

N. A

PROJECT TO ESTABLISH AN ADULT LEARNING CENTER AT  
PARKERSBURG, WEST VIRGINIA 26101

AN EXPERIMENTAL AND DEMONSTRATION PROJECT  
IN THE USE OF PROGRAMMED LEARNING MATERIALS AND TECHNICAL MEDIA  
FOR  
INSTRUCTION OF UNDEREDUCATED ADULTS

J. C. DULANEY, PROJECT DIRECTOR  
AREA SUPERVISOR OF ADULT BASIC EDUCATION  
IN  
JACKSON, PLEASANTS, RITCHIE, ROANE, WIRT AND WOOD COUNTIES  
1500 PARK AVENUE, PARKERSBURG, WEST VIRGINIA

MAY 1968

APPLICATION FOR APPROVAL OF THE PROPOSAL FOR THIS PROJECT  
TO BE PRESENTED TO THE REGIONAL BOARD OF DIRECTORS  
APPALACHIAN ADULT BASIC EDUCATION DEMONSTRATION CENTER  
MOOREHEAD STATE UNIVERSITY, MOOREHEAD, KENTUCKY

## STATEMENT OF THE PROBLEM

Our nation is confronted with a problem which is causing tremendous stress on the very fiber that gives a democratic system tenacity. Illiteracy and adult undereducation is a critical problem; an explosive problem which must be attacked in the most logical and philosophical methodology that leadership in education can devise.

It is a fact that great social problems cannot be remedied in a little time, yet, it is imperative that the most economical and most reliable means be employed to expedite the task of reaching the target population of the undereducated adults in West Virginia. This number of individuals has swollen to include 35,000,000 adults throughout our nation, who have less than eight years of formal education. There are 319,741 adults in West Virginia with less than an eighth grade level of education; of this number some 32,000 have been engaged in Adult Basic Education classes during the three years of the program. We must reach a larger percentage of this number.

The undereducated adult is many things. He is a citizen of America caught in a dilemma in which he can see no escape. Even when he is able to provide a livable standard for his family there remains, in most cases, a feeling of inadequacy. The undereducated and the illiterate swell the ranks of the unemployed and the roles of the departments of welfare. They congregate to form great neigh-

borhoods of misery in our cities; they live in lonely little groups in rural areas of our countryside.

The focal point of the problem stated here, is to provide a vehicle or facility through which a positive behavioral change can be effected in the undereducated adult population of West Virginia. After three years of experience in Adult Basic Education, it is proven that the undereducated adult does have potential, and that he can, through properly organized educational experiences, make significant academic improvement.

The concept of programmed or individual instruction and the Learning Laboratory have been effectively utilized in attacking the problem of undereducation. It is in this area that efforts will be channeled here. It is planned that the positive characteristics and the successful methods developed in initial projects, including Learning Laboratories, be utilized in this project; but, it is also a part of this proposal to include new innovative techniques and to relate the facility specifically to problems of local importance.

The Learning Laboratory concept in Adult Basic Education is designed to provide a cafeteria approach to the problem of adult undereducation. The cafeteria approach to Adult Basic Education differs from the standard type of classroom instruction presently employed in our state plan, in that the Learning Laboratory will be equipped with various kinds of programmed materials and hardware which is pointed toward self-directed study. The student will be able to complete courses of instruction at his own rate and at his leisure. This system allows the student to utilize self-directed,



self-controlled instructional material and systems, requiring a minimum amount of time of teaching personnel. Students may come to the Learning Laboratory as referrals from a regular Adult Basic Education class for reasons of strengthening various weaknesses or to expand various points of academic interest. Other students will be of the walk-in variety. Their purposes will vary and the goals that they hope to reach will be diverse. Some students will be interested in preparing for the General Educational Development Examination ( G. E. D. ); others may desire to increase their background so that they can aid their children with homework assignments; others may desire to learn to read and write, or to increase their earning power and to upgrade their working levels. The cafeteria approach to education can reach a wide variety of individuals and meet individual needs in an economical and educationally sound manner.

There is, as mentioned above, an ongoing Adult Basic Education Program in West Virginia. A six county area is supervised by the office of the Area Supervisor of Adult Basic Education, located in Parkersburg, West Virginia. The counties under supervision from this office are: Jackson, Pleasants, Ritchie, Roane, Wirt and Wood. The total adult undereducated population of this area is 17,202. The experiences gained and the wealth of data gathered in the evaluative aspect of the Learning Laboratory will be of great value to the classes which are established and to meet the needs of those in the more rural areas who attend regularly scheduled classes. A later phase of this program will be to contribute directly to the ongoing program in surrounding counties.

## OBJECTIVES OF THE PROJECT

1. To develop a Learning Laboratory that will be a center for the identification of desired behavioral changes to be effected in undereducated adult learners; emphasis upon the areas of reading, communication, computation, citizenship and home and family life.

2. To provide the opportunity for undereducated adults to engage in a program of self-improvement in the basic academic skills necessary to function successfully in contemporary society.

3. To develop and evaluate methods of instruction and criteria for meeting the areas stated in (1) above.

4. To develop in-service and pre-service training components, designed to build and increase the competence of Adult Basic Education teachers and staff, in the use of new forms of educational technology and media.

5. To maintain a facility designed to complement the on-going Adult Basic Education Program in this area, by providing a center in which materials, curriculum, and equipment can be evaluated for use in already established classes.

6. To establish modules within the Learning Laboratory to provide for total community involvement in the educational program. This spin-off to involve youth, remedial education, special interest groups, and industry.

7. To promote the concept of continuing education to the degree that a change in attitude toward education can be effected; to prepare for an open-ended adult education program, to include in a later phase, more advanced academic instruction.



## Design

This project is designed to proceed through a schedule of four phases: Phase I, Identification and Isolation of Objectives for Adult Basic Education; Phase II, Materials Evaluation and Selection; Phase III, Teacher Training; Phase IV, Dispersion of Materials, Teaching Methods and Techniques. Phase "V", Inclusion or instrumentation of the open-ended Adult Education Module -- (to be included in a later proposal) -- Proposed methods and procedures for implementation of the above phases are discussed below.

### Identification and Isolation of Objectives for Adult Basic Education

Phase I. The objectives presented in this proposal are related primarily to providing the students with an environment in which a positive response to the program is realized and complementary behavioral changes are effected. During the initial three years of the Adult Basic Education Program under Title V and III, much has been learned about the characteristics and motivational factors associated with the adult learner. Studies, practical experiences and research projects have provided the adult educator with a back-log of experience upon which to build new and more comprehensive programs. The content of the subject matter areas of reading, communication, computation, citizenship, and home and family life have been tested in the established Adult Basic Education Program; however, the validity of reaching desired outcomes has never really been proven, nor has this area been correlated firmly with pre-vocational orientation.

1. During the first phase of the project an Advisory Committee, made up of leaders from many areas in the Wood County, West Virginia community will meet to lay firm groundwork concerning the attainment of the stated objectives.
2. A "Pert" chart will be developed for sequential progress of the project.
3. Various kinds of programmed materials will be selected in the initial step to be presented to the students. Contact has been made with North Carolina State University, and the Demonstration Learning Laboratory. The materials which have been found to be successful there, will be utilized here as a basis for a beginning. This step will save us time and money. From this beginning, other new programs in selected curriculum areas will be evaluated and purchased. Well known persons will be contacted and letters from them will be obtained, containing a commitment to this statement of involvement.

Publications to be released concerning this phase of the program:

- a. Developing A Learning Laboratory for Wood County, Parkersburg, West Virginia
- b. Employment of a Programmed Curriculum in Communications



## Materials Evaluation and Selection

Phase II. This phase is concerned with the establishment of machinery to accomplish objectives two and three. It is here that actual student involvement in the program will be initiated. The utilization of various teaching methods and techniques will be carefully followed and evaluated, as to the degree of student achievement attained. The progress of each student will be recorded and periodic testing will evaluate his achievement. Development of this phase to be implemented as follows:

1. Establishment of an Adult Learning Center
2. Selection of a variety of programmed learning materials
3. Student involvement in the program

Publication to be released concerning this phase:

- a. Methods and Techniques Designed to Contribute to Interest Factors in Involving Undereducated Adults in Programmed Learning

## Teacher Training

Phase III. The teacher training phase is a major link in the chain which ties this project together. It is necessary that teachers of Adult Basic Education be thoroughly familiar with the techniques and methods employed in the utilization of programmed learning materials. All teachers of Adult Basic Education in this six county area of supervision, will be called to the Learning Center for regularly scheduled in-service training sessions. All new teachers will be involved in pre-service training work-shops. During this phase adult educators will be instructed in the use of



programmed learning materials, educational technology, and the uses of various media to be used to reach the undereducated adult.

These training sessions initiated by the project will be conducted in close cooperation with various experts in the field of Adult Basic Education, and in connection with persons adequately oriented in the uses of the programmed materials or other educational media being introduced.

## Dispersion of Materials, Teaching Methods and Techniques

Phase IV. The fourth phase of the project is designed to meet the stipulations of objectives five and six. In this phase the goal will be to interrelate the efforts and interests of all agencies concerned with the undereducated adults in this area. This office of the area supervisor of Adult Basic Education is working in cooperation with the Wood County Board of Education and Mr. James Dye, Director of Adult Education, in establishing this concept of an Adult Learning Center. There is close cooperation between this office and the Title V office of the West Virginia Department of Welfare, for whom an Adult Basic Education Program is presently being supervised through this department. Other agencies, such as Neighborhood Youth Corps and Community Action, are in excellent position to derive benefits from this program.

Implementation of objective five will include the following steps:

1. The Learning Laboratory will serve as a materials center for the local six county area in which new materials will be introduced and evaluated.
2. Teachers from the surrounding counties will be involved in in-service teacher training to become familiar with the use of programmed materials.
3. The staff of the Learning Center will work to develop a curriculum to meet the needs of our local area and will work directly with teachers in implementing this curriculum.



4. New educational media will be introduced and evaluated in the Learning Laboratory, before it is recommended for use in the classroom.

5. Experts in the field of Adult Basic Education will be utilized in planning and evaluation. It is hoped that our state universities will join in this effort.

Objective five will be approached in the following manner:

1. Active involvement of an Advisory Committee, made up of leaders from various phases of the community.

2. Involvement of community service agencies;

a. Churches

b. Neighborhood Youth Corps

c. Industry

d. Educational Committees

e. Local County Board of Education

## RATIONALE

The primary role of the adult basic educator is to provide educational experiences to effect desirable behavioral changes. These behavioral changes should be identified in terms of increased knowledge and understanding, changed attitudes and values, and the acquisition of skills and concepts that will enable them to participate more effectively in contemporary society. Educators concerned with the Adult Basic Education program in this area are confronted with a tremendous number of undereducated adults who should be involved in an academic program. The difficulty has been in providing the kind of program which will meet the needs of the larger number who could profit from the experience in basic education. There is in this local a lack of suitable self-directed instructional materials, and a lack of techniques of methods needed to successfully utilize this type of instruction, which could reach a large number of adults.

Adult instruction can take many forms and the media selected can be varied. In this area it is necessary that we explore many phases of media designed to meet the needs of the undereducated adult and attempt to build a body of knowledge which can approach the problem in the most expedient manner.



## POPULATION

The target population for this project is the under-educated adult, over eighteen years of age with less than an eighth grade education. Because of the geographic location of the project, the initial samples of the population specified will be drawn from in-and-around a fifteen-mile radius of Parkersburg, West Virginia. Initial information and data will be shared with students in the five surrounding counties.

Effort will be made to validate the procedures to be followed to directly involve the counties in Ohio which are within easy access of the Learning Laboratory to be located in Parkersburg, West Virginia. This added number of persons greatly expands the target number of undereducated adults to be reached. Being able to include individuals across state lines reemphasizes the worth of projects such as the Appalachian Adult Basic Education Demonstration Center.

YEARS OF SCHOOL COMPLETED BY PERSONS  
25 YRS OF AGE AND BEYOND

1960 CENSUS

COUNTY	POPULATION	NONE	1-4	5-8	TOTAL
JACKSON	9,589	162	498	1,416	2,076
PLEASANTS	3,793	68	243	835	1,146
RITCHIE	6,340	59	478	1,343	1,880
ROANE	8,996	160	859	1,650	2,669
WIRT	2,439	25	168	490	683
WOOD	23,299	273	1,552	6,117	7,942

THE FIGURES ARE HIGHER WHEN ADULTS BETWEEN THE AGES OF 18 AND 25 YRS. OF AGE ARE ADDED TO THE ABOVE FIGURES. THESE FIGURES ARE LISTED BELOW

ADULTS 18 TO 25 YRS OF AGE WITH LESS  
THAN 8 YRS OF FORMAL EDUCATION

COUNTY	18-25 YRS	TOTAL ADULTS OVER 18 WITH LESS THAN 8 YRS OF SCHOOLING
JACKSON	250	2,326
PLEASANTS	22	1,168
RITCHIE	54	1,934
ROANE	150	2,819
WIRT	80	763
WOOD	250	8,192



## PROCEDURE

The procedure for implementation of the project is planned as follows:

1. Establishment and staffing of the Learning Center, September 1, 1968.
  2. Selection and procurement of materials and equipment for the center, and internal staff training, completed by October 1, 1968.
  3. Pre-service teacher-training workshop on October 5, 1968.
  4. Student participation to begin October 7, 1968.
- ( To be expanded as the project begins to take final form )

### RELATED WORK

This office is in the process of reviewing available materials involving research in the areas of programmed learning and the learning laboratory concept. Materials are now becoming available from research projects funded by the United States Office of Education, Washington, D. C. These papers are of great value in establishing a related project.

On April 10, 1968, the Area Supervisor of Adult Basic Education visited the Learning Center at North Carolina State University, Raleigh, North Carolina. Dr. J. B. Adair, Project Director, was a source of much needed information and guidance. He and his staff have consented to work in close cooperation with the establishment of the Wood County project.

Vital interest in this program has been expressed by Mr. James Deck, State Director of Adult Basic Education, West Virginia State Department of Education. Initial meetings have taken place with Dr. Daniel Taylor, Wood County Superintendent of Schools, Parkersburg, West Virginia; and with Mr. George Eyster, Executive Director of the Appalachian Adult Basic Education Demonstration Center, Moorehead University, Moorehead, Kentucky.

On April 23rd and 24th, 1968, Jack. C. Dulaney, Area Supervisor of Adult Basic Education attended the Appalachian Regional Board of Directors meeting in Lexington, Kentucky and presented a brief outline of the material contained in this proposal. On April 25, 1968 this information was presented to all Area Supervisors of Adult Basic Education, and to the state staff at Cedar Lakes Conference Center, Ripley, West Virginia.

## EVALUATION

The evaluative procedure employed in this project will serve two major functions, and will be concentrated in the areas of student academic improvement and materials selection.

### 1. Evaluation of Student Progress

- a. Initial or entry testing to determine grade level at the onset. From this information proper programs of instruction can be assigned to each individual student in the various curriculum areas.
- b. Periodic testing to chart progress and isolate weaknesses. In this phase of testing a correlation will be determined between hours of study utilizing programmed materials, and grade level attainment.
- c. A comparison between grade level attainment in the regularly scheduled Adult Basic Education class and adult learners in the Learning Laboratory, will be made as statistical data is collected.



2. Evaluation of Materials

- a. Samples of many types of programmed materials now available, will be used. Those which prove to advance the student academically within an economical period of time will be retained.
- b. Dr. J. B. Adair and his staff at the North Carolina Learning Center, are developing an instrument to be used in the evaluation of materials in programmed learning; as this material becomes available it will be utilized in Wood County and surrounding areas to help determine its validity.

1500 Park Avenue  
Parkersburg, West Virginia  
May 2, 1968

Follett Publishing Company  
Customer Service Department  
P. O. Box 5705  
Chicago, Illinois 60607

Dear Sir:

The Adult Basic Education Program has now reached about thirty-two thousand of West Virginia's undereducated adult population.

With this emphasis it is necessary that teachers become thoroughly familiar with the materials that they are using. To insure this familiarity, it is necessary that pre-service and in-service teacher training workshops become a vital part of our program.

This letter is to request a letter from your company stating that consultants will be made available for these teacher training programs to properly orientate teachers in the use of programmed materials and sequential workbook material that is purchased by this office.

We are now requesting funds for these workshops and it is necessary to document our plans with a commitment on the part of consultants who will take such a necessary role in the program. If at all possible we would like to have this letter from you by May 31, 1968.

Thank you for your cooperation and prompt attention to our materials needs throughout this year. Your cooperation in the above matter will be appreciated.

Sincerely yours,

J. C. Dulaney, Supervisor  
Adult Basic Education

JCD: pm

1500 Park Avenue  
Parkersburg, West Virginia  
May 2, 1968

Steck-Vaughn Company  
P. O. Box 2028  
Austin, Texas

Dear Sir:

The Adult Basic Education Program has now reached about thirty-two thousand of West Virginia's undereducated adult population.

With this emphasis it is necessary that teachers become thoroughly familiar with the materials that they are using. To insure this familiarity, it is necessary that pre-service and in-service teacher training workshops become a vital part of our program.

This letter is to request a letter from your company stating that consultants will be made available for these teacher training programs to properly orientate teachers in the use of programmed materials and sequential workbook material that is purchased by this office.

We are now requesting funds for these workshops and it is necessary to document our plans with a commitment on the part of consultants who will take such a necessary role in the program. If at all possible we would like to have this letter from you by May 31, 1968.

Thank you for your prompt attention to our materials needs throughout this year. Your cooperation in the above matter will be appreciated.

Very truly yours,

J. C. Dulaney, Supervisor  
Adult Basic Education

JCD: pm



1500 Park Avenue  
Parkersburg, West Virginia  
May 2, 1968

Dr. J. B. Adair  
Adult Education Department  
North Carolina State University  
Raleigh, North Carolina

Dear Dr. Adair:

My visit to North Carolina State University and the Adult Learning Center in Raleigh was of great help to me in gaining perspective toward preparing a proposal for an Adult Learning Laboratory in Parkersburg, West Virginia. The things that you are accomplishing at North Carolina State University serve as a great source of information and guidance to those of us working in the field.

Our proposal has been completed and I presented it to the Appalachian Regional Board of Directors at Lexington, Kentucky last week.

Now, to ask a favor of you. We plan to stress pre-service and in-service teacher training, should this project be funded, and it will be necessary to invite persons to serve in a consultant capacity. I hope that we can count on you or members of your staff to share your experiences with the Adult Educators of West Virginia.

Again I want to thank you for the very pleasant and informative day that I spent in Raleigh.

Sincerely yours,

J. C. Dulaney, Supervisor  
Adult Basic Education

JCD; pm

TESTS TO BE USED

Many tests in Adult Basic Education are now available.

These include:

1. ABLE - Adult Basic Learning Examination
2. Iowa Test of Basic Skills
3. Follett Basic Learning Examination
4. California Test

We are at present evaluating the above tests in the Adult Basic Education Program throughout the state of West Virginia to determine those which best meet our needs.

### Steps Remaining to be Initiated

1. Meet with Regional Directors of Adult Basic Education Demonstration Center at Lexington, Kentucky.

2. Locate suitable location for the Learning Laboratory. Several locations are now under consideration.

3. Determine exact amount of rent and utilities cost. After the location has been determined, utility companies will be consulted for cost estimates.

4. Consult with the local board of education and with the West Virginia State Department of Education, Bureau of Technical Vocational and Adult Education, to determine content of the final draft of this proposal.

Steps one and four have now been completed and added groundwork has been laid to complete steps two and three.

A possible location for the Learning Center has been located in the Parkersburg area. This location is a store-front brick building with adequate floor space and parking facilities.

This building is located within walking distance of the new Federal Low Cost Housing Development which is to be erected in the near future. This site is within access of students from South Parkersburg via the East Street bridge; students from Williamstown, West Virginia and Marietta, Ohio have easy access to the facility via Interstate 77.

It is our opinion that a store-front type building is the most practical facility for an Adult Center. With a large floor space, portable partitions can easily divide the area into sections to fit any need or situation.



APPALACHIAN ADULT BASIC EDUCATION DEMONSTRATION CENTER

DEMONSTRATION, AND DEVELOPMENTAL RESEARCH PROJECT  
FOR PROGRAMS, MATERIALS, FACILITIES AND EDUCATIONAL TECHNOLOGY  
FOR UNDEREDUCATED ADULTS

STATE MODULE APPLICATION FOR AN ADULT BASIC EDUCATION DEMONSTRATION FIELD CENTER

under

ADULT EDUCATION ACT OF 1966

(P.L. 89-750, 1966, Sec. 309 (b) "Special Experimental Demonstration Projects")

PROPOSAL TITLE: ADULT LEARNING CENTER

State Module Submitting: WEST VIRGINIA

Name of School District or Agency: WOOD COUNTY BOARD  
OF EDUCATION

Name of County: WOOD

Address: 1210 13th Street, Parkersburg, West Virginia

The attached application, containing a program description and budget, is a proposal to establish and conduct an Adult Basic Education Demonstration Research Project under the auspices of the Appalachian Adult Basic Education Demonstration Center, Morehead State University outlined herein. If approved, this project will be conducted in accordance with the laws, regulations and agreements indicated.

Name and Address of Legal Agent  
Providing Adult Basic Education  
Special Experimental Demonstration  
Project by authority of its governing  
Body and Within Scope of its Corporate  
Powers.

Approved by the Appalachian Adult  
Basic Education Demonstration Center

\_\_\_\_\_  
\_\_\_\_\_  
(Date)

Approved by the Morehead State  
University Director of Research  
and Development

\_\_\_\_\_  
\_\_\_\_\_  
(Date)

\_\_\_\_\_  
\_\_\_\_\_  
(Date)

Corporate Seal

## PHYSICAL FACILITIES

Are there rooms or buildings available for the conduct of the special experimental demonstration project that are adequate and accessible to the eligible students?

(YES) 1962 Seventh Street \_\_\_\_\_  
 (Location) (Location)  
Parkersburg, West Virginia \_\_\_\_\_  
 (Address) (Address)

(NO) \_\_\_\_\_ If the answer is no, what are your plans?

\_\_\_\_\_

\_\_\_\_\_

## PROSPECTIVE TEACHERS

Are experienced Adult Basic Education Teachers available for the project? Yes ( x ) No ( )

Are training programs necessary or planned for teaching personnel? Yes ( x ) No ( )

Remarks: A teacher training componet is one of the major phases of this proposal.

## OTHER ADULT BASIC EDUCATION PROGRAMS

1. Does the County (s) have Adult Basic Education Programs approved Under:

Adult Education Act of 1966 (PL 89-750, Title III) Yes ( x ) No ( )

Community Action Program (P.L. 88-452, Economic Opportunity Act

Their program is operated from this office Yes ( x ) No ( x )

Welfare (Title V)

This program is also supervised from this office Yes ( x ) No ( )

2. Describe, briefly, successes or failures of previous or on-going Adult Basic Education Programs.

The on-going ABE program in this area has been very successful when compared to its scope. This year there have been 99 GED certificates given in this area. 139 persons have obtained jobs as a result of the program and 171 persons have discontinued welfare assistance.



## APPALACHIAN ADULT BASIC EDUCATION DEMONSTRATION CENTER

State Module Application for Experimental Demonstration Field Unit Project

## SUPPLEMENTARY INFORMATION

## POPULATION (Area (s) of Service)

## 1. CERTIFICATION OF NEED FOR ADULT BASIC EDUCATION

Information can be found in the U.S. Census of Population 1960.

WOOD(County (s) )

Number of adult 18-24 years of age who have less than 8 years of formal schooling.

250

Number of adults 25 years of age and above who have less than 8 years of formal schooling.

7,942

Number of persons 18 years of age and above who have less than 8 years of formal schooling.

8,192

2. Number of ADCU workers reported in county

29 - to be increased

3. Number of children in the county from ADCU homes

108

4. School Statistics (Past year):

a. Enrollment High School (include 9th grade)

5,377

Elementary (1 - 8)

14,028

b. Number of School Dropouts (Past year)

505

5. Military Service Rejection Rate

41%

## GEOGRAPHICAL AREAS:

1. Geographical area (s) to be served by this proposal:

An area in-and-around a fifteen mile radius of Parkersburg, West Virginia. Attach a county map (or area of service map) indicating service area and facility location (s).

2. Reason or reasons for selecting this particular area (s).

There is a definite need in this area to introduce new educational techniques in the field of Adult Basic Education. There are 8,192 undereducated adults in Wood County, West Virginia. Many of this number find it increasingly difficult to adapt to the technical nature of work available in this area. Their inability to function academically is a serious handicap to their futures.



APPALACHIAN ADULT BASIC EDUCATION DEMONSTRATION CENTER  
COST OF ADULT BASIC EDUCATION EXPERIMENTAL DEMONSTRATION PROJECT

Project Title: ADULT LEARNING CENTER

Categories	Amount Requested	A.A.B.E.D.C. Use Only Amount Approved	Local Contribution Cash/In-Kind	Identify Agency	Identify Specific Contributions
1. ADMINISTRATION	\$ 11,243.00				
A. Local Supervision	\$ 1,040.00		\$ 9,000.00	W.Va. Dept. Ed.	Sup. Salary
B. Clerical	\$ 480.00		\$ 4,160.00	"	Secy. Salary
C. Consultant Services	\$ 1,125.00				
D. Office Supplies	\$ 198.00				
E. Other Allowable Items (Lab. Coordinator)	\$ 8,400.00				
2. INSTRUCTION	\$ 13,964.80				
A. Instructional Salaries	\$ 11,520.00		\$ 6,144.00	National Teacher Corps	
B. Instructional Supplies (Consumable)	\$ 2,444.80				
C. Guidance and Counseling	\$			Employment Security	
D. Textbooks	\$				
E. Other Allowable Charges	\$				
3. TRANSPORTATION SERVICES (STUDENT)	\$ -0-				
A. Transportation	\$				
4. OPERATION OF PLANT	\$ 2,329.50				
A. Custodial or Janitorial Salaries	\$ 1,584.00				
B. Utilities (Including Telephone)	\$ 648.00		\$ 178.20	ABE Program	Monthly Charge
C. Custodial Supplies	\$ 97.50				
5. MAINTENANCE	\$ 100.00				
A. Equipment (Repair Instructional Equip.)	\$ 100.00				
B. Other Maintenance and Repairs	\$				

Categories	Amount Requested	A.A.B.E.D.C. Use Only Amount Approved	Local Contribution Cash/In-Kind	Identify Agency	Identify Specific Contributions
<b>6. FIXED CHARGES</b>	\$ 3,724.57				
A. Rental of Equipment	\$				
B. Rental of Non-Public Space	\$ 2,700.00				
C. Employer Share of Employee Benefits	\$ 1,013.06				
D. Other Fixed Charges	\$ 11.51				
<b>7. CAPITAL OUTLAY</b>	\$ 5,229.00				
A. Equipment Purchase	\$ 4,729.00		\$ 1,300.00	W.Va. ABE Program	Off. Equip.
B. Reference Books, purchase	\$ 500.00				
C. Minor Remodeling of School Plant	\$				
D. Other Capital Expenditures	\$				
<b>8. COST OF THIS SPECIAL PROJECT (Lines 1-7)</b>	\$ 36,590.87				

Name and Address of Legal Agent Providing Adult Basic Education Special Experimental Demonstration Project by Authority of its Governing Body and Within Scope of its Corporate Powers

Executive Director, Appalachian Adult Basic Education Demonstration Center

\_\_\_\_\_  
(Signature) (Date)

\_\_\_\_\_  
(Signature) (Date)  
Business Office, Morehead State University

(Copy to Morehead State University Business Office and Appalachian Adult Basic Education Demonstration Center)

\_\_\_\_\_  
(Signature) (Date)



1. ADMINISTRATION

1-A Local Supervision: Phone No. (Office) 485-4751  
 (Res.) 295-9067

Name: J. C. Dulany  
 (Supervisor)

Address: Adult Basic Education  
1500 Park Avenue, Parkersburg, West Virginia

ACTIVITIES	% Time
Promotion - "Special Project" Adult Basic Education	_____
Class Visitation	_____
Faculty Meetings	_____
Requisitioning and Securing Supplies	_____
Preparation of Instructional Materials	_____
Counseling	_____
Records and Reports	_____
Other: Responsible for the Total ABE program	<u>100 %</u>

1-a Local Supervisory Expense:

Private Car @ .08¢ per mile (State, Local Regulation)

1-a Supervisor's Salary \$ 960.00

1-b Supervisor's Travel \$ 80.00 Est. Mileage  
1,000 X .08¢ per

Total Cost of supervision \$ 1,040.00

(Enter on Line 1-A Form A.A.B.E.D.C. 113601-20)

Provision for allowable costs for supervision will be made on basis of written agreement between participating agency authority and designated representative of the Appalachian Adult Basic Education Demonstration Center. Such agreement shall indicate salary to be paid, reimbursement, job description, and duties to be performed.



ORGANIZATIONAL CHART

ADULT BASIC EDUCATION LEARNING CENTER

A.B.E.D.C., MOOREHEAD STATE UNIVERSITY

WEST VIRGINIA STATE DEPARTMENT OF EDUCATION  
BUREAU OF VOCATIONAL, TECHNICAL AND ADULT EDUCATION

WOOD COUNTY BOARD OF EDUCATION

ADULT BASIC EDUCATION PROGRAM

SECRETARY

PROJECT DIRECTOR

J.C. DULANEY

CLERICAL STAFF

LEARNING CENTER COORDINATOR

TEACHERS  
(ONE ON DUTY EVERY HOUR  
OF OPERATION)

CONSULTANTS

FILING CLERKS  
N.Y.C. GIRLS (4)

SUBJECT AREAS

A.A.B.E.D.C. under  
 Adult Education Act of 1966  
 (P.L. 89-750 - Title III  
 Section 309 (b) "Special  
 Projects.")

Form: A.A.B.E.C.C.-10

SCHEDULE OF SPECIAL PROJECT AND A.B.E. CLASSES

COUNTY (S)

WOOD

SCHOOL OR AGENCY \_\_\_\_\_

NAME OF PROJECT:

ADULT LEARNING CENTER

Proposed Operational Period of Experimental Demonstration Project

Starting  
DATE

Sept. 3, 1968

Month and Year  
9/68

August 31, 1969

Ending  
Date  
8/31/69

Total  
Days  
246

TOTAL  
PROJECT

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept. 20	Oct. 23	Nov. 19	Dec. 16
Jan. 22	Feb. 19	Mar. 21	Apr. 21	May 21	June 20	July 22	Aug. 22	Sept.	Oct.	Nov.	Dec.

A.B.E. Number of  
Class(es) Students

No. Hours per day (12)  
 No. Days per week (5)

No. of Days Per Month (20)

Prepared by: J. C. Dulaney

Title: Area Supervisor, Adult Basic

Address: 1500 Park Ave., Parkersburg, W. Va.

Date: May 31, 1968

1-B Clerical Salaries:

Name	Hours	Rate Per Hour	Total Cost
Patricia McCray	240	\$2.00	\$ 480.00
Total Cost Clerical Salaries			\$ 480.00

(Enter on Line 1-B Form A.A.B.E.D.C. 113601-20)

1-C Consultant Services:

Number	Days	Rate/Day (Recommended)	Total Cost
6	15	\$ 75.00	
Total Cost Consultant Services			\$ 1,125.00

(Enter on Line 1-C Form A.A.B.E.D.C. 113601-20)

1-D Office Supplies:

Quantity	Items	Unit Cost	Total Cost
Office supplies to be ordered as needed-			\$ 150.00
8 Rolls	6¢ Stamps	\$6.00	48.00
Total Cost Office Supplies			\$ 198.00

(Enter on Line-1-D Form A.A.B.E.D.C. 113601-20)

1-E Other Allowable Items:

Laboratory Coordinator

Total Cost Other Allowable Items \$ 8,400.00

2. INSTRUCTION

Name of Teacher (s)	Length of Employment in Hours	Rate Per Hour	Rate Per Month	Total Salary
Teachers to be selected	2,800	\$4.00		\$ 11,520.00

Total Cost Instructional Salaries \$ 11,520.00  
(Enter on Line 2-A Form A.A.B.E.D.C. 113601-20)



2-B Instructional Supplies (Consumable):

Quantity	Item	Unit Cost	Total Cost
To be ordered as needed from the attached list of instructional materials; additional amounts of the materials which prove, through evaluation, to be most effective.			\$ 500.00

Note: Instructional Supplies are itemized on following three pages.

Total Cost Instructional Supplies \$ 2,444.80  
 (Enter on Line 2-B Form A.A.B.E.D.C. 113601-20)

(If additional space is needed, please use back of this sheet but place total cost on this side.)

2-C Guidance and Counseling Salaries:

Name of Counselor (s)	Length of Employment In Hours	Rate Per Hour	Rate Per Month	Total Salary

Total Cost Counselors Salaries \$ -0-  
 (Enter on Line 2-C Form A.A.B.E.D.C. 113601-20)

2-B Instructional Supplies (Consumable):

<u>Quantity</u>	<u>Item Description - Manufacturer</u>	<u>Unit Cost</u>	<u>Total Cost</u>
<u>Cambridge Book Company, 45 Kraft Ave., Bronxville, New York 10708</u>			
15	General Science	\$ 1.00	\$ 15.00
2	" " - Instructor's Key	.15	.30
15	Social Studies	1.00	15.00
2	" " Instructor's Key	.15	.30
<u>California Test Bureau-Division of McGraw Hill Inc., 330 W. 42nd St., N.Y., N.Y. 10036</u>			
2	Locator Test	2.50	5.00
2	Answer Sheets	1.25	2.50
2	Stencils	.75	1.50
5	Keys	.10	.50
4	Directions	.25	1.00
2	Test Booklets (Easy) Form I	5.00	10.00
3	Test Booklets (Med) Form I	6.25	18.75
2	Test Booklets (Diff) Form I	6.25	12.50
9	Answer Sheets (M & D)	1.25	11.25
4	Answer Sheets (Easy)	1.25	5.00
2	Scoring Key - Level E	.30	.60
6	Scoring Key - Level M & D	.30	1.80
10	Class Record Sheet	.10	1.00
<u>Houghton Mifflin Co., 3108 Piedmont Rd., Atlanta, Georgia</u>			
2	MRC Answer Sheets - Level 5	3.36	6.72
2	MRC Answer Sheets - Level 7	3.36	6.72
2	MRC Answer Sheets - Level 8	3.36	6.72
<u>Harcourt, Brace &amp; World, 757 3rd Ave., New York, New York 10017</u>			
40	English - 2200 7th & 8th Gr w/tests	2.10	84.00
15	English - Book I	.90	13.50
40	English Lessons For Adults -Bk II	.90	36.00
40	English Lessons For Adults -Bk III	.90	36.00
2 Pkg	ABLE Tests - Level I	13.50	27.00
2 Pkg	ABLE Tests - Level II	13.50	27.00
<u>Graflex, Inc., Programmed Learning Dept., P. O. Box 101, Rochester, N.Y. 14601</u>			
40	Addition of Like Fractions	1.00	40.00
1-	Teacher's Guide	n/c	n/c

2-B Instructional Supplies, Contd.

<u>Quantity</u>	<u>Item-Description-Manufacturer</u>	<u>Unit Cost</u>	<u>Total Cost</u>
<u>McGraw Hill Book Company, 330 W.42nd St.,</u>			
<u>N.Y., N.Y. 10036</u>			
20	Programmed Math For Adults - Bk I Basic Addition	\$ 1.08	\$ 21.60
40	Programmed Math For Adults - Bk II Advanced Addition	1.08	43.20
40	Programmed Math For Adults - Bk III Advanced Addition	1.08	43.20
40	Programmed Math For Adults - Bk V Subtraction	1.08	43.20
40	Programmed Math For Adults - Bk VI (Division)	1.08	43.20
40	Programmed Math For Adults - Bk VII Decimals	1.08	43.20
7	Teacher's Editions - Bks I-VII	.72	5.04
100	Placement Tests - 1 Pkg	4.95	4.95
100	Achievement Tests - 1 Pkg	4.95	4.95
60	Progress Tests - Pkg 60	18.00	18.00
40	Programmed Math - Division	.48	19.20
40	" - Fractions Bk V	.48	19.20
40	" - Decimals Bk VII	.48	19.20
40	" - Addition	.48	19.20
40	" - Subtraction	.48	19.20
40	" - Multiplication	.48	19.20
40	Programmed Grammar	2.50	100.00
<u>Steck-Vaughn Co., P.O. Box 2028</u>			
<u>Austin, Texas</u>			
150	Basic Essentials of Math - Bk I	.72	108.00
150	" " - Bk II	.66	99.00
40	Working With Numbers - Ref.	.87	34.80
60	Language Exercises - Red Book	.66	39.60
60	" " - Blue Book	.66	39.60
60	" " - Gold Book	.66	39.60
60	" " - Green Book	.66	39.60
40	Exploring Our World	.72	28.80
40	World About You	.69	27.60
40	Our American Constitution	.87	34.80



2-B Instructional Supplies, Contd.

<u>Quantity</u>	<u>Item Description-Manufacturer</u>	<u>Unit Cost</u>	<u>Total Cost</u>
	<u>Follitt Publishing Co.,</u>		
	<u>1000 W. Washington Blvd.,</u>		
	<u>Chicago 7, Illinois</u>		
100	Reading For A Purpose	\$ 1.56	\$ 156.00
1	" " - Key	4.50	4.50
1 SET	Individualized English	66.00	66.00
20	Talking It Over	.78	15.60
2	" " - Key	3.75	7.50
40	Accent - Personality	.69	27.60
40	Accent - Finances	.69	27.60
40	Accent - Budget	.87	34.80
40	The Money You Spend	.81	32.40
40	The TV You Watch	.81	32.40
10	Practical Nurse	1.23	12.30
10	Beauticians	1.23	12.30
10	Dept. Store Worker	1.23	12.30
10	Office Worker	1.23	12.30
20	Instructor's Key	1.50	15.00
15	The Letters You Write	.81	12.15
15	The Language You Speak	.81	12.15
40	Figure It Out Bk I	.96	38.40
40	Figure It Out Bk II	1.08	43.20
2	Instructor's Book	3.75	7.50

2-D Textbooks; Curricula Materials:

<u>Quantity</u>	<u>Item-Description-Manufacturer</u>	<u>Unit Cost</u>	<u>Total Cost</u>

Total Cost Textbooks \$ -0-  
(Enter on Line 2-D Form A. A.B.E.D.C. 113601-20)

3. STUDENT TRANSPORTATION SERVICES

3-A Student Transportation

<u>Students</u>	<u>Mileage</u>	<u>Rate</u>	<u>Amount</u>

Total Cost Student Transportation \$ -0-  
Enter on Line 3-A Form A.A.B.E.D.C. 113601-20

4. OPERATION OF PLANT

4-A Custodial or Janitorial Salaries:

Name	Length In Hours	Rate Per Hour	Total Cost
(To be hired)	960 Hrs.	\$1.65	\$1,584.00

Describe basis on which proration is made to this program.

(Janitor will work 4 hrs. per day at \$1.65 per hr. - 100%)

Total Cost Custodial or Janitorial Salaries \$ 1,584.00  
 (Enter on Line 4-A Form A.A.B.E.D.C. 113601-20)

4-B Utilities \*Chargeable to this Course:

Item	Quantity	Unit Cost	Total Cost
Electricity	9,000 KWH	.023¢	\$240.00
Water		\$4.00 Per Mo.	48.00
Heat		20.00 Per Mo.	240.00
Telephone (Long Distance)			120.00
Sewage			
Other (itemize)			

\*Give basis on which proration for each utility is made to this program.

100% of each utility.

Monongahela Power Co., and Hope Gas Co., calculated these charges.

Total Cost Utilities \$ 648.00  
 (Enter on Line 4-B Form A.A.B.E.D.C. 113601-20)

4-C Custodial Supplies:

Item	Quantity	Unit Cost	Total Cost
Paper Towels	2 Cases	\$ 3.00	\$ 6.00
Toilet Tissue	2 Cases	5.00	10.00
Floor Wax	4 Gal	4.00	16.00
Broom	2	4.50	9.00
Dust Mops	2	6.00	12.00
Wet Mops	3	1.00	3.00
Mop Treatment	2 Gal	1.00	2.00
Detergent	5 Gal	2.50	12.50
Window Cleaner	4 Cans	.50	2.00
Mop Buckets	2	5.00	10.00
Plastic Buckets	2	1.50	3.00
Sponges	8	.50	4.00
Bowl Brushes	2	2.00	4.00
Bowl Cleaner	4 Qts	1.00	4.00

Total Cost Custodial Supplies: \$ 97.50  
 (Enter on Line 4-C Form A.A.B.E.D.C. 113601-20)



5 MAINTENANCE

5-A Repair and Servicing of Equipment:

Description of proposed repairs and servicing indicating nature and type of equipment involved.

Replacement of bulbs for projectors and servicing of office and instructional equipment.

Total Estimated Cost of Repair and Service \$ 100.00  
 (Enter on Line 5-A Form A.A.B.E.D.C. 113601-20)

5-B Other Maintenance and Repairs:

Describe:

Total Cost Other Maintenance and Repairs \$ -0-

6. FIXED CHARGES

6-A Rental of Equipment

Equipment, Manufacture	Period Rental	Rate Per Mo. Wk. or Yr.	Total Cost
Total Cost Equipment Rental			\$ <u>-0-</u>

(Enter on Line 6-A Form A.A.B.E.D.C. 113601-20)

6-B Rental of Non Public Space:

Building Name--Owner--Owner's Address	Period Rental	Rate Per Mo. Wk. or Yr.	Total Cost
Freed's Market - D. Freed 1962 Seventh Street Parkersburg, W. Va.	12Mo.	Monthly (\$ 225.00) Per	\$ 2,700.00

Describe what rental agreement includes (utilities-equipment-other items)

Total Cost Rental of Space \$ 2,700.00  
 (Enter on Line 6-B form A.A.B.E.D.C. 113601-20)

6-C Share of Employee Benefits:

Note: List contributions based on salaries reported under items 1-A, 1-B, 2-A, 2-C, and 4-A.

Social Security  
 Based on 4.4 % of \$ 23,024.00 = \$ 1,013.06  
 (Total Salaries) (Contribution to Social Security)

(Enter on Line 6-C Form A.A.B.E.D.C. 113601-20)

6-D Other Fixed Charges (Explain):

Workmen's Compensation

Total Cost Other Fixed Charges'

(Enter on Line 6-D Form A.A.B.E.D.C. 113601-20) \$ 11.51

## 7. CAPITAL OUTLAY

7-A Equipment Purchase:

Note: This equipment must be carried on inventory and clearly marked as having been purchased with Federal and/or State and/or local funds. (Two copies of inventory and one copy of invoice must be sent to the Appalachian Adult Basic Education Demonstration Center, Morehead State University, Morehead, Kentucky, Box 1353.)

Quantity	Item-Description-Manufacturer	Unit Cost	Total Cost
	<u>Haskell Office Furniture - Keller Office</u> <u>Equipment, Parkersburg, West Virginia</u>		
1	Desk	\$ 145.90	\$ 145.90
1	Chair	29.60	29.60
1	Desk	275.80	275.80
1	Chair	49.50	49.50
2	Verticle File Cabinets	102.00	204.00
2	Storage Cabinets	72.00	144.00
40	Student Chairs	5.00	200.00
4	Student Work Tables	100.00	400.00
	Will accomodate		
5	Tables With Divider-20 students	70.00	350.00
	<u>Science Research Association, 259 E. Erie St.,</u> <u>Chicago, Illinois</u>		
1	RFU Reading Laboratory	32.50	32.50
60	RFU Reading Laboratory REcord Books	.27	16.20
1	SRA Reading Laboratory II	54.50	54.50
1	SRA Reading Laboratory III	58.50	58.50

(Cont. Next Page)

Total Cost Equipment \$ 4,729.00  
(Enter on Line 7-A Form A.A.B.E.D.C. 113601-20)

(If additional space is needed, please use back of this sheet but place total cost on this side.)



## 7. CAPITAL OUTLAY

7-A Equipment Purchase, Contd.,

<u>Quantity</u>	<u>Item Description-Manufacturer</u>	<u>Unit Cost</u>	<u>Total Cost</u>
<u>Lovett &amp; Co., Box 1127, Clarksburg, W.Va.</u>			
1	ATC 110 Tape Recorder	\$ 149.50	\$ 149.50
1	ATC Listening System (8 Headsets)	59.95	59.95
10	Tapes	.90	9.00
1	#65 Series 60" x 60" Wall Screen	19.25	19.25
<u>Electronic Specialty Co., Delaware at Randolph Charleston, W.Va. 25302</u>			
1	# GV2100 Sony Videocorder	795.00	795.00
1	# CVK2100 Sony Video Camera Ensemble	395.00	395.00
1	# CVF " " "	175.00	175.00
1	# GV180U SONY -TV Receiver/Monitor	250.00	250.00
6	V31 Tapes	21.95	131.70
6	V32 Tapes	39.95	239.70
1	EC10M Cable	4.95	4.95
1	VCL20 Lens Zoom	199.95	199.95
<u>3M Company, Box 3100 St. Paul, Minnesota</u>			
1	Overhead Projector - 3M 66AG	170.00	170.00
1	Slide Projector - Kodak AV 303	169.50	169.50



7-B Purchase of Reference Books:

Total Cost Purchase of Reference Books \$ 500.00  
(Enter on Line 7-B Form A.A.B.E.D.C. 113601-20)

7-C Minor Remodeling of School Plant (Public Facilities Only):

Note: Some remodeling or improvement to buildings where this instruction is to be given may be reimbursed only where such improvements take place within the utilized floor area. Submit drawing showing changes when necessary.

Location of Building \_\_\_\_\_

Description of Remodeling	Unit Cost	Total Cost

Total Cost Minor Remodeling Improvement \$ -0-  
(Enter on Line 7-C Form A.A.B.E.D.C. 113601-20)

7-D Other Capital Expenditures:

Total Cost Other Capital Expenditures \$ -0-  
(Enter on Line 7-D Form A.A.B.E.D.C. 113601-20)

## COLLEGE AND/OR UNIVERSITIES

Are there Colleges or Universities within your immediate service area?

Yes (X) No ( )

Marietta College  
(Name of Institution)

Marietta, Ohio  
(Address of Institution)

Are there specific Colleges or Universities that currently provide the project area with services?

Yes (x) No ( )

Parkersburg Branch, West Virginia University  
(Name of Institution)

Emerson Avenue, Parkersburg, West Virginia  
(Address of Institution)

## COMPUTER SERVICE

Where, if any, is the nearest COMPUTER SERVICE CENTER?

Yes (x) No ( )

Computer Center - Wood County Schools  
(Name of Center)

1511 Blizzard Drive  
Address

Parkersburg, West Virginia

## LOCAL PLANNING OR ADVISORY COMMITTEE

Please list the name, agency, address and telephone numbers of those persons serving on the LOCAL planning or advisory committee for this state module demonstration field unit proposal:

J. C. Dulaney  
(Name)  
Area Supervisor  
(Position)  
1500 Park Avenue, Parkersburg, W. Va.  
(Address)  
485-4751  
(Telephone)

JAMES Dye  
(Name)  
Director Adult Education, Wood County  
(Position)  
1210 13th Street, Parkersburg, W. Va.  
Address  
422-8411  
(Telephone)

B. F. McConnell  
(Name)  
Assistant State Supervisor ABE  
(Position)  
Terra Alta, West Virginia  
789-3335  
(Telephone)

Joseph Mills, Director Community Action  
(Name)  
314 Third Street, Parkersburg, W. Va.  
(Address)  
485-4455  
(Telephone)

Agency:

West Virginia State Dept. of Education

James B. Deck

(Name)

206 East Wing, Capitol Building

Charleston, West Virginia

(Address)

Involvement in the Project:

As State Director of Adult Basic Education, Mr. Deck will insure the proper function of this program and give valuable guidance.

Agency:

West Virginia Dept. of Welfare-Title V

Responsible Representative:

Mr. David Sayre

(Name)

1907 Grand Central Ave., Vienna, W. Va.

Involvement in the Project:

Facilities for Adult Basic Education will be provided for Title V AFDCU participants. The Department of Welfare will provide participants and counseling services.

Agency:

State of W.Va., Dept. of Employment

Responsible Representative:

Charles E. Flaherty

(Name)

Box 558, Parkersburg, W. Va. 26101

Security

(Address)

Involvement in the Project:

Serve on the Advisory Committee and will refer persons to the Learning Center for academic instruction. We will conduct academic training to correlate with vocational training.



Agency Involvement

List other agencies to be involved in your project and indicate briefly the extent of their involvement: (CAP; MDTA; Title III (P.L. 39-10) University or College/Welfare (Title V)/Health Department/ Economic Security/Regional Commissions or Associations/State Department of Education/Labor, Business and Industry/HUD

Agency:

Responsible Representative:

Title III A.B.E.

J. C. Dulaney, Supervisor

1500 Park Avenue, Parkersburg, W. Va.

Involvement in the Project:

Director of the proposed Adult Learning Center and fiscal responsibility.

Agency:

Responsible Representative:

Wood County Board of Education

James Dye, Director Adult Education

1210 13th Street, Parkersburg, W. Va.

Involvement in the Project:

Member of Advisory Committee and resource person in Adult Education.

Agency:

Responsible Representative:

Community Action Program

Joseph Mills, Director

314 3rd Street, Parkersburg, W. Va.

Involvement in the Project:

We will involve undereducated adults from the community in Adult Basic Education.

This agency will aid in student recruitment.

CURRICULA MATERIALS, SURVEYS, TESTS, EVALUATIVE INSTRUMENTS (Local Design)

Many projects will be developing local materials for curricula, survey, testing, evaluation, diagnosis etc. Describe, briefly, materials and instruments. Include rough drafts, copies and, where available, pre-test results.

Curricula materials of local design will be developed in the area of social studies for undereducated adults. This material, based on the concept theory, will be constructed in two parts. Part one to consist of "several" fifteen-minute video taped sequential lessons, to be developed concurrently. Part two of this curriculum will consist of programmed materials to reinforce and supplement the video taped lesson.

Life in America-Yesterday and Today

Sony-Electronic Speciality Company

(Title or name)

\$15.00 per tape - 20 min.

(Cost per unit)

15

(Number of units required)

To meet the challenge of social and civic responsibilities, undereducated adults must be provided a body of knowledge, presented in a manner in which it can be assimilated and put into practice. It is our opinion that this area in the Adult Basic Education curriculum is weak and needs to be researched. All available media must be utilized in building a meaningful presentation.

Experiences in this curriculum area include: Major undergraduate work in social studies at Fairmont State College, Fairmont, West Virginia; Minor in social studies in graduate degree from West Virginia University; Served on the Orange County, Florida, social studies curriculum committee; Involved in planning phase of the American History educational television curriculum for Orange County, Florida; Teacher of social studies, utilizing educational television.



SPECIALIZED MATERIALS AND EQUIPMENT

The experimental demonstration field unit projects are to be innovative in at least one of several component objective areas. Identify innovative materials and equipment to be used or tested in your project:

1. Curricula Materials

(Listed under 2-B, Inst. Supplies)

Various programs in the ABE curriculum

<u>(Title or Name)</u>	<u>(Title or Name)</u>
<u>(Publisher)</u>	<u>(Publisher)</u>
<u>(Address)</u>	<u>(Address)</u>
<u>(Cost per unit)</u>	<u>(Cost per unit)</u>

2. Equipment

Include illustrative brochures and related information with proposal.

<u>Sony Videocorder</u>	<u>(Equipment designation)</u>
<u>(Equipment designation)</u>	<u>(Equipment designation)</u>
<u>Sony Corporation of America</u>	<u>(Manufacturer)</u>
<u>(Manufacturer)</u>	<u>(Manufacturer)</u>
<u>Delaware Ave., Charleston, W. Va.</u>	<u>(Address)</u>
<u>(Address)</u>	<u>(Address)</u>
<u>\$ 2,191.30</u>	<u>(Cost per unit)</u>
<u>(Cost per unit)</u>	<u>(Cost per unit)</u>

3. Testing & Diagnosis

Include illustrative materials with the proposal.

(Listed under 2-B, Inst. Supplies)

Various programs in the ABE curriculum

<u>(Title or name)</u>	<u>(Title or name)</u>
<u>(Publisher)</u>	<u>(Publisher)</u>
<u>(Address)</u>	<u>(Address)</u>
<u>(Cost per unit)</u>	<u>(Cost per unit)</u>
<u>(No. of units required)</u>	<u>(No. of units required)</u>



APPALACHIAN ADULT BASIC EDUCATION DEMONSTRATION CENTER

SCHEDULE OF TOTAL EXPERIMENTAL DEMONSTRATION PROJECT

title: Adult Learning Center

Calendar

Schedule of Activities

March 1968	Initial Contacts Made With A.A.B.E.D.C.
April 8, 1968	Visit Learning Center at Raleigh, N.C.
April 22, 1968	Present 1st Draft of Proposal to A.A.B.E.D.C. (Lexington, Ky.)
May 9, 1968	Proposal Discussed by W.Va. State Dept. of Education
May 31, 1968	Revised Draft of Proposal Submitted to A.A.B.E.D.C.
June 1968	Planning and Constructing "Port Chart"
July 19, 1968	Advisory Committee Meeting
July 1968	Staffing and Orientation (Summer Institute)
August 1, 1968	Remodeling of Building completed by Owner
August 2, 1968	Move Office to Learning Center Facility
August 5, 1968	Staff Orientation Meetings to Begin
August 1968	Order Materials and Equipment
August 5, 1968	Begin Public Relations Campaign (Recruitment)
August 1968	Involve State Adult Basic Education Staff in Orientation
August 1968	Select and Hire Teachers
September 7, 1968	Pre-Service Teacher Training to Begin
September 1968	Receive and Tag Materials
September 1968	Orientation of N.Y.C. Part Time Secretarial Staff
September 1968	Organize Record Keeping and Filing Procedures
October 1, 1968	Student Involvement in the Project
October 19, 1968	In-Service Teacher Training Workshop (6 Counties)
October 1968	State Meeting - ABE Supervisors and Consultants
November 16, 1968	In-Service Teacher Training (6 County Area)
November 1968	Compile, Review and Formal Evaluation of Materials
November 1968	Begin Testing in Series of Social Studies Materials Developed on Video Tape
November 29, 1968	Community Awareness Day - Legislators and Civic Leaders
December 7, 1968	In-Service Teacher Training Workshop (Consultants)
December 1968	Promotional Drive Accelerated
January 13, 1969	In-Service Teacher Training
February 10, 1969	In-Service Teacher Training
March 1969	"Brainstorming" Session with W.Va. ABE Supervisors and Consultants
March 1969	Release Publication on "Techniques in Teaching Adults"
April 1969	Spring Evaluation of the Total Program
April 18, 1969	Advisory Committee Meeting
May 1969	Report Progress on Developing A Video Tape Social Studies Curriculum
May 1969	Plan Summer Program
June 1, 1969	In-Service Teacher Training - Invite Guests From Surrounding Area To Demonstrate Learning Center Concept
June 1969	Continue Student Recruitment and Begin Summer Program
July 1969	Plan for 1969-70 Program: a. Write Proposals; b. Involve Advisory Committee; c. Seek Support From Local School Board; d. Seek Aid From Industry; e. Involve Local Resources to the Fullest Extent
August 1969	a. Financial Accounting Completed; b. Evaluations Completed; c. Materials Evaluated and Recommendation Made For Re-Order
August 16, 1969	Staff Meeting to Discuss Entire Program and Plan for the New Year of Operation. Involve Both Supervisory and Teaching Personnel