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THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
NOVEMBER 1, 1995

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**MINUTES OF A REGULAR MEETING
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NOVEMBER 1, 1995**

A regular meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in the Mezzanine Room of Shepler Center on the Cameron University Campus in Lawton on Wednesday, November 1, 1995, beginning at 10:17 a.m.

The following Regents were present: Regent G. T. Blankenship, Chairman of the Board, presiding; Regents Stephen F. Bentley, J. Cooper West, Melvin C. Hall, and C. S. Lewis III.

Absent: Regents Donald B. Halverstadt, M.D. and Robin Siegfried.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Interim Provosts Nancy L. Mergler and Joseph J. Ferretti, Vice Presidents Jerry B. Farley, Richard E. Hall, Mark E. Lemons, and David L. Maloney, Mr. Fred Gipson, Chief Legal Counsel, and Dr. Chris Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 10:00 a.m. on October 31, 1995, both as required by 25 O.S. 1981, Section 301-314.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren expressed appreciation to President Don Davis and Cameron University for hosting this meeting and the hospitality that has been extended.

He reported briefly on visits made to alumni organizations in Amarillo and Midland/Odessa. These gatherings were enthusiastic and well attended. Overall, the increase in alumni participation continues with substantial growth in number of Associates and percentage of alumni who are now contributing something to the University each year. The number of Associates has grown over the past year from 1,390 to 1,900. Our goal is to add 500 more next year. These discretionary funds are so helpful because they are available for academic enrichment programs. President Boren said coverage by the media in Amarillo and Midland/Odessa was excellent.

ENDOWED STUDENT AWARD - COLLEGE OF MEDICINE, HEALTH SCIENCES CENTER

The College of Medicine wishes to provide a permanent procedure to recognize an outstanding sophomore medical student who demonstrates academic achievement, empathic understanding, caring for others, and interpersonal skills. Currently, there are no established

procedures that include a monetary award for recognizing medical students that combine these exceptional skills in their educational program. Criteria for selecting the medical student will include:

1. Academic achievement of the top 1/3 of the class.
2. Ranking by faculty in small group sessions evaluating interpersonal skills.
3. Ranking by peers, community volunteer work, and other relevant data.

A selection committee will evaluate the candidates based on the above criteria and name the winner. Initial funding for the student award will consist of \$30,000 in Professional Practice Plan funds. Approximately 75% of the annual earnings from the endowment, with a minimum of \$1,000, will be awarded to the outstanding student each year. The award will be in the form of a cash payment to the student.

President Boren recommended the Board of Regents approve (1) the establishment of the Vernino-Vannatta Endowed Student Award in the Regents' Endowment Fund; and (2) the transfer of funds in the amount of \$30,000 from the College of Dentistry, Professional Practice Plan, to the Regents' Endowment Fund to provide initial funding for the new endowed student award.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

CONSULTING SERVICES FOR IMPLEMENTING SOFTWARE APPLICATIONS - HSC

The Board of Regents approved the selection of Peoplesoft, Inc. for the Financial/Purchasing and Human Resources, Payroll and Benefits application software systems in May 1995. The University is now in need of services from consultants with experience implementing the applications.

Health Sciences Center personnel will be performing the majority of the work involved in the fit analysis/prototyping phase of the projects, while consulting services will be needed to identify the critical decision points of the process. It is envisioned that the consultants will periodically review the decisions made by HSC in each phase, with a view to the decisions' impacts on system efficiency and functional design. The consultants will also be asked to estimate and describe the effort required to build the necessary functionality. The result of the combined effort will be the identification, design, and development of all panels and tables within Peoplesoft to efficiently handle all of the "matched" information needs specified by HSC to meet an implementation date of July 1, 1996.

To the extent possible, HSC will try to align its operations to agree with the Peoplesoft applications. Accordingly, the expectation of extensions and modifications is small. However, where they are identified as being necessary, HSC will need the consultants' assistance in designing the extensions/customizations. In this effort, the consultants will be expected to provide alternatives and accompanying consequences.

Technical assistance may be required in the development of the modifications/customizations. Such assistance will include advising and/or assisting in the actual development of these modifications/customizations. Additionally, advisory assistance and participation in data conversion and development of required interfaces may be needed.

24660

Request for Proposals for Human Resource consulting was forwarded to 27 vendors resulting in seven responses, and the Financial consulting project was issued to 30 vendors resulting in six responses.

The selection committees reviewed the responses focusing on three areas: fit analysis (prototyping), extension development, and technical development. Ramos & Associates was selected for the Human Resource software and Peoplesoft/Andersen Consulting for the Financial software.

The scope of consulting includes total implementation of Human Resource system by Ramos & Associates. The Peoplesoft/Andersen scope is an initial analysis and plan for the implementation of financials. The full extent of the Peoplesoft/Andersen engagement will be determined after completion of this phase.

It is the recommendation of the administration that purchase orders be issued to Ramos & Associates and Peoplesoft/Andersen Consulting. Funds are available in account #38240090, Computing Service Conversion.

President Boren recommended the Board of Regents authorize issuing a purchase order to Ramos & Associates, Inc. in the amount of \$224,000 and Peoplesoft/Andersen Consulting in the amount of \$132,000.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

PHYSICIAN ASSOCIATE ENROLLMENT FEES AND TUITION INCREASE

In accordance with policy set by the Oklahoma State Regents for Higher Education, institutions are required to submit requests for authorization to change fees that are assessed students as a condition of enrollment and as a condition for academic recognition for completion of prescribed courses. The State Regents' staff will schedule public hearings for concerned parties to voice their views. Fee changes requested by institutions, if approved by the State Regents and the Oklahoma State Legislature, take effect the following fall semester.

The University of Oklahoma Physician Associate Program has modified the degree conferred upon graduates from a Bachelor of Science degree to a professional Master of Health Science degree. Additional revenues are necessary to continue to provide an excellent didactic and clinical educational experience to the Physician Associate student in preparation for a professional career in the field of medicine.

The following is a schedule of enrollment fees and tuition rates for peer institutions. The number of months required to obtain the Master's degree in the Physician Associate Program varies from one institution to the other. The resident and non-resident rates represent total tuition costs for the program.

<u>Institution</u>	<u>Cost Per Semester</u>	
	<u>Resident</u>	<u>Non-Resident</u>
University of Colorado	\$1,500	\$4,033
University of Iowa	2,126	6,752
University of Nebraska	2,791	4,092
Institution Average	\$2,139	\$4,959
HSC Current Rates	\$1,968	\$5,823
Proposed HSC Rates with 10% Increase	\$2,164	\$6,405

The administration recommends that a proposal be forwarded to the State Regents requesting a 10% increase in enrollment fees and tuition for the Physician Associate Master of Health Science degree program in conjunction with the recent program revisions. The current Physician Associate program requires four semesters of instruction for completion. The Master's degree Physician Associate program will require five semesters for completion. The current resident total program rate is \$7,872 or \$1,968 per semester. A 10% increase will raise the rate to \$2,164 per semester. The current non-resident total program cost is \$5,823 per semester. A 10% increase will raise the rate to \$6,405 per semester.

President Boren recommended the Board of Regents approve a proposal be forwarded to the Oklahoma State Regents for Higher Education requesting a 10% increase in enrollment fees and tuition for Physician Associate students for both resident and non-resident students.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

STUDENT ACTIVITY FEE ALLOCATION - HSC

The annual distribution of the student activity fees on each campus of the University is approved by the Board of Regents. The proposed use of student activity fees at the Health Sciences Center for 1995-96 was included in the agenda and is attached hereto as Exhibit A.

President Boren recommended approval of the allocation of student activity fees for the Health Sciences Center for 1995-96 to the individual student government groups as shown and that the Regents approve in principle the proposed expenditures listed.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Lewis. The Chair declared the motion unanimously approved.

4500 TON CHILLER ADDITION - HSC

The Health Sciences Center Steam and Chilled Water Plant was constructed to furnish central steam and chilled water for the HSC campus buildings and other buildings within the medical center complex. The chilled water and steam is served to the buildings through a series of underground walking tunnels.

The original plant was built in 1971 with 3,000 tons of chilled water capacity and two boilers of 60,000 pounds/hour capacity each. Over the years, the plant has been expanded to meet the needs of the center and now has total capacity of 18,000 tons of chilled water.

A study of the current capacity and future demands of the Steam & Chilled Water Plant by HSC personnel and C. H. Guernsey & Co., engineer of record for the Steam and Chilled Water Plant, has determined that the chilled water plant equipment is operating at near capacity. Additional chilled water capacity will be needed with the completion of the Student Center and Presbyterian Healthy Living Center in 1996, and the Biomedical Research Center in 1997. Also, the Oklahoma Medical Research Foundation is scheduled to have an additional building completed by 1997. The projected additional chilled water need of the Steam and Chilled Water Plant by 1997 is estimated to be approximately 1,600 tons. The addition of a 4,500 ton chiller will bring the Steam and Chilled Water Plant to maximum capacity within the existing structure and meet the projected cooling requirements through 2000 and would bring the total net capacity of the Steam and Chilled Water Plant to 19,000 tons. The estimated cost, from the engineer of record, for this additional capacity is \$7,000,000.

The project will be financed by Revenue Bonds or other means of financing. The issuance of Revenue Bonds will require Legislative resolution and approval by the following entities:

The University Board of Regents
The Oklahoma State Regents for Higher Education
Oklahoma Bond Oversight Commission
Capitol Medical Center Improvement and Zoning Commission

Board of Regents' approvals will be required for the following:

- Selection of an Engineering and Architectural team
- Selection of a Financial Advisor and Bond Counsel
- Schematic design plans
- Any revisions to the Campus Master Plan
- Bid documents
- Issue and award of bids and construction contracts
- Permits
- Revenue Bonds require approval to sell and issue the bonds, approve bond printing, preliminary Official Statement and printing of the Official Statement

With Board approval, the administration will begin the initial phase of this project, the selection of an engineering and architectural team for system design. The steps to complete this phase are as follows:

- Appointment of a selection committee
- Solicitation of Interest mailed to firms registered with the Office of Public Affairs, including deadline for Statement of Interest

- Review of Statement of Interest applications and develop a short list not to exceed five (5) firms to interview
- Letters sent to short list firms and interviews scheduled
- Interviews held, evaluations and ratings completed
- Board of Regents review of evaluations, select and rank firms
- Negotiate contract and fees
- Board of Regents review and approve contract and fees

This project is projected to be completed in the Fall of 1997.

This was presented for information only. No action was required.

FEES REQUEST FOR 1996-97 - NC and HSC

In accordance with policy established by the Oklahoma State Regents for Higher Education, institutions must submit for approval any requests for changes in fees that are "assessed students as a condition of enrollment and as a condition for academic recognition for completion of prescribed courses." Such fees include, but are not limited to, enrollment fees, student activity fees, and special fees. Some fees are mandatory for all students enrolled at the University, whereas others are mandatory only for specific subcategories of students, or for students enrolled in a specific academic program or course.

The information herein summarizes the changes in fees requested by the academic and nonacademic units of the Norman Campus and Health Sciences Center. They have been reviewed and approved by the appropriate directors, deans, and vice presidents and by the Senior Vice Presidents and Provosts on the two campuses. The changes requested fall into one of three categories, depending on the level of approval required:

- Certain types of fees, including direct fees for services and deposits, require approval only of the University of Oklahoma Board of Regents. The College of Nursing Enrollment Deposit, included in this request, falls within this category.
- Fees that are within the statutory limits approved by the State Legislature require approval of the University of Oklahoma Board of Regents and receive final approval from the State Regents. Most of the fees requested fall within this category.
- Fees that would exceed the statutory limit require approval of the University of Oklahoma Board of Regents, the State Regents and the State Legislature. The Student Health Care Fee, included in this request, falls within this category.

President Boren recommended that the Board of Regents approve the changes in fees for 1996-97 as shown below and authorize their submission to the Oklahoma State Regents for Higher Education.

HEALTH SCIENCES CENTER

Special Fees

A. Course Fees

The Health Sciences Center requests the addition of seven course fees for testing/clinical services and 14 course fees for classroom/laboratory supplies; increasing the fee on three courses for classroom/laboratory supplies; and deleting one course fee for classroom/laboratory supplies. The additions of and increase to these 24 course fees—nine in Nursing, 14 in Allied Health and one in Medicine-Physician Associate Program—reflect the actual direct costs of providing these services/materials to students enrolled. As the course fees proposed are within the statutory limit, i.e., the direct cost of services provided, they do not require legislative review and can be implemented upon approval of the State Regents. These fees are itemized in the following table.

SUMMARY SCHEDULE SPECIAL STUDENT FEES Academic Year 1996-1997 UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER					
<u>FEE</u>	<u>CHARGES</u>		<u>COLLEGE</u>	<u>PER</u>	<u>NUMBER OF COURSES</u>
	<u>CURRENT</u>	<u>PROPOSED</u>			
TESTING/CLINICAL SERVICES					
	None	16.00	Nursing	Course	2
	None	8.00	Nursing	Course	5
CLASSROOM/LABORATORY SUPPLIES					
	None	6.00	Nursing	Course	2
	25.00	None	Allied Hth	Course	1
	None	5.00	Allied Hth	Course	4
	None	10.00	Allied Hth	Course	2
	None	15.00	Allied Hth	Course	4
	None	25.00	Allied Hth	Course	1
	10.00	25.00	Allied Hth	Course	1
	35.00	45.00	Allied Hth	Course	1
	80.00	100.00	Allied Hth	Course	1
	None	195.00	Medicine-PA	Course	1

Vice President Lemons stated students are aware of this fee request and their input has been mixed between approval and disapproval. Some of these fees benefit students and some benefit the institution.

Regent Lewis moved approval of the Health Sciences Center course fees as described above. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Lewis. The Chair declared the motion unanimously approved.

B. Other Special Fees

Deposit on Enrollment, College of Nursing

<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
None	\$100.00 per applicant	None

The \$100.00 deposit would help encourage serious nursing applicants to promptly accept an admissions offer. This deposit is applied to the tuition of those applicants that actually enroll and attend the College of Nursing. Since the requirement of an advance deposit does not result in an increase in the amount of the approved fee to the student, the Oklahoma State Regents recommend that this requirement be handled separately from the State Regents' fee approval process. Therefore, this fee requires approval from the University Board of Regents only.

Regent Lewis moved approval of the College of Nursing enrollment deposit fee. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

NORMAN CAMPUSGeneral Enrollment Fees and Non-Resident Tuition

College of Law

The College of Law proposes and requests approval for an increase in the general enrollment fee and the non-resident tuition for Academic Year 1996-97. The amount requested would constitute a 10% increase over the fees imposed during the current year. The amounts requested would place the enrollment fee and the non-resident tuition at or under the limits statutorily imposed by the Oklahoma Legislature.

One year ago, the Board of Regents of the University of Oklahoma approved a tuition and fee increase to be phased in over a two-year period. The initial increase was 15% and has been charged to students during the current academic year. The Regents directed the College to return this year for review and consideration of another increase of 10%. This proposal is presented consistent with the action taken by the Regents in 1994.

The increase requested is necessary to enable the College to continue to make progress with all portions of its educational program in the face of rapidly increasing costs and budget deficiencies in recent years. The increased revenue provided by the initial 15% increase has enabled the College to make some progress in the areas of library acquisitions, technology acquisitions, student recruitment, and faculty salaries. A significant part of this increase, however, must be used to offset the loss of tuition revenue resulting from the downsizing of the student body, a downsizing which will continue for the next two years. In order to continue toward the goal of re-establishing the College of Law as a top quarter law school, at bottom 20% costs, the additional 10% increase for FY 97 will be necessary. Approval of the increase would not change the College's position relative to its peers in the Big 12 and Big 10. The OU College of Law will continue to be the least expensive of these institutions.

The increase would allow the College to continue to adjust the acquisition budget of the Law Library. The cornerstone of a successful law school is its library. In order to simply keep pace with inflation, the library budget must have, for acquisition purposes, an additional

\$75,000 per year. This would allow for the up-keep of serials and periodicals. It would also allow for the purchase of monographs and to continue to develop and build its collections of International Law and Native American Law materials. It is also necessary to continue to upgrade the library's technology capabilities, although some assistance will be provided through the imposition of the technology fee approved by the State Regents for Higher Education in 1995.

The College of Law must continue to be able to recruit and retain high quality faculty. While modest salary increases were made possible by the initial increase, funds must be consistently available to upgrade faculty salaries if the College is to be in a position to attract great young teachers and scholars. With faculty salaries hovering in the bottom 25% of the nation's law schools, the prospects of being successful in this endeavor become more difficult.

The College has recently approved significant changes in its curriculum. More resources will be needed to implement these changes, all of which are directed to better preparing our graduates for the practice of law. Substantial additions to our lawyering skills courses will yield marked improvements in the practical and people skills of our graduates. However, this will require the utilization of additional adjunct professors from the profession and more support for student services related to inter-school competitions in the skills areas. Additional resources for enrichment speakers, international exchanges, and other student support programs will also be needed. Finally, as costs increase, the College is aware that students face additional financial challenges. It is therefore anticipated that additional tuition waivers and scholarship resources must be made available to students. The actual impact on each of the 510 Oklahoma residents enrolled at the law school would be approximately \$36 per month during an academic year. It is also anticipated that the College will charge to all students in Academic Year 1996-97 all or a portion of the \$7.50 per credit hour technology fee approved by the State Regents for Higher Education.

Implementation of the fee and tuition increase would require approval by the Oklahoma State Regents for Higher Education.

<u>FOR</u>	<u>CURRENT</u>	<u>REQUESTED</u>
Oklahoma residents	\$1,637 per semester for full time student (12 credit hours or more)	\$1,800 per semester for full time student
	\$109 per credit hour for fewer than 12 hours and summer session	\$120 per credit hour
Non-residents	\$5,108 per semester for full time student (12 credit hours or more)	\$5,619 per semester for full time student
	\$340 per credit hour for fewer than 12 hours and summer session	\$375 per credit hour

In addition to the above noted increases, law students would be assessed the University's \$5.15 per credit hour student activity fee, which supports campuswide services; the student facility fee; the student health fee; the academic records services fee; and any other Universitywide fees hereafter imposed.

Speaking on behalf of the Student Bar Association was Venessa Smith, President. A Resolution passed by the SBA opposing the proposed tuition increase was distributed to the Regents. The Resolution was the result of an open forum for the entire Student Bar Association. Ms. Smith said the biggest concern for students is that due to a near future change in who holds the position of Dean of Law, no one is being held accountable for how the tuition increase will be spent. Also, with the shrinking of first-year class size the students did not see any tangible benefits from the 15% increase approved last year. With the additional 10% increase in the \$7.50 per credit hour technology fee, essentially it would be about a 30% increase. The Law School has decreased in size and students are not seeing any benefits because the funds are covering the costs of downsizing. She said maybe financial aid packages should be increased by the amount of the tuition increase.

Also addressing the Regents on this subject was Ms. Amy Alden. She said a good number of students were in support of the tuition increase and with the downsizing, the money is needed to maintain the status quo. There are concerns about losing faculty because of lack of funding and concerns about library acquisitions. Ms. Alden said it is the position of the students who support the tuition increase that it is the students who stand to lose if it is not approved.

Regent Lewis stated he has the same concerns he had last year. This increase is woefully low compared to needs - our law school is funded at the lowest level of our peer institutions. Tuition increases are not the only way to increase funding and there are other efforts underway. With this increase the Law School will move up the funding scale of peer institutions but we still have a severe problem.

Following discussion of this item, Regent Lewis proposed development of a plan for a multi-year tuition increase with the kinds of changes which students should see tied into it. In this way, students will have an opportunity to understand the impacts of the increase and can monitor to be sure those things do happen.

Dean Goplerud responded that by early spring a long-range plan can be developed for the Regents' review which would include escalation of tuition and how funds would be used for areas essential in terms of the student-learning experience. Regent Lewis asked that the Student Bar Association have plenty of input.

Regent Lewis moved approval of the College of Law fee and tuition increase as described above. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

Special Fees

A. Course Fees

Under the policies of the Oklahoma State Regents for Higher Education, institutions may assess per-course charges for special instruction costs, such as private music lessons; classroom and laboratory supplies; and facility and equipment utilization, such as computers, musical instruments, or video equipment. The statutory limit for these fees is the actual cost of providing the services to the students enrolled in the courses.

For FY 97 the colleges on the Norman Campus have requested the additions, deletions, increases and decreases in course fees outlined in the following table. The changes are designed to cover the actual costs of providing the special instruction, supplies, facilities and equipment to the students enrolled in the courses. An itemized list of the changes requested was included in the agenda.

COURSE FEE REQUESTS, FY 97--UNIVERSITY OF OKLAHOMA Norman Campus					
COLLEGE	CURRENT	ADDITIONS	DELETIONS	INCREASES	DECREASES
ARCHITECTURE	175	5	5	0	0
ARTS & SCIENCES	360	11	0	8	0
BUSINESS	0	0	0	0	0
CONTINUING ED	1	0	0	0	0
EDUCATION	33	3	1	4	0
ENGINEERING	97	9	2	4	0
FINE ARTS	233	4	0	6	0
GEOSCIENCES	89	10	3	0	5
LAW	1	0	0	0	0
UNIVERSITY COLLEGE	10	0	0	0	0
TOTAL	999	42	11	22	5

Interim Provost Mergler stated the Deans of Fine Arts and Geosciences have reviewed their requests with their student advisory boards and the students are supportive.

Regent Lewis moved approval of course fee requests as described above. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

B. Student Technology Services Fee

In 1994, the Oklahoma State Regents for Higher Education approved implementation of a per-credit hour student technology services fee for 18 Oklahoma Colleges and Universities. The purpose of the fee is to provide the benefits of up-to-date technology, including computing, information processing, and telecommunications technology, to students to enhance their potential for academic success and to prepare them for an increasingly technical work place.

The student technology services fee is a per-credit-hour fee that is based on the costs of providing computing technology to students taking courses offered by each of the degree-recommending colleges for which the fee was approved. The following changes to the technology services fee are requested for FY 97. Justifications for the Student Technology Services Fee increase were included in the agenda.

<u>College</u>	<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
Arts and Sciences	\$1.25	\$3.00	Cost of service
Education	\$3.00	\$5.00	Cost of service

Interim Provost Mergler stated that two Colleges are requesting modest fee increases. The Arts and Sciences Student Advisory Board is supportive of this request and in Education Dean Smith is in the process of forming an advisory group. She has spoken informally with students and they are also supportive.

Regent Lewis moved approval of the Student Technology Services Fee. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

Other Special Fees

A. Academic Records Fee

<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
\$5.00 per semester	\$7.50 per semester	Cost of service

The academic records fee, instituted in FY 96, replaced the previous per-transaction fee for transcripts and for adding and dropping a course. There are now no charges for adding or dropping a course, and transcripts are now free for all current and former students. As a result, there has been a reduction in the cost of providing the services and both students and alumni express satisfaction at the ease with which they can now obtain transcripts.

The \$2.50 increase being requested for FY 97 is to replace the current graduation fee. Currently the graduation fee is assessed to students during their last semester before graduation and it must be paid prior to the deadline in order for a student to graduate. The fee is currently \$20 for undergraduates, \$25 for master's degree students, and \$30 for doctoral and law students. Although the fee is necessary to pay the costs of diplomas and commencement, it is unpopular with students and burdensome to administer. The \$2.50 increase in the Academic Records fee will generate approximately \$100,000 that will be earmarked to pay for diplomas and commencement. If the fee is approved, the graduation fee will be eliminated for all students effective with the Fall 96 semester. It is anticipated that the change will result in a savings in administrative time and costs, while eliminating a fee that has been unpopular with students.

Interim Provost Mergler said this fee increase will allow the University to drop the graduation fee presently charged and replace that fee with funds generated from this increase. UOSA Student President Kim Hefty said students who do not graduate in four years would actually be paying an increase in their graduation fee. Also transfer students on campus for only two years, for example, would pay a much smaller graduation fee under this proposal. Ms. Hefty suggested a fee be attached to the capstone course all students are required to take. Dr. Mergler commented that graduate students do not take a capstone course and this proposal is a strategy to simplify the fee structure and still collect the same amount of money for graduation expenses.

Following further discussion, Ms. Hefty proposed the increase in the Academic Records Fee be \$2.00 for undergraduates and \$3.00 for graduate students, which will generate an appropriate amount of money for graduation and is fair as far as costs go. Dr. Mergler stated she could strongly endorse and support this.

Regent Lewis moved approval of changing the Academic Records Fee from \$5.00 per semester to \$7.00 per semester for undergraduate students and \$8.00 per semester for graduate students. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

B. Library Resource Fee (Norman Campus and Health Sciences Center)

<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
\$1.50 per credit hour	\$2.00 per credit hour	\$1.50 per credit hour

The University Libraries Resource Fee is currently \$1.50 per credit hour. This fee annually generates over \$710,000 for the University of Oklahoma Libraries. A fifty cent increase will add over \$236,000 in additional income to the library budget. The increase in funding will help the University Libraries partially meet the increased costs of library materials. Inflation costs associated with library materials continue to increase at rates of 10-15 percent annually. This year the library requires over \$500,000 in additional funding to meet increased library materials costs. Demands for access to electronic information resources also require funding to support continuing hardware and software costs. Currently, the library has 16 new workstations providing access to networks and electronic resources. Each additional workstation will cost approximately \$2,100. The University Libraries require over 200 workstations in the next 2-3 years. These workstations will give students and faculty access to the campus network, library catalogs, and remote electronic resources. Workstations will also assist library faculty and staff in providing fast and effective electronic programs and services.

Previous requests for Library Resource Fees were based upon the need for funds to support acquisition of library materials as inflation rose above library budget increases. The costs of library materials continue to rise, but students also require more access to advanced technology and electronic resources. The Library Resource Fee will allow the library to support acquisition of library materials and expand the number of computer workstations and the number of electronic databases available to the students.

The Library Resource Fee has funded the acquisition of library materials to support classroom and research at the University. Without the resource fee, subscriptions to journals and acquisition of books would be considerably less. Future use of resource fee funds include the expansion of electronic resources and the development of document delivery at the University. If the fee is not increased, acquisition of library resources will not keep pace with the classroom and research needs of the students and faculty. New enhancements will be delayed.

Interim Provost Mergler said this is a relatively modest request and Dean Sul Lee has discussed it with the student members of the Library Committee. They feel they can support it as long as it helps to maintain the acquisitions budget or is spent on technology upgrades. In response to a Regent's question about the low impact of this increase on library needs, Dr. Mergler said the Dean has concerns about the other computer fees being proposed which are part of the infrastructure the library relies on and the Dean felt it would be preferable to be as conservative as possible this year in this Library Resource fee request. Of this fee, two thirds will be spent on acquisitions and one third on technology.

Regent Lewis suggested that next year or when this fee comes back to the Board for increase, information be provided on the possibility of a difference in amount to be charged to graduate students and to undergraduates and whether that would be feasible.

Regent Hall moved approval of the Library Resource Fee increase. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

C. University Educational Network Connectivity Fee

<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
None	\$5.00 per semester credit hour	Cost of service

This fee was determined after a careful review of projected costs directly associated with the objectives and guidelines established by The University of Oklahoma Networking Task Force and the Department of Computing and Telecommunications Services on University network infrastructure. It will generate approximately \$2,250,000 per year. This fee correlates proportionally to those services provided by commercial Internet providers; i.e., America Online, Genie, eWorld, Prodigy, Delphi, ImagiNation Network, Compuserve, MCI Business and Internet Oklahoma.

This fee is essential for providing the operation and maintenance funds required to maintain the University educational network services infrastructure began at The University of Oklahoma with the HERO II Bond Issue, and the Oklahoma State Regents for Higher Education per-credit-hour student technology service fees originated in 1994. The HERO II Bond Issue and the per-credit-hour student technology fees from some of the colleges provided the initial resources to upgrade the University corporate infrastructure to allow inter/intra-building wiring and basic network integrated services. However, neither of these funding sources provided for the continual operation and maintenance of the new network infrastructure once in place. This requirement identifies this need, and specifically addresses the ongoing expenses required for operation and maintenance. As academic departments continue to modernize and embrace technology more in their functional disciplines, the impact upon the corporate University infrastructure has significantly increased. University corporate information services provided out of these operation and maintenance funds are for electronic mail service, central help desk operations, high speed unlimited Internet access, campus Web/Gopher/Usenet/FTP/Archie/WAIS servers, campus client software and licensing, student databases, kiosks, list servers, reflectors, library access, student technology training, computer labs, laser printing, modem pool access, network security, firewall isolation, dynamic addressing and graphical tools including sound, animation and digitized motion. This list is not all inclusive, but is indicative of the benefits required to enhance the potential and academic success of our students in their future endeavors.

If this fee is not approved the resources will not be available to continue the operation and maintenance of the current corporate University network infrastructure at the level of service desired at today's standard. The operation and network infrastructure will begin to deteriorate and degrade the online services students expect and demand for a quality education. Other funding alternatives are not available at this time.

Vice President Farley provided background information on the University's educational network services infrastructure. This fee provides the opportunity to create a system for the use of students, including access to Internet, to databases, to faculty, and the Library. Dr. Farley said the student input has been both positive and negative. There is the feeling by those who do not presently use computers that this is just another fee but others feel this is needed and is the way to move ahead. About 60% of the funds will be spent for staff to operate, maintain and monitor the system. A good portion of the money will be spent on equipment.

Regent Bentley asked if there could be a time sharing system - some students do not have personal computers but go to the computer labs as needed. He said he disagrees with all students having to pay this fee.

Also present for this discussion was Mr. Lee Colaw, newly appointed Director of Telecommunications and Computing Services. He said at some universities it is now a requirement that all students must bring computers and assignments are done electronically. Every dorm at OU has computer access and about one half of the students have computers, although not all are hooked up because they do not want the expense of buying a network card to connect. Mr. Colaw said in the next few months network cards will become a standard feature on computers being sold.

Ms. Hefty said Dr. Farley and Mr. Colaw have spoken to the Housing Center Association, the Graduate Student Senate and attempted to speak to Student Congress. This is a huge fee and Ms. Hefty said she has had two weeks to try to gain insight from the different student groups who should be represented and that has not been enough time. Students are presently enjoying computer services but have not had to pay for them and if this fee proposal does not pass and services are taken away, the students will be very vocal. She said she has not seen a breakdown that shows how much money is required for the basics. This is a difficult issue and she said she would like to talk to the students. If the Board passes this fee but the students are adamantly against it, she has faith she could work with the State Regents on the matter.

Dr. Farley said the budget formulated on this identifies the minimal operating costs, not only new equipment but providing for systematic replacement. The same amount of fee money will be required each year for continuing expenses such as replacing equipment and paying salaries for staff.

Regent Bentley said he feels it will not take as much money in the future to keep it up to date. Fees could be adjusted downward.

Regent Lewis asked if the Board could approve this fee today in order to forward it to the State Regents but with the understanding the Board will look into the issue further before it is actually implemented and would work with the State Regents on any modifications. He said he would like to see some projected expenditure budgets for these funds in order to better understand and give students time to look at the equity as well.

President Boren said if the Board acts today the administration could come back and have detailed conversations with the Board regarding other options and student input and then send a letter to the State Regents suggesting modifications prior to their taking action.

It was generally agreed that information would be supplied to the Regents which would include an analysis of utilization by students tied to curriculum, budget projections, etc. and that the Regents would like to be better educated before getting into a public meeting for a decision of this magnitude.

Regent Bentley moved approval of the University Educational Network Connectivity Fee as requested, subject to further study, discussion and student input and possible modification. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

Student Activity Fees

A. Student Health Care Fee

<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
\$46.00 per semester	\$55.00 per semester	\$46.00 per semester

Goddard Health Center is funded through a system of student health fee, user charges and insurance. The student health care fee (currently \$46 per semester and \$23 in the summer) remains the primary and most equitable mechanism to assure high quality care with appropriate accessibility for the student community.

The fee increase is necessary in order to adjust to higher costs associated with the delivery of health care and to respond to specific requests by our students for additional services, hours of operation and reduced physician visit charges.

The increase has been discussed and approved for each of the past two years by the Board of Regents. The Oklahoma State Regents for Higher Education have been unable to act upon the increase since the Oklahoma Legislature has failed to deal with fee limits for each of those years. There is a current plan to ask the Legislature to put this fee on an "at cost" basis in the future. In preparation for legislative action, the requested increase must once again be put on the list of proposed increases to go forward to the State Regents.

The total revenue expected to be generated by the increased fee is \$ 2,015,000.

Regent Lewis moved approval of the increase in the Student Health Care Fee. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1994 and 1995, current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement

involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

AUGUST 1995 SUMMARY:

Norman Campus and Health Sciences Center Combined Data

- Research expenditures have increased 19% over last year (\$11.6 million vs. \$9.7 million). The trend also continues in awards and proposal activity with these areas increasing 26% (\$16.9 million vs. \$13.4 million) and 77% (\$42.2 million vs. \$23.9 million), respectively.
- Total expenditures are up 12% from last year at \$18.9 million, awards are up 7% with \$24.5 million, and proposal activity is up 186% (\$88.7 million vs. \$31 million).

Norman Campus

- Faculty based research expenditures increased 19% over last year (\$6.8 million vs. \$5.7 million), awards increased 11% (\$8.2 million vs. \$7.4 million), and proposal activity is up 100% (\$35.7 million vs. \$17.9 million).
- College of Continuing Education expenditures are up 4% from last year (\$3.0 million vs. \$2.9 million) and proposal activity is up 653% at \$43.9 million. However, awards are down 78% at \$596,025.

Health Sciences Center

- Research expenditures are up 20% over last year (\$4.8 million vs. \$4.0 million), awards are up 46% (\$8.7 million vs. \$5.9 million), and proposal activity is up 8% at \$6.5 million.
- Likewise, total expenditures are up 14% over last year (\$8.9 million vs. \$7.8 million), awards are up 21% (\$15.0 million vs. \$12.4 million), and proposal activity is up 9% (\$7.7 million vs. \$7.1 million).

President Boren recommended the Board of Regents ratify the awards and/or modifications for August 1995 as submitted.

Interim Provost Mergler said she has the pleasure of announcing receipt of notification of a grant award that Professor John Steffens received in the College of Continuing Education. It is a comprehensive Regional Assistance Center funded by the Department of Education under the Elementary and Secondary Education Act and the grant is in the amount of \$15.2 million. Dr. Mergler said she wishes to congratulate Dr. Pappas and his staff on this major award.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

PURCHASE OF TWO DNA SEQUENCERS FOR DEPARTMENT OF CHEMISTRY AND BIOCHEMISTRY - NC

As part of an NIH research contract, the Department of Chemistry and Biochemistry is authorized to purchase two additional Automated Fluorescent DNA Sequencers. The department currently has eight similar instruments, four of which were recently purchased in July from Applied Biosystems which is now a division of Perkin Elmer. The department desires to purchase the instruments on a sole source basis from Perkin Elmer with the following justification:

1. All the students and doctoral students involved in DNA research are trained in rapid DNA sequencing techniques which have been developed on the ABD equipment over the years. A whole new learning process would have to be developed.
2. This instrument is the only system which can load 36 samples in a single run which is 50% more than any other instrument. NIH is funding ABD to increase this amount to 48 samples per run.
3. Chemistry has written computer software specific to the data format of the ABD instruments. No funding exists to convert this software to the instruments of other manufacturers.
4. Perkin Elmer ABD will also provide sequencing software with a discount of \$9,000.00.
5. The University has a volume discount contract for parts and supplies to support the operation of ABD sequencers.
6. ABD pricing has been competitive in previous bid situations.

The cost of the two sequencers is \$227,000.00. The purchase will be funded by NIH research account 125-4625.

Chief Legal Counsel stated he has reviewed this sole source purchase.

President Boren recommended the Board of Regents approve the award of a purchase order in the amount of \$227,000.00 to Perkin Elmer Applied Biosystems Division (ABD).

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

PURCHASE OF IBM SUPERCOMPUTER AS PART OF A MATCHING GRANT

The Department of Physics and Astronomy in conjunction with the Department of Chemistry has a need for a supercomputer to support current studies such as: the determination of the age and fate of the universe; studying the most violent galaxies in the universe; modeling and study of chemical reactions; modeling nanoscale optoelectronic and semiconductor devices; investigating atomic and electronic systems involving strongly coupled degrees

of freedom; developing new lattice techniques for studying gauge theories such as the theory of strong interactions (quantum chromodynamics); simulation of high energy elementary particle interactions and detection techniques; designing energy storage and conversion systems; as well as understanding energy storage in photosynthesis. Such a local machine would also help facilitate the interaction between observation, experiment, and theory.

As part of its educational support program IBM is offering matching grants to selected Carnegie One Universities for supercomputers with the stipulation that the computers must be installed by December 31, 1995. The matching grant proposal was also extended to the Department of Physics and Astronomy and contains the following provisions:

Configuration: Model 9076-304SPZ
 8 Multiple Processors 66 MHZ
 4 Gigabytes (GB) Memory
 On Board Disk Drives with Total of 22.2 GB Storage
 1 Control Workstation
 1 Multi-Storage Tower - 22.5 GB Disk Storage
 Software
 One Year Warranty

Pricing:

Total List Price	\$1,140,328.00
IBM Educational Allowance Price	810,983.00
Total OU Match Price	400,000.00

The proposal offer has been compared against an existing competitive proposal for a supercomputer in the School of Meteorology as well as informal pricing quotes from other suppliers on the IBM configuration offered. The OU Match Price of \$400,000.00 compares very favorably against informally quoted prices of \$600,000.00 (adjusted discount price on available test unit) and \$950,000.00 submitted by two competitive firms.

In comparing this IBM match price versus the IBM competitive supercomputer proposal currently being evaluated by the School of Meteorology, a number of configuration adjustments were made to obtain an equivalent comparison. After these adjustments the IBM Match Price of \$400,000.00 would compare to a bid price range of \$725,000.00 to \$800,000.00 which would normally be bid by IBM on such educational projects.

The match price proposal allows the University to obtain a significant amount of computing capability at a very low price and is considered to be a highly advantageous offer. Approval of the recommendation at the November meeting would allow the December 31, 1995 installation deadline to be met.

The funding for the \$400,000.00 match will be provided by proceeds from the Bookstore/Vending Contract.

President Boren recommended the Board of Regents approve the acceptance of a matching grant proposal from IBM and the purchase of a supercomputer in the amount of \$400,000.00 for the Department of Physics and Astronomy.

President Boren said that IBM's offer of matching grants to selected Carnegie One Universities and including OU, which is not yet in that category, is a tribute to the academic strength of these areas.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

PURCHASE OF SUPER COMPUTER SYSTEM AND 3 D GRAPHICS WORKSTATIONS FOR THE ENVIRONMENTAL COMPUTING APPLICATIONS SYSTEM (ECAS) - NC

The National Science Foundation has awarded The University of Oklahoma a matching grant to establish the Environmental Computing Applications System (ECAS). The background and purposes for this grant were described in a summary which was included in the agenda. The purchases to be made under the grant are for a Super Computer System and seventeen (17) 3 D Graphics Work-stations.

Five bids were circulated for the seventeen (17) 3 D Graphics Workstations. The bids were evaluated in accordance with specific technical performance criteria and life cycle costing. Four bids were received and adjusted to conform to the desired configuration. The adjusted bids were as follows:

	<u>Primary Bid</u>	<u>Alternate</u>
1. IBM Oklahoma City	\$202,104.00	\$228,600.00
2. Hewlett Packard Co. Irving, Texas	\$220,283.00	
3. Sun Microsystems Tulsa	\$226,429.00	\$246,312.00
4. Silicon Graphics Mountain View, California	\$294,324.00	

The low primary bid of IBM meets all requirements and passed all performance benchmarks. Since the bid prices were lower than anticipated, several additional workstations may be added to the purchase order.

Four bids were circulated for the Super Computer System. This bid also contained detailed performance specifications. Bids were received as follows:

1. Silicon Graphics Tulsa	\$422,110.00
2. Cray Research Tulsa	\$482,720.00
3. IBM Oklahoma City	\$500,000.00
4. Fujitsu Houston	\$501,576.00

The low bid of Silicon Graphics was not acceptable because of poor benchmark performance using the benchmarks as specified in the RFP. This computer would be much less efficient for ECAS applications.

The bid of Cray Research met all requirements and passed all benchmark requirements in a satisfactory manner. Depending upon the availability of additional grant funding, several optional features may be included in the final purchase order.

The funding for the purchases will be provided by the Vice President for Research (\$400,000.00) with the balance (estimated \$300,000.00) being provided by the NSF grant.

President Boren recommended the Board of Regents approve the award of purchase orders for 3 D Graphics Workstations and a Super Computing System as follows:

1. 17 - 3 D Graphic Workstations to IBM in the amount of \$202,104.
2. A Supercomputer System to Cray Research in the amount of \$482,720.

In response to a question of why we need two and cannot use a time sharing basis, Professor Kelvin Droegemeier, Associate Professor of Meteorology and Director of the Center for Analysis and Prediction of Storms, stated the NSF Grant requires that this be a system specifically for Environmental Science and if that requirement is not met, the University would violate the terms of the grant under which the national peer review process gave OU the award.

Chief Legal Counsel has reviewed this purchase and is comfortable with the recommendation.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

RENEWAL OF ATHLETIC DEPARTMENT CONTRACT FOR TRAVEL SERVICES

The contract to provide travel services to the Athletic Department has been in effect since January of 1992 and will expire on December 31, 1995. This contract has resulted in both savings in travel dollars and improvements in the travel services provided. One of the major considerations is to provide an on-site fully equipped and staffed office in the Athletic Department as well as back up support for the on-site office. In view of the requirement for immediate back up support the Request for Proposal (RFP) was issued only to travel agencies with offices in Norman. The RFP also specified an extensive list of travel services which would be provided to travelers.

The RFP specified a Diners Club payment system which will reduce paperwork and provide additional travel benefits.

Four proposals were received.

Bentley Hedges Travel Service
Norman

Boarding Pass Travel Agency
Norman

Adventures In Travel
Norman

Express Travel Service
Oklahoma City

The Bentley Hedges and Boarding Pass proposals were evaluated as two best proposals. Adventures In Travel proposed an alternative service requirement whereby the Athletic Department would furnish and staff the office and this was not an acceptable option. The Express Travel Service proposal did not include a provision for a back up support from a Norman based agency.

Both proposals were considered to be excellent proposals. A summary of their proposals is as follows:

Bentley Hedges Proposal:

1. Bentley Hedges is the current travel agency contractor and has provided excellent service over the past four years. No transition to a new agency would be required. Their back up agency location is in the Student Union which is convenient to the Athletic Department.
2. They are affiliated with a mega agency, BTI, as one of their 40 partners. BTI has 2700 service locations worldwide and can provide both significant leverage and assistance with travel service contracts and situations. The after hours service would be provided by BTI reservation headquarters. BTI is a subsidiary of EDS which is developing software systems to improve travel agency services and operations in the future.
3. Bentley Hedges is a long established (23 years) and privately held firm which has seven offices and total revenues of about \$15,000,000 per year. They also provide approximately \$600,000 in non Athletic Department travel services to University travelers.
4. They have recently established an Off Airport Parking Facility which also provides travel agency services including a 24 hour reservation and ticketing capability.
5. They have installed a computerized quality control system which continually checks for lowest pricing options and that all required actions have been taken. The system also continuously checks to upgrade seat selections to meet traveler requirements.
6. Free air travel insurance in the amount of \$300,000 is provided. Additional air travel insurance and baggage insurance is included in the Diners Club contract.
7. The cost of services was evaluated based upon the following annual air travel model.

2200 tickets for \$570,000.00	
OU Receives 10% of the Bentley Hedges commission	
(10%) or 1% of total	\$5,700.00
Net income to OU	<u>\$5,700.00</u>

This financial arrangement is significantly less than the arrangement under the previous contract which provided a 6% net revenue to the University. The reduction in revenue sharing results from the cap recently placed on travel agency commissions by the airlines.

Boarding Pass Proposal:

1. Has offices in both Norman and Oklahoma City and is providing approximately \$600,000 in services to non Athletic Department University travelers.
2. Reference checks indicated the largest corporate customer was only \$100,000 per year with the remainder of the customers having a much smaller amount of business.
3. Boarding Pass is a smaller agency as total sales in 1994 were \$3 million. The agency has been in business for 10 years.
4. The cost of services using the same air travel model would be as follows:

2200 tickets for \$570,000.00

OU receives 10% commission	\$57,000.00
Less Boarding Pass Charge for services (\$3500/month)	<u>42,000.00</u>
Net income for OU	\$15,000.00

Evaluation Process:

The evaluation was conducted by representatives of the Athletic and Purchasing Departments. The evaluation criteria was listed in the bid as follows:

- 2.81 Bid Evaluation Criteria. The evaluation of this bid will be based upon the following criteria:
- 2.811 Past performance of bidder as determined by references and bid responses for similar projects
 - 2.812 Ability and willingness to provide specified travel services as indicated in a point-by-point response to the requirements of Part III
 - 2.813 Ability to meet service commencement date
 - 2.814 Financial Proposal
 - 2.815 Responsiveness to bid terms and conditions
 - 2.816 Bidder must have an established office in the City of Norman for back up support of the on-site office
 - 2.817 Experience of designated on-site service agent

The above criteria will be weighted in accordance with their relative importance.

Visits were made to both agencies to discuss their respective proposals.

Evaluation Issues:

Bentley Hedges has a considerable advantage in experience with a number of large corporate clients. Boarding Pass had only one client with an annual volume about \$100,000. All other references were for small clients.

As the incumbent contractor Bentley Hedges had advantages in service commencement date, the experience of the on-site agent, and the contract transition period. The close proximity of the Bentley Hedges Student Union location allows that supervisor to provide close supervision and back up support for the on-site office in the Athletic Department.

The Bentley Hedges partnership relationship with BTI provides a number of advantages in after hours support as well as discount programs.

Boarding Pass does have the better financial proposal in that the income to the University will be about \$9,300.00 per year more. However, when compared to the total travel budget this amount is not considered to be large enough (1.6% of total) to offset the advantages offered by the Bentley Hedges proposal. The recommendation to accept the Bentley Hedges proposal should provide the best value in travel services for the Athletic Department.

President Boren recommended the Board of Regents approve the award of a contract to Bentley Hedges/BTI to provide travel services to the Athletic Department for the period January 1, 1996 through December 31, 1998.

Regent Lewis asked Chief Legal Counsel, Fred Gipson, if this has been reviewed and if Legal Counsel is comfortable with the evidence this is the best bid, even though not the low bid. Mr. Gipson said in accordance with Regents' policies, the Regents can go with the lowest and best bid and he said he is comfortable with this recommendation.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

CRITERIA FOR SCREENING OF EXTERNAL AUDITORS

The University is required by State Statute, the Federal government, the NCAA, and the resolutions and covenants of the Regents' various revenue bond issues to be audited by a public accounting firm annually. Current State Statutes permit the selection of a public accounting firm for a period of not more than 5 consecutive fiscal years. It has been the practice of the Regents to select an external auditor on the basis of proposals received in response to the University's request for proposals. The Regents have always selected a national firm as the University's external auditor. President Boren and the University's management recommend that this past practice of selecting a national firm be continued by the adoption of criteria to be used in the screening process. These criteria required of a national firm are reflected in the following characteristics. The criteria are:

- have a large/diversified client base and have a demonstrated commitment to higher education. With this type of client base, The University of Oklahoma's problems and concerns are not going to be unique to the firm.
- have direct involvement/contact with regulatory bodies such as GASB, FASB, NACUBO, and the Office of Management and Budget. Local/regional firms will not typically have any such direct exposure.
- possess broad based technical support in areas such as audit, tax, MIS, consulting, etc. Local/regional firms may be strong in any one of these areas, but typically not in all of them.

- have industry specialization and the accompanying expertise and resources in support thereof.
- have knowledge of the new Cost Accounting Standards and Disclosure Statement requirements. These new requirements will require the accounting firm to have the knowledge and practical experience to apply them to the affected sponsored grants and contracts. This knowledge and practical experience will be hard to find anywhere except in a national Big Six firm.
- have a breadth of knowledge of OMB Circular A-133 requirements, including direct and indirect cost compliance.
- possess continuing professional education programs that far exceed industry standards. A national firm, because of their national presence, has at their disposal a network of training opportunities, not only for their own staff, but also for their clients. Thus, a national engagement team should be well trained and well versed to meet the University's needs. Local/regional firms are typically not large enough to have developed formal specialized training programs, and they would be dependent upon training offered by a national firm and through the accounting profession.
- possess knowledge and broad base experience relating to NCAA audit requirements applicable to division I-A institutions, revenue bond arbitrage rebate calculations, and revenue bond continuing disclosure requirements (as imposed by the SEC).
- possess name recognition that lends credibility to our financial statements and all work performed under the engagement.

President Boren recommended the Board of Regents approve the criteria for the screening of external auditors for The University of Oklahoma.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

BOARD OF REGENTS' POLICY FOR THE ACQUISITION AND DISPOSITION OF REAL PROPERTY

As stated in the Board of Regents' Policy Manual, the Board is empowered to "acquire and take title to real and personal property in its name, on behalf of The University of Oklahoma or any agency thereof and on behalf of Cameron University, and convey, exchange or dispose of, or otherwise manage or control, such property in the interest of The University of Oklahoma or agency thereof and Cameron University, including the granting of leases, permits, easements and licenses over or upon any such real property."

The following proposed policy would establish guidelines for the University administration in determining proposed actions concerning acquisition and disposition of property to the Board. Upon approval, the Regents' Policy Manual will be amended accordingly.

ACQUISITION AND DISPOSITION OF REAL PROPERTY

The Board of Regents will approve the acquisition or disposition of all real property. The University administration will use the following guidelines in determining acquisition/disposition actions to be proposed to the Board.

Acquisition of Property

The University will acquire property when it is needed for the future expansion of the University.

The University will acquire property needed to protect or secure the perimeter of the campus or other University facilities or land holdings.

Property selected for acquisition should be located in primary expansion zones where the area is contiguous to the campus or in outlying areas when needed for specific purposes such as the Oklahoma Geological Survey Observatory at Leonard, the Lake Texoma Biological Station, or a wildlife refuge.

The University will purchase property in primary areas as it becomes available from willing sellers or in special cases when it is needed immediately to develop a new facility.

The University will have independent appraisals made before purchasing land and buildings.

Gifts of real estate away from campus will be accepted when needed for University programs or if the property will be of financial benefit.

If acquired property is not required for immediate development, it will be maintained at a standard level of repair and appearance.

Disposition of Property

The University will dispose of property:

- that is not required for University expansion or to protect other University lands and facilities;
- that is not economical to operate and maintain and does not provide other benefits;
- that is not in a primary expansion zone contiguous to the campus or other University land holdings and is not required for future development;
- that is received from donors but not needed for University purposes, disposition will comply with all the terms and conditions of the gift;
- that can be converted to more liquid assets for other immediate needs or long-term requirements.

President Boren recommended the Board of Regents approve the proposed Regents' Policy for the Acquisition and Disposition of Real Property.

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

PURCHASE OF 7.75 ACRES OF PROPERTY AT THE CORNER OF CHESAPEAKE AND MONITOR ADJACENT TO SOUTH CAMPUS PROPERTY - NC

This property is located contiguous to the south campus and in an area needed to protect and secure the perimeter of the campus.

The property is legally described as:

Part of Block Fifteen (15), of the FORMER NAVAL AIR TECHNICAL TRAINING CENTER, an Addition to Norman, according to the recorded plat thereof, described as follows:

BEGINNING at a point 475 feet West of the Northeast corner of said Block 15; thence West 495 feet; thence South 435 feet; thence East 135 feet; thence South 110 feet; thence East 65 feet; thence South 155 feet; thence East 280 feet; thence North 300 feet; thence East 175 feet; thence North 245 feet; thence West 169 feet; thence North 155 feet to point of beginning.

A purchase price of \$45,000 has been negotiated with the property owner which is below the appraised value. Funding will be provided from the Real Estate account.

President Boren recommended the Board of Regents authorize the President or his designee to finalize the purchase of real property located at Chesapeake and Monitor on South Campus for \$45,000.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

SALE OF PROPERTY AT HIGHWAY 9 AND SANTAFE RAILROAD, NORMAN

An item was included in the agenda pertaining to the sale of real property located south of Highway 9 and west of the SantaFe Railroad to the highest bidder. The Regents agreed to defer this item to a future Board meeting.

SALE OF PROPERTY KNOWN AS SHIN'ENKAN IN BARTLESVILLE, OKLAHOMA

The University obtained the house and 1.84 acres of property in 1985 as a gift from Mr. Joe D. Price. A subsequent 10.5 acre tract of land was transferred from Mr. Price to the Board of Regents in 1993. An independent appraisal has been made of the property. The house is of historic significance since it was built by Bruce Goff, an internationally known architect and past chairman of the College of Architecture at the University.

It is in the best interest of the University to seek disposition because the property no longer meets the goals and objectives of the College of Architecture and the College no longer wishes to fund its upkeep and management. Various non profit and municipal organizations will be notified as well as others who may have an interest in the property.

President Boren recommended the Board of Regents authorize the President or his designee to seek acceptable disposition of the real property known as Shin'enKan located at 2919 Price Road in Bartlesville, Oklahoma.

President Boren reported this property is so far from the University it has not been a reasonable site for meetings as originally planned and it is very, very difficult to maintain at the appropriate level. Presently, a significant amount of money would be required to maintain it properly. Any offer to purchase would be brought to the Board for consideration. President Boren said his understanding is the donor has never required the University to keep the property and does not have any objections to the selling of it. One last contact would be made with Mr. Price if a potential buyer is found.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

**ACADEMIC PERSONNEL ACTIONS
FACULTY APPEALS - HEALTH SCIENCES CENTER
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS
LITIGATION
SENIOR VICE PRESIDENT AND PROVOST, HEALTH SCIENCES CENTER**

Regent Bentley moved the Board meet in executive session for the purpose of discussing personnel-related issues and pending litigation as listed above. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

The executive session began at 12:50 p.m. in the Will Rogers Room in Shepler Center and continued through the lunch hour.

The meeting reconvened in regular session at 3:49 p.m. in the Mezzanine Room.

OKLAHOMA MEMORIAL UNION RENOVATION

At the July 1995 meeting of the Board of Regents, the Board approved final plans and specifications for the Oklahoma Memorial Union Renovation project and authorized the administration to advertise the project for bids.

The project includes renovation of the ballroom, meeting rooms and supporting service areas; modernization of Meacham Auditorium; the adaptation of other spaces in the Union to accommodate Student Support Services functions; construction of a new elevator, stair tower and entrance as an addition to the south wing; fire and life safety improvements; items of work required to bring the building into compliance with the Americans with Disabilities Act and other codes; and other necessary building system improvements.

Final plans were completed and the project was advertised for bids in September 1995. Bids were received from five bidders on October 17, 1995. The bids have been evaluated by the project architects, HTB, Inc., and by representatives of the University administration and the Oklahoma Memorial Union. A complete tabulation of the bids received was included in the agenda.

A low bid of \$5,804,200 for the base proposal plus desirable alternates was submitted by Flintco, Inc. of Oklahoma City. This bid plus other project costs including allowances for asbestos abatement, furniture and equipment, architectural and engineering fees, surveys and testing and for construction contingencies result in an estimated total project budget of \$7,995,200 or \$770,200 greater than the funds currently identified for the project. The cost of asbestos abatement has had a particularly significant impact on the overall budget, increasing from an original estimate of just over \$500,000 to the current estimate of approximately \$900,000.

A plan has been developed to resolve this problem and allow the project to proceed as planned. The plan involves adding \$550,000 to the project from interest already earned and that anticipated to be earned through the duration of the construction period and also involves reducing the cost of construction using value engineering techniques. During the period since bids were received, representatives of HTB, Inc., the project architects, and Flintco, Inc., the low bidder, and University staff have been at work to reduce the cost of the project. This team has met several times and has identified cost saving items which will reduce the construction cost by approximately \$220,200 while not affecting the overall quality of the project. Typical items include the change from site-constructed wood door frames to premanufactured metal frames in office areas, the change from epoxy grout in tile areas not located in restrooms to standard portland cement grout, and the modification of the weight capacity of the new elevator to better match the selected cab size. Several other similar items, each of which was selected to reduce cost while still maintaining the design intent and long-term quality of the facility, were identified.

The following is a summary of the proposed maximum contract amount of \$5,584,000.

1. General construction and equipment bid items:

a. Base Bid	\$4,930,000
b. Alternate No. 1 - Kitchen Renovation	365,500
c. Alternate No. 2 - Fourth Floor Renovation	291,700
d. Alternate No. 3 - West Mezzanine Renovation	217,000
Subtotal	\$5,804,200

2. Less value engineering reductions (220,200)

3. Preliminary construction contract amount \$5,584,000

As value engineering studies are completed, this number may need to be adjusted slightly.

President Boren recommended that the Board of Regents (1) approve an increase in the budget for the Oklahoma Memorial Union Renovation project from \$7,225,000 to \$7,775,000; (2) authorize the President to award a contract for construction of the project to Flintco, Inc. of

Oklahoma City, the low bidder, in an amount not to exceed \$5,584,000 based on a base bid of \$4,930,000, selected alternates, and a reduction in bid price for a number of items identified during a value engineering study; and (3) authorize the President or his designee to sign the construction contract and the necessary change orders to the construction contract.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL UNION RENOVATION, PHASE II

At the June 1995, meeting the Board of Regents approved the Oklahoma Memorial Union Renovation, Phase II project. Since that time, plans and specifications have been completed for the first phase of the project, and bids have been received. The first phase of the project includes renovation of the ballroom, meeting rooms and supporting service areas; modernization of Meacham Auditorium; the adaptation of other spaces in the Union to accommodate Student Development and Student Support Services functions; construction of a new elevator, stair tower and entrance as an addition to the south wing; and other items of work required to bring the building into compliance with fire and life safety codes and the Americans With Disabilities Act.

Phase II of the project includes two major components. The existing terrace outside the Will Rogers Dining Room will be enclosed. The seating capacity of the Will Rogers Room is limited to approximately 300 and is inadequate for an operation with the current business volume without consideration of the future volume increase that will be generated by the move of the College of Law to the North Oval. Approximately 7,500 new square feet of flexible dining and other multipurpose space can be created. The space would be designed to maintain the open, outside feel of the area. The space could include special lighting and sound equipment to facilitate live entertainment, receptions, and a variety of other uses. A new entrance to the facility will provide a major, architecturally significant connection to the North Oval area. The second major part of the project involves the construction of a new patio area outside the west main entrance between the proposed enclosed terrace and the south wing of the building. Shade from mature trees and shelter from the wind provided by the building make the area potentially useable year round. This area would include fixed seating for general and special event use, a connection to the new student game room and lounge area, and a ramped connection to the enclosed terrace.

It is important that the design of both elements of the project be carefully accomplished to insure design continuity with the existing Union and the recently planned renovations. An underlying theme of the first phase has been to unify the appearance and feel of the building and these two new elements need to follow the established precedents which have been set with the Phase I improvements. It is recommended that the existing contract for architectural services with HTB, Inc. be extended to include this work. Use of the same firm will insure design continuity. The firm has also gained considerable familiarity with the building's structural systems and its utility network and this familiarity should facilitate design of the new elements. Additionally, this project needs to move forward quickly, ahead of the Monnet Hall Renovation and Addition project. Once the Monnet Hall project is underway, construction of the terrace addition would become significantly more difficult and expensive due to the severe limitation to site access. Moving forward with design of the project by HTB will greatly enhance the project schedule. It is also possible that better bids might be received if the project can be bid while Phase I is still in progress.

The estimated budget for the project is \$1.1 million and it is proposed that a combination of savings from changes in the worker's compensation contract and private funds be employed for the project.

President Boren recommended the Board of Regents: (1) authorize initiation of work on the Oklahoma Memorial Union Renovation, Phase II project; (2) approve the modification of the architectural services contract with HTB, Inc. to cover this phase of the project; (3) authorize the administration to negotiate the terms of the contract modification; (4) authorize the project architects to prepare schematic phase and design development phase documents; and (5) approve the use of excess reserves from the worker's compensation program and private funds for the project.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

MONNET HALL RENOVATION AND ADDITION FOR THE COLLEGE OF LAW AND CENTER FOR LAW AND INTERNATIONAL STUDIES

At the January 1995 meeting, the Board of Regents approved a proposal to fund a group of projects including one which was to involve the renovation of Monnet Hall and the construction of an addition to the building to provide facilities needed to bring the College of Law back to the center of the academic area of the campus. At that time, the Board of Regents approved the project at a cost of \$10,750,000.

Subsequent to that meeting, a grant proposal was prepared and submitted to a private foundation for the construction of the Center for Law and International Studies. This new building will house combined functions of the College of Law and the new interdisciplinary International Studies Center. The new building would be located north of Monnet Hall, and would be funded in full from the private grant in the amount of \$15,000,000. The combination of these projects, the new Center for Law and International Studies at a cost of \$15,000,000 and the renovation and addition to Monnet Hall at a cost of \$9,000,000, will provide space to accommodate the functions necessary for the relocation of the College of Law and the necessary space for the new International Studies Center.

At the April 1995 meeting, the Board authorized the University administration to initiate the process of selecting an architectural consultant to provide professional services to prepare a master plan for the renovation of Monnet Hall, the construction of an addition to Monnet Hall, and the construction of an international studies center. Also, the selected consultant will prepare the final plans and specifications for the construction work. In accordance with Oklahoma Statutes and with established procedures for the selection of architectural and engineering consultants, the interview committee met on October 18, 1995 and selected for interview five firms from a list of 19 organizations which expressed interest in the project.

On October 25 and 26, 1995, the interview committee conducted interviews to consider the qualifications of the five firms and to review the University's requirements for the project. The interviews and the review process were conducted in accordance with the provisions of Oklahoma State law and the policies of the Board of Regents. The following qualifications of each firm were considered.

1. Professional reputation for design and engineering
2. Experience with similar design projects
3. Qualifications of the firm's professional staff
4. Scope of services offered
5. Amount of work in progress
6. Previous University projects completed
7. Financial standing and stability
8. Size of firm
9. Ability to design on time and within budget

The interview committee obtained information from the consultants, the files of the State of Oklahoma Department of Central Services, and other sources. Selected facts about each firm obtained from these sources were evaluated. Based upon the information obtained during the interviews and a detailed review and evaluation of each firm's qualifications, the interview committee rated the firms from highest to lowest as follows:

1. Glover-Smith-Bode, Inc., Oklahoma City, Oklahoma, with Hardy Holzman Pfeiffer Associates, Los Angeles, California
2. C. H. Guernsey & Company, Oklahoma City, Oklahoma, in association with Leo A. Daly, Houston, Texas
3. Architectural Design Group, Inc., Oklahoma City, Oklahoma, in association with Hartman-Cox Architects, Washington, D.C.
4. The Architectural Partnership, Oklahoma City, Oklahoma, in association with Kallmann McKinnell & Wood, Boston, Massachusetts
5. Beck Associates Architects, Oklahoma City, Oklahoma, with Gunnar Birkerts and Associates, Inc., design consultant

Evaluation of the Firms Under Consideration for the Monnet Hall Renovation and Addition and International Studies Center Projects:

	<u>Glover-Smith Bode, Inc. with Hardy Holzman Pfeiffer Associates</u>	<u>C.H. Guernsey & Company in assoc. with Leo A. Daly</u>	<u>Architectural Design Group, Inc. in assoc. with Hartman-Cox Architects</u>	<u>The Archi- tectural Part- nership/TAP in assoc. with Kallmann McKinnell & Wood</u>	<u>Beck Associates Architects with Gunnar Birkerts and Associates, Inc.</u>
Acceptability of Design	136	119	108	75	
Quality of Engineering	128	125	105	90	
Adherence to Cost Limits	64	59	51	39	
Adherence to Time Limits	66	52	50	37	

	<u>Glover-Smith Bode, Inc. with Hardy Holzman Pfeiffer Associates</u>	<u>C.H. Guernsey & Company in assoc. with Leo A. Daly</u>	<u>Architectural Design Group, Inc. in assoc. with Hartman-Cox Architects</u>	<u>The Archi- tectural Part- nership/TAP in assoc. with Kallmann McKinnell & Wood</u>	<u>Beck Associates Architects with Gunnar Birkerts and Associates, Inc.</u>
Volume of Changes	64	57	48	32	
Financial Stability	<u>65</u>	<u>62</u>	<u>49</u>	<u>47</u>	<u> </u>
Total Points	523	474	411	320	*

*Note: At the conclusion of the interview process, representatives of Beck Associates with Gunnar Birkerts and Associates, Inc., design consultant, withdrew the firm from consideration for selection to provide professional architectural and engineering services for the project. Accordingly, no score is reflected for this firm.

The interview committee was composed of the following persons:

- Jerry B. Farley, Vice President for Administrative Affairs, Chair
- Penny M. Hopkins, Professor of Zoology
- Kenneth L. Jorgenson, Assistant Director, Physical Plant
- Alma Nickie Singleton, Director, Law Library, and Associate Professor of Law
- David G. Stapleton, Assistant Director, Architectural and Engineering Services
- Rodney J. Uphoff, Associate Professor of Law
- Leo H. Whinery, Alfred P. Murrah Professor of Law

President Boren recommended the Board of Regents (1) rank in the order presented above the architectural firms which are under consideration to provide the professional services required for the renovation of Monnet Hall and an addition to Monnet Hall for the College of Law, and for a proposed Center for Law and International Studies, (2) authorize the University administration to negotiate the terms of a contract and a fee starting with the highest ranked firm, (3) authorize the President or his designee to execute the consultant contract, (4) amend the project budget for the Monnet Hall Renovation and Addition project from \$10.75 million to \$9 million, (5) approve a project to construct a new Law and International Studies Building with a total project budget of \$15 million, and (6) authorize the necessary modifications to the Campus Master Plan of Capital Improvement Projects for the Norman Campus.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

CONTRACT FOR PRIME VENDOR SERVICES FOR UNIVERSITY FOOD SERVICES

The current Prime Vendor Services Contract will expire on December 31, 1995. Requests for proposals have been issued and the evaluation will not be completed until early November. This contract involves the purchase, warehousing, and delivery of food service

items for all Norman Campus Food Service Operations. Requests for proposal for a two-year contract were sent to five companies. The bids will be based upon a competitive markup percentage over the cost of the food products to the selected Prime Vendor. Bidders will also be required to price a "market basket" of 158 line items. The planned award date will be in mid November. The Regents' Fiscal Policy does not require approval on the purchase of Commissary items, however, since this is a significant contract, information is being provided to the Board.

The total volume of food items is estimated at \$2.5 million per year.

Bids were sent to the following companies:

William E. Davis & Sons, Inc.
Oklahoma City

Kraft, Inc.
Oklahoma City

Sysco Food Services of OKC
Norman

Ben E. Keith of OKC
Oklahoma City

Osage Foods, Inc.
Oklahoma City

This report was for information only. No action was required.

QUARTERLY REPORT OF PURCHASES

Regents' policy authorizes the President or his designee to approve purchases for \$100,000 or less when a low responsive bid is accepted and other purchases for \$75,000 or less. The Board of Regents is provided a quarterly report of these purchases approved by the President or his designee between the old and new levels requiring Board action.

The reports covering the period July 1, 1995 through September 30, 1995 for the Norman Campus and Health Sciences Center were included in the agenda.

This report was presented for information. No action was required.

QUARTERLY REPORT OF INTERNAL AUDITING ACTIVITIES

During the quarter ended September 30, 1995, 14 audits were completed for the Norman Campus and Health Sciences Center. Copies of the individual audit reports were filed with the vice president and department responsible for the activity audited, the President's Office, and the Regents' Office.

Four issues of significant concern were revealed in these audits and included a need for greater monitoring of the contractual requirements with the University's health insurance program portion, an observed increase in the instances of splitting of invoices and avoiding the University's procurement bidding system, an absence of a comprehensive computer security policy and adequate review of mainframe and network security issues, and the need to significantly improve documentation of medical records of patients for billing purposes. Appropriate University offices are working towards improvement in all of these areas.

Six post-audit reviews were also conducted. Of the 43 recommendations revisited during these reviews, 41 were found to be satisfactorily addressed. One recommendation required additional time to complete and will be reviewed again in a subsequent audit. One recommendation was not implemented due to economic impracticality for the University to develop a mainframe computer disaster plan until the mainframe is replaced.

New Reports Issued:

Norman Campus

Vice President for Student Affairs
Employee Benefits Plan
English Department
Oklahoma Memorial Union
University Computing Services
Honors Program
Student Support Services

Health Sciences Center

Dental Student Store
College of Allied Health and Professional Practice Plan
Site Support Service Unit
College of Dentistry Faculty Practice
Medical Records Review
Department of Family Medicine Professional Practice Plan & Resident Clinic
Professional Practice Plan

Post-Audit Reviews:

Norman Campus

Athletic Department - Advertising Income
Modern Languages, Literatures and Linguistics
University Computing Services, Year 3

Health Sciences Center

Department of Obstetrics & Gynecology, Women's Clinic & Professional Practice Plan, College of Medicine - Tulsa
Department of Psychiatry & Behavioral Sciences and Professional Practice Plan
Microcomputer and Data Communications Support

The remaining audits for the fiscal year 1995 audit plan have had draft audit reports presented to management for final review. These include the following Norman Campus audits:

Grants and Contracts
Printing Services
Property and Liability Insurance
Campus Computer Networks
Records Retention

This report was presented for information and discussion. No action was required.

ACADEMIC PERSONNEL ACTIONS

Health Sciences Center:

Leaves of Absence:

Sabbatical Leaves of Absence:

Dorothy Belknap, Associate Professor of Nursing, sabbatical leave of absence with full pay, March 1, 1996 through April 30, 1996 and August 16, 1996 through December 15, 1996. To attend post-master's acute care adult nurse practitioner program at Case Western Reserve University in Cleveland, Ohio. No previous leaves taken. Appointment date: August 13, 1984.

Carol L. Hamby, Associate Professor of Dental Services Administration, sabbatical leave of absence with full pay, .50 time, January 1, 1996 through December 31, 1996. To complete a records review of all sanctions of College of Dentistry graduates between 1977 and 1994 and identify trends for specialized intensive training programs. No previous leaves taken. Appointment date: July 1, 1977.

Sick Leave of Absence:

Stacy Anderson, Assistant Professor of Radiologic Technology, short term disability leave of absence with full pay, May 24, 1995 to September 11, 1995; returned to work .50 time, September 11, 1995.

Talaat F. Bekhit, Clinical Assistant Professor of Anesthesiology, short term disability leave of absence with pay, August 22, 1995 to November 22, 1995.

Appointments or Reappointments:

Paul J. Birckbichler, Ph.D., Professor of Research, Department of Urology, annual rate of \$63,000 for 12 months (\$5,250.00 per month), October 1, 1995 through June 30, 1996. Paid from A0000083, PPP Urology, pos. 216710.

Jane Endsley Lee, Assistant Professor of Dental Hygiene and Clinic Coordinator, Department of Dental Hygiene, annual rate of \$34,500 for 12 months (\$2,875.00 per month), August 15, 1995 through June 30, 1996. Paid from 2704-3, Oral Biology, pos. 232200.

Mark A. Fisher, M.D., Assistant Professor of Neurology, annual rate of \$45,000 for 12 months (\$3,750.00 per month), December 1, 1995 through June 30, 1996. Paid from A0007591, PPP Neurology Dean's Fund Support, pos. 154500.

James A. Hayslett, Pharm.D., Clinical Assistant Professor of Pharmacy Practice, annual rate of \$52,400 for 12 months (\$4,367.00 per month), September 1, 1995 through June 30, 1996. Paid from C2345201, Technical Assistance, pos. 293625.

<u>NAME AND TITLE(S)</u>	<u>ANNUAL FTE INCOME POTENTIAL</u>	<u>ANNUAL GUARANTEED BASE SALARY</u>	<u>ANNUAL PPP EARNINGS POTENTIAL</u>	<u>EFFECTIVE DATE</u>	<u>SOURCE</u>
CHANGES:					
Kari Boyce, Assistant Professor of Radiologic Technology; given additional title Interim Associate Dean, College of Allied Health	FROM: \$41,748 TO: 50,000	FROM: \$37,000 (\$3,083.34 per month) TO: 45,000 (\$3,750.00 per month)	FROM: \$4,748 TO: 5,000	9-1-95 thru 6-30-96	Paid from 2702-6, Allied Health Education, pos. 231500
Marianne C. Douglas, title changed from Adjunct Assistant Professor to Assistant Professor of Communication Sciences and Disorders	FROM: \$32,640 TO: 44,000	FROM: \$32,640 (\$2,720.00 per month) TO: 34,000 (\$2,833.33 per month)	FROM: \$ -0- TO: 10,000	9-1-95 thru 6-30-96	Paid from 27269660. Communication Sciences and Disorders, pos. 243900

November 1, 1995

24696

Changes:

Adekunle Adesina, Assistant Professor of Pathology, salary changed from annual rate of \$60,594 for 12 months (\$5,049.50 per month) to annual rate of \$60,600 for 12 months (\$5,050.00 per month), September 1, 1995 through June 30, 1996. Change in salary made by VA Medical Center.

William E. Allen, Professor of Radiological Sciences, salary changed from annual rate of \$121,017 for 12 months (\$10,084.75 per month) to annual rate of \$89,517 for 12 months (\$7,459.75 per month), July 1, 1995. Budget correction. Change in salary made by VA Medical Center.

George N. Chacko, Assistant Professor of Radiological Sciences, salary changed from annual rate of \$89,788 for 12 months (\$7,482.33 per month) to annual rate of \$70,288 for 12 months (\$5,857.33 per month), July 1, 1995 through June 30, 1996. Budget correction. Change in salary made by VA Medical Center.

Beverly J. Dow, Adjunct Assistant Professor of Communication Sciences and Disorders, salary changed from annual rate of \$19,584 for 12 months (\$1,632.00 per month), .49 time, to annual rate of \$25,200 for 12 months (\$2,100.00 per month), .49 time, September 1, 1995; salary changed to annual rate of \$19,584 for 12 months (\$1,632.00 per month), .49 time, January 1, 1996 through June 30, 1996. Original salary did not include teaching responsibilities. Reduction in teaching responsibilities, January 1, 1996. Paid from 27269660, Communication Sciences and Disorders, pos. 244530.

Douglas P. Fine, Professor of Medicine and Adjunct Professor of Microbiology and Immunology; title changed from Acting Chair to Chair of Medicine; salary changed from annual rate of \$115,000 for 12 months (\$9,583.33 per month) to annual rate of \$125,000 for 12 months (\$10,416.67 per month), September 1, 1995. Increase of \$10,000 due to administrative responsibilities as Chairman. Paid from 22769620, Medicine, and B0531001, University Hospital Reimbursement, pos. 145009.

Paula Grammas, Professor of Pathology and Adjunct Associate Professor of Psychiatry; titles changed from Adjunct Associate Professor of Pharmacology and of Anatomical Sciences to Adjunct Professor of Pharmacology and of Anatomical Sciences, July 1, 1995.

Lisa K. Hamilton, Adjunct Assistant Professor of Communication Sciences and Disorders, salary changed from annual rate of \$19,584 for 12 months (\$1,632.00 per month), .49 time, to annual rate of \$25,200 for 12 months (\$2,100.00 per month), .49 time, September 1, 1995; salary changed to annual rate of \$19,584 for 12 months (\$1,632.00 per month), .49 time, January 1, 1996 through June 30, 1996. Original salary did not include teaching responsibilities. Reduction in teaching responsibilities, January 1, 1996. Paid from 27269660, Communication Sciences and Disorders, pos. 244150.

Kenneth Kirk, title changed from Assistant Professor to Clinical Assistant Professor of Medicine, Tulsa, salary changed from annual rate of \$62,000 for 12 months (\$5,166.67 per month) to without remuneration, September 30, 1995 (with accrued vacation through November 4, 1995).

Nancy Letassy, Clinical Assistant Professor of Pharmacy Practice, salary changed from annual rate of \$4,900 for 12 months (\$408.33 per month), .10 time, to annual rate of \$5,550 for 12 months (\$462.50 per month), .10 time, September 1, 1995 through June 30, 1996. Paid from 3003-7, Pharmacy Practice, pos. 286396.

Ethan Lindsey, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$13,843 for 12 months (\$1,153.62 per month), .20 time, to annual rate of \$62,000 for 12 months (\$5,166.66 per month), .90 time, September 11, 1995 through June 30, 1996. Paid from 22209620, Psychiatry and Behavioral Sciences, pos. 189000.

Carol Mannahan, Assistant Professor of Nursing; given additional title Coordinator, Continuing Education and Partnerships, College of Nursing; salary changed from annual rate of \$36,702 for 12 months (\$3,058.47 per month) to annual rate of \$38,102 for 12 months (\$3,175.17 per month), November 1, 1995 through June 30, 1996. Paid from 20069640, College of Nursing, pos. 069350.

Raymond E. Papka, Professor of Anatomical Sciences; title changed from Acting Chair to Chair of Anatomical Sciences, September 1, 1995 to September 1, 1997; salary changed from annual rate of \$80,958 for 12 months (\$6,746.50 per month) to annual rate of \$84,958 for 12 months (\$7,079.83 per month), September 1, 1995. Includes increase of \$4,000 to base salary while serving as Chair. Paid from 21009600, Anatomical Sciences, pos. 091100.

Marcus B. Shook, Clinical Professor of Medicine, salary changed from without remuneration to annual rate of \$87,500 for 12 months (\$7,291.67 per month), August 14, 1995 through June 30, 1996. Paid from B0531001, University Hospital Reimbursement, pos. 146125.

James B. Stewart, Assistant Professor of Dermatology, salary changed from annual rate of \$47,500 for 12 months (\$3,958.33 per month) to annual rate of \$40,000 for 12 months (\$3,333.33 per month), September 1, 1995 through June 30, 1996. Paid from 22049620, Dermatology, pos. 124100.

Resignations and/or Terminations:

Paul Bischoff, Clinical Associate Professor of Obstetrics and Gynecology, Tulsa, June 30, 1995.

Sanjeev Deveshwar, Assistant Professor of Neurology, June 30, 1994.

Kyung-Whan Min, Professor of Pathology and Adjunct Associate Professor of Otorhinolaryngology, October 31, 1995 (with accrued vacation through November 16, 1995).

Michael D. Smith, Assistant Professor of Pathology, September 29, 1995 (with accrued vacation through November 15, 1995).

Elise R. Wiesner, Assistant Professor of Medicine, September 8, 1995 (with accrued vacation through September 26, 1995).

Retirements:

J. Richard Grunder, retired February 1, 1993; named Professor Emeritus of Medicinal Chemistry and Pharmaceutics. Approval of Emeritus title only.

Mary Lou Stiles, retired May 31, 1995; named Professor Emeritus of Medicinal Chemistry and Pharmaceutics. Approval of Emeritus title only.

Norman Campus:

Leaves of Absence:

Marilyn J. Breen, Professor of Mathematics, short term disability leave of absence with pay, August 16, 1995 through December 31, 1995.

James K. Conant, Associate Professor of Political Science, leave of absence without pay, January 1, 1996 through May 15, 1996. Writing Wisconsin Government and Politics. Teaching load to be covered by current faculty and Graduate Teaching Assistants. No prior leaves of absence taken. Appointment date: August 16, 1991.

Gary L. Thompson, Associate Professor of Geography, short term disability leave of absence with pay, .50 time, September 15, 1995 through December 31, 1995.

Richard P. Williams, Professor of Instructional Leadership and Academic Curriculum, short term disability leave of absence with pay, August 30, 1995 through December 31, 1995.

Appointments or Reappointments:

Jerrold L. Wagener, Adjunct Professor of Computer Science, annual rate of \$12,000 for 9 months (\$1,333.34 per month), .25 time, August 16, 1995 through May 15, 1996. Paid from 122-7284, Computer Science, pos. 701.60.

Stacey Whitecotton, Visiting Assistant Professor of Accounting, annual rate of \$68,000 for 9 months (\$7,555.55 per month), January 1, 1996 through May 15, 1996. Paid from 122-7213, Business Administration Instruction, pos. 738.60.

Anindya Das, Visiting Assistant Professor of Computer Science, annual rate of \$40,000 for 9 months (\$4,444.45 per month), September 1, 1995 through May 15, 1996. Paid from 122-7284, Computer Science, and 122-7349, Hitachi Chair, pos. 700.60.

Arlis Boyd Dodson, Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$50,004 for 12 months (\$4,167.00 per month), September 19, 1995 through June 30, 1996. Paid from 125-6570, CIMMS: Task I, pos. 905.65. Paid from grant funds; subject to availability of funds.

Dezhang Lin, reappointed Senior Research Associate, School of Petroleum and Geological Engineering, salary remains at annual rate of \$56,560 for 12 months (\$4,713.33 per month), September 1, 1995 through December 31, 1995. Paid from 195-6386, Rock Mechanics Institute, pos. 905.65. Paid from grant funds; subject to availability of funds.

Zhongqi Jing, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$65,000 for 12 months (\$5,416.66 per month), September 18, 1995 through June 30, 1996. Paid from CIMMS, Task II, pos. 905.65. Paid from grant funds; subject to availability of funds.

Zbigniew Sorbian, reappointed Research Scientist, Center for Analysis and Prediction of Storms, salary changed from annual rate of \$54,133 for 12 months (\$4,511.00 per month), full time, to annual rate of \$40,599 for 12 months (\$3,383.25 per month), .75 time, October 1, 1995 through January 31, 1996. Paid from 125-6827, Wind Shear Entrainment, pos. 905.65. Paid from grant funds; subject to availability of funds.

Changes:

David G. Carnevale, Assistant Professor of Political Science; title Director, Off-Campus Public Administration Programs, deleted, October 1, 1995.

J. Rufus Fears, G. T. and Libby Blankenship Chair of History of Liberty, Director of Center for History of Liberty, and Professor of Classics; salary changed from annual rate of \$94,660 for 9 months (\$10,517.78 per month) to annual rate of \$97,500 for 9 months (\$10,833.33 per month), August 16, 1995. Paid from 122-7335, Blankenship Chair in History of Liberty, pos. 1.60.

Hassan Hefzi, Visiting Assistant Professor of Accounting, salary changed from annual rate of \$50,000 for 9 months (\$5,555.56 per month) to annual rate of \$56,150 for 9 months (\$6,238.88 per month), August 16, 1995 through May 15, 1996. Increase in salary to cover the loss of the defined contribution retirement benefit. Paid from 122-7213, Business Administration Instruction, pos. 732.60.

Ronald LaSpisa, Adjunct Assistant Professor of Electrical Engineering; given additional title Adjunct Assistant Professor of Management Information Systems; salary changed from annual rate of \$21,420 for 9 months (\$2,380.00 per month), .50 time, to annual rate of \$37,920 for 9 months (\$4,213.33 per month), full time, August 16, 1995 through December 31, 1995. Paid from 122-7231, Electrical Engineering, pos. 710.60; 122-7213, Business Administration Instruction, pos. 736.60; and 122-7216, Management Information Systems, pos. 736.63.

Judith A. Overmier, Associate Professor of Library and Information Studies, salary changed from annual rate of \$37,159 for 9 months (\$4,128.78 per month) to annual rate of \$39,159 for 9 months (\$4,351.00 per month), August 16, 1995. Promotional increase. Paid from 122-7260, Library and Information Studies, pos. 3.60.

Dwain Pellabon, title changed from Assistant Professor to Acting Assistant Professor of Social Work, salary changed from annual rate of \$39,000 for 9 months (\$4,333.33 per month) to annual rate of \$37,000 for 9 months (\$4,111.11 per month), August 16, 1995 through May 15, 1996. Paid from 122-7288, Social Work, pos. 20.60.

Mary Jo Watson, Assistant Professor of Art; given additional title Assistant Professor of Women's Studies, August 16, 1995.

Tenure:

Peter B. Wood, Assistant Professor of Sociology, consideration/reconsideration of tenure action taken at September 26-27, 1995 meeting.

Resignation and/or Termination:

Michael Ma, Associate Professor of Music, December 31, 1995.

Retirement:

Sherril D. Christian, George Lynn Cross Research Professor of Chemistry and Biochemistry, December 31, 1995.

President Boren recommended approval of the academic personnel actions shown above.

Regent Hall moved approval of the President's recommendation with the exception of the matter regarding Peter B. Wood. This matter will be deferred to a subsequent meeting. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

President Boren reported the following deaths:

Harold K. Bone, Professor Emeritus of Aerospace, Mechanical and Nuclear Engineering and Assistant Dean Emeritus, College of Engineering, on October 4, 1995.

George C. Cozad, Professor of Botany and Microbiology, on September 29, 1995.

George B. Fraser, David Ross Boyd Professor Emeritus of Law, on September 19, 1995.

Gene B. Walker, Professor Emeritus of Electrical Engineering, on October 17, 1995

FACULTY APPEALS - HEALTH SCIENCES CENTER

During the executive session, consideration was given to the Health Sciences Center faculty tenure appeals for Jeffrey T. McCormick and Hugh Ann Snyder. Background material on the issues surrounding these appeals had previously been sent to each Regent.

Regent Lewis moved that the Board of Regents uphold the recommendations of the Senior Vice President and Provost of the Health Sciences Center and of President Boren with regard to the deferral of tenure for Jeffrey T. McCormick and Hugh Ann Snyder. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Health Sciences Center:

Appointments or Reappointments:

Elenor L. Foster, Associate Director, Emerson Teen Parent Program, Department of Obstetrics and Gynecology, annual rate of \$40,000 for 12 months (\$3,333.33 per month), September 15, 1995. Professional Staff. Paid from C4391206, CR-Provide Counseling, Nutrition Education Needed, pos. 127440.

Mark B. Jones, Organ Procurement Specialist, Department of Surgery, annual rate of \$45,498 for 12 months (\$3,791.46 per month), September 15, 1995. Professional Staff. Paid from A0000682, PPP-Surgery (Thoracic Surgery), pos. 209800.

Daniel L. Kachelmyer, Physician Assistant II, Department of Pediatrics, annual rate of \$41,934 for 12 months (\$3,494.50 per month), September 12, 1995. Professional Staff. Paid from A0001879, PPP-Pediatrics Out-Patient General Pediatrics, pos. 165600.

Changes:

Ray Busick, title changed from Manager of Information Technology to Manager of Information Systems, Computing Services, July 1, 1995. Professional Staff.

Mary J. Dillon, Psychomotrist, Department of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$40,800 for 12 months (\$3,400.00 per month) to annual rate of \$29,000 for 12 months (\$2,416.66 per month), October 1, 1995. Voluntary reduction in pay. Paid from A0000080, Psychiatry and Behavioral Sciences, pos. 193450.

J. Randall Poe, title changed from Associate Director, Computer Resources, to Senior Systems Support Analyst, Computing Services, salary changed from annual rate of \$57,159.96 for 12 months (\$4,763.33 per month) to annual rate of \$44,300 for 12 months (\$3,691.67 per month), August 29, 1995. Changed from Administrative Staff to Professional Staff. Paid from 18009610, Computing Services, pos. 316100.

Candace A. Shaw, Oklahoma Telemedicine Network Project Manager, Provost's Office, salary changed from annual rate of \$44,000 for 12 months (\$3,666.67 per month), .80 time, to annual rate of \$44,127.84 for 12 months (\$3,677.32 per month), .80 time, August 21, 1995. Correction of paperwork on September, 1995 agenda. Paid from C2393101, Oklahoma Department of Commerce Telemedicine, pos. 002835.

Jon Woodward, title changed from Pharmacy Intern to Staff Pharmacist, College of Pharmacy, salary changed from \$10.48 per hour (annual rate of \$21,882) to annual rate of \$45,000 for 12 months (\$3,750.00 per month), September 1, 1995. Professional Staff. Paid from A0020067, PPP Nuclear Pharmacy, pos. 400480.

Resignation and/or Termination:

Nina Ardery, Staff Assistant, Department of Health Administration and Policy, August 31, 1995 (with accrued vacation through October 12, 1995).

Norman Campus:

Appointments or Reappointments:

Anthony V. Bluitt, reappointed Director, Project Threshold, salary changed from annual rate of \$71,660 for 12 months (\$5,971.66 per month) to annual rate of \$78,826 for 12 months (\$6,568.83 per month), September 1, 1995 through June 30, 1996. Administrative Staff. Paid from 122-7280, Project Threshold, pos. 101.65, and 125-4623, Threshold, pos. 905.65. Paid from grant funds; subject to availability of funds.

Earline Buckley, reappointed Senior Program Development Specialist, Bilingual Education Multifunctional Resource Center, salary remains at annual rate of \$40,623 for 12 months (\$3,385.25 per month), July 1, 1995 through September 30, 1995. Professional Staff. Paid from 125-6283, Bilingual Education Multifunctional Resource Center, pos. 905.65. Paid from grant funds; subject to availability of funds.

Eloise S. Clark, reappointed Computer System Analyst II, College of Continuing Education University Services, salary remains at annual rate of \$42,619.20 for 12 months (\$3,551.60 per month), October 1, 1995 through March 31, 1996. Professional Staff. Paid from 125-6693, CCE University Services, pos. 905.65. Paid from grant funds; subject to availability of funds.

Cleta L. Dillard, reappointed Academic Counselor, Project Threshold, salary changed from annual rate of \$37,164 for 12 months (\$3,097.00 per month) to annual rate of \$40,000 for 12 months (\$3,333.33 per month), September 1, 1995 through August 31, 1996. Professional Staff. Paid from 125-4623, Threshold, pos. 905.65. Paid from grant funds; subject to availability of funds.

Rita T. Drenga, Physical Therapist, Goddard Health Center, annual rate of \$40,500 for 12 months (\$3,375.00 per month), September 27, 1995 through September 28, 1996. Professional Staff. Paid from 147-9107, Goddard Health Center, pos. 140.65.

Cynthia A. Edwards, reappointed FAA Project Manager, FAA Air Traffic Controllers, salary remains at annual rate of \$50,107.20 for 12 months (\$4,175.56 per month), October 1, 1995 through March 31, 1996. Managerial Staff. Paid from 122-7573, CCE Environmental Ground Water Institute, and 125-6693 FAA ATC Payroll Clearing, pos. 905.65. Paid from grant funds; subject to availability of funds.

Anita S. Fream, reappointed Assistant Program Director, Southwest Regional Center for Drug Free Schools and Community, salary remains at annual rate of \$44,735 for 12 months (\$3,727.92 per month), October 15, 1995 through March 31, 1996. Managerial Staff. Paid from 125-5700, Southwest Regional Center, pos. 905.65. Paid from grant funds; subject to availability of funds.

Valliappa Lakshmanan, reappointed Program Analyst II, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$42,000 for 12 months (\$3,500.00 per month), September 14, 1995 through June 30, 1996. Paid from 125-6570, CIMMS, pos. 905.65. Paid from grant funds; subject to availability of funds.

John F. Ross, reappointed Contract Coordinator, Postal Contract, College of Continuing Education Academic Programs, salary remains at annual rate of \$44,942 for 12 months (\$3,745.00 per month), September 16, 1995 through December 15, 1995. Administrative Staff. Paid from 125-8255, USPS Technical Training Center, and 122-7550, CCE CEAP Administration, pos. 905.65. Paid from grant funds; subject to availability of funds.

Mendell L. Simmons, reappointed Academic Counselor, Project Threshold, salary changed from annual rate of \$37,555 for 12 months (\$3,129.58 per month) to annual rate of \$41,000 for 12 months (\$3,416.66 per month), September 1, 1995 through August 31, 1996. Professional Staff. Paid from 125-4623, Threshold, pos. 905.65. Paid from grant funds; subject to availability of funds.

Rita M. Starks, Assistant Program Director, Norman Campus Training and Consultant Project, annual rate of \$46,200 for 12 months (\$3,850.00 per month), September 1, 1995 through June 30, 1996. Managerial Staff. Paid from 125-4515, and 125-4507, Model County PC Training, pos. 905.65. Paid from grant funds; subject to availability of funds.

Larry D. Sumner, M.D., Staff Physician, Goddard Health Center, annual rate of \$95,238 for 12 months (\$7,936.50 per month), September 1, 1995. Professional Staff. Paid from 147-9107, Goddard Health Center, pos. 109.65.

Hai T. Tran, reappointed Program Director, Bilingual Education Multifunctional Resource Center, salary changed from annual rate of \$52,926 for 12 months (\$4,410.50 per month) to annual rate of \$53,136 for 12 months (\$4,539.00 per month), October 1, 1995 through March 31, 1996. Administrative Staff. Paid from 125-6283, Bilingual Education Multifunctional Resource Center, pos. 905.65. Paid from grant funds; subject to availability of funds.

Changes:

Cindy H. Merrick, Chief Physical Therapist, Goddard Health Center, salary changed from annual rate of \$43,500 for 12 months (\$3,625.00 per month), full time, to annual rate of \$21,750 for 12 months (\$1,812.50 per month), .50 time, November 1, 1995 through June 30, 1996. Paid from 147-9107, Goddard Health Center, pos. 130.65.

Kenneth R. Nixon, Special Project Consultant, College of Geosciences, annual rate of \$67,848 for 12 months (\$5,654.00 per month); FTE changed from .45 time to full time, May 1, 1995 through June 30, 1996.

Kamran Sadeghi, title changed from Coordinator, Instructional and Electronic Services, to System Administration Specialist, Department of Psychology, August 7, 1995. Professional Staff.

Dick J. Stewart, Physical Therapist, Goddard Health Center, salary changed from annual rate of \$41,600 for 12 months (\$3,466.66 per month), full time, to annual rate of \$20,800 for 12 months (\$1,733.33 per month), .50 time, October 9, 1995 through June 30, 1996. Paid from 147-9107, Goddard Health Center, pos. 143.65.

Peter B. Tirrell, Associate Director, Oklahoma Museum of Natural History, salary changed from annual rate of \$51,000 for 12 months (\$4,250.00 per month) to annual rate of \$61,000 for 12 months (\$5,083.34 per month), October 1, 1995. Counteroffer. Paid from 122-7269, Oklahoma Museum of Natural History, pos. 102.65.

Sue T. Velie, title changed from Assistant Director, Law Center for Placement and Public Affairs, to Assistant to the Provost, Provost's Office, salary changed from annual rate of \$39,370 for 12 months (\$3,280.83 per month) to annual rate of \$41,000 for 12 months (\$3,416.67 per month), October 9, 1995. Changed from Administrative Staff to Managerial Staff. Paid from 122-7384, Office of the Provost, pos. 104.65.

Janice M. Watts, reappointed and title changed from Senior Program Development Specialist to Project Coordinator, Department of Educational Psychology, salary changed from annual rate of \$44,100 for 12 months (\$3,675.00 per month), full time, to annual rate of \$22,491 for 12 months (\$1,874.25 per month), .51 time, October 1, 1995 through September 30, 1996. Professional Staff. Paid from 125-4675, Deaf-Blind Project, pos. 905.65. Paid from grant funds; subject to availability of funds.

President Boren recommended approval of the administrative and professional personnel actions shown above.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

LITIGATION

There was no report given.

SENIOR VICE PRESIDENT AND PROVOST, HEALTH SCIENCES CENTER

The Senior Vice President and Provost of the Health Sciences Center (HSC) resigned effective July 31, 1995. Regents' policy regarding search committees for the HSC Provost provides that the committee shall have faculty, student, and staff representation. The President of the University shall appoint these members from nominees selected by the following organizations: faculty members, by the HSC Faculty Senate; student member(s), by the Health Sciences Center Student Association; and staff member(s), by the Employee Executive Council of the Employees Liaison Council. The President of the University may designate other members as deemed appropriate, provided designees from outside the University shall be subject to the approval of the Board of Regents.

The nominees for the search committee for the Senior Vice President and Provost of the Health Sciences Center are as follows:

College Representatives

Jesus E. Medina, M.D., College of Medicine (CHAIR)
Steve Young, D.D.S., College of Dentistry
Herbert Nishikawa, R.N., Ph.D., College of Nursing
Dean Victor Yanchick, Ph.D., College of Pharmacy
Dean Elisa Lee, Ph.D., College of Public Health
Dean Carol Sullivan, Ph.D., College of Allied Health
Bob Foreman, Ph.D., Graduate College
Milton C. Olsen, Ph.D., College of Medicine at Tulsa

Additional Faculty Representatives

David Parke, M.D., College of Medicine
Roy DeHart, M.D., College of Medicine
Russell G. Postier, M.D., College of Medicine
G. Rainey Williams, M.D., College of Medicine
Leon Unger, Ph.D., College of Medicine

Employee Liaison Council Representatives

Peggy Roberts, Department of Psychiatry
Vicki Randall, Admissions and Records

Student Representatives

Jandra Mayer, President of HSC Student Government
David Kendrick, Medical Student

Outside Members

Gene Rainbolt
Tom McDaniel
Henry Zarrow
Simon Levit, M.D.
Christy Everest
Jean Gumerson
James Paul Linn
Roland Walters, M.D.
Ted Clemens, Jr., M.D.
Jim Tolbert
James D. Harvey

President Boren recommended the individuals designated be appointed to the Search Committee for the Senior Vice President and Provost of the Health Sciences Center.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

CAMERON UNIVERSITY

MINUTES

Regent Hall moved approval of the minutes of the regular meeting held on September 26-27, 1995 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Davis presented the following report:

Two Honored at Academic Convocation

A legendary chemistry professor and Fort Sill's commanding general were honored at Cameron's fall convocation on September 29. Dr. Ann Nalley and Brigadier General Randall L. Rigby received the Distinguished Service Award, the highest recognition given by the University. The Award was established 15 years ago to honor those with ties to Southwest Oklahoma who have made a significant contribution to their community, state or nation.

A 1966 graduate of Cameron College, BG Rigby became Commanding General of the U. S. Army Field Artillery Center and Fort Sill and Commandant of the U.S. Army Field Artillery School in June, 1995. He is the first Cameron graduate to serve as Fort Sill's Commanding General.

As a Professor in the Physical Science Department at Cameron, Dr. Nalley epitomizes the very best in higher education. She excels as a teacher researcher, author and student advocate and is respected by both professions in the field of chemistry and her academic colleagues.

Previous recipients include Mr. Stephen F. Bentley, Vice Chairman of the Board of Regents for The University of Oklahoma and Cameron University, in 1994.

NCATE Team Gives Positive Evaluation

An evaluation team from the National Council for the Accreditation of Teacher Education completed a three-day visit to the Cameron Campus on November 1 with an "extremely positive" report on the status of the University's teacher preparatory programs. In its exit interview, the team chair reported findings by the panel that Cameron's new masters and CAMSTEP programs appeared to satisfy all criteria for initial accreditation, and that the University's undergraduate programs appeared to be in compliance with all criteria for continued accreditation. The team chair further described the CAMSTEP program as "exemplary" and a "model for other institutions."

Duncan Enrollment Up 30 Percent

Enrollment in Cameron programs offered in Duncan grew by 30 percent this fall to 1,200 student credit hours. Of the 216 unduplicated students attending classes, 110 are enrolled only in Duncan. Other institutions offering courses in the Cameron-managed program include OU, OSU and Western Oklahoma State College.

McMahon Scholars Honored at Reception

Approximately 200 students who participate in scholarship programs supported by the McMahon Foundation were honored recently at a reception attended by trustees of the McMahon Foundation, Cameron faculty and staff, and family of the students. Each year, 80 top students from throughout the University are selected as McMahon Scholars, a post held for one academic year. In addition, Cameron's Presidential Leaders/University Scholars participate in a four-year leadership training and development program funded in part by the McMahon Foundation. Nearly 120 Cameron students are members of PLUS. At the reception, students had the opportunity to meet McMahon trustees and learn about the Foundation and its many contributions to Southwest Oklahoma.

KCCU Earns "Award of Excellence"

In recognition of its outstanding efforts in communicating the abilities, accomplishments and needs of citizens with disabilities, KCCU Radio has received the 1995 Governor's Award of Excellence. This award is presented to television, radio or print media annually for supporting programs which help citizens with disabilities. KCCU was nominated for the award by Goodwill Industries of Southwest Oklahoma and was the only radio station in Oklahoma to receive the honor.

Faculty Member Awarded NSF Grant

The National Science Foundation has awarded Cameron University Mathematics Professor, Dr. Donald Morton, a grant of \$150,000 to build an instructional laboratory for supercomputing at Cameron. This project is intended to serve as a first step in building a research and development infrastructure for Southwest Oklahoma in high-performance computing activities. The project will help to establish Cameron University as a center of excellence for supercomputing research and educational activities in support of the high-technology business and military organizations in Lawton and at Fort Sill.

AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 1995

The accounting firm of Cole & Reed, Oklahoma City, has completed the annual audit of Cameron University for the fiscal year ending June 30, 1995. The report of the auditor and responses of the management of Cameron University was distributed as a part of the agenda.

President Davis recommended the audit report for fiscal year ending June 30, 1995 prepared by the accounting firm of Cole and Reed be accepted.

Present for this meeting from Cole and Reed was Mr. Mike Gibson. He said the audit report is a clean opinion on the financial statements. The audit indicated no material weaknesses in the internal control structure, policies and procedures. In testing the requirements of federal programs, one item of concern was in the financial aid programs but the University has responded to the concern and Mr. Gibson said he believes everything is going to be resolved in Cameron's favor.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, and Lewis. The Chair declared the motion unanimously approved.

CAMERON UNIVERSITY STUDENTS USING VETERAN'S BENEFITS TO FINANCE COLLEGE TUITION

The number of students using veteran's educational benefits increased again this year. Since 1992, there has been a 26.4% increase in the number of total veterans being serviced at Cameron University. The increase from Fall 1994 to Fall 1995 is 5.6%.

National statistics indicate the new GI Bill, Chapter 30 student population will continue to increase until the year 2000. The State VA organization also projects an increase in the number of Vocational Rehabilitation (DAV) Students over the next several years.

CERTIFICATION COUNTS

Chapters	1995	1994	1993	1992
30 - New GI Bill	334	304	296	231
30 - Active Duty	17	21	16	33
32 - VEAP	15	22	33	79
32 - Active VEAP	6	5	5	23
35 - Dependents	58	62	54	6
106 - Reserve	38	38	42	54
31 - DAV	174	156	115	82
TOTALS	642	608	561	508

Chapters	Full	3/4	1/2	1/4	TOTALS
30 - Veteran	230	43	48	13	334
30 - Active Duty	12	2	2	1	17
32 - VEAP	12	2	1	0	15
32 - Active VEAP	4	1	1	0	6
35 - Dependents	45	9	3	1	58
106 - Reserve	27	5	4	2	38
31 - DAV	122	23	26	3	174
TOTALS	452	85	85	20	642

This report was presented for information and discussion. No action was required.

STUDENTS RECEIVING FINANCIAL ASSISTANCE

The number of students receiving financial assistance in the form of grants, loans, scholarships or work study continues to increase. For the 1994-95 academic year, 3,934 students received a total of \$12,447,484. Below is the breakdown for the past five years:

	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>	<u>1993-94</u>	<u>1994-95</u>
Grants	\$3,918,711	\$4,645,625	\$ 5,120,060	\$ 5,060,499	\$ 4,807,480
Loans	1,884,246	2,551,681	3,174,654	4,623,114	5,165,254
Scholarships	1,171,000	1,293,896	1,261,604	1,316,270	1,993,334
Work Study	499,936	511,411	556,071	520,864	481,416
TOTAL	\$7,473,893	\$9,002,613	\$10,112,389	\$11,520,747	\$12,447,484
TOTAL STUDENTS	2,913	3,262	3,645	3,728	3,934

This report was presented for information and discussion. No action was required.

QUARTERLY REPORT OF INTERNAL AUDITING ACTIVITIES

During the quarter ended September 30, 1995, six audits were completed for Cameron University, and included the Cameron University Bookstore Contract, Procurement Function, Sponsored Programs, Student Services, Academic Departments, and the School of Business. This completes the fiscal year 1995 audit plan for Cameron University and includes one audit, the School of Business, from the fiscal year 1996 audit plan. A copy of the audit reports was filed with the department responsible for the activity audited, the President's Office, and the Board of Regents' Office.

Only one issue of significant concern was revealed in these audits. Within the Procurement audit the need for campuswide dissemination of published policies and procedures to communicate processes and guidelines was identified. Development and distribution of adequate policies and procedures is critical to maintaining an effective system of internal controls. President Davis has included the updating of policies as one of his fiscal year 1996 goals.

Four post-audit reviews were also conducted during this quarter. Of the 10 recommendations revisited during these reviews, all were found to be satisfactorily implemented.

This report was presented for information and discussion. No action was required.

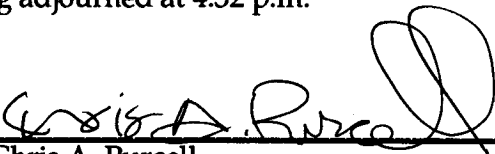
November 1, 1995

24710

LITIGATION

There was no report given.

There being no further business, the meeting adjourned at 4:32 p.m.


Chris A. Purcell
Executive Secretary of the Board of Regents

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
STUDENT COUNCIL BUDGETS
For Fiscal Year 1995-96

	College of Medicine	College of Dentistry	College of Nursing	College of Public Health	College of Allied Health	College of Pharmacy	Graduate College	Physician Associate Program	College of Medicine Tulsa	Total
Beginning Cash Balance	\$34,423	\$30,266	\$11,591	\$4,124	\$16,794	\$7,127	\$45,794	\$6,643	\$2,939	\$159,701
Income:										
Estimated Activity Fees	<u>\$45,958</u>	<u>\$23,500</u>	<u>\$30,000</u>	<u>\$9,862</u>	<u>\$32,093</u>	<u>\$19,500</u>	<u>\$24,000</u>	<u>\$6,708</u>	<u>\$5,208</u>	<u>\$196,829</u>
 Total Available Funds	<u>\$80,381</u>	<u>\$53,766</u>	<u>\$41,591</u>	<u>\$13,986</u>	<u>\$48,887</u>	<u>\$26,627</u>	<u>\$69,794</u>	<u>\$13,351</u>	<u>\$8,147</u>	<u>\$356,530</u>
Expenditures:										
Insurance	\$3,500		\$4,000		\$11,500			\$4,500		\$23,500
Student Association	1,500	260	2,000	5,000	1,300	450	350	300		11,160
Social Activities	12,000	5,000	4,000	1,000	6,000	3,450	500	1,000	2,500	35,450
Graduation		2,000	13,500	3,500	5,000	10,350	3,000	5,500		42,850
Travel		500			6,000	3,300	1,000		1,000	11,800
Operating	1,300	1,000	1,000	1,800	2,000	950	500			8,550
Class Allocation	13,740	13,500	1,000		3,500	375	56,372			88,487
Educational Activities	13,000	5,000	2,300	1,000	7,500	3,700	5,000	300		37,800
Miscellaneous	<u>1,000</u>	<u>3,000</u>	<u>500</u>	<u>500</u>	<u>5,000</u>	<u>1,100</u>	<u>500</u>	<u>200</u>	<u>1,750</u>	<u>13,550</u>
 Total Budgeted Expenditures	<u>\$46,040</u>	<u>\$30,260</u>	<u>\$28,300</u>	<u>\$12,800</u>	<u>\$47,800</u>	<u>\$23,675</u>	<u>\$67,222</u>	<u>\$11,800</u>	<u>\$5,250</u>	<u>\$273,147</u>
 Estimated Cash Balance, June 30, 1996	<u>\$34,341</u>	<u>\$23,506</u>	<u>\$13,291</u>	<u>\$1,186</u>	<u>\$1,087</u>	<u>\$2,952</u>	<u>\$2,572</u>	<u>\$1,551</u>	<u>\$2,897</u>	<u>\$83,383</u>