

# Calendar 2001



The University of Sydney

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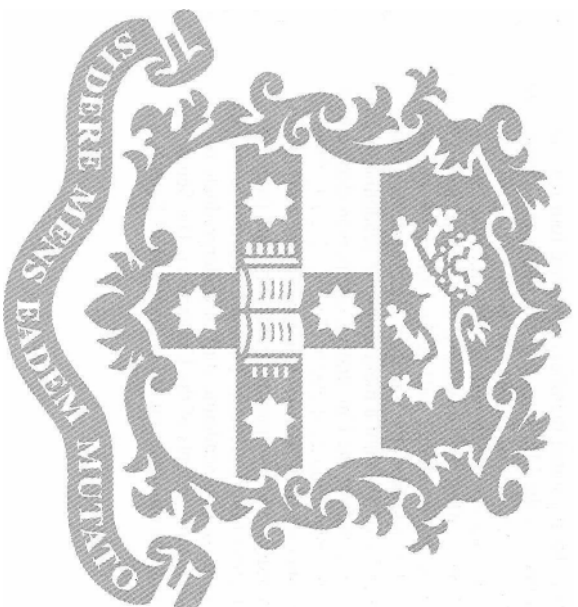
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## Introduction



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# Introduction

The University of Sydney was incorporated by an Act of the Legislature of New South Wales on 1 October 1850, and was the first university to be established in Australasia. The Act of incorporation was amended by subsequent Acts enlarging the scope of the University and the whole were consolidated in the University and University Colleges Act 1900, as amended. This was then replaced by the University of Sydney Act 1989, as amended.

By a Royal Charter issued 27 February 1858, the degrees of Bachelor of Arts, Master of Arts, Bachelor of Laws, Doctor of Laws, Bachelor of Medicine and Doctor of Medicine granted by the University of Sydney are entitled to rank, precedence and consideration as if the degrees had been granted by any university of the United Kingdom.

At the time of its inauguration on 11 October 1852 in the Sydney College Building—now the Sydney Grammar School near Hyde Park—the University had a staff of three professors and a total enrolment of 24 students.

Women were admitted to membership of the University in 1881, the degree of Bachelor of Arts being conferred on the first two women graduates in 1885.

By the University of Sydney Act 1989, as amended, the University is a body corporate consisting of a Senate constituted of parliamentary, official, appointed and elected members. The parliamentary members comprise two members, one elected by and from the Legislative Council and one elected by and from the Legislative Assembly; the official members comprise the Chancellor (if the Chancellor is not otherwise a member of the Senate), the Vice-Chancellor and the presiding member of the Academic Board; the appointed members comprise four persons appointed by the Minister of whom one is to be appointed on the nomination of Senate; the elected members comprise four persons elected by and from the members of the academic staff of the University, one person elected by and from the non-academic staff of the University, one person elected by and from the undergraduate students of the University (who is not a member of the academic or non-academic staff of the University), one person elected by and from the postgraduate students of the University (who is not a member of the academic or non-academic staff of the University), and five persons elected by and from the graduates of the University (who are not members of the academic or non-academic staff or undergraduate or postgraduate students of the University). The Senate may appoint one other person to be a member of Senate.

Elections must take place in the manner prescribed by the University of Sydney By-law 1999. The Senate has power to provide courses, confer degrees, appoint all academic and other staff, and has the entire management and superintendence over the affairs of the University, with power to make by-laws governing discipline, curriculum, and other matters, subject to the approval of the Governor.

The functions of the Academic Board, the University's primary academic advisory body, include advising the Senate and the Vice-Chancellor on all matters relating to and affecting the University's teaching and research activities and its educational programs, including general advice on the academic priorities and policies of the University. The Academic Forum is an advisory body that reports directly to the Academic Board on matters of academic policy. The faculties, academic colleges and boards of studies are responsible for the supervision of teaching and the conduct of examinations.

The fifteen faculties in order of establishment in the University are: Arts, Law, Medicine, Science, Engineering, Dentistry, Veterinary Science, Agriculture, Economics (renamed Economics and Business in September 1999), Architecture, Education, Nursing, Health Sciences, Pharmacy and Rural Management. The Graduate School of Business at the University of Sydney and the Australian Graduate School of Management at the University of New South Wales merged to become the Australian Graduate School of Management (at the University of Sydney and the University of New South Wales) as of 1 January 1999. There are also boards of studies that supervise the award of degrees: Indigenous Studies, Music and Social Work.

In 1989, the New South Wales government legislated for the amalgamation within the University of Sydney of the Cumberland College of Health Sciences, the Sydney College of the Arts and the Sydney Conservatorium of Music as academic colleges of the University. Two members of the Sydney College of Advanced Education, the Institute of Nursing Studies and the Sydney Institute of Education, also became part of the University. These consolidations came into effect on 1 January 1990. Nursing became a Faculty on 1 January 1991; the Faculty of Health Sciences was established on 28 October 1991; and Education merged with the Faculty of Education on 1 January 1992. Orange Agricultural College, formerly an academic college of the University of New England, was established as a college of the University of Sydney, with effect from 1 January 1994, and from 1 January 2000, became the Faculty of Rural Management.

There are over 60 departments and schools in the University, spanning a wide range of **interests**. In all of them active research and other scholarly activities are carried out aimed at advancing the fund of human knowledge. The University of Sydney Library has the largest university collection in Australia.

The Camperdown and Darlington campuses, adjoining Parramatta Road and City Road, cover a total area of about 72 hectares, comprising 50.6 hectares administered by the University and 21 hectares granted to the six affiliated colleges. In addition, several important parts of the University are located away from these campuses. These include Sydney Conservatorium of Music at the Australian Technology Park and in Pitt Street; the Law School in Phillip Street; the Faculty of Dentistry at the United Dental Hospital in Chalmers Street and at Westmead; the Faculty of Health Sciences at Lidcombe; Sydney College of the Arts at Rozelle; the Faculty of Nursing at Camperdown; the Faculty of Rural Management at Orange; the University Farms, Rural Veterinary Centre and some teaching and research

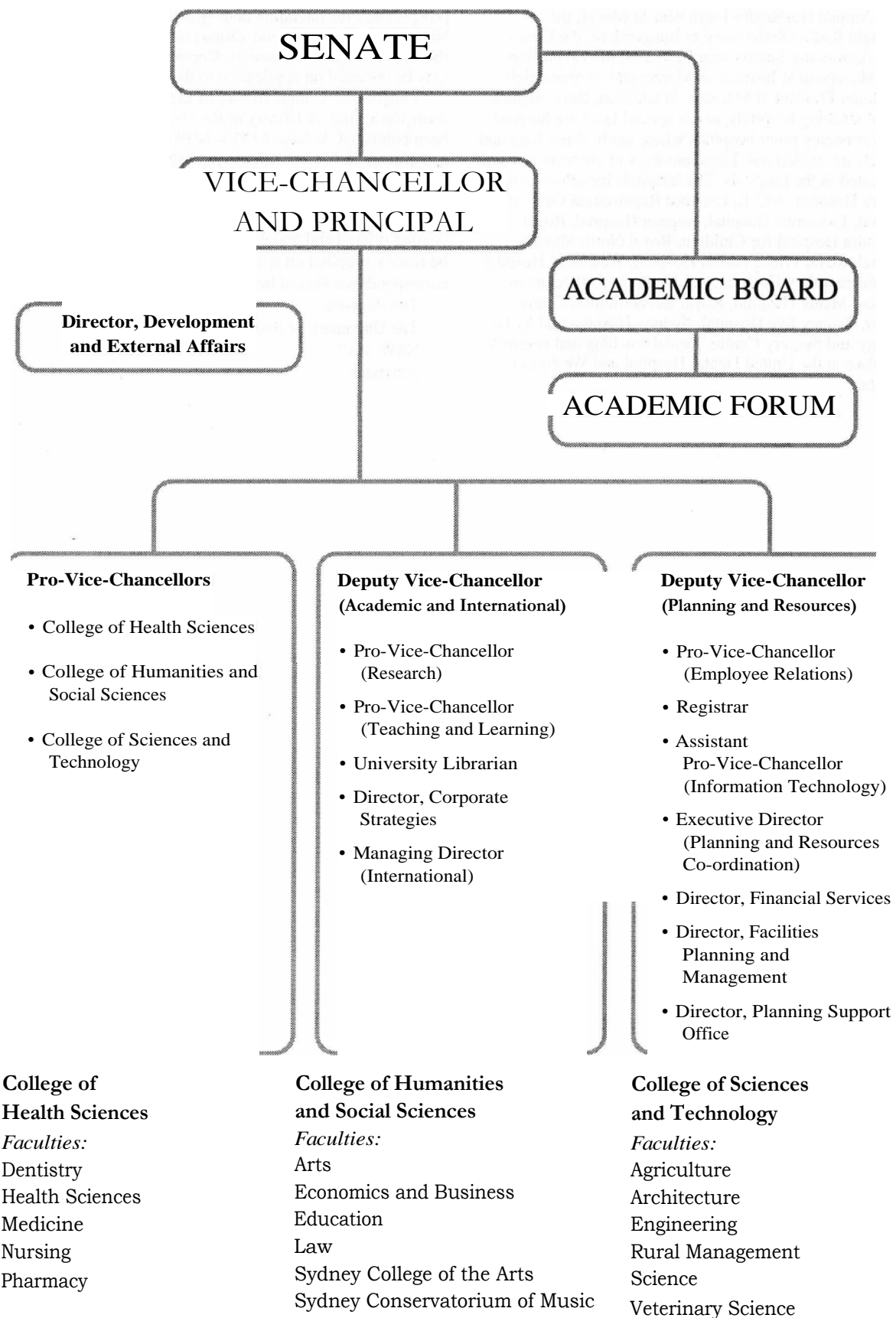
accommodation for the Faculties of Veterinary Science and Agriculture at Camden; the Crommelin Biological Research Station at Pearl Beach; One Tree Island Marine Biology Research Station; the Plant Breeding Institute, Camden; I.A. Watson Wheat Research Centre, Narrabri; the McGarvie Smith Animal Husbandry Farm near St Marys, the Molonglo Radio Observatory at Bungendore, the Fleurs Radio Astronomy Station near St Marys; the Livingston Farm Management Institute at Moree; and 'Arthursleigh' and Mount Pleasant at Marulan. In addition, there are nine general teaching hospitals, seven special teaching hospitals and over twenty other hospitals where medical teaching and research are carried out. Large numbers of students and staff are located in the hospitals. The hospitals include—General: Calvary Hospital, A.C.T., Concord Repatriation General Hospital, Lidcombe Hospital, Nepean Hospital, Royal Alexandra Hospital for Children, Royal North Shore Hospital, Royal Prince Alfred Hospital, Westmead Hospital and Woden Valley Hospital, A.C.T.; Special: Blacktown Hospital, Manly Hospital, Royal Rehabilitation Centre Sydney, Sydney Eye Hospital, Sydney Hospital and Sydney Urology and Surgery Centre. Dental teaching and research take place at the United Dental Hospital and Westmead Hospital.

The published record of the work and proceedings of the University is contained in the *Calendar* and the *Annual Report*. In addition, the University issues annually (or biennially in some cases) a handbook for each faculty and college and for each of the boards of studies, as well as prospectuses for intending undergraduate and graduate students, a *Map Guide* and various other publications about the University's achievements. Copies of all publications may be obtained on application to the Registrar.

A major two-volume history of the University, entitled *Australia's First: A History of the University of Sydney*, has been published. *Volume I 1850–1939* was published in 1991, and *Volume II 1940–1990* was published in 1995. There is also *Australia's First: a pictorial history of the University of Sydney 1850–1990*, published in 1994.

Any information required about the University, about courses offered and about admission to the University, will be readily supplied on application to the Registrar. All correspondence should be addressed to:

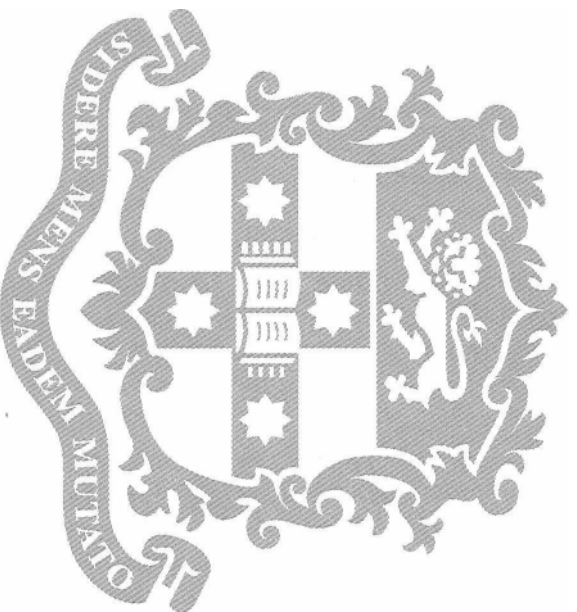
The Registrar  
The University of Sydney  
NSW 2006  
Australia





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General information about  
the University of Sydney





## Principal officers

Professor Roslyn Louise Pesman,  
PhD *Lond* BA  
[Pro-Vice-Chancellor (Humanities and Social Sciences)]  
Appointed 22 March 1999

Professor John Atherton Young,  
AO, MD DSc *Qld*, FAA FRACP  
[Pro-Vice-Chancellor (Health Sciences)]  
Appointed 3 March 1997

### Pro-Vice-Chancellors

Professor Leslie Michael Koder,  
AM, BSc PhD *UNSW* MSc *N'cle(NSW)*  
[Pro-Vice-Chancellor (Employee Relations)]  
Appointed 3 March 1998

Professor Paul Ramsden,  
BSc *Lond* MPhil *CNA* PhD *Lanc*  
[Pro-Vice-Chancellor (Teaching and Learning)]  
Appointed 24 May 1999

Professor David Siddle,  
BA PhD *Qld*, FASSA FAPsS MSPR  
[Pro-Vice-Chancellor (Research)]  
Appointed 24 November 1997

### Assistant Pro-Vice-Chancellor

Associate Professor Simon Carlile,  
BSc PhD  
[Assistant Pro-Vice-Chancellor (Information Technology)]  
Appointed 4 May 1998

### Chair of the Academic Board

Professor Judyth Sachs,  
BA PhD *Qld* MA *WMich* DipTeach *Kelvin Grove CAE*  
Elected 5 March 2001

### Registrar

William G Adams,  
BSc LLB PhD *UNSW*  
Appointed 1 January 1998

### Director, Financial Services

Paul W Slater,  
BEc, FCPA FCIS MAICD  
Appointed 11 February 1994

### University Librarian

John Shipp,  
BA DipEd *Macq* BA *W'gong* DipArchiveAdmin *UNSW*  
Appointed 11 August 1997

### Visitor

Her Excellency Professor Marie Roslyn Bashir, AO  
from 1 March 2001

### Chancellor

Emeritus Professor Dame Leonie Judith Kramer,  
AC DBE, BA *Melb* DPhil Oxf HonDLitt *Tas* HonLLD *Melb*  
& *ANU* HonDLitt *Qld* & *UNSW* DUniv *GUPS St Petersburg*  
MA, FACE FAHA  
Re-elected 1 June 1999

### Deputy Chancellor

Renata Ruzena Kaldor,  
BA DipEd *UNSW*  
Elected 7 February 2000

### Vice-Chancellor and Principal

Professor Gavin Brown,  
MA *St And* PhD *N'cle(UK)* HonLLD *St And*, FAA  
Appointed 1 July 1996

### Deputy Vice-Chancellors

Professor Kenneth John Eltis,  
BA *NE* MA PhD *Macq* DipEd *UNSW*, FACE  
[Deputy Vice-Chancellor (Planning and Resources)]  
Appointed 3 March 1997

Professor Judith Kinnear,  
MSc PhD *Melb* BEd *LaT* GradDipComputerSim *SIT*, FLS  
[Deputy Vice-Chancellor (Academic and International)]  
Appointed 3 March 1997

### Pro-Vice-Chancellors (Colleges)

Professor Donald Harold Napper,  
PhD *Camb* MSc, FAA FRACI CChem  
[Pro-Vice-Chancellor (Sciences and Technology)]  
Appointed 3 March 1997

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## Senate

### Chancellor

Emeritus Professor Dame Leonie Judith Kramer,  
AC DBE, BA *Melb* DPhil *Oxf* HonDLitt *Tas* HonLLD *Melb*  
& *ANU* HonDLitt *Qld* & *NSW* DUniv *GUPS St Petersburg*  
MA, FACE FAHA  
A Fellow from 1969 to 1974, and from 24 January 1989;  
Chancellor from 1 June 1991

### Deputy Chancellor

Renata Ruzena Kaldor,  
BA DipEd *UNSW*  
(A Fellow from 24 January 1989)  
Deputy Chancellor from 7 February 2000

### Vice-Chancellor and Principal

Professor Gavin Brown,  
MA *St.And* PhD *N'cle(UK)* Hon LLD *St.And*, FAA  
A Fellow from 1 July 1996

### Chair of the Academic Board

Professor Judyth Sachs, BA PhD *Qld* MA *WMich* DipTeach  
Kelvin Grove CAE  
A Fellow from 5 March 2001

### Appointed

*Fellows appointed by the Minister for Education  
and Training, to hold office for four years from  
1 January 1998:*

George Milton Cujes,  
MEd *Melb* DipEd *UNE* DipSchAdmin *CAE* BEc MA,  
MACE MACAE FAIM  
A Fellow from 1 January 1998

David Martin Hoare,  
BEc, FCPA  
A Fellow from 1 January 1998

Renata Ruzena Kaldor,  
BA DipEd *UNSW*  
A Fellow from 24 January 1989 (Deputy Chancellor from  
7 February 2000)

John McCarthy, QC,  
LLM *Virg* BA LLB  
A Fellow from 4 August 1995

*Fellow appointed by Senate for three years to  
29 February 2004*

Valerie Pratt, AM, Hon LLD *Macq* BA DipSocStud  
A Fellow from 6 March 1995

### Elected

*Fellow elected by and from the members of the Legislative  
Council:*

The Honourable John Hatzistergos, MLC  
BEc LLM  
A Fellow from 13 May 1999

*Fellow elected by and from the members of the Legislative  
Assembly:*

Kevin Greene, MP  
BEd *ACU* DipTeach *Milperra CAE*  
A Fellow from 3 June 1999

*Fellows elected by and from the academic staff for two years  
from 1 December 1999:*

Roslyn M Arnold,  
MA MEd PhD DipEd  
A Fellow from 31 March 2001

Gavan John Butler,  
MAgrSc *Melb* PhD *Calif*  
A Fellow from 1 December 1997

Suzanne Patricia Jamieson,  
BA LLB *UNSW* GradDipPubSectMgt *UTS* LLM  
A Fellow from 1 December 1999

Professor Stephen Ross Leeder,  
BSc(Med) MB BS PhD, FRACP FFCM FAFPHM  
A Fellow from 1 December 1995

*Fellow elected by and from the non-academic staff for two  
years from 1 December 1999*

Jenny Beatson, DipClinBiochem *NZ*  
A Fellow from 1 December 1997

*Fellows elected by and from the graduates of the University  
for four years from 1 December 1997*

Peter Irving Burrows, BEc, *ASIA*  
A Fellow from 1 December 1997

Michael Charles Copeman,  
DPhil *Oxf* MBBS BA FRACP  
A Fellow from 22 February 1996

Evelyn Ann Eyland, PhD *Aberd* MSc  
A Fellow from 3 November 1994

Robin Beryl Fitzsimons,  
MBBS BSc(Med) PhD, FRACP  
A Fellow from 1 December 1997

Daphne Anne Kok, BA LLM  
A Fellow from 1975 to 1982, and from 22 April 1984

*Fellows elected by and from persons enrolled as candidates  
proceeding to a degree or diploma in the University for one  
year from 1 December 2000*

Tom Clark, BA  
A Fellow from 1 December 2000

Sandy (Alexander) William Cameron  
A Fellow from 16 May 2001

Note: Membership as at date of publication

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# Professors

SENATE  
PROFESSORS

## AGRICULTURE

### Agricultural Chemistry and Soil Science

*Professor in Soil Science*

Alexander B McBratney, BSc PhD *Aberd*

Appointed 1995

*Personal Chair in Agricultural and Environmental Chemistry*

Ivan R Kennedy, PhD DSc(Agric) *WAust*, MRACI CChem

Appointed 1996

### Agricultural Economics

T Gordon MacAulay, MAgrSc *Melb* PhD *Guelph*

Appointed 1992

### Crop Sciences

*Personal Chair in Applied Mycology*

Lester W Burgess, BScAgr PhD DipEd

Appointed 1990

### Microbiology

Peter Richard Reeves, BSc PhD *Lond*, MASM

Appointed 1985

### Plant Breeding Institute

*Director and Professor of Plant Breeding*

Donald R Marshall, PhD *Calif* BScAgr

Appointed 1991

## ARCHITECTURE

Gary T Moore, BArch *Calif* MA PhD *Clark*, ARAPI

RAIA FAPA

Appointed 1997

*Professor of Design Science*

John S Gero, BE *UNSW* MBdgSc PhD, FRSA FIEAust

FAAAI

Appointed 1985

*Professor in Design Computing*

Mary Lou Maher, BS *Col* MS PhD *Carnegie-Mellon*

Appointed 1988

## ARTS

### School of English, Art History, Film and Media

*Power Professor of Fine Art*

Virginia Margaret Spate, MA *Melb & Camb* PhD *Bryn*

*Mawr*, FAHA CIHA

Appointed 1979

*Professor of Australian Literature*

Elizabeth Anne Webby, MA PhD, FAHA

Appointed 1990

*McCaughey Professor of English Language and Early English Literature*

Margaret Beryl Clunies-Ross, BA *Adel* MA BLitt *Oxf*, FAHA

Appointed 1990

*Personal Chair in English and Australian Literature*

Margaret Ann Harris, PhD *Lond* MA

Appointed 1994

*Personal Chair in the History of Ideas*

Garry W Trompf, BA DipEd *Melb* MA *Monash & Oxf*

PhD *ANU*

Appointed 1994

*Director, Power Professor of Contemporary Art*

Terence E Smith, BA *Melb* MA PhD, FAHA CIHA

Appointed 1995

*Professor of Modern Art History and Theory*

*(Personal Chair);*

Terence E Smith, BA *Melb* MA PhD, FAHA CIHA

Appointed 1998

### School of European, Asian and Middle Eastern Languages and Studies

*Professor (Semitic Studies)*

Rifaat Yassa Ebied, BA *Ain Shams*, FRAsiaticS FAHA

Appointed 1979

*Professor of Japanese Studies*

Hugh D B Clarke, BA PhD

Appointed 1988

*Professor (Chinese Studies)*

Helen Dunstan, MA *Oxf* PhD *Camb*

Appointed 1997

*McCaughey Professor of Germanic Studies*

Anthony Stephens, BA PhD, FAHA

Appointed 2000

*Professor (Italian Studies)*

Nerida Newbigin, BA PhD, FAHA

Appointed 2001

### School of Philosophy, Gender, History and Ancient World Studies

*Professor (History)*

Roy Malcolm MacLeod, AB *Har<sup>v</sup>* PhD *Camb*, FRHistS

Appointed 1982

*Arthur and Renee George Professor of Classical*

*Archaeology*

J Richard Green, BA PhD *Lond*

Appointed 1990

*Edwin Cuthbert Hall Professor in Middle Eastern*

*Archaeology*

Daniel T Potts, AB PhD *Har<sup>v</sup>* DPhil *Copenhagen*,

FAHA FSA

Appointed 1991

*Professor (Classics)*

Kevin H Lee, BA *UNSW* MA PhD *NE*

Appointed 1992

*Professor of History (Personal Chair)*

Roslyn L Pesman, PhD *Lond* BA

Appointed 1997

*Personal Chair in Natural Metaphysics*

Huw Price, BA *ANU* MSc *Oxf* PhD *Camb*, FAHA

Appointed 1998

*Personal Chair in History of Philosophy and History of Science*

Stephen W Gaukroger, BA *Lond* MA PhD *Camb*, FAHA

Appointed 1999

*Professor (History)*

Stephen R Garton, PhD *UNSW* BA

Appointed 2000

*Professor (Philosophy)*

Moira Gatens, BA *UNSW*, PhD

Appointed 2001

### School of Society, Culture and Performance

*Professor of Sociology and Social Policy (Personal Chair)*

Bettina Cass, AO, BA PhD *UNSW*, FASSA

Appointed 1990

*Professor (Linguistics)*

William A Foley, BA *Brown* MA PhD *Berkeley*, FAHA  
Appointed 1988  
*Professor (Anthropology)*  
Diane J Austin-Broos, MA *ANU & Chic* PhD *Chic*  
Appointed 1995  
*Professor (Music)*  
Anne E Boyd, AM, DPhil *York* BA  
*Professor in Historical Musicology and ARC Senior  
Research Fellow*  
Richard Charteris, BA *Well* MA PhD *Cant*, ATCL FAHA  
Appointed 1995

**DENTISTRY**

Keith S Lester  
MDS PhD DDS, FRACDS FICD  
Appointed 1998  
*Professor of Prosthodontics*  
Iven J Klineberg, AM RFD, PhD *Lond* BSc MDS, FRACDS  
FDSRCS FICD  
Appointed 1978  
*Professor of Oral Pathology*  
D Murray Walker, BDS *Brist* MD BCh *Wales*, FDSRCS  
MRCPATH FFOP FRCPA  
Appointed 1992  
*Professor of Conservative Dentistry*  
Roland W Bryant, MDS PhD, FRACDS  
Appointed 1993  
*Australian Society of Orthodontists (NSW Branch) Inc  
Professor of Orthodontics*  
M Ali Darendeliler, MS(BDS) *Istanbul* PhD DipOrthod  
*Gazi CertifOrthod Geneva PrivDoc Turkey*  
Appointed 1997  
*Professor of Biomaterials Science*  
Ann E Sefton, AO, BSc(Med) MB BS PhD DSc  
Appointed 1998  
Michael V Swain, BSc PhD *UNSW*  
Appointed 1998

**ECONOMICS AND BUSINESS****School of Business**

*Professor of Accounting*  
Peter William Wolnizer, BEc *Tas* MEc PhD FCA FCPA  
Appointed 1999  
*Professor of Work and Organisational Studies*  
*Associate Dean (Research)*  
Russell Duncan Lansbury, MA DipEd *Melb* PhD *Lond* FASSA  
Appointed 1987  
*Professor of Accounting*  
Allen Craswell, BCom *Qld* PhD, CPA  
Appointed 1988  
*Professor of Accounting*  
Terry Walter, BCom *Qld* PhD *WAust* FCIS FCIM CA AAUQ  
Appointed 1988  
*Professor of Management*  
*Director of the Institute of Transport Studies*  
David Hensher, BCom PhD *UNSW* FASSA FCIT FAITPM  
CompIEAust MAPA  
Appointed 1990  
*National Australia Bank Foundation Professor of Finance*  
Peter Swan, BEc *ANU* PhD *Monash*  
Appointed 1993  
*Professor of Finance*  
*Chief Executive Officer; Securities Industry Research Centre  
of Asia-Pacific*  
*Director, Asia-Pacific Capital Markets Foundation*  
Michael Aitken, MBS *Massey* PhD *UNSW* ASCPA  
Appointed 1995  
*Foundation Professor of Organisational Logistics*  
Ann M Brewer, BA *Macq* MCom PhD *UNSW*  
Appointed 1999  
*Professor of Transport Planning*

Peter R Stopher, BSc(Eng) PhD *Lond*  
Appointed 2001  
**School of Economics and Political Science**  
*Professor of Economics*  
Peter Diderik Groenewegen, PhD *Lond* MEc, FASSA  
Appointed 1980  
*Professor of Econometrics*  
Alan Donald Woodland, BA PhD *NE*  
Appointed 1982  
*Professor of Government and Public Administration*  
Graeme J. Gill, MA *Monash* PhD *Lond*, FASSA  
Appointed 1990  
*Professor in Chinese Politics (Personal Chair)*  
Frederick C. Teiwes, BA *Amherst* PhD *Col*  
Appointed 1992  
*Professor in Government and Public Administration  
(Personal Chair)*  
Michael W. Jackson, BA *Nebraska* MA PhD *Alta*  
Appointed 1993  
*Professor in Political Theory (Personal Chair)*  
Patricia M. Springborg, MA *Cant* DPhil *Oxf*  
Appointed 1997  
*Professor of Economics*  
Elie Appelbaum, BA *Hebrew*, MA *Manit* PhD *BrCol*  
Appointed 1999  
*Professor in Econometrics (Personal Chair)*  
Denzil G. Fiebig, MCom *UNSW* PhD *SCalif*,  
Appointed 2001  
*Professor in Political Economy (Personal Chair)*  
Frank J.B. Stilwell, BSc *S'ton* PhD *R'dg*  
Appointed 2001

**EDUCATION**

*Personal Chair in History of Education*  
Geoffrey Sherington, MA *UNSW* PhD *McMaster* BA,  
FRAHS  
Appointed 1997  
Robert Connell, BA *Melb* PhD, FASSA  
Appointed 1995  
Peter F Cuttance, BSc *Cant* MSocSc *Waikato* PhD *Edin*  
Appointed 1996  
Judyth M Sachs, BA PhD *Qld* MA *WMich* DipTeach  
*Kelvin Grove*  
Appointed 1996  
Jeffrey Sigafos, BA MA PhD *Minn*  
Appointed 1998

**ENGINEERING**

Professor Judy A Raper, BE PhD *UNSW*, CPEng, FIChemE  
FIEAust  
Appointed 1997

**Chemical Engineering**

Jose Romagnoli, BE *N delSur* Arg, PhD *Minn*  
Appointed 1991  
Brian S Haynes, BE PhD *UNSW*, FIChemE FIEAust  
CPEng Appointed 1997  
James G Petrie BSc, PhD *Capetown*  
Appointed 1997

**Civil Engineering**

Harry G Poulos AM, BE PhD DScEng, FIEAust FASCE  
FAA Appointed 1982  
Gregory J Hancock, BE BSc PhD, FIEAust  
Appointed 1990  
*Challis Professor of Civil Engineering*  
John P Carter, BE PhD, MASCE FIEAust  
Appointed 1999  
Kenny C S Kwok, BE PhD *Monash*, FIEAust  
Appointed 1999  
Ali Ja'afari, Bsc ME *Tehr* Msc Phd *Sur*  
Appointed 2000

**Electrical and Information Engineering*****P.N. Russell Professor***Trevor William Cole, BE *WAust*, PhD *Camb*, **FIEAust**

Appointed 1980

David Hill, BE BSc *Qld*, PhD *N'cle(NSW)*, **FIEAust** FIEEEE

Appointed 1994

Marwan A Jabri, Maitrise de physique *Paris* PhD

Personal Chair 1996

Hong Yan, BS *Nanking IPT* MSE *Mich* PhD *Yale*

Personal Chair 1997

Branka S Vucetic, MSc PhD *Belgrade*

Personal Chair 1999

**Aerospace, Mechanical and Mechatronic Engineering*****P.N. Russell Professor***Roger I Tanner, BSc *Brist MS Calif* PhD *Manc* FAA FTS**FIEAust** MASME MAICHE

Appointed 1975

Robert W Bilger, BSc BE *NZ* DPhil *Oxf* FTS **FIEAust**

Appointed 1976

**Yiu-Wing** Mai, BSc(Eng) PhD *HK*, DEng *Syd* FTSE

FASME FHKIE FIE Aust

Appointed 1987

Nhan Phan-Thien, BE PhD, FAA **FIEAust**

Appointed 1991

Hugh F Durrant-Whyte, BSc(Eng) *Lond*, MSE PhD *Penn*

Appointed 1995

Michael V Swain, BSc, PhD *UNSW*

Appointed 1997

John H Kent, BE MEngSc Phd, **FIEAust**

Appointed 2000

**HEALTH SCIENCES**Hal Kendig, *AB Calif* MPL PhD *S.Calif*, FASSA

Appointed 1998

**School of Communication Sciences and Disorders**Vicki Anne Reed, BS *Northwestern* MA *Denver* EdD*N. Colorado*, FASHA

Appointed 1994

**School of Exercise and Sport Science**

John Sutton Chair of Exercise and Sport Science

Maria Fiatarone Singh, MD *Calif*

Appointed 1999

**School of Health Information Management**Beth Reid, BA *Macq* MHA PhD *UNSW*

Appointed 1996

**School of Physiotherapy**Joy Higgs, BSc MHPEd PhD *UNSW* GradDipPhy *Cumb*

Appointed 1994

**LAW**Jeremy Webber, BAUBC LLB BCL *McGill* LLM *York*

Appointed 1998

***Challis Professor of Jurisprudence (fractional)***Alice Erh-Soon Tay, AM, PhD *ANU* HonLLD *Edin*,

Appointed 1974

Richard J Vann, BA LLB *Qld* BCL *Oxf*

Appointed 1987

Terry R Carney, LLB DipCrim *Melb* PhD *Monash*

Appointed 1991

***Professor in Public Economics in Law (Personal Chair)***Patricia Apps, BArch *NSW* MEd *Yale* PhD *Camb*, ARAIA

Appointed 1993

***Blake Dawson Waldron Professor of Industrial Law***Ron McCallum, BJur LLB *Monash* LLM *Qu*

Appointed 1993

***Challis Professor of International Law***Ivan Shearer, AM, LLM *Adel* SJD *Northwestern*,

Appointed 1993

***Professor of Legal Philosophy (Personal Chair)***Wojciech Sadurski, DrJur *Warsaw*

Appointed 1994

David Weisbrot, BA *CUNY JD Calif*

Appointed 1994

***Professor of Commercial Law (Personal Chair) (fractional)***John W Carter, PhD *Camb* BA LLB,

Appointed 1996

***Abbott Tout Professor of Litigation and Dispute Resolution***Hilary Astor, BTech(Law) PhD *Brunel*

Appointed 1997

***PricewaterhouseCoopers Legal Professor of******Women and the Law***Reg Graycar, LLB *Adel* LLM *Hary*

Appointed 1997

***Professor in Environmental Law (Personal Chair)***Bernhard W Boer, BA LLM *Melb*

Appointed 1998

Margaret Allars, DPhil *Oxf* BA LLB

Appointed 1999

Patrick Parkinson, MA *Oxf* LLM *Ill*

Appointed 2000

Mark Findlay, BA, LLB *ANU*, DipCrimMSc *Edin*, LLM

Appointed 2001

**MEDICINE*****Professor of Preventive and Social Medicine***Charles Baldwin Kerr, DPhil *Oxf* MB BS, FRACP FFCM**FFPHM** FAFPHM

Appointed 1968

***Professor of Psychiatry***Pierre Joseph Victor Beumont, MB ChB *Pret* MSc *Oxf*MPhil DPM *Lond*, FRANZCP FRACP FRCPsych

MRCP(UK) FRCPEd

Appointed 1975

***Professor of Immunology***Antony Basten, AO, MB BS *Adel* DPhil *Oxf*, FAA FTS

FRCP FRACP FRCPA

Appointed Professor in 1975 and Director of the Centenary

Institute of Cancer Medicine and Cell Biology in 1989

***Scandrett Professor of Cardiology***David Thomas Kelly, AM, MB ChB *Otago*, FRACP

FRCPEd FACC FESC

Appointed 1976

***Professor of Physiology***John Atherton Young, AO, BSc(Path) MD BS DSc *Qld*,

FAA FRACP

Appointed 1976

***Professor of Clinical Ophthalmology***Francis Alfred Billson, AO, MB BS *Melb* DO *RCP&S*,

FRCSEd FRCS FRACS FRACO FACS FRCOPH

Appointed 1977

***Professor of Medicine***Martin Henry Norman Tattersall, MA BChir MD *Camb* MSc*Lond*, FRCP FRACP

Appointed 1977

***Raymond E. Purves Professor (in the field of******Transplantation)***Ainslie Glenister Ross Sheil, AO, MB MS *Qld* BSc MA*Oxf*, FRCS FRACS FACS FRCSE

Appointed 1978

***Kellion Professor of Endocrinology and Bosch Professor of******Medicine***

John Ross Turtle, AO, MD BS, FRCP FRACP

Appointed Professor of Medicine in 1979, Kellion Professor of

Endocrinology in 1988 and Bosch Professor of Medicine

in 1998

***Bosch Professor (Surgery)***

James May, MB MS, FRACS FACS

Appointed Professor of Surgery in 1979 and Bosch

Professor in 1990

***Lorimer Dods Professor and Director, Children's Medical******Research Institute***

Peter Brock Rowe, MD BS, FRACP

Appointed 1980

- Professor of Pharmacology*  
Graham Allen Ross Johnston, PhD *Camb* MSc, FRACI  
Appointed 1980
- Professor of Biochemistry*  
Philip William Kuchel, BMedSc MB BS *Adel* PhD ANU  
Appointed 1980
- Professor of Medical Genetics*  
David Owen Silence, MD *Melb* MB BS, FRACP FRCPA  
FAFPHM MACMG  
Appointed Professor of Public Health Biology in 1982-88  
and Appointed Professor of Medical Genetics in 1989
- Professor of Physiology*  
Maxwell Richard Bennett, BE MSc PhD *Melb* DSc, FAA  
(Personal Chair)  
Appointed 1983
- Tyree Professor of Otolaryngology*  
William Peter Rea Gibson, AM, MD BS *Lond*, FRCS FRACS  
Appointed 1983
- Professor of Surgery*  
Robert James Lusby, MB BS *UNSW* MD *Mist & NSW*, FRCS  
FRACS  
Appointed 1983
- Bosch Professor (Infectious Diseases)*  
Yvonne Edna Cossart, DCP *Lond* BSc(Med) MB BS,  
FRCPA  
Appointed 1985
- Professor of Neuropathology*  
Clive Gordon Harper, MB BS, FRCPA  
Appointed 1985
- Professor of Psychiatry*  
Russell Ainsley Meares, MD BS *Melb* DPM *Lond*,  
FRANZCP FRCPsych  
Appointed 1985
- Professor of Public Health and Community Medicine*  
Stephen Ross Leeder, BSc(Med) MB BS PhD, FRACP  
**IFPHM FAFPHM**  
Appointed 1986
- Professor of Gynaecological Oncology*  
Clyde Roger Sydney Houghton, DPhil *Oxf* BSc(Med) MB  
BS, FRACOG FRCOG CGO  
Appointed Professor of Obstetrics and Gynaecology in 1986  
and Professor of Gynaecological Oncology in 1992
- Professor and Director, Institute of Paediatric  
Endocrinology, Diabetes and Metabolism*  
Martin Silink, MD BS, FRACP  
Appointed 1986
- Challis Professor of Anatomy*  
Jonathan Stone, BSc(Med) PhD DSc, FAA  
Appointed 1987
- Professor of Clinical Infectious Diseases*  
Tania Christine Sorrell, MD BS *Adel*, FRACP  
Appointed 1987
- Professor of Psychiatry*  
Christopher Charles Tennant, MD *UNSW* MPH *Har<sup>v</sup>* DPM  
*Lond* MB BS, FRANZCP MRCPsych  
Appointed 1987
- Raymond E. Purves Professor of Dermatology*  
Ross StClair **Barnetson**, MD ChB *Edin*, FRCPEd FRCP  
FRACP FACD  
Appointed 1988
- Professor in Epidemiology and Biostatistics*  
Geoffrey Berry, MA PhD DipMathSt *Camb* CertFurEd *City  
& Guilds of Lond* CStat, HonFACOM CSRSSL MISI  
HFAFOM  
Appointed 1988
- Professor of Perinatal Medicine*  
David John Henderson-Smart, MB BS PhD, FRACP  
Appointed 1988
- Professor of Obstetrics and Gynaecology*  
Douglas Munro Saunders, MD BS, FRACS FRCOG  
FRACOG  
Appointed 1988
- Professor and Director Heart Research Institute*  
Roger Thornton Dean, MA PhD *Camb* DSc *Brun*, FIBiol  
Appointed 1988
- Professor of Physiology*  
David Grant Allen, BSc MB BS PhD *Lond*  
Appointed 1989
- Professor of Pathology*  
Nicholas Henry Hunt, BSc PhD *Aston*  
Appointed 1989
- Professor of Anaesthesia and Pain Management*  
Michael John Cousins, AM, MD BS, FRCA FANZCA  
Appointed 1990
- Professor of Psychiatry*  
Gordon Frederick Stuart Johnson, MB BS *Qld* DPM *Lond*,  
FRCPsych FRANZCP  
Appointed 1990
- Professor of Colorectal Surgery*  
Elie Leslie Bokey, MB MS, FRACS  
Appointed 1991
- Professor of Anaesthesia and Analgesia (Research)*  
Laurence Edward Mather, BSc *UNSW* DipAppChem *STC*  
MSc PhD, FANZCA  
Appointed 1991
- Professor of Medical Molecular Genetics*  
Ronald John Anthony Trent, DPhil *Oxf* BSc(Med) MB BS  
PhD, FRACP FRCPA  
Appointed 1991
- Nuffield Professor (Anaesthesia)*  
Arthur Barrington Baker, MB BS *Qld* Dip Phil *Oxf*,  
FANZCA FRCA FFICANZCA DHMSA  
Appointed 1992
- Professor and Director Kolling Institute of Medical  
Research*  
Robert Charles Baxter, BSc PhD DSc, FAACB  
Appointed Professor in 1992 and Director in 1994
- Professor of Sexual Health Medicine*  
Adrian Mindel, MB BCh *Witw* MSc(CTM) MD *Lond*  
FRCP(UK) FRACP FACVen  
Appointed 1992
- Professor of Medicine (Endocrinology)*  
Bruce Gregory Robinson, MD BS MSc, FRACP  
Appointed 1992
- Peter Russell, BSc(Med) MB BS MD, FRCPA  
Appointed 1992
- Professor of Clinical Pharmacology*  
John Paul Seale, MB BS PhD *Lond*, FRACP  
Appointed 1992
- Professor in Physiology (Personal Chair)*  
Ann Elizabeth Sefton, BSc(Med) MB BS PhD DSc  
Appointed 1992
- Professor in Medicine (Personal Chair)*  
Colin Edward Sullivan, BSc(Med) MB BS PhD, FRACP FAA  
Appointed 1992
- Professor*  
*Robert W Storr Professor of Hepatic Medicine*  
Geoffrey Charles Farrell, MB BS *Tas* MD *Qld*, FRACP  
Promoted to a Personal Chair January 1993, appointed R.W.  
Storr Professor August 1993
- Professor of Medicine and Associate Dean*  
Kerry John Goulston, MD BS, FRACP  
Appointed 1993
- Professor of Surgery*  
Christopher John Martin, MSc MB BS, FRACS  
Appointed 1993
- Professor of Medicine*  
Nicholas Joseph Talley, MD BS *UNSW* PhD, FRACP FACG  
FAFPHM FACP  
Appointed 1993
- Professor of Obstetrics and Gynaecology*  
Brian John Trudinger, BSc(Med) MB BS *UNSW* MD DDU  
AustSocUltMed, FRCSEd FRACOG FRCOG FRACS  
Appointed 1993



- Professor of Respiratory Medicine*  
Norbert Berend, MD BS, FRACP  
Appointed 1994
- Professor and Director of Cancer Services, CSAHS*  
James Frank Bishop, MD BS *Melb* FRACP FRCPA  
Appointed 1994
- Professor of Psychiatry*  
Philip Manley Boyce, MB BS *Lond DP Adel MD UNSW*, FRANZCP  
Appointed 1994
- Professor of Surgery*  
Leigh W Delbridge, BSc(Med) MD BS, FRACS  
Appointed 1994
- Professor of Obstetrics and Gynaecology*  
David Alan Ellwood, MB BChir Camb MA DPhil *Oxf*, DDU Aust Soc Ult FRACOG CMFM(RACOG)  
Appointed 1994
- Professor in Reproductive Medicine (Personal Chair)*  
Ian Stewart Fraser, BSc MD ChB *Edin*, FRCOG FRACOG CREI  
Appointed 1994
- James Fairfax Professor of Paediatric Nutrition*  
Kevin J Gaskin, MB ChB *Otago*, MD FRACP  
Appointed 1994
- Professor of Medicine and Associate Dean*  
Paul Allan Gatenby, MB BS *Tas*, PhD, FRACP FRCPA MRACMA  
Appointed 1994
- Professor of Geriatric Medicine*  
Allan Joseph McLean, MB BS BSc PhD *Monash*, FRACP  
Appointed 1994
- Professor of General Practice*  
Timothy Paul Usherwood, MD BS BSc *Lond*, FRCGP FRCP  
Appointed 1994
- Professor of Psychological Medicine*  
Stewart Maxwell Dunn, MA PhD MPH, MAPsS  
Appointed 1995
- Professor of Cardiology*  
Saul Benedict Freedman, BSc(Med) MB BS PhD, FRACP FACC FESC  
Appointed 1995
- Professor of General Practice*  
Michael Richard Kidd, MB BS *Melb* DipRACOG DCCH *Flin MD Monash*, FRACGP  
Appointed 1995
- Professor of Surgery*  
Donald Gerard MacLellan, MB ChB BSc *Glas MD Melb*, FRACS  
Appointed 1995
- Professor of Medicine (Haematology)*  
James Saville Wiley, BSc *Oxf* MD BS, FRACP FRCPA  
Appointed 1995
- Professor in Medicine (Personal Chair)*  
Dennis Koon-See Yue, MB BS PhD, FRACP  
Appointed 1995
- Boden Professor of Human Nutrition*  
Ian Douglas Caterson, BSc(Med) MB BS PhD, FRACP  
Appointed 1996
- Professor and Director, Westmead Hospital Research Institutes*  
Anthony Lawrence Cunningham, MD BS BMedSc *Melb*, FRACP FRCPA  
Appointed 1996
- Professor in Visual Neuroscience (Personal Chair)*  
Bogdan Dreher, MS PhD *Warsaw* DSc  
Appointed 1996
- Professor of Medicine*  
Richard F Kefford, MB BS PhD, FRACP LMusA  
Appointed 1996
- Laura Bushell Professor of Neurology*  
John David Pollard, BSc(Med) MB BS PhD, FRACP  
Appointed 1996
- (Personal Chair), 1997
- Laura Bushell Professor of Neurology  
*Florance and Cope Professor of Rheumatology*  
Philip Neil Sambrook, MD BS LLB *UNSW*, FRACP  
Appointed 1996
- Professor of General Practice*  
Deborah Claire Saltman, MD BS *UNSW*, FRACGP FAFPHM  
Appointed 1996  
FRACP FHSE MFPHM FAFPHM  
Appointed 1996
- Professor & NH&MRC Senior Principal Research Fellow*  
Judith Lee Black, MB BS PhD  
Appointed 1997
- Professor in Cardiovascular Neuroscience (Personal Chair)*  
Roger Alan Loftus Dampney, BSc PhD  
Appointed 1997
- Professor of Surgery*  
John P Fletcher, MB BS *WAust* MD MS DDU, FRCS FRACS  
Appointed 1997
- Professor of Reproductive Endocrinology & Andrology (Personal Chair)*  
David J Handelsman, MB BS *Melb* PhD  
Appointed 1997
- Douglas Burrows Professor of Paediatrics & Child Health*  
Craig Michael Mellis, MB BS MPH MD, FRACP  
Appointed Professor of Paediatric Epidemiology in 1997  
Appointed Douglas Burrows Professor in 1997
- Professor of Developmental Disabilities*  
Trevor Reginald Parmenter, BA *NE* PhD *Macq*, FACE FAAMR FFIASSID  
Appointed 1997
- Ray Williams Chair of Cardiology*  
Helge Hans Rasmussen, MB BS *Arahus* DMSc *Arahus*, FRACP  
Appointed 1997
- Professor of Paediatrics and Preventive Medicine*  
Margaret A Burgess, MB BS MD, FRACP FAFPHM  
Appointed 1998
- William Dunlop Professor of Paediatric Surgery*  
Daniel Thomas Cass, BMedSc MB BS *Monash* PhD, FRCS FRACS  
Appointed 1998
- Professor of Cellular Physiology (Personal Chair)*  
David Ian Cook, BSc(Med) MD BS MSc  
Appointed 1998
- Professor*  
Peter W Gunning, BSc *Monash* PhD *Monash*  
Appointed 1998
- Professor of Vascular Surgery*  
John Preston Harris, MB MS, FRCS FRACS FACS DDU(Vascular)  
Appointed 1998
- Professor in Epidemiology (Personal Chair)*  
Leslie M Irwig, BSc MB BCh PhD *Witw*, FFPHM FFCM FACE AFOM (Epidemiology)  
Appointed 1998
- A. W. Morrow Professor in Medicine (Gastroenterology and Hepatology)*  
Geoffrey William McCaughan, MB BS PhD, FRACP  
Appointed 1998
- Professor and Associate Dean*  
Sirus Naraqi, MD *Tehran*, FACP FRACP  
Appointed 1998
- Professor of Hand Surgery*  
Michael Alan Tonkin, MD BS, FRCS *Edin* FRACS FAOA  
Appointed 1998
- Professor of Public Health and Community Medicine*  
George L Rubin, MB BS, FRACP FAFPHM FACPM FACE  
Appointed 1998

*Professor of Neonatal Medicine*

William Oditá Tarnow-Mordi, BA Cantab *Camb* MBChB  
*Camb*, FRCPC

Appointed 1998

*Professor of Medicine, CRGH*

Michael J Field, BSc MD BS, FRACP

Appointed 1999

*Professor of Cardiovascular Epidemiology*

Stephen William MacMahon, BSc *Cant* MA *Cant* PhD  
*UNSW* MPH, FACC

Appointed 1999

*Professor*

Brian J Morris, BSc *A del* PhD *Monash* DSc

Appointed 1999

*Ramsay Health Care Professor of Injury Prevention*

Robyn Norton, MA *Cant* MPH PhD

Appointed 1999

*Professor of Melanoma and Surgical Oncology*

John F Thompson, BSc(Med) MB BS, FRACS FACS

Appointed 1999

*Professor of Cancer Services*

Bruce Barraclough, MB BS, FRACS FACS

Appointed 2000

*Professor*

Warwick Britton, BSc(Med) MB BS PhD DTM&H, FRACP

FRCP FRCPA

Appointed 2000

*Professor and Medical Foundation Fellow*

David Stephen Celermajer, MSc *Oxf*, PhD *Lond* MBBS,  
FRACP

Appointed 2000

*Professor of Rural and Remote Nursing*

Dirk M Keyzer (with Faculty of Nursing), PhD *Land* MSc  
(Nursing) *Manc*

Appointed 2000

*Professor of Geriatric Medicine*

David George Le Couteur, MB BS PhD *Qld*, FRACP

Appointed 2000

*Sydney Medical Research Foundation Professor in  
Experimental Ophthalmology*

Johnston W McAvoy, BSc *Belf* PhD *Flin*

Appointed 2000

*Robert Menzies Professor*

Kerin O'Dea, BSc PhD *Melb*

Appointed 2000

*Professor of Medicine, RNSH*

Carol A Pollock, MB BS *UNSW* PhD, FRACP

Appointed 2000

*Professor of Child and Adolescent Psychiatry*

Joseph Manuel Rey, MB BS PhD *Saragossa*, FRANZCP

Appointed 2000

*Professor and Senior Principal Research Fellow*

R John Simes, SM *Har<sup>v</sup>* BSc(Med) MD BS, FRACP

Appointed 2000

*Professor*

Macdonald J Christie, BSc *Flin*, PhD

Appointed 2001

*Professor*

Simon F Chapman, BA *UNSW*, PhD

Appointed 2001

*Petre Foundation Professor of Paediatric Neurology*

Robert Arthur Ouvrier, BSc(Med) MD BS, FRACP MRACP

Appointed 2001

*Professor*

Christobal G dos Remedios, DSc PhD

Appointed 2001

**Clinical Professors in the Faculty of Medicine**

Sydney Michael Lewis Nade, BSc(Med) DSc *WAust*, MD  
BS, FRCS FRACS MRCP(UK) FAOrthA

Appointed 1990

Creswell John Eastman, AM, MD BS, FRACP FRCPA

Appointed 1990

Gwendolyn Lesley Gilbert, MD BS *Melb*, FRACP FRCPA  
FASM

Appointed 1990

John Francis Bryant Uther, AO BSc(Med) MD BS, FRACP  
Appointed 1990

Malcolm McDougall Fisher, MB ChB *NZ* MD *Otago*,  
FANZCA

Appointed 1991

David John Tiller, MB BS, FRACP

Appointed 1991

Eileen Dolores Mary Gallery, MB BS *UNSW* MD, FRACP

Appointed 1992

Phillip John Harris, BSc(Med) DPhil *Oxf*, MB BS, FRACP  
FACC

Appointed 1992

John Stephen Horvath, MB BS, FRACP

Appointed 1992

Gordon Stewart Stokes, MD *UNSW* MB BS, FRACP

Appointed 1992

Lloyd Stanley Ibels, MD BS, FRACP

Appointed 1993

Robert Paul Siebrand Jansen, BSc MD BS, FRACP FRCOG  
FRACOG CREI

Appointed 1993

Gillian Myrna Shenfield, MA BCh DM *Oxf*, FRCP FRACP

Appointed 1993

John Anthony Levi, MB BS MD, FRACP

Appointed 1994

David Leslie Ross, MB BS *Melb*, FRACP FACC

Appointed 1994

Douglas Edgar Joshua, BSc MB BS DPhil *Oxf*, FRACP  
FRCPA

Appointed 1996

Michael Mira, BSc(Med) MB BS PhD

Appointed 1996

David Isaacs, BA MD BChir *Cant*, FRACP MRCP(UK)

Appointed 1998

J Norelle Lickiss, BSc(Med) MD BS DTM&H, FRCPEd  
FRACP

Appointed 1998

Thomas John Carson Boulton, BSc *Edin* MB ChB *Edin* MD  
*Edin*

Appointed 1999

Alan S Coates, MD BS *Melb*, FRACP

Appointed 1999

James Paton Isbister, MB BS *UNSW*, FRACP FRCPA

Appointed 1999

Basil J Donovan MB BS *UNSW*, MD, DipVen, FACVen  
FAFPHM

Appointed 2000

**NURSING****Clinical Nursing***Professor of Nursing*

Jocelyn Lawler, CertOpThNursing BSocSc Med *NE* PhD  
*UNSW* AssDipNursEd *A midale* CAE, FCN(NSW) RN

Appointed 1992

*Professor of Nursing*

Sue Armitage, BA *N'Cle* (UK) PhD *Northumbria*,  
FCN(NSW) FRCNA RN

Appointed 1993

*Professor of Nursing (Critical Care)*

Doug Elliott, IntCare Cert BAppSc(Nursing) *Curtin*  
MAppSc(Nursing) PhD, MCN RN

Appointed 2000

*Professor of Nursing (Rural and Remote)*

Dirk Keyzer, MSc(Nursing) *Manc* PhD *Lond*, RN

Appointed 2000

**Family and Community Nursing***Professor of Midwifery*

Marie Chamberlain, BSc *Nfld* MN *Dal* PhD *Lond*, RN RM

Appointed 1996

**Professor of Women's Health**M Colleen Stainton, DNSc *Calif*, RN

Appointed 1996

**Professor of Nursing (Urban Health)**Lydia Bennett, IntCareCert BA *Macq* DipTeach(Nursing)

SCAE PhD, MCN NSW MAPsS FCN NSW RN

Appointed 2000

**Research Centre for Adaptation in Health and Illness****Professor in Community, Disability and Ageing Studies**Lindsay Gething, BA *UNSW* PhD *Melb*, MAPs

Appointed 1999

**PHARMACY**

Basil Don Roufogalis, MPharm PhD DSc, MPS

Appointed 1989

Shalom Isaac Benrimoj, BPharm PhD Bradford, MPS

Appointed 1991

Carol L Armour, BPharm PhD

Appointed 2000

Jo-Anne Brien, BPharm, BS(Pharm) PharmD, MPS MSHPA

MRPharmS, RPh

Appointed 2000

**RURAL MANAGEMENT**Professor Kevin Parton, BCom *Liv* MSc(AgEcon)*N'cle(UK)* PhD GradDipEconStats *NE*

Appointed 2001

David Kemp BScAgr MScAgr PhD *UWA*, FAIAST CPAg

Appointed 1999

**SCIENCE**Professor Beryl Hesketh, BA *CTown* MA *Well* PhD Massey,

FAPsS

Appointed 1999

**Agricultural Chemistry and Soil Science****Professor in Soil Science**Alexander B McBratney, BSc PhD DSc *Aberd*

Appointed 1995

**Professor in Agricultural and Environmental Chemistry****(Personal Chair)**Ivan R Kennedy, PhD DSc(Agric) *WAust*, FRACI CChem

Appointed 1996

**Anatomy and Histology****Personal Chair in Visual Neuroscience**Bogdan Dreher, MS PhD *Warsaw* DSc

Appointed 1972

**Challis Professor of Anatomy**

Jonathan Stone, BSc(Med) PhD DSc, FAA

Appointed 1987

**Chair of Anatomy and Pain Research**Richard J Bandler, BA *Miami (Ohio)* PhD *Carnegie-**Mellon* DSc

Appointed 1998

**Professor of Experimental Ophthalmology**John W McAvoy, BSc *Belfast* PhD *Flinders*

Appointed 2000

Christobal G dos Remedios, DSc PhD

Appointed 2001

**Biochemistry****McCaughey Professor**Philip William Kuchel, BMedSc MB BS *Adel* PhD *ANU*

Appointed 1980

**Professor (Personal Chair)**Richard I Christopherson, BSc PhD *Melb*

Appointed 1998

**Human Nutrition Unit****Boden Professor of Human Nutrition**

Ian Douglas Caterson, BSc (Med) MB BS PhD, FRACP

Appointed 1997

**Biological Sciences****Challis Professor of Biology**Ian Douglas Hume, BSc(Agric) PhD *WAust* DSc *NE*,**FAIBiol**

Appointed 1987

**Professor of Biology (Genetics)**Ronald Anthony Skurray, AUAPharm PhD DSc *Adel*,

MASM FAIBiol

Appointed 1991

**Professor of Biology**David Joseph Patterson, PhD *Brist* DSc *Qu*

Appointed 1992

**Professor in Experimental Ecology (Personal Chair)**Antony J Underwood, PhD DSc *Brist*, FAA FLS FIBiol

Appointed 1992

**Professor in Evolutionary Biology (Personal Chair)**Richard Shine, BSc *ANU* PhD *NE* DSc

Appointed 1993

**Professorial Fellow**Anthony W D Larkum, BSc *Lond* DPhil *Oxf*, ARCS**Chemistry****Professor of Chemistry (Physical Chemistry)**Donald Harold Napper, PhD *Camb* MSc, FAA FRACI

CChem

Appointed 1985

**Professor in Chemistry (Polymer Chemistry)(Personal****Chair)**Robert G Gilbert, PhD *ANU* BSc, FAA FRACI CChem

Appointed 1992

**Professor in Chemistry (Organic Chemistry)****(Personal Chair)**

Leslie D Field, PhD DSc, FRACI CChem

Appointed 1994

**Professor of Chemistry (Inorganic Chemistry)**Len Lindoy, PhD DSc *UNSW*, FAA FRACI CChem FRSC

Appointed 1996

**Professor in Chemistry (Inorganic Chemistry)(Personal****Chair)**Peter A Lay, BSc *Melb* PhD *ANU*, FRACI CChem

Appointed 1997

**Professor of Chemistry (Organic Chemistry)**Maxwell J Crossley, BSc PhD *Melb*, MRACI CChem

Appointed 1999

**Basser Department of Computer Science**Jon D Patrick, DiplSur *RMIT* BSc *Deakin* MSc *Dublin*,PhD *Monash* DipBehHealthPsych *LaT*

Appointed 1998

Peter Eades, BA PhD *ANU*

Appointed 2000

**Professors**David (Dagan) Feng, ME SJTU, MS PhD *UCLA*

Appointed 2000

**Geosciences****Edgeworth David Professor of Geology and William Hilton****Hovell Lecturer**Peter John Davies, BSc *Leic* PhD *Sheff*

Appointed 1991

**Professor of Geophysics**Iain M Mason, BScEng *CapeT* PhD *Edin*

Appointed 1995

**Professor (Personal Chair)**John Connell, BA *Lond*, PhD *Lond*

Appointed 2001

**Mathematics and Statistics****Professors**Eugene Seneta, MSc *Adel* PhD *ANU*, FAA

Appointed 1979

*Professor in Pure Mathematics (Personal Chair)*Gustav Isaac Lehrer, PhD *Warw* BSc, FAA

Appointed 1990

*Professor in Mathematical Statistics (Personal Chair)*John Robinson, BSc *Qld* PhD

Appointed 1991

Edward Norman Dancer, BSc *ANU* PhD *Camb*, FAA

Appointed 1993

John Joseph Cannon, MSc PhD

Appointed 2000

**Microbiology***Professor*Peter Richard Reeves, BSc PhD *Lond*, MASM

Appointed 1985

**Pathology (Cell Pathology)***Professor of Neuropathology*

Clive G Harper, MD, FRCPA

Appointed 1987

Nicholas H Hunt, BSc PhD *Aston*

Appointed 1989

**Pharmacology***Professor of Clinical Pharmacology*J Paul Seale, MB BS PhD *Lond*, FRACP

Appointed 1992

*Clinical Professor*Gillian M Shenfield, MA BCh DM *Oxf*, FRCP FRACP

Appointed 1993

*Professors*Graham A R Johnston, AM, MSc PhD *Camb*, CChem,

FRACI FTSE

Appointed 1980

Judith L Black, MB BS PhD, FRACP

Appointed 1997

MacDonald J Christie BSc *Flind*, PhD

Appointed 2001

**Physics***Professor of Physics (Theoretical Physics)*Donald Blair Melrose, BSc *Tas* DPhil *Oxf*, FAA

Appointed 1979

*Professor of Physics (Astrophysics)*

Lawrence Edward Cram, BSc BE PhD

Appointed 1987

*Professor of Physics (Astronomy)*John Davis, BSc PhD *Manc*

Appointed 1987

*Professor of Physics (Physical Optics)*Colin J R Sheppard, MA PhD *Camb* DSc *Oxf*

Appointed 1989

*Professor in Physics (Electromagnetic Physics)*Ross C McPhedran, BSc PhD *Tas*

Appointed 1994

*Professor in Physics (Materials Physics)*David R McKenzie, BSc PhD *UNSW*

Appointed 1997

*Professor in Physics (Applied)*Marcela Bilek, BSc PhD *Cantab*

Appointed 2000

*Professor in Physics*

Peter Alexander Robinson, BSc PhD

Appointed 2000

*Professor of Scientific Computation and Visualisation and Director, Sydney VisLab*Bernard Pailthorpe, BSc *UNSW*, PhD *Indiana*

Appointed 2001

**Centre for Wave Physics**Donald Blair Melrose, BSc *Tas* DPhil *Oxf*, FAA

Appointed 1979

Ross C McPhedran, BSc PhD *Tas*

Appointed 1994

Peter Alexander Robinson, BSc PhD

Appointed 2000

**Physiology***Professors*John Atherton Young, AO, BSc(Path) MD BS DSc *Qld*,

FRACP FAA

Appointed 1976

Maxwell Richard Bennett, BE MSc PhD *Melb* DSc, FAA

Appointed 1983

David Grant Allen, BSc MB BS PhD *Lond*

Appointed 1989

Ann E Sefton, BSc(Med) MB BS PhD DSc

Appointed 1992

David I Cook, BSc(Med) MB BS MSc (University of

Sydney Medical Foundation Fellow)

Appointed 1997

Roger A L Dampney, PhD DSc

Appointed 1997

Brian J Morris, BSc *Adel* PhD *Monash* DSc

Appointed 1999

**Psychology***Professors*Robert Alan Boakes, BA *Cant* PhD *Hary*

Appointed 1989

Stephen W Touyz, BSc PhD *CapeT* BSc *Witw*

Appointed 1996

Ian S Curthoys, BA PhD *Monash*

Appointed 1997

Lazar Stankov, MA *Belgrade* PhD *Denver*

Appointed 2000

Alex Blaszcynski, BA *UNSW* MA Dip Psych *UNSW* PhD*UNSW*

Appointed 2001

**Other Units:****Australian Key Centre for Microscopy and****Microanalysis**Simon P. Ringer, BAppSc *UofSA*, PhD *UNSW*

Appointed 2001

**Centre for Research on Ecological Impacts of Coastal Cities**Antony J Underwood, PhD DSc *Brist*, FAA FLS FIBiol

FAIBiol CBiol

Appointed 1992

**Immunology Unit**

Warwick J Britton, MB BS BScMed PhD, FRACP FRCP

FRCPA DTM&amp;H

Appointed 2000

**Ocean Sciences Institute**Peter John Davies, BSc *Leic* PhD *Sheff*

Appointed 1990

**Infectious Diseases***Bosch Professor of Infectious Diseases*Yvonne Cossart, BSc(Med), MB BS DCP *Lond*, MRC Path

FRC Path FRCPA

Appointed 1986

**VETERINARY SCIENCE**

Reuben J Rose, DVSc PhD DipVetAn, FRCVS FACBS

MACVSc

Appointed 1990

David Fraser, PhD *Camb* BVSc

Appointed 1986

Michael Bryden, BVSc *Qld*, DScVM *Cornell* PhD DSc

FAIBiol

Appointed 1988

*Hughes Professor*Alan J Husband, PhD DSc *N'cle (NSW)* BScAgr, FASM

Appointed 1992

David R Hodgson, BVSc PhD DipACVIM, FACBS

FACSM MRCVS

Appointed 2000

**SYDNEY COLLEGE OF THE ARTS**

Professor of Contemporary Visual Art and Artist-in-Residence  
Richard Dunn, MA RCA  
Appointed 2001

**SYDNEY CONSERVATORIUM OF MUSIC**

Sharman Pretty, BMus *Adel*  
Reifeprüfung Freiburg-im-Breisgau  
Appointed 1995

**AUSTRALIAN GRADUATE SCHOOL OF  
MANAGEMENT LTD**

(Jointly with the University of New South Wales)

Professor Michael Vitale, BA *Mich* MBA *Har<sup>v</sup>* PhD  
*Dartmouth*  
Appointed 2001  
Greg Whittred, BCom *Qld*, MEc PhD *UNSW*  
Appointed 1990  
*AMP Professor of Management*  
Jeremy Davis, BEc MBA AM *Stan*, FAICD  
Appointed 1980  
Dennis Turner, BSc *Lond*, FAIM  
Appointed 1982  
*Commonwealth Bank Professor of Management*  
Philip Yetton, BA *Camb*, DipIndustAdmin *Liv*, MBA PhD  
*Carnegie-Mellon*  
Appointed 1983  
Mark Hirst, BA *Macq*, BEc *Tas*, MCom PhD *UNSW*  
Appointed 1988  
David (Lex) Donaldson, BSc *Aston*, PhD *Lond*  
Appointed 1991  
*CRA Professor of Quality Management*  
Geoffrey Eagleson, BSc PhD MA *Camb*  
Appointed 1991  
Stephen Frenkel, BA *Camb*, MA *Warw*, PhD *Camb*  
Appointed 1991  
Christopher Adam, BEc *UWA*, MA PhD *Hary*  
Appointed 1992  
Robert Kohn, BSc *Melb*, MEc PhD *ANU*  
Appointed 1993  
*National Australia Bank Professor of Marketing*  
John Roberts, BA MCom *Melb*, MSc PhD *MIT*, FAIM  
FAMI FAIA CPM  
Appointed 1993  
*FAI Professor of Management in Finance*  
Thomas Smith, BCom MFM *Qld*, PhD *Stan*  
Appointed 1994  
Greg Clinch, BEc MEc *Monash*, PhD *Stan*  
Appointed 1995  
Edward Anderson, MA PhD *Camb*  
Appointed 1996  
Roger Collins, BSc *UNSW*, PhD *Macq*  
Appointed 1996  
Robert Wood, BBus *WAIT*, PhD *Wash*  
Appointed 1996  
Simon Sheather, BSc *Melb*, PhD *LaT*  
Appointed 1998  
Thomas Powell, BBA *SMU*, MPhil PhD *NYU*  
Appointed 1998  
Grahame Dowling, BCom DipBusStud N'cle (NSW),  
MCom PhD *UNSW*  
Appointed 1999  
Douglas F Foster, BCom *Alberta*, MS PhD *Cornell*  
Appointed 1999  
John Lyon, BCom MFM *Qld*, PhD *Ohio*  
Appointed 1999

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# Deans, Pro-Deans, Faculty Managers

## AGRICULTURE

*Dean*

Professor Les Copeland, BSc PhD, MRACI CChem

*Pro-Dean*

Associate Professor Harley A Rose, MAgrSc *Qld*, PhD *Cornell*

*Secretary to the Faculty*

Robert Jeffs, BA *Waterloo Lutheran Univ*

## ARCHITECTURE

*Dean*

Professor Gary T Moore, BArch *Calif* MA PhD *Clark*, ARAPI RAIA FAPA

*Pro Dean*

John S Gero, BE *UNSW* MBdgSc PhD, FRASA *FIEAust* FAAAAI

*Faculty Manager*

Raymond Patman, BEc MA

## ARTS

*Dean*

Professor Bettina Cass, AO BA PhD *UNSW*, FASSA

*Faculty Manager*

Patricia Murray, BA *LaT*

## DENTISTRY

*Dean*

Professor Keith S Lester, MDS PhD DDSc, FRACDS FICD FAIM

*Pro-Dean*

Associate Professor Cyril J Thomas, BDS HDipDent *Witw* PhD *Stell*

*Executive Officer*

Susanne Osborne, BFA *NE*

## ECONOMICS AND BUSINESS

*Dean*

Professor Peter Wolnizer, BEc *Tas* MEc PhD, FCA FCPA *Business Manager*

Josie Lead, BA (Eton) *Macq* ASA

## EDUCATION

*Dean*

Professor Geoffrey Sherington, MA *NSW* PhD *McMaster* BA, FRAHS

*Pro-Dean*

Associate Professor Phillip W Jones, BA PhD

*Faculty Manager*

Shona Smith, BA LLB Dip Museum Studies

## ENGINEERING

*Dean*

Professor Judy A Raper, BE PhD *UNSW* CPEng, FIChemE *FIEAust*

*Pro-Dean*

Professor Yiu-Wing Mai, BSc(Eng) PhD *HK* D Eng, FTSE, FASME, FHKIE, **FIEAust**

*Secretary to the Faculty*

Mr Michael Whitley, BA *East Anglia* MCom *UNSW*, ASA CIA FCIS FICD Dip

*Executive Officer*

Eric van Wijk, BSc *ANU* GradDipEd GradDipAppEcon *UCan*

## HEALTH SCIENCES

*Dean*

Professor Hal Kendig, AB *Calif* MPL PhD *S. Calif*, FASSA

*Pro-Dean*

Professor Beth Reid, BA *Macq* MHA PhD *UNSW*

*Faculty Manager*

Kay Croucher, BA *Macy*

*Acting Faculty Manager*

Natalie Downey BA *Sus*

## LAW

*Dean*

Professor Jeremy Webber, BA *UBC* LLB BCL *McGill* LLM *York*

*Pro-Dean (Staff Development)*

Professor Hilary Astor, BTech(Law) PhD *Brunel*

*Pro-Dean (Teaching Programs)*

Professor Patrick N Parkinson, MA *Oxf* LLM *III*

*Faculty Manager*

Florence Ma, BA *HKU* DipEd *CUHK*

## MEDICINE

*Dean*

Professor S R Leeder, BSc(Med) MB BS PhD FRACP FFPHM (UK) FAFPHM

*Pro-Dean*

Professor John Paul Seale, MB BS PhD *Lond* FRACP

*Executive Officer*

Tom Rubin, BA DipEd MA *Ohio*

## NURSING

*Dean*

Professor J Lawler, RN CertOpThNursing, BSocSc, MEd *NE* PhD *UNSW* AssDipNursEd *Armidale* CAE, FCN (*NSW*)

*Pro-Dean*

Professor Sue Armitage, RN BA *N'cle(UK)* PhD

*Northumbria, FCN(NSW)* FRCNA

*Acting Faculty Manager*

Lynda Rose, BSc *Monash*, Grad Dip *CIT*

## PHARMACY

*Dean*

Professor Shalom 'Charlie' Benrimoj, BPharm PhD

*Bradford*, MPS

*Pro-Dean*

Professor Basil Roufogalis, M Pharm PhD DSc, MPS

*Faculty Manager*

Anita Anderson, BA *Adel*

## RURAL MANAGEMENT

*Dean*

Professor Kevin Parton, BCom *Liv* MSc(AgEcon)

*N'cle(UK)* PhD GradDipEconStats *NE*

## SCIENCE

### *Dean*

Professor Beryl L Hesketh, BA *CTown* MA *Well* PhD

*Massey*, FAPsS

### *Pro-Dean*

Associate Professor Christopher B Gillies, MAgrSc *Qld*

PhD *Alta*

### *Executive Officer*

Mr Kim Schwieters, BA *Well* MA

### *Faculty Manager*

Ms Barbara Chmielewski, BA (Comm) *UTS*

## VETERINARY SCIENCE

### *Dean*

Professor Reuben J Rose, DVSc PhD DipVetAn, FRCVS

FACBS MACVSc

### *Pro-Dean*

Associate Professor Wayne L Bryden, BVSc *Qld*, DScVM

*Cornell* PhD DSc FAIBiol

### *Faculty Manager*

Cindy Wilkinson, BA MMgmt *UTS*

## SYDNEY COLLEGE OF THE ARTS

### *Director (Acting)*

Professor Margaret Harris, PhD *Lond* MA

### *Faculty Manager*

vacant

### *Assistant Faculty Manager*

Deborah Kirby-Parsons, BVA GradDip VisArts

## SYDNEY CONSERVATORIUM OF MUSIC

### *Principal*

Professor Sharman Pretty BMus *Adel*

*Reifeprüfung* Freiburg-im-Breisgau

### *Assistant Principal*

Associate Professor Peter McCallum, DSCM Bmus *Dunelm*

MMus *Lond* PhD

### *Administration Manager*

Prue Castleden, BSc *NE* DipEd *Riverina* CAE

DipLabRelations and the Law

## Jointly with the University of New South Wales:

## AUSTRALIAN GRADUATE SCHOOL OF MANAGEMENT LTD

### *Dean and Director*

Professor Michael Vitale, BA *Mich* MBA *Hary*

PhD *Dartmouth*

### *Manager Office Services*

Sandra Hoey, BA *UNSW*

## BOARDS OF STUDIES

### **Board of Studies in Social Work**

#### *Chair*

Associate Professor P W Jones, BA PhD

### **Board of Studies in Music**

#### *Chair*

Professor Nerida Newbiggin, BA PhD, FAHA

### **Board of Studies in Indigenous Studies**

#### *Chair*

Ms J Mooney, BA (Visual Arts) *NSW Fine Arts*, GradDipEd

MEd

---

# College Senior Administrative Staff

DEANS,  
PRO-DEANS,  
FACULTY  
MANAGERS

COLLEGE SENIOR  
ADMINISTRATIVE  
STAFF

## College of Health Sciences

### *College Manager (Finance and Resources)*

Mr Brian McLaughlin, BEc *JCUNQ* MComm *JCUNQ*

GradDipMgt *UCQ*, FCPA

### *College Manager (Personnel and Policy)*

Mr John Dixon, BEc MA *UNSW*

### *College Manager (International and Development)*

Ms Diane Ranck, BA DipEd *Macq*

### *Personnel Managers*

Ms Wendy Kendig, BA *ANU*

Ms Melody Newman, DipT *W'gong* AdvCert PersonnelMgmt

(TAFE)

Accountant

Mr Colin Pratt, FCPA FCIS FCIM FFA FACS PCP MIDPM

AAIBF ACIB

## College of Humanities and Social Sciences

### *College Administration Manager (Academic and Policy)*

Ms Lyn Harrison, BA *ANU* DipEd *SydTeachColl*

### *College Administration Manager (Finance and Resources)*

Mr Sukumar Narayanan, BSc *SriJ'pura* MBA *UCQ*, CPA

### *Personnel Manager*

Ms Jessica Carroll, BA MA

### *College Accountant*

Mr Gaspar Vargas, BSc *UEast*, CPA

## College of Sciences and Technology

### *College Administration Manager*

Mr Simon Malcolm, BA

### *Personnel Manager*

Ms Anastasia Papageorgiou, BA

### *College Accountant*

Ms Helen Kwan, BCom *UNSW*

### *Research Development Manager*

Ms Bronwyn Greene, BA(Admin) *Canberra*

---

# Heads of Departments/Schools

## **AGRICULTURE**

### **Agricultural Chemistry and Soil Science**

Professor Alex McBratney

### **Agricultural Economics**

Professor T Gordon MacAuley

### **Crop Sciences**

Associate Professor Harley A Rose

### **Microbiology**

Professor Peter R Reeves

### **Plant Breeding Institute**

Professor Donald R Marshall

## **ARCHITECTURE**

### **Architectural and Design Science**

Professor Mary Lou Maher

### **Architecture, Planning and Allied Arts**

Associate Professor Anna Rubbo

## **ARTS**

### **English, Art History, Film and Media**

Associate Professor Adrian W Mitchell

### **European, Asian and Middle Eastern Languages and Studies**

Professor Anthony Stephens

### **Philosophy, Gender, History and Ancient World Studies**

Associate Professor Richard Waterhouse

### **Society, Culture and Performance**

Associate Professor Tim Fitzpatrick

## **DENTISTRY**

No departments or schools

## **ECONOMICS AND BUSINESS**

### **Business**

Associate Professor Robert Bartels

### **Economics and Political Science**

Professor Graeme J Gill

## **EDUCATION**

### **Development and Learning**

Professor Jeffrey Sigafos

### **Policy and Practice**

Associate Professor Gerard Sullivan

## **ENGINEERING**

### **Chemical Engineering**

Professor Jim Petrie

### **Civil Engineering**

Associate Professor Robert J Wheen

### **Electrical and Information Engineering**

Associate Professor Stephen W Simpson

### **Aerospace, Mechanical and Mechatronic Engineering**

Associate Professor Assaad R Masri

## **HEALTH SCIENCES**

### **Applied Vision Sciences**

Associate Professor Elaine Cornell

### **Behavioural and Community Health Sciences**

Dr Ross Menzies

### **Biomedical Sciences**

Dr Gary Lee

### **Communication Sciences and Disorders**

Professor Vicki Reed

### **Exercise and Sports Science**

Dr Margaret Torode

### **Health Information Management**

Ms Joanne Callen

### **Medical Radiation Sciences**

Dr Alastair Davison

### **Occupation and Leisure Sciences**

Ms Jane Gamble

### **Physiotherapy**

Associate Professor Jack Crosbie

### **Yooroang Garang, School of Indigenous Health Studies**

Dr Kathleen Clapham

## **LAW**

### **Staff Development**

Professor Hilary Astor

### **Teaching Programs**

Professor Patrick N Parkinson

## **MEDICINE**

### **Anaesthesia**

Professor Arthur B Baker

### **Anatomy and Histology**

Associate Professor William Webster

### **Canberra Clinical School**

Professor Paul Gatenby

### **Clinical Ophthalmology and Eye Health**

Professor Frank A Billson

### **General Practice**

Professor Michael Kidd

### **Infectious Diseases**

Associate Professor Colin Harbour

### **Medical Education**

Associate Professor Jill Gordon

### **Medicine**

Professor Bruce G Robinson (Northern School)

Professor John Pollard (Central School) & Chair

Professor Richard F Kefford (Western School)

### **Obstetrics and Gynaecology**

Professor Douglas M Saunders

### **Paediatrics and Child Health**

Professor Craig Mellis

### **Pathology**

Professor Nicholas Hunt

### **Pharmacology**

Professor Macdonald Christie

### **Physiology**

Professor Roger Dampney

### **Psychological Medicine**

Professor Philip Boyce

### **Public Health and Community Medicine**

Associate Professor Robert G Cumming



**Radiology**

Associate Professor Morry Silberstein

**Rural Health**

Professor David Lyle

**Surgery**

Professor John Harris

**NURSING**

**Clinical Nursing**

Associate Professor Sandra H West

**Family and Community Nursing**

Ms Barbara F Murphy

**PHARMACY**

No departments or schools

**RURAL MANAGEMENT**

**Undergraduate Studies and Educational Development**

Mr Chris Morgan

**Postgraduate Studies**

Mr Basil Baldwin

**Research**

Professor David Kemp

**SCIENCE**

**Biochemistry**

Professor Richard I Christopherson

**Biological Sciences**

Associate Professor Rosalind Hinde

**Chemistry**

Professor Leslie D Field

**Computer Science (Basser Department of)**

Professor Dagan G Feng

**Geosciences**

Professor John Connell

**Mathematics and Statistics**

Professor John Robinson

**Physics**

Professor Donald B Melrose

Psychology

Professor Ian S Curthoys

**VETERINARY SCIENCE**

**Teaching and Learning**

Associate Dean: Dr Paul R Hopwood

**Research**

Associate Dean: Professor Herman Raadsma

**Staff and Students**

Associate Dean: Associate Professor Chis Maxwell

**SYDNEY COLLEGE OF THE ARTS**

No departments or schools

**SYDNEY CONSERVATORIUM OF MUSIC**

**Performance and Academic Studies**

Associate Professor Peter McCallum

**AUSTRALIAN GRADUATE SCHOOL OF  
MANAGEMENT LTD**

**Management Studies**

Professor Christopher Adam

---

# Central Senior Administrative Staff

## VICE-CHANCELLOR'S OFFICE

### Vice-Chancellor

Professor Gavin Brown  
MA *StAnd* PhD *N'cle(UK)* HonLLD *StAnd*, FAA

### Executive Officer

Mr Chris Coffey, BA *ANU*

## ACADEMIC AND INTERNATIONAL PORTFOLIO

(also includes University Library, see page 28-29)

### Deputy Vice-Chancellor (Academic and International)

Professor Judith Kinnear, MSc PhD *Melb* BEd *LaT*  
GradDipComputerSim *SwinbourneIT*, FLS

### Corporate Strategies

(also includes Macleay and Nicholson Museums, and the University Art Collection, see page 29)

Director: Ms Mary Henning, MEc GradDipEconStats *NE*  
DipBA

### Careers Centre and Scholarship Unit

Manager: Ms Inta Heimanis, GradDipEd *MCAE*  
DipEarlyChildhood *SCAE* BA

### Centre for Continuing Education

Director: Mr Chris Downes, BA MSc *Macq* CertEd *Lond*

### Media Office

Manager: Mr Andrew Potter, BA *ANU*

### Publications Office

Managing Editor: Ms Marian Theobald, BA DipEd *Macq*

### Seymour Theatre Centre

Acting General Manager:  
Mr Michael Easson, GradDipArtsMgt *UTS*

### International

Managing Director (International) and International Office:  
Mr Peter Dodd, BA *UNSW*, AFAHRI

### International Student Services Unit

Head: Ms Lidia Nemitschenko, BA DipEd *Adel* MA(Couns)  
*Macq*, MAPsS

### Centre for English Teaching

Director: Ms Janet Conroy, BA GradDipTEFL *UPNG*  
MA *Birm*

### International House

Director: Dr Ruth Shatford, JP, D de l'U *Stras* MA Dip Ed,  
FACE FRSA MACEA

### Research

Pro-Vice-Chancellor (Research)  
Professor David Siddle, BA PhD *Qld*, FASSA FAPsS MSPR

### Business Liaison Office

Director: Dr Claire Baxter, BSc PhD

### Research Development

Director: Ms Merrilee Robb, MA *Lond* BA

### Research and Scholarships Office

Director: Mr Warwick Dawson, BComm LLB *UNSW*

### Teaching and Learning

Pro-Vice-Chancellor (Teaching and Learning)  
Professor Paul Ramsden, BSc *Lond* MPhil *CNAA* PhD *Lanc*

### Institute for Teaching and Learning

Director: Associate Professor Michael Prosser  
BSc DipEd *Tas* BEd *WA* MAppSc *WAIT* PhD

### Koori Centre

Acting Director: Ms Michelle Blanchard, MA

### Summer School

Director: Dr James Sait, MA *UBC* PhD *Lond*

## PLANNING AND RESOURCES PORTFOLIO

### Deputy Vice-Chancellor (Planning and Resources)

Professor Ken Eltis, BA *NE* MA PhD *Macq* DipEd *UNSW*,  
FACE

### Executive Director

Mr Graham Findlay, RFD, BA *Macq* MCom *UNSW*, FAIM

### University Solicitor

Ms Helen Fleming, LLB *UTS* MA

### Internal Audit and Review

Director: Mr Craig Prosser, BEc GradDipFinMgt *NE*, CPA

### Employee Relations

Pro-Vice-Chancellor (Employee Relations)  
Professor L M Koder AM, BSc PhD *UNSW* MSc  
*N'cle(NSW)*

### Personnel Services

Senior Manager: Ms Jeannette Deitch, BA

### Equal Employment Opportunity Unit

Director: Ms Sarah Heesom, BA(Jur) LLB *Adel*

### Corporate Personnel Services

Personnel Manager: Ms Helen Beamish, BA DipEd *N'cle*  
(*NSW*)

### Industrial Relations

Manager: Ms Pauline Croxon, BA *Macq*

### Staff Support and Development Unit

Manager: Ms Agnes Siong-Chi Lim, BEc BSocAdmin *MSE*

### Remuneration Services and Systems Unit

Manager: Mr Vic Venaglia

### Facilities Planning and Management

Director: Mr Alan Tracey, BE(Civil) *Curtin*  
*Facilities Strategic Planning*

Assistant Director: Mr Peter McGeorge, BSc (Arch) *Mich*  
BArch

*Project Services*

Assistant Director: Mr John Simmons

*Environment and Heritage*

Assistant Director: Mr Derek Hallam

*Facilities Services*

Assistant Director: Mr Phillip Caraiscos, BSc MBA *UTS*  
MHA *UNSW*

**Financial Services**

Director: Mr Paul W Slater, BEc, FCPA FCIS MAICD

*Corporate Services*

Manager: Mr William A Whitfield, BComm *UNSW*, CPA

*Financial Accounting*

Manager: Mr Allan P Drummond, DipLaw *BAB*, FCPA

*Commercial Services*

Acting Manager: Ms Julia Wokes, GradDipFinMgt *NE* BEc,  
ASA FCIS

*Properties and Investments*

Director: Mr Grant Fulton, MCom(LE) *WSyd*, FCPA ACIS

*Risk Management*

Acting Manager: Christine Cummings, ANZIIIF (Fellow) CIP

*Financial Systems*

Manager: Mr Philip Stead, CPA

**Information Technology**

Assistant Pro-Vice-Chancellor (Information Technology) and  
Chief Information Officer:

Associate Professor Simon Carlile, BSc PhD

*Information Technology Services*

Director: Mr Bill Sharpe, BSc *Tas* MBA *NE* GradDipComp  
*CCAE*

*Major Projects Group*

Director: Mr Haytham Masad, MSc(Eng) *KFUPM*

**Planning Support Office**

Director: Mr Charles Davidson, BSc *Edin*

*Budgets*

Assistant Director: Mr Graham T Moon, AICD ACIS ACIM  
MNIA

*Planning Support*

Assistant Director: Ms Helen Ross, BA *ANU*

*Statistics*

Assistant Director: Mr Geoff Woods, BA *Monash*

**Registrar's Division**

Registrar: Dr William Adams, BSc LLB PhD *UNSW*

*Marketing and Student Recruitment*

Director: Ms Adrienne Jerram, BA *Macq* MA(Comm) *UTS*

*Secretariat and Corporate Information Unit*

Director: Ms Olwen Cornelius, DipEd *SydTeachColl* BA

*Student Services*

Director: Dr Margaret Edmond, BSW *Qld* PhD *UNSW*

*Student Centre*

Director: Mr David Bowan, BA

*University Health Service*

Director: Dr Philip Brown, MB BS

**DEVELOPMENT AND EXTERNAL RELATIONS**

Director: Jennifer Doubell

BA DipSocStuds DipCrim *Melb* MSc(Econ) *Lond*

*Alumni Relations Office*

Acting Manager: Ms Robyn Smith

*Development Office*

Manager: Miss Joy Lockray, DipComm

---

# Libraries

## University Librarian

John Shipp, BA *W'gong* DipEd *Macq* DipArchive Admin  
*UNSW FALIA*

## Health, Sciences and Technology Division

Associate University Librarian  
Judith Campbell, DipLib *UNSW BA, AALIA*

## Health Sciences Library

Helen Knight, DipLib *UNSW BA*

## Life Sciences Libraries

Su Hanfling, BA *Cant* DipLib *Well*

## Badham

Philippa Stevens, GradDipInfMan *UNSW BA*

## Camden

Janine Maitland, BA AppSci (Inf&Lib Stud) *Curtin*

## Orange

Lindy Eggleston, *AALIA*

## Nursing

Lesley Muir, MA PhD

## Physical Sciences Libraries

Julie Olston, BA *LaT* DipLib *UNSW* DipLib  
(InfoSci) *Monash MA*

## Biochemistry

Sarah Barrett, BA GradDipInfMan *UNSW*

## Chemistry

Claire Regan, BA *UNE* GradDipLibSci *Kuring-gai CAE*

## Geosciences

Tim Cotsford, BA *Keele* GradDipApp Sci (Info) *UTS*

## Mathematics

Jane Barton, BA *Macq* GradDipLib *C.Sturt*  
MAApplSci(Lib&InfM) *C.Sturt*

## Physics

Vicki Moore, BA

## Medical Sciences Libraries

Monica Davis, BA DipEd *Catholic Univ. of Chile*  
DipLib *UNSW*

## Burkitt-Ford

Lajos Bordas, BA(LibSc) *Kuring-gai CAE*

## Dentistry

Diana Kingston, MLib DipLib PhD *UNSW BA*

## Medical

Dianne van Sommers, DipLib *UNSW BA* DipEd, *AALIA*

## Pharmacy

Gail Higgins, GradDipLibSci *Kuring-gai CAE*  
BA DipEd

## Technology Libraries

Irene Rossendell, BA *Qld* DipLib *UNSW*

## Architecture

Lise Roberts, BA *Macq* DipLib *UNSW*

## Engineering

Irene Rossendell, BA *Qld* DipLib *UNSW*

## Resource Teams

Health Sciences  
Glenda McKay, BA *Qld* DipLib *C.CAE BA*

## Sciences and Technology

David Andersen, BSc *UNSW* GradDipSc  
*Kuring-gai CAE*

## Humanities and Social Sciences Division

Associate University Librarian  
Catherine Sexton, DipLib *UNSW BA, AALIA*

## Curriculum Resources Library

Jacqueline Hicks, GradDipLibInfSci *Riv MIHE* DipEd  
*Armistale CAE MA*

## East Asian Collection

Magdalen Lee, DipLib *UNSW BA*

## Fisher Library

Information Services  
John Rodwell, BA *Macq* DipLib *UNSW* DipLaw BAB,  
*AALIA*

## Lending Services

Edward Quinn, BA DipLibInfStud *Belf, AALIA ALA*

## Law Library

Margaret McAleese, BA *Monash LLB ANU* DipLib *UNSW*

## Music Library

Alan Pert, GradDipLib *C.CAE BEc*

## Rare Book and Special Collections

Neil Boness, MA *Macq* DipLib *UNSW BA*

## Sydney College of the Arts Library

Jennifer Hayes, BA *UNE, AALIA ASTC*

## Resource Teams

Humanities  
Rosalyn Taylor, GradDipLibSci *Kuring-gai CAE MA*  
DipEd

## Social Science

Alicja Wieszczyńska, MLibInfSci *A.Mickiewicz, Poznan*

## LIBRARY ADMINISTRATIVE AND SUPPORT SERVICES

### Administration

Elizabeth Carey, BA *Macq* GradDipPSM *NSWIT, AALIA*

### Acquisitions Coordination

Joanne Threlfall, DipLib *UNSW BA, AALIA*

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## Museums and Collections

### Collection Coordination

Ross Coleman, BA *Macq*, AALIA

### Collection Services Team

Barbara Wilson, BA DipEd

### Financial Services

Janine Ryan, BBus *UTS*, ASCPA

### Information Technology Services

Andrea Stern, BA *Macq* GradDipSciSoc *UNSW*

### Scholarly Electronic Text & Image Service

Creagh Cole, DipLib *UNSW* MA Ph.D

### Web Services Coordination

Susan Murray-Smith, BA (LibSci) *Kuring-gai CAE*

### Macleay Museum

*Director*

Vanessa Mack, BA DipLib *UNSW* DipMuseumStud

### Museum of Contemporary Art

*Director*

Elizabeth McGregor, History of Art *Edin* MA *Edin*

### Museum of Pathology

*Curator*

Glen Holden, BScAppSc *CSturt*

### Nicholson Museum

*Curator*

Professor Daniel T Potts, AB PhD *Harv* DPhil *Copenhagen*,  
FAHA FSA

### Raymond Bullock Veterinary Anatomy Museum

*Curator*

Richard Borg

### Tin Sheds Gallery

*Director*

Jan Fieldsend, MA *UNSW*

### University of Sydney Art Collection and War Memorial Art Gallery

*Curator*

Sioux Garside, MA *CUNY*, HDipTeaching *Melb*

### Wilson Anatomy Museum

*Curator*

Peter Mills, DipMT, AAIMLS

### Shellshear Anatomy Museum

*Curator*

Dr Denise Donlan, BA PhD *NE* BSc DipEd

### Anatomy Museum (Cumberland)

*Curator*

Mr Ron Avery

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## Centres and Institutes

Accounting Research Centre  
Asian Agribusiness Research Centre  
Australian Centre for Effective Healthcare  
Australian Centre for Environmental Law  
Australian Centre for Health Promotion  
Australian Centre for Industrial Relations Research and Teaching (ACIRRT)  
Australian Centre for Innovation and International Competitiveness  
Australian Centre for Precision Agriculture  
Australian Cotton CRC  
Australian Gay and Lesbian Research Centre  
Australian Genomic Information Centre  
Australian Key Centre for Field Robotics (ACFR)  
Australian Key Centre for Microscopy and Microanalysis  
Australian Marine Mammal Research Centre  
Australian Mekong Resource Centre  
Australian Membrane & Biotechnology Research Institute  
Australian Pharmacy Research Centre  
Australian Photonics Cooperative Research Centre  
Australian Stuttering Research Centre  
Centre for Advanced Materials Technology  
Centre for Advanced Structural Engineering  
Centre for Animal Immunology Research  
Centre for Asian and Pacific Law  
Centre for Celtic Studies  
Centre for Classical Civilisation  
Centre for Conservation Biology  
Centre for Continuing Education  
Centre for Cypriot Archaeology  
Centre for Development Disability Studies  
Centre for English Teaching (CET)  
Centre for European Studies  
Centre for Geotechnical Research  
Centre for Health Economics Research and Evaluation  
Centre for Heavy Metals Research  
Centre for Human Aspects of Science and Technology (CHAST)  
Centre for Immunisation Research, RAHC  
Centre for International and Public Affairs  
Centre for Mathematics and Science Teacher Education  
Centre for Medieval Studies  
Centre for Microeconomic Policy Analysis  
Centre for the Mind  
Centre for Nursing Research  
Centre for Peace and Conflict Studies  
Centre for Performance Studies  
Centre for Practitioner Research  
Centre for Professional Education Advancement  
Centre for Regional Education, Orange  
Centre for Research and Teaching in Civics  
Centre for Research on Ecological Impacts of Coastal Cities  
Centre for Risk, Environment and Systems Technology Analysis  
Centre for Sheep Research and Extension  
Centre for South Asian Studies  
Centre for the Study and Treatment of Dieting Disorders  
Centre for the Study of the History of Economic Thought  
Centre for Values, Ethics and the Law in Medicine  
Centre for Wave Physics  
China Education Centre  
Children's Cochlear Implant Centre  
Children's Hospital Education Research Institute  
Classical Languages Acquisition Research Unit  
Clinical Immunology Research Centre  
Coastal Studies Unit  
Competitive Tendering and Contracting Research (CTC)  
Coral Reef Research Institute  
Educational Technology Centre  
Electron Microscope Unit (EMU)  
Evelyn McCloughan Children's Centre  
Family Medicine Research Centre  
Finite Element Analysis Centre  
Fruit Fly Research Centre  
Health Education Unit  
Health and Research Centre (Cumberland Campus)  
Herbal Medicines Research and Education Centre  
IA Watson Grains Research Centre  
Ian Buchan Fell Housing Research Centre  
Institute of Astronomy  
Institute for Biomedical Research  
Institute of Bone and Joint Research  
Institute of Criminology  
Institute of Marine and Ocean Science  
Institute for Teaching and Learning  
Institute of Transport Studies  
Institute of Wildlife Research  
International Institute for Educational Development  
Julius Stone Institute of Jurisprudence  
Key Centre for Design Computing  
Key Centre for Polymer Colloids  
The Koori Centre  
Language Centre  
Learning Centre  
Marine Studies Centre  
Mathematics Learning Centre  
Medical Psychology Unit  
Molonglo Observatory  
NHMRC Clinical Trials Centre  
National Centre for Classification In Health (NCCH)  
National Children's and Youth Law Centre  
National Innovation Centre  
National Micro-Economic Modelling Laboratory  
National Voice Centre  
NSW Centre for Perinatal Health Services Research  
**NWG** Macintosh Centre for Quaternary Dating  
Ocean Sciences Institute  
One Tree Island Research Station  
Optical Fibre Technology Centre  
Pain Management and Research Centre  
Plant Breeding Institute  
Polymer Research Centre  
Postgraduate Arts Research Centre  
Public Affairs Research Centre (PARC)  
Rehabilitation Research Centre  
Rehabilitation Studies Unit  
Reprogen Advanced Technologies in Animal Genetics and Reproduction  
Research Centre for Adaptation in Health and Illness  
Research Centre for Theoretical Astrophysics  
Research Institute for Asia and the Pacific  
Research Institute for Humanities and Social Sciences  
Shakespeare Globe Centre Australia  
Shepherd Centre  
Securities Industry Research Centre of Asia-Pacific (SIRCA)

Sydney University Nitrogen Fixation Centre  
Sydney Nursing Research Centre  
Sydney University Macromolecular Analysis Centre  
Sydney University Stellar Interferometer  
Systems Engineering and Design Automation Laboratory  
(SEDAL)  
University of Sydney Film Centre  
University Veterinary Centre, Sydney and University  
Veterinary Centre, Camden  
VisLab (Sydney)  
WHO Collaboration Centre for Nursing Development in  
Primary Health Care

CENTRES AND  
INSTITUTES

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# Foundations

## **COLLEGE OF HEALTH SCIENCES**

Ageing & Alzheimer's Research Foundation  
Birth Defects Foundation  
Bone & Joint Research Foundation  
Centre for Health Economics Research and Evaluation Foundation  
Dermatology Research Foundation  
Ear and Allied Research Foundation  
Endocrinology and Diabetes Research Foundation  
The Medical Foundation  
Melanoma Foundation  
Moran Foundation for Older Australians  
Nerve Research Foundation  
Oral Health Foundation  
Pharmacy Practice Foundation  
Save Sight and Eye Health Institute

## **COLLEGE OF HUMANITIES AND SOCIAL SCIENCES**

Accounting Foundation  
Asia-Pacific Capital Markets Foundation  
Australian Archaeological Institute at Athens  
Australian Language Research Centre  
Australian Marketing Science Institute  
Celtic Studies Foundation  
Near Eastern Archaeology Foundation  
Power Institute Foundation for Arts and Visual Culture  
Sydney Conservatorium of Music Foundation  
Sydney Law School Foundation  
Sydney Peace Foundation

## **COLLEGE OF SCIENCES AND TECHNOLOGY**

Chemical Engineering Foundation  
Civil Engineering Foundation  
Dairy Research Foundation  
Earth Resources Foundation  
Electrical Engineering Foundation  
Foundation for Information Technology  
Foundation for Inorganic Chemistry  
Mechanical Engineering Foundation  
Nutrition Research Foundation  
Planning Research Centre  
Postgraduate Foundation in Veterinary Science  
Poultry Research Foundation  
Science Foundation for Physics  
Veterinary Science Foundation  
Warren Centre for Advanced Engineering

## **ACADEMIC AND INTERNATIONAL PORTFOLIO**

Arthur and Renee George Foundation  
Research Institute for Asia and the Pacific  
Sydney University Cricket Club Foundation  
University of Sydney Union Foundation



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## Senior officers since establishment

### Visitors

The Governor of New South Wales for the time being is *ex officio* Visitor of the University.

- 1850 His Excellency Sir Charles Augustus Fitz Roy, KCB KH
- 1855 His Excellency Sir William Thomas Denison, KCB
- 1861 His Excellency the Right Hon. Sir John Young, Bart. GCMG KCB
- 1868 His Excellency the Right Hon. The Earl of Belmore
- 1872 His Excellency Sir Hercules George Robert Robinson, GCMG
- 1879 His Excellency the Right Hon. Lord Augustus W. Loftus, GCB
- 1886 His Excellency the Right Hon. Charles Robert, Baron Carrington, PC GCMG
- 1891 His Excellency the Right Hon. Victor Albert George Child Villiers, Earl of Jersey, GCMG
- 1893 His Excellency the Right Hon. Sir Robert William Duff, PC GCMG
- 1895 His Excellency the Right Hon. Henry Robert, Viscount Hampden
- 1899 His Excellency the Right Hon. William Lygon, Earl Beauchamp, KCMG
- 1902 His Excellency Vice-Admiral Sir Harry Holdsworth Rawson, GCB
- 1909 His Excellency the Right Hon. Frederick John Napier, Baron Chelmsford, GCMG CB
- 1913 His Excellency Sir Gerald Strickland, Count della Catena, GCMG
- 1918 His Excellency Sir Walter Edward Davidson, KCMG
- 1924 His Excellency Sir Dudley de Chair, KCB
- 1930 His Excellency Air Vice-Marshal Sir Philip Woolcott Game, GBE KCB DSO
- 1935 His Excellency Brigadier-General the Hon. Sir Alexander Gore Arkwright Hore-Ruthven, VC KCMG CB CMG DSO
- 1936 His Excellency Admiral Sir Murray Anderson, KCB KCMG MVO
- 1937 His Excellency the Right Hon. John De Vere Loder, Baron Wakehurst, KCMG
- 1946 His Excellency Lieutenant-General Sir John Northcott, KCMG KCVO CB KStJ
- 1957 His Excellency Lieutenant-General Sir Eric Winslow Woodward, KCMG KCVO CB CBE DSO
- 1966 His Excellency Sir Arthur Roden Cutler, VC KCMG KCVO CBE KStJ
- 1981 His Excellency Air Marshal Sir James Rowland, KBE DFC AFC KStJ
- 1989 His Excellency Rear Admiral Sir David Martin, KCMG AO
- 1990 His Excellency Rear Admiral Peter Sinclair, AO

1996 His Excellency the Honourable Gordon Samuels, AC  
2001— Her Excellency Professor Marie Roslyn Bashir, AO

FOUNDATIONS  
SENIOR OFFICERS  
SINCE  
ESTABLISHMENT

### Chancellors

The Chancellor is elected by the Fellows of the Senate for such period as the Senate may from time to time appoint. The period is at present limited by by-law to four years, but the retiring Chancellor is declared to be eligible for re-election.

- 1851 Edward Hamilton, MA *Comb* (Provost)
- 1854 Sir Charles Nicholson, Bt, MD Edin HonDCL *Oxf* HonLLD *Comb* (Provost)\*
- 1862 The Hon. Francis Lewis Shaw Merewether, BA *Comb*
- 1865 The Hon. Sir Edward Deas-Thomson, KCMG CB
- 1878 The Hon. Sir William Montagu Manning, KCMG, LLD
- 1895 The Hon. Sir William Charles Windeyer, LLD MA
- 1896 The Hon. Sir Henry Normand MacLaurin, MA LLD *StAnd* MD LLD *Edin*
- 1914 The Hon. Sir William Portus Cullen, KCMG, MA LLD
- 1934 Sir Mungo William MacCallum, KCSG, MA *Glas* HonDLitt *Oxf* LLD
- 1936 The Hon. Sir Percival Halse Rogers, KBE, BCL *Oxf* BA
- 1941 Lieutenant-Colonel Sir Charles Bickerton Blackburn, KCMG OBE, BA *Adel* HonDLitt *NE&Syd.* HonDSc *Tas, NSW&Qld* HonLLD *Melb&W Aust* MD ChM, FRCP FRSM FRACP HonFRCPed
- 1964 Sir Charles George McDonald, KCMG KSG, MB ChM, FRCP FRACP
- 1970 Sir Hermann David Black, AC, HonDLitt *N'cle(NSW)* DUniv *NE* MEc DUniv, FCIS FASA
- 1990 Sir James Rowland, AC KBE DFC AFC, BE HonDEng, FRAeS CEng *FIEAust*
- 1991— Emeritus Professor Dame Leonie Judith Kramer, AC DBE, BA *Melb* DPhil *Oxf* HonDLitt *Tas* HonLLD *Melb&ANU* HonDLitt *Qld&UNSW* DUniv *GUPSS St Petersburg* MA, FACE FAHA

\* Title changed to Chancellor, 1860

### Deputy Chancellors

The Deputy Chancellor is elected every two years by the Fellows of the Senate out of their own body. The retiring Deputy Chancellor is eligible for re-election.

- 1924 Cecil Purser, BA MB ChM
- 1926 The Hon. Sir Philip Street, KCMG, BA (Chief Justice of NSW)
- 1928 Sir Mungo William MacCallum, KCMG, MA *Glas* DLitt *Oxf* LLD
- 1934 The Hon. Sir Percival Halse Rogers, KBE, BCL *Oxf* BA
- 1936 Arthur Edward Mills, MB ChM
- 1939 Lieutenant-Colonel Sir Charles Bickerton Blackburn, OBE, BA *Adel* HonDLitt *NE&Syd* HonDSc *Tas, NSW&Qld* HonLLD *Melb&W Aust* MD ChM, FRCP FRSM FRACP HonFRCPed
- 1942 John Job Crew Bradfield, CMG, DScEng
- 1943 Dame Constance D'Arcy, DBE, MB ChM
- 1946 The Hon. Mr Justice Ernest David Roper, BA LLB
- 1953 Charles George McDonald, MB ChM, FRACP
- 1954 The Hon. Sir Victor Windeyer, CBE CB DSO ED, MA LLB (from 13 December)
- 1958 Major-General Ivan Noel Dougherty, CBE DSO ED, BEc
- 1966 The Reverend Bertram Russell Wyllie, MA BD
- 1969 Hermann David Black, MEc
- 1970 The Hon. Mr Justice Russell Le Gay Brereton, BA LLB

- 1971 The Hon. Mr Justice David Mayer Selby,  
ED, BA LLB  
1986 Daphne Anne Kok, BA LLM  
1989 Emeritus Professor Dame Leonie Judith Kramer,  
AC DBE, BA *Melb* DPhil *Oxf* HonDLitt *Tas*  
HonLLD *Melb* & ANU HonDLitt *Qld* & *NSW* MA,  
FACE FAHA  
1991 Daphne Anne Kok, BA LLM  
2000— Renata Ruzena Kaldor, BA DipEd *UNSW*

### Vice-Chancellors

The Vice-Chancellor was, up to 1924, annually elected by the Fellows of the Senate out of their own body.

- 1851 Sir Charles Nicholson, Bt, MD *Edin* HonDCL *Oxf*  
HonLLD *Camb* (Vice-Provost)  
1854 The Hon. Francis Lewis Shaw Merewether,  
BA *Camb* (Vice-Provost)\*\*  
1862 The Hon. Edward Deas-Thomson, CB  
1865 The Hon. John Hubert Plunkett, BA  
1869 The Rev. Canon Robert Allwood, BA  
1883 The Hon. Mr Justice William Charles Windeyer,  
LLD MA  
1887 The Hon. Henry Normand MacLaurin,  
MA LLD & *And* MD LLD *Edin*  
1889 The Hon. Arthur Renwick, MD *Edin* BA  
1891 Henry Chamberlaine Russell, CMG, BA, FRS  
1892 His Honour Judge Alfred Paxton Backhouse, MA  
1895 The Hon. Henry Normand MacLaurin,  
MA LLD *St.And* MD LLD *Edin*  
1896 His Honour Judge Alfred Paxton Backhouse, MA  
1900 The Hon. Sir Arthur Renwick, MD *Edin* BA  
1902 The Hon. Mr Justice Archibald Henry Simpson,  
MA *Camb*  
1904 Sir Philip Sydney Jones, MD *Lond*  
1906 The Hon. Sir Arthur Renwick, MD *Edin* BA  
1908 The Hon. Sir William Portus Cullen, MA LLD  
1911 His Honour Judge Alfred Paxton Backhouse, MA  
1914 Frank Leverrier, KC, BA BSc  
1917 Cecil Purser, BA MB ChM  
1919 The Hon. Mr Justice David Gilbert Ferguson, BA  
1921 Frank Leverrier, KC, BA BSc  
1923 Cecil Purser, BA MB ChM

### Under new constitution

- 1924 Professor Sir Mungo William MacCallum,  
KCMG, MA *Glas* DLitt *Oxf* LLD  
1928 Sir Robert Strachan Wallace, MA *Aberd* LLD  
1947<sup>t</sup> Emeritus Professor Sir Stephen Henry Roberts,  
CMG, MA LittD *Melb* DSc(Econ) *Lond* HonLLD  
*Brist*, *Br Col* & *McG*. HonDCL *Durh* HonDLitt *NE*  
1967 Professor Sir Bruce Rodda Williams, KBE, BA  
*Melb* MA *Adel* MA(Econ) *Manc* HonDLitt *Keele*  
HonLLD *Melb* HonDEcon *Qld*, FASSA  
1981 Professor John Manning Ward,  
AO, MA LLB, FAHA FASSA FRAHS  
1990 Professor Donald McNicol, BA *Adel* PhD *Camb*  
1996 Professor Derek John Anderson,  
BSc *Nott* PhD *Wales*, FLS (Acting)  
1996— Professor Gavin Brown, MA *St.And* PhD *N'cle(UK)*  
DLitt *St.And*, FAA

\*\* Title changed to Vice-Chancellor, 1860

t Title changed to Vice-Chancellor and Principal, 1955

### Deputy Vice-Chancellors

- 1955 Emeritus Professor Christopher Ralph  
McRae, MA DipEd *Melb* PhD *Lond*  
1961 Emeritus Professor Alexander George  
Mitchell, PhD *Lond* MA  
1965-1978 Emeritus Professor William Matthew  
O'Neil, AO, MA DipEd, FASSA  
1975-1991 'Professor Michael Gleeson Taylor,

- MD BS *Adel* PhD DSc *Lond*, FRAC  
1979-1981 'Professor John Manning Ward,  
MA LLB, FAHA FASSA FRAHS  
1982-1986 'Professor Arthur John Dunston, *Cav.*,  
BA *R'dg* MA *Camb*  
1989-1995 Professor Susan Evelyn Dorsch, MBBS PhD  
1992-1999 Professor Derek John Anderson,  
BSc *Nott*. PhD *Wales*  
1995-1996 Professor Lawrence Cram,  
BSc BE PhD (Acting)  
1996 Professor Kenneth John Eltis, BA *NE* MA  
PhD *Macq* DipEd *UNSW* (Acting)  
1997— Professor Kenneth John Eltis, BA *NE* MA  
PhD *Macq* DipEd *UNSW*  
1997— Professor Judith Kinnear, MSc PhD *Melb*  
BEd *LaT* GradDipComputerSim *SIT*  
<sup>†</sup> [Referred to in Chapter VI 2(3)(a) of the by-laws (1975-1986)]

### Pro-Vice-Chancellors

- 1986-1989 Professor Maxwell Howard Brennan, AO,  
HonDSc *Flin* BSc PhD  
1986-1989 Professor Susan Evelyn Dorsch, MB BS  
PhD  
1987-1991 Dr Patricia M. Lahy, PhD *Belf* BA  
1990-1993 Professor Bruce Graham Thom, BA PhD  
*Louisiana State*  
1991-1993 Professor Samuel Ball, PhD *Iowa* BA MED,  
FAPA  
1994-1997 Professor John R. Glastonbury, BE MEngSc  
PhD, FICHEM *FAIE* MAusIMM CEng  
1994-1997 Professor Robert G. Hewitt, BSc PhD  
1994-1997 Professor Roger Ian Tanner, BSc *Brist* MS  
*Calif* PhD *Manc*, FAA FTS *FIEAust*  
MASME MAICHe  
1994— Professor John Atherton Young, AO,  
BSc(Path) MD BS DSc *Qld*, FAA FRACP  
1995 Professor Kenneth J. Eltis, BA *NE* MA PhD  
*Macq* DipEd *NSW* (Acting)  
1995-1998 Professor Richard Johnstone, BA  
*N'cle(NSW)* PhD *Camb*  
1997— Professor Donald Harold Napper, PhD *Camb*  
MSc, FAA FRACI CChem  
1997-1999 Professor David Weisbrot, BA *CUNY* JD  
*UCLA*  
1997 Professor Graeme J. Gill,  
MA *Monash* PhD *Lond* (Acting)  
1997— Professor David Siddle, BA PhD *Qld*  
1998— Professor Leslie Michael Koder, AM, BSc  
PhD *UNSW* MSc *N'cle(NSW)*  
1999— Professor Roslyn Louise Pesman, PhD *Lond*  
BA  
1999— Professor Paul Ramsden, BSc *Lond* MPhil  
*CNA* PhD *Lane*

### Assistant Vice-Chancellors

- 1990-1998 Professor Leslie Michael Koder,  
AM, BSc PhD *UNSW* MSc *N'cle(NSW)*

### Assistant Pro-Vice-Chancellors

- 1998— Associate Professor Simon Carlile, BSc PhD

### Deputy Principals

- 1955-1973 Wilson Harold Maze, MBE, MSc (title  
changed from Assistant Principal, 1968)  
1974-1982 Hugh McCredie, LLB, FCIS FASA  
1986-1991 Stephen Barry Morgan Harrison, MEd  
(Deputy Principal and Bursar)  
1986-1993 Keith Lynden Jennings, BA MED (Registrar  
and Deputy Principal)

1993	B. Challice <b>Moldrich</b> , BA <i>Ceyl</i> MA <i>W'gong</i> DipTertEd <i>NE</i> (Acting Registrar and Deputy Principal)
1993-1997	Susan Louise Chapman, BA MBA <i>W'gong</i> DipHealthAdmin <i>C.Sturt</i> (Registrar and Deputy Principal (Administrative Support Services))
1993-1996	Chris Burgess, BA Tas(Deputy Principal (Policy and Planning))
1993-1999	Lorraine Phelan, BEd <i>LaT</i> DipTeach <i>SecTeachColl Parkville (Vic)</i> (Deputy Principal (External Relations))
1994-1999	Paul W. Slater, BEc, FCPA FCIS FCIM (Deputy Principal (Financial Services))
1997	William G. Adams, BSc LLB PhD <i>UNSW</i> (Acting Registrar and Deputy Principal (Administrative Support Services))

### Secretary

1972-1974	Hugh McCredie, LLB, FCIS FASA
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### Registrars

1851	Richard Greenup, MD
1852	William Louis Hutton
1852	Hugh Kennedy, BA <i>Oxf</i>
1882	Henry Ebenezer Barff, CMG, MA (from 1893-1914 had title Registrar and Librarian, from 1914-1924 changed to Warden and Registrar)
1924	Walter Albert <b>Selle</b> , MA
1947	Geoffrey Dale, BEc
1950	Wilson Harold Maze, MSc
1955	Margaret Alison Telfer, OBE, BA DipEd
1967	Hugh McCredie, LLB, FCIS FASA
1972	Ralph Burns Fisher, MA <i>NZ</i>
1975	Lady Jean Duncan Foley, BA DipSocStud
1975	Kenneth Wilson Knight, PhD <i>Qld</i> MEc, ALAA (Assistant Vice-Chancellor and Registrar from 1 August 1977)
1983-1993	Keith Lynden Jennings, BA MEd (Registrar and Deputy Principal from 19 March 1986)
1993	B. Challice <b>Moldrich</b> , BA <i>Ceyl</i> MA <i>W'gong</i> DipTertEd <i>NE</i> [Acting Registrar and Head, Division of Administrative Support Services]
1993-1997	Susan Louise Chapman, BA MBA <i>W'gong</i> DipHealthAdmin <i>C.Sturt</i> [Registrar and Head, (Administrative Support Services)]; [Registrar and Deputy Principal (Administrative Support Services)]
1997	William G. Adams, BSc LLB PhD <i>UNSW</i> (Acting Registrar and Deputy Principal (Administrative Support Services))
1998—	William G. Adams, BSc LLB PhD <i>UNSW</i>

### Bursars

1982-1991	Stephen Barry Morgan Harrison, MEC (Deputy Principal and Bursar from 19 March 1986)
1991-1993	Keith Lynden Jennings, BA MEd (Acting Deputy Principal and Bursar)

### Director, Finance

1991-1993	Brian A. Young, MSc(Management Services) <i>Durh</i> BCom <i>NSW</i> , CPA ASIA
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### Director, Financial Services

1994—	Paul W. Slater, BEc, FCPA FCIS FCIM
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### Accountants

1855	James Graham (part-time appointment) (held appointment for one year and was replaced over the next four years by other part-time appointees whose names have not been traced)
1861	William Clark (part-time appointment)
1882	P.J. Clark (part-time appointment)
1887	Robert Ambrose Dallen, OBE, FIIA (Chief Clerk and Accountant)
1922	Henry Mayo de la Poer Beresford (Accountant 1922-47 and Treasurer from 14 April 1947 to 3 January 1948)
1947	Jack Clarence Bongers, FASA (Accountant from 14 April 1947)
1964	Colin Arthur McClenahan, BEc, FASA
1965	Donald Frederick Nicholls, BEc, AASA
1973	Kevin Alan Shorten, FASA
1982	Ian Alastair Ramage, BEc, FASA FCIS (also Associate Bursar)
1985-1991	Desmond Thomas McCammon, FASA CPA FAIM ACANZ (also Associate Bursar)

### University Librarians'

1852	Frederick Hale Forshall (Librarian not named again until 1885, then as Assistant Librarian)
1885	Ralph Hardy (Assistant Librarian)
1888	Caleb Hardy, BA (Assistant Librarian)
1893	Henry Ebenezer Barff, CMG, MA (Registrar and Librarian)
1914	John Le Gay Brereton, BA
1921	Henry MacKenzie Green, BA LLB
1946	Edward Victor Steel, BA
1959	Andrew Delbridge Osborn, MA <i>Melb</i> PhD <i>Col</i> AMLS <i>Mich</i>
1963	Harrison Bryan, MA <i>Qld</i> , FLAA
1980	Neil Anthony Charles Radford, AM PhD <i>Chic</i> DipLib <i>NSW</i> BEc, FLAA
1996	Catherine M. Sexton, DipLib <i>UNSW</i> BA, AALIA (Acting)
1997	Judith Campbell, DipLib <i>UNSW</i> BA, AALIA (Acting)
1997—	John Shipp, BA DipEd <i>Macq</i> DipArchiveAdmin <i>UNSW</i>

<sup>1</sup> Title changed from Librarian in 1982

### Professores Emeriti

D.T. Anderson	P. Castaldi
R.A. Anderson	R.I. Chambers
E. F. Annison	R.A. Champion
D.M. Armstrong	W.N. Christiansen
S. Ball	J. W. Chudleigh
I.P. Barko	K.W. Cleland
J.M. Bennett	R. Collins
L.C. Birch	N. Collis-George
G.A. Bird	W.F. Connell
R.H. Black	H.J. Cowan
C.R.B. Blackburn	P. Crittenden
M. H. Brennan	A. Crown
C. Bridges-Webb	M. T. Daly
N. Buchanan	P.M. de Burgh
W. Burke	S. Domicelj
C.R.B. Blackburn	S. E. Dorsch
R.M. Butterfield	A.J. Dunston
A. Cambitoglou	M. Edwards
D.A. Cameron	J.R. Egerton
K. Campbell	C.W. Emmens
K.O. Campbell	D. Ferguson
G. Carsaniga	B. Fletcher

H. C. Freeman  
C.H. Gallagher  
C.H. Graham  
R.S. Gye  
A. Z. Györy  
M.A.K. Halliday  
R. Hanbury Brown  
D. Harland  
J.B. Hennessy  
N.S. Hush  
M.G. Jacobs  
A.E. Jenkins  
D.H.N. Johnson  
R.N. Johnson  
M. Jolly  
G. M. Kelly  
K. Knox  
L.J. Kramer  
H.O. Lancaster  
P.H. Lane  
T. Langford-Smith  
B.D.H. Latter  
P. Ley  
J.M. Little  
J.S. Lyell  
J.G. MacLeod  
R.K. Macpherson  
F.R. Magarey  
G. Markus  
A. Martin  
N.D. Martin  
H. Mayer  
B.T. Mayes  
C.B.A. McCusker  
J.R.A. McMillan  
H. Messel  
H.K. Messerle  
B.Y. Mills  
G.W. Milton  
A.G. Mitchell  
W.J. Moore  
W.L. Morison  
M.J.T. Norman  
R.W. Parsons  
M.T. Pheils

D.W. Piper  
M.G. Pitman  
C. Phegan  
P. Platt  
R. G. Prince  
S. Rees  
T.S. Reeve  
W. Ritchie  
G.L. Rizzo  
T.J. Robinson  
R.L. Russell  
**R Sculthorpe**  
E. Sharpe  
C.W. Shoppee  
C.G.F. Simkin  
B.W. Smith  
S. Smith-White  
D. Spearitt  
T. Stapleton  
F. Stephens  
S. Sternhell  
J.L. Still  
J.P. Sutcliffe  
M.G. Taylor  
T.K.F. Taylor  
W. C. Taylor  
Y.T. Tchan  
B. G. Thom  
J.A. Thomson  
D.A. Titchen  
N. S. Trahair  
A.D. Trendall  
A. S. Truswell  
C. Turney  
G. Von Wilpert  
R.G.M. Wake  
G.E. Wall  
T.R. Watson  
G. Webber  
M.G. Wells  
M. Wilding  
G.A. Wilkes  
P. R. Wilson  
P. Worsley  
R.V.S. Wright

1925-1933 Professor J.B. Peden  
1934-1941 Professor R.C. Mills  
1942-1944 Professor E. Ashby  
1945-1946 Professor S.H. Roberts  
1947-1949 Professor J. Madsen (to Feb. 1949)  
1949-1950 Professor A.D. Trendall (to Nov. 1950)  
1950-1951 Professor C.R. McRae  
1952-1953 Professor A.D. Trendall (to Mar. 1953)  
1953-1955 Professor C.R. McRae (to July 1955)  
1955-1959 Professor W.M. O'Neil (to Mar. 1959)  
1959-1961 Professor A.G. Mitchell (to Aug. 1961)  
1961-1965 Professor W.M. O'Neil (to Mar. 1965)  
1965-1969 Professor J.L. Still  
1970-1973 Professor M.G. Taylor  
1974 Professor D.W. George (to Nov. 1974)  
1974-1975 Professor J.M. Ward

### Deputy Chairmen of the Professorial Board

(dissolved 17 June 1975)  
1974 Professor J.M. Ward (Aug.—Nov. 1974)  
1974-1975 Professor M.G. Pitman  
(Nov. 1974 to Jun. 1975)

### Chairmen of the Academic Board

1975-1977 Professor J.M. Ward  
1978-1981 Professor D. Campbell-Allen  
1982-1985 Professor N. Collis-George  
1986-1987 Mr J.G. Mackinolty  
1988-1991 Professor S. Ball  
1991 Professor J.M. Mack

### Chairs of the Academic Board

1992-1996 Professor J.M. Mack  
(elected Chairman in 1991)

### Deputy Chairmen of the Academic Board

1975 Professor M.G. Pitman (from Jun. 1975)  
1976-1977 Professor S.T. Butler  
1978-1980 Professor J.A. Young (to Nov. 1980)  
1980-1981 Professor D.T. Anderson (from Dec. 1980)  
1982-1983 Professor G.A. Wilkes  
1984-1985 Professor D.M. Schreuder  
1986 Professor S.E. Dorsch (Jan.—Sept.)  
1986-1987 Professor S. Ball  
1986-1987 Associate Professor A.E. Sefton  
(from Sept. 1986 following amendment to Chapter VIII of the By-laws to allow for the election of more than one Deputy Chairman)  
1988-1989 Professor T.W. Cole  
1988-1989 Associate Professor M. Clunies-Ross  
1989 Professor D.R. Fraser

### Deputy Chairs of the Academic Board

1990 Professor L.E. Cram  
1990 Professor S.J. Rees  
1990 Professor M. Rosenthal  
1991 Professor G. Gill  
1991 Professor J. Reid  
1991-1995 Professor B. Cass  
1991-1993 Professor A. Pettigrew  
1992-1996 Professor J.R. Lawrence AO  
1992-1994 Associate Professor M. Harris  
1993-1996 Professor D. J. H. Cockayne  
1994-1995 Associate Professor R. Shepherd (Acting)  
1995-1996 Associate Professor R. Pesman  
1996 Professor A. Sefton  
1996 Professor R. Waterhouse

### Chairmen of the Professorial Board

(dissolved 17 June 1975)  
From 1852 the Chairman of the various antecedents of the Professorial Board prior to 1887 was normally the Senior Professor or Dean of the Faculty of Arts.

(The years are not exact calendar years)

1887 Professor T.P. Anderson Stuart  
1888 Professor T.T. Gurney  
1889 Professor W.J. Stephens  
1890 Professor R. Threlfall  
1891 Professor A. Liversidge  
1892 Professor W.H. Warren  
1893 Professor W.A. Haswell  
1894 Professor M.W. MacCallum  
1895 Professor J.T. Wilson  
1896 Professor F. Anderson  
1897 Professor G.A. Wood  
1898 Professor T. Butler  
1899 Professor T.W. Edgeworth David  
1900 Professor P. Cobbett  
1901 Professor T.T. Gurney  
1902-1907 Professor T.W. Edgeworth David  
1908-1912 Professor J.T. Wilson  
1913-1915 Professor T.W. Edgeworth David  
1916-1919 Professor J.T. Wilson  
1920-1923 Professor W.H. Warren  
1924 Professor T.W. Edgeworth David

### Chairs of the reconstituted Academic Board

(from November 1996)		1867-1884
1996-1997	Professor J. M. Mack	1868-1872
1997-1999	Professor R. L. Pesman	1868-1874
1999-	Professor L. E. Cram	1869-1873
2000—	Professor J. Sachs	1872-1882

### Deputy Chairs of the reconstituted Academic Board

(from November 1996)		1872-1888
1996	Professor B. Cass	1872-1892
1996-1999	Professor D.J.H. Cockayne	1873-1878
1996-1997	Professor R.L. Pesman	1875-1891
1996-1997	Professor R. Waterhouse	1875-1907
1996-1999	Professor J. Lawler	
1996-1998	Professor J.R. Lawrence AO	1877-1885
1997-1998	Professor R. McPhedran	1877-1892
1997-1998	Professor A. Sefton	1894-1896
1999	Associate Professor R. Atherton	1877-1908
1999-2000	Professor G. Steven	
1999-2001	Professor J. Sachs	1878-1887
2001—	Professor S. Armitage	1879-1887
2001—	Associate Professor R. Arnold	1879-1904
2001—	Professor L. Field	1879-1904
2001—	Associate Professor R. Ross	1880-1889

### Chairs of the Academic Forum

1997-1998	Professor G. J. Gill	1883-1914
1998—	Professor A. Sefton	1883-1920
2001—	Associate Professor A. Masters	1884-1890

### Fellows of the Senate

1850-1854	Davis, The Rt Rev. Charles Henry, DD	1884-1919
1850-1854	Hamilton, Edward, MA <i>Camb</i>	1885-1894 1
1850-1856	Broadhurst, The Hon. Edward, BA <i>Camb</i>	1896-1898 1
1850-1859	Boyce, The Rev. William Binnington	1886-1889
1850-1859	Therry, His Honour Sir Roger	
1850-1860	Denison, Alfred, BA	1887-1888
1850-1860	Macarthur, The Hon. James	1887-1918
1850-1861	Donaldson, The Hon. Sir Stuart Alexander	1887-1938
1850-1868	Darvall, Sir John Bayley, MA <i>Camb</i>	
1850-1869	O'Brien, Bartholomew, MD	1888-1910
1850-1869	Plunkett, The Hon. John Hubert, BA <i>Dub</i>	1888-1913
1850-1870	Purves, The Rev. William, MA	1889-1913
1850-1872	Wentworth, The Hon. William Charles	
1850-1875	Merewether, The Hon. Francis Lewis Shaw, BA <i>Camb</i>	1890-1909
1850-1879	Deas-Thomson, The Hon. Sir Edward, KCMG CB	1892-1896
1850-1883	Nicholson, Sir Charles, Bt, MD <i>Edin</i> HonDCL <i>Oxf</i> HonLLD <i>Camb</i>	1893-1912
1853-1865	Douglass, Henry Grattan, MD <i>Dub</i>	1894-1919
1855-1886	Allwood, The Rev. Canon Robert, BA <i>Camb</i>	1895-1919
1856-1877	Polding, The Most Rev. Archbishop John Bede, DD	1896-1934
1857-1861	Cooper, Sir Daniel, Bt, GCMG	1897-1915
1858-1878 1	Martin, The Hon. Sir James	1898-1914
1885-1886		1916-1936 1
1859-1878	Allen, The Hon. George	1904-1907
1859-1894	Faucett, The Hon. Peter, BA <i>Dub</i>	1913-1916
1860-1880	Macarthur, The Hon. Sir William	1919-1924
1861-1879	Pell, Professor Morris Birkbeck, BA <i>Camb</i>	1904-1919
1861-1885	Smith, Professor the Hon. John, CMG, MD LLD <i>Aberd</i> (ex officio)	1907-1939
1861-1866	Woolley, The Rev. John, DCL <i>Oxf</i> (Principal) (ex officio)	1908-1912
1861-1895	Manning, The Hon. Sir William Montagu, KCMG, LLD	1917-1919
1866-1897	Windeyer, The Hon. Sir William Charles, LLD MA	1920-1923

Badham, Professor Charles, MA <i>Oxf</i> DD <i>Camb</i> HonLittD <i>Leyden</i> (ex officio)	
Nathan, Charles, MD	
Arnold, The Hon. William Munnings	
Stenhouse, Nichol Drysdale, MA	
Forster, The Hon. William	
Rolleston, Christopher, CMG	
Hay, The Hon. Sir John, KCMG, MA <i>Aberd</i>	
Dailey, The Rt Hon. William Bede, PC	
Macleay, The Hon. Sir William	
Russell, Henry Chamberlaine, CMG, BA, FRS	
Allen, The Hon. Sir George Wigram, KCMG	
Gurney, Professor Theodore	
Thomas, MA <i>Camb</i> (ex officio)	
Renwick, The Hon. Sir Arthur, MD <i>Edin</i> BA	
Stephen, The Rt Hon. Sir Alfred, GCMG CB, PC	
Darley, The Hon. Sir Frederick Matthew, BA <i>Dub</i>	
Liversidge, Professor Archibald, MA <i>Camb</i> LLD <i>Glas</i> , FRS (ex officio)	
Oliver, The Hon. Alexander, MA	
Barton, The Rt Hon. Sir Edmund, GCMG, HonLLD <i>Edin</i> HonDCL <i>Oxf</i> MA	
Jennings, The Hon. Sir Patrick Alfred, KCMG, HonLLD <i>Dub</i>	
MacLaurin, The Hon. Sir Henry Normand, MA LLD <i>St.And</i> MD LLD <i>Edin</i>	
Anderson Stuart, Professor Sir Thomas Peter, MD HonLLD <i>Edin</i> DSc (ex officio)	
Stephens, Professor William John, MA <i>Oxf</i> (ex officio)	
Teece, Richard, FIA FFA	
Scott, Professor Walter, MA <i>Oxf</i> (ex officio)	
Barry, The Most Rev. Alfred, DD <i>Camb</i> LLD <i>Durh &amp; Adel</i>	
Knox, George, MA	
Jones, Sir Philip Sydney, MD <i>Lond</i>	
Backhouse, His Honour Judge Alfred Paxton, MA	
Stephen, Cecil Bedford, KC, MA	
Butler, Professor Thomas, BA	
Rogers, His Honour Judge Francis Edward, MA LLB	
Cobbett, Professor Pitt, MA DCL <i>Oxf</i> (ex officio)	
Manning, The Hon. Mr Justice Charles J., MA	
O'Connor, The Hon. Richard Edward, MA	
Knox, Edward	
Anderson, Henry Charles Lennox, MA	
Cullen, The Hon. Sir William Portus, KCMG, MA LLD	
Simpson, The Hon. Mr Justice Archibald Henry, MA <i>Camb</i>	
MacCallum, Professor Sir Mungo William, CMG, MA <i>Glas</i> . DLitt <i>Oxf</i> LLD (ex officio) 1898-1914, 1916-1919)	
Edgeworth David, Professor Sir	
Tannatt William, KBE CMG, DSc <i>Oxf</i> MA, FRS (ex officio)	
Griffith, The Rt Hon. Sir Samuel Walker, GCMG, LLD MA	
Leverrier, Frank, KC, BA BSc	
Warren, Professor William Henry, HonLLD <i>Glas</i> , MInstCE (ex officio)	
Purser, Cecil, BA MB ChM	
Piddington, Albert Bathurst, KC, BA	

1910-1941	Peden, Professor The Hon. Sir John Beverley, KCMG KC, BA LLB, MLC ( <i>ex officio</i> 1925-1933)	1930-1936	Todd, Professor Frederick Augustus, PhD <i>Jena</i> BA
1912-1917	Haswell, Professor William Aitcheson, MA DSc <i>Edin</i> , FRS ( <i>ex officio</i> )	1930-1937	Thomas, George Ross, BA
1913	Carmichael, The Hon. Ambrose Campbell, MLA (April to September)	1939	
1913-1915	Suttor, The Hon. Sir Francis Bathurst, MLC	1934-1935 1	Watt, Professor Robert Dickie, MA BSc <i>Glas</i> .
1913-1916	Kavanagh, The Hon. Edward John, MLC	1934-1939	Cleary, William James, BEc
1913-1923	Dawson, James, MA <i>Glas &amp; Syd</i>	1934-1939	Gibson, Alexander James, ME
1913-1924	Board, Peter, CMG, MA	1934-1939	Maguire, Frederick Arthur, CMG DSO VD, MD ChM, FRCS FRACS
1913-1934	Ferguson, The Hon. Sir David Gilbert, BA	1934-1944 1	Cohen, Fanny, BSc MA
1913-1934	Nangle, James, OBE, FRAS	1949-1959	
1913-1936	Levy, The Hon. Sir Daniel, BA LLB, MLA	1934-1944	Mills, Professor Richard Charles, LLM <i>Melb</i> DSc(Econ) <i>Lond</i> ( <i>ex officio</i> 1934-1941)
1913-1942	Bradfield, John Job Crew, CMC, DScEng	1934-1944	Windeyer, Richard, KC, BA
1914-1916 1	Anderson, Professor Francis, MA <i>Glas</i> ( <i>ex officio</i> )	1934-1948	Manning, The Hon. Sir Henry Edward, KBE KC, BA LLB, MLC
1919-1921		1936	Earl, Professor John Campbell, PhD <i>St.And</i> DSc <i>Adel</i> , FIC
1915-1921	Garland, The Hon. John, KC, MA <i>Aberd</i> LLB <i>Edin</i> , MLC	1936-1938	<i>Dakin</i> , Professor William John, DSc <i>Liv.&amp;W Aust</i> , FLS FZS
1915-1934	Street, The Hon. Sir Philip Whistler, KCMG, BA	1936-1938 1	Dew, Professor Harold Robert, MB BS <i>Melb</i> , FRCS FACS FRACS
1916-1920	Wilson, Professor James Thomas, MB ChM <i>Edin</i> MA, FRS ( <i>ex officio</i> )	1940-1952	
1916-1924	Dwyer, Catherine	1936-1954	Hawkes, Robert Joseph
1918-1919 1	Garnsey, The Rev. Canon Arthur	1937-1939	Ellis, Kevin William Colin, LLB
1934-1942 1	Henry, MA	1937-1941	Lovell, Professor Henry Tasman, PhD <i>Jena</i> MA
1919-1929	Abbott, George Henry, BA MB ChM	1937-1941	Martin, The Hon. Lewis Ormsby, BA LLB, MLA
1919-1929	Braddon, The Hon. Sir Henry Yule, KBE, MLC	1938-1939	Harkness, Bertie Clarence, MA
1919-1949	D'Arcy, Dame Constance Elizabeth, DBE, MB ChM	1939-1941	Davidson, The Hon. Mr Justice Colin George Watt, BA LLB
1919-1964	Blackburn, Lt-Col. Sir Charles Bickerton, KCMG OBE, BA <i>Adel</i> HonDLitt <i>NE&amp;Syd</i> HonDSc <i>Tas, NSW&amp;Qld</i> HonLLD <i>Melb&amp;W Aust</i> MD ChM, FRCP FRSM FRACP HonFRCPEd	1939-1941	Vonwiller, Professor Oscar Ulric, BSc
1920-1924	Ashton, The Hon. James, MLC	1939-1943	Conlon, Alfred Austin Joseph, BA
1920-1925	Mills, Arthur Edward, MB ChM	1939-1944	Mackinnon, Malcolm, BA BSc
1929-1939		1939-1944	Spender, The Hon. Percy Claude, KC, BA LLB
1921-1923	Carruthers, The Hon. Sir Joseph Hector, MA, MLC	1939-1954	Collins, Archibald John, DSO MC MB ChM, FRACP
1921-1925	Holme, Professor Ernest Rudolph, OBE, MA ( <i>ex officio</i> )	1940	Gunn, Acting Professor Reginald, MC, BScAgr DVSc
1923-1929	Fawsitt, Professor Charles Edward, DSc <i>Edin PhD Leipzig</i> ( <i>ex officio</i> )	1940-1942	Howie, The Hon. Sir Archibald, MLC
1923-1931	Smith, Stephen Henry, CBE	1940-1942 1	Clunies Ross, Ian DVSc
1923-1934	O'Connor, The Hon. Broughton Barnabas, BA LLB, MLC	1944-1949	
1924-1925	Barff, Henry Ebenezer, CMG, MA	1940-1949	Tout, The Hon. Sir Frederick Henry, MLC
1924-1929	Mackinnon, Eleanor	1940-1952	McKenzie, John Gordon, BA BEc
1924-1939	Fletcher, Charles Brunson	1941-1953	Martin, The Hon. Clarence Edward, QC, LLB MEc, MLA
1924-1944	Eedy, Arthur Malcolm	1942-1944	Woodcock, Lucy Godiva, BA BEc
1925-1929	Welsh, Professor David Arthur, MA BSc MD <i>Edin</i> , FRCP ( <i>ex officio</i> )	1942-1946	Ashby, Professor Eric, DSc DIC <i>Lond</i> , ARCS ( <i>ex officio</i> 1942-1944)
1925-1929	Woodhouse, Professor William John, MA <i>Oxf</i> ( <i>ex officio</i> )	1942-1958	Roper, The Hon. Mr Justice Ernest David, BA LLB
1925-1933 1	Barraclough, Emeritus Professor Sir	1942-1967	Roberts, Sir Stephen Henry, CMA, MA LittD <i>Melb</i> DSc(Econ) <i>Lond</i> HonLLD <i>Brist, Br Col &amp;McG</i> HonDCL <i>Durh</i> HonDLitt <i>NE</i> ( <i>ex officio</i> )
1944-1954 1	Samuel Henry Egerton, KBE CBE (Mil.Div.) VD, MME <i>C'nell</i> Hon MME <i>Adel</i> BE, HonMIMEchE HonMIEAust HonFSE	1942-1970	McDonald, Sir Charles George, KBE KCSG, MB ChM, FRCP FRACP
1925-1934	Mitchell, The Hon. Ernest Meyer, KC, BA LLB	1943-1945	Fowler, Frank William, MA
1928-1947	Wallace, Sir Robert Strachan, MA LLD <i>Aberd</i> LLD ( <i>ex officio</i> )	1943-1949	Ogilvie, Florinda Katharine, MBE, BA
1929-1934	Kidd, Mary Differs	1943-1966	Landa, The Hon. Abram, LLB
1929-1941	Rogers, The Hon. Sir Percival Halse, KBE, BCL <i>Oxf</i> BA	1944-1949	Madsen, Professor Sir John Percival Vissing, DSc <i>Adel</i> BE BSc ( <i>ex officio</i> 1947-1949)
1930-1931	Windeyer, Professor John Cadell, MD ChM, FRACS FRCOC MRCS LRCP	1944-1959	Knight, Henry William, BE
1939		1944-1964	Bland, Emeritus Professor Francis Armand, CMC, MA LLB
1930-1933	Osborn, Professor Theodore George Bentley, DSc <i>Manc</i> ( <i>ex officio</i> )	1944-1964	Selle, Walter Albert, CBE, MA
		1944-1965	Evatt, The Rt Hon. Herbert Vere, MA DLitt LLD HonDSc, FRAHS HonMAAS
		1944-1969	Ferguson, John Alexander
		1945-1947	Travers, William Holmes, BEc

1947-1949	Le Couteur, George Sugden, MA	1964-1967	Fink, Professor Peter Thomas, BE, FRAeS MIMechE MAIAA
1947-1950	Trendall, Professor Arthur Dale, MA <i>Camb</i> LittD MA NZ, FSA ( <i>ex officio</i> 1949-1950, 1952-1953)	1964-1968	Murray, Sir Angus Johnston, OBE, MB ChM, FRCSEd FRCOG
1952-1953		1964-1969	Dougan, The Reverend Alan Abernethy, MA
1947-1951	McMillan, Professor John Rustin	1964-1969	Kirby, Michael Donald, MA BEc LLM
1964-1965 1	Alfred, MSc <i>C'nell</i> DScAgr	1964-1974	Brereton, The Hon. Mr Justice Russell Le Gay, BA LLB
1948	Priestley, Professor Henry, MD ChM BSc	1964-1989	Selby, The Hon. David Mayer, AM ED QC, BA LLB
1949-1952	Burges, Professor Norman Alan, PhD <i>Camb</i> MSc, FLS ( <i>ex officio</i> )	1965-1967	Pettingell, William Walter, CBE, BSc
1949-1955	Watson, John Glenton, BA MB BS BEc	1965-1976	Doyle, Keith Ralph, BEc, MLA
1949-1959	Lions, Francis, BSc PhD <i>Manc</i> , ARIC	1966-1967	Farrell, Professor Ralph Barstow, DPhil <i>Berl.</i> MA
1949-1959	Windeyer, The Hon. Sir Victor, KBE CB DSO ED, MA LLB	1966-1967	Loewenthal, Professor John, CMG ED, MS <i>Melb</i> MB BS, FRCS FRACS FACS HonFACS Hon FRCSEd FCS(SA)
1949-1967	Downing, The Hon. Robert Reginald, LLB HonLLD, MLC	1966-1967	Roderick, Professor Jack William, MA <i>Camb</i> MSc PhD <i>Brist</i> , FAA AFRAeS <i>MI</i> StructE MICE MASCE MIEAust
1949-1990	Black, Sir Hermann David, AC, HonDLitt <i>N'cle</i> (NSW) DUniv <i>NE</i> MEc DUniv, FCIS FASA	1966-1978	Edgar, Grahame, OBE, DVSc, ARCVS FACVS
1950-1951 1	McRae, Professor Christopher Ralph, MA DipEd <i>Melb</i> PhD <i>Lond</i> ( <i>ex officio</i> )	1967-1968	Bridges, The Hon. Arthur Dalgety, MLC, FCA
1953-1955 1	Shatwell, Professor Kenneth Owen, MA BCL <i>Oxf</i>	1967-1971	Priddle, Raymond Arthur, BE, MIEAust
1950-1961		1967-1981	Williams, Professor Sir Bruce, KBE, BA <i>Melb</i> MA <i>Adel</i> MA(Econ) <i>Manc</i> HonDLitt <i>Keele</i> HonLLD <i>Melb &amp; Manc</i> HonDEcon <i>Qld</i> HonDsc <i>Aston</i> HonDLitt, Hon FIE Aust FASSA
1969-1971		1994-1997	
1952-1956	Room, Professor Thomas Gerald, ScD <i>Camb</i> , FRS FAA	1968	Benjafield, Professor David Gilbert, DPhil <i>Oxf</i> LLB
1960-1963		1968-1969	Bain, Associate Professor Robert Vernon Stuart, MSc <i>Adel</i> BVSc
1952-1957	Ford, Professor Edward, OBE, BS MD <i>Melb</i> DPH <i>Lond</i> DTM, FZS FRSanI FRACP	1968-1969 1	Rogers, Professor Harold Leslie, MA <i>Oxf</i>
1952-1961	Arnott, Professor Alwyn James, DDSc, FDSRCS FACD FICD	1974-1975 1	
1952-1969	Wyndham, Sir Harold Stanley, CBE, EdD <i>Stan.</i> MA DipEd	1968-1971	Johnson, Professor Richard Norman, BArch, FRA1A ARIBA
1953-1956	Walsh, Louis Andrew, BEc, MLA	1968-1976	Hewitt, The Hon. Frederick Maclean, MLC
1954-1969	Stout, Emeritus Professor Alan Ker, MA <i>Oxf</i>	1969-1971	Spigelman, James Jacob, BA LLB
1954-1969	Wyllie, The Reverend Bertram Russell, MA BD	1969-1972	Vercò, David James Armour, MA DipEd
1954-1974	Dougherty, Major-General Sir Ivan Noel, CBE DSO ED, BEc	1969-1973	Taylor, Professor Michael Gleeson, MD BS <i>Adel</i> PhD <i>Lond</i> , MRACP ( <i>ex officio</i> 1969-1973)
1955-1957	Langley, Alfred Robert McKenzie, BE	1969-1974	Blackburn, Professor Charles Ruthven Bickerton, ED, MD BS, FRCP FRACP
1955-1959	O'Neil, Professor William Matthew, MA DipEd ( <i>ex officio</i> )	1969-1974 1	Kramer, Emeritus Professor Dame Leonie Judith, AC DBE, BA <i>Melb</i> DPhil <i>Oxf</i> HonDLitt <i>Tas</i> HonLLD <i>Melb&amp;ANU</i> HonDLitt <i>Qld &amp; NSW</i> DUniv <i>GUPS St</i> <i>Petersburg</i> MA, FACE FAHA
1961-1965		1969-1974	Langley, Doreen Moira, MBE, BSc DipDiet DipCrim
1956-1959	Still, Professor Jack Leslie, PhDCamb BSc ( <i>ex officio</i> 1965-1969)	1969-1974	Wheelwright, Associate Professor Edward Lawrence DFC, MA <i>St.And</i> MEC
1965-1969		1976-1977	
1956-1965	Tully, Laurence John, BA LLB, MLA	1986-1993	
1957-1959	Macken, James Ernest, MB BS BEc	1995-1997	
1957-1959	Mayes, Professor Bruce Too'mba, MVO, MB BS, FRCSEd FRACS FRCOG	1969-1975	Barton, Gordon Page, BA LLB BEc
1958-1964	Robson, Leonard Charles, CBE MC, MA <i>Oxf</i> BSc	1969-1975	Kelly, Sir Theo, OBE
1959-1961	Mitchell, Professor Alexander George, PhD <i>Lond</i> MA ( <i>ex officio</i> )	1969-1978	Lowndes, Arthur George, CBE, MSc
1959-1963	Meagher, Roderick Pitt, BA LLB	1970-1971 1	Butterfield, Professor Rex Milton, PhD DVSc <i>Qld</i> MVSc, FACVSc
1959-1969	Elkin, Emeritus Professor Adolphus Peter, CMG, MA PhD	1978-1979 } 1970-1975	Hope, The Hon. Mr Justice Robert Marsden, LLB
1959-1969	Hooke, Sir Lionel George Alfred	1970-1977	Butler, Professor Stuart Thomas, PhD <i>Bim.</i> MSc <i>Adel</i> DSc <i>ANU</i> , FAA
1959-1983	Deer, Sir Arthur Frederick, CMG, BA LLB BEc	1979-1982	
1959-1984	Archdale, Helen Elizabeth, MBE, BA <i>McG.</i> LLM <i>Lond</i>	1971-1973	Waters, William James, MEC
1960-1965	Magarey, Professor Frank Rees, MD BS <i>Adel</i> , HonFRACS FCPATH MRCP MCPA	1972	Willis, Eric Archibald, BA, MLA
1962-1963	Wittrick, Professor William Henry, MA ScD <i>Camb</i> PhD, FRAeS AFAlAA FAA	1972-1973	Balaam, Leslie Norman, BSc <i>Qld</i> MSc
1962-1967	Butlin, Professor Sydney James Christopher Lyon, MA DLitt <i>Camb</i> BEc	1972-1973	Jones, Alexander Idrisyn, MA LLB
1963-1964	Wilenski, Peter Stephen, MA <i>Oxf</i> MPA <i>Harv.</i> MA <i>Car.</i> MB BS		
1975-1988			
1993-1994			

1972-1973	Martin, Professor Noel Desmond, MDS, FACD FAPHA FICD FRACDS AIAOP	1980	Coleman, Tanya Pamela
1972-1978	Richardson, Harold Robert, BScAgr	1980	Pik, Andrew John, MSc <i>Calg</i> BSc
1972-1982	Buchan, Arthur John, BSc DipEd	1980-1981	Kaldis, The Hon. James, MLC
1973-1974	Curthoys, Jean, BA	1980-1981	Stanbury, Peter John Terence Cathcart, BSc PhD <i>Adel</i> , AMAA
1973-1974	Gerofi, John Paul, BSc BE	1980-1987	Mackinolyt, John George, LLM <i>Melb</i>
1973-1974	Joseph, Michael John, BA LLB	1981	Brereton, Paul Le Gay, BA
1974	Coles, Bernard Anthony, BA LLB	1981	Sheehan, Sarah Hamline Jean
1974	George, Professor Donald William, BSc BE PhD, FIEE FIEAust FIMEchE AAIP ( <i>ex officio</i> )	1981-1983 1,	Whitlam, The Hon. Edward Gough, AC QC, BA LLB HonDLitt
1974	Phillips, Associate Professor Jack Raymond, BMechE PhD <i>Melb</i> , FIEAust	1986-1989 1	Bastick, Susan Mary, BA
1974-1975	Lees, Edith May, BSc PhD <i>Lond</i>	1982	Farrar, Adam, BA
1974-1977	Ward, Professor John Manning, AO, HonDLitt <i>Waseda</i> MA LLB DUniv, FAHA FASSA FRAHS	1982-1983	Women, Paul, BSc
1981-1990		1982-1993	Bauer, Gaston Egon, MB BS, FRACP FRCP FACC
1974-1979	Simons, Associate Professor John Ronald, PhD <i>Lond</i> MSc	1982-1987	Berzins, Baiba Beata, MA DipArch Admin NSW BA
1974-1983	Brown, Harold Thomas	1982-1987	Collis-George, Professor Neville, MSc <i>Manc</i> PhD <i>Camb</i>
1974-1983	Watson, Professor Thomas Robert, MSc NZ PhD, ARACI	1982-1985	Lahy, Patricia Mary, PhD <i>Belf</i> BA
1975	Brimaud, Kenneth Maurice	1982-1985	Sabine, Associate Professor Jean Margaret, MSc <i>Melb</i> PhD <i>Lond</i> , HonFACVSc MASM
1975	McNaught, Helen Jane	1988-1989	1991
1975-1976	Webb, The Rev. Norman Charles, MA <i>Camb</i>	1982-1986	Swan, Douglas Arthur, AO, BA, FACE
1975-1977	Patch, David Hugh	1982-1985	Wilson, Professor Peter Robert, BA MSc
1975-1978	Parsons, Robin June, PhD <i>Macq</i> BA	1987-1991 1	<i>Melb</i> PhD, FRAS
1975-1979	Maze, Wilson Harold, MBE, MSc	1983	Ingram, Katherine, BSc <i>Macq</i>
1975-1979	Munro, Barbara Constance Wyburn, BArch	1983	Martin, John Kenneth, BEC
1975-1982	Kok, Daphne Anne, BA LLM	1983-1987	Block, David Greenberg, AO
1984-		1983-1987	Chambers, Emeritus Professor Raymond John, AO, BEc DScEcon, FASA FASSA
1975-1983	Proud, Sir John Seymour, BE	1983-1986	Hill, David, MEc
1975-1989	Burfitt-Williams, Grosvenor Charles Thomas, DO <i>RCP&amp;S</i> MB BS, FRACO FRACS	1983-1986	McClelland, The Hon. Mr Justice James Robert, BA LLB
1975-1989	McBride, William Griffith, AO CBE, MD BS, FRCOG	1983-1997	Coles, Kenneth George, BE, MIEAust FIEMechE FAIM
1976	Gaussen, Robert Peter	1983-1986	Refshauge, Andrew John, MB BS, MP
1976-1977	O'Donnell, Roderick Macduff, BE MEngSc <i>Qld</i>	1987-1988	
1976-1978	Johnson, Anthony Valentine Patrick, MP	1984-1991	Johnson, Betty Dorothy
1976-1979	Hunter, Associate Professor Robert John, BSc PhD, FRACI	1984-1985	Egerton, Professor John Ross, BVSc <i>Qld</i> DipBact <i>Lond</i> , MACVSc MASM
1976-1982	Renwick, Professor Charles Cyril, MEc	1984-1987	Ferguson, Laurie Donald Thomas, BEc MA, MP
1976-1977	Bennett, Professor John Makepeace, BE(Civ) BE(Mech.&Elec.) BSc <i>Qld</i> PhD <i>Camb</i> , FTS	1984-1988	Vaughan, The Hon. Bryan Henry, LLB, MLC
1980-1983	FBCS FIEAust FIMA LMACS	1995-1999 1	Bunbury, Jude Charles
1977-1978	Fisk, Nicholas Maxwell	1984	Paterson, Bruce Robert
1978	Ramjan, Barbara Mary	1984-1985	1984
1978-1979	Naple, Alexander Edward, BEc LLB	1984	Plummer, Julie Anne
1981		1984-1987	Yen, Stephen Mark, BEc
1978-1980	Landa, The Hon. David Paul, LLB, MLC	1985	Heyward, Trevor Mark
1981-1984		1986-1989	McAuley, Naomi Gay Dawson, BA PhD <i>Brist</i>
1978-1981	Ashley, John Jaye, PhD <i>Calif</i> MSc, MPS	1986	Reekie, Gail Patricia, BA <i>Murdoch</i> MA NY <i>State (Binghamton)</i>
1978-1981	Bandler, Faith	1986-1994	Ryan, Adrian John, PhD <i>Manc</i> MSc
1978-1981	Campbell-Allen, Professor Denison, MA <i>Camb</i> , FICE FIEAust MRAeS	1986-1987	Spate, Professor Virginia Margaret, MA <i>Melb&amp;Camb</i> PhD <i>Bryn Mawr Coll.</i> , FAHA
1978-1982	Nield, Lawrence, MLitt <i>Camb</i> BArch, FRAIA RIBA	1986	Spewart, Helen, BA
1978-1981	Young, Professor John Atherton, BSc(Path)	1986-1987	Temple, Associate Professor Diana Marmion, BSc <i>W Aust</i> MSc PhD
1984-1985	MD BS DSc <i>Qld</i> , FRACP	1986-1987	Walker, Professor Norman Alan, BSc <i>Qld</i> PhD <i>Tas</i> , FAA
1988-1989		1986-1989	George, Jennie, BA DipEd
1990-1993		1987	Berwick, Devleena Ghosh, MA <i>Jadavpur</i>
1978-1984	Cavalier, Rodney Mark, BA MP	1987	Cass, Alan
1978-1986	Short, Laurence Elwyn, AO OBE	1987-1989	McGrath, Amy Gladys, OAM, MA PhD
1979	Abbott, Anthony John, BEc	1987-1989	O'Neill, John Anthony
1979	Havyatt, David Stephen	1987-1988	Winder, Robert Bruce, BA <i>NE</i>
1979-1983	Boden, Alexander, BSc, FRACI	1988-1993	Glastonbury, Associate Professor John Reginald, BE MEngSc PhD, FICHEM FAIE MAustIMM
1979-1993	Georgouras, Katherine Evelyn, MB BS DDM, FACD	1994-1995	
1980	Britton, Anne Kathleen	1988	Ferland, Marie Ann, BA <i>Mass</i> MSc <i>Rutgers</i>
		1988	Marquard, Jane Louise



1988	Parry, David Ronald		BSc <i>Nott</i> PhD <i>Wales</i> , FLS
1988-1991	Ball, Professor Samuel, PhD Iowa BA MEd, FAPA	1996-	Copeman, Michael Charles, DPhil <i>Oxf</i> MBBS BA
1988-1991	Solomons, The Hon. Sir Adrian, BA LLB, MLC	1996—	Brown, Professor Gavin, MA <i>St.And</i> PhD <i>N'cle(UK)</i> . Hon DLittSt.And, FAA
1988-1991	Booth, John David, BA LLB, MP	1996-1997	Sriskandarajah, Dhananajayan
1988	Ziller, Alison Margaret, MA	1997-1999	Pesman, Professor Roslyn Louise, PhD <i>Lond</i> BA
1989-	Kaldor, Renata Ruzena, BA DipEd <i>NSW</i>		Beatson, Jenny, DipClinBiochem <i>NZ</i>
1989	Donald, Anna Katherine	1997-	Beattie, Kate
1989	Gardiner, Elizabeth Mary	1997-1998	Burrows, Peter Irving, BEc, A.S.I.A.
1989	Sara, Tony, MB <b>BS</b>	1997—	Butler, Gavan John, MAgrSc <i>Melb</i> PhD <i>Calif</i>
1989	Wegman, Eric, MB BS	1997—	Fitzsimons, Robin Beryl, MBBS BScMed PhD, FRACP
1989	Sharpe, Fenton George, BA LittB MEd Admin <i>NE</i> PhD <i>Oregon</i> , FACE	1997—	Frohlich, Larina Alexander, BSc GradDipEd
1989	Neal, Sir Eric James, AC, HonDEng, FAIM	1997-2000	Cujes, George Milton, MEd <i>Melb</i> DipEd <i>UNE</i> DipSchAdmin <i>CAE</i> BEc MA, MACE MACAE FAIM
1990-1991	CEng FIGasE <b>HonFIEAust</b>	1998—	Hoare, David Martin, BEc, FCPA
1989	Street, Val, BSc <i>NY State</i> MSc <i>Oregon</i> , MACE	1998-1999	Buchanan, Louise, BA
1990-1993	Mair, Judith Lena May, RN CM, LLB <i>NSW</i> DNE <i>NSW College of Nursing</i> , MCN	1999-2001	Cram, Professor Lawrence Edward, BSc <b>BE</b> PhD
1990-1996	McNicol, Professor Donald, BA <i>Adel</i> PhD <i>Camb</i> , FAPsS	1999-	Hatzistergos, The Hon. John, BEc LLM, MLC
1989,1990	Meagher, Andrew Gerard	1999—	Greene, Kevin, BEd <i>A CU</i> DipTeach <i>Milperra CAE</i> , MP
1990-1991	Rowland, Sir James, AC KBE DFC AFC, BE HonDEng, FRAeS CEng <b>FIEAust</b>	1999-2001	Charlton, Andrew Henry
1990-1995	Scott, Brian Walter, AO, MBA <i>Stan</i> DBA <i>Har<sup>v</sup></i> BEc	1999—	Jamieson, Suzanne Patricia, BA LLB <i>UNSW</i> GradDipPubSectMgt <i>UTS</i> LLM
1990	Sherrington, Cathie	2000-	Clark, Tom, BA
1990	Wooding, Jonathan, BA	2001—	Sachs, Professor Judyth, BA PhD <i>Qld</i> MA <i>WMich</i> DipTeach <i>Kelvin Grove CAE</i>
1990-1991	Smith, Natalie Anne, BSc(Med)	2001-	Arnold, Associate Professor Roslyn M, MA MED PhD DipEd
1990-1991	Trott, Louise Amanda Landers, <b>DipInfMan(ArchivAdmin)</b> <i>NSW</i> BA	2001—	Cameron, Sandy (Alexander) William
1991-1997	Mack, Professor John Michael, MA <i>Camb</i> BSc PhD		
1991-1992	Metherell, Terry Alan, BA PhD DipEd, MTCP MP		
1991-1995	Samios, The Hon. James Miltiadis, MBE, BA LLB, MLC		
1991-1995	O'Reilly, Jan Christine, BA		
1991-1999	Armstrong, Associate Professor Robert Sowerby, MSc PhD, MRACI		
1991-1992	Jenkins, Andrew Cramond, BSc		
1991-1992	Vaughan, Caitlin		
1992-1995	Dominguez, James Thomas, CBE AM, BCom <i>Melb</i> BA, FCA		
1992-1995	Kernohan, Elizabeth Anne, MscAgr PhD, MP		
1992-1993	Nott, Fiona Louise, BA		
1992-1995	Spencer, Adam, BA		
1993-1995	Baird, Professor Douglas Kevin, AM, MB BS		
1993-1995	Caine, Associate Professor Barbara, MPhil <i>Sus</i> . BA		
1993-1995	Fan-Jones, Nicholas, AM, LLB		
1993-1997	Rees, Professor Stuart John, BA DipSocStud CertSocCasework <i>S'ton</i> PhD <i>Aberd</i>		
1993-1994	Turville, Genevieve Frances		
1994-	Eyland, Evelyn Ann, PhD <i>Aberd</i> MSc		
1994-1995	Hayman, Mark William		
1994-1997	McDonald, Donald Benjamin, AO, BCom		
1995-1996	Corby, Marrette Louise		
1995-1997	Green, Carl, BA		
1995—	Leeder, Professor Stephen Ross, BSc(Med) MB BS PhD, FRACP FFCM		
1995-2001	Macnab, Kenneth Keith, BA <i>NE</i> DPhil <i>Sus</i>		
1995-	McCarthy, John Anthony, QC, LLM <i>Virg</i> BA LLB		
1995—	Pratt, Valerie, AM, BA DipSocStud HonDLitt <i>Macq</i>		
1995-1997	Stratford, Jacquie		
1995-1999	Tripodi, Joseph Guerino, BE, MP		
1996	Anderson, Professor Derek John,		







## Honorary awards

### Honorary Fellows

Antico, Tristan, AC (1994)  
 Babbage, Harry (1987)  
 Black, Joyce, BA (1986)  
 Cher, Ivan (1990)  
 Chidgey, Neville D. (1989)  
 Cohen, Brian John Keith, BA LLB (2000)  
 Crichton-Brown, Robert, KCMG CBE TD (1987)  
 Dauth, John, LVO (1996)  
**Dulhunty, Roma** (1988)  
 Einhorn, Stefan, AM (1987)  
 George, Arthur Thomas (1985)  
 Giese, Harry Christian (1991)  
 Gillespie, Allan John (2001)  
 Goh, Chye Keat, DipEng *Mal.* (1996)  
 Grey, Robert George, DipAg *Longerenong Coll.* (1996)  
 Hall, Frederick Leonard, AM (1995)  
 Halliday, George Clifton, MB ChM, FRCS (1985)  
 Hamilton, Thomas, **BHlthAdmin U.N.S.W** (1999)  
 Hammond, John (1993)  
 Hannelly, Brendan (2001)  
 Hungerford, T. G., OBE, FACVSc (1989)  
 Irish, Ronald Arthur, OBE, FCA (1986)  
 Jones, Peter D., BSc BE PhD, FAATSE (2000)  
 Kemp, Leslie Charles Dunstan,  
 AM, MA BEd PhD, FACE ABPsS (1989)  
 Kirby, Raymond, AO (1987)  
 Kott, Jacqueline (1990)  
 Kwai, Mah Weng, LLM (1994)  
 Landerer, John (1990)  
 Langley, Doreen Moira,  
 MBE, BSc DipDiet DipCrim *Melb* (1986)  
 Lin, Cheng Ton, BEng (Mech Eng) *Mal.* (1996)  
 Londish, Sidney (1994)  
 Ludwig, Daniel Keith (1986)  
 Lyle, Valda (1989)  
 Macintosh, Ann Margaret (1993)  
 Mackinolty, John George (1991)  
 Maxwell, Clifton Murray, MB BS MS, FRACS (1994)  
 McCorquodale, Geoffrey (1993)  
 Nicholas, Sheila (1986)  
 O'Neil, Kathleen, BA DipEd (1985)  
 O'Neill, Rikki (1997)  
 Oxley, Anthony (1988)  
 Pavlov, Vladimir Egorovich (1996)  
 Ramanathan, Thiagarajah Sri, LLM (1996)  
 Richter, Oliver (1992)  
 Rose, Robert Turner McIntosh (1989)  
 Sabine, Margaret (2001)  
 Selby, Barbara (1991)  
 Selle, Helen (1994)

Sinclair, Michael (1988)  
 Slade, George Hermon, AM, BSc (1994)  
 Techritz, Victor Julius (1991)  
 Temple, Diana Marmion, AM, BSc W.A. MSc PhD (2000)  
 Tribe, Kenneth Wilberforce, LLB (1985)  
 Tutt, Leo, FICA (1996)  
 Tyree, William, OBE, DipEE, FIEAust (1985)  
 Vanderfield, Ian Roger (1991)  
 Williams, Mack Geoffrey, BA (1996)  
 Williams, Raymond Reginald (1990)

### Honorary degree recipients

Aitken, Robert Stevenson, DSc (1952)  
 Albert, Adrien, DSc (1990)  
 Allman, George Faunce, DLitt (1961)  
 Allsop, John Leslie, MD (1992)  
 Anderson, Brian David Outram, DEng (1995)  
 Andrews, John H., DArch (1988)  
 Anthony, John Douglas, DUniv (1997)  
 Appleton, Edward Victor, DSc (1952)  
 Archdale, Helen Elizabeth, DLitt (1985)  
 Ashby, Eric, DLitt (1973)  
 Asimus, David James, DAgrEc (1997)  
 Auchmuty, James Johnston, DLitt (1974)  
 Bain, Robert Vernon Stuart, DVSc (1986)  
 Baird, Douglas Kevin, MS (1996)  
 Barnard, Marjorie Faith, DLitt (1986)  
 Barry, Hugh Collis, MD (1989)  
 Barton, Derek Harold Richard, DSc (1976)  
 Barwick, Garfield Edward John, LLD (1972)  
 Basser, Adolph, DSc (1955)  
 Bauer, Gaston Egon, MD (1995)  
 Bauer, Louis Hopewell, DSc (1955)  
 Beaglehole, John Cawte, DLitt (1970)  
 Beattie, Alexander Craig, LLD (1982)  
 Beazley, Kim Edward, DLitt (1979)  
 Bell, John Anthony LLD (1996)  
 Bennett, Isobel I., MSc (1962)  
 Bentivoglio, Marie, DSc (1994)  
 Bentley, Charles Findlay, MA (1974)  
 Beresford, Bruce, DLitt (date to be determined)  
 Bickle, Kenneth Robert, MPharm (1998)  
 Bickle, Margaret, MPharm (1998)  
 Birch, Arthur John, DSc (1977)  
 Birch, Louis Charles, DSc (2000)  
 Bishop, Peter Orlebar, MD (1983)  
 Black, Hermann David, DUniv (1990)  
 Blackburn, Charles Bickerton, DLitt (1965)  
 Blackburn, Charles Ruthven Bickerton, MD (1991)  
 Blake, Clifford Douglas, DEdAdmin (2001)  
 Boden, Alexander, DSc (1984)  
**Borrie**, Wilfred David, DScEcon (1979)  
 Bowen, Edward George, DSc (1957)  
 Bowen, Nigel Hubert, LLD (1990)  
 Brook, Arthur James, BA (1976)  
 Brown, Keith Osborne, DEng (1983)  
 Brown, Esmond Ross, MPharm (1997)  
 Bryan, Harrison, DLitt (1987)  
 Buckingham, Amyand David, DSc (1993)  
 Bullen, Keith Edward, DSc (1976)  
 Bulteau, Volney G., MS (1988)  
 Burrows, Donald Vernon, DMus (2000)  
 Bushell, Lydia, MA (1991)  
 Butterfield, Rex Milton, DSc (1996)  
 Cable, Kenneth John, DLitt (1990)  
 Cahill, John Joseph, LLD (1952)  
 Cambitoglou, Alexander, DUniv (1991)  
 Campbell, Keith Oliver, DScAgr (1993)  
 Campbell-Allen, Denison, DEng (1987)  
 Capell, Arthur, DLitt (1981)  
 Carrick, John, DLitt (1988)

- Carter, Harold Burnell, DVSc (1996)  
Casey, Richard Gardiner, DSc (1968)  
Cashen, Lester Gerard, MPhil (1992)  
Cassab, Judith, DLitt (1995)  
Challender, Stuart, DMus (1991)  
Childe, Vere Gordon, DLitt (1957)  
Chong, Freddy, DSc (1999)  
Christiansen, Wilbur Norman, DScEng (1980)  
Clark, Charles Manning Hope, DLitt (1988)  
Clark, Graeme Milbourne, MD (1989)  
Clarke, David Stuart, DScEcon (2000)  
Cockcroft, Douglas, DSc (1952)  
Cogger, Harold George, DSc (1997)  
Coles, Kenneth George, DUniv (1999)  
Collis-George, Neville, DScAg (1990)  
Colman, Peter, DSc (2000)  
Connell, William Fraser, DLittEd (2000)  
Coombs, Herbert Cole, LLD (1968)  
Cory, Suzanne, DSc (2000)  
Cornforth, John Warcup, DSc (1977)  
Cotton, Robert, DSc (1995)  
Cowan, Henry Jacob, DArch (1987)  
Cowen, Zelman, DLitt (1980)  
**Cracknell**, Ruth Winifred, DLitt (1985)  
Craig, David Parker, DSc (1985)  
Crawford, John Grenfell, DScEcon (1972)  
Crofts, Frank Clements, DScAgr (1998)  
Curdie, John Kirkwood, MEng (1995)  
Cuthbert Browne, Grace Johnston, MD (1986)  
Cutler, Arthur Roden, LLD (1967)  
Davidson, James Arthur, DEng (1983)  
Davis, Beatrice Deloitte, DLitt (1992)  
Dawson, (Alice) Madge, MA (1989)  
De L'Isle, His Excellency the Rt Hon. Viscount, LLD (1963)  
Deane, William Patrick, LLD (1990)  
Debenham, Frank, DSc (1959)  
Deer, Arthur Frederick, DScEcon (1984)  
Dillon, John Louis, DAgrEc (1995)  
Disney, Allan, MDesSc (1994)  
Dobzhansky, Theodosius, DSc (1960)  
Dobson, Rosemary, DLitt (1996)  
Dods, Lorimer Fenton, DSc (1974)  
Dorsch, Susan Evelyn, DUniv (1996)  
Dougherty, Ivan Noel, LLD (1976)  
Downing, Robert Reginald, LLD (1972)  
Dunston, Arthur John, DLitt (1987)  
Elkin, Adolphus Peter, DLitt (1970)  
Elms, Lauris M., DMus (1988)  
Else-Mitchell, Rae, DLitt (1984)  
Emmens, Clifford Walter, DVSc (1982)  
English, Gerald (Alfred), DMus (1989)  
Evans, Albert Coulston, DScEcon (1993)  
Evatt, Elizabeth Andreas, LLD (1985)  
Evatt, Herbert Vere, DSc (1952)  
Fairley, Neil Hamilton, DSc (1956)  
Falkiner, George Brereton Sadleir, DSc (1955)  
Fazio, Victor Warren, MS (1997)  
Ferguson, John Alexander DLitt (1955)  
Fisher, The Hon Mr Justice William Kenneth, DScEcon (1998)  
Flanagan, Barry Peter, DEng (1993)  
Flynn, Francis Stanislaus, MD (1981)  
Foley, Jean Duncan, DLitt (1995)  
Foley, (Thomas John) Noel, DUniv (1989)  
Ford, Edward, DLitt (1971)  
Forgon, Thomas John, DEng (1996)  
Freeman, Joan Maie, DSc (1993)  
Galleghan, Persia, MA (1995)  
Gamble, Alan Allman, MA (1991)  
Garran, Robert Randolph, LLD (1952)  
Gaudron, Mary Genevieve, LLD (1999)  
Geddes, Hector John, DScAgr (1980)  
Gee, Robert William, DVetSc (1997)  
Gilbert-Barness, Enid, MD (1999)  
Gillen, Mollie, DLitt (1995)  
Glanville-Hicks, Peggy, DMus (1987)  
Gleeson, Anthony Murray, LLD (1999)  
Glenn, David Campbell, MS (1997)  
Gordon, John Douglas, MMus (1984)  
Goulston, Stanley Jack Marcus, MD (1983)  
Green, Cecil Howard, DSc (1961)  
Greenwood, James Harold, MEc (1981)  
Gregg, Norman McAlister, DSc (1952)  
Gropius, Walter, DSc (1954)  
Gummow, William Montague Charles, LLD (1992)  
Gungwu, Wang, DLitt (1993)  
Gunther, John Thomson, MD (1973)  
Gye, Richard Spencer Butler, MD (1993)  
Halloran, Aubrey, LLD (1961)  
**Hanbury-Brown**, Robert, DSc (1984)  
Hariharan, Parameswaran, DSc (2001)  
Harris, Henry, MD (1983)  
Harsanyi, John Charles, DScEcon (1995)  
Hazard, John Newbold, LLD (1986)  
Heffron, Robert James, DLitt (1952)  
Hennessy, John Basil, DLitt (1993)  
Heyde, Chris, DSc (1998)  
Hogbin, Herbert Ian Priestley, DLitt (1983)  
Holme, Ernest Rudolph, DLitt (1952)  
Hope, Robert Marsden, LLD (1993)  
Hughes, William Morris, LLD (1952)  
Ikeda, Daisaku, DLitt (2000)  
James, Clive, DLitt (1999)  
Jennings, Keith Lynden, DUniv (1994)  
Jocelyn, Henry David, DLitt (1995)  
Johnson, Betty Dorothy, MIR (1992)  
Johnson, David, DScEcon (1998)  
Johnson, Richard Norman, DArch (1990)  
Jones, Keith, MA (1998)  
Joseph, Maurice R., MD (1988)  
Kelly, John Douglas, DVSc (1996)  
Kelly, Paul, MAppSc (1998)  
Kenny, Yvonne, DMus (1999)  
Kesteven, Keith Valentine Leighton, DVSc (1971)  
Killingback, M. M., MS (1994)  
Kim, Dae-Jung, LLD (1996)  
Kirby, Michael, LLD (1996)  
Kirsop, Wallace, DLitt (1999)  
Kitto, Frank Walters, LLD (1982)  
Kozłowski, Kazmierz Stanislaw, MD (1995)  
Lahy, Patricia Mary, DLitt (1992)  
Lance, Patricia Mary, MAppSc (1992)  
Landels, John Archibald, DEng (1992)  
Larnach, Stanley Lorin, MSc (1973)  
Le Fevre, Raymond James Wood, DSc (1985)  
Learmonth, James, DSc (1954)  
Lehany, Frederick John, DSc (1976)  
Lemberg, Max Rudolf, DSc (1970)  
Lewis, Ann, DFA (2001)  
Lewis, Essington, DSc (1952)  
Lynn, Elwyn Augustus, DLitt (1989)  
MacDonagh, Oliver Ormond Gerard, DLitt (1989)  
Macfarlane Burnet, Frank, DSc (1961)

Mackaness, George, DSc (1961)  
 Mackay, Iven Giffard, LLD (1952)  
 Macken, James Joseph, LLD (1992)  
 MacKenzie, Norman Archibald MacRae, LLD (1955)  
 Mackerras, Ian Murray, DSc (1971)  
 Madgwick, Robert Bowden, DLitt (1961)  
 Madsen, John Percival Vissing, DSc (1954)  
 Malin, David, DSc (1989)  
 Malouf, David, DLitt (1998)  
 Mandela, Nelson, LLD (2000)  
 Mansfield, Bruce Edgar, DLitt (1991)  
 Martin, Leslie Harold, DLitt (1966)  
 Mason, Anthony F., LLD (1988)  
 Mathews, Jane Hamilton, LLD (2000)  
 Matthews, Dennis (2000)  
 Mathews, The Hon John CJ, MPharm (2001)  
 Mawson, Douglas, DSc (1952)  
 Mayes, Bruce Too'mba, MD (1988)  
 Maze, Wilson Harold, DSc (1982)  
 McCredie, Hugh G., LLD (1988)  
 McDonald, Geoffrey Lance, MD (1983)  
 McGovern, Margaret Mary, DSW (1996)  
**McIlrath**, Martin, LLD (1952)  
 McKell, William John, LLD (1952)  
 McKinney, Judith Arundell Wright, DLitt (1976)  
 McLelland, Mary Sylvester, DSW (1990)  
 Meagher, Roderick Pitt, LLD (2000)  
 Melville, Leslie Galfreid, DScEcon (1980)  
 Menzies, Robert Gordon, LLD (1952)  
 Messel, Harry, DSc (1992)  
 Messiaen, Olivier, DMus (1988)  
 Metcalf, Donald, DSc (1988)  
 Miller, Jacques Francis Albert Pierre, MD (1986)  
 Miller, Ian Douglas, MD (1979)  
 Miller, Peter Owen, DEng (1983)  
 Milton, Gerald White, MD (1993)  
 Moore, John Cochrane, LLD (1989)  
 Morgan, Brian Patrick, MS (1992)  
 Morris, Charles Richard, DLitt (1954)  
 Moyle, Alice M., DMus (1989)  
 Mulvey, Margaret, MD (1985)  
 Munday, Jack, MEnvt (2001)  
 Murray, Les DLitt (2001)  
 Nagy, Gabriel Stephen, MD (1990)  
 Neal, Eric James, DEng (1989)  
 Nelson, Selwyn Graham, MD (1984)  
 Newbrun, Ernest, DDSc (1997)  
 Nicholson, Peter, DEng (1993)  
 Nicks, Rowan, MD (1985)  
 Nishihara, Haruo, DUniv (1989)  
 Nolan, Sidney Robert, DLitt (1977)  
 Northcott, John, DLitt (1952)  
 Nossal, Gustav Joseph Victor John, DSc (1985)  
**Olley**, Margaret Hannah, DVisArts (2000)  
 O'Neil, William Matthew, DLitt (1979)  
 Osborn, Andrew Delbridge, DLitt (1978)  
 Osborne, Virginia Esther, MVSc (1983)  
 Page, Earle Christmas Grafton, DSc (1952)  
 Parbo, Arvi Hillar, LLD (2000)  
 Parker, Norma Alice, DLitt (1986)  
 Parry Okeden, Richard Godfrey Christian, DSc (1957)  
 Parsons, Ross, LLD (1999)  
 Part, Arvo, DMus (1996)  
 Passmore, John Arthur, DLitt (1981)  
 Paton, George Whitecross, LLD (1955)  
 Patten, Christopher Francis, DLitt (2001)  
 Peart, Donald Richard, DMus (1980)  
 Perkins, Charles Nelson, LLD (2000)  
 Perkins, James Alfred, LLD (1968)  
 Phan, Van Khai, DScEcon (1999)  
 Pheils, Murray Theodore, MD (1994)  
 Plimsoll, James, DScEcon (1984)  
 Porter, Peter, DLitt (1999)  
 Porter, Robert, DSc (2001)  
 Proud, John Seymour, DEng (1984)  
 Quirk, James Patric, DScAgr (1997)  
 Ramage, Ian Alastair, MEc (1997)  
 Ramos, Fidel Valdez, LLD (1998)  
 Rees, Lloyd Frederic, DLitt (1970)  
 Reeve, Thomas Smith, MD (1991)  
 Refshauge, William D., MD (1988)  
 Reid, Bruce, DScEcon (1993)  
 Rhodes, Frank H. T., DSc (1995)  
 Rice, Verna Eileen, MN (1993)  
 Roberts, Stephen Henry, DLitt (1968)  
 Robinson, Robert, DSc (1960)  
 Roderick, Jack William, DEng (1985)  
 Rogers, Josephine Frances, MNutrDiet (1992)  
 Rountree, Phyllis Margaret, DSc (1987)  
 Rowell, Alfred Gordon, DDSc (1989)  
 Rowland, James Anthony, DEng (1983)  
 Rt Hon. the Lord Morton of Henryton, LLD (1957)  
 Ryan, Edna, DLitt (1985)  
 Rydon, Joan, DLitt (1999)  
 Salmon, Edward Togo, DLitt (1982)  
 Salpeter, Edwin E., DSc (1994)  
 Samuels, Gordon Jacob, LLD (1994)  
 Sargeson, Alan McLeod, DSc (1990)  
 Savige, Thomas J., MScAgr (1994)  
 Schonell, Fred, LLD (1965)  
 Seidler, Harry, DScArch (2000)  
 Selby, David Mayer, DUniv (1991)  
**Selle**, Walter Albert, LLD (1967)  
 Shanahan, Mary, MPhil (1992)  
 Sharpe, Michael, DScEcon (1999)  
 Shearman, Rodney Phillip, MD (1993)  
 Short, Laurence Elwyn, DScEcon (1994)  
 Shorten, Kevin Alan, MA (1996)  
 Sim, Marie, MA (1991)  
 Sinclair, Keith Val, DLitt (1994)  
 Sinclair, Peter, His Excellency Rear Admiral, DUniv (1992)  
 Slim, William Joseph, LLD (1953)  
 Smart, Jeffrey, DUniv (1999)  
 Smith, Bernard, DLitt (1997)  
 Smith, Phillip, DEng (1997)  
 Spender, Percy Claude, LLD (1973)  
 Stackpole, Stephen Henry, LLD (1955)  
 Stapleton, Tom, MD (1995)  
 Stephen, Ninian Martin, LLD (1984)  
 Stone, Julius, LLD (1981)  
 Street, Kenneth Whistler, LLD (1952)  
 Street, Laurence Whistler, LLD (1984)  
 Street, Val, MEd (1992)  
 Stretton, Dulcie, MA (1997)  
 Sugerma, Bernard, LLD (1976)  
 Sutherland, Joan, DMus (1984)  
 Taylor, Michael Gleeson, DMus (1994)  
 Taylor, Thomas Griffith, DLitt (1959)  
 Tedeschi, Rosina, MA (1971)  
 Telfer, Margaret Alison, DLitt (1969)  
 Thorp, Roland Herbert, DSc (1986)  
 Tilley, Cecil Edgar, DSc (1964)  
 Todd, Alexander Robertus, DLitt (1968)  
 Trendall, Arthur Dale, DLitt (1972)

Tribe, Kenneth Wilberforce, DMus (1995)  
Tunku Abdul Rahman Putra **Al-Haj**, LLD (1959)  
Tutu, Desmond, LLD (1999)  
Tyer, Harry Danvers David, MS (1990)  
Vernon, James, DSc (1965)  
Vincent, James, DSc (1987)  
Vines, William, DScEcon (1993)  
Waddell, Thomas William, LLD (1989)  
Waddy, Nanette, MD (1988)  
Walker, Ronald, DScEcon (1973)  
Walton, Nancy Bird, MEng (1987)  
Ward, John Manning, DUniv (1990)  
Warren, Grace, MD (1985)  
Watson, Irvine Armstrong, DScAgr (1979)  
Watson, Phyllis, DHSc (2001)  
Webster, Arthur Farquhar, DVSc (1990)  
Wentworth IV, William Charles, DUniv (1996)  
Wenzhong, Hu, DLitt (1990)  
West, Morris Langlo, DLitt (2000)  
Whitlam, Edward Gough, DLitt (1981)  
Whittemore, Jack, MBdgSc (1991)  
Wilkinson, Leslie, DLitt (1971)  
Wilkinson, Warwick, **MPharm** (1991)  
Williams, Bruce Rodda, DLitt (1982)  
Williams, David Glyndwr Tudor, LLD (1990)  
Williams, Robyn, DSc (1988)  
Williams, Thomas, MEc (1969)  
Williamson, David, DLitt (1988)  
Williamson, Malcolm Benjamin Graham Christopher, DMus  
(1982)  
Wilson, David, DLitt (1991)  
Windeyer, Brian Wellingham, MD (1979)  
Windeyer, William John Victor, LLD (1975)  
Winning, Kathleen, MD (1988)  
Wolfensohn, James David, DEc (1997)  
Wong, John, MD (1995)  
Wood, David Roy Vernon, DLitt (1994)  
Wood, David Roy Vernon, MEc (1981)  
Woodward, Eric Winslow, DLitt (1959)  
Woodward, Roger, DMus (1996)  
Wran, Neville, LLD (1995)  
Wurth, Wallace Charles, LLD (1959)  
Xenakis, **Iannis**, DMus (1993)  
Yates, Ron, DEng (2000)  
Yu, John Samuel, MD (1997)  
Yunus, Muhammad, DScEcon (1998)



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## Awards for excellence in teaching 1989-1999

HONORARY  
AWARDS  
AWARDS FOR  
EXCELLENCE IN  
TEACHING  
1989-1999

### 1989

Geoffrey R. Ball, Senior Lecturer,  
Pure Mathematics  
Michael W. Jackson, Associate Professor,  
Government and Public Administration  
Julia M. James, Senior Lecturer, Chemistry  
Ian D.S. Johnston, Senior Lecturer, Physics  
Ann E. Sefton, Associate Professor, Physiology  
John H. Wade, Associate Professor, Law

### 1990

Humphrey Gastineau-Hills, Senior Tutor,  
Pure Mathematics  
Robert G. Gilbert, Associate Professor,  
Theoretical Chemistry  
Olga Katchen, Senior Lecturer, Psychology  
Alistair D. MacLachlan, Senior Lecturer, History  
Frank J.B. Stilwell, Associate Professor, Economics  
Michael B. Walker, Senior Lecturer, Psychology

### 1991

Kathryn Arneman, Senior Tutor,  
Preventive Dentistry  
Gareth Evans, Senior Lecturer, Animal Science  
Tzee-Char Kuo, Reader, Pure Mathematics  
Damon D. Ridley, Associate Professor,  
Organic Chemistry  
James Tulip, Associate Professor, English

### 1992

Roger A.L. Dampney, Reader, Physiology  
Gregory A. Doran, Senior Lecturer, Anatomy  
Terence M. Gagen, Associate Professor,  
Pure Mathematics  
Susan E. Gordon, Associate Lecturer,  
Mathematics Learning Centre  
Anthony J. Koppi, Senior Lecturer,  
Crop Sciences  
Joan F. Wilcox, Senior Lecturer,  
Teaching and Curriculum Studies

### 1993

Ross L. Anderson, Senior Lecturer, Law  
Helen Beh, Associate Professor, Psychology  
Richard Collins, Professor, Physics  
Lindsay Heywood, Senior Lecturer,  
Veterinary Physiology  
Judy Kay, Senior Lecturer, Computer Science  
Michael Shortland, Senior Lecturer,  
History and Philosophy of Science

### 1994

Roslyn Arnold, Senior Lecturer,  
Teaching and Curriculum Studies  
Sandra Britton, Associate Lecturer,  
Mathematics and Statistics  
Michael J. Field, Associate Professor, Medicine  
Mary Peat, Director of First Year Biology,  
Biological Sciences  
Paul Walker, Lecturer, Physics

### 1995

Gareth Denyer, Lecturer, Biochemistry  
Susan Franklin, Associate Lecturer,  
Biological Sciences  
Les Irwig, Associate Professor,  
Public Health and Community Medicine  
Gilbert Vella, Lecturer, Biomedical Sciences

### 1996

Anthony Greening, Associate Lecturer,  
Basser Department of Computer Science  
Ove Hoegh-Guldberg, Senior Lecturer,  
School of Biological Sciences  
Paula Jarzabkowski, Lecturer,  
Orange Agricultural College  
Colin Noble, Lecturer,  
School of Asian Studies  
Peter Robinson, Senior Lecturer,  
School of Physics

### 1997

Kerry Cochrane, Lecturer,  
Orange Agricultural College  
James Dalziel, Associate Lecturer,  
Department of Psychology  
Linda English, Senior Lecturer,  
Department of Accounting  
Jennifer Henderson, Lecturer,  
School of Mathematics and Statistics  
Alison Winkworth, Lecturer,  
School of Communication Disorders

### 1998

Erica Sainsbury, Associate Lecturer,  
Department of Pharmacy  
Trevor Hambley, Associate Professor,  
School of Chemistry  
Louise Baur, Associate Professor,  
Department of Paediatrics and Child Health  
Scott Kable, Senior Lecturer,  
School of Chemistry  
Dimity Kingsford-Smith, Senior Lecturer,  
Faculty of Law  
Sharynne McLeod, Lecturer,  
School of Communication Sciences and Disorders  
Richard Walker, Lecturer,  
Department of Educational Psychology,  
Measurement and Technology  
Learning Assistance Centre

## 1999

### Individual awards category:

Tim Bedding, Lecturer  
School of Physics

Robyn Ewing, Senior Lecturer  
School of Social, Policy and Curriculum Studies

Adrian George, Lecturer  
School of Chemistry

Tom Hubble, Lecturer  
Department of Geology and Geophysics

### Group award category:

Alan Fekete, Senior Lecturer, Judy Kay, Senior Lecturer,  
Jeffrey Kingston, Senior Lecturer

Tony Greening, Lecturer  
Basser Department of Computer Science

Kathryn Patricia Crawford, Senior Lecturer  
School of Educational Psychology, Literacies and  
Learning

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## Vice-Chancellor's Special Awards for Outstanding Teaching: First-Year Teaching

## 2000

### Group awards category:

Dr Mary Peat, Associate Dean, Dr Sue Franklin, Associate  
Lecturer, Dr Charlotte Taylor, Lecturer, Ms Alison Lewis,  
Associate Lecturer, Dr Murray Thomson, Associate Lecturer  
School of Biological Sciences

Mr Paul McHugh, Senior Lecturer, Dr Lynne Bilston, Senior  
Lecturer

Department of Mechanical & Mechatronic Engineering  
Ms Catherine Dauvergne, Lecturer, Ms Jenni Millbank,  
Lecturer, Associate Professor Mark Findlay, Associate  
Professor

Faculty of Law

### Individual awards category:

Ms Christine Crowe, Lecturer

Department of Social Work, Social Policy & Sociology

Ms Patty Kamvounias, Lecturer  
School of Business

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## Statutes and Regulations



# Royal Charter of the University of Sydney

February 27th, 1858

Recites Act of Incorporation. VICTORIA, by the Grace of God, of the United Kingdom of Great Britain and Ireland, Queen, Defender of the Faith, to all to whom these presents shall come Greeting: Whereas under and by virtue of the provisions of an Act of the Governor and Legislative Council of our Colony of New South Wales, passed in the fourteenth year of our reign, No. 31, intituled 'An Act to Incorporate and Endow the University of Sydney', and to which our Royal Assent was granted on the 9th day of December, One Thousand Eight Hundred and Fifty-one, a Senate, consisting of Sixteen Fellows, was incorporated and made a body politic with perpetual succession, under the name of the University of Sydney, with power to grant, after Examination, the several degrees of Bachelor of Arts, Master of Arts, Bachelor of Laws, Doctor of Laws, Bachelor of Medicine, and Doctor of Medicine, and to examine for Medical Degrees in the four Branches of Medicine, Surgery, Midwifery and Pharmacy. And whereas our trusty and well-beloved Sir William Thomas Denison, Knight Commander of our most honourable Order of the Bath, Lieutenant-Colonel in the Royal Engineers, our Captain-General and Governor-in-Chief in and over our said Colony, has transmitted

Petition of Senate. to us the humble Petition of the Senate of the said University of Sydney under their common seal, dated the 9th day of February, One Thousand Eight Hundred and Fifty-seven, wherein is set forth a statement of the establishment of the said University, the appointment of learned Professors of the Faculty of Arts, and the Provisions adopted and to be adopted in respect of the Faculties of Laws and Medicine, and the course of Education and discipline for the Scholars, Undergraduates, and Graduates of the said University, and in which it is humbly submitted that the standard of acquirements which must be attained by Graduates in the University of Sydney is not below that prescribed by the most learned Universities of the United Kingdom, and the direction of the studies in the said University has been committed to Professors who have highly distinguished themselves in British Universities, that the rules under which the high standard in the University has been fixed cannot be altered without the approval of our representative in the Colony, and that there is invested in him the power of interference should the rules laid down be unduly relaxed in practice, and that, therefore, the Memorialists confidently hope that the Graduates of the University of Sydney will not be inferior in scholastic requirements to the majority of Graduates of British Universities, and that it is desirable to have the degrees of

Soliciting recognition of Degrees conferred by the University.

the University of Sydney generally recognised throughout our dominions; and it is also humbly submitted that although our Royal Assent to the Act of Legislature of New South Wales hereinbefore recited fully satisfies the principle of our law that the power of granting degrees should flow from the Crown, yet that as that assent was conveyed through an Act which has effect only in the territory of New South Wales, the *Memorialists believe that the degrees granted by the said University under the authority of the said Act, are not legally entitled to recognition beyond the limits of New South Wales*; and the Memorialists are in consequence most desirous to obtain a grant from us of Letters Patent requiring all our subjects to recognise the degrees given under the Act of the Local Legislature in the same manner as if the said University of Sydney had been an University established within the United Kingdom under a Royal Charter or an Imperial enactment; and the Memorialists therefore hereby most humbly pray that we will be pleased to take the premises into our gracious consideration and grant to the University of Sydney Letters Patent effective of the object therein set forth.

Now know ye that we, taking the premises into consideration, and deeming it to be the duty of our Royal office, and for the advancement of religion and morality and the promotion of useful knowledge to hold forth to all classes and denominations of our faithful subjects, without any distinction whatsoever, throughout our dominions *encouragement for pursuing a regular and liberal course of education*, and considering that many persons do prosecute and complete their studies in the Colony of New South Wales, on whom it is just to confer such distinctions and rewards as may induce them to persevere in their laudable pursuits; do, by virtue of our Prerogative Royal and our especial Grace and certain knowledge and mere motion, by these presents of us, our heirs and successors, will, grant and declare that the Degrees of Bachelor of Arts, Master of Arts, Bachelor of Laws, Doctor of Laws, Bachelor of Medicine, and Doctor of Medicine, already granted or conferred or hereafter to be granted or conferred by the Senate of the said University of Sydney shall be recognised as Academic distinctions and rewards of merit *and be entitled to rank, precedence, and consideration* in our United Kingdom and in our Colonies and possessions throughout the world *as fully as if the said Degree had been granted by any University of our said United Kingdom*. And we further will and ordain that *any variation of the Constitution of the said University* which may at any time or from time to time be made by an Act of the said Governor and Legislature shall not, *so long as the same or a like standard of knowledge is in the opinion of the said Governor preserved as a necessary condition for obtaining the aforesaid degrees therein*, in any manner annul, abrogate, circumscribe, or diminish the privileges conferred on the said University by these our Royal Letters Patent, nor the ranks, rights, privileges, and consideration conferred by such degrees. And, lastly, we do hereby for us, our heirs, and successors, grant and declare that these our Letters Patent or the enrolment or exemplification thereof shall be in and by all things valid and effectual in law according to the true intent and meaning of same, and shall be construed and adjudged in the most favourable and beneficial sense to the best advantage of the said University, as well in all our courts as elsewhere, notwithstanding any non-recital, uncertainty, or imperfection in these our Letters Patent. In witness whereof we have caused these our Letters to be made Patent.

Witness ourself at Westminster, the Twenty-seventh day of February, in the Twenty-first year of our Reign.

BY WARRANT under the Queen's sign manual.

C. ROMILLY

# University of Sydney Act, 1989 (as amended)

*The Interpretation Act, 1987* applies to this Act and should be read in conjunction with it as it contains provisions of a common or general nature applying to this Act as well as provisions relating to the exercise of certain statutory functions and the powers of statutory bodies.

An Act with respect to the constitution and functions of the University of Sydney; to repeal the University and University Colleges Act 1900; and for other purposes.

[Proclaimed to start on 1 January 1990]

**The Legislature of New South Wales enacts:**

## PART 1

### PRELIMINARY

#### Short title

1. This Act may be cited as the University of Sydney Act 1989.

#### Commencement

2. (1) This Act (section 40(2)—(4) excepted) commences on a day or days to be appointed by proclamation.  
(2) The provisions of section 40(2)—(4) commence on the date of assent to this Act.

#### Definitions

3. (1) In this Act:  
**academic college** means a college established by or under Part 5;  
**advisory council** means an advisory council established under Part 5;  
**Bachelor** means any person on whom the degree of Bachelor has been conferred by the University;  
**Doctor** means any person on whom the degree of Doctor has been conferred by the University;  
**Fellow** means a member of the Senate;  
**incorporated college** means Sancta Sophia College, St Andrew's College, St John's College, St Paul's College, Wesley College or the Women's College;  
**Master** means any person on whom the degree of Master has been conferred by the University;  
**principal**, in relation to an incorporated college, means the master, warden, rector or other person who is the head of the college;  
**residential college** means an incorporated college or a college (other than an academic college) established under this Act;  
**Senate** means the Senate of the University;  
**University** means the University of Sydney established by this Act.

(2) In this Act, a reference to a graduate of the University is a reference to:

- (a) a person who is the recipient of a degree, or of such other diploma, award or certificate as may be prescribed by the by-laws, conferred or awarded by the University; or  
(b) a person who is the recipient of a degree or diploma, or of such other award or certificate as may be prescribed by the **by-laws**, conferred or awarded:  
(i) by or on behalf of any former institution that has, pursuant to this Act or to the Higher Education (Amalgamation) Act 1989 or otherwise, become a part of the University; or  
(ii) by any predecessor of any such institution.  
(3) In this Act:  
(a) a reference to a function includes a reference to a power, authority and duty; and  
(b) a reference to the exercise of a function includes, where the function is a duty, a reference to the performance of the duty.

## PART 2

### CONSTITUTION AND FUNCTIONS OF THE UNIVERSITY

#### Establishment of University

4. A University, consisting of:  
(a) a Senate;  
(b) Convocation;  
(c) the professors and full-time members of the academic staff of the University and such other members or classes of members of the staff of the University as the by-laws may prescribe; and  
(d) the graduates and students of the University, is established by this Act as a continuation of the University of Sydney established by Act 14 Vic. No. 31.

#### Incorporation of University

5. The University is a body corporate under the name of The University of Sydney.

#### Functions of University

6. (1) The functions of the University (within the limits of its resources) include:  
(a) the provision of educational and research facilities at university standard;  
(b) the promotion, advancement and transmission of knowledge and research;  
(c) the commitment to the development and provision of cultural, professional, technical and vocational services to the community; and  
(d) the conferring of the degrees of Bachelor, Master and Doctor and the awarding of diplomas and other certificates.  
(2) The University has such other functions as are conferred or imposed on it by or under this or any other Act.

#### Facilities to be provided for students

7. The University may, for the purpose of exercising its functions, provide such facilities for its students as it considers desirable.

## PART 3

### THE SENATE, AUTHORITIES AND OFFICERS OF THE UNIVERSITY

#### The Senate

8. (1) There is to be a Senate of the University.  
(2) The Senate is the governing authority of the University and has the functions conferred or imposed on it by or under this Act.

### Constitution of Senate

9. (1) The Senate is to consist of:
- (a) parliamentary members;
  - (b) official members;
  - (c) appointed members; and
  - (d) elected members.
- (2) The parliamentary members comprise:
- (a) one Member of the Legislative Council elected by that Council:
    - (i) as soon as practicable after the commencement of this section and thereafter as soon as practicable after each periodic Council election within the meaning of section 3 of the Constitution Act 1902; or
    - (ii) if there is a casual vacancy in the office of that member of the Senate, as soon as practicable after that office becomes vacant; and
  - (b) one Member of the Legislative Assembly elected by that Assembly:
    - (i) as soon as practicable after the commencement of this section and thereafter as soon as practicable after each general election of Members of the Legislative Assembly; or
    - (ii) if there is a casual vacancy in the office of that member of the Senate, as soon as practicable after that office becomes vacant.
- (3) The official members comprise:
- (a) the Chancellor (if the Chancellor is not otherwise a member of the Senate);
  - (b) the Vice-Chancellor; and
  - (c) the person for the time being holding the office of:
    - (i) presiding member of the Academic Board (if that person is not the Vice-Chancellor); or
    - (ii) deputy presiding member of the Academic Board (if the presiding member is the Vice-Chancellor).
- (4) The appointed members comprise four persons appointed by the Minister of whom one is to be appointed on the nomination of Senate.
- (5) The elected members comprise:
- (a) four persons:
    - (i) who are members of the academic staff of the University;
    - (ii) who have such qualifications as may be prescribed by the by-laws; and
    - (iii) who are elected by members of the academic staff of the University in the manner prescribed by the by-laws;
  - (b) one person:
    - (i) who is a member of the non-academic staff of the University;
    - (ii) who has such qualifications as may be prescribed by the by-laws; and
    - (iii) who is elected by members of the non-academic staff of the University in the manner prescribed by the by-laws;
  - (c) one person:
    - (i) who is an undergraduate student of the University but who is not a member of the academic or non-academic staff of the University;
    - (ii) who has such qualifications as may be prescribed by the by-laws; and
    - (iii) who is elected by undergraduate students of the University in the manner prescribed by the by-laws;
  - (d) one person:
    - (i) who is a postgraduate student of the University but who is not a member of the academic or non-academic staff of the University;
    - (ii) who has such qualifications as may be prescribed by the by-laws; and
    - (iii) who is elected by postgraduate students of the

University in the manner prescribed by the by-laws; and

- (e) five persons:
  - (i) who are graduates of the University (but who are not members of the academic or non-academic staff of the University having the qualifications referred to in paragraph (a) (ii) or (b) (ii) or undergraduate or postgraduate students of the University having the qualifications referred to in paragraph (c) (ii) or (d) (ii));
  - (ii) who have such qualifications as may be prescribed by the by-laws; and
  - (iii) who are elected by graduates of the University in the manner prescribed by the by-laws.
- (6) The Senate may appoint any other person to be a member of the Senate and the person, on being appointed, is to be taken to be an appointed member of the Senate in addition to the members appointed under subsection (4).
- (7) No more than one person may hold office at any one time as an appointed member under subsection (6).
- (8) Schedule 1 has effect in relation to the members and procedure of the Senate.
- (9) A reference in this section to members of the academic staff of the University includes a reference to such persons as the by-laws declare to be members of the academic staff of the University for the purposes of this section.

### Chancellor

10. (1) Whenever a vacancy in the office of Chancellor occurs, the Senate must elect a person (whether or not a Fellow) to be Chancellor of the University.
- (2) The Chancellor, unless he or she sooner resigns as Chancellor or ceases to be a Fellow, holds office for such period (not exceeding four years), and on such conditions, as may be prescribed by the by-laws.
- (3) The Chancellor has the functions conferred or imposed on the Chancellor by or under this or any other Act.

### Deputy Chancellor

11. (1) Whenever a vacancy in the office of Deputy Chancellor occurs, the Senate must elect a Fellow to be Deputy Chancellor of the University.
- (2) The Deputy Chancellor, unless he or she sooner resigns as Deputy Chancellor or ceases to be a Fellow, holds office for such period (not exceeding two years), and on such conditions, as may be prescribed by the by-laws.
- (3) In the absence of the Chancellor, or during a vacancy in the office of Chancellor or during the inability of the Chancellor to act, the Deputy Chancellor has all the functions of the Chancellor.

### Vice-Chancellor

12. (1) Whenever a vacancy in the office of Vice-Chancellor occurs, the Senate must appoint a person (whether or not a Fellow) to be Vice-Chancellor of the University.
- (2) The Vice-Chancellor, unless he or she sooner resigns as Vice-Chancellor, holds office for such period, and on such conditions, as the Senate determines.
- (3) The Vice-Chancellor is the principal executive officer of the University and has the functions conferred or imposed on the Vice-Chancellor by or under this or any other Act.
- (4) If a person who is not a Fellow is appointed at any time to act in the place of the Vice-Chancellor, that person is, while so acting, to be taken to be a Fellow.

### Visitor

13. (1) The Governor is the Visitor of the University but has ceremonial functions only.

(2) Accordingly, the Visitor has no functions or jurisdiction with respect to the resolution of disputes or any other matter concerning the affairs of the University (other than a matter involving the exercise of ceremonial functions only).

#### Convocation

14. (1) Convocation consists of:
- (a) the Fellows and former Fellows of the Senate;
  - (b) the graduates of the University;
  - (c) the persons referred to in section 34;
  - (d) the professors and full-time members of the academic staff of the University and such other members or classes of members of the staff of the University as the by-laws may prescribe; and
  - (e) such graduates of other universities, or other persons, as are, in accordance with the by laws, admitted as members of Convocation.
- (2) Subject to the by-laws, meetings of Convocation are to be convened and the business at the meetings is to be as determined by Convocation.
- (3) A quorum at any meeting of Convocation is to be such number of members as may be prescribed by the by-laws.
- (4) Convocation has such functions as may be prescribed by the by-laws.
- (5) The Senate may establish a Standing Committee and such other committees of Convocation as it considers necessary.

#### Academic Board

15. (1) There is to be an Academic Board of the University, consisting of:
- (a) the Vice-Chancellor; and
  - (b) such other persons as the Senate may, in accordance with the by-laws, determine.
- (2) Subject to subsection (1), the constitution and functions of the Academic Board are to be as prescribed by the by-laws.

### PART 4

#### FUNCTIONS OF SENATE

##### *Division 1—General*

##### **Powers of Senate**

16. (1) The Senate:
- (a) may provide such courses, and may confer such degrees (including ad eundem degrees and honorary degrees) and award such diplomas and other certificates, as it thinks fit;
  - (b) may appoint and terminate the appointment of academic and other staff of the University;
  - (c) has the control and management of the affairs and concerns of the University and may act in all matters concerning the University in such manner as appears to it to be best calculated to promote the objects and interests of the University;
  - (d) may borrow money for the purpose of exercising any of its functions, for the renewal of loans or for the discharge or partial discharge of any indebtedness to the Treasurer or any bank, building society or credit union within such limits, to such event and on such conditions as to security or otherwise as the Governor, on the recommendation of the Treasurer, may approve;
  - (e) may invest any funds belonging to or vested in the University;
  - (f) may establish or participate in such trusts, companies or other incorporated bodies as it considers appropriate to promote the objects and interests of the University;

- (g) may engage in the commercial development of any discovery or invention, or of any intellectual property, in which the University has a right or interest;
- (h) may authorise any other university or educational institution (whether in New South Wales or elsewhere) to confer degrees, or to award diplomas or other certificates, on behalf of the University;
  - (i) may make loans and grants to students; and
  - (j) may impose fees, charges and fines.
- (2) The powers of the Senate under this section are to be exercised subject to the by-laws.
- (3) Schedule 2 has effect in relation to the investment of funds by the Senate.

##### **Delegation by Senate**

17. The Senate may, in relation to any matter or class of matters, or in relation to any activity or function of the University, by resolution, delegate all or any of its functions (except this power of delegation) to:

- (a) any member or committee of the Senate;
- (b) any authority or officer of the University (including any advisory council); or
- (c) any other person or body prescribed by the by-laws.

##### *Division 2—Property*

##### **Powers of Senate relating to property**

18. (1) The Senate:
- (a) may acquire by gift, bequest or devise any property for the purposes of this Act and may agree to carry out the conditions of any such gift, bequest or devise; and
  - (b) has the control and management of all property at any time vested in or acquired by the University and may, subject to this section, dispose of property in the name and on behalf of the University.
- (2) The Senate is not, except with the approval of the Minister, to alienate, mortgage, charge or demise any lands of the University.
- (3) Notwithstanding subsection (2), the Senate may, without the approval of the Minister, lease any lands of the University if:
- (a) the term of the lease does not exceed 21 years; and
  - (b) the Senate is satisfied that it is to the benefit of the University, whether from a financial or educational standpoint or otherwise, that the lease be entered into.
- (4) In the case of a lease of any lands of the University, or any renewal of the lease, to a residential college affiliated with the University, the lease:
- (a) is to be for a term not exceeding 99 years; and
  - (b) is to be at a nominal rent; and
  - (c) is to contain a condition that the lease is not to be assigned and such other conditions as the Senate thinks fit.
- (5) The rule of law against remoteness of vesting does not apply to or in respect of any condition of a gift, bequest or devise to which the University has agreed.

##### **Powers of Senate over certain property vested in Crown**

19. (1) Where any property used for the conduct of the University is vested in the Crown or a Minister of the Crown (whether as Constructing Authority or otherwise), the Senate has the control and management of that property and is responsible for its maintenance.
- (2) Nothing in subsection (1) enables the Senate to alienate, mortgage, charge or demise any land vested in the Crown or a Minister of the Crown (whether as Constructing Authority or otherwise).
- (3) Notwithstanding subsection (2), the Senate may (on behalf of the Crown or a Minister of the Crown) lease land of which it has, pursuant to this section, the control and management.



- (4) Such a lease:
- (a) is to be for a term not exceeding 21 years; and
  - (b) is to contain a condition that the lease is not to be assigned and such other conditions as the Senate thinks fit.
- (5) The Senate is, in the exercise of its functions under this section, subject to the control and direction of the Minister.

#### Acquisition of land

20. (1) The Minister may, for the purposes of this Act, acquire land (including an interest in land) by agreement or by compulsory process in accordance with the *Land Acquisition (Just Terms) Compensation Act 1991*.
- (2) The Minister may do so only if the University:
- (a) applies to the Minister for acquisition of the land; and
  - (b) makes provision to the satisfaction of the Minister for the payment of the purchase price or of compensation for compulsory acquisition (together with all necessary charges and expenses incidental to the acquisition).
- (3) For the purposes of the *Public Works Act 1912*, any acquisition of land under this section is taken to be for an authorised work and the Minister is, in relation to that authorised work, taken to be the Constructing Authority.

#### Grant or transfer of certain land to University

21. (1) If land on which the University is conducted is vested in the Crown or a Minister of the Crown (whether as Constructing Authority or otherwise)—the land may:
- (a) if it is vested in the Crown—be transferred to the University subject to such trusts, conditions, covenants, provisions, exceptions and reservations as the Minister for Natural Resources thinks fit; or
  - (b) if it is vested in a Minister of the Crown—be conveyed or transferred to the University for such estate, and subject to such trusts and rights of way or other easements, as the Minister in whom the land is vested thinks fit.
- (2) A conveyance, transfer or other instrument executed for the purposes of this section:
- (a) is not liable to stamp duty under the Stamp Duties Act 1920; and
  - (b) may be registered under any Act without fee.

#### Division 3—Variation of trusts

##### Definitions

22. In this Division:

- donor**, in relation to a trust, means the person creating the trust, whether or not the trustee is a volunteer;
- prize** includes a scholarship or exhibition.

##### Trusts to which Division 3 applies

23. This Division applies to a trust, whether created before or after the commencement of this section:
- (a) by which any property is held:
    - (i) by the University on trust for a particular purpose; or
    - (ii) by any person on trust for the University for a particular purpose; and
  - (b) the terms of which, by reason of the death or incapacity of the donor or otherwise, could not, but for the provisions of this Division, be varied without the order of a court.

##### Variation of amount of prize, scholarship or exhibition

24. (1) If:
- (a) by the terms of a trust for the award from time to time, out of the income from the trust property or its proceeds, of a prize, the prize to be awarded is a fixed amount of money; and

- (b) in the opinion of the Senate, the value of the amount so fixed has been so affected by monetary inflation that it no longer reflects the intentions of the donor with respect to the value and significance of the prize,
- the Senate may request the Minister to effect a variation of the amount of the prize.

(2) The Minister, if satisfied that it is just and equitable to do so, may determine to vary the amount of the prize in accordance with the Senate's request.

(3) On delivery to the Senate of an instrument in writing signed by the Minister and specifying such a variation, the trust concerned is varied accordingly.

##### Variation of terms of trust

25. (1) If:
- (a) by the terms of a trust, any property is held:
    - (i) on trust for a charitable purpose; or
    - (ii) on trust for a purpose of the University other than its general purposes; and
  - (b) in the opinion of the Senate, it is impossible or inexpedient to carry out or observe the terms of the trust, whether as to its purpose or any other of its terms, the Senate may request the Minister to effect a variation of the terms of the trust.
- (2) The Minister, if satisfied that it is just and equitable to do so, and with the concurrence of the Attorney General, may determine to vary the terms of the trust concerned in accordance with the Senate's request.
- (3) In the making of any such determination, regard is to be had:
- (a) to the extent to which it may be necessary to depart from the terms of the trust concerned in order to avoid the impossibility or inexpediency complained of; and
  - (b) to what appear to have been the intentions of the donor in creating the trust.
- (4) On delivery to the Senate of an instrument in writing signed by the Minister and specifying a variation of the terms of the trust concerned, the trust is varied accordingly.

##### Further variation

26. A trust that has been varied in accordance with this Division may, in the same manner, be further varied from time to time.

#### PART 5

#### ESTABLISHMENT OF ACADEMIC COLLEGES

##### Establishment of academic colleges

27. (1) The following academic colleges of the University are established:
- Sydney Conservatorium of Music
  - Cumberland College of Health Sciences
  - Sydney College of the Arts
  - Orange Agricultural College.\*
- (2) The Governor may, by order published in the Gazette, establish:
- (a) an educational institution set up by the University;
  - (b) any other public educational institution or body; or
  - (c) any part of any such institution or body, as an academic college.
- (3) If, before the establishment of an academic college, any property has been vested in or acquired by any person on trust for the purposes for which the college is established, the person may, when the college is established, convey or transfer the property to the University on trust to apply the property, or the proceeds of it or the income from it, for the benefit of the college.

**Advisory councils**

28. (1) An advisory council may be constituted for an academic college.
- (2) An advisory council is to consist of no fewer than 10, and no more than 20, members.
- (3) The members of an advisory council are to be appointed by the Senate.
- (4) An advisory council has such functions as may be prescribed by the by-laws.

\*Under section 17B of the Higher Education (Amalgamation) Act (as amended):

- (1) The Orange Agricultural College is established as an academic college of the University of Sydney.
- (2) The property of the Orange Agricultural College is vested in the University of Sydney (subject to any trusts or conditions subject to which it was held by the University of New England immediately before the commencement of this section) to be applied by the University of Sydney for the purposes of the University of Sydney.
- (3) The University of Sydney has the control and management of land that was under the control and management of the University of New England in relation to the Orange Agricultural College immediately before the commencement of this section.

**PART 6****GENERAL****Advance by Treasurer**

29. The Treasurer may, with the approval of the Governor, advance to the Senate money for the temporary accommodation of the University on such terms and conditions in relation to repayment and interest as may be agreed upon.

**Financial year**

30. The financial year of the University is:
- (a) if no period is prescribed as referred to in paragraph (b)—the year commencing on 1 January; or
- (b) the period prescribed by the by-laws for the purposes of this section.

**No religious test or political discrimination**

31. A person is not, because of his or her religious or political affiliations, views or beliefs, to be denied admission as a student of the University or to be taken to be ineligible to hold office in, to graduate from or to enjoy any benefit, advantage or privilege of the University.

**Exemption from membership of body corporate or Convocation**

32. A student or graduate of the University or a member of staff of the University is entitled to be exempted by the Senate, on grounds of conscience, from membership of the body corporate of the University or of Convocation, or both.

**Reappointment or re-election**

33. Nothing in this Act prevents any person from being reappointed or re-elected to any office under this Act if the person is eligible and otherwise qualified to hold that office.

**Academic status**

34. (1) Persons belonging to the following classes of persons have the same rights and privileges within the University as have Masters and Doctors:
- (a) professors and other full-time members of the academic staff of the University;
- (b) principals of the incorporated colleges;
- (c) persons declared by the by-laws to be superior officers of the University.
- (2) Persons who possess qualifications that are recognised by the by-laws as being of the same rank as the degree of Bachelor have the same rights and privileges within the University as have Bachelors.

**Seal of University**

35. The seal of the University is to be kept in such custody as the Senate may direct and is only to be affixed to a document pursuant to a resolution of the Senate.

**By-laws**

36. (1) The Senate may make by-laws, not inconsistent with this Act, for or with respect to any matter that is required or permitted to be prescribed or that is necessary or convenient to be prescribed for carrying out or giving effect to this Act and, in particular, for or with respect to:
- (a) the management, good government and discipline of the University;
- (b) the method of election of members of the Senate (other than the parliamentary members) who are to be elected;
- (c) the manner and time of convening, holding and adjourning the meetings of the Senate or Academic Board;
- (d) the manner of voting (including postal voting or voting by proxy) at meetings of the Senate or Academic Board;
- (e) the functions of the presiding member of the Senate or Academic Board;
- (f) the conduct and record of business of the Senate or Academic Board;
- (g) the appointment of committees of the Senate or Academic Board;
- (h) the quorum and functions of committees of the Senate or Academic Board;
- (i) the resignation of members of the Senate, the Chancellor, the Deputy Chancellor or the Vice-Chancellor;
- (j) the tenure of office, stipend and functions of the Vice-Chancellor;
- (k) the designation of members of staff of the University as academic staff, non-academic staff, full-time staff, part-time staff or otherwise and the designation of students of the University as undergraduate students, postgraduate students or otherwise;
- (l) the number, stipend, manner of appointment and dismissal of officers and employees of the University;
- (m) admission to, enrolment in and exclusion from courses of studies;
- (n) the payment of such fees and charges, including fines, as the Senate considers necessary, including fees and charges to be paid in respect of:
- (i) entrance to the University;
- (ii) tuition;
- (iii) lectures and classes;
- (iv) examinations;
- (v) residence;
- (vi) the conferring of degrees and the awarding of diplomas and other certificates;
- (vii) the provision of amenities and services, whether or not of an academic nature; and
- (viii) an organisation of students or of students and other persons;
- (o) the exemption from, or deferment of, payment of fees and charges, including fines;
- (p) without limiting the operation of paragraphs (n) and (o), the imposition and payment of penalties for parking and traffic infringements;
- (q) the courses of lectures or studies for, the assessments for and the granting of degrees, diplomas, certificates and honours and the attendance of candidates for degrees, diplomas, certificates and honours;
- (r) the assessments for, and the granting of memberships, scholarships, exhibitions bursaries and prizes;

- (s) the admission of students and former students of other universities and institutions of higher education to any status within the University or the granting to graduates of such universities or institutions, or other persons, of degrees or diplomas without examination;
  - (t) the establishment and conduct of places of accommodation for students (including residential colleges and halls of residence within the University) and the affiliation of residential colleges;
  - (u) the discipline of academic and residential colleges;
  - (v) the classes and courses of instruction provided at academic colleges and the conduct of examinations at such colleges;
  - (w) the constitution and functions of advisory councils;
  - (x) the delegation of functions of the Senate to advisory councils;
  - (y) the affiliation with the University of any educational or research establishment;
  - (z) the creation of faculties, schools, departments, centres, institutes or other entities within the University;
  - (aa) the provision of schemes of superannuation for the officers and employees of the University;
  - (bb) the form and use of academic costume;
  - (cc) the form and use of an emblem of the University or of any body within or associated with the University;
  - (dd) the use of the seal of the University;
  - (ee) the making, publication and inspection of rules.
- (2) A by-law has no effect unless it has been approved by the Governor.

#### Rules

37. (1) The by-laws may empower any authority (including the Senate) or officer of the University to make rules (not inconsistent with this Act or the by-laws) for or with respect to any or all of the matters for or with respect to which by-laws may be made, except the matters referred to in sections 3(2), 9(5) and (9), 10(2), 14(1), 16(1)(d) and (e), 30 and 36(1)(b) and (k) and clauses 1(d) and (e) and 3 of Schedule 1.
- (2) A rule:
- (a) has the same force and effect as a by-law; and
  - (b) may, from time to time, be amended or repealed by the Senate (whether or not the Senate is empowered to make such a rule), or by the authority or officer of the University for the time being empowered to make such a rule; and
  - (c) takes effect on the day on which it is published or on such later day as may be specified in the rule; and
  - (d) must indicate the authority or officer who made the rule and that it is made under this section.
- (3) In the event of an inconsistency between a by-law and a rule, the by-law prevails to the extent of the inconsistency.
- (4) The fact that a provision of this Act specifically provides for a matter to be the subject of by-laws (without mention of rules) does not prevent the matter from being the subject of rules made in accordance with this section.

#### Recovery of charges, fees and other money

38. Any charge, fee or money due to the University under this Act may be recovered as a debt in any court of competent jurisdiction.

#### Repeal etc.

39. (1) The University and University Colleges Act 1900 is repealed.

(2) The Senate of the University of Sydney, as constituted immediately before the repeal of the University and University Colleges Act 1900, is dissolved.

(3) The persons holding office as members of the Senate and Deputy Chancellor immediately before the repeal of the University and University Colleges Act 1900 cease to hold office as such on that repeal.

#### Savings and transitional provisions

40. (1) Schedule 3 has effect.

(2) For the purpose only of enabling the Senate to be duly constituted on or after the commencement of section 9, elections may be conducted and appointments made before that commencement as if:

- (a) the whole of this Act; and
- (b) sections 7, 10, 13, 19, 20 and 21 of the Higher Education (Amalgamation) Act 1989, were in force.

(3) A Fellow who is elected or appointed to the Senate under this section does not assume office before the commencement of section 9.

(4) The Senate of the University of Sydney referred to in the University and University Colleges Act 1900 is to make the nomination for the purposes of section 9(4) in respect of the first Senate to be constituted under this Act.

#### SCHEDULE 1

#### PROVISIONS RELATING TO FELLOWS AND TO THE PROCEDURE OF THE SENATE

##### (Sec. 9)

#### Term of office

1. Subject to this Act, a Fellow holds office:

- (a) in the case of a parliamentary member, until a member of the House of Parliament that elected the member is elected as a replacement;
- (b) in the case of an official member, while the member holds the office by virtue of which he or she is a member;
- (c) in the case of an appointed member, for such term (not exceeding four years) as may be specified in the member's instrument of appointment;
- (d) in the case of an elected member referred to in section 9(5)(a), (b), (c) or (d) for such term (not exceeding two years) as may be prescribed by the by-laws; and
- (e) in the case of an elected member referred to in section 9(5)(e), for such term (not exceeding four years) as may be prescribed by the by-laws.

#### Vacation of office

2. The office of a Fellow becomes vacant if the Fellow:

- (a) dies;
- (b) declines to act;
- (c) resigns the office by writing under his or her hand addressed:
  - (i) in the case of the parliamentary member who is a member of the Legislative Council, to the President of the Legislative Council;
  - (ii) in the case of the parliamentary member who is a member of the Legislative Assembly, to the Speaker of the Legislative Assembly;
  - (iii) in the case of an appointed member (other than a member appointed by the Senate under section 9(6)), to the Minister; or
  - (iv) in the case of an elected member or a member appointed by the Senate under section 9(6), to the Vice-Chancellor;
- (d) in the case of an appointed or elected Fellow, becomes bankrupt, applies to take the benefit of any law for the relief of bankrupt or insolvent debtors,

- compounds with his or her creditors or makes any assignment of his or her remuneration for their benefit;
- (e) in the case of an appointed or elected Fellow, becomes a temporary patient or a continued treatment patient within the meaning of the Mental Health Act 1958, a forensic patient within the meaning of the Mental Health Act 1983 or a protected person within the meaning of the Protected Estates Act 1983;
- (f) is convicted in New South Wales of an offence that is punishable by penal servitude or imprisonment for 12 months or more or is convicted elsewhere than in New South Wales of an offence that, if committed in New South Wales, would be an offence so punishable.
- (g) in the case of an appointed or elected Fellow, is absent from three consecutive meetings of the Senate of which reasonable notice has been given to the member personally or in the ordinary course of post and is not, within six weeks after the last of those meetings, excused by the Senate for his or her absence;
- (h) in the case of the parliamentary member elected by the Legislative Council:
  - (i) ceases to be a member of that Council otherwise than by reason of section 22B(1)(c) of the Constitution Act 1902; or
  - (ii) ceases to be a member of that Council by reason of section 22B(1)(c) of that Act and does not become a candidate at the next periodic Council election within the meaning of section 3 of that Act or, as the case may be, becomes a candidate but is not elected;
- (i) in the case of the parliamentary member elected by the Legislative Assembly:
  - (i) ceases to be a member of that Assembly otherwise than by reason of its dissolution or its expiration by effluxion of time; or
  - (ii) ceases to be a member of that Assembly by reason of its dissolution or its expiration by effluxion of time and does not become a candidate at the next general election of members of that Assembly or, as the case may be, becomes a candidate but is not elected;
- (j) in the case of an elected Fellow, ceases to be qualified for election;
- (k) in the case of an appointed Fellow (other than a Fellow appointed by the Senate under section 9(6)), is removed from office by the Minister; or
- (l) in the case of a Fellow appointed by the Senate under section 9(6), is removed from office by the Senate.

#### Filling of vacancy in office of Fellow

3. (1) If the office of an appointed or elected Fellow becomes vacant, a person is, subject to this Act and the by-laws, to be appointed or elected to fill the vacancy.
- (2) The by-laws may provide that, in such circumstances as may be prescribed, a person is to be appointed or elected (otherwise than to fill the office of a parliamentary member) in such manner as may be prescribed instead of in the manner provided for by this Act.

#### Committees of the Senate

4. (1) The Senate may establish committees to assist it in connection with the exercise of any of its functions.
- (2) It does not matter that any or all of the members of a committee are not Fellows.
- (3) The procedure for the calling of meetings of a committee and for the conduct of business at those meetings is to be as determined by the Senate or (subject to any determination of the Senate) by the committee.

#### Liability of Fellows and others

5. No matter or thing done by:
  - (a) the University, the Senate or a Fellow; or
  - (b) any person acting under the direction of the University or the Senate,
if the matter or thing was done in good faith for the purpose of executing this or any other Act, subjects a Fellow or a person so acting personally to any action, liability, claim or demand.

#### General procedure

6. The procedure for the calling of meetings of the Senate and for the conduct of business at those meetings is, subject to this Act and the by-laws, to be as determined by the Senate.

#### Presiding member

7. (1) The Chancellor is to preside at all meetings of the Senate at which the Chancellor is present.
- (2) At any meeting of the Senate at which the Chancellor is not present, the Deputy Chancellor is to preside and, in the absence of both the Chancellor and the Deputy Chancellor, a member elected by and from the members present is to preside.
- (3) Except as provided by subclause (4), at the meetings of a committee constituted by the Senate a Fellow appointed by the Senate (or, if no Fellow is so appointed, elected by and from the Fellows present) is to preside.
- (4) At any meeting of a committee constituted by the Senate at which the Chancellor is present, the Chancellor is entitled, if he or she so desires, to preside at that meeting.

#### Quorum

8. At any meeting of the Senate, a majority of the total number of Fellows for the time being constitutes a quorum.

#### Voting

9. A decision supported by a majority of the votes cast at a meeting of the Senate at which a quorum is present is the decision of the Senate.

#### SCHEDULE 2

#### INVESTMENT

##### (Sec. 16)

#### Definition of 'funds'

1. For the purposes of this Schedule, the funds of the University include funds under the control of the University and real property, securities or other property comprising an investment.

#### Investment powers

2. (1) The Senate has, in respect of the funds of the University, the investment powers conferred on the Senate by Part 3 of the Public Authorities (Financial Arrangements) Act 1987.
- (2) If Part 3 of that Act does not confer investment powers on the Senate in respect of any such funds, the Senate may invest those funds:
  - (a) in any manner authorised for the investment of trust funds; or
  - (b) in any other manner approved by the Minister with the concurrence of the Treasurer.

Under the Public Authorities (Financial Arrangements) Investment Powers Regulation 1990 the University of Sydney is an Authority declared to have Part 4 investment powers. The Public Authorities (Financial Arrangements) Act 1987 as amended by the Public Authorities (Financial Arrangements) Further Amendment Act 1989 defines Part 4 investment powers as follows:

##### Part 4

5. Investments of any kind are authorised for an authority which may exercise Part 4 investment powers.

**Investment common funds**

3. (1) The Senate may establish one or more investment common funds.
- (2) The Senate may from time to time, without liability for breach of trust, bring into or withdraw from any such investment common fund the whole or any part of trust funds or other funds of the University.
- (3) Subject to subclause (4), the Senate must periodically distribute the income of each investment common fund among the funds participating in the common fund, having regard to the extent of the participation of each fund in the common fund during the relevant accounting period.
- (4) The Senate may, if it considers it expedient to do so, from time to time add some portion of the income of an investment common fund to the capital of the common fund or use some portion of the income to establish or augment a fund or funds as a provision against capital depreciation or reduction of income.
- (5) If an investment is brought into an investment common fund:
- the University is to be taken to hold that investment on behalf of and for the benefit of the common fund instead of the participating trust fund or other fund; and
  - that participating fund is to be taken to have contributed to the common fund an amount of money equivalent to the value attributed to the investment by the Senate at the time it is brought into the common fund; and
  - on the withdrawal of that participating fund from the common fund, the amount of money to be withdrawn is to be the amount equivalent to the value attributed by the Senate to the equity in the common fund of that participating fund at the time of withdrawal.
- (6) The inclusion in an investment common fund of trust funds does not affect any trust to which those trust funds (or money attributed to them) are subject.
- (7) On the withdrawal of trust funds from an investment common fund, the funds (or money attributed to them) continue to be subject to the trust.

**Terms of trust to prevail**

4. In respect of the trust funds of the University:
- the investment powers of the Senate; and
  - the power of the Senate to bring the trust funds into an investment common fund,
- are subject to any express direction in or express condition of the trust.

**SCHEDULE 3****SAVINGS AND TRANSITIONAL PROVISIONS****(Sec. 40)****University a continuation of the old University**

- 1.** The University is a continuation of, and the same legal entity as, the University of Sydney referred to in the University and University Colleges Act 1900.

**Chancellor**

2. (1) The person who, immediately before the commencement of this clause, held office as the Chancellor of the University of Sydney:
- remains Chancellor of the University; and
  - continues to hold office as such (unless he or she sooner resigns) for the residue of the term for which he or she was appointed as Chancellor.
- (2) Section 10(2) does not apply to or in respect of the Chancellor referred to in this clause.

**Deputy Chancellor**

- 3.** The Senate must, at its first meeting that takes place after the commencement of this clause or as soon as practicable thereafter, appoint a Deputy Chancellor of the University.

**Vice-Chancellor**

4. (1) The person who, immediately before the commencement of this clause, held office as the Vice-Chancellor of the University of Sydney:
- remains Vice-Chancellor of the University; and
  - continues to hold office as such (unless he or she sooner resigns) for the residue of the term for which he or she was appointed as Vice-Chancellor.
- (2) Section 12(2) does not apply to or in respect of the Vice-Chancellor referred to in this clause.
- (3) Any appointment made by the Senate of the University of Sydney referred to in the University and University Colleges Act 1900 before the commencement of this clause (not being an appointment that has been revoked) under which a person has been appointed to succeed, as Vice-Chancellor, the person who was the Vice-Chancellor immediately before the commencement of this clause continues to have effect, unless sooner revoked, as if it had been made by the Senate on or after that commencement.

**Convocation**

5. (1) Convocation includes:
- past members of the governing body of any of the former institutions that have, pursuant to this Act or to the Higher Education (Amalgamation) Act 1989 or otherwise, become a part of the University; and
  - graduates of any of those institutions.
- (2) In this clause, a reference to a former institution includes a reference to any predecessor of the institution.

**Savings of delegations**

- 6.** Any delegation made or taken to have been made by the Senate of the University of Sydney under the University and University Colleges Act 1900 is to be taken to be a delegation under this Act by the Senate.

**Existing investments**

7. Nothing in this Act affects the validity of any investment made on behalf of the University before the commencement of Schedule 2.

**Advisory councils**

- 8.** An advisory council constituted under section 43 of the University and University Colleges Act 1900 and in existence immediately before the commencement of this clause is to be taken to have been constituted under section 28.

**By-laws**

- 9.** The by-laws of the University of Sydney:
- continue in force as if they had been made by the Senate; and
  - may be amended and revoked accordingly.

**Visitor**

- 10.** (1) Section 13(2) extends to disputes and other matters arising before the commencement of this clause.
- (2) However, if an inquiry by or at the direction of the Visitor into a dispute or other matter has commenced or been completed before the commencement of this clause, the dispute or other matter is to be dealt with and determined as if the University Legislation (Amendment) Act 1994 had not been enacted.



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# University of Sydney By-law 1999

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# University of Sydney By-law 1999

The Senate of the University of Sydney, in pursuance of the *University of Sydney Act 1989*, makes the following By-law:

## CHAPTER 1 PRELIMINARY

### 1. Name of By-law

This By-law is the *University of Sydney By-law 1999*.

### 2. Commencement

This By-law commences on 6 August 1999.

### 3. Definitions

- (1) In this By-law and in any rule:  
**Academic Board** means the Academic Board established under section 15 of the Act.  
**official University notice board** means a notice board (including any electronic notice board) designated as such by the Senate.  
**Registrar** means the Registrar of the University.  
**rule** means a rule made under section 37(1) of the Act.  
**the Act** means the University of Sydney Act 1989.
- (2) In this By-law and in any rule, a reference to:
  - (a) a board, committee or other body established within the University means the board, committee or other body established by that name within the University, and
  - (b) an officer of the University means the incumbent of that position from time to time (including any person acting in that capacity), and
  - (c) a reference to a chair of a board, committee or other body established within the University means the incumbent of that office from time to time, and includes any person acting or deputising in that office.

### 4. Notes

The explanatory note and table of contents do not form part of this By-law.

## CHAPTER 2 MAKING RULES

### 5. Who may make rules

- (1) The Senate may make rules, not inconsistent with the Act or this by-law, for or with respect to any matter for which by-laws may be made, except those matters referred to in section 37(1) of the Act.
- (2) The Vice-Chancellor may make rules, not inconsistent with the Act or this By-law, for or with respect to the direction and management of the administrative, financial and other business of the University.
- (3) The University Librarian may make rules, not inconsistent with the Act or this By-law, for or with respect to any matter concerning the management of any

University library, including:

- (a) conditions of use or borrowing of library items or facilities, and
  - (b) the imposition or payment of penalties in connection with library items or facilities, and
  - (c) determining the category or categories of persons eligible to borrow items or use facilities of a University library.
- (4) The Academic Board may make rules, not inconsistent with the Act or this By-law, for or with respect to the meeting procedures of the Academic Board.

### 6. How rules must be promulgated

- (1) A rule must be displayed on all official University notice boards for at least twenty-four hours after it is made.
- (2) A rule must also be published in at least one official publication of the University.
- (3) Failure to comply with subclause (1) or (2) does not invalidate a rule.

### 7. Inconsistency between rules

- (1) If there is any inconsistency between a rule made by the Senate and a rule made by another person or body empowered to make rules under this By-law, then the rule made by the Senate prevails to the extent of that inconsistency.
- (2) If there is any inconsistency between a rule made by the Vice-Chancellor and a rule made by the University Librarian, then the rule made by the Vice-Chancellor prevails to the extent of that inconsistency.

### 8. Amendment or repeal of rules

- (1) A person or body with power to make a rule under this By-law also has power to amend or repeal that rule from time to time.
- (2) Any amendment or repeal of a rule must be promulgated in the manner prescribed in clause 6.

## CHAPTER 3 CHANCELLOR AND DEPUTY CHANCELLOR

### Division 1: Chancellor

#### 9. Term of office and election procedure

- (1) Subject to section 10 of the Act, an election to the office of Chancellor must take place at an ordinary meeting of the Senate held between 1 January and 31 May:
  - (a) in 2003, and
  - (b) every fourth year after that year.
- (2) A Chancellor holds office for a term of 4 years, commencing on 1 June following election, and is eligible for re-election.
- (3) Elections for Chancellor are to be held in accordance with those procedures prescribed by resolution of the Senate for an election to the office of Chancellor.

#### 10. Casual vacancies

- (1) If a casual vacancy in the office of Chancellor occurs, the Senate must elect a successor at the second regular meeting of the Senate after that vacancy occurs in accordance with any procedures prescribed by resolution of the Senate for an election to the office of Chancellor.
- (2) A person elected under this clause holds office from the date of election and for the balance of the term of office of the preceding Chancellor.
- (3) The Deputy Chancellor is to act as the Chancellor from the date on which the casual vacancy occurs until the date on which a successor to the Chancellor is elected under this clause.

### Division 2: Deputy Chancellor

#### 11. Term of office and election procedure

- (1) Subject to section 11 of the Act, an election to the office of Deputy Chancellor must take place at an ordinary

meeting of the Senate held:

- (a) in February 2000, and
  - (b) in February of every second year after that year.
- (2) The Deputy Chancellor holds office until his or her successor is elected, and is eligible for re-election.
  - (3) Elections for Deputy Chancellor are to be held in accordance with those procedures prescribed by resolution of the Senate for election to the office of Deputy Chancellor.

### 12. Casual vacancies

- (1) If a casual vacancy in the office of Deputy Chancellor occurs, the Senate must elect a successor in accordance with those procedures prescribed by resolution of the Senate for election to the office of Deputy Chancellor.
- (2) A person elected under this section holds office from the date of election and for the balance of the term of office of the preceding Deputy Chancellor.

### Division 3: Miscellaneous

#### 13. Chancellor may preside at meetings

- (1) The Chancellor may preside at any meeting of:
  - (a) a committee established by this By-law or by a rule or resolution of the Senate, or
  - (b) a faculty or board (other than a Student Proctorial Board convened under Chapter 8) within the University,

and, while so presiding, has the powers and duties of the presiding officer of (as the case may be) that committee, faculty or board.

- (2) If:
  - (a) the Chancellor is not present at a meeting, or does not wish or is unable to preside at the meeting, or
  - (b) the office of Chancellor is vacant,
 the Deputy Chancellor may preside at the meeting and has the same powers and duties as the Chancellor has when doing so.

#### 14. Savings and transitional provisions

- (1) The person who, immediately before the commencement of this By-law, held office as Chancellor of the University:
  - (a) remains Chancellor of the University, and
  - (b) continues to hold office as such for the residue of the term for which that person was appointed as Chancellor, subject to the Act and this By-law.
- (2) The person who, immediately before the commencement of this By-law, held office as Deputy Chancellor of the University:
  - (a) remains Deputy Chancellor of the University, and
  - (b) continues to hold office as such for the residue of the term for which that person was appointed as Deputy Chancellor, subject to the Act and this By-law.

## CHAPTER 4 ELECTION OF FELLOWS OF THE SENATE

### Division 1: Preliminary

#### 15. Definitions

In this Chapter:

**absolute majority of votes** means an amount greater than 50% of valid votes.

**election** means an election held for the purposes of section 9(5) of the Act.

**exhausted ballot paper** means a ballot paper containing votes which can no longer be allocated according to the procedure in (as the case may be) Division 6 or 7, and which is to be set aside as having been finally dealt with.

**notice of ballot** means a notice of an election given by the returning officer under clause 27.

poll means an election poll conducted in accordance with (as the case may be) Division 6 or 7.

**primary votes** means:

- (a) in the case of elections to fill one position only under Division 6—votes on ballot papers marked '1', and
- (b) in the case of elections to fill more than one position under Division 7—votes on a ballot paper marked 1', '2' and so on up to the number of positions to be filled.

Roll means a Roll established by the returning officer in accordance with clause 17.

**secondary vote** means the first preference vote marked on a ballot paper beyond the primary votes.

#### 16. Returning officer

- (1) The Registrar is the returning officer for all elections.
- (2) Subject to the Act and this By-law, the returning officer's decision is final in connection with any matter affecting the conduct of an election including, without limitation, eligibility of candidates and the results of any election.
- (3) The returning officer may authorise another person to exercise any function of the returning officer under this by-law. Any function exercised by that authorised person is taken to have been exercised by the returning officer.

### Division 2: Rolls and provisional voting

#### 17. Rolls

- (1) The returning officer must, for the purposes of elections, establish and maintain separate Rolls for each of the following categories:
  - (a) a Roll of academic staff containing the names and addresses of the full-time and part-time members of the academic staff of the University,
  - (b) a Roll of non-academic staff containing the names and addresses of the full-time and part-time members of the non-academic staff of the University,
  - (c) a Roll of undergraduate students containing the names and addresses of persons enrolled in an undergraduate award course of the University,
  - (d) a Roll of postgraduate students containing the names and addresses of persons enrolled in a postgraduate award course of the University,
  - (e) a Roll of graduates containing the names and addresses of graduates of the University as defined in section 3(2) of the Act.
- (2) For the purposes of subclause (1) (a) and (b), a person who is engaged as a casual member of the academic or non-academic staff is not entitled to have his or her name entered on the relevant Roll.
- (3) A copy of the relevant Roll must be available for inspection at the office of the returning officer during the University's usual business hours for at least 14 days before the date on which the election is due to be held.
- (4) The Registrar is entitled to alter a Roll at any time by:
  - (a) correcting any mistake or omission in the details of any eligible voter entered on that Roll, or
  - (b) altering, on the written application of any eligible voter, the name or address of the person entered on that Roll, or
  - (c) removing the name of any deceased person, or
  - (d) removing the superfluous entry where the name of the same eligible voter appears more than once on the Roll, or
  - (e) reinstating the name of an eligible voter removed from the Roll, where the Registrar is satisfied that such person is still entitled to be entered on the relevant Roll.
- (5) Notwithstanding subclause (4), a Roll is not invalid because any one or more of the following events occurs in connection with that Roll:

- (a) the Roll contains any mistake or omission in the details of any eligible voter entered on that Roll,
- (b) the Roll contains the name of any deceased person,
- (c) the Roll contains more than one entry for the same eligible voter,
- (d) the Roll does not contain the name of any person entitled to be entered on that Roll.

### 18. Provisional voting

- (1) This clause applies to a person who claims he or she is entitled to vote in an election even though:
  - (a) the person's name cannot be found on the Roll for the election for which the person is claiming an entitlement to vote, or
  - (b) the person's name is on the Roll for the relevant election, but his or her address is incorrect, or does not appear on that Roll, or
  - (c) a mark on the Roll used in that election indicates incorrectly that the person has already voted in that election.
- (2) A person to whom this clause applies may cast a provisional vote if:
  - (a) the person makes a request to the Registrar to do so, and
  - (b) the person complies with the provisions of clause 36.

### Division 3: Qualifications for election and terms of office

#### 19. Academic staff Fellow

For the purposes of section 9(5)(a) of the Act, a person is eligible for election as an academic staff Fellow if that person's name appears on the Roll of academic staff members at the time for close of nominations specified in the notice of ballot.

#### 20. Non-academic staff Fellow

For the purposes of section 9(5)(b) of the Act, a person is eligible for election as a non-academic staff Fellow if that person's name appears on the Roll of non-academic staff members at the time for close of nominations specified in the notice of ballot.

#### 21. Undergraduate student Fellow

For the purposes of section 9(5)(c) of the Act, a person is eligible for election as an undergraduate student Fellow if:

- (a) the person's name appears on the Roll of undergraduate students, and
- (b) the person's name does not appear on the Roll of academic or non-academic staff,

at the time for close of nominations specified in the notice of ballot.

#### 22. Postgraduate student Fellow

For the purposes of section 9(5)(d) of the Act, a person is eligible for election as a postgraduate student Fellow if:

- (a) the person's name appears on the Roll of postgraduate students, and
- (b) the person's name does not appear on the Roll of academic or non-academic staff,

at the time for close of nominations specified in the notice of ballot.

#### 23. Graduate Fellow

For the purposes of section 9(5)(e) of the Act, a person is eligible for election as a graduate Fellow if:

- (a) the person's name appears on the Roll of graduates, and
- (b) the person is not a member of the academic or non-academic staff of the University or an undergraduate or a postgraduate student of the University,

at the time for close of nominations specified in the notice of ballot.

#### 24. Terms of office

- (1) A Fellow elected pursuant to section 9(5)(a) of the Act

holds office for a term of 2 years from 1 December following election.

- (2) A Fellow elected pursuant to section 9(5)(b) of the Act holds office for a term of 2 years from 1 December following election.
- (3) A Fellow elected pursuant to section 9(5)(c) or (d) of the Act holds office for a term of one year from 1 December following election.
- (4) A Fellow elected pursuant to section 9(5)(e) of the Act holds office for a term of 4 years from 1 December following election.
- (5) A Fellow filling a casual vacancy holds office from the time that person is elected or appointed under Division 8 to fill that casual vacancy, until the expiry of the term of that Fellow's predecessor.

### Division 4: Commencement of election procedures

#### 25. Time intervals for different stages of the election process

In any election, there must be:

- (a) no less than 14 days between the date on which publication of a notice of ballot occurs and the date on which nominations close, and
- (b) no more than 28 days between the date on which nominations close and the date of issue of ballot papers, and
- (c) no less than 14 days between the date of issue of ballot papers and the date on which the poll is to be conducted.

#### 26. Postal ballot required

Each election must be by a postal ballot.

#### 27. Notice of ballot

- (1) A notice of ballot for election of a Fellow must be published in the following manner:
  - (a) by displaying a copy of the notice of ballot on all official University notice boards,
  - (b) if the election is for a graduate Fellow elected pursuant to section 9(5)(e) of the Act, by publishing a copy of the notice of ballot in at least 2 daily newspapers published in Sydney.
- (2) A notice of ballot must specify the following:
  - (a) that an election is necessary to a particular office,
  - (b) the category or categories of persons who are eligible for election,
  - (c) the number of vacancies to be filled in each category,
  - (d) the term of office of each category,
  - (e) an invitation for nominations for election,
  - (f) the form in which nominations must be made,
  - (g) the date and time when nominations close,
  - (h) who is eligible to vote in the election,
  - (i) the date of the poll,
  - (j) the method of election,
  - (k) the time and place where the poll is to be conducted,
  - (l) any other information about the election that the returning officer decides is appropriate to be included,
  - (m) that the election procedures can be found in this Chapter of the By-law.

#### 28. Nominating candidates

- (1) A separate nomination form must be completed for each nominee and for each category in which that person is nominated.
- (2) Each person who nominates another for election must be eligible to vote in that election. A person cannot nominate himself or herself for election.
- (3) Each nomination must contain the written consent of the person nominated.
- (4) A person cannot nominate more than one person in any election. If this occurs, the returning officer is to treat

- the first signed nomination form received as the valid nomination for that election.
- (5) At the time of nomination, the nominee may provide a statement of no more than 100 words containing any of the following information:
- (a) the nominee's name,
  - (b) current occupation or position,
  - (c) if a student, the current course and year of enrolment,
  - (d) academic qualifications,
  - (e) honours and distinctions,
  - (f) employment experience,
  - (g) any other information the nominee thinks relevant.
- (6) The returning officer may edit any information provided by a nominee under subclause (5). Edited statements will be printed as a summary of information and distributed with ballot papers.

### 29. Nominations

Each nomination for the election of a Fellow must be proposed in the nomination form by at least 2 persons who are eligible to vote in the relevant election.

### 30. Deadline for close of nominations

Nominations for any election close at 12.00 noon on the date specified in the notice of ballot.

### 31. Receiving nominations

The returning officer must reject a nomination paper if satisfied that the nomination does not comply with the requirements of any of clauses 28, 29 or 30. If a nomination is rejected, then the returning officer must, within seven days of receiving that nomination, send or deliver a notice to each person who has signed or endorsed that nomination paper that the nomination has been rejected.

### 32. Dealing with nominations

- (1) If the number of nominations received is less than or equal to the number of positions to be filled, the returning officer must declare those nominees elected.
- (2) If the number of nominations received is greater than the number of positions to be filled, the returning officer must conduct an election in accordance with Divisions 5 and (as the case may be) 6 or 7.

## Division 5: Conduct of ballot

### 33. Death or ineligibility of candidates

If, before the declaration of a poll for an election, a candidate at the election dies or becomes no longer eligible for election, the election must proceed as if:

- (a) the candidate was not nominated for election, and
- (b) the candidate's name was not on the ballot papers printed for the election, and
- (c) any vote for that person was not cast.

### 34. Secret ballots

- (1) An election must be conducted by secret ballot.
- (2) A person involved in administering the conduct of an election (including any scrutineer appointed under clause 38) must not disclose or assist another person to disclose any information as to how a person voted at that election.

### 35. Preparing and sending ballot papers

- (1) The returning officer must prepare ballot papers that contain:
  - (a) instructions for completing the voting paper, and
  - (b) the names of all candidates for election, arranged in an order determined by drawing lots, and
  - (c) a box opposite and to the left of the name of each candidate.
- (2) The returning officer must send the following to each voter on the relevant Roll, at the voter's address as listed on the Roll:
  - (a) a ballot paper prepared in accordance with subclause (1),
  - (b) a notice describing:
    - (i) how the ballot paper must be completed, and
    - (ii) the date and time by which the ballot paper must be returned to the returning officer, and
    - (iii) the address where the ballot paper is to be returned to the returning officer,
  - (c) a summary of information about each candidate, if provided under clause 28(5),
  - (d) a declaration form requiring the voter to state his or her name and that he or she is eligible to vote,
  - (e) 2 envelopes, one marked 'Voting Paper' and the other a returning envelope addressed to the returning officer.

### 36. Marking and returning ballot papers

- (1) Voters must vote by marking the ballot paper with the numbers 1, 2, 3 and so on, next to the name of each candidate, in order of preference.
- (2) Voters:
  - (a) must express their order of preference for a number of candidates at least equal to the number of vacancies to be filled, and
  - (b) may express their order of preference for as many of the other candidates as have been nominated.
- (3) Voters must, after completing the ballot paper:
  - (a) enclose and seal that ballot paper in the envelope marked 'Voting Paper', and
  - (b) enclose and seal that envelope in the returning envelope addressed to the returning officer, together with the signed declaration of eligibility to be given under clause 35(2)(d), and
  - (c) send by post or deliver the envelope to the returning officer so that the returning officer receives it no later than the closing date for ballots specified in clause 35(2)(b)(ii).
- (4) The returning officer must ensure that all ballot papers received are stored securely until the counting of votes begins in accordance with (as the case may be) Division 6 or 7.

### 37. Election not invalidated because of certain errors

- (1) An election is not invalid because of any one or more of the following:
  - (a) any one or more of the events described in clause 17(5) occurs, or
  - (b) an eligible voter did not receive a ballot paper or did not see a notice of election, or
  - (c) an eligible voter's vote has not been accepted at the election.
- (2) Notwithstanding subclause (1) and without limiting any of the returning officer's other powers, the returning officer may at any time declare an election invalid because, in his or her opinion, one or more of the events described in that subclause has materially affected, or is likely to materially affect, the outcome of that election.

### 38. Scrutineers

- (1) Each candidate for election may appoint one person to be present as that candidate's scrutineer at any counting of votes for that election. Any appointment under this clause must be in writing, signed by the candidate, and given to the returning officer before counting of votes commences.
- (2) A candidate for election is not eligible to be a scrutineer.
- (3) A scrutineer may inspect any ballot paper provided that, in the opinion of the returning officer, that scrutiny does not delay the counting of votes unreasonably.

### 39. Informal ballot papers

A ballot paper is informal if, and only if that ballot paper:

- (a) contains any mark or writing that, in the opinion of the returning officer, enables any person to identify the voter, or

- (b) is not validated by the returning officer, or
- (c) in the opinion of the returning officer, contains no vote, or does not include a vote for a number of candidates at least equal to the number of vacancies to be filled.

#### 40. Tally sheet to be kept

- (1) The returning officer must keep a tally sheet for each ballot containing the following information:
  - (a) total number of ballot papers,
  - (b) total number of informal ballot papers,
  - (c) a list of candidates,
  - (d) primary votes allocated to each candidate,
  - (e) secondary votes allocated to each candidate,
  - (f) exhausted ballot papers,
  - (g) progressive total votes for each candidate.
- (2) At each stage of counting, the total number of votes divided by the number of candidates to be elected must correspond with the total number of formal ballot papers (including exhausted ballot papers).

#### Division 6: Procedures for election to fill one position only

##### 41. Counting votes

In an election to fill one position only, the returning officer must follow the following procedure for counting votes, in the order specified:

- (a) exclude all informal ballot papers,
- (b) count the primary votes for each candidate on the formal ballot papers,
- (c) enter the total number of primary votes for each candidate next to that candidate's name on the tally sheet,
- (d) if a candidate receives an absolute majority of primary votes, declare that candidate elected,
- (e) if no candidate receives an absolute majority of primary votes, distribute secondary votes according to paragraphs (f) to (1) inclusive until one candidate receives an absolute majority of votes,
- (f) exclude the candidate with the fewest primary votes,
- (g) for each ballot paper where the excluded candidate received a primary vote, allocate the next active secondary vote to the remaining candidates,
- (h) indicate on the tally sheet the excluded candidate and that the next active secondary vote has been allocated,
- (i) add together the primary votes and the allocated secondary votes for each remaining candidate, and exclude the candidate with the lowest number of total votes,
- (j) if, after the exclusion of a candidate, the next active secondary vote is to an excluded candidate, disregard that secondary vote and distribute the next active secondary vote,
- (k) repeat the process described in paragraphs (f) to (j) inclusive until one candidate receives an absolute majority of votes,
- (1) if on any count, 2 or more candidates have an equal number of votes, and that number is the lowest on that count, the returning officer must:
  - (i) eliminate the candidate with the lowest number of primary votes, or
  - (ii) if the number of primary votes is equal, in the presence of any scrutineers present, draw lots with the candidate drawn first remaining in the ballot.

#### Division 7: Procedures for election to fill more than one position

##### 42. Counting votes

In an election to fill more than one position, the returning officer must follow the following procedure for counting votes, in the order specified:

- (a) exclude all informal ballot papers,

- (b) count the primary votes for each candidate on the formal ballot papers,
- (c) enter the total number of primary votes for each candidate next to that candidate's name on the tally sheet,
- (d) exclude the candidate with the fewest primary votes,
- (e) for each ballot paper where the excluded candidate received a number 1 vote, allocate the next active secondary vote to the remaining candidates,
- (f) indicate on the tally sheet the excluded candidate and that the next active secondary vote has been allocated,
- (g) add together the primary votes and the allocated secondary votes for each remaining candidate and exclude the candidate with the lowest number of total votes,
- (h) if, after the exclusion of a candidate, the next active secondary vote indicates an excluded candidate, disregard that preference and allocate the next active secondary vote,
- (i) repeat the process described in paragraphs (d) to (h) inclusive until only the number of candidates required to fill the vacancies remain,
- (j) if on any count, 2 or more candidates have an equal number of votes and that number is the lowest on that count, the returning officer must:
  - (i) eliminate the candidate with the lowest number of primary votes, or
  - (ii) if the number of primary votes is equal, in the presence of any scrutineers present, draw lots with the candidate first drawn remaining in the ballot,
- (k) in order to determine which candidate is next in order of preference:
  - (i) the votes counted for any excluded candidate must not be considered further, and
  - (ii) the order of voters' preferences must be determined on the next available preference indicated on the ballot papers.

#### Division 8: Casual vacancies for elected Fellows

##### 43. Academic or non-academic staff Fellows

- (1) If a casual vacancy in the office of a Fellow elected pursuant to section 9(5)(a) or (b) of the Act occurs on or before the last 6 months of the end of that Fellow's term of office:
  - (a) that vacancy must be filled by the candidate at the immediately preceding election who, in the vote counting process at the election, was the last remaining candidate for election aside from the person who was declared elected, and who remains eligible to be elected, or
  - (b) if there is no eligible candidate, an election must be held.
- (2) If a casual vacancy in the office of a Fellow elected pursuant to section 9(5)(a) or (b) of the Act occurs within the last 6 months of that Fellow's term, the Senate must fill the vacancy by appointing a person qualified to hold that office.

##### 44. Undergraduate or postgraduate student Fellows

- (1) If a casual vacancy in the office of a Fellow elected pursuant to section 9(5)(c) or (d) of the Act occurs within the first 6 months of that Fellow's term, an election must be held.
- (2) If a casual vacancy in the office of a Fellow elected pursuant to section 9(5)(c) or (d) of the Act occurs within the last 6 months of that Fellow's term, the Senate must fill the vacancy, by no later than the date of the second meeting of the Senate after that casual vacancy occurs, by appointing a person qualified to hold that office, and only after first consulting the relevant student body or bodies recognised by the Senate.

**45. Graduate Fellows**

- (1) If a casual vacancy in the office of a Fellow elected pursuant to section 9(5)(e) of the Act occurs and that vacancy is the first or second vacancy occurring during the term of office for which that Fellow was elected, that vacancy must be filled by the candidate at the immediately preceding election who was the last candidate to be excluded, and who remains eligible to be elected.
- (2) If a casual vacancy in the office of a Fellow elected pursuant to section 9(5)(e) of the Act occurs and that vacancy:
  - (a) is the third or subsequent vacancy occurring during the term of office for which that Fellow was elected, and
  - (b) occurs more than 6 months before the end of that Fellow's term of office,
 

an election must be held.
- (3) If a casual vacancy in the office of a Fellow elected pursuant to section 9(5)(e) of the Act occurs and that vacancy:
  - (a) is the third or subsequent vacancy occurring during the term of office for which that Fellow was elected, and
  - (b) occurs 6 months or less before the end of that Fellow's term of office,
 

the vacancy is to remain unfilled until that term of office for which that Fellow was elected expires.

**Division 9: Miscellaneous****46. Savings and transitional provisions**

Any person who, immediately before the commencement of this By-law, held office as an elected Fellow of the Senate:

- (a) remains an elected Fellow of the Senate in the category for which he or she was elected, and
- (b) continues to hold office as such for the residue of the term for which that person was elected, subject to the Act and this By-law.

**CHAPTER 5 VICE-CHANCELLOR****47. Functions**

- (1) The Vice-Chancellor is responsible for promoting the interests and furthering the development of the University.
- (2) The Vice-Chancellor is, under the Senate and subject to this By-law or any rule or resolution of the Senate, to:
  - (a) manage and supervise the administrative, financial and other business of the University, and
  - (b) collect and prepare for the Senate and Finance Committee of the Senate all information required by those bodies about the administration, finance and other business of the University, and
  - (c) consult with and advise the Senate and its committees, the Academic Board, and all other university boards, faculties, committees, professors and heads of department, and
  - (d) exercise general supervision over the staff and students of the University, and
  - (e) subject to any delegations of authority approved by the Senate, apportion administrative authority throughout the University, and
  - (f) exercise supervision over the discipline of the University, in accordance with and subject to any law or rule dealing with discipline or misconduct of staff or students, and
  - (g) give effect to this By-law, any rules, or any resolutions made, or reports adopted, by the Senate, and
  - (h) have such functions of the Senate as the Senate may, from time to time, delegate to the Vice-Chancellor.

- (3) The Vice-Chancellor:
  - (a) is, *ex officio*, a member of every board, faculty or committee, except a Student Proctorial Board convened under Chapter 8, and
  - (b) may preside at any meeting of such board, faculty or committee.
- (4) Nothing in this Chapter affects the precedence or authority of the Chancellor or the Deputy Chancellor.

**48. Acting Vice-Chancellor**

The Vice-Chancellor may appoint:

- (a) a Deputy Vice-Chancellor, or
  - (b) in the absence of a Deputy Vice-Chancellor, a Pro-Vice-Chancellor,
- as Acting Vice-Chancellor, when the Vice-Chancellor is absent from the University.

**CHAPTER 6 ACADEMIC GOVERNANCE****49. Academic Board**

- (1) The Academic Board:
  - (a) is the University's primary academic advisory body, and
  - (b) consists of the membership and has the functions prescribed by rules made by the Senate.
- (2) The Academic Board reports directly to the Senate.

**50. Academic Forum**

There is to be an Academic Forum which:

- (a) is an advisory body that reports directly to the Academic Board, and
- (b) consists of the membership and has the functions prescribed in rules made by the Senate.

**51. Savings and transitional provisions**

- (1) On the commencement of this By-law, those persons who were members of the Academic Board and the Academic Forum immediately before that commencement continue as members of the Academic Board and the Academic Forum respectively for the balance of the term for which they were elected, subject to this By-law and any rule.
- (2) On the commencement of this By-law, the persons who immediately before that commencement held office as:
  - (a) Chair of the Academic Board, and
  - (b) Deputy Chair of the Academic Board, and
  - (c) Chair of the Academic Forum,

continue to hold office for the balance of the term for which they were elected, subject to this By-law and any rule.

**CHAPTER 7 CONVOCATION****52. Standing Committee of Convocation**

There is to be a Standing Committee of Convocation which:

- (a) consists of the membership, and
- (b) has those functions, powers and procedures, prescribed by rules made by the Senate.

**53. Savings and transitional provision**

- (1) On the commencement of this By-law, those persons who were members of the Standing Committee of Convocation before that commencement continue as members of the Standing Committee of Convocation, for the balance of the term for which they were elected, subject to this By-law and any rule.
- (2) On the commencement of this By-law, the person who held office as President of the Standing Committee of Convocation before that commencement continues to hold office for the balance of the term for which he or she was elected, subject to this By-law and any rule.

**Division 1: Preliminary****54. Definitions**

In this chapter:

**Academic Forum** means the body established by that name pursuant to Chapter 6.

**academic staff member** means a member of the academic staff of the University.

**Appeals Committee** means the Student Disciplinary Appeals Committee established pursuant to clause 78(1).

**Board** means a Student Proctorial Board established pursuant to clause 66(1).

**Chair of the Panel** means the member of the Panel referred to in clause 64(1)(a).

**misconduct** includes:

- (a) conduct on the part of a student which is prejudicial to the good order and government of the University or impairs the reasonable freedom of other persons to pursue their studies or research in the University or to participate in the life of the University, and
- (b) refusal by a student to give satisfactory particulars of the student's identity in response to a direction to do so by a prescribed officer and any other form of wilful disobedience to a reasonable direction of a prescribed officer.

**Panel** means a Student Proctorial Panel established pursuant to clause 64(1).

**prescribed officer** means a member of the staff of the University who is designated as a prescribed officer by a resolution of the Senate.

**student** means a person enrolled as a student of the University or registered as a student in a course conducted within or by the University, but does not include any full-time member of the staff of the University.

**University grounds** includes all land, buildings and other property owned, leased or otherwise used by the University.

**55. Miscellaneous provisions**

- (1) A prescribed officer must, before giving a direction to a student, state to the student the officer's name and official position or rank.
- (2) A document or notice which is required to be given to any person under this chapter may be:
  - (a) delivered to or left for the person at the address of the person as last known to the Registrar, or
  - (b) posted by prepaid registered mail to the person at the address of the person as last known to the Registrar,

and is to be taken to have been given to the person when it has been so delivered or left or at the expiration of 2 days after it has been so posted.

- (3) If, in the opinion of the Vice-Chancellor, the Vice-Chancellor is required to:
  - (a) exercise any power or discretion, or
  - (b) perform any duty in relation to any matter in which the Vice-Chancellor has been, is or may be personally involved,

the Vice-Chancellor may appoint a Deputy Vice-Chancellor to exercise those powers or discretions and to perform those duties and the Deputy Vice-Chancellor has the power and authority to so act.

**Division 2: Suspension of students****56. By senior officers**

If, in the opinion of the Vice-Chancellor, a Deputy Vice-Chancellor, a Pro-Vice-Chancellor or a Deputy Principal:

- (a) the behaviour of a student amounts to misconduct,
- or

- (b) there is an imminent threat of misconduct by a student,
- that officer may, for the purpose of halting or preventing misconduct, suspend the student from entering the University grounds or any part of those grounds for a period not exceeding 7 days.

**57. By academic staff**

- (1) If, in the opinion of a member of the academic staff:
  - (a) the behaviour of a student in the member's class or during other work supervised by the member amounts to misconduct, or
  - (b) there is an imminent threat of misconduct by a student in the member's class or during other work supervised by the member,
 the member may, for the purpose of halting or preventing misconduct, suspend the student from attending the member's classes or other supervised work for a period not exceeding 7 days.
- (2) A member of the academic staff who has imposed a period of suspension under subclause (1) exceeding 24 hours must immediately report the suspension and circumstances of the suspension to:
  - (a) the Registrar, and
  - (b) unless the suspension was imposed by the Head of a Department or School, to the Head of the member's Department or School.

**58. By University Librarian or nominee**

- (1) If, in the opinion of the University Librarian or a member of the Library staff nominated by the University Librarian for the purpose of this subclause:
  - (a) the behaviour of a student in a library of the University or in relation to any property of the Library amounts to misconduct, or
  - (b) there is an imminent threat of misconduct by a student in a library of the University or in relation to any property of the Library,
 the University Librarian or nominated member of the Library staff may, for the purpose of halting or preventing misconduct, suspend the student from the use of or entry to all or any of the libraries of the University for a period not exceeding 7 days.
- (2) The University Librarian or a nominated member of the Library staff who has imposed a period of suspension under subclause (1) exceeding 24 hours must immediately report the suspension and circumstances of the suspension to:
  - (a) the Registrar, and
  - (b) unless the suspension was imposed by the University Librarian, to the University Librarian.

**59. By Registrar or nominee**

- (1) If, in the opinion of the Registrar, a member of the Registrar's staff nominated by the Registrar for the purpose of this clause or a member of the academic staff:
  - (a) the behaviour of a student in, or in respect of, an examination or other test amounts to misconduct, or
  - (b) there is an imminent threat of misconduct by a student in, or in respect of, an examination or other test,
 the Registrar, the nominated member of the Registrar's staff or the member of the academic staff may, for the purpose of halting or preventing misconduct, suspend the student from sitting for the examination or test.
- (2) A person who has imposed a suspension under subclause (1) must immediately report the suspension and circumstances of the suspension:
  - (a) unless the suspension was imposed by the Head of the Department or School within which the examination or test was held, to the Head of that Department or School, and

- (b) unless the suspension was imposed by the Registrar, to the Registrar.

#### **60. Suspension does not prevent subsequent action**

A suspension imposed under clause 56, 57(1), 58(1) or 59(1) in respect of conduct alleged to be misconduct does not prevent any subsequent action against the student in respect of the conduct.

#### **61. Suspension pending inquiry or disciplinary proceedings**

- (1) The Vice-Chancellor may:
  - (a) suspend a student, or
  - (b) extend a suspension of a student, from entering the University grounds or any part of those grounds, for the purpose of halting or preventing misconduct by the student pending an inquiry into, or disciplinary proceedings in respect of, alleged misconduct by the student but no such suspension is to be imposed, extended or continued unless, in the opinion of the Vice-Chancellor, it is reasonably necessary to do so.
- (2) If, in respect of certain conduct, a student is suspended under this chapter for a period exceeding 24 hours and:
  - (a) no subsequent proceedings in respect of the conduct are taken against the student within a reasonable time after the suspension, or
  - (b) the student is, in relation to the conduct, found by a Student Proctorial Board or the Vice-Chancellor or on appeal to be not guilty of misconduct, reasonable allowance must be made by the University for any academic disadvantage incurred by the student as a result of the suspension.

### **Division 3: Complaints, investigations and summary proceedings**

#### **62. Procedure for investigating complaints**

- (1) Any member of the University staff or any student may, by written complaint, inform the Registrar of any conduct by a student which the member or student considers to be misconduct.
- (2) The Registrar:
  - (a) must, upon receipt of a complaint referred to in subclause (1), make a recommendation to the Vice-Chancellor as to whether, in the Registrar's opinion, the conduct which is the subject of the complaint warrants investigation, and
  - (b) may, without having received any such complaint, make a recommendation to the Vice-Chancellor that conduct by a student which the Registrar alleges to be misconduct warrants investigation.
- (3) Upon receipt of a recommendation referred to in subclause (2) in respect of conduct by a student, the Vice-Chancellor may, whether or not the Registrar has recommended an investigation of the conduct:
  - (a) determine that no investigation is to be made, or
  - (b) direct the Registrar to cause a full investigation of the conduct to be made.
- (4) In making the investigation referred to in subclause (3)(b), the Registrar has power to require any member of the University staff or any student to appear before the Registrar with a view to assisting the investigation, but no person appearing is obliged to answer any question.
- (5) Upon completion of an investigation in relation to an allegation of misconduct by a student, the Registrar is to make a recommendation to the Vice-Chancellor:
  - (a) that no further action should be taken, or
  - (b) that the student be given a notice in the form specified in clause 63(1), or
  - (c) that the allegation of misconduct be heard and determined by the Vice-Chancellor or a Student Proctorial Board.
- (6) Upon receipt of a recommendation referred to in subclause (5) in relation to action to be taken in respect

of an allegation of misconduct by a student, the Vice-Chancellor may, whether or not it is in accordance with the recommendation:

- (a) decide that no further action should be taken, or
- (b) cause the student to be given a notice in the form specified in clause 63(1), or
- (c) refer the allegation of misconduct to the Chair of the Panel or, unless the Registrar recommended that no action should be taken with respect to the allegation, hear and determine the allegation in person.

#### **63. Notifying students of allegations of misconduct**

- (1) A notice given under clause 62(5)(b) is to inform the student to whom it is addressed of the allegation of misconduct made against that student and that:
  - (a) if, within the period of 14 days immediately following the date upon which the notice is given, the student notifies the Vice-Chancellor that the allegation of misconduct specified in the notice is denied—the allegation of misconduct will be formally heard and determined, and
  - (b) if, within the period of 14 days immediately following the date upon which the notice is given, the student does not notify the Vice-Chancellor that the allegation of misconduct is denied—the Vice-Chancellor will, at the expiration of that period, impose on the student a specified penalty unless:
    - (i) the student has given to the Vice-Chancellor an explanation concerning the alleged misconduct which the Vice-Chancellor considers adequate, in which case no penalty is to be imposed on the student, or
    - (ii) the student has satisfied the Vice-Chancellor that, for any reason, a lesser or different penalty from that specified should be imposed, in which case the Vice-Chancellor will impose the lesser or different penalty on the student.
- (2) If a student to whom a notice is given under subclause (1) does not, within the period of 14 days immediately following the date upon which the notice is given, notify the Vice-Chancellor that the allegation of misconduct specified in the notice is denied, the Vice-Chancellor must, at the expiration of that period, impose on the student the penalty in the notice unless:
  - (a) the student has given to the Vice-Chancellor an explanation concerning the alleged misconduct which the Vice-Chancellor considers adequate, in which case no penalty is to be imposed on the student in relation to the alleged misconduct, or
  - (b) the student has satisfied the Vice-Chancellor that, for any reason, a lesser or different penalty from that specified should be imposed, in which case the Vice-Chancellor is to impose that lesser or different penalty on the student, and must lay a report of any penalty so imposed upon the table of the Senate and of the Academic Board.
- (3) Clause 76(4) applies to a report referred to in subclause (2) in the same way as it applies to a report referred to in clause 76(3).
- (4) If a student to whom a notice is given under subclause (1) denies the allegation of misconduct specified in the notice, the Vice-Chancellor is to refer the allegation to the Chair of the Panel or, unless the Registrar recommended that no action should be taken with respect to the allegation, hear and determine the allegation in person.

### **Division 4: Student Proctorial Panels and Student Proctorial Boards**

#### **64. Student Proctorial Panel**

- (1) There is to be a Student Proctorial Panel consisting of:



- (a) the Chair of the Academic Board, and
  - (b) 6 members of the academic staff (of whom at least 2 are to be professors and at least 2 are not to be professors) appointed by and from the members of the Academic Board, and
  - (c) 6 students who have been enrolled in the University for the equivalent of at least 2 years full-time study, appointed by and from the student members of the Academic Forum.
- (2) The members of the Panel referred to in subclause (1)(b) and (c) are to be appointed at the first meeting of (as the case may be) the Academic Board or the Academic Forum held in each calendar year, or at another time determined by resolution of the Senate.
- (3) If the office of any member of the Panel referred to in subclause (1)(b) or (c):
- (a) falls vacant for any reason, or
  - (b) is not filled at the meeting referred to in subclause (2),
- that office may be filled by a person appointed in accordance with the relevant paragraph of subclause (1) which is applicable to that office.
- (4) A member of the Panel (other than the member referred to in subclause (1)(a)) is to assume office from the date of appointment by (as the case may be) the Academic Board or the Academic Forum and, subject to subclause (5) and clause 67, is to hold office until a successor is appointed.
- (5) The Senate may, at any time, extend the term of office of any member of the Panel and the successor to that member is not to assume office until the expiration of that term as so extended.
- (6) The member of the Panel referred to in subclause (1)(a) is to be the Chair of the Panel.
- (7) In the case of the illness or absence of the Chair of the Panel, a Deputy Chair of the Academic Board may act as deputy for the Chair during the Chair's illness or absence and, during the time the Deputy Chair acts as deputy, the Deputy Chair has all the powers and authority of the Chair.

#### 65. Convening meetings of the Student Proctorial Panel

- (1) The Chair of the Panel must convene a meeting of the Panel as soon as practicable after the Vice-Chancellor has referred an allegation of misconduct against a student to the Chair.
- (2) The Panel is to establish, in accordance with this clause and clause 66, a Board to hear and determine the allegation of misconduct.
- (3) At a meeting of the Panel the Chair must inform the Panel of the allegation of misconduct in respect of which the meeting was convened and the name of the student against whom the allegation is made and any member of the Panel may, with the consent of Chair of the Panel, be disqualified at the member's own request from membership of a Board to be constituted to hear an allegation against a student on the ground that the member may appear to be biased in relation to any matter concerning the allegation.
- (4) When all disqualifications from membership of a Board to be constituted to hear an allegation of misconduct have been made under subclause (3), each of the remaining members of the Panel must disclose to the Panel:
  - (a) whether the member has been or is involved in or associated with any matter concerning the allegation and, if the member has been or is so involved or associated, the nature or extent of the involvement or association, and
  - (b) whether the member has or has had any attitude towards or association with any person known to be involved in or associated with any matter concerning the allegation.

- (5) If, in the opinion of the Chair of the Panel, a disclosure made by a member of the Panel under subclause (4) gives rise to a reasonable apprehension that the member would be biased in deciding any matter concerning an allegation of misconduct against a student, the Chair may disqualify that member from membership of the Board to be constituted to hear the allegation.
- (6) If the Chair of the Panel seeks to be disqualified under subclause (3) or where the Chair makes a disclosure under subclause (4), the senior member of the members of the Panel referred to in clause 64(1)(b) who has not been disqualified has the power to consent to the Chair being disqualified under subclause (3) or to disqualify the Chair under subclause (5).

#### 66. Student Proctorial Board

- (1) A Student Proctorial Board is to consist of 3 persons of whom:
  - (a) one is to be a member elected by and from the Panel, being an academic staff member who is not disqualified from membership of that Board, and
  - (b) one is to be a member elected by and from the Panel, being a student member who is not disqualified from membership of that Board, and
  - (c) one is to be a person appointed by the Senate under subclause (4).
- (2) The member of a Board referred to in subclause (1)(c) is the Chair of that Board.
- (3) If the Chair of the Panel considers it to be desirable, 2 Boards may be constituted and may hear different allegations of misconduct simultaneously.
- (4) The Senate must appoint one or more Chairs of Boards annually, or at such other times as appears to it desirable, from among persons who:
  - (a) have been admitted to practise as banisters or solicitors of the Supreme Court of New South Wales for at least five years, or
  - (b) hold or have held office as judge or stipendiary magistrate in any State or federal court in Australia.
- (5) If the Senate has appointed more than one person as Chair of the Boards under subclause (4), the Chair of the Panel is to determine which person is to be Chair of a particular Board.

#### 67. Death of or expiry of term of member of Student Proctorial Panel or Student Proctorial Board

- (1) If the term of office of a member of the Panel expires while the member is a member of a Board constituted to hear an allegation of misconduct, the member is to continue to be a member of the Board until the hearing of the allegation is completed.
- (2) If:
  - (a) a member of the Panel dies or otherwise ceases to be a member of the Panel while the member is a member of a Board constituted to hear an allegation of misconduct, or
  - (b) a member of a Board is, for any reason unable to attend a meeting of the Board,
the remaining 2 members of that Board may, with the written approval of the Chair of the Panel, but subject to clause 75, continue the hearing of the allegation and make a determination in relation to the allegation.
- (3) If, in the opinion of the Chair of the Panel, it is not possible for a hearing of an allegation of misconduct to be concluded within a reasonable time then a new Board must be constituted and the allegation heard by it *de nova*.
- (4) A Board must not hear any allegation of misconduct or make any decision in relation to such an allegation (other than a decision to adjourn a hearing) in the absence of the Chair of the Board.

## Division 5: Hearing and determining allegations of misconduct

### 68. Who hears and determines allegations of misconduct

An allegation of misconduct against a student must be heard and determined:

- (a) if the Vice-Chancellor has decided to do so in person—as soon as practicable after the Vice-Chancellor so decides, or
- (b) if the Vice-Chancellor has referred the allegation to the Chair of the Panel—as soon as practicable after the Board is constituted for that purpose.

### 69. Preliminary matters to be dealt with by Vice-Chancellor or Student Proctorial Board

- (1) In the hearing of an allegation of misconduct against a student, the Vice-Chancellor or a Board has power:
  - (a) to summon any member of the University staff or any student to appear to give evidence in relation to the allegation, and
  - (b) to obtain information as to the facts concerning the allegation in any way the Vice-Chancellor or the Board sees fit and may at any stage seek further information in any manner reasonably possible, and to determine the procedure of the hearing.
- (2) The Vice-Chancellor or Board must:
  - (a) ensure that the student and any witnesses have been correctly identified and that the allegations of misconduct against the student have been made known to the student, and
  - (b) if satisfied that there is insufficient evidence to establish the allegation of misconduct, dismiss the allegation without calling on the student to answer it, and
  - (c) if satisfied that there is a case to answer with respect to the allegation, give the student an opportunity to answer the allegation.

### 70. Dealing with more than one allegation of misconduct

- (1) One or more different allegations of misconduct may be heard against one or more students at the same hearing.
- (2) If at any time before a final determination has been made in relation to an allegation of misconduct against a student, a fresh allegation is made against the student, being an allegation which arises out of or relates to the same conduct which is the subject of the previous allegation, the Vice-Chancellor or, as the case may be, a Board may hear the fresh allegation together with the allegation previously made against the student but the student must be given an opportunity to prepare a response to that fresh allegation.

### 71. Failure to appear

If a student fails to appear at the time and place appointed by the Vice-Chancellor or a Board, for the hearing of an allegation of misconduct against the student, the Vice-Chancellor or the Board, as the case may be, may, if satisfied that reasonable and proper steps have been taken to give to the student notice of the hearing:

- (a) proceed in the absence of the student, or
- (b) adjourn the hearing to a later date and cause the student to be given a notice stating that the hearing is so adjourned and informing the student that the hearing will proceed on the later date notwithstanding any further absence of the student.

### 72. Objections to questions

- (1) A person to whom a question is put at a hearing may object to the question and the Vice-Chancellor or, subject to subclause (2), the Board is to decide whether the objection should be upheld.
- (2) A decision in respect of any matter at a hearing of a Board:
  - (a) if the matter raises a point of law, must be made by the Chair of the Board, and

- (b) in any other case, must be made by the agreement of at least 2 members of the Board.

### 73. Presenting evidence on behalf of the University

The Registrar must designate a person to present evidence in relation to an allegation of misconduct at a hearing of the allegation and that person must attend the hearing and may:

- (a) question any witness giving evidence at the hearing, and
- (b) present witnesses and other evidence, and
- (c) address the Vice-Chancellor or the Board on any issue.

### 74. Student's rights in respect of hearing

Any student against whom an allegation of misconduct has been made, being an allegation which the Vice-Chancellor has referred to the Chair of the Panel or decided to hear and determine in person must:

- (a) be informed of the allegation and of all relevant particulars relating to the allegation, and
- (b) subject to clause 75(2)(c), has the right to be present at any hearing in which any evidence or submission is given or made in relation to the allegation, and
- (c) be afforded a reasonable opportunity of bringing to the knowledge of the Vice-Chancellor or the Board any factual material relevant to the allegation and of bringing before the Vice-Chancellor or Board any person who can provide that material, and
- (d) be afforded a reasonable opportunity of questioning either in person or by a representative any person who has furnished information at the hearing of the allegation, and
- (e) is entitled to inspect any documentary or other physical evidence placed before the Vice-Chancellor or Board, and
- (f) is entitled to address the Vice-Chancellor or Board on any issue relating to the allegation whether in relation to the allegation or the penalty which may be imposed, and
- (g) is entitled to be represented at the hearing of the allegation or to be accompanied at the hearing by a friend.

### Conduct at hearing

All persons appearing before or present at a hearing of an allegation of misconduct against a student must conduct themselves in a proper manner.

If a person fails to comply with subclause (1):

- (a) at a hearing by a Board, the Board must, if the person is a member of staff of the University, inform the Vice-Chancellor of the failure, and
- (b) at a hearing by the Vice-Chancellor or a Board, the Vice-Chancellor or, as the case may be, the Board must, if the person is a student, inform the person that disciplinary action may be taken in respect of the person's behaviour, and
- (c) at a hearing by the Vice-Chancellor or a Board, the Vice-Chancellor or, as the case may be, the Board may require the person to leave the hearing.

If a person who is required under subclause (2)(c) to leave a hearing is the student who is the subject of the hearing, the hearing may only continue in the absence of the student if the student was required to leave the hearing by reason of conduct which was so improper as to unreasonably disrupt the hearing.

### 76. Making a determination

- (1) The Vice-Chancellor or a Board may, after hearing an allegation of misconduct against a student:
  - (a) make a finding that the student is guilty of misconduct but impose no penalty, or
  - (b) impose one or more penalties on the student if satisfied that the student is guilty of misconduct.

- (2) The Vice-Chancellor or a Board may, instead of or in addition to a penalty imposed under subclause (1):
- (a) if a student is found to have damaged or destroyed any property of the University, order the student to pay to the Registrar such amount as may be determined by the Vice-Chancellor or Board as compensation for the damage or destruction of the property, or
  - (b) if a student is found to have taken or removed any property of the University:
    - (i) order the student to return the property to the University, or
    - (ii) order the student to pay to the Registrar such amount as may be determined by the Vice-Chancellor or Board as compensation for the taking or removal of the property, or both, or
  - (c) if a student is found to have taken or removed and damaged or destroyed any property of the University, make orders in respect of the property under subclause (2)(a) and (b).
- (3) The Vice-Chancellor and any Board must, as soon as practicable after making a determination under subclause (1)(b) to impose a penalty on any student for misconduct or an order under subclause (2), lay a report of that determination or order upon the table of the Senate and of the Academic Board.
- (4) Unless the Senate otherwise determines, only one report referred to in subclause (3) is required to be tabled at a meeting of the Senate or the Academic Board but the Vice-Chancellor or the person who is presiding at the meeting of the Senate or the Academic Board at which the report is tabled must state at the meeting the number of persons mentioned in the report, the nature of the misconduct alleged and the penalties imposed or order made.
- (4) A quorum for a meeting of the Appeals Committee is 5 members.

#### 79. Student may appeal against determination

- (1) A student may, in accordance with subclause (2), appeal to the Senate against a determination being:
  - (a) a finding by the Vice-Chancellor or a Board that the student is guilty of misconduct, or
  - (b) the imposition of a penalty upon the student by the Vice-Chancellor under clause 63(2) or by the Vice-Chancellor or a Board under clause 76(1)(b), or
  - (c) an order made by the Vice-Chancellor or a Board under clause 76(2).
- (2) An appeal by a student against a determination made by the Vice-Chancellor or a Board:
  - (a) must be filed with the Registrar within the period of 14 days (or such longer period not exceeding one month as the Vice-Chancellor may allow) immediately following the date upon which the student was given notice of the determination, and must be in writing giving full particulars of the grounds of appeal, and
  - (c) may be made only on one or more of the following grounds:
    - (i) that the determination is unreasonable or cannot be supported, having regard to the evidence,
    - (ii) that the determination was made in breach of the rules of natural justice,
    - (iii) that particular evidence should not have been admitted or rejected,
    - (iv) that fresh relevant evidence has become available to the student, being evidence that was not available or not known to the student at the time of the hearing,
    - (v) that a provision of this Chapter was not complied with,
    - (vi) that the meaning or effect of any provision of this Chapter was misinterpreted,
    - (vii) that in any way whatever there was a miscarriage of justice,
    - (viii) that the penalty imposed on the student or order made against the student was excessive or inappropriate.

#### Division 6: Penalties

##### 77. Penalties that may be imposed

- (1) One or more of the following penalties may be imposed under this Chapter in respect of misconduct by a student:
  - (a) expulsion from the University,
  - (b) suspension from admission to or from the use of University grounds or any part of those grounds, either permanently or for a specified period,
  - (c) suspension from a University course either permanently or for a specified period,
  - (d) a fine,
  - (e) a reprimand or a severe reprimand,
  - (f) a penalty in accordance with academic usage.
- (2) The Vice-Chancellor or a Board, when imposing a penalty, may suspend the operation of that penalty on such terms as may be determined by the Vice-Chancellor or Board.

#### Division 7: Appeals

##### 78. Student Disciplinary Appeals Committee

- (1) There is to be a Student Disciplinary Appeals Committee which consists of:
  - (a) the Chancellor, and
  - (b) the Deputy Chancellor, and
  - (c) 7 other Fellows (not including the Vice-Chancellor) elected at the first meeting of the Senate in each calendar year or as soon after that meeting as is practicable.
- (2) The members of the Appeals Committee referred to in subclause (1)(c) are to hold office until their successors are appointed or until they cease to be Fellows.
- (3) Any casual vacancy in the office of a member of the Appeals Committee referred to in subclause (1)(c) must be filled by the Senate as soon as practicable after the casual vacancy arises.

##### Hearing and determining appeals

Upon receipt of an appeal, the Senate must determine whether to hear the appeal itself or whether to refer the appeal to the Appeals Committee.

A Fellow must not participate in or be present at the hearing of an appeal by the Senate or the Appeals Committee against a determination made by a Board of which the Fellow was a member or, if the Fellow is the Vice-Chancellor, against any determination.

The Senate or the Appeals Committee must, on the hearing of an appeal by a student:

- (a) allow the appeal if it is of the opinion that the determination of the Vice-Chancellor or Board should be set aside on any of the grounds of appeal referred to in clause 79(2)(c), or
- (b) dismiss the appeal if it is of the opinion that:
  - (1) the determination of the Vice-Chancellor or Board should not be set aside on any of the grounds of appeal referred to in clause 79(2)(c), or
  - (ii) notwithstanding that the determination may be set aside on any 1 or more of the grounds referred to in clause 79(2)(c)(ii) to (vii) (both inclusive), no substantial miscarriage of justice has actually occurred.

In allowing an appeal by a student, the Senate or the Appeals Committee may:

- (a) quash a determination made by the Vice-Chancellor or a Board, or

- (b) quash a determination made by the Vice-Chancellor or a Board and direct that all or any of the allegations the subject of the appeal be reheard by:
  - (i) if the determination was made by the Vice-Chancellor—a Board, or
  - (ii) if the determination was made by a Board—another Board, or
- (c) if the appeal was made on the ground specified in clause 79(2)(c)(viii), substitute a different penalty for the one imposed or a different order for the one made, or
- (d) if an appeal is made on the ground specified in clause 79(2)(c)(iv), consider any fresh evidence offered by the student and determine the matter itself without directing a rehearing.
- (5) In relation to the hearing of an appeal by a student, the student, any representative of the student and the person designated for that purpose by the Registrar may make written submissions or, with the consent of the Senate or Appeals Committee, may make oral submissions.
- (6) The Senate or the Appeals Committee must, except in the case of an appeal made on the ground specified in clause 79(2)(c)(iv), determine an appeal on the basis of such official record of evidence as may have been taken at the hearing of the allegation in respect of which the determination was made.
- (7) The provisions of clauses 69, 71, 72(1), 73, 74 and 75 apply to the Senate or the Appeals Committee in the same way as they apply to and in respect of the hearing of an allegation by the Vice-Chancellor or a Board.
- (8) If a student has filed an appeal in accordance with clause 79(2) against a determination of the Vice-Chancellor or a Board to impose a penalty for misconduct or against an order made by the Vice-Chancellor or a Board under clause 76(2), the penalty or order is not to be enforceable against the student until the appeal is withdrawn or the Senate or the Appeals Committee has determined the appeal.
- (9) Subject to clause 81, the determination of the Senate or the Appeals Committee on an appeal is final and conclusive.

#### Division 8: Miscellaneous

##### 81. Request to quash determination

The Senate may at any time, on the recommendation of the Vice-Chancellor, quash a determination made by the Vice-Chancellor, a Board, the Appeals Committee or itself, whether or not an appeal has been made against that determination.

##### 82. All hearings to be conducted in camera

All disciplinary hearings in the University under this By-law are limited to those persons who in accordance with this chapter are required or entitled to be present.

##### 83. Savings and transitional

- (1) If, before the commencement of this By-law:
  - (a) a Board has commenced a hearing but has not made a determination in respect of an allegation of misconduct against a student, or
  - (b) the Senate or an Appeals Committee has commenced the hearing of an appeal by a student arising out of a decision of a Board but has not made a determination in respect of the appeal,
 a Board constituted by the same members as the Board, the Senate or the Appeals Committee, as the case may be, is to continue to hear and determine that allegation or appeal under this chapter as if the initial proceedings had been commenced before or conducted by that Board.
- (2) A Panel or a Board constituted in accordance with this chapter before the commencement of this By-law, the members of which held office as members of the Panel

or Board immediately before that commencement, are, subject to this chapter, to be taken to be duly constituted under this chapter as a Panel or Board, as the case may be.

#### Chapter 9 Miscellaneous

##### 84. Repeal

- (1) The *By-laws of the University of Sydney* are repealed.
- (2) Any act, matter or thing that immediately before the repeal of *By-laws of the University of Sydney* had effect under the *By-laws of the University of Sydney* is taken to have effect under this By-law.

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# University of Sydney (Coursework) Rule 2000

## PRELIMINARY

### RULES RELATING TO COURSEWORK AWARD COURSES

Division 1 Award course requirements, credit points and  
assessment

Division 2 Enrolment

Division 3 Credit, cross-institutional study and their  
upper limits

Division 4 Progression

Division 5 Discontinuation of enrolment and suspension  
of candidature

Division 6 Unsatisfactory progress and exclusion

Division 7 Exceptional circumstances

Division 8 Award of degrees, diplomas and certificates

Division 9 Transitional provisions

# University of Sydney

## (Coursework) Rule 2000

### PRELIMINARY

#### 1. Commencement and purpose of Rule

- (1) This Rule is made by the Senate pursuant to section 37(1) of the University of Sydney Act 1989 for the purposes of the University of Sydney By-law 1999.
- (2) This Rule comes into force on 1 January 2001.
- (3) This Rule governs all coursework award courses in the University. It is to be read in conjunction with the University of Sydney (Amendment Act) Rule 1999 and the Resolutions of the Senate and the faculty resolutions relating to each award course in that faculty.

### RULES RELATING TO COURSEWORK AWARD COURSES

#### 1. Definitions

In this Rule:

**award course** means a formally approved program of study which can lead to an academic award granted by the University.

**coursework** means an award course not designated as a research award course. While the program of study in a coursework award course may include a component of original, supervised research, other forms of instruction and learning normally will be dominant. All undergraduate award courses are coursework award courses;

**credit** means advanced standing based on previous attainment in another award course at the University or at another institution. The advanced standing is expressed as credit points granted towards the award course. Credit may be granted as specific credit or non-specific credit.

**Specific credit** means the recognition of previously completed studies as directly equivalent to units of study.

**Non-specific credit** means a 'block credit' for a specified number of credit points at a particular level. These credit points may be in a particular subject area but are not linked to a specific unit of study;

**credit points** mean a measure of value indicating the contribution each unit of study provides towards meeting award course completion requirements stated as a total credit point value;

**dean** means the dean of a faculty or the director or principal of an academic college or the chairperson of a board of studies;

**degree** means a degree at the level of bachelor or master for the purpose of this Rule;

**embedded courses/programs** means award courses in the graduate certificate / graduate diploma / master's

degree by coursework sequence which allow unit of study credit points to count in more than one of the awards;

**faculty** means a faculty, college board, a board of studies or the Australian Graduate School of Management Limited as established in each case by its constitution and in these Rules refers to the faculty or faculties responsible for the award course concerned;

**major** means a defined program of study, generally comprising specified units of study from later stages of the award course;

**minor** means a defined program of study, generally comprising units of study from later stages of the award course and requiring a smaller number of credit points than a major;

**postgraduate award course** means an award course leading to the award of a graduate certificate, graduate diploma, degree of master or a doctorate. Normally, a postgraduate award course requires the prior completion of a relevant undergraduate degree or diploma.

**research award course** means an award course in which students undertake and report systematic, creative work in order to increase the stock of knowledge. The research award courses offered by the University are: higher doctorate, Doctor of Philosophy, doctorates by research and advanced coursework, and certain degrees of master designated as research degrees. The systematic, creative component of a research award course must comprise at least 66% of the overall award course requirements;

**stream** means a defined program of study within an award course, which requires the completion of a program of study specified by the award course rules for the particular stream, in addition to the core program specified by award course rules for the award course.

**student** means a person enrolled as a candidate for a course;

**testamur** means a certificate of award provided to a graduate, usually at a graduation ceremony;

**transcript** or **academic transcript** means a printed statement setting out a student's academic record at the University;

**unit of study** means the smallest stand-alone component of a student's award course that is recordable on a student's transcript. Units of study have an integer credit point value, normally in the range 3-24;

**undergraduate award course** means an award course leading to the award of an associate diploma, diploma, advanced diploma or degree of bachelor.

#### 2. Authorities and responsibilities

- (1) Authorities and responsibilities for the functions set out in this Rule are also defined in the document *Academic Delegations of Authority*. The latter document sets out the mechanisms by which a person who has delegated authority may appoint an agent to perform a particular function.
- (2) The procedures for consideration of, and deadlines for submission of, proposals for new and amended award courses will be determined by the Academic Board.

#### Division 1: Award course requirements, credit points and assessment

#### 3. Award course requirements

- (1) To qualify for the award of a degree, diploma or certificate, a student must:
  - (a) complete the award course requirements specified by the Senate for the award of the degree, diploma or certificate concerned;
  - (b) complete any other award course requirements specified by the Academic Board on the recommendation of the faculty and published in the faculty resolutions relating to the award course;

- (c) complete any other award course requirements specified by the faculty in accordance with its delegated authority and published in the faculty resolutions relating to the award course; and
- (d) satisfy the requirements of all other relevant by-laws, rules and resolutions of the University.

#### 4. Units of study and credit points

- (1) (a) A unit of study comprises the forms of teaching and learning approved by a faculty. Where the unit of study is being provided specifically for an award course which is the responsibility of another faculty, that faculty must also provide approval.
- (b) Any faculty considering the inclusion of a unit of study in the tables of units available for an award course for which it is responsible may review the forms of teaching and learning of that unit, may consult with the approving faculty about aspects of that unit and may specify additional conditions with respect to inclusion of that unit of study.
- (2) A student completes a unit of study if the student:
  - (a) participates in the learning experiences provided for the unit of study;
  - (b) meets all examination, assessment and attendance requirements for the unit of study; and
  - (c) passes the required assessments for the unit of study.
- (3) Each unit of study is assigned a specified number of credit points by the faculty responsible for the unit of study.
- (4) The total number of credit points required for completion of an award course will be as specified in the Senate resolutions relating to the award course.
- (5) The total number of credit points required for completion of award courses in an approved combined award course will be specified in the Senate or faculty resolutions relating to the award course.
- (6) A student may, under special circumstances, and in accordance with faculty resolutions, be permitted by the relevant dean to undertake a unit or units of study other than those specified in the faculty resolutions relating to the award course and have that unit or those units of study counted towards fulfilling the requirements of the award course in which the student is enrolled.

#### 5. Unit of study assessment

- (1) A student who completes a unit of study will normally be awarded grades of high distinction, distinction, credit or pass, in accordance with policies established by the Academic Board. The grades high distinction, distinction and credit indicate work of a standard higher than that required for a pass.
- (2) A student who completes a unit of study for which only a pass/fail result is available will be recorded as having satisfied requirements.
- (3) In determining the results of a student in any unit of study, the whole of the student's work in the unit of study may be taken into account.
- (4) Examination and assessment in the University are conducted in accordance with the policies and directions of the Academic Board.

#### 6. Attendance

- (1) A faculty has authority to specify the attendance requirements for courses or units of study in that faculty. A faculty must take into account any University policies concerning modes of attendance, equity and disabled access.
- (2) A faculty has authority to specify the circumstances under which a student who does not satisfy attendance requirements may be deemed not to have completed a unit of study or an award course.

### Division 2: Enrolment

#### 7. Enrolment restrictions

- (1) A student who has completed a unit of study towards the requirements of an award course may not re-enrol in that unit of study, except as permitted by faculty resolution or with the written permission of the dean. A student permitted to re-enrol may receive a higher or lower grade, but not additional credit points.
- (2) Except as provided in sub-section (1), a student may not enrol in any unit of study which overlaps substantially in content with a unit that has already been completed or for which credit or exemption has been granted towards the award course requirements.
- (3) A student may not enrol in units of study additional to award course requirements without first obtaining permission from the relevant dean.
- (4) Except as prescribed in faculty resolutions or with the permission of the relevant dean:
  - (a) a student enrolled in an undergraduate course may not enrol in units of study with a total value of more than 32 credit points in any one semester, or 16 credit points in the summer session; and
  - (b) a student enrolled in a postgraduate award course may not enrol in units of study with a total value of more than 24 credit points in any one semester, or 12 credit points in the summer session.

### Division 3: Credit, cross-institutional study and their upper limits

#### 8. Credit for previous studies

- (1) Students may be granted credit on the basis of previous studies.
- (2) Notwithstanding any credit granted on the basis of work completed or prior learning in another award course at the University of Sydney or in another institution, in order to qualify for an award a student must:
  - (a) for undergraduate award courses, complete a minimum of the equivalent of two full-time semesters of the award course at the University; and
  - (b) for postgraduate award courses, complete at least fifty percent of the requirements prescribed for the award course at the University.

These requirements may be varied where the work was completed as part of an embedded program at the University or as part of an award course approved by the University in an approved conjoint venture with another institution.

- (3) The credit granted on the basis of work completed at an institution other than a university normally should not exceed one third of the overall award course requirements.
- (4) A faculty has authority to establish embedded academic sequences in closely related graduate certificate, graduate diploma and master's degree award courses. In such embedded sequences, a student may be granted credit for all or some of the units of study completed in one award of the sequence towards any other award in the sequence, irrespective of whether or not the award has been conferred.
- (5) In an award course offered as part of an approved conjoint venture the provisions for the granting of credit are prescribed in the Resolutions of the Senate and the faculty resolutions relating to that award course.

#### 9. Cross-institutional study

- (1) The relevant dean may permit a student to complete a unit or units of study at another university or institution and have that unit or those units of study credited to the student's award course.
- (2) The relevant dean has authority to determine any conditions applying to cross-institutional study.

**Division 4: Progression****10. Repeating a unit of study**

- (1) A student who repeats a unit of study shall, unless granted exemption by the relevant dean:
  - (a) participate in the learning experiences provided for the unit of study; and
  - (b) meet all examination, assessment and attendance requirements for the unit of study.
- (2) A student who presents for re-assessment in any unit of study is not eligible for any prize or scholarship awarded in connection with that unit of study without the permission of the relevant dean.

**11. Time limits**

A student must complete all the requirements for an award course within ten calendar years or any lesser period if specified by Resolution of the Senate or the faculty.

**Division 5: Discontinuation of enrolment and suspension of candidature****12. Discontinuation of enrolment**

- (1) A student who wishes to discontinue enrolment in an award course or a unit of study must apply to the relevant dean and will be presumed to have discontinued enrolment from the date of that application, unless evidence is produced showing:
  - (a) that the discontinuation occurred at an earlier date; and
  - (b) that there was good reason why the application could not be made at the earlier time.
- (2) A student who discontinues enrolment during the first year of enrolment in an award course may not re-enrol in that award course unless:
  - (a) the relevant dean has granted prior permission to re-enrol; or
  - (b) the student is reselected for admission to candidature for that course.
- (3) No student may discontinue enrolment in an award course or unit of study after the end of classes in that award course or unit of study, unless he or she produces evidence that:
  - (a) the discontinuation occurred at an earlier date; and
  - (b) there was good reason why the application could not be made at the earlier time.
- (4) A discontinuation of enrolment may be recorded as *Withdrawn (W)* or *Discontinued Not To Count As Failure (DNF)* where that discontinuation occurs within the time-frames specified by the University and published by the faculty, or where the student meets other conditions as specified by the relevant faculty.

**13. Suspension of candidature**

- (1) A student must be enrolled in each semester in which he or she is actively completing the requirements for the award course. A student who wishes to suspend candidature must first obtain approval from the relevant dean.
- (2) The candidature of a student who has not re-enrolled and who has not obtained approval from the dean for suspension will be deemed to have lapsed.
- (3) A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the relevant faculty.
- (4) A student who enrolls after suspending candidature shall complete the requirements for the award course under such conditions as determined by the dean.

**Division 6: Unsatisfactory progress and exclusion****14. Satisfactory progress**

A faculty has authority to determine what constitutes satisfactory progress for all students enrolled in award courses in that faculty, in accordance with the policies and directions of the Academic Board.

**15. Requirement to show good cause**

- (1) For the purposes of this Rule, *good cause* means circumstances beyond the reasonable control of a student, which may include serious ill health or misadventure, but does not include demands of employers, pressure of employment or time devoted to non-University activities, unless these are relevant to serious ill health or misadventure. In all cases the onus is on the student to provide the University with satisfactory evidence to establish good cause. The University may take into account relevant aspects of a student's record in other courses or units of study within the University and relevant aspects of academic studies at other institutions provided that the student presents this information to the University.
- (2) The relevant dean may require a student who has not made satisfactory progress to show good cause why he or she should be allowed to re-enrol.
- (3) The dean will permit a student who has shown good cause to re-enrol.

**16. Exclusion for failure to show good cause**

The dean may, where good cause has not been established:

- (1) exclude the student from the relevant course; or
- (2) permit the student to re-enrol in the relevant award course subject to restrictions on units of study, which may include, but are not restricted to:
  - (a) completion of a unit or units of study within a specified time;
  - (b) exclusion from a unit or units of study, provided that the dean must first consult the head of the department responsible for the unit or units of study; and
  - (c) specification of the earliest date upon which a student may re-enrol in a unit or units of study.

**17. Applying for re-admission after exclusion**

- (1) A student who has been excluded from an award course or from a unit or units of study may apply to the relevant dean for readmission to the award course or re-enrolment in the unit or units of study concerned after at least 4 semesters, and that dean may readmit the student to the award course or permit the student to re-enrol in the unit or units of study concerned.
- (2) With the written approval of the relevant dean, a student who has been excluded may be given credit for any work completed elsewhere in the University or in another university during a period of exclusion.

**18. Appeals against exclusion**

- (1) In this Rule a reference to the Appeals Committee is a reference to the Senate Student Appeals Committee (Exclusions and Readmissions).
  - (2) (a) (i) A student who has been excluded in accordance with this Rule may appeal to the Appeals Committee.
    - (ii) A student who has applied for readmission to an award course or re-enrolment in a unit of study after a period of exclusion, and who is refused readmission or re-enrolment may also apply to the Appeals Committee.
  - (b) The Appeals Committee shall comprise:
    - (i) 3 *ex officio* members (the Chancellor, the Deputy Chancellor and the Vice-Chancellor and Principal);



- (ii) the Chair and Deputy Chairs of the Academic Board;
  - (iii) 2 student Fellows; and
  - (iv) up to 4 other Fellows.
- (c) The Appeals Committee may meet as one or more sub-committees providing that each sub-committee shall include at least 1 member of each of the categories of:
- (i) ex officio member;
  - (ii) Chair or Deputy Chair of the Academic Board;
  - (iii) student Fellow; and
  - (iv) other Fellows.
- (d) Three members shall constitute a quorum for a meeting of the Appeals Committee or a sub-committee.
- (e) The Appeals Committee and its sub-committees have authority to hear and determine all such appeals and must report its decision to the Senate annually.
- (f) The Appeals Committee or a sub-committee may uphold or disallow any appeal and, at its discretion, may determine the earliest date within a maximum of four semesters at which a student who has been excluded shall be permitted to apply to re-enrol.
- (g) No appeal shall be determined without granting the student the opportunity to appear in person before the Appeals Committee or sub-committee considering the appeal. A student so appearing may be accompanied by a friend or adviser.
- (h) The Appeals Committee or sub-committee may hear the relevant dean but that dean may only be present at those stages at which the student is permitted to be present. Similarly, the dean is entitled to be present when the Committee or sub-committee hears the student.
- (i) If, due notice having been given, a student fails to attend a meeting of the Appeals Committee or sub-committee scheduled to consider that student's appeal, the Appeals Committee or sub-committee, at its discretion, may defer consideration of the appeal or may proceed to determine the appeal.
- (j) A student who has been excluded in accordance with these resolutions and has lodged a timely appeal against that exclusion may re-enrol pending determination of that appeal if it has not been determined by the commencement of classes in the next appropriate semester.

#### Division 7: Exceptional circumstances

##### 19. Variation of award course requirements in exceptional circumstances

The relevant dean may vary any requirement for a particular student enrolled in an award course in that faculty where, in the opinion of the dean, exceptional circumstances exist.

#### Division 8: Award of degrees, diplomas and certificates

##### 20. Classes of award

- (1) Undergraduate diplomas may be awarded in five grades — pass, pass with merit, pass with distinction, pass with high distinction or honours.
- (2) Degrees of bachelor may be awarded in two grades — pass or honours.
- (3) Graduate diplomas and graduate certificates may be awarded in one grade only — pass.
- (4) Degrees of master by coursework may be awarded three grades — pass, pass with merit or honours.

##### 21. Award of the degree of bachelor with honours

- (1) The award of honours is reserved to indicate special proficiency. The basis on which a student may qualify for the award of honours in a particular award course is specified in the faculty resolutions relating to the course.
- (2) Each faculty shall publish the grading systems and criteria for the award of honours in that faculty.
- (3) Classes which may be used for the award of honours are:
  - First Class
  - Second Class/Division 1
  - Second Class/Division 2
  - Third Class.
- (4) With respect to award courses which include an additional honours year:
  - (a) a student may not graduate with the pass degree while enrolled in the honours year;
  - (b) on the recommendation of the head of the department concerned, a dean may permit a student who has been awarded the pass degree at a recognised tertiary institution to enrol in the honours year in that faculty;
  - (c) faculties may prescribe the conditions under which a student may enrol part-time in the honours year;
  - (d) a student who fails or discontinues the honours year may not re-enrol in it, except with the approval of the dean.

##### 22. University Medal

An honours bachelor's degree student with an outstanding academic record throughout the award course may be eligible for the award of a University medal, in accordance with Academic Board policy and the requirements of the faculty resolutions relating to the award course concerned.

##### 23. Award of the degree of master with honours or merit

The award of honours or pass with merit is reserved to indicate special proficiency or particular pathways to completion. The basis on which a student may qualify for the award of honours or the award with merit in a particular degree is specified in the faculty resolutions relating to that degree.

##### 24. Transcripts and testamurs

- (1) A student who has completed an award course or a unit of study at the University will receive an academic transcript upon application and payment of any charges required.
- (2) Testamurs may indicate streams or majors or both as specified in the relevant faculty resolutions.

#### Division 9: Transitional provisions

##### 25. Application of this Rule during transition

This Rule applies to all candidates for degrees, diplomas and certificates who commence candidature after 1 January 2001. Candidates who commenced candidature prior to this date may choose to proceed in accordance with the resolutions of the Senate in force at the time they enrolled, except that the faculty may determine specific conditions for any student who has re-enrolled in an award course after a period of suspension.



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# University of Sydney (Amendment Act) Rule 1999 (as amended)

Part 1 — Preliminary

Part 2 — Standard format of Rules

Part 3 — Procedures of Senate

Part 4 — Convocation

Part 5 — Appointment to Student Proctorial Panel

Part 6 — Seal and Arms of the University

Part 7 — Senior officers of the University

Part 8 — Intellectual property

Part 9 — Admission to courses

Part 10 — Awarding degrees, diplomas and certificates

# University of Sydney

## (Amendment Act) Rule 1999

### (as amended)

#### PART 1 — PRELIMINARY

##### 1. Commencement and purpose of Rule

- (1) This Rule is made by the Senate pursuant to section 37(1) of the *University of Sydney Act 1989* for the purposes of the University of Sydney By-law 1999.
- (2) This Rule comes into force on 6 August 1999.
- (3) The purpose of this Rule is to regulate certain matters for which rules may be made by the Senate.

##### 2. Definitions

In this Rule, a reference to a Chapter means a reference to a Chapter of the University of Sydney By-Law 1999.

#### PART 2 — STANDARD FORMAT OF RULES

##### 3. Requirements

All Rules must specify:

- (a) by whom they are made;
- (b) that they are made pursuant to section 37(1) of the Act for the purposes of the University of Sydney By-Law 1999;
- (c) when they commence;
- (d) their purpose; and
- (e) if they are intended to replace Rules or resolutions already in existence,
  - (i) the Rules or resolutions that they will replace; and
  - (ii) that those Rules or resolutions already in existence are taken to be repealed by the Rules replacing them.

#### PART 3 — PROCEDURES OF SENATE

##### 4. Secretary

- (1) The Registrar is to act as secretary at all meetings of the Senate.
- (2) The Registrar is responsible for:
  - (a) issuing notices for all meetings of the Senate; and
  - (b) keeping minutes of the proceedings of Senate

##### 5. Time and frequency of ordinary meetings of Senate

- (1) Meetings of the Senate are normally to be held:
  - (a) on the first Monday of each month (except January), or on the nearest convenient date if that Monday is a public holiday; and
  - (b) 11 times in each calendar year, at least 8 of which are to be formal meetings.
- (2) Meetings of the Senate may be held at times other than those specified in Rule 5(1) if the Senate so resolves.
- (3) Meetings of Senate may be adjourned to a convenient later time to conclude any unfinished business.

##### 6. Special meetings of the Senate

- (1) At any time between meetings convened under Rule 5(1), either:
  - (a) the Chancellor; or
  - (b) in the absence of the Chancellor, the Deputy Chancellor; or
  - (c) in the absence of the Chancellor and the Deputy Chancellor, the Vice-Chancellor,
 may, if there is an emergency, call a special meeting of the Senate to consider any business he or she may wish to submit, by notifying the Registrar in writing to that effect.
- (2) If the Registrar receives a request under Rule 6(1), he or she must convene a meeting of the Senate to be held as soon as conveniently possible.
- (3) At any time upon written request given by any 3 Fellows:
  - (a) the Chancellor; or
  - (b) in the absence of the Chancellor, the Deputy Chancellor; or
  - (c) in the absence of the Chancellor and the Deputy Chancellor, the Vice-Chancellor; or
  - (d) in the absence of the Chancellor, the Deputy Chancellor and the Vice-Chancellor, the Registrar must convene a special meeting of the Senate, to be held as soon as conveniently possible, and no earlier than 7 days after that written request is received.

##### 7. Notice of meetings and motions

- (1) Subject to Rule 7(2), the Registrar must give at least 3 days' notice of any meeting of Senate (including any date for re-convening an adjourned meeting).
- (2) There is no minimum prescribed time for giving notice of a special meeting of Senate under Rule 6(1).
- (3) Except for a motion moved by the Vice-Chancellor which, in the opinion of the Vice-Chancellor and the Chancellor is a matter of urgency, no motion initiating a subject for discussion at a meeting of the Senate may be made unless that motion is included in the notice of meeting given by the Registrar under Rule 7(1), or in a notice of the previous meeting.

##### 8. Quorum

If there is no quorum of Senate, as prescribed by clause 8 of Schedule 1 of the Act, within 30 minutes of the hour appointed for that meeting, those Fellows present may appoint a future time convenient to re-convene that adjourned meeting.

##### 9. Minutes

- (1) All proceedings of Senate are to be recorded in minutes, and must be confirmed as a true and correct record at the ordinary meeting immediately following that to which the minutes relate.
- (2) The person presiding at the meeting at which minutes are confirmed as a true and correct record must sign the minutes to that effect.

#### PART 4 — CONVOCATION

##### 10. Exemption from membership of Convocation

A person may be exempted from membership of Convocation upon satisfying the Senate that he or she objects on the grounds of conscience to such membership.

##### 11. Standing Committee of Convocation

- (1) The Standing Committee of Convocation shall consist of a President and not less than 40 persons who are members of Convocation. No fewer than 25% of the members of the Standing Committee shall be women and no fewer than 25% shall be men.
- (2) Subject to the Act:
  - (a) the members of the Standing Committee shall be elected by Convocation;

- (b) the first election of members of the Standing Committee shall be conducted as the Senate may by resolution prescribe;
- (c) subsequent elections of members of the Standing Committee shall be conducted in accordance with the standing orders of Convocation for the time being. Such standing orders may provide for voting by post and for preferential voting or for proportional representation.

#### 12. Register of graduates and members of Convocation

- (1) A register of graduates of the University shall be kept by the Registrar in such manner as the Senate shall from time to time direct.
- (2) A register of members of Convocation shall be kept by the Registrar in such manner as the Senate shall from time to time direct and such register shall be conclusive evidence that any person whose name shall appear thereon at the time of his or her claiming a vote at a meeting of Convocation or for an election of Fellows of the Senate or members of the Standing Committee is so entitled to vote.

#### 13. Meeting procedures of Convocation

- (1) The Chancellor, or in his or her absence the Deputy Chancellor, or in the absence of both, the Vice-Chancellor, shall in pursuance of a resolution of the Senate, or upon the receipt of a requisition signed by at least 20 members of Convocation, summon a meeting of Convocation to be held at such time and place as he or she shall direct. Such meeting shall be held accordingly within 28 days from the receipt of the requisition. And notice of such meeting shall be given by public advertisement not less than 14 days before the day appointed for the meeting: provided that every such requisition shall specify the subjects which it is proposed to bring before Convocation. If, in the opinion of the summoning officer, the subjects so specified, or any of them, are such as ought not to be discussed in Convocation, he or she shall refer the matter to the Senate, which shall decide whether the meeting shall be held or not: provided that no such meeting shall be held in the month of January.
- (2) At all meetings so summoned, the Chancellor, or in his or her absence, the Deputy Chancellor, or in the absence of both, the Vice-Chancellor, shall preside. In the absence of the Chancellor, the Deputy Chancellor or the Vice-Chancellor, the members of the Convocation present shall elect one of their number to preside at that meeting.
- (3) Apart from the meetings of Convocation provided for in this Rule, Convocation shall meet when summoned:
  - (a) by the Standing Committee; or
  - (b) as provided for by standing orders of Convocation.
- (4) Convocation shall hold at least 1 meeting in each year.
- (5) The presence at any meeting of one hundred members of Convocation shall be necessary to form a quorum. And if within 30 minutes from the time of meeting there shall be no quorum present the meeting shall lapse.
- (6) At all meetings of Convocation the Registrar or the Registrar's nominee shall act as secretary and keep the minutes of all proceedings.
- (7) Every meeting may be adjourned by the person presiding at the meeting to such day and hour as may be fixed by resolution.
- (8) All questions submitted to the Convocation shall be decided by a majority of members present. The person presiding at the meeting shall have a deliberative as well as a casting vote.
- (9) All resolutions of Convocation shall be signed by the person presiding at the meeting and shall be laid by the Registrar before the Senate at its next meeting.

#### (10) Convocation shall make standing orders providing for:

- (a) the constitution and election of the Standing Committee;
- (b) the number of ordinary meetings to be held in each year;
- (c) the time and place of and manner of convening meetings summoned by the Standing Committee;
- (d) for the regulation of meetings so summoned and of the meetings of the Standing Committee;
- (e) and for any other matters with respect to which it is empowered by the Senate to make standing orders so far as such standing orders are not inconsistent with the Act or any Rule.

#### (11) Until standing orders are made by Convocation, the Standing Committee may make provisional standing orders in regard to any of the above matters.

#### (12) Any standing orders made by Convocation or by the Standing Committee before this Rule commences remain in full force and effect until revoked or amended in accordance with this Rule.

#### 14. Powers of Convocation and of Standing Committee

- (1) Convocation shall submit for the consideration of the Senate such suggestions as it thinks fit with respect to the affairs and concerns of the University, and the Senate may take all such suggestions into consideration and report to Convocation its determinations thereon.
- (2) The Standing Committee may submit for the consideration of the Senate such suggestions as it thinks fit in respect of the affairs and concerns of the University: and the Senate may take all such suggestions into consideration and report to the Standing Committee its determinations thereon.
- (3) The Standing Committee shall report to the Senate on any matters referred to it by the Senate for report.
- (4) The Standing Committee may at any time and shall once at least in every year report to Convocation.
- (5) Whenever the Senate proposes to make any new By-laws or to repeal or alter any existing By-laws, it may submit the same to the Standing Committee for its consideration. The Standing Committee shall within 28 days after such submission report to the Senate its opinion thereon.

#### PART 5 — APPOINTMENT TO STUDENT PROCTORIAL PANEL

##### 15. Notices of appointment

- (1) For the purposes of clause 64(1)(b) of Chapter 8, a notice of appointment must be included in the agenda of the first meeting of the Academic Board in each calendar year.
- (2) For the purposes of clause 64(1)(c) of Chapter 8, a notice of appointment must be included in the agenda of the first meeting of the Academic Forum in each calendar year.
- (3) A notice given under Rule 15(1) or (2) must list the names of (as the case may be):
  - (a) the members of the Academic Board who have consented to be appointed to the Student Proctorial Panel for the purposes of clause 64(1)(b) of Chapter 8; or
  - (b) the student members of the Academic Forum who have consented to be appointed to the Student Proctorial Panel for the purposes of clause 64(1)(c) of Chapter 8.

##### 16. Nominating for Student Proctorial Panel

- (1) The Pro-Vice-Chancellor of each College of the University must on or before 31 January in each calendar year submit to the Registrar the names of:
  - (a) one member of the Academic Board who is a professor; and

- (b) one member of the Academic Board who is not a professor, who are willing and have consented to serve as members of the Student Proctorial Panel.
- (2) The student members of the Academic Forum must on or before 31 January in each calendar year submit to the Registrar the names of 6 student members of the Academic Forum who are eligible and have consented to serve as members of the Student Proctorial Panel.

## PART 6 — SEAL AND ARMS OF THE UNIVERSITY

### 17. Affixing the Seal

- (1) The Seal of the University may not be affixed to any document except as authorised by a resolution of the Senate including, without limitation, pursuant to a delegation of authority given under section 17 of the Act.
- (2) Every document to which the Seal is affixed must be signed by:
- the Chancellor; or
  - the Deputy Chancellor; or
  - the Vice-Chancellor;
- and counter-signed by the Registrar.

### 18. Arms of the University

- (1) Consent to use or reproduce the Arms of the University may only be conferred by resolution of the Senate (including, without limitation, pursuant to a delegation of authority conferred under section 17 of the Act). No person, body or organisation may use the Arms except in accordance with this Rule.
- (2) Notwithstanding Rule 18(1), any person, body or organisation (including any club, society, foundation or other body established within the University) which, before this Rule commenced, had authority to use or reproduce the Arms of the University, may continue to do so, subject to this Rule and any terms imposed as a condition of such use or reproduction.

### 19. Arms design

- (1) The Arms of the University may only be used, reproduced or represented in a design or format approved by the Senate from time to time.
- (2) No other design or format representing the Arms of the University may be used, except with the approval of the Senate.
- (3) Any design or format representing the Arms which:
- exists when this Rule commences; and
  - has previously been approved by the Senate,
- may continue to be used, subject to this Rule and to any terms imposed as a condition of such use.
- (4) Any person or body to whom the Senate, before the commencement of this Rule, has given approval to use, reproduce or otherwise deal with the Arms may continue to do so after this Rule commences, subject to any terms imposed as a condition of such use, reproduction or dealing.

## PART 7 — SENIOR OFFICERS OF THE UNIVERSITY

### 20. Deputy Vice-Chancellors

- (1) The Senate may appoint one or more Deputy Vice-Chancellors.
- (2) A Deputy Vice-Chancellor shall assist the Vice-Chancellor as the Vice-Chancellor may require.
- (3) A Deputy Vice-Chancellor is, while holding office as Deputy Vice-Chancellor, a member of the Academic Board and its committees, and of every Faculty, College Board and Board of Studies.

### 21. Pro-Vice-Chancellors

- (1) The Senate may appoint one or more Pro-Vice-Chancellors.

- (2) A Pro-Vice-Chancellor shall assist the Vice-Chancellor as the Vice-Chancellor may require.

### 22. University Librarian

- (1) The University Librarian shall, under the Vice-Chancellor, be responsible for the operation and management of the University Library and shall assist the Vice-Chancellor on such other matters as the Vice-Chancellor may require.
- (2) The University Librarian is, while holding office as University Librarian, a member of every Faculty, College Board and Board of Studies.
- (3) The University Librarian may nominate another member of staff of the Library to act as a member of a Faculty, College Board or Board of Studies in the University Librarian's place.

## PART 8 — INTELLECTUAL PROPERTY

### Division 1: Preliminary

### 23. Introduction

- (1) Universities are places of scholarship and research. Those who work in the University value excellence in teaching and research and assume responsibility for the acquisition, generation and dissemination of knowledge in the most general way. Intrinsic to this process is the need to have open channels of communication and to be able to engage in discussion freely and without inhibition. One of the most attractive features of working in an academic environment is this aspect of academic freedom.
- (2) Within this knowledge-based environment, occasions will arise when work is done which has potential value beyond simply its knowledge base. The most obvious way in which this can occur is through the generation of inventions or innovative ideas which have possible commercial value. Other examples include software packages, which might be marketable, or creative works which have a monetary value to others. Work of this nature can be done deliberately by practising academics, or such innovations may simply arise by chance as part of the normal pursuit of academic activity. However they occur, their existence raises a question about how such work can and should be handled for the best interests of the people involved, the University, and society at large. For example, the premature publication of an invention may prevent subsequent patent coverage and thus impact negatively on a future income stream. Similarly, a piece of teaching material, which was generated for a specific course within the University, may be highly sought after by others and thus be deemed to have a monetary value. Matters such as these inevitably impinge on the ethos and values that drive our normal knowledge-based activities. The University needs to consider how best to address these issues in a way which retains as much as possible of the important features that make the University an exciting and creative place in which to work, but at the same time protects the financial and commercial potential of the innovations.
- (3) This document outlines policies which have been developed to address these matters. These policies represent a compromise between the competing demands of academic freedom and commercial reality. To the maximum extent possible, however, the policies have been designed to retain traditional academic values, and existing freedoms of individual academics. Within these constraints, the policies also reflect the quite reasonable societal expectation that universities demonstrate that they are giving 'value' back to society for the funds invested in them. The universities have responsibility to manage the resources given to them in an effective way, and in a way which reflects the intentions of those who provide most of our support.

- (4) In dealing with intellectual property issues, the University cannot treat students the same as staff. Students differ from staff in two important respects: they are not employees of the University, and the University has an obligation to them to facilitate their progress toward the completion of their studies.

## 24. Definitions

In this Part:

**Business Liaison Office** means the administrative unit of the University of Sydney that has that name, or any replacement of it;

**intellectual property** means any intellectual property rights, including:

- (a) patents, copyright, rights in circuit layouts, plant breeder's rights, registered designs, trademarks and the right to have confidential information kept confidential; and
- (b) any application or right to apply for registration of any intellectual property right;

**staff member or member of staff** means a person appointed as a member of the University's academic or non-academic staff including part-time and casual staff at the time he or she creates or develops intellectual property;

**student** means a person enrolled as a student of the University, or in a course or program of study conducted by or on behalf of the University, at the time he or she creates or develops intellectual property;

**visitor** means any person other than a student or staff member of the University who takes part in any research project or scholarly activity that is conducted by any staff member or student, or who visits any part of the University in which research or scholarship, or any related activity, is conducted

## 25. Preliminary overview of types of intellectual property

- (1) Rule 25 is a brief guide provided only as general information, and is not intended to provide an exhaustive explanation or act as a substitute for professional legal advice.
- (2) Copyright is the exclusive right to deal with intellectual property in certain ways for a limited period of time, and to authorise others to do so, for example, to copy or to license a work that is subject to copyright. The length of the copyright period is prescribed in the *Copyright Act 1968* (Cth) and depends on factors such as the type of work involved and whether it is published. Copyright in Australia does not have to be registered, but it is desirable to signify claim to copyright ownership by including on the work the copyright symbol © plus the name of the copyright owner and the year of creation of the work.
- (3) The *Copyright Act* provides copyright protection for the following types of works
  - (a) literary works (including computer software);
  - (b) collective works (for example, a journal containing contributions by a number of authors);
  - (c) dramatic works;
  - (d) musical works;
  - (e) adaptations of literary, dramatic or musical works;
  - (f) artistic works;
  - (g) paintings, sculptures, drawings, engravings and photographs;
  - (h) buildings or models of buildings;
  - (i) works of artistic craftsmanship.
- (4) A patent is an exclusive right to manufacture, license, sell import or otherwise use an invention that is commercially useful and novel. That exclusive right is conditional upon full public disclosure of the invention. Note that human beings and biological processes for human reproduction cannot be patented. Patents must be registered under the *Patents Act 1990* (Cth).

- (5) A trademark is a sign or a mark, which is used to distinguish one type of goods or services from another, and is an exclusive right to apply the trademark to certain goods or services, including sale and licensing rights. *Trademarks* can be depicted in a number of ways, including letters, words, numerals, logos, colour, sound or scent. Trademarks can be unregistered or else registered under the *Trademarks Act 1995* (Cth). Unregistered trademarks are protected under common law, or else by legislation such as the *Trade Practices Act 1974* (Cth). However, the trademark owner must be able to establish a continuous reputation for that trademark.
- (6) New or original designs (which can be 2 dimensional shapes or configurations or 3 dimensional patterns or ornamentations) may be registered under the *Designs Act 1906* (Cth), which confers an exclusive right to manufacture, sell, license or import items to which that design is applied. Designs do not include principles or methods of construction.
- (7) Original layout designs for integrated circuits or computer chips may be registered under the *Circuit Layouts Act 1989* (Cth), which confers an exclusive right to copy the layout, to manufacture, sell or distribute circuits made from the layout, and to license circuit layout rights.
- (8) New varieties of plants (but not protected plant varieties) may be registered under the *Plant Breeder's Rights Act 1994* (Cth), which confers an exclusive right to produce, reproduce, sell, import or export the plant variety registered.
- (9) Confidential information consists of trade secrets, know-how or other information that involves an obligation of confidentiality, for example, as between employers and employees. There is no legislation available to protect confidential information: common law principles apply and protection depends on the relationship between the parties, for example, the signing of a confidentiality agreement.

## Division 2: Ownership of Intellectual Property

### 26. Members of academic and non-academic staff

- (1) The University will not assert ownership of any intellectual property over materials covered by the *Copyright Act* unless a contract has been entered into with a third party to the contrary. The originator may deal with such intellectual property as owner and the University agrees that, upon request, it will assign any right to the originator that it may have in such intellectual property. The University has the right to retain a copy of original information and data if this is essential to the maintenance of an established program in the University. The only exceptions to this are:
  - (a) *computer software*: if a staff member (academic or non-academic) generates computer software as part of their normal activities, then this will be treated as the same as inventions. However, if a person is specifically employed by the University to write or develop computer software, then this will be treated as a copyright work created in pursuance of that person's employment for the purposes of s35(6) of the *Copyright Act*, and the University will assert copyright ownership as employer, and the staff member will not be entitled to any share of income generated through commercialisation.
  - (b) *teaching materials*: if a staff member creates teaching materials as part of his or her normal activities, the University will not assert copyright ownership. However, the University will assert the right to retain a copy of those materials (not including lecture notes) for educational purposes only, if this is essential to maintain an established teaching program in the University. If a person is

specifically employed by the University to produce teaching materials, then this will be treated as a copyright work created in pursuance of that person's employment for the purposes of s35(6) of the *Copyright Act*, and the University will assert copyright ownership as employer. The University may, however, in its absolute discretion, grant a non-exclusive licence to the author to use those materials for other teaching purposes only, provided this is not in direct competition with any courses taught at the University.

- (2) The University will assert ownership rights as employer in respect of all other forms of intellectual property. However, staff will be entitled to a share of income as set out in more detail below.

### 27. Students

- (1) Students own any intellectual property they create pursuant to their studies, unless they sign an agreement relinquishing ownership. A standard University agreement is available for this purpose. Any signing away of a student's intellectual property rights must be given freely, in full knowledge of what they are doing. *Assignment of a student's intellectual property rights must not be a condition of enrolment in the University under any circumstances.*
- (2) There may be circumstances where student involvement in a particular research program is subject to assignment of intellectual property rights (for example, where research is funded by a third party). In these cases, it is the responsibility of the head of the research project to advise the student as follows before the student is allowed to participate in the project:
  - (a) that the student is required to assign his or her intellectual property rights; and
  - (b) that the student should seek independent legal advice (which can be arranged through the Students' Representative Council or the Sydney University Postgraduate Representative Association) about his or her rights.
- (3) The University will pay any stamp duty assessable on an instrument assigning a student's intellectual property rights to the University.

### 28. Visitors to the University

- (1) Before a visitor attends any University facility or participates in a University program, he or she may be required to sign as a condition of that attendance or participation an agreement to keep intellectual property and information that relates to it confidential and to transfer intellectual property created or developed by the visitor to the University.
- (2) In the absence of such an agreement, the University makes no claim on any intellectual property that a visitor creates or develops in a research project that is conducted using the University's facilities.

## Division 3: Reporting and exploiting intellectual property

### 29. Reporting by staff members

- (1) Members of staff who believe they have generated intellectual property over which the University asserts ownership as specified in this Part must report its creation, through their Head of Department or Unit, to the Business Liaison Office as soon as possible.
- (2) The University then has 8 weeks from the time the Business Liaison Office is notified in which to assess whether it wishes to proceed with protecting or commercialising that intellectual property. This 8 week period may be extended by mutual consent.
- (3) Members of staff who give notice under Rule 29(1) are responsible for taking all reasonable steps to protect that intellectual property while the University makes its

assessment under Rule 29(2). They may seek advice from the Business Liaison Office on how best to do so.

### 30. Commercialising intellectual property developed by members of staff

- (1) If the University, through the Business Liaison Office, decides not to proceed with the protection or commercialisation of the intellectual property within 8 weeks of notification of the intellectual property to the Business Liaison Office, the originator may seek commercial partners elsewhere. This will not prejudice the University's rights to a share of the income outlined below unless this right is specifically waived by the Vice-Chancellor.
- (2) If commercialisation occurs in collaboration with a third party, ownership of intellectual property may need to be negotiated on a case by case basis before that collaboration begins. The originator should be given the opportunity to participate in such negotiations.
- (3) Shares of income resulting from intellectual property that is commercialised by the University will be distributed according to the following principles:
  - (a) until the establishment costs incurred by the University in the commercialisation and registration of a piece of intellectual property are recovered, the originator receives 15% of gross income, the University 85%;
  - (b) following recovery of establishment costs, first call on income is any continuing protection costs;
  - (c) once these are covered, income is split a third to the originator, a third to the Department, and a third to the University centre (where there is more than one originator, income is shared according to the individual contribution to the creation, unless otherwise agreed).

### 31. Reporting and commercialising intellectual property developed by students

If students who create intellectual property wish to seek its commercialisation, they are encouraged to approach the University to do so, in which case the same conditions will apply to them as to staff.

### 32. Variation of application of this Part in individual circumstances

A staff member, student or visitor may apply to the Vice-Chancellor to vary this policy's operation. Any agreement which the Vice-Chancellor (or the Vice-Chancellor's nominee) may make with the applicant must be in writing. Copies must be provided to the applicant, all members of the group participating in the project, the Head of Department or Unit within which the project is being conducted, and the Director of the Business Liaison Office.

### 33. Use of the University's Share of Net Revenue from Intellectual Property

Any net revenue received by the University will be paid into the Vice Chancellor's Innovative Development Fund.

## Division 4: Dispute resolution

### 34. Procedure

- If a dispute arises about how to interpret or apply this policy, anyone involved may call for all involved in the work to meet with the Director of the Business Liaison Office (or nominee) within 14 days of the dispute arising with a view to resolving it.
- (2) If there is no resolution, or the meeting is not held within 14 days, the matter may be referred to the Pro-Vice-Chancellor (Research), who must attempt to resolve the dispute within 14 days.
- (3) If there is still no resolution, the matter may be referred to the Vice-Chancellor, who must decide within 31 days. The Vice-Chancellor's decision is final.



### 35. Review Committee

- (1) The Intellectual Property Committee is a committee established by the University as at the date this Part comes into effect.
- (2) The Committee's purpose is to monitor this Part's operation and to seek amendments where this is deemed necessary. The Committee must meet annually or more frequently as required, where it will receive a report from the Pro-Vice-Chancellor (Research) on the operation of this Part during the preceding twelve months. The Committee will consist of:
  - (a) the Vice-Chancellor or the Vice-Chancellor's nominee;
  - (b) the Pro-Vice-Chancellor (Research);
  - (c) the Chair of the Academic Board;
  - (d) the Chair of the Research Committee of the Academic Board;
  - (e) one member of academic staff from each of the three academic colleges of the University;
  - (f) one member of the non-academic staff of the University; and
  - (g) one student of the University nominated by the President of the Sydney University Postgraduate Representative Association.

## PART 9 — ADMISSION TO COURSES

### Division 1: Preliminary

#### 36. Interpretation

In this Part, unless the contrary intention appears:

- (a) course is a program of studies at undergraduate or postgraduate degree, diploma or certificate level unless specified otherwise;
- (b) **Dean of a Faculty or Dean** includes a College Principal or Director, the Dean of the Australian Graduate School of Management Ltd or a Chair of a Board of Studies;
- (c) Faculty includes a College Board, Board of Studies or the Australian Graduate School of Management Ltd;
- (d) a **unit of study** or a **unit** is a stand-alone component of a course.

#### 37. General requirements

- (1) Candidates for any of the degrees, diplomas or certificates awarded by the University shall satisfy such requirements for admission to candidature, and at such minimum standards, as may be prescribed from time to time by the Senate on the recommendation of the Academic Board.
- (2) The Dean of a Faculty is responsible for the admission of candidates to courses within that Faculty subject to the policies of the Senate and the Academic Board and the authority of the Vice-Chancellor.
- (3) The Dean of a Faculty may permit any person to enrol as a non-award student in a specified unit of study within that Faculty.
- (4) A person admitted to candidature for a course shall enrol in accordance with the procedures determined by the University from time to time.
- (5) The Academic Board is responsible for the recognition of institutions, programs and courses under this rule.

#### 38. Quotas

- (1) Admission to courses at the University will be determined by the standard achieved by applicants in the relevant entry qualification, including any additional specified selection criteria, in the light of:
  - (a) the number of places available in a course or unit of study (quotas); and
  - (b) the number of applicants competing for places.
- (2) The Vice-Chancellor may determine quotas for commencing students in courses, in units of study and in

special categories of admission on the basis of such measures of merit and upon such notice as the Vice-Chancellor may think proper.

- (3) The Vice-Chancellor may, on the advice of the Academic Board, determine quotas in particular units of study for continuing students.
- (4) The University may decline to admit to any course or unit of study any applicant for whom appropriate and satisfactory provision cannot be made.

### Division 2: Fees and other charges

#### 39. Requirements

- (1) Except as provided in Rule 39(2), an applicant for enrolment in the University or a student enrolled in the University:
  - (a) shall pay such fees and other charges as the Senate, on the advice of the Finance Committee, may determine from time to time;
  - (b) shall pay those fees and other charges at such times as the Senate may determine from time to time; and
  - (c) shall not attend any lecture, tutorial, class or other form of tuition or any examination, nor undertake any supervised study or investigation if the fees and other charges referred to above have not been duly paid.
- (2) The Vice-Chancellor or the Vice-Chancellor's nominee, may, by an authority given in writing to an applicant for enrolment in the University or to a student enrolled in the University:
  - (a) exempt that applicant or student from payment of, or permit deferment of, such of the fees and other charges referred to in Rule 39(1)(a) as may be specified in the authority; and
  - (b) permit that applicant or student to attend such lectures, tutorials, classes and other forms of tuition or such examinations, or to undertake such supervised study or investigation, as may be specified in the authority.
- (3) Except with the permission of the Vice-Chancellor or the Vice-Chancellor's nominee, a person who has received an authority to defer any of the fees and charges set out in Rule 39(1)(a) shall not be awarded a degree, diploma or certificate of the University until those deferred fees and charges have been duly paid.

### Division 3: Eligibility for admission to undergraduate courses for local applicants

#### 40. Secondary and tertiary studies and other qualifications

Applicants shall become eligible for consideration for admission to candidature for the undergraduate courses of the University if they complete secondary or tertiary studies or other qualifications as set out below at the minimum standard required for admission.

#### 41. Secondary studies

- (1) Applicants shall become eligible for consideration for admission to candidature if they successfully complete:
  - (a) a program of study at the NSW Higher School Certificate examination (HSC) leading to the calculation of a Universities Admission Index (UAI) [Tertiary Education Rank (TER) prior to the 1998 HSC] in accordance with procedures prescribed from time to time by the New South Wales Vice-Chancellor's Conference; or
  - (b) a state or territory school-leaving examination equivalent to the HSC; or
  - (c) any other school-leaving examination, within or outside Australia, provided that the program of study and the standard of the examination are considered to be equivalent to the program and the standard required of candidates for the HSC.

- (2) The University will accept conversion of interstate or overseas school-leaving results according to procedures agreed to from time to time by the Academic Board.
- (3) The Academic Board is responsible for approval of additional procedures relating to the UAI or TER used as a basis for admission.

#### 42. Tertiary studies

- (1) Applicants shall become eligible for consideration for admission to candidature if they successfully complete the equivalent of at least 2 full-time semesters of approved tertiary study.
- (2) Except where specifically provided otherwise in the resolutions of the course(s) concerned, in determining eligibility for admission, consideration shall normally be given to an applicant's record of both tertiary and secondary studies, unless the applicant does not have acceptable secondary qualifications, in which case only the tertiary record will be considered.

#### 43. Other Qualifications

- (1) Applicants shall become eligible for consideration for admission to candidature if they successfully complete:
  - (a) an approved University preparation program which was commenced as an international student; or
  - (b) another preparatory course provided that the program of study and standard of the examination are considered to be equivalent to the program and standard required of candidates for the HSC; or
  - (c) another approved form of prior learning.
- (2) The Academic Board is responsible for the approval of preparatory programs of study or prior learning referred to in this Rule 43(1).

#### Division 4: Special admission to undergraduate courses for local applicants

##### 44. Mature-age applicants

Applicants shall become eligible for consideration for admission to candidature under the Mature-age Entry Scheme if they will be at least 21 years of age on 1 March in the year of admission; and

- (a) do not have a competitive UAI or TER or equivalent;
- (b) have not completed a minimum of the equivalent of two full-time semesters of a relevant Associate Diploma, Diploma, Bachelor's degree or higher qualification at a recognised tertiary institution; and
- (c) have completed an approved university preparation course or other course of study or possess appropriate prior learning and/or experience in accordance with criteria determined by the Undergraduate Studies Committee of the Academic Board.

##### 45. Educationally disadvantaged applicants

Applicants shall become eligible for consideration for admission to candidature if they, in the opinion of the Undergraduate Studies Committee of the Academic Board, have been educationally disadvantaged and satisfy the requirements for consideration under either:

- (a) the Broadway Scheme; or
- (b) the Educational Disadvantage Admission Scheme.

##### 46. Aboriginal and Torres Strait Islander applicants

Aboriginal or Torres Strait Islander persons shall become eligible for consideration for admission to candidature if they satisfy the requirements for admission under the Cadigal Scheme.

##### 47. Admission on basis of earlier qualifications

A person who has satisfied the University's requirements for admission under earlier by-laws or resolutions of the Senate previously in force may be admitted under these resolutions

provided the minimum standard required for admission as converted at the time of application is met.

#### 48. Approval of schemes

The Academic Board is responsible for the approval of the schemes referred to in this Division.

#### Division 5: Eligibility for admission to undergraduate courses for international applicants

##### 49. Selection criteria

- (1) Applicants shall become eligible for consideration for admission to candidature for the undergraduate courses of the University if they successfully complete one or more of the secondary and tertiary studies or other qualifications as set out in Division 3 of this Part.
- (2) Subject to confirmation by the Undergraduate Studies Committee of the Academic Board, the Dean of each Faculty shall set academic selection criteria for each course that should ensure that those admitted as international students will have a reasonable likelihood of success.

##### 50. Immigration status

Applicants who are not Australian citizens or permanent residents must hold an appropriate immigration authority enabling them to undertake courses of study in Australia.

#### Division 6: Additional selection criteria, entry requirement prerequisites and assumed knowledge for local and international students

##### 51. General

Applicants shall become eligible for consideration for admission to candidature to particular courses if they satisfy such other selection criteria as may be prescribed by the Senate or the Academic Board.

##### 52. Additional entry requirements

Additional entry requirements may be prescribed. These are additional selection criteria that must be satisfied before applicants are admitted to candidature for particular courses.

##### 53. Prerequisites

- (1) For enrolment in some units of study, applicants must successfully complete specified subjects in the HSC or equivalent or an audition. These are called prerequisites.
- (2) Prerequisites apply to some foreign languages, where first year units of study are given at a number of different levels. A prescribed level of knowledge may be necessary before a student is admitted to the higher level units of study.

##### 54. Assumed knowledge

- (1) For some first year units of study, students are assumed to have reached a certain level of knowledge, expressed in terms of programs studied and performance achieved at the HSC or equivalent.
- (2) Students who have not reached the level of knowledge assumed may enrol in any unit of study as part of a course for which they have received an offer of a place, but before enrolling they should undertake any supplementary work recommended. Information on the supplementary work is available from the relevant department.
- (3) Students who proceed with the units of study for which they have not previously reached the specified level of assumed knowledge place themselves at considerable disadvantage.

##### 55. English language requirements

- (1) Students are required to meet the University's English language requirements, as determined by the Academic Board, as a condition of admission.

- (2) The Academic Board is responsible for approval of changes to program requirements.

#### **Division 7: Deferred admission of commencing undergraduate applicants**

##### **56. Conditions of deferment**

- (1) Persons admitted to candidature for undergraduate courses on the basis of secondary studies completed in the preceding year may be permitted to defer commencement of studies for a maximum period of 1 year, provided that:
- they are not undertaking another tertiary course unless that course has a direct bearing on the deferred course;
  - applicants granted deferment from a course at the Sydney Conservatorium of Music are required to complete a further satisfactory audition prior to commencement of studies.
- (2) All other categories of applicant (that is, those admitted under tertiary or other criteria, or those who completed secondary studies other than in the preceding year) will not be permitted to defer enrolment unless there have been extreme and unpredictable changes in circumstances.

#### **Division 8: Granting credit**

##### **57. Credit for previous study or recognised prior learning**

- (1) A candidate may be granted credit towards the requirements of a course on the basis of previous study or recognised prior learning. Credit will be granted in accordance with Academic Board policy and the specific resolutions for the course concerned. Candidates granted credit are also described as having been admitted with advanced standing.
- (2) Generally, credit will not be granted for units of study completed more than 10 years before admission to candidature for the course concerned.
- (3) When granting credit for units of study, faculties may impose requirements with respect to progression to more advanced units within a particular course and with respect to the time limits for completion of the course.
- (4) A candidate seeking credit for units of study completed towards an uncompleted course should indicate that he or she has abandoned credit in respect of that course.
- (5) A graduate may be granted a limited amount of credit in respect of a completed course. Except where provided otherwise in the specific resolutions for the course concerned, a graduate who is admitted to candidature for a degree of bachelor with credit for completed units of study shall attend units of study for the equivalent of at least two full-time years in that course, unless additional credit from an uncompleted course or courses has also been granted.

##### **58. Credit for units of study after exclusion from another institution**

A student who has been admitted to candidature for a course at the University of Sydney after having been excluded, or having been asked to show good cause why he or she should not be excluded, from another tertiary institution, should not be automatically granted credit for units of study completed at the other institution. Such a student may, however, at the discretion of the faculty concerned, be granted credit for or exemption from or in particular units of study on the grounds of the work completed at the other institution.

#### **Division 9: Concurrent enrolment**

##### **59. Approval must be sought**

- (1) A candidate for a course at the University of Sydney must seek approval from the Deans of the Faculties concerned before enrolling in a further concurrent

course or courses at any level, other than approved combined degree programs.

- (2) A candidate enrolled in more than one course (other than approved combined degree programs) may not count any particular unit of study towards meeting the requirements of more than one of those courses, other than satisfying prerequisite, co-requisite and qualifying requirements.

#### **Division 10: Admission to candidature for postgraduate courses**

##### **60. Admission requirements**

- (1) Admission requirements for each postgraduate course are defined within the resolutions of the Senate relating to that course in terms of the minimum qualifications required of University graduates.
- (2) A Dean may admit to candidature for any postgraduate course an applicant who:
- is either:
    - a graduate of another institution holding equivalent qualifications that should ensure that a person admitted to candidature will make satisfactory progress; or
    - is considered to have standing equivalent to that required of a graduate of the University who is qualified for admission to candidature for the degree or diploma concerned;
  - and
  - is considered to be suitably prepared in the particular field of study in which the applicant proposes to be a candidate.
- (3) Qualifications obtained subsequently to those referred to in Rule 60(2)(a) may be taken into account in the assessment referred to in Rule 60(2)(b).

#### **Division 11: Conditions of postgraduate study**

##### **61. Conditions**

- (1) Subject to the approval of the supervisor, head of a department and Faculty, a candidate for a postgraduate research course shall pursue the program of advanced study and research either:
- within the University including its research stations and teaching hospitals;
  - on fieldwork either in the field or in libraries, museums or other repositories;
  - within industrial laboratories or research institutions or other institutions considered by the faculty concerned to provide adequate facilities for that candidature; or
  - within a professional working environment; and shall attend at the University for such consultation with the supervisor and shall participate in such departmental and faculty seminars as shall annually be specified.
- (2) A candidate shall be regarded as engaging in work within the University if he or she is undertaking approved distance and/or off-campus study, this being a mode of study in which the student would not be in regular physical attendance on a designated campus of the University.
- (3) Except in respect to a candidate undertaking approved distance and/or off-campus study, a candidate pursuing candidature outside Australia must also complete a cumulative minimum period of candidature within the University that, in the case of a candidate for the degree of Doctor of Philosophy is a minimum of two semesters, and in the case of a research Master's candidate is a minimum of 1 semester.

##### **62. Review of progress**

Each year after admission the head of department and supervisor must review the progress of each candidate, the

nature of the supervision arrangements and determine detailed conditions for the following year.

## PART 10 — AWARDING DEGREES, DIPLOMAS AND CERTIFICATES

### Division 1: Preliminary

#### 63. Awards (including honorary degrees)

- (1) The Senate may confer such degrees of bachelor, master and doctor and award such diplomas and certificates as the Senate may determine from time to time.
- (2) The Senate may determine the requirements to be satisfied by candidates for a degree, diploma or certificate for the award of the degree, diploma or certificate concerned.
- (3) The Senate may confer *ad eundem gradum* any of the degrees available within the University upon graduates of such other universities and other tertiary institutions as the Senate may from time to time approve.

### Division 2: Requirements for degrees, diplomas and certificates

#### 64. New and amended award programs and courses

- (1) The Senate has resolved that the procedures for consideration, and deadlines for submission of proposals for new and amended award programs and courses will be determined by the Academic Board.
- (2) Refer to the *Guidelines for Proposals for New and Amended Postgraduate Courses* of the Graduate Studies Committee; and the *Approval Mechanisms for New or Amended Courses of Study* of the Undergraduate Studies Committee.

### Division 3: Higher Doctorates

#### 65. Applicability of this Division

This Division applies to the following degrees:

- (a) Doctor of Science in Agriculture
- (b) Doctor of Agricultural Economics
- (c) Doctor of Science in Architecture
- (d) Doctor of Letters
- (e) Doctor of Dental Science
- (f) Doctor of Science in Economics
- (g) Doctor of Letters in Education
- (h) Doctor of Engineering
- (i) Doctor of Laws
- (1) Doctor of Medicine
- (k) Doctor of Music
- (1) Doctor of Science
- (m) Doctor of Letters in Social Work
- (n) Doctor of Veterinary Science.

#### 66. Published works

- (1) The Academic Board may, on the recommendation of the faculty or board of studies concerned, award the appropriate degree of doctor for published work which, in the opinion of the examiners, has been generally recognised by scholars in the field concerned as a distinguished contribution to knowledge or creative achievement.
- (2) Without limiting the generality of Rule 66(1), the published work may be regarded as a distinguished contribution to knowledge if:
  - (a) it represents a significant advance in knowledge in its chosen field; or
  - (b) it has given rise to or is a major part of a significant debate in scholarly books and journals among recognised scholars in its chosen field; or
  - (c) it has directly given rise to significant changes in the direction of research or of practice of a newer generation of recognised scholars in its chosen field.

#### 67. Application procedure

- (1) An applicant for admission to candidature must satisfy the eligibility for admission criteria in Rules 68, 69 and 70 and be considered under the preliminary assessment procedure specified in Rule 72 before being permitted to enrol as a candidate for the degree.
- (2) An applicant should submit to the Registrar:
  - (a) an application which states the degree being applied for; gives details of academic qualifications held; and gives details of association with the University;
  - (b) a list of the published work which it is proposed to submit for examination; and
  - (c) a description of the theme of the published work and, where there is a large number of publications whose dates range over a period of time and which contain some range of subject matter, a statement of how these are related to one another and to the theme.

#### 68. Eligibility for admission

- (1) An applicant for admission to candidature for the degree of doctor shall either have qualified for the award of a degree of the University of Sydney and have met the specific requirements of Rule 68(2), or shall satisfy the requirements of Rule 69.
- (2)
  - (a) An applicant for the degree of Doctor of Dental Science must have qualified for the award of the degree of Bachelor of Dental Surgery.
  - (b) An applicant for the degree of Doctor of Medicine must have qualified for the award of the degree of Bachelor of Medicine.
  - (c) An applicant for the degree of Doctor of Music must have qualified for the award of the degree of Bachelor of Music, or for the award of the degree of Bachelor of Arts including a 3 year sequence of courses in Music.
  - (d) An applicant for the degree of Doctor of Veterinary Science must have qualified for the award of the degree of Bachelor of Veterinary Science.

#### 69. Awards to non-graduates

- (1) The Academic Board, on the recommendation of the faculty or board of studies concerned, may admit as a candidate for the degree of doctor an applicant, not being a graduate of the University of Sydney, who:
  - (a) is either a graduate of another university or institution or is a person who is accepted by that faculty or board of studies and by the Academic Board as having standing equivalent to that required of a graduate of the University; and
  - (b) in the case of an applicant for one of the degrees of doctor referred to in Rule 68(2), is accepted by the faculty or board of studies concerned as having standing equivalent to that required in that Rule; and
  - (c) has been a full-time member of the academic staff of the University for at least 3 years, or has had such a similar significant involvement with the teaching and research of the University as the Academic Board, on the recommendation of the faculty or board of studies concerned, considers equivalent.
- (2) A candidate admitted under Rule 68 must be a graduate of at least 5 years' standing before the degree of doctor can be awarded.
- (3) A candidate admitted under Rule 69(1) must have held the qualification by virtue of which he or she was admitted for at least 5 years before the degree of doctor can be awarded.

#### 70. Nature of work to be submitted

- (1) The publications submitted for examination shall be a record of original research undertaken by the candidate, who shall state the sources from which the information was derived, the extent to which the work of others has

been made use of, and the portion of the work claimed as original.

- (2) The publications submitted for the degree of Doctor of Letters shall include at least one substantial work.
- (3) A major musical work or works of the candidate's own composition may be submitted for the degree of Doctor of Music.
- (4) If the publications submitted, whether published in the candidate's sole name or under conjoint authorship, record work carried out conjointly, the candidate shall state the extent to which the candidate was responsible for the initiation, conduct or direction of such conjoint research, however published.
- (5) Where the principal publications, as distinct from any supporting papers, incorporate work previously submitted for a degree in this or in any other university, the candidate shall clearly indicate which portion of the publications was so submitted.

#### 71. Preliminary assessment

- (1) The dean of the faculty or chairperson of the board of studies concerned shall appoint, in respect of each application made, a committee normally comprising 5 persons being:
  - (a) the dean of the faculty or chairperson of the board of studies concerned;
  - (b) the head of the department and the professor most closely associated with the field of the applicant's work; and
  - (c) other persons appointed by the dean or chairperson.
- (2) The committee shall consider whether the applicant is eligible for admission to candidature, whether the published work is in a field appropriate for the nominated degree and which the faculty is competent to examine at that level and, if so, shall make an assessment of the prima facie worthiness for examination of the published work in terms of Rule 66 of these resolutions.
- (3) The committee, if it finds that a prima facie case exists, shall recommend to the faculty or board of studies concerned that it recommend to the Academic Board:
  - (a) the admission to candidature if not qualified under Rule 68; and
  - (b) the appointment of at least three examiners of whom at least 2 shall be external examiners.
- (4) The Academic Board may appoint further examiners in addition to those recommended by the faculty or board of studies.

#### 72. Enrolment

After the Academic Board has admitted the applicant, if necessary, and appointed examiners, the applicant shall submit to the Registrar five copies of the published work and of the description of the theme of the published work and shall enrol as a candidate at the next enrolment period.

#### 73. Examination

- (1) Each examiner shall make a separate report as to whether the published work meets the requirements as specified in Rule 66 of being generally recognised by scholars in the field concerned as a distinguished contribution to knowledge.
- (2) The reports of the examiners shall be considered by the committee appointed under Rule 71(1) and a recommendation made to the faculty or board of studies concerned which shall take note of the terms of Rule 66.
- (3) The faculty or board of studies may:
  - (a) recommend to the Academic Board that the degree be awarded;
  - (b) recommend to the Academic Board that the degree not be awarded;
  - (c) recommend to the Academic Board the appointment of a further examiner or examiners.

- (4) In making its report to the Academic Board under Rule 73, the faculty or board of studies shall transmit the names of the examiners and the substance of their reports.
- (5) The Academic Board shall determine the result of the candidature.
- (6) On the award of the degree the Registrar shall lodge one bound copy of the published work with the University Librarian.

#### Division 4: Doctor of Philosophy (PhD)

##### 74. Admission to candidature

- (1) An applicant for admission as a candidate for the degree shall, except as provided in Rules 74(2) and (3), hold or have fulfilled all the requirements for:
  - (a) the degree of master, or
  - (b) the degree of bachelor with first or second class honours.
- (2) A faculty may admit as a candidate for the degree an applicant holding the degree of bachelor without first or second class honours after the applicant has passed a qualifying examination at a standard equivalent to the bachelor's degree with first or second class honours, provided that a faculty may exempt an applicant from the qualifying examination if the applicant has obtained a high distinction or distinction in the highest course available in the subject or subjects relevant to the proposed course of advanced study and research.
- (3) The Academic Board has endorsed an interpretation of the qualifying examination as including completion of a period of relevant full-time or part-time advanced study and research towards a master's degree in the University of Sydney, at such a standard as would demonstrate to the satisfaction of the faculty that the candidate is suitably prepared in the particular field of study to undertake candidature for the degree of Doctor of Philosophy.
- (4) The Academic Board may, in accordance with this Rule, admit as a candidate for the degree an applicant holding qualifications which, in the opinion of the faculty concerned and of the Academic Board, are equivalent to those prescribed in Rule 74(1) or (2) and such candidate shall proceed to the degree under such conditions as the Academic Board may prescribe.
- (5) An applicant for admission to candidature shall submit to the faculty concerned:
  - (a) a proposed course of advanced study and research, approved by the head of the department in which the work is to be carried out, to be undertaken by the applicant in a department of the University, and
  - (b) satisfactory evidence of adequate training and ability to pursue the proposed course.
- (6) The faculty may require a candidate, as part of the evidence of the candidate's training and ability to pursue the proposed course, to pass a special examination.
- (7) A reference in this Rule 74 to a department includes a reference to one or more departments, one or more schools, an interdepartmental committee and an interschool committee.

##### 75. Probationary acceptance

- (1) A candidate may be accepted by a faculty on a probationary basis for a period not exceeding one year and upon completion of this probationary period, the faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted on a probationary period under Rule 75(1), the candidature shall be deemed to have commenced from the date of such acceptance.

**76. Control of candidature**

- (1) Each candidate shall pursue his or her course of advanced study and research wholly under the control of the University.
- (2) Where a candidate is employed by an institution other than the University, the faculty or college board may require a statement by that employer acknowledging that the candidature will be under the control of the University.

**77. Other studies during the candidature**

A candidate may be required by the head of department or the supervisor to attend lectures, seminar courses or practical work courses or to undertake courses and, if required, the assessment for such courses, subject to the approval of any other head of department concerned.

**78. Earliest date for submission**

- (1) Except as provided in Rule 78(2), a candidate may not submit a thesis for examination earlier than the end of the sixth semester of candidature.
- (2) A faculty or college board may permit a candidate holding any of the following qualifications of the University of Sydney or from such other institution as the faculty or college board may approve, to submit a thesis for examination not earlier than the end of the fourth semester of candidature:
  - (a) a degree of master completed primarily by research;
  - (b) both the degrees of Bachelor of Dental Surgery with honours and Bachelor of Science (Dental) with honours;
  - (c) both the degrees of Bachelor of Medicine with honours and Bachelor of Science (Medical) with honours; or
  - (d) both the degrees of Bachelor of Veterinary Science with honours and Bachelor of Science (Veterinary) with honours.
- (3) Notwithstanding Rules 78(1) and (2) a faculty may, on the recommendation of the head of department and supervisor concerned, permit a candidate to submit a thesis for examination up to one semester earlier than prescribed if, in the opinion of the faculty, evidence has been produced that the candidate has made exceptional progress in his or her candidature.

**79. Latest date for submission**

- (1) Except as provided in Rules 79(2) to (3), a candidate shall submit the thesis for examination not later than the end of the eighth semester of candidature.
- (2) A candidate whose candidature has been part-time throughout shall submit the thesis for examination not later than the end of the 16th semester of candidature.
- (3) The time limits set out in Rules 79(1) to (2) apply to candidates who commence candidature after 31 December 2000. Candidates who commenced candidature prior to this date may choose to proceed in accordance with the Rules in force at the time when they commenced candidature.
- (4) The relevant dean may permit a candidate to submit the thesis for examination after a period of time greater than the maximum periods specified.

**80. Credit for previous studies**

- (1) A candidate who, at the date of admission to candidature, has completed not less than 6 months as a candidate for the degree of master in any faculty or board of studies of the University of Sydney, may be permitted by the faculty concerned to be credited for the whole or any part of the period of candidature completed for the degree of master as a period of candidature completed for the degree of Doctor of Philosophy, provided that the period of candidature for the degree of master for which credit is sought shall have been a course of full-time or part-time advanced study and research under a supervisor

appointed by the faculty or board of studies concerned and directly related to the candidate's proposed course of advanced study and research for the degree of Doctor of Philosophy.

- (2) A candidate who, at the date of admission has completed not less than six months as a candidate for a higher degree in another university or institution may be permitted by the Academic Board, on the recommendation of the faculty concerned, to be credited for the whole or any part of the period of candidature completed as a period completed for the degree of Doctor of Philosophy of the University of Sydney, provided that:
  - (a) at the date of admission to candidature for the higher degree of the other university or institution concerned the candidate shall have fulfilled the requirements of Rule 74;
  - (b) the period of candidature for the higher degree of the other university or institution concerned for which credit is sought shall have been a course of full-time or part-time advanced study and research under a supervisor appointed by the other university or institution concerned and directly related to the candidate's proposed course of advanced study and research in the University of Sydney;
  - (c) the candidate shall have abandoned candidature for the higher degree of the other university or institution concerned for which credit is sought;
  - (d) the amount of credit which may be so granted shall not exceed one year; and
  - (e) no candidate who has been granted credit shall present a thesis for examination for the degree earlier than the end of the second year after acceptance.
- (3) The Faculty of Medicine may grant credit not exceeding one year to a candidate for the degree of Doctor of Philosophy in that Faculty who has submitted documented evidence of having previously completed supervised study towards the degree of Doctor of Medicine of The University of Sydney.

**81. Appointment of supervisors**

- (1) The faculty or college board, on the recommendation of the head of department concerned, shall appoint a suitably qualified supervisor for each candidate to take primary responsibility for the conduct of the candidature and to be responsible for the progress of the candidature to the head of department and the faculty or college board concerned.
- (2) The faculty or college board, on the recommendation of the head of department concerned, shall normally also appoint one or more associate supervisors for each candidate to assist in the supervision of that candidate.
- (3) The faculty or college board, on the recommendation of the head of department concerned, shall appoint an acting supervisor during any absence of the supervisor from the University for a period of more than one month.

**82. Qualifications of supervisor**

- (1) A person appointed as a supervisor must be either:
  - (a) a member of the academic staff;
  - (b) a member of the senior research staff;
  - (c) a person upon whom the Senate has conferred an academic title or a clinical academic title; or
  - (d) such other member of the staff of the University as may be considered appropriate in a particular case by the Graduate Studies Committee.
- (2) A person appointed as an associate supervisor must:
  - (a) hold the qualifications referred to in Rule 82(1);
  - (b) have been appointed as an honorary associate of the University; or

- (c) have been appointed as an associate supervisor within the faculty by the dean of the faculty concerned.

### 83. Location

- (1) Subject to the annual approval of the supervisor, head of department and faculty or college board, the candidate shall pursue the course of advanced study and research either:
- within the University including its research stations and teaching hospitals;
  - on fieldwork either in the field or in libraries, museums or other repositories;
  - within industrial laboratories or research institutions or other institutions considered by the faculty or college board concerned to provide adequate facilities for that candidature; or
  - within a professional working environment; and shall attend at the University for such consultation with the supervisor and shall participate in such departmental and faculty or college seminars as shall annually be specified.
- (2) A candidate pursuing candidature outside Australia must also complete a minimum of two semesters of candidature within the University before submission of the thesis.
- (3) When recommending the detailed annual conditions for each candidate's particular course of advanced study and research the supervisor and head of department must indicate whether they are satisfied that the proposed supervision arrangements will be satisfactory.

### 84. Progress

- (1) At the end of each year each candidate shall provide evidence of progress to the satisfaction of the supervisor and head of department concerned and any Departmental or Faculty Postgraduate Review Committee.
- (2) On the basis of evidence provided, the head of department shall recommend the conditions of candidature to apply for the following year and may require the candidate to provide further evidence of progress at the end of one semester or such other period as the head of department considers appropriate.
- (3) If a candidate fails to submit evidence of progress or if the head of department concerned considers that the evidence submitted does not indicate satisfactory progress, the faculty or college board may, on the head's recommendation, call upon that candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the faculty or college board, the candidate does not show good cause the faculty or college board may terminate that candidature or may impose conditions on the continuation of that candidature.

### 85. The thesis

- (1) On completing the course of advanced study and research, a candidate shall present a thesis embodying the results of the work undertaken, which shall be a substantially original contribution to the subject concerned. The candidate shall state, generally in the preface and specifically in notes, the sources from which the information is derived, the animal and human ethical approvals obtained, the extent to which the work of others has been made use of, and the portion of the work the candidate claims as original.
- (2) A candidate may also submit in support of the candidature any publication of which the candidate is the sole or joint author. In such a case the candidate must produce evidence to identify satisfactorily the sections of the work for which the candidate is responsible.

- (3) Except where the candidature has been governed by an approved cotutelle agreement, a candidate may not present as the thesis any work which has been presented for a degree or diploma at this or another university, but the candidate will not be precluded from incorporating such in the thesis, provided that, in presenting the thesis, the candidate indicates the part of the work which has been so incorporated.

- (4) Theses shall be written in English, except that:
- in the case of a candidature governed by an approved cotutelle agreement, the thesis may be written in English or in another language; and
  - in the Faculty of Arts, in the case of language departments, theses may be written either in English or in their target language as determined by the department, unless a department has specified by means of a Faculty resolution that it will consider applications to submit the thesis in a language other than:
    - English; or
    - a target language of the department.

Such applications should be:

- made in writing; and
  - approved by the head of department concerned and the Dean of the Faculty, before the commencement of candidature. In considering applications a head of department shall take into account arrangements for supervision and examination.
- (5) A candidate shall submit to the Registrar four copies of the thesis in a form prescribed by resolution of the Academic Board and four copies of a summary of about 300 words in length.
- (6) The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.

### 86. Examination

The procedures for examination shall be prescribed by the Academic Board.

### 87. Heads of department

A head of department may delegate to a specified member of the academic staff his or her responsibilities under these Rules by countersigning a specific recommendation in respect of a particular candidature or by making, and forwarding to the Registrar, a written statement of delegation of those powers.

### 88. Definitions

In this Division 4:

- a reference to a department includes a reference to a school; and
- 'Faculty' includes the Australian Graduate School of Management.

### Division 5: Higher degree theses

#### 89. Lodgment

- (1) In all cases where a higher degree has been awarded, after examination of a thesis the Registrar shall lodge with the University Librarian one bound copy of the thesis, printed on permanent or archival paper.
- (2) It is the policy of the Senate that a candidate for a higher degree should not normally be permitted to undertake a program of advanced study and research which is likely to result in the lodgment of a thesis which cannot be available for use immediately, to be read, photocopied or microfilmed, except as provided in Rule 92 below.
- (3) An applicant for admission to candidature for a higher degree shall be required to acknowledge awareness of this policy when applying for such admission.

- (4) Subject to Rules 90 and 91, a higher degree thesis lodged in the University Library or in a departmental library shall be available immediately for use. The University Librarian (or, in the case of a departmental library, the head of department) may supply a copy of the thesis to an individual for research or study, or to a library.
- (5) Except as provided in Rule 90, a candidate for a higher degree lodging a thesis for examination shall sign the following undertaking:

I ..... understand that if I am awarded a higher degree for my thesis entitled ..... 'being lodged herewith for examination, the thesis will be lodged in the University Library and be available immediately for use. I agree that the University Librarian (or, in the case of a departmental library, the head of department) may supply a copy of the thesis to an individual for research or study or to a library.

Signed..... Date.....

#### 90. Use of confidential material

- (1) If, at any time between application for admission to candidature and the lodgment of the thesis, it shall appear to the supervisor and to the head of the department that successful prosecution of the candidature will require the use of confidential material which the candidate would not be at liberty fully to disclose in the thesis, the matter shall be reported as soon as practicable to the faculty or board of studies concerned.
- (2) The faculty or board of studies may, if it thinks fit, recommend to the Graduate Studies Committee of the Academic Board that the candidate be granted:
- permission to include in an appendix to the thesis such material as is essential to the thesis but which, for a limited period, may not be available for general inspection; and
  - exemption, in respect of such an appendix, from the requirement to give the undertaking specified in Rule 89(5).
- (3) Subject to the provisions of Rule 91, if the Graduate Studies Committee of the Academic Board resolves to grant such permission and exemption, the University Librarian shall restrict access, for a period to be specified by the Graduate Studies Committee of the Academic Board, to any appendix referred to in Rule 90(2)(b). This period of restriction shall not exceed five years unless there are exceptional reasons for an extension of the period.

#### 91. Access to restricted thesis

- (1) The University Librarian may grant access to an appendix to a thesis to which access has been restricted in accordance with Rule 90(3), to a scholar who—
- demonstrates bona fide concern with the material in that appendix; and
  - has the written consent of either:
    - the author of the thesis, or
    - the head of the department concerned in a case where the author cannot be contacted, notwithstanding that all reasonable steps have been taken to contact him or her.
- (2) Notwithstanding any other provision of these resolutions, the examiners of a thesis, including any committee or board of postgraduate studies of a faculty or board of studies or any committee of the Academic Board which is directly concerned with the examination of such thesis, shall have access to the thesis and any appendix of it for the purposes of any examination or re-examination.

- (3) Immediately a candidate for a higher degree lodges the prescribed number of copies of the thesis with the Registrar for examination, the Registrar shall arrange for a label stating the rights of the author under the laws relating to copyright to be affixed to the inside of the front cover of each copy or to any disk or other electronic medium on which the thesis is submitted.

#### 92. Public availability of theses

- (1) For the purposes of this Part 10, references to 'theses' shall be taken to include also reference to treatises, dissertations and other similar productions where there is a requirement that a copy of the production be lodged by the Registrar with the University Librarian.
- (2) The Senate recognises that there are certain circumstances where deferment of the public availability of the thesis is appropriate.
- (3) In a case where a candidate or potential candidate is to be associated with a project in collaboration with industry that has potential for concern over exploitation of intellectual property, the Dean, if satisfied that the circumstances warrant it, may recommend to the Graduate Studies Committee of the Academic Board that:
- the candidate or prospective candidate be granted exemption from the requirement to give the undertaking specified in Rules 89(3) and 89(5); and
  - authorisation be given to the Registrar to delay lodgment of the thesis in the Library for a period that, except in exceptional circumstances, shall not exceed 18 months from the date of the award of the degree.
- (4) The Senate authorises the Chair of the Graduate Studies Committee to approve such applications where the Chair is satisfied that they are appropriate.
- (5) If, at any time between application for admission to candidate and the lodgment of the thesis, it shall appear to the candidate, supervisor and to the head of the department that there are reasons to believe that the candidate's interests would be at risk if the thesis were immediately made available, the candidate may apply in writing for deferment of the availability of that thesis in the University Library for a specific period of time. Any such application should set out clearly the reasons for the request and include supporting evidence, as appropriate.
- (6) The dean, if satisfied that such a deferment is necessary to protect the interests of the candidate, may:
- authorise the Registrar not to lodge the thesis in the Library for a period not exceeding 6 months from the date of award of the degree; and may also
  - recommend to the Graduate Studies Committee of the Academic Board that a longer period of deferment, or an extension of the original deferment, be approved provided that, except in exceptional circumstances, the total period shall not exceed 18 months.



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# Rules relating to the Academic Board, 1996 (as amended)

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# Rules relating to the Academic Board, 1996 (as amended)

## 1. Citation and commencement

### (1) Citation

These Rules are made by the Senate pursuant to section 37(1) of the Act, and pursuant to Chapter 8 of the *University of Sydney Amendment (Academic Governance) By-law 1996*.

### (2) Commencement

These Rules commence on the day after they are published in accordance with the *University of Sydney Amendment (Academic Governance) By-law 1996*.

## 2. Purpose

### (1) Defined

The purpose of these Rules is to prescribe the membership, function and procedures of the Academic Board.

## 3. Dictionary

### (1) Definitions

In these Rules:

**absolute majority of votes** means an amount greater than fifty per cent (50%) of valid votes;

**Academic Forum** means the Academic Forum established pursuant to the *University of Sydney Amendment (Academic Governance) By-law 1996*;

**academic staff member** means any person employed by the University:

(a) for no less than 0.6 of the hours required of a full-time position in any of the academic classifications prescribed by the Senate; and

(b) on a continuing basis or pursuant to an agreement for a fixed term of no less than three years, and **member of academic staff** has a corresponding meaning;

**Act** means the University of Sydney Act 1989 (NSW);  
**Chair** means a person elected as chair of the Academic Board;

**Dean** means (as the case may be):

(a) a dean of a faculty;

(b) a director or a principal of an academic college; or

(c) the Director of the Graduate School of Business;

**Deputy Chair** means any person elected as a deputy chair of the Academic Board;

**election** means an election conducted pursuant to these Rules;

**Faculty** means (as the case may be):

(a) a faculty as established by its constitution;

(b) a college board as established by its constitution; or

(c) the Graduate School of Business as established by its constitution;

**Faculty member** means a person who is a member of a Faculty pursuant to a Rule made by the Senate and member of Faculty has a corresponding meaning;

**majority** means an amount greater than 50%;

**non-professorial member of academic staff** means a member of the academic staff who is not a professor, and includes the University Librarian;

**primary votes** means preferences marked on a ballot paper equal to the number of vacancies to be filled and which have equal value;

**professor** means a member of academic staff who has been appointed or promoted to the position of professor by the Senate;

**secondary votes** means preferences marked on a ballot paper beyond the primary votes to be allocated in rank order according to their numerical values;

**special resolution** means a resolution passed by at least two-thirds of all members of the Academic Board who are eligible to vote;

**Standing Committee** means a standing committee of the Academic Board established pursuant to Rule 13.

## 4. Functions

### (1) Defined

The functions of the Academic Board are to:

(a) advise the Senate and the Vice-Chancellor on all matters relating to and affecting the University's teaching and research activities and its educational programs, including general advice on the academic priorities and policies of the University;

(b) encourage the maintenance and development of high standards of teaching, scholarship and research;

(c) co-ordinate and maintain an overview of the academic activities of faculties and similar organisational units;

(d) participate in a formal and regular program of review of academic activities of faculties and similar organisational units;

(e) advise on the academic aspects of the formulation and review of the University's strategic plan;

(f) advise the Senate on faculty plans;

(g) advise the Senate and the Vice-Chancellor with respect to policies concerning the academic aspects of the conditions of appointment and employment of academic staff;

(h) consider and report on any matter referred to the Academic Board by the Senate or the Vice-Chancellor;

(i) refer matters to faculties for consideration and report, and refer matters to departments and schools for consideration and report through the faculty under whose supervision they are placed;

(j) consider and take action on reports from faculties;

(k) advise the Senate on any academic submission made to the Senate by a faculty or similar organisational unit; and

(l) exercise other functions delegated by the Senate to the Academic Board.

### (2) Sub-committees

The Academic Board or a Standing Committee may establish or dissolve a sub-committee or working party to advise the Academic Board or the Standing Committee (as the case may be) in relation to performance of any of its functions.

## 5. Constitution of the Academic Board

### (1) Membership

The Academic Board consists of:

(a) the Chair elected:

(i) from the academic staff members of the Academic Forum; and

(ii) by all members of the Academic Forum;

- (b) five deputy chairs elected:
  - (i) from the academic staff members of the Academic Forum; and
  - (ii) by all members of the Academic Forum;
- (c) one academic staff member from the academic staff members of each Faculty:
  - (i) who is not already a member of the Academic Board; and
  - (ii) elected by and from the academic staff members of the relevant Faculty;
- (d) the deans;
- (e) five persons who are professors:
  - (i) who are not already members of the Academic Board; and
  - (ii) elected by the professors;
- (f) five persons who are heads of departments or schools:
  - (i) who are not already members of the Academic Board; and
  - (ii) elected by the heads of departments and schools;
- (g) five persons who are non-professorial members of the academic staff:
  - (i) who are not already members of the Academic Board;
  - (ii) who are members of the Academic Forum; and
  - (iii) elected by the non-professorial academic staff members of the Academic Forum;
- (h) the President of Sydney University Postgraduate Representative Association;
- (i) the President of the Students' Representative Council;
- (j) one person elected by and from those persons already elected to hold office as postgraduate student members of Faculties from 1 January in the year following election to the relevant Faculty;
- (k) one person elected by and from those persons already elected to hold office as undergraduate student members of Faculties from 1 January in the year following election to the relevant Faculty;
- (l) the Vice-Chancellor;
- (m) the Deputy Vice-Chancellors; and
- (n) the Chair of the Academic Forum.

#### **(2) Gender composition**

Members elected pursuant to Rule 5(1)(b), (e), (f) or (g) shall, subject to Rule 41, consist of at least two females and two males.

#### **(3) Allocation of members**

For the purpose of an election under Rule 5(1)(c):

- (a) the Senate may allocate to any one faculty any member of the academic staff who is not a member of a department or school placed under the supervision of a faculty; and
- (b) a member of academic staff who is a member of more than one faculty is entitled to one vote only, through the faculty which supervises that person's department or school.

#### **(4) Voting rights**

All members of the Academic Board have voting rights prescribed in these rules.

#### **(5) Cessation of membership**

A person ceases to be a member of the Academic Board if that person:

- (a) dies;
- (b) resigns from the Academic Board;
- (c) except those appointed under Rule 5(1)(h) or (i) or elected under Rule 5(1)(j) or (k), ceases to be employed by the University;
- (d) where appointed under Rule 5(1)(h) or (i), ceases to hold that position;
- (e) where elected under Rule 5(1)(j) or (k), inclusive, ceases to be a student; or

- (f) where elected or appointed, is absent from three consecutive ordinary meetings of the Academic Board and is not, within six weeks of the last of those meetings, excused for his or her absence.

### **6. Observers may speak at meetings**

#### **(1) Rights to speak**

The following persons have a right to speak, but no right to vote, at Board meetings:

- (a) the Pro-Vice-Chancellors;
- (b) the Assistant Vice-Chancellor;
- (c) the Deputy Principals;
- (d) the University Librarian [unless already elected to the Academic Board under Rule 5(1)(g)]; and
- (e) any person first approved by the Chair.

### **7. Terms of office**

#### **(1) Elected members**

Subject to Rule 7(3) and except for those members elected pursuant to Rule 5(1)(j) or (k):

- (a) the members of the Academic Board elected at the first election hold office from the date of election; and
- (b) the members of the Academic Board elected at subsequent elections hold office for two years, from 1 January in the year following election.

#### **(2) Student members**

Subject to Rule 7(3), members of the Academic Board elected pursuant to Rule 5(1)(j) or (k) hold office for one year, from 1 January in the year following election.

#### **(3) Casual vacancies**

Members of the Academic Board appointed to fill a casual vacancy hold office from the date of appointment until the end of the term of that member's predecessor.

#### **(4) Re-election**

An elected member of the Academic Board is eligible for re-election, on the conditions that that Board member:

- (a) remains eligible for membership in that category; and
- (b) does not serve more than two consecutive terms as a member in the relevant category.

### **8. Chair of the Academic Board**

#### **(1) Term of office**

The Chair holds office as follows:

- (a) the first elected Chair holds office from 1 June 1997 until 31 December 1998; and
- (b) subsequent elected Chairs hold office for two years from 1 January in the year following election.

#### **(2) Re-election**

A person elected as Chair is eligible for re-election, on the condition that that person does not serve more than two consecutive terms as Chair.

#### **(3) Disqualification**

A person may not hold office as Chair while that person is:

- (a) a deputy vice-chancellor;
- (b) a pro-vice-chancellor;
- (c) an assistant vice-chancellor;
- (d) a dean; or
- (e) the Chair of the Academic Forum.

#### **(4) Casual vacancy**

The office of Chair becomes vacant if the person holding that office:

- (a) resigns in writing from the position of Chair, or from the University; or
- (b) becomes disqualified under Rule 8(3); or
- (c) dies.

#### **(5) Alternative Chair**

- (a) The Chair must, at the first meeting following election, nominate to the Academic Board for approval a Deputy Chair to act in the Chair's position where:

- (i) the Chair is unavailable to perform his or her duties; or
  - (ii) a casual vacancy occurs and is to be filled pursuant to Rule 42(5)(a).
- (b) In the event that the Alternative Chair is not available during a period when the Chair is unable to perform his or her duties, the Chair may appoint one of the Deputy Chairs as Alternative Chair during that period and shall notify the Board accordingly.

## 9. Deputy Chairs

### (1) Term of office

Deputy Chairs hold office as follows:

- (a) the first elected Deputy Chairs hold office from 1 June 1997 until 31 December 1998; and
- (b) subsequent elected Deputy Chairs hold office for two years from 1 January in the year following election.

### (2) Re-election

A person elected as Deputy Chair is eligible for re-election, on the condition that that person does not serve more than two consecutive terms as Deputy Chair.

### (3) Casual vacancy

The office of Deputy Chair becomes vacant if the person holding that office:

- (a) is appointed as Chair under Rule 42(5)(a);
- (b) resigns in writing from the position of Deputy Chair, or from the University; or
- (c) dies.

## 10. Meetings

### (1) Frequency

The Academic Board must meet at least eight times in any one calendar year.

### (2) Convening

The Chair must convene all meetings.

### (3) Additional meetings

The Chair must convene a meeting if requested to do so by:

- (a) the Senate;
- (b) the Vice-Chancellor; or
- (c) at least 50% of all members of the Academic Board.

### (4) Secretary

The Registrar, or the Registrar's nominee, is to act as secretary of the Academic Board.

### (5) Notice

Members of the Academic Board must be given at least seven days' notice of any meeting. A notice of a meeting must specify the place, date and time of that meeting and a brief description of the business to be transacted at that meeting.

### (6) Notice not given

A meeting or a resolution passed at a meeting is not invalid because:

- (a) of an accidental failure to give notice of that meeting to a person entitled to receive notice;
- (b) a person entitled to receive notice of that meeting does not receive it; or
- (c) less than seven days' notice of that meeting was given.

## 11. Meeting procedures

### (1) Quorum

The quorum of the Academic Board is a majority of all members.

### (2) No quorum

Subject to Rule 11(3), no business may be transacted at a meeting unless a quorum of members is present at the meeting within 30 minutes of the time nominated in a notice given under Rule 10(4).

### (3) Qualification

If a quorum is not present at a meeting, the meeting may consider procedural matters only.

### (4) Minutes

Minutes of each meeting must be kept and must be:

- (a) signed by the Chair as a true and accurate record; and
- (b) distributed to each Board member and to each observer listed in Rule 6(1) no later than the date when notice of the next meeting is given.

### (5) Resolutions

Any motion which is to be put to a vote by members of the Academic Board:

- (a) must be duly proposed and seconded;
- (b) subject to Rule 11(6), may be carried or lost by a majority of votes of those present at the meeting and eligible to vote; and
- (c) together with the results of any vote on that motion, must be recorded in the minutes.

### (6) Special resolution

A special resolution is required to make or change a rule made by the Academic Board.

### (7) Motions without notice

Subject to Rule 11(9), only the Chair may put a motion without notice to a meeting of the Academic Board.

### (8) Chair's ruling is final

Subject to Rules 11(9) and 11(10), the Chair's decision on all matters relating to meetings is final.

### (9) Motions of dissent

Members of the Academic Board may, by resolution of at least two-thirds of members present at the meeting:

- (a) overrule a ruling of the Chair; and
- (b) substitute their own ruling for the ruling of the Chair.

### (10) Presiding over motions of dissent

The following person must preside at the meeting while a motion is put to, and resolved by, the members of the Academic Board under Rule 11(9):

- (a) the person appointed as alternate Chair under Rule 8(5); or
- (b) if that person is not present at that meeting, another member of the Academic Board elected by and from the members of the Academic Board present at that meeting.

### (11) Voting at meetings

Voting at meetings must be conducted by:

- (a) show of hands; or
- (b) secret ballot, if demanded by any two members who are present at the meeting and who have a right to vote at that meeting, or if the Chair so directs.

### (12) Member's vote

Members of the Academic Board have one deliberative vote each.

### (13) Casting vote

If there is a tied vote then the Chair has one casting vote, in addition to a deliberative vote, except in relation to a motion put to a meeting of the Academic Board under Rule 11(9).

## 12. Report To Senate

### (1) Chair must report

The Chair must present to Senate a report from the Academic Board about any Academic Board meetings held since the previous Senate meeting.

## 13. Standing Committees

### (1) Establishment

The following Standing Committees of the Academic Board are established:

- (a) Undergraduate Studies Committee;
- (b) Graduate Studies Committee;
- (c) Teaching and Learning Committee;
- (d) Research Committee;

- (e) Library Committee; and
- (1) Academic Staffing Committee.

**(2) Membership**

Except for the chair of each Standing Committee, it does not matter that any or all of the members of a Standing Committee are not members of the Academic Board or the Academic Forum.

**(3) Presiding member**

The chair of each Standing Committee must be the Chair or a Deputy Chair.

**(4) Alternative Chair**

The chair of a Standing Committee may nominate a member of that Standing Committee (who must first be approved by the Academic Board) to act as alternative chair if the chair of that Standing Committee is unavailable to perform his or her duties.

**14. Undergraduate Studies Committee**

**(1) Terms of reference**

The terms of reference for the Undergraduate Studies Committee are to:

- (a) to advise the Academic Board on policies relating to all undergraduate studies in the University, including:
  - (i) the pattern of undergraduate courses in the University;
  - (ii) admission of undergraduate students and the recognition of prior learning, exemption, credit and advanced standing;
  - (iii) equity and access initiatives;
  - (iv) provision of facilities and services;
  - (v) approval of new courses and degree programs; and
  - (vi) approval of changes to courses and degree programs;
- (b) advise faculties on the development of proposals for new courses and degree programs;
- (c) consider and report on any matter referred to it by the Academic Board or the Vice-Chancellor; and
- (d) obtain information or reports from any Faculty, department, school or other unit on academic matters relating to undergraduate studies.

**(2) Membership**

The members of the Undergraduate Studies Committee are:

- (a) the Chair or a Deputy Chair, who shall act as chair of that Committee;
- (b) the Deputy Vice-Chancellor (Academic and Staffing) until 31 January 1999; the Pro-Vice-Chancellor (Teaching) from 1 February 1999;
- (c) a nominee of each faculty offering undergraduate programs, nominated by the Dean; and
- (d) two undergraduate students:
  - (i) one of whom is to be nominated by and from the undergraduate student members of the Academic Forum; and
  - (ii) the other of whom is to be a nominee of the Students' Representative Council.

**15. Graduate Studies Committee**

**(1) Terms of reference**

The terms of reference for the Graduate Studies Committee are to:

- (a) advise the Academic Board on policies relating to all graduate coursework and research studies in the University, including:
  - (i) attraction and recruitment of students to graduate programs;
  - (ii) admissions;
  - (iii) equity and access initiatives;
  - (iv) assessment and examinations;
  - (v) provision of facilities and services;
  - (vi) approval of new graduate programs; and

- (vii) approval of changes to graduate degree programs;
- (b) determine matters relating to the award of the degree of Doctor of Philosophy;
- (c) advise on the pattern of graduate programs, student outcomes and any measures necessary for their improvement;
- (d) advise the Academic Board on the criteria for determining selection for postgraduate awards and to determine the successful applicants;
- (e) establish effective supervisory practices for postgraduate research students;
- (O)** advise on the provision of appropriate facilities for research students;
- (g) consider and report on any matter referred to it by the Academic Board or the Vice-Chancellor; and
- (h) obtain information or reports from any faculty, department, school or other academic unit relating to graduate studies.

**(2) Membership**

The members of the Graduate Studies Committee are:

- (a) the Chair or a Deputy Chair who shall act as chair of that Committee;
- (b) the Pro-Vice-Chancellor (Research);
- (c) the Deputy Vice-Chancellor (Academic and Staffing) until 31 January 1999; the Pro-Vice-Chancellor (Teaching) from 1 February 1999;
- (d) the chair (or the chair's nominee) of the Board or Committee of Postgraduate Studies in each faculty;
- (e) a member of the Teaching and Learning Committee;
- (f) at least one member of the Postgraduate Awards Sub-Committee, other than the Chair;
- (g) the Chair of the Research Committee; and
- (h) two postgraduate students:
  - (i) one of whom is to be nominated by and from the postgraduate student members of the Academic Forum; and
  - (ii) the other of whom is to be a nominee of the Sydney University Postgraduate Representative Association.

**16. Teaching And Learning Committee**

**(1) Terms of reference**

The terms of reference of the Teaching and Learning Committee are to:

- (a) advise the Academic Board about ways of improving the quality and effectiveness of the teaching, learning, examination and assessment processes within the University;
- (b) advise the Academic Board about implications of changes in technology;
- (c) advise the Academic Board on policies relating to assessment and examinations for undergraduate students;
- (d) advise the Academic Board on academic activities that take place outside the Faculty academic structure (including the Institute for Teaching and Learning, the Learning Centre, the Centre for English Teaching, and the Centre for Continuing Education);
- (e) maintain an overview of the integration of developments in teaching, learning, examination and assessment into undergraduate and graduate curricula;
- (f)** advise the Academic Board about measures needed to encourage and assist staff to develop new skills in teaching and learning;
- (g) consider and report on any matter referred to it by the Academic Board or the Vice-Chancellor; and
- (h) obtain information or reports from any faculty, department, school or other unit on matters relating to teaching and learning.

**(2) Membership**

The members of the Teaching and Learning Committee are:

- (a) the Chair or a Deputy Chair who shall act as chair of that Committee;
- (b) the Deputy Vice-Chancellor (Academic and Staffing) to 31 January 1999;  
the Pro-Vice-Chancellor (Teaching) from 1 February 1999;
- (c) the Assistant Pro-Vice-Chancellor (Information Technology) or nominee;
- (d) the Director, Institute for Teaching and Learning;
- (e) the Director of the Learning Centre;
- (f) the Chair of the Coursework Sub-Committee of the Graduate Studies Committee;
- (g) a member of the Undergraduate Studies Committee, nominated by the Chair of that Committee;
- (h) two academic staff members from each College nominated by the Chair of the Academic Board after consultation with the relevant Pro-Vice-Chancellor (College); and
  - (i) the Presidents of
  - (i) the Students' Representative Council; and
  - (ii) the Sydney University Postgraduate Representative Association,
 or a person nominated by either of them and chosen from the undergraduate or postgraduate (as the case may be) members of the Academic Forum.

**17. Research Committee****(1) Terms of reference**

The terms of reference of the Research Committee are to:

- (a) advise the Academic Board on the promotion of research, scholarship and other creative work within the University;
- (b) in relation to the Academic Board's research policies:
  - (i) make recommendations to the Academic Board;
  - (ii) monitor the implementation and effectiveness of those policies;
  - (iii) identify resource needs arising from those policies; and
  - (iv) draw any deficiencies to the attention of the Vice-Chancellor and the Academic Board;
- (c) promote and foster the work of faculty research committees;
- (d) consider and report on any matter referred to it by the Academic Board or the Vice-Chancellor.

**(2) Membership**

The members of the Research Committee are:

- (a) the Chair or a Deputy Chair who shall act as chair of that Committee;
- (b) the Pro-Vice-Chancellor (Research);
- (c) the Chair of the Graduate Studies Committee;
- (d) eight other persons appointed by the Academic Board on the advice of the chair of the Committee and taking into account the following factors:
  - (i) high personal standing in the University in research;
  - (ii) current research activities;
  - (iii) University-wide perspective (if possible supported by evidence);
  - (iv) collective experience or expertise in working with the major granting bodies;
  - (v) collectively embracing all types of research activity within the University (for example, pure or applied research, research based in a laboratory, library or fieldwork, research as an individual or in a team environment); and
  - (vi) reflecting the broad disciplinary clusters across the University; and

- (e) one postgraduate student being the President of the Sydney University Postgraduate Representative Association, or that person's nominee.

**18. Library Committee****(1) Terms of Reference**

The terms of reference of the Library Committee are to:

- (a) consider and advise the Academic Board on:
  - (i) general Library policy and strategic development including the use of financial resources;
  - (ii) the adoption, dissemination and effectiveness of appropriate academic information policies within the University;
  - (iii) information and library issues relevant to academic policy and recommendations for new or amended policies;
  - (iv) the implementation and effectiveness of those policies, drawing to the attention of the Academic Board to any issues of concern;
  - (v) all matters referred to it by the Academic Board, the Vice-Chancellor or the University Librarian;
- (b) communicate to the Academic Board new developments and needs in library and information matters;
- (c) convene working parties as necessary.

**(2) Membership**

The members of the Library Committee are:

- (a) the Chair or the Chair's nominee who shall act as chair of that Committee;
- (b) the Deputy Vice-Chancellor (Academic and Staffing) to 31 January 1999;  
the Pro-Vice-Chancellor (Teaching) from 1 February 1999;
- (c) the University Librarian;
- (d) the Assistant Pro-Vice-Chancellor (Information Technology);
- (e) the Associate University Librarians;
- (f) a member of the Teaching and Learning Committee nominated by the chair of that Committee;
- (g) a member of the Research Committee nominated by the Chair of that Committee;
- (h) the Chair of the Graduate Studies Committee or the Chair's nominee;
- (i) two academic staff members from each College nominated by the Chair of the Academic Board after consultation with the relevant Pro-Vice-Chancellor (College); and
- (j) the Presidents of
  - (i) the Students' Representative Council; and
  - (ii) the Sydney University Postgraduate Representative Association
 or a person nominated by either of them and chosen from the undergraduate or postgraduate (as the case may be) members of the Academic Forum.

**19. Academic Staffing Committee****(1) Terms of reference**

The terms of reference of the Academic Staffing Committee are to:

- (a) recommend to the Academic Board on academic staffing policies which will attract, retain and promote outstanding academic staff;
- (b) identify issues relating to academic staffing and make recommendations for new or amended policies;
- (c) monitor the implementation and effectiveness of existing policies;
- (d) work with faculties, departments and schools on appointment, tenure and promotion matters and to seek their advice as appropriate;
- (e) report regularly to the Academic Board and at least once a year to the Academic Forum.

**(2) Membership**

The members of the Academic Staffing Committee are:

- (a) the Chair or a Deputy Chair, who shall act as chair of that Committee;
- (b) the Deputy Vice-Chancellor (Staffing); and
- (c) up to eight members appointed by the Academic Board on the advice of the chair of the Committee, and chosen for their interest or expertise in academic staffing matters.

**20. Elections**

**(1) Forum as electoral college**

Except for members of the Academic Board elected pursuant to Rule 5(1)(c), all elected members are elected by and from the relevant category of the Academic Forum. Members elected pursuant to Rule 5(1)(c) are elected by and from members of the relevant Faculty.

**(2) Election procedures**

Any election for the Academic Board must be carried out in accordance with these rules.

**21. Returning Officer**

**(1) Returning officer**

The Registrar, or the Registrar's nominee, is the returning officer for any election.

**(2) Decision of returning officer is final**

If there is any dispute about an election, the decision of the returning officer is final.

**(3) Agency**

The returning officer may authorise another person to exercise any function of the returning officer under these rules. Any function exercised by that authorised person is taken to have been exercised by the returning officer.

**(4) Electoral roll**

The Registrar must prepare a list of all persons entitled to vote in each category of election for the Academic Board, completed to 14 days prior to the last day for receiving nominations for the election to each category. A copy of that list must be available for inspection at the Registrar's office (or another place nominated by the Registrar) during the University's usual business hours for at least 14 days up to the time of the election.

**22. Eligibility for election**

**(1) Defined**

A person is eligible for election to the Academic Board if:

- (a) except for members elected pursuant to Rule 5(1)(c), that person is a member of the relevant category of the Academic Forum; or
- (b) if elected pursuant to Rule 5(1)(c), that person is an academic staff member of the relevant Faculty.

**23. Eligibility to vote**

**(1) Defined**

A person is eligible to vote in an election for the Academic Board if:

- (a) except for elections held pursuant to Rule 5(1)(c), that person is a member of the relevant category of the Academic Forum; or
- (b) where an election is pursuant to Rule 5(1)(c), that person is an academic staff member of the relevant Faculty.

**24. Time intervals for different stages of the election process**

**(1) Time intervals**

When conducting an election, the returning officer must ensure that:

- (a) there are not less than 14 days nor more than 28 days between the publication of the notice that an election is to be held and the time for nominations to close;

- (b) there are not more than 28 days between the time nominations close and the issue of ballot papers; and
- (c) where a postal ballot is held, there are not less than 14 days nor more than 28 days between the issue of ballot papers and polling day.

**25. Notice of ballot**

**(1) Content of notice**

When an election becomes necessary, the returning officer must publish a notice of election containing the following information:

- (a) that an election is necessary to a particular office;
- (b) the category or categories for election;
- (c) the number of vacancies to be filled in each category;
- (d) the term of office of each category;
- (e) inviting nominations for election;
- (f) the form in which a nomination must be made;
- (g) the date and time when nominations close;
- (h) the polling day for the election;
- (i) the method of election;
- (j) where appropriate, the time(s) and place(s) where polling is to take place; and
- (k) that the election procedures can be found in this rule.

**(2) Publication of notice**

The returning officer must give a notice of an election by any one of these methods:

- (a) displaying the notice on all official University notice boards;
- (b) sending a notice to each person entitled to vote in that election; or
- (c) placing an advertisement in the *University News*.

**26. Nominating candidates**

**(1) Requirements**

Each nomination must be proposed and seconded by persons, other than the person nominated, who are eligible to vote in the category for which the nominee has been nominated. A separate nomination form must be completed for each nominee, in each category for which that person has been nominated, and must be signed by:

- (a) the person who is nominated for election to the relevant category;
- (b) the person proposing that nomination; and
- (c) the person seconding that nomination.

**(2) Eligibility for nomination**

A nominee must be eligible for inclusion in the category for which that person is nominated.

**(3) Nominating in more than one category**

An eligible person may be nominated in more than one category of membership of the Academic Board.

**(4) Non-withdrawal**

A nomination may not be withdrawn once nominations have closed.

**(5) Statement of information**

At the time of nomination each candidate may provide a statement of no more than 100 words containing any of the following information:

- (a) the candidate's name;
- (b) current occupation or position;
- (c) if a student, current course of enrolment and year; or
- (d) any other information the candidates thinks relevant (for example, brief policy statements).

**(6) Editing and distribution of information**

The returning officer may edit any information provided by an candidate under Rule 26(5). Edited statements will be printed as a summary of information and distributed with ballot papers.

**(7) Candidate no longer eligible**

If, before the declaration of a poll for an election, a candidate dies or is no longer eligible for election, the election must proceed as if:

- (a) the candidate had not been nominated for election;
- (b) the candidate's name had not been included on the ballot papers printed for the election; and
- (c) any vote for that person had not been cast.

**27. Receiving nominations****(1) Receipt of nominations**

Nominations must be received by the returning officer no later than 4.00 pm on the date for close of nominations specified in a notice of ballot given pursuant to Rule 25(1).

**(2) Rejection of nomination**

The returning officer must reject a nomination paper if satisfied that the nomination does not comply with the requirements of Rules 26(1) and 26(2). If a nomination is rejected, then the returning officer must, within seven days of receiving that nomination, send or deliver a notice to each person who has signed or endorsed that nomination paper, notifying the person that the nomination has been rejected.

**28. Dealing with nominations****(1) Nominations less than or equal to positions vacant**

If the number of nominations received is less than or equal to the number of candidates to be elected, then the returning officer must declare those candidates elected.

**(2) Number of nominations greater than positions vacant**

If the number of nominations received is greater than the number of candidates to be elected, then the returning officer must conduct an election in accordance with these rules.

**29. Secret ballots****(1) Election by secret ballot**

An election carried out in accordance with these rules must be conducted by secret ballot.

**(2) Confidentiality**

A person involved in an election must not disclose or assist another person to disclose any information as to how a person voted at that election.

**30. Postal ballots****(1) If postal ballot required**

This Rule applies if a postal ballot is required pursuant to the Act, this Rule or any Rule.

**(2) Dispatch of electoral material**

The returning officer must, at least 14 days before the ballot is due to be held, send to each voter on the relevant electoral roll, at the voter's address as listed on the electoral roll:

- (a) a ballot paper;
- (b) a notice describing:
  - (i) how the ballot paper must be completed; and
  - (ii) the date and time by which the ballot paper must be returned to the returning officer;
- (c) a declaration requiring the voter to state his or her name and that he or she is eligible to vote; and
- (d) two envelopes, one marked 'Voting Paper' and the other a returning envelope addressed to the returning officer.

**(3) Placing a vote**

Each voter must, after completing a postal ballot:

- (a) enclose and seal the ballot paper in the envelope marked 'Voting Paper';
- (b) complete and sign the declaration of eligibility required under 30(2)(c);

- (c) enclose and seal the envelope and declaration, referred to in sub-Rules (a) and (b) above, in the returning envelope addressed to the returning officer; and
- (d) send by post or deliver the envelope to the returning officer so that the returning officer receives it no later than the closing date for ballots specified in Rule 30(2)(b)(ii).

**(4) Security of votes**

The returning officer must take all reasonable steps to ensure that all ballot papers received under Rule 30(3) are stored securely until the close of the poll concerned.

**31. Election not invalid because of certain errors****(1) Non-receipt of ballot or notice**

An election is not invalid only because an eligible voter did not see displayed or receive a notice of election, or did not receive a ballot paper.

**(2) Vote not accepted**

An election is not invalid only because an eligible voter's vote has not been accepted at the election.

**32. Marking ballot papers****(1) Preferences must be allocated**

Voters must vote by marking the numbers 1, 2, 3 and so on, next to every candidate, in order of preference.

**33. Scrutineers****(1) Each candidate may nominate a scrutineer**

Each candidate for election may nominate one person to be present as that candidate's scrutineer at any counting of votes for that election. Any nomination under this Rule must be in writing, signed by the candidate, and given to the returning officer before counting of votes commences.

**(2) Candidate may not be a scrutineer**

A candidate for election is not eligible to be appointed as a scrutineer.

**(3) May inspect any vote**

A scrutineer is entitled to inspect any vote provided that scrutiny does not unreasonably delay the counting of votes in that election.

**34. Informal votes****(1) Informality**

A vote is informal if:

- (a) it contains any mark or writing that, in the opinion of the returning officer, enables any person to identify the voter;
- (b) the ballot paper is not validated by the returning officer; or
- (c) in the opinion of the returning officer, the vote contains no voting, or does not allocate a preference to each candidate.

**(2) Not informal for any other reason**

A ballot-paper is not informal for any reason other than the reasons specified in this Rule, and must be given effect to according to the voter's intention so far as that intention is clear.

**35. Tally sheet to be kept****(1) Contents of tally sheet**

The returning officer must keep a tally sheet for each ballot containing the following information:

- (a) total number of ballot papers;
- (b) a list of candidates;
- (c) primary votes allocated to each candidate;
- (d) secondary votes allocated to each candidate;
- (e) progressive total vote for each candidate;
- (f) informal votes, calculated by multiplying informal ballot papers by the number of candidates to be elected; and
- (g) exhausted votes.



**(2) Number of ballot papers must tally**

At each stage of counting the total votes divided by the number of candidates to be elected must correspond with the total number of ballot papers.

**36. Procedures for election of one candidate only**

**(1) Procedures to be followed**

The returning officer must follow the procedures in Rule 37 where one candidate only is to be elected.

**37. Counting votes for one candidate only**

**(1) Informal votes**

Exclude all informal votes.

**(2) Count primary votes**

Count the primary votes for each candidate on formal ballot papers.

**(3) Total primary votes**

Enter the total number of primary votes for each candidate next to that candidate's name on the tally sheet.

**(4) Majority of votes**

If a candidate receives a majority of primary votes, then declare that candidate elected.

**(5) Distribute secondary votes**

Where no candidate receives an absolute majority of primary votes, distribute secondary votes according to Rules 37(6) to 37(11) until one candidate receives an absolute majority.

**(6) Exclusion of candidates**

Exclude the candidate with the fewest primary votes.

**(7) Allocation of secondary votes**

For each ballot paper where the excluded candidate received a primary vote, allocate the next active secondary vote.

**(8) Indicate excluded candidate**

Indicate the excluded candidate and that the next secondary vote has been allocated.

**(9) Exhausted ballot papers**

If there is no active secondary vote on any ballot paper examined then that ballot paper is exhausted.

**(10) Exclusion of candidates**

Add together the primary votes and secondary votes for each remaining candidate and exclude the candidate with the lowest number of total votes.

**(11) Distribution of secondary votes**

If, after the exclusion of a candidate, the next active secondary vote is to an excluded candidate then that secondary vote shall be disregarded and the next secondary vote, if any, distributed.

**(12) Repeat process**

Repeat the process as set down in Rules 37(6) to 37(11) until one candidate receives an absolute majority of votes.

**(13) Equal lowest vote**

If on any count two candidates have an equal number of votes and that number is the lowest on that count then:

- (a) the candidate with the lowest number of primary votes shall be eliminated; or
- (b) where the number of primary votes is equal, then the returning officer shall draw lots with the candidate first drawn remaining in the ballot.

**38. Election procedures for more than one candidate**

**(1) Procedure to be followed**

The returning officer must follow the procedures in Rule 39 where more than one candidate is to be elected.

**39. Counting votes**

**(1) Informal votes**

Exclude all informal votes.

**(2) Count primary votes**

Count the primary votes for each candidate on the formal ballot papers.

**(3) Total primary votes**

Enter the total number of primary votes for each candidate next to that candidate's name on the tally sheet.

**(4) Exclusion of candidates**

Exclude the candidate with the fewest primary votes.

**(5) Allocation of secondary votes**

For each ballot paper where the excluded candidate received a primary vote, allocate the next active secondary vote.

**(6) Indicate excluded candidate**

Indicate the excluded candidate and that the next secondary vote has been allocated.

**(7) Exhausted ballot papers**

If there is no active secondary vote on any ballot paper then that ballot paper is exhausted.

**(8) Exclusion of candidates**

Add together the primary votes and secondary votes for each remaining candidate and exclude the candidate with the lowest of total votes.

**(9) Allocation of secondary votes**

If, after the exclusion of a candidate, the next active secondary vote indicates an excluded candidate, then that secondary vote must be disregarded and the next secondary vote, if any, allocated.

**(10) Repeat process**

Repeat the process as set down in Rules 39(5) to 39(9) until only the number of candidates required to fill the vacancies remain.

**(11) Equal lowest vote**

If on any count, two candidates have an equal number of votes and that number is the lowest on that count then:

- (a) the candidate with the lowest number of primary votes shall be eliminated; or
- (b) where the number of primary votes is equal, then the returning officer must draw lots with the candidate first drawn remaining in the ballot.

**40. Election in more than one category**

**(1) Order of election**

Where a person is nominated in more than one category under Rule 26(3), and receives a sufficient number of votes to be declared elected in more than one category, then that person must be declared elected in the relevant category that occurs first in this order:

- (a) member elected as Chair;
- (b) member elected as a Deputy Chair;
- (c) member elected pursuant to Rule 5(1)(e) [professor];
- (d) member elected pursuant to Rule 5(1)(g) [non-professional member of academic staff]; or
- (e) member elected pursuant to Rule 5(1)(f) [Head of Department or School].

**(2) Removal from subsequent categories**

If a person is declared elected pursuant to Rule 40(1), then that person is no longer eligible for election to any subsequent category of membership, and must be removed from any list of successful candidates for any subsequent category.

**41. Gender balance**

**(1) Nominees in gender groups**

In any election of members elected pursuant to Rules 5(1)(b) or 5(1)(e) to (g) inclusive, the candidates will be sorted by gender and then by number of votes received. The candidate or candidates to be declared elected will be the candidate or candidates with the highest number of votes in the gender group required to fulfil the provisions of Rule 5(2).

**(2) Remaining vacancies**

Once the gender balance as required under Rule 5(2) is satisfied, then all remaining vacancies will be filled by candidates with the highest number of votes from either gender group.

**(3) Insufficient nominations**

If there are insufficient nominations in any gender group required to fill any vacancy, then that position becomes a casual vacancy.

**42. Filling casual vacancies****(1) Elected members**

If a casual vacancy occurs in the office of any elected member of the Academic Board, then that vacancy must be filled by the candidate at the immediately preceding election who was the last candidate to be excluded, and who remains eligible to be elected.

**(2) Elected members Rule 5(1)(e) to (g)**

If a casual vacancy occurs in the office of a member elected pursuant to Rule 5(1)(e) to (g) inclusive, and cannot be filled in accordance with Rule 42(1), then the Academic Board may fill that vacancy by appointing:

- (a) an eligible member from the Academic Forum; or
- (b) if there is no eligible member from the Academic Forum, a person who is eligible to be elected to that category of members to the Academic Forum.

**(3) Students**

If a casual vacancy occurs in the office of a member elected pursuant to Rule 5(1)(j) or (k), and cannot be filled in accordance with Rule 42(1), then the Academic Board must fill that vacancy by:

- (a) appointing an eligible member from the Academic Forum; or
- (b) if there is no eligible member on the Academic Forum, appointing a student who is eligible to be elected to that category of members to the Academic Forum, after first consulting with the relevant student associations recognised by Senate.

**(4) Faculty members**

If a casual vacancy occurs in the office of a member elected pursuant to Rule 5(1)(c), and cannot be filled in accordance with Rule 42(1), then the Academic Board may fill that vacancy by appointing a person from the relevant Faculty who is eligible to be elected to that category of members to the Academic Forum, after first consulting with the relevant Dean.

**(5) Chair**

If a casual vacancy occurs in the office of the Chair:

- (a) on or after the last six months of the end of the Chair's term, then that vacancy must be filled by the Deputy Chair appointed to act as alternative Chair pursuant to Rule 8(5); or
- (b) before the last six months of the end of the Chair's term, then an election must be held to fill that vacancy.

**(6) Deputy Chairs**

If a casual vacancy occurs in the office of a Deputy Chair, the Academic Board may elect another member of the Academic Board to hold office for the rest of the term of that member's predecessor.

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# Rules relating to the Academic Forum, 1996

1. Citation and commencement
2. Purpose
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4. Functions
5. Constitution of the Academic Forum
6. Terms of Office of members
7. Chair of the Forum
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# Rules relating to the Academic Forum, 1996

## 1. Citation and commencement

### (1) Citation

These Rules are made by the Senate pursuant to section 37(1) of the Act, and pursuant to Chapter 8 of the *University of Sydney Amendment (Academic Governance) By-law 1996.*<sup>1</sup>

### (2) Commencement

These Rules commence on the day after they are published in accordance with the *University of Sydney Amendment (Academic Governance) By-law 1996.*<sup>1</sup>

<sup>1</sup> Note that the University of Sydney Amendment (Academic Governance) By-law 1996 was repealed on 6 August 1999 and replaced with Chapter 6 of the *University of Sydney By-law 1999.*

## 2. Purpose

### (1) Defined

The purpose of these Rules is to prescribe the membership, functions and procedures of the Academic Forum.

## 3. Dictionary

### (1) Definitions

In these Rules:

**absolute majority of votes** means an amount greater than fifty per cent (50%) of valid votes;

**Academic Board** means the Academic Board established by section 15(1) of the Act;

**academic staff member** means any person employed by the University:

- (a) for no less than 0.6 of the hours required of a full-time position in any of the academic classifications prescribed by the Senate; and
- (b) on a continuing basis or pursuant to an agreement for a fixed term of no less than three years,

and **member of academic staff** has a corresponding meaning;

Act means the University of Sydney Act 1989 (NSW);  
Chair means a person elected as chair of the Academic Forum;

Dean means (as the case may be):

- (a) a dean of a faculty;
- (b) a director or a principal of an academic college; or
- (c) the Director of the Graduate School of Business;

**election** means an election conducted pursuant to these Rules;

Faculty means (as the case may be):

- (a) a faculty as established by its constitution;
- (b) a college board as established by its constitution; or
- (c) the Graduate School of Business as established by its constitution;

**Faculty member** means a person who is a member of a (as the case may be) faculty pursuant to a Rule made by

the Senate and member of faculty has a corresponding meaning;

majority means an amount greater than 50%;

**non-professorial member of academic staff** means a member of the academic staff who is not a professor, and includes the University Librarian;

**primary votes** means preferences marked on a ballot paper equal to the number of vacancies to be filled and which have equal value;

**professor** means a member of academic staff who has been appointed or promoted to the position of professor by the Senate;

**secondary votes** means preferences marked on a ballot paper beyond the primary votes to be allocated in rank order according to their numerical values;

**special resolution** means a resolution passed by at least two-thirds of all members of the Academic Forum who are eligible to vote.

## 4. Functions

### (1) Functions

The functions of the Academic Forum are to:

- (a) act as an electoral college for the Academic Board;
- (b) provide a forum representative of the University's academic community to debate academic policy;
- (c) advise the Academic Board of matters of academic policy, including teaching and learning, research, student matters and academic staffing; and
- (d) serve the University's academic community as a body where concerns and grievances affecting the academic community can be aired and brought to the attention of the Vice-Chancellor.

## 5. Constitution of the Academic Forum

### (1) Membership

The Forum is to consist of:

- (a) the Vice-Chancellor;
- (b) the deputy vice-chancellors;
- (c) the pro-vice-chancellors;
- (d) the Assistant Vice-Chancellor;
- (e) the deputy principals;
- (f) the University Librarian;
- (g) the professors;
- (h) the deans;
- (i) the Chairs of the Boards of Studies in Music, Social Work and Indigenous Studies;
- (j) the Directors of:
  - (i) the Koori Centre; and
  - (ii) the Centre for Teaching and Learning;
- (k) the chair of a faculty where the dean does not chair that faculty;
- (l) the heads of departments and schools;
- (m) the non-professorial members of academic staff, who are not already members of the Academic Forum, and the number of which is calculated according to Rules 5(2) and 5(3), elected by non-professorial members of academic staff in the relevant faculty;
- (n) the Student members of faculties;
- (o) the President of the Students' Representative Council;
- (p) the President of the Sydney University Postgraduate Representative Association;
- (q) any member of the Academic Board who is not already a member of the Academic Forum; and
- (r) if Senate so decides, any other person appointed by the Senate on the recommendation of the Academic Board.

### (2) Academic staff membership

The number of members elected pursuant to Rule 5(1) (m) is equal to 3.3% of the full-time equivalent academic staff at the University, determined by the Registrar as at 31 March preceding an election, subject to any adjustment required by clause 5(3).

### **(3) Faculty representation**

The number of members to be elected pursuant to Rule 5(1)(m) from each faculty is the greater of:

- (a) two persons; or
- (b) as determined on a pro-rata basis, according to the proportion of full-time equivalent academic staff located in each faculty as at 31 March immediately preceding the relevant election.

### **(4) Allocation of members**

For the purposes of an election:

- (a) under Rule 5(1)(m), the Senate may allocate to any one faculty any member of the academic staff who is not a member of a department or a school placed under the supervision of a faculty; and
- (b) under these rules, a member of academic staff who is a member of more than one faculty is entitled to one vote only, through the faculty which supervises that person's department or school.

### **(5) Student members**

A student member appointed under Rule 5(1)(n), (o), (p) or (q) must not be a member of the academic staff or the full-time non-academic staff of the University.

### **(6) Cessation of membership**

A person ceases to be a member of the Academic Forum if that person:

- (a) dies;
- (b) resigns from the Academic Forum;
- (c) except for student members, ceases to be employed by the University;
- (d) if appointed under Rule 5(1)(n), (o) or (p) ceases to hold that position;
- (e) where appointed under Rule 5(1)(n) ceases to be enrolled as a student at the University;
- (f) where appointed under Rule 5(1)(q) is removed by the Senate on the recommendation of the Academic Board; or
- (g) where elected or appointed, is absent from three consecutive ordinary meetings of the Academic Forum and is not, within six weeks of the last of those meetings, excused for his or her absence.

## **6. Terms of Office of members**

### **(1) Elected members**

Elected Forum members hold office for two years, from 1 October following election.

## **7. Chair of the Forum**

### **(1) Election of the Chair**

The Chair is elected by and from the Academic Forum.

### **(2) Term of office**

The Chair of the Academic Forum holds office for two years commencing on the date of election to office.

### **(3) Re-election**

A person elected as Chair is eligible for re-election, on the conditions that that person:

- (a) is a member of the Academic Forum; and
- (b) does not serve more than two consecutive terms as Chair.

### **(4) Disqualification**

A person may not hold office as Chair while that person is:

- (a) a deputy vice-chancellor;
- (b) a pro-vice-chancellor;
- (c) an assistant vice-chancellor;
- (d) Chair of the Academic Board; or
- (e) a dean.

### **(5) Casual vacancy**

The office of Chair becomes vacant if the person holding that office:

- (a) is no longer a member of the Academic Forum;
- (b) resigns in writing; or
- (c) becomes disqualified under Rule 7(4).

### **(6) Alternative Chair**

The Chair must, at the first meeting following election, nominate for approval by the Academic Forum a member of the Academic Forum to act in the Chair's position where:

- (a) the Chair is unavailable to perform his or her duties; or
- (b) a casual vacancy occurs and is to be filled pursuant to Rule 30(3)(a).

## **8. Meetings**

### **(1) Meetings**

The Forum must meet at least three times in any one semester.

### **(2) Convening**

The Chair must convene all meetings.

### **(3) Additional meetings**

The Chair must convene a meeting if requested to do so by:

- (a) the Vice-Chancellor;
- (b) the Chair of the Academic Board; or
- (c) at least 25% of the Academic Forum members.

### **(4) Secretary**

The Registrar, or the Registrar's nominee, is to act as secretary of the Academic Forum.

### **(5) Quorum**

The quorum of the Academic Forum is 50 members.

### **(6) Meeting procedures**

The meeting procedures of the Academic Forum shall be the same as prescribed for the Academic Board.

## **9. Reports**

### **(1) To Academic Forum**

The Vice-Chancellor and the Chair of the Academic Board must present a report to the Academic Forum on any matters of academic significance since the previous meeting of the Academic Forum.

### **(2) To Academic Board**

The Chair must present a report to the next meeting of the Academic Board after each meeting of the Academic Forum.

## **10. Election of Forum members**

### **(1) Election procedures**

Any election for the Academic Forum must be carried out in accordance with these Rules.

## **11. Returning Officer**

### **(1) Returning officer**

The Registrar, or the Registrar's nominee, is the returning officer for any election.

### **(2) Decision of returning officer is final**

If there is any dispute about an election, the decision of the returning officer is final.

### **(3) Agency**

The returning officer may authorise another person to exercise any function of the returning officer under these rules. Any function exercised by that authorised person is taken to have been exercised by the returning officer.

### **(4) Electoral roll**

The Registrar must prepare a list of all persons entitled to vote in each category of election for the Academic Forum, completed to 14 days prior to the last day for receiving nominations for the election to each category. A copy of that list must be available for inspection at the Registrar's office (or another place nominated by the Registrar) during the University's usual business hours up to the time of the election.

## **12. Eligibility for election**

### **(1) Defined**

A person is eligible for election to the Academic Forum if that person is a member of the relevant category specified in these Rules.

**13. Eligibility to vote in an election****(1) Defined**

A person is eligible to vote in an election for the Academic Forum if that person is a member of the relevant category specified in these rules.

**14. Time intervals for different stages of the election process****(1) Time intervals**

When conducting an election, the returning officer must ensure that:

- (a) there are not less than 14 days nor more than 28 days between the publication of the notice that an election is to be held and the time for nominations to close;
- (b) there are not more than 28 days between the time nominations close and issue of ballot papers; and
- (c) where a postal ballot is held, there are not less than 14 days nor more than 28 days between the issue of ballot papers and polling day.

**15. Notice of ballot****(1) Content of notice**

When an election becomes necessary, the returning officer must publish a notice of election containing the following information:

- (a) that an election is necessary to a particular office;
- (b) the category or categories for election;
- (c) the number of vacancies to be filled in each category;
- (d) the term of office of each category;
- (e) inviting nominations for election;
- (f) the form in which a nomination must be made;
- (g) the date and time when nominations close;
- (h) the polling day for the election;
- (i) the method of election;
- (j) where appropriate, the time(s) and place(s) where polling is to take place; and
- (k) that the election procedures can be found in this rule.

**(2) Publication of notice**

The returning officer must give a notice of an election by any one of these methods:

- (a) displaying the notice on all official University notice boards;
- (b) sending a notice to each person entitled to vote in that election; or
- (c) placing a notice in the University News;

**16. Nominating candidates****(1) Requirements**

Each nomination must be proposed and seconded by persons, other than the person nominated, who are eligible to vote in the category for which the nominee has been nominated. A separate nomination form must be completed for each nominee, in each category for which that person has been nominated, and must be signed by:

- (a) the person who is nominated for election to the relevant category;
- (b) the person proposing that nomination; and
- (c) the person seconding that nomination.

**(2) Eligibility for nomination**

A nominee must be eligible for inclusion in the category for which that person is nominated.

**(3) Statement of information**

At the time of nomination each candidate may provide a statement of no more than 100 words containing any of the following information:

- (a) the candidate's name;
- (b) current occupation or position;
- (c) if a student, current course and year of enrolment; or
- (d) any other information the candidates think relevant (for example, brief policy statements).

**(4) Editing and distribution of information**

The returning officer may edit any information provided by a candidate under clause 16(3). Edited statements will be printed as a summary of information and distributed with ballot papers.

**(5) Non-withdrawal**

A nomination may not be withdrawn once nominations have closed.

**(6) Candidate no longer eligible**

If, before the declaration of a poll for an election, a candidate dies or is no longer eligible for election, the election must proceed as if:

- (a) the candidate had not been nominated for election;
- (b) the candidate's name had not been included on the ballot papers printed for the election; and
- (c) any vote for that person had not been cast.

**17. Receiving nominations****(1) Receipt of nominations**

Nominations must be received by the returning officer no later than 4.00 pm on the date for close of nominations specified in a notice of ballot given pursuant to Rule 15(1).

**(2) Rejection of nomination**

The returning officer must reject a nomination paper if satisfied that the nomination does not comply with the requirements of Rules 16(1) and 16(2). If a nomination is rejected, then the returning officer must, within seven days of receiving that nomination, send or deliver a notice to each person who has signed or endorsed that nomination paper, notifying the person that the nomination has been rejected.

**18. Dealing with nominations****(1) Nominations less than or equal to positions vacant**

If the number of nominations received is less than or equal to the number of candidates to be elected, then the returning officer must declare those candidates elected.

**(2) Number of nominations greater than positions vacant**

If the number of nominations received is greater than the number of candidates to be elected, then the returning officer must conduct an election in accordance with these rules.

**19. Secret ballots****(1) Election by secret ballot**

An election carried out in accordance with these Rules must be conducted by secret ballot.

**(2) Confidentiality**

A person involved in an election must not disclose or assist another person to disclose any information as to how a person voted at that election.

**20. Postal ballots****(1) If postal ballot required**

This Rule applies if a postal ballot is required pursuant to the Act, this Rule or any Rule.

**(2) Dispatch of electoral material**

The returning officer must, at least 14 days before the ballot is due to be held, send to each voter on the relevant electoral roll, at the voter's address as listed on the electoral roll:

- (a) a ballot paper;
- (b) a notice describing:
  - (i) how the ballot paper must be completed; and
  - (ii) the date and time by which the ballot paper must be returned to the returning officer;
- (c) a declaration requiring the voter to state his or her name and that he or she is eligible to vote; and
- (d) two envelopes, one marked 'Voting Paper' and the other a returning envelope addressed to the returning officer.

**(3) Placing a vote**

Each voter must, after completing a postal ballot:

- (a) enclose and seal the ballot paper in the envelope marked 'Voting Paper';
- (b) complete and sign the declaration of eligibility required in Rule 20(2)(d);
- (c) enclose and seal the envelope and declaration, referred to in sub-Rules (a) and (b) above, in the returning envelope addressed to the returning officer; and
- (d) send by post or deliver the envelope to the returning officer so that the returning officer receives it no later than the closing date for ballots specified in Rule 20(2)(b)(ii).

**(4) Security of votes**

The returning officer must take all reasonable steps to ensure that all ballot papers received under Rule 20(3) are stored securely until the close of the poll concerned.

**21. Election not invalid because of certain errors**

**(1) Non-receipt of ballot or notice**

An election is not invalid only because an eligible voter did not see displayed or receive a notice of election, or did not receive a ballot paper.

**(2) Vote not accepted**

An election is not invalid only because an eligible voter's vote has not been accepted at the election.

**22. Marking ballot papers**

**(1) Preferences must be allocated**

Voters must vote by marking the numbers 1, 2, 3 and so on, next to every candidate, in order of preference.

**23. Scrutineers**

**(1) Each candidate may nominate a scrutineer**

Each candidate for election may nominate one person to be present as that candidate's scrutineer at any counting of votes for that election. Any nomination under this rule must be in writing, signed by the candidate, and given to the returning officer before counting of votes commences.

**(2) Candidate may not be a scrutineer**

A candidate for election is not eligible to be appointed as a scrutineer.

**(3) May inspect any vote**

A scrutineer is entitled to inspect any vote provided that scrutiny does not unreasonably delay the counting of votes in that election.

**24. Informal votes**

**(1) Informality**

A vote is informal if:

- (a) it contains any mark or writing that, in the opinion of the returning officer, enables any person to identify the voter;
- (b) the ballot paper is not validated by the returning officer; or
- (c) in the opinion of the returning officer, the vote contains no vote, or does not allocate a preference to each candidate.

**(2) Not informal for any other reason**

A ballot-paper is not informal for any reason other than the reasons specified in this rule, and must be given effect to according to the voter's intention so far as that intention is clear.

**25. Tally sheet to be kept**

**(1) Contents of tally sheet**

The returning officer must keep a tally sheet for each ballot containing the following information:

- (a) total number of ballot papers;
- (b) a list of candidates;
- (c) primary votes allocated to each candidate;
- (d) secondary votes allocated to each candidate;

(e) progressive total vote for each candidate;

(f) informal votes, calculated by multiplying informal ballot papers by the number of candidates to be elected; and

(g) exhausted votes.

**(2) Number of ballot papers must tally**

At each stage of counting the total votes divided by the number of candidates to be elected must correspond with the total number of ballot papers.

**26. Procedures for election of one candidate only**

**(1) Procedures to be followed**

The returning officer must follow the procedures in Rule 27 where one candidate only is to be elected.

**27. Counting votes for one candidate only**

**(1) Informal votes**

Exclude all informal votes.

**(2) Count primary votes**

Count the primary votes for each candidate on formal ballot papers.

**(3) Total primary votes**

Enter the total number of primary votes for each candidate next to that candidate's name on the tally sheet.

**(4) Majority of votes**

If a candidate receives a majority of primary votes, then declare that candidate elected.

**(5) Distribute secondary votes**

Where no candidate receives an absolute majority of primary votes, distribute secondary votes according to Rules 27(6) to 27(11) until one candidate receives an absolute majority.

**(6) Exclusion of candidates**

Exclude the candidate with the fewest primary votes.

**(7) Allocation of secondary votes**

For each ballot paper where the excluded candidate received a primary vote, allocate the next active secondary vote.

**(8) Indicate excluded candidate**

Indicate the excluded candidate and that the next secondary vote has been allocated.

**(9) Exhausted ballot papers**

If there is no active secondary vote on any ballot paper examined then that ballot paper is exhausted.

**(10) Exclusion of candidates**

Add together the primary votes and secondary votes for each remaining candidate and exclude the candidate with the lowest number of total votes.

**(11) Distribution of secondary votes**

If, after the exclusion of a candidate, the next active secondary vote is to an excluded candidate then that secondary vote shall be disregarded and the next secondary vote, if any, distributed.

**(12) Repeat process**

Repeat the process as set down in Rules 27(6) to 27(11) until one (1) candidate receives an absolute majority of votes.

**(13) Equal lowest vote**

If on any count two candidates have an equal number of votes and that number is the lowest on that count then:

- (a) the candidate with the lowest number of primary votes shall be eliminated; or
- (b) where the number of primary votes is equal, then the returning officer shall draw lots with the candidate first drawn remaining in the ballot.

**28. Election procedures for more than one candidate**

**(1) Procedure to be followed**

The returning officer must follow the procedures in Rule 29 where more than one candidate is to be elected.

**29. Counting votes****(1) Informal votes**

Exclude all informal votes.

**(2) Count primary votes**

Count the primary votes for each candidate on the formal ballot papers.

**(3) Total primary votes**

Enter the total number of primary votes for each candidate next to that candidate's name on the tally sheet.

**(4) Exclusion of candidates**

Exclude the candidate with the fewest primary votes.

**(5) Allocation of secondary votes**

For each ballot paper where the excluded candidate received a primary vote, allocate the next active secondary vote.

**(6) Indicate excluded candidate**

Indicate the excluded candidate and that the next secondary vote has been allocated.

**(7) Exhausted ballot papers**

If there is no active secondary vote on any ballot paper then that ballot paper is exhausted.

**(8) Exclusion of candidates**

Add together the primary votes and secondary votes for each remaining candidate and exclude the candidate with the lowest of total votes.

**(9) Allocation of secondary votes**

If, after the exclusion of a candidate, the next active secondary vote indicates an excluded candidate, then that secondary vote must be disregarded and the next secondary vote, if any, allocated.

**(10) Repeat process**

Repeat the process as set down in Rules 29(5) to 29(9) until only the number of candidates required to fill the vacancies remain.

**(11) Equal lowest vote**

If on any count, two candidates have an equal number of votes and that number is the lowest on that count then:

- (a) the candidate with the lowest number of primary votes shall be eliminated; or
- (b) where the number of primary votes is equal, then the returning officer must draw lots with the candidate first drawn remaining in the ballot.

**30. Filling casual vacancies of elected members and the chair****(1) Next candidate**

If a casual vacancy occurs in the office of any elected Academic Forum member, then that vacancy must be filled by the candidate at the immediately preceding election who was the last candidate to be excluded, and who remains eligible to be elected.

**(2) Alternative**

If a casual vacancy occurs in the office of an elected Academic Forum member elected and cannot be filled in accordance with Rule 30(1), then the Academic Forum may fill that vacancy by appointing a person from the relevant category who is eligible to be elected to that category of members to the Academic Forum.

**(3) Chair**

If a casual vacancy occurs in the office of the Chair:

- (a) on or after the last six months of the end of the Chair's term, then that vacancy must be filled by the member of the Academic Forum appointed to act as alternative Chair pursuant to Rule 7(6); or
- (b) before the last six months of the end of the Chair's term, then an election must be held to fill that vacancy.



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Resolutions of the Senate and  
the Academic Board



## Academic dress

### RESOLUTIONS OF THE SENATE

#### ACADEMIC DRESS

1. Members of the University may, on all public occasions convened for academic purposes, appear in their academic dress.

2. The academic dress for officers of the University shall be:

**The Chancellor** — a robe and cap similar to those worn by the Chancellor of the University of Oxford; in undress, the silk gown worn by other Fellows of the Senate, black velvet trencher cap and gold tassel.

**The Deputy Chancellor** — a robe and cap as approved by the Senate; in undress, as for the Chancellor.

**The Vice-Chancellor** — a robe and cap as approved by the Senate; in undress, as for the Chancellor.

**Fellows of the Senate** — the habit of the Fellow's degree, or a stole 15 centimetres wide of gold silk edged to a depth of 5 centimetres with royal blue silk.

**The Dean of a Faculty** — the habit of the dean's degree, or a black silk gown similar to that worn by graduates holding the degree of master, with tippet of black silk edged with white fur and lined with dark blue silk, and a black cloth trencher cap.

**An officer not being a graduate** — black silk gown similar to that worn by a civilian at the University of Oxford or of Cambridge not holding a degree, and a black cloth trencher cap.

3. The academic dress for the **Doctor of the University** shall be a robe similar in style to that worn by the Chancellor and Deputy Chancellor of the University, being a festal gown of blue cloth faced to a width of 15 centimetres with gold silk, sleeves edged to a depth of 25 centimetres with gold silk, and a black velvet bonnet with gold cords.

The academic dress for an **Honorary Fellow** shall be a stole 15 centimetres wide of royal blue silk edged to a depth of 5 centimetres with gold silk.

4. **The academic dress for doctors** (except for doctors of philosophy) shall be a black velvet bonnet with gold cord, and a festal gown and hood of scarlet cloth, faced and lined as follows:

#### **Faculty of Agriculture:**

**Doctor of Science in Agriculture** — gown faced with green silk, and hood lined with green silk.

**Doctor of Agricultural Economics** — gown faced with green silk and edged to a depth of 5 centimetres with copper silk and hood lined with green silk and edged to a depth of 5 centimetres with copper silk.

#### *Faculty of Architecture:*

**Doctor of Science (Architecture)** — gown faced with red-brick silk, and hood lined with brick-red silk with a

5 centimetres line of white silk between the scarlet cloth and red-brick silk lining

#### *Faculty of Arts:*

**Doctor of Letters** — gown faced with cream silk, and hood lined with cream silk.

#### *Faculty of Dentistry:*

**Doctor of Dental Science** — gown faced with purple and cream silk, and hood lined with purple silk and edged to a depth of 5 centimetres with cream silk.

#### *Faculty of Economics and Business:*

**Doctor of Science in Economics** — gown faced with amber and murrey silk, and hood lined with amber silk and edged to a depth of 5 centimetres with murrey silk.

#### *Faculty of Education:*

**Doctor of Letters in Education** — festal gown and hood of scarlet cloth faced and lined with white silk.

#### *Faculty of Engineering:*

**Doctor of Engineering** — gown faced with light maroon silk, and hood lined with light maroon silk.

#### *Faculty of Law:*

**Doctor of Laws** — gown faced with blue silk, and hood lined with blue silk.

#### *Faculty of Medicine:*

**Doctor of Medicine** — gown and hood of scarlet cloth, faced with purple silk and hood lined with purple silk.

**Doctor of Public Health** — gown of black cloth faced to a width of 15 centimetres with imperial purple cloth, a hood of imperial purple cloth lined with black silk and a black cloth trencher cap.

#### *Faculty of Science:*

**Doctor of Science** — gown faced with amber silk, and hood lined with amber silk.

#### *Faculty of Veterinary Science:*

**Doctor of Veterinary Science** — gown faced with amber and purple silk, and hood lined with amber silk edged to a depth of 5 centimetres with purple silk.

#### *Board of Studies in Music:*

**Doctor of Music** — gown faced with lilac silk, and hood lined with lilac silk.

#### *Board of Studies in Music:*

**Doctor of Letters in Social Work** — gown faced with royal blue silk and hood lined with royal blue silk edged to a depth of 5 centimetres with white silk.

5. (1) The academic dress for the **Doctor of Philosophy** shall be a festal gown of black cloth faced to a width of 15 centimetres with scarlet cloth, a hood of scarlet cloth lined with black silk, and a black cloth trencher cap.

(2) The academic dress for the **Doctor of Philosophy** awarded by the Australian Graduate School of Management shall be a festal gown of black cloth with cherry facing to a width of 15 centimeters, a hood of old gold silk with black stripes to a width of 6.5 centimeters to design, with a black neckband and lined with cherry silk, and a black velvet bonnet with red cord.

(3) The academic dress for the **Doctor of Education** shall be a festal gown of black cloth faced to a depth of 15 centimetres with crushed strawberry cloth, a hood of crushed strawberry cloth lined with black silk and a black cloth trencher cap.

(4) The academic dress for the **Doctor of Health Science** shall be a festal gown of black cloth faced to a width of 15 centimetres with amber cloth, a hood of amber cloth lined with black silk and a black cloth trencher cap.

(5) The academic dress for the **Doctor of Juridical Studies** shall be a festal gown of black cloth faced to a width of 15 centimetres with ultramarine cloth, a hood of ultramarine cloth lined with black silk and a black cloth trencher cap.

6. The undress gown for all doctors shall be black and of the same shape as the gown prescribed for masters but with the sleeves bound with scarlet piping.

7. **The academic dress for masters** shall be a gown similar to that worn by graduates holding the degree of Master of Arts in the University of Oxford or of Cambridge, a black cloth trencher cap, and a hood of black silk, lined as follows—

*Faculty of Agriculture:*

**Master of Agriculture** — lined with light green silk.

**Master of Science in Agriculture** — lined with green silk.

**Master of Agricultural Economics** — lined with green silk and edged to a depth of 5 centimetres with copper silk.

*Faculty of Architecture:*

**Master of Architecture** — lined with brick-red silk and edged to a depth of 5 centimetres with white silk.

**Master of Urban Design** — lined with brick-red silk, then a line 2 centimetres wide of white silk and edged to a depth of 5 centimetres with amber silk.

**Master of Urban and Regional Planning (formerly Town and Country Planning)** — lined with brick-red silk, then a line 2 centimetres wide of amber silk, and edged to a depth of 5 centimetres with turquoise blue silk.

**Master of Design Science (formerly Master of Building Science and Master of Design Computing)** — lined with brick-red silk, then edged to a depth of 5 centimetres with amber silk, then edged to a depth of 5 centimetres with light maroon silk.

**Master of Science (Architecture)** — lined with amber silk and edged to a depth of 5 centimetres with brick-red silk.

**Master of Urban Studies** — lined with brick-red silk, then a line 2 centimetres wide of white silk and edged to a depth of 5 centimetres with amber silk.

**Master of Heritage Conservation** — lined with brick-red silk, then a line 2 centimetres wide of green silk and then edged to a depth of 5 centimetres with copper silk.

**Master of Philosophy (Architecture)** — lined with red-brick silk and edged to a depth of 5 centimetres with white silk.

**Master of Housing Studies** — lined with red-brick silk, then a line 2 centimetres wide of straw silk and edged to a depth of 5 centimetres with peat brown silk.

*Faculty of Arts:*

**Master of Arts** — lined with blue silk.

**Master of Letters** — lined with blue silk and edged with royal blue silk.

**Master of Philosophy** — lined with blue silk and edged with cream silk.

**Master of Theology** — lined with scarlet silk and edged to a depth of 10 centimetres with white silk.

*Faculty of Dentistry:*

**Master of Science in Dentistry** — lined with cream silk, then edged to a depth of 5 centimetres with purple silk, then edged to a depth of 5 centimetres with gold silk.

**Master of Dental Science** — lined with cream silk and edged to a depth of 5 centimetres with purple silk.

**Master of Dental Surgery** — lined with purple silk and edged to a depth of 5 centimetres with cream silk.

*Faculty of Economics and Business:*

**Master of Commerce** — lined with copper silk and edged to a depth of 5 centimetres with white silk.

**Master of Economics** — lined with copper silk.

**Master of Economics (Social Sciences)** — lined with copper silk and edged to a depth of 5 centimetres with royal blue silk.

**Master of Industrial Relations and Human Resources** — lined with copper silk and edged to a depth of 5 centimetres with purple silk.

**Master of International Business** — lined with copper silk and edged to a depth of 5 centimetres with pale blue silk.

**Master of International Studies** — lined with copper silk and edged to a depth of 5 centimetres with brick-red silk.

**Master of Logistics Management** — lined with copper silk and edged to a depth of 5 centimetres with grey silk.

**Master of Philosophy in Economics** — lined with copper silk and edged to a depth of 5 centimetres with cream silk.

**Master of Public Affairs** — lined with copper silk and edged to a depth of 5 centimetres with green silk.

**Master of Public Policy** — lined with copper silk and edged to a depth of 5 centimetres with scarlet silk.

**Master of Transport Management** — lined with scarlet silk and edged with copper silk.

*Faculty of Education:*

**Master of Education** — lined with white silk.

**Master of Teaching** — lined with crushed strawberry silk.

*Faculty of Engineering:*

**Master of Engineering** — lined with light maroon silk.

**Master of Engineering Studies** — lined with light maroon silk, then edged to a depth of 5 centimetres with light blue silk, then edged to a depth of 5 centimetres with dark maroon silk.

**Master of Engineering (Research)** — lined with light maroon silk, then edged to a depth of 5 centimetres with white silk, then edged to a depth of 5 centimetres with dark maroon silk.

**Master of Engineering Science** — lined with light maroon silk and edged to a depth of 5 centimetres with dark maroon silk.

*Faculty of Health Sciences:*

**Master of Applied Science** — lined with amber silk and edged to a depth of 5 centimetres with turquoise silk.

**Master of Health Science** — lined with amber silk and edged to a depth of 5 centimetres with dark blue silk.

**Master of Occupational Therapy** — lined with amber silk then a line 2 centimetres wide of purple silk, and edged to a depth of 5 centimetres with dark blue silk.

**Master of Occupational Health and Safety** — lined with imperial purple silk, and edged with gold silk.

**Master of Rehabilitation Counselling** — lined with amber silk, then a line 2 centimetres wide of light maroon silk, then edged to a depth of 5 centimetres with dark blue silk.

*Faculty of Law:*

**Master of Laws** — lined with ultramarine silk.

**Master of Administrative Law and Policy** — lined with ultramarine silk and edged to a depth of 5 centimetres with new fuchsia silk.

**Master of Asian and Pacific Legal Systems** — lined with ultramarine silk and edged to a depth of 5 centimetres with murrey silk.

**Master of Criminology** — lined with ultramarine silk and edged to a depth of 5 centimetres with scarlet silk.

**Master of Environmental Law** — lined with ultramarine silk and edged to a depth of 5 centimetres with green silk.

**Master of Health Law** — lined with ultramarine silk and edged to a depth of 5 centimetres with academic gold silk.

**Master of International Law** — lined with ultramarine silk and edged to a depth of 5 centimetres with new sapphire silk.

**Master of International Taxation** — lined with ultramarine silk and edged to a depth of 5 centimetres with maroon silk.

**Master of Jurisprudence** — lined with ultramarine silk and edged to a depth of 5 centimetres with yellow silk.

**Master of Labour Law and Relations** — lined with ultramarine silk, then edged to a depth of 5 centimetres with purple silk, then edged to a depth of 5 centimetres with copper silk.

**Master of Taxation** — lined with ultramarine silk and edged to a depth of 5 centimetres with copper silk.

*Faculty of Medicine:*

**Master of Surgery** — lined with scarlet silk.

**Master of Public Health** — lined with imperial purple silk and edged to a depth of 10 centimetres with scarlet silk.

**Master of Public Health (Honours)** — lined with imperial purple silk and edged to a depth of 10 centimetres with scarlet silk.

**Master of International Public Health** — lined with imperial purple silk and edged to a depth of 10 centimetres with scarlet silk.

**Master of International Public Health (Honours)** — lined with imperial purple silk and edged to a depth of 10 centimetres with scarlet silk.

**Master of Philosophy in Public Health** — lined with imperial purple silk and edged to a depth of 10 centimetres with scarlet silk.

**Master of Philosophy in International Public Health** — lined with imperial purple silk and edged to a depth of 10 centimetres with scarlet silk.

**Master of Medicine (research or coursework)** — lined with white silk, then a line 2 centimetres wide of scarlet silk and edged to a depth of 5 centimetres with purple silk.

**Master of Science in Medicine (research or coursework)** — lined with amber silk, then a line 2 centimetres wide of scarlet silk and edged to a depth of 5 centimetres with purple silk.

*Faculty of Nursing:*

**Master of Nursing** — lined with white silk and edged to a depth of 5 centimetres with turquoise silk.

**Master of Midwifery** — lined with white silk, then a line 2 centimetres wide of royal blue silk, then edged to a depth of 5 centimetres with turquoise silk.

**Master of Philosophy (Nursing)** — lined with turquoise silk and edged to a depth of 10 centimetres with white silk.

*Faculty of Pharmacy:*

**Master of Pharmacy** — lined with amber silk and edged to a depth of 5 centimetres with copper silk.

**Master of Pharmacy (Clinical)** — as for the Master of Pharmacy (lined with amber silk and edged to a depth of 5 centimetres with copper silk).

*Faculty of Rural Management:*

**Master of Management** — lined with dove grey silk, and edged to a depth of 10 centimetres with jade silk.

**Master of Rural Management** — lined with jade silk, and edged to a depth of 10 centimetres with dove grey silk.

**Master of Strategic Marketing (Agribusiness)** — lined with dove grey silk, and edged to a depth of 10 centimetres with cardinal silk.

*Faculty of Science:*

**Master of Science** — lined with amber silk.

**Master of Applied Science** — lined with amber silk and edged with forest green silk.

**Master of Quantitative Marine Ecology** — lined with amber silk and edged with electric blue silk.

**Master of Nutrition and Dietetics** — lined with amber silk and edged with pink silk.

**Master of Nutritional Science** — lined with amber silk, then edged to a depth of 5 centimetres with white silk, then edged to a depth of 5 centimetres with pink silk.

**Master of Information Technology** — lined with amber silk and edged with ultramarine blue silk.

**Master of Psychology** — lined with royal blue silk.

**Master of Science (Environmental Science)** — as for the Master of Science (lined with amber silk).

**Master of Science (Microscopy and Microanalysis)** — as for the Master of Science (lined with amber silk).

*Faculty of Veterinary Science:*

**Master of Veterinary Science** — lined with amber silk and edged to a depth of 5 centimetres with purple silk.

**Master of Veterinary Clinical Studies** — lined with imperial purple silk and edged to a depth of 5 centimetres with Master of Science in Veterinary Science — lined with purple silk, then edged to a depth of 5 centimetres with amber silk, then edged to a depth of 5 centimetres with gold silk.

**Master of Veterinary Studies** — lined with purple silk, then edged to a depth of 5 centimetres with gold silk, then edged to a depth of 5 centimetres with amber silk.

*Sydney College of the Arts:*

**Master of Visual Arts (formerly Master of Arts (Visual Arts))** — lined with chile silk and edged with spectrum violet silk.

**Masters Coursework** — lined with spectrum violet silk, then edged to a depth of 5 centimetres with chile silk.

*Sydney Conservatorium of Music:*

**Master of Music** — lined with buttercup silk.

**Master of Performance** — lined with buttercup yellow silk and edged to a depth of 5 centimeters with black silk.

*Board of Studies in Music:*

**Master of Music** — lined with lilac silk.

*Board of Studies in Social Work:*

**Master of Social Work** — lined with white silk and edged with royal blue silk.

The academic dress for masters awarded by the **Australian Graduate School of Management** shall be a black master's gown, a black cloth trencher cap, and a hood of old gold silk with black stripes to a width of 6.5 centimeters to design, with a black neckband and lined as follows—

**Master of Business Administration** — lined with ultramarine blue silk.

**Master of Business Administration Executive** — lined with kingfisher blue silk.

**Master of Management** — lined with jade blue silk.

**8. The academic dress for bachelors** shall be a gown similar to that worn by graduates holding the degree of Bachelor of Arts in the University of Oxford or of Cambridge, a black cloth trencher cap, and a hood of black silk—

*Faculty of Agriculture:*

**Bachelor of Science in Agriculture** — edged with green silk.

**Bachelor of Agriculture** — edged with light green silk.

**Bachelor of Agricultural Economics** — edged with green and copper silk.

**Bachelor of Horticultural Science** — lined with green silk and edged with dark maroon silk.

*Faculty of Architecture:*

**Bachelor of Architecture** — lined with white silk and edged with brick-red silk.

**Bachelor of Design** — edged with silver grey and red-brick silk.

**Bachelor of Science (Architecture)** — edged with amber and brick-red silk.

**Bachelor of Design Computing** — edged with string and red-brick silk

*Faculty of Arts:*

**Bachelor of Arts** — similar to that worn by graduates holding the degree of Bachelor of Arts in the University of Cambridge.

**Bachelor of Arts (Asian Studies)** — edged with murrey silk.

**Bachelor of Liberal Studies** — edged with cream and amber silk.

*Faculty of Dentistry:*

**Bachelor of Dental Surgery** — edged with purple and cream silk.

**Bachelor of Science (Dental)** — edged with neyron rose and imperial purple silk.

*Faculty of Economics and Business:*

**Bachelor of Economics** — edged with copper silk.

**Bachelor of Economics (Social Sciences)** — lined with black silk and edged with copper silk and royal blue silk each to a depth of 5 centimetres.

**Bachelor of Commerce** — lined with black silk and edged with copper silk and with white silk, each to a depth of 5 centimetres.

**Bachelor of Commerce (Liberal Studies)** — lined with black silk and edged with copper silk and jade blue silk, each to a depth of 5 centimetres.

*Faculty of Education:*

**Bachelor of Education** — edged with white silk.

**Bachelor of Teaching** — edged with crushed strawberry silk.

*Faculty of Engineering:*

**Bachelor of Engineering** — edged with light maroon silk.

**Bachelor of Science in Chemical Engineering** — edged with light maroon and amber silk.

*Faculty of Health Sciences:*

**Bachelor of Applied Science** — lined to a depth of 15 centimetres with amber silk and edged to a depth of 3.5 centimetres with turquoise silk.

**Bachelor of Health Science** — lined to a depth of 15 centimetres with amber silk and edged to a depth of 3.5 centimetres with dark blue silk.

*Faculty of Law:*

**Bachelor of Laws** — edged with blue silk.

*Faculty of Medicine:*

**Bachelor of Medicine** — edged with purple silk.

**Bachelor of Surgery** — edged with scarlet silk.

**Bachelor of Science (Medical) (Honours)** — edged with amber and crimson silk.

*Faculty of Nursing:*

**Bachelor of Nursing** — lined to a depth of 15 centimetres with white silk and edged to a depth of 3.5 centimetres with turquoise silk.

**Bachelor of Nursing (Honours)** — lined to a depth of 15 centimetres with white silk and edged to a depth of 3.5 centimetres with turquoise silk.

*Faculty of Pharmacy:*

**Bachelor of Pharmacy** — edged with amber and copper silk.

*Faculty of Rural Management:*

**Bachelor of Business (Agricultural Commerce)** — lined with dove grey silk and edged with dove grey and cardinal, each to a depth of 5 centimetres.

**Bachelor of Management** — lined with dove grey and edged with dove grey and jade, each to a depth of 5 centimetres.

*Faculty of Science:*

**Bachelor of Science** — edged with amber silk.

**Bachelor of Computer Science and Technology** — edged with ultramarine blue silk trim on amber silk.

**Bachelor of Liberal Studies** — edged with cream and amber silk.

**Bachelor of Medical Science** — edged with crimson and amber silk.

**Bachelor of Psychology** — edged with irish green silk trim on ivory silk.

*Faculty of Veterinary Science:*

**Bachelor of Veterinary Science** — edged with amber and purple silk.

**Bachelor of Science (Veterinary)** — edged with purple and gold silk.

*Sydney College of the Arts:*

**Bachelor of Visual Arts (formerly Bachelor of Arts (Visual Arts))** — lined with jet black silk, then edged to a depth of 5 centimetres with chile silk, then edged to a depth of 5 centimetres with spectrum violet.

*Sydney Conservatorium of Music:*

**Bachelor of Music** — lined with buttercup silk and edged to a depth of 5 centimetres with union jack red silk.

**Bachelor of Music Studies** — lined with union jack red silk edged to a depth of 5 centimeters with buttercup yellow silk.

*Board of Studies in Music:*

**Bachelor of Music** — edged with lilac silk.

*Board of Studies in Social Work:*

**Bachelor of Social Work** — edged with dark blue and white silk.

**9. The academic dress for holders of graduate diplomas or postgraduate diplomas** shall be a gown as worn by bachelors of the University, a black cloth trencher cap, and a pleated neck stole as follows—

*Faculty of Architecture:*

**Graduate Diplomas in the Faculty of Architecture** — a stole 10 centimetres wide of red-brick silk.

*Faculty of Education:*

**Graduate Diploma in Educational Studies** — a stole 10 centimetres wide of silk comprising two stripes, one of old rose 5 centimetres wide and one of honeysuckle 5 centimetres wide.

*Faculty of Economics and Business:*

**Graduate Diploma in Transport Management** — a stole 10 centimetres wide of silk comprising two stripes, one of scarlet 5 centimetres wide and one of copper 5 centimetres wide.

*Faculty of Health Science:*

**Graduate Diploma of Health Science**— a stole 10 centimetres wide of turquoise silk with a band of dark blue silk 2.5 centimetres wide and an edging of amber braid 2.5 centimetres wide.

**Graduate Diploma of Rehabilitation Counselling** — a stole 10 centimetres wide of turquoise silk with a band of dark blue silk 2.5 centimetres wide and an edging of amber braid 2.5 centimetres wide.

*Faculty of Law:*

**Graduate Diploma in Corporate, Securities and Finance Law** — a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of ivory 5 centimetres wide.

**Graduate Diploma in Criminology** — a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of scarlet 5 centimetres wide.

**Graduate Diploma in Environmental Law** — a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of green 5 centimetres wide.

**Graduate Diploma in International Business Law** — a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of helio 5 centimetres wide.

**Graduate Diploma in International Law** — a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of new sapphire 5 centimetres wide.

**Graduate Diploma in Jurisprudence** — a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of buttercup 5 centimetres wide.

**Graduate Diploma of Law** — a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of blue 5 centimetres wide.

**Graduate Diploma in Taxation** — a stole 10 centimetres wide of silk comprising two stripes, one of ultramarine 5 centimetres wide and one of copper 5 centimetres wide.

*Faculty of Medicine:*

**Graduate Diploma in Medicine** — a stole 10 centimetres wide of silk comprising three stripes of equal width, namely white, scarlet and purple.

**Graduate Diploma in Physical Medicine**

(**Musculoskeletal**) — a stole 10 centimetres wide of silk comprising three stripes of equal width, namely white, scarlet and purple.

**Graduate Diploma of Science in Medicine** — a stole 10 centimetres wide of silk comprising three stripes of equal width, namely amber, scarlet and purple.

**Graduate Diploma in Public Health** — a stole 10 centimetres wide of silk comprising two stripes of equal width, one of imperial purple and one of scarlet.

**Graduate Diploma in International Public Health** — a stole 10 centimetres wide of silk comprising two stripes of equal width, one of imperial purple and one of scarlet.

**Graduate Diploma in Health Economics** — a stole 10 centimetres wide of silk comprising two stripes of equal width, one of imperial purple and one of scarlet.

**Graduate Diploma in Indigenous Health Promotion** — a stole 10 centimetres wide of silk comprising three stripes of equal width, namely sky blue, yellow and ochre.

*Faculty of Nursing:*

**Graduate Diploma in Nursing** — a stole 10 centimetres wide of silk comprising two stripes, one of white 5 centimetres wide and one of turquoise 5 centimetres wide.

**Graduate Diploma in Midwifery** — a stole 10 centimetres wide of silk comprising two stripes, one of turquoise 5 centimetres wide and one of royal blue 5 centimetres wide.

Where a graduate diploma or a postgraduate diploma does not have a designated neck stole, the dress shall be that of the highest award for which the diplomate has qualified. In the event that the diplomate has not attained an undergraduate or postgraduate qualification the dress shall be a gown as worn by bachelors of the University without a hood.

The academic dress for the **Graduate Diploma in Management** awarded by the Australian Graduate School of Management shall be a gown as worn by bachelors of the University, a black cloth trencher cap, and hood of old gold silk with black stripes to a width of 6.5 centimeters to design and a black neckband.

10. The academic dress for holders of advanced diplomas shall be a gown as worn by bachelors of the University, a black cloth trencher cap, and a pleated neck stole as follows—

*Faculty of Rural Management:*

**Advanced Diploma of Farm Management** — a stole 12 centimetres wide of dove grey silk with an inner edging of jade silk to a depth of 2 centimetres and an outer edging of satinwood silk to a depth of 1 centimetre.

**Advanced Diploma of Land Management** — a stole 12 centimetres wide of dove grey silk with an inner edging of jade silk to a depth of 2 centimetres and an outer edging of mace silk to a depth of 1 centimetre.

**Advanced Diploma of Rural Business Management** — a stole 12 centimetres wide of dove grey silk with an inner edging of jade silk to a depth of 2 centimetres and an outer edging of turquoise blue silk to a depth of 1 centimetre.

11. The academic dress for holders of diplomas shall be a gown as worn by bachelors of the University, a black cloth trencher cap, and a pleated neck stole as follows—

*Faculty of Health Sciences:*

**Diploma of Health Science** — a stole 10 centimetres wide of turquoise silk.

**Diploma of Health Science (Nursing)** — a stole 10 centimetres wide of blue silk edged to a depth of 2 centimetres with white silk.

**Diploma of Applied Science (Nursing)** — a stole 10 centimetres wide of grass green silk edged to a depth of 2 centimetres with salvia blue silk.

**Diploma of Applied Science** — a stole 10 centimetres wide of turquoise silk edged to a depth of 2 centimetres with amber silk.

*Sydney Conservatorium of Music:*

**Diploma of Opera** — a stole 12 centimetres wide of medici crimson silk edged to a depth of 2 centimetres with grass green silk.

**Diploma of Music** — a stole 12 centimetres wide of medici crimson silk edged to a depth of 2 centimetres with buttercup silk.

*Board of Studies in Indigenous Studies:*

**Diploma in Education (Aboriginal)** — a stole 10 centimetres wide with edgings of equal depth of jet black silk, buttercup silk and post office box red silk.

12. The academic dress for holders of associate diplomas shall be a gown as worn by bachelors of the University, a black cloth trencher cap, and a pleated neck stole as follows—

*Faculty of Medicine:*

**Associate Diploma in Community Health and Development** — a stole 12 centimetres wide of buttercup silk edged to a depth of 2 centimetres with scarlet with an outer edging of imperial purple silk to a depth of 1 centimetre.

*Sydney Conservatorium of Music:*

**Associate Diploma in Jazz Studies** — a stole 12 centimetres wide of medici crimson silk.

13. The academic dress for undergraduates shall be a plain black cloth gown, and a black cloth trencher cap.

14. (a) The colours shall be as defined by the Academic Board.

(b) Unless otherwise stated, 'edged' shall mean edged to a depth of 10 centimetres.

(c) Where two colours are stated, the second shall be to the outside.

The colours mentioned shall be as defined in the British Colour Council Dictionary of Standard Colours, 1934 edition, and the numbers which follow are those by which the Dictionary identifies the colours approved for the purpose of academic dress:

Scarlet, B.C.C. No. 185

Ultramarine, B.C.C. No. 148

Blue, B.C.C. No. 193

White, B.C.C. No. 151

Dark blue, B.C.C. No. 148

Dark maroon, B.C.C. No. 39

Cream, B.C.C. No. 3

Copper, B.C.C. No. 73

Purple, B.C.C. No. 109

Brick red, B.C.C. No. 125

Amber, B.C.C. No. 5

Turquoise blue, B.C.C. No. 193

Light maroon, B.C.C. No. 36

Crimson, B.C.C. No. 185

Green, B.C.C. No. 213

Gold, B.C.C. No. 54

Light green, B.C.C. No. 99

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# Admissions and Enrolment

Murrey, B.C.C. No. 135  
 Lilac, B.C.C. No. 176  
 Royal blue, B.C.C. No. 197  
 Bronze green, B.C.C. No. 79  
 Imperial purple, B.C.C. No. 109  
 Neyron rose, B.C.C. No. 35  
 Buttercup, B.C.C. No. 53  
 Chile, B.C.C. No. 98  
 Grass green, B.C.C. No. 103  
 Jet black, B.C.C. No. 220  
 Medici crimson, B.C.C. No. 240  
 Post office box red, B.C.C. No. 209  
 Salvia blue, B.C.C. No. 146  
 Spectrum violet, B.C.C. No. 214  
 Turquoise, B.C.C. No. 118  
 Cherry, B.C.C. No. 185  
 Crushed Strawberry, B.C.C. No. 158  
 Honeysuckle, B.C.C. No. 62  
 Old Rose, B.C.C. No. 157

## RESOLUTIONS OF THE SENATE

### RESTRICTION UPON RE-ENROLMENT<sup>1</sup>

#### A. Students in all faculties, colleges and boards of studies

1. The Senate authorises any faculty, college board or board of studies to require a student to show good cause why he or she should be allowed to repeat in that faculty, college or board of studies (a) a year of candidature in which he or she has failed or discontinued more than once, or (b) any course in which he or she has failed or discontinued more than once, whether that course was failed or discontinued when he or she was enrolled for a degree supervised by that faculty, college board or board of studies, or by another faculty, college board or board of studies.
2. The Senate authorises the several faculties, colleges or boards of studies to require a student who, because of failure or discontinuation has been excluded from a faculty, college or course, either in the University of Sydney or in another tertiary institution, but who has subsequently been admitted or readmitted to the University of Sydney, to show good cause why he or she should be allowed to repeat either (a) the first year of attendance in which after such admission or readmission he or she fails or discontinues, or (b) any course in which in the first year after admission or readmission he or she fails or discontinues.

#### B. Faculty of Agriculture

3. (1) The Senate authorises the Faculty of Agriculture to require a student to show good cause why he or she should be allowed to re-enrol in the Faculty of Agriculture if, in the opinion of the Faculty, he or she has not made satisfactory progress towards fulfilling the requirements for the degree.
  - (2) Satisfactory progress cannot be defined in all cases in advance but a student who has
    - (i) twice failed, or discontinued enrolment to count as a failure any course as defined in sections 1, 2, 3 and 4 relating to the degrees of Bachelor of Science in Agriculture or Bachelor of Agricultural Economics, or
    - (ii) at the annual examinations in the second or any subsequent year of enrolment, failed more than sixty percent of the units for which enrolled and has also obtained a weighted average mark of less than fifty percent in the total number of units for which enrolled in the two most recent years of enrolment,
 shall be deemed not to have made satisfactory progress.
  - (3) In cases where the Faculty permits the re-enrolment of a student whose progress has been deemed

<sup>1</sup> The Resolutions of the Senate are under review.

unsatisfactory, the Faculty may require the completion of specified courses in a specified time, and if the student does not comply with these conditions the student may again be called upon to show good cause why he or she should be allowed to re-enrol in the Faculty of Agriculture.

#### C. Faculty of Architecture

4. The Senate authorises the Faculty of Architecture to require a student who is a candidate for the degree of Bachelor of Science (Architecture) or Bachelor of Architecture to show good cause why he or she should be allowed to re-enrol in the Faculty of Architecture if he or she fails to maintain a weighted average mark of at least 50 per cent.

#### D. Faculty of Arts

5. (a) The Senate authorises the Faculty of Arts to require students to show good cause why they should be allowed to re-enrol in the Faculty of Arts if, in the opinion of the Faculty, they have not made satisfactory progress towards fulfilling the requirements for the degree.
- (b) Satisfactory progress cannot be defined in all cases in advance but a student who does not complete at least 16 units in any year of enrolment shall normally be deemed not to have made satisfactory progress. Therefore, students must remain enrolled in at least 16 units each year, except when they need less than 16 units to qualify for the award of the degree.
- (c) Notwithstanding (b), a student who qualifies for the award of the degree shall be deemed to have made satisfactory progress.
- (d) For the purpose of these resolutions, where students 'Discontinue with Permission', 'Discontinue' or 'Fail' their total enrolment for an academic year, that year is to be regarded as a year of enrolment.
- (e) In cases where the Faculty permits the re-enrolment of a student whose progress has been deemed unsatisfactory, the Faculty may require the completion of a specified number of units in a specified time. If the student does not comply with these conditions, the student may again be deemed not to have made satisfactory progress.

#### E. Faculty of Dentistry

6. The Senate authorises the Faculty of Dentistry to require a student to show good cause why he or she should be allowed to re-enrol in the Faculty of Dentistry when he or she has failed the Second Year or any higher Year in the Faculty, if he or she has already taken more than one year of enrolment to complete the requirements of the preceding year.

#### F. Faculty of Economics and Business

7. (1) The Senate authorises the Faculty of Economics to require a student to show cause why the student should be allowed to re-enrol as a candidate for the degree of Bachelor of Economics, Bachelor of Economics (Social Sciences) or Bachelor of Commerce if:
- (i) the student fails to gain credit for at least half of his or her enrolment in any year; or
  - (ii) in any two successive years of enrolment, the student fails to gain credit for the equivalent of at least six full semester courses.
- (2) In cases where the Faculty permits the re-enrolment of a student whose progress has been deemed unsatisfactory, the Faculty may place restrictions on the number and type of courses in which the student may re-enrol in that year and may require the completion of specified courses in a specified time, and if the student does not comply with these conditions the student may again be called upon to show good cause why he or she

should be allowed to re-enrol in the Faculty of Economics.

#### G. Faculty of Engineering

8. (1) The Senate authorises the Faculty of Engineering to require a student to show good cause why he or she should be allowed to re-enrol in the Faculty of Engineering if, in the opinion of the Faculty, he or she has not made satisfactory progress towards fulfilling the requirements for the degree.
- (2) Satisfactory progress cannot be defined in all cases in advance but a student who:
- (i) has failed to gain credit for at least half of his or her enrolment in any year; or
  - (ii) has failed a major course more than once shall be deemed not to have made satisfactory progress.
- (3) In cases where the Faculty permits the re-enrolment of a student whose progress has been deemed unsatisfactory, the Faculty may require the completion of specified courses in a specified time, and if the student does not comply with these conditions the student may again be called upon to show good cause why he or she should be allowed to re-enrol in the Faculty of Engineering.

#### H. Faculty of Law

9. (1) The Senate authorises the Faculty of Law to require a student to show good cause why that student should be allowed to re-enrol in the Faculty of Law if, in the opinion of the Faculty, that student has not made satisfactory progress towards fulfilling the requirements for the degree.
- (2) Satisfactory progress cannot be defined in all cases in advance but a student who:
- (i) has failed to gain credit for at least half of a standard full-time enrolment in any year; or
  - (ii) has failed a course more than once shall generally be deemed not to have made satisfactory progress. The Faculty may make resolutions to define in more detail what constitutes half of a year's standard enrolment and satisfactory progress generally.
- (3) In cases where the Faculty permits the re-enrolment of a student whose progress has been deemed unsatisfactory, the Faculty may require the completion of specified courses in a specified time, and if the student does not comply with these conditions the student may again be called upon to show good cause why that student should be allowed to re-enrol in the Faculty of Law.

#### I. Faculty of Medicine

10. (1) Undergraduate Medical Program  
The Senate authorises the Faculty of Medicine to require a student to show cause why the student should be allowed to re-enrol in the Faculty of Medicine in accordance with sections 8 and 9 above.
- (2) Graduate Medical Program
- (a) The Senate authorises the Faculty of Medicine to require a student to show good cause why he or she should be allowed to re-enrol in the Faculty of Medicine if, in the opinion of the Faculty, that student has not made satisfactory progress towards fulfilling the requirements for the degree.
  - (b) A student who has failed to satisfy the requirements of three of the Themes as defined in the 1997 Resolutions relating to the degrees of Bachelor of Medicine and Bachelor of Surgery shall generally be deemed not to have made satisfactory progress. The Faculty may make resolutions to define in more detail what constitutes unsatisfactory progress.



- (c) Where the Faculty permits the re-enrolment of a student whose progress has been deemed unsatisfactory, the Faculty may require the completion of specified courses in a specified time, and if the student does not comply with these conditions the student may again be called upon to show good cause why that student should be allowed to re-enrol in the Faculty of Medicine.

#### J. Faculty of Education

11. (1) The Senate authorises the Faculty of Education to require a student to show good cause why he or she should be allowed to re-enrol in the Bachelor of Education degree course, if, in the opinion of the Faculty, he or she has not made satisfactory progress towards fulfilling the requirements for the degree.
- (2) Satisfactory progress cannot be defined in all cases in advance, but a student who—
- has failed or discontinued enrolment in more than one course twice; or
  - has failed to pass more than 50% of the courses of enrolment in each of any two consecutive years of enrolment (not necessarily in consecutive calendar years of enrolment) shall be deemed not to have made satisfactory progress.
- (3) For students who have failed to make satisfactory progress as defined in subsection (2)(b) :
- '50% of the courses of enrolment' shall mean 50% of the total of credit points allocated for enrolment in all courses each year to a maximum total of 48 credit points for students enrolled in individual courses supervised by the School of Transitional Programs; or
  - '50% of the courses of enrolment' shall mean 50% of the total of scheduled contact hours allocated for enrolment in all courses each year for students enrolled in individual courses within either the Secondary Education (Mode A) or the Secondary Education (Technological and Applied Studies) programs supervised by the School of Teaching and Curriculum Studies.
- (4) In cases where the Faculty permits a student whose progress has been deemed unsatisfactory to re-enrol, the Faculty may require the completion of specified courses in a specified time and if the student does not comply with these conditions the student may again be called upon to show good cause why he or she should be allowed to re-enrol in the Bachelor of Education degree course.

#### K. Board of Studies in Music

12. (1) The Senate authorises the Board of Studies in Music to require a student to show good cause why he or she should be allowed to re-enrol in the Bachelor of Music degree course if, in the opinion of the Board of Studies, he or she has not made satisfactory progress towards fulfilling the requirements for the degree.
- (2) Satisfactory progress cannot be defined in all cases in advance but a student who:
- has not passed at least three courses during the first two years of enrolment (not necessarily consecutive calendar years); or
  - has failed or discontinued enrolment in more than one course twice shall be deemed not to have made satisfactory progress.
- (3) In cases where the Board of Studies permits the re-enrolment of a student whose progress has been deemed unsatisfactory, the Board of Studies may require the completion of specified courses in a specified time, and if the student does not comply with these conditions the student may again be called upon to show good cause why he or she should be allowed to re-enrol in the Bachelor of Music degree course.

#### L. Board of Studies in Social Work

13. (1) The Senate authorises the Board of Studies in Social Work to require a student to show good cause why he or she should be allowed to re-enrol in the Bachelor of Social Work degree course if, in the opinion of the Board of Studies, he or she has not made satisfactory progress towards fulfilling the requirements for the degree.
- (2) Satisfactory progress cannot be defined in all cases in advance but a student who:
- has not passed at least three courses during the first two years of enrolment (not necessarily consecutive calendar years), or
  - has failed or discontinued enrolment in more than one course twice, shall be deemed not to have made satisfactory progress.
- (3) In cases where the Board of Studies permits the re-enrolment of a student whose progress has been deemed unsatisfactory, the Board of Studies may require the completion of specified courses in a specified time, and if the student does not comply with these conditions the student may again be called upon to show good cause why he or she should be allowed to re-enrol in the Bachelor of Social Work degree course.

#### M. Faculty of Nursing

14. (1) The Senate authorises the Faculty of Nursing to require a student to show good cause why he or she should be permitted to re-enrol in a program conducted by the Faculty if, in the opinion of the Faculty, he or she has not made satisfactory progress towards completing the requirements for the program.
- (2) Satisfactory progress cannot be defined in all cases in advance, but a student who:
- has failed more than half of the unit value load undertaken during a semester or a year;
  - who fails to meet the requirements of a practicum unit; or
  - who has failed or discontinued enrolment in one course twice;
- shall be deemed not to have made satisfactory progress.
- (3) In cases where the Faculty of Nursing permits the re-enrolment of a student whose progress has previously been deemed to have been unsatisfactory, the Faculty may require the completion of specified courses in a specified time, and if the student does not comply with these conditions, the student may again be called upon to show cause why he or she should be permitted to re-enrol in the program.

#### N. Faculty of Health Sciences

15. (1) The Senate authorises the Faculty of Health Sciences to require a student to show good cause why he or she should be allowed to re-enrol in a degree or diploma in the Faculty of Health Sciences if, in the opinion of the Faculty, he or she has not made satisfactory progress towards fulfilling the requirements for that degree or diploma.
- (2) Satisfactory progress cannot be defined in all cases in advance but a student who has not successfully completed all first year degree or diploma requirements within two years, except in the case of students who have permission to enrol in a degree or diploma on less than a full-time basis, when this requirement refers to those subjects required to be completed in the first year of this approved program of study, shall be deemed not to have made satisfactory progress.
- (3) In cases where the Faculty permits the re-enrolment of a student whose progress is deemed unsatisfactory, the Faculty may require the completion of specified courses in a specified time, and if the student does not comply with these conditions the student may again be called upon to show good cause why he or she should be allowed to re-enrol in the Faculty of Health Sciences.

**0. Sydney College of the Arts**

16. (1) The Senate authorises the College Board of the Sydney College of the Arts to require a student to show good cause why he or she should be allowed to re-enrol in a degree or diploma in the Sydney College of the Arts if, in the opinion of the College Board, he or she has not made satisfactory progress towards fulfilling the requirements for that degree or diploma.
- (2) Satisfactory progress cannot be defined in all cases in advance but a student who—
- has failed to gain at least 9 credit points in a semester where 9 credit points or more were attempted; or
  - has failed to gain all credit points in a semester where less than 9 credit points were attempted;
- shall be deemed not to have made satisfactory progress.
- (3) In cases where the College Board permits the re-enrolment of a student whose progress is deemed unsatisfactory, the College Board may require the completion of specified courses in a specified time, and if the student does not comply with these conditions the student may again be called upon to show good cause why he or she should be allowed to re-enrol in the Sydney College of the Arts.

**P. Sydney Conservatorium of Music**

20. (1) The Senate authorises the College Board of the Sydney Conservatorium of Music to require a student to show good cause why he or she should be allowed to re-enrol in a degree or diploma in the Sydney Conservatorium of Music if, in the opinion of the College Board, he or she has not made satisfactory progress towards fulfilling the requirements for that degree or diploma.
- (2) Satisfactory progress cannot be defined in all cases in advance but a student who in both semesters of a particular year of candidature:
- fails a major component of a course (that is, Principal Study in any course, Practice Teaching in the Bachelor of Music Education); or
  - fails a total of ten unit points (not inclusive of Principal Study);
- shall be deemed not to have made satisfactory progress.
- (3) In cases where the College Board permits the re-enrolment of a student whose progress is deemed unsatisfactory, the College Board may require the completion of specified courses in a specified time, and if the student does not comply with these conditions the student may again be called upon to show good cause why he or she should be allowed to re-enrol in the Sydney Conservatorium of Music.

**Q. Faculty of Pharmacy**

21. (1) The Senate authorises the Dean of the Faculty to require a student to show good cause why he or she should be allowed to re-enrol in the degree of Bachelor of Pharmacy if in the opinion of the Dean he or she has not made satisfactory progress towards fulfilling the requirements for the degree.
- (2) Satisfactory progress cannot be defined in all cases in advance, but a student who has not gained credit for 116 or more units shall be asked to show good cause why he or she should be allowed to re-enrol as a candidate for the degree of Bachelor of Pharmacy if, in any two successive years of attendance, he or she fails in the first of these years to gain credit for 28 units and then fails to gain a total of 44 units in the two years of attendance, unless in one of these two years he or she successfully completes all units attempted in that year.
- (3) In cases where the Dean of the Faculty permits the re-enrolment of a student whose progress has been deemed unsatisfactory, the Dean may require the

completion of specified units in a specified time, and if the student does not comply with these conditions the student may again be called upon to show good cause why he or she should be allowed to re-enrol in the degree of Bachelor of Pharmacy.

**Postgraduate award programs**

22. (1) The Senate authorises any faculty, college board or board of studies to require a candidate for a coursework higher degree or for a graduate diploma or graduate certificate, to show good cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the award and where, in the opinion of the faculty, college board, or board of studies, the candidate does not show good cause, terminate the candidature.
- (2) A student whose candidature for a coursework higher degree or for a graduate diploma or graduate certificate has been terminated by a faculty, college board or board of studies and who wishes to re-enrol in that award program, may apply for readmission to candidature after at least two academic years, and the faculty, college board or board of studies may readmit the student to candidature.
- (3) A student may appeal in writing against termination of candidature for a coursework master's degree or for a graduate diploma or graduate certificate, or against being refused readmission to candidature for a postgraduate coursework award program, and such appeals are heard by the Student Appeals Committee (Exclusions and Readmissions).

**RESOLUTIONS OF THE ACADEMIC BOARD****ADMISSIONS**

All Resolutions of the Academic Board relating to undergraduate admissions are available on the University's World Wide Website at <http://www.usyd.edu.au/su/planning/policy/index.html>

**DISCONTINUATION OF ENROLMENT AND READMISSION AFTER DISCONTINUATION — POSTGRADUATE**

All faculties, colleges, boards of studies and graduate schools — all candidates

- A candidate will be presumed to have discontinued enrolment in a course, degree or diploma from the date of application to the faculty, college board, board of studies or graduate school concerned, unless evidence is produced:
  - that the discontinuation occurred at an earlier date; and
  - that there was good reason why the application could not be made at the earlier time.
- A candidate who at any time discontinues enrolment from a degree or diploma shall not be entitled to re-enrol in that degree or diploma unless the candidate is readmitted to candidature for that degree or diploma.
- Subject to paragraphs (i) and (ii) of section 1, candidates may not discontinue enrolment in a course after the end of classes in that course, unless the degree or diploma regulations permit otherwise.
- The dean, pro-dean or a sub-dean of a faculty, director or deputy director of a college, chairperson of a board of studies or a chairperson of a graduate school may act on behalf of that faculty, college board, board of studies or graduate school in the administration of these resolutions.

## Candidates proceeding mainly by coursework

### *Withdrawal from full-year and first semester courses*

5. A candidate for a degree or diploma who discontinues enrolment in a full-year or first semester course on or before 30 March in that year, shall be recorded as withdrawn from that course.

### *Withdrawal from second semester courses*

6. A candidate for a degree or diploma who discontinues enrolment in a second semester course on or before 30 August in that year, shall be recorded as withdrawn from that course.

### *Discontinuation*

7. A candidate for a degree or diploma who discontinues enrolment in a course after the withdrawal period but before the end of classes in that course, shall be recorded as 'Discontinued with Permission' in that course, unless the degree or diploma resolutions permit otherwise.

## Candidates proceeding mainly by thesis

### *Withdrawal*

8. A candidate who discontinues enrolment in a course or degree before the end of the fifth week of enrolment, shall be recorded as having been withdrawn from that course or degree.

### *Discontinuation*

9. A candidate who discontinues enrolment in a course or degree after the end of the fifth week of enrolment shall be recorded as 'Discontinued with Permission'.

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# Appointment of a Dean, Director or College Principal; and procedures for consultation between the Senate and the Academic Board in respect of some senior administrative appointments

ADMISSIONS AND  
ENROLMENT

APPOINTMENT OF  
A DEAN, DIRECTOR  
OR COLLEGE  
PRINCIPAL

## RESOLUTIONS OF THE SENATE

### APPOINTMENT OF A DEAN, DIRECTOR OR COLLEGE PRINCIPAL

For the definitions of terms refer to the Delegations of Authority. As appropriate for local nomenclature and reporting lines, when this refers to department read also school or unit; to faculty read also college or Australian Graduate School of Management; to dean read also director or college principal.

#### Policy statement

1. A dean is appointed by Senate to lead and manage the academic, administrative, staffing and financial affairs of the faculty.

There is provision for a simultaneous appointment of a dean and a professor.

All deanships will be advertised both internally and externally, except where Senate agrees otherwise on the recommendation of the Vice-Chancellor.

#### Governing principles

2. (1) The dean of a faculty has a dual role first in regard to academic leadership and decision-making, and second in regard to the management of the financial and other resources allocated to the faculty. The process of selecting the dean will reflect this dual role, and the dean will be accountable for performance in both areas.  
(2) Not all academic units (departments, schools, centres and so forth) assigned to a faculty for the purposes of academic cohesion and co-ordination will fall within a dean's responsibilities for managing financial and other resources. Deans will be given clear directions by their supervisor on the scope of their academic and resource management role.

#### Procedures

3. Refer to the Policy Document on the appointment of a dean, director or college principal as approved by Senate, 5 May 1997.

- Attachment 1: Position Description for a Dean
- Attachment 2: Related Issues

available at <http://www.usyd.edu.au/su/personnel/policy>

#### Pro-Deans

4. (1) The dean may nominate from the full-time members of the academic staff who are members of the faculty, and the faculty may appoint the person so nominated, a pro-dean to hold office for such period within the term of office of the dean as the faculty may determine; and  
(2) subject to section 1 the pro-dean shall have such duties and powers as may from time to time be assigned to him or her by the dean.

**Associate Deans**

5. (1) A faculty may elect from the full-time members of the academic staff who are members of the faculty one or more persons as associate dean or associate deans to assist the dean in the exercise of his or her duties or powers.
- (2) An associate dean holds office for such period within the term of the dean as the faculty may determine.
- (3) An associate dean has such duties and powers as may from time to time be assigned to him or her by the dean.
- (4) Where a faculty so recommends, the Senate may appoint a person as an associate dean of that faculty and that person shall hold office for such period as the Senate may determine.
- (5) On the termination of office of an appointed associate dean a further recommendation of the faculty concerned shall be made before any other person is appointed to that office.
- (6) The selection committee for an appointed associate dean shall be either:
- (a) where the associate dean is to be appointed from within the University, on the recommendation of an appointments committee appointed by the Senate on the recommendation of the Standing Committee of the Academic Board,
- (i) the Vice-Chancellor or a deputy vice-chancellor nominated by the Vice-Chancellor, who is to preside at meetings of the Committee;
  - (ii) five nominees of the Vice-Chancellor, at least two of whom shall be members of the faculty concerned;
  - (iii) the dean of the faculty concerned; and
  - (iv) five nominees of the faculty concerned;
- or
- (b) where the associate dean is to be appointed following advertisement both within and outside the University, on the recommendation of an appointments committee appointed by the Senate on the recommendation of the Standing Committee of the Academic Board,
- (i) the Vice-Chancellor or a deputy vice-chancellor nominated by the Vice-Chancellor, who is to preside at meetings of the Committee;
  - (ii) the Chair of the Academic Board or a deputy chair;
  - (iii) three nominees of the Vice-Chancellor;
  - (iv) the dean of the faculty concerned;
  - (v) four nominees of the faculty concerned; and
  - (vi) two persons nominated by the Standing Committee of the Academic Board.

**Sub-Deans**

6. (1) A faculty may elect from the full-time members of the academic staff who are members of the faculty one or more persons who shall be sub-dean or sub-deans to assist the dean in the exercise of his or her duties or powers.
- (2) In the case of the faculties within the College of Health Sciences, that is, the Faculties of Dentistry, Health Sciences, Nursing and Medicine, a faculty may elect from the members of the faculty one or more persons who shall be sub-dean or sub-deans to assist the dean in the exercise of her or his duties or powers.
- (3) The sub-dean or sub-deans shall hold office for such period or periods within the term of the dean as the faculty may determine.
- (4) A sub-dean has such duties and powers as may from time to time be assigned to him or her by the dean.

**Acting Deans**

7. Where a dean is from time to time absent from that office through illness or any other cause the Vice-Chancellor, or a deputy vice-chancellor nominated by the Vice-Chancellor, may appoint an acting dean from the full-time members of the academic staff who are members of the faculty to hold office during that absence and the acting dean shall be deemed to be, and shall have the duties and powers of, the dean.

**Election of person to preside at meetings of the faculty**

8. (1) Where a faculty has decided that a person other than the dean is to preside at meetings of the faculty and of its standing committee, if any, the election shall be held after the dean has assumed office.
- (2) The person to be elected as presiding member shall be a full-time member of the academic staff being a member of the faculty and shall be elected by the members of the faculty at a meeting of the faculty, due notice having been given in accordance with the Senate resolutions relating to the election of chairs of faculties and college boards.
- (3) The presiding member of a faculty shall hold office for a period to be determined by the faculty but not exceeding the period of office of the dean.

**Attendance at meetings of the Senate**

9. (1) The dean of a faculty, the director of a college or a college principal or an elected chair of a faculty or college board who is not a Fellow of Senate may be present and shall be entitled to be heard during the confidential section of any meeting of Senate if any matter is to be discussed which in the opinion of the Chancellor directly relates to that faculty or college.
- (2) The dean of a faculty, the director of a college or a college principal or an elected chair of a faculty or college board who is not a Fellow of Senate may be present during the open section of any meeting of Senate and shall be entitled to be heard if any matter is to be discussed which in the opinion of the Chancellor directly relates to that faculty or college and may ask the Chancellor that any matter on the agenda that would not otherwise be discussed may be so discussed.

**PROCEDURES FOR CONSULTATION BETWEEN THE SENATE AND THE ACADEMIC BOARD IN RESPECT OF SOME SENIOR ADMINISTRATIVE APPOINTMENTS**

When one of the senior administrative positions, viz. those of Vice-Chancellor, Deputy Vice-Chancellor and Pro-Vice-Chancellor, falls vacant, the Senate will appoint a Joint Committee consisting of:

- (a) members ex officio (namely, the Chancellor, the Deputy Chancellor, the Vice-Chancellor and Principal, except in cases where the position of Vice-Chancellor is under consideration, and the Chair of the Academic Board),
- (b) members appointed by the Senate; and
- (c) members equal in number to those appointed under (b), to be appointed by the Senate on the nomination of the Academic Board.

In order to represent the width of interest on the Board, it would be desirable to have four members appointed under (c).

The Joint Committee will be a committee of the Senate which will report to that body, but the Board would wish the Joint Committee's recommendations on the conditions of appointment and the method of advertisement and, in the case of a position of Deputy Vice-Chancellor or Pro-Vice-Chancellor, the specifications for the position, to be referred to the Academic Board for comment.

The members of the Board to be nominated to Senate for appointment to the Joint Committee will be nominated to the Board by the Standing Committee of the Academic Board.

## RESOLUTIONS OF THE SENATE

### CENTRE FOR CONTINUING EDUCATION

1. There shall be a Centre for Continuing Education whose function shall be:
  - (a) to make available through the provision of Continuing Education activity the expertise of the University of Sydney in teaching and research to members of the community;
  - (b) to develop a closer relationship between industry, commerce, the professions and the University, through the provision of Continuing Education activities;
  - (c) to coordinate the Continuing Education activities of the University; and
  - (d) such other functions as shall be determined from time to time by the Senate.
2. In these resolutions, Continuing Education shall mean any form of education, whether vocational or general, that is undertaken preceding, following or concurrently with formal education.
3. The work of the Centre shall include:
  - (a) a program of courses for general community entitled 'Continuing Education Program', which shall include University Preparation Courses;
  - (b) courses designed specifically for industry, commerce or the professions organised under the title 'Continuing Professional Education';
  - (c) any other external activities consistent with the definition of Continuing Education in section 2 and including all forms of cooperation with the University's own colleges, departments, schools, faculties, centres or foundations that may require administrative assistance in organising such courses, lectures, seminars and tutorials.
4. There shall be an Advisory Committee
  - (a) to ensure the coordination and development of the University's Continuing Education activities;
  - (b) to advise on development of the work of the Centre for Continuing Education;
  - (c) to promote exchange and cooperation between the Centre and the University's departments, schools, faculties, centres and foundations.
5. (1) The Advisory Committee shall comprise:
  - (a) The Vice-Chancellor and Principal, the Deputy Vice-Chancellor, International and Development, the Pro Vice-Chancellor, (Academic Support), the Chair of the Academic Board, the Deputy Principal, Division of External Relations and the Director of the Centre, ex-officio;
  - (b) the following persons appointed by the Senate:
    - (i) one member of the staff of the Centre nominated by the staff of the Centre;
    - (ii) two members of the academic staff of the University nominated by the Academic Board;
    - (iii) one representative of each of the colleges nominated by the colleges;
    - (iv) three other persons to represent the range of continuing education activities undertaken by the University, including one person who teaches in the Continuing Education Program.
6. The first appointments to the Advisory Committee shall be marked by the Senate as soon as practicable after the enactment of these resolutions and thereafter annually in April.
7. (1) Subject to section 7(2), members appointed or co-opted to the Advisory Committee shall hold office from the date of their appointment or co-option until the next annual appointments to the Advisory Committee.  
(2) A person shall cease to hold office in the event of ceasing to hold the qualification for office.
8. Any casual vacancy in the Advisory Committee may be filled by a like method of appointment to that employed for the relevant category of appointment and the person so appointed shall hold office for the balance of the term of the person who is replaced.
9. (1) The Advisory Committee shall be convened and chaired by the Deputy Vice-Chancellor (International and Development) and shall meet at least 3 times a year to advise on matters referred to it by the Senate, the Vice-Chancellor and Principal or the Director.  
(2) At any meeting of the Advisory Committee, 5 members shall form a quorum.
10. The Centre shall, not later than July each year, lay before the Senate an annual report for the preceding calendar year prepared by the Director on behalf of the Centre.

# Control of traffic within the University

## RESOLUTIONS OF THE SENATE

### CONTROL OF TRAFFIC WITHIN THE UNIVERSITY

#### Preamble

University grounds are private property. It is a privilege to bring a vehicle into the grounds. These resolutions control that privilege.

For the purpose of these resolutions, 'Camperdown Campus' means that area of the University grounds situated between Parramatta Road and City Road, and includes the Telfer Building carpark. 'Darlington Campus' means that area situated on the southern campus, generally bounded by City Road and Abercrombie Street, including the Carillon Avenue and Shepherd Street Carparks. 'Western Avenue' means the underground carpark situated between St. Andrew's Oval and the Bosch Building. 'Mallett Street Carpark' means those parking areas forming part of the Mallett Street Campus.

#### Entry – general conditions

Notwithstanding any other provisions contained in these resolutions, Security Patrol or Traffic Office staff are authorised to refuse entry to any vehicle.

Vehicles may not enter the University grounds other than as provided for in these resolutions.

3. (1) Vehicles displaying a valid permit issued in accordance with resolution 9 may be admitted to enter the grounds, in accordance with these resolutions, by Security Patrol or Traffic Office staff.
- (2) Vehicles may be admitted to park in designated 'pay and display' areas in accordance with resolution 12.
- (3) Vehicles not displaying valid permits, whose entry has been previously arranged with the Traffic Manager, may be permitted to enter and shall proceed and be parked in accordance with instructions given by Security Patrol or Traffic Office staff in accordance with resolution 10 (casual visitors).
- (4) Service and delivery vehicles may be admitted to the grounds at the discretion of Security Patrol or Traffic Office staff and shall remain only for the minimum period required for the provision of services and delivery of goods.
- (5) Taxi cabs carrying or summoned to collect passengers may be permitted to enter the grounds but shall at all times be subject to the directions of Security Patrol or Traffic Office staff.

#### Restricted entry—motor cycles, motor scooters and buses

4. (1) Motor cycles, motor scooters and buses may be admitted to the University grounds but shall be parked only in the special areas provided for such vehicles.

Access to designated motor cycle and motor scooter parking areas on the Camperdown Campus is prohibited through the University Avenue gate.

(2) Authorised motor cycle couriers may be admitted to the University grounds for the purpose of delivering or collecting items, subject always to these regulations.

#### Restricted entry—bicycles

5. (1) Within the University grounds, bicycles may be ridden only on roadways.
- (2) All bicycles shall be parked only in areas designated for this purpose.
- (3) Any bicycle causing an obstruction or a safety hazard, whether inside a building or not, may be removed without notice by Security Services personnel and, if not claimed within a period of three months, may be designated as 'lost property' and be disposed of accordingly.

#### Prohibition on usage

6. Skateboarding, rollerblading or rollerskating on University grounds is prohibited at all times.

#### Speed limit

7. Except as otherwise specified, the speed limit within the University grounds shall be 25 kph.

#### Parking—general

8. (1) Vehicles displaying a valid yellow permit or a valid yellow permit which is crossed with a black bar may enter either the Camperdown Campus or the Darlington Campus, subject to any time restrictions notified on issue, and park only in areas authorised for the purpose and designated by signs and/or road markings.
- (2) Subject to resolution 8(6), vehicles displaying a valid purple permit may enter the Darlington Campus only, subject to any time restrictions notified on issue, and park only in areas authorised for the purpose and designated by signs and/or road markings:
- (3) Vehicles displaying a valid yellow permit marked 'Western Avenue' may enter the Camperdown Campus so as to proceed to the Western Avenue carpark and park as authorised. Short-term parking only in other designated areas on the Camperdown and Darlington Campuses will be permitted to these permit holders.
- (4) Vehicles displaying a valid orange permit marked 'Western Avenue' may enter the Camperdown Campus so as to proceed to the Western Avenue carpark and park as authorised.
- (5) Certain areas within the University grounds are designated as 'pay and display' parking areas. All vehicles displaying a valid University permit are eligible to park in these areas.
- (6) Between the hours of 3.00 pm and 6.00 am on weekdays and at any time on Saturdays, Sundays or Public Holidays, vehicles displaying a valid purple permit may enter the Camperdown Campus and park in areas authorised for the purpose and designated as parking areas by signs and/or road markings.
- (7) Vehicles displaying a valid green permit may park in any authorised area on the Camperdown Campus, the Darlington Campus, or in any disabled parking zone on these Campuses or in the Western Avenue carpark.
- (8) Vehicles displaying a valid blue permit or a valid blue permit crossed with a red band may park in any authorised area on the Camperdown and Darlington Campuses subject to any time restrictions notified on issue.
- (9) Vehicles displaying a valid yellow permit marked 'Manett Street Single' or 'Mallett Street Tandem' may park in the Mallett Street Carpark by arrangement with the Dean, Faculty of Nursing, and may park on the Camperdown and Darlington Campuses for short-term periods only.

(10) Vehicles displaying a valid permit that restricts parking to specified areas shall park only as is designated.

#### Issue of permits

9. (1) On the receipt of an application on the prescribed form and on payment of the prescribed fee, the Traffic Manager shall issue a permit in accordance with the 'table of permits' set out in resolution 31.
- (2) On the receipt of an application on the prescribed form and on payment of the prescribed fee, the Traffic Manager may, in special circumstances, issue an annual or other permit to any person not otherwise provided for in these resolutions.

#### Casual visitors

10. (1) The Traffic Manager may authorise entry to vehicles carrying persons, being neither members of staff nor students enrolled at the University, who have legitimate business within the University grounds. The number of vehicles authorised to enter and park under this resolution shall be limited on each day to the number of places available in authorised parking areas.
- (2) An entry fee, determined by the Director, Facilities Planning and Management, shall be paid on the occasion of each entry of a vehicle permitted to enter the grounds under this resolution.

#### Conference parking

11. (1) The Traffic Manager may authorise persons attending conferences within the University to park within the University grounds during the conference on payment of the entry fee referred to in resolution 10.
- (2) Such permits shall be limited to the number of vehicles the University can accommodate at the particular time. Vehicles admitted under this resolution must be parked in designated parking areas.

#### Pay and display areas

12. Vehicles which are not displaying a valid University permit but are parked in 'pay and display' areas designated by signs and/or road markings are subject to the following conditions:

- (1) A 'pay and display' ticket must be purchased from vending machines situated nearby and must be displayed in accordance with the instructions printed on it.
- (2) Vehicles shall not park in these areas in excess of the times printed on the ticket.

Vehicles shall park in accordance with all signs or roadmarkings advising any restrictions on parking.

13. 'Pay and display' fees shall be determined by the Director, Facilities Planning and Management.

#### Permits—conditions of issue

14. Subject to resolution 16, the permit issued under the provisions of resolution 9 shall be affixed, in accordance with the instructions accompanying the permit, on the inside of the upper or lower corner of the driver's side of the windscreen or at the top or bottom of the middle of the windscreen of the vehicle for which it is issued. **Expired permits must be removed.** A permit is not valid unless these conditions are observed.

15. No permit is transferable.

16. (1) A person who is eligible to hold a permit and who wishes to use more than one vehicle may purchase, for an additional fee determined by the Director, Facilities Planning and Management, a portable permit to enable such approved vehicles to enter and be parked in the University grounds, provided that only one such vehicle shall enter and be parked in the grounds at any one time.
- (2) The portable permit shall be shown on entry to the University grounds and shall be displayed prominently on the inside of the lower corner of the driver's side of the windscreen of the vehicle at all times while the

vehicle is in the University grounds and shall not be valid unless so displayed.

- (3) With each portable permit, a distinguishing mark, approved by the Traffic Manager, shall be issued for each of the approved vehicles and shall be affixed, in accordance with the instructions accompanying the distinguishing mark, on the inside of the lower corner of the driver's side of the windscreen of the vehicle or at the top or bottom of the middle of the windscreen of the vehicle for which it is issued. **Expired permits must be removed.** A permit is not valid unless these conditions are observed.
17. All permits remain the property of the University and must be surrendered on demand made by the Traffic Manager.
18. A replacement permit shall be issued only on the production of the original permit or clear evidence that the original has been removed and destroyed. A fee, determined by the Director, Facilities Planning and Management, shall be charged for replacement permits.
19. The University accepts no liability for any damage or destruction to or loss of property or for any injury or death to a person as a consequence of a vehicle being permitted to enter the University grounds. A person who brings a vehicle into the University grounds must indemnify the University against any liability or damage or loss the University suffers because that person causes damage or destruction to or loss of property, or injury or death to a person, as a direct or indirect consequence of his or her bringing a vehicle onto the University grounds.
20. (1) A recommendation by the **Director** of the University Health Service (or a person nominated by the Director to act on his or her behalf) shall be obtained in determining the eligibility of an applicant seeking a permit under Resolution 9 that is detailed in the 'table of permits' (vii).
- (2) To further qualify for parking in an area which is designated as a 'disabled parking' area, persons eligible to park in accordance with resolution 20(1) must also hold a current Disabled Persons Parking Authority issued by the Roads and Traffic Authority or have documentation from the Director of the University Health Service stating that the person is either temporarily or totally disabled.
21. (1) An applicant for a permit to enter or park within the University grounds shall provide:
- his or her name, residential address, and employment status;
  - the name of the owner, the make and registered number of the vehicle; and,
  - when purchasing new permits, documentation bearing the registered number of the vehicle.
- (2) An applicant for a permit renewal shall not be required to produce such documentation unless the registered number of the nominated vehicle has changed.
22. (1) An annual permit shall be valid for one year from the first of January in the year of issue.
- (2) Permits may not be purchased on a pro-rata cost basis but shall be subject to a **pro-rata** refund (less an administrative fee determined by the Director, Facilities Planning and Management) should the permit holder wish to relinquish the permit prior to expiry date. As each quarter of the calendar year expires, permits may be purchased at a reduced rate related to the annual fee.
23. (1) A member of staff who is eligible for a permit may alternatively be provided on request with a book of ten gate entry tickets one of which must be surrendered to the gatekeeper in exchange for a 'no charge' ticket, on each occasion that he or she brings the approved vehicle onto the University grounds.
- (2) Each ticket book will be inscribed with the registration number(s) of the approved vehicle(s), and

may only be used for those vehicles, in accordance with the provisions relating to portable permits in resolution 16.

(3) Books of tickets shall be valid for entry to either the Camperdown Campus or the Darlington Campus as specified in resolution 8, and shall have coloured covers corresponding with the respective permit colours for those areas.

(4) The book of tickets must be displayed on the dashboard of the parked vehicle, with the front cover showing the registration number of the vehicle being clearly visible. The 'no charge' ticket issued by the gatekeeper must be similarly displayed.

(5) Alteration of registration numbers on covers shall only be carried out by the Traffic Manager.

(6) Books of tickets sold to eligible staff as a substitute for the appropriate permit and to other persons approved by the Traffic Manager to allow entry for a specified period shall be at prices determined by the Director, Facilities Planning and Management.

#### Penalties and observance of senate resolutions

24. (1) All persons bringing vehicles into the University grounds or parking therein shall observe these resolutions controlling traffic within the University.

(2) An alleged breach of these resolutions involving a vehicle displaying a permit shall be notified to the permit holder either by:

(a) the placing of a notice of breach under the windscreen wiper of the vehicle;

or

(b) a letter from the Traffic Manager giving details of the alleged breach and requiring the permit holder to present a written explanation to the Traffic Manager within fourteen (14) days of the receipt of the notification which shall be deemed to have been received when:

(i) it is placed under the windscreen wiper of the vehicle;

or

(ii) in the normal course of postage it would have been received when posted to the address of the permit holder last notified to the Traffic Manager.

(3) An alleged breach of these resolutions involving a vehicle not displaying a permit shall be notified to the owner or driver either by:

(a) the placing of a notice of breach under the windscreen wiper of the vehicle;

Or

(b) a letter from the Traffic Manager giving details of the alleged breach and requiring the person responsible to present a written explanation to the Traffic Manager within fourteen (14) days of the receipt of the notification which shall be deemed to have been received when:

(i) it is placed under the windscreen wiper of the vehicle;

or

(ii) in the normal course of postage it would have been received when posted to the last known address of the owner of the vehicle.

(4) If an explanation is not received within the prescribed period or if the explanation is not acceptable, the vehicle owner shall be advised accordingly.

(5) The owner of any vehicle shall be deemed responsible for any breach of these resolutions involving the vehicle bearing the permit issued to that owner whether or not the vehicle was under that person's control when the breach was committed.

(6) Any person who, without authority, brings a vehicle into the University grounds, may be subject to legal prosecution.

(7) A person, not being a permit holder, who commits a breach of these resolutions may be declared by the Assistant Director, Property Management, to be ineligible for the issue of a permit for entry to the grounds or a 'pay and display' parking ticket for a specified or indefinite period notwithstanding that person's current or future eligibility in terms of resolutions 9, 10, 11 or 12.

(8) A staff member or a student, not being a permit holder, who commits a breach of these resolutions may be subject to disciplinary proceedings.

(9) In addition to or instead of any of the above penalties, the Director, Facilities Planning and Management, may impose on-the-spot fines, payable within fourteen (14) days, on the owners of vehicles failing to observe these resolutions inside the University grounds. The levels of these fines shall be approved by the Director from time to time.

(10) Infringement Notices issued by prescribed University officers under the provisions of the *Traffic Act 1909 (NSW)* shall be processed by the NSW Police Service Infringement Processing Bureau which administers the Self Enforcing Infringement Notice Scheme (SEINS).

(11) Regardless of the fines imposed, a permit holder who consistently ignores the prescriptions of these resolutions may have that permit withdrawn at the discretion of the Assistant Director, Property Management.

(12) Vehicles which have :

(a) parked inside the University grounds contrary to signs and/or road markings;

(b) parked in a manner so as to cause an obstruction or safety hazard;

(c) parked on lawns, footpaths or wheelchair/pram ramps;

(d) parked in a 'disabled parking' space without displaying a certificate as set out in resolution 20;

(e) illegally entered the University grounds;

(f) parked in 'pay and display' areas contrary to the conditions set out in resolution 12; or

(g) a permit displayed that was not issued by the Traffic Office for that vehicle may be towed away, the fees for which, in addition to any fines imposed, shall be paid by the owner of the vehicle before it may be reclaimed.

#### Sign and directions

25. Drivers of vehicles in the University grounds shall obey all traffic and parking signs and any instructions given by the Security Patrol Officers, Traffic Officers, or Gatekeepers.

26. Angle parking, wherever permitted, shall be 'rear to kerb'.

27. Vehicles must park wholly within marked bays, where provided, and must not utilise more than one parking space.

28. Vehicles must stand close and parallel to the left hand boundary of any carriageway.

29. The term 'Traffic Manager' where it appears in these Resolutions shall be deemed to include any member of the administrative staff authorised by the Traffic Manager to act on the behalf of that person.

#### Payment by payroll deduction

30. (1) Payment may be made by payroll deduction according to a schedule approved by the Manager, Remuneration Services.

(2) Payments are to commence from the first pay period after the commencement of the quarter in which the permit is purchased and ending at the first pay day following the date of the surrender of the permit to the Traffic Office or the last pay day of the period in which the permit expires.

(3) Salary deductions are not automatically continued for a renewed permit issued in a new calendar year.



Each new application for a permit must be accompanied by a new payroll deduction authorisation form.  
 (4) No additional fee will be charged for permits which are paid by salary deductions.

**31. Table of permits (see resolution 7)**

Applicant	Class of permit
(i) Fellows of the Senate of the University	`B' yellow (black bar)
(ii) Foundation members	'B' yellow (black bar)
(iii) Full-time permanent members of the academic or senior administrative staff of the University	`A' yellow
(iv) Full-time members of staff who are graduates and who have been employed by the University for a minimum of two years	`A' yellow
(v) Full-time members of staff who are not graduates but have been employed by the University for a minimum of six years	`A' yellow
(vi) Full-time members of staff who are regularly required to work abnormal hours (but not including normal shift work or overtime) at times when public transport is not reasonably available	`A' yellow
(vii) Persons covered by recommendation of the Director of the University Health Service (or persons nominated by him or her to act on his or her behalf in this matter) or persons holding a current RTA Disabled Certificate (see resolution 20)	`A' yellow or 'D' green
(viii) All other full-time and part-time members of the staff of the University	`E' purple
(ix) Post graduate students	`E' purple
(x) Other students	Camperdown Campus— 'M' yellow (valid from 3.00 pm) Darlington Campus— 'S' purple (valid from 3.00 pm)
(xi) Staff eligible for Camperdown Campus but using Western Avenue Carpark	`C' yellow—marked 'Western Avenue'
(xii) Persons not eligible for campus parking prior to 3.00 pm and restricted to Western Avenue only	`D' Orange—marked 'Western Avenue'
(xiii) Emeritus professors, honorary associates, honorary professors, honorary fellows	'G' blue
(xiv) Construction workers, company representatives, contractors, maintenance personnel (all to be approved by Traffic Manager) and college residents (transit access only)	`H' blue (red band)
(xv) Sydney Union, Sports Union, SUWSA (all restricted areas), Centenary Institute, visiting academics, retired academics	`A' yellow
(xvi) Persons allocated single or undercover numbered parking spaces Faculty of Nursing for Mallett Street	`C' yellow—marked 'Mallett Street Single'
(xvii) Persons allocated tandem numbered or outdoor parking spaces by Faculty of Nursing for Mallett Street	`C' yellow—marked 'Mallet Street 'Tandem'

# Degree of Doctor of Philosophy

## RESOLUTIONS OF THE ACADEMIC BOARD

### Form of the thesis

Four copies of the thesis shall be submitted for examination for the degree of Doctor of Philosophy and shall normally be submitted in one of the forms set out below in sections 1 and 2.

1. The four copies may be bound in either a permanent or temporary form as set out in subsections (a) and (b).

- (a) A thesis submitted in permanent binding shall be on international standard A4 size paper sewn and bound in boards covered with bookcloth or buckram or other binding fabric. The title of the thesis, the candidate's initials and surname, the title of the degree, the year of submission and the name of the University of Sydney should appear in lettering on the front cover or on the title page. The lettering on the spine, reading from top to bottom, should conform as far as possible to the above except that the name of the University of Sydney may be omitted and the thesis title abbreviated. Supporting material should be bound in the back of the thesis as an appendix or in a separate set of covers.
- (b) A thesis submitted in a temporary binding should be strong enough to withstand ordinary handling and postage. The preferred form of temporary binding is the 'perfect binding' system — ring-back or spiral binding is not acceptable. A thesis submitted in temporary form shall have fixed to the cover a label clearly identifying the name of the candidate, the title of the thesis and the year of submission.

The Xerox Demand Binding system is acceptable both for temporary and permanent purposes.

2. A thesis may also be submitted in electronic form in accordance with the provisions of section 3.

- (a) When a thesis is submitted in electronic form, four copies must be submitted as set out in subsection (b).
- (b) A thesis submitted in electronic form must normally be submitted on disk and must be in a format which the faculty determines as acceptable to both the candidate and the examiner(s), with the same structure as the ultimate printed version referred to in sections 1(a) and 4, and each chapter must be in a separate document.

The title of the thesis, the candidate's initials and surname, the title of the degree, the year of submission and the name of the University of Sydney should appear on the title page and on a

label affixed to the disk.

A hard copy of the thesis should normally be submitted for retention by the faculty office, and further copies for any examiner(s) unwilling or unable to examine the thesis electronically.

Individual faculties may determine, however, that the copy for retention in the faculty office may also be submitted in electronic form.

3. Procedures for electronic submission of theses:

Provision for electronic submission of theses for the purpose of examination may occur where both the candidate wishes to submit in this form and examiners are prepared to examine in this way.

Candidates wishing to submit electronically are required to advise of their intent to submit so that arrangements may be made with prospective examiners.

The usual examination process will be followed when a thesis is submitted electronically, except as set out below.

- (a) A student who wishes to submit electronically must so advise the supervisor and the department at least three months prior to submission.

This advice should be by the completion of a (centrally-designed) form, on which the student must indicate the likely length of the thesis and any special features relating to its format.

- (b) Examiners must be selected in the normal way and no regard paid to whether or not they would wish to examine electronically.
- (c) When confirming the appointment of examiners, the faculty office should confirm their willingness or otherwise to examine an electronic version of the thesis.
- (d) Prospective examiners must be advised of the format in which the thesis is available and they must be asked whether they prefer to accept it in that form (on disk, but possibly as an e-mail attachment) or in the traditional hard copy form.
- (e) Under certain circumstances particular specialised electronic applications may form part of the thesis. In such circumstances, it should be ascertained that the examiner has the capability to accept this format, and this must be done three months prior to submission.
- (f) If an examiner advises that he or she does not wish to examine electronically, then the examiner will be sent a hard copy of the thesis.

4. The degree shall not be awarded until the candidate has submitted a permanently bound copy of the thesis (containing any corrections or amendments that may be required) and printed on acid-free or permanent paper, for lodgement in the University Library.

## THE EXAMINATION PROCESS

### 1. Appointment of examiners

#### Faculty or college board to seek recommendation for examiners

- (I) After the prescribed number of copies of the thesis have been lodged and the supervisor's certificate has been received, the faculty or college board, having considered the certificate, shall seek a recommendation for the appointment of examiners from the head of department concerned, unless the faculty or college board considers that examiners should not be appointed.

#### Examiners not appointed

- (2) If a faculty or college board, after consideration of the supervisor's certificate, has resolved not to proceed to the appointment of examiners, it shall report the circumstances and the reasons for the decision to the PhD Award Sub-Committee which may note the decision or require the faculty or college board to appoint examiners.

### Delays in appointment to be avoided

- (3) (a) The head of department and the faculty or college board shall take all possible steps to ensure that examiners are appointed within four weeks of the submission of the thesis and, where this does not occur, shall report the circumstances to the PhD Award Sub-Committee.
- (b) The head of department should normally have taken the steps outlined below in sections 1(4) to 1(11), noting the provisions of section 1(13), before the thesis is submitted.

### Head to consult and recommend

- (4) The head of department shall, if reasonably possible, before making his or her recommendation for the appointment of examiners, consult the supervisor and, if it is considered by the supervisor to be necessary, any appointed associate supervisor.
- (5) The head of department shall recommend the appointment of three examiners of the thesis of whom at least two shall be external to the University, i.e. not being a member of the staff of the University or holding a clinical academic title. The supervisor shall not be an examiner.
- (6) The head of department may also recommend the appointment of one or more qualified additional persons who may be called on to act in place of one or more of the three first appointed examiners.

### Qualifications of examiners

- (7) (a) Examiners recommended should be known to be familiar with the supervision and examination of research theses and should normally still be active in research and/or scholarship.
- (b) An examiner appointed to act as an assessor under section 4(3)(e) should possess very high standing in the subject in question.

### Examiners free from bias

- (8) A head of department, in making a recommendation, shall take all reasonable steps to ensure that the examiners proposed are free from bias either for or against the candidate or the supervisor.

### Involvement of candidate

- (9) The head of department or the supervisor or the candidate may initiate a general discussion with the candidate by the supervisor and/or the head of department of a wide range of possible examiners, including the possibility of the student submitting to an oral examination of the thesis.
- (10) The head of department or the supervisor or the candidate may initiate a general discussion with the candidate by the supervisor and/or the head of department of a wide range of possible examiners, including the possibility of the student submitting to an oral examination of the thesis.

### Faculty to appoint examiners

- (11)(a) The head of department shall make a recommendation to the faculty for the appointment of examiners. In making this recommendation, the head of department should indicate: whether or not he or she has ascertained the prospective examiners' willingness to examine
- (i) electronically; or
  - (ii) conduct an oral examination whether or not they wish to examine in this way, and, if so, the format(s) in which they are able to receive the thesis. Examiners must be

selected in the normal way and no regard paid to whether or not they would wish to examine electronically or participate in an oral examination of the thesis

- (b) The faculty or college board, on receipt of a recommendation for the appointment of examiners from a head of department, and having considered through its dean or chair of the board of postgraduate studies any advice from the candidate, may appoint the examiners as recommended or appoint different examiners after consultation with the head of department.

### Report to PhD Award Sub-Committee

- (12) The faculty or college board shall, using the prescribed form, report the names and qualifications of the examiners appointed to the PhD Award Sub-Committee which may itself appoint, or may request the faculty or college board to recommend for appointment, one or more additional examiners. When an unusual choice of internal examiner is made, a short justification of why that examiner was chosen should be provided by the faculty concerned. The faculty or college board shall indicate on the form which, if any, of the examiners will be examining the thesis electronically or if the student will be submitting to an oral examination of the thesis.

### Names not to be disclosed

- (13) Except as may be necessary when an oral examination is required, the names of the examiners appointed shall not be disclosed to the candidate until a determination has been made about the award of the degree.

### Invitation to examiners

- (14) After the appointment of examiners by the faculty or college board, the Registrar shall write to each external examiner inviting him or her to act, specifying the conditions applicable to the examination process and enclosing the resolutions for the degree, an information statement. An examiner's report form will be enclosed with the letter and, if possible, will also be sent to the examiner in electronic form via electronic mail if the examiner is able to receive it in one of the formats available. If the examiner has indicated a willingness to participate in an oral examination of the thesis the date and arrangements for the oral examination will also be notified.
- (15) On receipt of an acceptance of the invitation to act, or on advice from the head of department concerned that the examiner is willing to act under those conditions, the Registrar shall dispatch a copy of the thesis in either hard copy or electronic form if the examiner has indicated willingness to examine in electronic form.
- (16) The Registrar shall similarly write to any internal examiner advising him or her of the appointment and the conditions which apply and enclosing the resolutions for the degree and the examiner's report form together with a copy of the thesis either in hard copy or electronic form.

### Delay between appointment of examiners and receipt of thesis

- (17) In the event of a candidate's thesis not being received within three months of the acceptance by the examiners of their appointment, the faculty shall write to all examiners concerned, both internal or external, to ascertain their willingness to continue to act as examiners of the thesis in question.

### Delegations of authority

- (18) A head of department may delegate to a specified member of the academic staff his or her responsibilities under this section by countersigning a specific

recommendation in respect of a particular candidature or by making, and forwarding to the Registrar, a written statement of delegation of those powers.

## 2. Consideration by examiners

### Examiners to report within two months

(1) An examiner is required to complete the examination of the thesis and submit a report on the prescribed form within two months of receipt of the thesis. The examiner may return the report by electronic mail, but if using this medium must also send a signed, hard copy of the report by mail or facsimile.

### Examiners to submit independent reports

(2) The examiner shall be advised by the Registrar of the names of the other examiners who have agreed to act and may consult these co-examiners directly at any stage of the examining process, but shall submit an independent report and shall not have any right of access to other examiners' reports.

### Content of report

- (3) The report shall include the recommendation that:
- (a) the candidate be awarded the degree without further examination; or
  - (b) the candidate be awarded the degree subject to correcting typographical errors before the degree is conferred (typographical errors include spelling, grammar, punctuation, capitalisation and reference dates); or
  - (c) the candidate be awarded the degree subject to conditions listed in the examiner's report being addressed to the satisfaction of the University (which may include a recommendation that if reasonably possible the candidate should be required to take an additional oral or other examination); or
  - (d) the candidate be not awarded the degree, but be permitted to resubmit the thesis in a revised form for re-examination following a further period of study, the examiner having formed the opinion that the errors or deficiencies substantially affect the argument or the thesis; or
  - (e) the candidate be not awarded the degree.
  - (f) In the case of a thesis which is also to be examined by an oral examination, the report of the examiners shall be an interim report, to be completed following the conclusion of the oral examination.
- (4) The report shall also record whether in the opinion of the examiner—
- (a) the thesis is a substantially original contribution to the knowledge of the subject concerned;
  - (b) the thesis affords evidence of originality by the discovery of new facts;
  - (c) the thesis affords evidence of originality by the exercising of independent critical ability;
  - (d) the thesis is satisfactory as regards literary presentation; and
  - (e) a substantial amount of material in the thesis is suitable for publication.
- (5) The examiner shall state the grounds on which his or her recommendation is based, indicating the strengths and weaknesses of the thesis and the particular contributions made by the candidate and may list emendations that it is considered should be made and shall indicate the extent of any consultation with other examiners or associate or co-examiners.

### Release of examiners' names

(6) As part of the report form, the examiner shall be asked to indicate whether he or she is willing to have his

or her name and/or his or her report in full or in part released to the candidate, either at the conclusion of the examination, or in the circumstances outlined in sections 4(17) to 4(20).

### Receipt of reports to be monitored

(7) The Registrar shall acknowledge receipt of reports as received and arrange for payment of the examiner's fee to external examiners.

(8) The Registrar shall contact any examiner who has not submitted his or her report within six weeks of despatch of the thesis, reminding the examiner of the due date for the report, and the Registrar shall contact any examiner who has not submitted his or her report within ten weeks of despatch of the thesis, requesting advice as to when it will be submitted and reminding the examiner of the conditions of the examination.

### Replacement examiner if report not received

(9) The Registrar shall contact any examiner who has not submitted the report by the end of the fourteenth week after despatch of the thesis, advising that it will be necessary to proceed to the appointment of a replacement examiner if the report is not received within a further two weeks and shall proceed to do so if the report is not received within that time.

(10) Notwithstanding the fact that replacement examiners may previously have been appointed, the Registrar shall seek advice from the head of department as to who should act as a replacement examiner in the event of an examiner being replaced under the circumstances referred to in section 2(9) and, if necessary, the faculty or college board shall appoint a further qualified examiner on the recommendation of the head of department who shall, if necessary, have carried out the same consultative procedures as applied to the initial appointment of examiners.

(11) Should the process of appointing a replacement examiner under the circumstances referred to in section 2(9) have proceeded to the point where a copy of the thesis has been dispatched to the replacement examiner, any report subsequently received from the examiner who has been replaced shall not be considered in determining the result of the candidature.

(12) Notwithstanding the provisions of sections 2(9) to 2(11), the PhD Award Sub-Committee or its Chair may, in such circumstances as it shall determine are exceptional, and on the recommendation of the faculty or college board concerned, allow some specific variation to those requirements.

(13) In the case of a thesis also being examined by an oral examination, the procedures for the conduct of the oral examination and the consideration of the examiners' reports shall be those adopted by the Academic Board.

## 3. Consideration of examiners' reports

### By the faculty

(1) When all three examiners' reports have been received,

- (a) if all examiners have recommended either that the degree be awarded without qualification or the degree be awarded subject to correction of typographical errors, the faculty may award the degree either without further examination or subject to the correction of typographical errors (as specified by the examiners) being made in all copies of the thesis to be retained in the University before the degree is conferred and shall forward the reports to the head of department and supervisor for information; or
- (b) if any other recommendations have been made, the faculty shall forward the reports to the head of department for a recommendation and to the supervisor.

- (c) In the case of a thesis also being examined by an oral examination, the procedures for the consideration of the examiners' reports shall be those adopted by the Academic Board.

(2) Neither head of department nor supervisor shall have a right of access to the examiners' reports before they have all been received, except where the dean of the faculty or chair of the college board considers that special circumstances exist.

#### Head of department to consult

(3) The head of department, if there is disagreement among the examiners, or, if asked to comment of the report of an oral examination, shall, before making a recommendation, if reasonably possible, consult the candidate's supervisor and shall consult the candidate's annual progress reports.

(4) The head of department shall indicate when making his or her recommendation the nature and extent of consultation that has been carried out and shall forward a copy of any written report he or she has received from the supervisor.

#### Head of department's recommendation

(5) The head of department, having considered the reports of the examiners and carried out any required consultation, may make one of the following recommendations:

- (a) that the degree be awarded without further conditions; or
- (b) that the degree be awarded subject to the correction of typographical errors being made in all the copies of the thesis to be retained in the University before the degree is conferred; or
- (c) that the degree be awarded subject to emendations being made in all copies of the thesis to be retained in the University; or
- (d) except in the case of the report of an oral examination, that the candidate be required to take an additional oral or other examination or answer specific questions put by an examiner; or
- (e) except in the case of the report of an oral examination, that an additional examiner be appointed; or
- (f) except in the case of the report of an oral examination, that an additional examiner be appointed to examine the thesis and act as an assessor of the reports of the other examiners, and the comments of the supervisor, whether or not already an examiner, subject to endorsement by the PhD Award Sub-Committee which will consider the reports of the examiners and the justification forwarded by the Board of Postgraduate Studies. In cases where the faculty had previously formed the intention to resolve that the degree be not awarded, or the candidate be allowed to revise and resubmit, and the candidate's comments have been received, the faculty's Postgraduate Committee should determine whether the candidate's comments should be forwarded to the assessor.
- (g) except in the case of the report of an oral examination, that the reports of the examiners, together with comments from the supervisor, whether or not already an examiner, shall be referred to all the examiners for their comment; or
- (h) that the candidate not be awarded the degree, but be allowed to revise and resubmit the thesis within a prescribed maximum period of time; or
- (i) that the degree be not awarded.

#### Head of department to specify emendations

(6) A head of department, if recommending under section 3(5)(b) or (c) that the degree be awarded subject to typographical corrections or emendations, shall specify the typographical corrections or emendations to be made, if not already specified in the report of an oral examination, noting that the PhD Award Sub-Committee normally expects any typographical corrections or emendations or errors identified by examiners to be corrected after consideration of the examiners' reports and head of department's recommendation.

#### Release of examiners' reports

(7) The head of department shall, with his or her recommendation, after noting the wishes of the examiners, indicate what portions of the examiners' reports may be released to the candidate, but the reports shall remain confidential until after consideration by the PhD Award Sub-Committee, faculty or college board.

#### Delegation of authority

(8) A head of department may delegate to a specified member of the academic staff his or her responsibilities under this section by countersigning a specific recommendation in respect of a particular candidature or by making, and forwarding to the Registrar, a written statement of delegation of those powers.

#### 4. Examiners' reports and head of department's recommendation

##### Referral of head of department's recommendation and faculty or college board action

- (1) (a) The head of department shall forward his or her recommendation to the dean of the faculty or chair of the college board.
- (b) If the head of department has recommended that the degree be awarded, under section 3(5)(c), subject to emendations as specified by one or more of the examiners, and one or more of the examiners have recommended that the degree be awarded subject to emendations and the remaining examiners have recommended award without further examination or subject to the correction of typographical error, the faculty may award the degree subject to all the corrections and/or emendations required by the examiners being carried out in all the copies of the thesis to be retained in the University before the degree is conferred.
- (c) If the head of department has recommended, under section 3(5)(c), that the degree be awarded but that not all the emendations required by all the examiners should be carried out, the faculty may not award the degree, and the reports of the examiners, together with the recommendation of the head of department and of the faculty or college board, shall be forwarded to the PhD Award Sub-Committee. The recommendation of the Faculty shall specify the nature of such corrections, emendations or other conditions as may be intended.
- (d) Except as provided under section 3(1)(a) or 4(1)(b), the dean of the faculty or chair of the college board shall refer the recommendation of the head of department to the faculty or college board, which shall forward a recommendation to the PhD Award Sub-Committee together with the recommendation of the head of department and copies of the reports of the examiners. The recommendation of the Faculty shall specify the nature of such corrections, emendations or other conditions as may be intended.

**PhD Award Sub-Committee action**

(2) The PhD Award Sub-Committee, after consideration of the examiners' reports and the recommendation of the head of department and where these have been made any recommendation from the faculty or college board:

- (a) may award the degree without further examination; or
- (b) may award the degree subject to the correction of typographical errors being made in all the copies of the thesis to be retained in the University before the degree is conferred; or
- (c) may award the degree subject to emendations specified by the head of department or the Sub-Committee being made in all copies of the thesis to remain available in the University; or
- (d) may refer the candidature to the faculty or college board concerned;

and shall refer the candidature to the faculty or college board concerned if a member of the Sub-Committee so requires and the examiners' reports and the recommendation of the head of department have not already been considered by the faculty or college board.

**Faculty or college board action**

(3) The faculty or college board, after considering the recommendation of the head of department and the reports of the examiners that have been referred directly to it or by the PhD Award Sub-Committee, may resolve:

- (a) to recommend to the PhD Award Sub-Committee that the degree be awarded without further examination; or
- (b) to recommend to the PhD Award Sub-Committee that the degree be awarded subject to the correction of typographical errors being made in all the copies of the thesis to be retained in the University before the degree is conferred; or
- (c) to recommend to the PhD Award Sub-Committee that the degree be awarded subject to emendations specified by the head of department or the faculty or college board being made in all copies of the thesis to remain available in the University; or
- (d) except in the case of the report of an oral examination, that the candidate be required to take an additional oral or other examination or answer specific questions put by an examiner, this not being a substitute for requiring the candidate to make emendations to the thesis or to revise and resubmit the thesis; or
- (e) except in the case of the report of an oral examination, that an additional examiner be appointed; or
- (f) except in the case of the report of an oral examination, that an additional examiner be appointed to examine the thesis and act as an assessor of the reports of the other examiners, and the comments of the supervisor, whether or not already an examiner, subject to endorsement by the PhD Award Sub-Committee which will consider the reports of the examiners and the justification forwarded by the Board of Postgraduate Studies. In cases where the faculty had previously formed the intention to resolve that the degree be not awarded, or the candidate be allowed to revise and resubmit, and the candidate's comments have been received, the faculty's Postgraduate Committee should determine whether the candidate's comments should be forwarded to the assessor.
- (g) except in the case of the report of an oral examination, that the reports of the examiners,

together with comments from the supervisor, whether or not already an examiner, shall be referred to all the examiners for their comment; or

- (h) that the candidate not be awarded the degree, but be allowed to revise and resubmit the thesis within a prescribed maximum period of time; or
- (i) that the degree be not awarded.

**Award without further conditions**

(4) Where the faculty or college board or PhD Award Sub-Committee has approved the award of the degree without further conditions, the Registrar shall advise the candidate that the degree has been awarded subject to the lodgement of a permanently bound copy of the thesis printed on archival or permanent paper, shall lodge this copy with the University Librarian, and shall advise the examiners, head of department and supervisor.

**Award subject to correction of typographical errors**

(5) Where the faculty or college board or PhD Award Sub-Committee has approved the award of the degree subject to the correction of typographical errors, the Registrar shall advise the candidate that the degree has been awarded subject to the lodgement of a permanently bound copy of the thesis printed on archival or permanent paper in which the typographical corrections have been made to the satisfaction of the head of department, shall lodge this copy with the University Librarian, and shall advise the examiners, head of department and supervisor.

**Award subject to emendations**

(6) When the award of the degree has been approved by a faculty or college board or by the PhD Award Sub-Committee, subject to specified emendations being made in all copies of the thesis to remain available in the University, the Registrar shall advise the candidate of the decision and of the nature of the emendations required and the latest date by which the emendations shall be made, being, unless otherwise determined by the faculty or college board, within a further three months, and shall provide such detail in relation to the examiners' reports as the head of department recommends.

**Additional oral or other examination**

- (7) (a) Where a faculty or college board has resolved under section 4(3)(d) that the candidate be required to take an additional oral or other examination, or answer specific questions put by an examiner, unless the faculty or college board has determined otherwise, the faculty or college board shall be responsible for the oversight of these further examining processes.
- (b) At the completion of an additional oral or other examination, or once a specific question(s) put by an examiner have been answered, the faculty or college board shall obtain a further recommendation from the head of department and shall then resolve in accordance with section 4(3)(a) - (c), (h) or (i).

**Conduct of oral examination**

(8) Those present at an oral examination may include one or more of the examiners and persons, other than the examiners, nominated by the faculty or college board; shall include the supervisor if he or she wishes; and may include, with the approval of the dean of the faculty or chair of the college board, a member of the University nominated by the candidate.

(9) A candidate shall be given reasonable notice of any oral examination and of the nature of the examination

and the names of the persons who will be present, and may advise the dean of the faculty or chair of the college board of reservations he or she may have about the presence of any particular person, giving reasons in writing.

#### **Additional examiner**

(10) Where a faculty or college board resolves under section 4(3)(e) that an additional examiner be appointed, the provisions of sections 1, 2 and 3 shall apply as appropriate and the Registrar shall write to the examiner as provided in section 1(14) or 1(15) and shall advise the previously appointed examiners of the name of the additional examiner.

(11) A faculty or college board, having received a further recommendation from the head of department together with an additional examiner's report, may then resolve as provided in section 4(3)(a)-(d), (h) or (i).

#### **Additional examiner as assessor**

(12) Except in special circumstances, an additional examiner acting as assessor will be an external appointment.

(13) Where a faculty or college board resolves under section 4(3)(f) that an additional examiner be appointed to examine the thesis and act as an assessor of the reports of the other examiners, the provisions of sections 1, 2 and 3 of these resolutions shall apply as appropriate and the Registrar shall write to the examiner as provided in section 1(14) or 1(15), inviting the examiner to act as an assessor of the examiners' reports as well as an examiner of the thesis and shall provide copies of the unidentified examiners' reports, and the comments of the supervisor, whether or not already an examiner. In cases where the faculty had previously formed the intention to resolve that the degree be not awarded, or the candidate be allowed to revise and resubmit, and the candidate's comments have been received, the faculty's Postgraduate Committee should determine whether the candidate's comments should be forwarded to the assessor. The Registrar shall also advise the previously appointed examiners of the name of the additional examiner who is also to act as assessor.

(14) A faculty or college board, having received a further recommendation from the head of department together with an additional examiner-as-assessor's report, may then resolve as provided in section 4(3)(a)-(c), (h) or (i), except that, where the faculty or college board does not substantially resolve in the terms recommended by the assessor, it shall include a report of the reasons for its decision with any recommendation to the PhD Award Sub-Committee.

#### **Referral of reports to examiners**

(15) Where a faculty or college board resolves under section 4(3)(g) that the reports of the examiners, together with comments from the supervisor, shall be referred to all the examiners for their comment, the Registrar shall seek comments from the supervisor and then send copies of the examiners' reports and the supervisor's comments to each of the examiners, advising them that it is in order for them to confer and seeking a further report from each examiner within a period of four weeks.

(16) The Registrar shall forward the responses received, following the circulation of reports, to the head of department for such consultation as is required under section 3 and to make a recommendation, and the faculty or college board on receipt of that recommendation may then resolve as provided in section 4(3).

#### **Candidate to be consulted before degree not awarded**

(17) Where a faculty or college board forms the

intention, either to resolve under section 4(3)(h) that the degree not be awarded but that the candidate be allowed to revise and resubmit the thesis within a prescribed maximum period of time, or to resolve under section 4(3)(i) that the degree not be awarded, that resolution shall be deferred to allow a process of consultation with the candidate.

(18) The Registrar shall advise the candidate in writing of the faculty or college board's intent; shall provide unidentified copies of such of the examiners' reports as the examiners have indicated may be released and shall advise the candidate that he or she may within a period of four weeks give notice of intention to provide comment on the foreshadowed recommendation of the faculty or college board, such comments to be submitted in writing by no later than a total of eight weeks from the date of the Registrar's advice.

(19) The faculty or college board shall further consider the examiners' reports and the head of department's recommendation, together with any comments provided by the candidate and any further comments provided by the head of department or supervisor and may then resolve as provided in section 4(3).

(20) The dean of a faculty or chair of a college board may extend either of the time limits set out in section 4(17).

#### **Revise and resubmit**

(21) Where a faculty or college board, following the consultation process referred to in sections 4(17)-4(20), resolves under section 4(3)(h) that the degree not be awarded but the candidate be allowed to revise and resubmit the thesis within a prescribed maximum period of time, this decision shall be reported to the PhD Award Sub-Committee, which may note the decision or refer it back to the faculty or college board for further consideration, and the Registrar shall advise the candidate of the decision, of any provisions relating to appeals, the particular conditions applying and the general requirements in respect of revision and resubmission and shall provide such detail in relation to the examiners' reports as the head of department recommends and shall also advise the examiners, head of department and supervisor of the terms of the decision.

#### **Degree not awarded**

(22) Where a faculty or college board, following the consultation process referred to in sections 4(17)-4(20), resolves under section 4(3)(j) that the degree not be awarded, this decision shall be reported to the PhD Award Sub-Committee which may note the decision or refer it back to the faculty or college board for further consideration, and the Registrar shall advise the candidate of the decision, of any provisions relating to appeals, shall provide such detail in relation to the examiners' reports as the head of department recommends and shall also advise the examiners, head of department and supervisor of the decision.

#### **Emendations and lodging of corrected thesis**

(23) A candidate, on receipt of advice from the Registrar that the degree has been awarded subject to emendations being made, shall make these emendations in consultation with his or her supervisor or head of department on all the copies of the thesis which are to be available within the University, including the copy printed on permanent or acid-free paper which is to be lodged with the University Librarian; shall comply with the requirements with respect to permanently binding a copy of the thesis; shall request the head of department to certify that the corrections have been made and shall submit the thesis copies to the Registrar by no later than the latest date advised for completing such action.

(24) The Registrar, on receipt of at least one corrected, permanently bound copy of the thesis and a statement from the head of department that the corrections have been made to his or her satisfaction, shall cause all corrected hard copies submitted to be stamped, and electronic copies to be annotated and stored as 'read-only file' to indicate that the thesis is in the form which has been accepted for the degree; shall advise either the PhD Award Sub-Committee or the faculty, as appropriate, that the corrections have been made and that the faculty or Sub-Committee can therefore approve the award of the degree; shall write to the candidate advising that all the requirements for the award of the degree have been met; shall lodge the permanently printed copy with the University Librarian, and shall so advise the examiners, head of department and supervisor.

(25) If a candidate does not carry out the required emendations within the time limit set, or the head of department after consultation with the supervisor does not consider that the emendations made are satisfactory, the head of the department shall refer the matter to the faculty or college board which may grant additional time or set different conditions or may initiate proceedings under the provisions for the termination of candidature.

#### **Transfer to master's candidature**

(26) A faculty or college board may permit a candidate for the degree of Doctor of Philosophy who, after examination, has not been awarded the degree, to use part or all of the material in the thesis as a thesis to be submitted for a master's degree, subject to completing all of the necessary administrative requirements.

#### **Participation of supervisor and head of department**

(27) The supervisor and head of department may be present at any discussion by a faculty or college board of a recommendation by the head of department in respect to examiners' reports on the thesis of a candidate.

#### **Delegation of authority**

(28) A head of department may delegate to a specified member of the academic staff his or her responsibilities under this section by countersigning a specific recommendation in respect of a particular candidature or by making, and forwarding to the Registrar, a written statement of delegation of those powers.

(29) The Sub-Committee may delegate to its chair, or in the absence of the chair to the chair's nominee from the Sub-Committee, its powers to award the degree under section 4(2)(a), (b) or (c).

(30) Where the PhD Award Sub-Committee has delegated to faculties and colleges the authority to approve the award of the degree under sections 3(1)(a) or 4(1)(b), the authority for the approval of the award shall be the responsibility of the faculty's or college board's postgraduate committee which may delegate authority to act on its behalf to its chair, or in the absence of the chair to the chair's nominee.

### **5. Revision and re-examination**

#### **Faculty or college board to prescribe conditions**

(1) A faculty or college board which has resolved that a candidate not be awarded the degree but be permitted to revise and resubmit the thesis for re-examination, shall prescribe a maximum period of further candidature and may prescribe particular conditions to be met.

#### **Candidate to re-enrol**

(2) A candidate permitted to revise and resubmit shall re-enrol while remaining a candidate for the degree and shall proceed according to the provisions of these resolutions.

### **Appointment of examiners**

(3) A head of department shall recommend examiners for a revised and resubmitted thesis after the consultation processes provided for in section 1, but the faculty shall normally reappoint the original examiners of the thesis, provided that they are available, unless one or more of those examiners has required modifications of the thesis that the faculty or college board consider to be unnecessary or undesirable or, in the opinion of the faculty or college board, there are academic reasons for not reappointing any or all of the original examiners.

### **Process of examination**

(4) Subject to section 5(5), all the provisions of sections 1, 2, 3 and 4 relating to the examination process apply to the examination of a revised and resubmitted thesis.

(5) Except where the Graduate Studies Committee on the recommendation of the faculty or college board permits otherwise, the recommendation that a candidate be not awarded the degree but be permitted to resubmit the thesis in a revised form for re-examination shall not be available to examiners of a thesis that has itself been submitted for re-examination.

### **6. Faculty and college board delegations**

Where in these resolutions reference is made to a faculty or a college board or action to be taken by a faculty or a college board, that reference shall also include a faculty or college board of postgraduate studies or equivalent and any dean, chair, associate dean or other officer of the faculty or college board acting with the authority of the faculty or college board.

### **7. Annual quarterly reports to the PhD Award Sub Committee**

Where the degree is awarded by faculty delegation, the faculty shall report to the PhD Award Sub-Committee at the end of March, June, September and December of each year the details of such awards for the previous three months showing for each the name of the candidate, the department, the title of the thesis, the category of award recommended by each examiner, the final result, the date of submission of the thesis and the date on which the candidate was informed of the result.

### **8. Cotutelle agreements**

(1) Where a candidature has been conducted under an approved cotutelle agreement with a French university four examiners shall be appointed, two being on the recommendation of each participating institution.

(2) Where a candidature has been conducted under an approved cotutelle agreement with other than a French university the examination arrangements must be approved by the Graduate Studies Committee.



# Election of Principal Officers of the Senate and of committees of the Senate and of the Fellow referred to in section 9(6) of the Act

## RESOLUTIONS OF THE SENATE

### ELECTION OF PRINCIPAL OFFICERS OF THE SENATE AND OF COMMITTEES OF THE SENATE AND OF THE FELLOW REFERRED TO IN SECTION 9(6) OF THE ACT

#### Application

1. (1) Unless the Senate otherwise decides, these resolutions shall apply to elections held for—
  - (a) the Chancellor, the Deputy Chancellor and the Chair of the Finance Committee;
  - (b) any of the standing committees of the Senate or any ad hoc committee established by the Senate for any purpose; and
  - (c) the Fellow appointed by the Senate under section 9 (6) of the Act.
- (2) The voting papers at an election at which one candidate is to be elected shall be counted in accordance with section 10 of these resolutions and, at an election at which more than one candidate is to be elected, shall be counted in accordance with section 11 of these resolutions.
- (3) The Registrar shall be responsible for the conduct of elections held under these resolutions.

#### Nominations for election as Chancellor, Deputy Chancellor, Chair of the Finance Committee or the Fellow referred to in Section 9(6) of the Act

2. (1) Nominations for election to the office of Chancellor, Deputy Chancellor, Chair of the Finance Committee or the Fellow referred to in Section 9(6) of the Act shall be received by the Registrar not later than 5.00 pm on the thirteenth normal working day prior to the day upon which the meeting of the Senate is to be held at which the ballot for the election is to be conducted.
- (2) Each nomination shall be signed by at least two Fellows and shall be accompanied by a written statement signed by the person nominated signifying consent to the nomination.
- (3) There shall be a separate nomination paper for each candidate and no Fellow shall sign more than one nomination paper.
- (4) If a Fellow signs more than one nomination paper, the signature shall be counted upon the first nomination paper received by the Registrar and not on any other nomination paper.
3. On the expiration of the time for receiving nominations—
  - (1) should there be no valid nominations, the Registrar shall report to the next regular meeting of the Senate that there have been no valid nominations, and shall

give notice that the election shall **be** held at the next following regular meeting of the Senate;

- (2) should there be only one valid nomination for any of the offices, the Registrar shall declare elected the person nominated, and shall report that person's election to the next regular meeting of the Senate;
- (3) should there be more than one valid nomination for any of the offices—
  - (a) the Registrar shall show the name of each person so nominated on the agenda paper for the meeting of the Senate at which the ballot for the election is to be conducted; and
  - (b) a ballot shall be conducted as provided in these resolutions.

#### Nominations for election to committees

4. (1) Nominations for election to committees shall be received by the Registrar not later than 5.00 pm on the fifth normal working day prior to the day upon which the meeting of the Senate is to be held at which the ballot for the election is to be conducted.
- (2) Each nomination shall be signed by two Fellows and shall be accompanied by a written statement signed by the person nominated signifying consent to the nomination.
- (3) There shall be a separate nomination paper for each candidate. Where there is one position to be filled on a Senate committee, no Fellow shall sign more than one nomination paper. Where there is more than one position to be filled on a Senate committee, the maximum number of nomination forms a Fellow may sign equals the number of positions to be filled.
- (4) Where there is one position to be filled on a Senate committee, if a Fellow signs more than one nomination paper, the signature shall be counted upon the first nomination paper received by the Registrar and not on any other nomination paper.
5. At the close of nominations—
  - (a) should the number of nominations equal the number of vacancies, the Registrar shall declare elected the person or persons nominated;
  - (b) should the number of nominations be less than the number of vacancies, the Registrar shall declare elected the person or persons nominated and hold over the remaining vacancies until the following meeting, with nominations for the remaining vacancies to be provided in accordance with section 4;
  - (c) should the number of nominations exceed the number of vacancies, a ballot shall be conducted as provided in these resolutions.

#### Preparation of voting papers

6. (1) In the case of an election for the offices of Chancellor, Deputy Chancellor, Chair of the Finance Committee or the Fellow referred to in Section 9(6) of the Act—
  - (a) the Registrar shall prepare separate voting papers for the election for each office, and shall give a voting paper for each election to each Fellow at the meeting at which the election is to be held;
  - (b) the voting paper shall contain—
    - (i) instructions as to the manner in which the voting paper shall be completed;
    - (ii) the names of all duly nominated candidates arranged in an order to be determined by lot; and
    - (iii) a rectangle opposite and to the left of the name of each candidate.
- (2) In the case of other elections—
  - (a) The Registrar shall give to each Fellow for each election a separate and similar slip of paper headed 'Voting Paper' and containing instructions as to the manner in which the voting paper is to be

- completed and a column of rectangles down the left hand edge of the paper;
- (b) each Fellow shall write on the voting paper opposite the rectangles printed on it the names of the candidates in the order in which they were nominated.

#### Instructions for voting

7. The instructions for completing the voting paper shall provide that—

- (1) in the case of a ballot to fill one vacancy,
  - (a) the voter shall vote for all candidates; and
  - (b) the voter shall vote by placing the figure '1' in the rectangle opposite and to the left of the name of the candidate for whom the voter votes as first preference and by placing the figures '2' and '3' in the rectangles opposite and to the left of the names of the candidates for whom the voter votes as second and third preference, and so on, until the voter has voted for all candidates; and
- (2) in the case of a ballot to fill more than one vacancy,
  - (a) the voter shall mark the voting paper by making a cross in the rectangle opposite the name of each candidate voted for; and
  - (b) the voter shall vote for as many candidates as there are vacancies to be filled.

#### Invalid voting papers

8. The Registrar shall reject any voting paper that is not completed in accordance with the instructions contained in it, or upon which the numbers indicating the order of preference are not consecutive, or upon which the voter has voted for more candidates than the number of vacancies to be filled or for fewer candidates than the number of vacancies to be filled, or that is otherwise invalid, and in any case of doubt as to the validity of a voting paper the Registrar's decision shall be final.

#### Conduct of ballots to fill one vacancy

9. The procedure for the counting of votes in a ballot to fill one vacancy shall be as follows—

- (1) After any invalid votes have been rejected, the Registrar shall count the total number of first preference votes given for each candidate.
- (2) The candidate who has received the largest number of first preference votes shall, if that number constitutes an absolute majority of votes, be declared elected.
- (3) If no candidate has received an absolute majority of first preference votes on the first count, the candidate who has received the fewest first preference votes shall be excluded and each voting paper counted to the excluded candidate shall be counted to the continuing candidate next in the order of the voter's preference.
- (4) If a candidate then has an absolute majority of votes, that candidate shall be declared elected, but if no candidate then has an absolute majority of votes, the process of excluding the candidate with the fewest votes and counting each of the candidate's voting papers to the continuing candidates next in the order of the voter's preference shall be repeated by the Registrar until one candidate has received an absolute majority of votes, and the Registrar shall declare that candidate elected.
- (5) Where in the process of counting there is more than one candidate with the fewest votes the candidate to be excluded shall be determined by the Registrar by lot.

#### Conduct of ballots to fill more than one vacancy

10. The procedure for the counting of votes in a ballot to fill more than one vacancy shall be as follows:

- (1) The Registrar shall reject any voting paper in which a voter has voted for more candidates than the number of vacancies to be filled or for fewer candidates than the number of vacancies to be filled or which is otherwise invalid, and in any case of doubt as to the validity of a voting paper the Registrar's decision shall be final.

(2) The Registrar shall rank the candidates in descending order of the number of votes received by each candidate.

(3) Where two or more candidates have received an equal number of votes, the Registrar shall—

- (a) write the name of each candidate concerned on separate and similar slips of paper;
  - (b) fold the slips so as to prevent identification; and
  - (c) mix the slips and draw the slips at random, and for the purposes only of ranking among those candidates, a candidate whose name is drawn before the name of another candidate shall be deemed to have received one less vote than the candidate whose name is drawn next.
- (4) The Registrar shall declare elected the candidate who has received the highest number of votes and such further candidates in descending order of the rank as may be required to fill the remaining vacancies, if any.

#### Casual vacancies

11. An election shall be held in accordance with these resolutions to fill a casual vacancy.

#### Definitions

12. In these resolutions—

**absolute majority of votes** means a greater number than one half of the whole number of voting papers other than invalid voting papers;

**ad hoc committee** includes circumstances in which the Senate is to select one or more persons to be nominees of the Senate for a specified purpose;

**continuing candidate** means a candidate not already excluded from the count;

**determine by lot** means determine in accordance with the following directions: The names of the candidates concerned having been written on separate and similar slips of paper and the slips having been folded so as to prevent identification and mixed, the candidate whose name is drawn first shall—

- in the context of an equality of votes, be excluded;
- in the context of an equality of surpluses, be first dealt with; or in the context of listing names on a ballot paper, be placed first on the list, and the candidate drawn next be placed second on the list, and so on;

**exhausted voting paper** means a valid voting paper upon which there is not indicated a next preference for a continuing candidate;

**next preference** means the first of the subsequent preferences marked on the voting paper which is not given to an excluded candidate or to a candidate already declared elected.

# Endowment of academic positions

## RESOLUTIONS OF THE SENATE

### ENDOWMENT OF ACADEMIC POSITIONS

On 7 April 1986 the Senate approved the following guidelines relating to endowment (external or private funding by gift in perpetuity or by annual grants) of academic positions. Staff who are or might expect to be involved in discussions about possible **external/private** funding of academic positions, are asked to take note of these guidelines.

- (a) No new endowed post or endowment of an existing post will be approved by Senate unless it is in the interest of the University to do so.
- (b) No appointment will be made except in accordance with the regular processes approved by Senate on advice of the Academic Board. These include advertisement of the post and Academic Board recommendation to Senate of appointments.
- (c) Short-term appointments should be for five years (or in special cases three years) as a minimum and all appointments should be at the normal rates of remuneration.
- (d) Funds contributed to raise a lectureship or senior lectureship to the level of a Chair should be sufficient to cover for the designated period the full salary, superannuation, payroll tax and all other costs for the Chair. (In some cases these might include clerical and research assistance and academic staff.) Care needs to be taken in negotiating such arrangements to preserve a proper number of lectureships and senior lectureships.
- (e) Funds intended to endow any academic post completely and perpetually should be large enough to bear the whole cost involved as set out in (d) and the reservation of part of the income earned on capital to sustain the real value of the endowment.
- (f) If endowment is offered in respect of an academic post (for example a lectureship) from which promotion is possible, the funding must be adequate to fund such promotion. Senate may, however, agree to a person holding a rank higher than that of lecturer also being designated as the holder of the endowed lectureship. The costs of the position would continue to be funded by the endowment and the extra costs resulting from a higher rank paid by the University.
- (g) When a benefactor wishes to endow and name a post already sustained by University or other funds, the benefaction must normally be large enough in annual earnings or payments to supply at least two-thirds of the annual cost of the post as set out in (d)

above, and should be indexed. The privilege of naming will continue only so long as the appointed funds are available.

- (h) Titles given to academic posts should accord with normal academic propriety and there will be no publicity to the benefactor except in the naming of the post and of its incumbent in, for example, regular University listing of gifts and positions and in normal advertising and reporting of the filling of the post concerned.
- (i) Any special clause in an agreement to fund a post, such as, for example, an opportunity of consultancy in aid of the benefactor, should be within the limitations of the University's rules on outside work. Research work and some forms of consultancy may require the use by the member of staff concerned of plant, equipment, materials and assistance provided by the benefactor. In all such cases the University should ensure wherever possible that the circumstances are announced in advertising for the post. The University's rules on outside work will not normally allow a benefactor to claim an exclusive right to any consultancy work that a member of staff may be able to undertake. It is the responsibility of the Vice-Chancellor to ensure that every post is used for the purposes of the University and to report problems to Senate.
- (j) Appointments made to posts from special endowments, whether or not naming privileges are involved, will normally cease when the funds providing for them are no longer adequate, provided that an endowed post may be held vacant until funds are available. Endowed short-term posts will at termination impose no residual financial obligation on the University.
- (k) Where an endowed post is to be held only part-time within the University, the above rules shall be applied as nearly as is reasonably possible.

# Faculties, Colleges, College Boards, Boards of Studies, Departments, Schools and Committees — Academic Governance

## RESOLUTIONS OF THE SENATE

### FACULTIES, COLLEGES, COLLEGE BOARDS, BOARDS OF STUDIES, DEPARTMENTS, SCHOOLS AND COMMITTEES

#### Faculties and college boards

**1.** A faculty or college board shall consist of the full-time permanent and fractional permanent members of the academic staff of departments and schools in the faculty or college and such other persons or classes of persons as are prescribed in the by-laws and by resolution of the Senate.

**2.** Notwithstanding any other provision of these resolutions a faculty or college board shall exercise its powers and functions subject to the authority of the Senate and the Academic Board and to any determination of, appointment by or reference made by, the Senate or the Board.

**3.** (1) Subject to sections 2 and 3, a faculty or college board shall determine all matters concerning the degrees and diplomas in that faculty or college.

(2) Without limiting the generality of sub-section (1), a faculty or college board may—

- (a) admit to and determine candidature for the degrees and diplomas in that faculty or college;
- (b) appoint supervisors and examiners of candidates for higher degrees in that faculty or college;
- (c) subject to subsection (3), on the recommendation of a professor in respect of a course of study in the field of his or her chair or of the head of the department or school concerned, approve courses of study for the degrees and diplomas in the faculty or college and arrangements for teaching such courses;
- (d) determine the nature and extent of examining in the courses of study in the subjects for the degrees and diplomas in the faculty or college;
- (e) determine the grades of pass to be awarded, and the conditions for granting deferred or supplementary examinations in respect of the courses of study in the subjects for the degrees and diplomas in the faculty or college; and
- (f) supervise the work of departments and schools and members of the faculty or college under paragraphs (b), (c), (d) and (e).

(3) Where a proposal for a new or revised course of study will affect a student enrolled in another faculty or college or in a board of studies, the person or body authorised to approve that proposal shall ensure that the dean of that other faculty or the chairperson of that board of studies or college board has been consulted before a decision is taken on the proposal.

#### 4. Definition

Each unit of study is the responsibility of an academic unit. It is often a department but may be a centre, faculty or

**interdisciplinary** committee. In this section 'department' and 'head' refer to that academic unit and its head.

(1) The head of the relevant department shall be responsible for all academic aspects of the conduct of examinations in the undergraduate and postgraduate units of study taught by that department and shall ensure that they are conducted in accordance with the policies and directions of the Academic Board and the relevant faculty. The head shall determine the unit of study results of each of the candidates concerned after considering the recommendations of the Principal Examiner(s) appointed for the unit of study by the head. The head may formally appoint a departmental examination board to facilitate this function.

(2) In cases where the teaching of a unit of study is shared by more than one department, the relevant Dean(s) will appoint a head to undertake the responsibilities of a head as set out in section 4 (1) above, following consultation between the departments concerned.

(3) The relevant faculty shall determine the award of honours degrees and the levels at which they are awarded.

(4) The relevant faculty shall establish mechanisms for review of results, including those for students affected by illness or misadventure, in accordance with any policies of the Academic Board.

**5.** (1) Except as provided in subsection (2) or where the Senate otherwise determines, each faculty or college board shall appoint from its members a board of postgraduate studies which shall exercise in respect of each candidate for a postgraduate degree or diploma the powers and functions of the faculty or college board and shall exercise such other powers and functions in respect of postgraduate degrees and diplomas as the faculty or college board may determine.

(2) In the case of the Faculties of Dentistry, Medicine and Pharmacy—

- (a) a joint board of postgraduate studies in Dentistry, Medicine and Pharmacy shall be appointed which shall exercise in respect of each candidate for a postgraduate degree, diploma or certificate the powers and functions of each faculty and shall exercise such other powers and functions in respect of postgraduate degrees, diplomas and certificates as each faculty may determine;
- (b) the membership of this committee shall consist of nominees of the Faculties of Dentistry, Medicine and Pharmacy as determined by resolution of the relevant faculty in consultation with the Pro-Vice-Chancellor (Health Sciences);
- (c) the Chair of the Joint Board of Postgraduate Studies in Dentistry, Medicine and Pharmacy shall be appointed by the Pro-Vice-Chancellor (Health Sciences) in consultation with the Deans concerned;
- (d) postgraduate course advisory committees may be appointed for any or all of the postgraduate courses in each faculty, as the faculty concerned sees fit; and
- (e) the Joint Board of Postgraduate Studies in Dentistry, Medicine and Pharmacy shall seek the advice of relevant postgraduate course advisory committees before making recommendations to the faculty concerned regarding curriculum matters.

(3) A person (other than a member of the teaching staff or the research staff) who is a candidate for a degree or diploma of the University shall not—

- (a) be present at any discussion at a meeting of a board of postgraduate studies;
- (b) participate in any decision; or
- (c) except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material, including material

produced for the purpose of an examination or assessment within the faculty or college concerned, being a discussion, decision or material, as the case may be, relating to any matter in respect of any candidature for a degree or diploma.

(4) A member of a board of postgraduate studies who is a member of the teaching staff or the research staff and who is a candidate for a degree or diploma of the University shall not—

- (a) be present at any discussion at a meeting of a board of postgraduate studies;
- (b) participate in any decision; or
- (c) except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material, including material produced for the purpose of an examination or assessment within the faculty or college concerned, being a discussion, decision or material, as the case may be, relating to any matter in respect of the member's own candidature for a degree or diploma.

6. (1) A member of a faculty or college board who is a member of the teaching staff or the research staff and who is a candidate for a degree or diploma of the University shall not—

- (a) be present at any discussion at a meeting of a faculty or college board;
- (b) participate in any decision; or
- (c) except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material, including material produced for the purpose of an examination or assessment within the faculty or college concerned, being a discussion, decision or material, as the case may be, relating to any matter in respect of the member's own candidature for a degree or diploma.

(2) A person (other than a member of the teaching staff or the research staff) who is a candidate for a degree or diploma of the University shall not—

- (a) be present at any discussion at a meeting of a faculty or college board;
- (b) participate in any decision; or
- (c) except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material, including material produced for the purpose of an examination or assessment within the faculty or college concerned, being a discussion, decision or material, as the case may be, relating to any matter in respect of any candidature for a degree or diploma.

7. (1) A faculty or college board with more than one hundred members as at 1 January in each year shall, and other faculties and college boards may, appoint annually a standing committee on courses of study.

(2) A standing committee referred to in subsection (1) shall be appointed in the manner and for the period prescribed by Senate resolution.

(3) A standing committee referred to in subsection (1) shall consist of the dean of the faculty or chairperson of the college board and the heads of the departments or schools of the faculty or college or their nominees and such other members of the faculty or college as the faculty or college board may appoint.

(4) A standing committee referred to in subsection (1) shall consider and make recommendations to the faculty or college board or, if so empowered by the faculty or college board, make decisions on proposals for new courses of study and on such proposals for revised courses of study as the dean after consultation with the Registrar may determine.

8. A faculty or college board may appoint, in addition to any standing committee appointed under section 7(1), other standing committees with such powers and functions, not being those referred to in section 7(4), as the faculty or college board may determine and any such committee may

exercise such of the powers and functions of the faculty or college board as are specified in the resolution constituting the committee or in any subsequent resolution of the faculty or college board.

9. (1) Where a faculty or college board approves an inter-departmental or inter-school course of study or research, the faculty or college board shall appoint from the persons nominated in accordance with subsection (2) an inter-departmental or inter-school committee to be responsible for that course of study or research.

(2) The head of each department or school from which the staff teaching a course, or supervising research, referred to in subsection (1) is to be drawn shall nominate one or more persons for membership of any committee referred to in that subsection.

10. A faculty or college board shall consider and report on all matters referred to it by the Senate, the Vice-Chancellor or the Academic Board, and may of its own motion report to the Academic Board on all matters relating to research, studies, lectures, examinations, degrees and diplomas in the faculty or college.

11. (1) A faculty or college board shall meet at least once a semester.

(2) The quorum of a faculty or college board shall be forty members of the faculty or college board or one-eighth of the membership of the faculty or college board as at 1 January in each year, whichever is the lesser.

(3) Notwithstanding subsection (1), where a meeting of a faculty or college board is not held in any semester the dean or chairperson shall report accordingly to the Academic Board at the next meeting of the Board held after the end of that semester.

#### **Boards of studies**

12. A board of studies shall consist of such persons or classes of persons as are prescribed in the by-laws and by resolution of the Senate.

13. (1) A board of studies shall have such powers and functions as may be determined by resolution of the Senate.

(2) Without limiting the generality of subsection (1), each of the Boards of Studies in Music and Social Work shall have the same powers and functions as a faculty in relation to courses provided for the curriculum leading to any degree or diploma under its control.

14. (1) A member of a board of studies who is a member of the teaching staff or the research staff and who is a candidate for a degree or diploma of the University shall not—

(a) be present at any discussion at a meeting of a board of studies;

(b) participate in any decision; or

(c) except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material, including material produced for the purpose of an examination or assessment within the board of studies concerned, being a discussion, decision or material, as the case may be, relating to any matter in respect of the member's own candidature for a degree or diploma.

(2) A person (other than a member of the teaching staff or the research staff) who is a candidate for a degree or diploma of the University shall not—

(a) be present at any discussion at a meeting of a board of studies;

(b) participate in any decision; or

(c) except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material produced for the purpose of an examination or assessment within the board of studies concerned,

being a discussion, decision or material, as the case may be, relating to any matter in respect of any candidature for a degree or diploma.

**Graduate schools**

15. A graduate school shall consist of such persons or classes of persons as are either prescribed in the by-laws or by resolution of the Senate.

16. In respect of courses provided for the curriculum leading to any degree or diploma under its control the Graduate School of Business shall have the same powers and functions as a faculty.

**Departments and schools**

17. (1) A department or school shall consist of such of the members of the teaching staff and the research staff of the University and such other persons or classes of persons as are appointed to it or assigned to it by the Senate or the Vice-Chancellor on the recommendation of the faculty or college board concerned.

(2) A department or school shall be placed by the Senate or the Vice-Chancellor under the supervision, referred to in section 3(2)(f), of a faculty, college or board of studies.

18. Subject to the authority of the Senate, the Academic Board and the faculties and boards of studies, a department or school shall encourage and facilitate teaching, scholarship and research and coordinate the teaching and examining duties of members of staff in the subjects or courses of study with which it is concerned.

19. (1) Where there is not already a head of department or school by terms of appointment, the relevant pro-vice-chancellor (college) shall, after consultation with the dean of the faculty or chair of the college board, the professors and the associate professors of the department or school, appoint or reappoint a head of the department or school for a period not exceeding four years and, except where in the opinion of the pro-vice-chancellor or the deputy vice-chancellor nominated by the Vice-Chancellor, there are special circumstances, from among the professors and associate professors.

(2) The head of a department or school shall be responsible to the Senate and the Vice-Chancellor through the dean of the faculty or chairperson of the board of studies or college board by which the department or school is supervised for administering the department or school according to the policies and decisions of the Senate, the Academic Board and the faculty, college board or board of studies concerned.

(3) The head of a department or school shall—

- (a) arrange to consult from time to time with students on courses of study, teaching and examining within the department or school and report annually to the faculty or college board concerning these arrangements;
- (b) arrange to consult and inform members of the departmental or school board on matters of policy and administration at least once each semester; and
- (c) undertake such other responsibilities and carry out such other duties relating to the work of the department or school as may be required from time to time by the dean of the faculty or chairperson of the board of studies or college board by which the department or school is supervised, by the Vice-Chancellor, or by the faculty, college board or board of studies concerned.

20. (1) A professor, in respect of the field of his or her chair, shall be responsible for initiating proposals for courses of study, for supervising and participating in teaching and examining and for promoting advanced study and research.

(2) Subject to subsection (1) and to section 21 the head of a department or school shall—

- (a) submit to the faculty, college board or board of studies concerned proposals relating to courses of study and examinations in the department or school;

- (b) organise the teaching and examining of courses of study as approved in general form by the faculty, college or board of studies concerned;
- (c) allocate administrative duties within the department or school; and
- (d) allocate and supervise the expenditure of funds allotted to the department or school.

**Departmental and school boards**

21. (1) Within each department and school there shall be a departmental or school board.

(2) A departmental or school board shall consist of the following members—

- (a) the full-time and fractional members of the teaching staff and the research staff assigned to a particular department or school;
- (b) at least one student, not being a member of the full-time teaching staff, enrolled for a degree or diploma either supervised by a member of, or taking courses in, that department or school, to be selected in a manner to be determined by the full-time members of the teaching staff of the department or school concerned; and
- (c) persons of such other classes as may be prescribed from time to time by the Senate.

(3) A departmental or school board shall consider and make representations on any matters pertaining to the department or school referred to it by the head of the department or school and may in addition make representations on any matter pertaining to the department or school—

- (a) to the head of the department or school; and
- (b) through the head of the department or school, to the faculty, college board or board of studies concerned, the Vice-Chancellor or other appropriate officers of the University.

(4) A person who is a candidate for a degree or diploma of the University shall not—

- (a) be present at any discussion at a meeting of a departmental or school board;
- (b) participate in any decision; or
- (c) except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material, including material produced for the purpose of an examination or assessment within the faculty, college or board of studies concerned,

being a discussion, decision or material, as the case may be, relating to any matter concerning the person's own candidature for a degree or diploma.

(5) A person (other than a member of the teaching staff or the research staff) who is a candidate for a degree or diploma of the University shall not—

- (a) be present at any discussion at a meeting of a departmental or school board;
- (b) participate in any decision; or
- (c) except to the extent, if any, to which provision is made otherwise by or under any Act, have the right of access to any material, including material produced for the purpose of an examination or assessment within the faculty, college or board of studies concerned,

being a discussion, decision or material, as the case may be, relating to any matter in respect of any other person's candidature for a degree or diploma which is either the same as, or deemed by the faculty, college board or board of studies concerned to be of a standing equivalent to or higher than, the degree or diploma for which the first-mentioned person is a candidate.

(6) A departmental or school board shall meet at least once each semester.

(7) The person who shall preside at meetings of a departmental or school board shall be determined in a manner to be prescribed by resolution of the Senate.

**Meetings of boards, faculties, college boards, committees and departmental and school boards**

22. (1) A meeting of a faculty, college board or board of studies or a committee shall be convened at the direction of the Vice-Chancellor, the dean or the chairperson, as the case may be, or on the written requisition of any five members addressed to the Registrar.
- (2) A meeting of a departmental or school board shall be convened—
- (a) by the person who would, in the normal course of events, preside at meetings of the board:
- (i) at the direction of the Vice-Chancellor given to the person;
  - (ii) where that person is not the head of the department or school concerned, at the direction of that head given to the person; and
  - (iii) where required by section 21(6) and at any other time the person considers appropriate; and
- (b) by the head of the department or school concerned, on the written requisition of at least 3 or one-quarter, whichever is the greater, of the total of the members of the teaching staff and the research staff assigned to that department or school addressed to that head.
- (3) A person shall convene a meeting of a departmental or school board pursuant to subsection (3) (whether or not at the direction of the Vice-Chancellor or of the head of the department or school concerned), by arranging for written notice to be given to the members of the board of the time and place fixed for the meeting, but no such meeting shall be convened for such time or place that a Fellow, by attending the meeting, would be prevented from attending any regular meeting of the Senate.
- (4) The Registrar shall give written notice of the time and place fixed for any meeting of the Academic Board, a faculty, college board, board of studies or a committee but no such meeting shall be convened for such time or place that a Fellow, by attending such meeting, would be prevented from attending any regular meeting of the Senate.
- (5) Except where otherwise provided, at any meeting three members shall form a quorum.
- (6) If the person previously elected or appointed to preside at meetings is absent, a member elected by the members present shall preside.
- (7) The person presiding at any meeting shall have a vote and in the case of an equality of votes a second or casting vote.

**DEPARTMENTAL AND SCHOOL BOARDS**

The following additional resolutions concerning departmental and school boards have been prescribed by the Senate:

1. The full-time and fractional teaching staff and research staff of a department or school, acting through the head of the department or school shall report biennially to the faculty, college board or board of studies concerned the procedures the department or school has adopted for the selection of at least one student to be a member of the departmental or school board.
2. The full-time and fractional teaching staff and research staff of a department or school, acting through the head of the department or school may recommend to the faculty, college board or board of studies concerned for its approval the provision for additional members of a departmental or school board from the following categories of staff of, and students taking courses within or supervised by, the department or school, to hold office for a specified period of time not exceeding two years:
  - (a) other members of staff;
  - (b) undergraduate and postgraduate students; and
  - (c) honorary staff.

3. (a) Subject to (b) and (c) below the total number of additional members recommended under section 2 shall not exceed one quarter of the total number of full-time and fractional members of the teaching staff of the department or school at the time the recommendation is made.
  - (b) A department or school with between 1 and 5 members inclusive, comprising the full-time and fractional members of the teaching staff may provide for one additional member of the departmental or school board.
  - (c) A department with between 6 and 9 members inclusive, comprising the full-time and fractional members of the teaching staff may provide for up to two additional members of the departmental or school board.
4. If the faculty, college board or board of studies concerned does not approve any recommendations for the provision of additional members of a departmental or school board, the faculty, college board or board of studies shall forward the recommendation to the Academic Board for its determination.
5. (1) The head of a department or school may preside at meetings of the departmental or school board.
- (2) If the head of a department or school does not wish to preside at meetings of the departmental or school board the members of the board may elect one of their number to preside at meetings, such election to be for a specified period within the term of office of the appointed head of the department or school at the time of the election.
- (3) For purposes of this section, the term of office of an appointed head of a department or school shall be deemed to be the period ending at—
- (a) the date up to which the head at the time of the election has, in writing from the Registrar, been appointed; or
  - (b) any earlier date at which the head at the time of the election ceases, by death, disqualification or resignation, to be the appointed head of the department or school concerned.
6. All questions which come before a departmental or school board shall be decided at any meeting duly convened, at which a quorum is present, by a majority of the votes of the members of the board present and voting.
7. Subject to section 22(5) of the resolutions of Senate concerning the faculties, colleges, college boards, boards of studies, departments, schools and committees, a departmental or school board may determine the number of members of the board who shall form a quorum, provided that the number shall not exceed one half of the total number of members of the board.

**STUDENT MEMBERSHIP OF THE FACULTIES, COLLEGE BOARDS AND BOARDS OF STUDIES**

The Senate has made the following resolutions relating to the election or appointment of students to membership of the faculties, college boards and boards of studies:

**Student membership of each faculty, college board and board of studies**

1. (1) There shall be four student members of the **Faculty of Agriculture**, namely—
  - (a) two undergraduate students enrolled as candidates for the degree of Bachelor of Science in Agriculture or the degree of Bachelor of Agricultural Economics or the degree of Bachelor of Horticultural Science or the degree of Bachelor of Land and Water Science or the degree of Bachelor of Resource Economics ; and
  - (b) two postgraduate students enrolled as full-time candidates for a postgraduate degree or diploma in the **Faculty of Agriculture**, not otherwise eligible for membership of the Faculty.

- (2) There shall be five student members of the **Faculty of Architecture**, namely—
- (a) the President of the Sydney University Architecture Society, provided the President is enrolled as a candidate for a degree in the Faculty;
  - (b) two students enrolled as candidates for the degree of Bachelor of Science (Architecture), Bachelor of Architecture or Bachelor of Landscape Architecture; and
  - (c) two students enrolled for a postgraduate degree other than the degree of Bachelor of Architecture or the degree of Bachelor of Landscape Architecture or for a diploma in the Faculty.
- (3) There shall be eight student members of the **Faculty of Arts**, namely—
- (a) six undergraduate students, provided they are enrolled as candidates for a degree in the Faculty of Arts; and
  - (b) two postgraduate students, provided they are enrolled for a postgraduate degree or for a diploma in the Faculty of Arts.
- (4) There shall be one student member of the **Australian Graduate School of Management Board of Directors**.
- (5) There shall be five student members of the **Faculty of Dentistry**, namely—
- (a) The President of the Sydney University Dental Undergraduates' Association, provided the President is enrolled as a candidate for a degree or diploma in the Faculty of Dentistry;
  - (b) four elected students, being-
    - (i) three undergraduate students enrolled as candidates for a degree in the Faculty of Dentistry; and
    - (ii) one postgraduate student enrolled as a candidate for a postgraduate degree or for a diploma in the Faculty of Dentistry.
- (6) There shall be five student members of the **Faculty of Economics and Business**, namely—
- (a) the President of the Sydney University Economics Society or another office-bearer of the Society nominated by the President, being a person who is enrolled as a candidate for a degree in the Faculty;
  - (b) three undergraduate students enrolled as candidates for an undergraduate degree in the Faculty; and
  - (c) one postgraduate student enrolled as a candidate for a postgraduate degree in the Faculty.
- (7) There shall be eight student members of the **Faculty of Education**, namely—
- (a) three undergraduate students, provided they are enrolled as candidates for an undergraduate degree offered by the Faculty of Education;
  - (b) three postgraduate students, provided they are enrolled for a postgraduate degree or for a graduate diploma offered by the **Faculty of Education**;
  - (c) one student nominated by the Executive of the University of Sydney Education Society, provided the student is enrolled as a candidate for a degree or diploma offered by the Faculty of Education; and
  - (d) one student nominated by the Executive of the Postgraduate Education Students Association, provided the student is enrolled as a candidate for a degree or diploma offered by the Faculty of Education.
- (8) There shall be five student members of the **Faculty of Engineering**, namely—
- (a) The Third-Year Vice-President of the Sydney University Engineering Undergraduates' Association, unless, at its last meeting in each year, the Committee of the Association elects to membership of the Faculty a member of the Executive Committee of the Association other than the Third-Year Vice-President, in which case the member so elected shall be a member of the Faculty instead of the Third-Year Vice-President, provided that in either case the person concerned is enrolled as a candidate for the degree of Bachelor of Engineering.
  - (b) four elected students being-
    - (i) three undergraduate students enrolled as full-time candidates either for the degree of Bachelor of Engineering or for the degree of Bachelor of Science pursuant to section 13 of the resolutions of the Senate relating to the degree of Bachelor of Science; and
    - (ii) one postgraduate student enrolled as a full-time candidate for a post-graduate degree or for a diploma in the Faculty of Engineering, not otherwise eligible for membership of the Faculty.
- (9) There shall be six student members of the **Faculty of Health Sciences**, namely—
- (a) five students enrolled as candidates for an undergraduate degree or diploma offered by the Faculty; and
  - (b) one student enrolled as a candidate for a postgraduate degree or diploma or certificate offered by the Faculty.
- (10) There shall be four student members of the **Faculty of Law**, namely—
- (a) one student enrolled as a candidate for a postgraduate degree or diploma in the Faculty of Law;
  - (b) two students enrolled as candidates for the degree of Bachelor of Laws, but not including a candidate referred to in subsection (c);
  - (c) a student enrolled as a candidate for the degree of Bachelor of Arts, the degree of Bachelor of Economics or the degree of Bachelor of Economics (Social Sciences) or the degree of Bachelor of Commerce, or the degree of Bachelor of Science or the degree of Bachelor of Engineering and enrolled in one or more of the units of study in Combined Law I, II or III.
- (11) There shall be six student members of the **Faculty of Medicine**, namely—
- (a) the Senior Graduate President of the University of Sydney Medical Society, provided that person is a candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery in the Faculty;
  - (b) the President of the Faculty of Medicine Postgraduate Society, provided that person is a candidate for a postgraduate degree in the Faculty; and
  - (c) four elected students, being-
    - (i) one student who at the time of the election was enrolled as a candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery in the First Year of that course;
    - (ii) one student who at the time of the election was enrolled as a candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery in the Second Year of that course;
    - (iii) one student who at the time of the election was enrolled as a candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery in the Third Year of that course;
    - (iv) one student enrolled as a full-time candidate for a postgraduate degree or for a postgraduate diploma in the Faculty.
- (12) There shall be two student members of the **Board of Studies in Music**, namely—
- (a) one student enrolled as a candidate for the degree of Bachelor of Music; and
  - (b) one student enrolled as a candidate for any degree supervised by the Board of Studies in Music.
- (13) There shall be five student members of the **Faculty of Nursing**, namely—



- (a) three students enrolled in an undergraduate degree or diploma offered by the Faculty, and
  - (b) one student enrolled in a postgraduate coursework degree or diploma offered by the Faculty and one student enrolled in a postgraduate research degree offered by the Faculty.
- (14) There shall be three student members of the **Faculty of Rural Management**, namely—
- (a) one undergraduate student enrolled in the full-time mode appointed by the Student Association;
  - (b) one undergraduate student enrolled in the external mode elected by the Student Association as its External Student Representative; and
  - (c) one student enrolled for a postgraduate degree or diploma elected by the postgraduate student body.
- (15) There shall be seven student members of the **Faculty of Science**, namely –
- (a) one student nominated by the Council of the Sydney University Science Society, provided the student is enrolled as a candidate for the degree of Bachelor of Science, Bachelor of Medical Science, Bachelor of Computer Science and Technology or Bachelor of Psychology;
  - (b) one student nominated by the Council of the Sydney University Postgraduate Representative Association, provided the student is enrolled as a candidate for a postgraduate degree or for a diploma or certificate in the Faculty of Science; and
  - (c) five elected students, being –
    - (i) three undergraduate students, provided they are enrolled as candidates for a degree in the Faculty of Science; and
    - (ii) two postgraduate students, provided they are enrolled as candidates for a postgraduate degree or for a diploma or certificate in the Faculty of Science and are not otherwise eligible for membership of the Faculty.
- B(16) There shall be three student members of the **Board of Studies in Social Work**, each student being enrolled as a candidate for any degree supervised by the Board of Studies in Social Work.
- (17) There shall be three student members of the **Sydney College of the Arts Board**, namely—
- (a) two students enrolled as candidates for an undergraduate degree or diploma offered by the College; and
  - (b) one student enrolled as a candidate for a postgraduate degree or diploma offered by the College.
- (18) There shall be two student members of the **Sydney Conservatorium of Music Board** enrolled as candidates for an undergraduate or postgraduate degree or diploma offered by the Conservatorium.
- (19) There shall be three student members of the **Faculty of Veterinary Science**, namely—
- (a) two undergraduate students enrolled as candidates for the degree of Bachelor of Veterinary Science or Bachelor of Science (Veterinary); and
  - (b) one postgraduate student enrolled as a full-time or part-time candidate for a postgraduate degree or diploma in the **Faculty of Veterinary Science**, not otherwise eligible for membership of the Faculty.
- (20) There shall be up to two student members of the **Board of Studies in Indigenous Studies** namely—
- (a) up to two Aboriginal or Torres Strait Islander students elected by and from the Aboriginal and Torres Strait Island student body of the University.
- (21) There shall be four student members of the **Faculty of Pharmacy**, namely-
- (a) two students enrolled as candidates for the Bachelor of Pharmacy, and
  - (b) two students enrolled as candidates for a postgraduate degree or diploma in the **Faculty of Pharmacy**.

#### Timing of elections

2. Except as provided in subsection (2), the election of the elected student members of each Faculty, College Board and Board of Studies shall be held in second semester of each year.

#### Terms of office

3. (1) Except as provided in subsections (2) and (3) and in section 4, the **term** of office of a student elected to membership of a Faculty, College Board or Board of Studies shall be for a period of one year from 1 January in the year following the election, provided that the term of office of the student member of the Faculty of Education referred to in section 2 (2) shall be for the period from the date of the election until the next annual election.

(2) The names of the student members of the Faculty of Science referred to in sections 1 (15) (a) and (b) shall be notified to the Dean of the Faculty by the Council or Executive, as the case may be, of the respective Association not later than the first week of September in each year and, except as provided in Section 4, the term of office shall be for a period of one year from 1 January in the year following the nomination by the Council or Executive.

(3) Except as provided in section 4, the term of office of the student member of the Faculty of Engineering referred to in section 1(8)(a) shall be for the period from the date of the last meeting of the Committee of the Association in each year to the date of the last meeting of the Committee in the following year.

(4) Except as provided in section 4, the term of office of the student member of the Faculty of Education referred to in subsections 1(7)(c) or (d) shall be for the period from the date of the first meeting of the Executive of the Society or Association in each year to the date of the first meeting of the Executive in the following year.

4. A student member of a Faculty, College Board or Board of Studies shall cease to hold office upon ceasing to hold the qualification by virtue of which the student is eligible for membership of the Faculty, College Board or Board of Studies or upon otherwise becoming a member or becoming eligible for membership of that Faculty, College Board or Board of Studies.

#### Filling of casual vacancies

5. (1) Except as provided in subsection (2), any vacancy occurring by the death, disqualification or resignation of an elected student member shall be filled by the candidate, if any, who in the immediately preceding election polled the next highest number of votes to the member to be replaced or, if there is no such candidate, by the dean of the faculty, director of the college or the chairperson of the board of studies concerned, at the dean's, director's or the chairperson's discretion, either—

appointing a duly qualified student on the recommendation of the remaining student members and, where such exists, the council, committee or executive of the society or association representative of the students enrolled in that faculty or college or under that board of studies, or

(ii) directing that a by-election be held in accordance with the procedures for an election set out in section 9.

(2) Any vacancy occurring by the death, disqualification or resignation of an elected student member subsequent to the commencement of second semester shall be filled by appointment by the dean of the faculty, director of the college or the chairperson of the board of studies concerned of a duly qualified student on the recommendation of the remaining student

members and, where such exists, the council, committee or executive of the society or association representative of the students enrolled in that faculty or college or under that board of studies.

(3) Any vacancy occurring by the death, disqualification or resignation of a student member of a faculty, college board or board of studies appointed to membership by virtue of holding office in, or having been duly nominated by, the society or association representative of the students enrolled in that faculty or college or under that board of studies, or by the Council of the Sydney University Postgraduate Representative Association, may be filled by nomination by the council, committee or executive of the society or association concerned within a period of 28 days of the vacancy occurring and the student so nominated shall hold office for the balance of the term of the student being replaced.

#### Insufficient nominations

6. (1) Where an insufficient number of nominations has been received for a position of elected student member of a faculty, college board or a board of studies that position may be filled by appointment by the dean of the faculty, director of the college or the chairperson of the board of studies concerned of a duly qualified student after consultation with any other students who have been elected or appointed to that faculty, college board or board of studies for the term of office in question and, where such exists, the council, committee or executive of the society or association representative of the students enrolled in that faculty or college or under that board of studies.

(2) Where the appointment of a student member of a faculty, college board or board of studies following the provisions for consultation prescribed in subsection (1) has not been made before 31 March, the dean, director or chairperson at his or her discretion may appoint a duly qualified student or direct that the position remain vacant.

#### Electorates

7. Except as provided in section 8-

- (a) the electorate for the election of the undergraduate student member or members of a faculty, college board or board of studies shall comprise all students enrolled as candidates for a degree of bachelor or for an undergraduate diploma in that faculty or college or under that board of studies; and
- (b) the electorate for the election of the postgraduate student member or members of a faculty, college board or board of studies shall comprise all full-time and part-time students enrolled as candidates for a postgraduate degree or for a postgraduate diploma in that faculty or college or under that board of studies.

8. (1) The electorate for the election of the student members of the Faculty of Agriculture referred to in section 1(1)(b) shall comprise all full-time postgraduate students enrolled as candidates for a postgraduate degree or for a diploma in that Faculty.

(2) The electorate for the election of the student members of the Faculty of Architecture referred to in section 1(2)(c) shall comprise all students enrolled as candidates for a postgraduate degree other than the degree of Bachelor of Architecture or the degree of Bachelor of Landscape Architecture or for a diploma in that Faculty.

(3) The electorate for the election of the student members of the Faculty of Engineering referred to in section 1(8)(b)(i) shall comprise all undergraduate students enrolled as candidates either for the degree of Bachelor of Engineering or for the degree of Bachelor of Science pursuant to section 13 of the resolutions of the Senate relating to the degree of Bachelor of Science.

(4) (a) The electorate for the election of the student member of the Faculty of Law referred to in section 1(10)(a) shall comprise all candidates enrolled for a postgraduate degree or diploma in the Faculty of Law.

(b) The electorate for the election of the student members of the Faculty of Law referred to in section 1(10)(b) shall comprise all students enrolled as candidates for the degree of Bachelor of Laws.

(c) The electorate for the election of the student member of the Faculty of Law referred to in section 1(10)(c) shall comprise all students enrolled as candidates for the degree of Bachelor of Arts, the degree of Bachelor of Economics or the degree of Bachelor of Commerce or the degree of Bachelor of Commerce (Social Sciences) or the degree of Bachelor of Science or the degree of Bachelor of Engineering who are also enrolled in any one or more of the units of study in Combined Law I, II or III.

(5) (a) The electorate for the election of the student member of the Faculty of Medicine referred to in section 1(11)(b)(i) shall comprise all students enrolled as candidates for the degrees of Bachelor of Medicine and Bachelor of Surgery in the first year of that course.

(b) The electorate for the election of the student member of the Faculty of Medicine referred to in section 1(11)(b)(ii) shall comprise all students enrolled as candidates for the degrees of Bachelor of Medicine and Bachelor of Surgery in the second year of that course.

(c) The electorate for the election of the student member of the Faculty of Medicine referred to in section 1(11)(b)(iii) shall comprise all students enrolled either as candidates for the degrees of Bachelor of Medicine and Bachelor of Surgery in the third year of that course or as candidates for the degree of Bachelor of Science (Medical).

(d) The electorate for the election of the student member of the Faculty of Medicine referred to in section 1(11)(b)(iv) shall comprise all students enrolled as candidates for the degrees of Bachelor of Medicine and Bachelor of Surgery in the fourth year of that course.

(e) The electorate for the election of the student member of the Faculty of Medicine referred to in section 1(11)(b)(v) shall comprise all students enrolled as candidates for the degrees of Bachelor of Medicine and Bachelor of Surgery in the fifth year of that course.

(6) The electorate for the election of the student members of the Boards of Studies in Music and in Social Work referred to in sections 1(12) and 106 respectively shall comprise all students enrolled as candidates for a degree supervised by the Boards of Studies in Music and in Social Work respectively.

#### Procedure for conduct of election

9. Each election shall be conducted by the Registrar and the following procedures shall apply:

(a) At least 56 days' notice of the day of election shall be given by notice displayed at the University.

(b) No person shall be eligible for election unless the person's name shall have been communicated to the Registrar not later than 5.00 pm on the twenty-ninth day before the date fixed for the election.

(c) The nomination paper shall be signed by at least two qualified voters and shall be signed by the person nominated and shall signify consent to the nomination.

- (d) Each duly nominated candidate may provide at the time of nomination a statement of not more than 100 words containing the following information-
- (i) full name;
  - (ii) academic year;
  - (iii) degree(s) and/or diploma(s) held (if any);
  - (iv) age;
  - (v) positions or offices (if any) held in public bodies, clubs, and institutions (including University clubs and societies), together with date(s) of tenure. This information shall be edited by the Registrar and printed as a summary of information about each candidate for distribution with the voting paper.
- (e) On each of the five working days prior to the day on which nominations close, the Registrar shall post on a University noticeboard the valid nominations, if any, received.
- (f) On the expiration of the time for receiving nominations-
- (i) should the number of nominations not exceed the number of vacancies in any category or categories, the Registrar shall declare that candidate or those candidates duly elected;
  - (ii) should the number of nominations exceed the number of vacancies in any category or categories, the election for that category or those categories shall be held as provided in subsection (g).
- (g) The election shall be conducted in the following manner:
- The Registrar shall prepare a list of all persons entitled to vote in each category, completed to the last day for receiving nominations for the election and a copy of that list shall be available for inspection in the Registrar's Office at the University during normal working hours for a period of at least 21 days prior to the day of the election.
- (ii) Not later than the seventh day before the day of election the Registrar shall forward to each voter at the voter's address last recorded by the Registrar—
    - (a) a voting paper;
    - (b) a summary of information in respect of each candidate who has provided information in accordance with section 9 (d);
    - (c) a form of declaration providing for the voter to state name and qualification for voting; and
    - (d) two envelopes, one marked 'Voting Paper' and the other addressed to the Registrar.
  - (iii) The voting paper shall contain all duly nominated candidates arranged in alphabetical order, a rectangle opposite and to the left of the name of each candidate and instructions as to the manner in which the voting paper shall be completed.
  - (iv) The voter shall mark the voting paper by making a cross in the rectangle opposite the name of each candidate for whom the voter votes but the voter shall not vote for more candidates than the number of vacancies to be filled.
  - (v) The voter, having marked the voting paper as provided in paragraph (iv), shall place the voting paper without any other matter in the envelope marked 'Voting Paper' which the voter shall seal.
  - (vi) The voter shall complete and sign the declaration and transmit to the Registrar in the second envelope the declaration and the sealed envelope marked 'Voting Paper'.
  - (vii) All voting papers so transmitted and received by the Registrar not later than 2.00 pm on the

day of the election shall be counted in the ballot, which shall be conducted by the Registrar assisted by such persons as the Registrar may require.

- (viii) Each candidate may appoint one scrutineer.
- (ix) The Registrar shall reject any voting paper in which a voter has voted for more candidates than the number of vacancies to be filled or which is otherwise invalid, and in any case of doubt as to the validity of a voting paper the Registrar's decision shall be final.
- (x) Where at the close of counting two or more candidates have received an equal number of votes, the Registrar shall—
  - (i) write the name of each candidate concerned on separate and similar slips of paper;
  - (ii) fold the slips so as to prevent identification; and
  - (iii) mix the slips and draw the slips at random, and for the purposes only of ranking among those candidates, a candidate whose name is drawn before another candidate shall be deemed to have received one less vote than the candidate whose name is drawn next.
- (xi) The Registrar shall declare duly elected the candidate or candidates equal to the number of vacancies to be filled who have received the greatest number of votes.

#### **FACULTY STANDING COMMITTEES ON COURSES OF STUDY**

1. (a) A faculty with more than one hundred members as at 1 January in 1976 and in subsequent years shall appoint a standing committee on courses of study in second semester of each year.
- (b) Subject to section 2 other faculties which have resolved to appoint a standing committee on courses of study may appoint such a committee at any time.
2. Prior notice of the appointment of a standing committee on courses of study shall be given on the notice paper of the meeting at which the appointment is to be made.
3. A person appointed to a standing committee on courses of study shall hold office from the date of appointment until the next annual appointment of the committee by the faculty.

#### **RESEARCH STAFF**

For the purposes of membership of the faculties, and departmental boards, the Senate defines 'research staff' as those staff who hold the title of research fellow, senior research officer, senior research fellow, research scientist, principal research fellow or senior principal research fellow.

#### **THE ROLES OF HEADS OF DEPARTMENTS AND SCHOOLS AND THEIR AUTHORITIES AND DELEGATIONS**

In this document references to departments and to faculties include schools and academic colleges respectively. the delegations need to be read in conjunction with the University's delegations of authority.

##### **1. Responsibilities**

###### **General responsibilities**

The primary responsibility of heads of department is to foster the academic and research purposes of the department by effective leadership and management.

Heads of department have a responsibility to convene and report to departmental board meetings in accordance with the by-laws, to maintain an effective relationship with the departmental board and to ensure that an effective sub-committee system or another means of consultation and opportunities to contribute to decision-making exist within the department.

Departments are the basic academic organisational units within the University. Heads of department are free to

manage the operation of their departments as they wish, provided that they meet the requirements of the University in doing so.

Heads of department, as members of the academic staff, are expected to continue to participate in academic work in their discipline.

Heads of department have a responsibility to maintain an effective relationship with the dean of the relevant faculty as head of the devolved funding unit and with such other deans as are chairs of relevant faculties.

Where a dean and a head of department are unable to reach agreement on a particular matter either the dean or the head of department may request that a deputy vice-chancellor act as a mediator. Should agreement then not be reached the deputy vice-chancellor may make a report to the Vice-Chancellor for decision.

### Resolutions

The responsibilities of heads of departments within the resolutions of the Senate are to be found within sections 17 to 22 of the resolutions of the Senate relating to the faculties, colleges, college boards, boards of studies, departments, schools and committees.

They may be summarised as follows:

- (1) Heads of departments are appointed by the Vice-Chancellor for up to four years; such appointments may be revoked or extended by him.
- (2) They are answerable through the dean to the Senate and the Vice-Chancellor for the administration of their departments in accordance with the policies and decisions of the Senate, the Academic Board and the faculty concerned. These policies and decisions include the promotion and implementation of equal opportunity in employment and education and responsibility for the occupational health and safety of staff, students and visitors, consistent with legislative requirements.
- (3) The delegated responsibilities include, but are not limited to:
  - (i) consulting from time to time with students on courses of study, teaching and examining and reporting annually to the faculty on those arrangements;
  - (ii) consulting and informing members of the department at least once each semester on matters of policy and administration relevant to the operation of the department;
  - (iii) submitting proposals relating to courses and examinations to the faculty;
  - (iv) organising the operation of the department including the teaching and examining arrangements, the allocation of administrative duties and the delegation of appropriate responsibilities to individual staff, committees and/or academic units;
  - (v) consulting with professors in the department on courses of study; both professors and heads of departments currently have by-law responsibilities for initiating proposals for courses of study;
  - (vi) allocating and supervising the expenditure of funds which have been allotted to the department;
  - (vii) representing the views and concerns of the department to the faculty, the Academic Board and other University bodies as necessary;
  - (viii) providing the dean with information on the activities of the department, including providing data required by the dean to meet the reporting obligations of the dean, the faculty and the University;
  - (ix) exercising such other authority as may from time to time be delegated by the Senate or the Vice-Chancellor.

## 2. Detailed Authorities and Delegations

In order to discharge their general and by-law responsibilities, heads of departments have the delegated authority and the obligation to carry out the following functions, in accordance with the University's agreed procedures as set out in the Manual of Administrative Procedures.

### (a) Academic

The academic duties of the head of department are:

- (i) together with the professors and with the departmental board, to develop and produce the department's academic plan, objectives and priorities;
- (ii) to share with the professors the responsibility for academic leadership of the department including the development of research areas and the fostering of cooperative and interdisciplinary research programs within the department, the faculty and the University, and the promotion of the discipline of the department outside the University;
- (iii) where appropriate, in consultation with the dean and with professors and other senior staff in the department and where there is not already a professor with sole responsibility for academic development in a specific discipline or specialist area, to assign to particular professors or senior members of the academic staff primary responsibility for academic development in specific discipline or specialist areas and to review that assignment at least every two years;
- (iv) to maintain the quality and integrity of the teaching and research programs within the department;
- (v) to conduct regular reviews of teaching and research within the department in order to optimise the use of resources available and, in particular, to avoid unnecessary duplication of services, facilities or functions;
- (vi) to organise the department's teaching programs and to cooperate in the organisation of interdepartmental teaching, especially in timetabling and in the use of space resources;
- (vii) to oversee the conduct of examinations and arrangements for the assessment of student performance and progress;
- (viii) to be responsible for the organisation of postgraduate programs and the provision of appropriate supervision of postgraduate students within the department;
- (ix) to represent the department on faculty and University committees and boards;
- (x) to submit to the appropriate faculty boards and committees proposals for the introduction of new subjects and courses, and the modification or elimination of existing courses/subjects;
- (xi) to submit proposals for variations in course/subject enrolment requirements to the appropriate boards and committees;
- (xii) to inform the dean on proposals for, and, where approved, oversee interaction between, the department and other departments in the faculty and the University, and interaction between the department and external bodies such as government departments, industrial and commercial organisations, where those interactions have significant financial and resource implications;
- (xiii) to advise the dean on matters concerning the faculty's educational profile and overall enrolment planning;

- (xiv) to contribute to the development of faculty-wide and University-wide teaching, research and other activities;
- (xv) to make recommendations to the faculty on matters relating to higher degree candidatures (e.g. admissions, extensions, suspensions and appointments of supervisors and examiners), and to advise the dean on the reappointment of all scholarship holders;
- (xvi) to advise the dean on matters concerning the implementation of the University and/or faculty research management plans and to provide the dean and the faculty research committee with information on the development of such plans.

**(b) Resources**

The resource management duties of the head of department are:

- (i) to manage the department's financial, human and physical resources efficiently and to reflect in the use of these resources the most effective expression of the department's objectives as expressed in the department's academic plan;
- (ii) to monitor departmental expenditure derived from the recurrent funds, external grants, contracts and other sources against approved financial delegations;
- (iii) to monitor financial performance against budget during each year and to take any steps necessary to adjust rates of expenditure in order to operate within budget;
- (iv) to ensure that the available accommodation is used as effectively as possible;
- (v) to prepare estimates for the dean of the resources (including space and equipment) needed by the department in the context of the annual budget cycle, including any revision of the approved departmental budget;
- (vi) to submit budgets for all devolved funds to the dean for approval;
- (vii) to receive and comment on all applications by staff of the department for external funding for teaching, research or administrative support and to submit them through the dean to the designated University officer;
- (viii) to inform the dean of the financial, human and physical resource implications of any departmental initiative, including research programs;
- (ix) to notify the dean at the time of submission to the University's Research Office of all requests to granting bodies (ARC, NERDC, etc.) that involve infrastructure support, particularly space and equipment;
- (x) to prepare submissions for the dean on proposals for alterations and additions to the accommodation;
- (xi) to prepare submissions for the dean on proposed changes of a significant kind in the allocation and use of space occupied or equipment used by staff and students in the department;
- (xii) to prepare submissions for the dean on proposals for capital works projects for the department;
- (xiii) to submit to the dean requests for the creation or closure of centres, units, etc., within the department.

**(c) Staffing**

The duties of the head of department concerning staff are:

- (i) to supervise all staff appointed or assigned to

the department by the Senate or the Vice-Chancellor;

- (ii) to assign a reviewer for the purposes of professional development review for each member of staff of the department;
- (iii) to promote excellence in teaching and research among members of the academic staff of the department and to negotiate and assign teaching, examining and supervisory duties to them;
- (iv) to allocate administrative tasks and to encourage administrative efficiency and effective use of resources among all staff to whom administrative tasks have been delegated;
- (v) to assign duties to general staff in the department;
- (vi) to promote the interests and well-being of all departmental staff by ensuring that their personal development needs are recognised and that they are encouraged to take part in career development activities designed to improve their performance and enhance their potential;
- (vii) to facilitate communication to all staff of information concerning University decisions which affect them;
- (viii) to make recommendations to the dean concerning the promotion of general staff in the Department;
- (ix) to advise the dean on staffing needs and on the terms of advertisement and appointment of both academic and general staff in the department;
- (x) to maintain the good order and discipline of the department and after consultation with the Staff Office, take any necessary steps in cases where it is considered that disciplinary action may be warranted;
- (xi) to monitor the performance of individual members of staff in the department, and in consultation with the dean, to take action as appropriate in accordance with approved procedures;
- (xii) to submit to the dean for approval proposals for the appointment of visiting scholars;
- (xiii) to forward comments to the dean on proposals for visiting professors;
- (xiv) to submit to the dean requests for fractional appointments, leave without pay, special studies programs, special duties overseas, long service leave and maternity leave;
- (xv) to approve travel arrangements for staff in the department, including the use of University vehicles or other vehicles (for example, hired vehicles) for general University business, excursions, field work, research or conference attendance;
- (xvi) to carry out such tasks and provide such advice and information as are required of heads of departments by the University's standing personnel procedures. Such tasks and information include:
  - membership of selection committees for appointment to professorial and non-professorial academic appointments;
  - membership of tenure review committees for consideration of tenure for academic members of staff;
  - notifying the dean of requests to undertake paid outside work, including consultancies, in excess of \$20 000.

## Honorary awards

### RESOLUTIONS OF THE SENATE

#### HONORARY DEGREES

##### Guidelines for the election of candidates

1. Under Section 16(1)(a) of the University of Sydney Act 1989 honorary degrees may be granted for academic eminence, the performance of outstanding service to the University or the performance of outstanding service to the community.
2. Any degree of the University may be awarded as an honorary degree except the Doctor of Philosophy.
3. The degree of Doctor of the University is normally awarded for outstanding service to the University as a whole.
4. Names of proposed recipients for honorary degrees will be invited annually from Fellows of Senate, deputy vice-chancellors, pro-vice-chancellors, deputy principals of administrative divisions, deans/directors/college principals/chairpersons of boards of studies and professors. Names of proposed recipients should come to the Registrar, with sufficient information to identify the person and the case for the award.
5. The Advisory Committee for the Selection of Candidates for Honorary Awards will take into account the names of proposed recipients submitted in framing its recommendations to Senate.
6. The Chancellor will report to Senate the Committee's recommendations which will then be moved for adoption from the Chair.
7. Fellows of Senate or members of staff of the University will not be eligible for the award while in office.
8. Honorary Fellows of the University are eligible for nomination for the award of an honorary degree.

#### HONORARY FELLOWS

##### Guidelines for the election of candidates

1. Honorary Fellows will be elected on the basis of conspicuous continued involvement in one of the following:
  - (i) support of the interests and welfare of the University of Sydney or of a particular part of the University's activities;
  - (ii) promotion of the academic purposes of the University or of facilitating those purposes in any particular activity of the University;
  - (iii) fostering the links between the University and other institutions within and without Australia;
  - (iv) enlarging educational opportunities to enter the University among persons with limited prospects of so doing for reasons which they could not overcome;

- (v) representation of the University's needs for resources for its growth and diversification and supply of such resources.
  2. Names of proposed recipients for honorary fellowships will be invited annually from Fellows of Senate, deputy vice-chancellors, pro-vice-chancellors, deputy principals of administrative divisions, deans/directors/college principals/chairpersons of boards of studies and professors. Names of proposed recipients should come to the Registrar, with sufficient information to identify the person and the case for the award.
  3. The Advisory Committee for the Selection of Candidates for Honorary Awards will take into account the names of proposed recipients submitted in framing its recommendations to Senate.
  4. The Chancellor will report to Senate the Committee's recommendations which will then be moved for adoption from the Chair.
  5. Fellows of Senate or members of the staff of the University will not be eligible for the award while in office.
  6. A person on whom an honorary degree has been conferred is eligible to be nominated for election as an honorary fellow.
- More detailed procedures are available on the University's World Wide Website at:  
<http://www.usyd.edu.au/su/planning/policy/index.html>

## RESOLUTIONS OF THE SENATE

### LAW EXTENSION COMMITTEE

On 7 September 1964 the Senate of the University agreed to the establishment of the Law Extension Committee. The Senate resolved as follows:

1. There shall be a Law Extension Committee to undertake, subject to the authority of the Senate, the organisation, supervision and control of courses in Law appropriate for students presenting themselves for the examinations conducted by or on behalf of the Solicitors' Admission Board and the Barristers' Admission Board, or such other body or bodies as may be set up from time to time to conduct examinations for the admission of barristers and/or solicitors.
2. The Committee shall consist of the Chancellor, the Deputy Chancellor, the Vice-Chancellor (ex officio), the Dean of the Faculty of Law and three other members of the Faculty of Law appointed by the Senate on the nomination of the Faculty, a judge appointed by the Senate on the nomination of the Chief Justice of New South Wales, two barristers appointed by the Senate on the nomination of the New South Wales Bar Association, two solicitors appointed by the Senate on the nomination of the Law Society and not more than four other persons appointed by the Senate. The persons appointed by the Senate shall hold office for two years and shall be eligible for reappointment.
3. The Committee shall elect a member to preside at meetings for a period of two years. The member shall be eligible for re-election.
4. The Committee shall admit to a course of instruction only a student who is a student at law or a person entitled to sit for the Solicitors' Admission Board examinations under the Rules of Court from time to time applying, provided that a student who is at the same time a candidate for the degree of Bachelor of Laws in the University of Sydney or any other university shall not be admitted save for the course in Legal Ethics and Trust Accounts, in which case such degree candidates of the University of Sydney may be admitted.
5. The Committee, in addition to organising lectures as courses of instruction in Sydney, shall arrange for courses of instruction to be available to students admitted in accordance with section 4 who reside outside the Sydney Metropolitan area, either by way of lectures in appropriate areas in New South Wales or by correspondence from Sydney.
6. The Committee shall not itself conduct any examinations as mentioned in section 1 or any examination accepted as equivalent. However, the Committee may, at the request of the Joint Examinations Board of the Supreme Court of New South Wales, nominate persons to administer and assess work carried out by candidates for examinations conducted as set out in section 1.

## RESOLUTIONS OF THE SENATE

### LISTING OF PRIZES AT CONFERRING CEREMONIES

The Senate has resolved:

- (a) At ceremonies for the conferring of doctorates, no prizes or medallions shall be listed on the official program.
- (b) At ceremonies for the conferring of bachelor's and master's degrees, no reference shall be made on the official program to any prizes, except the award of the University medal.

## RESOLUTIONS OF THE ACADEMIC BOARD

The Academic Board policy on the establishment and award of Scholarships and prizes can be found at the following web address:

<http://www.usyd.edu.au/su/planning/policy/index.html>.

### PUBLICATION OF AWARD AND MERIT LISTS

The Board has resolved:

- (1) that the University publish order of merit lists in all courses for those students with results of Credit or better;
- (2) that the Registrar publish the names of students awarded university prizes as a result of the annual examinations, preferably with their examination results.

## Semester and vacation dates

### RESOLUTIONS OF THE SENATE

#### SEMESTER AND VACATION DATES

The Senate has made the following resolutions relating to semester and vacation dates:

1. The academic year shall contain such periods of instruction, commencing and concluding on such dates as the Academic Board may determine.
2. Any faculty or academic college which wishes to operate according to dates which are different from those prescribed by the Board may apply to the Board for such permission. Any such application must be made by no later than the November Board meeting of the year preceding that in which the faculty or college wishes to vary the prescribed dates.

## Senate committees

### RESOLUTIONS OF THE SENATE

#### ADVISORY COMMITTEE FOR THE SELECTION OF CANDIDATES FOR HONORARY AWARDS

##### Terms of Reference

To consider suggestions for honorary fellowships, honorary degrees and the degree of Doctor of the University, and make recommendations to Senate.

##### Constitution

The three *ex-officio* members

The Chancellor (Chair)

The Deputy Chancellor

The Vice-Chancellor and Principal

The Deputy Vice-Chancellors

The Chair of the Academic Board

Not more than six other Fellows appointed every two years

#### CHAIR APPOINTMENTS COMMITTEE

##### Terms of Reference

- (1) to approve appointment of a Dean, Director or College Principal;
- (2) to approve appointments to Chairs;
- (3) to approve promotions to Professor;
- (4) to award the title of University Chair;
- (5) to award the title of Emeritus Professor;
- (6) to award the title of Clinical Professor;
- (7) to award the title of Challis/McCaughy/Bosch Professor;
- (8) to award the title of Adjunct Professor where the appointment is for more than twelve months;
- (9) to award the title of Visiting Professor where the appointment is for more than twelve months;
- (10) to award the (academic) title of Professor;
- (11) to meet as soon as possible after a selection committee has made its recommendation;
- (12) to consider proposals for the establishment of named lectureships, senior lectureships, associate professorships and chairs;
- (13) to discuss the following part of the annual report from each College against its Strategic Plan - quantitative information on the shape of the Professoriate in a College and foreshadowing likely Chair appointments in the forthcoming year;
- (14) to report its decisions to Senate at its next meeting.

##### Constitution

The three *ex-officio* members:

The Chancellor (Chair)

The Deputy Chancellor

The Vice-Chancellor and Principal



A Deputy Vice-Chancellor on the nomination of the Vice-Chancellor  
The Chair of the Academic Board  
Five other Fellows appointed every two years

## FINANCE COMMITTEE

### Terms of reference

- (1) To report regularly to Senate on the general state of the University's financial efforts.
- (2) To consider and approve monthly payments subject to confirmation by Senate.
- (3) To submit to Senate annually a financial report, including an audited statement of the accounts.
- (4) To provide advice to Senate regarding the level of fees and charges imposed by the University.
- (5) To review the University budget.
- (6) To consider reports of the Audit Committee.
- (7) To determine and review the University's investment policy.
- (8) To approve budgets for organisations, foundations, centres, etc.
- (9) To approve expenditure for capital works in excess of \$1 million for a single building or construction.
- (10) To act as a source of advice and consultation for the Vice-Chancellor on financial matters.
- (11) To monitor the financial activities of the University.
- (12) To make recommendations on financial matters as appropriate to the Senate.
- (13) To exercise any other powers as Senate might delegate.

### Constitution

The Chancellor  
The Deputy Chancellor  
The Vice-Chancellor and Principal  
The Chair of the Academic Board  
The Chair of the Committee, elected by and from Fellows of Senate annually  
Five other Fellows elected by Fellows of Senate annually  
Two external members appointed by Senate every two years (Serviced by the Director, Financial Services)

### Quorum

At any meeting of the Committee, four members shall form a quorum.

## PLANNING COMMITTEE (under review)

### Terms of reference

The Planning Committee will receive plans from the academic and administrative units of the University and prepare, and update regularly, the corporate plan for approval by the Senate.

In preparing a corporate plan for adoption by Senate, the Planning Committee is:

- (1) to review the statement of the mission of the University of Sydney and formulate recommendations for approval by Senate.
- (2) to review the particular goals which, consistent with the mission, express the University's view of desirable general developments in its activities, and formulate recommendations for approval by Senate.
- (3) to review the development plans of the faculties and administration divisions and the library and advise the Vice-Chancellor about their consistency with the University mission and priorities as expressed in the Corporate Plan.
- (4) to consider major developments which at any time might be undertaken to give effect to the University's mission and goals;

(5) to consider major areas in which activity should be diminished or eliminated over time to give effect to the University's mission and goals;

(6) to identify opportunities for significant collaboration and joint activity between faculties, administration divisions or the library and other institutions in achieving goals and specific developments;

(7) to review the University's progress towards achieving its planning goals;

(8) to advise Senate on any longer-term development prospects or constraints which may influence planning;

(9) to review the rolling triennial budget in the context of the University Plan to ensure that the University goals can be achieved and recommend to Senate any major changes which may be required to the triennial budget to achieve the University Plan;

(10) to consider the schedule and terms of reference of major review;

(11) to consider the implication of Review Reports on the University Plan.

### Constitution

The Vice-Chancellor and Principal (Chair)  
The Chair of the Academic Board  
Four nominees of the Academic Board appointed by Senate  
Six Fellows appointed by Senate including one student Fellow (plus two external nominees of the Planning Committee if deemed appropriate by the Committee)  
(Serviced by Deputy Principal (Policy and Planning))

## SENATE/SRC LIAISON COMMITTEE

### Terms of reference

To be a forum for the SRC to discuss policy matters relating to undergraduate students with Senate.

### Constitution

The three *ex-officio* members  
The Chancellor  
The Deputy Chancellor  
The Vice-Chancellor and Principal  
Four other Fellows (including the undergraduate student Fellow)  
Four SRC nominees

## SENATE/SUPRA LIAISON COMMITTEE

### Terms of Reference

To be a forum for SUPRA to discuss policy matters relating to postgraduate students with Senate.

### Constitution

The three *ex-officio* members  
The Chancellor  
The Deputy Chancellor  
The Vice-Chancellor and Principal  
Four other Fellows (including the postgraduate student Fellow)  
Four SUPRA nominees  
A Deputy Chair of the Academic Board (nominated by the Chair of the Academic Board)  
Three members of the Graduate Studies Committee (nominated by the Chair of that Committee)

# Sports unions, SRC and faculty societies, SUPRA, Union, Cumberland Student Guild and SASCA

## RESOLUTIONS OF THE SENATE

### SPORTS UNIONS, SRC AND FACULTY SOCIETIES, SUPRA, UNION, CUMBERLAND STUDENT GUILD AND SASCA

1. There shall be the following societies which shall be governed by their respective constitutions subject to these resolutions: the Students' Representative Council, the University of Sydney Union, the Sydney University Postgraduate Representative Association, the Sydney University Sports Union, the Sydney University Women's Sports Association, the Cumberland Student Guild and the Student Association of the Sydney College of the Arts.
2. (1) Except as provided in section 3, the Senate requires a student, other than a student enrolled in the Faculty of Health Sciences, who seeks to enrol—
  - (a) for a degree of Bachelor; or
  - (b) as an undergraduate diploma or non-degree student; to be a member of the following organisations provided that the relevant society or societies remain on the list in section 1: the student body that elects the Students' Representative Council, the University of Sydney Union (or in the case of a student enrolled in the Sydney College of the Arts, the Student Association of the Sydney College of the Arts), and, for a male student, the Sydney University Sports Union, and, for a female student, the Sydney University Women's Sports Association.
  - (2) Except as provided in section 3, the Senate requires a student, other than a student enrolled in the Faculty of Health Sciences, who seeks to enrol—
    - (a) for a degree, diploma or certificate other than those mentioned in section 2(1);
    - (b) for the degrees of Bachelor of Teaching or Master of Teaching;
    - (c) as a master's preliminary student; or
    - (d) as a postgraduate diploma or non-degree student; to be a member of the following organisations provided that the relevant society or societies remain on the list in section 1: the Sydney University Postgraduate Representative Association, the University of Sydney Union (or in the case of a student enrolled in the Sydney College of the Arts, the Student Association of the Sydney College of the Arts) and, for a male student, the Sydney University Sports Union, and, for a female student, the Sydney University Women's Sports Association.
    - (3) Except as provided in section 3(1) (b) or (c), the Senate requires a student in the Faculty of Health Sciences, who seeks to enrol—
      - (a) for a degree of bachelor; or
      - (b) as an undergraduate diploma or non-degree student; to be a member of the following organisations provided

that the relevant society or societies remain on the list in section 1: the student body that elects the Students' Representative Council and the Cumberland Student Guild.

(4) Except as provided in section 3, the Senate requires a student in the Faculty of Health Sciences, who seeks to enrol—

- (a) for a degree or diploma other than those mentioned in section 2(3);
- (b) as a master's preliminary student; or
- (c) as a postgraduate non-degree or non-diploma student;

to be a member of the following organisations provided that the relevant society or societies remain on the list in section 1: the Sydney University Postgraduate Representative Association and the Cumberland Student Guild.

(5) A student required to be a member of any of the organisations listed in sections 2(1)-(4) shall, prior to the completion of enrolment, pay the subscriptions approved by the Senate in accordance with section 5.

3. (1) The Senate exempts from the requirement to be a member of or to pay subscriptions to either the Sydney University Sports Union, the Sydney University Women's Sports Association or the Cumberland Student Guild a student who—
  - (a) is enrolled for a degree of master or doctor, for a postgraduate diploma or certificate, as a master's preliminary student or as a postgraduate non-degree or non-diploma student; or
  - (b) is duly certified as medically unfit; or
  - (c) has attained the age of 50 years;

provided that such a student, notwithstanding this exemption, may become a member of an organisation named in this subsection on the payment of the subscription referred to in section 2(5).

(2) The Senate exempts from the requirement to be a member of or to pay subscriptions to one or more of the following societies a student who is a life member of or has paid the entrance fee, if any, and five annual subscriptions to the society or societies concerned:

  - the University of Sydney Union
  - the Sydney University Sports Union
  - the Sydney University Women's Sports Association
  - the Cumberland Student Guild
  - the Student Association of the Sydney College of the Arts.

(3) The Senate exempts from the requirement to be a member of and to pay subscriptions to the Sydney University Postgraduate Representative Association a member of the full-time staff of the University.

4) The Registrar, after consultation with the President of the organisation concerned or with the President's nominee, may grant exemption—

  - (a) to an applicant for enrolment in the University from the requirement to be a member of and to pay subscriptions to, or
  - (b) to a student enrolled in the University from the requirement to be a member of and to pay subscriptions to,

one or more of the organisations referred to in section 2, provided that the Registrar is satisfied that the applicant for enrolment or the enrolled student objects to being such a member on grounds of conscience. Students granted such exemption on grounds of conscience are required to pay an equivalent sum into the Jean D. Foley Bursary Fund.

(5) In the case of a non-degree student who is enrolled in a course or courses at this University as part of candidature for a degree or diploma at another university or institution the Registrar may grant exemption from the requirement to be a member of and

to pay subscriptions to one or more of the organisations referred to in section 2.

(6) An exemption granted in pursuance of this section may, at the discretion of the Registrar, be for one year of enrolment or for such period as the student remains enrolled at the University.

4. For a society to remain on the list in section 1 its constitution must be approved by the Senate and no amendment of the constitution of a society listed in section 1 shall take effect or have any validity or force whatsoever until it is approved by the Senate.
5. The Senate will collect from members of the organisations named in section 2, provided that the relevant society or societies remain on the list in section 1, subscriptions for each organisation at rates approved by the Senate at its October meeting each year or at such other meeting as the Senate may determine and shall pay to the Students' Representative Council, the Sydney University Postgraduate Representative Association, the University of Sydney Union, the Student Association of the Sydney College of the Arts, the Sydney University Sports Union, the Sydney University Women's Sports Association and the Cumberland Student Guild, the proceeds of these subscriptions at such times as the Vice-Chancellor in the Vice-Chancellor's discretion may decide.
6. If in the opinion of the Vice-Chancellor any society should breach the provisions of these resolutions the Vice-Chancellor may suspend the payment of further sums collected as subscriptions for the society concerned and report the circumstances to the Senate for its determination.
7. No society referred to in section 1 shall directly or indirectly expend or cause or allow to be expended its funds or any part of them except in accordance with its constitution.
8. A society referred to in section 1 shall not act in any way contrary to the provisions of the University of Sydney Act.
9. If the Senate is not satisfied that the constitution or procedures of an organisation outside the University to which a society listed in section 1 wishes to pay affiliation fees are consistent with the purposes of the University the Senate may approve for this purpose an additional subscription which shall be voluntary and no funds other than those paid voluntarily shall be paid to such outside organisation.
10. (1) Every society listed in section 1 shall report annually to the Senate on its activities and supply audited financial statements, together with a balance sheet and such further information as the Senate may from time to time require.  
(2) The Senate may from time to time require an audit by an auditor of its own appointment.
11. (1) The Senate shall appoint a tenured member of the academic staff of the Faculty of Law as an adviser.  
(2) The adviser shall advise a member of staff or student when requested to do so by that member or that student whether a payment or proposed payment by a society of which the Senate requires a student to be a member is, in the adviser's opinion, *ultra vires*.  
(3) The adviser shall inform the Vice-Chancellor when such advice is sought and given and shall in addition make an annual report to the Senate on advice sought and given.

## Student appeals against academic decisions

### RESOLUTIONS OF THE SENATE

#### STUDENT APPEALS AGAINST ACADEMIC DECISIONS

Any student may appeal to the Senate against an academic decision. Normally such an appeal will not be heard unless the student has exhausted all other avenues. For undergraduates and for postgraduate students undertaking coursework award programs, this means appeal to the department and/or faculty/college board/board of studies concerned, and for postgraduate students undertaking research degrees, also to the Committee for Graduate Studies.

Appeals solely against questions of academic judgement that have, in the view of the Chair of the Academic Board, been thoroughly investigated by the faculty/college board/board of studies in accordance with the procedures adopted by the Academic Board, will not be heard unless there are grounds for believing due academic process has not been observed.

Appeals against exclusion from re-enrolment in undergraduate award programs and against termination of candidature for postgraduate awards are heard by the Student Appeals Committee (Exclusions and Readmissions), and appeals against disciplinary action are heard by the Student Disciplinary Appeals Committee.

#### Note

It has been expedient throughout this document to refer to faculties and deans of faculties; it should be understood that the procedures are to be read as applying, *mutatis mutandis*, to colleges and the graduate school and the college principals and directors.

#### Hearing of appeals

The Senate has resolved as follows with respect to the hearing of appeals against academic decisions:

1. Appeals against academic decisions may be referred by the Senate to the Student Academic Appeals Committee, a standing committee of the Senate.
2. The membership of the Student Academic Appeals Committee shall be-
  - (i) the Chancellor, the Deputy Chancellor, and the Vice-Chancellor and Principal (ex officio);
  - (ii) the Chair of the Academic Board;
  - (iii) a deputy chair of the Academic Board, nominated by the Chair;
  - (iv) two student Fellows of the Senate; and
  - (v) two Fellows of the Senate who are not members of the academic staff.
3. The Student Academic Appeals Committee acts on behalf of the Senate in hearing an appeal and in determining its outcome.

4. On receipt of an appeal the Chancellor or the Chancellor's nominee shall appoint one person from each category of membership listed in section 2 above.
5. Four members of the sub-committee shall form a quorum.
6. A unanimous decision of the sub-committee shall be final and reported to the Senate for noting.
7. An appellant will be advised as soon as practicable of the decision and the reasons for it.
8. In the event that the sub-committee is unable to reach a unanimous decision, majority and/or minority reports together with supporting papers will be referred to the Senate for final decision. The Senate should give a written statement for its decision to the parties concerned.
9. The sub-committee shall observe the following procedures in hearing an appeal:
  - (a) The dean of the faculty or chairperson of the board of studies concerned shall be provided with a copy of the student's letter of appeal and be asked to provide, within ten working days, written comment from whatever source is appropriate on this matter, including the recommendations of the staff member, professor and head of department concerned, so far as is practicable.
  - (b) The appellant shall be given a copy of the response elicited from the dean or chairperson of the board of studies seven working days in advance of appearing before the sub-committee.
  - (c) The sub-committee will interview both the respondent and the appellant together and may call on other witnesses if it determines they are relevant, provided that the appellant has the opportunity to respond to later adverse material, if presented. The respondent shall be the dean or chairperson of the board of studies, except in a case where the dean or chairperson does not support the particular decision, in which case the Senate shall nominate the respondent.
  - (d) The appellant shall respond to requests for further information, normally within fifteen working days; otherwise the Vice-Chancellor may determine that the appeal has lapsed.
  - (e) The appellant will have the right to be accompanied at the interview(s) by a friend.

## RESOLUTIONS OF THE ACADEMIC BOARD

### PROCEDURES APPROVED BY THE ACADEMIC BOARD IN RESPECT OF STUDENT APPEALS AGAINST ACADEMIC DECISIONS

#### Introduction

The University operates on the basis that academic decisions (e.g. in relation to assessment, examining, etc.) are entrusted to members of the academic staff acting in accordance with proper procedures established by the faculty, college board or department in question. A student dissatisfied with an adverse decision should be able to apply to have the decision reconsidered and in appropriate cases reviewed. Since Senate has the ultimate authority over the University and since it is by authority of the Senate that all degrees, diplomas etc. are awarded, there is always an ultimate appeal to Senate against decisions, including academic decisions made within faculties. However, Senate has determined that appeals on questions of academic judgement will not be heard by the Senate unless, in the view of the Chair of the Academic Board, there are grounds for believing due academic process has not been observed.

In any appeal based solely on questions of academic judgement it will be sufficient for the Chair of the Academic Board to be satisfied that the academic process established

by the faculty college board or department have been duly followed, and that the procedures set out below have been complied with.

### PRINCIPLES AND PROCEDURES FOR STUDENT APPEALS AGAINST ACADEMIC DECISIONS FOR UNDERGRADUATE AND POSTGRADUATE COURSE AWARDS

#### Preliminary

**1.** Any student may complain about an academic decision that affects him or her. This document describes the principles and procedures to be followed by students, academic units and decision-makers when a student complains about an academic decision:

- (1) First, at a local level, to enable a student's concerns to be addressed in an informal way; and
- (2) Secondly, by means of a formal, central procedure.

**2.** These procedures apply to all academic decisions made in relation to undergraduate and postgraduate course awards. A separate set of procedures applies with respect to postgraduate research awards.

**3.** In these procedures, an '**academic decision**' means a decision of a member of the academic staff that affects the academic assessment or progress of a student.

**4.** Each stage below represents an opportunity to resolve the complaint. Members of academic staff are expected to attempt to resolve all students' complaints at a local, informal level, wherever possible.

#### Principles that underpin these procedures

**5.** The following principles apply with respect to any dispute about an academic decision, whether dealt with formally or informally:

- (1) Timeliness.** All disputes should, wherever possible, be resolved as quickly as possible. A procedure that creates a number of opportunities to resolve a problem should not be treated as a series of hurdles which prolong the dispute. Unresolved disputes have a detrimental effect on the performance of both students and staff involved.

Deadlines prescribed in these procedures should always be followed, unless there are exceptional circumstances. If the deadline is to be exceeded by staff, the student must always be informed of the length of, and the reason for, the delay.

Time limits allowed to students are generally longer than those allowed to staff. As a general rule, it may be more appropriate to relax time limits for students within reason.

Students may find pursuing a complaint or an appeal a difficult and stressful undertaking. They may need further time to marshal the confidence, support and evidence they need to pursue a complaint. Students should also be able to express their complaint in their own terms.

- (2) Confidentiality.** All student appeals must be treated confidentially at all stages of the process. Any information about a complaint must be strictly limited to those staff who need to know about it in order to deal with the complaint. For example, where a complaint is dealt with at departmental or faculty level, any sensitive personal information about the student should only be available to the head of the department, dean (or college principal) or the staff member assigned to the appeal. If information needs to be distributed at a broader level, then the student's written consent must first be obtained.

**(3) Without disadvantage.** The fact that a student has made a complaint under these procedures should not disadvantage the student in any way, especially by way of victimisation. That said, the fact that a student has had to complain often does, of itself, cause disadvantage, for example, delay in finalising the mark for a unit of study. However, students should be able to

complain under these procedures and feel confident that they will not be disadvantaged in any other way.

(4) **Procedural fairness.** All staff involved in a complaint or an appeal have a duty to observe the principles of procedural fairness (sometimes called natural justice), which include the following.

- (a) Staff and students involved in a complaint are entitled to raise all issues which are important to them, and to put their points of view in their own terms. In most cases, any formal complaint will be dealt with by means of written submissions. In some cases, however, it may be appropriate to deal with the matter by interviewing the relevant parties. This will be determined by the relevant decision-maker.
- (b) Staff and students are entitled to have matters dealt with in an unbiased manner, and lack of bias should always be apparent. It is impossible to list all types of potential bias. One example is where a staff member involved in conciliating a complaint has a close personal relationship with the student. The question for any decision-maker is whether he or she has a pre-conceived view that is so strong, and so related to the matter being decided by the staff member, that it is reasonable to suspect that he or she is unable to listen to the complaint in a fair manner, and to deal with that complaint on its merits alone. Any person concerned about bias is expected to raise it with the appropriate person promptly.
- (c) Parties are entitled to know the basis on which decisions about them have been made, and accordingly reasons should be given for a decision, in sufficient detail that it is reasonable to expect a student to be able to understand the decision.

(5) **Support.** Any person involved in this process who is disadvantaged in any way in their ability to present their case should be allowed the support and advice they need to participate effectively. While a conciliatory approach is preferred and encouraged under these rules, it may be appropriate, in some circumstances that the student or staff member has another person speak on his or her behalf.

(6) **Record-keeping.** In order to facilitate resolution of student complaints, it is important that staff establish and maintain proper records (through the Central Records filing system) once a complaint becomes formal. Staff are also advised to keep brief notes of any informal discussions with students. Copies of documentation given to students in relation to a unit of study should be kept, as well as a record of the date on which that information was supplied to students and the means by which it was disseminated. This may be important to the speedy resolution of a complaint.

(7) **Access.** Students should normally have a right of free access to all documents concerning their appeal. This right does not apply to any documents for which the University claims legal professional privilege.

## PROCEDURES FOR STUDENT APPEALS

### 6. Informal resolution with teacher

- (1) If a student is concerned about any academic decision, he or she should first discuss the issue informally with the relevant teacher or unit of study co-ordinator. This should be done within three months of the particular academic decision being made.
- (2) The teacher or unit of study co-ordinator should then deal with the issue promptly, giving a full explanation to the student of the reasons for the academic decision. Many complaints should be resolved at this stage.
  - (a) If the student's concerns are not resolved by this means, then the teacher should:
    - (i) Explain the next step and the procedure, which is set out in paragraph 7 below; and
    - (ii) Give to the student a copy of these principles and procedures.

- (3) If the teacher or unit of study co-ordinator is the head of the department or school, then the student should approach the dean or college principal or director (see 8 below).

### 7. Approach head of department or school

#### *Informal complaints*

- (1) If the student's concerns cannot be resolved under paragraph 6, or because of a failure to follow procedures, the student may then approach the head of department or school. The student may, at this point, choose to approach the head of department on an informal basis, or else put his or her complaint in writing. The student should do either of these things within 15 working days of the outcome of discussions under paragraph 6.
- (2) If a student chooses to approach the head of department informally under paragraph 7(1), this does not later preclude the student from proceeding formally under this paragraph 7 by putting his or her complaint in writing to the head of department.
- (3) The head of department should deal with informal complaints promptly, giving a full explanation to the student of the reasons for the academic decision. Many complaints should be resolved at this stage.

#### *Formal complaints*

- (4) The head of department must acknowledge receipt of a formal complaint in writing within 3 working days of receipt.
- (5) The head of department must try to resolve the complaint within 10 working days of receiving the complaint, and then advise the student in writing of his or her decision:
  - (a) setting out the reasons;
  - (b) advising that if the student does not agree with the decision, then the student has a right of appeal under these procedures; and
  - (c) giving to the student a copy of these principles and procedures, if the student does not already have a copy.

### 8. Approach the dean or college principal or director or their nominee

#### *Informal complaints*

- (1) If the student's concerns cannot be resolved under paragraph 7, or because of a failure to follow procedures, the student may then approach the dean or college principal or director. The student may, at this point, choose to approach the dean or college principal or director on an informal basis, or else put his or her complaint in writing. The student should do either of these things within 15 working days of the outcome of discussions under paragraph 7. In some cases the dean, college principal or director may nominate another faculty officer, for example a pro-dean or associate dean to deal with the matter.
- (2) If the dean or college principal or director is the decision-maker under paragraphs 6 or 7, then the pro-vice-chancellor of the relevant academic college shall act as decision-maker under this paragraph 8.
- (3) If a student chooses to approach the dean or college principal informally under paragraph 8(1), this does not later preclude the student from proceeding formally under this paragraph 8 by putting his or her complaint in writing to the dean or college principal or director.
- (4) The dean or college principal or director should then deal with informal complaints promptly, giving a

full explanation to the student of the reasons for the academic decision. Many complaints should be resolved at this stage.

#### **Formal complaints**

- (5) The dean or college principal or director must acknowledge receipt of a formal complaint in writing within 3 working days of receipt.
- (6) The dean or college principal or director must try to resolve the complaint within 10 working days of receiving the complaint, and then advise the student in writing of his or her decision:
  - (i) setting out the reasons;
  - (ii) advising that if the student does not agree with the decision, then the student has a right of appeal under these procedures; and
  - (iii) giving to the student a copy of these principles and procedures, if the student does not already have a copy.

### **9. Written appeal to the Senate**

(1) If the student is not satisfied that his or her concerns have been addressed satisfactorily under paragraph 8, then the student may make a written appeal to Senate.

(2) Note that an appeal to Senate is covered by the Senate resolution 'Student Appeals against Academic Decisions' above in this University of Sydney *Calendar*. This resolution provides that an appeal to Senate will not normally be heard unless the student has exhausted all other avenues. In other words before the student **makes** an appeal to Senate he or she should have followed the procedures set out in this document by attempting to find a resolution with his or her teacher, head of department and dean or college principal or director.

(3) Note that the Senate resolution provides for a hearing before the Senate Appeals Committee, but a complaint does not go straight to that Committee. It is first referred to the Chair of the Academic Board who attempts to resolve the matter. The procedures are outlined below. In some cases the Chair of the Academic Board may nominate the Alternative Chair or a deputy chair of the Academic Board to deal with the matter.

(4) A written appeal to Senate should outline the matter clearly, concisely and fully, and include any relevant documentation or evidence. The written appeal should be submitted to the Registrar, Main Quadrangle, A14.

(5) The Registrar will refer the appeal to the Student Centre. The Student Centre will check that the student has exhausted all avenues. If the student has not exhausted all other avenues the Student Centre will advise the student what steps can be taken. If the student has exhausted all other avenues, the Student Centre will collect together the complaint, the student's file and documentation from the faculty and forward it to the Chair of the Academic Board normally within five working days.

(6) The Chair of the Academic Board will seek to resolve the matter as informally and quickly as possible in accordance with the principles set out in this document. Normally within ten working days of receiving the file from the Student Centre, the Chair of the Academic Board will communicate his or her decision on the complaint to the student.

(7) Note that the Senate resolution provides that where the appeal is solely against a question of academic judgement, the Chair of the Academic Board will not refer the appeal to the Student Appeals Committee if: (a) the complaint has been thoroughly investigated by the faculty; and (b) these procedures, especially the principles of procedural fairness, have been followed.

(8) If the matter has not been resolved by the Chair of the Academic Board, the Chair will refer it to the Senate

Appeals Committee.

(9) The procedure which the Senate Appeals Committee will follow is set out in the resolution of Senate, Student Appeals Against Academic Decisions, referred to in paragraph 9(2) above.

### **PRINCIPLES AND PROCEDURES FOR STUDENT APPEALS AGAINST ACADEMIC DECISIONS FOR POSTGRADUATE RESEARCH AWARDS**

**1.** Students are expected to seek to resolve any problems or difficulties through the supervisor, departmental postgraduate coordinator, the head of department or school, chair of the faculty board of postgraduate studies or equivalent.

**2.** A student who has exhausted all avenues of appeal within the faculty in respect of an academic decision made by the faculty in respect of the award of a degree or which affects the student's candidature may appeal in writing to the Chair of the Academic Board's Graduate Studies Committee ('the Chair').

**3.** The Chair must seek a report from the dean of the faculty and may consult with other persons as appropriate.

**4.** If, after considering that report the Chair concludes:

- (a) that the appeal is based solely on a question of academic judgement;
- (b) that the proper academic procedures (including any procedures specifically established by the faculty or department) have been followed; and
- (c) that the appeal raises no issue of general principle requiring consideration by the Committee for Graduate Studies;

the Chair should disallow the appeal.

**5.** If the Chair does not disallow the appeal he or she must:

- (a) refer the matter back to the dean for action and report; or
- (b) refer the matter to the Committee for Graduate Studies.

Having received a report after referring the matter to the dean the Chair may refer the matter to the Committee for Graduate Studies.

**6.** There is to be an Appeal Committee of the Graduate Studies Committee consisting of:

- (a) three academic staff members of the Committee (not involved in the candidature),
- (b) one postgraduate student member of the Committee selected by the Chair, and
- (c) the Chair or the Chair's nominee (who is to preside).

Any four members constitute a quorum.

**7.** If the appeal raises an issue of general principle, the Committee may consider that issue and may direct the Appeal Committee, the Chair or the dean of the faculty concerned to deal with the appeal in accordance with its decision on that issue.

**8.** The Appeal Committee may:

- (a) refer the matter back to a faculty with a recommendation for action,
- (b) dismiss the appeal, or
- (c) if the faculty declines to accept the recommendation for action, amend or alter the decision (including amending the result on behalf of the Board of Postgraduate Studies or Board of Examiners).

#### **Procedure**

**9.** An Appeal Committee under these resolutions must allow the student to make written observations on the appeal and may, if it thinks the issue raised is sufficiently serious, allow the student to appear in person. The student may be accompanied by a friend.

**10.** An Appeal Committee must reach a determination under these resolutions within a reasonable period of time. The dean or Chair must keep a record of the process of the appeal.

11. The decision of an Appeal Committee under these resolutions shall be communicated in writing to the parties with a brief statement of the reasons for the decision. If the appeal is dismissed the appellant shall be advised of any further avenues of appeal and of sources of advice.

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## Student Proctorial Board and Student Proctorial Panel

STUDENT APPEALS  
AGAINST  
ACADEMIC  
DECISIONS

STUDENT  
PROCTORIAL  
BOARD AND  
STUDENT  
PROCTORIAL  
PANEL

### RESOLUTIONS OF THE SENATE

#### **INDEMNITY TO PERSONS REQUIRED TO PARTICIPATE IN STUDENT PROCTORIAL BOARD PROCEEDINGS**

Whereas certain persons may in the future be asked by the University to take part in proceedings pursuant to chapter 8 of the by-law of the University.

And whereas the University wishes to indemnify such persons against any costs or damages incurred by them as a result of properly carrying out their duties pursuant to the said by-laws.

The University will so indemnify any such person provided that the person complies to the full satisfaction of the University with every request by the University in relation to the conduct of his or her defence.

# University of Sydney Library

## RESOLUTIONS OF THE SENATE

### USE OF THE UNIVERSITY OF SYDNEY LIBRARY

1. The University Library comprises the Fisher Library and the branch libraries within the University of Sydney.
2. The University Librarian may, in respect of the University Library, make Library regulations on the following matters:
  - (a) **the categories** of persons who may use or borrow from the Library;
  - (b) the nature of the privileges to be extended to such persons or groups of persons, and the fees (if any) to be paid by them for such privileges;
  - (c) the categories of Library materials which may be borrowed by authorised borrowers and the conditions under which they may be borrowed;
  - (d) the penalties to be applied to borrowers who fail to observe the conditions in (c);
  - (e) the conduct of readers in the Library;
  - (f) the conditions under which Library materials may be used in the Library;
  - (g) the procedures to be followed when borrowing or returning Library materials; and
  - (h) all other matters associated with the use of the Library
3. The Academic Board may prescribe the means by which the University Librarian shall consult users before making Library regulations.
4. Library regulations made by the University Librarian shall be reported to the Academic Board through the Library and Information Technology Committee.

## RESOLUTIONS OF THE ACADEMIC BOARD

### Use of the University of Sydney Library

Pursuant to section 3 of the resolutions of the Senate relating to use of the University of Sydney Library, the Academic Board has resolved as follows:

1. The text of any Library regulation which the University Librarian proposes to make shall be circulated to all members of the Library and Information Technology Committee of the Academic Board, the President of the SRC and the President of SUPRA, and such a proposed Library regulation shall not be made by the University Librarian until at least sixty days have passed from the date on which the proposed Library regulation was so circulated.
2. Any proposed Library regulation shall be accompanied by:
  - (a) a statement of the University Librarian indicating the rationale for the Library regulation; and

- (b) a user impact statement by the University Librarian indicating whether and to what extent the proposed Library regulation diminishes the existing rights and privileges of the University staff, students or any other Library users.

3. The text of any proposed Library regulation referred to in section 1 above and the documents referred to in section 2(a)—(b) above shall be published in the *Library Newsletter*, the *University of Sydney News*, *Honi Soit* and the *Daily Bull* and shall be displayed in a prominent location within Fisher Library for no fewer than sixty days before the Library regulation is made by the University Librarian.

## FACULTY LIBRARY COMMITTEES AND USER SUB-COMMITTEES

### Faculty Library Committees

1. (1) Those faculties that do not have a Library Committee shall establish a Library and Information Technology Committee or both a Library and an Information Technology Committee if the faculty considers that to be more appropriate.
- (2) Faculty Library committees shall provide advice to the University Librarian and shall report at least annually to the Library and Information Technology Committee of the new Academic Board.

### User sub-committees

2. (1) Wherever a branch library (or other similar library) exists within the University system, an appropriate user sub-committee will be established.
- (2) Each user sub-committee shall provide advice to the University Librarian and shall report at least annually to the Library and Information Technology Committee of the Academic Board.

## LIBRARY REGULATIONS

### FIRST SCHEDULE

#### Conduct of readers in the library

1. Every authorised user of the Library has a right to pursue work without unnecessary disturbance or distraction, and has an obligation to respect the rights of others in this respect.
2. To this end, noise, disturbance, and unseemly behaviour are not permitted in the Library.
3. Smoking is not permitted within the Library.
4. Talking is forbidden in formal reading areas and in book stacks, except in such areas as the University Librarian may designate for quiet conversation. Talking is forbidden in the Catalogue and Reference areas, except for the purpose of seeking assistance in the consultation of the catalogues or the use of the collections.
5. Food and beverages are not permitted in public areas of the Library.
6. Only those notices which have been authorised by the University Librarian or the University Librarian's appointed representative may be distributed or posted in the Library.
7. Books and other items which are the property of the Library shall not be mutilated, defaced, or deliberately misplaced.
8. In those libraries where readers are permitted to bring in their personal belongings, such belongings must be presented for inspection on request of a member of the Library staff when leaving the Library.
9. Books being borrowed shall be presented for inspection on leaving the Library on request of a member of the Library staff, even if the borrowing procedure has previously been completed.
10. Any person, whether or not a member of the University, when using the Library, shall produce identification on request of a member of the Library staff.



## Categories of borrowers from the Library

I. Undergraduate borrowing privileges	II. Academic/higher degree borrowing privileges
<p>1. <i>Students of the University</i></p> <p>(a) Candidates for the degree of bachelor</p> <p>(b) Non-degree students undertaking under-graduate-level courses</p> <p>(c) Candidates for undergraduate diplomas and associate diplomas</p> <p>2. <i>Staff of the University</i></p> <p>(a) Categories of staff not included in II</p> <p>(b) Retired general staff</p> <p>3. <i>Others</i></p> <p>(a) Graduates of universities or persons with equivalent qualifications as determined by the University</p> <p>(b) Students enrolled in special admission preparation courses of the Centre for Continuing Education</p> <p>(c) Students of the Law Extension Committee</p> <p>(d) Undergraduate students of UNISON member institutions</p>	<p>1. <i>Fellows and former Fellows of the Senate</i></p> <p>2. <i>Staff of the University</i></p> <p>(a) Full-time and part-time members of the teaching staff</p> <p>(b) Research fellows, research assistants, professional officers, visiting professors, professorial fellows, honorary associates, visiting scholars (adjunct professors)</p> <p>(c) Administrative staff, administrative officers (or equivalent) and above</p> <p>(d) Librarians and above</p> <p>(e) Retired academic and senior administrative staff</p> <p>3. <i>Students of the University</i></p> <p>(a) Candidates for the degrees of master or doctor including master's preliminary students</p> <p>(b) Candidates for postgraduate diplomas</p> <p>(c) Non-degree students undertaking postgraduate-level courses</p> <p>4. <i>Other</i></p> <p>(a) Full-time and part-time academic staff of other universities</p> <p>(b) Principals and deputy principals of the University colleges</p> <p>(c) Full-time and part-time members of the teaching staff of research institutes and foundations affiliated with the University</p> <p>(d) Candidates for the degrees of master or doctor at other tertiary institutions in New South Wales</p>

## THIRD SCHEDULE

## Charges, fines and other penalties

## I. Firms

- (a) Items borrowed and overdue from the Undergraduate Library, Research Library or branch libraries:
- 90 cents for each day the library is open (excepting Sundays and public holidays) to a maximum of \$25.00;
- (b) Items borrowed and overdue from Reserve collections:
- \$2.50 for each hour or part thereof to a maximum of \$25.00;
- (c) Lost or mutilated transaction cards, bar-coded labels, or borrowers' cards:
- \$5.00.

## II. OTHER PENALTIES

(a) *Failure to return a recalled item*

A borrower who fails to return an item recalled under regulation III(f) within one week of the issuing of the recall notice, will have borrowing privileges suspended until the item is returned and will be liable for fines as if the item was overdue.

(b) *Lost or damaged items*

- (1) Where an item is lost, returned damaged or not returned after the issue of an overdue notice, the borrower will be charged for the item at replacement cost, plus a processing fee.
- (2) An item lost or not returned, and charged for as above (1) remains the property of the Library. If it is returned within a reasonable time of the charge set out in (1) being imposed or within a reasonable time after

the issue of an overdue notice, the charge may be waived and the maximum fine plus a processing fee substituted, at the discretion of the University Librarian or the University Librarian's delegate.

## III. MISCONDUCT OR OTHER BREACH OF THE RULES

The University Librarian has authority under chapter 13 of the by-laws to suspend any student from use of the Library for the purpose of halting or preventing misconduct, and to report any case of misconduct on the part of a student to the Registrar for disciplinary action.

## IV. BORROWING FEES

Persons eligible to borrow under section 1.3(a) of the Second Schedule—

1. Graduates of the University of Sydney: \$50.00 per annum or part thereof;
2. Graduates of other universities: \$100.00 per annum or \$50.00 for each six months period or part thereof.

Persons eligible to borrow under section 1.3(d) of the Second Schedule—

- (1) Registration fee per borrower: \$10 per calendar year or part thereof (payable by the borrower);
- (2) Registration fee per borrower: \$20 per calendar year or part thereof (payable by the borrower's home institution);
- (3) Charge per loan transaction: \$1 (payable by the borrower's home institution).

## REGULATIONS MADE PURSUANT TO SECTION 2

## I. Conduct of readers in the libraries

Readers shall at all time adhere to the rules of conduct set

out in the First Schedule. The detailed applicability of these rules to a particular situation shall be the responsibility of the appropriate member of the Library staff on duty in the particular library at the time.

## II. Availability of material for loan

All books and other items in the Libraries are normally available for loan subject to the general discretion of the University Librarian, provided that items may from time to time be placed on restricted use, e.g. in Reserve, and that the following categories of material are normally not available for loan:

- (a) The following categories of material are normally not available for loan from Fisher Library and Branch libraries:
  - (1) Periodicals including newspapers, university regulations and examination papers;
  - (2) Items marked NOT FOR LOAN;
  - (3) Reference Collection items;
  - (4) Microform Collection items.
- (b) Material from the following special collections in Fisher Library is normally not available for loan:
  - (1) Rare Books and Special Collections Library;
  - (2) Music Listening Area;
  - (3) Browsing Collection.

## III. Conditions of borrowing

- (a) Items may be borrowed by the categories of borrowers listed in the Second Schedule for the following periods:
- (b) Items may not normally be borrowed if the borrower has other items overdue for return, or has outstanding unpaid fines, or is in some other way in breach of Library regulations.
- (c) Items shall be returned on or before the date shown on the date due slip in the item.
- (d) A borrower remains responsible for an item marked out in the borrower's name until it is returned to the Library and the transaction cleared by the Library staff.
- (e) The following conditions apply in relation to the extension of the period for which an item may be borrowed:
  - (i) Undergraduate Library—no extension is possible.
  - (ii) Research Library—except where the item has been reserved for another person, the borrowing period may be extended by up to two extensions of two weeks each for holders of undergraduate borrowing privileges, and by one extension of eight weeks for holders of academic/postgraduate borrowing privileges, and one extension of four weeks for inter-library loans.
  - (iii) Branch libraries—as for Research Library, subject to such local modifications as are appropriate and are posted publicly in the library concerned over the signature of the University Librarian.
- (f) The following conditions apply in relation to the recalling of items on loan before the date due:
  - (i) If the item is needed for a Reserve Collection—recallable after the expiration of one week from the date of initial loan.
  - (ii) If the item has been requested by another borrower—recallable after the expiration of one week from the date of initial loan (two weeks if borrowed under academic/higher degree privileges).
- (g) Reserve collections. At the discretion of the University Librarian items in heavy demand may be removed to a Reserve collection, and the period of borrowing restricted.

## IV. Borrowing procedures

- (1) No item of Library property may be removed from the Library except by way of loan to an authorised borrower.
- (2) In borrowing an item, a reader shall follow the official instructions displayed at the circulation desk(s) and/or on official Library notice boards, and shall present the authority to borrow upon request by any member of the Library staff.
- (3) Borrowers' cards are not transferable.

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Resolutions relating to  
faculties, colleges and boards  
of studies

# Faculty of Agriculture

- (b) Bachelor of Agricultural Economics (BAgrEc)
  - (c) Bachelor of Horticultural Science (BHortSc)
  - (d) Bachelor of Land and Water Science (BLWSc)
  - (e) Bachelor of Resource Economics (BResEc)
  - (f) Master of Science in Agriculture (MScAgr)
  - (g) Master of Agricultural Economics (MAgrEc)
  - (h) Master of Agriculture (MAgr)
  - (i) APEC Master of Sustainable Development (APEC MSDevel)
  - (j) Doctor of Philosophy (PhD)
  - (k) Doctor of Science in Agriculture (DScAgr)
  - (l) Doctor of Agricultural Economics (DAgrEc).
2. The diplomas in the Faculty of Agriculture shall be:
- (a) Graduate Diploma in Agricultural Economics (GradDipAgrEc)
  - (b) Graduate Diploma in Agricultural Science (GradDipAgrSc).

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE FACULTY OF AGRICULTURE

1. The Faculty of Agriculture shall comprise the following persons:

- (a) the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, being full-time and fractional permanent or full-time and fractional temporary members of the teaching staff in the Departments of Agricultural Chemistry and Soil Science, Agricultural Economics, Crop Sciences, and Microbiology and the Plant Breeding Institute;
  - (b) the Deans of the Faculties of Veterinary Science, Science, Economics and Business, Rural Management, Arts, and Law;
  - (c) nominees of the respective Deans of Veterinary Science, Science, and Economics and Business should be members of the academic staff in relevant areas of undergraduate and postgraduate teaching; the numbers of members so nominated to be seven (7) for Veterinary Science, six (6) for Science, and six (6) for Economics and Business.
  - (d) the Director of the I.A. Watson Grains Research Centre;
  - (e) the Director of the Australian Centre for Agricultural Health and Safety;
  - (f) not more than three persons distinguished in the field of agriculture appointed by the Senate on the nomination of the Dean of the Faculty of Agriculture with the approval of the Faculty;
  - (g) not more than four students elected in the manner prescribed by resolution of the Senate; and
  - (h) such other persons, if any, being full-time members of the research staff assigned to the departments or units in the Faculty and holding a position at the level of research fellow and above, after they have been employed in the Faculty for more than three years.
2. (a) A person appointed pursuant to section 1(e) shall be appointed for a period of three years and shall be eligible for reappointment for one period of three years.
- (b) The persons, if any, appointed under section 1(g) shall be members of the Faculty for so long as they remain full-time members of the senior research staff in the Faculty.

### DEGREES AND DIPLOMAS IN THE FACULTY OF AGRICULTURE

1. The degrees in the Faculty of Agriculture shall be:

- (a) Bachelor of Science in Agriculture (BScAgr)

### BACHELORS DEGREES IN THE FACULTY OF AGRICULTURE'

1. These Resolutions of the Senate relate to the Bachelor degrees in the Faculty of Agriculture including:

- Bachelor of Agricultural Economics
- Bachelor of Horticultural Science
- Bachelor of Land and Water Science
- Bachelor of Resource Economics
- Bachelor of Science in Agriculture

These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework degree courses, and with the relevant Faculty Resolutions.

#### Requirements for the Degree at Pass Level

2. To qualify for the award of the degree at pass level students must:

- (1) complete successfully units of study giving credit for a total of 192 credit points; and
- (2) satisfy the requirements of all other By-Laws, Rules and Resolutions of the University.

#### Requirements for the Degree at Honours Level

3. To qualify for the award of the degree at Honours level, students must complete the pass level requirements at the honours level published in the Faculty resolutions relating to the course.

### MASTER OF SCIENCE IN AGRICULTURE

#### MASTER OF AGRICULTURAL ECONOMICS

#### MASTER OF AGRICULTURE

1. A candidate for the degree of Master of Science in Agriculture or for the degree of Master of Agricultural Economics shall proceed by research and submission of a thesis and a candidate for the degree of Master of Agriculture shall proceed by coursework.
2. (1) A candidate for the degree of Master of Science in Agriculture shall proceed to the degree in one of the following departments:
  - Department of Agricultural Chemistry and Soil Science
  - Department of Animal Science
  - Department of Crop Sciences
  - Department of Microbiology
  - The Plant Breeding Institute
- (2) A candidate for the degree of Master of Agricultural Economics shall proceed in the Department of Agricultural Economics.
- (3) A candidate for the degree of Master of Agriculture shall proceed in any of the departments in the Faculty or in an interdisciplinary program approved by the Faculty.

<sup>1</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office.

**Admission to candidature**

3. (1) The Faculty of Agriculture may admit to candidature for the degree of Master in the Faculty a graduate of the University of Sydney who has completed units of study acceptable to the Faculty.
- (2) On the recommendation of the Faculty, the Academic Board may admit to candidature in accordance with Chapter 10 of the By-laws\* a person who has, in the opinion of the Faculty, qualifications equivalent to those required of a graduate of the University of Sydney.
4. The Faculty may require a person admitted as a candidate for the degree of Master of Science in Agriculture or the degree of Master of Agricultural Economics to serve a period of probation for not more than one year and to complete such work during the period as it may prescribe, and at the completion of the period, the Faculty shall review the candidature and the work completed, and may confirm or terminate the candidature. If the Faculty confirms the candidature, it shall be deemed to have commenced at the beginning of the period of probation.

**Periods of candidature**

5. (1) The minimum period of candidature for a full-time candidate for the degree of Master of Science in Agriculture or the degree of Master of Agricultural Economics shall be two years, except in the case of a candidate who holds the degree of Bachelor of Science in Agriculture or the degree of Bachelor of Agricultural Economics with first- or second-class honours or another qualification accepted by the Faculty as equivalent, for whom the minimum period shall be one year.
- (2) The period of candidature for a full-time candidate for the degree of Master of Agriculture shall be one year.
- (3) The maximum period of full-time candidature for the degree of Master of Science in Agriculture or the degree of Master of Agricultural Economics shall be three years, but the Faculty may, in special circumstances, extend a candidature.
- (4) The Faculty shall determine the minimum and maximum periods of candidature for part-time candidates on a pro-rata basis.
- (5) The Faculty may deem time spent or work done for another research degree of the University of Sydney to be time spent or work done for the degree of Master of Science in Agriculture or the degree of Master of Agricultural Economics if the candidate has ceased to be a candidate for the other degree, and the Faculty may reduce the minimum and maximum periods of candidature accordingly.

**Appointment of supervisor**

6. The Faculty shall appoint a member of the full-time academic or research staff of the department in which a candidate for the degree of Master of Science in Agriculture or the degree of Master of Agricultural Economics is proceeding to be the candidate's supervisor. The Faculty may also appoint an associate supervisor of the candidate who may be a member of the academic or research staff of the University, an honorary associate, or a person with appropriate qualifications in another institution or organisation.

**Coursework to be completed**

7. A candidate proceeding by coursework shall complete units of study prescribed by the Faculty to a total value of 48 credit points from units of study approved from time to time by the Faculty.

**Progress**

8. (1) Each candidate shall report regularly to the Faculty on his or her progress towards completing the requirements for the degree.

- (2) The Faculty shall consider the report of each candidate and may, if it considers that a candidate has not made satisfactory progress towards completing the requirements for the degree, terminate the candidature.
- (3) The Faculty may accept a candidate's results in coursework examinations in place of reports from the candidate.

**Lodgement of thesis**

9. (1) Not earlier than the end of the minimum period of candidature, each candidate proceeding by research and thesis shall lodge with the Registrar three copies of a thesis embodying the results of an original investigation carried out by the candidate.
- (2) The candidate shall state in the thesis, generally in a preface and specifically in notes, the sources from which the information was derived, the extent to which the candidate has made use of the work of others, and the portion of the thesis the candidate claims to be original.
- (3) The thesis shall be accompanied by a certificate from the candidate's supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.

**Examination**

10. The Faculty shall appoint at least two examiners for a thesis.

**Result of candidature**

11. The Faculty shall determine the result of the candidature after it has considered—
- the reports of the examiners of the thesis or the results of the examinations completed by a candidate proceeding by coursework, and
  - a recommendation on the result of the candidature from the head of the department in which the candidate is proceeding.

**Award of the degree**

12. The degree of Master of Agriculture may be awarded in the following subject areas and the testamur for the degree shall specify the subject area:

- Agricultural Chemistry
- Agricultural Economics
- Agricultural Entomology
- Agricultural Genetics
- Agronomy
- Animal Science
- Biometry
- Cereal Chemistry
- Cereal Science
- Horticultural Science
- Microbiology
- Plant Breeding
- Plant Pathology
- Plant Protection
- Soil Conservation
- Soil Contamination
- Soil Science
- Turf Management.

**APEC MASTER OF SUSTAINABLE DEVELOPMENT**

- A candidate for the degree of APEC Master of Sustainable Development shall proceed by coursework.
- A candidate for the degree of APEC Master of Sustainable Development shall proceed to the degree in the Faculty of Agriculture at the University of Sydney.

**Admission to candidature**

3. (1) The Faculty of Agriculture may admit to candidature for the degree of APEC Master of Sustainable Development a graduate of the University of Sydney who has completed courses acceptable to the Faculty.

(2) On the recommendation of the Faculty, the Academic Board may admit to candidature in accordance with Chapter 10 of the **By-laws\*** a person who has, in the opinion of the Faculty, qualifications equivalent to those of a graduate of the University of Sydney.

#### Periods of candidature

- 4.** (1) The period of candidature for a full-time candidate for the degree of APEC Master of Sustainable Development shall be one year.
- (2) The Faculty shall determine the minimum and maximum periods of candidature for part-time candidates on a **pro-rata** basis.
- (3) The Faculty may deem time spent on coursework completed for another degree or diploma of the University of Sydney to be time spent or coursework completed for the degree of APEC Master of Sustainable Development in the Faculty, if the candidate has ceased to be a candidate for the other degree or diploma; and the Faculty may reduce the periods of candidature accordingly.

#### Appointment of and role of the Program Director

5. The Program Director will be appointed by the Dean of the Faculty of Agriculture for a period of up to two years on the recommendation of the Advisory Committee. The appointment may be renewed. The Program Director will provide academic leadership to the program. Particular decisions made by the Program Director on unit of study provision, admissions, assessment and graduation would be in accordance with policy determined by the Faculty of Agriculture on the advice of the Advisory Committee.

#### Appointment of a supervisor

**6.** The Faculty, on the recommendation of the Program Director, shall appoint a member of the full-time academic staff of the conjoint participating organisations as supervisor for the Research Project within the course.

#### Coursework to be completed

7. A candidate shall complete units of study prescribed by the Faculty to a total value of 48 credit points, from units of study approved from time to time by the Faculty.

#### Progress

- 8.** (1) Each candidate shall report regularly to the Faculty, through the Program Director, on his or her progress towards completing the requirements for the degree.
- (2) The Faculty shall consider the report of each candidate and may, if it considers that a candidate has not made satisfactory progress toward completing the requirements for the degree, terminate the candidature.
- (3) The Faculty may accept a candidate's results in examinations in place of the reports from the candidate.

#### Result of candidature

- 9.** The Faculty shall determine the result of candidature after it has considered—
- the results of examinations completed by a candidate
  - a recommendation on the result from the Program Director.

#### Award of the degree

**10.** The testamur for the degree shall specify APEC Master of Sustainable Development.

#### Authority for management

**11.** The program will reside in the Faculty of Agriculture which will be advised by an Advisory Committee consisting of one representative from each of the participating faculties within the University of Sydney, the Dean of the Faculty of Agriculture, the Program Director, the Director of the Research Institute for Asia and Pacific (or nominee) and

chaired by the Pro-Vice-Chancellor (Research) from the University of Sydney. Additional members may be seconded by the Advisory Committee.

#### GRADUATE DIPLOMAS

1. Candidates for the graduate diplomas shall proceed by coursework.
2. (1) A candidate for the Graduate Diploma in Agricultural Science shall proceed in one of the following departments:  
Department of Agricultural Chemistry and Soil Science  
Department of Animal Science  
Department of Crop Sciences  
Department of Microbiology  
The Plant Breeding Institute
- (2) A candidate for the Graduate Diploma in Agricultural Economics shall proceed in the Department of Agricultural Economics.

#### Admission to candidature

3. (1) The Faculty of Agriculture may admit to candidature for a graduate diploma in the Faculty a graduate of the University of Sydney who has completed units of study acceptable to the Faculty.
- (2) On the recommendation of the Faculty, the Academic Board may admit to candidature in accordance with Chapter 10 of the **By-laws\*** a person who has, in the opinion of the Faculty, qualifications equivalent to those required of a graduate of the University of Sydney.
4. The Faculty may require a person admitted to candidature to serve a period of probation for not more than one year and to complete such work during the period as it may prescribe, and at the completion of the period, the Faculty shall review the candidature and the work completed, and may confirm or terminate the candidature. If the Faculty confirms the candidature, it shall be deemed to have commenced at the beginning of the period of probation.

#### Periods of candidature

5. (1) The period of candidature for a full-time candidate for a graduate diploma shall be one year.
- (2) The Faculty shall determine the minimum and maximum periods of candidature for part-time candidates on a **pro-rata** basis.
- (3) The Faculty may deem time spent or coursework completed for a degree or another diploma of the University of Sydney to be time spent or coursework completed for a diploma in the Faculty if the candidate has ceased to be a candidate for the degree or the other diploma, and the Faculty may reduce the period of candidature accordingly.

#### Progress

- 6.** (1) Each candidate shall report regularly to the Faculty on his or her progress towards completing the requirements for the graduate diploma.
- (2) The Faculty shall consider the report of each candidate and may, if it considers that a candidate has not made satisfactory progress towards completing the requirements for the graduate diploma, terminate the candidature.
- (3) The Faculty may accept a candidate's results in coursework examinations in place of reports from the candidate.

#### Result of candidature

7. The Faculty shall determine the result of the candidature after it has considered—
- the results of the examinations completed by a candidate, and
  - a recommendation on the result of the candidature from the head of the department in which the candidate is proceeding.

**Award of the graduate diploma**

8. The Graduate Diploma in Agricultural Science shall be awarded in the following subject areas and the testamur for the diploma shall specify the subject area:

- (a) Agricultural Chemistry
- (b) Agricultural Entomology
- (c) Agricultural Genetics
- (d) Agronomy
- (e) Animal Science
- (f) Biometry
- (g) Horticultural Science
- (h) Microbiology
- (i) Plant Pathology
- (j) Plant Protection
- (k) Soil Science
- (l) Turf Management.

**RESOLUTIONS OF THE FACULTY****POSTGRADUATE CANDIDATURES****Eligibility for admission**

1. An applicant for admission to candidature for a research degree shall—

- (a) be a Bachelor of Agricultural Economics or Bachelor of Science in Agriculture with First or Second Class Honours or equivalent of the University of Sydney; or
- (b) for the Master of Agricultural Economics or Master of Science in Agriculture, be a Bachelor of Agricultural Economics or Bachelor of Science in Agriculture with a Credit or above in the Fourth Year in the field in which the candidate is proceeding; or
- (c) have completed courses in another faculty or institution, these courses being deemed by the Faculty to be equivalent.

2. Demonstrated research ability will be considered when determining eligibility; applicants proposing to proceed primarily by research and thesis should provide evidence such as publications in scientific journals.

3. A research topic, which is satisfactory in terms of research interests, resources and availability of supervision within the department, must be agreed upon between the applicant and the relevant department.

4. An applicant for admission to candidature for the degree of Master of Agriculture by coursework or the Graduate Diploma in Agricultural Economics or the Graduate Diploma in Agricultural Science, both by coursework, shall have a bachelor's degree of the University of Sydney, or equivalent, and have demonstrated an adequate ability for the subject area to be studied.

5. Applicants may be required to provide evidence of adequate financial resources for personal support and compulsory fees during candidature. They may be required to demonstrate to the satisfaction of the Faculty a proficiency in the English language adequate to undertake the proposed candidature.

**Availability**

6. The number of students admitted may be limited and will be determined by—

- (a) availability of resources, including space, library, equipment and computing facilities, and
- (b) availability of adequate and appropriate supervision, including both the supervision of research candidatures and where appropriate the coordination of coursework programs.

7. In considering an application for admission to candidature the Faculty will take account of resource limitations and will select in preference applicants who are most meritorious in terms of sections 1-4 above.

**Control of candidature**

8. (i) Each candidate for the MAgEc or MScAgr degree shall pursue his or her course of advanced study and research wholly under the control of the Faculty.
- (ii) Where a candidate is employed by an institution other than the University, the Faculty may require a statement by that employer acknowledging that the candidature will be under the control of the Faculty.

**Part-time candidature by research**

9. (i) The Faculty may permit candidates to enrol in part-time candidature provided they supply a satisfactorily detailed plan of their proposed program and attend at the University for such consultation with the supervisor and participate in such departmental and faculty activities as are required by the Head of the Department.
- (ii) The Faculty may permit part-time candidates for the MAgEc or the MScAgr degree admitted under the provisions of Chapter 10 of the By-laws\* to complete the investigation elsewhere, after two years have been spent in this or equivalent candidature within the University.
- (iii) Candidates admitted to part-time candidature are expected to devote a minimum of 20 hours per week (or equivalent) to their candidature.
- (iv) Research assistants or associate lecturers in the University shall enrol part-time unless they can demonstrate to the satisfaction of the faculty that they have sufficient time to pursue full-time candidature.

**Coursework to be completed**

10. A candidate proceeding by coursework shall satisfactorily complete such coursework as the Faculty on the advice of the head of the department may prescribe. Coursework, including a research project, will be chosen from the tables of units of study attached to these resolutions. A result of PCON may not be counted towards the award of a coursework degree or a graduate diploma.

- (a) For the MAgEc degree, 48 credit points of coursework must be completed including 8 to 24 credit points of a research project.
- (b) For the GradDipAgrEc, 48 credit points of coursework must be completed including 8 or 16 credit points of any prescribed research project.
- (c) For the GradDipAgrSc, 48 credit points of coursework must be completed including 8 to 24 credit points of a research project.

**Credit for previous studies**

11. The Board of Postgraduate Studies (Board) may grant credit:

- (a) towards MAgEc candidature for coursework completed in graduate diploma candidature in this Faculty;
- (b) for up to 12 credit points of unspecified coursework towards MAgEc candidature for units of study completed in another faculty of this University or of other tertiary institutions;
- (c) for up to 8 credit points of unspecified coursework towards graduate diploma candidature for units of study completed in another faculty of this University or of other tertiary institutions; provided that:
  - (i) no unit of study for which credit is granted has been a basis for the award of any other degree or diploma;
  - (ii) the unit or units were passed at a level of competence or with such additional assessment or other requirements as may be determined by the Board in each case;

- (iii) the unit or units were completed within six years immediately preceding the commencement of candidature for the MAg<sup>r</sup> degree or the graduate diploma.

#### Form of a thesis

12. (1) A thesis may be bound for submission in either a temporary or a permanent form.  
 (2) Temporary binding must be strong enough to withstand ordinary handling and postage. The preferred form of binding is the 'perfect binding' system; ring-back or spiral binding is not permitted.  
 (3) The cover of a temporarily bound thesis must have a label with the candidate's name, name of the degree, the title of the thesis and the year of submission.  
 (4) The requirements for permanent binding are set out in the Statutes and Regulations in the Academic Board's resolutions for binding of PhD theses.  
 (5) Following examination, and emendation if necessary, at least one copy of a thesis (the Rare Book Library copy) must be bound in permanent form on acid-free paper.  
 (6) If emendations are required, all copies of a thesis which are to remain available within the University must be emended.

#### Result of candidature

13. (1) The Board of Postgraduate Studies awards, or for the PhD degree recommends the award of, the degree or graduate diploma whenever—  
 (a) the examiners have recommended without reservation that the degree be awarded and the head of the department concurs; or  
 (b) all of the examiners have recommended that the degree be awarded or awarded subject to emendations to all copies of the thesis which are to remain available within the University and the head of the department **concur<sup>1</sup>**; or  
 (c) the Board of Postgraduate Studies unanimously accepts a recommendation from the head of the department to award or award subject to emendations despite reservations expressed by one or more of the examiners; or  
 (d) the coursework results are satisfactory and the head of the department recommends the award of the degree or graduate diploma.  
 (2) The Board of Postgraduate Studies may permit an unsuccessful candidate to prepare for re-examination if, in its opinion, the candidate's work is of sufficient merit to warrant this concession and the head of the department has so recommended.

<sup>1</sup> In order to ensure that the copies which are retained in the University are as free of error as possible, the Board of Postgraduate Studies may award the degree subject to emendation even if the head of the department has not recommended the correction of minor errors which examiners have listed. To avoid any confusion as to what is required, the Board of Postgraduate Studies will draw to the attention of the head of the department the emendations it requires.

#### Satisfactory progress

14. (1) A candidate proceeding by research and thesis shall lodge a progress report annually with the Registrar.  
 (2) The Board of Postgraduate Studies may require a candidate proceeding by coursework to show good cause why he or she should be allowed to re-enrol in a course which has been twice failed or discontinued to count as failure.

#### Preliminary requirements

15. When an applicant is not qualified for admission to a master's degree by research, the Faculty may require satisfactory completion of a preliminary examination before admission to candidature can be granted. In such a case a candidate may be enrolled in a master's preliminary program which shall consist of such coursework or other requirements as the Faculty may determine.

#### Delegation

16. In these resolutions—  
 (1) Faculty delegates its responsibility to the Board of Postgraduate Studies.  
 (2) The Board of Postgraduate Studies delegates the following responsibilities to the Dean who in turn delegates them to the Associate Dean (Postgraduate Studies):  
 approval of—  
 (a) award of the PhD degree under conditions approved by the University's Graduate Studies Committee;  
 (b) award of the Master of Agriculture degree and the Graduate Diplomas in Agricultural Science and Agricultural Economics;  
 (c) award of the Master of Science in Agriculture and Master of Agricultural Economics degrees when there is no apparent reason for debate at the Board;  
 (d) appointment of examiners;  
 (e) admission to candidature;  
 (f) supervisory arrangements;  
 (g) variation of candidature;  
 (h) extension of candidature;  
 (i) completion of candidature away from the University;  
 suspension of candidature;  
 (k) approval of continuance following receipt of annual progress reports.

#### Table of units of advanced study MAg<sup>r</sup> (Agricultural Science subject areas) and GradDipAgrSc

Units with the same name but different unit values are mutually exclusive.

Code	Unit of study	Credit points	Comment
<b>Agricultural Chemistry</b>			
AGCH5001	Chemistry and Biochemistry of Biological Macromolecules A	8	
AGCH5002	Chemistry and Biochemistry of Biological Macromolecules B	8	
AGCH5003	Chemistry and Biochemistry of Biological Macromolecules C	4	
AGCH5004	Chemistry and Biochemistry of Biological Macromolecules D	4	
AGCH5005	Methods of Analysis of Agricultural and Food Products and the Environ. A	8	
AGCH5006	Methods of Analysis of Agricultural and Food Products and the Environ. B	8	
AGCH5007	Methods of Analysis of Agricultural and Food Products and the Environ. C	4	
AGCH5008	Methods of Analysis of Agricultural and Food Products and the Environ. D	4	
AGCH5009	Cereal Chemistry A	8	
AGCH5010	Cereal Chemistry B	8	
AGCH5011	Cereal Chemistry C	4	
AGCH5012	Cereal Chemistry D	4	
AGCH5013	Research Methods in Agricultural and Biological Chemistry	8	Compulsory
AGCH5018	Research Project (Agricultural Chemistry)	24	Compulsory



Code	Unit of study	Credit points	Comment
AGCH5019	Research Project A (Agricultural Chemistry)	16	Compulsory
Other units approved by the Head of Department up to 8 credit points			
<b>Cereal Chemistry MAgr only</b>			
As for Agricultural Chemistry except Cereal Chemistry A & B		8/8	Compulsory
AGCH5020	Research Project (Cereal Chemistry)	24	Compulsory
AGCH5021	Research Project A(Cereal Chemistry)	16	Compulsory
<b>Cereal Science MAgr only</b>			
AGCH5014	Chemistry and Biochemistry of Grains A	8	
AGCH5015	Chemistry and Biochemistry of Grains B	8	
AGCH5016	Research Methods and Communication Skills	8	
AGCH5017	Current Issues in Cereal Science	8	
AGCH5022	Research Project (Cereal Chemistry)	24	Compulsory
AGCH5023	Current Issues in Cereal Science A1	4	
AGCH5024	Current Issues in Cereal Science A2	4	
Other units approved by the Head of Department up to 8 credit points			
<b>Agricultural Entomology</b>			
ENTO5002	Special Topics in Entomology	8	
ENTO5003	Taxonomy and Biogeography of Insects	8	Compulsory
ENTO5004	Insect Ecology (Advanced)	8	
ENTO5005	Insect Collection	4	
ENTO5006	Research Methods in Entomology A 1	8	Compulsory
ENTO5007	Research Methods in Entomology A2	8	Compulsory
Other units approved by the Head of Department up to 16 credit points			
<b>Agricultural Genetics</b>			
GENE5001	Biotechnology	4	
GENE5003	Cytogenetics and Genetic Manipulation	4	
GENE5007	Introductory Plant Breeding	4	
GENE5012	Research Project (Agricultural Genetics) A1	8	Compulsory
GENE5013	Research Project (Agricultural Genetics) A2	8	Compulsory
ANSC5011	Livestock Genetics	4	
BIOL3103	Molecular Genetics	12	
Other units approved by the Head of Department up to 24 credit points			
<b>Agronomy</b>			
AGRO5001	Advanced Crop Agronomy	8	
AGRO5002	Advanced Pasture Agronomy	8	
AGRO5003	Crop Physiology (Advanced)	6	Compulsory
AGRO5004	Plant Nutrition (Advanced)	4	
AGRO5005	Readings in Plant Nutrition	2	
AGRO5006	Research Project (Agronomy) or	24	Compulsory
AGRO5007	Research Project A (Agronomy) or	16	Compulsory
AGRO5008	Research Project B (Agronomy)	8	Compulsory
Other units approved by the Head of Department up to 24 credit points			
<b>Animal Science</b>			
ANSC5002	Animal Genetics (Advanced)	8	
ANSC5004	Poultry Production (Advanced)	8	
ANSC5009	Animal Health (Advanced)	8	
ANSC5010	Pig Production (Advanced)	8	
ANSC5012	Animal Biotechnology (Advanced)	8	
ANSC5013	Research Project A1	8	Compulsory
ANSC5014	Research Project A2	8	Compulsory
ANSC5015	Animal Nutrition	8	
ANSC5016	Animal Reproduction	8	
ANSC5017	Ruminant Production	8	
ANSC5018	Special Topics in Animal Science	8	
Other units approved by the Head of Department up to 8 credit points			
<b>Biometry</b>			
BIOM5001	Advanced Biometry	8	
BIOM5002	Applied Multivariate Analysis	8	
BIOM5004	Designing Experiments in Agriculture	8	
BIOM5005	Statistical Modelling in Agriculture	8	
BIOM5007	Research Project (Biometry) A1	8	Compulsory
BIOM5008	Research Project (Biometry) A2	8	Compulsory
Other units approved by the Head of Department up to 24 credit points			
<b>Horticultural Science</b>			
HORT5005	Research Project A (Horticultural Science)	18	Compulsory for GradDipAgrSc
HORT5006	Special Topics in Horticultural Science (Advanced)	4	
HORT5010	Urban Horticulture (Advanced)	4	

Code	Unit of study	Credit points	Comment
HORT5011	Research Project (Horticultural Science)	24	Compulsory for MAgr
HORT5012	Flower and Nursery Crops (Advanced)	4	
HORT5013	Issues in Horticultural Science A	6	
HORT5014	Issues in Horticultural Science B	6	
HORT5015	Postharvest Biology and Technology (Advanced)	4	
Other units approved by the Head of Department up to 18 credit points			
<b>Microbiology</b>			
MICR5001	Microbiology A (Advanced)	12	Compulsory
MICR5002	Microbiology B (Advanced)	12	Compulsory
MICR5003	Research Project (Microbiology)	24	Compulsory for GradDipAgrSc
MICR5004	Special Aspects of Microbiology	8	Compulsory for MAgr
MICR5005	Research Project (Microbiology) A1	8	
MICR5006	Research Project (Microbiology) A2	8	
<b>Plant Breeding</b>			
GENE5001	Biotechnology	4	
GENE5002	Breeding for the Environment	4	
GENE5003	Cytogenetics and Genetic Manipulation	4	
GENE5004	Germplasm Management	4	
GENE5005	Plant Breeding A	8	Compulsory
GENE5006	Plant Breeding B	4	
GENE5008	Quantitative Genetics	4	
GENE5011	Research Project Additional	4	
GENE5014	Research Project (Plant Breeding) A1	8	Compulsory
GENE5015	Research Project (Plant Breeding) A2	8	Compulsory
Other units approved by the Head of Department up to 20 credit points			
<b>Plant Pathology</b>			
PPAT5002	Defence Mechanisms of Plants	6	
PPAT5004	Research Methods in Plant Pathology A	16	Compulsory for GradDipAgrSc
PPAT5005	Soil Biology and Biodiversity	6	
PPAT5006	Special Topics in Plant Pathology	8	
PPAT5012	Research Methods in Plant Pathology B1	6	Compulsory for MAgr
PPAT5013	Research Methods in Plant Pathology B2	6	Compulsory for MAgr
CROP5006	Crop Protection (Advanced)	4	
PPAT5014	Advanced Field and Lab Studies in Plant Disease	6	
Other units approved by the Head of Department up to 16 credit points			
<b>Plant Protection</b>			
PPAT5002	Defence Mechanisms of Plants	6	
PPAT5003	Taxonomy and Biogeography of Insects	8	Compulsory
PPAT5005	Soil Biology and Biodiversity	6	
PPAT5006	Special Topics in Plant Pathology	8	
PPAT5010	Plant Protection Research Methods A1	8	Compulsory
PPAT5011	Plant Protection Research Methods A2	8	Compulsory
CROP5006	Crop Protection (Advanced)	4	
ENTO5002	Special Topics in Entomology	8	
ENTO5004	Insect Ecology (Advanced)	8	
Other units approved by the Head of Department up to 16 credit points			
<b>Soil Conservation</b>			
SOIL5001	Advanced Methods of Studying and Analysing Soil	6	
SOIL5003	Chemistry of the Soil Environment		
SOIL5004	Formation, Evaluation and Management of the Soil Resource	8	Compulsory
SOIL5005	Physical Modelling of the Soil Environment	6	
SOIL5007	Soil Mineralogy, Pedogenesis and Taxonomy	6	
SOIL5008*	Soil Properties and Processes	8	Compulsory
SOIL5009	Strategies for Soil Conservation	10	Compulsory
SOIL5010	Research Project A (Soils)	8	Compulsory
AGEC5010	Natural Resource Economics (Advanced)	8	Compulsory
* Available subject to background knowledge and availability of facilities.			
Other units approved by the Head of Department up to 16 credit points			
<b>Soil Contamination</b>			
SOIL5001	Advanced Methods of Studying and Analysing Soil	6	
SOIL5003	Chemistry of the Soil Environment	6	

Code	Unit of study	Credit points	Comment
CSOIL5004	Formation, Evaluation and Management of the Soil Resource	8	
SOIL5005	Physical Modelling of the Soil Environment	6	
SOIL5006	Soil Contamination	10	Compulsory
SOIL5008*	Soil Properties and Processes	8	Compulsory
SOIL5011	Research Project (Soils)	16	Compulsory
BIOM5001	Advanced Biometry	8	
* Available subject to background knowledge and availability of facilities.			
Other units approved by the Head of Department up to 12 credit points			
<b>Soil Science</b>			
SOIL5001	Advanced Methods of Studying and Analysing Soil	6	
SOIL5002	Advanced Pedology	6	
SOIL5003	Chemistry of the Soil Environment	6	
SOIL5004	Formation, Evaluation and Management of the Soil Resource	8	
SOIL5005	Physical Modelling of the Soil Environment	6	
SOIL5007	Soil Mineralogy, Pedogenesis and Taxonomy	6	
SOIL5008	Soil Properties and Processes	8	Compulsory
SOIL5010	Research Project A (Soils)	8	Compulsory
SOIL5011	Research Project (Soils)	16	Compulsory
Other units approved by the Head of Department up to 24 credit points			
<b>Turf Management</b>			
CROP5001	Turf Management	6	Compulsory
CROP5002	Advanced Turf Management	8	Compulsory
CROP5003	Turf Species and Varieties	4	Compulsory
CROP5004	Applied Plant Ecology	4	Compulsory
CROP5010	Turf Nutrition	4	Compulsory
CROP5011	Research Project 1 (Turf)	10	Compulsory
CROP5012	Research Project 2 (Turf)	10	Compulsory
CROP5013	Research Project A1 (Turf)	6	Compulsory
CROP5014	Research Project A2 (Turf)	6	Compulsory
AGEC5020	Business Topics in Turf Management	4	Compulsory alternate years
BIOM5003	Data Management	4	Compulsory
CROP5005*	Irrigation Science	4	
CROP5009	Diagnostic Methods in Turf Management	2	
PPAT5005*	Soil Biology and Biodiversity	6	
SOIL5008*	Soil Properties and Processes	8	
* Available subject to background knowledge and availability of facilities.			
Other units approved by the Head of Department up to 8 credit points			
Note: MAgr 48 credit points total; GradDipAgrSc 48 credit points total			

Table of units of advanced study MAgr (Agricultural Economics) and GradDipAgrEc

Code	Unit of study	Credit points	Comment
AGEC5001	Research Project A	16	Mutually exclusive
AGEC5002	Research Project B	8	
AGEC5003	Agribusiness Management (Advanced)	8	
AGEC5004	Agricultural and Resource Policy (Advanced)	8	
AGEC5005	Applied Commodity Modelling (Advanced)	8	
AGEC5006	Applied International Trade (Advanced)	8	
AGEC5007	Applied Marketing (Advanced)	8	
AGEC5008	Commodity Price Analysis (Advanced)	8	
AGEC5009	Contemporary Issues in Agricultural Economics	4	
AGEC5010	Natural Resource Economics (Advanced)	8	
AGEC5011	Production Economics (Advanced)	8	
AGEC5012	Quantitative Business Management and Finance (Advanced)	8	
AGEC5014	Exploitation and Conservation of Natural Resources	8	MAgr only
AGEC5015	Applied Commodity Modelling PG (Advanced)	4	
AGEC5016	Research Methods (Advanced)	4	
AGEC5023	Special Topics in Agricultural and Resource Economics (Advanced)	8	MAgr only
ECMT3020	Applied Econometrics	8	MAgr only
ECMT5002	Econometric Applications	8	
ECMT5001	Econometric Theory	8	
ECMT6901	Econometric Modelling	8	MAgr only
ECON	Economics (Level 3 unit)	8	MAgr only
ECON3030	Forecasting for Economics and Business	8	MAgr only
ECON5002	Macroeconomics Theory	8	
ECON6002	Macroeconomics Analysis	8	
ECON5001	Microeconomics Theory	8	
ECON6001	Microeconomics Analysis	8	

Code	Unit of study	Credit points	Comment
ECON6003	Mathematical Methods of Economic Analysis	8	MAgr only
Other units approved by the Head of Department up to 16 credit points			
Note: MAgr 48 credit points total; GradDipAgrEc 48 credit points total.			

#### Table of units of advanced study APEC MSDevel

Code	Unit of study	Credit points	Comment
APEC5001	Economics of Sustainable Resource Use	4	
APEC5002	Environmental Decision Making	4	
APEC5003	Environmental Law and Policy	4	
APEC5004	Research Project (Field Study and Thesis)	20	
APEC5101	Environmental Management Systems and Auditing	4	
APEC5102	Theory and Practice of Sustainable Development	4	
APEC5201	Land Use Management and Conservation	4	
APEC5202	Urban Environmental Management	4	

Note: APECMSDevel 48 credit points total.

#### BOARD OF POSTGRADUATE STUDIES

Pursuant to the resolutions of Senate the Faculty appoints the following Board of Postgraduate Studies:

- Dean
- Associate Dean (Postgraduate Studies)
- Professors
- Heads of department (or nominees).

#### PLANT BREEDING INSTITUTE WITHIN THE FACULTY OF AGRICULTURE

1. (1) There shall be an institute to be known as the Plant Breeding Institute within the Faculty of Agriculture.  
(2) The Institute shall advise the University on the promotion of the science of plant breeding and improvement in the genotypes of crop plants available for commercial cultivation.
2. (1) The governing body of the Institute shall be a Council comprising—
  - (a) the Vice-Chancellor and Principal, the Dean of the Faculty of Agriculture and the Professor of Plant Breeding or their nominees;
  - (b) the New South Wales Minister for Agriculture or the Minister's representative;
  - (c) not more than six trustees of the New South Wales Wheat Research Foundation appointed by the Senate on the recommendation of the Foundation;
  - (d) not more than four members of the full-time staff of the University appointed by the Dean on the recommendation of the Faculty of Agriculture.
 (2) Each member shall hold office for a period of three years and shall be eligible for reappointment.
3. (1) The Council shall elect annually from amongst its members an honorary Chairperson.  
(2) All questions which come before the Council shall be decided at any meeting duly convened, at which a quorum is present, by a majority of the votes of the members present.  
(3) The Chairperson at any such meeting shall have one vote.  
(4) At any such meeting eight members shall form a quorum.
4. (1) The Professor of Plant Breeding shall be honorary Director of the Institute, provided that during any vacancy in the Chair of Plant Breeding, the Vice-Chancellor, after consulting the Dean and principal research leaders at **Narrabri** and **Cobbitty**, may appoint an honorary Acting Director for a period not exceeding 6 months.  
(2) The Director or Acting Director shall be responsible for administering the following-

- (a) the buildings, equipment, land and staff located at the I.A. Watson Grains Research Centre, **Narrabri**;
- (b) the buildings, equipment, land and staff involved in plant breeding research at the Plant Breeding Institute, **Cobbitty**.
- (3) The staff of the Institute shall carry out their duties under the direction of the Director or Acting Director.
5. The Director or Acting Director shall report to the Council annually and shall include an annual budget for the ensuing year.
6. (1) The Council and its officers shall have such other powers, duties and functions as may be prescribed by resolution of the Senate provided that all acts of the Council and its officers shall be subject to the by-laws and to any direction which may be given by the Senate.  
(2) The Senate shall provide such administrative, technical and secretarial assistance as it considers proper for the Institute.

#### THE INSTITUTE OF ADVANCED STUDIES WITHIN THE FACULTY OF AGRICULTURE

1. The name of the Institute shall be the Institute of Advanced Studies within the Faculty of Agriculture.
2. (i) The Institute shall advise the Senate regarding the funds of the Joane Josephine Harris Bequest, the Thomas Lawrance Pawlett Bequest, the Mrs Christian Rowe Thornett Bequest, the Alexander Hugh **Thurburn** Fund, the Turland Endowment and the portion of the funds of the F.H. Loxton Bequest which has been allocated to the Faculty of Agriculture.  
(ii) The Institute shall promote the attraction of additional income.
3. (i) The Institute shall further the development of postgraduate studies and research in the Faculty of Agriculture.  
(ii) The Institute shall be responsible for the administration of the scholarship program in the Faculty of Agriculture.
4. The names of the donors shall be perpetuated by their association with the various projects that the Institute initiates.
5. (i) One director of the Institute from each department shall be appointed by the Faculty from the full-time permanent members of the Departments of Agricultural Chemistry and Soil Science, Agricultural Economics, Animal Science, Crop Sciences, Microbiology and the Plant Breeding Institute.

- (ii) The Dean and the Associate Dean (Postgraduate Studies) of the Faculty shall be ex officio directors.
  - (iii) Directors shall be appointed biennially at the November meeting of the Faculty in the year in which a term ends. For 1994 and every fourth year thereafter, there shall be one director appointed from each of the Departments of Animal Science, Microbiology and the Plant Breeding Institute. For 1996 and every fourth year thereafter there shall be one director appointed from each of the Departments of Agricultural Chemistry and Soil Science, Agricultural Economics and Crop Sciences.
  - (iv) Directors shall be eligible for re-appointment.
  - (v) A casual vacancy in the office of Director shall be filled by the Faculty from the department concerned and the director so appointed shall hold office for the remainder of the term of the person being replaced.
  - (vi) The office of a director who is unable to attend meetings for six months or more shall be declared vacant; a replacement appointment for director from the department concerned shall be required for the remainder of the term.
6. (i) The directors shall elect from amongst their number a Chair of the Institute.
- (ii) The election of the Chair shall be held at the first meeting of the Institute after 1 January following the biennial appointment of directors and the Chair so elected shall hold office from the time of the election until a successor is elected.
- (iii) The Chair shall be eligible for re-election.
- (iv) A casual vacancy in the Chair shall be filled by a like method of election of a duly convened meeting of the Institute to be held as soon as conveniently may be and the Chair so elected shall hold office for the remainder of the term of the person replaced.
7. The directors shall submit recommendations for postgraduate activities to the Faculty for consideration and recommendation to Senate for approval.



# Faculty of Architecture

- (iv) the Faculty of Architecture Alumni Association of The University of Sydney.
  - (k) such other persons as may be appointed by the Faculty on the nomination of the dean for such period as determined by the Faculty.
  - (l) ex officio members in accordance with by-laws and resolutions of the Senate.
2. (a) The members referred to in subsections 1(d) and (k) shall be appointed at the first meeting of the Faculty in each year, and shall hold office until the first meeting of the Faculty in the next year.
    - (b) Members shall be eligible for re-appointment or re-election.
    - (c) A person shall cease to hold office if that person ceases to hold the qualification by virtue of which that person was eligible to hold office.
    - (d) If a vacancy occurs in the office of an appointed or elected member, the vacancy may be filled in like manner as the initial appointment or election, and the person so appointed or elected subsequently shall hold office for the balance of the term of the person being replaced.
  3. Pursuant to the resolutions of the Senate, the Faculty of Architecture shall be responsible for all matters concerning the degrees, diplomas and certificates in the Faculty. The Faculty shall consider and report on all matters referred to it by the Senate, the Vice-Chancellor or the Academic Board, and may of its own motion report to the Academic Board on all matters relating to research, studies, lectures, examinations, degrees, diplomas and certificates in the Faculty.
  4. The Faculty of Architecture shall meet at least twice each academic semester.

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE FACULTY OF ARCHITECTURE

1. The Faculty of Architecture shall comprise the following persons:
  - (a) the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, whose appointments are at the level of 60 per cent or above, being members of the academic staff in the Departments of Architectural and Design Science or Architecture, Planning and Allied Arts;
  - (b) such other persons holding appointment as Adjunct or Visiting Professor or Adjunct or Visiting Associate Professor;
  - (c) persons holding honorary appointments who were former members of the Faculty;
  - (d) such other members of the academic staff of the Departments and Faculty with responsibility for the general conduct of particular parts of the curriculum as are appointed by the Faculty on the nomination of the Heads of Departments or schools;
  - (e) such other members of the research staff in the Faculty holding appointments of research fellow and above whose appointments are at the level of 60 per cent or above;
  - (f) one member of each of the Faculties of Arts, Economics and Business, Engineering, and Science, and of the Sydney College of the Arts nominated biennially in the second semester by the Dean of the Faculty or Director of the College concerned to hold office for a period of two years from 1 January in the year following such nomination;
  - (g) four members of the general staff of the Faculty and its departments, who, in the opinion of the Faculty, have a close and appropriate association with its work of teaching and research, to be elected annually by general staff members of the Faculty;
  - (h) one representative of the postdoctoral fellows and research assistants of the Faculty, whose appointments are at the level of 60 per cent or above, to be elected annually by postdoctoral fellows and research assistants of the Faculty.
  - (i) five students enrolled in undergraduate and graduate courses administered by the Faculty, selected in the manner prescribed by resolution of the Senate;
  - (j) The Presidents (or nominee) of:
    - (i) the New South Wales Chapter of the Royal Australian Institute of Architects;
    - (ii) the Board of Architects of New South Wales;
    - (iii) the New South Wales Division of the Royal Australian Planning Institute; and

### DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF ARCHITECTURE

1. The degrees in the Faculty of Architecture shall be:
  - (1) (a) Bachelor of Design (BDesign)
    - (b) Bachelor of Architecture (BArch)
    - (c) Bachelor of Design Computing (BDesComp)
  - (2) (a) Master of Design Science (MDesSc)
    - (b) Master of Heritage Conservation (MHeritCons)
    - (c) Master of Housing Studies (MHS)
    - (d) Master of Urban and Regional Planning (MURP)
    - (e) Master of Urban Design (MUrbDes)
    - (f) Master of Philosophy (Architecture) (MPhil(Arch))
  - (3) Doctor of Philosophy (PhD)
  - (4) Doctor of Science in Architecture (DScArch)
2. The graduate diplomas and graduate certificates in the Faculty of Architecture shall be:
  - (1) (a) Graduate Diploma in Design Science (GradDipDesSc)
    - (b) Graduate Diploma in Heritage Conservation (GradDipHeritCons)
    - (c) Graduate Diploma in Housing Studies (GradDipHS)
    - (d) Graduate Diploma in Urban and Regional Planning (GradDipURP)
    - (e) Graduate Diploma in Urban Design (GradDipUrbDes)
  - (2) (a) Graduate Certificate in Design Science (GradCertDesSc)
    - (b) Graduate Certificate in Heritage Conservation (GradCertHeritCons)
    - (c) Graduate Certificate in Housing Studies (GradCertHS)
    - (d) Graduate Certificate in Urban and Regional Planning (GradCertURP)
    - (e) Graduate Certificate in Urban Design (GradCertUrbDes)

**BACHELOR OF DESIGN'**

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

**2. Requirements for the Pass Degree**

To qualify for the award of the pass degree, candidates must

- (1) successfully complete units of study prescribed by the Faculty giving credit for a total of 144 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

**3. Specializations**

The degree of Bachelor of Design will be awarded in the following specializations:

- (1) Architecture
- (2) Digital Media
- (3) Urban Design and Planning
- (4) Architecture/Digital Media
- (5) Architecture/Urban Design and Planning

**4. Requirements for the Honours Degree**

To qualify for the award of the honours degree candidates must complete the honours requirements published in the Faculty resolutions relating to the course.

**BACHELOR OF ARCHITECTURE'**

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 which sets out the requirements for all coursework courses, and the Faculty of Architecture's Resolutions.

**2. Requirements of the Pass Degree**

To qualify for the award of the pass degree candidates must:

- (1) complete successfully units of study prescribed by the Faculty giving credit for a total of 96 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

**3. Requirements for the Honours Degree**

To qualify for the award of the honours degree a candidate must complete the honours requirements published in the Faculty resolutions relating to the course

**BACHELOR OF DESIGN COMPUTING'**

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

**2. Requirements for the Pass Degree**

To qualify for the award of the pass degree, candidates must

- (1) successfully complete units of study prescribed by the Faculty giving credit for a total of 144 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

**3. Requirements for the Honours Degree**

To qualify for the award of the honours degree a candidate must complete the honours requirements published in the Faculty resolutions relating to the course.

**POSTGRADUATE COURSEWORK STUDY: MASTER'S DEGREES, GRADUATE DIPLOMAS AND GRADUATE CERTIFICATES'****1. Admission requirements**

An applicant for admission to candidature for the degree of master or a graduate diploma or a graduate certificate in the Faculty shall—

- (1) (a) for the Master's degree and Graduate Diploma: be a graduate of the University of Sydney or hold qualifications deemed by the Dean to be equivalent; and
- (b) or the Graduate Certificate: be a graduate of the University of Sydney or hold qualifications deemed by the Dean to be equivalent or furnish evidence which satisfies the Dean that he or she is qualified to enter upon the prescribed units of study;
- (2) have completed any additional requirements at a standard acceptable to the Dean as set out in the Resolutions of the Faculty.

**2. Coursework requirements**

To qualify for the award of the master's degree, graduate diploma or graduate certificate, a candidate must:

- (1) (a) for the Master's degree: complete 72 credit points from the relevant program selected from the Faculty's Table of Graduate Units of Study;
- (b) for the Graduate Diploma: complete 48 credit points from the relevant program selected from the Faculty's Table of Graduate Units of Study;
- (c) for the Graduate Certificate: complete 24 credit points from the relevant program selected from the Faculty's Table of Graduate Units of Study.
- (2) To qualify for the award of the master's degree, graduate diploma or graduate certificate a candidate must satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

**3. Time limits**

A candidate for the master's degree, graduate diploma or graduate certificate may proceed either full- or part-time.

- (1) All candidates shall complete the requirements for the master's degree, graduate diploma or graduate certificate no later than at the end of the 8th semester of candidature.
- (2) All candidates must complete the requirements for the master's degree, graduate diploma or graduate certificate within 6 calendar years of first enrolment.

**4. Award of the Master's degree, graduate diploma or graduate certificate**

- (1) The following master's degrees shall be awarded in the pass grade except where a candidate fulfils the requirements for award of the degree of master with honours.

Master of Design Science  
Master of Heritage Conservation  
Master of Housing Studies  
Master of Urban Design

Master of Urban and Regional Planning

- (2) The following graduate diplomas shall be awarded in the pass grade only.

Graduate Diploma in Design Science  
Graduate Diploma in Heritage Conservation  
Graduate Diploma in Housing Studies  
Graduate Diploma in Urban Design  
Graduate Diploma in Urban and Regional Planning

- (3) The following graduate certificates shall be awarded in the pass grade only.

Graduate Certificate in Design Science  
Graduate Certificate in Heritage Conservation  
Graduate Certificate in Housing Studies  
Graduate Certificate in Urban Design  
Graduate Certificate in Urban and Regional Planning

- (4) Specialisation

The Master of Design Science, the Graduate Diploma in Design Science and the Graduate Certificate in Design Science may be taken in the following subject areas, and the subject area shall be specified on the testamur:  
audio design  
building



building services  
design computing  
digital media  
energy conservation  
facilities management  
film and digital video\*  
illumination design  
\*not available in the Master of Design Science

3. Applicants may be required to demonstrate to the satisfaction of the Faculty a proficiency in the English language adequate to undertake the proposed candidature.

#### Availability

4. The number of students admitted and the programs and the units of study available may be limited and will be determined by:

- (a) the availability of resources, including space, library, equipment and computing facilities;
- (b) availability of adequate and appropriate supervision, and
- (c) availability of staff resources for the conduct of units of study.

#### Part-time candidature by research

5. (1) Candidates admitted to research degrees within the Faculty are expected to devote a minimum of 20 hours per week (or equivalent) to their candidature and are expected to spend a minimum of one day per week (or equivalent) in attendance at the University under the direction of their supervisor.

(2) The Faculty may, on the recommendation of the relevant head of department, permit part-time candidature by a person who is employed away from the University under conditions other than in (1) above provided that adequate supervision can be maintained. Such a case would be where an associate supervisor is in the same location as the candidate.

#### Coursework to be completed

6. A candidate proceeding by coursework or coursework and dissertation shall complete the coursework requirements set out below:

- (1) (a) Master of Design Science: 72 credit points selected from the table of graduate units of study offered by the Department of Architectural and Design Science. The 72 credit points may consist of coursework alone or a combination of coursework and dissertation. Specialisation is possible in the following areas of study, in which case at least 48 credit points comprising all core units of study and a selection of option units of study (except for building) indicated in the table of graduate units of study must be completed:
  - audio
  - building
  - building services
  - computing
  - digital media
  - energy conservation
  - facilities management
  - illumination
- (b) Graduate Diploma in Design Science: 48 credit points selected from the table of graduate units of study offered by the Department of Architectural and Design Science. Specialisation is possible in the following areas of study, in which case at least 36 credit points comprising all core units of study and a selection of option units of study (except for building) indicated in the table of graduate units of study must be completed:
  - audio
  - building
  - building services
  - computing
  - digital media
  - energy conservation
  - facilities management
  - illumination
- (c) Graduate Certificate in Design Science: 24 credit points selected from the table of graduate

## MASTER OF PHILOSOPHY (ARCHITECTURE)

### 1. Admission requirements

An applicant for admission to candidature for the degree of Master of Philosophy (Architecture) shall:

- (1) be a graduate of the University of Sydney or hold qualifications deemed by the Dean to be equivalent; and
- (2) have completed any additional requirements at a standard acceptable to the Dean as set out in the Resolutions of the Faculty.

### 2. Requirements of the course

A candidate for a research degree shall proceed by research and submission of a thesis.

### 3. Time limits

- (1) A candidate for the MPhil(Arch) must complete a minimum of 4 semesters full-time, or 6 semesters part-time, except a candidate with the equivalent of first or second class honours in the qualifying degree may complete a minimum of 2 semesters full-time.
- (2) A candidate for the MPhil(Arch) has a maximum candidature of 7 semesters if full-time and 10 semesters if part-time.

### 4. Award of the degree

- (1) The Dean awards the degree whenever:
  - (a) the examiners of a thesis have recommended without reservation that the degree be awarded and the Associate Dean (Graduate Studies) concurs; or
  - (b) all of the examiners of a thesis have recommended the degree be awarded or awarded subject to emendations to all copies of the thesis which are to remain available in the University and the Associate Dean (Graduate Studies) concurs; or
  - (c) the Dean accepts the recommendation of the Associate Dean (Graduate Studies) that the degree be awarded subject to emendations despite reservations expressed by one of the examiners.
- (2) The Dean may permit an unsuccessful candidate to prepare for re-examination if, in the Dean's opinion, the candidate's work is of sufficient merit and the Associate Dean (Graduate Studies) has so recommended. The recommendation to permit a candidate to prepare for re-examination shall not be available for a thesis presented for re-examination.

## RESOLUTIONS OF THE FACULTY

### POSTGRADUATE STUDY (OTHER THAN DOCTORATES)

#### Eligibility for admission

1. In addition to the requirements of the resolutions of Senate regarding the master's degrees, graduate diplomas and graduate certificates of the Faculty, an applicant for admission to the degree of Master of Architecture shall be a Bachelor of Architecture of The University of Sydney, or, as provided in Chapter 10\*, possess equivalent architectural qualifications.

2. A research topic which is satisfactory in terms of research interests, resources and availability of supervision within the department must be agreed upon between the applicant and the relevant head of department before candidature for a research degree is other than probationary.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

- units of study offered by the Department of Architectural and Design Science. Specialisation is possible in the following areas of study, in which case at least 16 credit points to be selected from core units of study in any one area of study plus a selection of option units of study, indicated in the table of graduate units of study, must be completed:
- audio
  - building (any units of study)
  - building services
  - computing
  - digital media
  - energy conservation
  - facilities management
  - illumination
- (2) (a) Master of Heritage Conservation: 72 credit points including all core units of study from the table of graduate units of study offered by the Department of Architecture, Planning and Allied Arts (heritage conservation program) plus any elective units of study offered within any of the tables of graduate units of study offered by departments of Faculty.
  - (b) Graduate Diploma in Heritage Conservation: 48 credit points including all core units of study (with the exception of unit of study **ARCH9031** Research Report ) from the table of graduate units of study offered by the Department of Architecture, Planning and Allied Arts (heritage conservation program) plus any elective units of study offered within any of the tables of graduate units of study offered by departments of Faculty.
  - (3) (a) Master of Housing Studies: 72 credit points including all core units of study and at least the option unit of study **ARCH9005** Fieldwork Report and/or Dissertation from the table of graduate units of study offered by the Department of Architecture, Planning and Allied Arts (housing studies program) plus any elective units of study offered within any of the tables of graduate units of study offered by departments of Faculty.
  - (b) Graduate Diploma in Housing Studies: 48 credit points including all core units of study and at least 16 option credit points from the table of graduate units of study offered by the Department of Architecture, Planning and Allied Arts (housing studies program) plus any elective units of study offered within any of the tables of graduate units of study offered by departments of Faculty.
  - (4) (a) Master of Urban and Regional Planning: 72 credit points including either 12 credit points for the unit of study **ARCH9031** Research Report or 24 credit points for the unit of study **PLAN9019** Dissertation together with 32 credit points listed as specialisations from the table of graduate units of study offered by the Department of Architecture, Planning and Allied Arts (urban and regional planning program).
  - (b) Graduate Diploma in Urban and Regional Planning: 48 credit points including 32 credit points listed as specialisations from the table of graduate units of study offered by the Department of Architecture, Planning and Allied Arts (urban and regional planning program).
  - (5) (a) Master of Urban Design: 72 credit points including all core units of study from the table of graduate units of study offered by the Faculty of Architecture (urban design program).
  - (b) Graduate Diploma in Urban Design: 48 credit points including all core units of study from the table of graduate units of study offered by the Faculty of Architecture (urban design program).
- Award of honours**
7. (1) (a) The degree of Master of Design Science may be awarded with Honours to a candidate who completes the unit of study **DESC9037** Dissertation with a mark of at least 75.
  - (b) Enrolment in the unit of study **DESC9037** Dissertation is available only to candidates for the degree of Master of Design Science who achieve a weighted average mark of at least 65 in all other coursework required to be completed towards award of the degree.
  - (2) (a) The degree of Master of Urban and Regional Planning and may be awarded with Honours to a candidate who completes the unit of study **PLAN9019** Dissertation with a mark of at least 75.
  - (b) Enrolment in the unit of study **PLAN9019** Dissertation is available only to candidates for the degree of Master of Urban and Regional Planning who achieve a weighted average mark of at least 65 in all other coursework required to be completed towards award of the degree.
- Credit in postgraduate coursework programs**
- 8.** On the recommendation of the relevant head of department the Faculty has resolved that:
- (1) candidates may receive credit for coursework previously completed in relevant fields of study and/or on the basis of non-credentialled learning or experience to the limits shown in the table of credits and substitutions for graduate units of study provided that the credit is specified as equivalent to existing units of study in the table of graduate units of study for the degree, graduate diploma or graduate certificate;
  - (2) candidates may substitute units of study from outside the relevant table of graduate units of study to the limits shown;
  - (3) all applications for credit must be made on the form available from the Faculty's Student Services Unit and must include sufficient information to allow the assessment of the claim and in the case of subsection (1) the candidate must be available, as required, for assessment by the relevant program coordinator;
  - (4) The Faculty may deem time spent on another coursework master's degree, graduate diploma or graduate certificate of The University of Sydney as time spent on a coursework master's degree, graduate diploma or graduate certificate in the Faculty and may reduce the minimum and maximum periods accordingly.
- Form of a thesis or dissertation**
- 9.** (1) A thesis or dissertation may be bound in either a temporary or permanent form.
- (2) Temporary binding must be able to withstand ordinary handling and postage. The preferred form of binding is the 'perfect binding' system; spring back, ring-back or spiral binding is not permitted.
  - (3) The cover of a temporarily bound thesis or dissertation must have a label showing the candidate's name, name of the degree, title of the thesis and the year of submission.
  - (4) The requirements for permanent binding are given in the University's Statutes and Regulations, under the statutes governing the degree of Doctor of Philosophy.
  - (5) Following examination and emendation if necessary, at least one copy (The University of Sydney Library copy) of the thesis or dissertation, on acid-free paper, must be bound in a permanent form.

(6) If emendations are required, all copies of the thesis or dissertation which are to remain available within the University must be amended.

(d) the coursework results are satisfactory and the relevant head of department recommends the award of the degree, graduate diploma or graduate certificate.

(2) The Board of Graduate Studies may permit an unsuccessful candidate to prepare for re-examination if, in its opinion, the candidate's work is of sufficient merit and the relevant head of department has so recommended.

**TABLE OF CREDITS AND SUBSTITUTIONS FOR GRADUATE UNITS OF STUDY (IN CREDIT POINTS)**

Degree/Diploma	Maximum credit permitted	Maximum substitution permitted
Master of Design Science	18*	12
Graduate Diploma in Design Science	18*	12
Graduate Certificate in Design Science	12***	
Master of Heritage Conservation	18	12
Graduate Diploma in Heritage Conservation	18	12
Master of Housing Studies	18**	12
Graduate Diploma in Housing Studies	18**	12
Master of Urban and Regional Planning	18	12
Graduate Diploma in Urban and Regional Planning	18	12
Master of Urban Design	18	12
Graduate Diploma in Urban Design	18	12

\* Not more than 12 credit points of which can be credited towards the core and option unit requirement.

\*\* Not more than 16 credit points of which can be credited towards the core and option unit requirement.

\*\*\* Credit will be granted only for units from the Table of Graduate Units of Study completed prior to commencement of candidature.

Credit cannot be granted for coursework completed more than 9 years previously.

**Result of candidature**

10. (1) The Board of Graduate Studies awards or, for the PhD recommends, the award of, the degree graduate diploma or graduate certificate whenever:
- (a) the examiners of a thesis have recommended without reservation that the degree be awarded and the relevant head of department concurs; or
  - (b) all of the examiners of a thesis have recommended the degree be awarded or awarded subject to emendations to all copies of the thesis which are to remain available in the University and the relevant head of department concurs; or
  - (c) the Board unanimously accepts the recommendation of the relevant head of department that the degree be awarded subject to emendations despite reservations expressed by one or more examiners; and/or

**Satisfactory progress**

11. In addition to the resolutions of the Senate regarding satisfactory progress the Faculty may require a candidate proceeding by coursework:

- (1) to show good cause why he or she should be allowed to re-enrol in a unit of study which has been failed or discontinued twice; and/or
- (2) to show good cause why he or she should be allowed to re-enrol in the Faculty of Architecture if in any two successive years of attendance he or she fails to gain at least 50 per cent of the credit points attempted.

**Suspensions of candidature**

12. (a) Candidates wishing to seek suspension of their candidature must firstly seek formal permission to do so from the Faculty;
- (b) Except with approval of Faculty, a candidate for a research degree in the Faculty may only suspend candidature for periods totalling no more than the equivalent of two semesters full-time.

**Delegation**

13. (1) In these resolutions the Faculty delegates its responsibility to the Board of Graduate Studies.
- (2) The Board of Graduate Studies delegates the following responsibilities to the Dean, who in turn, may delegate them to the Associate Dean (Graduate Studies):
- (a) approval of examiners;
  - (b) admission to candidature;
  - (c) supervisory arrangements;
  - (d) variations of candidature;
  - (e) extension of candidature;
  - (f) completion of candidature away from the University;
  - (g) supervision of candidature, and
  - (h) approval of continuance following receipt of annual progress reports;
- subject to these matters being reported to the Board.

**TABLE OF GRADUATE UNITS OF STUDY — DEPARTMENT OF ARCHITECTURAL AND DESIGN SCIENCE**

Unit of study title	Credit points	Audio	Building	Building Services	Computing	Digital Media	Energy Conservation	Facilities Management	Illumination
Area: General									
Architectural Acoustics 1	4	Opt							Opt
Architectural Acoustics 2	6	Opt							Opt
Building Materials I	4							Opt	
Cognitive Processes in Design 1	4								
Cognitive Processes in Design 2	4								
Computer-aided Design of Structures	4				Opt				
Electricity in Buildings	4								Opt
History of Australian Building Construction	6								
History of Building Science	6								
Mathematical Modelling for Designers	4								
Neural Network Models and Applications	6	Opt		Opt	Opt	Opt	Opt	Opt	Opt
Science and Society	4								
Statistics in Environmental Design	4								
Structural Systems Synthesis	4								
Wind Effects on Buildings	4								
Dissertation 1	12	Opt		Opt	Opt	Opt	Opt	Opt	Opt
Dissertation 2	12	Opt		Opt	Opt	Opt	Opt	Opt	Opt
Elective A	6								
Elective B	6								
Elective C	4								
Elective D	4								

Unit of study title	Credit points	Audio	Building	Building Services	Computing	Digital Media	Energy Conservation	Facilities Management	Illumination
Elective E	2								
Elective F	2								
Area: Audio									
Analogue and Digital Audio	8	Core							
Audio Acoustics	6	Core							
Audio Internship	6	Opt							
Audio Practice	6	Core							
Audio Production	6	Opt							
Audio Systems and Measurement	6	Core							
Electrics, Electronics and Electroacoustics	6	Core							
Keyboard Musicianship	4	Opt							
Loudspeaker Design	4	Opt							
Music 1	6	Core							
Music 2	4	Opt							
Area: Building Services									
Air-conditioning Design	6			Opt			Opt		
Building Acoustics and Noise Control	4			Opt					
Building Construction Technology	6			Core				Opt	Opt
Communications	4			Opt					Opt
Computer Aids for Airconditioning Design	6			Opt			Opt		
Electric Power Systems for Buildings	6			Opt			Opt		Opt
Electrical Services	6			Core				Opt	
Fire Protection Services	6			Opt					
Hydraulics Services	6			Opt					
Mechanical Services	6			Core				Opt	
Project Management	6			Core				Core	Opt
Services Control Systems	4			Opt			Opt	Opt	Opt
Urban Environmental Sciences and Services	4			Opt			Opt		Opt
Vertical Transportation Systems	4			Opt					
Area: Computing									
Design Computing Theory and Research	6			Opt	Opt	Opt	Opt	Opt	Opt
Design Data Management	6			Opt	Core	Opt		Opt	
Designing with CAD	6			Opt	Core	Opt		Opt	
Digital Communication in Design	6			Opt	Core	Opt	Opt	Opt	Opt
Generative Design Systems	6				Opt				
How Designers Think	6				Opt				
Introduction to ArchiCAD	4				Opt	Opt			
Introduction to AutoCAD	4				Opt	Opt			
Introduction to Hypermedia in Design	4				Opt	Opt			
Knowledge-based Design	6				Core				
Multimedia in Design**	6	Opt			Core	Core		Opt	
3D Modelling and Photorealism**	6				Core	Core			
Virtual Architecture	6				Opt	Opt			
Area: Digital Media									
3D Animation	6				Opt	Core			
3D Modelling and Photorealism	6				Core	Core			
Computer Graphics Programming	6					Core			
Digital Media Production	6				Opt	Core			
Internet Programming	6				Opt	Core			
Multimedia in Design	6	Opt			Core	Core		Opt	
Area: Energy Conservation									
Architecture, Energy and the Environment	6						Core	Opt	Opt
Building Climatology and Thermal Comfort	4						Opt		Opt
Building Energy Analysis	6			Opt			Core	Opt	Opt
Climate Conscious Architectural Design	6			Opt			Core	Opt	Opt
Energy Conservation Research Project	8						Core		
Energy Conservative Design Workshop	8						Core		
Energy Management in Buildings	6			Opt			Opt	Opt	Opt
Solar Energy and Passive Design	4						Opt		Opt
Area: Facilities Management									
Facilities Management 1	6			Opt				Core	Opt
Facilities Management 2	6			Opt				Core	
Facilities Management 3	6							Opt	
Facilities Management 4	6							Opt	
Financial and Managerial Accounting	6							Core	
Housing Asset Management	8							Opt	
Organisational Analysis and Behaviour	6							Core	
Project Management*	6			Core				Core	Opt
Area: Illumination									
Daylight in Buildings	4			Opt			Opt		Opt
Light Sources and Luminaires	4			Opt			Opt		Core
Lighting Design	8			Opt			Opt	Opt	Core
Photometric and Colorimetric Concepts and Mensuration	4			Opt					Core
The Visual Field and Human Factors	4			Opt					Core
Vision and Visual Perception	4			Opt					Core

\* This unit is also core for Building Services stream

TABLE OF GRADUATE UNITS OF STUDY —DEPARTMENT OF ARCHITECTURE, PLANNING AND ALLIED ARTS

Code	Unit of Study	Credit points	Herit. Cons.	Housing Studies	URP	UrbDes
Area: General						
ARCH9045	Dissertation 1	12	Opt	Opt	Opt	Opt
ARCH9046	Dissertation 2	12	Opt	Opt	Opt	Opt
ARCH9039	General Elective 1	6	Opt	Opt	Opt	Opt
ARCH9040	General Elective 2	6	Opt	Opt	Opt	Opt
ARCH9041	General Elective 3	4	Opt	Opt	Opt	Opt
ARCH9042	General Elective 4	4	Opt	Opt	Opt	Opt
ARCH9043	General Elective 5	2	Opt	Opt	Opt	Opt
ARCH9044	General Elective 6	2	Opt	Opt	Opt	Opt
Area: Heritage Conservation						
ARCH9019	Aesthetic Assessment of Heritage Landscapes	4	Opt			
ARCH9013	Conservation Methods and Practices	12	Core			
ARCH9016	Conservation of Finishes and Introduction of Modern Services	4	Opt			
ARCH9030	History of Landscape Design post 1700	4	Opt			
ARCH9003	Interpretation of Cultural Environments	4	Core			
ARCH9017	Local Heritage in Community Development	4	Opt			
PLAN9021	Planning Law	) or	4	Core		Core
PLAN9020	Planning Procedures	)	4	Core		Core
ARCH9014	Professional Placement	8	Core			
ARCH9031	Research Report	12	Core			
ARCH9015	Traditional Building Methods and Conservation of Materials		4	Opt		
ARCH9007	Transformation of Cultural Environments	4	Core			
Area: Housing Studies						
ARCH9005	Fieldwork Report	8		Opt		
DESC9088	Housing Asset Management	8		Opt		
ARCH9006	Housing Culture Studies	8		Core		
ARCH9032	Housing Development Studies	8		Core		
ARCH9008	Management Policy and Organisation*	8		Core		
ARCH9033	Policy Analysis*	8		Core		
Area: Urban Design						
ARCH9026	Development Finance	4				Opt
ARCH9023	Landscape Design and Urban Ecology	4				Opt
ARCH9022	Methods of Urban Design	4				Core
ARCH9027	Report	12				Core
ARCH9037	Transportation and Traffic for Urban Design	4				Opt
ARCH9036	Urban and Regional Design in Sydney	4				Opt
ARCH9021	Urban Design History, Theory and Criticism	4				Opt
ARCH9001	Urban Design Studio A	12				Core
ARCH9002	Urban Design Studio B	12				Core
DESC9083	Urban Environmental Sciences and Services	4				Opt
Area: Urban and Regional Planning						
PLAN9032	Argumentation and Discourse in Planning	4			Core	
PLAN9029	Computer Applications in Planning	4			Core	
PLAN9035	Economic and Community Development Practice	6			Spec.	
PLAN9005	Economic Applications in Planning	4			Core	
PLAN9034	Economic Tools for Planning and Policy	6			Spec.	
PLAN9027	Foundations of Environmental Planning	4			Core	Opt
PLAN9031	History and Theory in Urban Planning	4			Core	
PLAN9028	Land Use, Infrastructure and Transportation Planning	4			Core	
PLAN9021	Planning Law**	4	Core		Core	
PLAN9030	Planning Methods	4			Core	
PLAN9020	Planning Procedures**	4	Core		Core	
PLAN9042	Principles of Urban Design and Development Control	6			Spec.	
PLAN9037	Regional Housing Practice	6		Opt	Spec.	
PLAN9033	Report	12				
PLAN9043	Urban Design Policy and Practice	6			Spec.	
PLAN9039	Urban Development Policy	6			Spec.	
PLAN9040	Urban Development Practice	6			Spec.	

\* units offered by UNSW

\*\* also core units in Heritage Conservation

### **MASTER OF URBAN AND REGIONAL PLANNING AND GRADUATE DIPLOMA IN URBAN AND REGIONAL PLANNING**

1. Where a unit of study for the degree is no longer available a candidate shall be required to complete such other unit of study or units of study as the Faculty may prescribe on the recommendation of the Head of the Department of Urban and Regional Planning.
2. A candidate who commenced candidature for the degree or diploma before 1 January 1990 shall elect either:
  - (1) to complete the requirements for the degree or diploma no later than 31 December 1991 for full-time students or 31 December 1994 for part-time students in accordance with By-laws and resolutions of the Senate and Faculty in force at the time of commencement, or
  - (2) to complete the requirements for the degree in accordance with these resolutions. The Faculty may grant credit for any units of study completed towards the degree.
3. A candidate who commenced candidature for the Graduate Diploma in Urban and Regional Planning or the Graduate Diploma in Town and Country Planning before 1 January 1990 may, with the permission of the Head of the Department of Urban and Regional Planning, undertake a dissertation (8 credit points).
4. A candidate who commenced candidature for the degree or diploma before 1 January 1992 shall elect either:
  - (1) to complete the requirements for the degree or diploma no later than 31 December 1993 for full-time students or 31 December 1996 for part-time students in accordance with the by-laws and resolutions of the Senate and Faculty in force at the time of commencement, or
  - (2) to complete the requirements for the degree in accordance with these resolutions. The Faculty may grant credit for any courses completed towards the degree.

### **MASTER OF URBAN DESIGN AND GRADUATE DIPLOMA IN URBAN DESIGN**

1. Pursuant to sections 5(1) and 5(2) of the resolutions of the Senate relating to master's degrees and graduate diplomas, the Faculty has prescribed that an admissions committee be set up to select candidates from the applicants to enter the degree or diploma.
2. The composition of the Admissions Committee shall be the Professor of Urban Design and one representative from each of the departments in the Faculty nominated by the Heads of Department.
3. Selection of candidates may be based on consideration of academic qualifications, work experience, folio of design work and other supporting material submitted and referees' reports.

### **URBAN DESIGN COMMITTEE**

Pursuant to the Senate resolutions the Faculty has resolved as follows:

1. There shall be an Urban Design Committee which shall be responsible for the units of study in the Master of Urban Design and the Graduate Diploma in Urban Design.
2. The members of the Committee shall include the Dean, the Associate Dean (Postgraduate), the Professor of Urban Design, the heads of the departments which contribute to the urban design programs and one or more other members of the Faculty appointed by the Faculty on the nomination of each of those heads of departments. The Committee may also recommend to the Faculty the appointment of not more than five external members. The terms of appointment will be one year.
3. The Committee will meet at least once per semester and will report to the Faculty.

### **MASTER OF URBAN STUDIES**

A candidate for the degree of Master of Urban Studies may be required, on the recommendation of the Head of the Department of Architecture, Planning and Allied Arts, to complete units of study from the table of graduate units of study of the Department of Architecture, Planning and Allied Arts (urban and regional planning program):

### **MASTER OF DESIGN SCIENCE (COMPUTING) AND GRADUATE DIPLOMA IN DESIGN SCIENCE (COMPUTING)**

A candidate who commenced candidature for the degree of Master of Design Science or the Graduate Diploma in Design Science specialising in computing before 1 January 1993 shall elect either:

- (1) to complete the requirements for the degree or diploma no later than 31 December 1994 for full-time students or 31 December 1997 for part-time students in accordance with the resolutions of the Senate and the Faculty in force at the time of commencement, or
- (2) to complete the requirements for the degree or diploma in accordance with the 1993 resolutions. The Faculty may grant credit for any courses completed towards the degree or diploma.

### **MASTER OF DESIGN SCIENCE (RESEARCH)**

A candidate for the degree of Master of Design Science (Research) is permitted to enrol in a maximum of 18 credit points of coursework.

### **BOARD OF POSTGRADUATE STUDIES**

Pursuant to the Senate resolutions the Faculty has resolved as follows:

1. There shall be one Board of Postgraduate Studies of the Faculty of Architecture which shall—
  - (1) be responsible for all matters related to candidature for postgraduate degrees and diplomas in the Faculty, and
  - (2) report on any postgraduate matters referred to it by the Faculty.
2. Its membership shall comprise the persons referred to in section 1(a) and (f) of the resolutions of the Senate relating to the constitution of the Faculty of Architecture.

### **SCHOOL OF UNDERGRADUATE STUDIES IN ARCHITECTURE COMMITTEE**

Pursuant to the Senate resolutions the Faculty has resolved as follows:

1. There shall be a School of Undergraduate Studies in Architecture Committee which shall:
  - (1) advise the Faculty on issues affecting architectural education arising externally from the profession, the various accreditation and registration bodies and the Combined Heads of Architecture Schools of Australia;
  - (2) report to the Faculty on any references it receives from the Faculty or its committees related to major curriculum issues;
  - (3) report on behalf of the Faculty to those architectural bodies on which the Faculty has representation.
2. Members of the Committee shall include:
  - (1) all persons referred to in section 1(a), (c) and (d) of the Senate resolutions relating to the constitution of the Faculty of Architecture and who teach in or are responsible for teaching the Bachelor of Science (Architecture) and/or the Bachelor of Architecture degrees;
  - (2) up to six members of the part-time staff who teach in those degrees, elected annually;
  - (3) the Chair of the Board of Architectural Education of the N.S.W. Chapter of the Royal Australian Institute of Architects, or nominee, appointed annually;
  - (4) a person nominated by the Board of Architectural Education of the N.S.W. Chapter of the Royal Australian Institute of Architects, appointed annually;

- (5) up to four student members, nominated by the Sydney University Architecture Society, with no more than two members being nominated from each of the Bachelor of Science (Architecture) and the Bachelor of Architecture candidates.
3. The quorum for meetings of the Committee will be one-fifth of its members.
  4. The Committee will meet at least once per semester and will report to Faculty.
  5. The Chair of the Committee normally will be the Associate Dean (Undergraduate).

#### **ASSESSMENT APPEALS REVIEW BOARD**

The Faculty has resolved that there shall be an Assessment Appeals Review Board.

1. The Board will meet at the formal request of a student of the Faculty to consider an appeal regarding the assessment of any coursework subject of the Faculty.
2. The Board will not review marks awarded but will consider appeals for a reassessment of work based on assessment procedures, illness, misadventure, etc.
3. The Board will request the attendance of the examiner for the appeal. If either the examiner or student wishes, they may attend separately, but only if the other party agrees or if there are, in the view of the Board, exceptional circumstances.
4. The Board will report its recommendations to the examiner and to the Faculty's Board of Examiners.
5. The membership of the Board will be the Dean and up to five persons referred to in section 1(a) of the resolutions of the Senate relating to the constitution of the Faculty of Architecture and up to four students who are enrolled in the coursework degrees of the Faculty, all of whom will be appointed by the Dean, on the advice of the heads of departments and in consideration of the nature of the appeals before the Board. For an appeal by an undergraduate student, the four students shall be nominated by the Sydney University Architecture Society.

#### **PART-TIME PhD IN THE FACULTY OF ARCHITECTURE**

##### **1. Consultation with candidate**

The head of the department and proposed supervisor shall discuss with the candidate the advisability of carrying out the PhD program on a part-time basis, considering the candidate's research background, the nature and the topic, and the facilities and time likely to be available.

##### **2. Availability of time**

- (1) The candidate should be able to spend a minimum of 20 hours per week on the candidature.
- (2) The candidate should be free to attend University on a sufficient number of occasions, and at suitable times, to consult with the supervisor, and to attend seminars and other departmental activities including a regular seminar to outline progress in their research.
- (3) The candidate should be able to attend the University for the equivalent of one day per week. This may be achieved by satisfying (2) above and also attending for blocks of time at appropriate stages of the candidature.
- (4) There should be a reasonable expectation that the conditions described above will continue throughout the candidature.

##### **3. Supervision arrangements**

The work towards the degree shall be planned and undertaken, so that the supervisor will be able to certify that the work is the candidate's own work.

#### **4. Adequacy of facilities, resources and supervision**

In recommending a candidature, the head of department shall certify that the department has, and that there is a reasonable expectation that it will continue to have throughout the period of the candidature, adequate facilities, resources and a supervisor.

#### **5. Progress**

Candidates shall be required to submit annual progress reports, and the Faculty shall be advised in any case where either the annual report is not submitted on time, or the comments of the supervisor or head of department indicate that progress is less than satisfactory. The Faculty shall also be informed, either by the annual progress report or at other times during the year, when there is any substantive change in any of the details of the candidature or of the candidate's employment or circumstances relating to availability of time or supervision. In such cases, the Faculty may suspend or terminate the candidature if it is not satisfied that the new circumstances are adequate for its continuation.





# Faculty of Arts

2. (1) Subject to subsection (3), the members appointed in accordance with section 1 subsections (j) to (m) shall hold office for a period of two years commencing on 1 January following their appointments;
- (2) Members shall be eligible for re-appointment or re-election;
- (3) A person shall cease to hold office if that person ceases to hold the qualifications in respect of which he or she was eligible to hold office;
- (4) If a vacancy occurs in the office of a member appointed in accordance with section 1 subsections (j) to (m), the vacancy may be filled in like manner to the appointment and the person so appointed shall hold office for the term of the person being replaced.

## MEMBERSHIP OF THE FACULTY— SCHOOLS AND DEPARTMENTS

The schools and departments that the Vice-Chancellor has determined shall be placed under the supervision of the Faculty of Arts are:

School of English, Art History, Film and Media comprising the following departments

Art History and Theory  
English  
Studies in Religion

School of European, Asian and Middle Eastern Languages and Studies comprising the following departments

Chinese Studies  
Japanese and Korean Studies  
South East Asian Studies  
French Studies  
Germanic Studies  
Italian Studies  
Modern Greek Studies  
Semitic Studies

School of Philosophy, Gender, History and Ancient World Studies comprising the following departments

Ancient History  
Archaeology  
Classics  
Gender Studies  
History  
Philosophy

School of Society, Culture and Performance comprising the following departments

Anthropology  
Linguistics  
Music  
Performance Studies  
Social Work, Social Policy and Sociology

## DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF ARTS

1. The degrees in the Faculty of Arts shall be:
  - (a) Bachelor of Arts (BA)
  - (b) Bachelor of Arts (Honours) (BA(Hons))
  - (c) Bachelor of Arts (Asian Studies) (BA(AsianStud))
  - (d) Bachelor of Arts (Asian Studies) (Honours) (BA(AsianStud)Hons)
  - (e) Bachelor of Arts (Languages) (BA (Lang))
  - (f) Bachelor of Arts (Languages) (Honours) (BA (Lang)(Hons))
  - (g) Bachelor of Arts (Media and Communications) (BA (Media & Comm))
  - (h) Bachelor of Arts Informatics (BA Informatics)
  - (i) Bachelor of Arts Informatics (Honours) (BA Informatics (Hons))
  - (k) Bachelor of Social Sciences (BSocSci)
  - (l) Bachelor of Social Sciences (Honours) (BSocSci(Hons))
  - (m) Bachelor of Liberal Studies (BLibStud)
  - (n) Master of Arts (MA)

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE FACULTY OF ARTS

1. The Faculty of Arts shall comprise the following persons:

- (a) the Professors, Readers, Associate Professors, Senior Lecturers, Lecturers and Associate Lecturers who are full-time or fractional permanent or temporary members of the teaching staff or research staff of the departments and schools placed under the supervision of the Faculty of Arts;
- (b) the Director of the Language Centre;
- (c) members of the full-time or fractional permanent or temporary teaching staff engaged in teaching in the area of Performance Studies;
- (d) the director of the Koori Centre, or a nominee of the director
- (e) the Deans of the Faculties of Economics and Business, Law, Science and Architecture or their nominees;
- (f) the Principal of the Sydney Conservatorium of Music and the Director of the Sydney College of the Arts or their nominees, and the Director and the Chief Curator of the Museum of Contemporary Art;
- (g) the Heads of the Disciplines of Economic History, Government and International Relations and Economics and the Director of Economics (Social Sciences);
- (h) the Heads of the Schools of Educational Psychology, Literacies and Learning, and Social, Policy and Curriculum Studies;
- (i) the Head of the School of Mathematics and Statistics and the Head of the School of Geosciences and the Head of the Department of Psychology;
- (j) one full-time member of the academic staff of each of the schools and departments mentioned in subsections (f), (g) and (h) nominated by the respective head from time to time;
- (k) two members of the teaching staff of the Faculty of Economics and Business not otherwise members of the Faculty of Arts nominated by the Faculty of Economics and Business;
- (l) two members of the teaching staff of the Faculty of Education not otherwise members of the Faculty of Arts nominated by the Faculty of Education;
- (m) two members of the teaching staff of the Faculty of Science not otherwise members of the Faculty of Arts nominated by the Faculty of Science;
- (n) two members of the teaching staff of the Faculty of Law nominated by the Faculty of Law;
- (o) not more than eight students elected annually in the manner prescribed by resolution of the Senate;

- (n) Master of Arts in Early Christian Studies (MA (Early Christian Stud))
  - (o) Master of Arts in Public History (MA(Public History))
  - (p) Master of Letters (MLitt)
  - (q) Master of Letters in Public History (MLitt(Public History))
  - (r) Master of Philosophy (MPhil)
  - (s) Master of Theology (MTh)
  - (t) Master of Theology (Honours) (MTh (Hons))
  - (u) Doctor of Philosophy (PhD)
  - (v) Doctor of Letters (DLitt).
2. The diplomas and certificates in the Faculty of Arts shall be:
- (a) Graduate Diploma in Arts (GradDipArts)
  - (b) Graduate Diploma in Early Christian Studies (GradDip (Early Christian Stud))
  - (c) Graduate Diploma in Modern Language Teaching (GradDipModLangTeach)
  - (d) Graduate Diploma in Museum Studies (GradDipMuseumStud)
  - (e) Graduate Diploma in Public History (GradDip(Public History))
  - (t) Graduate Diploma in Public History (Heritage) (GradDip(Public History)(Heritage))
  - (g) Graduate Diploma in Public History (Media) (GradDip(Public History)(Media))
  - (h) Graduate Certificate in Arts (GradCertArt)
  - (i) Graduate Certificate in Early Christian Studies (GradCert(Early Christian Stud))
  - (l) Graduate Certificate in Human Services Management (GradCertHSM)
  - (k) Graduate Certificate in Modern Language Teaching (GradCertModLangTeach)
  - (l) Graduate Certificate in Museum Studies (GradCertMuseumStud)
  - (m) Graduate Certificate in Public History (GradCert(Public History))
  - (n) Diploma of Arts (DipArts)
  - (o) Diploma of Language Studies (DipLangStud)
  - (p) Diploma of Social Sciences (DipSocSc)
  - (q) Diploma in Indonesian and Malaysian Studies (DipInd&MalayStud)
3. The combined degrees in the Faculty of Arts shall be:
- (a) Bachelor of Arts and Bachelor of Commerce (BA/BCom)
  - (b) Bachelor of Arts and Bachelor of Laws (BA/LLB)
  - (c) Bachelor of Arts and Bachelor of Music (BA/BMus)
  - (d) Bachelor of Arts and Bachelor of Science (BA/BSc)
  - (e) Bachelor of Arts and Bachelor of Social Work (BA/BSW)
  - (f) Bachelor of Arts and Bachelor of Theology (BA/BTh)
  - (g) Bachelor of Education and Bachelor of Arts (BE/BA)
  - (h) Bachelor of Engineering and Bachelor of Arts (BE/BA)
  - (i) Bachelor of Nursing and Bachelor of Arts (BN/BA)
4. The degrees in the Faculty of Arts offered in conjunction with other faculties shall be:
- (a) Bachelor of Liberal Studies (BLibStud)

#### UNDERGRADUATE DEGREES OFFERED IN THE FACULTY OF ARTS<sup>1</sup>

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

2. Requirements for the Pass Degree of Bachelor of Arts  
To qualify for the pass degree students must
- (1) complete successfully units of study giving credit for a total of 144 credit points; and

- (2) complete the requirements published in the Faculty resolutions relating to the course and satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

#### 3. Requirements for the Bachelor of Arts Honours Degree

To qualify for the award of the honours degree students must complete the requirements published in the Faculty resolutions relating to the course.

#### 4. Requirements for the Pass Degree of Bachelor of Arts (Asian Studies)

To qualify for the pass degree students must

- (1) complete successfully units of study giving credit for a total of 144 credit points; and
- (2) complete the requirements published in the Faculty resolutions relating to the course and satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

#### 5. Requirements for the Bachelor of Arts (Asian Studies) Honours Degree

To qualify for the award of the honours degree students must complete the requirements published in the Faculty resolutions relating to the course.

#### 6. Requirements for the Pass Degree of Bachelor of Arts (Languages)

To qualify for the award of the degree students must

- (1) complete successfully units of study giving credit for a total of 192 credit points, and
- (2) complete the requirements published in the Faculty resolutions relating to the course and satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

#### 7. Requirements for the Bachelor of Arts (Languages) Honours Degree

To qualify for the award of the honours degree students must complete the requirements published in the Faculty resolutions relating to the course.

#### 8. Requirements for the Pass Degree of Bachelor of Arts (Media and Communications)

To qualify for the award of the degree students must

- (1) complete successfully units of study giving credit for a total of 192 credit points, and
- (2) complete the requirements published in the Faculty resolutions relating to the course and satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

#### 9. Requirements for the Pass Degree of Bachelor of Arts Informatics

To qualify for the award of the degree students must

- (1) complete successfully units of study giving credit for a total of 192 credit points, and
- (2) complete the requirements published in the Faculty resolutions relating to the course and satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

#### 10. Requirements for the Bachelor of Arts Informatics Honours Degree

To qualify for the award of the honours degree students must complete the requirements published in the Faculty resolutions relating to the course.

#### 11. Requirements for the degree of Bachelor of Social Sciences

To qualify for the award of the degree students must

- (1) complete successfully units of study giving credit for a total of 192 credit points; and

<sup>1</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office.

- (2) complete the requirements published in the Faculty resolutions relating to the course and satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

## 12. Requirements for the Bachelor of Social Sciences Honours Degree

To qualify for the award of the honours degree students must complete the requirements published in the Faculty resolutions relating to the course.

## 13. Requirements for the Combined degrees

To qualify for the award of the two degrees in a combined degree course students must complete the requirements published in these and the other relevant Faculty resolutions relating to the course.

## BACHELOR OF LIBERAL STUDIES<sup>1</sup>

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

### 2. Requirements for the Degree

To qualify for the award of the degree students must:

- (1) complete successfully units of study giving credit for a total of 192 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

### 3. Requirements for the Honours Degree

To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

## POSTGRADUATE DEGREES AND DIPLOMAS OFFERED IN THE FACULTY OF ARTS

### MASTER OF ARTS

#### Award of the degree

1. (1) The degree of Master of Arts shall be awarded in one grade only, provided that an outstanding candidate may be awarded the degree with merit. A candidate who has completed two units of the Master of Arts program and is no longer able to complete the program may apply to the Faculty to be awarded the Graduate Certificate in Arts. A candidate who has completed four units of the Master of Arts program and is no longer able to complete the program may apply to the Faculty to be awarded the Graduate Diploma in Arts.
- (2) The testamur for the Master of Arts shall specify the subject area in which the Master of Arts has been taken.

#### Eligibility for admission

2. An applicant for admission to candidature for the degree shall, except as provided for in Chapter 10 of the By-laws\*:
  - (a) be a graduate of the University of Sydney; and
  - (b) have completed a minimum of three courses to third year level within the subject area in which the applicant seeks to proceed, provided that the applicant's work is of sufficient merit; or
  - (c) have completed at a satisfactory level courses deemed by the Faculty to be equivalent.
3. Applicants may be required to demonstrate to the satisfaction of the Faculty their ability to proceed by the method nominated.

#### Availability

4. Admission to candidature for the degree may be limited by quota.
5. (1) In determining the quota the University will take into account—

- (a) availability of resources, including space, library, equipment and computing facilities; and
- (b) availability of adequate and appropriate supervision, including both the supervision of research candidatures and the coordination of coursework programs.

6. In considering an applicant for admission to candidature the Faculty may take account of the quota and will select in preference applicants who are most meritorious in terms of the eligibility for admission criteria.

#### Probationary admission

7. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

#### Method of progression

8. A candidate for the degree shall proceed primarily by coursework and essay.
9. In exceptional circumstances a candidate may be permitted by the Faculty to proceed by coursework and thesis.

#### Time limits

10. A candidate may proceed on either a full-time or a part-time basis.
11. (1) A full-time candidate shall complete the requirements for the degree not earlier than the end of the first year of candidature and, unless otherwise determined by the Faculty, not later than the end of the second year of candidature.
- (2) A part-time candidate shall complete the requirements for the degree not earlier than the second year of candidature and, unless otherwise determined by the Faculty, not later than the end of the fourth year of candidature.
- (3) The earliest and latest dates for completion of requirements for the degree shall be adjusted for those candidates wishing to proceed on a part-time basis following their commencement of candidature on a full-time basis, and vice versa.

#### Credit

12. (1) A candidate, who before admission to candidature has spent time in advanced study in the University of Sydney or in another university, may be deemed by the Faculty to have spent time after admission to candidature provided that it represents no more than half of the total candidature.
- (2) (a) A candidate who has completed courses (or equivalent work) at an institution other than a university may be granted credit towards the Master of Arts for units of study listed in the table of units of study provided that the content of the courses is considered by the Faculty to be equivalent to units of study outlined in the table of units of study.
- (b) The credit which may be granted to a candidate under sub-section (a) shall not exceed a total of 2 units.
- (3) 12 credit points of credit may be granted towards the Master of Arts for work completed prior to admission through the University's Summer School or Centre for Continuing Education for units of study being offered to candidates for the Master of Arts in the particular subject area being undertaken.

<sup>1</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

**Supervision**

13. (1) The Faculty shall appoint, on the recommendation of the head of department concerned, a full-time member of the academic staff of the department to act as a supervisor of each candidate proceeding by coursework and thesis.
- (2) The Faculty shall appoint, on the recommendation of the head of department concerned, a full-time member of the academic staff of the department to act either as supervisor or adviser, as thought most appropriate, for each candidate proceeding primarily by coursework.
- (3) The Faculty may appoint, on the recommendation of the head of department concerned, from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature within the Faculty.

**Subject areas**

14. The degree may be taken in the following subject areas:
- Ancient History
  - Anthropology
  - Applied Japanese for Business Purposes
  - Applied Linguistics
  - Art History and Theory
  - Asian Studies
  - Australian Studies
  - Celtic Studies
  - Chinese Studies
  - Chinese (Translating and Interpreting)
  - Creative Writing
  - Crosscultural Communication
  - Curatorial Studies
  - Curatorship and Modern Art
  - English
  - English for Academic Purposes
  - European Studies
  - French Studies
  - Gender Studies.
  - Germanic Studies
  - History
  - Holocaust Studies
  - Italian
  - Italian Renaissance Studies
  - Japanese Studies
  - Language in Education
  - Latin
  - Linguistics
  - Mathematical Statistics
  - Mathematics
  - Medieval Studies
  - Modern Greek
  - Museum Education
  - Museum Studies
  - Music
  - Peace and Conflict Studies
  - Performance Studies
  - Philosophy
  - Prehistoric and Historical Archaeology
  - Religious Education
  - Semitic Studies
  - Social Policy
  - Sociology
  - Southeast Asian Studies
  - Studies in Religion

**Requirements for the degree**

15. A candidate proceeding primarily by coursework shall:
- (a) complete 6 units of study plus a 2 unit dissertation, or
  - (b) complete 8 units of study;
  - (c) attend such seminars; and

- (d) complete such essays and other written work as may be prescribed by the Faculty on the recommendation of the head of the department concerned.

**Examination**

16. On completion of requirements for the degree by a candidate proceeding by coursework and thesis, the Faculty, on the recommendation of the head of the department concerned, shall appoint at least two examiners to examine and report on the thesis.
17. The reports of the examiners shall be made available to the head of the department who shall consult with the professor most concerned, if the professor is not the head of the department, and the supervisor.
18. The head of the department shall report the result of the examination of the candidature, together with a recommendation concerning the award of the degree, to the Faculty which shall determine the result.
19. In special cases the Faculty, on the recommendation of the head of department concerned, may require the candidate to take a further examination in the area of the thesis.
20. The Faculty may permit an unsuccessful candidate to revise and resubmit the thesis if, in the opinion of the head of department concerned, the candidate's work is of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate.
21. On completion of the requirements for the degree by a candidate proceeding primarily by coursework and essay, the head of the department shall report the result of the examination of the coursework to the Faculty, which shall determine the result of the candidature.
22. A candidate who fails two units within a coursework program will be asked to show cause why the candidature should not be terminated. A candidate who fails one course/unit will be required to repeat that unit but with different academic content, except in exceptional circumstances.
23. Subject to the discretion of the department a candidate who fails the Long Essay could be required to complete two further units to substitute for the Long Essay. If no further unit options exist within the program these units will be drawn from the Honours program of the department or program concerned or in exceptional circumstances will consist of such other equivalent work as the head of the department or convenor of the program determines as appropriate.

**Progress**

24. The Faculty may:
- (a) on the recommendation of the head of department concerned, call upon any candidate to show good cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
  - (b) where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**Area of specialisation**

25. In Asian Studies only, students may specialise in one of the following:
- Chinese Studies
  - East Asian Studies
  - Japanese Studies
  - Southeast Asian Studies

## MASTER OF ARTS IN EARLY CHRISTIAN STUDIES

## GRADUATE DIPLOMA IN EARLY CHRISTIAN STUDIES

## GRADUATE CERTIFICATE IN EARLY CHRISTIAN STUDIES

## JOINT PROGRAM OF THE UNIVERSITY OF SYDNEY AND MACQUARIE UNIVERSITY

### Administration of the courses

1. (1) The courses of study in Early Christian Studies are offered as part of a Joint Program of the University of Sydney and Macquarie University.
- (2) The courses of study are supervised jointly by the Faculty of Arts at the University of Sydney and the Division of Humanities at Macquarie University, through the Head of the School of Studies in Religion who reports to the Faculty of Arts at the University of Sydney, and a similar reporting structure exists at Macquarie University.
- (3) Candidates will proceed in accordance with the rules and regulations of the institution at which they are enrolled.

### Admission to candidature

2. (1) Applications for admission to candidature will be made at either institution.
3. (1) Master of Arts in Early Christian Studies  
An applicant for admission to candidature for the degree of Master of Arts in Early Christian Studies shall—
  - (a) hold the degree of Bachelor
  - (b) have completed a major in the subject area in which the applicant seeks to proceed, provided that the applicant's work is of sufficient merit; or
  - (c) have completed at a satisfactory level courses deemed by the Faculty to be equivalent
- (2) Graduate Diploma in Early Christian Studies  
An applicant for admission to candidature for the Graduate Diploma in Early Christian Studies shall hold the degree of Bachelor or an equivalent qualification.
- (3) Graduate Certificate in Early Christian Studies  
An applicant for admission to candidature for the Graduate Certificate in Early Christian shall hold the degree of Bachelor or an equivalent qualification.
4. (1) Admission to the courses in Early Christian Studies may be limited by quota.
- (2) In determining the quota, the School of Studies in Religion will take into account:
  - (a) availability of resources including space, library, equipment, laboratory and computing facilities; and
  - (b) availability of adequate and appropriate supervision and coordination of coursework programs.
- (3) In considering an application for admission to candidature the Faculty of Arts shall take account of the quota and select applicants in order of academic merit.
5. (1) All candidates will enrol at either the University of Sydney or Macquarie University.
- (2) (a) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months for the Master of Arts and six months for the Graduate Diploma and Graduate Certificate and upon completion of this period the Faculty shall review the candidate's progress and shall either confirm the candidate's status or terminate the candidature.
- (b) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.
6. (1) A candidate may transfer their candidature at the end of the first semester with the agreement of the Head of the School of Studies in Religion and the Head of the

Department of Ancient History in respect of the

- (a) Master of Arts in Early Christian Studies;
  - (b) Graduate Diploma in Early Christian Studies;
  - (c) A candidate enrolled in the Graduate Certificate in Early Christian Studies may not transfer.
- (2) (a) A candidate who elects the University of Sydney must apply to the Faculty of Arts at the University of Sydney to transfer his or her candidature, and the application will normally be approved so long as the candidate has made satisfactory progress and there are places available.
  - (b) A candidate who enrolls at the University of Sydney shall proceed in accordance with the Resolutions set out hereunder.

### Award of the degree, diploma or certificate

7. (1) The degree, diploma or certificate, as the case may be, shall be awarded and conferred by the institution at which the candidate is enrolled in the course as determined by the School of Studies in Religion.
- (2) The testamur will specify Master of Arts in Early Christian Studies, Graduate Diploma in Early Christian Studies or Graduate Certificate in Early Christian Studies, as the case may be, but will not indicate that the course was completed as part of the Joint Program of the University of Sydney and Macquarie University. The academic transcript will specify the units of study undertaken at both institutions.
- (3) The degree, diploma and certificate in Early Christian Studies shall be awarded in one grade only.

### Method of progression

8. A candidate shall proceed primarily by coursework
9. (1) A candidate for the degree of Master of Arts in Early Christian Studies may proceed on a part-time or full-time basis.
- (2) A candidate for a Graduate Diploma in Early Christian Studies or Graduate Certificate in Early Christian Studies may proceed on a part-time or full-time basis.

### Time limits

10. A candidate shall normally complete the requirements—
  - (1) for the degree of Master of Arts in Early Christian Studies
    - (a) full-time not earlier than the second semester and not later than the fourth semester
    - (b) part-time not earlier than the fourth semester of candidature and not later than the end of the eighth semester of candidature;
  - (2) for the Graduate Diploma in Early Christian Studies not earlier than the second semester of candidature and not later than the end of the sixth semester of candidature; and
  - (3) for the Graduate Certificate in Early Christian Studies by the first semester of candidature and not later than the end of the fourth semester of candidature.In special circumstances the Faculty may grant a candidate an extension of candidature.

### Credit

11. (1) (a) A candidate who, prior to admission to candidature, has completed relevant work in this or another university or tertiary institution may be granted credit by the Faculty for the time spent and work completed provided that the candidate completes at least half of the requirements for the course in Early Christian Studies for which he or she is a candidate while enrolled in the Joint Program at this University or at Macquarie University.
- (2) (a) A candidate who, prior to admission to candidature for a course in the Joint Program,

has completed coursework (or equivalent work) at an institution other than a university may be granted credit towards the Master's and Diploma courses in Early Christian Studies for specific units of study listed in the table of units provided that the content of the coursework is considered by the Faculty to be equivalent to that in the units offered in the courses in the Joint Program.

- (b) The credit which may be granted to a candidate under sub-section (a) shall not exceed a total of:
- (i) 2 units of study in respect of the Master of Arts; and
  - (ii) 1 unit of study in respect of the graduate diploma course.

### Supervision

12. (1) In respect of candidates for the degree of Master of Arts, the Faculty, on the recommendation of the Head of the School of Studies in Religion—
- (a) shall appoint a member of the academic staff of the University to act as a supervisor of the candidate's dissertation; and
  - (b) may appoint, from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of the candidature.
- (2) In respect of all the courses in Early Christian Studies, the Program Co-ordinator shall act as an adviser to all candidates in respect of units of study.

### Requirements for the courses

13. (1) Master of Arts in Early Christian Studies  
A candidate shall—
- (a) complete 8 units of study chosen from the Table of Units for the Joint Program; 4 units of study to be undertaken at the University of Sydney and 4 units of study to be undertaken at Macquarie University
  - (b) 2 units of study may be replaced by a dissertation; and
  - (c) attend classes and seminars as required; and
  - (d) complete such essays and other written work as may be prescribed by the Faculty on the recommendation of the head of school.
- (2) Graduate Diploma in Early Christian Studies
- (a) A candidate for the Graduate Diploma in Early Christian Studies shall complete 6 units of study chosen from the table of units for the joint program; 3 units of study to be undertaken at the University of Sydney and 3 units of study to be undertaken at Macquarie University.
  - (3) Graduate Certificate in Early Christian Studies  
A candidate shall complete 4 units of study chosen from the table of units for the Joint Program at the institution at which the candidate is enrolled in the course.

### Examination

14. The Head of the School of Studies in Religion shall report the result of the examination of the coursework to the Faculty, which shall determine the result of the candidature.
15. Except in exceptional circumstances, a candidate who fails one unit of study will not be permitted to repeat that unit of study.

### Transfer of candidature between courses of study in Early Christian Studies

16. (1) A candidate who has completed six units of the Master of Arts in Early Christian Studies program and who is no longer able to complete the program may apply to the Faculty for the award of a Graduate Diploma in Early Christian Studies.
- (2) A candidate who has completed three units of the Master of Arts in Early Christian Studies or Graduate

Diploma in Early Christian Studies program and who is no longer able to complete the program may apply to the Faculty for the award of the Graduate Certificate in Early Christian Studies.

### Satisfactory progress

17. (1) On the recommendation of the Head of the School of Studies in Religion, the Faculty may call upon any candidate to show good cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the requirements for the course of study.
- (2) Satisfactory progress cannot be defined in all cases in advance, but a candidate who fails two units of study may be asked to show cause why the candidature should not be terminated.
  - (3) Where, in the opinion of the Faculty, the candidate does not show good cause, the Faculty may terminate the candidature.

### MASTER OF LETTERS

#### Award of the degree

1. (1) The degree of Master of Letters shall be awarded in one grade only, provided that an outstanding candidate may be awarded the degree with merit.
- (2) The testamur for the Master of Letters shall specify the subject area in which the Master of Letters has been taken.

#### Eligibility for admission

2. An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws\*:
  - (a) be a Bachelor of Arts of the University of Sydney or, in special cases, hold another degree of the University; and
  - (b) have demonstrated high achievement in the undergraduate courses; and
  - (c) have completed courses specified by the department concerned, or courses deemed to be equivalent to those specified.

#### Availability

3. Admission to candidature for the degree may be limited by quota.
4. In determining the quota the University will take into account:
  - (a) availability of resources, including space, library, equipment and computing facilities; and
  - (b) availability of adequate and appropriate supervision, including both the supervision of research candidatures and the coordination of coursework programs.
5. In considering an application for admission to candidature the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of eligibility for admission criteria.

#### Probationary admission

6. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

#### Method of progression

7. A candidate for the degree shall proceed primarily by coursework.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

### Subject areas

8. The degree may be taken in the following subject areas:

- Ancient History
- Creative Writing
- English
- French Studies
- Gender Studies
- History
- Southeast Asian Studies
- Linguistics
- Museum Studies
- Philosophy
- Semitic Studies
- Social Policy
- Sociology

### Time limits

9. A candidate may proceed on either a full-time basis or a part-time basis.

10. (1) A full-time candidate shall complete the requirements for the degree not earlier than the end of the third semester of candidature and, unless otherwise determined by the Faculty, not later than the end of the sixth semester of candidature.
- (2) A part-time candidate shall complete the requirements for the degree not earlier than the sixth semester of candidature and, unless otherwise determined by the Faculty, not later than the end of the twelfth semester of candidature.
- (3) The earliest and latest dates for completion of requirements for the degree shall be adjusted for those candidates wishing to proceed on a part-time basis, following their commencement of candidature as a full-time candidate and vice versa.

### Credit

11. (1) A candidate, who before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution, may be deemed by the Faculty to have spent such time after admission to candidature provided that it represents no more than half of the total candidature, except for special cases where it may be deemed by the Faculty to represent a greater proportion of the candidature up to the total candidature, and provided that attendance requirements as prescribed by resolution of the Faculty are otherwise met.
- (2) 12 credit points of credit may be granted towards the Master of Letters for work completed prior to admission through the University's Summer School or Centre for Continuing Education for units of study being offered to candidates for the Master of Letters in the particular subject area being undertaken.

### Supervision

12. (1) The Faculty shall appoint, on the recommendation of the head of the department concerned, a full-time member of the academic staff of the department to act either as supervisor or adviser, as thought most appropriate, for each candidate proceeding primarily by coursework.
- (2) The Faculty may appoint, on the recommendation of the head of the department concerned, from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature within the Faculty.

### Requirements for the degree

13. A candidate shall complete 12 semester length units of study consisting of either;
- (a) 12 semester length units of study of at least 2 hours per week; or
  - (b) 8 semester length units of study of at least 2 hours per week plus a 4 unit treatise.

### Examination

14. On completion of the requirements for the degree, the head of the department shall report the result of the examination of the coursework to the Faculty, which shall determine the result of the candidature.

### Progress

15. The Faculty may:
- (a) on the recommendation of the head of the department concerned, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
  - (b) where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

### MASTER OF LETTERS IN PUBLIC HISTORY

### MASTER OF ARTS IN PUBLIC HISTORY

### GRADUATE DIPLOMA IN PUBLIC HISTORY

### GRADUATE DIPLOMA IN PUBLIC HISTORY (HERITAGE)

### GRADUATE DIPLOMA IN PUBLIC HISTORY (MEDIA)

### GRADUATE CERTIFICATE IN PUBLIC HISTORY

### JOINT PROGRAM OF THE UNIVERSITY OF SYDNEY AND THE UNIVERSITY OF TECHNOLOGY, SYDNEY

### Administration of the courses

1. (1) The courses of study in Public History are offered as part of a joint program of the University of Sydney and the University of Technology, Sydney.
- (2) The courses of study are supervised jointly by the Faculty of Arts at the University of Sydney and the Faculty of Humanities and Social Sciences at the University of Technology, Sydney through a Joint Management Committee which comprises members of staff at both institutions. The Joint Management Committee reports to the Faculty of Arts through the Head of the Department of History at the University of Sydney, and a similar reporting structure exists at the University of Technology, Sydney.
- (3) Candidates will proceed in accordance with the rules and regulations of the institution at which they are enrolled.

### Admission to candidature

2. (1) Applications for admission to candidature will be made in the first instance to the University of Technology, Sydney, which will determine the result of applications on the recommendation of the Joint Management Committee.
3. (1) Master of Letters in Public History  
An applicant for admission to candidature for the degree of Master of Letters in Public History shall —
- (a) hold the degree of Bachelor of Arts with Honours in History or a related discipline or
  - (b) (i) hold the degree of Bachelor of Arts with a major in History or a related discipline and
  - (ii) submit evidence to the satisfaction of the Joint Management Committee of at least two years' Public History work experience at an appropriate level or
  - (c) (i) have completed the requirements for the award of a Diploma in Public History in the Joint Program at Credit level or have completed the requirements for the award of the Master of Arts in Public History and

- (ii) have demonstrated to the satisfaction of the Joint Management Committee his or her ability to pursue the course of study.

(2) Master of Arts in Public History

An applicant for admission to candidature for the degree of Master of Arts in Public History shall—

- (a) hold the degree of Bachelor of Arts with Honours in History or a related discipline or
- (b) (i) hold the degree of Bachelor of Arts with a major in History or a related discipline and
- (ii) submit evidence to the satisfaction of the Joint Management Committee of at least two years' Public History work experience at an appropriate level or
- (c) (i) have completed the requirements for the award of a Diploma in Public History in the Joint Program at Credit level and
- (ii) have demonstrated to the satisfaction of the Joint Management Committee his or her ability to pursue the course of study.

(3) Graduate Diplomas in Public History

An applicant for admission to candidature for any of the Graduate Diploma courses in Public History shall hold the degree of Bachelor or an equivalent qualification.

(4) Graduate Certificate in Public History

An applicant for admission to candidature for the Graduate Certificate in Public History shall hold the degree of Bachelor or an equivalent qualification.

4. (1) Admission to the courses in Public History may be limited by quota.
- (2) In determining the quota, the Joint Management Committee will take into account:
  - (a) availability of resources including space, library, equipment, laboratory and computing facilities; and
  - (b) availability of adequate and appropriate supervision and supervised placement.
- (3) In considering an application for admission to candidature the Joint Management Committee shall take account of the quota and select applicants in order of academic merit.
5. (1) All candidates will enrol initially at the University of Technology, Sydney.
- (2) Candidates who, on the advice of the Joint Management Committee, elect to complete the majority of the requirements for a course in Public History at the University of Sydney, will normally so elect:
  - (a) at the end of the fourth semester of candidature in respect of the degree of Master of Letters in Public History;
  - (b) at the end of the second semester of candidature in respect of the degree of Master of Arts in Public History;
  - (c) at the end of the first semester of candidature in respect of the Graduate Diploma courses in Public History; and
  - (d) at the end of the first semester of candidature in respect of the Graduate Certificate in Public History.

In special circumstances the Joint Management Committee may grant an extension of time for the candidate to elect to transfer to the University of Sydney.

(3) A candidate who elects the University of Technology, Sydney will continue the candidature at the University of Technology, Sydney.

(4) (a) A candidate who elects the University of Sydney must apply to the Faculty of Arts at the University of Sydney to transfer his or her candidature, and the application will normally be approved so long as the candidate has made satisfactory progress and there are places available.

- (b) A candidate who enrolls at the University of Sydney shall proceed in accordance with the Resolutions set out hereunder.

**Award of the degree, diploma or certificate**

6. (1) The degree, diploma or certificate, as the case may be, shall be awarded and conferred by the institution at which the candidate completes the majority of the course requirements, as determined by the Joint Management Committee.
- (2) The testamur will specify Master of Letters in Public History, Master of Arts in Public History, Graduate Diploma in Public History or Graduate Diploma in Public History (Heritage) or Graduate Diploma in Public History (Media) or Graduate Certificate in Public History, as the case may be, but will not indicate that the course was completed as part of the Joint Program of the University of Sydney and the University of Technology, Sydney. The academic transcript will specify the units of study undertaken at both institutions.
- (3) The degrees, diplomas and certificate in Public History shall be awarded in one grade only.

**Method of progression**

7. A candidate shall proceed primarily by coursework.
8. (1) A candidate for the degree of Master of Letters in Public History or Master of Arts in Public History may proceed only on a part-time basis.
- (2) A candidate for a Graduate Diploma in Public History or Graduate Certificate in Public History may proceed on a part-time or full-time basis.

**Time limits**

9. A candidate shall normally complete the requirements —
    - (1) for the degree of Master of Letters in Public History not earlier than the sixth semester of candidature and not later than the end of the twelfth semester of candidature;
    - (2) for the degree of Master of Arts in Public History not earlier than the fourth semester of candidature and not later than the end of the eighth semester of candidature;
    - (3) for the Graduate Diplomas in Public History not earlier than the second semester of candidature and not later than the end of the sixth semester of candidature; and
    - (4) for the Graduate Certificate in Public History not earlier than the second semester of candidature and not later than the end of the fourth semester of candidature.
- In special circumstances the Faculty may grant a candidate an extension of candidature.

**Credit**

10. (1) (a) A candidate who, prior to 1998, has completed work in the Faculty of Arts in the University of Sydney in a course in Public History may be granted credit by the Faculty for the time spent and work completed provided that the candidate abandons credit for this work towards the course in which the work was completed.
- (b) A candidate who, prior to admission to candidature, has completed relevant work in this or another university or tertiary institution may be granted credit by the Faculty for the time spent and work completed provided that the candidate completes at least three-quarters of the requirements for the course in Public History for which he or she is a candidate while enrolled in the Joint Program at this University or at the University of Technology, Sydney.
- (2) (a) A candidate who, prior to admission to candidature for a course in the Joint Program,



has completed coursework (or equivalent work) at a university or other tertiary institution may be granted credit towards the Master's and Diploma courses in Public History for specific units of study listed in the table of units provided that the content of the coursework is considered by the Faculty to be equivalent to that in the units offered in the courses in the Joint Program.

- (b) The credit which may be granted to a candidate under sub-section (a) shall not exceed a total of:
- (i) 2 units of study in respect of the Master of Letters;
  - (ii) 2 units of study in respect of the Master of Arts; and
  - (iii) 1 unit of study in respect of the graduate diploma courses.

### Supervision

11. (1) In respect of candidates for the degree of Master of Letters and Master of Arts, the Faculty, on the recommendation of the Joint Management Committee and the Head of the Department of History—
- (a) shall appoint a member of the academic staff of the University to act as a supervisor of the candidate's placement and thesis/dissertation; and
  - (b) may appoint, from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of the candidature.
- (2) In respect of all the courses in Public History, the program coordinator shall act as an adviser to all candidates in respect of units of study.

### Requirements for the courses

12. (1) Master of Letters in Public History  
A candidate shall—
- (a) complete 4 units of study chosen from the table of units for the joint program;
  - (b) undertake a supervised placement with an employer organisation (designated as 1 unit of study) or another project or unit study determined by the Joint Management Committee;
  - (c) write a 25 000 word treatise (designated as 3 units of study); and
  - (d) write a 10 000 word thesis/dissertation (designated as 2 units of study); and
  - (e) attend such seminars and complete such essays and other written work as may be prescribed by the Faculty on the recommendation of the Head of the Department of History.
- (2) Master of Arts in Public History  
A candidate shall—
- (a) complete 4 units of study chosen from the table of units for the joint program;
  - (b) undertake a supervised placement with an employer organisation (designated as 1 unit of study) or another project or unit study determined by the Joint Management Committee;
  - (c) write a 5000 word project report (designated as 1 unit of study); and
  - (d) complete such essays and other written work as may be prescribed by the Faculty on the recommendation of the Head of the Department of History.
- (3) Graduate Diplomas in Public History
- (a) A candidate for the Graduate Diploma in Public History shall complete 4 units of study chosen from the table of units for the joint program.
  - (b) A candidate for the Graduate Diploma in Public History (Heritage) shall complete 4 units of study chosen from the table of units for the joint program including the core options for this specialisation prescribed by the Joint Management Committee.

- (c) A candidate for the Graduate Diploma in Public History (Media) shall complete 4 units of study chosen from the table of units for the joint program including the core options for this specialisation prescribed by the Joint Management Committee.

- (4) Graduate Certificate in Public History  
A candidate shall complete 2 units of study chosen from the table of units for the joint program.

### Examination

13. The Head of the Department of History shall report the result of the examination of the coursework to the Faculty, which shall determine the result of the candidature.
14. Except in exceptional circumstances, a candidate who fails one unit of study will not be permitted to repeat that unit of study.

### Transfer of candidature between courses of study in Public History

15. (1) A candidate for the Master of Letters in Public History who has completed all other requirements and who is no longer able to complete the thesis/dissertation component may apply to the Faculty for the award of the degree of Master of Arts in Public History.
- (2) A candidate who has completed four units of the Master of Letters in Public History or Master of Arts in Public History program and who is no longer able to complete the program may apply to the Faculty for the award of a Graduate Diploma in Public History. The Faculty will determine which Graduate Diploma the candidate is eligible to be awarded.
- (3) A candidate who has completed two units of the Master of Letters in Public History or Master of Arts in Public History or Graduate Diploma in Public History program and who is no longer able to complete the program may apply to the Faculty for the award of the Graduate Certificate in Public History.
16. (1) A candidate for the Master of Letters in Public History who has completed all other requirements but fails the thesis/dissertation component may apply to the Faculty for the award of the degree of Master of Arts in Public History.
- (2) A candidate for the Master of Letters in Public History or Master of Arts in Public History who fails to complete the supervised placement or who fails the project report may apply to the Faculty for the award of a Graduate Diploma in Public History. The Faculty will determine which Graduate Diploma the candidate is eligible to be awarded.

### Satisfactory progress

17. (1) On the recommendation of the Joint Management Committee, the Faculty may call upon any candidate to show good cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the requirements for the course of study.
- (2) Satisfactory progress cannot be defined in all cases in advance, but a candidate who fails two units of study may be asked to show cause why the candidature should not be terminated.
- (3) Where, in the opinion of the Faculty, the candidate does not show good cause, the Faculty may terminate the candidature.

### MASTER OF PHILOSOPHY

#### Award of the degree

1. The degree of Master of Philosophy shall be awarded in one grade only.
2. If the Faculty is of the opinion that the candidate's work is of sufficient merit, that candidate shall receive a bronze medal.
3. A candidate who has completed the requirements but has not qualified for the award of the degree may be awarded the degree of Master of Arts.

**Nomenclature**

4. Candidates admitted to candidature for the degree from 1991 onwards will be admitted to the degree of Master of Philosophy on completion of requirements.
5. Candidates for the degree of Master of Arts (Honours) who commenced prior to 1991 may elect to be admitted to the degree of Master of Arts (Honours) or the degree of Master of Philosophy on successful completion of requirements, provided that requirements for the degree are completed not later than December 1994.
6. Candidates referred to in section 5 who complete the requirements for the degree after 1994 may only be admitted to the degree of Master of Philosophy.

**Eligibility for admission**

7. An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws\*—
  - (a) be a Bachelor of Arts (Honours) of the University of Sydney or, in special cases, be a graduate with Honours of another faculty or board of studies of the University; and
  - (b) have obtained Honours in a subject within the subject area in which the applicant seeks to proceed; or
  - (c) hold the degree of Master of Arts awarded with merit in an appropriate subject area; or
  - (d) hold the degree of Bachelor and have completed courses at a level deemed by the Faculty to be equivalent to Honours in an appropriate subject area.
8. An applicant for admission to candidature proposing to proceed primarily by research and thesis must in support of the application nominate for the approval of the head of the department concerned a proposal for a program of study in the subject area nominated.
9. Applicants may be required to demonstrate to the satisfaction of the Faculty their ability to proceed by the method nominated.

**Availability**

10. Admission to candidature for the degree may be limited by quota.
11. In determining the quota the University will take into account—
  - (a) availability of resources, including space, library, equipment and computing facilities; and
  - (b) availability of adequate and appropriate supervision, including both the supervision of research candidates and the coordination of coursework programs.
12. In considering an applicant for admission to candidature the Faculty may take account of the quota and will select in preference applicants who are most meritorious in terms of the eligibility for admission criteria.

**Probationary admission**

13. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
  - (2) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

**Method of progression**

14. A candidate for the degree shall proceed primarily by research and thesis.

**Subject areas**

15. The degree may be taken in the following subject areas:
  - Anthropology
  - Applied Linguistics (Language in Education)

- Archaeology
- Art History and Theory
- Asian Studies
- Celtic Studies
- Classics
- English
- French Studies
- German
- Greek
- Historical Archaeology
- History
- Southeast Asian Studies
- Italian
- Italian Renaissance Studies
- Latin
- Linguistics
- Medieval Studies
- Modern Greek
- Music
- Performance Studies
- Philosophy
- Religious Studies
- Semiotics
- Semitic Studies
- Social Studies
- Gender Studies.

**Time limits**

16. A candidate may proceed on either a full-time basis or a part-time basis.
17. (1) A full-time candidate shall complete the requirements for the degree not earlier than the end of the first year of candidature and, unless otherwise determined by the Faculty, not later than the end of the third year of candidature.
  - (2) A part-time candidate shall complete the requirements for the degree not earlier than the end of the second year of candidature and, unless otherwise determined by the Faculty, not later than the end of the sixth year of candidature.
  - (3) The earliest and latest dates for completion of requirements for the degree shall be adjusted for those candidates wishing to proceed on a part-time basis following their admission to candidature on a full-time basis, and vice versa.

**Credit**

18. A candidate, who before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution, may be deemed by the Faculty to have spent such time after admission to candidature provided that it represents no more than half of the total candidature, except for special cases where it may be deemed by the Faculty to represent a greater proportion of the candidature up to the total candidature, and provided that attendance requirements as prescribed by resolution of the Faculty are otherwise met.

**Supervision**

19. (1) The Faculty shall appoint, on the recommendation of the head of the department concerned, a full-time member of the academic staff of the department to act as supervisor of each candidate proceeding primarily by research and thesis.
  - (2) The Faculty may appoint, on the recommendation of the head of the department concerned, from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature within the Faculty.

**Requirements for the degree**

20. (1) A candidate proceeding primarily by research and thesis shall:

<sup>16</sup> Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

- (a) complete such seminars and such courses as may be prescribed by the head of the department concerned;
- (b) carry out supervised research on a topic approved by the Faculty on the recommendation of the head of the department concerned;
- (c) write a thesis embodying the results of the research; and

in completion of requirements for the degree—

- (d) lodge with the Registrar three copies of this thesis, typewritten and bound in either a temporary or a permanent form.
- (2) Theses submitted in a temporary binding should be strong enough to withstand ordinary handling and postage and the preferred form of temporary binding is the 'perfect binding' system; ring-back or spiral binding is not acceptable. Theses submitted in a temporary form shall have fixed to the cover a label clearly identifying the name of the candidate, the title of the thesis, and the year of submission.
- (3) Theses submitted in a bound form shall normally be on international standard A4 size paper sewn and bound in boards covered with bookcloth or buckram or other binding fabric. The title of the thesis, the candidate's initials and surname, the title of the degree, the year of submission and the name of the University of Sydney should appear in lettering on the front cover or on the title page. The lettering on the spine, reading from top to bottom, should conform as far as possible to the above except that the name of the University of Sydney may be omitted and the thesis title abbreviated. Supporting material should be bound in the back of the thesis as an appendix or in a separate set of covers.
- (4) The degree shall not be awarded until the candidate has caused at least one copy of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form.
- (5) The candidate shall state in the thesis the sources from which the information was derived, the extent to which the work of others has been used and the portion of the work claimed as original.
- (6) The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- (7) A candidate may not present as the thesis a work which has been presented for a degree in this or another university, but will not be precluded from incorporating such in the thesis provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
21. A candidate proceeding primarily by coursework shall:

- (a) complete such courses;
- (b) attend such seminars; and
- (c) complete such essay or other written work as may be prescribed by the Faculty on the recommendation of the head of the department concerned.

#### Examination

22. On completion of requirements for the degree by a candidate proceeding primarily by research and thesis, the Faculty, on the recommendation of the head of the department concerned, shall appoint at least two examiners to examine and report on the thesis.
23. The reports of the examiners shall be made available to the head of the department who shall consult with the professor most concerned, if the professor is not the head of the department, and the supervisor.
24. The head of the department shall report the result of the examination of the candidature, together with a recommendation concerning the award of the degree, to the Faculty which shall determine the result.

25. In special cases the Faculty, on the recommendation of the head of department concerned, may require the candidate to take a further examination in the area of the thesis.

26. The Faculty may permit an unsuccessful candidate to revise and resubmit the thesis if, in the opinion of the head of department concerned, the candidate's work is of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate.
27. On completion of the requirements for the degree by a candidate proceeding primarily by coursework the head of the department shall report the result of the examination of the coursework to the Faculty, which shall determine the result of the candidature.

#### Progress

28. The Faculty may:

- (a) on the recommendation of the head of the department concerned, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
- (b) where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

#### Location

29. A candidate pursuing candidature outside New South Wales must also complete a minimum of one semester of candidature within the University before submission of the thesis.

#### MASTER OF THEOLOGY

1. The degree of Master of Theology shall be awarded in one grade only, provided that an outstanding candidate may be awarded the degree with merit.
2. An applicant for admission to candidature for the degree shall—
  - (a) except as provided in Chapter 10 of the By-laws\*, be a Bachelor of Divinity of the University of Sydney or, in special cases, hold another degree of the University of Sydney; and
  - (b) have completed three courses within the subject area in which the applicant seeks to proceed or have completed courses deemed by the Faculty to be equivalent.
3. Time spent by a candidate in advanced study in the University of Sydney or in another university, or in any other institution deemed by the Faculty to be equivalent, may be deemed by the Faculty to be time spent after admission to candidature.
4. A candidate who, with the prior approval of the Faculty, completes a course or courses at another university or at an appropriate institution may be given credit towards the degree for up to two courses provided that:
  - (a) except with the specific approval of the Faculty the candidate shall not complete any of the courses by external study, and
  - (b) the candidate may not count the courses so completed towards a degree at the other university or institution.
5. A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this probationary period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
6. A candidate for the degree of Master of Theology shall proceed by—
  - (a) coursework in accordance with section 7; or
  - (b) coursework and long essay in accordance with section 9.
7. A candidate proceeding by coursework shall attend such courses of study and pass such examinations in each course

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

as the Faculty, on the recommendation of the Convenor of the subject area concerned, shall prescribe.

8. The Convenor of the subject area concerned shall report the result of the examination of the coursework to the Faculty, which shall determine the result of the candidature.

9. A candidate proceeding by coursework and long essay shall—

- (a) attend such courses of study and pass such examinations in each course of study as the Faculty, on the recommendation of the Convenor of the subject area concerned, shall prescribe; and
- (b) complete a long essay, which may or may not be related to the coursework referred to in this resolution, as the Convenor of the subject area concerned may prescribe.

10. The Convenor of the subject area concerned shall report the result of the examination of the coursework and the long essay to the Faculty, which shall determine the results of the candidature.

11. (1) A full-time candidate shall not present for the award of the degree earlier than the end of two semesters of candidature and, except with the permission of the Faculty on the recommendation of the Convenor of the subject area concerned, later than the end of six semesters of candidature.

(2) A part-time candidate shall not present for the award of the degree earlier than the end of four semesters of candidature and, except with the permission of the Faculty on the recommendation of the Head of the School of Studies in Religion, later than the end of twelve semesters of candidature.

12. The Faculty may—

- (a) on the recommendation of the Head of the School of Studies in Religion, call upon any candidate to show cause why the candidature should not be terminated by reason of unsatisfactory progress towards the completion of the requirements for the degree; and
- (b) where, in the opinion of the Faculty, the candidate does not show good cause, terminate such candidature.

#### MASTER OF THEOLOGY (HONOURS)

1. (1) The degree of Master of Theology (Honours) shall be awarded in two classes of Honours, namely Class I and Class II.

(2) If a candidate graduates with First Class Honours and the Faculty is of the opinion that the candidate's work is of sufficient merit, that candidate shall receive a bronze medal.

2. An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws\*:

- (a) be a Bachelor of Divinity of the University of Sydney with Honours in the section in which the applicant seeks to proceed or have obtained qualifications deemed by the Faculty to be equivalent; or
- (b) with the special permission of the Faculty—
  - (i) be a graduate of the University of Sydney with Honours in any faculty or under any other faculty;
  - (ii) hold the degree of Master of Theology; or
  - (iii) hold qualifications deemed by the Faculty to be equivalent.

3. A candidate for the degree of Master of Theology (Honours) shall—

- (1) (a) carry out supervised research on a topic approved by the Faculty on the recommendation of the Head of the School of Studies in Religion;
- (b) attend such seminars and other classes as the Faculty, on the recommendation of the Head of the School of Studies in Religion, may prescribe;

(c) write a thesis embodying the results of the research; and

(d) lodge with the Registrar three copies of the thesis typewritten and bound in either a temporary or a permanent form.

(2) A candidate may proceed on either a full-time or a part-time basis.

(3) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this probationary period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.

(4) In the case of a candidate accepted on a probationary basis under subsection (3), the candidature shall be deemed to have commenced from the date of such acceptance.

4. (1) Theses submitted in a temporary binding should be strong enough to withstand ordinary handling and postage and the preferred form of temporary binding is the 'perfect binding' system; ring-back or spiral binding is not acceptable.

(2) Theses submitted in a temporary form shall have fixed to the cover a label clearly identifying the name of the candidate, the title of the thesis, and the year of submission.

(3) Theses submitted in a bound form shall normally be on International Standard A4 size paper sewn and bound in boards covered with bookcloth or buckram or other binding fabric. The title of the thesis, the candidate's initials and surname, the title of the degree, the year of submission and the name of the University of Sydney should appear in lettering on the front cover or on the title page. The lettering on the spine, reading from top to bottom, should conform as far as possible to the above except that the name of the University of Sydney may be omitted and the thesis title abbreviated. Supporting material should be bound in the back of the thesis as an appendix or in a separate set of covers.

(4) The degree shall not be awarded until the candidate has caused at least two copies of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form.

5. (1) The Faculty, on the recommendation of the Head of the School of Studies in Religion, shall appoint at least two examiners of the thesis, of whom one shall be external.

(2) The examiners shall report to the Faculty, which shall determine the result of the candidature.

(3) In special cases, the Faculty, on the recommendation of the Head of the School of Studies in Religion, may require the candidate to take a further examination in the area of the thesis.

6. The Faculty shall appoint, on the recommendation of the Head of the School of Studies in Religion, a member of the full-time academic staff of the School of Studies in Religion to act as supervisor of the candidate.

7. (1) In any thesis lodged by a candidate in accordance with these resolutions the candidate must state generally in a preface and specifically in notes the sources from which the information was taken, the extent to which the candidate has availed himself or herself of the work of others and the portion of the thesis which the candidate claims as original.

(2) The thesis lodged shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.

8. In the case where a candidate qualifies for the award of the degree subject to emendations being made to the thesis to the satisfaction of the Head of the School of Studies in Religion:

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

- (a) when the Head of the School of Studies in Religion, having made appropriate consultations, feels that the emendations submitted are not satisfactory, the Head of the School of Studies in Religion will refer the matter to the Faculty for a decision, and
- (b) under normal circumstances all emendations should be submitted and ratified within three months of the decision to award: if a case is not resolved within that time, the Head of the School of Studies in Religion will be required to report the circumstances to the Faculty which may determine the matter.
9. (1) A full-time candidate shall not present himself or herself for the award of the degree earlier than the end of the first year of candidature and, except with the permission of the Faculty on the recommendation of the Head of the School of Studies in Religion, later than the end of the third year of candidature.
- (2) A part-time candidate shall not present himself or herself for the award of the degree earlier than the end of the second year of candidature and, except with the permission of the Faculty on the recommendation of the Head of the School of Studies in Religion, later than the end of the sixth year of candidature.
- (3) Time spent by a candidate in advanced study in the University of Sydney or in another university, or in any other institution prior to admission to candidature for the degree deemed by the Faculty to be equivalent, may be deemed by the Faculty to be time spent after such admission.
10. (1) The Faculty, on the recommendation of the Head of the Section concerned, may call upon a candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree.
- (2) Where, in the opinion of the Faculty, a candidate does not show good cause in accordance with sub-section (1), the Faculty may terminate the candidature.
11. A candidate who has completed the requirements but has not qualified for the award of Master of Theology (Honours) may be awarded the degree of Master of Theology or the degree of Master of Arts.

#### **TRANSITIONAL ARRANGEMENTS: MASTER OF THEOLOGY CANDIDATES**

A candidate for the degree of Master of Theology who commenced candidature prior to 1 January 1983 may complete the requirements for the degree in accordance with resolutions of the Senate in force at the time the candidature commenced, provided that the candidate shall complete the requirements for the degree by 31 March 1993 or such later date as the Faculty may, in special circumstances, approve.

#### **GRADUATE DIPLOMA IN ARTS**

##### **Award of the Graduate Diploma**

1. (1) The Graduate Diploma in Arts shall be awarded in one grade only, provided that an outstanding candidate may be awarded the Graduate Diploma with merit.
- (2) The testamur for the Graduate Diploma shall specify the subject area in which the Graduate Diploma has been undertaken.

##### **Eligibility for admission**

2. An applicant for admission to candidature for the Graduate Diploma shall, except as provided for in Chapter 10 of the By-laws\*;
- (a) be a graduate of the University of Sydney; and
- (b) have completed sufficient units in the subject area in which the applicant seeks to proceed, provided that the applicant's work is of sufficient merit; or
- (c) have completed at a satisfactory level units deemed by the Faculty to be equivalent.

##### **Availability**

3. (1) Admission to the Graduate Diploma may be limited by quota.
- (2) In determining the quota the Faculty will take into account:
- (a) availability of resources including space, library, equipment, laboratory and computing facilities; and
- (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature the Head of Department or School and the Faculty shall take account of the quota and select applicants in order of academic merit.

##### **Credit**

4. (1) A candidate, who before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution, may be deemed by the Faculty to have spent time after admission to candidature provided that it represents no more than half of the total candidature, except for special cases where it may be deemed by the Faculty to represent a greater proportion of the candidature up to the total candidature, and provided that attendance requirements as prescribed by resolution of the Faculty are otherwise met.
- (2) 12 credit points of credit may be granted towards the Graduate Diploma in Arts for work completed prior to admission through the University's Summer School or Centre for Continuing Education for units of study being offered to candidates for the Graduate Diploma in Arts in the particular subject area being undertaken.

##### **Requirements for the Graduate Diploma**

5. A candidate shall complete six semester-length postgraduate units or their equivalent in one of the subject areas available.

##### **Subject areas**

6. The Graduate Diploma may be taken in the following subject areas:

Ancient History  
 Applied Linguistics  
 Art History and Theory  
 Asian Studies  
 Australian Studies  
 Celtic Studies  
 Chinese Studies  
 Creative Writing  
 English  
 European Studies  
 French  
 Gender Studies  
 Gender Studies (Social Policy)  
 German  
 History  
 Holocaust Studies  
 Irish Studies  
 Italian  
 Italian Renaissance Studies  
 Japanese Studies  
 Applied Japanese for Business Purposes  
 Latin  
 Mathematics  
 Modern Greek  
 Peace and Conflict Studies  
 Performance Studies  
 Philosophy  
 Religious Education  
 Semitic Studies  
 Social Policy  
 Sociology  
 Tourism and History  
 Southeast Asian Studies.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

**Time limits**

7. All candidates shall complete the requirements for the Graduate Diploma within three years.

**Progress**

8. (1) A candidate must, by the beginning of each year, either re-enrol or seek approval to suspend, otherwise candidature lapses. A person whose candidature has lapsed shall not re-enrol as a candidate for the degree unless again selected for admission.

(2) The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Diploma and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**Area of specialisation**

9. In Asian Studies only, students may specialise in one of the following:

- Chinese Studies
- East Asian Studies
- Japanese Studies
- Southeast Asian Studies

**GRADUATE DIPLOMA IN MODERN LANGUAGE TEACHING****Award of the diploma**

1. The Graduate Diploma in Modern Language Teaching shall be awarded in one grade only, except that an outstanding candidate may be awarded the diploma with merit.

**Title of the diploma**

2. The diploma shall be entitled the Graduate Diploma in Modern Language Teaching.

**Eligibility for admission**

3. An applicant for admission to candidature for the diploma shall, except as provided in Chapter 10 of the By-laws\*:

- (1) hold a Bachelor of Arts or equivalent qualification with a major in a modern language (including ESL); and
- (2) have completed a minimum of one year's teaching experience recognised by the Faculty;
- (3) demonstrate evidence of competence in the target language.

**Availability**

4. Admission to candidature for the diploma may be limited by quota.

5. In determining the quota the University will take into account:

- (a) availability of resources, including space, library, equipment and computing facilities; and
- (b) availability of adequate and appropriate supervision, including both the supervision of research candidatures and the coordination of coursework programs.

6. In considering an application for admission to candidature the Faculty, on the recommendation of the Director of the Language Centre, shall take account of the quota and will select in preference applicants who are most meritorious in terms of eligibility for admission criteria.

**Probationary admission**

7. (1) A candidate may be accepted by the Faculty, on the recommendation of the Director of the Language Centre, on a probationary basis for a period not exceeding twelve months and upon completion of this period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.

(2) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

**Time limits**

8. A candidate may proceed on either a full-time or a part-time basis.

9. (1) A full-time candidate shall complete the requirements for the diploma not earlier than the end of the first year of candidature and, unless otherwise determined by the Faculty, not later than the end of the second year of candidature.

(2) A part-time candidate shall complete the requirements for the diploma not earlier than the end of the second year of candidature and, unless otherwise determined by the Faculty, not later than the end of the fourth year of candidature.

(3) The earliest and latest dates for completion of the requirements for the diploma shall be adjusted for those candidates wishing to proceed on a part-time basis following their admission on a full-time basis, and vice versa.

**Credit**

10. (1) A candidate who, before admission to candidature, has completed appropriate units in the University of Sydney or in another university or institution may be granted credit towards the diploma.

(2) The maximum credit which may be granted to a candidate under subsection (1) shall not exceed more than half of the total requirements for the diploma.

(3) A candidate, who before admission to candidature has spent time in appropriate advanced study in the University of Sydney or in another university or institution, may be deemed by the Faculty to have spent time after admission to candidature provided that it represents no more than half of the total candidature.

**Requirements for the diploma**

11. Six units of study, which include a final examination in each course or equivalent as determined by the Director of the Language Acquisition Research Centre.

**Progress**

12. The Faculty may:

- (1) on the recommendation of the Director of the Language Centre, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the diploma; and
- (2) where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**GRADUATE DIPLOMA IN MUSEUM STUDIES**

1. The Graduate Diploma in Museum Studies shall be awarded in two grades namely Pass, and in the case of an outstanding student, Pass with Merit.

2. A unit of study shall consist of lectures, together with such seminars, tutorial instruction, essays, exercises or practical work as may be prescribed. In these resolutions 'to complete a unit' and derivative expressions mean—

- (a) to attend the lectures and the meetings, if any, for seminars or tutorial instruction;
- (b) to complete satisfactorily the essays, exercises and practical work, if any; and
- (c) to pass the examinations of the unit.

3. A candidate for the diploma shall complete six semester length units of study in a period of not less than one year and not more than two years.

4. A candidate for the diploma is required to complete units in: history of museums, administration and organisation of museums, collections and exhibitions, buildings and equipment, museum activities, the museum application of a

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

special subject (anthropology, archaeology, earth sciences, education, local history, natural sciences and visual arts).

#### Credit

5. 12 credit points of credit may be granted towards the Graduate Diploma in Museum Studies for work completed prior to admission through the University's Summer School or Centre for Continuing Education for units of study being offered to candidates for the Graduate Diploma in Museum Studies.

#### Offshore program

6. The Graduate Diploma in Museum Studies will be offered as a course of study leading to the award of the Graduate Diploma in Museum Studies which is conducted other than in the Commonwealth of Australia.

### GRADUATE CERTIFICATE IN ARTS

#### Award of the Graduate Certificate

1. (1) The Graduate Certificate in Arts shall be awarded in one grade only, provided that an outstanding candidate may be awarded the Graduate Certificate with merit.
- (2) The testamur for the Graduate Certificate shall specify the subject area in which the Graduate Certificate has been undertaken.

#### Eligibility for admission

2. An applicant for admission to candidature for the Graduate Certificate shall, except as provided for in Chapter 10 of the By-laws\*:

- (a) be a graduate of the University of Sydney; and
- (b) have completed sufficient units in the subject area in which the applicant seeks to proceed, provided that the applicant's work is of sufficient merit; or
- (c) have completed at a satisfactory level units deemed by the Faculty to be equivalent.

#### Availability

3. (1) Admission to the Graduate Certificate may be limited by quota.
- (2) In determining the quota the Faculty will take into account:
  - (a) availability of resources including space, library, equipment, laboratory and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature the head of department or school and the Faculty shall take account of the quota and select applicants in order of academic merit.

#### Credit

4. No credit towards the Graduate Certificate in Arts shall be given for work completed prior to admission to candidature for the Graduate Certificate in Arts unless:
 

- (1) The work completed prior to admission is through the University's Summer School or Centre for Continuing Education and is for a unit of study being offered to candidates for the Graduate Certificate in the particular subject area being undertaken, in which case one unit of study credit may be granted.

#### Requirements for the Graduate Certificate

5. A candidate shall complete four semester-length postgraduate courses or their equivalent in one of the subject areas available.

#### Subject areas

6. The Graduate Certificate may be taken in the following subject areas:

- Ancient History
- Applied Linguistics
- Art History and Theory
- Asian Studies

- Australian Studies
- Celtic Studies
- Chinese Studies
- Creative Writing
- English
- French Studies
- Gender Studies
- Gender Studies (Social Policy)
- German
- History
- Holocaust Studies
- Irish Studies
- Japanese Studies
- Applied Japanese for Business Purposes
- Latin
- Mathematics
- Modern Greek
- Peace and Conflict Studies
- Performance Studies
- Philosophy
- Religious Education
- Social Policy
- Social Research
- Sociology
- Tourism and History
- Southeast Asian Studies

#### Time limits

7. All candidates shall complete the requirements for the Graduate Certificate within two years.

#### Progress

8. (1) A candidate must, by the beginning of each year, either re-enrol or seek approval to suspend, otherwise candidature lapses. A person whose candidature has lapsed shall not re-enrol as a candidate for the degree unless again selected for admission.
- (2) The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Certificate and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

### GRADUATE CERTIFICATE IN HUMAN SERVICES MANAGEMENT

#### Award of the Graduate Certificate

1. The Graduate Certificate in Human Services Management shall be awarded in one grade only.

#### Eligibility for admission

2. An applicant for admission to candidature for the Graduate Certificate shall:
  - (a) hold a degree of Bachelor of Arts or equivalent qualification; and
  - (b) have completed sufficient units of study in the subject area in which the applicant seeks to proceed, provided that the applicant's work is of sufficient merit; or
  - (c) have completed at a satisfactory level units deemed by the Dean to be equivalent.

#### Availability

3. (1) Admission to candidature for the certificate may be limited by quota.
- (2) In determining the quota the University will take into account:
  - (a) availability of resources, including space, library, equipment and computing facilities; and
  - (b) availability of adequate and appropriate supervision and the coordination of coursework programs.
- (3) In considering an application for admission to candidature the Dean, on the recommendation of the

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

chair of department, shall take account of the quota and will select in preference applicants who are most meritorious in terms of eligibility for admission criteria.

#### **Probationary admission**

4. (1) A candidate may be accepted by the Dean, on the recommendation of the chair of department, on a probationary basis for a period not exceeding twelve months and upon completion of this period the Dean shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
  - (2) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

#### **Time limits**

5. All candidates shall complete the requirements for the Graduate Certificate within two years.

#### **Credit**

6. No credit towards the Graduate Certificate shall be given for work completed prior to admission to candidature for the Graduate Certificate unless the work completed prior to admission is through the University's Summer School or Centre for Continuing Education and is for a unit of study being offered to candidates for the Graduate Certificate, in which case one unit of study credit may be granted.

#### **Requirements for the Graduate Certificate**

7. A candidate shall complete four semester-length postgraduate units of study (24 credit points).

#### **Progress**

8. (1) A candidate must, by the beginning of each year, either re-enrol or seek approval to suspend, otherwise candidature lapses. A person whose candidature has lapsed shall not re-enrol as a candidate for the degree unless again selected for admission.
  - (2) The Dean may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the certificate; and where, in the opinion of the Dean the candidate does not show good cause, terminate the candidature.

### **GRADUATE CERTIFICATE IN MODERN LANGUAGE TEACHING**

#### **Award of the certificate**

1. The Graduate Certificate in Modern Language Teaching shall be awarded in one grade only, except that an outstanding candidate may be awarded the certificate with merit.
2. Testamur for the Graduate Certificate in Modern Language Teaching shall specify the subject area in which the Graduate Certificate has been undertaken if the candidate has completed the appropriate units of study in the designated area of study.

#### **Title of the certificate**

3. The certificate shall be entitled the Graduate Certificate in Modern Language Teaching.

#### **Eligibility for admission**

4. An applicant for admission to candidature for the certificate shall, except as provided in Chapter 10 of the by-laws\*:
  - (1) hold a degree of Bachelor of Arts or equivalent qualification with a major in a modern language (including ESL) and;
  - (2) have completed a minimum of one year's teaching experience recognised by the Faculty;
  - (3) demonstrate evidence of competence in the target language

#### **Availability**

5. Admission to candidature for the certificate may be limited by quota.
6. In determining the quota the University will take into account:
  - (1) availability of resources, including space, library, equipment and computing facilities; and
  - (2) availability of adequate and appropriate supervision and the coordination of coursework programs.
7. In considering an application for admission to candidature the Faculty, on the recommendation of the Director of the Language Centre, shall take account of the quota and will select in preference applicants who are most meritorious in terms of eligibility for admission criteria.

#### **Probationary admission**

8. (1) A candidate may be accepted by the Faculty, on the recommendation of the Director of the Language Centre, on a probationary basis for a period not exceeding twelve months and upon completion of this period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
  - (2) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

#### **Time limits**

9. All candidates shall complete the requirements for the Graduate Certificate within two years.

#### **Credit**

10. No credit towards the Graduate Certificate shall be given for work completed prior to admission to candidature for the Graduate Certificate.

#### **Requirements for the certificate**

11. Four units of study which include a final examination in each unit of study or equivalent as determined by the Director of the Language Centre.

#### **Progress**

12. The Faculty may:
  - (1) on the recommendation of the Director of the Language Centre, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the certificate; and
  - (2) where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

### **GRADUATE CERTIFICATE IN MUSEUM STUDIES**

#### **Award of the Graduate Certificate**

1. The Graduate Certificate in Museum Studies shall be awarded in two grades namely Pass, and, in the case of an outstanding student, Pass with Merit.
2. The testamur for the Graduate Certificate in Museum Studies shall specify the subject area in which the Graduate Certificate has been undertaken if the candidate has completed an appropriate program of courses in the designated area of study.

#### **Eligibility for admission**

3. An applicant for admission to candidature for the Graduate Certificate shall, except as provided for in Chapter 10 of the By-laws\*:
  - (a) be a graduate of the University of Sydney; and
  - (b) have completed sufficient courses in the subject area in which the applicant seeks to proceed, provided that the applicant's work is of sufficient merit; or
  - (c) have completed at a satisfactory level courses deemed by the Faculty to be equivalent.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.



**Availability**

4. (1) Admission to the Graduate Certificate may be limited by quota.  
 (2) In determining the quota the Faculty will take into account:  
 (a) availability of resources including space, library, equipment, laboratory and computing facilities; and  
 (b) availability of adequate and appropriate supervision.  
 (3) In considering an application for admission to candidature the Director of the Museum Studies Unit shall take account of the quota and select applicants in order of academic merit.

**Credit**

5. No credit towards the Graduate Certificate in Museum Studies shall be given for work completed prior to admission to candidature for the Graduate Certificate in Museum Studies unless;

- (1) The work completed prior to admission is through the University's Summer School or Centre for Continuing Education and is for a unit of study being offered to candidates for the Graduate Certificate in Museum Studies, in which case one unit of study credit may be granted.

**Requirements for the Graduate Certificate**

6. A course shall consist of lectures, together with such seminars, tutorial instruction, essays, exercises or practical work as may be prescribed. In these resolutions 'to complete a course' and derivative expressions mean:

- (a) to attend the lectures and the meetings, if any, for seminars or tutorial instruction;  
 (b) to complete satisfactorily the essays, exercises and practical work, if any; and  
 (c) to pass the examinations of the course.

7. A candidate for the certificate is required to complete four semester length postgraduate courses or their equivalent in: history of museums, administration and organisation of museums, collections and exhibitions, buildings and equipment, museum activities, the museum application of a special subject (anthropology, archaeology, earth sciences, education, local history, natural sciences and visual arts).

**Subject areas**

8. The Graduate Certificate in Museum Studies may be awarded in the following subject areas provided the candidate has completed an appropriate program of courses in the designated area of study:

- Museum Management
- Museum Collection Studies
- Museum Communication.

**Time limits**

9. All candidates shall complete the requirements for the Graduate Certificate within two years.

**Progress**

10. (1) A candidate must, by the beginning of each year, either re-enrol or seek approval to suspend, otherwise candidature lapses. A person whose candidature has lapsed shall not re-enrol as a candidate for the degree unless again selected for admission.  
 (2) The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Certificate and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**DIPLOMA OF ARTS****Grades of Diploma**

1. The Diploma is awarded in three grades: Pass, Pass with Merit and Honours.

**Eligibility for admission**

2. An applicant must either:  
 (a) have a UAI or equivalent (determined by the Faculty) of at least 80.00 and must be enrolled for a degree at the University of Sydney (other than the Bachelor of Arts), or at another university, or  
 (b) be a graduate of the University of Sydney.

Admission requires the approval of the relevant head of department and may be limited by quota. If there is a quota, the Faculty will give preference to undergraduate applicants with higher TERs and to graduate applicants with a higher average mark in their undergraduate courses.

**Requirements for the Diploma**

3. To qualify for the award of the pass Diploma, candidates must hold or have completed a Bachelor's degree, and must complete at least 44 credit points, including at least 32 Senior credit points, in one of the following areas:

- Ancient History
- Arab World, Islam and the Middle East
- Archaeology
- Asian Studies
- Australian Literature
- Classical Civilisation
- English
- Art History and Theory
- History
- Jewish Civilisation Thought and Culture
- Linguistics
- Medieval Studies
- Music
- Philosophy
- Religious Studies
- Gender Studies.

The subject area will be shown on the testamur.

4. To qualify for the award of the Diploma (with Merit) candidates must hold or have completed a Bachelor's degree, and must obtain an average mark of at least 75 in all of their units of study and have no Fail or Disc results.

5. To qualify for the award of the Diploma (Honours), candidates must hold or have completed a Bachelor's degree, and must complete final year honours in one of the listed subject areas and obtain a mark of at least 60.

6. In the honours grade there are:

- (a) three classes: I, II and III; and  
 (b) two divisions within class II: (i) and (ii).

7. Candidates may be awarded undergraduate prizes for units of study taken as part of the diploma, but are not eligible for the award of a University medal.

**Time limits**

8. The requirements for the Diploma must be completed within five calendar years of commencement.

**Credit and advanced standing**

9. (a) A candidate may be granted credit for up to 12 Junior credit points or 8 Senior credit points for a unit of study completed at the University of Sydney or at another recognised institution before admission to candidature, subject to the following restrictions:  
 (i) the unit of study must be in the subject area being taken for the Diploma. Non-specific credit will not be approved;  
 (ii) candidate will not be granted credit toward the Diploma for any units of study:  
 • for which the result is a Terminating Pass or equivalent; or  
 • which were completed more than nine years before admission or re-admission to candidature; or  
 • upon which the candidate has relied, or intends to rely, to qualify for another degree or academic qualification; or

- taken at other institutions after admission to candidature.
- (b) A candidate may be granted advanced standing on the basis of previous studies.

## DIPLOMA OF LANGUAGE STUDIES

### Grades of Diploma

1. The Diploma is awarded in three grades: Pass, Pass with Merit and Honours.

### Eligibility for admission

2. An applicant must either:
- (a) have a UAI or equivalent (determined by the Faculty) of at least 80.00 and must be enrolled for a degree at the University of Sydney (other than the Bachelor of Arts), or at another university, or
  - (b) be a graduate of the University of Sydney.

Admission requires the approval of the relevant Head of Department and may be limited by quota. If there is a quota, the Faculty will give preference to undergraduate applicants with higher TERs and then to graduate applicants with a higher average mark in their undergraduate courses.

### Requirements for the Diploma

3. To qualify for the award of the pass Diploma, candidates must hold or have completed a Bachelor's degree, and must complete at least 44 credit points, including at least 32 Senior credit points, in one of the following areas:

Arabic  
Chinese  
French  
German  
Greek (Classical)  
Greek (Modern)  
Hebrew (Classical)  
Hebrew (Modern)  
Indonesian and Malayan  
Italian  
Japanese  
Korean  
Latin  
Sanskrit  
Thai

The language study area will be shown in brackets on the testamur.

4. To qualify for the award of the Diploma (with Merit) candidates must hold or have completed a Bachelor's degree, and must obtain an average mark of at least 75 in all of their units of study and have no Fail or Disc results.
5. To qualify for the award of the Diploma (Honours), candidates must hold or have completed a Bachelor's degree, and must complete final year honours in one of the listed subject areas and obtain a mark of at least 60.
6. In the honours grade there are:
- (a) three classes: I, II and III; and
  - (b) two divisions within class II: (i) and (ii).
7. Candidates may be awarded undergraduate prizes for units of study taken as part of the diploma, but are not eligible for the award of a University medal.

### Time limits

8. The requirements for the Diploma must be completed within five calendar years of commencement.

### Credit and advanced standing

9. (a) A candidate may be granted credit for up to 12 Junior credit points or 8 Senior credit points for a unit of study completed at the University of Sydney or at another recognised institution before admission to candidature, subject to the following restrictions:
- (i) the unit of study must be in the subject area being taken for the Diploma. Non-specific credit will not be approved;

- (ii) a candidate will not be granted credit toward the Diploma for any units of study:
  - or which the result is a Terminating Pass or equivalent; or
  - which were completed more than nine years before admission or re-admission to candidature; or
  - upon which the candidate has relied, or intends to rely, to qualify for another degree or academic qualification; or
  - taken at other institutions after admission to candidature.

- (b) A candidate may be granted advanced standing on the basis of previous studies.

## DIPLOMA OF SOCIAL SCIENCES

### Grades of Diploma

1. The Diploma is awarded in three grades: Pass, Pass with Merit and Honours.

### Eligibility for admission

2. An applicant must either:
- (a) have a UAI or equivalent (determined by the Faculty) of at least 80.00 and must be enrolled for a degree at the University of Sydney (other than the Bachelor of Arts), or at another university, or
  - (b) be a graduate of the University of Sydney.

Admission requires the approval of the relevant head of department and may be limited by quota. If there is a quota, the Faculty will give preference to undergraduate applicants with higher TERs and to graduate applicants with a higher average mark in their undergraduate courses.

### Requirements for the Diploma

3. To qualify for the award of the pass Diploma, candidates must hold or have completed a Bachelor's degree, and must complete at least 44 credit points, including at least 32 Senior credit points, in one of the following areas:

Social Anthropology  
Sociology  
Sociology and Social Policy and Administration.

4. To qualify for the award of the Diploma (with Merit) candidates must hold or have completed a Bachelor's degree, and must obtain an average mark of at least 75 in all of their units of study and have no Fail or Disc results.
5. To qualify for the award of the Diploma (Honours), candidates must hold or have completed a Bachelor's degree, and must complete final year honours in one of the listed subject areas and obtain a mark of at least 60.
6. In the honours grade there are:
- (a) three classes: I, II and III; and
  - (b) two divisions within class II: (i) and (ii).
7. Candidates may be awarded undergraduate prizes for units of study taken as part of the diploma, but are not eligible for the award of a University medal.

### Time limits

8. The requirements for the Diploma must be completed within five calendar years of commencement.

### Credit and advanced standing

9. (a) A candidate may be granted credit for up to 12 Junior credit points or 8 Senior credit points for a unit of study completed at the University of Sydney or at another recognised institution before admission to candidature, subject to the following restrictions:
- (i) the unit of study must be in the subject area being taken for the Diploma. Non-specific credit will not be approved;
  - (ii) a candidate will not be granted credit toward the Diploma for any units of study:
    - for which the result is a Terminating Pass or equivalent; or

- which were completed more than nine years before admission or re-admission to candidature; or
- upon which the candidate has relied, or intends to rely, to qualify for another degree or academic qualification; or
- taken at other institutions after admission to candidature.

(b) A candidate may be granted advanced standing on the basis of previous studies.

## DIPLOMA IN INDONESIAN AND MALAYSIAN STUDIES

### Grades of Diploma

1. The Diploma is awarded in two grades, namely, Pass and Pass with Merit.

### Admission

2. An applicant for admission to candidature must either:
- (1) be enrolled for an undergraduate degree at the University of Sydney or at another university and have a TER, or equivalent determined by the Faculty, of 80.00; or
  - (2) be a graduate of the University of Sydney.
3. (1) Admission to candidature may be limited by quota.  
 (2) In considering an application for admission to candidature the Faculty, on the recommendation of the Head of the School of Asian Studies, shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 2, above.

### Requirements for the Diploma

4. (1) To qualify for the award of the Diploma a candidate shall complete satisfactorily an approved year-long intensive course of study at a tertiary institution or tertiary institutions in Indonesia or Malaysia.  
 (2) A candidate who has previously completed satisfactorily, within the previous two years, one semester of candidature towards the Diploma may qualify for the award of the Diploma by completing satisfactorily a further approved one semester of intensive courses studied at a tertiary institution or tertiary institutions in Indonesia or Malaysia.
5. To qualify for the award of the Diploma with Merit a candidate must obtain an average mark of at least 75 in all courses with no Fail or Discontinuation results.

### Time limits

6. Except as provided in section 4.(2), the requirements for the Diploma must be completed within one calendar year of commencement.

### Credit

7. (1) Except as provided in section 4.(2), no credit towards the Diploma will be provided for previous studies.  
 (2) No part of the Diploma course may be credited towards the degrees of Bachelor of Arts or Bachelor of Arts (Asian Studies).

## RESOLUTIONS OF THE FACULTY RELATING TO POSTGRADUATE COURSES

### MASTER OF ARTS

#### Supervision

1. Candidates are required to maintain regular contact with their supervisors or advisers.

#### Annual progress reports

2. (1) A candidate proceeding primarily by research and thesis shall present annually, before re-enrolment, a statement of the work done by the candidate towards completion of the requirements for the degree and submit it on the approved annual progress report form to the appointed supervisor.  
 (2) The supervisor shall also present a report on the same form on the work done by the candidate which shall be submitted to the head of department together with the candidate's report, for comment; the report of the supervisor and comment of the head of department shall be shown to the candidate for comment, and the candidate shall sign the report as having been sighted.  
 (3) Both reports shall then be forwarded to the Dean.

#### Suspension

3. On written application by the candidate and on recommendation of the head of the department, the Dean may grant a suspension of candidature for periods measured in whole semesters.

#### Language in which thesis or long essay may be written

4. Theses or long essays shall be written in English or, in the case of language departments, either in English or in their target language as determined by the department unless a department has specified by means of a faculty resolution that it will consider applications to submit the thesis or long essay in a language other than English or a target language of the department. Such applications should normally be made in writing and approved by the head of department concerned before the commencement of candidature. In considering applications a head of department shall take into account arrangements for supervision and examination.

#### Appointment of examiners

5. No more than one of the two examiners shall be an external examiner except in special circumstances.

#### Disagreement between examiners

6. (1) In those cases where there is a disagreement among examiners the procedures prescribed for the PhD shall be applied.  
 (2) (i) The Faculty will inform all examiners of names of co-examiners and authorise them to consult directly with one another at any stage of examining, at the same time stressing the need for an independent report from each examiner.  
 (ii) Where examiners disagree in their recommendations, the Faculty may on the recommendation of the head of department take any or all of the following actions:  
 (a) direct that an oral or other examination be held;  
 (b) refer to each examiner the reports of the other examiners and refer to the examiners the comments of the supervisor, if the supervisor has not been an examiner;  
 (c) decide to appoint an additional examiner who would not be an assessor and who would not be required to consult other examiners.  
 (3) Notwithstanding 2(ii), a head of department may recommend that the degree be awarded or be not awarded although the examiners disagree.

#### Award of the degree

7. The Faculty delegates to the Dean its authority to determine the result of candidature in cases where the head of department and the examiners are unanimous in recommending the award of the degree.

**Pass with Merit**

8. The Pass with Merit may be awarded to a candidate for the degree where that candidate has achieved the result of Distinction or better as an average in the whole course.

**Library copy of the thesis**

9. On completion of the examination one copy of the thesis bound in a permanent form and containing any necessary emendations shall be lodged by the Registrar in the Library.

**MASTER OF LETTERS****Supervision**

1. Candidates are required to maintain regular contact with their supervisors or advisers.

**Suspension**

2. On written application by the candidate and on the recommendation of the head of department, the Dean may grant a suspension of candidature for periods measured in whole semesters.

**Award of the degree**

3. The Faculty delegates to the Dean its authority to determine the result of candidature in cases where the head of the department and the examiners are unanimous in recommending the award of the degree.

**Pass with Merit**

4. The Pass with Merit may be awarded to a candidate for the degree where that candidate has achieved the result of High Distinction or better as an average in the whole course.

**MASTER OF PHILOSOPHY****Supervision**

1. Candidates are required to maintain regular contact with their supervisors or advisers.

**Annual progress reports**

2. (1) A candidate proceeding primarily by research and thesis shall present annually, before re-enrolment, a statement of the work done by the candidate towards completion of the requirements for the degree and submit it on the approved annual progress report form to the appointed supervisor.

(2) The supervisor shall also present a report on the same form on the work done by the candidate which shall be submitted to the head of department, together with the candidate's report, for comment; the report of the supervisor and comment of the head of department shall be shown to the candidate for comment, and the candidate shall sign the report as having been sighted.

(3) Both reports shall then be forwarded to the Dean.

**Suspension**

3. On written application by the candidate and on the recommendation of the head of the department, the Dean may grant a suspension of candidature for periods measured in whole semesters.

**Language in which thesis or long essay may be written**

4. Theses or long essays shall be written in English or, in the case of language departments, either in English or in their target language as determined by the department unless a department has specified by means of a faculty resolution that it will consider applications to submit the thesis or long essay in a language other than English or a target language of the department. Such applications should normally be made in writing and approved by the head of department concerned and the Dean of the Faculty before the commencement of candidature. In considering applications a head of department shall take into account arrangements for supervision and examination.

**Appointment of examiners**

5. No more than one of the two examiners shall be an external examiner except in special circumstances.

**Disagreement between examiners**

6. (1) In those cases where there is a disagreement among examiners the procedures prescribed for the PhD shall be applied.

(2) (i) The Faculty will inform all examiners of names of co-examiners and authorise them to consult directly with one another at any stage of examining, at the same time stressing the need for an independent report from each examiner.

(ii) Where examiners disagree in their recommendations, the Faculty may on the recommendation of the head of department take any or all of the following actions:

(a) direct that an oral or other examination be held;

(b) refer to each examiner the reports of the other examiners and refer to the examiners the comments of the supervisor, if the supervisor has not been an examiner;

(c) decide to appoint an additional examiner who would not be an assessor and who would not be required to consult other examiners.

(3) Notwithstanding 2 (ii), a head of department may recommend that the degree be awarded or be not awarded although the examiners disagree.

**Award of the degree**

7. The Faculty delegates to the Dean its authority to determine the result of candidature in cases where the head of department and the examiners are unanimous in recommending the award of the degree.

**Library copy of the thesis**

8. On completion of the examination one copy of the thesis bound in a permanent form and containing any necessary emendations shall be lodged by the Registrar in the Library.

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE FACULTY OF DENTISTRY

1. The Faculty of Dentistry shall comprise the following persons:

- (a) the Professors, Readers, Associate Professors, Senior Lecturers, Lecturers, and Associate Lecturers being full-time permanent, fractional permanent, full-time temporary or fractional temporary members of the teaching staff in the Disciplines of the Faculty of Dentistry;
- (b) the Deans of the Faculties of Medicine and Science;
- (c) the Heads of the Schools of Biological Sciences, Chemistry and Physics or their nominees;
- (d) the Heads of the Departments of Anatomy and Histology, Biochemistry, Infectious Diseases, Pathology, Pharmacology and Physiology or their nominees and up to two full-time members of the academic staff of each of those departments who are responsible for teaching dental students, nominated biennially by the Head of the Department;
- (e) the Boden Professor of Human Nutrition;
- (f) not more than eight part-time members of the teaching staff in the disciplines of the Faculty of Dentistry, elected by the Faculty, with not more than two members being elected from any one Discipline;
- (g) full-time members of the research staff of the disciplines of the Faculty of Dentistry and of the Institute of Dental Research who hold appointments of research fellow and above;
- (h) persons upon whom the title of Clinical Professor, Adjunct Professor, Clinical Associate Professor, Adjunct Associate Professor, Clinical Senior Lecturer or Clinical Lecturer has been conferred in accordance with the resolutions of the Academic Board;
- (i) not more than five students elected in the manner prescribed by resolution of the Senate;
- (j) the President of the Dental Health Education and Research Foundation and the President of the Faculty of Dentistry Foundation within the University of Sydney;
- (k) the General Superintendent of Westmead Hospital;
- (l) the Director of Dental Services at Westmead Hospital and the Director of Dental Services at the United Dental Hospital;
- (m) the Director of the Institute of Dental Research;
- (n) the Chief Dental Officer of the Department of Health of New South Wales;

- (o) one nominee of each of the Royal Australasian College of Dental Surgeons and the Australian Dental Association (New South Wales Branch);
- (p) such other persons as may be appointed by the Faculty on the nomination of the Dean, for such period as determined by the Faculty; and
- (q) such other persons as may be appointed by the Faculty as Honorary Members of Faculty on the nomination of the Dean, for such period as determined by the Faculty, in accordance with resolutions adopted by the Faculty at its meeting on 10 November 1995.

2. The election of members pursuant to section 1(f) shall be held at the last meeting of the Faculty in each alternate year and the members so elected shall hold office from 1 January of the year following their election until the next election but conterminously with their membership of the part-time teaching staff.

### DEGREES AND DIPLOMAS IN THE FACULTY OF DENTISTRY

1. The degrees in the Faculty of Dentistry shall be:

- (a) Bachelor of Dentistry (BDent)
- (b) Bachelor of Dental Surgery (BDS)
- (c) Bachelor of Science (Dental) (BSc (Dent))
- (d) Master of Science in Dentistry (MSc Dent)
- (e) Master of Dental Science (MDSc)
- (f) Doctor of Philosophy (PhD)
- (g) Doctor of Dental Science (DDSc).

2. The diplomas in the Faculty of Dentistry shall be:

- (a) Graduate Diploma in Community Oral Health and Epidemiology (GradDipComOH&Epid)
- (b) Graduate Diploma in Clinical Dentistry (GradDipClin Dent).

### BACHELOR OF DENTISTRY<sup>1</sup>

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

#### Requirements for the Pass Degree

2. To qualify for the award of the pass degree, candidates must:
- (a) complete successfully the prescribed units of study giving credit for a total of 192 credit points; and
  - (b) satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

### BACHELOR OF DENTAL SURGERY\*

1. (1) A unit of study shall consist of lectures, seminars or tutorials, together with such clinical and laboratory instruction or practical work, exercises or essays as may be prescribed by the Faculty.
- (2) In these resolutions, the words 'to complete a unit of study' and derivative expressions mean:
- (a) to attend all lectures, seminars or tutorials, and clinical and laboratory instruction;
  - (b) to complete satisfactorily the practical work, exercises or essays if any; and
  - (c) to pass the examinations in the unit of study.
2. (1) An examination shall be held for each of the prescribed units of study for the degree.
- (2) At each examination a candidate may be required to give proof of the candidate's knowledge by practical or viva voce examinations, and the results of such tests may be taken into account in determining the results of the examinations.
3. A candidate for the degree shall, during the First Year, complete the following units of study:
- (1) Physics
  - (2) Chemistry
  - (3) Biology
  - (4) Histology and Embryology

<sup>1</sup>Enquiries about Faculty Resolutions should be directed to the Faculty Office

\*The last intake into the Bachelor of Dental Surgery (BDS) was in 2000 and there will be no extra intakes into this course.

- (5) Biochemistry  
 (6) Oral Anatomy and Oral Health  
 (7) Dental Technology
4. A candidate for the degree shall, during the Second Year, complete the following units of study:
- (1) Anatomy
  - (2) Biochemistry
  - (3) Histology
  - (4) Physiology
  - (5) Materials Science
  - (6) Tooth Conservation
  - (7) Removable Prosthodontics (Preclinical)
  - (8) Oral Health
  - (9) Professional Communication
5. A candidate for the degree shall, during the Third Year, complete the following units of study:
- (1) Infectious Diseases
  - (2) Pathology
  - (3) Tooth Conservation
  - (4) Removable Prosthodontics
  - (5) Periodontics
  - (6) Oral Biology
  - (7) Oral Diagnosis and Radiology
  - (8) Occlusion
  - (9) Endodontics
  - (10) Fixed Prosthodontics
  - (11) Pharmacology
  - (12) Oral and Maxillofacial Surgery  
(Local Anaesthesia and Exodontia)
  - (13) Orthodontics
6. A candidate for the degree shall, during the Fourth Year, complete the following units of study:
- (1) Tooth Conservation
  - (2) Fixed Prosthodontics
  - (3) Endodontics
  - (4) Removable Prosthodontics
  - (5) Preventive Dentistry
  - (6) Oral and Maxillofacial Surgery
  - (7) Oral Pathology and Oral Medicine
  - (8) General Medicine and General Surgery
  - (9) Pharmacology and Therapeutics
  - (10) Anaesthesia
  - (11) Oral Diagnosis and Radiology
  - (12) Periodontics
  - (13) Orthodontics
7. A candidate for the degree shall, during the Fifth Year, complete the following units of study:
- (1) Oral Surgery
  - (2) Clinical Dentistry  
(including Orthodontics)
  - (3) Electives
  - (4) Ethics and Professional Responsibility
  - (5) Systemic Pathology
  - (6) Paediatric Dentistry
8. Except by permission of the Dean of the Faculty, no candidate shall be allowed to sit for any yearly examination unless the requirements as specified by the Faculty for that year have been completed.
9. Except with the permission of the Faculty, no candidate shall be permitted to enrol in any units of study prescribed for the Second or subsequent Years of candidature unless that candidate has completed all the requirements of the previous Year as specified by the Faculty for that Year.
10. Candidates who have completed all units of study for the degree to the satisfaction of the Faculty may be recommended to the Senate for the degree of Bachelor of Dental Surgery.
11. Except with the permission of the Faculty, all requirements for the degree shall be completed within nine calendar years from the date of first enrolment in the Faculty.
12. First Class or Second Class Honours may be awarded at graduation.
13. If a candidate graduates with First Class Honours and the Faculty is of the opinion that the candidate's work is of sufficient merit, that candidate shall receive a bronze medal.
14. A candidate who had been enrolled for the degree of Bachelor of Dental Surgery but has not re-enrolled for a period of one year shall complete the requirements for the degree under such conditions as the Faculty may determine.
15. Where a unit of study for the degree is no longer available, a candidate shall complete instead such other unit or units of study as the Faculty may by resolution prescribe.
- BACHELOR OF SCIENCE (DENTAL)**
1. A candidate for the degree of Bachelor of Dental Surgery who—
- (a) has shown exceptional merit in the entry qualification(s) for the degree, or in the units of study of the degree;
  - (b) is considered by the Head of Discipline/Department, or the Professor or other member of the teaching staff most concerned, a suitable candidate for advanced study and research, may be permitted, with the special permission of the Dean, to undertake an approved course of advanced study and research within the Faculty, concurrently with their enrolment in the degree. The course of advanced study and research shall, except with the permission of the Faculty, be completed in not less than three years.
2. A candidate for the degree of Bachelor of Dental Surgery who—
- (a) has completed the units of study of the Third Year or the Fourth Year of the degree,
  - (b) has shown special merit in those studies, and
  - (c) is considered by the Head of the appropriate Discipline/Department, or the Professor or other member of the teaching staff most concerned, a suitable candidate for advanced study and research, may be permitted by the Faculty to interrupt candidature for the degree and undertake an approved course of advanced study and research within the Faculty.
3. A person who—
- (a) has qualified for the award of the degree of Bachelor of Dental Surgery of the University of Sydney,
  - (b) has shown special merit in those studies, and
  - (c) is considered by the Head of the appropriate Discipline/Department, the Professor or other member of the teaching staff most concerned, a suitable candidate for advanced study and research, may be permitted by the Faculty to undertake, during the year immediately following that in which the candidate qualified for the award of the degree of Bachelor of Dental Surgery, an approved course of advanced study and research within the Faculty.
4. On completion of the course, a candidate may be recommended to the Faculty for the award of the degree of Bachelor of Science (Dental).
5. (1) The degree shall not be awarded before the completion of the units of study of the Third Year of the degree of Bachelor of Dental Surgery.  
 (2) The degree shall only be awarded with Honours.  
 (3) There shall be three classes of Honours, namely Class I, Class II, and Class III.  
 (4) If a candidate graduates with First Class Honours and the Faculty is of the opinion that the candidate's work is of sufficient merit, that candidate shall receive a bronze medal.
- MASTER OF SCIENCE IN DENTISTRY**
1. (1) An applicant for admission to candidature for the degree of Master of Science in Dentistry shall:
- (a) except as provided in subsection (2) be a Bachelor of Dental Surgery of the University of Sydney; and
  - (b) apply in writing to the Faculty for such admission to candidature and for the approval of the Faculty.

- (2) A graduate in dentistry of another university or a candidate with equivalent qualifications obtained in an appropriate institution may, with the approval of the Faculty and the Academic Board, be admitted to candidature for the degree.
2. A candidate, unless exempted by the Faculty, shall pass an examination prescribed by the Faculty, not less than one year after admission to candidature and before complying with section 5(2).
3. The Faculty shall appoint a person who is a member of the academic staff of the University to act as supervisor of the candidate and may at its discretion appoint a suitably qualified person or persons as associate supervisor(s).
4. The Faculty shall review the progress of each candidate annually and on the recommendation of the Head of Discipline concerned may terminate the candidature of any candidate who, in the opinion of the Faculty, has not shown evidence of sufficient progress towards the degree.
5. A candidate for the degree shall:
- (1) engage for a period of not less than two years and no more than three years as a full-time student, or not less than two years and not more than six years as a part-time student, in research in some branch of dentistry, approved by the Faculty; and
  - (2) submit a thesis embodying the results of the research and may be required, at the discretion of the Faculty, to pass an advanced examination in a subject or subjects related to the work of the thesis.
6. The Faculty may deem time spent or research work done towards another higher degree by a candidate before admission to candidature for the degree of Master of Science in Dentistry to be time spent or work done after admission, provided the candidate has ceased to be a candidate for the other degree.
7. The candidate—
- (1) shall state in the thesis, generally in a preface and specifically throughout the thesis, the sources from which the information was derived, the extent to which the work of others has been used, and any portion of the thesis which is claimed as original;
  - (2) shall not present as the thesis any work previously submitted for a degree of this or any other University but may incorporate such work in the thesis provided that the work so incorporated is indicated; and
  - (3) shall lodge with the Faculty three copies (printed or typewritten) of the thesis, in accordance with the Faculty resolution.
8. (1) The Faculty shall appoint two examiners, of whom at least one shall be an external examiner, who is not a member of the Faculty or a member of the part-time teaching staff of the Faculty.
- (2) The examiners shall report to the Faculty, which shall determine the result of the examination.
9. The degree shall not be conferred until two years after the conferring of the degree of Bachelor of Dental Surgery or its equivalent.
- (a) except as provided in subsection (2) be a Bachelor of Dental Surgery of the University of Sydney;
  - (b) apply in writing to the Faculty for such admission to candidature and for the approval of the Faculty;
  - (c) have completed at least two years' general dental practice experience; and
  - (d) in the cases of disciplines (a), (b), (d), (e), (f) and (g) in section 2, unless exempted by the Faculty, have satisfactorily completed the primary Fellowship Examination of the Royal Australasian College of Dental Surgeons, or its equivalent.
- (2) A graduate in dentistry of another university or a candidate with equivalent qualifications obtained in an appropriate institution may, with the approval of the Faculty and the Academic Board, be admitted to candidature for the degree.
- (3) The Faculty may admit an applicant to candidature on probation for a period not exceeding twelve months and at the end of that period shall review the work of the candidate and confirm or terminate the candidature.
- (4) A candidate admitted to candidature on probation whose candidature is subsequently confirmed shall be deemed to have commenced candidature on the day of admission to candidature on probation.
4. A candidate for the degree shall:
- (1) unless exempted by the Faculty, pass an examination prescribed by the Faculty, within the first year, and not less than one year before complying with section 8(1);
  - (2) (i) for all disciplines except the Discipline of Community Oral Health and Epidemiology, engage for not less than three years and not more than four years as a full-time student or its equivalent part-time in the University in a course of advanced study and research in a recognised specialist area, or other area of dentistry approved by the Faculty; or
  - (ii) engage for not less than two years as a full-time student or its equivalent part-time in the University in a course of advanced study and research in the Discipline of Community Oral Health and Epidemiology.
5. The Faculty may deem time spent on work done towards another higher degree by a candidate before admission to candidature for the degree of Master of Dental Science, to be time spent or work done after admission, provided the candidate has ceased to be a candidate for the other degree.
6. The Faculty shall appoint a person who is a member of the academic staff of the University to act as supervisor of the candidate and may at its discretion appoint a suitably qualified person or persons as associate supervisor(s).
7. The Faculty shall review the progress of each candidate annually and on the recommendation of the Head of Discipline concerned may terminate the candidature of any candidate who, in the opinion of the Faculty, has not shown evidence of sufficient progress towards the degree.
8. (1) A candidate shall:
- (a) either
    - (i) submit a treatise embodying the results of research, or
    - (ii) submit an article reporting the results of research in a form suitable for publication in a refereed scientific journal. The article shall be accompanied by a critical review of the literature.
  - (b) make an oral research presentation as prescribed by the Faculty;
  - (c) pass an advanced examination as prescribed by the Faculty.
- (2) A candidate shall state in the treatise, generally in a preface and specifically throughout the treatise, the sources from which the information was derived, the extent to which the work of others has been used, and the portion of the work claimed to be original. The candidate shall not present as the treatise any work

### MASTER OF DENTAL SCIENCE

1. The title of the degree shall include in parenthesis the discipline undertaken.
2. The degree of Master of Dental Science may be taken in the following disciplines:
  - (a) Endodontics
  - (b) Oral and Maxillo-facial Surgery
  - (c) Orthodontics
  - (d) Paediatric Dentistry
  - (e) Periodontics
  - (f) Prosthodontics
  - (g) Removable Prosthodontics
  - (h) Community Oral Health and Epidemiology
  - (i) Oral Medicine and Oral Pathology
3. (I) An applicant for admission to candidature for the degree of Master of Dental Science shall:

previously submitted for a degree of this or any other University, but may incorporate such work in the treatise, provided that the work so incorporated is indicated.

(3) The candidate shall lodge with the Faculty three copies (printed or typewritten) of the treatise or research article in accordance with the Faculty resolution.

(4) The form of the article referred to in subsection (1) shall be as prescribed by the Faculty.

9. A candidate shall complete all specified requirements, and, where indicated, all clinical requirements of the specialist program.

10. (1) The Faculty shall appoint two examiners, of whom at least one shall be an external examiner, who is not a member of the Faculty or a member of the part-time teaching staff of the Faculty;

(2) The examiners shall report to the Faculty, which shall determine the result of the examination.

### GRADUATE DIPLOMA IN COMMUNITY ORAL HEALTH AND EPIDEMIOLOGY

1. (1) The Faculty of Dentistry may admit to candidature for the Graduate Diploma in Community Oral Health and Epidemiology—

(a) a graduate in Dentistry of the University of Sydney; or

(b) a graduate of the University of Sydney who has completed courses acceptable to the Faculty of Dentistry.

(2) The Academic Board may, on the recommendation of the Faculty, admit to candidature an applicant who has completed courses acceptable to the Faculty and who—

(a) is a graduate of another university; or

(b) is registered or registerable as a dental practitioner in the country in which the dental qualifications were obtained and such qualifications have been approved by the Faculty for the purposes of the diploma.

2. The Faculty shall appoint a person who is a member of the academic staff of the University to act as supervisor of the candidate.

3. A candidate shall—

- (a) for a period of not less than one year as a full-time candidate or two years as a part-time candidate follow such course of studies as the Head of the Discipline of Community Oral Health and Epidemiology prescribes, including Public Health, Dental Public Health and Preventive Dentistry;
- (b) pass examinations in the subjects of Public Health, Dental Public Health and Preventive Dentistry;
- (c) within such period after such examinations as the Faculty prescribes, submit two copies (printed or typewritten) of an essay of up to 5000 words on a topic approved by the Head of the Discipline.

4. The award of the diploma shall be subject to the completion of the coursework, the essay and the examinations to the satisfaction of the Faculty on the recommendation of the Head of the Discipline of Community Oral Health and Epidemiology.

5. The diploma shall be awarded in three grades, namely Pass, Credit, Distinction.

### GRADUATE DIPLOMA IN CLINICAL DENTISTRY

1. The title of the diploma shall include in parenthesis the discipline undertaken.

2. The Graduate Diploma in Clinical Dentistry may be taken in the following disciplines:

- (a) Conscious Sedation and Pain Control
- (b) Oral Implants
- (c) Advanced Practice.

3. (1) An applicant for admission to candidature for the Graduate Diploma in Clinical Dentistry shall, except as provided in subsection (2), be a Bachelor of Dental

Surgery of the University of Sydney.

(2) An applicant who is a graduate in dentistry of another university or, having obtained equivalent qualifications in an appropriate institution, has completed courses acceptable to the Faculty may be admitted as a candidate by the Academic Board on the recommendation of the Faculty.

(3) An applicant for admission to candidature in the discipline of Oral Implants shall have completed at least two years' general dental practice experience.

4. A candidate shall:

(1) (a) **Conscious Sedation and Pain Control and Oral Implants**

for a period of not less than one year and not more than five years, complete a course of studies of five hundred hours as prescribed by the Faculty which may include up to two hundred hours from units of study supervised by the Committee for Continuing Education in Dentistry;

(b) **Advanced Practice**

for a period of not less than one year and not more than three years, complete a course of studies of six hundred hours as prescribed by the Faculty;

and

(2) complete all coursework and assignments and pass the examinations in the approved units of study.

## RESOLUTIONS OF THE FACULTY

### THE COMMITTEE FOR CONTINUING EDUCATION IN DENTISTRY

1. (1) There shall be a Committee of the Faculty of Dentistry to be known as the Committee for Continuing Education in Dentistry.

(2) The objectives of the Committee shall be as follows:

(a) to develop and promote postgraduate and continuing education and research in the art and science of dentistry;

(b) to encourage awareness among graduate and undergraduate dental students of the need for postgraduate and continuing education.

(3) The Committee may:

(a) organise postgraduate courses, demonstrations, lectures, seminars and clinical programs and other postgraduate instructions in dentistry;

(b) engage in such activities as will further its objectives, and cooperate in this work with bodies with similar objectives;

(c) solicit gifts, donations, bequests to the University of Sydney for the promotion of its objectives;

(d) recommend grants for equipment, plant, instruments and materials;

(e) promote visits of teachers, clinicians, research workers and scholars to the University of Sydney and the Faculty of Dentistry whose expertise can help attain its objectives;

(f) provide grants to support research workers at the University of Sydney or at such other institutions as may be approved for the purpose;

(g) promote studentships and fellowships tenable in Australia or overseas to encourage research in dentistry; and

(h) do all such things as are incidental or conducive to the attainment of its objectives.

2. (1) Committee membership:

(a) The Committee shall be widely representative of the dental team and comprise the following persons: The Dean of the Faculty of Dentistry, Director of Continuing Education in Dentistry; 10



members of the Committee who shall comprise oral health professionals who demonstrate support for continuing education for the oral health profession.

- (b) Members shall represent a range of perspectives within the oral health profession. This may include the Faculty, private practitioners, the public service, teaching hospitals, the RACDS, the ADA, the DHAA, the DAAA, dental technicians and other bodies or individuals who will promote continuing education amongst oral health professionals.
- (c) Ideally membership will reflect the principles of anti discrimination and years of experience within the oral health profession.
- (d) The Committee may co-opt additional members from time to time, as deemed appropriate by the Committee.

(2) Appointment of Committee members:

Members will hold office for a period of three years from the date of their appointment and will be eligible for re-appointment.

(3) Chair of the Committee

- (a) Members of the Committee will elect from among themselves a Chair.
- (b) The Chair shall convene and preside at meetings of the Committee.
- (c) The Chair of the Committee shall be ipso facto a member of the Faculty.
- (d) The Chair shall present at each ordinary meeting of the Faculty a report of the activities of the Committee.
- (e) Should the Chair not be present at a meeting, the Committee members shall appoint from their number a Chair for the meeting.

(4) Committee Meetings:

- (a) The Committee shall meet not less than three times each year.
- (b) Six members shall constitute a quorum at any meeting of the Committee.

(5) Monies Received:

All monies received by or on behalf of the Committee shall be paid into a fund known as "The University of Sydney Committee for Continuing Education of the Faculty of Dentistry Account". These monies are to be used for the Faculty and appropriate disciplines, as determined by the Committee in consultation with the Dean.



# Faculty of Economics and Business'

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE FACULTY OF ECONOMICS AND BUSINESS

1. The Faculty of Economics and Business shall comprise the following persons:

- (a) the professors, readers, associate professors, senior lecturers, lecturers, and associate lecturers in the School of Economics and Political Science and the School of Business who are full-time or fractional permanent or temporary members of the academic staff of the University;
- (b) the Deans of the Faculties of Agriculture, Arts, Education, Engineering, Law and Science or their nominees;
- (c) the Head or the nominee of the Head of each department, discipline or school which offers a major in any degree of the Faculty of Economics and Business;
- (d) not more than five students elected in the manner prescribed by resolution of the Senate;
- (e) up to five members of general staff elected by the Faculty including one from each of the Schools.

2. A person nominated by a dean under section 1(b) or by a head of department under section 1(c) shall hold office for a period of two years from 1 January next following the nomination, and shall be eligible for re-nomination for further periods of two years.

### DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF ECONOMICS AND BUSINESS

1. The degrees in the Faculty of Economics and Business shall be:

- (a) Bachelor of Economics (BEc)
- (b) Bachelor of Economics (Social Sciences) (BEc(SocSc))
- (c) Bachelor of Commerce (BCom)
- (d) Bachelor of Commerce (Liberal Studies) (BCom(Liberal Studies))
- (e) Master of Commerce (MCom)
- (f) Master of Economics (MEc)
- (g) Master of Economics (Social Sciences) (MEc(SocSc))
- (h) Master of Industrial Relations and Human Resources Management (MIR&HRM)
- (i) Master of International Business (MIB)
- (j) Master of International Studies (MIntS)
- (k) Master of Logistics Management (MLM)
- (l) Master of Philosophy in Economics (MPhil)
- (m) Master of Public Affairs (MPA)
- (n) Master of Public Policy (MPP)
- (o) Master of Transport Management (MTM)

(p) Doctor of Philosophy (PhD)  
(q) Doctor of Science in Economics (DScEcon).  
2. The diplomas in the Faculty of Economics and Business shall be:

- (a) Graduate Diploma in Commerce (GradDipCom)
- (b) Graduate Diploma in Economics (GradDipEc)
- (c) Graduate Diploma in Economics (Social Sciences) (GradDipEc(SocSc))
- (d) Graduate Diploma in Industrial Relations and Human Resources Management (GradDipIR&HRM)
- (e) Graduate Diploma in International Business (GradDipIB)
- (f) Graduate Diploma in Logistics Management (GradDipLM)
- (g) Graduate Diploma in Public Affairs (GradDipPA).
- (h) Graduate Diploma in Public Policy (GradDipPP)
- (i) Graduate Diploma in Transport Management (GradDipTM).

3. The certificates in the Faculty of Economics and Business shall be:

- (a) Graduate Certificate in Commerce (GradCertCom)
- (b) Graduate Certificate in Economics (Social Sciences) (GradCertEc(SocSc))
- (c) Graduate Certificate in Industrial Relations and Human Resources Management (GradCertIR&HRM)
- (d) Graduate Certificate in International Business (GradCertIB)
- (e) Graduate Certificate in International Studies (GradCertIntS)
- (f) Graduate Certificate in Logistics Management (GradCertLM)
- (g) Graduate Certificate in Marketing (GradCertMktg)
- (h) Graduate Certificate in Public Affairs (GradCertPA)
- (i) Graduate Certificate in Public Policy (GradCertPP)
- (j) Graduate Certificate in Transport Management (GradCertTM).

### BACHELOR OF ECONOMICS

1. (1) The units of study which are available for the degree are set out in the table of units of study attached to these resolutions and in other tables approved by the Faculty.

(2) In respect of each unit of study the Faculty may designate prerequisite units of study, corequisite units of study and specific entry requirements and such information shall be added to the Table A for the degree.

2. A candidate may be permitted by the Faculty to count towards the degree a unit or units of study other than those listed in Table A referred to in section 1.

3. (1) Each unit of study available for the degree is either a full semester or half semester unit of study and is designated as having a credit point value as described in Table A.

(2) A first year unit of study shall normally have a value of 3 credit points where it comprises a half semester of study and 6 credit points where it comprises a full semester of study.

(3) A later year unit of study shall normally have a value of 4 credit points where it comprises a half semester of study and 8 credit points where it comprises a full semester of study.

4. A candidate in any one year shall, except with the permission of the Faculty, enrol in the equivalent of no more than nine and no less than four full semester units of study.

5. A candidate may not, except with the permission of the Faculty, enrol in a unit of study unless the entry requirement for that unit of study is satisfied; an entry requirement may include the completion of a unit of study at a specified level.

6. A candidate may not count the same unit of study more than once towards the degree or count two units of study which overlap substantially in content.

<sup>1</sup> Tables of Units of Study appear in the Faculty Handbook.

7. Where in Table A referred to in section 1 a unit of study is designated a corequisite to another unit of study a candidate may, except with the permission of the Faculty, enrol in the latter unit of study only if he/she is in the corequisite unit of study or has already completed that unit of study.

8. Subject to the Senate resolutions concerning satisfactory progress and except with the permission of the Faculty, a candidate for the Pass degree must complete the requirements for the degree within ten calendar years of first enrolment for the degree, and, in the case of the Honours degree, within twelve calendar years of first enrolment.

#### Pass degree

9. In order to qualify for the award of the degree a candidate shall complete units of study to the value of 144 credit points, which shall include:

- (i) 12 credit points in Econometrics;
- (ii) a major in Economics;
- (iii) a major in a subject other than Economics listed in Table A;
- (iv) no more than 60 credit points at first year level; and
- (v) except with Faculty permission, no more than 28 credit points in total from subjects listed in Table B.

Except in the case of 10 (ii), a major comprises a sequence of units of study of not less than 44 units, which shall include not less than 32 credit points of later year units of study, as specified for each subject in Table A.

#### Concurrent candidature for the degrees of Bachelor of Economics and Bachelor of Laws

10. (i) A student may proceed concurrently as a candidate for the degrees of Bachelor of Economics and Bachelor of Laws, and may receive credit for the units of study Legal Institutions, Law, Lawyers and Justice in Australian Society, Torts, Federal Constitutional Law, Contracts Law and Criminal Law for the Bachelor of Economics degree, provided that the student may not count any further units of study from Table B; and provided that, with respect to section 5, permission of both the Faculties of Economics and Business and Law is required.
- (ii) A student enrolled in a third year Honours course from Table A may fulfil the requirement for a second major in the Bachelor of Economics by taking a minimum 32 credit points of third year level units of study from Table A (inclusive of Honours units of study).

#### Honours degree

11. The degree may be awarded with honours in:

Accounting  
Computer Science  
Economics  
Econometrics  
Economic History  
Finance  
Geography  
Government  
Industrial Relations and Human Resource Management  
Marketing  
Management Science.

12. The degree may also be awarded with joint honours in any two of the subjects in which honours are available.

13. There shall be three classes of honours, namely Class I, Class II and Class III and within Class II there shall be two divisions, namely Division 1 and Division 2.

14. If a student graduates with First Class Honours in any honours subject or in any of the forms of joint honours and the Faculty decides that the student's work is of sufficiently high merit, the student shall receive a bronze medal.

15. A candidate may, except with Faculty permission, enrol in a fourth year honours course only on completion of requirements for the Pass degree and on satisfying any other entry requirements for the fourth year honours course.

16. A student who has been awarded the pass degree at a recognised institution may subsequently be admitted to an honours unit of study and may qualify for the award of honours upon completion of such additional requirements in such time as the Faculty may decide, provided that such a student may only be admitted to candidature for an honours program up to six consecutive semesters after the award of the pass degree.

17. A candidate who is qualified to enrol in two fourth year honours courses may complete the final honours year in the two subjects in one year each or complete a joint honours year in the two subjects in one year.

18. A fourth year joint honours course shall comprise such parts of each of the related fourth year honours courses as may be decided by the Faculty.

19. A candidate may not, except with the permission of the Faculty, repeat an honours course which he/she has discontinued or failed once.

20. A candidate who does not complete an Honours degree may be permitted by the Faculty to count towards the Pass degree any honours units of study completed.

21. The Faculty may grant a candidate credit for units of study completed either at other institutions, or in other faculties within the University of Sydney provided that all the following conditions are met:

- (i) the Faculty assesses the unit or units of study to be equivalent to units of study offered by the Faculty;
- (ii) the units of study are not counted towards another qualification;
- (iii) in the case of units of study completed at another institution, credit shall not be given for more than the equivalent of 10 full semester units of study, except in the case of graduands admitted by heads of department to an Honours program, while credit may be granted for any number of credit points for units of study completed at the University of Sydney;
- (iv) credit shall not be given for units of study completed ten or more years prior to the proposed year of enrolment.

22. A student who was enrolled as a candidate for the degree prior to 1 January 1993 and who has not completed the requirements for the degree by 1 January 1997 shall be transferred to the degree structure which took effect for commencing students from 1 January 1993.

23. The testamur for the degree shall specify the major subject areas as defined in resolution 9.

#### TABLE B (SEE SECTION 10 OF THE SENATE RESOLUTIONS)

For the Bachelor of Economics degree, Table B consists of all units of study not in Table A which are offered by the Faculties of Economics and Business, Arts and Science. The units of study Legal Institutions (12 units), Torts, Constitutional Law, Contracts, Administrative Law and Criminal Law are also Table B units of study, but are only available to students concurrently enrolled in the Bachelor of Economics and the Bachelor of Laws.

#### BACHELOR OF ECONOMICS (SOCIAL SCIENCES)

1. The units of study which are available for the degree are set out in Table A attached to these resolutions and in other tables approved by the Faculty.

2. A candidate may be permitted by the Faculty to count towards the degree a unit or units of study other than those listed in Table A referred to in section 1.

3. (i) Each unit of study available for the degree is either a full semester or half semester unit of study and is designated as having a credit point value as described in Table A.

- (ii) A first year unit of study shall normally have a value of 3 credit points where it comprises a half semester of study and 6 credit points where it comprises a full semester of study.
- (iii) A later year unit of study shall normally have a value of 4 credit points where it comprises a half semester of study and 8 credit points where it comprises a full semester of study.

4. A candidate in any one year shall, except with the permission of the Faculty, enrol in the equivalent of no more than nine and no less than four full semester units of study.
5. A candidate may not, except with the permission of the Faculty, enrol in a unit of study unless the entry requirement for that unit of study is satisfied; an entry requirement may include the completion of a unit of study at a specified level.
6. A candidate may not count the same unit of study more than once towards the degree or count two units of study which overlap substantially in content.
7. Where in Table A referred to in section 1 a unit of study is designated a corequisite to another unit of study a candidate may, except with the permission of the Faculty, enrol in the latter unit of study only if he/she is concurrently enrolled in the corequisite unit of study or has already completed that unit of study.
8. Subject to the Senate resolutions concerning satisfactory progress and except with the permission of the Faculty, a candidate for the Pass degree must complete the requirements for the degree within ten calendar years of first enrolment for the degree, and, in the case of the Honours degree within twelve calendar years of first enrolment.

#### Pass degree

9. In order to qualify for the award of the degree a candidate shall complete units of study to the value of 144 credit points, which shall include:

- (i) Economics 1001 and 1002 or Political Economy 1001 and 1002; and Economics 2001 and 2002 or Political Economy 2001 and 2002;
- (ii) a major in each of two subjects in Table A; or a double major in one of the subjects Political Economy, Government or Economic History;
- (iii) no more than 60 credit points at first year level; and
- (iv) except with Faculty permission, no more than 28 credit points in total from subjects listed in Table B.

Except in the case of 10. (ii), a major comprises a sequence of units of study of not less than 44 credit points, which shall include not less than 32 credit points of later year units of study, as specified for each subject in Table A; a double major comprises a 44 credit point major in a subject plus an additional 16 credit points from specified later year units of study in that subject.

#### Concurrent candidature for the degree of Bachelor of Economics (Social Sciences) and Bachelor of Laws

10. (i) A student may proceed concurrently as a candidate for the degrees of Bachelor of Economics (Social Sciences) and Bachelor of Laws, and may receive credit for the units of study Legal Institutions, Law, Lawyers and Justice in Australian Society, Torts, Federal Constitutional Law, Contracts and Criminal Law for the Bachelor of Economics (Social Sciences) degree, provided that the student may not count any further units of study from Table B; and provided that, with respect to section 4, permission of both the Faculties of Economics and Business and Law is required.
- (ii) A student enrolled in a third year Honours unit of study from Table A may fulfil the requirement for a second major in the Bachelor of Economics (Social Sciences) by taking a minimum 32 credit points of third year level units of study from Table A (inclusive of Honours units of study).

#### Honours degree

11. The degree may be awarded with honours in:

- Economics
- Political Economy
- Economic History
- Education
- Gender Studies
- Geography
- Government
- Industrial Relations and Human Resource Management
- Philosophy
- Psychology
- Religious Studies
- Social Anthropology
- Sociology

12. The degree may also be awarded with joint honours in any two of the subjects in which honours are available.

13. There shall be three classes of honours, namely Class I, Class II and Class III and within Class II there shall be two divisions, namely Division 1 and Division 2.

14. If a student graduates with First Class Honours in any honours subject or in any of the forms of joint honours and the Faculty decides that the student's work is of sufficiently high merit, the student shall receive a bronze medal.

15. A candidate may, except with faculty permission, enrol in a fourth year honours course only on completion of requirements for the Pass degree and on satisfying any other entry requirements for the fourth year honours course.

16. A student who has been awarded the pass degree at a recognised institution may subsequently be admitted to an honours unit of study and may qualify for the award of honours upon completion of such additional requirements in such time as the Faculty may decide, provided that such a student may only be admitted to candidature for an honours program up to six consecutive semesters after the award of the pass degree.

17. A candidate who is qualified to enrol in two fourth year honours courses may complete the final honours year in the two subjects in one year each or complete a joint honours year in the two subjects in one year.

18. A fourth year joint honours course shall comprise such parts of each of the related fourth year honours courses as may be decided by the Faculty.

19. A candidate may not, except with the permission of the Faculty, repeat an honours course which he/she has discontinued or failed once.

20. A candidate who does not complete an Honours degree may be permitted by the Faculty to count towards the Pass degree any Honours units of study completed.

21. The Faculty may grant a candidate credit for units of study completed either at other institutions, or in other faculties within the University of Sydney provided that all the following conditions are met:

- (i) the Faculty assesses the unit or units of study to be equivalent to units of study offered by the Faculty;
- (ii) the units of study are not counted towards another qualification;
- (iii) in the case of units of study completed at another institution, credit shall not be given for more than the equivalent of 10 full semester units of study, except in the case of graduands admitted by heads of department to an Honours program, while credit may be granted for any number of credit points for units of study completed at the University of Sydney;
- (iv) credit shall not be given for units of study completed ten or more years prior to the proposed year of enrolment.

22. A student who was enrolled as a candidate for the degree prior to 1 January 1993 and who has not completed the requirements for the degree by 1 January 1997 shall be transferred to the degree structure which took effect for commencing students from 1 January 1993.

23. The testamur for the degree shall specify the major subject areas as defined in Resolution 9.

TABLE B (SEE SECTION 10 OF THE SENATE RESOLUTIONS)  
For the Bachelor of Economics (Social Sciences) degree, Table B consists of all units of study not in Table A which are offered by the Faculties of Economics and Business, Arts and Science. The units of study Legal Institutions (12 units), Torts, Constitutional Law, Contracts, Administrative Law and Criminal Law are also Table B units of study, but are only available to students concurrently enrolled in the Bachelor of Economics (Social Sciences) and the Bachelor of Laws.

### BACHELOR OF COMMERCE

1. (i) The units of study which are available for the degree are set out in Table A attached to these resolutions and in other tables approved by the Faculty.
- (ii) In respect of each unit of study the Faculty may designate prerequisite units of study, corequisite units of study and specific entry requirements and such information shall be added to Table A for the degree.
2. A candidate may be permitted by the Faculty to count towards the degree a unit of study or units of study other than those listed in Table A referred to in section 1.
3. (i) Each unit of study available for the degree is either a full year, full semester or half semester unit of study and is designated as having a credit point value as described in Table A.
- (ii) A first year unit of study shall normally have a value of 3 credit points where it comprises a half semester of study and 6 credit points where it comprises a full semester of study.
- (iii) A later year unit of study shall normally have a value of 4 credit points where it comprises a half semester of study and 8 credit points where it comprises a full semester of study.
4. A candidate in any one year shall, except with the permission of the Faculty, enrol in the equivalent of no more than nine and no less than four full semester units of study.
5. A candidate may not, except with the permission of the Faculty, enrol in a unit of study unless the entry requirement for that unit of study is satisfied; an entry requirement may include the completion of a unit of study at a specified level.
6. A candidate may not count the same unit of study more than once towards the degree or count two units of study which overlap substantially in content.
7. Where in Table A referred to in section 1 a unit of study is designated a corequisite to another unit of study a candidate may, except with the permission of the Faculty, enrol in the latter unit of study only if he/she is concurrently enrolled in the corequisite unit of study or has already completed that unit of study.
8. Subject to the Senate resolutions concerning satisfactory progress and except with the permission of the Faculty, a candidate for the Pass degree must complete the requirements for the degree within ten calendar years of first enrolment for the degree, and, in the case of the Honours degree, within twelve calendar years of first enrolment.

#### Pass degree

9. In order to qualify for the award of the degree a candidate shall complete units of study to the value of 144 credit points, which shall include:

- (i) not less than 100 credit points from Table A;
- (ii) a major in each of two subjects listed in Table A;
- (iii) no more than 60 credit points at first year level;
- (iv) 12 credit points at first year level in each of Accounting, Econometrics and Economics or Political Economy; and
- (v) except with Faculty permission, no more than 44 credit points in total from subjects listed in Table B.

Except in the case of 10. (ii), a major comprises a sequence of units of study of not less than 44 credit points, which shall include not less than 32 credit points of later year units of study, as specified for each subject in Table A.

### Concurrent candidature for the degrees of Bachelor of Commerce and Bachelor of Laws

10. (i) A student may proceed concurrently as a candidate for the degrees of Bachelor of Commerce and Bachelor of Laws, and may receive credit for the units of study Legal Institutions, Law, Lawyers and Justice in Australian Society, Torts, Federal Constitutional Law, Contracts and Criminal Law for the Bachelor of Commerce degree, provided that the student may not count any further units of study from Table B; and provided that, with respect to section 4, permission of both the Faculties of Economics and Business and Law is required.
- (ii) A student enrolled in a third year Honours unit of study from Table A may fulfil the requirement for a second major in the Bachelor of Commerce by taking a minimum 32 credit points of third year level units of study from Table A (inclusive of Honours units of study).

### Honours degree

11. The degree may be awarded with honours in:
  - Accounting
  - Computer Science
  - Economics
  - Econometrics
  - Economic History
  - Finance
  - Government
  - Industrial Relations
  - Management Science
  - Marketing
12. The degree may also be awarded with joint honours in any two of the subjects in which honours are available.
13. There shall be three classes of honours, namely Class I, Class II and Class III and within Class II there shall be two divisions, namely Division 1 and Division 2.
14. If a student graduates with First Class Honours in any honours subject or in any of the forms of joint honours and the Faculty decides that the student's work is of sufficiently high merit, the student shall receive a bronze medal.
15. A candidate may, except with Faculty permission, enrol in a fourth year honours course only on completion of requirements for the Pass degree and on satisfying any other entry requirements for the fourth year honours course.
16. A student who has been awarded the pass degree at a recognised institution may subsequently be admitted to an honours unit of study and may qualify for the award of honours upon completion of such additional requirements in such time as the Faculty may decide, provided that such a student may only be admitted to candidature for an honours program up to six consecutive semesters after the award of the pass degree.
17. A candidate who is qualified to enrol in two fourth year honours units of study may complete the final honours year in the two subjects in one year each or complete a joint honours year in the two subjects in one year.
18. A fourth year joint honours course shall comprise such parts of each of the related fourth year honours courses as may be decided by the Faculty.
19. A candidate may not, except with the permission of the Faculty, repeat an honours course which he/she has discontinued or failed once.
20. A candidate who does not complete an Honours degree may be permitted by the Faculty to count towards the Pass degree any honours units of study completed.
21. The Faculty may grant a candidate credit for units of study completed either at other institutions, or in other

faculties within the University of Sydney provided that all the following conditions are met:

- (i) the Faculty assesses the unit of study or units of study to be equivalent to units of study offered by the Faculty;
- (ii) the units of study are not counted towards another qualification;
- (iii) in the case of units of study completed at another institution, credit shall not be given for more than the equivalent of 10 full semester units of study, while credit may be granted for any number of credit points for units of study completed at the University of Sydney;
- (iv) credit shall not be given for units of study completed ten or more years prior to the proposed year of enrolment.

22. The testamur for the degree shall specify the major subject areas as defined in Resolution 9.

### **BACHELOR OF COMMERCE (LIBERAL STUDIES)**

1.
  - (i) The units of study which are available for the degree are set out in Table A attached to these resolutions and in other tables approved by the Faculty.
  - (ii) In respect of each unit of study the Faculty may designate prerequisite units of study, corequisite units of study and specific entry requirements and such information shall be added to Table A for the degree.
2. A candidate may be permitted by the Faculty to count towards the degree a unit of study or units of study other than those listed in Table A referred to in section 1.
3.
  - (i) Each unit of study available for the degree is either a full semester or half semester unit of study and is designated as having a credit point value as described in Table A.
  - (ii) A first year unit of study shall normally have a value of 3 credit points where it comprises a half semester of study and 6 credit points where it comprises a full semester of study.
  - (iii) A later year unit of study shall normally have a value of 4 credit points where it comprises a half semester of study and 8 credit points where it comprises a full semester of study.
4. A candidate in any one year shall, except with the permission of the Faculty, enrol in the equivalent of no more than nine and no less than four full semester units of study.
5. A candidate may not, except with the permission of the Faculty, enrol in a unit of study unless the entry requirement for that unit of study is satisfied; an entry requirement may include the completion of a unit of study at a specified level.
6. A candidate may not count the same unit of study more than once towards the degree or count two units of study which overlap substantially in content.
7. Where in Table A referred to in section 1 a unit of study is designated a corequisite to another unit of study a candidate may, except with the permission of the Faculty, enrol in the latter unit of study only if he/she is concurrently enrolled in the corequisite unit of study or has already completed that unit of study.
8. Subject to the Senate resolutions concerning satisfactory progress and except with the permission of the Faculty, a candidate for the Pass degree must complete the requirements for the degree within ten calendar years of first enrolment for the degree, and, in the case of the Honours degree, within twelve calendar years of first enrolment.

### **Pass degree**

9. In order to qualify for the award of the degree a candidate shall complete units of study to the value of 192 credit points, which shall include:
- (i) not less than 100 credit points from Table A;
  - (ii) a major in each of two subjects listed in Table A, with at least one of these majors being drawn from

the following subject areas:

- Accounting
- Commercial Law
- Economics
- Econometrics
- Finance
- Industrial Relations
- Management
- Management Science
- Marketing;
- (iii) no more than 96 credit points at first year level;
- (iv) the compulsory first year level unit of study Communication and Critical Analysis 1A or Communication and Critical Analysis 1B; and
- (v) except with Faculty permission, no more than 60 credit points in total from subjects listed in Table B. Of these, 4 semester units of study must be drawn from the Faculty of Arts or from the Department of Economic History or the Department of Government and Public Administration. Also, 2 semester units of study must be drawn from the Faculty of Science.

A major comprises a sequence of units of study of not less than 44 credit points, which shall include not less than 32 credit points of later year units of study, as specified for each subject in Table A.

### **Honours degree**

10. The degree may be awarded with honours in:
- Accounting
  - Computer Science
  - Economics
  - Econometrics
  - Economic History
  - Finance
  - Government
  - Industrial Relations
  - Management Science
  - Marketing.
11. The degree may also be awarded with joint honours in any two of the subjects in which honours are available.
12. There shall be three classes of honours, namely Class I, Class II and Class III and within Class II there shall be two divisions, namely Division 1 and Division 2.
13. If a student graduates with First Class Honours in any honours subject or in any of the forms of joint honours and the Faculty decides that the work is of sufficiently high merit, the student shall receive a bronze medal.
14. A candidate may, except with Faculty permission, enrol in a fifth year honours course only on completion of requirements for the Pass degree and on satisfying any other entry requirements for the fifth year honours course.
15. A student who has been awarded the pass degree at a recognised institution may subsequently be admitted to an honours unit of study and may qualify for the award of honours upon completion of such additional requirements in such time as the Faculty may decide, provided that such a student may only be admitted to candidature for an honours program up to six consecutive semesters after the award of the pass degree.
16. A candidate who is qualified to enrol in two fifth year honours courses may complete the final honours year in the two courses in one year each or complete a joint honours year in the two courses in one year.
17. A fifth year joint honours course shall comprise such parts of each of the related fifth year honours courses as may be decided by the Faculty.
18. A candidate may not, except with the permission of the Faculty, repeat an honours course which he/she has discontinued or failed once.
19. A candidate who does not complete an Honours degree may be permitted by the Faculty to count towards the Pass degree any honours units of study completed.

20. The Faculty may grant a candidate credit for units of study completed either at other institutions, or in other faculties within the University of Sydney provided that all the following conditions are met:

- (i) the Faculty assesses the unit of study or units of study to be equivalent to units of study offered by the Faculty;
- (ii) the units of study are not counted towards another qualification;
- (iii) in the case of units of study completed at another institution, credit shall not be given for more than the equivalent of 10 full semester units of study, while credit may be granted for any number of credit points for units of study completed at the University of Sydney;
- (iv) credit shall not be given for units of study completed ten or more years prior to the proposed year of enrolment.

21. The testamur for the degree shall specify the major subject areas as defined in Resolution 9.

TABLE B (SEE SECTION 10 OF THE SENATE RESOLUTIONS)  
For the Bachelor of Commerce and Bachelor of Commerce (Liberal Studies) degrees, Table B consists of all units of study not in Table A which are offered by the Faculties of Economics and Business, Arts and Science. The units of Legal Institutions, Law Lawyers and Justice in Australian Society, Federal Constitutional Law, Torts, Criminal Law and Contracts are also Table B units of study, but are only available to students concurrently enrolled in the Bachelor of Commerce and the Bachelor of Laws. Units of study in Law do not satisfy the requirement for a major in the Bachelor of Commerce degree.

## MASTER OF COMMERCE

### Award of the degree

1. (1) The degree of Master of Commerce shall be awarded either as a Pass degree provided that an outstanding student may be awarded the degree with merit, or as an Honours degree at the levels of First Class or Second Class, Division One or Second Class, Division Two.
- (2) The testamur shall specify whether the degree is at Pass or Honours and the level, and any major and minor subject areas as defined in 6 below.

### Eligibility for admission

2. An applicant for admission to candidature for the degree of Master of Commerce shall:
  - (1) except as provided for in Chapter 10 of the By-laws\* be a graduate of the University of Sydney;
  - (2) have completed a bachelor's degree at a standard acceptable to the Faculty; and
  - (3) in the case of candidates taking the Professional Accounting major, have recently completed or be concurrently enrolled in either the PY Program of the Institute of Chartered Accountants in Australia or the CPA Program of the Australian Society of Certified Practising Accountants.

### Exemptions

3. (1) The Faculty may deem time spent or work done towards any other degree in the University of Sydney (see section 2 above) by a candidate before admission to candidature for the degree of Master of Commerce to be time spent or work done after admission, provided that the candidate has ceased to be a candidate for the other degree, and provided that exemptions constitute no more than half of the prescribed coursework for the degree.
- 2) Candidates in the Professional Accounting major may be granted exemptions for two units of study after successful completion of either the CPA or the PY program.

### Method of progression

4. A candidate for the degree shall proceed by coursework only.

### Requirements for the degree

5. (a) To be eligible for graduation at the Pass level, a candidate must complete:
  - (i) 12 units of study in total, where each unit represents 6 credit points
  - (ii) 4 to 6 units from a basic core of units of study approved by the Faculty (from which 4 exemptions may be offered),
  - (iii) at least 4 and no more than 6 units from units of study approved by the Faculty in one of the main areas of specialisation listed in Table A in section 6 below (2 or 3 units constituting a minor in that area, 4 units constituting a major)
  - (iv) no more than 2 units from units of study approved by the Faculty in one of the areas of study listed in Table B in section 6 below.
- (b) To be eligible for graduation at the Honours level, a candidate must complete:
  - (i) 16 units of study in total, where each unit represents 6 credit points, with an average of at least 70% for the best 12 units of study results
  - (ii) 4 to 6 units from a basic core of units of study approved by the Faculty (from which exemptions may be offered),
  - (iii) between 6 and 8 units from units of study approved by the Faculty in one of the areas of study listed in Table A in section 6 below (constituting a major in that area)
  - (iv) between 4 and 6 units from units of study approved by the Faculty in one of the areas of study listed in Table A in section 6 below (constituting a major in that area).

### Areas of study

6. (a) Areas of specialisation (majors) for the degree are:

Accounting  
Banking  
Commercial Law  
Economics  
Finance  
Government and Business  
International Business  
Industrial Relations and Human Resource Management  
Logistics Management  
Management Information Systems  
Management Science  
Management of Technology  
Marketing  
Professional Accounting  
Taxation  
Transport Management

(b) Additional areas of study (minors) for the degree are:

Econometrics  
Economic History  
Languages  
Management  
Political Economy.

### Probationary admission

7. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and, on completion of this probationary period, the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.



(2) In the case of a candidate accepted on a probationary basis under this resolution, the candidature shall be deemed to have commenced from the commencement of the probationary period.

#### Time limits

8. (1) A candidate shall engage in the University of Sydney either in full-time study for not less than two semesters or in part-time study for not less than four semesters (excluding the winter and summer sessions).
- (2) A full-time candidate shall complete the requirements for the Pass (Honours) level of the degree within six (eight) semesters from the date of first enrolment, provided that in special circumstances the Faculty may extend this period to eight (ten) semesters (excluding the winter and summer sessions). A part-time candidate shall complete the requirements for the pass (Honours) level of the degree within eight (ten) semesters from the date of first enrolment provided that in special circumstances the Faculty may extend this period to ten (twelve) semesters (excluding the winter and summer sessions).
- (3) A part-time candidate shall complete the requirements for the degree within eight semesters from the date of first enrolment provided that in special circumstances the Faculty may extend this period to ten semesters.
- (4) Not more than three semesters shall have elapsed between completing requirements for the Pass level degree and beginning the requirements for the Honours level, provided that in special circumstances the Faculty may extend this period to four semesters. If a Pass level degree has already been awarded, that testamur will be replaced by the Honours level degree testamur after completing all requirements.

#### Progress

9. A candidate shall, on the basis of examinations and assessments at the end of each semester of candidature, satisfy the Faculty that the candidature should proceed.

#### Examination

10. (1) The Head of the Department concerned with each course shall appoint an examiner or examiners to conduct any prescribed examinations.
- (2) The examiners shall report to the Faculty of Economics which shall determine the result of the examination.

#### Termination

11. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature. Candidates who fail more than two units of study will automatically be required to show cause why their candidature should not be terminated.

#### Availability

12. (1) Admission to the degree and enrolment in particular units of study or areas may be limited by quotas.
- (2) In determining the quotas, the University will take into account:
- availability of resources including space, library equipment and computing facilities; and
  - availability of staff.
- (3) In considering applicants for admission to candidature, the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 2 above.

## MASTER OF ECONOMICS

#### Award of the degree

1. (1) The degree of Master of Economics shall be awarded in two grades, namely the Pass degree and the degree with Honours.
- (2) There shall be two classes of Honours, namely Class I and Class II and within Class II there shall be two divisions, namely Division 1 and Division 2.
- (3) The Faculty shall advise candidates at the beginning of their candidature the requirements for award with Honours.

#### Eligibility for admission

2. An applicant for admission to candidature for the degree of Master of Economics shall—
- except as provided for in Chapter 10 of the By-laws\*, be a graduate of the University of Sydney; and
  - have completed at a standard acceptable to the Faculty of Economics and Business courses with a major in Economics or Econometrics.

#### Areas of study

3. The degree shall be offered jointly by the Departments of Economics and Econometrics on behalf of the Faculty of Economics and Business.

#### Method of progression

4. An applicant for admission to candidature for the degree of Master of Economics shall proceed by coursework within the Departments of Economics and Econometrics.

#### Credit

5. The Faculty may deem time spent or work done towards any other postgraduate degree in the University of Sydney by a candidate before admission to candidature for the degree of Master of Economics to be time spent or work done after admission, provided that the candidate has ceased to be a candidate for the other degree.

#### Probationary admission

6. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and, on completion of this probationary period, the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted on a probationary basis under this resolution, the candidature shall be deemed to have commenced from the commencement of the probationary period.

#### Time limits

7. (1) A candidate shall engage in the University of Sydney either in full-time study for not less than two semesters or in part-time study for not less than four semesters.
- (2) A full-time candidate shall complete the requirements for the degree within three years from the date of first enrolment, provided that in special circumstances the Faculty may extend this period to four years.
- (3) A part-time candidate shall complete the requirements for the degree within four years from the date of first enrolment provided that in special circumstances the Faculty may extend this period to five years.

#### Supervision and progress

8. (1) The Faculty, on the recommendation of the heads of the Departments of Economics and Econometrics, shall appoint a full-time member of academic staff of the Faculty to act as Program Director.
- (2) The Program Director shall report annually to the Faculty in respect of the progress of each candidate.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

**Examination**

- 9.** (1) For each unit of study, the head of the department concerned shall appoint an examiner or examiners to conduct any prescribed examinations.
- (2) The examiners shall report to the Faculty of Economics and Business which shall determine the result of the examination.

**Termination**

**10.** The Faculty may, on the recommendation of the Program Director, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature. Candidates who fail more than six credit points worth of units of study will automatically be required to show cause why their candidature should not be terminated.

**MASTER OF ECONOMICS (SOCIAL SCIENCES) IN AUSTRALIAN POLITICAL ECONOMY****Award of the degree**

- 1.** (a) The degree of Master of Economics (Social Sciences) shall be awarded in one grade, namely the Pass degree, provided that an outstanding candidate may be awarded the degree with merit.

**Eligibility for admission**

2. Admission to the Master of Economics (Social Sciences) may be granted to an applicant who;
- (a) is a graduate of the University of Sydney or any other institution approved by the Faculty and the Academic Board, and has completed a Bachelor's degree or equivalent at a standard acceptable to the Faculty, or
- (b) has completed the requirements for the Graduate Diploma in Economics (Social Sciences) at a standard acceptable to the Faculty.

**Probationary admission**

- 3.** (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

**Method of progression**

4. A candidate for the degree shall proceed by coursework, with completion of a long essay as the capstone unit of study.

**Time limits**

5. A candidate may proceed on a part-time basis only.
6. A part-time candidate shall complete the requirements for the degree not earlier than the end of the fourth semester of candidature and not later than the end of the eighth semester of candidature, provided that in special circumstances the Faculty may extend this period to ten semesters.

**Credit**

7. A candidate who, before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution may be deemed by the Faculty to have spent such time after admission to candidature provided that it represents no more than two units of study in the degree.

**Requirements for the degree**

- 8.** A candidate shall:
- (a) complete such units of study;
- (b) attend such seminars; and
- (c) complete such essays and other written work, including a long essay, as may be prescribed by the Faculty of Economics.

**Examination**

9. On completion of the requirements for the degree, the Head of the Department of Economics, on the advice of the Director of 'P' program, shall report the result of the examination to the Faculty, which shall determine the result of the candidature.

**Progress**

10. The Faculty may:
- (a) on the recommendation of the Head of Department of Economics, on the advice of the Director of 'P' program, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
- (b) where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

Candidates who fail more than one unit of study will automatically be required to show cause why their candidature should not be terminated.

**MASTER OF INDUSTRIAL RELATIONS AND HUMAN RESOURCES MANAGEMENT****Award of the degree**

- 1.** (1) The degree of Master of Industrial Relations and Human Resources Management shall be awarded in two grades, namely the Pass degree and the degree with Honours.
- (2) There shall be two classes of Honours, namely Class I and Class II and within Class II there shall be two divisions, namely Division I and Division 2.
- (3) A candidate who fulfils the requirements for the degree by thesis or by coursework and thesis may be awarded either the Pass degree or the degree with Honours.
- (4) A candidate who fulfils the requirements for the degree by coursework may be awarded the Pass degree, provided that an outstanding candidate may be awarded the degree with merit.

**Eligibility for admission**

2. An applicant for admission to candidature for the degree shall, except as provided for in Chapter 10 of the By-laws\*:
- (a) be a graduate of the University of Sydney; and
- (b) have completed a minimum of three units of study in Industrial Relations to third year level, provided that the applicant's work is of sufficient standard; or
- (c) have completed the Graduate Diploma in Industrial Relations and Human Resources Management at a sufficient standard.
3. An applicant for admission to candidature proposing to proceed primarily by research and thesis must in support of the application nominate for the approval of the head of the department a proposal for a program of study in the subject area nominated.
4. Applicants may be required to demonstrate to the satisfaction of the Faculty their ability to proceed by the method nominated.

**Availability**

5. Admission to candidature for the degree may be limited by quota.
6. In determining the quota the University will take into account:

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

- (a) availability of resources, including space, library, equipment and computing facilities; and
- (b) availability of adequate and appropriate supervision, including both the supervision of research candidatures and the coordination of coursework programs.

7. In considering an application for admission to candidature the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of sections 2 and 4 above.

#### Probationary admission

8. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.

(2) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

#### Method of progression

9. A candidate for the degree shall proceed:

- (a) primarily by research and thesis; or
- (b) by coursework and thesis; or
- (c) primarily by coursework.

10. (1) A candidate for the degree who has graduated with first or second class Honours in Industrial Relations or who possesses an equivalent qualification may be permitted to proceed by research and thesis only.

(2) A candidate for the degree who has graduated with an undergraduate major in Industrial Relations or completed the Graduate Diploma in Industrial Relations and Human Resources Management or an equivalent qualification may proceed by coursework and thesis or primarily by coursework.

#### Time limits

11. A candidate may proceed on either a full-time basis or a part-time basis.

12. (1) A full-time candidate shall complete the requirements for the degree not earlier than the end of the first year of candidature and not later than the end of the third year of candidature, provided that in special circumstances the Faculty may extend this period to four years.

(2) A part-time candidate shall complete the requirements for the degree not earlier than the second year of candidature and not later than the end of the fourth year of candidature, provided that in special circumstances the Faculty may extend this period to five years.

(3) The earliest and latest dates for completion of requirements for the degree shall be adjusted for those candidates wishing to proceed on a part-time basis following commencement of their candidature on a full-time basis, and vice versa.

#### Honours candidature

12A. Notwithstanding any other provision of these resolutions, to be eligible for the award of the degree with Honours a candidate proceeding by coursework and thesis shall complete either two years of full-time candidature or three years of part-time candidature unless the candidate holds a degree of Bachelor with Honours or a Diploma in the subject area or has completed such other work as satisfies the Faculty.

#### Credit

13. A candidate who, before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution may be deemed by the Faculty to have spent such time after admission to

candidature provided that it represents no more than half of the total candidature and provided that attendance requirements as prescribed by resolution of the Faculty are otherwise met.

#### Supervision

14. (1) The Faculty shall appoint, on the recommendation of the Head of the Department of Industrial Relations, a full-time member of the academic staff of the department to act as a supervisor of each candidate proceeding primarily by research and thesis or by coursework and thesis.

(2) The Faculty shall appoint, on the recommendation of the head of the department, a member of the full-time staff of the department to act either as supervisor or adviser, as thought most appropriate, for each candidate proceeding primarily by coursework.

(3) The Faculty may appoint, on the recommendation of the head of the department, from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature within the Faculty.

15. (1) A candidate proceeding primarily by research and thesis shall:

- (a) complete such seminars and such units of study as may be prescribed by the Head of the Department of Industrial Relations;
- (b) carry out supervised research on a topic approved by the Faculty on the recommendation of the head of the department;
- (c) write a thesis embodying the results of the research; and in completion of requirements for the degree—
- (d) lodge with the Registrar three copies of this thesis, typewritten and bound in either a temporary or permanent form.

(2) Theses submitted in a temporary binding should be strong enough to withstand ordinary handling and postage and the preferred form of temporary binding is the 'perfect binding' system; ring-back or spiral binding is not acceptable. Theses submitted in a temporary form shall have fixed to the cover a label clearly identifying the name of the candidate, the title of the thesis, and the year of submission.

(3) Theses submitted in a bound form shall normally be on International Standard A4 size paper sewn and bound in boards covered with bookcloth or buckram or other binding fabric. The title of the thesis, the candidate's initials and surname, the title of the degree, the year of submission and the name of the University of Sydney should appear in lettering on the front cover or on the title page. The lettering on the spine, reading from top to bottom, should conform as far as possible to the above except that the name of the University of Sydney may be omitted and the thesis title abbreviated. Supporting material should be bound in the back of the thesis as an appendix or in a separate set of covers.

(4) The degree shall not be awarded until the candidate has caused at least two copies of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form.

(5) The candidate shall state in the thesis the sources from which the information was derived the extent to which the work of others has been used and the portion of the work claimed as original.

(6) The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.

(7) A candidate may not present as the thesis a work which has been presented for a degree in this or another university, but will not be precluded from incorporating such in the thesis provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.

16. A candidate proceeding by coursework and thesis shall:
- complete such seminars and such units of study as may be prescribed by the Head of the Department of Industrial Relations;
  - carry out supervised research on a topic approved by the Faculty on the recommendation of the head of the department;
  - write a thesis embodying the results of the research; and in completion of requirements for the degree—
  - lodge with the Department of Industrial Relations three copies of this thesis typewritten and bound in either a temporary or permanent form.
17. A candidate proceeding primarily by coursework shall:
- complete such units of study;
  - attend such seminars; and
  - complete such essays and other written work, including a research paper, as may be prescribed by the Faculty on the recommendation of the Head of the Department of Industrial Relations.
18. (1) A candidate proceeding primarily by research and thesis shall normally present a thesis of approximately 40 000 to 50 000 words.
- (2) A candidate proceeding by coursework and thesis shall normally complete six units of study and present a thesis of approximately 30 000-40 000 words.
- (3) A candidate proceeding primarily by coursework shall normally complete seven units of study and present a research paper of approximately 10 000 words.

#### Examination

19. On completion of the requirements for the degree by a candidate proceeding primarily by research and thesis, the Faculty, on the recommendation of the Head of the Department of Industrial Relations, shall appoint at least two examiners to examine and report on the thesis.
20. The reports of the examiners shall be made available to the head of the department who shall consult with the professor most concerned, if the professor is not the head of the department, and the supervisor.
21. The head of the department shall report the result of the examination of the candidature, together with a recommendation concerning the award of the degree, to the Faculty which shall determine the result.
22. In special cases the Faculty, on the recommendation of the head of the department, may require the candidate to take a further examination in the area of the thesis.
23. The Faculty may permit an unsuccessful candidate to revise and resubmit the thesis if, in the opinion of the head of the department, the candidate's work is of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate.
24. On completion of the requirements for the degree by a candidate proceeding by coursework and thesis or primarily by coursework, the head of the department shall report the result of the examination to the Faculty, which shall determine the result of the candidature.

#### Progress

25. The Faculty may:
- on the recommendation of the Head of the Department of Industrial Relations, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
  - where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

Candidates who fail more than one unit of study will automatically be required to show cause why their candidature should not be terminated.

## MASTER OF INTERNATIONAL BUSINESS

#### Award of the degree

1. (1) The degree of Master of International Business shall be awarded either as a Pass degree provided that an outstanding student may be awarded the degree with merit, or as an Honours degree.
- (2) The testamur shall so specify if the degree is awarded with Merit or Honours, and the testamur shall specify any major and minor subject areas as defined in section 6 below.

#### Eligibility for admission

2. An applicant for admission to candidature for the degree of Master of International Business shall:
- except as provided for in Chapter 10 of the By-laws\* be a graduate of the University of Sydney; and
  - have completed a bachelor's degree or subsequent study at a standard acceptable to the Faculty.

#### Exemptions

3. The Faculty may deem time spent or work done towards any other degree or diploma in the University of Sydney (see section 2 above) by a candidate before admission to candidature for the degree of Master of International Business to be time spent or work done after admission, provided that the candidate has ceased to be a candidate for the other degree or diploma, and provided that exemptions constitute no more than half of the prescribed coursework for the degree.

#### Method of progression

4. A candidate for the degree shall proceed by coursework only.

#### Requirements for the degree

5. (a) To be eligible for graduation at the Pass level, a candidate must complete:
- 12 units of study in total, where each unit represents 6 credit points;
  - 4 to 6 units from a basic core of units of study approved by the Faculty (from which 4 exemptions may be offered);
  - 4 units from units of study approved by the Faculty in the area of specialisation entitled 'International Business'; and
  - at least 2 units from units of study approved by the Faculty in one of the areas of study listed in Table A in section 6 below (2 or 3 units constituting a minor in that area, 4 units constituting a major).
- (b) To be eligible for graduation at the Honours level, a candidate must complete:
- 16 units of study in total, where each unit represents 6 credit points, with an average of at least 70% for the best 12 units of study results;
  - 4 to 6 units from a basic core of units of study approved by the Faculty (from which 4 exemptions may be offered);
  - between 6 and 8 units of study approved by the Faculty in the area of specialisation entitled 'International Business'; and
  - between 4 and 6 units of study approved by the Faculty in one of the areas of study listed in Table A in section 6 below (constituting a major in that area).

#### Areas of study

6. Areas of specialisation for the degree other than International Business area are:

##### TABLE A

- Accounting
- Banking

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

- (3) Commercial Law
  - (4) Economics
  - (5) Finance
  - (6) Government and Business
  - (7) Industrial Relations and Human Resource Management
  - (8) Logistics Management
  - (9) Management Information Systems
  - (10) Management of Technology
  - (11) Management Science
  - (12) Marketing
  - (13) Taxation
  - (14) Transport Management
- TABLE B
- (1) Econometrics
  - (2) Economic History
  - (3) General Management
  - (4) Languages

#### Probationary admission

7. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and, on completion of this probationary period, the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted on a probationary basis under this resolution, the candidature shall be deemed to have commenced from the commencement of the probationary period.

#### Time limits

8. (1) A candidate shall engage in the University of Sydney either in full-time study for not less than two semesters or in part-time study for not less than four semesters (excluding the winter or summer sessions).
- (2) A full-time candidate shall complete the requirements for the Pass (Honours) level of the degree within six (eight) semesters from the date of first enrolment, provided that in special circumstances the Faculty may extend this period to eight (ten) semesters (excluding the summer session).
- (3) A part-time candidate shall complete the requirements for the Pass (Honours) level of the degree within eight (ten) semesters from the date of first enrolment provided that in special circumstances the Faculty may extend this period to ten (twelve) semesters (excluding the summer session).
- (4) Not more than three semesters shall have elapsed between completing requirements for the Pass level degree and beginning the requirements for the Honours level, provided that in special circumstances the Faculty may extend this period to four semesters. If a Pass level degree has already been awarded, that testamur will be replaced by the Honours level degree testamur after completing all requirements.

#### Progress

9. A candidate shall, on the basis of examinations and assessments at the end of each semester of candidature, satisfy the Faculty that the candidature should proceed.

#### Examination

10. (1) The Head of the Department concerned with each unit of study shall appoint an examiner or examiners to conduct any prescribed examinations.
- (2) The examiners shall report to the Faculty of Economics and Business which shall determine the result of the examination.

#### Termination

11. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree

and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

#### Availability

12. (1) Admission to the degree and enrolment in particular units of study or areas may be limited by quotas.
- (2) In determining the quotas, the University will take into account:
- (a) availability of resources including space, library, equipment and computing facilities
  - (b) availability of staff.
- (3) In considering applicants for admission to candidature, the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 2 above.

### MASTER OF INTERNATIONAL STUDIES

#### Award of the degree

1. (1) The degree of Master of International Studies shall be awarded in two grades, namely the Pass degree and the degree with Honours.
- (2) There shall be two classes of Honours, namely Class I and Class II and within Class II there shall be two divisions, namely Division 1 and Division 2.
- (3) The testamur for the degree shall specify the major subject area(s) if applicable.
- (4) The pass degree shall be awarded with merit to students who obtain an average of at least 80% in the completed units of study.

#### Eligibility for admission

2. An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws\*:
- (a) be a graduate of the University of Sydney; and
  - (b) have completed a Bachelor's degree or equivalent at a standard acceptable to the Faculty of Economics and Business; or
  - (c) have completed the requirements for a Graduate Certificate in International Studies or a Graduate Diploma in International Studies with at least a Credit average.

#### Degree with Honours

3. Admission to the degree at the Honours level will require an honours degree that includes a major course of study in political science or a related discipline. Candidates admitted to candidature at the Pass level may apply to enter the Honours stream upon completing three coursework units at Distinction level performance.

#### Areas of study

4. The degree shall be offered by the Department of Government and Public Administration on behalf of the Faculty of Economics and Business.

#### Method of progression

5. (1) Candidates for the degree at honours level will proceed by coursework and thesis.
- (2) Candidates for the degree at pass level will proceed by coursework.

#### Time limits

6. (1) A candidate shall engage in the University of Sydney either in full-time study for not less than one year or in part-time study for not less than two years.
- (2) A full-time candidate shall complete the requirements for the degree within three years from the date of first enrolment.
- (3) A part-time candidate shall complete the requirements for the degree within five years from the date of first enrolment.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

**Supervision**

7. (1) The Faculty, on the recommendation of the head of the department, shall appoint a full-time member of staff of the University to act as supervisor of a candidate for the Honours degree. An associate supervisor may also be appointed.

**Requirements for the degree**

8. (1) A candidate for the pass level of the degree shall complete eight units of study, among which will be included two designated core units of study.
- (2) A candidate at the honours level of the degree shall complete a designated core unit of study, and a 40 000 word thesis.
- (3) A candidate at the Honours level shall carry out an investigation on a topic approved by the head of the department and write a thesis embodying the results of this investigation.
- (4) A candidate shall lodge with the Registrar three copies of the thesis.
- (5) The thesis may be submitted for examination in a temporary binding which should nonetheless be strong enough to withstand ordinary handling and postage. The degree will not, however, be awarded until the candidate has caused at least two copies of the thesis, containing any amendment or corrections that may be required, to be bound in permanent form.
- (6) A thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- (7) The candidate shall not lodge as the thesis any work previously submitted for a degree of this or any other university, but such work may be incorporated in the thesis, provided that the candidate indicates the work so incorporated.

**Examination**

9. (1) The Faculty shall appoint at least two examiners for the thesis.
- (2) The examiners shall report to the Faculty of Economics and Business which shall determine the result of the examination.
- (3) A candidate failing to attain an average of 65% in the completed units of study may be permitted to transfer to the Graduate Certificate in International Studies.

**Satisfactory progress, transfer and termination**

10. (1) Each candidate's progress will be reviewed upon the completion of each semester. Candidates who are not achieving a Credit average standard (65% or above) may be required to undergo additional assessment to demonstrate satisfactory progress. In the absence of satisfactory progress, a candidate for the Master of International Studies by coursework may be required by the Faculty, on the recommendation of the head of department, to transfer to the Graduate Diploma in International Studies.
- (2) The progress of each candidate shall be reported each semester to the Faculty either by the submission of a report through the supervisor and the head of department or by the results in coursework examinations.
- (3) The Faculty may, on the recommendation of the head of the department, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature. Candidates who fail more than one unit of study will automatically be required to show cause why their candidature should not be terminated.

**Credit**

11. A candidate who has completed courses in the Graduate Certificate of International Studies or the Graduate Diploma of International Studies may be given credit for these courses towards the Master of International Studies.

**MASTER OF LOGISTICS MANAGEMENT, GRADUATE DIPLOMA IN LOGISTICS MANAGEMENT AND GRADUATE CERTIFICATE IN LOGISTICS MANAGEMENT****Award of the degree/graduate diploma/graduate certificate in logistics management**

1. The Master of Logistics Management, Graduate Diploma in Logistics Management and Graduate Certificate in Logistics Management shall be awarded in one grade, namely Pass.

**Eligibility for admission**

2. An applicant for admission shall:
- (1) in the case of the Master of Logistics Management, have completed a bachelor's degree at a standard acceptable to the Faculty;
  - (2) in the case of the Graduate Diploma in Logistics Management, have completed a bachelor's degree or the GradCertLM at a standard acceptable to the Faculty; and
  - (3) in the case of the Graduate Certificate in Logistics Management, have furnished evidence which satisfies the Faculty that the applicant has appropriate work-related experience in an area acceptable to the Faculty.

**Method of progression**

3. A candidate for the MLM, GradDipLM or GradCertLM shall proceed by coursework only.

**Requirements**

4. (1) Requirements for the MLM  
To be eligible for graduation, a candidate must complete eight units in total (including five core units and three elective units), where each unit represents either nine or six credit points for a one semester unit, chosen from the list of units of study approved by the Faculty.
- (2) Requirements for the GradDipLM  
To be eligible for graduation, a candidate must complete six units in total (including four core units) chosen from the list of units of study approved by the Faculty.
- (3) Requirements for the GradCertLM  
To be eligible for graduation, a candidate must complete four compulsory core units in total chosen from the list of units of study approved by the Faculty.

**Availability**

5. (1) Admission to the courses in Logistics Management and enrolment in particular units of study may be limited by quotas.
- (2) In determining the quotas, the University will take into account:
- (a) availability of resources including space, library, equipment and computing facilities; and
  - (b) availability of staff.
- (3) In considering applicants for admission to candidature, the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 2 above.

**Credit**

6. A candidate who, before admission to candidature, has spent time in advanced study in the University of Sydney or in another university or tertiary institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the courses in Logistics Management, may receive credit towards satisfying the requirements for the course in Logistics Management,

provided the candidate has ceased to be a candidate for that other award, and provided that exemptions constitute no more than half of the prescribed coursework for the course in Logistics Management.

#### Probationary admission

7. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and, on completion of this probationary period, the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted on a probationary basis under this resolution, the candidature shall be deemed to have commenced from the commencement of the probationary period.

#### Time limits

8. A candidate may proceed on a full-time or a part-time basis.
- (1) A full-time candidate shall normally complete the requirements in not less than 12 months for the MLM, not less than 12 months for the GradDipLM and not less than 6 months for the GradCertLM.
- (2) A part-time candidate shall normally complete the requirements in not less than 24 months for the MLM, not less than 18 months for the GradDipLM and not less than 12 months for the GradCertLM.
- (3) A full-time candidate shall normally complete the requirements for the MLM and the GradDipLM within 3 years from the date of first enrolment and within 2 years for the GradCertLM.
- (4) A part-time candidate shall normally complete the requirements for the MLM and the GradDipLM within 5 years from the date of first enrolment and within 3 years for the GradCertLM.

#### Progress

9. A candidate shall, on the basis of examinations and assessments at the end of each semester of candidature, satisfy the Faculty that the candidature should proceed.

#### Examination

10. (1) The Head of the Department concerned with each unit of study shall appoint an examiner or examiners to conduct any prescribed examinations.
- (2) The examiners shall report to the Faculty which shall determine the result of the examination.

#### Termination

11. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the course and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

### MASTER OF PUBLIC AFFAIRS

#### Award of the degree

1. (1) The degree of Master of Public Affairs shall be awarded in two grades, namely the Pass degree and the degree with Honours.
- (2) The pass degree shall be awarded with merit to students who obtain an average of at least 80% in the completed units of study.

#### Eligibility for admission

2. An applicant for admission to candidature for the degree of Master of Public Affairs shall, except as provided in Chapter 10 of the By-laws\*:
- be a graduate of the University of Sydney; and
  - have completed a bachelor's degree or equivalent at a standard acceptable to the Faculty of Economics and Business.

#### Areas of study

3. The degree shall be offered by the Department of Government and Public Administration on behalf of the Faculty of Economics and Business.

#### Requirements for the degree

4. (1) A candidate for the degree shall engage in full-time study as prescribed annually by the Department for not less than two semesters or part-time study for not less than four semesters and, except with the permission of the Faculty, shall complete the requirements within no more than ten semesters.
- (2) The requirements for the degree at the Pass grade may be met by completing 8 units of study as prescribed by the Faculty.
- (3) The requirements for the degree at the Honours level may be met by completing 8 units of study as prescribed by the Faculty and the submission of a dissertation of not more than 50 000 words on a topic approved by the head of department.

#### Credit

5. A candidate who, before admission to candidature, has spent time in advanced study in the University of Sydney or in another university or institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the degree, may receive credit towards satisfying the requirements for the degree provided that no more than half of the requirements are so met.

#### Examination

6. A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these.
- Honours candidatures
7. (1) A candidate shall carry out an investigation on a topic approved by the head of the department and write a dissertation embodying the results of this investigation.
- (2) The Faculty on the recommendation of the head of the department, shall appoint a full-time member of staff of the University to act as supervisor of the candidate. An associate supervisor may also be appointed.
- (3) A candidate shall lodge with the Registrar three copies of the dissertation.
- (4) The dissertation may be submitted for examination in a temporary binding which should nonetheless be strong enough to withstand ordinary handling and postage. The degree will not, however, be awarded until the candidate has caused at least two copies of the dissertation, containing any amendment or corrections that may be required, to be bound in permanent form.
- (5) A dissertation shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the dissertation is satisfactory.
- (6) The candidate shall not lodge as the dissertation any work previously submitted for a degree or diploma of this or any other university, but such work may be incorporated in the dissertation, provided that the candidate indicates the work so incorporated.

#### Honours examination

8. (1) The Faculty shall appoint at least two examiners for the dissertation.
- (2) On completion of the requirements for the degree the results of the examination of coursework shall be reported to the faculty, together with the reports of the examiners, which shall determine the result of the examination.

#### Termination

9. The Faculty may, on the recommendation of the head of the department, call upon any candidate to show cause why that candidature should not be terminated by reason of

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature. Candidates who fail more than one unit of study will automatically be required to show cause why their candidature should not be terminated.

## MASTER OF PUBLIC POLICY

### Award of the degree

1. (1) The degree of Master of Public Policy shall be awarded in two grades, namely the Pass degree and the degree with Honours.
- (2) The pass degree shall be awarded with merit to students who obtain an average of at least 80% in the completed units of study.

### Eligibility for admission

2. An applicant for admission to candidature for the degree of Master of Public Policy shall, except as provided in Chapter 10 of the By-laws\*:
  - (a) be a graduate of the University of Sydney; and
  - (b) have completed a bachelor's degree or equivalent at a standard acceptable to the Faculty of Economics and Business.

### Areas of study

3. The degree shall be offered by the Department of Government and Public Administration on behalf of the Faculty of Economics and Business.

### Requirements for the degree

4. (1) A candidate for the degree shall engage in full-time study as prescribed annually by the Department for not less than two semesters or part-time study for not less than four semesters and, except with the permission of the Faculty, shall complete the requirements within no more than ten semesters.
- (2) The requirements for the degree at the Pass grade may be met by completing 8 units of study as prescribed by the Faculty.
- (3) The requirements for the degree at the Honours level may be met by completing 8 units of study as prescribed by the Faculty and the submission of a dissertation of not more than 50 000 words on a topic approved by the head of department.

### Credit

5. A candidate who, before admission to candidature, has spent time in advanced study in the University of Sydney or in another university or institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the degree, may receive credit towards satisfying the requirements for the degree provided that no more than half of the requirements are so met.

### Examination

6. A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these.

### Honours candidatures

7. (1) A candidate shall carry out an investigation on a topic approved by the head of the department and write a dissertation embodying the results of this investigation.
- (2) The Faculty on the recommendation of the head of the department, shall appoint a full-time member of staff of the University to act as supervisor of the candidate. An associate supervisor may also be appointed.
- (3) A candidate shall lodge with the Registrar three copies of the dissertation.
- (4) The dissertation may be submitted for examination in a temporary binding which should nonetheless be strong enough to withstand ordinary handling and

postage. The degree will not, however, be awarded until the candidate has caused at least two copies of the dissertation, containing any amendment or corrections that may be required, to be bound in permanent form.

(5) A dissertation shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the dissertation is satisfactory.

(6) The candidate shall not lodge as the dissertation any work previously submitted for a degree or diploma of this or any other university, but such work may be incorporated in the dissertation, provided that the candidate indicates the work so incorporated.

### Honours examination

8. (1) The Faculty shall appoint at least two examiners for the thesis.
- (2) On completion of the requirements for the degree the results of the examination of coursework shall be reported to the Faculty, together with the reports of the examiners, which shall determine the result of the examination.

### Termination

9. The Faculty may, on the recommendation of the head of the department, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature. Candidates who fail more than one unit of study will automatically be required to show cause why their candidature should not be terminated.

## MASTER OF TRANSPORT MANAGEMENT

### Eligibility for admission

1. An applicant for admission to candidature for the degree of Master of Transport Management shall, except as provided for in Chapter 10 of the By-laws\*:
  - (a) be a graduate of the University of Sydney or have completed requirements for award of the Graduate Diploma in Transport Management;
  - (b) have completed courses acceptable to the Faculty; and
  - (c) submit evidence acceptable to the Faculty of training and ability to pursue the prescribed courses of study and, if required by the Faculty, pass a special examination.

### Availability

2. (1) Admission to the degree may be limited by quota.
- (2) In determining the quota the University will take into account:
  - (a) availability of resources including space, library, equipment and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 1 above.

### Method of progression

3. A candidate for the degree shall proceed primarily by coursework.

### Time limits

4. A candidate may proceed on a full-time basis or a part-time basis.
5. (1) A full-time candidate shall complete the requirements for the degree not earlier than the end of the second semester of candidature and, unless otherwise determined by the Faculty, not later than the end of the fourth semester of candidature.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.



(2) A part-time candidate shall complete the requirements for the degree not earlier than the end of the fourth semester of candidature and, unless otherwise determined by the Faculty, not later than the end of the sixth semester of candidature.

#### Credit

6. A candidate who, before admission to candidature, has spent time in advanced study in the University of Sydney or in another university or institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the degree, may receive credit towards satisfying the requirements for the degree provided that the candidate has ceased to be a candidate for the other degree, and provided that exemptions constitute no more than half of the prescribed coursework for the degree.

#### Requirements for the degree

7. (1) A candidate shall complete such units of study and such essay or other written work as may be prescribed by the Faculty.  
(2) The Faculty may require a candidate to acquire satisfactory practical experience working outside the University in an approved organisation as part of the prescribed unit of study.

#### Examination

8. A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these.  
9. On completion of the requirements for the degree the results of the examination of coursework shall be reported to the Faculty which shall determine the result of the candidature.

#### Progress

10. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

#### Combined courses:

##### MASTER OF COMMERCE AND MASTER OF TRANSPORT MANAGEMENT

##### MASTER OF COMMERCE AND MASTER OF LOGISTICS MANAGEMENT

##### MASTER OF INTERNATIONAL BUSINESS AND MASTER OF COMMERCE

##### MASTER OF INTERNATIONAL BUSINESS AND MASTER OF LOGISTICS MANAGEMENT

##### MASTER OF INTERNATIONAL BUSINESS AND MASTER OF TRANSPORT MANAGEMENT

##### MASTER OF TRANSPORT MANAGEMENT AND MASTER OF LOGISTICS MANAGEMENT

#### Award of the degrees

1. (1) The degrees offered in the combined courses shall be awarded in one grade, namely Pass, provided that an outstanding candidate may be awarded the degrees with merit.  
(2) The testamur shall specify the major and minor subject areas for the Master of Commerce or Master of International Business degree as defined in 5. and 6. below.

#### Eligibility for admission

2. An applicant for admission to candidature for the degrees in the combined courses shall:

- (1) except as provided for in Chapter 10 of the By-laws\* be a graduate of the University of Sydney; and  
(2) have completed a Bachelors degree at a standard acceptable to the Faculty.

#### Exemptions

3. The Faculty may deem time spent or work done towards any other degree in the University of Sydney (see section 2. above) by a candidate before admission to candidature for either of the degrees in the combined courses to be time spent or work done after admission, provided that the candidate has ceased to be a candidate for the other degree, and provided that exemptions constitute less than half of the prescribed coursework for the degrees.

#### Method of progression

4. A candidate for the degrees in the combined courses shall proceed by coursework only.

#### Requirements for the degrees

5. (1) To be eligible for graduation if the degree combines one of the Master of Commerce or the Master of International Business with one of the Master of Transport Management or Master of Logistics Management, a candidate must complete (or get some exemptions from) 16 units of study in total, where each unit of study represents 6 credit points for a one semester unit from any of the areas in 6(a), 6(b) and 6(c) below, including
- (i) not more than 4 units of study from the core units for the Master of Commerce or Master of International Business, and
  - (ii) 4 units of study from one area of specialisation in the Master of Commerce degree (shown in 6(a) below), constituting a major area to be recorded on the testamur, excluding Transport Management if the degree is to be combined with the Master of Transport Management and Logistics Management if the degree is to be combined with the Master of Logistics Management, or 4 units of study in the International Business area of specialisation in the Master of International Business degree, and
  - (iii) at least 2 units of study from areas other than that chosen under (ii), excluding Transport Management if the degree is to be combined with the Master of Transport Management and Logistics Management if the degree is to be combined with the Master of Logistics Management, with 2 units of study from any one area of specialisation constituting a minor area to be recorded on the testamur, and
  - (iv) 6 units of study from the Transport Management major area in the Master of Transport Management, or 6 units of study from the Logistics Management major area in the Master of Logistics Management.
- (2) To be eligible for graduation if the degree includes both the Master of Transport Management and the Master of Logistics Management, a candidate must complete 12 units of study in total, where each semester-length unit of study has a value of 6 credit points, including
- (i) 8 units of study from the core units of study for the Master of Transport Management and Master of Logistics Management, and
  - (ii) at least 2 units of study from the elective units of study for the Master of Transport Management and Master of Logistics Management, and
  - (iii) no more than 2 units of study from any other program approved by the Faculty.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

(3) To be eligible for graduation if the degree includes both the Master of Commerce and the Master of International Business, a candidate must complete 16 units of study in total, where each semester-length unit of study has a value of 6 credit points, including

- (i) not more than 4 units of study from the core units for the Master of Commerce or Master of International Business, and
- (ii) 4 units of study from one area of specialisation in the Master of Commerce degree (shown in 6(a) below), excluding International Business, and
- (iii) 4 units of study in the International Business area of specialisation in the Master of International Business degree, and
- (iv) at least 2 units of study from areas other than that chosen under (ii), with 2 units of study from any one area of specialisation constituting a minor area to be recorded on the *testamur*.

(4) A particular unit cannot be counted more than once towards a combined course, nor can it be counted if it overlaps substantially in content with another unit of study being counted.

(5) Enrolment in units of study additional to degree requirements is subject to Faculty permission.

#### Areas of study

6. (a) Areas of specialisation from the Graduate Commerce and International Business program are:

- (1) Accounting
- (2) Banking
- (3) Commercial Law
- (4) Economics
- (5) Finance
- (6) Government & Business
- (7) Industrial Relations & Human Resource Management
- (8) International Business
- (9) Information Systems
- (10) Logistics Management
- (11) Management of Technology
- (12) Marketing
- (13) Management Science
- (14) Taxation
- (15) Transport Management

(b) Additional areas of study are:

- Econometrics
- Economic History
- General Management
- Political Economy

(c) All transport/logistics units of study in the graduate Transport Management/Logistics Management programs will be available in the combined course.

#### Probationary admission

7. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and, on completion of this probationary period, the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.

(2) In the case of a candidate accepted on a probationary basis under this resolution, the candidature shall be deemed to have commenced from the commencement of the probationary period.

#### Time limits

8. (1) A candidate shall engage in the University of Sydney either in full-time or part-time study for not less than 18 months.

(2) A full-time candidate shall complete the requirements for the degrees within 4 years from the date of first enrolment in the first separate or the

combined course for the degree, provided that in special circumstances the Faculty may extend this period to 5 years.

(3) A part-time candidate shall complete the requirements for the degrees within 5 years from the date of first enrolment provided that in special circumstances the Faculty may extend this period to 6 years.

#### Progress

9. A candidate shall, on the basis of examinations and assessments at the end of each semester of candidature, satisfy the Faculty that the candidature should proceed.

#### Examination

10. (1) The Head of the Department concerned with each course shall appoint an examiner or examiners to conduct any prescribed examinations.

(2) The examiners shall report to the Faculty of Economics which shall determine the result of the examination.

#### Termination

11. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degrees and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

#### Availability

12. (1) Admission to the degrees and enrolment in particular units or areas may be limited by quotas.

(2) In determining the quotas, the University will take into account:

- (a) availability of resources including space, library, equipment and computing facilities; and
- (b) availability of staff.

(3) In considering applicants for admission to candidature, the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 2. above

### GRADUATE DIPLOMA IN COMMERCE

#### Eligibility for admission

1. An applicant for admission to candidature for the Graduate Diploma in Commerce shall, except as provided for in Chapter 10 of the By-laws\*:

- (a) be a graduate of the University of Sydney; and
- (b) have completed a bachelor's degree or equivalent at a standard acceptable to the Faculty of Economics and Business; or
- (c) have completed the requirements for the Graduate Certificate in Commerce or the Graduate Certificate in Marketing with at least a Credit average.

#### Method of progression

2. A candidate for the degree shall proceed by coursework only.

#### Exemptions

3. The Faculty may deem time spent or work done towards any other degree in the University of Sydney (see section 1 above) by a candidate before admission to candidature for the Graduate Diploma of Commerce to be time spent or work done after admission, provided that the candidate has ceased to be a candidate for the other degree, and provided that exemptions constitute no more than half of the prescribed coursework for the Graduate Diploma.

#### Requirements for the diploma

4. To be eligible for graduation, a candidate must complete 8 units of study totalling 48 credit points (as defined in the Master of Commerce regulation 5(a)), of which no more than 4 units of study are from a basic core of units approved

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

by the Faculty, and not more than 1 unit of study can be from the additional areas specified in the Master of Commerce regulation 6(b).

#### Probationary admission

5. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding six months and, on completion of this probationary period, the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted on a probationary basis under this resolution, the candidature shall be deemed to have commenced from the commencement of the probationary period.

#### Time limits

6. (1) A candidate shall engage in the University of Sydney either in full-time study for not less than two semesters or in part-time study for not less than three semesters.
- (2) A full-time candidate shall complete the requirements for the Graduate Diploma within four semesters from the date of first enrolment, provided that in special circumstances the Faculty may extend this period to six semesters.
- (3) A part-time candidate shall complete the requirements for the degree within six semesters from the date of first enrolment provided that in special circumstances the Faculty may extend this period to eight semesters.

#### Progress

7. A candidate shall, on the basis of examinations and assessments at the end of each semester of candidature, satisfy the Faculty that the candidature should proceed.

#### Examination

8. (1) The head of the department concerned with each unit of study shall appoint an examiner or examiners to conduct any prescribed examinations.
- (2) The examiners shall report to the Faculty of Economics and Business which shall determine the result of the examination.

#### Termination

9. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature. Candidates who fail more than one unit of study will automatically be required to show cause why their candidature should not be terminated.

#### Availability

10. (1) Admission to the Graduate Diploma and enrolment in particular units of study or areas may be limited by quotas.
- (2) In determining the quotas, the University will take into account:
  - (a) availability of resources including space, library, equipment and computing facilities; and
  - (b) availability of staff.
- (3) In considering applicants for admission to candidature, the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 1 above.

### GRADUATE DIPLOMA IN ECONOMICS

1. An applicant for admission to candidature for the diploma shall:
  - (a) be a graduate of the University of Sydney or of any other institution approved by the Faculty and the Academic Board;

- (b) apply in writing to the Registrar for such admission to candidature.
2. A candidate for the graduate diploma shall:
  - (a) enrol in accordance with the By-laws of the University so long as the candidature continues;
  - (b) either full-time for at least one year or part-time for at least two years, attend such courses of study, complete such assignments and pass such examinations as the Faculty shall from time to time prescribe; and
  - (c) complete all requirements for the award of the diploma within three years of first enrolment, unless exempted by the Faculty.
3. The Faculty may terminate any candidature where the candidate has not shown evidence of sufficient progress at the annual review of postgraduate candidates in the Faculty. Candidates who fail more than one unit of study will automatically be required to show cause why their candidature should not be terminated.

### GRADUATE DIPLOMA IN ECONOMICS (SOCIAL SCIENCES)

#### Award of diploma

1. The diploma of Graduate Diploma in Economics (Social Sciences) shall be awarded in one grade, namely the Pass diploma, provided that an outstanding candidate may be awarded the diploma with merit.

#### Eligibility for admission

2. Admission to the Graduate Diploma in Economics (Social Sciences) may be granted to an applicant who:
  - (a) is a graduate of the University of Sydney or any other institution approved by the Faculty and the Academic Board, and has completed a bachelor's diploma or equivalent at a standard acceptable to the Faculty, or
  - (b) has completed the requirements for the Graduate Certificate in Economics (Social Sciences) at a standard acceptable to the Faculty.

#### Probationary admission

3. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

#### Method of progression

4. A candidate for the diploma shall proceed by coursework.

#### Time limits

5. A candidate may proceed on a part-time basis only.
6. A part-time candidate shall complete the requirements for the diploma not earlier than the end of the second semester of candidature and not later than the end of the fifth semester of candidature, provided that in special circumstances the Faculty may extend this period to six semesters.

#### Credit

7. A candidate who, before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution may be deemed by the Faculty to have spent such time after admission to candidature provided that it represents no more than two units of study in the diploma.

**Requirements for the diploma**

- 8.** A candidate shall:
- (a) complete such units of study;
  - (b) attend such seminars; and
  - (c) complete such essays and other written work as may be prescribed by the Faculty of Economics.

**Examination**

9. On completion of the requirements for the diploma, the Head of the Department of Economics, on the advice of the Director of 'I' program, shall report the result of the examination to the Faculty, which shall determine the result of the candidature.

**Progress**

10. The Faculty may:
- (a) on the recommendation of the Head of Department of Economics, on the advice of the Director of 'P' program, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the diploma; and
  - (b) where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

Candidates who fail more than one unit of study will automatically be required to show cause why their candidature should not be terminated.

**GRADUATE DIPLOMA IN INDUSTRIAL RELATIONS AND HUMAN RESOURCES MANAGEMENT**

**1.** An applicant for admission to candidature for the diploma shall:

- (a) be a graduate of the University of Sydney or any other institution approved by the Faculty and the Academic Board;
- (b) apply in writing to the Registrar for such admission to candidature.

2. A candidate for the graduate diploma shall:

- (a) enrol in accordance with the By-laws of the University so long as the candidature continues;
- (b) either full-time for at least one year or part-time for at least two years, attend such courses of study, complete such assignments and pass such examinations as the Faculty shall from time to time prescribe; and
- (c) complete all requirements for the award of the diploma within three years of first enrolment, unless exempted by the Faculty.

3. The Faculty may terminate any candidature where the candidate has not shown evidence of sufficient progress at the annual review of postgraduate candidatures in the Faculty. Candidates who fail more than one unit of study will automatically be required to show cause why their candidature should not be terminated.

**GRADUATE DIPLOMA IN INTERNATIONAL BUSINESS****Eligibility for admission**

**1.** An applicant for admission to candidature for the Graduate Diploma in International Business shall, except as provided for in Chapter 10 of the By-laws\*, be a graduate of the University of Sydney, or have achieved a level of performance acceptable to the Faculty in the Graduate Certificate of International Business or Commerce at the University of Sydney.

**Method of progression**

2. A candidate for the degree shall proceed by coursework only.

**Exemptions**

3. The Faculty may deem time spent or work done towards any other degree or diploma in the University of Sydney (see section 1 above) by a candidate before admission to candidature for the Graduate Diploma of International Business to be time spent or work done after admission, provided that the candidate has ceased to be a candidate for the other degree or diploma and that award has not or shall not be made, and provided that exemptions constitute no more than half of the prescribed coursework for the Graduate Diploma.

**Requirements for the Graduate Diploma**

4. To be eligible for graduation, a candidate must complete 8 units of study from the program of which no more than 4 units of study are from a basic core of units of study approved by the Faculty, and at least 3 units of study are from the International Business area.

**Probationary admission**

5. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding six months and, on completion of this probationary period, the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted on a probationary basis under this resolution, the candidature shall be deemed to have commenced from the commencement of the probationary period.

**Time limits**

- 6.** (1) A candidate shall engage in the University of Sydney either in full-time study for not less than two semesters or in part-time study for not less than three semesters (excluding the summer semester).
- (2) A full-time candidate shall complete the requirements within four semesters from the date of first enrolment, provided that in special circumstances the Faculty may extend this period to six semesters (excluding the summer semester).
- (3) A part-time candidate shall complete the requirements within six semesters from the date of first enrolment provided that in special circumstances the Faculty may extend this period to eight semesters (excluding the summer semester).

**Progress**

7. A candidate shall, on the basis of examinations and assessments at the end of each semester of candidature, satisfy the Faculty that the candidature should proceed.

**Examination**

- 8.** (1) The Head of the Department concerned with each unit of study shall appoint an examiner or examiners to conduct any prescribed examinations.
- (2) The examiners shall report to the Faculty of Economics and Business which shall determine the result of the examination.

**Termination**

**9.** The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**Availability**

- 10.** (1) Admission to the Graduate Diploma and enrolment in particular units of study or areas may be limited by quotas.
- (2) In determining the quotas, the University will take into account:
- (a) availability of resources including space, library, equipment and computing facilities and

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

- (b) availability of staff.
- (3) In considering applicants for admission to candidature, the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 1 above.

#### GRADUATE DIPLOMA IN PUBLIC AFFAIRS

1. An applicant for admission to candidature for the Graduate Diploma in Public Affairs shall, except as provided in Chapter 10 of the By-laws\*:
  - (a) be a graduate of the University of Sydney; and
  - (b) have completed a Bachelor's degree or equivalent at a standard acceptable to the Faculty of Economics and Business; or
  - (c) have completed the requirements for the Graduate Certificate in Public Affairs with at least a Credit average.
2. A candidate for the graduate diploma shall:
  - (a) complete 6 units of study as prescribed by the Faculty;
  - (b) engage in the University of Sydney either in full-time study for at least one year or part-time study for at least two years; and
  - (c) complete all requirements for the award of the diploma within three years of first enrolment, unless exempted by the Faculty.
3. A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these.
4. The Faculty may terminate any candidature where the candidate has not shown evidence of sufficient progress at the annual review of postgraduate candidatures in the Faculty. Candidates who fail more than one unit of study will automatically be required to show cause why their candidature should not be terminated.

#### GRADUATE DIPLOMA IN PUBLIC POLICY

1. An applicant for admission to candidature for the Graduate Diploma in Public Policy shall, except as provided in Chapter 10 of the By-laws\*:
  - (a) be a graduate of the University of Sydney; and
  - (b) have completed a bachelor's degree or equivalent at a standard acceptable to the Faculty of Economics and Business; or
  - (c) have completed the requirements for the Graduate Certificate in Public Policy with at least a Credit average.
2. A candidate for the graduate diploma shall:
  - (a) complete 6 units of study as prescribed by the Faculty;
  - (b) engage in the University of Sydney either in full-time study for at least one year or part-time study for at least two years; and
  - (c) complete all requirements for the award of the diploma within three years of first enrolment, unless exempted by the Faculty.
3. A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these.
4. The Faculty may terminate any candidature where the candidate has not shown evidence of sufficient progress at the annual review of postgraduate candidatures in the Faculty.

#### GRADUATE DIPLOMA IN TRANSPORT MANAGEMENT

##### Eligibility for admission

1. Admission to candidature for a graduate diploma may be granted:
  - (a) to an applicant who has completed the requirements for a degree of Bachelor of the University of Sydney; or

- (b) to a graduate of another university or tertiary institution; or
- (c) to any applicant who furnishes evidence which satisfies the Faculty that the person is qualified to enter upon the prescribed course of study.

##### Availability

2. (1) Admission to any graduate diploma may be limited by quota.
- (2) In determining the quota the University will take into account:
  - (a) availability of resources including space, library, equipment and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 1 above.

##### Method of progression

3. A candidate for a graduate diploma shall proceed primarily by coursework.

##### Time limits

4. A candidate may proceed on a full-time basis or a part-time basis.
5. (1) A full-time candidate shall complete the requirements for the graduate diploma not earlier than the end of the second semester of candidature and, unless otherwise determined by the Faculty, not later than the end of the fourth semester of candidature.
- (2) A part-time candidate shall complete the requirements for the graduate diploma not earlier than the end of the fourth semester of candidature and, unless otherwise determined by the Faculty, not later than the end of the sixth semester of candidature.

##### Credit

6. (1) A candidate who before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the graduate diploma, may receive credit towards satisfying the requirements for the graduate diploma, provided that the candidate has ceased to be a candidate for the other degree and provided that no more than half the requirements are so met.
- (2) A candidate who has been enrolled as a candidate for a master's degree within the Faculty, may receive credit towards satisfying up to all of the requirements for a graduate diploma, provided that the candidate ceases to be a candidate for that master's degree.

##### Requirements for the graduate diploma

7. (1) A candidate shall complete such units of study and such essay or other written work as may be prescribed by the Faculty.
- (2) The Faculty may require a candidate to acquire satisfactory practical experience working outside the University in an approved organisation as part of the prescribed course of study.

##### Examination

8. A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these.
9. On completion of the requirements for the graduate diploma the results of the examination of coursework shall be reported to the Faculty which shall determine the result of the candidature.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

**Progress**

10. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the graduate diploma and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**GRADUATE CERTIFICATE IN COMMERCE****Eligibility for admission**

1. Admission to candidature for the Graduate Certificate in Commerce may be granted to an applicant who:

- (1) is a graduate of the University of Sydney or any other institution approved by the Faculty and the Academic Board, and has completed a bachelor's degree or equivalent at a standard acceptable to the Faculty, or
- (2) is accepted by the Faculty and the Academic Board as being suitably prepared in any of the areas of study specified in section 6(a) of the Resolutions of the Senate relating to the Master of Commerce.

**Method of progression**

2. A candidate for the certificate shall proceed by coursework only.

**Requirements for the certificate**

3. To be eligible for graduation a candidate must complete 4 units of study from a basic core of units approved by the Faculty (as defined in section 5(a) of the resolutions of the Senate relating to the Master of Commerce).

**Substitutions**

4. A candidate who has an undergraduate degree with a major in a related discipline may be permitted to substitute units of study from the additional areas of study specified in section 6(a) of the resolutions of the Senate relating to the Master of Commerce.

**Time limits**

5. (1) A candidate shall engage in the University of Sydney either in full-time study for not less than one semester or in part-time study for not less than two semesters.
- (2) A full-time candidate shall complete the requirements for the Graduate Certificate within two semesters from the date of first enrolment, provided that in special circumstances the Faculty may extend this period to three semesters.
- (3) A part-time candidate shall complete the requirements for the Graduate Certificate within three semesters from the date of first enrolment provided that in special circumstances the Faculty may extend this period to four semesters.

**Progress**

6. A candidate shall, on the basis of examinations and assessments at the end of each semester of candidature, satisfy the Faculty that the candidature should proceed.

**Examination**

7. (1) The head of the department concerned with each unit of study shall appoint an examiner or examiners to conduct any prescribed examinations.
- (2) The examiners shall report to the Faculty of Economics and Business which shall determine the result of the examination.

**Termination**

8. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the graduate certificate and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**Availability**

9. (1) Admission to the graduate certificate and enrolment in particular units of study or areas may be limited by quotas.
- (2) In determining the quotas, the University will take into account:
  - (a) availability of resources including space, library, equipment and computing facilities; and
  - (b) availability of staff;
- (3) In considering applicants for admission to candidature, the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 1 above.

**Transfer**

10. A candidate whose performance is of at least Credit standard may be permitted to transfer to candidature for the Graduate Diploma in Commerce.

**GRADUATE CERTIFICATE IN ECONOMICS (SOCIAL SCIENCES)**

1. Admission to candidature for the Graduate Certificate in Economics (Social Sciences) may be granted to an applicant who:

- (1) is a graduate of the University of Sydney or any other institution approved by the Faculty and the Academic Board, and has completed a bachelor's degree or equivalent at a standard acceptable to the Faculty, or
- (2) is accepted by the Faculty and the Academic Board as being suitably prepared for study in the subject matter of Australian Political Economy.

2. A candidate for the graduate certificate shall:

- (1) complete such units of study and such essays and other written work as prescribed by the Faculty of Economics and Business;
- (2) engage in part-time study at the University of Sydney for at least one semester; and
- (3) complete all requirements for the award of the certificate within two semesters of first enrolment, unless exempted by the Faculty.

3. The Faculty may terminate any candidature where the candidate has not shown evidence of sufficient progress at the annual review of postgraduate candidatures in the Faculty.

4. A candidate whose performance is of a least Credit standard may be permitted to transfer to candidature for the Graduate Diploma in Economics (Social Sciences).

**GRADUATE CERTIFICATE IN INDUSTRIAL RELATIONS AND HUMAN RESOURCES MANAGEMENT****Eligibility for admission**

1. Admission to candidature for the Graduate Certificate in Industrial Relations and Human Resources Management may be granted to an applicant who:

- (1) is a graduate of the University of Sydney or any other institution approved by the Faculty and the Academic Board, and has completed a bachelor's degree or equivalent at a standard acceptable to the Faculty, or
- (2) is accepted by the Faculty and the Academic Board as being suitably prepared for study in the subject matter of industrial relations and human resources management.

**Method of progression**

2. A candidate for the graduate certificate shall proceed by coursework only.

**Requirements for the certificate**

3. To be eligible for graduation a candidate must complete 4 units of study from the units of study offered in the graduate program of the Department of Industrial Relations.

#### Time limits

4. (1) A candidate shall engage in the University of Sydney either in full-time study for not less than one semester or in part-time study for not less than two semesters.
- (2) A full-time candidate shall complete the requirements for the graduate certificate within two semesters from the date of first enrolment, provided that in special circumstances the Faculty may extend this period to three semesters.
- (3) A part-time candidate shall complete the requirements for the graduate certificate within three semesters from the date of first enrolment, provided that in special circumstances the Faculty may extend this period to four semesters.

#### Progress

5. A candidate shall, on the basis of examinations and assessment at the end of each semester of candidature, satisfy the Faculty that the candidature should proceed.

#### Examination

6. (1) The Head of the Department of Industrial Relations shall appoint an examiner or examiners to conduct any prescribed examinations.
- (2) The examiners shall report to the Faculty of Economics and Business which shall determine the result of the examination.

#### Termination

7. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

#### Availability

8. (1) Admission to the graduate certificate and enrolment in particular units of study or areas may be limited by quotas.
- (2) In determining the quotas the University will take into account:
  - (a) availability of resources including space, library, equipment and computing facilities; and
  - (b) availability of staff;
- (3) In considering applicants for admission to candidature, the Faculty shall take into account the quota and will select in preference applicants who are most meritorious in terms of section 1 above.

#### Transfer

9. A candidate whose performance is of at least Credit standard may be permitted to transfer to candidature for the Graduate Diploma in Industrial Relations and Human Resources Management.

### GRADUATE CERTIFICATE IN INTERNATIONAL BUSINESS

#### Eligibility for admission

1. An applicant for admission to candidature for the Graduate Certificate in International Business shall except as provided for in Chapter 10 of the By-laws\*, be a graduate of the University of Sydney, or have furnished evidence that satisfies the Faculty that the person is qualified to enter upon the prescribed units of study for the Graduate Certificate.

#### Method of progression

2. A candidate for the degree shall proceed by coursework only.

#### Exemptions

3. The Faculty may deem time spent or work done towards any other degree or diploma or certificate in the University

of Sydney (see section 1 above) by a candidate before admission to candidature for the Graduate Certificate of International Business to be time spent or work done after admission, provided that the candidate has ceased to be a candidate for the other degree or diploma or certificate and that award has not or shall not be made, and provided that exemptions constitute no more than half of the prescribed coursework for the Graduate Certificate.

#### Requirements for the Graduate Certificate

4. To be eligible for graduation, a candidate must complete 4 units of study from the program of which no more than 2 units of study are from a basic core of units of study approved by the Faculty, and at least 2 units of study are from the International Business area.

#### Time limits

5. (1) A candidate shall engage in the University of Sydney either in full-time study for not less than one semester or in part-time study for not less than two semesters (excluding the summer semester).
- (2) A full-time candidate shall complete the requirements within two semesters from the date of first enrolment, provided that in special circumstances the Faculty may extend this period to three semesters (excluding the summer semester).
- (3) A part-time candidate shall complete the requirements within four semesters from the date of first enrolment provided that in special circumstances the Faculty may extend this period to five semesters (excluding the summer semester).

#### Progress

6. A candidate shall, on the basis of examinations and assessments at the end of each semester of candidature, satisfy the Faculty that the candidature should proceed.

#### Examination

7. (1) The Head of the Department concerned with each unit of study shall appoint an examiner or examiners to conduct any prescribed examinations.
- (2) The examiners shall report to the Faculty of Economics and Business which shall determine the result of the examination.

#### Termination

8. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

#### Availability

9. (1) Admission to the Graduate Certificate and enrolment in particular units of study or areas may be limited by quotas
- (2) In determining the quotas, the University will take into account:
  - (a) availability of resources including space, library, equipment and computing facilities and
  - (b) availability of staff.
- (3) In considering applicants for admission to candidature, the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 1 above.

### GRADUATE CERTIFICATE IN INTERNATIONAL STUDIES

1. Admission to candidature for the Graduate Certificate in International Studies may be granted to an applicant who:
  - (1) is a graduate of the University of Sydney or any other institution approved by the Faculty and the Academic Board, and has completed a bachelor's degree or equivalent at a standard acceptable to the Faculty, or

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

(2) is accepted by the Faculty and the Academic Board as being suitably prepared for study in the subject matter of International Studies.

2. A candidate for the graduate certificate shall:

- (1) complete one core unit of study and two optional units of study from the list prescribed by the Faculty for the Graduate Diploma in International Studies;
- (2) engage in the University of Sydney either in full-time study for at least one semester or part-time study for at least two semesters; and
- (3) complete all requirements for the award of the certificate within two years of first enrolment, unless exempted by the Faculty.

3. The Faculty may terminate any candidature where the candidate has not shown evidence of sufficient progress at the annual review of postgraduate candidatures in the Faculty.

4. A candidate whose performance is of at least Credit standard may be permitted to transfer to candidature for the Graduate Diploma in International Studies.

### GRADUATE CERTIFICATE IN MARKETING

#### Eligibility for admission

1. Admission to candidature for the Graduate Certificate in Marketing may be granted to an applicant who:

- (1) is a graduate of the University of Sydney or any other institution approved by the Faculty and the Academic Board, and has completed a bachelor's degree or equivalent at a standard acceptable to the Faculty, or
- (2) is accepted by the Faculty and the Academic Board as being suitably prepared in the field of study of marketing.

#### Method of progression

2. A candidate for the graduate certificate shall proceed by coursework only.

#### Requirements for the certificate

3. To be eligible for graduation a candidate must complete 4 units of study (from the list of units of study which constitute the Marketing area of specialisation within the Master of Commerce program as defined in section 5(a) of the resolutions of the Senate relating to the Master of Commerce), of which 2 units of study are from a basic core of courses and 2 units of study are from the set of elective courses.

#### Substitutions

4. A candidate who has previously completed units deemed to be equivalent to the basic core courses may be permitted to substitute courses from the set of elective courses.

#### Time limits

5. (1) A candidate shall engage in the University of Sydney either in full-time study for not less than one semester or in part-time study for not less than two semesters.
- (2) A full-time candidate shall complete the requirements for the graduate certificate within two semesters from the date of first enrolment, provided that in special circumstances the Faculty may extend this period to three semesters.
- (3) A part-time candidate shall complete the requirements for the graduate certificate within three semesters from the date of first enrolment provided that in special circumstances the Faculty may extend this period to four semesters.

#### Progress

6. A candidate shall, on the basis of examinations and assessments at the end of each semester of candidature, satisfy the Faculty that the candidature should proceed.

#### Examination

7. (1) The Head of the Department of Marketing shall appoint an examiner or examiners to conduct any prescribed examinations.
- (2) The examiners shall report to the Faculty of Economics and Business which shall determine the result of the examination.

#### Termination

8. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

#### Availability

9. (1) Admission to the graduate certificate and enrolment in particular units of study or areas may be limited by quotas.
- (2) In determining the quotas, the University will take into account:
  - (a) availability of resources including space, library, equipment and computing facilities; and
  - (b) availability of staff;
- (3) In considering applicants for admission to candidature, the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 1 above.

#### Transfer

10. A candidate whose performance is of at least Credit standard may be permitted to transfer to candidature for the Graduate Diploma in Commerce.

### GRADUATE CERTIFICATE IN PUBLIC AFFAIRS

1. Admission to candidature for the Graduate Certificate in Public Affairs may be granted to an applicant who:

- (1) is a graduate of the University of Sydney or any other institution approved by the Faculty and the Academic Board, and has completed a bachelor's degree or equivalent at a standard acceptable to the Faculty, or
- (2) is accepted by the Faculty and the Academic Board as being suitably prepared for study in the subject matter of public affairs.

2. A candidate for the graduate certificate shall:

- (1) complete four units of study as prescribed by the Faculty;
- (2) engage in the University of Sydney either in full-time study for at least one semester or part-time study for at least two semesters; and
- (3) complete all requirements for the award of the certificate within two years of first enrolment, unless exempted by the Faculty.

3. A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these.

4. The Faculty may terminate any candidature where the candidate has not shown evidence of sufficient progress at the annual review of postgraduate candidatures in the Faculty.

5. A candidate whose performance is of at least Credit standard may be permitted to transfer to candidature for the Graduate Diploma in Public Affairs.

### GRADUATE CERTIFICATE IN PUBLIC POLICY

1. Admission to candidature for the Graduate Certificate in Public Policy may be granted to an applicant who:

- (1) is a graduate of the University of Sydney or any other institution approved by the Faculty and the Academic Board, and has completed a bachelor's degree or equivalent at a standard acceptable to the Faculty, or
- (2) is accepted by the Faculty and the Academic Board as being suitably prepared for study in the subject matter of public policy.



2. A candidate for the graduate certificate shall:
  - (1) complete four units of study as prescribed by the Faculty;
  - (2) engage in the University of Sydney either in full-time study for at least one semester or part-time study for at least two semesters; and
  - (3) complete all requirements for the award of the certificate within two years of first enrolment, unless exempted by the Faculty.
3. A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these.
4. The Faculty may terminate any candidature where the candidate has not shown evidence of sufficient progress at the annual review of postgraduate candidatures in the Faculty.
5. A candidate whose performance is of at least Credit standard may be permitted to transfer to candidature for the Graduate Diploma in Public Policy.

### GRADUATE CERTIFICATE IN TRANSPORT MANAGEMENT

#### Eligibility for admission

1. Admission to candidature for the Graduate Certificate in Transport Management may be granted:
  - (a) to an applicant who has completed the requirements for a degree of bachelor of the University of Sydney; or
  - (b) to a graduate of another university or tertiary institution; or
  - (c) to any applicant who furnishes evidence which satisfies the Faculty that the person is qualified to enter upon the prescribed courses of study.

#### Availability

2. (1) Admission to any graduate certificate may be limited by quota.
- (2) In determining the quota the University will take into account availability of resources including space, library, equipment and computing facilities.
- (3) In considering an application for admission to candidature the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 1 above.

#### Method of progression

3. A candidate for a graduate certificate shall proceed by coursework.

#### Time limits

4. A candidate may proceed on a full-time basis or a part-time basis.
5. (1) A full-time candidate shall complete the requirements for the Graduate Certificate not earlier than the end of the first semester of candidature and, unless otherwise determined by the Faculty, not later than the end of the second semester of candidature.
- (2) A part-time candidate shall complete the requirements for the Graduate Certificate not earlier than the end of the second semester of candidature and, unless otherwise determined by the Faculty, not later than the end of the fourth semester of candidature.

#### Credit

6. A candidate who has been enrolled as a candidate for a master's degree or graduate diploma within the Faculty may receive credit towards satisfying up to all of the requirements for a graduate certificate provided that the candidate ceases to be a candidate for that master's degree or graduate diploma.

#### Requirements for the graduate certificate

7. A candidate shall complete such units of study and such essay or other written work as may be prescribed by the Faculty.

#### Examination

8. A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these.
9. On completion of the requirements for the graduate certificate the results of the examination of coursework shall be reported to the Faculty which shall determine the result of the candidature.

#### Progress

10. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Certificate and where, in the opinion of the Faculty the candidate does not show good cause, terminate the candidature.

### RESOLUTIONS OF THE FACULTY

#### BACHELOR OF ENGINEERING/BACHELOR OF COMMERCE'

##### (BE/BCom joint resolutions of the Faculties of Engineering and Economics and Business)

1. Candidature for this combined degree program is a minimum of 5 years of full-time study.
2. Candidates qualify for the two degrees of the combined program (a separate testamur being awarded for both the BE and the BCom) by completing the following:
  - a) The units of study prescribed for the BE specialisation undertaken (totalling 160-162 credit points, depending on the specialisation). These units of study are set out in the tables appended to the Senate resolutions relating to the BE degree.
  - (b) Units of study in the Faculty of Economics and Business worth at least 100 credit points including:
    - (i) 12 credit points in Accounting;
    - (ii) 12 credit points in Economics or Political Economy;
    - (iii) 12 credit points in Econometrics;
    - (iv) no more than 48 credit points at first-year level; and
    - (v) a major in each of two subject areas as given in Table A of the Bachelor of Commerce degree, or one major and one minor from subjects listed in Table A.

Note that a major is a sequence of 44 credit points as described for each subject in Table A; a minor in a subject comprises a sequence of not less than 28 credit points, including 12 credit points in the subject at first-year level and 16 credit points from later year units of study required to complete a major in that subject.

Candidates will be exempt from taking first-year level Econometrics for the purpose of taking a major or minor sequence in this subject by taking a combination of Junior and Intermediate Mathematics and Statistics units of study as prescribed by the Faculty of Economics and Business.

3. Candidates may not enrol in any unit of study which is substantially the same as one they have already passed (or in which they are currently enrolled).
4. Candidates will be under the general supervision of the Faculty of Engineering. General supervision covers all areas of policy and procedures affecting candidates, such as combined degree program rules and enrolment procedures.

Candidates will be under the supervision of the Faculty of Economics and Business regarding enrolment and progression within the BCom component of the combined degree program, as defined in subsection 2(b).

5. Candidates may qualify for the award of the BE degree with Honours.

6. Candidates who complete the combined degree program may qualify for admission to an honours year in the Faculty of Economics and Business.

7. Candidates who abandon the combined degree program may elect to complete the BE degree or the BCom degree in accordance with the appropriate Senate Resolutions.

8. The Deans of the Faculties of Engineering and Economics and Business shall jointly exercise authority in any matter concerning this combined degree program not otherwise dealt with in the Senate Resolutions or these joint resolutions.

#### **BOARD OF POSTGRADUATE STUDIES**

The Board of Postgraduate Studies established pursuant to the resolutions of Senate shall consist of the Dean who shall be Chair *ex officio*, the heads of departments within the Faculty or their nominated representatives and up to five other members, and shall be elected by the Faculty for two years. The Board shall have power to co-opt. Members of the Board shall include at least one staff member from each school.

# Faculty of Education'

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE FACULTY OF EDUCATION

1. The Faculty of Education shall comprise the following persons:

- (a) the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, being full-time or fractional (half-time or greater), whether permanent or temporary (contract), members of the teaching staff of the schools in the Faculty of Education;
- (b) honorary professors, honorary associate professors, honorary readers, honorary senior lecturers, honorary lecturers and honorary associate lecturers in the Faculty of Education;
- (c) such other persons, if any, being full-time members of the research staff of the schools in the Faculty holding appointments of research fellow and above;
- (d) the Dean of the Faculty of Arts, or the Dean's nominee, and not more than four members of the Faculty of Arts nominated by the Faculty of Arts;
- (e) the Dean of the Faculty of Economics and Business, or the Dean's nominee, and not more than two members of the Faculty of Economics and Business nominated by the Faculty of Economics and Business;
- (f) the Dean of the Faculty of Science, or the Dean's nominee, and not more than three members of the Faculty of Science nominated by the Faculty of Science;
- (g) not more than one member of the Faculty of Architecture nominated by the Faculty of Architecture;
- (h) not more than one member from each of the Boards of Studies in Music and Social Work nominated by the respective board of studies;
- (i) the Dean of the Faculty of Nursing or the Dean's nominee;
- (j) the Dean of the Faculty of Law or the Dean's nominee;
- (k) the Director of the Sydney Conservatorium of Music or the Director's nominee;
- (l) the Director of the Sydney College of the Arts or the Director's nominee;
- (m) the Director of the Koori Centre or the Director's nominee;
- (n) not more than five members of the part-time teaching staff of the schools in the Faculty appointed by the Faculty of Education;
- (o) not more than five persons with appropriate experience in the field of education, being persons

other than members of the schools in the Faculty, as may be appointed by the Faculty and for such period as it may determine;

- (p) four persons, being members of the staff of the Faculty of Education, who, in the opinion of the Faculty, have a close and appropriate association with its work of teaching and research;
  - (q) not more than eight students elected annually in the manner prescribed by resolution of the Senate; and
  - (r) the Dean of the Faculty of Education at the University of Melbourne, or the Dean's nominee.
2. (a) Subject to subsection (d), the members appointed in accordance with subsections 1(d) to (p) inclusive shall hold office for a maximum period of two years, in the first instance, commencing on 1 January following their appointment. All appointments shall cease on 31 December 1997, and then every two years after that date.
- (b) Members shall be eligible for re-appointment or re-election.
  - (c) A person shall cease to hold office if that person ceases to hold the qualifications by virtue of which that person was eligible to hold office.
  - (d) If a vacancy occurs in the office of a member appointed in accordance with sections subsections 1(d) to (p), the vacancy may be filled in like manner to the appointment, and the person so appointed shall hold office for the balance of the term of the person being replaced.
3. The Pro-Vice-Chancellor (Humanities and Social Sciences) is invited to attend all meetings of the Faculty of Education.

### SCHOOLS

The Schools referred to in the resolutions are:

- (a) School of Development and Learning;
- (b) School of Policy and Practice

which the Vice-Chancellor has determined shall be placed under the supervision of the Faculty of Education.

### DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF EDUCATION

1. The degrees in the Faculty of Education shall be:

- (a) Bachelor of Education (BEEd);
- (b) Bachelor of Teaching (BTeach);
- (c) Master of Teaching (MTeach);
- (d) Master of Education (MEd);
- (e) Master of Philosophy in Education (MPhilEd);
- (f) Doctor of Philosophy (PhD);
- (g) Doctor of Education (EdD).

2. (1) The degree of Bachelor of Education shall be awarded in the following fields and the certificates for the degrees shall state the respective specifications for which the degree has been awarded:

- (a) Bachelor of Education (Primary Education);
- (b) Bachelor of Education (Primary: Languages)
- (c) Bachelor of Education (Secondary Education: Human Movement and Health Education)
- (d) Bachelor of Education (Secondary: Humanities and Social Sciences)/ Bachelor of Arts
- (e) Bachelor of Education (Secondary: Humanities and Social Sciences)/ Bachelor of Economics (Social Sciences)
- (f) Bachelor of Education (Secondary: Science)/ Bachelor of Science
- (g) Bachelor of Education (Secondary: Mathematics)/ Bachelor of Science
- (h) Bachelor of Education (Secondary Education: Humanities and Social Sciences)
- (i) Bachelor of Education (Secondary Education: Mathematics)
- (j) Bachelor of Education (Secondary Education: Science)
- (k) Bachelor of Education (Design and Technology)

- (1) Bachelor of Education (Secondary: Aboriginal Studies)
- (2) The degree of Master of Education may be awarded in the following designated areas of study:
- Management and Human Resource Development;
  - Teaching English to Speakers of other Languages/Languages;
  - Teaching and Curriculum Studies;
  - Information Technology in Education;
  - Special Education;
  - Educational Psychology;
  - English, Literacy and Drama in Education;
  - Health Education;
  - Research Methodology; and
  - Vocational Education and Training.

The certificates for the degrees shall specify the area of study in which the degrees have been awarded.

3. The diplomas and certificates in the Faculty of Education shall be:
- Graduate Diploma in Educational Studies (GradDipEdStud)
  - Graduate Diploma in International Education (GradDipEdIntEd)
  - Graduate Diploma in the Teaching of English as a Foreign Language (GradDipTEFL)
  - Graduate Certificate in Educational Studies (GradCertEdStud)
  - Graduate Certificate in Educational Studies (Higher Education) (GradCertEdStud(Higher Education))
  - Graduate Certificate in International Education (GradCertIntEd)
  - Graduate Certificate in Teaching English as a Foreign Language (GradCertTEFL)

In the case of the Graduate Diploma in Educational Studies, the certificate for the diploma shall specify the area of study in which the diploma has been awarded.

## BACHELOR OF EDUCATION

### Definitions

1. In these resolutions, unless a contrary intention appears—

area means a specialised curriculum area within a field of study in education (mathematics, humanities and social sciences, human movement and health, and technological and applied studies);

candidate means a candidate for the degree of Bachelor of Education;

degree means the degree of Bachelor of Education;

field of study means the field in which the degree is studied (primary education and/or secondary education);

Faculty means the Faculty of Education;

non-professional subject means a subject not offered by the Faculty of Education;

program of study means a program of study established under resolutions specified within each field of study in education;

requirements means the coursework requirements for award of the degree of Bachelor of Education;

a unit of study shall consist of such seminars, lectures, tutorial instruction, essays, exercises and practical work as may be prescribed by the Faculty. In these resolutions to complete a unit of study and derivative expressions means:

- to attend the lectures and the meetings, if any, for seminars or tutorial instruction;
  - to complete satisfactorily the essays, exercises and the practical work, if any; and
  - to pass the examinations of the unit of study;
- year means the chronological year in which specified requirements for candidature for the degree must be undertaken and/or completed.

### Pass degree and degree with Honours

2. (1) The degree of Bachelor of Education shall be awarded in two grades, namely, the Pass degree and the degree with Honours.

(2) There shall be three classes of Honours, namely, Class I, Class II and Class III and within Class II there shall be 2 divisions, namely division 1 and division 2.

(3) Candidates for the Honours degree may be awarded the Pass degree.

### Units of study of enrolment undertaken in other faculties

3. A candidate for the degree who enrolls, in accordance with these resolutions, in a unit of study prescribed for a degree offered by the Faculties of Arts, Science or Economics and Business shall satisfy the prerequisites, corequisites and other requirements prescribed for such unit of study for that other degree.

### Transitional provisions

4. (1) These resolutions shall apply to—
- persons who commence their candidature after 1 January 2000; and
  - persons who commenced their candidature prior to 1 2000 and who, with permission of Faculty, elect to proceed under these resolutions.
- (2) A candidate for the degree who commenced candidature prior to 1 January 2000 may complete the requirements in accordance with the resolutions of the Senate in force at the time the candidate commenced, provided that the candidate shall complete the requirements by 1 January 2003 or such later date as the Faculty may, in special circumstances, approve.

### Programs of study

#### Pass degree

#### 5. Primary Education

Except with the permission of the Faculty, a candidate for the degree in Primary Education shall complete the following program of units of study:

##### Year I

- Education 101 and 102;
- Science Foundations A and Science Foundations B;
- Two one-semester Junior 100 level units of study comprising a full year of study in a subject area with a total value of 12 credit points, offered by a department or school within the Faculty of Arts; and
- Either:
  - Two Junior (100 level) one-semester units of study, comprising a full year of study in a subject area, with a total value of 12 credit points, offered by a department or school within the Faculty of Arts; or
  - Two one-semester units of study, comprising a full year of study in a subject area, with a total value of 12 credit points, offered by a department or school within the Faculty of Science; or
  - Two First Year one-semester units of study, comprising a full year of study in a subject area, with a total value of 12 credit points, offered by a department or school within the Faculty of Economics and Business.

##### Year II

- Two 200 level one-semester units of study in Education taken from those listed in the table of units of study, with a total value of 16 credit points.
- Program of 200 level units of study in Professional Studies in Primary Education taken from those listed in the table of units of study, comprising a full year of study and with a total value of 16 credit points; and
- Either:
  - Two Senior (200 level) one-semester length units of study, comprising a full year of study in a subject area, with a total value of 16 credit points, offered by a department or school within the Faculty of Arts; or

- (b) Two Intermediate one-semester length units of study, comprising a full year of study in a subject area, with a total value of 16 credit points, offered by a department or school within the Faculty of Science; or
- (c) Two Second Year one-semester length units of study, comprising a full year of study in a subject area, with a total value of 16 credit points, offered by a department or school within the Faculty of Economics and Business.

**Year III**

- (1) Four 300 level one-semester units of study in Education taken from those listed in the table of units of study, with a total minimum value of 16 credit points; Honours students enrol in EDUF 3205 (4 credit points) and EDUF 3206 (4 credit points) as two of their four options;
- (2) Program of 300 level units of study in Professional Studies in Primary Education taken from those listed in the table of units of study, comprising a full year of study and with a total minimum value of 32 credit points, 12 credit points of which shall be for Practicum;

**Year IV**

- (1) Program of 400 level units of study in Professional Studies in Primary Education taken from those listed in the table of units of study, comprising a full year of study and with a total minimum value of 32 credit points, 12 credit points of which shall be for Practicum; and
- (2) Either:
  - (a) One unit or two units of study chosen from the following:
    - (i) Two one-semester units of study, with a total value of 16 credit points, offered by a department or school within the Faculty of Arts; or
    - (ii) Two Intermediate or Senior one semester units of study with a total value of 16 credit points, offered by departments or schools within the Faculty of Science; or
    - (iii) Two Second or Third Year one-semester units of study with a total unit value of 16 credit points, offered by a department or school within the Faculty of Economics and Business; or
  - (b) A Special Unit of Study (Primary) selected from the table of units of study and approved by the Faculty of Education; or
  - (c) For students undertaking the Faculty of Education Honours program, Special Unit of Study Honours A (8 credit points) and Special Unit of Study Honours B (8 credit points).

**6. Secondary Education****Mathematics**

Except with the permission of the Faculty, a candidate for the degree in Secondary Education in the areas of mathematics shall complete the following program of units of study:

**Year I**

- (1) Education 101 and 102;
- (2) MATH 1001 Differential Calculus
- (3) MATH 1002 Linear Algebra
- (4) MATH 1003 Integral Calculus
- (5) One of the following:
  - MATH 1004 Discrete Mathematics
  - MATH 1005 Statistics

The above Mathematics units of study may be taken at advanced level; and

- (6) and (7) The equivalent of two full-year units of study chosen from any of the following:

- (a) Two Junior (100 level) one-semester units of study, comprising a full year of study in a unit of study area, with a total value of 12 credit points, offered by a department or school within the Faculty of Arts;
- (b) Two Junior one-semester units of study, comprising a full year of study in a unit of study area, with a total value of 12 credit points, offered by a department or school within the Faculty of Science; or
- (c) Two first year level one-semester units of study, comprising a full year of study in a unit of study area, with a total value of 12 credit points, offered by a department or school within the Faculty of Economics and Business.

**Year II**

- (1) Two 200 level one-semester units of study in Education taken from those listed in the table of units of study, with a total value of 16 credit points; and
- (2) Program of units of study in Professional Studies in Secondary Education and Mathematics curriculum, taken from those listed in the table of units of study, comprising a full year of study and with a total value of 16 credit points; and
- (3) Four units of study chosen from pure mathematics, applied mathematics and/or statistics, at 200 level, to the total value of 16 credit points.

**Year III**

- (1) Four 300 level one-semester units of study in Education taken from those listed in the table of units of study, with a total value of 16 credit points, except Honours students enrol in two units of study (12 credit points) in education and **EDUF3205** (4 credit points) and **B EDUF3206** (4 credit points); and
- (2) Program of units of study in Professional Studies in Secondary Education and Mathematics curriculum, taken from those listed in the table of units of study comprising a full year of study and with a total value of 16 credit points; and
- (3) Four units of study chosen from pure mathematics, applied mathematics and /or statistics, at 300 level, to the total value of 16 credit points.

**Year IV**

- (1) Program of 400 level units of study in Professional Studies in Secondary Education and Mathematics curriculum taken from those listed in the table of units of study, comprising a full year of study and with a total value of 32 credit points; and either (for Pass students)
  - (2) One unit of study chosen from the following (please note that students who elect to choose a junior unit of study (12 credit points) must enrol in an additional 4 credit points of professional units of study:
    - (a) Two Junior (100 level) or two Senior (200 level) one-semester units of study, comprising a full year of study in a subject area, equivalent to a total value of 12 or 16 credit points respectively, offered by a department or school within the Faculty of Arts; or
    - (b) Two Junior or two Intermediate one-semester units of study, comprising a full year of study in a subject area, equivalent to a total value of 12 or 16 credit points respectively, offered by a department or school within the Faculty of Science; or
    - (c) Two First Year or two Second Year level one-semester units of study, comprising a full year of study in a subject area, equivalent to a total value of 12 or 16 credit points respectively, offered by a department or school within the Faculty of Economics and Business, or
    - (3) For students undertaking the Faculty of Education Honours program, Special Unit of Study Honours A (8 credit points) and Special Unit of Study Honours B (8 credit points).

**Humanities and Social Sciences**

Except with the permission of the Faculty, a candidate for the degree in Secondary Education in the areas of humanities and social sciences shall complete the following program of units of study:

*Year I*

- (1) Education 101 and 102;
- (2), (3) and (4)

Three units of study chosen from any of the following:

- (a) Two Junior (100 level) one semester units of study comprising a full year of study in the selected unit of study area(s) equivalent to a minimum total value of 12 credit points offered by departments and schools within the Faculty of Arts;
- (b) Two Junior one semester units of study comprising a full year of study in the selected unit of study area(s) equivalent to a minimum total value of 12 credit points offered by departments and schools within the Faculty of Science; or
- (c) Two First Year level, one-semester units of study, comprising a full year of study in the selected unit of study area(s), equivalent to a minimum total value of 12 credit points offered by departments and schools within the Faculty of Economics and Business.

*Year II*

- (1) Two 200 level one-semester units of study in Education taken from those listed in the table of units of study, with a total value of 16 credit points; and
- (2) Program of 200 level units of study in Professional Studies in Secondary Education and curriculum, taken from those listed in the table of units of study, comprising a full year of study and with a total value of 16 credit points; and
- (3) Two one-semester units of study chosen from the following:
  - (a) Two Senior (200) one-semester unit(s) of study, comprising a full year of study, equivalent to a total unit value of 16 credit points, offered by a department or school within the Faculty of Arts;
  - (b) Two Intermediate one-semester unit(s) of study, comprising a full year of study in a unit of study area, equivalent to a total unit value of 16 credit points offered by a department or school within the Faculty of Science; or
  - (c) Two Second Year level one-semester unit(s) of study, comprising a full year of study in a unit of study area, equivalent to a total unit value of 16 credit points, offered by a department or school within the Faculty of Economics and Business.

*Year III*

- (1) Four 300 level one-semester units of study in Education taken from those listed in the table of units of study, with a total value of 16 credit points, except Honours students enrol in two units of study in Education, and EDUF3205 (4 credit points) and EDUF3206 (4 credit points) as two of their four options; and
- (2) Program of 300 level units of study in Professional Studies in Secondary Education and curriculum, taken from those listed in the table of units of study, comprising a full year of study and with a total value of 16 credit points; and
- (3) Two one-semester length unit(s) of study chosen from the following:
  - (a) Two Senior (300 level) one-semester unit(s) of study, comprising a full year of study in a unit of study area, equivalent to a total unit value of 16 credit points, offered by a department or school within the Faculty of Arts;

- (b) Two one-semester length unit(s) of study, comprising a full year of study in a unit of study area, equivalent to a total unit value of 16 credit points offered by a department or school within the Faculty of Science; and
- (c) Two Third Year level one-semester unit(s) of study, comprising a full year of study in a unit of study area, equivalent to a total unit value of 16 credit points, offered by a department or school within the Faculty of Economics and Business.

*Year IV*

- (1) Program of 400 level units of study in Professional Studies in Secondary Education and curriculum taken from those listed in the table of units of study, comprising a full year of study and with a total unit value of 32 credit points; and either (for Pass students)
  - (2) Two one-semester units of study chosen from the following:
 

(please note that students who elect to choose a junior unit of study (12 credit points) must enrol in additional 4 credit points of professional units of study:

    - (a) Two Junior (100 level) one-semester unit(s) of study or two Senior (200) one-semester unit(s) of study, comprising a full year of study in a subject area, equivalent to a total unit value of 12 Junior or 16 Senior credit points, offered by a department or school within the Faculty of Arts;
    - (b) Two Junior one-semester unit(s) of study, or two one-semester Intermediate unit(s) of study, comprising a full year of study in a subject area, equivalent to a total unit value of 12 Junior or 16 Intermediate credit points respectively, offered by a department or school within the Faculty of Science; or
    - (c) Two First Year level one-semester unit(s) of study, comprising a full year of study in a subject area, equivalent to a total unit value of 12 First Year, or 16 Second Year level credit points, offered by a department or school within the Faculty of Economics and Business; or
  - (3) For students undertaking the Faculty of Education Honours program, Special Unit of Study Honours A (8 credit points) and Special Unit of Study B (8 credit points).

**Human Movement and Health Education**

Except with the permission of the Faculty, a candidate for the degree in Secondary Education in the areas of human movement and health education shall complete the following program of units of study:

*Year I*

- (1) Education 101 and 102 and
- (2) Human Biology and Physics; and
- (3) Four one-semester units of study, comprising a full year of study in two selected areas, chosen from any of the following:
  - (a) Two Junior (100 level) one semester units of study, comprising a full year of study in a subject area, with a total value of 12 credit points, offered by a department or school in the Faculty of Arts;
  - (b) Two one-semester units of study, comprising a full year of study in a subject area, with a total value of 12 credit points, offered by a department of school within the Faculty of Science; or
  - (c) Two First Year level one-semester units of study, comprising a full year of study in a subject area, with a total value of 12 credit points, offered by a department of school in the Faculty of Economics and Business.

*Year II*

- (1) Two 200 level one-semester units of study in Education taken from those listed in the table of units of study, with a total value of 16 credit points; and
- (2) Program of 200 level units of study in Professional Studies in Human Movement and Health Education, taken from those listed in the table of units of study with a total value of 16 credit points;
- (3) Two one-semester units of study chosen from the following:
  - (a) Two Senior (200 level) one semester units of study, comprising a full year of study in a subject area, with a total value of 16 credit points, offered by a department or school within the Faculty of Arts; or
  - (b) Two Intermediate or Senior one-semester units of study, comprising a full year of study in a subject area, with a total value of 16 credit points, offered by a department or school within the Faculty of Science; or
  - (c) Two Second Year level one-semester units of study, comprising a full year of study in a subject area, with a total value of 16 credit points, offered by a department of school in the Faculty of Economics and Business.

*Year III*

- (1) Four 300 level one-semester units of study in Education taken from those listed in the table of units of study, with a total value of 16 credit points, except Honours students enrol in EDUF 3205 (4 credit points) and EDUF 3206 (4 credit points) as two of their four options; and
- (2) Program of 300 level units of study in Professional Studies in Human Movement and Health Education, taken from those listed in the Table of Units of Study, comprising a full year of study, and with a total value of 32 credit points.

*Year IV*

- (1) Program of 400 level units of study in Professional Studies in Human Movement and Health Education, taken from those listed in the Table of Units of Study, comprising a full year of study, and with a total value of 48 credit points. Honours students enrol in units of study with a total value of 40 credit points, and do not enrol in either of the option units of study.
- (2) For students undertaking the Faculty of Education Honours program, Special Unit of Study Honours A (8 credit points) and Special Unit of Study Honours B (8 credit points).

**Combined courses: Bachelor of Education (Secondary: Humanities and Social Sciences)/Bachelor of Arts, Bachelor of Education (Secondary: Humanities and Social Sciences)/Bachelor of Economics (Social Sciences), Bachelor of Education (Secondary: Mathematics)/Bachelor of Science, Bachelor of Education (Secondary: Science)/Bachelor of Science**

1. Candidature for the degrees in the combined courses is full-time.
2. Candidates qualify for the award of the degrees in the combined course by completing 240 credit points.
3. Candidates may, after two years of candidature in the combined course, abandon the combined course and elect to complete either degree in the combined course in accordance with the Resolutions of Senate governing that degree.
4. Candidates will be under the supervision of the Faculty of Education for the duration of the combined course. If a candidate elects to abandon the combined course and elects to complete the degree in the other Faculty, he/she will then be under the supervision of the other Faculty.
5. Candidates who qualified for either/or both of the degrees and who are otherwise qualified to do so may

complete the degree with Honours, according to the Resolutions of the Senate governing that degree.

6. The Deans of both Faculties shall jointly exercise authority in any matter concerning the combined course program not otherwise dealt with in the Resolutions of Senate or these Resolutions.
7. Candidates in the combined course qualify for the degrees of BEd(Sec:Humanities and Social Sciences)/BA by completing the following:
  - (a) A major in Education, at least 32 senior credit points, taken in accordance with the Resolutions of the Bachelor of Education;
  - (b) At least, 72 credit points from Part A of the table of units of study for the Bachelor of Arts, including a major;
  - (c) At least, 32 credit points in the Professional Studies in Curriculum Methods;
  - (d) 32 credit points in Teaching and Learning including successful completion of the practicum.
8. Candidates in the combined course qualify for the degrees of BEd(Sec:Humanities and Social Sciences)/BEc(Social Sciences) by completing the following:
  - (a) Economics 1001 and 1002, or Political Economy 1001 and 1002;
  - (b) A major, at least 32 senior credit points in each of two subjects in Table A, one of which is Education;
  - (c) No more than 60 credit points at junior level;
  - (d) At least 32 credit points in the Method and Practice of Teaching;
  - (e) 32 credit points in Teaching and Learning including successful completion of the **practicum**.
9. Candidates in the combined course qualify for the degrees of BEd(Sec **Ed:Mathematics**)/BSc by completing the following:
  - (a) At least 12 credit points from the Science Subject Areas of Mathematics and Statistics;
  - (b) 24 credit points from Junior units of study in Science Subject Areas, including at least, 12 credit points from Junior units of study from each of two Science Subject Areas other than Mathematics and Statistics;
  - (c) At least 72 credit points from Senior and Intermediate units of study in Science Subject Areas taken in accordance with the Resolutions of the Bachelor of Science;
  - (d) A major in Education, at least 32 senior credit points, taken in accordance with the Resolutions of the Bachelor of Education;
  - (e) At least 32 credit points in the Professional Studies in Curriculum Methods;
  - (f) 32 credit points in Teaching and Learning including successful completion of the practicum.
10. Candidates in the combined course qualify for the degrees of BEd(Sec **Ed:Science**)/BSc by completing the following:
  - (a) At least 12 credit points from the Science Subject Areas of Mathematics and Statistics;
  - (b) 24 credit points from Junior units of study in Science Subject Areas, including at least, 12 credit points from Junior units of study from each of two Science Subject Areas other than Mathematics and Statistics;
  - (c) At least 72 credit points from Senior and Intermediate units of study in Science Subject Areas taken in accordance with the Resolutions of the Bachelor of Science;
  - (d) A major in Education, at least 32 senior credit points, taken in accordance with the Resolutions of the Bachelor of Education;
  - (e) At least, 32 credit points in the Methods and Practice of Teaching;
  - (f) 32 credit points in Teaching and Learning including the successful completion of the practicum.

Subject areas for award of degree with Honours

7. (1) The Honours degree may be awarded in respect of:

- (a) a unit of study pursued in the Faculty of Education; and/or
- (b) a unit of study pursued in the Faculty of Arts, Science or Economics and Business.

(2) For the purposes of these resolutions students pursuing Honours as a unit of study in the Faculty of Education shall be enrolled in one of the following professional degrees:

- (a) Primary Education;
  - (b) Secondary Education (Human Movement and Health);
  - (c) Bachelor of Education (Secondary: Humanities and Social Sciences)/ Bachelor of Arts
  - (d) Bachelor of Education (Secondary: Humanities and Social Sciences)/ Bachelor of Economics (Social Sciences)
  - (e) Bachelor of Education (Secondary: Science)/ Bachelor of Science
  - (f) Bachelor of Education (Secondary: Mathematics)/ Bachelor of Science
- (3) The testamur for the degree awarded with Honours shall specify the professional unit of study and/or the unit of study undertaken in the Faculties of Arts, Science or Economics and Business in which the degree has been undertaken together with the class of Honours in each unit of study.

#### Admission to the Honours programs

Pre-requisites for Year 3

9. Candidates eligible for the Honours Program

Suitably qualified candidates for a degree in one of Primary Education, Secondary Education (Humanities and Social Sciences), Secondary Education (Human Movement and Health), Secondary Education (Science) and Secondary Education (Mathematics), as well as approved candidates from other faculties.

- (1) (a) An applicant for admission to candidature for the Honours degree shall normally:
  - (i) have achieved an average grade result of Credit or higher across Education Level 200; and
  - (ii) have achieved a result of Credit average or higher in some other coherent set of 16 credit points (eg English 200 level professional units of study).
- (b) An applicant for admission to candidature for the Honours degree in a unit of study in any of the degrees of Bachelor of Arts, Bachelor of Arts (Asian Studies), Bachelor of Science, Bachelor of Economics or Bachelor of Economics (Social Sciences) shall be qualified for such admission in accordance with the resolutions of the Senate relating to those degrees.
- (c) An applicant for admission to candidature for a joint Honours degree in Education and in a subject offered by any of the Faculties of Arts, Science and Economics and Business, shall satisfy the requirements for each relevant subject area as outlined in sections 8 and 9.

Professional subject

Progress within the Honours programs

10. Required level of achievement for Honours

- (1) A candidate undertaking the Honours Program shall achieve:
  - (a) a grade result of Credit average or higher across Education 300 of the degree program;

- (b) a grade result of Credit or higher for enrolment in the units of study **EDUF3205** and **EDUF3206**;
- (c) a result of Satisfactory in the practice teaching component of the professional unit of study undertaken in Year III of the degree program; and
- (d) Supervisor recommendation of candidature in Year IV progress report; and
- (e) enrol in the unit of study Special Course Honours in Year IV of the degree program.
- (f) To withdraw from the entire Honours Program without penalty, such withdrawal must be effected prior to the census date in Semester 1.

10. There shall be no re-examination for award of the degree with Honours.

#### Award of degree with Class I Honours

##### Level of achievement required

11. (1) Faculty would normally expect candidates recommended for award of the degree with Class I Honours to have achieved:
  - (a) a result of Satisfactory in the practice teaching component of the professional unit of study undertaken in Year IV of the degree program;
  - (b) a result at Class I Honours level for the honours thesis undertaken within Special Course Honours; and
  - (c) an average grade of Distinction or higher in the honours coursework undertaken in Year III of the degree program.

##### Award of University Medal

12. If a candidate is awarded the degree with Class I Honours and attained High Distinction for combined Honours coursework in Year III as well as in Education 300, and if the Faculty is of the opinion that the work of the candidate is of sufficient merit, the candidate will be considered for award of a bronze medal.

##### Time limitations

13. Except with the permission of the Faculty, a candidate shall not be eligible for award of the Honours degree unless the candidate completes all the requirements for the degree:
  - (1) in the case of Honours candidates for the Bachelor of Education degree, in not more than five years of enrolment; and
  - (2) in the case of Honours for approved candidates from other faculties in not more than six years of enrolment.

##### Subsequent award of degree with Honours for Bachelor of Education Pass graduates

14. (1) A person who has been awarded the Pass degree of Bachelor of Education may, with the permission of the Faculty be admitted to candidature for the Honours degree in an area of study offered by a Department or School in one of the Faculties of Arts, Science or Economics and Business.
- (2) A candidate admitted to candidature for the Honours degree in accordance with section 16(1) may, subject to section 15(2), qualify for the Honours degree in the Faculty concerned by fulfilling such requirements of the faculty concerned as have not already been met.

##### Restrictions on courses of enrolment

15. (1) The Faculty of Education has prescribed the following courses as mutually exclusive in satisfying the requirements for award of the degree: Life sciences mathematics A and Life sciences mathematics B (with normal units of junior Mathematics in Year 1); and Economics 1001,1002 with Economics as a social science (**ECOP1001**) and Structure and change in modern economics (**ECOP1002**)



(2) Except with the permission of the Faculty, candidates for the degree in Primary Education and Secondary Education (Humanities, Human Movement and Health, Science and Mathematics) shall not :

- (i) enrol in more than 48 credit points each year;
- (ii) proceed to the units of study prescribed for Year III until the candidate has fulfilled the requirements of Years I and II.

(3) Except with the permission of the Faculty a candidate may not take a higher unit of study in any unit of study without having previously completed the lower unit(s) of study in the same unit of study or some other unit(s) of study allowed by the Faculty to count as equivalent.

#### **Credit for courses completed external to current candidature**

**16.** A candidate who has completed work or a unit(s) of study towards a degree at this or another university, or towards an equivalent qualification at an appropriate institution, or as a non-award student, may be granted credit towards the degree of Bachelor of Education for up to half of the overall coursework requirements provided that the content of the work or unit(s) of study is considered by the Faculty on the recommendation of the head of the school or department concerned to be equivalent to a unit(s) of study prescribed in sections 5 and 6.

#### **Conditions of grant of credit**

**17.** A candidate granted credit toward the degree under resolution 18 shall :

- (a) count towards the degree all units of study so credited subject to the provisions of these resolutions;
- (b) not count toward the degree any units of study completed subsequently within the University of Sydney which overlaps substantially in content with the work or unit(s) of study upon which grant of credit was based;
- (c) complete all necessary qualifying units of study for the degree within such period of time and such number of years of candidature as the Faculty may determine having regard to the number of units of study credited, the length of time over which the unit(s) of study concerned were completed and the time limits for the completion of the degree prescribed under these resolutions.

#### **Restrictions on grant of credit**

**18.** Unless otherwise permitted by Faculty a candidate shall not be granted credit towards the degree for or on the basis of any unit(s) of study:

- (a) completed more than five years prior to admission or re-admission to candidature; or
- (b) upon which the candidate has relied or intends to rely in order to satisfy requirements for award of another degree or qualification.

#### **Time limits**

**19.** Unless otherwise permitted by Faculty a candidate shall complete all the requirements for award of the degree within eight calendar years of admission or re-admission to candidature.

#### **Suspension of candidature**

**20.** (1) Unless suspension of candidature has been approved by Faculty, a candidate for the degree is required to re-enrol each calendar year.  
(2) Except where the Faculty determines otherwise in any particular case, a candidate who re-enrols after a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

#### **Lapse of candidature**

**22.** (1) Unless the Faculty otherwise determines in any particular case, candidature for the degree will be deemed to have lapsed if a candidate has:

- (a) not completed all the requirements for award of the degree in accordance with resolutions 18 and 20; or
- (b) not re-enrolled for the degree as required in accordance with resolution 21.

(2) A candidate whose candidature has been deemed to have lapsed in accordance with subsection (1) shall not re-enrol as a candidate for the degree unless again selected for admission.

#### **BACHELOR OF EDUCATION (PRIMARY: LANGUAGES)<sup>1</sup>**

**1.** These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 which set out the requirements for all coursework courses, and the relevant Faculty Resolutions.

#### **2. Requirements for the Pass Degree**

To qualify for the award of the pass degree candidates must:

- (a) complete successfully units of study giving credit for a total of 48 credit points; and
- (b) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

#### **BACHELOR OF EDUCATION (SECONDARY: ABORIGINAL STUDIES)<sup>1</sup>**

**1.** These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

#### **2. Requirements for the Pass Degree**

To qualify for the award of the pass degree candidates must

- (a) complete successfully units of study giving credit for a total of 96 credit points; and
- (b) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

#### **BACHELOR OF EDUCATION (DESIGN AND TECHNOLOGY)<sup>1</sup>**

**1.** These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which set out the requirements for all coursework courses, and the relevant Faculty Resolutions.

#### **2. Requirements for the Pass Degree**

To qualify for the award of the pass degree candidates must

- (a) complete successfully units of study giving credit for a total of 192 credit points; and
- (b) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

#### **3. Requirements for the Honours Degree**

To qualify for the award of the honours degree candidates must complete the honours requirements published in the faculty resolutions relating to the course.

#### **MASTER OF TEACHING**

##### **Definitions**

**1.** In these resolutions, unless a contrary intention appears—

**Candidate** means a candidate for the degree of Master of Teaching;

Coursework consists of lectures and/or seminars together with such tutorial instruction, essays, exercises, practical work and assignments as may be prescribed by Faculty. Completing the coursework involves satisfying these requirements as well as completing such examinations as may be set.

Dean means the Dean of the Faculty of Education or an Associate Dean appointed by the Dean to have supervisory responsibilities for the degree of Master of Teaching;

Degree means the degree of Master of Teaching;

Faculty means the Faculty of Education;

<sup>1</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office

**Requirements** means the coursework, practicum and internship requirements for award of the degree of Master of Teaching;

**Section** refers to the section specified in the resolutions of Senate relating to the degree of Master of Teaching.

A **unit of study** shall consist of such seminars, lectures, tutorial instruction, essays, exercises and practical work as may be prescribed by the Faculty. In these resolutions **to complete a unit of study** and derivative expressions means: (a) to attend the lectures and the meetings, if any, for seminars or tutorial instruction; (b) to complete satisfactorily the essays, exercises and the practical work, if any; and (c) to pass the examinations of the unit of study.

#### Units of study

2. The units of study of enrolment for the degree are set out in the table of units of study.

#### Award of degree

3. The degree shall be awarded in two grades, Pass and Honours.

4. (1) The degree, with Honours, shall be awarded in two classes of Honours, namely Class I and Class II.

(2) Within Honours Class II, there shall be two divisions, namely division 1 and division 2.

5. When determining the grade of Honours, Faculty will take into account the following factors :

- (1) the quality of performance in all coursework components of the degree;
- (2) the level of competence demonstrated in school experience (including practicum and internship); and
- (3) the grade awarded by the examiners of the Honours Special Study completed as a component of the post-internship conference.

#### Award of University Medal

6. If a candidate graduates with First Class Honours and the Faculty is of the opinion that the work of the candidate is of sufficient merit, the candidate shall be considered for a bronze medal.

#### Application and eligibility for admission to candidature

7. Except as provided in Chapter 10 of the By-laws \* an applicant for admission to candidature for the degree shall:

- (1) be a graduate of the University of Sydney or, in the opinion of Faculty, hold equivalent qualifications;
- (2) complete any additional qualifying courses prescribed by the Faculty; and
- (3) apply in writing to the Faculty for admission to candidature.

8. Persons who have been awarded the degree of Bachelor of Teaching in accordance with section 20 shall not be eligible to apply for re-admission to candidature for the degree of Master of Teaching.

9. (1) Applicants for admission must have completed studies in the appropriate undergraduate units of study for the subject specialisations in which they wish to teach. The requirements for admission to the individual specialisations will be outlined in the information attached to the Faculty application form.

(2) The Faculty may vary the admission requirements for individual specialisations for particular candidates in special circumstances.

#### Availability of admission

10. Admission to candidature for the degree may be limited by quota.

11. In determining the quota the University will take into account—

- (1) availability of resources, including space, library equipment and computing facilities; and
- (2) availability of adequate and appropriate supervision for candidatures.

12. In considering an applicant for admission to candidature the Faculty may take account of the quota and will select in preference applicants who are most meritorious in terms of eligibility for admission criteria.

#### Credit for units of study completed external to candidature

13. (1) A candidate who has completed work or a unit or units of study towards a degree or diploma or towards an equivalent qualification or as a non-award student, at this or another university or at an appropriate institution, may be granted credit towards the degree for up to 27 credit points towards the coursework requirements provided that the content of the work or unit or units of study is considered by the Faculty to be equivalent to a unit or units of study prescribed in the table of units of study.

(2) A candidate who has undertaken a supervised practicum towards a degree or diploma or towards an equivalent qualification or as a non-award student, at this or another university or at an appropriate institution, may be granted credit for that practicum experience on the recommendation of the Dean.

#### Conditions for granting credit

14. A candidate granted credit towards the degree under section 13 shall:

- (1) subject to the provisions of these resolutions, count all units of study or practicum so credited towards satisfying the requirements for award of degree;
- (2) not count toward the degree any unit of study completed subsequent to the granting of credit which overlaps substantially in content with the work or unit or units of study upon which granting of credit was based;
- (3) complete all necessary qualifying units of study and school experience for the degree within such period of time as the Faculty may determine having regard to the units of study and/or practicum credited and the time limits for the completion of the degree prescribed under these resolutions.

#### Restrictions on granting of credit

15. Unless otherwise permitted by Faculty a candidate shall not be granted credit towards the degree for or on the basis of any unit or units of study or practicum:

- (1) completed more than five years prior to admission or re-admission to candidature; or
- (2) upon which the candidate has relied or intends to rely in order to satisfy requirements for award of another degree or qualification.

#### Time limits

16. Faculty generally expects that each candidate will complete the requirements for award of the degree within four consecutive semesters of enrolment from admission to candidature. However, candidates may apply to the Dean for an extension of the period of their candidature, for a maximum of two semesters in each application and for a total maximum of four additional semesters of candidature, in which to complete the requirements for award of degree.

#### Requirements for the degree awarded at Pass level

17. To qualify for award of the Pass degree, candidates must complete coursework (including units of study Option 1 and Option 2), practicum, internship and attendance at the post-internship conference, as set out in the table of units of study, to the value of 96 credit points which must include:

- (1) coursework (54 credit points)
- (2) practicum (18 credit points)
- (3) internship
- (4) post-internship conference

**Requirements for the degree awarded with Honours**

18. To qualify for award of the degree with Honours, candidates must complete :

- (1) the degree requirements in accordance with section 17 (with the exception of units of study Option 1 and Option 2); and
- (2) the following coursework:
  - (a) Honours Preparatory 2 credit points
  - (b) Honours Study Design 2 credit points
  - (c) Honours Special Study (completed as a component of the post-internship conference)

**Progress and review of candidature**

19. (1) There shall be a review of the progress of each candidate held at the end of the first year of enrolment in which the candidate may be called upon to provide evidence of progress to the satisfaction of the Faculty;

(2) On the basis of evidence provided, the Faculty shall recommend the conditions of candidature to apply for the following year and may require the candidate to provide further evidence of progress at the end of one semester or such other period as Faculty deems appropriate;

- (3) (a) If a candidate fails to submit evidence of progress upon request or if Faculty considers that the evidence submitted does not indicate satisfactory progress, Faculty may call upon the candidate to show good cause why her or his candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree.
- (b) Where, in the opinion of Faculty, the candidate does not show good cause Faculty may terminate that candidature or may impose conditions on the continuation of that candidature.

20. (1) A candidate may elect not to complete the internship and post-internship conference components of the degree and may apply to the Dean at the conclusion of the third semester of enrolment to be awarded the degree of Bachelor of Teaching.

- (2) To qualify for award of the Bachelor of Teaching degree, candidates must complete coursework and **practicum** requirements, as set out in the table of units of study, to the value of 72 credit points which must include:
  - (a) coursework 54 credit points
  - (b) practicum 18 credit points.
- (3) Candidates who have the degree of Bachelor of Teaching conferred upon them may not apply subsequently for re-admission to candidature for, or award of, the Master of Teaching degree.
- (4) The degree of Bachelor of Teaching shall be awarded at Pass grade only.

**Suspension of candidature**

21. (1) Unless suspension of candidature has been approved by Faculty, a candidate for the degree is required to re-enrol each calendar year;

(2) Except where the Faculty determines otherwise in any particular case, a candidate who re-enrols after a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

**Lapse of candidature**

22. (1) Unless the Faculty determines otherwise in any particular case, candidature will be deemed to have lapsed if a candidate has :

- (a) not completed all the requirements for award of the degree in accordance with sections 17,18 or 20; or
- (b) not re-enrolled for the degree as required in accordance with section 21.

(2) A candidate whose candidature has been deemed to have lapsed in accordance with subsection (1) shall not re-enrol as a candidate for the degree unless again selected for admission.

**MASTER OF EDUCATION****Definitions**

1. In these resolutions, unless a contrary intention appears—

Adviser refers to a member of the academic staff who may be appointed in an advisory role in respect of the degree undertaken primarily by coursework.

Area means a designated area of study within the degree of Master of Education.

**Candidate** means a candidate for the degree of Master of Education; a minimum and maximum period of time is prescribed within which a student completes the requirements for award of degree.

**Coursework** consists of lectures and/or seminars together with such tutorial instruction, essays, exercises, practical work and assignments as may be prescribed by the Faculty; completing the coursework involves satisfying these requirements as well as completing such examinations as may be set.

Dean means the Dean of the Faculty of Education or an associate dean appointed by the Dean to have supervisory responsibilities for the degree of Master of Education.

**Degree** means the degree of Master of Education.

Essay is a piece of original research (shorter than a thesis) and/or a survey of the literature on a particular topic from which original conclusions may be drawn.

**The Faculty** means the Faculty of Education.

**Requirements** means the coursework requirements for award of the degree of Master of Education.

**School** refers to the Schools which the Vice-Chancellor has determined shall be placed under the supervision of the Faculty of Education.

**Section** refers to the section specified in the resolutions of Senate relating to the degree of Master of Education.

**Table of units of study** refers to the list of units of study available for the degree, attached to the resolutions of the Faculty;

**A unit of study** shall consist of such seminars, lectures, tutorial instruction, essays, exercises and practical work as may be prescribed by the Faculty. In these resolutions **to complete a unit of study** and derivative expressions means: (a) to attend the lectures and the meetings, if any, for seminars or tutorial instruction; (b) to complete satisfactorily the essays, exercises and the practical work, if any; and (c) to pass the examinations of the unit of study.

**Award of degree**

2. The degree of Master of Education shall be awarded in one grade only, provided that an outstanding candidate may be awarded the degree with merit.

3. A person who has been awarded the degree of Master of Arts (Pass) in Education, Master of Arts (Honours) in Education, Master of Philosophy in Education or Master of Education shall not be awarded subsequently the degree of Master of Education if it is undertaken in the same program or designated area of study as the earlier degree.

**Application and eligibility for admission to candidature**

4. (1) Except as provided in Chapter 10 of the By-laws \* an applicant for admission to candidature for the degree of Master of Education shall—

- (a) (i) be a Bachelor of Education of the University of Sydney; or
- (ii) be a graduate of the University of Sydney and hold the Diploma in Education or the Bachelor of Teaching or the Master of Teaching of the University of Sydney, or equivalent; or

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

- (iii) be a graduate of the University of Sydney with a degree which includes the satisfactory completion of all required units of study comprising Education 300 level or equivalent; or
  - (iv) be a graduate of the University of Sydney and have completed postgraduate studies or have gained professional experience, either full-time for one year or part-time for a period considered by the Faculty to be equivalent to one year full-time, in a field judged by the Faculty to be appropriate to the program of studies offered by the Faculty in which the student is enrolling; or
  - (v) hold qualifications considered by the Faculty to be equivalent to those specified in section 4(1)(a)(i)–(iv);
- (b) complete any additional qualifying courses prescribed by the Faculty; and
  - (c) apply in writing to the Faculty for admission to candidature.

#### Probationary admission

5. (1) A candidate may be admitted to candidature by the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this probationary period, the Faculty shall review the candidate's work and either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate admitted on a probationary basis specified in section 5(1), the candidature shall be deemed to have commenced from the date of admission to probationary candidature.

#### Availability of admission

6. Admission to candidature for the degree may be limited by quota.
7. In determining the quota the University will take into account—
- (a) availability of resources, including space, library equipment and computing facilities; and
  - (b) availability of adequate and appropriate supervision and co-ordination of candidatures.
8. In considering an applicant for admission to candidature the Faculty, in taking account of the quota, will select in preference applicants who are most meritorious in terms of admission criteria.

#### Method of progression

9. A candidate for the degree of Master of Education shall proceed by coursework or by coursework and long essay in accordance with section 13.

#### Transfer from Master of Education to Master of Philosophy in Education

10. A candidate progressing towards the Master of Education will be deemed to be eligible to transfer to the Master of Philosophy in Education either:
- (1) on attaining the grade of Distinction or better in two units of study provided that normally both grades are relevant to the area in which the candidate wishes to undertake the research work; or
  - (2) on gaining an average grade result of Credit or better in the first four units of study attempted within the degree program, with one of these four grades being Distinction or better and another being Credit or better provided that normally both grades are relevant to the area in which the candidate wishes to undertake the research work.
11. A candidate transferring from the Master of Education to the Master of Philosophy in Education will normally be enrolled as a probationary candidate for the initial year of candidature for the Master of Philosophy in Education.

#### Supervision of candidature

12. An appointed adviser shall take primary responsibility for the conduct of the candidature and be responsible for the progress of the candidature to the Faculty and the head of school concerned.

#### Studies to be undertaken during candidature

13. (1) A candidate proceeding primarily by coursework shall complete eight semester units of study or their equivalent prescribed by the Faculty on the recommendation of the head of the school concerned.
- (2) A candidate proceeding by coursework and long essay shall complete six semester units of study or their equivalent prescribed by the Faculty on the recommendation of the head of the school concerned and complete a long essay as prescribed by the head of school concerned.
- (3) Subject to Chapter 10 of the By-laws \*, the Faculty may exempt from completing the remaining units of study or their equivalent prescribed in section 13(1) or 13(2) a candidate who has successfully completed at least four of the semester units of study or their equivalent, where such candidate is unable to complete further seminars and the Faculty shall require a candidate granted such exemption instead to complete an approved program of reading and examinations on this reading.

#### Credit for units of study completed external to candidature

14. A candidate who has completed a unit or units of study (or equivalent work) towards a degree or as a non-award student at this or another university or towards an equivalent qualification at an appropriate institution, may be granted credit towards the degree of Master of Education for up to half of the overall coursework requirements, provided that the content of the unit or units of study (or equivalent work) is considered by the Faculty on the recommendation of the head of the school concerned to be equivalent to a unit or units of study offered at postgraduate degree level by the Faculty of Education.

#### Conditions of granting of credit

15. The Faculty may grant a candidate credit towards award of the degree of Master of Education for:
- (1) a unit or units of study (or equivalent work) completed towards the degree of Master of Education (or equivalent degree) at this or another university, provided that:
    - (a) the unit or units of study (or equivalent work) was completed within the six years immediately preceding the commencement of candidature for the degree of Master of Education;
    - (b) the candidate's result in each unit of study for which credit is sought is at sufficient level of attainment for the purposes of the degree;
    - (c) all units of study so credited subject to the provisions of these resolutions be counted towards the requirements for award of the degree;
    - (d) candidates granted such credit may be required not to undertake units of study prescribed within their candidature at the University of Sydney; and
    - (e) a candidate completes all necessary qualifying units of study for the degree within such period of time and such number of years of candidature as the Faculty may determine, having regard to the number of units of study credited, the length of time over which the unit or units of study concerned were completed and the time limits for the completion of the degree prescribed under these resolutions;
  - (2) the whole or any part of a period of candidature undertaken for a degree (or equivalent qualification)

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

completed at this or another university, provided that the period of time for which credit is sought:

- (a) involved a period of appropriate postgraduate degree study; and
- (b) was undertaken within the six years immediately preceding the commencement of candidature for the degree of Master of Education.

16. Unless otherwise permitted by the Faculty a candidate shall not be granted credit for or on the basis of any unit of units of study (or equivalent work) upon which the candidate has relied or intends to rely upon in order to satisfy requirements for award of a degree other than Master of Education.

#### Designated areas of study

17. (1) Except with the permission of the Faculty, a candidate undertaking the degree of Master of Education shall be eligible for award of the degree in one of the following designated areas of study offered by the Faculty if the candidate completes an appropriate program of courses of study as approved by the Faculty:

- (a) management and human resource development;
- (b) teaching English to speakers of other languages/languages other than English;
- (c) teaching and curriculum studies;
- (d) Information Technology in education;
- (e) special education;
- (f) educational psychology;
- (g) English, literacy and drama in education;
- (h) health education;
- (i) research methodology; and
- (j) vocational education and training

(2) A candidate who intends to undertake the degree of Master of Education in a designated area of study shall normally apply in writing to the Faculty for approval of enrolment in the appropriate program of units of study before the completion of the first year of candidature.

#### Content of long essay

18. In accordance with section 13:

- (1) the candidate may not present as an essay any work which has been presented for a degree at this or another tertiary institution, but the candidate will not be precluded from incorporating such in the essay, provided that the part which has been incorporated is indicated; and
- (2) the candidate shall state in the essay the sources used, the extent to which the work of others has been drawn upon and the portion of the work claimed as original.

#### Examination of essay

19. (1) A candidate proceeding by coursework and long essay shall lodge with the Faculty two copies of the essay, typewritten and bound and to incorporate an abstract of the essay, by the final date for completion of candidature as notified to candidates upon admission to candidature.
- (2) The head of school concerned shall report the result of the examination of the coursework or equivalent and of the essay to the Faculty which shall then determine the result of the candidature.

#### Time limits

20. A candidate may proceed on either a full-time or on a part-time basis.
21. (1) A full-time candidate undertaking the Master of Education shall complete the requirements for award of the degree not earlier than the end of the first year of candidature and, unless otherwise determined by the Faculty, not later than the end of the second year of candidature;
- (2) A part-time candidate undertaking the Master of Education shall complete the requirements for award of

the degree not earlier than the end of the second year of candidature and, unless otherwise determined by the Faculty, not later than the fourth year of candidature;

(3) The earliest and latest dates for completion of requirements for award of the degree shall be adjusted for those candidates wishing to proceed on a part-time basis following their admission to candidature on a full-time basis, and vice versa.

(4) Time spent by a candidate in advanced study before admission to candidature at the University of Sydney, or at another university, or at another institution which may be deemed by the Faculty to be equivalent, may be deemed by the Faculty to be time spent after such admission.

#### Progress and annual review of candidature

22. (1) There shall be an annual review of the progress of each candidate in which the candidate may be called upon to provide evidence of progress to the satisfaction of the Faculty and the head of school and the adviser concerned.

(2) On the basis of evidence provided, the Faculty shall recommend the conditions of candidature to apply for the following year and may require the candidate to provide further evidence of progress at the end of one semester or such other period as the Faculty deems appropriate;

(3) If a candidate fails to submit evidence of progress or if the Faculty considers that the evidence submitted does not indicate satisfactory progress, the Faculty may call upon the candidate to show good cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, the Faculty may terminate that candidature or may impose conditions on the continuation of that candidature.

23. (1) Candidates who have satisfactorily completed four seminar units of study, as set out in the table of units of study, to the value of 24 credit points (including at least three units of study from an individual program of studies), and who choose not to proceed further with their candidature, may apply to the Dean to be awarded the Graduate Diploma in Educational Studies.

(2) The Graduate Diploma in Educational Studies awarded in accordance with sub-section 23(1) and the resolutions of the Senate relating to the Graduate Diploma in Educational Studies shall be awarded at Pass grade only, providing that an outstanding candidate may be awarded the diploma with merit.

24. (1) Candidates who have satisfactorily completed two seminar units of study, as set out in the table of units of study, to the value of 12 credit points (including at least three courses from an individual program of studies), and who choose not to proceed further with their candidature, may apply to the Dean to be awarded the Graduate Certificate in Educational Studies.

(2) The Graduate Certificate in Educational Studies awarded in accordance with sub-section 24(1) and the resolutions of the Senate relating to the Graduate Certificate in Educational Studies shall be awarded at Pass grade only.

#### Consultation of head of school with supervisor and postgraduate studies director

25. Where the head of the school concerned is required to make a recommendation to the Faculty in respect of any person's candidature, the recommendation shall be made only after consultation with the adviser of the candidate concerned and the postgraduate studies director of the relevant school.

**Suspension of candidature**

26. (1) Unless suspension of candidature has been approved by the Faculty, a candidate for the degree is required to re-enrol each calendar year.
- (2) Except where the Faculty determines otherwise in any particular case, a candidate who re-enrols after a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

**Lapse of candidature**

27. (1) Unless the Faculty otherwise determines in any particular case, candidature will be deemed to have lapsed if a candidate has:
- not completed all the requirements for award of the degree in accordance with sections 13 and/or 21; or
  - not re-enrolled for the degree as required in accordance with section 26.
- (2) A candidate whose candidature has been deemed to have lapsed in accordance with sub-section 26(1) shall not re-enrol as a candidate for the degree unless again selected for admission.

**MASTER OF PHILOSOPHY IN EDUCATION****Definitions**

**1.** In these resolutions, unless a contrary intention appears—

**Associate dean** refers to the associate dean appointed by the Faculty to oversee postgraduate research candidatures undertaken within the Faculty of Education.

**Candidate** means a candidate for the degree of Master of Philosophy in Education; a minimum and maximum period of time is prescribed within which a student completes the requirements for award of degree.

Coursework consists of lectures and/or seminars together with such tutorial instruction, essays, exercises, practical work and assignments as may be prescribed by the Faculty; completing the coursework involves satisfying these requirements as well as completing such examinations as may be set.

**Dean** means the Dean of the Faculty of Education or an associate dean appointed by the Dean to have supervisory responsibilities for the degree of Master of Philosophy in Education.

**Degree** means the degree of Master of Philosophy in Education.

**The Faculty** means the Faculty of Education.

**Research** within the degree is supervised research leading to the production of a thesis over a prescribed period of time.

**Requirements** means the coursework and research requirements for award of the degree of Master of Philosophy in Education.

**School** refers to the Schools which the Vice-Chancellor has determined shall be placed under the supervision of the Faculty of Education.

**Section** refers to the section specified in the resolutions of Senate relating to the degree of Master of Philosophy in Education.

**Supervisor** refers to a member of academic staff who is appointed to supervise the thesis or individual research of a candidate in respect of the degree undertaken.

**Thesis** is the usual written result of a research candidature. It is a major work that is the product of an extended period of directed independent research.

**Award of degree**

2. The degree of Master of Philosophy in Education shall be awarded in one grade only.
3. If the Faculty is of the opinion that the work of the candidate is of sufficient merit, the candidate shall receive a bronze medal.

4. A candidate who has completed the requirements but has not qualified for the award of the degree may apply to the Dean to be awarded the degree of Master of Education.
5. A candidate awarded the Master of Education under section 4 may only be awarded the pass degree.

**Transitional arrangements**

6. Candidates for the degree of Master of Education (Honours) who commenced prior to 1998 may elect to be admitted to the degree of Master of Education (in the Honours stream) or the degree of Master of Philosophy in Education on successful completion of requirements, provided that requirements for the Degree are completed not later than 31 December 2001.
7. Candidates referred to in section 6 who complete the requirements for the Degree after 31 December 2001 may only be admitted to the degree of Master of Philosophy in Education except where sections 4 and 5 apply.

**Application and eligibility for admission to candidature**

**8.** Except as provided in Chapter 10 of the By-laws \* an applicant for admission to candidature for the degree of Master of Philosophy in Education shall—

- (a) be a Bachelor of Education (Honours) or Master of Teaching (Honours) of the University of Sydney or be a graduate with Honours of another faculty or board of studies of the University of Sydney in a subject within the area in which the applicant seeks to proceed; or
- (b) hold the degree of Master of Education (Pass) or the degree of Master of Education, awarded with merit in an appropriate subject area; or
- (c) hold the degree of bachelor and have completed units of study at a level deemed by the Faculty to be equivalent to Honours in an appropriate subject area; or
- (d) hold qualifications considered by the Faculty to be equivalent to those specified in section 8(1)(a)–(c);

(2) complete any additional units of study which may be prescribed by the Faculty; and

(3) complete the necessary application form for admission to candidature, submitting with the application for the approval of the Faculty an outline of the proposed research, including the area of the proposed thesis, any proposals for related coursework and an indication of the school of the Faculty in which the research is to undertaken.

9. A person who has been awarded the degree of Master of Arts (Honours) in Education or Master of Education (Honours) may not apply to have the degree converted to the degree of Master of Philosophy in Education.

**Availability of admission**

**10.** Admission to candidature for the degree may be limited by quota.

11. In determining the quota the University will take into account—

- availability of resources, including space, library equipment and computing facilities; and
- availability of adequate and appropriate supervision.

12. When considering an applicant for admission to candidature the Faculty, in taking account of the quota, will select in preference applicants who are most meritorious in terms of admission criteria.

**Probationary admission**

13. (1) A candidate will be admitted to candidature by the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this probationary period, the Faculty shall review the candidate's work and either confirm the candidate's status or terminate the candidature.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

(2) Candidature shall be deemed to have commenced from the date of admission to probationary candidature.

#### Method of progression

14. An applicant for admission to candidature shall proceed primarily by research and thesis. Applicants may be required to demonstrate to the satisfaction of the Faculty their ability to proceed by this method.

#### Time limits

15. A candidate may proceed on either a full-time or on a part-time basis.

16. (1) A full-time candidate shall complete the requirements for award of the degree not earlier than the end of the first year of candidature and, unless otherwise determined by the Faculty, not later than the end of the third year of candidature.

(2) A part-time candidate shall complete the requirements for award of the degree not earlier than the end of the second year of candidature and, unless otherwise determined by the Faculty, not later than the end of the sixth year of candidature.

(3) The earliest and latest dates for completion of requirements for award of the degree shall be adjusted for those candidates wishing to proceed on a part-time basis following their initial admission to candidature on a full-time basis, and vice versa.

17. An applicant for admission to part-time candidature shall submit with the application a written undertaking that she or he will:

- (1) have sufficient time available to complete the requirements for the degree in accordance with section 16 of these resolutions; and
- (2) be able to attend at the University at such time and on such occasions for purposes of consultation and participation in school activities, as may be required on the recommendation of the head of school concerned or the associate dean.

#### Credit for time spent in advanced study external to candidature

18. A candidate who, prior to admission to candidature, has completed advanced study at the University of Sydney or in another university or institution, may be deemed by the Faculty to have spent such time after admission to candidature provided that it represents no more than half of the total candidature duration requirements.

19. Credit granted in section 18 shall only be granted provided that the period of candidature for which credit is sought:

- (1) involved advanced study and research related to the candidate's proposed degree of Master of Philosophy in Education; and
- (2) was undertaken within the six years immediately preceding the commencement of candidature for the degree of Master of Philosophy in Education.

#### Supervision of candidature

20. (1) The Faculty shall appoint, on the recommendation of the head of the school concerned, a full-time member of the University academic staff or a full-time member of the research staff of the University holding an appointment of research fellow and above to act as supervisor of each candidate.

(2) Where the supervisor is a member of the research staff the Faculty, on the recommendation of the head of school concerned, shall also appoint a full-time member of the academic staff as associate supervisor. Any person so appointed as associate supervisor must be capable of acting as supervisor in the event that the supervisor is no longer able to act.

(3) The Faculty may appoint, on the recommendation of the head of school concerned, a full-time member of the academic staff of the Faculty or another

appropriately qualified person to be an associate supervisor to assist in the supervision of any candidature within the Faculty.

21. An appointed supervisor shall take primary responsibility for the conduct of the candidature and be responsible for the progress of the candidature to the Faculty and the head of school concerned.

#### Requirements for the degree

22. A candidate shall :

- (1) complete such seminars and such units of study as may be recommended by the head of school or associate dean or supervisor concerned;
  - (2) carry out supervised research on a topic approved by the Faculty;
  - (3) write a thesis embodying the results of the research; and
- on completion of requirements for the degree—
- (4) lodge with the Faculty three copies of the thesis, typewritten and bound in either a temporary or a permanent form, together with five separate copies of the abstract.

#### The thesis

23. The candidate shall present a thesis with an upper limit of 40 000 words of text (or equivalent) in length. This may be exceeded only with the written permission of the Faculty.

24. The thesis shall be a substantial and original contribution to the subject concerned. The candidate shall state the source from which the information is derived, the extent to which the work of others has been made use of, and the portion of the work the candidate claims to be original.

25. The topic of the thesis shall be approved by the Faculty.

26. A candidate may not present as the thesis any work which has been presented for a degree at this or another university, but the candidate will not be precluded from incorporating such work in the thesis, provided that, in presenting the thesis, the candidate acknowledges clearly the part of the work which has been so incorporated.

27. The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.

28. Each copy of the thesis shall incorporate an abstract with an absolute upper limit of 300 words of text.

#### Form of thesis

29. (1) Theses submitted in a temporary binding should be strong enough to withstand ordinary handling within a mail system. The preferred form of temporary binding is the 'perfect binding' system; ring-back or spiral binding is not acceptable. Theses submitted in a temporary form shall have fixed to the cover a label clearly identifying the name of the candidate, the title of the thesis and the year of submission.

(2) Theses submitted in a permanently bound form shall normally be on International Standard A4 size paper sewn and bound in boards covered with bookcloth or buckram or other binding in fabric. The title of the thesis, the candidate's initials and surname, the title of the degree, the year of submission and the name of the University of Sydney should appear in lettering on the front cover or on the title page. The lettering on the spine of the thesis, reading from top to bottom, should conform as far as possible to the above except that the name of the University of Sydney may be omitted and the thesis title abbreviated. Supporting material should be bound in the back of the thesis as an appendix or in a separate set of covers.

(3) The degree shall not be awarded until the candidate has submitted to the Faculty at least one copy of the thesis (containing any corrections or emendations that may be required) bound in a permanent form and printed on acid free paper.

**Examination of thesis**

30. (1) Candidates shall notify the Faculty of their intention to submit three (3) months prior to lodgement of the thesis, and lodge with the Faculty by the final date for completion of candidature as notified to candidates upon admission to candidature, three copies of the thesis.
- (2) On receiving the thesis and having considered the certificate of the supervisor, the relevant associate dean shall consult with the relevant head of school, and if he or she thinks fit, appoint examiners.
- (3) If the associate dean after consultation with the relevant head of school resolves to appoint examiners she or he shall appoint two examiners, at least one of whom shall be external to the Faculty.
- (4) In any case where the associate dean having received the thesis and having considered the report of the supervisor, resolves not to appoint examiners, he or she shall report the circumstances for such decision to the Faculty.
31. In special cases, on the recommendation of the head of school concerned, the Faculty may require the candidate to take a further examination in the area of the thesis.
32. Each examiner shall report to the Faculty on examination of the thesis and shall recommend that the thesis be assessed at the level of Fail, Pass, Credit, Distinction or High Distinction including numerical marks. The reports of the examiners shall be made available to the relevant head of school who shall consult with the professor most concerned, if the professor is not the head of school, and the supervisor.
33. The head of school shall report the result of the examination of the thesis, together with a recommendation concerning the award of the degree, to the Faculty.
34. The Faculty, after consideration of the examiners' reports and the recommendation of the head of the school concerned, shall determine the result of the candidature.
35. (1) The Faculty may permit an unsuccessful candidate to revise and re-submit the thesis if, in the opinion of the head of school concerned, the candidate's work is of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate;
- (2) Where a candidate has been permitted to revise and resubmit a thesis for the degree of Master of Philosophy in Education, the thesis may only be graded at Pass level.
36. The Faculty shall lodge one copy of the thesis with the University Library if the degree is awarded.

**Progress and annual review of candidature**

37. (1) There shall be an annual review of the progress of each candidate in which the candidate may be called upon to provide evidence of progress to the satisfaction of the Faculty and the head of school and supervisor concerned.
- (2) On the basis of evidence provided, the Faculty shall recommend the conditions of candidature to apply for the following year and may require the candidate to provide further evidence of progress at the end of one semester or such other period as the Faculty deems appropriate.
- (3) If a candidate fails to submit evidence of progress or if the Faculty considers that the evidence submitted does not indicate satisfactory progress, the Faculty may call upon the candidate to show good cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause the Faculty may terminate that candidature or may impose conditions on the continuation of that candidature.

**Consultation of head of school with supervisor and postgraduate studies co-ordinator**

38. Where the head of the school concerned is required to make a recommendation to the Faculty in respect of any person's candidature, the recommendation shall be made only after consultation with the supervisor of the candidate concerned and the postgraduate studies co-ordinator of the relevant school.

**Suspension of candidature**

39. (1) Unless suspension of candidature has been approved by the Faculty, a candidate for the degree is required to re-enrol each calendar year.
- (2) Except where the Faculty determines otherwise in any particular case, a candidate who re-enrols after a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

**Lapse of candidature**

40. (1) Unless the Faculty otherwise determines in any particular case, candidature will be deemed to have lapsed if a candidate has not re-enrolled for the degree as required in accordance with section 39.
- (2) A candidate whose candidature has been deemed to have lapsed in accordance with subsection 40(1) shall not re-enrol as a candidate for the degree unless again selected for admission.

**DOCTOR OF EDUCATION (EdD)**

The Doctor of Education is considered as an equivalent of, yet as an alternative to the PhD degree. The principal differences between the PhD and the EdD degrees are that the EdD will generally have a research focus on issues pertinent to professional aspects of the field of education; and the sequenced research training which is provided through participation in two specific research seminars and the close supervision provided during the development of three critical literature reviews. The EdD thesis of 50 000 words, together with the three literature reviews, involves writing and research equivalent to the 80 000 words associated with the degree of PhD.

The Doctor of Education degree may be undertaken on a full-time or on a part-time basis.

**Admission to candidature**

1. (1) An applicant for admission as a candidate for the degree shall, except as provided in subsections (2) and (3), normally hold or have fulfilled all the requirements for:
- the degree of Master of Philosophy in Education or Master of Education (Honours)
  - the degree of Master of Education (Pass with Merit) if the program of study includes a long essay of approximately 15 000 words, or
  - the degree of Bachelor of Education with First or Second Class Honours.

In addition an applicant must demonstrate at least 4 years experience in the education profession, broadly conceived.

(2) The Faculty may admit as a candidate for the degree an applicant with a pass Master's degree without a long essay after the applicant has submitted an extended piece of writing at a standard equivalent to a Distinction level pass, provided that the applicant has obtained a High Distinction or Distinction in the highest course available in the subject or subjects relevant to the proposed course of advanced study and research.

(3) The Academic Board may, in accordance with Chapter 10 of the By-laws \*, admit as a candidate for the degree an applicant holding qualifications which, in the opinion of the Faculty, are equivalent to those prescribed in subsection (1) or subsection (2), and such candidate shall proceed to the degree under such conditions as the Faculty may prescribe.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.



2. (1) An applicant for admission to candidature shall submit to the Faculty:
- a proposed topic of advanced study and research, approved by the director of the EdD program, and
  - satisfactory evidence of adequate training and ability to pursue the proposed course.
- (2) The Faculty may require a candidate, as part of the evidence of the candidate's training and ability to pursue the proposed course, to pass a special examination.

#### Probationary acceptance

3. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding one year and upon completion of this probationary period, the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted on a probationary period under subsection (1), the candidature shall be deemed to have commenced from the date of such acceptance.

#### Control of candidature

4. (1) Each candidate shall pursue his or her course of advanced study and research wholly under the control of the University.
- (2) Where a candidate is employed by an institution other than the University, the Faculty may require a statement by that employer acknowledging that the candidature will be under the control of the University.

#### Credit for previous studies

5. A candidate who, at the date of admission has completed not less than six months as a candidate for an equivalent degree in another university or institution may be permitted by the Academic Board, on the recommendation of the Faculty, to be credited for the whole or any part of that period for the degree of Doctor of Education of the University of Sydney, provided that:
- at the date of admission to candidature for the degree of the other university or institution concerned the candidate shall have fulfilled the requirements of section 1 of these resolutions;
  - the period of candidature for the higher degree of the other university or institution concerned for which credit is sought shall have been a course of full-time or part-time advanced study and research under a supervisor appointed by the other university or institution concerned and directly related to the candidate's proposed course of advanced study and research in the University of Sydney;
  - the candidate shall have abandoned candidature for the higher degree of the other university or institution concerned for which credit is sought;
  - the amount of credit which may be so granted shall not exceed one year; and
  - no candidate who has been granted credit shall present a thesis for examination for the degree earlier than the end of the second year after acceptance.

#### Supervisors — appointment

6. (1) The Faculty, on the recommendation of the director of the program and the Associate Dean (Research) after consultation with the appropriate Head of School, shall appoint a suitably qualified supervisor for each candidate to take primary responsibility for the conduct of the candidature and to be responsible for the progress of the candidature to the Faculty.
- (2) The Faculty, on the recommendation of the director of the program and the Associate Dean (Research), shall normally also appoint one or more associate supervisors for each candidate to assist in the supervision of that candidate.

- (3) The Faculty, on the recommendation of the director of the program and the Associate Dean (Research), shall appoint an acting supervisor during any absence of the supervisor from the University for a period of more than one month.

#### Supervisors — qualifications

7. (1) A person appointed as a supervisor must be either—
- a member of the academic staff;
  - a member of the senior research staff;
  - a person upon whom the Senate has conferred an academic title or a clinical academic title; or
  - such other member of the staff of the University as may be considered appropriate in a particular case by the Associate Dean (Research) and the director(s) of the EdD program.
- (2) A person appointed as an associate supervisor must—
- hold the qualifications referred to in subsection (1);
  - have been appointed as an Honorary Associate of the University; or
  - have been appointed as an associate supervisor within the Faculty by the dean of the faculty concerned.

#### Studies during the candidature

8. (1) All candidates shall participate in and successfully complete all assigned work in two specially designed research seminars: one on researching current educational issues and the other on appropriate research methodologies in education
- (2) All candidates shall complete three critical literature reviews, or equivalent, to a standard acceptable to the director of the program and the supervisor. Normally these reviews will each be of approximately 10 000 words in length and will address the general context of the research area in which the candidate will conduct his or her study, the specific aspects of the substantive area of the proposed study, and the research methodology utilised in previous studies in the relevant area.
- (3) A candidate may be required by the director of the program or the supervisor to attend lectures, seminar courses or practical work courses.

#### Location

9. (1) Subject to the annual approval of the supervisor, director of the program and the Faculty, the candidate shall pursue the course of advanced study and research either—
- within the University;
  - on fieldwork either in the field or in libraries, museums or other repositories;
  - within industrial laboratories or research institutions or other institutions considered by the Faculty to provide adequate facilities for that candidature; or
  - within a professional working environment; and shall attend at the University for such consultation with the supervisor and shall participate in such Faculty seminars as shall annually be specified.
- (2) A candidate pursuing candidature outside Australia must also complete a minimum of two semesters of candidature within the University before submission of the thesis.
- (3) When recommending the detailed annual conditions for each candidate's particular course of advanced study and research the supervisor and the director of the program must indicate whether they are satisfied that the proposed supervision arrangements will be satisfactory.

#### Progress

10. (1) At the end of each year each candidate shall provide evidence of progress to the satisfaction of the supervisor and director of the program and any Faculty Postgraduate Review Committee.

(2) On the basis of evidence provided, the Associate Dean (Research) shall recommend the conditions of candidature to apply for the following year and may require the candidate to provide further evidence of progress at the end of one semester or such other period as the director of the program considers appropriate.

(3) If a candidate fails to submit evidence of progress or if the Associate Dean (Research) considers that the evidence submitted does not indicate satisfactory progress, the Faculty may, call upon that candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause the Faculty may terminate that candidature or may impose conditions on the continuation of that candidature.

#### The thesis

11. (1) On completing the course of advanced study and research, a candidate shall present a thesis of approximately 50 000 words in length embodying the results of the work undertaken, which shall be a substantially original contribution to the subject concerned. The candidate shall state, generally in the preface and specifically in notes, the sources from which the information is derived, the human ethical approvals obtained, the extent to which the work of others has been made use of, and the portion of the work the candidate claims as original.

(2) A candidate may also submit in support of the candidature any publication of which the candidate is the sole or joint author that is relevant to the topic of the thesis. In such a case the candidate must produce evidence to identify satisfactorily the sections of the work for which the candidate is responsible.

(3) A candidate may not present as the thesis any work which has been presented for a degree or diploma at this or another university, but the candidate will not be precluded from incorporating such in the thesis, provided that, in presenting the thesis, the candidate indicates the part of the work which has been so incorporated.

(4) A candidate shall submit to the Registrar four copies of the thesis in a form prescribed by resolution of the Academic Board and four copies of a summary of about 300 words in length.

(5) The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.

#### Earliest date for submission

12. (1) Except as provided in subsection (2), a candidate may not submit a thesis for examination earlier than the end of the sixth semester of candidature.

(2) Notwithstanding the provisions of subsection (1) the Faculty may, on the recommendation of the director and supervisor concerned, permit a candidate to submit a thesis for examination up to one semester earlier than prescribed if, in the opinion of the Faculty, evidence has been produced that the candidate has made exceptional progress in his or her candidature.

#### Latest date for submission

13. (1) Except as provided in subsections (2) to (4), a candidate shall submit the thesis for examination not later than the end of the tenth semester of candidature.

(2) A candidate whose candidature has been part-time throughout shall submit the thesis for examination not later than the end of the twelfth semester of candidature.

(3) The Faculty may permit a candidate to submit the thesis for examination after a period of time greater than the maximum periods specified provided that an acceptable formal written request is made.

#### Examination

14. The procedures for examination shall be as prescribed by the Academic Board for the degree of Doctor of Philosophy.

### GRADUATE DIPLOMA IN EDUCATIONAL STUDIES

#### Definitions

1. In these resolutions, unless a contrary intention appears—

**Adviser** refers to a member of the academic staff who may be appointed in an advisory role in respect of the diploma.  
**Candidate** means a candidate for the Graduate Diploma in Educational Studies.

**Candidature** means candidature for the Graduate Diploma in Educational Studies.

**Coursework** consists of lectures and/or seminars together with such tutorial instruction, essays, exercises, practical work and assignments as may be prescribed by the Faculty. Completing the coursework involves satisfying these requirements as well as completing such examinations as may be set.

**Dean** means the Dean of the Faculty of Education or an associate dean appointed by the Dean to have supervisory responsibilities for the Graduate Diploma in Educational Studies.

**Diploma** means the Graduate Diploma in Educational Studies.

**The Faculty** means the Faculty of Education.

**Requirements** means the coursework requirements for award of the Graduate Diploma in Educational Studies.

**School** refers to the schools which the Vice-Chancellor has determined shall be placed under the supervision of the Faculty of Education.

**Section** refers to the section specified in the resolutions of Senate relating to the Graduate Diploma in Educational Studies.

**Table of units of study** refers to the list of units of study available for the degree, attached to the resolutions of the Faculty.

**A unit of study** shall consist of such seminars, lectures, tutorial instruction, essays, exercises and practical work as may be prescribed by the Faculty. In these resolutions **to complete a unit of study** and derivative expressions means: (a) to attend the lectures and the meetings, if any, for seminars or tutorial instruction; (b) to complete satisfactorily the essays, exercises and the practical work, if any; and (c) to pass the examinations of the unit of study.

#### Units of study

2. The units of study of enrolment for the diploma are set out in the table of units of study attached to the resolutions of the Faculty.

#### Award of diploma

3. The Graduate Diploma in Educational Studies shall be awarded in the Pass grade only, provided that an outstanding candidate may be awarded the diploma with merit.

#### Title of diploma

4. (1) The testamur for the diploma shall specify the program of studies in which the candidate completed the greater proportion of the requirements for award of the diploma. The diploma shall be entitled the Graduate Diploma in Educational Studies and the program of studies shall be indicated in parentheses.

(2) The programs of studies are set out in the table of units of study.

#### Application and eligibility for admission to candidature

5. Except as provided in Chapter 10 of the By-laws \* an applicant for admission to candidature for the diploma shall:

(1) (a) be a Bachelor of Education of the University of Sydney; or

- (b) be a graduate of the University of Sydney and hold the Graduate Diploma in Education, or the Bachelor of Teaching, or the Master of Teaching of the University of Sydney; or
  - (c) be a graduate of the University of Sydney with a diploma which includes satisfactory completion of the unit of study Education 3 or equivalent; or
  - (d) be a graduate of the University of Sydney or have been awarded a diploma of the University of Sydney of three or four years' duration, and have completed postgraduate studies or have gained professional experience, either full-time for one year or part-time for a period considered by the Faculty to be equivalent to one year full-time, in a field judged by the Faculty to be appropriate to the diploma or, in the opinion of the Faculty, hold equivalent qualifications; or
  - (e) hold qualifications considered by the Faculty to be equivalent to those specified in section 5(1)(a)(d);
- (2) complete any additional qualifying units of study prescribed by the Faculty; and
  - (3) apply in writing to the Faculty for admission to candidature.

#### Probationary admission

6. (1) A candidate may be admitted to candidature by the Faculty on a probationary basis for a period not exceeding one semester and upon completion of this probationary period, the Faculty shall review the candidate's work and either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate admitted on a probationary basis specified in section 6(1), the candidature shall be deemed to have commenced from the date of admission to probationary candidature.

#### Availability of admission

7. Admission to candidature for the diploma may be limited by quota.
8. In determining the quota the University will take into account—
- (1) availability of resources, including space, library equipment and computing facilities; and
  - (2) availability of adequate and appropriate supervision for candidatures.
9. In considering an applicant for admission to candidature the Faculty may take account of the quota and will select in preference applicants who are most meritorious in terms of eligibility for admission criteria.

#### Requirements for the diploma

10. (1) To qualify for award of the diploma, candidates must complete four units of study, as set out in the table of units of study, to the value of 24 credit points, which must include at least three units of study from an individual program of studies.
- (2) Normally, one unit of study must be a foundation unit, two units of study must be co-requisite units and one unit of study must be an advanced unit. An advanced unit of study may not be undertaken concurrently with a foundation unit of study.

#### Credit for units of study completed external to candidature

11. (1) (a) A candidate who has completed a unit or units of study (or equivalent work) towards a degree or diploma or an equivalent qualification at this or another university or as a non-award student at this or another university, may be granted credit towards the

Graduate Diploma in Educational Studies for any of the individual units of study listed in the table of units of study provided that the content of the unit or units of study (or equivalent work) is considered by the Faculty to be equivalent to a unit or units of study outlined in the table of units of study.

- (b) The maximum credit which may be granted to a candidate under sub-section (1)(a) shall not exceed a total of 12 credit points or half of the total requirements for award of the diploma.
- (2) (a) A candidate who has completed a unit or units of study (or equivalent work) at other than a university may be granted credit towards the Graduate Diploma in Educational Studies for any of the individual units of study listed in the table of units of study provided that the content of the unit or units of study (or equivalent work) is considered by the Faculty to be equivalent to a unit or units of study outlined in the table of units of study.
- (b) The maximum credit which may be granted to a candidate under sub-section (2)(a) shall not exceed a total of 6 credit points or one-fourth of the total requirements for award of the diploma.

#### Conditions for granting credit

12. The Faculty may grant a candidate credit towards completion of the requirements for award of the diploma for a units or units of study (or equivalent work) completed at this or another university or appropriate institution, provided that:

- (1) the candidate's result in each unit of study for which credit is sought is at least equivalent to a level of merit determined by the Faculty for the purposes of the Diploma; and
- (2) all units of study (or equivalent work) so credited in accordance with these resolutions be counted towards the requirements for award of the diploma.

#### Restrictions on grant of credit

13. Unless otherwise permitted by the Faculty a candidate shall not be granted credit towards the diploma for or on the basis of any unit or units of study (or equivalent work) completed more than six years immediately preceding admission or re-admission to candidature.

#### Supervision of candidature

14. (1) The Faculty shall appoint a full-time member of the University academic staff to act as an adviser to each candidate.
- (2) The adviser shall be generally responsible to the Faculty for the conduct and progress of the appointed candidature.
15. Where the Dean is required to make a recommendation to the Faculty in respect of a candidature, the recommendation shall be made only after consultation with the adviser of the candidate concerned.

#### Time limits

16. A candidate may proceed on either a full-time or part-time basis.
17. (1) Each candidate will normally complete the requirements for award of the diploma within a minimum period of candidature of one semester and a maximum period of candidature of four consecutive semesters of enrolment from admission to candidature.
- (2) Candidates may apply to the Dean for an extension of the period of their candidature, for a maximum of one semester in each application and for a total maximum of two additional semesters of candidature, in which to complete the requirements for award of the diploma.

**Progress and review of candidature**

18. (1) There shall be a review of the progress of each candidate held at the end of the first semester of enrolment in which the candidate may be called upon to provide evidence of progress to the satisfaction of the Faculty.
- (2) On the basis of evidence provided, the Faculty shall recommend the conditions of candidature to apply for the following semester and may require the candidate to provide further evidence of progress at the end of that semester or such other period as the Faculty deems appropriate.
- (3) (a) If a candidate fails to submit evidence of progress upon request or if the Faculty considers that the evidence submitted does not indicate satisfactory progress, the Faculty may call upon the candidate to show good cause why her or his candidature should not be terminated by reason of unsatisfactory progress towards completion of the diploma.
- (b) Where, in the opinion of the Faculty, the candidate does not show good cause the Faculty may terminate that candidature or may impose conditions on the continuation of that candidature.

**Suspension of candidature**

19. (1) Unless suspension of candidature has been approved by the Faculty, a candidate for the diploma is required to re-enrol each calendar year, if necessary.
- (2) Except where the Faculty determines otherwise in any particular case, a candidate who re-enrols after a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

**Lapse of candidature**

20. (1) Unless the Faculty determines otherwise in any particular case, candidature will be deemed to have lapsed if a candidate has:
- (a) not completed all the requirements for award of the diploma in accordance with sections 17 or 18; or
- (b) not re-enrolled for the diploma as required in accordance with section 19(1).
- (2) A candidate whose candidature has been deemed to have lapsed in accordance with sub-section (1) shall not re-enrol as a candidate for the diploma unless again selected for admission.

**GRADUATE DIPLOMA IN INTERNATIONAL EDUCATION**

1. An applicant for admission to candidature for the diploma shall:

- (a) be a graduate of the University of Sydney or any other institution approved by the Faculty and the Academic Board;
- (b) have completed a bachelor's degree or equivalent at a standard acceptable to the Faculty of Education;
- (c) have completed the requirements for the Graduate Certificate of International Education.

2. A candidate for the diploma shall complete four prescribed units of study.

**Time limits**

3. A candidate may proceed on either a full-time or part-time basis.
4. Each candidate will normally complete the requirements for award of the diploma within a minimum period of candidature of one semester and a maximum period of candidature of four consecutive semesters of enrolment from admission to candidature.
5. The Faculty may terminate any candidature where the candidate has not shown evidence of sufficient progress.

Candidates who fail more than one unit of study will be required to show cause why their candidature should not be terminated.

**Credit**

6. A candidate who has completed units of study in the Graduate Certificate of International Education may be given credit for these units of study towards the Graduate Diploma in International Education.

**BOARD OF STUDIES FOR THE GRADUATE DIPLOMA IN THE TEACHING OF ENGLISH AS A FOREIGN LANGUAGE**

1. The award of the diploma shall be supervised by a Board of Studies responsible to the Faculty of Education and consisting of—

- (a) the Dean of the Faculty of Education;
- (b) the Professor of English Language and Early English Literature or nominee;
- (c) the Professor of Linguistics or nominee;
- (d) the Head of the School of Teaching and Curriculum Studies or nominee;
- (e) the Coordinator of the Diploma in the Teaching of English as a Foreign Language Program;
- (f) two other members of the Faculty of Arts elected by the Faculty of Arts;
- (g) two other members of the Faculty of Education elected by the Faculty of Education;
- (h) such further persons, if any, not exceeding two, as may be appointed by the Faculty of Education on the recommendation of the aforesaid members.

2. The election of two members of the Faculty of Education and two members of the Faculty of Arts shall be made in the second semester of every alternate year commencing in 1989, and the members so elected shall hold office for a period of two years commencing on 1 January following their election. Any member so elected shall be eligible for re-election.

3. The persons appointed by the Faculty of Education shall hold office for two years and shall be eligible for re-appointment.

**GRADUATE DIPLOMA IN THE TEACHING OF ENGLISH AS A FOREIGN LANGUAGE**

1. Admission to candidature for the Graduate Diploma in the Teaching of English as a Foreign Language may be granted to a person who:

- (a) is a graduate of the University of Sydney or, in accordance with Chapter 10 of the By-laws \*, is a graduate of another university or a person with equivalent qualifications; or
- (b) holds other academic and teaching qualifications acceptable to the Faculty and the Academic Board for the purposes of the diploma.

and who has—

- (c) had, normally for at least one year, such teaching experience as the Faculty considers satisfactory; and
- (d) satisfied the Faculty, by means of such tests as it may require, of the person's competence in written and spoken English.

2. (1) A unit of study shall consist of lectures, together with such seminars, tutorial instruction, essays, exercises or practical work as may be prescribed.

(2) In these resolutions 'to complete a unit of study' and derivative expressions mean—

- (a) to attend the lectures, and the meetings, if any, for seminars or tutorial instruction;
- (b) to complete satisfactorily the essays, exercises and practical work, if any; and
- (c) to pass the examinations of the unit of study.

3. A candidate for the diploma shall complete the units of study prescribed in a period of not less than half of one year.

4. A candidate for the diploma is required to complete four units of study as set out in the table of units of study for the Graduate Diploma and Graduate Certificate in Teaching English as a Foreign Language.
5. The Graduate Diploma in the Teaching of English as a Foreign Language shall be awarded in two grades, Pass, and, in the case of outstanding candidates, Pass with Merit.

## GRADUATE CERTIFICATE IN EDUCATIONAL STUDIES

### Definitions

**1.** In these resolutions, unless a contrary intention appears—

**Adviser** refers to a member of the academic staff who may be appointed in an advisory role in respect of the certificate. **Candidate** means a candidate for the Graduate Certificate in Educational Studies.

**Candidature** means candidature for the Graduate Certificate in Educational Studies.

**Certificate** means the Graduate Certificate in Educational Studies.

**Coursework** consists of lectures and/or seminars together with such tutorial instruction, essays, exercises, practical work and assignments as may be prescribed by the Faculty. Completing the coursework involves satisfying these requirements as well as completing such examinations as may be set.

**Dean** means the Dean of the Faculty of Education or an associate dean appointed by the Dean to have supervisory responsibilities for the Graduate Certificate in Educational Studies.

**the Faculty** means the Faculty of Education.

**Requirements** means the coursework requirements for award of the Graduate Certificate in Educational Studies.

**School** refers to the Schools which the Vice-Chancellor has determined shall be placed under the supervision of the Faculty of Education.

**Section** refers to the section specified in the resolutions of Senate relating to the Graduate Certificate in Educational Studies.

**table of units of study** refers to the list of units of study available for the Graduate Certificate in Educational Studies, attached to the resolutions of the Faculty.

**A unit of study** shall consist of such seminars, lectures, tutorial instruction, essays, exercises and practical work as may be prescribed by the Faculty. In these resolutions **to complete a unit of study** and derivative expressions means: (a) to attend the lectures and the meetings, if any, for seminars or tutorial instruction; (b) to complete satisfactorily the essays, exercises and the practical work, if any; and (c) to pass the examinations of the unit of study.

### Units of study

**2.** The units of study of enrolment for the certificate are set out in the table of units of study attached to the resolutions of the Faculty.

### Award of certificate

**3.** The Graduate Certificate in Educational Studies shall be awarded in the Pass grade only, provided that an outstanding candidate may be awarded the certificate with merit.

### Title of certificate

**4.** The testamur for the certificate shall be entitled the Graduate Certificate in Educational Studies.

### Application and eligibility for admission to candidature

**5.** Except as provided in Chapter 10 of the By-laws \* an applicant for admission to candidature for the certificate shall:

- (1) (a) be a Bachelor of Education of the University of Sydney; or
- (b) be a graduate of the University of Sydney and hold the Graduate Diploma in Education, or

- (c) the Bachelor of Teaching, or the Master of Teaching of the University of Sydney; or
  - (c) be a graduate of the University of Sydney with a diploma which includes satisfactory completion of the unit of study Education 3 or equivalent; or
  - (d) be a graduate of the University of Sydney or have been awarded a diploma of the University of Sydney of three or four years' duration, and have completed postgraduate studies or have gained professional experience, either full-time for one year or part-time for a period considered by the Faculty to be equivalent to one year full-time, in a field judged by the Faculty to be appropriate to the certificate or, in the opinion of the Faculty, hold equivalent qualifications; or
  - (e) hold qualifications considered by the Faculty to be equivalent to those specified in section **5(1)(a)–(d)**;
- (2) complete any additional qualifying unit or units of study prescribed by the Faculty; and
  - (3) apply in writing to the Faculty for admission to candidature.

### Probationary admission

- 6.** (1) A candidate may be admitted to candidature by the Faculty on a probationary basis for a period not exceeding one semester and upon completion of this probationary period, the Faculty shall review the candidate's work and either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate admitted on a probationary basis specified in section 6(1), the candidature shall be deemed to have commenced from the date of admission to probationary candidature.

### Availability of admission

- 7.** Admission to candidature for the certificate may be limited by quota.
- 8.** In determining the quota the University will take into account—
- (1) availability of resources, including space, library equipment and computing facilities; and
  - (2) availability of adequate and appropriate supervision for candidatures.
- 9.** In considering an applicant for admission to candidature the Faculty may take account of the quota and will select in preference applicants who are most meritorious in terms of eligibility for admission criteria.

### Requirements for the certificate

- 10. (1)** To qualify for award of the certificate, candidates must complete two units of study from a designated degree program of studies, as set out in the table of units of study, to the value of 12 credit points.
- (2) The two units of study will be a foundation unit of study and a co-requisite unit of study.

### Credit

**11.** Credit may not be transferred from other postgraduate unit or units of study in other universities towards the Graduate Certificate.

### Supervision of candidature

- 12.** (1) The Faculty shall appoint a full-time member of the University academic staff to act as an adviser to each candidate;
- (2) The adviser shall be generally responsible to the Faculty for the conduct and progress of the appointed candidature.
- 13.** Where the Dean is required to make a recommendation to the Faculty in respect of a candidature, the

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

recommendation shall be made only after consultation with the adviser of the candidate concerned.

#### Time limits

14. A candidate may proceed on either a full-time or part-time basis.

15. (1) A candidate will normally complete the requirements for award of the certificate within a minimum period of candidature of one semester and a maximum period of candidature of two consecutive semesters of enrolment from admission to candidature.  
(2) Candidates may apply to the Dean for an extension of the period of their candidature, for a maximum of one semester in each application and for a total maximum of two additional semesters of candidature, in which to complete the requirements for award of the Certificate.

#### Progress and review of candidature

16. (1) There shall be a review of the progress of each candidate held at the end of the first semester of enrolment in which the candidate may be called upon to provide evidence of progress to the satisfaction of the Faculty.  
(2) On the basis of evidence provided, the Faculty shall recommend the conditions of candidature to apply for the following semester and may require the candidate to provide further evidence of progress at the end of that semester or such other period as the Faculty deems appropriate.  
(3) (a) If a candidate fails to submit evidence of progress upon request or if the Faculty considers that the evidence submitted does not indicate satisfactory progress, the Faculty may call upon the candidate to show good cause why her or his candidature should not be terminated by reason of unsatisfactory progress towards completion of the certificate.  
(b) Where, in the opinion of the Faculty, the candidate does not show good cause the Faculty may terminate that candidature or may impose conditions on the continuation of that candidature.

#### Suspension of candidature

17. (1) Unless suspension of candidature has been approved by the Faculty, a candidate for the certificate is required to re-enrol each calendar year, if necessary.  
(2) Except where the Faculty determines otherwise in any particular case, a candidate who re-enrols after a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

#### Lapse of candidature

18. (1) Unless the Faculty determines otherwise in any particular case, candidature will be deemed to have lapsed if a candidate has:  
(a) not completed all the requirements for award of the certificate in accordance with sections 15 or 16; or  
(b) not re-enrolled for the certificate as required in accordance with sub-section 17(1).  
(2) A candidate whose candidature has been deemed to have lapsed in accordance with subsection (1) shall not re-enrol as a candidate for the certificate unless again selected for admission.

### GRADUATE CERTIFICATE IN EDUCATIONAL STUDIES (HIGHER EDUCATION)

#### Definitions

1. In these resolutions, unless a contrary intention appears—

Adviser refers to a member of the academic staff who may be appointed in an advisory role in respect of the certificate.

**Candidate** means a candidate for the Graduate Certificate in Educational Studies (Higher Education).

**Candidature** means candidature for the Graduate Certificate in Educational Studies (Higher Education).

**Certificate** means the Graduate Certificate in Educational Studies (Higher Education).

**Coursework** consists of lectures and/or seminars together with such tutorial instruction, essays, exercises, practical work and assignments as may be prescribed by the Faculty. Completing the coursework involves satisfying these requirements as well as completing such examinations as may be set.

**Dean** means the Dean of the Faculty of Education or an associate dean appointed by the Dean to have supervisory responsibilities for the Graduate Certificate in Educational Studies (Higher Education);

**The Faculty** means the Faculty of Education.

**Requirements** means the coursework requirements for award of the Graduate Certificate in Educational Studies (Higher Education).

Section refers to the section specified in the resolutions of Senate relating to the Graduate Certificate in Educational Studies (Higher Education).

**Table of units of study** refers to the list of units of study available for the Graduate Certificate in Educational Studies (Higher Education), attached to the resolutions of the Faculty.

**A unit of study** shall consist of such seminars, lectures, tutorial instruction, essays, exercises and practical work as may be prescribed by the Faculty. In these resolutions **to complete a unit of study** and derivative expressions means: (a) to attend the lectures and the meetings, if any, for seminars or tutorial instruction; (b) to complete satisfactorily the essays, exercises and the practical work, if any; and (c) to pass the examinations of the unit of study.

#### Units of study

2. The units of study of enrolment for the certificate, which are offered by the Centre for Teaching and Learning, are set out in the table of units of study attached to the resolutions of the Faculty.

#### Award of certificate

3. The Graduate Certificate in Educational Studies (Higher Education) shall be awarded in the Pass grade only, provided that an outstanding candidate may be awarded the certificate with merit.

#### Title of certificate

4. The testamur for the certificate shall be entitled the Graduate Certificate in Educational Studies (Higher Education).

#### Application and eligibility for admission to candidature

5. Except as provided in Chapter 10 of the By-laws \* an applicant for admission to candidature for the certificate shall:

- (1) (a) be a graduate of the University of Sydney or have been awarded a diploma of the University of Sydney of three or four years' duration, and have completed postgraduate studies or have gained professional experience, either full-time for one year or part-time for a period considered by the Faculty to be equivalent to one year full-time, in a field judged by the Faculty to be appropriate to the certificate or, in the opinion of the Faculty, hold equivalent qualifications; or  
(b) hold qualifications considered by the Faculty to be equivalent to those specified in section 5(1)(a).  
(2) complete any additional qualifying unit or units of study prescribed by the Faculty; and

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

(3) apply in writing to the Faculty for admission to candidature.

#### Probationary admission

6. (1) A candidate may be admitted to candidature by the Faculty on a probationary basis for a period not exceeding one semester and upon completion of this probationary period, the Faculty shall review the candidate's work and either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate admitted on a probationary basis specified in section 6(1), the candidature shall be deemed to have commenced from the date of admission to probationary candidature.

#### Availability of admission

7. Admission to candidature for the certificate may be limited by quota.
8. In determining the quota the University will take into account—
- (1) availability of resources, including space, library equipment and computing facilities; and
  - (2) availability of adequate and appropriate supervision for candidatures.
9. In considering an applicant for admission to candidature the Faculty may take account of the quota and will select in preference applicants who are most meritorious in terms of eligibility for admission criteria.

#### Requirements for the certificate

10. To qualify for award of the certificate, candidates must complete the two designated units of study, as set out in the table of units of study, to the value of 12 credit points.

#### Credit

11. Credit may not be transferred from other postgraduate unit or units of study in other universities towards the graduate certificate.

#### Supervision of candidature

12. (1) the Faculty shall appoint a full-time member of the academic staff of the Centre for Teaching and Learning to act as an adviser to each candidate.
- (2) The adviser shall be generally responsible to the Faculty for the conduct and progress of the appointed candidature.
13. Where the Director of the Centre for Teaching and Learning is required to make a recommendation to the Faculty in respect of a candidature, the recommendation shall be made only after consultation with the adviser of the candidate concerned.

#### Time limits

14. A candidate may proceed on either a full-time or part-time basis.
15. (1) A candidate will normally complete the requirements for award of the certificate within a minimum period of candidature of one semester and a maximum period of candidature of two consecutive semesters of enrolment from admission to candidature.
- (2) Candidates may apply to the Dean for an extension of the period of their candidature, for a maximum of one semester in each application and for a total maximum of two additional semesters of candidature, in which to complete the requirements for award of the certificate.

#### Progress and review of candidature

16. (1) There shall be a review of the progress of each candidate held at the end of the first semester of enrolment in which the candidate may be called upon to provide evidence of progress to the satisfaction of the Faculty.
- (2) On the basis of evidence provided, the Faculty shall recommend the conditions of candidature to apply for the following semester and may require the candidate to

provide further evidence of progress at the end of that semester or such other period as the Faculty deems appropriate.

- (3) (a) If a candidate fails to submit evidence of progress upon request or if the Faculty considers that the evidence submitted does not indicate satisfactory progress, the Faculty may call upon the candidate to show good cause why her or his candidature should not be terminated by reason of unsatisfactory progress towards completion of the certificate.
- (b) Where, in the opinion of the Faculty, the candidate does not show good cause the Faculty may terminate that candidature or may impose conditions on the continuation of that candidature.

#### Suspension of candidature

17. (1) Unless suspension of candidature has been approved by the Faculty, a candidate for the certificate is required to re-enrol each calendar year, if necessary.
- (2) Except where the Faculty determines otherwise in any particular case, a candidate who re-enrols after a suspension of candidature for any period shall proceed under the by-laws and resolutions in force at the time of re-enrolment.

#### Lapse of candidature

18. (1) Unless the Faculty determines otherwise in any particular case, candidature will be deemed to have lapsed if a candidate has:
- (a) not completed all the requirements for award of the certificate in accordance with sections 15 or 16; or
  - (b) not re-enrolled for the certificate as required in accordance with sub-section 17(1).
- (2) A candidate whose candidature has been deemed to have lapsed in accordance with subsection (1) shall not re-enrol as a candidate for the certificate unless again selected for admission.

### GRADUATE CERTIFICATE IN INTERNATIONAL EDUCATION

1. An applicant for admission to candidature for the certificate shall:
- (a) be a graduate of the University of Sydney or any other institution approved by the Faculty and the Academic Board;
  - (b) have completed a bachelor's degree or equivalent at a standard acceptable to the Faculty of Education.
2. A candidate for the certificate shall complete two prescribed units of study.

#### Time limits

3. A candidate may proceed on either a full-time or part-time basis.
4. Each candidate will normally complete the requirements for award of the certificate within a minimum period of candidature of one semester and a maximum period of candidature of two consecutive semesters of enrolment from admission to candidature.
5. The Faculty may terminate any candidature where the candidate has not shown evidence of sufficient progress. Candidates who fail more than one unit of study will be required to show cause why their candidature should not be terminated.

### GRADUATE CERTIFICATE IN TEACHING ENGLISH AS A FOREIGN LANGUAGE

1. Admission to candidature for the Graduate Certificate in Teaching English as a Foreign Language may be granted to a person who:
- (a) is a graduate of the University of Sydney or, in accordance with Chapter 10 of the by-laws \*, is a graduate of another university or a person with equivalent qualifications; or

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

- (b) holds other academic and teaching qualifications acceptable to the Faculty and the Academic Board for the purposes of the certificate and who has —
  - (c) had, normally for at least one year, such teaching experience as the Faculty considers satisfactory; and
  - (d) satisfied the Faculty, by means of such tests as it may require, of the person's competence in written and spoken English.
2. (1) A unit of study shall consist of lectures, together with such seminars, tutorial instruction, essays, exercises or practical work as may be prescribed.
- (2) In these resolutions 'to complete a unit of study' and derivative expressions mean —
- (a) to attend the lectures, and the meetings, if any, for seminars or tutorial instruction;
  - (b) to complete satisfactorily the essays, exercises and practical work, if any; and
  - (c) to pass the examinations of the unit of study.
3. A candidate for the certificate is required to complete any two units of study from the table of units of study for the Graduate Diploma and Graduate Certificate in Teaching English as a Foreign Language, in a period of not less than three months.

## RESOLUTIONS OF THE FACULTY

### UNDERGRADUATE CANDIDATURES'

#### 1. Admission with advanced standing to second and third years

The Faculty of Education has adopted the following resolutions for matriculated students who have successfully completed a first year at this or another university:

- (i) Candidates wishing to transfer to the Bachelor of Education degree course from other faculties in this or another university should have obtained a pass in four first year units of study, except that a candidate with passes in less than four units of study may be permitted to transfer to the Bachelor of Education degree course with advanced standing, where such a candidate has performed meritoriously.
- (ii) For candidates seeking admission to Third Year, preference will be given to candidates who have completed the required seven or eight units of study in the first two years. However, candidates who have passed in six units of study and have a meritorious record may also be considered.
- (iii) Part-time candidates should meet the same requirements set down for full-time candidates, except that the appropriate number of first year units of study should be successfully completed over a maximum period of two years. Where this requirement has not been met, the application will be referred to the Dean of the Faculty of Education for consideration.

The Faculty has approved that the number of transfers into Years II and III of the degree will depend upon the availability of places and resources in the specific programs and that these will vary from year to year.

#### 2. Policy relating to Bachelor of Education (Honours) programs and special exercises

##### Aims of honours special study

The aims of the honours special study are for candidates to:

- (1) examine some professional area of educational significance in depth ('professional' is used in the sense of 'relevant to educational practice');
- (2) demonstrate ability to carry out independent research, especially in analysing data carefully, in

arguing logically from the data and in reporting findings in a scholarly form.

##### Length and presentation of honours special study

Though the length of the honours special study will vary with the nature of the investigation, and length does not indicate quality, the report should not exceed 20 000 words. Three copies of the report should be submitted, one of which should be returned. Though reports may be submitted in loose-leaf form, a copy of the report should be bound as soon as practicable for lodging.

##### Procedures for examining long essays

Strand coordinators will ensure that in the examination of reports there are three examiners, selected on the following criteria:

- (1) one reader, a senior member of the academic staff, who will read all the reports across each strand;
- (2) one reader from the course strand in which the report is submitted;
- (3) one reader, other than the supervisor, who will have special competence in the area of the student's writing;
- (4) one reader who is the supervisor of the student submitting the honours report.

##### Honours students and special units of study

Honours students may be permitted to study special units of study outside the strand in which they are enrolled, subject to the approval of the strand coordinator. Approval will be conditional upon a clear relationship being demonstrated between the special unit of study and the strand of enrolment. (A student may appeal to the head of school against a strand coordinator's decision if necessary.)

Honours students will be given priority in special units of study in which numbers are restricted.

During the Third Year of the course, Honours seminars of one hour per week will be conducted within strands during first and second semesters. During second semester, a seminar of one hour per week for five weeks will be conducted across all strands, with a focus on options and requirements for final year honours work.

##### Access to special courses

Students in the Early Childhood, Human Movement and Primary Education strands will have equal access, after Honours students, to special units of study. Where applications are in excess of places, it is recommended that special unit of study coordinators meet with applicants to determine selection criteria.

##### 3. Timetable clashes

Where students undertaking practice-teaching within any professional program encounter any conflict between the practicum and any ongoing academic units of study, they are required to submit a copy of their academic timetable to their professional course supervisor and to attend all classes required of their academic units of study. Students are reminded that in accordance with section 5 of the resolutions of the Academic Board relating to attendance, the Dean may call upon any student in the Faculty of Education who has been absent without leave from more than ten percent of the classes in any one term (or semester) in a particular course to show cause why that student should not be deemed to have failed to complete that course. The degree of Bachelor of education is a full-time program and students are expected to attend 90% of all lectures and tutorials (even during practice teaching); consideration cannot be given, nor special arrangements made, to accommodate students wishing to undertake employment or other extra activities during normal University hours. Academic staff should also be requested to make every possible effort to advise students of this policy during orientation, registration and other staff/student meetings.

<sup>1</sup>Enquiries about Faculty Resolutions should be directed to the Faculty Office.



#### 4. English language proficiency

Students intending to undertake a teacher training qualification at the University of Sydney should be aware that all programs of the Faculty of Education call for a high level of competence in both oral and written English.

During coursework, there is a large amount of verbal interaction, and students are expected to participate fully in discussion of educational issues, presentation of papers, and peer teaching exercises. Also, during periods of practice teaching, trainee teachers need to use accurate and appropriate English in support of pupil learning, and should be able to cope with the wide range of language needs and backgrounds which may be found in N.S.W. schools.

Where it becomes apparent that an individual is facing difficulties with English language, either in the classroom or during coursework, then specific recommendations for remedial action will be made by staff teaching in the teacher training programs. Included could be additional work in oral and/or written English through the specialist assistance available within the University for students with specific problems (e.g. the Learning Assistance Centre, EMOS, ELICOS or the University's International Office). Students will be expected to avail themselves of such assistance, so that they can perform satisfactorily in all components of the course, and communicate effectively with peers, teachers, school pupils and parents.

The Faculty has adopted the following English language proficiency test minimum scores for admission to the Graduate Diploma in Education programs: 7.5 on IELTS, or equivalent score on other accredited tests, including that administered by the Faculty.

#### 5. Progression

The Faculty of Education draws students' attention to Senate resolution 8(3) relating to progression through the degree and reminds students that the Faculty permission to proceed to units of study prescribed for Year III where the student has not fulfilled the requirements for Year I and II will only be given in special circumstances and students should ensure that outstanding First Year units of study are completed in the second year of enrolment.

#### 6. Exclusions policy

Liability for exclusion is determined in accordance with the resolutions of Senate concerning restriction upon re-enrolment (see Chapter 10 of the By-laws \* above). The bulk of the Faculty consideration is given to students failing or discontinuing a unit or units of study twice (and being asked to show good cause why they should be permitted to re-enrol in that unit or units of study) or having been asked to show 'good cause' for two or more units of study, also being required to show 'good cause' why they should be permitted to re-enrol in the Bachelor of Education degree course.

The advantages of the exclusions process are that:

- (i) it enables the Faculty to make it mandatory for students to take leave from studies for a minimum period of two years in which they can address those matters which were having an adverse effect on their academic studies;
- (ii) it can provide students with poor academic records with a warning that they need to make a greater effort; and
- (iii) it often provides the Faculty with an awareness of circumstances preventing student progress for which counselling may be suggested/provided in order to assist the student.

(1) Members of staff will receive examination registers in which student liability for exclusion is noted.

All students liable for exclusion from the BEd degree course will be asked to show cause unless it is decided otherwise by the Associate Dean (Undergraduate) in consultation with the relevant members of staff.

Students who are liable for exclusion from units of

study only will be asked to show cause if the Associate Dean (Undergraduate) in consultation with the relevant members of staff decides they should be asked.

(2) the Faculty will advise the Exclusions Office of the decisions of the Associate Dean (Undergraduate) in consultation with the relevant members of staff.

(3) *Liability for exclusion from unit(s) of study only*

(a) A statement purporting to show good cause which is submitted by a student liable for exclusion from unit(s) of study only will be referred to the relevant head of department/ school and/or program director/course co-ordinator for a recommendation on the case.

(b) If the **recommendation(s)** states that the student is to be permitted to re-enrol, the Faculty Secretary will advise the Exclusions Office of this decision directly without further consultation within the Faculty. The Faculty Secretary will subsequently advise the Exclusions Committee of the decision in each such case at the regular meetings of the Committee and the Committee, on behalf of the Faculty, will endorse the decision. Each student will be sent a the Faculty form letter pointing out the seriousness of any exclusions consideration and making it a condition of re-enrolment that the student meet with the appropriate program director/course co-ordinator on at least twice each semester in her/his next year of studies to review her/his academic progress.

(c) If the recommendation(s) state that the student is not to be permitted to re-enrol, the student statement and academic record, together with the recommendation(s), will be considered by the Faculty Committee at its next regular meeting. The Committee's decision will be forwarded to the Exclusions Office.

(d) If the Faculty Secretary is aware of any matters raised in the statement submitted by a student covered by clause 6.3.2 above that warrant the Faculty attention or action, he/she will refer the statement to the Chair of the Committee for her/his attention.

(4) *Liability for exclusion from the BEd degree (and unit(s) of study)*

(a) A statement purporting to show good cause which is submitted by a student liable for exclusion from the degree course only or the degree course and individual unit(s) of study will be referred to the relevant head of department/school and/or program director/course co-ordinator for a recommendation on the case.

(b) When the recommendation is received by the Faculty Secretary, he/she will forward a copy of the student statement and academic record, together with the recommendation(s), to the Faculty Committee for consideration at its next regular meeting. At that meeting, the Committee will interview each student. The Committee's decision will be forwarded to the Exclusions Office.

### POSTGRADUATE CANDIDATURES

#### 1. Supervision of postgraduate candidates

Where a question of the continuity of supervision arises in relation to the appointment of a probationary or fixed-term lecturer or a member of staff nearing retirement, an associate supervisor should also be appointed. The Faculty recognises the need to plan for supervision of a candidature after retirement of a supervisor, and stresses that such a need should be clearly enunciated at the commencement of such candidatures.

## 2. Length of PhD theses

For students admitted to candidature for the degree of Doctor of Philosophy after 24 September 1987, the Faculty of Education has resolved that there should be a nominal upper limit of 100 000 words of text for PhD theses which may be exceeded only with the permission of the Faculty's Postgraduate Degrees Committee. Such permission could be granted following consideration of an application from the candidate establishing academic justification for the proposed length together with a supporting statement from the candidate's supervisor.

## 3. Length of MPhilEd theses

For students admitted to candidature for the degree of Master of Philosophy in Education after 24 September 1987, the Faculty of Education has resolved that there should be a nominal upper limit of 80 000 words of text for Master of Philosophy in Education theses which may be exceeded only with the permission of the Faculty's Postgraduate Degrees Committee. Such permission could be granted following consideration of an application establishing academic justification for the proposed length from the candidate together with a supporting statement from the candidate's supervisor.

## 4. Role of a supervisor with regard to the presentation of postgraduate theses

Supervisors should undertake to locate gross errors of spelling and syntax in theses which should then be rectified before being forwarded to the Registrar for examination.

## 5. Binding of MPhilEd theses

The principles pertaining to the binding of theses submitted for the degree of Doctor of Philosophy have been adopted in relation to theses submitted for the degree of Master of Philosophy in Education. The resolutions of the Academic Board relating to the binding of theses include the following resolutions pertaining to temporary binding of theses for examination:

- (i) that the four copies of theses submitted for examination for the degree of Doctor of Philosophy may be bound in either a temporary or a permanent form;
- (ii) theses submitted in a temporary binding should be strong enough to withstand ordinary handling and postage;
- (iii) the preferred form of temporary binding is the 'perfect binding' system; ring-back or spiral binding is not acceptable;
- (iv) theses submitted in temporary form shall have fixed to the cover a label clearly identifying the name of the candidate, the title of the thesis, and the year of submission;
- (v) the degree shall not be awarded until the candidate has caused at least two copies of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form. Only three copies of theses are required to be submitted for examination for the degree of Master of Philosophy in Education.

## 6. Problems with emendations: Master of Philosophy in Education

The Faculty of Education has resolved that in the case where a candidate is awarded the degree subject to emendations being made to the satisfaction of the head of the school:

- (a) when the head of the school, having made appropriate consultations, feels that the emendations submitted are not satisfactory, the head of the school should refer the matter to the Faculty's Postgraduate Degrees Committee;

- (b) under normal circumstances all emendations should be submitted and ratified within three months of the decision to award. If a case is not resolved within that time, the head of the school should be required to report the circumstances to the Faculty's Postgraduate Degrees Committee which may determine the matter.

## 7. Outstanding results

Except with the permission of the relevant associate dean, no candidate may carry an incomplete result for more than six weeks from the end of each semester. The associate dean may grant a candidate an extension of time to complete the seminar unit of study in extraordinary circumstances only. At the end of the six-week period following the formal end of each semester, all incomplete results will be recorded as 'fail' unless otherwise determined by the associate dean. Except with the permission of the relevant associate dean, no candidate will be permitted to re-enrol if he or she has any results recorded as incomplete. In adopting this policy, the Faculty also adopted the following conditions:

- (1) The associate dean will ensure that the incomplete result is due to the student's failure to submit work and not to the examiner's failure to submit results; and
- (2) There is coordination of results supplied from examiners' meetings within the Department of Linguistics and those supplied by the Schools of the Faculty of Education, and consultation with the Department of Linguistics and other relevant departments and schools before the result of 'fail' is recorded.

## 8. School endorsement for new or revised programs and individual seminar unit of study proposals

- (1) Individual seminar unit of study proposals must not be submitted to the Postgraduate Degrees Committee for consideration and recommendation without prior written approval for each unit of study from the appropriate head of school; and
- (2) the Faculty approval for new or revised designated areas of study, program or individual unit of study proposals is contingent upon the availability of resources (including staffing resources) within schools (which is to be determined by the appropriate head of school).

## 9. Length of Master of Philosophy in Education theses

For students admitted to candidature for the degree of Master of Philosophy in Education after the commencement of first semester 1993, the Faculty of Education has resolved that there should be a nominal upper limit of 40 000 words of text for Honours stream theses.

## 10. Binding of Master of Philosophy in Education theses

The principles pertaining to the binding of theses submitted for examination for award of the degree of Doctor of Philosophy have been adopted by the Faculty in relation to theses submitted for examination for award of the degree of Master of Philosophy in Education.

### RESOLUTIONS OF THE SENATE

#### CONSTITUTION OF THE FACULTY OF ENGINEERING

1. The Faculty of Engineering shall comprise the following persons:

- (a) the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers in the departments and school in the Faculty of Engineering, being full-time permanent or full-time temporary members of the teaching staff;
  - (b) the Heads of the Schools of Mathematics and Statistics, Physics and Chemistry;
  - (c) the Heads of the Departments of Geology and Geophysics and Computer Science;
  - (d) one full-time member of the academic staff of each of the schools and departments mentioned in subsections (b) and (c) nominated by the respective head from time to time;
  - (e) two persons being full-time members of the academic staff in the Faculty of Architecture nominated by the Faculty of Architecture;
  - (f) such Fellows of the Senate as are graduates in engineering;
  - (g) not more than three persons distinguished in the field of engineering appointed by the Senate on the nomination of the Dean with the approval of the Faculty;
  - (h) not more than five students elected in the manner prescribed by resolution of the Senate;
    - (i) such other persons, if any, being full-time members of the senior administrative or senior research staff in the Faculty as may be appointed from time to time by the Senate on the nomination of the Faculty;
    - (j) the Executive Director of the Australian Centre for Innovation and International Competitiveness.
2. (a) The persons nominated under section 1(e) shall hold office for a period of two years from 1 January in the year following their nomination and shall be eligible for renomination;
- (b) The persons appointed under section 1(g) shall be appointed for a period of three years and shall be eligible for reappointment for one further period of three years;
- (c) The persons, if any, appointed under section 1(I) shall be members of the Faculty for so long as they remain full-time members of the senior administrative or senior research staff in the Faculty.

1. The degrees in the Faculty of Engineering shall be:

- (a) Bachelor of Engineering (BE)
- (b) Bachelor of Engineering/Bachelor of Medical Science (BmedSci)
- (c) Bachelor of Engineering (Electronic Commerce) (BE (Electronic Commerce))
- (d) Bachelor of Engineering (Electronic Commerce)/Bachelor of Commerce (BE (Electronic Commerce)/BCom)
- (e) Master of Engineering (ME)
- (f) Master of Engineering Studies (MES)
- (g) Master of Engineering (Research) (ME(Res))
- (h) Master of Engineering Practice (MEP)
- (i) Master of Environmental Engineering Practice (MEEP)
- (j) Master of Mechatronic Engineering (MMtE)
- (k) Master of Project Management (MPM)
- (l) Doctor of Philosophy (PhD)
- (m) Doctor of Engineering (DEng).

2. The diplomas in the Faculty of Engineering shall be:

- (a) Graduate Diploma in Telecommunications (GradDipTelecomm)
- (b) Graduate Diploma in Power Engineering (GradDipPowEng)
- (c) Graduate Diploma in Computer Systems Engineering (GradDipCompSystEng)
- (d) Graduate Diploma in Environmental Engineering (GradDipEnvironEng)
- (e) Graduate Diploma in Process Systems Engineering (GradDipProcessSystems Eng)
- (f) Graduate Diploma in Project Management (GradDipPM)
- (g) Graduate Diploma in Structural Engineering (GradDipStructEng)
- (h) Graduate Diploma in Structural and Foundation Engineering (GradDipStruct FoundEng)
- (i) Graduate Diploma in Technology Venture Creation (GradDipTechVentureCreation).

3. The certificates in the Faculty of Engineering shall be:

- (a) Graduate Certificate in Electrical Energy Systems (GradCertElecEnergySyst)
- (b) Graduate Certificate in Integrated Systems (GradCertIntegSystems)
- (c) Graduate Certificate in Photonics (GradCertPhotonics)
- (d) Graduate Certificate in Project Management (GradCertPM)
- (e) Graduate Certificate in Signal Processing (GradCertSigProc)
- (f) Graduate Certificate in Technology Commercialisation (GradCertTechComm)
- (g) Graduate Certificate in Wireless Communications (GradCerWirelessComms).

#### BACHELOR OF ENGINEERING

##### 1. Specialisations

- (I) (i) Aeronautical Engineering
- (ii) Aeronautical Engineering (Management)
- (iii) Aeronautical Engineering (Space)
- (iv) Chemical Engineering
- (v) Chemical Engineering (Bio-Process)
- (vi) Chemical Engineering (Environmental and Energy)
- (vii) Chemical Engineering (Management)
- (viii) Chemical Engineering (Process and Computer Systems)
- (ix) Civil Engineering
- (x) Civil Engineering (Construction Management)
- (xi) Civil Engineering (Environmental)
- (xii) Civil Engineering (Geomechanics)
- (xiii) Civil Engineering (Structures)

<sup>1</sup>Tables of units of study appear in the Faculty Handbook.

- (xiv) Computer Engineering
  - (xv) Electrical Engineering
  - (xvi) Electrical Engineering (Information Systems)
  - (xvii) Electrical Engineering (Management)
  - (xviii) Electronic Commerce
  - (xix) Mechanical Engineering
  - (xx) Mechanical Engineering (Biomedical)
  - (xxi) Mechanical Engineering (Management)
  - (xxii) Mechatronic Engineering
  - (xxiii) Mechatronic Engineering (Management)
  - (xxiv) Project Engineering and Management (Civil)
  - (xxv) Software Engineering
  - (xxvi) Telecommunications Engineering.
- (2) (i) Most specialisations are available as part of a combined degree program with the Bachelor of Arts (BA), Bachelor of Commerce (BCom), Bachelor of Laws (LLB), Bachelor of Medical Science (BMedSci) or Bachelor of Science (BSc). The Electronic Commerce specialisation is only available as part of a combined degree with the Bachelor of Commerce.
- (ii) Resolutions governing the combined courses are set out in the joint resolutions of the Faculty of Engineering and the Faculties of Arts, Economics, Law and Science.
- (3) The testamur for the degree of Bachelor of Engineering shall specify the specialisation for which it is awarded.
- (4) (i) Graduates in Engineering in any specialisation may be admitted to the program for another specialisation on conditions to be prescribed by the Faculty.
- (ii) Upon satisfactory completion of the program, the candidate shall receive a certificate relating to the additional specialisation.
- (5) A candidate for the BE degree in any specialisation may apply to the Faculty for permission to transfer candidature to any other specialisation.

## 2. Definitions

For the purposes of these resolutions:

- (1) **A unit of study** shall comprise such lectures, tutorial instruction, essays, exercises and practical work as the Faculty may prescribe.
- (2) To complete a unit of study means:
- (i) to attend the lectures and any tutorials, and
  - (ii) to complete satisfactorily any essays, exercises and practical work and to pass any final examination, prescribed for that unit of study.
- (3) **Core** unit of study means a unit of study which must be completed in order to qualify for the award of the degree, unless exemption is granted by the Faculty.
- (4) **Elective** unit of study means a unit of study other than a core unit of study.
- (5) **Prerequisite** means a unit of study which must be completed before enrolment in any unit of study for which that unit of study has been prescribed as a prerequisite.
- (6) **Corequisite** means a unit of study in which, unless previously completed, a candidate must enrol concurrently with any unit of study for which that unit of study has been prescribed as a corequisite.

## 3. Units of study

- (1) The units of study for the degree shall each have a credit point value.
- (2) The units of study which may be taken for the degree are:
- (i) the units of study set out in the tables appended to these resolutions; and
  - (ii) such other units of study as are approved by the Faculty.

- (3) The Faculty may prescribe units of study as acceptable alternatives to one or more of the units of study set out in the tables appended to these resolutions.
- (4) The head of the department concerned may accept other work completed by a candidate as the equivalent of a corequisite or prerequisite for any unit of study provided by that department.
- (5) A candidate may only enrol in units of study in accordance with these resolutions and subject to the constraints of the timetable, unless approval is given by the head of department.

## 4. Credit

A candidate who has completed a unit of study shall be credited with the credit point value of that unit of study except that:

- (a) a candidate may not receive credit for more than one of such units of study as the Faculty may deem to be mutually exclusive; and
- (b) a candidate may not receive credit for units of study which are deemed to be mutually exclusive with units of study credited toward the Bachelor of Science degree when enrolled in the Faculty of Science under section 14 of the resolutions of the Senate relating to the degree of Bachelor of Science.

## 5. Final examination

- (1) A final examination shall be prescribed for each unit of study.
- (2) The final examination may consist of such written and/or oral examination(s), exercises, essays or practical work or any combination of these as the Faculty may determine.
- (3) A candidate who has been prevented by duly certified illness or misadventure from sitting for the whole or part of the final examination may be tested at such times and in such a way as the Faculty shall determine. This shall not be regarded as a re-examination.

## 6. Conditions of enrolment

- (1) Except with the permission of the Faculty, a candidate in the first year of attendance shall enrol in Year 1 units of study with a total of not less than 48 credit points and not more than 54 credit points.
- (2) In each subsequent year of attendance after the first, a candidate may enrol in any of the units of study for which there is no prerequisite or for which the candidate has completed the prerequisites provided that:
- (i) in the second year of attendance the candidate may enrol in Year 1 and/or Year 2 units of study only;
  - (ii) the candidate shall enrol in any core units of study for which he/she was qualified to enrol in the previous year of attendance and for which credit has not yet been gained, and for which the candidate has not been granted exemption under subsection 7(2);
  - (iii) except with Faculty approval, the candidate shall not enrol for units of study totalling more than 60 credit points, nor enrol for units of study totalling less than 36 credit points, unless the candidate already has credit for 156 or more credit points.
- (3) The Faculty may in special circumstances grant dispensation from the requirements of subsections (1) and (2).
- (4) A candidate enrolled in a unit of study provided outside the Faculty of Engineering shall, in respect of that unit of study, be governed by the requirements of the department providing the unit of study.
- (5) A candidate who has been enrolled for the degree of Bachelor of Engineering but who has not re-enrolled

for a period of one year or more shall complete the requirements for the degree under such conditions as the Faculty may determine.

(6) A candidate who re-enrols in a unit of study which the candidate has previously failed to complete shall, unless exempted by the head of department concerned, attend all lectures and other classes and complete all written and other prescribed work.

#### 7. Conditions for advanced standing and credit

(1) Graduates of other faculties of the University of Sydney, or graduates of other universities, who desire to proceed to the degree of Bachelor of Engineering may be admitted to candidature with credit for such of the units of study set out in the appended tables as the Faculty may determine, up to a maximum of 96 credit points, provided they have completed as part of their previous degree units of study considered by the Faculty to be equivalent.

(2) Students who have completed units of study in other faculties of the University of Sydney may apply for permission to enrol as candidates for the degree of Bachelor of Engineering. If granted such permission, they may be given credit for any of the units of study set out in the appended tables which have been completed in the other faculties, or for any units of study considered by the Faculty to be equivalent, provided they have abandoned credit for such units of study in the other faculties.

(3) Students who have completed units of study in another university or institution may apply for permission to enrol as candidates for the degree of Bachelor of Engineering. If granted such permission, they may be given credit for, or exempted from, such of the units of study set out in the appended tables as the Faculty may determine.

(4) With regard to each of the previous subsections, where an applicant for candidature has completed units of study which are not comparable with any of the units of study set out in the tables appended to these resolutions, the Faculty may grant non-specific credit points. Such credit points will be designated by the Faculty as Year 1, Year 2, Year 3 or Year 4.

#### 8. Levels of award

(1) The degree of Bachelor of Engineering shall be awarded in two grades, namely, the Pass degree and the Honours degree.

(2) (i) There shall be three classes of Honours, namely, Class I, Class II and Class III.

(ii) Second Class Honours may be awarded in two divisions, namely Division 1 and Division 2.

(3) If a candidate qualifies for the award of the degree with First Class Honours and the Faculty is of the opinion that the candidate's work is of outstanding merit, that candidate shall receive a University medal.

#### 9. Requirements for the Pass degree

(1) To qualify for the award of a Pass degree a candidate shall, unless granted exemption by the Faculty under subsection (b) of this resolution:

(i) satisfy the requirements prescribed in those tables appended to these resolutions pertaining to the specialisation which the candidate is pursuing, and

(ii) complete additional elective units of study as may be necessary to gain credit for a total of not less than 192 credit points.

(2) In special circumstances, the Faculty may exempt a candidate from completion of any core unit of study. No credit shall be granted for any such exempted unit of study.

(3) A candidate who, with the prior permission of the Faculty, completes units of study at another university or

appropriate institution may be given credit for such of the units of study set out in the tables attached to these resolutions as the Faculty may determine.

#### 10. Honours and prizes

(1) To qualify for the award of an Honours BE degree a candidate shall:

- (i) complete the Pass degree requirements;
- (ii) complete such Honours units of study as may be determined by the head of the department in which the candidate is pursuing the degree; and
- (iii) attain a level of performance acceptable to the head of department.

(2) The Faculty may prescribe any Year 3 or Year 4 unit of study as being an Honours unit of study.

(3) Where an Honours unit of study and a core unit of study are deemed by the Faculty to be mutually exclusive, completion of the Honours unit of study will be taken as satisfying the core unit of study.

(4) Except with the permission of the Faculty, a candidate shall not be eligible for the award of an Honours degree unless the candidate has completed all the requirements in minimum time, namely, four years for the BE degree and five years for the combined BE/BSc, BE/BCom or BE/BA degrees.

(5) A candidate for an Honours degree who has failed to be placed in any Honours classification may be awarded a Pass degree.

(6) A candidate who has previously failed any unit of study shall not be eligible for any prize or scholarship awarded in connection with that unit of study.

#### 11. Transitional arrangements

The provisions of these resolutions came into force on 1 January 1998. All candidates who commenced candidature prior to this date shall complete the degree requirements under such conditions as the Faculty may determine.

#### MASTER OF ENGINEERING

1. An applicant for admission to candidature for the degree of Master of Engineering shall—

- (a) be a Bachelor of Engineering or a Bachelor of Science in Chemical Engineering of the University of Sydney;
- (b) apply in writing to the Registrar for such admission to candidature and for the approval of the Faculty of the proposed subject of a thesis.

2. Unless the candidate is a Bachelor of Engineering or a Bachelor of Science in Chemical Engineering in either case with first-class or second-class honours in the branch of engineering in which candidature for the degree of Master of Engineering is to be undertaken, or unless exempted by the Faculty, the candidate shall pass a preliminary examination prescribed by the Faculty, not less than one year after obtaining the degree of Bachelor of Engineering or Bachelor of Science in Chemical Engineering and not less than one year before submitting a thesis as required in section 5.

3. A candidate shall be required to produce to the Faculty evidence of having pursued the science and/or practice of engineering during four years after graduation as a Bachelor of Engineering or a Bachelor of Science in Chemical Engineering, or three years after graduation as a Bachelor of Engineering or a Bachelor of Science in Chemical Engineering in either case with first-class or second-class honours.

4. The Faculty shall appoint a member of the staff of the University to act as adviser to the candidate, or in the case of a full-time candidate, a supervisor.

5. (1) (a) A candidate shall submit a thesis embodying the results of an original investigation or design of academic merit carried out by the candidate in some branch of engineering.

- (b) The candidate may be required in addition, at the discretion of the Faculty, to pass an advanced examination in the branch or branches of Engineering which are most closely related to the work of the thesis.
- (2) A candidate shall state in the thesis, generally in a preface and specifically in notes, the sources from which the information was derived, the extent to which the work of others has been made use of, and the portion of the thesis claimed as original. A candidate shall not present as a thesis any work previously submitted for a degree of this or any other university, but the candidate may incorporate such work in the thesis, provided that the work so incorporated is indicated.
- (3) A candidate shall lodge with the Registrar four copies (printed or typewritten) of the thesis.
6. (1) The Faculty shall appoint three examiners, of whom at least one shall be an external examiner.
- (2) The examiners shall report to the Faculty, which shall determine the result of the examination.
7. The degree shall not be conferred until after the expiration of four academic years from the conferring of the Pass degree of either Bachelor of Engineering or Bachelor of Science in Chemical Engineering, or three academic years from the conferring of the Honours degree of either Bachelor of Engineering or Bachelor of Science in Chemical Engineering.

#### MASTER OF ENGINEERING STUDIES

1. (1) Except as provided in Chapter 10 of the By-laws\*, an applicant for admission to candidature for the degree of Master of Engineering Studies shall:
- (a) be a graduate of Engineering at the University of Sydney; or
- (b) (i) be a graduate of any other Faculty of the University of Sydney; and
- (ii) have completed courses acceptable to the Faculty of Engineering.
- (2) An applicant for admission to candidature shall **apply in writing to the Registrar** for such admission to candidature.
2. A candidate shall:
- (a) if required by the head of the department or school concerned, produce evidence of such engineering experience as the Committee for Postgraduate Studies shall consider satisfactory;
- (b) unless exempted by the Committee, pass a preliminary examination prescribed by the Committee;
- (c) engage in such study in engineering as the Committee shall prescribe for not less than one year of full-time candidature or two years of part-time candidature;
- (d) unless granted an extension by the Committee, complete the requirements for the degree within two years (full-time) or three years (part-time) of admission or satisfy a preliminary examination under paragraph (b).
3. Except with the special permission of the Committee, a candidate may not attempt more than one preliminary examination.
4. The Committee may credit time spent or work done towards the degree of Master of Engineering Science or any of the diplomas of the Faculty towards the degree of Master of Engineering Studies provided the applicant has ceased to be a candidate for such degree or diploma.
5. The Committee shall review the progress of each candidate at the end of each calendar year and, on the recommendation of the head of the department or school concerned, may terminate any candidature on the grounds of insufficient progress.
6. A candidate shall proceed either—
- (a) by coursework and project, in accordance with sections 7 to 10; or
- (b) by coursework only, in accordance with section 11.
7. A candidate proceeding by coursework and project shall:
- (a) complete coursework prescribed by the Committee to a total value of 20 credit points;
- (b) carry out under supervision a project in a field of study approved by the Committee and submit for examination a report on such project;
- (c) lodge with the department/school three copies (typewritten or printed) of the project report.
8. The Committee shall appoint a person who is a full-time member of the staff of the University to act as supervisor in respect of the candidate's project.
9. The department shall nominate at least two examiners of the project report for approval by the Committee.
10. The results of the coursework and the examiners' reports on the project report, together with a recommendation from the head of department, shall be considered by the Committee which shall determine the outcome of the candidature.
11. A candidate proceeding by coursework only shall complete, to the satisfaction of the Committee, coursework prescribed by the Committee to a total value of 48 credit points.
12. Provided that at least half of the credit points required for any candidate shall be completed from among the postgraduate units of study offered within the Faculty of Engineering, the Committee may permit any candidate to include within the prescribed coursework:
- (a) up to 5 credit points of approved undergraduate units of study at the University;
- (b) up to 12 credit points and a maximum of 4 units of study of approved postgraduate units of study from other faculties of the University of Sydney or other institutions;
- (c) up to 12 credit points and a maximum of 4 units of study of approved business related units of study.
13. The degree of Master of Engineering Studies may be awarded in the following subject areas and the testamur for the degree shall specify the subject area:
- (a) Chemical Engineering
- (b) Civil Engineering (in Geotechnical Engineering or Structural Engineering or Structural and Foundation Engineering)
- (c) Electrical Engineering
- (d) Environmental Engineering
- (e) Mechanical and Mechatronic Engineering.

#### MASTER OF ENGINEERING (RESEARCH)

1. (1) Except as provided in Chapter 10 of the By-laws\*, an applicant for admission to candidature for the degree of Master of Engineering (Research) shall:
- (a) be a graduate in Engineering of the University of Sydney; or
- (b) (i) be a graduate of any other Faculty of the University of Sydney; and
- (ii) have completed courses acceptable to the Faculty of Engineering.
- (2) An applicant for admission to candidature shall apply in writing to the Registrar for such admission to candidature.
2. (1) A candidate who is a graduate in Engineering and has been admitted in accordance with section 1(1)(a) shall—
- (a) unless exempted by the Faculty under subsections (2) or (3), pass such preliminary examinations as the Faculty may prescribe; and
- (b) engage in a course of advanced study and research in some branch of Engineering in the University of Sydney either full-time for not less than one year or part-time for not less than two years.
- (2) Graduates with first or second class honours (or of equivalent standard as the Faculty may determine) in the same branch of Engineering in which they are candidates for the degree shall be exempt from the

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

- preliminary examination prescribed in subsection (1).  
(3) Graduates with first or second class honours (or of equivalent standard as the Faculty may determine) in a branch of Engineering other than that in which they are candidates for the degree, may be exempted from the preliminary examination prescribed in subsection (1).
3. A candidate who is a graduate of any other Faculty and has been admitted with the qualifications referred to in section 1(1)(b) shall:
- (a) unless exempted by the Faculty pass, not less than one year after obtaining the qualification by which admission to candidature was permitted, such preliminary examination as the Faculty may prescribe; and
  - (b) engage in a course of advanced study and research in some branch of Engineering in the University of Sydney either full-time for not less than one year or part-time for not less than two years.
4. (a) A candidate shall, unless special permission is granted by the Faculty, complete the requirements of the degree, in the case of a full-time student not later than 2 years, and in the case of a part-time student not later than 3 years, after the commencement of candidature or completion of any preliminary examination under these resolutions.
- (b) The Faculty may include in the minimum period of candidature time spent in advanced study and research in the University of Sydney prior to the application for admission to candidature, but shall not include any time spent towards any preliminary examination prescribed by the Faculty in accordance with these resolutions.
5. (1) The Faculty shall appoint a person who is a full-time member of the University staff to act as supervisor of the candidate.  
(2) A report on the progress towards completion of the requirements for the degree shall be submitted annually in respect of each candidate through the head of department or school concerned to the Faculty by the supervisor of that candidate.  
(3) The Faculty, on the recommendation of the head of the department or school concerned, may terminate the candidature of any candidate who has not shown evidence of sufficient progress towards the degree.
6. (1) A candidate shall submit a thesis embodying the results of the advanced study and research.  
(2) A candidate may be required, at the discretion of the Faculty, to pass an advanced examination in the branch or branches of Engineering which are most closely related to the work of the thesis.  
(3) A candidate shall state in the thesis, generally in a preface and specifically in notes, the sources from which the information was derived, the extent to which the work of others has been used, and the portion of the work claimed as original. The candidate shall not present as the thesis any work previously submitted for a degree of this or any other institution, but may incorporate such work in the thesis, provided that the work so incorporated is indicated.  
(4) A candidate shall lodge with the Registrar three copies (printed or typewritten) of the thesis.  
(5) The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
7. (1) Having considered the certificate of the supervisor, the Faculty shall, if it thinks fit, appoint two examiners.  
(2) The examiners shall report to the Faculty which shall determine the result of the examination.
8. The degree shall not be conferred upon a candidate until after the expiration of two academic years from the conferring of the degree which qualified the student for candidature if that degree was awarded at Pass standard, or

one academic year from the conferring of the degree which qualified the student for candidature if that degree was awarded at Honours standard.

9. The Faculty may deem time spent or work done towards the degree of Doctor of Philosophy by a candidate before admission to candidature to be time spent or work done after admission, provided that the candidate has ceased to be a candidate for the degree of Doctor of Philosophy.

10. These resolutions took effect on and from 1 January 1987 provided that candidates for the degree of Master of Engineering Science who were admitted to candidature before this date may complete in accordance with the by-laws and resolutions existing at the time they commenced.'

## MASTER OF ENGINEERING PRACTICE

### Eligibility for admission

1. An applicant for admission to candidature for the degree of Master of Engineering Practice shall be a graduate of an approved tertiary institution and shall have a minimum three years' relevant professional experience in a technology based enterprise to the satisfaction of the Committee for Postgraduate Studies.

### Availability

2. Admission to candidature for the degree may be limited by quota.

3. In determining the quota the University will take into account:

- (a) availability of resources, including space, library, equipment and computing facilities; and
- (b) availability of adequate and appropriate supervision.

4. In considering an applicant for admission to candidature the Committee for Postgraduate Studies may take account of the quota and will select in preference applicants who are most meritorious in terms of the eligibility for admission criteria.

### Probationary admission

5. (1) A candidate may be accepted by the Committee for Postgraduate Studies on a probationary basis for a period not exceeding twelve months and upon completion of this period the Committee for Postgraduate Studies shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.

(2) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

### Method of progression

6. A candidate for the degree shall proceed by completing coursework and project work.

### Subject areas

7. The degree of Master of Engineering Practice may be awarded in the following subject areas and the testamur for the degree shall specify the subject area:

- (a) Engineering Management
- (b) Innovation Management
- (c) Technology Management
- (d) Engineering Business Management.

### Degree requirements

8. A candidate for the degree shall complete:

- (a) approved courses to the value of 20 credit points as defined in section 12; and
- (b) a project with the value of 10 credit points. The project is to involve the practice of engineering in industry.

### Time limits

9. A candidate for the degree shall complete the requirements within three years of part-time study following admission unless granted an extension by the Committee for Postgraduate Studies.

**Progress**

10. The Committee for Postgraduate Studies shall review the progress of each candidate at the end of each calendar year and, on the recommendation of the head of the department or school concerned, may terminate any candidature on the grounds of insufficient progress.

**Credit**

11. (1) The Committee for Postgraduate Studies may credit courses that have been approved by the Faculty in accordance with section 12 completed before admission to candidature for the degree towards the requirements for the degree up to a maximum of 20 credit points, which shall not include the project, provided that these courses are not being credited towards another qualification.

(2) The Committee for Postgraduate Studies may credit time spent or work done towards a degree or diploma at another university or tertiary institution towards the requirements for the degree up to a maximum of 15 credit points, which shall not include the project, provided the applicant has ceased to be a candidate for such degree or diploma.

**Approved courses and short courses**

12. (1) The Faculty shall determine from time to time which courses offered by the Faculty at the postgraduate level shall be eligible for inclusion in the degree of Master of Engineering Practice, under what conditions and at what unit value.

(2) The Faculty shall determine from time to time which courses offered elsewhere within the University shall be eligible for inclusion in the degree of Master of Engineering Practice, under what conditions and at what unit value.

(3) The Faculty shall determine from time to time which courses offered by other universities shall be eligible for inclusion in the degree of Master of Engineering Practice, under what conditions and at what unit value.

(4) The Faculty shall determine from time to time the requirements for recognition of short courses or other non award courses offered by such institutions as the Faculty shall from time to time recognise in order for the courses to be eligible for inclusion in the degree of Master of Engineering Practice and the Committee for Postgraduate Studies shall then authorise the eligibility and unit value of particular courses or groups of courses.

**Project requirements**

13. The Committee for Postgraduate Studies shall appoint a person who is a full-time member of the staff of the University to act as supervisor in respect of the candidate's project and will normally also appoint an associate supervisor.

14. The candidate shall carry out under supervision a project in a field of study approved by the Committee for Postgraduate Studies and submit for examination a project report on the project in accordance with the requirements defined by the Committee for Postgraduate Studies and lodge with the Faculty three copies of the thesis.

15. The Committee for Postgraduate Studies shall appoint at least two examiners of the thesis or project report of whom at least one may be an external examiner.

16. The results of the coursework and the examiners' reports on the thesis shall be considered by the Committee for Postgraduate Studies which shall determine the outcome of the candidature.

**MASTER OF ENVIRONMENTAL ENGINEERING PRACTICE****Eligibility for admission**

1. An applicant for admission to candidature for the degree

shall be a graduate of an approved tertiary institution and shall have a minimum of three years' relevant professional engineering experience to the satisfaction of the Committee for Postgraduate Studies or hold an honours degree from an approved tertiary institution and be currently employed as a practising engineer.

**Availability**

2. Admission to candidature for the degree may be limited by quota.

3. In determining the quota the University will take into account:

- (a) availability of resources, including space, library, equipment and computing facilities; and
- (b) availability of adequate supervision.

4. In considering an applicant for admission to candidature the Committee for Postgraduate Studies may take account of the quota and will select in preference applicants who are most meritorious in terms of their eligibility criteria.

**Probationary admission**

5. (1) A candidate may be accepted by the Committee for Postgraduate Studies on a probationary basis for a period not exceeding twelve months and upon completion of this period the Committee for Postgraduate Studies shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.

(2) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

**Method of progression**

6. A candidate for the degree shall proceed by completing coursework and project work.

**Degree requirements**

7. A candidate for the degree shall complete:

- (a) approved coursework to the value of 21 units as defined in section 11;
- (b) a project with the value of nine units. The project is to involve the application of engineering fundamentals to environmental practice.

**Time limits**

8. A candidate for the degree shall complete the requirements within three years of admission unless granted an extension by the Committee for Postgraduate Studies.

**Progress**

9. The Committee for Postgraduate Studies shall review the progress of each candidate at the end of each calendar year and, on the recommendation of the head of the department or school concerned, may terminate any candidature on the grounds of insufficient progress.

**Credit**

10. (1) The Committee for Postgraduate Studies may credit courses that have been approved by the Faculty in accordance with section 11 completed before admission to candidature for the degree toward the requirements for the degree up to a maximum of 21 credit points, which shall not include the project.

(2) The Committee for Postgraduate Studies may credit time spent on work done toward a degree or diploma at another University or tertiary institution toward the requirements for the degree up to a maximum of 15 credit points, which shall not include the project, provided the applicant has ceased to be a candidate for such degree or diploma.

**Approved courses and short courses**

11. (1) The Faculty shall determine from time to time which courses offered by the Faculty at the postgraduate level shall be eligible for inclusion in the degree of



Master of Environmental Engineering Practice, under what conditions and at what unit value.

(2) The Faculty shall determine from time to time which courses offered elsewhere within the University shall be eligible for inclusion in the degree of Master of Environmental Engineering Practice, under what conditions and at what unit value.

(3) The Faculty shall determine from time to time which courses offered by other universities shall be eligible for inclusion in the degree, under what conditions and at what unit value.

(4) The Faculty shall determine from time to time the requirements for recognition of short courses or other non-award courses offered by such institutions as the Faculty shall from time to time recognise in order for the courses to be eligible for inclusion in the degree of Master of Environmental Engineering Practice and the Committee for Postgraduate Studies shall then authorise the eligibility and unit value of particular courses and inform the Committee for Graduate Studies.

### Project requirements

12. The Committee for Postgraduate Studies shall appoint a person who is a member of the staff of the University to act as a supervisor in respect of the candidate's project and will normally also appoint an associate supervisor.

13. The candidate shall carry out under supervision a project in a field of study and location approved by the Committee for Postgraduate Studies and submit for examination a project report on the project in accordance with the requirements defined by the Committee for Postgraduate Studies and lodge with the Faculty three copies of the project report.

14. The Committee for Postgraduate Studies shall appoint at least two examiners of the project report of whom at least one should be an external examiner.

15. The result of the coursework and the examiners' reports on the project report shall be considered by the Committee for Postgraduate Studies which shall determine the outcome of the candidature.

### MASTER OF MECHATRONIC ENGINEERING

1. (1) Except as provided in Chapter 10 of the By-laws\*, an applicant for admission to candidature for the degree of Master of Mechatronic Engineering shall:

- (a) be a graduate of Engineering at the University of Sydney; or
- (b) (i) be a graduate of any other Faculty of the University of Sydney; and
- (ii) have completed courses acceptable to the Faculty of Engineering.

(2) An applicant for admission to candidature shall apply in writing to the Faculty for such admission to candidature.

2. A candidate shall:

- (a) if required by the head of department or school concerned, produce evidence of such Engineering experience as the Committee for Postgraduate Studies shall consider satisfactory;
- (b) unless exempted by the Committee, pass a preliminary examination prescribed by the Committee;
- (c) engage in such study in Engineering as the Committee shall prescribe for not less than one year of full-time candidature or two years of part-time candidature;
- (d) unless granted an extension by the Committee, complete the requirements for the degree within three years of admission or satisfying a preliminary examination under paragraph (b).

3. Except with the special permission of the Committee, a candidate may not attempt more than one preliminary examination.

4. The Committee may credit time spent or work done towards the degree of Master of Engineering Studies or any of the diplomas of the Faculty towards the degree of Master of Mechatronic Engineering, provided the applicant has ceased to be a candidate for such degree or diploma.

5. The Committee shall review the progress of each candidate at the end of each calendar year and, on the recommendation of the head of the department or school concerned, may terminate any candidature on the grounds of insufficient progress.

6. A candidate shall complete, to the satisfaction of the Committee, coursework prescribed by the Committee to a total value of at least 30 units, consisting of 18 units of core courses, and at least 12 units of elective courses.

7. Provided that at least half of the units required for any candidate shall be completed from the coursework prescribed by the Committee, the Committee may permit any candidate to include up to 15 units and a maximum of five courses of approved postgraduate courses which complement the courses undertaken in the Faculty of Engineering.

8. Any candidate who has completed equivalent courses in an approved first degree may be exempted without credit from some of the core courses.

### MASTER OF PROJECT MANAGEMENT

#### GRADUATE DIPLOMA IN PROJECT MANAGEMENT

#### GRADUATE CERTIFICATE IN PROJECT MANAGEMENT

#### Award of the degree/graduate diploma/graduate certificate in project management

1. The Master of Project Management (MPM), Graduate Diploma in Project Management (GradDipPM) and Graduate Certificate in Project Management (GradCertPM) shall be awarded in one grade, namely Pass.

### MASTER OF PROJECT MANAGEMENT

#### Eligibility for admission

2. Admission to candidature for the degree of Master of Project Management may be granted:

- (a) to an applicant who has completed the requirements for a degree of Bachelor of the University of Sydney; or
- (b) to a graduate of another university or tertiary institution; or
- (c) to any applicant who furnishes evidence which satisfies the Faculty that the person is qualified to enter upon the prescribed units of study in the subject matter of the degree. Achievement of at least Credit average (65% weighted average mark, WAM) in the Graduate Diploma in Project Management is considered sufficient qualifications for admission to candidature for the Master of Project Management.

#### Availability

3. Admission to candidature may be limited by quota.

- (a) In determining the quota the University will take into account:
  - (i) availability of resources, including space, library, equipment and computing facilities; and
  - (ii) availability of adequate and appropriate supervision.

(b) In considering an application for admission to candidature the Faculty will take account of any quota and will select in preference applicants who are most meritorious in terms of past academic and professional achievements.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

**Method of progression**

4. A candidate shall proceed by coursework.

**Time limits**

5. A candidate shall complete the requirements for the degree within a minimum length of candidature of 12 months and a maximum length of candidature of 48 months. This period excludes the periods during which the candidature is deferred and is shorter when credit for prior learning is granted. However under no circumstances can the candidature period be less than 12 months.

**Credit**

6. A candidate who before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the Master of Project Management degree may receive credit towards satisfying the requirements for the degree, provided that no more than half the requirements are so met.

**Requirements for degree**

7. A candidate shall complete units of study totalling 48 credit points chosen from units of study approved by the Faculty, of which no less than 18 credit points are core and the remainder are electives, subject to the conditions specified by the Faculty.

8. A candidate may undertake some or all of his or her studies in approved distance and or off-campus study provided that University staff are able to give adequate direction to the candidate's work and that the candidate carries out such work under the control of the University.

**Examination**

9. A candidate may be tested by written and oral examination, assignments, exercises and practical work or any combination of these.

10. On completion of the requirements for the degree the results of the examination shall be reported to the Faculty which shall determine the result of the candidature.

**Progress**

11. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the requirements for the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**GRADUATE DIPLOMA IN PROJECT MANAGEMENT****Eligibility for admission**

12. Admission to candidature for the Graduate Diploma in Project Management may be granted:

- (a) to an applicant who has completed the requirements for a degree of bachelor of the University of Sydney; or
- (b) to a graduate of another university or tertiary institution; or
- (c) to any applicant who furnishes evidence which satisfies the Faculty that the person is qualified to enter upon the prescribed units of study in the subject matter of the Graduate Diploma. Achievement of at least Credit average (65% weighted average mark, WAM) in the Graduate Certificate in Project Management is considered sufficient qualification for admission to candidature for the Graduate Diploma in Project Management.

**Availability**

13. Admission to candidature may be limited by quota.

- (a) In determining the quota the University will take into account:

- (i) availability of resources, including space, library, equipment and computing facilities; and
- (ii) availability of adequate and appropriate supervision.

(b) In considering an application for admission to candidature the Faculty will take account of the quota and will **select** in preference applicants who are most meritorious in terms of past academic and professional achievements.

**Method of progression**

14. A candidate shall proceed by coursework.

**Time limits**

15. A candidate shall complete the requirements of the Graduate Diploma within a minimum length of candidature of 12 months and a maximum length of candidature of 36 months. This period excludes the periods during which the candidature is deferred and is shorter when credit for prior learning is granted. However under no circumstances can the candidature period be less than 12 months.

**Credit**

16. A candidate who before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the Graduate Diploma in Project Management, may receive credit towards satisfying the requirements for the Graduate Diploma, provided that no more than half the requirements are so met.

**Requirements for the Graduate Diploma**

17. A candidate shall complete units of study totalling 36 credit points chosen from units of study approved by the Faculty, of which no less than 18 credit points are core and the remainder are electives, subject to the conditions specified by the Faculty.

18. A candidate may undertake some or all of his or her studies in approved distance and or off-campus study provided that University staff are able to give adequate direction to the candidate's work and that the candidate carries out such work under the control of the University.

**Examination**

19. A candidate may be tested by written and oral examination, assignments, exercises and practical work or any combination of these.

20. On completion of the requirements for the Graduate Diploma the results of the examination shall be reported to the Faculty which shall determine the result of the candidature.

**Progress**

21. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Diploma and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**GRADUATE CERTIFICATE IN PROJECT MANAGEMENT****Eligibility for admission**

22. Admission to candidature for the Graduate Certificate in Project Management may be granted:

- (a) to an applicant who has completed the requirements for a degree of bachelor of the University of Sydney; or
- (b) to a graduate of another university or tertiary institution; or
- (c) to any applicant who furnishes evidence which satisfies the Faculty that the person is qualified to

enter upon the prescribed units of study in the subject matter of the Graduate Certificate.

#### Availability

23. Admission to candidature may be limited by quota.

- (a) In determining the quota the University will take into account:
  - (i) availability of resources, including space, library, equipment and computing facilities; and
  - (ii) availability of adequate and appropriate supervision.
- (b) In considering an application for admission to candidature the Faculty will take account of the quota and will select in preference applicants who are most meritorious in terms of past academic and professional achievements.

#### Method of progression

24. A candidate shall proceed by coursework.

#### Time limits

25. A candidate shall complete the requirements of the Graduate Certificate within a minimum length of candidature of 6 months and a maximum length of candidature of 36 months. This period excludes the periods during which the candidature is deferred and is shorter when credit for prior learning is granted. However, under no circumstances can the candidature period be less than 6 months.

#### Credit

26. A candidate who before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the Graduate Certificate in Project Management, may receive credit towards satisfying the requirements for the Graduate Certificate, provided that no more than half the requirements are so met.

#### Requirements for the Graduate Certificate

27. A candidate shall complete units of study totalling 24 credit points, chosen from units of study approved by the Faculty, of which no less than 18 credit points are core and the remainder are electives, subject to the conditions specified by the Faculty.

28. A candidate may undertake some or all of his or her studies in approved distance and or off-campus study provided that University staff are able to give adequate direction to the candidate's work and that the candidate carries out such work under the control of the University.

#### Examination

29. A candidate may be tested by written and oral examination, assignments, exercises and practical work or any combination of these.

30. On completion of the requirements for the Graduate Certificate the results of the examination shall be reported to the Faculty which shall determine the result of the candidature.

#### Progress

31. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Certificate and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

#### GRADUATE DIPLOMAS

1. The admission and work of candidates and the award of the diplomas shall be the responsibility of the Committee for Postgraduate Studies of the Faculty.

2. Applications for admission to candidature shall be made in writing to the Registrar.

3. Admission to candidature may be granted to—

- (a) a graduate in Engineering of the University of Sydney;
- (b) any other graduate of the University of Sydney who has completed courses acceptable to the Committee;
- (c) a graduate in Engineering of any other university or any college of advanced education;
- (d) a person who has obtained such qualifications or completed such courses in Engineering as are acceptable to the Committee and the Academic Board; or
- (e) a person who furnishes such evidence of special fitness as satisfies the Committee and the Academic Board that such person is qualified to enter upon systematic courses of study in the field of the diploma concerned.

4. A candidate may receive credit for time spent or work done towards any of the diplomas of the Faculty or the degree of Master of Engineering Science or Master of Engineering Studies, provided the candidate has ceased to be a candidate for that other degree or diploma.

5. A candidate shall, either full-time for at least one year or part-time for at least two years, attend such courses of study and pass such examinations in those courses as the Committee shall from time to time prescribe.

6. Except with the special permission of the Committee, a candidate shall complete all requirements for the award of the diploma within two years (full-time) or three years (part-time) of commencing candidature.

7. A candidate shall complete coursework prescribed by the Committee to a total value of 20 credit points.

8. Provided that at least half of the credit points required for any candidate shall be completed from among the postgraduate units of study offered within the Faculty of Engineering, the Committee may permit any candidate to include within the prescribed coursework—

- (a) up to 5 credit points of approved undergraduate units of study at the University;
- (b) up to 10 credit points of approved postgraduate units of study in other faculties of the University of Sydney or at other institutions.

9. The diplomas shall be awarded in three grades, namely Distinction, Credit and Pass.

10. On the recommendation of the head of the department or school concerned, the Committee may terminate any candidature on the grounds of insufficient progress.

#### GRADUATE CERTIFICATES

1. The admission and work of candidates and the award of the graduate certificates shall be the responsibility of the Committee for Postgraduate (Coursework) Studies of the Faculty (the 'Committee').

2. Applications for admission to candidature shall be made to the nominated director of studies for the specific graduate certificate concerned.

3. The Committee may, on the recommendation of the head of department or director of studies concerned, admit to candidature for a graduate certificate within the Faculty an applicant who is—

- (a) a graduate in engineering of the University of Sydney;
- (b) any other graduate of the University of Sydney who has completed courses acceptable to the Committee;
- (c) a graduate of any other university who has obtained such qualifications or completed such courses as are acceptable to the Committee;
- (d) a person who furnishes such evidence of special fitness as satisfies the Committee that such person is qualified to enter upon systematic courses of study in the field of the graduate certificate concerned.

4. Except with the special permission of the Committee, a candidate shall complete all requirements for the award of the certificate within two years.
5. A candidate for the graduate certificate shall complete courses to a total value of 10 credit points as prescribed by the Faculty and set out in the tables of units of study for that certificate.
6. Provided that at least 5 of the credit points required for any certificate are completed from among the units in the table of units of study specified for that certificate, a candidate may receive credit for work completed in programs of study recommended by the head of the department or school concerned and approved by the Committee as equivalent to the units of study of the certificate concerned provided that such work has not previously been credited towards award of any other certificate, diploma or degree.
7. On the completion of the requirements for the graduate certificate the head of the department or director of studies concerned shall report the results of the assessment to the Committee which shall determine the result of the candidature.
8. On the recommendation of the head of department or director of studies concerned, the Committee may terminate any candidature on the grounds of insufficient progress.

## RESOLUTIONS OF THE FACULTY

### MINIMUM AND MAXIMUM COMPLETION TIMES

1. That the minimum time for completion of the BE degree shall be two years and the maximum shall be eight years.

### JOINT RESOLUTIONS OF THE FACULTIES OF ENGINEERING AND ECONOMICS AND BUSINESS (BE/BCOM)<sup>1</sup>

1. Candidature for this combined degree program is a minimum of 5 years of full-time study.
2. Candidates qualify for the two degrees of the combined program (a separate testamur being awarded for both the BE and the BCom) by completing the following:
  - (a) The units of study prescribed for the BE specialisation undertaken (totalling 160-162 credit points, depending on the specialisation). These units of study are set out in the tables appended to the Senate resolutions relating to the BE degree.
  - (b) Units of study in the Faculty of Economics and Business worth at least 100 credit points including:
    - (i) 12 credit points in Accounting;
    - (ii) 12 credit points in Economics or Political Economy;
    - (iii) 12 credit points in Econometrics;
    - (iv) no more than 48 credit points at first-year level; and
    - (v) a major in each of two subject areas as given in Table A of the Bachelor of Commerce degree, or one major and one minor from subjects listed in Table A.

Note that a major is a sequence of 44 credit points as described for each subject in Table A; a minor in a subject comprises a sequence of not less than 28 credit points, including 12 credit points in the subject at first-year level and 16 credit points from later year units of study required to complete a major in that subject.

- Candidates will be exempt from taking first-year level Econometrics for the purpose of taking a major or minor sequence in this subject by taking a combination of Junior and Intermediate Mathematics and Statistics units of study as prescribed by the Faculty of Economics and Business.
3. Candidates may not enrol in any unit of study which is substantially the same as one they have already passed (or in which they are currently enrolled).

4. Candidates will be under the general supervision of the Faculty of Engineering. General supervision covers all areas of policy and procedures affecting candidates, such as combined degree program rules and enrolment procedures. Candidates will be under the supervision of the Faculty of Economics and Business regarding enrolment and progression within the BCom component of the combined degree program, as defined in subsection 2(b).
5. Candidates may qualify for the award of the BE degree with Honours.
6. Candidates who complete the combined degree program may qualify for admission to an honours year in the Faculty of Economics.
7. Candidates who abandon the combined degree program may elect to complete the BE degree or the BCom degree in accordance with the appropriate Senate resolutions.
8. The Deans of the Faculties of Engineering and Economics and Business shall jointly exercise authority in any matter concerning this combined degree program not otherwise dealt with in the Senate resolutions or these joint resolutions.

### Previous joint resolutions

The previous joint resolutions, which apply to those entering the combined degree as second year students up to and including 1998, appear in Volume I of the 1996 Calendar.

### MASTER OF ENGINEERING

With regard to the presentation of thesis, candidates shall lodge four copies of the thesis properly bound in a form required by the Faculty of Engineering. Whenever possible, theses should be printed, or typed in double space, with wide margins, on A4 size paper. The candidate's name, title of thesis and the year of presentation should be printed on the cover and, if possible, on the spine.

### COMMITTEE FOR POSTGRADUATE STUDIES

Pursuant to the resolutions of Senate the Faculty appoints the following Committee for Postgraduate Studies: the Dean (who shall be chairperson), the Pro-Dean, the professors of Engineering, the Heads of the Departments or Schools of Aeronautical, Chemical, Civil and Mining, Electrical and Mechanical Engineering; five other members of the Faculty, one being elected from each of the above departments or schools; and up to three members of staff co-opted by the abovementioned members.

### RESOLUTIONS OF THE COMMITTEE FOR POSTGRADUATE STUDIES

The Committee for Postgraduate Studies of the Faculty of Engineering has prescribed the following courses which may be taken by candidates for the degree of Master of Engineering Studies and by candidates for graduate diplomas within the Faculty from 1991 onwards.

<sup>1</sup> These Resolutions are under review in 2001 and subject to change. Enquiries should be made to the Faculty Office.

Code	Unit of study	Credit points
<b>Chemical Engineering</b>		
CHNG 5401	Process Plant Risk Management	4
CHNG 5101	Chemical Equilibrium Modelling of Aqueous Systems	4
CHNG 5501	Environmental Biotechnology	4
CHNG 5502	Management and Auditing of Environmental Hazards	4
CHNG 5508	Assessment and Remediation of Soils	4
<b>Civil Engineering</b>		
Not all units of study will be offered each year; where a unit of study is only offered in alternate years,		
* denotes a unit of study offered only in even-numbered years,		
and ** denotes a unit of study offered only in odd-numbered years.		
CIVL 5851	Civil Engineering Project	5
CIVL 5250	Frame Analysis I**	3
CIVL 5251	Stability of Structures*	3
CIVL 5252	Plates and Shells*	3
CIVL 5253	Steel Structures: Members/Connections**	3
CIVL 5254	Steel Structures: Loading/Design**	3
CIVL 5255	Concrete Structures: Durability*	3
CIVL 5256	Concrete Structures: Serviceable*	3
CIVL 5257	Concrete Structures: Prestressed**	3
CIVL 5450	The Analysis/Design of Pile Foundations**	3
CIVL 5451	Numerical and Computer Methods*	3
CIVL 5452	Foundation Engineering*	3
CIVL 5454	Rock Engineering**	3
CIVL 5455	Engineering Properties of Soils*	3
CIVL 5456	Earth and Rockfill Dams**	3
CIVL 5457	Geotechnical Investigations*	3
CIVL 5351	Environmental Geotechnics	3
CIVL 5353	Environmental Oceanography and Meteorology	2
CIVL 5654	Ocean Mixing	2
CIVL 5655	Water Resources Management and Use	2
CIVL 5850	Project Planning and Optimisation	2
CIVL 5852	Project	10
CIVL 5851	Civil Engineering Project	5
CIVL 5853	Seminar	1
<b>Electrical Engineering</b>		
ELEC 6201	Electrical Systems Modelling and Analysis	2
ELEC 6302	Image Processing and Computer Vision	2
ELEC 6303	Digital Signal Processing	2
ELEC 6402	Integrated Circuit Design	2
ELEC 6502	Digital Communication Systems	2
ELEC 6503	Error Control Coding	2
ELEC 7201	Electrical Systems Control	3
ELEC 7202	Advanced Power Electronics and Drives	3
ELEC 7301	Non-linear and Adaptive Control	3
ELEC 7302	Fuzzy Systems in Control	3
ELEC 7502	Satellite Communication Systems	3
ELEC 7503	Optical Communication Systems	3
ELEC 7520	Mobile Communications Systems	3
ELEC 7521	(To be defined)	3
ELEC 7522	Photonics Fundamentals	3
ELEC 7523	Photonics Systems	3
ELEC 7601	Advanced Real Time Computing	3
ELEC 7602	Advanced Computer Architecture	3
ELEC 7603	Biologically Inspired Signal Processing	3
ELEC 7604	Adaptive Pattern Recognition	3
ELEC 7605	Advanced Digital Engineering	3
ELEC 7606	Multimedia Systems and Applications	3
ELEC 7607	Hardware/Software Co-design	3
ELEC 7620	Applied Signal Processing	3
ELEC 8801	Advanced Topics in Wireless Communications	3
ELEC 8802	Advanced Topics in Integrated Systems	3
ELEC 8803	Advanced Topics in Signal Processing	3
ELEC 8804	Advanced Topics in Energy Systems	3
ELEC 8805	Advanced Topics in Photonics	3
ELEC 8903	Project	1
ELEC 8101	Laboratory 1H	3
ELEC 8102	Laboratory 2H	3

Code	Unit of study	Credit points
ELEC 8103	Laboratory F	6
ELEC 8703	Innovation Management	3
ELEC 8900	Project full-time	10
ELEC 8901	Project part-time—semester 1	5
ELEC 8902	Project part-time—semester 2	5
ELEC 8904	Seminar	1
ELEC 8701	The Exploitation of New Ideas	3
ELEC 8702	New Venture Creation	3
ELEC 8703	Integrated Product Design and Development	3
ELEC 8704	Business Plan A	1
<b>Mechanical Engineering</b>		
MECH 5401	Introduction to Computer Aided Design	4
MECH 5341	Science and Technology of Polymer Processing	2
MECH 5921	Human and Industrial Relations	6
MECH 5621	Environmental Impact Assessment	4
MECH 5611	Environmental Acoustics	2
MECH 5601	Combustion and Air Pollution	3
MECH 5701	Computers in Real Time Instrumentation and Control	3
MECH 5711	Microprocessors in Engineering Products	3
MECH 5721	Robotics Systems	3
MECH 5900	Thesis semester 1—full-time	10
MECH 5901	Thesis semester 2—full-time	10
MECH 5902	Thesis semester 1—part-time	5
MECH 5903	Thesis semester 2—part-time	5
MECH 5904	Seminar semester 1	1
MECH 5905	Seminar semester 2	1
MECH 5931	Innovation for International Markets	3
MECH 5922	Engineering and Public Policy	4
MECH 5822	Computational Methods in Engineering	3
MECH 5823	Stochastic Processes in Engineering Systems	3
MECH 5321	Fracture Design	3
MECH 5331	Friction, Wear and Lubrication of Solids	3
MECH 5631	Engineering Reliability Analysis	2
MECH 5801	Basic Engineering Computation	4
MECH 5842	Finite Element and Boundary Element Methods	4
MECH 5853	High Performance Computing Techniques	4
MECH 5201	Engineering Computational Fluid Mechanics	4
MECH 5301	Foundations of Computational Solid Mechanics	4
MECH 5862	Engineering Analysis and Symbolic Algebra	4
<b>Environmental Engineering</b>		
<i>Units of study taught by the Faculty of Engineering</i>		
CIVL 5351	Environmental Geotechnics	3
CIVL 5353	Environmental Oceanography and Meteorology	2
CIVL 5654	Ocean Mixing	2
CIVL 5655	Water Resources — Management and Use	2
CHNG 5503	Environmental Impact Assessment	4
MECH 5611	Environmental Acoustics	2
MECH 5601	Combustion and Air Pollution	3
MECH 5922	Engineering and Public Policy	4
CHNG 5101	Chemical Equilibrium Modelling of Aqueous Systems	4
CHNG 5502	Management and Auditing of Environmental Hazards	4
<b>Courses taught by other Faculties</b>		
<i>Economics subjects</i>		
AGEC 5021	Resource Economics and Social Cost-Benefit Analysis	4
ECON 9000	Environmental Economics	2
<i>Environmental Science subjects</i>		
CHNG 5504	Environmental Chemistry	3
GEOG 3104	Coastal Zone Environmental Management	3
CHNG 5505	Optics and Solar Energy	2
ENVI 4809	Ecological Topics for Engineers	2
GEOG 3103	Geographic Information Systems	4
<i>Planning and Law subjects</i>		
PLAN 9006	Physical and Transportation Planning	4
PLAN 9007	Planning Law and Procedures	4
<i>Health subjects</i>		
PUBH 5111	Environmental Health	2

# Faculty of Health Sciences

## DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF HEALTH SCIENCES

1. The degrees in the Faculty of Health Sciences shall be:
  - (a) Bachelor of Applied Science (BAppSc)
  - (b) Bachelor of Health Science (**BHlthSc**)
  - (c) Bachelor of Behavioural Health Science (BBHSc)
  - (d) Master of Applied Science (MAppSc)
  - (e) Master of Communication Disorders (**MCommDis**)
  - (f) Master of Health Information Management (MHIM)
  - (g) Master of Health Science (**MHlthSc**)
  - (h) Master of Occupational Therapy (MOT)
  - (i) Master of Rehabilitation Counselling (**MRehabCIng**)
  - (j) Doctor of Philosophy (PhD)
  - (k) Doctor of Health Science (**HScD**).
2. The diplomas and certificates in the Faculty of Health Sciences shall be:
  - (a) Diploma of Health Science (DipHlthSc)
  - (b) Graduate Diploma of Health Science (Grad DipHlthSc)
  - (c) Graduate Diploma in Rehabilitation Counselling (**GradDipRehabCIng**)
  - (d) Graduate Certificate of Health Science (GradCert HlthSc)
3. The Faculty, acting on the recommendation of the head of school concerned, may refuse permission to a candidate for any of the above degrees, diplomas or certificates, to undertake or continue the clinical education (fieldwork/professional experience) component of the award, in circumstances where the candidate has not demonstrated satisfactory progress toward fulfilling the clinical requirements of the award.
4. The Faculty delegates authority to the Associate Dean (Undergraduate Studies)/Associate Dean (Graduate Studies) to act on behalf of Faculty in relation to section (3) above, and that the Dean be the first point of appeal for students in relation to actions taken in this matter.

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE FACULTY OF HEALTH SCIENCES

1. The Faculty of Health Sciences shall comprise the following persons:
  - (a) the professors, associate professors, heads of schools, readers, principal lecturers, senior lecturers, lecturers and associate lecturers who are full-time or fractional (40% or greater) continuing or fixed-term members of the teaching staff of the schools placed under the supervision of the Faculty of Health Sciences;
  - (b) the Deans of the Faculties of Arts, Dentistry, Medicine, Nursing, Pharmacy and Science or their nominees and the Head of the Department of Social Work and Social Policy or nominee;
  - (c) not more than six students, five undergraduate and one postgraduate, enrolled as candidates for a degree, diploma or certificate in the Faculty elected in a manner prescribed by resolution of the Senate;
  - (d) full-time and fractional (40% or greater) continuing or fixed-term members of the research staff of the schools and centres of the Faculty who are appointed as research fellow or above;
  - (e) not more than three persons who are distinguished in a field of Health Science, appointed by the Faculty on the nomination of the Dean of the Faculty;
  - (f) the Health Sciences Librarian and the Head of Student Administration (Cumberland Campus);
  - (g) four persons, being members of the general staff employed at Cumberland Campus having a close and appropriate association with the Faculty's work of teaching and research.

In addition to the above, the following persons are *ex officio* members: the Chancellor, the Deputy Chancellor, the Vice-Chancellor, the Deputy Vice-Chancellors and the University Librarian (or nominee of the University Librarian); and the following persons are invited to be in attendance at Faculty meetings: the Faculty Manager and the Cumberland Campus Manager.

2. The Faculty shall encourage teaching, scholarship and research in the schools and centres that the Vice-Chancellor has determined shall be placed under the supervision of the Faculty of Health Sciences and shall have the same powers and functions as are specified for faculties by resolution of the Senate.

### BACHELOR OF APPLIED SCIENCE

1. The degree of Bachelor of Applied Science may be awarded in the grade of Pass degree in:
  - (a) Exercise and Sport Science
  - (b) Health Information Management
  - (c) Leisure and Health
  - (d) Medical Radiation Sciences
  - (e) Occupational Therapy
  - (f) Orthoptics
  - (g) Physiotherapy
  - (h) Speech Pathology.
2. (1) The degree of Bachelor of Applied Science may be awarded in the grade of Honours degree in the following areas:
  - (a) Exercise and Sport Science
  - (b) Health Information Management
  - (c) Leisure and Health
  - (d) Medical Radiation Sciences
  - (e) Occupational Therapy
  - (f) Orthoptics
  - (g) Physiotherapy
  - (h) Speech Pathology.
 (2) There shall be three classes of honours, namely Class I, Class II, and Class III.  
 (3) Within Class II there shall be two divisions, namely Division 1 and Division 2.  
 (4) If a candidate qualifies for the award of Honours Class I and the Faculty is of the opinion that the candidate's work is of outstanding merit, that candidate shall receive a bronze medal.
3. (1) A unit of study shall consist of lectures together with such clinical, laboratory and tutorial instruction, practical work, exercises and essays as may be prescribed by the Faculty or the school concerned.

- (2) The words 'to complete a unit of study' and derivative expressions mean:
- to attend the lectures and the meetings, if any, for clinical, laboratory or tutorial instruction; and
  - to obtain a passing grade for that unit of study in accordance with the assessment criteria prescribed by the Faculty or the school concerned.
- (3) A candidate permitted to re-enrol in a unit of study which has previously not been satisfactorily completed shall, unless exempted by the Faculty, again complete all the work of the unit.
4. Where in these resolutions a power is given to the Faculty or a head of school, subject to any express indication to the contrary or resolution passed by the Faculty, the Faculty or a head of school may, in their discretion, in any particular case—
- exercise the power,
  - exercise the power conditionally, or
  - decline to exercise the power.
5. (1) A candidate readmitted to candidature for the degree after an absence of more than one year shall complete the degree under such conditions as the Faculty shall determine.
- (2) Except with the permission of the Faculty, on the recommendation of the head of the school concerned, a candidate shall not enter a unit of study unless entry requirements prescribed for that unit of study have been satisfied.
6. A candidate may be granted credit towards the degree on the basis of a unit of study or units of study regarded by the Faculty, on the recommendation of the head of school concerned, as equivalent in workload and academic standard, completed at another university or other tertiary institution, provided that the maximum credit granted shall not exceed the equivalent of two-thirds of the degree requirements for a program of three years standard length or three-quarters for a program of four years length.
7. A candidate for the Pass degree shall complete the units of study as set out in the following tables in respect of the appropriate degree area.
8. A candidate for the Honours degree shall meet the requirements prescribed by the Faculty for admission to the honours program and shall complete the units as set out in the following tables.

TABLE A—EXERCISE AND SPORT SCIENCE

**A.1—Pass Course (3 year full-time)***Year 1*

Psychosocial Aspects of Recreation and Sport  
 Body Structure, Homeostasis and Movement I  
 Body Structure, Homeostasis and Movement II  
 Molecules, Food and Energy  
 Mechanisms of Movement  
 Muscle Mechanics  
 Quantitative Biomechanics  
 Fundamentals of Exercise Science  
 Selected Studies: (any three from the following)  
     Sports First Aid/Trainer  
     Health Centre Management  
     Sport Coaching  
     Performance Analysis  
     Fundamental Computer Skills  
     Data Management and Presentation

*Year 2*

Behaviour Modification and Exercise Adherence  
 Kinesiology and Applied Anatomy  
 Mechanisms of Injury  
 Growth, Development and Ageing  
 Motor Control and Learning I  
 Motor Control and Learning II

Biochemistry of Exercise  
 Exercise Physiology I  
 Exercise Physiology II  
 Nutrition and Sport Performance

*Year 3*

Exercise Physiology III  
 Exercise Testing and Prescription I  
 Exercise Testing and Prescription II  
 Sports Biomechanics I  
 Sports Biomechanics II  
 Research Methods and Professional Practice  
 Exercise and Rehabilitation I  
 Exercise and Rehabilitation II  
 Electives: (any two from the following)  
     Ergonomics  
     Hormones, Metabolism and Exercise  
     Management, Marketing and the Law  
     Readings and Conferences  
     Sociology and Psychology of Organisations  
     Sports Pharmacology

**A.2—Honours Course (4 year full-time)***Year 1*—as for Pass course*Year 2*—as for Pass course*Year 3*—as for Pass course*Year 4*

Honours Thesis

TABLE B—LEISURE AND HEALTH

**B.1—Pass Course***Year 1*

Introduction to Health Sociology  
 Psychology I  
 Sociology of Community and Family  
 Biological Sciences IA  
 Biological Sciences IB  
 Australian Health Care Services  
 Leisure in Australia  
 Introduction to Leisure and Health  
 Management and Leadership  
 Creative Arts in Recreation  
 Programming for Children and Adolescents  
 Professional Practice I: Communication Skills

*Year 2*

Clients, Practitioners and Organisations  
 Psychology of Disability I  
 Psychology of Disability II  
 Research Methods I  
 Biological Sciences IIA  
 Biological Sciences IIB  
 Social Psychology of Leisure  
 Learning Processes and Leisure Education  
 Diversional Therapy and the Ageing Population  
 Contemporary Issues in Health Care  
 Client Groups I  
 Program Design and Evaluation  
 Professional Practice II: Skill Development

*Year 3 (Pass)*

Research Methods II  
 Sociology of the Aged and Ageing  
 Psychology II  
 Biological Sciences IIIA  
 Biological Sciences IIIB  
 Professional Communication and Guidance  
 Outdoor Recreation and Education  
 Research Project in Leisure and Health  
 Client Groups II  
 Professional Practice III: Mastery and Research



**B.2—Honours Course**

*Year 1*— As for Pass course

*Year 2*— As for Pass course

*Year 3*

Sociology of the Aged and Ageing  
Psychology II  
Research Methods II: Data Analysis and Statistics  
Biological Sciences MA  
Biological Sciences **IIIB**  
Professional Communication and Guidance  
Outdoor Recreation and Education  
Client Groups II  
Professional Practice III: Mastery and Research  
Honours Research Seminar I

*Year 4*

Honours Research Seminar II  
Honours Thesis  
Research Elective

TABLE C—HEALTH INFORMATION MANAGEMENT

**C.1—Pass course (3 year full-time)**

*Year 1*

Clinical Classification I  
Health Information Systems II  
Australian Health Care Systems  
Medical Terminology I  
Professional Experience I  
Health Information Systems I  
Microcomputer Applications  
Introduction to Psychology  
Introduction to Health Sociology  
Basic Human Biology IA  
Basic Human Biology **IB**

*Year 2*

Programming Logic and Design  
Medical Science I  
Professional Experience II  
Health Informatics  
Database Systems  
Clinical Classification HA  
Clinical Classification JIB  
Management Principles I  
Casemix Measurement Systems  
Social Psychology  
Psychology of Work and Management  
Research Methods I  
Research Methods II: Data Analysis and Statistics  
Basic Human Biology HA  
Basic Human Biology JIB

*Year 3*

Financial Management in Health Care  
Medical Science II  
Medical Science III  
Epidemiology  
Professional Experience **IIIA**  
Professional Experience **IIIB**  
Clinical Classification **IIIA**  
Clinical Classification **IIIB**  
Human Resource Management  
Health Care Evaluation  
Management Principles II  
Sociology of Work and Organisations  
Law and Health  
Health, Society and Social Changes

**C.2—Honours course (4 year full-time)**

*Year 1*—as for Pass course

*Year 2*—as for Pass course

*Year 3*

Sociology of Work and Organisation  
Intermediate Statistics  
Financial Management in Health Care  
Medical Science II  
Medical Science III  
Epidemiology  
Law and Health  
Human Resource Management  
Health Care Evaluation  
Management Principles II  
Professional Experience **IIIA**  
Professional Experience **IIIB**  
Clinical Classification **IIIA**  
Clinical Classification **IIIB**

*Year 4*

Research Project Part A  
Research Project Part B

TABLE D—MEDICAL RADIATION SCIENCES

**D.1—Pass course (3 year full-time)**

*Year 1*

Research Methods I: Design  
Introduction to Psychology  
Introduction to Health Sociology  
Introductory Radiation Physics **1A**  
Introductory Radiation Physics 1B  
Biomedical Sciences 1A  
Biomedical Sciences 1B  
Introductory Human Biology  
Introduction to Clinical Education

*PLUS*

*Diagnostic Radiography*  
Radiographic Practice **1A**  
Radiographic Physics 1  
Radiographic Practice 1 B  
Clinical Education **1A**

*OR*

*Nuclear Medicine*  
Nuclear Medicine **1A**  
Nuclear Medicine Physics 1  
Nuclear Medicine 1B  
Clinical Education 1B

*OR*

*Radiation Therapy*  
Radiation Therapy **1A**  
Radiation Therapy Physics 1  
Radiation Therapy 1B  
Clinical Education 1C

*Year 2*

Introductory Radiation Biology and Protection  
Sectional Anatomy  
Biomedical Sciences 2  
Medical Ethics and Professional Issues

*PLUS*

*Diagnostic Radiography*  
Radiographic Physics 2  
Radiographic Practice 2  
Radiographic Pathology 1  
Clinical Education 2A

*OR*

*Nuclear Medicine*  
Nuclear Medicine Physics 2  
Nuclear Medicine 2

**Radiopharmacy**

Clinical Education 2B

*OR***Radiation Therapy**

Radiation Therapy Physics 2

Radiation Therapy 2

Oncology A

Clinical Education 2C

*Year 3*

Research Methods II: Data Analysis

**AND one of the following:**Social Psychology and Communication **OR**

Disability Studies and Behavioural Therapy

**PLUS one of the following:**Clients, Practitioners and Organisations **OR**

Health Policy Service Delivery

**PLUS**

Image Processing

Medical Radiations Project

Integrated Diagnosis and Treatment

**PLUS****Diagnostic Radiography**

Radiographic Physics 3A

Radiographic Practice 3

Radiographic Physics 3B

Sonography A

Radiographic Pathology 2

Clinical Education 3A

Clinical Education 4A

Radiography Electives (choice of 2 electives)

Elective Studies (choice of 1 elective)

**OR****Nuclear Medicine**

Nuclear Medicine Physics 3

Nuclear Medicine 3A

Nuclear Medicine 3B

Sonography A

Clinical Education 3B

Clinical Education 4B

Elective Studies (choice of 2 electives)

**OR****Radiation Therapy**

Radiation Therapy Physics 3

Radiation Therapy 3A

Radiation Therapy 3B

Seminars in Radiation Therapy

Oncology B

Clinical Education 3C

Clinical Education 4C

Elective Studies (choice of 1 elective)

**D.2—Honours course (4 year full-time)***Year 1*—as for Pass course*Year 2*—as for Pass course*Year 3*—as for Pass course*Year 4*

Honours Research Seminars

Thesis Support A

Thesis Support B

Honours Thesis

Elective

**MEDICAL RADIATION TECHNOLOGY***Year 1* No commencing students in 1999*Year 2* No commencing students in 2000*Year 3* No commencing students in 2001*Year 4 (Honours program—additional units)*

Research in Medical Radiations IA

Research in Medical Radiations **IB**

Research Methods and Statistics

Honours Workshop A

Honours Workshop B

Honours Thesis

Research in Medical Radiations II

Elective

**TABLE E—OCCUPATIONAL THERAPY****E.1— Pass course***Year 1*

Introduction to Health Sociology

Introductory Psychology

Cognitive Functioning

Introductory Biomedical Sciences

Body Function in Health and Disease

Musculoskeletal Anatomy

Human Occupations IA

Human Occupations **IB**

Components of Occupational Performance IA

Components of Occupational Performance **IB**

Occupational Therapy Theory and Process IA

Occupational Therapy Theory and Process **IB**

Occupations and Roles Across the Lifespan IA

Occupations and Roles Across the Lifespan **IB**

Professional Practice 1

Electives

*Year 2*

Psychopathology and Behaviour Change

Research Methods I: Design

Clients, Work and Organisations

Social and Health Psychology

Neurobiology I

Neurobiology II

Kinesiology for Occupational Therapy

Human Occupations HA

Human Occupations IIB

Components of Occupational Performance **IIA**Components of Occupational Performance **IIB**Occupational Therapy Theory and Process **IIA**Occupational Therapy Theory and Process **IIB**Occupations and Roles Across the Lifespan **II**Professional Practice **II***Year 3—first offered in 2001*

Health Policy and Service Delivery

Applied Physiology

Human Occupations III

Components of Occupational Performance III

Occupations and Roles Across the Lifespan III

Occupational Therapy Theory and Process III

Professional Practice III

Electives

*Year 4—last offered in 2001*

Psychology of Adulthood and Ageing

Social Psychology

Sociology Elective

Applied Psychology

Human Occupations IV

Components of Occupational Performance IV

Occupational Therapy Theory and Process **IVA**Occupational Therapy Theory and Process **IVB**

Evaluation of Occupational Therapy Programs

Fieldwork Education IV

*Year 4 – to be first offered in 2002*

Professional Electives (three electives-8 credit points each)

Professional Practice IV

**E.2—Honours Course***Year 1*—as for Pass course*Year 2*—as for Pass course*Year 3*—first offered in 2001

Health Policy and Service Delivery  
 Human Occupations III  
 Components of Occupational Performance HI  
 Occupational Therapy Theory and Process III  
 Occupations and Roles Across the Lifespan III  
 Applied Physiology  
 Research Elective  
 Honours Research Seminar I  
 Professional Practice III  
 Electives

*Year 4*—last offered in 2001

Psychology of Adulthood and Ageing  
 Social Psychology  
 Sociology Elective  
 Applied Psychology  
 Honours Research Seminar II  
 Human Occupations IV (Hons)  
 Honours Thesis  
 Fieldwork Education IV (Hons)

*Year 4* – to be first offered in 2002

Honours Research Seminar II  
 Honours Thesis  
 Professional Practice IV (Hons)

## TABLE F—ORTHOPTICS

**F.1—Pass course (4 year full-time)***Year 1*

Introduction to Health Sociology  
 Introduction to Psychology  
 Introductory Human Biology  
 Introductory Neurobiology  
 Neurobiology I  
 Optics I  
 Body Systems I  
 Optics II  
 Visual Processes  
 Binocular Vision  
 Disorders of the Visual System IA  
 Disorders of the Visual System **IB**

*Year 2*

Behavioural Science **IIA**  
 Behavioural Science **JIB**  
 Disability Studies  
 Research Methods II: Data Analysis and Statistics  
 Introductory Pathology  
 Ocular Biology  
 Visual Neurobiology  
 Concomitant Strabismus B  
 Instrumentation IIA  
 Instrumentation IIB  
 Concomitant Strabismus A  
 Disorders of the Visual System HA  
 Disorders of the Visual System **IB**  
**AND**  
 Clinical Studies IIA OR  
 Clinical Studies **IB**

*Year 3*

Bio-electrical Signals and Computing  
 Embryology and Neural Plasticity  
 Clinical Studies III  
 Clinical Project  
 Ocular Motility Disorders I  
 Disorders of the Visual System III

Rehabilitation Studies I  
 Instrumentation III  
 Assessment and Management of Refractive Errors

*Year 4*

Visual Science  
 Ocular Motility Disorders H  
 Disorders of the Visual System IV  
 Rehabilitation Studies II  
 Professional Studies  
 Clinical Studies IV  
 Developing a Research Project  
**AND**  
 Research Project  
**OR**  
 Professional Elective

**F.2—Honours course (4 year full-time)***Year 1*—As for Pass course*Year 2*—As for Pass course*Year 3*

Developing a Research Project  
 Assessment and Management of Refractive Errors  
 Bio-electrical Signals and Computing  
 Embryology and Neural Plasticity  
 Clinical Studies **IIII**  
 Ocular Motility Disorders I  
 Disorders of the Visual System III  
 Instrumentation III  
 Research Proposal\_

*Year 4*

Visual Science  
 Ocular Motility Disorders II  
 Disorders of the Visual System IV  
 Professional Studies  
 Research Report  
 Clinical Studies IVH

## TABLE G—PHYSIOTHERAPY

**G.1—Pass course (4 year full-time)***Year 1*

Psychology of Motor Behaviour  
 Research Methods I: Design  
**Introductory** Psychology  
 Introductory Human Biology  
 Body Systems I  
 Functional Anatomy A  
 Functional Anatomy B  
 Introductory Neurobiology  
 Neurobiology I  
 Electrophysical Agents I  
 Musculoskeletal Physiotherapy I  
 Introduction to Physiotherapy Practice  
 Kinesiology

*Year 2*

Research Methods II: Data Analysis  
 Introduction to Health Sociology  
 Social and Health Psychology  
 Body Systems II  
 Neurobiology II  
 Cardiopulmonary Physiotherapy I  
 Electrophysical Agents II  
 Musculoskeletal Physiotherapy II  
 Ethical Physiotherapy Practice II  
 Clinical Education I  
 Clinical Education II (Community Fieldwork)  
 Biomechanics

*Year 3*

Sociology of Clients, Practitioners and Organisations  
 Body Systems III  
 Cardiopulmonary Physiotherapy II  
 Musculoskeletal Physiotherapy III  
 Neurological Physiotherapy I  
 Paediatrics  
 Community and Occupational Physiotherapy  
 Exercise and Health  
 Clinical Education III  
 Applied Physiology

*Year 4— first offered in 2001*

Psychopathology and Behaviour Change  
 Health Policy and Service Delivery  
 Clinical Education IVA  
 Clinical Education IVB  
 Evidence Based Practice  
 Complex Cases  
 Elective  
 Advanced Manipulation Skills  
 Neurological Physiotherapy II  
 Clinical Education IVC  
 Clinical Education IVD

**G.2—Honours course (4 year full-time)**

*Years 1 and 2*—as for Pass course

*Year 3*

Research Statistics  
 Sociology of Clients, Practitioners and Organisations  
 Body Systems III  
 Cardiopulmonary Physiotherapy II  
 Musculoskeletal Physiotherapy III  
 Neurological Physiotherapy I  
 Paediatrics  
 Community and Occupational Physiotherapy  
 Exercise and Health  
 Clinical Education III  
 Research for Physiotherapists  
 Applied Physiology

*Year 4 – first offered in 2001*

Psychopathology and Behaviour Change  
 Health Policy and Service Delivery  
 Honours Thesis  
 Complex Cases  
 Advanced Manipulation Skills  
 Neurological Physiotherapy II  
 Clinical Education IVC  
 Clinical Education IVD  
 Clinical Education IV HA  
 Clinical Education IV HB  
 Honours Research Seminar

TABLE H—SPEECH PATHOLOGY

**H.1—Pass course (4 year full-time)***Year 1 : Foundation Year*

Introductory Psychology  
 Cognitive and Developmental Psychology  
 Research Methods I: Design  
 Disorders and their Management  
 Introductory Human Biology  
 Introductory Neurobiology  
 Neurobiology I  
 Hearing Science  
 Speech Science I  
 Speech Science II  
 Linguistics  
 Professional Development I: Introduction to Professional

Learning  
 Phonetics I  
 Normal Communication Development  
 Articulation and Phonology

*Year 2*

Cognitive Neuropsychology I  
 Research Methods II: Data Analysis and Statistics  
 Neurobiology II for Communication Disorders  
 Voice Science and Disorders  
 Language Impairments in Children I  
 Language Impairments in Children II  
 Stuttering  
 Professional Development IIA: Fieldwork and Clinical Skills  
 Professional Development IIB: Fieldwork and Clinical Skills  
 Phonetics II  
 Audiology I  
 Audiological Management I  
 Speech and Language Impairments of Neurological Origin I  
 Introductory Speech Pathology Clinical I  
 Introductory Speech Pathology Clinical II

*Year 3*

Cognitive Neuropsychology II  
 Introduction to Health Sociology  
 Clients, Practitioners and Organisations  
 Patient Management: Theories and Applications  
 Social and Health Psychology  
 Neurology for Communication Disorders  
 Audiological Management II  
 Speech and Language Impairments of Neurological Origin II  
 Communication Impairments in Special Populations  
 Language Impairments in Children III  
 Professional Development III: Management Skills  
 Swallowing Impairments  
 Craniofacial Anomalies  
 Intermediate Speech Pathology Clinical I  
 Intermediate Speech Pathology Clinical II

*Year 4 Clinical Professional Year**Group A*

Advanced Topics A  
 Professional Development IVA: Advanced Issues  
 Advanced Speech Pathology Clinical IA  
 Advanced Speech Pathology Clinical HA  
 Clinical Mentoring A

*Group B*

Advanced Topics B  
 Professional Development IVB: Advanced Issues  
 Advanced Speech Pathology Clinical IB  
 Advanced Speech Pathology Clinical IIB  
 Clinical Mentoring B

**H.2—Honours course (4 year full-time)**

*Year 1*—as for Pass course

*Year 2*—as for Pass course

*Year 3*

Introduction to Health Sociology  
 Clients, Practitioners and Organisations  
 Patient Management: Theories and Applications  
 Cognitive Neuropsychology II  
 Social and Health Psychology  
 Neurology for Communication Disorders  
 Speech and Language Impairments of Neurological Origin II  
 Communication Impairments in Special Populations  
 Swallowing Impairments  
 Intermediate Speech Pathology: Clinical IH  
 Audiological Management II  
 Craniofacial Anomalies  
 Language Impairments in Children III  
 Honours Research Seminar I: Literature Review

Professional Development IIIH: Management Skills  
Intermediate Speech Pathology Clinical IIIH  
Honours Research Seminar II: Research Proposal

Year 4—Clinical Professional Year  
Advanced Speech Pathology Clinical IH  
Professional Development IVH: Advanced Issues  
Advanced Speech Pathology Clinical IIIH  
Honours Thesis  
Clinical Mentoring H

## BACHELOR OF HEALTH SCIENCE

- The degree of Bachelor of Health Science may be awarded in the grade of Pass degree in:
  - Rehabilitation Counselling
  - Aboriginal Health and Community Development
  - Hearing and Speech
  - Nursing
  - Medical Radiation Technology\*
  - Occupational Therapy\*
  - Physiotherapy.\*
- (1) The degree of Bachelor of Health Science may be awarded in the grade of Honours degree in:
  - Rehabilitation Counselling
  - Aboriginal Health and Community Development
  - Hearing and Speech
  - Occupational Therapy
  - There shall be three classes of honours, namely Class I, Class II, and Class III.
  - Within Class II there shall be two divisions, namely Division 1 and Division 2.
  - If a candidate qualifies for the award of Honours Class I and the Faculty is of the opinion that the candidate's work is of outstanding merit, that candidate shall receive a bronze medal.
- (1) A unit of study shall consist of lectures together with such clinical, laboratory and tutorial instruction, practical work, exercises and essays as may be prescribed by the Faculty or the school concerned.
  - The words 'to complete a unit of study' and derivative expressions mean:
    - to attend the lectures and the meetings, if any, for clinical, laboratory or tutorial instruction; and
    - to obtain a passing grade for that unit of study in accordance with the assessment criteria prescribed by the Faculty or the school concerned.
  - A candidate permitted to re-enrol in a unit of study which has previously not been satisfactorily completed shall, unless exempted by the Faculty, again complete all the work of the unit.
- Where in these resolutions a power is given to the Faculty or a head of school, subject to any express indication to the contrary or resolution passed by the Faculty, the Faculty or a head of school may, in their discretion, in any particular case—
  - exercise the power,
  - exercise the power conditionally, or
  - decline to exercise the power.
- (1) A candidate readmitted to candidature for the degree after an absence of more than one year shall complete the degree under such conditions as the Faculty shall determine.
  - Except with the permission of the Faculty, on the recommendation of the head of the school concerned, a candidate shall not enter a unit of study unless entry requirements prescribed for that unit of study have been satisfied.
- A candidate may be granted credit towards the degree on the basis of a unit of study or units of study regarded by the Faculty, on the recommendation of the head of school concerned, as equivalent in workload and academic standard, completed at another university or other tertiary institution, provided that the maximum credit granted shall

not exceed the equivalent of two-thirds of the degree requirements.

7. A candidate for the Pass degree shall complete the units of study as set out in the following table in respect of the appropriate degree area.

8. A candidate for the Honours degree shall meet the requirements prescribed by the Faculty for admission to the honours program and shall complete the units of study as set out in the following tables.

TABLE A—REHABILITATION COUNSELLING

### A.1—Pass course (4 year full-time)

#### Year 1

Vocational Rehabilitation IA  
Vocational Rehabilitation IB  
Introduction to Rehabilitation Philosophy  
Ethical Perspectives of Rehabilitation  
Professional Practice I  
Rehabilitation Psychology IA  
Rehabilitation Psychology IB  
Research Methods I: Design  
Introduction to Health Sociology  
Clients, Practitioners and Organisations  
Human Anatomy and Physiology A  
Human Anatomy and Physiology B

#### Year 2

Rehabilitation Counselling IA  
Rehabilitation Counselling IB  
Vocational Rehabilitation IIA  
Vocational Rehabilitation IIB  
Case Management and Rehabilitation Planning I  
Case Management and Rehabilitation Planning II  
Occupational Health, Disability and Rehabilitation A  
Occupational Health, Disability and Rehabilitation B  
Professional Practice II  
Rehabilitation Psychology IIA  
Rehabilitation Psychology IIB  
Research Methods II: Data Analysis and Statistics  
Pathophysiology and Pharmacology A  
Pathophysiology and Pharmacology B

#### Year 3

Rehabilitation Counselling IIA  
Rehabilitation Counselling IIB  
Vocational Rehabilitation IIIA  
Vocational Rehabilitation IIIB  
Accident Compensation Schemes Practicum  
Avocational Rehabilitation  
Legal Perspectives of Rehabilitation  
Medical Aspects of Disability A  
Medical Aspects of Disability B  
Psychiatric Rehabilitation  
Elective I (from Gp. A)  
Elective II (from Gp. A)  
Elective III (from Gp. A or B)  
Elective IV (from Gp. A or B)  
Professional Practice III  
Philosophy and Politics of Disability and Rehabilitation  
Behaviour Disorders and Management

#### Year 4— first offered in 2001

Rehabilitation Counselling IIIA  
Rehabilitation Counselling IIIB  
Group Research Project  
Research Methods: Intermediate Statistics  
Elective V (from Gp. A)  
Elective VI (from Gp. A or B)  
Elective VII (from Gp. A or B)  
Professional Practice IV

**A.2—Honours course (4 year full-time)***Year 1 and Year 2—as for Pass course**Year 3—as for Pass course plus*

one Research Elective

Honours Workshop

*Year 4— first offered in 2001*

Rehabilitation Counselling IIIA

Rehabilitation Counselling IIIB

Professional Practice IV

Thesis

**TABLE B—ABORIGINAL HEALTH AND COMMUNITY DEVELOPMENT****B.1—Pass course****(4 year full-time block attendance plus off-campus)***Year 1*

Perspectives in Indigenous Health I

Community Development I

Introduction to Counselling Skills

Primary Health Care I

Biological Sciences I

Alcohol and Other Drugs I

Communication Studies I

Professional Practice I

*Year 2*

Perspectives in Indigenous Health II

Counselling Theory and Methods A

Primary Health Care II

Community Development II

Health and Human Behaviour I

Biological Sciences II

Alcohol and Other Drugs II

Professional Practice II

*Year 3*

Indigenous Community Health Project A (Planning)

Research Elective IIIA

Research Elective IIIB

Elective IIIA

Elective IIIB

Elective IIIC

Elective IIID

Professional Practice III

*Year 4*

Indigenous Community Health Project B

Elective IVA

Elective IVB

Elective IVC

Elective IVD

Elective IVE

Professional Practice IV

**B.2—Honours course (4 year full-time)***Year 1—as for Pass course**Year 2—as for Pass course**Year 3*

Research Elective IIIA

Research Elective IIIB

Electives

Professional Practice III

Honours Workshop A

*Year 4—as for Pass course plus*

Honours Workshop B

Research Elective IVA

Research Elective IVB

Research Thesis A

Research Thesis B

**TABLE C—HEARING AND SPEECH****C.1—Pass course (3 year full-time)***Year 1*

Introductory Psychology

Cognitive and Developmental Psychology

Research Methods I: Design

Disorders and their Management

Introductory Human Biology

Introductory Neurobiology

Neurobiology I

Hearing Science

Speech Science I

Speech Science II

Linguistics

Professional Development I: Introduction to Professional Learning

Phonetics I

Articulation and Phonology

Normal Communication Development

*Year 2*

Cognitive Neuropsychology I

Research Methods II: Data Analysis and Statistics

Neurobiology II for Communication Disorders

Voice Science and Disorders

Language Impairments in Children I

Language Impairments in Children II

Stuttering

Professional Development IIA: Fieldwork Clinical Skills

Professional Development IIB: Fieldwork Clinical Skills

Phonetics II

Audiology I

Audiological Management I

Speech &amp; Language Impairments of Neurological Origin I

Communication Fieldwork I

Communication Fieldwork II

*Year 3*

Cognitive Neuropsychology II

Introduction to Health Sociology

Clients, Practitioners and Organisations

Patient Management: Theories and Applications

Social and Health Psychology

Neurology for Communication Disorders

Audiological Management II

Auditory Perception and Processing

Communication Impairments in Special Populations

Language Impairments in Children III

Professional Development III: Management Skills

Audiology II

Craniofacial Anomalies

Communication Fieldwork III

Communication Fieldwork IV

**C.2—Honours course (4 year full-time)***Year 1—as for Pass course**Year 2—as for Pass course**Year 3—as for Pass Course**Year 4*

Honours Paper I

Honours Paper II

Honours Thesis

**TABLE D—MEDICAL RADIATION TECHNOLOGY\*, NURSING\*, OCCUPATIONAL THERAPY\*, PHYSIOTHERAPY\***<sup>(5)</sup> Off-shore Singapore conversion course)

### D.1—Medical Radiation Technology

#### Year 1

Department Design and Safety Issues  
Computer Communication in Medical Radiation Technology  
Management of Equipment Selection  
The Quality Perspective Applied to Medical Radiation Technology  
*Plus four (4) Elective units of study:*  
Health Care Ethics  
Legal Perspectives and Health Care  
Patient/Client Education  
Managing Resource Demands in Health Services  
Pathophysiology A  
Pathophysiology B  
Research Methods I  
Research Methods II  
Sociology of Work and Organisations  
Sociology of Patient/Practitioner Relations

### D.2—Nursing

#### Year 1

Health Care Ethics  
Legal Perspectives and Health Care  
Nursing Knowledge and Health Care in Singapore  
Patient/Client Education  
Managing Resource Demands in Health Services  
Pathophysiology A  
Pathophysiology B  
*Year 2*  
Research Methods I  
Research Methods II  
Advanced Clinical Studies I  
Sociology of Work and Organisations  
Sociology of Patient/Practitioner Relations  
Advanced Clinical Studies II

### D.3—Occupational Therapy

#### Year 1

Community Based Programs Development  
Managing Occupational Therapy Services  
Cognitive and Perceptual Components  
Advanced Communication Techniques  
*Plus four (4) Elective units of study:*  
Health Care Ethics  
Legal Perspectives and Health Care  
Managing Resource Demands in Health Services  
Pathophysiology A  
Pathophysiology B  
The Sociology of Work and Organisations

### D.4—Physiotherapy

#### Year 1

Evaluation in Physiotherapy  
Topics in Physiotherapy Management  
Advanced Physiotherapy Studies  
*Plus four (4) Elective units of study:*  
Health Care Ethics  
Legal Perspectives and Health Care  
Patient/Client Education  
Managing Resource Demands in Health Services  
Pathophysiology A  
Pathophysiology B

TABLE E— MEDICAL RADIATION TECHNOLOGY\*,  
OCCUPATIONAL THERAPY\*, PHYSIOTHERAPY\*  
(\* On-shore Singapore conversion course)

### E.1—Medical Radiation Technology

#### Year 1

Behavioural Science IIIA  
Behavioural Science IIIB  
Radiation Protection  
Radiation Biology  
Image Processing A

Image Processing B

Field Project A

Field Project B

*PLUS*

*Diagnostic Radiography*

Sonography A

Sonography B

Imaging IIA

Imaging IIB

Radiography IIA

Radiography IIB

Radiographic Pathology II

Contrast Media

*OR*

*Radiation Therapy*

Radiation Therapy IIA

Radiation Therapy IIB

Radiotherapy Physics IIA

Radiotherapy Physics IIB

Principles of Oncology A

Principles of Oncology B

Radiation Therapy Project

### E.2—Occupational Therapy

**(Pass course—semester 1 + inter-semester break)**

Sociology Elective  
Components of Occupational Performance  
Occupational Therapy Theory and Process IVA  
Occupational Therapy Theory and Process IVB  
Human Occupations  
Evaluation of Occupational Therapy Programs  
Elective Study  
Fieldwork Education

### E.3—Occupational Therapy

**(Honours course-2 semesters + inter-semester break)**

Sociology Elective  
Components of Occupational Performance  
Occupational Therapy Theory & Process IVB  
Human Occupations  
Fieldwork Education  
Honours Research Seminar I  
Honours Research Seminar II  
Research Elective  
Honours Dissertation A  
Honours Dissertation B

### E.4—Physiotherapy (Pass course-1 year)

#### Year 1

Policy and Service Delivery  
Psychopathology and Behaviour Change  
Clinical Education IVA  
Clinical Education IVB  
Evidence-Based Practice  
Complex Cases  
Elective  
Advanced Manipulation Skills  
Neurological Physiotherapy II  
Clinical Education IVC  
Clinical Education IVD

## BACHELOR OF BEHAVIOURAL HEALTH SCIENCE

- The degree of Bachelor of Behavioural Health Science is awarded in two grades: Pass and Honours.
- In the Honours grade, there are:
  - three classes of Honours, namely Class I, Class II, and Class III; and
  - within Class II there shall be two divisions, namely Division 1 and Division 2.
- If a candidate qualifies for the award of Honours Class I and the Faculty is of the opinion that the candidate's work is of outstanding merit, that candidate shall receive a bronze medal.
- (1) A unit shall consist of lectures together with such laboratory and tutorial instruction practical work,

- exercises, essays, and reports as may be prescribed by the faculty or the school concerned.
- (2) The words 'to complete a unit' and derivative expressions mean:
- to attend the lectures and the meetings, if any, for clinical, laboratory, or tutorial instruction; and
  - to obtain a passing grade for that unit in accordance with the assessment criteria prescribed by the Faculty or the School concerned.
- (3) A candidate permitted to re-enrol in a unit which has previously not been satisfactorily completed shall, unless exempted by the Faculty, again complete all the work of the unit.
5. Where in these resolutions a power is given to the Faculty or a head of school, subject to any express indication to the contrary or resolution passed by the Faculty, the Faculty or a head of school may, in their discretion, in any particular case –
- exercise the power,
  - exercise the power conditionally, or
  - decline to exercise the power.
6. (1) A candidate readmitted to candidature for the degree after an absence of more than one year shall complete the degree under such conditions as the Faculty shall determine.
- (2) Except with the permission of the Faculty, on the recommendation of the head of the school concerned, a candidate shall not enter a unit unless entry requirements prescribed for that unit have been satisfied.
7. A candidate may be granted credit towards the degree on the basis of a unit or units regarded by the Faculty, on the recommendation of the head of school concerned, as equivalent in workload and academic standard, completed at another university or other tertiary institution, provided that the maximum credit granted shall not exceed the equivalent of two-thirds of the degree requirements.
8. A candidate for the Pass degree shall complete the units as set out in the following table in respect of the appropriate degree areas.
9. A candidate for the Honours degree shall meet the requirements prescribed by the Faculty for admission to the honours program and shall complete the units as set out in the following table.

#### **A.1—Pass course**

##### *Year 1*

Introduction to Health Psychology  
 Social Psychology and Communication  
 Introduction to Health Sociology  
 Clients, Practitioners & Organisations  
 Research Methods I: Design  
 Research Methods II: Data Analysis and Statistics  
 Professional Practice and Ethics I  
 Microcomputer Applications  
 Human Anatomy and Physiology A  
 Human Anatomy and Physiology B  
 Elective Studies

##### *Year 2*

##### *Health Psychology Major*

Abnormal Behaviour  
 Behaviour Management  
 Disability Studies  
 Cognitive Functioning  
 Health and Social Theory  
 Psychology Electives  
 Sociology Elective  
 Organisational Studies  
 Human Resource Management  
 Elective Studies

*OR*

##### *Health Sociology Major*

Abnormal Behaviour  
 Disability Studies

Health and Social Theory  
 Psychology Electives  
 Sociology Electives  
 Health Policy and Service Delivery  
 Organisational Studies  
 Human Resource Management  
 Elective Studies

##### *Year 3*

##### *Health Psychology Major*

Health Psychology  
 Health Policy and Service Delivery  
 Counselling and Assessment  
 Workplace Attachment  
 Professional Practice and Ethics II  
 History and Philosophy of Scientific Methodology  
 Sociology Elective  
 Psychology Elective  
 Elective Studies

*OR*

##### *Health Sociology Major*

Health Policy Development  
 Workplace Attachment  
 Professional Practice and Ethics II  
 Sociology Electives  
 Psychology Elective  
 History and Philosophy of Scientific Methodology  
 Elective Studies

#### **A2—Honours course**

*Years 1 to 3—As for pass course*

##### *Year 4*

Research Project  
 Research Elective  
 Honours Electives

#### **MASTER'S DEGREES**

##### **Subject areas**

1. (1) The degree of Master of Applied Science may be taken in the following subject areas:

- Behavioural Science
- Biomedical Sciences
- Communication Sciences & Disorders
- Education
- Exercise and Sport Science
- Gerontology
- Health Information Management
- Indigenous Community Health
- Medical Radiation Sciences
- Occupational Therapy
- Orthoptics
- Physiotherapy
- Rehabilitation
- Rehabilitation Counselling
- Stuttering
- Voice

- (2) The degree of Master of Health Science may be awarded in the grade of Pass degree or Honours' degree in the following subject areas:

- Behavioural Science
- Cardiopulmonary Physiotherapy
- Child and Adolescent Health
- Clinical Data Management
- Community Health
- Education
- Exercise and Sport Science
- Gerontology
- Health Informatics
- Indigenous Community Health
- Management
- Manipulative Physiotherapy
- Medical Radiations Sciences

<sup>1</sup> There shall be one level of Honours.



- (xiv) Medical Sonography
  - (xv) Neurological Physiotherapy
  - (xvi) Occupational Therapy
  - (xvii) Paediatric Physiotherapy
  - (xviii) Physiotherapy
  - (xix) Speech-Language Pathology
  - (xx) Sports Physiotherapy
- (3) The degree of Master may be awarded in the grade of Pass degree or Honours2 degree in the following subject areas:
- (i) Health Information Management
  - (ii) Occupational Therapy
  - (iii) Rehabilitation Counselling
- (4) The degree of Master may be awarded in the following subject areas:
- (i) Communication Disorders

### Eligibility for admission

2. (1) The Faculty may, on the recommendation of the head of the department or centre concerned, admit to candidature for a degree of master within the Faculty an applicant —
- (a) who is a graduate of the University of Sydney and has completed courses appropriate to the area of study in which the applicant seeks to proceed, provided that the applicant's work is of sufficient merit, or who has submitted evidence of general and professional qualifications to satisfy the Faculty that the applicant possesses the educational preparation and capacity to pursue graduate studies; and
  - (b) who, in addition, meets any other requirements for admission to a particular program that has been prescribed by Faculty.
- (2) Notwithstanding subsection (1), the Academic Board may admit a person to candidature in accordance with the provisions of Chapter 10 of the By-laws\*.

### Availability

3. Admission to candidature for any master's degree or any program within a master's degree may be limited by quota.
4. In determining any quota the University will take into account:
- (a) availability of resources including space, library, equipment and computing facilities; and
  - (b) availability of adequate and appropriate supervision, including both the supervision of research candidatures and the coordination of coursework programs.
5. In considering an application for admission to candidature the Faculty shall take account of any quota and will select in preference applicants who are most meritorious in terms of section 2 above.
6. Before recommending the admission of any applicant the head of the school or centre concerned shall ensure that the extent of the resources and supervision available is known to and understood by the applicant and is appropriate to the applicant's proposed area of study and research.

### Preliminary studies

7. (1) An applicant may be required to undertake preliminary or qualifying studies, and complete such preliminary examinations as the Faculty may prescribe, before admission to candidature.
- (2) Such an applicant shall complete the preliminary studies in not less than one semester and in not greater time than the Faculty may prescribe but in any case in not longer than two years.

### Probationary admission

8. A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months

and upon completion of this period the Faculty shall review the candidate's work and shall either confirm the candidate's status with effect from the date of the original acceptance or terminate the candidature.

### Method of progression

9. A candidate shall proceed:
- (a) primarily by research and thesis; or
  - (b) by coursework and thesis; or
  - (c) primarily by coursework.

### Time limits

10. A candidate may be admitted to proceed on either a full-time basis or a part-time basis.

11. (1) Except with the permission of the Faculty as provided in section 11(3) below—
- (a) a full-time candidate proceeding primarily by research and thesis shall complete the requirements not earlier than the end of the fourth semester and not later than the end of the sixth semester of candidature;
  - (b) a full-time candidate proceeding primarily by coursework shall complete the requirements not earlier than the end of the second semester and not later than the end of the sixth semester of candidature except in the case of candidates proceeding to the award of the degree of Master of Occupational Therapy, where the minimum period of candidature is four semesters and the maximum period of candidature is eight semesters;
  - (c) a part-time candidate proceeding primarily by research and thesis shall complete the requirements not earlier than the end of the sixth semester and not later than the end of the tenth semester of candidature;
  - (d) a part-time candidate proceeding by coursework shall complete the requirements not earlier than the end of the fourth semester, and not later than the end of the tenth semester of candidature.
- (2) The Faculty may in special circumstances extend a candidate's maximum period of candidature and may prescribe special conditions to be fulfilled by the candidate.
- (3) The Faculty, at the time of admission to candidature, may permit a candidate proceeding primarily by research and thesis who holds a bachelor's degree with first or second class honours from the University of Sydney or an equivalent qualification, to complete the requirements not earlier than the end of the first year of candidature if a full-time candidate and not earlier than the end of the second year of candidature if a part-time candidate.

### Credit

12. (1) The Faculty may, in respect of a candidate who before admission to candidature has spent time in advanced study or research in the University of Sydney or in another university or institution—
- (a) deem such time to have been time spent after admission to candidature; and
  - (b) grant credit towards the degree on the basis of a course or courses regarded as equivalent in workload and academic standard; provided that the time recognised or the credit granted represents no more than half of the total candidature and that any attendance requirements as may be prescribed by resolution of the Faculty are met.
- (2) The Faculty may, under specific conditions prescribed by resolution of the Faculty, grant credit additional to that specified in subsection (1)(b) to holders of graduate diplomas awarded by the Faculty.

**Supervision**

13. (1) The Faculty shall appoint, on the recommendation of the head of the school or centre concerned, a full-time member of the academic staff of the Faculty to act as supervisor of each candidate proceeding primarily by research and thesis or by coursework and thesis and may appoint, for each such candidate, an advisory committee.
- (2) The Faculty shall appoint, on the recommendation of the head of the school or centre concerned, a full-time member of the academic staff of the Faculty to act as supervisor or adviser, as thought most appropriate for each candidate proceeding primarily by coursework.
- (3) The Faculty may appoint, on the recommendation of the head of the school or centre concerned, from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.

**Enrolment**

14. (1) A candidate shall, unless otherwise permitted by the Faculty, enrol each year until the requirements for the degree are completed or the candidature terminated.
- (2) A candidate readmitted to candidature after an absence of more than one year shall complete the degree under such conditions as the Faculty shall determine.

**Requirements for the degree**

15. A candidate for the degree proceeding primarily by coursework shall complete the courses for the degree as prescribed by the Faculty and set out in tables of units of study.
16. (1) A candidate for the degree proceeding primarily by research and thesis or by coursework and thesis shall:
- complete the units of study for the degree as prescribed by the Faculty and set out in tables of units of study;
  - carry out supervised research on a topic which has been approved by the Faculty on the recommendation of the head of the school or centre concerned no later than the end of the second semester of the full-time candidature or the third semester of part-time candidature;
  - write a thesis embodying the results of the research; and in completion of the requirements for the degree lodge with the Registrar three copies of the thesis, typewritten and bound in either a temporary or permanent form.
- (2) Theses submitted in a temporary binding should be strong enough to withstand ordinary handling and postage and the preferred form of temporary binding is the 'perfect binding' system; ring-back or spiral binding is not acceptable. Theses submitted in a temporary form shall have fixed to the cover a label clearly identifying the name of the candidate, the title of the thesis, and the year of submission.
- (3) Theses submitted in a bound form shall normally be on international standard A4 size paper sewn and bound in boards covered with bookcloth or buckram or other binding fabric. The title of the thesis, the candidate's initials and surname, the title of the degree, the year of submission and the name of the University of Sydney should appear in lettering on the front cover or on the title page. The lettering on the spine, reading from top to bottom, should conform as far as possible to the above except that the name of the University of Sydney may be omitted and the thesis title abbreviated. Supporting material should be bound in the back of the thesis as an appendix or in a separate set of covers.
- (4) The degree shall not be awarded until the candidate has caused at least two copies of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form.
- (5) The candidate shall state in the thesis the sources from which the information was derived, the extent to

which the work of others has been used and the portion of the work claimed as original.

- (6) The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- (7) A candidate may not present as the thesis a work which has been presented for a degree in this or another university, but will not be precluded from incorporating such in the thesis provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
17. On completion of the requirements for the degree by a candidate proceeding primarily by research and thesis or by coursework and thesis, the Faculty, on the recommendation of the head of the school or centre concerned, shall appoint two examiners, of whom one shall not be a member of the academic staff of the Faculty, to examine and report on the thesis.
18. All examiners shall be furnished with a copy of the course description and course requirements as published in the Faculty Postgraduate Study booklet, and be required to award marks/grades of Fail, Pass, Credit, Distinction and High Distinction according to the criteria demanded by the Faculty, which is available from Student Administration (Cumberland).
19. The reports of the examiners shall be made available to the head of the school or centre concerned who shall consult with the supervisor.
20. The head of the school or centre concerned shall report the result of the examination of the candidature together with a recommendation concerning the award of the degree (mark/grade) to the Faculty which shall determine the final result and its grade.
21. In special cases the Faculty may, on the recommendation of the head of the school or centre concerned, require the candidate to take a further examination in the area of the thesis which may be an oral examination to be held at the Faculty or at such other location as may be determined by the Faculty.
22. The Faculty may permit an unsuccessful candidate to revise and resubmit the thesis for re-examination if, in the opinion of the head of the school or centre concerned, the candidate's work is of sufficient merit and may prescribe special conditions to be fulfilled by the candidate.
23. On the completion of the requirements for the degree by a candidate proceeding primarily by coursework the head of school concerned shall report the results of the examination of the coursework to the Faculty which shall determine the result of the candidature.
- Progress**
24. (1) A report on the progress towards completion of the requirements for the degree shall be prepared by the appointed supervisor at least annually in respect of each candidate proceeding primarily by research and thesis or by coursework and thesis.
- (2) The report shall be shown to the candidate and the candidate shall sign the report as having sighted the contents.
- (3) The report, after signature by the candidate, shall be forwarded to the Faculty through the head of the school or centre concerned.
25. The Faculty may, on the recommendation of the head of the school or centre concerned, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**DOCTOR OF HEALTH SCIENCE****1. Admission to Candidature****(1) General Admission Requirements**

An applicant for admission to candidature shall:

- (a) apply in writing to the Dean, and
- (b) submit with the application an outline of the proposed course of advanced study and research, including the general area of the proposed thesis, and
- (c) subject to the approval of the supervisor, head of academic unit, and the Dean, a candidate shall pursue the program of advanced study and research either:
  - (i) within the University including research stations and teaching hospitals;
  - (ii) on fieldwork either in the field or in libraries, museums or other repositories;
  - (iii) within industrial laboratories or research institutions or other institutions considered by the Faculty to provide adequate facilities for that candidature; or
  - (iv) within a professional working environment.

(A candidate shall be regarded as engaging in work within the University if he or she is undertaking approved distance and/or off-campus study, this being a mode of study in which the student would not be in regular physical attendance on a designated campus of the University.)

An applicant for admission to part-time candidature, in addition to the above, shall also submit with the application a written undertaking that the applicant will:

- (a) have sufficient time available to complete the requirements for the degree in accordance with these Senate Resolutions, and within the maximum time period prescribed in section 9 of these Resolutions, and
- (b) be able to attend the University at such time and on such occasions for the purposes of consultation and participation in prescribed academic and educational activities, as may be required on the recommendation of the Dean, Pro-Dean, Associate Dean (graduate studies) or head of academic unit in which the research is being supervised.

An applicant may be admitted to candidature in the off-campus mode as either a full-time or part-time candidate and will comply with the above regulations.

A candidate pursuing candidature outside Australia must also complete a cumulative minimum period of two semesters of candidature within the University.

**(2) Admission to Candidature by the Faculty**

The Dean may admit an applicant to candidature for the degree if:

- (a) the candidate's application complies with the general requirements in section 1.(1) above, and
- (b) the applicant holds or has fulfilled the requirements for:
  - (i) the degree of Bachelor with First or Second Class Honours from the University of Sydney, or
  - (ii) an undergraduate degree deemed to be equivalent to that in 1.(2)(b)(i), or
  - (iii) the degree of Master by research from the University of Sydney, or
  - (iv) the degree of Master by coursework from the University of Sydney with a credit average, or
  - (v) a postgraduate degree deemed to be equivalent to either that in 1.(2) (b) (iii) or (iv) and
- (c) the applicant has a minimum of three years' recent, full-time experience in the health field.

**(3) Admission to Candidature by the Academic Board**

On the recommendation of the Faculty of Health Sciences the Academic Board may admit to candidature for the degree an applicant whose application complies with section 1.(1) above and who:

- (a) possesses such qualifications as a deemed equivalent to those described in section 1.(2), and
- (b) is recommended by the Faculty of Health Sciences as being suitably prepared to pursue graduate studies at this level.

**2. Studies During the Candidature**

(1) Except with the permission of Faculty, candidates will pursue an approved course of advanced study and research comprising a total of 144 credit points as follows:

- (a) postgraduate units of study at a grade level as prescribed by Faculty of which no more than 48 credit points can be credited towards the award, and
- (b) a thesis and doctoral seminar program together worth 96 credit points. In the doctoral seminar program students will be expected to present three (3) research colloquia to their peers in the form of a thesis proposal and two "work in progress" seminars, one of which might be analogous to an oral defence of the nearly-completed thesis. Candidates must complete a thesis of 60,000 words (or equivalent) in length investigating a specific aspect or specific aspects of either their own and/or others' professional practice within the course of advanced study and research approved by Faculty.

(2) An applicant applying for credit transfer will have satisfied the admission criteria listed above and who has demonstrated a high level of competency in the completed graduate coursework for which credit transfer is requested. Approval for credit transfer will be granted by the Graduate Studies Standing Committee of the Faculty of Health Sciences on the recommendation of the relevant Head of Academic Unit. Normally, credit transfer will only be granted for previously completed units of study which can be demonstrated as contributing to the candidate's total program of study in the Doctor of Health Science degree. In exceptional circumstance up to a maximum of 48 credit points (the coursework component of the degree) may be granted as credit transfer.

**3. Supervisors — appointment**

(1) The Faculty, on the recommendation of the Head of Academic Unit concerned, shall appoint a suitably qualified supervisor for each candidate to take primary responsibility for the conduct of the candidature and to be responsible for the progress of the candidature to the Head of Academic Unit concerned and the Faculty.

(2) The Faculty, on the recommendation of the Head of Academic Unit concerned, shall normally appoint one or more associate supervisors for each candidate to assist in the supervision of that candidate.

**4. Supervisors qualifications**

- (1) A person appointed as a supervisor must be either -
  - (a) a member of the academic staff;
  - (b) a member of the senior research staff;
  - (c) a person upon whom the Senate has conferred an academic title or a clinical academic title; or
  - (d) such other member of the staff of the University as may be considered appropriate in a particular case by the Graduate Studies Committee.
- (2) A person appointed as an associate supervisor must
  - (a) hold the qualifications referred to in section 4.(1); or
  - (b) have been appointed as an honorary associate of the University; or
  - (c) have been appointed as an associate supervisor within the Faculty by the Dean.

**5. Progress**

(1) At the end of each year each candidate shall provide evidence of progress to the satisfaction of

the supervisor and Head of Academic Unit concerned and any Unit or Faculty Postgraduate Review Committee.

- (2) On the basis of evidence provided, the Head of Academic Unit shall recommend the conditions of candidature to apply for the following year and may require the candidate to provide further evidence of progress at the end of one semester or such other period as the Head of Academic Unit considers appropriate.
- (3) If a candidate fails to submit evidence of progress or if the Head of Academic Unit concerned considers that the evidence submitted does not indicate satisfactory progress, the Faculty may, on the Head's recommendation, call upon the candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause the Faculty may terminate that candidature or may impose conditions on the continuation of that candidature.

#### 6. The Thesis

- (1) The candidate shall present a thesis of 60 000 words (or equivalent) in length, which shall be a substantial and original contribution to the subject concerned. The thesis shall carry a credit point value of 96 credit points. The candidate shall state the sources from which the information is derived, the extent to which the work of others has been made use of, and the portion of the work that the candidate claims as original.
- (2) The topic of the thesis shall be approved by Faculty.
- (3) The dean on the recommendation of the Head of Academic Unit shall appoint a supervisor who shall be a member of the academic staff of the Faculty. In appropriate cases the Dean may appoint an associate supervisor
- (4) A candidate may not present as the thesis any work which has been presented for a degree at this or any other university, but the candidate will not be precluded from incorporating such work in the thesis, provided that, in presenting the thesis, the candidate indicates the part of the work which has been incorporated.
- (5) A candidate shall submit to the Registrar four copies of the thesis in a form prescribed by the Faculty.
- (6) The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- (7) When the degree has been awarded, a copy of the thesis incorporating any required emendations and revisions shall be lodged in the University Library.

#### 7. Appointment of Examiners

- (1) On receiving the thesis and having considered the certificate of the supervisor, the Dean shall consult with the relevant Head of Academic Unit, and if he or she thinks fit, appoint examiners.
- (2) If the dean after consultation with the relevant Head of Academic Unit resolves to appoint examiners, she or he shall appoint three independent examiners at least two of whom shall be external. All examiners shall have at least professional doctorate or PhD qualifications.
- (3) The Dean shall report the names of the examiners appointed to the Academic Board, which may appoint one or more additional examiners.
- (4) In any case where the Dean, having received the thesis and having considered the report of the supervisor, resolves not to appoint examiners, he or she shall report the circumstances to the Academic Board.

#### 8. Degree Result

Upon completion of the coursework at the level prescribed by Faculty and after consideration of the reports of the

examiners on the thesis the Dean shall submit the reports, together with a recommendation concerning the award of the degree, to the Academic Board which shall determine the result of the candidature.

#### 9. Time Limits

- (1) Subject to sub-section 1.(1) a candidate may proceed either on a full-time or part-time basis.
- (2) Except in special circumstances and with the approval of the Dean all candidates shall complete a minimum of six (6) semesters of candidature taken over a period of time and in such manner as approved by the Dean.
- (3) Except in special circumstances and with the approval of the Dean a candidate shall complete the requirements for the degree not earlier than the end of the sixth and for a full-time candidate not later than the end of the tenth semester and for a part-time candidate not later than the twentieth semester excluding any period of approved suspended candidature.
- (4) A candidate shall prepare annually, before re-enrolment, a statement of the work done by the candidate towards completion of the requirements for the degree and submit it to the approved supervisor.
- (5) The supervisor shall also prepare an annual report on the work done by the candidate which shall be shown to the candidate for comment, and the candidate shall sign the report as having sighted the contents.
- (6) Both reports shall then be forwarded to the Associate Dean, Graduate Studies within the Faculty.

#### DIPLOMA OF HEALTH SCIENCE

1. (1) The Diploma of Health Science may be awarded in the area of:
  - (a) Aboriginal Health and Community Development.
2. (1) A unit of study shall consist of lectures together with such clinical, laboratory and tutorial instruction, practical work, exercises and essays as may be prescribed by the Faculty or the school concerned.
  - (2) The words 'to complete a unit of study' and derivative expressions mean:
    - (a) to attend the lectures and the meetings, if any, for clinical, laboratory or tutorial instruction; and
    - (b) to obtain a passing grade for that unit of study in accordance with the assessment criteria prescribed by the Faculty or the school concerned.
  - (3) A candidate permitted to re-enrol in a unit of study which has previously not been satisfactorily completed shall, unless exempted by the Faculty, again complete all the work of the unit.
3. Where in these resolutions a power is given to the Faculty or a head of school, subject to any express indication to the contrary or resolution passed by the Faculty, the Faculty or a head of school may, in their discretion, in any particular case—
  - (a) exercise the power;
  - (b) exercise the power conditionally; or
  - (c) decline to exercise the power.
4. (1) A candidate readmitted to candidature for the diploma after an absence of more than one year shall complete the diploma under such conditions as the Faculty shall determine.
  - (2) Except with the permission of the Faculty, on the recommendation of the head of school concerned, a candidate shall not enter a unit of study unless entry requirements prescribed for that unit of study have been satisfied.
5. A candidate may be granted credit towards the diploma on the basis of a unit of study or units of study regarded by the Faculty, on the recommendation of the head of school concerned, as equivalent in workload and academic standard, completed at another university or other tertiary institution, provided that the maximum credit granted shall not exceed the equivalent of two-thirds of the diploma requirements.

6. A candidate for the diploma shall complete the units of study as set out in the following tables in respect of the appropriate diploma area.

TABLE A: ABORIGINAL HEALTH AND COMMUNITY DEVELOPMENT

*Year 1*

Perspectives in Indigenous Health 1  
Communication Studies 1  
Primary Health Care 1  
Community Development I  
Introduction to Counselling Skills  
Elective Studies 1A  
Elective Studies 1B  
Professional Practice 1

*Year 2*

Perspectives in Indigenous Health 11  
Communication Studies 11  
Primary Health Care 11  
Community Development 11  
Counselling Theory and Methods A  
Elective Studies 11A  
Elective Studies 11B  
Professional Practice II

**GRADUATE DIPLOMAS AND GRADUATE CERTIFICATES**

**Subject areas**

(1) The Graduate Diploma of Health Science may be taken in the following subject areas:

- (i) Behavioural Science
- (ii) Child and Adolescent Health
- (iii) Community Health
- (iv) Education
- (v) Exercise and Sport Science
- (vi) Gerontology
- (vii) Health Information Management\*
- (viii) Indigenous Community Health
- (ix) Manipulative Physiotherapy\*
- (x) Medical Radiation Sciences
- (xi) Medical Sonography
- (xii) Physiotherapy\*
- (xiii) Sports Physiotherapy\*
- (xiv) Vision Impairment

Note: \*No commencing students

(2) A Graduate Diploma may be taken in the following subject areas:

- (i) Rehabilitation Counselling

(3) The Graduate Certificate of Health Science may be taken in the following areas:

- (i) Behavioural Science
- (ii) Casemix
- (iii) Child and Adolescent Health
- (iv) Clinical Data Management
- (v) Education
- (vi) Exercise and Sports Science
- (vii) Indigenous Community Health
- (viii) Medical Radiation Sciences
- (ix) Medical Sonography
- (x) Occupational Therapy
- (xi) Physiotherapy\*
- (xii) Vision Impairment

Note: \*No commencing students

**Eligibility for admission**

2. (1) The Faculty may, on the recommendation of the head of the school concerned, admit to candidature for a graduate diploma or a graduate certificate within the Faculty an applicant —

- (a) who is a graduate of the University of Sydney and has completed courses appropriate to the area of study in which the applicant seeks to proceed,

provided that the applicant's work is of sufficient merit, or who has submitted evidence of general and professional qualifications to satisfy the Faculty that the applicant possesses the educational preparation and capacity to pursue graduate studies; and

- (b) who, in addition, meets any other requirements for admission to a particular program that has been prescribed by Faculty.
- (2) Notwithstanding subsection (1), the Academic Board may admit a person to candidature for a graduate diploma or a graduate certificate in accordance with the provisions of Chapter 10 of the **By-laws**<sup>†</sup>.

**Availability**

**3.** Admission to candidature for any graduate diploma or graduate certificate or for any program within a graduate diploma or graduate certificate may be limited by quota.

4. In determining any quota the University will take into account:

- (a) availability of resources including space, library, equipment and computing facilities; and
- (b) availability of adequate and appropriate supervision, including both the supervision of research candidatures and the coordination of coursework programs.

5. In considering an application for admission to candidature the Faculty shall take account of any quota and will select in preference applicants who are most meritorious in terms of section 2 above.

6. Before recommending the admission of any applicant the head of the school concerned shall ensure that the extent of the resources and supervision available is known to and understood by the applicant and is appropriate to the applicant's proposed area of study and research.

**Preliminary studies**

7. (1) An applicant may be required to undertake preliminary or qualifying studies, and complete such preliminary examinations as the Faculty may prescribe, before admission to candidature.

- (2) Such an applicant shall complete the preliminary studies in not less than one semester and in not greater time than the Faculty may prescribe.

**Probationary admission**

**8.** A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this period the Faculty shall review the candidate's work and shall either confirm the candidate's status with effect from the date of the original acceptance or terminate the candidature.

**Time limits**

**9.** A candidate may be admitted to proceed on either a full-time basis or a part-time basis.

**Credit**

**10.** The Faculty may, in respect of a candidate who before admission to candidature has spent time in advanced study or research in the University of Sydney or in another university or institution—

- (a) deem such time to have been time spent after admission to candidature; and
- (b) grant credit towards the graduate diploma on the basis of a course or courses regarded as equivalent in workload and academic standard; provided that the time recognised or the credit granted represents no more than half of the total candidature and that any attendance requirements as may be prescribed by resolution of the Faculty are met.

<sup>†</sup> Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

**Enrolment**

11. (1) A candidate shall, unless otherwise permitted by the Faculty, enrol each year until the requirements for the graduate diploma are completed or the candidature terminated.
- (2) A candidate readmitted to candidature after an absence of more than one year shall complete the graduate diploma under such conditions as the Faculty shall determine.

**Requirements for the graduate diploma**

12. A candidate for the graduate diploma or graduate certificate shall complete the courses as prescribed by the Faculty and set out in tables of courses.
13. On the completion of the requirements for the graduate diploma or graduate certificate the head of school concerned shall report the results of the examination of the coursework to the Faculty which shall determine the result of the candidature.

**Progress**

14. The Faculty may, on the recommendation of the head of the school concerned, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the graduate diploma or graduate certificate and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

# Faculty of Law

enrolled in any one or more of the units of study in Combined Law I, H or III elected by candidates for the degree of Bachelor of Arts, Bachelor of Economics or Bachelor of Economics (Social Sciences), Bachelor of Commerce, Bachelor of Science or Bachelor of Engineering who are enrolled in any one or more of the units of study in Combined Law I, II or III;

- (j) the Directors of Faculty centres and institutes (who are otherwise not members of the Faculty); and
- (k) such other persons as may be appointed by the Senate on the nomination of the Dean of the Faculty of Law with the approval of the Faculty and the Academic Board;
- (l) Three members of general staff, who have close and appropriate associations with the work of the Faculty, to be appointed by the Faculty on the nomination of the Dean.

2. (a) If a person elected as a member of the Faculty under section 1(i) (iii) of these resolutions subsequently ceases to be a candidate for one of the degrees specified in that section, not having become a graduand or a graduate in the degree concerned, or if that person as a consequence of failure to enrol or discontinuation of enrolment is not enrolled in any one of the units of study in Combined Law I, II or III, that person's membership shall thereupon terminate.
  - (b) Should a person who is a member of the Faculty elected under section 1(i) of these resolutions subsequently become a member of the Faculty by virtue of the operation of section 1(g) of these resolutions, that person's membership under section 1(i) shall immediately terminate.
  - (c) Should a person who is a member of the Faculty under section 1(g) of these resolutions subsequently become a member of the Faculty by virtue of the operation of section 1(i) of these resolutions and should that person continue to be a member by virtue of both sections for a period of four months, that person's membership under section 1(i) shall terminate at the expiry of that period.

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE FACULTY OF LAW

1. The Faculty of Law shall comprise the following persons:

- (a) the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers in the units of study of the curriculum in Law, being full-time permanent and full-time temporary members of the teaching staff;
  - (b) such part-time and fractional members of the teaching staff as have responsibility for the general conduct of particular units of study in the curriculum in respect of which they are appointed;
  - (c) such Fellows of the Senate as are graduates in law;
  - (d) a barrister appointed by the Senate on the nomination of the New South Wales Bar Association;
  - (e) a solicitor appointed by the Senate on the nomination of the Law Society of New South Wales;
  - (f) the Deans of the Faculties of Arts, Economics and Business and Science at the University of Sydney, provided that each of the deans may appoint a member of the respective faculty to attend meetings of the Faculty of Law in the Dean's place, either for a particular meeting or for any length of time not exceeding the Dean's term of office as Dean and with full power to speak and vote at such meeting or meetings on the Dean's behalf;
  - (g) the President, for the time being, of the Sydney University Law Society (so long as that Society is recognised by the University) provided that the President is either a graduate in law or a candidate for the degree of Bachelor of Laws in the Faculty; the Law Librarian;
- not more than four students elected in the manner prescribed by resolution of the Senate, being-
- (i) a student enrolled as a candidate for a postgraduate degree or diploma in the Faculty, elected by candidates enrolled for a postgraduate degree or diploma in the Faculty;
  - (ii) two students enrolled as candidates for the degree of Bachelor of Laws in the Faculty, but not including a candidate referred to in subparagraph (iii), elected by candidates enrolled for the degree of Bachelor of Laws;
  - (iii) a student enrolled as a candidate for the degree of Bachelor of Arts, Bachelor of Economics or Bachelor of Economics (Social Sciences), Bachelor of Commerce, Bachelor of Science or Bachelor of Engineering and

### DEGREES AND GRADUATE DIPLOMAS IN THE FACULTY OF LAW

1. The degrees in the Faculty of Law shall be:
  - (a) Bachelor of Laws (LLB)
  - (b) Master of Laws (LLM)
  - (c) Master of Administrative Law and Policy (MALP)
  - (d) Master of Asian and Pacific Legal Systems (MAPLS)
  - (e) Master of Criminology (MCrim)
  - (f) Master of Environmental Law (MEL)
  - (g) Master of Health Law (MHL)
  - (h) Master of International Law (MIL)
  - (i) Master of International Taxation (MIntTax)
  - (j) Master of Jurisprudence (MJur)
  - (k) Master of Labour Law and Relations (MLLR)
  - (l) Master of Taxation (MTax)
  - (m) Doctor of Juridical Studies (SJD)
  - (n) Doctor of Philosophy (PhD)
  - (o) Doctor of Laws (LLD).
2. The graduate diplomas in the Faculty of Law shall be:
  - (a) Graduate Diploma of Law (GradDipLaw)
  - (b) Graduate Diploma in Commercial Law (GradDipCommLaw)
  - (c) Graduate Diploma in Corporate, Securities and Finance Law (GradDipCorpLaw)
  - (d) Graduate Diploma in Criminology (GradDipCrim)
  - (e) Graduate Diploma in Environmental Law (GradDipEnvLaw)
  - (f) Graduate Diploma in Health Law (GradDipHL)

- (g) Graduate Diploma in International Business Law (GradDipIntBusL)
- (h) Graduate Diploma in International Law (GradDipIL)
- (i) Graduate Diploma in Jurisprudence (GradDipJur)
- (j) Graduate Diploma in Taxation (GradDipTax).

## BACHELOR OF LAWS'

### Including the Combined Law programs:

- Bachelor of Arts/Bachelor of Laws
- Bachelor of Economics/Bachelor of Laws
- Bachelor of Economics (Social Sciences)/Bachelor of Laws
- Bachelor of Commerce/Bachelor of Laws.
- Bachelor of Science/Bachelor of Laws
- Bachelor of Engineering/Bachelor of Laws

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

### Requirements for the Pass Degree of Bachelor of Laws

2. To qualify for the award of the pass degree students must

- (a) complete successfully units of study giving credit for a total of 144 credit points; and
- (b) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

### Requirements for the Honours Degree of Bachelor of Laws

3. To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

### Requirements for the Combined Degrees

4. To qualify for the award of the two degrees in a Combined degree course, students must complete the requirements published in the Faculty Resolutions relating to the course.

## MASTER'S DEGREES AND GRADUATE DIPLOMAS IN THE FACULTY OF LAW

In these resolutions:

Committee means the Postgraduate Studies Committee of the Faculty or its delegate;

degree means the degree of

- Master of Administrative Law and Policy,
- Master of Asian and Pacific Legal Systems,
- Master of Criminology,
- Master of Environmental Law,
- Master of Health Law,
- Master of International Law,
- Master of International Taxation,
- Master of Jurisprudence,
- Master of Labour Law and Relations,
- Master of Laws or
- Master of Taxation;

**diploma** means the

- Graduate Diploma in Commercial Law,
- Graduate Diploma in Corporate, Securities and Finance Law,
- Graduate Diploma in Criminology,
- Graduate Diploma in Environmental Law,
- Graduate Diploma in Health Law,
- Graduate Diploma in International Law,
- Graduate Diploma in International Business Law,
- Graduate Diploma in Jurisprudence,
- Graduate Diploma in Taxation or
- Graduate Diploma in Law;

**course of study** means the course of study towards the relevant degree or diploma;

Faculty means the Faculty of Law.

**program coordinator** means the person in charge of the relevant course of study;

**pre-1999 candidate** means a candidate first enrolled in the relevant course of study before January 1999 and

**prescribed foundational unit** means a unit of study designated by the program coordinator as unsuitable to be assessed entirely by research paper.

## 1. Graduate programs

*What is the range of programs available?*

1.1 Applications may be made to the Faculty for candidature for the following programs—

- (a) Master's Degrees by coursework:
  - Master of Administrative Law and Policy (MALP)
  - Master of Asian and Pacific Legal Systems (MAPLS)
  - Master of Criminology (MCrim)
  - Master of Environmental Law (MEL)
  - Master of Health Law (MHL)
  - Master of International Taxation (MintTax)
  - Master of International Law (MIL)
  - Master of Jurisprudence (MJur)
  - Master of Labour Law and Relations (MLLR)
  - Master of Laws (LLM)
  - Master of Taxation (MTax)
- (b) Master's Degrees by thesis:
  - Master of Laws (LLM)
  - Master of Criminology (MCrim)
- (c) Graduate Diplomas:
  - Graduate Diploma in Commercial Law (GradDipCommLaw)
  - Graduate Diploma in Corporate, Securities and Finance Law (GradDipCorpLaw)
  - Graduate Diploma in Criminology (GradDipCrim)
  - Graduate Diploma in Environmental Law (GradDipEnvLaw)
  - Graduate Diploma in Health Law (GradDipHL)
  - Graduate Diploma in International Law (GradDipIL)
  - Graduate Diploma in International Business Law (Grad Dip Int Bus)
  - Graduate Diploma in Jurisprudence (GradDipJur)
  - Graduate Diploma in Taxation (GradDipTax)
  - Graduate Diploma of Law (GradDipLaw)

## 2. Admission

### General

*What are the requirements for admission*

- 2.1 An applicant may be admitted to candidature for the particular degree or diploma if the applicant holds such qualifications at such levels of achievement on such terms and conditions as may be determined from time to time by the Faculty.
- 2.2 In the Master of Laws an applicant may be admitted an applicant to candidature as a candidate either for the Master of Laws by coursework or the Master of Laws by thesis on such terms and conditions as may be determined from time to time by the Faculty.
- 2.3 In the Master of Criminology an applicant may be admitted to candidature as a candidate for either the Master of Criminology by coursework or the Master of Criminology by thesis on such terms and conditions as may be determined from time to time by the Faculty.

*How do I apply for admission?*

- 2.4 Applications for admission to candidature must be made in writing to the Faculty by the time and in the manner determined by the Faculty from time to time. The Faculty refers such applications to the Committee or its nominee.

<sup>1</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office.



*What is the language of study and assessment?*

2.5 The language of study and assessment is English. Before accepting an application the Faculty may require the applicant to demonstrate proficiency in English (including undertaking a specified program of study in English).

*Can I study on a part-time basis?*

2.6 An applicant may be admitted as either a full-time or a part-time candidate for the degree or diploma.

**Coursework candidates***What are the admission requirements for Master's degrees and Graduate Diplomas?*

2.7 An applicant may be admitted to candidature for a Master's degree or Graduate Diploma if

- the applicant has completed a degree of Bachelor of Laws or equivalent at a level of merit sufficient for the program of study; or
- the applicant has completed with sufficient merit for the program of study all the examinations of the Joint Examinations Committee of the Supreme Court of New South Wales.

*What if I do not have a legal qualification?*

2.8 An applicant may be admitted to candidature for a Master's degree or Graduate Diploma (excluding the Master of Laws, Graduate Diploma of Law and Graduate Diploma in Commercial Law) if

- that degree or completed qualification has been obtained at a level of merit which the Committee considers sufficient to enable the candidate to undertake the course of study; and
- that degree or completed qualification is obtained within any fields stipulated by Faculty as required for non-law candidates for a specialist degree.<sup>1</sup>

2.9 Candidates in the following degrees and diplomas, who do not have a legal qualification or prior orientation, may be required to attend a short, intensive bridging course on law and legal methodology:

- Master of International Law
- Master of Administrative Law and Policy
- Master of Asian and Pacific Legal Systems
- Master of Environmental Law
- Master of Health Law
- Master of Labour Law and Relations
- Graduate Diploma in International Law
- Graduate Diploma in International Business Law
- Graduate Diploma in Environmental Law
- Graduate Diploma in Health Law

**Thesis candidates***How are applications for admission to candidature for the Master of Laws by thesis and for the Master of Criminology by thesis assessed?*

2.10 Applications for admission to candidature for the Master of Laws by thesis or for the Master of Criminology by thesis are assessed on the basis of:

- suitability and sufficiency of merit of prior qualifications (an LLB or equivalent, in the case of the LLM);
- suitability of proposed topic; and
- availability of appropriate supervision.

2.11 (a) A thesis candidate must apply in writing for the Committee's approval of the subject of the proposed thesis.

- The Committee appoints a member of the University's academic staff, or in exceptional cases and in accordance with University policies, another suitably qualified person, as supervisor of each candidate.

**3. Course requirements****Coursework candidates***What are the general course requirements for Master's degrees by coursework and Graduate Diplomas?*

3.1 (a) Subject to the requirements for particular courses of study referred to in sections 3.2-3.22, a candidate for a Master's degree by coursework must:

- attend classes in units of study totalling 48 credit points chosen from the units of study prescribed by the Faculty as units of study leading to the degree and
- pass the assessments in those units of study, and,
- for pre-1999 candidates only, if eligible and permitted to enroll for an honours dissertation, successfully complete that dissertation at the stipulated standard in addition to the 48 credit points.

(b) Subject to the requirements for particular courses of study referred to in sections 3.2-3.25, a candidate for a diploma must:

- attend classes in units of study totalling 24 credit points chosen from the units of study prescribed by the Faculty as units of study leading to the diploma; and
- pass the assessments in those units of study.

*What are the particular requirements for the Master of Criminology and the Master of Jurisprudence?*

3.2 A candidate for the Master of Criminology by coursework must either;

- (i) attend classes in units of study totalling 48 credit points chosen from the units of study prescribed by the Faculty as units of study leading to the degree; and
- pass the assessments in those units of study; or
- (i) complete a research project worth 12 credit points on a topic approved by the program coordinator; and
- (ii) attend classes in units of study totalling 36 credit points chosen from the units of study prescribed by the Faculty as units of study leading to the degree; and
- (iii) pass the assessments in those units of study.

3.3 (a) A candidate for the Master of Jurisprudence must

- attend classes in units of study totalling 36 credit points chosen from the units of study prescribed by the Faculty as units of study leading to the degree; and
- pass the assessment in those units of study; and
- complete a research project worth 12 credit points within the subject matter of the course of study as approved by the head of the Department of Jurisprudence.

(b) With the permission of the head of the Department of Jurisprudence, a candidate for the Master of Jurisprudence may complete up to 24 credit points of the coursework requirement in (a) by undertaking a unit or units of study prescribed for one of the other Master's degrees offered by the Faculty.

*What are the particular requirements for the Master of Administrative Law and Policy?*

3.4 (a) The units of study for the Master of Administrative Law and Policy may be prescribed by the Faculty, by the Department of Government and Public Administration or by the Department of Social Work, Social Policy and Sociology as units of study leading to the degree.

(b) Of the optional units of study prescribed by the Faculty of Law for the degree, not including Public

Sector Policy 2, candidates must attend classes in units of study totalling at least 12 but no more than 24 credit points.

*What are the particular requirements for the Master of Labour Law and Relations?*

- 3.5 (a) Normally, half of the credit points for a candidate enrolled in the Master of Labour Law and Relations must be in the area of labour relations and half in the area of labour law. In special circumstances (such as where prior undergraduate studies mean that there are insufficient remaining suitable labour relations units of study), the program co-ordinator may after consulting the head of the Department of Industrial Relations approve a candidate's written application to take 30 credit points of labour law units of study and 18 credit points of labour relations units of study.
- (b) Unless varied by the Committee, candidates must select all labour relations units of study from units of study for the courses of study for Certificate or Graduate Diploma in Industrial Relations and Human Resources Management, or the Master of Industrial Relations and Human Resource Management, in the Faculty of Economics (hereafter Faculty of Economics units of study) subject to the following conditions:
- (i) Faculty of Economics units of study are counted as 6 credit points;
  - (ii) candidates must comply with all regulations, charges, attendance and assessment requirements of the Faculty of Economics units of study (including restrictions on Honours units, which restrictions override these resolutions where inconsistent); and
  - (iii) candidates must not enrol in any labour relations units of study unless either the candidate has completed (or is concurrently enrolled in) the unit of study Australian Industrial Relations or the head of the Department of Industrial Relations (or the coordinator of postgraduate courses in that department) has given written permission to substitute another unit of study on the basis that the candidate has already completed an equivalent undergraduate unit of study.

*What are the particular requirements for the Environmental Law and Taxation programs?*

- 3.6 A candidate for the Master of International Taxation, Master of Taxation or Graduate Diploma of Taxation may, subject to the approval of the Committee on the recommendation of the program coordinator and up to the limit prescribed from time to time by the Committee, take any coursework unit of study or seminar offered by the Faculty or by another member of the Consortium of Australian Tax Schools (CATS) towards the degree requirements.
- 3.7 A candidate for the Master of Environmental Law or the Graduate Diploma of Environmental Law may, subject to the approval of the Committee on the recommendation of the program coordinator and up to the limit prescribed from time to time by the Committee, take any coursework unit of study or seminar offered by the Faculty or by other institutions which are members of the Australian Centre for Environmental Law (ACEL).

*What are the particular requirements for the International Law programs?*

- 3.8 A candidate for the Master of International Law must:
- (a) (i) attend classes in units of study totalling 36 credit points chosen from units of study prescribed by the Faculty as units of study

leading towards the award of the degree, including 6 credit points from one unit of study offered by the Department of Government and Public Administration in the Master of International Studies program, and

- (ii) pass the assessments in those units of study; and

- (b) complete an 'International Law Research Project' worth 12 credit points on a topic approved by the program coordinator.
- 3.9 A candidate for the Graduate Diploma in International Law and Graduate Diploma in International Business Law must (i) attend classes in units of study totalling 24 credit points from units of study prescribed by the Faculty as units of study towards the award of the degree; and (ii) pass the assessments in those units of study.

*What are the units of study I can/must undertake?*

- 3.10 The units of study prescribed by the Faculty as leading to the degree or diploma are set out in the Appendix to these resolutions.
- 3.11 Not all units of study offered within the Faculty may be available at a particular time.
- 3.12 Any special graduate seminar unit offered on a temporary basis within the Faculty may be approved as a unit of study by the head of the Department of Law, subject to the unit meeting any time limits and conditions of approval laid down in Faculty policies.
- 3.13 Any unit of study available in the Faculty may be included amongst the units of study prescribed for a particular degree or diploma (not including the Master of Laws or Graduate Diploma of Law) with the approval of the relevant program coordinator.
- 3.14 The Committee may place restrictions on the units of study to be taken by coursework candidates either generally or in any particular case.

*Can I get exemption for a compulsory unit of study?*

- 3.15 In exceptional cases, candidates who through previous tertiary study or a combination of that study with work experience, can demonstrate competence in one or more of the compulsory units of study may be relieved from the requirement to undertake the compulsory unit or units of study. Where relief from undertaking a compulsory unit or units of study has been granted, an optional unit or units of study must be substituted for that unit(s). A candidate must still complete units of study of the total credit point value required for completion of the course of study.

*What do the credit points mean?*

- 3.16 All units of study offered are assigned a credit point value. A unit of study of 6 credit points requires attendance of approximately 26 hours of classes. A unit of study of 12 credit points requires attendance of approximately 52 hours of classes.

*What are the rules concerning research papers?²*

- 3.17 (a) Candidates for a Master's degree by coursework (excluding the Master of Jurisprudence) must write a research paper in full satisfaction of the assessment requirements, in at least one unit of study (other than a prescribed foundational unit) and may, subject to any policies issued by the program coordinator, write a research paper in additional units of study up to a value of 48 credit points.
- (b) Candidates for a Graduate Diploma may write a research paper in satisfaction of assessment requirements in a unit of study, subject to obtaining the permission of the unit coordinator.
- 3.18 Where a coursework candidate elects to write a research paper for a unit of study, the research paper (a) must be worth at least 60 per cent of the assessment for

the unit of study, but may be worth up to 100 per cent at the discretion of the lecturer in charge of the unit of study concerned (as stipulated in policies notified to the class within 3 weeks of commencement), and (b) must be worth 100 per cent in the case of the mandatory research paper unit of study.

- 3.19(a) The topic of any research paper to be submitted must be nominated by the candidate and approved as a relevant topic by the lecturer in the unit of study concerned. When nominating a topic, the candidate must outline briefly the matter to be dealt with in the research paper.
- (b) The required length of any research paper for a unit of study shall be 6 000-10 000 words for a unit of study of 6 credit points and 12 000-20 000 words for a unit of study of 12 credit points. The lecturer in charge of the unit of study determines the length within these ranges.

<sup>2</sup> Candidates for a Master's degree by coursework (except the Master of Criminology by coursework and the Master of Jurisprudence) who first enrolled prior to 1991 are not required to write a research paper.

*What are the rules concerning research projects (Master of Criminology by coursework and Master of Jurisprudence only)?*

- 3.20(a)** The topic of the research project in the Master of Criminology by coursework and the Master of Jurisprudence may be related to any unit of study undertaken by the candidate as part of the course of study.
- (b) The candidate must nominate the topic of the research project, after consultation with and approval by the lecturer in charge of the unit of study concerned.
- (c) The research project has a value of 12 credit points.
- 3.21 (a) For students enrolled in the Master of Criminology by coursework choosing to complete a research project but not an Honours dissertation the required length of the research project is approximately 15 000 words.
- (b) For students enrolled in the Master of Jurisprudence, the required length of the research project is approximately 15 000 words.

*What are the rules concerning Honours dissertations?*

- 3.22 (a) Candidates enrolling in a Master's degree after 1 January 1999 are not eligible for Honours. However, a candidate for a Master's degree by coursework (excluding the Master of Criminology by coursework and the Master of Jurisprudence) who first enrolled before 1 January 1999 is eligible to enrol for an Honours dissertation if the candidate obtains an average mark of 75 or above determined from the best 36 credit points.
- (b) The Committee or its delegate may allow a pre-1999 candidate to enrol for an Honours dissertation before all required units of study have been completed.
- (c) The dissertation topic for a pre-1999 candidate must be nominated by the candidate and approved by the Committee after receipt of a recommendation from the program coordinator. When nominating a topic the candidate must outline briefly the matter to be dealt with in the dissertation.
- (d) The Committee must appoint a full-time member of the University's academic staff to act as supervisor of each pre-1999 candidate enrolled for an Honours dissertation.
- (e) The required dissertation length is approximately 20 000 words.
- (f) For the purposes of calculating the final grade for Honours of a pre-1999 candidate, the dissertation

has a value of 24 credit points, producing a 72 notional credit point denominator for the purpose of this calculation.

- (g) The dissertation for a pre-1999 candidate shall be at a standard determined by the Committee.

*What are the rules concerning Honours dissertations in the Master of Criminology by coursework?*

- 3.23 (a) A candidate who enrolls for the Master of Criminology by coursework after January 1999 is not eligible for Honours. A candidate who first enrolled in or after 1993 but before 1 January 1999 is eligible to enrol for an Honours dissertation if
- (i) the candidate has not chosen to complete a research project and obtains an average mark of 75 or above determined from the best 36 credit points; or
  - (ii) the candidate has chosen to complete a research project and obtains an average mark of 75 or above determined from the best 24 credit points.
- (b) The Committee or its delegate may allow a pre-1999 candidate to enrol for the Honours dissertation before all required units of study have been completed.
- (c) The dissertation topic for a pre-1999 candidate must be nominated by the candidate and approved by the Committee after receipt of a recommendation from the program coordinator. When nominating a topic the candidate must outline briefly the matter to be dealt with in the dissertation.
- (d) The Committee must appoint a full-time member of the University's academic staff to act as supervisor of each pre-1999 candidate enrolled for an Honours dissertation.
- (e) For those candidates not choosing to complete a research project, the Honours dissertation required length for a pre-1999 candidate is approximately 20 000 words.
- (f) For those pre-1999 candidates choosing to complete a research project, the Honours dissertation and the research project must be submitted in the form of a single thesis of approximately 30 000 words.
- (g) For the purposes of calculating the final grade for Honours, the dissertation has a value of 24 credit points.
- (h) The dissertation shall be at a standard Master's level determined by the Committee.

*What are the rules concerning Honours dissertations in the Master of Jurisprudence?*

- 3.24 (a) Candidates enrolling in a Master's degree after 1 January 1999 are not eligible for Honours. However, a candidate first enrolled before 1 January 1999 is eligible to enrol for an Honours dissertation if the candidate obtains an average mark of 75 or above determined from the marks obtained in the best 24 credit points and the research project.
- (b) The Committee may allow a pre-1999 candidate to enrol for the Honours dissertation before all required units of study have been completed.
- (c) The dissertation topic for a pre-1999 candidate must be nominated by the candidate and approved by the Committee after receipt of a recommendation from the program coordinator. When nominating a topic the candidate must outline briefly the matter to be dealt with in the dissertation.
- (d) The Committee must appoint a full-time member of the University's academic staff to act as supervisor of each pre-1999 candidate enrolled for an Honours dissertation.

- (e) The required dissertation length is approximately 20 000 words.
- (f) For the purposes of calculating the final grade for Honours, the dissertation has a value of 24 credit points.
- (g) The dissertation shall be at a standard determined by the Committee.

*What are the rules about enrolling in a Postgraduate Research Project?*

- 3.25 (a) Subject to paragraph (d), candidates in any Master's degree may enrol in a 'Postgraduate Research Project' unit or units of study comprising six but not more than 12 credit points, subject to the approval of the associate dean and satisfaction of any policies issued by the program coordinator.
- (b) A single unit research project worth 6 credit points will be of one semester in length; a 12 credit point research project unit will cover two semesters.
- (c) A single unit research project requires submission of a substantial research paper of approximately 10 000 words; a 12 credit point unit requires a substantial research paper of approximately 20 000 words.<sup>1</sup>
- (d) The Postgraduate Research Project is not available to diploma candidates or to candidates for the Master of International Law or the Master of Criminology by coursework.

<sup>1</sup>Approximately, where it appears in the Resolutions in relation to word lengths, means a deviation of not more or 15% more or less from the stated word limit.

**Thesis candidates**

*What are the rules concerning theses?*

- 3.26 A thesis candidate must present to the Faculty a thesis in the subject approved by the Committee. To obtain award of the degree the thesis must, in the opinion of the examiners, be a substantial contribution to the subject concerned.
- 3.27 A candidate may be required by the head of department (or delegate) to attend lectures or seminar courses subject to the approval of any other relevant head of department.
- 3.28 A thesis candidate must personally consult with the supervisor or supervisors appointed by the Committee, on a regular basis and in accordance with University and Faculty policies about supervision practices. These requirements may be adapted to meet special geographic or other circumstances.
- 3.29 Before each re-enrolment a thesis candidate must submit to the associate dean (postgraduate) a short statement of the work done by the candidate in the preceding 12 months.
- 3.30 (a) A full-time thesis candidate must present three copies of the thesis not less than one year and not more than two years after the date of admission to candidature.
- (b) A part-time thesis candidate must present the thesis not less than two years and not more than four years after the date of admission to candidature.

*How are theses examined?*

- 3.31 (a) A thesis may be submitted for examination in a temporary binding provided that it is strong enough to withstand ordinary handling and postage. However, the degree will not be awarded until the candidate has lodged with the University at least two copies of the thesis, containing any amendments or corrections that may be required. These copies must be bound in permanent form.
- (b) The Committee, in accordance with the policies determined by the Faculty and University from time to time, must appoint two examiners with

qualifications it thinks fit to examine the thesis of the candidate, of whom at least one must be external to the University of Sydney.

- (c) A thesis must be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the thesis is presented in a satisfactory form and prima facie examinable.
- (d) The candidate must state in the thesis, generally in a preface, and specifically in notes, the sources from which the information was derived, the extent to which the work of others has been used, and the portions of the thesis claimed as original.
- (e) The candidate must not lodge as the thesis any work previously submitted for a degree of this or any other University. However, work of that kind may be incorporated in the thesis, provided that the thesis indicates the work so incorporated.
- 3.32 (a) The Committee must determine the grade at which the degree is to be awarded to a successful thesis candidate in the light of the reports of the examiners.
- (b) The Committee must ensure that the result is in accordance with University policy and procedures as stipulated in the University's publication Postgraduate Studies Handbook.

**Granting credit for other study**

**Coursework candidates**

- 4.1 (a) Applications for credit for other study are to be made to the Committee or its nominee.
- (b) The other study may include:
  - (i) study prior to enrolment; and
  - (ii) study elsewhere during enrolment.

*Can I get credit for units of study offered towards another degree or diploma?*

- 4.2 The Committee or its delegate may in its discretion grant a candidate for a Master's degree by coursework or a Graduate Diploma credit for completion of units of study offered towards another degree or diploma in this university or an equivalent provider of tertiary education. The following conditions apply to such credit:
  - (a) credit may not be given for units of study taken outside the Faculty having a total credit point value more than half of that required for completion of the course of study;
  - (b) credit may be given for units of study taken in the Faculty subject to Faculty fee or other policies;
  - (c) credit may not be given for units of study which are credited towards the award of another degree or diploma;
  - (d) the candidate may not take units of study in the curriculum for the course of study which are substantially similar to the units of study for which credit has been given;
  - (e) the subject(s) of the unit(s) of study for which credit is sought must be sufficiently relevant to the course of study;
  - (f) the work completed for the other degree or diploma must, in the opinion of the Committee, be of a sufficient standard;
  - (g) credit may not be given for work done in another faculty of this university or at an equivalent provider of tertiary education as satisfying the requirements (if any) for a dissertation.

*Can I get credit for non-law units of study towards the MLLR and MALP?*

- 4.3 A candidate for the Master of Labour Law and Relations and the Master of Administrative Law and Policy may take and obtain credit for non-law units as prescribed in the course requirements for each degree.

4.4 A candidate for any other Master's degree by coursework and Graduate Diploma may, if the Committee thinks fit, be granted credit for non-law units of study. However, credit may not be given for non-law units of study totalling more than 12 credit points in the case of a Master's degree and six credit points in the case of a Graduate Diploma.

*Can I include any undergraduate units of study?*

4.5 A candidate for a Master's degree by coursework or a Graduate Diploma may include in the degree or diploma units of study totalling at most 12 credit points in the case of a Master's degree and six credit points in the case of a Graduate Diploma selected from designated undergraduate law units of study as approved and offered by the Faculty. However, the candidate must have complied with any special unit of study assessment requirements specified for candidates for the course of study. Postgraduate students undertaking an undergraduate unit of study for credit will normally be required to submit a research paper constituting not less than 60 per cent of the assessment requirements for the unit of study, and be assessed at postgraduate standard. The Committee may award the credit on the recommendation of the associate dean (postgraduate).

*Can I get credit for single unit enrolment?*

4.6 A candidate who has completed a unit of study in the Faculty as a single unit enrolment may be granted credit for that unit towards a degree or diploma on terms the Committee determines from time to time.

#### Thesis candidates

*Can I count work done in an uncompleted PhD towards a Master of Laws by thesis or a Master of Criminology by thesis?*

4.7 The Committee may deem time spent or work done towards the degree of Doctor of Philosophy by a candidate before admission to candidature for the Master of Laws by thesis or the Master of Criminology by thesis to be time spent or work done after admission, provided the candidate has ceased to be a candidate for the Doctor of Philosophy.

#### 5. Course progress

*What are the time limits for the degree or diploma?*

- 5.1 (a) For a Master's degree by thesis-
- (i) a full-time candidate must complete all the requirements for the degree not more than two years and not less than one year from the date of first enrolment as a candidate;
  - (ii) a part-time candidate must complete all the requirements for the degree not more than four years and not less than two years from the date of first enrolment as a candidate.
- (b) For a Master's degree by coursework-
- (i) a full-time candidate must complete all the requirements for the degree not more than three years and not less than one year from the date of first enrolment as a candidate;
  - (ii) a part-time candidate must complete all the requirements for the degree not more than six years and not less than two years from the date of first enrolment as a candidate.
- (c) For a Graduate Diploma-
- (i) a full-time candidate must complete all the requirements for the diploma not more than two years and not less than six months from the date of first enrolment as a candidate;
  - (ii) a part-time candidate must complete all the requirements for the diploma not more than three years and not less than one year from the date of first enrolment as a candidate.

- (d) Years of suspended candidature are not to be counted in the time for completing a degree or diploma.
- (e) In special circumstances and with the approval of the Committee, a candidate may complete a degree or diploma outside the periods specified in (a) and (b).

*What are the rules concerning suspension, deferment and termination of candidature?*

- 5.2 The Committee or its nominee may-
- (a) on written application by a candidate suspend the candidature on the grounds and conditions the Committee or its nominee thinks fit. Any period of suspension does not count towards any period within which the course of study would otherwise have been required to be completed;
  - (b) on written application permit a candidate who has been admitted to candidature but has not enrolled for a first time to defer enrolment for one year;
- 5.3 (a) The Committee may require a candidate to show cause why the candidature should not be terminated for unsatisfactory progress, in any of the following circumstances:
- (i) a candidate has not completed all the requirements of the degree or diploma within the time specified in section 5.1; or
  - (ii) in the case of a thesis candidate, the annual review of progress concludes that the candidate is not making adequate progress; or
  - (iii) in the case of a candidate for a Master's degree by coursework, the candidate has obtained failures in any two units of study or two failures in one unit of study; or
  - (iv) in the case of a candidate for a Graduate Diploma, the candidate has obtained a failure in any unit of study.
- (b) If the Committee considers that the candidate has not shown good cause why the candidature should not be terminated, the Committee may terminate the candidature.

*What are the attendance requirements?*

- 5.4 (a) A coursework candidate whose attendance record at classes in a unit of study in which the candidate is enrolled is unsatisfactory may be refused permission to take the assessments in that unit of study. A candidate refused permission will be deemed to have discontinued the unit of study with permission.
- (b) For the purpose of this resolution, attendance at less than 70 per cent of scheduled classes is an unsatisfactory attendance record.

#### 6. Assessment and grades

*What are the requirements before sitting an examination?*

- 6.1 In exceptional circumstances, the Committee may waive any or all of the unit of study attendance, practical, research or written work requirements normally required before candidates can present for an examination of a unit of study for any Master's degree or Graduate Diploma.

*What are the grades applicable to units of study?*

- 6.2 (a) Each unit of study is assessed in grades of High Distinction, Distinction, Credit and Pass. The range of marks for each grade is as follows:
- |                  |        |
|------------------|--------|
| Grade            |        |
| High Distinction | 85-100 |
| Distinction      | 75-84  |
| Credit           | 65-74  |
| Pass             | 50-64  |

- (b) An Order of Merit is published in each unit of study.

*How much is a research paper worth?*

- 6.3 (a) Where a coursework candidate is required to write a research paper in at least one unit of study, that paper is worth 100 per cent of the assessment in that unit.
- (b) Where a coursework candidate is permitted to elect to write a research paper for additional unit(s) of study, the research paper must be worth at least 60 per cent of the assessment for the unit of study but may be worth up to 100 per cent at the discretion of the lecturer in charge of the unit of study (as stipulated in policies notified to the class within 3 weeks of commencement).

*In what grades is a Master's degree by coursework awarded?*

- 6.4 (a) Grades for a Master's degree by coursework are awarded as follows:
- (i) Pass is awarded where a candidate has successfully completed all units of study prescribed by the Faculty.
  - (ii) Candidates first enrolling in a Master's degree after 1 January 1999 are not eligible for Honours; Honours may be awarded to candidates first enrolled before that date who have, in addition to completing the requirements in (i), submitted an Honours dissertation in accordance with these resolutions and who have in those units of study and the dissertation achieved a satisfactory Honours standard at Master's level as determined by the Faculty.
- (b) A pre-1999 candidate who has failed one unit of study twice or who has failed two units of study is not eligible for Honours.
- (c) A pre-1999 candidate who wishes to offer the Committee an explanation for a failure which the candidate claims to be relevant in deciding eligibility for the award of Honours must do so as soon as possible after the failure.

*How are pre-1999 Honours awarded in Master's degrees by coursework (excluding the Master of Criminology by coursework and the Master of Jurisprudence)?*

- 6.5 (a) Candidates first enrolling in a Master's degree after 1 January 1999 are not eligible for Honours. Honours may be awarded to a pre-1999 candidate for a Master's degree by coursework (excluding the Master of Criminology by coursework and the Master of Jurisprudence) who has completed all units of study required for the course of study and the Honours dissertation, and are calculated:
- (i) using the marks from the best 36 credit points and the dissertation or
  - (ii) the marks from the best 48 credit points and half the dissertation, whichever is the higher.
- (b) Honours may be awarded to a pre-1999 candidate who has failed a unit of study by calculating the final grade by taking the average of the marks from the candidate's 48 credit points and half the total marks from the dissertation.

*How are pre 1999 Honours awarded in the Master of Criminology by coursework?*

- 6.6 (a) Candidates first enrolling in a Master's degree after 1 January 1999 are not eligible for Honours. Honours may be awarded to a pre-1999 candidate for the Master of Criminology by coursework who has completed all units of study required for the course of study and the Honours dissertation.

- (b) Where a pre-1999 candidate for Honours has not chosen to complete a research project, the average mark for the calculation of Honours is determined using the marks from:
- (i) the candidate's 36 best credit points and the dissertation; or
  - (ii) the candidate's 48 credit points and half of the total marks from the dissertation, whichever is the higher.
- (c) Where a pre-1999 candidate has chosen to complete a research project, the average mark for the calculation of Honours is determined by using the marks from:
- (i) the candidate's 24 best credit points and the combined mark of the research project and the dissertation; or
  - (ii) the candidate's 36 best credit points and half the combined mark of the research project and dissertation, whichever is the higher.
- (d) Honours may be awarded to a candidate who has failed a unit of study by calculating the final grade by taking the average mark of the candidate's
- (i) 48 credit points and half the dissertation mark if the candidate has not chosen to complete a research project; or
  - (ii) 36 best credit points and half the combined mark for the research project and dissertation if the candidate has chosen to complete a research project.

The requirement to complete an Honours dissertation was introduced in 1993.

*How are pre-1999 Honours awarded in the Master of Jurisprudence?*

- 6.7 (a) Candidates first enrolling in a Master's degree after 1 January 1999 are not eligible for Honours. Honours may be awarded to a pre-1999 candidate for the Master of Jurisprudence who has completed all units of study required for the course of study, the research project referred to in section 3.3 and the Honours dissertation, and are calculated using the marks of the candidate's 24 best credit points, the research project and the dissertation.
- (b) Honours may be awarded to a pre-1999 candidate who has failed a unit of study by calculating the final grade by taking the average mark of the candidate's 36 best credit points, the research project and half total marks from the dissertation.

*How are the pre-1999 grades First Class Honours, Second Class Honours and Pass awarded?*

- 6.8 (a) First Class Honours may be awarded to a pre-1999 candidate where a coursework candidate's average mark is 85 per cent or above, with a discretion in the Committee to award First Class Honours in special cases where a candidate's average mark is below 85 per cent.
- (b) Second Class Honours may be awarded to a pre-1999 candidate where a coursework candidate's average mark falls within the range 78-84 per cent, with a discretion in the Committee to award Second Class Honours in special cases where a candidate's average mark is below 78 per cent.
- (c) A Pass degree may be awarded to a pre-1999 candidate where a coursework candidate's average mark falls within the range 50-77 per cent.
- (d) A pre-1999 candidate's average mark for coursework is determined in accordance with sections 6.5-6.7.

*Are Diplomas awarded in different grades?*

- 6.9 Diplomas are awarded only on a Pass basis.

## 7. Single unit enrolment

7.1 A person may be permitted to enrol in any unit or units of study if the Committee or its nominee approves of the application.

### APPENDIX: UNITS OF STUDY OFFERED WITHIN THE FACULTY'

<sup>5</sup>All units of study have a value of 6 credit points unless otherwise specified.

#### Master of Laws, Graduate Diploma of Law

Candidates may choose from the full range of units of study offered by the Faculty excluding *Criminal Liability*.

#### Master of Administrative Law and Policy

##### Compulsory units of study

Administrative Law'  
Public Sector Policy 1  
Public Policy Making: Structure and Processes  
(or any other unit of study of 6 credit points prescribed by the Department of Government and Public Administration)

##### Optional units of study

Environmental Impact Assessment Law  
Government Regulation, Health Policy and Medical Ethics  
Judicial Review: Principles, Policy and Procedure  
Law, Ageing and Disability  
Privacy, Surveillance and Fair Information Practices  
Public Sector Policy 2  
Tax Administration  
Local Government Law  
Immigration and Labour Law  
Immigration and Nationality Law  
Refugee Law

<sup>6</sup> Except in special circumstances, candidates who have completed the postgraduate unit of study Administrative Law previously offered by the Faculty may not enrol in the unit of study Administrative Law. Candidates who have satisfactorily completed the postgraduate unit of study Administrative Law previously offered by the Faculty will be exempted from the requirement to undertake the compulsory unit of study Administrative Law. Units of study totalling 48 credit points must still be completed for the course of study. Candidates who have satisfactorily completed the postgraduate unit of study Administrative Law previously offered by the Faculty and who transfer from the Master of Laws to the Master of Administrative Law and Policy will be awarded 6 credit points towards the MALP.

#### Master of Asian and Pacific Legal Systems

##### Compulsory unit of study

Law and Legal Culture in Asia and the Pacific  
(12 credit points)<sup>7</sup>

##### Optional units of study

Asian Pacific Tax Systems  
Australian International Taxation  
Australian Tax Treaties  
Chinese Laws and Chinese Legal Systems  
(12 credit points)  
Chinese Legal System and Foreign Investment Law  
Comparative Environmental Law  
Law and Society in Indonesia  
Law and Business in Indonesia  
Asia Pacific Environmental Law  
Asia Pacific Environmental Law Journal

<sup>7</sup>Candidates who have satisfactorily completed this postgraduate unit previously offered by the Faculty and who transfer from the Master of Law to the Master of Asian and Pacific Legal Systems, will be awarded 12 credit points towards the MAPLS and exempted from the requirement to undertake the compulsory unit of study.

#### Master of Criminology by coursework,

#### Graduate Diploma in Criminology

##### Compulsory units of study

Crime, Research and Policy 1  
Explaining Crime

##### Optional units of study

Advanced Criminal Law'  
Advanced Forensic Psychiatry  
(Prerequisite: Forensic Psychiatry)  
Child Protection Law  
Contemporary Crime Issues  
Crime, Research and Policy 2  
(Prerequisite: Crime, Research and Policy 1)  
Criminal Justice: Developments in Prevention and Control  
Criminal Liability'  
Criminal Procedures  
Criminalisation  
Drugs, Drug Policy and the Law  
Explaining Punishment  
Forensic Psychiatry  
Gender, Race and Legal Relations  
Policing Australian Society  
Privacy, Surveillance and Fair Information Practices  
Young People, Crime and the Law

<sup>8</sup>This unit is only available to candidates who have completed an undergraduate unit of study in criminal law or its equivalent.

<sup>9</sup>Candidates who do not hold a law degree or LPAB/SAB/BAB qualification will be required to undertake this unit. Candidates who hold a law degree or LPAB/SAB/BAB qualification may not undertake this unit.

#### Master of Environmental Law, Graduate Diploma in Environmental Law

##### Compulsory Unit of Study

Environmental Law and Policy<sup>10</sup>

<sup>10</sup> Except in special circumstances, candidates who have not completed a tertiary unit of study in environmental law, or a unit of study judged by the Associate Dean (Postgraduate) to be substantially similar, may not enrol in units of study offered for the course of study unless the candidate has completed or is concurrently enrolled in the unit of study Environmental Law and Policy. Except in special circumstances, candidates who have completed a tertiary unit of study in environmental law, or a unit of study judged by the Associate Dean (Postgraduate) to be substantially similar, may not enrol in the unit of study Environmental Law and Policy.

##### Optional units of study

Asian and Pacific Environmental Law  
Asia Pacific Environmental Law Journal  
Biodiversity Law  
Comparative Environmental Law  
Environmental Dispute Resolution  
Environmental Economics  
Environmental Impact Assessment Law  
Environmental Planning Law  
Hazardous Substances and the Law  
Heritage Law  
International Environmental Law  
Local Government Law  
Native Title — Perspectives on Co-existence  
Natural Resources Law  
Pollution Law  
Protection of the Antarctic Environment  
Sustainable Development Law in China and Australia

#### Master of Health Law, Graduate Diploma in Health Law

##### Compulsory units of study

Government Regulation, Health Policy and Ethics  
Health Care and Professional Liability  
Information Rights in Health Care"

**Optional units of study**

Advanced Forensic Psychiatry  
 Dispute Resolution in Australia  
 Drugs, Drug Policy and the Law  
 Forensic Psychiatry  
 Law, Ageing and Disability  
 Legal Issues in Health Care and Technology  
 Privacy, Surveillance and Fair Information Practices  
 Reproduction and the Law

<sup>11</sup> Candidates who have satisfactorily completed the postgraduate unit of study Law and Medicine previously offered by the Faculty or an equivalent unit of study elsewhere may apply for exemption with respect to this unit. Units of study totalling 48 credit points must still be completed for the course of study.

**Master of International Law, Graduate Diploma in International Law****Compulsory units of study**

International Law<sup>1</sup>  
 International Law and Australian Institutions  
 International Law Research Project 0

**Core Units of Study**

International Business Law  
 International Commercial Arbitration  
 International Environmental Law  
 International Law and Use of Armed Force  
 International Trade Regulation  
 International Transport Law  
 Law of the Sea  
 Protection of the Antarctic Environment  
 Theories of International Law

**Optional Units of Study**

Asian and Pacific Environmental Law  
 Asia Pacific Taxation  
 Australian Tax Treaties  
 Comparative Environmental Law  
 Chinese Legal Systems and Foreign Investment  
 Comparative International Tax  
 Immigration and Labour Law  
 Immigration and Nationality Law  
 International Human Rights Law  
 Law and Business in Indonesia  
 Law and Society in Indonesia  
 Maritime Law  
 Refugee Law  
 The Legal System of the European Union  
 Trade and Commerce in European Law

<sup>1</sup>Available only to those candidates who have not completed any previous studies in International Law.

<sup>1</sup>Available to Master of International Law candidates only.

**Master of International Taxation****Compulsory unit of study**

Comparative International Taxation<sup>1</sup>

**Optional units of study**

Australian Income Tax System  
 Australian International Taxation  
 Australian Tax Treaties  
 Comparative Corporate Taxation  
 Controlled Foreign Companies, Foreign Investment  
 Funds and Transferor Trusts  
 OECD Model Tax Convention on Income and on  
 Capital  
 Tax Administration  
 Taxation and Social Policy  
 Transfer Pricing in Taxation

<sup>14</sup> Except in special circumstances and with permission of the Associate Dean (Postgraduate) candidates may not enrol in units of study offered for the course of study unless the candidate has completed or is concurrently enrolled in this unit of study.

**Master of Jurisprudence, Graduate Diploma in Jurisprudence****Optional units of study**

Applied Research on the Family in Law and Society  
 Aspects of Law and Justice (12 credit points)  
 Aspects of Law and Social Control (12 credit points)  
 Aspects of Legal Reasoning (12 credit points)  
 Constitutional Theory  
 Freedom of Speech and Freedom of Religion  
 Law and Legal Culture in Asia and the Pacific  
 Socio-Legal Research and Methodology  
 The Legal System of the European Union  
 Trade and Commerce in European Law

**Master of Labour Law and Relations****Compulsory unit of study**

Labour Law<sup>11</sup>

**Optional units of study**

Advanced Employment Law  
 Comparative Industrial Law  
 Discrimination in the Workplace  
 Trade Union Law  
 Workplace Bargaining  
 Work Safety  
 Immigration and Labour Law

<sup>15</sup> Unless and until otherwise approved by the Committee, all candidates shall first complete this unit of study before enrolling in any other law unit of study, provided that a full-time candidate may enrol in other law units of study concurrently with this unit of study.

**Master of Taxation, Graduate Diploma in Taxation****Compulsory unit of study**

Australian Income Tax System<sup>1</sup>

**Optional units of study**

Australian International Taxation  
 Australian Tax Treaties  
 Comparative International Taxation  
 Comparative Corporate Taxation  
 Corporate Taxation  
 Controlled Foreign Companies, Foreign Investment  
 Funds and Transferor Trusts  
 Income Transfer Payments Law  
 OECD Model Tax Convention on Income  
 and on Capital Tax Administration  
 Stamp Duties  
 Taxation and Social Policy  
 Taxation of Business and Property Income  
 Taxation of Financial Institutions and Financial  
 Transactions  
 Taxation of Partnerships and Trusts  
 Taxation of Remuneration  
 Taxation of Superannuation and Insurance  
 Transfer Pricing in Taxation

<sup>1</sup> Except in special circumstances and with permission of the Associate Dean (Postgraduate) candidates may not enrol in units of study offered for the course of study unless the candidate has completed or is concurrently enrolled in this unit of study.

**Graduate Diploma in Commercial Law****Optional units of study**

Advanced Financing Techniques  
 Chinese Legal System and Foreign Investment Law  
 Comparative Competition Law  
 Consumer Protection Law—  
 Regulation of the Unfair Marketing Practices  
 Consumer Protection Law—  
 Post-Sale Consumer Protection  
 Corporate Fundraising  
 Corporate Insolvency  
 Debt Financing  
 Equity Financing  
 International Business Law



International Commercial Arbitration  
 International Trade Regulation  
 International Transport Law  
 Issues in the Law of Copyright  
 Maritime Law  
 Modern Corporate Governance  
 Privacy, Surveillance and Fair Information Practices  
 Regulation of Derivatives, Products and Markets  
 Restitution for Unjust Enrichment  
 Restitution for Ineffective Contracts  
 Takeovers and Reconstructions:  
 Up to one unit, selected from the LLM course of study,  
 and approved by the course coordinator as being  
 relevant to the student's course of study

### **Graduate Diploma in Corporate, Securities and Finance Law**

#### *Optional units of study*

Advanced Financing Techniques  
 Corporate Fundraising  
 Corporate Taxation  
 Debt Financing  
 Equity Financing  
 International Business Law  
 Modern Corporate Governance  
 Regulation of Collective Investment  
 Takeovers and Reconstructions  
 Taxation of Financial Institutions and Financial Transactions

### **Graduate Diploma in International Business Law**

#### *Core units of study*

Comparative International Tax  
 International Business Law  
 International Commercial Arbitration  
 International Trade Regulation  
 International Transport Law

#### *Optional units of study*

Asia Pacific Taxation  
 Australian Tax Treaties  
 Chinese Legal Systems and Foreign Investment  
 Comparative Competition Law  
 Comparative Product Liability  
 Law and Business in Indonesia  
 Law and Society in Indonesia  
 Maritime Law  
 The Legal System of the European Union  
 Trade and Commerce in European Law

## **DOCTOR OF JURIDICAL STUDIES**

### **Application**

1. (1) An applicant for admission to candidature shall:
  - (a) lodge an application with the Faculty; and
  - (b) submit with the application an outline of the proposed course of advanced study and research, including both the area of the proposed thesis and proposals for related coursework units of study.
- (2) An application for admission to part-time candidature shall submit with the application a written undertaking that the applicant will:
  - (a) have sufficient time available to complete the requirements for the degree in accordance with section 9(2) and within the maximum period prescribed in section 9(3)(b) of these resolutions; and
  - (b) be able to attend at the University at such times and on such occasions for purposes of consultation and participation in departmental activities, as may be required on the recommendation of the head of department concerned or the Associate Dean of Postgraduate Studies.

### **Admission to candidature by the Board**

2. The Postgraduate Studies Committee of the Faculty (hereafter referred to as the Committee) may admit an applicant to candidature for the degree if:
  - (a) the candidate's application complies with section 1, and
  - (b) (except as provided in section 3 of these resolutions) the applicant holds or has fulfilled the requirements for:
    - (i) the degree of Bachelor of Laws of the University of Sydney with First or Second Class Honours, or
    - (ii) the degree of Master of Laws of the University of Sydney by coursework at a level of attainment prescribed by the resolution of the Postgraduate Studies Committee of the Faculty of Law.

### **Admission to candidature by the Academic Board**

3. On the recommendation of the Faculty, the Academic Board may admit to candidature for the degree an applicant whose application complies with section 1, and who:
  - (a) is either-
    - (i) a law graduate of another university or college of advanced education; or
    - (ii) a person accepted by the Faculty and by the Academic Board as having standing equivalent to that required of a law graduate of the University who is qualified for admission to candidature for the degree;
 and
  - (b) is recommended by the Faculty as being suitably prepared in the particular field of study in which the applicant proposes to be a candidate.

### **Studies during candidature**

- 4A. (1) Candidates shall pursue an approved course of advanced study and research comprising:
  - (a) 3 postgraduate coursework units of study offered for the degree of Master of Laws at the University of Sydney which relate to the thesis referred to in (c) below and completed in accordance with the resolutions relating to that degree;
  - (b) 3 postgraduate research units of study which until the Faculty otherwise prescribes shall be:
    - Legal Research 1
    - Legal Research 2
    - Legal Research 3; and
  - (c) a thesis.
- (2) With the approval of the Committee a candidate may complete up to 2 of the postgraduate coursework units of study referred to in section 4A(1)(a) in another faculty of this University or at another University, provided that:
  - (a) no unit of study for which credit is granted is the basis for the award of any other degree;
  - (b) the unit or units of study are passed at a level, or with such additional assessment or other requirements, as may be determined by the Committee in each case.
- (3) With the approval of the Committee a candidate may in exceptional circumstances complete one unit of study referred to in section 4A(1)(a) in either an undergraduate course offered by this Faculty or in another faculty of this University or at another university, provided that:
  - (a) no unit of study for which credit is granted is the basis for the award of any other degree;
  - (b) the unit of study is passed at a level, or with such additional assessment or other requirements, as may be determined by the Committee in each case.
- (4) The Committee may approve a variation in a candidate's course of study and research.

4B. (1) Candidates who enrolled for the degree before 1996, or who were enrolled in the Master of Laws degree before 1996 and prior to enrolling for the Doctor of Juridical Studies degree had completed six coursework units of study at an approved level by 1995, shall pursue an approved course of advanced study and research comprising:

- (a) 8 postgraduate coursework units of study offered for the degree of Master of Laws at the University of Sydney, 6 of which relate to the thesis referred to in (c) below and completed in accordance with the resolutions relating to that degree;
  - (b) a unit of study in either Legal Education or Legal Research; and
  - (c) a thesis.
- (2) With the approval of the Committee a candidate who enrolled for the degree before 1996 may complete up to 4 of the postgraduate coursework units of study referred to in section 4B(1)(a) in another faculty of this University or at another university, provided that:
- (a) no unit of study for which credit is granted is the basis for the award of any other degree;
  - (b) the unit or units of study are passed at a level, or with such additional assessment or other requirements, as may be determined by the Committee in each case.
- (3) With the approval of the Committee a candidate may in exceptional circumstances complete one unit of study referred to in section 4B(1)(a) in either an undergraduate course offered by this Faculty or in another faculty of this University or at another university, provided that:
- (a) no units of study for which credit is granted is the basis for the award of any other degree;
  - (b) the unit of study is passed at a level, or with such additional assessment or other requirements, as may be determined by the Committee in each case.
- (4) The Committee may approve a variation in a candidate's course of study and research.

#### Credit for previous studies

##### 5. (1) *Coursework degrees*

The Committee may grant a candidate credit for:

- (i) up to 3 postgraduate coursework units of study, and 2 postgraduate research units of study in respect of units of study completed for the degree of Master of Laws in this Faculty; or
- (ii) up to 2 postgraduate coursework units of study in respect of units of study completed in another faculty of this University or at another university, provided that:
  - (a) no unit of study for which credit is granted has been a basis for the award of any other degree;
  - (b) the units of study were passed at a level or with such additional assessment or other requirements as may be determined by the Board in each case;
  - (c) the units of study were completed within six years immediately preceding the commencement of candidature for the degree of Doctor of Juridical Studies; and
  - (d) each unit of study falls within the scope of the approved course of study and research under section 4A.

##### (2) *Research degrees*

The Board may grant credit for the whole or any part of a period of candidature undertaken for the degree of Master of Laws by thesis or the degree of Doctor of Philosophy in this Faculty provided that the candidate has abandoned candidature for the degree for which credit is sought and the period of candidature for which credit is sought:

- (a) involved a course of advanced study and research related to the candidate's proposed course of advanced study and research for the degree of Doctor of Juridical Studies; and
- (b) was taken within six years immediately preceding the commencement of the degree of Doctor of Juridical Studies.

#### The thesis

6. (1) The candidate shall present a thesis of between 40 000 and 60 000 words in length, which shall be a substantially original contribution to the subject concerned. The candidate shall state the sources from which the information is derived, the extent to which the work of others has been made use of, and the portion of the work the candidate claims as original.
- (2) The topic of the thesis shall be approved by the Committee.
- (3) The Committee on the recommendation of the head of department shall appoint a supervisor who shall be a member of the academic staff of the Faculty. In appropriate cases the Committee may appoint an associate supervisor.
- (4) A candidate may not present as the thesis any work which has been presented for a degree at this or another university, but the candidate will not be precluded from incorporating such work in the thesis, provided that, in presenting the thesis, the candidate indicates the part of the work which has been so incorporated.
- (5) A candidate shall submit to the Faculty three copies of the thesis in a form prescribed by the Committee.
- (6) The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- (7) When the degree has been awarded, a copy of the thesis incorporating any required emendations and revisions shall be lodged in the University Library.

#### Appointment of examiners

7. (1) On receiving the thesis and having considered the certificate of the supervisor, the Committee shall, if it thinks fit, appoint examiners.
- (2) If the Committee resolves to appoint examiners it shall appoint at least two examiners, one of whom shall be external.
- (3) The Committee shall report the names of the examiners appointed to the Academic Board, which may appoint one or more additional examiners.
- (4) In any case where the Committee, having received the thesis and having considered the report of the supervisor, resolves not to appoint examiners, it shall report the circumstances for its decision to the Academic Board.

#### Degree result

8. Upon completion of the coursework at the level prescribed by the Board and after consideration of the reports of the examiners on the thesis, the Committee shall submit the reports, together with a recommendation concerning the award of the degree, to the Academic Board which shall determine the result of the candidature.

#### Time limits

9. (1) Subject to subsection (2) a candidate may proceed either on a full-time or part-time basis.
- (2) Except in special circumstances and with the approval of the Committee:
- (a) the maximum length of candidature for a full time candidate shall be 8 semesters (excluding any period of approved suspended candidature);
  - (b) the maximum length of candidature for a part time candidate shall be 16 semesters (excluding any period of approved suspended candidature).

- (3) A candidate shall prepare annually, before enrolment, a statement of the work done by the candidate towards completion of the requirements for the degree and submit it to the appointed supervisor.
- (4) The supervisor shall also prepare annually a report on the work done by the candidate, which shall be shown to the candidate for comment, and the candidate shall sign the report as having sighted the contents.
- (5) Both reports shall then be forwarded to the Associate Dean.
- (6) Where, in the opinion of the Committee, a candidate has not made satisfactory progress towards completing the requirements for the degree, the Committee may call upon the candidate to show cause why the candidature should not be terminated for lack of satisfactory progress.

#### **PhD thesis length**

10. The candidate for a PhD shall present a thesis which is a substantially original contribution to the subject concerned. The thesis shall have an upper limit of 100,000 words of text that may be exceeded only with permission from the Associate Dean (Postgraduate Research).

## **RESOLUTIONS OF THE FACULTY**

### **COMMITTEES OF EXAMINERS**

The Faculty shall establish:

- (i) an Undergraduate Committee of Examiners to advise the Pro-Dean (Teaching Programs) concerning the approval of results in all Units of Study, determine the award of Honours, decide upon the award of prizes and determine the award of the University Medal. The committee shall consist of the Pro-Dean (Teaching Programs) as Chair, Associate Dean (Undergraduate Studies), a professor and four other members elected by the Faculty; and
- (ii) a Postgraduate Committee of Examiners to advise the Pro-Dean (Teaching Programs) concerning the approval of results in all Units of Study and decide upon the award of prizes. The committee shall consist of the Pro-Dean (Teaching Programs) as Chair, Associate Dean (Postgraduate Coursework), a professor and two other members elected by Faculty.

### **POSTGRADUATE STUDIES COMMITTEE**

Pursuant to the resolutions of the Senate, the Faculty appoints the following Postgraduate Studies Committee: the Dean, the Associate Dean (Postgraduate Research), the Associate Dean (Postgraduate Coursework), and such other members as Faculty should from time to time appoint to the Postgraduate Research Committee and the Postgraduate Coursework Committee. Pursuant to the Faculty restructure with effect from 1 January 1999, the power and responsibilities of the Postgraduate Studies Committee are delegated to the Postgraduate Coursework Committee and Postgraduate Research Committee, in relation to Postgraduate Coursework and Postgraduate Research matters respectively.

### **READMISSION TO POSTGRADUATE CANDIDATURE**

Subject to the contrary resolution of the Postgraduate Studies Committee, where an applicant for admission to candidature for a postgraduate degree or graduate diploma has been granted admission to candidature and has not enrolled in the year of admission or has withdrawn from his or her candidature in the first year, such applicant shall not be re-admitted subsequently to a postgraduate course.

### **PROFICIENCY IN ENGLISH**

The Faculty may require the production of evidence to its satisfaction of a proposed candidate's proficiency in English before it accepts such a candidate for enrolment in a postgraduate degree or in any graduate diploma offered in the Faculty, and it may require a proposed candidate to undertake a specified course of study in English successfully as a prerequisite to enrolment.



# Faculty of Medicine

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE FACULTY OF MEDICINE

#### 1. The Faculty of Medicine shall comprise the following persons:

- (a) the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, being full-time members of the teaching staff in the following departments:  
Anaesthesia  
Anatomy and Histology  
Biochemistry  
Canberra Clinical School  
Clinical Ophthalmology and Eye Health  
General Practice  
Infectious Diseases  
Medical Education  
Medicine  
Obstetrics and Gynaecology  
Paediatrics and Child Health  
Pathology  
Pharmacology  
Physiology  
Psychological Medicine  
Public Health and Community Medicine  
Radiology  
Rural Health  
Surgery;
  - (b) the professors, readers, associate professors, senior lecturers, lecturers, and associate lecturers, being fractional members of the teaching staff of half-time or greater of the departments included in subsection (a);
  - (c) persons upon whom the University has conferred the title of professor, reader, associate professor, senior lecturer, lecturer or associate lecturer and who are members of the research units formally recognised by the University as associated with the Faculty;
  - (d) persons upon whom the University has conferred the title of Visiting Professor;
  - (e) persons upon whom the University has conferred the title of adjunct associate lecturer, adjunct lecturer, adjunct senior lecturer, adjunct associate professor and adjunct professor in accordance with the resolutions of the Academic Board;
  - (f) persons upon whom the University has conferred the title of clinical professor, clinical associate professor, clinical senior lecturer, clinical lecturer or clinical associate lecturer in accordance with the resolutions of the Academic Board;
  - (g) the Director of the Electron Microscope Unit;
  - (h) full-time members of the research staff of the departments included in subsection (a) and of the research units formally recognised by the University as associated with the Faculty holding University appointments of research fellow and above;
  - (i) the Deans of the Faculties of Arts, Dentistry, Health Sciences, Nursing, Pharmacy, Science and Veterinary Science and the Professors in the Faculties of Dentistry, Health Sciences, Nursing and Pharmacy;
  - (j) the Director-General of the NSW Health Department and the Chief Health Officer of New South Wales;
  - (k) the Chairman of the Board and the Chief Executive Officer or nominee of the following Area Health Services:  
Central Sydney Health Service  
Northern Sydney Area Health Service  
South Eastern Sydney Area Health Service  
Wentworth Area Health Service  
Western Sydney Area Health Service  
and the Chair of the ACT Health and Community Care Services Board;
  - (l) the Chairman of the Board of the Children's Hospital of Westmead;
  - (m) the Chief Executive Officer or nominee of the following teaching hospitals:  
Children's Hospital of Westmead  
Concord Repatriation General Hospital  
Nepean Hospital  
Royal North Shore Hospital  
Royal Prince Alfred Hospital  
Sydney Hospital (including Sydney Eye Hospital)  
Westmead Hospital  
The Canberra Hospital;
  - (n) one nominee of each of the associated teaching hospitals of the Faculty as determined by the Faculty on the recommendation of the Dean;
  - (o) those professores emeriti who have been professors in departments with full membership of the Faculty of Medicine;
  - (p) persons upon whom the University has conferred honorary degrees in the Faculty;
  - (q) the President of the Medical Graduates' Association and the President of the Medical Foundation;
  - (r) the Senior Graduate President of the University of Sydney Medical Society, provided that person is a candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery in the Faculty;
  - (s) the President of the Faculty of Medicine Postgraduate Society, provided that person is a candidate for a postgraduate degree in the Faculty;
  - (t) not more than four additional students elected in the manner prescribed by the resolution of the Senate;
  - (u) such other persons as may be appointed by the Faculty on the nomination of the Dean.
2. A person appointed pursuant to section 1(e) shall be appointed for a period of 3 years and shall be eligible for reappointment. A person appointed pursuant to sections 1(m), 1(q), 1(r), 1(s) or 1(t) shall be appointed for a period of 2 years and shall be eligible for reappointment.
  3. The Faculty may elect persons to honorary membership of the Faculty in accordance with resolutions adopted by the Faculty at its meeting on 21 May 1992.

### DEGREES AND DIPLOMAS IN MEDICINE

#### 1. The degrees in the Faculty of Medicine shall be:

- (a) Bachelor of Medicine (MB)
- (b) Bachelor of Surgery (BS)
- (c) Bachelor of Science (Medical)(Honours) (BSc (Med)(Hons))

- (d) Doctor of Medicine (MD)
  - (e) Doctor of Philosophy (PhD)
  - (f) Doctor of Public Health (DPH)
  - (g) Master of Surgery (MS)
  - (h) Master of Philosophy in Public Health (**MPhilPH**)
  - (i) Master of Philosophy in International Public Health (MPhilIntPH)
  - (j) Master of Public Health (MPH)
  - (k) Master of Public Health (Honours) (MPH(Hons))
  - (l) Master of International Public Health (MIntPH)
  - (m) Master of International Public Health (Honours) (MIntPH(Hons))
  - (n) Master of Medicine (MM)
  - (o) Master of Science in Medicine (MScMed).
  - (p) Master of Medicine in Physical Medicine(Musculoskeletal) (MMPhysMed(Mu.sk))
  - (q) Master of Medicine (Imaging) (**MMedImaging**)
  - (r) Master of Health Economics (MHEc)
2. The diplomas in the Faculty of Medicine shall be:
- (a) Associate Diploma in Community Health and Development (AssDipCommHlthDev)
  - (b) Graduate Diploma in Public Health (GradDipPH)
  - (c) Graduate Diploma in International Public Health (**GradDipIntPH**)
  - (d) Graduate Diploma in Medicine (GradDipMed)
  - (e) Graduate Diploma of Science in Medicine (GradDipScMed)
  - (f) Graduate Diploma in Physical Medicine (Musculoskeletal) (GradDipPhysMed)
  - (g) Graduate Diploma in Indigenous Health Promotion (**GradDipIndigHProm**)
  - (h) Graduate Diploma in Health Economics (**GradDipHlthEcon**)
  - (i) Graduate Diploma in Medicine (Imaging) (**GradDipMedImag**)
3. The certificates in the Faculty of Medicine shall be:
- (a) Graduate Certificate in Pain Management (GradCertPainMgt)
  - (b) Graduate Certificate in Population Health Research Methods (GradCertPHRM)
  - (c) Graduate Certificate in Health Economics (GradCertHEc)
4. (1) The degree of Master of Medicine by coursework and treatise shall be awarded in:
- (a) Clinical Epidemiology
  - (b) Psychotherapy
  - (c) Sexually Transmitted **Diseases/HIV**
  - (d) Reproductive Health Sciences and Human Genetics
  - (e) Pain Management.
- (2) The degree of Master of Science in Medicine by coursework and treatise shall be awarded in:
- (a) Clinical Epidemiology
  - (b) Reproductive Health Sciences and Human Genetics
  - (c) Sexually Transmitted **Diseases/HIV**
  - (d) Pain Management.
- (3) The certificate for the degree shall specify the discipline in which the degree is awarded.
5. (1) The Graduate Diploma in Medicine shall be awarded in:
- (a) Sexually Transmitted Diseases/HIV
  - (b) Pain Management
  - (c) Clinical Epidemiology.
- (2) The Graduate Diploma of Science in Medicine shall be awarded in:
- (a) Sexually Transmitted **Diseases/HIV**
  - (b) Pain Management
  - (c) Clinical Epidemiology.
- (3) The certificate for the graduate diplomas shall specify the discipline in which the graduate diploma is awarded.

## BACHELOR OF MEDICINE AND BACHELOR OF SURGERY<sup>1</sup>

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000 which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

### 2. Requirements for the Pass Degree

To qualify for the award of the pass degree, candidates must

- (a) complete successfully 19 units of study giving credit for a total of 192 credit points; and
- (b) satisfy the requirements of all other relevant by-laws, Rules and Resolutions of the University.

### 3. Requirements for the Honours Degree

To qualify for the award of the honours degree, candidates must complete the honours requirements published in the Faculty Resolutions relating to the course.

## BACHELOR OF SCIENCE (MEDICAL) (HONOURS) (under review)

1. (1) A candidate for the degrees of Bachelor of Medicine and Bachelor of Surgery—
- (a) who has completed the courses of study specified in **section1(1)(b)**,
  - (b) who is considered by the head of the appropriate department to be a suitable candidate for advanced work,
  - (c) whose academic work is deemed by the Faculty for the degree to be of special merit, and
  - (d) whose project is considered appropriate by the Faculty for the degree, may be permitted by the Faculty to interrupt candidature for the degrees and attend an approved course of advanced study in the Departments of Anatomy and Histology, Behavioural Sciences in Medicine, Biochemistry, Infectious Diseases, Pathology, Pharmacology, Physiology or Public Health.
- (2) Upon application through one of the departments specified in section 2(1), a candidate may be permitted to proceed to the degree in another department, provided the head of the department through which application is made is satisfied that the candidate's proposed project is appropriate for that department; in particular, a candidate wishing to proceed to the degree in Immunology should apply through and have the approval of the Department of Pathology.
2. (1) On completion of the course such a candidate may be recommended by the Faculty for admission to the degree of Bachelor of Science (Medical)(Honours).
- (2) The degree shall only be awarded with Honours.
  - (3) There shall be two classes of Honours, namely Class I and Class II.

## DOCTOR OF PUBLIC HEALTH

### Admission to candidature

1. Except as provided in Chapter 10 of the By-laws\*, the Faculty of Medicine may, on the recommendation of the Head of the Department of Public Health and Community Medicine, admit to candidature for the degree of Doctor of Public Health an applicant who holds a degree from the University of Sydney, for which the minimum time to qualify was at least four academic years or who, unless exempted by the Faculty, has passed a preliminary examination or examinations prescribed by the Faculty.
2. (1) A candidate for the degree shall proceed—
- by coursework and by undertaking research and writing a thesis.
  - (2) A candidate shall proceed either as a full-time candidate or as a part-time candidate and shall so advise the Faculty at the time of application for admission to candidature.

A candidate who, before admission to candidature, has spent time in advanced study at the University of Sydney, or in another university, or in another institution

<sup>1</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

whose courses are deemed by the Faculty to be equivalent, may be deemed by the Faculty to have spent such time after admission, up to a maximum of four semesters, if the work completed by the candidate is relevant to the candidature.

3. The degree may be taken in any of the subject areas within the general area of public health.
4. On the recommendation of the Head of the Department, the Faculty shall appoint a full-time member of the academic or research staff of the Department to act as supervisor of each candidate. The Faculty may also appoint a suitably qualified person to act as an Associate Supervisor of the candidate. A candidate may carry out the supervised research either within the University of Sydney or at an institution approved by the Faculty.
5. A candidate shall—
  - (1) complete all coursework requirements as prescribed for the Master of Public Health and any other units of study, at an average level of 70 per cent or higher, or seminar course or practical work as may be prescribed by the Head of the Department;
  - (2) carry out supervised research on a topic approved by the Faculty on the recommendation of the Head of the Department and write a thesis embodying the results of this research over a period of no less than four semesters;
  - (3) lodge with the Registrar four copies of this thesis, typewritten and bound in accordance with University requirements.

#### Probationary acceptance

6. (1) A candidate for the degree may be accepted by the Faculty of Medicine as a candidate on a probationary basis for a period not exceeding two semesters' full time candidature or four semesters' part time candidature. Upon completion of this probationary period, the Faculty shall review the candidate's performance and shall either confirm the candidate's status or terminate the candidature.
  - (2) A candidate accepted in accordance with subsection (1), if confirmed, shall be deemed to have commenced from the date of the commencement of coursework

#### Control of candidature

7. (1) Each candidate shall pursue his or her course of advanced study and research in the Department wholly under the control of the University of Sydney.
  - (2) Where a candidate is employed by an institution other than the University of Sydney, the Faculty may require a statement by that employer acknowledging that the candidature will be under the control of the University of Sydney.

#### Earliest date for submission

8. (1) Except as provided in subsection (2), a full-time candidate may not submit a thesis for examination earlier than the end of the sixth semester of candidature.
  - (2) The Faculty may permit a full-time candidate already holding the degree of Master of Public Health, or appropriate higher degree, of the University of Sydney or from such other institution as the Faculty may deem equivalent, to submit a thesis for examination no earlier than the end of the fourth semester of candidature.
    - (3) Except as provided in subsection (4), a part-time candidate may not submit a thesis for examination earlier than the end of the twelfth semester of candidature.
    - (4) The Faculty may permit a full-time candidate already holding the degree of Master of Public Health, or appropriate higher degree, of the University of Sydney or from such other institution as the Faculty may deem equivalent, to submit a thesis for examination no earlier than the end of the eighth semester of candidature.

(5) Notwithstanding the provisions of subsections (1) to (4) the Faculty may, on the recommendation of the head of department and supervisor concerned, permit a candidate to submit a thesis for examination up to one semester earlier than prescribed if, in the opinion of the Faculty, evidence has been produced that the candidate has made exceptional progress in their candidature.

#### Latest date for submission

9. (1) Except as provided in subsection (4), a full-time candidate shall submit a thesis for examination no later than the end of the tenth semester of candidature.
  - (2) A candidate who is a full-time member of the academic staff of the University of Sydney shall submit the thesis for examination no later than the end of the fourteenth semester of candidature.
  - (3) A candidate whose candidature has been part-time for the entire duration of the doctorate shall submit a thesis for examination no later than the end of the fourteenth semester of candidature.
  - (4) The Faculty, upon recommendation by the head of department, may permit a candidate to submit a thesis for examination after a period of time greater than the maximum periods specified.

#### Credit for previous studies

10. (1) A candidate who, at the date of admission to candidature, has completed not less than one semester as a candidate for the degree of Master of Public Health of the University of Sydney, may be permitted on the recommendation of the Department to be credited for the whole or any part of the period of candidature completed for the degree of Master of Public Health as a period of candidature completed for the degree of Doctor of Public Health, provided that the period of candidature for the degree of Master for which credit is sought shall have been a course of full-time or part-time advanced study and research under a supervisor appointed by the Faculty and directly related to the candidate's proposed course of advanced study and research for the degree of Doctor of Public Health.
  - (2) A candidate who, at the date of admission has completed not less than one semester as a candidate for an appropriate higher degree in another university or institution may be permitted by the Faculty, on the recommendation of the Department, to be credited for the whole or any part of the period of candidature completed as a period completed for the degree of Doctor of Public Health of the University of Sydney, provided that:
    - (a) the period of candidature for the higher degree of the other university or institution concerned for which credit is sought shall have been a course of full-time or part-time advanced study and research under a supervisor appointed by the other university or institution concerned and directly related to the candidate's proposed course of advanced study and research in the University of Sydney;
    - (b) the candidate shall have abandoned candidature for the higher degree of the other university or institution concerned for which credit is sought;
    - (c) the amount of credit which may be so granted shall not exceed two semesters; and
    - (d) no candidate who has been granted credit shall present a thesis for examination for the degree earlier than the end of the fourth semester after acceptance.

#### Location

11. (1) Subject to the annual approval of the supervisor, head of department and faculty, the candidate shall pursue the course of advanced study and research either—

- (a) within the University including its research stations and teaching hospitals;
  - (b) on fieldwork either in the field or in libraries, museums or other repositories;
  - (c) within research institutions or other institutions considered by the Faculty to provide adequate facilities for that candidature; or
  - (d) within a professional working environment; and shall attend at the University for such consultation with the supervisor and shall participate in such departmental and faculty seminars as shall annually be specified.
- (2) A candidate pursuing candidature outside Australia must also complete a minimum of two semesters of candidature within the University before submission of the thesis.
- (3) When recommending the annual conditions for each candidate's particular course of advanced study and research, the supervisor and head of department must indicate if satisfied that the proposed supervision arrangements.

#### Progress

12. (1) At the end of each year each candidate shall provide evidence of progress to the satisfaction of the supervisor, head of department and the Faculty.
- (2) On the basis of evidence provided, the head of department shall recommend the conditions of candidature to apply for the following year and may require the candidate to provide further evidence of progress at the end of one semester or such other period as the head of department considers appropriate.
- (3) If a candidate fails to submit evidence of progress or if the head of department considers that the evidence submitted does not indicate satisfactory progress, the Faculty may, on the head of department's recommendation, call upon that candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause the Faculty may terminate that candidature or may impose conditions on the continuation of that candidature.

#### The thesis

13. (1) On completing the course of advanced study and research, a candidate shall present a thesis embodying the results of the work undertaken, which shall be a substantially original contribution to the subject concerned. The candidate shall state, generally in the preface and specifically in notes, the sources from which the information has been derived, the human ethical approvals obtained, the extent to which the work of others has been made use of, and the portion of the work the candidate claims as original.
- (2) A candidate may also submit in support of the candidature any publication of which the candidate is the sole or joint author. In such a case the candidate must produce evidence to identify satisfactorily the sections of the work for which the candidate is responsible.
- (3) Except where the candidature has been governed by an approved cotutelle agreement, a candidate may not present as the thesis any work which has been presented for a different degree or diploma at the University of Sydney or another university, but the candidate will not be precluded from incorporating such in the thesis, provided that, in presenting the thesis, the candidate indicates the part of the work which has been so incorporated.
- (4) A candidate shall submit to the Registrar four copies of the thesis in a form prescribed by resolution of the Academic Board accompanied by four copies of a summary of approximately 300 words in length.

- (5) The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.

#### Examination

14. The Faculty shall appoint three examiners, of whom at least two shall be external examiners, who are not members of the Faculty or members of the part-time teaching staff of the Faculty.

#### Degree result

15. (1) Upon completion of the coursework at the level prescribed by the Faculty after the consideration of the reports of the examiners on the thesis, the Faculty shall submit the reports, together with a recommendation concerning the award of the degree, to the Academic Board which shall determine the result of the candidature.
- (2) A candidate, who has not previously qualified for the award of Master of Public Health at the University of Sydney or another University or institution approved by Faculty, who has completed the requirements but has not qualified for the award of the degree of Doctor of Public Health, may be awarded the degree of Master of Public Health/Master of Public Health (Honours).

#### Definitions

16. In these resolutions-

- (i) **Department** refers to the Department of Public Health and Community Medicine; and
- (ii) **Faculty** refers to the Faculty of Medicine.

Upon completion of the coursework at the level prescribed by the Department and after consideration of the reports of the examiners on the thesis, the Faculty shall submit the reports, together with a recommendation concerning the award of the degree, to the Academic Board which shall determine the result of the candidature.

#### MASTER OF SURGERY

1. The degree of Master of Surgery shall be awarded by the Faculty of Medicine for a thesis based on original research regarded as a significant contribution of distinguished merit adding to the knowledge and understanding of the subject.
2. Except as provided in Chapter 10 of the By-laws\*, the Faculty of Medicine may, on the recommendation of the Head of the Department of Surgery, admit to candidature for the degree of Master of Surgery an applicant who holds the degrees of Bachelor of Medicine and Bachelor of Surgery of the University of Sydney.
3. (1) A candidate for the degree must produce evidence of advanced surgical training either:
- (a) by possession of a Fellowship of the Royal Australasian College of Surgeons or equivalent postgraduate diploma or other qualification deemed equivalent by the Faculty; or
  - (b) by satisfying the requirements of the Primary Fellowship examination of the Royal Australasian College of Surgeons (RACS) or equivalent body and by being an accredited trainee in surgery, i.e. by producing evidence of acceptance in or completion of an advanced accredited surgical training scheme of the RACS or equivalent body acceptable to the Faculty; or
  - (c) by being able to pass a clinical examination in surgery as determined by the Faculty on the recommendation of the Head of the Department of Surgery.
- (2) In special circumstances, graduates from other medical disciplines with a commitment to surgical research may be admitted to candidature.
- (3) Graduates who have been admitted to the former degree of Master of Surgery (ChM) may be admitted to candidature for the degree of Master of Surgery (MS) on

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.



- the same conditions as holders of the degrees of Bachelor of Medicine and Bachelor of Surgery (MBBS).
4. A candidate shall proceed by supervised research and submission of a thesis.
  5. A candidate shall enrol either as a full-time candidate or a part-time candidate and shall so advise the Faculty at the time of application for admission to candidature.
  6. The Faculty shall, on the recommendation of the Head of the Department of Surgery, appoint a member of the academic or research staff of the University to act as supervisor of that candidate.
  7. (1) A candidate shall:
    - (a) complete such units of study, if any, as may be prescribed by the Head of the Department of Surgery;
    - (b) carry out supervised research on a topic approved by the Faculty on the recommendation of the Head of the Department of Surgery; and
    - (c) write a thesis embodying the results of this research.
 (2) The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
  8. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months and upon completion of this period the Faculty shall review the candidate's work and either confirm or terminate the candidature.
 (2) A candidate accepted in accordance with subsection (1), if confirmed, shall be deemed to have commenced from the date of commencement of the probationary candidature.
  9. (1) A full-time candidate shall complete the requirements for the degree not earlier than four semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Surgery, not later than the end of the sixth semester of candidature.
 (2) A part-time candidate shall complete the requirements for the degree not earlier than six semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Surgery, not later than the end of the eighth semester of candidature.
  10. (1) (a) A candidate shall submit to the Faculty of Medicine four copies of a thesis, typewritten and bound.
 (b) The thesis shall not already have been presented as a thesis for any degree.
 (2) The thesis shall be a record of original research undertaken by the candidate, who shall state the sources from which the information was derived, the extent to which use has been made of the work of others, and the portion of the work claimed as original.
 (3) The thesis shall be accompanied by a declaration signed by the candidate that the thesis is composed by the candidate.
  11. (1) After receipt of a thesis the Faculty, on the recommendation of the Head of the Department of Surgery, shall appoint at least three examiners for the thesis of whom at least one shall be an external examiner.
 (2) The reports of the examiners shall be transmitted to the Head of the Department of Surgery who shall make them available to the professor most concerned and the supervisor.
 (3) The Head of the Department of Surgery shall transmit these reports to the Faculty, together with a recommendation concerning the award of the degree, and the Faculty shall determine the result of the candidature.
  12. (1) Under exceptional circumstances, the Faculty, on the recommendation of the Head of the Department of Surgery, may require the candidate to take a further examination in the area of the thesis.
 (2) The Faculty may permit an unsuccessful candidate to revise and resubmit the thesis if, in the opinion of the Head of the Department of Surgery, the candidate's work is of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate.
  13. The Faculty may, on the recommendation of the Head of the Department of Surgery, call upon the candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.
- MASTER OF PHILOSOPHY IN PUBLIC HEALTH**
1. Except as provided in Chapter 10 of the By-laws\*, the Faculty of Medicine may, on the recommendation of the Head of the Department of Public Health and Community Medicine, admit to candidature for the degree of Master of Philosophy in Public Health an applicant who holds a degree from the University of Sydney for which the minimum time to qualify was at least four academic years or who, unless exempted by the Faculty, has passed a preliminary examination or examinations prescribed by the Faculty.
 (2) The degree may be taken in any of the subject areas within the general area of public health.
 (3) A candidate shall proceed by supervised research and submission of a thesis.
 (4) A candidate shall enrol either as a full-time candidate or a part-time candidate and shall so advise the Faculty at the time of application for admission to candidature.
 (5) The Faculty shall, on the recommendation of the Head of the Department of Public Health and Community Medicine, appoint a member of the academic or research staff of the Faculty to act as supervisor of that candidate. The Faculty may also appoint a suitably qualified person to act as an associate supervisor of the candidate.
  6. (1) A candidate shall
    - (a) provide a research proposal or protocol concerning the proposed research program at the time of submitting the application for admission to candidature;
    - (b) complete such units of study, if any, and at such times and in such sequences as may be prescribed by the Head of the Department of Public Health and Community Medicine;
    - (c) carry out supervised research on a topic approved by the Faculty on the recommendation of the Head of the Department of Public Health and Community Medicine;
    - (d) write a thesis embodying the results of this research; and
    - (e) lodge with the Registrar four copies of this thesis, typewritten and bound in accordance with University requirements.
 (2) The candidate shall state in the thesis the sources from which the information was derived, the extent to which the work of others has been used and the portion of the work claimed as original.
 (3) The candidate may include in the thesis published papers of which the candidate is sole author, provided that
    - (a) the papers are based on work undertaken during the candidature for the degree;
    - (b) the papers are identified as published work; and
    - (c) the papers are compatible with the overall coherence and organisation of the text of the thesis.
 (4) Any other papers of which the candidate is sole or joint author may be lodged in support of the thesis.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

- (5) The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- (6) A candidate may not present as the thesis work for which a degree has been awarded by this or another university, but will not be precluded from incorporating such work in the thesis, provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
7. A candidate may carry out the supervised project or supervised research either within the University of Sydney or at an institution approved by the Faculty.
8. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months and upon completion of this period the Faculty shall review the candidate's work and either confirm or terminate the candidature.
- (2) A candidate accepted in accordance with subsection (1), if confirmed, shall be deemed to have commenced from the date of commencement of candidature.
9. (1) A full-time candidate shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health and Community Medicine, not later than the end of the sixth semester of candidature.
- (2) A part-time candidate shall complete the requirements for the degree not earlier than three semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health and Community Medicine, not later than the end of the twelfth semester of candidature.
10. A candidate who, before admission to candidature, has spent time in advanced study in the University of Sydney or in another university or in another institution whose courses are deemed by the Faculty to be equivalent, may be deemed by the Faculty to have spent such time after admission, up to a maximum of one semester, if the work completed by the candidate is relevant to the candidature.
11. (1) After receipt of the thesis the Faculty, on the recommendation of the Head of the Department of Public Health and Community Medicine, shall appoint at least three examiners for the thesis, of whom at least one shall be an external examiner.
- (2) The reports of the examiners shall be transmitted to the Head of the Department of Public Health and Community Medicine who shall make a recommendation concerning award of the degree, and the Faculty shall determine the result of the candidature.
12. The Faculty may permit an unsuccessful candidate to revise and resubmit the thesis if, in the opinion of the Head of the Department of Public Health and Community Medicine, the candidate's work is of sufficient merit to warrant this concession, and the Faculty may prescribe special conditions to be fulfilled by the candidate.
13. The Faculty may, on the recommendation of the Head of the Department of Public Health and Community Medicine, call upon the candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.
- minimum time to qualify was at least four academic years or who, unless exempted by the Faculty, has passed a preliminary examination or examinations prescribed by the Faculty.
2. The degree may be taken in any of the subject areas within the general area of international public health.
3. A candidate shall proceed by supervised research and submission of a thesis.
4. A candidate shall enrol either as a full-time candidate or a part-time candidate and shall so advise the Faculty at the time of application for admission to candidature.
5. The Faculty shall, on the recommendation of the Head of the Department of Public Health & Community Medicine, appoint a member of the academic or research staff of the Faculty to act as supervisor of that candidate. The Faculty may also appoint a suitably qualified person to act as an associate supervisor of the candidate.
6. (1) A candidate shall -
- provide a research proposal or protocol concerning the proposed research program at the time of submitting the application for admission to candidature;
  - complete such units of study may be prescribed by the Head of the Department of Public Health & Community Medicine;
  - carry out supervised research on a topic approved by the Faculty on the recommendation of the Head of the Department of Public Health & Community Medicine;
  - write a thesis embodying the results of this research; and
  - lodge with the Registrar four copies of this thesis, typewritten and bound in accordance with University requirements.
- (2) The candidate shall state in the thesis the sources from which the information was derived, the extent to which the work of others has been used and the portion of the work claimed as original.
- (3) The candidate may include in the thesis published papers of which the candidate is sole author, provided that
- the papers are based on work undertaken during the candidature for the degree;
  - the papers are identified as published work; and
  - the papers are compatible with the overall coherence and organisation of the text of the thesis.
- (4) Any other papers of which the candidate is sole or joint author may be lodged in support of the thesis.
- (5) The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- (6) A candidate may not present as the thesis work for which a degree has been awarded by this or another university, but will not be precluded from incorporating such work in the thesis, provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
7. A candidate may carry out the supervised project or supervised research either within the University of Sydney or at an institution approved by the Faculty.
8. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months and upon completion of this period the Faculty shall review the candidate's work and either confirm or terminate the candidature.
- (2) A candidate accepted in accordance with subsection (1), if confirmed, shall be deemed to have commenced from the date of commencement of candidature.
9. (1) A full-time candidate shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of

#### **MASTER OF PHILOSOPHY IN INTERNATIONAL PUBLIC HEALTH**

1. Except as provided in Chapter 10 of the **By-laws\***, the Faculty of Medicine may, on the recommendation of the Head of the Department of Public Health & Community Medicine, admit to candidature for the degree of Master of Philosophy in International Public Health an applicant who holds a degree from the University of Sydney for which the

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

- Public Health & Community Medicine, not later than the end of the sixth semester of candidature.
- (2) A part-time candidate shall complete the requirements for the degree not earlier than three semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health & Community Medicine, not later than the end of the twelfth semester of candidature.
10. A candidate who, before admission to candidature, has spent time in advanced study in the University of Sydney or in another university or in another institution whose programs are deemed by the Faculty to be equivalent, may be deemed by the Faculty to have spent such time after admission, up to a maximum of one semester, if the work completed by the candidate is relevant to the candidature.
11. (1) After receipt of the thesis the Faculty, on the recommendation of the Head of the Department of Public Health & Community Medicine, shall appoint at least three examiners for the thesis, of whom at least one shall be an external examiner.
- (2) The reports of the examiners shall be transmitted to the Head of the Department of Public Health & Community Medicine who shall make a recommendation concerning award of the degree, and the Faculty shall determine the result of the candidature.
12. The Faculty may permit an unsuccessful candidate to revise and resubmit the thesis if, in the opinion of the Head of the Department of Public Health & Community Medicine, the candidate's work is of sufficient merit to warrant this concession, and the Faculty may prescribe special conditions to be fulfilled by the candidate.
13. The Faculty may, on the recommendation of the Head of the Department of Public Health & Community Medicine, call upon the candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

#### MASTER OF PUBLIC HEALTH

1. Except as provided in Chapter 10 of the By-laws\*, the Faculty of Medicine may, on the recommendation of the Head of the Department of Public Health and Community Medicine, admit to candidature for the degree of Master of Public Health an applicant who holds a degree from the University of Sydney for which the minimum time to qualify was at least four academic years or who, unless exempted by the Faculty, has passed a preliminary examination or examinations prescribed by the Faculty.
2. The degree may be taken in any of the subject areas within the general area of public health.
3. A candidate shall proceed by coursework or by coursework and essay in accordance with section 5.
4. A candidate shall enrol either as a full-time candidate or a part-time candidate and shall so advise the Faculty at the time of application for admission to candidature.
5. (1) A candidate proceeding by coursework shall complete such units of study and at such times and in such sequences as may be prescribed by the Head of the Department of Public Health and Community Medicine;
- (2) A candidate proceeding by coursework and essay shall complete such units of study and at such times and in such sequences as may be prescribed by the Head of the Department of Public Health and Community Medicine and complete an essay, which may or may not be related to the coursework referred to in this resolution, as the Head of the Department of Public Health and Community Medicine may prescribe.
6. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months and upon completion of this period the Faculty shall review the candidate's work and either confirm or terminate the candidature.

- (2) A candidate accepted in accordance with subsection (1), if confirmed, shall be deemed to have commenced from the date of commencement of coursework.
7. (1) A full-time candidate shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health and Community Medicine, not later than the end of the sixth semester of candidature.
- (2) A part-time candidate shall complete the requirements for the degree not earlier than four semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health and Community Medicine, not later than the end of the eighth semester of candidature.
8. A candidate who, before admission to candidature, has spent time in advanced study in the University of Sydney or in another university or in another institution whose courses are deemed by the Faculty to be equivalent, may be deemed by the Faculty to have spent such time after admission, up to a maximum of four semesters, if the work completed by the candidate is relevant to the candidature.
9. The Head of the Department of Public Health and Community Medicine shall make a recommendation concerning award of the degree, and the Faculty shall determine the result of the candidature.
10. The Faculty may permit an unsuccessful candidate to be re-examined if, in the opinion of the Head of the Department of Public Health and Community Medicine, the candidate's work is of sufficient merit to warrant this concession. In such cases, the Faculty may prescribe special conditions to be fulfilled by the candidate at such re-examination.
11. The Faculty may, on the recommendation of the Head of the Department of Public Health and Community Medicine, call upon the candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.
12. A candidate who has completed the requirements but has not qualified for the award of the degree of Master of Public Health may be awarded the Graduate Diploma of Public Health.

#### MASTER OF PUBLIC HEALTH (HONOURS)

1. (1) The Faculty of Medicine may, on the recommendation of the Head of the Department of Public Health and Community Medicine, admit to candidature for the degree of Master of Public Health (Honours) an applicant who is enrolled in the degree of Master of Public Health of the University of Sydney and who has achieved a minimum weighted average grade of 70 in at least 22 credit points of coursework for the degree of Master of Public Health of the University of Sydney.
- (2) In exceptional circumstances, and on the recommendation of the Head of the Department of Public Health and Community Medicine, the Faculty may admit to candidature for the degree of Master of Public Health (Honours) an applicant who is not a candidate for the degree of Master of Public Health of the University of Sydney but who holds qualifications deemed by the Faculty to be equivalent.
2. The degree may be taken in any of the subject areas within the general area of public health.
3. A candidate shall proceed by coursework and treatise.
4. A candidate shall enrol either as a full-time candidate or a part-time candidate and shall so advise the Faculty at the time of application for admission to candidature.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

5. A candidate shall
- (1) complete such units of study and at such times and in such sequences as may be prescribed by the Head of the Department of Public Health and Community Medicine;
  - (2) (a) if accepted in accordance with section 1(1), achieve a minimum weighted average grade of 70 in the remaining 16 credit points of coursework; OR
    - (b) if accepted in accordance with section 1(2), achieve a minimum weighted average grade of 70 in all 40 credit points of coursework;
  - (3) write a treatise on a supervised project approved by the Head of the Department of Public Health and Community Medicine;
  - (4) lodge with the Registrar three copies of this treatise, typewritten and bound according to University requirements;
6. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months and upon completion of this period the Faculty shall review the candidate's work and either confirm or terminate the candidature.
- (2) (a) A candidate accepted in accordance with section 1(1), and subject to probation as prescribed in subsection (1), if confirmed, shall be deemed to have commenced from the date of transfer of candidature.
  - (b) A candidate accepted in accordance with section 1(2), and subject to probation as prescribed in subsection (1), if confirmed, shall be deemed to have commenced from the date of commencement of coursework.
7. (1) (a) A full-time candidate accepted in accordance with section 1(1), shall complete the requirements for the degree not earlier than one semester after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health and Community Medicine, not later than the end of the fifth semester of candidature.
- (b) A full-time candidate accepted in accordance with section 1(2), shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health and Community Medicine, not later than the end of the sixth semester of candidature.
- (2) (a) A part-time candidate accepted in accordance with section 1(1), shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health and Community Medicine, not later than the end of the sixth semester of candidature.
  - (b) A part-time candidate accepted in accordance with section 1(2), shall complete the requirements for the degree not earlier than four semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health and Community Medicine, not later than the end of the eighth semester of candidature.
8. A candidate who, before admission to candidature, has spent time in advanced study in the University of Sydney or in another university or in another institution whose courses are deemed by the Faculty to be equivalent, may be deemed by the Faculty to have spent such time after admission, up to a maximum of four semesters, if the work completed by the candidate is relevant to the candidature.
9. (1) After receipt of the treatise the Faculty, on the recommendation of the Head of the Department of Public Health and Community Medicine, shall appoint at least two examiners for the treatise, of whom at least one shall be an internal examiner.
- (2) The reports of the examiners shall be transmitted to the Head of the Department of Public Health and Community Medicine who shall make a recommendation concerning award of the degree, and the Faculty shall determine the result of the candidature.
10. The Faculty may permit an unsuccessful candidate to be re-examined if, in the opinion of the Head of the Department of Public Health and Community Medicine, the candidate's work is of sufficient merit to warrant this concession. In such cases, the Faculty may prescribe special conditions to be fulfilled by the candidate at such re-examination.
11. The Faculty may, on the recommendation of the Head of the Department of Public Health and Community Medicine, call upon the candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.
12. A candidate who has completed the requirements but has not qualified for the award of the degree of Master of Public Health (Honours) may be awarded the degree of Master of Public Health.

#### MASTER OF INTERNATIONAL PUBLIC HEALTH

1. Except as provided for in Chapter 10 of the By-laws\*, the Faculty of Medicine may, on the recommendation of the Head of the Department of Public Health & Community Medicine, admit to candidature for the degree of Master of Public Health an applicant who holds a degree from the University of Sydney for which the minimum time to qualify was at least four academic years or who, unless exempted by the Faculty, has passed a preliminary examination or examinations prescribed by the Faculty.
2. The degree may be taken in any of the subject areas within the general area of international public health.
3. A candidate shall proceed by coursework or by coursework and essay in accordance with section 5.
4. A candidate shall enrol either as a full-time candidate or a part-time candidate and shall so advise the Faculty at the time of application for admission to candidature.
5. (1) A candidate proceeding by coursework shall complete such units of study and at such times and in such sequences as may be prescribed by the Head of the Department of Public Health & Community Medicine;
- (2) A candidate proceeding by coursework and essay shall complete such units of study and at such times and in such sequences as may be prescribed by the Head of the Department of Public Health & Community Medicine and complete an essay, which may or may not be related to the coursework referred to in this resolution, as the Head of the Department of Public Health & Community Medicine may prescribe.
6. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months and upon completion of this period the Faculty shall review the candidate's work and either confirm or terminate the candidature.
- (2) A candidate accepted in accordance with subsection (1), if confirmed, shall be deemed to have commenced from the date of commencement of coursework.
7. (1) A full-time candidate shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health & Community Medicine, not later than

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

the end of the sixth semester of candidature.

(2) A part-time candidate shall complete the requirements for the degree not earlier than four semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health & Community Medicine, not later than the end of the eighth semester of candidature.

8. A candidate who, before admission to candidature, has spent time in advanced study in the University of Sydney or in another university or in another institution whose programs are deemed by the Faculty to be equivalent, may be deemed by the Faculty to have spent such time after admission, up to a maximum of one semester, if the work completed by the candidate is relevant to the candidature.

9. The Head of the Department of Public Health & Community Medicine shall make a recommendation concerning award of the degree, and the Faculty shall determine the result of the candidature.

10. The Faculty may, on the recommendation of the Head of the Department of Public Health & Community Medicine, call upon the candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

11. A candidate who has completed the requirements but has not qualified for the award of the degree of Master of International Public Health may be awarded the Graduate Diploma of International Public Health.

#### **MASTER OF INTERNATIONAL PUBLIC HEALTH (HONOURS)**

1. (1) The Faculty of Medicine may, on the recommendation of the Head of the Department of Public Health & Community Medicine, admit to candidature for the degree of Master of International Public Health (Honours) an applicant who is enrolled in the degree of Master of International Public Health of the University of Sydney and who has achieved a minimum weighted average grade of 70 in at least 22 credit points of coursework for the degree of Master of International Public Health of the University of Sydney.

(2) In exceptional circumstances, and on the recommendation of the Head of the Department of Public Health & Community Medicine, the Faculty may admit to candidature for the degree of Master of International Public Health (Honours) an applicant who is not a candidate for the degree of Master of International Public Health of the University of Sydney but who holds qualifications deemed by the Faculty to be equivalent.

2. The degree may be taken in any of the subject areas within the general area of international public health.

3. A candidate shall proceed by coursework and treatise.

4. A candidate shall enrol either as a full-time candidate or a part-time candidate and shall so advise the Faculty at the time of application for admission to candidature.

5. A candidate shall

(1) complete such units of study and at such times and in such sequences as may be prescribed by the Head of the Department of Public Health & Community Medicine;

(2) (a) if accepted in accordance with section 1(1), achieve a minimum weighted average grade of 70 in the remaining 16 credit points of coursework; OR

(b) if accepted in accordance with section 1(2), achieve a minimum weighted average grade of 70 in all 40 credit points of coursework;

(3) write a treatise on a supervised project approved by the Head of the Department of Public Health & Community Medicine;

(4) lodge with the Registrar three copies of this treatise, typewritten and bound according to University requirements.

6. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months and upon completion of this period the Faculty shall review the candidate's work and either confirm or terminate the candidature.

(2) (a) A candidate accepted in accordance with section 1(1), and subject to probation as prescribed in subsection (1), if confirmed, shall be deemed to have commenced from the date of commencement of coursework.

(b) A candidate accepted in accordance with section 1(2), and subject to probation as prescribed in subsection (1), if confirmed, shall be deemed to have commenced from the date of commencement of coursework.

7. (1) (a) A full-time candidate accepted in accordance with section 1(1), shall complete the requirements for the degree not earlier than one semester after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health & Community Medicine, not later than the end of the fifth semester of candidature.

(b) A full-time candidate accepted in accordance with section 1(2), shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health & Community Medicine, not later than the end of the sixth semester of candidature.

2) (a) A part-time candidate accepted in accordance with section 1(1), shall complete the requirements for the degree not earlier than two semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health & Community Medicine, not later than the end of the sixth semester of candidature.

(b) A part-time candidate accepted in accordance with section 1(2), shall complete the requirements for the degree not earlier than four semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health & Community Medicine, not later than the end of the eighth semester of candidature.

8. A candidate who, before admission to candidature, has spent time in advanced study in the University of Sydney or in another university or in another institution whose programs are deemed by the Faculty to be equivalent may be deemed by the Faculty to have spent such time after admission, up to a maximum of four semesters, if the work completed by the candidate is relevant to the candidature.

9. (1) After receipt of the treatise the Faculty, on the recommendation of the Head of the Department of Public Health & Community Medicine, shall appoint at least two examiners for the treatise, of whom at least one shall be an internal examiner.

(2) The reports of the examiners shall be transmitted to the Head of the Department of Public Health & Community Medicine who shall make a recommendation concerning award of the degree, and the Faculty shall determine the result of the candidature.

10. The Faculty may permit an unsuccessful candidate to have their treatise re-examined if, in the opinion of the Head of the Department of Public Health & Community

Medicine, the candidate's work is of sufficient merit to warrant this concession. In such cases, the Faculty may prescribe special conditions to be fulfilled by the candidate at such re-examination.

11. The Faculty may, on the recommendation of the Head of the Department of Public Health & Community Medicine, call upon the candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

12. A candidate who has completed the requirements but has not qualified for the award of Master of International Public Health (Honours) may be awarded the degree of Master of International Public Health.

### MASTER OF MEDICINE AND MASTER OF SCIENCE IN MEDICINE

1. Except as provided in Chapter 10 of the By-laws\*, the Faculty of Medicine may, on the recommendation of the head of a department in the Faculty:

- (1) admit to candidature for the degree of Master of Medicine an applicant who holds the degrees of Bachelor of Medicine and Bachelor of Surgery of the University of Sydney;
- (2) admit to candidature for the degree of Master of Science in Medicine—
  - (a) an applicant who holds the degree of bachelor with first or second class honours, or
  - (b) an applicant who holds the degree of bachelor of the University of Sydney without first or second class honours and who has completed equivalent work or passed a preliminary examination or examinations as prescribed by the Faculty.
2. (1) A candidate for either degree shall proceed—
  - (a) by research and thesis; or
  - (b) by coursework and treatise.
- (2) A candidate shall proceed either as a full-time candidate or as a part-time candidate and shall so advise the Faculty.
- (3) A full-time candidate shall not keep the normal academic year but shall pursue candidature for the degree continuously throughout the year except for a period of recreation leave and shall not have any substantial employment during the day.
- (4) A candidate who does not comply with section 2(3) shall be regarded as a part-time candidate.
- (5) A candidate who, before admission to candidature, has spent time in advanced study in the University of Sydney, or in another university, or in another institution whose courses are deemed by the Faculty to be equivalent, may be deemed by the Faculty to have spent such time after admission to candidature.
- (6) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this probationary period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (7) In the case of a candidate accepted on a probationary basis under section 2(6), the candidature shall be deemed to have commenced from the date of such acceptance.
3. (1) The degree of Master of Medicine by coursework and treatise shall be awarded in:
  - (i) Clinical Epidemiology
  - (ii) Psychotherapy
  - (iii) Sexually Transmitted Diseases/HIV
  - (iv) Reproductive Health Sciences and Human Genetics
  - (v) Pain Management
  - (vi) Sleep Medicinet

(2) The degree of Master of Science in Medicine by coursework and treatise shall be awarded in:

- (i) Clinical Epidemiology
  - (ii) Reproductive Health Sciences and Human Genetics
  - (iii) Sexually Transmitted Diseases/HIV
  - (iv) Pain Management
  - (v) Sleep Medicinet.
- (3) The certificate for the degree shall specify the discipline in which the degree is awarded.

### Candidature by research and thesis

4. The Faculty shall appoint, on the recommendation of the head of the department concerned, a full-time member of the academic or research staff of the University to act as supervisor of each candidate.

5. (1) A candidate proceeding by research and thesis shall—
  - (a) complete such courses, if any, as may be prescribed by the head of the department concerned;
  - (b) carry out supervised research on a topic approved by the Faculty on the recommendation of the head of the department concerned;
  - (c) write a thesis embodying the results of this research; and
  - (d) lodge with the Registrar three copies of this thesis, typewritten and bound.
- (2) (a) The candidate shall state in the thesis the sources from which the information was derived, the extent to which the work of others has been used and the portion of the work claimed as original.
  - (b) The candidate may include in the thesis published papers of which the candidate is sole author, provided that—
    - (i) the papers are based on work undertaken during the candidature for the degree;
    - (ii) the papers are identified as published work; and
    - (iii) the papers are compatible with the overall coherence and organisation of the text of the thesis.
  - (c) Any other papers of which the candidate is sole or joint author may be lodged in support of the thesis.
- (3) The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- (4) A candidate may not present as the thesis a work which has been presented for a degree in this or another university, but will not be precluded from incorporating such in the thesis provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
6. (1) Except with the permission of the Faculty on the recommendation of the head of department concerned, a full-time research candidate shall complete the requirements for either degree not earlier than the end of the second semester of candidature and not later than the end of the sixth semester of candidature.
- (2) Except with the permission of the Faculty on the recommendation of the head of department concerned, a part-time research candidate shall complete the requirements for either degree not earlier than the end of the third semester of candidature and not later than the end of the twelfth semester of candidature.
7. (1) The Faculty shall appoint two examiners, of whom at least one shall be an external examiner, who is not a member of the Faculty or a member of the part-time teaching staff of the Faculty.
  - (2) The reports of the examiners shall be transmitted to the head of the department who shall make them available to the professor most concerned and the supervisor.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.  
t With effect from 1 July 2001.

- (3) The head of the department shall transmit these reports to the Faculty, together with a recommendation concerning the award of the degree, and the Faculty shall determine the result of the candidature.
- (4) In special cases the Faculty, on the recommendation of the head of the department concerned, may require the candidate to take a further examination in the area of the thesis.
- (5) The Faculty may permit an unsuccessful candidate to revise and resubmit the thesis if, in the opinion of the head of the department concerned, the candidate's work is of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate.

#### **Candidature by coursework and treatise**

8. (1) A candidate proceeding by coursework and treatise shall complete such courses and such treatise as may be prescribed by the Faculty on the recommendation of the head of the department concerned.
- (2) The head of the department concerned shall report the result of the examination of the coursework and treatise and other work, if any, to the Faculty which shall determine the results of the candidature.
9. A full-time candidate shall complete the requirements for either degree not earlier than one year after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the head of the department concerned, not later than three years after commencement of candidature.
10. A part-time candidate shall complete the requirements for either degree not earlier than two years after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the head of the department concerned, not later than six years after commencement of candidature.

#### **Satisfactory progress**

11. The Faculty may—
- on the recommendation of the head of the department concerned, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of either degree; and
  - where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

#### **MASTER OF MEDICINE IN PHYSICAL MEDICINE (MUSCULOSKELETAL)**

- An applicant for admission to candidature shall apply in writing to the Registrar for such admission to candidature.
- On the recommendation of the Faculty of Medicine, the Academic Board in accordance with Chapter 10 of the By-laws\* may admit to candidature for the degree of Master of Medicine in Physical Medicine (Musculoskeletal) an applicant who holds the degrees of Bachelor of Medicine and Bachelor of Surgery, or equivalent, and is a registered medical practitioner.
- A candidate shall proceed as a part-time candidate but will be required to undertake 8 weeks of full-time attendance at practical units of study which will have a duration of one week each. These will be held on three occasions each, during the first and second year of the program in the Department of Anatomy and Histology. There will be in the third and final year, two attendances, each of one week duration, at Royal North Shore Hospital.
- A candidate shall be admitted to the Faculty on a probationary basis for a period not exceeding two semesters, and upon completion of this period the Faculty shall review the candidate's work and shall either confirm or terminate the candidature.
- A candidate shall complete the requirements for the degree not earlier than the end of the sixth semester of

candidature and, except with the permission of the Faculty, on the recommendation of the Head of the Department of Anatomy and Histology, not later than the end of the twelfth semester of candidature.

- A candidate for the degree shall proceed by coursework only.
- (1) A candidate shall complete such units of study as may be prescribed by the Faculty on the recommendation of the Head of the Department of Anatomy and Histology.
- (2) The Head of the Department of Anatomy and Histology shall report the result of the examination of the coursework to the Faculty who shall determine the result of the candidature.
- The Faculty may, on the recommendation of the Head of the Department of Anatomy and Histology, call upon the candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

#### **MASTER OF MEDICINE (IMAGING)**

- Except as provided in Chapter 10 of the By-laws\*, the Faculty of Medicine may, on the recommendation of the Head of a Department in the Faculty:
  - admit to candidature for the degree of Master of Medicine (Imaging) an applicant who holds the degrees of Bachelor of Medicine and Bachelor of Surgery of the University of Sydney or equivalent institution.
- (1) A candidate for the degree shall proceed by coursework and treatise.
  - A candidate shall proceed either as a full-time candidate or as a part-time candidate and shall so advise the Faculty.
  - A candidate who, before admission to candidature, has spent time in advanced study in the University of Sydney, or in another university, or in another institution whose Units of Study are deemed by the Faculty to be equivalent, may be deemed by the Faculty to have spent such time after admission to candidature.
  - A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding two semesters and upon completion of this probationary period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
  - In the case of a candidate accepted on a probationary basis under section 2(4), the candidature shall be deemed to have commenced from the date of such acceptance.
- (1) A candidate proceeding by coursework and treatise shall complete such units of study and such treatise as may be prescribed by the Faculty on the recommendation of the Head of the Department concerned.
  - The Head of the Department concerned shall report the result of the examination of the coursework and treatise and other work, if any, to the Faculty which shall determine the results of the candidature.
- A full-time candidate shall complete the requirements for either degree not earlier than two semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department concerned, not later than six semesters after commencement of candidature.
- A part-time candidate shall complete the requirements for either degree not earlier than four semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department concerned, not later than six semesters after commencement of candidature.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

6. The Faculty may—
- (a) on the recommendation of the Head of the Department concerned, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of either degree; and
  - (b) where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

### MASTER OF HEALTH ECONOMICS

#### Eligibility for admission

1. (1) An applicant for admission to candidature for the Master of Health Economics shall -
  - (a) be a graduate of the University of Sydney, or of any other University or academic institution approved by the Dean; or
  - (b) be persons who have obtained such qualifications and completed such courses as are acceptable to the Dean.
- (2) An applicant for admission to candidature shall have held the qualification on the basis of which admission is sought for at least one year prior to the commencement of candidature.

#### Availability

2. Admission to candidature may be limited by a quota. In determining the quota the Faculty will take into account:
  - (i) availability of resources
  - (ii) availability of adequate and appropriate supervision.

In considering an application for admission the Dean will take into account the quota and entrance will be based on the applicants who are most meritorious in terms of section 1 above.

#### Method of progression

3. (1) A candidate for the Master of Health Economics shall proceed by completing units of study as prescribed by Faculty in addition to a treatise.
- (2) A unit of study shall consist of lectures, tutorials, assignments and practical work as may be prescribed.
- (3) In these resolutions to complete a unit of study means
  - (a) to attend lectures, tutorials and seminars, if any
  - (b) to complete satisfactorily the assignments and practical work, if any
  - (c) to pass the examinations of the units of study, if any.

#### Time limits

4. (1) A candidate will proceed on a part-time basis and shall complete the requirements for the Master of Health Economics not earlier than the end of the sixth semester and not later than the end of the eighth semester, unless otherwise determined by the Dean.
- (2) A candidate may be accepted by the Dean on a probationary basis for a period not exceeding one semester and upon completion of this period the Dean shall review the candidate's work and shall either confirm or terminate the candidature.
- (3) A candidate accepted in accordance with subsection (2), if confirmed, shall be deemed to have commenced from the date of commencement of coursework.

#### Requirements for the Master of Health Economics

5. Candidates for the Master of Health Economics shall
  - (1) satisfactorily complete 32 credit points of coursework covering new material to the candidate, selected from Units of Study satisfying the conditions approved by the Faculty;
  - (2) write a treatise on a supervised project approved by the Head of the Department of Public Health & Community Medicine;

- (3) lodge with the Faculty three copies of the treatise, typewritten and bound in accordance with University requirements.

#### Examination

6. (1) After receipt of the treatise by Faculty, on the recommendation of the Head of the Department of Public Health & Community Medicine, shall appoint at least two examiners for the treatise, of whom at least one shall be an external examiner.
- (2) The reports of the examiners shall be transmitted to the Head of the Department of Public Health & Community Medicine who shall make a recommendation concerning the award of the degree, and the Dean shall determine the result of candidature.

#### Progress

7. The Dean may -
  - (1) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the Master of Health Economics, and
  - (2) where the candidate does not show good cause, terminate the candidature.
  - (3) A candidate who has completed the requirements but has not qualified for the award of the degree of Master of Health Economics may, upon the recommendation of the Head of the Department of Public Health & Community Medicine, be awarded the Graduate Diploma of Health Economics or the Graduate Certificate in Health Economics.

#### Credit

8. A candidate who, before admission to candidature, has spent time in graduate study in the University of Sydney or another university and has completed coursework, within five years except with the permission of the Dean, considered by the Dean to be equivalent to work prescribed for the Masters, may receive credit, as recommended by the Head of the Department of Public Health & Community Medicine, towards the requirements for the Master of Health Economics.

### ASSOCIATE DIPLOMA IN COMMUNITY HEALTH AND DEVELOPMENT

1. An applicant for admission to candidature shall apply in writing to the Faculty for such admission to candidature.
2. Admission to candidature may be granted to an applicant who:
  - (1) furnishes evidence which satisfies the Faculty that the person is qualified to enter upon the prescribed course of study in the subject matter of this Associate Diploma;
  - (2) is employed as an Aboriginal Health Worker;
  - (3) is able to demonstrate acceptance by his/her community and support from his/her employer;
  - (4) is attached to a health service with a primary health care focus.
3. A candidate shall proceed as a part-time candidate.
4. A candidate shall be admitted to the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this period, the Faculty shall review the candidate's work and shall either confirm or terminate the candidature.
5. (1) A candidate shall complete such courses and projects as may be prescribed by the Faculty on the recommendation of the Head of the Department of Rural Health.
- (2) The Head of the Department of Rural Health shall report the result of the examination of the coursework and projects to the Faculty, which will determine the result of the candidature.



6. A candidate shall complete the requirements of the Associate Diploma not earlier than the end of the second year of candidature and, except with the permission of the Faculty, on the recommendation of the Head of the Department of Rural Health, not later than the end of the fourth year of candidature.
7. The Faculty may, on recommendation of the Head of the Department of Rural Health, terminate the candidature of a candidate, who in the opinion of the Faculty, has not made satisfactory progress towards fulfilling the requirements for the Associate Diploma.

#### GRADUATE DIPLOMA IN PUBLIC HEALTH

1. An applicant for admission to candidature shall apply in writing to the Registrar for such admission to candidature.
2. Subject to section 3, admission to candidature may be granted to—
  - (1) graduates of the University of Sydney, or of any other University or academic institution approved by the Faculty of Medicine and the Academic Board, who have completed courses acceptable to the head of department concerned; or
  - (2) persons who have obtained such qualifications and completed such courses as are acceptable to the Faculty of Medicine and the Academic Board; or
  - (3) persons who furnish such evidence of special fitness to enter upon systematic courses of study in public health as are acceptable to the Faculty of Medicine and the Academic Board.
3. An applicant for admission to candidature shall have held the qualification on the basis of which admission is sought for at least one year prior to the commencement of candidature.
4. (1) A candidate shall proceed either as a full-time candidate or a part-time candidate and shall so advise the Faculty.
  - (2) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this period the Faculty shall review the candidate's work and shall either confirm or terminate the candidature.
  - (3) A candidate accepted in accordance with subsection (2), if confirmed, shall be deemed to have commenced from the date of commencement of coursework.
5. (1) A candidate shall complete such courses as may be prescribed by the Faculty on the recommendation of the head of the department concerned.
  - (2) The head of the department concerned shall report the result of the examination of the coursework to the Faculty which shall determine the results of the candidature.
6. A full-time candidate shall complete the requirements for the graduate diploma not earlier than the end of the first year of candidature and, except with the permission of the Faculty on the recommendation of the head of the department concerned, not later than the end of the second year of candidature.
7. A part-time candidate shall complete the requirements for the graduate diploma not earlier than the end of the second year of candidature and, except with the permission of the Faculty on the recommendation of the head of the department concerned, not later than the end of the third year of candidature.
8. The graduate diploma may be awarded to a candidate for the degree of Master of Public Health, who makes application for award of the graduate diploma, and who has, in the opinion of the Faculty on the recommendation of the head of the department concerned, completed work for that degree equivalent to that required in section 5 and such a candidate shall thereupon cease to be a candidate for the degree of Master of Public Health.
9. The Faculty may, on the recommendation of the head of the department concerned, terminate the candidature of a candidate who, in the opinion of the Faculty, has not made

satisfactory progress towards fulfilling the requirements for the graduate diploma.

#### GRADUATE DIPLOMA IN INTERNATIONAL PUBLIC HEALTH

1. An applicant for admission to candidature shall apply in writing to the Registrar for such admission to candidature.
2. Subject to section 3 admission to candidature may be granted to:
  - (1) graduates of the University of Sydney or of any other University or academic institution approved by the Faculty of Medicine and the Academic Board who have completed units of study acceptable to the head of department concerned; or
  - (2) persons who have obtained such qualifications and completed such units of study as are acceptable to the Faculty of Medicine and the Academic Board; or
  - (3) persons who furnish such evidence of special fitness to enter upon systematic units of study in international public health as are acceptable to the Faculty of Medicine and the Academic Board.
3. An applicant for admission to candidature shall have held the qualification on the basis of which admission is sought for at least one year prior to the commencement of candidature.
4. (1) A candidate shall proceed either as a full-time candidate or a part-time candidate and shall so advise the Faculty.
  - (2) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding 12 months and upon completion of this period the Faculty shall review the candidate's work and shall either confirm or terminate the candidature.
  - (3) A candidate accepted in accordance with subsection (2) if confirmed, shall be deemed to have commenced from the date of commencement of coursework.
5. (1) A candidate shall complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the department concerned.
  - (2) The head of the department concerned shall report the result of the examination of the coursework to the Faculty which shall determine the results of the candidature.
6. A full-time candidate shall complete the requirements for the graduate diploma not earlier than two semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health & Community Medicine, not later than the end of the fourth semester of candidature.
7. A part-time candidate shall complete the requirements for the graduate diploma not earlier than four semesters after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health & Community Medicine, not later than the end of the sixth semester of candidature.
8. The graduate diploma may be awarded to a candidate for the degree of Master of International Public Health who makes application for award of the graduate diploma, and who has in the opinion of the Faculty on the recommendation of the head of the department concerned, completed work for that degree equivalent to that required in section 5 and such a candidate shall thereupon cease to be a candidate for the degree of Master of International Public Health.
9. The Faculty may on the recommendation of the head of the department concerned terminate the candidature of a candidate who in the opinion of the Faculty has not made satisfactory progress towards fulfilling the requirements for the graduate diploma.

**GRADUATE DIPLOMA IN MEDICINE****GRADUATE DIPLOMA OF SCIENCE IN MEDICINE**

1. An applicant for admission to candidature shall apply in writing to the Faculty for such admission to candidature.

2. Subject to section 3 and as provided for in Chapter 10 of the By-laws\*, the Faculty may, on the recommendation of the head of a department in the Faculty:

(1) admit to candidature for the Graduate Diploma in Medicine an applicant who holds the degrees of Bachelor of Medicine and Bachelor of Surgery of the University of Sydney and who has completed any courses in the subject area in which the applicant seeks to proceed as determined by the Faculty on the recommendation of the head of the department concerned;

(2) admit to candidature for the Graduate Diploma of Science in Medicine an applicant who holds the degree of bachelor of the University of Sydney with first or second class honours, or an applicant who holds the degree of bachelor of the University of Sydney without first or second class honours and who has completed equivalent work or passed a preliminary examination or examinations as prescribed by the Faculty, and who has completed any courses in the subject area in which the applicant seeks to proceed as determined by the Faculty on the recommendation of the head of the department concerned.

3. Admission to the graduate diplomas may be limited by quota. In determining the quota, the Faculty will take into account availability of resources and availability of adequate and appropriate supervision. In considering an application for admission to candidature, the Faculty shall take account of the quota and select applicants in order of academic merit.

4. Subject to both methods of candidature being available, a candidate shall proceed either as a full-time or as a part-time candidate and shall so advise the Faculty.

5. Where approved, in addition to campus-based learning, the Graduate Diploma in Medicine/Graduate Diploma of Science in Medicine may be delivered by distance learning.

6. A candidate shall be admitted by the Faculty on a probationary basis for a period not exceeding six months, and upon completion of this period the Faculty shall review the candidate's work and shall either confirm or terminate the candidature.

7. (1) The Graduate Diploma in Medicine shall be awarded in:

- (i) Sexually Transmitted Diseases/HIV
- (ii) Pain Management
- (iii) Clinical Epidemiology
- (iv) Sleep Medicinet.

(2) The Graduate Diploma of Science in Medicine shall be awarded in:

- (i) Sexually Transmitted Diseases/HIV
- (ii) Pain Management
- (iii) Clinical Epidemiology
- (iv) Sleep Medicinet.

8. (1) A candidate shall complete such units of study as may be prescribed by the Faculty on the recommendation of the head of the department concerned.

(2) The head of the department concerned shall report the result of the examination of the coursework to the Faculty which shall determine the result of the candidature.

9. Except where determined otherwise by the Faculty on the recommendation of the head of the department concerned, a full-time candidate shall complete the requirements for the graduate diploma not earlier than the end of the first year of candidature and, except with the permission of the Faculty, on the recommendation of the head of the department concerned, not later than the end of the second year of candidature.

10. Except where determined otherwise by the Faculty on the recommendation of the head of the department concerned, a part-time candidate shall complete the requirements for the graduate diploma not earlier than the end of the second year of candidature and, except with the permission of the Faculty, on the recommendation of the head of the department concerned, not later than the end of the third year of candidature.

11. A candidate for the degree of Master of Medicine or the degree of Master of Science in Medicine in a particular discipline may apply for the award of the Graduate Diploma of Medicine or the Graduate Diploma of Science in Medicine in that discipline if, in the opinion of the Faculty and on the recommendation of the head of the department concerned, the candidate has completed work for that degree equivalent to that required in section 8., and such a candidate shall thereupon cease to be a candidate for the degree of Master of Medicine or the degree of Master of Science in Medicine in that discipline.

12. The Faculty may, on the recommendation of the head of the department concerned, terminate the candidature of a candidate who, in the opinion of the Faculty, has not made satisfactory progress towards fulfilling the requirements for the graduate diploma.

**GRADUATE DIPLOMA IN PHYSICAL MEDICINE (Musculoskeletal)**

1. An applicant for admission to candidature shall apply in writing to the Registrar for such admission to candidature.

2. Admission to candidature may be granted to an applicant who holds the degrees of Bachelor of Medicine and Bachelor of Surgery and is a registered medical practitioner.

3. A candidate shall proceed as a part-time candidate but would be required to undertake 6 weeks of full-time attendance at practical units of study which would have a duration of one week each, held on three occasions in each of the two years of the program.

4. A candidate shall be admitted to the Faculty on a probationary basis for a period not exceeding twelve months, and upon completion of this period the Faculty shall review the candidate's work and shall either confirm or terminate the candidature.

5. (1) A candidate shall complete such courses as may be prescribed by the Faculty on the recommendation of the Head of the Department of Anatomy and Histology.  
(2) The Head of the Department of Anatomy and Histology shall report the result of the examination of the coursework to the Faculty who shall determine the result of the candidature.

6. A part-time candidate shall complete the requirements for the graduate diploma not earlier than the end of the second year of candidature and, except with the permission of the Faculty, on the recommendation of the Head of the Department of Anatomy and Histology, not later than the end of the fourth year of candidature.

7. The Faculty may, on the recommendation of the Head of the Department of Anatomy and Histology, terminate the candidature of a candidate who, in the opinion of the Faculty, has not made satisfactory progress towards fulfilling the requirements for the graduate diploma.

**GRADUATE DIPLOMA IN INDIGENOUS HEALTH PROMOTION**

1. An applicant for admission to candidature shall apply in writing to the Faculty for such admission to candidature.

2. Except as provided for in Chapter 10 of the By-laws\*, admission to candidature may be granted to an applicant who:

- (1) is a graduate of the University of Sydney or who furnishes evidence which satisfies the Faculty that the person is qualified to enter upon the prescribed courses of study in the subject matter of the diploma;
- (2) is able to demonstrate working experience in Aboriginal and Torres Strait Islander communities,

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers. t With effect from 1 July 2001.

including experience in engaging communities in action to improve their health;

(3) is able to demonstrate knowledge of and sensitivity to working with Aboriginal and Torres Strait Islander people; and

(4) has the support for his/her candidature from his/her community and, where relevant, from his/her employer.

3. Applications from suitably qualified Aboriginal and Torres Strait Islander people will be given priority.
4. A candidate shall proceed either as a full-time candidate or a part-time candidate and shall so advise the Faculty.
5. A candidate shall be admitted to the Faculty on a probationary basis for a period not exceeding twelve months, and upon completion of this period the Faculty shall review the candidate's work and shall either confirm or terminate the candidature.
6. (1) A candidate shall complete such courses and projects as may be prescribed by the Faculty on the recommendation of the Head of the Department of Public Health and Community Medicine.  
(2) The Head of the Department of Public Health and Community Medicine shall report the result of the examination of the coursework and projects to the Faculty which shall determine the result of the candidature.
7. A full-time candidate shall complete the requirements for the graduate diploma not earlier than the end of the first year of candidature and, except with the permission of the Faculty, on the recommendation of the Head of the Department of Public Health and Community Medicine, not later than the end of the second year of candidature.
8. A part-time candidate shall complete the requirements for the graduate diploma not earlier than the end of the second year of candidature and, except with the permission of the Faculty, on the recommendation of the Head of the Department of Public Health and Community Medicine, not later than the end of the fourth year of candidature.
9. The Faculty may, on the recommendation of the Head of the Department of Public Health and Community Medicine, terminate the candidature of a candidate who, in the opinion of the Faculty, has not made satisfactory progress towards fulfilling the requirements for the graduate diploma.

#### **GRADUATE DIPLOMA IN HEALTH ECONOMICS**

1. An applicant for admission to candidature shall apply in writing to the Registrar for such admission to candidature.
2. Subject to section 3, admission to candidature may be granted to —
  - (1) graduates of the University of Sydney, or of any other University or academic institution approved by the Faculty of Medicine and the Academic Board, who have completed courses acceptable to the Head of Department of Public Health & Community Medicine; or
  - (2) persons who have obtained such qualifications and completed such courses as are acceptable to the Faculty of Medicine and the Academic Board; or
  - (3) persons who furnish such evidence of special fitness to enter upon systematic courses of study in Health Economics as are acceptable to the Faculty of Medicine and the Academic Board.
3. An applicant for admission to candidature shall have held the qualification on the basis of which admission is sought for at least one year prior to the commencement of candidature.
4. (1) A candidate shall proceed either as a full-time candidate or a part-time candidate and shall so advise the Faculty.  
(2) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding one year and upon completion of this period the Faculty shall review the candidate's work and shall either confirm or terminate the candidature.

(3) A candidate accepted in accordance with subsection (2), if confirmed, shall be deemed to have commenced from the date of commencement of coursework.

5. (1) A candidate shall complete such units of study as may be prescribed by the Faculty on the recommendation of the Head of the Department of Public Health & Community Medicine.  
(2) The Head of the Department of Public Health & Community Medicine shall report the result of the examination of the coursework to the Faculty which shall determine the results of the candidature.
6. A full-time candidate shall complete the requirements for the diploma not earlier than the end of the first year of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health & Community Medicine, not later than the end of the second year of candidature.
7. A part-time candidate shall complete the requirements for the diploma not earlier than the end of the second year of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Public Health & Community Medicine, not later than the end of the fourth year of candidature.
8. The Faculty may, on the recommendation of the Head of the Department of Public Health & Community Medicine, terminate the candidature of a candidate who, in the opinion of the Faculty, has not made satisfactory progress towards fulfilling the requirements for the diploma.

#### **GRADUATE DIPLOMA IN MEDICINE (IMAGING)<sup>t</sup>**

##### **Eligibility for admission**

1. (1) An applicant for admission to candidature for the Graduate Diploma shall hold the degrees of Bachelor of Medicine and Bachelor of Surgery (MBBS) from the University of Sydney, or from any other University or academic institution approved by the Dean.  
(2) An applicant for admission to candidature shall have held the qualification on the basis of which admission is sought for at least one year prior to the commencement of candidature.

##### **Availability**

2. Admission to candidature may be limited by a quota. In determining the quota the Faculty will take into account:
  - (i) availability of resources
  - (ii) availability of adequate and appropriate supervision.

In considering an application for admission the Dean will take into account the quota and entrance will be based on the applicants who are most meritorious in terms of section 1 above.

##### **Method of progression**

3. (1) A candidate for the Graduate Diploma shall proceed by completing units of study as prescribed by Faculty.  
(2) A unit of study shall consist of lectures, tutorials, assignments and practical work as may be prescribed.  
(3) In these resolutions to complete a unit of study means
  - (a) to attend lectures, tutorials and seminars, if any
  - (b) to complete satisfactorily the assignments and practical work, if any
  - (c) to pass the examinations of the units of study, if any.

##### **Time limits**

4. (1) A candidate will proceed on a part-time basis and shall complete the requirements for the Graduate Diploma not earlier than the end of the eighth semester and not later than the end of the twelfth semester, unless otherwise determined by the Dean.

(2) A candidate may be accepted by the Dean on a probationary basis for a period not exceeding one semester and upon completion of this period the Dean shall review the candidate's work and shall either confirm or terminate the candidature.

(3) A candidate accepted in accordance with subsection (2), if confirmed, shall be deemed to have commenced from the date of commencement of coursework.

#### Requirements for the Graduate Diploma

5. Candidates for the Graduate Diploma are required to satisfactorily complete 48 credit points of coursework covering new material to the candidate, selected from Units of Study satisfying the conditions approved by the Faculty.

#### Examination

6. On completion of the requirements for the Graduate Diploma, the Dean shall determine the result of the candidature.

#### Progress

7. The Dean may -

- (1) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the Graduate Diploma, and
- (2) where the candidate does not show good cause, terminate the candidature.

#### Credit

8. A candidate who, before admission to candidature, has spent time in graduate study in the University of Sydney or another university and has completed coursework, within five years except with the permission of the Dean, considered by the Dean to be equivalent to work prescribed for the Graduate Diploma, may receive credit, as recommended by the Head of the Department of Radiology, towards the requirements for the Graduate Diploma in Medicine (Imaging).

#### GRADUATE DIPLOMA IN OCCUPATIONAL HEALTH AND SAFETY (no longer offered)

1. An applicant for admission to candidature shall apply in writing to the Registrar for such admission to candidature.

2. Subject to section 3, admission to candidature may be granted to:

- (a) graduates of the University of Sydney, or of any other university or other appropriate institution approved by the Faculty of Medicine and the Academic Board, who have completed courses acceptable to the Head of the Department of Occupational Health; or
- (b) persons who have obtained such qualifications and completed such courses as are acceptable to the Faculty of Medicine and the Academic Board; or
- (c) persons who furnish such evidence of special fitness to enter upon systematic courses of study in occupational health and safety as are acceptable to the Faculty of Medicine and the Academic Board.

3. An applicant for admission to candidature shall have held the qualifications on the basis of which admission is sought for at least one year prior to the commencement of candidature.

4. A candidate shall proceed either as a full-time candidate or a part-time candidate and shall so advise the Faculty.

5. (1) A candidate shall complete such courses as may be prescribed by the Faculty on the recommendation of the Head of the Department of Occupational Health.

(2) The Head of the Department of Occupational Health shall report the result of the examination of the coursework to the Faculty who shall determine the result of the candidature.

6. A full-time candidate shall complete the requirements for the diploma not earlier than the end of the second semester of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Occupational Health, not later than the end of the fourth semester of candidature.

7. A part-time candidate shall complete the requirements for the diploma not earlier than the end of the fourth semester of candidature and, except with the permission of the Faculty on the recommendation of the Head of the Department of Occupational Health, not later than the end of the sixth semester of candidature.

8. The Faculty may deem time spent for work done towards the degree of Master of Occupational Health and Safety to be time spent or work done towards the diploma, provided that the candidate has ceased to be a candidate for the degree of Master of Occupational Health and Safety.

#### GRADUATE CERTIFICATE IN PAIN MANAGEMENT

1. An applicant for admission to candidature shall apply in writing to the Faculty for such admission to candidature.

2. Subject to section 3, and as provided for in Chapter 10 of the By-laws\*, the Faculty may, on the recommendation of the Head of the Department of Anaesthesia, admit to candidature for the Graduate Certificate in Pain Management an applicant who holds an appropriate bachelor's degree of the University of Sydney or an appropriate qualification from another institution or who has completed work deemed equivalent by the Head of the Department of Anaesthesia.

3. Admission to the Graduate Certificate in Pain Management may be limited by quota. In determining the quota, the Faculty will take into account availability of resources and availability of adequate and appropriate supervision. In considering an application for admission to candidature, the Faculty shall take account of the quota and select applicants in order of academic merit.

4. A candidate shall proceed either as a full-time or as a part-time candidate and shall so advise the Faculty.

5. A candidate may be admitted by the Faculty on a probationary basis for a period not exceeding one semester, and upon completion of this period the Faculty shall review the candidate's work and shall either confirm or terminate the candidature.

6. (1) A candidate shall complete such units of study as may be prescribed by the Faculty on the recommendation of the Head of the Department of Anaesthesia.

(2) The Head of the Department of Anaesthesia shall report the result of the examination of the coursework to the Faculty which shall determine the result of the candidature.

7. Except where determined otherwise by the Faculty on the recommendation of the Head of the Department of Anaesthesia, a full-time candidate shall complete the requirements for the Graduate Certificate in Pain Management not earlier than the end of the first semester of candidature and, except with the permission of the Faculty, on the recommendation of the Head of the Department of Anaesthesia, not later than the end of the fourth semester of candidature.

8. Except where determined otherwise by the Faculty on the recommendation of the Head of the Department of Anaesthesia, a part-time candidate shall complete the requirements for the Graduate Certificate in Pain Management not earlier than the end of the second semester of candidature and, except with the permission of the Faculty, on the recommendation of the Head of the Department of Anaesthesia, not later than the end of the sixth semester of candidature.

9. A candidate for the Graduate Diploma of Medicine/Graduate Diploma of Science in Medicine (Pain Management) may apply for the award of the Graduate Certificate in Pain Management if, in the opinion of the

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

Faculty and on the recommendation of the Head of the Department of Anaesthesia, the candidate has completed the work required in section 7, and such a candidate shall thereupon cease to be a candidate for the Graduate Diploma of Medicine/Graduate Diploma of Science in Medicine (Pain Management).

10. The Faculty may, on the recommendation of the Head of the Department of Anaesthesia, terminate the candidature of a candidate who, in the opinion of the Faculty, has not made satisfactory progress towards fulfilling the requirements for the Graduate Certificate in Pain Management.

## GRADUATE CERTIFICATE IN POPULATION HEALTH RESEARCH METHODS

### Eligibility for admission

1. (1) An applicant for admission to candidature for the Graduate Certificate shall—
  - (a) be a graduate of the University of Sydney, or of any other University or academic institution approved by the Dean; or
  - (b) be persons who have obtained such qualifications and completed such courses as are acceptable to the Dean; or
  - (c) be persons who furnish such evidence of special fitness to enter upon systematic courses of study in Population Health as are acceptable to the Dean.
- (2) An applicant for admission to candidature shall have held the qualification on the basis of which admission is sought for at least one year prior to the commencement of candidature.

### Availability

2. Admission to candidature may be limited by a quota. In determining the quota the Faculty will take into account:

- (i) availability of resources
- (ii) availability of adequate and appropriate supervision.

In considering an application for admission the Dean will take into account the quota and entrance will be based on the applicants who are most meritorious in terms of section 1 above.

### Method of progression

3. (1) A candidate for the Graduate Certificate shall proceed by completing units of study as prescribed by Faculty.
- (2) A unit of study shall consist of lectures, tutorials, assignments and practical work as may be prescribed.
- (3) In these resolutions to complete a unit of study means
  - (a) to attend lectures, tutorials and seminars, if any
  - (b) to complete satisfactorily the assignments and practical work, if any
  - (c) to pass the examinations of the units of study, if any.

### Time limits

4. (1) A candidate will proceed on a part-time basis and shall complete the requirements for the Graduate Certificate not earlier than the end of the second semester and not later than the end of the fourth semester, unless otherwise determined by the Dean.
- (2) A candidate may be accepted by the Dean on a probationary basis for a period not exceeding one semester and upon completion of this period the Dean shall review the candidate's work and shall either confirm or terminate the candidature.
- (3) A candidate accepted in accordance with subsection (2), if confirmed, shall be deemed to have commenced from the date of commencement of coursework.

## Requirements for the Graduate Certificate

5. Candidates for the Graduate Certificate are required to satisfactorily complete 24 credit points of coursework covering new material to the candidate, selected from Units of Study satisfying the conditions approved by the Faculty.

### Examination

6. On completion of the requirements for the Graduate Certificate, the Dean shall determine the result of the candidature.

### Progress

7. The Dean may—
  - (1) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the Graduate Certificate, and
  - (2) where the candidate does not show good cause, terminate the candidature.

### Credit

8. A candidate who, before admission to candidature, has spent time in graduate study in the University of Sydney or another university and has completed coursework, within five years except with the permission of the Dean, considered by the Dean to be equivalent to work prescribed for the Graduate Certificate, may receive credit, as recommended by the Head of the Department of Public Health & Community Medicine, towards the requirements for the Graduate Certificate in Population Health Research Methods.

## GRADUATE CERTIFICATE IN HEALTH ECONOMICS

### Eligibility for admission

1. (1) An applicant for admission to candidature for the Graduate Certificate shall -
  - (a) be a graduate of the University of Sydney, or of any other University or academic institution approved by the Dean; or
  - (b) be persons who have obtained such qualifications and completed such courses as are acceptable to the Dean; or
  - (c) be persons who furnish such evidence of special fitness to enter upon systematic courses of study in health economics as are acceptable to the Dean.
- (2) An applicant for admission to candidature shall have held the qualification on the basis of which admission is sought for at least one year prior to the commencement of candidature.

### Availability

2. Admission to candidature may be limited by a quota. In determining the quota the Faculty will take into account:

- i) availability of resources
- (ii) availability of adequate and appropriate supervision.

In considering an application for admission the Dean will take into account the quota and entrance will be based on the applicants who are most meritorious in terms of section 1 above.

### Method of progression

3. (1) A candidate for the Graduate Certificate shall proceed by completing units of study as prescribed by Faculty.
- (2) A unit of study shall consist of lectures, tutorials, assignments and practical work as may be prescribed.
- (3) In these resolutions to complete a unit of study means
  - (a) to attend lectures, tutorials and seminars, if any
  - (b) to complete satisfactorily the assignments and practical work, if any
  - (c) to pass the examinations of the units of study, if any.

**Time limits**

4. (1) A candidate will proceed on a part-time basis and shall complete the requirements for the Graduate Certificate not earlier than the end of the fourth semester and not later than the end of the sixth semester, unless otherwise determined by the Dean.
- (2) A candidate may be accepted by the Dean on a probationary basis for a period not exceeding one semester and upon completion of this period the Dean shall review the candidate's work and shall either confirm or terminate the candidature.
- (3) A candidate accepted in accordance with subsection (2), if confirmed, shall be deemed to have commenced from the date of commencement of coursework.

**Requirements for the Graduate Certificate**

5. Candidates for the Graduate Certificate are required to satisfactorily complete 24 credit points of coursework covering new material to the candidate, selected from Units of Study satisfying the conditions approved by the Faculty.

**Examination**

6. On completion of the requirements for the Graduate Certificate, the Dean shall determine the result of the candidature.

**Progress**

7. The Dean may—
  - (1) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the Graduate Certificate, and
  - (2) where the candidate does not show good cause, terminate the candidature.

**Credit**

8. A candidate who, before admission to candidature, has spent time in graduate study in the University of Sydney or another university and has completed coursework, within five years except with the permission of the Dean, considered by the Dean to be equivalent to work prescribed for the Graduate Certificate, may receive credit, as recommended by the Head of the Department of Public Health & Community Medicine, towards the requirements for the Graduate Certificate in Health Economics.

**POSTGRADUATE COMMITTEE IN MEDICINE****The Victor Coppelson Memorial Institute of Postgraduate Medical Studies**

1. In consideration of support derived from the Postgraduate Medical Foundation and from the Victor Coppelson Memorial Appeal Fund there shall be an institute to be known as the Victor Coppelson Memorial Institute of Postgraduate Medical Studies for the promotion of postgraduate education, study, work and research in Medicine and the advancement of the art and science of Medicine.
2. The Institute shall be administered by the Postgraduate Committee in Medicine.
3. (a) The Director of Postgraduate and Continuing Education of the Postgraduate Committee in Medicine shall be the Director of the Institute.
- (b) The Director's appointment may be honorary or paid and part-time or full-time as resolved by the Senate on the recommendation of the Postgraduate Committee in Medicine.
4. The Institute and its officers shall have such powers, duties and functions as may be prescribed by, or under resolution of the Senate, provided that all acts of the Institute shall be subject to the by-laws and to any direction which may be given by the Senate.
5. The Senate shall provide such secretarial assistance and other staff as it deems proper for the Institute, provided that

the staff of the Postgraduate Committee in Medicine employed at the date of the constitution of the Institute shall, on and from that date, be transferred to the Institute without loss of continuity of employment.

6. The Institute may:
  - (a) organise postgraduate courses, demonstrations and lectures and other postgraduate instruction in Medicine within the University or elsewhere in New South Wales;
  - (b) engage in such activities as are desirable for promoting postgraduate education, study, work and research in Medicine and for advancing the art and science of Medicine;
  - (c) cooperate with scientific bodies recognised as having similar or allied objects; and
  - (d) do such things as are proper for any of the matters mentioned in these resolutions.
7. The Institute shall recommend to the Senate:
  - (a) the persons to be employed as lecturers,
  - (b) the hospitals to be approved for postgraduate work, and
  - (c) the scientific bodies to be recognised as having similar or allied objects.
8. Subject to the overriding authority of the Senate, the Institute may:
  - (i) determine—
    - (a) the tenure of office of lecturers and the duties to be performed by them,
    - (b) the remuneration and expenses to be paid in respect of lectures, demonstrations and classes, and
    - (c) the fees, charges and moneys to be paid to the Institute or to any person on its behalf in respect of lectures, demonstrations and classes or otherwise;
  - (ii) give such directions in regard to any matters referred to in (i), including the time and mode of payment of the fees, charges and moneys referred to in paragraph (c), as it thinks fit.
9. All moneys received by or on behalf of the Institute shall be paid to the University forthwith, and shall be set apart as a separate fund, to be known as the Postgraduate Fund in Medicine and to be used for carrying on the work of the Institute, or set apart as such separate funds for special purposes as the Postgraduate Committee in Medicine may determine.
10. (a) All moneys for expenses incurred by the Institute or to be applied for any purpose within these resolutions shall be paid from these funds.
- (b) All requisitions for payment of moneys from these funds shall be signed by the Director of the Institute or by such person or persons as shall have authority delegated by the Director.
- (c) All such requisitions shall be forwarded to the Accountant of the University.
11. The Accountant of the University shall render a monthly financial statement to the Institute and shall give such information in regard to the fund as the Institute may desire and shall prepare a balance sheet of the fund as at 31 December of the previous year for presentation at the annual meeting.
12. (a) The Institute shall provide the Vice-Chancellor with a budget each year in respect of the finances of the following year in a form approved by the Vice-Chancellor.
- (b) The Institute shall each year lay before the Senate and the Postgraduate Committee in Medicine a report of its proceedings for the year.
13. The Institute may make rules for the carrying out of these resolutions.

# RESOLUTIONS OF THE FACULTY

## FACULTY OF MEDICINE TEACHING HOSPITALS

### General information

The major part of the clinical training of medical students in the University of Sydney takes place in the various teaching hospitals of the Faculty of Medicine. In these hospitals academic staff of the University and staff specialists and medical staff of the hospitals provide teaching in Anaesthesia, General Practice and Community Health, Medicine, Obstetrics and Gynaecology, Paediatrics, Public Health and Community Medicine, Psychiatry, Surgery and their various specialist disciplines. The teaching may be in the form of lectures, seminars, tutorials or group or individual sessions with a patient.

The major teaching hospitals also provide a great deal of support for research conducted by the University and hospital staff. This support may be financial or may be expressed through the provision of space or material or relief from other duties. Senior members of the University staff are also heads of some clinical divisions and departments within the hospitals. Senior medical staff are appointed jointly by the hospitals and the Senate of the University.

### 1. Clinical schools

The majority of the Faculty's teaching hospitals are included in its four clinical schools, the boundaries of which approximate those of the corresponding area health service. Each clinical school is headed by an associate dean and has a clinical school office consisting of administrative staff supervised by the associate dean. Teaching at the hospitals is organised by the clinical school offices in collaboration with the academic heads of the various disciplines in the hospitals and with the University departments concerned. The following hospitals comprise the various clinical schools:

- (1) Canberra Clinical School  
*Principal hospital:*  
Woden Valley Hospital  
*Other hospitals:*  
Calvary Hospital  
John James Memorial Hospital
- (2) Central Clinical School  
*Principal hospitals:*  
Concord Repatriation General Hospital  
Royal Prince Alfred Hospital  
*Other hospitals:*  
Balmain Hospital  
Canterbury Hospital  
Rachel Forster Hospital  
Rozelle Hospital  
Strathfield Private Hospital  
Sydney Hospital (incorporating Sydney Eye Hospital)  
Sydney Urology and Surgery Centre
- (3) Northern Clinical School  
*Principal hospital:*  
Royal North Shore Hospital  
*Other hospitals:*  
Balmoral Naval Hospital  
Centre for Bone and Joint Diseases  
Dalcross Private Hospital  
Greenwich Hospital  
Hornsby Kuring-gai Hospital  
Hunters Hill Private Hospital  
Lady Davison Private Hospital  
Lynton Private Hospital  
Macquarie Hospital  
Manly Hospital and Community Health Services  
Mater Misericordiae Hospital  
Mona Vale Hospital and Community Health Services

- New South Wales Masonic Hospital  
North Shore Private Hospital  
Northside Clinic  
Royal Rehabilitation Centre, Sydney  
Ryde Hospital  
Sydney Adventist Hospital  
(4) Western Clinical School  
*Principal hospitals:*  
Nepean Hospital  
Westmead Hospital  
*Other hospitals:*  
Auburn District Hospital  
Baulkham Hills Private Hospital  
Blacktown Hospital  
Campbelltown Hospital  
Charles Wentworth Private Hospital  
Cumberland Hospital  
Mount Druitt District Hospital  
St John of God Hospitals  
Westmead Private Hospital

### 2. Other teaching hospitals

In addition to the hospitals listed above, the Faculty has a number of other teaching hospitals that are not part of a Clinical School. Teaching at these hospitals is organised by the relevant University department, in conjunction with the academic staff based at these hospitals, or, where there are no University staff, in conjunction with hospital staff who have been awarded clinical academic titles by the University.

- Alice Springs Hospital  
Bloomfield Hospital, Orange  
Children's Hospital of Westmead  
Illawarra Area Health Service Sexual Health Clinic  
Royal Darwin Hospital  
United Dental Hospital

### BOARDS OF POSTGRADUATE STUDIES

Pursuant to the resolutions of the Senate, the Faculty of Medicine has resolved to be a member of the following Board of Postgraduate Studies:

#### Board of Postgraduate Studies in Dentistry, Medicine & Pharmacy

1. The Faculty shall be a member of the Board of Postgraduate Studies in Dentistry, Medicine & Pharmacy, which shall be appointed by the College of Health Sciences, and which shall exercise the powers and functions of the Faculty in respect of candidates for postgraduate degrees and diplomas.
2. Biennially, the head of each department of the Faculty shall appoint a member of the academic staff of that department (who may be the head of department) to serve as Coordinator of Postgraduate Studies for that department and shall notify the name of that person to the Faculty.
3. In addition to those members appointed by the Faculties of Dentistry and Pharmacy in accordance with relevant faculty resolutions, the Board of Postgraduate Studies in Dentistry, Medicine & Pharmacy shall consist of the coordinators of postgraduate studies appointed for each department and, where appropriate, of the heads or a member of staff of appropriate academic or research status of the following research units:
  - AIHW National Perinatal Statistics Unit.
  - Army Malaria Research Unit
  - Breast Research Institute
  - Centre for Health Economics Research and Evaluation
  - Children's Medical Research Institute
  - Department of Nuclear Medicine at Royal Prince Alfred Hospital
  - Department of Radiology
  - Endocrinology Institute at Royal Prince Alfred Hospital
  - Heart Research Institute

Institute of Clinical Neurosciences at Royal Prince Alfred Hospital

Institute for Magnetic Resonance Research

Institute of Paediatric Endocrinology, Diabetes and Metabolism

Institute of Respiratory Medicine

Kanematsu Laboratories

Kolling Institute of Medical Research

Menzies School of Health Research

NH&MRC Clinical Trials Centre

Pain Management and Research Centre at Royal North Shore Hospital

The Sydney Melanoma Unit

The Board of Postgraduate Studies in Dentistry, Medicine & Pharmacy shall have a Chair and two Deputy Chairs, with one position being nominated by each Faculty. The Dean or by a member of Faculty nominated by each Dean shall be recommended for election by the College. The Pro-Vice-Chancellor (Health Sciences) shall determine which nomination shall be appointed as the Chair of the Board of Postgraduate Studies in Dentistry, Medicine & Pharmacy.

### Postgraduate Committee in Medicine

1. There shall be a Committee of the Faculty of Medicine to be known as the Postgraduate Committee in Medicine, for the promotion of postgraduate education, study, work and research in medicine and the advancement of the art and science of medicine.

2. In particular, the objectives of the Committee shall be as follows:

- (a) to foster the development of postgraduate education in cooperation with the Health Department of New South Wales and teaching hospitals of the University of Sydney, learned colleges and other institutions;
- (b) to maintain the role of the Victor Coppleson Memorial Institute of Postgraduate Medical Studies in furthering continuing education in the community and in supporting medical research and postgraduate training;
- (c) to encourage awareness among undergraduate medical students and graduates of the need for postgraduate and continuing education.

3. The Committee shall administer the Victor Coppleson Memorial Institute of Postgraduate Medical Studies and undertake such duties and responsibilities as are prescribed by the resolutions of the Senate governing the activities of the Institute.

4. (i) The Committee shall consist of the following persons:

- (a) the Dean of the Faculty of Medicine;
- (b) a person nominated by the Dean for election by the Faculty who shall be the Honorary Director of Continuing Education; in the absence of the Dean the Honorary Director shall chair meetings of the Committee;
- (c) not more than twelve other persons elected by the Faculty on the nomination of the Dean; and
- (d) not more than five additional persons elected by the Faculty on the nomination of the Dean who, in making the nominations, shall seek the advice of the other members of the Committee;

(ii) (a) Membership of the Committee shall initially be for the period up to 31 December 1990 and thereafter for terms of two years.

- (b) No member of the Committee shall serve for more than two consecutive terms unless Faculty shall so determine by specific resolution.

(c) The office of any member, other than the ex officio members, who is absent without leave of the Committee from three consecutive regular meetings of the Committee shall be declared vacant.

5. Any vacancy occurring by the death, disqualification or resignation of an elected or co-opted member of the Committee may be filled by the appointment of a member by the Faculty on the nomination of the Dean, to hold office for the balance of the term of the member being replaced.

6. (a) The Committee shall have the advice of:

- (i) a Research Grants Standing Sub-Committee, and
- (ii) such other sub-committees for which provision is made from time to time by the Faculty on the recommendation of the Committee or the Dean.

(b) The Research Grants Standing Sub-Committee shall consist of a chairperson and eight other members of the Faculty elected by the Faculty on the nomination of the Dean. The Sub-Committee shall also include a representative of the Medical Foundation, elected by the Faculty on the nomination of the Dean. The Sub-Committee shall be responsible for advising the Postgraduate Committee and the Medical Foundation on matters relating to research supported by the Foundation. For any meeting of the Sub-Committee five members shall form a quorum.

7. Meetings of the Committee shall be convened by the Chairperson and for any meeting seven members shall form a quorum.

8. The Committee shall lay before the Faculty of Medicine a report of its proceedings each semester.



- work of the Faculty, appointed by the Faculty on the nomination of the Dean.
2. A person appointed in accordance with sections 1(k) or 1(1) shall hold office for a period of two years unless otherwise specified at the time of appointment and shall be eligible for reappointment.

## DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF NURSING

1. The degrees in the Faculty of Nursing shall be:
- (a) Bachelor of Nursing (BN)
  - (b) Bachelor of Nursing (Honours) (BN(Hons))
  - (c) Master of Nursing (MN)
  - (d) Master of Nursing (Honours) (MN(Hons))
  - (e) Master of Midwifery (MMid)
  - (f) Master of Philosophy (Nursing) (MPhil(Nurs))
  - (g) Doctor of Philosophy (PhD)
2. The diplomas in the Faculty of Nursing shall be:
- (a) Graduate Diploma in Nursing (GradDipN)
  - (b) Graduate Diploma in Midwifery (GradDipMid)
3. The certificates in the Faculty of Nursing shall be:
- (a) Graduate Certificate in Nursing (GradCertN)

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE FACULTY OF NURSING

The Faculty of Nursing shall comprise the following persons:

1. (a) the professors, readers, associate professors, senior lecturers, lecturers, associate lecturers and postgraduate fellows who are full-time or at least half-time members of the academic staff in the Departments of Clinical Nursing and Family and Community Nursing, and the Research Centre for Adaptation in Health and Illness;
- (b) the professors, readers, associate professors, senior lecturers, lecturers, associate lecturers and postgraduate fellows being members of the academic staff who are on continuing or fixed term appointments (of at least two years) in the departments and research centres included in subsection (a);
- (c) Professor J A Young, for a period of 2.5 years;
- (d) the Dean, or a nominee of the Dean, of each of the Faculties of Arts, Health Sciences, Medicine, Pharmacy and Science;
- (e) the Head of the Department of Rural Health;
- (f) the Faculty Manager;
- (g) the Librarian of the Mallett Street library;
- (h) full-time members of research staff of the departments and research centres included in subsection (a) who hold appointments of research fellow and above;
- (i) not more than five students, i.e. three students enrolled in an undergraduate degree or diploma and one student enrolled in a postgraduate coursework degree or diploma offered by the Faculty, and one from among the postgraduate research students, elected in the manner prescribed by resolutions of Senate;
- (j) persons upon whom the title of adjunct professor, adjunct associate professor, clinical professor, clinical associate professor, clinical senior lecturer, clinical lecturer and clinical associate lecturer in the departments and research centres included in subsection (a) has been awarded in accordance with the resolutions of the Academic Board;
- (k) four of the directors of nursing of health care agencies associated with the Faculty and up to five other members of the nursing profession, one of whom shall be a representative of the Nurses Registration Board, appointed by the Faculty on the nomination of the Dean;
- (1) not more than five persons, who have teaching, research or other appropriate associations with the

### BACHELOR OF NURSING'

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.
2. The Undergraduate degrees in the Faculty of Nursing shall be:
  - Bachelor of Nursing
  - Bachelor of Nursing (Honours)and the combined degree courses:
  - Bachelor of Nursing and Bachelor of Arts
  - Bachelor of Nursing and Bachelor of Science

### 3. Requirements for the Pass Degree of Bachelor of Nursing (Pre-Registration)

- To qualify for the award of the pass degree, candidates must
- (a) successfully complete the units of study giving credit for a total of 144 credit points;
  - (b) complete satisfactorily such clinical requirements as the Faculty may prescribe; and
  - (c) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

### 4. Requirements for the Pass Degree of Bachelor of Nursing (Post-Registration)

To qualify for the award of the pass degree, candidates must complete the requirements published in the Faculty Resolutions relating to the course.

### 5. Requirements for the Combined Degree

To qualify for the award of the two degrees in a Combined degree course, candidates must complete the requirements published in the Faculty Resolutions relating to the course.

### BACHELOR OF NURSING (HONOURS)'

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and relevant Faculty Resolutions.

### 2. Admission requirements

Applicants for admission to the Bachelor of Nursing (Honours) shall have qualified for the award of a Pass degree with a Weighted Average Mean (WAM) of 65 or higher in units undertaken and be considered by the Faculty and the head of department concerned to have the requisite knowledge and aptitude for an honours course or hold qualifications deemed by the Dean to be the equivalent.

### 3. Requirements for the course

To qualify for the award of the degree of Bachelor of Nursing (Honours) a candidate must:

- (1) complete successfully a minimum of 24 credit points of specified Honours units of study; and
- (2) submit a thesis with a value of 24 credit points;

#### 4. Time limits

A candidate for the degree may proceed on either a full-time or part-time basis.

- (1) A full-time candidate shall complete the requirements for the degree no later than at the end of the second semester of candidature.
- (2) A part-time candidate shall complete the requirements for the degree over a period of four consecutive semesters.

#### 5. Award of the degree

- (1) There shall be three classes of Honours, namely Class I, Class II, and Class III and within Class II there shall be two divisions, namely Division 1 and Division 2.
- (2) The class of Honours shall be determined by the weighted marks achieved in the coursework and thesis components of 30% and 70% respectively.
- (3) The Honours grade will be reported in percentages and the grades for the award shall be:

First Class	80 — 100
Second Class: Division 1:	75 — 79
Second Class: Division 2:	70 — 74
Third Class	65 — 69
Honours not awarded	< 65

#### MASTER OF NURSING<sup>1</sup>

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

##### Admission Requirements

2. An applicant for admission to candidature for the degree of Master of Nursing shall:

- (1) hold the degree of Bachelor of Nursing, of the University of Sydney, or hold qualifications deemed by the Dean to be the equivalent; and
- (2) have completed any additional requirements at a standard acceptable to the Faculty as set out in the Resolutions of the Faculty.

##### Requirements for the Course

3. To qualify for the award of the degree of Master of Nursing, a candidate must:

- (1) complete successfully units of study totalling 48 credit points; and
- (2) complete successfully such clinical and/or field experience requirements as designated by the Faculty; and
- (3) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

##### Time limits

4. A candidate for the degree may proceed on either a full-time or part-time basis.

- (1) A full-time candidate shall complete the requirements for the degree no later than at the end of the sixth semester of candidature.
- (2) A part-time candidate shall complete the requirements for the degree no later than at the end of the tenth semester of candidature.
- (3) All candidates must complete the requirements for the degree within five calendar years of first enrolment.

##### Award of the degree

5. (1) The degree shall be awarded in one grade only, namely the Pass degree.
- (2) An outstanding candidate in the Pass degree may be admitted to the degree with merit.

#### (3) Specialisation

The degree may be taken in the following major areas of study, which will be specified on the testamur:

- (a) Clinical Studies
- (b) Critical Care
- (c) Health Services
- (d) Nursing Humanities and Healing
- (e) Rural and Remote
- (f) Urban Health.

#### MASTER OF NURSING (HONOURS)<sup>1</sup>

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

##### Admission Requirements

2. An applicant for admission to candidature for the degree of Master of Nursing (Honours) shall have qualified for the award of an appropriate graduate course with a Weighted Average Mean (WAM) of 65 or above or hold qualifications deemed by the Dean to be the equivalent.

##### Requirements for the Course

3. To qualify for the award of the degree of Master of Nursing (Honours) a candidate must:

- (1) complete successfully units of study totalling 24 credit points, and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

##### Time limits

1. A candidate for the degree may proceed on either a full-time or part-time basis.

- (1) A full-time candidate shall complete the requirements for the degree no later than at the end of the first semester of candidature.
- (2) A part-time candidate shall complete the requirements for the degree no later than at the end of the second semester of candidature.

##### Award of the degree

5. (1) There shall be three classes of Honours awarded, namely Class I, Class II, and Class III and within Class II there shall be two divisions, namely Division I and Division 2.

- (2) The class of Honours shall be determined by the weighted marks achieved.
  - (3) The Honours grade will be reported in percentages and the grades for the award shall be:
- |                          |          |
|--------------------------|----------|
| First Class              | 80 — 100 |
| Second Class: Division 1 | 75 — 79  |
| Second Class: Division 2 | 70 — 74  |
| Third Class              | 65 — 69  |
| Honours not awarded      | < 65     |

#### MASTER OF MIDWIFERY

##### Summary of regulations governing the award

1. An applicant for admission as a candidate for the degree of Master of Midwifery shall, except as provided in Chapter 10 of the By-laws\*:

- (a) be a graduate of the University of Sydney
- (b) have, in the opinion of the Faculty, reached a first or second class Honours standard:
  - (i) in the final year of an Honours program for the degree of Bachelor of Nursing; or
  - (ii) in a program considered by the Faculty to be equivalent to a program referred to in sub-section (i); or
  - (iii) hold the degree of Bachelor of Nursing of the University without first or second class Honours and have completed equivalent work or passed a preliminary examination or

<sup>1</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

- examinations as prescribed by the Faculty; or have, in some other manner, acquired a standard of knowledge considered by the Faculty to be equivalent to a first or second class Honours standard in a program referred to in sub-section (i); or
- (iv) have completed the requirements for the Graduate Diploma in Midwifery;
- (c) be registered with the NSW Nurses Registration Board or, for international applicants, be registered in their own country;
- (d) have such post-registration clinical experience as may be prescribed by the Faculty;
- (e) be able to demonstrate to the Faculty that she or he has guaranteed employment in an approved midwifery institution for the second year of the course.
2. An applicant may be required to undertake preliminary or qualifying studies, and complete such preliminary examinations as the Faculty may prescribe, before admission to candidature.
3. (1) Admission to any subject area may be limited by quota.
- (2) In determining the quota the University will take into account:
- (a) availability of resources including space, library, equipment and computing facilities; and
- (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 1 above.
4. A candidate may be admitted to proceed by part-time or full-time candidature.
5. A candidate for the degree shall proceed by coursework, practicum and clinical project.
6. (1) The degree shall be awarded in one grade only.
- (2) An outstanding candidate may be awarded the degree with merit.
7. A candidate who before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the Master of Midwifery may receive credit towards satisfying the requirements for the Master of Midwifery provided that no more than a third of the requirements are so met.
8. A candidate shall complete the units of study, practicum and clinical project as prescribed by the Faculty in order to qualify for the award of the degree.
9. Except with permission of the Faculty and under such conditions as it may prescribe:
- (a) a full-time candidate shall complete all requirements for the degree not earlier than the end of the third semester of candidature and not later than the end of sixth semester of candidature.
- (b) a part-time candidate shall complete all requirements for the degree not earlier than the end of the sixth semester of candidature and not later than the end of the tenth semester of candidature.
10. On the advice of the head of department concerned, the Faculty shall appoint a supervisor, being a member of the academic staff of the University, and may appoint an appropriately qualified associate supervisor for each candidate for the clinical project.
11. On the advice of the head of department concerned the Faculty shall appoint two examiners of the clinical project.
12. The head of department concerned shall report the result of the examination of the coursework, practicum and clinical project to the Faculty which shall determine the result of the candidature.
13. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of

unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

14. (a) Candidates who have completed all the required units of study but not the clinical project may, on application to the Faculty, be awarded a Graduate Diploma in Midwifery;
- (b) Except with the permission of the Faculty and under such special conditions as it may prescribe, candidates who apply to exit the course with a Graduate Diploma in Midwifery will be required to complete all requirements for the graduate diploma:
- (i) not earlier than the end of the second semester of candidature and not later than the end of the third semester of candidature for full-time candidates; or
- (ii) not earlier than the end of the fourth semester and not later than the end of the sixth semester of candidature for part-time candidates.
- (c) Candidates who are awarded the Graduate Diploma in Midwifery may apply for readmission to candidature for the Master of Midwifery with 48 credit points of advanced standing provided any such application for readmission is normally made within one (1) calendar year of the award of the Graduate Diploma in Midwifery.
- (d) The maximum amount of advanced standing that will be permitted in the case of a candidate who does not apply for readmission to candidature within one (1) calendar year of the award of the Graduate Diploma in Midwifery shall not exceed 24 credit points.

#### **MASTER OF PHILOSOPHY (NURSING)**

1. (1) An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws\*:
- (a) be a Bachelor of Nursing (Honours) of the University of Sydney or, in special cases, be a graduate with Honours of another Faculty or Board of Studies of the University; and
- (b) (i) have obtained Honours in the subject area in which the applicant seeks to proceed; or
- (ii) hold the degree of Master of Nursing awarded with merit in an appropriate subject area; or
- (iii) hold such other relevant qualifications, including clinical experience, considered by the Faculty to be equivalent to those specified in Section 1(a)(i)–(iii); and
- (c) be registered with the N.S.W. Nurses Registration Board or for international applicants be registered in their own country; and
- (d) have such post-registration clinical experience as may be specified by the Faculty.
- (2) (i) a candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months and upon completion of this period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature; and
- (ii) in the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.
2. An applicant may be required to undertake preliminary or qualifying studies, and complete such preliminary examinations as the Faculty may prescribe, before admission to candidature.
3. (1) Admission to any subject area may be limited by quota.
- (2) In determining the quota the University will take into account:
- (a) availability of resources including space, library, equipment and computing facilities; and

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

- (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 1 above.
4. A candidate may be admitted to proceed on either a full-time basis or a part-time basis.
5. A candidate for the degree shall proceed by research and thesis.
6. The degree shall be awarded in a Pass grade only.
7. Except with the permission of the Faculty and under such special conditions as it may prescribe:
- a full-time candidate shall complete all the requirements for the degree not earlier than the end of the fourth semester of candidature or later than the end of the sixth semester of candidature;
  - a part-time candidate shall complete all the requirements for the degree not earlier than the end of the sixth semester of candidature or later than the end of the tenth semester of candidature;
  - a qualifying student shall not be eligible to be enrolled as a research degree candidate until a period of at least one semester has elapsed from initial enrolment. A qualifying student shall complete the prescribed qualifying program within two years.
8. A candidate who, before admission to candidature, has completed advanced study in a university which includes work considered by the Faculty to be equivalent to units of study prescribed for the degree may receive credit towards satisfying the requirements for the degree provided no more than one-third of the requirements are so met.
9. A candidate shall complete:
- the units of study prescribed by the Faculty; and
  - a thesis of a maximum length of 60 000 words in the form prescribed by the Faculty.
10. On the recommendation of the head of department concerned the Faculty shall appoint a supervisor, being a member of the academic staff of the University, and may appoint an appropriately qualified associate supervisor for each candidate in respect of the thesis component.
11. A candidate is required to complete an annual report on their work to the Faculty each year, and must maintain satisfactory progress.
12. The candidate shall give two months' notice in writing of their intention to submit the thesis to their supervisor who shall so advise the head of department concerned.
13. On the recommendation of the head of department concerned the Faculty shall appoint two examiners of the thesis, at least one of whom shall be external to the Faculty.
14. On receipt of the examiners' reports, the head of department shall report the results of the examination together with a recommendation concerning the award of the degree to the Faculty which shall determine the result.
15. In special cases the Faculty may, on the recommendation of the head of the department concerned, require the candidate to take a further examination in the area of the thesis.
16. The Faculty may permit an unsuccessful candidate to revise and resubmit the thesis for re-examination if, in the opinion of the head of the department concerned, the candidate's work is of sufficient merit and may prescribe special conditions to be fulfilled by the candidate.
17. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

#### **GRADUATE DIPLOMA IN NURSING<sup>1</sup>**

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets

out the requirements for all coursework courses, and the relevant Faculty Resolutions.

#### **Admission Requirements**

2. An applicant for admission to candidature for the Graduate Diploma in Nursing shall:

- hold the degree of Bachelor of Nursing of the University of Sydney or hold qualifications deemed by the Dean to be the equivalent; and
- have completed any additional requirements at a standard acceptable to the Faculty as set out in the Resolutions of the Faculty.

#### **Requirements for the Graduate Diploma**

3. To qualify for the award of the Graduate Diploma in Nursing, a candidate must:

- complete successfully units of study totalling 36 credit points; and
- complete successfully such clinical and/or field experience requirements as designated by the Faculty; and
- satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

#### **Time limits**

4. A candidate for the graduate diploma may proceed on either a full-time or part-time basis.
- A full-time candidate shall complete the requirements for the graduate diploma no later than at the end of the fourth semester of candidature.
  - A part-time candidate shall complete the requirements for the graduate diploma no later than at the end of the sixth semester of candidature.
  - All candidates must complete the requirements for the graduate diploma within four calendar years of first enrolment.

#### **Award of the Graduate Diploma**

5. (1) The graduate diploma shall be awarded in one grade only, namely pass.

##### **(2) Specialisation**

The graduate diploma may be taken in the following major areas of study which will be specified on the testamur:

- Clinical Studies
- Health Services
- Nursing Humanities and Healing
- Rural and Remote
- Urban Health.

#### **GRADUATE DIPLOMA IN MIDWIFERY**

1. An applicant for admission as a candidate for the Graduate Diploma in Midwifery shall, except as provided in Chapter 10 of the By-laws\*,

- be a graduate of the University of Sydney;
- hold the degree of Bachelor of Nursing or an equivalent qualification or possess other academic or professional qualifications considered by the Faculty to be sufficient preparation to pursue the proposed course;
- be registered with the Nurses Registration Board of NSW;
- have such post-registration clinical experience;
- be able to demonstrate to the Faculty that she or he has guaranteed employment in an approved midwifery institution for the second year of the course.

2. An applicant may be required to undertake preliminary or qualifying studies, and complete such preliminary examinations as the Faculty may prescribe, before admission to candidature.

- Admission to any subject area may be limited by quota.
  - In determining the quota the University will take into account:

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

<sup>1</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office.

- (a) availability of resources including space, library, equipment and computing facilities; and
- (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 1 above.
- 4. A candidate may be admitted to proceed only on a part-time basis.
- 5. Except with the permission of the Faculty and under such special conditions as it may prescribe a candidate shall complete all the requirements for the Graduate Diploma in Midwifery not earlier than the end of the fourth semester of candidature and not later than the end of the eighth semester of candidature.
- 6. A candidate who before admission to candidature has spent time in advanced study in the University of Sydney or in another university or institution and has completed work considered by the Faculty to be equivalent to units of study prescribed for the Graduate Diploma in Midwifery may receive credit towards satisfying the requirements for the Graduate Diploma in Midwifery provided that no more than half of the requirements are so met.
- 7. A candidate for the Graduate Diploma in Midwifery shall complete the units of study and practicum prescribed by the Faculty.
- 8. (1) The Graduate Diploma in Midwifery shall be awarded in one grade only.  
(2) An outstanding candidate may be awarded the graduate diploma with merit.
- 9. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the graduate diploma and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

#### **GRADUATE CERTIFICATE IN NURSING<sup>1</sup>**

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

#### **Admission Requirements**

2. An applicant for admission to candidature for the Graduate Certificate in Nursing shall:
- (1) be a graduate of the University of Sydney or hold qualifications deemed by the Dean to be the equivalent or furnish evidence which satisfies the Dean that he or she is qualified to undertake and complete successfully the prescribed units of study; and
  - (2) have completed any additional requirements at a standard acceptable to the Faculty as set out in the Resolutions of the Faculty.

#### **Requirements for the Graduate Certificate**

3. (1) To qualify for the award of the Graduate Certificate in Nursing, a candidate must:
- (a) complete successfully units of study totalling 24 credit points; and
  - (b) complete successfully such clinical and/or field experience requirements as designated by the Faculty; and
  - (c) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.
- (2) A candidate who holds a graduate qualification in Nursing may be permitted by the Dean to undertake study leading to the award of a Graduate Certificate in Nursing by completing a minimum of 12 credit points.

#### **Time limits**

4. A candidate for the Graduate Certificate may proceed on either a full-time or part-time basis.
- (1) A full-time candidate shall complete the requirements for the Graduate Certificate no later than at the end of the third semester of candidature.
  - (2) A part-time candidate shall complete the requirements for the Graduate Certificate no later than at the end of the sixth semester of candidature.
  - (3) All candidates must complete the requirements for the Graduate Certificate within three calendar years of first enrolment.

#### **Award of the Graduate Certificate**

5. (1) The Graduate Certificate shall be awarded in one grade only, namely pass.  
(2) The Graduate Certificate shall only be awarded in Clinical Studies. Students wishing to undertake a graduate certificate in another specialisation may only do so:
- (a) at the discretion of the Dean; and
  - (b) providing they have a substantial and relevant background with appropriate prior qualifications.

<sup>1</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office.



# Faculty of Pharmacy

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE FACULTY OF PHARMACY

**1.** The Faculty of Pharmacy shall comprise the following persons:

- (a) the Professors, Readers, Associate Professors, Senior Lecturers, Lecturers and Associate Lecturers being full-time or fractional (50% full-time equivalent or greater), continuing or fixed term members of the academic staff in the Faculty of Pharmacy;
- (b) the Dean or a nominee of the Dean of each of the Faculties of Health Sciences, Dentistry, Medicine, Nursing and Science;
- (c) the Head or a nominee of the Head of each of the Departments or Schools teaching units of study in the courses offered by the Faculty;
- (d) the Professors, Readers and Associate Professors, being full-time or fractional (50% full-time equivalent or greater) continuing or fixed term members of the academic staff in the Department of Pharmacology;
- (e) such other persons, if any, being full-time or fractional (50% full-time equivalent or greater) research staff in the Faculty of Pharmacy holding appointments of Research Fellow and above;
- (f) not more than four students (two undergraduate, two postgraduate), elected in the manner prescribed by the Resolutions of Senate;
- (g) not more than three persons, being members of the general or technical staff of the Faculty of Pharmacy, who, in the opinion of the Faculty, have a close and appropriate association with its work of teaching and research, on the nomination of the Dean of the Faculty with the approval of the Faculty;
- (h) the President of the Pharmacy Practice Foundation;
- (i) the President of the Pharmacy Board of New South Wales;
- (j) the Chief Pharmacist of the NSW Department of Health (or nominee);
- (k) not more than five persons distinguished in pharmacy professional associations on the nomination of the Dean of the Faculty with the approval of the Faculty;
- (l) not more than two persons distinguished in the pharmaceutical industry on the nomination of the Dean of the Faculty with approval of the Faculty;
- (m) persons associated with the Faculty upon whom the University has conferred the title of Clinical or Adjunct Professor, Clinical or Adjunct Associate

- Professor, Clinical or Adjunct Senior Lecturer, and Clinical or Adjunct Lecturer;
- (n) not more than three persons, being Associates, Clinical Associates, Clinical Supervisors, Research Associates, Professional Associates and Teaching Associates of the Faculty, on the nomination of the Dean of the Faculty with the approval of the Faculty, with not more than two members coming from any one discipline;
- (o) one representative of the Directors of Pharmacy of the Teaching Hospitals of the Faculty on the nomination of the Dean of the Faculty with the approval of Faculty;
- (p) the Chief Executive Officers of the teaching hospitals of the Faculty;
- (q) such other persons as may be appointed by the Faculty on the nomination of the Dean of the Faculty.

2. The members appointed under sections (a), (b), (c), (d), (e), (h), (i), (j), (m), (p) or (q) shall be members of the Faculty for so long as they retain the positions that led to their appointment as members of Faculty.

3. The members appointed under sections (f), (g), (l) and (o) shall be appointed at the first meeting of Faculty in first semester each year, or as soon as practicable thereafter, and shall hold office until the first meeting of Faculty in the first semester of the following year.

4. The members referred to in sections (k) and (n) shall be appointed for two years, or until their association with the Faculty of Pharmacy ceases, whichever is the sooner.

### DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF PHARMACY

**1.** The degrees in the Faculty of Pharmacy shall be:

- (a) Bachelor of Pharmacy (BPharm)
- (b) Master of Pharmacy (MPharm)
- (c) Master of Pharmacy (Clinical) (MPharm(Clin))
- (d) Master of Pharmaceutical Sciences (MPharmSc)
- (e) Master of Herbal Medicines (MHerbMed)
- (f) Doctor of Philosophy (PhD)

**2.** The diplomas and certificates in the Faculty of Pharmacy shall be:

- (a) Graduate Diploma in Clinical Pharmacy (GradDipClinPharm)
- (b) Graduate Diploma in Pharmaceutical Sciences (GradDipPharmSc)
- (c) Graduate Diploma in Hospital Pharmacy (GradDipHPharm)
- (d) Graduate Diploma in Herbal Medicines (GradDipHerbMed)
- (e) Graduate Certificate in Clinical Pharmacy (GradCertClinPharm)  
Graduate Certificate in Herbal Medicines (GradCertHerbMed)

### BACHELOR OF PHARMACY<sup>1</sup>

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

#### 2. Requirements for the Pass Degree

To qualify for the Pass Degree candidates must

- (a) complete successfully units of study giving credit for a total of 192 credit points; and
- (b) satisfy the requirements of all relevant By-Laws, Rules and Resolutions of the University.

#### 3. Requirements for the Honours Degree

To qualify for the award of the Honours Degree candidates must complete the honours requirements published in the Faculty Resolutions relating to the course.

<sup>1</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office.

**Candidates enrolled in the Pass Degree before 1997**

(1) A person who has enrolled as a candidate for the degree of Bachelor of Pharmacy before 1 January 1997 may complete the requirements for the degree in accordance with the resolutions in force at the time the candidate commenced that degree provided that the candidate completes the requirements for the degree by 31 December 2001 or such later date as the Dean of the Faculty may approve in special cases; and that if a unit of study specified in those resolutions is discontinued the Dean of the Faculty may permit the candidate to substitute a unit of study or units of study deemed by him or her to be equivalent to the discontinued unit of study.

(2) Where a candidate proceeding pursuant to subsection (1) fails to complete the requirements for the degree before 31 December 2001 the candidate shall complete the requirements for the degree under such conditions as may be determined from time to time by the Dean of the Faculty.

**MASTER OF PHARMACY**

**1.** An applicant for admission as a candidate for the degree of Master of Pharmacy shall—

- (a) be a Bachelor of Pharmacy of the University of Sydney with first or second class Honours in that branch of Pharmaceutical Science in which the candidate seeks to pursue candidature or hold qualifications which are deemed by the Dean of the Faculty to be equivalent; and
- (b) pass a preliminary examination, unless the candidate is a Bachelor of Pharmacy of the University of Sydney with first or second class Honours or is exempted by the Dean of the Faculty; and
- (c) apply during the first semester of candidature for the approval of the Dean of the Faculty of the topic of a thesis.

**2.** After admission by the Dean of the Faculty a candidate shall—

- (a) not less than one year after passing the preliminary examination nor less than six months after approval of the topic of the thesis, lodge a thesis embodying the results of an original investigation by the candidate;
- (b) if required by the examiners, pass an examination in the branch or branches of Pharmaceutical Science to which the topic of the thesis relates.

**3.** The Dean of the Faculty shall appoint a member of the staff of the University to act as supervisor to the candidate.

**4.** (1) A candidate shall submit to the Faculty three copies of the thesis, typewritten and bound according to University requirements.

(2) The candidate shall state in the thesis, generally in a preface and specifically in notes, the sources from which the information was derived, the extent to which the work of others has been used, and the portion of the thesis claimed as original.

**5.** The Dean shall appoint two examiners, of whom at least one shall be an external examiner, who is not a member of the Faculty or a member of the part-time teaching staff of the Faculty.

**6.** The degree shall not be conferred in the case of a Bachelor of Pharmacy with first or second class Honours, until the candidate is a graduate of one year's standing and in the case of any other candidate until the candidate is a graduate of two years' standing, except with the approval of the Dean of the Faculty.

**MASTER OF PHARMACY (CLINICAL)****Eligibility for admission**

**1.** An applicant for admission to candidature for the degree shall:

- (1) have successfully completed a Pharmacy degree and an honours or diploma course; or
- have successfully completed a Pharmacy degree and have a minimum of three years experience as a pharmacist, subject to approval by the Dean of the Faculty; or
- hold qualifications which are deemed by the Dean of the Faculty to be equivalent to those referred to in subsection (1) or (2).

**Availability**

- 2.** (1) Admission to candidature may be limited by a quota. In determining the quota the University will take into account:
- (a) availability of resources
  - (b) availability of adequate and appropriate supervision.
- (2) In considering an application for admission the Dean of the Faculty shall take into account the quota and entrance shall be based on the applicants who are most meritorious in terms of section 1.

**Method of progression**

- 3.** (1) A candidate for the degree shall proceed by completing units of study and a project as prescribed by the Faculty of Pharmacy.
- (2) A unit of study shall consist of lectures, seminars, tutorial instruction, essays and practical work as prescribed.
- (3) In these resolutions to complete a unit of study means:
- (a) to attend lectures, tutorials and seminars
  - (b) to complete satisfactorily the essays, exercises and practical work
  - (c) to pass the examinations of the unit of study
  - (d) to prepare either a research thesis or manuscript and pass the examination of this thesis or manuscript.

**Time limits**

**4.** A candidate will proceed on a part-time basis and shall complete the requirements for the degree not earlier than the end of the sixth semester and not later than the end of the tenth semester, unless otherwise determined by the Faculty.

**Requirements for the degree**

- 5.** Candidates for the degree are required to complete satisfactorily:
- (1) 24 credit points covering new material to the candidate, selected from units of study satisfying the conditions approved by the Faculty, and
  - (2) a supervised research project worth 24 credit points.

**Examination**

**6.** On completion of the requirements for the degree, the Board of Postgraduate Studies shall determine the results of candidature, on the recommendation of the Dean of the Faculty.

**Progress**

- 7.** The Dean of the Faculty may:
- (1) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the degree; and
  - (2) where the candidate does not show good cause, terminate the candidature.

**Credit**

**8.** A candidate who, before admission to the candidature, has spent time in graduate study and has completed coursework considered by the Dean of the Faculty to be equivalent to units of study prescribed by the degree, may receive credit of up to 8 credit points towards the requirements for the degree.



**MASTER OF PHARMACEUTICAL SCIENCES**

1. (1) The Dean of the Faculty may admit to candidature for the degree of Master of Pharmaceutical Sciences an applicant who—
  - (a) is a graduate of the University of Sydney; and
  - (b) has, in the opinion of the Dean of the Faculty, reached a first or second class Honours standard—
    - (i) in the final year of an Honours course for either the degree of Bachelor of Science or the degree of Bachelor of Pharmacy or the degree of Bachelor of Medical Science
    - (ii) in a course considered by the Dean of the Faculty to be equivalent to a course referred to in subsection (i), or has, in some other manner, acquired a standard of knowledge considered by the Dean of the Faculty to be equivalent to a first or second class Honours standard in a course referred to in subsection (i).
- (2) Notwithstanding subsection (1), the Dean of the Faculty may admit a person to candidature for the degree whose qualifications are deemed by him or her to be equivalent to those referred to in subsection (1).
2. Subject to the approval of the Dean of the Faculty, a candidate for the degree shall elect to proceed either as a full-time or as a part-time candidate.
3. (1) A candidate shall not present for examination for the degree earlier than two semesters after commencement of candidature.
- (2) Except with the permission of the Faculty, a full-time candidate shall complete the requirements for the degree not later than four semesters after the commencement of candidature.
- (3) Except with the permission of the Faculty, a part-time candidate shall complete the requirements for the degree not later than eight semesters after the commencement of candidature.
4. Time spent by a candidate in advanced study in the University of Sydney before admission to candidature may be deemed by the Faculty to be time spent after such admission.
5. (1) The Dean of the Faculty shall appoint a full-time member of the academic staff or research staff of the University to act as supervisor of each candidate. Where the supervisor is a member of the research staff, the Dean of the Faculty shall also appoint a member of the full-time academic staff as associate supervisor. Any person so appointed as associate supervisor must be capable of acting as supervisor in the event that the supervisor is no longer able to act.
- (2) The Dean of the Faculty shall where appropriate appoint a full-time member of the academic staff of the University or other appropriately qualified person to act as associate supervisor.
- (3) The supervisor shall report annually to the Dean of the Faculty on the progress towards completion of the requirements for the degree of each candidate under his or her supervision.
- (4) The Dean of the Faculty may terminate the candidature of any candidate who in his or her opinion has not shown evidence of sufficient progress.
6. (1) A candidate shall—
  - (a) carry out an original investigation on a topic approved by the Dean of the Faculty.
  - (b) write a thesis embodying the results of this investigation and state in the thesis generally in a preface and specifically in notes, the sources from which the information was taken, the extent to which the work of others has been used, and the proportion of the thesis claimed as original.
  - (c) lodge with the Faculty three copies of the thesis, typewritten and bound according to University requirements.

- (d) if required by the examiners, sit for an examination in the branch or branches of science to which the thesis relates.
- (2) The thesis shall be accompanied by a certificate from the supervisor stating whether in the supervisor's opinion the form of presentation of the thesis is satisfactory.
- (3) The Dean shall appoint two examiners, of whom at least one shall be an external examiner, who is not a member of the Faculty or a member of the part-time teaching staff of the Faculty.
- (4) The examiners shall report to the Dean of the Faculty, who shall determine the result of the examination.
- (5) A candidate may not present as the thesis any work which has been presented for a degree or diploma at this or another tertiary institution, but the candidate shall not be precluded from incorporating such work in the thesis, provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
- (6) The Faculty shall lodge one copy of the thesis with the Librarian if the degree is awarded.

**MASTER OF HERBAL MEDICINES****Eligibility for admission**

1. Except as provided in chapter 10 of the by-laws \*, the Faculty may admit to candidature an applicant who has successfully completed a bachelors degree in Pharmacy, Medicine, Nursing, Science, Chinese Medicine, Complementary Medicine, Veterinary Science, Agriculture or other appropriate disciplines from approved universities or have equivalent qualifications subject to approval by the Dean.

**Availability**

2. Admission to candidature may be limited by a quota. In determining the quota the Faculty will take into account:

- (i) availability of resources; and
- (ii) availability of adequate and appropriate supervision.

In considering an application for admission the Dean will take into account the quota and entrance will be based on the applicants who are most meritorious in terms of section 1 above.

**Method of progression**

3. (i) A candidate for the degree shall proceed by completing units of study as prescribed by Faculty.
- (ii) A unit of study shall consist of lectures, tutorials, assignments and practical work as may be prescribed.
- (iii) In these resolutions to complete a unit of study means
  - (a) to attend lectures, tutorials and seminars, if any
  - (b) to complete satisfactorily the assignments and practical work if any
  - (c) to pass the examinations of the units of study if any.

**Time limits**

4. A candidate will proceed on a part-time basis and shall complete the requirements for the Master of Herbal Medicines degree not earlier than the end of the fourth semester and not later than the end of the eighth semester, unless otherwise determined by Faculty.

**Requirements for the degree**

5. Candidates for the degree are required to satisfactorily complete 48 credit points of coursework covering new material to the candidate, selected from Units of Study satisfying the conditions approved by the Faculty.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

**Examination**

6. On completion of the requirements for the degree, the Faculty shall determine the result of candidature.

**Progress**

7. The Faculty may-

- (i) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the degree, and
- (ii) where the candidate does not show good cause, terminate the candidature.

**Credit**

8. A candidate who, before admission to the candidature, has spent time in graduate study in the University of Sydney or another university and has completed coursework, within 5 years except with permission of the Dean, considered by the Faculty to be equivalent to work prescribed for the degree, may receive credit of up to 8 credit points towards the requirements for the Master of Herbal Medicines.

**GRADUATE DIPLOMA IN CLINICAL PHARMACY****Eligibility for admission**

1. An applicant for admission to candidature for the graduate diploma shall, except as provided in Chapter 10 of the by-laws \*, have successfully completed a Pharmacy degree at the University of Sydney or another approved institution.

**Availability**

2. Admission to candidature may be limited by a quota. In determining the quota the Faculty will take into account:

- (i) availability of resources
- (ii) availability of adequate and appropriate supervision.

In considering an application for admission the Dean will take into account the quota and entrance will be based on the applicants who are most meritorious in terms of section 1 above.

**Method of progression**

3. (i) A candidate for the graduate diploma shall proceed by completing units of study as prescribed by Faculty.
- (ii) A unit of study shall consist of lectures, tutorials, assignments and practical work as may be prescribed.
- (iii) In these resolutions to complete a unit of study means
- (a) to attend lectures, tutorials and seminars, if any
  - (b) to complete satisfactorily the assignments and practical work, if any
  - (c) to pass the examinations of the units of study, if any.

**Time limits**

4. A candidate will proceed on a part-time basis and shall complete the requirements for the Graduate Diploma in Clinical Pharmacy not earlier than the end of the third semester and not later than the end of the sixth semester, unless otherwise determined by Faculty.

**Requirements for the graduate diploma**

5. Candidates for the graduate diploma are required to satisfactorily complete 36 credit points of coursework covering new material to the candidate, selected from Units of Study satisfying the conditions approved by the Faculty.

**Examination**

6. On completion of the requirements for the graduate diploma, the Faculty shall determine the result of candidature.

**Progress**

7. The Faculty may-

- (i) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the graduate diploma, and
- (ii) where the candidate does not show good cause, terminate the candidature.

**Credit**

8. A candidate who, before admission to the candidature, has spent time in graduate study in the University of Sydney or another university and has completed coursework, within 5 years except with permission of the Dean, considered by the Faculty to be equivalent to programs prescribed for the graduate diploma, may receive credit of up to 8 credit points towards the requirements for the Graduate Diploma in Clinical Pharmacy.

**GRADUATE DIPLOMA IN PHARMACEUTICAL SCIENCES****Eligibility for admission**

1. (1) The Dean of the Faculty may admit to candidature for the Graduate Diploma in Pharmaceutical Sciences an applicant who is a holder of the degree of Bachelor of Science, Bachelor of Pharmacy or Bachelor of Medical Science from the University of Sydney.
- (2) The Dean of the Faculty may admit to candidature for the graduate diploma graduates of other universities or other appropriate institutions who in his or her opinion have qualifications equivalent to those specified in subsection (1).

**Availability**

2. (1) Admission to the graduate diploma may be limited by quota.
- (2) In determining the quota the University will take into account:
- (a) availability of resources including space, library, equipment, laboratory and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature the Dean of the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 1 above.

**Method of progression and time limits**

3. (1) A candidate shall engage in a program of work equivalent to that required for completion of the relevant fourth year Bachelor of Science, Bachelor of Pharmacy or Bachelor of Medical Science Honours course offered by the Faculty of Pharmacy either as a full-time student for a period of two semesters or, with the approval of the Dean of the Faculty, as a part-time student for a period of four semesters.
- (2) There shall be units of study in the following subject areas: Pharmacy Practice, Pharmaceutical Chemistry, Pharmaceutics or any other units of study approved by the Dean of the Faculty.

**Examination**

4. The award of the graduate diploma shall be subject to the completion of the program of work and examinations to the satisfaction of the Board of Postgraduate Studies.

**Progress**

The Dean of the Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the graduate diploma and where, in the opinion of the Board of Postgraduate Studies, the candidate does not show good cause, terminate the candidature.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

**GRADUATE DIPLOMA IN HOSPITAL PHARMACY**

1. (1) Except as provided in subsection (2) of this section, the Dean of the Faculty may admit to candidature for the Graduate Diploma in Hospital Pharmacy an applicant who is a Bachelor of Pharmacy of the University of Sydney.  
(2) The Dean of the Faculty may admit to candidature for the diploma a graduate of any other university or a candidate with qualifications from an appropriate institution whose qualifications are, in either case, equivalent in his or her opinion to those specified in subsection (1), and on such conditions as the Dean of the Faculty may prescribe.
2. (1) A candidate shall engage in coursework as a full-time student for a period of one year or, with the approval of the Dean of the Faculty, as a part-time student for a period of two years.  
(2) The coursework for the diploma shall be as prescribed from time to time by resolution of the Faculty.  
(3) Annual examinations for the diploma shall be held as the Dean of the Faculty shall prescribe.  
(4) The award of the diploma shall be subject to completion of the coursework and the examinations to the satisfaction of the examiners appointed by the Board of Postgraduate Studies.

**GRADUATE DIPLOMA IN HERBAL MEDICINES****Eligibility for admission**

**1.** Except as provided in Chapter 10 of the by-laws \*, the Faculty may admit to candidature an applicant who has successfully completed a bachelors degree in Pharmacy, Medicine, Nursing, Science, Chinese Medicine, Complementary Medicine, Veterinary Science, Agriculture or other appropriate disciplines from approved universities or have equivalent qualifications subject to approval by the Dean.

**Availability**

2. Admission to candidature may be limited by a quota. In determining the quota the Faculty will take into account:

- (i) availability of resources; and
- (ii) availability of adequate and appropriate supervision.

In considering an application for admission the Dean will take into account the quota and entrance will be based on the applicants who are most meritorious in terms of section 1 above.

**Method of progression**

3. (i) A candidate for the graduate diploma shall proceed by completing units of study as prescribed by Faculty.  
(ii) A unit of study shall consist of lectures, tutorials, assignments and practical work as may be prescribed.  
(iii) In these resolutions to complete a unit of study means
  - (a) to attend lectures, tutorials and seminars, if any
  - (b) to complete satisfactorily the assignments and practical work if any
  - (c) to pass the examinations of the units of study if any.

**Time limits**

4. A candidate will proceed on a part-time basis and shall complete the requirements for the Graduate Diploma in Herbal Medicines degree not earlier than the end of the third semester and not later than the end of the sixth semester, unless otherwise determined by Faculty.

**Requirements for the graduate diploma**

**5.** Candidates for the graduate diploma are required to satisfactorily complete 36 credit points of coursework covering new material to the candidate, selected from Units of Study satisfying the conditions approved by the Faculty.

**Examination**

**6.** On completion of the requirements for the graduate diploma, the Faculty shall determine the results of candidature.

**Progress**

7. The Faculty may-
  - (i) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the graduate diploma, and
  - (ii) where the candidate does not show good cause, terminate the candidature.

**Credit**

**8.** A candidate who, before admission to the candidature, has spent time in graduate study in the University of Sydney or another university and has completed coursework, within 5 years except with permission of the Dean, considered by the Faculty to be equivalent to work prescribed for the graduate diploma, may receive credit of up to 8 credit points towards the requirements for the Graduate Diploma in Herbal Medicines.

**GRADUATE CERTIFICATE IN CLINICAL PHARMACY****Eligibility for admission**

**1.** An applicant for admission to candidature for the Graduate Certificate shall hold the degree of Bachelor of Pharmacy of the University of Sydney or an equivalent qualification.

**Availability**

2. Admission to candidature may be limited by a quota. In determining the quota the Faculty will take into account:

- (i) availability of resources
- (ii) availability of adequate and appropriate supervision.

In considering an application for admission the Dean will take into account the quota and entrance will be based on the applicants who are most meritorious in terms of section 1 above.

**Method of progression**

3. (1) A candidate for the Graduate Certificate shall proceed by completing units of study as prescribed by Faculty.  
(2) A unit of study shall consist of lectures, tutorials, assignments and practical work as may be prescribed.  
(3) In these resolutions to complete a unit of study means
  - (a) to attend lectures, tutorials and seminars, if any
  - (b) to complete satisfactorily the assignments and practical work, if any
  - (c) to pass the examinations of the units of study, if any.

**Time limits**

4. A candidate will proceed on a part-time basis and shall complete the requirements for the Graduate Certificate in Clinical Pharmacy not earlier than the end of the third semester and not later than the end of the sixth semester, unless otherwise determined by the Dean.

**Requirements for the Graduate Certificate**

**5.** Candidates for the Graduate Certificate are required to satisfactorily complete 24 credit points of coursework covering new material to the candidate, selected from Units of Study satisfying the conditions approved by the Faculty.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

**Examination**

**6.** On completion of the requirements for the Graduate Certificate, the Dean shall determine the result of the candidature.

**Progress**

7. The Dean may—

- (1) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the Graduate Certificate, and
- (2) where the candidate does not show good cause, terminate the candidature.

**Credit**

**8.** A candidate who, before admission to candidature, has spent time in graduate study in the University of Sydney or another university and has completed coursework, within five years except with the permission of the Dean, considered by the Dean to be equivalent to work prescribed for the Graduate Certificate, may receive credit of up to 8 credit points towards the requirements for the Graduate Certificate in Clinical Pharmacy.

**GRADUATE CERTIFICATE IN HERBAL MEDICINES****Eligibility for admission**

**1.** Except as provided in Chapter 10 of the by-laws \*, the Faculty may admit to candidature an applicant who has successfully completed a bachelors degree in Pharmacy, Medicine, Nursing, Science, Chinese Medicine, Complementary Medicine, Veterinary Science, Agriculture or other appropriate disciplines from approved universities or have equivalent qualifications subject to approval by the Dean.

**Availability**

2. Admission to candidature may be limited by a quota. In determining the quota the Faculty will take into account:

- (i) availability of resources
- (ii) availability of adequate and appropriate supervision.

In considering an application for admission the Dean will take into account the quota and entrance will be based on the applicants who are most meritorious in terms of section 1 above.

**Method of progression**

3. (i) A candidate for the graduate certificate shall proceed by completing units of study as prescribed by Faculty.
- (ii) A unit of study shall consist of lectures, tutorials, assignments and practical work as may be prescribed.
- (iii) In these resolutions to complete a unit of study means
  - (a) to attend lectures, tutorials and seminars, if any
  - (b) to complete satisfactorily the assignments and practical work if any
  - (c) to pass the examinations of the units of study if any.

**Time limits**

4. A candidate will proceed on a part-time basis and shall complete the requirements for the Graduate Certificate in Herbal Medicines degree not earlier than the end of the second semester and not later than the end of the fourth semester, unless otherwise determined by Faculty.

**Requirements for the graduate certificate**

5. Candidates for the graduate certificate are required to satisfactorily complete 24 credit points of coursework covering new material to the candidate, selected from Units of Study satisfying the conditions approved by the Faculty.

**Examination**

**6.** On completion of the requirements for the graduate certificate, the Faculty shall determine the results of candidature.

**Progress**

7. The Faculty may-

- (i) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards the completion of the graduate certificate, and
- (ii) where the candidate does not show good cause, terminate the candidature.

**Credit**

**8.** A candidate who, before admission to the candidature, has spent time in graduate study in the University of Sydney or another university and has completed coursework, within 5 years except with permission of the Dean, considered by the Faculty to be equivalent to work prescribed for the graduate certificate, may receive credit of up to 8 credit points towards the requirements for the Graduate Certificate in Herbal Medicines.

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE FACULTY OF RURAL MANAGEMENT

1. The Faculty of Rural Management shall comprise the following persons:
  - (a) the professors, associate professors, readers, senior lecturers, lecturers and associate lecturers who are full-time or fractional (60 per cent or greater) permanent or temporary (contract) members of the teaching staff placed under the supervision of the Faculty of Rural Management;
  - (b) all part-time academic staff, currently employed, who have contributed two or more semesters of teaching at the invitation of the Faculty;
  - (c) the Director, Campus Administration and Services, and the Manager, Client Services;
  - (d) the Deans of the Faculties of Agriculture, Economics and Business, Science and Veterinary Science or their nominees;
  - (e) one person distinguished in agriculture or the agricultural industry, appointed by the Faculty on the nomination of the Chairperson of the Faculty; and
  - (f) not more than three students elected in the manner prescribed by resolution of the Senate.
2. A person shall cease to hold office if that person ceases to hold the qualifications in respect of which he or she was eligible to hold office.

### CONSTITUTION OF THE FACULTY OF RURAL MANAGEMENT ADVISORY COUNCIL

The membership of the Faculty of Rural Management Advisory Council is reviewed every two years, and is normally constituted as follows:

- (a) Dean and Campus Director ex officio;
- (b) One elected member of the academic staff of the Faculty;
- (c) One elected member of the general staff employed at the Orange Campus;
- (d) One student enrolled in the Faculty in a course leading to an award, nominated by the Student Association;
- (e) One graduate of the Faculty (or the previous Orange Agricultural College) nominated by the Orange Agricultural College Collegiate Association;
- (f) Up to ten members from the community who shall be persons connected with agricultural or allied industries or otherwise representative of relevant rural interests.

(1) The Advisory Council is advisory to the Dean and Campus Director, and through the Dean and Campus Director to the Vice-Chancellor of the University of Sydney, on all matters relating to the mission, goals and objectives of Faculty of Rural Management and the Orange Campus.

(2) In order to fulfil its role, as outlined in section (1) above, the Advisory Council will:

- (a) provide a forum for informed debate on important issues affecting the Faculty and Campus by members of the local, regional and rural communities, as well as by members of the University wide community;
- (b) provide the means by which its members can keep their respective communities informed of the Faculty and Campus' plans, successes and problems;
- (c) provide the formal link with the local, regional and rural communities that will foster a firm commitment from those communities to assist in the future development of the Faculty and Campus.

(3) In order to fulfil its role in enhancing the future of the Faculty and Campus, the Advisory Council may be asked for specific advice on any of the following:

- (a) academic programs and educational initiatives relevant to the Faculty profile;
- (b) cooperative research and consultancy opportunities directly relevant to commerce, industry and related professions;
- (c) improvement in the quality of education, research and scholarship at the Faculty;
- (d) the physical development of the Campus, including site planning, building programs and landscaping;
- (e) methods of soliciting donations, gifts and bequests to the University for the purposes of the Faculty and Campus;
- (f) the enhancement of the corporate image of the Faculty in its various communities;
- (g) commercial activities and the identification of opportunities for commercial ventures for the Faculty and Campus;
- (h) appropriate methods by which the Faculty and Campus can enhance the capacity of rural industries to achieve efficiency and effectiveness in their operation;
- (i) the enhancement of the client orientation culture of the Faculty and Campus, particularly in relation to student welfare and facilities at the Campus;
- (j) developments in the external environment, particularly in the political, economic and educational areas which may affect the future directions of the Faculty and Campus;
- (k) the recruitment of students and the development of employment opportunities for graduates;
- (l) the staffing of the Faculty and Campus relevant to the achievement of the mission, goals and objectives;
- (m) overall development of the Faculty and Campus as a component of the University of Sydney; and
- (n) matters referred to it specifically by the Senate or on any matters as determined by the Advisory Council itself or the Dean and Campus Director.

### DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF RURAL MANAGEMENT

1. The degrees in the Faculty of Rural Management shall be:

- (a) Bachelor of Business (Agricultural Commerce) (BBus (AgCom))
- (b) Bachelor of Equine Business Management (BEquineBusMgmt)

- (c) Bachelor of Farm Management (BFarmMgmt)
- (d) Bachelor of Horticultural Management (BHortMgmt)
- (e) Bachelor of Land Management (BLandMgmt)
- (f) Bachelor of Management (BMgmt)
- (g) Bachelor of Rural Business Administration (BRurBusAdmin)
- (h) Master of Rural Management Studies (MRurMgmtStud)
- (i) Master of Philosophy (Rural Management) (MPhil(RurMgmt))
- (j) Master of Strategic Marketing (Agribusiness) (MStratMktg(Agribus))
- (k) Master of Sustainable Agriculture (MSustAgric)
- (l) Doctor of Philosophy (PhD)

2. The diplomas and certificates in the Faculty of Rural Management shall be:

- (a) Advanced Diploma of Business (Agricultural Commerce) (AdvDipBus (AgCom))
- (b) Advanced Diploma of Equine Business Management (AdvDipEquineBusMgmt)
- (c) Advanced Diploma of Farm Management (AdvDipFarmMgmt)
- (d) Advanced Diploma of Horticultural Management (AdvDipHortMgmt)
- (e) Advanced Diploma of Viticultural Management (AdvDipVitMgmt)
- (f) Advanced Diploma of Horticulture (AdvDipHort)
- (g) Advanced Diploma of Land Management (AdvDipLandMgmt)
- (h) Advanced Diploma of Management (AdvDipMgmt)
- (i) Advanced Diploma of Rural Business Administration (AdvDipRurBusAdmin)
- (j) Graduate Certificate in Rural Management Studies (GradCertRurMgmtStud)
- (k) Graduate Certificate in Sustainable Agriculture (GradCertSusAg)
- (l) Graduate Diploma in Rural Management Studies (GradDipRurMgmtStud)
- (m) Graduate Diploma in Sustainable Agriculture (GradDipSusAg)

#### **BACHELOR'S DEGREES AND ADVANCED DIPLOMAS IN THE FACULTY OF RURAL MANAGEMENT<sup>1</sup>**

- Bachelor of Business (Agricultural Commerce) (BBus (AgCom))
- Bachelor of Equine Business Management (BEquineBusMgmt)
- Bachelor of Farm Management (BFarmMgmt)
- Bachelor of Horticultural Management (BHortMgmt)
- Bachelor of Land Management (BLandMgmt)
- Bachelor of Management (BMgmt)
- Bachelor of Rural Business Administration (BRurBusAdmin)
- Advanced Diploma of Business (Agricultural Commerce) (AdvDipBus (AgCom))
- Advanced Diploma of Equine Business Management (AdvDipEquineBusMgmt)
- Advanced Diploma of Farm Management (AdvDipFarmMgmt)
- Advanced Diploma of Horticultural Management (AdvDipHortMgmt)
- Advanced Diploma of Viticultural Management (AdvDipVitMgmt)
- Advanced Diploma of Horticulture (AdvDipHort)
- Advanced Diploma of Land Management (AdvDipLandMgmt)
- Advanced Diploma of Management (AdvDipMgmt)
- Advanced Diploma of Rural Business Administration (AdvDipRurBusAdmin)

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

#### **Requirements for the Pass Degree**

2. To qualify for the award of the pass degree the candidates must

- (1) Complete successfully 24 units of study giving credit for a total of 144 credit points; and
- (2) satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### **Requirements for the Honours Degree**

3. To qualify for the award of honours degree candidates must complete the honours requirements published in the faculty resolutions relating to the course.

#### **Requirements for the Advanced Diploma**

4. To qualify for the award of the advanced diploma candidates must

- (1) Complete successfully 16 units of study giving credit for a total of 96 credit points; and
- (2) satisfy the requirements of all other relevant By-laws, Rules and Resolutions of the University.

#### **MASTER OF SUSTAINABLE AGRICULTURE, GRADUATE DIPLOMA IN SUSTAINABLE AGRICULTURE AND GRADUATE CERTIFICATE IN SUSTAINABLE AGRICULTURE**

##### **Award of the degree/graduate diploma/graduate certificate in sustainable agriculture**

1. The Master of Sustainable Agriculture, Graduate Diploma in Sustainable Agriculture and Graduate Certificate in Sustainable Agriculture shall be awarded in one grade, namely Pass.

##### **Eligibility for admission**

2. (1) An applicant for admission shall:
- (a) in the case of the Master of Sustainable Agriculture, have completed a bachelor's degree;
  - (b) in the case of the Graduate Diploma in Sustainable Agriculture, have completed a bachelor's degree or the Graduate Certificate in Sustainable Agriculture; and
  - (c) in the case of the Graduate Certificate in Sustainable Agriculture, have furnished evidence which satisfies the Faculty that the applicant has appropriate work-related experience and academic capabilities that are acceptable to the Faculty.
- (2) Candidates must have access to the Internet to communicate with academic staff, fellow students and the University library.

##### **Preliminary studies**

3. An applicant may be required to undertake preliminary or qualifying studies, and satisfactorily complete such prescribed studies, before admission to candidature.

##### **Method of progression**

4. A candidate for MSustAgric, GradDipSustAgric or GradCertSustAgric shall proceed by coursework only.

##### **Requirements**

##### **5. (1) Requirements for the MSustAgric**

To be eligible for graduation, a candidate must complete the equivalent of eight units in total, chosen from the list of units of study approved by the Faculty. These units must include the two core entry units, plus either the core *Sustainable Agriculture Management Dissertation* unit or the *Sustainable Agriculture Research Study* unit.

##### **(2) Requirements for the GradDipSustAgric**

To be eligible for graduation, a candidate must complete six units in total (including the two core entry units),

<sup>1</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office.

plus four elective units of study, chosen from the list of units of study approved by the Faculty.

**(3) Requirements for the GradCertSustAgric**

To be eligible for graduation, a candidate must complete the two core entry units plus two elective units, chosen from the list of units of study approved by the Faculty.

**Availability**

- 6.** (1) Admission to the courses in Sustainable Agriculture and enrolment in particular units of study may be limited by quotas.  
 (2) In determining the quotas, the Dean will take into account:  
 (a) availability of resources; and  
 (b) availability of staff.  
 (c) In considering applicants for admission to candidature, the Dean shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 2. above.

**Credit**

7. A candidate who, before admission to candidature, has spent time in advanced study in the University of Sydney or in another University or tertiary institution and has completed work considered by the Dean to be equivalent to units of study prescribed for the course in Sustainable Agriculture, may receive credit towards satisfying the requirements for the course in Sustainable Agriculture, provided the candidate has ceased to be a candidate for that other award. Credit cannot be given for more than half of the prescribed coursework for the course in Sustainable Agriculture.

**Probationary admission**

8. (1) A candidate may be accepted by the Dean on a probationary basis for a period not exceeding twelve months and, on completion of this probationary period,

the Dean shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.

(2) In the case of a candidate accepted on a probationary basis under this resolution, the candidature shall be deemed to have commenced from the commencement of the probationary period.

**Time limits**

- 9.** A candidate may proceed on a full-time or part-time basis.  
 (1) A full-time candidate shall normally complete the requirements in not less than 12 months for the MSustAgric and 12 months for the GradDipSustAgric and not less than 6 months for the GradCertSustAgric.  
 (2) A part-time candidate shall normally complete the requirements for the MSustAgric and the GradDipSustAgric within four years from the date of first enrolment and within two years for the GradCertSustAgric.

**Progress**

**10.** The Dean may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the course in which they have been accepted and where, in the opinion of the Dean, the candidate does not show good cause, terminate the candidature.

**Examination**

- 11.** (1) A candidate may be tested by written and oral examination, assignments, exercises and practical work or any combination of these.  
 (2) On completion of the requirements for the course the results of the examination shall be reported to the Faculty Board which shall determine the result of the candidature.

TABLE OF UNITS: MASTER OF SUSTAINABLE AGRICULTURE, GRADUATE DIPLOMA IN SUSTAINABLE AGRICULTURE, GRADUATE CERTIFICATE IN SUSTAINABLE AGRICULTURE

Unit No.	Unit Name	Core (C) Option (O)	Credit Points
RMBU 5831	Agricultural Financial Management	O	6
RMMN 6851	Agricultural Risk Management	O	6
RMAS 6901	Alternative Agriculture	O	6
RMBU 5832	Foundations of Marketing	O	6
RMAS 6905	Integrated Pest Management	O	6
RMMN 6854	Leadership in Management	O	6
RMMN 5953	Managing Agro-ecosystems	C	6
RMMN 6951	Managing Change	O	6
RMMN 6955	Property and Catchment Planning	O	6
RMRS 6885	Sustainable Agriculture Dissertation*	C	6
RMMN 5952	Sustainable Agriculture: Issues and Viewpoints	C	6
RMRS 6886	Sustainable Agriculture Research Study*	C	12
RMAS 6907	Sustainable Farming Systems	O	6
RMAS 6904	Sustainable Soil Management	O	6





appointed by the Faculty at a meeting in July semester each year.

2. (a) The persons appointed under section 1(h) shall be appointed for a period of three years and shall be eligible for reappointment for one further period of three years.
- (b) The persons appointed under section 1(j) shall be appointed for a period of three years and shall be eligible for reappointment.

## DEPARTMENTS AND SCHOOLS WITHIN THE FACULTY

For the purposes of sections 1 (a) of the constitution of the Faculty, the following are the departments, schools and units which offer Honours units of study for the degrees of Bachelor of Science, Bachelor of Medical Science, Bachelor of Psychology, or Bachelor of Computer Science and Technology:

Agricultural Chemistry and Soil Science  
Anatomy and Histology  
Biochemistry (including the Human Nutrition Unit)  
Biological Sciences  
Chemistry  
Computer Science  
Geosciences  
Mathematics and Statistics  
Microbiology  
Pathology  
Pharmacology  
Physics  
Physiology  
Psychology.

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE FACULTY OF SCIENCE

1. The Faculty of Science shall comprise the following persons:

- (a) The professors, readers, associate professors, directors, senior lecturers, lecturers and associate lecturers, whose appointment is at the level of 60% or above, being members of the teaching staff in the schools, departments and units which offer honours units of study for the degrees of Bachelor of Science, Bachelor of Medical Science, Bachelor of Psychology or Bachelor of Computer Science and Technology, including the members of the teaching staff in these categories in the History and Philosophy of Science Unit;
- (b) the research staff assigned to the schools, departments and units in the Faculty of Science;
- (c) the Deans of the Faculties of Architecture, Arts, Agriculture, Education, Engineering, Health Sciences, Law, Nursing, Pharmacy, Veterinary Science and the Principal of Orange Agricultural College or their nominees;
- (d) the Director of the Electron Microscope Unit and, on the nomination of the Dean with the approval of the Faculty, those members of the staff of the Unit who have teaching or research responsibilities in the Faculty of Science;
- (e) the Curator of the Macleay Museum;
- (f) the Officer-in-Charge of the Mathematics Learning Centre and the members of the full-time teaching staff in the Centre;
- (g) the members of the full-time teaching staff seconded to the Centre for Mathematics and Science Teacher Education;
- (h) not more than three persons distinguished in the field of Science and its teaching appointed by the Faculty on the nomination of the Dean;
- (i) not more than eight students, undergraduate or postgraduate, enrolled as candidates for a degree offered by the Faculty of Science elected in the manner prescribed by resolution of the Senate;
- (j) not more than five persons, who have teaching, research or other appropriate associations with the work of the Faculty, appointed by the Faculty on the nomination of the Dean; and
- (k) such other full-time members of the teaching staff of departments offering units of study, but not offering Honours units of study, for the degrees of Bachelor of Science, Bachelor of Medical Science, Bachelor of Psychology or Bachelor of Computer Science and Technology, as may be annually

### DEGREES, GRADUATE DIPLOMAS AND GRADUATE CERTIFICATES IN THE FACULTY OF SCIENCE

1. The degrees in the Faculty of Science shall be:
  - (a) Bachelor of Science (BSc)  
which shall also incorporate the streams:
    - (i) Bachelor of Science (Molecular Biology & Genetics) (BSc(Molecular Biology & Genetics))
    - (ii) Bachelor of Science (Environmental) (BSc(Environmental))
    - (iii) Bachelor of Science (Bioinformatics) (BSc(Bioinformatics))
    - (iv) Bachelor of Science (Advanced) (BSc(Advanced))
    - (v) Bachelor of Science (Advanced Mathematics) (BSc(Advanced Mathematics))
    - (vi) Bachelor of Science (Nutrition) (BSc(Nutrition))
    - (vii) Bachelor of Science (Marine Science) (BSc(Marine Science))
    - (viii) Bachelor of Science (Molecular Biotechnology) (BSc(Molecular Biotechnology))
  - (b) Bachelor of Liberal Studies (BLibStud)
  - (c) Bachelor of Medical Science (BMedSc)
  - (d) Bachelor of Psychology (BPsych)
  - (e) Bachelor of Computer Science and Technology (BCST)  
which shall also incorporate the stream:
    - (i) Bachelor of Computer Science and Technology (Advanced) (BCST(Advanced))
  - (f) Master of Science (MSc)
  - (g) Master of Science (Environmental Science) (MSc(EnvironSc))
  - (h) Master of Science (Microscopy and Microanalysis) (MSc(Micro&An))  
Master of Applied Science (MApplSc)  
which shall also incorporate the streams:
    - (i) Master of Applied Science (Environmental Science) (MApplSc(EnvSc))

- (ii) Master of Applied Science (Molecular Biotechnology) (MAppSc(MBT))
- (iii) Master of Applied Science (Wildlife Health and Population Management) (MAppSc(Wild Hlth Pop Man))
- (iv) Master of Applied Science (Neuroscience) (MAppSc(NeuroSc))
- (v) Master of Applied Science (Photonics) (MAppSc(Photonics))
- (j) Master of Nutrition and Dietetics (MNutrDiet)
- (k) Master of Nutritional Science (MNutrSc)
- (l) Master of Psychology (MPsych)
- (m) Master of Information Technology (**MInfTech**)
- (n) Master of Quantitative Marine Ecology (MQuantMarEcol)
- (o) Master of Applied Information Technology (MAppIT)<sup>1</sup>
- (p) Doctor of Philosophy (PhD)
- (q) Doctor of Science (DSc).
2. The diplomas in the Faculty of Science shall be:
- (a) Graduate Diploma in Science (GradDipSc)
- (b) Graduate Diploma in Science (Microscopy and Microanalysis) (GradDipSc(Micr&An))
- (c) Graduate Diploma in Science (Psychology) (GradDipSc(Psych))
- (d) Graduate Diploma in Applied Science (GradDipAppSc) which shall also incorporate the streams:
- (i) Graduate Diploma in Applied Science (Environmental Science) (GradDipAppSc(EnvSc))
- (ii) Graduate Diploma in Applied Science (Informatics and Communication) (GradDipAppSc(Inf&Comm))
- (iii) Graduate Diploma in Applied Science (Molecular Biotechnology) (GradDipAppSc(MBT))
- (iv) Graduate Diploma in Applied Science (Wildlife Health and Population Management) (GradDipAppSc(Wild Hlth Pop Man))
- (v) Graduate Diploma in Applied Science (Neuroscience) (GradDipAppSc(Neuroscience))
- (vi) Graduate Diploma in Applied Science (Photonics) (GradDipAppSc(Photonics))
- (vii) Graduate Diploma in Applied Science (Surface Coatings) (GradDipAppSc(Surface Coatings))
- (e) Graduate Diploma in Information Technology (**GradDipIT**)<sup>2</sup>
- (f) Graduate Diploma in Quantitative Marine Ecology (GradDipQuantMarEcol)
- (g) Graduate Diploma in Psychology (GradDipPsych)
- (h) Graduate Diploma in Applied Information Technology (**GradDipAppIT**)<sup>2</sup>
3. The certificates in the Faculty of Science shall be:
- (a) Graduate Certificate in Science (History and Philosophy in Science) (GradCert(HPS))
- (b) Graduate Certificate in Science (Microscopy & Microanalysis) (GradCertSC(Micr&An))
- (c) Graduate Certificate in Applied Science (GradCertAppSc) which shall also incorporate the streams:
- (i) Graduate Certificate in Applied Science (Environmental Science) (GradCertAppSc(EnvSc))
- (ii) Graduate Certificate in Applied Science (Informatics and Communication) (GradCertAppSc(Inf&Comm))
- (iii) Graduate Certificate in Applied Science (Psychology of Coaching) (GradCertAppSc(PsychCoach))
- (iv) Graduate Certificate in Applied Science (Molecular Biotechnology) (GradCertAppSc(MBT))
- (v) Graduate Certificate in Applied Science (Wildlife Health and Population Management) (GradCertAppSc(Wild Hlth Pop Man))
- (vi) Graduate Certificate in Applied Science (Neuroscience) (GradCertAppSc(Neuroscience))
- (vii) Graduate Certificate in Applied Science (Photonics) (GradCertAppSc(Photonics))
- (viii) Graduate Certificate in Applied Science (Surface Coatings) (GradCertAppSc(Surface Coatings))
- (d) Graduate Certificate in Information Technology (**GradCertIT**)<sup>2</sup>
- (e) Graduate Certificate in Quantitative Marine Ecology (GradCertQuantMarEcol)
- (f) Graduate Certificate in Applied Information Technology (**GradCertAppIT**)<sup>2</sup>
4. The testamurs for the Bachelor of Science and Bachelor of Computer Science and Technology shall specify the stream for which the degree is being awarded.
- BACHELOR OF SCIENCE<sup>1</sup>**
- 1.** These Resolutions of the Senate relate to the degree of Bachelor of Science including its streams:
- (a) Bachelor of Science
- (b) Bachelor of Science (Advanced)
- (c) Bachelor of Science (Advanced Mathematics)
- (d) Bachelor of Science (Bioinformatics)
- (e) Bachelor of Science (Environmental)
- (f) Bachelor of Science (Marine Science)
- (g) Bachelor of Science (Molecular Biology and Genetics)
- (h) Bachelor of Science (Molecular Biotechnology)
- (i) Bachelor of Science (Nutrition)
- and the Combined Degree Courses
- (j) Bachelor of Science [or BSc(Advanced) or BSc(Advanced **Mathematics**)]/**Bachelor** of Laws
- (k) Bachelor of Science [or BSc(Advanced) or BSc(Advanced **Mathematics**)]/**Bachelor** of Arts
- (l) Bachelor of Arts/Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]
- (m) Bachelor of Science [or BSc(Advanced) or BSc(Advanced **Mathematics**)]/**Bachelor** of Commerce
- (n) Bachelor of Science [or BSc(Advanced) or BSc(Advanced **Mathematics**)]/**Bachelor** of Engineering
- (o) Bachelor of Engineering /Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]
- (p) Bachelor of Education (Secondary: Science) /**Bachelor** of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]
- (q) Bachelor of Education (Secondary: Mathematics) Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)]
- (r) Bachelor of Nursing/Bachelor of Science [or BSc(Advanced) or BSc(Advanced Mathematics)].
- These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.
- Requirements for the Pass Degree**
2. To qualify for the award of the pass degree students must:
- (1) complete successfully units of study giving credit for a total of 144 credit points; and
- (2) satisfy the requirements of all other relevant By—Laws, Rules and Resolutions of the University.
- Requirements for the Honours Degree**
3. To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

<sup>1</sup> With effect from 1 July 2001.

<sup>2</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office.

**Requirements for the Combined Degrees**

4. To qualify for the award of the two degrees in a combined degree course students must complete the requirements published in these and the other relevant faculty resolutions relating to the course.

**BACHELOR OF LIBERAL STUDIES'**

1. These Resolutions of the Senate relate to the Bachelor of Liberal Studies.

These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

**2. Requirements for the Degree**

To qualify for the award of the degree students must:

- (1) complete successfully units of study giving credit for a total of 192 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

**3. Requirements for the Honours Degree**

To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

**BACHELOR OF MEDICAL SCIENCE '**

1. These Resolutions of the Senate relate to the Bachelor of Medical Science and the Combined Degree Course

- (a) Bachelor of Engineering/Bachelor of Medical Science

These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which set out the requirements for all coursework courses, and the relevant Faculty Resolutions.'

**Requirements for the Pass Degree**

2. To qualify for the award of the pass degree students must

- (1) complete successfully units of study giving credit for a total of 144 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

**Requirements for the Honours Degree**

3. To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

**Requirements for the Combined Degrees**

4. To qualify for the award of the two degrees in the combined degree course students must complete the requirements published in these and the other relevant faculty resolutions relating to the course.

**BACHELOR OF PSYCHOLOGY'**

1. These Resolutions of the Senate relate to the Bachelor of Psychology.

These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

**Requirements for the Degree**

2. To qualify for the award of the degree students must:

- (1) complete successfully units of study giving credit for a total of 192 credit points; including 48 credit points from the fourth year (Honours) units of study in the Science subject area of Psychology; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

**BACHELOR OF COMPUTER SCIENCE AND TECHNOLOGY'**

1. These Resolutions of the Senate relate to the degree of Bachelor of Computer Science and Technology including its streams

- (a) Bachelor of Computer Science and Technology
- (b) Bachelor of Computer Science and Technology (Advanced)

These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

**Requirements for the Pass Degree**

2. To qualify for the award of the pass degree students must:

- (1) complete successfully units of study giving credit for a total of 144 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

**Requirements for the Honours Degree**

3. To qualify for the award of the honours degree students must complete the honours requirements published in the faculty resolutions relating to the course.

**MASTER OF SCIENCE**

1. (1) The Faculty of Science may, on the recommendation of the head of the department concerned, admit to candidature for the degree of Master of Science an applicant who—

- (a) is a graduate of the University of Sydney; and
- (b) has, in the opinion of the Faculty, reached a first or second class Honours standard—
  - (i) in the final year of an Honours unit of study for the degree of Bachelor of Science, or
  - (ii) in a unit of study considered by the Faculty to be equivalent to a unit of study referred to in subsection (i),

or has, in some other manner, acquired a standard of knowledge considered by the Faculty to be equivalent to a first or second class Honours standard in a unit of study referred to in subsection (i).

(2) Notwithstanding subsection (1), the Academic Board may admit a person to candidature for the degree in accordance with the provisions of Part 9 of the University of Sydney (Amendment Act) Rule 1999.

1A. Subject to the approval of the head of the department, a candidate for the degree shall elect to proceed—

- (a) either as a full-time or as a part-time candidate;
- (b) either by research and thesis in accordance with section 6 or by coursework and essay in accordance with section 7; and
- (c) except in the case of a candidate proceeding in accordance with Part 9 of the University of Sydney (Amendment Act) Rule 1999, either within the University of Sydney or elsewhere.

2. (1) A candidate to be full-time shall not keep the normal semesters but shall pursue candidature continuously throughout the year, except for a period of recreation leave and shall not have any substantial employment during the day.<sup>1</sup>

(2) A candidate who does not comply with subsection (1) shall be regarded as a part-time candidate.

3. (1) A candidate shall not present for examination for the degree earlier than one year after commencement of candidature.

(2) Except with the permission of the Faculty, a full-time candidate proceeding by research and thesis or any candidate proceeding by coursework and essay shall complete the requirements for the degree not later than two years after the commencement of candidature.

<sup>1</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office.

- (3) Except with the permission of the Faculty, a part-time candidate proceeding by research and thesis shall complete the requirements for the degree not later than four years after the commencement of candidature.
4. Time spent by a candidate in advanced study in the University of Sydney before admission to candidature may be deemed by the Faculty to be time spent after such admission.
5. (1) The Dean of the Faculty, on the recommendation of the head of the department concerned, shall appoint a full-time member of the academic staff or research staff of the University to act as supervisor of each candidate.
- (2) Where the supervisor is a member of the research staff, the Dean of the Faculty, on the recommendation of the head of the department concerned, shall also appoint a member of the full-time academic staff as associate supervisor. Any person so appointed as associate supervisor must be capable of acting as supervisor in the event that the supervisor is no longer able to act.
- (3) The Dean of the Faculty, on the recommendation of the head of the department concerned, may appoint a full-time member of the academic staff of the University or other appropriately qualified person to act as associate supervisor.
- (4) The supervisor shall report annually to the Faculty, through the head of department, on the progress towards completion of the requirements for the degree of each candidate under his or her supervision.
- (5) The Faculty, on the recommendation of the head of the department concerned, may terminate the candidature of any candidate who has not shown evidence of sufficient progress, in the opinion of the Faculty.
6. (1) A candidate proceeding by research and thesis shall—
- carry out an original investigation on a topic approved by the head of the department concerned,
  - write a thesis embodying the results of this investigation and state in the thesis generally in a preface and specifically in notes, the sources from which the information was taken, the extent to which the work of others has been used, and the proportion of the thesis claimed as original,
  - lodge with the Registrar three copies of the thesis, typewritten and bound,
  - if required by the examiners, sit for an examination in the branch or branches of science to which the thesis relates.
- (2) The thesis shall be accompanied by a certificate from the supervisor stating whether in the supervisor's opinion the form of presentation of the thesis is satisfactory.
- (3) The Dean of the Faculty of Science on the recommendation of the head of department concerned, shall appoint two, or where the Dean considers it appropriate, more than two examiners of whom at least one shall be external to the University, i.e. not being a member of the staff of the University or holding a clinical academic title, and of whom one may be the person appointed to act as supervisor of the candidate.
- (4) The examiners shall report to the Faculty which shall determine the result of the examination.
- (5) A candidate may not present as the thesis any work which has been presented for a degree or diploma at this or another tertiary institution, but the candidate shall not be precluded from incorporating such work in the thesis, provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
- (6) The Registrar shall lodge one copy of the thesis with the Librarian if the degree is awarded.
7. (1) A candidate proceeding by course work and essay shall—

- attend such course of study and pass such examinations in each unit of study as the Faculty, on the recommendation of the department concerned, shall by resolution prescribe,
  - write a substantial essay on a topic approved by the head of the department concerned and state in the essay, generally in a preface and specifically in notes, the sources from which the information was taken and the extent to which the work of others has been used,
  - lodge with the Registrar two typewritten copies of the essay.
- (2) The Dean of the Faculty, on the recommendation of the head of the department concerned, shall appoint two examiners to examine the essay. One may be the person appointed to act as supervisor of the candidate.
- (3) The examiners shall report to the Faculty which shall determine the result of the examination.
- (4) The candidate may not present as the essay any work which has been presented for an award course at this or another tertiary institution, but the candidate will not be precluded from incorporating such in the essay, provided that in presenting the essay the candidate indicates the part of work which has been so incorporated.

## **MASTER OF SCIENCE (ENVIRONMENTAL SCIENCE)**

### **Eligibility for admission**

**1.** The Dean of the Faculty of Science may admit to candidature:

- graduates who have completed an Honours degree majoring in a Science discipline that has a significant environmental emphasis, or in Environmental Science, or equivalent; or
- graduates who have completed the requirements for a Graduate Diploma majoring in a Science discipline that has a significant environmental emphasis, or in Environmental Science, or equivalent as per section 9; or
- graduates who have completed prior postgraduate study in a Science discipline that has a significant environmental emphasis, or in Environmental Science.

### **Availability**

- 2. (1)** Admission to candidature may be limited by a quota. In determining the quota the University will take into account:
- availability of resources including space, laboratory and computing facilities; and
  - availability of adequate and appropriate supervision.
- (2) In considering an application for admission to candidature the Program Committee for Environmental Science and the Faculty shall take account of the quota and will select, in preference, applicants who are most meritorious in terms of section I above.

### **Method of progression**

- 3. (1)** A candidate for the degree shall proceed by research and thesis in accordance with section 6.
- (2) A candidate for the degree must complete all other requirements for the degree as dictated by the Chair of the Program Committee for Environmental Science and in accordance with section 6.

### **Time limits**

- 4.** A candidate may proceed on either a full-time or a part-time basis.
- 5. (1)** A full-time candidate shall complete the requirements for the degree not earlier than the end of the third semester and not later than the end of the fourth semester of candidature, except as described in

Section 10 or unless otherwise determined by the Faculty. A full-time candidate shall not keep the normal semesters but shall pursue candidature continuously throughout the year, except for periods of leave approved by the candidate's supervisor, and shall not have any substantial employment during the day.

(2) A part-time candidate shall complete the requirements for the degree not earlier than the end of the third semester and not later than the end of the eighth semester of candidature, except as described in Section 10 or unless otherwise determined by the Faculty.

(3) Any candidate who does not comply with subsection 1 shall be deemed to be a part-time candidate.

#### Requirements for the degree

6. (1) A candidate for the degree is required to:

- (i) carry out an original investigation on a topic approved by the Chair of the Program Committee for Environmental Science, and
- (ii) write a thesis embodying the results of this investigation, stating in the thesis the sources from which the information was taken, the extent to which the work of others has been used, and the proportional of the thesis claimed as original work.

(2) Candidates for the degree must prove to the satisfaction of the Program Committee for Environmental Science a breadth of knowledge in environmental issues.

(3) Candidates for the degree must satisfactorily complete any coursework requirements prescribed by the Chair of the Program Committee for Environmental Science. This can include up to 24 credit points of coursework covering material new to the candidate and selected from units of study approved from time to time by the Faculty. A unit of coursework study shall consist of such lectures, seminars, tutorial instruction, essays, exercises or practical work as may be prescribed. In these resolutions, 'to complete a unit of study' or any derivative expression means

- (i) to attend the lectures, and the meetings, if any, for seminars or tutorial instruction;
- (ii) to complete satisfactorily the essays, exercises and practical work if any; and
- (iii) to pass any other examination of the unit of study that may apply.

#### Examination

7. (1) A candidate shall—

- (a) attend such course of study and pass such examinations in each unit of study as the Faculty, on the recommendation of the Chair of the Program Committee – Environmental Science, shall by resolution prescribe,
- (b) carry out an original investigation on a topic approved by Chair of the Program Committee – Environmental Science,
- (c) write a thesis embodying the results of this investigation and state in the thesis generally in a preface and specifically in notes, the sources from which the information was taken, the extent to which the work of others has been used, and the proportion of the thesis claimed as original,
- (d) lodge with the Registrar three copies of the thesis, typewritten and bound,
- (e) if required by the examiners, sit for an examination in the branch or branches of science to which the thesis relates.

(2) The thesis shall be accompanied by a certificate from the supervisor stating whether in the supervisor's opinion the form of presentation of the thesis is satisfactory.

(3) The Dean of the Faculty of Science on the recommendation of the head of department concerned, shall appoint two, or where the Dean considers it appropriate, more than two examiners of whom at least one shall be external to the University, i.e. not being a member of the staff of the University or holding a clinical academic title, and of whom one may be the person appointed to act as supervisor of the candidate.

(4) The examiners shall report to the Faculty which shall determine the result of the examination

(5) A candidate may not present as the thesis any work which has been presented for a degree or diploma at this or any another tertiary institution, but the candidate shall not be precluded from incorporating such work in the thesis. Provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.

(6) The Registrar shall lodge one copy of the thesis with the Librarian if the degree is awarded.

#### Progress

8. The Faculty may-

- (i) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
- (ii) where the candidate does not show good cause, terminate the candidature.

#### Admission from a Graduate Diploma of Science

9. A candidate may seek admission into the MSc(Environmental Science) from any of the Graduate Diploma of Science programs, including those of Applied Science and Environmental Science, as follows:

(1) A candidate who has fully completed the requirements for a Graduate Diploma of Science or Applied Science is eligible to apply for admission into the MSc(Environmental Science). Candidates who are considered not to have the required breadth of knowledge in environmental issues may need to complete some further coursework as per section 6.

(2) A candidate who has completed 24 credit points of Environmental Science coursework at Credit grade or above towards the requirements for a postgraduate qualification in Science or Applied Science may apply for admission into the MSc(Environmental Science). Candidates who gain admission in this manner may still need to complete some further coursework as per section 6.

10. For a candidate who gains admission into the MSc(Environmental Science) from a Graduate Diploma of Science or Applied Science, the duration of candidature is as follows:

(1) Where a full-time candidate has completed the requirements for a Graduate Diploma of Science or Applied Science immediately prior to admission into the MSc(Environmental Science), the minimum duration for completion of the requirements of the MSc(Environmental Science) is two semesters.

(2) Where a part-time candidate has completed the requirements for the Graduate Diploma of Science or Applied Science immediately prior to admission into the MSc(Environmental Science), the minimum duration for completion of the requirements of the MSc(Environmental Science) is three semesters. In these resolutions, the term "immediately" means that the Graduate Diploma requirements were completed in the previous semester.

## MASTER OF SCIENCE (MICROSCOPY AND MICROANALYSIS)

### Eligibility for admission

1. An applicant for admission to candidature for the degree shall, except as provided in Part 9 of the University of Sydney (Amendment Act) Rule 1999

- (i) have completed a degree in Science, Engineering or equivalent; or
- (ii) have completed the requirements for the Graduate Diploma of Science (Microscopy and Microanalysis) at credit level.

### Availability

2. (1) Admission to candidature may be limited by a quota. In determining the quota the University will take into account:

- (i) availability of resources including space, laboratory and computing facilities; and
- (ii) availability of adequate and appropriate supervision.

(2) In considering an application for admission to candidature the Faculty shall take account of the quota and will select, in preference, applicants who are most meritorious in terms of section 1 above.

### Method of progression

3. (1) A candidate for the degree shall proceed by completing units of study and a project as prescribed by the Faculty.

(2) A unit of study shall consist of such lectures, seminars, tutorial instruction, essays, exercises or practical work as may be prescribed. In these resolutions, 'to complete a unit of study' or any derivative expression means:

- (i) to attend the lectures, and the meetings, if any, for seminars or tutorial instruction;
- (ii) to complete satisfactorily the essays, exercises and practical work if any; and
- (iii) to pass any other examination of the unit of study that may apply.

### Time limits

4. A candidate may proceed on either a full-time or a part-time basis.

5. (1) A full-time candidate shall complete the requirements for the degree not earlier than the end of the third semester and not later than the end of the fifth semester of candidature, unless otherwise determined by the Faculty.

(2) A part-time candidate shall complete the requirements for the degree not earlier than the end of the fourth semester and not later than the end of the eighth semester of candidature, unless otherwise determined by the Faculty.

### Requirements for the degree

6. Candidates for the degree are required to complete satisfactorily:

- (i) units of coursework granting a minimum of 48 credit points selected from units of study satisfying the conditions approved from time to time by the Faculty; and
- (ii) supervised projects and essays worth 24 credit points.

### Examination

7. On completion of requirements for the degree, the Faculty shall determine the results of the candidature, on the recommendation of the Head of the School of Physics.

### Progress

8. The Faculty may:

- (i) call upon any candidate to show cause why that candidature should not be terminated by reason of

unsatisfactory progress towards completion of the degree; and

- (ii) where the candidate does not show good cause, terminate the candidature.

### Credit

9. A candidate who, before admission to candidature, has spent time in graduate study and has completed coursework considered by the Faculty to be equivalent to units of study prescribed for the degree, may receive credit of up to 48 credit points towards the requirements for the degree, provided that the completed work was not counted towards the requirements of another degree.

## GRADUATE CERTIFICATE IN APPLIED SCIENCE

### GRADUATE DIPLOMA IN APPLIED SCIENCE

#### MASTER OF APPLIED SCIENCE

1. The Graduate Certificate in Applied Science, the Graduate Diploma in Applied Science, and the Master of Applied Science will be offered in the following subject areas, and the testamur for the award will specify the subject area:

Environmental Science  
Informatics and Communication'  
Neuroscience  
Photonics  
Psychology of Coaching'  
Molecular Biotechnology  
Surface Coatings'  
Wildlife Health and Population Management

### Eligibility for admission

2. (1) The Dean of the Faculty of Science may admit to candidature for:

- (i) the Graduate Certificate in Applied Science
  - (a) graduates of the University of Sydney holding the degree of Bachelor of Science or any other equivalent award of the University of Sydney,
  - (b) graduates of other universities or other appropriate institutions who have qualifications equivalent to those specified in subsection (a), or
  - (c) persons who have experience which is considered to demonstrate the knowledge and aptitude required to undertake the units of study;
- (ii) the Graduate Diploma in Applied Science
  - (a) graduates of the University of Sydney holding the degree of Bachelor of Science or any other equivalent award of the University of Sydney,
  - (b) graduates of other universities or other appropriate institutions who have qualifications equivalent to those specified in subsection (a), or
  - (c) persons who have completed requirements for the Graduate Certificate in Applied Science, or equivalent; and
- (iii) the Master of Applied Science
  - (a) graduates of the University of Sydney holding the degree of Bachelor of Science or any other equivalent award of the University of Sydney,
  - (b) graduates of other universities or other appropriate institutions who have qualifications equivalent to those specified in subsection (a), or
  - (c) persons who have completed requirements for the Graduate Diploma in Applied Science, or equivalent.

(2) In relation to particular subject areas the Dean may require applicants to satisfy additional specific requirements relating to that subject area.

<sup>1</sup> Currently offered only in the Graduate Certificate in Applied Science and Graduate Diploma in Applied Science courses.  
Currently offered only in the Graduate Certificate in Applied Science course.

**Availability**

3. (1) Admission to candidature may be limited by a quota. In determining the quota, the University will take into account:
- (i) availability of resources including space, laboratory and computing facilities; and
  - (ii) availability of adequate and appropriate supervision.
- (2) In considering an application for admission to candidature the Dean shall take account of the quota and will select, in preference, applicants who are most meritorious in terms of section 2 above.

**Method of progression**

4. (1) A candidate for the course shall proceed by completing units of study as prescribed by the Faculty.
- (2) A unit of study shall consist of such lectures, seminars, tutorial instruction, essays, exercises, practical work, or project work as may be prescribed. In these resolutions, 'to complete a unit of study' or any derivative expression means:
- (i) to attend the lectures and the meetings, if any, for seminars or tutorial instruction;
  - (ii) to complete satisfactorily the essays, exercises, practical and project work if any; and
  - (iii) to pass any other examination of the unit of study that may apply.

**Availability of Units of Study**

5. All units of study for a particular subject area may not be available every semester. The Dean may allow substitution of any unit of study by another unit of study, including units of study from other postgraduate coursework programs in the Faculty or elsewhere in the University.

**Time limits**

6. A candidate may proceed on either a full-time or a part-time basis.
7. (1) A candidate for the Graduate Certificate in Applied Science shall complete the requirements for the award in a minimum of one semester and a maximum of four semesters, and except with permission of the Dean within three calendar years of admission to candidature.
- (2) A candidate for the Graduate Diploma in Applied Science shall complete the requirements for the award in a minimum of two semesters and a maximum of eight semesters, and except with permission of the Dean within six calendar years of admission to candidature.
- (3) A candidate for the Master of Applied Science shall proceed complete the requirements for the award in a minimum of two semesters and a maximum of twelve semesters, and except with permission of the Dean within nine calendar years of admission to candidature.

**Requirements for the course**

8. (1) Candidates for the Graduate Certificate in Applied Science are required to complete satisfactorily units of study granting a minimum of 24 credit points selected from units of study approved from time to time by the Faculty.
- (2) Candidates for the Graduate Diploma in Applied Science are required to complete satisfactorily units of study granting a minimum of 36 credit points selected from units of study approved from time to time by the Faculty.
- (3) Candidates for the Master of Applied Science are required to complete satisfactorily units of study granting a minimum of 48 credit points selected from units of study approved from time to time by the Faculty.

**Examination**

9. On completion of the requirements for the course, the Faculty shall determine the results of the candidature.

**Progress**

10. The Faculty may
- (1) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the course; and
  - (2) where the candidate does not show good cause, terminate the candidature.

**Credit**

11. A candidate who, before admission to candidature, has spent time in graduate study and, within the previous three years, has completed coursework considered by the Dean to be equivalent to units of study prescribed for the course, may receive credit of up to:

- (1) 24 credit points towards the requirements for the Graduate Diploma in Applied Science;
- (2) 36 credit points towards the requirements for the Master of Applied Science.

## NUTRITIONAL SCIENCE PROGRAM COMMITTEE CONSTITUTION

**Membership:***Ex Officio:*

Dean, Faculty of Science  
Pro-Dean, Faculty of Science

*Honorary:*

Mrs B Boden

One representative from each of the following:

Human Nutrition Unit, Department of Biochemistry

Department of Biochemistry

Department of Physiology

and any other person whom the Dean may appoint from time to time including a representative of the NSW Branch of the Dietitians' Association of Australia

**Office Holders***Chair:*

One of the above representatives chosen by the Dean

*Deputy Chair:*

Pro-Dean, Faculty of Science

**Terms of Reference:**

1. The Committee, which shall be established generally in line with Resolutions of the Senate relating to Faculties, Colleges, College Boards, Boards of Studies, Departments, Schools and Committees shall be responsible for:

- (i) considering and making recommendations to the Dean on such matters as the Dean requires; and
- (ii) considering and making recommendations to the Dean on
  - (a) the structure of the BSc(Nutrition), MNutDiet and MNutSc degree programs
  - (b) the application of the degree resolutions as they affect candidates.

2. The Chair of the Program Committee shall hold the following responsibilities which are generally equivalent to those held by Heads of Department as provided for by Resolution of the Senate:

- (i) consulting from time to time with students on units of study, teaching and examining and reporting annually to the Faculty on those arrangements;
- (ii) consulting and informing members of the Program Committee at least once each semester on matters of policy and administration relevant to the operation of the Programs;
- (iii) submitting proposals relating to units of study and examinations to the Faculty;

- (iv) organising the operation of the Program Committee including the teaching and examining arrangements for interdepartmental units of study, the allocation of administrative duties and the delegation of appropriate responsibilities to individual staff; sub-committees or working parties;
- (v) representing the views and concerns of the Program Committee to the Faculty, Academic Board and other University bodies as necessary;
- (vi) providing the Dean with information on the activities of the Program Committee, including providing data required by the Dean to meet the reporting obligations of the Dean, the Faculty and the University; and
- (vii) to maintain the quality and the integrity of the teaching program for the BSc(Nutrition), MNutDiet and MNutSc.

## MASTER OF NUTRITION AND DIETETICS

### Award of the degree

1. The degree of Master of Nutrition and Dietetics shall be awarded in two grades, namely Pass and, in the case of an outstanding candidate, Pass with Merit.

### Eligibility for admission

2. (1) The Faculty of Science, on the recommendation of the Nutritional Science Program Committee, may admit to candidature for the degree —
  - (i) graduates of the University of Sydney who have, unless exempted by the Nutritional Science Program Committee, completed acceptable units of study in Biochemistry and Physiology;
  - (ii) persons who have satisfied the requirements for the award of the Diploma in Nutrition and Dietetics.

### Method of progression and degree requirements

3. (1) (a) A candidate for the degree shall proceed full-time and, except with the permission of the Faculty of Science, shall complete the requirements for the degree no later than two years from the date of first enrolment.
- (b) Entry to the second year of candidature shall be subject to satisfactory progress in the first year. If progress is not considered satisfactory, a candidate may be asked by the Faculty to show cause why he or she should be permitted to re-enrol.
- (c) A candidate for the degree who has been admitted on the basis of having satisfied the requirements for the award of the Diploma in Nutrition and Dietetics, may elect to proceed as a full-time or part-time candidate and shall complete the requirements for the degree not later than six months from the date of first enrolment, in the case of a full-time candidate and not later than twelve months from the date of enrolment, in the case of a part-time candidate.
- (d) A unit of study shall consist of lectures together with such tutorial instruction, essays, exercises or practical work as may be prescribed.
- (2) A candidate shall complete in the first year of candidature such courses as may be prescribed by the Nutritional Science Program Committee in: Nutritional Biochemistry, Nutritional Science, Foods and Food Science, Nutrition in Individuals, Nutrition in Populations, Principles of Dietetic Practice, Clinical Nutrition, Nutrition Management, Communications.
- (3) In the second year of candidature a candidate will:

- (a) undertake training in the dietetics departments of primary health care settings;
  - (b) complete further units of study as prescribed by the Nutritional Science Program Committee; and
  - (c) undertake a project approved by the Head of the Human Nutrition Unit. The result of this project shall be presented for examination in the form of a long essay.
4. A candidate admitted under section 2(1)(ii):
    - (a) may be granted credit for up to three semesters towards the degree; and
    - (b) will undertake a project approved by the Head of the Human Nutrition Unit. The result of this project shall be presented for examination in the form of a long essay.

### Examination

5. On completion of the requirements for the degree, the Faculty shall determine the result of the candidature, on the recommendation of the Nutritional Science Program Committee, acting on a report from the Head of the Human Nutrition Unit.

## MASTER OF NUTRITIONAL SCIENCE

### Award of the degree

1. The degree of Master of Nutritional Science shall be awarded in two grades, namely Pass and, in the case of an outstanding candidate, Pass with Merit.

### Eligibility for admission

2. (1) The Faculty of Science, on the recommendation of Nutritional Science Program Committee, may admit to candidature for the degree graduates of the University of Sydney, who have, unless exempted by the Nutritional Science Program Committee, completed acceptable units of study in Biochemistry and Physiology.
- (2) The Academic Board, on the recommendation of the Nutritional Science Program Committee and of the Faculty, may admit to candidature for the degree graduates of other universities who have qualifications equivalent, in the opinion of the Academic Board, to those specified in subsection (1), and on such conditions as the Nutritional Science Program Committee may prescribe.

### Method of progression and degree requirements

3. (1) (a) A candidate for the degree shall proceed full-time and, except with the permission of the Faculty of Science, shall complete the requirements for the degree no later than two years from the date of first enrolment.
- (b) Entry to the second year of candidature shall be subject to satisfactory progress in the first year. If progress is not considered satisfactory, a candidate may be asked by the Faculty to show cause why he or she should be permitted to re-enrol.
- (c) A unit of study shall consist of lectures together with such tutorial instruction, essays, exercises or practical work as may be prescribed.
- (2) A candidate shall complete in the first year of candidature such units of study as may be prescribed by the Nutritional Science Program Committee in:
  - Functions of the Nutrients
  - Nutritional Biochemistry
  - Food Science and Technology
  - Applied Nutrition
  - Therapeutic Dietetics
  - Medicine
  - Food Production and Economics
  - Management
  - Public Health Nutrition



Food Habits and Principles of Communication Education and Sociology.

- (3) A candidate in the second year of candidature shall proceed by research and thesis. A candidate shall:
- carry out an original investigation on a topic approved by the Head of the Human Nutrition Unit;
  - write a short thesis embodying the results of the investigation and state in the thesis, generally in a preface and specifically in notes, the sources from which the information was taken, the extent to which the work of others has been made use of, and the proportion of the thesis which the student claims as original;
  - lodge with the Registrar three copies of the thesis, typewritten and bound.
4. (1) The thesis shall be accompanied by a certificate from the supervisor stating whether in his or her opinion the form of the presentation of the thesis is satisfactory.
- (2) A candidate may not present as the thesis any work which has been presented for a degree at this or another tertiary institution, but shall not be precluded from incorporating such work in the thesis, provided that in presenting the thesis indications are given to the part of the work which has been so incorporated.
- (3) The Registrar shall lodge one copy of the thesis with the Librarian if the degree is awarded.

#### Supervision

5. The Faculty of Science shall appoint, on the recommendation of the Head of the Human Nutrition Unit, a full-time member of the teaching staff of the University to act as the supervisor for each candidate.

#### Examination

6. The Dean of the Faculty, on the recommendation of the Head of the Human Nutrition Unit, shall appoint two or, where the Dean considers it appropriate, more than two examiners of whom one may be the person appointed to act as supervisor of the candidate.
7. On completion of the requirements for the degree, the Faculty shall determine the results of the candidature, on the recommendation of the Nutritional Science Program Committee, acting on a report from the Head of the Human Nutrition Unit.

### MASTER OF PSYCHOLOGY

#### Award of the degree

1. The degree of Master of Psychology shall be awarded in two grades, namely Pass and, in the case of an outstanding candidate, Pass with Merit.

#### Eligibility for admission

2. An applicant for admission to candidature for the degree shall, except as provided in Part 9 of the University of Sydney (Amendment Act) Rule 1999
- have completed units of study in Abnormal Psychology acceptable to the Faculty; and
  - be a Bachelor of Arts or Bachelor of Science of the University of Sydney; and
  - have obtained fourth year honours in Psychology; or
  - be a graduate of the University other than as specified in (b) and hold qualifications considered by the Faculty to be equivalent to fourth year honours in Psychology at the University of Sydney; or
  - have completed the requirements for the degree of Master of Science in Psychology or Master of Arts (Honours) or Master of Philosophy in Psychology of the University of Sydney; and
  - have satisfied the Faculty of their personal suitability for the practice of clinical psychology. When evaluating personal suitability the Faculty

may take into account previous relevant experience, reports of the referees and the outcome of selection interviews.

#### Method of progression

3. (1) A candidate for the degree shall proceed by completing units of study as prescribed by the Faculty.
- (2) A unit of study shall consist of lectures, together with such seminars, tutorial instruction, essays, exercises or practical work as may be prescribed.
- (3) In these resolutions the expression 'to complete a unit of study' means—
- to attend the lectures, and the meetings, if any, for seminars or tutorial instruction;
  - to complete satisfactorily the essays, exercises and practical work if any; and
  - to pass the examinations of the unit of study.

#### Time limits

4. A candidate may proceed on either a full-time or a part-time basis.
5. (1) A full-time candidate shall complete the requirements for the degree not later than the end of the second year of candidature, unless otherwise determined by the Faculty.
- (2) A part-time candidate shall complete the requirements for the degree not later than the end of the fourth year of candidature, unless otherwise determined by the Faculty.

#### Requirements for the degree

6. The following are the requirements for the degree of Master of Psychology:
- Candidates for the degree are required to complete satisfactorily—
    - a coursework component according to the syllabus approved by the Faculty;
    - a practicum component involving both training in therapeutic and assessment techniques and field placements; and
    - a research project and submit a dissertation on that project.
  - The requirements for the degree shall be completed in two parts, namely Part I and Part II.
  - A candidate must complete Part I to the satisfaction of the Faculty before proceeding to Part II.
  - Full-time candidates are required, except with permission of the Faculty, to complete the requirements of Part I of the course within one year of first enrolment and to complete Part II of the course within two years of first enrolment.
  - Part-time candidates are required, except with the permission of the Faculty, to complete the requirements of Part I within two years of first enrolment and to complete Part II within four years of first enrolment.

#### Master of Psychology/Doctor of Philosophy

7. A person may proceed concurrently as a candidate for the degrees of Master of Psychology and Doctor of Philosophy. For further details refer to the resolutions of the Senate for the combined award course for the degrees of Master of Psychology and Doctor of Philosophy.

#### Examination

8. On completion of requirements for the degree, the Faculty shall determine the results of the candidature, on the recommendation of the Head of the Department of Psychology.

#### Progress

9. The Faculty may—
- call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

- (b) where the candidate does not show good cause, terminate the candidature.

### MASTER OF PSYCHOLOGY/DOCTOR OF PHILOSOPHY

The resolutions of the Senate relating to candidature for the degrees of Master of Psychology and Doctor of Philosophy shall apply to the combined award course for the degrees of Master of Psychology and Doctor of Philosophy except for sections 1, 5, 6 and 7 of the resolutions of the Senate relating to the degree of Master of Psychology and sections 7 and 8 of the resolutions of the Senate relating to the degree of Doctor of Philosophy, which are replaced by the following:

#### Award of the degrees

1. (1) The degree of Master of Psychology shall be awarded in two grades, namely Pass and, in the case of an outstanding candidate, Pass with Merit.
- (2) The degree of Master of Psychology shall only be awarded on satisfactory completion of the requirements for the degree of Doctor of Philosophy, except as provided by section 15 of the resolutions of the Academic Board relating to the degree of Doctor of Philosophy.

#### Time limits

2. (1) A full-time candidate shall complete the requirements for both degrees not earlier than the end of the fourth year of candidature and, unless otherwise determined by the Faculty, not later than the end of the sixth year of candidature.
- (2) A part-time candidate shall complete the requirements for both degrees not earlier than the end of the fourth year of candidature and, unless otherwise determined by the Faculty, not later than the end of the seventh year of candidature.
- (3) Notwithstanding sub-sections (1) and (2), a candidate who meets the requirements of sections 7(2) and (3) of the resolutions of the Senate relating to the degree of Doctor of Philosophy may be permitted to complete the requirements at an earlier date.

#### Requirements for the degrees

3. The following are the requirements for the combined award course for the degrees of Master of Psychology and Doctor of Philosophy:
  - (1) Candidates for the degrees are required
    - (a) to complete satisfactorily a coursework component according to the syllabus approved by the Faculty;
    - (b) to complete satisfactorily a practicum component involving both training in therapeutic and assessment techniques and field placements; and
    - (c) to pursue a course of advanced study and research leading to the submission of a thesis in an area of clinical research as approved by the Head of the Department of Psychology.
  - (2) The requirements for both degrees shall be completed in three parts, namely Part I, Part HA and Part III.
  - (3) A candidate must complete Part I to the satisfaction of the Faculty before proceeding to Part IIA.
  - (4) Full-time candidates are required, except with permission of the Faculty, to complete the requirements of Part I within one year of first enrolment, to complete Part IIA within two years of first enrolment and to complete Part III within six years of first enrolment.
  - (5) Part-time candidates are required, except with the permission of the Faculty, to complete the requirements of Part I within two years of first enrolment, to complete Part IIA within four years of first enrolment and to complete Part III within seven years of first enrolment.
  - (6) Part III of the requirements for the degree of Master of Psychology is satisfied under sub-section (1)(c) above.

#### Transfer to Master of Psychology candidature

4. The Head of the Department of Psychology may recommend that a candidate withdraw from candidature for the combined degrees and complete the requirements for the degree of Master of Psychology under such conditions as the Faculty may determine.

#### Examination

5. The procedures for the examination and award of the degree of Doctor of Philosophy (including the provision for transfer to Master's candidature if the degree is not awarded) shall be as prescribed in the resolutions of the Senate and of the Academic Board relating to that degree.
6. On completion of Parts I, IIA and III of the requirements for the degree, and following the award of the degree of Doctor of Philosophy, the Faculty shall determine the results of the candidature for the degree of Master of Psychology, on the recommendation of the Head of the Department of Psychology.

### MASTER OF INFORMATION TECHNOLOGY

#### Eligibility for admission

1. The Dean of the Faculty of Science may admit to candidature,
  - (1) graduates who have completed a three-year degree, with results equivalent to Credit level in any aspect of Information Technology; or
  - (2) persons who have completed the GradDipInfTech at the University of Sydney, with an average result of Credit or better.

#### Availability

2. (1) Admission to the Master of Information Technology may be limited by a quota.
- (2) In determining the quota the University will take into account:
  - (a) availability of resources including space, laboratory and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature, the Head of the Basser Department of Computer Science and the Dean shall select in preference applicants who are most meritorious in terms of section 1 above.

#### Time limits

3. A candidate may proceed on either a full-time or a part-time basis. In determining the length of candidacy below, the Dean shall include time previously spent as a candidate for the GradCertIT or the GradDipIT course.
  - (1) A full-time candidate shall complete the requirements for the award not earlier than the end of the second semester of candidature, and not later than the end of the fourth semester of candidature, unless otherwise determined by the Dean.
  - (2) A part-time candidate shall complete the requirements of the award not earlier than the end of the fourth semester of candidature, and not later than the end of the eighth semester of candidature, unless otherwise determined by the Dean.

### MASTER OF APPLIED INFORMATION TECHNOLOGY<sup>t</sup>

#### Eligibility for admission

1. The Dean of the Faculty of Science may admit to candidature:
  - (1) graduates who have completed a three-year degree in any discipline; or
  - (2) persons who have completed the GradDipApplIT at the University of Sydney, with an average result of Credit or better.

**Availability**

2. (1) Admission to the Master of Applied Information Technology may be limited by a quota.
- (2) In determining the quota, the University will take into account:
  - (a) availability of resources including space, laboratory and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature, the Head of the Basser Department of Computer Science and the Dean shall select, in preference, applicants who are most meritorious in terms of section 1 above.

**Time limits**

3. A candidate may proceed on either a full-time or a part-time basis. In determining the length of candidacy below, the Dean shall include time previously spent as a candidate for the **GradCertApplIT** or the **GradDipApplIT** course.
  - (1) A full-time candidate shall complete the requirements for the award not earlier than the end of the third semester of candidature, and not later than the end of the sixth semester of candidature, unless otherwise determined by the Dean.
  - (2) A part-time candidate shall complete the requirements of the award not earlier than the end of the sixth semester of candidature, and not later than the end of the tenth semester of candidature, unless otherwise determined by the Dean.

**GRADUATE CERTIFICATE IN QUANTITATIVE MARINE ECOLOGY****GRADUATE DIPLOMA IN QUANTITATIVE MARINE ECOLOGY****MASTER OF QUANTITATIVE MARINE ECOLOGY**

The Graduate Certificate in Quantitative Marine Ecology, the Graduate Diploma in Quantitative Marine Ecology and the Master of Quantitative Marine Ecology will be offered in fields of study approved from time to time by the Faculty of Science.

**Eligibility for admission**

1. The Dean of the Faculty of Science may admit to candidature for:
  - (i) the Graduate Certificate in Quantitative Marine Ecology
    - (a) an applicant who is the holder of the degree of Bachelor of Science or any other equivalent award of the University of Sydney,
    - (b) graduates of other universities or other appropriate institutions who have qualifications equivalent to those specified in subsection (a), or
    - (c) a person who has experience which is considered to demonstrate the knowledge and aptitude required to undertake the units of study;
  - (ii) the Graduate Diploma in Quantitative Marine Ecology
    - a person who has completed requirements for the Graduate Certificate in Quantitative Marine Ecology, or equivalent; and
  - (iii) the Master of Quantitative Marine Ecology
    - a person who has completed requirements for the Graduate Diploma in Quantitative Marine Ecology, or equivalent.

**Availability**

2. (1) Admission to candidature may be limited by a quota. In determining the quota, the University will take into account:

- (i) availability of resources including space, laboratory and computing facilities; and
- (ii) availability of adequate and appropriate supervision.

(2) In considering an application for admission to candidature the Dean shall take account of the quota and will select, in preference, applicants who are most meritorious in terms of section 1 above.

**Method of progression**

3. (1) A candidate for the degree, graduate diploma or graduate certificate shall proceed by completing units of study as prescribed by the Faculty.
- (2) A unit of study shall consist of such lectures, seminars, tutorial instruction, essays, exercises, practical work, or project work as may be prescribed. In these resolutions, 'to complete a unit of study' or any derivative expression means:
  - (i) to attend the lectures and the meetings, if any, for seminars or tutorial instruction;
  - (ii) to complete satisfactorily the essays, exercises, practical and project work if any; and
  - (iii) to pass any other examination of the unit of study that may apply.

**Time limits**

4. A candidate may proceed on either a full-time or a part-time basis.
5. (1) A candidate for the Graduate Certificate in Quantitative Marine Ecology shall complete the requirements for the award in a minimum of one semester and a maximum of four semesters, and except with permission of the Dean within three calendar years of admission to candidature.
- (2) A candidate for the Graduate Diploma in Quantitative Marine Ecology shall complete the requirements for the award in a minimum of two semesters and a maximum of eight semesters, and except with permission of the Dean within six calendar years of admission to candidature.
- (3) A candidate for the Master of Quantitative Marine Ecology shall normally complete the requirements for the award in a minimum of three semesters and a maximum of twelve semesters, and except with permission of the Dean within nine calendar years of admission to candidature.

**Requirements for the degree**

6. (1) Candidates for the Graduate Certificate in Quantitative Marine Ecology are required to complete satisfactorily units of study granting a minimum of 24 credit points selected from units of study approved from time to time by the Faculty.
- (2) Candidates for the Graduate Diploma in Quantitative Marine Ecology are required to complete satisfactorily units of study granting a minimum of 36 credit points selected from units of study approved from time to time by the Faculty.
- (3) Candidates for the Master of Quantitative Marine Ecology are required to complete satisfactorily units of study granting a minimum of 48 credit points selected from units of study approved from time to time by the Faculty.

**Examination**

7. On completion of the requirements for the course, the Faculty shall determine the results of the candidature.

**Progress**

8. The Faculty may
  - (1) call upon any candidate to show cause why that candidature should not be terminated by reason of

unsatisfactory progress towards completion of the course; and

(2) where the candidate does not show good cause, terminate the candidature.

#### Credit

9. A candidate who, before admission to candidature, has spent time in graduate study and, within the previous three years, has completed coursework considered by the Dean to be equivalent to units of study prescribed for the course, may receive credit of up to:

- (1) 24 credit points towards the requirements for the Graduate Diploma in Quantitative Marine Ecology; and
- (2) 36 credit points towards the requirements for the Master of Quantitative Marine Ecology.

### GRADUATE DIPLOMA IN SCIENCE

#### Eligibility for admission

1. (1) The Faculty may, on the recommendation of the head of the department concerned, admit to candidature for the Graduate Diploma in Science an applicant who is a holder of the degree of Bachelor of Science, Bachelor of Computer Science and Technology, Bachelor of Psychology or Bachelor of Medical Science from the University of Sydney.
- (2) The Academic Board, in accordance with the provisions of Part 9 of the University of Sydney (Amendment Act) Rule 1999 on the recommendation of the relevant head of department and of the Faculty, may admit to candidature for the graduate diploma graduates of other universities or other appropriate institutions who have qualifications equivalent, in the opinion of the Academic Board, to those specified in subsection (1).

#### Availability

2. (1) Admission to the graduate diploma may be limited by quota.
- (2) In determining the quota the University will take into account:
  - (a) availability of resources including space, library, equipment, laboratory and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature the head of department and the Faculty shall take account of the quota and shall select in preference applicants who are most meritorious in terms of section 1 above.

#### Method of progression and time limits

3. (1) A candidate shall engage in a program of work equivalent to that required for completion of the relevant fourth year Bachelor of Science or Bachelor of Medical Science Honours unit of study offered by the department concerned either as a full-time student for a period of one year or, with the approval of the head of the department concerned, as a part-time student for a period of two years.
- (2) There shall be units of study in the following subjects:

Agricultural Chemistry  
 Anatomy  
 Applied Mathematics  
 Biochemistry  
 Biochemistry (Molecular Biology)  
 Biology  
 Cell Pathology  
 Computer Science  
 Geography  
 Geology  
 Geomorphology with Geography  
 Geophysics  
 Histology  
 History and Philosophy of Science

Immunology  
 Inorganic Chemistry  
 Marine Sciences  
 Mathematical Statistics  
 Microbiology  
 Organic Chemistry  
 Pharmacology  
 Physical Chemistry  
 Physics  
 Physiology  
 Psychology  
 Pure Mathematics  
 Soil Science  
 Theoretical Chemistry.

#### Examination

4. The award of the graduate diploma shall be subject to the completion of the program of work and examinations to the satisfaction of the Faculty.

#### Progress

5. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the graduate diploma and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

### GRADUATE DIPLOMA IN SCIENCE (MICROSCOPY AND MICROANALYSIS)

### GRADUATE DIPLOMA IN SCIENCE (PSYCHOLOGY)

#### Eligibility for admission

1. (1) The Faculty of Science, on the recommendation of the appropriate Interdepartmental Committee, may admit to candidature the following:
  - (a) *Graduate Diploma in Science (Microscopy and Microanalysis)*  
 an applicant who is a holder of the degree of Bachelor of Science or Bachelor of Engineering, or any other degree of the University of Sydney.
  - (b) *Graduate Diploma in Science (Psychology)*  
 an applicant who is a holder of a bachelor's degree with a major in Psychology from a recognised tertiary institution within the past 10 years and has achieved a minimum of credit\* average in senior (third) year courses which include units in statistics/research methods which meet the requirements of the Department.

\* Students with a near credit average may be considered (at the discretion of the head of department).

(2) The Academic Board, on the recommendation of the appropriate Interdepartmental Committee and of the Faculty, may admit to candidature for the graduate diploma graduates of other universities or other appropriate institutions who have qualifications equivalent, in the opinion of the Academic Board, to those specified in subsection (1).

#### Availability

2. (1) Admission to the graduate diploma may be limited by quota.
- (2) In determining the quota the University will take into account:
  - (a) availability of resources including space, library, equipment, laboratory and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature the Interdepartmental Committee and the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 1 above.

**Time limits**

3. A candidate for the Graduate Diploma in Science (Psychology) shall proceed as a full-time student for a period of two semesters or, with the approval of the Interdepartmental Committee, as a part-time student for four semesters; a candidate for the Graduate Diploma in Science (Microscopy and Microanalysis) shall proceed as a full-time student for a period of two semesters or as a part-time student for up to eight semesters.

**Method of progression**

4. A candidate shall complete coursework for the graduate diploma as prescribed from time to time by resolution of the Faculty.

**Examination**

5. A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these.

6. On completion of the requirements for the graduate diploma the results of the examination of the coursework and participation in the seminar series shall be reported by the Interdepartmental Committee to the Faculty which shall determine the result of the candidature.

**Progress**

7. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the graduate diploma and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

**GRADUATE DIPLOMA IN INFORMATION TECHNOLOGY****Eligibility for admission**

1. The Dean of the Faculty of Science may admit to candidature,

- (1) graduates who have completed a three-year degree, in any aspect of information Technology; or
- (2) persons who have completed the **GradCertIT** at the University of Sydney, with an average result of Credit or better.

**Availability**

2. (1) Admission to the Graduate Diploma in Information Technology may be limited by a quota.  
(2) In determining the quota the University will take into account:

- (a) availability of resources including space, laboratory and computing facilities; and
- (b) availability of adequate and appropriate supervision.

(3) In considering an application for admission to candidature, the Head of the Basser Department of Computer Science and the Dean shall select in preference applicants who are most meritorious in terms of section 1 above.

**Time limits**

3. A candidate may proceed on either a full-time or a part-time basis. In determining the length of candidacy below, the Dean shall include time previously spent as candidate for the **GradCertIT** or the **MInfTech** course.

- (1) A full-time candidate shall complete the requirements for the award not earlier than the end of the second semester of candidature, and not later than the end of the third semester of candidature, unless otherwise determined by the Dean.
- (2) A part-time candidate shall complete the requirements of the award not earlier than the end of the third semester of candidature, and not later than the end of the sixth semester of candidature, unless otherwise determined by the Dean.

**GRADUATE DIPLOMA IN PSYCHOLOGY<sup>t</sup>**

1. The Faculty of Science may admit to candidature applicants who hold the degree of Bachelor of Science, Bachelor of Arts, Bachelor of Economics (Social Science), or Bachelor of Liberal Studies from the University of Sydney, or an equivalent degree as deemed by the Faculty, who have not previously completed a major in Psychology. When assessing an applicant, both undergraduate record and UAI (or equivalent) may be taken into account.

2. Applicants must have already successfully completed 12 credit points of Junior Psychology (currently PSYC1001 and 1002) or equivalent.

3. Conditions of candidature are prescribed by Resolution of the Faculty.

**GRADUATE DIPLOMA IN APPLIED INFORMATION TECHNOLOGY<sup>t</sup>****Eligibility for admission**

1. The Dean of the Faculty of Science may admit to candidature:

- (1) graduates who have completed a three-year degree in any discipline; or
- (2) persons who have completed the **GradCertApplIT** at the University of Sydney, with an average result of Credit or better.

**Availability**

2. (1) Admission to the Graduate Diploma in Applied Information Technology may be limited by a quota.  
(2) In determining the quota, the University will take into account:

- (a) availability of resources including space, laboratory and computing facilities; and
- (b) availability of adequate and appropriate supervision.

(3) In considering an application for admission to candidature, the Head of the Basser Department of Computer Science and the Dean shall select, in preference, applicants who are most meritorious in terms of section 1 above.

**Time limits**

3. A candidate may proceed on either a full-time or a part-time basis. In determining the length of candidacy below, the Dean shall include time previously spent as a candidate for the **GradCertApplIT** course.

- (1) A full-time candidate shall complete the requirements for the award not earlier than the end of the second semester of candidature, and not later than the end of the fourth semester of candidature, unless otherwise determined by the Dean.
- (2) A part-time candidate shall complete the requirements of the award not earlier than the end of the fourth semester of candidature, and not later than the end of the eighth semester of candidature, unless otherwise determined by the Dean.

**GRADUATE CERTIFICATE IN SCIENCE (HISTORY AND PHILOSOPHY OF SCIENCE)<sup>t</sup>****Eligibility for Admission**

1. (1) The Dean of the Faculty of Science, on the recommendation of the appropriate committee, may admit to candidature for the Graduate Certificate in Science (History and Philosophy of Science) an applicant who is:

- (a) the holder of the degree of Bachelor of Science or Bachelor of Medical Science or Bachelor of Arts or Bachelor of Liberal Studies, or any other award of the University of Sydney or
- (b) a graduate of another university or other appropriate institution who has qualifications equivalent to those specified in subsection (a).

<sup>t</sup> With effect from 1 July 2001.

<sup>1</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office.

**Time limits**

2. A candidate shall proceed as a full time student for a period of one semester or as a part time student for up to three semesters.

**Requirements**

3. The requirements for the graduate certificate shall be as prescribed by the Resolution of the Faculty.

**GRADUATE CERTIFICATE IN SCIENCE (MICROSCOPY AND MICROANALYSIS)<sup>1</sup>****Eligibility for admission**

1. (1) The Faculty of Science, on the recommendation of the appropriate Committee, may admit to candidature to the Graduate Certificate in Science (Microscopy and Microanalysis) an applicant who is the holder of the degree of Bachelor of Science or Bachelor of Engineering, or any other award of the University of Sydney.
- (2) The Academic Board, on the recommendation of the Faculty, may admit to candidature for the graduate certificate graduates of other universities or other appropriate institutions who have qualifications equivalent, in the opinion of the Academic Board, to those specified in subsection (1).

**Availability**

2. (1) Admission to the graduate certificate may be limited by quota.
- (2) In determining the quota the University will take into account:
  - (a) availability of resources including space, library, equipment, laboratory and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature the Faculty shall take account of the quota and will select in preference applicants who are most meritorious in terms of section 1 above.

**Time limits**

3. A candidate shall proceed as a full-time student for a period of one semester or as a part-time student for up to three semesters.

**Requirements**

4. The requirements for the Graduate Certificate shall be as prescribed by resolution of the Faculty.

**GRADUATE CERTIFICATE IN INFORMATION TECHNOLOGY****Eligibility for admission**

1. The Dean of the Faculty of Science may admit to candidature:
  - (1) graduates who have completed a three-year degree, in any aspect of Information Technology.

**Availability**

2. (1) Admission to the Graduate Certificate in Information Technology may be limited by a quota.
- (2) In determining the quota the University will take into account:
  - (a) availability of resources including space, laboratory and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature, the Head of the Basser Department of Computer Science and the Dean shall select in preference applicants who are most meritorious in terms of section 1 above.

**Time limits**

3. A candidate may proceed on either a full-time or a part-time basis.

- (1) A full-time candidate shall complete the requirements for the award not earlier than the end of the first semester of candidature, and not later than the end of the second semester of candidature, unless otherwise determined by the Dean.
- (2) A part-time candidate shall complete the requirements of the award not earlier than the end of the second semester of candidature, and not later than the end of the fifth semester of candidature, unless otherwise determined by the Dean.

**GRADUATE CERTIFICATE IN APPLIED INFORMATION TECHNOLOGY<sup>t</sup>****Eligibility for admission**

1. The Dean of the Faculty of Science may admit to candidature:
  - (1) graduates who have completed a three-year degree in any discipline; or
  - (2) persons who have worked in the area of Information Technology for more than eight years and can offer evidence of recognized prior learning which is considered to demonstrate the knowledge and aptitude required to undertake the units of study.

**Availability**

2. (1) Admission to the Graduate Certificate in Applied Information Technology may be limited by a quota.
- (2) In determining the quota, the University will take into account:
  - (a) availability of resources including space, laboratory and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature, the Head of the Basser Department of Computer Science and the Dean shall select, in preference, applicants who are most meritorious in terms of section 1 above.

**Time limits**

3. A candidate may proceed on either a full-time or a part-time basis.

- (1) A full-time candidate shall complete the requirements for the award not earlier than the end of the second semester of candidature, and not later than the end of the third semester of candidature, unless otherwise determined by the Dean.
- (2) A part-time candidate shall complete the requirements of the award not earlier than the end of the third semester of candidature, and not later than the end of the sixth semester of candidature, unless otherwise determined by the Dean.

<sup>t</sup> With effect from 1 July 2001.

<sup>1</sup> Enquiries about Faculty Resolutions should be directed to the Faculty Office.

2. All nominees to the Faculty shall be appointed triennially.

## DEGREES AND DIPLOMAS IN THE FACULTY OF VETERINARY SCIENCE

1. The degrees in the Faculty of Veterinary Science shall be:

- (a) Bachelor of Veterinary Science (BVSc)
- (b) Bachelor of Science (Veterinary) (BSc (Vet))
- (c) Master of Veterinary Science (MVSc)
- (d) Master of Veterinary Clinical Studies (MVetClinStud)
- (e) Master of Science in Veterinary Science (MScVetSc)
- (f) Master of Veterinary Studies (MVetStud)
- (g) Doctor of Philosophy (PhD)
- (h) Doctor of Veterinary Science (DVSc).

2. The diplomas in the Faculty of Veterinary Science shall be:

- (a) Graduate Diploma in Veterinary Clinical Studies (GradDipVetClinStud)
- (b) Graduate Diploma in Veterinary Science (GradDipVetS c).

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE FACULTY OF VETERINARY SCIENCE

The Faculty of Veterinary Science shall comprise the following persons:

1. (a) the academic staff at levels A, B, C, D and E, being full-time or fractional (50 per cent or greater) members of the tenured, tenurable and fixed term teaching staff within the Faculty;
- (b) the Heads of Departments of Biochemistry and Pharmacology, together with one full-time tenured member of each of these departments nominated by the Head of Department;
- (c) the Heads of the Schools of Biological Sciences, Chemistry and Physics, and the Head of the Department of Crop Sciences, or one full-time tenured member of the academic staff of each of these units nominated by the Head of that unit;
- (d) the Dean of the Faculty of Rural Management and Deans of non-veterinary faculties in the College of Sciences and Technology;
- (e) the Directors of Laboratory Animal Services and the Properties and Investments Office;
- (f) up to three persons distinguished in the field of Veterinary Science appointed by the Faculty on the nomination of the Dean of the Faculty;
- (g) up to three students (two undergraduates and one postgraduate) elected in the manner prescribed by resolution of the Senate;
- (h) up to three members of the general staff elected by the general staff in the manner laid down by the Faculty;
- (i) one nominee from each of the Australian College of Veterinary Scientists and the Australian Veterinary Association;
- (j) the Directors of the Postgraduate Foundation in Veterinary Science, the Dairy Research Foundation, the Poultry Research Foundation, and the Veterinary Science Foundation;
- (k) the research staff of the Faculty, being full-time or fractional (50 per cent or greater), holding the position of Research Fellow or above;
- (l) Senior Registrars and Registrars, being full-time or fractional (50 per cent or greater) employed in the University Veterinary Centres at Camden and Sydney;
- (m) persons holding adjunct or clinical titles within the Faculty; and
- (n) any other persons appointed by the Senate on the nomination of the Dean of the Faculty and with the approval of the Faculty and the Academic Board.

### BACHELOR OF VETERINARY SCIENCE

1. Candidates for the degree of Bachelor of Veterinary Science shall complete the following units of study:

- (i) In the First Year—
  - VETS 1021 Professional Practice 1A
  - CHEM 1405 Chemistry
  - VETS 1006 Animal Husbandry 1A
  - VETS 1013 Cell Biology 1A
  - VETS 1014 Veterinary Anatomy & Physiology 1A
  - VETS 1017 Professional Practice 1B
  - VETS 1018 Cell Biology 1B
  - VETS 1019 Animal Husbandry 1B
  - VETS 1020 Veterinary Anatomy & Physiology 1B
- (ii) In the Second Year—
  - VETS 2008 Professional Practice 2
  - VETS 2009 Genetics & Biometry
  - VETS 2010 Animal Digestion and Nutrition
  - VETS 2011 Veterinary Anatomy & Physiology 2A
  - VETS 2012 Equine Anatomy
  - VETS 2013 Principles of Disease
  - VETS 2015 Veterinary Conservation Biology
  - VETS 2016 Veterinary Anatomy & Physiology 2B
- (iii) In the Third Year—
  - VETS 3010 Veterinary Pathobiology 3A
  - VETS 3011 Veterinary Pathobiology 3B
  - VETS 3013 Veterinary Pharmacology and Toxicology
  - VETS 3018 Animal Behaviour & Welfare Science
  - VETS 3019 Professional Practice 3A
  - VETS 3020 Veterinary Pathobiology 3C
  - VETS 3025 Veterinary Pathobiology 3D
  - VETS 3027 Veterinary Medicine 3
  - VETS 3035 Veterinary Surgery 3
  - VETS 3030 Veterinary Radiology 3
  - VETS 3029 Veterinary Anaesthesia 3
  - VETS 3036 Professional Practice 3B
- (iv) In the Fourth Year—
  - VETS 4000 Veterinary Surgery/Applied Anatomy
  - VETS 4003 Animal Husbandry Practical Report
  - VETS 4001 Veterinary Anaesthesia 4

VETS 4002 Veterinary Medicine and  
Clinical Pathology  
VETS 4011 Veterinary Radiology  
VETS 4019 Veterinary Public Health  
VETS 4020 Cattle Health and Production  
VETS 4024 Sheep Health, Production and  
Surgery  
VETS 4025 Horse Medicine  
VETS 4027 Pig Health & Production  
VETS 4028 Bird Health & Production  
VETS 4029 Special Veterinary Medicine

(v) In the Fifth Year—

VETS 5001 Small Animal Medicine  
VETS 5006 Small Animal Surgery  
VETS 5011 Large Animal Medicine  
VETS 5012 Large Animal Surgery  
VETS 5013 Veterinary Clinical Pathology  
VETS 5015 Veterinary Anaesthesia 5  
VETS 5020 Radiology  
VETS 5021 Production Animal Medicine  
& Surgery  
VETS 5022 Elective  
VETS 5023 External Clinical Rotations  
(Small Animals)  
VETS 5024 External Clinical Rotations  
(Large Animals)

2. A candidate who has been enrolled in the course for the degree of Bachelor of Veterinary Science but has not re-enrolled for a period of one year or more shall complete the requirements for the degree under such conditions as the Faculty may determine.
3. A candidate for the degree may enrol in the units of study prescribed for the fourth or subsequent years of candidature only after having demonstrated proficiency in the safe handling of animals, in such a manner as may from time to time be prescribed by the Faculty.
4. (1) First and Second Class Honours may be awarded at graduation.  
(2) Results obtained in annual examinations shall determine whether a candidate qualifies for the award of Honours.  
(3) Honours shall not be awarded to a candidate who has taken longer to complete the course than the minimum period in which a candidate may complete a degree of Bachelor of Veterinary Science.  
(4) Notwithstanding the provisions of subsection (3) of this section, the Faculty, for special reasons, may permit the award of Honours to a candidate who has taken longer to complete the course than the period specified in that subsection.  
(5) If a candidate graduates with First Class Honours and the Faculty is of the opinion that the candidate's work is of sufficient merit, the candidate shall receive a bronze medal.

#### BACHELOR OF SCIENCE (VETERINARY)

**1.** Candidates for the degree of Bachelor of Veterinary Science who—

- (a) have completed not less than three years of candidature for the degree of Bachelor of Veterinary Science, and
- (b) are considered to be suitable candidates for advanced work,

may be permitted by the Faculty to interrupt their candidature for the degree of Bachelor of Veterinary Science for not more than one academic year to undertake an approved course of advanced study and research as a candidate for the degree of Bachelor of Science (Veterinary). Candidates for the Degree of Bachelor of Science (Veterinary) shall complete the following unit of study: Veterinary Research VETS4033, VETS4039, VETS4031 OR VETS4035.

2. The course of advanced study and research shall be in a field of scientific investigation for which adequate

- prerequisite training has been obtained and for which appropriate supervision and facilities are available.
3. Applications for admission to candidature for the degree of Bachelor of Science (Veterinary) may be approved by the Dean.
  4. Each candidate shall be supervised by a member of Faculty and, if it is considered appropriate to the field of the work, by one or more associate supervisors as well.
  5. Assessment and examination for the award of the degree shall be by dissertation, oral examination and presentation of seminars.
  6. A candidature may be terminated at any time by the Dean if, in the opinion of the supervisor and the Associate Dean, Research, the candidate's work is unsatisfactory.

#### MASTER OF VETERINARY SCIENCE

**1.** An applicant for admission as a candidate for the degree of Master of Veterinary Science shall—

- (a) except as provided in Chapter 10 of the By-laws\*, be a Bachelor of Veterinary Science in the University of Sydney;
  - (b) apply in writing to the Registrar for such admission to candidature.
2. (1) After admission by the Faculty a candidate shall—
    - (a) subject to the provisions of subsection (2) pass a preliminary examination;
    - (b) apply for the approval of the Faculty of the topic of a thesis.
  - (2) (a) A candidate who being a graduate of the University of Sydney is a Bachelor of Veterinary Science with First Class or Second Class Honours, or has obtained High Distinction or Distinction in the subject most related to the field in which the candidate is proceeding, may be exempted by the Faculty from the preliminary examination.  
(b) A candidate admitted to candidature under Chapter 10 of the By-laws\* may be exempted from the preliminary examination.
3. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding one year and, on completion of this probationary period, the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.  
(2) In the case of a candidate accepted on a probationary basis under subsection (1) the candidature shall be deemed to have commenced from the date of such acceptance.
4. The candidate shall pursue a course of advanced study and research in the University of Sydney except that the Faculty may permit a candidate who is a graduate of the University of Sydney to pursue such a course of advanced study or research or part of it elsewhere.
  5. (1) The Faculty shall appoint a full-time member of the staff of the University of Sydney to act as a candidate's supervisor or, when the course of advanced study and research is pursued elsewhere (i.e. an external candidature), to act as an adviser.  
(2) The Faculty may also appoint a member of staff, an honorary associate, or a person similarly qualified in another University or appropriate institution or organisation, to act as an associate supervisor or associate adviser as the case may be.
  6. The Faculty may deem time spent by a candidate in advanced study and research in the University of Sydney before admission to candidature to be time spent after such admission.
  7. (1) A candidate for the degree of Master of Veterinary Science may be required by the Faculty on the recommendation of the Associate Dean, Staff and Students and supervisor or adviser concerned, to undertake work which may include practical work and

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.



- attendance at lectures and seminar courses in prescribed subjects.
- (2) Where a candidate is required to comply with section (1) the candidate shall, at the end of each year of candidature, produce evidence of progress with such work to the satisfaction of the Associate Dean, Staff and Students and supervisor or adviser concerned.
- (3) Where a candidate fails to produce satisfactory evidence of progress in accordance with section (2), the Faculty may, on the recommendation of the Associate Dean, Staff and Students, terminate the candidature.
8. Not less than one year after passing the preliminary examination, nor less than one year after approval of the topic of a thesis, the candidate shall present a thesis embodying the results of an original investigation by the candidate. The candidate may be required in addition at the discretion of Faculty, to pass an examination in the branch or branches of Veterinary Science to which the topic of the thesis relates.
9. (1) Except with the permission of the Faculty on the recommendation of the Associate Dean, Staff and Students, a full-time candidate shall complete the requirements for the degree not later than the end of the second year of candidature.
- (2) Except with the permission of the Faculty on the recommendation of the Associate Dean, Staff and Students, a part-time candidate shall complete the requirements for the degree not later than the end of the fifth year of candidature.
10. (1) A candidate shall lodge with the Registrar three copies (printed or typewritten) of the thesis. The candidate shall state in the thesis generally in a preface and specifically in notes, the sources from which the information was derived, the extent to which the work of others has been used and the portion of the thesis which is claimed as original. The candidate shall not present as the thesis any work previously submitted for a degree of this or any other university, but the candidate may incorporate such work in the thesis, provided that the candidate indicates the work so incorporated.
- (2) The thesis shall be accompanied by a certificate from the supervisor or adviser stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
11. On receiving the thesis and having considered the certificate of the supervisor or adviser, the Faculty shall, if it thinks fit, appoint examiners. If the Faculty resolves to appoint examiners it shall appoint at least two examiners, of whom at least one shall be an external examiner. The examiners shall report to the Faculty, which shall determine the result of the examination
12. The degree shall not be conferred in the case of a Bachelor of Veterinary Science with First Class or Second Class Honours until the candidate is a graduate of one year's standing and, in the case of any other candidate, until the candidate is a graduate of two years' standing.

#### MASTER OF VETERINARY CLINICAL STUDIES

1. The degree of Master of Veterinary Clinical Studies may be taken in various subject areas of Veterinary Clinical Studies including Veterinary Anaesthetics, Veterinary Laboratory Medicine, Veterinary Medicine, Veterinary Radiology and Veterinary Surgery and their component specialist areas, and in such other subject areas as may be approved by the Faculty.
2. (1) Except as provided in section 2 (2), an applicant for admission to candidature for the degree shall—
- be a Bachelor of Veterinary Science of the University of Sydney;
  - unless exempted by the Faculty be registrable by the Board of Veterinary Surgeons of New South Wales; and
  - apply in writing to the Registrar for such admission to candidature and for the approval of the Faculty.
- (2) On the recommendation of the Faculty, the Academic Board may, in accordance with Chapter 10 of the By-laws\*, admit to candidature a graduate of any other university or a person with equivalent qualifications obtained at an appropriate institution, provided that unless exempted by the Faculty the applicant has qualifications registrable by the Board of Veterinary Surgeons of New South Wales.
3. (1) A candidate may be admitted on a probationary basis for a period not exceeding six months and, upon completion of this probationary period, the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate admitted on a probationary basis under section 3 (1), the candidature shall be deemed to have commenced from the date of such admission.
4. A candidate shall—
- unless exempted in accordance with the provisions of section 5, pass such preliminary examination as the Faculty may prescribe;
  - engage for a period of at least two years in full-time supervised advanced clinical study and research in the University of Sydney within the subject areas;
  - apply for the approval by the Faculty of the topic of a thesis.
5. A candidate may be exempted by the Faculty from the preliminary examination referred to in section 4 if the candidate—
- is a Bachelor of Veterinary Science of the University of Sydney who—
    - graduated with First Class or Second Class Honours,
    - obtained High Distinction or Distinction in the subject most related to the field in which the candidate is proceeding, or
    - has been awarded a Graduate Diploma in Veterinary Clinical Studies of the University of Sydney;
  - or
  - was admitted to candidature in accordance with section 2 (2) and is deemed by the Faculty to hold a qualification equivalent to one of those set out in section 5 (a).
6. A candidate shall not be given any credit towards the requirements for the degree in respect of any work completed for a diploma within the Faculty.
7. (1) The Faculty shall appoint a full-time member of the academic staff of the University of Sydney to act as supervisor of the candidate.
- (2) The Faculty may also appoint a member of staff, an honorary associate, or a person similarly qualified in another university or appropriate institution or organisation, to act as an associate supervisor.
8. Except with the permission of the Faculty on the recommendation of the Associate Dean, Staff and Students, a candidate shall complete the requirements for the degree not later than the end of the third year of candidature.
9. (1) A candidate shall lodge with the Registrar three bound copies (printed or typewritten) of the thesis which embodies the results of an original investigation by the candidate within the approved field of study.
- (2) The candidate shall state in the thesis, generally in the preface and specifically in notes, the sources from which the information was derived, the extent to which the work of others has been used and the portion of the thesis which is claimed as original.
- (3) The candidate shall not present as the thesis any work previously submitted for a degree or diploma of this or any other university, but the candidate may incorporate such work in the thesis, provided that the candidate indicates the work so incorporated.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

(4) The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.

10. On receiving the thesis and having considered the certificate of the supervisor, the Faculty shall, if it thinks fit, appoint two examiners, of whom one shall be a member of the Faculty and the other an external examiner. The examiners shall report to the Faculty, which shall determine the result of the examination.

11. The Faculty shall review the progress of each candidate annually and, on the recommendation of the Associate Dean, Staff and Students, may terminate the candidature of a candidate who, in the opinion of the Faculty, has not shown evidence of sufficient progress towards the degree.

## MASTER OF SCIENCE IN VETERINARY SCIENCE

### Admission to candidature

1. Except as provided in Chapter 10 of the By-laws\*, the Faculty of Veterinary Science may, on the recommendation of the Associate Dean, Staff and Students, admit to candidature for the degree of Master of Science in Veterinary Science—

- (a) an applicant who holds the degree of bachelor with First or Second Class Honours; or
- (b) an applicant who holds the degree of bachelor of the University of Sydney without First or Second Class Honours and who has completed equivalent work or passed a preliminary examination or examinations as prescribed by the Faculty.

2. (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding one year and, upon completion of this probationary period, the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.

(2) The candidature of a candidate accepted on a probationary basis shall be deemed to have commenced from the date of such acceptance.

3. A candidate who, before admission to candidature, has spent some time in advanced study in the University of Sydney, or in another university, or in another institution whose courses are deemed by the Faculty to be equivalent, may be deemed by the Faculty to have spent such time after admission to candidature.

### Method of candidature

4. (1) A candidate for the degree shall proceed by research and thesis.

(2) A candidate shall proceed either as a full-time candidate or as a part-time candidate and shall so advise the Faculty.

(3) A full-time candidate shall not keep the normal academic year but shall pursue candidature for the degree continuously throughout the year except for a period of recreation leave and shall not have any other substantial employment during the day.

(4) A candidate who does not comply with subsection (3) shall be regarded as a part-time candidate.

5. The degree may be taken in any of the subject areas in which research and teaching are undertaken by departments in the Faculty of Veterinary Science.

6. The Faculty shall appoint, on the recommendation of the Associate Dean, Staff and Students, a full-time member of the academic or research staff of the University to act as supervisor of each candidate.

7. (1) A candidate shall—

- (a) complete such courses, if any, as may be prescribed by the Associate Dean, Staff and Students;
- (b) carry out supervised research on a topic approved by the Faculty on the recommendation of the Associate Dean, Staff and Students

(c) write a thesis embodying the results of this research; and

(d) lodge with the Registrar three copies of the thesis, typewritten and bound.

(2) (a) The candidate shall state in the thesis the sources from which the information was derived, the extent to which the work of others has been used and the portion of the work claimed as original.

(b) Any papers of which the candidate is sole or joint author arising from the work of the thesis may be lodged in support of the thesis.

(3) The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.

(4) A candidate may not present as the thesis work which has been presented for a degree in this or another university.

8. (1) After the thesis has been lodged with the Registrar, the Faculty, on the recommendation of the Associate Dean, Staff and Students, shall appoint at least two examiners, of whom at least one shall be an external examiner.

(2) The reports of the examiners shall be transmitted to the Associate Dean, Staff and Students who shall make them available to the professor most concerned and the supervisor.

(3) The Associate Dean, Staff and Students shall transmit these reports to the Faculty, together with a recommendation concerning the award of the degree, and the Faculty shall determine the result of the candidature.

(4) In special cases the Faculty, on the recommendation of the Associate Dean, Staff and Students, may require the candidate to take a further examination in the area of the thesis.

(5) The Faculty may permit an unsuccessful candidate to revise and resubmit the thesis if, in the opinion of the Associate Dean, Staff and Students, the candidate's work is of sufficient merit to warrant this concession, and the Faculty may prescribe special conditions to be fulfilled by the candidate.

### Time limits

9. (1) A full-time candidate shall complete the requirements for the degree not earlier than one year after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Associate Dean, Staff and Students not later than three years after the commencement of candidature.

(2) A part-time candidate shall complete the requirements for the degree not earlier than two years after the commencement of candidature and, except with the permission of the Faculty on the recommendation of the Associate Dean, Staff and Students, not later than six years after the commencement of candidature.

### Satisfactory progress

10. The Faculty may—

(a) on the recommendation of the Associate Dean, Staff and Students, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and

(b) where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

## MASTER OF VETERINARY STUDIES

1. The degree of Master of Veterinary Studies may be awarded in the following subject areas and the testamur shall specify the subject area:

- (a) Veterinary Pathology
- (b) Veterinary Radiology and Diagnostic Imaging
- (c) Veterinary Anaesthesia

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47 of the University of Sydney (Amendment Act) Rule 1999 refers.

- (d) Avian Health and Production  
(e) Wildlife Medicine and Husbandry  
(f) Zoo Animal and Wildlife Pathology.
2. (1) An applicant for admission to candidature for the degree shall, except as provided in subsection (2), be a graduate in the Faculty of Veterinary Science of the University of Sydney.  
(2) An applicant who, being a graduate of any university or having obtained equivalent qualifications in an appropriate institution, has completed courses in Veterinary Science acceptable to the Faculty, may be admitted as a candidate by the Academic Board on the recommendation of the Faculty.  
(3) Except for candidature in the subject areas of Avian Medicine and Veterinary Radiology and Diagnostic Imaging, an applicant shall have qualifications registrable by the Board of Veterinary Surgeons of New South Wales.  
(4) An applicant for admission to candidature in the subject area Wildlife Medicine and Husbandry shall produce evidence of having worked for a period of not less than eight weeks in an institution which is concerned with the maintenance and care of wildlife and has been approved by the Faculty.
3. A candidate shall, for a period of not less than one year as a full-time student, or not less than 2 years as a part-time student, follow such courses of study and pass such examinations as the Faculty, on the recommendation of the Associate Dean, Staff and Students, may prescribe.
4. A candidate for the degree in the subject area of Veterinary Pathology, in addition to meeting the requirements of section 3, shall pass written and/or oral examinations in each of the following subjects:  
Clinical Pathology  
Bacteriology  
Pathology  
Veterinary Parasitology  
Virology.
5. A candidate for the degree in the subject area of Veterinary Radiology and Diagnostic Imaging, in addition to meeting the requirements of section 3, shall pass written and/or oral examinations in each of the following subjects:  
Physics of diagnostic imaging  
Radiobiology and radiation protection  
Anatomy and physiology considered in relation to diagnostic imaging  
Interpretation of clinical images  
Radiation therapy.
6. A candidate for the degree in the subject area of Veterinary Anaesthesia, in addition to meeting the requirements of section 3, shall pass written and/or oral examinations in each of the following:  
**PART 1**  
Written and practical examinations:  
Anatomy, Physiology, Biochemistry and Physics considered in relation to anaesthesia and intensive care;  
Pharmacology of drugs used for and in association with anaesthesia and intensive care.
- PART 2**  
Written, clinical and practical examinations:  
The theory and practice of general anaesthesia;  
The theory and practice of regional analgesia;  
Pre-operative assessment, preparation and medication, and the recognition and management of post-operative complications in so far as they are related to anaesthesia and surgery;  
Fluid therapy and management of cases requiring intensive care.
7. A candidate for the degree in the subject area of Avian Health and Production, in addition to meeting the requirements of section 3, shall pass written and/or oral examinations in each of the following subjects:  
Epidemiology  
Therapeutics  
Medicine  
Surgery.
8. A candidate for the degree in the subject area of Wildlife Medicine and Husbandry, in addition to meeting the requirements of section 3, shall:  
(a) complete satisfactorily and submit a report on an approved full-time program of study of at least six months' duration at an institution which is concerned with the maintenance and care of wildlife and has been approved by the Faculty; and  
(b) present a report embodying the results of an original investigation carried out on a full-time basis over not less than six months in the University of Sydney, or at an institution which is concerned with the maintenance and care of wildlife and has been approved by the Faculty; or complete satisfactorily a report, including a case report, on an approved full-time program of study of at least a further six months at an institution as described in section 8(a); and  
(c) pass written and/or oral examinations that encompass the following subjects:  
Management of captive animals  
Management of free living wildlife  
Zoological medicine  
Diseases of free living wildlife  
Nutrition and reproduction of wildlife.
9. A candidate for the degree in the subject area of Zoo Animal and Wildlife Pathology, in addition to meeting the requirements of section 3, shall:  
(a) present a report embodying the results of animal cases examined while at the institution of study;  
(b) present a seminar based on a case or cases examined while at the institution of study; and  
(c) pass a viva voce examination in each of the following subject areas:  
The theory of general pathological principles  
The theory of diseases affecting zoo animals and wildlife  
The practical aspects of necropsy technique, general laboratory techniques and histopathological skills.
10. The Faculty shall appoint a suitably qualified person to act as a supervisor of each candidate for the degree.
11. A candidate for the degree shall complete the requirements for the degree not earlier than one year after the commencement of candidature and, except with the permission of the Faculty, not later than two years after the commencement of candidature.
12. The degree shall be awarded with a mark/100.
13. The Faculty may—  
(a) on the recommendation of the Associate Dean, Staff and Students, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and  
(b) where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.
- GRADUATE DIPLOMA IN VETERINARY CLINICAL STUDIES**
1. (1) An applicant for admission to candidature for the graduate diploma shall, except as provided in subsection (2) be a graduate in the Faculty of Veterinary Science of the University of Sydney.  
(2) An applicant who, being a graduate of any other university or having obtained equivalent qualifications in an appropriate institution, has completed courses in veterinary science acceptable to the Faculty may be admitted as a candidate by the Academic Board on the recommendation of the Faculty, provided that the applicant has qualifications registrable by, or obtains

permission to practice under supervision from, the Board of Veterinary Surgeons of New South Wales.

2. A candidate shall—

- (a) for a period of not less than one year follow as a full-time student such courses of studies as the Faculty, on the recommendation of the Associate Dean, Staff and Students, prescribes, and
- (b) pass examinations in each of the following subjects:
  - (i) Veterinary Medicine
  - (ii) Veterinary Surgery
  - (iii) Veterinary Anaesthesia
  - (iv) Veterinary Radiology
  - (v) Veterinary Clinical Pathology.

3. The examination for the Graduate Diploma in Veterinary Clinical Studies shall be held in such manner as the Faculty may from time to time determine.

4. The graduate diploma shall be awarded in three grades, namely Distinction, Credit and Pass.

Laboratory animal house management and administration.

## GRADUATE DIPLOMA IN VETERINARY SCIENCE

### Eligibility for admission

1. The Faculty may admit to candidature for the Graduate Diploma in Veterinary Science an applicant who—

- (a) is eligible to practise as a veterinarian in a country other than Australia; and
- (b) has submitted evidence of general and professional qualifications and experience to satisfy the Faculty that the applicant possesses the educational preparation and capacity to pursue studies for the diploma, has the appropriate time available and meets any additional requirements for admission that may be prescribed by the Faculty.

### Availability

2. Admission to candidature for the graduate diploma may be limited by quota.

3. In determining any quota the University will take into account:

- (a) availability of resources including space, library, equipment and computing facilities; and
- (b) availability of adequate and appropriate supervision.

4. In considering an application for admission to candidature the Faculty shall take account of any quota and will select in preference applicants who are most meritorious in terms of section 1 above.

5. Before recommending the admission of any applicant the Dean shall ensure that the requirements for the diploma are known and understood by the applicant.

### Preliminary studies

6. An applicant may be required to complete such preliminary examinations as the Faculty may prescribe, before admission to candidature.

### Time limits

7. A candidate shall normally complete the requirements for the diploma in not less than two years of full-time study. Requirements for the graduate diploma

8. A candidate for the graduate diploma shall complete the courses of study and practical experience as shall be prescribed by the Faculty in respect of each candidature.

9. On the completion of the requirements for the graduate diploma, the Sub Dean, Postgraduate Education, shall report the results of the examination of the coursework to the Faculty which shall determine the result of the candidature.

### Progress

10. The Faculty may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the diploma

and where, in the opinion of the Faculty, the candidate does not show good cause, terminate the candidature.

## RESOLUTIONS OF THE FACULTY

### BOARD OF POSTGRADUATE STUDIES

The Faculty appoints a Board of Postgraduate Studies, the constitution of which will be: the tenured, tenurable, fixed-term, full-time and part-time members of the teaching staff in the Faculty, full-time and part-time members of the teaching staff of the departments in other faculties offering courses for the degrees of Bachelor of Veterinary Science and Bachelor of Science (Veterinary) and such other examiners as may be nominated and approved by the Dean.

### BINDING OF THESESES

The Board of Postgraduate Studies of the Faculty of Veterinary Science has resolved that copies of theses submitted for the degree of Master may be bound in a temporary binding strong enough to withstand ordinary handling.

### BACHELOR OF SCIENCE (VETERINARY)

1. The responsibility for overseeing the implementation of the Faculty's academic policies concerning the degree is to lie with the Board of Examiners of the Faculty which will act through the Dean on the advice of the Associate Dean, Research.

2. The responsibility for supervision of the administrative procedures concerned with the degree will lie with the Associate Dean, Staff and Students, Sub-Dean BSc(VET) and members of the Research Committee, who will act and report through the Dean to the Board of Examiners and, if requested, to the Faculty.

3. The minimum acceptable qualifications for the supervisor of a candidate for the degree is an appropriate higher degree.

4. In response to an application for candidature, the Associate Dean, Research will, in consultation with the candidate, the proposed supervisor and the head(s) of the department(s) or school(s) in which the work is to be undertaken, ensure that the Faculty's requirements are satisfied in respect of:

- (a) eligibility of the candidate;
- (b) the proposed field of study;
- (c) prerequisite training;
- (d) appropriate supervision;
- (e) the adequacy of other resources; and
- (f) the proposed date of examination.

5. Recommendations for approval of each candidature will be made by the Associate Dean, Research through the Dean to the Board of Examiners in a report describing:

- (a) the name of the candidate;
- (b) the field of study;
- (c) the nominated supervisor and, if applicable, the associate supervisor(s);
- (d) where the work will be undertaken; and
- (e) any special circumstances surrounding the candidature.

6. The Research Committee will, in respect of all candidatures,

- (a) maintain an overview of the examinations of all candidates;
- (b) organise the implementation of the Faculty's policies on examination of candidates;
- (c) maintain an overview of the standards achieved and the grades awarded in examinations; and
- (d) report, to the Board of Examiners, the grades awarded to all candidates.

7. The assessment and examination procedures are defined as follows:

- (a) Each candidate, in the presence of one or more members of the Research Committee, shall give an

- introductory seminar which outlines the proposed program of study and research.
- (b) Each candidate, in the presence of one or more members of the Research Committee, shall give an open seminar at the end of the program of study to present the results of the research. An assessment of the seminar would normally be given by the members of the Committee who attend.
  - (c) A dissertation of appropriate style containing an account of the results and conclusions of the program of study should normally be lodged in the year in which the work for the degree is undertaken by a date in November, recommended by the Research Committee and approved by the Board of Examiners. Late submission will normally disqualify a candidate from consideration for Honours Class I for the BSc(Vet) degree. The dissertation must be in a form approved by Faculty and must be no longer than 100 A4 pages overall.
  - (d) The thesis is to include an executive summary of 5 pages maximum. The summary is to be sufficiently informative to reflect the research planning, procedures and outcomes of the research conducted by the candidate.
  - (e) The dissertation shall be examined by two examiners, neither of whom should normally be a supervisor of the candidate.
  - (f) The executive summary shall be examined by the Associate Dean, Research, Sub-Dean BSc(Vet), and members of the research committee. Each member will make an independent assessment and a combined mark from all members will constitute the mark for this written component of the degree.
  - (g) Each candidate shall be examined on the topic of the dissertation at a viva voce examination conducted by a panel including the Associate Dean, Research, Sub Dean for BSc(Vet), the principal supervisor of the candidate and 1 member of the research advisory committee. The panel will examine the candidate on research skills acquired during the degree rather than technical content. The panel will also have access to referees reports from the 2 examiners. In addition the supervisor will be present and clarify technical issues and procedural issues relevant to the work conducted by the candidate. The supervisor will also contribute to the assessment of viva voce examination.
  - (h) The examiners shall separately write reports giving their assessment of the dissertation including a report no less than 1 page, detailing strengths and weaknesses of the thesis, and an assessment mark. The examiners make separate recommendations to the Associate Dean concerned with Research.
  - (i) The dissertation is to represent 50%, the viva voce examination 30%, the mark for executive summary 10%, and the assessment of the final seminar 10% of the total assessment for the award of the degree.
8. The recommendations of the examiners will normally be considered by the Board of Examiners at the December meeting of the year in which the candidate is enrolled.
  9. If a grade is less than 50%, the degree will not be awarded.
  10. Matters of policy concerning the degree are to be determined by the Faculty with such advice as it may wish to seek from time to time.

11. Candidates working outside the Faculty, in departments with guidelines and requirements for science Honours or BSc(Med) students, should follow where possible such departmental requirements, except where these conflict with the regulations for the BSc(Vet) degree.

## POSTGRADUATE COMMITTEE IN VETERINARY SCIENCE

### Name

**1.** The name of the Committee shall be the Postgraduate Committee in Veterinary Science within the University of Sydney.

### Responsibilities

**2.** The Committee has delegated responsibility from the Senate for quality assurance of all continuing education courses offered by the Postgraduate Foundation in Veterinary Science. In particular it is required:

- (a) to nominate two members of the Faculty of Veterinary Science as members of the Continuing Education Committee of the Foundation;
- (b) to advise the Foundation on future programs of continuing veterinary education;
- (c) to consider the detailed future programs prepared by the Foundation; and
- (d) to review completed programs in terms of their specifically defined goals.

### Membership of the Committee

**3.** The Members of the Committee shall be:

- (a) the President of the Postgraduate Foundation in Veterinary Science;
- (b) the Dean of the Faculty of Veterinary Science;
- (c) the Professors of the Faculty of Veterinary Science;
- (d) a nominee of the Vice-Chancellor.

**4.** The Committee shall elect from amongst themselves a Chair, who shall be Chair of the Committee and whose appointment shall be subject to approval of the Senate.

### Proceedings and Powers of the Committee

**5.** The Committee shall receive details of future programs prepared by the Postgraduate Foundation in Veterinary Science and report to the Council of the Foundation on the specific goals and academic content of these programs. It also shall report annually to the Council on the overall quality of completed programs in terms of their specifically defined goals and provide suggestions for future programs.

**6.** The Committee shall submit to the Senate an annual report on the quality of the continuing education courses offered by the Foundation.



# Sydney College of the Arts

3. SCA Board shall encourage teaching, scholarship and research in the departments and schools that the Vice-Chancellor has determined shall be placed under the supervision of the Sydney College of the Arts and shall have the same powers and functions as are specified for faculties in Chapter 8 of the By-laws\*.

4. The Director shall preside at meetings of SCA Board held on or before 31 December 1991.

5. (1) SCA Board shall elect from the members referred to in section 1(a) to (c) and 1(i) a Chairperson who shall preside at meetings of SCA Board held on or after 1 January 1992.

(2) The Chairperson shall hold office for a period of two years from 1 January following the election.

(3) The election of Chairperson is to be held not later than the third Monday in October preceding the year in which the term of office is to commence and the first such election is to be held in second semester 1991.

(4) If the office of Chairperson becomes vacant by death, resignation or otherwise, a successor is to be elected by SCA Board as soon as convenient after the vacancy occurs and that successor is to hold office as Chairperson for the remainder of that term.

(5) SCA Board may elect from its members a person to be Acting Chairperson in the event of the absence of the Chairperson through illness or any other cause.

6. (1) SCA Board shall meet at least once each semester and shall be convened at the discretion of the Vice-Chancellor, the Director or the Chairperson, or on the written request of any five members addressed to the Registrar.

(2) If the person previously elected or appointed to preside at meetings is absent, a member elected by the members present shall preside.

(3) The person presiding at any meeting shall have a vote and in the case of an equality of votes a second or casting vote.

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE SYDNEY COLLEGE OF THE ARTS BOARD

1. The Sydney College of the Arts Board (hereafter called SCA Board) shall comprise the following persons:

- (a) the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers who are full-time or fractional permanent or temporary members of the teaching staff of the departments placed under the supervision of the Sydney College of the Arts;
  - (b) the Director and Deputy Director of the Sydney College of the Arts;
  - (c) such part-time members of the teaching staff of the Sydney College of the Arts who have been employed for two or more years;
  - (d) the Dean of the Faculty of Architecture or the Dean's nominee;
  - (e) one member of the teaching staff of the Department of Fine Arts nominated by the Head of the Department of Fine Arts;
  - (f) the Dean of the Faculty of Arts or the Dean's nominee;
  - (g) the Director of the Museum of Contemporary Art or the Director's nominee;
  - (h) the Director of the Sydney University Art Workshop;
  - (i) the Librarian-in-charge of the Sydney College of the Arts Library;
  - (j) not more than three persons distinguished in the field of Visual Arts, at least one of whom shall be a practising artist, appointed by SCA Board on the nomination of the Chairperson of SCA Board;
  - (k) not more than four students elected in the manner prescribed by resolution of the Senate;
  - (l) the Dean of the Faculty of Education or the Dean's nominee.
  - (m) all technical supervisors; and
  - (n) general staff occupying the following positions;
    - (i) Admissions and Courses Officer
    - (ii) Manager, SCA Publications
    - (iii) Finance Officer
    - (iv) Facilities Manager.
2. (1) The members referred to in sections 1(d), (j) and (l) shall hold office for a period of two years commencing on 1 January following their appointment, except that the members first so appointed shall hold office from the date of their appointment until 31 December 1992.
- (2) A person shall cease to hold office if that person ceases to hold the qualifications in respect of which he or she was eligible to hold office.

### DEGREES IN THE SYDNEY COLLEGE OF THE ARTS

1. The degrees in the Sydney College of the Arts shall be:
- (a) Bachelor of Visual Arts (BVA)
  - (b) Master of Multimedia Design (MMDes)
  - (c) Master of Studio Art (MSA)
  - (d) Master of Contemporary Art for Educators (MCAE)
  - (e) Master of Visual Arts (MVA)
  - (f) Doctor of Philosophy (PhD)

### BACHELOR OF VISUAL ARTS

1. (1) The degree of Bachelor of Visual Arts may be awarded in two grades, namely the Pass degree and the degree with Honours.
- (2) There shall be three classes of Honours, namely, Class 1, Class 11 and Class 111. Within Class 11 there shall be two divisions, namely, Division 1 and Division 11.
2. Streams
- (1) The degree of Bachelor of Visual Arts shall be awarded in the following streams:
- (i) Fine Arts
  - (ii) Media Arts
  - (iii) Object Art and Design
- (2) The testamur for the degree of Bachelor of Visual Arts shall specify the stream for which it is awarded.
- (3) A candidate for the BVA degree in any stream may apply to the Board for permission to transfer candidature to any other stream.
3. (1) A unit of study shall consist of lectures, and/or such studio instruction, seminars and tutorials, practical work, exercises and essays as may be prescribed by Sydney College of the Arts Board (hereafter referred to as SCA Board).
- (2) The words 'to complete a unit' and derivative expressions mean:

\* Chapter 8 of the By-laws has been repealed, and Resolutions of the Senate relating to Faculties, Colleges, College Boards, Boards of Studies, Departments, Schools and Committees — Academic Governance refer.

- (a) to attend the lectures, seminars tutorials and other prescribed meetings or instruction; and  
 (b) to attend studio for self directed work; and  
 (c) to obtain a passing grade for that unit in accordance with the assessment criteria prescribed by SCA Board.
- (3) A candidate permitted to re-enrol in a unit which has previously not been satisfactorily completed shall again complete all the work of the course or satisfactorily complete such work as prescribed by SCA Board.
4. Where in these resolutions a power is given to SCA Board, subject to any express indication to the contrary or resolution passed by SCA Board, SCA Board may, in their discretion, in any particular case
- exercise the power,
  - exercise the power conditionally, or
  - decline to exercise the power.
5. (1) A candidate for the degree shall complete 144 credit points from units of study set out in the associated table.
6. (1) A candidate readmitted to candidature for the degree after an absence of more than one year shall complete the degree under such conditions as SCA Board shall determine.
- Except with the permission of SCA Board, a candidate shall not enrol in a unit unless entry requirements prescribed for that unit have been satisfied and any required concurrent enrolments are met.
  - Except with the permission of SCA Board, a candidate shall normally enrol in 24 credit points in each semester and may not enrol in more than 32.
  - Except with the permission of SCA Board a candidate may not enrol in any units at 2000 or 3000 level unless all foundation year units are successfully completed.
  - Except with the permission of SCA Board a candidate may not progress at 2000 level unless at least 12 credit points of study from the immediately preceding semester have been satisfactorily completed.
7. (1) A candidate may be granted credit towards the degree on the basis of courses, regarded by SCA Board as equivalent in workload and academic standard, successfully completed at another university or other tertiary institution, provided that the maximum credit granted shall not exceed 72 credit points.
- A candidate may be permitted by SCA Board to enrol in another course, that SCA Board deems to be equivalent, in another faculty of the University or in another institution, in place of a unit specified in the associated table, or may enrol in another unit in addition to the courses specified subject to 6(3) with the permission of SCA Board.
8. Except with the permission of SCA Board, a candidate must complete all the requirements for the Pass degree within 10 semesters of enrolment and within 8 calendar years of admission to candidature.

#### Satisfactory Progress

9. Candidates are expected to satisfactorily complete at least 50 per cent of the credit points in which they are enrolled each semester. Candidates, other than those who are completing their degree, who do not complete sufficient credit points, or who fail the same unit of study twice, may be asked by SCA Board to show cause why they should be allowed to re-enrol in the following year. If they are allowed to re-enrol, SCA Board may impose additional conditions on their re-enrolment.

If SCA Board does not accept a candidate's explanation for failure to complete the required number of credit points, SCA Board can exclude the student for a minimum of two years. After two years, the candidate can apply to SCA Board for re-admission and, if re-admitted, will be bound by the regulations then in force.

#### Qualifications for Honours

10. (1) SCA Board may permit a candidate who has qualified for a pass degree of Bachelor of Visual Arts at the University of Sydney or equivalent degree at another recognized institution to take the fourth year honours course.
- A candidate who has qualified for the pass degree with a weighted average grade of Credit, and satisfies discipline entry requirements, shall qualify for the award of the degree with Honours by completing a fourth year Honours course at an appropriate standard.
  - Except with the permission of SCA Board, a candidate who is otherwise eligible to enter a fourth year Honours course shall not do so:
    - more than three years after having satisfied the entry requirement for that course;
    - if the candidate is in breach of any time limit imposed under section 8.

#### Honours conversion

11. A candidate who is otherwise eligible to enter a fourth year Honours course shall not be precluded from doing so on the ground that the pass degree has been awarded. The pass degree shall not be awarded whilst a candidate is enrolled in a fourth year Honours course.

TABLE OF UNITS OF STUDY  
BACHELOR OF VISUAL ARTS (BVA)

Units of study	Credit points
<b>Foundation Year</b>	
<i>March Semester</i>	
Studio A	10 credit points
Drawing A	4 credit points
Foundation Materials Methods A	2 credit points
Theories of Art Practice — Core A	4 credit points
Theories of Art Practice— Studio A	4 credit points
<i>July Semester</i>	
Studio B	10 credit points
Drawing B	4 credit points
Foundation Materials Methods B	2 credit points
Theories of Art Practice — Core B	4 credit points
Theories of Art Practice — Studio B	4 credit points
<b>Year 2</b>	
<i>March and July semesters</i>	
Students must complete either:	
<ul style="list-style-type: none"> <li>• a unit (14 credit points) from strand 1, Studio Major Electives;</li> <li><i>or</i></li> <li>• a unit (7 credit points) from Strand 2, Studio Minor/Interdisciplinary Major Study Electives, in addition to 8 credit points of other approved university study,</li> </ul>	
<i>and</i>	
Materials and Methods C (2 credit Points),	
<i>and</i>	
Theories of Art Practice—Core (4 credit points),	
<i>and</i>	
Theories of Art Practice—Studio (4 credit points).	
<b>Strand 1-14 credit points each</b>	
Studio Major in Ceramics	
Studio Major in Glass	
Studio Major in Jewellery & Metal	
Studio Major in Painting	
Studio Major in Printmedia	
Studio Major in Sculpture	
Studio Major in Photomedia	
Studio Major in Electronic Art	



Units of study	Credit points
Strand 2-7	credit points each
Studio Minor in Ceramics	
Studio Minor in Glass	
Studio Minor in Jewellery & Metal	
Studio Minor in Painting	
Studio Minor in Printmedia	
Studio Minor in Sculpture	
Studio Minor in Photomedia	
Studio Minor in Electronic Art	
Year 3	
<i>March and July semesters</i>	
Students must complete either:	
• a unit (16 credit points) from Strand 1, Studio Major Electives,	
<i>or</i>	
• a unit (8 credit points) from Strand 2, Studio Minor/Interdisciplinary Major Study Electives—in addition to 8 credit points of other approved university study,	
<i>and</i>	
• Theories of Art Practice—Core (4 credit points),	
<i>and</i>	
• Theories of Art Practice—Studio (4 credit points).	
Strand 1-16	credit points each
Studio Major in Ceramics	
Studio Major in Glass	
Studio Major in Jewellery & Metal	
Studio Major in Painting	
Studio Major in Printmedia	
Studio Major in Sculpture	
Studio Major in Photomedia	
Studio Major in Electronic Art	
Strand 2-8	credit points each
Studio Minor in Ceramics	
Studio Minor in Glass	
Studio Minor in Jewellery & Metal	
Studio Minor in Painting	
Studio Minor in Printmedia	
Studio Minor in Sculpture	
Studio Minor in Photomedia	
Studio Minor in Electronic Art	
Year 4 (Honours)	
<i>March semester</i>	
MSTD 4101	Honours Studio Project A (16 credit points)
	<i>and</i>
*THAP 4201	Theories of Art Practice Seminar (8 credit points) <i>or</i>
THAP 4211	Honours Thesis A (16 credit points) <i>and</i>
*THAP 4201	Theories of Art Practice Seminar (8 credit points)
*All candidates must complete TRAP 4201	
<i>July semester</i>	
MSTD 4102	Honours Studio Project B (16 credit points)
	<i>and</i>
THAP 4212	Theories of Art Practice Research Paper (8 credit points)
	<i>or</i>
THAP 4222	Honours Thesis B (16 credit points) and
MSTD 4112	Minor Studio Project (8 credit points)

## MASTER OF MULTIMEDIA DESIGN

### Award of the degree

1. The Master of Multimedia Design may be awarded with honours.

### Eligibility for admission

2. Sydney College of the Arts Board (hereafter referred to in these resolutions as SCA Board) may admit to candidature for the Master of Multimedia Design an applicant who:

- (1) (a) holds a bachelor's degree; or
- (b) furnishes evidence which satisfies SCA Board that the applicant has equivalent professional skills and experience;

and

- (2) has demonstrated to the satisfaction of SCA Board through the presentation of work, his or her ability to proceed.

### Availability

3. Admission to candidature for the Master of Multimedia Design may be limited by quota.

4. In determining the quota the University will take into account —

- (a) availability of resources, including studio space, library, equipment and computing facilities; and
- (b) availability of adequate and appropriate supervision.

5. In considering an applicant for admission to candidature SCA Board may take account of the quota and will select in preference applicants who are most meritorious in terms of the criteria for admission.

### Time limits

6. A candidate may proceed on either a full-time basis or a part-time basis.

7. (1) A full-time candidate shall, except with the permission of SCA Board, complete the requirements for the Master of Multimedia Design at the end of the second semester of candidature.
- (2) A part-time candidate shall, except with the permission of SCA Board, complete the requirements for the Master of Multimedia Design at the end of the fourth semester of candidature.
- (3) The dates for completion of requirements for the Master of Multimedia Design shall be adjusted for those candidates permitted to proceed on a part-time basis following their admission to candidature on a full-time basis, and vice versa.

### Credit

8. A candidate who, before admission to candidature, has spent time in advanced study may be deemed by SCA Board to have spent such time after admission to candidature provided that it represents no more than half of the total candidature.

### Supervision

9. (1) SCA Board shall appoint a member of the academic staff of the College to act as supervisor of each candidate.
- (2) SCA Board may appoint from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.

### Requirements for the Master of Multimedia Design

10. A candidate shall—

- (1) (a) complete such units of study;
- (b) attend such seminars;
- (c) complete such essay or other written work;
- (d) carry out such supervised research in the discipline area as may be prescribed by SCA Board; and

- (2) present for assessment and exhibition:
  - (a) at the end of the first semester of candidature a CD Rom; and
  - (b) at the end of the second semester of candidature a Web Site.

#### Assessment

- 11. (1) SCA Board shall appoint an Assessment Panel consisting of two persons.
  - (2) The Assessment Panel shall assess the work prescribed in section 10(2), and shall assess the written work of the candidate.
  - (3) Having received a report from the Assessment Panel and having received reports on the examination of the coursework the head of department shall report the result of the examination to SCA Board, which shall determine the result of the candidature.
- 12. In special cases SCA Board may require the candidate to take a further examination.
- 13. SCA may permit an unsuccessful candidate to revise and resubmit the work if the candidate's work is deemed to be of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate.

#### Progress

- 14. SCA Board may:
  - (a) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Master of Multimedia Design; and
  - (b) where, in the opinion of SCA Board, the candidate does not show good cause, terminate the candidature.

### MASTER OF STUDIO ART

#### Award of the degree

- 1. The Master of Studio Art may be awarded with honours.

#### Eligibility for admission

- 2. Sydney College of the Arts Board (hereafter referred to in these resolutions as SCA Board) may admit to candidature for the Master of Studio Art an applicant who:
  - (1) (a) holds a bachelor's degree in visual art or art education; or
  - (b) furnishes evidence which satisfies SCA Board that the applicant has equivalent professional skills and experience;
 and
  - (2) has demonstrated to the satisfaction of SCA Board through the presentation of work, his or her ability to proceed.

#### Availability

- 3. Admission to candidature for the Master Studio Art may be limited by quota.
- 4. In determining the quota SCA Board will take into account —
  - (a) availability of resources, including studio space, library, equipment and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
- 5. In considering an applicant for admission to candidature SCA Board may take account of the quota and will select in preference applicants who are most meritorious in terms of the admission criteria.

#### Discipline areas

- 6. The Master Studio Art may be taken in the following areas:
  - Ceramics
  - Glass
  - Electronic Art
  - Jewellery and Metal

Painting  
Photomedia  
Printmedia  
Sculpture (including Performance and Installation).

#### Time limits

- 7. A candidate may proceed on either a full-time basis or a part-time basis.
- 8. (1) A full-time candidate shall except with the permission of SCA Board complete the requirements for the Master of Studio Art at the end of the second semester of candidature.
  - (2) A part-time candidate shall, except with the permission of SCA Board, complete the requirements for the Master of Studio Art at the end of the fourth semester of candidature.
  - (3) The earliest and latest dates for completion of requirements for the Master of Studio Art shall be adjusted for those candidates permitted to proceed on a part-time basis following their admission to candidature on a full-time basis, and vice versa.

#### Credit

- 9. A candidate, who before admission to candidature has spent time in advanced study may be deemed by SCA Board to have spent such time after admission to candidature provided that it represents no more than half of the total candidature.

#### Supervision

- 10. (1) SCA Board shall appoint a full-time member of the academic staff of the College to act as supervisor of each candidate.
  - (2) SCA Board may appoint from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.

#### Requirements for the Master of Studio Art

- 11. A candidate shall —
  - (1) (a) complete such units of study;
  - (b) attend such seminars;
  - (c) complete such essay or other written work including a research paper;
  - (d) carry out such supervised research in a studio or inter studio area as may be prescribed by SCA Board; and
  - (2) present for examination and exhibition at the end of the final semester of candidature a work or series of works of art.

#### Examination

- 12. (1) SCA Board shall appoint an Assessment Panel consisting of two persons.
  - (2) The Assessment Panel shall examine the exhibition, performance or installation and shall assess the written work of the candidate.
  - (3) Having received a report from the Assessment Panel and having received reports on the examination of the coursework the head of department shall report the result of the examination to SCA Board, which shall determine the result of the candidature.
- 13. In special cases SCA Board may require the candidate to take a further examination.
- 14. SCA Board may permit an unsuccessful candidate to revise and resubmit the work if the candidate's work is of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate.

#### Progress

- 15. SCA Board may:
  - (a) call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of Master of Studio Art; and

- (b) where, in the opinion of SCA Board, the candidate does not show good cause, terminate the candidature.

## MASTER OF CONTEMPORARY ART FOR EDUCATORS

### Award of the Degree

1. The Master of Contemporary Art for Educators shall be awarded in one grade only.

### Eligibility for Admission

2. The Director of the Sydney College of the Arts Board may admit to candidature for the Master of Contemporary Art for Educators an applicant who:
- (1) (a) holds a bachelor's degree or  
(b) furnishes evidence which satisfies the Sydney College of the Arts Board (hereafter referred to in these resolutions as SCA Board) that the applicant has equivalent professional skills and experience
- and
- (2) has demonstrated to the satisfaction of the SCA Board through the presentation of work, their ability to proceed.

### Availability

3. Admission to candidature for the Master of Contemporary Art for Educators may be limited by quota.
4. In determining the quota the University will take into account: availability of resources, including studio space, library, equipment and computing facilities
5. In considering an applicant for admission to candidature the Director of the SCA may take account of the quota and will select in preference candidates who are most meritorious in terms of the admission criteria.

### Time Limits

6. Candidates may proceed on a full-time basis only.

### Credit

7. As the course is one which is structured towards an interdisciplinary approach in order to increase the integration of skills no credit will be granted for previous study.

### Supervision

8. (1) The Director shall appoint a member of the academic staff of the SCA to be responsible for the co-ordination of the course.
- (2) The SCA Board shall appoint, from appropriately qualified persons, a supervisor for each of the disciplines for the supervision of candidature.

### Requirements for the Degree

9. A candidate shall:
- (1) (a) complete such units of study  
(b) attend such seminars  
(c) complete such essay or other written work  
(d) carry out such supervised research in the discipline areas as may be prescribed by the SCA Board
- and
- (2) present a minor work for assessment at the end of each of the disciplines covered.

### Assessment

10. (1) SCA Board shall appoint an Assessment Panel consisting of two academic staff members.
- (2) The Assessment Panel shall assess the work prescribed in section 9(2) and shall assess the written work of the candidate.
- (3) Having received a report from the Assessment Panel the SCA Board shall determine the result of the candidature.

11. SCA Board may permit an unsuccessful candidate to revise and resubmit work if the candidate's work is of sufficient merit to warrant this concession. The SCA Board may also prescribe special conditions to be filled by the candidate.

### Progress

12. SCA Board may:
- (1) on the recommendation of the staff member appointed by the Director to have supervisory responsibility for the Master of Contemporary Art for Educators, call upon any candidate to show cause why that candidature should not be terminated by reason of satisfactory progress towards the completion of the degree  
and
  - (2) where, in the opinion of the SCA Board, the candidate does not show good cause, terminate the candidature.

## MASTER OF VISUAL ARTS

### Award of the degree

1. The degree of Master of Visual Arts shall be awarded in one grade only.

### Eligibility for admission

2. An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws\*—
- (a) be a Bachelor of Visual Arts (Honours) of the University of Sydney or,
  - (b) hold the degree of Bachelor of Visual Arts and the Graduate Diploma of Visual Arts of the University of Sydney.
3. An applicant for admission to candidature must in support of the application submit for the approval of the Sydney College of the Arts Board (hereafter in these resolutions referred to as SCA Board) a proposal for a program of study in the discipline area nominated.
4. Applicants may be required to demonstrate to the satisfaction of SCA Board their ability to proceed by the method nominated.

### Availability

5. Admission to candidature for the degree may be limited by quota.
6. In determining the quota the University will take into account—
- (a) availability of resources, including studio space, library, equipment and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
7. In considering an applicant for admission to candidature SCA Board may take account of the quota and will select in preference applicants who are most meritorious in terms of the admission criteria.

### Probationary admission

8. (1) A candidate may be accepted by SCA Board on a probationary basis for a period not exceeding twelve months and upon completion of this period SCA Board shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

### Method of progression

9. A candidate for the degree shall proceed:
- (a) by studio practice and research; or
  - (b) by thesis.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47, of the University of Sydney (Amendment Act) Rule 1999 refers.

**Discipline areas**

10. The degree may be taken in the following disciplines:
- Theories of Art Practice
  - Ceramics
  - Glass
  - Electronic Art
  - Jewellery and Metal
  - Painting
  - Photomedia
  - Printmedia
  - Sculpture (including performance and installation).

**Time limits**

11. A candidate may proceed on either a full-time basis or, with the permission of SCA Board, a part-time basis.
12. (1) A full-time candidate shall complete the requirements for the degree, unless otherwise determined by SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, at the end of the second year of candidature.
- (2) A part-time candidate shall complete the requirements for the degree, unless otherwise determined by SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, by the end of the third year of candidature.
- (3) The dates for completion of requirements for the degree shall be adjusted for those candidates permitted to proceed on a part-time basis following their admission to candidature on a full-time basis, and vice versa.

**Credit**

13. A candidate, who before admission to candidature has spent time in advanced study in the University of Sydney or in another University or institution, may be deemed by SCA Board to have spent such time after admission to candidature provided that it represents no more than half of the total candidature.

**Supervision**

14. (1) SCA Board shall appoint to act as supervisor of each candidate, on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, a full-time member of the academic staff of Sydney College of the Arts or a member of the academic staff of Sydney College of the Arts with a fractional appointment of 0.5 or greater.
- (2) SCA Board may appoint, from amongst appropriately qualified persons, an associate supervisor to assist in the supervision of any candidature.

**Requirements for the degree**

15. (1) A candidate proceeding primarily by thesis shall:
- (a) complete such seminars and such units of study as may be prescribed by SCA Board;
  - (b) carry out supervised research on a topic approved by SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts;
  - (c) write a thesis embodying the results of the research; and
  - (d) lodge with the Registrar three copies of this thesis, typewritten and bound in either a temporary or a permanent form.
- (2) The degree shall not be awarded until the candidate has caused at least one copy of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form.

- (3) The candidate shall state in the thesis the sources from which the information was derived, the extent to which the work of others has been used and the portion of the work claimed as original.
  - (4) The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
  - (5) A candidate may not present as the thesis a work which has been presented for a degree in this or another university, but will not be precluded from incorporating such in the thesis provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
16. A candidate proceeding by studio practice and research (1) shall:
- (a) complete such units of study;
  - (b) attend such seminars; and
  - (c) complete such essay or other written work including a research paper; and
  - (d) carry out such supervised research in a discipline or disciplines as may be prescribed by SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts; and
- (2) present for exhibition, at a joint exhibition of candidates, and examination at the end of the second year of candidature a substantial exhibition, performance or installation, work or series of works of art.

**Examination: research and thesis**

17. On completion of requirements for the degree by a candidate proceeding primarily by thesis, the SCA Board shall appoint on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, (a) a suitably qualified member of staff to chair the examination; and (b) an examination panel consisting of at least two persons who have not been supervisors of the candidate and at least one of whom will be external to SCA.
18. The reports of the examiners shall be made available to the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts who shall consult with the supervisor.

19. The Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts shall report the result of the examination of the candidature, together with a recommendation concerning the award of the degree, to SCA Board which shall determine the result.

20. In special cases SCA Board on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts may require the candidate to take a further examination in the area of the thesis.

21. SCA Board may permit an unsuccessful candidate to revise and resubmit the thesis if, in the opinion of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, the candidate's work is of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate.

**Examination: studio practice and research**

22. (1) On completion of the requirements for the degree by a candidate proceeding primarily by studio practice and research, the SCA Board shall appoint on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, (a) a suitably qualified member of staff to chair the examination; and (b) an examination panel consisting of at least two persons who have not been supervisors of the candidate and at least one of whom will be external to SCA.

(2) The Examination Panel shall examine the exhibition, performance or installation and the associated written work at a meeting chaired in a non-voting capacity by the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts.

(3) Having received reports from the Examination Panel and having received reports on the examination of the coursework the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts shall report the result of the examination to SCA Board, which shall determine the result of the candidature.

23. In special cases SCA Board, on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts may require the candidate to take a further examination.

24. SCA Board may permit an unsuccessful candidate to revise and resubmit the work if, on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, the candidate's work is of sufficient merit to warrant this concession, and may prescribe special conditions to be fulfilled by the candidate.

**Progress**

25. SCA Board may:

- (a) on the recommendation of the Director or member of staff appointed by the Director to have supervisory responsibility for the Master of Visual Arts, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
- (b) where, in the opinion of SCA Board, the candidate does not show good cause, terminate the candidature.



## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE SYDNEY CONSERVATORIUM OF MUSIC BOARD

1. The Conservatorium College Board (hereafter called the College Board) shall comprise the following persons:
  - (a) the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, being full-time or fractional members of the teaching staff in the tertiary program and members of the full-time or fractional research staff, as defined by the Senate, of:
    - (i) the departments and schools placed under the supervision of the Conservatorium; and
    - (ii) such other departments and schools as may be prescribed from time to time by resolution of the Senate;
  - (b) the Principal of the Sydney Conservatorium of Music;
  - (c) the part-time members of the teaching staff of the Conservatorium who are currently employed and who have been employed continuously for two or more years in the tertiary program and who teach in the tertiary program for at least 6 hours per teaching week;
  - (d) the Dean of the Faculty of Arts or nominee;
  - (e) the Chairperson of the Board of Studies in Music or nominee;
  - (f) the Professor of Music in the Department of Music;
  - (g) the Dean of the Faculty of Education or nominee;
  - (h) not more than two Conservatorium students elected annually in the manner prescribed by resolution of the Senate;
  - (i) the Conservatorium Librarian;
  - (j) one person, being a member of the staff of the Conservatorium who, in the opinion of the College Board, has a close and appropriate association with its work of teaching and research.
2. A person shall cease to hold office if that person ceases to hold the qualifications in respect of which he or she was eligible to hold office.
3. The College Board shall encourage teaching, scholarship and research in the departments and schools that the Vice-Chancellor has determined shall be placed under the supervision of the Conservatorium and shall have the same powers and functions as are specified for faculties in the resolutions of the Senate.
4. The Principal shall preside at meetings of the College Board.
5. (1) The College Board shall meet at least once each semester and shall be convened at the direction of the Vice-Chancellor, the Principal, or on the written

requisition of any five members addressed to the Registrar.

- (2) The Principal shall have a vote and in the case of an equality of votes a second or casting vote.

### MEMBERSHIP OF THE COLLEGE BOARD — SCHOOLS AND DEPARTMENTS

The schools and departments that the Vice Chancellor has determined shall be placed under the supervision of the Conservatorium are:

School of Performance and Academic Studies.

### DEGREES AND DIPLOMAS IN THE SYDNEY CONSERVATORIUM OF MUSIC

1. The degrees in Music shall be:
  - (a) Bachelor of Music (BMus)
  - (b) Bachelor of Music Studies (BMus Studies)
  - (c) Master of Music (Composition) (MMus(Comp))
  - (d) Master of Music (Musicology) (MMus(Musicol))
  - (e) Master of Music (Performance) (MMus (Perf))
  - (f) Master of Music (Music Education) (MMus(MusEd))
  - (g) Master of Performance (MPerf)
  - (h) Doctor of Philosophy (PhD).
2. The diplomas in Music shall be:
  - (a) Associate Diploma in Jazz Studies (ADJS)
  - (b) Diploma of Music (DipMus)
  - (c) Diploma of Opera (DipOp)
  - (d) Graduate Diploma in Music (Opera) (GradDipMus (Opera))
  - (e) Graduate Diploma in Music (Accompaniment) (GradDipMus (Accomp))
  - (f) Graduate Diploma in Music (Repetiteur) (GradDipMus (Repet))
  - (g) Graduate Diploma in Music (Performance) (GradDipMus (Perf)).

### BACHELOR OF MUSIC'

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Conservatorium College Board resolutions relating to the Bachelor of Music degree.

#### 2. Specialisations

The degree of the Bachelor of Music will be awarded in the following specialisations:

- Performance
- Composition
- Music Education
- Musicology

#### 3. Requirements for the Pass Degree

To qualify for the award of the pass degree candidates must

- (1) complete successfully units of study giving credit for a total of 192 credit points; and
- (2) satisfy the requirement of all other relevant By-Law, Rules and Resolutions of the University.

#### 4. Requirements for the Honours Degree

To qualify for the award of the Honours degree candidates must complete the Honours requirements published in the faculty resolutions relating to the course.

### BACHELOR OF MUSIC STUDIES'

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Conservatorium College Board resolutions relating to the Bachelor of Music Studies degree.

#### 2. Requirements for the Pass Degree

To qualify for the award of the pass degree candidates must

- (1) complete successfully units of study giving credit for a total of 144 credit points; and

<sup>1</sup> Enquiries about Conservatorium College Board Resolutions should be directed to the Conservatorium Office.

- (2) satisfy the requirement of all other relevant By-Law, Rules and Resolutions of the University.

### 3. Specialisations

The degree of the Bachelor of Music Studies is not awarded with particular specialisations.

## MASTER OF MUSIC (COMPOSITION)

### Award of the degree

1. The degree of Master of Music (Composition) shall be awarded in one grade, namely a Pass degree.
2. An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws\*:
  - (a) be a Bachelor of Music (Composition) of the Conservatorium of Music, with distinction in Principal Study Composition; or
  - (b) have completed studies deemed by the Conservatorium Graduate Studies Committee to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music (Composition) of the Conservatorium of Music at credit level or above; or
  - (c) submit such other evidence of general and professional qualifications as will satisfy the Conservatorium Graduate Studies Committee that the applicant possesses the educational preparation and capacity to pursue graduate studies; and
  - (d) satisfy requirements for entry by submitting an acceptable folio of compositions.

### Time limits

3. A full-time candidate shall complete the requirements for the degree not earlier than the end of the fourth semester from the date of enrolment and, except with the permission of the Conservatorium Graduate Studies Committee, not later than six semesters from the date of enrolment. A part-time candidate shall complete the requirements for the degree not earlier than the end of the sixth semester from the date of enrolment and, except with the permission of the Conservatorium Graduate Studies Committee, not later than eight semesters from the date of enrolment.

### Supervision

4. The Conservatorium Graduate Studies Committee shall appoint, on the recommendation of the Chair of the Composition Unit, a full-time member of the academic staff of the Area, to act as supervisor of each candidate.

### Requirements for the degree

5. The candidate for the Master of Music (Composition) degree will:
  - (a) satisfactorily complete the requirements for Principal Study, as specified in the subject outline, and submit a portfolio of original works;
  - (b) submit a long essay;
  - (c) satisfactorily complete the Research Methods and Australian Music Research units of study.

### Progress

6. The Conservatorium Graduate Studies Committee may:
  - (a) on the recommendation of the Chair of the Composition Unit, call upon any candidate to show cause why the candidature should not be terminated by reason of unsatisfactory progress toward completion of the degree; and
  - (b) where, in the opinion of the Graduate Studies Committee the candidate does not show good cause, terminate the candidature.

## MASTER OF MUSIC (MUSICOLOGY)

### Award of the degree

1. The degree of Master of Music (Musicology) shall be awarded in one grade, namely the Pass degree.

### Eligibility for admission

2. An applicant for candidature for the degree shall:
  - (1) be a graduate of the University of Sydney (Bachelor of Arts in Music), (Bachelor of Music (Musicology)) or the Sydney Conservatorium (Bachelor of Music (Musicology)); or
  - (2) hold an equivalent degree from another institution; and
  - (3) demonstrate reading competence in a European language other than English; and
  - (4) submit for evaluation by the Graduate Studies Committee the following:
    - (a) academic transcript
    - (b) a major piece of written work; and
  - (5) present for an interview and a diagnostic examination to be administered by the School of Performance and Academic Studies (Musicology Unit) at the Sydney Conservatorium.

### Availability

3. Admission to candidature for the degree may be limited by quota.
4. In determining the quota the University/Conservatorium will take into account:
  - (a) availability of resources, including space, library, equipment and computing facilities; and
  - (b) availability of adequate and appropriate supervision, including both the supervision of research candidature and the coordination of coursework programs.
5. In considering an application for admission to candidature the Graduate Studies Committee shall take account of the quota and will select in preference applicants who are most meritorious in terms of eligibility for admission criteria.

### Probationary admission

6. (1) A candidate may be accepted by the Conservatorium Graduate Studies Committee on a probationary basis for a period not exceeding twelve months and upon completion of this period the Conservatorium Graduate Studies Committee shall review the candidate's work and either confirm the candidate's status or terminate the candidature; or
  - (2) A candidate may be accepted on condition that he/she complete a qualifying year before admission to full candidacy. This year would serve to qualify candidates who either lack the necessary language proficiency or whose undergraduate background has deficiencies revealed by the diagnostic examination. On completion of this qualifying year the Conservatorium Graduate Studies Committee shall review the candidate's work and either admit the student to normal candidacy or terminate the candidature.
  - (3) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.
  - (4) In the case of a candidate accepted for a qualifying year, the candidature shall be deemed to have commenced from the date of satisfactory completion of the qualifying year.

### Method of progression and degree requirements

7. A candidate for the degree shall proceed by coursework and thesis.
8. (1) A candidate shall complete the following units:
  - (a) Bibliography and Research Methods
  - (b) Palaeography and Source Studies
  - (c) Music Analysis and
  - (d) two elective seminars.
- (2) At the end of the first year the candidate will take an examination which will consist of two parts as follows:
  - (a) score/style identification, and

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47, of the University of Sydney (Amendment Act) Rule 1999 refers.



- (b) bibliographic essay on a research area of the candidate's choice.
- (3) Entry to the second year of candidature shall be subject to satisfactory progress in all aspects of the first year. If progress is not considered satisfactory a candidate will be asked by the College to show cause why he or she should be permitted to re-enrol.
- (4) A candidate in the second year of candidature shall proceed by research and thesis. A candidate shall:
  - (a) submit a formal proposal for a thesis by the end of the sixth week of the third semester of candidature; this must be approved by the Graduate Studies Committee of the College Board before the candidate can proceed to the thesis;
  - (b) write a research thesis on an approved topic; this thesis should normally not be less than 40 000 words;
  - (c) attend the musicology research workshop, and contribute to it as required; and
  - (d) lodge with the Chair of the Musicology Unit three copies of the thesis, typewritten and bound in a permanent form.

#### Examination

- 9. Examination of the thesis shall be by three examiners, at least one of whom will be an external examiner.
- 10. On completion of the requirements for the degree, the Chair of Musicology shall report to the Graduate Studies Committee, which will determine the result of the candidature.

#### Time limits

- 11. A candidate may proceed on either a full-time basis or a part-time basis.
- 12. (1) A full-time candidate shall complete the requirements for the degree not earlier than the end of the second year of candidature and not later than the end of the third year of candidature, provided that in special circumstances the Graduate Studies Committee may extend this period to four years.
- (2) A part-time candidate shall complete the requirements for the degree not earlier than the third year of the candidature and not later than the end of the fourth year of candidature, provided that in special circumstances the Graduate Studies Committee may extend this period to five years.
- (3) The earliest and latest date for the completion of requirements for the degree shall be adjusted for those candidates wishing to proceed on a part-time basis following their commencement on a full-time basis and vice versa.

### MASTER OF MUSIC (PERFORMANCE)

#### Award of the degree

- 1. The degree of Master of Music (Performance) shall be awarded in one grade, namely the Pass degree.

#### Eligibility for admission

- 2. An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws\*—
  - (a) be a Bachelor of Music of the Conservatorium of Music (with Merit); or
  - (b) have completed studies deemed by the Graduate Studies Committee to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music (with Merit) of the Conservatorium of Music; or
  - (c) submit such other evidence of general and professional qualifications as will satisfy the Graduate Studies Committee that the applicant possesses the educational preparation and capacity to pursue graduate studies; and

- (d) successfully complete an audition at a level determined by the Graduate Studies Committee.

#### Probationary acceptance

- 3. (a) A candidate may be accepted by the Graduate Studies Committee on a probationary basis for a period not exceeding one year and, upon completion of this probationary period, the Graduate Studies Committee shall review the candidate's work and shall confirm the candidate's status or terminate the candidature.
- (b) In the case of a candidate accepted on a probationary basis under subsection (a), the candidature shall be deemed to have commenced from the date of such acceptance.

#### Time limits

- 4. A candidate shall complete the requirements for the degree not earlier than the end of the fourth semester from the date of enrolment and, except with the permission of the Graduate Studies Committee, not later than four semesters from the date of enrolment.

#### Supervision

- 5. The Graduate Studies Committee shall appoint, on the recommendation of the head of department, a full-time member of the academic staff of the department, to act as supervisor of each candidate.

#### Requirements for the degree

- 6. A candidate shall—
  - (a) complete such seminars as may be prescribed by the Graduate Studies Committee; and
  - (b) submit a thesis on a topic arising from the candidate's performance research; and
  - (c) complete four performance projects in the instrument of their Principal Study which demonstrate originality and which investigate and expand the boundaries of the discipline of performance within a certain area of research inquiry such as expanded stylistic and interpretative horizons, investigation of historical performance practice, development of new performance modes, relationships and techniques, technological advances or enhanced critical, historical or analytical perspectives. Performance projects are to be accompanied by critical notes which articulate the place of the performance in the area of research inquiry and the thesis.

#### Normal progression

- 7. Normal progression through the degree is according to the following chart:

#### MASTER OF MUSIC (PERFORMANCE) MMUS(PERF)

Required unit of study	Sem. 1	Sem. 2	Sem. 3	Sem. 4
Principal Study 1-4 OR				
Principal Study Conducting 1-4	16	16	16	16
Introduction to Research Method	8			
Music Analysis Today		4		
Seminar Elective 1		4		
Seminar Elective 2			4	
Special Project Pro-seminar			4	
Special Project Seminar				8
Total credit points per semester	24	24	24	24
Total credit points for the award				96

#### Variation of normal progression and leave

- 8. Candidates may vary their progression through the degree or apply for leave under the regulations set out in rules 4.3 and 4.5 of the Rules of the Sydney Conservatorium of Music.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47, of the University of Sydney (Amendment Act) Rule 1999 refers.

**Progress**

9. The Graduate Studies Committee may—
- (a) on the recommendation of the head of department, call upon any candidate to show cause why the candidature should not be terminated by reason of unsatisfactory progress toward completion of the degree, and
  - (b) where, in the opinion of the Graduate Studies Committee the candidate does not show good cause, terminate the candidature.

**MASTER OF MUSIC (MUSIC EDUCATION)****Award of the degree**

1. The degree of Master of Music (Music Education) shall be awarded in one grade, namely the Pass degree.

**Eligibility for admission**

2. An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws\*:

- (a) be a Bachelor of Music Education of the Conservatorium of Music; or
- (b) have completed studies deemed by the Graduate Studies Committee to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music Education of the Conservatorium of Music; or
- (c) submit such other evidence of general and professional qualifications as will satisfy the Graduate Studies Committee that the applicant possesses the educational preparation and capacity to pursue graduate studies; and
- (d) satisfy requirements for entry for the chosen Major Area Study.

**Probationary acceptance**

3. (a) A candidate may be accepted by the Graduate Studies Committee on a probationary basis for a period not exceeding one year and, upon completion of this probationary period, the Graduate Studies Committee shall review the candidate's work and shall confirm the candidate's status or terminate the candidature.
- (b) In the case of a candidate accepted on a probationary basis under subsection (a), the candidature shall be deemed to have commenced from the date of such acceptance.

**Time limits**

4. A candidate shall complete the requirements for the degree not earlier than the end of the fourth semester from the date of enrolment and, except with the permission of the Graduate Studies Committee, not later than four semesters from the date of enrolment.

**Supervision**

5. The Graduate Studies Committee shall appoint, on the recommendation of the head of department, a full-time member of the academic staff of the department, to act as supervisor of each candidate.

**Requirements for the degree****6. A candidate shall:**

- (a) complete such seminars as may be prescribed by the head of the department;
- (b) submit presentations (thesis or performances); and
- (c) complete other requirements including a minimum of 40 credit points of units of study, as prescribed by the Graduate Studies Committee.

**Progress**

7. The Graduate Studies Committee may:
- (a) on the recommendation of the head of department, call upon any candidate to show cause why the

candidature should not be terminated by reason of unsatisfactory progress toward completion of the degree; and

- (b) where, in the opinion of the Graduate Studies Committee the candidate does not show good cause, terminate the candidature.

**MASTER OF PERFORMANCE****Award of the degree**

1. (1) The degree of Master of Performance shall be awarded in one grade, namely the Pass degree.
- (2) The degree may be awarded in the following subject areas and the text for the degree shall indicate the subject area:
- (a) Opera.

**Eligibility for admission**

2. An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws\*:

- (a) be a Bachelor of Music of the Sydney Conservatorium of Music; or
- (b) have completed studies deemed by the Graduate Studies Committee of the Sydney Conservatorium of Music to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music of the Sydney Conservatorium of Music; or
- (c) submit such other evidence of general and professional qualifications as will satisfy the Graduate Studies Committee that the applicant possesses the educational preparation and capacity to pursue graduate studies; and
- (d) successfully complete an audition at a level determined by the Graduate Studies Committee.

**Probationary acceptance**

3. (a) A candidate may be accepted by the Graduate Studies Committee on a probationary basis for a period not exceeding one year and, upon completion of this probationary period, the Graduate Studies Committee shall review the candidate's work and shall confirm the candidate's status or terminate the candidature.
- (b) In the case of a candidate accepted on a probationary basis under subsection (a), the candidature shall be deemed to have commenced from the date of such acceptance.

**Time limits**

4. The normal length of candidature shall be four semesters from the date of enrolment for a full-time candidate and eight semesters from the date of enrolment for a part-time candidate. Permission to vary the length of candidature may be granted by the Graduate Studies Committee.

**Supervision**

5. The Graduate Studies Committee shall appoint a full-time member of the academic staff of the Conservatorium to act as supervisor of each candidate.

**Requirements for the degree****6. A candidate shall:**

- (a) complete such seminars as may be prescribed by the Graduate Studies Committee; and
- (b) complete a performance portfolio; and
- (c) complete the practical (performance) and other requirements including a minimum of 48 credit points, as prescribed by the Graduate Studies Committee.

7. A candidate shall be required to perform in graduate seminars and in concerts at the Conservatorium and elsewhere.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47, of the University of Sydney (Amendment Act) Rule 1999 refers.

## Progress

8. The Graduate Studies Committee may:

- (a) in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
- (b) where, in the opinion of the Graduate Studies Committee, the candidate does not show good cause, terminate the candidature.

## Credit

9. A candidate who, before admission to candidature, has spent time in advanced study in the Sydney Conservatorium of Music, or in another university or institution and has completed work considered by the Graduate Studies Committee to be equivalent to courses prescribed for the degree, may receive credit towards satisfying the requirements for the degree according to the principles laid down in rule 1.3 and 1.4 of the rules of the Sydney Conservatorium of Music, provided that no more than half of the requirements are so met.

## ASSOCIATE DIPLOMA IN JAZZ STUDIES<sup>1</sup>

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Conservatorium College Board resolutions relating to the Associate Diploma in Jazz Studies.

### 2. Specialisations

The Associate Diploma in Jazz Studies will be awarded in the following specialisations:

- Performance stream
- Arranging stream

### 3. Requirements for the Associate Diploma in Jazz Studies

To qualify for the award of the Associate Diploma in Jazz Studies candidates must:

- (1) complete successfully units of study giving credit for a total of 96 credit points; and
- (2) satisfy the requirement of all other relevant By-Law, Rules and Resolutions of the University.

## DIPLOMA OF MUSIC<sup>1</sup>

1. These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Conservatorium College Board resolutions relating to the Diploma of Music.

### 2. Requirements for the Diploma

To qualify for the award of the diploma candidates must

- (1) complete successfully units of study giving credit for a total of 144 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

## DIPLOMA OF OPERA

### Eligibility for admission

1. An applicant shall—
  - (a) satisfy audition and interview requirements as determined by the Undergraduate Studies Committee; and
  - (b) meet general entry requirements for undergraduate courses at the Conservatorium.

### Requirements

2. A candidate shall complete units of study and other requirements as prescribed by the Undergraduate Studies Committee over a period of six semesters full-time.

## GRADUATE DIPLOMA IN MUSIC (OPERA)

### Eligibility for admission

1. An applicant for admission to candidature shall, except as provided in Chapter 10 of the By-laws\*—
  - (a) be a Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; or
  - (b) have completed studies deemed by the Graduate Studies Committee to be equivalent to the standard of knowledge and ability required for the award of the Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; and
  - (c) successfully complete an audition and interview.

### Requirements

2. A candidate shall complete units of study and other requirements as prescribed by the Graduate Studies Committee over a period of two semesters full-time.

## GRADUATE DIPLOMA IN MUSIC (ACCOMPANIMENT)

### Eligibility for admission

1. An applicant for admission to candidature shall, except as provided in Chapter 10 of the By-laws\*—
  - (a) be a Bachelor of Music or Bachelor of Music Education of the Conservatorium of Music; or
  - (b) have completed studies deemed by the Graduate Studies Committee to be equivalent to the standard of knowledge and ability required for the award of the Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; and
  - (c) successfully complete an audition and interview.

### Requirements

2. A candidate shall complete units of study and other requirements as prescribed by the Graduate Studies Committee over a period of two semesters full-time or four semesters part-time.

## GRADUATE DIPLOMA IN MUSIC (REPETITEUR)

### Eligibility for admission

1. An applicant for admission to candidature shall, except as provided in Chapter 10 of the By-laws\*—
  - (a) be a Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; or
  - (b) have completed studies deemed by the Graduate Studies Committee to be equivalent to the standard of knowledge and ability required for the award of the Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; and
  - (c) successfully complete an audition and interview.

### Requirements

2. A candidate shall complete units of study and other requirements as prescribed by the Graduate Studies Committee over a period of two semesters full-time.

## GRADUATE DIPLOMA IN MUSIC (PERFORMANCE)

### Eligibility for admission

1. An applicant for admission to candidature shall, except as provided in Chapter 10 of the By-laws\*—
  - (a) be a Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music; or
  - (b) have completed studies deemed by the Graduate Studies Committee to be equivalent to the standard of knowledge and ability required for the award of

<sup>1</sup> Enquiries about Conservatorium College Board Resolutions should be directed to the Conservatorium office.

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47, of the University of Sydney (Amendment Act) Rule 1999 refers.

- the Bachelor of Music or Bachelor of Music Education of the Sydney Conservatorium of Music;  
or
- (c) have completed a Diploma of Music of the Sydney Conservatorium of Music in an appropriate specialist area; and
  - (d) successfully complete an audition and interview.

**Requirements**

2. A candidate shall complete units of study and other requirements as prescribed by the Graduate Studies Committee over a period of two semesters full-time or four semesters part-time.

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# Australian Graduate School of Management Ltd

AUSTRALIAN  
GRADUATE  
SCHOOL OF  
MANAGEMENT LTD

The Graduate School of Business at the University of Sydney and the Australian Graduate School of Management at the University of New South Wales merged to become the Australian Graduate School of Management Ltd (at the University of Sydney and the University of New South Wales) as of 1 January 1999. Resolutions relating to the new entity are currently under review.



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# Board of Studies in Indigenous Studies

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE BOARD OF STUDIES IN INDIGENOUS STUDIES

1. The Board of Studies in Indigenous Studies shall comprise the following persons:
  - (a) the Director, professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, and research staff being full-time or fractional permanent and full-time or fractional temporary members of the academic staff in the Koori Centre;
  - (b) the Deans, or their nominees, of the Faculties of Arts, Education, Health Sciences, Law, Medicine and Nursing;
  - (c) the Pro-Vice-Chancellor, College of Arts & Humanities;
  - (d) a member of the Aboriginal Education Unit, School of Community Health, Faculty of Health Sciences, nominated by the Head of that Unit;
  - (e) the President of the Aboriginal Education Consultative Group or nominee;
  - (f) the Chair of the Aboriginal and Torres Strait Islander Education Policy Advisory Committee or nominee;
  - (g) up to two Aboriginal or Torres Strait Islander students elected by and from the Aboriginal and Torres Strait Islander student body of the University, who would normally hold office for a maximum period of two years;

#### Terms of office

2. The member of the Board holding office under section 1(d) shall be appointed for a period of two years and shall be eligible for reappointment.
3. (1) The Chair of the Board of Studies shall be elected at a duly convened meeting of the Board by and from the members of the Board and hold office for two years.
  - (2) The Chair must be an Aboriginal or Torres Strait Islander.
  - (3) The Board of Studies may elect from amongst its members, a person to be Acting Chair who shall in the event of the absence of the Chair through illness or any other cause, be deemed to be, and have the powers and duties of the Chair.
  - (4) If the office of Chair becomes vacant by death, resignation or otherwise before the expiration of the full term, a successor shall be elected at a duly convened meeting of the Board to be held as soon as conveniently may be, and the Chair so elected shall hold office during the remainder of the term.

#### Quorum

4. At any meeting of the Board of Studies, eight members shall **form** a quorum. At least four of these members must be Aboriginal or Torres Strait Islander.

#### Functions of the Board of Studies

5. (1) The Board of Studies shall supervise the award of the degrees, diplomas and other academic programs in the Koori Centre.
  - (2) In particular, the Board:
    - (a) shall supervise the teaching and examining in such subjects as may be provided by the Koori Centre;
    - (b) shall be responsible for the conduct of examinations in those subjects with the assistance of such examiners as the Board of Studies may from time to time appoint;
    - (c) shall take cognisance of and encourage scholarship and research in those subjects;
    - (d) may consider and report to the Academic Board on all matters relating the degrees, diplomas and other papers in the Centre;
    - (e) shall consider and report upon all matters referred to it by the Senate, the Academic Board or the Vice-Chancellor.

### DEGREES, DIPLOMAS AND OTHER PROGRAMS IN ABORIGINAL AND INDIGENOUS STUDIES

The degrees, diplomas and other programs in the Koori Centre shall be:

- (a) Diploma in Education (Aboriginal)  
(DipEd(Aboriginal))
- (b) Cadigal Program—Academic Skills I & II.

#### DIPLOMA IN EDUCATION (ABORIGINAL)

1. Admission to candidature for the diploma may be granted to an Aboriginal or Torres Strait Islander person who:
  - (a) holds qualifications acceptable to the Board of Studies;
  - (b) has completed the Koori Centre, Tertiary Preparation Certificate or equivalent; or
  - (c) is currently employed as an Aboriginal Education Assistant appointed to a school or has Aboriginal Education Assistant experience or equivalent experience.
2. Except with the permission of the Board of Studies, a candidate shall complete the following courses:
  - Education Studies:** Aboriginal Educators in Australian Education, History of Aboriginal Education, Computer Studies 1, Curriculum Studies, Australian Education and Society, Human Development 1 and 2, Education Theories and Practice, Social Perspectives in Education, 20th Century Aboriginal History.
  - Professional Studies:** Introduction to Teaching 1 and 2, Student Support and Welfare, Aboriginal Perspectives in Curriculum, Community Studies, Teaching Aboriginal Studies, Teaching and LEARNING, Introduction to Teaching History, Practicum.
  - Communications:** Reading/Writing for Academic Purposes 1 and 2, Computer Studies 2, Presentation Skills.
  - Aboriginal Studies:** Introduction to Indigenous Australia, Indigenous Australia, Health and Community in Aboriginal Australia, Introduction to Research.
3. The Diploma in Education (Aboriginal) may be awarded in two grades, Pass, and in the case of outstanding candidates, Pass with Merit.

#### Time limits

4. (1) Except with the permission of the Board of Studies, a candidate shall complete the requirements for the diploma in not less than two years of enrolment and not more than five years of enrolment.
  - (2) Notwithstanding the provisions of (1) above, the Board of Studies may reduce the time limit for the

completion of the diploma dependent on previous experience and education.

**Credit**

5. A candidate may be granted credit towards the diploma on the basis of a subject or subjects completed at another university or other tertiary institution, regarded by the Koori Centre, on the recommendation of staff involved in programs concerned, as equivalent in work load and academic standard, provided that the maximum credit granted does not exceed the equivalent of two thirds of the degree or diploma requirements.

**CADIGAL PROGRAM—ACADEMIC SKILLS**

The Cadigal Program is an access and support program for Aboriginal and Torres Strait Islanders wishing to undertake undergraduate award level studies at the University of Sydney. The academic support component is known as Academic Skills. This course of study consists of a number of components including literacy, critical thinking and reading, analytical skills, research skills, oral communication, referencing, numeracy, exploration of epistemologies, specific content and/or discipline areas such as chemistry, biology, anthropology, psychology, etc.

1. Admission to Academic Skills is a requirement of some applicants admitted to an undergraduate award program through the Cadigal Program.
2. Individual programs of study are determined on the basis of assessment of literacy/language and study needs, and preparatory and/or concurrent support needs in specific content areas.
3. The definition for completing this course is satisfactory completion of all components, requirements and assessments as agreed on a contract basis with individual students at the beginning of semester 1 and semester 2.
4. Academic Skills is offered on both a full-time and part-time basis. Full-time Academic Skills students normally undertake a reduced award program load, whilst part-time students normally undertake a full- or part-time award program load.



# Board of Studies in Music'

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE BOARD OF STUDIES IN MUSIC

1. The Board of Studies in Music shall comprise the following persons:
  - (a) the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, being full-time permanent or full-time temporary members of the teaching staff in the Department of Music;
  - (b) the Dean of the Faculty of Arts or the Dean's nominee;
  - (c) the Principal of the Sydney Conservatorium of Music and the Artistic Director;
  - (d) not more than two students elected annually in the manner prescribed by resolution of the Senate;
  - (e) five members of the teaching staff of the Faculty of Arts nominated by the Faculty of Arts;
  - (f) not more than two members of the staff of the University, being persons other than members of the Faculty of Arts, as may be appointed by the Board of Studies; and
  - (g) not more than two persons distinguished in the field of music as may be appointed by the Senate and for such period as the Senate may determine on the recommendation of the Academic Board and the Board of Studies.
2. (1) Subject to subsection (3) the members appointed in accordance with sections 1(e) and (f) shall hold office for a period of two years commencing on 1 January following their appointment.
  - (2) Members shall be eligible for reappointment or re-election.
  - (3) A person shall cease to hold office if that person ceases to hold the qualifications in respect of which he or she was eligible to hold office.
  - (4) If a vacancy occurs in the office of a member appointed in accordance with sections 1(e) and (f) the vacancy may be filled in like manner to the appointment and the person so appointed shall hold office for the balance of the term of the person being replaced.

### Quorum

3. At any meeting of the Board, five members shall form a quorum.

### Election of Chairperson and Acting Chairperson

4. The Board of Studies shall at its first meeting in first semester in every alternate year commencing from 1988 elect from the permanent members of the academic staff who are members of the Board a person to be Chairperson for the ensuing two years.

5. If the office of Chairperson becomes vacant by death, resignation or otherwise before the expiration of the full term, a successor shall be elected at a duly convened meeting of the Board to be held as soon as conveniently may be, and the Chairperson so elected shall hold office during the remainder of the term.
6. The Board of Studies may elect from the permanent members of the academic staff who are members of the Board of Studies a person to be Acting Chairperson who shall be deemed to be, and have the duties and powers of, the Chairperson in the event of the absence of the Chairperson through illness or any other cause.

### The functions of the Board of Studies

7. The Board—
  - (a) shall supervise the teaching in the units of study with which the Board is concerned;
  - (b) shall be responsible, with the assistance of such examiners as the Academic Board may, on the report of the Board or of the Chairperson, from time to time appoint, for the conduct of examinations in those units of study;
  - (c) shall take cognisance of and encourage scholarship and research in those units of study;
  - (d) shall consider and report upon all matters referred to it by the Senate or by the Vice-Chancellor or by the Academic Board; and
  - (e) may consider and report to the Academic Board upon all matters relating to the studies, lectures and examinations for the degrees.

### DEGREES AND DIPLOMA IN MUSIC

1. The degrees in Music shall be:
  - (a) Bachelor of Music (BMus)
  - (b) Master of Music (MMus)
  - (c) Doctor of Music (DMus).
2. The diploma in Music shall be the Graduate Diploma in Musical Composition (GradDipMus Comp).

### BACHELOR OF MUSIC SUPERVISED BY THE BOARD OF STUDIES IN MUSIC

#### Award of the degree

1. (1) The degree of Bachelor of Music shall be awarded in two grades, namely the Pass degree and the degree with Honours.
  - (2) There shall be three classes of Honours, namely Class I, Class II and Class III and within Class II there shall be two divisions, namely Division 1 and Division 2.
2. If a candidate graduates with First Class Honours and the Board of Studies is of the opinion that the candidate's work is of sufficient merit, that candidate shall receive a bronze medal.

#### Time limits

3. (1) Except with the permission of the Board of Studies in Music, the requirements for the Pass degree must be completed within five calendar years of first enrolment in the degree.
  - (2) Candidates for the degree with Honours shall present themselves for the Honours examination normally one year after qualifying for the Pass degree.
  - (3) Except with the permission of the Board of Studies, a candidate wishing to qualify for the degree with Honours in accordance with section 8 must complete requirements within five calendar years of qualifying for the Pass degree.

#### Pass degree

4. A candidate for the Pass degree shall complete such units of study as may be prescribed by the Board of Studies.
5. With regard to the units of study selected from those prescribed for the degree of Bachelor of Arts, a candidate for the degree of Bachelor of Music shall satisfy the

<sup>1</sup> Tables of units of study appear in the Board of Studies Handbook

prerequisites, corequisites and other requirements for such units of study according to the by-laws and resolutions relating to the degree of Bachelor of Arts.

#### Honours degree

6. (1) A candidate for the degree with Honours shall complete a final Honours year.
- (2) In order to qualify for admission to the final Honours year a candidate shall have qualified for the award of the Pass degree or a Pass degree in music at another institution acceptable to the Board of Studies and, except with the permission of the Board of Studies—
- have gained results of Credit or better in the units of study Music in Society 1, Music in Society 2, Concepts of Musical Language 1A, Concepts of Musical Language 2A, Music 201, 202, 301 and 302, or the equivalent qualifying units of study for a degree in music at another institution as determined by the Board of Studies; and
  - have gained results of Credit or better in at least four of the units of study, Principal Study 1, 2, 3, 4, 5 and 6 or the equivalent qualifying units of study for a degree in music at another institution as determined by the Board of Studies; and
  - have demonstrated to the satisfaction of the Head of the Department of Music the requisite knowledge and aptitude for the final Honours year.
7. Candidates for the degree with Honours will be required to attempt such seminars, units of study and written work for examination as may be prescribed by the Board of Studies.
8. An applicant for admission to candidature for the Honours degree on whom the Pass degree of Bachelor of Music has already been conferred may qualify for the degree with Honours provided that—
- the requirements of section 7 are met; and
  - such additional work is completed as may be prescribed by the Board of Studies in addition to the requirements of section 7.
9. On the recommendation of the Head of the Department of Music, the Board of Studies may permit a candidate to undertake a final year honours course over two consecutive years. This permission will be granted only if the Board of Studies is satisfied that the candidate is unable to attempt the course on a full-time basis.
10. Candidates who fail or discontinue without permission a final honours year may not re-enrol in it.

#### Credit

11. (1) A candidate for the degree of Bachelor of Music who holds another degree or a diploma of the University of Sydney or of another institution approved by the Board of Studies may be granted credit by the Board of Studies towards the degree for not more than 56 credit points.
- (2) A candidate for the degree of Bachelor of Music who has completed a unit of study or units of study in a faculty or under a board of studies within the University of Sydney may be granted credit by the Board of Studies for specific units of study, provided that the candidate is no longer counting those units of study towards the other degree or diploma.
- (3) A candidate for the degree of Bachelor of Music who has completed a relevant unit or units of study for a degree or diploma in another institution approved by the Board of Studies may be granted credit by the Board of Studies for not more than the equivalent of 56 credit points.

#### Combined Bachelor of Arts/Bachelor of Music

12. A candidate qualifies for the combined degrees of Bachelor of Arts and Bachelor of Music by completing 240 credit points in the manner prescribed by the resolutions of the Faculty of Arts and the Board of Studies in Music.\*

## MASTER OF MUSIC

#### Award of the degree

1. (1) The degree shall be awarded as Master of Music.
- (2) The thesis shall be allocated a grade of Pass, Credit, Distinction, or High Distinction.
- (3) If a candidate's thesis is allocated a grade of High Distinction and the Board of Studies is of the opinion that the candidate's work is of sufficient merit, that candidate shall receive a bronze medal.

#### Eligibility for admission

2. An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws\*--
- be a Bachelor of Music of the University of Sydney with First- or Second-Class Honours; or
  - with the permission of the Board of Studies--
    - hold the degree of Bachelor of Music of the University of Sydney with Third Class Honours or in the grade of Pass; or
    - be a graduate of the University of Sydney in any Faculty and under any other Board of Studies;
- and
- have completed studies deemed by the Board of Studies to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music with First- or Second-Class Honours.
3. An applicant for admission to candidature must, in support of the application, nominate for the approval of the Head of Department of Music the method of progression and:
- a proposal for a program of study primarily by research and thesis;
  - or
  - a proposal for one or more original compositions of a substantial nature, and the subject of a short thesis;
  - or
  - a proposed plan of instrumental study leading to one or more instrumental performances in public, and the subject of a short thesis.

#### Probationary admission

4. (1) A candidate may be accepted by the Board of Studies on a probationary basis for a period not exceeding twelve months and upon completion of this period the Board of Studies shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted on a probationary basis, the candidature shall be deemed to have commenced from the date of acceptance.

#### Time limits

5. (1) A full-time candidate shall complete the requirements for the degree not earlier than the end of the first year (twelve months) of candidature and, except with the permission of the Board of Studies on the recommendation of the Head of the Department, not later than the end of the third year (thirty-six months) of candidature.
- (2) A part-time candidate shall complete the requirements for the degree not earlier than the end of the second year (twenty-four months) of candidature and, except with the permission of the Board of Studies on the recommendation of the Head of the Department, not later than the end of the sixth year (seventy-two months) of candidature.

#### Credit

6. A candidate who, before admission to candidature has spent time in advanced study in the University of Sydney, or

\*Chapter 10 of the By-laws has been repealed, and Part 9, section 47, of the University of Sydney (Amendment Act) Rule 1999 refers.

in another university or in another institution may be deemed by the Board of Studies to have spent such time after admission to candidature provided that it represents no more than half of the total candidature.

### Supervision

7. The Board of Studies shall appoint, on the recommendation of the Head of the Department, a full-time member of the academic staff of the Department to act as supervisor of each candidate.

### Requirements for the degree

8. A candidate proceeding by thesis shall—
- complete such seminars as may be prescribed by the Head of the Department;
  - carry out supervised research on a topic approved by the Board of Studies on the recommendation of the Head of the Department;
  - write a thesis embodying the results of the research; and in completion of requirements for the degree,
  - lodge with the Registrar three copies of the thesis typewritten and bound in either a temporary or a permanent form.
9. (1) Theses submitted in a temporary binding should be strong enough to withstand ordinary handling and postage and the preferred form of temporary binding is the 'perfect binding' system; ring-back or spiral binding is not acceptable.
- (2) Theses submitted in a temporary form shall have fixed to the cover a label clearly identifying the name of the candidate, the title of the thesis, and the year of submission.
- (3) Theses submitted in a bound form shall normally be on International Standard A4 size paper sewn and bound in boards covered with bookcloth or buckram or other binding fabric. The title of the thesis, the candidate's initials and surname, the title of the degree, the year of submission and the name of the University of Sydney should appear in lettering on the front cover or on the title page. The lettering on the spine, reading from top to bottom, should conform as far as possible to the above except that the name of the University of Sydney may be omitted and the thesis title abbreviated. Supporting material should be bound in the back of the thesis as an appendix or in a separate set of covers.
- (4) The degree shall not be awarded until the candidate has caused at least two copies of the thesis (containing any corrections or amendments that may be required) to be bound in a permanent form.
10. The candidate shall state in the thesis the sources from which the information was derived, the extent to which the work of others has been used and the portion of the work claimed as original.
11. The thesis shall be accompanied by a statement from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
12. A candidate may not present as the thesis a work which has been presented for a degree in this or another university, but will not be precluded from incorporating such in the thesis provided that in presenting the thesis the candidate indicates the part of the work which has been so incorporated.
13. (1) A candidate may include in a thesis published papers of which the candidate is the sole author, provided that—
- the papers are based on work undertaken during the candidature for the degree;
  - the papers are identified as published work; and
  - the papers are compatible with the overall coherence and organisation of the text of the thesis.
- (2) Any other papers of which the candidate is sole or joint author may be lodged in support of the thesis.

14. A candidate proceeding by the composition option shall—

- complete such seminars as may be prescribed by the Head of the Department;
- compile one or more original compositions of a substantial nature;
- write a minor thesis; and in completion of requirements for the degree,
- lodge with the Department one copy of the thesis and with the Registrar three copies of the compositions in a suitably bound form.

15. A candidate proceeding by the performance option shall—

- complete such seminars as may be prescribed by the Head of the Department;
- complete such lessons and practice on the chosen instrument as may be prescribed;
- write a minor thesis; and in completion of requirements for the degree,
- lodge with the Department one copy of the thesis and present one or more instrumental performances in public.

### Examination

16. On completion of requirements for the degree, the Board of Studies, on the recommendation of the Head of the Department, shall appoint at least two examiners, to examine and report upon the major component of the candidature.

17. The reports of the examiners shall be made available to the Head of the Department who shall consult with the Professor of Music, if the Professor is not the Head of the Department, and the supervisor.

18. The minor component of the candidature shall be examined within the Department.

19. The Head of the Department shall report the result of the examination of the candidature to the Board of Studies, which shall determine the result.

### Progress

20. The Board of Studies may—
- on the recommendation of the Head of the Department, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
  - where, in the opinion of the Board of Studies, the candidate does not show good cause, terminate the candidature.

### GRADUATE DIPLOMA IN MUSICAL COMPOSITION

1. An applicant for admission to candidature for the diploma shall, except as provided in Chapter 10 of the By-laws\*—
- be a graduate of the University of Sydney; and
  - have completed studies in music to the satisfaction of the Head of the Department of Music.
2. A candidate for the diploma shall—
- complete such courses of study and seminars and participate in such composition and performance activities as the Board of Studies, on the recommendation of the Head of the Department, may prescribe; and
  - submit two or more original compositions.
3. The compositions submitted in accordance with section 2(b) shall be accompanied by a declaration by the candidate that they are the candidate's own work and that they were begun and completed during the period of candidature for the diploma.
4. Except with the permission of the Board of Studies, a candidate shall complete the requirements for the diploma in one year of full-time study.

\*Chapter 10 of the By-laws has been repealed, and Part 9, section 47, of the University of Sydney (Amendment Act) Rule 1999 refers.

5. The head of the department shall report the results of the examination of the units of study and seminars, of the composition and performance activities and of the original compositions to the Board of Studies, which shall determine the result of the candidature.

## RESOLUTIONS OF THE BOARD OF STUDIES

### BACHELOR OF MUSIC<sup>1</sup>

Pursuant to the resolutions of the Senate relating to the degree of Bachelor of Music, the Board of Studies in Music has prescribed as follows:

#### Units of study

1. The qualifying units of study for the degree are divided into Junior and Senior units of study and are assigned credit point values of 3 or 6 for Junior units of study and 4 or 8 for Senior units of study.
2. The qualifying music units of study for the degree and the credit point values of such units of study are set out in the table of music units of study attached to these resolutions.

#### Pass degree

3. To qualify for the pass degree, candidates shall complete the following units of study to the value of 144 credit points unless granted credit in accordance with section 11 of the resolutions of the Senate relating to the degree:

- (1) at least 40 credit points from units of study listed in the table of units of study attached to the resolutions of the Senate relating to the degree of Bachelor of Arts, of which—
  - (a) at least 16 credit points shall be from Senior units of study; and
  - (b) no credit points shall be from the units of study Concepts of Musical Language 1A, Concepts of Musical Language 2A, Ensemble Performance 1, Ensemble Performance 2, Music 203, Music Honours 1, Music Honours 2 and Music 303;
- (2) Music in Society 1, Music in Society 2, Concepts of Musical Language 1B, Concepts of Musical Language 2B, Music 201, 202, 301 and 302;
- (3) Principal Study 1, 2, 3, 4, 5 and 6; and
- (4) BMus Studies 1, 2, 3, 4, 5 and 6.

#### Honours degree

4. A candidate for the degree with Honours shall complete BMus IV Honours as prescribed in the attached table of units of study in the fourth year, or equivalent, of candidature.

#### Restrictions

5. A candidate may not count a particular unit of study more than once towards the degree, or count two units of study which overlap substantially in content.
6. Candidates who present themselves for re-examination in a unit of study or seminar shall not be eligible for any prize or scholarship awarded in connection with that unit of study or seminar.

#### Corequisites

7. If a corequisite for a unit of study or seminar is not satisfied, that corequisite then becomes a prerequisite for any further unit of study in the subject area.

#### Lapse and suspension of candidature

8. A candidate must re-enrol at the start of each calendar year unless the Board of Studies has approved suspension of candidature. Candidature lapses if a candidate has not obtained approval for a suspension and does not enrol.
9. Candidates whose candidature has lapsed must be selected for admission again before they can re-enrol.

10. Candidates who re-enrol after a period of suspension must proceed under the by-laws and resolutions in force at the time of re-enrolment.

#### Transitional provision

11. Candidates who first enrolled for the degree before 1994 and have not had a period of suspension or exclusion may qualify for the award of the degree under the resolutions in force during 1994.

#### Varying of resolutions

12. In exceptional circumstances, the Chair of the Board of Studies may vary these resolutions and the attached table of units of study in respect of a particular candidate.

#### Temporal provision

13. These resolutions apply from 1 January 1995.

### MASTER OF MUSIC

Pursuant to the resolutions of the Senate relating to the degree of Master of Music, the Board of Studies in Music has prescribed as follows:

1. Applicants for admission to candidature must have completed at an overall credit in their undergraduate degree/s, or produce evidence of having satisfactorily completed the equivalent of three full-year courses (other than Music) normally available to undergraduates in the Faculty of Arts, one of which must be a language other than English.
2. As required under section 8 of the resolutions of the Senate pertaining to the degree of Master of Music, the seminars prescribed by the Head of Department of Music for candidates for the degree of Master of Music are to be as specified in the Department of Music's General Guidelines for Postgraduate Degrees in Music (April 1988), or any revision thereof.

### GRADUATE DIPLOMA IN MUSICAL COMPOSITION

Entry to the diploma course is open to graduates who-

- (i) are eligible for admission to candidature for the Master of Music degree; or
- (ii) have a Pass degree in Music or in Arts with a major in music and who are ineligible for entry to the Master of Music course.

Candidates undertake two semesters' work in Composition, attend the weekly Composers' Workshop, participate in the Department's performance activities, and undertake seminars as deemed necessary. The course is tailored to suit the needs of the individual student. Enquiries should be directed to the Convenor of Composition Studies.

<sup>1</sup>These Resolutions are under review in 2001 and subject to change. Enquiries should be made to the Board Office.

# Board of Studies in Social Work

## RESOLUTIONS OF THE SENATE

### CONSTITUTION OF THE BOARD OF STUDIES IN SOCIAL WORK

1. The Board of Studies in Social Work shall comprise the following persons:

- (a) the professors, readers, associate professors, senior lecturers, lecturers and associate lecturers, being full-time permanent and full-time temporary members of the teaching staff in the Department of Social Work and Social Policy;
  - (b) the Dean of the Faculty of Arts or the Dean's nominee;
  - (c) the Heads of and the professors in the Departments of Anthropology, Behavioural Sciences in Medicine, Community Medicine, Educational Psychology, Measurement and Technology, Government and Public Administration, Paediatrics and Child Health, Public Health, Psychiatry, Psychology and the Schools of Social and Policy Studies in Education and Teaching and Curriculum Studies;
  - (d) not more than three students elected in the manner prescribed by resolution of the Senate;
  - (e) not more than five part-time members of the teaching staff in the Department of Social Work, Social Policy and Sociology appointed by the persons referred to in subsections (a) to (d); and
  - (f) not more than eight persons appointed by the persons referred to in subsections (a) to (d), of whom at least five persons shall be associated with the professional teaching of the Department.
2. The members appointed in accordance with sections 1(e) or (f) shall hold office for a period of two years commencing on 1 January following their appointment and shall be eligible for reappointment.

### Quorum

3. At any meeting of the Board of Studies, eight members shall form a quorum.

### Functions of the Board of Studies

4. The Board of Studies shall supervise the award of the degrees in Social Work and, in particular, the Board:
- (a) shall supervise the teaching and examining in such subjects as may be provided by the Department of Social Work, Social Policy and Sociology and prescribed by resolution of the Senate;
  - (b) shall be responsible for the conduct of examinations in those subjects with the assistance of such examiners as the Academic Board may, on the

recommendation of the Board of Studies or of the Chairperson of the Board of Studies, from time to time appoint;

- (c) shall take cognisance of and encourage scholarship and research in those subjects;
- (d) may consider and report to the Academic Board on all matters relating to the degrees;
- (e) shall consider and report upon all matters referred to it by the Senate, the Academic Board or the Vice-Chancellor; and
- (f) shall elect one of its members as Chairperson.

### Election of Chairperson and Acting Chairperson

5. The Board shall, at its first meeting in every second year, elect as Chairperson a member of the full-time permanent teaching staff of the University who is an associate professor or a professor, but not a member of the Department of Social Work and Social Policy, who shall hold office for a period of two years from the date of election and who, if not otherwise a member of the Board, shall be a member during such period of office.

6. The Board of Studies may elect from amongst the heads of departments and professors referred to in section 1 a person to be Acting Chairperson who shall in the event of the absence or inability of the Chairperson to act through illness or any other cause, be deemed to be, and have the powers and duties of the Chairperson.

7. If the office of Chairperson becomes vacant by death, resignation or otherwise before the expiration of the full term, a successor shall be elected at a duly convened meeting of the Board to be held as soon as conveniently may be, and the Chairperson so elected shall hold office during the remainder of the term.

### DEGREES, DIPLOMAS AND CERTIFICATES IN SOCIAL WORK

1. The degrees in Social Work shall be:
- (a) Bachelor of Social Work (BSW)
  - (b) Master of Social Work (MSW)
  - (c) Master of Social Work (International) (MSW(International))
  - (d) Master of Philosophy in Social Work (MPhilSW)
  - (e) Doctor of Social Work (DSW).
  - (f) Doctor of Letters in Social Work (DLittSW)
2. The diploma in Social Work shall be:  
Graduate Diploma in Social Work (GradDipSW).
3. The certificates in Social Work shall be:
- (a) Graduate Certificate in Social Work: Professional Practice Supervision (GradCertSW:PPS)
  - (b) Graduate Certificate in Social Work: Dying, Death and Palliative Care (GradCertSW:DDPL).

### BACHELOR OF SOCIAL WORK<sup>1</sup>

1. These Resolutions of the Senate relate to the degree of Bachelor of Social Work and the combined degree course Bachelor of Arts/Bachelor of Social Work.

These Resolutions must be read in conjunction with the University of Sydney (Coursework) Rule 2000, which sets out the requirements for all coursework courses, and the relevant Board of Studies Resolutions.

### Requirements for the Pass Degree

2. To qualify for the award of the pass degree candidates must:

- (1) complete successfully units of study giving credit for a total of 192 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University

### Requirements for the Honours Degree

3. To qualify for the award of the honours degree candidates must complete the honours requirements published in the Board resolutions relating to the course.

<sup>1</sup> Enquiries about Board of Studies Resolutions should be directed to the Board of Studies Office.

**Requirements for the Combined Degrees**

4. To qualify for the award of the two degrees in the combined degree course Bachelor of Arts/Bachelor of Social Work, students must complete the requirements published in the Board and the Faculty of Arts resolutions relating to the course.

**MASTER OF SOCIAL WORK****MASTER OF SOCIAL WORK (INTERNATIONAL)****MASTER OF PHILOSOPHY IN SOCIAL WORK****A. MASTER OF SOCIAL WORK AND MASTER OF SOCIAL WORK (INTERNATIONAL)****Admission**

1. An applicant for admission to candidature for the degree of Master of Social Work or Master of Social Work (International) shall:

- (1) hold a four-year Bachelor of Social Work degree or equivalent, recognised by the Australian Association of Social Workers; and
  - (2) have been in full-time employment in Social Work for a minimum of one year.
2. (1) A candidate may be accepted by the Chairperson of the Board of Studies on a probationary basis for a period not exceeding twelve months and, on completion of this probationary period, the Chairperson shall review the candidate's work and shall either confirm or terminate the candidature.
- (2) The candidature of a candidate accepted in accordance with subsection (1) shall be deemed to have commenced from the date of such acceptance.

**Degree requirements**

3. A candidate shall attend such units of study and pass such examinations in each unit of study as the Board of Studies, on the recommendation of the Chair of the Department of Social Work, Social Policy and Sociology, shall prescribe.

**B. MASTER OF PHILOSOPHY IN SOCIAL WORK****Admission**

4. An applicant for admission to candidature for the degree of Master of Philosophy in Social Work shall:

- (1) (a) hold a four-year Bachelor of Social Work degree or equivalent with first or second class Honours, or
- (b) being a Bachelor of Social Work without first class or second class Honours, either produce evidence to the satisfaction of the Chairperson of having completed equivalent work or complete, to the satisfaction of the Chairperson of the Board of Studies, a period of probationary candidature, or
- (c) be a Master of Social Work with merit; and
- (2) have been in full-time employment in Social Work for a minimum of one year.

**Degree requirements**

5. (1) A candidate shall:
- (a) carry out supervised research on a topic approved by the Chairperson of the Board of Studies on the recommendations of the Chair of the Department of Social Work, Social Policy and Sociology;
  - (b) write a thesis embodying the results of this research; and
  - (c) lodge with the Secretary of the Board of Studies three copies of the thesis, typewritten and bound in accordance with the resolutions of the Board of Studies.
- (2) The Chairperson of the Board of Studies shall appoint, on the recommendation of the Chair of the

Department of Social Work, Social Policy and Sociology, a full-time member of the University academic staff to act as the supervisor of the candidate.

(3) In any thesis lodged by the candidate, the candidate shall state generally in a preface and specifically in notes the source from which the information in the thesis was taken, the extent to which the candidate has made use of the work of others and the proportion of the thesis which is claimed as original.

(4) A thesis lodged by a candidate shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.

(5) The Chairperson, on the recommendation of the Chair of the Department of Social Work, Social Policy and Sociology, shall appoint a least two examiners of the thesis, of whom at least one shall be external to the University.

(6) The examiners shall report to the Chairperson who shall determine the result of the examination.

(7) In special cases the Chairperson, on the recommendation of the Chair of the Department of Social Work, Social Policy and Sociology, may require the candidate to take an examination in the area of the thesis.

**C. GENERAL PROVISIONS RELATING TO ALL DEGREES OF MASTER**

6. (1) A full-time candidate for the degree of Master shall present for examination for the award not earlier than the end of the first year of candidature and not later than the end of the third year of candidature, except with the permission of the Chairperson of the Board of Studies on the recommendation of the Chair of the Department of Social Work, Social Policy and Sociology.
- (2) A part-time candidate for the degree of Master shall present for examination for the award not earlier than the end of the second year of candidature and not later than the end of the sixth year of candidature, except with the permission of the Chairperson, on the recommendation of the Chair of the Department of Social Work, Social Policy and Sociology.
- (3) Time spent by a candidate in advanced study in the University of Sydney, or in another university, or in another equivalent institution, before admission to candidature, may be deemed by the Chairperson to be time spent after such admission, provided that it represents no more than half of the total candidature.

**Unsatisfactory progress**

7. The Chairperson of the Board of Studies may:
- (1) on the recommendation of the Chair of the Department of Social Work, Social Policy and Sociology, call upon any candidate for the degree of Master to show cause why the candidature should not be terminated by reason of unsatisfactory progress towards completion of the course; and
  - (2) where, in the opinion of the Chairperson, the candidate does not show good cause, terminate the candidature.

**Grade of award**

8. (1) The award of Master of Social Work, Master of Social Work (International) and Master of Philosophy in Social Work shall be made in one grade only.
- (2) An outstanding candidate may receive the award with merit.
- (3) If the Chairperson of the Board of Studies is of the opinion that the candidate's work is of sufficient merit, that candidate shall receive a bronze medal.

**Consultation**

9. Where the Chair of the Department of Social Work, Social Policy and Sociology is required to make a

recommendation under sections 5, 6 and 7 above, the Chair shall do so only after consultation with the supervisor, if there is one of the candidate concerned.

### DOCTOR OF SOCIAL WORK

1. (1) An applicant for admission to candidature shall:
  - (a) lodge an application with the Board of Studies;
  - (b) submit with the application an outline of the proposed course of advanced study and research, including the area of the proposed thesis, proposals for the practicum and proposals for related coursework units of study; and
  - (c) have been in full-time employment in Social Work for a minimum of four years.(2) An applicant for admission to part-time candidature shall submit with the application a written undertaking that the applicant will:
  - (a) have sufficient time available to complete the requirements for the degree in accordance with section 10(2) and within the maximum period prescribed in section 10(3) of these resolutions; and
  - (b) be able to attend at the University at such times and on such occasions for purposes of consultation and participation in departmental activities, as may be required by the Chairperson of the Board of Studies on the recommendation of the Chair of the Department of Social Work, Social Policy and Sociology.

#### Admission to candidature by the Chairperson of the Board of Studies

2. The Chairperson of the Board of Studies may admit an applicant to candidature for the degree if:
  - (1) the candidature's application complies with section 1, and
  - (2) (except as provided in section 3 of these resolutions) the applicant holds or has fulfilled the requirements for:
    - (a) the degree of Bachelor of Social Work of the University of Sydney with First Class Honours or Second Class Honours, Division 1, or
    - (b) the degree of Master of Social Work with Merit or the degree or Master of Philosophy in Social Work of the University of Sydney.

#### Admission to candidature by the Academic Board

3. On the recommendation of the Chairperson of the Board of Studies, the Academic Board may admit to candidature for the degree an applicant whose application complies with section 1, and who:
  - (a) is either —
    - (i) a social work graduate of another university or tertiary education institution; or
    - (ii) a person accepted by the Chairperson and by the Academic Board as having standing equivalent to that required of a social work graduate of the University who is qualified for admission to candidature for the degree;and
  - (b) is recommended by the Chairperson as being suitably prepared in the particular field of study in which the applicant proposes to be a candidate.

#### Studies during the candidature

4. (1) Except with the permission of the Chairperson of the Board of Studies, a candidate will pursue an approved course of advanced study, professional practice and research, comprising:
  - (a) eight graduate semester units of study at the doctoral degree level including:
    - (i) a unit of study examining aspects of current social work professional theory and practice,
    - (ii) a unit of study dealing with research methods appropriate to examining social work practice,
    - (iii) a unit of study dealing with social policy,

- (iv) an additional unit of study in one of the areas contained in paragraphs (i), (ii) and (iii) and
- (v) two units of study related to the areas of the proposed practice development research and the thesis; and

- (b) a thesis of approximately 50000 words (or equivalent) in length investigating a specific aspect or specific aspects of social work professional practice related to the practice development research and approved by the Chairperson of the Board of Studies.
- (2) The Chairperson may grant credit for a maximum of 3 postgraduate course units for units of study undertaken elsewhere at this University or at another university which are considered to be equivalent to units of study to be undertaken in accordance with section 4(1)(a), provided that:
  - (a) no unit of study for which credit is granted has been a basis for the award of any other award;
  - (b) each unit of study is passed at a level, or with such additional assessment or other requirements, as may be determined by the Chairperson in each case; and
  - (c) each unit of study was completed within the four years immediately preceding the commencement of candidature for the degree of Doctor of Social Work.(3) The Chairperson may approve a variation in a candidate's units of study and research.

#### Credit for previous studies

##### 5. (1) Coursework degrees

The Chairperson may grant a candidate credit for:

- (a) up to 3 postgraduate coursework units of study, and 2 postgraduate research units of study in respect of units of study completed for the degree of Master of Social Work in this University; or
- (b) up to 2 postgraduate coursework units of study in respect of units of study completed elsewhere in this University or at another university, provided that:
  - (i) no unit of study for which credit is granted has been a basis for the award of any other award;
  - (ii) the units of study were passed at a level or with such additional assessment or other requirements as may be determined by the Chairperson in each case;
  - (iii) the units of study were completed within six years immediately preceding the commencement of candidature for the degree of Doctor of Social Work; and
  - (iv) each unit of study falls within the scope of the approved course of study and research under section 4.

##### (2) Research Degrees

The Chairperson may grant credit for the whole or any part of a period of candidature undertaken for the degree of Master of Philosophy in Social Work or the degree of Doctor of Philosophy in the Faculty of Arts provided that the candidate has abandoned candidature for the degree for which credit is sought and the period of candidature for which credit is sought:

- (a) involved a course of advanced study and research related to the candidate's proposed course of advanced study and research for the degree of Doctor of Social Work; and
- (b) was taken within six years immediately preceding the commencement of candidature for the degree of Doctor of Social Work.

#### The thesis

6. (1) The candidate shall present a thesis of approximately 50000 words (or equivalent) in length, which shall be substantial and original contribution to

the subject concerned. The candidate shall state the sources from which the information is derived, the extent to which the work of others has been made use of, and the portion of the work the candidate claims as original.

- (2) The topic of the thesis shall be approved by the Chairperson of the Board of Studies.
- (3) The Chairperson on the recommendation of the Chair of the Department of Social Work, Social Policy and Sociology shall appoint a supervisor who shall be a member of the academic staff of the department. In appropriate cases the Chairperson may appoint an associate supervisor.
- (4) A candidate may not present as the thesis any work which has been presented for a degree at this or another university, but the candidate will not be precluded from incorporating such work in the thesis, provided that, in presenting the thesis, the candidate indicates the part of the work which has been so incorporated.
- (5) A candidate shall submit to the Secretary of the Board of Studies four copies of the thesis in a form prescribed by the Board of Studies.
- (6) The thesis shall be accompanied by a certificate from the supervisor stating whether, in the supervisor's opinion, the form of presentation of the thesis is satisfactory.
- (7) When the degree has been awarded, a copy of the thesis incorporating any required emendations and revisions shall be lodged in the University Library.

#### Appointment of examiners

7. (1) On receiving the thesis and having considered the certificate of the supervisor, the Chairperson of the Board of Studies shall consult with the Chair of the Department of Social Work, Social Policy and Sociology and, if he or she thinks fit, appoint examiners. The supervisor may not be an examiner.
- (2) If the Chairperson, after consultation with the Chair of the Department of Social Work, Social Policy and Sociology, resolves to appoint examiners she or he shall appoint three examiners, at least one of whom shall be external to the University.
- (3) The Chairperson shall report the names of the examiners appointed to the Academic Board, which may appoint one or more additional examiners.
- (4) In any case where the Chairperson, having received the thesis and having considered the report of the supervisor, resolves not to appoint examiners, he or she shall report the circumstances for this decision to the Academic Board.

#### Degree result

8. Upon the completion of the coursework at the level prescribed by the Board of Studies, after consideration of the report of the supervisor of the practicum and after consideration of the reports of the examiners on the thesis, the Chairperson of the Board of Studies shall submit the reports, together with a recommendation concerning the award of the degree, to the Academic Board which shall determine the result of the candidature

#### Time Limits

9. (1) Subject to subsection (2) a candidate may proceed either on a full-time or part-time basis.
- (2) Except in special circumstances and with the approval of the Chairperson of the Board of Studies a candidate shall complete a minimum of thirty weeks of full-time candidature taken over such a period of time and in such a manner as may be approved by the Chairperson.
- (3) Except in special circumstances and with the approval of the Chairperson a candidate shall complete all the requirements for the degree not earlier than the end of the third and not later than the end of the sixth

year of candidature, excluding any period of approved suspended candidature.

- (4) A candidate shall prepare annually, before enrolment, a statement of the work done by the candidate towards completion of the requirements for the degree and submit it to the appointed supervisor in accordance with Academic Board policy.
- (5) The supervisor shall also prepare a report on the work done by the candidate, which shall be shown to the candidate for comment, and the candidate shall sign the report as having sighted the contents.
- (6) Both reports shall then be forwarded to the Chairperson.
- (7) Where, in the opinion of the Chairperson, a candidate has not made satisfactory progress towards completing the requirements for the degree the Chairperson may call upon the candidate to show cause why the candidature should not be terminated for the lack of satisfactory progress.

### GRADUATE DIPLOMA IN SOCIAL WORK

#### Eligibility for admission

1. Admission to candidature for the Graduate Diploma in Social Work is restricted, except as provided in Chapter 10 of the By-laws\*, to:

- (1) in the case of nationals or permanent Australian residents, applicants with a four-year Bachelor of Social Work award or equivalent, recognised by the Australian Association of Social Workers, and who have been in full-time employment in Social Work for a minimum of one year;
- (2) in the case of overseas students, applicants not intending to practise in Australia and with the recognised equivalent of a four-year Bachelor of Social Work award.

#### Availability

2. (1) Admission to the Graduate Diploma in Social Work may be limited by quota.
- (2) In determining the quota the University will take into account:
  - (a) availability of resources including space, library, equipment and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature, the Board of Studies in Social Work shall take account of the quota and will select in preference candidates who are most meritorious in terms of section 1 above.

#### Method of progression

3. A candidate for the Graduate Diploma in Social Work shall proceed primarily by coursework.

#### Time limits

4. A candidate may proceed on a full-time or a part-time basis.
5. (1) A full-time candidate shall complete the requirements for the Graduate Diploma in Social Work not earlier than the end of the second semester of candidature and, unless otherwise determined on behalf of the Board of Studies in Social Work by the Chairperson of the Board of Studies in Social Work, on the recommendation of the Head of the Department of Social Work, Social Policy and Sociology, not later than the end of the fourth semester of candidature.
- (2) A part-time candidate shall complete the requirements for the Graduate Diploma in Social Work not earlier than the end of the fourth semester of candidature and, unless otherwise determined on behalf of the Board of Studies in Social Work by the Chairperson of the Board of Studies in Social Work, on the recommendation of the Head of the Department of



Social Work, Social Policy and Sociology, not later than the end of the sixth semester of candidature.

### Credit

6. A candidate who before admission to candidature has spent time in advanced study at the University of Sydney or at another University or institution, and has completed work considered by the Chairperson of the Board of Studies in Social Work on behalf of the Board of Studies in Social Work, on the recommendation of the Head of the Department of Social Work, Social Policy and Sociology, to be equivalent to work prescribed for the Graduate Diploma, may receive credit towards satisfying the requirements for the Graduate Diploma, provided that no more than half the requirements are so met, except as provided for in section 7 below.

7. A candidate who has been enrolled at the University of Sydney as a candidate for the Master of Social Work may receive credit towards satisfying up to all of the requirements for the Graduate Diploma in Social Work provided that the candidate ceases to be a candidate for that Master of Social Work degree.

### Requirements for the Graduate Diploma in Social Work

8. A candidate for the Graduate Diploma in Social Work shall complete six units of study proscribed on behalf of the Board of Studies by the Chairperson of the Board of Studies, on the recommendation of the Head of the Department of Social Work, Social Policy and Sociology.

### Examination

9. A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these.

10. On completion of the requirements for the Graduate Diploma in Social Work the results of the examination of coursework shall be reported to the Board of Studies in Social Work which shall determine the result of the candidature.

11. The Graduate Diploma in Social Work shall be awarded in one grade only, provided that an outstanding candidate may be awarded the Graduate Diploma in Social Work with merit.

### Progress

12. The Chairperson of the Board of Studies, on the recommendation of the Head of the Department of Social Work, Social Policy and Sociology, may on behalf of the Board of Studies call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Diploma in Social Work and where, in the opinion of the Chairperson of the Board of Studies, on the recommendation of the Head of the Department of Social Work, Social Policy and Sociology, the candidate does not show good cause, terminate the candidature.

### Transfer of candidature to the Master of Social Work

13. The Chairperson of the Board of Studies, on the recommendation of the Head of the Department of Social Work, Social Policy and Sociology, may on behalf of the Board of Studies permit candidates in the Graduate Diploma in Social Work who achieve a result of Credit or above in their completed units of study to transfer candidature to the Master of Social Work.

## GRADUATE CERTIFICATE IN SOCIAL WORK: PROFESSIONAL PRACTICE SUPERVISION

### Eligibility for admission

1. Admission to candidature for the Graduate Certificate in Social Work: Professional Practice Supervision is restricted, except as provided in Chapter 10 of the **By-laws\***, to applicants with a four-year Bachelor of Social Work degree

or equivalent, recognised by the Australian Association of Social Workers, and who have been in full-time employment in Social Work for a minimum of one year.

BOARD OF STUDIES  
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### Availability

2. (1) Admission to the Graduate Certificate in Social Work: Professional Practice Supervision may be limited by quota.

(2) In determining the quota the University will take into account:

- availability of resources including space, library, equipment and computing facilities; and
- availability of adequate and appropriate supervision.

(3) In considering an application for admission to candidature, the Board of Studies in Social Work shall take account of the quota and will select in preference candidates who are most meritorious in terms of section 1 above.

### Method of progression

3. A candidate for the Graduate Certificate in Social Work: Professional Practice Supervision shall proceed by coursework.

### Time limits

4. A candidate may proceed on a full-time or a part-time basis.

5. (1) A full-time candidate shall complete the requirements for the Graduate Certificate in Social Work: Professional Practice Supervision not earlier than the end of the first semester of candidature and, unless otherwise determined on behalf of the Board of Studies in Social Work by the Chairperson of the Board of Studies in Social Work, on the recommendation of the Head of the Department of Social Work, Social Policy and Sociology, not later than the end of the second semester of candidature.

(2) A part-time candidate shall complete the requirements for the Graduate Certificate in Social Work: Professional Practice Supervision not earlier than the end of the second semester of candidature and, unless otherwise determined on behalf of the Board of Studies in Social Work by the Chairperson of the Board of Studies in Social Work, on the recommendation of the Head of the Department of Social Work, Social Policy and Sociology, not later than the end of the fourth semester of candidature.

### Credit

6. Except as provided for in section 7 below, no credit towards the Graduate Certificate in Social Work: Professional Practice Supervision shall be given for work completed prior to admission for the Graduate Certificate in Social Work: Professional Practice Supervision.

7. A candidate who has been enrolled at the University of Sydney as a candidate for the Master of Social Work or the Graduate Diploma in Social Work may receive credit towards satisfying up to all of the requirements for the Graduate Certificate in Social Work: Professional Practice Supervision provided that the candidate ceases to be a candidate for that Master of Social Work or Graduate Diploma in Social Work degree.

### Requirements for the Graduate Certificate in Social Work: Professional Practice Supervision

8. A candidate for the Graduate Certificate in Social Work: Professional Practice Supervision shall complete the following four units:

- Theory of Professional Practice Supervision;
- Practice Development; and
- Two units of study proscribed on behalf of the Board of Studies by the Chairperson of the Board

\* Chapter 10 of the By-laws has been repealed, and Part 9, section 47, of the University of Sydney (Amendment Act) Rule 1999 refers

of Studies, on the recommendation of the Chair of the Department of Social Work, Social Policy and Sociology.

#### **Examination**

9. A candidate may be tested by written and oral examination, assignments, exercises and practical work or any combination of these.

10. On completion of the requirements for the Graduate Certificate in Social Work: Professional Practice Supervision the results of the examination of coursework shall be reported to the Board of Studies in Social Work which shall determine the result of the candidature.

11. The Graduate Certificate in Social Work: Professional Practice Supervision shall be awarded in one grade only, provided that an outstanding candidate may be awarded the Graduate Certificate in Social Work: Professional Practice Supervision with Merit.

#### **Progress**

12. The Chairperson of the Board of Studies, on the recommendation of the Head of the Department of Social Work, Social Policy and Sociology, may on behalf of the Board of Studies call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Certificate in Social Work: Professional Practice Supervision and where, in the opinion of the Chairperson of the Board of Studies, on the recommendation of the Head of the Department of Social Work, Social Policy and Sociology, the candidate does not show good cause, terminate the candidature.

#### **Transfer of candidature to the Graduate Diploma in Social Work**

13. The Chairperson of the Board of Studies, on the recommendation of the Head of the Department of Social Work, Social Policy and Sociology, may on behalf of the Board of Studies permit candidates in the Graduate Certificate in Social Work: Professional Practice Supervision who have achieved a result of Credit or above in their completed certificate units to transfer candidature to the Graduate Diploma in Social Work.

### **GRADUATE CERTIFICATE IN SOCIAL WORK: DYING, DEATH AND PALLIATIVE CARE**

#### **Eligibility for admission**

1. An applicant for admission to candidature for the Graduate Certificate in Social Work: Dying, Death and Palliative Care shall:

- (1) hold a four-year Bachelor of Social Work degree or equivalent, recognised by the Australian Association of Social Workers; and
- (2) have been in full-time employment in Social Work for a minimum of one year.

#### **Availability**

2. (1) Admission to the Graduate Certificate may be limited by quota.
- (2) In determining the quota the University will take into account:
  - (a) availability of resources including space, library, equipment and computing facilities; and
  - (b) availability of adequate and appropriate supervision.
- (3) In considering an application for admission to candidature, the Chairperson of the Board of Studies in Social Work shall take account of the quota and will select in preference candidates who are most meritorious in terms of section 1 above.

#### **Method of progression**

3. A candidate for the Graduate Certificate shall proceed by coursework.

#### **Time Limits**

4. (1) A candidate shall proceed on a part-time basis.
- (2) A candidate shall complete the requirements for the Graduate Certificate not earlier than the end of the second semester of candidature and, unless otherwise determined by the Chairperson of the Board of Studies, on the recommendation of the Chair of the Department of Social Work, Social Policy and Sociology, not later than the end of the fourth semester of candidature.

#### **Credit**

5. No credit towards the Graduate Certificate shall be given for work completed prior to admission to candidature.

#### **Requirements for the Graduate Certificate in Social Work: Dying, Death and Palliative Care**

6. A candidate for the Graduate Certificate shall complete the following four units:

- (a) The Social Construction of Death, Dying and Mourning
- (b) Social Practices in Palliative Care
- (c) Theory/Practice Development
- (d) Ethics, Policy and Politics: How Are We To Die?

#### **Examination**

7. A candidate may be tested by written and oral examinations, assignments, exercises and practical work or any combination of these, as prescribed by the Board of Studies.

8. The candidate's results in each unit of study will be reported to the Chairperson of the Board of Studies who shall determine the result of the candidature.

#### **Progress**

9. The Chairperson of the Board of Studies, on the recommendation of the Chair of the Department of Social Work, Social Policy and Sociology, may call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the Graduate Certificate and where, in the opinion of the Chairperson, on the recommendation of the Chair of the Department of Social Work, Social Policy and Sociology, the candidate does not show good cause, terminate the candidature.

## **RESOLUTIONS OF THE BOARD OF STUDIES**

### **MASTER OF SOCIAL WORK AND MASTER OF PHILOSOPHY IN SOCIAL WORK**

#### **A. MASTER OF SOCIAL WORK**

(1) A candidate shall complete eight units of study approved by the Board of Studies, including such core units as may be determined by the Board of Studies.

#### **B. MASTER OF SOCIAL WORK (INTERNATIONAL)**

(1) A candidate shall complete eight units of study approved by the Chairperson of the Board of Studies, including such core units as may be determined by the Chairperson.

#### **C. MASTER OF PHILOSOPHY IN SOCIAL WORK**

(1) A candidate shall complete:

- (a) such core units of study as may be required by the Board of Studies; and
- (b) a 30,000 word thesis in accordance with the resolutions of the senate.

(2) (a) The Chairperson of the Board of Studies, on the recommendation of the Chair of the Department of Social Work, Social Policy and Sociology, may on behalf of the Board of Studies permit a candidate for the degree of Master of

Philosophy in Social Work who has completed two or more semesters of candidature to transfer to candidature for the degree of Master of Social Work.

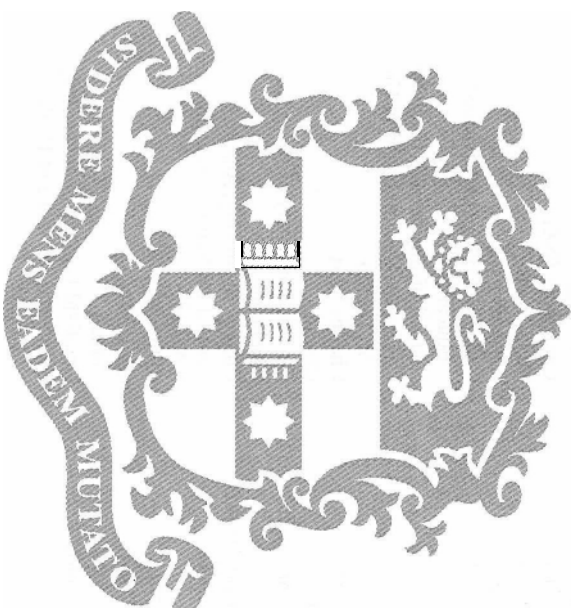
- (b) A recommendation made under subresolution (a) shall include a recommendation about the amount of credit, if any, that shall be given for work already completed. Such credit may not exceed three units of study.

The Chairperson of the Board of Studies in Social Work, on the recommendation of the Chair of the Department of Social Work, Social Policy and Sociology, may on behalf of the Board of Studies exempt a candidate for the degree of Master of Philosophy in Social Work from completing the core units of study prescribed in accordance with resolution 2(a) on account of equivalent units of study previously completed.



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## Abbreviations



# Abbreviations

Set out below is a list of some of the abbreviations used for the names of the institutions whose degrees or diplomas are held by members of the staff.

<b>Abbreviation</b>	<b>Institution</b>		
<i>Aberd</i>	Aberdeen	<i>Dal</i>	Dalhousie
<i>Acad</i>	Acadia	<i>Dub</i>	Dublin, Trinity College
<i>Adel</i>	Adelaide	<i>Durh</i>	Durham
<i>AIMLS</i>	Australian Institute of Medical Laboratory Scientists	<i>Edin</i>	Edinburgh
<i>Alta</i>	Alberta	<i>ELBud</i>	Eotvos Lorand, Budapest
<i>ANU</i>	Australian National	<i>Exe</i>	Exeter
<i>ANZCP</i>	Australian & New Zealand College of Psychiatrists	<i>Flin</i>	Hinders University of South Australia
<i>Auck</i>	Auckland	<i>Flor</i>	Florida
<i>AustCollTheol</i>	Australian College of Theology	<i>Glas</i>	Glasgow
<i>Belf</i>	Belfast (Queen's University of)	<i>GTS (NY)</i>	General Theological Seminary, New York
<i>Berl</i>	Berlin, <b>Friedrich-Wilhelms- Universität</b> (pre-war)	<i>Hary</i>	Harvard
<i>Birm</i>	Birmingham	<i>HK</i>	Hong Kong
<i>Born</i>	Bombay	<i>HP</i>	Himachal Pradesh
<i>BrCol</i>	British Columbia	<i>IISc</i>	Indian Institute of Science, Bangalore
<i>Bres</i>	Breslau	<i>Ill</i>	Illinois
<i>Brist</i>	Bristol	<i>JCUNQ</i>	James Cook University of Northern Queensland
<i>Bud</i>	Budapest	<i>Johns H</i>	Johns Hopkins
<i>CAI</i>	City Art Institute	<i>Khan</i>	Khartoum
<i>Calc</i>	Calcutta	<i>Kuruk</i>	Kurukshetra
<i>Calg</i>	Calgary	<i>Lanc</i>	Lancaster
<i>Calif</i>	California	<i>LaT</i>	La Trobe
<i>CalTech</i>	California Institute of Technology	<i>Leic</i>	Leicester
<i>Camb</i>	Cambridge	<i>Ley</i>	Leyden
<i>Cant</i>	Canterbury (NZ)	<i>Liv</i>	Liverpool
<i>Cape T</i>	Cape Town	<i>Lond</i>	London
<i>Car</i>	Carleton	<i>Lough</i>	Loughborough University of Technology
<i>CCAE</i>	Canberra College of Advanced Education	<i>Luck</i>	Lucknow
<i>CEI</i>	Council of Engineering Institutions	<i>McG</i>	McGill
<i>Ceyl</i>	Ceylon (now incorporated in Univ of Sri Lanka)	<i>McM</i>	McMaster
<i>CSturt</i>	Charles Sturt	<i>Macq</i>	Macquarie
<i>Chic</i>	Chicago	<i>Madr</i>	Madras
<i>Chinese HK</i>	Chinese University of Hong Kong	<i>Mak</i>	Makerere
<i>Cinc</i>	Cincinnati	<i>Manc</i>	Manchester (Victoria University of)
<i>CollNursAust</i>	College of Nursing, Australia	<i>Manit</i>	Manitoba
<i>CNAA</i>	Council for National Academic Awards	<i>Mass</i>	Massachusetts
<i>Col</i>	Columbia	<i>MCD</i>	Melbourne College of Divinity
<i>C'dia</i>	Concordia	<i>Melb</i>	Melbourne
<i>C'nell</i>	Cornell	<i>Mich</i>	Michigan
<i>CranIT</i>	<b>Cranfield</b> Institute of Technology	<i>Minn</i>	Minnesota
<i>Cumb</i>	Cumberland College of Health Sciences	<i>MIT</i>	Massachusetts Institute of Technology
		<i>Montr</i>	Montreal
		<i>Miin</i>	<b>Münster</b>
		<i>Murd</i>	Murdoch
		<i>Nan</i>	Nanyang (now incorporated in National Univ of Singapore)
		<i>N'cle(NSW)</i>	Newcastle (New South Wales)
		<i>N'cle(UK)</i>	Newcastle upon Tyne (UK)
		<i>NE</i>	New England
		<i>Nfld</i>	Memorial University of Newfoundland
		<i>Nott</i>	Nottingham
		<i>NSWIT</i>	New South Wales Institute of Technology
		<i>NSWCM</i>	New South Wales State Conservatorium of Music
		<i>NUI</i>	National University of Ireland
		<i>NY</i>	New York (University)
		<i>NZ</i>	New Zealand (now dissolved)
		<i>Osm</i>	Osmania
		<i>Ott</i>	Ottawa
		<i>Oxf</i>	Oxford
		<i>Penn</i>	Pennsylvania
		<i>Pitt</i>	Pittsburgh
		<i>Pret</i>	Pretoria
		<i>Prin</i>	Princeton
		<i>Punj</i>	Punjab (Lahore, Pakistan)
		<i>Punj'i</i>	Punjab

<i>QIT</i>	Queensland Institute of Technology
<i>Qld</i>	Queensland
<i>Q<sup>u</sup></i>	Queen's (Canada)
<i>RAM</i>	Royal Academy of Music
<i>RCA</i>	Royal College of Art
<i>RCO&amp;G</i>	Royal College of Obstetricians and Gynaecologists
<i>RCP&amp;S</i>	Royal College of Physicians and Surgeons
<i>R 'dg</i>	Reading
<i>RISD</i>	Rhode Island School of Design
<i>RMIT</i>	Royal Melbourne Institute of Technology
<i>Roch</i>	Rochester
<i>Salf</i>	Salford
<i>SCA</i>	Sydney College of the Arts
<i>SCAE</i>	Sydney College of Advanced Education (now amalgamated with other universities)
<i>Sheff</i>	Sheffield
<i>Sing</i>	Singapore
<i>StAnd</i>	St Andrews
<i>SA</i>	South Africa
<i>S'ton</i>	Southampton
<i>Stan</i>	Stanford
<i>STC</i>	Sydney Technical College
<i>Stell</i>	Stellenbosch
<i>Strath</i>	Strathclyde
<i>Sus</i>	Sussex
<i>SydTeachColl</i>	Sydney Teachers College
<i>Syr</i>	Syracuse
<i>Tas</i>	Tasmania
<i>Tehr</i>	Teheran
<i>Tor</i>	Toronto
<i>UCQ</i>	University of Central Queensland
<i>UMIST</i>	University of Manchester Institute of Science and Technology
<i>UNSW</i>	University of New South Wales
<i>UTS</i>	University of Technology, Sydney (formerly the NSW Institute of Technology)
<i>UTS (NY)</i>	Union Theological Seminary, New <i>York</i>
<i>VicBC</i>	Victoria (British Columbia)
<i>VicIC</i>	Victorian Institute of Colleges
<i>WAIT</i>	Western Australian Institute of Technology
<i>Warw</i>	Warwick
<i>Wash</i>	Washington (Seattle)
<i>Wat</i>	Waterloo
<i>WAust</i>	Western Australia
<i>Well</i>	Victoria University of Wellington
<i>W'gong</i>	Wollongong
<i>WI</i>	West Indies
<i>Wis</i>	Wisconsin
<i>Witw</i>	Witwatersrand, Johannesburg
<i>WOnt</i>	Western Ontario
<i>WSyd</i>	Western Sydney







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