



International Opportunities within Scottish Education and Training 2002



SCOTTISH EXECUTIVE

INTRODUCTION - SCOTTISH EXECUTIVE EDUCATION DEPARTMENT

Given the recent constitutional changes in Scotland, the role of education in preparing our young people to be outward looking citizens of the world is likely to become ever more important. The Scottish Parliament will be concerned to ensure that Scotland takes full advantage of the many opportunities available to staff in education and training and students, on the international stage.

This booklet provides a first stop, basic information resource on a range of international opportunities that are available to the education, training, youth and community sectors in Scotland. Details of where further more detailed information can be obtained are included at relevant points. There are several Agencies which can offer full advice and information to all those interested in exploring the exciting possibilities open to us in Scotland to work and/or study abroad – details of what they can offer, their addresses, telephone numbers, email addresses and, where appropriate, websites are also given. We expect that after identifying an area of work or a possible funding source, the reader of this booklet will contact the agency direct for full details of how to go about accessing the assistance they need.

In order to make the information more accessible the booklet now contains a Programme Finding Grid. Using this Grid the reader will be able to identify which Programmes are available to Schools and other educational establishments, pupils and students – either individually or as groups – and teachers/trainers in Primary, Secondary, FE or HE institutions. Again with a view to making assistance easier to find, we have included a short Keywords list. If the reader wishes information on how to access information on a specific programme or area of interest, then finding it in this list will lead them to the appropriate page of the booklet.

This booklet will be distributed to every school, college and university in Scotland and can also be viewed on the Scottish Executive website www.scotland.gov.uk. It will be published and distributed annually until every school is linked to the National Grid for Learning. Education establishments will then be able to view and download information directly from the website. Paper copies will continue to be made available on demand. Any comments or views on any aspect of this booklet will be welcomed by the design team and any improvements will be incorporated in the next version. Please address them to elizabeth.williamson@scotland.gsi.gov.uk or to:

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1. INFORMATION GRID

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IAESTE			*	*	20
Youth exchange			*	*	21
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2. KEY Word Search

KEYWORD	PAGE NUMBER
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SOCRATES	3, 6, 7, 10, 18 & 23
YOUTH	7, 13, 21 & 23
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3 EUROPEAN FUNDING PROGRAMMES

Many opportunities arise through the European programmes SOCRATES, LEONARDO and YOUTH. All three of these programmes began new phases in 2000. The contact point listed for each area will be happy to provide up to date information and advice, particularly on transitional arrangements between former and current programmes.

3.1 SOCRATES

SOCRATES is the European Union's action programme in the field of education. The programme aims to support the participating countries' policies to improve the quality of education and encourage lifelong learning. The second phase of the SOCRATES programmes run from January 2000 to December 2006 and comprises eight Actions:

- Comenius (school education)
- Erasmus (higher education)
- Grundtvig (adult education and other educational pathways)
- Lingua (the learning of foreign languages)
- Minerva (Open and Distance Learning and ICT in education)
- Observation and Innovation
- Joint Actions
- Accompanying Measures

The following broad types of activity may be supported:

- Mobility of pupils, students, teachers and lecturers
- The use of ICT in education
- The development of Networks to facilitate the exchange of experience and good practice
- Promoting foreign language skills and inter-cultural understanding
- Transnational pilot projects designed to develop innovative teaching, training and assessment materials
- Observation and analysis of education policies and systems

Joint Actions

The emphasis on lifelong learning and the increasing convergence of training and education call for greater cohesion between Community programmes. Under Joint Actions, possibilities exist for pilot projects which work across SOCRATES, LEONARDO and YOUTH programmes. A Call for proposals will be issued by the Commission which details such aspects as selection criteria, application procedures and support available.

These details along with the deadline for applications can be accessed at <http://europa.eu.int/comm/education/progr.html>

Further information may be obtained from the Central Bureau for International Education and Training (CBIET) – full contact details are given in Chapter 5.1, page 23.

3.2 LEONARDO DA VINCI

LEONARDO da Vinci is the European Commission's main action programme in the field of vocational training. The programme's aim is to support Member States' policies to improve the quality of vocational systems and their capacity for innovation through transnational partnerships.

LEONARDO II will last for seven years: from January 2000 to December 2006. The new programme will be much simpler than the original LEONARDO programme, focusing on three main objectives:

- Improve the skills and competencies of people, especially young people, in initial vocational training, through for example work-linked training and apprenticeship
- Improve the quality of, and access to, continuing vocational training and lifelong learning and
- Promote innovation through training, to improve competitiveness and entrepreneur-ship, and to foster co-operation and partnership

Particular attention will be paid to people at a disadvantage in the labour market and the promotion of equality. The use of ICT is actively encouraged throughout the whole programme. These actions will be implemented through the following types of measures, in the form of transnational operations that may combine several of the measures:

- Support for the transnational mobility of people undergoing vocational training, especially young people, and for those responsible for training
- Support for pilot projects based on transnational partnership designed to develop innovation and quality in vocational training
- Promotion of language competencies including less widely taught languages, and understanding of different cultures in the context of vocational training
- Support for the development of transnational co-operation networks facilitating exchange of experience and good practice
- The development and updating of reference materials through support for surveys and analysis, comparable data, the observation and dissemination of good practices and the comprehensive exchange of information
- Joint actions with other EU programmes

Leonardo da Vinci aims to add a European dimension to vocational training by supporting:

- **Placement projects**

These projects provide opportunities for individuals from the UK to spend three weeks to one year working in another European country as part of their vocational training. Applications involving Modern Apprentices and young workers are particularly encouraged. These work-based placements aim to promote the acquisition of new skills and competencies including the

development of foreign language skills and provide access to new working practices.

- **Trainer visits**

Aimed at those involved in the delivery or design of training, grants are available to support short visits of one to six weeks to her European countries.

- **Costs**

Grants can cover up to 75% of total costs.

- **How to apply**

There are normally three application deadlines per year.

For further information please contact

Tel : 020 7389 4389

Email: leonardo@britishcouncil.org

Website: www.leonardo.org.uk

The CBIET has responsibility for the Mobility part of the LEONARDO programme. Funding is available for UK organisations who are involved in sending work based trainees including students from HE institutions to undertake training placements that focus on enhancing vocational, linguistic and key skills. Opportunities also exist for trainers who wish to update their professional skills and look at good practice in innovative training provision.

Enquiries to the CBIET on Tel No: 020 7389 4389 or
e-mail: leonardo@britishcouncil.org

Joint Actions

The emphasis on lifelong learning, and the increasing convergence of training and education, calls for greater cohesion between Community actions. It is likely that certain activities will cut across the education (SOCRATES) and vocational training (LEONARDO) programmes. Details of the first Call for Proposals for Joint Actions which took place in the summer of 2001 are accessible at <http://europa.eu.int/education/progr.html>

Further information

Arrangements for the transnational period between the first and second phases have yet to be finalised. In the meantime, you can address any enquires to the CBIET – full contact details in Chapter 5.1, page 23.

3.3 GRUNDTVIG

Grundtvig is the action of Socrates which aims to strengthen the European dimension in adult education and lifelong learning. It targets adult learners, teachers and trainers in both formal and non-formal education across Europe in a range of projects and initiatives, and reflects a commitment at national and European level to ensure learning opportunities continue throughout life.

- **European Co-operation projects (Grundtvig 1)**

Partnerships of organisations which develop teaching and training materials and approaches in adult education, awareness raising activities and methods for assessing and recognising adult learning.

- **Learning Partnerships (Grundtvig 2)**

Partnerships involving adult learners who work together with other learners from across Europe on projects of common interest.

- **Training grants (Grundtvig 3)**

For staff involved in adult education to undertake training courses and activities abroad.

- **Networks**

Supporting networks of organisations involved in Grundtvig, enabling them to share best practice, exchange information and ideas and support the development of further projects.

For further information please contact

Tel: 0131 446 3026

Email: jim.bartholomew@britishcouncil.org

Website: www.socrates-uk.net

3.4 MINERVA

Minerva supports innovation in Open and Distance Learning (ODL) and the use of Information and Communication Technology (ICT) in education. Its main aims are to promote understanding of the role of ODL and ICT in education, to ensure a balance between pedagogical and technological input in the development and use of ICT-based tools, and to open up access to ODL and ICT to learners of all ages, levels and abilities across Europe.

Projects supported under Minerva may aim to produce new learning approaches and tools or to survey and analyse particular aspects of the role of ODL and ICT in education.

For further information please contact

Tel: 020 7389 4517

Email: dawn.long@britishcouncil.org

Website: www.socrates-uk.net

3.5 YOUTH

YOUTH is the European Commission's main action programme in the youth field and in the promotion of informal education and lifelong learning. The programme will particularly assist young people who, for cultural, social, physical, economic or geographical reasons find it more difficult to participate in programmes at Community, national, regional or local level.

YOUTH will last for seven years; from January 2000 to December 2006. The new programme will have 5 actions:

1. Youth for Europe
2. European Voluntary Service
3. Youth Initiatives
4. Joint Actions
5. Support measures

These actions will be implemented through the following types of measures, in the form of transnational operations that may combine several of the measures:

- Support for the transnational mobility of young people
- Support for the use of information and communication technologies (ICT) in the youth field
- Support for the development of European level co-operation networks permitting mutual exchanges of experience and good practice
- Promotion of language skills and understanding of different cultures
- Support for pilot projects based on transnational partnership designed to develop innovation and quality in the youth field
- Development at Community level of methods for analysis, follow-up and dissemination of good practice of youth policies and their evolution (eg. Databases, key figures, mutual knowledge of "systems").

Joint Actions

The emphasis on lifelong learning, and the increasing convergence of training and education, calls for greater cohesion between Community Actions. It is likely that certain activities will cut across the education (SOCRATES) and YOUTH programmes. Details of the first Call for Proposals for Joint Actions which took place in the summer of 2001 are accessible at <http://europa.eu.int/education/progr.html>

Further information can be found at from Connect Youth International (contact details in chapter 4.4.1, page 21).

3.6 EUROPASS

EUROPASS, the new Community Initiative that came into effect on 1st January 2000 is a passport like document which sets out to assist mobility by providing a transparent and voluntary means of recording periods of training undertaken by trainees outside the Member State in which their training is based. The European Pathway (a period of work linked training in another Member State) must be part of a structured vocational training programme. Like a European “Record of Achievement”, it will outline key skills and activities completed by the students on their placements. EUROPASS is currently being linked to existing training programmes such as LEONARDO da Vinci, Training Bridge and IAESTE, although application forms are available for external promoters.

For more information please contact:

Tel: 020 7389 4389

Email: europass@britishcouncil.org

Website: www.europass-uk.co.uk

4.1 INTERNATIONAL EDUCATION OPPORTUNITIES FOR PRIMARY AND SECONDARY SCHOOLS

4.1.1 Teacher Exchange and International Study Visits opportunities.

The CBIET and Developing Effective International Education Practice (DEIEP) –contact details in Chapter 5.2, page 24, provide the following services and programmes which can be accessed by Primary and Secondary schools.

UK / US Teacher Exchange

Participants work in all levels and sectors of the education system from kindergarten to further education and in a great range of subject areas. Many undertake their partners' duties exactly. In the other cases more flexible arrangements are made. Scottish teachers and lecturers are also required to undertake a professional project agreed with their home school.

UK / Europe Teacher Exchange

The majority of these post-to-post exchanges offer valuable in-service training for language teachers who are able to improve their linguistic skills, update their knowledge of the culture and develop opportunities for their students in terms of correspondence links, student exchanges, joint curriculum projects, work placements and exchanges of video and other materials. Applications from other subject teachers and from those teaching primary level may in some circumstances be accepted but a high degree of fluency would normally be required. For exchanges with Denmark however knowledge of the language though desirable, is not essential.

UK / Europe Non-linguist Teacher Exchange

As noted above, the exchange programme with other European countries is primarily aimed at language teachers. However, where a school already has established contacts, and has an agreed exchange proposal with a foreign school, it may be possible to support the proposal.

International Study Visits

CBIET, and DEIEP provide opportunities for facilitating the study of particular aspects of a foreign educational system.

4.1.2 Exchanges and Study visits with Commonwealth Countries

The League for the Exchange of Commonwealth Teachers (LECT) – contact details at chapter 5.3, page 25 facilitate the following visits and exchanges among and within Commonwealth countries which can be accessed by Primary and Secondary Schools.

Calendar and Academic year exchanges

These exchanges are organised on a post to post basis with successful applicants exchanging accommodation as well as jobs. In most cases LECT will

find exchange partners for applicants although they also assist teachers who have identified their own exchange partner – perhaps through a long-standing link with their school or community.

Short term exchanges

Short-term programmes vary in length from two weeks to one or two terms and can take the form of exchange study visits or job shadowing. All applicants for short-term programmes must be supported by their school/LEA, they must have clear learning objectives and must be able to demonstrate how the proposed programme enables part of the school/LEA's Development Plan to be met. Applicants will also be asked to demonstrate how they intend to disseminate the results of their visit both within and outside their school. These exchanges may be either simultaneous or consecutive.

Study visits within Commonwealth countries

Study visits may be undertaken by individuals or groups sponsored by schools or LEAs and can take between one week and a month.

Opportunities for all teachers

All programmes are open to all teachers in schools and FE colleges, as well as qualified teachers working as teachers in other institutions – for instance in Adult Education, prisons, hospitals, theatres, etc. The short programmes are open to professions other than, but allied to teaching; i.e. educational administration.

Job shadowing for head teachers

These programmes are arranged between UK heads and principals of schools overseas, the participant agrees the duration of the visit with their overseas partner (usually between two and four weeks). Job shadows can be either one way or reciprocal and participants will usually stay in the home of their exchange partner.

4.1.3 SOCRATES

The CBIET – contact details in Chapter 5.1, page 23, are responsible for the implementation and administration of all elements of the SOCRATES programme including Comenius 1, 2 and 3. The Comenius Action of the EU's SOCRATES programme provides a range of opportunities for joint curriculum projects with schools in other countries and initial and in-service training projects and courses for school education staff.

The Comenius Action of the EU's SOCRATES programme provides a range of opportunities for joint curriculum projects with schools in other countries and initial and in-service training projects and courses for school education staff.

Comenius 1

Comenius School Projects involve at least three schools across at least three countries who work together on a cross-curricular project for up to three years.

Comenius Language Projects involve pupils aged 14-25 in two schools who take part in a curriculum project which includes a reciprocal two-week exchange of students in order to help improve foreign language skills.

Comenius School Development Projects support partnerships of schools who co-operate on a variety of school management or development issues.

All applicants for Comenius 1 projects (as well as for Comenius Language Assistants-see below) must be contained within a Comenius Plan, which is submitted at the same time as the project application. The Comenius Plan allows schools to place all their European activities within one overall framework. Funding is also available for a preparatory visit in order to lay the foundation for a Comenius 1 project.

Comenius 2

Supports initial and in-service training through providing training bursaries for teachers, trainee teachers and other staff. Courses normally centre around one of the following themes: supporting the European dimension in schools; raising achievement whilst ensuring pupils with special needs are integrated into the class; the teaching of foreign languages; supporting the children of Gypsies, Travellers, occupational travellers and migrant workers and those at risk of exclusion or discontinuity in education.

Comenius Language Assistants are prospective teachers of foreign languages from other countries who support the European dimension across the curriculum and may also help teach their native language

Comenius 3

Institutions who are or have been involved in Comenius 1 and 2 may also apply to become part of a Comenius Network under Comenius 3. The Networks themselves share innovation, best practice, experience and research in the field of school education. Outcomes from Networks could include conferences, publications and teaching materials.

4.1.4 Montage

Montage is an Initiative of the British Council, Australia, supported in the UK by the CBIET. Initially a bilateral programme between the UK and Australia, Montage has become so successful that it is now open to all countries around the globe.

Montage stimulates curriculum development and provides examples of best practice for teaching and learning. As a bilateral project Montage has attracted support from government departments in the UK and Australia. There are over

30 projects currently underway and the list is growing. There is an average of 4,500 hits per day on the Montage website. In 1996, Montage began with 6 schools in the two countries, whereas in 1999, Montage has already attracted over 760,000 students in the UK, Australia and 60 other countries.

What's in it for pupils?

Montage Internet projects are used for motivating students and creating more effective learning. Pupils become involved in real life situations that require communication, collaboration, self-directed learning, problem solving, researching and the publishing of findings. The projects set up a purpose or goal and require pupils to work with others using the Internet. They may seek information, relay their findings or work directly with students in another place.

Other benefits include:

- Gaining cultural understanding of other societies
- Promoting good literacy, numeracy and communication skills therefore raising standards
- Providing opportunities for pupils to learn about new technologies by developing websites in the learning process
- Encouraging collaboration and group activities
- Gaining a wider general knowledge

What's in it for Teachers?

- Assists teachers to become confident and successful in the use of online technology
- Provides examples of teaching and learning using online methodology
- Gaining knowledge of new and emerging technologies
- Taking education beyond the classroom into the global community
- Linking to the world-wide British Council net work (offices in 109 countries and 230 towns and cities)
- Providing professional development resources and opportunities
- Building on-line educational communities

For further information visit the Montage website at www.britishcouncil.org.au/montage and/or contact the CBIET as shown in Chapter 5.1, page 23

4.1.5 International School Linking

Windows on the World

Windows on the World is a website set up by the CBIET to link schools and colleges worldwide and promote international curriculum projects. It offers advice and guidance on developing partnerships and projects: highlights a range of exciting activities undertaken by school/college partnerships across the world; provides hotlinks to other related website, and includes an interactive partner-finding database.

For further information visit the Windows on the World website at www.wotw.org.uk. Alternatively, contact the CBIET – details in Chapter 5.1, page 23.

North South School Linking

NSSL supports and promotes school partnerships between the UK and Africa, Latin America, the Caribbean and South Asia. Advice is available on types of partnerships, initial approaches, curriculum development and setting up teacher and pupil exchanges. A database of links is held which can help put schools in touch with each other, especially if they are setting up partnerships in the same area or planning similar kinds of projects. Workshops are run at which educators can share ideas and experiences. An evaluative report has been commissioned and guidance has been published offering practical advice to teachers and educators involved in all aspects of development education through linking. A term-ly bulletin is produced and funding is available for reciprocal teacher visits and curriculum development projects.

East West Schools Programme – Linking Schools in Great Britain and Ireland

Following the Good Friday Agreement, the East-West Schools Programme Initiative was set up to strengthen school partnerships between young people in Ireland and Great Britain. The Initiative has the following aims:

- To promote school partnerships and opportunities for transnational co-operation and mobility
- To focus on young people and their teachers
- To contribute to the professional development of teachers
- To bring added value to the learning experience
- To target the school in its widest sense

There are 4 strands of activity:

- Seminars for partner finding
- Grants for preparatory visits enabling teachers to meet to plan and develop projects within the partnership
- Funding for joint projects to include project-related field trips for pupils
- Two-week exchanges for teachers

Both North South School Linking and East West Schools Programme are the responsibility of CBIET – details in Chapter 5.1, page 23.

Commonwealth Linking Trust

The Commonwealth Linking Trust was developed from the work of the Commonwealth Youth Movement, and is an educational charity. More than 3,400 schools have been linked in 40 Commonwealth countries since the 1950s, involving tens of thousands of school pupils. The purpose of fostering

international understanding through sharing educational experiences has much in common with the League for the Exchange of Commonwealth Teachers. Many teachers have arranged links between schools through the Commonwealth Linking Trust.

For further information please contact

Commonwealth Linking Trust
Commonwealth House
7 Lion Yard
Tremadoc Road
London
SW4 7NQ

Tel: 0207 498 1101

Fax: 0207 720 5403

Who are Foreign Language Assistants?

Undergraduate students or recent graduates, who elect to spend a year abroad as part of their Higher Education course. The majority are specialising in English and most plan to become teachers. They tend to be products of systems which emphasis an understanding of the grammatical basis of their own language. A few come from commercial or technical backgrounds and bring specialist language skills.

Foreign Language Assistants in Scottish Schools

A Foreign Language Assistant could be a good investment if your school is:

- Training students for examinations which emphasis oral performance
- Anxious to promote a positive image of language learning
- Becoming more involved in European projects
- Keen for pupils to have the personal and social development benefits of interacting with young people from abroad
- Concerned to help staff keep their language skills up to date

What do they do?

They give support in the language classroom by:

- Stimulating genuine classroom communication in the foreign language
- Assisting the teacher in oral work in the classroom (group work, role play, etc) or working with small groups of students away from the classroom
- Enabling more students to take part in individual conversations in the foreign language
- Bringing the foreign country and its culture into the classroom
- Producing authentic resources for use in the classroom
- Bringing printed and recorded materials from their country.

They can also contribute by:

- Helping language staff keep their skills up-to-date
- Assisting with the running of international projects throughout the school
- Being available to help other subject departments in promoting the European Dimension
- Visiting local primary schools to work with pupils and/or teachers

Further information can be obtained from the CBIET - contact details in Chapter 5.1, page 23.

4.1.6 Achievers International

Achievers International is an entrepreneurial import/export programme. The project is open to all schools and colleges, though most members are in secondary schools. There are currently 4,500 students participating in over 35 countries. Achievers International is very flexible and can run as part of various higher and standard grade courses, or as a stand alone extra curricular activity.

Students form companies and link with an overseas partner school(s). The students communicate on a weekly basis using e-mail, fax and video conferencing. Companies source products, exchange samples, conduct market research, import and export. Each company is responsible for selling it's imports to the local community.

Students raise capital to pay for shipping/customs charges on imports by selling shares, getting sponsorship and holding fund raising events. Many students have also become involved in other ventures, such as running the school tuck shop, vending machine or book exchange. Through arrangements with programme sponsors, all UK companies are entitled to free banking and discounted shipping services, as well as a wide range of business advice. Other opportunities which frequently arise are press, tv and radio interviews, foreign exchange trips and conferences for member schools.

As Achievers International concerns real business in real time, there are challenges to meet. Creativity and entrepreneurship are continually developed. Students gain and enhance skills essential to the world of work – teamwork, communication, problem solving, confidence and self-esteem to name a few. As mentors and facilitators, teachers see the benefits for students, and their working relationships.

For the second year running, 100% of teachers and over 92% of students have said they would recommend Achievers International to other schools. For further information and details on how you can join visit <http://www.achieversinternational.org> or contact

Karen Kennedy
Programme Manager
Achievers International
2 Wellington Square
Ayr
Scotland
KA7 1EN

Tel: 01292 281818
Fax: 01292 610192
Email: karen@achieversinternational.org

4.1.7 Council of Europe In-Service Training Programme for Educational Staff

This programme is a Council of Europe activity and falls within the framework of the Council for Cultural Co-operation (CDCC). It enables teachers, headteachers, school inspectors/pedagogical advisors and teacher trainers from 47 CDCC member States to take part in:

- Short national in-service training courses (three to five days) held in one of those countries
- A week-long European seminar held four times a year in Donaueschingen (Germany), organised by the Council of Europe with the German authorities and the Land of Baden-Wartenburg

The programme's objectives are:

- To help educational staff to widen their cultural horizons, enrich their professional experience and disseminate knowledge
- To help them exchange ideas, information and teaching material and establish links with colleagues in their countries
- To associate educational staff more closely with the Council of Europe's work on education

Further information is available from the Council of Europe website at <http://culture.coe.int/teachertraining> or contact

Douglas Ansdell
Scottish Executive Education Department
International Relations Branch
1B Victoria Quay
Edinburgh
EH6 6QQ

Tel: 0131 244 0914
Fax: 0131 244 0354
Email: douglas.ansdell@scotland.gsi.gov.uk

4.2 INTERNATIONAL OPPORTUNITIES FOR FE COLLEGES

The CBIET - full contact details in Chapter 5.1, page 23, provide the following services and programmes.

4.2.1 Scotland / US Teacher Exchange

Participants work in all levels and sectors of the education system from kindergarten to further education and in a great range of subject areas. Many undertake their partners' duties exactly. In the other cases more flexible arrangements are made. Scottish teachers and lecturers are also required to undertake a professional project agreed with their school or college.

4.2.2 Scotland / Europe Teacher Exchange

The majority of these exchanges offer valuable in-service training for lecturers who are able to improve their linguistic skills, update their knowledge of the culture and develop opportunities for their students in terms of correspondence links, student exchanges, work placements and exchanges of video and other materials. Applications from other subject teachers may in some circumstances be accepted but a high degree of fluency would normally be required.

4.2.3 Erasmus Student Exchanges

Opportunities within the SOCRATES-Erasmus programme are noted in Chapter 4. The Erasmus programme is open to FE Colleges which offer HE provision, as well as to HEIs. All Scottish Colleges of FE are identified as eligible to participate in the SOCRATES-Erasmus programme.

4.2.4 CEDEFOP

The CEDEFOP study visit programme provides opportunities to find out more about vocational training in another European country. An important objective is to encourage the exchange of ideas and share best practice. Through this European Union programme, themed study visits are organised for groups of 10-12 people from different countries. Participants are vocational training specialists from a wide range of organisations including colleges of further education.

What does a visit involve

General visits provide an overview of training for young people or training for adults in the host country. More focussed visits look at specific issues such as quality assurance, ICT and small businesses and skills acquisition. You will have the opportunity to visit training providers and companies.

How to apply

You can apply twice a year, normally in April and September.

Costs

Grants are awarded to help cover travel and accommodation.

For further information please contact

Tel: 020 7389 4736

Email: Elisabeth.Lotstra@britishcouncil.org

Website: www.leonardo.org.uk

4.2.5 League for the Exchange of Commonwealth Teachers (LECT)

Opportunities for all teachers

All of the exchange programmes and study visits described under the section on International Opportunities for Primary and Secondary Schools organised through the LECT are also open to all teachers in FE colleges, as well as qualified teachers working as teachers in other institutions – for instance in Adult Education, prisons, hospitals, theatres, etc.

4.3 INTERNATIONAL OPPORTUNITIES FOR HE INSTITUTIONS

4.3.1 League for the Exchange of Commonwealth Teachers (LECT)

All of the International Opportunities available to teachers under the LECT in earlier chapters are also open to teacher educators in the Higher Education sector. However these will be examined closely for relevance to teachers/students areas of importance.

4.3.2 Erasmus

Erasmus is the Higher Education Chapter of the SOCRATES programme. It is based on co-operation between Higher Education Institutions in the EU, EEA, the Associated East and Central European countries, Cyprus, Malta and, it is expected, Turkey.

Each participating institution must submit an application to the European Commission for an Institutional Contract to support their co-operation with other institutions in the organisation of student mobility, teacher mobility, curriculum development and involvement in Thematic Networks. Each institution is also required to indicate in its Institutional Contract application any other part of the SOCRATES programme in which it plans to participate such as Comenius, Grundtvig, Lingua or Minerva.

Student mobility represents the major part of the programme and involves students spending a minimum of 3 months and a maximum of 12 months in a partner institution taking a programme of study for which they receive full academic recognition. Students may receive an Erasmus student grant to help with the additional costs of their study period abroad.

More and more institutions participating in the programme are using the European Credit Transfer System. This is designed to help students and academic staff have a common understanding of the different course structure and weightings in all European Higher Education Institutions by allocating credits to course units on the basis that a normal academic year of study is equal to 60 ECTS credits.

Universities that adopt ECTS agree to implement a code of practice providing clear and detailed information to students on course content, level and methods of assessment. A Learning Agreement is concluded involving the student, the student, the home and the host institution and the host institution provides a transcript at the end of the period of study.

Erasmus also provides support for Teacher Mobility and for Curriculum Development projects. In addition there are large Thematic Networks covering the major subject areas and issues which cut across subject boundaries.

For further information about Erasmus please contact

UK SOCRATES-Erasmus Council
Research & Development Building
The University
Canterbury
Kent
CT2 7PD

Tel: 01227 762712
Fax: 01227 762711
Email: erasmus@ukc.ac.uk
Website: <http://www.erasmus.ac.uk>

4.3.3 English Language Assistant Opportunities Abroad

The English Language Assistant Scheme is administered by the CBIET in Edinburgh on behalf of the Scottish Executive Education Department and is aimed at students, graduates and young teachers from Scotland. English Language Assistant posts are expected to be available for the academic year 2001-02 in Argentina, Austria, Belgium, Brazil, Bulgaria, Canada (Quebec), Chile, Colombia, Costa Rica, Denmark, Ecuador, France, Germany, Guatemala, Hungary, Italy, Mexico, Netherlands, Nicaragua, Paraguay, Peru, Portugal, Romania, Russia, Slovenia, Spain, Switzerland, Uruguay and Venezuela. Candidates should usually be between 20 and 30 years of age, normally university modern language under-graduates who will have completed their second year at the time of taking up the appointment, colleges of education students, graduates or modern language teachers with no more than 2 years' service at the time of accepting the Assistantship.

Closing Date

The closing date for the receipt of applications for the year 2002-03 is 31 January 2002. Students will obtain further information and application forms from their University department. Others should contact the CBIET - contact details in Chapter 5.1, page 23.

4.3.4 International Association for the Exchange of Students for Technical Experience (IAESTE)

The IAESTE programme was founded at Imperial College in 1948 and since that time over 21,000 students from the UK have travelled as IAESTE trainees to undertake course-related training abroad. IAESTE now comprises 70 member countries and remains true to its original aims to promote international understanding and goodwill amongst students from all nations while fostering the exchange of technical knowledge and helping to globalise tomorrow's workforce of scientists and engineers. The IAESTE programme is conducted as an exchange between member countries, and placements are set up on a broadly reciprocal basis.

Through IAESTE undergraduates may secure short-term vocation training abroad, usually for periods of 2 to 3 months in the summer. Placements are available in industrial and commercial organisations, research institutes, local government bodies, state enterprises, consultancies, laboratories and academic institutions. Longer term placements are sometimes available (primarily in computing), but departments offering sandwich degrees should be aware that IAESTE cannot guarantee that the appropriate long term offers will be available in a given year, nor that the IAESTE administrative timetable will suit the departmental schedule. Knowledge of a foreign language is not a pre-requisite for applicants.

IAESTE UK offers an effective placement and administrative service to students seeking international work-based learning relevant to their course of study, encouraging them to take a more global approach to their chosen careers. Through the newly founded *IAESTE UK Trainee of the Year Award*, which exercises key skills in communication, and fosters management of personal and career development, students are encouraged to take a pro-active approach to their placements.

The programme is open to full time undergraduates, aged between 19 and 30, who are studying science and engineering, agriculture and architecture, and related fields. Applicants should contact IAESTE UK on an individual basis and register in the autumn term (before 10 December) for placements beginning the following summer. Priority will be given to those in their penultimate year of study who are either UK nationals or normally resident in the UK. Students (or their departments) who can raise reciprocal offers in the UK for foreign students will also be prioritised.

For further information please contact

IAESTE UK
Central Bureau for International Education and Training
10 Spring Gardens
London
SW1A 2BN

Tel: 0207 389 4114
Fax: 0207 389 4426
Email: iaeste@britishcouncil.org
Website: www.iaeste.org.uk

4.4 INTERNATIONAL OPPORTUNITIES FOR YOUNG PEOPLE

4.4.1 Connect Youth International

Connect Youth International, based in the British Council in London, is the UK National Agency for international programmes for young people and those who work with young people. It is responsible for the administration of the European Union's YOUTH programme, which is mainly concerned with young people outside the school environment (see chapter 3.5, page 7). Connect Youth International provides information and advice on opportunities such as youth exchanges, volunteer placements and study visits. Connect Youth International programmes cover the whole of Europe and additionally there are some programmes with Israel, China, Japan and the USA.

Connect Youth International's work in Scotland is handled by:

Jim Bartholomew
Central Bureau for International Education and Training
3 Bruntsfield Crescent
Edinburgh
EH10 4HD

Tel: 0131 447 8024
Fax: 0131 452 8569
Email: jim.bartholomew@britishcouncil.org

4.4.2 Commonwealth Youth Exchange Council

CYEC is an educational charity and national voluntary youth organisation. It promotes two-way exchanges between locally based groups of young people in the UK and their counterparts in the Commonwealth. CYEC works closely with youth and community education organisations and schools throughout the UK.

CYEC's exchange model is both a programme for increasing international awareness and a means of meeting social education and personal development objectives. Exchanges are open to young people from all sections of the

community. Projects require considerable commitment from young people over a two year period – from planning, preparation and fund-raising through visiting and hosting, to follow on activities. Young people participate fully in the ownership and management of the exchange in order to develop their skills, knowledge, awareness and understanding. A Personal Record of Achievement (PRA) linked to core skills is available for young people to pursue throughout the exchange.

To be eligible for funding, groups should comprise 5 -13 young people aged 16-25 plus 2 leaders, on visits of at least 21 days. CYEC prioritises exchanges with Africa, Asia and the Caribbean involving young people who would not normally have access to international opportunities. Exchanges that are primarily classroom based and curriculum based are not funded: so school exchanges must be based on informal education with themes appropriate to young people and their communities.

For further information please contact

Jim Morrison, Development Officer
CYEC Scotland
30 Wyvis Crescent
Conon Bridge
Dingwall
Ross-shire
IV7 8BZ

Tel: 01349 861110

Fax: 01349 861110

Email: cyecscotland@btinternet.com

5 FUNDING AGENCIES

There are three principal funding agencies which administer the bi-lateral and multi-lateral international education opportunities that are available in Scotland. Details of these agencies are noted below, and the specific opportunities that they administer are set out in the relevant chapters of this booklet. In addition, the Connect Youth International is the UK National Agency for international programmes for young people and those who work with young people. Further details of the Connect Youth International can be found in Chapter 5.4, page 26.

5.1 The Central Bureau for International Education and Training (CBIET)

The Central Bureau for International Education and Training (formerly known as Central Bureau for Educational Visits and Exchanges) is the UK national office for information and professional advice on educational exchange, the administration of exchange programmes and support for the development of an international dimension in education and training. The Bureau's principal aim is to improve education and training provision in the United Kingdom through international opportunities for mobility, linking and exchange, partnerships and vocational and in-service training.

The Bureau's services enhance the quality of learning provision, especially in the areas of foreign languages, communications and other key skills. They add value to primary and secondary education and curriculum development, thereby raising standards of achievement and extending the professional development of educators.

The CBIET is the principal national agency for the administration of many parts of European Union programmes such as SOCRATES, LEONARDO and YOUTH. Its Edinburgh office is funded by the Scottish Executive Education Department. The CBIET in Scotland has over twenty-five years' experience of international work in the field of education. If you have a project in mind or would like general advice or information on building international contacts, the Bureau would be pleased to discuss your requirements with you. As well as a free termly magazine to the UK educational field the CBIET also produce free information sheets, priced publications and videos. These provide advice on international work and exchange opportunities as well as guidance to teachers on introducing the international dimension into the classroom.

Please note

It is expected that during the next few months the Bureau's name will disappear and be replaced by a designation within the British Council. The old name will of course still be recognised. There will also probably be a move of premises, with changes of address, phone and fax numbers. These will be the subject of later announcements.

Central Bureau for International Education and Training
3 Bruntsfield Crescent
Edinburgh
EH10 4HD

Tel: 0131 447 8024
Fax: 0131 452 8569
Email: cbe.info@britishcouncil.org
Website: www.centralbureau.org.uk

5.2 Developing Effective International Education Practice (DEIEP)

The Scottish Executive Education Department (SEED), in partnership with the Central Bureau for International Education and Training (formerly Central Bureau for Educational Visits and Exchanges), the League for the Exchange of Commonwealth Teachers and the following 13 local authorities are currently involved in a pilot project called “Developing Effective International Education Practice” or DEIEP for short.

Argyll and Bute	South Ayrshire
East Ayrshire	South Lanarkshire
East Dunbartonshire	Stirling
East Renfrewshire	West Dunbartonshire
Glasgow	Inverclyde
North Lanarkshire	North Ayrshire
Renfrewshire	

“This pilot Initiative which commenced in September 1998 will be evaluated by the local authorities involved at the beginning of 2001. The main aim of the project is to maximise and promote the educational benefits of international staff development opportunities. The project will produce recommendations to the Scottish Executive on how approaches to staff development opportunities overseas might be made more effective in assisting to raise educational standards of learning and teaching on a national basis. It is expected that a new national policy on teachers’ international professional development will be written from the best practice identified from the DEIEP project”

Information can be found on the DEIEP website www.deiep-int-off.org.uk, which also contains a section on reports written by Scottish teachers catalogued under the fourteen key educational targets/issues agreed by the consortium, or by emailing information@deiep-int-off.org.uk or by telephoning 0141 337 3214. Any educational establishments in local authorities involved in the DEIEP project which are interested in international education opportunities in 2002-03 should, in the first instance, contact their local International Co-ordinator whose details can be found in Chapter 6.5, page 31.

Contact details:

Developing Effective International Education Practice
International Office
Dowanhill Primary School
Room 12
30 Havelock Street
Glasgow G11 5JE

Tel: 0141 337 3214
Fax: 0141 337 3214
Email: alice.pickering@deiep-int-off.org.uk
Website: www.deiep-int-off.org.uk

5.3 The League for the Exchange of Commonwealth Teachers (LECT)

LECT offers educators a range of opportunities for international professional development within the 54 countries of the Commonwealth. These include one year and short term exchanges, study visits, job shadowing and custom designed programmes. The member countries of the Commonwealth are a diverse group of nations, sharing common values, who represent almost one-third of the world's population, and are able to offer a unique range of professional experiences.

LECT's mission is to promote excellence in education throughout the Commonwealth by developing, promoting and supporting

- international educator exchanges and study visits
- international collaboration and linking
- information sharing and support
- shared experience and good practice
- enhancement of the professional status of teachers

LECT's programme priorities focus on

- involvement of resource poor countries of the Commonwealth
- innovative educational research proposals
- involvement of schools and LEAs previously under represented in international professional development programmes

For further information please contact

The League for the Exchange of Commonwealth Teachers
Commonwealth House
7 Lion Yard
Tremadoc Road
Clapham
London
SW4 7NQ

Tel: 020 7498 1101
Fax: 020 7720 5403
Email: info@lect.org.uk
Website: www.lect.org.uk

LECT now have an office in Scotland, contact details are

Lindy Feneysey
LECT Scotland
1 Meadowbank
Edinburgh
Scotland
EH8 8JE

Tel: 0131 661 6844
Fax: 0131 661 4894
Email: lindy.feneysey@lect.org.uk

5.4 Connect Youth International

Connect Youth International, based in the British Council in London, is the UK National Agency for international programmes for young people and those who work with young people. It is responsible for the administration of the European Union's YOUTH programme, which is mainly concerned with young people outside the school environment (see chapter 3.5, page 7). Connect Youth International provides information and advice on opportunities such as youth exchanges, volunteer placements and study visits. Connect Youth International programmes cover the whole of Europe and additionally there are some programmes with Israel, China, Japan and the USA.

Connect Youth International's work in Scotland is handled by:

Jim Bartholomew
Central Bureau for International Education and Training
3 Bruntsfield Crescent
Edinburgh
EH10 4HD

Tel: 0131 447 8024
Fax: 0131 452 8569
Email: jim.bartholomew@britishcouncil.org

6 INFORMATION SOURCES

6.1 Eurodesk

Eurodesk acts as a first point of contact for European information for the education, training and youth sectors. Eurodesk's information is aimed at young people and those who work with them and relates mainly to European funding opportunities and youth mobility.

Eurodesk also acts as a European Resource Centre (ERC) which has been set up to provide the schools and colleges sector with information on Europe and can help with the development of the European dimension in the curriculum.

Eurodesk/European Resource Centre Scotland holds stocks of books, directories, journals and leaflets on Europe, the EU and European issues, and has access to comprehensive and up-to-date databases. It can provide information on the following areas:

- UK & European funding programmes and organisations (Eurodesk's online database contains 130 EU funding programme summaries)
- The European Union and how it works
- Free and priced publications for the introduction of the European Dimension

Eurodesk/European Resource Centre services include:

- Enquiry answering (e-mail, telephone, fax and written) for pupils, students, young people and teachers
- Distribution of free publications and advice on priced resources
- A Virtual European Resource Centre – www.ercscotland.eurodesk.org

Additional services from Eurodesk

In addition to providing a free telephone enquiry answering service and a website, Eurodesk has an information service aimed at busy professionals working in the fields of education, training and youth. This service is available on subscription basis and includes:

- Eurodesk ONLINE – a database of European programmes, organisations and publications which can be searched using keywords
- OUTLINES – regularly updated summaries of programmes of relevance to the education, training and youth sectors
- UPDATE, a monthly newsletter
- Bi-monthly issues of IN-BRIEF which give an introduction to the European dimension of a particular area or theme (eg. Special needs, vocational guidance, lifelong learning, Central and Eastern Europe etc.)
- E-MAIL ALERTING - calls for application to funding programmes can appear with very short deadlines. In such cases Eurodesk can alert its subscribers to these calls according to their areas of interest.

For further information please contact

Eurodesk/European Resource Centre
Community Learning Scotland
Rosebery House
9 Haymarket Terrace
Edinburgh
EH12 5EZ

Tel: 0131 313 2488
Fax: 0131 313 6800
Email: eurodesk@cls.dircon.co.uk
Website: www.ercscotland.eurodesk.org

6.2 Commonwealth Youth Exchange Council

CYEC is an educational charity and national voluntary youth organisation. It promotes two-way exchanges between locally based groups of young people in the UK and their counterparts in the Commonwealth. CYEC works closely with youth and community education organisations and schools throughout the UK.

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For further information please contact

Jim Morrison, Development Officer
CYEC Scotland
30 Wyvis Crescent
Conon Bridge
Dingwall
Ross-shire IV7 8BZ

Tel: 01349 861110
Fax: 01349 861110
Email: cyecscotland@btinternet.com

6.3 Commonwealth Institute

The Commonwealth Resource Centre

The Commonwealth Resource Centre (CRC) offers an information service as well as a postal loan service. Multi-media resources on all members of the Commonwealth community are available for loan. Subject coverage includes geography, the arts, religions, literature, development education and history, although emphasis is placed on promoting the contemporary Commonwealth.

Aimed at teachers in Initial Teacher Education and Continuous Professional Development, resources are loaned on a monthly basis. Project packs can be assembled and are led by demand according to the age range of pupils and types of resources required.

Membership of the CRC is £15.00 for education sector and general public, £10.00 students, unwaged and senior citizens. Proof of ID and address is required. Membership lasts for 1 year and up to 10 items may be borrowed at one time. The loan period is 1 month.

The postal loan resource pack is £15.00, inc. outward and return postage, again up to 10 items may be borrowed. Teachers must be members to take advantage of the postal loan scheme.

The Commonwealth Resource Centre is open Monday-Saturday, (except Public holidays) from 10-30 – 16.00 and is open for reference use to non-members.

Details of Commonwealth Institute publications for sale can be found on the website, or a list can be posted to individuals on request.

For further information please contact

Commonwealth Institute
Kensington High Street
London
W8 6NQ

Tel: 0207 603 4535 ext 210
Fax: 0207 603 2807
Email: crc@commonwealth.org.uk
Website: <http://www.commonwealth.org.uk>

6.4 Scottish Education + Training

Scottish Education + Training (SE+T) is a joint initiative between British Council Scotland, Scottish Trade International and the education sector in Scotland. It seeks to raise awareness of Scotland's educational expertise in overseas markets.

The sector has regular input into the activities of SE+T through its steering committee and country working groups. One of the key benefits of SE+T is that it works across all sectors from schools to universities. SE+T also works closely with the Scottish Executive and key education and public agencies.

SE+T has created a single point-of-contact for educational enquiries and for the dissemination of information to education institutions.

For further information please contact

Scottish Education + Training
3 Bruntsfield Crescent
Edinburgh
EH10 4HD

Tel: 0131 446 3000

Fax: 0131 446 3045

Email: jacqui.allan@britishcouncil.org

Website: <http://www.educationukscotland.org>

6.5 Local Authority Education Department: International Co-ordinators

Aberdeen City

Mrs Rosetta McLeod
Principal Officer (Learning Resources)
Aberdeen City Council
Summerhill Centre
Stronsay Drive
Aberdeen
AB15 6JA
Tel: 01224 346079
Fax: 01224 346061
Email: RMcLeod@education.aberdeen.net.uk

Aberdeenshire

Ms Avril Barnett
Education Officer
Aberdeenshire Council
Education and Recreation
Queens Road
Stonehaven
AB39 2HQ
Tel: 01569 766960
Fax: 01569 768489
Email: avril.barnett@aberdeenshire.gov.uk

Angus

Mrs Norma Findlay
Education Development Officer
Angus Council
County Buildings
Market Street
Forfar
DD11 3TE
Tel: 01307 473234
Fax: 01307 461848
Email: Findlayn@angus.gov.uk

Argyll & Bute

Mr Tom Laurenson
Education, Business & Community Liaison Officer
Argyll & Bute Council
Drummore Education Development Centre
Lower Soroba
Oban
Argyll
PA34 4SB
Tel: 01631 564908
Fax: 01631 564615
Email: Tom_obanfm@lineone.net

Clackmannanshire

Mr Sandy Wilson
Head of Lifelong Learning
Clackmannanshire Council
Lime Tree House
Alloa
FK10 1EX
Tel: 01259 452432
Fax: 01259 452440
Email: swilson@clacks.gov.uk

Dumfries & Galloway

Allan MacMillan
Education Officer – Secondary
Dumfries and Galloway Council
Department for Education
30 Edinburgh Road
Dumfries DG1 1NW
Tel: 01387 260445
Fax: 01387 260453
Email: allanmac@dumgal.gov.uk

Dundee City

Ms Christine Rolfe
Education Development Service
Dundee City Council
Gardyne Road
Broughty Ferry
Dundee DD5 1NY
Tel: 01382 462857
Fax: 01382 462862
Email: advisers.eds@dundeecity.gov.uk

East Ayrshire

Ms Jean Nisbet
Quality Development Officer
East Ayrshire Council
Woodstock Street
Kilmarnock
KA1 2BE
Tel: 01563 555650
Fax: 01563 574079
Email: jean.nisbet@east-ayrshire.gov.uk

East Dunbartonshire

Mr Paul Cortopassi
Educational Development Officer
External Liaison
East Dunbartonshire Council
Department of Community
36 Roman Road
Bearsden Glasgow G64 2TR
Tel: 0141 578 8575
Fax: 0141 578 8580
Email: paul.cortopassiEDO@quista.net

East Renfrewshire

Mrs Shirley Andrews
Quality Development Officer
East Renfrewshire
Council Offices
Eastwood Park
Rouken Glen Road
Glasgow G46 6UG
Tel: 0141 577 3217
Fax: 0141 577 3276
Email: andrewss@eastrenfrewshire.gov.uk

Falkirk

Mr Andy Christie
Corporate Initiatives Officer
Falkirk Council *Education Services*
McLaren House
Polmont
Falkirk
FK2 0NZ
Tel: 01324 506671
Fax: 01324 506601
Email: Andy.Christie@Falkirk.gov.uk

Glasgow City

Ms Edna Paterson
International Officer
Glasgow City Council
Room 12
Dowanhill Primary School
30 Havelock Street
Glasgow G11 5JE
Tel: 0141 337 3214
Fax: 0141 337 3214
Email: edna.paterson@deiiep-int-off.org.uk

East Lothian

Mr Gordon Brown
Curriculum Officer
Education and Community Services
East Lothian Council
John Muir House
Haddington
EH41 3HA
Tel: 01620 827647
Fax: 01620 827291
Email: gbrown@eastlothian.gov.uk

City of Edinburgh

Dr Christine Fitton
City of Edinburgh Council
Council Floor 1
Wellington Court
10 Waterloo Place
Edinburgh
EH1 3EG
Tel: 0131 469 3379
Fax: 0131 469 3085
Email: christine.fitton@educ.edin.gov.uk

Fife

Mr Graeme Cockburn
Education Advisor
Education Department
Fife Council
Auchterderran Centre
Woodend Road
Cardenden KY5 0NE
Tel: 01592 414699
Fax: 01592 414641
Email: gcockburn@itasdarc.demon.co.uk

Highland

Mr John Muir
Highland Council
Education Office
Brora
Sutherland
KW9 6PG
Tel: 01408 623900
Fax: 01408 621126
Email: john.muir@highland.gov.uk

Inverclyde

Mr Albert Henderson
Head of Support for Learning
Department of Education
Inverclyde Council
105 Dalrymple Street
Greenock
PA15 1HT
Tel: 01475 712820
Fax: 01475 712875
Email: albert.henderson@ecsumail1.ecsu.org

Moray

Mr Paul Watson
ESO Quality Assurance/Curriculum
Development Section
Educational Services
Moray Council
High Street
Elgin IV30 1BX
Tel: 01343 563119
Fax: 01343 563478
Email: paul.watson@educ.moray.gov.uk

North Lanarkshire

Mr Brian Connelly
Advisor in International Education
North Lanarkshire Council
Municipal Buildings
Kildonan Street
Coatbridge
ML5 3BT
Tel: 01236 812222
Fax: 01236 812377
Email: Brian_Connelly@nleducation.org.uk

Perth & Kinross

Mr Hugh Macrae
Educational Development Officer
Education Department
Perth & Kinross Council
Pullar House
35 Kinnoull Street
Perth PH1 5GD
Tel: 01738 476269
Fax: 01738 476210
Email: hmacrae@pkc.gov.uk

Midlothian

Mr Hugh Wylie
Education Officer
Midlothian Council
Fairfield House
8 Lothian Road
Dalkeith
EH22 3ZG
Tel: 0131 270 3726
Fax: 0131 271 3751
Email: hugh.wylie@midlothian.gov.uk

North Ayrshire

Mr Colin Laird
Adviser
Education Services
North Ayrshire Council
Cunninghame House
Irvine
KA12 8EE
Tel: 01294 324449
Fax: 01294 324444
Email: claird@north-ayrshire.gov.uk

Orkney Islands

Mr Douglas Sewell
Assistant Director (Post 12)
Orkney Islands Council
Education Department
School Place
Kirkwall
Orkney KW15 1NY
Tel: 01856 873535
Fax: 01856 870302
Email: douglas.sewell@orkney.gov.uk

Renfrewshire

Mr Stephen McKenzie
Education Services
Renfrewshire Council
County Buildings
Cotton Street
Paisley
PA1 1LE
Tel: 0141 842 5000
Fax: 0141 842 5699
Email: stephen.mckenzie@renfrewshire.gov.uk

Scottish Borders

Roderick Mackenzie
Advisor in Languages
Scottish Borders Council
Education Department
Council Headquarters
Newtown St Boswells
TD6 0SA
Tel: 01835 824000
Fax: 01835 825091
Email: RMackenzie@scotsborders.gov.uk

South Ayrshire

Dr Alastair Noble
Head of Quality and Service Department
South Ayrshire Council
County Buildings
Wellington Square
Ayr
KA7 1DR
Tel: 01292 612234
Fax: 01292 612258
Email: alastair.noble@south-ayrshire.gov.uk

Stirling

Ms Carol Kirk
Service Manager Quality Assurance
Children's Services
Stirling Council
Viewforth
Stirling
FK8 2ET
Tel: 01786 442945
Fax: 01786 442782
Email: kirkc@stirling.gov.uk

West Lothian

Mr Gordon Connolly
International Partnership Development Officer
Education Department
West Lothian Council
Lindsay House
South Bridge
Bathgate
EH48 1TS
Tel: 01506 776088
Fax: 01506 776095
Email: gordon.connolly@westlothian.gov.uk

Shetland Islands

Mr Malcolm Payton
Head of Education Service
Shetland Islands Council
Hayfield House
Hayfield Lane
Lerwick
ZE1 0QD
Tel: 01595 744014
Fax: 01595 692810
Email: Malcolm.Payton@sic.shetland.gov.uk

South Lanarkshire

Mr John Mulligan
Education Manager
South Lanarkshire Council
Council Offices
Almada Street
Hamilton
ML3 0AA
Tel: 01698 454473
Fax: 01698 454465
Email: John.Mulligan@southlanarkshire.gov.uk

West Dunbartonshire

Ms Denise McKinnon
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