operate the reactor facility, develop a research program using the reactor throughout the university and teaching nuclear engineering courses.

Dr. Cochran is a member of the American Physical Society and the American Nuclear Society. He is a member of the National Research Council Subcommittee on Research Reactors and has published between 20 and 30 technical articles. He is a technical consultant for the Division of Licensing and Regulation, U. S. Atomic Energy Commission, for the Research Division of the Curtiss-Wright Corporation, for the Nichiman Company located in Tokyo, Japan, for American Machine and Foundry and others. As a Technical Consultant to AMF Atomics, Dr. Cochran has just completed putting the 5 megawatt Industrial Reactor Lab, Inc., reactor, located at Princeton, New Jersey, into operation. This included performing the initial critical tests, and supervising the low power testing program. This facility is a swimming pool reactor similar in design to the one that we are planning here at Texas A. and M.

Research Reactor Facility
Pennsylvania State University

The research reactor of Pennsylvania State University was taken critical for the first time on August 15, 1955. The research reactor facility is administered by the College of Engineering and Architecture, its Director reporting to the Dean of the College in the same manner as a department head. Through this administrative arrangement, the facility is accessible to any and all experimenters in the university who may have need of it. To extend the usefulness of the reactor and to insure its availability for the kinds of research most appropriate to a university reactor, a priority system was established. A first priority was given to basic research implemented with departmental apparatus and supported only by departmental funds. Research performed by members of the university under contracts with the government and industry had second priority and the third priority went to industrial groups offering suitable research projects. This is essentially the policy that is being strongly considered for the reactor here at Texas A. and M. The use of the reactor for the teaching of laboratory courses and for student demonstrations takes precedence over all priorities and student work leading to graduate theses is especially encouraged at Penn. State. This is somewhat different than what we had expected to do here in that we hoped to use our training reactor, the AGN 201 and subcritical assembly, and other items being constructed and considered in the Nuclear Engineering Department primarily for teaching and our Nuclear Science Center reactor is to be primarily a research tool.

During the last year ending July 1, 1959, some 30 experimenters from nearly all colleges of the Pennsylvania State University used the reactor. Seven industrial organizations used the reactor in their research and development programs. From time to time, there was the need of a second, and at times a third, daily shift. However the reactor was not run continuously. The reactor laboratories served broad educational purposes; the facilities were used in the teaching of several nuclear engineering courses and for instruction in connection with a program which Penn. State has been conducting in collaboration with the Argonne National Laboratories of the U. S. Atomic Energy Commission. Short courses, such as summer engineering seminars, utilized the laboratory. Over 4,000 persons visited the reactor during the year, including 20 groups which were given demonstrations of reactor operation and research.

Specific research projects included work done by the Biological Chemistry Department in demonstrating the value of radioactive tracer

methods for chemical identification as in the determination of the metabolic significance of new compounds in green plants. Dr. Benson of this department demonstrated that phosphorous is an important compound of metabolic intermediates and plays an important role in most biochemical reactions. The Bacteriological Department experimented with the irradiation of guinea pigs and rabbits.

The faculty of the College of Chemistry and Physics did such work as producing various radioactive materials for teaching and research in radio-chemistry. Work was done investigating the products of n-pentane due to high energy recoiling tritons in various chemical compounds. The re-measurement of fission-2-indium age of neutrons in water was studied. Apparently any discrepancy that existed between the theoretical and experimental results has been resolved. This particular experiment used a graphite thermal column in conjunction with the reactor. Work was done studying the interaction of mono-energetic protons with nuclei. Other research involved the measurement of the irradiation of various nucleides of short half-life and identifying their decay schemes. In the College of Mineral Industries, faculty members are irradiating coal and coal tar pitch to discover potentially useful mechanisms for producing new coal by-products from a variety of coal types. There were studies of the radiation resistant effect of some coal tar pitches in the hope that new coal tar pitch coatings with high radiation resistance could eventually be developed. In Engineering Mechanics high polymers were irradiated and the effects on the various mechanical properties were studied.

Industrial sponsors included HRB-Singer, the Bell Telephone Laboratories, Allis-Chalmers Manufacturing Company, Pittsburgh Plate Glass Company and U. S. Naval Air Development Center.

OFFICE OF PHYSICAL PLANTS
College Station, Texas
September 3, 1959

AGENDA ITEM NO. 5-c
(Board Meeting of September 19, 1959)

Dr. M. T. Harrington, Chancellor
Texas A & M College System
Campus

RE: A & M COLLEGE OF TEXAS
ACTION ON BIDS FOR REMODELING
3RD FLOOR YMCA BUILDING

Dear Dr. Harrington:

At the April, 1959 Board Meeting preparation of plans and specifications for the remodeling and air conditioning of the third floor of the YMCA Building was authorized by Minute Order No. 77-59. This space is to be occupied by the Placement and Short Course Offices, the A & M College Development Fund Office and the College Information Office.

The following bids were received on September 1, 1959 for this work:

<u>Bidder</u>	<u>Amount of Bid</u>
1. Vance and Thurmond, Bryan	\$67,627.
2. L. V. Haltom, Bryan	67,856.
3. B-W Construction Co., Bryan	69,423.
4. Andrews-Parker, Inc., Bryan	72,800.
5. R. B. Butler, Inc., Bryan	73,553.

This letting was advertised in the August 9th and 16th issues of the Houston Post and the Bryan Daily Eagle and plans were filed with the A.G.C. plan rooms in Austin, Houston and Waco and Dodge plan rooms in Houston.

Funds required for this project will be as follows:

For the contract	\$67,627.
Plans, supervision and contingencies (approx. 11%)	<u>7,373.</u>
	\$75,000.
Less appropriation for plans M/O 77-59 (4-25-59)	<u>3,500.</u>
Additional appropriation requested	\$71,500.

Award of contract to the low bidder and appropriation as shown in the suggested minute order are recommended.

SUGGESTED MINUTE ORDER: "On the basis of bids received September 1, 1959, contract is awarded to the low bidder, Vance and Thurmond of Bryan, for \$67,627 for the remodeling and air conditioning of the third floor of the YMCA Building at the A and M College of Texas. For the costs of the contract, plans, supervision and contingencies, \$71,500 is appropriated from the 1959-60 Available Fund, supplementing \$3,500 previously appropriated for plans by Minute Order No. 77-59."

Approval recommended:

Very truly yours,

(Original signed by T. R. Spence)

(Original signed by W. H. Badgett)

Manager of Physical Plants
Texas A & M College System

Manager of Physical Plant
A & M College of Texas

(Original signed by W. C. Freeman)

Comptroller

(Original signed by Earl Rudder)

Original signed by
M. T. Harrington

President
A & M College of Texas

Chancellor
Texas A & M College System

OFFICE OF PHYSICAL PLANTS
College Station, Texas
September 8, 1959

AGENDA ITEM NO. 5-d
(Board Meeting of September 19, 1959)

Dr. M. T. Harrington, Chancellor
Texas A & M College System
Campus

A & M COLLEGE OF TEXAS AND
TEXAS ENGINEERING EXPERIMENT STATION
ACTION ON BIDS FOR VOLATILE SOLVENTS
AND COTTONSEED STORAGE BUILDINGS

Dear Dr. Harrington:

Bids are to be received September 9, 1959 for the construction of a Volatile Solvents Storage Building for the Bio-Chemistry Department and a combined Volatile Solvents and Cottonseed Storage Building for the Cottonseed Products Research Laboratory of the Texas Engineering Experiment Station. The bids will be reviewed with the Building Committee and a recommendation presented at the Board Meeting.

Very truly,

(Original signed by T. R. Spence)

Manager of Physical Plants

TEXAS AGRICULTURAL AND MECHANICAL COLLEGE SYSTEM

College Station, Texas

September 3, 1959

Office of
The Vice Chancellor for Agriculture

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Re: AGENDA ITEM 5-e
A & M COLLEGE OF TEXAS
APPROVAL OF 1959-1960
AGRICULTURAL IMPROVEMENTS PROGRAM

Dear Dr. Harrington:

We recommend the following projects to be built from the allocation for Agricultural Improvements for the fiscal year 1959-1960, as follows:

DEPARTMENT	CONSTRUCTION	ESTIMATED COST
Agronomy	Construction of the wing to the Agronomy Field Laboratory to provide additional space for the expansion of soil and water instruction and research and for the initiation of soil and water salinity testing.	\$26,000
Biochemistry & Nutrition	Repair and remodel existing biochemical laboratory facilities at the old F & B Station. The building is fully equipped with modern chemical desks, hoods and other facilities, but the building itself is in considerable need of improvement to protect these facilities from weather. The building needs a new roof. The lighting fixtures are entirely inadequate for satisfactory laboratory work. The building is in need of painting, both inside and out. This facility will be used in the expanded research program to find new industrial uses for agricultural materials, particularly low-grade fats and fatty acids.	8,000
Entomology	Greenhouse to be added to the Headhouse now under construction. The dimensions would be approximately 28' x 86' with three compartments including concrete benches, screening, plumbing, lighting and fans for cooling. The greenhouse will be used in connection with the entomology research and graduate teaching programs which are now being curtailed due to inadequate greenhouse facilities.	25,000

Veterinary Medicine	Rehabilitation of the old dairy research barn located on the veterinary research farm for use in connection with the re- search project "A Method of Raising Disease Free Swine."	\$13,500
	TOTAL	<u>\$72,500</u>
	Reserve for Contingencies	<u>27,500</u>
	TOTAL	<u>\$100,000</u>

The following Minute Order is suggested:

"The program of Agricultural Improvements for 1959-1960 at the A & M College of Texas, as set forth in letter of September 3, 1959 from the Vice Chancellor for Agriculture, is approved. For the costs of this program \$100,000 has been appropriated from the 1959-1960 Available Fund by M. O. 196-59, at the August 25, 1959 special meeting of the Board.

"As construction costs develop, the Chancellor is authorized, upon the recommendation of the Vice Chancellor for Agriculture, to approve transfers from funds designated for one of these approved projects to another, as the need arises, to accomplish the desired construction, and to authorize the use of any unexpended balances for such other projects of agricultural improvements at the A. and M. College of Texas, including the completion of projects approved during the 1958-1959 fiscal year, as the Vice Chancellor for Agriculture may recommend."

Respectfully submitted,

(Original signed by R. E. Patterson)

Vice Chancellor for Agriculture

Approval Recommended:

(Original signed by W. C. Freeman)

Comptroller

(Original signed by T. R. Spence)

Original signed by
M. T. Harrington

Manager of Physical Plants

Chancellor, Texas A & M College System

OFFICE OF PHYSICAL PLANTS
College Station, Texas
September 10, 1959

AGENDA ITEM NO. 5-f
(Board Meeting of September 19, 1959)

Dr. M. T. Harrington, Chancellor
Texas A & M College System
Campus

A & M COLLEGE OF TEXAS
APPROPRIATION FOR RUNWAY LIGHTS
AND MARKING - EASTERWOOD AIRPORT

Dear Dr. Harrington:

We presently have a contract underway for rehabilitation of the runway lights and marking the North-South runway at Easterwood Field, with half the cost being borne by the Federal Aviation Agency. This Agency has now offered to pay half the cost of rehabilitating the runway lights, marking the East-West runway and installing a positioner for the tetrahedron (wind indicator). The estimated cost is \$16,000. An appropriation of \$8,000 for half the cost is requested.

SUGGESTED MINUTE ORDER. "An appropriation of \$8,000 from the Available Fund is made to pay half the cost of rehabilitating the runway lights on and marking the East-West runway and providing a positioner for the tetrahedron at Easterwood Airport of the A. & M. College of Texas."

Very truly,

(Original signed by T. R. Spence)

Manager of Physical Plants

Approval recommended:

(Original signed by W. C. Freeman)

Comptroller

(Original signed by Earl Rudder)

Original signed by
M. T. Harrington

President
A & M College of Texas

Chancellor

OFFICE OF PHYSICAL PLANTS
College Station, Texas
September 8, 1959

AGENDA ITEM NO. 5-g
(Board Meeting of September 19, 1959)

Dr. M. T. Harrington, Chancellor
Texas A & M College System
Campus

ARLINGTON STATE COLLEGE
ACTION ON BIDS FOR
RENOVATION OF HOSPITAL

Dear Dr. Harrington:

Attached is the tabulation of bids received September 8th, for renovation of the Hospital at Arlington State College.

It is recommended that contract be awarded to the Rigby Construction Company of Ft. Worth, on their low base bid of \$14,587.00.

The funds required are as follows:--

For the Contract	- - - -	\$14,587.00
approximately 10% for plans, supervision and contingencies		<u>1,413.00</u>
TOTAL FUNDS REQUIRED		\$16,000.00
Less previous appropriation, M/O No. 146-59		<u>15,000.00</u>
Additional appropriation required		\$ 1,000.00

Funds for the additional appropriation are available in the Hospital Service Account. Appropriation as shown in the Suggested Minute Order is recommended.

SUGGESTED MINUTE ORDER. "On the basis of bids received September 8, 1959, contract is awarded to Rigby Construction Co. of Ft. Worth on their low base bid of \$14,587.00, for Renovation of Hospital at Arlington State College. The sum of \$1,000.00 is appropriated from the Hospital Service Account to supplement the \$15,000.00 previously appropriated to make \$16,000.00 available for this project."

Very truly,

Approval recommended:

(Original signed by T. R. Spence)

(Original signed by W. C. Freeman)

Manager of Physical Plants

Comptroller

(Original signed by J. R. Woolf)

Original signed by
M. T. Harrington

President, Arlington State College

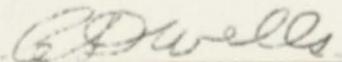
Chancellor

TABULATION OF BIDS RECEIVED-2:00 P.M.-SEPT. 8, 1959
FOR RENOVATION OF HOSPITAL
ARLINGTON STATE COLLEGE

Advertised in the Dallas Morning News and the Ft. Worth Star Telegram on August 23rd and 30th, 1959. Plans and specifications filed at the A.G.C. Plan Room at Ft. Worth and the F. W. Dodge Plan Room at Dallas.

<u>BIDDERS</u>	<u>BID ITEMS</u>		
	<u>Item 1</u> Base Bid	<u>Item 2</u> Add. Alt. for Vinyl Asb. Tile	<u>Item 3</u> Add. Alt. for Nurse Call System
1. Rigby Construction Co., Ft. Worth, Texas	\$14,587.00	\$620.00	\$1,842.50
2. Ross V. Blackwell, Arlington, Texas	16,462.00	293.00	1,680.00
3. C. C. Arnett Arlington, Texas	16,986.00	550.00	1,777.00
4. Irless Jordon, Arlington, Texas	17,262.78	1,140.00	1,680.00
5. G. H. Jones & Co., Dallas, Texas	20,251.00	1,482.00	1,820.00

Certified Correct:



C. D. Wells
Asst. Manager of Physical Plants

OFFICE OF PHYSICAL PLANTS
College Station, Texas
September 10, 1959

AGENDA ITEM NO. 5-h
(Board Meeting of September 19, 1959)

Dr. M. T. Harrington, Chancellor
Texas A & M College System
Campus

ARLINGTON STATE COLLEGE
APPROPRIATION FOR ENGINEERING
BUILDING EQUIPMENT

Dear Dr. Harrington:

The requirements for equipment for the new Engineering Building at Arlington State College are not fully developed as yet, the new Dean of Engineering having just assumed his duties there. But it is known that some important items of laboratory equipment should be ordered soon as delivery will take some time. An appropriation of \$50,000 is requested. It is expected that by the November Board Meeting the full requirements will have been developed.

SUGGESTED MINUTE ORDER. "An appropriation of \$50,000 from the proceeds of the Permanent University Fund Bonds is made to Arlington State College for the purchase of equipment for the new Engineering Building."

Very truly,

(Original signed by T. R. Spence)

Approval recommended:

Manager of Physical Plants

(Original signed by W. C. Freeman)

Comptroller

(Original signed by J. R. Woolf)

President,
Arlington State College

Original signed by
M. T. Harrington

Chancellor

OFFICE OF PHYSICAL PLANTS
College Station, Texas
September 10, 1959

AGENDA ITEM NO. 5-1
(Board Meeting of September 19, 1959)

Dr. M. T. Harrington, Chancellor
Texas A & M College System
Campus

ARLINGTON STATE COLLEGE
APPROPRIATION FOR PLANS
FOR UTILITY EXTENSIONS

Dear Dr. Harrington:

Allocations for Utility Extensions at Arlington State College are \$50,000 from the 1958 bond proceeds and \$100,000 from the 1959 bond proceeds. We need to proceed now with heat tunnel construction to serve the new Engineering Building and with water line construction. An appropriation of \$5,000 for plans is requested.

SUGGESTED MINUTE ORDER. "An appropriation of \$5,000 from the proceeds of the Permanent University Fund Bonds is made to Arlington State College for plans for utility extensions."

Very truly,

(Original signed by T. R. Spence)

Approval recommended:

Manager of Physical Plants

(Original signed by W. C. Freeman)

Comptroller

(Original signed by J. R. Woolf)

President,
Arlington State College

Original signed by
M. T. Harrington

Chancellor

OFFICE OF PHYSICAL PLANTS
College Station, Texas
September 10, 1959

AGENDA ITEM NO. 5-j
(Board Meeting of September 19, 1959)

Dr. M. T. Harrington, Chancellor
Texas A & M College System
Campus

PRAIRIE VIEW A. & M. COLLEGE OF TEXAS
APPROPRIATION FOR PLANS FOR
UTILITY & STREET CONSTRUCTION

Dear Dr. Harrington:

Allocations for utilities and streets at Prairie View A. & M. College are \$50,000 from the 1958 bond funds and \$100,000 from the 1959 bond funds. Engineering plans are under way for underground electric utilities, which are expected to require all of the \$50,000 of 1958 bond funds. An appropriation of \$5,500 for plans for additions to the heat tunnel, storm sewer and street systems is requested.

SUGGESTED MINUTE ORDER. "An appropriation of \$5,500 from the proceeds of the Permanent University Fund Bonds is made to Prairie View A. & M. College for plans for utility and street extensions."

Very truly,

(Original signed by T. R. Spence)

Manager of Physical Plants

Approval recommended:

(Original signed by W. C. Freeman)

Comptroller

(Original signed by E. B. Evans)

President,
Prairie View A.&M. College of Texas

Original signed by
M. T. Harrington

Chancellor

OFFICE OF PHYSICAL PLANTS
College Station, Texas
September 10, 1959

AGENDA ITEM NO. 5-1
(Board Meeting of September 19, 1959)

Dr. M. T. Harrington, Chancellor
Texas A & M College System
Campus

PRAIRIE VIEW A.&M. COLLEGE OF TEXAS
APPROPRIATION FOR SURVEY AND MAP
OF THE CAMPUS

Dear Dr. Harrington:

An acute need at Prairie View A. & M. College is for an accurate topographic survey and map of the Campus. An appropriation of \$3,000 is requested for this.

SUGGESTED MINUTE ORDER. "An appropriation of \$3,000 from the Constitutional Tax Proceeds at Prairie View A. & M. College of Texas is made for a survey and map of the College Campus."

Very truly,

(Original signed by T. R. Spence)

Manager of Physical Plants

Approval recommended:

(Original signed by W. C. Freeman)

Comptroller

(Original signed by E. B. Evans)

President,
Prairie View A.&M. College of Texas

Original signed by
M. T. Harrington

Chancellor

OFFICE OF PHYSICAL PLANTS
College Station, Texas
September 9, 1959

AGENDA ITEM NO. 5-m
(Board Meeting of September 19, 1959)

Dr. M. T. Harrington, Chancellor
Texas A & M College System
Campus

TEXAS AGRICULTURAL EXPERIMENT STATION
APPROPRIATION FOR PLANS

Dear Dr. Harrington:

The 1957 session of the State Legislature authorized facilities for the Texas Agricultural Experiment Station which included items planned for Lubbock, McGregor, and Stephenville Substations. These could not be included in the work financed by the 1958 Bond Proceeds but were approved by the Board for financing by the 1959 Bond Proceeds, now available. The 1959 session of the Legislature authorized additional facilities at these three substations and the 1959 Bond Issue was increased from \$5,000,000 to \$6,000,000 to finance additional facilities for the Agricultural Experiment Station and the Texas Forest Service.

The allocations for the facilities thus authorized at these three Substations are as follows:-

	Allocations from 1959 Bond Proceeds		
	Legislative Authorization		Total Allocations
	1957	1959	
<u>LUBBOCK</u> , residence, shed, greenhouses	\$88,700		} \$180,700
Office, Laboratory		\$92,000	
<u>STEPHENVILLE</u> , irrigation	16,000		} 48,000
Barn, shop, storage		32,000	
<u>MCGREGOR</u> , sheds, water system, laboratory, seed processing	177,900		} 275,900
Fencing, seed handling, storage		98,000	
	\$282,600	\$222,000	\$504,600

By the terms of 1959 Legislative authorization (Senate Concurrent Resolution 28), the facilities authorized can not be constructed until January 1, 1960, but it is highly desirable that the facilities authorized in 1957 and 1959 at each of these substations be all planned at the same time. Appropriations for plans are requested as shown in the Suggested Minute Order so that Architects and Engineers may be engaged and put to work. This will make action on bids possible at the February Board Meeting. The appropriations requested are roughly six percent of the cost of the work to be done by contract.

SUGGESTED MINUTE ORDER. "An appropriation of \$24,600 from the Proceeds of the Permanent University Fund Bonds is hereby made to the Texas Agricultural Experiment Station for plans for facilities as follows:-

\$10,000 for plans for facilities at Lubbock
Substation No. 8
2,600 for plans for facilities at Stephenville
Substation No. 20
12,000 for plans for facilities at McGregor
Substation No. 23, supplementing \$1800
previously appropriated from the
1958 Bond Proceeds
\$24,600 Total Amount hereby appropriated."

Very truly,

(Original signed by T. R. Spence)

Manager of Physical Plants

Approval recommended:

(Original signed by W. C. Freeman)

Comptroller

(Original signed by R. D. Lewis)

Director, Texas Ag. Exp. Station

Original signed by
M. T. Harrington

Chancellor

OFFICE OF PHYSICAL PLANTS
College Station, Texas
September 10, 1959

AGENDA ITEM NO. 5-n
(Board Meeting of September 19, 1959)

Dr. M. T. Harrington, Chancellor
Texas A & M College System
Campus

TEXAS AGRICULTURAL EXPERIMENT STATION
APPROPRIATION FOR EQUIPMENT AT WESLACO
AND ADDITIONAL APPROPRIATION FOR
CHILLICOTHE

Dear Dr. Harrington:

At the Weslaco Substation the new laboratory building has just been completed and a small additional amount is needed for additional equipment and for some incidental construction in connection with the new improvements. \$2,137 is unused and available for transfer out of the \$24,000 appropriated for plans for the Texas Agricultural Experiment Station in Minute Order 128-58. Since the original allocation to Weslaco has been reduced by \$20,760 to help finance other projects after the bids on the laboratory building were somewhat under the estimates, it is requested that this \$2,137 be now made available for the Weslaco project.

At the Chillicothe Substation, \$9,000 has been appropriated and used to provide a building for seed processing and storage as planned but about \$2,000 more is needed for further interior work in the building. There remains \$2,043 unappropriated out of the total allocation of \$700,000 to the Agricultural Experiment Station out of the 1958 bonds. It is recommended that this be appropriated to complete the building at the Chillicothe Substation.

SUGGESTED MINUTE ORDER. "The \$2,137 remaining unassigned to any project out of the \$24,000 appropriated from the 1958 bond proceeds to the Texas Agricultural Experiment Station by Minute Order No. 128-58 is hereby reappropriated for additional equipment and incidental construction at the Weslaco Substation No. 15.

"The \$2,043 remaining unappropriated out of the \$700,000 of the 1958 bond proceeds allocated to the Texas Agricultural Experiment Station is hereby appropriated to said Station for completion of the seed processing and storage building at Chillicothe Substation No. 12."

Approval recommended:

Very truly,

(Original signed by W. C. Freeman)

(Original signed by T. R. Spence)

Comptroller

Manager of Physical Plants

(Original signed by R. D. Lewis)

Director, Texas Ag. Exp. Station

Original signed by
M. T. Harrington

Chancellor

OFFICE OF PHYSICAL PLANTS
College Station, Texas
September 9, 1959

AGENDA ITEM NO. 5-o
(Board Meeting of September 19, 1959)

Dr. M. T. Harrington, Chancellor
Texas A & M College System
Campus

TEXAS FOREST SERVICE
APPROPRIATION FOR ADDITIONS
AT MAGNOLIA SPRINGS NURSERY

Dear Dr. Harrington:

At the Magnolia Springs Nursery, the Texas Forest Service needs an addition to the Processing Building to provide increased covered space for the storage of baled seedlings and for storing and handling the moss that is used in packing the seedlings. Funds are available for this project from sales of seedlings. Prior to August 31, 1959, \$12,219 was allocated for this project. Authority for interim award of contract is requested.

SUGGESTED MINUTE ORDER. "For additions to the Processing Building at the Magnolia Springs Nursery, the Chancellor is authorized to receive bids for the construction and, - after reporting the bids to all Members of the Board and receiving approval of the Members of the Building Committee, -to award contract, to be confirmed at the next meeting of the Board thereafter. The cost of this project is to be paid from the \$12,219 allocated prior to August 31, 1959."

Very truly,

(Original signed by T. R. Spence)

Manager of Physical Plants

Approval recommended:

(Original signed by W. C. Freeman)

Comptroller

(Original signed by A. D. Folweiler)

Director, Texas Forest Service

Original signed by
M. T. Harrington

Chancellor

OFFICE OF PHYSICAL PLANTS
College Station, Texas
September 9, 1959

AGENDA ITEM NO. 5-p
(Board Meeting for September 19, 1959)

Dr. M. T. Harrington, Chancellor
Texas A & M College System
Campus

TARLETON STATE COLLEGE
APPROPRIATION FOR REPAIRS
AND REHABILITATION OF
PRESIDENT'S RESIDENCE

Dear Dr. Harrington:

The President's residence at Tarleton is in need of extensive repairs and rehabilitation. Exterior and interior painting, new window screens and extensive repair and replacement of windows and frames, repairs to the heating system, changes and additions of electric outlets, and new carpets and drapes are needed items. There is \$8,300.30 which has remained unused for several years in an old "Air Force Contract Acct." which can be used for this purpose. The appropriation of this balance is requested.

SUGGESTED MINUTE ORDER. "For repairs and rehabilitation of the President's Residence at Tarleton State College, there is hereby appropriated \$8,300.30 from the Tarleton State College Air Force Contract Account No. 22-220."

Very truly,

(Original signed by T. R. Spence)

Manager of Physical Plants

Approval recommended:

(Original signed by C. D. Wells)

Asst. Manager of Physical Plants

(Original signed by W. C. Freeman)

Comptroller

Original signed by
M. T. Harrington

Chancellor

Agenda Item No. 6

PARKING AND TRAFFIC REGULATIONS
TEXAS A. AND M. COLLEGE SYSTEM

House Bill No. 6 of the 56th Legislature, known as the "College Fee Bill," includes the following paragraph:

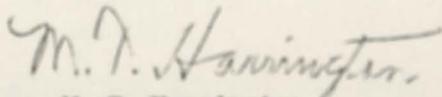
"c. Each of the governing boards shall have the authority to fix and collect a reasonable fee or fees for the enforcement and administration of parking or traffic regulations approved by the boards for their respective institutions. Provided, however, no fee for parking services or facilities may be levied on any student except those who choose and desire to use the parking facilities provided."

The Board, at its special budget meeting on August 25, 1959, approved of the parking fees for each of the colleges of the System. We stated at that time we would submit to the Board at a subsequent meeting the parking and traffic regulations of each of the colleges.

Attached are the parking and traffic regulations of Prairie View A. and M. College, Tarleton State College, Arlington State College, and A. and M. College of Texas, as submitted by the President of each of the schools. Included as a part of the A. and M. College presentation is a brochure of the traffic regulations dated September, 1959.

Rather than ask the Board to adopt a separate resolution on each of the recommendations of the colleges, I am recommending the following minute order:

The Board of Directors concurs in the recommendations of the Presidents of the colleges of the System of parking and traffic regulations submitted as Agenda Item No. 6 of the meeting of the Board of Directors of September 19, 1959. The Presidents of the colleges, with the approval of the Chancellor, are authorized to amend these parking and traffic regulations within the general framework of the motor vehicle laws of Texas.


M. T. Harrington
Chancellor

September 8, 1959

AGENDA ITEM NO. _____

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE

Office of the President

September 1, 1959

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

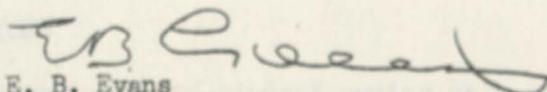
I am pleased to enclose the proposed regulations governing parking and traffic at Prairie View A. & M. College.

Subject to your review and approval, I recommend that these regulations be submitted to the Board of Directors for approval at the next regular meeting.

Suggested Minute Order:

"The regulations governing parking and traffic at Prairie View Agricultural and Mechanical College are hereby approved."

Respectfully submitted,



E. B. Evans
President

Approved:

Chancellor

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE

TRAFFIC AND PARKING REGULATIONS

September, 1959

GENERAL TRAFFIC REGULATIONS

1. Speed Limits. The maximum allowed speed limit on the campus is 15 miles per hour, except in areas otherwise posted.
2. Stop Signs. At each stop sign each motor vehicle is required to come to a complete stop, observe traffic conditions in all directions and then proceed.
3. Noise. Motor vehicles shall operate in a quiet and orderly manner at all times. Excessive noise from horns, mufflers or any other part of the vehicle is prohibited.
4. Right-of-way. All motor vehicles shall yield the right-of-way to pedestriains on the campus. Vehicles shall be operated with continuous awareness of the pedestriains on the campus, particularly children and students.
5. Pedestriains. All persons afoot, using the streets or roadways on the campus, shall be always alert to vehicles being operated on these streets and roadways. Particular caution shall be exercised by students who are moving during the intervals between classes. Pedestriains may be cited for violation of safe practices on the streets or roadways of the campus.
6. Texas Motor Vehicle Laws. In addition to the regulations set forth on traffic and parking at Prairie View A. & M. College all traffic and parking shall also be subject to and governed by the motor vehicle laws of Texas.

MOTOR VEHICLE REGISTRATION REGULATIONS

1. Registration of Vehicles. Each employee and student owning or having in his possession a motor vehicle which is used on any street or roadway within the property boundaries of Prairie View A. and M. College shall be required to register each vehicle annually.
2. Motor Vehicle Census. Each employee shall be required to declare the number of motor vehicles and information regarding each vehicle on a census card. Employees having no motor vehicle shall be required to declare this information. The employee will then be asked to register each vehicle declared in the census.
3. Registration Fee and Period. The registration fee for each motor vehicle shall be \$1.50 per year. The year shall begin on September 1 and end on August 31. The full registration fee shall be paid for any part of a year.

Motor Vehicle Registration Regulations. (Continued)

4. Identification Stickers. An appropriate sticker shall be assigned to each motor vehicle registered at the College.
5. Student Vehicles - Regular Session. During the regular session all students concerned shall be informed of the regulation on motor vehicle registration through the Office of the Director of Student Life. Registration of student vehicles shall take place at the designated time and place announced for this purpose.
6. Student Vehicles - Summer Session. During the summer session the registration of motor vehicles owned by students shall become a part of the college academic registration procedure. The fee shall be assessed by the Registrar's Office and paid along with other required fees.

PARKING REGULATIONS

Parking Lots

1. Location. Controlled parking lots shall be established at strategic points on the campus. These lots will be designated by signs in these areas. The lots shall be divided into the largest possible number of parking spaces and each space shall be identified by an Arabic number. Each controlled parking lot shall also be designated by an alphabet. Parking area "A" shall be located to the rear of the Administration Building. As additional controlled parking lots are established their locations shall also be identified in the Student Handbook and the Employee Handbook.
2. Parking Fees. Parking space for students shall be available on a regular semester and summer term basis. Parking space for employees shall be available on a yearly basis. The semester and summer term shall begin and end according to the college calendar. The parking year will begin on September 1 and end on August 31. Full parking fees shall be paid for any part of a semester, summer term or year. Fees for space in controlled parking areas shall be as follows:

Students	\$2.00 per semester
	or
	summer term
Employees	\$5.00 per year
3. Parking Identification. Each renter of parking space shall be issued a sticker to attach to his vehicle. The alphabet on the sticker shall correspond to the parking lot to which he is assigned. The number on the sticker shall correspond with the specific space to which he is assigned within a specific parking lot.
4. Liability. The college assumes no liability for any cause what-so-ever to users of controlled parking areas.

Free Parking Lots

1. Location. Free parking lots may be established at designated points on the campus. These lots will be designated by signs in these areas. Parking space will be available in these lots for all persons who do not desire to use the controlled parking areas.
2. Liability. The college assumes no liability for any cause what-so-ever to users of free parking areas.

Parking: Other Than Parking Lots

1. Location. Motor vehicles may be parked on streets and roadways of the campus only when they do not violate the signs and markers governing parking.
2. Control. Parking on the streets and roadways shall be subject to the following controls:
 - a. Double Parking is prohibited.
 - b. Vehicle must be parked parallel except in areas authorized for angle parking.
 - c. Vehicle's wheel on curb side must be within 18 inches of the curb.
 - d. No parking within or 12 feet of an intersection.
 - e. Vehicles must be 20 feet from a cross walk.
 - f. No parking within 15 feet of a fire hydrant.
 - g. Vehicle must be placed within the boundaries of its space in marked parking areas.
 - h. Backing into a diagonal parking area is prohibited.
 - i. Vehicles must be at least 30 feet from any traffic control signal or sign located at the roadside.

ENFORCEMENT OF TRAFFIC AND PARKING REGULATION

The Department of Campus Security shall have the responsibility of enforcing the above regulations on traffic and parking at Prairie View A. & M. College.

AGENDA ITEM NO. _____

TARLETON STATE COLLEGE

Office of the President

September 1, 1959

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

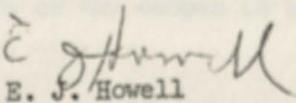
Attached hereto is my recommendation for the regulations governing parking and traffic at Tarleton State College.

If these regulations meet with your approval, I recommend that they be submitted to the Board of Directors at its next meeting on September 19, 1959.

Suggested Minute Order:

"The proposed regulations for the control of parking and traffic at Tarleton State College are hereby approved."

Respectfully submitted,


E. J. Howell
President

Approved:

Chancellor

TARLETON STATE COLLEGE

TRAFFIC REGULATIONS

SEPTEMBER, 1959

POLICY STATEMENT

Control of vehicles on the campus is necessary for the efficient operation of the College. During business hours streets are adequate only for handling the traffic necessary to College business.

The College has parking space available to permit students to bring their vehicles on the campus provided the dormitory students' vehicles are not taken from their assigned parking spaces for the purpose of attending classes or making other campus stops during class hours.

Exceptions to these restrictions during certain hours, where practical, are provided for elsewhere in these regulations. Students may use their vehicles for off-campus trips during classroom hours provided no stops are made on the campus.

The Texas laws governing traffic and the following regulations are effective at Tarleton State College. There must be strict adherence within the limits of the campus to the traffic laws, especially those concerning speed limits, parking regulations and noise restrictions.

It is the purpose of this declared policy to insure a strict observance of speed and parking regulations; to facilitate the work of the College by providing parking space for those who need it most; to protect pedestrian traffic; to assure access at all times for fire-fighting apparatus, ambulances, service trucks, etc.; and to minimize traffic disturbances during class hours.

The cooperation of every person who operates a motor vehicle or other mode of transportation within the limits of the campus is urgently requested.

SPEED LIMITS AND STOP SIGNS

The maximum allowed speed on the campus is 15 miles per hour. Pedestrians shall at all times have the right of way. All vehicles must be operated with due regard for the safety of pedestrians, the safety of other persons driving cars, and for the preservation of property. At intervals between classes, vehicular traffic is expected to stop for a sufficient period of time to permit pedestrians to cross drives and streets.

Each vehicle is required to stop completely, pause briefly and proceed with caution at each STOP sign.

PARKING

Where diagonal or parallel parking is indicated, each vehicle must be placed within the boundaries of its space. Backing into a diagonal parking space is not permitted.

Under no circumstances is any vehicle to be parked in such a fashion as to obstruct traffic.

Double parking is not permitted.

No vehicle shall be parked in any of the following places:

- a. Within 5 feet of an intersection
- b. On any lawn
- c. On any curb or sidewalk
- d. In front of any crosswalk
- e. In front of a fire hydrant
- f. On any space designated for unloading purposes
- g. In front of or on any space marked "No Parking"
- h. In front of or on any service drive
- i. Inside dormitory area

1. PARKING LOTS

Library parking lots shall be used only by persons who have business at the library, excluding dormitory students.

Dormitory students' vehicles must remain in assigned dormitory parking areas, except for moving off or onto the campus, between the hours of 7:30 a.m. and 2:30 p.m. Monday through Friday, and from 7:30 a.m. to 12 noon on Saturday. Dormitory students may park in areas they choose at other times, provided such parking does not violate any campus parking regulations.

Off-campus students and employees may park in areas they choose, provided that such parking does not violate any campus parking regulations.

The parking lot in the rear of the dining hall is reserved for dining hall employees and guests. The parking area immediately in front of the dining hall is reserved for guests at the dining hall and visitors to the college until 2:30 p.m.

5. NOISE CONTROL

Operators of vehicles will refrain from unnecessary sounding of horns and other warning devices on the campus. All motor vehicles must be effectively muffled. Any vehicles operated with unnecessary noise on the campus will be considered as violating this provision.

1. PASSENGERS

Drivers will convey only those persons who can be accommodated on the inside of the vehicle. Drivers of motorcycles or scooters will limit passengers to one other person.

1. REGISTRATION

Each student of the College, who operates or parks a motor vehicle on the Tarleton State College campus, must register each semester his vehicle with the College at the Registrar's Office not later than 48 hours after his arrival on the campus.

Employees and others officing on the campus desiring to use their cars on the campus should register then upon the beginning of the use of their car on the campus. The fee will be \$4.00 per fiscal year.

Students will pay a fee of \$2.00 per semester and \$2.00 per summer session.

Persons enrolled in short courses will pay a \$1.00 fee.

The procedure for registering a car is as follows:

a. Pay car registration fee at the College Fiscal Office. This fee is not refundable. Take the registration fee receipt and vehicle license number to the Registrar's Office. Upon presentation of the above, a campus registration sticker or decal will be issued. This decal is to be firmly attached to the lower left inside of the windshield.

b. If it is necessary to obtain a replacement decal, a 50¢ fee will be charged.

VIOLATIONS

Persons who receive notices of traffic or parking violation must, within 72 hours, act as follows:

a. Report to the Cashier at the College Fiscal Office, where a fee of \$1.00 will be accepted for the violation, or:

b. Students report to the Registrar's Office, where a notice of appeal will be prepared if the driver believes the notice is unwarranted. Employees may appeal through the Director of the Division concerned.

c. Failure to comply with above instructions within the 72-hour grace period will result in forfeiture of driving permit. Once forfeited, this driving permit will not be re-issued until a \$2.00 reinstatement fee is paid.

d. Any student guilty of five traffic or parking violations in one semester will be denied the use of his car for three months while in school.

ARLINGTON STATE COLLEGE

Office of the President

September 2, 1959

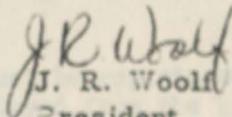
Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

Transmitted herewith are the recommended Parking and Traffic Regulations for Arlington State College.

It is recommended that these regulations be submitted to the Board of Directors for approval.

Respectfully submitted,


J. R. Woolf
President

Attach.

1. Decals or classified permits must be displayed at the lower left side of the rear window (but plainly visible from behind) or in the most logical place on convertibles or other types of vehicles.
2. All long-term permits and decals expire August 31st of each year. Others expire on per date on decal.
3. The individual to whom a decal is issued is responsible for all traffic offenses against that decal until the expiration date of

ARLINGTON STATE COLLEGE

PARKING REGULATIONS

PARKING AND TRAFFIC

VISITORS ARE WELCOME on the campus of Arlington State College and FREE parking is provided in a designated VISTORS ZONE or in any student parking area.

Business vehicles making deliveries on the campus should always use service zones only and not regular parking areas.

Student and Personnel Parking. All students and personnel of Arlington State College who park motor vehicles within the controlled parking area in the vicinity of the campus, must register their vehicles with the Campus Security Officer. (Dean of Men). Upon payment of the proper registration fee, a decal will be issued which will permit parking to the holder of such decal in designated areas.

Fees. The fees for parking shall be as follows:

1. College employees -- \$10.00 per year
2. Day students -- \$4.00 per semester
Night students -- \$2.00 per semester
Summer terms ---- \$1.50 for six weeks
 \$3.00 for 12 weeks (night)

Controlled Parking Area. The controlled parking area will include the college parking lots and street areas abutting college property as agreed upon by the City of Arlington and the college. This area will be described in detail in the Student Handbook and signs will be placed in the area to designate it as a controlled parking area.

Registration of Cars. All motor vehicles must be registered at the Campus Security Office, and the proper decal must be displayed from the beginning of classes each semester. If it is necessary to park a non-registered car, a special parking permit must be secured from the Security Office and placed in the car.

Decals. Varied colored decals will be used as permits to control parking within the controlled area.

1. Decals or classified permits must be displayed at the lower left side of the rear window (but plainly visible from behind) or in the most logical place on convertibles or other types of vehicles.
2. All long-term permits and decals expire August 31st of each year. Others expire as per date on decal.
3. The individual to whom a decal is issued is responsible for all traffic summonses against that decal until the expiration date of that decal. When the vehicle is disposed of, the decal must be destroyed.
4. Loss or destruction of a decal should be reported immediately.

Classified permits.

1. Students living outside of Arlington who pay for one car may obtain a special decal for rotation of cars for \$1.00 added fee. Parking more than one car per day will cancel the arrangement. (Car pools)
2. Disabled persons may appear in person at the Security Office and apply for a permit to park in areas reserved for handicapped persons.
3. A classified permit will be issued to campus service vehicles.
4. Construction workers on the campus will be issued permits.
5. Emergency permits with a time limit may be obtained at the rate of \$1.00 per month.

Traffic Regulations.

1. Vehicles operated on the campus must be in safe driving condition and have current license tags.
2. All state, city and campus traffic regulations and all directive signs must be obeyed.
3. College area parking regulations will be enforced during all class hours.
4. The speed limit for motor vehicles in the area is 20 miles per hour except where slower speed is essential for safety.
5. Unnecessary noise from horns, mufflers or any other noise making device is strictly prohibited.

Parking.

1. Vehicles must be parked within the markers, if provided, in all areas.
2. Cars must not be parked more than 12 inches from the curb in parallel street parking, or within ten feet of a fire hydrant.
3. Double parking is prohibited in the controlled parking area.

Fines. The schedule of fines to be used by the college Security Officer for parking violations are as follows:

1. Parking an unregistered motor vehicle in a controlled area -- \$5.00
2. Parking violation by registered car -- \$1.00
3. Student parking in staff areas -- \$5.00
4. Incorrect display of decal -- \$5.00
5. Forging or altering a decal -- \$10.00
6. Altering or destroying a campus traffic or parking sign -- \$10.00

Fines. (Continued)

7. Parking by persons not required to have a decal or permit:
 - a. Excessive parking on street controlled area - subject to City fine for illegal parking.
 - b. Excessive parking on college parking lots will be considered as trespassing.

Collection of Fines.

1. Payment of fines for violations of campus regulations will be handled through the Business Office, and the receipt presented at the Security Office. Speeding, reckless driving, and other violation of City Ordinances will be referred to the municipal or state courts.
2. Individuals who receive a summons may request a hearing before the Traffic Committee. The request must be filed at the Security Office within ten days of the date of the summons.
3. If fines are not paid or appealed within 15 days of the date of issuance of the summons, a \$2.00 fee will be added.
4. Any student who fails to settle for all violations before the dead-line (two weeks before the end of the term) will have a "Hold" placed on his records.
5. Non-settlement of violations involving faculty members and other college employees will be submitted to the Administration.

Respectfully yours,

CHARLES HENRY WY

EARL BUIDER

Earl Buidler

President

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
Office of the President
September 4, 1959

Chancellor M. T. Harrington
Texas A. and M. College System
College Station, Texas

Dear Chancellor Harrington:

In compliance with Senate Bill 6, which is the student fee bill, the following Minute Order is suggested with regard to parking and traffic regulations at the A. and M. College of Texas:

"The following rules and regulations are hereby established for the control of parking and traffic on the A. and M. College of Texas campus:

"1. All employees and students at the A. and M. College of Texas will be required to register all vehicles used on the campus and shall pay such fees as established by the Board of Directors.

"2. The annual registration period shall be from September 1 to August 31 of each year.

"3. The Office of Campus Security shall assess and collect all registration fees.

"4. The President shall develop an orderly plan for developing and assigning controlled parking areas and for controlling traffic on the campus.

"5. All persons shall be required to park in appropriate legal areas only.

"6. An adequate enforcement system shall be organized to enforce established parking and traffic regulations."

Respectfully yours,
ORIGINAL SIGNED BY
EARL RUDDER

Earl Rudder
President

Approval recommended:

Comptroller

Chancellor, Texas A. and M. College System

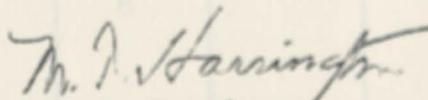
REPORT ON SMALL CLASSES

TO: Members of the Board of Directors
Texas A. and M. College System

Section 6 of Article V of House Bill 133, 55th Legislature, requires that when an undergraduate class falls below an initial enrollment of ten students by head count and any graduate class falls below five students by head count, such fact shall be reported by the president to the Governing Board. If the Governing Board considers such class size to be justifiable the class may be continued. If the Governing Board considers such class to be unnecessary and unjustifiable, the class shall be combined with a class of similar subject matter or such other action taken as the Governing Board may approve. A list of all such classes which fall below the minimum enrollment approved by the Governing Board must be reported to the Texas Commission on Higher Education.

Attached are the reports of the presidents of the colleges of the Texas A. and M. College System listing all classes which fall within the above category for the summer sessions of 1959 with the justification for their continuation. After reviewing the reasons with the presidents of the colleges on the small classes listed, I recommend that their continuance in the summer sessions be confirmed and the following minute order adopted:

The reasons given for the classes of less than ten undergraduate students and five graduate students reported for the A. and M. College of Texas, Arlington State College, Tarleton State College, and Prairie View A. and M. College are valid and show the continuance of such classes necessary and justifiable.


M. T. Harrington
Chancellor

September 8, 1959

THE AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS

OFFICE OF THE DIRECTOR OF ADMISSIONS AND REGISTRAR

College Station, Texas

July 1, 1959

Subject: Report on Small Classes

To : President Earl Rudder (Through Dean J. B. Page)

From : H. L. Heaton, Director of Admissions and Registrar

As required by H. B. 133, Article V, Section 6, there is given below a report on small classes as of the 4th. class day for the First Term of the 1959 Summer Session. These have been carefully considered by the Executive Committee of the College, which consolidated or eliminated all courses except those whose discontinuation would impair the operation of the programs of the Institution.

A sheet is attached explaining the justification code.

Report of Organized Classes

Program, Dept. Course and Section Number	Course Title	Cred- it Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Liberal Arts</u> AgEc 627, Sec. 1	Agri. Price Analysis	3		4	7
<u>Science</u> Chem 216 Sec. 1	Quantitative Analysis	4	8		2
Chem 223 Sec. 1	Elem. Quant. Analysis	3	8		2
<u>Teacher Education</u> Departmental Methods I.Ed 420 Sec. 1	Part-Time Schools	2	5		1
<u>Agriculture</u> Agro 422 Sec. 1	Soil Fertility	4	8		2
Ento 201 Sec. 1	General Entomology	3	6		6

Program, Dept. Course and Section Number	Course Title	Cred- it Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Engineering</u>					
Arch 427					
Sec. 1	Concrete Structures	3	9		2
E.D. 105					
Sec. 1	Engineering Drawing	2	3		9
M.E. 108					
Sec. 1	Engineering Problems	3	8		1

JUSTIFICATION CODE

Required course for graduation in one or more baccalaureate degree programs. The course is not offered each semester or term, and if cancelled, may affect date of graduation of those enrolled.

Required course for graduating seniors in one or more degree programs.

Required course for majors in this field and should be completed this semester (or term) to keep proper sequence in courses.

Course for which students pay a supplementary fee, and the usual requirements of class size are not considered applicable. (Example: Class Instruction in Applied Music or Applied Art.)

Limited laboratory facilities make it necessary to establish an additional section of this course.

Course in a small department which offers the minimum number of courses consistent with the maintenance of a balanced departmental program.

Graduate course that is required for completion of an advanced degree.

Interdepartmental course meeting with same course in another department.

Taught by teacher on ten and one-half month salary. To discontinue would not reduce salary costs, and would inconvenience students who could schedule this work in the Summer session only.

Dept. and Number	Course Title	Credit Value	Level		Justification Code
			Under-Graduate	Graduate	
602	Modern Physics	3	2		10
603	Atomic Structure	3		2	7
604	Adv. Modern Tech.	2		2	7
605	Eng. Digital Comp.	4	2		8
606	Engineering Drawing	2	2		7

THE AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
OFFICE OF THE DIRECTOR OF ADMISSIONS AND REGISTRAR
College Station, Texas

August 24, 1959

Subject: Report on Small Classes

To : President Earl Rudder (Through Dean J. B. Page)

From : H. L. Heaton, Director of Admissions and Registrar

As required by H. B. 133, Article V, Section 6, there is given below a report on small classes as of the 4th. class day for the Second Term of the 1959 Summer Session. These have been carefully considered by the Executive Committee of the College, which consolidated or eliminated all courses except those whose discontinuation would impair the operation of the programs of the Institution.

A sheet is attached explaining the justification code.

Report of Organized Classes

Program, Dept. Course and Section Number	Course Title	Cred- it Value			Justifi- cation Code
			Under- Graduate	Graduate	
<u>Science</u> Phys 220 Sec. 1	Modern Physics	4	8		10
Phys 612 Sec. 1	Atomic Structure	3		4	7
<u>Agriculture</u> B.N. 620 Sec. 1	Adv. Biochem. Tech.	2		4	7
<u>Engineering</u> E.E. 458 Sec. 1	Prog. Digital Comp.	4	7		9
E.D. 105 Sec. 1	Engineering Drawing	2	6		9

JUSTIFICATION CODE

1. Required course for graduation in one or more baccalaureate degree programs. The course is not offered each semester or term, and if cancelled, may affect date of graduation of those enrolled.
2. Required course for graduating seniors in one or more degree programs.
3. Required course for majors in this field and should be completed this semester (or term) to keep proper sequence in courses.
4. Course for which students pay a supplementary fee, and the usual requirements of class size are not considered applicable. (Example: Class Instruction in Applied Music or Applied Art.)
5. Limited laboratory facilities make it necessary to establish an additional section of this course.
6. Course in a small department which offers the minimum number of courses consistent with the maintenance of a balanced departmental program.
7. Graduate course that is required for completion of an advanced degree.
8. Interdepartmental course meeting with same course in another department.
9. Taught by teacher on twelve month salary. To discontinue would not reduce salary costs, and would inconvenience students who could schedule this work in the Summer session only.
0. Course offered to public school teachers in training under National Science Foundation Educational program.

ARLINGTON STATE COLLEGE

Office of the President

September 2, 1959

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

Pursuant to Article V, Section 6 of House Bill 133, 55th Legislature, I report below the undergraduate classes of less than ten students in the First Six Weeks, Summer 1959, at Arlington State College with the reasons for each such small class.

<u>Program, Dept., Course and Section Number</u>	<u>Course Title</u>	<u>Cred- it Value</u>	<u>Enrollment Under- graduate</u>	<u>Justifi- cation Code</u>
Liberal Arts				
French 231-1	Interm. Col. Fr.	3	8	6
Spanish 131-1	Beginners	3	9	6
Spanish 231-1	Interm. Col. Sp.	3	8	6
Science				
Chemistry 251-1	Quant Analysis	5	6	1
Fine Arts				
Music 239a-1	Public School Methods & Materials	3	9	6
Engineering				
Drawing 112-1	Technical	1	5	*
Drawing 112-81	Technical	1	7	**
Vocational				
Ap. Math. 231-81	Applied Mechanics	3	7	3
Ap. Draw. 113-1	Applied Drafting	1	1	*
Ap. Draw. 113-81	Applied Drafting	1	3	**
Ap. Draw. 114-1	Applied Drafting	1	6	*
Ap. Draw. 114-81	Applied Drafting	1	1	**
Ind. Rel. 132-1	Personnel Problems	3	9	3
Business Administration				
BA 333b-1	Interm. Acct.	3	7	1

* Meet together

** Meet together

September 2, 1959

Page 2

Small Class Report, First
Six Weeks, Summer 1959
Arlington State College

Dr. M. T. Harbington, Chancellor

Texas A. and M. College System

College Station, Texas

Justification Code

1. Required course for graduation in one or more baccalaureate degree programs. The course is not offered each semester, and if cancelled, may affect date of graduation of those enrolled.
3. Required course for majors in this field and should be completed this semester to keep proper sequence in courses.
6. Course in a small department which offers the minimum number of courses consistent with the maintenance of a balanced departmental program.

I recommend that you request the Board to approve the classes as reported. The following Minute Order is suggested:

"The reasons given for the small classes reported for Arlington State College are sufficient to show the continuance of said classes is necessary and justifiable."

Respectfully submitted,

J. R. Woolf
J. R. Woolf
President

Phys. 241-1	Mag. & Elec.			
Fine Arts				
Music 239a-1	Public School Methods & Materials			
Engineering				
Draw. 113-1	Technical	1	4	1
Business Administration				
B. A. 125-1	Typewriting	2	8	2
B. A. 127-1	Typewriting	2	4	2

* Meet together

Justification Code

1. Required course for graduation in one or more baccalaureate degree programs. The course is not offered each semester, and if cancelled, may affect date of graduation of those enrolled.
6. Course in a small department which offers the minimum number of courses consistent with the maintenance of a balanced departmental program.

ALRINGTON STATE COLLEGE

Office of the President

September 2, 1959

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

Pursuant to Article V, Section 6 of House Bill 133, 55th Legislature, I report below the undergraduate classes of less than ten students in the Second Six Weeks, Summer 1959, at Arlington State College with the reasons for each such small class.

<u>Program, Dept., Course and Section Number</u>	<u>Course Title</u>	<u>Cred- it Value</u>	<u>Enrollment Under- graduate</u>	<u>Justifi- cation Code</u>
Liberal Arts:				
French 232-1	Interm. Col. French	3	8	6
Spanish 232-1	Interm. Col. Spanish	3	7	6
Science				
Phys. 146-1	Mechanics	4	7	1
Phys. 241-1	Mag. & Elec.	4	7	1
Fine Arts				
Music 239a-1	Public School Methods & Materials	3	6	6
Engineering				
Draw. 112-1	Technical	1	4	1
Business Administration				
B. A. 125-1	Typewriting	2	8	*
B. A. 127-1	Typewriting	2	4	*

* Meet together

Justification Code

1. Required course for graduation on one or more baccalaureate degree programs. The course is not offered each semester, and if cancelled, may affect date of graduation of those enrolled.
6. Course in a small department which offers the minimum number of courses consistent with the maintenance of a balanced departmental program.

September 1, 1959

I recommend that you request the Board to approve the classes as reported. The following Minute Order is suggested.

"The reasons given for the small classes reported for Arlington State College are sufficient to show the continuance of said classes is necessary and justifiable."

In accordance with Article V, Section 5 of House Bill 133, 57th Legislature, I report below the undergraduate classes of the Summer Session of 1959 at the Arlington State College with the reasons for their small size:

Respectfully submitted,

J. K. Woolf
J. R. Woolf
President

<u>Program, Dept., Course and Sec- tion Number</u>	<u>Course Title</u>	<u>Enrollment</u>	<u>Justifi- cation Code</u>
<u>First Term</u>			
<u>Science</u>			
Chem. 215	Quantitative Analysis	4	1
<u>Agriculture</u>			
A. S. 202	Breeds of Farm Animals	3	1
<u>Business Administration</u>			
B. A. 203	Accounting	4	1 & 3
<u>Second Term</u>			
<u>Liberal Arts</u>			
English 224	English Literature	3	1 & 3
Math 204	Analytic Geometry	3	1 & 3
<u>Agriculture</u>			
F. S. 201	Poultry Production	3	1 & 3
<u>Business Administration</u>			
B. A. 204	Accounting	4	1 & 3

TARLETON STATE COLLEGE

Office of the President

September 1, 1959

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

Pursuant to Article V, Section 6 of House Bill 133, 55th Legislature, I report below the undergraduate classes of less than ten students in the Summer Session of 1959 at the Tarleton State College with the reasons for each such small class:

<u>Program, Dept., Course and Sec- tion Number</u>	<u>Course Title</u>	<u>Cred- it Value</u>	<u>Enrollment Under- Graduate</u>	<u>Justifi- cation Code</u>
<u>First Term</u>				
<u>Science</u>				
Chem. 216	Quantitative Analysis	4	3	1
<u>Agriculture</u>				
A. H. 202	Breeds of Farm Animals	3	4	3
<u>Business Administration</u>				
B. A. 203	Accounting	4	8	1 & 3
<u>Second Term</u>				
<u>Liberal Arts</u>				
English 202	English Literature	3	7	1 & 3
Math 104	Analytic Geometry	3	6	1 & 3
<u>Agriculture</u>				
P. H. 201	Poultry Production	3	5	1 & 3
<u>Business Administration</u>				
B. A. 204	Accounting	4	4	1 & 3

JUSTIFICATION CODE

- 1. Required course for graduation in one or more baccalaureate degree programs. The course is not offered each semester or term, and if cancelled, may affect date of graduation of those enrolled.
- 3. Required course for majors in this field and should be completed this semester (or term) to keep proper sequence in courses.

I recommend that you request the Board of Directors to approve of the continuation of the classes reported above.

Respectfully submitted,

E. D. Howell
 E. D. Howell
 President

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE
Prairie View, Texas

June 17, 1959

Dr. M. T. Harrington, Chancellor
Texas Agricultural and Mechanical College System
College Station, Texas

Dear Dr. Harrington:

As required by H. B. 133, Article V, Section 6, there is given below a report on small classes as of the fourth day of the First Term of the 1959 Summer Session. These courses have been carefully considered by the Deans of Schools and Directors of Divisions, who consolidated or eliminated all courses except those whose discontinuation would impair the operation of the programs of the College.

A sheet is attached explaining the justification code.

REPORT ON ORGANIZED CLASSES

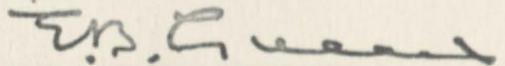
<u>Program, Dept., Course and Section Number</u>	<u>Course Title</u>	<u>Credit Value</u>	<u>Enrollment</u>		<u>Justifi- cation Code</u>
			<u>Under- Graduate</u>	<u>Graduate</u>	
<u>Liberal Arts</u>					
Econ 643	Personnel Management	3		3	7
Eng 353	English Language	3	8		3
Eng 373	Journalism	3	8		3
Phil 313	Introduction to Philosophy	3	8		3
<u>Sciences</u>					
Bio. 554	General Entomology	4		4	7
Phy 453	Modern Physics	3	4		3
Sci 513	Science Seminar	3		4	7
<u>Fine Arts</u>					
Mus 152	Elementary Harmony	2	9		3
Mus 252	Advanced Sigh Singing	2	3		3
Mus 332	Conducting	2	5		2
Mus 673	Graduate Solfeggio	3		3	7
Mus 693	Analysis of Form	3		4	7

Program, Dept., Course and Section Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Teacher Education</u>					
Hlth Ed 333	Methods and Materials in Health Education	3	7		3
IE 563	General Shop	3		3	7
Ag Ed 313	New Farmers of America	3	2		3
H Ec Ed 523	Research Problems	3		4	7
<u>Agriculture</u>					
Ag Engr 123	Farm Shop	3	2		3
Ag Engr 212	Farm Machinery	2	3		3
AH 313	Feeds and Feeding	3	4		3
AH 323	Farm Meats	3	3		3
Hort 313	Fruit Growing	3	4		3
<u>Engineering</u>					
Arch 333	History of Architecture	3	5		3
Arch 363	History of Architecture	3	4		3
EE 214	Basic Electrical Engineering	4	5		3
ME 313	Thermodynamics	3	6		3
ME 333	Mechanism	3	5		3
ME 322	Heat Power Engineering	2	3		3
GE 113	Graphics I	3	8		3
<u>Library Science</u>					
Lib Sci 213	The Library and the School	3	7		6
Lib Sci 313	Administration of School Libraries	3	7		6
<u>Vocational Training</u>					
Dr Ed 202	Driver Education	2	7		5
<u>Business Administration</u>					
BA 373	Business Law	3	7		1&2
BE 163	Shorthand	3	5		1
BE 272	Advanced Typing	2	9		3
BE 623	Curriculum Construction	3		4	2&7

If the Board of Directors approves the continuance of the above listed small classes, the following Minute Order is suggested:

"The reasons given for the small classes reported for Prairie View A & M College are such as to show that the continuance of said classes is necessary and justifiable."

Respectfully submitted,



E. B. Evans
President

JUSTIFICATION CODE

The following statements of small class justification are those most frequently used by academic institutions and appear to cover a majority of classes listed. Some classes may require more than one code. If necessary use an additional sheet.

1. Required course for graduating seniors in one or more degree programs.
2. Required course for graduation in one or more baccalaureate degree programs. The course is not offered each semester or term, and if cancelled, would affect date of graduation of those enrolled.
3. Required course for majors in this field and should be completed this semester or term to keep proper sequence in courses.
4. Course for which students pay a supplementary fee for individualized instruction and the usual requirements of class size are not considered applicable. (Example: Applied Art and Applied Music).
5. Undergraduate course that is administered as individually assigned problems, or work experience, or clinical practice, or practice teaching in which the usual requirements of class size are not considered applicable.
6. Course in a small department which offers the minimum number of courses consistent with the maintenance of a balanced departmental program.
7. Graduate course that is required for completion of an advanced degree.
8. Graduate course in thesis, or seminar, or research, or problems in which normal requirements for regular organized class are not considered applicable.

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE
 Prairie View, Texas

July 28, 1959

Mr. H. T. Harrington, Chancellor
 Texas Agricultural and Mechanical College System
 College Station, Texas

Dear Dr. Harrington:

As required by H. B. 133, Article V, Section 6, there is given below a report on small classes as of the fourth day of the Second Term of the 1959 Summer Session. These courses have been carefully considered by the Deans and Directors, who consolidated or eliminated all courses except those whose discontinuation would impair the operation of the program of the College.

A sheet is attached explaining the justification code.

REPORT ON ORGANIZED CLASSES

<u>Program, Dept., Course and Section Number</u>	<u>Course Title</u>	<u>Credit Value</u>	<u>Enrollment</u>		<u>Justifi- cation Code</u>
			<u>Under- Graduate</u>	<u>Graduate</u>	
<u>Liberal Arts</u>					
Ag Ec 513	Agricultural Finance	3		2	7
Econ 363	Economics of Consumption	3	7		3
Econ 403	Money and Banking	3	7		3
Econ 743	Capitalism and Socialism	3		3	7
Eng 363	Advanced Grammar and Composition	3	7		
Eng 393	Victorian Literature	3	5		
Eng 813	Seminar in Thesis Writing	3		4	8
Eng 823	Principles of Literary Criticism	3		4	7
Geog 183	Essentials of Geography	3	7		
Pol Sci 413	American Constitutional Law	3	4		
Math 123	Plane Trigonometry	3	9		3
Math 213	Analytic Geometry	3	9		3
Math 223	Differential Calculus	3	9		3
Math 793	Infinite Series	3		4	7
Phil 303	Philosophy of Life	3	8		3
Soc 343	Modern Social Problems	3	7		166

Program, Dept., Course and Section Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Sciences</u>					
Biol 524	Histology	4		3	7
<u>Fine Arts</u>					
Mus 162	Elementary Sight Singing	2	9		3
Mus 262	Advanced Harmony	2	9		3
Mus 262	Advanced Sight Singing	2	4		3
Mus 332	Conducting	2	3		3
Mus 763	Advanced Orchestration	3		4	7
Mus 873	Teaching Vocal Music in High School	3		4	7
<u>Teacher Education</u>					
Ag Ed 323	Special Methods of Teaching Vocational Agricultureq	3	1		3
Mus 383	Teaching Music in High School	3	3		3
NE 453	Methods of Teaching in Schools of Nursing	3	1		3
PE 343	Methods of Teaching Physical Education	3	8		3
Aud 523	Preparation of Graphic Materials	3		4	
IE 442	Analysis and Course Making	2	3		6
IE 462	Aims and Objectives	2	2		6
IE 543	Trade and Job Analysis	3	3		7
IE 733	Philosophy of IE	3	3		7
IE 753	Practicum of IE	3	4		7
<u>Agriculture</u>					
Ag Engr 423	Farm Engines and Tractors	3	2		3
Agron 443	Fertilizers	3	2		3
AH 412	Meat Selection and Cutting	2	2		3
Hort 233	Vegetable Gardening	3	2		3
Poul 323	Commercial Poultry Plant Management	3	6		3
<u>Engineering</u>					
Arch 343	History of Architecture	3	6		3
Arch 373	Working Drawings I	3	3		3
CE 314	Strength of Materials	4	8		3

<u>Program, Dept., Course and Section Number</u>	<u>Course Title</u>	<u>Credit Value</u>	<u>Under- Graduate</u>	<u>Graduate</u>	<u>Justifi- cation Code</u>
CE 323	Structure Analysis	3	8		3
CE 333	Dynamics	3	8		8
EE 334	D. C. Machinery	4	6		3
EE 414	A. C. Machinery	4	4		3
ME 463	Industrial Management	3	5		3
GE 122	Graphics I	2	9		3

Library Science

Lib Sci 333	Library Reference Materials	3	9		6
Lib Sci 343	Experience Work	3	7		6

Nursing

NE 423	Seminar in Nursing				
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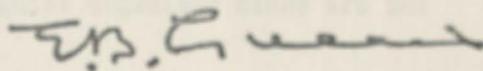
Business Administration

BA 263	Elementary Accounting	3	6		2
BA 383	Business Law	3	9		3
BA 393	Corporation Finance	3	3		3
BA 433	Real Estate Principles	3	9		3
BE 262	Shorthand	2	3		1

If the Board of Directors approves the continuance of the above listed small classes, the following Minute Order is suggested:

"The reasons given for the small classes reported for Prairie View A & M College are such to show that the continuance of said classes is necessary and justifiable."

Respectfully submitted,



E. B. Evans
President

JUSTIFICATION CODE

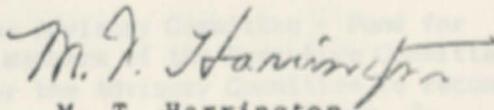
The following statements of small class justification are those most frequently used by academic institutions and appear to cover a majority of classes listed. Some classes may require more than one code. If necessary use an additional sheet.

1. Required course for graduating seniors in one or more degree programs.
2. Required course for graduation in one or more baccalaureate degree programs. The course is not offered each semester or term, and if cancelled, would affect date of graduation of those enrolled.
3. Required course for majors in this field and should be completed this semester or term to keep proper sequence in courses.
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5. Undergraduate course that is administered as individually assigned problems, or work experience, or clinical practice, or practice teaching in which the usual requirements of class size are not considered applicable.
6. Course in a small department which offers the minimum number of courses consistent with the maintenance of a balanced departmental program.
7. Graduate course that is required for completion of an advanced degree.
8. Graduate course in thesis, or seminar, or research, or problems in which normal requirements for regular organized class are not considered applicable.

REPORT ON THE FUND FOR THE IMPROVEMENT OF TEACHING

To: Members of the Board of Directors
Texas A. and M. College System

In accordance with procedures set forth in Minute Order No. 95-56, April 27, 1956, which authorized the establishment of a Fund for the Improvement of Teaching at the A. and M. College, attached is a report on the administration of funds giving receipts and disbursements as submitted by Dr. Calhoun.


M. T. Harrington
Chancellor

September 8, 1959

TEXAS AGRICULTURAL AND MECHANICAL COLLEGE SYSTEM

College Station, Texas

September 2, 1959

President Earl Rudder
Campus

Through: Dean J. B. Page

Dear Mr. Rudder:

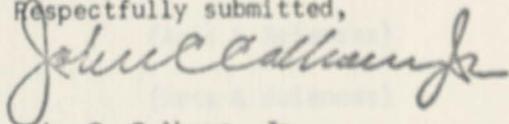
It is my understanding that each year a report of receipts to the Fund for the Improvement of Teaching is to be made by Mr. McQuillen's office for submittal to the Board of Directors. For the past two years I have also submitted, as a supplement to Mr. McQuillen's report, (1) a record of the receipts that are available for unrestricted grants from the Fund for the Improvement of Teaching, and (2) a record of disbursements made from the Fund during the year, even though these disbursements have been approved from time to time by the Board of Directors as they are made. In the event that you should wish to report this activity to the Board of Directors again this year, I supply the following information:

1. A list of the membership of the Advisory Committee - Fund for the Improvement of Teaching. Members of the Executive Committee of the Fund, who have acted for the Advisory Committee to recommend disbursement of grants, have been John C. Calhoun, Jr., Chairman, C. A. Roeber, G. W. Schlesselman, R. L. Whiting, and E. E. McQuillen.
2. List of the persons to whom grants were made during the past academic year, the amount of each grant, and the purpose of each grant. You will note that the total of these grants is \$10,080.91.
3. A list of the requests for grants which were not recommended by the Executive Committee of the Fund. You will note that this totals approximately \$4,500. In other words, we could well have used at least this much more for distribution to working purposes.
4. A list of receipts to the Fund for the Improvement of Teaching for unrestricted grants during 1958. You will note that this total is \$7,007.25, of which over half were matching funds from the Atomic Energy Commission and National Bureau of Standards to accompany grants made by us.
5. Total contributions to the Fund for unrestricted purposes to September 1, 1959, have been \$18,754.11. Total amount of grants from the Fund to September 1, 1959, have been \$16,835.67. In

addition, there have been FICA charges against the Fund in the amount of \$70.13 because some of the grants have been in the form of salary support. The free balance in the Fund as of September 1, 1959, available for continuation of purposes of the Fund for the Improvement of Teaching is, therefore, \$1,848.31.

- 6. Receipts that have come to the Fund for the Improvement of Teaching, restricted to use in specific departments, all of which are in the School of Engineering, were transferred during the year to the control of Fred J. Benson, Dean of the School of Engineering, for closer approval and use of such restricted Funds by the respective department heads. The use of these monies is not reported here since the use is restricted to specific departments. The receipt of these contributions is, of course, reported by Mr. McQuillen through normal channels.

Respectfully submitted,



John C. Calhoun, Jr.
Director, Fund for the
Improvement of Teaching

Enclosures

G. E. Davids, Arts & Sciences, has terminated his services with the College. A replacement has not been made.

MEMBERS OF ADVISORY COUNCIL
FUND FOR IMPROVEMENT OF TEACHING

John C. Calhoun, Jr.		Director, ex-officio
Archie Kahan	375-	ex-officio
E. E. McQuillen		ex-officio
C. A. Roeber	40-	ex-officio
V. A. Little		(Agriculture)
Thomas McAfee		(Agriculture)
B. H. Nelson	170-	(Agriculture)
F. E. Ekfelt		(Arts & Sciences)
G. W. Schlesselman	175-	(Arts & Sciences)
N. F. Rode		(Engineering)
R. L. Whiting	230-	(Engineering)
S. R. Wright		(Engineering)
W. C. Banks	250-	(Veterinary Medicine)
C. H. Bridges		(Veterinary Medicine)
E. D. McMurry		(Veterinary Medicine)
J. D. Page		(Dean of the College)

(L. E. Davids, Arts & Sciences, has terminated his services with the College. A replacement has not been made)

LIST OF GRANTS TO A. AND M. STAFF MEMBERS

FROM THE FUND FOR THE IMPROVEMENT OF TEACHING

September 1, 1958 to September 1, 1959

Name	Amount	Purpose
R. E. Shiller	275.	To pay tuition to attend two-weeks summer program on "The Shear Strength of Soils" at Massachusetts Institute of Technology, Cambridge.
Roger D. Whealy	90.	To supplement an allowance from the National Science Foundation to attend a symposium on "Recent Advances in Analytical Chemistry", Northfield, Minnesota.
James E. St. John	175.	To match a scholarship to permit him to attend the summer seminar of architectural teachers, Grindstone Lake, Wisconsin.
Henry Rakoff	175.	To supplement an award from the National Science Foundation to permit him to attend a conference for college teachers on chemical bonding advances, Tufts University, Medford, Massachusetts.
Edgar D. McMurry	250.	To supplement a tuition fellowship to attend a summer workshop at the College of Medicine, Baylor University, Houston, Texas.
J. H. Sorrels	850.	To match a grant from the Atomic Energy Commission to enable him to attend the Summer Institute on Nuclear Energy sponsored by the Atomic Energy Commission and the American Society for Engineering Education at North Carolina State College and Oak Ridge, Tenn.
J. H. Sorrels	916.	Atomic Energy Commission grant.
John T. Duncan	561.	To purchase a 16 mm microfilm copy of the "Compiled Military Service Records of Texas Volunteers in the Mexican War". The film will be given to the College Library and will be available to others.
L. C. Grumbles	200.	To assist him in attending a course of training and instruction in the principles and techniques of cell and tissue culture, University of Colorado, School of Medicine, Denver, Colorado.
John Hugh Hill	500.	To supplement a grant of \$600 from the American Philosophical Society to allow him to complete a text and translation of a scholarly work in history.

LIST OF GRANTS TO A. AND M. STAFF MEMBERS (continued)

Name	Amount	Purpose
W. C. Banks	250.	To assist him in participating in a summer research program sponsored by the Oak Ridge Institute of Nuclear Studies, Oak Ridge, Tenn.
Lawrence S. Dillon	700.	To assist him in undertaking a National Science Foundation Science Faculty Fellowship for study at the University of Queensland, Australia.
Leon W. Gibbs	330.	To assist him in attending courses in the Techniques of Using Radioisotopes in Research conducted by the Atomic Energy Commission, Oak Ridge, Tennessee.
M. Gordon Daniels	700.	To assist him in undertaking a Fulbright Grant as a lecturer in Economics at the University of Quayaquil, Ecuador.
Bill C. Moore	891.73	To supplement a National Science Foundation grant to permit him to attend the second annual training program in Numerical Analysis for senior university staff members sponsored by the National Bureau of Standards, Washington, D. C.
Bill C. Moore	2,747.18	NSF-National Bureau of Standards grant.
Richard H. Ballinger	140.	To assist him in preparing material for "A Calendar of the Howells Correspondence" being prepared by three staff members at Howard University.
Ralph A. Zingaro	330.	To assist him in attending a special course on radio-chemistry at Oak Ridge, Tenn.
TOTAL	\$10,080.91	
Total 1957	2,939.89	
Total 1956	<u>3,814.87</u>	
Total to date	\$16,835.67	

REQUESTS FOR SUPPORT FROM FUND NOT RECOMMENDED

BY EXECUTIVE COMMITTEE OF THE FUND

September 1, 1958 to September 1, 1959

Name	Amount	Purpose
F. H. Kasten	680.	To attend an international meeting on "Metabolism and Synthesis of DNA," University of Liege, Belgium.
C. E. Wynes	500.	To complete Ph.D. degree at the University of Virginia.
F. O. Sargent	150.	To attend the Western Resources Conference at the University of Colorado.
E. E. Liebhafsky	220.	To have conferences with the Bureau of Labor Statistics. <u>Request withdrawn.</u>
W. E. Benton	200.	To undertake a study in connection with a proposed revision of the Texas Constitution, Austin.
F. O. Sargent	500.	To do research on the economic development of underdeveloped countries, Mexico City, Mexico.
Palmer W. Barker	450.	To attend a workshop in College and University Teaching at Oregon State College, Corvallis, Oregon. <u>Request withdrawn.</u>
Henry R. Slagle	600.	To continue graduate study during the summer at A. and M. College.
John D. Williams	397.	To attend a graduate summer session in Statistics, North Carolina State College, Raleigh, N. C.
A. F. Isbell	300.	To attend a Symposium on Organic Chemistry, University of Washington, Seattle, Washington.
Daniel Russell	32.	To attend the Texas Social Welfare Association annual convention, Austin, Texas.
Wesley D. Calvert	50.	To attend the annual convention of Sigma Delta Chi, San Diego, California.
Harley Bebout	300.	To attend a conference on agriculture, Washington, D. C.
W. E. Benton	300.	To complete a book on Texas Government.
J. G. McGuire	225.	To attend the annual JETS conference, East Lansing, Michigan.

RECEIPTS TO FUND FOR IMPROVEMENT OF TEACHING
 FUND FOR UNRESTRICTED GRANTS
 September 1, 1958 to September 1, 1959

Schlumberger Foundation	\$500.00
Chance-Vought Aircraft, Inc.	500.00
General Electric Educational & Charitable Fund	500.00
Alcoa Foundation	125.00
Balance of Humble Fellowship Fund	1,596.57
Municipal Electric Short Course	33.00
Continental Oil Company (Alumnus group)	89.50
Atomic Energy Commission	916.00
National Bureau of Standards - NSF	<u>2,747.18</u>
TOTAL	\$7,007.25
Total 1957-58	2,987.39
Total 1956-57	<u>8,759.47</u>
Total to September 1, 1959	18,754.11
Total grants to September 1, 1959	<u>16,835.67</u>
	1,918.44
Less FICA charges	<u>70.13</u>
Balance September 1, 1959	\$1,848.31

Respectfully submitted,

E. P. McGillion

E. P. McGillion
Executive Director

THE TEXAS A. & M. COLLEGE DEVELOPMENT FUND
College Station, Texas

September 3, 1959

ANNUAL REPORT
FUND FOR THE IMPROVEMENT OF TEACHING

President Earl Rudder
Campus

Through: Dean J. B. Page

In accordance with procedures approved by the Board of Directors of the College, the following financial report of the Fund for the Improvement of Teaching is submitted:

<u>Contributions previously reported:</u>	\$ 12,746.86
Restricted Funds	- <u>1,000.00</u>
Unrestricted Funds	\$ 11,746.86

Contributions from 9-1-58 to 8-31-59:

Schlumberger Foundation	\$ 500.00
Chance-Vaught Company	500.00
General Electric Company	500.00
Alcoa Foundation	125.00
Humble Oil and Refining Company	1,596.57
Municipal Electric Short Course	33.00
Continental Oil Company	89.50
Atomic Energy Commission	916.00
National Bureau of Standards	<u>2,747.18</u>

Total 1958-59 \$ 7,007.25

Total Contributed \$ 18,754.11

Previous Grants from Fund \$ 6,769.26
Grants 9-1-58 to 8-31-59 10,066.41

Total Grants \$ 16,835.67
\$ 1,918.44

Less F I C A Charges 70.13

BALANCE AVAILABLE IN UNRESTRICTED FUNDS..... \$ 1,848.31

Respectfully submitted,

E. E. McQuillen

E. E. McQuillen
Executive Director

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
OFFICE OF THE PRESIDENT
September 4, 1959

Chancellor M. T. Harrington
Texas A. and M. College System
College Station, Texas

Dear Chancellor Harrington:

On July 14, 1959 the Executive Committee of the Fund for the Improvement of Teaching recommended that a grant of \$275 be made to Professor R. E. Schiller, Jr. of the Department of Civil Engineering to pay his tuition while attending a special two weeks summer program on "The Shear Strength of Soils" conducted at the Massachusetts Institute of Technology from August 31 to September 11, 1959. I concurred in this recommendation and, since the course was scheduled before the Board of Directors could have an opportunity to act on the request, asked for and received your approval, subject to the confirmation of the Board.

The following Minute Order is suggested in requesting confirmation by the Board of Directors at this time:

"The following grant made from the Fund for the Improvement of Teaching at the A. and M. College of Texas is hereby confirmed:

"R. E. Schiller, Jr., Associate Professor of Civil Engineering	\$ 275. 00
To pay his tuition while attending a special two weeks summer program on 'The Shear Strength of Soils' conducted the the Massachusetts Institute of Technology from August 31 to September 11, 1959."	

Respectfully yours,
ORIGINAL SIGNED BY
EARL RUDDER
Earl Rudder
President

Approval recommended:

Original Signed by
W. C. Freeman

Comptroller

Original signed by
M. T. Harrington

Chancellor, Texas A. and M. College System

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
Office of the President
September 4, 1959

Chancellor M. T. Harrington
Texas A. and M. College System
College Station, Texas

Dear Chancellor Harrington:

Authority was granted by the Board of Directors at its June meeting for the release of the June 1959 salary check of Mr. William R. Robertson, Carpenter Foreman in the Department of Buildings and College Utilities at the A. and M. College of Texas, who had been absent from duty because of illness.

Mr. Robertson has been employed by the Department of Buildings and College Utilities since July 1943 and has missed practically no time because of illness. He returned to duty on August 12, 1959 as Carpenter I. The Superintendent of Buildings and College Utilities has requested that the salary for Mr. Robertson for the months of July and August be released.

I concur in this recommendation and suggest the following Minute Order:

"Authority is hereby granted to release the July and August, 1959 salary checks of Mr. William R. Robertson, of the Buildings and College Utilities Department at the A. and M. College of Texas, who was on sick leave through August 11, 1959."

Respectfully yours,

ORIGINAL SIGNED BY
EARL RUDDER
Earl Rudder
President

Approval recommended:

Original Signed by
W. C. Freeman

Comptroller

Original signed by
K. - - - - - gton

Chancellor, Texas A. and M. College System

ARLINGTON STATE COLLEGE
Office of the President
September 2, 1959

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

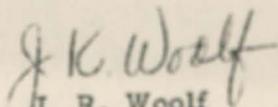
It has been very difficult to hire needed additional faculty in the Mathematics Department at Arlington State College. Although several new faculty members have been added, there have also been some resignations, so that the net effect has been no increase in number of full time mathematics faculty.

To meet the teaching load of this department, it is recommended that special permission be given for full time employment of Professor Jesse L. Owens who is now on modified service at two-thirds time and two-thirds pay. Professor Owens is in good health at 65 years of age, and would be able to give efficient full time service for the year. Mr. Owens' salary for two-thirds time is \$4493. His pay for full time would be \$6741.

The following Minute Order is suggested:

"Authority is given for the recall from Modified Service for full time employment of Professor Jesse L. Owens in the mathematics department of Arlington State College. This authority is given for the period September 1, 1959, to May 31, 1960, and the salary for full time employment of Mr. Owens shall be \$6741 for nine months service."

Respectfully submitted,


J. R. Woolf
President

APPROVAL RECOMMENDED:

Original Signed by
W. C. Freeman

Comptroller

Original signed by
M. T. Harrington

Chanellor

ARLINGTON STATE COLLEGE

Office of the President

September 2, 1959

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

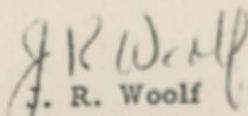
It has been very difficult to hire needed additional faculty in the Mathematics Department at Arlington State College. Although several new faculty members have been added, there have also been some resignations, so that the net effect has been no increase in number of full time mathematics faculty.

To meet the teaching load of this department, it is recommended that special permission be given for full time employment of Professor Clyde M. Howard who is now on modified service at one-half time and one-half pay. Professor Howard is in good health at 71 years of age, and would be able to give efficient full time service for the year. Mr. Howard's salary for one-half time is \$2767. His pay for full time would be \$5535.

The following Minute Order is suggested:

"Authority is given for the recall from Modified Service for full time employment of Professor Clyde M. Howard in the mathematics department of Arlington Station College. This authority is given for the period September 1, 1959, to May 31, 1960, and the salary for full time employment of Mr. Howard shall be \$5535 for nine months service."

Respectfully submitted,


J. R. Woolf
President

APPROVAL RECOMMENDED:

Original Signed by
W. C. Freeman

Comptroller

Original signed by
M. T. Harrington

Chancellor

AUTHORIZATION TO RELEASE SALARY FOR MRS. EUNICE GEORGE

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
Campus

Dear Dr. Harrington:

On July 30, 1959, Mr. Reed McDonald, Director, Feed Control Service, reported that Mrs. Eunice George, Clerk-Typist I of that department was taken ill July 22 and admitted to a hospital in Bryan. Mrs. George has been absent due to illness since that time. Her illness was diagnosed as rheumatic fever and Dr. J. W. Martin has advised that unless there are complications Mrs. George should be able to return to work about the first of October, 1959. Mrs. George's salary was released through August 31, 1959, under the provisions of paragraph 2(a) and (b) System Administrative Order No. 16.

Mrs. George has been employed by the Feed Control Service since August 1, 1951, and her services have been highly satisfactory. We, therefore, wish to recommend approval for the release of her salary for the month of September, 1959. If Mrs. George's illness should extend beyond September, 1959, she will be granted annual leave to the extent of her unused vacation carried forward from the fiscal year ending August 31, 1959, and any additional absence will be covered by leave without pay.

The following action is recommended:

The Director of the Texas Agricultural Experiment Station is authorized to release the salary for Mrs. Eunice George for all or any part of the month of September, 1959, during which time she may be on sick leave.

Respectfully submitted,

September 7, 1959

R. D. Lewis

Approval Recommended:

Original Signed by
W. C. Freeman

Comptroller

R. D. Lewis, Director
Texas Agricultural Experiment Station

Approval Recommended:

Original signed by
M. T. Harrington

ORIGINAL SIGNED BY
R. E. PATTERSON
Vice Chancellor for Agriculture

Chancellor, Texas A. & M. College System

AUTHORITY TO EMPLOY MRS. EVIE HENSON, WIFE OF DR. JAMES B. HENSON,
NOW EMPLOYED AT SUBSTATION NO. 3, ANGLETON, TEXAS

Dr. M. T. Harrington, Chancellor
Texas A. & M. College System
Campus

Dear Dr. Harrington:

Mr. J. C. Smith, Superintendent, Substation No. 3, Angleton, Texas, has been unable to obtain a competent part-time clerk-typist due to the highly competitive wages paid by industry in that area. The research at this Station has expanded during the past year in both forage crops and animal diseases and the demand for secretarial and clerical services is more than can be accomplished by the present full-time secretary.

Mrs. Evie Henson, wife of Dr. James B. Henson, Assistant Veterinarian at the Angleton Station, has indicated that she would be willing to work part-time, as needed. She is capable, efficient and well-qualified to do the work.

Due to the critical shortage of stenographic and clerical help at the Angleton Substation and the fact that repeated unsuccessful attempts have been made to find such help on a part-time basis, we wish to recommend that authority be granted to employ Mrs. Evie Henson on an hourly basis for the time that her services are actually needed.

The following action is recommended:

The Director of the Texas Agricultural Experiment Station is authorized to employ Mrs. Evie Henson, wife of Dr. James B. Henson, Assistant Veterinarian, at Substation No. 3, to perform stenographic and clerical duties during such times that her services are actually needed, subject to termination at any time.

September 7, 1959

Respectfully submitted,

Approval Recommended:

Original Signed by
W. C. Freeman

Comptroller

ORIGINAL SIGNED BY
R. E. PATTERSON

Vice Chancellor for Agriculture

R. D. Lewis

R. D. Lewis, Director
Texas Agricultural Experiment Station

Approval Recommended:

Original signed by
M. T. Harrington

Chancellor, Texas A. & M. College System

TEXAS FOREST SERVICE: Authority to Release the Salary of John K. Wray

Chancellor M. T. Harrington
Campus

Dear Chancellor Harrington:

John K. Wray, Crewleader, District No. 1, was informed by his physician during July that he has developed pulmonary tuberculosis. His last day of service was on July 28. He is now undergoing treatment at the State hospital at Tyler.

On the assumption that there will be complete recovery, Mr. Wray's physician has recommended that Wray be given a leave of absence from his duties. Whether he will be able to resume his regular duties in the future will depend on the extent of the disease, his response to treatment and a later report by the physician.

Wray has been employed by the Texas Forest Service since September 20, 1941. He is 55 years of age. His services have been satisfactory. He has stated that he desires to return to work when his physical condition will permit.

Wray's salary checks for the months of July and August have been released by the Director, Texas Forest Service, in conformity with Administrative Order No. 16.

The following Minute Order is suggested:

The Director of the Texas Forest Service is authorized to release the salary checks of John K. Wray for the months of September, October and November pending a report from the doctor as to his physical condition for future employment.

APPROVAL RECOMMENDED:
Original Signed by
W. C. Freeman

Comptroller

ORIGINAL SIGNED BY
R. E. PATTERSON

Vice-Chancellor for Agriculture

Respectfully submitted,
ORIGINAL SIGNED BY
A. D. FOLWEILER

A. D. Folweiler
Director

APPROVAL RECOMMENDED:

Original signed by
M. T. Harrington

Chancellor, Texas A. & M. College System

September 3, 1959

TEXAS FOREST SERVICE: Authority to Release the Salary of Roy H. Gay

Chancellor M. T. Harrington
Campus

Dear Chancellor Harrington:

In July, Roy H. Gay, Crewleader, District No. 4, underwent corrective surgery for a rupture of the intervertebral disc. A laminectomy of the disc and a spinal fusion were done. He was discharged from the hospital on July 17. The attending physician stated that he expects Gay to make a good recovery in due time, but that it will be necessary for Gay to be off duty for approximately three months from the date of the operation and then return to light duty. He further stated that it is his opinion that Gay will be able to do his regular work approximately six months after the operation.

Gay has been employed by the Texas Forest Service since August 1, 1937. He is 56 years of age and has rendered good service during his tenure of employment.

Gay's salary checks for the months of July and August have been released by the Director, Texas Forest Service, in conformity with Administrative Order No. 16.

The following Minute Order is suggested:

The Director of the Texas Forest Service is authorized to release the salary checks of Roy H. Gay for the months of September through November, inclusive, pending his recovery from an operation.

APPROVAL RECOMMENDED:

Original Signed by
W. C. Freeman

Comptroller

ORIGINAL SIGNED BY
R. E. PATTERSON

Vice-Chancellor for Agriculture

Respectfully submitted,

ORIGINAL SIGNED BY
A. D. FOLWEILER
A. D. Folweiler
Director

APPROVAL RECOMMENDED:

Original signed by
M. T. Harrington

Chancellor, Texas A. & M. College System

September 3, 1959

TEXAS FOREST SERVICE: Authority to Release the Salary of Abner W. Bell

Chancellor M. T. Harrington
Campus

Dear Chancellor Harrington:

Abner W. Bell, Crewleader, District No. 4, was struck by lightning on May 23, 1959. Minute Order #179-59, of June 27, authorized the Director of the Texas Forest Service to release the salary of Bell for the months of July and August pending his recovery.

We have a report from the doctor stating that Bell had an amputation of the right foot just below the knee. He has been removed from the hospital, and the doctor reports that the stump has healed very well and is about ready for the fitting of a prosthesis. According to the doctor, the left foot has almost healed completely, however there is a small area in the instep which might possibly have to be grafted.

The doctor stated that it is planned to send Bell to a Veterans Administration hospital during September, at which time the stump of his right leg will be prepared for a prosthesis and the condition of the left foot will be evaluated. It is the doctor's opinion that Bell will be able to return to work in approximately two months, or November 1.

Abner W. Bell has been employed by the Texas Forest Service since March 1, 1946. He is 45 years of age. His services have been satisfactory. It is felt that Bell will be physically able to return to duty on November 1. If he is badly handicapped in carrying out the duties of a crewleader, consideration will be given to reclassifying him as a crewman, a position requiring less agility in the woods.

The following Minute Order is recommended:

The Director of the Texas Forest Service is authorized to extend the leave with pay for Abner W. Bell as granted by Minute Order #179-59, of June 27, 1959, and is authorized to release his salary for the months of September and October.

APPROVAL RECOMMENDED:

Original Signed by
W. C. Freeman
Comptroller

ORIGINAL SIGNED BY
R. E. PATTERSON
Vice-Chancellor for Agriculture

Respectfully submitted,

ORIGINAL SIGNED BY
A. D. FOLWEILER

A. D. Folweiler
Director

APPROVAL RECOMMENDED:

Original signed by
M. T. Harrington

Chancellor, Texas A. & M. College System

September 3, 1959

WHEREAS, in the death of Dr. Eugene Peter Humbert, on June 29, the Texas Agricultural and Mechanical College System sustained the loss of a distinguished scholar who had for thirty-five years been associated with the System, and

WHEREAS, Dr. Humbert joined the staff of the Texas Agricultural Experiment Station in 1916, and in 1921 became a member of the teaching faculty of the A. and M. College of Texas' Department of Agronomy, and in 1922, became the first head of the College's Department of Genetics, in which position he served for the following 24 years, and

WHEREAS, Dr. Humbert went on modified service in 1946, and on full retirement in 1951, and in the entire time he spent with the Texas Agricultural Experiment Station and with the A. and M. College of Texas he was known as an outstanding teacher, a man of great professional ability, and a man respected by his students and his colleagues for his great personal integrity and high principles, now therefore be it

RESOLVED, by the Board of Directors of the Texas Agricultural and Mechanical College System, meeting in regular session this nineteenth day of September, 1959, at College Station, Texas, that this Board desires to express its respect for the life and work of the late Dr. E. P. Humbert, and, through this resolution, it desires to express to his widow, Mrs. E. P. Humbert, of Bryan, Texas, sympathy at her great loss, and be it further

RESOLVED, that this resolution be spread on the minutes, and a copy thereof be sent to Mrs. E. P. Humbert, as a permanent mark of the respect with which this Board views the life and work of the late Dr. E. P. Humbert, and as an expression of its sympathy at her great loss.

Agenda Item No. 19

WHEREAS, in the death of Steve William Andert, on August 20, 1959, the A. and M. Press sustained the loss of a member of its staff who had for 17 years been a member of its organization, and

WHEREAS, Mr. Andert joined the A. and M. Press as a linotype operator in 1942, and served in many capacities, including that of composing room foreman, prior to his death, and

WHEREAS, during all of the years in which he worked for the A. and M. Press, Mr. Andert was known to his associates at the Press, and to all with whom he came in contact, as a man of great courtesy, high integrity, and as a skilled craftsman and loyal and conscientious worker, now therefore be it

RESOLVED, by the Board of Directors of the Texas Agricultural and Mechanical College System, meeting in regular session this 19th day of September, 1959, at College Station, Texas, that this Board desires to express its appreciation for the many years of loyal service given by the late Steve William Andert to the A. and M. Press, and be it further

RESOLVED, that the Board desires to express officially its sympathy to the family and friends of the late Steve William Andert, and be it further

RESOLVED, that this resolution be spread on the minutes, and copies thereof be sent to Mrs. Clarrie Andert, widow of the late Steve William Andert, and to his daughter, and to other members of his immediate family, as permanent reminders of the respect with which the life and work of Steve William Andert was viewed, by this Board, and by his many friends; and as a permanent expression of the Board's sympathy at the untimely death of this good man.

APPROVAL AND CONFIRMATION OF BUDGET CHANGES FOR 1958-59

TO: Chancellor M. T. Harrington

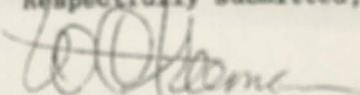
Board of Directors' Minute Order No. 47-58 of April 26, 1958, authorizes the Presidents of the Colleges and Directors of the Services and Agencies, with the approval of the Chancellor, to make changes in the approved budgets of their parts of the System for the fiscal year 1958-59 and provides that all such changes shall be subject to the confirmation of the Board of Directors. The changes contained in the attached Budget Amendment No. 7 have been recommended by the respective Presidents and Directors and approved by you and are submitted for the approval of the Board of Directors.

The following resolution is recommended:

Budget Amendment No. 7, consisting of the following budget changes to the 1958-59 budgets, is hereby approved:

<u>NAME OF PART OF SYSTEM</u>	<u>BUDGET CHANGE NUMBERS</u>
Texas A. and M. College System,	
Administrative and General Offices	14, Only
Texas Petroleum Research Committee	None
A. and M. College of Texas	27-31, Incl.
Arlington State College	None
Prairie View A. and M. College	15-17, Incl.
Tarleton State College	6, Only
Texas Agricultural Experiment Station	38, Only
Texas Agricultural Extension Service	26-29, Incl.
Rodent Control Service	None
Texas Engineering Experiment Station and	
Texas Transportation Institute	18-24, Incl.
Texas Engineering Extension Service	None
Texas Forest Service	None

Respectfully submitted,


W. C. Freeman
Comptroller

Approval Recommended:

Original signed by
M. T. Harrington

Chancellor

THE TEXAS AGRICULTURAL AND MECHANICAL COLLEGE SYSTEM

Office of Foreign Programs

BUDGET AMENDMENT NO. 7

June 16, 1959

To the President:

CONSISTING OF THE FOLLOWING CHANGES IN THE 1958-59 BUDGETS:

In compliance with Board Minute No. 41-50, April 20, 1959, the following changes in the budget are recommended:

<u>PART OF SYSTEM</u>	<u>BUDGET CHANGE NUMBERS</u>
Texas A. and M. College System,	
Administrative and General Offices	14, Only
Texas Petroleum Research Committee	None
A. and M. College of Texas	27-31, Incl.
Arlington State College	None
Prairie View A. and M. College	15-17, Incl.
Tarleton State College	6, Only
Texas Agricultural Experiment Station	38, Only
Texas Agricultural Extension Service	26-29, Incl.
Rodent Control Service	None
Texas Engineering Experiment Station and	
Texas Transportation Institute	18-24, Incl.
Texas Engineering Extension Service	None
Texas Forest Service	None

911-ICA Copyed Contract

Respectfully submitted,

---o0c---

Jack A. Proff
 Jack A. Proff
 Coordinator of Foreign Programs

Funds Available:

Approved:

Original Signed by
 N. C. Frazier

Original Signed by
 J. A. Proff

Comptroller

President

Date:

Date:

THE TEXAS AGRICULTURAL AND MECHANICAL COLLEGE SYSTEM

Office of Foreign Programs

June 16, 1959

To the President:

In conformance with Board Minute No. 47-58, April 26, 1958, the following changes in the budget are recommended:

Recommendation

<u>Salary, Title or Position</u> <u>Effective Date</u>	<u>Budget</u> <u>Item No.</u>	<u>No. of</u> <u>Months</u>	<u>From</u>	<u>To</u>
Change in Salary				
Effective August 11, 1959				
Engineering Technician	151	12	\$11,430.00	\$11,880.00

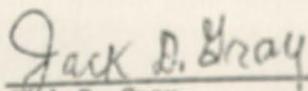
Reason for Change

Mr. Hughes is signing a re-newal contract to return to Ceylon at a negotiated salary of \$11,880.00 effective August 11, 1959.

Source of Funds

911-ICA Ceylon Contract

Respectfully submitted,



Jack D. Gray
Coordinator of Foreign Programs

Funds Available:

Approved:

Original Signed by
W. C. Freeman

Comptroller

Original Signed By
M. F. Harrington

President

Date: JUN 22 1959Date: JUN 22 1959

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS

June 8, 1959

To the President:

In conformity with Board Minute Order No. 47-58, April 26, 1958, the following changes in the budget are recommended:

RECOMMENDATIONS

<u>Salary, Title, or Position</u> <u>Effective Date</u>	<u>Budget</u> <u>Item No.</u>	<u>No. of</u> <u>Months</u>	<u>From</u>	<u>To</u>
<u>SALARY INCREASES</u>				
Stenographer July 1, 1959	289	12	\$ 2,280	\$ 2,400
Farm Superintendent July 1, 1959	194 AMC	12	4,320	4,800
	198 TAES	12	<u>1,440</u>	<u>1,548</u>
			5,760	6,348
Student Assistants June 1, 1959	479	9	1,000	
	479	12		1,100
<u>OTHER CHANGES</u>				
Associate Dean and Professor July 1, 1959	8	12	10,000	10,000 Associate Director Basic Division
Assistant Professor June 1, 1959	323	9	6,030	6,030
	323	2½		<u>1,675</u>
				7,705
Assistant Professor June 1, 1959	5038 AMC	4	624	
	46 TAES	8	3,736	
	46 TAES	4	<u>1,244</u>	
			5,604	
	5038 AMC	7		1,092
	46 TAES	5		2,335
	46 TAES	7		<u>2,177</u>
				5,604
Assistant Professor June 1, 1959	48 TAES	10½	5,000	5,000
	5039 AMC	1½		<u>715</u>
				5,715

Extra Compensation

In accordance with the regulations making provision for extra compensation (out of fees collected) for staff members who teach extension courses after hours approval is requested to pay the amount indicated below to those listed for courses which were taught during the spring semester:

Compensation for Freeport (Dow) Extension Courses

Edward C. Breitenkamp (Language 104)	\$ 700.00
William D. Harris (Chemical Engineering 605)	700.00
Robert H. Patton (Chemistry 635)	700.00
Henry Rakoff (Chemistry 302)	700.00

Authority is also requested to pay Warren J. Rabourn the sum of \$450 for serving as laboratory instructor for Chemistry 302 for the second semester at Freeport (Dow) Extension Course. This payment will be made out of fees collected for the course.

REASONS FOR CHANGES

- B. I. No. 289 -- To secure services of highly qualified former employee who is available for this position.
- B. I. No. 194 AMC and 198 TAES -- Mr. Harold W. Franke has been offered approximately \$200 per month more by another employer. He has agreed to stay with the A & M College System for the increase recommended.
- B. I. No. 479 -- To provide for student assistants in the Department of Journalism to assist staff members with the work load in the department.
- B. I. No. 8 -- To change title of position in accordance with reorganization.
- B. I. No. 323 -- Dr. Norris P. Wood will be working on A. E. C. Grant for research on "The Formate - Pyruvate Exchange Reaction in Streptococcus faecalis."
- B. I. No. 5038 AMC and 46 TAES -- To provide for continued part-time teaching assignment of Calvin C. Boykin to take care of teaching load in the Department of Agricultural Economics and Sociology.
- B. I. No. 5039 AMC and 48 TAES -- To set up salary for James M. Ward who will instruct in the Cotton Classing Short Course.

SOURCE OF FUNDS

- B. I. No. 289 -- From savings due to adjustment of non-instructional positions.
- B. I. No. 194 AMC and 198 TAES -- Savings due to adjustment of non-instructional positions, A&MC; and State Appropriation Y-144, TAES.
- B. I. No. 479 -- Savings due to adjustment of non-instructional positions.
- B. I. No. 8 -- No change in compensation.
- B. I. No. 323 -- From Atomic Energy Commission Grant funds. (Account No. 1400a)
- B. I. No. 5038 AMC -- From savings due to adjustment of instructional positions; 46 TAES - No additional funds required.
- B. I. No. 5039 -- From Cotton Classing Short Course Account No. 751E.

Respectfully yours,

ORIGINAL SIGNED BY
EARL RUDDER

Earl Rudder
Vice President

R. D. Lewis, Director
Texas Agricultural
Experiment Station

Funds available:

Original Signed By
W. C. Freeman

Comptroller

Approved:

Original Signed By
M. T. Harrington

President, Texas A. and M. College System

Date JUN 17 1959

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS

June 17, 1959

To the President:

In conformity with Board Minute Order No. 47-58, April 26, 1958, the following changes in the budget are recommended:

RECOMMENDATIONS

<u>Salary, Title, or Position</u> <u>Effective Date</u>	<u>Budget</u> <u>Item No.</u>	<u>No. of</u> <u>Months</u>	<u>From</u>	<u>To</u>
<u>SALARY INCREASES</u>				
Accounting Assistant I July 1, 1959	76	12	\$ 3,720	\$ 4,500 Accountant I
<u>OTHER CHANGES</u>				
Professor & Consultant June 1, 1959	559 AMC	9	8,010	8,010
	SS 128 AMC	1½	1,335	
	SS 128 AMC	3		2,670
	180A PVA&M	9	900	900
	180A PVA&M	3		300
			10,245	11,880
Stenographer June 1, 1959	6030	12	2,280	2,280 Plus Meals \$360

REASONS FOR CHANGES

- B. I. No. 76 -- To set up position for Mr. Billy Joe Barker who will head the payroll section of the Fiscal Department. Position has been classified as Accountant I.
- B. I. No. 559 AMC and 128 SS and 180A PVA&M -- To continue the employment of Professor Donald F. Weekes as consultant for Prairie View A. and M. College for the summer and to provide for additional 1½ months employment by A. and M. College because of the absence of Professor Potter who has been granted leave of absence.
- B. I. No. 6030 -- To set up perquisites as part of this item. Meals formerly granted as perquisites when on per diem basis.

SOURCE OF FUNDS

B. I. No. 76 -- Dining Hall Account No. 1310.

B. I. No. 128 SS -- From Reserve for additional teachers in Summer Session budget; Prairie Vie A. and M. College No. 180A from savings on B. I. No. 264.

B. I. No. 6030 -- No cash payment. Meals furnished by Memorial Student Center, the employing department.

Respectfully submitted,

ORIGINAL SIGNED BY
EARL RUDDER

Earl Rudder, Vice President
A. and M. College of Texas

Original signed by
E. B. Evans

E. B. Evans, President
Prairie View A. and M. College

Funds available:

Original Signed by
W. C. Freeman

Comptroller

Date JUN 25 1959

Approved:

Original Signed By
M. T. Harrington

President, Texas A. and M. College System

Date JUN 25 1959

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS

July 8, 1959

To the President:

In conformity with Board Minute Order No. 47-58, April 26, 1958, the following changes in the budget are recommended:

RECOMMENDATIONS

<u>Salary, Title, or Position</u> <u>Effective Date</u>	<u>Budget</u> <u>Item No.</u>	<u>No. of</u> <u>Months</u>	<u>From</u>	<u>To</u>
<u>NEW POSITIONS</u>				
Stenographer, (1/2 time) Business Administration June 16, 1959	6067	2½	\$	250
Technical Assistant I Biology (AEC Grant) June 8, 1959	6068	12		2,640
Special Maintenance and Construction Worker July 20, 1959	6069	1½		780
Professor Engineering Short Courses and Conferences July 1, 1959	6070	½		450
<u>SALARY INCREASES</u>				
Storekeeper II June 1, 1959	329	12 3	\$ 4,284	4,284 300
Clerk Typist I, (1/2 time) June 1, 1959	6017	12 1	1,320	1,320 110
				Full Time - 1 month
<u>OTHER CHANGES</u>				
Special Maintenance and Construction Worker July 16, 1959	6025	3 1½	1,560	780
Research Assistant July 16, 1959	108 TTI	3	1,590	795.00
	108 TTI	1½		397.50
	108 TTI	1½		397.50
	SS 203 AMC	1½		1,590.00

REASONS FOR CHANGES

- B. I. No. 6067 -- To take care of work in connection with the Executive Development Course. Position classified (B. I. No. 602 for 9 months)
- B. I. No. 6068 -- To provide assistance required for research financed by AEC Grant to Dr. Norris P. Wood of the Department of Biology.
- B. I. No. 6069 -- Provides salary for staff member to build teaching aids for Industrial Education courses. Budget Change No. 25 provided for 3 months service in this category. Two persons will be employed at overlapping periods due to the fact that the first term teaching load did not leave any staff available for this work during the first term of the Summer Session.
- B. I. No. 6070 -- To provide salary for Professor L. M. Haupt of the Electrical Engineering Department for services in connection with the short course in Symmetrical Components.
- B. I. No. 329 -- Additional salary for extra duties in connection with Summer Science Program for Secondary School Students.
- B. I. No. 6017 -- To increase position to full time for one month to take care of additional work in connection with the Short Course for High School Science Teachers.
- B. I. No. 6025 -- Reduce to one and one-half months. The remaining one-half of this position set up in new position - B. I. No. 6069.
- B. I. No. 108 TTI and SS 203 AMC -- To provide teaching salary for Mr. W. R. McCasland who will take the teaching load originally planned for Mr. Charles Pinnell who is transferred to full time research.

SOURCE OF FUNDS

- B. I. No. 6067 -- From Account 756E - Executive Development Course.
- B. I. No. 6068 -- From Account No. 1400A - AEC Grant - Formate Reaction.
- B. I. No. 6069 -- From B. I. No. 6025 reduced.
- B. I. No. 6070 -- From Account 712E - Engineering Short Courses and Conferences.
- B. I. No. 329 -- From NSF Grant for Summer Science Program for Secondary School Students - Account No. 1464A.

SOURCE OF FUNDS - Concluded

B. I. No. 6017 -- From NSF Grant for Short Course for High School Science Teachers.

B. I. No. 6025 -- Reduction

B. I. No. 108 TTI and SS 203 AMC -- Reduction for TTI. From Reserve for additional teachers in A. and M. College Budget for College portion of salary.

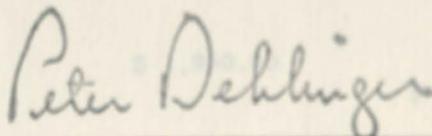
Respectfully submitted,

ORIGINAL SIGNED BY
EARL RUDDER

Earl Rudder, President
A. and M. College of Texas

ORIGINAL SIGNED BY
FRED J. BENSON

Fred J. Benson, Executive Officer
Texas Transportation Institute



For Aaron Rose, Director
Texas Engineering Experiment Station

Funds available:

Original Signed by
W. C. Freeman

Comptroller

JUL 24 1959

Date

Approved:

Original Signed By
M. T. Harrington

Chancellor, Texas A. and M. College System

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS

July 27, 1959

To the President:

In conformity with Board Minute Order No. 47-58, April 26, 1958, the following changes in the budget are recommended:

RECOMMENDATIONS

<u>Salary, Title, or Position</u> <u>Effective Date</u>	<u>Budget</u> <u>Item No.</u>	<u>No. of</u> <u>Months</u>	<u>From</u>	<u>To</u>
<u>NEW POSITIONS</u>				
Assistant to Commandant Office of Commandant July 27, 1959	6071	1 4/30		\$ 571.20
Instructor $\frac{1}{2}$ time Modern Languages July 27, 1959	5040	1 4/30		\$ 200.00
Dean of Students August 7, 1959	6072	12		\$10,500.00
<u>OTHER CHANGES</u>				
Research Assistant August 1, 1959	104 TTI	3	\$ 1,950.00	\$ 1,625.00
	104 TTI	2 $\frac{1}{2}$		325.00
	6073 AMC	$\frac{1}{2}$		<u>\$ 1,950.00</u>

REASON FOR CHANGE

- B. I. No. 6071 -- Lt. Col. Wilkins, Assistant Commandant has resigned effective August 11, 1959. It is considered essential to secure the services of Lt. Col. Frank S. Vaden to serve for a period with Col. Wilkins and for him to be on active duty after Wilkins leaves.
- B. I. No. 5040 -- For salary of Mrs. Maria K. Hansau-Schaumburg for supervision and instruction in language laboratory in connection with Language 100.
- B. I. No. 6072 -- To provide salary for position of Dean of Students.
- B. I. No. 104 TTI, 6073 AMC -- To provide $\frac{1}{2}$ month salary for Mr. Charles Pinnell for work on traffic survey and regulatory recommendations for A&M College.

SOURCE OF FUNDS

- B. I. No. 6071 -- Office of Commandant Account No. 990.
- B. I. No. 5040 -- Savings due to adjustments of instructional positions.
- B. I. No. 6072 -- From savings due to adjustments of non-instructional positions.
- B. I. No. 6073AMC, 104TTI -- Savings due to adjustments of non-instructional positions.

Respectfully yours,

ORIGINAL SIGNED BY
EARL RUDDER

Earl Rudder
President

ORIGINAL SIGNED BY
FRED J. BENSON

Fred J. Benson
Executive Director, Texas
Transportation Institute

Funds available:

Original Signed by
W. C. Freeman

Comptroller

AUG 8 1959

Date

Approved:

Original Signed By
M. T. Harrington

Chancellor, Texas A. and M. College System

AUG 8 1959

Date

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS

August 12, 1959

To the President:

In conformity with Board Minute Order No. 47-58, April 26, 1958, the following changes in the budget are recommended:

RECOMMENDATIONS

<u>Salary, Title, or Position</u> <u>Effective Date</u>	<u>Budget</u> <u>Item No.</u>	<u>No. of</u> <u>Months</u>	<u>From</u>	<u>To</u>
<u>NEW POSITIONS</u>				
Research Scientist, Administrative, Oceanography and Meteorology, June 22, 1959	6074	12		\$9,120
Associate Professor, Division of Business Administration August 10, 1959	6075	½ mo.		400

REASON FOR CHANGES

- B. I. No. 6074 -- To secure the services of Richard M. Adams who has been on leave serving as Chief of the Section for Sattelite Tracking of the Smithsonian Astrophysical Institution in Boston. Mr. Adams will coordinate the research program of the Oceanography and Meteorology Department.
- B. I. No. 6075 -- To set up position to secure the services of Associate Professor Rollin L. Elkins for work in planning for the 1960 Executive Development Course.

SOURCE OF FUNDS

- B. I. No. 6074 -- Account No. 788 - Oceanography & Meteorology Research.
B. I. No. 6075 -- Account No. 756E - Executive Development Course.

Respectfully yours,

ORIGINAL SIGNED BY
EARL RUDDEREarl Rudder
President

Funds available:

Original Signed by
W. C. Freeman

Comptroller

Date AUG 14 1959

Approved:

Original Signed By
M. T. Harrington

Chancellor, Texas A. and M. College System

Date AUG 14 1959

TARLETON STATE COLLEGE

July 30, 1959

To the President:

In conformity with Board Minute Order No. 47-58 of April 25-26, 1958, the following change in the budget is recommended;

<u>RECOMMENDATIONS</u>	<u>Budget</u>	<u>No.</u>		
<u>Salary, Title or Position</u>	<u>Item</u>	<u>of</u>		
<u>Effective Date</u>	<u>No.</u>	<u>Mos.</u>	<u>From</u>	<u>To</u>
<u>SUMMER SCHOOL BUDGET</u>				
<u>SALARY INCREASES AND DECREASES</u>				
<u>Department of Animal Husbandry, Dairy Husbandry and Agricultural Economics</u>				
Professor, Head of Department and Director of Contests June 8, 1959	1	1½	\$1,016.66	\$ -0-
Professor, Head of Department and Director of Contests (2/3 Time) June 8, 1959	1	1½	-0-	677.76
<u>Department of Biology</u>				
Associate Professor June 8, 1959	2	1½	900.00	-0-
Associate Professor (1/2 Time) June 8, 1959	2	1½	-0-	450.00
<u>Department of Business Administration</u>				
Professor July 20, 1959	4	1½	966.66	-0-
Professor (1/2 Time) July 20, 1959		4	1½	-0- 483.33
<u>Department of English and Languages</u>				
Professor July 20, 1959	10	1½	966.66	-0-
Professor (3/4 Time) July 20, 1959	10	1½	-0-	725.00
Associate Professor June 8, 1959	11	1½	900.00	-0-

Associate Professor July 20, 1959	12	1½	900.00	-0-
Associate Professor (3/4 Time) July 20, 1959	12	1½	-0-	675.00

Department of Mathematics

Associate Professor (1/2 Time) July 20, 1959	13	1½	491.66	-0-
Associate Professor June 8, 1959	14	1½	900.00	-0-

Department of Social Sciences

Professor and Head of Department (1/2 Time) July 20, 1959	18	1½	625.00	-0-
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NEW POSITIONS

Department of English and Languages

Instructor June 8, 1959	12a	1½	-0-	700.00
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Department of Mathematics

Instructor (3/4 Time) July 20, 1959	15a	1½	-0-	525.00
--	-----	----	-----	--------

REASON FOR CHANGE

To adjust estimated teacher requirements to actual needs based on enrollment.

SOURCE OF FUNDS

Unused positions and parts of positions as indicated above.

Respectfully submitted,

E. J. Howell
E. J. Howell
President

APPROVED:

Original Signed By
M. T. Harrington
Chancellor

FUNDS AVAILABLE:
Original Signed by
W. C. Freeman

Comptroller

AUG 5 1959

Date: _____

AUG 5 1959

Date: _____

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE

May 31, 1959

To the President:

In conformity with Board Minute Order No. 47-58, April 25, 1958, the following changes in the budget are recommended:

<u>RECOMMENDATIONS</u>		Budget	No.		
<u>Salary, Title or Position</u>	<u>Effective Date</u>	<u>Item</u>	<u>of</u>	<u>From</u>	<u>To</u>
		<u>No.</u>	<u>Mos.</u>		
<u>OTHER CHANGES</u>					
<u>Summer School Budget</u>					
<u>Biology</u>					
Professor		4	1½	\$ 1,000.00	
Professor	June 1, 1959	4	3		\$ 2,000.00
Assistant Professor		6	1½	800.00	
Assistant Professor	June 1, 1959	6	3		1,600.00
<u>Chemistry</u>					
Assistant Professor		15	1½	850.00	
Assistant Professor	June 1, 1959	15	3		1,700.00
<u>Mathematics</u>					
Assistant Professor		61	1½	833.33	
Assistant Professor	June 1, 1959	61	3		1,666.66
<u>Music</u>					
Assistant Professor		66	1½	850.00	
Assistant Professor	June 1, 1959	66	3		1,700.00

REASONS FOR CHANGE

B. I. Nos. 4, 6, 15, 61 - The National Science Foundation, a Federal Agency, made the following grants to the college for the summer of 1959:

<u>Name</u>	<u>Grant No.</u>	<u>Amount</u>
Summer Institute for High School Teachers of Science and Mathematics	NSF-06889	\$ 42,800.00

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE

May 31, 1959

REASONS FOR CHANGE

<u>Name</u>	<u>Grant No.</u>	<u>Amount</u>
Summer Science Training Program for Secondary School Students	NSF-G7939	\$ 5,500.00
Summer Science Training Program for Secondary School Students	NSF-G7940	4,980.00

Four regular members of our faculty were selected to conduct these training programs.

B. I. No. 66 - This change is necessary due to a leave taken by one of the staff members of this department.

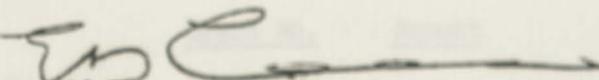
SOURCE OF FUNDS

B. I. Nos. 4, 6, 15, 61 - Funds for these positions will be obtained as follows:

<u>Budget Item No.</u>	<u>Account Number</u>	<u>Amount</u>
4	1241 NSF-G6889	\$ 1,000.00
6	1241C NSF-G7939	800.00
15	1241 NSF-G6889	850.00
61	1241D NSF-G7940	833.33

B. I. No. 66 - Funds for this position will be obtained by eliminating Budget Item No. 65.

Respectfully submitted,


President

FUNDS AVAILABLE:

Original Signed by
W. C. Freeman

Comptroller

Date

JUN 17 1959

APPROVED:

Original Signed By
M. T. Harrington

President

Date

JUN 17 1959

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE

May 31, 1959

To the President:

In conformity with Board Minute Order No. 47-58, April 25, 1958, the following changes in the budget are recommended:

<u>RECOMMENDATIONS</u> <u>Salary, Title or Position</u> <u>Effective Date</u>	<u>Budget</u> <u>Item</u> <u>No.</u>	<u>No.</u> <u>of</u> <u>Mos.</u>	<u>From</u>	<u>To</u>
<u>NEW POSITIONS</u>				
<u>Summer School Budget</u>				
<u>Biology</u>				
Instructor June 1, 1959	8A	1½	\$ -0-	\$ 450
<u>Chemistry</u>				
Instructor June 1, 1959	16A	1½	-0-	750
Instructor June 1, 1959	16B	1½	-0-	350
<u>Mathematics</u>				
Instructor June 1, 1959	62A	1½	-0-	750
Instructor June 1, 1959	62B	1½	-0-	350

REASONS FOR CHANGE

B. I. Nos. 8A, 16A, 16B, 62A, 62B - The National Science Foundation, a Federal Agency, made the following grants to the college for the summer of 1959:

<u>Name</u>	<u>Grant No.</u>	<u>Amount</u>
Summer Science Training Program for Secondary School Students	NSF-G7939	\$ 5,500
In-Service Institute for Secondary School Teachers of Science and Mathematics	NSF-G7916	5,500
Summer Science Training Program for Secondary School Students	NSF-G7940	4,980

It is necessary to enlarge our faculty by five positions in order to carry out these training programs.

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE

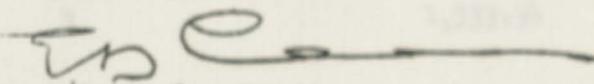
May 31, 1959

SOURCE OF FUNDS

B. I. Nos. 8A, 16A, 16B, 62A, 62B - Funds for these positions will be obtained as follows:

<u>Budget Item No.</u>	<u>Account Number</u>	<u>Amount</u>
8A	1241C NSF-G7939	\$ 450
16A	1241B NSF-G7916	750
16B	1241B NSF-G7916	350
62A	1241D NSF-G7940	750
62B	1241D NSF-G7940	350

Respectfully submitted,



President

FUNDS AVAILABLE:

Original Signed by
W. C. Freeman

Comptroller

Date JUN 17 1959

APPROVED:

Original Signed By
M. T. Harrington

President

Date JUN 17 1959

1958-59 Budget Change No. 17

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE

July 13, 1959

To the President:

In conformity with Board Minute Order No. 47-58, April 25, 1958, the following changes in the Budget are recommended:

<u>RECOMMENDATIONS</u>	Budget	No.		
<u>Salary, Title or Position</u>	Item	of	From	To
<u>Effective Date</u>	<u>No.</u>	<u>Mos.</u>		
<u>NEW POSITION</u>				
<u>Summer School Budget</u>				
<u>Education</u>				
Visiting Professor				
July 16, 1959	22A	1½	\$ -0-	\$ 900.00
<u>OTHER CHANGES</u>				
<u>Biology</u>				
Assistant Professor	7	1½	800.00	
Assistant Professor				
July 16, 1959	7	3		1,600.00
<u>Music</u>				
Instructor	69	1½	766.67	
Instructor				
July 16, 1959	69	3		1,533.34
<u>Electricity</u>				
Instructor	96	1½	700.00	
Instructor				
July 16, 1959	96	3		1,400.00

REASONS FOR CHANGE

B. I. Nos. 22A, 7, 69, and 96 - To make necessary adjustments in the summer school budget in line with anticipated enrollment for the second term.

SOURCE OF FUNDS

B. I. Nos. 22A, 7, 69, and 96 - Funds for these positions will be obtained as follows:

\$ 150.00	Salary savings on B. I. No. 22
750.00	Salary savings on B. I. No. 24
2,266.67	Reserve for additional positions
\$3,166.67	

Respectfully submitted,

E. C. ...
President

FUNDS AVAILABLE:

Original Signed by
W. C. Freeman

Comptroller

JUL 16 1959

Date _____

APPROVED: Original Signed By
M. T. Harrington

Chancellor

Date JUL 16 1959

TEXAS AGRICULTURAL EXPERIMENT STATION
College Station, Texas

To the President:

June 26, 1959

In conformity with Board Minute Order No. 47-58, April 26, 1958, the following changes in the budget are recommended:

<u>RECOMMENDATION</u>	Budget	No.			
<u>Salary, Title or Position</u>	Item	of		From	To
<u>Effective Date</u>	No.	Mos.			

NEW POSITION

<u>Poultry Science</u>					
Instructor (1/2 time)	A&MC SS6	1½	A&MC	\$318.00	\$ 318.00
July 16, 1959	TAES 858	1½	TAES New Position		106.50
					<u>\$ 424.50</u>

SALARY INCREASE

<u>Plant Physiology and Pathology</u>					
Assistant Professor			TAES	\$2,992.00	\$3,135.00
July 1, 1959	857	12	USDA	2,993.00	3,150.00
				<u>\$5,985.00</u>	<u>\$6,285.00</u>

OTHER CHANGES

<u>Agricultural Economics and Sociology</u>					
Assistant Professor			TAES	\$3,050.00	\$6,100.00
July 1, 1959	44	12	USDA	3,050.00	
				<u>\$6,100.00</u>	<u>\$6,100.00</u>

REASON FOR CHANGE

B.I. No. A&MC SS6
TAES 858

This change will make provision for the Texas Agricultural Experiment Station to pay 1/4 of Mr. John D. Williams' salary as half-time Instructor for the period July 16-August 31, 1959. This is in accord with the approved summer school budget of Texas A. & M. College. Mr. Williams will assist with the statistical analysis of data from several research projects during this temporary period of employment.

B.I. No. 857

This joint position with the Cotton and Cordage Fibers Branch, Crops Research Division, Agricultural Research Service, U. S. Department of Agriculture, effective July 1, 1959, was approved by President Harrington June 11, 1959 (TAES Budget Change No. 34). We have now received a communication from the Crops Research Division that this is a GS-9 position with the U. S. Department of Agriculture and as a Biochemist, Mr. Frank R. H. Katterman the incumbent, is

REASON FOR CHANGE (continued)

B.I. No. 857 (con'd.) automatically entitled to appointment at the third step of the GS-9 grade, or \$6,285 per annum. This salary is in keeping with Mr. Katterman's research experience and ability, and his professional standing. Mr. Katterman's assistance is urgently needed for research in "Composition, Metabolism and Biochemical Role of Nucleic Acids of Cotton" - Station Project H-1208 and we recommend that the Station share in this salary adjustment as indicated.

B.I. No. 44

This position is occupied by Mr. Wayne W. Clark who has been jointly employed by the Station and U. S. Department of Agriculture, Agricultural Marketing Service to conduct research in fruit and vegetable marketing in the East Texas Area. A study on the cost of packing tomatoes for fresh market in several tomato packing houses is nearing completion and the Agricultural Marketing Service will discontinue active financial support on June 30, 1959 due to budget limitations. To make provision for sharing in the cost of manuscript preparation and publication, USDA is processing payment of \$1,000 to the Station from funds available through June 30, 1959. These funds will be deposited to the Sales Account of the Department of Agricultural Economics and Sociology and used, in part, to continue Mr. Clark on a full time basis for July and August 1959. Beginning September 1, 1959, Mr. Clark will be employed 1/2 time as Assistant Professor. He plans to devote 1/2 time to advanced graduate work.

SOURCE OF FUNDS

B.I. No. A&MC 856	No change	
TAES 858	State Appropriation - Program 19	\$ 106.50
857	TAES Project H-1208.	\$ 133.00
	United States Department of Agriculture . . .	\$ 157.00
44	TAES - Agricultural Economics & Sociology	
	Sales	\$3,050.00
	USDA - Decrease	

FUNDS AVAILABLE:

Original Signed by
W. C. Freeman

Comptroller

Date

JUL 2 1959

Respectfully submitted,

Original signed by
H. D. Lewis

Director

ORIGINAL SIGNED BY
EARL RUDDER

Vice President

APPROVAL RECOMMENDED:

Original signed by
R. E. Patterson

Vice President for Agriculture

Date

JUN 30 1959

APPROVED: Original Signed by
M. T. Harrington

Date

JUL 2 1959

President

TEXAS AGRICULTURAL EXTENSION SERVICE

June 2, 1959

To the President:

In conformity with Board Minute Order No. 47-58, April 26, 1958, the following changes in the budget are recommended:

RECOMMENDATIONSalary, Title or PositionEffective June 16, 1959

Budget Item No.	No. of Months	From	To
-----------------------	---------------------	------	----

New Positions

County Program Consultant	1020	12	NEW	\$7,008.00
County Program Consultant	1021	12	NEW	\$7,008.00

REASON FOR CHANGE:

The Texas Agricultural Extension Service has been selected by the Fund for Adult Education to participate in a joint project in public affairs and public responsibilities for approximately a two year period with a grant of \$40,000.00. In making application for the grant the Extension Service agreed to designate two members to work as program consultants in selected pilot counties. The program plans will encompass leadership development, community development and public affairs so that the people themselves through their own initiative may effectively identify and solve the various problems directly affecting their welfare. The two program consultants will work full-time with County Extension Staffs in the two pilot counties to initiate and execute Extension programs involving new and improved methods of involving people, new ways of training volunteer leaders, new methods of Extension teaching and ways of incorporating new kinds of program subject matter including education in public affairs and for public responsibilities as an integral part and major phase of the County Extension program.

SOURCE OF FUNDS:

Grant from Fund for Adult Education (1 Year)..... \$20,000.00

FUNDS AVAILABLE:

Respectfully submitted,

Original Signed by
W. C. Freeman

Original Signed by
John E. Hutchison

Comptroller

Director, Agricultural Extension Service

Date: JUN 17 1959APPROVAL RECOMMENDED:

APPROVED:

Original signed by
E. E. Patterson

Original Signed By
M. T. Harrington

Vice President for Agriculture

President

Date: JUN 16 1959Date: JUN 16 1959

TEXAS AGRICULTURAL EXTENSION SERVICE

June 24, 1959

To the President:

In conformity with Board Minute Order No. 47-58, April 26, 1958, the following changes in the budget are recommended:

<u>RECOMMENDATION</u> <u>Salary, Title or Position</u> <u>Effective July 1, 1959</u>	Budget	No.		
	Item	of	From	To
	No.	Months		
<u>Salary Adjustments and New Positions</u>				
Junior Assistant Extension Agent	870	12	\$3,720.00	\$ 4,008.00
Junior Assistant Extension Agent	871	12	3,720.00	4,008.00
Junior Assistant Extension Agent	873	12	3,720.00	4,008.00
Junior Assistant Extension Agent	874	12	3,720.00	4,008.00
Junior Assistant Extension Agent	875	12	3,720.00	4,008.00
Junior Assistant Extension Agent	876	12	3,720.00	4,008.00
Junior Assistant Extension Agent	1022	12	NEW	4,008.00
Junior Assistant Extension Agent	1023	12	NEW	4,008.00
Junior Assistant Extension Agent	1024	12	NEW	4,008.00
Assistant County Agricultural Agent	1025	12	NEW	4,008.00
Assistant County Agricultural Agent	1026	12	NEW	4,008.00
Assistant County Agricultural Agent	1027	12	NEW	4,008.00
Assistant County Agricultural Agent at Large	1028	12	NEW	<u>4,500.00</u>
			TOTAL	<u>\$52,596.00</u>

REASON FOR CHANGE:

The Federal Extension Service has approved allocation of additional Smith-Lever Section 3 (c) 1 Special Needs Funds to the Texas Agricultural Extension Service to be used in the employment and training of agents in training and assistant county agents in counties having a low tax base and where there is a need for supplementing the present county staff. This program affords a real opportunity to give fine training to young agent prospects as well as at the same time effecting a better county program as a result of additional agent help.

Items 870, 871, 873, 874, 875 and 876 are vacant at the present time and are being set at the rates comparable to the rates established for the new positions. Effective July 1, 1959 each budgeted position listed above will be financed from Smith-Lever Special Needs funds specifically allocated for this purpose. Items 874, 875, 876 are being transferred from County Extension Work, Account 310, to County Home Demonstration Work, Account 410.

TEXAS AGRICULTURAL EXTENSION SERVICE

SOURCE OF FUNDS:

Items 870, 871, 873, 874, 875, 876 from Smith-Lever General Funds to Smith-Lever Special Needs Funds effective July 1, 1959	\$24,048.00
Items 1022, 1023, 1024, 1025, 1026, 1027 and 1028 (New) Smith-Lever Special Needs Funds effective July 1, 1959	28,548.00
For Per-Diem Wages and Current Operating Expenses.....	<u>7,404.00</u>
TOTAL	<u>\$60,000.00</u>
Distribution: Account 310.....	\$45,696.00
Account 410.....	<u>\$14,304.00</u>
TOTAL	<u>\$60,000.00</u>

FUNDS AVAILABLE:

Respectfully submitted,

Original Signed by
W. C. Freeman

Original Signed by
John E. Hutchison

Comptroller

Director, Agricultural Extension Service

Date: JUL 2 1959

APPROVAL RECOMMENDED:

APPROVED:

ORIGINAL SIGNED BY
R. E. PATTERSON

Original Signed By
M. T. Harrington

Vice President for Agriculture

President

JUL 1 1959

JUL 2 1959

Date: _____

Date: _____

TEXAS AGRICULTURAL EXTENSION SERVICE

July 12, 1959

To the Chancellor:

In conformity with Board Minute Order No. 47-58, April 26, 1958, the following changes in the budget are recommended:

RECOMMENDATIONSalary, Title or Position

Budget Item No.	No. of Months	From		To	

Effective January 1, 1959Salary Adjustments

County Agri. Agent	Franklin Co.	331	12	\$ 5,472.00	\$ 5,592.00
County Agri. Agent	Hutchinson Co.	368	12	6,439.00	6,552.00
County Agri. Agent	Roberts Co.	444	12	5,432.00	5,489.50
County Home Dem. Agent	Hutchinson Co.	715	12	5,639.00	5,752.00
County Home Dem. Agent	Nolan Co.	755	12	5,644.00	5,734.00

Effective February 16, 1959

County Agri. Agent	Titus Co.	471	12	6,047.00	6,347.00
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Effective March 1, 1959

Negro County Agri. Agent	Caldwell Co.	885	12	3,993.00	4,173.00
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Effective April 1, 1959

County Agri. Agent	Bee Co.	264	12	6,902.00	7,202.00
County Agri. Agent	Comanche Co.	298	12	5,557.00	5,857.00
County Agri. Agent	Hall Co.	347	12	6,552.00	6,852.00
County Home Dem. Agent	Bee Co.	633	12	5,680.00	6,160.00
				\$ 63,357.00	\$ 65,710.50

Total

REASON FOR CHANGE:

Changes in the salary structure for all items results from the Commissioner's Courts having made direct salary increases to the respective agents.

SOURCE OF FUNDS

Item	Total		Extension		County	
	From	To	From	To	From	To
264	\$ 6,902.00	\$ 7,202.00	\$ 3,722.00	\$ 3,722.00	\$ 3,180.00	\$ 3,480.00
298	5,557.00	5,857.00	4,257.00	4,257.00	1,300.00	1,600.00
331	5,472.00	5,592.00	4,472.00	4,472.00	1,000.00	1,120.00
347	6,552.00	6,852.00	4,052.00	4,052.00	2,500.00	2,800.00
368	6,439.00	6,552.00	4,152.00	4,152.00	2,287.00	2,400.00
444	5,432.00	5,489.50	4,282.00	4,282.00	1,150.00	1,207.50
471	6,047.00	6,347.00	4,197.00	4,197.00	1,850.00	2,150.00
633	5,680.00	6,160.00	3,720.00	3,720.00	1,960.00	2,440.00
715	5,639.00	5,752.00	3,352.00	3,352.00	2,287.00	2,400.00
755	5,644.00	5,734.00	3,724.00	3,724.00	1,920.00	2,010.00
885	3,993.00	4,173.00	3,718.00	3,718.00	275.00	455.00
TOTALS	\$ 63,357.00	\$ 65,710.50	\$ 43,648.00	\$ 43,648.00	\$ 19,709.00	\$ 22,062.50

COUNTY FUNDS

2,353.50

TEXAS AGRICULTURAL EXTENSION SERVICE

FUNDS AVAILABLE:

Original Signed by
W. C. Freeman

 Comptroller
Date: JUL 21 1959

APPROVAL RECOMMENDED:

Original signed by
E. E. Patterson

 Vice Chancellor for Agriculture
Date: JUL 17 1959

Respectfully submitted,

Original Signed by
John E. Hutchison

 Director, Agricultural Extension Service

APPROVED:

Original Signed By
M. T. Harrington

 Chancellor
Date: JUL 21 1959

TEXAS AGRICULTURAL EXTENSION SERVICE

July 27, 1959

To the Chancellor:

In conformity with Board Minute Order No. 47-58, April 26, 1958, the following changes in the budget are recommended:

<u>RECOMMENDATION</u> <u>Salary, Title or Position</u> <u>Effective August 1, 1959</u>	Budget	No.	<u>From</u>	<u>To</u>
	Item	of		
	<u>No.</u>	<u>Months</u>		
<u>Change In Title</u>				
From: Assistant Entomologist				
To: Associate Entomologist	130	12	\$6332.00	\$6332.00

REASON FOR CHANGE:

Change in title recommended for Mr. Connie F. Garner based on his overall program performance and professional improvement. Mr. Garner has completed about one-half of his advanced work for a Master's Degree and has been carrying practically the whole load of extension entomology work on both crop and livestock pests. He has done a fine job of preparing publications and service letters.

This recommended change has the approval of all those concerned.

SOURCE OF FUNDS:

No change

FUNDS AVAILABLE:

Original Signed by
W. C. Freeman

Comptroller

Date: JUL 31 1959

APPROVAL RECOMMENDED:

Original signed by
R. E. Patterson

Vice Chancellor for Agriculture

Date: JUL 30 1959

Respectfully submitted,

J. B. Pruitt
Acting Director, Agricultural Extension Service

APPROVED:

Original Signed By
M. T. Harrington

Chancellor JUL 31 1959

Date:

TEXAS ENGINEERING EXPERIMENT STATION
AND
TEXAS TRANSPORTATION INSTITUTE

June 10, 1959

To the President:

In conformity with Board Minute Order No. 47-58, April 25-26, 1958, the following change in the budget is recommended.

RECOMMENDATION Salary, Title or Position Effective Date	BUDGET ITEM NO.	No. of Mos.	FROM	TO
<u>SALARY INCREASES</u>				
Research Assistant June 15, 1959	TEES 141	12	\$2700.00	\$3600.00
<u>OTHER CHANGES</u>				
Research Assistant June 15, 1959	TTI 124	3	\$1260.00	
	TTI 124	2		280.00
	TTI 124	2		1120.00
<u>REASONS FOR CHANGE</u>			\$1260.00	\$1400.00

- B.1. TEES 141 This increase is requested because Mr. Carroll F. Lam, the incumbent, has been given additional duties and responsibilities due to an added research project through the Research Foundation.
- B.1. TTI 124 This position, held by Mr. Teddy J. Hirsch, will become a full time appointment with the Texas Transportation Institute during the summer to provide additional research in the field of Structural Research.

SOURCE OF FUNDS

B.I. TEES 141

This position will be financed by a reimbursable project with the Research Foundation.

Rif. TTI 124

Funds are available for this change as a result of savings in prior budget changes and unfilled positions.

Respectfully submitted,

ORIGINAL SIGNED BY
FRED J. BENSON

Executive Officer, TTI

ORIGINAL SIGNED BY
AARON ROSE

Director, TEES

APPROVAL RECOMMENDED:

Vice President for Engineering
Date _____

FUNDS AVAILABLE:

Original Signed by
W. C. Fromman

Comptroller
Date JUN 17 1959

APPROVED:

Original Signed By
M. T. Harrington

President, Texas A&M College System
Date JUN 17 1959

TEXAS ENGINEERING EXPERIMENT STATION
AND
TEXAS TRANSPORTATION INSTITUTE

June 19, 1959

To the President:

In conformity with Board Minute Order No. 47-58, April 25-26, 1958, the following change in the budget is recommended.

RECOMMENDATION Salary, Title or Position Effective Date	BUDGET ITEM NO.	NO. OF MOS.	FROM	TO
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OTHER CHANGES

Assistant Research Engineer June 15, 1959	TTI 90	3	\$2700.00	
	TTI 90	16/30ths		\$ 328.00
	TTI 90	2		1230.00
			<u>\$2700.00</u>	<u>\$1558.00</u>

REASON FOR CHANGE

B.1. TTI 90 This position is being filled at a lesser rank and salary. Mr. Neilon Joyce Rowan will occupy this position to provide additional research in the field of Highway Engineering.

SOURCE OF FUNDS

B.1. TTI 90 Funds are available for this change as a result of savings in prior budget changes and unfilled positions.

Respectfully submitted,
ORIGINAL SIGNED BY
FRED J. BENSON

APPROVAL RECOMMENDED:

John C. ...
Vice President for Engineering
Date June 25, 1959

Executive Officer, TTI

Peter Dehlinger
for Director, TEES

FUNDS AVAILABLE:

Original Signed by
W. C. Freeman

Comptroller
Date JUN 25 1959

APPROVED:

Original Signed By
M. T. Harrington

President, Texas A&M College System
Date JUN 25 1959

TEXAS ENGINEERING EXPERIMENT STATION
AND
TEXAS TRANSPORTATION INSTITUTE

June 24, 1959

To the President:

In conformity with Board Minute Order No. 47-58, April 25-26, 1958, the following change in the budget is recommended.

RECOMMENDATION Salary, Title or Position Effective Date	Salary Range Code	Budget Item No.	No. of Mos.	From	To
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OTHER CHANGES

Administrative Assistant July 4, 1959	31B 31F	TEES 6 TEES 6	12 12	\$5,760.00	\$6,904
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REASON FOR CHANGE

B.I. TEES 6

This position is being filled by Mr. George P. Blevins upon the resignation of Mr. Charles E. Cosper. Mr. Blevins is presently employed by the Comptroller's Office, Texas A. and M. College System, in Range 33, Step C. This change to Salary Range 31, Step F, is requested to bring the position up to Mr. Blevins' present rate.

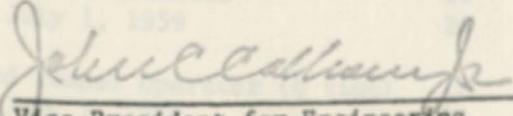
SOURCE OF FUNDS

B.I. TEES 6

Funds are available for this change as a result of savings in prior budget changes and unfilled positions.

APPROVAL RECOMMENDED:

Respectfully submitted,


Vice President for Engineering
Date 6-25-59

ORIGINAL SIGNED BY
FRED J. BENSON

Executive Officer, TTI

ORIGINAL SIGNED BY
AARON ROBE

FUNDS AVAILABLE:

Original Signed by
W. C. Freeman

Director, TEES

Comptroller
Date JUN 25 1959

APPROVED:

Original Signed By
M. T. Harrington

President, Texas A&M College System
Date JUN 25 1959

TEXAS ENGINEERING EXPERIMENT STATION
AND
TEXAS TRANSPORTATION INSTITUTE

June 30, 1959

To the President:

In conformity with Board Minute Order No. 47-58, April 25-26, 1958, the following change in the budget is recommended.

RECOMMENDATION Salary, Title or Position Effective Date	Salary Range Code	Budget Item No.	No. of Mos.	From	To
<u>OTHER CHANGES</u>					
Research Engineer and Professor and Head of Department July 1, 1959		TEES 13	12	\$ 2,100.00	
		AMC 613	12	10,380.00	\$10,380.00
		AMC 6035	12		2,100.00
				<u>\$12,480.00</u>	<u>\$12,480.00</u>
Associate Research Engineer July 1, 1959		TEES 14	9	\$ 4,815.00	\$ 4,815.00
		TEES 15	3	2,400.00	
		AMC 616	9	2,385.00	2,385.00
		AMC 6036	3		2,400.00
				<u>\$ 9,600.00</u>	<u>\$ 9,600.00</u>
Assistant Research Engineer July 1, 1959		TEES 16	12	\$ 6,600.00	
		AMC 6037	12		\$ 6,600.00
A. and E. Mechanic July 1, 1959	24	TEES 17	12	\$ 4,284.00	
	24	AMC 6038	12		\$ 4,284.00
Wind Tunnel Operator (½ time) July 1, 1959	27	TEES 19	12	\$ 2,364.00	
	27	AMC 6039	12		\$ 2,364.00
Custodial Worker I July 1, 1959	5	TEES 21	12	\$ 1,584.00	
	5	AMC 6040	12		\$ 1,584.00
Assistant Research Architect July 1, 1959		TEES 23	12	\$ 5,580.00	
		AMC 6041	12		\$ 5,580.00
		TTI 23	12	1,860.00	1,860.00
				<u>\$ 7,440.00</u>	<u>\$ 7,440.00</u>

RECOMMENDATION		Salary	Budget	No.		
<u>Salary, Title or Position</u>		Range	Item	of		
<u>Effective Date</u>		<u>Code</u>	<u>No.</u>	<u>Mos.</u>	<u>From</u>	<u>To</u>
<u>OTHER CHANGES (Continued)</u>						
Research Assistant			TEES	24	12	\$ 4,908.00
July 1, 1959			AMC	6042	12	\$ 4,908.00
			TTI	24	12	1,632.00
						\$ 6,540.00
Research Assistant (½ time)			TEES	26	3	\$ 600.00
July 1, 1959			AMC	6043	3	\$ 600.00
Research Assistant (½ time)			TEES	53	3	\$ 750.00
July 1, 1959			AMC	6044	3	\$ 750.00
Research Assistant (½ time)			TEES	54	3	\$ 600.00
July 1, 1959			AMC	6045	3	\$ 600.00
Research Assistant (½ time)			TEES	55	3	\$ 600.00
July 1, 1959			AMC	6046	3	\$ 600.00
Research Engineer			TEES	57	3	\$ 2,640.00
July 1, 1959			AMC	6047	3	\$ 2,640.00
Research Assistant (½ time)			TEES	58	12	\$ 2,400.00
July 1, 1959			AMC	6048	12	\$ 2,400.00
Research Engineer			TEES	60	3	\$ 2,850.00
July 1, 1959			AMC	6049	3	\$ 2,850.00
Associate Research Engineer			TEES	62	12	\$ 8,400.00
July 1, 1959			AMC	6050	12	\$ 8,400.00
Research Assistant			TEES	63	12	\$ 6,300.00
July 1, 1959			AMC	6051	12	\$ 6,300.00
Research Assistant			TEES	64	12	\$ 6,000.00
July 1, 1959			AMC	6052	12	\$ 6,000.00
Technician II		26	TEES	65	12	\$ 5,220.00
July 1, 1959		26	AMC	6053	12	\$ 5,220.00
Laboratory Mechanic I		22	TEES	66	12	\$ 4,092.00
July 1, 1959		22	AMC	6054	12	\$ 4,092.00

RECOMMENDATION						
<u>Salary, Title or Position</u>	<u>Salary Range Code</u>	<u>Budget Item No.</u>	<u>No. of Mos.</u>	<u>From</u>	<u>To</u>	
<u>Effective Date</u>						
<u>OTHER CHANGES (Continued)</u>						
Laboratory Mechanic I	22	TEES 67	12	\$ 4,092.00		
July 1, 1959	22	AMC 6055	12			\$ 4,092.00
Associate Research Engineer		TEES 77	12	\$ 7,980.00		
July 1, 1959		AMC 609	12	1,620.00		\$ 1,620.00
		AMC 6056	12			7,980.00
				<u>\$ 9,600.00</u>		<u>\$ 9,600.00</u>
Assistant Research Engineer		TEES 79	3	\$ 2,250.00		
July 1, 1959		AMC 6057	3			\$ 2,250.00
Research Engineer		TEES 82	3	\$ 2,550.00		
August 1, 1959		AMC 6058	3			\$ 2,550.00
Assistant Research Engineer		TEES 83	12	\$ 6,300.00		
July 1, 1959		AMC 6059	12			\$ 6,300.00
Professor and Research Architect and Head of Department		TEES 134	12	\$ 1,560.00		
July 1, 1959		AMC 619	12	9,000.00		\$ 9,000.00
		AMC 6060	12			1,560.00
				<u>\$10,560.00</u>		<u>\$10,560.00</u>
Associate Research Engineer		TEES 137	9	\$ 900.00		\$ 900.00
July 1, 1959		AMC 637	9	7,110.00		7,110.00
		TEES 137	3	2,670.00		
		AMC 6061	3			2,670.00
				<u>\$10,680.00</u>		<u>\$10,680.00</u>
Assistant Research Engineer		TEES 138	9	\$ 3,600.00		\$ 3,600.00
July 1, 1959		TEES 138	3	1,800.00		
		AMC 5023	9	1,800.00		1,800.00
		AMC 6062	3			1,800.00
				<u>\$ 7,200.00</u>		<u>\$ 7,200.00</u>
Research Assistant ($\frac{1}{2}$ time)		TEES 142	12	\$ 2,700.00		
July 1, 1959		AMC 6063	12			\$ 2,400.00
Associate Research Engineer		TEES 146	9	\$ 981.00		\$ 981.00
July 1, 1959		TEES 146	3	2,610.00		
		AMC 767	9	6,849.00		6,849.00
		AMC 6064	3			2,610.00
				<u>\$10,440.00</u>		<u>\$10,440.00</u>

RECOMMENDATION Salary, Title or Position Effective Date	Salary Range Code	Budget Item No.	No. of Mos.	From	To
<u>OTHER CHANGES (Continued)</u>					
Research Assistant ($\frac{1}{2}$ time) July 1, 1959		TEES 158	12	\$ 2,400.00	
		AMC 6065	12		\$ 2,400.00
Associate Research Engineer July 1, 1959		TEES 164	4 $\frac{1}{2}$	\$ 866.25	\$ 866.25
		TEES 164	2 $\frac{1}{2}$	1,925.00	
		AMC 6013	4 $\frac{1}{2}$	2,598.75	2,598.75
		AMC 6066	2 $\frac{1}{2}$		1,925.00
				<u>\$ 5,390.00</u>	<u>\$ 5,390.00</u>

REASONS FOR CHANGE

The following personnel will perform research for the A. and M. College of Texas in the areas indicated.

<u>Budget Item No.</u>	<u>Name</u>	<u>Area of Research</u>
TEES 13, AMC 6035	Alfred E. Cronk	Aeronautical Engineering
TEES 15, AMC 6036	Frederick C. Hall	Aeronautical Engineering
TEES 16, AMC 6037	Joseph C. Brusse	Aeronautical Engineering
TEES 17, AMC 6038	Edward A. Schulz	Aeronautical Engineering
TEES 19, AMC 6039	William M. Goss	Aeronautical Engineering
TEES 21, AMC 6040	Henry Taylor	Aeronautical Engineering
TEES 23, AMC 6041	Ben H. Evans	Architecture
TEES 24, AMC 6042	Matthew A. Nowak	Architecture
TEES 26, AMC 6043	Samuel L. Sullivan	Chemical Engineering
TEES 53, AMC 6044	John S. Westmoreland	Chemistry
TEES 54, AMC 6045	Hugh C. Sutton	Chemistry
TEES 55, AMC 6046	Billy J. Yager	Chemistry
TEES 57, AMC 6047	B. A. Rogers	Mechanical Engineering
TEES 58, AMC 6048	Leon E. McCrary	Mechanical Engineering
TEES 60, AMC 6049	Donald H. Vestal	Mechanical Engineering
TEES 62, AMC 6050	Billie J. Fluker	Mechanical Engineering
TEES 63, AMC 6051	Glenn F. Hallett	Mechanical Engineering
TEES 64, AMC 6052	Charles E. Seelley	Mechanical Engineering
TEES 65, AMC 6053	John W. Overall, Jr.	Mechanical Engineering
TEES 66, AMC 6054	Albert E. Newcomb	Mechanical Engineering
TEES 67, AMC 6055	Edward M. Hary, Jr.	Mechanical Engineering
TEES 77, AMC 6056	Richard E. Wainerdi	Petroleum Engineering
TEES 79, AMC 6057	John D. Randall	Mechanical Engineering
TEES 82, AMC 6058	Joseph H. Sorrels	Civil Engineering
TEES 83, AMC 6059	P. J. Alwin Zeller	Civil Engineering

REASONS FOR CHANGE (Continued)

<u>Budget Item No.</u>	<u>Name</u>	<u>Area of Research</u>
TEES 134, AMC 6060	T. R. Holleman	Architecture
TEES 137, AMC 6061	Charles Holland	Chemical Engineering
TEES 138, AMC 6062	John G. Davis	Biochemistry and Nutrition
TEES 142, AMC 6063	William E. Kuykendall	Petroleum Engineering
TEES 146, AMC 6064	John R. Pedigo	Petroleum Engineering
TEES 158, AMC 6065	B. Wilson Hardy	Chemical Engineering
TEES 164, AMC 6066	Bill C. Moore	Electrical Engineering

SOURCE OF FUNDS

A. and M. Available Funds appropriated by Board of Directors at its meeting June 27, 1959, Minute Order No. 137-59.

Respectfully submitted,

ORIGINAL SIGNED BY
AARON ROSE

Director, TEES

ORIGINAL SIGNED BY
EARL RUDDER

President, Texas A. and M. College

APPROVAL RECOMMENDED:

Original signed by
John C. Calhoun, Jr.

Vice Chancellor for Engineering

Date JUL 6 1959

FUNDS AVAILABLE:

Original Signed by
W. C. Freeman

Comptroller
Date JUL 10 1959

APPROVED:

Original Signed By
M. T. Harrington

Chancellor, Texas A. and M. College System
Date JUL 10 1959

TEXAS ENGINEERING EXPERIMENT STATION
AND
TEXAS TRANSPORTATION INSTITUTE

July 7, 1959

To the Chancellor:

In conformity with Board Minute Order No. 47-58, April 25-26, 1958, the following change in the budget is recommended.

RECOMMENDATION Salary, Title or Position Effective Date	Salary Range Code	Budget Item No.	No. of Mos.	From	To
<u>NEW POSITION</u>					
Traffic Surveyor (3018) July 16, 1959	21A	TTI 177	12	-0-	\$3,360.00

REASON FOR CHANGE

B.I. TTI 177

To set up new position to care for scheduled field studies. This position will be filled by Mr. Clarence D. Bain.

SOURCE OF FUNDS

B.I. TTI 177

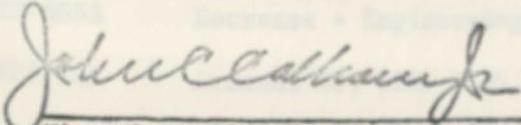
TTI Local Fund Account 1050. Salary is reimbursable from Texas Highway Department.

APPROVAL RECOMMENDED:

Respectfully submitted,

ORIGINAL SIGNED BY
FRED J. BENSON

Executive Officer, TTI


Vice Chancellor for Engineering

Date 7-9-59FUNDS AVAILABLE:

ORIGINAL SIGNED BY
AARON ROSE

Director, TEES

Original Signed By
W. C. Freeman

Comptroller

Date JUL 10 1959APPROVED:

Original Signed By
M. T. Harrington

Chancellor, Texas A&M College System

Date JUL 10 1959

TEXAS ENGINEERING EXPERIMENT STATION
AND
TEXAS TRANSPORTATION INSTITUTE

July 21, 1959

To the Chancellor:

In conformity with Board Minute Order No. 47-58, April 25-26, 1958, the following change in the budget is recommended.

RECOMMENDATION <u>Salary, Title or Position</u> <u>Effective Date</u>	Budget Item <u>No.</u>	No. of <u>Mos.</u>	<u>From</u>	<u>To</u>
<u>NEW POSITION</u>				
Assistant Research Engineer August 17, 1959	TTI 178	12		\$6,480.00 (3/4 time)
<u>OTHER CHANGES</u>				
Research Assistant July 17, 1959	AMC 6063 TEES 142	12 12	\$2,400.00	\$4,800.00 (full time)

REASON FOR CHANGE

B.I. TTI 178 Mr. Donald Edward Cleveland will provide additional research personnel in the field of Highway Engineering. He will work 3/4 time.

B.I. TEES 142 Mr. William E. Kuykendall is converting from 1/2 to full time.

SOURCE OF FUNDS

B.I. TTI 178 Account No. 1050-TTI Local Funds

B.I. AMC 6063 Decrease - Engineering Research Available Account No. 787A.

B.I. TEES 142 Account No. 1160-TEES Local Funds.

APPROVAL RECOMMENDED:

Original signed by
John C. Calhoun, Jr.

Vice Chancellor for Engineering

Date AUG 5 1959

FUNDS AVAILABLE:

Original Signed by
W. C. Freeman

Comptroller AUG 5 1959

Date

Respectfully submitted,

ORIGINAL SIGNED BY
FRED J. BENSON

Executive Officer, TTI

ORIGINAL SIGNED BY
AARON ROSE

Director, TEES

ORIGINAL SIGNED BY
EARL RUDDER

President, TAMC

APPROVED:

Original Signed By
M. T. Harrington

Chancellor AUG 5 1959

Date

TEXAS ENGINEERING EXPERIMENT STATION
AND
TEXAS TRANSPORTATION INSTITUTE

July 31, 1959

To the Chancellor:

In conformity with Board Minute Order No. 47-58, April 25-26, 1958, the following change in the budget is recommended.

RECOMMENDATION <u>Salary, Title or Position</u> <u>Effective Date</u>	<u>Budget Item No.</u>	<u>No. of Nos.</u>	<u>From</u>	<u>To</u>
<u>OTHER CHANGES</u>				
Associate Research Engineer August 1, 1959	AMC 6036	3	\$ 2,400.00	
	AMC 616	9	2,385.00	\$ 2,385.00
	TEES 14	9	4,815.00	4,815.00
	TEES 15	3	<u>2,400.00</u>	<u>2,400.00</u>
			<u>\$ 9,600.00</u>	<u>\$ 9,600.00</u>
Assistant Research Engineer August 1, 1959	AMC 6037	12	\$ 6,600.00	
	TEES 16	12		\$ 6,600.00
Research Engineer August 1, 1959	AMC 6047	3	\$ 2,640.00	
	TEES 57	3		\$ 2,640.00
Research Engineer August 1, 1959	AMC 6049	3	\$ 2,850.00	
	TEES 60	3		\$ 2,850.00
Associate Research Engineer August 1, 1959	AMC 6050	12	\$ 8,400.00	
	TEES 62	12		\$ 8,400.00
Associate Research Engineer August 1, 1959	AMC 6056	12	\$ 7,980.00	
	AMC 609	12	1,620.00	\$ 1,620.00
	TEES 77	12	<u>7,980.00</u>	<u>\$ 7,980.00</u>
			<u>\$ 9,600.00</u>	<u>\$ 9,600.00</u>
Assistant Research Engineer August 1, 1959	AMC 6062	3	\$ 1,800.00	
	AMC 5023	9	1,800.00	\$ 1,800.00
	TEES 138	9	3,600.00	3,600.00
	TEES 138	3	<u>1,800.00</u>	<u>1,800.00</u>
			<u>\$ 7,200.00</u>	<u>\$ 7,200.00</u>
Associate Research Engineer August 1, 1959	AMC 6064	3	\$ 2,610.00	
	AMC 767	9	6,849.00	\$ 6,849.00
	TEES 146	9	981.00	981.00
	TEES 146	3	<u>2,610.00</u>	<u>2,610.00</u>
			<u>\$10,440.00</u>	<u>\$10,440.00</u>

RECOMMENDATION

Salary, Title or Position
Effective Date

<u>Budget</u> <u>Item</u> <u>No.</u>	<u>No.</u> <u>of</u> <u>Mos.</u>	<u>From</u>	<u>To</u>
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OTHER CHANGES (Continued)

Associate Research Engineer	AMC 6066	2½	\$ 1,925.00	
August 1, 1959	AMC 6013	4½	2,598.75	\$ 2,598.75
	TEES 164	4½	866.25	866.25
	TEES 164	2½		1,925.00
			<u>\$ 5,390.00</u>	<u>\$ 5,390.00</u>

REASONS FOR CHANGE

The following personnel will perform research for the Texas Engineering Experiment Station in the areas indicated.

<u>Budget Item No.</u>	<u>Name</u>	<u>Area of Research</u>
AMC 6036, TEES 15	Frederick C. Hall	Aeronautical Engineering
AMC 6037, TEES 16	Joseph C. Brusse	Aeronautical Engineering
AMC 6047, TEES 57	B. A. Rogers	Mechanical Engineering
AMC 6049, TEES 60	Donald M. Vestal, Jr.	Mechanical Engineering
AMC 6050, TEES 62	Billie J. Fluker	Mechanical Engineering
AMC 6056, TEES 77	Richard E. Wainerdi	Petroleum Engineering
AMC 6062, TEES 138	John G. Davis	Biochemistry and Nutrition
AMC 6064, TEES 146	John R. Pedigo	Petroleum Engineering
AMC 6066, TEES 164	Bill C. Moore	Electrical Engineering

SOURCE OF FUNDS

B.I. AMC 6036, AMC 6037, AMC 6047, Decrease - Engineering Research Available
AMC 6049, AMC 6050, AMC 6056, AMC 6062, Account No. 787A.
AMC 6064, AMC 6066.

B.I. TEES 15, TEES 16, TEES 57, Account No. 1156 - State Appropriation -
TEES 60, TEES 138, TEES 146, Research
TEES 164.

B.I. TEES 62 Account No. 1594 - TEES Restricted Fund

SOURCE OF FUNDS (Continued)

B.I. TEES 77

Account No. 1160 - TEES Local Funds

Respectfully submitted,

ORIGINAL SIGNED BY

AARON ROSE

Director, TEES

Original signed by

Earl Rudder

President, TAMC

APPROVAL RECOMMENDED:

Original signed by
John C. Calhoun, Jr.

Vice Chancellor for Engineering
Date _____

FUNDS AVAILABLE:

Original Signed by
W. C. Freeman

Comptroller
Date _____

APPROVED:

Original Signed By
M. T. Harrington

Chancellor
Date _____

AGENDA ITEM NO. 21 a

CONFIRMATION OF APPOINTMENTS

AGRICULTURAL AND MECHANICAL COLLEGE SYSTEM

OFFICE OF THE CHANCELLOR

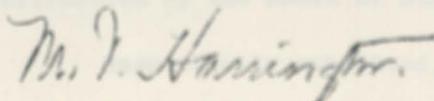
September 19, 1959

To: Members of the Board of Directors
Texas A. and M. College System

The following appointments made by the Presidents of the Colleges and Directors of the Services have been made in conformity with Chapter III, Section 1 (b) of the Rules and Regulations of the Texas Agricultural and Mechanical College System.

I recommend the following minute order:

The appointments made by the Presidents of the Colleges and the Directors of the Services approved and recommended by the Chancellor of the System in conformity with Chapter III, Section 1 (b) of the Rules and Regulations of the Texas Agricultural and Mechanical College System, designated as appointment list number 1-59-60, are hereby confirmed.



M. T. Harrington
Chancellor

September 7, 1959

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS

OFFICE OF THE PRESIDENT

September 19, 1959

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

The appointments on the attached list are submitted in conformity with Chapter III, Section 1 (b), of the Rules and Regulations of the Texas A. and M. College System for confirmation by the Board of Directors.

Respectfully submitted,

ORIGINAL SIGNED BY
EARL RUDDER

Earl Rudder
President

APPOINTMENTS

A. and M. College of Texas

<u>Department and Name</u>	<u>Position</u>	<u>New Position or Replacement</u>
<u>SCHOOL OF AGRICULTURE</u>		
<u>Dean of Agriculture</u>		
Boland, Mrs. Helen Marian	Stenographer	Replacement
<u>Agricultural Economics and Sociology</u>		
Bulatkin, Mrs. Elaine Kathryn	Stenographer	Replacement
Tefertiller, Mr. Kenneth Ray	Assistant Professor	Replacement
Ward, Mr. James M.	Assistant Professor	New Position
<u>Agricultural Education</u>		
Ptacek, Mrs. Georgia Ann	Stenographer	Replacement
<u>Animal Husbandry</u>		
Winn, Mrs. Jacklyn	Stenographer	Replacement
<u>Biochemistry and Nutrition</u>		
Pocina, Mrs. Amelia	Secretary	Replacement
<u>Dairy Science</u>		
Sigbornson, Mr. David Henry	Farm Worker	Replacement
<u>Electron Microscope Laboratory</u>		
Whites, Mr. Otis Claude	Technician I (1/2 time)	Replacement
<u>Floriculture and Landscape Architecture</u>		
Oldham, Mrs. Erma Dorene	Stenographer	Replacement
<u>Genetics</u>		
Wolfe, Mrs. Barbara Jo	Stenographer	Replacement
<u>Plant Physiology and Pathology</u>		
Thames, Mr. Walter Hendrix, Jr.	Associate Professor	Replacement
<u>SCHOOL OF ARTS AND SCIENCES</u>		
<u>Dean of Arts and Sciences</u>		
Hubert, Mr. Frank W. R.	Dean of Arts and Sciences	Replacement
<u>Biology</u>		
Miller, Mr. Charles Edward	Assistant Professor	Replacement

A. and M. College of Texas

<u>Department and Name</u>	<u>Position</u>	<u>New Position or Replacement</u>
<u>SCHOOL OF ENGINEERING</u>		
<u>Aeronautical Engineering</u>		
Raney, Mrs. Jo Ann	Stenographer	Replacement
Rudderow, Mr. William Henry	Instructor - 1/2 time	Replacement
<u>Division of Architecture</u>		
Cudd, Mr. J. Van	Instructor	Replacement
Horsley, Mr. Wendell Graham	Instructor	Replacement
<u>Civil Engineering</u>		
McCasland, Mr. William Richard	Instructor	Replacement
Olson, Mr. Robert Merle	Instructor	Replacement
Shanks, Mr. William Brown	Laboratory Mechanic I	Replacement
<u>Industrial Education</u>		
Heusman, Mrs. Janet Elaine	Stenographer	Replacement
Plummer, Mrs. Josaphine Camille	Stenographer	Replacement
<u>Mechanical Engineering</u>		
Salvato, Mrs. Sharon Joyce	Clerk Typist I	Replacement
<u>Petroleum Engineering</u>		
Hunter, Mrs. Alice Faye	Stenographer - 1/2 time	Replacement
<u>School of Military Sciences</u>		
Hagler, Mrs. Mary Alice	Clerk Typist I	Replacement
<u>Office of the Commandant</u>		
Smith, 1st Lieut. Robert Von	Tactical Officer I	Replacement
Vaden, Lt. Col. Frank S., Jr.	Assistant to Commandant	Replacement
<u>Campus Security</u>		
Salpetro, Mr. Frank	Patrolman	Replacement
<u>SCHOOL OF VETERINARY MEDICINE</u>		
<u>Veterinary Medicine and Surgery</u>		
Gowing, Mr. Gene Martin	Instructor	Replacement
Griffin, Mrs. Mary Constance	Stenographer	Replacement
Richardson, Mrs. Marcia N.	Stenographer	Replacement

A. and M. College of Texas

<u>Department and Name</u>	<u>Position</u>	<u>New Position or Replacement</u>
<u>SCHOOL OF VETERINARY MEDICINE (Concluded)</u>		
<u>Veterinary Microbiology</u>		<u>New Position</u>
Hall, Mr. Charles F.	Associate Professor	Replacement
<u>Veterinary Pathology</u>		<u>Replacement</u>
Fear, Mr. Frank Augustus	Instructor (Temporary)	Replacement
<u>Athletic Department</u>		
Strother, Mrs. Julie Ann	Stenographer	Replacement
<u>Building and College Utilities</u>		
Alexander, Mr. Lemuel Grayson	Electrician	Replacement
Gregory, Mr. Harold Wayne	Electrician	Replacement
Scasta, Mr. Louis A.	Accountant II	Replacement
Stallings, Mr. Henry Green	Plumber	Replacement
<u>College Information Office</u>		<u>Replacement</u>
Wilkes, Mrs. Forrestine	Clerk Typist I	Replacement
Zikes, Mrs. Betty Joe	Secretary	Replacement
<u>Dean of Students</u>		
Hannigan, Mr. James P.	Dean of Students	New Position
<u>A & M College Development Fund</u>		
Dalton, Mrs. Jeanie Vickery	Stenographer - 1/2 time	Replacement
Peery, Miss Glenda May	Clerk Typist I	Replacement
<u>Fiscal Department</u>		
Barker, Mr. Billy Jo	Accountant I	Replacement
Cooner, Mrs. Mary Frances	Clerk Typist II	Replacement
Trotter, Mr. Benjamin B.	Clerk Typist I	Replacement
<u>Library</u>		
Capelle, Mrs. Macon H.	Librarian II	Replacement
Hauer, Mr. Louis F.	Librarian I (Temporary)	Replacement
Holder, Mrs. Betty Jo	Clerk I	Replacement
Wallace, Mrs. Janice S.	Clerk Typist I (Temporary)	Replacement
Williams, Mrs. Alice Carolyn	Clerk I	Replacement
<u>Memorial Student Center</u>		
Brice, Mrs. Thisbie Ann	Stenographer	New Position
Cosper, Mr. Charles Edward	Business Manager	Replacement
Keitel, Mrs. Catherine Ann	Stenographer	New Position

A. and M. College of Texas

<u>Department and Name</u>	<u>Position</u>	<u>New Position or Replacement</u>
<u>Memorial Student Center (Concluded)</u>		
King, Mrs. Billie Jean	Clerk I	New Position
Rummel, Mrs. Ada Carole	Stenographer	New Position
Oldham, Mrs. Netta V.	Stenographer	New Position
Russell, Mr. William Arnold	Clerk III	Replacement
Wilmesmeier, Mrs. Ann A.	Stenographer	New Position
<u>Placement Office</u>		
Heald, Mrs. Eva P.	Stenographer	Replacement
Mays, Mrs. Marilyn Ruth	Stenographer	Replacement
<u>Student Affairs</u>		
Burnett, Mrs. Phyllis M.	Stenographer	Replacement
Moehlman, Mrs. Edna Bethea	Clerk Typist I	Replacement
<u>Student Publications</u>		
Bateman, Mrs. Dana Sue	Stenographer	Replacement
<u>Y. M. C. A. - Chapel</u>		
Eller, Mrs. Jane	Stenographer	Replacement

ARLINGTON STATE COLLEGE

Confirmation of Appointments

<u>Budget</u> <u>Item No.</u>	<u>Department and Name</u>	<u>Position</u>	<u>New Position</u> <u>Replacement</u>
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1953-59

ARLINGTON STATE COLLEGE

Office of the President

September 2, 1959

9	Office Ote, Mrs.	Stenographer	Replacement
<u>Departmental Secretaries</u>			
229	Burns, Sue Ann	Stenographer	Replacement
231	Pearson, Mrs. Mary B.	Stenographer I	Replacement

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

The appointments in the attached list are submitted in conformity with Chapter III, Section 1(b), of the Rules and Regulations of the Texas A. and M. College System for confirmation by the Board of Directors.

Respectfully submitted,

J. R. Woolf
J. R. Woolf
President

10-400-8	Office of Registrar Hartley, Johnnie L.		Replacement
10-400-11	Schubert, Beatrix M.	Class Typist	New Position
10-400-12	Ross, Martha L.	Class Typist	New Position
10-400-13	Puckett, Helen R.	Class Typist	New Position
<u>Office of Dean of Women</u>			
10-504-2	Holmes, Mrs. Pauline	Stenographer	New Position

Attach.

12	<u>Biology Department</u> Giddens, F. G.	Instructor	New Position
<u>Business Administration Dept.</u>			
12-320-3	Ford, R. A.	Professor	New Position
12-320-10	Carrwell, Donald W.	Instructor	New Position
12-320-18	Miller, R. Y.	Instructor	New Position
12-320-19	Salley, Jess	Instructor	New Position

<u>Chemistry Department</u>			
12-330-9	Boyle, Payford L.	Asst. Professor	New Position
12-330-11	Denny, George H.	Asst. Professor	New Position
12-330-12	Carroll, Estery	Instructor	Replacement

ARLINGTON STATE COLLEGE

Confirmation of Appointments

<u>Budget Item No.</u>	<u>Department and Name</u>	<u>Position</u>	<u>New Position Replacement</u>
<u>1958-59</u>			
9	<u>Office of Dean of Men</u> Ots, Mrs. Mary Alice	Stenographer	Replacement
<u>Departmental Secretaries</u>			
229	Burns, Sue Ann	Stenographer	Replacement
231	Pearson, Mrs. Mary B.	Storekeeper I	Replacement
<u>Library</u>			
241	Couch, Cecil R.	Librarian I	Replacement
<u>Maintenance Department</u>			
259	Marquette, Fred	Maint. Wkr.	Replacement
283	Hubbard, Roy	Cust. Wkr.	Replacement
293	Menzie, Worley	Cam. Sec. Of.	Replacement
297	White, Mrs. Mona.	Stenographer	Replacement
<u>Hospital Service</u>			
303A	Gates, Mrs. Margaret	College Nurse	Replacement
<u>1959-60</u>			
<u>Office of Registrar</u>			
10-400-6	Hartley, Johnnie L.	Clerk-Typist	Replacement
10-400-11	Sembera, Bertrella M.	Clerk-Typist	New Position
10-400-12	Ross, Martha L.	Clerk-Typist	New Position
10-400-13	Puckett, Helen R.	Clerk-Typist	New Position
<u>Office of Dean of Women</u>			
10-504-2	Holmes, Mrs. Pauline	Stenographer	New Position
<u>Biology Department</u>			
12-315-6	Gladden, F. G.	Instructor	New Position
<u>Business Administration Dept.</u>			
12-320-3	Ford, R. A.	Professor	New Position
12-320-10	Cantwell, Donald W.	Instructor	New Position
12-320-18	Miller, R. V.	Instructor	New Position
12-320-19	Holley, Jean	Instructor	New Position
<u>Chemistry Department</u>			
12-330-9	Hoyle, Rayford L.	Asst. Professor	New Position
12-330-10	Denny, George H.	Asst. Professor	New Position
12-330-14	Garrett, Rosemary	Instructor	Replacement

Arlington State College
Confirmation of Appointments
Page 2

<u>Chemistry Dept. (Continued)</u>		
12-330-16	Lancaster, Donald R.	Instructor Replacement
12-330-20	Dickerson, Louise M.	Storekeeper I Replacement
14-100-11	Howard, Carolyn T.	Clark New Position
14-100-13		Stenographer Replacement
<u>Psychology Department</u>		
12-340-3	Karraker, W. J.	Asso. Professor New Position
<u>English Department</u>		
12-345-2	Wiley, Margaret	Professor New Position
12-345-3	Crenshaw, T. C.	Professor New Position
12-345-8	Berry, Carolyn T.	Instructor Replacement
12-345-13	Adams, Frank D.	Asst. Professor New Position
12-345-20	Golladay, Gertrude	Instructor Replacement
12-345-22	Fulwiler, Lavon B.	Instructor New Position
10-345-2	Charles, John L.	Cam. Sec. Of. New Position
<u>Fine Arts Department</u>		
12-350-7	Davis, Jackson	Asst. Professor New Position
12-350-13	Turner, William E.	Instructor New Position
<u>History, Government & Economics Dept.</u>		
12-355-12	Boren, Carter E.	Asst. Professor New Position
12-355-15	White, Byron T.	Asst. Professor New Position
12-355-16	Matthias, Hubert L. C.	Asst. Professor New Position
12-355-23	Shaffer, Glorietta	Stenographer New Position
<u>Mathematics Department</u>		
12-365-14	Nolen, R. L.	Asso. Professor Replacement
12-365-16	Boyd, J. R.	Asst. Professor New Position
12-365-33	Taylor, Dorothy J.	Stenographer New Position
12-365-34	Gipson, John S.	Instructor New Position
12-365-36	West, R. H.	Instructor New Position
<u>Foreign Language Department</u>		
12-370-4	Hippler, Anna R.	Instructor New Position
<u>Physical Education (Women) Dept.</u>		
12-381-2	Simmons, Mrs. Anne	Instructor New Position
<u>Physics Department</u>		
12-385-3	Salem, S. I.	Asst. Professor New Position
12-385-7	Cheney, M. G.	Asst. Professor New Position
<u>Engineering Department</u>		
12-416-2	Files, Carl W.	Professor New Position
12-416-3	Salis, A. E.	Professor New Position
12-416-5	Cash, Floyd L.	Professor Replacement
12-416-6	Ling, T. David	Asso. Professor Replacement
12-416-26	Lemmond, J. B.	Instructor Replacement
12-416-27	Caffey, J. E.	Instructor New Position

Arlington State College
Confirmation of Appointments
Page 3

College Library

14-100-6	Tebbetts, Letha F.	Librarian I	Replacement
14-100-10	Ballard, Dorothy	Lib. Asst.	New Position
14-100-11	Howard, Carolyn T.	Clerk	New Position
14-100-13	Cheairs, Dorothy Ann	Stenographer	Replacement
14-100-14	Russell, Karen L.	Stenographer	New Position

Custodial Service

17-300-4	Bruce, Frank B.	Cust. Wkr.	Replacement
17-300-13	Daniels, William B.	Cust. Wkr.	New Position
17-300-15	Goforth, Ray B.	Cust. Wkr.	New Position

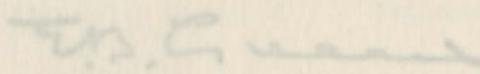
Parking Facilities

40-345-1	Hunneycut, Coleman	Cam. Sec. Of.	New Position
40-345-2	Quarles, John L.	Cam. Sec. Cf.	New Positior

Dear Dr. Harrington:

The appointments on the attached list are submitted in conformity with Chapter III, Section 1b, of the Rules and Regulations of the Texas A & M College System for confirmation by the Board of Directors.

Respectfully submitted,


E. E. Evans
President

Attachment

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE
Prairie View, Texas

September 2, 1959

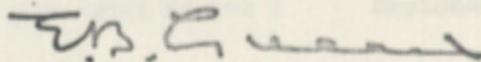
Office of
The President

Dr. M. T. Harrington, Chancellor
Texas Agricultural and Mechanical College System
College Station, Texas

Dear Dr. Harrington:

The appointments on the attached list are submitted in conformity with Chapter III, Section 1b, of the Rules and Regulations of the Texas A & M College System for confirmation by the Board of Directors.

Respectfully submitted,



E. B. Evans
President

Attachment

PRairie VIEW AGRICULTURAL AND MECHANICAL COLLEGE
Prairie View, Texas

September 1, 1959

<u>Budget Item No.</u>	<u>Department and Name</u>	<u>Position</u>	<u>New Position or Replacement</u>
	REGISTRAR'S OFFICE		
9	Davis, Mary E.	Tabulating Equipment Operator	Replacement
	LIBRARY		
284	Johnson, Clevester	Library Assistant	Replacement
285	Shaw, Minnie L.	Librarian I	Replacement
	DIVISION OF INDUSTRIAL EDUCATION		
218	McDonald, Fay Etta	Clerk-Typist	Replacement
	CUSTODIAL SERVICES		
289	Shepherd, Joseph	Custodial Worker I	Replacement

TARLETON STATE COLLEGE

Office of the President

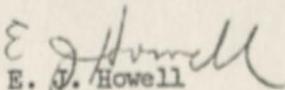
September 1, 1959

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

The appointments on the attached list are submitted
in conformity with Chapter III, Section 1 (b), of the
Rules and Regulations of the Texas A. and M. College
System for confirmation by the Board of Directors.

Respectfully submitted,


E. J. Howell
President

CONFIRMATION OF APPOINTMENTS

Tarleton State College

September 2, 1959

15

<u>Budget</u> <u>Item No.</u>	<u>Department and Name</u>	<u>Position</u>	<u>New Position</u> <u>or Replacement</u>
	<u>Student Personnel Services</u>		
10-500-3	Cotton, Mrs. Eugena L.	Acting Dean of Women	Replacement
	<u>Agriculture</u>		
12-230-2	Evans, Mr. Raeford G.	Acting Instructor	Replacement
	<u>English and Languages</u>		
12-345-7	Peterson, Mr. Russell W.	Instructor	Replacement
	<u>Social Sciences</u>		
12-355-7	Newton, Mr. Craig A.	Instructor	Replacement
	<u>Library</u>		
14-100-3	Savage, Mrs. Vandolyn J.	Librarian	Replacement
	<u>Building Maintenance</u>		
17-200-3	Hunter, Mr. Norman K.	Maintenance Worker	Replacement
	<u>Custodial Services</u>		
17-300-7	Alexander, Mr. Jona H.	Custodial Worker	New Position
17-300-8	Hallmark, Mr. Lon (NMI)	Custodial Worker	New Position
17-300-9	Howard, Mr. Carroll R.	Custodial Worker	New Position
17-300-10	McAden, Mr. Howell W.	Custodial Worker	New Position
17-300-14	Hughes, Mr. Jurdon B.	Custodial Worker	Replacement

R. D. Lewis
Director

TEXAS AGRICULTURAL EXPERIMENT STATION

COLLEGE STATION, TEXAS



Office of
THE DIRECTOR

September 1, 1959

Budget Item No.	Department and Name	Position	New Position
51-18	Administration Griffith, September 1, 1959	Typist II	Replacement
51-21	Regan, Patricia A.	Stenographer	Replacement
51-20	Burgamy, Wallace	Clerk-Typist I	Replacement
<u>Agricultural Economics & Sociology</u>			
52-35	Russell, James B.	Stenographer	Replacement
52-45	Harrington, Peggy J.	Clerk I	Replacement
52	Tafertiller, Kenneth R.	Assistant Professor	Replacement
<u>Agricultural Mechanic</u>			
53-17	Alford, Carolyn B.	Stenographer	Replacement
<u>AGRICULTURE</u>			
54-50	Harris, Mary B.	Stenographer	Replacement
54-19	Thompson, Paul E.	Assistant Professor	Replacement
<u>Animal Husbandry</u>			
55-13	Wain, Lela S.	Technical Assistant II	Replacement
55-28	Wain, Betty F.	Technical Assistant II	Replacement
55-29	Wain, Kaye F.	Technical Assistant I	Replacement
55-30	Wain, Kaye F.	Technical Assistant I	Replacement
55-31	Wain, Leonard	Technical Assistant II	Replacement
55-32	Wain, Gene M.	Technical Assistant I	Replacement
55-33	Wain, Owen E.	Clerk-Typist I	Replacement
55-34	McGruder, Walter	Technical Assistant I	Replacement
55-35	Redding, Ethel J.	Technical Assistant I	Replacement
<u>Animal Husbandry</u>			
56-700	Wason, Tina B.	Research Assistant	Replacement
<u>Microbiology & Nutrition</u>			
57-700	Edwards, John L.	Research Assistant	Replacement
57-36	Holligan, Myrtle S.	Clerk-Typist I	Replacement
57-19	Thomas, Marthe J.	Technician I	Replacement
57-24	Phillips, Sheila A.	Technician I	Replacement
57-34	Padua, Analia	Secretary	Replacement
57-35	Black, Virginia L.	Clerk-Typist I	Replacement
57-37	Pitts, Carolyn J.	Technical Assistant II	Replacement
<u>Entomology</u>			
59-18	McKinney, Ina B.	Stenographer	Replacement
59-700	Sumner, Philip J.	Research Assistant	Replacement
59-700	Pate, Travis L.	Research Assistant	Replacement
59-700	Meyer, Marion B.	Research Assistant	Replacement

Dr. M. T. Harrington, Chancellor
A. & M. College System
Campus

Dear Dr. Harrington:

The appointments in the attached list are submitted, in conformity with Chapter III, Section 1b, for confirmation by the Board of Directors.

Respectfully submitted,

R. D. Lewis

Director

Texas Agricultural Experiment Station
Appointments

Budget Item No. 1958-59 1959-60	Department and Name	Position	New Position Replacement
	<u>Administration</u>		
	51-18 Griffith, Patsy B.	Clerk-Typist II	Replacement
	51-21 Regan, Patricia A.	Stenographer	Replacement
20	51-20 Burgamy, Dellene	Clerk-Typist I	Replacement
	<u>Agricultural Economics & Sociology</u>		
801	52-35 Braswell, Janis S.	Stenographer	Replacement
821	52-45 Harrington, Peggy J.	Clerk I	Replacement
29	Tefertiller, Kenneth R.	Assistant Professor	Replacement
	<u>Agricultural Engineering</u>		
83	53-17 Alford, Carolyn S.	Stenographer	Replacement
	<u>Agronomy</u>		
	54-50 McRae, Mary S.	Stenographer	Replacement
	54-19 Pawlisch, Paul E.	Assistant Professor	Replacement
	<u>State Chemist</u>		
164	55-13 Helm, Leida C.	Technical Assistant II	Replacement
165	55-12 Lang, Betty F.	Technical Assistant II	Replacement
173	55-22 Eden, Faye F.	Technical Assistant I	Replacement
174	55-23 Boatwright, Ann B.	Technical Assistant I	Replacement
175	55-24 Wilson, Gail F.	Technical Assistant I	Replacement
178	55-27 Davis, Kay S.	Clerk-Typist I	Replacement
183	55-32 Wells, Kermit	Laboratory Attendant I	Replacement
163	55-14 Mousner, Leonard	Technical Assistant II	Replacement
	55-25 Click, Edna M.	Technical Assistant I	Replacement
179	55-28 Flinn, Gwen E.	Clerk-Typist I	Replacement
184	55-33 McGruder, Walter	Custodial Worker I	Replacement
	55-26 Redding, Ethel J.	Technical Assistant I	Replacement
	<u>Animal Husbandry</u>		
	56-700 Mason, Tim R.	Research Assistant	Replacement
	<u>Biochemistry & Nutrition</u>		
	57-700 Edwards, John L.	Research Assistant	Replacement
	57-36 Holligan, Myrtle S.	Clerk-Typist I	Replacement
227	57-19 Thomas, Martha J.	Technician I	Replacement
	57-24 Phillips, Sheila A.	Technician I	Replacement
234	Pocina, Amelia	Secretary	Replacement
846	Black, Virginia L.	Clerk-Typist I	Replacement
849	57-27 Pitts, Carolyn J.	Technical Assistant II	Replacement
	<u>Entomology</u>		
278	59-18 McKinzey, Ina B.	Stenographer	Replacement
	59-700 Hamman, Philip J.	Research Assistant	Replacement
	59-700 Pate, Travis L.	Research Assistant	Replacement
	59-700 Mayer, Marion S.	Research Assistant	Replacement

Texas Agricultural Experiment Station
Appointments

<u>Budget Item No.</u>	<u>Department and Name</u>	<u>Position</u>	<u>New Position Replacement</u>
	<u>Feed Control Service</u>		
311	60-13 Rice, Ib B.	Feed Inspector	Replacement
322	60-21 Reyna, Martha J.	Clerk-Typist I	Replacement
	<u>Floriculture</u>		
	74-6 Drozd, Victor B.	Farm Worker	Replacement
	41-7 Crossland, Marshall F.	Technician I	Replacement
	<u>Home Economics</u>		
352	68-14 Bingham, Martha A.	Stenographer	Replacement
	68-11 Rice, Betty L.	Technician I	Replacement
	48-5	Technician I	Replacement
	<u>Plant Physiology & Pathology</u>		
374	64-5 Thames, Walter H., Jr.	Associate Professor	Replacement
378	64-14 Darling, Patricia A.	Technical Assistant II	Replacement
	64-6 Heck, Walter W.	Associate Professor	Replacement
857	64-11 Katterman, Frank R. H.	Assistant Professor	New Position
	<u>Poultry Science</u>		
	65-21 Smith, LaVillas A.	Technician I	Replacement
	65-37 Maxwell, Mae G.	Technical Assistant I	Replacement
406	65-26 Glidewell, Bobbie N.	Stenographer	Replacement
411	65-29 Durre, Margaret E.	Stenographer	Replacement
	65-700 Condren, Howard B.	Research Assistant	Replacement
	65-700 Strother, Allen	Research Assistant	Replacement
858	Williams, John D.	Instructor	New Position
	<u>Range & Forestry</u>		
	67-700 Kapadia, Zarir J.	Research Assistant	Replacement
	<u>Veterinary Research</u>		
459	69-3 Hall, Charles F.	Associate Professor	Replacement
462	69-9 Cook, Raymond W.	Instructor	Replacement
	69-22 Cossani, Eileen H.	Technical Assistant I	Replacement
	<u>Wildlife Management</u>		
855	70-15 Thompson, Thurman W.	Technical Assistant I	New Position
	70-8 Knight, Sidney S.	Technician I	New Position
	70-17 Newton, Linda R.	Clerk-Typist I	New Position
	<u>Substation No. 4 Beaumont</u>		
527	4-16 Kennedy, Ann E.	Clerk-Typist II	Replacement
	5-13 Bryant, Lilliebelle	Technical Assistant I	Replacement
	<u>Substation No. 8 Lubbock</u>		
583	8-15 Irons, Madra D.	Stenographer	Replacement
	<u>Substation No. 15 Weslaco</u>		
	15-15 Bailey, Jack C.	Jr. Entomologist	New Position
647	15-37 Sanchez, Rojelio A.	Farm Worker	Replacement

Texas Agricultural Experiment Station
Appointments

<u>Budget Item No.</u>	<u>Department and Name</u>	<u>Position</u>	<u>New Position Replacement</u>
1958-59 1959-60	Fruit Inv. Lab. <u>Montague</u>		
35-3	Wheelis, James M.	Farm Worker	Replacement
	SW Great Plains Field <u>Station - Bushland</u>		
41-7	Crawford, Marshall P.	Technician I	Replacement
	Texas A. & I. Veg. <u>Training Center</u>		
48-5	Mata, Juan M.	Technician I	Replacement

Dear Chancellor Harrington:

The appointments in the attached list are submitted in conformity with Chapter III, Section 1b, for confirmation by the Board of Directors.

Respectfully submitted,

Original Signed by
John E. Hutchison
John E. Hutchison
Director

JH:ark
Enclosure

TEXAS AGRICULTURAL EXTENSION SERVICE

Office of Director

September 2, 1959

Chancellor M. T. Harrington
Campus

Dear Chancellor Harrington:

The appointments in the attached list are submitted in conformity with Chapter III, Section 1b, for confirmation by the Board of Directors.

Respectfully submitted,

Original Signed by
John E. Hutchison
John E. Hutchison
Director

JEH:arh
Enclosure

CONFIRMATION OF APPOINTMENTSTEXAS AGRICULTURAL EXTENSION SERVICE

<u>Budget Item No.</u>	<u>Department and Name</u>	<u>Position</u>	<u>New Position Replacement</u>
14-316-2	Brown, F. G.	Junior Asst Ext Agent	New Position
13-305-8	Bunton, Virginia	Secretary-Clerk	Replacement
14-312-72	Burleson, Harry R.	Asst County Agri Agent	Replacement
20-610-1	Calvez, Loretta E.	Technical Assistant I	Replacement
14-410-79	Cato, Regina A.	County Home Dem Agent	Replacement
12-193-3	Cawley, William O.	Asst Poultry Husbandman	Replacement
12-181-11	Cullen, Robert H.	Artist II	Replacement
14-410-126	Cunningham, Mrs. Rachel	County Home Dem Agent	Replacement
14-312-70	Drake, Norman T.	Asst County Agri Agent	Replacement
12-205-2	Eldred, Patsy A.	Stenographer	Replacement
14-410-77	Flowers, Helen Ruth	County Home Dem Agent	Replacement
15-441-2	Freshour, Peggy J.	Clerk	Replacement
14-412-4	Graham, Mary L.	Asst Co Home Dem Agent	Replacement
14-412-26	Green, Mary Nell	Asst Co Home Dem Agent	Replacement
14-314-4	Gunter, Billy C.	Agent Farm Management	New Position
14-410-85	Hobson, Mrs. M. Allene	County Home Dem Agent	Replacement
14-312-48	Hollmig, Thomas G.	Asst County Agri Agent	Replacement
14-410-63	Jackson, Virginia	County Home Dem Agent	Replacement
14-410-3	Lilly, Alta Faye	County Home Dem Agent	Replacement
14-412-5	Linburg, Bettie M.	Asst Co Home Dem Agent	Replacement
14-312-19	McDaniel, Jimmie H.	Asst County Agri Agent	Replacement
12-181-27	McKinney, Louise A.	Stenographer	Replacement
14-410-90	Magness, Gloria Faye	County Home Dem Agent	Replacement
14-412-18	Morrow, Myrna Nell	Asst County Home Dem Agent	Replacement
14-314-3	Murphrey, C. J.	Agent Farm Management	New Position
14-412-25	Oldfield, Mrs. Venita	Asst County Home Dem Agent	Replacement
90	Ondrasek, Emmie E.	Stenographer	Replacement
14-330-42	Sanders, Albert B.	Negro County Agri Agent	Replacement
50-658-1	Schlutt, Edward F.	County Program Consultant	New Position
14-410-66	Studdard, Mrs. Alice	County Home Dem Agent	Replacement
14-316-1	Svatek, G. L.	Junior Asst Ext Agent	New Position
14-430-21	Taylor, Mrs. Lou	Negro Co Home Dem Agent	Replacement
14-412-48	Thweatt, Mary E.	Asst Co Home Dem Agent	Replacement
14-410-92	Townsend, Lynnell	County Home Dem Agent	Replacement
14-410-47	Vines, Janet	County Home Dem Agent	Replacement
14-412-33	Ward, Mary A.	Asst Co Home Dem Agent	Replacement
11-173-7	Welch, Linda	Clerk Typist I	Replacement
11-173-8	Williamson, Nellie R.	Clerk Typist I	Replacement

TEXAS ENGINEERING EXPERIMENT STATION

College Station, Texas

September 4, 1959

Budget Item No.	Name	Position	New Position
4	George F. Slavin	Administrative Assistant	Replacement
19	William H. Cox	Wind Tunnel Operator	New Position
20	Chancellor M. T. Harrington	Research Assistant	New Position
21	Texas A. and M. College System Campus	Lab. Equip. Opr. 1	Replacement

Dear Chancellor Harrington:

The appointments on the attached list are submitted in conformity with Chapter III, Section 1 (b) of the Rules and Regulations of the Texas Agricultural and Mechanical College System for confirmation by the Board of Directors.

Respectfully submitted,

ORIGINAL SIGNED BY
 AARON ROSE
 Aaron Ross
 Director

TEXAS ENGINEERING EXPERIMENT STATION

Confirmation of Appointments

TEXAS ENGINEERING EXPERIMENT STATION

Office of the Director

Budget Item No.	Name	Position	New Position Replacement
6	George P. Blevins	Administrative Assistant	Replacement
19	William M. Goss	Wind Tunnel Operator	New Position
53	John S. Westmoreland	Research Assistant	New Position
215	Mary H. Rutledge	Tab Equipt. Opr. I	Replacement

Dear Chancellor Harrington:

The appointment in the attached list is submitted in conformity with the Rules and Regulations, Chapter XII, Section 12, for confirmation by the Board of Regents.

Respectfully submitted,

Chas. E. Smith

Director

E. E. Smith

Director

Enclosures

TEXAS ENGINEERING EXTENSION SERVICE

Office of the Director

September 3, 1959

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
Campus

New Position
Replacement

3(2) and 4(2)(B)

Elizabeth Ann Finbertson Stenographer

Replacement

Dear Chancellor Harrington:

The appointment in the attached list is submitted in conformity with the Rules and Regulations, Chapter III, Section 1b, for confirmation by the Board of Directors.

Respectfully submitted

*Original Signed
by H. D. Bearden*

H. D. Bearden
Director

Enclosures

TEXAS ENGINEERING EXTENSION SERVICE

3.212

Confirmation of Appointment

TEXAS ENGINEERING EXTENSION SERVICE

Office of Director

Sept. 3, 1959

<u>Budget Item</u>	<u>Name</u>	<u>Position</u>	<u>New Position Replacement</u>
8(ST) and 4(IMS)	Elizabeth Ann Pinkerton	Stenographer	Replacement

The appointments on the attached list are submitted in conformity with Chapter II, Section 1.3., of the Rules and Regulations, for confirmation by the Board of Directors.

Respectfully submitted,

Special Agent in Charge

A. S. Polivier
Director

5.212

OFFICE OF DIRECTOR
AND BUSINESS OFFICE

TEXAS FOREST SERVICE

Office of Director

Sept. 3, 1959

Chancellor M. T. Harrington
Campus

Dear Chancellor Harrington:

The appointments on the attached list are submitted in conformity with Chapter II, Section 1.b., of the Rules and Regulations, for confirmation by the Board of Directors.

Respectfully submitted,

ORIGINAL SIGNED BY
A. D. FOLWEILER

A. D. Folweiler
Director

TEXAS FOREST SERVICE

Appointments

College Station, Texas

September 4, 1935

<u>Budget Item No.</u>	<u>Department or District and Name</u>	<u>Position</u>	<u>New Position Replacement</u>
	<u>Office of Director and Business Office</u>		
5	Jaska, William J.	Accounting Assistant I	Replacement
	<u>District No. 1, Linden</u>		
91	Harvey, Harold G.	Crewman II	Replacement
	<u>District No. 5, Kirbyville</u>		
277	Ernst, Edgar A.	Specialist in Research	Replacement

Respectfully submitted,

ORIGINAL SIGNED BY

FRED J. BROWN

Fred J. Brown

Executive Director

Approval Recommended:

ORIGINAL SIGNED BY

JAMES W. WALKER

Director, WFS

TEXAS TRANSPORTATION INSTITUTE

College Station, Texas

September 4, 1959

Chancellor H. T. Harrington
Texas A. and M. College System
Campus

Dear Chancellor Harrington:

The appointments on the attached list are submitted in conformity with Chapter III, Section 1 (b) of the Rules and Regulations, for confirmation by the Board of Directors.

Respectfully submitted,

ORIGINAL SIGNED BY
FRED J. BENSON

Fred J. Benson
Executive Officer

Approval Recommended:

ORIGINAL SIGNED BY
AARON ROSE

Director, TEES

TEXAS TRANSPORTATION INSTITUTE

Confirmation of Appointments

<u>Budget Item No.</u>	<u>Name</u>	<u>Position</u>	<u>New Position Replacement</u>
6	George P. Blevins	Administrative Assistant	Replacement
101	Hardy E. Fairbanks	Acting Asst. Res. Engr.	New Position
122	Albert D. Mayfield	Research Assistant	Replacement
127	Joanne L. Bower	Stenographer	Replacement
177	Clarence D. Bain	Traffic Surveyor	New Position
178	Donald E. Cleveland	Asst. Research Engineer	New Position

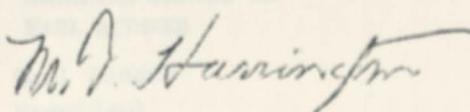
CONFIRMATION OF PROMOTIONS

To: Members of the Board of Directors
Texas A. and M. College System

The following promotions made by the Presidents of A. and M. College, Arlington State College, and Tarleton State College, and the Directors of the Agricultural Experiment Station, Agricultural Extension Service, and Texas Forest Service have been made in conformity with Chapter III, Section 1 (b) of the Rules and Regulations of the Texas Agricultural and Mechanical College System.

I recommend the following Minute Order:

The following promotions made by the Presidents of the A. and M. College, Arlington State College, Tarleton State College, and the Directors of the Agricultural Experiment Station, Agricultural Extension Service, and Texas Forest Service, approved by the Chancellor of the System, and made in conformity with Chapter III, Section 1 (b) of the Rules and Regulations of the Texas Agricultural and Mechanical College System, are hereby confirmed.



M. T. Harrington
Chancellor

September 7, 1959

OFFICE OF THE PRESIDENT

September 19, 1959

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

The attached list of promotions has been approved to become effective August 10, 1959 and September 1, 1959, respectively, in conformity with Chapter III, Section 1 (b), and is submitted for confirmation by the Board of Directors.

Respectfully submitted,

ORIGINAL SIGNED BY
EARL RUDDER

Earl Rudder
President

CONFIRMATION OF PROMOTIONS

A. and M. College of Texas

ARLINGTON STATE COLLEGE

Office of the President
September 11, 1957

<u>Name</u>	<u>Department</u>	<u>From</u>	<u>To</u>
Marquart, Seth	Building & College Utilities	Carpenter I	Carpenter Foreman
Braddy, Laura Belle		Office of Comman- dant - Secretary	Dean of Students Sr. Secretary
Patranella, Hazel	Student Publications	Clerk Typist I	Clerk Typist II

Very truly,
Yours,

The attached list of promotions has been approved in conformity with Chapter III, Section 13, and is submitted for consideration by the Board of Directors.

Respectfully submitted,

J. K. Wolf
President

WJW

ARLINGTON STATE COLLEGE

Confirmation of Promotions

Department and Name: ARLINGTON STATE COLLEGE
Office of the President
September 2, 1959

To:

Office of Dean of College

A. J. Harades, Prof. and Head, Prof. of Psychology,
Dr. M. T. Harrington, Chancellor, Ed. & Psy. Asst. to Dean of College
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

Registrar
Director of Services

The attached list of promotions has been approved in
conformity with Chapter III, Section 1b, and is submitted for
confirmation by the Board of Directors.

G. E. Smith

Prof. and Head, Asst. to Dean of Engineering

Respectfully submitted,

Grover C. Grubb

Asst. Professor

J. R. Woolf
President

Engineering Technology Department

Attach.

A. W. Burdell

Professor Prof. and Head

College Library

Mary V. Swisher

Librarian II Librarian III

Henryette Robinson

Librarian II Librarian III

Lois Pool

Librarian I Librarian II

ARLINGTON STATE COLLEGE

Confirmation of Promotions

Office of the President

<u>Department and Name</u>	<u>From</u>	<u>To</u>
<u>Office of Dean of College</u>		
A. J. Herndon	Prof. and Head, Dept. Ed. & Psy.	Prof. of Psychology, Asst. to Dean of College
<u>Office of Director of Services</u>		
B. C. Barnes	Registrar	Director of Services
<u>Office of Registrar</u>		
Eva D. Hughes	Clerk Typist	Asst. to Registrar
<u>Engineering Department</u>		
G. E. Smith	Prof. and Head	Prof. and Head, Asst. to Dean of Engineering
Grover C. Grubb	Instructor	Asst. Professor
<u>Engineering Technology Department</u>		
R. W. Burdett	Professor	Prof. and Head
<u>College Library</u>		
Mary V. Swisher	Librarian II	Librarian III
Henryette Robinson	Librarian II	Librarian III
Lois Pool	Librarian I	Librarian II

TARLETON STATE COLLEGE

Office of the President

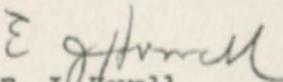
September 1, 1959

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

The promotions on the attached list have been approved, to become effective September 1, 1959, in conformity with Chapter III, Section 1 (b) of the Objectives and Rules and Regulations of the Texas A. and M. College System, and are submitted for confirmation by the Board of Directors.

Respectfully submitted,


E. J. Howell
President

CONFIRMATION OF PROMOTIONS

Tarleton State College



<u>Department and Name</u>	<u>From</u>	<u>To</u>
<u>Dean's Office</u> Kilgore, Mrs. Elizabeth J.	Clerk-Typist I	Secretary
<u>Fiscal and Business Management</u> Adcock, Mrs. Hazel I.	Stenographer	Clerk-Typist II
Colwick, Mrs. Avis L.	Clerk-Typist I	Clerk-Typist II

Dr. M. T. Harrington, Chancellor
A. & M. College System
College

Dear Dr. Harrington:

The attached list of promotions has been approved, in conformity with Chapter 133, Section 19, and is submitted for confirmation by the Board of Directors.

Respectfully submitted,

P. D. Lewis

Director

TEXAS AGRICULTURAL EXPERIMENT STATION

COLLEGE STATION, TEXAS



Office of
THE DIRECTOR

Department and Name

Title

IS

September 1, 1959

Administration
Magler, Roy W.

Accountant II
B. I. No. 6 (1958-59)

Accountant III
B. I. No. 7 (1958-59)

State Chemist
Eden, Faye F.

Technical Assistant I
B. I. No. 22 (1959-60)

Technical Assistant II
B. I. No. 16 (1959-60)

Robinson, Wilbur R.

Lab. Attendant I
B. I. No. 109 (1958-59)
B. I. No. 55-58 (1959-60)

Lab. Attendant II
B. I. No. 181 (1958-59)
B. I. No. 53-56 (1959-60)

Poultry Science
Cooper, Jane F.

State Chemist
Technician I
B. I. No. 160 (1958-59)

Poultry Science
Technician II
B. I. No. 402 (1958-59)
B. I. No. 63-19 (1959-60)

Dr. M. T. Harrington, Chancellor
A. & M. College System

Substation - Temple

Trulove, Evelyn M.

Dear Dr. Harrington:

Technical Assistant I
B. I. No. 3-13 (1959-60)

Technical Assistant II
B. I. No. 3-3 (1959-60)

The attached list of promotions has been approved, in conformity with Chapter III, Section 1b, and is submitted for confirmation by the Board of Directors.

Respectfully submitted,

R. D. Lewis

Director

Texas Agricultural Experiment Station
Promotions

TEXAS AGRICULTURAL EXTENSION SERVICE

<u>Department and Name</u>	<u>From</u>	<u>To</u>
<u>Administration</u> Hagler, Roy W.	Accountant II B. I. No. 6 (1958-59)	Accountant III B. I. No. 5 (1958-59)
<u>State Chemist</u> Eden, Faye F.	Technical Assistant I B. I. No. 22 (1959-60)	Technical Assistant II B. I. No. 16 (1959-60)
Robison, Wilmer R.	Lab. Attendant I B. I. No. 183 (1958-59) B. I. No. 55-32 (1959-60)	Lab. Attendant II B. I. No. 181 (1958-59) B. I. No. 55-30 (1959-60)
<u>Poultry Science</u> Cooper, June F.	State Chemist Technician I B. I. No. 160 (1958-59)	Poultry Science Technician II B. I. No. 402 (1958-59) B. I. No. 65-19 (1959-60)
<u>Substation No. 5-Temple</u> Trulove, Evelyn M.	Technical Assistant I B. I. No. 5-13 (1959-60)	Technical Assistant II B. I. No. 5-5 (1959-60)

JEM:ark
Enclosure

Original Signed by
John E. Hatchcock
Director

TEXAS AGRICULTURAL EXTENSION SERVICE

Office of Director

September 2, 1959

Chancellor M. T. Harrington
Campus

Dear Chancellor Harrington:

The promotions in the attached list have been approved in conformity with Chapter III, Section 1b, and are submitted for confirmation by the Board of Directors.

Respectfully submitted,

Original Signed by
John E. Hutchison
John E. Hutchison
Director

JEH:arh
Enclosure

CONFIRMATION OF PROMOTIONS

TEXAS AGRICULTURAL EXTENSION SERVICE

<u>Department and Name</u>	<u>From</u>	<u>To</u>
Brown, Jerry A.	Jr Asst Ext Agent	Asst Co Agri Agent
Byrd, Alfred D. L.	Assoc Co Agri Agent	Agent Farm Management
Clifton, O. B.	Assoc CAA-at-large	Co Program Consultant
Dugan, Mrs. Faye	Asst Co Home Dem Agent	Co Home Dem Agent
Garner, Connie F.	Assistant Entomologist	Associate Entomologist
Jordan, Eldred A.	Assoc Co Agri Agent	County Agri Agent
Seastrunk, D. H.	Negro Co Agri Agent	Agt Farm and Home Dev
Sims, Robert J.	Asst Co Agri Agent	County Agri Agent
Turner, Allen E.	Asst Co Agri Agent	County Agri Agent

5.212

TEXAS FOREST SERVICE

Office of Director

Sept. 3, 1959

Chancellor M. T. Harrington
Campus

Dear Chancellor Harrington:

The promotions on the attached sheet are submitted in conformity with Chapter II, Section 1.b., of the Rules and Regulations, for confirmation by the Board of Directors.

Respectfully submitted,

ORIGINAL SIGNED BY
A. D. FOLWEILER

A. D. Folweiler
Director

TEXAS FOREST SERVICE

Promotions

Department or District
and Name

From

To

Office of Director
and Business Office

Palasota, Joe

Accounting Assistant I

Accountant I

District No. 3, Lufkin

Bates, Wesley C.

Assistant Forester,
District No. 5

Assistant District Forester,
District No. 3

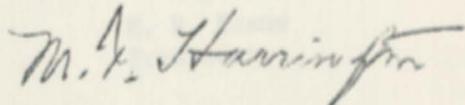
CONFIRMATION OF LEAVES

TO: Members of the Board of Directors
Texas A. and M. College System

The following leaves without pay granted by the President of Prairie View A. and M. College have been made in conformity with the Rules and Regulations of the Texas Agricultural and Mechanical College System.

I recommend the following minute order:

The following leaves without pay granted by the President of Prairie View A. and M. College, approved and recommended by the Chancellor of the System in conformity with Chapter III, Section 8 (b) of the Rules and Regulations of the Texas Agricultural and Mechanical College System, are hereby confirmed.



M. T. Harrington
Chancellor

September 7, 1959

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE
Prairie View, Texas

September 2, 1959

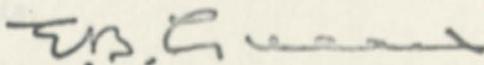
Office of
The President

Dr. M. T. Harrington, Chancellor
Texas Agricultural and Mechanical College System
College Station, Texas

Dear Dr. Harrington:

The attached list of leaves without pay has been approved in conformity with Chapter III, Section 8b, of the Rules and Regulations of the Texas Agricultural and Mechanical College System and is submitted for confirmation by the Board of Directors.

Respectfully submitted,



E. B. Evans
President

Attachment

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE

APPROVAL OF LEAVES WITHOUT PAY

SCHOOL OF AGRICULTURE

Kirkwood, James Assistant Professor, leave of absence without pay from September 1, 1959 to August 31, 1960, for the purpose of pursuing advanced graduate study at Michigan State University.

SCHOOL OF ARTS AND SCIENCES

Education

Weems, Carl C. Instructor, leave of absence without pay from September 1, 1959 to August 31, 1960, for the purpose of pursuing advanced graduate study at Denver, University.

Music

White, Don L. Instructor, leave of absence without pay from September 1, 1959 to August 31, 1960 for the purpose of pursuing advanced graduate study at the University of California.

DIVISION OF INDUSTRIAL EDUCATION

Collins, Samuel Assistant Professor, leave of absence without pay from September 1, 1959 to August 31, 1960, for the purpose of pursuing advanced graduate study at the University of California.

Jackson, Eugene G. Instructor, leave of absence without pay for the purpose of pursuing advanced graduate study at New York University.

DIVISION OF NURSING EDUCATION

Hynes, Rose E. Instructor, leave of absence without pay from September 1, 1959 to August 31, 1960, for the purpose of pursuing graduate study at the University of Indiana.

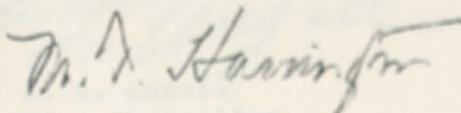
CONFIRMATION OF OUT-OF-STATE TRAVEL

TO: Members of the Board of Directors
Texas A. and M. College System

The following out-of-state travel, approved by the President of A. and M. College and the Directors of the Agricultural Experiment Station, Agricultural Extension Service, and Texas Forest Service, made in conformity with Section 13 of last Appropriation Bill and within funds allocated for out-of-state travel by Minute Order 47-58, is submitted to the Board of Directors for confirmation.

I suggest the following minute order:

In conformity with Section 13 of Article VI of the last Appropriation Bill and within the funds allocated for out-of-state travel by Minute Order No. 47-58, the out-of-state travel approved by the President of A. and M. College and the Directors of the Agricultural Experiment Station, Agricultural Extension Service, and Texas Forest Service, designated as out-of-state confirmation list number 1-59-60, is hereby confirmed.



M. T. Harrington
Chancellor

September 7, 1959

TEXAS AGRICULTURAL AND MECHANICAL COLLEGE SYSTEM

Office of the Chancellor

September 8, 1959

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
Campus

Dear Dr. Harrington:

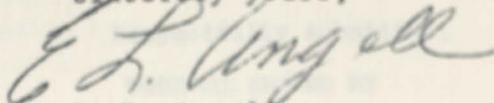
Out of the funds allocated by the Board of Directors for travel, the following out-of-state travel has been approved, in conformity with Administrative Memorandum No. 55-30, and is submitted to the Board for confirmation.

Reference Paragraph
Adm. Memo. No. 55-30

Actual
Expense

7	R. E. Patterson, Vice Chancellor for Agriculture to Washington, D. C. to confer with Assistant Secretary E. L. Peterson, U. S. Department of Agriculture, on our agricultural extension programs; with USDA officials on Federal-State cooperative research programs; to confer with John Logan, National Association of Food Chain regarding educational needs of food store operators and employees in interest of our academic program. August 11 - 15, 1959.	\$219.45
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Sincerely yours,



E. L. Angell
Vice Chancellor

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS

OFFICE OF THE PRESIDENT

September 19, 1959

Dr. M. T. Harrington, Chancellor
Texas A. and M. College System
College Station, Texas

Dear Dr. Harrington:

Out of funds allocated by the Board of Directors the attached list of out-of-state trips has been approved in conformity with Administrative Memorandum 55-30 and is submitted to the Board of Directors for confirmation.

Respectfully submitted,

ORIGINAL SIGNED BY
EARL RUDDER

Earl Rudder
President

CONFIRMATIONS

A. and M. College of Texas

ence Paragraph
e Order 111-55

Estimated
Expense

School of Arts and Sciences

Hancock, C. Kinney, Professor, Chemistry, to attend the American Chemical Society Division of Organic Chemistry, 16th National Organic Chemistry Symposium in Seattle, Washington in the interest of the Effect of Structure Research project of the Welch Foundation. June 15-18, 1959. \$ 326.90

School of Engineering

Schiller, R. E., Associate Professor, Civil Engineering, to attend a special two weeks summer program on "The Shear Strength of Soils" at M.I.T., August 31, 1959 through September 11, 1959. This particular program is designed to present the latest developments in the field of soil mechanics in regard to shear strength of soils. 175.00

Hallmark, G. D., Professor and Head of Department, Electrical Engineering, to attend the "Workshop on Materials in Electrical Engineering Education" at Case Institute, Cleveland, Ohio, August 29, 1959 through September 7, 1959. This conference is sponsored by the National Science Foundation and Case Institute of Technology. 290.00

School of Veterinary Medicine

Price, Alvin A., Dean of Veterinary Medicine, to attend the Regional Committee and participate as Texas A. and M. representative for planning a Southern Regional Graduate Summer Session in Biophysical Principles in Veterinary Research, - SREB Headquarters, Atlanta, Georgia. From June 30, 1959 to July 2, 1959. 130.55

Calliham, M. R., Professor and Head of Department, Veterinary Medicine and Surgery, to participate in the annual meeting of the American Association of Veterinary Clinicians at Manhattan, Kansas to obtain teaching material for our clinical teaching program. August 21-25, 1959. 131.55

Howard, Jimmy L., Editor for the 1959-60 Southwestern Veterinarian, to attend the National Convention of American Veterinarian Medical Association in Kansas City, Missouri, August 21-28, 1959. 237.80

CONFIRMATIONS

A. and M. College of Texas

Reference Paragraph
Minute Order 111-55

Estimated
Expense

SCHOOL OF VETERINARY MEDICINE

Veterinary Microbiology

Jungerman, Paul F., Assistant Professor, to observe teaching methods and facilities at the Iowa State College Veterinary School at Ames, Iowa, thence to Kansas City, Missouri to participate in the annual American Veterinary Medical Association meeting to learn the latest information in Microbiology and consult with other teachers on teaching methods. This trip to Kansas City, Missouri was approved at the September, 1958 Board Meeting. August 20 - September 4, 1959.

\$ 165.00

Dear Dr. Harrington:
One of the funds allocated by the Board of Directors
The attached Out-of-State trip has been approved, in
conformity with Administrative Memorandum No. 13-50,
and is submitted to the Board of Directors for confirmation.

Respectfully submitted,

E. J. Evans
President

Attachments

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE
Prairie View, Texas

September 2, 1959

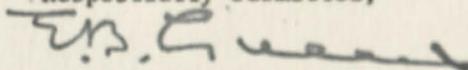
Office of
The President

Dr. M. T. Harrington, Chancellor
Texas Agricultural and Mechanical College System
College Station, Texas

Dear Dr. Harrington:

Out of the funds allocated by the Board of Directors the attached Out-of-State trip has been approved, in conformity with Administrative Memorandum No. 55-30, and is submitted to the Board of Directors for confirmation.

Respectfully submitted,



E. B. Evans
President

Attachment

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE

CONFIRMATION OF OUT-OF-STATE TRAVEL

<u>Reference Paragraph</u>		<u>Estimated</u>
<u>Minute Order 111-55</u>		<u>Expense</u>
8	Norris, E. M., Resident Teacher-Trainer for Vocational Agriculture, to attend an Agricultural Education Conference, Washington, D. C., July 22-25, 1959.	\$187.81
	Total	\$187.81

The attached list of out-of-state travel has been approved in conformity with Administrative Memorandum No. 25-20 and is submitted to the Board of Directors for their consideration. Funds are available for payment.

Respectfully submitted,

Director

TEXAS AGRICULTURAL EXPERIMENT STATION
 TEXAS AGRICULTURAL EXPERIMENT STATION

COLLEGE STATION, TEXAS

Ed. Adv. Mem. 55-30 September 4, 1959

Section V-B



Agricultural Economics and Zoology

4. Tims, T. E., Head, to present a technical statement on the supplies and need for cotton in 1959, 1965, 1975, at the annual meeting of the Great Plains Agricultural Council, Santa Fe, New Mexico, July 27-August 1, 1959. Actual expense \$ 25.00

5. Tims, T. E., Head, to participate in a joint meeting of the Technical Committee and officials of the University of Iowa State College, Chicago, Illinois, August 3-6, 1959. (No expense to TAMS or AGMC)

Dr. M. T. Harrington, Chancellor
 Texas A & M College System
 Campus

6. Dear Dr. Harrington:

The attached list of out-of-state travel has been approved in conformity with Administrative Memorandum No. 55-30 and is submitted to the Board of Directors for confirmation. Funds are available for payment.

Respectfully submitted,

7. Aaron, T. D., Instructor, to participate in the Technical Committee of Southern Agricultural Experiment Station Project 28-11, Fayetteville, Arkansas, August 10-13, 1959. (No expense to TAMS)

P. D. Lewis

Director

8. Kincaid, J. A., Assistant Professor, to participate in Technical Committee meeting of Regional Project 28-14, Price Policy, Lexington, Kentucky, August 10-13, 1959. Estimated expense 175.00

9. Miller, J. E., Assistant Professor, to participate in Technical Committee meeting, Organization and Management of Cooperatives, Logan, Utah, July 12-15, 1959. (Per diem only) 34.00

10. Smith, R. E., Junior Economist, to participate in meeting of the National Livestock Marketing Congress, Cedar Rapids, Iowa, June 24-29, 1959. (No expense to TAMS)

AGRONOMY

1. Brown, W. E., Professor, to participate in Technical Committee of Regional Project 2-1, Cotton Genetics, Baton Rouge, La., August 25-29, 1959. Estimated expense 30.00

2. Erdreich, J. E., Assistant Professor, to participate in Technical Committee meeting of Regional Project 2-1, Cotton Genetics, Baton Rouge, La., August 25-29, 1959. Estimated expense 30.00

TEXAS AGRICULTURAL EXPERIMENT STATION

CONFIRMATION OF OUT-OF-STATE TRAVEL

MAIN STATION

Ref. Adm. Memo. 55-30

Section V-HExpenseAgricultural Economics and Sociology

- | | | |
|----|---|----------|
| 8. | Timm, T. R., Head, to present a technical statement on the supplies and need for cotton in 1959, 1965, 1975, at the annual meeting of the Great Plains Agricultural Council. Santa Fe, New Mexico, July 27-August 1, 1959. Actual expense | \$ 85.09 |
| 8. | Timm, T. R., Head, to participate in a joint meeting of the National Agricultural Policy Committee and officials of the National Adjustment Center of Iowa State College, Chicago, Illinois. August 5-8, 1959. (No expense to TAES or A&MC) | - |
| 8. | Timm, T. R., Head, guest speaker at the annual Farmers Day, Louisiana State University, Baton Rouge, La. August 10-13, 1959. (No expense to TAES or A&MC) | - |
| 2. | Boykin, Jr., C. C., Assistant Professor, to participate as secretary of the Range Committee, Western Agricultural Economics Research Council meeting. Logan, Utah, July 12-18, 1959. Actual expense | 265.10 |
| 5. | Aaron, T. D., Instructor, to participate as a member of the Technical Committee of Southern Regional Grain Marketing Project SM-11. Fayetteville, Ark., July 12-15, 1959. (No expense to TAES) | - |
| 5. | Kincannon, J. A., Assistant Professor, to participate in Technical Committee meeting of Regional Project SM-14, Price Policy. Lexington, Kentucky, August 10-13, 1959. Estimated expense | 175.00 |
| 5. | Miller, J. E., Assistant Professor, to participate in WM-38, Technical Committee meeting, Organization and Management of Cooperatives. Logan, Utah, July 12-15, 1959. (Per diem only) | 36.00 |
| 8. | Smith, H. E., Junior Economist, to participate in meeting of the National Livestock Marketing Congress. Cedar Rapids, Iowa, June 24-29, 1959. (No expense to TAES) | - |

Agronomy

- | | | |
|----|---|-------|
| 5. | Brown, Meta S., Professor, to participate in Technical Committee of Regional Project S-1, Cotton Genetics. Baton Rouge, La., August 25-29, 1959. Estimated expense | 50.00 |
| 5. | Endrizzi, J. E., Assistant Professor, to participate in Technical Committee meeting of Regional Project S-1, Cotton Genetics. Baton Rouge, La., August 25-29, 1959. Estimated expense | 50.00 |

Main Station

Ref. Adm. Memo. 55-30

Section V-HExpenseAnimal Husbandry

5. King, G. T., Assistant Professor, to present carcass research data to the annual Technical Committee meeting of S-10, Southern Regional Beef Cattle Breeding Project. Tifton, Ga., August 30 - Sept. 3, 1959. Estimated expense \$175.00

Biochemistry and Nutrition

8. Reiser, R., Professor, to discuss problems of the bitter factor in Spanish peanuts with research staff of the Southern Utilization Regional Laboratory. New Orleans, La., July 12-14, 1959. Actual expense 83.03

Feed Control Service

1. Price, J. D., Animal Nutritionist, to obtain information from the Federal Food and Drug Administration concerning carcinogenic effects of arsenicals and synthetic estrogens in commercial feeds. Washington, D. C., July 8-11, 1959. Actual Expense 220.95

Poultry Science

468. Quisenberry, J. H., Head, to present two research papers at the Commercial Egg Production Clinic, and discuss poultry research problems with staff of Louisiana State University, Baton Rouge, La., June 14-16, 1959. (No expense to TAES or A&MC) -
8. Atkinson, R. L., Assistant Professor, to participate in Physiology Section, Poultry Science Assn. meeting; to confer with officials of Smith, Kline, and French Laboratories in regard to research being carried on at this station under their grant-in-aid. Ames, Iowa, August 2-9, 1959. Actual Expense 69.25
468. Couch, J. R., Professor, to confer with staff of Western Condensing Company in regard to grant-in-aid and present a research paper at their sales meeting. Appleton, Wisc., July 22-26, 1959. (No expense to TAES or A&MC) -

Veterinary Medicine

4. Flowers, A. I., Assistant Professor, to present a discussion on respiratory diseases of poultry at a meeting of field service personnel of the Cameron Feed Company. Hot Springs, Ark., July 17-18, 1959. (No expense to TAES or A&MC) -

FIELD LABORATORIES

Ref. Adm. Memo. 55-30

Section V-H

Expense

Southwestern Great Plains Field Station - Bushland

- | | | |
|----|--|----------|
| 5. | Daniels, N. E., Associate Entomologist, to participate in the Great Plains GP-4 Technical Committee meeting concerning grasshopper research. Jackson, Wyoming, August 24-28, 1959. Estimated expense | \$172.00 |
|----|--|----------|

Texas Technical College - Lubbock

- | | | |
|----|--|---|
| 8. | Billingsly, R. V., Associate Professor, to participate in the Wabash Conference on Economics. Crawfordsville, Ind., June 18-25, 1959. (No expense to TAES) | - |
| 2. | Thomas, J. W., Assistant Professor, to present a research paper at the Western Farm Economics meeting and participate in Western Range Management Committee meeting. Logan, Utah, July 11-18, 1959. (No expense to TAES) | - |

Deputy President Harrington:

It is recommended that the attached list of out-of-state trips which have been approved in conformity with Administrative Memorandum No. 55-30, Section V-H, be submitted to the Board of Directors for confirmation.

Respectfully submitted,

Original Signed by

John E. Hutchinson

John E. Hutchinson, Director

TEXAS AGRICULTURAL EXTENSION SERVICE

Office of Director

College Station, Texas
September 4, 1959

President M. T. Harrington
Texas A. and M. College System
College Station, Texas

Dear President Harrington:

It is recommended that the attached list of out-of-state trips which have been approved in conformity with Administrative Memorandum No. 55-30, Section V-H, be submitted to the Board of Directors for confirmation.

Respectfully submitted,

Original Signed by

John E. Hutchison

John E. Hutchison, Director

TEXAS AGRICULTURAL EXTENSION SERVICE

CONFIRMATION OF OUT-OF-STATE TRAVEL

Reference Paragraph	Estimated Expense
<u>Adm. Memo. 55-30 Sec. V-H</u>	<u>\$</u>
8 Mr. Virgil L. Dahlberg, County Agricultural Agent, to participate in the annual tour of TVA facilities, Knoxville, Tennessee and Asheville, North Carolina, May 23-31, 1959. Official time only	-0-
8 Mr. O. B. Clifton, Associate County Agricultural Agent at Large, to attend orientation meeting on Fund For Adult Education, Michigan State University, East Lansing, Michigan and Gull Lake, Michigan, June 13 - September 21, 1959. Official time only	-0-
6 Mr. Delbert E. Timmons, County Agricultural Agent, to secure lambs for 4-H club boys, Fort Collins, Colorado, June 17-20, 1959. Official time only	
8 Miss Vera E. Adams, County Home Demonstration Agent, to attend American Home Economics Association meeting, Milwaukee, Wisconsin, June 20-28, 1959. Official time only	-0-
8 Miss Alma Flipppo, County Home Demonstration Agent, to attend American Home Economics Association meeting, Milwaukee, Wisconsin, June 20-28, 1959. Official time only	-0-
8 Mr. John E. Hutchison, Director, to attend and participate in orientation meeting for Extension Directors and Program Consultants from states participating in Pilot Programs supported by the Fund for Adult Education, East Lansing, Michigan, June 21-23, 1959. Official time only	-0-
8 Mrs. Leola C. Sides, County Home Demonstration Agent, to participate in meetings of professional home economists as official delegate from Texas to the American Home Economics Association, Milwaukee, Wisconsin, June 22-27, 1959. Official time only	-0-
8 Mr. Travis G. Allen, Assistant County Agricultural Agent, to pick up club lamb prospects for Southdown breeders in area, Brighton, Boulder and Fort Collins areas in Colorado, July 6-15, 1959. Official time only	-0-
8 Mr. Robert B. Tate, County Agricultural Agent, to attend national meeting to discuss policies, rules and regulations of major stock shows, Denver, Colorado, July 13-17, 1959. Official time only	-0-
8 Mr. H. L. Hubbard, Negro County Agricultural Agent, to attend and participate in National Negro County Agents Association meeting, Tallahassee, Florida, July 23-31, 1959. Official time only	-0-
8 Mr. George W. Rice, County Agricultural Agent, to observe Rural Development Work at Tupelo, Mississippi, July 24-26, 1959. Official time only	-0-

TEXAS AGRICULTURAL EXTENSION SERVICE

CONFIRMATION OF OUT-OF-STATE TRAVEL

Reference Paragraph

Adm. Memo. 55-30 Sec. V-H

Estimated
Expense

\$

8	Mr. Steve Lilly, County Agricultural Agent, to visit Tupelo, Mississippi with a group of leaders to observe their development program, July 24-26, 1959. Official time only	-0-
8	Mr. Phillip S. Nix, County Agricultural Agent, to visit Tupelo, Mississippi with a group of leaders to observe their development program, July 24-26, 1959. Official time only	-0-
8	Mr. Johnnie A. McKay, County Agricultural Agent, to visit Tupelo, Mississippi with a group of leaders to observe their development program, July 24-26, 1959. Official time only	-0-
8	Chester F. Williams, Negro County Agricultural Agent, to attend and participate in the National Negro County Agents Association Meeting, Tallahassee, Florida, July 24-31, 1959. Official time only	-0-
8	Mr. A. B. Rigsby, Negro County Agricultural Agent, to attend and participate in National Negro County Agents Association meeting, Tallahassee, Florida, July 24-31, 1959. Official time only	-0-
8	Mr. K. K. Daingerfield, Negro County Agricultural Agent, to attend and participate in National Negro County Agents Association meeting, Tallahassee, Florida, July 24-31, 1959. Official time only	-0-
8	Mr. W. H. Alexander, Negro County Agricultural Agent, to attend and participate in National Negro County Agents Association meeting, Tallahassee, Florida, July 24-31, 1959. Official time only	-0-
8	Mr. Harrison W. Grays, Negro County Agricultural Agent, to attend and participate in National Negro County Agents Association meeting, Tallahassee, Florida, July 24-31, 1959. Official time only	-0-
8	Mr. A. J. Bundage, Negro County Agricultural Agent, to attend and participate in National Negro County Agents Association Meeting, Tallahassee, Florida, July 24-31, 1959. Official time only	-0-
8	Dr. Tyrus R. Timm, Head, Department of Ag. Eco. and Sociology and Extension Economist, to present a technical statement on the supplies and need for cotton in 1959, 1965 and 1975 at the annual meeting of the Great Plains Agricultural Council, Santa Fe, New Mexico, July 27 - August 1, 1959. Official time only	-0-
8	Mr. W. M. Day, County Agricultural Agent, to select sheep demonstrations for 4-H Club members of Upton County, Boulder, Colorado, July 28-29, 1959. Official time only	-0-
6	Miss Jimmie Lou Wainscott, County Home Demonstration Agent, to accompany the Parmer County 4-H Club girls and adult leaders to Camp, Ruidoso, New Mexico, July 29-31 -August 1, 1959	-0-

TEXAS AGRICULTURAL EXTENSION SERVICE

CONFIRMATION OF OUT OF STATE TRAVEL

Reference Paragraph	Estimated Expense
<u>Adm. Memo. 55-30 Sec. V-H</u>	3
8 Mr. Billy Whitaker, Assistant County Agricultural Agent, to attend the International Farm Youth Exchange Alumni Conference, Miller-ville, Pennsylvania, July 31 - August 9, 1959. Official time only	-0-
8 Mr. Steve Lilly, County Agricultural Agent, to attend International Farm Youth Exchange Alumni Conference in Millerstown, Pennsylvania, August 1-9, 1959. Official time only	-0-
8 Mr. James R. Gill, Assistant County Agricultural Agent, to attend and participate in the Potter County 4-H Club Camp, Red River, New Mexico, August 2-7, 1959. Official time only	-0-
8 Mr. Eugene Southall, County Agricultural Agent, to attend and participate in the Potter County 4-H Club Camp, Red River, New Mexico, August 2-7, 1959. Official time only	-0-
6 Mr. C. A. Stone, County Agricultural Agent, to accompany 4-H Club members on trip to Carlsbad, New Mexico, August 3-5, 1959. Official time only	-0-
6 Mr. Delbert E. Timmons, County Agricultural Agent, to accompany 4-H boys on encampment, Antonita, Colorado and Vicinity, August 3-6, 1959. Official time only	-0-
6 Mr. Joe W. Jones, County Agricultural Agent, to accompany 4-H Club boys and adult leaders to camp, Pecos, New Mexico, August 3-6, 1959. Official time only	-0-
6 Miss Mary Elizabeth Thweatt, Assistant County Home Demonstration Agent, to attend all-day outing of Friberg 4-H Community Club as one of the adult sponsors, Turner Falls, Oklahoma, August 5, 1959. Official time only	-0-
8 Dr. Tyrus R. Timm, Head, Department and Extension Economist, to participate in a joint meeting of the National Agricultural Policy Committee and officials of the National Adjustment Center of Iowa State College to seek more effective means for doing educational work in Agricultural Policy, Chicago, Illinois, August 5-8, 1959. Official time only	-0-
6 Mr. Warren W. Pickens, Jr., County Agricultural Agent, to sponsor 4-H talent tour group and attend the American Institute of Cooperation, Urbana, Illinois, August 7-15, 1959. Official time only	-0-
6 Miss Pauline Lokey, County Home Demonstration Agent, to serve in the capacity of official chaperone for eighteen 4-H boys and girls on the Talent Tour, sponsored by Producers Grain Corporation, Urbana, Illinois, August 7-15, 1959. Official time only	-0-

TEXAS AGRICULTURAL EXTENSION SERVICE

EMERGENCY OUT OF STATE TRAVEL
(AUTHORIZED BY BOARD MINUTE ORDER 83-54)

Reference Paragraph	Estimated Expense
Adm. Memo. 55-30 Sec. V-H	\$
8 Mr. A. B. Kennerly, Assistant Editor, to attend annual meeting of American Association of Agricultural College Editors, Gainesville, Florida, July 10-18, 1959. Actual expense	131.25
8 Mr. John E. Hutchison, Director, to attend and participate in Civil Defense Conference called by Federal Extension Service, Washington, D. C., July 15-17, 1959. Actual expense	226.90
8 Mr. William F. Bennett, Extension Soil Chemist, to study potash production as related to Extension Activities. Visit mines of Potash Company of America, Carlsbad, New Mexico and El Paso, Texas, July 23 and 24, 1959. Actual expense	9.00
8 Mr. Walter L. Scott, District Agent, to accompany members of Ten County Ten County Area Development Committee to visit work of Tupelo Community Development Foundation, Tupelo, Mississippi, July 24-26, 1959. Actual expense	22.50
8 Mr. Garland R. Marshall, Agent in Rural Development, to accompany members of Ten County Area Development Committee to visit work of Tupelo Community Development Foundation, Tupelo, Mississippi, July 24-26, 1959. Actual expense	22.50
8 Mr. J. E. Hutchison, Director, to attend and participate in meeting of Great Plains Agricultural Council, Santa Fe, New Mexico, July 26-August 1, 1959. Actual expense	190.92
8 Mr. Carroll W. Keese, Extension Agricultural Engineer - Irrigation, to attend meeting of Western District Extension Directors and Irrigation Specialists Workshop to obtain special training and information for use in Texas Extension educational work, Logan, Utah, July 30 - August 11, 1959. Estimated expense	200.00
8 Mr. William F. Bennett, Extension Soil Chemist, to participate in Southern Soil Test Work Group meeting in Athens and present sub-committee work on extracting solutions; confer with Georgia Extension personnel on Georgia's soil fertility program, with one day at headquarters in Athens and one day in counties in Southern Georgia, such as Colquitt and Coffee counties, Athens, Georgia, August 2-9, 1959. Estimated expense	225.00
8 Mr. J. H. Surovik, District Agricultural Agent, to participate in leadership development meeting conducted by Dr. E. J. Neiderfrank, Durant, Oklahoma, August 5-6, 1959. Estimated expense	50.00
8 Mr. V. G. Young, State Agricultural Agent, to participate in the 6th National Cooperative Extension Administrative Seminar at the University of Wisconsin, Madison, Wisconsin. This workshop will provide exceptional training to the writer in conducting a more meaningful and well-rounded agricultural program with the agricultural agents, Madison, Wisconsin, August 16-28, 1959. Estimated expense	250.00

TEXAS AGRICULTURAL EXTENSION SERVICE

EMERGENCY OUT-OF-STATE TRAVEL
(AUTHORIZED BY BOARD MINUTE ORDER 83-54)

Reference Paragraph

Adm. Memo. 55-30 Sec. V-HEstimated
Expense

- | | <u>Estimated
Expense</u> |
|--|------------------------------|
| 8 Mr. A. H. Walker, State Agricultural Leader, to participate in the 6th National Cooperative Extension Administrative Seminar at the University of Wisconsin, Madison, Wisconsin. This workshop will provide exceptional training to the writer in conducting a more meaningful and well-rounded agricultural program with Extension Specialists, August 16-28, 1959. Estimated expense | 250.00 |
| 8 Miss Marie Tribble, Foods and Nutrition Specialist, to participate in American Dietetics Association Meeting to acquire information for use in developing foods and nutrition program for Texas, Los Angeles, California, August 20-29, 1959. Estimated expense | 225.00 |
| 8 Miss Frances L. Reasonover, Foods and Nutrition Specialist, to participate in American Dietetics Association Meeting to acquire information for use in developing foods and nutrition program for Texas, Los Angeles, California, August 20-29, 1959. Estimated expense | 225.00 |
| 8 Mr. Reagan Brown, Rural Sociologist, to participate and take part in discussions at the National Workshop of Extension Specialists in Rural Sociology, Community Development and Extension Studies at Cornell University. Also attend the Rural Sociological Society meeting, Ithaca, New York, August 24 - September 4, 1959. Estimated expense | 225.00 |
| 8 Mr. Clyde C. Singletary, Extension Horticulturist - Vegetables, to participate in meeting of American Society for Horticultural Science, University Park, Pennsylvania, August 30 - September 3, 1959. Estimated expense | 200.00 |
| 8 Miss Bonnie Cox, Extension Organization Specialist, to attend annual meeting of Rural Sociology Society, August 26-28. Participate in Workshop for state extension specialists in rural sociology August 28 - September 2, Ithaca, New York, August 24 - September 4, 1959. Estimated expense | 225.00 |
| 8 Mr. Harlan E. Smith, Extension Plant Pathologist, to help supervise and participate in annual program of extension plant pathologists at the annual American Phytopathological Society meeting, University Park, Pennsylvania, August 29 - September 5, 1959. Estimated expense | 200.00 |

5.212

TEXAS FOREST SERVICE

Office of Director

Sept. 3, 1959

Chancellor M. T. Harrington
Campus

Dear Chancellor Harrington:

Out of funds allocated by the Board of Directors and authorized by Minute Orders No. 47-58 and No. 83-54, the out-of-state trips as listed on the attached sheet have been approved in conformity with Administrative Memorandum No. 55-30, Section V-H, and are submitted to the Board of Directors for confirmation.

Respectfully submitted,

ORIGINAL SIGNED BY
A. D. FOLWEILER

A. D. Folweiler
Director

TEXAS FOREST SERVICE

Confirmation of Out-of-State Travel

(Emergency Trips as Authorized by Minute No. 83-54)

Reference Adm. Memo.
55-30, Section V-H

		<u>Expense</u>
1	A. D. Folweiler, Director, to New Orleans, Louisiana, on June 25 to attend a meeting of the Association of Soil Conservation District Supervisors	\$ 58.66
9	Tallie H. Cotten, Specialist in Construction, Fire Control Department, to Fort Polk, Louisiana, on July 27 to procure excess government property	<u>1.50</u>
	Total	\$ 60.16

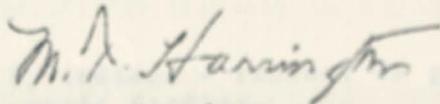
ACCEPTANCE OF GIFTS, GRANTS-IN-AID, LOANS,
SCHOLARSHIPS, FELLOWSHIPS, AND AWARDS

TO: Members of the Board of Directors
Texas A. and M. College System

The following gifts, grants-in-aid, loans, scholarships, fellowships, and awards have been reported to the Chancellor since the last meeting of the Board of Directors. In conformity with Chapter V of the Rules and Regulations of the Texas Agricultural and Mechanical College System, they are reported to the Board of Directors.

I recommend the following minute order:

In conformity with Chapter V of the Rules and Regulations of the Texas Agricultural and Mechanical College System, the Board of Directors accepts the gifts, grants-in-aid, loans, scholarships, fellowships, and awards, designated as gift and grant list number 1-59-60, and instructs the Secretary of the Board to acknowledge each of these gifts, grants-in-aid, scholarships, fellowships, and awards and express the appreciation of the Board of Directors to the donors.



M. T. Harrington
Chancellor

September 7, 1959

TEXAS AGRICULTURAL EXPERIMENT STATION

GRANTS-IN-AID

- Arkansas Pedigreed Seed Company, Corning, Arkansas - \$250 in support of the expanded fertilizer research program on the South Plains.
- American Cyanamid Company, Stamford, Connecticut - \$1,000 for support of research on new insecticides.
- American Cyanamid Company, New York, New York - extension of grant of \$1,000 in support of studies on plant physiological investigations as related to Thimet and related insecticides.
- Butler Chemical Company, Houston, Texas - extension of grant of \$2,200 in support of poultry nutrition studies.
- Chilean Nitrate Educational Bureau, Inc., New York, New York - renewed grant of \$5,500 in support of research on the role of cations in plant nutrition.
- Campbell Soup Company, Camden, New Jersey - extension of grant of \$3,600 in support of studies on the development of improved varieties of rice.
- California Spray-Chemical Corporation, Atlanta, Georgia - \$500 in support of research on the control of rice insects and \$1,000 in support of research on the control of vegetable insects.
- Chemagro Corporation, Kansas City, Missouri - extension of grant of \$500 in support of research on fungicides for the control of cotton root rot.
- Comet Rice Mills, Dallas, Texas - \$3,300 in support of feeding studies with broilers, laying hens, growing turkeys, and breeding turkeys.
- E. I. du Pont de Nemours & Company, Wilmington, Delaware - extension of grant of \$750 in support of research on turf nutritional problems.
- Eli Lilly and Company, Indianapolis 6, Indiana - renewal of grant of \$2,000 in support of studies on cattle feeding.
- W. R. Grace and Company, Clarksville, Maryland - \$1,000 in support of research on the evaluation of certain phosphate fertilizers.
- Merck and Company, Incorporated, Rahway, New Jersey - \$7,040 in support of supplemental research on the control of cotton growth.
- National Cottonseed Products Association, Inc., Memphis, Tennessee - \$5,000 in support of studies under the title "The Nutritional Significance of Protein-Carbohydrate and Protein-Gossypol Complexes in Commercial Cottonseed Meals and Investigation of New Methods to Improve Meal and Oil Quality."

Texas Agricultural Experiment Station - Continued
Grants-in-aid --- Continued

- A. O. Smith Corporation, Milwaukee 1, Wisconsin - \$5,000 in support of research on high moisture sorghum grain for beef cattle.
- Texas Sesame Growers, Incorporated, Paris, Texas - \$250 in support of existing research on sesame.
- Texas Turfgrass Association, Houston, Texas - extension of grant of \$500 in support of turf research studies.
- Tennessee Corporation, Atlanta, Georgia - \$1,000 in support of research with minor elements on crops grown on Valley soils.
- Union Carbide Chemicals Company, White Plains, New York - \$200 in support of research on the control of insects on tomatoes and spinach.
- Western Condensing Company, Appleton, Wisconsin - renewal of grant of \$2,500 in support of poultry nutrition studies.
- Wonder-Gro Fertilizer Company, Inc., San Antonio, Texas - grant of \$2,200 in support of research on the feeding of broilers and laying hens.

FELLOWSHIP

- Ralston Purina Company, St. Louis, Missouri - \$1,800 to Mr. Woodie P. Williams, Jr. for the year July 1, 1959 to June 30, 1960.

GIFTS

- Butler Chemical Company, Houston, Texas - 25 tons of defluorinated phosphate valued at \$1,737.50 for use in nutritional studies of poultry.
- John E. Mitchell Company, Dallas, Texas - one 66 inch Mitchell super extractor-feeder valued at \$1,000 for use in processing cotton samples.
- Staggs & Company, Henrietta, Texas - calf branding table and branding iron heater with 5-gallon bottle valued at \$197.50 for use in branding calves.

LOANS

- Whitson Foods, Inc., Denton, Texas - one vegetable shaker-grader valued at \$750 for use in research in size and maturity separation of southern peas.

Texas Agricultural Experiment Station - Continued
Loans ---- Continued

Swedish Motor Import, Inc., Houston, Texas - one Volvo Model T 425 Tractor valued at \$2,250 for use in plot work such as disking, cultivating, mowing, dirt moving, etc.

American Can Company, Houston, Texas - one Western semi-automatic closing machine with end feed, one 404 diameter change parts for 700 high cans, one seaming roll slides, one pair 404 diameter, one Western seaming head, and one machine proper motor drive parts - valued at \$3,500 for use in research and teaching in the canning preservation of fruits, vegetables, nuts, etc.

TEXAS ENGINEERING EXPERIMENT STATION

GIFT

Phillips Petroleum Company, Bartlesville, Oklahoma - mass spectrometer and repair parts valued at \$21,500 for use in teaching and research in chemistry and engineering.

TEXAS FOREST SERVICE

GRANT-IN-AID

National Plant Food Institute, Washington, D. C. - \$500 in support of research on forest fertilization.

A. AND M. COLLEGE OF TEXAS

SCHOLARSHIPS, FELLOWSHIPS AND AWARDS

Continental Oil Company - \$500
San Antonio A. & M. Mothers' Club - \$750
Mr. and Mrs. C. S. Atwell - \$500
Square D Company - \$300
The Chemstrand Company - \$500
Procon, Inc. - \$500
Pasadena A. and M. Mothers' Club - \$300
Ft. Worth A. & M. Mothers' Club - \$314
Monsanto Chemical Company - \$1,000
Automotive Safety Foundation - \$3,000
Gifford-Hill Pipe Company - \$1,200
Delhi-Taylor Oil Corporation - \$250
Rowan Drilling Company - \$500
Sam K. Seymour Family - \$250
Whites Uvalde Mines - \$500
Dick Price - \$300
Postelle Drilling Company - \$1,000
Houston Fat Stock Show - \$1,000
Fred A. Elliston - \$250
William F. Wooldridge - \$300
Variety Club of Dallas - \$120
J. Harold Dunn - \$300
Mr. and Mrs. L. A. Priester - \$1,000

Texas A. and M. College - Continued
Scholarships, Fellowships and Awards - Continued

Wichita Falls A. and M. Club - \$900
 Frank B. Wood - \$900
 Frank B. Harvey - \$300
 Cooke County A. and M. Club - \$216
 Ralston-Purina Company - \$500
 Don and Sybil Harrington - \$1,000
 E. E. Fogelson - \$250
 Effie & Wofford Cain Foundation - \$1,000
 Humble Oil and Refining Company - \$8,400
 Century Blue Print Company - \$300
 Odessa A. and M. Club - \$400
 Dallas A. and M. Club - \$900
 Big Spring A. and M. Club - \$375
 Colonel T. H. Barton - \$1,000
 Michel T. Halbouty - \$1,000
 B. G. Byars - \$750
 Harmon Whittington - \$900
 Deep East Texas A. and M. Club - \$1,000
 X. B. Cox - \$250
 Brazos County A. & M. Club - \$375
 The Kroger Company - \$500
 Lift Slab, Inc. - \$500
 John B. Porter - \$500
 Laredo A. and M. Mothers' Club - \$125
 Texas Gulf Coast Press Association - \$100
 Bruce McMillan Foundation - \$125
 Midland A. and M. Club - \$500
 Mission Manufacturing Company - \$2,400
 United Gas & Pipe Line Company - \$3,000
 Richard I. Lay - \$125
 Shell Oil Company Foundation - \$2,595.90
 Tulsa A. and M. Club - \$500
 American General Life Insurance Company - \$300
 Ft. Worth A. and M. Club - \$275
 P. T. Montfort Fund - \$400
 Houston Endowment, Inc. - \$5,000
 Houston Endowment, Inc. - \$2,000
 Waco A. and M. Mothers' Club - \$150
 L. E. Cowling - Southern States Life Ins. Co. - \$1,500
 H. F. Heep - \$1,200
 Student Floral Club - \$431.20
 Port Arthur A. and M. Club - \$50
 Frank LeBus, Jr. - \$400
 Gulf States Telephone Company - \$900
 West Texas A. and M. Club - \$300
 Gulf Research & Development Co. - \$3,063.60
 Armco Foundation - \$650
 Texaco Company - \$1,120.05
 Montgomery County A. and M. Club - \$200
 Minnie Stevens Piper Foundation - \$1,000
 Schlumberger Foundation - \$500
 The Winship Foundation - \$125
 Gifford-Hill-American - \$1,200

A. and M. College of Texas - Continued
Scholarships, Fellowships and Awards - Continued

Colorado County A. and M. Club - \$150
W. H. Blanks - \$450

SPECIAL GIFTS

Petroleum Industry Electric Association - \$2,500 to Student Loan Fund.

Schlumberger Foundation - \$500 unrestricted.

Alcoa Foundation - \$300 for Science Institute.

Shamrock Oil and Gas Company - two Pratt and Whitney Wasp aircraft engines valued at \$8,500.

LOANS

Ford Motor Company - motor equipment for instructional purposes valued at \$1,650.

TARLETON STATE COLLEGE

First District of the Texas Federated Women's Clubs - \$100 to the Eunice Buchanan Scholarship for a young lady who chose Tarleton as her choice of a college.

Mr. A. M. McMahan, Tarleton Station, Texas - \$50 to be awarded as a tuition scholarship for the first semester by the Scholarship Committee.

PRAIRIE VIEW A. AND M. COLLEGE

GIFT

Dr. and Mrs. Paul Weathers, Pilot Point, Texas - \$25 to be used to purchase books or other equipment as a memorial to Robert Edward Nolan, a graduate of Prairie View A. and M. College.

SCHOLARSHIPS

Western Compress & Storage Company, Abilene, Texas - \$2,000 to cover two two-year scholarships for students in the area of Automotive Science.

TEXAS TRANSPORTATION INSTITUTE

The following are gifts which have been received since the June meeting of the Board of Directors and have been credited to the Thomas H. MacDonald Chair Fund.

Henry E. English, Chairman of Board of Red Ball Motor Freight, Inc. - \$100

Texas Construction Material Company - \$100

National Crushed Stone Association - \$500

Texas Transportation Institute - Continued
Thomas H. MacDonald Chair Fund - Continued

Kansas Sand Co., Inc. - \$25
Structural Metals, Inc. - \$25
Owl Rock Products Co. - \$25
Capital Concrete Co. - \$50
Harry T. Campbell Son's Corp. - \$100
Concrete Supply Co., Inc. - \$25
Eastern Rock Prod. Inc. - \$50
American Aggregate Corp. - \$500
Material Service Foundation - \$300
The Arundel Corp. - \$100
Utah Sand & Gravel Prod. Corp. - \$100
Utah Motor Transport Assn. - \$200
Ezra C. Knowlton - \$50
Lincoln Sand & Gravel Co. - \$25
Harrison Supply Co. - \$14
A. E. Johnson - \$100
Consolidated Rock Products Co. - \$100
J. K. Davison & Bro. - \$25
McGrath Sand & Gravel Co. - \$100

Total Contributions to September 7, 1959

\$85,044.47

WHEREAS, in the death of Dixon L. Hatcher, on August 24, 1959, the Arlington State College sustained the loss of a member of its faculty who had for five years served in the department of engineering, and

WHEREAS, Mr. Hatcher joined the faculty of Arlington State College as associate professor of engineering, in 1955, and served the college with distinction, until his untimely death, and

WHEREAS, Mr. Hatcher was formerly associated with Paris Junior College, and had also taught in the public schools of Texas, and during his teaching career of some 20 years, was known to be a fine teacher, a man of great integrity and one respected by all with whom he was associated, now therefore be it

RESOLVED, by the Board of Directors of the Texas Agricultural and Mechanical College System, meeting in regular session this 19th day of September, 1959, at College Station, Texas, that this Board desires to express its appreciation for the years of service given to Arlington State College by the late Dixon L. Hatcher, and be it further

RESOLVED, that this resolution be spread on the minutes, and copies thereof be sent to Mrs. Gladys Hatcher, widow of the late Dixon L. Hatcher, and to other members of his immediate family, as permanent tokens of the respect with which this Board views the life and work of the late Dixon L. Hatcher, and as expressions of the Board's sympathy at the untimely death of this fine man.

WHEREAS, in the death of C. H. McCuan, on July 6, 1959, the Texas Engineering Extension Service sustained the loss of a member of its staff, who, in his brief tenure of service with that organization, had established himself as an outstanding instructor, and

WHEREAS, Mr. McCuan joined the Texas Engineering Extension Service staff as a field instructor in the water and sewage works training program of the Service, in May, 1958, and was known to all with whom he was associated as a loyal, conscientious worker and a man of great promise and ability, now therefore be it

RESOLVED, by the Board of Directors of the Texas Agricultural and Mechanical College System, meeting this 19th day of September, 1959, at College Station, Texas, that this Board desires to express its appreciation for the work of the late C. H. McCuan during his service with the Texas Engineering Extension Service, and be it further

RESOLVED, that this resolution be spread on the minutes, and copies thereof be sent to the widow of the late C. H. McCuan, and to his family, as permanent expressions of appreciation from this Board for his work while a member of the staff of the Texas Engineering Extension Service, and as tokens of the sympathy of this Board at the untimely death of this young man.