

LIBRARY

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Japan

A guide to finding information

Subject support

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Headington Library, JHB 310 (Level 3, Zone C), Oxford Brookes University.

Subject Help pages

For links to key-e-resources and much more:

Japanese <http://www.brookes.ac.uk/library/subject-help/modern-languages/japanese-studies/>

Anthropology <http://www.brookes.ac.uk/library/subject-help/anthropology/>

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## Searching the Library's collections

The **Library Catalogue** is available on computers in the Library, and through the Library web site at <http://www.brookes.ac.uk/library> - select the Books and e-books tab on the Library Search menu.

Through the catalogue you can:

- Look up for specific books or DVDs, or search by keyword.
- Find out if a book is in stock and whether it's currently available.
- Get the relevant **shelfmark** – this is the number used to arrange materials on the shelves.
- Check whether an item is in the Short Loan Collection. Key texts or films on reading lists may have been put into Short Loan.
- Reserve books which are on loan, or to request a book from one of the other Brookes libraries. The book can then be sent to the Headington Library for you to collect.
- Keep track of your current loans and renew your books.

**Discover** is a search engine which searches our **Library Catalogue** and many – though not all – of our **electronic resources**. A search on Discover will bring up books, journal articles and a variety of other sources. Search Discover via the search box on the Library home page.

### Online Reading Lists

You can check reading lists for many modules via the Reading Lists link on the Library home page, or via the module's page on Moodle.

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WWW.BROOKES.AC.UK/LIBRARY

Useful shelfmarks for Japanese Studies

You can browse around these sections in the Library to find useful books and DVDs:

Japanese language

Japanese language...495.6 (Level 2)

Dictionaries (Japanese, Japanese/English)... 495.6321 (Level 2)

Japanese grammar...495.65 (Level 2)

Learning Japanese; Japanese language usage...495.68 (Level 2)

History and geography of Japan

Geography and guide books...915.2 (Level 4)

History of Japan...952 (Level 4)

Arts and Literature in Japan

Anime...791.43340952 (Level 4)

Architecture of Japan...720.952 (Level 4)

Films... 791.430952 (Level 4)

Fine art ...709.52 (Level 3)

Japanese Literature... 895.6 (Level 4)

Manga...741.5952 (Level 4)

Theatre... 792.0952 (Level 4)

Society and culture of Japan

Anthropology of Japan...306.0952 (Level 2)

Culture of Japan...306.0952 (Level 2)

Education in Japan...370.952 (Level 2)

Japanese cookery...641.5952 (Level 3)

Law...340.0952 (Level 2)

Management...658.00952 (Level 3)

Religion in Japan...299.56 (Level 2)

Social anthropology of Japan...301.2952 and 306.0952 (Level 2)

Tourism in Japan...338.479152 (Level 2)

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## Reading Japanese texts

Explore the Library's collection of Japanese literature, short stories, easy readers and manga.

Japanese Literature is shelved around 895.6 (Level 4). We have modern and classic fiction in translation and short story collections such as:

- Emmerich, M. *Short stories in Japanese*...895.63/SHO
- Goossen, T. W. *The Oxford book of Japanese short stories*...895.63/OXF

Brookes teaching staff have been involved in producing a new series of graded readers in Japanese called *Let's Read Japanese*. They're all available on Level 2 shelved at 495.686/LET. You can find them on the Library Catalogue by searching for "Let's Read Japanese".

Easy readers are available in the Japanese Language section (Level 2), including:

- Emmerich, M. and Matsunaga, R. *Read real Japanese fiction: short stories by contemporary writers*...495.6824/REA
- Sasaki, H. (2002). *Practical Japanese through comics: 150 phrases*...495.6824/SAS
- Ashby, J. (1994). *Read real Japanese*...495.6824/REA
- Murray, G. (2007). *Exploring Japanese literature: read Mishima, Tanizaki and Kawabata in the original*...495.686/EXP

Manga texts are shelved around 741.5952 on Level 4. View a list of manga, anime and Japanese film titles at <http://www.brookes.ac.uk/library/subject-help/modern-languages/japanese-studies/>

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Watching Japanese films

The Library holds a large collection of Japanese films on DVD which you can borrow. Browse the shelves around **791.430952** for feature films or **791.43340952** for anime (both on Level 4) or take a look at a list of titles available at <http://www.brookes.ac.uk/library/subject-help/modern-languages/japanese-studies/>. Most DVDs are available for 1 week loan. Short Loan items can be borrowed for 24 hours. You can also view films in the Library on DVD players or any of the networked computers.

You can also try the online service **Box of Broadcasts (BoB)** which lets you view and record radio and TV programmes, including films. To access BoB:

- Go to the Library Web site at <http://www.brookes.ac.uk/library/> and choose **Find a database**, then look up Box of Broadcasts in the a-z list, OR
- Go to the Databases for Japanese Studies page at <http://www.brookes.ac.uk/library/subject-help/modern-languages/databases-for-japanese-studies/> and follow the connection link to Box of Broadcasts.
- You'll be prompted to log in with your Brookes student number and password.
- Click on the Sign In button on the BoB home page and then look up your University name.
- You'll need to register the first time you use the service.
- Navigate using options Search; Programme Guide; MyBoB.

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## Reference works, atlases and statistics

Specialised dictionaries, encyclopaedias and yearbooks can offer a useful starting point for your research - they may be helpful for getting an overview of a subject or looking up unfamiliar terms, for example:

- *Europa world year book...* Quick Reference (QR) 900 EUR (Level 1)
- *Statesman's yearbook...* Quick Reference (QR) 900 STA (Level 1)
- *Japan: an illustrated encyclopedia* 952.003 JAP - Contains detailed information and many high-quality photographs.
- *Kodansha encyclopedia of Japan* at 952.003 KOD - A very detailed multi-volume work.
- *The Cambridge encyclopedia of Japan* 952.003 CAM - A useful survey of many topics
- *Historical and geographical dictionary of Japan* 952.003 PAP - Useful for finding information on the names of people and places

*Oxford Reference Online* is a database which provides access to around 200 dictionary and subject reference works published by Oxford University Press. From the database home page you can search the entire collection, or browse for a specific work. You can access this database via the Library Web pages at <http://www.brookes.ac.uk/library>

The **Atlas Collection** is on Level 3, Zone E and includes:

- *Cultural Atlas of Japan* at Atlas Collection 912.52 COL
- *National Atlas of Japan* at Atlas Collection 912.52 NAT
- *Teikoku's Complete Atlas of Japan* Atlas Collection at 912.52 TEI

The **Statistics** Collection is on Level 2, Zone C (Mobile Shelving). Useful titles covering Japan are: *Statistical Yearbook for Asia and the Pacific* Statistics Collection 315 STA - Wide range of data on all countries in this region, updated annually.

United Nations *Statistical Yearbook* Statistics Collection 310 UNI

*Web Japan* at <http://web-jpn.org/index.html> is a good resource for high quality numerical data on many diverse Japanese issues.

Links to a variety of other **online statistical sources** can be found at <https://www.brookes.ac.uk/Library/Resources/Reference-desk/Statistics/>

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Newspapers and magazines

The Library stocks the Japanese magazine *AERA*, shelved with the Newspapers on Level 2 (Zone D). Many more Japanese newspapers and magazines are available online via the database **Factiva**. This is an international news database which will give you FREE access to many Japanese titles such as *The Daily Yomiuri*, *The Japan Times*, *Kabushiki Shimbun*, *Mainichi Shimbun*, *The Nikkei Weekly*, *Sankei Shimbun* and more.

To access and search Factiva:

1. On the Library home page at <http://www.brookes.ac.uk/library/> choose **Find a database** then use the A-Z listing to find **Factiva**. You will be prompted to log into PIP in order to access the database.
2. When you get to Factiva, type your keywords into the search box. Note that if you are looking for Japanese language sources, use Japanese keywords! Use the 'Date' options to focus your search if appropriate.
3. To look for articles in a specific title, e.g. 'Kabushiki Shimbun', click on 'Source', then either type the title in the 'Search Source name' box or use the 'Select Source Category' drop-down menu to browse for publications by language, region, title.
4. To locate all Japanese sources, click on 'Source' and use the 'Select Source Category' drop-down menu to select Publications – By Region. From the list of regions, click on the + box next to 'Asia', then the + box next to 'Eastern Asian Countries', then click on Japan to add it to your search
5. The default language setting is to look for articles in English. To change this, first click on 'English' to remove it from your search. Next, click on 'Language' and select Japanese from the list.

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## Finding journal articles

Journal articles provide one of the best sources of information on current research, debates and specialised topics. We have a range of print and online journals relevant to Japanese Studies, such as:

- *Japanese journal of religious studies* Online
- *Japanese religions* J 299.56 J
- *Japanese studies : bulletin of the Japanese Studies Association of Australia* Online
- *Journal of Asian Studies* Online
- *Japan Quarterly* J 952 J (older issues available online)
- *Journal of Japanese studies* Online
- *Japan Forum* J 952 J and online
- *Mechademia* (covers manga, anime, fashion and pop culture in Japan) Online
- *Modern Asian Studies* Online
- *Japanese language and literature* - Online
- *Japanese Studies* - Online
- *Social Science Japan Journal* - Online

## Finding a specific journal article

Journals may be available in print or electronic format. To locate a specific journal article on your reading list, go to the Library home page at <http://www.brookes.ac.uk/library/> then choose:

- the Books and e-books tab to search for print journals. Search for the journal title. The Catalogue will tell you where to find the journal in the Library.
- If you want to check for an e-journal, choose the **E-journals by title** link on the Library Web site and look up the journal title.

If you are researching a topic for an essay or a dissertation, the best way to locate journal articles and other publications such as book chapters, is to search one of our **databases** or use **Discover**.

## Using databases for research

If you have a topic and need to find out what's been written on it, try searching one of the databases recommended for Japanese Studies. These can help you to trace journal articles, reviews and other sources in your subject area. Alternatively, you can try **Discover** which searches many of our databases simultaneously.


Some useful databases are listed below. Connect to these and other databases on the 'Databases for Japanese Studies' page at <http://www.brookes.ac.uk/library/subject-help/modern-languages/databases-for-japanese-studies/>

Databases usually cover a specific subject area such as literature, economics, art etc. Most databases cover a wide range of international journals including much foreign language material.

- *Academic Search Complete* multi-disciplinary database which includes full text articles.
- *Anthropological Index*: based on the journal holdings of The Anthropology Library at the British Museum.
- *Art Full Text* covers Arts and Applied Arts including Film
- *Historical abstracts* - major history database.
- *International Bibliography of the Social Sciences* provides information from journals in four main areas: anthropology, sociology, politics and economics.
- *Performing arts database* - performing arts including film and theatre.
- *JSTOR* - archive of full-text articles from a range of academic journals in a wide range of humanities and social sciences disciplines. Most journals do not give access to issues which are less than 3-5 years old.
- *MLA international bibliography* - key database for literature and language studies. Its scope is international, with extensive coverage of foreign language sources.
- *Sociological abstracts* - covers social issues.

## Getting copies of articles

Databases may give you the full text of articles, often in the form of PDF files that you can save or print. In many cases, databases will give you an 'abstract' or summary of the article but not the whole thing. The next step is to find out whether the Library holds that article in print or electronic form:

- On many databases you'll see the Full Text Finder icon  next to a reference. You can click on this to check whether the article is available as an e-journal and then link to it.
- Alternatively you should check our Library Catalogue or use the E-journals by title search to see whether we have the journal you want – see p. 4 of this guide.
- Note that databases may cover journals and other publications which are not held available from the Brookes Library. See below for details of accessing material from other libraries.

## Need help?

For tips on locating articles, check the guide *Finding journal articles for Modern Languages* available from the Subject Help pages for Japanese Studies at <http://www.brookes.ac.uk/library/subject-help/modern-languages/japanese-studies/>

You're welcome to contact your **Academic Liaison Librarian** for 1-to-1 help with searching databases.

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Referencing and research

Referencing in the Brookes Harvard style

Citing your sources - also called referencing - is an essential part of your academic work. The Department of Modern Languages recommends using the **Harvard** referencing system. Please check with your department about any specific guidelines they produce (e.g. in a course handbook). For guidance on how to reference your sources in the Harvard style, take a look at:

- The Library guide *Citing your references using the Harvard (author-date) system*

- **Cite Them Right Online** is available via the Library Web site and gives guidance on referencing in Harvard and information about plagiarism.

EndNote can help you to store your references and create bibliographies. See our EndNote Web pages at <https://www.brookes.ac.uk/library/library-services/endnote/> for more information.

Useful books on studying at university can be found at **378.1702812** and books about writing essays are at **808.066**.

Researching for your dissertation

- See the guide *Literature searching for your Modern Languages dissertation or project* available from the Subject Help pages for Japanese Studies.
- The Library guide *Researching and writing a thesis or dissertation* lists a number of useful books covering study skills and literature searching.
- You are welcome to contact your **Academic Liaison Librarian** for help with finding sources for your essays or dissertation.

Sources beyond Brookes

When doing research for an in-depth project such as your dissertation you are likely to come across references to publications which are not held at Oxford Brookes Library. The **Interlibrary Loan** service will be able to supply you with most other items you need. We make a charge for every item we provide for you. Journal articles can usually be supplied in 3 working days; other materials will take longer.

Dissertation-level undergraduate students, postgraduates, researchers and staff are entitled to join the Bodleian Library at Oxford University. As part of your membership you will also be able to access the Bodleian Japanese Library. Ask at the Library Help Zone for an application form or download one from our Web pages at <https://www.brookes.ac.uk/library/library-services/borrowing/access-to-other-libraries/>. You can search the Bodleian Catalogue SOLO at <http://solo.bodleian.ox.ac.uk/>.

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### Help and Support

Last but not least...

Don't forget that help is available in using the Library and its resources throughout your time at Brookes:

Go to the Library pages for Japanese Studies at <http://www.brookes.ac.uk/library/subject-help/modern-languages/japanese-studies/> to find links to key-e-resources and lots more.

- Your Academic Liaison Librarians are always willing to help you.