

How to renew a book

You can see and **renew** the materials you have checked out in **My account** section. All materials can be renewed except for materials with reserves and for materials on which you owe fines.

1. Go to cataleg.upc.edu. To enter your account, click on My account, and login with the username and password of the UPC Intranet or Virtual Campus:

			Home New	with [My account] Help	atală Caste
ATTENTION: Requests made after July 27 ca	in be served with a delay due to the	closure of the libraries during August. The s	ervice will be resumed from Se	and the second second	
mormation about <u>BDF8TY Opening Hours</u> dura	a sourcest.				
My account					
Lecturers, staff and UPC students:	Locurers, sum and OPL students:				
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Password		and the second			
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2. You will see the link I tems currently checked out with the number of items you have checked out. Click on the link to view the materials you have checked out



3. Select the materials you want to renew by checking the boxes in the **Renew** column and then click the **Renew selected** button. If you want to renew all the items, click on **Renew** all



4. If you cannot renew the items, a message will appear on the screen. If you are successful, a new due date will appear in the **Status** column. Always check the **Status** column for information on the success or failure of you renewal

Sortin Due Date Not all renewal	s were successful. See details below.
	DUE 23-10-15 TOO MANY RENEWALS Renewed 4 times
	DUE 12-11-15 Renewed 2 times