



The  
University  
of Sydney

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'09



# Sydney Conservatorium of Music

postgraduate handbook 2009

# Acknowledgements



## The Arms of the University

### **Sidere mens eadem mutato**

*Though the constellation may change  
the spirit remains the same*

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Faculty handbooks and their respective online updates along with the *University of Sydney Calendar* form the official legal source of information relating to study at the University of Sydney. Please refer to the following websites:

[www.usyd.edu.au/handbooks](http://www.usyd.edu.au/handbooks)  
[www.usyd.edu.au/calendar](http://www.usyd.edu.au/calendar)

### **Amendments**

All authorised amendments to this handbook can be found at [www.usyd.edu.au/handbooks/handbooks\\_admin/updates2009](http://www.usyd.edu.au/handbooks/handbooks_admin/updates2009)

### **Disability access**

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### **Resolutions**

#### *The Coursework Clause*

Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000 (as amended)*, which sets out the requirements for all undergraduate courses, and the relevant Resolutions of the Senate.

#### *The Research Clause*

All postgraduate research courses must be read in conjunction with the relevant rules and Resolutions of the Senate and Academic Board, including but not limited to:

1. The *University of Sydney (Amendment Act) Rule 1999 (as amended)*.
2. The *University of Sydney (Doctor of Philosophy (PhD)) Rule 2004*.
3. The Resolutions of the Academic Board relating to the Examination Procedure for the Degree of Doctor of Philosophy.
4. The relevant Faculty Resolutions.

### **Disclaimers**

1. The material in this handbook may contain references to persons who are deceased.
2. The information in this handbook was as accurate as possible at the time of printing. The University reserves the right to make changes to the information in this handbook, including prerequisites for units of study, as appropriate. Students should check with faculties for current, detailed information regarding units of study.

### **Price**

The price of this handbook can be found on the back cover and is in Australian dollars. The price includes GST.

### **Handbook purchases**

You can purchase handbooks at the Student Centre, or online at [www.usyd.edu.au/handbooks](http://www.usyd.edu.au/handbooks)

### **Production**

Digital and Print Media Office  
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### **Handbook enquiries**

For any enquiries relating to the handbook, please email the handbook editors at [info@publications.usyd.edu.au](mailto:info@publications.usyd.edu.au)

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# Important dates

## University semester and vacation dates for 2009

Summer/Winter School lectures	Dates
Summer School – December program	Begins: Monday 8 December
Summer School – main program	Begins: Monday 5 January
Summer School – late January program	Begins: Monday 19 January
Winter School – main program	Monday 29 June to Saturday 25 July
Semester One	Dates
International student orientation (Semester 1) – STABEX	Monday 16 February and Tuesday 17 February
International student orientation (Semester 1) – full degree	Wednesday 18 February and Thursday 19 February
Lectures begin	Monday 2 March
AVCC Common Week/non-teaching Easter period	Friday 10 April to Friday 17 April
International application deadline (Semester 2) *	Thursday 30 April *
Last day of lectures	Friday 5 June
Study vacation	Monday 8 June to Friday 12 June
Examination period	Monday 15 June to Saturday 27 June
Semester ends	Saturday 27 June
AVCC Common Week/non-teaching period	Monday 6 July to Friday 10 July
Semester Two	Dates
International student orientation (Semester Two) – STABEX	Monday 20 July and Tuesday 21 July
International student orientation (Semester Two) – full degree	Wednesday 22 July and Thursday 23 July
Lectures begin	Monday 27 July
AVCC Common Week/non-teaching period	Monday 28 September to Friday 2 October
Last day of lectures	Friday 30 October
International application deadline (for Semester 1, 2010) *	Saturday 31 October *
Study vacation	Monday 2 November to Friday 6 November
Examination period	Monday 9 November to Saturday 21 November
Semester ends	Saturday 21 November

\* Except for the faculties of Dentistry and Medicine, and the Master of Pharmacy course. See [www.acer.edu.au](http://www.acer.edu.au) for details.

## Last dates for withdrawal or discontinuation for 2009

Semester 1 – units of study	Dates
Last day to add a unit	Friday 13 March
Last day for withdrawal	Tuesday 31 March
Last day to discontinue without failure (DNF)	Friday 24 April
Last to discontinue (Discontinued – Fail)	Friday 5 June
Semester 2 – units of study	Dates
Last day to add a unit	Friday 7 August
Last day for withdrawal	Monday 31 August
Last day to discontinue without a failure (DNF)	Friday 11 September
Last day to discontinue (Discontinued – Fail)	Friday 30 October
Last day to withdraw from a non-standard unit of study	Census date of the unit, which cannot be earlier than 20 per cent of the way through the period of time during which the unit is undertaken.
Public holidays	Dates
Australia Day	Monday 26 January
Good Friday	Friday 10 April
Easter Monday	Monday 13 April
Anzac Day	Monday 27 April
Queen's Birthday	Monday 8 June
Labour Day	Monday 5 October



# Conservatorium Calendar 2009

## Semester 1, 2009

Week beginning	Sydney Conservatorium of Music	Conservatorium Open Academy	Conservatorium High School
5 Jan	<i>Non-teaching period</i>		<i>School holidays</i>
12 Jan	<i>Non-teaching period</i>	12-16 Jan: Summer Festival	<i>School holidays</i>
19 Jan	<i>Non-teaching period</i>		<i>School holidays</i>
26 Jan 26 Jan: <i>Australia Day</i>	<i>Non-teaching period</i>		27 Jan: Term 1 starts
2 Feb	<i>Non-teaching period</i> 2 Feb: <i>Late Auditions (tbc)</i>		
9 Feb	<i>Non-teaching period</i>	9 Feb: Community Academy Term 1 starts 14 Feb: Intro to Music starts	
16 Feb	<i>Non-teaching period</i>		
1 23 Feb	Individual lessons start 1st Year Orientation	28 Feb: Jnr/Snr Schools Sem 1 starts	
2 2 Mar	Academic and ensemble lessons start <i>USyd Semester 1 starts</i>		
3 9 Mar			
4 16 Mar			
5 23 Mar			
6 30 Mar	30 Mar: HECS census deadline	3 Apr: Community Academy Term 1 ends 5 Apr: Jnr/Snr Schools Sem 1 breaks 5 Apr: Intro to Music breaks	
7 6 Apr 10 Apr: <i>Good Friday</i>			9 Apr: Term 1 concludes
- 13 Apr 13 Apr: <i>Easter Monday</i>	<i>AVCC Common Week non-teaching week</i>		<i>School holidays</i>
8 20 Apr			<i>School holidays</i>
9 27 Apr	Special Projects Week 1*	Vocal School starts 2 May: Intro to Music resumes 2 May: Jnr/Snr Schools resume	28 Apr: Term 2 starts
10 4 May		4 May: Community Academy Term 2 starts	
11 11 May			
12 18 May		23 May: Intro to Music ends	
13 25 May			
14 1 Jun	5 Jun: Academic and ensemble lessons conclude		
15 8 Jun 8 Jun: <i>Queen's Birthday</i>	<i>Study Week</i> Individual/makeup lessons conclude Honours & postgraduate recitals 2nd year exams Tue, Wed 1st & 2nd year jury exams Wed, Thu, Fri		
16 15 Jun	Written examinations Postgraduate recitals	20 Jun: Jnr/Snr Schools Sem 1 ends	
17 22 Jun	27 June: USyd Semester 1 ends BMus(MusEd) Bali Field trip	26 Jun: Community Academy Term 2 ends 26 Jun: Vocal School ends	
29 Jun	<i>Non-teaching period</i>		
6 Jul	<i>Non-teaching period</i>		10 Jul: Term 2 ends
13 Jul	<i>Non-teaching period</i>	20-25 Jul: Winter Festival	<i>School holidays</i>
		8 weeks <i>Vocal School (Yrs 10-12)</i> 12 weeks <i>Intro to Music</i> 13 weeks <i>Jnr/Snr Schools</i> 8 weeks <i>Community Academy per term</i>	16 weeks <i>practical lessons</i>

\* During each Special Projects Week, there will be a cessation of normal lessons and classes for tertiary students.

^ Deferral of recitals is subject to written approval. See Rule 5.4 of the Sydney Conservatorium of Music Rules in this Handbook.

Note: Subject to approval by Academic Board.

# Conservatorium Calendar 2009

## Semester 2, 2009

Week beginning	Sydney Conservatorium of Music	Conservatorium Open Academy	Conservatorium High School
1 20 Jul	Individual lessons start Deferred Semester 1 Recitals <sup>^</sup> Academic classes start for BMus (MusEd) 3 & 4		<i>School holidays</i>
2 27 Jul	Academic & ensemble lessons start BMus(MusEd) 3 single day Practicum starts USyd Semester 2 starts	27 Jul: Community Academy Term 3 starts 27 Jul: Vocal School starts	27 Jul: Term 3 starts
3 3 Aug	BMus(MusEd) 2: Monday Practicum starts	8 Aug: Intro to Music starts 8 Aug: Jnr/Snr Sem 2 starts	
4 10 Aug	BMus(MusEd) 4: 7 week Practicum starts		
5 17 Aug			
6 24 Aug	29 Aug: Sydney Uni Live		
7 31 Aug	BMus(MusEd) 3: 4 week Practicum starts		
8 7 Sep			
9 14 Sep	Special projects Week 2 * 14 Sep: <i>Early Auditions 1 (tbc)</i>	18 Sep: Community Academy Term 3 ends 18 Sep: Vocal School ends	
10 21 Sep	BMus(MusEd) 3 & 4 week Practicum ends	27 Sep: Intro to Music break 27 Sep: Jnr/Snr Schools Sem 2 break	
- 28 Sep	<i>AVCC Common Week - Non-teaching week</i> 2 Oct: <i>Early Auditions 2 (tbc)</i>		2 Oct: Term 3 ends
11 5 Oct 5 Oct: <i>Labour Day</i>	6 Oct: Teaching resumes BMus(MusEd) 3 & 4 non teaching week		<i>School holidays</i>
12 12 Oct			<i>School Holidays</i>
13 19 Oct		19 Oct: Community Academy Term 4 starts 24 Oct: Intro Music resumes 24 Oct: Jnr/Snr Schools resume	19 Oct: Term 4 starts
14 26 Oct	30 Oct: Academic & ensemble lessons end BMus(MusEd) 2: Monday Practicum ends		
15 2 Nov	<i>Study Week</i> Individual and makeup lessons conclude 2nd year exams Mon, Tue, Wed 1st and 2nd year jury exams Wed, Thu, Fri Honours recitals		
16 9 Nov	Written examinations week Postgraduate recitals		
17 16 Nov	Years 3 and 4 recitals BMus (MusEd) 2: Block Practicum starts 21 Nov: <i>USyd Semester 2 ends</i>	20 Nov: Community Academy Term 4 ends 21 Nov: Intro to Music ends	
18 23 Nov	Years 3 & 4 recitals BMus (MusEd) 2: Block Practicum ends	28 Nov: Jnr/Snr School Sem 2 ends	
19 30 Nov	Deferred recitals# <i>Auditions (tbc)</i>		
20 7 Dec	<i>Non-teaching period</i> <i>Auditions (tbc)</i>		
14 Dec	<i>Non-teaching period</i>		18 Dec: Term 4 concludes
21 Dec	<i>Non-teaching period</i>		
		8 weeks <i>Vocal School</i> 12 weeks <i>Jazz School</i> 12 weeks <i>Intro to Music</i> 13 weeks <i>Jnr/Snr School</i> 5-8 weeks <i>Community Academy</i>	16 weeks <i>practical lessons</i>

\* During each Special Projects Week there will be a cessation of normal lessons and classes for tertiary students.

<sup>^</sup> Deferral of recitals is subject to written approval. See Rule 5.4 of the Sydney Conservatorium of Music Rules in this Handbook.

Note: Subject to approval by Academic Board.



# How to use this handbook

## What is a handbook?

The handbook is an official publication and an essential guide for every student who studies at the University of Sydney. It is an important source of enrolment information. It can also help you with more than just planning your course of study.

As a student at the University of Sydney you need to be aware of course structures and content, who your lecturers are, as well as examination procedures. You should also become familiar with University policies and faculty rules and regulations. The handbook will supply a lot of this information.

It will also point you to places and people around the University who can help with enquiries about library loans, child care, fees, casual employment, places to eat and stay, support groups and much more.

## What new students need to know

- terminology used for courses and programs of study
- semester dates and examination periods
- important contact details
- how to plan your study program
- rules and policies on assessment, satisfactory progression, honours, and so on
- what University services are available and where to find them
- how to get around campus.

At the beginning of many of these chapters there will be explanations to help you proceed further.

## Where to find information

### Course terminology

University terminology, such as 'credit point', 'unit of study', and 'WAM', can be found at the back of all handbooks.

Definitions of all terminology are located in the General University information section in the **Abbreviations** and **Glossary** chapters, at the back of this handbook.

### Dates

The start and finish dates of semester can be found in the front section of the handbook. Summer School dates are in the General University section at the back of the handbook.

### Contents and index

The comprehensive **Contents** section at the front of the handbook explains the details you'll find within each chapter.

You'll find information like:

- how and where to contact faculty staff
- how to select your units of study and programs
- a list of degrees
- detailed information on all units of study, classified by unit identifiers (a four-alpha, four-digit code and a title)
- electives and streams
- scholarships and prizes
- information specific to faculties.

The **Index** lists units of study only. It allows you to check every reference which refers to your unit of study within the handbook. It is divided into two parts, and lists units of study alphabetically (by course name) and again by course code (alphanumeric).

## Faculty rules and regulations

Faculty resolutions are the rules and regulations pertaining to a specific faculty. They are found in the relevant faculty handbooks, in print or online at [www.usyd.edu.au/handbooks](http://www.usyd.edu.au/handbooks).

These should be read along with the University's own *Coursework Rule 2000 (as amended)* which can be found at Handbooks online: [www.usyd.edu.au/handbooks](http://www.usyd.edu.au/handbooks).

Together they outline the agreement between student and faculty, and student and University.

## General University information

This is information about the University in general, rather than information specific to faculties. This information is at the back of the book and includes, among other things:

- University terminology and abbreviations
- campus maps to help you find your way around
- Summer and Winter School information
- international student information
- student services.

## Timetables

For information about personal timetables, centrally timetabled units of study, and venue bookings, see:

[www.usyd.edu.au/studentcentre/timetabling.shtml](http://www.usyd.edu.au/studentcentre/timetabling.shtml).

For the session calendar, see:

<http://web.timetable.usyd.edu.au/calendar.jsp>.

## Students with a disability

Accessible versions of this document, including word, pdf and html versions are available at:

[www.usyd.edu.au/handbooks/handbooks\\_disability](http://www.usyd.edu.au/handbooks/handbooks_disability).

You can find information on Disability Services in the General University information section of the handbook. The service can provide information regarding assistance with enrolment and course requirement modifications where appropriate.

For details on registering with the service and online resources, see the Disability Services website:

[www.usyd.edu.au/disability](http://www.usyd.edu.au/disability)

## Handbook updates

The information in this handbook is current at the time of publication. Further information on University policies, such as plagiarism and special consideration, can be found on the University's website, along with official handbook amendments.

[www.usyd.edu.au/handbooks/handbooks\\_admin/updates2009](http://www.usyd.edu.au/handbooks/handbooks_admin/updates2009)

**Feedback regarding this handbook is welcome.**

[info@publications.usyd.edu.au](mailto:info@publications.usyd.edu.au)







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# Welcome to the Sydney Conservatorium of Music

## Welcome from the Dean



The Sydney Conservatorium of Music, a faculty of the University of Sydney, is a magical and wonderful place. Since the Conservatorium's inception in 1915 it has been reinventing the musical experience. As a forum for interpreting culture through music and the arts, our talented international students and visitors engage with the dynamic music and ideas of our time, as well as with the great master's and musical traditions dating back to antiquity.

The Sydney Conservatorium is a distinctive part of the educational

and arts nucleus that celebrates all that is unique to New South Wales while contributing to music worldwide.

The strength and heart of the Conservatorium's rise to excellence lies with its faculty staff and their significant contributions: their research, their creative activity and the courses they teach. Among the teaching staff are award-winning composers, world-class scholars and acclaimed musicians, many of whom perform with the finest orchestras and ensembles in the world.

Our music education and musicology units are internationally recognised for their expertise in areas such as Australian and Pacific indigenous musics, music practice in Bali, children's song, 20th century modernism, medieval and baroque music, as well as classical and romantic music performance practices.

The Conservatorium offers an outstanding ensemble and chamber music program for students and the community. There are regular master classes and lectures by illustrious visiting artists and scholars, including some of the greatest names in the music world.

In the increasingly global music conversation the Conservatorium has ensured that its postgraduate courses remain among the finest in the world and more easily enable its graduates to take their place in the international music market. Graduate courses range from the practical graduate certificate and diploma levels through to research master's and PhD doctorates in all specialisations.

In 2008, a new Doctor of Musical Arts program became available as a professional doctorate in music performance, combining high-level performance with rigorous scholarship and writing.

The Conservatorium provides pathways and opportunities for graduate students to perform in professional ensembles such as the Australian Brandenburg Orchestra, the Australian Chamber Orchestra, the Australian Opera and Ballet Orchestra and the Sydney Symphony.

The Sydney Conservatorium of Music's alumni enjoy exceptional careers worldwide as leading performers and scholars in the finest musical company and on the faculty of prestigious music schools and universities. These include conductors Simone Young, Geoffrey Parsons, Charles Mackerras and Richard Bonyngne, violinist Richard Tognetti, pianists Roger Woodward and Alexey Yemstov, vocalists Marilyn Richardson and David Wakeham, jazz virtuoso James Morrison, composers Peter Sculthorpe, Elena Kats-Chernin, Michael Smetanin and Matthew Hindson, and countless others.

Additionally the Conservatorium has international student exchange agreements with highly regarded music institutions such as the Royal College of Music and the Royal Academy of Music in London, and the Musikhochschule, Freiburg im Breisgau in Germany.

International students from over 20 countries choose the Sydney Conservatorium of Music for their studies. Competitive scholarships and awards are available for the top talent in all realms. In 2009, we anticipate awarding scholarships worth more than \$500,000.

All students, local and international, undergraduate and postgraduate, are considered for over 80 merit-based scholarships, awarded to those who demonstrate excellence in their studies. In addition, other scholarships, financial aid and course fee relief (for postgraduate students) are awarded by the Conservatorium. Students may also be eligible for University of Sydney scholarship funding.

The Conservatorium complex provides a place for musicians of all ages to engage in the creation, performance and study of music in all its forms. The spirit of great music lives in every room and on every stage at the Sydney Conservatorium of Music. The foyer, an extraordinary showplace of the University of Sydney, invites audiences to enter some of the finest performance spaces in Australia including the beautifully restored Verbrugghen Hall, two recital halls and an opera teaching and performance space.

A music technology suite, an excellent library, a world-class research centre and numerous teaching and practice rooms add to the Conservatorium's unique position worldwide.

Finally, our concert programs combine student orchestra and ensemble concerts, faculty recitals, visiting conductors and guest artist performances with an exciting and extensive chamber music program. These are attracting audiences from all over the city and providing a unique and enriching learning and performance opportunity for all our students.

Music is the most universal language ever developed and nowhere is it spoken more eloquently than here in Sydney. We invite you to join our conversation and welcome you to our venue.

**Professor Kim Walker**  
*Dean, Sydney Conservatorium of Music*



## Our mission

The Sydney Conservatorium of Music is an innovative cultural catalyst inspiring the study, research, creation and performance of music in all its forms to prepare students for artistic performance and scholarship at the highest level of excellence, to foster lifelong commitment to music and culture and to provide enjoyment and enlightenment to all people.

## Graduate attributes

Graduates of the Sydney Conservatorium of Music will have a certain stance towards knowledge, the world, and themselves that sets them apart from other graduates in their lives and work.

### **SCHOLARSHIP – an attitude or stance towards knowledge**

Graduates will have a scholarly attitude to knowledge and understanding. As scholars, the University's graduates will be leaders in the production of new knowledge and understanding through inquiry, critique and synthesis. They will be able to apply their knowledge to solve consequential problems and communicate their knowledge confidently and effectively.

### **GLOBAL CITIZENSHIP – an attitude or stance towards the world**

Graduates will be global citizens, who will aspire to contribute to society in a full and meaningful way through their roles as members of local, national and global communities.

### **LIFELONG LEARNING – an attitude or stance towards oneself**

Graduates will be lifelong learners committed to and capable of continuous learning and reflection for the purpose of furthering their understanding of the world and their place in it.

Students will be supported to achieve these broad outcomes during their studies at the Sydney Conservatorium of Music through the development of the following generic attributes:

### **Research and inquiry**

Students of the University will be able to develop new knowledge and understanding through the process of research and inquiry. For example, they will:

- be able to identify, define and analyse problems in written work, composition, teaching or performance and identify or create processes to solve them
- be able to exercise critical judgement and critical thinking in creating new understanding in relation to some or all of the following: music analysis, music composition, music education, music history, music technology, and music performance
- be creative, imaginative and independent thinkers in their artistic endeavours
- have an informed understanding of the principles, standards, values and boundaries of current music knowledge, pedagogy and performance practice
- be able to question critically and to evaluate current music knowledge of compositional, pedagogical and performance practices, acknowledging global and historical diversity and recognising the limitations of their own knowledge.

### **Information literacy**

Students of the University will be able to use information effectively in a range of contexts. For example, they will:

- be able to recognise the extent of information needed for professional and informed music performance, composition, teaching and research

- locate needed information efficiently and effectively using a variety of printed, audiovisual and digital media and online sources
- evaluate information and its sources
- use information in critical thinking and problem-solving contexts to construct knowledge and improve music composition, performance or teaching
- understand economic, legal, social and cultural issues in the use of printed, audiovisual and online information
- use contemporary technology and audiovisual media to access and manage information
- recognise the importance of observation of the composition, performance and music education practices of others, as a source of knowledge.

### **Personal and intellectual autonomy**

Students of the University will be able to work independently and sustainably, in a way that is informed by openness, curiosity and a desire to meet new challenges. For example, they will:

- be intellectually curious and able to sustain intellectual interest
- be capable of rigorous and independent thinking
- be open to new ideas, methods and ways of thinking
- be able to respond effectively to unfamiliar problems in unfamiliar contexts
- be able to identify processes and strategies to learn and meet new challenges in scholarly work, composition, teaching or performance
- be independent learners who take responsibility for their own learning
- recognise and be able to undertake lifelong learning through reflection, self-evaluation and self-improvement
- have a personal vision and goals, and be able to work towards these in a sustainable way by establishing good work practices in music scholarship, composition, teaching or performance.

### **Ethical, social and professional understanding**

Students of the University will hold personal values and beliefs consistent with their role as responsible members of local, national, international and professional communities. For example, they will:

- strive for truth, honesty, integrity, open-mindedness, fairness and generosity
- acknowledge their personal responsibility for their own value judgements and behaviour
- understand and accept social, cultural, global and environmental responsibilities
- be committed to social justice
- have an appreciation of and respect for diversity
- hold a perspective that acknowledges local, national and international concerns
- work with, manage, and lead others in music teaching contexts, research partnerships or performance ensembles in ways that value their diversity and equality and that facilitate their contribution to the group and to the wider community.

### **Communication**

Students of the University will recognise and value communication as a tool for negotiating and creating new understanding, interacting with others, and furthering their own learning. For example, they will:

- use oral, aural, written and visual communication to further their own learning
- make effective use of appropriate forms of communication to critique, negotiate and create understanding
- use spoken, audiovisual, written media and music performance as communication tools for interacting with and relating to others.

# Staff - Faculty Office, Units, Research Centres, Library, Administration, Open Academy

## Faculty

### *Dean and Principal*

Kim Walker, ENPL *Stan Premier Prix de Virtuosite Conservatoire de Musique de Geneve, Curtis Inst Music*

### *Pro-Dean (Performance)*

Imre Palló

### *Pro-Dean (Academic)*

Anne Boyd AM, BA (Hons) *Syd HonDUniv DPhil York*

### *Acting Associate Dean (Undergraduate Studies)*

Anne Boyd AM, BA (Hons) *Syd HonDUniv DPhil York*

### *Associate Dean (Graduate Studies)*

TBC

### *Associate Dean (Research)*

Keith Howard, BA (Hons) *Huddersfield PolyMA Durham PhD Queens Belfast*

### *Associate Dean (Learning and Teaching)*

Diane Collins, BA(Hons) *UNSW PhD Syd*

### *Associate Dean (Technology and Distance Learning)*

Hideki Isoda *DipMus Indiana USA*

## School of Performance and Academic Studies

### Arts & Cultural Inquiry Unit

#### *Chair/Senior Lecturer*

Diane Collins, BA(Hons) *UNSW PhD Syd*

#### *Lecturers*

Jennifer Rowley, BA DipEd MEd GradDipHigherEd PhD *UNSW LTCL Trinity RSA CertTEFLA Hastings Sharon Tindall-Ford, BEd SAust MEd PhD UNSW*

#### *Part-time staff*

Leigh Straw, BA(Hons) *UNSW PhD Syd*  
 Ross Gilbert, BA *NE MEd PhD Ill*  
 Daniel Kark, BA(Hons) *BCom MIntSocDev UNSW*  
 Nadine Kavanagh, LicPhil *Zurich*  
 Margie McCrae, MCreativeArts *Woll*

### Arts Music Unit

#### *Chair/Senior Lecturer*

Matthew Hindson AM, MMus *Melb BMus(Hons) PhD Syd*

#### *Professor*

Anne Boyd AM, BA (Hons) *Syd HonDUniv DPhil York*

#### *Emeritus Professor*

Peter J. Sculthorpe OBE AO, MusBac *HonDMus Melb HonDLitt Tas HonDLitt Sus HonDMus Syd*

#### *Professor in Historical Musicology and Senior Research Fellow*

Richard Charteris, MA PhD *Syd, FAHA FRHistS ATCL*

#### *Associate Professor*

Winsome Evans BEM OAM, BMus (Hons) *LTCL Syd*

#### *Lecturers*

Charles Fairchild, BA *Ill MA York Tor PhD NY Buffalo*  
 Cecilia Sun, BMus *Edith Cowen MMus Eastman AMusA DMA PhD Syd*

### Brass Unit

#### *Chair/Lecturer*

Andrew Evans (Trumpet), BMus *Tas*

#### *Lecturers*

Andrew Bain (French Horn), BMus *Elder GradDip Karlsruhe*  
 Ben Jacks (French Horn)  
 Scott Kinmont (Trombone), BMus *ANU MMus Northwestern*  
 Steve Rosse (Tuba)

#### *Part-time staff*

Nigel Crocker (Trombone)  
 Bruce Hellmers (Trumpet)  
 Roslyn Jorgensen (Trombone), BAMus *QUT GradDipPerf CSMMPerf Syd*  
 Saul Lewis (French Horn)  
 Ronald Prussing (Trombone), DipMusEd *Syd*  
 Leanne Sullivan (Trumpet), BMus *Syd*

### Composition & Music Technology Unit

#### *Chair/Senior Lecturer*

Michael Smetanin, BMus PhD *Syd*

#### *Professor*

Anne Boyd AM, BA(Hons) *Syd HonDUniv DPhil York*

#### *Senior Lecturer*

Matthew Hindson AM, MMus *Melb BMus(Hons) PhD Syd*

#### *Lecturers*

Anthony Hood, BMus(Hons) MSc DPhil *York*  
 Trevor Pearce, BA BMus(Hons) PhD *Syd*  
 Ivan Zavada, MMus(ElectroacousticComp) *Montreal*

#### *Part-time staff*

Judy Bailey OAM, ATCL *Syd*  
 John Bassett, MDes Sci(Hons) *Syd*  
 Nigel Butterley AM, HonDMus *Newcastle(NSW)*  
 Roslyn Dunlop, BMus *Syd*  
 Bradley Gill, BMus(Hons) *Syd*  
 Peter McNamara, MMus *Syd*  
 Rosalind Page  
 Damien Ricketson, BMus PGradCert *RoyalConsHague PhD Syd*  
 Paul Stanhope, MMus PhD *Syd*

### Conducting and Opera Production Unit

#### *Chair/Professor in Conducting*

Imre Palló

#### *Senior Lecturer*

Stephen Mould (Operatic Studies), BMus GDip *Repetiteur Syd*

#### *Lecturers*

Neil McEwan, Cert(Cond) *Meistersinger von Nürnberg MMus UNSW PhD*  
 Pierre St Just (Opera Coordinator)

#### *Part-time staff*

Henryk Pisarek, MA *Warsaw*



## Early Music Unit

### Chair/Lecturer

Neal Peres Da Costa (Early Keyboards), BMus(Hons) Syd  
DipEarlyMus Guildhall MMus City Uni London PhD Leeds

### Part-time staff

Tommie Andersson (Lute), BMus MMus(Perf) Goteborg  
Kirsten Barry (Baroque Oboe)  
Hans-Dieter Michatz (Recorder/Baroque Flute), DipEd BMus(equiv)  
Hannover UMDip(Perf) The Hague  
Marina Phillips (Harpsichord), BMus(Hons) MMus UWA PhD UT  
Daniel Yeadon (Baroque Cello/Viola da Gamba), BSc Oxf  
PostDipEarlyMusic Royal College of Music

## Ensemble Studies Unit

### Chair/Senior Lecturer

David Miller AM (Piano/Accompaniment), BA(Hons) LMus Syd

### Lecturer

Jeanell Carrigan (Piano/Accompaniment), BA(Mus) Künstlerische  
Straatsdiplom Munich MMus QLD DCA W'gong

### Associate Lecturers

David Howie (Piano/Accompaniment), BMus GradDipMus(Acc) Syd  
Clemens Leske (Piano/Accompaniment), BMus Juilliard  
Natalia Ricci (Piano/Accompaniment), BMus Cinc MMus RNCM

## Jazz Studies Unit

### Chair/Senior Lecturer

Craig Scott (Double Bass), MMus ANU GradCertHigherEd Syd

### Lecturers

William Motzing, BMus Eastm MMus Manhattan  
David Theak (Saxophone), MMus(Perf) Syd  
Phillip Slater (Trumpet), BCA W'gong MMus ANU GradDipInfoMngt  
Syd

### Part-time staff

Warwick Alder (Trumpet)  
Judy Bailey OAM (Piano), ATCL Syd  
Dale Barlow (Saxophone)  
Kerrie Biddell (Voice)  
Steve Brien (Guitar)  
Andrew Dickeson (Drums)  
Kevin Hunt (Piano), MMus(Perf) Syd  
Col Loughnan (Saxophone)  
Matt McMahan (Piano), ADJS BA Syd  
Mike Nock (Piano) ONZM, MMus ANU  
David Panichi (Trombone)  
Ron Philpott (Bass-Electric)  
Julie Spithill (Piano Class), DSCM BA(Music) BA(Ed) MMus(MusEd)  
Syd

## Keyboard Unit

### Chair

Paul Rickard-Ford (Pedagogy and Piano), BMus(Hons) Melb PGCAS  
RCM GCAM UTS

### Senior Lecturers

Chih-Yi Chen (Pedagogy and Piano), BM MM DM Indiana  
Daniel Herscovitch (Piano), DSCM Performer(Hons) Syd  
DSCM Teacher (Hons) Reifeprüfung Meisterklassendiplom Munich  
Stephanie McCallum (Piano), DSCM Performer with Merit DSCM  
Teacher ARCM LRAM  
Elizabeth Powell (Piano), ARCM Premier Prix ParisConservatoire  
Gerard Willems (Piano), DSCM Performer(Hons) DSCM  
Teacher(Hons)

### Associate Lecturers

Clemens Leske (Piano/Accompaniment), BMus Juilliard  
Natalia Ricci (Piano/Accompaniment), BMus Cinc MMus RNCM

### Part-time staff

Lyall Duke (Piano)  
Nikolai Evrov (Piano), DipMus Sofia  
Natalia Sheludiakova (Piano), DipMus(Teach) BMus Ukraine MMus  
Moscow  
Phillip Shovk (Piano), MA Moscow  
Joshua Tsai (Piano), BMus JohnsHopkins Balt LRSM  
Alexandra Vinokurov (Piano), DipMus SCM Moscow  
Katie Zhukov (Piano), BMus(Hon) Adel MMus Juillard PhD UNSW

## Music Education Unit

### Chair/Senior Lecturer

Kathryn Marsh, BA(Hons) DipEd SydTeachColl PhD Syd

### Associate Professor

Peter Dunbar-Hall, BA(Hons) DipEd MMus PhD UNSW

### Lecturers

Anthony Hood, BMus(Hons) Syd MSc DPhil York  
James Renwick, GradDipArts(Res) UNSW BMus Syd  
Michael Webb, DipMusEd Alexander Mackie CAEBMus Syd MA PhD  
Wesleyan  
Jennifer Rowley, BA DipEd MEd GradDipEd PhD UNSW  
Sharon Tindall-Ford, BEd SAust MEd PhD UNSW

### Part-time staff

Pauline Beston, DipMus(Ed) BEd Newcastle(NSW) MMus UNSW PhD  
Syd  
Susan Head, GradDipEd ACU  
Bronwyn Irvine, BMusEd ACKME Qld  
Neil McEwan, Cert(Cond) Meistersinger von Nürnberg MMus UNSW  
PhD Syd  
Patricia Morton DipMusEd Newcastle BME MMus UNSW  
GradDipCouns & Psych Syd  
Sandra Nash, Dalcroze Lic Lond Dalcroze Dip Sup Geneva BMus  
Syd  
Suzanne Oyston, BMusEd SydneyCAE MMus(Ed) Syd  
Damien Ricketson, BMus PGradCert RoyalConsHague PhD Syd  
Gary Watson, RSA Cert TEFLA MMus Syd  
Anne Wisdom, DipTeach UTS MMus UNSW

## Musicology Unit

### Chair/Lecturer

Lewis Cornwell, BMus(Hons) Syd

### Reader

Richard Toop, BA(Mus) Hull

### Associate Professor

Peter McCallum, DSCM BMus(Hons) Dunelm MMus Lond PhD Syd

### Senior Lecturer

Kathleen Nelson, MMus PhD Adel

### Lecturers

Alan Maddox, BA(Hons) PhD Syd  
Neal Peres Da Costa (Harpsichord), DipEarlyMus Guildhall  
BMus(Hons) Syd MMus City Uni London PhD Leeds

### Part-time staff

Rachel Campbell, BMus(Hons) Syd  
Scott Davie, BMus MMus(Perf) Syd  
Angharad Davis, BMus(Hons) LMusA Syd  
Megan Evans, BMus Syd  
Karen Lemon, DalCert DalLic CMU BMusEd BMus(Hons) PhD Syd  
Stephen Loy, LMusA AMusA DipABRSM BMus (Hons) PhD Syd  
Anna Maslowiec, BMus(Hons) PhD Syd  
Laura McDonald, BMus(Hons) PGradCert Moscow Cons LMusA Syd  
Peter McNamara, BMus(Hons) MMus Syd  
Brett Mullins, BMus Syd  
Jason Noble, BMus(Hons) LMusA Syd  
Damien Ricketson, BMus PGradCert RoyalConsHague PhD Syd



Carl Schmidt, MMus(Perf) *RoyalConsHague* BMus(Hons) DipMus  
A/MLMusA AMusA Syd

### Organ Studies

*Part-time staff*

Philip Swanton DSCM, Dip fur alte Musik *Basel*

### Percussion Unit

*Chair/Lecturer*

Daryl Pratt (Percussion), BFA IA MA *Calif*

*Part-time staff*

Steven Machamer, BMus MMus *Juilliard*

Richard Miller

### Strings Unit

*Chair/Associate Professor*

Goetz Richter (Violin), Kuenstl Staatsdiplom *Munich* BA(Hons) PhD  
*Syd*

*Associate Professors*

Ole Böhn (Violin), AdvDip *Royal Danish* AdvDip *Hörschule Köln*

Reiner Schmidt (Viola), DipMus *Conservatory G.Dima*

Alice Waten (Violin), MA *Moscow Conservatoire*

*Senior Lecturers*

Roger Benedict (Viola), GRNCM *Royal Northern College of Music*

Caroline Henbest (Viola)

Georg Pedersen (Violoncello), Deuxieme Prix *ParisCons*

*Lecturers*

Maxime Bibeau (Double Bass)

Susan Blake (Violoncello), Solisten Diplom *Basel* DSCM *Syd*

Kees Boersma (Double Bass) DipMus *VCA*

Alex Henery (Double Bass)

Gregory Pikler (Guitar)

Marina Phillips (Violin, Viola), BMus (Hons) MMus *UWA* PhD *UT*

*Part-time staff*

Raffaele Agostino (Guitar)

Janet Davies (Violin)

Charmian Gadd (Violin)

Jane Hazelwood (Viola)

Mark Ingwersen (Violin), BMus *A/S GSMD Lond*

Louise Johnson (Harp), ALCM(Teach) *Syd*

Christopher Kimber (Violin)

Maria Lindsay (Violin), DSCM(Perf) *Syd*

Jemima Littlemore (Violin), BMus *Syd*

Marina Marsden (Violin), DSCM(Perf) Perf Dip *Vienna*

Anna McDonald (Violin)

Elisabeth Mitchelmore (Violin), SGPML *Stuttgart* GradDip(Perf) *Syd*

Philippa Paige (Violin), BMus(Perf) *Syd* LRAM(Teach) *Lond*

Carl Pini (Violin)

Sun Roh (Violin), BMus *RAM*

Zoltan Szabo (Cello)

Alexandru Todicescu (Viola/Violin), DipMus *Buch* Dip(Spec) *Brus*

Thomas Tsai (Cello), PerfDip *Sth Calif* DSCM *Syd*

Emma West (Violin)

Uzi Wiesel (Cello)

Wanda Wilkomirska (Violin), MMus *Budapest*

Jeremy Williams (Viola)

Robin Wilson (Violin)

Daniel Yeadon (Cello)

Peter (Shi-Xiang) Zhang (Violin)

### Vocal Studies and Opera Unit

*Chair/Senior Lecturer*

Maree Ryan (Voice), MMus(AppResMusPerf) DSCM LMusA *Syd*

*Associate Professor*

Michael Halliwell (Voice), BA (Hons) DipEd *Witw* BA(Hons) *S.Af.* MA

PhD *Natal* DipOp *Lond* OpCtr GradCertHigherEd *Syd*

*Lecturers*

Rowena Cowley (Voice), BMus DipEd GradDipOp GradDipMus *Griffith*  
*DMA Manhattan SM*

Nicole Dorigo (Italian/French), BA(Hons)(Italian) MPhil(Italian) *Syd*

Barry Ryan (Voice), DipOpArtMusTheatre

*Part-time staff*

Matthew Barclay (Movement and Stagecraft), GradCert(ArtsEntMgt)  
*Deakin* DipDance *Aust Ballet School*

Phoebe Briggs (Vocal Coach), BMus *Melb* LMus *Syd*

Eun-Jung Byun (Accomp), LMusA BMus(Perf) MPerf *Syd*

Vincent Colagiuri (Vocal Coach), LTCL *Trinity* AMusA BMus *Syd*

Andrew Dalton (Voice)

Anke Frankenhäuser (Movement and Stagecraft), BA(Hons) *Kent*  
*MDA NIDA*

Anke Hoepfner-Ryan (German) MMus(Singing) *Hanns-Eisler Cons,*  
*Berlin*

Kate Johnson OA (Vocal Coach), GradDipDesign *UTS* BMus(Hons)  
*Syd*

Simon Kenway, BMus GradDipOpera *Qld* GradDipOpera *RCM London*  
Jennifer Marten-Smith (Vocal Coach)

Rachel McDonald (Acting), BA *W.Aust* DipMusAdvDirecting *WAAPA*

Johanna Puglisi (Dance), BA *W.Syd* AssDipExpressPerfArts *UNSW*

Ingrid Sakurovs (Répétiteur), ADMT BAComm GradDipMus(Rep) *Syd*

Robyn Wells (Voice), BA(Hons) DipEd *Syd*

Stephen Yalouris (Voice), MMus *UNSW* DipOpArtMusTheatre

### Woodwind Unit

*Chair/Associate Professor*

Alexa Still (Flute), BMus *Auck* MMus DMA *SUNY StonyBrook* FTCL  
*Trinity*

*Professor*

Kim Walker, ENPL *Stan* Premier Prix de Virtuosite *Conservatoire de*  
*Musique de Geneve, Curtis Inst Music*

*Lecturers*

Andrew Barnes (Bassoon), PerfDip PerfCert *Indiana* Perfectionnement  
*Geneva* BEc *Macq*

Francesco Celata (Clarinet), BMus *VCA*

Michael Duke (Saxophone), DM MM BMus Perf (Hons) *Indiana*

Ngairé de Korte (Oboe), BMus *VCA* UM *Rotterdam*

James Kortum (Flute), BMus(Hons) *DePaul Uni* MA *Nwcastle(NSW)*

Christina Leonard (Saxophone), MMus *Syd*

Catherine McCorkill (Clarinet), BA(Music) GradDipMus *Canberra*

Alexandre Oguey (Oboe), Konzertreifeiplom Lehrdiplom *Zurich*

*Part-time staff*

Bridget Bolliger (Flute), DipMus(soloist) *Basel Music Academy*  
AssDipMus *Syd*

Roger Brooke (Bassoon)

Geoff Collins (Flute)

John Cran (Bassoon)

Diana Doherty (Oboe)

Deborah de Graaff (Clarinet), BMus *Syd*

Roslyn Dunlop (Clarinet), BMus *Syd*

Jocelyn Fazzone (Flute), MMus *Peabody Conservatory* *Virtuosite*  
*Conservatoire Geneve* LTCL *Trinity* LMusA BMus(Hons) *Syd*

Peter Jenkin (Clarinet), BMus *Adel*

Riley Lee (Shakuhachi), MA PhD *University of Hawaii*

Elizabeth Lim (Clarinet), ASCM BMus (Merit) MMus *Syd*

Conall McClure (Oboe)

Hans-Dieter Michatz (Recorder/Baroque Flute), DipEd BMus(equiv)

*Hannover* UMDip(Perf) *The Hague*

Sue Newsome (Clarinet), BMus GradDip *Rotterdam*

James Nightingale (Saxophone), MMus *Syd*

Rosamund Plummer (Flute)

Margery Smith (Clarinet/Saxophone), CertPerfCommSkills *Guildhall*

GradCertMusTech *Newcastle(NSW)* DipMusEd *Syd*

Matthew Wilkie (Bassoon)

### **Honorary Research Associates**

William Barton  
Hugh de Ferranti, PhD *Syd*  
Eric Gross AO, MA MLitt DMus *Aberd FTCL Syd*  
Graham Hardie, MMus *Melb PhD Cornell LRAM Syd*  
Michael Noone, MA PhD *Camb*  
Richard Meale, HonDMus *Syd*  
Deborah Priest, LMusA LTCL BMus(Hons) *Syd*  
Nicholas Routley, MA MusB *Syd PhD Camb*  
Lionel Sawkins, BMus PhD *Lond Diploma Nottingham ARCM LTCL Syd*  
Roger Smalley, ARCM *Lond MA Canterbury DMus UWA*

Many of the Conservatorium's teaching staff listed above perform with the Sydney Symphony Orchestra, the Australian Chamber Orchestra, the Australian Opera and Ballet Orchestra, and Opera Australia.

### **Pacific And Regional Archive for Digital Sources in Endangered Cultures (PARADISEC)**

*Director/Associate Professor*  
Linda Barwick, BA PhD *Flin*

### **Library**

*Library Manager*  
Jonathan Wood, BA Hons *Bristol PG Cert Ed NELP London Dip Lib&Info Sci Riverina-Murray IHE*

*Deputy Librarian*  
Claire McCoy, MA *UNSW Dip Lib Riverina-Murray IHE Cert IV AWT UTS*

*Library Staff*  
Marie Chellos, BAppSc(Information Studies) *UTS LibTech Cert Syd TAFE ALIA*  
Bligh Glass, GradDipArtsLib&InfoSc *CSU (Riverina) BA Syd*  
Jackie Luke, BA *VUW (NZ) GradDipEd CTC (NZ) GradDipLib&InfoSc CSU (Riverina)*  
Wendy Patten, BA *Macq Dip Lib&Info Studies SIT*  
Murray Scott, BSc *UNE GradDipAdulEd Sydney CAE Dip Lib&Info Studies SIT*  
Ludwig Sugiri, BA *Trisakti (Indonesia) GradDipInfoM UTS BMus Studs Syd*  
James Taylor, BA Hons *Grad Cert (Journalism) UTS*  
Vic Walker

### **Administration**

*Faculty Manager*  
TBC

*Executive Assistant to the Dean*  
Gloria Holland

*Academic Affairs Coordinator*  
Adrienne Sach, BMus *Syd*

*Faculty Scholarships Officer*  
Cathy-Anne Jones

*Faculty Support Officers*  
Martin Carroll  
Johnathon Foley  
Christina Goranitis

*Administrative Assistants*  
Geoff Kelly  
Stephen Yates

*Space and Timetable Coordinator*  
Katherine Rowell, AssocDipLibPrac *SITU BA Syd*

*IT Systems Manager*  
Peter Thomas, BA(TV Sound Production) *CSU Electronics Cert TAFE Cert(Audio Engineering and Production) JMC*

*Piano Technician*  
Geoffrey Pollard, Cert(Piano Tuning) *NSWCM*

*Facilities Officer*  
TBC

*Technical Officer*  
Adam Wilson

*Human Resources Officer*  
Helen Cornwell

### **Student Administration Office**

*Manager*  
Cedric Poon, AssocDip (Accounting) *Syd*

*Undergraduate Coordinator*  
Karol Foyle, BA *Syd*

*Postgraduate Coordinator*  
Renee Arena, BSc MCom *UNSW*

*Student Administration Officer*  
Linda Yeung, BBus *UTS*

*Student Administration Assistants*  
Rene Tsiknas  
Marianne Uy

### **Finance Office**

*Finance Manager*  
Lynn Greenwood

*Finance Staff*  
Ross Binfield, HND(Business and Finance) *Farnbrough College of Technology AAT Guilford Technical College*  
Henrietta Holden

### **Communications and Marketing**

*Manager*  
Scott Saunders, BCA *W'gong*

*International Development Manager*  
Elaine Chia, BArts *RMIT*

*Venue Manager*  
Jan Marshall

*Communication & Marketing Coordinator*  
Siobhain O'Leary BA (Perf) *UWS GradDipAM UTS*

*Operation & Events Coordinator*  
Peter Loxton

*Ensembles and Orchestral Coordinator*  
Paige Shipway, MM *UTS BMus*

*Front of House Manager*  
Allan Scott-Rogers

*Box Office Receptionist*  
Julian Lockyer

*Development Coordinator*  
Angela Topping

**Attendants**

*Attendant in Charge*  
Rodney Boatwright

*Attendants*  
Alex Norwich  
Gary Wirth  
Adam Withers

**Conservatorium Open Academy**

*Rising Star Program Manager*  
Joy Lee, BMus(Hons) MMus ANU

*Community Program Manager*  
Pierre St Just

*Community Program Officers*  
Gillian Markham  
Anthea Parker



# 1. General Information and Guide to the Conservatorium

## Graduate Degree Programs

Welcome to studying at the Sydney Conservatorium of Music. The Conservatorium of Music offers a number of both research and coursework graduate degrees.

At the University of Sydney, coursework degrees are fee paying and research degrees are funded under the Federal Government's Research Training Scheme. Please refer to Chapter 3 of this handbook for further details regarding costs and scholarships.

### Coursework degrees

- Master of Music Studies (Conducting)
- Master of Music Studies (Creative Sound Production)
- Master of Music Studies (Opera)
- Master of Music Studies (Pedagogy)
- Master of Music Studies (Performance)
- Graduate Diploma in Music (Accompaniment)
- Graduate Diploma in Music (Creative Sound Production)
- Graduate Diploma in Music (Opera)
- Graduate Diploma in Music (Pedagogy)
- Graduate Diploma in Music (Performance)
- Graduate Diploma in Music (Performance/Repetiteur)
- Graduate Certificate in Music (Creative Sound Production)
- Graduate Certificate in Music (Pedagogy)

### Research degrees

- Doctor of Philosophy
- Doctor of Musical Arts
- Master of Music (Applied Research in Music Performance)
- Master of Music (Composition)
- Master of Music (Music Education)
- Master of Music (Musicology)
- Master of Music (Performance)
- Master of Music (Preliminary)

### SCM Research areas

Research at the Sydney Conservatorium of Music includes creative work in performance and composition, music-related scholarship in the fields of western musicology, ethnomusicology and music education, and experimental research in music performance and production.

### Musicology

At the postgraduate level, students can undertake a PhD in musicology or a Master of Music (Musicology). Current and recent students work in a wide range of areas from early music and performance practice topics to 19th and 20th century topics of art music, as well as Australian music history, and contemporary popular music studies. Musicology staff conduct research in areas ranging from medieval chant to the latest works of Stockhausen and other contemporary composers to the analysis of current popular music genres, and demonstrate diverse interests including ethnomusicology studies, compositional process, musical analysis, sketch studies, manuscript studies, and performance practice. Their research is published in books and journals, and they are participants in musicological conferences and seminars both nationally and internationally.

Staff and senior students also contribute to the broader musicological arena including reviews in newspapers and online publications, pre-concert talks and public lectures or workshops, program notes and CD liner notes, as well as radio broadcasts.

### Music Education

The Music Education unit offers postgraduate training relating to many types of music teaching and learning. The unit concentrates on creativity as the area through which music is taught and learnt and places cultural diversity at the centre of its pedagogy, informed by specialist knowledge of the music of South-East Asia, Melanesia, and Indigenous Australians. Research in the Music Education unit is interdisciplinary in nature, combining the methodologies of education with those informed by ethnomusicological, sociological, psychological, historical, and cultural studies influences. Topics undertaken by research students in this Unit reflect the broad view of Music Education adopted at Sydney Conservatorium of Music. This is one which presents Music Education as the study of music teaching and learning from a range of perspectives in all the contexts where it occurs – from early childhood, through various levels of school and university systems, to studio teaching, community music activity, popular music, use of music in therapy, and music in notated and non-notated traditions.

Members of the unit also bring expertise in wider educational fields, such as gifted education, educational psychology, social foundations of education, e-learning and behaviour management for adolescents. The work of music education staff is widely published in books and major international journals in music education, ethnomusicology, music psychology, popular music and cultural studies.

### Composition

The Composition and Music Technology Unit makes an important contribution to the Sydney Conservatorium's research profile. Its research is largely based in creative work such as the composition of chamber music, orchestral music, opera and music theatre as well as electronic and electro-acoustic music. This research is often supported by the production of more traditional research publications normally associated with the development of the creative work.

The postgraduate program allows the student to specialise in the compositional areas of most interest to them and all students find ample opportunities for the performance of their new works. Our staff represents a substantial cross-section of the most talented and internationally recognised Australian composers.

### Performance

At the Sydney Conservatorium of Music performance as research emphasises the values of creativity, originality and intellectual integrity as it manifests itself in performance. Musical performance work is undertaken on a systematic basis in order to increase the stock of knowledge in the context of the arts. Members of the SCM Performance faculty maintain highly active and international profiles in all speciality areas of performance including solo, chamber music, orchestral, and all vocal arts. Research focus covers a wide range of performance, recording, performance practice and analysis of eras from Early Music through to Jazz and all genres of contemporary music from Australia or abroad, pedagogical methods and teaching repertoire, historical development and repertoire, style and technique as well as technological understanding and development of instruments and performers' physical and intellectual involvement.

The Sydney Conservatorium offers excellent support for performance students including state-of-the-art performance venues with cutting-edge technology and research laboratories. Performance students undertaking research at the doctoral, master's or undergraduate level are encouraged to explore traditional as well as



innovative avenues of study that inspire them, confident that the large performance faculty includes Australia's best known performing musicians in every area and can provide expert guidance for research topics.

For more specific information on performance and research opportunities at the SCM please consult the **University Supervisor Connect** website: [www.usyd.edu.au/research/opportunities](http://www.usyd.edu.au/research/opportunities).

### **Pacific and Regional Archive for Digital sources in Endangered Cultures (PARADISEC)**

PARADISEC is a cross-institutional, cross-faculty interdisciplinary facility directed by Associate Professor Linda Barwick. Established in 2003 by the University of Sydney (SCM and Faculty of Arts) in partnership with the University of Melbourne and the Australian National University, PARADISEC has emerged as a national and international leader in the digital archiving and management of cultural resources. Its mission is to preserve and make accessible Australian researchers' field recordings of endangered languages and musics of the Asia-Pacific region. Its 18 Chief Investigators are in Linguistics, Music and Anthropology and it is funded by the Australian Research Council.

### **SCM Research projects**

#### **Recent ARC funded projects include:**

- *Transformations from Renaissance to Baroque: The cultural and musical significance of Giovanni Gabrieli*, ARC Discovery Project 2006 - 2010 (Prof Richard Charteris).
- *Soundlinks: community music in Australia*, ARC Discovery project 2006 - 2008 (Prof Huib Schippers, Dr Dick Letts, Assoc Prof Peter Dunbar Hall).
- *Preserving Australia's endangered heritages: Murrinhpatha song at Wadeye*, ARC Discovery Project 2004-2008 (Prof Allan Marett, Dr Michael Walsh, Dr Nicholas Reid, Dr Lysbeth Ford, Assoc Professor Linda Barwick).
- *A cross-cultural study of the music play practices of children in school playgrounds*, ARC Discovery Project 2002-2004 (Dr Kathryn Marsh).
- *An ethnomusicological study of Lirrga, a genre of Australian Aboriginal song from NW Australia*, ARC Discovery Project 2001-2003 (Prof Allan Marett).
- *The music of Giovanni Gabrieli and his venetian contemporaries*, ARC Discovery Grant 2001-2003 (Prof Richard Charteris).
- *Planning for sustainability of the National Recording Project on Indigenous Music of Australia*, ARC Linkage Project 2005 (Prof Allan Marett, A/Prof Linda Barwick, Dr Aaron Corn, Prof Marcia Langton).

#### **Internally funded projects include:**

- *Transcription for harpsichord of Johann Sebastian Bach's Six Sonatas and Partitas for solo violin without bass* (A/Prof Winsome Evans)
- *The romantic pianist: Sounds & expressions of a lost age* (Dr Neal Peres da Costa)
- *The conductor's role in the birth of an opera production* (Professor Imre Pallo)
- *Music, mutiny, shipwreck & murder: The fate of the three trumpeters aboard the 17th Century Dutch East Indiaman "Batavia" (1629)* (Andrew Evans)
- *Development of 24 carat gold contact surface on flute pads* (Dr Alexa Still)
- *An ethnomusicology of hymnodies in a contemporary urban setting in Papua New Guinea* (Dr Michael Webb)
- *Di depan dan di belakang kelir: DVD of Balinese wayang kulit performance and publications about the performance* (A/Prof Peter Dunbar-Hall, Hideki Isoda)
- *Textual Relationships and the Narrative Orchestra in Operatic Adaptations of Dramatic Works Development of an analytical framework for the word/music/performance relationships in Opera* (A/Prof Michael Halliwell)
- *Digitisation of Cross-cultural field recordings for Archiving, Repository and Publication* (Dr Kathryn Marsh)

- *Bridges 2008 - Connecting Contemporary Composers Cross-cultural Multimedia Compositions and performances in Sweden and Australia* (Ivan Zavada)
- *Creation and Application of Plug-in Tailored to Score-based Musical Composition Creation of plug-ins for Compositions* (Dr Matthew Hindson)
- *Performance Assessment Model for Individual Musicians in Symphony Orchestras* (Dr Goetz Richter)
- *A History of Change: Scholarly presentation and publication on the study of a liturgical manuscript* (Dr Kathleen Nelson)
- *Rhetoric and Performance Practice in Early Music* (Dr Alan Maddox)

### **Alumni**

Our graduate performers, music educators, musicologists and composers can be found in leading positions in many of the major performing ensembles and teaching institutions throughout Australia and the world. Students accepted by the Conservatorium will be following in the footsteps of many past students who have become Australia's most respected and admired musicians including the following alumni:

- Conductors: Richard Bonyngne, Geoffrey Parsons, Simone Young
- Violinist: Richard Tognetti
- Pianists: Roger Woodward, Alexey Yemstov
- Jazz virtuosos: James Morrison, Dale Barlow
- Composers: Elena Kats-Chernin, Richard Meale, Matthew Hindson
- Vocalists: Yvonne Kenny, Richard Curtin, Marilyn Richardson

### **SCM links with the music profession**

A key focus of the Sydney Conservatorium of Music is its partnership programs with Australia's major music organisations.

#### **Opera Australia**

*Opera Encounters* allows selected students to work with principal artists and directors from Opera Australia and to benefit not only from the extensive knowledge which these professionals are able to share, but also to develop important contacts with key artists and administrators. In recent years some of the Sydney Conservatorium's major opera productions have been developed as part of this program. An innovative new alliance has been forged, allowing not only our opera students to be coached, but to allow for outstanding students (vocal, instrumental and conductors) to perform in Opera Australia productions.

#### **Sydney Symphony Orchestra**

A project jointly developed by the Conservatorium and the Sydney Symphony Orchestra is the Sydney Symphony Sinfonia. Students audition to join members of the Sydney Symphony Orchestra in a series of performances and regional tours. The success of this partnership can be measured through the level of success of Conservatorium students in securing casual and permanent employment in the Sydney Symphony Orchestra and other professional orchestras.

#### **Australian Broadcasting Corporation**

The Australian Broadcasting Corporation (ABC) has worked with the Conservatorium for many years in producing, recording and broadcasting the finest student and staff performances with select live broadcast performances of students and staff of the Sydney Conservatorium of Music.

#### **Symphony Australia**

The close association with Symphony Australia has resulted in visits to the Conservatorium from many international artists giving master classes and conducting orchestral sessions. Symphony Australia and the Conservatorium also collaborate closely in the training of young conductors.

### **Concerts and recitals**

The Sydney Conservatorium of Music presents over 450 recitals and concerts annually. These include Masterpiece and Sensational Sunday

recitals by faculty, guest artists and students, and a range of performances by two orchestras, baroque ensemble, contemporary music ensemble, jazz ensembles, wind band, two choirs, Opera Theatre and Renaissance Players.

The Opera Theatre has given more than 600 performances of over 150 different operas in five languages. Each year three operas are presented in the Music Workshop, an acoustically-refined concert hall with technical capabilities unequalled in any other Australian university facility.

## Booking information

Many events at the Conservatorium are free for Conservatorium staff and students. Complimentary tickets are always subject to availability. With the increasing popularity of concerts there is no guarantee tickets will be available, especially on the day of the concert.

You can book in person at the SCM Box Office Monday to Friday 9am-5pm.

Contact Julian Lockyer 9351 1238 or [conreception@usyd.edu.au](mailto:conreception@usyd.edu.au).

Advanced bookings are accepted until 3pm through the City Recital Hall Box Office on the last business day prior to the concert. Any remaining seats will be available for sale at the Conservatorium an hour before the performance.

City Recital Hall Box Office, Angel Place, Sydney. Monday to Friday, 9am to 5pm.

**Telephone Bookings:** +61 2 8256 2222

**Online bookings:** [www.music.usyd.edu.au](http://www.music.usyd.edu.au)

## Conservatorium Open Academy

The Sydney Conservatorium of Music's commitment to providing the finest music education training and training for children, young musicians, adults and teachers has a very long and distinguished tradition, commencing in 1916 when the Conservatorium enrolled its first students.

The Open Academy is the Conservatorium's specialist public outreach unit and through its programs shares the outstanding teaching resources and facilities of the Conservatorium with thousands of students, teachers and professional musicians annually. It researches, creates and delivers the following non-tertiary programs to the wider music community in Sydney and throughout regional NSW:

- K-12 Music Academy for young musicians 5-20 years, provides non-tertiary courses including HSC Music Revision Workshops, Vocal School and the Saturday Junior and Senior Schools
- Community Open Program offers short casual programs for adults in general interest and leisure courses, and practical courses in music literacy and instrumental, ensemble or vocal performance
- Professional Development Academy including Summer and Winter Schools and Pedagogy Workshops for Teachers
- Regional Outreach Program including MusicLink for teachers, students and music communities across regional NSW

The Open Academy is also supported by the Minister and Department of Education and Training to deliver these programs.

For information on the Open Academy:  
phone: +61 2 9351 1206/1207/1208/1209  
email: [con.openacademy@usyd.edu.au](mailto:con.openacademy@usyd.edu.au)  
website: [www.music.usyd.edu.au/community/](http://www.music.usyd.edu.au/community/)

## Student Information

### Student Support Contacts

#### Sexual Harassment Officer

Dr Diane Collins

Email: [diane.collins@usyd.edu.au](mailto:diane.collins@usyd.edu.au)

Phone: +61 2 9351 1327

#### Faculty Student Disability Liaison Officer

Cathy-Anne Jones

Email: [cathy.jones@usyd.edu.au](mailto:cathy.jones@usyd.edu.au)

Phone: +61 2 9351 1377

#### Post Graduate Coordinator

Rene Arena

Email: [r.arena@usyd.edu.au](mailto:r.arena@usyd.edu.au)

Phone: +61 2 9351 1206

#### International Student Advisor (Teaching)

Dr Kathleen Nelson

Email: [k.nelson@usyd.edu.au](mailto:k.nelson@usyd.edu.au)

Phone: +61 2 9351 1272

#### International Student Advice (Administration)

Student Administration Office

Email: [coninfo@usyd.edu.au](mailto:coninfo@usyd.edu.au)

Phone: +61 2 9351 1216

## Student and Staff Support Services

The Student and Staff Support Services are located in Room 2151 on Level 2 of the Conservatorium. You can contact them on +61 2 9351 1222/1327/1378 or at [syates@usyd.edu.au](mailto:syates@usyd.edu.au). This office (formerly the Student Support Office) provides many useful services such as:

- information on how to contact staff
- incident report forms
- lodgement of building and piano faults
- assignment cover sheets
- return and submission of student assignments
- harpsichord request forms
- equipment and instrument hire including audio equipment hire, short term hire of musical instruments and application forms for long term hire of musical instruments
- issue of lockers
- swipe card access forms (for jazz, double bass and postgraduate students only)
- harpsichord and harp room bookings
- piano teaching studio bookings by keyboard students

## Students with disabilities

If you have a disability you should contact Disability Services to familiarise yourself with the services and support you are eligible to receive.

Disability Services can arrange services such as:

- access to buildings
- provision of notetaking in lectures
- loan of equipment
- letters of support to lecturers
- information on parking permits
- special exam conditions

The Disability Services staff work closely with others in the administration and academic departments of the University to make sure that arrangements relating to teaching and assessment are made for students with disabilities.

You can find further information on the Disability Services website at: [www.usyd.edu.au/stuserv/disability/](http://www.usyd.edu.au/stuserv/disability/).

## Counselling Service

To make an appointment call the University Counselling Service on +61 2 9351 2228. Counselling appointments can be made at both the Conservatorium and main university campuses.

The Counselling Service on Camperdown campus also provides workshops on issues that many students face such as time management and performance anxiety. You can find information on these issues as well as the services they provide by visiting their website at: [www.usyd.edu.au/stuserv/welfare/counselling](http://www.usyd.edu.au/stuserv/welfare/counselling).

## Student organisations

### The Sydney University Postgraduate Representative Association (SUPRA)

SUPRA is the postgraduate student organisation at The University of Sydney and is run by postgrads for postgrads. SUPRA represents all postgraduates at Sydney University, and all postgraduates can look to SUPRA for assistance with any issues that may confront them – both academically and personally – during the course of their candidature.

SUPRA advises and acts on behalf of individual students and can assist with supervisory problems, appeals, matters relating to your coursework fees: basically anything that may impact on your academic or general welfare.

The SUPRA offices are in the Raglan Street Building on the Darlington Campus. Office hours at 9am - 5pm, Monday to Friday. Check out their website for more information: [www.usyd.edu.au/supra](http://www.usyd.edu.au/supra)

### Conservatorium Students' Association (CSA)

The CSA represents the student body. Its aim is to promote student morale and to encourage communication amongst students and between students and staff. It also acts as a liaison organisation between Conservatorium students and the University of Sydney student organisations. The Student Council meets monthly to consider student needs and requirements. The Executive Committee of the Association meets weekly.

The CSA Annual General Meeting is held in September or October each year when office bearers, year and course representatives are elected. The CSA offices are located on Level 4 and can be reached on +61 2 9351 1291. This position is provided courtesy of the Students' Representative Council (SRC).

### University of Sydney Union

The University of Sydney Union offers many welfare, social and cultural services to all students. It provides catering facilities around the University, coordinates recreational activities and funds over 200 clubs and societies. The Union also provides welfare services such as a resting room and lockers for students with disabilities.

### Student Representative Council (SRC)

The SRC represents undergraduate students at the University. The SRC has Welfare and Education Officers to provide advice and assistance with Austudy, Social Security, harassment and discrimination, tenancy, course problems, grievance procedures, assessment and many other matters. There are also free legal advice and interest-free loans.

### Sydney University Sport

SU Sport provides an extensive range of sporting and recreation services including many sporting clubs you can join.

You can find more information and contact details for these organisations in the General University information at the back of this handbook.

## Facilities

This section is a guide to the facilities available in the Conservatorium building.

## Building and Equipment

### Building Attendants

The attendant team support the learning and teaching activities at the Conservatorium by setting up class rooms, orchestral set-ups, venue and room access, and moving instruments and equipment. Any lost property queries should be directed to the attendants. During semester they are usually on campus between 8am and 7pm.

You can find them to the left of the main entrance on Level 3 in Room 3010, or you can phone them on +61 2 9351 1300.

## Health and safety

Health and safety is everyone's responsibility. You have a duty of care not only to yourself but to other people in the building. Please report any health and safety issues immediately to the Safety Officer or the Attendant team and complete an Incident Report form within 24 hours – available as a PDF from the University website at: [www.usyd.edu.au/risk/docs/forms/incident.pdf](http://www.usyd.edu.au/risk/docs/forms/incident.pdf)

In addition please:

- familiarise yourself with all fire exits
- do not move equipment or instruments without supervision or prior consent from Conservatorium staff
- do not run inside the building
- do not leave unattended items in or around the Conservatorium

## Health and safety contacts

### First Aid Officers

David Miller +61 2 9351 1260/d.miller@usyd.edu.au  
Peter Loxton +61 2 9351 1403/p.loxton@usyd.edu.au

For security issues, please contact security on 9351 1345 or 0416 053 417. You can find more information about Health and Safety at [www.music.usyd.edu.au/staff/facilities/health\\_safety.shtml](http://www.music.usyd.edu.au/staff/facilities/health_safety.shtml)

## Instrument/Equipment hire

The Conservatorium has a limited stock of instruments for loan to enrolled students. Please see your Chair of Unit in the first instance for information on instruments available.

If you wish to hire an instrument you will need to pay a deposit and modest hire fee, and arrange relevant insurance cover. You will be liable for the cost of lost or damaged instruments, as well as incidental items such as strings. Hire agreement forms, including terms and conditions, are available from the Student & Staff Support Services (Room 2151).

## Lockers

A limited number of instrument and bag lockers are available in the Conservatorium building. You should complete an application form and present it at Student & Staff Support Services (Room 2151). The charge is \$32.50 per semester or \$60 per year (including GST). In some cases, combinations will be supplied rather than keys. You need to agree and adhere to the terms and conditions as part of the application. Application forms will be available on the Conservatorium website.

## Practice facilities

The Conservatorium has a generous supply of acoustically treated practice rooms (approximately 70) for enrolled students to use. These rooms are located:

- on Level 1 in the inner corridor at the rear of the building and near the Percussion studios (percussion only)
- on Levels 2 and 3 in the corridors around the recital halls
- in the front turrets of Level 4 in the Greenway building

Enrolled students may use these facilities at any time when the building is open without booking and are encouraged to use the rooms as much as possible.

The efficient management and sharing of this resource requires that students using practice facilities adhere to the following code of conduct:

- Students must carry their current student card with them at all times and show that card to Conservatorium or security staff on request.
- Students may practise for as long as they wish unless another student requires the room in which case they must vacate it on the hour. In periods of heavy use, if no practice rooms are available, students may knock on the door of any room on the hour and politely request that it be vacated. The student occupying the room at that time should vacate it promptly. Students who



have vacated one room in this way may relocate to another room either when one becomes available or by using this principle.

- Practice rooms cannot be held by leaving instruments in the rooms, nor can they be used as storage facilities.
- Practice rooms equipped with studio pianos are to be used only by pianists.
- Practice rooms are to be used for practice only. Students may not take food or drink into practice rooms.
- Under no circumstances should practice rooms be used for private teaching. Students who teach in practice rooms may have their rights to practise in the Conservatorium rooms revoked.
- Music stands must be returned to their original location at the conclusion of any group rehearsal.
- Keyboard students requiring the use of a grand piano may request special access to teaching studios at the Student & Staff Support Services (Room 2151). Double bass, harp and harpsichord students may also book studios for practice. In all other cases, teaching studios should not be used for student practice.
- Please look after the practice rooms for present and future students.
- It is important for you to take responsibility for your property as the Conservatorium cannot accept liability for broken, missing or stolen items. The building is open to the general public and the security of your property cannot be guaranteed.

### Postgraduate Study Room

The postgraduate room provides computers, internet access and printing for all postgraduate students. Students can arrange access to this area (Room 1043) by applying for an access card from the Student & Staff Support Services (Room 2151).

### Room bookings

Ensemble room bookings can be made up to two weeks in advance or, at the minimum, 24 hours before. You can make a room booking with the Space and Timetabling Coordinator, (Room 2137). Please bring your student card as we cannot accept room bookings by email or phone.

Please note students cannot book large venues such as the Recital Halls, the Music Workshop or Verbruggen Hall.

## IT & Communications

### Email accounts

The University's Information and Communications Technology (ICT) provides all students with an email account free of charge. At the beginning of each academic year ICT will allocate you an email account, details of which will be printed on your Confirmation of Enrolment. If you do not have a computer of your own, you can access your email through any Web browser. This basic email access, convenient for use in computer laboratories, can be used from any Web browser and can be accessed at: [www-mail.usyd.edu.au/](http://www-mail.usyd.edu.au/)

If you have your own computer, you will be able to choose from a number of different ways to read your email. For more information please see:

<http://itassist.usyd.edu.au/student/services/email/index.shtml>

### Music Technology

The Conservatorium Music Technology area provides information technology (IT), audio-visual (AV) and music technology resources and support for students and staff to assist with their learning, teaching and research needs while at the Conservatorium. The area is located on Level 1 of the Conservatorium building, under the library. The Music Technology area includes:

- four Apple computer labs
- recording and production studios
- a range of specialist music software and hardware for use by students studying a variety of subjects including composition, music education, performance and sound recording.

Other general IT resources also available include Internet access, word processing and printing facilities. These facilities are also available in the Library, and for postgraduate students in the Postgraduate Room.

More information on how to use these, and other Music Technology services can be found on the notice boards in the Music Technology area or by contacting the Music Technology support staff at [constudentit@usyd.edu.au](mailto:constudentit@usyd.edu.au) in the Technical Support Office (Room 1027).

### MyUni

MyUni is the University of Sydney's student Web portal which enables all students at the University to access a broad range of services such as the Library, student support services and student self-administration. These services are common to all University students. You will need a UniKey account to login. MyUni can be found at:

<http://myuni.usyd.edu.au/>.

For Conservatorium-specific services you need to visit the current student section of the Conservatorium website:

[www.music.usyd.edu.au/CS/index.shtml](http://www.music.usyd.edu.au/CS/index.shtml).

### UniKey account

The University provides a number of electronic facilities to all University of Sydney students. The account you use to access them is called your "UniKey" account. Most systems which are only available to University of Sydney students, such as MyUni, will ask you for this login to confirm that you are a student here. Your UniKey account is generally created after your enrolment is processed and is included on most students' confirmation of enrolment letter.

## Conservatorium Library

Library hours during semester are generally:

Monday to Thursday, 8am to 8pm

Friday, 8am–6pm, and

Saturday, 10am–5pm.

Variations will appear on noticeboards and the Conservatorium web page.

Students can borrow from all University of Sydney libraries. You can request items from other libraries to be made available for pick-up at the Conservatorium Library by using the inter-library loans interface. You can also place holds on material currently on loan.

The library also provides a range of facilities and training including photocopying and printing, video-viewing, audio and seminar rooms and a comprehensive Information Literacy Program that trains students to use databases, e-journals, internet searching and document delivery facilities. The Library also runs library tours at the beginning of each semester.

The Library can be found on Level 2 of the Conservatorium.

Phone: +61 2 9351 1317

Fax: +61 2 9351 1372

Email: [conlibrary@usyd.edu.au](mailto:conlibrary@usyd.edu.au)

## Useful contacts

Conservatorium Administration and services contacts				
Student Administration Office		+61 2 9351 1216	coninfo@usyd.edu.au	Level 3 Room 3013
Student & Staff Support Services	Stephen Yates	+61 2 9351 1237	s.yates@usyd.edu.au	Level 2 Room 2151
Space and Timetabling Coordinator	Katherine Rowell	+61 2 9351 1254	krowell@usyd.edu.au	Level 2 Room 2137
Library		+61 2 9351 1317	conlibrary@usyd.edu.au	Level 2
Box Office		+61 2 8256 2222	www.music.usyd.edu.au	City Recital Hall, Angel Place, Sydney (bookings only, performances at the Conservatorium.)
SCM Box Office	Julian Lockyer	+61 2 9351 1438	conreception@usyd.edu.au	SCM Foyer
Attendants' Office		+61 2 9351 1300	conattendants@usyd.edu.au	Level 3 Room 3010
Facilities Officer		+61 2 9351 1295		Level 2 Room 2126
Security		+61 2 9351 1345 or 0416 053 417	scmsecurity@shfa.nsw.gov.au	Level 3 Room 3005

Academic and Performance units contacts				
<b>Arts and Cultural Inquiry</b>				
<i>Chair</i>	Diane Collins	+61 2 9351 1327	diane.collins@usyd.edu.au	Level 2
<b>Arts/Music</b>				
<i>Chair</i>	Matthew Hindson	+61 2 9351 2889	m.hindson@usyd.edu.au	Seymour Centre
<b>Brass</b>				
<i>Chair</i>	Andrew Evans	+61 2 9351 1247	a.evans@usyd.edu.au	Level 2
<b>Composition and Music Technology</b>				
<i>Chair</i>	Michael Smetanin	+61 2 9351 1321	smetanin@usyd.edu.au	Level 1
<b>Conducting and Opera Production</b>				
<i>Chair</i>	Imre Pallo	+61 2 9351 1294	i.pallo@usyd.edu.au	Level 2
<b>Early Music Studies</b>				
<i>Chair</i>	Neal Peres da Costa	+61 2 9351 1260	n.peresdacosta@usyd.edu.au	Level 2
<b>Ensemble Studies</b>				
<i>Chair</i>	David Miller	+61 2 9351 1260	d.miller@usyd.edu.au	Level 2
<b>Jazz Studies</b>				
<i>Chair</i>	Craig Scott	+61 2 9351 1267	cbsscott@usyd.edu.au	Level 1
<b>Keyboard</b>				
<i>Chair</i>	Paul Rickard-Ford	+61 2 9351 1405	p.rickard-ford@usyd.edu.au	Level 2
<b>Music Education</b>				
<i>Chair</i>	Kathryn Marsh	+61 2 9351 1333	kmarsh@usyd.edu.au	Level 2
<b>Musicology</b>				
<i>Chair</i>	Lewis Cornwell	+61 2 9351 1275	l.cornwell@usyd.edu.au	Level 2
<b>Organ Studies</b>				
	Philip Swanton	+61 2 9351 1235	p.swanton@usyd.edu.au	Level 2
<b>Percussion</b>				
<i>Chair</i>	Daryl Pratt	+61 2 9351 1340	d.pratt@usyd.edu.au	Level 1
<b>Strings</b>				
<i>Chair</i>	Goetz Richter	+61 2 9351 1293	grichter@usyd.edu.au	Level 2
<b>Vocal and Opera Studies</b>				
<i>Chair</i>	Maree Ryan	+61 2 9351 1259	m.ryan@usyd.edu.au	Level 4
<b>Woodwind</b>				
<i>Chair</i>	Alexa Still	+61 2 9351 1266	a.still@usyd.edu.au	Level 1
<b>Pacific And Regional Archive for Digital Sources in Endangered Cultures (PARADISEC)</b>				
<i>Director</i>	Linda Barwick	+61 2 9351 2002	linda.barwick@paradisec.org.au	Transient Bldg

## 2. Applications and admissions

### How to apply

Applicants for coursework, research or preliminary programs must lodge an appropriate form with the Conservatorium. Application forms can be downloaded from the Conservatorium website, [www.music.usyd.edu.au/](http://www.music.usyd.edu.au/) or obtained from the Student Administration office.

Candidates are required to provide supporting documentation with their application which may include the following:

- evidence of residency status
- proof of change of name
- academic transcripts of relevant qualifications
- evidence of English proficiency
- information regarding record of exclusion
- information regarding technical, professional or other qualifications
- information regarding employment experience.
- All research degree applicants must submit a statement outlining their research topic with their application forms. This statement will form the basis of the interview for entry to these awards. (Research award applicants should contact the Associate Dean or relevant Chair of Unit to discuss their proposed research topic before applying.)

### Contacts

#### Student Administration

The Student Administration office is located on Level 3, Room 3013 in the Greenway Building, Macquarie Street, Sydney.

Phone: +61 2 9351 1216/1241/1242

Fax: +61 2 9351 1200

Email: [coninfo@usyd.edu.au](mailto:coninfo@usyd.edu.au)

Website: [www.music.usyd.edu.au/](http://www.music.usyd.edu.au/)

#### Postgraduate Coordinator

Renee Arena

Phone: +61 2 9351 1206

Email: [r.arena@usyd.edu.au](mailto:r.arena@usyd.edu.au)

#### Associate Dean of Graduate Studies

*(To be confirmed 2009)*

### Application deadlines

#### Entry in Semester 1, 2009

*All programs except Conducting*

Deadline: Friday 31 October 2008

*(late applications may be accepted)*

#### Entry in Semester 1, 2009: Conducting

Deadline: Tuesday 30th September 2008

#### Entry in Semester 2, 2009: Conducting

Deadline: Thursday 30th April 2009

#### Entry in Semester 2, 2009

*All other programs except Creative Sound Production and Pedagogy*

Thursday 30th April 2009

### Audition/interview attendance

All candidates are expected to attend a live audition and/or interview. All performance programs require an audition. Auditions/interviews are usually held at the Conservatorium in November/December. Candidates are notified of audition/interview dates by post or email. Performance candidates should contact either Student Administration or the relevant Chair of Unit for specific audition requirements.

Interstate or overseas candidates who cannot attend in person may be interviewed by telephone or submit an audition videotape in standard VHS PAL format or DVD/VCD. Recordings must be sent with a statement, signed by the candidate and their teacher, certifying that it is a true recording.

Tapes/discs and other submissions must reach the Conservatorium by:

**5pm, 31st October 2008** for admission in Semester 1, 2009.

**5pm, 30th April 2009** for admission in Semester 2, 2009.

#### Audition accompaniment and fees

Voice candidates may bring their own accompanist or use a Conservatorium accompanist for a fee of \$50 (including GST). A list of accredited accompanists is included in the audition notification letter.

#### Payment method

Payment can be made by cheque or money order (made payable to the Sydney Conservatorium of Music).

If candidates apply for more than one award, they must submit a separate application form and perform separate auditions for each instrument nominated.

### International students

If you are an international student, you should contact the International Office on +61 2 9351 4079 or at [info@io.usyd.edu.au](mailto:info@io.usyd.edu.au) for all initial enquiries.

You are not an international student if you are:

- an Australian citizen
- a dual citizen of Australia and any other country
- an Australian permanent resident
- a New Zealand citizen



## Coursework degree list

Course Code	CRICOS Code	Course Name	Duration (years)	Entry (March/July)
QC037	058358B	Master of Music Studies (Conducting)	2	M/J
QC034	056651B	Master of Music Studies (Creative Sound Production)	1	M
QC033	053888E	Master of Music Studies (Opera)	2	M/J
QC035	053876J	Master of Music Studies (Pedagogy)	1.5	M
QC036	058373C	Master of Music Studies (Performance)	1.5	M/J
QF004	008450J	Graduate Diploma in Music (Accompaniment)	1	M/J
QF007	056652A	Graduate Diploma in Music (Creative Sound Production)	1	M
QF005	008448C	Graduate Diploma in Music (Opera)	1	M/J
QF008	053875K	Graduate Diploma in Music (Pedagogy)	1	M
QF009	058359A	Graduate Diploma in Music (Performance)	1	M/J
QG000	056657G	Graduate Certificate in Music (Creative Sound Production)	0.5	M
QG001	053874M	Graduate Certificate in Music (Pedagogy)	0.5	M

## Research degree list

Course Code	CRICOS Code	Course Name	Duration (years)	Entry (March/July)
QB000	039863J	Doctor of Philosophy	4	M/J
QB001	061144A	Doctor of Musical Arts	3	M/J
QC083	052441M	Master of Music (Applied Research in Music Performance)	2	M/J
QC082	019178G	Master of Music (Composition)	2	M/J
QC007	008454E	Master of Music (Music Education)	2	M/J
QC081	019180B	Master of Music (Musicology)	2	M/J
QC080	007448M	Master of Music (Performance)	2	M/J
QD000	056976C	Master of Music (Preliminary)	1	M/J

## Enrolment and academic information

### Student Administration Office

The Student Administration office is the initial point of contact for administrative enquiries. You can obtain information and advice on enrolment and your degree here, as well as accessing various forms relating to your candidature including application for transfer, leave of absence and variations of enrolment.

You can find us on Level 3 (Greenway Building) between 10am and 4pm Monday to Friday.

If you are on the Camperdown campus, you can also go to the Student Centre. The Student Centre is located on Level 1 of the Carslaw Building (Building Code F07), Eastern Avenue. The Centre is open 9am to 5pm Monday to Friday.

### Student Files and Privacy

All major documentation related to your candidature is attached to your student file held in the Student Administration office. You may request access to your file. Privacy legislation applies to student records and is enforced by the University of Sydney. This means we cannot release any of your information to anyone but you or someone you have authorised in writing.

### Student ID card

All undergraduate and postgraduate students will be issued with a student ID card upon enrolment. New students will obtain their ID card on enrolment day. Continuing students will receive information via email once they are successfully pre-enrolled. Your ID card will indicate your student ID number and will be used as a library card. You should carry your card at all times during attendance at the Conservatorium. If you need to replace your card because it has been lost or stolen, you will have to pay for a new one. Replacement cards can be obtained at the Student Card office, Level 2, Fisher Library.

### Timetable

The Conservatorium timetable is prepared twice a year. You should check class and rehearsal times at the beginning of each semester. You will be required to attend tutorials when you enrol in some units of study at the Conservatorium. You will be assigned to a tutorial through the timetabling process.

Individual timetables for Semester 1 will be available by 23 February 2009 and for Semester 2 by 15 June 2009. Your timetable is available through MyUni. If you have any clashes on your timetable you need to let the Timetables Unit know. Please see information on how to do this on the Timetabling unit's website:

<http://web.timetable.usyd.edu.au/changingTimetables.jsp>

You can find the Conservatorium dates at the front of this handbook and you can find more information on timetabling on the Conservatorium's website at:

[www.music.usyd.edu.au/CS/courseinfo/timetables.shtml](http://www.music.usyd.edu.au/CS/courseinfo/timetables.shtml).

### Changing enrolment

If you wish to transfer from one degree offered by the Conservatorium to another you must obtain an application form to transfer. Forms are available from the Student Administration office. Your application must be received at least two weeks prior to the commencement of the semester. You must meet all admission requirements of the degree in which you wish to transfer.

### Upgrading your degree

If you wish to upgrade your candidature from a Graduate Diploma to a Master's degree or from a Master's degree to a PhD, you must apply to the Student Administration office. You should also discuss this with your Chair of Unit or Supervisor and with the Conservatorium's Associate Dean (Graduate Studies).

### Changing units of study

You can make changes to your enrolment within the timeline specified at the front of this handbook. You can withdraw and add units for a semester until the end of Week 2 of classes. You can withdraw from a unit of study without any penalty until the end of March for Semester 1, and the end of August for Semester 2. Variations to your enrolment can affect your Weighted Average Mark (WAM) and your fee liability. For example, if you discontinue a unit of study in Semester 1 after 31 March, *with the permission of the Head of School*, you will receive a Discontinue Not Fail (DNF) grade and be liable for fees for that unit of study. Otherwise, if you discontinue a unit of study after 31 March without permission, you receive a Discontinue Fail (DF) grade. This will affect your WAM and you will be liable for fees.

Most variations can be done using the MyUni website. Any other variations can be completed at the Student Administration office. Your confirmation of enrolment can be used at the Student Administration office to make variations to your enrolment. No one but you can make or request variations to your enrolment.

### Staying enrolled

#### Academic honesty and academic misconduct

Academic honesty is a core value of the University of Sydney and the Sydney Conservatorium of Music. The University is committed to the basic academic right that students receive due credit for work submitted for assessment.

**Deliberate breaches of academic honesty constitute academic misconduct.** These breaches may include:

- plagiarism
- fabrication of data
- recycling previously submitted material
- engaging someone else to complete an assessment task or examination on one's behalf
- misconduct during examinations
- submitting a fraudulent special consideration application

Plagiarism can be broadly defined as presenting another person's ideas, findings or work as one's own by copying or reproducing the work without due acknowledgment of the source. The most common form of plagiarism is where a student presents written work, including sentences, paragraphs or longer extracts from published work without attribution of its source. Work submitted for assessment may also be regarded as plagiarised where significant proportions of an assignment have been reproduced from the work of another student, since this exceeds the boundaries of legitimate cooperation.

Misconduct during examinations involves any actions not permitted during the exam, including communicating with others, attempting to read another student's work, and bringing unauthorised material or equipment into the exam room.

Students with any queries should consult the University's policy – Student Plagiarism: Coursework. This policy can be found at: [www.usyd.edu.au/senate/policies/Plagiarism.pdf](http://www.usyd.edu.au/senate/policies/Plagiarism.pdf).

In addition, the Conservatorium publishes a guide called "What's Expected: The Conservatorium Guide to Academic Writing and Thinking" which you can find at: [www.music.usyd.edu.au/docs/assguide.pdf](http://www.music.usyd.edu.au/docs/assguide.pdf).

### How to avoid academic misconduct

You must submit original, non-plagiarised work. In developing original work, you will often draw on the words and ideas of others. It is vitally important that these words and ideas be fully referenced.

If you require assistance with academic writing and referencing skills you are strongly advised to participate in the support programs offered by the Learning Centre in Student Services: +61 2 9351 3853 or email: [lc@stuserv.usyd.edu.au](mailto:lc@stuserv.usyd.edu.au)

### Your address

You can view or update your address details through MyUni. You may record up to three addresses but you must nominate which of these is your preferred correspondence address. You should check for University correspondence regularly.

Alternatively, you can change your address using the Change of Address form, in person at the Student Administration office, or the Student Centre on the Camperdown campus, or by mail directed to the Student Centre, Level 1, Carslaw Building, F07, The University of Sydney, NSW, 2006. Please make sure you include your name and student identification number.

Change of Address Forms are available at: [www.usyd.edu.au/studentcentre/forms/changeofaddress.pdf](http://www.usyd.edu.au/studentcentre/forms/changeofaddress.pdf) or from the Student Administration Office or from the Student Centre on Camperdown Campus.

### Appeals

If you have a complaint about an academic decision, you must first attempt to discuss the matter with the academic staff member who assigned the mark (if the appeal concerns a particular assessment task) or the unit of study coordinator (if the appeal concerns the final assessment for the whole unit of study). If the matter is not resolved in the course of the initial discussion, you can ask the unit of study coordinator to have the assignment re-marked by another academic staff member. If this approach is unsatisfactory, you may write a formal appeal letter to the Chair of Unit.

Where the Chair of Unit is the subject of complaint, reports should be made to the Head of School. You should contact the Student Administration Office for further avenues for appeal or if you need help with this process.

In cases where you feel you have been harassed or discriminated against, and in cases of professional misconduct, or the failure of a staff member to attend to teaching or supervisory duties, you should first approach the lecturer in charge. However, given the nature of such complaints, this may be difficult. In such situations, you are advised to contact the Student Administration office for guidance. You should refer to the University Policy on Appeals for further information on the appeals process.

### Attendance

Attendance is essential to the completion of your degree. You should notify your unit of study coordinator if you cannot attend any class.

### Leave of absence

A student who is absent for any reason must notify the Student Administration office, and in the case of a performance activity, the person responsible for that activity. Acceptable reasons for leave of absence include illness, professional activity or family or financial difficulties.

## Performance examinations

The Conservatorium requires all public performance examination programs to be approved. Each student must complete an Application for Recital Examination Program Approval when preparing for their performance examinations, and must submit this six (6) weeks prior to the examination.

Please refer to [www.music.usyd.edu.au/CS/courseinfo/recitals.shtml](http://www.music.usyd.edu.au/CS/courseinfo/recitals.shtml) for more information and forms.

## Students at Risk

In 2007, the University introduced a new policy and set of procedures. It includes the previous policy on Show Cause as part of a wider program that aims to support students displaying signs of struggle with their academic work well before the Show Cause policy and possible exclusion would arise. Students may struggle with their work for a variety of reasons – academic, financial and/or personal. Support may include information sessions and meeting with an advisor. These may be mandatory at particular stages of the procedure.

Each semester the Conservatorium will identify those students who are deemed 'at risk'. You may be identified at risk if you:

- Fail to complete 50 per cent of your semester enrolment
- Fail to complete a core unit
- Fail the same unit of study for the second time

If you are identified as 'at risk' for the **first** time you will be required to complete a Staying On Track survey, attend an information session and meet with an Academic Advisor.

If you are identified as a student 'at risk' for a **second** time you will be required to show good cause for why you failed to meet progression requirements. Failure to show good cause may result in an exclusion for two years.

If you are permitted to continue in your degree after showing good cause and are identified for a **third** time as a student 'at risk' you will be automatically excluded for two years.

You have the right to appeal any decision made by the Sydney Conservatorium of Music regarding your status as a student 'at risk'. More information is available at: [www.usyd.edu.au/secretariat/students/riskstudents.shtml](http://www.usyd.edu.au/secretariat/students/riskstudents.shtml)

## Special arrangements

The Special Arrangements for Examination and Assessment Policy is designed to support and assist students who are experiencing difficulty in meeting their assessment requirements or in attending examinations due to competing essential community commitments.

If you are having difficulty with the following community commitments you may wish to apply for Special Arrangements. These include:

- Essential religious commitments or essential beliefs

- Compulsory legal absence (e.g. jury duty, court summons, etc)
- Sporting or cultural commitments, including political and union commitments, where you are representing the University, state or nation
- Australian Defence Force commitments (including Army Reserve)

Special Arrangements may only be considered in the above circumstances if the commitment falls on the same day as an assessment task or examination. Special Arrangements will not be made if the commitment falls before or after the assessment task or examination.

Please see Student Administration for an application. You must submit the Application for Special Arrangements no later than seven (7) days prior to the due date of the assessment or examination you would like to make alternative arrangements for.

## Special consideration

The Conservatorium recognises that the work of students may be adversely affected by illness or misadventure which can lead to absence from lectures, inability to perform at a recital, failure to hand in an assignment and/or poor performance in an examination. In such cases you can discuss the issue with your teacher or Chair of Unit.

In the event of serious illness or misadventure, provision is made for special consideration. If you believe that your performance has been or may be adversely affected by an occurrence of serious illness or misadventure you may request that the Conservatorium grant you special consideration. All such requests must:

- include the completion of a special consideration application form available from the Student Administration Office: [www.music.usyd.edu.au/docs/special\\_consideration\\_form.pdf](http://www.music.usyd.edu.au/docs/special_consideration_form.pdf), or the Student Centre located in the Carslaw Building at the Camperdown campus
- be supplied within *one week* of the occurrence, and
- be accompanied by an appropriate Professional Practitioner's Certificate, such as a doctor's certificate or counsellor's letter, or other relevant documentary evidence apart from your own submission. For guidelines on what constitutes satisfactory documentation, refer to the Special Consideration section at: [www.usyd.edu.au/studentcentre/exams/documentation.shtml](http://www.usyd.edu.au/studentcentre/exams/documentation.shtml)

The Conservatorium will only compensate for sub-standard performance in assessments that do not reflect your true competence in a unit of study, and will ensure this compensation does not act to the disadvantage of other students. It is important to understand that non-attendance at an examination, together with submission of any accompanying Professional Practitioner's Certificate or documentary evidence of misadventure, does not guarantee that a deferred assessment will take place.

If you have a serious disability that is likely to affect a high proportion of end-of-semester examinations you are advised to discuss the situation with your Chair of Unit and to contact the Disability Services Office on +61 2 9351 2228.

## 3. Costs and Scholarships

### Coursework Degrees

For most postgraduate courses undertaken by coursework, tuition fees are charged rather than HECS. Such fees vary from course to course, and detailed information is available from the Student Centre. For the latest postgraduate tuition fees please check the University Postgraduate Course Database.

### FEE - HELP

From 1 January 2005 Fee-Help Assistance was introduced by the Commonwealth Government. This scheme provides full or partial loans for tuition fees for local students enrolling in fee-paying postgraduate award courses.

FEE-HELP replaces PELS (Postgraduate Education Loans Scheme) for postgraduate coursework students seeking funding assistance.

Applicants obtain a *Request for FEE-HELP Assistance* form at the time of enrolment. Important points for prospective applicants to note are as follows:

- You can borrow up to the amount of the tuition fee being charged by your provider for your unit of study. However, over your lifetime you can borrow only up to the FEE-HELP limit. In 2008, the FEE-HELP limit is \$81,600, and \$102,000 for students studying dentistry, medicine or veterinary science. This amount is indexed each year.
- A loan fee of 20 per cent applies to FEE-HELP loans for undergraduate courses of study. The FEE-HELP limit does not include the loan fee. No loan fee applies to FEE-HELP loans for postgraduate courses, bridging courses for overseas-trained

professionals, enabling courses or units of study undertaken directly with Open Universities Australia (formerly OLA).

- The Australian Government pays the amount of the loan directly to the student's provider.
- Students repay their loan through the tax system once their income is above the minimum threshold for compulsory repayment.
- Students may choose to request FEE-HELP to cover part of their course, rather than the whole course, that is assistance may be provided for some units of study in the course, while others are paid for up front.
- Applicants must provide their Tax File Number when completing the Request for FEE-HELP Assistance form.
- Applications must be completed and submitted by the census date for your unit(s) of study to be entitled to FEE-HELP. You should check this date with the university.
- Comprehensive information on the scheme is available from the Australian Government's *Going to Uni* website: [www.goingtouni.gov.au](http://www.goingtouni.gov.au).

### Coursework degree costs

The following Table 3.1 shows the indicative costs for a normal full-time year (48 credit points) or equivalent and reflects typical patterns of enrolment. The University's tuition fees are reviewed annually and may be varied during the period of study. The exact tuition fee for your course may depend on the specific units of study in which you enrol.

To calculate the cost of a course based on total credit points required to complete the course, please follow this equation:

$$\text{Cost of course} = (\text{indicative cost} \times \text{credit points for course}) \text{ divided by } 48 \text{ credit points}$$

**Table 3.1 Coursework degree costs**

Course Code	CRICOS Code	Course Name	Total number of credit points	Local Fees	International Fees
QC037	058358B	Master of Music Studies (Conducting)	96	\$19680 *	\$23280 *
QC034	056651B	Master of Music Studies (Creative Sound Production)	48	\$19680 *	\$23280 *
QC033	053888E	Master of Music Studies (Opera)	96	\$18720 *	\$22320 *
QC035	053876J	Master of Music Studies (Pedagogy)	72	\$19680 *	\$23280 *
QC036	058373C	Master of Music Studies (Performance)	72	\$18720 *	\$22320 *
QF004	008450J	Graduate Diploma in Music (Accompaniment)	48	\$18720 *	\$22320 *
QF007	056652A	Graduate Diploma in Music (Creative Sound Production)	36	\$19680 *	\$23280 *
QF005	008448C	Graduate Diploma in Music (Opera)	48	\$18720*	\$22320 *
QF008	053875K	Graduate Diploma in Music (Pedagogy)	48	\$19680 *	\$23280 *
QF009	058359A	Graduate Diploma in Music (Performance)	48	\$18720 *	\$22320 *
QG000	056657G	Graduate Certificate in Music (Creative Sound Production)	24	\$19680*	\$23280 *
QG001	053874M	Graduate Certificate in Music (Pedagogy)	24	\$19680 *	\$23280 *

\* Based on 48 credit points per year in 2009.



## Scholarships

All postgraduate coursework applicants (local and international) are considered for scholarships based on merit at their audition. Scholarships awarded on the basis of merit by the Sydney Conservatorium of Music do not require a separate application.

Scholarships are also awarded through the University of Sydney. Further information regarding University scholarships can be found at:

[www.usyd.edu.au/scholarships/postgrad/index.shtml](http://www.usyd.edu.au/scholarships/postgrad/index.shtml)

## Financial support

Support services are available to make your life at university easier.

### Casual Employment Services

This service helps students find casual, part-time and vacation employment that fits in with your studies. Register to view the jobs database online which is accessed via MyUni using your login issued at enrolment.

Phone: +61 2 9351 8714

TTY: +61 2 9351 3412

e-mail: [ces\\_studentservices@usyd.edu.au](mailto:ces_studentservices@usyd.edu.au)

Web: [www.careers.usyd.edu.au/students/casual/index.shtml](http://www.careers.usyd.edu.au/students/casual/index.shtml)

### Financial assistance

If you are finding it difficult to cover all your expenses there are places you can go to get temporary help:

#### Financial Assistance Office

This University office provides loans and bursaries for help in emergencies and to supplement other income.

Phone: +61 2 9351 2416

TTY: +61 2 9351 3412

email: [fao@stuserv.usyd.edu.au](mailto:fao@stuserv.usyd.edu.au)

web: [www.usyd.edu.au/stuserv/finances/](http://www.usyd.edu.au/stuserv/finances/)

#### Students' Representative Council (SRC)

The Students' Representative Council also offers emergency loans of up to \$50.

Phone: +61 2 9660 5222

#### Government assistance

As a full-time student you may be eligible for government assistance.

Contact your local Centrelink office for more information:

Phone: 132490

Web: [www.centrelink.gov.au](http://www.centrelink.gov.au)

## Research Degrees

The Federal Government's Research Training Scheme (RTS) provides HECS exemptions for Commonwealth-funded higher degree students for the duration of an accredited higher degree course. This means full-time PhD students are exempt from HECS for four years and Master by Research students are exempt from HECS for two years.

International students are not eligible for the Government's Research Training Scheme.

## Vice-Chancellor's Research Scholarships (VCRS)

The Vice-Chancellor's Research Scholarships (VCRS) are offered to attract students with an outstanding track record of academic achievement and research potential to pursue full-time PhD study at the University of Sydney. Up to 20 VCRS will be awarded every year.

Applicants must be an Australian citizen, a New Zealand citizen or an Australian permanent resident who will commence their full-time PhD candidature in the semester that the scholarship is awarded. A separate application for the VCRS is not required and highly ranked applicants for the Australian Postgraduate Award or University of Sydney Postgraduate Award will be automatically considered.

The VCRS will be awarded by the Vice-Chancellor on recommendation by a selection committee consisting of the Deputy Vice-Chancellor (Research), the Dean of Graduate Studies and a Federation Fellow nominated by the Vice-Chancellor. Academic excellence and outstanding research potential will be the selection criteria.

The value of the VCRS will be \$30,000 p.a. (tax-exempt) for up to three years for full-time PhD students. A maximum extension of up to six months is possible provided the student is making satisfactory progress and the grounds for the extension relate to the study and are beyond the control of the student. A relocation allowance of up to \$5,000 may be provided for students who need to relocate to Sydney to take up the scholarship.

The VCRS can be held at any faculty at the University but is not transferable to other universities. All other conditions of award including leave will be the same as those offered by the Australian Postgraduate Awards.

## Australian Postgraduate Award (APA)

Australian Postgraduate Awards (APA) scholarships are awarded to students of exceptional research potential to undertake a higher degree by research at an Australian university. The scholarships are provided to assist with general living costs.

Awards are funded by the Department of Education, Science and Training (DEST) and are tenable at an Australian tertiary institution for doctoral and masters research degrees.

Application forms and eligibility criteria can be downloaded from the Research Office website: [www.usyd.edu.au/ro](http://www.usyd.edu.au/ro)

## University of Sydney Postgraduate Award (UPA)

The University of Sydney Postgraduate Award (UPA) has conditions and allowances similar to the APA. However, the award is funded by the University of Sydney and is not transferable to other institutions. The UPA is offered to applicants ranked on the Australian Postgraduate Award order of merit list.

For further information, or to submit an application, contact:

Research Office

Lobby K, Level 1

Quadrangle A14

The University of Sydney

tel: +61 2 9351 3250

fax: +61 2 9351 3256

## Postgraduate Research Support Scheme (PRSS)

The PRSS provides direct support for currently enrolled postgraduate research students. Under the scheme, funds are allocated to schools or departments (in some cases faculties) based on their higher degree research enrolment figures in the previous year.

Some areas of support for students can include such things as: conference expenses and specialist services, field expenses, purchase of specialist books or other equipment essential to the student's research, and thesis production expenses.

The Conservatorium offers one to two rounds each year. For more information on applications and submission dates, please contact the *Postgraduate Coordinator*: Renee Arena, email: [r.arena@usyd.edu.au](mailto:r.arena@usyd.edu.au)



### Research degree costs for international students

The following Table 3.2 shows the indicative costs for a normal full-time year or equivalent and reflects typical patterns of enrolment. The University's tuition fees are reviewed annually and may be varied during the period of study.

**Table 3.2: Research degree costs (International students)**

Course Code	CRICOS Code	Course Name	Years	International Fees 2009
QB000	039863J	Doctor of Philosophy	4	\$19920
QB001	061144A	Doctor of Musical Arts	3	\$19920
QC083	052441M	Master of Music (Applied Research in Music Performance)	2	\$21840
QC082	019178G	Master of Music (Composition)	2	\$21840
QC007	008454E	Master of Music (Music Education)	2	\$21840
QC081	019180B	Master of Music (Musicology)	2	\$21840
QC080	007448M	Master of Music (Performance)	2	\$21840



## 4. Graduate Coursework Degrees Information

This information should be read in conjunction with the Postgraduate Research Studies handbook and the Postgraduate Research and Coursework handbook, published by the University of Sydney and available from the Conservatorium Student Administration office or online.

The Sydney Conservatorium of Music offers two types of graduate degree programs: research degrees and coursework degrees. At the University of Sydney coursework degrees are fee paying. Please refer to the University website.

### Coursework Degrees

- Master of Music Studies (Conducting)
- Master of Music Studies (Creative Sound Production)
- Master of Music Studies (Opera)
- Master of Music Studies (Pedagogy)
- Master of Music Studies (Performance)
- Graduate Diploma in Music (Accompaniment)
- Graduate Diploma in Music (Creative Sound Production)
- Graduate Diploma in Music (Opera)
- Graduate Diploma in Music (Pedagogy)
- Graduate Diploma in Music (Performance)
- Graduate Diploma in Music (Performance/Repetiteur)
- Graduate Certificate in Music (Creative Sound Production)
- Graduate Certificate in Music (Pedagogy)

### Language requirements

Teaching at the Sydney Conservatorium of Music is in English. Students for whom English is not their first language must be able to demonstrate to the University of Sydney their ability to undertake study in English. The following IELTS levels, or their equivalents, have been set for this:

**Certificate/Diploma/Master of Music Studies (Pedagogy) and Certificate/Diploma/Master of Music Studies (Creative Sound Production)** IELTS level of 6.5 with no component below 6.0.

**Graduate Diploma of Music (Performance) and Master of Music Studies (Performance)** IELTS level of 6.0.

**Graduate Diploma Music (Opera/Accompaniment) and Master Music Studies (Opera/Conducting)** IELTS level of 7.0 with no component below 6.5.

### Master of Music Studies (Conducting)

The Master of Music Studies (Conducting) is a four semester coursework degree for the training of conductors to a level that allows them to seek professional placement with music ensembles. The degree program combines detailed study of conducting techniques, in-house experience of working with ensembles and conductors, and supporting academic units of study to produce comprehensively prepared conductors.

Admission is determined on the basis that an applicant will:

- have gained a Bachelor of Music from the Sydney Conservatorium of Music, or have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music, or in exceptional circumstances, if the Conservatorium determines that an applicant, although not meeting either of the first two requirements, has exceptional qualifications and the aptitude required for undertaking the award program

- submit a film/video/VCD/DVD of her/himself conducting an ensemble in the repertoire expected of a professional conducting level and demonstrating the candidate's conducting abilities
- successfully complete such tests of musical ability as the Sydney Conservatorium of Music requires
- perform a short program on their respective instrument or voice and demonstrate a level of performance commensurate with that expected of the holder of an undergraduate music degree or equivalent
- conduct a nominated repertoire with an ensemble and demonstrate ability and potential to perform as a conductor, and
- successfully complete an interview.

### Course Structure

Candidature will include: lessons, masterclasses and workshops in conducting; participation in seminar subjects designed to support the training of conductors; design and implementation of an individual student project; performances as required.

Table 4.1 shows typical enrolment for a full-time Master of Music Studies (Conducting) degree.

Sem 1	Sem 2
PERF5026 Conducting 1 PERF5030 Keyboard Skills PERF5031 Analysis for Conducting	PERF5027 Conducting 2 PERF5028 Ensemble Experience 1 PERF5023 Graduate Aural
Sem 3	Sem 4
PERF5034 Conducting 3 PERF5029 Ensemble Experience 2 PERF5032 Individual Project 1	PERF5035 Conducting 4 PERF5036 Ensemble Experience 3 PERF5033 Individual Project 2

### Master of Music Studies (Creative Sound Production)

The Master of Music Studies (Creative Sound Production) provides students with technical, aesthetic and artistic foundations in the medium of sound recording to create documentation of musical events, imaginative recorded representations of musical works, and original artworks utilising the recorded medium. This award prepares graduates with the skills necessary to seek employment in the music industry and aims to produce well-rounded, multi-skilled graduates who have developed conceptual as well as technical skills. This approach equips graduates with the necessary skills to operate effectively in freelance contexts, in small business or in larger organisations.

Admission is determined on the basis that applicants will:

- have gained a relevant undergraduate degree, or have completed courses appropriate to the area of study
- have gained qualifications and experience, and demonstrated aptitude which are deemed by the Conservatorium to warrant admission, and
- successfully complete an interview at which they will provide examples of their work in the area of sound production.

The Graduate Certificate, Graduate Diploma and Master of Music Studies in Creative Sound Production are designed as a package of modularised postgraduate coursework programs with exit points after each award. Suitably qualified students may apply to transfer from one award to another and will receive credit for work successfully completed in the prior award. Such candidates do not receive the earlier award in these cases.



**Course Structure**

The Master of Music Studies (Creative Sound Production) requires two semesters of full-time study as outlined in Table 4.2 below.

Semester 1	Semester 2
CMPN5003 Microphones & Studio Techniques Fundamentals	CMPN5007 Spatial Audio & Soundtrack OR Architecture Elective
CMPN5004 Multi-track Production Techniques	CMPN5008 Recording Portfolio 2 OR specified elective in the Faculty of Architecture
CMPN5005 Production Processes & Aesthetics	CMPN5011 Recording Portfolio 3
CMPN5006 Recording Portfolio 1	CMPN5010 Industry Placement

**Master of Music Studies (Opera)**

The study of opera within the Master of Music Studies (Opera) is designed to meet the needs of graduate opera students who wish to extend their technical knowledge of the repertoire and performance practice. It is intended for graduates and professional singers who wish to enhance those skills required on the opera and music theatre stage.

Admission is determined on the basis that an applicant will:

- have gained a relevant undergraduate program. Applicants who do not have a recognised tertiary award but who demonstrate an equivalent musical ability and maturity at the audition and interview, and who can show considerable performing experience may be admitted
- successfully complete an audition, and
- satisfactorily complete an interview.

**Audition requirements**

Candidates should be prepared to present a varied program of at least three arias at an advanced level of difficulty and to a high standard of excellence. In an interview following the performance, the student will outline a proposed plan of study.

**Course Structure**

The course aims to develop and refine the technical and interpretive qualities of the student's voice as an operatic instrument with emphasis on developing self-sufficiency in role selection, concert repertoire and program building.

It includes a focus on text related matters in various kinds of vocal music to foster the development of skills as an interpreter in all the major operatic languages. Candidates also study language structure, poetry, and operatic text within a cultural and historical context and will focus on increasing awareness of the word/music relationship.

The Masters of Music Studies (Opera) includes a series of master classes, ensemble rehearsals, workshops and concert and/or staged performances to develop skills as an operatic performer, with particular emphasis on character and role building, movement and gesture, the understanding of emotional context and general communication skills.

The Opera Performance Portfolio units require selection of particular aspects of operatic specialisation for an extensive exploration. This investigation may focus on the historical, cultural, and political contexts of the operas or could explore unifying thematic or stylistic elements of selected roles. The final presentation of all the roles studied is accompanied by a written reflective element.

Students enrolled in the Graduate Diploma of Music (Opera) may apply for admission to the Master of Music Studies (Opera) at the end of Semester Two if they wish to continue and do not take out the Graduate Diploma.

Table 4.3 shows the structure of the Master of Music Studies (Opera). This program is normally available only for full-time study.

Sem 1	Sem 2
VSAO5006 Principal Study (Opera) 1 VSAO5030 Language and Interpretation 1 VSAO5008 Graduate Production 1 VSAO5004 Opera Performance Repertoire 1	VSAO5007 Principal Study (Opera) 2 VSAO5031 Language and Interpretation 2 VSAO5009 Graduate Production 2 VSAO5005 Opera Performance Repertoire 2
Sem 3	Sem 4
VSAO6000 Principal Study (Opera) 3 VSAO6004 Language and Interpretation 3 VSAO6002 Graduate Production 3 VSAO6006 Opera Performance Portfolio 1	VSAO6001 Principal Study (Opera) 4 VSAO6005 Language and Interpretation 4 VSAO6003 Graduate Production 4 VSAO6007 Opera Performance Portfolio 2

**Master of Music Studies (Pedagogy)**

The Master of Music Studies (Pedagogy) course aims to provide a basis of theoretical knowledge and thinking, as well as personal and practical skills for professional activity as a teacher of instruments or singing voice, and to:

- develop a philosophy and practice of education for the studio and small group teacher
- develop a basis for choice between pedagogic approaches
- extend knowledge of repertoire suitable for all levels of student performance
- develop practical skills in teaching
- develop awareness of business practice and ethics in the studio, and
- develop a basis for reflective teaching and life-long learning.

Admission is determined on the basis that an applicant will:

- have successfully completed a Sydney Conservatorium of Music undergraduate degree program, or an equivalent undergraduate degree program from another institution (in the relevant areas of study); or (in exceptional circumstances) qualifications, experience and aptitude deemed by the Board to be sufficient to undertake the program, and
- satisfactorily complete an interview.

**Course Structure**

Students complete a total of 72 credit points over three semesters (full-time) or six semesters (part-time). A normal enrolment for a full-time Master of Music Studies (Pedagogy) student is set out in Table 4.4 below:

Sem 1	Sem 2	Sem 3
VSAO5022 Principles of Studio Pedagogy	VSAO5026 Research Method (Studio Ped)	VSAO5032 Research Project in Studio Pedagogy
VSAO5023 Teaching Method (Studio Ped) 1	VSAO5027 Teaching Method (Studio Ped) 2	
VSAO5024 Pedagogical Repertoire 1	VSAO5028 Pedagogical Repertoire 2	
VSAO5025 Studio Practicum 1	VSAO5029 Studio Practicum 2	

## Master of Music Studies (Performance)

The Master of Music Studies (Performance) is designed to extend candidates' technical mastery of their instrument or voice while deepening their knowledge of repertoire and performance practice. Upon completion of this award, candidates can expect to be prepared for professional placement in the music profession. On successful completion, graduates will be able to:

- select, research and perform repertoire at standards of excellence commensurate with professional expectations
- have command of relevant performance technique
- communicate through musical performance, and
- deal with the exigencies of the concert stage and/or theatre.

Admission is determined on the basis that an applicant will:

- have successfully completed a relevant undergraduate program;
- successfully complete an audition; and
- satisfactorily complete an interview.

Applicants who do not have a recognised tertiary award but who demonstrate an equivalent musical ability and maturity at the audition and interview, and who can show considerable performing experience may be admitted.

### Course Structure

The required units of study for this award indicate the practical focus placed on performance as both a soloist and member of a musical ensemble. Candidature for the Master of Music Studies (Performance) includes: three recitals, participation in nominated music ensembles, attendance at required seminars and submission of a research project.

A normal enrolment for a full-time Master of Music Studies (Performance) student is set out in Table 4.5 below:

Sem 1	Sem 2	Sem 3
PERF5005 Principal Study (Perf) 1	PERF5006 Principal Study (Perf) 2	PERF5019 Principal Study (Perf) 3
ENSE5015 Graduate Ensemble 1	ENSE5017 Graduate Ensemble 3	ENSE6002 Graduate Ensemble 5
ENSE5016 Graduate Ensemble 2	ENSE5018 Graduate Ensemble 4	PERF5021 Graduate Research Project

## Graduate Diploma in Music (Accompaniment)

The Graduate Diploma in Music (Accompaniment) is designed to provide high quality experience in accompaniment for those students who have begun to work towards a career as an accompanist during an undergraduate course. This award is normally completed in one year of full-time study.

### Entry Requirements

Applicants will be required to demonstrate the following at the audition/interview:

- ability and experience in the areas of accompanying and active participation in ensemble playing
- proficiency in sight reading
- general instrumental facility, and
- some familiarity with standard literature of keyboard and instrumental ensemble.

### Audition Requirements

- presentation (whole or in part) of two major solo works from the standard keyboard repertoire
- presentation of two prepared programs of 10-15 minutes' duration, one with a singer and one with an instrumentalist:
  - the program with a vocalist should contain two or three works written for voice and piano
  - the program with an instrumentalist should contain only original works written for the piano and one other instrument

- play and sing at sight a song from the classical or romantic repertoire
- rehearse and perform (within 10-15 minutes) an unseen work in front of the audition panel (instrumental partner provided), and
- attend an interview.

A normal enrolment for a full-time Graduate Diploma in Music (Accompaniment) student is set out in Table 4.6 below:

Sem 1	Sem 2
ENSE5002 Instrumental Study 1 ENSE5000 Accompaniment (Graduate) 1 ENSE5006 Studio Experience 1 ENSE5008 Vocal and Instrumental Literature 1 ENSE5004 Music Craft 1	ENSE5003 Instrumental Study 2 ENSE5001 Accompaniment (Graduate) 2 ENSE5007 Studio Experience 2 ENSE5009 Vocal and Instrumental Literature 2 ENSE5005 Music Craft 2

## Graduate Diploma in Music (Creative Sound Production)

The Graduate Diploma of Music (Creative Sound Production) provides students with technical, aesthetic and artistic foundations in the medium of sound recording to create documentation of musical events, imaginative recorded representations of musical works, and original artworks utilising the recorded medium. This award prepares graduates with the skills necessary to seek employment in the music industry and aims to produce well rounded, multi-skilled graduates who have developed conceptual as well as technical skills. This approach equips graduates with the necessary skills to operate effectively in freelance contexts, in small business or in larger organisations.

Admission is determined on the basis that applicants will:

- have gained a relevant undergraduate degree, or have completed courses appropriate to the area of study
- have gained qualifications and experience, and demonstrated aptitude which are deemed by the Conservatorium to warrant admission, and
- successfully complete an interview at which they will provide examples of their work in the area of sound production.

The Graduate Certificate, Graduate Diploma and Master of Music Studies in Creative Sound Production are designed as a package of modularised postgraduate coursework programs with exit points after each award. Suitably qualified students may apply to transfer from one award to another and will receive credit for work successfully completed in the prior award. Such candidates do not receive the earlier award in these cases.

### Course Structure

The Graduate Diploma in Music (Creative Sound Production) requires two semesters of full-time study as outlined in Table 4.7 below.

Sem 1	Sem 2
CMPN5003 Microphones & Studio Fundamentals	CMPN5007 Spatial Audio & Soundtrack OR Architecture Elective
CMPN5004 Multi-track Production Techniques	CMPN5008 Recording Portfolio 2 OR specified elective in the Faculty of Architecture
CMPN5005 Production Processes & Aesthetics	
CMPN5006 Recording Portfolio 1	

## Graduate Diploma in Music (Opera)

The study of opera within the Graduate Diploma (Opera) is designed to meet the needs of graduate opera students who wish to extend their technical knowledge of the repertoire and performance practice. It is intended for graduates and professional singers who wish to enhance those skills required on the opera and music theatre stage.

Admission is determined on the basis that an applicant will:

- have successfully completed a relevant undergraduate program. Applicants who do not have a recognised tertiary award but who demonstrate an equivalent musical ability and maturity at the audition and interview, and who can show considerable performing experience may be admitted
- successfully complete an audition, and
- satisfactorily complete an interview.

### Audition Requirements

Candidates should be prepared to present a varied program of at least three arias at an advanced level of difficulty and to a high standard of excellence. In an interview following the performance, the student will outline a proposed plan of study.

### Course Structure

The course aims to develop and refine the technical and interpretive qualities of the student's voice as an operatic instrument with emphasis on developing self-sufficiency in role selection, concert repertoire and program building.

It includes a focus on text related matters in various kinds of vocal music to foster the development of skills as an interpreter in all the major operatic languages. Candidates also study language structure, poetry, and operatic text within a cultural and historical context and will focus on increasing awareness of the word/music relationship.

The Graduate Diploma includes a series of masterclasses, ensemble rehearsals, workshops and concert and/or staged performances to develop skills as an operatic performer, with particular emphasis on character and role building, movement and gesture, the understanding of emotional context and general communication skills.

Students enrolled in the Graduate Diploma of Music (Opera) may apply for admission to the Master of Music Studies (Opera) at the end of Semester Two if they wish to continue and do not take out the Graduate Diploma.

Table 4.8 shows the structure of the Graduate Diploma of Music (Opera). This program is normally available only for full-time study.

Sem 1	Sem 2
VSAO5006 Principal Study (Opera) 1	VSAO5007 Principal Study (Opera) 2
VSAO5030 Language and Interpretation 1	VSAO5031 Language and Interpretation 2
VSAO5008 Graduate Production 1	VSAO5009 Graduate Production 2
VSAO5004 Opera Performance Repertoire 1	VSAO5005 Opera Performance Repertoire 2

## Graduate Diploma in Music (Pedagogy)

The course aims to provide a basis of theoretical knowledge and thinking, as well as personal and practical skills for professional activity as a teacher of instruments or singing voice, and to:

- develop a philosophy and practice of education for the studio and small group teacher
- develop a basis for choice between pedagogic approaches
- extend knowledge of repertoire suitable for all levels of student performance
- develop practical skills in teaching
- develop awareness of business practice and ethics in the studio
- develop a basis for reflective teaching and life-long learning.

Admission is determined on the basis that an applicant will:

- have successfully completed a Sydney Conservatorium of Music undergraduate degree program, or an equivalent undergraduate degree program from another institution (in the relevant areas of study); or (in exceptional circumstances) qualifications, experience and aptitude deemed by the Board to be sufficient to undertake the program, and
- satisfactorily complete an interview.

### Course Structure

In this program students complete a total of 48 credit points over two semesters (full-time) or four semesters (part-time). A normal enrolment for a full-time Graduate Diploma in Music (Pedagogy) student is set out in the Table 4.9 below:

Sem 1	Sem 2
VSAO5022 Principles of Studio Pedagogy	VSAO5026 Research Method (Studio Pedagogy)
VSAO5023 Teaching Method (Studio Ped) 1	VSAO5027 Teaching Method (Studio Ped) 2
VSAO5024 Pedagogical Repertoire 1	VSAO5028 Pedagogical Repertoire 2
VSAO5025 Studio Practicum 1	VSAO5029 Studio Practicum 2

## Graduate Diploma in Music (Performance)

The Graduate Diploma in Music (Performance) is designed to extend candidates' technical mastery of their instrument or voice while deepening their knowledge of repertoire and performance practice. Upon completion of this award, candidates can expect to be prepared for professional placement in the music profession. On successful completion, graduates will be able to:

- select, research and perform repertoire at standards of excellence commensurate with professional expectations
- have command of relevant performance technique
- communicate through musical performance, and
- deal with the exigencies of the concert stage and/or theatre.

Admission is determined on the basis that an applicant will:

- have successfully completed a relevant undergraduate program
- successfully complete an audition, and
- satisfactorily complete an interview.

Applicants who do not have a recognised tertiary award but who demonstrate an equivalent musical ability and maturity at the audition and interview, and who can show considerable performing experience may be admitted.

### Course Structure

The required units of study for this award indicates the practical focus placed on performance as both a soloist and member of a musical ensemble. Students enrolled in the Graduate Diploma in Music (Performance) may apply for admission to the Master of Music Studies (Performance) at the conclusion of Semester Two but do not receive the Graduate Diploma in Music (Performance) if they are successful in their application.

Candidature for the Graduate Diploma in Music (Performance) will include: two recitals, participation in nominated music ensembles, plus a graduate elective with permission of Chair of Units and Associate Dean (Graduate Studies).

A normal enrolment for a full-time Graduate Diploma in Music (Performance) is set out in Table 4.10 below:

Sem 1	Sem 2
PERF5005 Principal Study (Perf) 1	PERF5006 Principal Study (Perf) 2
ENSE5015 Graduate Ensemble 1	ENSE5017 Graduate Ensemble 3
ENSE5016 Graduate Ensemble 2	ENSE5018 Graduate Ensemble 4

## Graduate Diploma in Music (Performance) - Repetiteur

This method of undertaking the Graduate Diploma of Music (Performance) allows accomplished pianists to develop skills necessary for undertaking professional placement in opera/theatre companies that require repetiteurs. At audition an applicant must demonstrate both solo performance and accompaniment skills; demonstrate vocal coaching ability; and discuss understanding of the roles and responsibilities of a repetiteur.

In Principal Study, a repetiteur student undertakes study in vocal coaching and score reading and repertoire, with assessment based on those skills rather than a jury exam and recital. In Graduate Ensemble 1 and 3, a repetiteur student will work with vocal students in various contexts; in Graduate Ensemble 2 and 4, a repetiteur student will work in Graduate Production 2 and 4.

A normal enrolment for a full-time Graduate Diploma in Music (Repetiteur) student is set out in Table 4.11 below:

Sem 1	Sem 2
PERF5005 Principal Study (Perf) 1	PERF5006 Principal Study (Perf) 2
ENSE5015 Graduate Ensemble 1	ENSE5017 Graduate Ensemble 3
VSAO5009 Production	VSAO6003 Production

## Graduate Certificate in Music (Creative Sound Production)

The Graduate Certificate in Music (Creative Sound Production) provides students with technical, aesthetic and artistic foundations in the medium of sound recording to create documentation of musical events, imaginative recorded representations of musical works, and original artworks utilising the recorded medium. This award prepares graduates with the skills necessary to seek employment in the music industry and aims to produce well rounded, multi-skilled graduates who have developed conceptual as well as technical skills. This approach equips graduates with the necessary skills to operate effectively in freelance contexts, in small business or in larger organisations.

Admission is determined on the basis that applicants will:

- have gained a relevant undergraduate degree, or have completed courses appropriate to the area of study
- have gained qualifications and experience, and demonstrated aptitude which are deemed by the Conservatorium to warrant admission, and
- successfully complete an interview at which they will provide examples of their work in the area of sound production.

The Graduate Certificate, Graduate Diploma and Master of Music Studies in Creative Sound Production are designed as a package of modularised postgraduate coursework programs with exit points after each award. Suitably qualified students may apply to transfer from one award to another and will receive credit for work successfully completed in the prior award. Such candidates do not receive the earlier award in these cases.

### Course Structure

The Graduate Certificate in Music (Creative Sound Production) requires one semester of full-time study and consists of four areas of study as outlined in Table 4.12 below.

Sem 1
CMPN5003 Microphones & Studio Fundamentals
CMPN5004 Multi-track Production Techniques
CMPN5005 Production Processes & Aesthetics
CMPN5006 Recording Portfolio 1

## Graduate Certificate in Music (Pedagogy)

The Graduate Certificate in Music (Pedagogy) course aims to provide a basis of theoretical knowledge and thinking, as well as personal and practical skills for professional activity as a teacher of instruments or singing voice, and to:

- develop a philosophy and practice of education for the studio and small group teacher
- develop a basis for choice between pedagogic approaches
- extend knowledge of repertoire suitable for all levels of student performance
- develop practical skills in teaching
- develop awareness of business practice and ethics in the studio, and
- develop a basis for reflective teaching and life-long learning.

Admission is determined on the basis that an applicant will:

- have successfully completed a Sydney Conservatorium of Music undergraduate degree program, or an equivalent undergraduate degree program from another institution (in the relevant areas of study); or (in exceptional circumstances) qualifications, experience and aptitude deemed by the Board to be sufficient to undertake the program; and
- satisfactorily complete an interview.

### Course Structure

Students complete a total of 24 credit points over one semester (full-time) or two semesters (part-time). A normal enrolment for a full-time Graduate Certificate in Music (Pedagogy) student is set out in Table 4.13 below.

Sem 1
VSAO5022 Principles of Studio Pedagogy
VSAO5023 Teaching Method (Studio Pedagogy)
VSAO5024 Pedagogical Repertoire 1
VSAO5025 Studio Practicum 1





## 5. Graduate Research Degrees Information

This information should be read in conjunction with the Postgraduate Research Studies handbook and the Postgraduate Research and Coursework handbook, published by the University of Sydney and available from the Conservatorium (Student Administration) or online.

The Conservatorium offers two types of graduate degree programs: research degrees and coursework degrees. At the University of Sydney, graduate research degrees are funded under the Federal government's Research Training Scheme. Please refer to Chapter 3 of this handbook for further details regarding costs and scholarships.

### Research Degrees

- Doctor of Philosophy
- Doctor of Musical Arts
- Master of Music (Applied Research in Music Performance)
- Master of Music (Composition)
- Master of Music (Music Education)
- Master of Music (Musicology)
- Master of Music (Performance)
- Master of Music (Preliminary)

### Language requirements

Teaching at the Sydney Conservatorium of Music is in English. Students for whom English is not their first language must be able to demonstrate to the University of Sydney their ability to undertake study in English.

**All Sydney Conservatorium of Music graduate research degrees require an IELTS level of 7.0 with no component below 6.5.**

### Submission and examination of higher degree theses

The examination of theses or portfolios follows a process mandated by the University and set out in the University Calendar. Three months before submission of a thesis or portfolio you must lodge a Notice of Intention to Submit Thesis. This form is available from Student Administration or from the forms section of the Conservatorium website. The requirement that this occur three months before submission allows the Conservatorium time to contact and confirm examiners. This form also allows you the opportunity to discuss suitable examiners for your thesis or portfolio with your supervisor, however the decision over examiners is made by the Graduate Studies Committee of the Conservatorium and is a confidential matter.

Masters theses or portfolios are examined by two examiners and doctoral theses by three.

Theses or portfolios are submitted to Student Administration. At the Masters level, this requires three copies; doctoral submissions require four copies. Theses or portfolios are submitted in soft binding, also called perfect binding (like a paperback). They are to be accompanied by a letter from your supervisor.

A thesis or portfolio can be submitted electronically, however you are required to submit notification of intention to do this.

Once the reports have been received from all examiners, a student is required to carry out any corrections, alterations, emendations or re-writing stipulated by the examiners and to the satisfaction of the Conservatorium. Only when this has been approved does final binding take place. This is hard (permanent) binding and one copy is required

in this form for placing in the Conservatorium Library as an archival copy. Once this has been received, graduation can be organised.

It is also recommended that an electronic archival copy of a thesis or portfolio be submitted to the University on the following website: <http://0-setis.library.usyd.edu.au.opac.library.usyd.edu.au/adt/>

### Doctor of Philosophy

Candidates may undertake supervised research in composition, music education, musicology, performance or interdisciplinary applied research. Regulations for doctoral study at the Conservatorium are governed by the regulations of the Senate of the University of Sydney for the degree of Doctor of Philosophy and by resolutions of the Academic Board. These are set out in Chapter 8 of this handbook.

Admission is determined on the basis that an applicant will:

- have gained either a relevant master's degree by research, a relevant master's degree by coursework with a minimum grade point average of 80 per cent, or a relevant bachelors degree with 1st Class Honours or 2nd Class Division 1 Honours
- submit to the Conservatorium an outline of proposed research which, in the opinion of the Conservatorium, is appropriate for study at doctoral level and will make a substantial contribution to the candidate's field of study
- demonstrate to the satisfaction of the Conservatorium that the necessary training, skills and ability required for doctoral study and successful completion of the proposed research have been acquired, and
- in addition to these requirements, in the case of progression by performance and thesis, successfully perform at an audition on the chosen instrument/voice.

Admission to candidature for the PhD is probationary for the first twelve months of enrolment. The University's policies governing annual review of candidature apply.

The degree of Doctor of Philosophy is awarded by the University to appropriately qualified candidates who have fulfilled a program of research and submitted a thesis. These requirements consist of either a thesis of up to 100,000 words; a portfolio of compositions with accompanying thesis of between 15,000 and 20,000 words; or three substantial recitals with an accompanying thesis of minimum 30,000 words. Candidates can also be expected to attend seminars to support their research as directed. In the case of the Doctor of Philosophy by portfolio of compositions and thesis, the thesis consists of analytical notes on the portfolio. In the case of the Doctor of Philosophy by performance and thesis, candidates will perform twice a semester in a suitable graduate context and in addition to the thesis, write detailed analytical documentation to support the required three recitals (minimum of 3000 words for each recital).

Candidates for the degree of PhD are supervised by appropriately appointed staff.

Intending candidates should refer to the admission and degree requirements in the University of Sydney Statutes and Regulations and the Postgraduate Research Studies handbook. They should also discuss their application and intended research with the Associate Dean (Graduate Studies) in the first instance.



## Doctor of Musical Arts

The Doctor of Musical Arts program is designed to meet the need for a professional doctorate in music performance, in particular the need to prepare musicians to participate in the professional research culture of a university environment. The course will combine high-level performance with rigorous scholarship and writing. More broadly it is designed to assist musicians to prepare for, or advance a career as an innovative and research-based performer.

Admission is determined on the basis that an applicant will:

- submit with the application a research proposal satisfactorily addressing criteria specified by the faculty and which, in the opinion of the faculty, is appropriate for study at the doctoral level, and
- successfully perform at an audition in the principal study receiving a minimum audition mark of 80 per cent, and

hold one of the following degrees:

- Bachelor of Music (Performance), or the degree of Bachelor in a related area of study, from the University of Sydney, or equivalent institution, with first or second class (first division) honours, or
- Master of Music (Performance) from the University of Sydney, or the degree of Master by research in a related area from the University of Sydney, or equivalent institution, with a weighted average mark of at least 75 per cent for the performance research components including at least Distinction for the final written research component, or equivalent published research-based work of a substance and standard acceptable to the faculty, or
- Master of Music Studies, by coursework, from the University of Sydney, or the degree of Master by coursework in a related area from the University of Sydney, or equivalent institution, and with a weighted average mark of at least 80 per cent in the degree, and
- complete any additional qualifying courses prescribed by the faculty.

### Course Structure

The Doctor of Musical Arts can be completed either in three to four years of full-time study or six to eight years of part-time study. As a research degree, the coursework credit points represents one third of the degree structure. The research program, culminating in submission of a thesis and performance, comprises two thirds of the degree. Students need only enrol in units of study for the coursework component.

Candidature will include:

- successful completion of coursework units of study giving credit for a total of 48 credit points
- during the first full-time year of candidature, or its equivalent part-time, successfully complete the required coursework units of study, obtaining a weighted average mark of 75 per cent for all these units of study
- presentation of performances including (i) the final assessment of Performance Project 2; (ii) a substantial recital at or by the conclusion of the second year of full-time study, or equivalent; and (iii) the final substantial public performance for the degree
- participation and presentation at research seminars, and
- successful completion of a program of supervised research leading to a substantial public performance and a thesis of 25,000-30,000 words, both of which will be an original contribution to the field concerned.

Units of study for the coursework component of the Doctor of Musical Arts are as follows:

- PERF5600 Research Methods for Performance
- PERF5611 Graduate Seminar 1
- PERF5612 Graduate Seminar 2
- PERF6613 Graduate Seminar 3
- PERF6614 Graduate Seminar 4
- PERF5601 Performance Project 1
- PERF5602 Performance Project 2

## Master of Music (Applied Research in Music Performance)

The Master of Music (Applied Research in Music Performance) offers candidates broad opportunities for interdisciplinary research at the Conservatorium in the areas of music performance, including psychology of music, music perception and acoustics. This research degree may stand alone or serve as preliminary to PhD study in the discipline.

Admission is determined on the basis that applicants will:

- have gained a degree at the University of Sydney, and have completed courses appropriate to the area of study in which the applicant seeks to proceed, provided that the applicant's work is of sufficient merit, **or**
- have completed an undergraduate degree program at another institution deemed by the Conservatorium to be equivalent, **or**
- if the Board determines that such applicant, although not meeting the requirements of (a) or (b), has exceptional qualifications and the experience and aptitude required for undertaking the award, **and**
- present a 500-word summary of their proposed area of research and attend an interview.

### Course structure

The aim is to provide training and supervision to students undertaking research into physiological, psychological, sociological, organisational, economic, industrial, perceptual, acoustic or other interdisciplinary aspects of music performance. The degree aims to encourage interdisciplinary approaches to research into music performance and, where appropriate, to foster links with the music profession and arts industry with the aim of promoting excellence in music performance. It can be completed in either four semesters of full-time study or eight semesters of part-time study.

Candidature will include:

- enrolment in appropriate research methods units
- enrolment in nominated seminar topics
- supervised research on an approved topic
- presentation of research findings at faculty research forums and other conferences as relevant, and
- submission of a thesis of 40,000 words embodying the results of the research.

## Master of Music (Composition)

The Master of Music (Composition) is classified as a research degree. Its objectives are:

- to facilitate the development of advanced compositional skills and allow candidates to work on compositions of a length and complexity not possible during undergraduate award programs
- to give exposure to theoretical, philosophical and sociological aspects of composition
- to give candidates a deep background knowledge of the possibilities of electronic technology in music to enable them to play a part in the revolutionary changes which this technology is bringing about in the music profession
- to allow candidates to specialise in electronic, electroacoustic or ensemble/orchestral and musical theatre composition, and
- to develop skills in, and an understanding of, all aspects of the successful completion of a composition project.

Admission is determined on the basis that applicants will:

- have gained a Bachelor of Music degree with a major in Composition from the Sydney Conservatorium of Music, **or**
- have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music, **or**
- in exceptional circumstances, if the Board determines that such applicant, although not meeting the requirements of (a) or (b), has exceptional qualifications and the aptitude required for undertaking the award program, **and**

- submit a folio of original compositions, **and**
- present a 500-word summary of their proposed area of research or creative work and attend an interview.

#### Course structure

The Master of Music (Composition) can be completed either in four semesters of full-time study or eight semesters of part-time study. There is an expectation that work on both composition portfolio and thesis will be pursued concurrently and at an even rate across the duration of the candidature. Demands of candidates in terms of craft skills and imaginative writing are high.

Candidature will include:

- attendance for individual supervision in composition and thesis under the guidance of a supervisor
- enrolment in the Introduction to Research Methods course
- enrolment in two approved seminars
- presentation of a 10,000 to 15,000 word essay/thesis associated with the candidate's composition portfolio, and
- submission of a substantial body of original compositions.

The following are benchmark examples of portfolio size, and should be referred to by intending students writing the 500 word research summary when applying for entry into the course.

For candidates specialising in **Ensemble/Orchestral and or Musical Theatre Composition**:

- Four (4) chamber works of 12–15 minutes duration for approximately 8 players.
- Two (2) chamber works as above plus 1 orchestral or concerto work of 20 minutes.
- One (1) chamber work as above plus 1 musical theatre work of 45–60 minutes.
- One (1) musical theatre/opera work of 90 minutes.

For candidates specialising in **Electroacoustic Composition**:

The size and length of works will be similar to the examples given for Chamber Music.

For candidates specialising in **Electronic Composition**:

A number of electronic compositions that have a collective duration of 12 minutes of music per each full-time semester of the candidature, (that is 48 minutes for entire candidature) or the equivalent of software creation.

Where software creation is a significant component of the work then a balance between music composition and software creation shall be negotiated with the supervisor, but a minimum of two (2) 12 minute works will be required under any circumstance.

Students should use Table 5.1 below as a guide to normal progression through the Master of Music (Composition) course.

Sem 1	Sem 2
CMPN5001 Principal Study Composition 1	CMPN5002 Principal Study Composition 2
MCGY5000 Introduction to Research Methods	PG Free Choice Seminar
Sem 3	Sem 4
CMPN6003 Principal Study Composition 3	CMPN6004 Principal Study Composition 4
CMPN6005 Post Graduate Music Technology or PG Free Choice Seminar	CMPN6002 Composition Thesis

## Master of Music (Music Education)

The Master of Music (Music Education) program consists of two streams of study. The first stream of study is a semester-based series of seminar topics selected from the following six fields: Foundations of Music Education; Comparative Music Education; Curriculum Design for Music Education; Technology in Music Education; Multicultural Studies in Music Education; and Sociology of Music Education. A concurrently running research stream provides instruction in research methodology which underpins the writing of a thesis, the major component of the degree. The term 'thesis' is interpreted loosely in this context, and refers to any form of research-based work approved by the Conservatorium.

Admission is determined on the basis that applicants will:

- have gained a Bachelor of Music degree with a major in Music Education from the Sydney Conservatorium of Music, **or**
- have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music, **or**
- in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of (a) or (b), has exceptional qualifications and the aptitude required for undertaking the award program, **and**
- present a 500-word summary of their proposed area of research, **and**
- attend an interview. Candidates should be prepared to discuss their background, attitudes and research interest in music education and their music teaching background.

#### Course structure

The Master of Music (Music Education) degree can be completed in either four semesters of full-time study or six semesters of part-time study. The emphasis in the first year is primarily on the development of research skills. In the second year, it focuses on the writing of a thesis.

Candidature will include:

- enrolment in the Music Education Research Method courses
- enrolment in two seminars
- supervised research on an approved topic, and
- submission of a thesis of 25,000–40,000 words embodying the results of the research.

Students should use Table 5.2 below as a guide to normal progression through the Master of Music (Music Education) course.

Sem 1	Sem 2
MUED5012 Seminar in Music Education 1	MUED5013 Seminar in Music Education 2
MUED5008 Music Education Research Methods 1	MUED5016 Music Education Research Methods 2
Sem 3	Sem 4
MUED5010 Music Education Thesis 1	MUED6005 Music Education Thesis 2

## Master of Music (Musicology)

The Master of Music (Musicology) aims to train students to become independent scholars in western historical musicology and to communicate their findings in appropriate written and spoken forms. This research degree may stand alone or serve as preliminary to PhD study in the discipline.

Admission is determined on the basis that applicants will:

- have gained a Bachelor of Music degree from the Sydney Conservatorium of Music, **or**
- have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music, **or**
- in exceptional circumstances, if the Board determines that such applicant, although not meeting the requirements of (a) or (b), has exceptional qualifications and the aptitude required for undertaking the award program, **and**
- present a 500-word summary of their proposed area of research and attend an interview.

### Course structure

The Master of Music (Musicology) can be completed in either four semesters of full-time study or eight semesters of part-time study.

Candidature will include:

- enrolment in units of study in Musicological Research Methods and Musical Analysis
- enrolment in seminar topics approved for the Musicology program
- attendance at the Musicology Research Workshop and, as required, at Musicology Workshop. These supplement classes and individual research and provide a forum for discussion. Candidates will be required to present reports of their research in the Research Workshop
- supervised research on an approved topic, and
- submission of a thesis of 40,000 words embodying the results of the research.

At the end of the first year candidates may be required to take a qualifying examination. This examination is designed to test a number of aspects of the progress of the candidate and to assess his/her preparedness and ability to undertake the intellectual demands of independent research. Candidates will not be permitted to proceed to the thesis without being able to demonstrate that they have integrated and can apply what they have learned thus far in the course, and that their methodological base is sound.

Students should use Table 5.3 below as a guide to normal progression through the Master of Music (Musicology) course.

Sem 1	Sem 2
MCGY5015 Musicology Research Methods	MCGY5013 Seminar 2
MCGY5012 Seminar 1	MCGY5016 Musicology Thesis 1
	MCGY5011 Musical Analysis
Sem 3	Sem 4
MCGY6005 Musicology Thesis 2	MCGY6006 Musicology Thesis 3

## Master of Music (Performance)

The purpose of the Master of Music (Performance), which is a research degree, is to produce candidates able to organise and present performances which demonstrate independence of thought, critical awareness, interpretative capabilities, a research approach to musical performance and high levels of musical scholarship. The program for the Master of Music (Performance) requires both skills as a performer and those of academic research, including the writing of research-based documentation to support a candidate's repertoire and instrumental or vocal practice. This necessitates an approach that extends the boundaries of musical performance, questions stylistic

practices, historicises approaches to performance, proposes new interpretative models for music and incorporates critical and analytical thinking into candidates' performances.

Admission is determined on the basis that applicants will:

- have gained a Bachelor of Music degree with a major in Performance from the Sydney Conservatorium of Music, **or**
- have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music, **or**
- in exceptional circumstances, if the Board determines that such applicant, although not meeting the requirements of (a) or (b), has exceptional qualifications and the aptitude required for undertaking the award program, **and**
- present a program on their principal instrument in audition at graduating undergraduate recital standard, **and**
- present a 500-word summary of their proposed area of research or creative work and attend an interview.

Applicants should be prepared to present an audition comprising a 50 minute recital of works at an advanced level of difficulty to a high standard of excellence. The audition panel retains the right to curtail the performance and select excerpts of the works presented as it sees fit. At the interview, candidates should be prepared to discuss their proposed area of research and its relationship to their performance work.

### Course structure

The Master of Music (Performance) course is minimally completed in two years of full-time study and comprises a major study in an instrument or voice, and academic units. The academic studies component assumes that candidates have a sound basic knowledge of the history and harmonic practice of Western music from at least the Baroque era to the present day. The purpose of the seminar program is to build upon this knowledge in a manner appropriate to the requirements of the mature postgraduate performance major.

Candidature will include:

- Individual lessons together with master classes and performance workshops (attendance and performances mandatory)
- participation in seminars dealing with essential areas of research method and music analysis and areas relevant to the student's interests
- development and presentation of four 50 minute recitals or performance projects which demonstrate originality and which investigate and expand the boundaries of the discipline of performance. Each performance is accompanied by critical notes which articulate the aim of the performance and its place in the area of the student's research enquiry, and
- submission of a thesis of 10,000 to 15,000 words on a topic relevant to the performance interest developed with the supervisors.

Students should use Table 5.4 below as a guide to normal progression through the Master of Music (Performance) course.

Sem 1	Sem 2
PERF5001 Principal Study (MMus) 1	PERF5002 Principal Study (MMus) 2
MCGY5000 Introduction to Research Methods	MCGY5001 Music Analysis Today
	MCGY5002 Seminar Elective 1
Sem 3	Sem 4
PERF6000 Principal Study (MMus) 3	PERF6001 Principal Study (MMus) 4
MCGY6000 Seminar Elective 2	MCGY6002 Performance Thesis 2
MCGY6001 Performance Thesis 1	

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## Masters preliminary course

Candidates who demonstrate through audition, interview and/or portfolio of work that they have a capacity to undertake the Master of Applied Science in Music Performance or the Master of Music degree in Performance, Composition, Musicology, Applied Research in Music Performance or Music Education, but whose prior learning is deficient in a specific area may, on the advice of the Graduate Studies Committee be admitted to the Master's Preliminary Course.

Students will undertake:

- Programs within the master's preliminary courses drawn from existing undergraduate units of study within the Conservatorium.
- Programs delivered by the Student Learning Centre at the University of Sydney.
- Preliminary research projects in the student's area of research interest (designed to give the student basic research competencies).

Programs will be designed around the individual needs of particular students on the advice of the admission panel. The course normally represents 15 credit points per semester and is subject to pro-rata fee payment.

Assessment in this course will consist of the following:

- Completion of assessment requirements of specified undergraduate units of study and Student Learning Centre units as stipulated by the Head of School, **and**
- A long essay of 5000 words on a negotiated topic, demonstrating competence in research and academic writing.

**The Master's preliminary units of study are:**

- PREL4001 Project 1 (6cp)
- PREL4002 Project 2 (6cp)
- PREL4003 Elective A (3cp)
- PREL4004 Elective B (3cp)



## 6. Graduate Units of Study Table

<b>Unit of study</b>	<b>Credit points</b>	<b>A: Assumed knowledge P: Prerequisites C: Corequisites N: Prohibition</b>	<b>Session</b>
<b>Composition Units</b>			
<b>CMPN5001</b> Principal Study (Composition) 1	16		Semester 1 Semester 2
<b>CMPN5002</b> Principal Study (Composition) 2	16	<b>P</b> CMPN5001 Principal Study (Composition) 1	Semester 1 Semester 2
<b>CMPN5003</b> Microphones and Studio Fundamentals	6	<i>Note: Department permission required for enrolment</i>	Semester 1 Semester 2
<b>CMPN5004</b> Multi-track Production Techniques	6	<i>Note: Department permission required for enrolment</i>	Semester 1 Semester 2
<b>CMPN5005</b> Production Processes and Aesthetics	6	<i>Note: Department permission required for enrolment</i>	Semester 1 Semester 2
<b>CMPN5006</b> Recording Portfolio 1	6	<i>Note: Department permission required for enrolment</i>	Semester 1 Semester 2
<b>CMPN5007</b> Spatial Audio and Sound Track	6	<i>Note: Department permission required for enrolment</i>	Semester 1 Semester 2
<b>CMPN5008</b> Recording Portfolio 2	6	<i>Note: Department permission required for enrolment</i>	Semester 1 Semester 2
<b>CMPN5010</b> Industry Placement	6	<i>Note: Department permission required for enrolment</i>	Semester 1 Semester 2
<b>CMPN5011</b> Recording Portfolio 3	6	<b>P</b> CMPN5006 Recording Portfolio 1 <i>Note: Department permission required for enrolment</i>	Semester 1 Semester 2
<b>CMPN6002</b> Composition Thesis	8		Semester 1 Semester 2
<b>CMPN6003</b> Principal Study (Composition) 3	16	<b>P</b> CMPN5002 Principal Study (Composition) 2	Semester 1 Semester 2
<b>CMPN6004</b> Principal Study (Composition) 4	16	<b>P</b> CMPN6003 Principal Study (Composition) 3	Semester 1 Semester 2
<b>CMPN6005</b> Postgraduate Music Technology	8	<b>P</b> MCGY5000 Introduction to Research Methods	Semester 1 Semester 2
<b>Ensemble Units</b>			
<b>ENSE5000</b> Accompaniment (Graduate) 1	6	<i>Note: Department permission required for enrolment in the following sessions: Semester 2</i>	Semester 1 Semester 2
<b>ENSE5001</b> Accompaniment (Graduate) 2	6	<b>P</b> ENSE5000 Accompaniment (Graduate) 1 <i>Note: Department permission required for enrolment in the following sessions: Semester 1</i>	Semester 1 Semester 2
<b>ENSE5002</b> Instrumental Study 1	6	<b>C</b> ENSE5000 Accompaniment (Graduate) 1	Semester 1 Semester 2
<b>ENSE5003</b> Instrumental Study 2	6	<b>P</b> ENSE5002 Instrumental Study 1 <b>C</b> ENSE5001 Accompaniment (Graduate) 2	Semester 1
<b>ENSE5004</b> Music Craft 1	4	<b>C</b> ENSE5000 Accompaniment (Graduate) 1 <i>Note: Department permission required for enrolment in the following sessions: Semester 2</i>	Semester 1 Semester 2
<b>ENSE5005</b> Music Craft 2	4	<b>P</b> ENSE5004 Music Craft 1 <b>C</b> ENSE5001 Accompaniment (Graduate) 2 <i>Note: Department permission required for enrolment in the following sessions: Semester 1</i>	Semester 1 Semester 2
<b>ENSE5006</b> Studio Experience 1	4	<b>C</b> ENSE5000 Accompaniment (Graduate) 1 <i>Note: Department permission required for enrolment in the following sessions: Semester 2</i>	Semester 1 Semester 2
<b>ENSE5007</b> Studio Experience 2	4	<b>P</b> ENSE5006 Studio Experience 1 <b>C</b> ENSE5001 Accompaniment (Graduate) 2 <i>Note: Department permission required for enrolment in the following sessions: Semester 1</i>	Semester 1 Semester 2
<b>ENSE5008</b> Vocal and Instrumental Literature 1	4	<b>C</b> ENSE5000 Accompaniment (Graduate) 1 <i>Note: Department permission required for enrolment in the following sessions: Semester 2</i>	Semester 1 Semester 2
<b>ENSE5009</b> Vocal and Instrumental Literature 2	4	<b>P</b> ENSE5008 Vocal and Instrumental Literature 1 <b>C</b> ENSE5001 Accompaniment (Graduate) 2 <i>Note: Department permission required for enrolment in the following sessions: Semester 1</i>	Semester 1 Semester 2
<b>ENSE5015</b> Graduate Ensemble 1	6		Semester 1 Semester 2
<b>ENSE5016</b> Graduate Ensemble 2	6		Semester 1 Semester 2
<b>ENSE5017</b> Graduate Ensemble 3	6		Semester 1 Semester 2
<b>ENSE5018</b> Graduate Ensemble 4	6		Semester 1 Semester 2
<b>ENSE6002</b> Graduate Ensemble 5	6		Semester 1 Semester 2



## 6. Graduate Units of Study Table

<i>Unit of study</i>	<i>Credit points</i>	<i>A: Assumed knowledge P: Prerequisites C: Corequisites N: Prohibition</i>	<i>Session</i>
<b>Master's Preliminary Units</b>			
PREL4001 Project 1	6		Semester 1 Semester 2
PREL4002 Project 2	6		Semester 1 Semester 2
PREL4003 Elective A	3		Semester 1 Semester 2
PREL4004 Elective B	3		Semester 1 Semester 2
<b>Musicology Units</b>			
MCGY5000 Introduction to Research Methods	8		Semester 1 Semester 2
MCGY5001 Music Analysis Today	4		Semester 1 Semester 2
MCGY5002 Seminar Elective 1	4		Semester 1 Semester 2
MCGY5011 Musical Analysis	8		Semester 1 Semester 2
MCGY5012 Seminar 1	8		Semester 1 Semester 2
MCGY5013 Seminar 2	8	P MCGY5012	Semester 1 Semester 2
MCGY5015 Musicological Research Methods	16		Semester 1 Semester 2
MCGY5016 Musicology Thesis 1	8	P MCGY5010 or MCGY5015 Musicological Research Methods, and MCGY5012 Seminar 1	Semester 1 Semester 2
MCGY6000 Seminar Elective 2	4		Semester 1 Semester 2
MCGY6001 Performance Thesis 1	4	P MCGY5000 or MCGY5014	Semester 1 Semester 2
MCGY6002 Performance Thesis 2	8	P MCGY6001 Performance Thesis 1	Semester 1 Semester 2
MCGY6005 Musicology Thesis 2	24	P MCGY5016 Musicology Thesis 1, MCGY5011 Musical Analysis	Semester 1 Semester 2
MCGY6006 Musicology Thesis 3	24	P MCGY6005 Musicology Thesis 2	Semester 1 Semester 2
<b>Music Education Units</b>			
MUED5008 Music Education Research Methods 1	16		Semester 1
MUED5010 Music Education Thesis 1	16	P MUED5016 Music Education Research Methods 2	Semester 1 Semester 2
MUED5012 Seminar in Music Education 1	8		Semester 1 Semester 2
MUED5013 Seminar in Music Education 2	8		Semester 1 Semester 2
MUED5016 Music Education Research Methods 2	16	P MUED5008 Music Education Research Methods 1	Semester 2
MUED6005 Music Education Thesis 2	16		Semester 1 Semester 2
<b>Pedagogy Units</b>			
VSAO5022 Principles of Studio Pedagogy	6		Semester 1
VSAO5023 Teaching Method (Studio Pedagogy) 1	6		Semester 1
VSAO5024 Pedagogical Repertoire 1	6		Semester 1
VSAO5025 Studio Practicum 1	6		Semester 1
VSAO5026 Research Method (Studio Pedagogy)	6		Semester 2
VSAO5027 Teaching Method (Studio Pedagogy) 2	6		Semester 2
VSAO5028 Pedagogical Repertoire 2	6		Semester 2
VSAO5029 Studio Practicum 2	6		Semester 2



<b>Unit of study</b>	<b>Credit points</b>	<b>A: Assumed knowledge P: Prerequisites C: Corequisites N: Prohibition</b>	<b>Session</b>
VSAO5032 Research Project in Studio Pedagogy	24		Semester 1
VSAO5033 Research Project in Studio Pedagogy A	12		Semester 1
VSAO5034 Research Project in Studio Pedagogy B	12		Semester 2
<b>Performance Units</b>			
PERF5001 Principal Study (MMus) 1	16		Semester 1 Semester 2
PERF5002 Principal Study (MMus) 2	16	P PERF5001 Principal Study (MMus) 1	Semester 1 Semester 2
PERF5005 Principal Study (Performance) 1	12		Semester 1 Semester 2
PERF5006 Principal Study (Performance) 2	12	P PERF5005 Principal Study (Performance) 1	Semester 1 Semester 2
PERF5007 Principal Study (GradDip) 1A	6	<i>Note: Department permission required for enrolment in the following sessions: Semester 2</i>	Semester 1 Semester 2
PERF5008 Principal Study (GradDip) 1B	6	P PERF5007 Principal Study (GradDip) 1A	Semester 1 Semester 2
PERF5009 Principal Study (GradDip) 2A	6	P PERF5008 Principal Study (GradDip) 1B	Semester 1 Semester 2
PERF5010 Principal Study (GradDip) 2B	6	P PERF5009 Principal Study (GradDip) 2A	Semester 1 Semester 2
PERF5015 Performance Portfolio 1	8	P Enrolment with approval of Associate Dean (Graduate Studies). <i>Note: Department permission required for enrolment</i>	Semester 1 Semester 2
PERF5016 Performance Portfolio 2	8	P PERF5015 Performance Portfolio 1 and with approval of Associate Dean (Graduate Studies). <i>Note: Department permission required for enrolment</i>	Semester 1 Semester 2
PERF5019 Principal Study (Performance) 3	12	P PERF5006 Principal Study (Performance) 2	Semester 1 Semester 2
PERF5020 Principal Study (Performance) 4	12	P PERF5019 Principal Study (Performance) 3	Semester 1 Semester 2
PERF5021 Graduate Research Project	6		Semester 1 Semester 2
PERF5023 Graduate Aural	6		Semester 1 Semester 2
PERF5024 Graduate Elective 1	6		Semester 1 Semester 2
PERF5025 Graduate Elective 2	6		Semester 1 Semester 2
PERF5026 Conducting 1	12		Semester 1 Semester 2
PERF5027 Conducting 2	12	P PERF5026 Conducting 1	Semester 1 Semester 2
PERF5028 Ensemble Experience 1	6		Semester 1 Semester 2
PERF5029 Ensemble Experience 2	6	P PERF5028 Ensemble Experience 1	Semester 1 Semester 2
PERF5030 Keyboard Skills	6		Semester 1 Semester 2
PERF5031 Analysis for Conducting	6		Semester 1 Semester 2
PERF5032 Individual Project 1	6		Semester 1 Semester 2
PERF5033 Individual Project 2	6	P PERF5032	Semester 1 Semester 2
PERF5034 Conducting 3	12	P PERF5027	Semester 1 Semester 2
PERF5035 Conducting 4	12	P PERF5034	Semester 1 Semester 2
PERF5036 Ensemble Experience 3	6	P PERF5029	Semester 1 Semester 2
PERF5037 Audition Preparation 1	6		Semester 1 Semester 2
PERF5038 Audition Preparation 2	6	P PERF5037	Semester 1 Semester 2
PERF5600 Research Methods for Performance	6	<i>Classes may be shared with MCGY5000 Introduction to Research Methods.</i>	Semester 1 Semester 2
PERF5601 Performance Project 1	6		Semester 1 Semester 2
PERF5602 Performance Project 2	12	P PERF5601 Performance Project 1	Semester 1 Semester 2

## 6. Graduate Units of Study Table

<b>Unit of study</b>	<b>Credit points</b>	<b>A: Assumed knowledge P: Prerequisites C: Corequisites N: Prohibition</b>	<b>Session</b>
<b>PERF5611</b> Graduate Seminar 1	6	<i>Some instrumental or research areas may have particular requirements or recommendations for choice of seminars.</i>	Semester 1 Semester 2
<b>PERF5612</b> Graduate Seminar 2	6	<b>P</b> PERF5600 Research Methods for Performance and PERF5611 Graduate Seminar 1 <i>Some instrumental or research areas may have particular requirements or recommendations for choice of seminars.</i>	Semester 1 Semester 2
<b>PERF6000</b> Principal Study (MMus) 3	16	<b>P</b> PERF5002 Principal Study MMus(Perf) 2	Semester 1 Semester 2
<b>PERF6001</b> Principal Study (MMus) 4	16	<b>P</b> PERF6000 Principal Study MMus(Perf) 3	Semester 1 Semester 2
<b>PERF6613</b> Graduate Seminar 3	6	<b>P</b> PERF5612 Graduate Seminar 2 <i>Some instrumental or research areas may have particular requirements or recommendations for choice of seminars.</i>	Semester 1 Semester 2
<b>PERF6614</b> Graduate Seminar 4	6	<b>P</b> PERF6613 Graduate Seminar 3 <i>Some instrumental or research areas may have particular requirements or recommendations for choice of seminars.</i>	Semester 1 Semester 2
<b>Vocal Units</b>			
<b>VSAO5004</b> Opera Performance Repertoire 1	4		Semester 1 Semester 2
<b>VSAO5005</b> Opera Performance Repertoire 2	4	<b>P</b> VSAO5004 Opera Performance Repertoire 1 <i>Note: Department permission required for enrolment in the following sessions: Semester 1</i>	Semester 1 Semester 2
<b>VSAO5006</b> Principal Study (Opera) 1	8		Semester 1 Semester 2
<b>VSAO5007</b> Principal Study (Opera) 2	8	<b>P</b> VSAO5006 Principal Study Opera 1	Semester 1 Semester 2
<b>VSAO5008</b> Graduate Production 1	8	<i>Note: Department permission required for enrolment in the following sessions: Semester 2</i>	Semester 1 Semester 2
<b>VSAO5009</b> Graduate Production 2	8	<b>P</b> VSAO5008 Graduate Production 1 <i>Note: Department permission required for enrolment in the following sessions: Semester 1</i>	Semester 1 Semester 2
<b>VSAO5030</b> Language and Interpretation 1	4		Semester 1 Semester 2
<b>VSAO5031</b> Language and Interpretation 2	4	<b>P</b> VSAO5030 Language and Interpretation 1	Semester 1 Semester 2
<b>VSAO6000</b> Principal Study (Opera) 3	8	<b>P</b> VSAO5007 Principal Study (Opera) 2	Semester 1 Semester 2
<b>VSAO6001</b> Principal Study (Opera) 4	8	<b>P</b> VSAO6000 Principal Study (Opera) 3	Semester 1 Semester 2
<b>VSAO6002</b> Graduate Production 3	8	<b>P</b> VSAO5009 Graduate Production 2 <i>Note: Department permission required for enrolment in the following sessions: Semester 2</i>	Semester 1 Semester 2
<b>VSAO6003</b> Graduate Production 4	8	<b>P</b> VSAO6002 Graduate Production 3 <i>Note: Department permission required for enrolment in the following sessions: Semester 1</i>	Semester 1 Semester 2
<b>VSAO6004</b> Language and Interpretation 3	4	<b>P</b> VSAO5031 Language and Interpretation 2	Semester 1 Semester 2
<b>VSAO6005</b> Language and Interpretation 4	4	<b>P</b> VSAO6004 Language and Interpretation 3	Semester 1 Semester 2
<b>VSAO6006</b> Opera Performance Portfolio 1	4		Semester 1 Semester 2
<b>VSAO6007</b> Opera Performance Portfolio 2	4	<b>P</b> VSAO6006 Opera Performance Portfolio 1 <i>Note: Department permission required for enrolment in the following sessions: Semester 1</i>	Semester 1 Semester 2

# 7. Graduate Units of Study Descriptions

## Composition Units

### CMPN5001

#### Principal Study (Composition) 1

**Credit points:** 16 **Teacher/Coordinator:** Dr Michael Smetanin **Session:** Semester 1, Semester 2 **Classes:** 1hr individual lesson/wk **Assessment:** No assessment at the end of the first three semesters; at the end of the 4th semester: folio of composition (100%)

Under the guidance of a supervisor, students will research and complete a substantial body of original compositions. Students enrolling in this series of units will normally make one public presentation of their work every two semesters. A wide variety of areas may be explored, from opera to audio-visual composition and a wide variety of resources used, from live electronics to actors and theatrical devices. For further information contact the Chair of Unit.

### CMPN5002

#### Principal Study (Composition) 2

**Credit points:** 16 **Teacher/Coordinator:** Dr Michael Smetanin **Session:** Semester 1, Semester 2 **Classes:** 1hr individual lesson/wk **Prerequisites:** CMPN5001 Principal Study (Composition) 1 **Assessment:** No assessment at the end of the first three semesters

Under the guidance of a supervisor, students will research and complete a substantial body of original compositions. Students enrolling in this series of units will normally make one public presentation of their work every two semesters. A wide variety of areas may be explored, from opera to audio-visual composition and a wide variety of resources used, from live electronics to actors and theatrical devices. For further information contact the Chair of Unit.

### CMPN5003

#### Microphones and Studio Fundamentals

**Credit points:** 6 **Teacher/Coordinator:** John Bassett **Session:** Semester 1, Semester 2 **Classes:** 3 hrs per week lectures and studio/practical work **Assessment:** Stereo techniques (40%), Reverb assignment (20%), Exam (30%), Attendance and participation (10%)

*Note: Department permission required for enrolment.*

This unit provides students with an understanding of fundamental concepts necessary for working in contemporary recording environments. The unit includes an in-depth look at microphone techniques, microphone placement and stereo microphone techniques and emphasises sound capture and gain structure as a critical foundation for good recording technique. Students explore acoustics, transducers, theories of sound, and hearing and psychoacoustics as it relates to recording technique and production. Other areas covered in this unit include basic analogue and digital audio systems, signal processing, digital theory and basic studio design and operation. Hands on practical work will reinforce the theoretical aspects of this unit.

### CMPN5004

#### Multi-track Production Techniques

**Credit points:** 6 **Teacher/Coordinator:** John Bassett **Session:** Semester 1, Semester 2 **Classes:** 3 hrs per week lectures and Studio/Lab **Assessment:** Recording assignment (30%), Multi-tracking assignment (35%), Mixing assignment (35%)

*Note: Department permission required for enrolment.*

This unit includes an in-depth exploration of multi-tracking techniques, mixing and basic principles of mastering. The unit focuses on recording and production techniques for digital audio workstation environments across a range of specific musical genres. Students examine and analyse the structure of mixes and develop critical listening skills

through practical exercises and aural training. Students explore analogue and digital mixing consoles as well as control surfaces and alternative interfaces. Hands on practical work will reinforce the theoretical aspects of this unit.

### CMPN5005

#### Production Processes and Aesthetics

**Credit points:** 6 **Teacher/Coordinator:** John Bassett **Session:** Semester 1, Semester 2 **Classes:** 3 hrs per week **Assessment:** Written Assignment/Essay 40%, Presentation 40%, Critical Listening/Analysis assignment 20%

*Note: Department permission required for enrolment.*

This unit examines the historical and intellectual context of the medium of sound production. Students explore notions of performance production and investigate various philosophies associated with a range of different production modes. Emphasis is placed on topical issues and current trends, copyright, ethics, business aspects and how technological developments impact on the music making process. The unit focuses on a creative approach to sound production, explores listening modes and examines the flexible application of skills to a rapidly changing production environment.

### CMPN5006

#### Recording Portfolio 1

**Credit points:** 6 **Teacher/Coordinator:** John Bassett **Session:** Semester 1, Semester 2 **Classes:** Workshops, Equivalent 6-10 hours per week of recording projects, consultations with Supervisor. **Assessment:** Recording projects and class presentation (100%)

*Note: Department permission required for enrolment.*

This unit provides a practical introduction to recording projects. Aspects of creative production are examined alongside project planning, management and the professional delivery of master recordings to appropriate standards. The student, in consultation with their supervisor, will devise a program of practical recording projects. This program will integrate into the existing musical activities that occur at the Conservatorium and as such the hours will be flexible and may include, evening and weekend projects. In addition students will be required to attend and participate in a number of seminars/workshops.

### CMPN5007

#### Spatial Audio and Sound Track

**Credit points:** 6 **Teacher/Coordinator:** John Bassett **Session:** Semester 1, Semester 2 **Classes:** 3 Hours per week **Assessment:** Project 1 - Surround recording project (Capture philosophy) 50%, Project 2 - Multi-channel Mixing Project (Constructing space) 50%

*Note: Department permission required for enrolment.*

This unit provides an introduction to surround sound recording and mixing in live, multi-track and audio-visual production contexts. The theory and practice of surround sound recording and reproduction is examined in the context of human sound perception. Areas to be examined include surround sound capture, surround microphone technique, multi-track surround mixing utilising digital audio workstations, synchronisation with video and surround mastering to professional output formats.

### CMPN5008

#### Recording Portfolio 2

**Credit points:** 6 **Teacher/Coordinator:** John Bassett **Session:** Semester 1, Semester 2 **Classes:** Workshops, equivalent 6 - 10 hours per week, recording projects, consultations with supervisor. **Assessment:** Recording portfolio and presentation (100%)

*Note: Department permission required for enrolment.*



This unit builds upon Recording Portfolio 1, and focuses on creative production and project management in relation to larger instrumental resources. Aspects of creative production are examined alongside project planning, management and the professional delivery of master recordings to appropriate standards. The unit will consist of a number of intensive workshops in which students will be required to participate. The student, in consultation with their supervisor, will devise a diverse program of practical recording projects which will form their portfolio. This program will integrate into the existing musical activities at the Conservatorium and as such the hours will be flexible and may include evening and weekend projects.

**CMPN5010  
Industry Placement**

**Credit points:** 6 **Teacher/Coordinator:** John Bassett **Session:** Semester 1, Semester 2 **Classes:** Equivalent hours industry placement up to 24 hours per week over 6 weeks (12 hours a week over 12 weeks), depending on industry placement. The industry placement program will be negotiated with each outside industry partner. **Assessment:** 3000-5000 word Journal 30%, Report 30%, Presentation 40% .

*Note: Department permission required for enrolment.*

This unit requires students to undertake an industry placement, which will provide the opportunity to experience professional practice and to observe how the skills and knowledge acquired in the degree are applied in the workplace. Students gain a critical awareness of, and facility with the application of theoretical concepts to practical situations in addition to developing interpersonal skills appropriate to a professional context. Students experience work practices in a team based production environment and learn how to interact with clients and work within a variety of resource and time constraints.

**CMPN5011  
Recording Portfolio 3**

**Credit points:** 6 **Teacher/Coordinator:** John Bassett **Session:** Semester 1, Semester 2 **Classes:** Workshops, Equivalent 6-10 hours per week recording projects, Consultations with Supervisor **Prerequisites:** CMPN5006 Recording Portfolio 1 **Assessment:** Recording Portfolio and Presentation (100%)

*Note: Department permission required for enrolment.*

This unit builds upon previous Recording Portfolio units of study. The student, in consultation with their supervisor, will devise a program of recording projects with an opportunity for intensive focus and specialisation in a chosen area of recording practice. This program will integrate into the existing musical activities that occur at the conservatorium and as such the hours will be flexible and may include, evening and weekend projects. In addition students will be required to attend and participate in a number of seminars/workshops.

**CMPN6002  
Composition Thesis**

**Credit points:** 8 **Teacher/Coordinator:** Dr Michael Smetanin **Session:** Semester 1, Semester 2 **Classes:** Individual supervision to be advised. **Assessment:** 15000w (minimum) thesis (or some other form of presentation of original research) on a topic, usually associated with the student's composition work (100%)

Development of a thesis associated with the candidate's composition portfolio. For further information contact the Chair (Composition and Music Technology).

**CMPN6003  
Principal Study (Composition) 3**

**Credit points:** 16 **Teacher/Coordinator:** Dr Michael Smetanin **Session:** Semester 1, Semester 2 **Classes:** 1hr individual lesson/wk **Prerequisites:** CMPN5002 Principal Study (Composition) 2 **Assessment:** No assessment at the end of the first three semesters

Under the guidance of a supervisor, students will research and complete a substantial body of original compositions. Students enrolling in this series of units will normally make one public presentation of their work every two semesters. A wide variety of areas may be explored, from opera to audio-visual composition and a wide variety of resources used, from live electronics to actors and theatrical devices. For further information contact the Chair of Unit.

**CMPN6004  
Principal Study (Composition) 4**

**Credit points:** 16 **Teacher/Coordinator:** Dr Michael Smetanin **Session:** Semester 1, Semester 2 **Classes:** 1hr individual lesson/wk **Prerequisites:** CMPN6003 Principal Study (Composition) 3 **Assessment:** Submission of a folio of compositions (100%)

Under the guidance of a supervisor, students will research and complete a substantial body of original compositions. Students enrolling in this series of units will normally make one public presentation of their work every two semesters. A wide variety of areas may be explored, from opera to audio-visual composition and a wide variety of resources used, from live electronics to actors and theatrical devices. For further information contact the Chair of Unit.

**CMPN6005  
Postgraduate Music Technology**

**Credit points:** 8 **Teacher/Coordinator:** Dr Anthony Hood **Session:** Semester 1, Semester 2 **Classes:** 2hr lab/studio class/wk **Prerequisites:** MCGY5000 Introduction to Research Methods **Assessment:** Seminar presentation (40%), project (60%).

This seminar unit will explore some technologies useful to composers through the presentation of seminars and the composing of an electroacoustic/multimedia piece. During the semester, students will learn to use studio and computer-based music and multimedia technology to assist in the composition process, compose an electroacoustic sound work using new or unfamiliar technologies, and broaden their knowledge of the recent electroacoustic repertoire.

**Ensemble Units**

**ENSE5000  
Accompaniment (Graduate) 1**

**Credit points:** 6 **Teacher/Coordinator:** David Miller **Session:** Semester 1, Semester 2 **Classes:** 1 hr individual lesson and regular masterclasses or performance workshops **Assessment:** Accompanist for professional soloists in one vocal or one instrumental recital (minimum 50min) (100%) [Students are expected to have accompanied one vocal and one instrumental recital by the end of the course]

*Note: Department permission required for enrolment in the following sessions: Semester 2.*

An advanced study of the keyboard player working in ensemble. Students will gain experience in chamber music, instrumental duo, vocal accompaniment, choral accompaniment and orchestral keyboard. A wide range of repertoire will be studied. Students will be expected to undertake a variety of learning experiences, each of which will be analysed and evaluated. For further information contact D. Miller (Ensemble Studies).

**ENSE5001  
Accompaniment (Graduate) 2**

**Credit points:** 6 **Teacher/Coordinator:** David Miller **Session:** Semester 1, Semester 2 **Classes:** 1 hr individual lesson and regular masterclasses or performance workshops **Prerequisites:** ENSE5000 Accompaniment (Graduate) 1 **Assessment:** Accompanist for professional soloists in one vocal or one instrumental recital (minimum 50min) (100%) [Students are expected to have accompanied one vocal and one instrumental recital by the end of the course]

*Note: Department permission required for enrolment in the following sessions: Semester 1.*

Consolidation and continuation of concepts and skills introduced in Accompaniment (Graduate) 1.

**ENSE5002  
Instrumental Study 1**

**Credit points:** 6 **Teacher/Coordinator:** David Miller **Session:** Semester 1, Semester 2 **Classes:** 1 hr individual lesson/wk **Corequisites:** ENSE5000 Accompaniment (Graduate) 1 **Assessment:** Two term progress reports (50% each)

Students will undertake a program of technical studies and solo repertoire chosen by the instrumental teacher to suit their particular needs. The aim of the unit is to maintain a high standard of keyboard technique and facility. Attention will be paid to expanding the student's knowledge of different styles and historical periods. A special study

will be made of the problems peculiar to the pianist working in ensemble, while students will also have the opportunity to gain a basic understanding of other keyboard instruments (organ, harpsichord and fortepiano). For further information contact D. Miller (Ensemble Studies).

### ENSE5003 Instrumental Study 2

**Credit points:** 6 **Teacher/Coordinator:** David Miller **Session:** Semester 1  
**Classes:** 1 hr individual lesson/wk **Prerequisites:** ENSE5002 Instrumental Study 1 **Corequisites:** ENSE5001 Accompaniment (Graduate) 2 **Assessment:** Two term progress reports (50% each)

Consolidation and continuation of work introduced in Instrumental Study 1. For further information contact D. Miller (Ensemble Studies).

### ENSE5004 Music Craft 1

**Credit points:** 4 **Teacher/Coordinator:** David Miller **Session:** Semester 1, Semester 2 **Classes:** 1 hr tut and discussion/2wk **Corequisites:** ENSE5000 Accompaniment (Graduate) 1 **Assessment:** 1 hr prac and viva voce exam (100%)

*Note: Department permission required for enrolment in the following sessions: Semester 2.*

Students will study sight reading, transposition, improvisation and keyboard harmony. Rehearsal and performance techniques will be analysed and evaluated. Particular attention will be paid to the philosophy of communication both between music colleagues and between performers and their audience. For further information contact D. Miller (Ensemble Studies).

### ENSE5005 Music Craft 2

**Credit points:** 4 **Teacher/Coordinator:** David Miller **Session:** Semester 1, Semester 2 **Classes:** 1 hr tut and discussion/2wk **Prerequisites:** ENSE5004 Music Craft 1 **Corequisites:** ENSE5001 Accompaniment (Graduate) 2 **Assessment:** 1 hr prac and viva voce exam including 10min demonstration of vocal coaching (100%)

*Note: Department permission required for enrolment in the following sessions: Semester 1.*

Consolidation and extension of concepts and skills introduced in Music Craft 1.

### ENSE5006 Studio Experience 1

**Credit points:** 4 **Teacher/Coordinator:** David Miller **Session:** Semester 1, Semester 2 **Classes:** Participation in 3hr vocal studio and Vocal Repertoire 1 classes **Corequisites:** ENSE5000 Accompaniment (Graduate) 1 **Assessment:** Two term progress reports (50% each)

*Note: Department permission required for enrolment in the following sessions: Semester 2.*

The aim of the unit is to expand the student's knowledge of vocal teaching techniques, vocal repertoire and the special demands placed on the vocal accompanist. Students will study the rudiments of vocal coaching and undertake some basic tuition in languages as required. Attendance will include three hours each week in a vocal studio and participation in the Vocal Repertoire 1 class. For further information contact D. Miller (Ensemble Studies).

### ENSE5007 Studio Experience 2

**Credit points:** 4 **Teacher/Coordinator:** David Miller **Session:** Semester 1, Semester 2 **Classes:** Participation in 3hr vocal studio and Vocal Repertoire 1 classes **Prerequisites:** ENSE5006 Studio Experience 1 **Corequisites:** ENSE5001 Accompaniment (Graduate) 2 **Assessment:** Two term progress reports (50% each)

*Note: Department permission required for enrolment in the following sessions: Semester 1.*

Attendance will include three hours each week in a vocal studio and participation in the Vocal Repertoire 2 class. For further information contact D. Miller (Ensemble Studies).

### ENSE5008 Vocal and Instrumental Literature 1

**Credit points:** 4 **Teacher/Coordinator:** David Miller **Session:** Semester 1, Semester 2 **Classes:** 1hr seminar/2wk **Corequisites:** ENSE5000 Accompaniment (Graduate) 1 **Assessment:** Research assignment (100%)

*Note: Department permission required for enrolment in the following sessions: Semester 2.*

Students will study the various methods of planning and ordering concert and recital programs. Special attention will be paid to writing program notes, song translations and promotional techniques. Students will be encouraged to investigate less familiar repertoire and innovative ways of reaching specific audiences. Assessment will include: one written assignment and assessment of the programs distributed at the examination recitals presented in fulfilment of the requirements for Accompaniment (Graduate) 1. For further information contact D. Miller (Ensemble Studies).

### ENSE5009 Vocal and Instrumental Literature 2

**Credit points:** 4 **Teacher/Coordinator:** David Miller **Session:** Semester 1, Semester 2 **Classes:** 1hr seminar/2wk **Prerequisites:** ENSE5008 Vocal and Instrumental Literature 1 **Corequisites:** ENSE5001 Accompaniment (Graduate) 2 **Assessment:** Research assignment including published recital programs (100%)

*Note: Department permission required for enrolment in the following sessions: Semester 1.*

Consolidation and extension of concepts and skills introduced in Vocal and Instrumental Literature 1. Assessment will include: one written assignment and evaluation of the printed programs which were prepared for and distributed at the examination recitals performed in fulfilment of the requirements for Accompaniment (Graduate) 2. For further information contact D. Miller (Ensemble Studies).

### ENSE5015 Graduate Ensemble 1

**Credit points:** 6 **Session:** Semester 1, Semester 2 **Classes:** Participation in orchestral, chamber music ensembles or equivalent. **Assessment:** Two progress reports per semester (50% each).

The aim of Graduate Ensemble is to provide students with opportunities to participate in the types of ensembles in which they will seek employment. This includes: knowledge of repertoire; development of ensemble skills; professional practice as a session musician; knowledge of ensemble management and relevant professional expectations.

### ENSE5016 Graduate Ensemble 2

**Credit points:** 6 **Session:** Semester 1, Semester 2 **Classes:** Participation in orchestral, chamber music ensembles or equivalent. **Assessment:** Two progress reports per semester (50% each).

The aim of Graduate Ensemble is to provide students with opportunities to participate in the types of ensembles in which they will seek employment. This includes: knowledge of repertoire; development of ensemble skills; professional practice as a session musician; knowledge of ensemble management and relevant professional expectations.

### ENSE5017 Graduate Ensemble 3

**Credit points:** 6 **Session:** Semester 1, Semester 2 **Classes:** Participation in orchestral, chamber music ensembles or equivalent. **Assessment:** Two progress reports per semester (50% each).

The aim of Graduate Ensemble is to provide students with opportunities to participate in the types of ensembles in which they will seek employment. This includes: knowledge of repertoire; development of ensemble skills; professional practice as a session musician; knowledge of ensemble management and relevant professional expectations.

### ENSE5018

#### Graduate Ensemble 4

**Credit points:** 6 **Session:** Semester 1, Semester 2 **Classes:** Participation in orchestral, chamber music ensembles or equivalent. **Assessment:** Two progress reports per semester (50% each).

The aim of Graduate Ensemble is to provide students with opportunities to participate in the types of ensembles in which they will seek employment. This includes: knowledge of repertoire; development of ensemble skills; professional practice as a session musician; knowledge of ensemble management and relevant professional expectations.

### ENSE6002

#### Graduate Ensemble 5

**Credit points:** 6 **Session:** Semester 1, Semester 2 **Classes:** Participation in orchestral, chamber music ensembles or equivalent. **Assessment:** Two progress reports per semester (50% each).

The aim of Graduate Ensemble is to provide students with opportunities to participate in the types of ensembles in which they will seek employment. This includes: knowledge of repertoire; development of ensemble skills; professional practice as a session musician; knowledge of ensemble management and relevant professional expectations.

## Master's Preliminary Units

### PREL4001

#### Project 1

**Credit points:** 6 **Session:** Semester 1, Semester 2 **Classes:** Up to 3x8 hour courses at the Student Learning Centre. Individual supervision. **Assessment:** 5000 word essay.

Students work on a major project relevant to their proposed area of research in the MMus and attend courses in research and academic writing.

### PREL4002

#### Project 2

**Credit points:** 6 **Session:** Semester 1, Semester 2 **Classes:** Up to 3x8 hour courses at the Student Learning Centre. Individual supervision. **Assessment:** 5000 word essay

This course supplements Masters Preliminary - Project 1. Students continue work on a major project relevant to their proposed area of research in the MMus and attend courses in research and academic writing.

### PREL4003

#### Elective A

**Credit points:** 3 **Session:** Semester 1, Semester 2 **Classes:** Up to 2 hours per week. **Assessment:** To be negotiated according to student need. Normally 2000 word essay or equivalent depending on the course taken.

Students enrol in areas which will assist their proposed research area. Courses taken within this unit will be recommended by the relevant Chair of Unit.

### PREL4004

#### Elective B

**Credit points:** 3 **Session:** Semester 1, Semester 2 **Classes:** Up to 2 hours per week. **Assessment:** To be negotiated according to student need. Normally 2000 word essay or equivalent depending on the course taken.

Students enrol in areas which will assist their proposed research area. Courses taken within this unit will be recommended by the relevant Chair of Unit.

## Musicology Units

### MCGY5000

#### Introduction to Research Methods

**Credit points:** 8 **Teacher/Coordinator:** Dr Kathleen Nelson **Session:** Semester 1, Semester 2 **Classes:** 2hr sem/wk **Assessment:** Assignments including bibliographic assignment, project proposal and seminar presentation.

Provides students with the knowledge and practical skills necessary to undertake research into virtually any aspect of the musical repertoire, and to present the results of this research in a succinct and coherent manner. Basic elements of the unit include the use of library resources, bibliographical method, and consideration of scholarly criteria for the presentation of reports, essays and papers. For further information contact Dr K. Nelson (Musicology).

### MCGY5001

#### Music Analysis Today

**Credit points:** 4 **Teacher/Coordinator:** A/Prof Peter McCallum **Session:** Semester 1, Semester 2 **Classes:** One 1hr lec/seminar/wk **Assessment:** 2500-3000w essay (100%); For jazz candidates, assessment is 3000w essay (50%) and 15 minute seminar paper (50%)

Consolidates previously acquired analytic skills and makes the student aware of recent developments in music theory and analysis applicable to music since 1650, with particular emphasis on 19th and early 20th century music. The basic approach is discursive rather than dictatorial, and students are required to discuss and criticise the analytic methods dealt with in the seminar. The precise contents of the unit are subject to revision in the light of recent research but typical subjects might include the analysis of composers' sketches from Beethoven to Webber; the limits and limitations of layer analysis after Schenker; the application of the Golden Section in formal analysis; Allen Forte's criteria for the analysis of atonal music; analysis and cultural studies. MMus (Performance) jazz candidates will explore various concepts and issues that situate contemporary jazz performance practice within a broader cultural matrix by introducing aesthetic frameworks devised from critical theory practice, "new" musicology, and cultural studies as well as key formal music analysis techniques. For further information contact Associate Professor P. McCallum (Musicology).

### MCGY5002

#### Seminar Elective 1

**Credit points:** 4 **Teacher/Coordinator:** Dr Kathleen Nelson **Session:** Semester 1, Semester 2 **Classes:** One 1hr seminar/wk **Assessment:** Assessment normally includes written work and seminar presentation; For jazz candidates, assessment is 3000w essay (50%) and 15 minute seminar paper (50%)

Students will take a postgraduate seminar, normally drawn from existing postgraduate units within the Master of Music (Musicology), (Composition) and (Music Education) strands. Subject to approval, units in other faculties may also be taken. For further information contact Dr K. Nelson. MMus (Performance) jazz candidates will explore various concepts and issues that situate contemporary jazz performance practice within a broader cultural matrix by introducing aesthetic frameworks devised from critical theory practice, "new" musicology, and cultural studies as well as key formal music analysis techniques.

### MCGY5011

#### Musical Analysis

**Credit points:** 8 **Teacher/Coordinator:** A/Prof Peter McCallum **Session:** Semester 1, Semester 2 **Classes:** 2hr seminar /wk **Assessment:** Portfolio (40%) and survey article (60%)

The course aims to survey current methodologies and issues in music analysis to a level relevant to the contemporary scholar, and to develop expertise in analytical methodologies relevant to the student's area of research expertise. It is assumed that students will have at least an introductory knowledge of current methodologies such as Schenkerian analysis, set theory and a sound understanding of traditional approaches to form. The unit extends and deepens this knowledge with an emphasis on both critical discussion and on developing analytical skills. Topics studied include: aspects of Schenkerian theory, semiotic approaches to music, issues in the analysis of atonal music, a historical survey of approaches to the analysis of music, modernist analysis and "new" musicology, and analysis and the creative process. For further information contact Associate Professor P. McCallum.

**MCGY5012****Seminar 1**

**Credit points:** 8 **Teacher/Coordinator:** Lewis Cornwell **Session:** Semester 1, Semester 2 **Classes:** 2 hr seminar/week **Assessment:** The assessment relates to the specific topic undertaken and may include: reading assignments, seminar report and/or presentation, 3000-4000 word paper

Seminar topics vary according to staff availability. Examples of possible topics include Historical Performance Practice, Palaeography and Source Studies, Sketch Studies, and Aboriginal Music. Subject to approval candidates also have the option of choosing a seminar offered as part of another Master of Music by research program at the Conservatorium, or a postgraduate seminar from another faculty. For further information, please contact the Chair (Musicology).

**MCGY5013****Seminar 2**

**Credit points:** 8 **Teacher/Coordinator:** Lewis Cornwell **Session:** Semester 1, Semester 2 **Classes:** 2 hr seminar/week **Prerequisites:** MCGY5012 **Assessment:** The assessment relates to the specific topic undertaken and may include: reading assignments, seminar report and/or presentation, 3000-4000 word paper

Seminar topics vary according to staff availability. Examples of possible topics include Historical Performance Practice, Palaeography and Source Studies, Sketch Studies, and Aboriginal Music. Subject to approval candidates also have the option of choosing a seminar offered as part of another Master of Music by research program at the Conservatorium, or a postgraduate seminar from another faculty. For further information, please contact the Chair (Musicology).

**MCGY5015****Musicological Research Methods**

**Credit points:** 16 **Teacher/Coordinator:** Dr Kathleen Nelson **Session:** Semester 1, Semester 2 **Classes:** 2hr seminar or as directed plus attendance at Musicology Research Workshop. **Assessment:** Assignments including bibliographic essay and written research proposal; seminar presentation.

This unit addresses the methodological basis for research in western historical musicology and therefore provides fundamental training necessary for the preparation of a thesis and other research projects. The final assignment of the semester is the written research proposal which may represent the first stage of research for the candidate's thesis. Topics to be covered include information searching, types of information and access to these, survey and assessment of literature, preparation of a bibliography and bibliographic essay, research topic selection and definition, writing and referencing skills, and preparation of a research proposal. For further information contact Dr K. Nelson (Musicology).

*Textbooks*

Turabian K.L. A Manual for Writers of Term Papers, Theses and Dissertations. 6th ed. Chicago, 1996  
Booth, W.C. et al. The Craft of Research. 2nd ed. Chicago, 2003.

**MCGY5016****Musicology Thesis 1**

**Credit points:** 8 **Teacher/Coordinator:** Dr Kathleen Nelson **Session:** Semester 1, Semester 2 **Classes:** 1hr tuition/wk plus attendance at Musicology Research Workshop **Prerequisites:** MCGY5010 or MCGY5015 Musicological Research Methods, and MCGY5012 Seminar 1 **Assessment:** Regular progress reports; submission of written material as required by supervisor.

Students work on individual research topics under the guidance of a supervisor. Regular attendance at Musicology Research Workshop at which students report on progress of research is a requirement.

**MCGY6000****Seminar Elective 2**

**Credit points:** 4 **Teacher/Coordinator:** Dr Kathleen Nelson **Session:** Semester 1, Semester 2 **Classes:** One 1 hr seminar/wk **Assessment:** Assessment normally includes written work and seminar presentation.

Students will take a postgraduate seminar, normally drawn from existing postgraduate units within the Master of Music (Musicology), (Composition) and (Music Education) strands. Subject to approval, units in other faculties may also be taken. For further information

contact Dr K. Nelson. Jazz Performance students take Jazz History and Analysis - students learn to consolidate the techniques involved in doing new research in jazz performance. In addition, the transcriptions and analysis completed are intended to help the student to develop a greater depth of understanding of their own creative processes. For further information contact C.Scott (Jazz Studies).

**MCGY6001****Performance Thesis 1**

**Credit points:** 4 **Session:** Semester 1, Semester 2 **Classes:** half-hour supervision/wk **Prerequisites:** MCGY5000 or MCGY5014 **Assessment:** Written work, work-in-progress reporting as required by supervisor.

Students work on the first stages of the performance thesis under the guidance of a supervisor. By the end of the semester students are expected to have completed a written literature review (where relevant), and be working and writing on other aspects of the project. If necessary, a research proposal will be completed by mid-semester. For further information, contact Dr K Nelson (Musicology). Jazz Performance students may have different requirements. For information contact C. Scott (Jazz Studies).

**MCGY6002****Performance Thesis 2**

**Credit points:** 8 **Session:** Semester 1, Semester 2 **Classes:** half-hour supervision/wk **Prerequisites:** MCGY6001 Performance Thesis 1 **Assessment:** 10,000 - 15,000w essay (100%)

During this semester the student will complete and submit the Performance Thesis under the guidance of a supervisor. For further information contact Dr K. Nelson (Musicology) or C.Scott (Jazz Studies).

**MCGY6005****Musicology Thesis 2**

**Credit points:** 24 **Teacher/Coordinator:** Dr. Kathleen Nelson **Session:** Semester 1, Semester 2 **Classes:** 1hr supervision/wk and attendance at Musicology Research Workshop **Prerequisites:** MCGY5016 Musicology Thesis 1, MCGY5011 Musical Analysis **Assessment:** Regular progress reports including a report or paper at Musicology Research Workshop; written documentation as required by supervisor.

Each student works on his/her own research under the guidance of a supervisor. Presentation of a report or paper on the research at Musicology Research Workshop is a requirement of this unit. These seminars give students the opportunity to discuss their research with their peers and staff members.

**MCGY6006****Musicology Thesis 3**

**Credit points:** 24 **Teacher/Coordinator:** Dr. Kathleen Nelson **Session:** Semester 1, Semester 2 **Classes:** 1hr supervision/wk plus attendance at Musicology Research Workshop **Prerequisites:** MCGY6005 Musicology Thesis 2 **Assessment:** 40,000 word thesis.

In this unit the student completes and submits the thesis. Presentation of a report or paper on the research at Musicology Research Workshop is a requirement of this unit. These seminars give students the opportunity to discuss their research with their peers and staff members.

## Music Education Units

**MUED5008****Music Education Research Methods 1**

**Credit points:** 16 **Teacher/Coordinator:** Dr Kathryn Marsh **Session:** Semester 1 **Classes:** 2hr seminar/wk **Assessment:** Continual assessment and individual task assessment; literature review

The aims of this unit of study are to develop an understanding of music education research processes, and to identify research methods suitable for individual students' research topics. In this unit of study, students examine a range of music education research paradigms which can broadly be categorised as qualitative or quantitative, and are introduced to related research procedures. Readings and seminar

activities are designed to facilitate students' critical analysis of research in terms of the relevant research methods. Students will also develop strategies for locating and reviewing literature pertaining to their fields of research interest. At the culmination of this course, students will submit a preliminary literature review as the initial phase in the preparation of their research.

#### MUED5010

##### Music Education Thesis 1

**Credit points:** 16 **Teacher/Coordinator:** Assoc Prof Peter Dunbar-Hall **Session:** Semester 1, Semester 2 **Classes:** 1hr supervision/wk. **Prerequisites:** MUED5016 Music Education Research Methods 2 **Assessment:** Continual assessment on progress; presentation of regular progress reports; submission of documentation as required by supervisor.

In this unit students work on their individual research topics under the guidance of a supervisor. Regular attendance at seminars at which students report on the progress of their research is a requirement of this unit. These seminars give students the opportunity to discuss their work with their peers and with staff members. For further information contact Dr P. Dunbar-Hall (Music Education).

#### MUED5012

##### Seminar in Music Education 1

**Credit points:** 8 **Teacher/Coordinator:** Assoc Prof Peter Dunbar-Hall **Session:** Semester 1, Semester 2 **Classes:** 2hr seminar/wk **Assessment:** Continual assessment and individual task assessment

Seminars in Music Education 1 and 2 cover different subject areas which can change from semester to semester, depending on the availability of course lecturers. For further information contact Dr P. Dunbar-Hall.

#### MUED5013

##### Seminar in Music Education 2

**Credit points:** 8 **Teacher/Coordinator:** Assoc Prof Peter Dunbar-Hall **Session:** Semester 1, Semester 2 **Classes:** 2hr seminar/wk **Assessment:** Continual assessment and individual task assessment

Seminars in Music Education 1 and 2 cover different subject areas which can change from semester to semester, depending on the availability of course lecturers. For further information contact Dr P. Dunbar-Hall.

#### MUED5016

##### Music Education Research Methods 2

**Credit points:** 16 **Teacher/Coordinator:** Dr Kathryn Marsh **Session:** Semester 2 **Classes:** 2 hr seminar per week **Prerequisites:** MUED5008 Music Education Research Methods 1 **Assessment:** Continual assessment and individual task assessment; research proposal and ethics documentation.

This unit of study consolidates and extends skills acquired in Research Methods 1. The first objective is to acquaint students with a variety of data analysis procedures employed in music education research. Evolving skills will be extended through practical tasks in which students examine and apply a range of qualitative and quantitative data analysis procedures. A further objective is the completion of a research proposal. Through ongoing reading and critical evaluation of related research literature, students will prepare a research proposal for implementation in the final year of the program. Ethical issues in music education research are an adjunct area of study, and students will submit all documentation required for ethics approval for their proposed research.

#### MUED6005

##### Music Education Thesis 2

**Credit points:** 16 **Teacher/Coordinator:** Assoc Prof Peter Dunbar-Hall **Session:** Semester 1, Semester 2 **Classes:** 1hr supervision/wk **Assessment:** Continual assessment on progress; presentation of regular progress reports; submission of documentation as required by supervisor plus submission of a thesis

In this unit students complete and submit their research thesis. Work is supervised by relevant staff members, and students present reports on their research at regular seminars for the comments of their peers and staff members. For further information contact Dr P. Dunbar-Hall.

## Pedagogy Units

#### VSAO5022

##### Principles of Studio Pedagogy

**Credit points:** 6 **Teacher/Coordinator:** Dr Rowena Cowley **Session:** Semester 1 **Classes:** 2 hrs/week or equivalent **Assessment:** Oral presentation 40%, 5000 word presentation 60%

The course promotes dialogue across teaching specialisations and focuses on three broad areas related to studio pedagogy. First, aspects of educational psychology, such as the cognition, motivation, and self-regulation will be examined within a developmental context. Second, the psychology of music will be applied to the development of musical performance and perceptual skills. Third, research on effective teaching within and beyond the music studio will be addressed, including aspects of cultural context, curriculum, and assessment. A critical engagement in a range of research literature and scholarly writing skills are developed throughout the unit of study.

#### VSAO5023

##### Teaching Method (Studio Pedagogy) 1

**Credit points:** 6 **Teacher/Coordinator:** Dr Rowena Cowley **Session:** Semester 1 **Classes:** 2 hours/week or equivalent including micro-teaching modules as appropriate **Assessment:** Oral presentation (40%); 5000 word written presentation (60%).

This course examines the bases for, history and practice of instrumental and vocal teaching methods and develops expertise relevant to the particular teaching and performing specialisation of the student. The approach will be comparative with the aim of assisting students to develop their own approach to teaching based on evidence, reflection, experience and research.

#### VSAO5024

##### Pedagogical Repertoire 1

**Credit points:** 6 **Teacher/Coordinator:** Dr Rowena Cowley **Session:** Semester 1 **Classes:** 2 hrs/week comprising 1 hr lecture and 1 hr workshop **Assessment:** Oral presentation (40%); written assignments comprising 2500 word written presentation and process diary (60%).

This unit provides a survey of approaches to repertoire, program building and performance preparation within a pedagogical context, including consideration of style from the perspective of genre, performance context and historical traditions of performance practice, text and character (where appropriate). It surveys possible physical, intellectual and psychological preparation strategies for performers. It provides a survey of teaching repertoire in the area of the student's instrumental or vocal specialization and accesses resources which assist in repertoire choice. The unit includes performance of relevant repertoire.

#### VSAO5025

##### Studio Practicum 1

**Credit points:** 6 **Teacher/Coordinator:** Dr Rowena Cowley **Session:** Semester 1 **Classes:** 4 hours of instrumental or vocal tuition or the equivalent spread over twelve weeks and 8 two-hour teaching workshops **Assessment:** Individual instrumental or vocal development (comprising reflective practice diaries and masterteacher report) (40%); Workshop participation and workshop reflective diaries (including, as appropriate, audio and video material) (60%).

This course provides an opportunity for students to work in a group with a Conservatorium teacher on their technical and artistic development, as a basis for their teaching work. In addition, students will participate in a series of workshops which will include visiting teacher demonstrations and teacher observed peer teaching lessons, applying principles and skills learned in Principles, Method and Repertoire courses. In both instrumental and vocal lessons and peer teaching students will be encouraged to self-evaluate by use of audio and video recordings and reflective journals.

#### VSAO5026

##### Research Method (Studio Pedagogy)

**Credit points:** 6 **Teacher/Coordinator:** Dr Rowena Cowley **Session:** Semester 2 **Classes:** 2 hrs per week or equivalent. **Assessment:** Oral presentation (40%); 5000 word presentation (60%).



This course is a brief introduction to research in this field, and is a preparation both for the Research Project in Studio Pedagogy (VSAO 5032, VSAO 5033 and VSAO 5034) and for general research in this field. It looks briefly at the current state of research in studio music pedagogy, including expert-novice apprenticeship models, lesson interaction, problem solving and evaluation of research. It then surveys the major paradigms of research, including qualitative and quantitative methods and strategies. The course then focuses on the development of research questions, literature reviews and the choice of appropriate methods and materials for individual projects, including the submission of Human Ethics Committee applications where appropriate.

### VSAO5027

#### Teaching Method (Studio Pedagogy) 2

**Credit points:** 6 **Teacher/Coordinator:** Dr Rowena Cowley **Session:** Semester 2 **Classes:** 2 hours per week or equivalent including micro-teaching modules as appropriate. **Assessment:** Oral presentation (40%); 5000 word written presentation (60%).

This course further builds on the surveys, research and teaching modules developed in Teaching Method (Studio Pedagogy) 1. The approach will be comparative with the aim of assisting students to develop their own approach to teaching based on evidence, reflection, experience and research.

### VSAO5028

#### Pedagogical Repertoire 2

**Credit points:** 6 **Teacher/Coordinator:** Dr Rowena Cowley **Session:** Semester 2 **Classes:** 2 hrs per week comprising 1 hr lecture and 1 hr workshop. **Assessment:** Oral presentation (40%); written assignments comprising 2500 word written presentation and process diary (60%).

This unit continues the survey of repertoire and development of the foundations for repertoire choice in the student's area of expertise developed in Pedagogical Repertoire 1. It continues the exploration of repertoire, program building and performance preparation including consideration of style from the perspective of genre, performance context and historical traditions of performance practice, text and character (where appropriate) and includes a survey of possible physical, intellectual and psychological preparation strategies for performers.

### VSAO5029

#### Studio Practicum 2

**Credit points:** 6 **Teacher/Coordinator:** Dr Rowena Cowley **Session:** Semester 2 **Classes:** 4 hours of instrumental or vocal tuition or equivalent, spread over twelve weeks and 8 two-hour teaching workshops. **Assessment:** Individual instrumental or vocal development (comprising reflective practice diaries and teacher report) (40%); workshop participation and workshop reflective diaries (including, as appropriate, audio and video material) (60%).

This unit continues the work started in Studio Practicum 1. It provides an opportunity for students to work in a group with a Conservatorium teacher on their technical and artistic development, as a basis for their teaching work. In addition, students will participate in a series of workshops which will include visiting teacher demonstrations and observed peer teaching lessons, applying principles and skills learned in Principles, Method and Repertoire courses. In both instrumental and vocal lessons and peer teaching students will be encouraged to self-evaluate by use of audio and video recordings and reflective journals.

### VSAO5032

#### Research Project in Studio Pedagogy

**Credit points:** 24 **Teacher/Coordinator:** Dr Rowena Cowley **Session:** Semester 1 **Classes:** Individual supervision and 2 hour weekly seminar. **Assessment:** 12000 word dissertation (100%).

Students will develop and implement an individual research project on an aspect of studio pedagogy under the guidance of an individual supervisor. They will also attend a weekly research seminar and be required to present reports on their work in consultation with the seminar coordinator and their supervisor. The research project will be written up as a dissertation.

### VSAO5033

#### Research Project in Studio Pedagogy A

**Credit points:** 12 **Teacher/Coordinator:** Dr Rowena Cowley **Session:** Semester 1 **Classes:** Individual supervision and 2 hour weekly seminar (part-time pro-rata). **Assessment:** Supervisor report.

Taken by students who have received permission to take the Research Project in Studio Pedagogy on a part-time basis over two semesters. Applications to take the Research Project on a part-time basis must be made in writing to the course coordinator and approved by the Head of School. Students will develop and implement an individual research project on an aspect of studio pedagogy under the guidance of an individual supervisor. They will also attend a weekly research seminar and be required to present reports on their work in consultation with the seminar coordinator and their supervisor.

### VSAO5034

#### Research Project in Studio Pedagogy B

**Credit points:** 12 **Teacher/Coordinator:** Dr Rowena Cowley **Session:** Semester 2 **Classes:** Individual supervision and 2 hour weekly seminar (part-time pro-rata). **Assessment:** 12000 word dissertation.

Taken by students who have received permission to take the Research Project in Studio Pedagogy on a part-time basis over two semesters. Applications to take the Research Project on a part-time basis must be made in writing to the course coordinator and approved by the Head of School. Students will develop and implement an individual research project on an aspect of studio pedagogy under the guidance of an individual supervisor. They will also attend a weekly research seminar and be required to present reports on their work in consultation with the seminar coordinator and their supervisor. The research project will be written up as a dissertation.

## Performance Units

### PERF5001

#### Principal Study (MMus) 1

**Credit points:** 16 **Teacher/Coordinator:** Daniel Herscovitch **Session:** Semester 1, Semester 2 **Classes:** 14hrs of instrumental tuition/sem or equivalent, and other supervision and performance classes as appropriate, including two performances in Performance Workshop, or equivalent. **Assessment:** 25 - 50min recital or equivalent, following negotiation with the Chair of Unit (80%); Critical Notes (20%). Students must gain a minimum of at least a pass in Critical Notes.

Students will devise performance projects which expand the boundaries of the discipline of performance in consultation with their main supervisor/teacher and associate supervisor. Research and creative objectives and semester outline will be devised and approved in consultation between individual students, the supervisor/teacher and associate supervisor and the appropriate Chair of Unit.

### PERF5002

#### Principal Study (MMus) 2

**Credit points:** 16 **Teacher/Coordinator:** Daniel Herscovitch **Session:** Semester 1, Semester 2 **Classes:** 14hrs of instrumental tuition/sem or equivalent, and other supervision and performance classes as appropriate, including two performances at Performance Workshop, or equivalent. **Prerequisites:** PERF5001 Principal Study (MMus) 1 **Assessment:** 50 min public recital or equivalent (80%); Critical Notes (20%); students must gain a minimum of a pass in Critical Notes.

Students will devise performance projects which build on the themes developed in Principal Study 1 and which expand the boundaries of the discipline of performance. While scope exists for the work of Principal Study 2 to continue that of Principal Study 1, students may, if they wish, develop projects in another area. Research and creative objectives and semester outline will be devised and approved in consultation between individual students, the supervisor/teacher and associate supervisor and the appropriate Chair of Unit.

### PERF5005

#### Principal Study (Performance) 1

**Credit points:** 12 **Teacher/Coordinator:** Daniel Herscovitch **Session:** Semester 1, Semester 2 **Classes:** 14 hours of instrumental tuition/semester or equivalent, and other supervision and performance classes as appropriate,

## 7. Graduate Units of Study Descriptions

including 2 performances at Performance Workshop. **Assessment:** 25 - 50 min recital or equivalent. following negotiation with Chair of Unit (90%); program notes (10%).

Development of appropriate repertoire, technical skills, musical expression, concert practice and presentation. For further information contact D. Herscovitch (Graduate Course Coordinator).

### PERF5006

#### Principal Study (Performance) 2

**Credit points:** 12 **Teacher/Coordinator:** Daniel Herscovitch **Session:** Semester 1, Semester 2 **Classes:** 14 hours of instrumental tuition/semester or equivalent, and other supervision and performance classes as appropriate, including 2 performances at Performance Workshop. **Prerequisites:** PERF5005 Principal Study (Performance) 1 **Assessment:** 50 min public recital or equivalent (90%); program notes (10%).

Development of appropriate repertoire, technical skills, musical expression, concert practice and presentation. For further information contact D. Herscovitch (Graduate Course Coordinator).

### PERF5007

#### Principal Study (GradDip) 1A

**Credit points:** 6 **Teacher/Coordinator:** Daniel Herscovitch **Session:** Semester 1, Semester 2 **Classes:** 0.5hr individual lesson and other supervision and performance classes as appropriate including 1 performance at performance workshop. **Assessment:** 25 min recital or equivalent (90%), program notes (10%)

*Note: Department permission required for enrolment in the following sessions: Semester 2.*

Development of appropriate repertoire, technical skills, musical expression, concert practice and presentation. This subject is available for part-time Graduate Diploma candidates only. For further information contact D. Herscovitch (Graduate Course Convenor).

### PERF5008

#### Principal Study (GradDip) 1B

**Credit points:** 6 **Teacher/Coordinator:** Daniel Herscovitch **Session:** Semester 1, Semester 2 **Classes:** 0.5hr individual lesson/wk and other supervision and performance classes as appropriate including 1 performance at Performance Workshop. **Prerequisites:** PERF5007 Principal Study (GradDip) 1A **Assessment:** 25 min recital or equivalent (90%), program notes (10%)

Development of appropriate repertoire, technical skills, musical expression, concert practice and presentation. This subject is available for part-time Graduate Diploma candidates only. For further information contact D. Herscovitch (Graduate Course Convenor).

### PERF5009

#### Principal Study (GradDip) 2A

**Credit points:** 6 **Teacher/Coordinator:** Daniel Herscovitch **Session:** Semester 1, Semester 2 **Classes:** 0.5hr individual lesson/wk and other supervision and performance classes as appropriate including 1 performance at Performance Workshop. **Prerequisites:** PERF5008 Principal Study (GradDip) 1B **Assessment:** 25 minute recital or equivalent (90%), program notes (10%)

Development of appropriate repertoire, technical skills, musical expression, concert practice and presentation. This subject is available for part-time Graduate Diploma candidates only. For further information contact D. Herscovitch (Graduate Course Convenor).

### PERF5010

#### Principal Study (GradDip) 2B

**Credit points:** 6 **Teacher/Coordinator:** Daniel Herscovitch **Session:** Semester 1, Semester 2 **Classes:** 0.5hr individual lesson/wk and other supervision and performance classes as appropriate including 1 performance at Performance Workshop. **Prerequisites:** PERF5009 Principal Study (GradDip) 2A **Assessment:** 50 minute recital or equivalent (90%); program notes (10%). A student is allowed to present works for the recital in Principal Study 2A.

Development of appropriate repertoire, technical skills, musical expression, concert practice and presentation. This subject is available for part-time Graduate Diploma candidates only. For further information contact D. Herscovitch (Graduate Course Convenor).

### PERF5015

#### Performance Portfolio 1

**Credit points:** 8 **Teacher/Coordinator:** Assoc Dean (Graduate Studies) **Session:** Semester 1, Semester 2 **Classes:** One seminar/2wk or as necessary. **Prerequisites:** Enrolment with approval of Associate Dean (Graduate Studies). **Assessment:** Assignments and presentation.

*Note: Department permission required for enrolment.*

This unit is devoted to an extensive exploration of a particular aspect of a student's specialisation and will be in an area of study distinct from repertoire studied as part of the normal requirements of Principal Study. It could be in areas such as Orchestra, Chamber Music, Early Music, Contemporary Music, Vocal Music or Opera. The Portfolio could take the form of a sound/video record of the student's activities. The student will be expected to develop an original perspective on an area of performance such as repertoire, performing techniques, modes of performance etc., and the Portfolio will contain a written, reflective component.

### PERF5016

#### Performance Portfolio 2

**Credit points:** 8 **Teacher/Coordinator:** Dr Kathleen Nelson **Session:** Semester 1, Semester 2 **Classes:** One seminar/2wk or as necessary. **Prerequisites:** PERF5015 Performance Portfolio 1 and with approval of Associate Dean (Graduate Studies). **Assessment:** Seminar presentation, work in progress, and final project submission.

*Note: Department permission required for enrolment.*

This unit is devoted to an extensive exploration of a particular aspect of a student's specialisation and will be in area of study distinct from repertoire studied as part of the normal requirements of Principal Study. It could be in areas such as Orchestra, Chamber Music, Early Music, Contemporary Music, Vocal Music, or Opera. The Portfolio could take the form of a sound/video record of the student's activities. The student will be expected to develop an original perspective on an area of performance such as repertoire, performing techniques, modes of performance etc., and the Portfolio will contain a written, reflective component.

### PERF5019

#### Principal Study (Performance) 3

**Credit points:** 12 **Teacher/Coordinator:** Daniel Herscovitch and/or David Miller **Session:** Semester 1, Semester 2 **Classes:** 14 hours of instrumental tuition/semester or equivalent, and other supervision and performance classes as appropriate, including 2 performances in Performance Workshop. **Prerequisites:** PERF5006 Principal Study (Performance) 2 **Assessment:** 50 min public recital or equivalent (90%), program notes (10%).

Development of appropriate repertoire, technical skills, musical expression, concert practice and presentation.

### PERF5020

#### Principal Study (Performance) 4

**Credit points:** 12 **Teacher/Coordinator:** Daniel Herscovitch and/or David Miller **Session:** Semester 1, Semester 2 **Classes:** 1hr individual lesson; 2hr Graduate Seminar/wk and masterclasses and workshops as appropriate. **Prerequisites:** PERF5019 Principal Study (Performance) 3 **Assessment:** 50 min public recital or equivalent (90%), program notes (10%)

Development of appropriate repertoire, technical skills, musical expression, concert practice and presentation.

### PERF5021

#### Graduate Research Project

**Credit points:** 6 **Teacher/Coordinator:** Associate Dean (Graduate Studies) **Session:** Semester 1, Semester 2 **Classes:** 2hr seminar **Assessment:** Work-in-progress assignments, seminar presentation, and final project of 5000w or equivalent.

In this unit of study students research and document work on individual topics related to each student's instrumental/vocal repertoire. The final format of the project is negotiated with relevant staff members. It will contain a written component, and will normally include a CD or DVD recording, or a lecture-recital.

**PERF5023****Graduate Aural**

**Credit points:** 6 **Teacher/Coordinator:** Associate Dean (Graduate Studies) **Session:** Semester 1, Semester 2 **Classes:** 2 hr/wk. **Assessment:** Ongoing assessment of student work (20%), mid-semester test (40%), final test (40%).

This unit of study promotes an understanding of the elements of music and ways in which they function in musical structures through emphasis on musical sound and its connection with notation. The primary method of instruction is aural analysis (through dictation) and aural imagination (through Solfege).

**PERF5024****Graduate Elective 1**

**Credit points:** 6 **Teacher/Coordinator:** Associate Dean (Graduate Studies) **Session:** Semester 1, Semester 2 **Classes:** 2hrs/week

Students will take a seminar drawn from existing graduate units of study, subject to approval from the Associate Dean (Graduate Studies) and relevant chair/s of unit/s. If a coursework student undertakes a research unit of study, separate assessment will be advised.

**PERF5025****Graduate Elective 2**

**Credit points:** 6 **Teacher/Coordinator:** Associate Dean (Graduate Studies) **Session:** Semester 1, Semester 2 **Classes:** 2hrs/week

Students will take a seminar drawn from existing graduate units of study, subject to approval from the Associate Dean (Graduate Studies) and relevant chair/s of unit/s. If a coursework student undertakes a research unit of study, separate assessment will be advised.

**PERF5026****Conducting 1**

**Credit points:** 12 **Teacher/Coordinator:** Professor Imre Pallo **Session:** Semester 1, Semester 2 **Classes:** 4-6 hours per week in a combination of class and individual instruction, and 3-5 hours per week with orchestra. **Assessment:** Attendance and participation (20%), preparation (30%), development of conducting and musical skills (20%), work with Conductor's Orchestra (20%), end of semester concert (10%).

Group and individual instruction in orchestral conducting and methods of score interpretation.

**PERF5027****Conducting 2**

**Credit points:** 12 **Teacher/Coordinator:** Professor Imre Pallo **Session:** Semester 1, Semester 2 **Classes:** 4-6 hours per week in a combination of class and individual instruction, and 3-5 hours per week with orchestra. **Prerequisites:** PERF5026 Conducting 1 **Assessment:** Attendance and participation (20%), preparation (30%), development of conducting and musical skills (20%), work with Conductor's Orchestra (20%), end of semester concert (10%).

Group and individual instruction in orchestral conducting and methods of score interpretation.

**PERF5028****Ensemble Experience 1**

**Credit points:** 6 **Teacher/Coordinator:** Professor Imre Pallo **Session:** Semester 1, Semester 2 **Classes:** Participation in orchestral, choral, chamber music or equivalent. **Assessment:** Two progress reports, one at mid-semester and another at the conclusion of the semester (50% each).

Performance in an ensemble

**PERF5029****Ensemble Experience 2**

**Credit points:** 6 **Teacher/Coordinator:** Professor Imre Pallo **Session:** Semester 1, Semester 2 **Classes:** Participation in orchestral, choral, chamber music or equivalent. **Prerequisites:** PERF5028 Ensemble Experience 1 **Assessment:** Evaluation of work by relevant conducting staff (50%), reflective journal (50%).

Each student will be assigned to an ensemble for the semester to work with the conductor of that ensemble - this includes: taking rehearsals, sectional work, ensemble management, attending all rehearsals an conductor's assistant (keeping notes, marking up of scores, etc), and some conducting. This gives students the opportunity

to work with a conductor for a length of time; to become familiar with the day-to-day work of conducting an ensemble; to learn how to prepare and handle scores; to learn repertoire; to observe and experience the application of skills acquired in Conducting 1-4.

**PERF5030****Keyboard Skills**

**Credit points:** 6 **Teacher/Coordinator:** Professor Imre Pallo **Session:** Semester 1, Semester 2 **Classes:** 2 hours per week **Assessment:** Ongoing assessment of student work (60%), final exam (40%).

Students will learn processes for score reduction and interpretation through keyboard (piano) experience. Broadening of repertoire and understanding of composers' orchestral styles will be attained through selection of material.

**PERF5031****Analysis for Conducting**

**Credit points:** 6 **Teacher/Coordinator:** Professor Imre Pallo **Session:** Semester 1, Semester 2 **Classes:** 2 hours per week. **Assessment:** Portfolio (40%) and survey article (60%).

The aim of this unit of study is to further students' knowledge of analytical methods and skills in applying these to musical works. A range of analytical methods will be covered.

**PERF5032****Individual Project 1**

**Credit points:** 6 **Teacher/Coordinator:** Professor Imre Pallo **Session:** Semester 1, Semester 2 **Classes:** 2 hours per week **Assessment:** Ongoing participation in seminars; written proposal of approximately 2 000 words (40%), written report on progress, approximately 3 500 words (60%).

This unit of study focuses on the early stages of planning a research project relevant to students' conducting repertoires and interests. A written proposal for the project is due by mid-semester. Projects and be analytical, historical, notational, kinesthetic, repertoire based stylistic, etc. Students are encouraged to utilize forms of electronic communication (such as DVD, CD, Websites) in their projects. Keyboard players with requisite levels of skill can apply to work on operatic coaching and produce a project related to this.

**PERF5033****Individual Project 2**

**Credit points:** 6 **Teacher/Coordinator:** Professor Imre Pallo **Session:** Semester 1, Semester 2 **Classes:** 2 hours per week. **Prerequisites:** PERF5032 **Assessment:** Ongoing participation in seminars, oral report (10%), final submission of project, approximately 5 000-8 000 words or equivalent (90%).

In this semester each student works on completion of the project commenced in Individual Project 1. The final product can take one of a number of different forms: written document (5 000-8 000 words), CD or DVD recording, performing edition of work/s, etc, to be negotiated with relevant supervisory staff.

**PERF5034****Conducting 3**

**Credit points:** 12 **Teacher/Coordinator:** Professor Imre Pallo **Session:** Semester 1, Semester 2 **Classes:** 4-6 hours per week in a combination of class and individual instruction, and 3-5 hours per week with orchestra. **Prerequisites:** PERF5027 **Assessment:** Attendance and participation (20%), preparation (30%), development of conducting and musical skills (20%), work with Conductor's Orchestra (20%), end of semester concert (10%)

Group and individual instruction in orchestral conducting and methods of score interpretation.

**PERF5035****Conducting 4**

**Credit points:** 12 **Teacher/Coordinator:** Professor Imre Pallo **Session:** Semester 1, Semester 2 **Classes:** 4-6 hours per week in a combination of class and individual instruction, and 3-5 hours per week with orchestra. **Prerequisites:** PERF5034 **Assessment:** Attendance and participation (20%), preparation (30%), development of conducting and musical skills (20%), work with Conductor's Orchestra (20%), end of semester concert (10%).

Group and individual instruction in orchestral conducting and methods of score interpretation.

**PERF5036**  
**Ensemble Experience 3**

**Credit points:** 6 **Teacher/Coordinator:** Professor Imre Pallo **Session:** Semester 1, Semester 2 **Classes:** Participation in orchestral, choral, chamber music or equivalent. **Prerequisites:** PERF5029 **Assessment:** Evaluation of work by relevant conducting staff (50%), student's reflective journal (50%).

Each student will be assigned to an ensemble for the semester to work with the conductor of that ensemble - this is to include: taking rehearsals as conductor's assistant (keeping notes, marking up scores, etc), some conducting. This gives students the opportunity to work with a conductor for a length of time; to become familiar with the day-to-day work of conducting an ensemble; to learn how to prepare and handle scores; to learn repertoire; to observe and experience the application of skills acquired in Conducting 1-4.

**PERF5037**  
**Audition Preparation 1**

**Credit points:** 6 **Teacher/Coordinator:** Assoc Dean (Graduate Studies) **Session:** Semester 1, Semester 2 **Classes:** 2 hour class/wk **Assessment:** GradDipMus and MMusStuds Degrees: A mid-semester hearing of 6 excerpts (10%); final assessment - 30mins of 10 excerpts (90%). repertoire must differ from that used for assessment in Principal Study 1. MMus Degree: A mid-semester hearing of 6 excerpts (10%); final assessment - 30 mins of 10 excerpts (70%), (repertoire must differ from that used for assessment in Principal Study 1); Research based paper of 3,000 words (20%)

Lectures on audition preparation (including written applications, visualised and physical preparation, emotional and mental preparation, issues of style (eg. vibrato, articulation etc). Performance each week of a nominated excerpt for peer and staff assessment and comment, leading to 10 excerpts by the completion of the semester. Study of and comments on three contrasting recordings of complete works for each excerpt. Writing of a weekly journal. Students will study excerpts as the content of their Principal Study lessons, in addition to preparing concerto/s as expected for auditions.

**PERF5038**  
**Audition Preparation 2**

**Credit points:** 6 **Teacher/Coordinator:** Assoc Dean (Graduate Studies) **Session:** Semester 1, Semester 2 **Classes:** 2 hour/week **Prerequisites:** PERF5037 **Assessment:** GradDipMus (AudPrep), MMus Stud: hearing of 6 excerpts in mid-semester (10%); Final assessment; 40 minutes of up to 20 excerpts selected by staff from a student's repertoire (from memory) (90%). Repertoire must differ from that used for assessment in Principal Study 2. MMus Assessment: hearing of 6 excerpts mid-semester (10%), Final assessment: 40 minutes of up to 20 excerpts selected by staff from a student's repertoire (from memory) (70%). Repertoire must differ from that used for assessment in Principal Study 2. Students in MMus programs will also submit a research based paper of 3,000 words (20%).

Weekly preparation by each student of one excerpt from memory (selected by Principal Study teacher) leading to preparation of 20 excerpts for the semester. Performance in class of 3-5 excerpts for peer and staff assessment. Study of and comments on three contrasting recordings of complete works for each excerpt. Writing of a weekly journal. Students will study excerpts as the content of their Principal Study lessons, in addition to preparing concerto/s as expected for auditions.

**PERF5600**  
**Research Methods for Performance**

**Credit points:** 6 **Teacher/Coordinator:** Dr Kathleen Nelson **Session:** Semester 1, Semester 2 **Classes:** 2-hour seminar per week **Assessment:** Assessment will include an annotated bibliography, a written research proposal, and a seminar presentation and participation in discussions.

*Note: Classes may be shared with MCGY5000 Introduction to Research Methods.*

This unit of study provides foundations necessary for developing and carrying out research into a wide variety of musical topics. It is especially targeted to the development of performance research projects. Scholarly skills will be developed including those to do with

information searching and interpretation, written and spoken communication. These will be applied throughout the student's course.

**PERF5601**  
**Performance Project 1**

**Credit points:** 6 **Teacher/Coordinator:** Assoc Dean (Graduate Studies) **Session:** Semester 1, Semester 2 **Classes:** 1-hour individual performance tuition per week and other classes as appropriate. **Assessment:** Assessment of work-in-progress throughout the semester by performance teacher.

Students will develop and present a research-based performance with the guidance of the performance teacher. Requirements will vary according to the performance field.

**PERF5602**  
**Performance Project 2**

**Credit points:** 12 **Teacher/Coordinator:** Assoc Dean (Graduate Studies) **Session:** Semester 1, Semester 2 **Classes:** 1-hour individual performance tuition per week and other classes as appropriate. **Prerequisites:** PERF5601 Performance Project 1 **Assessment:** Substantial recital or equivalent performance with accompanying critical notes.

Students will develop and present a research-based performance with the guidance of the performance teacher. Requirements will vary according to the performance field.

**PERF5611**  
**Graduate Seminar 1**

**Credit points:** 6 **Teacher/Coordinator:** Dr Kathleen Nelson **Session:** Semester 1, Semester 2 **Classes:** 2-hour seminar per week. **Assessment:** Written work normally including an essay; seminar presentation.

*Note: Some instrumental or research areas may have particular requirements or recommendations for choice of seminars.*

Students will take a postgraduate seminar, normally drawn from existing postgraduate units within the Master of Music (Musicology) and (Music Education) streams. Subject to approval, postgraduate units of study in other faculties may also be taken. For further information contact Dr K. Nelson.

**PERF5612**  
**Graduate Seminar 2**

**Credit points:** 6 **Teacher/Coordinator:** Dr Kathleen Nelson **Session:** Semester 1, Semester 2 **Classes:** 2-hour seminar per week. **Prerequisites:** PERF5600 Research Methods for Performance and PERF5611 Graduate Seminar 1 **Assessment:** Written work normally including an essay; seminar presentation.

*Note: Some instrumental or research areas may have particular requirements or recommendations for choice of seminars.*

Students will take a postgraduate seminar, normally drawn from existing postgraduate units within the Master of Music (Musicology) and (Music Education) streams. Subject to approval, postgraduate units of study in other faculties may also be taken. For further information contact Dr K. Nelson.

**PERF6000**  
**Principal Study (MMus) 3**

**Credit points:** 16 **Teacher/Coordinator:** Daniel Herscovitch **Session:** Semester 1, Semester 2 **Classes:** 14hrs of instrumental tuition/sem or equivalent, and other supervision and performance classes as appropriate, including two performances in Performance Workshop, or equivalent. **Prerequisites:** PERF5002 Principal Study MMus(Perf) 2 **Assessment:** 50 min public recital or equivalent, (80%); Critical Notes (20%); students must gain a minimum of a pass in Critical Notes.

Students will devise performance projects which build on the themes developed in Principal Study 1 and 2 and which expand the boundaries of the discipline of performance. While scope exists for the work of Principal Study 3 to continue that of Principal Study 1 and 2, students may, if they wish, develop projects in another area. Research and creative objectives and semester outline will be devised and approved in consultation between individual students, the supervisor/teacher and associate supervisor and the appropriate Chair of Unit.

**PERF6001****Principal Study (MMus) 4**

**Credit points:** 16 **Teacher/Coordinator:** Daniel Herscovitch **Session:** Semester 1, Semester 2 **Classes:** 14hrs of instrumental tuition/sem and other supervision and performance classes as appropriate **Prerequisites:** PERF6000 Principal Study MMus(Perf) 3 **Assessment:** 50 min recital or equivalent, two performances at Performance Workshop or equivalent (80%): Critical Notes (20%): students must gain a minimum of pass in Critical Notes.

Students will devise performance projects which build on the themes developed in Principal Study 1-3 and which expand the boundaries of the discipline of performance. While scope exists for the work of Principal Study 4 to continue that of Principal Study 1-3, students may, if they wish, develop projects in another area. Research and creative objectives and semester outline will be devised and approved in consultation between individual students, the supervisor/teacher and associate supervisor and the appropriate Chair of Unit.

**PERF6613****Graduate Seminar 3**

**Credit points:** 6 **Teacher/Coordinator:** Dr Kathleen Nelson **Session:** Semester 1, Semester 2 **Classes:** 2-hour seminar per week. **Prerequisites:** PERF6612 Graduate Seminar 2 **Assessment:** Written work normally including an essay; seminar presentation.

*Note: Some instrumental or research areas may have particular requirements or recommendations for choice of seminars.*

Students will take a postgraduate seminar, normally drawn from existing postgraduate units within the Master of Music (Musicology) and (Music Education) streams. Subject to approval, postgraduate Units of Study in other faculties may also be taken. For further information contact Dr K. Nelson.

**PERF6614****Graduate Seminar 4**

**Credit points:** 6 **Teacher/Coordinator:** Dr Kathleen Nelson **Session:** Semester 1, Semester 2 **Classes:** 2-hour seminar per week. **Prerequisites:** PERF6613 Graduate Seminar 3 **Assessment:** Written work normally including an essay; seminar presentation.

*Note: Some instrumental or research areas may have particular requirements or recommendations for choice of seminars.*

Students will take a postgraduate seminar, normally drawn from existing postgraduate units within the Master of Music (Musicology) and (Music Education) streams. Subject to approval, postgraduate units of study in other faculties may also be taken. For further information contact Dr K. Nelson.

**Vocal Units****VSAO5004****Opera Performance Repertoire 1**

**Credit points:** 4 **Teacher/Coordinator:** Maree Ryan **Session:** Semester 1, Semester 2 **Classes:** 1hr coaching/wk **Assessment:** Performance of selected excerpts from the role(s) chosen before a panel

Students work with a coach to prepare role(s) chosen in consultation with the teacher.

**VSAO5005****Opera Performance Repertoire 2**

**Credit points:** 4 **Teacher/Coordinator:** Maree Ryan **Session:** Semester 1, Semester 2 **Classes:** 1hr coaching/wk **Prerequisites:** VSAO5004 Opera Performance Repertoire 1 **Assessment:** Performance of selected excerpts from the role(s) chosen before a panel

*Note: Department permission required for enrolment in the following sessions: Semester 1.*

Students work with a coach to prepare role(s) chosen in consultation with their teacher.

**VSAO5006****Principal Study (Opera) 1**

**Credit points:** 8 **Teacher/Coordinator:** Maree Ryan **Session:** Semester 1, Semester 2 **Classes:** 1hr voice lesson; 1hr coaching; 2hr concert practice/wk and masterclasses and workshops as appropriate **Assessment:** Major role in

opera production, or minor role and 10 minute public recital, or chorus role and 20 minute public recital. performance (90%) program notes (10%).

Students will be expected to present two performance demonstrations each semester and will be assigned peer group and stage management duties. In Performance Practice all opera students are expected to sing at least twice in each semester as well as perform stage management duties. Masterclasses and workshops provide a forum for all graduate voice students to work with vocal lecturers on technical and interpretive aspects of vocal performance.

**VSAO5007****Principal Study (Opera) 2**

**Credit points:** 8 **Teacher/Coordinator:** Maree Ryan **Session:** Semester 1, Semester 2 **Classes:** 1hr voice lesson; 1hr coaching; 2hr concert practice/wk and masterclasses and workshops as appropriate. **Prerequisites:** VSAO5006 Principal Study Opera 1 **Assessment:** Major role in opera production, or minor role and 10 minute public recital, or chorus role and 20 minute public recital. performance (90%) program notes (10%).

This unit will build on and consolidate technical and artistic aspects of vocal development begun in Principal Study Opera 1.

**VSAO5008****Graduate Production 1**

**Credit points:** 8 **Teacher/Coordinator:** Maree Ryan **Session:** Semester 1, Semester 2 **Classes:** 60-70hrs/sem consisting of acting, dance, ensemble rehearsals, workshops and concert and/or staged performances **Assessment:** Progressive assessment based on workshop/performance activities

*Note: Department permission required for enrolment in the following sessions: Semester 2.*

To develop skills as an operatic performer, with particular emphasis on character and role building, movement and gesture, the understanding of emotional context, and general communication skills. As this is a workshop/production-based unit, students must understand that additional hours may be necessary.

**VSAO5009****Graduate Production 2**

**Credit points:** 8 **Teacher/Coordinator:** Maree Ryan **Session:** Semester 1, Semester 2 **Classes:** 60-70hrs/sem consisting of acting, dance, ensemble rehearsals, workshops and concert and/or staged performances. **Prerequisites:** VSAO5008 Graduate Production 1 **Assessment:** Progressive assessment based on workshop/performance activities.

*Note: Department permission required for enrolment in the following sessions: Semester 1.*

The further development and refinement of skills studied in Graduate Production 1.

**VSAO5030****Language and Interpretation 1**

**Credit points:** 4 **Teacher/Coordinator:** Nicole Dorigo **Session:** Semester 1, Semester 2 **Classes:** 1hr tut; 1hr language workshop/wk **Assessment:** Portfolio (40%), recital (60%)

Each semester will have a tutorial devoted to one language: English, Italian, German and French, as well as a workshop on standard classical operatic repertoire in any given language. At the end of four semesters each student will have completed all four different components.

**VSAO5031****Language and Interpretation 2**

**Credit points:** 4 **Teacher/Coordinator:** Nicole Dorigo **Session:** Semester 1, Semester 2 **Classes:** 1hr tut; 1hr language workshop/wk **Prerequisites:** VSAO5030 Language and Interpretation 1 **Assessment:** Portfolio (40%), recital (60%)

Each semester will have a tutorial devoted to one language: English, Italian, German and French, as well as a workshop on standard classical operatic repertoire in any given language. At the end of four semesters each student will have completed all four different components.

### VSAO6000

#### Principal Study (Opera) 3

**Credit points:** 8 **Teacher/Coordinator:** Maree Ryan **Session:** Semester 1, Semester 2 **Classes:** 1hr voice lesson; 1hr coaching; 2hr concert practice/wk and masterclasses and workshops as appropriate **Prerequisites:** VSAO5007 Principal Study (Opera) 2 **Assessment:** Major role in opera production, or minor role and 10 minute public recital, or chorus role and 20 minute public recital. performance (90%) program notes (10%).

This unit will build on and consolidate technical and artistic aspects of vocal development begun in Principal Study (Opera) 2.

### VSAO6001

#### Principal Study (Opera) 4

**Credit points:** 8 **Teacher/Coordinator:** Maree Ryan **Session:** Semester 1, Semester 2 **Classes:** 1hr voice lesson; 1hr coaching; 2hr concert practice/wk and masterclasses and workshops as appropriate **Prerequisites:** VSAO6000 Principal Study (Opera) 3 **Assessment:** Major role in opera production, or minor role and 10 minute public recital, or chorus role and 20 minute public recital. performance (90%) program notes (10%).

This unit will be the culmination of technical and artistic aspects of vocal development studied over the four semesters.

### VSAO6002

#### Graduate Production 3

**Credit points:** 8 **Teacher/Coordinator:** Maree Ryan **Session:** Semester 1, Semester 2 **Classes:** 60-70hrs/sem consisting of acting, dance, ensemble rehearsals, workshops and concert and/or staged performances. **Prerequisites:** VSAO5009 Graduate Production 2 **Assessment:** Progressive assessment based on workshop/performance activities

*Note: Department permission required for enrolment in the following sessions: Semester 2.*

As in Graduate Production 2, with increasing emphasis on self-discovery and personal interpretation.

### VSAO6003

#### Graduate Production 4

**Credit points:** 8 **Teacher/Coordinator:** Maree Ryan **Session:** Semester 1, Semester 2 **Classes:** 60-70hrs/sem consisting of acting, dance, ensemble rehearsals, workshops and concert and/or staged performances. **Prerequisites:** VSAO6002 Graduate Production 3 **Assessment:** Progressive assessment based on workshop/performance activities

*Note: Department permission required for enrolment in the following sessions: Semester 1.*

The further development and refinement of skills studied in Graduate Production 3.

### VSAO6004

#### Language and Interpretation 3

**Credit points:** 4 **Teacher/Coordinator:** Nicole Dorigo **Session:** Semester 1, Semester 2 **Classes:** 1hr tut; 1hr language workshop/wk **Prerequisites:**

VSAO5031 Language and Interpretation 2 **Assessment:** Portfolio (40%), recital (60%)

Each semester will have a tutorial devoted to one language: English, Italian, German and French, as well as a workshop on repertoire in any given language. At the end of four semesters each student will have completed all four different components.

### VSAO6005

#### Language and Interpretation 4

**Credit points:** 4 **Teacher/Coordinator:** Nicole Dorigo **Session:** Semester 1, Semester 2 **Classes:** 1hr tut; 1hr language workshop/wk **Prerequisites:** VSAO6004 Language and Interpretation 3 **Assessment:** Portfolio (40%), recital (60%)

Each semester will have a tutorial devoted to one language: English, Italian, German and French, as well as a workshop on repertoire in any given language. At the end of four semesters each student will have completed all four different components.

### VSAO6006

#### Opera Performance Portfolio 1

**Credit points:** 4 **Teacher/Coordinator:** Maree Ryan **Session:** Semester 1, Semester 2 **Classes:** 1hr class/wk with a coach and meetings with the supervisor **Assessment:** A short written reflection (Performance Diary) on role(s) performed and/or studied during the semester.

Extensive exploration of the role(s) performed and/or studied which could include aspects of performance theory and performance practice. This investigation may focus on the historical, cultural and political contexts of the operas, or could explore unifying thematic or stylistic elements of the roles to be studied. A Performance Diary will form part of the written assessment. A short reflection (including Performance Diary) in the roles performed and/or studied will form the assessment at the end of the first semester.

### VSAO6007

#### Opera Performance Portfolio 2

**Credit points:** 4 **Teacher/Coordinator:** Maree Ryan **Session:** Semester 1, Semester 2 **Classes:** 1hr class/wk with a coach and meetings (as required) with the supervisor **Prerequisites:** VSAO6006 Opera Performance Portfolio 1 **Assessment:** Continuing a short written reflection (Performance Diary) on role(s) performance and/or studied during the semester.

*Note: Department permission required for enrolment in the following sessions: Semester 1.*

Students would be expected to give a final presentation representing the roles they have performed and/or studied during the two semesters. The lecture/demonstration accompanied by a written reflective element (including the Performance Diary) is the culmination of all work done in Opera Performance Portfolio 1-2.

## 8. Resolutions for Graduate Degrees

### Senate Resolutions

#### Doctor of Musical Arts

##### 1. Requirements for the Doctor of Musical Arts

- 1.1 To qualify for the award of the Doctor of Musical Arts a student must:
- 1.1.1 complete successfully a program of supervised research leading to a substantial public performance and a thesis; and
- 1.1.2 complete successfully coursework units of study giving credit for a total of 48 credit points; and
- 1.1.3 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### Master of Music

##### 1. Award of the degree

- 1.1 The degree of Master of Music shall be awarded in the following subject areas:
- 1.1.1 Performance
- 1.1.2 Musicology
- 1.1.3 Music Education
- 1.1.4 Composition
- 1.1.5 Applied Research in Music Performance
2. Eligibility for admission
- 2.1 An applicant for admission to the Master of Music (Performance) will:
- 2.1.1 have gained a Bachelor of Music degree with a major in Performance from the Sydney Conservatorium of Music; or
- 2.1.2 have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music; or
- 2.1.2 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of 2.1.1 or 2.1.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
- 2.1.3 present a program on their principal instrument in audition at graduating undergraduate recital standard; and
- 2.1.4 present a 500-word summary of their proposed area of research/creative work and attend an interview.

- 2.2 An applicant for admission to the Master of Music (Musicology) will:
- 2.2.1 have gained a Bachelor of Music degree from the Sydney Conservatorium of Music; or
- 2.2.2 have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music; or
- 2.2.3 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of 2.2.1 or 2.2.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
- 2.2.4 present a 500-word summary of their proposed area of research and attend an interview.
- 2.3 An applicant for admission to the Master of Music (Music Education) will:
- 2.3.1 have gained a Bachelor of Music degree with a major in Music Education from the Sydney Conservatorium of Music; or
- 2.3.2 have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music; or
- 2.3.3 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the

- requirements of 2.3.1 or 2.3.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
- 2.3.4 present a 500-word summary of their proposed area of research and attend an interview.
- 2.4 An applicant for admission to the Master of Music (Composition) will:
- 2.4.1 have gained a Bachelor of Music degree with a major in Composition from the Sydney Conservatorium of Music; or
- 2.4.2 have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music; or
- 2.4.3 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of 2.4.1 or 2.4.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
- 2.4.4 submit a folio of original compositions; and
- 2.4.5 present a 500-word summary of their proposed area of research / creative work and attend an interview.
- 2.5 An applicant for admission to the Master of Music (Applied Research in Music Performance) will:
- 2.5.1 have gained a Bachelor of Music degree from the Sydney Conservatorium of Music; or
- 2.5.2 have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music; or
- 2.5.3 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of 2.5.1 or 2.5.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
- 2.5.4 submit a 500-word summary of their proposed area of research; and
- 2.5.5 attend an interview.
3. Availability
- 3.1.1 Admission to candidature for any master's degree or any program within a master's degree may be limited by quota.
- 3.1.2 In determining any quota the University will take into account:
- 3.1.2.1 availability of resources including space, library, equipment and computing facilities; and
- 3.1.2.2 availability of adequate and appropriate supervision.
- 3.2.1 In considering an application for admission to candidature the Conservatorium shall take account of any quota; and
- 3.2.2 will select in preference applicants who are most meritorious in terms of the admission criteria.
- 3.3 Before recommending the admission of any applicant the Conservatorium shall ensure that the extent of the resources and supervision available is known to and understood by the applicant and is appropriate to the applicant's proposed area of study and research.
4. Preliminary studies
- 4.1.1 An applicant may be required to undertake preliminary or qualifying studies; and
- 4.1.2 complete such preliminary examinations as the Conservatorium may prescribe, before admission to candidature.
- 4.2 Such an applicant shall complete the preliminary studies:
- 4.2.1 in not less than one semester; and
- 4.2.2 in not greater time than the Conservatorium may prescribe; but
- 4.2.3 in any case in not longer than four semesters.



**5. Probationary admission**

- 5.1 A candidate may be accepted by the Conservatorium on a probationary basis for a period not exceeding two semesters (full-time or part-time); and upon completion of this period the Conservatorium shall review the candidate's work, and either:
  - 5.1.1 confirm the candidate's status with effect from the date of the original acceptance; or
  - 3.1.2 terminate the candidature.

**6. Method of progression**

- 6.1 Candidates shall proceed primarily by research; incorporating performances, creative work and portfolios in composition; and thesis; as set out in the Conservatorium Handbook.
- 6.2 Candidates may be required to undertake coursework as determined by the Assistant principal on the advice of the relevant postgraduate coordinator.

**7. Time limits**

- 7.1 A candidate may be admitted to proceed on either a full-time basis or a part-time basis.
- 7.2 Except with the permission of the Conservatorium as provided in section 7.4 below:
  - 7.2.1 a full-time candidate shall complete the requirements:
    - 7.2.1.1 not earlier than the end of the fourth semester; and
    - 7.2.1.2 not later than the end of the fourth semester of candidature;
  - 7.2.2 a part-time candidate shall complete the requirements:
    - 7.2.2.1 not earlier than the end of the eighth semester; and
    - 7.2.2.2 not later than the end of the eighth semester of candidature.
- 7.3 The Conservatorium may, in special circumstances:
  - 7.3.1 extend a candidate's maximum period of candidature by one semester for full-time candidates and two semesters for part-time candidates; and
  - 7.3.2 prescribe special conditions to be fulfilled by the candidate.
- 7.4 The Conservatorium, at the time of admission to candidature, may permit a candidate proceeding primarily by research and thesis who holds a bachelor's degree with first or second class honours from the University of Sydney or an equivalent qualification, to complete the requirements:
  - 7.4.1 not earlier than the end of the second semester of candidature if a full-time candidate; and
  - 7.4.2 not earlier than the end of the fourth semester of candidature if a part-time candidate.

**8. Credit**

- 8.1 The Conservatorium may, in respect of a candidate who before admission to candidature has spent time in advanced study or research in the University of Sydney or in another university or institution:
  - 8.1.1 deem such time to have been time spent after admission to candidature; and
  - 8.1.2 grant credit towards the degree on the basis of a course or courses regarded as equivalent in workload and academic standard; provided that:
    - 8.1.2.1 the time recognised or the credit granted represents no more than half of the total candidature; and
    - 8.1.2.2 any attendance requirements as may be prescribed by resolution of the Conservatorium are met.

**9. Supervision**

- 9.1 The Conservatorium shall appoint a full-time or fractional member of the academic staff of the Conservatorium to act as supervisor of each candidate and may appoint, for each such candidate, an associate supervisor.
- 9.2 The Conservatorium may appoint from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.

**10. Enrolment**

- 10.1 A candidate shall, unless otherwise permitted by the Conservatorium, enrol each semester until the requirements for the degree are completed or the candidature terminated, subject to section 9.1 above.
- 10.2 A candidate readmitted to candidature after an absence of more than two semesters shall complete the degree under such conditions as the Conservatorium shall determine.

**11. Requirements for the degree**

- 11.1 A candidate for the degree of Master of Music (Performance) shall, unless otherwise permitted by the Conservatorium:
  - 11.1.1 complete the units of study for the degree as prescribed by the Conservatorium and set out in the Conservatorium Handbook (such units of study shall normally comprise

- introductory seminars in research method, and other seminars relevant to the candidate's field of inquiry); and
- 11.1.2.1 prepare performances and/or recordings for each semester of the degree in the case of a full-time candidate, and proportionately for a part-time candidate; and
- 11.1.2.2 carry out research on a thesis topic which has been approved by the Conservatorium on the recommendation of the head of the school or centre concerned no later than the end of the second semester of the full-time candidature or the fourth semester of part-time candidature; and
- 11.1.3 give performances on their principal instrument; and
- 11.1.4 write a thesis embodying the results of the research and/or recordings.
- 11.2 A candidate for the degree of Master of Music (Composition) shall, unless otherwise permitted by the Conservatorium:
  - 11.2.1 complete the units of study for the degree as prescribed by the Conservatorium and set out in the Conservatorium Handbook (such units of study shall normally comprise introductory seminars in research method, and other seminars relevant to the candidate's field of inquiry); and
  - 11.2.2 carry out composition and research on a thesis topic which has been approved by the Conservatorium on the recommendation of the head of the school or centre concerned no later than the end of the second semester of the full-time candidature or the fourth semester of part-time candidature; and
  - 11.2.3 compose a substantial portfolio of works; and
  - 11.2.4 write a thesis embodying the results of the research.
- 11.3 A candidate for the degree of Master of Music (Music Education) shall, unless otherwise permitted by the Conservatorium:
  - 11.3.1 complete the units of study for the degree as prescribed by the Conservatorium and set out in the Conservatorium Handbook (such units of study shall normally comprise introductory seminars in research method, and other seminars relevant to the candidate's field of inquiry); and
  - 11.3.2 carry out supervised research on a topic which has been approved by the Conservatorium on the recommendation of the head of the school or centre concerned no later than the end of the second semester of the full-time candidature or the fourth semester of part-time candidature; and
  - 11.3.3 write a thesis embodying the results of the research.
- 11.4 A candidate for the degrees of Master of Music (Musicology) and Master of Music (Applied Research in Music Performance) shall, unless otherwise permitted by the Conservatorium:
  - 11.4.1 complete units of study for the degree as prescribed by the Conservatorium and set out in the Conservatorium Handbook (such units of study shall normally comprise introductory seminars in research method, and other seminars relevant to the candidate's field of inquiry); and
  - 11.4.2 carry out supervised research on a topic which has been approved by the Conservatorium on the recommendation of the head of the school or centre concerned no later than the end of the second semester of the full-time candidature or the fourth semester of part-time candidature; and
  - 11.4.3 write a thesis embodying the results of the research.
- 11.5 All theses, and the portfolios for Composition, must be submitted in the format prescribed by the Conservatorium from time to time.
- 11.6 The degree shall not be awarded until the candidate has caused at least two copies of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form and lodged in the library (except in the case of Performance candidates in which case the thesis shall be lodged with the Conservatorium).
- 11.7 The candidate shall state in the thesis:
  - 11.7.1 the sources from which the information was derived;
  - 11.7.2 the extent to which the work of others has been used; and
  - 11.7.3 the portion of the work claimed as original.
- 11.8 The thesis and portfolio for Composition shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the portfolio and thesis is satisfactory.
- 11.9.1 A candidate may not present as the thesis a work which has been presented for a degree in this or another university;
- 11.9.2 but will not be precluded from incorporating such in the thesis provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.



**12. Examination**

12.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements:

12.1.1 *Master of Music (Performance)*

12.1.1.1 For each semester of the degree the Conservatorium shall appoint an examination panel to assess the candidate's performance and/or recording.

12.1.1.2 For the concluding performance or recording at least one of the examiners shall not be a member of the academic staff of the Conservatorium.

12.1.1.3 On completion of the requirements for the degree, the Conservatorium, on the recommendation of the head of the school or centre concerned, shall appoint two examiners, of whom one shall not be a member of the academic staff of the Conservatorium, to examine and report on the thesis.

12.1.2 *Master of Music (Composition)*

12.1.2.1 On completion of the requirements for the thesis, the Conservatorium, on the recommendation of the head of the school or centre concerned, shall appoint two examiners, of whom one shall not be a member of the academic staff of the Conservatorium, to examine and report on the portfolio and thesis.

12.1.3 *Master of Music (Musicology), Master of Music (Music Education) and Master of Music (Applied Research in Music Performance)*

12.1.3.1 On completion of the requirements for the thesis, the Conservatorium, on the recommendation of the head of the school or centre concerned, shall appoint two examiners, of whom one shall not be a member of the academic staff of the Conservatorium, to examine and report on the thesis.

12.2 All examiners shall be furnished with a copy of the course description and course requirements as published in the Conservatorium Handbook, and be required to award marks/grades of Fail, Pass, Credit, Distinction and High Distinction for the thesis, portfolio, performance or recording according to the criteria prescribed by the Conservatorium.

12.3 The reports of the examiners shall be made available to the head of the school or centre concerned who shall consult with the supervisor.

12.4 The head of the school or centre concerned shall report the result of the examination of the candidature together with a recommendation concerning the award of the degree to the Conservatorium which shall determine the final result.

12.5 In special cases the Conservatorium may, on the recommendation of the Head of School or centre concerned, require the candidate to make emendations as specified by examiners and advised by the Conservatorium.

12.6 The Conservatorium may permit an unsuccessful candidate to revise and resubmit the thesis (and portfolio for Composition) for re-examination if, in the opinion of the Head of School, the candidate's work is of sufficient merit and may prescribe special conditions to be fulfilled by the candidate.

**13. Progress**

13.1 The Conservatorium will assess the progress of candidates as follows:

13.1.1 *Master of Music (Performance)*

13.1.1.1 A report on the progress towards completion of the requirements for the degree of Master of Music (Performance) shall be prepared by the appointed examination panel each semester and by the assigned supervisor at least annually.

13.1.1.2 The report shall be shown to the candidate and the candidate shall sign the report as having sighted the contents.

13.1.1.3 The report, after signature by the candidate, shall be forwarded to the Dean.

13.1.2 *Master of Music (Musicology), Master of Music (Music Education), Master of Music (Composition) and Master of Music (Applied Research in Music Performance)*

13.1.2.1 A report on the progress towards completion of the requirements for the degree shall be prepared by the appointed supervisor at least annually for each candidate.

13.1.2.2 The report shall be shown to the candidate and the candidate shall sign the report as having sighted the contents.

13.1.2.3 The report, after signature by the candidate, shall be forwarded to the Dean.

13.2 The Conservatorium may, on the recommendation of the Dean, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

**Master of Music Studies (Conducting)****1. Requirements for the degree**

- 1.1 To qualify for the award of the pass degree candidates must:
- 1.1.1 complete successfully units of study giving credit for a total of 96 credit points; and
- 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and resolutions of the University.

**Master of Music Studies (Creative Sound Production)****1. Requirements for the degree**

- 1.1 To qualify for the award of the pass degree candidates must:
- 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
- 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

**Master of Music Studies (Opera)****1. Requirements for the degree**

- 1.1 To qualify for the award of the pass degree candidates must:
- 1.1.1 complete successfully units of study giving credit for a total of 96 credit points; and
- 1.1.2 satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

**Master of Music Studies (Pedagogy)****1. Requirements for the degree**

- 1.1 To qualify for the award of the pass degree candidates must:
- 1.1.1 complete successfully units of study giving credit for a total of 72 credit points; and
- 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

**Master of Music Studies (Performance)****1. Requirements for the degree**

- 1.1 To qualify for the award of the pass degree candidates must:
- 1.1.1 complete successfully units of study giving credit for a total of 72 credit points; and
- 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

**Graduate Diploma in Music (Accompaniment)****1. Requirements of the Graduate Diploma**

- 1.1 To qualify for the award of the graduate diploma candidates must:
- 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
- 1.1.2 satisfy the requirement of all other By-laws, Rules and Resolutions of the University.

**Graduate Diploma of Music (Creative Sound Production)****1. Requirements for the graduate diploma**

- 1.1 To qualify for the award of the graduate diploma candidates must:
- 1.1.1 complete successfully units of study giving credit for a total of 36 credit points; and
- 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

**Graduate Diploma in Music (Opera)****1. Requirements of the Graduate Diploma**

- 1.1 To qualify for the award of graduate diploma candidates must:

- 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
- 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

### Graduate Diploma of Music (Pedagogy)

#### 1. Requirements for the graduate diploma

- 1.1 To qualify for the award of the graduate diploma candidates must:
  - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
  - 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

### Graduate Diploma in Music (Performance)

#### 1. Requirements of the Graduate Diploma

- 1.1 To qualify for the award of the graduate diploma candidates must:
  - 1.1.1 complete successfully units of study giving credit for a total of 48 credit points; and
  - 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

### Graduate Certificate of Music (Creative Sound Production)

#### 1. Requirements for the graduate certificate

- 1.1 To qualify for the award of the graduate certificate candidates must:
  - 1.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
  - 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

### Graduate Certificate of Music (Pedagogy)

#### 1. Requirements for the graduate certificate

- 1.1 To qualify for the award of the Graduate Certificate candidates must:
  - 1.1.1 complete successfully units of study giving credit for a total of 24 credit points; and
  - 1.1.2 satisfy the requirement of all other relevant By-laws, Rules and Resolutions of the University.

## Faculty Resolutions

### Doctor of Musical Arts

#### 1. Admission

- 1.1 Except as provided in part 9, Section 47 of the University of Sydney (Amendment) Act Rule 1999 as amended, an applicant for admission to candidature shall:
  - 1.1.1 submit with the application a research proposal satisfactorily addressing criteria specified by the Faculty and which, in the opinion of the Faculty, is appropriate for study at the doctoral level; and
  - 1.1.2 successfully perform at an audition in the principal study receiving a minimum audition mark of 80%; and
  - 1.1.3. hold one of the following degrees:
    - 1.1.3.1 Bachelor of Music (Performance), or the degree of Bachelor in a related area of study, from the University of Sydney, or equivalent institution, with first or second class (first division) honours; or
    - 1.1.3.2 Master of Music (Performance) from the University of Sydney, or the degree of Master by research in a related area from the University of Sydney, or equivalent institution, with a weighted average mark of at least 75% for the performance research components including at least Distinction for the final written research component, or equivalent published research-based work of a substance and standard acceptable to the Faculty; or
    - 1.1.3.3 Master of Music Studies, by coursework, from the University of Sydney, or the degree of Master by coursework in a related area from the University of Sydney,

- 1.1.4 complete any additional qualifying courses prescribed by the Faculty.

- 1.2 The Faculty may, in accordance with Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 (as amended), admit as a candidate for the degree an applicant holding qualifications which, in the opinion of the Faculty, are equivalent to those prescribed in subsection 1.1.3 and such candidate shall proceed to the degree under such conditions as the Faculty may prescribe.

#### 2. Probationary admission and conditions of candidature

- 2.1 Candidates admitted pursuant to Section 1 above will be admitted on a probationary basis for one year and:
  - 2.1.1 during the first full-time year of candidature, or its part-time equivalent, successfully complete the required coursework units of study, obtaining a weighted average mark of 75% for all these units of study; and
  - 2.1.2 at the end of the first complete year of candidature, or its part-time equivalent, attend an annual review interview during which he or she will present and defend as required a research plan for the following two years, or the part-time equivalent, which extends the research proposal submitted in the candidate's original application for admission.
- 2.2 Subject to the fulfilment of the requirements specified in Section 2.1 to the satisfaction of the Faculty, the candidature for the degree of Doctor of Musical Arts will be confirmed.

#### 3. Supervision

- 3.1 Candidates will be appointed a supervisory team consisting of a Supervisor and Associate Supervisor(s); and
  - 3.1.1 a performance teacher, who may be the Supervisor or Associate Supervisor, or may be in addition to the Supervisor and Associate Supervisor(s).

#### 4. Method of Progression

- 4.1 A candidate for the degree shall proceed by advanced coursework and research in accordance with Section 6 and as described in the Sydney Conservatorium of Music Handbook.

#### 5. Units of Study

- 5.1 The units of study which are prescribed for the award of the Doctor of Musical Arts are set out in the Sydney Conservatorium of Music Handbook.

#### 6. Requirements for the award of the Doctor of Musical Arts

- 6.1 Candidates shall, unless otherwise permitted by the Faculty:
  - 6.1.1 successfully complete coursework units of study giving credit for a total of 48 credit points and in accordance with the specifications in the Sydney Conservatorium of Music Handbook; and
  - 6.1.2 present performances and at research seminars in accordance with the specifications in the Sydney Conservatorium of Music Handbook.
  - 6.1.3 successfully complete a program of supervised research leading to a substantial public performance and a thesis of 25,000-30,000 words, both of which shall be an original contribution to the field concerned and in accordance with the specifications in the Sydney Conservatorium of Music Handbook.

#### 7. Examination of the research

- 7.1 A candidate shall notify the Faculty in writing of his or her intention to present the final public performance and his or her intention to submit the thesis three months prior to the date of the performance or submission of the thesis, whichever is the earlier.
- 7.2 The procedures for examination of the research incorporating both final performance and thesis shall be as prescribed by the Academic Board for the degree of Doctor of Philosophy; and
  - 7.2.1 the performance shall be recorded and presented to the examiners for examination together with the thesis; and
  - 7.2.2 where possible the examiners will also attend the performance.
- 7.3 The designated Faculty Officer shall report the result of the examination of the final public performance and thesis to the Faculty, which shall then make a recommendation in accordance with the resolutions of the Academic Board on the Examination of the Doctor of Philosophy.

**8. Satisfactory Progress**

- 8.1 At the end of each year each candidate shall provide evidence of progress and attend a progress review interview to the satisfaction of the Faculty.
- 8.2 If a candidate fails to submit evidence of progress or if the Faculty considers that the evidence submitted does not indicate satisfactory progress, the Faculty may call upon that candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause the Faculty may terminate that candidature or may impose conditions on the continuation of that candidature.

**9. Time Limits**

- 9.1 A candidate may proceed on either a full-time or on a part-time basis:
- 9.1.2 A full-time candidate shall not submit a thesis for examination earlier than at the end of six semesters of candidature from the date of first enrolment and, unless otherwise determined by Faculty, not later than at the end of eight consecutive semesters of candidature from the date of first enrolment;
- 9.1.3 Notwithstanding the provisions of subsection 9.1.2, the Faculty may, on the recommendation of the supervisor and the program coordinator, permit a candidate to submit a thesis for examination up to one semester earlier than prescribed if, in the opinion of Faculty, evidence has been produced that the candidate has made exceptional progress in his or her candidature;
- 9.1.4 A candidate whose candidature has been part-time throughout shall submit the thesis for examination not earlier than at the end of eight consecutive semesters of candidature;
- 9.1.5 Subject to section 11, the Faculty may permit a candidate to submit the thesis for examination after a period of time greater than the maximum periods specified provided that an acceptable, formal written request is made;
- 9.1.6 The earliest and latest dates for completion of requirements for award of the degree shall be adjusted for those candidates wishing to proceed on a part-time basis following their admission to candidature on a full-time basis, and vice versa;
- 9.1.7 Time spent by a candidate in advanced study before admission to candidature at the University of Sydney, or another University, or at another institution which may be deemed by the Faculty to be equivalent, may be deemed by the Faculty to be time spent after such admission.

**10. Suspension of candidature**

- 10.1 A candidate must be enrolled in each semester in which he or she is actively completing the requirements for the award. A candidate who wishes to suspend his or her candidature must first obtain approval in writing from the Faculty.
- 10.2 The candidature must be deemed to have lapsed where a candidate has not re-enrolled in accordance with subsection 10.1 and has not obtained written approval from the Faculty for suspension of the candidature.
- 10.3 A candidate whose candidature has lapsed must apply in writing to the Faculty for re-admission. If re-admitted to candidature, the candidate shall complete the degree requirements under such conditions as may be determined by the Faculty and shall proceed under such by-laws, rules and resolutions as prevail at the time of the re-enrolment.
- 10.4 Except where the Faculty determines otherwise in any particular case, a candidate who re-enrols after a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

**11. Lapse of candidature**

- 11.1 Unless the Faculty otherwise determines in any particular case, candidature will be deemed to have lapsed if a candidate has:
- 11.1.1 not completed all the requirements for award of the degree in accordance with Section 6; or
- 11.1.2 not re-enrolled for the degree as required in accordance with Section 10.
- 11.2 A candidate whose candidature has been deemed to have lapsed in accordance with subsection 10.2 shall not be permitted to re-enrol as a candidate for the degree unless again selected for admission.

**12. Application of Rules**

- 12.1 Where no specific intention of the Faculty appears in these resolutions in respect of any matters affecting or governing any aspect of a candidature, these resolutions shall be subject to the provisions of the Rules, resolutions and by-laws specified in Section 1 of the Resolutions of the Senate governing the degree; and
- 12.2 in any case where the provisions of these Rules, resolutions and by-laws might equally apply, the provisions of the Coursework Rule shall apply to coursework components of the degree and the PhD Rule shall apply to the research components of the degree.

**Master of Music****1. Award of the degree**

- 1.1 The degree of Master of Music shall be awarded in the following subject areas:
- 1.1.1 Performance
- 1.1.2 Musicology
- 1.1.3 Music Education
- 1.1.4 Composition
- 1.1.5 Applied Research in Music Performance

**2. Eligibility for admission**

- 2.1 An applicant for admission to the Master of Music (Performance) will:
- 2.1.1 have gained a Bachelor of Music degree with a major in Performance from the Sydney Conservatorium of Music; or
- 2.1.2 have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music; or
- 2.1.2 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of 2.1.1 or 2.1.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
- 2.1.3 present a program on their principal instrument in audition at graduating undergraduate recital standard; and
- 2.1.4 present a 500-word summary of their proposed area of research/creative work and attend an interview.
- 2.2 An applicant for admission to the Master of Music (Musicology) will:
- 2.2.1 have gained a Bachelor of Music degree from the Sydney Conservatorium of Music; or
- 2.2.2 have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music; or
- 2.2.3 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of 2.2.1 or 2.2.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
- 2.2.4 present a 500-word summary of their proposed area of research and attend an interview.
- 2.3 An applicant for admission to the Master of Music (Music Education) will:
- 2.3.1 have gained a Bachelor of Music degree with a major in Music Education from the Sydney Conservatorium of Music; or
- 2.3.2 have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music; or
- 2.3.3 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of 2.3.1 or 2.3.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
- 2.3.4 present a 500-word summary of their proposed area of research and attend an interview.
- 2.4 An applicant for admission to the Master of Music (Composition) will:
- 2.4.1 have gained a Bachelor of Music degree with a major in Composition from the Sydney Conservatorium of Music; or
- 2.4.2 have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability

- required for the award of the degree of Bachelor of Music; or
- 2.4.3 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of 2.4.1 or 2.4.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
- 2.4.4 submit a folio of original compositions; and
- 2.4.5 present a 500-word summary of their proposed area of research / creative work and attend an interview.
- 2.5 An applicant for admission to the Master of Music (Applied Research in Music Performance) will:
- 2.5.1 have gained a Bachelor of Music degree from the Sydney Conservatorium of Music; or
- 2.5.2 have completed studies deemed by the Conservatorium to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music; or
- 2.5.3 in exceptional circumstances, if the Conservatorium determines that such applicant, although not meeting the requirements of 2.5.1 or 2.5.2, have exceptional qualifications and the aptitude required for undertaking the award program; and
- 2.5.4 submit a 500-word summary of their proposed area of research; and
- 2.5.5 attend an interview.
- 3. Availability**
- 3.1.1 Admission to candidature for any master's degree or any program within a master's degree may be limited by quota.
- 3.1.2 In determining any quota the University will take into account:
- 3.1.2.1 availability of resources including space, library, equipment and computing facilities; and
- 3.1.2.2 availability of adequate and appropriate supervision.
- 3.2.1 In considering an application for admission to candidature the Conservatorium shall take account of any quota; and
- 3.2.2 will select in preference applicants who are most meritorious in terms of the admission criteria.
- 3.3 Before recommending the admission of any applicant the Conservatorium shall ensure that the extent of the resources and supervision available is known to and understood by the applicant and is appropriate to the applicant's proposed area of study and research.
- 4. Preliminary studies**
- 4.1.1 An applicant may be required to undertake preliminary or qualifying studies; and
- 4.1.2 complete such preliminary examinations as the Conservatorium may prescribe, before admission to candidature.
- 4.2 Such an applicant shall complete the preliminary studies:
- 4.2.1 in not less than one semester; and
- 4.2.2 in not greater time than the Conservatorium may prescribe; but
- 4.2.3 in any case in not longer than four semesters.
- 5. Probationary admission**
- 5.1 A candidate may be accepted by the Conservatorium on a probationary basis for a period not exceeding two semesters (full-time or part-time); and upon completion of this period the Conservatorium shall review the candidate's work, and either:
- 5.1.1 confirm the candidate's status with effect from the date of the original acceptance; or
- 3.1.2 terminate the candidature.
- 6. Method of progression**
- 6.1 Candidates shall proceed primarily by research; incorporating performances, creative work and portfolios in composition; and thesis; as set out in the Conservatorium Handbook.
- 6.2 Candidates may be required to undertake coursework as determined by the Assistant principal on the advice of the relevant postgraduate coordinator.
- 7. Time limits**
- 7.1 A candidate may be admitted to proceed on either a full-time basis or a part-time basis.
- 7.2 Except with the permission of the Conservatorium as provided in section 7.4 below:
- 7.2.1 a full-time candidate shall complete the requirements:
- 7.2.1.1 not earlier than the end of the fourth semester; and
- 7.2.1.2 not later than the end of the fourth semester of candidature;
- 7.2.2 a part-time candidate shall complete the requirements:
- 7.2.2.1 not earlier than the end of the eighth semester; and
- 7.2.2.2 not later than the end of the eighth semester of candidature.
- 7.3 The Conservatorium may, in special circumstances:
- 7.3.1 extend a candidate's maximum period of candidature by one semester for full-time candidates and two semesters for part-time candidates; and
- 7.3.2 prescribe special conditions to be fulfilled by the candidate.
- 7.4 The Conservatorium, at the time of admission to candidature, may permit a candidate proceeding primarily by research and thesis who holds a bachelor's degree with first or second class honours from the University of Sydney or an equivalent qualification, to complete the requirements:
- 7.4.1 not earlier than the end of the second semester of candidature if a full-time candidate; and
- 7.4.2 not earlier than the end of the fourth semester of candidature if a part-time candidate.
- 8. Credit**
- 8.1 The Conservatorium may, in respect of a candidate who before admission to candidature has spent time in advanced study or research in the University of Sydney or in another university or institution:
- 8.1.1 deem such time to have been time spent after admission to candidature; and
- 8.1.2 grant credit towards the degree on the basis of a course or courses regarded as equivalent in workload and academic standard; provided that:
- 8.1.2.1 the time recognised or the credit granted represents no more than half of the total candidature; and
- 8.1.2.2 any attendance requirements as may be prescribed by resolution of the Conservatorium are met.
- 9. Supervision**
- 9.1 The Conservatorium shall appoint a full-time or fractional member of the academic staff of the Conservatorium to act as supervisor of each candidate and may appoint, for each such candidate, an associate supervisor.
- 9.2 The Conservatorium may appoint from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.
- 10. Enrolment**
- 10.1 A candidate shall, unless otherwise permitted by the Conservatorium, enrol each semester until the requirements for the degree are completed or the candidature terminated, subject to section 9.1 above.
- 10.2 A candidate readmitted to candidature after an absence of more than two semesters shall complete the degree under such conditions as the Conservatorium shall determine.
- 11. Requirements for the degree**
- 11.1 A candidate for the degree of Master of Music (Performance) shall, unless otherwise permitted by the Conservatorium:
- 11.1.1 complete the units of study for the degree as prescribed by the Conservatorium and set out in the Conservatorium Handbook (such units of study shall normally comprise introductory seminars in research method, and other seminars relevant to the candidate's field of inquiry); and
- 11.1.2.1 prepare performances and/or recordings for each semester of the degree in the case of a full-time candidate, and proportionately for a part-time candidate; and
- 11.1.2.2 carry out research on a thesis topic which has been approved by the Conservatorium on the recommendation of the head of the school or centre concerned no later than the end of the second semester of the full-time candidature or the fourth semester of part-time candidature; and
- 11.1.3 give performances on their principal instrument; and
- 11.1.4 write a thesis embodying the results of the research and/or recordings.
- 11.2 A candidate for the degree of Master of Music (Composition) shall, unless otherwise permitted by the Conservatorium:
- 11.2.1 complete the units of study for the degree as prescribed by the Conservatorium and set out in the Conservatorium Handbook (such units of study shall normally comprise introductory seminars in research method, and other seminars relevant to the candidate's field of inquiry); and
- 11.2.2 carry out composition and research on a thesis topic which has been approved by the Conservatorium on the recommendation of the head of the school or centre concerned no later than the end of the second semester of

- the full-time candidature or the fourth semester of part-time candidature; and
- 11.2.3 compose a substantial portfolio of works; and
- 11.2.4 write a thesis embodying the results of the research.
- 11.3 A candidate for the degree of Master of Music (Music Education) shall, unless otherwise permitted by the Conservatorium:
- 11.3.1 complete the units of study for the degree as prescribed by the Conservatorium and set out in the Conservatorium Handbook (such units of study shall normally comprise introductory seminars in research method, and other seminars relevant to the candidate's field of inquiry); and
- 11.3.2 carry out supervised research on a topic which has been approved by the Conservatorium on the recommendation of the head of the school or centre concerned no later than the end of the second semester of the full-time candidature or the fourth semester of part-time candidature; and
- 11.3.3 write a thesis embodying the results of the research.
- 11.4 A candidate for the degrees of Master of Music (Musicology) and Master of Music (Applied Research in Music Performance) shall, unless otherwise permitted by the Conservatorium:
- 11.4.1 complete units of study for the degree as prescribed by the Conservatorium and set out in the Conservatorium Handbook (such units of study shall normally comprise introductory seminars in research method, and other seminars relevant to the candidate's field of inquiry); and
- 11.4.2 carry out supervised research on a topic which has been approved by the Conservatorium on the recommendation of the head of the school or centre concerned no later than the end of the second semester of the full-time candidature or the fourth semester of part-time candidature; and
- 11.4.3 write a thesis embodying the results of the research.
- 11.5 All theses, and the portfolios for Composition, must be submitted in the format prescribed by the Conservatorium from time to time.
- 11.6 The degree shall not be awarded until the candidate has caused at least two copies of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form and lodged in the library (except in the case of Performance candidates in which case the thesis shall be lodged with the Conservatorium).
- 11.7 The candidate shall state in the thesis:
- 11.7.1 the sources from which the information was derived;
- 11.7.2 the extent to which the work of others has been used; and
- 11.7.3 the portion of the work claimed as original.
- 11.8 The thesis and portfolio for Composition shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the portfolio and thesis is satisfactory.
- 11.9.1 A candidate may not present as the thesis a work which has been presented for a degree in this or another university;
- 11.9.2 but will not be precluded from incorporating such in the thesis provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
- 12. Examination**
- 12.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements:
- 12.1.1 *Master of Music (Performance)*
- 12.1.1.1 For each semester of the degree the Conservatorium shall appoint an examination panel to assess the candidate's performance and/or recording.
- 12.1.1.2 For the concluding performance or recording at least one of the examiners shall not be a member of the academic staff of the Conservatorium.
- 12.1.1.3 On completion of the requirements for the degree, the Conservatorium, on the recommendation of the head of the school or centre concerned, shall appoint two examiners, of whom one shall not be a member of the academic staff of the Conservatorium, to examine and report on the thesis.
- 12.1.2 *Master of Music (Composition)*
- 12.1.2.1 On completion of the requirements for the thesis, the Conservatorium, on the recommendation of the head of the school or centre concerned, shall appoint two examiners, of whom one shall not be a member of the academic staff of the Conservatorium, to examine and report on the portfolio and thesis.

- 12.1.3 *Master of Music (Musicology), Master of Music (Music Education) and Master of Music (Applied Research in Music Performance)*
- 12.1.3.1 On completion of the requirements for the thesis, the Conservatorium, on the recommendation of the head of the school or centre concerned, shall appoint two examiners, of whom one shall not be a member of the academic staff of the Conservatorium, to examine and report on the thesis.
- 12.2 All examiners shall be furnished with a copy of the course description and course requirements as published in the Conservatorium Handbook, and be required to award marks/grades of Fail, Pass, Credit, Distinction and High Distinction for the thesis, portfolio, performance or recording according to the criteria prescribed by the Conservatorium.
- 12.3 The reports of the examiners shall be made available to the head of the school or centre concerned who shall consult with the supervisor.
- 12.4 The head of the school or centre concerned shall report the result of the examination of the candidature together with a recommendation concerning the award of the degree to the Conservatorium which shall determine the final result.
- 12.5 In special cases the Conservatorium may, on the recommendation of the Head of School or centre concerned, require the candidate to make emendations as specified by examiners and advised by the Conservatorium.
- 12.6 The Conservatorium may permit an unsuccessful candidate to revise and resubmit the thesis (and portfolio for Composition) for re-examination if, in the opinion of the Head of School, the candidate's work is of sufficient merit and may prescribe special conditions to be fulfilled by the candidate.
- 13. Progress**
- 13.1 The Conservatorium will assess the progress of candidates as follows:
- 13.1.1 *Master of Music (Performance)*
- 13.1.1.1 A report on the progress towards completion of the requirements for the degree of Master of Music (Performance) shall be prepared by the appointed examination panel each semester and by the assigned supervisor at least annually.
- 13.1.1.2 The report shall be shown to the candidate and the candidate shall sign the report as having sighted the contents.
- 13.1.1.3 The report, after signature by the candidate, shall be forwarded to the Dean.
- 13.1.2 *Master of Music (Musicology), Master of Music (Music Education), Master of Music (Composition) and Master of Music (Applied Research in Music Performance)*
- 13.1.2.1 A report on the progress towards completion of the requirements for the degree shall be prepared by the appointed supervisor at least annually for each candidate.
- 13.1.2.2 The report shall be shown to the candidate and the candidate shall sign the report as having sighted the contents.
- 13.1.2.3 The report, after signature by the candidate, shall be forwarded to the Dean.
- 13.2 The Conservatorium may, on the recommendation of the Dean, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

## Master of Music Studies (Conducting)

### Course rules

#### 1. Admission

- 1.1 An applicant may be admitted to the Master of Music Studies (Conducting) by satisfying each of the following requirements:
- 1.1.1 successful completion of a Conservatorium undergraduate degree program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course;

- 1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.
- 1.1.3 successfully complete at a level determined by the Graduate Studies Committee of Sydney Conservatorium of Music: an audition; tests of aural skills and musical capabilities; an interview.
- 1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

## 2. Examination

- 2.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements;
- 2.1.1 Master of Music Studies (Conducting)
- 2.1.2 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance.
- 2.1.3 The candidate is required to pass all components to be granted the degree.

## 3. Units of study

- 3.1 The table of units of study for the Master of Music Studies (Conducting) is as follows.

Name	Prerequisites	
Conducting 1	12	
Conducting 2	12	Conducting 1
Conducting 3	12	Conducting 2
Conducting 4	12	Conducting 3
Keyboard Skills	6	
Analysis for Conducting	6	
Graduate Aural	6	
Ensemble Experience 1	6	
Ensemble Experience 2	6	Ensemble Experience 1
Ensemble Experience 3	6	Ensemble Experience 2
Individual Project 1	6	
Individual Project 2	6	Individual Project 1

## 4. Requirements for the Master of Music Studies (Conducting)

- 4.1 To qualify for the degree students take units of study from the table of units of study set out in section 2 above to the value of 96 credit points.
- 4.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1		Semester 2	
Conducting 1	12	Conducting 2	12
Keyboard Skills	6	Ensemble Experience 1	6
Analysis for Conducting	6	Graduate Aural	6
	<b>24</b>		<b>24</b>
Semester 3		Semester 4	
Conducting 3	12	Conducting 4	12
Ensemble Experience 2	6	Ensemble Experience 3	6
Individual Project 1	6	Individual Project 2	6
	<b>24</b>		<b>24</b>

### Faculty rules

## 5. Details of units of study

- 5.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

## 6. Variation of normal load

- 6.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

## 7. Cross-institutional study

- 7.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Master of Music Studies (Conducting) on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 12 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

## 8. Restriction on enrolment

- 8.1 Rules on enrolment in units of study with the Master of Music Studies (Conducting) are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

## 9. Discontinuation of Enrolment

- 9.1 Rules on Discontinuation of Enrolment within the Master of Music Studies (Conducting) are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

## 10. Suspension of Candidature and re-enrolment after an absence

- 10.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.
- 10.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

## 11. Satisfactory Progress

- 11.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:
- 11.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
- 11.1.2 where, in the opinion of the Graduate Studies Committee of Sydney Conservatorium of Music, the candidate does not show good cause, terminate the candidature.

## 12. Time limit

- 12.1 A student shall be required to complete the Master of Music Studies (Conducting) within a period of five years from commencement of enrolment.

## 13. Assessment Policy

- 13.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Master of Music Studies (Conducting) is set out in the Conservatorium Assessment Policy.

## 14. Credit for previous study

- 14.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

## Master of Music Studies (Creative Sound)

### Course rules

#### 1. Admission

- 1.1 An applicant may be admitted to the Master of Music Studies (Creative Sound Production) by satisfying each of the following requirements:
- 1.1.1 successful completion of a Conservatorium undergraduate degree program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in relevant areas to undertake the course; or
- 1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.
- 1.1.3 satisfactory completion of an interview
- 1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

#### 2. Units of study

- 2.1 The table of units of study for the Master of Music Studies (Creative Sound Production) is as follows.

Name	Pre-requisites
Microphone Techniques	6
Multi-track Production Techniques	6
Production Process & Aesthetics	6
Small Recording Project	6
Spatial Audio & Mixed Media	6
Large Recording Project OR Elective	6 Small Recording Project
Recording Internship	12 Large Recording Project OR 36 credit points

- 2.2 Students may take postgraduate electives in acoustics or sound production from other faculties within the University, such as the Faculty of Architecture, Design and Planning, upon approval from the course coordinator.

#### 3. Requirements for the Master of Music Studies (Creative Sound Production)

- 3.1 To qualify for the degree students take units of study from the table of units of study set out in the table of units of study in section 3 above to the value of 48 credit points.
- 3.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1	Semester 2
Microphone Techniques	Spatial Audio & Mixed Media OR specified elective in the Faculty of Architecture, Design and Planning
Multi-track Production Techniques	Large Recording Project OR specified elective in the Faculty of Architecture, Design and Planning
Production Process & Aesthetics	Recording Internship
Small Recording Project/Recording Project 1	

Semester 1	Semester 2
24	24

- 3.3 Students taking the course on a part-time basis normally take the course according to the following table:

Semester 1/Year 1	Semester 2/Year 1
Microphone Techniques	Spatial Audio & Mixed Media OR specified elective in the Faculty of Architecture, Design and Planning
Multi-track Production Techniques	Large Recording Project OR specified elective in the Faculty of Architecture, Design and Planning
12	12
Semester 1/Year 2	Semester 2/Year 2
Production Process & Aesthetics	Recording Internship
Small Recording Project/Recording Project 1	
12	12

### Faculty rules

#### 4. Details of units of study

- 4.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

#### 5. Variation of normal load

- 5.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

#### 6. Cross-institutional study

- 6.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Master of Music Studies (Creative Sound Production) on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 6 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

#### 7. Restriction on enrolment

- 7.1 Rules on enrolment in units of study with the Master of Music Studies (Creative Sound Production) are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

#### 8. Discontinuation of Enrolment

- 8.1 Rules on Discontinuation of Enrolment within the Master of Music Studies (Creative Sound Production) are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

#### 9. Suspension of Candidature and re-enrolment after an absence

- 9.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.
- 9.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School

and shall be required to pass an interview at a level determined by the Head of School.

### 10. Satisfactory Progress

10.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

10.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

10.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

### 11. Time limit

11.1 A student shall be required to complete the Master of Music Studies (Creative Sound Production) within a period of five years from commencement of enrolment.

### 12. Assessment Policy

12.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Master of Music Studies (Creative Sound) is set out in the Conservatorium Assessment Policy.

### 13. Credit for previous study

13.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

## Master of Music Studies (Opera)

### Course rules

#### 1. Admission

1.1 An applicant may be admitted to the Master of Music Studies (Opera) by satisfying each of the following requirements:

1.1.1 successful completion of a Conservatorium undergraduate degree program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course;

1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

1.1.3 successful completion of an audition and satisfactory completion of an interview

1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

#### 2. Examination

2.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements;

2.1.1 Master of Music Studies (Opera)

2.1.2 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance.

2.1.3 The candidate is required to pass all components to be granted the degree.

#### 3. Units of Study

3.1 The table of units of study for the Master of Music Studies (Opera) is as follows.

Name	Prerequisites
Principal Study Opera 1	8
Principal Study Opera 2	8 Principal Study Opera 1
Principal Study Opera 3	8 Principal Study Opera 2
Principal Study Opera 4	8 Principal Study Opera 3

Name	Prerequisites
Language & Interpretation 1	4
Language & Interpretation 2	4 Language & Interpretation 1
Language & Interpretation 3	4 Language & Interpretation 2
Language & Interpretation 4	4 Language & Interpretation 3
Graduate Production 1	8
Graduate Production 2	8 Graduate Production 1
Graduate Production 3	8 Graduate Production 2
Graduate Production 4	8 Graduate Production 3
Opera Performance Repertoire 1	4
Opera Performance Repertoire 2	4 Opera Performance Repertoire 1
Opera Performance Portfolio 1	4
Opera Performance Portfolio 2	4 Opera Performance Portfolio 1

#### 4. Requirements for the Master of Music Studies (Opera)

4.1 To qualify for the degree students take units of study from the table of units of study set out in section 2 above to the value of 96 credit points.

4.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1		Semester 2	
Principal Study Opera 1	8	Principal Study Opera 2	8
Language & Interpretation 1	4	Language & Interpretation 2	4
Graduate Production 1	8	Graduate Production 2	8
Opera Performance Repertoire 1	4	Opera Performance Repertoire 2	4
<b>24</b>		<b>24</b>	
Semester 3		Semester 4	
Principal Study Opera 3	8	Principal Study Opera 4	8
Language & Interpretation 3	4	Language & Interpretation 4	4
Graduate Production 3	8	Graduate Production 4	8
Opera Performance Portfolio 1	4	Opera Performance Portfolio 2	4
<b>24</b>		<b>24</b>	

### Faculty rules

#### 5. Details of units of study

5.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

#### 6. Variation of normal load

6.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.



**7. Cross-institutional study**

7.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Master of Music Studies (Opera) on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 12 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

**8. Restriction on enrolment**

8.1 Rules on enrolment in units of study with the Master of Music Studies (Opera) are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

**9. Discontinuation of Enrolment**

9.1 Rules on Discontinuation of Enrolment within the Master of Music Studies (Opera) are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

**10. Suspension of Candidature and re-enrolment after an absence**

10.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

10.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

**11. Satisfactory Progress**

11.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

11.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

11.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

**12. Time Limit**

12.1 A student shall be required to complete the Master of Music Studies (Opera) within a period of five years from commencement of enrolment.

**13. Assessment Policy**

13.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Master of Music Studies (Opera) is set out in the Conservatorium Assessment Policy.

**14. Credit for previous study**

14.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

**Master of Music Studies (Pedagogy)***Course rules***1. Admission**

1.1 An applicant may be admitted to the Master of Music Studies (Pedagogy) by satisfying each of the following requirements:

1.1.1 successful completion of a Conservatorium undergraduate degree program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course;

1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

1.1.3 satisfactory completion of an interview

1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

**2. Units of study**

2.1 The table of units of study for the Master of Music Studies (Pedagogy) is as follows.

Name		Prerequisites
Principles of Instrumental and Vocal Pedagogy	6	
Teaching Method (Studio Pedagogy) 1	6	
Pedagogical Repertoire 1	6	
Studio Practicum 1	6	
Studio Practicum 2	6	
Research Method (Studio Pedagogy) 1	6	Principles of Instrumental and Vocal Pedagogy
Teaching Method (Studio Pedagogy) 2	6	Teaching Method (Studio Pedagogy) 1
Pedagogical Repertoire 2	6	Pedagogical Repertoire 1
Research Project in Studio Pedagogy	24	Research Method (Studio Pedagogy) 1

**3. Requirements for the Master of Music Studies (Pedagogy)**

3.1 To qualify for the degree students take units of study from the table of units of study set out in the table of units of study in section 3 above to the value of 72 credit points.

3.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1		Semester 2	
Principles of Instrumental and Vocal Pedagogy	6	Research Method (Studio Pedagogy) 1	6
Teaching Method (Studio Pedagogy) 1	6	Teaching Method (Studio Pedagogy) 2	6
Pedagogical Repertoire 1	6	Pedagogical Repertoire 2	6
Studio Practicum 1	6	Studio Practicum 2	6
	<b>24</b>		<b>24</b>
Semester 3			
Research Project in Studio Pedagogy	24		

*Faculty rules***4. Details of units of study**

4.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

**5. Variation of normal load**

5.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

**6. Cross-institutional study**

6.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study

credited towards completing requirements for the Master of Music Studies (Pedagogy) on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 12 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

#### 7. Restriction on enrolment

7.1 Rules on enrolment in units of study with the Master of Music Studies (Pedagogy) are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

#### 8. Discontinuation of Enrolment

8.1 Rules on Discontinuation of Enrolment within the Master of Music Studies (Pedagogy) are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

#### 9. Suspension of Candidature and re-enrolment after an absence

9.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

9.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

#### 10. Satisfactory Progress

10.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

10.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

10.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

#### 11. Time limit

11.1 A student shall be required to complete the Master of Music Studies (Pedagogy) within a period of five years from commencement of enrolment.

#### 12. Assessment Policy

12.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Master of Music Studies (Pedagogy) is set out in the Conservatorium Assessment Policy.

#### 13. Credit for previous study

13.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

### Master of Music Studies (Performance)

#### Course rules

##### 1. Admission

1.1 An applicant may be admitted to the Master of Music Studies (Performance) by satisfying each of the following requirements:

1.1.1 successful completion of a Conservatorium undergraduate degree program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course;

1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

1.1.3 successful completion of an audition and satisfactory interview

1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English

Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

##### 2. Examination

2.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements;

2.1.1 Master of Music Studies (Performance)

2.1.2 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance.

2.1.3 The candidate is required to pass all components to be granted the degree.

##### 3. Units of Study

3.1 The table of units of study for the Master of Music Studies (Performance) is as follows.

Name	Prerequisites
Principal Study (Perf) 1	12
Principle Study (Perf) 2	12 Principle Study (Perf) 1
Principle Study (Perf) 3	12 Principle Study (Perf) 2
Graduate Ensemble 1	6
Graduate Ensemble 2	6 Graduate Ensemble 1
Graduate Ensemble 3	6 Graduate Ensemble 2
Graduate Ensemble 4	6 Graduate Ensemble 3
Graduate Ensemble 5	6 Graduate Ensemble 4
Graduate Research Project	6

#### 4. Requirements for the Master of Music Studies (Performance)

4.1 To qualify for the degree students take units of study from the table of units of study set out in section 2 above to the value of 72 credit points.

4.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1		Semester 2	
Principal Study (Perf) 1	12	Principal Study (Perf) 2	12
Graduate Ensemble 1	6	Graduate Ensemble 1	6
Graduate Ensemble 1	6	Graduate Ensemble 1	6
	<b>24</b>		<b>24</b>
Semester 3			
Principal Study (Perf)	12		
Graduate Ensemble 5	6		
Graduate Research Project	6		
	<b>24</b>		

#### Faculty rules

##### 5. Details of units of study

5.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

##### 6. Variation of normal load

6.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load

under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

## 7. Cross-institutional study

- 7.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Master of Music Studies (Performance) on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 12 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

## 8. Restriction on enrolment

- 8.1 Rules on enrolment in units of study with the Master of Music Studies (Performance) are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

## 9. Discontinuation of Enrolment

- 9.1 Rules on Discontinuation of Enrolment within the Master of Music Studies (Performance) are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

## 10. Suspension of Candidature and re-enrolment after an absence

- 10.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.
- 10.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

## 11. Satisfactory Progress

- 11.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:
- 11.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
- 11.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

## 12. Time limit

- 12.1 A student shall be required to complete the Master of Music Studies (Performance) within a period of five years from commencement of enrolment.

## 13. Assessment Policy

- 13.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Master of Music Studies (Performance) is set out in the Conservatorium Assessment Policy.

## 14. Credit for previous study

- 14.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

## Graduate Diploma in Music (Accompaniment)

### Course rules

#### 1. Admission

- 1.1 An applicant may be admitted to the Graduate Diploma in Music (Accompaniment) by satisfying each of the following requirements:
- 1.1.1 successful completion of a Conservatorium undergraduate degree or three-year diploma program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course; or

- 1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

- 1.1.3 successfully complete an audition and interview.

- 1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

#### 2. Units of Study

- 2.1 The table of units of study for the Graduate Diploma in Music Accompaniment is as follows.

Name	Prerequisites
Instrumental Study 6 1	
Instrumental Study 2 6	Instrumental Study 1
Accompaniment (Graduate) 1 6	
Accompaniment (Graduate) 2 6	Accompaniment (Graduate) 1
Studio Experience 4 1	
Studio Experience 4 2	Studio Experience 1
Vocal & Instrumental Literature 1 4	
Vocal & Instrumental Literature 2 4	Vocal & Instrumental Literature 1
Music Craft 1 4	
Music Craft 2 4	Music Craft 1

#### 3. Requirements for the Graduate Diploma in Music Accompaniment

- 3.1 To qualify for the degree students take units of study from the table of units of study set out in the table of units of study in section 2 above to the value of 48 credit points.
- 3.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1	Semester 2
Instrumental Study 1	Instrumental Study 2
Accompaniment (Graduate) 1	Accompaniment (Graduate) 2
Studio Experience 1	Studio Experience 2
Vocal & Instrumental Literature 1	Vocal & Instrumental Literature 2
Music Craft 1	Music Craft 2

### Faculty rules

#### 4. Details of units of study

- 4.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

#### 5. Variation of normal load

- 5.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

#### 6. Cross-institutional study

- 6.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Graduate Diploma in Music Accompaniment on written application to the Board provided that the total credit point value of units of study

taken outside the Conservatorium does not exceed 6 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

#### 7. Restriction on enrolment

7.1 Rules on enrolment in units of study with the Graduate Diploma in Music Accompaniment are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

#### 8. Discontinuation of Enrolment

8.1 Rules on Discontinuation of Enrolment within the Graduate Diploma in Music Accompaniment are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

#### 9. Suspension of Candidature and re-enrolment after an absence

9.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

9.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

#### 10. Satisfactory Progress

10.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

10.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

10.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

#### 11. Time limit

11.1 A student shall be required to complete the Graduate Diploma in Music Accompaniment within a period of three years from commencement of enrolment.

#### 12. Assessment Policy

12.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Graduate Diploma of Music Studies (Accompaniment) is set out in the Conservatorium Assessment Policy.

#### 13. Credit for previous study

13.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

### Graduate Diploma in Music Studies (Creative Sound)

#### Course rules

##### 1. Admission

1.1 An applicant may be admitted to the Graduate Diploma in Music (Creative Sound Production) by satisfying each of the following requirements:

1.1.1 successful completion of a Conservatorium undergraduate degree program or a three-year tertiary program at another institution deemed by the Board to have provided sufficient prior learning in relevant areas to undertake the course; or

1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

1.1.3 satisfactory completion of an interview

1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined

by the Conservatorium and the Academic Board of the University of Sydney.

#### 2. Units of study

2.1 The table of units of study for the Graduate Diploma in Music (Creative Sound Production) is as follows.

Name	Pre-requisites
Microphone Techniques 6	
Multi-track Production Techniques 6	
Production Process & Aesthetics 6	
Small Recording Project 6	
Spatial Audio & Mixed Media 6	
Large Recording Project OR Elective 6	Small Recording Project

2.2 Students may take postgraduate electives in acoustics or sound production from other faculties within the University, such as the Faculty of Architecture, Design and Planning, upon approval from the course coordinator.

#### 3. Requirements for the Graduate Diploma in Music (Creative Sound Production)

3.1 To qualify for the degree students take units of study from the table of units of study set out in the table of units of study in section 2 above to the value of 36 credit points.

3.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1		Semester 2	
Microphone Techniques 6		Spatial Audio & Mixed Media OR specified elective in the Faculty of Architecture, Design and Planning 6	
Multi-track Production Techniques 6		Large Recording Project OR specified elective in the Faculty of Architecture, Design and Planning 6	
Production Process & Aesthetics 6			
Small Recording Project/Recording Project 1 6			
<b>24</b>		<b>12</b>	

3.3 Students taking the course on a part-time basis normally take the course according to the following table:

Semester 1/Year 1		Semester 2/Year 2	
Microphone Techniques 6		Spatial Audio & Mixed Media OR specified elective in the Faculty of Architecture, Design and Planning 6	
Multi-track Production Techniques 6		Large Recording Project OR specified elective in the Faculty of Architecture, Design and Planning 6	
<b>12</b>		<b>12</b>	
Semester 1/Year 2			
Production Processes & Aesthetics 6			

Semester 1/Year 1	Semester 2/Year 2
Small Recording Project/Recording Project 1	6
	12

### Faculty rules

#### 4. Details of units of study

4.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

#### 5. Variation of normal load

5.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

#### 6. Cross-institutional study

6.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Graduate Diploma in Music (Creative Sound Production) on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 6 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

#### 7. Restriction on enrolment

7.1 Rules on enrolment in units of study with the Graduate Diploma in Music (Creative Sound Production) are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

#### 8. Discontinuation of Enrolment

8.1 Rules on Discontinuation of Enrolment within the Graduate Diploma in Music (Creative Sound Production) are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

#### 9. Suspension of Candidature and re-enrolment after an absence

9.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

9.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

#### 10. Satisfactory Progress

10.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

10.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

10.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

#### 11. Time limit

11.1 A student shall be required to complete the Graduate Diploma in Music (Creative Sound Production) within a period of five years from commencement of enrolment.

#### 12. Assessment Policy

12.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Graduate Diploma of Music Studies (Creative Sound) is set out in the Conservatorium Assessment Policy.

#### 13. Credit for previous study

13.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

## Graduate Diploma in Music (Opera)

### Course rules

#### 1. Admission

1.1 An applicant may be admitted to the Graduate Diploma in Music Opera by satisfying each of the following requirements:

1.1.1 successful completion of a Conservatorium undergraduate degree or three-year diploma program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course; or

1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

1.1.3 successfully complete an audition and interview.

1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

#### 2. Units of study

2.1 The table of units of study for the Graduate Diploma in Music Opera is as follows.

Name	Prerequisites
Principal Study (Opera) 1	8
Principal Study (Opera) 2	8 Principal Study (Opera) 1
Language & Interpretation 1	4
Language & Interpretation 2	4 Language & Interpretation 1
Graduate Production 1	8
Graduate Production 2	8 Graduate Production 1
Opera Performance Repertoire 1	4
Opera Performance Repertoire 2	4 Opera Performance Repertoire 1

#### 3. Requirements for the Graduate Diploma in Music Opera

3.1 To qualify for the degree students take units of study from the table of units of study set out in the table of units of study in section 2 above to the value of 48 credit points.

3.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1	Semester 2
Principal Study (Opera) 1	Principal Study (Opera) 2
Language & Interpretation 1	Language & Interpretation 2
Graduate Production 1	Graduate Production 2
Opera Performance Repertoire 1	Opera Performance Repertoire 2

#### 4. Details of units of study

4.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as

advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

#### 5. Variation of normal load

- 5.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

#### 6. Cross-institutional study

- 6.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Graduate Diploma in Music Opera on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 6 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

#### 7. Restriction on enrolment

- 7.1 Rules on enrolment in units of study with the Graduate Diploma in Music Opera are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

#### 8. Discontinuation of Enrolment

- 8.1 Rules on Discontinuation of Enrolment within the Graduate Diploma in Music Opera are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

#### 9. Suspension of Candidature and re-enrolment after an absence

- 9.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

- 9.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

#### 10. Satisfactory Progress

- 10.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

- 10.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

- 10.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

#### 11. Time limit

- 11.1 A student shall be required to complete the Graduate Diploma in Music Opera within a period of three years from commencement of enrolment.

#### 12. Assessment Policy

- 12.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Graduate Diploma of Music Studies (Opera) is set out in the Conservatorium Assessment Policy.

#### 13. Credit for previous study

- 13.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

### Graduate Diploma in Music Studies (Pedagogy)

#### Course rules

#### 1. Admission

- 1.1 An applicant may be admitted to the Graduate Diploma in Music Pedagogy by satisfying each of the following requirements:

- 1.1.1 successful completion of a Conservatorium undergraduate degree or three-year diploma program or an undergraduate

degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course; or in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

1.1.2

- 1.1.3 satisfactory completion of an interview

- 1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

#### 2. Units of study

- 2.1 The table of units of study for the Graduate Diploma in Music Pedagogy is as follows.

Name	Prerequisites
Principles of Instrumental and Vocal Pedagogy 6	
Teaching Method (Studio Pedagogy) 1 6	
Pedagogical Repertoire 1 6	
Studio Practicum 1 6	
Research Method (Studio Pedagogy) 6	Principles of Instrumental and Vocal Pedagogy
Teaching Method (Studio Pedagogy) 2 6	Teaching Method (Studio Pedagogy) 1
Pedagogical Repertoire 2 6	Pedagogical Repertoire 1
Studio Practicum 2 6	

#### 3. Requirements for the Graduate Diploma in Music Pedagogy

- 3.1 To qualify for the degree students take units of study from the table of units of study set out in the table of units of study in section 2 above to the value of 48 credit points.

- 3.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1	Semester 2
Principles of Instrumental and Vocal Pedagogy	Research Method (Studio Pedagogy)
Teaching Method (Studio Pedagogy) 1	Teaching Method (Studio Pedagogy) 2
Pedagogical Repertoire 1	Pedagogical Repertoire 2
Studio Practicum 1	Studio Practicum 2

#### Faculty rules

#### 4. Details of units of study

- 4.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

#### 5. Variation of normal load

- 5.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

#### 6. Cross-institutional study

- 6.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study

credited towards completing requirements for the Graduate Diploma in Music Pedagogy on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 6 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

#### 7. Restriction on enrolment

7.1 Rules on enrolment in units of study with the Graduate Diploma in Music Pedagogy are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

#### 8. Discontinuation of Enrolment

8.1 Rules on Discontinuation of Enrolment within the Graduate Diploma in Music Pedagogy are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

#### 9. Suspension of Candidature and re-enrolment after an absence

9.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

9.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

#### 10. Satisfactory Progress

10.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

10.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

10.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

#### 11. Time limit

11.1 A student shall be required to complete the Graduate Diploma in Music Pedagogy within a period of three years from commencement of enrolment.

#### 12. Assessment Policy

12.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Graduate Diploma of Music Studies (Pedagogy) is set out in the Conservatorium Assessment Policy.

#### 13. Credit for previous study

13.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

### Graduate Diploma in Music (Performance)

#### Course rules

#### 1. Admission

1.1 An applicant may be admitted to the Graduate Diploma in Music Performance by satisfying each of the following requirements:

1.1.1 successful completion of a Conservatorium undergraduate degree or three-year diploma program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course; or be a Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; or

1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

1.1.3 have completed a Diploma of Music of the Sydney Conservatorium of Music in an appropriate specialist area; and

1.1.4 successfully complete an audition and interview.

1.1.5 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

#### 2. Examination

2.1 On completion of requirements for the degree, the Conservatorium will make the following arrangements:

2.1.1 Graduate Diploma in Performance

2.1.2 For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance.

2.1.3 The candidate is required to pass all components to be granted the degree.

#### 3. Units of study

3.1 The table of units of study for the Graduate Diploma in Music Performance is as follows.

Name	Prerequisites
Principal Study (Performance) 1	12
Principal Study (Performance) 2	12 Principal Study (Performance) 1
Graduate Ensemble 1	6
Graduate Ensemble 2	6
Graduate Ensemble 3	6
Graduate Ensemble 4	6

#### 4. Requirements for the Graduate Diploma in Music Performance

4.1 To qualify for the degree students take units of study from the table of units of study set out in the table of units of study in section 3 above to the value of 48 credit points.

4.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1	Semester 2
Principal Study (Performance) 1	Principal Study (Performance) 2
Graduate Ensemble 1	Graduate Ensemble 3
Graduate Ensemble 2	Graduate Ensemble 4

#### 5. Details of units of study

5.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

#### 6. Variation of normal load

6.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

#### 7. Cross-institutional study

7.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Graduate Diploma in Music Performance on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 6 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

**8. Restriction on enrolment**

- 8.1 Rules on enrolment in units of study with the Graduate Diploma in Music Performance are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

**9. Discontinuation of Enrolment**

- 9.1 Rules on Discontinuation of Enrolment within the Graduate Diploma in Music Performance are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

**10. Suspension of Candidature and re-enrolment after an absence**

- 10.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.
- 10.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

**11. Satisfactory Progress**

- 11.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:
- 11.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
- 11.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

**12. Time limit**

- 12.1 A student shall be required to complete the Graduate Diploma in Music Performance within a period of three years from commencement of enrolment.

**13. Assessment Policy**

- 13.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Graduate Diploma of Music Studies (Performance) is set out in the Conservatorium Assessment Policy.

**14. Credit for previous study**

- 14.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

**Graduate Certificate in Music Studies (Creative Sound)***Course rules***1. Admission**

- 1.1 An applicant may be admitted to the Graduate Certificate in Music (Creative Sound Production) by satisfying each of the following requirements:
- 1.1.1 successful completion of a Conservatorium undergraduate degree program or a three-year tertiary program at another institution deemed by the Board to have provided sufficient prior learning in relevant areas to undertake the course; or
- 1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.
- 1.1.3 satisfactory completion of an interview
- 1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined by the Conservatorium and the Academic Board of the University of Sydney.

**2. Units of study**

- 2.1 The table of units of study for the Graduate Certificate in Music (Creative Sound Production) is as follows.

Name		Pre-requisites
Microphone Techniques	6	
Multi-track Production Techniques	6	
Production Process & Aesthetics	6	
Small Recording Project	6	
Spatial Audio & Mixed Media	6	
Large Recording Project OR Elective	6	Small Recording Project

- 2.2 Students may take postgraduate electives in acoustics or sound production from other faculties within the University, such as the Faculty of Architecture, Design and Planning, upon approval from the course coordinator.

**3. Requirements for the Graduate Certificate in Music (Creative Sound Production)**

- 3.1 To qualify for the degree students take units of study from the table of units of study set out in the table of units of study in section 2 above to the value of 24 credit points.
- 3.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1	
Microphone Techniques	6
Multi-track Production Techniques	6
Production Process & Aesthetics	6
Small Recording Project/Recording Project 1	6
	<b>24</b>

- 3.3 Students taking the course on a part-time basis normally take the course according to the following table:

Semester 1		Semester 2	
Microphone Techniques	6	Production Process & Aesthetics OR approved elective	6
Multi-track Production Techniques	6	Small Recording Project/Recording Project 1	6
	<b>12</b>		<b>12</b>

- 3.4 Electives must receive prior-approval from the course coordinator.

*Faculty rules***4. Details of units of study**

- 4.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

**5. Variation of normal load**

- 5.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester.
- 5.2 Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium

**6. Cross-institutional study**

- 6.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Graduate Certificate in Music (Creative Sound Production) on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 6 credit points for the whole degree.



6.2 Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

### 7. Restriction on enrolment

7.1 Rules on enrolment in units of study with the Graduate Certificate in Music (Creative Sound Production) are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

### 8. Discontinuation of Enrolment

8.1 Rules on Discontinuation of Enrolment within the Graduate Certificate in Music (Creative Sound Production) are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

### 9. Suspension of Candidature and re-enrolment after an absence

9.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

9.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

### 10. Satisfactory Progress

10.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

10.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

10.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

### 11. Time limit

11.1 A student shall be required to complete the Graduate Certificate in Music (Creative Sound Production) within a period of four years from commencement of enrolment.

### 12. Assessment Policy

12.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Graduate Certificate of Music Studies (Creative Sound) is set out in the Conservatorium Assessment Policy.

### 13. Credit for previous study

13.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

## Graduate Certificate in Music Studies (Pedagogy)

### Course rules

#### 1. Admission

1.1 An applicant may be admitted to the Graduate Certificate in Music Pedagogy by satisfying each of the following requirements:

1.1.1 successful completion of a Conservatorium undergraduate degree or three-year diploma program or an undergraduate degree program at another institution deemed by the Board to have provided sufficient prior learning in music and relevant areas at a standard comparable to a Conservatorium undergraduate degree program to undertake the course; or

1.1.2 in exceptional circumstances, exceptional qualifications and experience and aptitude deemed by the Board to be sufficient to undertake the program.

1.1.3 satisfactory completion of an interview

1.1.4 in the case of applicants from a country other than Australia or New Zealand whose first degree is taken in a language other than English satisfactory completion of an English Language test such as the IELTS test to a level determined

by the Conservatorium and the Academic Board of the University of Sydney.

#### 2. Units of study

2.1 The table of units of study for the Graduate Certificate in Music Pedagogy is as follows.

Name	
Principles of Instrumental and Vocal Pedagogy	6
Teaching Method (Studio Pedagogy) 1	6
Pedagogical Repertoire 1	6
Studio Practicum 1	6

#### 3. Requirements for the Graduate Certificate in Music Pedagogy

3.1 To qualify for the degree students take units of study from the table of units of study set out in the table of units of study in section 3 above to the value of 24 credit points.

3.2 Students taking the course on a full-time basis progress through the course as set out in the table below:

Semester 1	
Principles of Instrumental and Vocal Pedagogy	6
Teaching Method (Studio Pedagogy) 1	6
Pedagogical Repertoire 1	6
Studio Practicum 1	6
	<b>24</b>

### Faculty rules

#### 4. Details of units of study

4.1 Pre-requisites, co-requisites, assumed knowledge, mode of delivery, assessment and course content for units of study are as published annually in the Conservatorium Handbook, as advised in course handouts and as set out in 2.1 of the Conservatorium Assessment Policy.

#### 5. Variation of normal load

5.1 A normal full-time load is defined as an enrolment in a program of units of study approved by the Board to a total value of 24 credit points in any one semester. Students may enrol in a program of units of study at variance to a normal full-time load under the provisions set out in 4.2 and 4.3 of the Rules of the Sydney Conservatorium.

#### 6. Cross-institutional study

6.1 Students may request to complete a postgraduate unit or units of study at another university and have those units of study credited towards completing requirements for the Graduate Certificate in Music Pedagogy on written application to the Board provided that the total credit point value of units of study taken outside the Conservatorium does not exceed 6 credit points for the whole degree. Such requests should be accompanied by written approval by the relevant dean in the other university to take the proposed unit or units of study.

#### 7. Restriction on enrolment

7.1 Rules on enrolment in units of study with the Graduate Certificate in Music Pedagogy are governed by rule 3 and subsections of the Rules of the Sydney Conservatorium of Music.

#### 8. Discontinuation of Enrolment

8.1 Rules on Discontinuation of Enrolment within the Graduate Certificate in Music Pedagogy are governed by rule 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

#### 9. Suspension of Candidature and re-enrolment after an absence

9.1 Rules on extended leave of absence, withdrawal for a course or unit of study are governed by rules 4.5.5 and 4.6 and subsections of the Rules of the Sydney Conservatorium of Music.

9.2 Students resuming a course after extended leave of absence without deferment or withdrawal from a course shall be subject to the course requirements in effect at the time of resumption,

shall be required to re-enrol as directed by the Head of School and shall be required to pass an interview at a level determined by the Head of School.

**10. Satisfactory Progress**

10.1 Rules on progression in the program are governed by rule 4 and subsections of the Rules of the Sydney Conservatorium of Music. The Conservatorium may:

10.1.1 on the recommendation of the Head of School and in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

10.1.2 where, in the opinion of the Conservatorium, the candidate does not show good cause, terminate the candidature.

**11. Time limit**

11.1 A student shall be required to complete the Graduate Certificate in Music Pedagogy within a period of three years from commencement of enrolment.

**12. Assessment Policy**

12.1 Consistent with the Academic Board policy on Assessment and Examination of Coursework, the policy governing assessment in the Graduate Certificate of Music Studies (Pedagogy) is set out in the Conservatorium Assessment Policy.

**13. Credit for previous study**

13.1 A candidate may receive credit for previous study at the Conservatorium or at another institution under the regulations set down in rules 1.3, 1.4 and 1.5 of the Rules of the Sydney Conservatorium of Music.

# 9. Rules of the Sydney Conservatorium of Music

All candidates should read these rules in conjunction with the University of Sydney (Coursework) Rule 2000, (as amended) – published in the *University Calendar* – and the relevant Resolutions of Senate and the Sydney Conservatorium of Music Resolutions, where enacted in this handbook, for the particular course in which they are enrolled.

The Conservatorium Assessment Policy is available from the Conservatorium website:

[www.music.usyd.edu.au/docs/Assess1.html](http://www.music.usyd.edu.au/docs/Assess1.html)

The Academic Board policy on academic honesty – Student Plagiarism: Coursework – is available at:

[www.usyd.edu.au/senate/policies/Plagiarism.pdf](http://www.usyd.edu.au/senate/policies/Plagiarism.pdf)

## Definitions

### Admission

Please see 'Admission' in the Glossary at the back of this handbook.

All undergraduate applicants are required to lodge an application for admission to a course with the Student Administration Office as well as the Universities Admission Centre (UAC). All applicants for admission to a postgraduate course must submit an application form to the Student Administration Office at the Sydney Conservatorium of Music.

Postgraduate applicants are requested to attach a certified copy of their full academic record. Photocopies cannot be accepted unless they are clear copies and officially signed and certified as to their accuracy.

### Admission restrictions

It is necessary to regulate the admission of candidates for courses to ensure that students accepted will not exceed the number for which adequate accommodation and facilities are available. Entry to the courses is competitive. For further information please refer to the course descriptions in this handbook.

### Advanced standing

Please see 'Credit' in the Glossary at the back of this handbook.

Students admitted to a course at the Conservatorium may be granted advanced standing based on previous attainment in another course at a recognised tertiary institution. Advanced standing is granted in the form of credit points which count towards the requirements for the course.

Applications for advanced standing in Principal Study shall be made at the time of making application for admission and determined at the audition. Application forms are available from the Student Administration Office and must be submitted along with complete information about the relevant prior study before a student will be permitted to enrol with advanced standing.

### Award

An accredited tertiary course of study conducted by the Conservatorium consisting of such units of study, progressive sequences and other requirements as are presented in the Conservatorium Rules, Faculty Resolutions for each course (where enacted) and associated schedules and documents. After successful completion of a course of study, students graduate with an academic award.

### Board

The College Board of the Sydney Conservatorium of Music.

### Census dates

Please see 'Census date' in the Glossary at the back of this handbook.

### Credit

Please see Credit in the Glossary at the back of this handbook.

Credit is the recognition of prior work successfully undertaken by the student in an approved academic institution and allowing its contribution towards a Conservatorium award. Specific credit may be given for recognition of prior work as directly equivalent to a unit of study at the Conservatorium or as non-specific credit when it is not linked to a Conservatorium unit of study. Generally, the same unit of study cannot be counted towards the requirements for two different awards.

Graduates, however, may be given a limited amount of credit for units of study already counted in a completed qualification. The Academic Board policy on Advanced Standing, Credit and Exemption states that the maximum credit granted in such cases will be determined by the requirement that a graduate who is admitted to candidature for a degree of bachelor with credit for completed units of study shall attend units of study for the equivalent of at least two full-time years in that course, unless additional credit from an uncompleted course or courses has also been granted.

Application forms are available from the Student Administration Office.

### Credit point

The value assigned to a unit of study as specified in the schedule for the course and indicative of the relative weight of the unit of study in the course. The requirements for each course are expressed as a minimum total number of credit points. Students earn an approved number of credit points for each unit of study which is successfully completed.

### Concurrent enrolments

A student enrolled in a course at the Conservatorium cannot be concurrently enrolled in another course at the Conservatorium, the University of Sydney or in another tertiary institution without the approval of the Board.

### Conservatorium

In this handbook means the Sydney Conservatorium of Music.

### Corequisite

A unit of study which must be undertaken concurrently with another prescribed unit of study.

### Course transfer

Students wishing to transfer from one Conservatorium course to another (possible only at the beginning of a semester) must submit an application form at least two weeks prior to the commencement of semester to the Manager, Student Administration, who will submit the application to the Chair, Undergraduate or Graduate Studies Committee for determination.

### Deferment of enrolment

Please see 'Admission (Deferment)' in the Glossary at the back of this handbook.



A candidate offered admission to a Conservatorium course who then applies to defer enrolment in that course for a semester, is subject to re-audition and/or interview prior to enrolment.

### Enrolment

Enrolment is the process by which an applicant officially accepts the offer of a place in a particular course. Enrolment is the nomination by a student of the units of study to be studied in a specified semester or year of a course. Enrolment comprises completion of the official enrolment form and payment of all prescribed fees, including arrangements for the Higher Education Contribution Scheme (HECS).

### Exemption

Exemption is the granting of a 'waiver' from parts of the prescribed work for a particular unit of study on the basis of fully documented study successfully undertaken by the student at an approved academic institution. In such cases no credit is given and the student will be required to complete an alternative unit of study as approved by the appropriate Chair of Unit and the Head of School.

Application forms are available from the Student Administration Office.

### Full-time student

Please also see 'Attendance pattern' in the Glossary at the back of this handbook.

A local student who undertakes a minimum of three-quarters (18 credit points in any one semester) of a full time enrolment (24 credit points in any one semester).

An international student who undertakes a full time enrolment (24 credit points per semester).

### Part-time student

A student who undertakes less than three-quarters (18 credit points in any one semester) of a full-time enrolment (24 credit points in any one semester).

### Prerequisite

A prescribed unit of study which must be completed satisfactorily before a student is permitted to enrol in another prescribed unit of study. Units of study which have prerequisite requirements are either related in subject matter or are at a higher level of difficulty than the previous unit of study.

### Unit of study

Please see 'Unit of study' in the Glossary at the back of this handbook.

## Rules

### 1. Admission

#### 1.1 Admission to undergraduate courses

1.1.1 An applicant will be considered for admission to an undergraduate course under any one of the following categories:

1.1.1.1 *Admission on the basis of successful completion of secondary school studies:*

1.1.1.1.1 Applicants from New South Wales: An applicant may be admitted if the applicant's Universities Admission Index (UAI) meets the minimum aggregate determined from time to time by the Board.

1.1.1.1.2 Applicants from interstate: An applicant may be admitted if the equivalent of the minimum Universities Admission Index (UAI) determined by the Board under 1.1.1.1.1 is achieved by the applicant.

1.1.1.2 *Admission on the basis of equivalent qualifications*

1.1.1.2.1 An applicant may be admitted if the Board determines that the level of education attained is deemed to be equivalent to the level required for satisfactory performance in the NSW Higher School Certificate examination as stated under 1.1.1.1.

1.1.1.3 *Admission on the basis of having undertaken other tertiary studies*

1.1.1.3.1 An applicant who has successfully completed another undergraduate award program or at least one full-time year of study (or its equivalent) in such an award program may be admitted, and such applicant may be granted advanced standing in the course under the provisions set out in rule 1.4.

1.1.1.4 *Admission as a mature age entrant*

1.1.1.4.1 An applicant who will have attained the age of 21 years by 1 March in the year of intended enrolment may apply for Mature Age Admission and submit evidence that they have attained a standard of education and experience adequate for entry to the course and have the capacity to successfully undertake study at the tertiary level.

1.1.1.5 *Special admission*

1.1.1.5.1 In certain circumstances, an applicant who does not meet the requirements set out under 1.1.1.1-1.1.1.4 but who demonstrates the aptitude required for undertaking the course may be admitted with provisional status by the Board.

1.1.1.6 *Admission of overseas applicants*

1.1.1.6.1 An applicant from a country other than Australia or New Zealand may be admitted if the requirements of the Commonwealth Government and additional requirements set out in rule 1.6 are met.

1.1.2 An applicant for admission must achieve satisfactory results in an audition and in tests of musical knowledge and ability administered by the Conservatorium, and must meet such other particular requirements as are specified in the rules of the course.

1.1.3 An applicant may be conditionally accepted on a recorded audition, but final acceptance will only occur following live audition and interview.

1.1.4 Proficiency in spoken and written English at a level adequate to undertake a specified course of study is an essential requirement for admission.

#### 1.2 Admission to postgraduate courses

1.2.1 An applicant may be admitted to a graduate course:

1.2.1.1 Upon successful completion of a Conservatorium undergraduate degree program or an undergraduate degree program at another institution deemed by the Board to be equivalent to a Conservatorium undergraduate degree program; or

1.2.1.2 in respect of the graduate diploma where specific rules so provide, upon successful completion of a Conservatorium undergraduate diploma program or an undergraduate award program at another institution deemed by the Board to be equivalent to a Conservatorium undergraduate diploma; or

1.2.1.3 in exceptional circumstances, if the Board determines that such applicant, although not meeting the requirements of

- 1.2.1.2 or 1.2.1.3, has exceptional qualifications and experience and has the aptitude required for undertaking the courses of study.
- 1.2.2 An applicant from a country other than Australia or New Zealand may be admitted if the requirements of the Commonwealth Government and additional requirements set out in rule 1.6 are met.
- 1.2.3 An applicant must also achieve satisfactory results in:
- 1.2.3.1 an audition/interview, **or**
- 1.2.3.2 submitted compositions, **or**
- 1.2.3.3 submitted musicology papers, **or**
- 1.2.3.4 submitted music education papers, as required, **and**
- 1.2.3.5 must meet such other requirements as are specified in the Conservatorium Resolutions of the award program.
- 1.2.4 An applicant for admission to a performance course may be conditionally accepted on a recorded audition, but final acceptance will only occur following live audition and interview.
- 1.2.5 Proficiency in spoken and written English at a level adequate to undertake a course is an essential requirement for admission.
- 1.2.6 An applicant admitted under rule 1.2.1.3 may be required to complete additional requirements either prior to admission or during the course.

### 1.3 Transfers from one Conservatorium course to another

- 1.3.1 A student may apply to transfer from one Conservatorium course to another. Students wishing to transfer from one Conservatorium course to another (possible only at the beginning of a semester) must submit an application form at least two weeks prior to the commencement of semester to the Manager, Student Administration.
- 1.3.2 A student who wishes to transfer must meet the qualifications for admission prescribed in rule 1 and must have completed all procedures and requirements that are published from time to time.
- 1.3.3 Notwithstanding 1.4.3, students transferring between the Bachelor of Music course and Bachelor of Music Studies course may also transfer **all** units of study which have been successfully completed and which partially fulfil the requirements for the course into which they are transferring.

### 1.4 Admission with credit and advanced standing

- 1.4.1 An applicant may be admitted to a course with advanced standing or credit and/or may be granted exemption from one or more prescribed units of study.
- 1.4.2 Credit or advanced standing shall normally be on the basis of prior tertiary study in a recognised institution deemed to be equivalent. In exceptional cases, credit or advanced standing may be given in a student's Principal Study on the basis of equivalent experience or exceptional ability.
- 1.4.3 *Credit or advanced standing on the basis of prior tertiary study in incomplete awards*

Unless the rules of the course state otherwise, and subject to the provisions in 1.3.3, the maximum amount of advanced standing or credit given for undergraduate and postgraduate coursework awards on the basis of prior tertiary study in a recognised institution, where that study did not lead to a completed award, shall be as follows:

- 1.4.3.1 Four-year courses: a maximum of 96 credit points
- 1.4.3.2 Three-year courses: a maximum of 72 credit points
- 1.4.3.3 Two-year courses: a maximum of 48 credit points.
- 1.4.4 *Credit or advanced standing on the basis of completed tertiary awards*

Unless the rules of the course state otherwise, the maximum amount of advanced standing or credit given for undergraduate and postgraduate coursework awards on the basis of prior tertiary study in a recognised institution, where that study contributed to a completed award, shall be as follows:

- 1.4.4.1 Four-year courses: a maximum of 64 credit points including a maximum of 28 credit points for study in disciplines other than music
- 1.4.4.2 Three-year courses: a maximum of 48 credit points including a maximum of 28 credit points for study in disciplines other than music
- 1.4.4.3 Two-year courses: a maximum of 32 credit points
- 1.4.5 Applications for advanced standing in Principal Study shall be made at the time of application for admission; applications for credit or advanced standing in other areas made at other times may be considered.

- 1.4.6 Applications for advanced standing shall include certified copies of the applicant's academic record and copies of outlines for the units of study for which advanced is being sought.
- 1.4.7 Where an applicant is seeking advanced standing for Principal Study, he or she shall present a placement audition at the appropriate level.
- 1.4.8 Credit and advanced standing shall not normally be approved for units of study completed more than ten years prior to the year for which admission is sought.
- 1.4.9 The Head of School, on advice from the relevant Chair of Unit, shall determine:
- 1.4.9.1 whether an application for credit or advanced standing is approved;
- 1.4.9.2 the units of study for which credit or advanced standing is approved; and
- 1.4.9.3 any special conditions that shall apply.

### 1.5 Exemption

- 1.5.1 In addition to rule 1.4, students may apply for exemption from individual units of study which are mandatory within their award course on the basis of previous study in an approved academic institution or on the basis of demonstrated ability. Applications for Exemption may be approved by the Head of School on the recommendation of the relevant Chair of Unit. In cases where exemption is granted, students are exempted from the requirement but do not receive credit points towards the award in which they are enrolled.

### 1.6 Admission of international applicants

- 1.6.1 As stipulated by government regulation all new international students who undertake courses in Australia do so on a full fee-paying basis. The Conservatorium will consider international applications for all courses.

## 2. Applications for admission

Applications for admission shall only be considered if the applicants have completed all procedures and requirements that are current, as published by the Conservatorium from time to time.

## 3. Enrolment

### 3.1 Enrolment and re-enrolment

- 3.1.1 A person shall be deemed to be an enrolled student of the Conservatorium in a particular course following:
- 3.1.1.1 acceptance of an offer of admission;
- 3.1.1.2 completion of the appropriate enrolment form;
- 3.1.1.3 payment of the prescribed fees.
- 3.1.2 A person shall be required to enrol/re-enrol at a time identified by the Conservatorium.
- 3.1.3 A person who enrolls/re-enrolls after the specified enrolment date(s) shall pay a late fee, as set down in the schedule of fees, unless the Principal determines that, for exceptional reasons, the fee may be waived.
- 3.1.4 Only in exceptional circumstances, shall a person be permitted to enrol/re-enrol more than two weeks after the commencement of the semester.
- 3.1.5 A student shall remain an enrolled student of the Conservatorium until the period specified by the Conservatorium for re-enrolment unless the student:
- 3.1.5.1 completes the course; or
- 3.1.5.2 withdraws from the course; or
- 3.1.5.3 is excluded from the course; or
- 3.1.5.4 is deemed to have abandoned enrolment in the course.
- 3.1.6 In order to be eligible for election to or to retain membership of committees and/or boards of the Conservatorium, a student must be enrolled as a candidate for an approved award of the Conservatorium.
- 3.1.7 The enrolment of a student shall be cancelled if the qualifications upon which admission was based cannot be supported by documentary evidence.
- 3.1.8 Deferment of enrolment shall normally only be available for school-leavers.

### 3.2 Enrolment

- 3.2.1 A student will not be considered enrolled in a unit of study and will not receive a result in that unit of study unless the following requirements are met:

- 3.2.1.1 nomination on the required form (including, where appropriate, authorised electronic forms) of the units to be studied in the year or the semester; and
- 3.2.1.2 submission of the form (including, where appropriate, authorised electronic submission) to Student Administration for validation of a correct enrolment; or submission of an approved *variation of enrolment* form, and
- 3.2.1.3 inclusion of that unit of study in the list of units in which the student is enrolled on the University's student system.
- 3.2.2 It shall be the responsibility of an enrolled student to enrol in each unit of study to be undertaken in a given semester or year of a course as specified in the requirements for that course.
- 3.2.3 It shall be the responsibility of an enrolled student who wishes to vary his/her enrolment from the schedule of units specified for a course, to gain written approval of the Head of School before enrolling in those units.
- 3.2.4 Permission to add new units of study shall not normally be granted following the conclusion of the second week of the semester in which the unit of study is offered.
- 3.2.5 A student who changes from one unit to another but who fails to obtain the written approval of the Head of School (where required) or who fails to complete and lodge the appropriate form for variation of registration by the nominated date shall be awarded failure in a unit of study abandoned and shall not be awarded a result in a unit of study substituted.
- 3.2.6 A student shall be ineligible to enrol in a unit of study where a published prerequisite for the course has not been met unless the Head of School, for exceptional reasons, approves the enrolment.
- 3.2.7 A student who registers in a unit of study shall also register in any corequisite for that unit unless the Head of School, for exceptional reasons, has approved advanced standing or another special arrangement.

#### 4. Progression

##### 4.1 Preamble

To qualify for any academic award of the Conservatorium, a student shall:

- 4.1.1 comply with all applicable Conservatorium rules; and
- 4.1.2 successfully complete the prescribed course of study as detailed for the course.

##### 4.2 Normal progression

4.2.1 Under normal progression, a student shall undertake all units of study to the value of 24 credit points per semester as prescribed for the course in the course schedule.

##### 4.3 Variation of normal progression

- 4.3.1 Permission to vary the normal pattern of progression as defined in rule 4.2 may be granted at the discretion of the Head of School.
- 4.3.2 Except with approval of the Head of School, a student shall not be permitted to undertake a load that exceeds the norm as defined in rule 4.2 by more than one-quarter in any semester.
- 4.3.3 A student who is permitted to undertake a minimum of three quarters of the full number of units prescribed for a course in any semester or year shall be regarded as a full-time student for that semester or year.
- 4.3.4 A student who wishes to undertake a course on a part-time basis shall make application to the Head of School. A student who is granted approval to undertake a course on a part-time basis shall undertake those units determined by the Head of School.
- 4.3.5 International students must be enrolled full-time. Under government regulation this requires enrolment in 24 credit points.

##### 4.4 Attendance

- 4.4.1 Students are required to attend all lectures, tutorials and performance-related activities prescribed for the units registered.
- 4.4.2 A student who has been absent without approved leave from more than ten per cent of the classes in any one semester in a particular unit of study, or has a continuing record of poor punctuality in attendance at lectures, tutorials or performance-related activities prescribed for a unit may:
- 4.4.2.1 have the result in the unit of study lowered; or

- 4.4.2.2 be required to show cause why the student should be allowed to continue in the unit of study; or
- 4.4.2.3 be deemed to have abandoned the unit of study and may be awarded a "discontinued with failure" result for that unit of study.

4.4.3 4.4.3 Notwithstanding the requirements for attendance stated in 4.4.2 and in the Statutes and Resolutions of the University of Sydney, full (100 per cent) and punctual attendance is a requirement in all activities where students have a role as active participants in the class or activity. Active participation, for the purpose of this rule, includes situations where the student's contribution is to perform, rehearse or direct rehearsals in a small or large ensemble, or to give seminar and tutorial papers or presentations or undertake assessment tasks. Active participation also includes all one-to-one studio teaching and supervision. Except in cases of illness or misadventure, failure to attend activities or classes where a student is an active participant will be seen as failure to meet the requirements of the unit of study.

##### 4.5 Leave of absence

###### 4.5.1 Notification of absence

4.5.1.1 A student who is absent for any reason must notify the Student Administration Office and, in the case of a performance activity, the person responsible for that activity.

###### 4.5.2 Sick leave

4.5.2.1 A student who is absent for more than three consecutive days must obtain a medical certificate and complete a sick leave form.

###### 4.5.3 Special leave

A student who, for good reasons such as family difficulties, financial difficulties or misadventure, is unable to attend the Conservatorium for any length of time during a semester may be granted Special Leave. Such students must complete an Application for Special Leave.

4.5.3.1 An Application for Special Leave of four weeks' duration or less may be approved by the Head of School.

4.5.3.2 An Application for Special Leave of more than four weeks' duration shall be submitted to the Board for consideration.

4.5.3.3 A student who is granted Special Leave of four weeks' duration or less shall be required to meet all requirements for assignments, activities and examinations for the units of study in which the student is enrolled.

4.5.3.4 A student who is unable to fulfil the requirements of clause 4.5.3.3 may submit an application for Withdrawal without Penalty for consideration by the Board, under the provisions of rule 4.6.

###### 4.5.4 Professional activity leave

A student may be granted leave to participate in a musical or other activity which, in the opinion of the Head of School, is likely to benefit the student in the course.

4.5.4.1 An Application for Professional Activity Leave shall be submitted by the student to the Student Administration Office at least four weeks prior to the activity in which the student wishes to participate.

4.5.4.2 Retrospective approval for Professional Activity Leave shall be granted only in exceptional circumstances.

4.5.4.3 A student who is granted Professional Activity Leave shall be required to make up any work required during the period of Professional Activity Leave, other than attendance at lectures, tutorials and other requirements during that period.

###### 4.5.5 Extended leave of absence

4.5.5.1 A student who wishes to be released from the requirement of attendance for a period beyond four weeks and up to one year shall submit an Application for Extended Leave of Absence.

4.5.5.2 An Application for Extended Leave of Absence shall be submitted to the Manager, Student Administration for recommendation to the Head of School.

4.5.5.3 Extended Leave of Absence shall not normally be granted to a student who has not completed the first year of a course.

4.5.5.4 Extended Leave of Absence shall only be granted to a student enrolled in the second year or later of a course if that student has a satisfactory academic record and demonstrates the potential to complete the program at a satisfactory level.

- 4.5.5.5 Extended Leave of Absence shall not normally be granted for a period exceeding 12 months.
- 4.5.5.6 A student resuming a course after Extended Leave of Absence shall be subject to the course requirements in effect at the time of resumption, shall be required to re-enrol as directed by the Head of School and shall be required to pass a re-audition at a level determined by the Head of School.
- 4.6 Withdrawal from a course or unit of study**
- 4.6.1 A student may withdraw without penalty from a course or unit of study up to the last dates for withdrawal or discontinuation published annually by the University of Sydney and set out at the front of this Handbook. Students withdrawing from a course or unit of study after the HECS census dates (31 March (Semester 1) or 31 August (Semester 2)) will incur a HECS liability as set out in government policy.
- 4.6.2 A student who withdraws from a course after these dates shall be awarded the grade "Discontinued – Fail" for all units of study of the course in which the student is enrolled.
- 4.6.3 A student who is absent without leave, and who has failed to respond within 14 days to a request in writing from the Manager, Student Administration, to the student's registered address to explain the absence and to confirm the student's intention to continue in the course, shall be deemed to have abandoned the course and shall cease to be an enrolled student, in terms of rule 3.1.5, from the expiration of the 14th day.
- 4.6.4 A student who is deemed to have abandoned a course shall be awarded the grade of "Discontinued – Fail" for all units of the course in which the student is enrolled and may be required to show cause why the student should be re-admitted.
- 4.6.5 A student who wishes to withdraw from a course or unit of study after the dates shown in 4.6.1 for health reasons, may submit an Application for Withdrawal without Penalty, accompanied by a medical certificate, for consideration by the Head of School.
- 4.6.6 A student who wishes to withdraw from a course or unit of study after the dates shown in 4.6.1 for good reasons such as family difficulties, financial difficulties or misadventure, may submit an Application for Withdrawal without Penalty, accompanied by appropriate evidence from a counsellor, registered medical practitioner or a statutory declaration as to those reasons, for consideration by the Head of School.
- 4.6.7 An Application for Withdrawal or an Application for Withdrawal without Penalty is to be submitted to the Manager, Student Administration and, if granted, shall have effect from the date of receipt, and such student shall cease to be enrolled in the nominated unit or course, in terms of rule 3.1.5, from that date.
- 4.6.8 A student who wishes to withdraw completely from a course is required to notify the Head of School, at the same time as lodging the Application referred to in 4.6.7. The Head of School will then be responsible for passing this information on to each staff member who may be affected by the withdrawal.
- 5. Assessment**
- 5.1 Preamble**
- To qualify for any academic award of the Conservatorium student shall:
- 5.1.1 comply with the requirements of all applicable Conservatorium and course rules;
- 5.1.2 successfully complete a prescribed course as detailed in the course schedule within a specified period from the date of initial enrolment, as stated in rule 6 and in the Conservatorium Resolutions; and
- 5.1.3 maintain a satisfactory standard of attendance and participation in all prescribed activities associated with the course.
- 5.2 Courses and assessment**
- 5.2.1 Student progress shall be reported at the end of a semester or year, in accordance with the requirements of each unit of study.
- 5.2.2 Student achievement in a unit of study shall be assessed progressively and/or by final examinations, as approved by the Board, with regard to:
- 5.2.2.1 attendance at and participation in the activities of the unit; **and**
- 5.2.2.2 completion of assignments, practical work, tests and examinations; **and**
- 5.2.2.3 the achievement of a satisfactory overall standard in participation, assignments, practical work, tests and examinations.
- 5.2.3 Credit may be given for course related activities approved by the Board that may be undertaken outside normal semester periods.
- 5.2.4 Items presented for assessment in a unit of study should be work done while enrolled in that unit of study. Students may not present the same work, or substantially similar work for assessment in more than one unit of study, nor should they present work for assessment which is the same, or substantially similar to work previously submitted for assessment at the Conservatorium or at another institution.
- 5.3 Examination results, assessment grades and status notations**
- 5.3.1 Student performance shall be graded and student status shall be noted in accordance with the following codes. (See *table below.*)
- 5.3.2 *Supplementary examinations*
- There are three reasons for the award of a supplementary examination:
- 5.3.2.1 illness or misadventure on the day of the examination; or
- 5.3.2.2 illness or misadventure in the period leading up to the examination; or
- 5.3.2.3 where a student has failed the examination but has a good record in other assessments in a course which is based on cumulative assessment. In such a case the student will be awarded a grade no higher than a "Pass" as a final result in the course.
- NOTE: Supplementary examinations will be conducted at the Sydney Conservatorium of Music by arrangement with the lecturer who awarded the grade. Advice regarding supplementary examinations on the Result Notice issued by the University of Sydney does not apply to Conservatorium students.
- 5.4 Examination performance adversely affected**
- 5.4.1 A student who considers that his or her performance at an examination will be adversely affected by a serious illness during the semester or year or by some other occurrence beyond control and who wishes such to be taken into account, shall submit an application in writing, supported by a medical certificate, or a recommendation provided by a University Student Counsellor or some other appropriate professional person or a statutory declaration, as the case may require, to the Manager, Student Administration prior to the date of the examination.
- 5.4.2 A student who, through illness or other occurrence beyond the student's control, has been unable to attend an examination shall submit notification in writing, supported by a medical certificate, or a recommendation provided by a University Student Counsellor or some other appropriate professional person or a statutory declaration, as the case may require, to the Manager, Student Administration within 48 hours of the examination.
- 5.4.3 A student who attempts an examination but considers that his/her performance has been affected adversely by sickness or some other occurrence on the day of the examination or during the examination, and who wishes such to be taken into account, shall submit notification in writing, supported by a medical certificate, or a recommendation provided by the Conservatorium or University Student Counsellor or some other appropriate professional person or a statutory declaration, as the case may require, to the Manager, Student Administration within 48 hours of the examination.
- 5.4.4 The Head of School, after consultation where appropriate, shall make a decision concerning the deferment of an examination and shall table his/her approval at the next meeting of the Board for information.
- 5.5 Disqualification from an examination**
- 5.5.1 A student who, in contravention of examination rules, obtains or tries to obtain assistance in an examination from another student, or who gives or tries to give assistance in an examination to another student, or who commits any breach

of good order during an examination, may be disqualified from the examination or immediately expelled from the examination room and may be graded Failure in the examination.

**5.6 Notification of examination results, assessment grades and status codes**

- 5.6.1 Examination results may be accessed via the University website. Examination result notices will be mailed to students shortly thereafter. Result notices will be mailed to the student's semester postal address (or to the long vacation address if it has been provided).

Students are advised to keep their Result Notices because they progressively constitute an academic record. Complete Transcripts of Academic Records (two copies) are issued free at graduation. At any other time a request for a transcript should be made to the Student Centre, the University of Sydney or the Student Administration Office at the Conservatorium.

- 5.6.2 No advice of examination results or assessment grades shall be provided to a student or any other party by phone.

**5.7 Request for review of examination results, assessment grades and status notations**

- 5.7.1 A student may apply in writing to the Manager, Student Administration for a review of the accuracy of an assessment grade or a status notation within 14 days of the mailing of assessment grades and status notations for a semester.

- 5.7.2 Any alteration to a notified assessment grade or a status notation, whether the result of a request for a review or otherwise, shall require the approval of the Board prior to its promulgation.

**5.8 Students at risk**

- 5.8.1 A student shall be identified as 'at risk' if any of the following criteria are met in a semester:

- 5.8.1.1 Failure to complete a mandated unit
- 5.8.1.2 Failure to successfully complete more than 50% of enrolled units of study
- 5.8.1.3 Failure to successfully complete a unit of study for the second time

- 5.9 If identified as at risk the student will be required to take steps in accordance with the University's At Risk policy as implemented by the Sydney Conservatorium of Music as follows:

- 5.9.1 On identification of being at risk for the first time the student will be required to:

- 5.9.1.1 Complete a Staying On Track Survey and
- 5.9.1.2 Attend an information session

- 5.9.2 On identification of being at risk for the second time the student will be required to:

- 5.9.2.1 Complete a Staying On Track Survey (Stage 2) and
- 5.9.2.2 Meet with an academic adviser

- 5.9.3 On identification of being at risk for the third time the student will be required to:

- 5.9.3.1 Show good cause why the student should be permitted to re-enrol in the degree.

- 5.9.3.2 Failure to show good cause shall result in exclusion from the degree.

- 5.9.4 If a student permitted to re-enrol after being required to show good cause is identified as being at risk again, the student will be automatically excluded from the degree.

**5.10 Appeals**

A student who has been refused enrolment or re-enrolment in any year or course by the Board may appeal to the Senate.

- 5.10.1 A student awaiting the outcome of an appeal shall have provisional enrolment in the course until notified of the outcome.

**6. Maximum time for completion of a course**

- 6.1 A student shall be required to complete a course within a maximum period from commencement of enrolment, as specified in the Course Resolutions.

- 6.2 The requirements for a Principal Study shall be completed within a period that does not exceed by more than two consecutive semesters the number of semesters laid down for that course under normal full-time enrolment.

- 6.3 The maximum time allowed for completion of a course shall include approved leave of absence and/or periods of exclusion from the course. The maximum time for completion of a Principal Study shall not include such periods of leave or exclusion.

**7. Eligibility for an award**

- 7.1 A student shall be eligible to receive the award for a course upon completion of all requirements of the course.

- 7.2 It shall be the responsibility of the student to ensure that the student completes all requirements of the course in which the student is enrolled in order to qualify for the award for that course.

- 7.3 A student shall not be eligible to graduate until any fees or loans due and outstanding have been paid, any items borrowed from the library have been returned and any instruments on loan from the Conservatorium have been returned.

**8. Award with Honours or Merit**

- 8.1 The Bachelor of Music and the Bachelor of Music Studies degrees may be awarded with Honours or, pending Academic Board approval, with Merit. Requirements for the Honours degrees are included in the Conservatorium Resolutions for the Bachelor of Music and the Bachelor of Music Studies.



# The Sydney Summer and Winter Schools

2009	Dates
Summer School	December 2008 to February 2009
Winter School	29 June to 25 July 2009

## The Summer School

The Summer School is a full fee-paying, intensive program offering high quality undergraduate and postgraduate subjects from nine faculties. These subjects are the same as those offered in Semesters One and Two, but are taught as an intensive program over summer.

Some classes commence in December; others commence in the first week of January; others in the third week and continue into February (including the exam week). Some subjects run for six weeks; others are shorter. Students can take a maximum of two subjects.

## The Winter School

The Winter School is a smaller, more intensive program that runs for four weeks, including the exam week, during July.

## Advantages

Attending classes at Sydney University during Summer and Winter School offers many advantages. You can:

- accelerate your academic career and finish your degree sooner
- devote your full attention to a single area of study
- take subjects that are outside your normal degree
- reduce your workload throughout the rest of the year
- repeat subjects in which you may have been unsuccessful
- combine study with a field trip in Australia or a tour overseas.

High school graduates can sample a university subject, and get an early start on their degree.

## How to apply

Applications are only accepted online at [www.summer.usyd.edu.au](http://www.summer.usyd.edu.au). Most subjects have limited places and fill very quickly. All places are filled strictly on a first-in, first-served basis so it is recommended that you apply early.

Applications open on:

- 29 September 2008 (Summer School)
- 25 May 2009 (Winter School)

Applications close:
28 November 2008 (Session 1, Summer December)
12 December 2008 (Session 2, Summer Main)
9 January 2009 (Session 3, Summer Late)
12 June 2009 (Winter School)

**Late application fees may apply after these dates.**

## Census dates

Students can withdraw from their subject without academic penalty and receive a full refund until the census date (based on when the class commences). However, a late withdrawal fee may apply.

There is one census date for the Winter School, and three for the Summer School, as classes start between December and February.

ID	Session name	Classes begin	Census date
42*	Summer December	8 December 2008	2 January 2009
43	Summer Main	5 January 2009	9 January 2009
44**	Summer Late	19 January 2009	5 February 2009
11	Winter School	29 June 2009	3 July 2009

\* 42 Summer December: Allows for a unit to run for 3-9 weeks, provided that the 20 per cent criterion is met.

\*\* 44 Summer Late: Last exam must be held by 1 March.

## Withdrawal and refund policy

- For Summer School classes starting in **December 2008**, students who withdraw from a subject between 29 November 2008 and the relevant census date will receive a refund of tuition fees but will be liable for a \$500 late withdrawal fee.
- For Summer School classes starting in **January 2009**, students who withdraw from a subject between 13 December 2008 and the relevant census date will receive a refund of tuition fees but will be liable for a \$500 late withdrawal fee.
- For Winter School classes starting on **29 June 2009**, students who withdraw from a subject between 27 June 2009 and the relevant census date will receive a refund of their tuition fees but will be liable for a \$500 late fee withdrawal.

Students may withdraw from their Summer or Winter School subject(s) up until 4pm on the last day of the teaching period for that particular subject. However, there may be an academic penalty (please refer to our website). The teaching period for purposes of this policy is defined in hours of published classes from the first day through to the last day of classes, excluding any final examination or assessment.

Students who withdraw from a subject after 4pm on the relevant census date will receive no refund of their tuition fee.

## Transferring between subjects

Students on a waiting list can transfer between subjects at any time prior to the commencement of class. For all other students, transfers should be completed a week before classes commence. **No** transfers will be allowed after commencement of the class.

## Summer and Winter School scholarships

### Merit scholarships

Three undergraduate merit scholarships and one postgraduate merit scholarship are available. These are automatically awarded to the top four students in their respective faculty (Arts, Science, or Economics and Business) for their Summer School subject.

### Educational/Financial Disadvantage scholarships

Full Summer School scholarships are available to local undergraduate students who have a good academic record. To be eligible for consideration you will need to provide evidence of long-term and serious educational disadvantage based on two or more criteria, one of which must be financial hardship. Please check our website for further details. Scholarship applications close on 31 October 2008 (Summer School), and 10 June 2009 (Winter School).

## For more information

Website: [www.summer.usyd.edu.au](http://www.summer.usyd.edu.au)

Email: [info@summer.usyd.edu.au](mailto:info@summer.usyd.edu.au)

Phone: +61 2 9351 5542 Fax: +61 2 9351 5888





# General University information

For further information or advice, please call our toll-free helpline on **1300 362 006**.

This section includes information on the following:

Academic progression  
 Accommodation Service  
 Admissions Office  
 Applying for a course  
 Attendance  
 Bus service  
 Campuses  
 Careers Centre  
 Centre for Continuing Education (CCE)  
 Centre for English Teaching (CET)  
 Child Care Information Office  
 The Co-op Bookshop  
 Counselling Service  
 Disability Services  
 Employment opportunities for students  
 Enrolment  
 Environmental Policy  
 Equity Support Services  
 Examinations  
 Fees  
 Financial Assistance Office  
 Freedom of Information  
 Graduations Office  
 Grievances and appeals  
 HECS and Fees Office  
 Information and Communications Technology  
 International Office  
 International Student Support Unit (ISSU)  
 Koori Centre and Yooroang Garang  
 Learning Centre  
 Library  
 Mathematics Learning Centre  
 Museums and galleries  
 MyUni Student Portal  
 Orientation and O-Week  
 Part-time, full-time attendance  
 Policy online  
 Printing Service (UPS)  
 Privacy  
 Research Office  
 Scholarships for undergraduates  
 Security Service  
 Service Management, Information and Communications Technology (ICT)  
 Staff and Student Equal Opportunity Unit (SSEOU)  
 Student Administration and Support  
 Student Centre  
 Student identity cards  
 Sydney Summer School  
 Sydney Student Development  
 Sydney Welcome Orientation and Transition Program (SWOT)  
 The University of Sydney Foundation Program (USFP)  
 Timetabling Unit  
 University Health Service

## Academic progression

The University requires students to maintain a minimum rate of progression throughout their candidature. Any student who does not satisfy progression requirements for their degree will be placed on a monitored academic progression program. This program requires students to consult an academic adviser in their faculty, to attend a support services information session, and fill in a survey. Students will be advised of the requirements of the program by their faculty.

Students who do not sustain the minimum academic progression requirements may be asked to show cause as to why they should not be excluded from their degree. For further information, please see [www.usyd.edu.au/secretariat/students](http://www.usyd.edu.au/secretariat/students).

Student Affairs, Registrar's Division  
 Quadrangle, A14  
 The University of Sydney  
 NSW 2006 Australia

Phone: +61 2 9351 3183  
 Fax: +61 2 9351 3572  
 Email: [appeals@secretariat.usyd.edu.au](mailto:appeals@secretariat.usyd.edu.au)

## Accommodation Service

This service maintains an extensive database of off-campus accommodation, including shared, full-board and rental properties. Current students can access the online database through the accommodation website or MyUni student portal ([myuni.usyd.edu.au](http://myuni.usyd.edu.au)).

Level 5, Jane Foss Russell Building, G02  
 The University of Sydney  
 NSW 2006 Australia

Phone: +61 2 9351 3312  
 Fax: +61 2 9351 8262  
 Email: [accomm@stuserv.usyd.edu.au](mailto:accomm@stuserv.usyd.edu.au)  
 Website: [www.usyd.edu.au/stuserv/accommodation](http://www.usyd.edu.au/stuserv/accommodation)

## Admissions Office

The Admissions Office, located in the Student Centre, is responsible for overseeing the distribution of offers to undergraduate applicants through the Universities Admission Centre (UAC). They can advise prospective local undergraduate students on admission requirements. Postgraduate students should contact the appropriate faculty.

- If you are an Australian citizen, or permanent resident with qualifications from a non-Australian institution, you can get more information by phoning +61 2 9351 4118.
- For enquiries regarding special admissions (including mature-age entry), phone +61 2 9351 3615.
- Applicants without Australian citizenship or permanent residency should contact the International Office.

Admissions Office, Student Centre  
 Level 3, Jane Foss Russell Building, G02  
 The University of Sydney  
 NSW 2006 Australia

Phone: +61 2 9351 4117 or +61 2 9351 4118  
 Fax: +61 2 9351 4869  
 Email: [admissions@records.usyd.edu.au](mailto:admissions@records.usyd.edu.au)  
 Website: [www.usyd.edu.au/studentcentre/admissions](http://www.usyd.edu.au/studentcentre/admissions)



## Applying for a course

### Domestic applicants for undergraduate courses and programs of study

For the purpose of admission and enrolment, 'domestic applicant' refers to citizens and permanent residents of Australia and citizens of New Zealand. If you are in this group and wish to apply for admission to an undergraduate course, you would generally apply through the Universities Admissions Centre (UAC).

The deadline for applications is the last working day in September in the year before enrolment. For more information see [www.uac.edu.au](http://www.uac.edu.au).

Some faculties have additional application procedures, such as the Conservatorium of Music, Sydney College of the Arts and Pharmacy.

### Domestic applicants for postgraduate courses and programs of study

For the purpose of admission and enrolment, 'domestic applicant' refers to citizens and permanent residents of Australia and citizens of New Zealand. Application is direct to the faculty which offers the course that you are interested in. Application forms for postgraduate coursework, postgraduate research and the master's qualifying or preliminary program and for non-award postgraduate study can be found at [www.usyd.edu.au/studentcentre](http://www.usyd.edu.au/studentcentre).

Note: some faculties use their own specially tailored application forms for admission into their courses. Check with the relevant faculty.

### International applicants for all course types (undergraduate and postgraduate)

'International applicants' refers to all applicants other than Australian citizens, Australian permanent residents and citizens of New Zealand. In the majority of cases international applicants apply for admission through the University's International Office (IO). All the information international applicants need, including application forms, is available from the IO website ([www.usyd.edu.au/internationaloffice](http://www.usyd.edu.au/internationaloffice)).

## Attendance

In cases of illness or misadventure, students should complete an *Application for Special Consideration* form, accompanied by relevant documentation, such as medical certificates, and submit it to the relevant faculty office.

The forms are available at faculty offices, the Student Centre, and online at [www.usyd.edu.au/studentcentre/forms.shtml](http://www.usyd.edu.au/studentcentre/forms.shtml).

### Exemption from re-attendance

Although you may have attended certain lectures or practical classes before, exemption from re-attendance is granted only in exceptional circumstances. In any case, you are required to enrol in all units of study in which you propose to take examinations, whether or not you have been granted leave of absence (or exemption) from re-attendance at lectures and/or practical work. To obtain exemption from re-attendance, apply at your faculty office.

## Bus service

A free bus service operates to, from and around Camperdown and Darlington campuses each weekday that Fisher Library is open (except for public holidays). The service commences at 4.15pm and concludes at Fisher Library closing time.

Two buses operate along the route, starting at Fisher Library and finishing at Redfern station. The buses leave at approximately 10 minute intervals during semester and in semester breaks.

The bus timetable/route guide can be collected from Security Administration or Campus Infrastructure Services reception.

Floor 2, Services Building G12  
Corner of Codrington and Abercrombie Streets  
Darlington Campus

The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 4753  
Fax: +61 2 9351 5699  
Website: [www.security.usyd.edu.au](http://www.security.usyd.edu.au)

## Campuses

The University has ten different teaching campuses, located throughout the Sydney area. For information on each campus, including maps, contact details and parking information, see [www.usyd.edu.au/about/campus/pub/campus.shtml](http://www.usyd.edu.au/about/campus/pub/campus.shtml).

Campus	Faculties
Camperdown and Darlington campuses	Faculty of Arts Faculty of Architecture, Design and Planning Faculty of Agriculture, Food and Natural Resources Faculty of Economics and Business Faculty of Education and Social Work Faculty of Engineering and Information Technologies Faculty of Medicine Faculty of Pharmacy Faculty of Science Faculty of Veterinary Science The Sydney Summer School
Cumberland Campus	Faculty of Health Sciences
St James Campus	Faculty of Law
Mallett Street Campus	Faculty of Nursing and Midwifery The Centre for English Teaching The NHMRC Clinical Trials Centre
Sydney Conservatorium of Music	The Sydney Conservatorium of Music
Sydney College of the Arts	Sydney College of the Arts (SCA)
Camden Campus	Faculty of Veterinary Science Faculty of Agriculture, Food and Natural Resources
Surry Hills Campus	Faculty of Dentistry
Burren Street Campus	Institute of Transport and Logistics Studies

## Careers Centre

The University's Careers Centre can provide you with assistance if you are not sure of your career path, and help you to find both casual and career-related employment.

The Careers Centre provides a range of free and accessible services for students, including:

- help in finding casual and part-time work
- finding career-related work experience and graduate employment
- an internet vacancy database
- individual careers advice and counselling, by appointment
- comprehensive library and online resources
- workshops in resume writing, interview skills, and job searching
- careers fairs, employer presentations and talks.

Careers Centre  
Jane Foss Russell Building, G02  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 3481  
Fax: +61 2 9351 5134  
Email: [careers.information@usyd.edu.au](mailto:careers.information@usyd.edu.au)  
Website: [www.careers.usyd.edu.au](http://www.careers.usyd.edu.au)

## Centre for Continuing Education (CCE)

The CCE provides the community with the opportunity to engage with the University of Sydney, offering people access to the academic expertise of one of Australia's finest educational institutions.

As a community leader, the CCE provides lifelong learning opportunities for people at all stages of life who want to undertake a course in self-enrichment, engage in active retirement learning,

upgrade their professional skills and qualifications, or bridge a gap between previous study and university. CCE offers short courses in all areas of the Humanities and Social Sciences, Languages, Science and Technology, Business and Management, and Continuing Professional Development.

160 Missenden Road  
Newtown NSW 2042

Postal address:  
Locked Bag 2020  
Glebe NSW 2037

Phone: +61 2 9036 4789  
Fax: +61 2 9036 4799  
Email: [cce.info@usyd.edu.au](mailto:cce.info@usyd.edu.au)  
Website: [www.cce.usyd.edu.au](http://www.cce.usyd.edu.au)

## Centre for English Teaching (CET)

The CET offers English language and academic study skills programs to international students who need to develop their English language skills in order to meet academic entry requirements.

Wentworth Building, G01  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9036 7900  
Fax: +61 2 9036 7910  
Email: [info@cet.usyd.edu.au](mailto:info@cet.usyd.edu.au)  
Website: [www.usyd.edu.au/cet](http://www.usyd.edu.au/cet)

## Child Care Information Office

The Child Care Information Office has information for parents who are students and staff of the University, about child care centres, vacation and occasional care. For more details, see the child care website, via the MyUni student portal ([myuni.usyd.edu.au](http://myuni.usyd.edu.au)) or the Services for Students website ([www.usyd.edu.au/stuserv](http://www.usyd.edu.au/stuserv)).

Child Care Information Office  
Level 5, Jane Foss Russell Building, G02  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 5667  
Fax: +61 2 9351 7055  
Email: [childc@stuserv.usyd.edu.au](mailto:childc@stuserv.usyd.edu.au)  
Website: [www.usyd.edu.au/childcare](http://www.usyd.edu.au/childcare)

## The Co-op Bookshop

The Co-op Bookshop is a one-stop store for:

- textbooks
- general books
- reference books
- University of Sydney clothing and memorabilia
- DVDs
- flash drives
- software at academic prices

Take advantage of a lifetime of membership benefits. For a one-time joining fee of \$20, you are entitled to great member pricing, promotional offers and much more.

The Co-op Bookshop  
Sports and Aquatic Centre Building, G09  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 3705  
Fax: +61 2 9660 5256  
Email: [sydu@coop-bookshop.com.au](mailto:sydu@coop-bookshop.com.au)  
Website: [www.coop-bookshop.com.au](http://www.coop-bookshop.com.au)

## Counselling Service

The Counselling Service aims to help students fulfil their academic, individual and social goals, by providing short-term, problem-focused counselling to promote psychological wellbeing and help students develop effective and realistic coping strategies. International students can access counselling assistance through the International Student Support Unit (ISSU).

Each semester the Counselling Service runs a program of workshops which are designed to help students master essential study and life management skills. These are open to all local and international students. Phone to make an appointment. Daily walk-in appointments are also available between 11am and 3pm.

For details of workshops, activities and online resources, see the Counselling Service website via the MyUni portal ([myuni.usyd.edu.au](http://myuni.usyd.edu.au)) or the Services for Students website ([www.usyd.edu.au/stuserv](http://www.usyd.edu.au/stuserv)).

### Camperdown and Darlington campuses

Level 5, Jane Foss Russell Building, G02  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 2228  
Fax: +61 2 9351 7055  
Email: [counsell@stuserv.usyd.edu.au](mailto:counsell@stuserv.usyd.edu.au)  
Website: [www.usyd.edu.au/counsel](http://www.usyd.edu.au/counsel)

### Cumberland Campus

Ground Floor, A Block, C42  
The University of Sydney  
East Street, Lidcombe  
NSW 2141 Australia

Phone: +61 2 9351 9638  
Fax: +61 2 9351 9635  
Email: [CS.Cumberland@stuserv.usyd.edu.au](mailto:CS.Cumberland@stuserv.usyd.edu.au)

## Disability Services

Disability Services is the principal point of contact for advice on assistance available for students with disabilities. Students need to register to receive support and assistance. Disability Services works closely with academic and administrative staff to ensure that students receive reasonable accommodation in their areas of study.

Assistance includes note taking, interpreters, and negotiation with academic staff regarding assessment and course-requirement modifications where appropriate. For details on registering, including required documentation and online resources, see the Disability Services' website via the MyUni student portal ([myuni.usyd.edu.au](http://myuni.usyd.edu.au)) or the Services for Students website ([www.usyd.edu.au/stuserv](http://www.usyd.edu.au/stuserv)).

### Camperdown and Darlington campuses

Level 5, Jane Foss Russell Building, G02  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 7040  
Fax: +61 2 9351 3320  
TTY: +61 2 9351 3412  
Email: [disserv@stuserv.usyd.edu.au](mailto:disserv@stuserv.usyd.edu.au)  
Website: [www.usyd.edu.au/disability](http://www.usyd.edu.au/disability)

### Cumberland Campus

Ground Floor, A Block, C42  
The University of Sydney  
East Street, Lidcombe  
NSW 2141 Australia

Phone: +61 2 9351 9638  
Fax: +61 2 9351 9635  
Email: [DS.Cumberland@stuserv.usyd.edu.au](mailto:DS.Cumberland@stuserv.usyd.edu.au)

## Employment opportunities for students

See 'Sydney Student Development'.

## Enrolment

### Domestic and international students entering their first year via UAC

Details of enrolment procedures will be sent to students with their UAC offer of enrolment. Enrolment takes place during the last week of January or in February for the later offer rounds.

### Domestic and international students entering their first year via a direct offer from the University

Details of the enrolment procedures will be sent to students with their University offer of enrolment. Enrolment takes place during the first two weeks of February.

### All continuing domestic and international students

A pre-enrolment package is sent to all enrolled students in late September and contains instructions on the procedure for web-based pre-enrolment.

## Environmental Policy

The University of Sydney's Environmental Policy promotes sustainable resource and product use and encourages the practice of environmental stewardship by staff and students. The policy is supported by the University-wide Sustainable Campus Program. Enquiries can be directed to:

Manager, Campus Sustainability  
Phone: +61 2 9036 5441  
Email: [sustainable@usyd.edu.au](mailto:sustainable@usyd.edu.au)

Visit the website [www.usyd.edu.au/sustainable](http://www.usyd.edu.au/sustainable) to find out what the University is doing, and learn how you can get involved, make suggestions or receive the Sustainable Campus Newsletter.

## Equity Support Services

Equity Support Services, located within Student Administration and Support, brings together a number of student support services that produce practical assistance and information to help students meet their academic and personal goals while at University.

Services include the Accommodation Service, Casual Employment Service, Child Care Information Office, Disability Services and the Financial Assistance Office.

More information is available through the MyUni student portal ([myuni.usyd.edu.au](http://myuni.usyd.edu.au)) or the Services for Students website ([www.usyd.edu.au/stuserv](http://www.usyd.edu.au/stuserv)).

## Examinations

Most examinations are facilitated primarily through the Examinations Office. However, some faculties arrange and conduct their own examinations.

Information and timetables on examinations can be located by searching the University's website. For more details, contact the Examinations Office.

Student Centre  
Level 3, Jane Foss Russell Building, G02  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 4005 or +61 2 9351 4006  
Fax: +61 2 9351 7330  
Email: [exams.office@exams.usyd.edu.au](mailto:exams.office@exams.usyd.edu.au)

## Fees

The Fees Office provides information on where and how to pay fees, and how to find out if payments have been received. The office can also provide information on obtaining a refund for fee payments. More details are available on the website (listed below).

Fees Office  
Margaret Telfer Building, K07  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 5222  
Fax: +61 2 9114 0556  
Email: [feespay@usyd.edu.au](mailto:feespay@usyd.edu.au)  
Website: [www.finance.usyd.edu.au/revenue\\_income/fees.shtml](http://www.finance.usyd.edu.au/revenue_income/fees.shtml)  
Office hours: 9am to 4.30pm, Monday to Friday

## Financial Assistance Office

The University of Sydney has a number of loan and bursary funds to assist students experiencing financial difficulties. Loan assistance is available for undergraduate and postgraduate students enrolled in degree and diploma courses at the University.

The assistance is not intended to provide the principle means of support but to help enrolled students in financial need with expenses such as housing bonds and rent, phone and electricity bills, medical expenses, and buying textbooks and course equipment.

Loans are interest-free and are usually repayable within one year. Bursaries may be awarded depending on financial need and academic merit and are usually only available to local full-time undergraduate students. Advertised bursaries, including first-year bursaries, are advertised through the MyUni student portal in January each year.

For details of types of assistance and online resources provided by the service see the Financial Assistance website via the MyUni student portal ([myuni.usyd.edu.au](http://myuni.usyd.edu.au)) or the Services for Students website ([www.usyd.edu.au/stuserv](http://www.usyd.edu.au/stuserv)).

Level 5, Jane Foss Russell Building, G02  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 2416  
Fax: +61 2 9351 7055  
Email: [fao@stuserv.usyd.edu.au](mailto:fao@stuserv.usyd.edu.au)  
Website: [www.usyd.edu.au/fin\\_assist](http://www.usyd.edu.au/fin_assist)

## Freedom of Information

The University of Sydney falls within the jurisdiction of the *NSW Freedom of Information Act 1989*. The Act:

- requires information concerning documents held by the University to be made available to the public
- enables a member of the public to obtain access to documents held by the University; and
- enables a member of the public to ensure that records held by the University concerning his or her personal affairs are not incomplete, incorrect, out of date or misleading.

A 'member of the public' includes staff and students of the University.

It is a requirement of the Act that applications be processed and a determination made within a specified time period, generally 21 days. Determinations are made by the University's Registrar.

While an application may be made to access University documents, some may not be released in accordance with particular exemptions provided by the Act. There are review and appeal mechanisms which apply when access has been refused.

The University is required to report to the public on its freedom of information activities on a regular basis and to produce two documents: a *Statement of Affairs* (annually) and a *Summary of Affairs* (every six months).

The *Statement of Affairs* contains information about the University, its structure, function and the kinds of documents held. The *Summary of Affairs* identifies the University's policy documents and provides information on how to make an application for access to University documents. More information and copies of the reports can be found at [www.usyd.edu.au/arms/info\\_freedom](http://www.usyd.edu.au/arms/info_freedom).

## Graduations Office

The Graduations Office is responsible for organising graduation ceremonies and informing students of their graduation arrangements.

Student Centre  
Level 3, Jane Foss Russell Building, G02  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 3199 or +61 2 9351 4009  
Protocol enquiries: +61 2 9351 4612  
Fax: +61 2 9351 5072

## Grievances and appeals

You may consider that a decision affecting your candidature for a degree or other activities at the University has not taken into account all relevant matters. In some cases the by-laws or resolutions of the Senate provide for a right of appeal against particular decisions. For example, there is provision for appeal against academic decisions, disciplinary decisions and exclusion after failure.

A document outlining the current procedures for appeals against academic decisions is available at the Student Centre, the Student Representative Council, and on the Policy Online website ([www.usyd.edu.au/policy](http://www.usyd.edu.au/policy) (click on 'Study at the University', then 'Appeals' – see the Academic Board and Senate resolutions).

For assistance or advice regarding an appeal contact:

### Undergraduates

Students' Representative Council  
Level 1, Wentworth Building, G01  
The University of Sydney  
NSW 2006 Australia  
Phone: +61 2 9660 5222

### Postgraduates

Sydney University Postgraduate Representative Association (SUPRA)  
Corner of Raglan and Abercrombie Streets  
The University of Sydney  
NSW 2006 Australia  
Phone: +61 2 9351 3115

## HECS and Fees Office

Student Centre  
Level 3, Jane Foss Russell Building, G02  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 5659  
Fax: +61 2 9036 6111  
Email: [hecs.fees@records.usyd.edu.au](mailto:hecs.fees@records.usyd.edu.au)

## Information and Communications Technology (ICT)

See 'Service Management, Information and Communications Technology'.

## International Office

The International Office helps international students with application, admission and enrolment procedures. The International Office has units responsible for international marketing, government and student relations, international scholarships (including AusAID scholarships and administrative support for international financial aid programs), and compliance with government regulations relating to international students.

The Study Abroad and Student Exchange units assist both domestic and international students who wish to enrol for study abroad or exchange programs.

### International Office

Services Building, G12  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 4079  
Fax: +61 2 9351 4013  
Email: [info@io.usyd.edu.au](mailto:info@io.usyd.edu.au)  
Website: [www.usyd.edu.au/internationaloffice](http://www.usyd.edu.au/internationaloffice)

### Study Abroad

Phone: +61 2 9351 3699  
Fax: +61 2 9351 2795  
Email: [studyabroad@io.usyd.edu.au](mailto:studyabroad@io.usyd.edu.au)  
Website: [www.usyd.edu.au/studyabroad](http://www.usyd.edu.au/studyabroad)

### Student Exchange

Phone: +61 2 9351 3699  
Fax: +61 2 9351 2795  
Email: [exchange@io.usyd.edu.au](mailto:exchange@io.usyd.edu.au)  
Website: [www.usyd.edu.au/studentexchange](http://www.usyd.edu.au/studentexchange)

## International Student Support Unit (ISSU)

The ISSU helps international students through the provision of orientation, counselling and welfare services to both students and their families. ISSU aims to help international students cope successfully with the challenges of living and studying in an unfamiliar culture, to achieve success in their studies and to make the experience of being an international student rewarding and enjoyable.

For details of orientation activities, counselling and welfare services provided to both students and their families and online resources, see the MyUni student portal ([myuni.usyd.edu.au](http://myuni.usyd.edu.au)) or the Services for Students website ([www.usyd.edu.au/stuserv](http://www.usyd.edu.au/stuserv)). International students also have access to all University student support services.

### Camperdown and Darlington campuses

Level 5, Jane Foss Russell Building, G02  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 4749  
Fax: +61 2 9351 6818  
Email: [info@issu.usyd.edu.au](mailto:info@issu.usyd.edu.au)  
Website: [www.usyd.edu.au/issu](http://www.usyd.edu.au/issu)

### Cumberland Campus

Ground Floor, A Block, Cumberland Campus, C42  
The University of Sydney  
East Street, Lidcombe  
NSW 2141 Australia

Phone: +61 2 9351 9638  
Fax: +61 2 9351 9635  
Email: [ISSU.Cumberland@stuserv.usyd.edu.au](mailto:ISSU.Cumberland@stuserv.usyd.edu.au)  
Website: [www.usyd.edu.au/issu](http://www.usyd.edu.au/issu)

## Koori Centre and Yooroang Garang

The Koori Centre and Yooroang Garang support Aboriginal and Torres Strait Islander people in all aspects of tertiary education at the University of Sydney. The Cadigal Special Entry Program assists Indigenous Australians to enter undergraduate study across all areas of the University.

As well as delivering block-mode courses for Indigenous Australian students, the Koori Centre teaches Indigenous Australian Studies in various faculties across mainstream courses. The Koori Centre also provides tutorial assistance, and student facilities including a computer lab, indigenous research library and study rooms for Indigenous Australian students at the University.

In particular, the Koori Centre aims to increase the successful participation of Indigenous Australians in undergraduate and postgraduate degrees, develop the teaching of Aboriginal studies, conduct research in the field of Aboriginal education, and establish working ties with schools and communities.

The Koori Centre works in close collaboration with Yooroang Garang, School of Indigenous Health Studies in the Faculty of Health Sciences at the Cumberland Campus. Yooroang Garang provides assistance, advice and academic support for Indigenous students in the faculty, as well as preparatory undergraduate and postgraduate courses.

### Koori Centre

Ground Floor, Old Teachers College, A22  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 2046 (general enquiries)  
Toll-free within Australia: 1800 622 742  
Community Liaison Officer: +61 2 9351 7003  
Fax: +61 2 9351 6923  
Email: [koori@koori.usyd.edu.au](mailto:koori@koori.usyd.edu.au)  
Website: [www.koori.usyd.edu.au](http://www.koori.usyd.edu.au)

### Yooroang Garang

T Block, Level 4, Cumberland Campus, C42  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 9393  
Toll free: 1800 000 418  
Fax: +61 2 9351 9400  
Email: [yginfo@fhs.usyd.edu.au](mailto:yginfo@fhs.usyd.edu.au)  
Website: [www.yg.fhs.usyd.edu.au](http://www.yg.fhs.usyd.edu.au)

## Learning Centre

The Learning Centre helps students develop the generic learning and communication skills that are necessary for university study and beyond. The centre is committed to helping students achieve their academic potential during their undergraduate and postgraduate studies.

Learning Centre staff can be found at the Camperdown, Darlington and Cumberland campuses. The centre's program includes a wide range of workshops on study skills, academic reading and writing, oral communication skills and postgraduate writing and research skills. Other services include an individual learning program, a faculty-based program and access to online and print-based learning resources.

For details of programs, activities and online resources available from the Learning Centre, see its website via the MyUni student portal ([myuni.usyd.edu.au](http://myuni.usyd.edu.au)) or the Services for Students website ([www.usyd.edu.au/stuserv](http://www.usyd.edu.au/stuserv)).

### Camperdown and Darlington campuses

Level 7, Education Building, A35  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 3853  
Fax: +61 2 9351 4865  
Email: [lc@stuserv.usyd.edu.au](mailto:lc@stuserv.usyd.edu.au)  
Website: [www.usyd.edu.au/lc](http://www.usyd.edu.au/lc)

### Cumberland Campus

Ground Floor, A Block, C42  
The University of Sydney  
East Street, Lidcombe  
NSW 2141 Australia

Phone: +61 2 9351 9638  
Fax: +61 2 9351 9635  
Email: [LC.Cumberland@stuserv.usyd.edu.au](mailto:LC.Cumberland@stuserv.usyd.edu.au)  
Website: [www.usyd.edu.au/stuserv/learning\\_centre/cumberl.shtml](http://www.usyd.edu.au/stuserv/learning_centre/cumberl.shtml)

## Library

The University of Sydney Library provides services via a network of 14 libraries on 10 campuses, and online at [www.library.usyd.edu.au](http://www.library.usyd.edu.au).

The location, opening hours and specific subject focus of each library is listed on the website. Over 5.5 million items are available via the library catalogue, including more than 67,000 online journals and 325,000 online books.

Enrolled students are entitled to borrow from any of the University libraries. Reading list books and articles are available via the reserve service either online or in print. Past examination papers are also available online.

Library facilities include individual and group study spaces, computers, printers, multimedia equipment, photocopiers and adaptive technologies. Refer to the 'Libraries' link on the University website to find out about services and facilities in specific libraries.

Library staff are available in every library to support students with their study and research. Faculty liaison librarians assist students to find great information on any topic and provide training in using a wide range of resources. For contact details of faculty liaison librarians, see [www.library.usyd.edu.au/contacts/subjectcontacts.html](http://www.library.usyd.edu.au/contacts/subjectcontacts.html). It is also possible to learn research and information skills online; see [www.library.usyd.edu.au/skills](http://www.library.usyd.edu.au/skills).

Comments and suggestions about library services are welcome.

The University of Sydney Library, F03  
Camperdown Campus  
NSW 2006 Australia

Phone: +61 2 9351 2993  
Website: [www.library.usyd.edu.au](http://www.library.usyd.edu.au)

## Mathematics Learning Centre

The Mathematics Learning Centre helps undergraduate students to develop the mathematical knowledge, skills and confidence that are needed for studying first-level mathematics or statistics units at university. The centre runs bridging courses in mathematics at the beginning of the academic year (fees apply). The centre also provides ongoing support to eligible students during the year through individual assistance and small group tutorials.

For details of activities and online resources provided by the centre see the website via the MyUni student portal ([myuni.usyd.edu.au](http://myuni.usyd.edu.au)) or the Services for Students website ([www.usyd.edu.au/stuserv](http://www.usyd.edu.au/stuserv)).

Level 4, Carslaw Building, F07  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 4061  
Fax: +61 2 9351 5797  
Email: [mlc@stuserv.usyd.edu.au](mailto:mlc@stuserv.usyd.edu.au)  
Website: [www.usyd.edu.au/mlc](http://www.usyd.edu.au/mlc)



## Museums and galleries

The University of Sydney has one of the largest and finest university collections of antiquities, art, ethnography and natural history in Australia. While these collections are used for teaching, they also provide an opportunity for the University to contribute to the cultural life of the country.

### University Art Gallery

Founded in the 1860s, the University of Sydney Art Collection now holds more than 3000 paintings, sculptures and works on paper by Australian, Asian and European artists, as well as more than 700 works from the University Union Art Collection. The University Art Gallery showcases changing exhibitions of works from the collection as well as high-quality exhibitions of both contemporary and historical works.

War Memorial Arch  
Quadrangle, A14  
Camperdown Campus

Phone: +61 2 9351 6883  
Fax: +61 2 9351 7785  
Website: [www.usyd.edu.au/museums](http://www.usyd.edu.au/museums)

### Macleay Museum

The Macleay Museum originated with the eighteenth century collection of insects owned by Alexander Macleay. The oldest of its kind in Australia, the museum today holds significant collections of ethnographic artefacts, scientific instruments, biological specimens and historic photographs. Changing exhibitions engage with the diversity of the collection.

Macleay Building, A12  
Gosper Lane (off Science Road)  
Camperdown Campus

Phone: +61 2 9036 5253  
Fax: +61 2 9351 5646  
Email: [macleaymuseum@usyd.edu.au](mailto:macleaymuseum@usyd.edu.au)  
Website: [www.usyd.edu.au/museums](http://www.usyd.edu.au/museums)

### Nicholson Museum

The Nicholson Museum contains the largest and most prestigious collection of antiquities in Australia. It is also the country's oldest university museum, and features works of ancient art and objects of daily life from Greece, Italy, Egypt, Cyprus the Near and Middle East, as well as Northern Europe. A regular changing schedule of exhibitions highlights various parts of the collection.

Quadrangle, A14  
Camperdown Campus

Phone: +61 2 9351 2812  
Fax: +61 2 9351 7305  
Email: [nicholsonmuseum@usyd.edu.au](mailto:nicholsonmuseum@usyd.edu.au)  
Website: [www.usyd.edu.au/museums](http://www.usyd.edu.au/museums)

### The Tin Sheds Gallery

The Tin Sheds Gallery is part of the Art Workshop complex within the University of Sydney's Faculty of Architecture, Design and Planning. The gallery hosts exhibitions across a wide variety of contemporary visual arts practices from individuals and groups, as well as community projects and curated exhibitions.

Tin Sheds Gallery and Art Workshops  
Faculty of Architecture  
Wilkinson Building  
148 City Road

Phone: +61 2 9351 3115  
Fax: +61 2 9351 4184  
Email: [tinsheds@arch.usyd.edu.au](mailto:tinsheds@arch.usyd.edu.au)  
Website: [www.arch.usyd.edu.au/art\\_workshop](http://www.arch.usyd.edu.au/art_workshop)

## MyUni Student Portal

The MyUni student portal ([myuni.usyd.edu.au](http://myuni.usyd.edu.au)) is the starting point and 'one-stop' environment for students to access all their web-based University information and services.

MyUni automatically tailors what a student sees based on their login and offers students the option of further personalising content. Most importantly, MyUni allows students to complete tasks online that would previously have required attendance in person. The following are examples of MyUni services and information:

- support services relating to health, counselling, employment, child care, accommodation, and general wellbeing
- student administration systems for obtaining examination results, enrolment and variations, timetabling, email services and links to courses and units of study information
- links to the University's e-learning systems
- library services
- important messages and student alerts
- information and communications technology and support services
- information for local, Indigenous and international students
- campus maps, with descriptions of cultural, sporting and campus facilities.

## Orientation and O-Week

### Orientation

Transition to University involves both opportunities and challenges. A successful transition is important in developing a sense of belonging and better academic adjustment and success. The University seeks to facilitate students' successful transition through a wide range of programs and activities.

Orientation activities for both undergraduate and postgraduate students are scheduled at the beginning of each semester. Transition support continues throughout the academic year within faculties while student support services are available to assist students for the duration of their study.

For more information, see [www.usyd.edu.au/orientation](http://www.usyd.edu.au/orientation).

### Undergraduate students

*Sydney Welcome Orientation and Transition (SWOT) Program*

In the week prior to Semester One, the SWOT program offers all commencing undergraduate students an opportunity to learn more about the University of Sydney.

During this week you can get to know the University, develop key skills for success, discover other key resources for getting the most out of university life and develop a sense of belonging. All students are welcome to attend activities which are based at the Camperdown and Darlington campuses. Faculties based on other campuses also provide orientation activities and programs.

SWOT 2009 will run from **25 to 27 February 2009**.

For more information, see [www.swot.usyd.edu.au](http://www.swot.usyd.edu.au).

### Postgraduate students

The University of Sydney Postgraduate Induction Program is a specialised program for postgraduate students organised by the Dean of Graduate Studies. See [www.dogs.usyd.edu.au](http://www.dogs.usyd.edu.au).

### O-Week

O-Week is the orientation event at the beginning of Semester One. Organised by the University of Sydney Union (USU) and other student organisations, it runs in parallel with the SWOT program. O-Week provides an opportunity to learn about and participate in the many clubs and societies available at the University and the services and activities of the student organisations.

It's packed with fun activities and events, plus information to help you get acquainted with the University and grab hold of all of the opportunities this campus has to offer.

Rock, jazz, orchestral and choral concerts, plays, demonstrations, symposia on current affairs, reviews, competitions, sports, bus tours, games, special-interest meetings, guest speakers, debates, films, food and freebies are all organised for commencing students' participation and enjoyment. You need to know what's on and what's available in order to make the most out of your time here.

O-Week 2009 will run from **25 to 27 February 2009**. Programs are available at [www.usuonline.com](http://www.usuonline.com).

## Part-time, full-time attendance

### Undergraduate students

Undergraduate students are usually considered full-time if they have a student load of at least 0.375 each semester. Anything under this amount is considered a part-time study load.

Note that some faculties have minimum study load requirements for satisfactory progress.

### Postgraduate students (coursework)

Part-time or full-time status for postgraduate coursework students is determined by credit-point load. Enrolment in units of study which total at least 18 credit points in a semester is classed as full-time. Anything under this amount is a part-time study load.

Please note that classes for some coursework programs are held in the evenings (usually 6pm to 9pm).

### Postgraduate students (research)

Full-time candidates for research degrees do not keep to the normal semester schedule. Instead they work continuously throughout the year with a period of four weeks recreation leave.

There is no strict definition of what constitutes full-time candidature but if you have employment or other commitments that would prevent you from devoting at least the equivalent of a 35-hour working week to your candidature (including attendance at the University for lectures, seminars, practical work and consultation with your supervisor) you should enrol as a part-time candidate. If in doubt, consult your faculty or supervisor.

### International students

Student visa regulations require international students to undertake full-time study. International students on visas other than student visas may be permitted to study part-time.

## Policy Online

In addition to the resolutions covering specific courses there are a number of University policies that apply to students. These include:

- Code of Conduct for students
- Academic Honesty in Coursework
- Student Plagiarism: Coursework Assessment and Examination of Coursework
- Identifying and Supporting Students at Risk

All of these policies can be accessed at the University's Policy website online ([www.usyd.edu.au/policy](http://www.usyd.edu.au/policy)).

## Printing Service

The University Printing Service (UPS) provides printing and binding services including: high-volume printing and copying, short run/low-volume printing, and four-colour process printing. It also offers finished artwork and design, including website design, document scanning, file conversion and CD burning.

UPS products range from stationery, books, brochures, handbooks, graduation certificates and examination papers through to invitations, flyers and banners.

UPS also offers a variety of finishing options plus collating, addressing and filling of envelopes, mail merge options and print-broking services.

University Printing Service  
Room 314, Top Floor  
Services Building, G12  
Codrington Street

Phone: +61 2 9351 2004  
Fax: +61 2 9351 7757  
Email: [ups@ups.usyd.edu.au](mailto:ups@ups.usyd.edu.au)  
Website: [www.usyd.edu.au/ups](http://www.usyd.edu.au/ups)

## Privacy

The University is subject to the *NSW Privacy and Personal Information Protection Act 1998* and the *NSW Health Records and Information Privacy Act 2002*. Central to both Acts are the sets of information protection principles (IPPs) and health privacy principles which regulate the collection, management, use and disclosure of personal and health information.

In compliance with the *Privacy and Personal Information Protection Act* the University developed a *Privacy Management Plan* which includes the *University Privacy Policy*. The *Privacy Management Plan* sets out the IPPs and how they apply to functions and activities carried out by the University. Both the plan and the *University Privacy Policy* were endorsed by the Vice-Chancellor on 28 June 2000.

Further information and a copy of the plan may be found at [www.usyd.edu.au/arms/privacy](http://www.usyd.edu.au/arms/privacy).

Any questions regarding the *Freedom of Information Act*, the *Privacy and Personal Information Protection Act*, the *Health Records and Information Privacy Act* or the *Privacy Management Plan* should be directed to one of the following:

Tim Robinson: +61 2 9351 4263  
Anne Picot: +61 2 9351 7262  
Email: [foi@mail.usyd.edu.au](mailto:foi@mail.usyd.edu.au)

## Research Office

The Research Office administers the major government-funded research awards. Details of these awards and many others may be obtained from [www.usyd.edu.au/ro/training](http://www.usyd.edu.au/ro/training).

The closing date for Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA) is October every year.

National Health and Medical Research Council (NHMRC) Postgraduate Research Scholarships usually close in mid-July. It is wise to confirm in advance the exact closing date.

Research Office  
Level 6, Jane Foss Russell Building, G02  
Phone: +61 2 8627 8112  
Email: [research.training@usyd.edu.au](mailto:research.training@usyd.edu.au)  
Website: [www.usyd.edu.au/ro/training](http://www.usyd.edu.au/ro/training)

## Scholarships for undergraduates

The Scholarships and Prizes Office administers scholarships and prizes for undergraduate and postgraduate coursework degrees at the University of Sydney. To learn more, see the website.

Scholarships and Prizes Office  
Jane Foss Russell Building, G02  
The University of Sydney  
NSW 2006 Australia  
Phone: +61 2 9351 2717  
Fax: +61 2 9036 7879  
Email: [scholarships.reception@usyd.edu.au](mailto:scholarships.reception@usyd.edu.au)  
Website: [www.usyd.edu.au/scholarships](http://www.usyd.edu.au/scholarships)

## Security Services

Security staff patrol the University's Camperdown and Darlington campuses 24 hours a day, seven days a week and are easily identified by their blue uniforms and distinguishing badges.

### Security Escort Service

The University's Security Escort Service may be booked by telephoning +61 2 9351 3487. This service provides transportation around the Camperdown and Darlington campuses as well as to the nearest transport point at its edge (it generally operates after the Security Bus has ceased). The service is for security situations and is not designed for convenience use. Requests for this service will be prioritised against other security demands.

### Emergency contact

Phone: +61 2 9351 3333

### Enquiries

Phone: +61 2 9351 3487 or (toll-free within Australia) 1800 063 487

Fax: +61 2 9351 4555

Email: [security.admin@mail.usyd.edu.au](mailto:security.admin@mail.usyd.edu.au)

Website: [www.security.usyd.edu.au](http://www.security.usyd.edu.au)

### Traffic

Phone: +61 2 9351 3336

### Lost property

Phone: +61 2 9351 5325

## Service Management, Information and Communications Technology (ICT)

Client Services are responsible for the delivery of many of the computing services provided to students. Students can contact Client Services by phoning the ICT Helpdesk on (02) 9351 6000, through the IT Assist website ([www.switch.usyd.edu.au](http://www.switch.usyd.edu.au)) or by visiting the staff at one of the University Access Labs.

Access labs on the Camperdown and Darlington campuses:

- Fisher Library (Level 2)
- Carslaw Building (Room 201)
- Education Building (Room 232)
- Christopher Brennan Building (Room 232)
- Engineering Link Building (Room 222)
- Pharmacy and Bank Building (Room 510)

Other labs are available at the Law Campus, Westmead Hospital and Cumberland Campus.

The labs provide students free access to computers, including office productivity and desktop publishing software. Some services are available on a fee-for-service basis, such as Internet access, printing facilities, and the opportunity for students to host their own non-commercial website.

Each student is supplied with an account, called a 'Unikey' account, which allows access to a number of services including:

- free email ([www-mail.usyd.edu.au](http://www-mail.usyd.edu.au))
- WebCT/elearning online resources via <https://learn-on-line.ce.usyd.edu.au/webct/entryPageIns.dowebct>
- access to the Internet from home or residential colleges ([www.switch.usyd.edu.au/services.html](http://www.switch.usyd.edu.au/services.html))
- facilities via the MyUni student portal: [myuni.usyd.edu.au](http://myuni.usyd.edu.au) including exam results, enrolment variations and timetabling
- free courses in basic computing (such as MS Office, basic html and Excel), run by Access Lab staff in the week following orientation week. To register contact the Access Lab Supervisor on +61 2 9351 6870.

Service Management, Helpdesk  
University Computer Centre, H08  
Camperdown Campus

Phone: +61 2 9351 6000

Fax: +61 2 9351 6004

Email: [support@usyd.edu.au](mailto:support@usyd.edu.au)

Website: [www.switch.usyd.edu.au](http://www.switch.usyd.edu.au)

## Staff and Student Equal Opportunity Unit (SSEOU)

The Staff and Student Equal Opportunity Unit works with the University community to promote equal opportunity in education and employment, to create opportunities for staff and students who have traditionally been disadvantaged by mainstream practices and policies, and to create an environment that is free from discrimination and harassment.

The Staff and Student Equal Opportunity Unit is responsible for:

- providing policy advice to staff on harassment and discrimination
- providing equal opportunity policy development, promotion and training for staff and students
- coordinating and monitoring equity programs and initiatives
- providing information and advice to staff and students on equal opportunity matters
- resolving individual staff and student concerns about harassment and discrimination
- overseeing the University's Harassment and Discrimination Resolution procedure
- monitoring and reporting to external bodies on the University's progress in the equal opportunity area.

Every student and employee at the University of Sydney has the right to expect from their fellow students and colleagues behaviour that reflects these key values, irrespective of background, beliefs or culture.

In addition, every student and employee has a right to expect from the University-equitable practices that preserve and promote equal opportunity to access, participate, and excel in their chosen field.

Second Floor, Margaret Telfer Building, K07  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 2212

Fax: +61 2 9351 3195

Email: [admin@eeo.usyd.edu.au](mailto:admin@eeo.usyd.edu.au)

Website: [www.usyd.edu.au/eeo](http://www.usyd.edu.au/eeo)

## Student Administration and Support

The University provides personal, welfare, administrative and academic support services to facilitate your success. Many factors can have an impact on your wellbeing while studying, and Student Services can help you to manage these more effectively.

For details of services and online resources provided, see the MyUni student portal ([myuni.usyd.edu.au](http://myuni.usyd.edu.au)) or the Services for Students website ([www.usyd.edu.au/stuserv](http://www.usyd.edu.au/stuserv)).

## Student Centre

Level 3, Jane Foss Russell Building, G02  
The University of Sydney  
NSW 2006 Australia

General enquiries: +61 2 9351 3023

Academic records: +61 2 9351 4109

Handbooks: +61 2 9351 5057

Fax: +61 2 9351 5081 or +61 2 9351 5350 (academic records)

Website: [www.usyd.edu.au/studentcentre](http://www.usyd.edu.au/studentcentre)

## Student identity cards

The student identity card functions as a library borrowing card, a transport concession card (when suitably endorsed) and a general identity card. The card must be carried at all times on the grounds of the University and must be shown on demand, and must be taken to all examinations. Details for obtaining a student card can be found at: [www.usyd.edu.au/cstudent/student\\_cards.shtml](http://www.usyd.edu.au/cstudent/student_cards.shtml)

## Sydney Student Development

Sydney Student Development offers paid course-related employment to students with the aim of increasing their employment prospects upon graduation. During the semester students can work part-time to accommodate their study commitments and potentially full-time during the semester break.

For more information, see [www.usyd.edu.au/student\\_employment](http://www.usyd.edu.au/student_employment).

## Sydney Summer School

Nine faculties at the University offer subjects from undergraduate and postgraduate degree programs during summer. As the University uses its entire quota of Commonwealth-supported places in Semesters One and Two, these units are full fee-paying for both local and international students and enrolment is entirely voluntary.

Summer School enables students to accelerate their degree progress, make up for a failed subject or fit in a subject which otherwise would not suit their timetables. New students may also gain an early start by completing subjects before they commence their degrees.

Three Summer Sessions are offered, commencing in mid December, the first week of January and the third week of January and run for up to six weeks (followed by an examination week). Details of the available subjects are on the Summer School website and is usually circulated to students with their results notices.

A smaller Winter School is also run by the Summer School office. It will commence on 29 June 2009 and run for three weeks (followed by an examination week). The Winter School offers both postgraduate and undergraduate subjects.

To find out information about subjects offered and to enrol, see the Summer School website: [www.summer.usyd.edu.au](http://www.summer.usyd.edu.au).

## Sydney Welcome Orientation and Transition Program (SWOT)

The Sydney Welcome Orientation and Transition program (SWOT) offers a head start to commencing undergraduate students at the University, helping you to become familiar with the University and its student support services. The Library and central student support services work together with faculties to provide the SWOT program.

SWOT 2009 runs from **25 to 27 February 2009**.  
For more information, see [www.swot.usyd.edu.au](http://www.swot.usyd.edu.au).

## The University of Sydney Foundation Program (USFP)

The University of Sydney provides a foundation program to international students as a preparation for undergraduate degrees at several Australian universities.

The program is conducted by Taylors College on behalf of Study Group Australia and the University of Sydney. It allows both first and second semester entry to undergraduate courses at the University of Sydney and other universities within Australia.

### Contact details

Phone: +61 2 8263 1888  
Fax: +61 2 9267 0531  
Email: [info@taylorscollege.edu.au](mailto:info@taylorscollege.edu.au)  
Website: [www.usyd.edu.au/foundationprogram](http://www.usyd.edu.au/foundationprogram)

### College address

The University of Sydney Foundation Program  
Taylors College  
965 Bourke St  
Waterloo NSW 2017  
Phone: +61 2 8303 9700  
Fax: +61 2 8303 9777

## Timetabling Unit

The Timetabling Unit in the Student Centre is responsible for producing students' class and tutorial timetables. Semester One timetables are available ten days prior to the beginning of semester.

Website: [www.usyd.edu.au/studentcentre/timetabling.shtml](http://www.usyd.edu.au/studentcentre/timetabling.shtml)

## University Health Service

The University Health Service provides a full experienced general practitioner service and emergency medical care to all members of the University community. You can consult a doctor either by appointment or on a walk-in basis (for more urgent matters only). The Health Service bills Medicare or your overseas student health care provider (Worldcare or Medibank Private) directly for the full cost of most consultations.

Email: [i.marshall@unihealth.usyd.edu.au](mailto:i.marshall@unihealth.usyd.edu.au)  
Website: [www.unihealth.usyd.edu.au](http://www.unihealth.usyd.edu.au)  
Phone: +61 2 9351 3484  
Fax: +61 2 9351 4110

### University Health Service (Wentworth)

Level 3, Wentworth Building, G01  
The University of Sydney  
NSW 2006 Australia

Opening hours: 8.30am to 5.30pm, Monday to Friday  
Phone: +61 2 9351 3484

### University Health Service (Holme)

Holme Building, A09  
Entry Level, Science Road  
The University of Sydney  
NSW 2006 Australia

Opening hours: 8.30am to 5.30pm, Monday to Friday  
Phone: +61 2 9351 4095

# Student organisations

## Students' Representative Council (SRC)

The Students' Representative Council (SRC) represents, campaigns and advocates for undergraduate students throughout the University.

SRC caseworkers advise students on a range of issues, including academic appeals, Centrelink and Austudy, tenancy, harassment and discrimination. The solicitor (from Redfern Legal Centre) provides legal assistance and court representation. These services are free and confidential. The SRC also offers financial support in the form of emergency loans up to \$50.

In addition, the SRC runs a second-hand bookshop that specialises in the purchase and sale of coursework textbooks. Among the publications produced by the SRC are the weekly student newspaper *Honi Soit*, the *Counter-Course Handbook* and the *O-Week Handbook*.

Recently celebrating its 80th anniversary, the SRC is one of the oldest student organisations in Australia, and is run by and for students. This is a great way for you to be involved in student life. Office bearers elected to student council campaign on issues that directly affect students, such as course cuts and assessments, fee increases, discrimination and welfare rights. They also advocate on social justice matters both within the University and throughout the wider community.

### SRC main office

Level 1, Wentworth Building, City Road  
 Phone: +61 2 9660 5222  
 Fax: +61 2 9660 4260  
 Email: [help@src.usyd.edu.au](mailto:help@src.usyd.edu.au)  
 Email (*Honi Soit* editors): [editors@src.usyd.edu.au](mailto:editors@src.usyd.edu.au)  
 Website: [www.src.usyd.edu.au](http://www.src.usyd.edu.au)

Contain the main office for details of other campuses.

### The SRC Secondhand Bookshop

Level 3, Wentworth Building, City Road  
 Phone: +61 2 9660 4756  
 Fax: +61 2 9660 4260  
 Email: [books@src.usyd.edu.au](mailto:books@src.usyd.edu.au)  
 Website: [www.src.usyd.edu.au](http://www.src.usyd.edu.au)

## Sydney University Postgraduate Representative Association (SUPRA)

SUPRA is an independent association which provides advice, advocacy and support services to postgraduate students. SUPRA is both the voice and safety net of these students, and represents their interests by:

- ensuring the representation of postgraduate views within the University and wider community
- providing free, confidential assistance and advocacy for postgraduates through the employment of Student Advice and Advocacy Officers (SAAOs)
- providing free legal advice for postgraduate students, in association with the Redfern Legal Centre
- representing postgraduates on University policy-making bodies such as the Academic Board, its committees and working parties
- meeting with members of the Senate on the Senate/Student Organisations Liaison Committee
- regularly consulting with the Vice-Chancellor, Registrar and other senior University officers
- drawing postgraduates together at all levels of University life.

## SUPRA Council, committees and networks

The SUPRA Council is elected annually by and from the postgraduate student community. Council meetings are held monthly and postgraduate students are encouraged to attend. SUPRA committees and networks help to coordinate activities and run campaigns, and are a great way to get involved. All postgraduates can stand for the Council or attend any SUPRA events provided they are a SUPRA subscriber.

### Advice and advocacy

SUPRA employs professional Student Advice and Advocacy Officers (SAAOs) to help postgraduate students with any academic or personal problems that may be affecting their study, such as:

- fee paying and administrative issues
- academic appeals and exclusions
- supervision problems
- tenancy issues
- Centrelink and financial assistance concerns
- harassment and discrimination.

This is a free and confidential service for all postgraduates at the University of Sydney. To access the SAAO service, you must be a SUPRA subscriber. It's free to subscribe and you can do it online, in the office, or when you see an SAAO. To find out more about the SAAO service, email: [help@supra.usyd.edu.au](mailto:help@supra.usyd.edu.au).

### Publications

SUPRA places the highest priority upon communication, being responsive to postgraduates and encouraging maximum participation in SUPRA through the following publications:

- *eXpress*, a magazine-style publication
- *eGrad*, a regular email bulletin
- *Survive!* Postgraduate Survival Manual
- *The Counter Course Handbook*
- *Thesis Guide*
- a range of factsheets and brochures.

Electronic versions are available at [www.supra.usyd.edu.au](http://www.supra.usyd.edu.au).

All of SUPRA's services, activities and publications are free to SUPRA subscribers. By subscribing, you also show your support for all the work that SUPRA does on your behalf. It's free to subscribe and you can sign up online or drop into the SUPRA offices and fill out the form.

### SUPRA Office

Raglan St Building, G10  
 Corner Raglan and Abercrombie Streets  
 Phone: +61 2 9351 3715 or toll-free 1800 249 950  
 Fax: +61 2 9351 6400  
 Email: [admin@supra.usyd.edu.au](mailto:admin@supra.usyd.edu.au)  
 Website: [www.supra.usyd.edu.au](http://www.supra.usyd.edu.au)

## University of Sydney Union (USU)

USU is the organisation that coordinates activities, programs, events, services and facilities in and around Manning House, Wentworth Building and Holme Building, to provide an exciting and varied student experience. USU looks after on-campus catering and functions, spaces to relax and eat in, clubs and societies, entertainment, and other social and cultural programs.

For more information on USU, see [www.usuonline.com](http://www.usuonline.com).



## Access Card Benefits Program

The Access program is a savings and benefits scheme offered by USU. Once you've bought an Access Card, you can take advantage of great discounts, such as 15 per cent off purchases from USU catering and retail outlets, and 20 percent off coffee and water across campus.

As part of your membership, you can also make fantastic savings off-campus from Access Partners offering discounts and deals on gifts, clothing, family entertainment and food.

For more information, see [www.accessbenefits.com.au](http://www.accessbenefits.com.au).

## Clubs and societies

The USU funds, accommodates, trains and supports around 250 clubs and societies – groups that students can join and operate to pursue their own interests. Clubs and societies organise their own activities and events and are funded by USU. Being part of a club or society is the best way to get involved in campus life, meet people who share your interests, network and gain valuable organisational skills, training and experience.

There are clubs and societies focused on politics, culture, the arts, the environment, religion, volunteering, skills, hobbies, departments and faculties. If there isn't a club or society catering to your interests, we'll help you create and operate your own!

USU provides all of their clubs and societies with grants, insurance, venues, training and support for a range of events and projects including barbecues, dinners, annual balls, dance parties, cocktail parties, video nights, camps, conferences, excursions, trivia nights, fundraisers, merchandise and t-shirt production, postage and printing.

Registered clubs and societies can make free use of USU meeting rooms (as available) and free photocopying. Registered clubs can also use letterbox hire and USU equipment hire.

### C&S Office

University of Sydney Union  
Level 1, Manning House, Manning Road  
Phone: +61 2 9563 6161  
Email: [clubsandsocs@usu.usyd.edu.au](mailto:clubsandsocs@usu.usyd.edu.au)

## The USU Student Leadership Program

The USU believes that a university should educate you, prepare you for life, and be fun!

The University of Sydney is able to boast the broadest, most inclusive extra-curricular program of all universities in Australia, and the USU prides itself on the world-class student experience program it delivers for the University.

The USU takes very seriously the need to create a vibrant community outside the classroom. Our programs are designed not only to entertain, but to teach and prepare participants for their lives after graduation. At the apex of what we do is mentoring, personal development, and leadership training.

The vitality of the USU is founded on the involvement of students as leaders within its community. These positions range from a student Board of Directors, Club and Society Executives, Festival Directors, Debate Directors, volunteers, and community portfolio convenors.

## Sydney Uni Sport & Fitness

Sydney Uni Sport & Fitness invites you to choose from our range of value membership options, giving access to many sport and recreation clubs, fitness programs, top-level sporting facilities, regular competition and events, and great member benefits.

Join a vast array of sporting and recreational clubs for men and women with well-developed juniors programs, take part in excellent courses and world-class sporting events, and improve your performance under

the guidance of some of Australia's most accomplished coaches and sportspeople.

Purpose-built venues, such as the University Sports and Aquatic Centre, Arena Sports Centre with the Ledge Climbing Centre, and the HK Ward Gymnasium, offer tennis and squash courts, rock-climbing, fitness equipment, a martial arts room and an Olympic-size heated swimming pool.

Check out the historic and panoramic sporting ovals, rowing sheds and a multi-purpose facility at Tempe, and don't forget the on-campus Grandstand Sports Bar.

Sydney Uni Sport & Fitness  
University Sports & Aquatic Centre  
Phone: +61 2 9351 4960  
Fax: +61 2 9351 4962  
Email: [admin@sport.usyd.edu.au](mailto:admin@sport.usyd.edu.au)  
Website: [www.susf.com.au](http://www.susf.com.au)

## Facilities

Sydney Uni Sport & Fitness has three main fitness centres.

### University Sports & Aquatic Centre

Corner Codrington and Darlington Streets  
Darlington Campus  
Phone: +61 2 9351 4978  
Email: [nmrc@sport.usyd.edu.au](mailto:nmrc@sport.usyd.edu.au)

Facilities at the centre include:

- 50-metre heated swimming pool
- six synthetic tennis courts
- four squash courts
- multi-function sports hall
- modern fitness equipment
- group fitness studio
- RPM Studio
- health assessments and fitness testing
- personal training
- a café.

### Arena Sports Centre

Western Avenue  
Camperdown Campus  
Phone: +61 2 9351 8111  
Email: [arenaman@sport.usyd.edu.au](mailto:arenaman@sport.usyd.edu.au)

Facilities at the Arena Sports Centre include:

- extensive weights room
- Yoga classes
- personal training
- modern cardio equipment
- multi-purpose sports hall (Badminton)
- two squash courts
- sports clinic
- The Ledge Climbing Centre
- Ralph's Café.

### HK Ward Gymnasium

Between Ovals 1 and 2  
Camperdown Campus  
Phone: +61 2 9351 4988  
Email: [hk@sport.usyd.edu.au](mailto:hk@sport.usyd.edu.au)

Facilities at the gymnasium include:

- martial arts facility
- international-standard sports hall
- boxing ring and gym
- group fitness studio
- boxercise and kickboxing classes
- ergometer training
- sports equipment hire.

# International students

The following information is for International students studying onshore on an Australian student visa.

## Completion within the expected duration

Education Providers are required to ensure that international students complete their studies within the duration specified on the electronic Confirmation of Enrolment (eCoE). Extensions to a student's course duration are allowed only in limited circumstances. For example, for compassionate or compelling reasons, where an intervention strategy has been implemented or where there has been an approved leave of absence or suspension.

It is important for students to ensure they are on track to complete their studies within the expected duration, or that they have permission from their faculty to extend their duration.

## Satisfactory academic progress

Maintaining satisfactory course progress is a mandatory student visa condition. Education providers are required to monitor course progress, intervene where students are at risk of failing to achieve satisfactory course progress, notify students who fail to achieve satisfactory course progress and report students who fail to achieve satisfactory course progress to the Department of Immigration and Citizenship (DIAC).

It is important that every student is aware of the progress rules for their course and participates in the intervention strategies implemented by their faculty. Exclusion from a course due to unsatisfactory progress can have serious implications for student visa holders including visa cancellation and restrictions on returning to Australia.

The University provides many avenues of support for students who are struggling academically. International students who are experiencing any difficulties with their academic progress should consult their faculty, the international student advisers in the International Office or the counsellors in the International Student Support Unit (ISSU).

## Distance/web-based study

International students may undertake no more than 25 per cent of their total course by distance and/or online learning. Students must not enrol in exclusively distance or online study in any compulsory study period.

## Work permits

International students with a work permit are permitted to work for up to 20 hours during semester and full-time during the University's official vacation periods. Contact the international student advisers in the International Office for more information.

## Change of address

International students must notify the University of their residential address within seven days of arrival and notify any change of address within seven days. This should be done online via the University's MyUni student portal (<http://myuni.usyd.edu.au>).

## Sponsored students

Sponsored students will need permission from their sponsors before transferring courses, suspending their studies or varying their study load. Students sponsored by the Australian Government (AusAID, Endeavour), or Asia Development Bank (ADB) should contact the International Office in the early stages of considering a change to their program.

## Suspension/discontinuation

The University is required to report to DIAC any international students who discontinue or suspend their studies. Students who suspend their studies for medical or compassionate reasons should contact the International Student Advisers in the International Office urgently.

## Overseas student health cover

The Australian government requires that all international students and their families pay for health insurance in Australia through the Overseas Student Health Cover (OSHC) scheme. The University-preferred provider is OSHC Worldcare. The International Office will, on receipt of the student's first payment of tuition fees and the OSHC premium, pay the compulsory amount to OSHC Worldcare on his/her behalf.

OSHC provides free access to the University health service and public hospitals. Higher-level coverage (eg, access to private hospitals coverage for spouse and family) is the student's responsibility.

## ISSU (International Student Support Unit)

The International Student Support Unit (ISSU) provides support to international students through information, orientation programs, welfare advice and counselling. The ISSU gives advice on:

- preparations before leaving their home country
- what to expect upon arrival in Sydney
- emotional changes that can occur when moving to a different country
- academic concerns, including understanding the University system and liaising with staff members
- preparing family visit letters
- preparing to return to their home country.

### ISSU Office - Camperdown Campus

Jane Foss Russell Building, G02  
University of Sydney  
NSW 2006 Australia  
Phone: +61 2 9351 4749  
Fax: +61 2 9351 6818  
Email: [info@issu.usyd.edu.au](mailto:info@issu.usyd.edu.au)  
Website: [www.usyd.edu.au/stuserv/issu](http://www.usyd.edu.au/stuserv/issu)

### ISSU Office - Cumberland Campus

Ground Floor, A Block, C42  
75 East St, Lidcombe  
NSW 2141 Australia  
Phone: +61 2 9351 9638  
Email: [ISSU.Cumberland@stuserv.usyd.edu.au](mailto:ISSU.Cumberland@stuserv.usyd.edu.au)



## International Office

The International Office provides advice and assistance with application, admission and enrolment procedures for international students. The International Office also includes units responsible for international marketing, government and student relations, international scholarships, including AusAID scholarships and administrative support for international financial aid programs, and compliance with government regulations related to international students.

The International Office also coordinates student exchange and study abroad programs, and other inter-institutional links. The Study Abroad and Exchange unit assists both domestic and international students who wish to enrol for study abroad or exchange programs.

### **International Admissions and Customer Services**

Jane Foss Russell Building, G02  
The University of Sydney  
NSW 2006 Australia

Phone: +61 2 9351 4079  
Future student enquiries: 1800 899 376 (domestic free call)  
Fax: +61 2 9351 4013  
Email: [info@io.usyd.edu.au](mailto:info@io.usyd.edu.au)  
Website: [www.usyd.edu.au/internationaloffice](http://www.usyd.edu.au/internationaloffice)

### **Study Abroad**

Phone: +61 2 9351 3699  
Fax: +61 2 9351 2795  
Email: [studyabroad@io.usyd.edu.au](mailto:studyabroad@io.usyd.edu.au)  
Website: [www.usyd.edu.au/studyabroad](http://www.usyd.edu.au/studyabroad)

### **Student Exchange**

Phone: +61 2 9351 3699  
Fax: +61 2 9351 2795  
Email: [studyabroad@io.usyd.edu.au](mailto:studyabroad@io.usyd.edu.au)  
Website: [www.usyd.edu.au/studentexchange](http://www.usyd.edu.au/studentexchange)



# Essential information for students

## Calendar

The annual *University of Sydney Calendar* and its online updates are the University of Sydney's central source of official information.

The *Calendar* provides general and historical information about the University of Sydney, the statutes and regulations under which it operates and the Resolutions of the Senate relating to constitutions of and courses in each faculty. The statutes and regulations, as well as some Resolutions of the Senate, also appear in Policy Online ([www.usyd.edu.au/policy](http://www.usyd.edu.au/policy)).

Along with the University of Sydney handbooks, the *Calendar* forms the official legal source of information relating to study at the University of Sydney.

The latest *Calendar* is available in hard copy from the Student Centre. It is also available online, at [www.usyd.edu.au/calendar](http://www.usyd.edu.au/calendar). The PDF and Word document files can be downloaded and printed if required.

## Coursework Rule

It is very important that students are aware of the *University of Sydney (Coursework) Rule 2000 (as amended)*, which governs all coursework award courses in the University.

The Coursework Rule relates to:

- award course requirements
- credit points and assessment
- enrolment
- credit
- cross-institutional study and its upper limits
- progression
- discontinuation of enrolment and suspension of candidature
- unsatisfactory progress and exclusion
- exceptional circumstances
- award of degrees
- diplomas and certificates
- transitional provisions.

It should be read in conjunction with two other documents:

- *University of Sydney (Amendment Act) Rule 1999*; and
- Resolutions of the Senate and the faculty resolutions relating to each award course. These are found in the relevant faculty handbook.

The Coursework Rule can be found in the following places:

- *University of Sydney Calendar* (print or online version): [www.usyd.edu.au/calendar](http://www.usyd.edu.au/calendar)
- Policy Online: ([www.usyd.edu.au/policy](http://www.usyd.edu.au/policy))
- Handbooks online: [www.usyd.edu.au/handbooks/university\\_information/01\\_uni\\_coursework\\_rule](http://www.usyd.edu.au/handbooks/university_information/01_uni_coursework_rule)

## PhD Rule

The *University of Sydney (Doctor of Philosophy (PhD)) Rule 2004* deals with matters relating to the degree of Doctor of Philosophy, including admission, probation, supervision and submission of theses.

It should be read in conjunction with two other documents:

- *University of Sydney (Amendment Act) Rule 1999*; and
- Senate and faculty resolutions relating to each award course (found in the relevant faculty handbook).

The PhD Rule can be found in the following locations:

- *University of Sydney Calendar* (print or online version): [www.usyd.edu.au/calendar](http://www.usyd.edu.au/calendar)
- Policy Online: ([www.usyd.edu.au/policy](http://www.usyd.edu.au/policy))
- Handbooks online: [www.usyd.edu.au/handbooks/postgrad\\_hb/ap04\\_phd\\_rule.shtml](http://www.usyd.edu.au/handbooks/postgrad_hb/ap04_phd_rule.shtml)

## Plagiarism

The University of Sydney is opposed to and will not tolerate plagiarism. It is the responsibility of all students to:

- ensure that they do not commit or collude with another person to commit plagiarism
- report possible instances of plagiarism
- comply with the University's policy and procedure on plagiarism.

The policy and procedure on plagiarism can be found at the Policy Online website: [www.usyd.edu.au/policy](http://www.usyd.edu.au/policy).

The Policy Online website ([www.usyd.edu.au/policy](http://www.usyd.edu.au/policy)) also lists related policies and procedures, including:

- *Academic Honesty in Coursework (plagiarism) policy*; and
- *Code of Conduct for Responsible Research Practice and Guidelines for Dealing with Allegations of Research Misconduct*.

The University will treat all identified cases of student plagiarism seriously, in accordance with this policy and procedure, and with Chapter 8 of the *University of Sydney By-law 1999 (as amended)*, which deals with student discipline.

## Students at Risk Policy

The Students at Risk Policy enables early detection of students who are making poor or unsatisfactory progress and are therefore at risk of exclusion from their degree.

The policy outlines procedures and processes to support students in their ongoing studies, including:

- timely intervention and the provision of advice and assistance
- regularly and effectively advising students of progress requirements
- identifying students at risk
- alerting students that they are at risk
- providing assistance to address the risk
- tracking the progress of students after they are identified as being at risk.

For more information on this policy, please see the Secretariat website at [www.usyd.edu.au/secretariat/students/riskstudents](http://www.usyd.edu.au/secretariat/students/riskstudents).

## Grievance procedure

The University's policy and procedures document on student grievances, appeals and applications for review is available on the Policy Online website: [www.usyd.edu.au/policy](http://www.usyd.edu.au/policy).

The *Grievance Procedure* document is a statement of the University's processes for handling student grievances, appeals and applications for review regarding academic and non-academic matters.

Study at the University presents opportunities for interacting with other members of the University community. The University recognises and values the diversity of student experiences and expectations, and is committed to treating students, both academically and administratively, in a fair and transparent manner.





# Abbreviations

Listed below are commonly used acronyms that appear in University documents and publications. (See also the Glossary.)

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

A	
AARNet	Australian Academic Research Network
AAUT	Australian Awards for University Teaching
AAM	Annual Average Mark
ABC	Activity-based costing
ABSTUDY	Aboriginal Study Assistance Scheme
ACER	Australian Council for Educational Research
AGSM	Australian Graduate School of Management
ANZAAS	Australian and New Zealand Association for the Advancement of Science
APA	Australian Postgraduate Awards
APAC	Australian Partnership for Advanced Computing
APAI	Australian Postgraduate Awards (Industry)
APA-IT	Australian Postgraduate Awards in Information Technology
APDI	Australian Postdoctoral Fellowships Industry
APEC	Asia-Pacific Economic Cooperation
APF	Australian Postdoctoral Fellowship
AQF	Australian Qualifications Framework
ARC	Australian Research Council
ARTS	Automated Results Transfer System
ASDOT	Assessment Fee Subsidy for Disadvantaged Overseas Students
ATN	Australian Technology Network
ATP	Australian Technology Park
AUQA	Australian Universities Quality Agency
AusAID	Australian Agency for International Development
AUTC	Australian Universities Teaching Committee
AVCC	Australian Vice-Chancellors' Committee

B	
BAA	Backing Australia's Ability
BAC	Budget Advisory Committee
BITLab	Business Intelligence Lab
BLO	Business Liaison Office
BOTPLS	Bridging for Overseas Trained Professionals Loans Scheme

C	
CAF	Cost adjustment factor
CPS	Campus Property Services
CAUT	Committee for Advancement of University Teaching
CDP	Capital Development Program
CEP	Country Education Profile
CEQ	Course Experience Questionnaire
CES	Casual Employment Service
CFO	Chief Financial Officer
CHASS	College of Humanities and Social Sciences
CHESN	Commonwealth Higher Education System Student Number
CHS	College of Health Sciences
CIO	Chief Information Officer
COE	Confirmation of Enrolment
CPSU	Community and Public Sector Union
CRC	Cooperative Research Centre

C	
CREO	Centre for Regional Education, Orange
CRICOS	Commonwealth Register of Institutions and Courses for Overseas Students
CRRRI	Centre for Rural and Regional Innovation
CSIRO	Commonwealth Scientific and Industrial Research Organisation
CST	College of Sciences and Technology
CULT	Combined Universities Language Test
CUTSD	Committee for University Teaching and Staff Development

D	
DAC	Data Audit Committee
DEST	Commonwealth Department of Education, Science and Training
DET	NSW Department of Education and Training
DIMA	Department of Immigration and Multicultural Affairs
D-IRD	Discovery-Indigenous Researchers Development Program
DVC	Deputy Vice-Chancellor

E	
EB	Enterprise bargaining
EFTSU	Equivalent full-time student unit
EFTSL	Equivalent full-time student load
EIP	Evaluations and Investigations Program
ELICOS	English Language Intensive Course of Study
EMU	Electron Microscope Unit
ESOS Act	Education Services for Overseas Student Act

F	
FFT	Fractional full-time (equivalent staff)
FlexSIS	Flexible Student Information System
FHS	Faculty of Health Sciences
FOS	Field of study
FTE	Full-time equivalent (staff)
FRM	Faculty of Rural Management

G	
GATS	General Agreement on Trade in Services
GCCA	Graduate Careers Council of Australia
GDS	Graduate destination survey
GPOF	General Purpose Operating Funds
GSA	Graduate Skills Assessment
GSG	Graduate School of Government
GWSLN	Greater Western Sydney Learning Network

H	
HDR	Higher Degree Research
HECS	Higher Education Contribution Scheme
HEEP	Higher Education Equity Program
HEFA	Higher Education Funding Act 1988
HEIMS	Higher Education Information Management System
HEIP	Higher Education Innovation Program (DEST)
HELP	Higher Education Loan Program



## Abbreviations

<b>H</b>	
HEO	Higher education officer
HEP	Higher education provider
HERDC	Higher Education Research Data Collection
HESA	Higher Education Support Act

<b>I</b>	
IAF	Institutional Assessment Framework
IAS	Institute of Advanced Studies
ICT	Information and Communication Technology
IELTS	International English Language Testing Scheme
IGS	Institutional Grants Scheme (DEST)
IO	International Office
IP	Intellectual property
IPRS	International Postgraduate Research Scholarships
IREX	International Researcher Exchange Scheme
ISFP	Indigenous Support Funding Program
ISIG	Innovation Summit Implementation Group
ISSU	International Student Services Unit
ITC	Information Technology Committee
ITL	Institute for Teaching and Learning
ITS	Information Technology Services

<b>J</b>	
JASON	Joint Academic Scholarships Online Network

<b>L</b>	
LBOTE	Language background other than English

<b>M</b>	
MISG	Management Information Steering Group
MNRF	Major National Research Facilities Scheme
MOU	Memorandum of Understanding
MRB	Medical Rural Bonded Scholarship Scheme

<b>N</b>	
NBCOTP	National Bridging Courses for Overseas Trained Program
NCG	National Competitive Grant
NESB	Non-English-speaking background
NHMRC	National Health and Medical Research Council
NOIE	National Office for the Information Economy
NOOSR	National Office for Overseas Skill Recognition
NRSL	Non-recent school leaver
NSW VCC	New South Wales Vice-Chancellors' Conference
NTEU	National Tertiary Education Industry Union

<b>O</b>	
OECD	Organisation for Economic Cooperation and Development
OLA	Open Learning Australia
OLDPS	Open Learning Deferred Payment Scheme
OPRS	Overseas Postgraduate Research Scholarships

<b>P</b>	
PELS	Postgraduate Education Loans Scheme
PSO	Planning Support Office
PVC	Pro-Vice-Chancellor

<b>Q</b>	
QA	Quality assurance
QACG	Quality Advisory and Coordination Group

<b>R</b>	
R&D	Research and development
R&R	Restructuring and Rationalisation Program
RC	Responsibility Centre
REG	Research and Earmarked Grants
REP	Research Education Program
RFM	Relative Funding Model
RIBG	Research Infrastructure Block Grant (DEST)
RIEF	Research Infrastructure Equipment and Facilities Scheme
RISF	Restructuring Initiatives Support Fund
RMO	Risk Management Office
ROA	Record of Achievement
RQ	Research Quantum
RQU	Recognition Quality Unit (Higher Education Division – DEST)
RRTMR	Research and Research Training Management Reports
RSL	Recent school leaver
RTS	Research Training Scheme (DEST)

<b>S</b>	
SCA	Sydney College of the Arts
SCEQ	Sydney Course Experience Questionnaire
SCM	Sydney Conservatorium of Music
SCR	Science Capability Review
SDF	Strategic Development Fund
SEG	Senior Executive Group
SES	Socioeconomic status
SI	Scholarship Index
SLE	Student Learning Entitlement
SNA	Safety net adjustment
SPIRT	Strategic Partnerships with Industry – Research and Training
SPR	Student Progress Rate
SRC	Students' Representative Council
SSR	Student–staff ratio
STABEX	Study Abroad Exchange (database)
SUPRA	Sydney University Postgraduate Students' Representative Association
SUSport	Sydney Uni Sport & Fitness

<b>T</b>	
TAFE	Technical and Further Education
TOEFL	Test of English as a foreign language
TPI	Teaching Performance Indicator

<b>U</b>	
UAC	Universities Admissions Centre
UMAP	University Mobility in Asia and the Pacific
UNESCO	United Nations Educational, Scientific and Cultural Organisation
UPA	University Postgraduate Awards

<b>V</b>	
VCAC	Vice-Chancellor's Advisory Committee
VET	Vocational Education and Training

<b>W</b>	
WAM	Weighted Average Mark
WRP	Workplace Reform Program
WTO	World Trade Organization

<b>Y</b>	
YFE	Year of first enrolment

# Glossary

For a table of commonly used acronyms and abbreviations that appear in University documents and publications, see 'Abbreviations'.

This glossary describes terminology in use at the University of Sydney.

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

## A

### Academic Board

The senior academic body within the University. In conjunction with faculties, the Academic Board has responsibility for approving new or amended courses and endorsing faculty development of units of study. The board is also responsible for the formulation and review of policies, guidelines and procedures in relation to academic matters. For further information, see the *University of Sydney (Academic Governance) Rule 2003 (as amended)*.

### Academic Consortium 21 (AC21)

An international network, of which the University is a member, comprising educational, research and industrial organisations throughout the world with the objective of encouraging the further advancement of global cooperation to the benefit of higher education and to contribute to world and regional society.

### Academic cycle

The program of teaching sessions offered over a year. Currently the cycle runs from the enrolment period for Semester One to the completion of the processing of results at the end of Semester Two. See also 'Academic year', 'Stage'.

### Academic dishonesty

Academic dishonesty occurs when a student presents another person's ideas, findings or written work as his or her own by copying or reproducing them without due acknowledgement of the source and with intent to deceive the examiner. Academic dishonesty also covers recycling, fabrication of data, engaging another person to complete an assessment or cheating in exams. See also 'Plagiarism'.

### Academic record

The complete academic history of a student at the University. It includes, among other things: personal details; all units of study and courses taken; assessment results (marks and grades); awards and prizes obtained; infringements of progression rules; approvals for variation in course requirements and course leave; thesis and supervision details.

Access to a student's academic record is restricted to authorised University staff and is not released to a third party without the written authorisation of the student. See also 'Academic transcript'.

### Academic transcript

A printed statement setting out a student's academic record at the University. There are two forms of academic transcript: external and internal.

See also 'Academic record', 'External transcript', 'Internal transcript'

### Academic year

The current calendar year in which a student is enrolled. See also 'Academic cycle', 'Stage'.

### *Ad eundem gradum*

Long-standing full-time members of the University's academic and general staff who are not graduates of the University may be considered by Senate, upon their retirement, for admission *Ad eundem gradum* ('to the same degree') to an appropriate degree of the University.

### Admission

Governed by the University's admission policy, this is the process for identifying applicants eligible to receive an initial offer of enrolment in a course at the University. Admission to most courses is based on performance in the HSC, with applicants ranked on the basis of their UAI. Other criteria such as a portfolio, interview, audition, or results in standard tests may also be taken into account for certain courses.

#### *Admission basis*

The main criterion used by a faculty in assessing an application for admission to a course. The criteria used include, among other things, previous secondary, TAFE or tertiary studies; work experience; special admission; and the Universities Admission Index (UAI).

#### *Admission (Deferment)*

An applicant who receives an offer of admission to a course may apply to defer enrolment in that course for one semester or one academic cycle.

#### *Admission mode*

A classification based on how a student was admitted to a course, for example 'UAC' or 'direct'.

#### *Admission period*

The period during which applications for admission to courses are considered.

#### *Admission year*

The year the student expects to begin the course. See also 'Commencement date'.

### Advanced diplomas

See 'Award course'.

### Advanced standing

See 'Credit'.

### Adviser

A member of academic staff appointed in an advisory role for some postgraduate coursework students.

See also 'Associate supervisor', 'Instrumental supervisor/teacher', 'Research supervisor', 'Supervision'.

### Aegrotat

In exceptional circumstances involving serious illness or death of a student prior to completion of their course, the award of aegrotat and posthumous degrees and diplomas may be conferred.

### Alumni

See 'Graduate'

### Alumni sidneiensis

A searchable database of graduates of the University from 1857 to 30 years prior to the current year.



**Annual average mark (AAM)**

The average mark over all units of study attempted in a given academic year (equivalent to the calendar year).

The formula for this calculation is:

$$AAM = \frac{\sum (\text{marks} \times \text{credit point value})}{\sum (\text{credit point value})}$$

(sums over all units of study completed in the selected period)

Where the mark is the actual mark obtained by the student for the unit of study, or in the case of a failing grade with no mark – 0. Pass/fail assessed subjects and credit transfer subjects (from another institution) are excluded from these calculations. However, the marks from all attempts at a unit of study are included.

**Annual progress report**

A form used to monitor a research student's progress each year. The form provides for comments by the student, the supervisor, the head of the department and the dean (or their nominee). The completed form is attached to the student's official file.

**Annual Report**

The University's yearly financial and audit report, submitted to the NSW Parliament. It also includes a broad range of the University's activities and the strength of their performance in relation to the University's stated roles, values and goals.

**Appeals**

Students may lodge an appeal against academic or disciplinary decisions.

*Appeals against an academic decision*

A student may appeal to the Student Appeals Body against a decision by the University that affects the academic assessment or progress of a student within his or her award course, including a decision:

(a) to exclude a student in accordance with the *University of Sydney (Coursework) Rule 2000 (as amended)*

(b) not to readmit or re-enrol a student following exclusion in accordance with the *University of Sydney (Coursework) Rule 2000 (as amended)*

(c) to terminate a student's candidature for a postgraduate award.

See also 'Student Appeals Body'.

*Appeal against a disciplinary decision*

A student may appeal to the Student Disciplinary Appeals Committee against a determination being:

(a) a finding by the Vice-Chancellor or the student Proctorial Board that the student is guilty of misconduct

(b) the imposition of a penalty upon the student by the Vice-Chancellor or the Student Proctorial Board

(c) an order made by the Vice-Chancellor or the Student Proctorial Board.

See also 'Student Disciplinary Appeals Committee'.

**Assessment**

The process of measuring the performance of students in units of study and courses. Performance may be assessed by examinations, essays, laboratory projects, assignments, theses, treatises or dissertations.

See also 'Result processing', 'Result processing schedule'.

*Formative assessment*

Used principally to provide students with feedback on their progress in learning. It reinforces successful learning, and is an opportunity for students to expose the limits in their knowledge and understanding.

*Summative assessment*

Used to certify competence, or to arrange students in a rank order of merit. It certifies the attainment of a standard, and is used as the basis for progression to the next part of a program, or to graduation.

**Associate supervisor**

A person who is appointed in addition to the supervisor of a research student, who can provide the day-to-day contact with the candidate or provide particular expertise or additional experience in supervision. See also 'Adviser', 'Instrumental supervisor/teacher', 'Research supervisor', 'Supervision'.

**Association of Pacific Rim Universities (APRU)**

A consortium of leading research universities in the Pacific Rim, of which the University is a member, which aims to foster education, research and enterprise thereby contributing to the economic, scientific and cultural advancement in the Pacific Rim.

**Assumed knowledge**

For some units of study, a student is assumed to have passed a relevant subject in the HSC and this is called assumed knowledge. While students are generally advised against taking a unit of study for which they do not have the assumed knowledge, they are not prevented from enrolling in the unit of study.

See also 'Prerequisite'.

**Attendance pattern**

Attendance pattern is classified as full-time, part-time or external. It depends on the student's mode of attendance and the student load.

**Attendance mode**

A Department of Education, Science and Training (DEST) classification defining the manner in which a student is undertaking a course, such as internal, external, mixed or offshore.

**Australian Qualifications Framework (AQF)**

The framework for recognition and endorsement of qualifications established by the Ministerial Council on Education, Employment, Training and Youth Affairs (MCEETYA).

**AUSTUDY**

Provides financial help to students who are 25 years old or over who meet the required criteria, and are undertaking an approved full-time course at an approved institution.

See also 'Youth allowance'.

**Automated Results Transfer System (ARTS)**

This system was developed by the Australasian Conference of Tertiary Admissions Centres (ACTAC) to allow the electronic academic record of a student to be accessed, via an admission centre, by tertiary institutions.

**Award course**

See 'Course'.

**B****Bachelor's degree**

The highest undergraduate award offered at the University. A bachelor's degree course normally requires three or four years of full-time study or the part-time equivalent.

See also 'Award course'.

**Barrier**

An instruction placed on a student's record that prevents the student from re-enrolling or graduating.

See also 'Deadlines (fees)', 'Suppression of results'.

**Board of studies**

An academic body which supervises a course or courses, and is similar to a faculty except that it is headed by a chair rather than a dean and does not supervise PhD candidates.

**Bursaries**

Financial award made to a student, based primarily on need.

See also 'Scholarships'.

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## C

**Calendar**

See 'University Calendar'.

**Cadigal program**

A program, named in recognition of the Aboriginal people of the land on which the University is located, designed to increase the successful participation of Aboriginal and Torres Strait Islander people in degree courses in all faculties at the University of Sydney.

**Campus**

The grounds on which the University is situated. There are ten campuses of the University of Sydney:

- Burren Street (Institute of Transport Studies)
- Camperdown
- Darlington
- Camden (Agriculture and Veterinary Science)
- Conservatorium (Sydney Conservatorium of Music)
- Cumberland (Health Sciences)
- Mallett Street (Nursing)
- Rozelle (Sydney College of the Arts)
- St James (Law)
- Surry Hills (Dentistry)

**Cancellation**

Where enrolment is cancelled for non-payment of fees.

**Candidature**

Candidature commences when a student is admitted to a course of study leading to the award of a degree, diploma or certificate. There are maximum periods and in some cases minimum periods of candidature depending on the award course and whether the candidate is a full-time or part-time student.

See 'Course enrolment status'.

**Census date**

The date at which a student's enrolment, load and HECS liability are finalised before this information is reported to DEST.

See also 'HECS-HELP'.

**Ceremony**

See 'Graduation ceremony'.

**Chancellor**

The non-executive head of the University. An honorary position, the Chancellor presides over meetings of the University's governing body, the Senate, and important ceremonial occasions such as graduations.

**Clinical experience**

Students undertake clinical placements in a professional environment as part of their course requirements. Many require University-approved supervision. In order to undertake clinical placements a student may be required to fulfil additional requirements.

**Combined course**

A course which leads to two awards. For example the Arts/Law course leads to the separate awards of Bachelor of Arts and Bachelor of Laws.

**Combined degree**

A single program with a single set of course resolutions leading to the award of two degrees (unless otherwise specified in the resolutions). See also 'Combined course'.

**Commencement date**

The date a student commences candidature.

**Commonwealth Supported Place (CSP)**

(Previously known as a HECS Place.) A student in a Commonwealth Supported Place makes a contribution towards the cost of their education (known as the student contribution) while the Australian Government contributes the majority of the cost.

**Confirmation of Enrolment form (COE)**

This form is issued to each student after enrolment, showing the course and the units of study in which the student is enrolled, together with the credit point value of the units of study and the HECS weights. Until all fees are paid, it is issued provisionally. A new confirmation of enrolment form is produced every time a student's enrolment is varied.

**Conjoint ventures**

Two or more institutions cooperate to provide a unit or course of study to postgraduate coursework students. Arrangements exist between individual departments at the University of Sydney and individual departments at the University of New South Wales (UNSW) and the University of Technology Sydney (UTS).

In these arrangements, students enrolled for a degree at one institution complete one or more units of study at the other institution to count towards the award program at their 'home' institution.

**Continuing professional education**

A process which provides a number of programs of continuing education courses for professionals as they move through their career. These programs are presently administered by the Centre for Continuing Education (CCE) and a number of departments and foundations across the University. This process supports the whole of life learning concept and involves the maintenance of a long-term relationship between the student and the University.

**Convocation**

The body comprising the Fellows and former Fellows of the Senate of the University of Sydney; members of the former governing bodies of the institutions with which the University has amalgamated or their predecessors; the graduates of the University of Sydney, which include graduates of the institutions with which the University has amalgamated or their predecessors; professors and other full-time members of the academic staff of the University; and principals of the incorporated colleges. This is as per clause 14 of the *University of Sydney Act 1989*.

**Core unit of study**

A unit of study that is compulsory for a particular course or subject area.

See also 'Unit of study'.

**Corequisite**

A unit of study which must be taken in the same semester or year as a given unit of study (unless it has already been completed). These are determined by the faculty or board of studies concerned, published in the faculty handbook and shown in FlexSIS.

See also 'Prerequisite', 'Waiver'.

**Cotutelle Scheme**

Agreement between the University and any overseas university for joint supervision and examination of a PhD student as part of an ongoing cooperative research collaboration. If successful, the student receives a doctorate from both universities with each testamur acknowledging the circumstances under which the award was made.

**Course**

An undertaking of study at the University of Sydney.

**Award course**

A formal course of study that will see attainment of a recognised award. Award courses are approved by Academic Board and endorsed by Senate. The University broadly classifies courses as undergraduate, postgraduate coursework or postgraduate research.

See also 'Bachelor's degree', 'Course rules', 'Diploma', 'Doctorate', 'Major', 'Master's degree', 'Minor', PhD, 'Stream'.

**Non-award course**

Studies undertaken by students who are not seeking an award from the University.

See also 'Cross-institutional enrolment'.

**Coursework**

An award course not designated as a research award course. While the program of study in a coursework award course may include a component of original work, other forms of instruction and learning will normally be dominant.

**Research**

A course in which at least 66 per cent of the overall course requirements involve students undertaking supervised research, leading to the production of a thesis or other piece of written or creative work, over a prescribed period of time.

**Course alias**

A unique five character alpha-numeric code which identifies a University course.

**Course code**

See 'Course alias'.

**Course enrolment status**

A student's enrolment status in a course is either 'enrolled' or 'not enrolled'. 'Not enrolled' reasons include: cancelled; suspended; under examination; or terminated.

See also 'Cancellation', 'Candidature', 'Course leave', 'Enrolment', 'Enrolment variation', 'Terminated', 'Under examination'.

**Course leave**

Students are permitted to apply for a period away from their course without losing their place. Course leave is formally approved by the supervising faculty for a minimum of one semester. Students on leave are regarded as having an active candidature, but they are not entitled to a student card. At undergraduate level, leave is not counted towards the total length of the course. Students who are absent from study without approved leave may be discontinued and may be required to formally reapply for admission.

See also 'Progression'.

**Course rules**

Rules which govern the allowable enrolment of a student in a course. Course rules may be expressed in terms of types of units of study taken, length of study, and credit points accumulated. For example, a candidate may not enrol in units of study having a total value of more than 32 credit points per semester. Course rules also govern the requirements for the award of the course, for example a candidate must have completed a minimum of 144 credit points.

See also 'Award course', 'Corequisite', 'Prerequisite'.

**Course suspension**

See 'Course leave'.

**Course transfer**

A transfer occurs when a student changes from one course in the University to another course in the University without the requirement for an application and selection process (for example from a PhD to a master's program in the same faculty).

**Credit**

The recognition of previous studies successfully completed at this University, or another university or tertiary institution recognised by the University of Sydney, as contributing to the requirements of the course to which the applicant requesting such recognition has been admitted. It may be granted as specified credit or non-specified credit.

**Specified credit**

The recognition of previously completed studies as directly equivalent to units of study.

**Non-specified credit**

A 'block credit' for a specified number of credit points at a particular level. These credit points may be in a particular subject area but are not linked to a specific unit of study.

See also 'Annual average mark (AAM)', 'Waiver', 'Weighted average mark (WAM)'.

**Credit points**

The value of the contribution each unit of study provides towards meeting course completion requirements. Each unit of study normally has a six credit point value assigned to it. The total number of credit points required for completion of award courses will be specified in the Senate Resolutions relevant to the award course.

**Cross-institutional enrolment**

An enrolment in units of study at one university to count towards an award course at another university. Cross-institutional enrolments incur a student-contribution liability (see Commonwealth-supported student) or tuition fee charge at the institution at which the unit of study is being undertaken.

See also 'Non-award course'.

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**D****Data Audit Committee (DAC)**

The Data Audit Committee's role is to oversee the integrity and accuracy of the course and unit of study data as strategic University data. It also advises the Academic Board on suggested policy changes related to course and unit of study data. A subcommittee of the VCAC Enrolment Working Party, it is chaired by the Registrar, with membership including the deans, the Student Centre, FlexSIS and Planning and Statistics.

**Deadlines (Enrolment variations)**

See 'Enrolment variation'.

**Deadlines (Fees)**

The University has deadlines for the payment of fees (for example, HECS, compulsory subscriptions, course fees). Students who do not pay fees by these deadlines may have their enrolment cancelled or they may have a barrier placed on the release of their record.

See also 'Barrier', 'Cancellation'.

**Dean**

The head of a faculty, or the principal or director of a college (such as the Sydney Conservatorium of Music or the Sydney College of the Arts).

**Dean's Certificate**

A statement from the Dean certifying that all requirements, including fieldwork and practical work, have been met and that the student is eligible to graduate. Not all faculties use Dean's Certificates. In faculties that do, qualified students have 'Dean's Certificate' noted on their academic record.

**Deferment (Deferral)**

See also 'Admission (deferment)', 'Course leave'.

**Degree**

See also 'Award course', 'Bachelor's degree'.

**Delivery mode**

Indicates how students receive the instruction for a unit of study. The delivery mode must be recorded for each unit as distinct from the attendance mode of the student, for example an internal student may take one or more units by distance mode and an external student may attend campus for one or more units.

**Distance education**

Where subject matter is delivered in a more flexible manner, such as correspondence notes, a student may only attend campus if required. See also 'Extended semester', 'Distance education', 'International – off shore'.

**Intensive on-campus**

Core content is delivered with support learning in an intensive (one or more days) format on campus. Participation is usually compulsory. Previously this may have been called residential, block mode, or weekend workshop.



**On-campus (normal)**

Attendance of scheduled lectures, tutorials etc at a campus of the University.

**Department**

See 'School'.

**Department of Education, Science and Training (DEST)**

The Federal Government department responsible for higher education.

**Diploma**

The award granted following successful completion of diploma course requirements. A diploma course usually requires less study than a degree course.

See also 'Award course'.

**Direct admissions**

For some courses, applications may be made directly to the University. Applications are received by faculties or the International Office, and considered by the relevant department or faculty body. Decisions are recorded and letters are forwarded to applicants advising them of the outcome.

See also 'Admission', 'UAC'.

**Disability information**

Students may inform the University of any temporary or permanent disability which affects their life as a student. Disability information is recorded but it is only available to particular authorised users because of its sensitive nature and students will be informed of its use.

**Disciplinary action**

Undertaken as the result of academic or other misconduct, for example plagiarism, cheating, security infringement, criminal activity.

**Discipline**

A defined area of study, for example, chemistry, physics, economics.

**Discipline group**

A DEST code used to classify units of study in terms of the subject matter being taught or being researched.

**Discontinuation (course)**

See 'Enrolment variation'.

**Discontinuation (unit of study)**

See 'Enrolment variation'.

**Dissertation**

A written exposition of a topic which may include original argument substantiated by reference to acknowledged authorities. It is a required unit of study for some postgraduate award courses in the faculties of Architecture and Law.

**Distance education**

Where a student does not attend campus on a daily basis for a given course or unit of study.

See also 'Delivery mode', 'Extended semester'.

**Doctorate**

A high-level postgraduate award. A doctorate course normally involves research and coursework; the candidate submits a thesis that is an original contribution to the field of study. Entry to a doctorate course often requires completion of a master's degree course. Note that the doctorate course is not available in all departments at the University. See also 'Award course', 'PhD'.

**Domestic student**

A student who is not an international student.

See also 'Local student'.

**Double degree**

A double degree is a program where students are permitted by participating faculties (and/or by specific resolutions within a single award) to transfer between courses in order to complete two awards.

**Downgrade**

Where a student enrolled in a PhD reverts to a master's by research, either on the recommendation of the University on the basis that the research they are undertaking is not at an appropriate level for a PhD; or at the student's own request, for personal or academic reasons.

**E****Equivalent full-time student unit (EFTSU)**

The equivalent full-time student unit (EFTSU) is a measure of student load based on the workload for a student undertaking a full year of study in a particular course. A student is then recorded as having generated one EFTSU.

See also 'Load', 'Stage'.

**Equivalent full-time student load (EFTSL)**

The equivalent full-time student load (EFTSL) for a year. It is a measure, in respect of a course of study, of the study load for a year of a student undertaking that course of study on a full-time basis.

**Embedded courses**

Award courses in the graduate certificate, graduate diploma and master's degree by coursework sequence which allow unit of study credit points to count in more than one of the awards, for example the Graduate Certificate in Information Technology, Graduate Diploma in Information Technology and Master of Information Technology.

**Enrolment**

A student enrolls in a course by registering with the supervising faculty in the units of study to be taken in the coming year, semester or session.

**Commencing**

An enrolment is classified as commencing if a student has enrolled in a particular degree or diploma for the first time.

**Continuing**

Students already in a course at the University re-enrol each year or semester. Most continuing students are required to pre-enrol.

See also 'Pre-enrolment'.

**Enrolment list**

A list of all currently enrolled students in a particular unit of study.

See also 'Unit of study'.

**Enrolment status**

See 'Course enrolment status'.

**Enrolment Variation**

Students may vary their enrolment at the start of each semester. Each faculty determines its deadlines for variations, but student-contribution liability depends on the Commonwealth census date.

See also 'Commonwealth Supported Place'.

**Examination**

A set of questions or exercises evaluating on a given subject given by a department or faculty.

See also 'Examination period', 'Assessment'.

**Examination period**

The time set each semester for the conduct of formal examinations.

**Examiner (Coursework)**

The person assessing a student or group of students, for example through written/oral examination, coursework assignments, presentations.

**Exchange student**

Either a University of Sydney student participating in a formally agreed program involving study at an overseas university, or an overseas student studying here on the same basis. The International Office provides administrative support for some exchanges.

**Exclusion**

A faculty may ask a student whose academic progress is considered to be unsatisfactory to 'show good cause' why the student should be allowed to re-enrol. If the faculty deems the student's explanation unsatisfactory, or if the student does not provide an explanation, the student may be excluded either from a unit of study or from a course or faculty. An excluded student may apply to the faculty for permission to re-enrol. Normally, at least two years must have elapsed before such an application would be considered. University policy relating to exclusions is set out in the *Calendar*.

See also 'Progression', 'Senate appeals'.

**Exemption**

A decision made at a sub-unit of study level to allow a student to complete a unit of study without also completing all the prescribed components of coursework and/or assessment.

See also 'Credit', 'Waiver'.

**Expulsion**

The ultimate penalty of disciplinary action is to expel the student from the University. The effect of expulsion is:

- the student is not allowed to be admitted or to re-enrol in any course at the University
- the student does not receive their results
- the student is not allowed to graduate
- the student does not receive a transcript or testamur.

**Extended semester**

A distance-learning student may be allowed more time to complete a module or program if circumstances beyond the student's control, such as drought, flood or illness, affect the student's ability to complete the module or program in the specified time.

See also 'Distance education'.

**External**

See 'Attendance mode', 'Distance education'.

**External transcript**

A certified statement of a student's academic record printed on official University security paper. It includes the student's name, any credit granted, all courses the student was enrolled in and the final course result and all units of study attempted within each course together with the result. It also acknowledges prizes the student has received. Marks can be included or omitted, as required.

See also 'Academic transcript', 'Internal transcript'.

**F****Faculty**

A formal part of the University's academic governance structure, consisting mainly of academic staff members and headed by a dean, which is responsible for all matters concerning the award courses that it supervises. Usually, a faculty office administers the faculty and student or staff inquiries related to its courses. The *University Calendar* sets out the constitution of each of the University's faculties.

See also 'Board of Studies', 'Supervising faculty'.

**Faculty handbook**

The annual University publication for each faculty which provides detailed information about the faculty, its courses and resolutions.

**FEE-HELP**

An eligible student in a postgraduate course or in a bridging study course (for overseas-trained professionals) can apply for assistance (in the form of a loan) in paying all or some of their tuition fees.

**Fee-paying students**

Students who pay tuition fees to the University and are not liable for student contributions to a Commonwealth Supported Place. The Commonwealth does not contribute towards the cost of the education of fee-paying students. Annual fees vary between the faculties. Students pay a per semester fee.

**Fellows of Senate**

Members of the governing body of the University who are either elected, appointed or ex-officio.

**Flexible learning**

See 'Delivery mode', 'Distance education'.

**Flexible start date**

Full fee-paying distance students are not restricted to the same enrolment time frames as campus-based or Commonwealth-supported students.

**Flexible Student Information System (FlexSIS)**

The computer-based Flexible Student Information System at the University of Sydney.

FlexSIS holds details of courses and units of study being offered by the University and the complete academic records of all students enrolled at the University.

**Formative assessment**

See also 'Assessment'.

**Full-time student**

See 'Attendance pattern', 'EFTSU'.

**G****Grade**

The outcome for a unit of study linked with a mark range. For example, a mark in the range 85–100 attracts the grade 'high distinction' (HD). See also 'Mark'.

**Graduand**

A student who has completed all the requirements for an award course but has not yet graduated.

See also 'Graduation', 'Potential graduand'.

**Graduate**

A person who holds an award from a recognised tertiary institution.

See also 'Graduand', 'Graduation'.

**Graduate certificate**

See 'Award course'.

**Graduate diploma**

See 'Award course'.

**Graduate-entry degree**

A bachelor's, or undergraduate degree, that requires another undergraduate degree as a prerequisite of entry. Examples of graduate-entry degrees at the University of Sydney include the Medical Program, Graduate Law and the Bachelor of Dentistry.

**Graduation**

The formal conferring of awards either at a ceremony or in absentia.

See also 'In absentia', 'Potential graduand'.

**Graduation ceremony**

A ceremony where the Chancellor confers awards upon graduands.

**Group of Eight (G08)**

The Group of Eight represents Australia's major research-intensive universities and membership comprises the vice-chancellors (presidents) of the Australian National University, Monash University, the University of Adelaide, the University of Melbourne, the University of New South Wales, the University of Queensland, the University of Sydney, and the University of Western Australia.

The Group of Eight works to ensure a consistent and sustainable policy environment which maximises the wide-ranging economic, social and cultural benefits to the Australian community of higher education and which ensures Australian universities are recognised as among the best in the world.

**Group work**

Means a formally established project to be conducted by a number of students in common, resulting in a single piece of assessment or a number of associated pieces of assessment.

See also 'Legitimate cooperation'.

**H****Handbook**

See 'Faculty handbook'.

**Head of department/Head of school (HOD/HOS)**

The head of the academic unit which has responsibility for the relevant unit of study, or equivalent program leader.

**Higher Education Contribution Scheme (HECS)**

The Higher Education Contribution Scheme (HECS) was the previous Commonwealth Government student loan scheme. It ceased to operate on 1 January 2005 and was replaced by HECS-HELP (see below).

**HECS-HELP**

An eligible student in a Commonwealth Supported Place can apply for assistance in paying their student contribution. This may take the form of a HECS-HELP loan to pay all or some of the student contribution, or a HECS-HELP discount if all (or at least \$500) of the student contribution is paid by the census date.

**Honorary degrees**

A degree *honoris causa* (translated from the Latin as 'for the purpose of honouring') is conferred on a person whom the University wishes to honour.

**Honours**

Some degrees may be completed 'with honours'. This may involve the completion of a separate honours year, additional work in the later years of the course or meritorious achievement over all years of the course. Honours are awarded in a class (Class I, Class II – which may have two divisions or, Class III).

**NSW Higher School Certificate (HSC)**

The NSW Higher School Certificate (HSC), which is normally completed at the end of year 12 of secondary school. The UAI (Universities Admission Index) is a rank out of 100 that is computed from a student's performance in the HSC.

**I*****In absentia***

Latin for 'in the absence of'. Awards are conferred *in absentia* when graduands do not, or cannot, attend the graduation ceremony scheduled for them. Those who have graduated *in absentia* may later request that they be presented to the Chancellor at a graduation ceremony.

See also 'Graduation'.

**Instrumental supervisor/teacher**

All students at the Sydney Conservatorium of Music have an instrumental teacher appointed.

See also 'Adviser', 'Associate supervisor', 'Research supervisor', 'Supervision'.

**Internal mode**

See 'Attendance mode'.

**Internal transcript**

A record of a student's academic record for the University's own internal use. It includes the student's name, student identifier (SID), address, all courses in which the student was enrolled and the final course result, and all units of study attempted within each course, together with the unit of study result.

See also 'Academic transcript', 'External transcript'.

**International student**

Any student who is not an Australian or New Zealand citizen or a permanent resident of Australia is an international student. An international student is required to hold a visa that allows study in Australia and may be liable for international tuition fees.

***Fee-paying***

A private international student who is liable to pay tuition fees for their studies with the University.

***Fee-paying – outgoing exchange***

An international fee-paying student undertaking short term study at a recognised overseas institution with which the University has a student exchange agreement. Exchange study counts towards the student's University of Sydney award and students remain enrolled in their University of Sydney course during the period of exchange.

***International – cross-institutional***

An international fee paying student undertaking non-award study at the University on a cross-institutional basis. They are liable to pay fees for the study they undertake at the University, but there is no compliance reporting requirement, which rests with their 'home' institution.

***International – sponsored***

A private international student who is fully sponsored for his/her tuition; his/her sponsorship may also include overseas health cover and compulsory subscriptions.

***Offshore studies***

International offshore students undertake their program of study at one of the University's offshore campuses and do not enter Australia. Therefore they do not require a visa. They are distinct from international students who are on outbound exchange programs as they never enter Australia during their program of study.

***Short course***

An international fee-paying student undertaking a short course with the University of Sydney such as international development programs, executive training or study visits. The study undertaken by these students is non-award and generally a student visa is not required.

***Sponsored award***

An international student sponsored by the Australian government, undertaking a program of study at the University. Currently Australian Development Scholarships holders, funded by AusAID, are the only students in this category. These students are fully sponsored for their tuition and other costs such as travel and health cover, and are paid a stipend.

***Study Abroad***

An international student who is undertaking short-term study at the University under the Study Abroad scheme. Study Abroad students must have completed at least one year of study towards a degree at a recognised institution in their home country and are continuing towards the degree of their home institution.

See also 'Local student', 'Student type'.

**L****Learning entitlement**

Each student has a seven-year full-time period during which they can remain Commonwealth-supported. This seven year period is called their 'learning entitlement'.

**Leave**

See 'Course leave'.

**Legitimate cooperation**

Any constructive educational and intellectual practice that aims to facilitate optimal learning outcomes through student interaction.

See also 'Group work'.

**Life membership**

Life membership is no longer offered by the University of Sydney Union (USU). However, existing life Members continue to enjoy the right to vote in USU elections and at USU general meetings. Like all members, life members are encouraged to stand for election to the USU Board. Similarly, life members, once they have paid the appropriate annual fees, are able to enjoy the benefits of the Access Benefits program.

**Load**

The sum of the weights of all the units of study in which a student is enrolled. The weight is determined by the proportion of a full year's work represented by the unit of study in the degree or diploma for which the student is a candidate. Student load is measured in terms of Equivalent full-time student units (EFTSU).

See also 'Equivalent full-time student units (EFTSU)'.

**Local student**

Either an Australian or New Zealand citizen or Australian permanent resident. New Zealand citizens are required to pay their Higher Education Contribution Scheme (HECS) fees upfront.

See also 'Domestic student', 'International student'.

**M****Major**

A field of study, chosen by a student, to represent their principal interest. This would consist of specified units of study from later stages of the award course. Students select and transfer between majors by virtue of their selection of units of study. One or more majors may be awarded upon the graduand's assessment of study.

See also 'Award course', 'Minor', 'Stream'.

**Major timetable clash**

The term used when a student attempts to enrol in units of study which have so much overlap in the teaching times that it has been decided that students must not enrol in the units simultaneously.

**Mark**

An integer (rounded if necessary) from 0 to 100 indicating a student's performance in a unit of study.

See also 'Grade'.

**Master's degree**

A postgraduate award. Master's degree courses may be offered by coursework, research only or a combination of coursework and research. Entry to the course often requires completion of an honours year at an undergraduate level.

See also 'Award course'.

**Method of candidature**

A course is either a research course or a coursework course and so the methods of candidature are 'research' and 'coursework'.

See also 'Course (Coursework)', 'Course (Research)'.

**Mid-year intake**

Admission to degree programs for Semester Two.

**Minor**

Studies undertaken to support a major. Requiring a smaller number of credit points than a major, students select and transfer between minors (and majors) by virtue of their selection of units of study. One or more minors may be awarded upon the graduand's assessment of study.

See also 'Award course', 'Major', 'Stream'.

**Mixed mode**

See 'Attendance mode'.

**MPhil**

The Master of Philosophy (MPhil) is a master's by research degree offered by some (but not all) of the University's faculties.

See also 'Award course', 'Master's degree'.

**Mutually exclusive units of study**

See 'Prohibited combinations of units of study'.

**MyUni**

The University of Sydney's student portal system. It provides access to email, library services, student self-administration, support services, e-learning software such as Blackboard and WebCT, as well as information about the University and its courses.

**N****Non-award course**

See 'Course'.

**Non-standard session**

A teaching session other than the standard February and August sessions – such as Sydney Summer School or Winter School, in which units of study are delivered and assessed in an intensive mode during January or July respectively.

See also 'Semester', 'Session'.

**O****Orientation Week**

Orientation or 'O Week', takes place in the week before lectures begin in Semester One. During O Week, students can join various clubs, societies and organisations, register for courses with departments and take part in activities provided by the University of Sydney Union.

**P****Part-time student**

See also 'Attendance mode', 'Attendance pattern', 'Equivalent full-time student units (EFTSU)'.

**Permanent home address**

The address used for all official University correspondence with a student, both inside and outside of semester time (for example during semester breaks), unless the student provides a different address for use during the semester.

See also 'Semester address'.

**PhD**

The Doctor of Philosophy (PhD) and other doctorate awards are the highest awards available at the University. A PhD course is normally purely research-based; the candidate submits a thesis that is an original contribution to the field of study.

See also 'Award course', 'Doctorate'.

**Plagiarism**

Presenting another person's ideas, findings or work as one's own by copying or reproducing them without acknowledging the source.

See also 'Academic dishonesty'.

**Policy Online**

The website which provides access to the University's current policies, procedures and guidelines.

**Postgraduate**

A term used to describe a course leading to an award such as graduate diploma, a master's degree or PhD which usually requires prior completion of a relevant undergraduate degree (or diploma) course. A 'postgraduate' is a student enrolled in such a course.

See also 'Course (Coursework)', 'Course (Research)'.

**Postgraduate Education Loans Scheme (PELS)**

An interest-free loans facility for eligible students who are enrolled in fee-paying, postgraduate non-research courses. It is similar to the deferred payment arrangements available under the Higher Education Contribution Scheme (HECS). This scheme was replaced by the FEE-HELP scheme on 1 January 2005.

See also 'FEE-HELP'.

**Potential graduand**

A student who has been identified as being eligible to graduate on the satisfactory completion of their current studies.

See also 'Graduand', 'Graduation'.

**Pre-enrolment**

Pre-enrolment – also known as provisional re-enrolment – takes place in October, when students indicate their choice of unit of study enrolment for the following year. After results are approved, pre-enrolment students are regarded as enrolled in those units of study for which they are qualified. Their status is 'enrolled' and remains so provided they pay any money owing and comply with other requirements by the due date. Students who do not successfully pre-enrol in their units of study for the next regular session are required to attend the University on set dates during the January/February enrolment period.

See also 'Enrolment'.

**Prerequisite**

A unit of study that is required to be successfully completed before another unit of study can be attempted. Prerequisites can be mandatory (compulsory) or advisory.

See also 'Assumed knowledge', 'Corequisite', 'Waiver', 'Qualifier'.

**Prizes**

Awarded in recognition of outstanding performance, academic achievement or service to the community or University.

**Probationary candidature**

A student who is enrolled in a postgraduate course on probation for a period of time up to one year. The head of department/school is required to consider the candidate's progress during the period of probation and make a recommendation for normal candidature or otherwise to the faculty.

**Professional practice**

Some students undertake placement in a professional practice as part of their course requirements. This may require University-approved supervision. Professional placements are located in a wide range of professional practices environments, and may not require additional criteria to be fulfilled.

**Progression**

Satisfactory progression is satisfying all course and faculty rules (normally assessed on an annual basis) to enable the completion of the chosen award within the (maximum) completion time allowed.

See also 'Exclusion'.

**Prohibited combinations of units of study**

When two or more units of study contain a sufficient overlap of content, enrolment in any one such unit prohibits enrolment in any other identified unit.

See also 'Unit of study'.

**Provisional re-enrolment**

See 'Pre-enrolment'.

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**Q****Qualification**

An academic attainment recognised by the University.

**Qualifier**

A mandatory (compulsory) prerequisite unit of study which must have a grade of pass or better.

See also 'Assumed knowledge', 'Corequisite', 'Prerequisite', 'Waiver'.

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**R****Recycling**

The submission for assessment of one's own work, or of work which substantially the same, which has previously been counted towards the satisfactory completion of another unit of study, and credited

towards a university degree, and where the examiner has not been informed that the student has already received credit for that work.

**Registration**

In addition to enrolling with the faculty in units of study, students must register with the department responsible for teaching each unit. This is normally done during Orientation Week. Note that unlike enrolment, registration is not a formal record of units attempted by the student.

**Research course**

See 'Course (Research)'.

**Research supervisor**

A supervisor is appointed to each student undertaking a research postgraduate degree. The supervisor will be a full-time member of the academic staff or a person external to the University recognised for their association with the clinical teaching or the research work of the University. A research supervisor is commonly referred to as a supervisor.

See also 'Advisor', 'Associate supervisor', 'Supervision', 'Instrumental supervisor/teacher'.

**Result processing**

Refers to the processing of assessment results for units of study. For each unit of study, departments/schools tabulate results for all assessment activities and assign preliminary results.

See also 'Assessment', 'Formative assessment', 'Examination period', 'Summative assessment'.

**Result processing schedule**

The result processing schedule will be determined for each academic cycle. All schools and faculties are expected to comply with this schedule.

See also 'Assessment', 'Examination period', 'Result processing'.

**Result**

The official statement of a student's performance in each unit of study attempted as recorded on the academic transcript, usually expressed as a mark and grade.

See also 'Grade', 'Mark'.

**Research Training Scheme (RTS)**

The RTS provides Commonwealth-funded higher degree by research (HDR) students with an 'entitlement' to a HECS exemption for the duration of an accredited HDR course, up to a maximum period of four years full-time equivalent study for a doctorate by research and two years full-time equivalent study for a master's by research.

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**S****Scholarships**

Financial or other form of support made available to enable students to further their studies.

See also 'Bursaries'.

**School**

A school or academic unit shall encourage and facilitate teaching, scholarship and research, and coordinate the teaching and examining duties of members of staff in the subjects or courses of study with which it is concerned.

**Semester**

A half-yearly teaching session, the dates for which are determined by the Academic Board. Normally all undergraduate sessions will conform to the semesters approved by the Academic Board. Any offering of an undergraduate unit not conforming to the semester dates (non-standard session) must be given special permission by the Academic Board.

See also 'Session', 'Non-standard session'.

**Semester address**

The address to which all official University correspondence is sent during semester time, if it is different to the permanent address.

**Senate**

The governing body of the University. See the University Calendar for more details of its charter and powers.

**Session**

Any period of time during which a unit of study is taught. A session differs from a semester in that it need not be a six-month teaching period, but it cannot be longer than six months. Each session maps to either Semester One or Two for DEST reporting purposes.

Session offerings are approved by the relevant dean, taking into account all the necessary resources, including teaching space and staffing. The Academic Board must approve variation to the normal session pattern.

See also 'Semester', 'Non-standard teaching period'.

**Session address**

See 'Semester address'.

**Short course**

A fee-paying student undertaking a short course with the University of Sydney comprising professional development, executive training etc. The study undertaken by these students is a non-award course.

**Show cause**

See 'Progression', 'Exclusion'.

**Special consideration**

Candidates who suffer serious illness or misadventure which may affect performance in any assessment, may request that they be given special consideration in relation to the determination of their results.

**Special Studies Program (SSP)**

A period of release from normal duties to allow academic staff to undertake a planned program of academic activity and development.

**Sponsorship**

Financial support of a student by a company or government body.

**Stage**

A normal full-time course of study taken in a year.

See also 'Course rules', 'EFTSU', 'Progression'.

**Strategic Directions**

See also 'University Strategic Directions'.

**Stream**

A defined award course, which requires the completion of set units of study as specified by the course rules for the particular stream, in addition to the core program specified by the course rules. A stream will appear with the award course name on testamurs, eg Bachelor of Engineering in Civil Engineering (Construction Management).

See also 'Award course', 'Major', 'Minor'.

**Student**

Student means a person enrolled as a candidate for an award course or unit of study.

**Student Appeals Body**

Any student may appeal to the Student Appeals Body against an academic decision on the ground that due academic process has not been observed by the relevant faculty in relation to the academic decision.

See also 'Appeals', *University of Sydney (Student Appeals against Academic Decisions) Rule 2006*.

**Student Disciplinary Appeals Committee**

Any student may appeal to the Student Disciplinary Appeals Committee against a misconduct determination by the Vice-Chancellor or a Student Proctorial Board.

See also 'Appeals'.

**Student identifier (SID)**

A nine-digit number which uniquely identifies a student at the University.

**Student ID Card**

All students who enrol are issued with an identification card. The card includes the student's name, SID, the course code, a library borrower's bar code and a passport-style photo. The card identifies the student as eligible to attend classes and must be displayed at formal examinations. It must be presented to secure student concessions and to borrow books from all sections of the University Library.

**Student progress rate (SPR)**

A calculation which measures the rate at which load undertaken is passed annually in each award program.

**Student type**

Student type identifies whether a student is local or international and the type of study the student is undertaking.

See also 'International student', 'Domestic student', 'Exchange student'.

**Study Abroad program**

A scheme administered by the International Office which allows international students who are not part of an exchange program to take units of study at the University of Sydney, but not towards an award program. In most cases the units of study taken here are credited towards an award at their home institution.

See also 'Exchange student'.

**Subject area**

A unit of study may be associated with one or more subject areas.

The subject area can be used to define prerequisite and course rules, for example the unit of study 'History of Momoyama and Edo Art' may count towards the requirements for the subject areas 'Art History and Theory' and 'Asian Studies'.

**Summative assessment**

See 'Assessment'.

**Summer School**

See 'Sydney Summer School'.

**Supervising faculty**

The faculty that has the responsibility for managing the academic administration of a particular course, such as the interpretation and administration of course rules, approving students' enrolments and variations to enrolments. Normally the supervising faculty is the faculty offering the course.

However, in the case of combined courses, one of the two faculties involved will usually be designated the supervising faculty. Further, in the case where one course is jointly offered by two or more faculties (such as the Liberal Studies course), a joint committee may make academic decisions about candidature and the student may be assigned a supervising faculty for administration.

**Supervision**

A one-to-one relationship between a student and a nominated member of the academic staff or a person specifically appointed to the role.

See also 'Adviser', 'Associate supervisor', 'Research supervisor', 'Instrumental supervisor/teacher'.

**Suppression of results**

Results for a particular student can be suppressed by the University when the student has an outstanding debt to the University; or the student is facing disciplinary action. A student may also request a suppression for personal reasons.

**Suspension**

See also 'Course leave'.

**Sydney Summer School**

A program of accelerated, intensive study running for approximately six weeks during January and February each year. Both undergraduate and postgraduate units are offered. Summer School provides an opportunity for students at Sydney and other universities to catch up on needed units of study, to accelerate completion of a course or to undertake a unit that is outside their award course.

All units attract full fees and enrolled students are also liable for compulsory subscriptions. Some fee-waiver scholarships are available.

### **Sydney Winter School**

An intensive session offered by the University in July during the mid-year break.

## **T**

### **Teaching department**

See 'School'.

### **Teaching end date**

Official finish date of formal timetabled classes.

### **Teaching start date**

Official commencement date of formal timetabled classes.

### **Terminated**

Term used when a student's candidature has been officially closed because they are not able to complete the course requirements.

See also 'Candidature'.

### **Testamur**

A certificate of award provided to a graduand, usually at a graduation ceremony. The award conferred will be displayed along with other appropriate detail.

### **Thesis**

A major work that is the product of an extended period of supervised independent research.

See also 'Course (Research)'.

### **Timetable**

The schedule of lectures, tutorials, laboratories and other academic activities that a student must attend.

### **Transcript**

See 'Academic transcript'.

### **Transfer**

See 'Course transfer'.

### **Tuition fees**

Tuition fees may be charged to students in designated tuition fee-paying courses. Students who pay fees are not liable for HECS.

## **U**

### **Universities Admissions Centre (UAC)**

The UAC receives and processes applications for admission to undergraduate courses at recognised universities in NSW and the ACT. Most commencing, local undergraduate students at the University apply through the UAC.

### **Universities Admission Index (UAI)**

A measure of overall academic achievement in the HSC that assists universities in ranking applicants for university selection. The UAI is based on the aggregate of scaled marks in ten units of the HSC, and is a number between 0.00 and 100.00 with increments of 0.05.

### **Under examination**

Indicates that a research student has submitted their written work (thesis) for assessment, and is awaiting the finalisation of the examiners' outcome and recommendation.

### **Undergraduate**

A term used to describe both a course leading to a diploma or bachelor's degree and a student enrolled in such a course.

### **Unit of study**

Unit of study or unit means a stand-alone component of an award course. Each unit of study is the responsibility of a department.

See also 'Prohibited combinations of unit of study'.

### **Unit of study enrolment status**

This indicates whether the student is still actively attending the unit of study (currently enrolled) or is no longer enrolled.

See also 'Discontinuation' or 'Cancellation'.

### **Unit of study level**

Units of study are divided into Junior, Intermediate, Senior, Honours, Year 5, and Year 6. Most majors consist of 32 Senior credit points in a subject area (either 3000 level units of study or a mix of 2000 and 3000 level units of study).

### **University**

Unless otherwise indicated, 'University' in this document refers to the University of Sydney.

### **University Calendar**

The annual University publication, also available online, which provides general and historical information about the University of Sydney, the statutes and regulations under which it operates and the Senate resolutions relating to constitutions in each faculty.

### **University Medal**

A faculty may recommend the award of a University Medal to a student qualified for the award of an undergraduate honours degree (or some master's degrees), whose academic performance is judged to be outstanding.

### **University Strategic Directions**

This refers to the University of Sydney *Strategic Plan 2007–2010*.

### **Upgrade**

Where a student enrolled in a master's by research course is undertaking research at such a standard that either the University recommends that the student upgrade their degree to a PhD, or the student seeks to upgrade to a PhD and this is supported by the University.

## **V**

### **Variation of enrolment**

See 'Enrolment variation'.

### **Vice-Chancellor and Principal**

The chief executive officer of the University, responsible for its leadership and management. The Vice-Chancellor and Principal is head of both academic and administrative divisions.

## **W**

### **Waiver**

In a prescribed course, a faculty may waive the prerequisite or corequisite requirement for a unit of study or the course rules for a particular student. Unlike credit, waivers do not involve a reduction in the number of credit points required for a course.

See also 'Credit', 'Exemption'.

### **Winter School**

See 'Sydney Winter School'.

**Weighted average mark (WAM)**

This mark uses the unit of study credit point value in conjunction with an agreed 'weight'. The formula for this calculation is:

$$WAM = \frac{\sum (W_c \times M_c)}{\sum (W_c)}$$

Where  $W_c$  is the weighted credit point value, ie the product of the credit point value and the level of weighting of 1, 2, 3, or 4 for a first, second, third or fourth year unit of study respectively; and where  $M_c$  is the greater of 45 or the mark out of 100 for the unit of study.

The mark is the actual mark obtained by the student for the unit of study, or in the case of a failing grade with no mark – 0.

Pass/fail assessed subjects and credit transfer subjects (from another institution) are excluded from these calculations. However, the marks from all attempts at a unit of study are included. (Effective from 1 January 2004.)

In addition, faculties may adopt other average mark formulae for specific progression or entry requirements. If such a formula is not specified in the faculty resolutions, the formula outlined above is used. See also 'WAM weight'.

**WAM weight**

A weight assigned to each unit of study to assist in the calculation of WAMs.

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**Y**

**Year of first enrolment (YFE)**

The year in which a student first enrolls at the University. See also 'Commencement date'.

**Youth Allowance**

Youth allowance is payable to a full-time student or trainee aged 16–24 years of age who is enrolled at an approved institution such as a school, college, TAFE or university, and undertaking at least 15 hours a week face-to-face contact.



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The  
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'09

Quick links:

**[www.facilities.syd.edu.au/maps](http://www.facilities.syd.edu.au/maps)**

Campuses

Bicycle map

Precincts

Disability access

Parking layout

2009 handbook maps



# Directory

## University buildings

O6	Aeronautical Engineering Building	F1	Mackie Building
J4	Anderson Stuart Building	H3	MacLaurin Hall
G3	Badham Building	N9	Macleay Building
H3	Bank Building	G1	Margaret Telfer Building
L2	Baxter's Lodge	J6	Madsen Building
L8	Biochemistry and Microbiology Building	H4	Manning House
E6	Blackburn Building	H4	Manning Squash Courts
E7	Bosch Building 1A	D3	McMaster Annexe
E7	Bosch Building 1B	D3	McMaster Annexe
H3	Brennan MacCallum Building	O6	Mechanical Engineering Building
E6	Bruce Williams Pavilion	A2	Medical Foundation Building
L6	Carislaw Building	K8	Merewether Building
F4	Chaplaincy	E1	No. 1-3 Ross Street
M8	Chemical Engineering Building	M7	Old School Building
J5	Chemistry Building	F4	Old Teachers' College
N8	Civil Engineering Building	H3	Pharmacy Building
K10	Civil Engineering Workshop	H6	Physics Annexe
J9	Clark Building	G5	Physics Building
J9	Darlington Centre	N8	P.N.R. Building
K9	Darlington House	E6	Queen Elizabeth II Research Institute
L10	Darlington Road Terraces	H5	R.C. Mills Building
L10	Demountable Village	F2	R.D. Watt Building
K5	Eastern Avenue Auditorium & Lecture Theatre Complex	D4	R.M.C. Gunn Building
L9	Economics and Business Building	M9	Raglan Street Building
H2	Edgeworth David Geology Building	N7	Rose Street Building
G4	Education Building	E2	Ross Street Building
G4	Education Building Annexe	G2	Science Road Cottage
H5	Edward Ford Building	E1	Selle House
N7	Electrical Engineering Building	M10	Services Building
N7	Engineering Link Building	N6	Seymour Centre
C3	Evelyn Williams Building	K10	Shepherd Centre
K3	Fisher Library	O6	Shepherd Street Carpark
K4	Fisher Library Stack	K9	Storie Dixon Wing
G2	Footbridge Theatre	F5	The Arena Sports Centre
C3	Gatekeeper's Lodge	J3	The Quadrangle
J7	Gatekeeper's Lodge (City Road)	J5	Transient Building
M8	Gordon Yu-Hoi Chui Building	L10	University Computing Centre
J2	Great Hall	M9	University Sports & Aquatic Centre
G3	Griffith Taylor Building	D3	Veterinary Science Conference Centre
D4	H.K. Ward Gymnasium	E6	Victor Coppleston Building
F2	Heydon - Laurence Building	F3	Wallace Theatre
G2	Home Building	K7	Wentworth Building
N5	Information Technologies Institute Building	K8	Western Avenue Carpark
K8	Institute Building	M6	W.H. Mize Building
N5	International House	M6	Wilkinson Building
J10	IXL Building		
D3	J.D. Stewart Building		
F2	J.R.A. - McWilliam Building		
L7	Jane Foss Russell Building		
F3	John Woolley Building		

## Childcare centres

K11	Boundary Lane
F9	Carillon Avenue
N9	KU Union
H1	Laurel Tree House

## Colleges & residential accommodation

J10	Darlington House
K9	Darlington Road Terraces
N5	International House
L10	Mandelbaum House
A4	Sancta Sophia College
C8	St Andrew's College
B5	St John's College
L6	St Michael's College
G7	St Paul's College
E1	Selle House
D10	Sydney University Village
F7	Wesley College
G8	Women's College

## Computer Access Centres

H3	Brennan
G4	Education
K3	Fisher
N7	Link
L6	McGrath (Cardlaw)
H3	Pharmacy

## Cultural venues

H2	Macleay Museum
J3	Nicholson Museum
N6	Seymour Centre
K7	Sir Hermann Black Gallery
M6	Tim Shieds Gallery
J2	War Memorial Art Gallery

## Faculties (offices)

F2	Agriculture, Food and Natural Resources
M6	Architecture
H3	Arts
K8	Economics & Business
G4	Education and Social Work
N7	Engineering
H5	Medicine
H3	Pharmacy
L6	Science
D3	Veterinary Science

## Libraries

G3	Badham
H5	Burkitt-Ford
K3	Curriculum Resources
K3	Fisher
E7	Medical
N6	Music
H5	Schaefer Fine Arts
L7	SciTech

## Retail

H3	Australia Post Office
J9	Darlington Centre
G2	Holme Building
L7	Jane Foss Russell Building
H4	Manning House
F5	The Arena Sports Centre
M9	University Copy Centre
K7	University Health Service
M9	University Sports & Aquatic Centre
M9	University Co-op Bookshop
C3	Valentine Charlton Cat Centre
C3	Veterinary Hospital & Clinic
K7	Wentworth Building

## Security

M10	Emergency Services
M10	Lost Property
M10	Traffic & Parking

## Sports & recreational venues

K2	Fisher Tennis Courts
D4	HK Ward Gymnasium
H5	Lawn Tennis Courts
H4	Manning Squash Courts
F5	The Arena Sports Centre
G5	The Square
E5	University Oval No. 1
E3	University Oval No. 2
M9	University Sports & Aquatic Centre

## Unions & associations (offices)

K7	Students' Representative Council (SRC)
M9	Sydney University Postgraduate Representative Association (SUPRA)
M9	Sydney University Sport
G2	University of Sydney Union

## University administration, centres & services

H3	Alumni Relations Office
L7	Careers Centre
L7	Cashier
D10	Centre for Continuing Education
K7	Centre for English Teaching
H3	Chancellor
L10	Computing Centre
H2	Executive Offices
J3	Information Centre
L10	Information and Communications Technology
L7	International Office
K8	Office of Development
M10	Office of University Relations (OUR)
G1	Personnel
L7	Publications Office
H3	Research Office
M10	Room Bookings & Venue Management
L7	Scholarships Unit
M10	SydneyPeople - HR Service Centre
G1	SydneyPeople - SydneyLearning
E1	SydneyPeople - Unistaff
L7	Student Centre
M10	Student Housing
L7	Student Services Unit
K8	Summer School
O5	Sydnovate
F3	United States Studies Centre
H3	University Relations (Vice Principal)
C3	Veterinary Hospital & Clinic
H2	Vice-Chancellor

Map Code: 03\_MAIN

# Conservatorium Campus

## Getting There

The Sydney Conservatorium of Music is located in Sydney's CBD on Macquarie Street, opposite the junction with Bridge Street. It is next to the Royal Botanic Gardens and the gates to Government House.

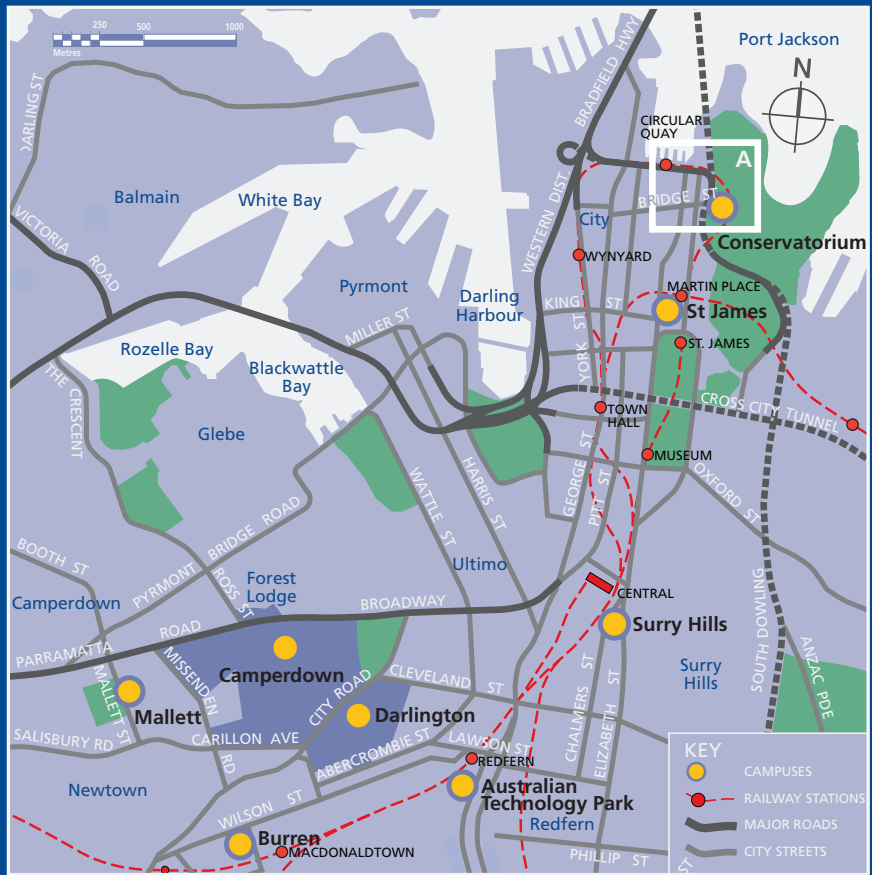
The Conservatorium is easily accessible by public transport. It is a 5 to 10 minute walk from Circular Quay ferry and train station and a similar distance from Martin Place train station. Buses also travel into the city to Circular Quay or Wynyard.

There is no public parking on site. Secure parking is available in 131 Macquarie Street (tel: 8912 4900). There is a short stay drop-off point for people with a disability.

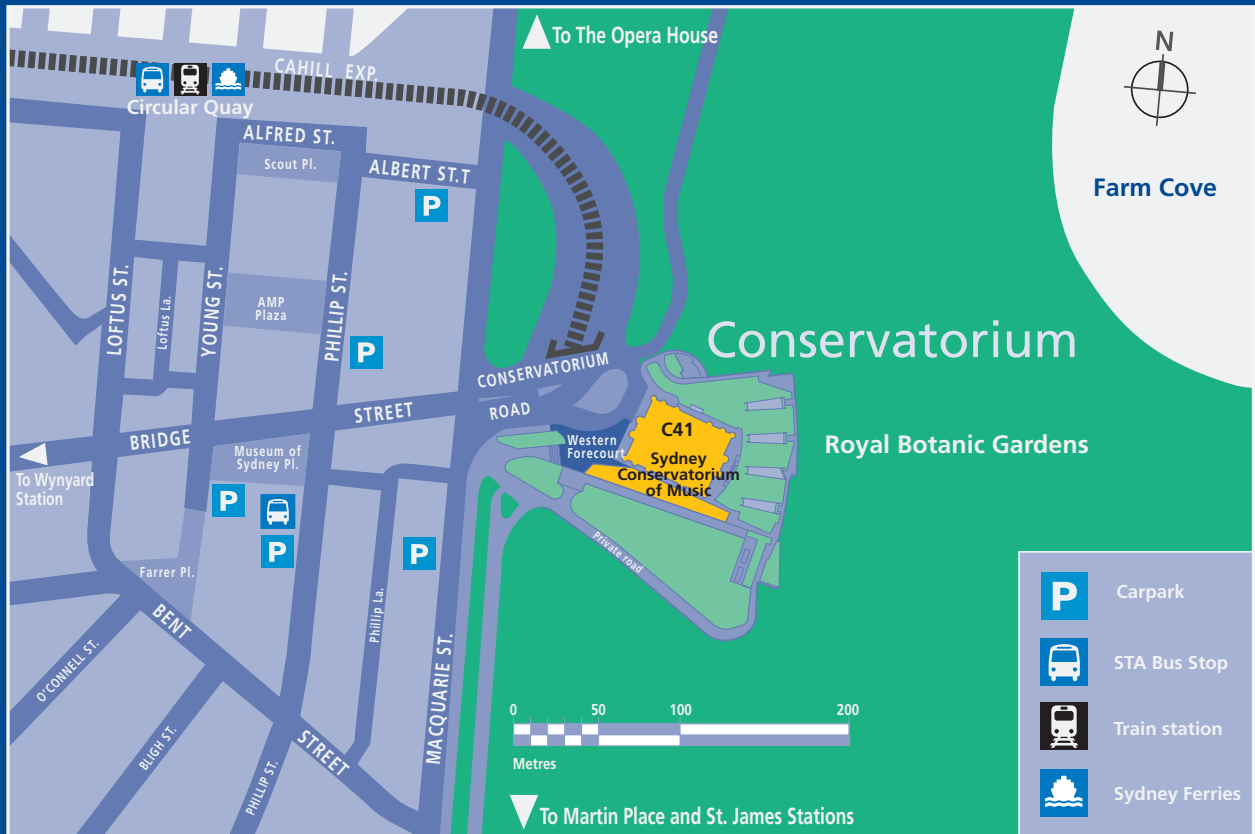
The Arts-Music Unit of the Conservatorium of Music is located in the Seymour Centre on the Main Campus of the University. The 400 series buses travel along Parramatta Road or City Road to and from the Main campus. Redfern is the nearest train station.

For public transport information, please call the Transport infoline on 131500 or see:

[www.131500.info](http://www.131500.info)



## Insert A





# Who's where at the Con

## Level 1

Composition Unit  
Ensemble Unit  
Jazz Unit  
Music Tech Labs / Recording Labs  
Music Workshop  
Percussion Unit  
Postgraduate Room  
Recital Hall East  
Recital Hall West  
Woodwind Unit

## Level 2

Arts and Cultural Inquiry Unit  
Brass Unit  
Conducting  
Counsellor  
Facilities Officer  
Faculty Administration (including Scholarships)  
Finance  
Keyboard Unit  
Library  
Music Education Unit  
Music Workshop  
Musicology Unit  
Office of the Dean  
Organ Unit  
Space and Timetabling Coordinator  
Strings Unit  
Student and Staff Support Services

## Level 3

Attendants' Office  
Box Office  
Ensemble Rooms  
Music Café  
Open Academy  
Practice Rooms  
Security  
Student Administration  
Sydney Harbour Foreshore Authority  
Verbrugghen Hall

## Level 4

Concerts Coordinator  
Conservatorium Students' Association  
Development Office  
Ensembles Coordinator  
Marketing and Communications  
Vocal Studies and Opera Unit

Seymour Centre (Darlington Campus,  
Building J09)  
Arts-Music Unit