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THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
MARCH 9, 1999

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**MINUTES OF THE ANNUAL MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
MARCH 9, 1999**

The annual meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in the Regents' Room of the Oklahoma Memorial Union, in Norman, Oklahoma on Tuesday, March 9, 1999, beginning at 10:58 a.m.

The following Regents were present: Regent Melvin C. Hall, Chairman of the Board, presiding; Regents Donald B. Halverstadt, M.D., C. S. Lewis III, Robin Siegfried, Mary Jane Noble, G. T. Blankenship, and Stephen F. Bentley.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Provosts Nancy L. Mergler and Joseph J. Ferretti, Vice Presidents Russell W. Driver, Richard E. Hall, Mark E. Lemons, David L. Maloney, Eddie C. Smith, Jerry B. Vannatta, and Frank Waxman, Joseph Harroz, Jr., General Counsel, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller.

Notice of the time, date, and place of this meeting were submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 10:30 a.m. on March 8, 1999, both as required by 25 O.S. 1981, Section 301-314.

ELECTION OF BOARD OF REGENTS' OFFICERS FOR 1999-2000

Regent Siegfried moved that Chris A. Purcell be elected Executive Secretary of the Board, C. S. Lewis III be elected Vice Chairman of the Board, and Donald B. Halverstadt, M.D. be elected Chairman of the Board of Regents for 1999-2000.

The following voted yes on the motion: Regents Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chairman declared the motion unanimously approved. Regent Halverstadt was out of the room at the time of this vote.

STUDENT BODY PRESIDENTS

Chairman Hall expressed the Board's appreciation for their service and presented a plaque to outgoing Health Sciences Center Student Association President Philip Pummill and to UOSA President Brad McMullan. Cameron Vice President Louise Brown and Chairman Hall presented a plaque to Donna Benke, Cameron University Student Government President for 1998-99, in recognition of her outstanding service.

MINUTES

Regent Halverstadt moved approval of the minutes of the regular meeting held on January 26-27, 1999 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

THE UNIVERSITY OF OKLAHOMA

REGENTS' AWARD FOR OUTSTANDING JUNIORS

To honor and encourage excellence in leadership and service, the Board of Regents presents to approximately 12 OU juniors each year the Regents' Award for Outstanding Juniors. These awards are given to students on the basis of leadership, service to the University, involvement in campus activities, and satisfactory academic progress. Recipients must have completed 72 credit hours and submit a one-page essay on leadership and teamwork. The recipients receive a certificate and a gold ring with the OU seal engraved on it. In addition, the names of each year's honorees are engraved on a permanent plaque located in the Oklahoma Memorial Union on the Norman Campus and in the Robert M. Bird Health Sciences Library on the Oklahoma City Campus. The winners are selected by a committee appointed by the President comprised of three students, two faculty and two staff.

The names of the students selected are as follows:

Susan E. Carlson
Stephanie Craig
Jennifer C. Dykes
Carrie Glass
Sam Hinkie
Viet K. Huynh
Bryan Magstadt
Carrie Milligan
Amy Ragan
Jason R. Sanders
Abraham Sims
LeeAnn Victory

President Boren recommended the Board of Regents approve the students selected to receive the 1999 Regents' Award for Outstanding Juniors.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

The 12 juniors selected were present. As Vice President Richard Hall read the list of campus and service activities for each, the students came forward to receive a gold ring and certificate as well as congratulations from Chairman Hall.

RESOLUTION - MELVIN C. HALL

Vice Chairman Donald B. Halverstadt presented the following Resolution honoring Chairman Hall:

WHEREAS, Melvin C. Hall has served with distinction as the first African-American Chairman of The University of Oklahoma Board of Regents from March 1998 until March 1999;

WHEREAS, his service and leadership on the Board was honored by the Oklahoma City Association of Black Lawyers;

WHEREAS, since his appointment by Governor David Walters in April 1992 he has served on the Board for seven years, two of which he also served as Chairman of the Cameron University Committee;

WHEREAS, he is a graduate of The University of Oklahoma, earning his law degree in 1981;

WHEREAS, he has traveled around the world and the State to promote the vision and mission of The University of Oklahoma and Cameron University, especially during his trip with Ambassador Edward Perkins to Ghana, Kenya and South Africa to strengthen research and exchange efforts with universities in those nations;

WHEREAS, his speaking engagements and activities in the community have helped to promote a positive image for both Universities and encouraged all people in the State to strive for excellence;

WHEREAS, he underlined OU's commitment to diversity through his leadership, as the catalyst for the first-ever Minority Vendors Conference and through his contributions to the Committee for the Ada Lois Sipuel Fisher "Celebration of 50 Years";

WHEREAS, the Honors College was established at OU during his term as Regent;

WHEREAS, The University of Oklahoma and Cameron University have experienced great expansion and improvement during his time as a Regent, including, at OU the completion of the Catlett Music Center and near completion of the Sam Noble Oklahoma Museum of Natural History, the opening of the Clarke-Anderson Room in and major renovations to the Oklahoma Memorial Union, improvements of athletic facilities, notably the renovation of the Jimmie Austin OU Golf Course and expansion at L. Dale Mitchell Baseball Park, the opening of the softball complex, and the Siegfried Strength and Conditioning Complex in the Barry Switzer Center, and, at Cameron, the completion of the Cameron University Sciences Complex;

WHEREAS, he always made decisions with the utmost concern and caring for the students of the Universities;

WHEREAS, in his public life he has served the State by heading the Human Rights Commission and fighting to eliminate unfair housing practices, and by serving as assistant district attorney in 1983;

NOW THEREFORE BE IT RESOLVED that The University of Oklahoma Board of Regents commends and thanks Melvin C. Hall for his leadership, service, commitment and many contributions to the State, The University of Oklahoma and Cameron University and looks forward to his continuing interest in and support of The University of Oklahoma and Cameron University.

President Boren recommended the Board of Regents approve the Resolution honoring Melvin C. Hall for his service as a member of the Board of Regents.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

MELVIN C. HALL LEADERSHIP/SCHOLARSHIP AWARD

The Melvin C. Hall Leadership/Scholarship Award is intended to assist and encourage students who have helped make campus diversity a true strength of The University of Oklahoma. Selection will be based on leadership, scholarship, service to the University community, campus involvement and a one-page essay on "The Strength Found in Diversity on our Campus". All candidates must be enrolled full-time, be of sophomore or junior standing and have completed at least 30 hours at the time of application. A Selection Committee will forward the nominee's name to the President.

This award was established by President Boren, Chairman Hall's fellow Regents and friends and endowed with personal funds contributed to an OU Foundation account. A cash award will be presented annually and the honoree's name will be engraved on the Melvin C. Hall Leadership plaque.

For 1999, the award will be announced at this Board of Regents' meeting. In the future, the award will be announced in April at the Campus Awards Program which coincides each year with Mom's Weekend.

The first recipient of the Melvin C. Hall Leadership/Scholarship Award is Jennifer M. Pierce.

Jennifer is an actively involved student on the Norman Campus with a 3.61 GPA. She was a member of the President's Leadership Class as a freshman and is a recipient of and continues to participate in the Phillips Scholars Program. Jennifer currently serves as the treasurer of the Black Student Association while actively participating in the Campus Activities Council where she serves as Chair of the OU Spirit Council. She is a member of the OU Publications Board, the Student Alumni Board, Crimson and Cream and Women of Power.

As a Phillips Scholar, Jennifer teaches groups of elementary school students about Ada Lois Sipuel Fisher and her contribution to the experience of Black students, not only at The University of Oklahoma and in the State of Oklahoma, but her contributions to the higher education experience of Black students throughout the country.

Ms. Pierce will attend this evening's dinner honoring Chairman Hall and will receive her award at that time.

President Boren recommended that the Board of Regents approve establishing the Melvin C. Hall Leadership/Scholarship Award to be presented annually.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

REVIEW AND APPROVAL OF 1999-2000 STUDENT ACTIVITY FEE BUDGET

The Student Activity Fee Committee comprised of the President of The University of Oklahoma Student Association, Chair of Student Congress, Chair of Graduate Student Senate and the Vice President for Student Affairs, prepared the proposed budget. Funding proposals were received and considered from those Student Services areas traditionally funded from Student Activity Fee resources as provided for in Regents' policy. Total budget projections are prepared by the Controller's office and based upon enrollment and fee collections factored over the last three years. The projection worksheet is attached.

The growth in this budget has been distributed into several areas representing the student priorities of Career Planning and Placement coop programs, enhanced counseling services in Counseling and Testing, continuing support to the *Sooner Yearbook* and committing more significant dollars to recreational services, Center for Student Life, and Parking and Transportation. In light of the current State budget circumstances, we elected not to budget the entire projected availability.

A budget summary showing allocations over the last two years and distribution proposed for 1999-2000 annualized funds are as follows:

	<u>1997-98</u>	<u>1998-99</u>	<u>1999-2000</u>
Counseling and Testing	242,236	275,632	299,581
Career Services	34,561	36,952	41,733
Student Services	345,736	368,093	405,551
Student Publications	165,680	170,680	177,570
Recreational Services	245,321	280,321	298,321
Campus Transportation	175,000	175,000	190,000
Number Nyne Crisis Center	12,216	12,816	12,816
UOSA	437,800	437,800	447,000
Facility Bond	150,000	150,000	150,000
Union Bond	495,500	493,813	486,188
Reserve	<u>47,563</u>	<u>49,000</u>	<u>96,239</u>
Grand Total	2,351,613	2,450,107	2,604,999

President Boren recommended the Board of Regents approve the 1999-2000 Student Activity Fee budget and distribution of funds as proposed by the Student Activity Fee Committee and reviewed by UOSA.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

AIR CHARTER SERVICE FOR 1999 FOOTBALL SEASON

Invitations to bid were issued to the following companies:

Aviation Solutions
Dallas, Texas

Continental Airlines
Houston, Texas

Flight Time
Waltham, Massachusetts

Miami Air International
Miami, Florida

TWA, Inc.
St. Louis, Missouri

Berry Aviation, Inc.
San Marcos, Texas

Air Advantage
Albuquerque, New Mexico

Global Airline Services
Fort Myers Beach, Florida

As stated in the solicitation, all bidders were required to indicate the type aircraft they proposed to furnish. An evaluation was conducted on aircraft types that had not been used in the past. Updated information was also obtained from the Federal Aviation Administration (FAA) on aircraft types previously utilized.

Both vendors and applicable aircraft sources recommended for award met FAA certification criteria and complied with all applicable FAA Operational, Maintenance and Avionics standards. Because the lowest overall bidder, Miami Air International, was unable to meet the time requirements for the Notre Dame and Colorado charters, the recommendation is to award the Louisville, Iowa State and Texas Tech charters to Miami Air and the Notre Dame and Colorado charters to the next overall lowest bidder, Aviation Solutions, Inc.

Bids were received as follows:

	<u>Louisville</u> 9/25	<u>Notre Dame</u> 10/2	<u>Colorado</u> 10/30	<u>Iowa State</u> 11/13	<u>Texas Tech</u> 11/20	<u>Total</u>
1. Miami Air Int'l.	\$38,969.00	\$40,966.00	\$40,780.00	\$36,383.00	\$33,049.00	\$190,148.41
Cost per seat	226.56	238.17	237.09	211.53	192.15	
Type aircraft - 727 172-pax	9/25	10/2	10/30	11/13	11/20	
2. Aviation Soltn's	\$39,700.00	\$53,300.00	\$47,900.00	\$36,944.00	\$33,424.00	\$211,318.00
Cost per seat	230.81	309.88	278.49	215.08	194.33	
Type aircraft - 727 172-pax						
3. Flight Time	\$51,500.00	\$51,500.00	\$48,900.00	\$46,500.00	\$39,450.00	\$237,850.00
Cost per seat	396.15	396.15	376.15	357.69	303.46	
Type aircraft - 727 130-pax						
	\$53,850.00	\$53,850.00	\$51,200.00	\$48,200.00	\$40,950.00	\$248,050.00
Cost per seat	322.46	322.46	306.59	288.62	245.21	
Type aircraft - 727 167-pax						
4. Continental	\$68,185.00	\$72,548.00	\$66,877.00	\$64,695.00	\$55,098.00	\$327,403.00
Cost per seat	483.58	514.52	474.30	458.83	390.77	
Type aircraft - MD-8 141-pax						
5. Air Advantage	\$56,506.00	\$59,444.00	\$54,924.00	\$49,952.00	\$44,302.00	\$265,128.00
Type aircraft - not indicated						

Responses were evaluated by the following individuals:

Clarence Griffin, Buyer, Purchasing Department
Steve Mack, Director, Purchasing Department
Carole Hunter, Senior Buyer, Purchasing Department
Joseph Castiglione, Athletic Director, Athletic Department

Bids were evaluated using the following criteria.

- FAA Reports
- Responsiveness to Terms and Conditions
- Responsiveness to Specifications
- Equipment
- Price
- References

Miami Air International was selected based upon a very favorable report from FAA regarding their overall operation. Aviation Solution's aircraft source also received a favorable report. Both vendor bids were in compliance with all specifications, terms and conditions of the bid and each received strong recommendations from other educational institutions regarding contract performance.

The charters will be funded from Athletic Department account 117-1121.

President Boren recommended the Board of Regents approve the award of a purchase order in the amount of \$108,402.38 to Miami Air International and \$101,202 to Aviation Solutions, Inc. to furnish air charter service for The University of Oklahoma football team for the 1999 season.

Regent Siegfried requested that in the future the aircraft number be indicated in the agenda item - the number following a dash indicates the age of an aircraft which is also an indication of maintenance requirements (i.e. 727-100, 200, etc.). Mr. Castiglione stated in both cases here, it is 727-200.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

ATHLETIC PRIORITY SEATING PROGRAM

The current priority seating donor programs and pricing structure in football and men's basketball have remained basically the same since 1974-75. The Regents authorized minor modifications in the priority seating programs in 1984-85 and 1994-95. These modifications established the process for renewals for donors whose ten year option seating priority expired; however, the programs remained separate and the modifications did not increase the basic donor levels. The current programs still include separate annual donor programs at multiple levels for football, another for men's basketball, and a separate fund drive for Sooner Club with a variety of separate sport-related clubs.

The Athletic Department has conducted a review of these programs over the past several months. The recommended program outlined below has been reviewed by and input received from a focus group. This focus group included alumni, donors, public season ticket holders, faculty, staff and students.

The new recommended program will combine the Sooner Club and the priority seating donor programs for football and men's basketball. Donor programs will be consolidated to create the opportunity to purchase priority seats for both sports. The number of solicitations, billings and programs will be combined and reduced. The levels of donations will increase and bring The University of Oklahoma donor program in line with other programs in the Big XII.

The donor level and applicable seating opportunities are as follows:

<u>Donor Level</u>	<u>4 seats</u>	<u>2 seats</u>	<u>Seating Opportunities</u>
Level 1	\$8,000+ /yr	\$4,000+ /yr	FB - underdeck chairbacks - Sec 4-7 MBB - LE2 - LE5
Level 2	\$4,000-7,999	\$2,000-3,999	FB - Sec 5 & 6 MBB - LW1 - LW4 LE1 & LE6 Rows 1-5 of Sec LS1-LS8
Level 3	\$2,000-3,999	\$1,000-1,999	FB - Sec 4 & 7 MBB - LS1 - LS8
Level 4	\$1,000-1,999	\$500-999	FB - Sec 3, 8, 31, 105 & 106 MBB - Sec E1-E7 & LN5-LN8
Level 5	\$600-999	\$300-499	FB - Sec 32, 104 & 107 MBB - Sec W1-W5 & Rows 1-5 of Sec N5-N7 & S1-S7
Level 6*	\$250 - 299	-	
Level 7*	\$100 - 249		

*Priority seating is not available to donors at these levels.

Each donor's actual priority seat will be based on availability of seats and the individual's level of annual donation. Current donors will have the opportunity to retain their current location by continuing to donate at the applicable level of the new program. Level 2 and 3 will include a phase-in over a three year period for current donors in these locations at 50%, 75% and 100% beginning with the 2000 football season and 2000-01 men's basketball season.

The program is recommended for immediate implementation for the 1999 football and 1999-2000 men's basketball seasons for new participants (individuals who are not current seat priority donors), additional new purchases by current donors, and location upgrades for current donors. The new program would apply to current donors in the 2000 football and 2000-01 men's basketball seasons.

Revenues from donations for the chairback seating in football and section LE1 through LE6 in men's basketball will continue to be dedicated to Athletic Department capital needs and projects. Revenues from donations for the other locations in the Athletic Donor Program will continue to be dedicated to the general operational support of the Athletic Department including areas such as academic support, compliance, and gender equity.

The President and Athletic Director, jointly, are authorized to implement operating procedures and modifications in these annual programs as needed. Current Regents' Policy will be amended to reflect this action.

President Boren recommended the Board of Regents authorize the Athletic Department to modify the Athletic Donor Program for priority seating for Football and Men's Basketball as outlined above.

Mr. Castiglione presented an overview of the proposed priority seating donor program. Regent Halverstadt stated this is an item of enormous public impact and any changes to it in the future should come back to the Board of Regents for deliberation. He pointed out the final paragraph of the item authorizes the President and Athletic Director to implement any modifications.

Regent Halverstadt moved approval of the President's recommendation with the amendment that any changes would come back to the President and the Board of Regents. The following voted yes on the motion: Regents Halverstadt, Lewis, Noble, Blankenship, and Bentley. Regent Siegfried abstained. The Chair declared the motion approved.

Regent Siegfried said he has confidence in the new administration but he cannot vote yes at this time and he cannot vote no because he would like to know more about the proposal. It is a huge issue when you raise your price 56% in two or three years. Regent Siegfried requested an opportunity to meet with Mr. Castiglione in order to understand and be on top of this program and totally understand the complete marketing implications.

PRENTICE GAUTT ACADEMIC CENTER

In the fall of 1956, Prentice Gautt became the first Black student-athlete to play for The University of Oklahoma football team. Since that time, he has proven time and again that the determination and perseverance that made him a success in athletics would also make him a success in life and a role model for all student athletes today.

He was not the first Black student to try out for the football team but he was the first to have financial support and the support of legendary Coach Bud Wilkinson. He came to OU using a four-year scholarship set up by a group of prominent Black doctors and pharmacists in Oklahoma City who believed he had the strength of character to meet the tests they knew awaited him. Less than two months into his freshman year, Gautt's ability had impressed Wilkinson enough to return the private money and put him on an athletic scholarship.

Gautt went on to become a two-time All-Big Eight honoree and an Academic All-American. He led OU in rushing in 1958 and 1959 and was named MVP of the 1959 Orange Bowl, a 21-6 win over Syracuse. Gautt later played professionally for the Cleveland Browns and St. Louis Cardinals. In 1985, he was inducted into the Orange Bowl Hall of Honor.

At the completion of his football career, Prentice Gautt became an Academic Counselor and Counseling Psychologist in the University of Missouri Athletic Department. He served as a mentor for student athletes while he completed a Ph.D. in counseling psychology from Missouri.

In 1979, Prentice Gautt joined the staff of the Big Eight Conference as an Assistant Commissioner. He was named Associate Commissioner in 1983, and in 1994, was promoted to Senior Associate Commissioner. When the Big 12 Conference was formed, Gautt was named Associate Commissioner. In that role, he directs one of the newest programs for the benefit of student-athletes in the league and the NCAA. Gautt assists the life skills programs at all Big 12 institutions, working with conference member institutions to assess and develop services to assist current and former student-athletes.

Gautt has also been a leading proponent of the interests of student athletes on a national scale. He has served as the Secretary/Treasurer of the NCAA in 1994 and has served as Chair of the Men's Committee on Committees. Currently, he serves as a member of the NCAA's Academic Requirements Committee.

The Athletic Academic Center is housed in the north end zone of Oklahoma Memorial Stadium. The Center provides academic and life skills support programs for all University of Oklahoma student-athletes. The University of Oklahoma was one of only seven Division I programs in the country last fall to be named as a Program of Excellence in the CHAMPS/Life Skills Program by NCAA Division IA Athletic Directors. Student-athletes who exhaust their eligibility at The University of Oklahoma graduate at a rate of 80%. Student-athletes achieved a cumulative GPA of 2.92 during Fall semester 1998. A record 37 student-athletes had a 4.0 in the fall of 1998 and 235 student-athletes earned or maintained a 3.0 or better.

President Boren recommends that the facility that provides such important and meaningful service every day to all student-athletes at The University of Oklahoma bear the name of the gentleman whose life-long commitment, service, and contributions have had such a profound impact on student-athletes and society. The Athletic Academic Center will be named The Prentice Gautt Academic Center.

President Boren recommended the Board of Regents name the Athletic Department's academic center The Prentice Gautt Academic Center.

In response to a question, Mr. Castiglione stated Mr. Gautt is aware of this recommendation to name the Academic Center after him and a dedication ceremony will be held in the Fall.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL STADIUM SOUTH END ZONE EXPANSION AND RENOVATION

At the April 1997 meeting, the Board of Regents awarded a contract in an amount not to exceed \$4,600,000 to L. F. Downey Construction, Inc. for construction of the Oklahoma Memorial Stadium South End Zone Expansion and Renovation project. Subsequently, a contract in the amount of \$4,599,851 was executed with L. F. Downey Construction, Inc.

I. ACCEPT PROJECT AS SUBSTANTIALLY COMPLETE

Substantial completion inspections of the project were held on various dates in December 1998 and January 1999. In attendance were representatives of L. F. Downey Construction, Inc.; Hellmuth Obata & Kassabaum, Inc. Sports Facilities Group, the project architects; and the University. The results of the inspections indicated that the project is substantially complete. A punch list of minor work items was developed and given to L. F. Downey Construction, Inc. for completion. It is recommended that the Regents accept the project as substantially complete as of January 14, 1999.

II. AUTHORIZE FINAL PAYMENT TO CONTRACTOR

It is recommended that the Regents authorize final payment to L. F. Downey following completion of all punch list items and settlement of all outstanding claims.

FOR INFORMATION ONLY

At the January 1999 meeting, the Board of Regents waived the provision of Regents' policy requiring prior approval for the award of purchase orders over \$100,000 and authorized the Athletic Director to award purchase orders for furniture for the Barry Switzer Center in the total amount not to exceed \$250,000. The administration was instructed by the Board to provide a report on the purchase orders awarded.

Competitive bids for the furniture were received and purchase orders were issued to vendor(s) in the amounts shown below.

For wooden furniture:	
Educational & Institutional Cooperative, Inc.	\$109,341.54
For office seating:	
KI	\$29,825.70
For metal desks and files and lounge seating:	
Office Interiors	* \$4,531.86
	\$12,588.12

*Correction made verbally during Regents' meeting.

President Boren recommended the Board of Regents:

- I. Accept the Oklahoma Memorial Stadium South End Zone Expansion and Renovation project as substantially complete effective January 14, 1999; and
- II. Authorize final payment to L. F. Downey Construction, Inc. following completion of all punch list items and settlement of all outstanding claims.

In addition, information about the purchase of items of furniture for the project was reported above for information only. No action was required.

The Athletic Director, Joseph Castiglione, said there is an error in the agenda item. The amount shown for the metal desks and files and lounge seating purchase order to Office Interiors should be \$12,588.12.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

SAM NOBLE OKLAHOMA MUSEUM OF NATURAL HISTORY EXHIBITS

The exhibit designer, Gerard Hilferty and Associates, Inc., and SNOMNH staff developed criteria and based on information provided to them by firms that expressed interest in bidding for contracts to construct the initial exhibits, six firms were prequalified to bid for the exhibits and audio-visual equipment project and three firms were prequalified to bid for the diorama project. The construction and bidding documents were circulated to the firms that had been prequalified. On January 28, 1999 bids were received from four firms for the exhibits and audio-visual project and from two firms for the diorama project. The bids have been evaluated by the exhibit designer and representatives of the University administration (Michael Mares, Director, SNOMNH; Michael Moorman, Director, Architectural and Engineering Services; and David Stapleton, Assistant Director, Architectural and Engineering Services). A complete tabulation of the bids received was included in the agenda.

It is recommended that contracts be awarded to Charles M. Maltbie Associates, Inc. of Mount Laurel, New Jersey, and to Chase Studio, Inc. of Cedar creek, Missouri, as follows:

Charles M. Maltbie Associates, Inc., for Exhibits and Audio-visual Equipment:

Base Bid	\$1,637,487
Alternates Nos. 1 through 10	<u>636,715</u>
Total Proposed Contract Amount (Maltbie Associates)	<u>\$2,274,202</u>

Chase Studio, Inc., for Dioramas:

Base Bid	\$1,212,750
Alternates Nos. 1 through 6	<u>431,550</u>
Total Proposed Contract Amount (Chase Studio)	<u>\$1,644,300</u>

State statutes allow change orders to be issued for up to 10 percent of the construction cost for projects costing more than \$1.5 million. Board approval of this phase of the project will allow the issuance of necessary change orders of up to 10 percent of the contract amounts, within project budget limitations.

Funds in the amount of \$3,918,502 are available from building project funds designated for exhibits, unexpended Museum E&G funds from a special allocation from the State Regents for Higher Education, and from private funds.

President Boren recommended the Board of Regents:

- I. Award a contract to Charles M. Maltbie Associates, Inc. for construction and installation of the initial exhibits and audio-visual equipment at the Sam Noble Oklahoma Museum of Natural History (SNOMNH);
- II. Award a contract to Chase Studio, Inc. for construction and installation of the initial dioramas at the SNOMNH; and

- III. Authorize the President or his designee to execute the contracts for construction of exhibits and dioramas and the necessary change orders during construction within the statutory and project budget limitations.

President Boren requested amending part III of his recommendation to indicate he or his designee will report back to the Board the content of any changes.

Regent Bentley moved approval of the President's recommendation as amended. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

Chairman Hall recessed the meeting at 12:20 p.m. for the lunch hour. The Regents had a luncheon and then a tour of the Sam Noble Oklahoma Museum of Natural History. The meeting reconvened at 2:07 p.m. in the same location with all Regents present.

STATEMENT OF INSTITUTIONAL SUPPORT FOR GRADUATE MEDICAL EDUCATION - HSC

The Accreditation Council for Graduate Medical Education (ACGME) is the national entity responsible for accrediting graduate medical education programs. Graduate medical education includes all residency and fellowship training programs in the specialties and sub-specialties of medicine. Under ACGME guidelines, the College of Medicine is the "sponsoring institution" for the residency programs.

During 1998, the ACGME revised requirements associated with an institutional review to include the necessity of the institution having a Statement of "Institutional Commitment to Graduate Medical Education" on file for review by the site visit team. The ACGME requires official action by the University's Board of Regents and institutional leadership.

The College of Medicine will have an Institutional Review by ACGME in 1999 for the purpose of continuing the accreditation of the institution to sponsor graduate medical education programs. The Statement, a copy of which was included in the agenda, has been approved by the Graduate Medical Education Committee of the College of Medicine, and contains the signatures required by the ACGME.

President Boren recommended the Board of Regents approve the Statement of Institutional Support for Graduate Medical Education.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

PROFESSIONAL LIABILITY INSURANCE FOR OKLAHOMA CITY AND TULSA CAMPUSES

Board of Regents' Liability

Liability of State agencies for torts of its employees committed after October 1, 1985, is governed by the Governmental Tort Claims Act, which states that physician faculty members are not employees or agents of the State for purposes of the Act when not acting in an

administrative capacity or engaged in teaching duties. The definition of employee in the statute further provides that the State shall not be liable for the tortious conduct of a physician while practicing medicine or providing medical treatment to patients. The Supreme Court has determined that acting as an attending physician is practicing medicine and, therefore, not covered by the Governmental Tort Claims Act.

The University might, however, have potential liability in a medical malpractice case for the acts or omissions of the University employed support personnel, such as nurses, or for a claim of improper supervision of students or residents. Maximum liability for the Board of Regents of The University of Oklahoma would be \$100,000 per claim and the Regents would not as individuals have a liability.

At the December 1998 Board meeting, the administration received Board approval to renew malpractice insurance coverage for all professional practice plans and for M.D.s, residents and medical students with Physicians Liability Insurance Company (PLICO) in an amount not to exceed \$3,619,811. The effective period of the insurance coverage was January 1, 1999 through December 31, 1999. It was anticipated at the time the Board approved PLICO's contract that in the spring/summer of 1999 the University would seek liability coverage on a competitive basis. A competitive bid process was possible since the State Insurance Commission admitted two additional companies to offer "Occurrence" form liability insurance. PLICO had been the only admitted carrier for "Occurrence" form policies since 1979.

In January 1999 a Request for Proposal (RFP) was developed to competitively bid physicians professional liability insurance. Specifications of the RFP included rates for part-time and full-time M.D.s and D.O.s, residents, P.A.s., R.N.s, L.P.N.s, medical students, midwives, physicians, and locum tenens. The bid specifications covered specialty classifications and various coverage levels within each specialty classification. In the past, the most common coverage has been \$3 million per any one claim and \$3 million aggregate per year. The RFP requested bid quotes for the period April 1 through June 30, 1999, and for the period July 1, 1999 through June 30, 2000. On February 4, 1999, a RFP was issued. A pre-bid conference was held with potential vendors on February 12, 1999. The invitation to bid was closed on February 23, 1999. RFPs were sent to the following companies:

PLICO Insurance Company
Oklahoma City

PHICO Insurance Company
Dallas

Medical Protective Insurance Company
Fort Wayne, Indiana

Responses were received from the following companies:

PLICO Insurance Company
Oklahoma City

Medical Protective Insurance Company
Fort Wayne, Indiana

An evaluation committee was established to review and evaluate each response. The committee consisted of the following individuals:

Susan Seamans, University Legal Counsel
Burr Millsap, University Purchasing
Gary Peterson, University Physicians Medical Group

Doug Folger, M.D., College of Medicine
 Mark Lemons, Administrative Affairs
 Don Akin, Consultant

The committee evaluated the responses based on the following criteria:

<u>Insurance Company</u>	<u>Medical Protective</u>	<u>PLICO</u>
Contract Period	228	180
Rating and Pricing	221	137
Coverage	113	113
Underwriting Philosophy	114	114
Risk Management Strategy	104	128
Claims Information	144	162
Financial Information	<u>339</u>	<u>49</u>
Total	1,263	883

The committee completed a detailed evaluation and concluded that both proposals met all specifications of the RFP. Both firms have an excellent reputation among physicians in providing service and support. The results of the bid evaluation were presented to UPMG's Finance Committee on February 23, 1999. The Finance Committee recommended that Medical Protective be awarded a contract for malpractice insurance for the period April 1, 1999 through June 30, 1999 in an amount not to exceed \$443,713 and that the contract be renewed for the period July 1, 1999 through June 30, 2000 in an amount not to exceed \$1,781,978.

After review by the evaluating committee, it was determined the bid considered to be in the best interest of the University was submitted by Medical Protective.

The administration requests authorization to negotiate a contract with Medical Protective for "Occurrence" form physician liability insurance for the College of Medicine's M.D.s, D.O.s, residents, P.A.s, R.N.s, L.P.N.s, medical students, midwives, physicists, and locum tenens for the period April 1, 1999 through June 30, 1999 in an amount not to exceed \$443,713 and to renew the contract for the period July 1, 1999 through June 30, 2000 in an amount not to exceed \$1,781,978, and to renew the contract for the period July 1, 2000 through June 30, 2001 at an amount not to exceed \$1,781,978. Funds are available in the respective Professional Practice Plan accounts sufficient to pay for the malpractice insurance.

President Boren recommended the Board of Regents authorize the President or his designee to negotiate a contract with Medical Protective to purchase professional liability insurance coverage for the College of Medicine's M.D.s, D.O.s, residents, P.A.s, R.N.s, L.P.N.s, medical students, midwives, physicists, and locum tenens for (1) the period April 1, 1999 through June 30, 1999, at an amount not to exceed \$443,713; (2) to renew the contract for the period July 1, 1999 through June 30, 2000 at an amount not to exceed \$1,781,978; and (3) to renew the contract for the period July 1, 2000 through June 30, 2001, at an amount not to exceed \$1,781,978.

During the discussion, in response to a question by a Regent, Vice President Lemons stated Medical Protective Insurance Company put a 27-month cap on premium increases. He also said Medical Protective will use essentially the same attorneys PLICO uses - agreements

have been made with each of those firms and they have agreed to assist. This policy picks up on April 1 and there will be no gaps for any of those covered. There is no difference in the coverage of this new policy versus the policy with PLICO.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

PURCHASE OF SPECTROMETER EQUIPMENT - HSC

The Health Sciences Center is in the process of expanding and enhancing its faculty and research programs in a variety of areas. The Department of Biochemistry and Molecular Biology has played a part in this expansion by hiring several new faculty over the last four years in the area of structural biology. The Health Sciences Center is projecting expansion in the x-ray crystallography of macromolecules and structure-function analysis using biophysical approaches such as fluorescence, microcalorimetry and cryoEM image reconstruction.

In developing this field of Biophysical Chemistry, a new researcher was employed. As part of her position for the department, she will develop physical biochemistry techniques for the characterization of macromolecules. The software for the new equipment will be Y2K compliant.

A bid for the CD spectrometer equipment was forwarded to four vendors as follows:

Jasco, Inc. Easton, Maryland	\$114,060
Instruments SA, Inc. Edison, New Jersey	No Bid
Rudolph Instruments Fairfield, New Jersey	No Bid
Fisher Scientific Houston, Texas	No Bid

Administration requests authorization to issue a purchase order to Jasco, Inc. for CD spectrometer equipment in the amount of \$114,060 plus freight charges which includes installation and on-site training. Funds will be available from Section 13 Funds account A0001300.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order to Jasco, Inc. for CD spectrometer equipment in the amount of \$114,060 plus freight charges which includes installation and on-site training.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

PURCHASE OF CALORIMETRY SYSTEMS - HSC

The Health Sciences Center is in the process of expanding and enhancing its faculty and research programs in a variety of areas. The Department of Biochemistry and Molecular Biology has played a part in this expansion by hiring several new faculty over the last four years in the area of structural biology. The Health Sciences Center is projecting expansion in the x-ray crystallography of macromolecules and structure-function analysis using biophysical approaches such as fluorescence, microcalorimetry and cryoEM image reconstruction.

In developing this field of Biophysical Chemistry, a new researcher was employed. As part of her position for the department, she will develop physical biochemistry techniques for the characterization of macromolecules. The software for the new equipment will be Y2K compliant.

A bid for the isothermal titration and differential scanning calorimetry system was forwarded to 10 vendors as follows:

Cahn Instruments Madison, Wisconsin	No Response	Parr Instruments Moline, Illinois	No Response
Curtin Matheson Houston, Texas	No Response	Perkin-Elmer Norwalk, Connecticut	No Response
Dynatech Labs/Scimetrics Missouri City, Texas	No Response	Shimadzu Scientific Houston, Texas	No Response
Fisher Scientific Houston, Texas	No Bid	VWR Scientific Suwanee, Georgia	No Bid
Calorimetry Systems Provo, Utah		MicroCal, Inc. Northampton, Massachusetts	\$136,500
Option 1-Total - \$ 94,845			
Option 2-Total - \$107,445			
Option 3 - \$79,545			

The bids submitted by Calorimetry Systems did not meet the specifications of the requesting department.

Administration requests authorization to issue a purchase order to MicroCal, Inc. for an isothermal titration calorimetry system and a differential scanning calorimetry system in the amount of \$136,500 plus freight charges which includes installation and on-site training. Funds will be available from Section 13 Funds account A0001300.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order to MicroCal, Inc. for an isothermal titration calorimetry system and a differential scanning calorimetry system in the amount of \$136,500 plus freight charges which includes installation and on-site training.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

SEARCH COMMITTEE - VICE PRESIDENT FOR RESEARCH AND DEAN OF THE GRADUATE COLLEGE - NORMAN CAMPUS

The Vice President for Research and Dean of the Graduate College, Dr. Eddie Carol Smith, announced that he was resigning to return to the full-time faculty. The Regents' policy regarding the composition of search committees provides that the committee have faculty, student, and staff representations. Per the policy, "the President of the University shall appoint faculty, student, and staff members from nominations selected from the faculty of the college, the Faculty Senate, Student Associations, and Staff Senate. There shall be twice as many nominees as there are positions on the committee".

Chair

James Pappas, Vice Provost for Outreach and Dean, College of Continuing Education

Faculty Selected by the President from Nominations by Graduate Faculty

Sheena Murphy, Assistant Professor of Physics and Astronomy
Paul Gilje, Professor of History
Robert Zmud, Professor and Michael F. Price Chair in Management Information Systems
Terry Pace, Associate Professor of Educational Psychology
Richard Mallinson, Associate Professor of Chemical Engineering and Materials Science and Director of the Institute for Gas Utilization Technologies
Eugene Enrico, Reaugh Professor of Music
Paul Philp, George Lynn Cross Research Professor and Klabzuba Professor of Geology and Geophysics

Faculty Senate

William H. Sutton, Associate Professor of Aerospace and Mechanical Engineering

Staff Senate

Linda Berardo, Director of College of Continuing Education Business and Accounting Operations

UOSA

Chris Burton, Michael F. Price College of Business

Graduate Student Senate

Christopher Stockdale, College of Arts and Sciences (Physics)
Jeff Frazier, College of Education (Adult and Higher Education)

External Members

Frank Waxman, Vice President for Research, Health Sciences Center
Gene Rainbolt, Chairman of the Board, Bank First Corporation
One additional external member (pending confirmation)

Academic Administrators

William O. Ray, Dean of Graduate College, Tulsa
Susan Sedwick, Director, Office of Research Administration
Joseph Harroz, General Counsel
Nicholas S. Hathaway, Vice President for Executive Affairs
Nancy L. Mergler, Senior Vice President and Provost

President Boren recommended the Board of Regents approve the appointment of the members of the Vice President for Research and Dean of the Graduate College Search Committee as noted above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

PAUL S. CARPENTER COLLECTION COMMITTEE

At the June 1986 meeting, the Board of Regents accepted the bequest of the late Helen Lottinville to establish the Paul S. Carpenter Collection in Fine Arts. Mrs. Lottinville's will provided the Collection should be administered by a committee consisting of the Director of The University of Oklahoma Libraries, who serves as Chair of the Committee; one full professor from each of the customarily recognized disciplines in the Fine Arts; namely, Art, Music and Drama; one full professor representing the humanistic disciplines of languages and literatures; and one full professor from History. The committee is appointed by the President of the University by and with the consent of the Board of Regents and the following members of the faculty are proposed:

Andrew Phelan, Professor of Art
R. Edward Gates, Professor of Music
Michael C. Buchwald, Professor of Drama
David W. Levy, David Ross Boyd Professor of History
Alan R. Velie, Professor of English.

President Boren recommended that the members of the faculty as proposed be appointed to serve with the Dean of Libraries as the Committee for the administration of the Paul S. Carpenter Collection in the Fine Arts for three-year terms beginning March 1, 1999.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

LIBRARY PERIODICALS AND SUBSCRIPTIONS

This agreement will provide periodicals and subscriptions services as well as automated on-line service, claims, cancellations and reports to the Norman and Health Sciences Center Campus Libraries.

Norman and Health Sciences Center Campus Libraries are collaborating on periodical and subscription purchases for the first time in this request in an attempt to save money. Vendors providing these services profit by negotiating bulk pricing and by assessing a service charge to libraries. Libraries save significant resources by soliciting the most cost-effective service charge. Moreover, libraries with larger, more desirable subscription lists demand more competitive service charge pricing.

Request for Proposals (RFPs) were sent to the following six companies:

The Faxon Company, Inc.
Westwood, Massachusetts

Martinus Nijhoff International
Nederland

EBSCO
Dallas, Texas

Harrasowitz
Mobile, Alabama

Blackwell's Information Services
Blackwood, New Jersey

Swets & Zeitlinger, Inc.
Exton, Pennsylvania

Responses were received from five of the companies and were evaluated using the following criteria:

1. Comparative cost of subscriptions as indicated in January search of database.
2. Database size, quality, ease-of-use and other features.
3. Quality of reference from libraries of similar size and situation.
4. Interface capacity using X12, EDI, etc., in particular, demonstrated capacity to interface with SIRSI, the libraries' new management system.
5. Company stability, service record and market share.
6. Savings on service charges.
7. Current efforts to handle electronic serials.

The evaluation committee consisted of:

Dorothy Armstrong, Senior Buyer, Purchasing Department
 Laure Chrisman, Serials Acquisition, University Libraries
 Starla Droscher, Acquisitions Department Head, University Libraries
 Don Hudson, Assistant to the Dean, Administrative Services, University Libraries
 Wilbur Stolt, Director of Public Service and Systems, University Libraries
 C. Martin Thompson, Director, HSC Library
 Pat Weaver-Meyers, Director, Information Management and Delivery,
 University Libraries
 Judy Wilkerson, Serials Librarian, HSC Library

The Libraries analyzed the comparative services and service charges offered by vendors, including early payment discounts. The following chart rates the four vendors capable of handling a bid of this size and scope. The other responding vendor was unable to provide complete service.

<u>Selection Criteria</u> (+ = Meets Criteria) (- = Does Not Meet Criteria)	<u>Blackwell</u>	<u>Faxon</u>	<u>Swets</u>	<u>Ebsco</u>
Database Quality and Size and Check List Responses	+	+	-	+
Customer References	+	+	+	+
Interface Capacity with SIRSI (demonstrated)	+	+	-	+
Company Stability	+	+	+	+
Service Charge Savings* (Ranked Best = 1)	4	1	2	3

* Each vendor offered a total invoice discount, some of which changed from year to year. Based on projected cumulative savings in the first three years of the contract (including early payment options) the Libraries estimate the following dollar savings would result:

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<u>Selection Criteria</u>	<u>Blackwell</u>	<u>Faxon</u>	<u>Swets</u>	<u>Ebsco</u>
Comparable Subscription Prices	+	+	+	+
Plans for Handling Electronic Journals	+	+	+	+
Final Rating (Ranked Best = 1)	3	1	4	2
	<u>Blackwell</u>	<u>Faxon</u>	<u>Swets</u>	<u>Ebsco</u>
Discount savings in first three years	\$15,000	\$165,000	\$97,500	\$76,500

Over the first three years of the contract, the difference in service charge savings between the 1st and 2nd rated vendors (Faxon and Ebsco) would total \$88,500. Based on this analysis and the comparable service quality ratings, the evaluation committee recommends The Faxon Company, Inc.

Funding for the project will be from Norman Campus Library account 122-7601 and various Health Sciences Center accounts.

President Boren recommended the Board of Regents approve award of a contract to The Faxon Company, Inc. for an estimated amount of \$3,000,000 for a period of one year with an option to renew on an annual basis for four additional one-year terms to provide library periodical subscriptions and standing orders for the Norman and Health Sciences Center Campus Libraries.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

1999 SUMMER SESSION BUDGET - NORMAN CAMPUS

<u>College</u>	<u>Summer 1998</u>	<u>Summer 1999</u>	<u>Summer 1999</u>	
			<u>Net Change</u>	<u>Percent</u>
Architecture	\$ 33,803	\$ 38,941	\$ 5,138	15.2%
Arts and Sciences	618,196	609,363	(8,833)	(1.4%)
Michael F. Price College of Business	151,141	164,847	13,706	9.1%
Education	109,644	96,084	(13,560)	(12.4%)
Engineering	130,427	122,514	(7,913)	(6.1%)
Fine Arts	53,244	64,149	10,905	20.5%
Geosciences	<u>41,537</u>	<u>42,094</u>	<u>557</u>	<u>1.3%</u>
Total Norman Campus	\$1,137,992	\$1,137,992	\$ 0	0%
Law	\$ 130,066	\$ 130,066	\$ 0	0%

In accordance with the Regents' policy, individual personnel appointed to serve during Summer Session do not require Regents' action as long as funds are included in the Summer Session budget. Appointments that are made will be subject to and contingent upon the courses meeting the University's minimum class sizes and upon the availability of appropriate funding.

President Boren recommended the Board of Regents approve the 1999 Summer Session budget as shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized in the list, attached hereto as Exhibit A, have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being submitted to the Board of Regents for approval prior to submission to the State Regents.

President Boren recommended the Board of Regents approve the proposed changes in Norman Campus academic programs.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

COURSE CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses, but require that the changes be communicated to them for information only. The course deletions, modifications, and additions itemized in the list, a copy of which was included in the agenda, have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost.

This was reported for information only. No action was required.

NONSUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive but require the changes to be communicated to them for information only. The program modifications itemized in the list, a copy of which was included in the agenda, have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost.

This was reported for information only. No action was required.

PROPOSALS, CONTRACTS, AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1995 through 1998, and current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

President Boren recommended the Board of Regents ratify the awards and/or modifications for January 1999 as submitted.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

RESOLUTION - SUPPORT OF CITY OF NORMAN HEIGHT ZONING ORDINANCE

A City of Norman height zoning ordinance is needed to help ensure the safety of Max Westheimer Airport airspace including runway approaches and the surrounding area. An ordinance is also necessary for the airport to continue to qualify for State and federal funds needed to maintain the airport.

In 1995 the Oklahoma Legislature modified Oklahoma statute, Title 3 Section 102, "Permit for erection, alteration or modification of certain structures." This modification of State law mandated airport zoning as a protective measure. The change also shifted responsibility for airport zoning from the Oklahoma Aeronautics Commission to local airport zoning authorities. Charged with enforcing the laws of the State, the Oklahoma Aeronautics Commission will no longer issue a grant unless the recipient has a height zoning ordinance in place. During this same legislative session, a change was made to Title 3, Section 85(g)(3) "Powers and Duties of Commission" authorizing the State to channel federal funds for airports. This action caused the receipt of federal money to also be impeded when no height zoning ordinance exists.

Aviation consultants, Barnard Dunkelberg & Company of Tulsa, prepared the Resolution, a copy of which was included in the agenda, in support of the height zoning ordinance. The resolution was coordinated, reviewed and agreed upon by University and City Staff. The City of Norman Planning Commission and subsequently the City Council will act on the proposed ordinance.

President Boren recommended the Board of Regents approve the Resolution in support of the City of Norman's enactment of a height zoning ordinance to protect Max Westheimer Airport airspace located in municipal property areas.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

ACQUISITION OF PROPERTY

I. Stubbeman Village

This property is located at 1101-1131 South Elm, Norman, Oklahoma, directly west of the Adams Center Residence Hall. The location is depicted on the map, a copy of which was included in the agenda. The recommended acquisition is for the building and long-term land lease only. The ownership of the land remains with Stubbeman Properties, Inc.

The building is concrete block construction, built in 1974. It contains 31,074 gross square feet with 6,200 of that footage on the second floor, accessible only by stairs. There are 149 parking spaces on the location.

The property appraised for \$350,000 and the acquisition price is \$240,000 with the difference as an in-kind gift to the University by the seller.

Funding for this project will be provided from real estate account 137-9193.

II. Jenkins & Highway 9

This property consists of approximately 8.67 acres of unimproved acreage located at the corner of Jenkins Avenue and State Highway 9, east of Jenkins Avenue and north of State Highway 9 right-of-way. The location is depicted in the map, a copy of which was included in the agenda.

The property appraised for \$510,000 and the acquisition price is \$377,665 with the difference as an in-kind gift to the University by the seller. Funding for this project will be provided from University one-time, uncommitted, discretionary, and/or capital funds.

President Boren recommended the Board of Regents approve authority to acquire the following property as described above:

- I. Stubbeman Village
- II. Jenkins & Highway 9

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

FURNISH AND INSTALL CABLE - NORMAN CAMPUS

The electrical power supply for the Norman Campus (excluding North Campus) is provided by a combination of electrical power produced in the OU Power Plant and purchased from OG&E. The extent to which the cost of electricity is less expensive to purchase and/or the electrical demand is greater than can be produced in-house, determines the amount of electricity purchased from OG&E.

The power that OG&E provides to the University is supplied through a pair of University-owned cables that were installed in 1985 with an average life expectancy of 15 years. In addition, since 1985 the Norman Campus has experienced a greater than expected growth in the number of facilities and the use of technology. This growth and increased use of

technology have resulted in an increase of electrical power consumption, thus increasing dependence on OG&E supplied electrical power to supplement in-house capabilities. Therefore, the importance of the power supply cables serving the Norman Campus has become significant for cost-effective, uninterrupted electrical service. In the event that the existing 1985 cables fail, the Norman Campus would be without full electrical power for a period of time until the line was either repaired or replaced. This request is for the purchase and installation of two properly sized back-up cables that would allow for continued campus growth, continued cost effective electrical purchase opportunities, and a quick response in the event the existing cables fail.

Recognizing the above stated need for these cables, Frankfurt-Short-Bruza, OU's power and chilled water master planning consultants, deemed this project critical for implementation in FY99 to meet service requirements. The other projects identified as critical for FY99 were previously approved by the Board and are currently underway.

Responses to Invitations to Bid were received from the following four vendors:

<u>Company</u>	<u>Amount</u>
Oklahoma Electric Supply Company Oklahoma City	\$194,950
Delta Electrical Contractors Oklahoma City	\$199,222
Lynn Boyer, Inc. Ardmore	\$275,000
Libra Electric Company Oklahoma City	\$279,900

The bids were evaluated on the basis of cost, experience, and conformance to specifications by a committee consisting of the following representatives:

William Davis, Manager, Physical Plant Power Plant
 Ed Vermillion, Engineering Assistant, Physical Plant
 George Horn, Assistant Director, Purchasing

Funding for this project will be provided from University one-time, uncommitted, discretionary, and/or capital funds.

President Boren recommended the Board of Regents approve award of a purchase order to Oklahoma Electric Supply Company in the amount of \$194,950 to furnish and install two 15 kv buried cable circuits on the Norman Campus.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

UTILITY EASEMENT

At the October 1998 meeting, the Board of Regents approved a permanent public utility and roadway easement and a temporary construction easement for the City of Norman to allow for the widening of Chautauqua Avenue between State Highway 9 and Timberdell Road. This widened section of Chautauqua Avenue will provide an appropriate approach and a proper entryway to the new Sam Noble Oklahoma Museum of Natural History.

OG&E is now requesting an easement on property owned by the University for the installation of new sectionalizing terminals and for permanent access to these terminals. In the original plans for widening Chautauqua Avenue, it was proposed that these six electrical distribution terminals be placed at several locations inside the public right-of-way. However, University staff noted that if so located the terminals, each approximately 6'x6'x6' in size, would be unsightly and undesirable along this major approach to the Museum. The University is requested to grant easements for placement of the terminals at alternate locations on University property that will allow 12 feet of clearance on each side for service access. The alternate locations can be enhanced with landscape elements in order to further improve the appearance of this major approach to the Museum.

I. APPROVE EASEMENT

The Board is requested to approve the required permanent utility easement as described on the page, which is attached hereto as Exhibit B.

A sketch indicating the locations of the University's property and the proposed easement was included in the agenda.

II. AUTHORIZE THE PRESIDENT OR HIS DESIGNEE TO EXECUTE EASEMENT

President Boren recommended the Board of Regents:

- I. Approve a permanent utility easement for OG&E for the relocation of sectionalizing terminals in conjunction with the widening of Chautauqua Avenue between State Highway 9 and Timberdell Road, and
- II. Authorize the President or his designee to execute the easement document.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

BENEFITS CONTRACT RENEWALS

This item had not been finalized and was removed from consideration at the meeting.

ON-CALL ARCHITECTS AND ENGINEERS QUARTERLY REPORT

In June 1996 the Board of Regents authorized a group of architectural and engineering firms to provide professional services for small projects on an on-call basis to the University. It was indicated that the administration would provide a quarterly report to the Board of the work completed by each architect or engineer.

The work completed by on-call architectural and engineering firms during the second quarter of Fiscal Year 1999 is summarized below.

For the Norman Campus:

<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
Gary Sparks Companies	May 4, 1998	Architectural Design, Construction Documents and Construction Administration (Huston Huffman Center Lighting)	\$6,015
Hite-Culver Associates	March 1, 1998	Architectural Design, Construction Documents and Limited Construction Administration (Physical Sciences Center Chemistry Laboratories)	\$9,383
Miles Associates	October 9, 1997	Architectural Design, Construction Documents and Construction Administration (Landscape Building)	\$16,000
Clour Engineering of Oklahoma, Inc.	October 2, 1998	Topographic Survey (Law Center Renovation and Addition)	\$3,500

For the Health Sciences Center:

Smith Roberts and Associates, Inc.	October 20, 1998	Topographic Survey (Steam and Chilled Water Plant)	\$2,000
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This was reported for information only. No action was required.

ON-CALL CONSTRUCTION RELATED SERVICES CONTRACT - NORMAN CAMPUS

In March 1998, the Board of Regents authorized the administration to award a contract for on-call construction related services on the Norman Campus to PI Construction. At that time, it was indicated that the administration would seek prior Board approval for any project that had an estimated cost of \$100,000 or greater. In addition, it was indicated that the administration would provide to the Board at each of its meetings a report of the work completed since the last report.

I. FACULTY-IN-RESIDENCE APARTMENT #5

In the spring of 1996, President Boren initiated the development of a Faculty-in-Residence (FIR) Program wherein students and faculty share living and working space. The program is designed to enhance student/faculty relations and might eventually include as many as eight apartments.

Since April 1996, FIR apartment #1 located in Couch Center, #2 located in Cate Center, #3 located in Adams Center, and #4 located in Walker Center have all been completed using both internal workers and outside contractors. FIR apartment #5, to be located in Sooner Center, is scheduled to officially open when students return to the residence halls in August 1999. In order to meet the time schedule required for completion, it is recommended that the project be accomplished by PI Construction, the University's on-call construction related services provider.

Funding for this project will come from multiple facility revenue bonds.

II. COMPLETED SINCE LAST REPORT (for information only):

<u>Building/Location</u>	<u>Project</u>	<u>Estimated Cost of Work</u>
Adams Hall	Minor Remodel 104a	\$1,851
Oklahoma Memorial Stadium	Install 21 Mirrors in the Siegfried Strength and Conditioning Complex	\$8,693
Building 116 South Campus	Portable Transit Building	\$36,415
Sutton Hall	Add New Cased Opening on Second Floor	\$728
Physical Sciences Center*	Renovate 407/408 for Chemistry	\$183,283

* Previously approved by the Board on June 10, 1998

President Boren recommended the Board of Regents approve PI Construction to construct Faculty-in-Residence Apartment #5 in an amount not to exceed \$200,000.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

REGENTS' FUND SEMI-ANNUAL FINANCIAL REPORT

The Regents' Fund Financial Highlights as of December 31, 1998, and for the six months then ended are attached hereto as Exhibit C. Financial highlights are provided in accordance with University of Oklahoma Board of Regents' policy (8.11.7). The detailed information upon which these financial highlights are based was distributed separately to the Regents prior to the March meeting.

A comparison of the Regents' Fund Consolidated Investment Fund (CIF) performance to the 1998 *Preliminary NACUBO Endowment Study*. The highlights included in the agenda item are a comparison of actual CIF performance to the 1998 *Preliminary NACUBO Endowment Study*. The comparative return data indicates the 1998 Regents' Fund CIF performance compared favorably to that of endowments at other NACUBO schools who participated in the study.

This item was presented for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS

By request of the Board of Regents, the Quarterly Financial Analysis for the six months ended December 31, 1998 is presented. The detailed information upon which the Executive Summary is based was included in the agenda.

This report was presented for information only. No action was required.

APPOINTMENT OF TRUSTEE FOR LEW WENTZ FOUNDATION

The Lew Wentz Foundation of The University of Oklahoma is a separate foundation set up in the 1920s from funds received from Lew Wentz of Ponca City. The purpose of the Foundation is to provide low interest loans to University of Oklahoma students. The original funds were increased as a result of a bequest included in Mr. Wentz' will. The total assets of the Foundation at June 30, 1998 exceeded \$13,063,505.

The Trust Agreement of the Lew Wentz Foundation provides for a Regent Trustee. This individual must be a member of the Board of Regents and must be selected by the Regents. Regent Mary Jane Noble has been serving as Trustee for the past two years. Since her term as Trustee expires March 22, 1999, it is necessary for a Regent to be appointed for a three-year term.

President Boren recommended the Board of Regents appoint Regent Mary Jane Noble as the Regent Trustee on the Lew Wentz Foundation for a three-year term effective March 22, 1999.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

DESIGNATION OF GIFT TO REGENTS' FUND AS A QUASI-ENDOWMENT

The University of Oklahoma received a distribution from the Wayne E. Love Trust in the amount of \$94,700 for the benefit of the Wayne E. Love Scholarship Fund. The fund is to provide scholarships for students from Kay County, Oklahoma. The trust agreement contains no restrictions requiring the gift to be held in perpetuity and, therefore, the entire gift is expendable for scholarships to Kay County students. However, it is the opinion of the Director of Financial Aid, that the intent of the donor can best be met by making \$90,000 of the gift a quasi-endowment within the Regents' Fund, with only the investment earnings being utilized by Financial Aid for Kay County student scholarships. The remaining \$4,700 will be made available immediately to award scholarships during spring 1999.

It is recommended that the majority of the gift be formally designated as a quasi-endowment fund and made a part of the Regents' Fund. As such, the fund will function like an endowment fund with only the investment earnings being used for scholarships for University of Oklahoma students from Kay County, Oklahoma. At any time, however, the entire gift may be totally expended for the purpose intended by the donor at the discretion of the Board of Regents.

President Boren recommended that a portion of the recent distribution from the Wayne E. Love Trust be designated as a quasi-endowment fund within the Regents' Fund. The fund shall be titled the "Wayne E. Love Scholarship Fund" in accordance with the Wayne E. Love Trust. As such, the fund will function like an endowment fund but may be totally expended for the purpose intended by the donor at any time at the discretion of the Board of Regents.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Noble, Blankenship, and Bentley. Regent Halverstadt was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

REGENTS' AWARD FOR SUPERIOR STAFF

The Regents' Award for Superior Staff was developed to recognize the outstanding contributions made by OU staff members whose job performance, service activities, and dedication have enhanced the mission of The University of Oklahoma. Two \$2,000 awards are given annually during spring staff recognition activities: one to a Norman Campus staff member and one to a Health Sciences Center staff member.

To qualify for a Regents' Award for Superior Staff, a staff member must have consistently demonstrated a superior job performance and/or outstanding service to the University or to outside community or professional activities on behalf of the University. The outstanding job performance and/or superior service should reflect perspective, initiative, and efforts that transcend the boundaries of a staff member's designated work responsibilities. The recipients are selected by a committee for each campus which is appointed by the President.

The names of the staff members selected for 1999 are as follows:

Norman Campus

Jerry D. Tarver
Manager, Facilities and Conference Services
Oklahoma Memorial Union

Health Sciences Center

Loretta M. Schumacher
Administrative Manager
College of Medicine Business Office

President Boren recommended the Board of Regents approve the staff members selected to receive the 1999 Regents' Award for Superior Staff.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Noble, Blankenship, and Bentley. Regent Halverstadt was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

RESOLUTIONS - STAFF WEEK

NORMAN CAMPUS AND HEALTH SCIENCES CENTER CAMPUSES

President Boren recommended approval of the following Resolutions:

NORMAN CAMPUS

WHEREAS, the staff of The University of Oklahoma are essential to the accomplishment of the institution's mission in teaching, research and public service; and

WHEREAS, their dedicated efforts and skills contribute to the quality and achievements of the entire University; and

WHEREAS, the many and varied contributions of the staff enhance the quality of life for those within the University community as well as those in the larger community;

NOW THEREFORE BE IT RESOLVED that the Board of Regents expresses its appreciation to all members of the staff and hereby proclaims April 19 through 23, 1999 to be "OU Staff Week" on the Norman Campus in recognition of the jobs well done.

HEALTH SCIENCES CENTER CAMPUSES

WHEREAS, the staff of The University of Oklahoma Health Sciences Center in Oklahoma City and Tulsa are essential to the fulfillment of the institution's mission in teaching, research and patient care; and

WHEREAS, their dedication, skills and talents strengthen and enhance the worth and productivity of the entire University; and

WHEREAS, the diverse contributions and achievements of the staff elevate the quality of life for those within the University family and ensure an unstinting effort toward fulfillment of the University mission;

NOW THEREFORE BE IT RESOLVED that the Board of Regents expresses its appreciation to all members of the staff and hereby proclaims April 19 through April 23, 1999 to be "OUHSC Staff Week" on the Oklahoma City and Tulsa campuses in recognition of the jobs well done.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Noble, Blankenship, and Bentley. Regent Halverstadt was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

REAPPOINTMENT OF EXTERNAL AUDITORS, THE UNIVERSITY OF OKLAHOMA

At the April 1996 meeting, the Board of Regents selected public accounting firms to provide audit services for five fiscal years (renewable each year) beginning with the fiscal year ended June 30, 1996. KPMG Peat Marwick LLP (KPMG), Deloitte & Touche LLP, and Coopers & Lybrand LLP were selected to conduct the University's general purpose financial statement audit, to conduct compliance audits required by the federal government and the NCAA, to prepare tax returns for unrelated business income, and to prepare revenue bond arbitrage rebate calculations and continuing disclosure reports. However, Coopers & Lybrand LLP declined the engagement for the work for which they were selected, and the next low bidder, Deloitte & Touche LLP, was selected for their work.

Both KPMG and Deloitte & Touche LLP have agreed to complete the fourth year of their services to the University and to conduct the University's FY99 financial audit and other required audits as outlined below. At the January 1999 Audit Committee meeting, the committee discussed the engagement and passed a resolution recommending approval by the full Board.

KPMG Peat Marwick:

General Purpose Financial Statement Audit	
Norman Campus	\$ 60,500
Health Sciences Center	60,500
Tax Return for Unrelated Business Income	
Norman Campus	7,200
Health Sciences Center	<u>3,100</u>
Total KPMG Peat Marwick	<u>\$131,300</u>

Deloitte & Touche:

OMB A-133 Compliance Audit	
Norman Campus	\$ 27,400
Health Sciences Center	22,200
NCAA Audit - Norman Campus	4,880
Arbitrage Rebate Calculations	
Norman Campus	10,375
Health Sciences Center	2,075
Revenue Bond Continuing Disclosure Report	
Norman Campus	3,050
Health Sciences Center	<u>3,050</u>
Total Deloitte & Touche	<u>\$ 73,030</u>

The total audit fees for the FY99 audits amount to \$204,330, an increase of \$14,785 (7.8%) over the University's FY98 audit fees, as permitted in the University's Request for Proposals. This increase is based upon the inflationary bid by each firm; a decrease of \$2,075 for the 1993 Student Union Revenue Bonds that no longer require an arbitrage rebate calculation; an increase of \$4,150 to provide arbitrage rebate calculations for the 1998 Multiple Facility Revenue Bonds and the 1999 Utility System Enhancement Revenue Bonds; and expanded unrelated business income tax support of \$4,500. The Norman Campus share of these costs will be \$113,405 and the Health Sciences Center share will be \$90,925. Costs are borne by various accounts including general audit fees - unrestricted funds, Athletics, and revenue bond accounts.

President Boren recommended the Board of Regents:

- I. Reappoint KPMG Peat Marwick LLP to conduct an audit of the University's general purpose financial statements and to prepare the University's IRS Form 990T tax return for the fiscal year ending June 30, 1999, at a fee of \$131,300.
- II. Reappoint Deloitte & Touche LLP to conduct compliance audits of federal awards, to conduct the NCAA financial compliance audit, and to provide revenue bond arbitrage rebate calculations and continuing disclosure reporting assistance for the fiscal year ending June 30, 1999, at a fee of \$73,030; and
- III. Authorize the University's administration to execute engagement letters with these firms for these audit services for the fiscal year ending June 30, 1999.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Noble, Blankenship, and Bentley. Regent Halverstadt was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

INTERNAL AUDITING REPORT

Pursuant to Regents' policy, Kenneth Rowe, the Director of Internal Auditing, was present to report on any pending or potential audit issues. No executive session was held and there was no report.

AFFIRMATIVE ACTION PLANS

The 1999 Affirmative Action Plans required by regulations enforced by the U.S. Department of Labor, Office of Federal Contract Compliance Programs are submitted for your information. Contained in the document are (1) plans under Executive Order 11246, which cover all ethnic minorities and women; (2) plans under the Rehabilitation Act of 1973, which cover our employees who have one or more disabilities; and (3) plans under the Vietnam Era Veterans Readjustment Assistance Act of 1974, which cover disabled and Vietnam era veterans.

A summary of the plans for each campus is as follows:

Norman Campus

The 1999 Affirmative Action Plans required by the U.S. Department of Labor's, Office of Federal Contract Compliance Programs are submitted for your information. The document contains (1) a plan under Executive Order 11246, which covers personnel whose race or ethnicity falls within one of protected minority groups, and women; (2) a plan under the Rehabilitation Act of 1973, which covers personnel with one or more physical or mental disabilities which adversely affect a major life activity; and (3) a plan under the Vietnam Era Veterans Readjustment Assistance Act of 1974, which covers veterans with disabilities and veterans of the Vietnam era.

The faculty reports were derived from employment data obtained from institutions belonging to the National Association of State Universities and Land Grant Colleges (NASULGC), as well as national data pertaining to the number and type of degrees conferred by peer institutions. The staff reports are based upon national, state and county official availability data as appropriate.

Faculty Hires, Turnovers, Promotions

The Norman Campus was successful in hiring 22 (37.9%) women and 4 (6.9%) faculty whose ethnicity or race is among the protected minority categories, in tenured or tenure-track positions. Retention rates for members of protected minority racial groups continue to be lower than those of the total tenured/tenure-track faculty. Efforts to increase and retain this group will continue to be a priority. A joint Presidential and Faculty Senate Task Force was appointed to study the appointment and retention of women and minority faculty.

Of the 37 faculty promoted last year, 10 (27.0%) were women and 9 (24.3%) were faculty whose ethnicity or race falls within the protected categories. Efforts to increase promotion from within these groups will continue to be a priority and will be addressed through programs already in place and enhanced monitoring.

Staff Hires, Turnovers, and Promotions

An analysis shows promotion rates for women have shown considerable improvement and are generally acceptable at this time. Promotion and retention rates for staff whose ethnicity or race is among the protected minority categories continue to be problematic. In five of the six job groups increased efforts must be made to promote and retain highly qualified minority employees. They are Executive/Administrative/Managerial; Professional; Clerical/Secretarial; Technical/Paraprofessional; and Skilled Crafts job groupings. The areas named will be the focus of enhanced efforts during this program year.

Programs

The Norman Campus has implemented programs to recruit, retain, and advance minorities and women. These programs have been relatively successful considering the range of employment opportunities on campus. This is especially true in the case of women. In our 1997 analysis four of the six job groups indicated that women were promoted at a lesser rate than was expected considering their number in the workforce. The 1998 analysis showed improvement with promotions of women. The 1999 analysis continues to show improvement with promotions of women appropriately reflective of their representative numbers in the workforce. Given the level of commitment demonstrated by University leadership and the dedication of employee groups, the affirmative action programs will continue to guide efforts to increase the representation of minorities and women in the workforce.

Health Sciences Center Campuses

The 1999 Affirmative Action Plans required by the U.S. Department of Labor's Office of Federal Contract Compliance Programs are submitted for your information. The document contains (1) a plan under Executive Order 11246, which covers personnel whose race or ethnicity falls within one of protected minority groups, and women; (2) a plan under the Rehabilitation Act of 1973, which covers personnel with one or more physical or mental disabilities which adversely affect a major life activity; and (3) a plan under the Vietnam Era Veterans Readjustment Assistance Act of 1974, which covers veterans with disabilities and veterans of the Vietnam era.

The faculty tables in the Plans use national data which represent the availability of females and minorities in health-related disciplines. The staff tables use availability data from the State of Oklahoma and various counties, as appropriate.

Faculty Hires, Turnovers, Promotions

The University of Oklahoma Health Sciences Center Campus was successful in hiring 38 (45.2%) women and 16 (19.0%) faculty whose ethnicity or race is among the protected minority categories. Of the 22 tenured and tenure-eligible faculty hires, four (18.2%) positions were filled by women and five (22.7%) were filled by minorities. Efforts to increase and retain this group will continue to be a priority.

Of the 30 faculty promoted last year, 14 (46.7%) were women and four (13.3%) were faculty whose ethnicity or race falls within the protected categories.

Staff Hires, Turnovers, and Promotions

The hiring rates show a continuing need to focus on minorities in the Secretarial/Clerical and Service/Maintenance groups. An analysis of the promotion and termination rates reflects a need to focus attention on promoting minorities in the Other Professionals group. The areas named will be the focus of enhanced efforts during this program year.

Programs

The programs which the OUHSC has implemented to recruit, retain, and advance minorities and women have been relatively successful considering the range of employment opportunities on campus. Women continue to have a wider margin of success than that experienced by minorities as illustrated by the hiring and termination rate data. Given the level of commitment demonstrated by University leadership and the dedication of employee groups, the affirmative action programs will continue to guide efforts to increase the representation of minorities and women in the workforce.

The 1999 Affirmative Action Plans were presented for review, discussion, and information. No action was required.

HONORARY DEGREE

The University of Oklahoma policy and the policy of the Oklahoma State Regents for Higher Education on awarding honorary degrees states that nominees and alternates must be approved by the OU Board of Regents prior to awarding of the degrees.

The University Regents and administration request that the name of the nominee be kept confidential until final arrangements are made for the nominee to be present.

President Boren recommended the nominee listed in his letter of March 2, 1999 to the Board of Regents be approved for an honorary degree.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

LEASE OF SPACE FOR THE OFFICE OF TECHNOLOGY DEVELOPMENT

There is a critical need at the University for space to house research labs and a business incubator. While plans are under way to develop South Campus into an Advanced Research Park, the University needs immediate space to expand the technology transfer efforts. During this interim period, the Office of Technology Development (OTD) has obtained funding to lease space in efforts to help the faculty expand their research and technology transfer activities.

The property, located in Lindsey Square, 1818 West Lindsey, Norman, Oklahoma, meets all the immediate needs of the OTD. The building contains 11,780 square feet of space at a rate of \$10.60 per square foot, (\$10,405.67/month) subject to annual increases, beginning at the second anniversary date throughout the term of the lease. Through an extensive search, it was determined that the recommended space offers the best value to the University because:

- \$10.60 per square foot is at the low end of the spectrum for property available in the Norman area.
- The physical layout is conducive to establishing a business incubator facility.
- The building has the added benefit of being equipped with fiber optic cable.

The purchase will be funded from University account 125-6483.

President Boren recommended the Board of Regents approve a purchase order to Dowell Properties, Inc. for lease of office space for the Office of Technology Development for a period of two years with an option to renew for two additional three year periods beginning April 27, 1999 at an annual base rate of \$124,868. The term of the lease extends beyond the current fiscal year but it may be terminated by the University at the end of each fiscal year under a University Legal Counsel approved non-appropriation, funding-out clause.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

NAMING OF THE WILLIAM S. BANOWSKY GROVE

WHEREAS, as the tenth President of The University of Oklahoma, William Slater Banowsky initiated projects that have contributed greatly to the aesthetic beauty of our University campus;

WHEREAS, he established the David Ross Boyd Tree Planting Program which resulted in the planting of over 3,000 trees on The University of Oklahoma's Norman Campus;

WHEREAS, his vision contributed to the construction of facilities that greatly enhance academic programs and student activities, including the Neustadt Wing of the Bizzell Memorial Library, Catlett Music Center, Sarkeys Energy Center, the Huston Huffman Physical Fitness Center, and the L. Dale Mitchell Baseball Park;

WHEREAS, President Banowsky was responsible for renovations in Richards, Nielsen, DeBarr, and Gould Halls as well as the Oklahoma Memorial Stadium;

WHEREAS, he constantly and tirelessly promoted The University of Oklahoma as a pacesetter in higher education and was a mentor and friend to many students;

NOW THEREFORE BE IT RESOLVED that because of his lasting contributions to the aesthetic beauty of our campus, the Board of Regents deems it appropriate that President William Banowsky be honored on the campus for which he cares so deeply by naming the area outlined above as "The William S. Banowsky Grove".

President Boren recommended the Board of Regents approve and endorse a resolution naming a rectangular area of campus bordered by sidewalks on all four sides that is directly north and adjacent to the University Canyon Gardens and directly west, although not adjacent to Evans Hall, in honor of former President William Slater Banowsky.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

**DISTINGUISHED PROFESSORSHIPS
PRESIDENTIAL PROFESSORSHIPS
REGENTS' FACULTY AWARDS
ACADEMIC PERSONNEL ACTIONS
PRELIMINARY TENURE REVIEW
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS
LITIGATION**

Regent Lewis moved the Regents meet in executive session for the purpose of discussing personnel-related items and pending and possible litigation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved. The executive session began at 3:10 p.m. in the same room.

The meeting resumed in regular session at 3:32 p.m.

**DISTINGUISHED PROFESSORSHIPS - GEORGE LYNN CROSS, DAVID ROSS BOYD
AND REGENTS' PROFESSORS**

In a letter to members of the Board of Regents, President Boren reported his expectation of presenting at the March meeting the recommendations for the distinguished professorships as follows:

George Lynn Cross Research Professorship

Michael S. Gilmore, Microbiology and Immunology

John B. Harley, Medicine

Jeffrey H. Harwell, Sr., Chemical Engineering and Materials Science

David Ross Boyd Professorship

Michael R. Abraham, Chemistry and Biochemistry
Stephen K. Young, Oral and Maxillofacial Pathology

Regents' Professorship

Gregory D. Kunesh, Drama
Eddie Carol Smith, Chemistry and Biochemistry

The policy for the George Lynn Cross, David Ross Boyd and Regents' professorships provides that in the year of designation each individual will receive a one-time cash award of \$6,000 and a permanent salary increase of \$6,000 starting in the subsequent fiscal year. Funds for these cash awards will be provided by The University of Oklahoma Associates.

Announcements of these distinguished professorships will be made at the Norman Campus Faculty Tribute ceremony on April 15 and the Health Sciences Center General Faculty meeting on April 26, 1999.

President Boren recommended that (1) the individuals included in his letter to the Board of Regents be appointed to the distinguished professorships indicated to be effective with the 1999-2000 academic year and (2) the Board of Regents authorize the use of Associates' funds for the cash award to each faculty member.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

PRESIDENTIAL PROFESSORSHIPS

In a letter to members of the Board of Regents, President Boren reported his expectation of presenting at the March meeting the recommendations for Presidential Professors as follows:

Joseph Bastian, Zoology
Robert Block, Pediatrics-Tulsa
Robert Con Davis, English
Thomas Coury, Operative Dentistry
David Levy, History
Michael Morrison, Physics and Astronomy
Shivakumar Raman, Industrial Engineering
Gary Raskob, Biostatistics and Epidemiology
Goverdhan Sachdev, Medicinal Chemistry and Pharmaceutics
Chittur Sivaram, Medicine
Rodney Tweten, Microbiology and Immunology
Linda Wallace, Botany and Microbiology

The policy for Presidential Professorships provides that each individual is awarded the professorship for a four-year term. Assistant and Associate Professors receive \$5,000 per year and Professors receive \$10,000 per year. Presidential Professorship funding will be provided by The University of Oklahoma Associates.

The Norman Campus recipients will be announced at the Faculty Tribute ceremony on April 15 and the Health Sciences Center recipients will be announced at the General Faculty meeting on April 26, 1999.

President Boren recommended that (1) the individuals included in his letter to the Board of Regents be appointed as Presidential Professors effective with the 1999-2000 academic year and (2) the Board of Regents authorize the use of Associates' funds for the award to each faculty member.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

REGENTS' FACULTY AWARDS

In a letter to members of the Board of Regents, President Boren reported his recommendations for the 1999 Regents' Awards as follows:

REGENTS' AWARD FOR SUPERIOR TEACHING

E. Jane Amme, Periodontics
Nancy A. Letassy, Pharmacy Practice
Ella Joy Nelson, Music
Murad Ozaydin, Mathematics
David H. Ray, Political Science

REGENTS' AWARD FOR RESEARCH AND CREATIVE ACTIVITY

Lester A. Reinke, Medicine
Daniel Resasco, Chemical Engineering and Materials Science

REGENTS' AWARD FOR SUPERIOR PROFESSIONAL AND UNIVERSITY SERVICE

M. Dewayne Andrews, Medicine
Larry W. Canter, Civil Engineering and Environmental Science

The regulations for these awards provide that each individual will receive a cash award of \$2,000. The funds for these cash awards will be provided by The University of Oklahoma Associates.

President Boren recommended the Board of Regents approve the 1999 Regents' Awards for the individuals included in his letter to the Regents. He also recommended that the Board authorize presentation of the Norman Campus Regents' Awards at the Faculty Tribute Ceremony on April 15, 1999 and the Health Sciences Center Regents' Awards at the April 26, 1999 Health Sciences General Faculty meeting.

Regent Blankenship moved approval of the recommendations. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS**Health Sciences Center:****LEAVE OF ABSENCE:**

Reinke, Lester A., Professor of Pharmacology and Toxicology, sabbatical leave of absence with full pay, July 1, 1999 through December 31, 1999. To collaborate with Dr. Amin A. Manji at Beth Israel Deaconess Medical Center on alcohol research. Previous leave taken: sabbatical leave of absence with half pay, 8-1-89 through 7-31-90. Teaching load to be covered by current faculty.

APPOINTMENTS OR REAPPOINTMENTS:

Blanco, Luis James, D.M.D., Associate Professor of Fixed Prosthodontics, annualized rate of \$63,000 for 12 months (\$5,250.00 for 12 months), July 1, 1999 through June 30, 2000.

Counts, Amy L., D.D.S., Associate Professor of Orthodontics, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), July 1, 1999 through June 30, 2000.

Hassad, Susan, Clinical Assistant Professor of Pediatrics, annualized rate of \$55,000 for 12 months (\$4,583.33 per month), February 1, 1999 through June 30, 1999.

Hedlund, Rodd Eugene, Clinical Instructor in Pediatrics, annualized rate of \$32,500 for 12 months (\$2,708.33 per month), .50 time, January 4, 1999 through June 30, 1999.

Shafir, Yuval, M.D., Associate Professor of Neurology, annualized rate of \$63,000 for 12 months (\$5,250.00 per month), April 1, 1999 through June 30, 1999.

CHANGES:

Aronson, Willard, title changed from Instructor to Clinical Associate Professor of Pathology, salary changed from annualized rate of \$15,000 for 12 months (\$1,250.00 per month), .38 time, to annualized rate of \$40,000 for 12 months (\$3,333.33 per month), full time, February 1, 1999 through June 30, 1999.

Birdwell, Brian G., title changed from Assistant Professor to Clinical Assistant Professor of Medicine, salary changed from annualized rate of \$60,000 for 12 months (\$5,000.00 per month), full time, to annualized rate of \$15,000 for 12 months (\$1,250.00 per month), .25 time, February 1, 1999 through June 30, 1999.

Britton, Bloyce H., title changed from Associate Professor to Clinical Associate Professor of Otorhinolaryngology, salary changed from annualized rate of \$53,040 for 12 months (\$4,420.00 per month), full time, to annualized rate of \$26,520 for 12 months (\$2,210.00 per month), .50 time, January 1, 1999 through June 30, 1999.

Brumback, Roger A., David Ross Boyd Professor of Pathology, Adjunct Professor of Neurology, of Pediatrics, of Orthopedic Surgery, of Geriatric Medicine, and Associate Director of Outreach Programs, Oklahoma Center for Neurosciences; given additional title Interim Chair, Department of Pathology, February 1, 1999 through April 30, 1999.

Chu, Robert Y. L., Associate Professor of Radiological Sciences; title changed from Acting Graduate Liaison and Director to Graduate Liaison and Director of Medical Physics, Department of Radiological Sciences, January 1, 1999.

Emmons, Steven W., Assistant Professor of Anesthesiology; title changed from Associate Chief to Chief of Anesthesia Services, University Hospital, January 1, 1999 through June 30, 1999.

Goodson, Jennifer C., Associate Professor of Medical Library Science; title changed from Head of Reference and Instructional Services to Head of Access Services, Robert M. Bird Health Sciences Library, salary changed from FTE: \$43,316, annualized rate of \$42,316 for 12 months (\$3,526.33 per month), PPP: \$1,000, to FTE: \$49,316, annualized rate of \$48,316 for 12 months (\$4,026.33 per month), PPP: \$1,000, February 1, 1999 through June 30, 1999.

Grammas, Paula, Shideler Professor of Pathology; Adjunct Professor of Psychiatry and Behavioral Sciences, of Geriatric Medicine, and of Cell Biology; and Associate Director for Graduate Education, Oklahoma Center for Neurosciences; given additional title Interim Director, Oklahoma Center for Neurosciences; salary temporarily changed from annualized rate of \$92,876 for 12 months (\$7,739.67 per month) to annualized rate of \$122,876 for 12 months (\$10,239.67 per month), March 1, 1999. Temporary increase in salary while serving as Interim Director, Oklahoma Center for Neurosciences.

James, Judith A., title changed from Assistant Professor of Research, Department of Medicine, to Assistant Professor of Medicine, salary changed from annualized rate of \$29,500 for 12 months (\$2,458.33 per month) to annualized rate of \$60,000 for 12 month (\$5,000.00 per month), January 1, 1999 through June 30, 1999.

Krempl, Greg A., title changed from Special Instructor to Assistant Professor of Otorhinolaryngology, salary changed from without remuneration to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1999 through June 30, 2000.

Palmer, Jr., Alvin A., Clinical Associate Professor of Pharmacy Practice, salary changed from annualized rate of \$15,042 for 12 months (\$3,008.34 per month), .50 time, to annualized rate of \$72,200 for 12 months (\$6,016.68 per month), full time, February 1, 1999 through June 30, 1999.

Rathbun, Suman W., Instructor in Medicine, salary changed from annualized rate of \$50,000 for 12 months (\$4,166.67 per month) to annualized rate of \$55,000 for 12 months (\$4,583.34 per month), January 1, 1999; title changed to Assistant Professor of Medicine, March 1, 1999 through June 30, 1999. Increased responsibilities.

Sather, David A., title changed from Clinical Assistant Professor to Assistant Professor of Fixed Prosthodontics, July 1, 1999 through June 30, 2000.

Silva II, Fred G., Lloyd E. Rader Professor of Pathology; title Chair, Department of Pathology, deleted, February 1, 1999.

Simon, Stuart B., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from without remuneration to annualized rate of \$28,800 for 12 months (\$2,400.00 per month), .40 time, February 1, 1999 through June 30, 1999.

Summers-Ables, Joy E., Associate Professor of Medical Library Science and Adjunct Assistant Professor of Pharmacy; title changed from Head of Access Services to Head of Library Computing and Information Systems, Robert M. Bird Health Sciences Library; salary changed from FTE: \$48,780, annualized rate of \$47,780 for 12 months (\$3,981.67 per month), PPP: \$1,000, to FTE: \$54,780, annualized rate of \$53,780 for 12 months (\$4,481.67 per month), PPP: \$1,000, February 1, 1999 through June 30, 1999.

Young, Stephen K., Professor of Oral Pathology and Adjunct Professor of Pathology; title changed from Associate Dean to Dean, College of Dentistry; salary changed from annualized rate of \$93,328 for 12 months (\$7,777.33 per month) to annualized rate of \$155,000 for 12 months (\$12,916.67 per month), September 1, 1999.

RESIGNATIONS AND/OR TERMINATIONS:

Doty, Antonette K., Adjunct Assistant Professor of Physical Therapy, January 11, 1999.

Lloyd, Sarah S., Assistant Professor of Research, Department of Obstetrics and Gynecology, January 29, 1999 (with accrued vacation through February 11, 1999).

RETIREMENTS:

Gillum, Ronald G., Professor of Pathology, January 29, 1999 (with accrued vacation through February 24, 1999).

Nelson, Robert Y., Adjunct Associate Professor of Occupational and Environmental Health, retired December 31, 1995; named Professor Emeritus of Occupational and Environmental Health, March 1, 1999.

Norman Campus:

LEAVES OF ABSENCE:

Mock, Douglas W., Professor of Zoology, leave of absence without pay, January 1, 1999 through May 15, 1999, cancelled.

Vestal, Bedford M., Associate Dean, College of Liberal Studies, short term disability leave of absence with pay extended, January 4, 1999 through June 30, 1999.

APPOINTMENTS OR REAPPOINTMENTS:

Abousleiman, Younane, reappointed Executive Associate Director, Energy Center, Research Associate Professor and Senior Research Scientist, Energy Center Director, salary remains at annualized rate of \$106,668 for 12 months (\$8,889.00 per month), January 1, 1999 through May 31, 1999. Paid from grant funds; subject to availability of funds.

Bai, Mao, reappointed Senior Research Associate, Energy Center Director, salary remains at annualized rate of \$40,036 for 12 months (\$3,336.30 per month), January 1, 1999 through May 31, 1999. Paid from grant funds; subject to availability of funds.

Bishop, Milton L., reappointed Senior Research Associate, School of Petroleum and Geological Engineering, salary remains at annualized rate of \$26,271 for 12 months (\$2,189.25 per month), .50 time, January 1, 1999 through March 31, 1999. Paid from grant funds; subject to availability of funds.

Blanchard, David O., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$42,858 for 12 months (\$3,571.51 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Brewster, Keith A., reappointed Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annualized rate of \$46,925 for 12 months (\$3,910.41 per month), February 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Callahan, Marjorie P., Adjunct Instructor in Architecture, annualized rate of \$15,429 for 9 months (\$1,714.29 per month), .25 time, February 1, 1999 through May 15, 1999.

Cheung, Wing, Visiting Postdoctoral Research Associate, Department of Chemistry and Biochemistry, annualized rate of \$21,600 for 12 months (\$1,800.00 per month), .50 time, January 19, 1999 through August 31, 1999. Paid from grant funds; subject to availability of funds.

Conway, John W., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$51,879 for 12 months (\$4,323.27 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Cortinas, Jr., John V., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$58,672 for 12 months (\$4,889.36 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Decker, Robert L., Adjunct Assistant Professor of Electrical Engineering, annualized rate of \$10,000 for 9 months (\$1,111.11 per month), .25 time, January 1, 1999 through May 15, 1999.

Dodson, Arlis B., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$61,692 for 12 months (\$5,141.00 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Elmore, Kimberly L., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$52,637 for 12 months (\$4,386.45 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Fitzmorris, Cliff W., reappointed Instructor in Electrical Engineering, salary remains at annualized rate of \$11,000 for 9 months (\$1,222.22 per month), .25 time, January 1, 1999 through May 15, 1999.

Gallagher III, Frank W., Visiting Assistant Professor of Meteorology, annualized rate of \$35,000 for 9 months (\$3,888.88 per month), .75 time, January 1, 1999 through May 15, 1999.

Gao, Jidong, reappointed Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annualized rate of \$41,000 for 12 months (\$3,416.67 per month), April 8, 1999 through April 7, 2000. Appointment extended for VISA purposes. Paid from grant funds; subject to availability of funds.

Hou, Dingchen, reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annualized rate of \$41,000 for 12 months (\$3,416.67 per month), May 5, 1999 through May 4, 2000. Appointment extended for VISA purposes. Paid from grant funds; subject to availability of funds.

Ivic, Igor R., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$45,360 for 12 months (\$3,780.00 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Jing, Zhongqi, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$75,567 for 12 months (\$6,297.23 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Kain, John S., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$56,281 for 12 months (\$4,690.08 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Kuehn, Jeffrey L., Visiting Assistant Professor of Aerospace and Mechanical Engineering, annualized rate of \$36,000 for 12 months (\$3,000.00 per month), .75 time, January 1, 1999 through August 15, 1999.

Lakshmanan, Valliappa, reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$53,135 for 12 months (\$4,427.95 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Lamb, William J., reappointed Research Associate, School of Geology and Geophysics, salary remains at annualized rate of \$70,000 for 12 months (\$5,833.33 per month), March 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Mackeen, Pamela L., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$42,164 for 12 months (\$3,513.69 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Maddox, Robert A., reappointed Visiting Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$50,004 for 12 months (\$4,167.00 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Marzban, Caren, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$51,879 for 12 months (\$4,323.27 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Mefford, Max D., reappointed Senior Research Associate, School of Petroleum and Geological Engineering, salary remains at annualized rate of \$42,943 for 12 months (\$3,578.59 per month), January 1, 1999 through March 31, 1999. Paid from grant funds; subject to availability of funds.

Melnikov, Valery M., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$55,003 for 12 months (\$4,583.60 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Mitchell, Edwin D., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$46,896 for 12 months (\$3,908.00 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Papavassiliou, Dimitrios V., Ph.D., Assistant Professor of Chemical Engineering and Materials Science, annualized rate of \$54,000 for 9 months (\$6,000.00 per month), March 1, 1999 through May 15, 1999.

Rasmussen, Erik N., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$66,872 for 12 months (\$5,572.67 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Richardson, Scott J., reappointed Research Scientist, Oklahoma Climatological Survey, and Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$44,100 for 12 months (\$3,675.00 per month), February 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Robles, Richard L., reappointed Instructor in Electrical Engineering, salary remains at annualized rate of \$10,000 for 9 months (\$1,111.11 per month), .25 time, January 1, 1999 through May 15, 1999.

Ryzhkov, Alexander V., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$70,330 for 12 months (\$5,860.80 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Schuur, Terry J., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$47,796 for 12 months (\$3,983.02 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Shaft, Teresa M., Ph.D., Assistant Professor of Management Information Systems, annualized rate of \$77,000 for 9 months (\$8,555.55 per month), August 16, 1999 through May 15, 2000.

Shepherd, Tommy R., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$42,000 for 12 months (\$3,500.04 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Smith, Mitchell P., Ph.D., Assistant Professor of Tulsa International Academic Programs and of Political Science, annualized rate of \$52,000 for 9 months (\$5,777.78 per month), August 16, 1999 through May 15, 2000.

Smith, Travis M., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$42,164 for 12 months (\$3,513.69 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Spencer, Phillip L., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$49,296 for 12 months (\$4,108.00 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Torres, Sebastian M., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$46,897 for 12 months (\$3,908.10 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Trapp, Robert J., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$50,338 for 12 months (\$4,194.81 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Tucker, Edwin E., reappointed Adjunct Professor of Chemistry and Biochemistry, and Senior Research Associate, Department of Chemistry and Biochemistry, salary remains at annualized rate of \$64,800 for 12 months (\$5,400.00 per month), February 1, 1999 through May 31, 1999. Paid from grant funds; subject to availability of funds.

Wagener, Jerrold L., reappointed Adjunct Professor of Computer Science, salary remains at annualized rate of \$12,000 for 9 months (\$1,333.34 per month), .25 time, January 1, 1999 through May 15, 1999.

Weber, Daniel B., reappointed Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annualized rate of \$43,200 for 12 months (\$3,600.00 per month), February 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Wong, Vincent C., reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annualized rate of \$63,450 for 12 months (\$5,287.54 per month), February 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Xue, Ming, reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annualized rate of \$62,943 for 12 months (\$5,245.29 per month), February 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Zaras, Daphne S., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$41,881 for 12 months (\$3,490.11 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

CHANGES:

Ballew, Walter D., reappointed Adjunct Associate Professor of Electrical Engineering, salary changed from annualized rate of \$24,000 for 9 months (\$2,666.67 per month), .75 time, to annualized rate of \$11,000 for 9 months (\$1,222.22 per month), .25 time, January 1, 1999 through May 15, 1999.

Cox, Robert H., Associate Professor of Political Science and Coordinator, European Area Studies; given additional title Acting Director, International Area Studies, January 1, 1999 through May 15, 1999.

Ehrhardt, Julia C., Reach for Excellence Professor and Assistant Professor of Honors; given additional title Assistant Professor of Women's Studies, January 1, 1999 through May 15, 1999.

Gan, Rong Z., Senior Research Scientist and Lecturer, School of Aerospace and Mechanical Engineering, salary changed from annualized rate of \$12,500 for 12 months (\$1,041.67 per month), .25 time, to annualized rate of \$25,000 for 12 months (\$2,083.34 per month), .50 time, January 1, 1999 through May 15, 1999. Paid from grant funds; subject to availability of funds.

Jaspersen, Jon L., title changed from Acting Assistant Professor to Assistant Professor of Management Information Systems, salary changed from annualized rate of \$67,000 for 9 months (\$7,444.44 per month) to annualized rate of \$72,000 for 9 months (\$8,000.00 per month), February 1, 1999 through May 15, 1999. Completed Ph.D.

Kogan, Yefim L., Research Professor, Cooperative Institute for Mesoscale Meteorological Studies; title corrected from Research Scientist to Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, July 1, 1998.

Mitra, Aparna, Assistant Professor of Economics; beginning date of appointment changed from August 16, 1999 to August 16, 2000 through May 15, 2001.

Moore, Paul R., Artist-in-Residence, School of Art, salary changed from annualized rate of \$51,744 for 12 months (\$4,312.00 per month) to annualized rate of \$53,744 for 12 months (\$4,478.67 per month), April 1, 1999 through June 30, 2000. Five-year consecutive term appointment.

Razook, Nim M., Associate Professor of Legal Studies and Garold Bowlby Teaching Fellow, Michael F. Price College of Business; given additional title Energy Management Advisor, salary temporarily changed from annualized rate of \$64,812 for 9 months (\$7,201.33 per month) to annualized rate of \$68,812 for 9 months (\$7,645.77 per month), January 1, 1999 through May 15, 1999.

Rosenthal, Lucinda S., Assistant Professor of Political Science and Assistant Director, Carl Albert Congressional Research and Studies Center; given additional title Assistant Professor of Women's Studies, January 1, 1999 through May 15, 1999.

Weinel, Eleanor F., Associate Dean, College of Architecture, and Associate Professor of Architecture, salary corrected from annualized rate of \$57,500 for 12 months (\$4,791.66 per month) to annualized rate of \$63,250 for 12 months (\$5,270.83 per month), August 1, 1998.

RESIGNATIONS AND/OR TERMINATIONS:

Atkins, Leslie A., Assistant Professor of Sociology, May 16, 1999.

Bishop, Sangeeta, Assistant Professor of Economics, May 31, 1999.

Nussbaum, Jon F., Professor of Communication, July 1, 1999.

RETIREMENTS:

Brueckner, Peter F., Associate Professor of Modern Languages, Literatures, and Linguistics, May 16, 1999; named Professor Emeritus of Modern Languages, Literatures, and Linguistics.

Larson, Jacob F., Professor of Music, May 15, 1999; named Professor Emeritus of Music.

Miura, Koichi, Associate Professor of Modern Languages, Literatures, and Linguistics, June 7, 1999; named Professor Emeritus of Modern Languages, Literatures, and Linguistics.

Morgan, Howard W., George Lynn Cross Research Professor of History, May 16, 1999; named George Lynn Cross Research Professor Emeritus of History.

Mouser, James W., Associate Professor of Legal Studies, May 15, 1999; named Professor Emeritus of Legal Studies.

Petry, Robert F., Associate Dean, College of Arts and Sciences, and Professor of Physics and Astronomy, February 28, 1999; named Professor Emeritus of Physics and Astronomy.

Whitecotton, Joseph W., Professor of Anthropology, May 16, 1999; named Professor Emeritus of Anthropology.

Wood, Jr., Frederick H., Professor of Educational Leadership and Policy Studies, February 28, 1999; named Dean Emeritus and Professor Emeritus of Educational Leadership and Policy Studies.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

President Boren reported the following deaths:

Benson, Oliver E., George Lynn Cross Research Professor Emeritus of Political Science, on January 26, 1999.

Smith, Leslie F., Professor Emeritus of History, on February 6, 1999.

Tietze, Paul E., Professor of Family and Preventive Medicine, Tulsa, and Founders of Doctors Hospital Chair in Family Medicine, Tulsa, on January 27, 1999.

PRELIMINARY TENURE REVIEW

Information on the faculty members considered for tenure this year on both campuses of the University was included in the agenda. A preliminary review of this information was conducted in executive session. Regents' action on tenure will be taken at the May 6-7, 1999 meeting.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Health Sciences Center:

LEAVE OF ABSENCE:

Hunt, Charles R., Rapid Application Development Specialist II, Department of Information Technology, family medical leave of absence with pay, February 17, 1999 to June 4, 1999.

APPOINTMENTS OR REAPPOINTMENTS:

MacDurmon, George W., Radiation Safety Officer, Department of Radiation Safety, annualized rate of \$80,000 for 12 months (\$6,666.67 per month), April 16, 1999. Professional Staff.

Magnello, Larry A., Senior Systems Analyst, Department of Information Technology, annualized rate of \$65,000 for 12 months (\$5,416.66 per month), February 22, 1999. Professional Staff.

Smith, Allen W., Data Base Analyst, University Physicians Medical Group Executive Office, annualized rate of \$45,000 for 12 months (\$3,750.00 per month), February 1, 1999. Professional Staff.

Spradley, Denise, Research Ultrasonographer, Department of Obstetrics and Gynecology, annualized rate of \$41,599 for 12 months (\$3,466.60 per month), February 1, 1999. Professional Staff.

Stuart, Benjamin S., Financial Systems Analyst, Financial Services, salary changed from annualized rate of \$45,724 for 12 months (\$3,810.00 per month) to annualized rate of \$52,500 for 12 months (\$4,375.50 per month), April 1, 1999. Compete with market.

CHANGES:

Arnold, Sandra L., title changed from Adjunct Assistant Professor of Physical Therapy to Clinical Physical Therapist, Department of Physical Therapy, salary changed from annualized rate of \$36,344 for 12 months (\$3,038.67 per month), .625 time, to annualized rate of \$36,464 for 12 months (\$3,038.67 per month), .625 time, January 1, 1999. Changed from Academic to Professional Staff. Correction of annual rate. No change in salary.

Barnes, Anne C., title changed from Manager, Budget and Finance, to Director of Finance, College of Medicine, salary changed from annualized rate of \$55,000 for 12 months (\$4,583.00 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), January 1, 1999. Managerial Staff.

Jeffries, Lynn M., title changed from Adjunct Assistant Professor of Physical Therapy to Clinical Physical Therapist, Department of Physical Therapy, January 1, 1999. Changed from Academic to Professional Staff.

Joiner, Jonathan E., Senior Staff Accountant, Auxiliary Services Accounting, salary changed from annualized rate of \$36,900 for 12 months (\$3,075.00 per month) to annualized rate of \$42,900 for 12 months (\$3,575.00 per month), April 1, 1999. Professional Staff. Compete with market.

Jones, Maria, title changed from Adjunct Assistant Professor of Physical Therapy to Clinical Physical Therapist, Department of Physical Therapy, January 1, 1999. Changed from Academic to Professional Staff.

Lonsbury, Janice, Senior Staff Accountant, Financial Services, salary changed from annualized rate of \$36,900 for 12 months (\$3,075.00 per month) to annualized rate of \$42,900 for 12 months (\$3,575.00 per month), April 1, 1999. Professional Staff. Compete with market.

Martin, Bill G., promoted from Mechanical Foreman to Manager, Steam and Chilled Water Plant, Site Support, salary increased from annualized rate of \$45,323 for 12 months (\$3,777.77 per month) to annualized rate of \$55,016 for 12 months (\$4,584.00 per month), February 1, 1999. Managerial Staff.

McDaniel, Kurt R., LAN Administrator, Office of Administrative Affairs, salary changed from annualized rate of \$38,500 for 12 months (\$3,208.33 per month) to annualized rate of \$42,350 for 12 months (\$3,529.16 per month), April 1, 1999. Professional Staff. Compete with market.

Price, Laurie A., Senior Staff Accountant, Grants and Contracts Accounting, salary changed from annualized rate of \$40,784 for 12 months (\$3,398.65 per month) to annualized rate of \$42,825 for 12 months (\$3,568.75 per month), April 1, 1999. Professional Staff. Compete with market.

RESIGNATIONS AND/OR TERMINATIONS:

Belty, Deborah A., Nurse Clinician, Women's Clinic, Tulsa, January 29, 1999 (with accrued vacation through February 8, 1999).

Stinson, Tina, Physician Assistant II, Department of Pediatrics, January 22, 1999 (with accrued vacation through February 25, 1999).

Norman Campus:

APPOINTMENTS OR REAPPOINTMENTS:

Adams, Richard W., reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$48,500 for 12 months (\$4,041.67 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Benner, Mark R., reappointed Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$47,332 for 12 months (\$3,944.37 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Boyd, George R., Electrical Engineer, Department of Physics and Astronomy, annualized rate of \$40,000 for 12 months (\$3,333.33 per month), January 1, 1999 through March 31, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Bradford, Mark L., reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$54,996 for 12 months (\$4,583.00 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Briggs, Michael V., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$55,992 for 12 months (\$4,666.00 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Brogden, Jeffrey W., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$60,367 for 12 months (\$5,030.55 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Burcham, Darwin H., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$65,340 for 12 months (\$5,445.00 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Cates, Carla L., reappointed Manager, Administration and Operations, Energy Center Director, salary remains at annualized rate of \$44,505 for 12 months (\$3,708.76 per month), January 1, 1999 through May 31, 1999. Managerial Staff. Paid from grant funds; subject to availability of funds.

Collins, Aubry L., Pharmacist, Goddard Health Center, annualized rate of \$50,000 for 12 months (\$4,166.66 per month), February 25, 1999. Professional Staff.

Cronley, Connie J., Classification Pending, William J. Crowe Chair in Geopolitics, annualized rate of \$42,701 for 12 months (\$3,558.40 per month), January 11, 1999. Professional Staff.

Cruikshank, Donald J., reappointed Manager, Network Services, Energy Center Director, salary remains at annualized rate of \$49,115 for 12 months (\$4,092.90 per month), January 1, 1999 through May 31, 1999. Managerial Staff. Paid from grant funds; subject to availability of funds.

Eades, Deanna M., reappointed Financial Administrator, Center for Analysis and Prediction of Storms, salary remains at annualized rate of \$40,875 for 12 months (\$3,406.25 per month), February 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Fletcher, Steven A., reappointed Programmer/Analyst II, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$40,291 for 12 months (\$3,357.61 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Forren, Eddie, reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$57,284 for 12 months (\$4,773.70 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Ganti, Venkat, reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$51,200 for 12 months (\$4,266.66 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Horn, Jeffrey D., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$49,768 for 12 months (\$4,147.30 per month), January 1, 1999 through March 31, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Howell, Pattie L., Project Director, American Indian Institute, annualized rate of \$53,436 for 12 months (\$4,453.00 per month), February 4, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Kennedy, Douglas W., reappointed Data Manager, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$46,896 for 12 months (\$3,907.97 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Kerr, Charles S., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$54,000 for 12 months (\$4,500.00 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Krause, John M., reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$47,500 for 12 months (\$3,958.33 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Laws, Peter C., reappointed Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$41,160 for 12 months (\$3,430.00 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Liang, Jay J., reappointed Manager, Technical Projects, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$59,954 for 12 months (\$4,996.17 per month), February 1, 1999 through June 30, 1999. Managerial Staff. Paid from grant funds; subject to availability of funds.

Liu, Yuhe, reappointed Senior Scientific Programmer/Analyst, Center for Analysis and Prediction of Storms, salary remains at annualized rate of \$45,851 for 12 months (\$3,820.95 per month), February 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

McMillen, Matt, Administrative Coordinator of Athletic Programs, Athletic Department, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), February 22, 1999. Professional Staff.

Morrow, Brett A., reappointed Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$41,580 for 12 months (\$3,465.00 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Priegnitz, David L., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$60,693 for 12 months (\$5,057.77 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Shen, Ning, reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$47,496 for 12 months (\$3,958.00 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Skaggs, Gary A., Manager, Network Services, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$44,451 for 12 months (\$3,704.26 per month), April 1, 1999 through June 30, 1999. Managerial Staff. Paid from grant funds; subject to availability of funds.

Song, Lulin, reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$45,996 for 12 months (\$3,833.00 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Stumpf, Gregory J., reappointed Senior Scientific Programmer/Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$51,239 for 12 months (\$4,269.93 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Suppes, Daniel J., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$51,000 for 12 months (\$4,250.00 per month), April 1, 1999 through June 30, 1999. Paid from grant funds; subject to availability of funds.

Tan, Xuning, Programmer/Analyst I, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$40,000 for 12 months (\$3,333.33 per month), February 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Thomas, Kevin W., reappointed Senior Scientific Programmer/Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$52,201 for 12 months (\$4,350.05 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Thompson, John L., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$59,400 for 12 months (\$4,950.00 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Thurston, Tad R., reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$48,300 for 12 months (\$4,025.00 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Wilson, Drew J., Programmer/Analyst I, Geological Information Systems, annualized rate of \$25,500 for 12 months (\$2,125.00 per month), .50 time, January 11, 1999 through June 30, 1999. Professional Staff.

Xin, Lingyan, reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$47,496 for 12 months (\$3,958.00 per month), April 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

CHANGES:

Bradshaw, Elaine B., title changed from Assistant Professor of Bibliography and Cataloger, University Libraries, to Librarian II, Law Library; salary changed from annualized rate of \$34,250 for 12 months (\$2,854.16 per month) to annualized of \$34,000 for 12 months (\$2,833.33 per month), February 15, 1999. Changed from Academic to Professional Staff.

Crowe, Robert E., Manager, Computer Store, Department of Office Systems, salary changed from annualized rate of \$34,944 for 12 months (\$2,912.00 per month) to annualized rate of \$44,000 for 12 months (\$3,666.66 per month), February 1, 1999. Managerial Staff. Retention increase.

Everett, Brent R., Energy Conversation Engineer, Physical Plant, salary changed from annualized rate of \$40,000 for 12 months (\$3,333.34 per month) to annualized rate of \$42,500 for 12 months (\$3,541.67 per month), March 1, 1999. Increase given for passing professional exam and obtaining license to practice engineering in the State of Oklahoma.

Goodwin, Robert H., Manager, Customer Service, University Printing Services, salary changed from annualized rate of \$39,689 for 12 months (\$3,307.41 per month) to annualized rate of \$41,673 for 12 months (\$3,472.78 per month), January 1, 1999. Managerial Staff. Probationary increase.

Hatlelid, Carl M., Special Project Consultant, Center for Computational Geosciences, salary changed from annualized rate of \$63,000 for 12 months (\$5,250.00 per month), full time, to annualized rate of \$57,758 for 12 months (\$4,813.17 per month), .92 time, February 1, 1999 through October 31, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Hawkins, Kathy S., Assistant Administrator, Printing, Mail and Document Production, University Printing Services, salary changed from annualized rate of \$44,000 for 12 months (\$3,666.66 per month) to annualized rate of \$46,200 for 12 months (\$3,850.00 per month), January 1, 1999. Administrative Staff. Probationary increase.

Hollarn, Charlotte K., title changed from Assistant Program Director to Program Director, Public and Community Services Development, College of Continuing Education, salary changed from annualized rate of \$42,782 for 12 months (\$3,565.16 per month) to annualized rate of \$50,000 for 12 months (\$4,166.67 per month), January 1, 1999. Managerial Staff.

Lai, Hongshing C., title changed from Scientific Programmer/Analyst to Senior Scientific Programmer/Analyst, Department of Chemistry and Biochemistry, salary changed from annualized rate of \$31,500 for 12 months (\$2,625.00 per month) to annualized rate of \$45,000 for 12 months (\$3,750.00 per month), February 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Rice, Craig E., Staff Physician, Goddard Health Center, salary changed from annualized rate of \$90,000 for 12 months (\$7,500.00 per month) to annualized rate of \$94,500 for 12 months (\$7,875.00 per month), February 1, 1999. Probationary increase.

RESIGNATIONS AND/OR TERMINATIONS:

Bennett, Phil G., Classification Pending, Athletic Department, January 31, 1999.

Dickinson, Joe A., Classification Pending, Athletic Department, January 21, 1999.

Jones, Mark E., Associate Budget Director, Budget Office, February 19, 1999.

McGinnis, Pete W., Classification Pending, Athletic Department, February 3, 1999.

Stapleton, David G., Assistant Director, Architectural and Engineering Services, March 1, 1999.

President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel for a report on pending and possible litigation. A report was provided during executive session.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Davis presented the following report:

Director of Forensics

Dr. Richard Smith, Director of Forensics and Assistant Professor of Communications since 1994, died February 21 of complications from influenza and pneumonia. At the time of his death, Dr. Smith was accompanying the

Cameron University forensics team at an interscholastic competition at East Central University in Ada. While at Cameron, Dr. Smith was named the D. J. Nabors Forensics Coach of the Year in 1996 and was honored as the Outstanding Young College Teacher in 1997. Both awards are sponsored by the Oklahoma Speech Theatre and Communication Association. He was a 1987 graduate of Cameron and earned his juris doctorate from Oklahoma City University in 1991.

Workshops Focus on New Classroom Technology

The Southwest Multimedia and Telecommunications Teaching and Learning Consortium, headquartered at Cameron University, has initiated a series of workshops aimed at helping preschool through college educators become more familiar with the operation and capabilities of such classroom technologies as computers, the Internet and digital photography. The workshops focus on the use of such basic computer programs as word-processing software, graphics and the Internet, then progress to website design and software used in classroom presentations. Later sessions cover educational uses of the Internet and instructional television, the role of sound and animation in teaching materials, and the integration of new technology into the classroom to enhance instruction. The consortium is using Cameron's MultiMedia Design Department to develop on-line training for educators with some computer experience who cannot participate in the workshops because of time and distance constraints. A 1997 legislative initiative called for training teachers in uses of telecommunications and distance learning technology and the integration of those innovations in the classroom. An immediate success, the Southwest Consortium has already divided itself into seven subregions to improve local participation and increase responsiveness. The main training facility remains at Cameron, while supplemental training sites are now located in Hobart, Walters, Lindsay, Altus, Chickasha, Duncan and El Reno.

Job Seekers Assisted

Cameron University, Fort Sill and other regional higher education and military institutions assisted job seekers in exploring hundreds of employment opportunities at the Red River Career Expo on February 23. The one-day event brought together more than 150 employers at the Great Plains Coliseum in Lawton. Participants included airlines, department stores, electronics firms, building contractors and law enforcement agencies. The expo attracted 2,500 job hunters, making it one of the larger career events in the State.

Broadcasting Students Win State Awards

Eleven Cameron broadcasting students won 18 awards last month in annual competition sponsored by the Oklahoma Broadcast Education Association, the most ever won by the University in a single year. Students accepted their awards during the Oklahoma Association of Broadcasters' annual midwinter conference. Entries were judged on student work done through the University's radio station, KCCU-FM; the campus cable channel, CUTV; and in broadcasting class assignments. In addition, two Cameron students were presented scholarships from the State Broadcasting Association during the meeting. The OAB annually awards five scholarships to broadcast majors around Oklahoma. This is the first time two Cameron students have won scholarships in the same year.

New President's Partners Welcomed

Seventeen individuals or couples were welcomed into the President's Partners of the Cameron University Foundation in February, bringing the organization's membership to 221. New members were announced during a gala at Fort Sill. The event recognized those who annually help Cameron meet its financial commitments to provide a quality education for Southwest Oklahoma. Donations give the University an added dimension in its efforts to improve educational opportunities beyond that possible through tuition and legislative appropriations. Past contributions by the President's Partners have allowed Cameron to establish a faculty development endowment, enhance the honors program, make improvements to the Child Development Center and help equip the new Sciences Complex.

Cameron Regional Science Fair

Students from across Southwest Oklahoma demonstrated their knowledge of technology and engineering during the 41st annual Cameron University Regional Science Fair held February 26-27. More than 100 students from 13 Southwest Oklahoma counties participated in the two-day fair, which was held concurrently with the Oklahoma Junior Academy. The fair promotes student research and application of engineering construction techniques to prepare them for future careers in science and technology. Top winners in the senior division will receive an expense-paid trip to the International Science and Engineering Fair in Philadelphia later this spring.

Cameron Students Listed in Who's Who

The 1999 edition of *Who's Who Among Students in American Universities and Colleges* will include the names of 80 Cameron students selected as some of the nation's outstanding leaders. Selection was based on academic achievements, community service, leadership, participation in extracurricular activities and the potential for continued success. Honorees were chosen from more than 1,900 colleges and universities.

Cameron Vice President Named to Legal Panel Position

Mrs. Louise Brown, Cameron's Vice President for Student Affairs, has been elected Vice Chairman of the Oklahoma Bar Association's Professional Responsibility Commission, a panel that reviews disciplinary cases against Oklahoma attorneys. The seven-member panel works under the authority of the Oklahoma Supreme Court. The vice chairmanship is a position reserved for non-attorneys. Mrs. Brown was appointed to the Commission in 1998 by Oklahoma House Speaker Loyd Benson. She is in the final year of a two-year term on the panel.

New Sign and Telephone Information System

Cameron recently initiated two new methods of improving community awareness of campus activities and promoting the University to potential students. A new electronic sign on Gore Boulevard, a gift from the Cameron President's Partners, went into operation February 5. State-of-the-art computer software is used to design multi-line messages complete with

graphics, which are then transmitted to the sign by a low-power transmitter. The sign has been warmly welcomed by students and area residents and generated a great deal of positive local news coverage during its installation and early days of operation. The University has also teamed with Great Western Directories to create a question and answer telephone site providing information about Cameron programs. The new phone directory carries a full page of ad listing the 40 questions most frequently asked of Cameron administrative and academic departments. These range from how to apply for admission and financial assistance to current degree programs, military assistance and alumni information. Each topic has a pre-recorded answer, along with a promotional message about the University. Callers can then be connected to Cameron's Admissions Office during regular business hours. The project is designed to make University information more accessible and increase the public's familiarity with Cameron.

Business Students Offer Tax Help

Cameron's Business Department is offering tax help for Southwest Oklahomans while it provides hands-on experience for future accountants. Fourteen Cameron senior accounting majors have been assigned to the Voluntary Income Tax Assistance (VITA) program which provides free tax help to low-income families, the elderly and those with special needs who cannot afford to pay for preparation of tax forms. VITA gives accounting majors a practical environment for preparing tax returns as it reinforces classroom theory.

Professor Named to Committee Post

Cameron Professor, Dr. Sharon Methvin, has been selected to represent Oklahoma educators on the executive committee of the Population Institute in Washington, D.C. The international organization focuses on the environmental, fiscal and social problems associated with population growth, pregnancy rates, family planning and poverty in 174 countries.

Renovation of Campus Parking Lots

Cameron's parking improvement project, approved by the Regents in January, is underway. Over a 12-week period, three lots will be systematically renovated to improve drainage and traffic flow and expand access for the disabled. Improvements are expected to be completed in time for Commencement, weather permitting.

ESTABLISHMENT OF BARNETT ENDOWED LECTURESHIP

Mrs. June P. Barnett and the McCasland Foundation donated a total of \$25,000 to enhance the study of History at Cameron University. Mr. James "Diz" Barnett graduated from Cameron University with an Associate Degree in Intrastudies in 1950. In recognition of this gift, President Davis recommends the establishment of the James "Diz" Barnett Endowed Lectureship in History and asks approval to seek matching funds from the Endowed Chairs Program of the State Regents. This endowed lectureship will help advance the History Department at Cameron.

President Davis recommended the Board of Regents approve the establishment of the James "Diz" Barnett Endowed Lectureship to advance the study of History at Cameron University and the application for matching funds from the Oklahoma State Regents for Higher Education.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Noble, Blankenship, and Bentley. Regent Siegfried was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

ESTABLISHMENT OF PAYNTER ENDOWED LECTURESHIP

Mr. John C. Paynter and the McCasland Foundation donated a total of \$25,000 to enhance the study of communications at Cameron University. Mr. John C. Paynter was on the staff of Cameron University's Library and retired from Cameron on June 30, 1985. In recognition of this gift, President Davis recommends the establishment of the John C. Paynter Endowment Fund in Communications and asks approval to seek matching funds from the Endowed Chairs' Program of the State Regents. This endowed lectureship will help advance the Communications Department at Cameron

President Davis recommended the Board of Regents approve the establishment of the John C. Paynter Endowment Fund in Communications at Cameron University and the application for matching funds from the Oklahoma State Regents for Higher Education.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Noble, Blankenship, and Bentley. Regent Siegfried was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

ASSOCIATE OF APPLIED SCIENCE DEGREE IN MANUFACTURING TECHNOLOGY

About 18 months ago, a request was received from the manager of the Goodyear Tire and Rubber Company plant in Lawton for Cameron University to consider developing an AAS degree in Manufacturing Technology to be offered collaboratively with the Great Plains Area Vocational Technical School (GPAVTS). Most of the technical component of the proposed degree has been offered by GPAVTS for Goodyear's maintenance technicians for many years; however, the company has now determined that more college level course work, particularly mathematics and science, is necessary for their technicians to be equipped to maintain and enhance their skills. The Goodyear plant manager indicated that Goodyear has both immediate and long-term needs for such a program and speculated that other manufacturing firms in Southwest Oklahoma and North Texas have similar needs. Temple-Inland Forest Products, Inc. located in Fletcher, Oklahoma, and British Tire and Rubber Company in Frederick, Oklahoma, confirmed their interest. Other manufacturers likely to utilize the program include Halliburton Energy Services in Duncan, Bar-S Foods in Lawton and Altus, Wright Brand Foods in Vernon, Texas, and the Republic Paperboard plant which is under construction in Lawton. Several of these latter firms have expressed definite interest in finding ways to make the program available to their technicians.

To validate the college level credit for the technology component of the degree which is offered by GPAVTS, the American Council on Education sent an evaluation team to GPAVTS for that purpose in June of 1998. That team determined that the GPAVTS component should be equated to 39 semester hours of college credit. Faculty members from Cameron's technology department and the Dean of the School of Science and Technology independently reviewed the curriculum, syllabi and course materials and concurred with that determination.

In order to meet State Regents' AAS degree standards and Cameron's AAS minimum standards, it was necessary to develop a total degree program of 67 or 68 semester hours. To provide the Cameron component, only one course needs to be added to the current course inventory, TECH 2033 Quality Control. Two other courses, remedial algebra and college algebra, will be modified with respect to their instruction delivery format. A copy of the Curriculum for this degree was included in the agenda.

This program was developed by the Department of Technology and has been reviewed and recommended by the Dean of the School of Science and Technology, the University Curriculum Committee and the Provost.

President Davis recommended the Board of Regents approve a new program request for an Associate of Applied Science Degree in Manufacturing Technology.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Noble, Blankenship, and Bentley. Regent Siegfried was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

OPERATION OF CAMERON UNIVERSITY BOOKSTORE AND POST OFFICE

In response to solicitations sent to six firms, proposals to operate the Cameron University Bookstore and Post Office were received from the following firms:

- Barnes & Noble Bookstore, Inc.
- Follett College Stores Corporation

The proposals are shown below and were based on a current sales estimate of \$1,800,000 continued throughout the five-year comparison period. These proposals were reviewed by the Cameron University Bookstore/Textbook Committee which is comprised of members of the faculty and staff and student representatives.

Reasons cited in support of the Follett recommendation include the most favorable sales commission and the greater annual guarantee.

CAMERON UNIVERSITY BOOKSTORE OPERATION PROPOSALS

<u>ITEM</u>	<u>BARNES & NOBLE</u>	<u>FOLLETT COLLEGE STORES</u>
Proposed Sales Commission on \$1,800,000	\$157,800.00	\$180,000.00
Guaranteed Sales Commission	\$165,000.00 1st year only	\$200,000.00/yr.

<u>ITEM</u>	<u>BARNES & NOBLE</u>	<u>FOLLETT COLLEGE STORES</u>
Greater Commission plan Yield for Five-Year Contract Term	\$789,000.00	\$1,000,000.00
Store Furnishings and Remodeling Investment	\$175,000.00	\$35,000.00
Total Cumulative	\$971,200.00	\$1,035,000.00

President Davis recommended the Board of Regents approve Follett College Stores Corporation be awarded a one-year contract for the operation of the Cameron University Bookstore and Post Office, with four separate and successive renewal options of one year each in favor of the University.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Noble, Blankenship, and Bentley. Regent Siegfried was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

REAPPOINTMENT OF EXTERNAL AUDITORS, CAMERON UNIVERSITY

At the January 1997 meeting, the Board of Regents selected the firm of Stanfield and O'Dell, P.C. to provide audit services for five fiscal years (renewable each year) beginning with the fiscal year ended June 30, 1997. Stanfield and O'Dell, P.C. has agreed to complete the second year of their services to the University and to conduct the University's FY99 financial audit and other required audits as outlined below. At the January 1999 Audit Committee meeting, the committee discussed the engagement and passed a resolution recommending approval by the full Board.

General Purpose Financial Statement Audit	\$ 15,000
Tax Return for Unrelated Business Income	200
OMG A-133 Compliance Audit	4,000
Arbitrage Rebate Calculations, if needed	2,500
Revenue Bond Continuing Disclosure Report, if needed	1,000
KCCU Audit	<u>2,800</u>
Total	<u>\$ 25,500</u>

The audit fees proposed were the same rate for each year of the five-year period. Accordingly, there is no increase in the audit fees for FY99.

President Davis recommended the Board of Regents:

- I. Reappoint Stanfield and O'Dell, P.C. to conduct the annual audit of the University's general purpose financial statements, to conduct compliance audits of federal awards, to provide revenue bond arbitrage rebate calculations and continuing disclosure reporting assistance, prepare IRS Form 990-T (tax return) for the fiscal year ending June 30, 1999 at a fee of \$25,500; and
- II. Authorize the University's administration to execute the engagement letter with this firm for these audit services for the fiscal year ending June 30, 1999.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

CURRICULUM CHANGES

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, delete and modify courses, but require that the changes be communicated to them for information only. The course additions, deletions and modifications, which were included in the agenda, have been approved by the Provost of Cameron University, upon recommendation of the cognizant departments and deans, and approved by the Curriculum Committee.

This was reported for information only. No action was required.

NONSUBSTANTIVE PROGRAM CHANGES

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve program modifications that are nonsubstantive but require the changes to be communicated to them for information only. The program modifications shown below have been approved by the Provost, Cameron University, based on the recommendation of the appropriate departments and dean, and the Curriculum Committee.

NONSUBSTANTIVE PROGRAM MODIFICATIONS

<u>PROGRAM</u>	<u>PROPOSED MODIFICATION</u>	<u>COMMENTS</u>
Bachelor of Science (Major in Chemistry)	Increase the number of required hours from 36 to 40.	Results of assessment data have suggested that students are weaker in the more advanced topics of chemistry than is desired. The increase in required hours will enable students to take more upper level electives which will be beneficial as they pursue graduate school or industrial settings.

This was reported for information only. No action was required.

QUARTERLY REPORT ON PURCHASES

Policies of the Board of Regents require that purchases in excess of \$75,000 be referred to the Board of Regents for action, with the exception that the President or his designee may award purchase orders and construction contracts up to, but not exceeding, \$100,000 where (a) competitive bids were solicited, (b) more than one bid was received and, (c) the low responsive bid is selected. Purchases made in these authorized instances are reported quarterly to the Board of Regents. However, for the period from October 1, 1998, through December 31, 1998, there were none.

This report was presented for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS

Being reported this month is the Quarterly Financial Analysis for the quarter ended December 31, 1998. The following comments are submitted for consideration.

ALL FUNDS, CAMERON UNIVERSITY

STATEMENT OF REVENUES AND EXPENDITURES

1. At December 31, 1998, revenues for all funds were at \$18.8 million which were 55.6% of the budget.

Expenditures were at \$15.7 million or 42.8% of the budget. Overall, the budget's revenues and expenditures are close to the amounts anticipated

STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART I - UNRESTRICTED

1. Revenues - Revenues of \$13.4 million were reported and are 53.1% of the budget. This is comparable to last year's revenue of \$11.9 million and 50.8% of the budget. Revenues are up due to an increase in State appropriations and receipt of the Southwest Multi-Media Development Grant.
2. Expenditures - Expenditures of \$11.5 million are reported at 40.3% of the budget. This is compared to the prior year expenditures of \$11.4 million and 42.2% of the budget. Expenditures have increased due to salary and benefits adjustments.

STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART II - RESTRICTED:

1. Revenues - Revenues of \$3.9 million were reported at 68.6% of the budget. This is compared to the prior year revenues of \$2.7 million and 42.5% of the budget. Revenues are up due to a timing difference in the cash drawdown for federal financial aid.
2. Expenditures - Expenditures of \$2.9 million were reported at 50.8% of the budget. This is comparable to last year's expenditures of \$2.07 million at 42.8% of the budget. Most areas show a slight increase or decrease. These minor fluctuations are in line with expectations.

STATEMENT OF REVENUE AND EXPENDITURES - AUXILIARY ENTERPRISES

1. Revenues - Revenues for Auxiliary Enterprises are at their anticipated levels.
2. Expenditures - Expenditures for Auxiliary Enterprises are at their anticipated levels.

DISCRETIONARY RESERVES:

Discretionary reserves represent that portion of the University's resources which are not currently budgeted for expenditure or otherwise held for specific future uses. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the University.

E & G PART I

The E&G Part I discretionary reserves are \$2,000,000 at December 31, 1998. Adjustments will be made to this reserve figure throughout the year.

E & G PART II

The E&G Part II has no discretionary reserves. These reserves are needed for working capital for the programs to operate, many of which are reimbursed in arrears.

AUXILIARY ENTERPRISES

The decline of student credit hour enrollment will likely require a reduction in student activity allocations in future budgets.

Miscellaneous Auxiliary Funds have a very small discretionary reserve of approximately \$22,000.

The Housing System has no discretionary reserves. This is the area of the Auxiliary accounts that has the most budgetary pressures to bring revenues and expenditures in line with each other. Some progress has been made but there is still work to do in this area.

Facility Fee discretionary reserves are approximately \$1,800,000. Several projects on the Campus Master Plan will likely be funded from this source.

PLANT FUNDS

Section 13 and New College Funds currently have discretionary reserves of \$150,000. Private Sources discretionary reserve is \$10,000 at this time.

Renewals and Replacements - Auxiliary Enterprise Funds were initially created as an R&R fund for the Housing System. The current discretionary reserves are approximately \$1,521,000.

The Facility Fee Bond Fund has a discretionary reserve of \$398,475. Several projects on the Campus Master Plan will likely be funded from the above sources.

This report was presented for information and discussion. No action was required.

INTERNAL AUDITING REPORT

Pursuant to Regents' policy, Kenneth Rowe, the Director of Internal Auditing, was present to report on any pending or potential audit issues. There was no report.

PERSONNEL ACTIONS

APPOINTMENTS:

Baxter, Leo J., Vice President for Economic Development, annualized rate of \$82,476, effective August 1, 1999.

Peterson, Scott, M.S. (Ph.D. candidate), Assistant Professor, Department of Psychology and Human Ecology, annual rate of \$34,000 for 9/10 months, August 16, 1999 through May 15, 2000, tenure track, provided all requirements for the doctorate degree have been completed by August 16, 1999. If doctorate degree requirements have not been completed by August 16, 1999, appointment will be at the rank of Instructor, non-tenure track, at an annual rate of \$28,000.

RETIREMENT:

Stevens, M. David, Assistant Professor, Department of History and Humanities, May 8, 1999.

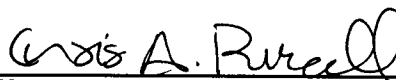
President Davis recommended the Board of Regents approve the personnel actions shown above.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Halverstadt, Lewis, Siegfried, Noble, Blankenship, and Bentley. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel for a report on pending and possible litigation. There was no executive session held and no report given.

There being no further business, the meeting adjourned at 3:55 p.m. Regents and staff members proceeded to Stuart Landing on the second floor of the Oklahoma Memorial Union for an ROTC Color Guard ceremony in Chairman Melvin Hall's honor.



Chris A. Purcell

Executive Secretary of the Board of Regents

Substantive Changes

College of Architecture

Regional and City Planning, M.R.C.P. (RPC 199, MC 0206M): course requirement changes. Replace RCPL 5515 with 5513, reflect course change for RCPL 5525, and delete RCPL 5596 as a requirement for the non-thesis option. Reduce total credit hours from 54 to 50 (nonthesis option) and 52 to 48 (thesis option).

Reason for requested action: Update the curriculum based on review of program and consensus of program faculty.

College of Engineering

Chemical Engineering, B.S. in Chemical Engineering (RPC 030, MC 0906C): course and program requirement changes to Biotechnology option only. Replace CHEM 3652 with 3753; allow MBIO 2815 as an alternative choice to 3813 and 3812; delete BOT 1114 or ZOO 1114 as a requirement; and reduce the total number of hours required from 139 to 136.

Reason for requested action: BOT or ZOO 1114 is not considered essential to this option, and other course changes will increase flexibility and biochemistry preparation. Reduce the total number of hours required.

College of Geosciences

Environmental Geography, B.A. in Environmental Geography (RPC 328, MC 2206E): program and course requirement changes. Level II: Change name of degree from B.A. in Environmental Geography to B.A. in Geography, environmental geography will become an area of concentration; add two new areas of concentration in geotechniques and landscape interpretation; course requirement changes including a revised 33-hour core plus a 24-hour College B.A. requirement. This 24-hour College of Geosciences requirement consists of courses outside the student's major school/department and must contain two foreign language courses at the intermediate level. Students will be required to choose one of the three areas of concentration to complete for the major, as well as completion of a total of 48 hours of upper-division coursework. The total number of hours required is unchanged (124-126).

Reason for requested action: To raise the standard of academic excellence required of Geography majors and to develop a curriculum that better prepares students for emerging opportunities.

Michael F. Price College of Business

Management/PLM, B.B.A. (RPC 168, MC 0506B): program and course requirement changes. Change name of option from Petroleum Land Management to Energy Management, increase credit hours from 128 to 131, along with restructuring of course requirements. Course requirements include replacement of guided electives for major requirements with a specified group of courses ensuring a common body of knowledge along with the completion of a 12-hour area of concentration within the major chosen from Accounting, Finance, Management, Management Information Systems, Marketing, and Energy Industry. The area of concentration chosen by the student may be expanded to a double major within the College of Business.

Reason for requested action: To update the curriculum to meet current and future needs of the profession by providing students more opportunities in the energy industry including energy financing and trading and marketing of energy commodities. The name of the option is changed to update it for global changes taking place in the industry.

DESCRIPTION OF PROPOSED UTILITY EASEMENT

A part of a tract in the NE/4, Section 7, T8N, R2W, I.M., being more particularly four strips of land whose centerlines are described as follows:

1. A strip of land 10 feet wide, described as follows:
Commencing at the SW/C of said NE/4;
Thence N 00° 19' 38" W, along the west line of said NE/4, a distance of 165 feet, said point a/k/a Point "A";
Thence N 88° 55' 08" E a distance of 65 feet, to the Point of Beginning;
Thence N 88° 55' 08" E a distance of 15 feet, to the Point of Ending.
2. A strip of land 25 feet wide, described as follows:
Commencing at said Point "A";
Thence N 00° 19' 38" W, along the west line of said NE/4, a distance of 348 feet, said point a/k/a Point "B";
Thence N 88° 55' 08" E a distance of 65 feet, to the Point of Beginning;
Thence N 88° 55' 08" E a distance of 15 feet, to the Point of Ending.
3. A strip of land 25 feet wide, described as follows:
Commencing at said Point "B";
Thence N 00° 19' 38" W, along the west line of said NE/4, a distance of 1357 feet, said point a/k/a Point "C";
Thence N 88° 55' 08" E a distance of 65 feet, to the Point of Beginning;
Thence N 88° 55' 08" E a distance of 15 feet, to the Point of Ending.
4. A strip of land 25 feet wide, described as follows:
Commencing at said Point "C";
Thence N 0° 19' 38" W, along the west line of said NE/4, a distance of 647.50 feet;
Thence N 88° 59' 12" E a distance of 65 feet, to the Point of Beginning;
Thence N 88° 59' 12" E a distance of 15 feet, to the Point of Ending.

AND

A part of a tract in the SE/4, Section 6, T8N, R2W, I.M., being more particularly a strip of land whose centerline is described as follows:

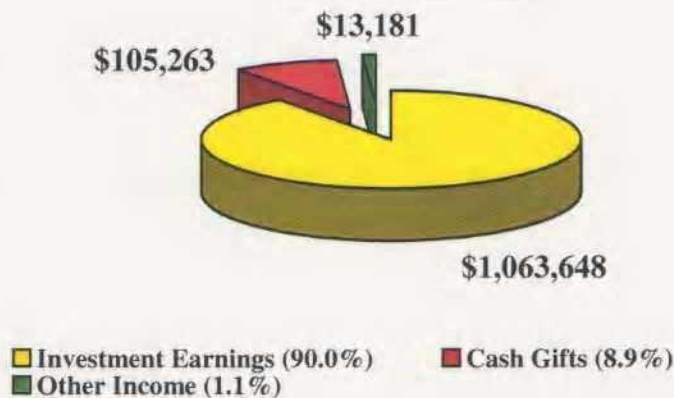
A strip of land 25 feet wide, described as follows:
Commencing at the SW/C of said SE/4;
Thence N 00° 19' 09" W, along the west line of said SE/4, a distance of 2205.54 feet;
Thence N 89° 02' 26" E a distance of 55 feet, to the Point of Beginning;
Thence N 89° 02' 26" E a distance of 65 feet, to the Point of Ending.

Regents' Fund
Highlights of December 31, 1998
Financial Statements

I. Market Value

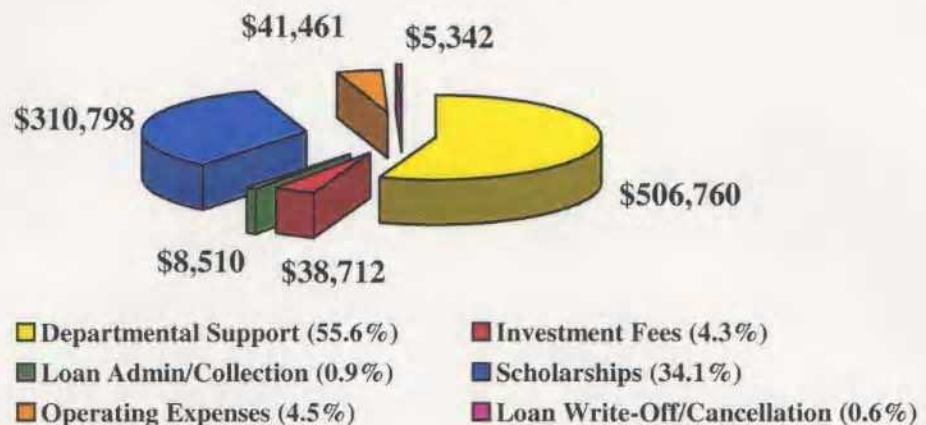
The total market value of the Regents' Fund at December 31, 1998 was \$35,943,622. During the six months ended December 31, 1998, recognized revenues of \$1,182,092 exceeded expenditures of \$911,583 resulting in a net increase to market value of \$270,509. This increase is attributable primarily to unrealized appreciation on investments and investment income.

FY99 Revenues



Effective July 1, 1997, the University adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 31. GASB No. 31 requires that investments be reported at fair value and that any change in unrealized appreciation (depreciation) be reported as investment earnings.

FY99 Expenditures



II. Cash Gifts and Contributions

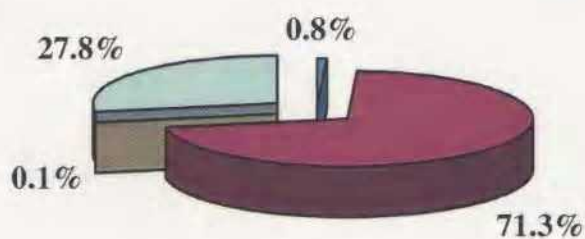
The following cash gifts and contributions were received during the six months ended December 31, 1998.

• A gift from Mr. Frank Moore for the benefit of the Margaret, Carl, and Frank Moore Scholarship Fund	\$	51,207
• A gift from the Donald E. Hall Trust for the benefit of the Hall Scholarship Fund		50,000
• A gift from Santa Fe Resources for benefit of the John C. Major Scholarship Fund		2,000
• A gift from Crestar Bank for benefit of the OU General Scholarship Fund		1,000
• A gift from Chevrolet Motor Division for benefit of the Sylvia Lewis Scholarship Fund		1,000
• A gift from the George P. Benson Estate for the benefit of the George P. Benson Fund		56
	<hr/>	<hr/>
	\$	105,263

III. Consolidated Investment Fund (CIF)

• Asset Allocation

Cash and investments held by the CIF at December 31, 1998, had a market value of \$29,572,690, up \$230,213 (0.78%) from June 30, 1998 and \$4,019,643 (15.73%) from December 31, 1997. The asset allocation of the CIF as of December 31, 1998 is summarized below.



■ Cash Equivalents	■ Multi-Strategy Equity Fund
■ Intermediate Term Fund	■ Multi-Strategy Bond Fund

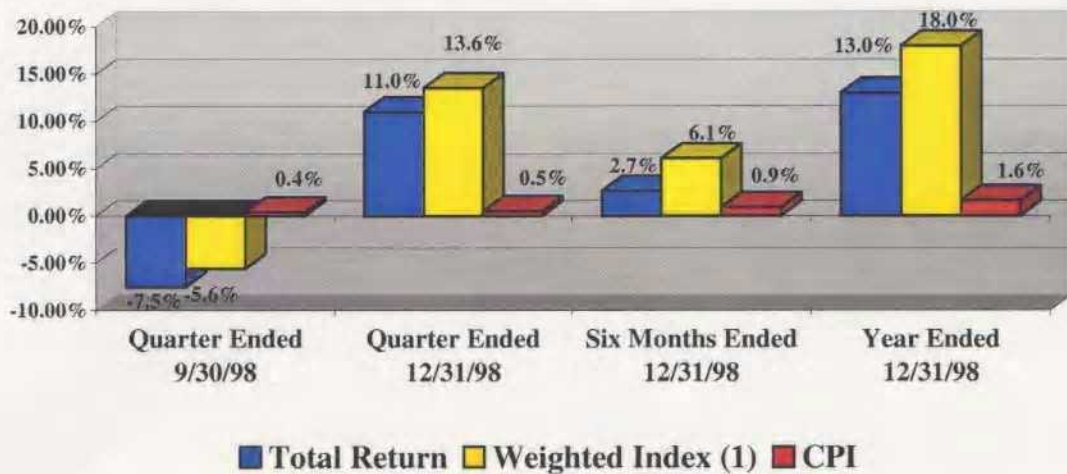
- **CIF Performance**

- The absolute objective of the CIF is to seek an average total annual real return of 5.0% or CPI and other costs plus 5%. The relative objective of the CIF is to seek competitive investment performance versus appropriate or relative capital market measures, such as securities indices. These objectives shall be measured primarily by comparing investment results, over a moving annualized one, three, five, seven, and ten year time periods.

- **Short Term Performance (12 Month)**

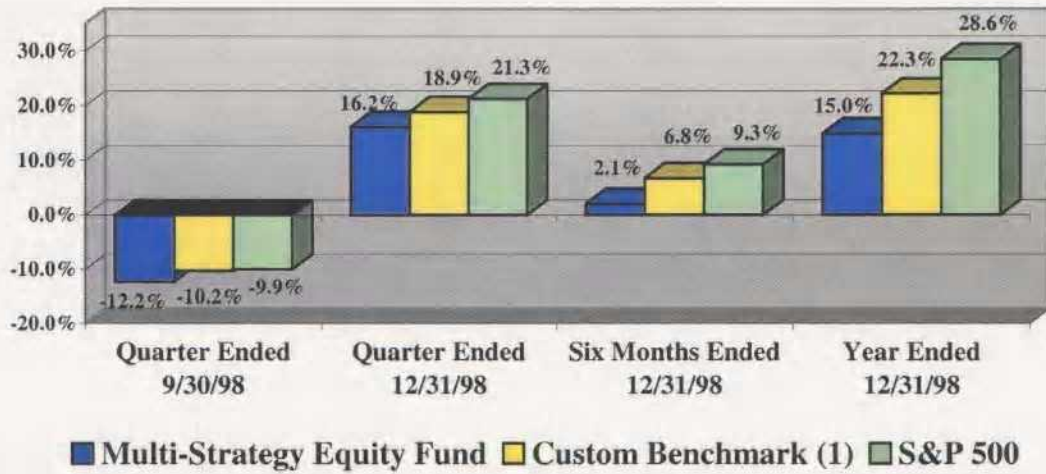
As illustrated in the graphs below, the total return on the CIF for the year ended December 31, 1998 is 13.0%, under the weighted index of 18.0% by 500 basis points. The equity fund return (15.0%) is under the custom benchmark (22.3%) by 730 basis points. The bond fund return (10.3%) exceeded the Lehman Aggregate Bond Index (8.7%) by 160 basis points.

Total CIF



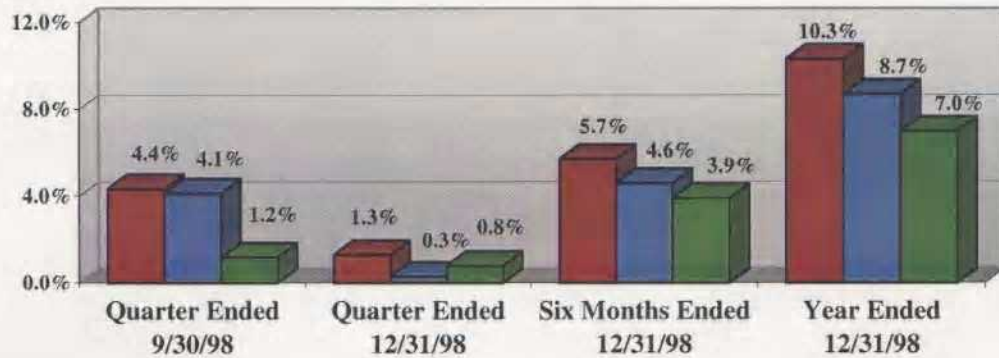
(1) The weighted index is a composite of equity indices represented by The Common Fund Custom Benchmark, the Lehman Aggregate Bond Index, and the 91-day Treasury.

CIF Equity Funds



(1) The Custom Benchmark is an index computed by The Common Fund that consists of various equity indices. The benchmark is a more appropriate measure for performance reflecting the fund's diversification and asset allocation structure. The Custom Benchmark is based upon: 1) 33% S&P 500 Index, 2) 17% Russell 1000 Growth Index, 3) 17% Russell 1000 Value Index, 4) 18% MSCI World/MSCI ex-U.S. Index, and 5) 15% Van U.S. Fund of Funds Index.

CIF Bond Funds

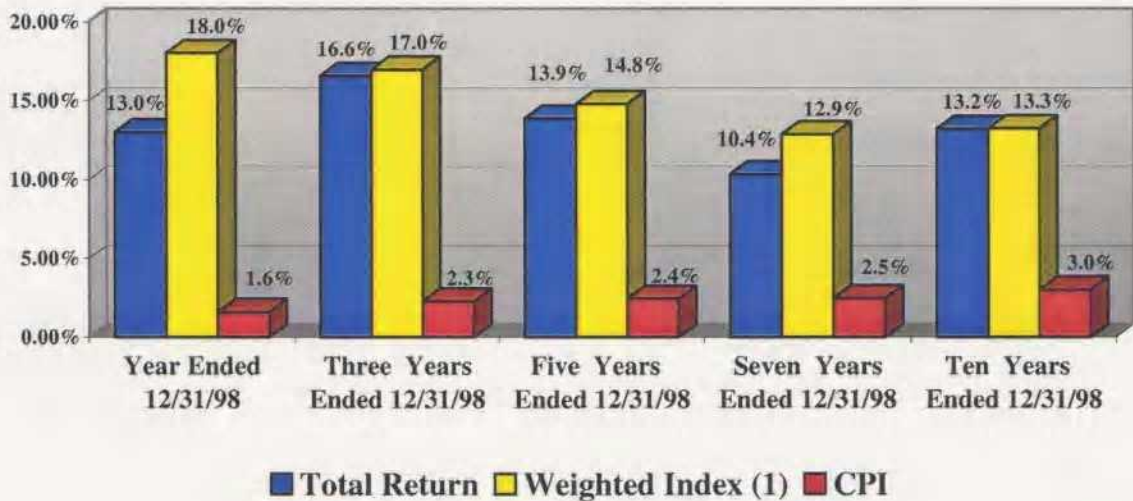


■ Multi-Strategy Bond Fund
 ■ Lehman Aggregate Bond Index
 ■ Merrill-Lynch (M-L) 1-3 Year Treasury

- **Historical Performance (1, 3, 5, 7, and 10 Years)**

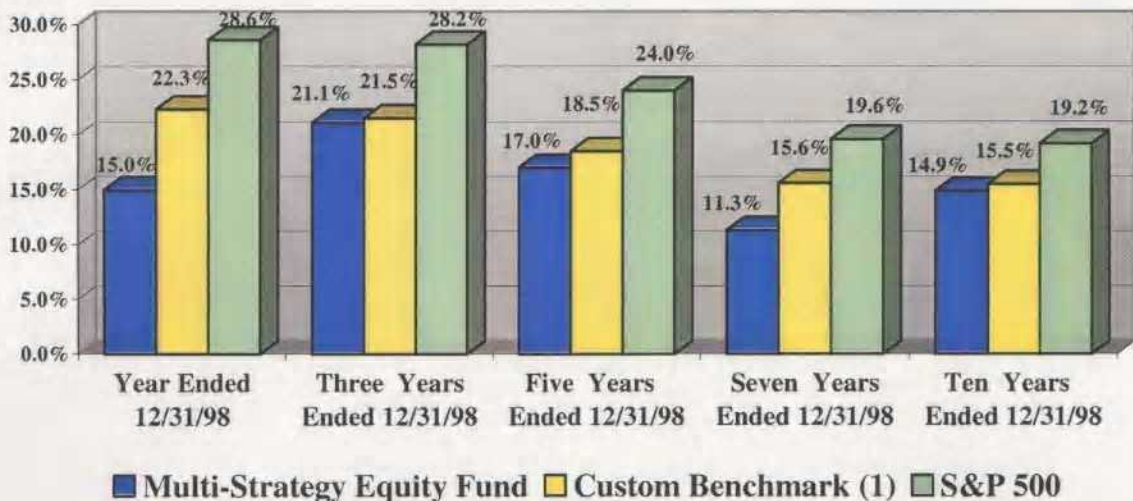
- In accordance with the Regents' Fund Statement of Investment Policy, returns for one, three, five, seven, and ten years are presented below.

Total CIF



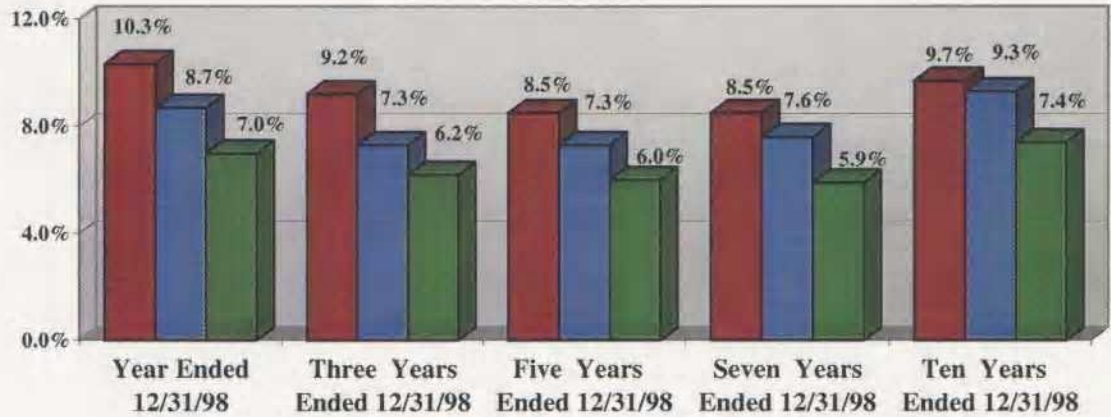
- (1) The weighted index is a composite of equity indices represented by The Common Fund Custom Benchmark, the Lehman Aggregate Bond Index, and the M-L 1-3 Year Treasury.

CIF Equity Funds



- (1) The Custom Benchmark is an index computed by The Common Fund that consists of various equity indices. The benchmark is a more appropriate measure for performance reflecting the fund's diversification and asset allocation structure. The Custom Benchmark is based upon: 1) 33% S&P 500 Index, 2) 17% Russell 1000 Growth Index, 3) 17% Russell 1000 Value Index, 4) 18% MSCI World/MSCI ex-U.S. Index, and 5) 15% Van U.S. Fund of Funds Index.

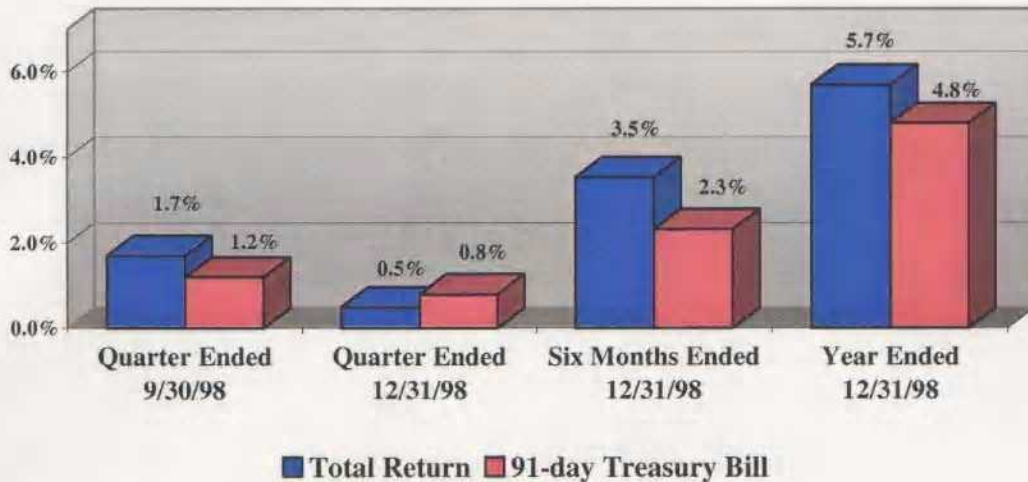
CIF Bond Funds



■ Multi-Strategy Bond Fund
 ■ Lehman Aggregate Bond Index
 ■ M-L 1-3 Year Treasury

IV. Short Term Investment Fund (STIF) Performance

- The market value of STIF at December 31, 1998 is \$4,577,058.
- As indicated below, the total return on the STIF for the year ended December 31, 1998 is 5.7%, exceeding the 91-day Treasury Bill rate of 4.8% by 90 basis points.



■ Total Return
 ■ 91-day Treasury Bill

Comparative Return Data

Illustrated in the graph below is a comparison of the Regents' Fund CIF to the 1998 Preliminary NACUBO Endowment Study. Please note that these returns are for the year ended June 30, 1998 and are from the preliminary study report.

Total Return at June 30, 1998

