

# Town of Littleton 1998

## Annual Report

for the Year Ended December 31, 1998

*Photo by Art Tighe*



**THE TOWN OF**  
**LITTLETON**  
**NEW HAMPSHIRE**



**1998**

**ANNUAL REPORT**  
**for the Fiscal Year Ended December 31, 1998**

Printed by Sherwin Dodge Printers, Littleton, NH

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# Town Officials

December 31, 1998

## ELECTED OFFICIALS

### BOARD OF SELECTMEN

Burton E. Ingerson, Chairman (1999)

Donald A. Craigie (2000)

George O. Hicks (2001)

Moderator

Gerald Winn (2001)

Town Clerk

Judith White (2001)

Treasurer

Lillian Rayno (2001)

Supervisors of the Checklist

Richard L. Hill (2000)

Donald Sargeant (2001)

Raymond G. Hopkins (2002)

Trustees of the Trust Funds

Howard Collins (1999)

Robert Paddock (2000)

Janet Costa (2001)

### REPRESENTATIVES TO THE GENERAL

Stephanie Eaton (2000)

Brien Ward (2000)

Michael Gilman (2000)

### STATE SENATOR DISTRICT #1

Frederick King (2000)

### EXECUTIVE COUNCILOR

Raymond Burton (2000)

### LIBRARY TRUSTEES

Nina Charlton (1999)

Diane Cummings (2000)

Waldemar "Val" Poulsen (1999)

Ralph Doolan, Jr. (2001)

Vincent Satinsky (1999)

Cathy Devine (2001)

Mary Boulanger (2000)

Michelle Stinehour (2001)

Robert O'Connor (2000)

### PARKS COMMISSIONERS

Jon Wood (1999)

Todd McKee (2000)

David Rapp (2001)

## APPOINTED OFFICIALS

### TOWN DEPARTMENT OFFICIALS

Assessing Clerk/Planning & Zoning Secretary	Carol Cullen
Bookkeeper	Heidi Anderson
Chief of Police	Louis Babin
Executive Secretary/Accounting Clerk	Linda J. Dowling
Finance Director	Carol Coppola
Fire Chief	Peter Poulsen
Landfill/Recycling Manager	Anthony Ilacqua
Office Manager/Personnel Coordinator	Jacqueline Provost
Parks Superintendent	Michael Spaulding
Planning & Economic Development Coordinator	Jason Hoch
Police Department Secretary	Marcia Kittridge
Receptionist/Public Works Secretary	Kathleen L. MacKillop
Secretary to the Chief of Police	Patricia Greco
Superintendent of Public Works	Larry Jackson
Tax Collector/ Facilities Manager	Joseph Wiggett
Town Manager	Donald R. Jutton
Water & Light Superintendent	Edwin Betz
Welfare Director/Deputy Town Clerk	Joan Santy

### HEALTH OFFICER

Dr. Richard Hill, DVM

### BUDGET COMMITTEE

Steve Kelley, <i>Chr. (1999)</i>	Val Poulsen (1999)
Lillian Rayno (2000)	Wendell Lucas(2000)
Debra Sampson-Foster (2001)	Pat Eastman (2001)
Dawn Moore (2001)	

### CONSERVATION COMMITTEE

Wendell Lucas, <i>Chr. (1999)</i>	Joe Evans, <i>V. Chr. (1999)</i>
Donald Rogers (2000)	Gwen Howe (2000)
Charles Richey (2000)	Connie McDade (2001)
Pricilla Didio (2001)	Carlton Schaller, <i>alt. (2000)</i>
Bill Nichols, <i>alt. (2001)</i>	

## PLANNING BOARD

Robert C. May Jr. *Chr. (2000)*  
Charlie Ryan *(1999)*  
Paul J. McGoldrick *(2000)*  
Katharine Terrie, *alt. (2001)*

Anthony Ilacqua *(1999)*  
Donald Butson *(1999)*  
Edward Haines *(2001)*  
Burton Ingerson *(Ex Officio)*

## WATER & LIGHT COMMISSIONERS

Donald Craigie *(2000)*  
Ralph Ross *(2001)*  
Robert Copenhaver *(1999)*

## ZONING BOARD OF ADJUSTMENT

Eddy Moore, *Chr. (1999)*  
Mike Lombardi *(1999)*  
Faye V. White *(2001)*  
Burton Ingerson *(Ex Officio)*

Peter McCabe *(1999)*  
David Crowell *(2000)*  
Richard Merrow, *alt. (2001)*

## FIRE DEPARTMENT ROSTER

Peter Poulsen, Fire Chief  
Todd McKee  
Harry McGovern

Capt. Jeff Whitcomb  
William Brusseau

### CALL COMPANY

Capt. James Duranty  
Capt. Robert Reinhard  
Lt. Paul Smith  
Nick Antonucci  
Raymond Bowler  
Dan Demoras  
Jeremy Doyle  
Mike Gilbert  
Wes Hicks  
Dave Miller  
Bill Sencabaugh  
Kevin Sorrell

Capt. Dave Harris  
Lt. Greg Thompson  
S.O. James McMahan  
Greg Bartholomew  
Alan Demoranville  
Jason Doyle  
Dan Gerlack  
Shawn Hammond  
Tim Leavitt  
Tammy Ross  
Adam Smith



## **PUBLIC WORKS ROSTER**

### **HIGHWAY**

Lionel Sylvester  
Robert Fenner  
Lynn Tomasetti  
Derek Brown  
George Chartier  
Gerald Fenner

Kevin Remington  
Edward Parker  
Lawrence Haley  
William B. Sargent

### **TRANSFER**

Dana Haynes  
Tony Ilacqua

Roger Machia  
Jacqueline King

## **POLICE DEPARTMENT ROSTER**

Louis Babin, Chief of Police  
Pat Greco, Dispatcher/Secretary  
Marsha Kittridge, Part time Secretary  
David Wentworth, Patrol Officer  
Dave Boulanger, Patrol Officer  
James Shepard, Patrol Officer

Jeffrey Barton, Dep. Chief  
Donald Marsh, Corporal  
Paul Smith, Corporal  
Bob Magoon, Patrol Officer  
Jeremy Craigie, Patrol Officer  
Fred Gilbert, Patrol Officer

### **SPECIAL OFFICERS**

Doug Brown  
Richard Smith  
Keith Cosentine  
Rick Dean

Dan Fowler  
Peter Wright  
Scott Cassady



**EMPLOYEE OF THE YEAR  
CAROL CULLEN**

Carol Cullen joined the Town of Littleton municipal staff on May 6, 1996. Along with years of local government expertise, Carol also brought with her a sunny, sweet personality and an eagerness to help the townspeople. Carol is often called upon to explain what to the average person may seem to be a bewildering process of regulations, permits and requirements in her role of Assessing Clerk & Planning Assistant. She accomplishes this frequently difficult task with patience, understanding and kindness. Her very complete knowledge of her work and commitment to outstanding customer service are assets to the constituents she serves.

We therefore recognize Carol Cullen as the Employee of the Year for her professionalism, dedication and untiring efforts toward the betterment of our Town.

Board of Selectmen  
Littleton, New Hampshire  
1998

## CHAIRMAN OF SELECTMEN LETTER

### *Annual Report 1998*

The Board of Selectmen faced several key challenges in 1998 and initiated a variety of changes to operations of Town government. With the leadership of Town Manager Don Jutton and the cooperation of Town employees, a number of new policies were implemented to ensure high standards of financial bookkeeping, purchasing, record keeping and accountability. The Board of Selectmen is pleased that we seem to have put the largest problems of financial management behind us.

One of the greatest challenges facing the Town this year was finding a way to replace the Beacon Street Bridge, following the defeat of a bond article at town meeting by only a few votes. The Town Manager negotiated with the Department of Transportation not only to reduce the cost of work on the bridge but also to pay for some of the cost of improvements on Union Street. Finally, an extremely generous donation from Hitchiner Manufacturing of \$60,000 provided the funds so that replacement of the Beacon Street Bridge could happen in 1999. The Board of Selectmen thanks Hitchiner for this assistance.

We also received a commitment from the Department of Transportation to address the parking and street lighting problem on Main Street during 1999. Unfortunately, this summer the board had no choice but to condemn the "High on Health" building for safety reasons. By the end of the year, AHEAD, Littleton Main Street and the Littleton Economic Development Task Force were working with Town officials to revitalize the area including that building.

This summer, we initiated a proposal with the Littleton School Board to combine our budget meetings, so that we each could better understand the budgets and ways that we might work together to reduce costs. This fall and winter, a joint budget committee reviewed both town and school budgets.

By the end of the year, the Board of Selectmen entered into a five year contract with Don Jutton for full time Town Manager services. We have been pleased and impressed with the positive, creative and responsible leadership that Don Jutton has provided over the past 18 months. More importantly, we hope that this contract will bring stability and consistency to the office of Town Manager.

In closing, I would like to thank all of the employees of the Town of Littleton for the dedicated work. Additionally, I would like to thank all of the volunteers, elected and appointed officials who have served their community over the past year. We look forward to continuing to work with you and others in the future.

Respectfully submitted,

Burton E. Ingerson  
*Chairman of the Board of Selectmen*

## **Town Manager's Report 1998**

1998 was a year of quiet but significant change for the Town of Littleton. The relocation of the Town Clerk, Tax Collector and Welfare Office, which took place in the fall of 1997, facilitated major changes and much needed improvement to the space occupied by the Littleton Police Department in the Town Building. New financial management and reporting systems for Town government have been initiated at the direction of the Board of Selectmen and we are well along in both system implementation and training in the Departments. Jason Hoch who had previously served as Littleton's Main Street Director, was selected to join the Town Hall staff in a key planning and economic development role when assistant Town Manager, Stu Baker, accepted a position in Canton, New York. Jason's strong technical skills and abundant energy have enabled him to quickly transition into a role of significant benefit to the community.

In the Spring of 1998, Hitchiner Manufacturing agreed to become a partner with the Town of Littleton and the State of New Hampshire in sharing the cost of reconstruction of the Beacon Street Bridge. Their commitment of \$60,000.00 will enable the Town to proceed with this project in 1999 without the need to appropriate additional money.

Littleton Regional Hospital concluded its facilities plan and subsequently secured approvals, and announce this summer its intention to construct a new "state of the art" medical facility on the St. Johnsbury Road. Construction activity was initiated in the late fall of 1998 and will continue through 1999. In keeping with their community focus, Hospital officials have already begun to address the opportunities presented by future community reuse of the existing hospital facility.

A community planning session, which was facilitated by the Director of the New Hampshire Rural Development Council in late summer, has led to a number of exciting community initiatives. The most significant of these was a decision by this Board of Selectmen and the School Board to consolidate their efforts in budgeting and capital planning to insure that the community is presented with logical and understandable spending decisions. Beginning with the 1999 budget process, the Selectmen and the School Board will be presenting their budget proposals to the community through a single budget review and hearing process. The Littleton Planning Board has committed to initiate a capital improvement planning process which the Selectmen and School Board intend to incorporate in developing a five year business plan for the community. This approach should substantially improve communications and understanding between the Town's governing bodies and the voters.

In the late fall, Jeffrey Barton was appointed Deputy Chief of the Littleton Police Department. Jeff joins the force after fifteen years on the Colchester, Vermont Police Department. Jeff has become a recognized regional leader in approaches to community oriented policing. We look forward to the ideas and perspectives he brings to the Department.

In the late fall, the New Hampshire Department of Transportation agreed to a consolidated comprehensive project planning effort for future improvements along the Route 302 corridor, beginning at Beacon Street continuing through Main Street and extending all the way to Exit 41. We are encouraged by the State's willingness to participate in this planning process and hope that in addition to physical roadway improvements, we can also look forward to improving traffic flows and safety improvements along Main Street.

In mid-fall, Wal-Mart opened it's doors and began doing business here in Littleton – early indications are that, in addition to shopping opportunities and convenience for Littleton residents, Wal-Mart will also be attracting a fair number of new shoppers to other business establishments throughout the Town.

As we move rapidly towards the new century, there is no doubt Littleton will face many challenges and opportunities, some which we already know about - closing the old landfill, improving our schools, upgrading and reconstructing many streets and roadways, and identifying affordable, long term waste disposal options - and some which we can only anticipate – dealing with educational and training requirements to maintain and to sustain a healthy work force, attracting and maintaining a healthy and diverse tax base, and reacting and adjusting to new State and Federal regulations and possible tax structures.

Regardless of the changes which will take place and the challenges which will present themselves, success from the perspective of Town government, will be determined by the level and quality of involvement from the community. No Town can remain healthy without good government and the price of good government is participation.

Respectfully,  
Donald R. Jutton  
Town Manager

DRJ/ljd  
mgrpt

TOWN OF LITTLETON  
TOWN MEETING WARRANT

To the inhabitants of the Town of Littleton in the State of New Hampshire, qualified to vote in town affairs:

**FIRST SESSION**

You are hereby notified to meet for the First Session of the annual meeting, to be held at the Littleton High School Auditorium, Littleton N.H. on the Seventh day of February 1998, being Saturday, at nine o'clock in the forenoon (9:00 A.M.). The First Session will consist of explanation, discussion, and debate of each of the following warrant articles, and will afford those voters who are present the opportunity to propose, debate, and adopt amendments to each warrant article, except those articles whose wording is prescribed by state law.

**SECOND SESSION**

You are also notified to meet for the Second Session of the annual town meeting, to elect town officers by official ballot and to vote by official ballot on the warrant articles as they may have been amended at the First Session, to be held at the Littleton Opera House, 2 Union Street, Littleton N.H., on the Tenth Day of March, 1998, being Tuesday, at eight o'clock in the forenoon (the polls are to be open at 8:00A.M. and may not close prior to 7:00 P.M.) to act upon the following:

**THE FOLLOWING RESULTS WERE BY BALLOT VOTE ON MARCH 10, 1998.**

**Article 1.** To choose all necessary officers for the ensuing year (Ballot vote).

Selectman	George Hicks	663 votes
Town Clerk	Judith White	834 votes
Moderator	Gerald Winn	1188 votes
Park Commissioner	David Rapp	814 votes
Trustee of Trust Funds	Janet Costa	1005 votes
Supervisor of Checklist	Donald Sargent	1206 votes
Library Trustees	Cathy Devine	850 votes
	Ralph Doolan	556 votes
	Michelle Stinehour	695 votes

**Article 2.** Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Littleton Zoning Ordinance as follows:

To amend Article IV, Use Requirements, by removing Planned Unit Development as a use allowed in industrial zones by Special Exception.

**ARTICLE 2 WAS DEFEATED 387 YES TO 903 NO**

**Article 3.** Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Littleton Zoning Ordinance as follows:

To amend Article II, Definitions, by adding the following definition, inserted alphabetically:

Self Service Storage Facility: A structure containing separate, individual and private storage spaces of varying sizes, leased or rented on individual leases for varying periods of time. All storage shall be within a storage building; shall not include flammable or hazardous materials, such as gasoline, batteries or explosives; shall not include non-storage functions, such as sale of merchandise, servicing or repair of vehicles or equipment, or the operation of tools or equipment; and shall not include the establishment of a storage or transfer business.

And to amend Article IV, Use Requirements, to allow Self Service Storage Facilities in commercial zones by Special Exception.

**ARTICLE 3 WAS DEFEATED 435 YES TO 876 NO**

**Article 4.** Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Littleton Zoning Ordinance as follows:

To amend Article XIV, Uses Permitted by Special Exception, Section 14.01, Procedure by adding the following :

Any proposed expansion of an existing special exception use must itself receive a special exception from the Board of Adjustment.

**ARTICLE 4 WAS DEFEATED 389 YES TO 908 NO**

**Article 5.** Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Littleton Zoning Ordinance as follows:

To amend Article II, Definitions, by adding the sentence in italics to the definition of principal or main building as follows:

26. Building, Principal or Main: A building in which is conducted the principal use of the lot on which it is situated. In any residential district, any dwelling shall be deemed to be a main building on the lot on which it is situated. Placement of a second principal or main building on a lot shall be considered as a Multi-Family Development under Section 10.01; or as a division of land into two or more sites for the purpose of building development, meeting the requirements of the subdivision regulations for that zone, including the recording of either the approved plan or the subdivision plat.

**1/20/98 AMENDMENT WITHDRAWN BY MAJORITY VOTE OF PLANNING BOARD. THIS ARTICLE WAS INCLUDED ON THE WARRANT BY CLERICAL MISTAKE. THE PLANNING BOARD DOES NOTRECOMMEND ITS PASSAGE.**

**ARTICLE 5 WAS DEFEATED 161 YES TO 1081 NO**



**Article 6.** Are you in favor of the adoption of Amendment No. 5 as proposed by Petition for the Littleton Zoning Ordinance as follows:

To amend Table of Use Regulations, Section 4.02 E, Commercial I, II, III, and IV (Permitted Uses) by adding the use of **Animal Hospital** to the list of Permitted Uses, and by deleting the use of Animal Hospital as a use allowed by Special Exception in the Commercial Zoning Districts.

**"APPROVED" BY THE PLANNING BOARD**

**ARTICLE 6 PASSED 1034 YES TO 254 NO**

**LANDFILL CLOSURE BOND**

**Article 7.** To see if the Town will vote to raise and appropriate the sum of two million dollarS (\$2,000,000) for the closure of the municipal landfill. Said site to remain under the ownership of the Town and control of the Selectmen. Such sum is to be raised by the issuance of serial bonds and notes not to exceed \$2,000,000 in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to take such actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town; additionally to participate in the State Revolving Fund (SRF - RSA 486:14) established for this purpose, and to allow the Selectmen to expend such monies as become available from the state and federal governments and pass any vote relating thereto. Any income derived from the temporary investment of the bond proceeds shall be returned to the General Fund (2/3 ballot vote required for approval).

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 7 WAS DEFEATED 651 YES TO 616 NO**

**BEACON STREET BRIDGE REPLACEMENT**

**Article 8.** To see if the Town will vote to raise and appropriate the sum of ninety eight thousand dollars (\$98,000) for the construction and engineering of the Beacon Street Bridge

Replacement, and to authorize the issuance of not more than ninety - eight thousand dollars (\$98,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon said bond funds to be used in conjunction with \$230,000 already appropriated by action of the 1995 Town Meeting; furthermore to authorize the Selectmen , as agents to expend both the capital reserve funds created for this purpose; (two third (2/3) majority ballot vote required for approval.)

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 8 WAS DEFEATED 853 YES TO 452 NO (2/3 MAJORITY VOTE REQUIRED)**

**HIGHWAY GARAGE EXPANSION**

**Article 9.** To see if the Town will vote to raise and appropriate the sum of seventy four thousand, two hundred dollars (\$74,200) to make repairs to and expand the Municipal Highway Department Garage.

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 9 WAS DEFEATED 531 YES TO 729 NO**

## **PURCHASE OF SKID STEER**

**Article 10.** To see if the Town will vote to raise and appropriate the sum of twenty-seven thousand dollars (\$27,000) to purchase a Skid Steer for the Transfer Station, said funds to come from the Transfer Station unexpended fund balance as of December 31, 1997.

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 10 PASSED 771 YES TO 499 NO**

## **PURCHASE OF GLASS RECYCLING BUNKER**

**Article 11.** To see if the Town will vote to raise and appropriate the sum of four thousand, eight hundred and sixty-two dollars (\$4,862) to purchase a glass recycling bunker for the Transfer Station, said funds(\$3,662) to come from the Transfer Station unexpended fund balance as of December 31, 1997 and (\$1,200) from a matching grant; and further, to authorize the Board of Selectmen to apply for receive and expend said grant and to execute any documents related thereto.

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 11 PASSED 921 TO 370 NO**

## **HOUSEHOLD HAZARDOUS WASTE COLLECTION**

**Article 12.** To see if the Town will vote to raise and appropriate the sum of six-thousand five hundred dollars (\$6,500) to pay for the expense of conducting a Household Hazardous Waste Collection & Paint and Battery Recycling effort at the Town Transfer Station, said funds to come from the Transfer Station unexpended fund balance as of December 31, 1997.

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 12 PASSED 970 YES TO 328 NO**

## **PURCHASE OF TRUCK/BACKHOE**

**Article 13.** To see if the Town will vote to raise and appropriate

the sum of one hundred forty-three thousand , six hundred eleven dollars (\$143,611) to purchase a new 6 wheel truck (at a cost of \$54,000 after trade) and a new back-hoe (at a cost of \$89,111 after trade and municipal discount) for the Littleton Highway Department.  
**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 13 WAS DEFEATED 556 YES TO 717 NO**

**RECONSTRUCTING/REPAVING MANN'S HILL ROAD**

**Article 14.** To see if the Town will vote to raise and appropriate the sum of one hundred fifty-one thousand, two hundred sixty dollars (\$151,260) for the purposes of reconstructing and repaving approximately 5800 l.f. of Mann's Hill Road and approximately 4500 l.f. of Mt. Eustis Road.

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 14 PASSED 690 YES TO 589 NO**

**RESURFACE EDENCROFT RD/OLD WATERFORD RD & BALCOM RD**

**Article 15.** To see if the Town will vote to raise and appropriate the sum of thirty thousand, eight hundred eighty-two dollars (\$30,882) to resurface with chip seal Edencroft Rd., Old Waterford Rd., and Balcom Rd.

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 15 WAS DEFEATED 577 YES TO 680 NO**

**VACATION ACCRUAL FUND**

**Article 16.** To see if the Town will vote to approve transfer of the Vacation Accrual Fund into a Trust Fund as recommended by the Town's Auditor, and authorize the Board of Selectmen to take appropriate action and execute documents as may be necessary. (This is an administrative authorization and has no tax impact).

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 16 PASSED 961 YES TO 288 NO**

CONTINUE "COP FAST " POSITION

**Article 17.** To see if the Town will vote to raise and appropriate the sum of twenty seven thousand, five hundred dollars (\$27,500) for the purposes of continuing the patrolman's position in the Littleton Police Department previously funded by a Federal "COPS FAST" Grant.

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 17 PASSED 646 YES TO 615 NO**

LITTLETON REGIONAL HOSPITAL STUDY

**Article 18.** To see if the Town will vote to raise and appropriate the sum of zero dollars (\$0) for the purposes of undertaking a study of reuse alternatives for the Littleton Regional Hospital Building and restoration, repair and future use alternatives for the Littleton Town Hall; and creating conceptual plans therefor; and preparing a report to the Selectmen prior to the 1999 annual Town Meeting.

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 18 WAS DEFEATED 537 YES TO 701 NO**

TOWN BUDGET

**Article 19.** "Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling, four million, twenty three thousand, eight hundred ninety seven dollars (\$ 4,023,897.00).

Should this article be defeated, the operating budget shall be three million, nine hundred, ninety-nine thousand, four hundred and forty dollars, (\$3,999,440.00), which is the same as last year, with certain adjustments required by previous action of the Board of Selectmen or by law or the governing body may hold one special meeting, in accordance with RSA 40:12, X and XVI, to take up the issue of a revised operating budget only".

**ARTICLE 19 WAS DEFEATED 535 YES TO 703 NO**

**EMPLOYEE UNION CONTRACT**

**Article 20.** To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Town of Littleton and AFSCME Local 1348 (representing public works and fire department employees), which calls for the following increases in salaries and benefits:

<u>Year</u>	<u>Estimated increase</u>	
1998	\$ 14,069	
1999	\$ 25,846	2000
\$ 24,095		

and further to raise and appropriate the sum of fourteen thousand, sixty-nine dollars (\$14,069) for the 1998 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 20 PASSED 675 YES TO 586 NO**

**POLICE UNION CONTRACT**

**Article 21.** To see if the Town will vote to approve the cost items included in the agreement reached between the Town of Littleton and the State Employees Association of NH Chapter # 57, (representing police department employees), which calls for the following increases in salaries and benefits:

<u>Year</u>	<u>Estimated increase</u>
1998	\$ 15,800
1999	\$ 15,616
2000	\$ 16,918

and further to raise and appropriate the sum of fifteen thousand, eight hundred dollars (\$15,800) for the 1998 fiscal year, such sum

representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 21 PASSED 699 YES TO 562 NO**

#### **LIBRARY IMPROVEMENTS**

**Article 22.** To see if the Town will vote to raise and appropriate the sum of fourteen thousand dollars (\$14,000) to make necessary improvements to the electrical and telephone wiring systems in the Library and to add new telephones.

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 22 PASSED 715 YES TO 563 NO**

#### **STREET LIGHT**

**Article 23.** To see if the Town will vote to raise and appropriate the sum of Fifty two thousand five hundred dollars (\$52,500) for the purpose of replacing street lights on Main Street; seventeen thousand five hundred dollars (\$17,500) of said funds are to be raised by property tax, the balance of thirty five thousand (\$35,000) is to be generated by private donations. The Selectmen are authorized to undertake this project only after all private donations have been raised and placed on deposit with the Town. It is intended that these funds will not lapse for a period of three years or until the project is complete whichever date occurs first. **RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 23 PASSED 647 YES TO 14 NO**

#### **PETITIONED ARTICLES**

#### **MEALS ON WHEELS**

**Article 24.** By petition: To see if the Town will vote to raise and appropriate the sum of ten thousand six hundred ten dollars

(\$10,610) for support of home delivered meals, senior citizen dining room services, transportation and social services provided by the Littleton Area Senior Center for older residents of the Town.

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 24 PASSED 1097 YES TO 198 NO**

**REGIONAL HOSPITAL**

**Article 25.** By petition: To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to the Littleton Regional Hospital for the purpose of helping defray the costs associated with providing free medical services to the citizens of the Town of Littleton.

**NOT RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 25 WAS DEFEATED 458 YES TO 799 NO**

**NORTH COUNTRY HOME HEALTH**

**Article 26.** By petition: To see if the Town will vote to raise and appropriate the sum of fourteen thousand, five hundred and fifteen dollars (\$14,515) for the support of the home health care, supportive care, medical hospice and community health programs and services of North Country Home Health Agency, Inc. for residents of Littleton, NH. **NOT RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 26 PASSED 711 YES TO 552 NO**

**FOURTH OF JULY FIRE WORKS**

**Article 27.** By petition: To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to the Littleton Area Chamber of Commerce for the purpose of funding a fireworks display on July 4, 1998.

**NOT RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 27 WAS DEFEATED 428 YES TO 829 NO**

**TRI-COUNTY C.A.P.**



**Article 28.** By petition: To see if the Town will vote to raise and appropriate the sum of four thousand dollars (\$4,000) for Tri-County Community Action Program, Littleton, to offer energy, rental, housing and food or other emergency assistance to the low-income, elderly and handicapped residents of Littleton. .

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 28 PASSED 848 YES TO 410 NO**

#### **WHITE MOUNTAIN MENTAL HEALTH**

**Article 29.** By petition: To see if the Town of Littleton will vote to raise and appropriate the sum of nine thousand, five hundred and six dollars (\$9,506) as the Town's contribution to White Mountain Mental Health and Development Services, a non-profit mental health and development service center.

**NOT RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 29 WAS DEFEATED 437 YES TO 807 NO**

#### **MOUNT WASHINGTON REGIONAL AIRPORT**

**Article 30.** By petition: To see if the Town will vote to authorize the Board of Selectmen to enter into an Inter-Municipal Agreement for the purpose of creating a regional authority to operate the Mount Washington Regional Airport of Whitefield; and further, to raise and appropriate .50 cents per capita or the sum of three thousand six dollars (\$3,006) to pay Littleton's share of the Operating Budget for the Mount Washington Regional Airport; and to direct the Board of Selectmen to include, hereafter, an appropriation for the airport in its annual budget.

**(a copy of the proposed Inter-Municipal Agreement has been posted with a copy of the Warrant, and copies of the proposed Agreement are available at the Town Clerk's office. This Agreement will not go into effect unless at least 5 towns with a combined population of 10,000 people approve the Agreement).**

**RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 30 WAS DEFEATED 541 YES TO 719 NO**

**AMERICAN RED CROSS**

**Article 31.** By petition: To see if the Town will vote to raise and appropriate the sum of two thousand four dollars (\$2,400) for the Greater White Mountain Chapter American Red Cross. The Town's contribution is used to assist victims of disaster which include house fires and flooding of individual homes.

**NOT RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 31 WAS DEFEATED 583 YES TO 677 NO**

**NORTH COUNTRY Y.M.C.A.**

**Article 32.** By petition: To see if the Town will vote to raise and appropriate the sum of Five hundred dollars (\$500) for the North Country Y.M.C.A.

**NOT RECOMMENDED BY THE BOARD OF SELECTMEN**

**ARTICLE 32 WAS DEFEATED 439 YES TO 815 NO**

**Article 33.** To transact any other business that may legally come before said meeting.

Dated and signed on January 26, 1998 and ordered posted by the undersigned members of the Town of Littleton, New Hampshire Board of Selectmen.

Stephen L. Costa, Chairman  
Burton E. Ingerson, Selectman  
Donald A. Craigie, Selectman

A TRUE COPY ATTESTED BY: *Faye V. White*  
FAYE V. WHITE, TOWN CLERK



**MASON+RICH**

PROFESSIONAL  
ASSOCIATION  
  
CERTIFIED  
PUBLIC  
ACCOUNTANTS

December 17, 1998

Board of Selectmen  
Town of Littleton  
Littleton, New Hampshire 03561

Dear Selectmen:

We were at the Town Office on December ninth and tenth and performed our preliminary interim audit tests for the 1998 year. While our audit tests were preliminary in nature, we were pleased to note that the current accounting procedures and policies were much improved from 1997. We found that the items discussed in our 1997 management letter had been addressed. However, additional improvements still need to be addressed. With the continued cooperation and dedication of Town management and employees to address and implement recommended changes, we are confident that suggested improvements to the accounting procedures and policies will continue to be implemented by the Town.

In particular, we found during our preliminary interim audit tests that the Finance Office had addressed our previous recommendations on timely, monthly account reconciliations, including reconciliations of the cash accounts, accounts receivable, taxes receivable, accounts payable and payroll liability accounts. We noted at the Tax Collector's office that the recommended monthly reconciliation process is being done every month and that Sewer warrants are now given to the Tax Collector by the Board of Selectmen. We will be forwarding an updated, detailed draft on the current status of all of the 1997 auditor's recommendations to you after the first of the year.

We are scheduled to return to the Town in March and would anticipate, assuming that all necessary financial data is available for us in March, that a draft would be available for the Board's review within eight weeks after our field work is completed.

Sincerely,

John E. Lyford, CPA  
MASON + RICH PROFESSIONAL ASSOCIATION  
Certified Public Accountants

SIX  
BICENTENNIAL  
SQUARE  
  
CONCORD  
NEW HAMPSHIRE  
03301  
  
FAX: (603) 224-2613  
(603) 224-2000  
  
1247  
WASHINGTON  
ROAD  
SUITE B  
P.O. BOX 520  
  
RYE  
NEW HAMPSHIRE  
03870-0520  
  
FAX: (603) 964-6105  
(603) 964-7070

## Long - Term Indebtedness

For the Fiscal Year Ended December 31, 1998  
(Unaudited)

Long-term debt payable at December 31, 1998, is comprised of the following individual issues:

Description of Issue <u>General Obligation Debt Payable</u>	<u>Original Amount</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Interest Rate %</u>	<u>Outstanding as of 12/31/98</u>
1989 Series B Waste Water Treatment Bond	\$ 4,260,000	1990	2009	6.70%	\$ 2,325,000
1990 Series B Waste Water Treatment Bond	\$ 1,440,000	1990	2010	6.50%	\$ 840,000
1991 Series E Public Improvement Bond - Bridge	\$ 225,000	1992	2011	6.50%	\$ 130,000
USDA - Rural Development Waste Water Treatment Bond	\$ 177,500	1991	2021	5.00%	\$ 135,700
USDA - Rural Development Industrial Park Access Road	\$ 519,000	1995	2024	5.25%	<u>\$ 484,888</u>
Total General Obligation Debt Payable - December 31, 1998					<u>\$ 3,915,588</u>

### Capital Leases Payable

1997 Fire Truck Lease Purchase	\$ 192,700	1997	2006	5.30%	<u>\$ 156,148</u>
Total Capital Leases Payable - December 31, 1998					<u>\$ 156,148</u>
<u>Total General Long-Term Debt Account Group</u>					<u>\$ 4,071,736</u>

### Annual Requirements To Amortize General Account Group

<u>Fiscal Year Ending December 31, 1998</u>	<u>Governmental Fund Debt</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1999	\$ 310,275	\$ 251,429	\$ 561,704
2000	310,762	230,862	541,624
2001	311,275	210,269	521,544
2002	306,814	189,650	496,464
2003	307,382	169,327	476,709
2004-2024	2,369,080	774,095	3,143,175
<u>Totals</u>	<u>\$3,915,588</u>	<u>\$1,825,632</u>	<u>\$5,741,220</u>

SUMMARY OF VALUATION  
Annual Report – 1998

CURRENT USE LAND	1,131,424
RESIDENTIAL LAND	51,276,131
COMMERCIAL/INDUSTRIAL	<u>19,799,300</u>
 TOTAL TAXABLE LAND	 72,206,855
 RESIDENTIAL BUILDINGS	 112,090,700
MANUFACTURED HOUSING	5,382,300
COMMERCIAL/INDUSTRIAL BUILDINGS	<u>46,632,698</u>
 TOTAL TAXABLE BUILDINGS	 164,105,698
 PUBLIC UTILITIES	 98,130,773
 VALUATION BEFORE EXEMPTIONS	 334,443,326
 BLIND EXEMPTIONS	 210,000
ADJUSTED ELDERLY EXEMPTIONS	<u>1,469,000</u>
 TOTAL EXEMPTIONS OFF VALUE	 1,679,000
 NET VALUATION ON WHICH TAX RATE IS COMPUTED	 332,764,326
 VETERAN EXEMPTIONS	 39,300
DISABLED VETERANS	<u>4,200</u>
 TOTAL TAX CREDITS	 43,500
 NON-TAXABLE LAND AND BUILDINGS	 43,363,017

PROPERTY TAX RATE  
1988 - 1998

	<i>In-Town</i>	<i>County</i>	<i>School</i>	<b>Total</b>
<i>1988</i>	\$7.32	\$1.22	\$16.20	<b>\$24.74</b>
<i>1989</i>	\$6.67	\$1.32	\$17.35	<b>\$25.34</b>
<i>1990</i>	\$6.92	\$1.32	\$18.10	<b>\$26.34</b>
<i>1991</i>	\$7.17	\$1.45	\$19.11	<b>\$27.73</b>
<i>1992</i>	\$8.09	\$1.49	\$22.16	<b>\$31.74</b>
<i>1993</i>	\$8.67	\$1.57	\$23.18	<b>\$33.42</b>
<i>1994</i>	\$8.55	\$1.55	\$23.81	<b>\$33.91</b>
<i>1995</i>	\$8.45	\$1.48	\$25.16	<b>\$35.09</b>
<i>1996</i>	\$5.17	\$1.18	\$17.16	<b>\$23.51</b>
<i>1997</i>	\$5.52	\$1.23	\$17.92	<b>\$24.67</b>
<i>1998</i>	\$6.27	\$1.23	\$17.14	<b>\$24.64</b>

Littleton Conservation Commission  
Annual Report 1998

Littleton Conservation Commission has once again operated with a complete board of seven members and two alternates. Constance McDade and Joe Evans are new members, while Bill Nichols and Carlton Schaller serve as alternates.

Work is progressing on the Dells Restoration Project with substantial financial support from New England Power, Walmart, the Ammonoosuc Chapter of Trout Unlimited, and the newly formed Marion Craigie Howland Trust Fund. We have engaged Ray Lobdell, environmental consultant, to initiate the permit application process in January.

Several applications made to the Commission were followed-up with site reviews. We intervened in the proposed Shaws development project and referred the application to the Wetlands Bureau.

The Commission continues to support youth projects. We sponsored two young people, Ethan Bouchard and Tristin Tuite, to spend a week at Barry Conservation Camp learning the importance of protecting our natural resources. In addition, the Boy Scouts' Klondike Derby was held at the Dells for the second year.

Improvements to our properties have included a picnic table at the top of the Kilburn Crag trail at the suggestion of area Cub Scouts which offers a place to relax and enjoy the spectacular view. In addition, several new picnic tables were made to replace broken ones at the Dells. Bill Nichols spent hours cleaning up felled trees from wind damage on the Pine Hill trails, and members also cleared the path at Kilburn Crag.

Carl Schaller has submitted several articles to local newspapers in an effort to keep the community informed about the Commission's projects. Our meetings are open to the public and held at 7:00 p.m. on the second Monday of every month at the Littleton Town Building. We welcome community input.

Submitted by: Priscilla Didio, Secretary  
for Wendell Lucas, Chairman

## **Town Engineer Annual Report**

In January 1998, the Town of Littleton contracted with North Country Council to provide circuit riding engineering services. In the absence of a Town Engineer, North Country Council engineering staff was made available to respond to the Town's engineering needs.

In April we were involved in meetings with the New Hampshire Wetlands Bureau relative to the Town owned land near the industrial park. The purpose of the meetings was to determine wetland permitting issues related to development of the land.

During the months of May through November we completed an Emergency Action Plan for Dells Pond Dam. This plan provides information on the capacity of the dam and the procedures to follow in the event of a failure.

North Country Council provided design assistance for the Town Hall parking lot expansion to allow for additional parking spaces and better traffic flow for the facility.

In June we worked on some issues relative to access off of the Industrial Park Road at the railroad crossing and the Curran/Byron parcels.

We are currently working on an assessment of the Gravel Roads in Littleton. The report will be utilized to develop a capital improvement program for upgrading and maintaining the gravel roads in Town.

It's been a pleasure working with the community.

Respectfully submitted

Cathy Furtek Conway, P.E.  
Project Engineer  
North Country Council



## Littleton Fire Department- 1998

1998 was a year of change for the Town of Littleton and the Fire Department. The expansion of business and industry was the largest we have ever seen. The number of people traveling to Littleton to work continues to increase, with the number of people traveling to Littleton to shop is increasing faster. The increase in traffic and resulting congestion has presented challenges for all emergency services. The Fire Department has increased medical training in anticipation of more traffic accidents and the expectation of medical assistance being provided by the Fire Department. Hitchiner Manufacturing donated an automatic external defibrillator to the department in June. Training for the defibrillator was provided to fourteen medically trained firefighters. As of August 1<sup>st</sup> the department began responding to 911 calls involving serious trauma, unconscious, and unresponsive patients. The department provides initial patient assessment and care as well as assisting ambulance crews upon their arrival. The medical training our firefighters received is paying off as crews have responded to numerous calls of this type. The annual training schedule now includes monthly medical training in conjunction with training for fire suppression and specialized rescues.

Training sessions are held twice monthly, with additional training held at the NH Fire Academy, the National Fire Academy, and regional fire schools. EMT refresher training is held at Woodsville Emergency Services. A training session was conducted with Dalton Fire Department in October. A house donated by Rod and Donna Trahan provided several training sessions involving search and rescue, suppression, and venting.

Infrastructure improvements are a side benefit of expansion. The water line that serves Wal-Mart was brought across the Ammonusuc River and will enable the water supply for Meadow Street to increase dramatically. New hydrants have been added in the Industrial Park, and more will be installed for the new hospital and Shaw's Supermarket. The new hydrants that are planned for West Main Street and the St. Johnsbury Road will give increased protection to the West end, Hilltop Road, and Slate Ledge Road. Littleton Water and Light replaced several hydrants that dated back to the turn of the century with new hydrants.

It is a pleasure to report that the condition of our apparatus is excellent. We have been very pleased with the performance of both KME pumpers. The aerial ladder truck passed its yearly inspection performed by American Test Center. We expect to be able to utilize this truck for at least eight more years.

Personal protective clothing has been placed on a replacement schedule that will keep our personnel in safe, dependable gear at all times. All members are equipped with gear that offers them maximum protection. Breathing apparatus are in a flow test rotation; this meets all OSHA and NIOSH requirements and guarantees our fire fighters that their breathing apparatus will perform as required. Breathing apparatus have been upgraded and the weight has been decreased. We implemented a change in size of water supply hose in 1997 and continued it this year. We have increased hose diameter from four inch to five inch, reducing friction loss by more than sixty percent. Fourteen hundred feet of five inch hose are in service now, five hundred feet more will be added in 1999.

The “on call ” firefighters are the backbone of the Fire Department. Call firefighters leave their jobs in the day and their families in the middle of the night to help others in need. The level of training is high and the commitment is great. The call firefighters are often the unsung heroes of the fire service. Littleton can be proud of the call firefighter force, they are the reason that we can provide the service we do.

We hope everyone enjoyed our fire apparatus parade during Fire Prevention Week. The noisy, but fun parade kicks off Fire Prevention Week each year. Firefighters take a fire prevention message to all schools, sponsor a poster contest, and conduct fire and evacuation drills. Poster contest winners are taken to school aboard a fire truck, a memory the kids will always have.

The Fire Department has a juvenile firesetter program. This program is designed to help children and their families cope with firesetting behavior. The most frequent type of firesetting that occurs is known as “curiosity” firesetting. This type is usually associated with younger children who are testing their environment. They simply want to learn about fire. We feel by satisfying their curious nature and educating them about fire, we can make them a safer individual and stop the firesetting before it progresses into other types of behavior. Don’t feel alone, you are not the only one dealing with this type of problem. If you or someone you know has this type of problem, stop in or call the fire station, 4-2137, so we can help you get through this problem.

Many area agencies are crucial to our operation. The assistance of Littleton Public Works, Littleton Police Department, Littleton Water and Light, NH Department of Transportation, NH State Police, Grafton County Sheriff’s Office, and Ross Ambulance is greatly appreciated. The Fire Departments of Whitefield, Bethlehem, Dalton, Franconia, Lisbon, and Monroe are always ready and willing to come to our assistance. The mutual aid systems we belong to, Twin State and North Pact, give us depth in personnel and equipment that we could never supply by ourselves.

At this time the Littleton Fire Department would like to remember a fellow firefighter from Saint Johnsbury, Vermont who died in the line of duty at a structure fire in September of 1998. Firefighter Eugene McDonough, our thoughts and prayers are with you, your family and your fraternal brothers at SJFD.

Respectfully Submitted,

Chief Peter Poulsen

## LITTLETON PUBLIC LIBRARY

Kathryn Taylor, after serving as Director of the Littleton Library for 18 years, left for Westerly, Rhode Island, and is now the Executive Director of their Public Library. Her term as our director was filled with milestones. Kathryn initiated the Book Endowment and Art Restoration Fund Drive. This year's fund drive, chaired by Ralph Aldrich, a former board member, has been dedicated to Kathryn. She worked closely with the NH Humanities Council and brought innovative programming to NH from as far away as Canada. Kathryn also served the Town of Littleton as Interim Town Manager and as Selectman for one term, as well as a Director of the Chamber of Commerce. She also chaired the NH Library Association and served on the Commission on the Status of Women. In 1986 she was named Librarian of the Year for the State of New Hampshire. She was also honored as the Littleton Area Chamber of Commerce's Citizen of the Year. A final honor, coming as a result of her efforts in coordinating the Main Street application, was having the Littleton Library receive the "Best Small Library in America Award" from the American Library Association. Along with the award came a check for \$1,000. We will miss her vision, direction, and friendship.

Staff additions in 1998 include Dee Rupert who is assisting in the 3-year Libraries for the Future grant and Jeanne Dickerman who was hired as Technical Services Librarian.

In June the board voted to extend library hours for the convenience of its patrons by reopening Mondays. They also added extra hours during the week so we are now open Monday through Friday from 10 to 7 and on Saturday from 10 to 2. The library, for the first time, offered internet access and word processing to its patrons. In June we had our first annual gala, a party to raise funds for the renovation of the building. In January of 1999, the room to the right of the main desk will have the walls repainted and the oak trim around the windows and on the fireplace stripped to its original finish. In charge of the project is Doreen Miner, a member of the gala committee. Also in the way of ongoing restoration, the oil painting "Carriage Road on Mt. Washington" has been taken to Massachusetts to be renovated.

During 1998 the Library sponsored a variety of special programs. In cooperation with the Village Book Store, we sponsored "National TV Turn Off Week." Children were encouraged to turn off the television and participate in such activities as storytelling, a magic show, on-going crafts, and a discussion with Katherine and John Paterson, well-known authors of children's books. In partnership with Libraries Online Outreach North, the library hosted a series on alternative medicine. Programs on chronic pain management, energy healing with magnets, and herbal medicine were well attended. We will continue this program in 1999. The NH Humanities Council helped the library fund the program "No, But I Saw The Movie: Films and the Books That Inspired Them" and the book discussion series "Spiritual Visions and Quests: Pilgrimages." They also funded "Abigail Adams: Remember the Ladies", a one-woman presentation by Linda Myers. In addition to these programs, we hosted "Poetry From the North Country" with Wilbur Willey and Dr. Parker Towle, "The History of Witchcraft" presented by Dr. Alan Moberly, "Teaching Your Child Self-Esteem" with Dr. Robert Bernstein, and "Experiences in Nicaragua" presented by Mike Boudreau.

As usual, we had our annual Home School Open House, winter reading partners program, a Fourth of July Reader's Bicycle Parade, and a lively Summer Reading Program, "Live Free and Read." Heather Stalaboin supervised the day to day operations and kept the program running smoothly. For the first time, for older readers, we hosted Junior Great Books, led by Kathy Ross. In partnership with the Littleton Area Chamber of Commerce, each Saturday during the Christmas season, we host entertainment and crafts along with visits from Santa.

Patricia McLure bequeathed a sum of money to be used for a permanent program room. Work will begin next year on the Patricia McLure Meeting Room.

All of the staff and the Board of Trustees would like to salute our faithful volunteers. They help to lighten our work considerably. Thank you, Niki Richey, Bea D'Etcheverry, Tom Cuddihy, Denise Brintle, Eschol Goodell, Caroline Gale, Pat Jansen, June Snow, Tim Steriti, and Kate Kilkenny and Myles Lobdell from the White Mountain School. Mavis Clough, the Littleton Garden Club and Peter Overbaugh kept us beautiful inside and out.

I would like to thank the very dedicated staff that wholeheartedly supports the Littleton Library and its activities: Steffaney Highland, Jeanne Dickerman, Gwen Howe, and Dee Rupert. We all wish Dominique Warner the best as she and her husband, Jeff, leave for their new home in Montana

And we, as a staff, thank the Board of Trustees for all the assistance they have given us through 1998.

Ellen Morrow, Assistant Librarian

LITTLETON PUBLIC LIBRARY  
ANNUAL REPORT  
FOR THE PERIOD JANUARY 1, 1998 THROUGH NOVEMBER 30, 1998

STATISTICS

Books on Hand 1/1/98	42,858
Books Added	1,976
Books Discarded	<u>825</u>
 Total Books	 44,009
 Adult Circulation	 39,872
Juvenile Circulation	<u>24,009</u>
 Total Circulation	 63,881
 Littleton Borrowers	 1,569
Non-resident Borrowers	251

Note: Re-registration began January 1998.

LITTLETON PUBLIC LIBRARY  
BOARD OF TRUSTEES REPORT - 1998

DONATIONS HAVE BEEN GIVEN IN MEMORY OF THE FOLLOWING:

James Alt	Dr. Frank Dudley	John Leech
Dorothy Aldrich	Stanley Litchfield Ford	Rod MacKenzie
Allard/Vigneault Families	Irene Fournier	Pat McLure
Marion Allen	Yvonne Fournier	Dr. Harry McDade
Evan Anderson	Douglas Garfield	Linda McGoldrick
"Babe"	Frederick Girouard	Bea Miles
Francis Babin	Heather Griffith	Mary Monahan
Veronica Babin	Leila Hadlock	Richard Morton
Margaret Beere	David Harris	Madeleine Philbrook
Andrew P. Belanger	John Hayden	Elizabeth Pike
Jason Belmore	Helen Hayes	Mary Porfido
Dr. James & Faye Bogle	Madeline Henry & Steve Carbonneau	Joseph & Anita Roy
Carl Boudreau	Nora Hesseltine	Arthur Schoff
Edward James Cavanagh	Dr. & Mrs. Richard Hill	Elizabeth Shattuck
Rose Cheney	Mildred Hodgdon	Paul Sherrard
Edward Clark	Cammie Hrynio	John Smith
Charles Claypool	Alice Hyde	John Spencer
Beatrice Colby	Virginia Kelly	Justin Stillings
Charles "Chuck" Craigie	Norman Kinne	Arlene Strong
Francis & Lulu Cryans	Barney Knapp	Belle Sylvestre
Arnold Daine	Pauline Colpitts Koehnen & Bernie Koehnen	Mary Thyng
Gladys Daine	Henry LaBarre	Arthur Twombly
Michael Dexter	Kenneth Lavoie	Alice Watts
Angelica Dilone	Edward Lauderbaugh	Valentin Weber

ORGANIZATIONS THAT HAVE GIVEN BOOKS:

Fraternal Order of Eagles Auxiliary	Littleton Area Family Violence Council
North Country League of Women Voters	Friday Club

ADOPT-A-BOOK MEMBERS:

Dr. & Mrs. William Miner	Holly Soule
Josh Tremblay	Mary Tremblay

BIRTHDAY CELEBRATION BOOKS WERE GIVEN FOR THE FOLLOWING CHILDREN:

Alysa Berwald	Stefan Cavezzali	Sean Stinehour
Casey Berwald	Nash Richey	Annie Zanger
Katie Boivin	Jason McKinley Stamp	Ari Zanger
Tom Boivin	Sarah Stinehour	Ian Schloss

Respectfully submitted,  
Vincent Satinsky, Chair

December 10, 1998

## 1998 Park Commission Annual Report

This was a year that saw some changes to the Parks Department. Most of which were not visible to the passer by. Park commission chairman Robert Whitcomb declined to run again after many years of dedicated service to the parks. His expertise and devotion to the park program will be missed. Many thanks to Bob, Jim Lindorf, Steve Costa and Friends of Remick Park for their continued support of the park commissioners. Park Superintendent Brian Lineman moved on after many years on the job. His hard work over the years got the parks to where they are today. Best of luck to him in his future endeavors, and thanks from all the commissioners past and present for his dedicated service for all those years. Mike Spaulding has taken over as park superintendent and filled the vacant shoes quite well.

The main field at Remick has received a new backstop, as has the Bambino field. The Aphrop Field now has new dugouts, and the Norton fields now are the sites of a long jump pit used by the high school and a kick board used by the numerous soccer programs in town. Many thanks again to the Clark family for their donation of the water fountain. It is now in use by the playground at Remick Park. We also want to thank the Littleton Garden Club for their help with the flowerbeds around the Gazebo.

The summer programs were a big success again this year. Judy Latulip, Kelly Bedor, and the entire staff did another excellent job with the park program. The numbers of participants continue to grow every year. The pool had another successful season. Thanks to Sue Shaw and Katie Fillion and the rest of the pool staff for a great year.

Thanks to Littleton Water and Light for their efforts to help us get the pool up and running every year. Thanks also to the Fire Dept. for their help with the filling of the pool. Thanks go out to Larry Jackson and the highway dept for all they do to help the parks over the season. We want to thank Clint Clough for the use of his tractor to make ice, for skating, in the winter months. We hope we can put it to a lot of use this winter.

More and more people use the park fields each year and we are glad to be able to provide space for all that want to use the parks for their functions. We all know that field space is limited but we will always try to find a time and a place for groups of all ages to be able to use the facilities. Robert's Brothers Circus and the Fourth of July festivities are just a couple of examples of community events that use the parks.

Many thanks to Littleton High School and the athletic department for their help and backing for the past year.

Our thanks go out to Hitchner Manufacturing for the continued use of their property for the Pony League field. We will be losing that space when the Beacon St. Bridge project gets underway. Littleton Home Health has allowed us to use their back field for our needs and we want to thank them for their continued generosity.

Long range planning has begun on the Eaton Property with hopes to have some activity in 1999. Come up and use the trails as they are now and see the great views and the potential this property has for the future.

Littleton Park Commissioners

Jon Wood

Todd McKee

Dave Rapp

## PLANNING, ZONING AND ECONOMIC DEVELOPMENT REPORT

This year, the office of Planning, Zoning and Economic Development was extremely busy. Both the Planning Board and the Zoning Board of Adjustment heard more cases in 1998 than in 1997. Similarly, building permit applications increased 35% this year.

The year began with plans for the Butson's expansion and Wal-Mart undergoing final review by all Department Heads. Additional large projects reviewed included expansion to Colonial Court, Littleton Coin Company, Shaws and Littleton Regional Hospital. Numerous permits were processed for additions and home improvements for homeowners.

The office has expedited the building permit process, so that most permits can be issued within a week or less of filing. The office also works with the Superintendent of Public Works to coordinate issuing of driveway permits and sewer connections as well as with the Fire Chief to assign E-911 addresses to new buildings. If you are planning new construction, an addition to a building or a new driveway, please contact the Planning and Zoning Office, so that we can work with you to determine if any permits are required.

The work in the Planning and Zoning office was shared by Assistant Town Manager Stu Baker, Planning and Zoning Secretary Carol Cullen and Stephen Griffin and Richard Canuel from Municipal Resources, Inc. In June, Jason Hoch, former director of Littleton Main Street, Inc. was asked to fill the vacancy in the position of Planning and Economic Development Coordinator following the departure of Stu Baker. By year's end, nearly all planning and zoning work was handled by in-house staff, reducing the dependence on outside consultants.

The Planning and Economic Development Office has undertaken a variety of initiatives during 1998 to further sound economic development in Littleton. In the summer, the Town and LIDC worked together on a Master Plan for development in the Industrial Park. By fall, the Town, AHEAD, Littleton Main Street and the Littleton Economic Development Task Force were reviewing designs and potential sources of funding for revitalizing the Ammonoosuc and Green Street neighborhoods downtown. Furthermore, plans were developed for a comprehensive plan to address traffic, parking and safety issues throughout the Main Street area. Finally, the office has been active in efforts to develop a new Educational Center in Littleton.

<b>PLANNING BOARD</b>	
Meetings	24
Subdivisions	9
Excavation permits	0
Net new lots approved	11
Lot line adjustments	8
Second site subdivisions	5

<b>BUILDING PERMITS</b>	
Total permits granted	152
<i>Building permits</i>	<i>132</i>
New homes	15
Mobile homes	17
Additions/alterations	76
Commercial development	7
Commercial additions	16
Multifamily	1
<i>Site work permits</i>	<i>1</i>
<i>Zoning clearance permits</i>	<i>19</i>

<b>ZONING BOARD OF ADJUSTMENT</b>	
Cases	40
<i>Special Exceptions</i>	<i>23</i>
Approved	20
Withdrawn	2
Denied	1
<i>Variances</i>	<i>16</i>
Approved	15
Withdrawn	1
<i>Appeal of Administrative Decision</i>	<i>1</i>
Motions for rehearing	2

## Planning Board

The Littleton Planning Board spent much of its time this year hearing subdivision cases. For these cases, the role of the Planning Board is to determine if the proposed subdivision complies with local rules and if it will be reasonably safe and appropriate. The personal opinions of the board members about whether the proposed change is “good” or not, play no role in the board’s decisions.

### **PLANNING BOARD**

Robert C. May, Jr., *Chair*  
Charlie Ryan, *Vice Chair*  
Paul McGoldrick  
Anthony Ilacqua  
Donald Butson  
Edward Haines  
Burton Ingerson, *ex-officio*  
Katharine Terrie, *alternate*

### **ZONING BOARD OF ADJUSTMENT**

Eddy Moore, *Chair*  
Mike Lombardi, *Vice Chair*  
David Crowell  
Faye White  
Peter McCabe  
Dick Merrow, *alternate*  
Burton Ingerson, *alternate*

*Both Boards welcome new members. Please call the Planning Office if you are interested in serving on either board.*

Additionally, the board sponsored the development of an amendment to the Master Plan. Rather than undertake the large project of rewriting the entire Littleton Master Plan, the board is making changes through a series of amendments. The first of these, *Economic Environment*, received approval this summer and establishes a three to five year work plan for sustaining economic development in the community. In late fall, the board began work on one recommendation from that amendment – a citizen’s voluntary site and design review panel. The board also agreed with a request from the Board of Selectmen to undertake the writing of a Capital Improvement Plan during 1999.

At the end of the year, the Planning Board met with residents along the St. Johnsbury Road to get input about their wishes and concerns about how that area may change with the opening of the new hospital.

### **Zoning Board of Adjustment**

The Zoning Board of Adjustment heard twenty five percent more cases in 1998 than 1997. They also held three joint hearings with the Planning Board for cases in which the applicants needed approvals from both boards for their project.

Special exceptions comprised over half of the board’s hearings. These hearings are to determine if proposed land uses in a particular zone are appropriate uses on that site. Variances, about forty percent of the board’s cases, involve situations in which an applicant shows that although their proposed use or building setback does not meet the requirements of the zoning ordinance, they have a hardship due to the land or location and are requesting that the board waive the requirements.

Board members were joined by several Planning Board members in attending the Municipal Law Lectures sponsored by the NH Municipal Association this fall at the Littleton Opera House. This year’s topics included a review of recent cases and statutes affecting local planning and zoning, local environmental regulation, and how to prevent sprawl.



Littleton Police Department  
Annual Report – 1998

As another year draws to a close, I would be remiss if I didn't extend my sincere thanks and appreciation for the help and support that the residents of Littleton have given to the members of the police department.

Many of you already know of the two new faces on the department. Our Deputy Chief, Jeffrey Barton, took his oath of office on October 5, 1998. Deputy Barton has 19 years of law enforcement experience in Vermont. He brings to us his exceptional skills and knowledge in the field of community policing. He will once again be the chairperson for the 1999 Community Policing Symposium at Saint Anselm College. We welcome him, his wife Joanne, and their two children, Nicholas and Conner, to the law enforcement community.

Patrol Officer Fred Gilbert just recently graduated from the 116<sup>th</sup> Police Academy and is undergoing an intense Field Training Officer Program, which is being overseen by Officer David Wentworth. Officer Gilbert has prior part-time experience in both Milan and Erroll. He is also a certified New Hampshire firefighter. We also welcome his wife Debbie and their two children, Bobby and Melissa.

**Some highlights during this past year included:**

- Cpl. Paul Smith and Officer David Boulanger received a special Congressional Recognition award from Congressmen Charles Bass and John Sununu at ceremonies in Concord.
- Time Geiger, the department's Law Enforcement Explorer, graduated from the New Hampshire Police Cadet Academy. This was the 25<sup>th</sup> anniversary of the cadet academy.
- Our 18<sup>th</sup> Annual Easter Egg Hunt for area children went very well and plans are presently underway for number 19.
- Training included CPR, Survival Spanish, First Line Supervision, Firearms, Defensive Tactics, Court Prosecution, Highway Drug Interdiction, How to Deal With Violence in our Schools and Police Executive Leadership.
- Cpl. Paul Smith successfully completed a three week management class at the New England Law Enforcement Training Institute on the campus of Bolsen College.
- We enjoyed putting on a wide range of programs for the Kindercenter, Head Start, the 6<sup>th</sup> grade STAR program and our cub scouts.
- Officers remained active with our School Safety Patrol and Bike Safety Programs.
- I had the distinct privilege of representing the NH Chiefs at the National Chiefs of Police Conference in North Little Rock Arkansas.
- Our six part-time officers continue to work countless shifts and special details. I thank them for their dedication to this department and to the town of Littleton.

In 1999 get ready for our Citizens Police Academy, Citizens Advisory Board and our COP Card Program.

We covered **169** motor vehicle accidents, which included one fatality. There were **232** Motor Vehicle Summonses issued and **305** Criminal Arrests made. Of these, one was for homicide and one for an Attempted Bank Robbery. We gave out **549** Written Warnings and **141** Defective Equipment tags. We assisted with **111** Motor Vehicle Lockouts and the office issued **56** pistol permits. They were also **74** Domestic Violence Petitions served. Taking into account our turnover in personnel, illnesses, injuries etc., I feel all officers did an excellent job in the performance of their daily duties.

Assistant Sheriff, Paul Leavitt, has supplied for us a brief activity report for insertion in our annual report. As many of you may already be aware, his agency handles dispatching duties for us during evenings, weekends, holidays and such times when the office is closed. His dispatchers have handled **7, 272** phone calls on our business line, **793** calls on the E-9.1.1.line and took care of **24,170** radio transmissions. These numbers do not reflect the daytime activity in our community.

I would like to end by personally thanking all the area, local, county and state law enforcement agencies that answered our calls for help during this past year. Your assistance made our work much easier.

Best regards,

Louis P. Babin  
Chief of Police

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## **1999 TOWN WARRANT**

*(A Separate Attachment)*

LITTLETON  
 RESIDENT BIRTH REPORT  
 01/01/98 – 12/31/98

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
WHEELOCK, SPENCER LANCE	JAN 06	LITTLETON NH	WHEELOCK, ROBERT	WHEELOCK, NANCY
BAILEY, CAROLINE MERCEDES DIMICK, JOSHUA ALVIN	FEB 26 FEB 28	LITTLETON NH LITTLETON NH	BAILEY, BRADFORD DIMICK, GEORGE	BAILEY, JULIANNE CINDY DIMICK
MCNAMARA, ELIZABETH GEORGIA FAVREAU, CIERRA JAYNE MOBERLY, GENEVIEVE LOUISA HARTSHORN, FAITH MARIE	MAR 03 MAR 14 MAR 24 MAR 29	LITTLETON NH LITTLETON NH LANCASTER NH LITTLETON NH	MCNAMARA, GEORGE FAVREAU, RICHARD MOBERLY, ALAN HARTSHORN, TODD	MCNAMARA, TRACY FAVREAU, CIERRA MOBERLY, SUZANNE HARTSHORN, MELLISSA
CLARK, BRENDAN MICHAEL BEANE, SETH ABEL FOGG, NOAH BROOKS TORRES, JOSEPH JAMES SORRELL, CHANDLER JAMES HASTINGS, ALANI MARIA	APR 06 APR 06 APR 09 APR 11 APR 12 APR 22	LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH	CLARK, STEPHEN BEANE, SETH FOGG, SCOTT TORRES, JAMES SORRELL, KEVIN HASTINGS, KEVIN JOHN	CLARK, SONYA BEANE, TARA FOGG, AUDREY TORRES, CHARLENE SORRELL, LORI-ANDIE HASTINGS, TAMMY
CALDER, DUNCAN ALEXANDER KUBKOWSKI, JAKUB MACIEJ FENNER, MADISON LIN HOOD, MARISSA MICHELLE	MAY 13 MAY 21 MAY 27 MAY 28	LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH	CALDER, DANIEL KUBKOWSKI, MACIEJ FENNER, GERALD HOOD, JAMES	CALDER, ELIZABETH KUBKOWSKI, AGNIESZKA FENNER, LESA HOOD, KAREN
TRAHAN, SARAH MARIE HUDSON, SUMMER LYN	JUNE 15 JUNE 21	LITTLETON NH LITTLETON NH	TRAHAN, DEVON HUDSON, ROY	TRAHAN, DAWN HUDSON, TERRI
IRONS, SCOTT ALEXANDER WALKER, DAVID ALLEN SOURGIADAKIS, MIHAIL DEMETRIOS READ, THOMAS WILLIAM STILLINGS, NICHOLAS ROBERT PLACE, JOSEPH RICHARD NEWTON, KORYNN RUTH NEWTON, KIANA CLICHE HAILE, BENJAMIN JACOB HARRISON	JULY 03 JULY 03 JULY 07 JULY 10 JULY 21 JULY 21 JULY 22 JULY 22 JULY 22	LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH	COOTE, TIMOTHY WALKER, DAVID SOURGIADAKIS, DEMETRIOS READ, THEODORE STILLINGS, ROBERT PLACE, RICHARD NEWTON, RICHARD NEWTON, RICHARD HAILE, NICK	COOTE, JENNIFER WALKER, JENNIFER SOURGIADAKIS, KAREN READ, KIMBERLY STILLINGS, HEIDI PLACE, KARIANN NEWTON, JANICE NEWTON, JANICE HAILE, CHRISTINE
NORTHROP, GRIFFEN MICHEAL DAVIS, SAMUEL FREDDRICK ROSS, KADIN ROBERT CHARPENTIER, MICHAEL STEVEN LAFLAM, JOCELYN ANN	AUG 03 AUG 04 AUG 12 AUG 16 AUG 25	LITTLETON NH HAVERHILL NH LITTLETON NH LITTLETON NH LITTLETON NH	NORTHROP, STEVEN DAVIS, JOHN ROSS, GREGG CHARPENTIER, STEVEN LAFLAM, ROGER	NORTHROP, STACEY DAVIS, MARGARET ROSS, DEVON CHARPENTIER, RACHEL LAFLAM, JENNIFER

LITTLETON  
**RESIDENT BIRTH REPORT**  
 01/01/98 – 12/31/98

<b>Child's Name</b>	<b>Date of Birth</b>	<b>Place of Birth</b>	<b>Father's Name</b>	<b>Mother's Name</b>
BRAMMER, DANIEL THOMAS LEAVITT, BRODIE JOHN	SEPT 07 SEPT 09	LITTLETON NH LITTLETON NH	BRAMMER, JEFFREY LEAVITT, LARRY	BRAMMER, NANCY LEAVITT, MICHELLE
PORFIDO, COREY AL. LAVOIE, BRANDON JAMES	OCT 20 OCT 29	LITTLETON NH LITTLETON NH	PORFIDO, FRANK LAVOIE, CHRISTOPHER	PORFIDO, JULIE LAVOIE, HILDUR
DEGREENIA, MAYGAN LYNN JOYCE BOGARDUS, EMMA CHRISTINE LEONARD, LINDSEY MARIE BERNING, LIVIA TATE CHENG, YU SHENG	NOV 03 NOV 09 NOV 12 NOV 21 NOV 21	LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH	DEGREENIA, RICHARD BOGARDUS, JONAS LEONARD, RODNEY BERNING, WILLIAM CHENG, HOI	DEGREENIA, CHRISTINE BOGARDUS, HENNY LEONARD, ROBERTA BERNING, ELISABETH ZHANG, MING
LUCAS, DAVID ALLEN HADLOCK, REGAN LYNN LINEMAN, BRAEDON CHRISTOPHER AUSTIN, ADRIANA ELIZABETH WATTS, MICHAEL SPENCER MARC JONES, GIANNA MARIE RAMIREZ, NICOLAS SCOTT BERRY, DAVID RUSSEL	DEC 10 DEC 15 DEC 15 DEC 19 DEC 23 DEC 23 DEC 29 DEC 30	LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH LITTLETON NH	LUCAS, DAVID HADLOCK, CASEY LINEMAN, BRIAN AUSTIN, JAMES WATTS, ROBERT JONES, CHRISTOPHER RAMIREZ, FRANCISCO BERRY, RONALD	LUCAS, KIMBERLY HADLOCK, KELLY LINEMAN, PATRICIA AUSTIN, CHRISTINE MARCUS-WATTS, ROBIN JONES, TRACIE RAMIREZ, DEBRA BERRY, CHERYL

I hereby certify that the above is correct according to the best of my knowledge and belief.

JUDITH F. WHITE  
 LITTLETON NH TOWN CLERK

LITTLETON  
**RESIDENT MARRIAGE REPORT**  
 01/01/98 – 12/31/98

Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Place of Marriage	Date of Marriage
MILES, MARK M	LITTLETON NH	WHEELER, CYNTHIA M	VACAVILLE CA	BETHLEHEM	JAN 10
BOND, BRIAN D	LITTLETON NH	WHITE-MEIER, KIMBERLIE A	LITTLETON NH	BETHLEHEM	FEB 07
HAMILTON ROBERT D	LITTLETON NH	PRESBY, RETA E	LITTLETON NH	DALTON	FEB 14
COFFIN, TODD L	LITTLETON NH	BROOKS, VALERIE	LITTLETON NH	LANCASTER	FEB 14
PANAGAKOS, JOHN S	LITTLETON NH	CAMILLE, DAWN	LITTLETON NH	CANAAN	APR 09
NOONAN, MICHAEL P	LITTLETON NH	GOVER, JULIE L	LITTLETON NH	FRANCONIA	MAY 02
TILTON, FREDERICK S	LITTLETON NH	MCCOLLUM, PATRICIA A	LITTLETON NH	PORTSMOUTH	MAY 15
KING, CHRISTOPHER M	LITTLETON NH	ASH, KIMBERLY S	LITTLETON NH	BETHLEHEM	MAY 16
GOSLEY, MATTHEW T	LITTLETON NH	LAUZON, JEAN A	LITTLETON NH	LITTLETON	MAY 21
GILDING, VICTOR C	LITTLETON NH	NEWTON, BRENDA L	LITTLETON NH	BETHLEHEM	MAY 23
VEILLEUX, ADAM S	LITTLETON NH	JALOSKY, APRIL M	LITTLETON NH	LITTLETON	MAY 24
ROSSI, FRANCO D	LITTLETON NH	LONGCHAMPS, SANDRA L	LITTLETON NH	LISBON	MAY 29
GREGOIRE, PAUL C	LITTLETON NH	GERMAIN, REBECCA M	COLEBROOK NH	DIXVILLE	MAY 30
LONGCHAMPS, MICHAEL D	LITTLETON NH	MILLER, BRENDA	LITTLETON NH	FRANCONIA	JUNE 06
FISHER, DALE B	LITTLETON NH	PAQUETTE, MARIE L	DALTON NH	LITTLETON	JUNE 06
KLAPKA, PETR	MERRIMACK NH	WILSON, MOLLY J	LITTLETON NH	MERRIMACK	JUNE 12
INGERSON, DOUGLAS G	LITTLETON NH	AUBIN, AMY S	LITTLETON NH	LITTLETON	JUNE 13
COSENTINO, KEITH M	LITTLETON NH	CHAMPAGNE, JENNIFER L	LITTLETON NH	BETHLEHEM	JUNE 13
SARGENT, REGINALD D	LITTLETON NH	WHITNEY, ANDREA M	LITTLETON NH	LITTLETON	JUNE 13
GONZALEZ, GABINO	LITTLETON NH	GRADY, JACQUELINE M	LITTLETON NH	LITTLETON	JUNE 13
MAINGUY, MARK R	BERLIN NH	GINGUES, BOBBI-SUE	LITTLETON NH	BERLIN	JUNE 13
JOYAL, MATTHEW N	LITTLETON NH	WHITNEY, HATTIE R	LITTLETON NH	LITTLETON	JUNE 13
VERRET, HENRY P	LITTLETON NH	DEL FARNO, DONNA M	LITTLETON NH	FRANCONIA	JUNE 20
LATULIP, WILLIAM J	LITTLETON NH	MURRAY, SHERRI A	LITTLETON NH	DALTON	JUNE 20
JOHNSON, JEFFREY C	LITTLETON NH	NADEAU, PATRICIA J	LITTLETON NH	LITTLETON	JUNE 27
LAPETE, CLAUDE F	LITTLETON NH	CUTHBERTSON, CYNTHIA A	BETHLEHEM NH	BETHLEHEM	JULY 11
POWELL, WAYNE	LITTLETON NH	BRANN, LINDA M	LITTLETON NH	LITTLETON	JULY 11
COLLINS, MICHAEL A	LITTLETON NH	FIELDS, CYNTHIAS	LITTLETON NH	PEMBROKE	JULY 18
BENSON, LARRY A	LITTLETON NH	CARBONNEAU, SHARI J	LITTLETON NH	LITTLETON	JULY 25
CLARK, PAUL W	LITTLETON NH	HALL, ALLISON R	LITTLETON NH	WHITEFIELD	AUG 01
BROCK, RANDALL C	LITTLETON NH	SMITH, TIMI C	LITTLETON NH	LITTLETON	AUG 01
FISHER, TERRI L	LITTLETON NH	BOYCE, SHERRY A	LITTLETON NH	WOODSVILLE	AUG 01

LITTLETON  
**RESIDENT MARRIAGE REPORT**  
**01/01/98 – 12/31/98**

<b>Groom's Name</b>	<b>Groom's Residence</b>	<b>Bride's Name</b>	<b>Bride's Residence</b>	<b>Place of Marriage</b>	<b>Date of Marriage</b>
DEPINA, BERNARD A	WHITEFIELD NH	STRAIN, SHARON L	LITTLETON NH	LITTLETON	AUG 14
MEJIA, GALO S	LITTLETON NH	GONZALEZ, REINA S	LITTLETON NH	LITTLETON	AUG 14
MILLEN, GREGORY T	LITTLETON NH	MACIVER, SADIE N	LITTLETON NH	LITTLETON	AUG 22
HALVORSEN, JOSEPH D	LITTLETON NH	BROOKS, SALLY H	LITTLETON NH	FRANCONIA	AUG 22
PARKER, WILLIAM H	LITTLETON NH	KRUKONIIS, HEATHER L	LITTLETON NH	WHITEFIELD	AUG 29
LEONARD, BRYAN H	LITTLETON NH	VEIGUE, LAURA A	LITTLETON NH	FRANCONIA	SEPT 06
FILLION, PETER C	LITTLETON NH	BERNARD, LORI A	LITTLETON NH	LITTLETON	SEPT 12
THIBODEAU, RICHARD P	LITTLETON NH	SISKOWIC, JULIE M	LITTLETON NH	LITTLETON	SEPT 19
INGERSON, DAVID M	LITTLETON NH	KRAUSS, LAUREL L	LITTLETON NH	LITTLETON	SEPT 20
VARNEY, JOHN H	LITTLETON NH	HOUSTON, DEBORAH J	TWIN MOUNTAIN NH	CARROLL	SEPT 27
LOUIS, DARRELL A	LITTLETON NH	HAUSER, SHERYL L	LITTLETON NH	LITTLETON	OCT 10
ALLARD, MICHAEL C	LITTLETON NH	ALLARD, KENATA T	LITTLETON NH	LITTLETON	OCT 10
JONES, JAMES E	DOVER NH	MCALPIN, CRYSTAL A	LITTLETON NH	PORTSMOUTH	OCT 16
MERRILL, THOAS E	LITTLETON NH	COREY, REBECCA A	LITTLETON NH	LITTLETON	OCT 17
WEBSTER, BRIAN K	LITTLETON NH	PORFIDO, TABITHA J	LITTLETON NH	BETHEHEM	OCT 24
LETSON, JOHN A	LITTLETON NH	YORK, TAMMY J	LITTLETON NH	WHITEFIELD	OCT 31
PAULA, RONALD A	LITTLETON NH	SCOTT, CYNTHIA J	NEWPORT VT	LITTLETON	NOV 07
CHAMBERLAIN, JAY R	CONCORD NH	FISHER, LORI A	LITTLETON NH	CONCORD	DEC 11

I hereby certify that the above is correct according to the best of my knowledge and belief.

JUDITH F. WHITE  
LITTLETON NH TOWN CLERK

LITTLETON  
RESIDENT DEATH REPORT  
01/01/98 – 12/31/98

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
MOONEY, CAROLINE M	JAN 1	LITTLETON	GIRARD, ARTHUR	BELANGER, EVA
LAUDERBAUGH, EDWARD O	JAN 4	LITTLETON	LAUDERBAUGH, ELY	COONS, ADA
KNAPP, BLANCHIE V	JAN 11	HAVERTHILL	GADBOIS, ARSENE	DESY, FLORA
COOPER, RAYMOND J	JAN 17	HARTFORD, VT	COOPER, WILLIAM	DRISCOLL, ELIZABETH
WOOD, DORIS C	JAN 23	LITTLETON	CHAMPAGNE, FRANK	PLANTE, CLARA
CHAMPAGNE, DARRELL B	JAN 27	LITTLETON	CHAMPAGNE, FRANK	CROTEAU, YVONNE
WHITE, RAYMOND A	FEB 3	N HAVERTHILL	WHITE, JOHN	SEELEY, MABEL
KING, CHARLES A	FEB 5	LITTLETON	KING, OLIVER	DENNINGSON, MARGARET
CHAMBERLIN, RICHARD F	FEB 13	FRANCONIA	CHAMBERLIN, LEWIS	FREEMAN, SADIE
NEWTON, RUTH P	FEB 14	LITTLETON	CELLEY, EARL	PARKER, DORA
HAMPSON, BERNICE R	FEB 16	LITTLETON	RICHEY, EDWIN	ELLIOTT, IDA
HARVEY, WESLEY W	FEB 19	LITTLETON	HARVEY, WILLIAM	BURGESS, VENEDA
CRYANS, LULU A	FEB 25	FRANCONIA	ZITER, LOUIS	TOGIA, JULIA
HOWLAND, ROGER F	FEB 25	LITTLETON	HOWLAND, FRED	SMITH, ETTA
VIENS, AUGUSTINE	MAR 2	LITTLETON	VIENS, ARTHUR	TETREAULT, ROSA
SARGENT, EUGENE D	MAR 15	LITTLETON	SARGENT, EUGENE	HILLSGROVE, CORA
HESELTYNE, NORA	MAR 15	FRANCONIA	MCCULLOUGH, JOSEPH	DEMPSEY, AMY
WILSON, PAULINE L	MAR 19	LITTLETON	MOQUIN, HECTOR	CHANAND, MATILDA
DEXTER, MICHAEL	MAR 28	LITTLETON	DEXTER, GARY	BLODGETT, PATRICIA
HADLOCK, LEILA M	APR 4	LITTLETON	MARCHANT, JOSEPH	WALDREN, HANNAH
AINSWORTH, IRENE S	APR 20	LITTLETON	FOURNIER, FRED	BURNELL, ANNIE
BURPEE, LOUIS W	APR 21	LEBANON	BURPEE, LOUIS	ALBISON, BERTHA
LEWIS, RICHARD L	APR 22	LITTLETON	UNKNOWN	GIANTONIO, ELENA
DILONE, ANGELICA	APR 25	LEBANON	DILONE, JUAN	FONTANEZ, MAGDALENA
FONTANEZ, NICHOLAS	APR 25	ST JOHNSBURY VT	WILLIAMS, RONALD	FONTANEZ, LUCRECIA
THOMPSON, THOMAS	APR 30	LEBANON	THOMPSON, PERLEY	BAKER, LUCY
BEARD, WILLIAM	MAY 5	LITTLETON	BEARD, ROBERT	ROUSE, MABEL
EBELT, MARTIN F	MAY 26	LITTLETON	EBELT, PAUL	SABINE, CARRIE
PERRY, FAITH M	JUNE 2	LITTLETON	VANROLLINS, IRA	BARRETT, MARGERY
WILLEY, BLANCHE	JUNE 15	LITTLETON	BURNS, THOMAS	JENNESS, MABEL
MARRO, LOVIA C	JUNE 30	LITTLETON	KNAPP, WILLIAM	COREY, VIOLET
HOCKING, GUY M	JULY 6	LITTLETON	HOCKING, ABE	BUCHANNEC, ANNA
CHRISTOFFERSON, JOHN R	JULY 25	MANCHESTER	CHRISTOFFERSON, WALDEMOR	HEATON, ALVERDA
COLBY, BEATRICE H	JULY 26	LITTLETON	BADGER, PERLEY	BARNARD, CORA



LITTLETON  
RESIDENT DEATH REPORT  
01/01/98 – 12/31/98

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
TWOMBLEY, ARTHUR B	AUG 8	LITTLETON	TWOMBLEY, WILLIAM	BISHOP, NORA
LUCAS, ANNE B	AUG 11	LITTLETON	BRESNAHAN, ROBERT	BELMORE, DONALDA
DUSIK, PRISCILLA M	AUG 21	LITTLETON	MASON, CARROLL	DENIS, AVIS
SYLVESTRE, MAEBELLE	AUG 24	LITTLETON	OLNEY, ROY	CHAMBERLIN, JESSIE
GIROUARD, FREDERICK C	AUG 25	FRANCONIA	GIROUARD, JOSEPH	QUIMBY, JENNIE
PORFIDO, MARY A	SEPT 5	LITTLETON	PORFIDO, EMILIO	POTTO, CARMELA
MCLURE, PATRICIA L	SEPT 13	LITTLETON	LITTLE, ROBBIE	HALL, AGNES
KENNY, EVELYN M	SEPT 23	N HAVERHILL	WEST, VINCENT	ARCHIBALD, EMILIE
PETRLAK, CHRISTOPHER J	SEPT 25	LITTLETON	PETRLAK, JOHN	MALAT, HOPE
BOUDREAU, CARL H	OCT 1	LITTLETON	BOUDREAU, CARL	MANN, LILLIAN
HADLEY, FLOSSIE	OCT 1	FRANCONIA	LAMARY, JOSEPH	HAYWARD, LOUISE
SIMONDS, LOUISE C	OCT 1	N HAVERHILL	COON, MERRILL	HALLETT, MAUDE
SMITH, JOHN W	OCT 11	LITTLETON	SMITH, JACOB	DINEEN, LILLIAN
PARENT, MARIE J	OCT 14	N HAVERHILL	LEVESQUE, PHILLIP	COUTURE, GEORGIANA
COX, NETTIE M	OCT 15	LITTLETON	BATCHELDER, MELDON	PEAVEY, ANNIE
ST LAWRENCE, MARION	OCT 23	LITTLETON	SHEEHAN, HENRY	HUGHES, ANNIE
WATTS, ALICE V	NOV 2	LITTLETON	VANDOREN, THEODORE	KRAGER, ALICE
SORLUCCO, MARIE C	NOV 11	LITTLETON	MANGINELLO, PHILAMINO	BELLO, THERESA
FLOOD, RICHARD W	NOV 11	LITTLETON	FLOOD, RICHARD	WIDGER, JOSEPHINE
CHAMPAGNE, SIMMIE P	NOV 11	LITTLETON	CHAMPAGNE, HUBERT	VIRGE, LUCYMAE
SCHOFF, ARTHUR F	NOV 17	LITTLETON	SCHOFF, ORLAND	CLOUGH, SARAH
LEE, GRACE E	NOV 18	LITTLETON	ALCOTT, JOHN	BEDELL, LELA
POLAND, CLAUDIA Z	DEC 20	LITTLETON	ZITER, LOUIS	DOHER, JULIA
POORE, MILDRED H	DEC 29	N HAVERHILL	HAYES, JAMES	MAHER, JENNIE
MACIVER, NORMA W	DEC 30	LITTLETON	WILLEY, RUPERT	FARNHAM, GEORGIA

I hereby certify that the above is correct according to the best of my knowledge and belief.

JUDITH F. WHITE  
LITTLETON NH TOWN CLERK.

**Littleton Public Library**  
**Restricted Fund Balances**  
 January through December 1998

	Jan - Dec '98
Book Endowment	7,304.50
Gala	3,469.16
<b>Memorial Funds</b>	
Allard, Jeannette	1,087.76
Allen, Marion	912.17
Alt, James	258.44
Art Fund	13,454.92
Claypool, Charles	137.20
Dalne, Gladys	201.09
Doane, Beatrice	996.57
Dudley, Frank	895.60
Fournier, Irene	1,558.96
Gardner, Yvonne	177.77
Garfield, Douglas	8,913.87
Girouard, Frederick	223.99
Hadlock, Leila	444.52
Harris, David	2,939.62
Hayden, John	415.61
Hodgdon, Mildred	313.28
Hyde, Alice	227.54
Kinne, Norman	13,632.64
Knapp, Barney	178.93
LaBarre, Henry	394.93
Large Print	241.21
MacKenzie, Roderick	809.59
McGoldrick, Linda	1,110.23
McLure, Patricia-Book	2,090.87
McLure, Patricia-Building	20,269.37
Miles, Beatrice	528.09
N Country League Women Voters	534.86
North Country Hist. Actn	4,053.26
Philbrook, Madeleine	404.94
Pike, Elizabeth	497.55
Shattuck, Elizabeth	147.22
Spencer, John	1,549.66
Thyng, Mary	0.00
<b>Total Memorial Funds</b>	<b>79,602.26</b>
Sick Accrual	3,144.67
Transfer	
Book Sale	1,714.40
Transfer - Other	38,596.88
<b>Total Transfer</b>	<b>40,311.28</b>
<b>TOTAL</b>	<b>133,831.87</b>

Tax Collectors Report  
(unaudited)

MS61

The Municipality of: Littleton

Year Ending 1998

Dr.	Levy for Year of this report	Prior Levies		
		1997	1996	1995
Uncollected Taxes				
-Beg of Year:				
Property Taxes		599,813	4,505	289,207
Yield Taxes		6,086	281	
Utilities		36,048	341	
<hr/>				
Taxes Committed				
-This Year				
Property Taxes	8,167,841			
Yield Taxes	38,711			
Utilities	439,125			
Jeopardy Warrant	859			
<hr/>				
Overpayment:				
Property Taxes	12,751	2,330	416	
Utilities	371	8		
Adjustments Yield Tax		1	20	
Adjustments Property Tax		79,072	6	
Adjustments Utility		238		
<hr/>				
Interest Collected On delinquent taxes	7,147	53,778	729	30
<hr/>				
Total Debits	866805.99	777372.16	6297.93	289237.50
<hr/>				

The Municipality of: Littleton

Year Ending 1998

Cr.	Levy for Year of the report	Prior Levies		
		1997	1996	1995
Remitted to Treas. During FY:				
Property Taxes	7,564,149	604,602	3,453	465
Yield Taxes	37,861	6,087		
Utilities	384,635	36,054	6	
Interest	7,147	53,778	729	30
Jeopardy Warrant	859			
<hr/>				
Discounts Allowed				
Abatements Made:				
Property Taxes	55,788	73,145	1,328	
Yield Taxes			301	
Utilities	47	17		
Adjustments Property	21,811			
Adjusted Utilities			360	
<hr/>				
Uncollected Taxes End of Year				
Property Taxes	538,844	3,468	146	288,742
Yield Taxes	850			
Utilities	54,815	221	(25)	
<hr/>				
Total Credits	8666805.99	777372.16	6297.93	289237.50

Tax Collectors Report (unaudited)		MS-61		
The Municipality fo: Littleton		Year Ending 1998		
Dr.	Last Year's Levy	Prior Levies 1996	1995	1994
Unredeemed Liens Balance at Beg. Of Fiscal Year		225,524	141,033	87,813
Liens Executed	210,675			
Int & Cost Collected After Lien Execution	8,943	25,257	46,062	40,603
Overpayment	1,879			6
<b>Total Debits</b>	<b>221497.18</b>	<b>250780.40</b>	<b>187094.80</b>	<b>128422.33</b>
Cr.				
Remittance to Treas.				
Redemptions	49,694	131,593	110,148	76,097
Int & Costa (After Lien Execution)	8,943	25,257	46,062	40,603
Adjustments		234	995	198
Abatements of Unredeemed Taxes	2,161	4,679	3,501	149
Liens Deeded to Municipality	3,809			
Unredeemed Taxes Bal. End of Year	156,890	89,018	26,389	11,375
<b>Total Credits</b>	<b>222497.18</b>	<b>250780.40</b>	<b>187094.80</b>	<b>128422.33</b>

Joseph A. Wiggett, Littleton Tax Collector

**Town of Littleton  
Report of The Treasurer  
January 1998 - December 1998**

**General Fund Checking:**

Beginning Balance	2,523,996
Deposits & Other Transfers	15,781,629
Withdrawals & Other Transf	17,839,139
Interest Income	<u>18,278</u>
Ending Balance	<u><u>484,763</u></u>

**Investment Cash - General Fund**

Beginning Balance	10,429
Deposits & Other Transfers	2,950,000
Withdrawals & Other Transf	765,000
Interest Income	<u>8,239</u>
Ending Balance	<u><u>2,203,668</u></u>

**Investment Cash - Wastewater Treatment**

Beginning Balance	320,167
Deposits & Other Transfers	56,630
Withdrawals & Other Transf	26,380
Interest Income	<u>17,314</u>
Ending Balance	<u><u>367,731</u></u>

Report of the Trust Funds for the Town of Littleton, NH

Dec 31 1998

Date of Creation	Name of Trust Fund	Purpose	How Invested	Principal			Income			Grand Total			
				Whether bank deposits, stocks, bonds, etc (if Common Trust so State)	Balance Beginning Year	Cash Gain - Loss on Securities	New Funds Created	Balance End Year	Income during year		Expended during Year	Balance End Year	of Principal & Income at year end
1964	Littleton Public Library/Care		Common Trust	82973.90	6846.20			89820.10	6289.24	6554.53	6289.24	6554.53	96374.63
1993	Littleton Public Library/Books		Common Trust	131873.68		7750.00		139623.68	7977.78	9006.16	7977.78	9006.16	148629.84
1964	Littleton Cemeteries	Care	Common Trust	60481.92	6893.20			68575.12	5200.02	5612.10	5200.02	5612.10	74187.22
1918	D C Remick	Park Care	PDIP	6000.00				6000.00	5862.33	509.83	0.00	6372.16	12372.16
1918	D C Remick	Dells Care	PDIP	6000.00				6000.00	2044.89	345.76	0.00	2390.65	8390.65
1977	K H Macleod	Pool	Stocks	5774.67				5774.67	7960.78	776.63	0.00	8737.41	14512.08
1981	Community House	Care	Stocks	33724.81	105.75			33830.56	2715.83	2508.31	2715.83	2508.31	36338.87
1967	IC Richardson	Dom. Science	PDIP	169.84				169.84	833.89	43.14	0.00	877.03	1046.87
1980	H. Witham	Scholarship	Stocks	309.56				309.56	1792.67	73.20	1000.00	865.87	1175.43
1980	Morris Band Fund	Scholarship	PDIP	5000.00				5000.00	2074.82	270.60	1847.00	498.42	5498.42
1980	H. T. Revoir	Scholarship	Stocks	10018.29				10018.29	6523.10	988.11	2295.18	5216.03	15234.32
1982	F. H. Glazier	Scholarship	Stocks	300.00				300.00	118.94	27.55	50.00	96.49	396.49
1989	Littleton High School	Scholarship	Stocks	20400.79		300.00		20700.79	2152.65	1420.05	900.00	2672.70	23373.49
1987	B. & C. Melnick	Scholarship	Stocks	2561.82				2561.82	333.84	225.12	400.00	158.96	2720.78
1980	J. C. Macleod	Prizes	PDIP	5000.00				5000.00	275.38	220.32	250.00	245.70	5245.70
1984	New England Power	Award	Stock	1000.00				1000.00	34.24	54.54	52.59	36.19	1036.19
1990	D. Enderson	Award	Stock	6875.68				6875.68	783.35	244.23	0.00	1027.58	7903.26
1990	M. Lakeway	Scholarship	Stock	1000.00				1000.00	518.33	98.94	0.00	617.27	1617.27
1991	Brooks	Scholarship	Stock	6214.62		288.01		6502.63	267.35	367.75	0.00	635.10	7137.73
1991	Opera House	Care	Stock	2512.25				2512.25	400.11	95.22	0.00	495.33	3007.58
1993	Conservation Comm	Dells Pond	PDIP			17500.00		17500.00	0.00	217.07	0.00	217.07	17717.07
1994	Conservation Comm	Care	PDIP	956.30		966.99		1923.29	135.10	86.10	0.00	221.20	2144.49
Trust Fund Totals				389148.13	13845.15	28005.00	0.00	430998.28	54294.64	29745.26	28977.64	55062.26	486060.54
Capital Reserve Totals				460543.35		68000.00	67042.28	599477.75	44235.59	33724.12	0.00	77959.71	678395.18
Grand Totals				849691.48	13845.15	96005.00	67042.28	1030476.03	98530.23	63469.38	28977.64	133021.97	1164455.72

**Comparative Statement of Appropriations and Expenditures**  
**For the Fiscal Year Ending December 31, 1998**  
*Unaudited*

	<i>1998</i>	<i>1998</i>	<i>Over</i>
	<i>Budget</i>	<i>Expenditures</i>	<i>(Under)</i>
			<i>Budget</i>
<b><i>General Government</i></b>			
Executive	150,116	162,243	12,127
Election	44,467	46,002	1,535
Tax Collecting	46,326	45,806	(520)
Financial Administration	83,041	94,490	11,449
Revaluation of Property	37,490	38,803	1,313
Legal Expense	25,000	51,526	26,526
Personnel Administration	22,850	16,759	(6,091)
Planning & Zoning	70,543	62,859	(7,684)
General Government Buildings	51,562	110,257	58,695
Cemeteries	36,000	36,000	0
Insurance	66,630	62,202	(4,428)
Advertising & Regional Assoc.	16,305	16,859	554
Other General Government	42,970	42,970	0
<b><i>Public Safety</i></b>			
Police	590,868	513,092	(77,776)
Dispatch	37,230	32,617	(4,613)
Ambulance	28,000	28,000	0
Fire	309,592	308,150	(1,442)
<b><i>Highways and Streets</i></b>			
Highway Department	554,203	517,788	(36,415)
Public Works Administration	74,450	50,120	(24,330)
Emergency Bridge Repair	5,000	5,000	0
Electricity - Street Lighting	50,800	47,924	(2,876)
<b><i>Sanitation</i></b>			
Landfill	18,000	17,500	(500)
<b><i>Health</i></b>			
Animal Control	15,230	12,192	(3,038)
<b><i>Welfare</i></b>			
Welfare	64,153	50,036	(14,117)
Direct Assistance - Welfare	3,496	3,496	0



	<i>1998</i> <i>Budget</i>	<i>1998</i> <i>Expenditures</i>	<i>Over</i> <i>(Under)</i> <i>Budget</i>
<b><i>Culture &amp; Recreation</i></b>			
Patriotic Purposes	2,000	1,225	(775)
<b><i>Conservation</i></b>			
Conservation Commission	4,950	4,950	0
<b><i>Operating Transfers Out</i></b>			
Sidewalk/Hydrants Precinct	22,940	22,940	0
Transfer/Recycling Ctr	189,054	189,054	0
<b>Subtotal Operating Expenses</b>	<b>2,663,266</b>	<b>2,590,860</b>	<b>(72,406)</b>
<b><i>Outside Board Funds</i></b>			
Library Fund	178,342	148,133	(30,209)
Parks & Recreation Fund	170,219	170,219	0
Opera House	0	172	172
<b>Subtotal Board Funds</b>	<b>348,561</b>	<b>318,524</b>	<b>(30,037)</b>
<b><i>Debt Service</i></b>			
Princ. - Long Term Bonds & Notes	48,726	49,952	1,226
Interest - Long Term Bonds & Notes	37,089	37,800	711
Interest - Tax Anticipation Notes	20,000	9,422	(10,578)
<b>Subtotal Debt Service</b>	<b>105,815</b>	<b>97,174</b>	<b>(8,641)</b>
<b><i>Enterprise Funds</i></b>			
Parking Meter Fund	3,500	12,652	9,152
Sewer Users Fund	928,760	973,115	44,355
<b>Subtotal Enterprise Funds</b>	<b>932,260</b>	<b>985,766</b>	<b>53,506</b>
<b><i>Warrant Articles</i></b>			
Previous Years Warrant Articles		51,923	51,923
Article 14-Road Construction	151,260	148,356	(2,904)
Article 22-Library Telephones	14,000	14,000	0
Article 23-Street Lights	17,500	17,500	0
Article 24-Senior Center	10,610	10,610	0
Article 26-North Country Home Health	14,515	14,515	0
Article 28-Community Action	4,000	4,000	0
<b>Subtotal Warrant Articles</b>	<b>211,885</b>	<b>260,904</b>	<b>49,019</b>
<b>TOTAL BUDGET</b>	<b>4,261,787</b>	<b>4,253,229</b>	<b>(8,558)</b>

**Town of Littleton**  
**1998 Revenue Analysis**  
*(unaudited)*

	<i>1998</i>	<i>1998</i>	<i>Over</i>
	<i>Budget</i>	<i>Actual</i>	<i>(Under)</i>
			<i>Budget</i>
<i>Taxes</i>			
Yield Taxes	32,848	38,577	5,729
Payments in Lieu of Taxes	21,340	53,295	31,955
Boat Taxes	2,721	2,549	(172)
Int/Penalties on Taxes	110,000	206,237	96,237
Railroad Tax	1,641	2,035	394
<i>License &amp; Permit Fees</i>			
Business Licenses	4,000	5,401	1,401
Motor Vehicle Registration Fee	575,000	663,584	88,584
Planning Board-Building Permits	3,120	5,150	2,030
Other Licenses, Permits & Fees	12,000	18,777	6,777
<i>From the State</i>			
Shared Revenue	234,953	267,453	32,500
Highway Block Grant	123,796	123,797	1
Rooms & Meals Tax	64,708	90,040	25,332
Cable Franchise Fee		21,618	21,618
<i>Other Governmental Revenue</i>			
Income from Departments	500	5,503	5,003
Sale of Town Owned Property	1,000	6,551	5,551
<i>Miscellaneous Revenues</i>			
Interest on Deposits	83,072	56,555	(26,517)
Insurance Dividends		13,057	13,057
Other	57,289	71,447	14,158
Cops Grant Reimbursement		62,391	62,391
Fire		6,000	6,000
Capital Reserves		52,008	52,008
<b>Subtotal Operating Revenues</b>	<b>1,327,988</b>	<b>1,772,025</b>	<b>444,037</b>
<i>Outside Board Funds</i>			
Library	238,744	***	(238,744)
Parks & Recreation	208,869	207,889	(980)
Opera House		415	415
Sidewalk/Hydrant	22,940	22,940	0
Transfer Station	267,454	281,793	14,339
Donations Beacon Street Bridge		60,000	60,000
<b>Subtotal Board Funds</b>	<b>738,007</b>	<b>573,037</b>	<b>(164,970)</b>
<i>Enterprise Funds</i>			
Parking Meters	3,500	25,367	21,867
Sewer (offset)	928,760	1,110,061	181,301
<b>Subtotal Enterprise Funds</b>	<b>932,260</b>	<b>1,135,427</b>	<b>203,167</b>
<b>Total</b>	<b>2,998,255</b>	<b>3,480,489</b>	<b>482,234</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4130 EXECUTIVE OFFICES</b>				
2-110 PERMANENT SALARIES	36,136	46,173	60,430	24,294
1-120 TEMPORARY POSITIONS	0	2,500	0	0
1-130 SELECTMEN SALARY	6,400	6,400	6,400	0
1-190 SELECTMEN EXPENSE	1,200	1,200	1,200	0
2-190 TOWN MANAGER TRAVEL & EXPENSE REIMBURSEMENT	0	279	500	500
1-210 HEALTH INSURANCE	10,341	6,827	9,223	-1,118
1-215 LIFE INSURANCE	121	122	180	59
1-219 DISABILITY INSURANCE	542	538	1,208	666
1-220 SOCIAL SECURITY	2,712	2,926	4,218	1,506
1-225 MEDICARE	634	685	987	353
1-230 RETIREMENT	1,732	1,345	2,356	624
1-240 TRAINING EXPENSE	1,180	411	885	-295
1-250 UNEMPLOYMENT	118	108	120	2
1-341 TELEPHONE	1,935	3,673	2,475	540
1-390 PROFESSIONAL SERVICES (MANAGEMENT)	81,120	77,857	84,240	3,120
1-560 DUES	480	95	455	-25
1-620 OFFICE SUPPLIES	400	4,417	1,260	860
1-625 POSTAGE	1,600	940	500	-1,100
1-740 MACHINERY & EQUIPMENT	1,215	3,597	400	-815
4-110 HEALTH OFFICER SALARY	2,000	1,900	2,000	0
3-130 MODERATOR SALARY	250	250	250	0
<b>TOTAL EXECUTIVE OFFICES</b>	<b>150,116</b>	<b>162,243</b>	<b>179,277</b>	<b>29,161</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4140 ELECTION, REGISTRATION, VITALS</b>				
1-130 TOWN CLERK SALARY	28,043	30,196	25,832	-2,111
1-190 MILEAGE REIMBURSEMENT	0	0	500	500
1-210 HEALTH INSURANCE	2,261	2,261	2,260	-1
1-215 LIFE INSURANCE	94	91	78	-16
1-219 DISABILITY INSURANCE	421	403	519	98
1-220 SOCIAL SECURITY	1,738	1,987	1,608	-130
1-225 MEDICARE	407	466	376	-31
1-230 RETIREMENT	1,200	1,114	1,011	-189
1-240 TRAINING EXPENSE	1,000	842	1,070	70
1-250 UNEMPLOYMENT	59	72	52	-7
1-341 TELEPHONE	1,180	809	1,060	-120
1-390 PROFESSIONAL SERVICES (ELECTION)	1,400	1,063	2,552	1,152
1-550 NOTICES & PUBLICATIONS	0	0	300	300
1-620 OFFICE SUPPLIES	2,490	4,108	2,500	10
1-625 POSTAGE	450	426	900	450
1-630 EQUIPMENT REPAIR	200	118	300	100
1-680 RENTALS & LEASES (DEPARTMENTAL)	1,704	214	568	-1,136
1-740 EQUIPMENT PURCHASE	200	82	300	100
3-120 POLL WATCHERS	720	850	900	180
2-130 SUPERV. OF THE CHECKLIST	900	900	900	0
<b>TOTAL ELECTION, REGISTRATION, VITALS</b>	<b>44,467</b>	<b>46,002</b>	<b>43,686</b>	<b>-781</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4145 TAX COLLECTING</b>				
1-110 PERMANENT SALARIES	22,563	23,207	27,500	4,937
1-110 TEMPORARY COVERAGE STAFF	0	0	500	500
1-190 MILEAGE REIMBURSEMENT	0	0	1,000	1,000
1-210 HEALTH INSURANCE	2,260	2,261	2,260	0
1-215 LIFE INSURANCE	76	76	83	7
1-219 DISABILITY INSURANCE	338	371	550	212
1-220 SOCIAL SECURITY	1,399	1,439	1,705	306
1-225 MEDICARE	327	337	399	72
1-230 RETIREMENT	966	830	1,073	107
1-240 TRAINING EXPENSE	1,590	1,957	2,200	610
1-250 UNEMPLOYMENT	59	72	55	-4
1-320 PROFESSIONAL SERVICES (LEGAL)	5,200	1,847	1,500	-3,700
1-341 TELEPHONE	620	501	560	-60
1-391 GRAFTON COUNTY RECORDING	1,500	529	1,000	-500
1-393 TAX LIEN RESEARCH	6,000	6,633	6,800	600
1-550 NOTICES & PUBLICATIONS	0	0	300	300
1-430 BUILDING MAINTENANCE	0	0	100	100
1-560 DUES	30	15	30	0
1-620 OFFICE SUPPLIES	1,400	889	2,000	600
1-625 POSTAGE	1,998	4,814	4,220	2,222
1-630 EQUIPMENT MAINTENANCE	0	28	200	200
1-680 RENTALS & LEASES	0	0	568	568
<b>TOTAL TAX COLLECTING</b>	<b>46,326</b>	<b>45,806</b>	<b>54,403</b>	<b>8,077</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4150 FINANCIAL ADMINISTRATION</b>				
1-110 PERMANENT SALARIES	25,639	26,947	23,275	-2,364
5-130 TREASURER/TRUST FUND SALARY	2,500	2,500	2,500	0
1-190 MILEAGE AND TRAVEL EXPENSE REIMBURSEMENT	0	0	235	235
1-210 HEALTH INSURANCE	2,200	2,211	2,260	60
1-215 LIFE INSURANCE	86	79	70	-16
1-219 DISABILITY INSURANCE	385	324	466	81
1-220 SOCIAL SECURITY	1,590	1,840	1,443	-147
1-225 MEDICARE	372	434	337	-35
1-230 RETIREMENT	1,098	1,029	908	-190
1-240 TRAINING EXPENSE	1,000	902	1,240	240
1-250 UNEMPLOYMENT	59	72	47	-12
2-301 AUDIT	8,000	14,807	15,000	7,000
1-341 TELEPHONE	620	-4,797	200	-420
1-342 DATA PROCESSING	9,246	15,487	4,428	-4,820
1-355 RECORDS RETENTION	2,000	-38	2,000	0
1-390 PROFESSIONAL SERVICES	10,934	28,098	36,660	25,726
1-560 DUES	85	60	85	0
1-620 OFFICE SUPPLIES	4,805	783	3,105	-1,700
1-625 POSTAGE	4,132	1,566	2,000	-2,132
1-630 EQUIPMENT MAINTENANCE	1,120	683	920	-200
1-670 BOOKS AND PERIODICALS	750	308	750	0
1-680 RENTALS AND LEASES	4,920	3,074	4,920	0
1-690 MISCELLANEOUS	1,000	-1,961	0	-1,000
1-740 EQUIPMENT PURCHASE	500	82	650	150
<b>TOTAL FINANCIAL ADMINISTRATION</b>	<b>83,041</b>	<b>94,490</b>	<b>103,497</b>	<b>20,456</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4152 REAL PROPERTY APPRAISAL</b>				
2-110 PERMANENT POSITIONS	18,538	18,673	21,477	2,939
2-210 HEALTH INSURANCE	2,200	2,240	2,260	60
2-215 LIFE INSURANCE	63	64	64	1
2-219 DISABILITY INSURANCE	279	277	430	151
2-220 SOCIAL SECURITY	1,150	1,158	1,332	182
2-225 MEDICARE	269	271	322	53
2-230 RETIREMENT	762	677	838	76
2-240 TRAINING EXPENSE	200	174	200	0
2-250 UNEMPLOYMENT	59	72	43	-16
1-312 PROFESSIONAL SERVICES (ASSESSING)	12,500	14,372	32,000	19,500
1-390 PROFESSIONAL SERVICES (FORESTRY)	0	0	2,000	2,000
2-392 GRAFTON COUNTY COPIES	1,000	559	700	-300
1-551 PRINTING	0	0	2,575	2,575
2-560 DUES	20	0	20	0
2-620 OFFICE SUPPLIES	200	111	100	-100
2-625 POSTAGE	250	155	200	-50
2-740 EQUIPMENT PURCHASE	0	0	1,200	1,200
<b>TOTAL REAL PROPERTY APPRAISAL</b>	<b>37,490</b>	<b>38,803</b>	<b>65,761</b>	<b>28,271</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4153 LEGAL</b>				
1-320 LEGAL EXPENSES	25,000	47,510	25,000	0
4-330 COLLECTIVE BARGAINING	0	4,016	1,500	1,500
<b>TOTAL LEGAL</b>	<b>25,000</b>	<b>51,526</b>	<b>26,500</b>	<b>1,500</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4155 PERSONNEL ADMINISTRATION</b>				
1-190 MERIT AND PERFORMANCE COMPENSATION	6,000	3,575	6,000	0
1-191 VAC/SICK ACCRUAL	0	0	0	0
1-260 WORKERS COMPENSATION	5,000	7,250	5,000	0
1-290 TOWN COINSURANCE	7,850	2,360	15,500	7,650
1-350 MEDICAL SERVICES	2,000	1,622	1,500	-500
1-390 PRE-EMPLOYMENT SCREENING	0	156	85	85
1-695 EMPLOYEE RELATIONS	2,000	1,796	2,000	0
<b>TOTAL PERSONNEL ADMINISTRATION</b>	<b>22,850</b>	<b>16,759</b>	<b>30,085</b>	<b>7,235</b>



	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4191 PLANNING AND ZONING</b>				
1-110 PERMANENT POSITIONS	41,767	31,528	31,535	-10,232
1-210 HEALTH INSURANCE	0	0	2,260	2,260
1-215 LIFE INSURANCE	134	110	95	-39
1-219 DISABILITY INSURANCE	597	484	631	34
1-220 SOCIAL SECURITY	2,590	1,942	1,955	-635
1-225 MEDICARE	606	454	473	-133
1-230 RETIREMENT	1,705	1,348	1,230	-475
1-250 UNEMPLOYMENT	59	72	63	4
1-190 TRAVEL & EXPENSE REIMBURSEMENT	1,000	651	750	-250
1-240 TRAINING EXPENSE	2,065	2,358	2,415	350
1-341 TELEPHONE	1,140	999	660	-480
1-390 PROFESSIONAL SERVICES (CODE ENFORCEMENT)	15,730	20,666	2,376	-13,354
1-391 GRAFTON COUNTY RECORDING	0	0	650	650
1-394 MASTER PLAN UPDATE	0	0	2,000	2,000
1-550 NOTICES/PUBLICATIONS	1,300	508	1,300	0
1-551 PRINTING	0	0	500	500
1-560 DUES	180	206	211	31
1-620 OFFICE SUPPLIES	350	250	250	-100
1-625 POSTAGE	720	495	600	-120
1-670 BOOKS AND PERIODICALS	600	788	600	0
1-740 EQUIPMENT PURCHASE	1	0	2,300	2,299
<b>TOTAL PLANNING AND ZONING</b>	<b>70,543</b>	<b>62,859</b>	<b>52,854</b>	<b>-17,689</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4194 GENERAL GOVERNMENT BUILDINGS</b>				
1-110 PERMANENT POSITIONS	11,519	10,380	11,718	199
1-220 SOCIAL SECURITY	714	643	727	13
1-225 MEDICARE	167	151	170	3
1-250 UNEMPLOYMENT	59	72	23	-36
1-410 ELECTRICITY	8,400	7,368	7,100	-1,300
1-411 HEATING FUEL	7,555	3,270	4,130	-3,425
1-412 WATER	500	704	900	400
1-413 SEWER	500	921	900	400
2-440 RENTALS & LEASES	6,715	7,459	6,332	-383
1-610 GENERAL SUPPLIES	1,500	46,910	1,160	-350
1-430 MAINTENANCE/REPAIR	13,932	19,006	11,500	-2,432
1-740 MACHINERY AND EQUIPMENT	0	13,373	0	0
<b>TOTAL GENERAL GOVERNMENT BUILDINGS</b>	<b>51,562</b>	<b>110,257</b>	<b>44,650</b>	<b>-6,912</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4195 CEMETERIES</b>				
1-650 GROUNDSKEEPING	36,000	36,000	38,000	2,000
<b>TOTAL CEMETERIES</b>	<b>36,000</b>	<b>36,000</b>	<b>38,000</b>	<b>2,000</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4196 TOWN INSURANCE</b>				
1-480 PROPERTY-LIABILITY	63,630	62,202	64,865	1,235
1-490 DEDUCTIBLE PROP-LIABILITY	3,000	0	3,000	0
				\$1000 per accident
<b>TOTAL TOWN INSURANCE</b>	<b>66,630</b>	<b>62,202</b>	<b>67,865</b>	<b>1,235</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4197 ADVERTISING/REG ASSOCIATION</b>				
1-550 NOTICES/PUBLICATIONS	3,600	4,070	3,600	0
1-552 TOWN REPORT PUBLICATION	6,000	6,209	6,500	500
1-560 DUES	6,705	6,580	7,122	417
<b>TOTAL ADVERTISING/REG ASSOCIATION</b>	<b>16,305</b>	<b>16,859</b>	<b>17,222</b>	<b>917</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4199 OTHER GENERAL GOVERNMENT</b>				
1-820 ECONOMIC DEVELOPMENT	15,000	15,000	15,000	0
1-823 CHAMBER OF COMMERCE	5,070	5,070	5,070	0
1-824 COMMUNITY CENTER OPERATING SUBSIDY	22,900	22,900	25,900	3,000
<b>TOTAL OTHER GENERAL GOVERNMENT</b>	<b>42,970</b>	<b>42,970</b>	<b>45,970</b>	<b>3,000</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4210 POLICE DEPARTMENT</b>				
1-110 PERMANENT POSITIONS	314,830	262,870	363,172	48,342
1-120 TEMPORARY POSITIONS	23,784	32,811	22,994	-890
1-140 OVERTIME	25,000	29,677	26,100	1,100
1-190 TRAVEL REIMBURSEMENT	300	1,700	4,800	4,500
1-195 PROMOTIONS	4,386	0	0	-4,386
1-210 HEALTH INSURANCE	53,672	51,882	62,325	9,253
1-215 LIFE INSURANCE	943	925	1,065	122
1-219 DISABILITY INSURANCE	4,209	3,721	7,095	2,886
1-220 SOCIAL SECURITY	2,930	3,262	1,944	-986
1-225 MEDICARE	4,858	3,700	5,479	621
1-230 RETIREMENT	11,446	9,271	14,222	2,776
4-240 TRAINING	6,456	6,135	9,152	2,696
1-241 PHYSICAL TRAINING	2,970	1,171	3,600	630
1-250 UNEMPLOYMENT	817	795	772	-45
1-291 UNIFORMS	12,237	13,229	15,255	3,018
1-341 TELEPHONE	5,000	5,672	6,064	1,064
1-350 MEDICAL SERVICES	1,500	1,797	840	-660
1-390 PROFESSIONAL SERVICES	1,500	796	0	-1,500
1-395 TOWING VEHICLES	300	492	300	0
1-560 DUES	225	0	280	55
1-610 GENERAL SUPPLIES	6,000	22,980	4,000	-2,000
1-620 OFFICE SUPPLIES	0	0	2,000	2,000
1-625 POSTAGE	1,030	787	1,030	0
1-630 EQUIPMENT MAINTENANCE	3,425	3,063	2,968	-457
1-631 EQUIPMENT REPLACEMENT & REPAIR	0	0	1,000	1,000
1-635 GASOLINE	7,700	5,251	6,955	-745

1-660 VEHICLE MAINTENANCE	7,000	8,127	7,000	0
1-661 VEHICLE REPAIR	0	0	3,000	3,000
1-670 BOOKS AND PERIODICALS	1,200	1,991	1,200	0
1-680 RENTALS AND LEASES (DEPARTMENTAL)	2,326	2,726	1,896	-430
1-740 CAPITAL EQUIPMENT PURCHASE	39,564	36,188	32,125	-7,439
1-810 EVIDENCE PROCUREMENT	500	301	500	0
1-812 BIKE PATROL	360	210	1,922	1,562
1-840 MISCELLANEOUS ACTIVITIES	1,100	1,562	900	-200
<b>Subtotal POLICE DEPARTMENT</b>	<b>547,569</b>	<b>513,092</b>	<b>612,455</b>	<b>64,886</b>
1998 ARTICLE 17 -- PATROLMAN	27,500			
1998 ARTICLE 21 -- SEA UNION CONTRACT	15,800			
<b>TOTAL POLICE DEPARTMENT</b>	<b>590,869</b>	<b>513,092</b>	<b>612,455</b>	<b>64,886</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4211 DISPATCH</b>				
1-330 GRAFTON COUNTY	28,218	28,218	29,048	830
2-330 TWIN STATE MUTUAL AID	3,160	2,283	3,318	158
1-341 TELEPHONE	5,352	2,116	5,352	0
1-610 SUPPLIES	500	0	375	-125
<b>TOTAL DISPATCH</b>	<b>37,230</b>	<b>32,617</b>	<b>38,093</b>	<b>863</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4215 AMBULANCE</b>				
1-350 MEDICAL SERVICES	28,000	28,000	28,000	0
<b>TOTAL AMBULANCE</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>	<b>0</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4220 FIRE DEPARTMENT</b>				
1-110 PERMANENT POSITIONS	142,911	145,676	157,859	14,948
1-120 TEMPORARY POSITIONS - CALL CO.	17,072	15,122	16,844	-228
1-140 OVERTIME	14,580	20,780	24,307	9,727
1-190 MILEAGE REIMBURSEMENT	3,000	3,250	3,600	600
1-210 HEALTH INSURANCE	30,344	29,927	33,322	2,978
1-215 LIFE INSURANCE	480	464	474	-6
1-219 DISABILITY INSURANCE	2,144	2,016	3,157	1,013
1-220 SOCIAL SECURITY	1,058	969	1,044	-14
1-225 MEDICARE	2,531	2,645	2,367	-164
1-230 RETIREMENT	9,169	8,405	8,153	-1,016
4-240 TRAINING EXPENSE	8,660	7,255	8,731	1,071
1-250 UNEMPLOYMENT	496	506	350	-146
1-291 UNIFORMS	2,400	2,497	2,400	0
1-341 TELEPHONE	1,300	1,729	1,180	-120
1-410 ELECTRICITY	2,779	3,374	2,779	0
1-411 HEATING FUEL	1,958	1,929	1,770	-188
1-412 WATER	250	211	200	-50
1-413 SEWER	250	348	200	-50
1-430 BUILDING MAINTENANCE/REPAIR	1,000	2,159	4,781	3,781
1-560 DUES	240	162	348	108
1-610 GENERAL SUPPLIES	1,600	1,735	1,713	113
1-625 POSTAGE	200	122	200	0
1-630 EQUIPMENT MAINTENANCE	5,000	5,398	2,050	-2,950
1-635 GAS AND OIL	1,600	1,200	1,600	0
1-660 VEHICLE MAINTENANCE	0	0	5,195	5,195
1-661 VEHICLE REPAIRS	5,000	2,005	4,000	-1,000
1-670 BOOKS AND PERIODICALS	1,300	1,475	1,300	0
1-740 EQUIPMENT PURCHASE	19,615	20,296	19,172	-443
2-760 RENTALS & LEASES (CAPITAL EQUIPMENT)	25,495	25,495	24,715	-780
<b>Subtotal FIRE DEPARTMENT</b>	<b>302,433</b>	<b>308,150</b>	<b>334,811</b>	<b>32,378</b>
1998 ARTICLE 20 -- AFSCME UNION CONTRACT	7,160			
<b>TOTAL FIRE DEPARTMENT</b>	<b>309,593</b>	<b>308,150</b>	<b>334,811</b>	<b>32,378</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4312 HIGHWAY DEPARTMENT</b>				
1-110 PERMANENT POSITIONS	213,932	208,339	239,620	24,888
1-140 OVERTIME	27,000	23,148	27,749	749
1-210 HEALTH INSURANCE	46,426	46,006	48,415	1,989
1-215 LIFE INSURANCE	782	719	700	-82
1-219 DISABILITY INSURANCE	3,492	3,072	4,677	1,185
1-220 SOCIAL SECURITY	14,938	14,283	14,795	-143
1-225 MEDICARE	3,494	3,327	3,582	88
1-230 RETIREMENT	10,324	8,257	9,118	-1,206
1-240 TRAINING EXPENSE	500	55	1,000	500
1-250 UNEMPLOYMENT	702	710	431	-271
1-291 UNIFORMS	5,491	5,394	5,564	73
1-341 TELEPHONE	1,440	830	900	-540
1-390 CONTRACTED SERVICES	3,000	3,000	3,000	0
1-410 ELECTRICITY	3,088	3,150	3,600	512
1-411 HEATING FUEL	3,797	2,639	2,655	-1,142
1-412 WATER	275	209	250	-25
1-413 SEWER	250	174	250	0
1-610 GENERAL SUPPLIES	38,570	31,769	41,454	2,884
1-430 BUILDING MAINTENANCE/REPAIR	1,000	1,405	1,000	0
1-635 GAS AND OIL	25,474	16,997	25,475	1
1-660 VEHICLE MAINTENANCE	0	0	5,488	5,488
1-661 VEHICLE REPAIRS	32,800	39,920	27,312	-5,488
1-655 SALT	46,000	32,574	46,000	0
1-656 SAND AND GRAVEL	29,000	29,068	31,250	2,250
1-657 PAVEMENT MAINTENANCE (ROADS)	35,000	33,378	35,000	0
1-740 MACHINERY & EQUIPMENT	3,500	8,822	5,850	2,350
1-741 SURPLUS EQUIPMENT	4,000	543	4,000	0
<b>Subtotal</b>	<b>554,203</b>	<b>517,788</b>	<b>588,135</b>	<b>33,932</b>
1998 ARTICLE 20 -- AFSCME UNION CONTRACT	6,909			
<b>TOTAL</b>	<b>561,112</b>	<b>517,788</b>	<b>588,135</b>	<b>33,932</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4311 PUBLIC WORKS ADMINISTRATION</b>				
1-110 PERMANENT SALARIES	46,418	38,608	39,646	-6,772
1-210 HEALTH INSURANCE	4,481	4,480	4,703	222
1-215 LIFE INSURANCE	130	98	118	-11
1-219 DISABILITY INSURANCE	579	436	793	214
1-220 SOCIAL SECURITY	2,878	2,394	2,458	-420
1-225 MEDICARE	673	560	595	-78
1-230 RETIREMENT	1,654	1,404	1,546	-108
1-240 TRAINING	500	327	600	100
1-250 UNEMPLOYMENT	118	108	79	-39
1-310 PROFESSIONAL SERVICES (ENGINEERING)	15,000	1,414	15,000	0
1-341 TELEPHONE	920	202	200	-720
1-560 DUES	500	0	20	-480
1-620 OFFICE SUPPLIES	250	64	400	150
1-625 POSTAGE	100	25	50	-50
1-670 BOOKS AND PERIODICALS	250	0	0	-250
<b>TOTAL PUBLIC WORKS ADMINISTRATION</b>	<b>74,450</b>	<b>50,120</b>	<b>66,209</b>	<b>-8,241</b>



	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4313 BRIDGES</b>				
1-430 EMERGENCY REPAIR	5,000	5,000	5,000	0
<b>TOTAL BRIDGES</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4316 STREET LIGHTING</b>				
3-410 ELECTRICITY	50,800	47,924	48,000	-2,800
<b>TOTAL STREET LIGHTING</b>	<b>50,800</b>	<b>47,924</b>	<b>48,000</b>	<b>-2,800</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4324 LANDFILL</b>				
1-390 PROFESSIONAL SERVICES	18,000	17,500	18,000	0
<b>TOTAL LANDFILL</b>	<b>18,000</b>	<b>17,500</b>	<b>18,000</b>	<b>0</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4414 ANIMAL CONTROL</b>				
1-190 MILEAGE REIMBURSEMENT	1,200	998	1,200	0
1-240 TRAINING	500	520	0	-500
1-330 PROFESSIONAL SERVICES (ANIMAL CONTROL)	9,980	9,130	11,128	1,148
1-396 BOARDING	3,200	1,070	1,600	-1,600
1-550 NOTICES & PUBLICATIONS	0	0	68	68
1-610 GENERAL SUPPLIES	200	364	0	-200
1-620 OFFICE SUPPLIES	150	110	362	212
1-625 POSTAGE	0	0	200	200
<b>TOTAL ANIMAL CONTROL</b>	<b>15,230</b>	<b>12,192</b>	<b>14,558</b>	<b>-672</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4441 WELFARE</b>				
1-110 PERMANENT POSITIONS	26,196	26,542	28,761	2,565
1-190 TRAVEL & EXPENSE REIMBURSEMENT	0	0	300	300
1-210 HEALTH INSURANCE	4,480	4,522	4,703	223
1-215 LIFE INSURANCE	88	90	86	-2
1-219 DISABILITY INSURANCE	393	393	575	182
1-220 SOCIAL SECURITY	1,624	1,645	1,783	159
1-225 MEDICARE	380	385	431	51
1-230 RETIREMENT	1,122	962	1,122	0
1-240 TRAINING EXPENSE	500	574	200	-300
1-250 UNEMPLOYMENT	59	72	58	-1
1-341 TELEPHONE	600	603	180	-420
1-430 BUILDING MAINTENANCE	0	0	100	100
1-440 RENTALS AND LEASES	0	0	568	568
1-560 DUES	50	41	50	0
1-620 OFFICE SUPPLIES	0	0	100	100
1-625 POSTAGE	0	21	60	50
1-740 EQUIPMENT PURCHASE	200	180	0	-200
4442-1-850 MEDICAL ASSISTANCE	1,500	179	1,500	0
4442-1-851 ELECTRICITY - ASSISTANCE	3,500	1,444	3,500	0
4442-1-852 HEATING FUEL ASSISTANCE	2,500	90	1,770	-730
4442-1-853 RENT ASSISTANCE	15,961	11,423	16,000	39
4442-1-854 MISCELLANEOUS ASSISTANCE	500	530	500	0
4442-1-855 FOOD ASSISTANCE	2,500	340	2,500	0
4442-1-856 FUNERAL ASSISTANCE	2,000	0	2,250	250
<b>TOTAL WELFARE</b>	<b>64,152</b>	<b>50,036</b>	<b>67,087</b>	<b>2,935</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4442 DIRECT ASSISTANCE WELFARE</b>				
1-816 HOSPICE	3,496	3,496	0	-3,496
<b>TOTAL DIRECT ASSISTANCE WELFARE</b>	<b>3,496</b>	<b>3,496</b>	<b>0</b>	<b>-3,496</b>

	1998 DEFAULT BUDGET	1998 EXPENDITURE THROUGH 8/31	1999 PROPOSED BUDGET	CHANGE
<b>01-4583 PATRIOTIC PURPOSES</b>				
1-840 SPECIAL EVENTS	2,000	1,225	1,650	-350
<b>TOTAL PATRIOTIC PURPOSES</b>	<b>2,000</b>	<b>1,225</b>	<b>1,650</b>	<b>-350</b>
	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4611 CONSERVATION COMMISSION</b>				
1-240 TRAINING	200	238	200	0
1-560 DUES	300	525	525	225
1-610 GENERAL SUPPLIES	0	0	250	250
1-625 POSTAGE	50	50	50	0
1-430 MAINTENANCE & UPKEEP	300	0	300	0
1-730 OTHER IMPROVEMENTS	3,000	1,213	2,000	-1,000
1-750 EQUIPMENT PURCHASE	300	102	300	0
1-840 SUMMER CAMP	500	500	500	0
TRANSFER TO RESERVE FUND		1,872		
<b>TOTAL CONSERVATION COMMISSION</b>	<b>4,950</b>	<b>4,500</b>	<b>4,125</b>	<b>-825</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>08-4317 SIDEWALKS/HYDRANTS PRECINCT</b>				
1-110 PERMANENT POSITIONS	1,782	1,782	2,161	389
1-215 LIFE INSURANCE	6	6	0	-6
1-219 DISABILITY	27	27	0	-27
1-220 SOCIAL SECURITY	110	110	133	23
1-225 MEDICARE	26	26	32	6
1-230 RETIREMENT	73	73	0	-73
1-250 UNEMPLOYMENT	5	5	4	-1
1-260 WORKERS COMP	181	181	291	110
1-440 RENTALS AND LEASES (HYDRANTS)	10,428	8,690	10,428	0
1-630 EQUIPMENT MAINTENANCE	2,300	5,049	2,300	0
1-657 SIDEWALK ASPHALT	8,000	1,959	5,000	-3,000
1-740 EQUIPMENT PURCHASE	1	0	3,000	2,999
			3,000	
<i>New sander for sidewalk plow</i>				
<b>08-4317 SIDEWALKS/HYDRANTS PRECINCT</b>	<b>22,940</b>	<b>17,908</b>	<b>23,339</b>	<b>399</b>

	1998 DEFAULT BUDGET	1998 ACTUAL INCOME	1999 PROPOSED BUDGET	CHANGE
<b>11-3404 TRANSFER/RECYCLING FUND</b>				
<b>RECYCLING CHARGES</b>				
1-001 BOTTLE RECYCLING	1,400	984	1,200	-200
1-002 PAPER FIBER RECYCLING	13,000	21,014	17,000	4,000
1-003 ALUMINUM CAN RECYCLING	2,400	2,333	2,400	0
1-010 SCRAP METAL RECYCLING	1,000	2,051	1,000	0
1-004 TIRE DISPOSAL FEES	1,700	1,433	1,700	0
1-005 APPLIANCE DISPOSAL FEES	1,000	1,316	1,000	0
1-006 ALL OTHER CHARGES	1,000	2,755	1,000	0
1-007 PLASTICS	2,200	3,374	3,000	800
1-008 DEMOLITION DEBRIS	15,000	14,589	17,700	2,700
1-009 PAY PER BAG	38,500	46,691	77,400	38,900
<b>TOTAL RECYCLING CHARGES (REVENUES)</b>	<b>77,200</b>	<b>96,540</b>	<b>140,400</b>	<b>63,200</b>
<b>SUBTOTAL OF EXPENDITURES</b>	<b>189,054</b>	<b>181,409</b>	<b>226,385</b>	<b>37,331</b>
<b>TOTAL APPROPRIATION ON TAX RATE</b>	<b>111,854</b>	<b>111,854</b>	<b>85,985</b>	<b>-25,869</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>11-4324 TRANSFER/RECYCLING CENTER</b>				
1-110 PERMANENT POSITIONS	79,282	76,269	84,113	4,831
1-190 MILEAGE REIMBURSEMENT	450	425	450	0
1-191 VAC/SICK ACCRUAL	641	0	641	0
1-210 HEALTH INSURANCE	14,928	14,641	15,202	274
1-215 LIFE INSURANCE	266	245	252	-14
1-219 DISABILITY	1,189	1,190	1,682	493
1-220 SOCIAL SECURITY	4,915	4,665	5,215	300
1-225 MEDICARE	1,150	1,091	1,261	111
1-230 RETIREMENT	3,395	2,905	3,280	-115
1-240 TRAINING EXPENSE	700	839	900	-100
1-241 PHYSICAL TRAINING	400	0	400	0
1-250 UNEMPLOYMENT	235	253	169	-66
1-260 WORKERS COMPENSATION	5,344	0	6,796	1,452
1-291 UNIFORMS	2,009	1,658	2,099	90
1-341 TELEPHONE	500	347	440	-60
1-390 PROFESSIONAL SERVICES	7,575	9,379	7,125	-450
1-410 ELECTRICITY	2,565	1,350	2,565	0
1-412 WATER	300	203	200	-100
1-413 SEWER	300	53	150	-150
1-430 MAINTENANCE/REPAIR BUILDINGS	1,000	276	800	-200
1-550 NOTICES & PUBLICATIONS	0	0	150	150
1-560 DUES	550	500	500	-50
1-610 GENERAL SUPPLIES	1,200	1,305	1,200	0
1-630 EQUIPMENT MAINTENANCE	6,000	16,285	6,000	0
1-635 FUEL	1,650	1,168	1,500	-150
1-681 BAGS	3,500	3,618	7,740	4,240
4-813 RECYCLING DIRECT DISPOSAL	4,510	4,363	6,010	1,500
1-813 TIPPING FEES	38,500	33,668	44,135	5,635
2-813 TRANSPORTATION	6,000	4,694	25,410	19,410
CASH ADJUSTMENT		19		
<b>TOTAL TRANSFER/RECYCLING CENTER</b>	<b>189,054</b>	<b>181,409</b>	<b>226,385</b>	<b>37,331</b>

	1998 DEFAULT BUDGET	1998 ACTUAL REVENUE	1999 PROPOSED BUDGET	CHANGE
<b>05-3401 LIBRARY</b>				
<b>LIBRARY REVENUES</b>				
MEMORIAL FUNDS	3,710	4,228	3,800	90
DUE FROM TRUST FUNDS	14,171	14,267	14,171	0
GRANTS	2,890	10,428	16,500	13,610
BOOK FINES	3,090	2,817	2,900	-190
COPIES	930	872	900	-30
LOST BOOKS	570	658	570	0
NON RESIDENCY FEES	3,195	4,050	3,250	55
VIDEO FINES	770	761	770	0
INTEREST	410	175	410	0
MISCELLANEOUS	465	2,045	0	-465
SPECIAL EVENTS	0	1,160	0	0
TOTAL INCOME	30,201	41,461	43,271	13,070
SUBTOTAL OF EXPENDITURES	178,342	185,160	201,055	22,713
<b>TOTAL APPROPRIATION ON TAX RATE</b>	<b>148,141</b>	<b>148,133</b>	<b>157,784</b>	<b>9,643</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>05-4550 LIBRARY</b>				
PERMANENT POSITIONS	101,013	103,070	116,538	15,525
HEALTH INSURANCE	8,960	8,931	11,483	2,523
LIFE INSURANCE	285	347	303	18
DISABILITY INSURANCE	1,271	1,084	2,020	749
SOCIAL SECURITY	6,263	6,343	7,225	962
MEDICARE	1,465	1,483	1,749	284
RETIREMENT	3,629	3,595	3,939	310
TRAINING	0	0	1,220	1,220
UNEMPLOYMENT INSURANCE	313	249	233	-80
WORKERS COMPENSATION	444	0	571	127
COINSURANCE	0	0	200	200
VAC/SICK ACCRUAL	1,000	1,000	1,000	0
TELEPHONE	2,100	1,908	2,280	180
PROFESSIONAL SERVICES	500	627	536	36
EQUIPMENT MAINTENANCE	200	1,170	785	585

RENTALS AND LEASES	0	828	900	900
DUES	1,500	1,755	255	-1,245
GENERAL SUPPLIES	400	513	400	0
OFFICE SUPPLIES	3,500	3,150	3,500	0
POSTAGE	1,800	1,489	1,800	0
BUILDING MAINTENANCE	6,500	3,023	6,500	0
BOOKS	21,000	22,651	22,000	1,000
SUBSCRIPTIONS	2,850	3,790	3,650	800
BOOKS ON TAPE	1,200	1,603	1,200	0
VIDEO CASSETTES	800	757	800	0
PROGRAMS	2,700	7,373	2,700	0
BINDING	600	437	600	0
MISCELLANEOUS	100	21	100	0
EQUIPMENT PURCHASE	1,600	3,088	1,600	0
ELECTRICITY	2,850	2,861	2,850	0
HEATING FUEL	3,400	1,884	1,918	-1,482
WATER	0	0	100	100
SEWER	100	130	100	0
<b>TOTAL LIBRARY</b>	<b>178,342</b>	<b>185,160</b>	<b>201,055</b>	<b>22,713</b>

10-3409	PARKS & RECREATION	1998	1998	1999	CHANGE
		DEFAULT BUDGET	ACTUAL INCOME	PROPOSED BUDGET	
<b>PARKS REVENUES</b>					
5-001	DAY CAMP	23,500	21,730	20,000	-3,500
5-002	POOL SWIMMING LESSONS	2,000	3,035	2,000	0
5-003	POOL SEASON PASSES	3,000	2,996	2,700	-300
5-004	POOL DAILY ADMISSIONS	2,400	2,507	2,500	100
5-005	CONCESSIONS	4,000	4,489	4,600	600
5-007	SCHOOL DONATIONS	2,000	2,100	2,000	0
5-008	BIDDY BASKETBALL	500	0	0	-500
5-009	MEN'S SOFTBALL DONATION	750	750	500	-250
<b>TOTAL INCOME (REVENUES)</b>		<b>38,650</b>	<b>37,607</b>	<b>34,300</b>	<b>-3,850</b>
<b>SUBTOTAL OF EXPENDITURES</b>		<b>170,219</b>	<b>155,505</b>	<b>169,361</b>	<b>-858</b>
<b>TOTAL APPROPRIATION ON TAX RATE</b>		<b>131,569</b>	<b>131,559</b>	<b>135,061</b>	<b>3,492</b>

10-4520	PARKS & RECREATION	1998	1998	1999	CHANGE
		DEFAULT BUDGET	ACTUAL EXPENDITURE	PROPOSED BUDGET	
<b>PARKS &amp; RECREATION</b>					
1-110	PERMANENT POSITIONS	36,371	28,189	38,023	1,652
1-120	TEMPORARY POSITIONS	54,191	49,973	54,191	0
1-130	COMMISSIONERS SALARIES	1,200	1,200	1,200	0
1-140	OVERTIME	1,377	2,000	1,500	123
1-191	VACATION/SICK ACCRUAL	474	0	474	0
1-210	HEALTH INSURANCE	6,052	5,553	5,979	-73
1-215	LIFE INSURANCE	85	66	75	-10
1-219	DISABILITY INSURANCE	378	287	497	119
1-220	SOCIAL SECURITY	5,615	5,152	5,717	102
1-225	MEDICARE	1,313	1,205	1,384	71
1-230	RETIREMENT	1,078	932	969	-109
1-240	TRAINING (RED CROSS)	850	825	500	-350
1-250	UNEMPLOYMENT INSURANCE	603	614	185	-418
1-260	WORKERS COMPENSATION	6,035	0	6,035	0



1-290 COINSURANCE	0	0	100	100
1-291 UNIFORMS	400	346	788	388
1-341 TELEPHONE	1,200	861	780	-420
1-410 ELECTRICITY	7,233	5,052	6,500	-733
1-411 HEATING FUEL	1,750	1,943	1,500	-250
1-412 WATER	2,200	2,760	2,000	-200
1-413 SEWER	2,200	2,106	2,000	-200
1-430 BUILDING MAINTENANCE	0	0	1,600	1,600
1-431 POOL EQUIP. MAINTENANCE	2,000	932	2,000	0
1-610 PARKS OPERATING SUPPLIES	1,500	2,143	500	-1,000
1-611 POOL OPERATING SUPPLIES	2,000	3,658	2,000	0
1-630 EQUIPMENT MAINTENANCE	900	1,114	1,000	100
1-635 GAS AND OIL	875	685	875	0
1-650 GROUNDSKEEPING	7,500	7,901	7,500	0
1-660 VEHICLE MAINTENANCE	500	1,951	500	0
1-690 MISCELLANEOUS	600	544	0	-600
1-693 CONCESSIONS	2,500	2,464	2,500	0
1-740 PARKS EQUIPMENT PURCHASE	900	1,234	1,000	100
1-741 SURPLUS EQUIPMENT --PARKS	500	0	0	-500
1-742 POOL EQUIPMENT PURCHASE	750	215	400	-350
1-760 RENTALS AND LEASES (CAPITAL EQUIPMENT)	6,089	6,089	6,089	0
1-840 SUMMER PROGRAM	13,000	11,870	13,000	0
YIELD TAX EXPENSES	0	5,701	N/A	
<b>TOTAL PARKS &amp; RECREATION</b>	<b>170,219</b>	<b>155,505</b>	<b>169,361</b>	<b>-858</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>01-4711 DEBT SERVICE</b>				
2-980 PRINCIPAL OF LT BONDS	48,726	49,952	19,275	-29,451
4721-2-981 INT EXP-LONG TERM BONDS	37,089	37,800	34,297	-2,792
4725-1-981 TAX ANTICIPATION NOTES-INT	20,000	9,422	16,000	-5,000
4790-3-990 DEBT ISSUANCE COST	0	0	6,000	6,000
<b>TOTAL DEBT SERVICE</b>	<b>105,815</b>	<b>97,174</b>	<b>74,572</b>	<b>-31,243</b>

	1998 DEFAULT BUDGET	1998 ACTUAL REVENUE	1999 PROPOSED BUDGET	CHANGE
<b>03-3290 PARKING METERS</b>				
6-001 PARKING METER REVENUE	3,500	25,367	3,500	0
<b>TOTAL PARKING METERS</b>	<b>3,500</b>	<b>25,367</b>	<b>3,500</b>	<b>0</b>
<b>03-4210 PARKING METERS</b>				
3-740 EQUIPMENT PURCHASE	3,500	12,652	3,500	0
<b>TOTAL PARKING METERS</b>	<b>3,500</b>	<b>12,652</b>	<b>3,500</b>	<b>0</b>

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>SEWER USERS SUBTOTAL</b>	<b>928,760</b>		<b>940,709</b>	<b>11,949</b>
SEWER REVENUE	405,314	442,815	436,101	30,787
SEWER OVERLAY	-5,000	-908	-5,000	0
SEPTIC DISPOSAL	24,000	116,143	24,000	0
STATE AID WATER POLLUTION	504,446	504,446	485,608	-18,838
TOTAL SEWER USERS REVENUE	928,760	1,062,496	940,709	11,949
SUBTOTAL OF SEWER EXPENDITURES	928,760	973,115	940,709	11,950

	1998 DEFAULT BUDGET	1998 ACTUAL EXPENDITURE	1999 PROPOSED BUDGET	CHANGE
<b>02-4326 SEWER USERS</b>				
1-110 PERMANENT POSITIONS	2,632	2,632	1,741	-891
1-215 LIFE INSURANCE	9	9	3	-6
1-219 DISABILITY INSURANCE	39	39	12	-27
1-220 SOCIAL SECURITY	108	108	108	0
1-225 MEDICARE	38	38	26	-12
1-230 RETIREMENT	108	108	24	-84
1-250 UNEMPLOYMENT	8	8	2	-6
1-260 WORKERS COMPENSATION	268	268	236	-32
1-330 PROFESSIONAL SERVICES (PLANT OPERATION)	263,468	296,061	272,889	9,221
1-341 TELEPHONE	420	0	0	-420
1-397 BIO SOLIDS REMOVAL	50,000	116,129	76,500	26,500
1-398 PROFESSIONAL SERVICES (LAB TESTS)	12,500	7,220	12,500	0
1-550 PRINTING	2,000	0	1,500	-500
1-610 SEWER LINE MAINT/MATERIALS	15,000	2,861	15,000	0
1-625 POSTAGE	1,840	748	1,560	-280
1-630 EQUIPMENT MAINTENANCE AND REPAIR	15,000	14,276	15,000	0
<b>TOTAL SEWER OPERATING</b>	<b>363,439</b>	<b>440,505</b>	<b>396,901</b>	<b>33,462</b>







## Department of Public Works

We started 1998 with an above average snowfall. By the middle of the season, a warm spell hit that melted most of the snow away. We had a small amount of snowfall since then, but have had to sand and salt often. By spring, we had used about 5,500 yards of sand and 800 tons of salt. We started hauling sand in February and finished the stockpile by late March.

Spring brought mud season; we had several locations in town where the mud was quite bad. It took about 2,500 yards of stone and 1,000 yards of gravel to keep the roads passable. I would like to thank those people inconvenienced for their patience.

Summer was really busy for us. We replaced twenty culverts, rebuilt twenty catch basins, and cleaned about 12 miles of ditches on **twelve** different roads. Also, we brought six manhole covers to grade. It was necessary to use the sewer jet approximately twenty times to unblock sewer backups and clean culverts. Many man-hours were spent replacing and repairing signs and signs posts.

This year we reconstructed over 5,000 feet of road on Mann's Hill and 4,200 feet on Mt Eustis. We overlaid 3,000 feet of pavement on Mt Eustis, and 2,000 ft of pavement on Broomstick. We also overlaid Heather Lane, West Elm Street, Upper Elm Street, and Cold Spring Road. We shim-graded several streets and roads. We improved several other streets and the Jackson Street sidewalk.

The windshear in August up rooted many trees. Many roads and streets were impassable or partially blocked. Mann's Hill Road and the Brickyard / Fox Ridge Road areas were the hardest hit. Each of these roads took over four hours to re-open. It took over two weeks to clean up all the trees and brush from the storm damage. I would like to thank the Police department, Fire department, and Water & Light department for all their help. I would especially like to thank the towns of Lisbon and Lyman for sending men and equipment to help us in the clean up of the storm damage.

This fall we started to get ready for winter again, working on the plows and sanders. We worked on ditching into December, and marked and flushed culverts for winter. We have two six wheelers and one backhoe to be traded, and we have been trying to keep the tucks and equipment on a trade in schedule (trucks 7 years and equipment 10 years).

The trucks are worked hard in the winter. The trucks take a lot of abuse when plowing snow. Vibrations go through the whole truck and it is hard on the frame and cab. When you have to put tire chains on it makes vibrations become worse. It effects the drive train and after several years the repair to the trucks cost more money. Number six truck has, in the last couple of years, had the rear brakes repaired and luckily only a minor problem with the transmission. This truck is eight years old if it is not traded in by this year's town meeting the trade value will go down. Number Four truck is seven years old and at this time we have had little trouble with it, but the trouble usually starts in the eighth year.

The backhoe is now eleven years old and since last year we have had to rebuild the two hydraulic cylinders. As it was told last year, the boom has been welded in two different places. This machine loads the trucks with salt in the wintertime, and after eleven years places on the machine are rusting such as in the cab area and the engine manifold. About five years ago we had to replace the hydraulic pump but it is coming time to do this again. If we keep it another year it will cost about \$2,000 to replace it. I feel we should stay on the trade in schedule so we can give you the taxpayer the best service possible. And the only way to do that is by having good trucks and equipment with few brake downs.

Just a friendly reminder if you are building on a new or if you are changing your driveway on your existing lot you need a driveway permit. There is no charge for this but a driveway permit needs to be filed.

Thank you,

Larry Jackson, Superintendent of Public Works



## Transfer Station

Trash and what to do with it. Does this sound familiar? It was part of the opening of the 1997 report. Not much has changed in one year. As this report is prepared the fate of the commercial landfill in Bethlehem remains unclear. The issue is in the hands of superior court and the outcome is not predictable.

The town of Littleton continues to plan and prepare for solid waste disposal no matter what happens to the Bethlehem commercial landfill. The reality of a drastic increase in the cost of solid waste disposal is not going to dissipate. Waste reduction, reuse and recycling should become if not already a common practice for all residents, commercial establishments and industry.

Area towns have combined their efforts in addressing solid waste issues. An informal solid waste committee has been formed by North Country Council, which meets on monthly bases to discuss and find solutions to solid waste challenges. A list of topics and areas of need has been established such as; expansion of Pay-by-bag systems in the area, Public education, cooperative purchasing, contracts and siting of a new solid waste facility north of Plymouth are but a few of the areas being worked on. The Littleton Transfer Station continues with a higher than average recycling rate of 58% compared with a state average of about 28%.

The Littleton Coin Company with help from the Peoples Bank of Littleton donated an industrial paper shredder to the Transfer Station. This is an excellent example of the private sector working with the public sector to meet and solve solid waste issues.

If anyone at any time has a question concerning solid waste, recycling or needs assistance in this area please call the Transfer Station at 444-1447. We are dedicated to providing the best possible assistance to all.

**REMEMBER IF YOU ARE NOT RECYCLING IT—YOU ARE WASTING IT!**

Respectfully submitted,

Anthony F. Ilacqua  
Recycling Transfer Station Manager

## Wastewater Treatment Plant

The wastewater plant continues to run efficiently. Removal rate for 1998 was 98.2%, which again is one of the best in the state. We have had a busy year in septage with a total of 1,183,450 gallons with 797,200 gallons coming from a special project. We received septage from 21 different communities. We removed 1,125 wet tons of bio-solids, which produce 250 dry tons from the wastewater before going to the river. The average flow this year was 0.975 million gallons per day.

We have had to repair one of the sewer pumps and had a problem with the wire to one of the carafiner. The pumping stations are in good condition. But the Lisbon Road pumping station is now 27 years old and is going to need an upgrade. This station is now running about 25% of capacity. We have to start looking at pump replacement, new wiring, and an alarm system.

We are starting to look at the collective system and deal with the infiltration in the old lines and manhole at this time about 40% of the water going to the plant is infiltration and some roof drains.

I would like to thank Woodard & Currans, Plant manager Maurice Lambert and his staff for their dedicated work for the Town of Littleton. I also would like to invite the public to visit the plant so you can understand what your sewer bill has accomplished. Call, Larry Jackson, Superintendent of Public Works at 444-3996 ext. 18 to setup a tour of the treatment plant.

TOWN CLERK'S  
Annual Report – 1998

As your new Town Clerk I welcome this opportunity to thank you, the people of Littleton, for your kindness. The challenge has been a wonderful experience and I am looking forward to the next year and the changes it will bring.

The State of New Hampshire's Bureau of Vital Statistics was already making changes to their program as I took the oath of office. Littleton is honored to have been chosen as a test site for the new Vital Statistic program. This program was implemented on July 6, 1998 and more enhancements are in the works at this time. The objective of the program is to make Birth, Death, and Marriage information available to all NH Town/City Clerk's in the state. At this point in time, you must contact the town or city where the event happened or where a marriage was filed to request a certified copy of the event, if entitled to one. The only other way to receive a certified copy is to contact the State directly for one. The new program will allow you to go to any NH town or city once all are on line. Due to the new program, my office has experienced a high volume of vital statistic requests, which has increased our revenue in that area substantially.

Another exciting change that I am working on is going to computerized registrations. We hope to have this implemented very soon. My goal is to utilize whatever program is available to accelerate the registration process.

Next year I will be starting my Town Clerk certification course. This is a three year course that is taken each July for one week at the UNH campus in Durham NH.

In closing I would like to thank Rolande Fortin for volunteering her time to assist in the office. I would also like to thank Joan Santy, Deputy Town Clerk. She was very helpful through the transition period when I took office. She is always here to help and is a great team player. Last, but not least, I want to thank the retired Town Clerk, Faye V. White for her guidance, wisdom, and knowledge.

Respectfully submitted,  
Judith F. White  
Littleton Town Clerk

Littleton Water & Light Department  
Annual Report – 1998  
65 Lafayette Avenue

Telephone 444-2915 Fax 444-2718 After Hours 444-2137  
[littletonwl@landmarknet.net](mailto:littletonwl@landmarknet.net)

1998 has been a milestone year in terms of change for LW&L customers and employees. Starting on January 1, 1998 Littleton began purchasing power generation on the open market from PECO and central dispatching services from the Vermont Public Power Supply Authority. Sale of \$5.8 million in bonds in July at an interest rate of 4.2% completed the termination of the long standing more expensive all requirements contract with the New England Power Company. Electric bills were unbundled in April such that now electric customers know the actual costs of service. With the changes LW&L was able to pass along rate reductions averaging 18, 10, and 9% to residential, industrial, and commercial customers, respectively. Littleton is the lowest cost electric service provider in New Hampshire with revenues of 7.7¢ per kWh sold. Electric sales increased about 6.5% in 1998 after declining 1.4% from 1995 through 1997. Significant electrical capital projects completed in 1998 included re-conductoring and re-poling the industrial park and new three phase service to Wal-Mart. A microburst storm on August 24<sup>th</sup> caused nearly \$100,000 in damages to the electric system. 1999 projects will include rebuilding portions of Route 18 to the new hospital. LW&L has also retained the services of an electrical engineering consultant, ESC, who will study the distribution system and transmission feed to Littleton. They will then make recommendations for a five-year construction work plan. As part of the study, a 20-year load projection will be made to test the performance of the electrical system.

For the second year in a row 1998 saw an increase in water sales up 1.2% from 1997. Significant capital improvements include: new baking soda corrosion control facilities on line; the last section of the Gale River water transmission main was upgraded by replacing the water main on the above ground concrete piers along the Ammonoosuc River in Bethlehem; and the Gale River dam apron was re-faced with concrete. With the assistance of the Fire Department all fire hydrants were flow tested during the water main flushing program. Deficient hydrants were replaced. In 1999 planned projects include a new booster pumping station, 8,000 feet of 10-inch water main on Route 18, and a reservoir off Slate Ledge all paid for by Littleton Regional Hospital to serve their new facility scheduled to open in the fall of 2000. Also planned is a water main on the new Beacon St. Bridge, which will eventually loop Union and Highland Avenue. Developers are planning to finance completion of the industrial park loop to the Lisbon Road south of Butson's in 1999. We are also exploring an alternative to the waiver of surface water filtration by converting the existing sedimentation basin to a sand filter at the Gale River.

Water rates of \$1.62 per 100 cubic feet, which are the lowest since November 1989, will continue in place in 1999.

We would like to thank Budget Committee members Linda Nelson, Stan Fillion, Wayne Fillion, Operations Manager Steve Costa, Financial Services Cheryl Wilkins, LW&L employees and Superintendent Ed Betz for their assistance in preparation of the 1999 Budget. Also, we appreciate the continued assistance of Larry Jackson, Lynn Tomasetti and the Highway Department crew, the Fire Department for dispatching services after hours; and the Police Department for traffic control. We invite your participation in the Commissioner's public meetings held the first and third Mondays of the month and invite your feedback to us at any time as to the effectiveness of our services to you.

A copy of the Water and Light audited 1998 financial statement will be available at the Department office in mid February and furnished to all interested citizens upon request.

Respectfully Submitted,

Donald Craigie, President  
Robert Copenhaver  
Ralph Ross

Board of Littleton Water & Light Commissioners

**GLENWOOD CEMETERY ASSOCIATION, INC.**

LITTLETON, NEW HAMPSHIRE 03561

P.O. BOX 497

Cemeteries in the town of Littleton had a busy year in 1998. Burials in Glenwood Cemetery, St. Rose Cemetery, and Wheeler Hill cemetery totaled 58 of which 21 were cremations.

1998 proved to be a wet spring and summer season which kept the crew busy mowing and trimming. Due to extensive wind storms and heavy wet snow storms we also hauled large amounts of limbs and removed damaged trees.

The year also proved to be extremely challenging to the Glenwood Cemetery crew as well as the Littleton Police Dept.. Several instances of vandalism took place, one of which involved approximately 85 monuments and markers. With the aid of the Littleton Police Dept. as well as Littleton Water and Light efforts are under way to bring a halt to these absurd rampages. Surveillance of the Cemetery grounds will be increased and more lighting and other devices will be installed.

Approximately 1200 feet of road was resurfaced and paved in Glenwood this summer. This roadway was one of the worst in the cemetery and is a major improvement. In conjunction with this roadwork a 65 foot stone culvert was removed and replaced. Our sincere thanks go out to Larry Jackson and the Littleton Highway Dept. for keeping our cemeteries passable and safe.

On a personal note I would like to thank the members of the Glenwood Cemetery Board of Directors. Without their hours of volunteer service, dedication and concern the town of Littleton would not have the beautiful cemetery system we all enjoy.

Questions or concerns on cemetery matters in Littleton should be directed to: Glenwood Cemetery Ass.

P.O. Box 497

Littleton, N.H. 03561

or phone 603-444-2680.

Respectfully:

Paul W. Harvey

Sec./Treas.

Glenwood Cemetery Ass. Inc.



GRAFTON COUNTY  
**Senior Citizens**  
C O U N C I L INC.

P.O. Box 433 • Lebanon, NH 03766-0433 • 603 / 448-4897 • Fax: 603 / 448-3906

Bristol Area Senior Services  
PO Box 266, Bristol, NH 03222  
Rita McGrail  
744-8395  
744-8395 (fax)

Haverhill Area Senior Services  
PO Box 298, Woodsville, NH 03785  
Deborah Foster, Coordinator  
747-2569  
747-2569 (fax)

Linwood Area Senior Services  
PO Box 461, Lincoln, NH 03251  
Joan Bartlett, Coordinator  
745-4705

Littleton Area Senior Center  
PO Box 98, Littleton, NH 03561  
Madeline Markle, Director  
444-6050  
444-1612 (fax)

Mascoma Area Senior Center  
PO Box 210, Canaan, NH 03741  
Dana Michalovic, Director  
523-4333  
523-4334 (fax)

Orford Area Senior Services  
PO Box 98, Orford, NH 03777  
Mimi Aarens, Coordinator  
353-9107

Plymouth Regional Senior Center  
PO Box 478, Plymouth, NH 03264  
Cecelia VanLoon, Director  
536-1204  
536-2090 (fax)

Upper Valley Senior Center  
PO Box 433, Lebanon, NH 03766  
Barbara Henzel, Director  
448-4213  
448-3906 (fax)

RSVP of Upper Valley & White Mts.  
PO Box 433, Lebanon, NH 03766  
Edith Celley, Director  
448-1825  
448-3906 (fax)

## GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 1998

Grafton County Senior Citizens Council, Inc. provides programs and services which support the health and well being of our older citizens and assist them to remain independent in their own homes and communities for as long as possible. Through eight locations throughout the County, including Plymouth, Bristol, Canaan, Lebanon, Orford, Haverhill, Littleton and Lincoln, older adults and their families are able to make use of community based long term care services such as home delivered meals, senior dining room programs, transportation, care management services, information and referral, educational programs, adult day care, chore/home repair services, recreation and opportunities to be of service to the community through volunteering.

During 1998, 564 older residents of Littleton were able to make use of one or more of GCSCC's services, offered through the Littleton Area Senior Center. These individuals enjoyed 11,306 balanced meals in the company of friends in a senior dining room, received 17,881 hot, nourishing meals delivered to their homes by caring volunteers, were transported to health care providers or other community resources on 6,272 occasions by our lift-equipped buses, were assisted with problems, crises or issues of long term care through 763 visits by a trained social worker and found opportunities to put their talents and skills to work for a better community through 9,441 hours of volunteer service. The cost to provide these services for Littleton residents in 1998 was \$210,167.56.

In an effort to increase our responsiveness to the needs of older Littleton residents, the Littleton Area Senior Center increased the availability of social work and care management services in 1998, in order to assist older men and women to address and manage difficult issues of aging. In August, the Center initiated a computer based information and referral service designed to assist elders and their families to find and use needed services. We are currently planning toward the implementation of a 24 hour, 7 day per week response capability, in order to assist with problems which occur outside of normal business hours.

Community based services provided by GCSCC and its many volunteers for older residents of Littleton were often important to their efforts to remain in their own homes and out of institutional care despite chronic health problems and increasing physical frailty, saving tax dollars and contributing to the quality of life of our older friends and neighbors. As our population grows older, such support becomes ever more critical.

GCSCC very much appreciates the support of the Littleton community for services which enhance the independence and dignity of our older citizens and assists them to meet the challenges of aging in place.

Carol W. Dustin  
Executive Director



GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

Statistics for the Town of Littleton

October 1, 1997 to September 30, 1998

During this fiscal year, GCSCC served 564 Littleton residents (out of 1,128 residents over 60, 1990 Census).

<u>Services</u>	<u>Type of Service</u>	<u>Units of Service</u> x	<u>Unit(1) Cost</u> =	<u>Total Cost of Service</u>
Congregate/Home Delivered	Meals	29,187	x \$ 5.14	\$150,021.18
Transportation	Trips	6,272	x \$ 7.67	\$ 48,106.24
Adult Day Service	Hours	-0-	x \$ 3.86	\$ -0-
Social Services	Half-hours	763	x \$ 15.78	\$ 12,040.14

Number of Littleton Volunteers: 83. Number of Volunteer Hours: 9,441.

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GCSCC cost to provide services for Littleton residents only	<u>\$ 210,167.56</u>
Request for Senior Services for 1998	\$ 10,610.00
Received from Town of Littleton for 1998	\$ 10,610.00
Request for Senior Services for 1999	\$ 10,925.00

NOTES:

1. Unit cost from Audit Report for October 1, 1997 to September 30, 1998.
  2. Services were funded by: Federal and State Programs 44%, Municipalities, Grants & Contracts, County and United Way 14%, Contributions 19%, In-Kind donations 19%, Other 2%, Friends of GCSCC 2%.
- (over)

HOSPICE OF THE LITTLETON AREA  
1998 ANNUAL REPORT (through 11/30/98)

Hospice of the Littleton Area has completed its ninth year of providing volunteer services to residents of area communities. Our service area included the towns of Littleton, Bethlehem, Twin Mountain, Franconia, Sugar Hill, Easton, Lisbon, Lyman, Landaff, Monroe, Bath, Woodsville/Haverhill and Lincoln.

- Our Director and volunteers provided supportive care at home, in hospitals, and in nursing homes to 61 individuals and families coping with the advanced and final stages of illness. In addition, in November, our new Bereavement Care Coordinator and Bereavement volunteers provided support to eleven (11) bereavement care clients.
- Our Hospice Program also conducted five support groups which were free of charge and open to the public. The Cancer, Breast Cancer, Bereavement and our new Prostate Cancer and Infant & Loss Support Groups offered a supportive and caring place to share feelings and experiences guided by a trained counselor. Forty-six (46) individuals attended these support groups in 1998.
- Our organization was very pleased this year to again offer support to two (2) area programs. We continued to provide volunteer services to the North Country Home Health Agency's Medicare Hospice Program and we again offered supportive care to patients and families in the Hospice Room of Littleton Regional Hospital.
- Volunteers gave over 1600 hours in the provision of services.
- Our Hospice conducts a yearly nine (9) week long, eighteen (18) hour Hospice Volunteer Training Program for individuals interested in becoming volunteers or in increasing their knowledge about Hospice Care. We now have over 135 trained volunteers available to support area residents.
- Hospice was successful in obtaining grant money that will allow us to start at five (5) day a week van service to Dartmouth Hitchcock Medical Center for patients receiving radiation treatment. That service is scheduled to begin in January of 1999.
- There is NO CHARGE to patients or families for the services of Hospice of the Littleton Area. This service is made possible largely through the generous support provided by the towns that we serve. Without the support of Town Funding we would be unable to continue to provide services to the many patients and families we serve.
- Your support of Hospice of the Littleton Area is greatly appreciated as we enter our tenth year of providing care to residents of area communities.

Respectfully submitted.

Holly Lakey, Director

## Chamber of Commerce 1998 Report

Over the past 1998 calendar year the chamber has been quite active and busy in our bustling community. On April 1, 1998 both the board of directors and you the member hired me as the full-time Executive Director.

It was quite clear upon my first week that this chamber was an integral part of the community and its surrounding areas. The chamber's continuing success is in large part credited to the volunteers, members, board members and part-time seasonal staff who give of their time and energy to the cause. Not only is this chamber of commerce one of the oldest but it is still one of the best run in the State of NH.

Without the support of NH and the Town the chamber would be at a disadvantage. The community of individuals who support the chamber by sustaining economic growth and keeping with the vitality of the "9<sup>th</sup> Best Small Town in America" are the backbone to a successful chamber of commerce.

The accomplishments are evident through this synopsis of activities performed by the Littleton Area Chamber of Commerce in 1998:

In January, the 76th Annual Meeting & Banquet was held with guest speaker Dan Eagan from Ski 93. Highlights of the evening also included the naming of the Employee of the Year, Lois Champagne of the Wayside Inn; and the awarding of the 1998 Citizen of Year Award; Bob Copenhaver of Doane, Ruggles & Ross (Irving Oil).

The Chamber partnering with the Lincoln-Woodstock Chamber of Commerce again participated in the production of Mountain Country magazine and successfully applied for and received a Joint Promotional Program grant from the State of New Hampshire. Total printed and distributed for the 1998 summer/fall season was 150,000.

The 18th Annual Trout Tournament was held in June with over 550 anglers vying for over \$10,000 in prizes, Chamber members and businesses sponsored many of which. Even with the unwelcome addition of high water at Moore Dam Lake everyone had a great time. A huge thank you is extended to both Tonya Scott and Greg Eastman for their support on the lake.

Thanks to Chairperson Deb Sampson-Foster- Moto Magic and Darrell Louis – Peoples Bank of Littleton, July 3<sup>rd</sup> kicked off the festivities with a spectacular fireworks display, followed by the Annual July 4<sup>th</sup> celebration at Remich Park, which was a huge success with sunny weather conditions. A large thank you is extended to the members and those that contributed to the 4<sup>th</sup> of July "cans" placed in member businesses around town to make this possible.

Robert Bros. Circus along with the chamber brought the “Big Top” Circus to town on July 15<sup>th</sup>. With two non-stop action packed shows many attendees were amazed and delighted at the acts and excitement of a national circus organization. Children and adults alike enjoyed all the festivities.

The Annual Sidewalk Sale Days and Moonlight Madness promotions were again held in 1998 and all reports indicated that this year’s sales were the best ever. Our thanks to Barry Field, Carol Hamilton and Barbara Pease for chairing these events.

The chamber and New England Babe Ruth Softball Tournament teamed up to bring the Littleton community a wonderful softball tournament from July 21-August 1. The chamber assisted with distribution of information on the Littleton Area too 15 sets of parents and 4 different teams from Maine, Mass, CT, NH. A big thank you to Kimberly McNamara for her expertise and organizational skills for this event.

The 29th Annual Sidewalk Art Show & Sale was held the on September 26<sup>th</sup> with another gorgeous sunny day. The downtown Main Street area was bustling with many spectators, shoppers and artisans who turned out for the event. Thank you to Debbie Harris from the Clam Shell for assisting as a chairperson.

This past year the chamber was an active participant at the Big E Exposition Fair in Springfield, Mass. The Office of Travel and Tourism Development had a booth in the New Hampshire building. The chamber assisted with the distribution of 30,150 New Hampshire Highway Maps, 13,500 Visitor’s Guides and 7,600 Hospitality Guides to a total of 1,254,523 people in a 17-day period.

The chamber and the Glidden Antique Car Tour partnered up on the Glidden Tour. Approximately 350 cars toured VT, Maine and NH. On September 29<sup>th</sup>, 1,000 people driving cars prior to 1942 made a stop in Littleton, NH to shop, eat and tour the community.

With the coming of fall brought a new retailer to town- Wal Mart. Bringing along with it were a large percentage of Vermont shoppers. The chamber assisted with bringing Wal Mart, discussing planning of operations and provided mass amounts of information to its main office. A large grand opening was conducted were the chamber was present to offer a warm welcome to the area. In addition, the chamber assisted Wal Mart with the proper distribution of grants and awards to local organizations.

The chamber along with John Simpson from Department of Resources and Economic Development created a North Country Industrial Roundtable. Each month Industrial leaders and educational leaders came together to discuss the needs and wants of both diverse groups as well as how to achieve those goals. Thank you to Greg Eastman-Hunkins & Eaton Insurance Agency, Inc. and John Simpson for their invaluable help.

The Chamber co-hosted the 6th Annual Economic Development Task Force Luncheon, a celebration of economic successes during the past year. The event was held on November 23rd. Thanks to the generosity of many area businesses and individuals, we continue to offer the luncheon free to those attending.

The Annual Christmas Celebration and Parade was under the direction of the chamber and a committee of six. With over 40 floats and 1,500 spectators the event was huge success, it was obvious as to why this event is such a wonderful attribute to the North Country. People come from lower New Hampshire, as far north as Pittsburg, and from Vermont to enjoy the only Christmas Parade in the North Country. A big thank you to the Littleton Police Department for their fabulous crowd control. Also, a thank you is extended to Mike McGuinn.-The Beal House Inn, Carol Lister-BackCountry Chiropractic Health, Randy Frank-The Notch Radio Station, Stephanie Highland-Littleton Public Library, Karen Horwitz-Main Street Inc., Sheryl Louis-Lakeway Elementary School and over 20 volunteers who helped to make this event a hit.

The chamber was able to partner with Councilor Ray Burton and Commissioner of Department of Resource and Economic Development George Bald to provide a luncheon on December 9th. The luncheon discussion centered on forestry & lands, tourism and economic development.

With the promotion of the Main Street Executive Director Jason Hoch to Town Hall, the Main Street, Inc. recruited and hired Karen Horwitz a new Executive Director. The chamber and Main Street were able to work on a number of projects jointly, including the Christmas Parade and Celebration and the "Live after 5" promotion. A thank you to both Mighty Ammonoosuc Printing & Harrison Publishing for the contribution in printing services.

The chamber along with Edward Jones investments provided two free seminars to members at Edward Jones. Bill Henderson, Investment Representative focused the seminars on Retirement Plans & Winning Strategies for Women Entrepreneurs.

The rest area off I-93 Southbound at Exit 44 has reported that total visitors to the center during 1998 were 76,614, an increase of 2,514 over 1997. The Chamber is very fortunate to have a room at the rest area devoted to our members and this room certainly has been a benefit to both our members and visitors.

The Chamber's Web page continues to be a link to 90's up and coming technology world with many members "linked. Not only our visitor's to the chamber web site able to access information but also the chamber is able to disseminate requests via the Chamber's e-mail address.

Business After Hours, also known, as B.A.H. is an evening reception hosted by an area member business once a month that enables other members to unwind and engage in conversations with colleagues. This year the chamber has had a wonderful turnout. A thank you is extended to The Beal House Inn, Tannery Marketplace, The Eastgate Inn and

Restaurant, Peoples Bank of Littleton, The Clam Shell Restaurant, Four Season's Tennis and Sports Center, The Rocks Christmas Tree Farm, The Italian Oasis Restaurant and The Thayers Inn.

For each month in 1998 a chamber newsletter was written, published and printed. Within these pages members stay informed on what was currently happening in the chamber and upcoming events. Many members over this past year expressed how much information the chamber newsletter contains. A large thank you to Mighty Ammonoosuc Printing Service for their continued contribution to this invaluable newsletter.

This past year's Chamber membership directory was produced by local graphic design and printing specialists Advanced Graphic Communications. This advertising piece is distributed to parties interested in relocating to the Littleton area and member businesses. Five thousand (5,000) directories were printed.

Nineteen Hundred ninety-nine promises to bring a whole host of exciting challenges, programs and events for our Chamber members. Here at the Littleton Area Chamber of Commerce we are anticipating them with great excitement.

On behalf of the board of directors of the Chamber of Commerce, I extend sincere appreciation to all that have unselfishly volunteered their time for the many projects throughout the year. In addition, our sincere thanks to the many sponsoring businesses and individuals who helped us reach our goals during 1998.

Sincerely,

Bridget Colasanti  
Executive Director

## LITTLETON HISTORICAL SOCIETY

The Littleton Area Historical Society has had another active and busy year. As this is the first year as president of the society, I have been in a listening and learning phase. This historical society has so much precious history of Littleton and the surrounding area, thanks to many who have given their time and the artifacts to the museum.

Our creed for the historical society was written by a former member of the Littleton area historical society and it says: "from our yesterday we proudly borrow vision of today plans for tomorrow what we are can be new dreams awakening we are history! by Frances Ann Johnson Hancock."

We had some wonderful programs this year, just to mention a couple:

One of our programs this year I would like to point out was in April, it was a talk on Betty Davis's birthday celebration and her world premiere of the movie "The Great Lie," which premiered in Littleton. This was done by John Eames and his family.

Another event that I might mention was in November. We had Louise and Edson Berry speak on the: The Littleton Meadows yesterday, today, and tomorrow. The room at the Community Center was full. Due to illness the Berry's daughter-in-law, Paula, filled in for Mrs. Berry. She did a wonderful job and the program was well received.

The society is working with the Main St Project people in looking into the history of certain buildings and some properties. We have also given a donation of one thousand dollars towards this endeavor.

For the first time the society has hired a part time curator, and we are very excited about this. There are so many things that come to us and need to be properly put in its place and preserved. Also in lining up docents for the coming years, so we do welcome Dee Rupert on board. Finally, I want to thank all members and committees for your leadership and help.

Respectfully submitted,

Raymond Hopkins  
President

## LITTLETON COMMUNITY CENTER REPORT

As we go into the last year of this century the year 1998 was another active year at Littleton Community House. Again we had over 38,000 people using the two buildings. We have seen more new groups coming in to use the facilities. We have about 100 organizations using the buildings on a regular basis.

The house has had some new electrical wiring done upstairs in the main parlor. Also, one of the restrooms upstairs sprung a leak and consequently the floor and the ceiling downstairs needed renewing. New plumbing was installed to replace the old galvanized pipes.

This year as usual, the house and annex were decorated for the holidays, thanks to the many organizations that use the facilities with the help of our hostess, Nicole Rupert, and our custodian, Bucky Larrivee. They all did a splendid job.

Our big project this year was installing a ramp at the rear door for those that are handicapped. This is an ongoing project that will continue into 1999, as we plan to have the bathroom facilities accessible.

I would like to take this time to thank all of the volunteers for their help this past year. I also want to thank Larry Jackson and his crew for helping when needed and the police department for their advice and services. I would like to thank all of our business neighbors for their understanding of our parking problem and their advice in trying to solve this problem along with us. Finally, I want to thank the directors of the Community Center for their guidance and help through the year.

Sincerely,

Ray Hopkins  
President



**LITTLETON INDUSTRIAL DEVELOPMENT CORPORATION**  
**(LIDC - Nonprofit)**  
**1999 Town Report**

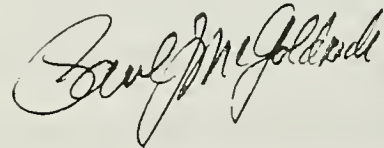
The Littleton Industrial Development Corporation was originally founded in 1956 as a “for-profit” economic development organization. In 1975, LIDC was re-organized via a NH State Charter to a “non-profit” organization - the primary reason being to qualify for newly created federal and state economic financial assistance programs. LIDC is managed by a twelve member volunteer board of directors.

1998 was an exceptionally busy year for LIDC Directors. Based on the December 18, 1997 Town vote (95% favorable), LIDC joined forces with the Selectmen, Town Manager Don Jutton, department heads Larry Jackson and Tony Ilacqua to craft an agreement with the Littleton Coin Company for the orderly transfer of 19.5 acres from the Town to LIDC to the Coin Company. Work began in April, but only after many visits among all involved with the Department of Environmental Services (DES) in Concord. Finally, the wetlands permit was issued and work began on the site. Today, the magnificent new headquarters building has taken shape and the Coin Company is planning their “house move” in mid-February 1999. It shall be a spectacular effort and a justifiable source of pride by all concerned - the Coin Company employees, town officials and employees, all who participated in securing the financing for the Industrial Park Access Road and Mt. Eustis Road improvements and those involved in the ultimate construction of roads and infrastructure.

Finally, LIDC, the Mt. Washington Hotel and New England Wire Company were most favorably mentioned in the September 21, 1998 edition of Forbes Magazine - it has been a very busy and rewarding LIDC year.

Respectfully submitted,

Paul J. McGoldrick, President

A handwritten signature in cursive script, reading "Paul J. McGoldrick". The signature is written in black ink and is positioned below the typed name.

# LITTLETON INDUSTRIAL PARK 1974 - DECEMBER, 1998

<u>EXPENDITURES</u>	<u>SOURCE OF FUNDS</u>					
	TOTAL	LIDC	TOWN	EDA	FmHA	STATE OSP
Planning/Engineers, 1973	\$ 15,000		\$ 15,000			
Phase I/Land Purchase, 1974	\$ 68,000	\$ 23,000			\$ 45,000	
Burndy Road, 1975	\$ 85,000	\$ 85,000				
Burndy Sewer, 1975-76	\$150,000		\$150,000			
Phase I/Lower Road, 1976	\$150,000		\$ 60,000	\$ 90,000		
Phase I/Interest	\$ 20,000		\$ 20,000			
Kenmartin/Water-Sewer, 1981-82	\$ 18,000	\$ 18,000*				
Phase II/Land Purchase, 1983	\$ 75,000	\$ 11,000		\$ 24,000	\$ 40,000	
Phase II/Study-Topo Maps, 1983	\$ 16,000	\$ 16,000				
Phase II/Road,Sewer,Power, Water, Drainage,Site Improvements, 1984-85	\$755,500	\$176,000	\$ 82,000	\$481,500	\$ 16,000**	
Access Road-Preliminary Engineering, 1988	\$ 20,000	\$ 5,000		\$ 15,000		
Access Road-Intermediate Engineering Rights of Way, Environmental Testing, 1990-91	\$103,100	\$ 50,000	\$ 53,100			
Bridge OFF Ramp/Access Road Clearing Footprint through landfill LIDC share - 20%, 1992-93	\$ 35,600		\$ 35,600			
Access Road to LIDC Park & Littleton Recycling Center, 1994-95	\$802,400		\$519,000			\$283,400
Phase III Existing Park Improvements, 3,300 ft. Mt. Eustis Rd. to Lisbon line, road, sewer, water, power, drainage: paving, water system, land transfers, 1994-97	\$1,592,093		\$ 92,093	\$1,500,000		
	\$3,905,693	\$384,000	\$1,026,793	\$2,110,500	\$101,000	\$283,400
PROPERTY TAX REVENUE: 1977-1997	\$2,810,261					
1998	<u>211,664</u>					
	\$3,021,925					
JOBS/JOBS! 1997	600					
ANNUAL PAYROLL 1998	\$19,500,000					
Annual Economic Benefit Factor 3.0	\$58,500,000					

LIDC: Littleton Industrial Development Corp.  
EDA: Economic Development Admin.  
FmHA: Farmers Home Administration  
OSP: Office of State Planning Grant  
\* Five year note fully paid  
\*\* Power Line Improvements

**LITTLETON MAIN STREET, INC.**  
*Annual Report 1998*

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1998 marked a year of growth and change for Littleton Main Street, Inc., an organization devoted to the economic development, promotion and physical improvement of downtown. The Main Street approach to downtown revitalization is a comprehensive program with four key areas of work: Design, Promotion, Economic Restructuring and Organization. Littleton Main Street has active committees working on initiatives in each of these three areas. Over one hundred members of the Littleton community have participated in the work and activities of the organization.

The year began with an extremely successful fundraising dinner to celebrate the 25<sup>th</sup> anniversary of the Littleton Industrial Development Corporation with a keynote speech by Senator Judd Gregg. In February, over one hundred business and property owners attended a reception held at the Littleton Grist Mill to launch projects for 1998.

In late March, an contingent of Littleton business owners and employees took a bus trip to Bath, Maine to learn about how their downtown organized to take advantage of opportunities created by the arrival of Wal-Mart. As spring arrived, Main Street provided design assistance and building improvement grants to eight different downtown businesses. Projects included new paint, awnings and signs. Through the efforts of Littleton Main Street, feature articles in the *Inherit NH* newsletter and *Town and City* magazine promoted downtown Littleton.

By late spring, Main Street formed a partnership with AHEAD to secure a feasibility study and design grant from the NH Housing Finance Authority to study replacement of housing and parking the Ammonoosuc and Green Street neighborhoods.

Jason Hoch, Main Street's first executive director, accepted the position of Planning and Economic Development Coordinator for the Town of Littleton in June. After an extensive search, the organization asked Karen Horwitz to become their new director. She has previously served as assistant to the director of the Main Street program in Middletown, CT and has also worked in the National Main Street Center office in Boston.

In October, Littleton Main Street distributed 10,000 coupon books filled with discounts offered by downtown stores at Wal-Mart's grand opening. They also began to establish a parking task force which will consist of Town officials, merchants, property owners and other interested parties in order to address downtown parking. In order to understand the needs of merchants and customers of Littleton's downtown area, Main Street also began a comprehensive market analysis. Market analysis uses surveying to understand the downtown economy and its strengths and weaknesses. Littleton Main Street will hand out 400 surveys with help from Littleton High School's Marketing Class and Future Business Leaders of America. In December, Littleton Main Street also began a new program called "Business Spotlights," providing information and a short feature story about a downtown business for the local newspapers. Littleton Main Street, Inc. also began its holiday promotion, "Alive After Five" which was printed on posters and given to all stores that remain open after five in the evening

## LITTLETON MAIN STREET, INC.

### *Annual Report 1998*

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any day of the week between Thanksgiving and Christmas. Main Street would like to thank the Littleton Area Chamber of Commerce for their help with this promotion!

For the past three months Littleton Main Street has been working with the New Hampshire State Council on the Arts and sculptor Emile Birch to educate civic, cultural and school groups about the importance of the arts in community. Six times over the past year Littleton Main Street has produced a newsletter, packed with updates on each of the four committees, and filled with stories of Main Street improvements.

This fall, Littleton Main Street installed three new welcome signs at the entrances to Littleton; one at the Dells Road, one on Route 302 near Wal-Mart and one across from the Eastgate Motor Inn. Each sign has ample room below for churches and civic groups to display their signs.

Successful Main Street programs depend on the partnership between the public and private sectors. The Town of Littleton's support of the program accounts for one quarter of the operating expenses of Littleton Main Street. These dollars combined with the generous support of local business, industry and individuals ensures our continued success.

On behalf of Littleton Main Street, Inc., we extend our sincere appreciation to all of those who have supported our efforts over the past two years – together we are making Littleton even better one step at a time.

Respectfully submitted,

Brien Ward  
*President*

Karen Horwitz  
*Executive Director*

## LITTLETON REGIONAL HOSPITAL Annual Report 1998

Thank you for your continued support of Littleton Regional Hospital throughout the recently concluded fiscal year. The town of Littleton continues to use our services as residents of Littleton accounted for 17,350 admissions/registrations at LRH during the past year. Littleton Regional Hospital gave \$848,610 in free care this past year to those members of the hospital's service area who required health care services and did not have the financial means to pay for them. This amount of free care given represents the highest percentage of free care that any New Hampshire hospital provides to its community.

After contemplating continued major renovations of our current building which dates back to 1907, the volunteer hospital Board and medical staff approved the concept of building a new hospital. The hospital conducted a series of community focus groups for input into the design and contents for the new LRH and received approvals from the Littleton Zoning Board of Adjustments and the New Hampshire Health Services Planning & Review Board for the construction of a brand new replacement hospital in Littleton. Site preparation has already begun and a Fall 2000 opening is anticipated. The new improved facility will be located in Littleton on Route 18, near Exit 43 on I-93 and will continue to offer a top notch quality care with plenty of space for parking and future expansion.

While planning for the new hospital we also continued to expand many of our current services. This past year we created a full time Occupational Health Department, expanded services in the Cardiac Rehabilitation Department, purchased a new spiral computer tomography (CAT) scanner in our Radiology Department, offered new echocardiography services, and have introduced a new anesthesiologist to the area. We continue to offer the community our free handicapped accessible Community Care-A-Van Shuttle service that brings patients to and from Littleton Regional Hospital and its physicians' offices. We continue to offer many free educational and wellness programs and seminars to the communities we serve. Some of these programs include: the Bridge to Wellness Series which offers a broad range of health related lectures and programs; a quarterly Advance Directive workshop which helps educate and execute Advance Directives and Living Wills for the attendees; monthly Diabetic Education Support Group meetings highlighting keynote speakers; and an annual Women's Health Conference covering topics ranging from traditional to alternative medicine. A hospital office was established for Hospice of the Littleton Area and through the cooperative efforts of area churches and hospital fund raising, a Pastoral Care Services Coordinator was hired. We opened our newest off-site health center, the Kancamagus Family Health Center in Lincoln, expanding services to the people in Lincoln and surrounding towns. We continue to offer many free health screenings to the community throughout the year.

With your continued support we anticipate 1999 to be an exciting year filled with growth and excitement. We look forward to continuing our partnership with you as the healthcare provider of choice in the North Country.

Respectfully,  
Robert S. Pearson

North Country Council  
1998 LITTLETON TOWN REPORT

In 1998, Littleton engaged the North Country Council to furnish circuit-riding engineering services, providing an alternative to a full time town engineer. NCC also lent technical support to the town in the administration and close-out of the Bridge/Access Road Industrial Park Improvement Grant. We completed a Dells Pond Emergency Action Plan, a study of graveled roads and two new road designs. Representing the town in the Fifteen Mile Falls environmental mitigation settlement, NCC assisted in the development of the Fifteen Mile Falls project recreation plan. Region-wide, NCC helped to obtain more \$12 million in federal and state funding.

As NCC observed its 25th anniversary in 1998, we recalled working with 279 local boards and committees to complete 1,300 projects. From an agency serving five towns in 1973, NCC grew to encompass 51 towns and 24 unincorporated places, more municipal units than any regional planning commission in the state. We have seen extraordinary changes in 25 years.

A first class stamp cost eight cents in 1973. We could rotary dial the last four digits of a number in our exchange and be connected. Our pickups had CBs, not cell phones. Some of us had photocopy machines, but nobody had a personal computer or a fax machine. Hand-held electronic calculators were \$100 luxuries.

Hundreds worked in shoe and glove factories. Hundreds more worked in wood-related industries. Employees at Lincoln's paper mill outnumbered workers at Loon Mountain. Our Main Streets were dotted with Woolworths, Newberry's, Rexalls and A&Ps. Neighborhood dairies delivered to our doorstep. Banks made loans on a handshake. Ski areas prayed for natural snow. Subsidized housing for low-income and elderly citizens was a novelty. Industrial parks were in the dream stage. The concept of zoning was not yet proven. At dusk, we would go to the town dump and watch the foraging bears.

From Plymouth to Canada, there were five traffic lights. Except for an isolated section in Littleton, the four-lane, 70-mph Interstate ended in Lincoln. After 9:00 p.m., you could not buy fuel or a cup of coffee north of Exit 23. A nighttime drive through the Great North Woods meant utter solitude. Route 115 from Jefferson to Carroll was a trucker's ordeal. Congestion on Route 16 through the Conways was beginning to be summertime annoyance.

We had no satellite dishes, VCRs, or video rental stores in 1973. Only a few towns had cable TV. Most of us received Channels Eight or Three or a Canadian station. We packed the gymnasium for basketball games or thronged the town hall for public hearings. Today, community gatherings are

more sparsely attended. We have gained ESPN, but we have lost something, too.

It seems that, while advances in communication and transportation made us less remote from the world, they also distanced us from our local communities. We are as likely to visit an Internet "chat room" to converse with someone across the globe as we are to talk with our next-door neighbors. Improved highways brought more visitors, but although they came more frequently, they stayed for shorter intervals. When people feel less rooted in a place, they are less likely to invest their time to make that place better. Yet, the upheavals we have witnessed cannot be blamed on new infrastructure alone.

Since 1973, Washington overhauled policies governing banking, energy, the environment and foreign trade. The impact of new legislation on local enterprise was drastic. Some towns hosted new second homes and condominiums, while other towns clung to their mainstay manufacturer. Old jobs vanished and new ones emerged. During one interlude, NCC helped to write 40 master plans to limit growth, or to encourage growth or simply to help a town get a handle on its destiny.

NCC is not the same agency it was in 1973, anymore than your town is the same as it was. As your needs changed, our roles changed. NCC's transportation initiatives, for example, have always supported better roads, rails and trails, but now our byways are expected to showcase local landscapes, history and cultural heritage. Changing times also summon new initiatives. This year, NCC will explore how telecommunications can strengthen our communities, build our economic base, supplement our educational and medical resources and promote an informed local electorate.

The last 25 years left NCC with rich legacies. We have an expert knowledge of the North Country and its interface with Concord and Washington. Half of our staffpeople are North Country natives, and others have lived here half of their lives. They know what works in the North Country. NCC has learned to seek incremental improvements through sharing information, evaluating possibilities, holding forums, encouraging partnerships, linking with state and federal agencies, providing technical assistance and obtaining funds. The last quarter century also bestowed on us the modern technology that allows us to do these tasks more efficiently and effectively. These legacies are the promise of NCC's next 25 years of service.

- end -



**1998 Report of Services  
North Country Home Health Agency, Inc.**

**Town of Littleton**

Each year, home health care plays a larger role in providing community-based health care services and programs. Increasing numbers of people prefer to receive their health, medical and supportive care and services outside the hospital or nursing home. These people include seniors who need help to stay in their own homes, adults who are caring for aging relatives, young people with chronic illnesses and people of all ages who are discharged following always briefer hospital stays.

North Country Home Health Agency (NCHHA) nurses, therapists, aides, homemakers and companions assist people who are recuperating from surgery, individuals coping with chronic illnesses and families and community members caring for loved ones and friends. Expensive hospital stays are reduced, moves to nursing homes are eliminated or delayed and families are supported through the competent and comprehensive care provided by NCHHA staff. By attending to the needs of the uninsured and under-insured, NCHHA is helping contain town and county health care expenses.

In 1998, NCHHA, like other low-cost and efficient home care agencies, was faced with severe reductions in Medicare reimbursements. Our greatest challenge became addressing our priority to provide essential services to all, regardless of their ability to pay. Thanks to town support, county and state grants, individual donations, and a modest reserve fund, NCHHA continues its 27-year tradition of responding to the home health care needs of North Country residents.

Explanation of Services:

Skilled services - shorter hospital stays and new technology allow many treatments to be done in the home, provided and administered by skilled professionals, such as nurses and therapists.

Supportive Services - Home health aides, homemakers, and companions ensure ill and disabled people can live in healthy households, have clean clothes, nutritious meals and help in their daily lives.

Hospice - a holistic, family-supportive, medically directed, team-oriented program that seeks to treat and comfort individuals and families coping with terminal illnesses.

Community Education - an essential element of home health care's success is the emphasis on education, giving individuals and families the knowledge necessary to actively participate in their care. This approach is duplicated in the wider community through educational programs and health screenings.

Services provided to the Town in 1998 included:

Type of Care	# of Visits
Nursing	1691
Physical Therapy/Occupational/Speech Therapy	832
Medical Social Service	156
Home Health Aide/Homemaker/Companion	5898

Additionally, NCHHA provided 55-health screenings and clinics to the public in 1998. Approximately 1350 individuals participated in these preventive health programs.

*North Country Home Health Agency: Supporting You, Alongside Your Family and Physician*

Respectfully submitted,

*Mary E. Ruppert*

Mary E. Ruppert  
Executive Director



## ANNUAL REPORT

### RIVERBEND SUBCOMMITTEE *CONNECTICUT RIVER JOINT COMMISSIONS*

The Subcommittee presented its completed *Connecticut River Corridor Management Plan* to the Town this year, and continues to encourage this and other riverfront communities to consider and adopt its recommendations. Copies of the plan have been provided to the Town's selectmen, planning commission, conservation commission, library, and school. This plan has engaged the attention of the Environmental Protection Agency and other federal and state agencies, who are impressed with its grassroots origin. As a result, EPA's Regional Administrator and heads of EPA's Vermont and New Hampshire Units came to visit the Riverbend region this summer, meeting with Carl Schaller at North Country Council, and touring pollution control improvements at a Haverhill farm and new streambank stabilization work in the Passumpsic River watershed.

The Riverbend Subcommittee continued to provide advice to the States of New Hampshire and Vermont, to the Connecticut River Joint Commissions, and particularly to the federal agencies, which are responding to recommendations in the Subcommittee's Connecticut River Corridor Management Plan. This included comment on the Atlantic Salmon Commission's draft plan for restoring salmon. Pete Poulsen, Subcommittee Co-Chair, has participated on a newly formed Action Team with the CRJC and federal agencies regarding fisheries and wildlife habitat along the river. The Subcommittee also hosted a public forum to update area residents on the relicensing of Fifteen Mile Falls.

The Subcommittee invites Littleton residents to participate as representatives of the Town. Contact the Selectmen if you wish to become involved. The time commitment is minor but the rewards are many. The primary goal is to ensure a voice for local people and communities in decisions about the Connecticut River, including use of the mitigation enhancement fund associated with the Fifteen Mile Falls Settlement Agreement. The advisory role of the local subcommittee will be particularly important in the next few years now that the Connecticut has been designed as an American Heritage River.

For more information on the Riverbend Subcommittee, the CRJC, the river plan, and Connecticut River issues, including upcoming meetings, visit the CRJC web site at [www.crjc.org](http://www.crjc.org).

Respectfully submitted,

Peter Poulsen  
Carleton J. Schaller, Jr.  
Littleton representatives to the Riverbend Subcommittee

## *Ross Ambulance Service*

WEST MAIN STREET  
LITTLETON, NEW HAMPSHIRE 03561

phone (603) 444-5377

Ross Ambulance Service continues to provide quality pre-hospital care and transportation to the towns people and visitors of Littleton, NH. As we move toward the new century our EMS system continues to evolve working with Littleton Police Department and the Littleton Fire Department.

This year Littleton Fire Department is responding as a fast Squad (non-transporting service). The Fire Department responds to select calls where more personnel may be needed i.e. Motor vehicle accidents with injured or entrapped patients, patients with severe trauma, and patients in cardiac arrest. This 1<sup>st</sup> response allows a basic level of care to be administered until the ambulance arrives.

The Ross Ambulance Service continues to provide the community with Basic, Intermediate, and Paramedic care. A true tiered Emergency Medical Service.

Respectfully Submitted,



Timothy B. Page, NREMT-P  
General Manager

*An Open Letter to Littleton Residents*  
*from*  
*White Mountain Mental Health and Developmental Services*

On Town Meeting Day 1998, the 22 towns served by White Mountain Mental Health and Developmental Services were asked to appropriate money to offset the cost of providing services to residents who need, but cannot afford, mental health services. The great majority of these towns, including our neighbors in Franconia, Easton, Landaff, Monroe, Piermont, Waterville Lisbon, Bethlehem, Benton, Whitefield, Twin Mountain, Lancaster, Jefferson, Woodstock, Lincoln and Woodsville voted to support these services.

Voters in these towns made the decision to support WMMH&DS for many different reasons. Some recognized that mental health directly effects physical health, absenteeism and productivity on the job and the stability of family life in our community. Some had themselves received services; perhaps marital counseling, family counseling, medication to treat a serious depression or assistance recovering from one of life's inevitable losses; a death, divorce or the shock of a life threatening diagnosis. Some people supported mental health because a member of their family suffers from serious mental illness and receives their home, their job, daily outreach services, medication and financial assistance through White Mountain Mental Health. Some voters simply felt that caring for the health of the community, especially those who are at risk because of low income and no insurance, is the responsibility of all citizens.

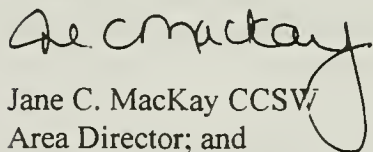
Of all of the towns served by WMMH, Littleton residents receive the most service. Residents of surrounding towns often point out the advantage that Littleton residents enjoy, since the WMMH main office is located in Littleton. During 1997, 256 residents received 18,569 hours of scheduled outpatient mental health services, including counseling, medication, psychiatric evaluations, and psychological testing. In addition, over 20,000 hours of outreach, emergency and supportive services were provided to Littleton residents this year. These people were not able to pay the full fee for services, but were able to pay a fee based on their income because the Town of Littleton, through their contribution, had helped defray the cost of services.

Littleton needs mental health services more than ever in 1998. Children and the elderly are particularly vulnerable in these times of high stress, broken families and isolation of elders. **Sadly, because of a "no" vote on Article 29, the reduced fee services that has been available to Littleton residents for the past thirty two years due to town support, and will continue to available to our neighbors, will not be available to Littleton residents in 1998.** People who are uninsured and who do not qualify for State supported services (which are limited to a small, very seriously and persistently ill population) will have no source of payment for services. Certainly, it would be grossly unfair to expect our neighboring towns to subsidize services provided to Littleton residents.

Perhaps those who voted "no" are unaware of the importance of the Littleton appropriation. Perhaps they feel that White Mountain Mental Health is State supported and well funded. The *fact* is that White Mountain Mental Health receives virtually no unencumbered State or Federal money. ***NO FUNDING*** is provided to cover the cost of services to individuals and families who may desperately need help, but who are not suffering from a life long mental illness.

As much as our staff wish that we could provide free or reduced cost help to anyone needing services, doing so would be fiscally irresponsible, and would threaten the stability we have worked hard to maintain since 1965. In spite of our efforts to raise money privately, seek grant funds, maximize insurance payments and cut costs, our outpatient mental health revenues do not keep pace with our expenses. We employ a highly skilled and experienced professional staff, including physicians, psychologists and master's level therapists. We provide an emergency service to the community, at no charge, 24 hours per day, seven days per week. These services are costly. ***Not*** supporting mental health services is also costly. This cost, regrettably, is borne by the community in terms of lost jobs, alcoholism, family turmoil, crime and, as much as all of us would wish otherwise, increased risk of death as a result of unaddressed depression; one of the most lethal, yet treatable, diseases.

We want to thank Littleton residents for their thirty two year history of continuous support of White Mountain Mental Health and Developmental Services. **1998 will be remembered as the one year that a mistake was made, perhaps due to lack of knowledge, by a small group of Littleton voters, which denied crucial services to many.** It is our hope that 1999 will be remembered as the year this mistake was rectified.



Jane C. MacKay CCSW  
Area Director; and

Staff of White Mountain Mental Health and Developmental Services

## Animal Control Officer Report - 1998

Long gone is the term “dogcatcher” and the image of a person with a butterfly net. As town Animal Control Officers, we work in the community not chasing pets with a net, but we perform a variety of services that help animals as well as people; rescuing injured animals, controlling stray and potentially dangerous animals roaming at large, and bringing lost pets to the safety of a kennel. We help the public deal with problems caused by animals, and we help to enforce the state dog licensing laws. We are the ones to respond to the calls for these animals in need, and often we are the first people to provide comfort and compassion to a scared, injured or sickly animal. We also do classroom education, weekly street patrolling and work closely with the town clerk to keep the computerized dog licensing data up to date. As members of the community, there are ways you can help with animal control by providing for your pet’s safety: keep identification on your pet; spay, neuter and vaccinate your pet; have your pet licensed; have your dog in the safety of your home or yard, or on a leash; and continue to support your town’s animal control services. Following are a few 1998 year-end statistics. We responded to a total of 203 incidents, and helped many other situations through phone conversations.

Total Licensed Dogs	1,145
Dog Incidents (stray, nuisance, bites, injured, abused, neglected)	153
Cat Incidents (sickly, injured)	20
Raccoon, Skunk, Woodchuck Incidents	19
Misc. Incidents	11
Unclaimed Strays	10

We would like to thank the town for the support given to the animal control position, and will continue to serve the pets of our community for their welfare, and the welfare of the community.

Respectfully submitted,

Randy and Mary Whiting  
Littleton Animal Control













## TOWN OF LITTLETON

### TOWN MEETING WARRANT

To the inhabitants of the Town of Littleton in the State of New Hampshire, qualified to vote in town affairs:

#### FIRST SESSION

You are hereby notified to meet for the First (Deliberative) Session of the annual meeting, to be held at the Littleton High School Gymnasium, Littleton NH on the second day of February 1999, being Tuesday, at six-thirty o'clock in the evening (6:30 P.M.) This session will be held in concert with the Littleton School Board. The First (Deliberative) Session will consist of explanation, discussion, and debate of each of the following warrant articles, and will afford those voters who are present the opportunity to propose, debate and adopt amendments to each warrant article, except those articles whose wording is prescribed by state law.

#### SECOND SESSION

You are also notified to meet for the Second Session of the annual town meeting, to elect town officers by official ballot and to vote by official ballot on the warrant articles as they may have been amended at the First Session, to be held at the Littleton Opera House, 2 Union Street, Littleton NH, on the ninth day of March 1999, being Tuesday, at eight o'clock in the forenoon (the polls are to be open at 8:00 A.M. and may not close prior to 7:00 P.M.) to act upon the following:

#### ELECTION OF OFFICERS

Article 1 To choose all necessary officers for the ensuing year. (Ballot Vote).

#### TOWN BUDGET

Article 2 Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling, \$4,191,543.00 (Four Million One Hundred Ninety One Thousand Five Hundred Forty Three Dollars). (RECOMMENDED BY THE BOARD OF SELECTMEN)

Should this article be defeated, the operating budget shall be \$4,117,575.00 (Four Million One Hundred Seventeen Thousand Five Hundred Seventy Five Dollars) which is the same as last year, with certain adjustments required by previous action of the Board of Selectmen or by law, or the governing body may hold one special meeting, in accordance with RSA 40:12,X and XVI, to take up the issue of a revised operating budget only.

This article does NOT include amounts which may be appropriated in any other articles within the warrant.

## RECONSTRUCTING/RE-PAVING and UPGRADING VARIOUS TOWN ROADS

Article 3 To see if the Town will vote to raise and appropriate the sum of \$247,500.00 (Two Hundred Forty Seven Thousand Five Hundred Dollars) for the purpose of upgrading and improving various Town Roads as follows:

- 1) reconstructing and re-paving approximately 1100 linear feet of Gary's Drive - estimated cost \$21,000.00 (Twenty One Thousand Dollars).
- 2) reconstructing approximately 7000 linear feet of Broomstick Hill Road and paving with hot top approximately 3500 linear feet of the reconstructed portion - estimated cost \$144,000.00 (One Hundred Forty Four Thousand Dollars).
- 3) resurfacing with hot top approximately 6400 linear feet of Mann's Hill Road - estimated cost \$52,000.00 (Fifty Two Thousand Dollars).
- 4) resurfacing with hot top approximately 400 linear feet of Hidden Brook Road - estimated cost \$2,000.00 (Two Thousand Dollars).
- 5) resurfacing with chip seal approximately 1600 linear feet of Edencroft Road - estimated cost \$3,500.00 (Three Thousand Five Hundred Dollars).
- 6) resurfacing with chip seal approximately 10,000 linear feet of Old Waterford Road - estimated cost \$22,500.00 (Twenty Two Thousand Five Hundred Dollars).
- 7) resurfacing with chip seal approximately 1200 linear feet of Balcom Road - estimated cost \$2,500.00 (Two Thousand Five Hundred Dollars).

(RECOMMENDED BY THE BOARD OF SELECTMEN)

## PURCHASE OF REPLACEMENT TRUCK FOR THE HIGHWAY DEPARTMENT

Article 4 To see if the Town will vote to raise and appropriate the sum of \$56,700 (Fifty Six Thousand Seven Hundred Dollars) to purchase a new six-wheel dump truck as a replacement for an existing vehicle in service in the Littleton Highway Department, and to authorize the withdrawal of \$23,940.00 (Twenty Three Thousand Nine Hundred Forty Dollars) from the Capital Reserve Fund Established for equipment replacement, and further, to authorize the use / transfer of \$21,872.00 (Twenty One Thousand Eight Hundred Seventy Two Dollars) from interest earned on bond proceeds from the Bridge St. Bridge Replacement Bond (Industrial Park Road project), which proceeds were transferred to the general fund on December 31, 1998; and to authorize the Selectmen to trade in the replacement vehicle for a value of \$8,000.00. (Eight Thousand Dollars). *The balance of \$2,888.00 (Two Thousand Eight Hundred Eighty Eight Dollars) is to come from general taxation.* (RECOMMENDED BY THE BOARD OF SELECTMEN)

## LEASE OF REPLACEMENT BACKHOE FOR THE HIGHWAY DEPARTMENT

Article 5 To see if the Town will vote to authorize the Selectmen to enter into a four year lease/purchase agreement for the purpose of leasing a new back-hoe, as replacement for the existing machine in service in the Littleton Highway Department; and to authorize the Selectmen to trade the existing backhoe so that the total net cost of acquisition is \$72,255.20 (Seventy Two Thousand Two Hundred Fifty Five Dollars and Twenty Cents) and to raise and appropriate the sum of \$18,806.30 (Eighteen Thousand Eight Hundred Six Dollars and Thirty Cents) for the first year payment for that purpose with a buy-out amount of \$1.00 (One Dollar) at the end of the term of the agreement to finalize the purchase of the back-hoe. (RECOMMENDED BY THE BOARD OF SELECTMEN)

## TOWN GARAGE ADDITION

Article 6 To see if the Town will vote to raise and appropriate the sum of \$45,520.00 (Forty Five Thousand Five Hundred Twenty Dollars) for repairs and construction of an addition of approximately 1250 square feet to the Littleton Highway Garage. Said project to be undertaken in cooperation with the Littleton High School Vocational Education Building Trades Program - the Town will provide necessary materials and supplies to be utilized by the students in the program, who will design and construct the repairs and building addition. And further, to authorize the use / transfer of \$45,520.00 (Forty Five Thousand Five Hundred Twenty Dollars) from interest earned on bond proceeds from the Bridge St. Bridge Replacement Bond (Industrial Park Road project), which proceeds were transferred to the general fund on December 31, 1998. (*No amount to be funded from property taxes*) (RECOMMENDED BY THE BOARD OF SELECTMEN)

## COMPACTOR SYSTEM FOR OVERSIZED BULKY WASTE

Article 7 To see if the Town will vote to raise and appropriate the sum of \$45,311.00 (Forty Five Thousand Three Hundred Eleven Dollars) to purchase an auger-type compactor system for handling oversized bulky waste at the Transfer Station, (which includes the costs of the installation, concrete pad, and electrical wiring), and authorizing the withdrawal of that sum from the Transfer Station Special Revenue Fund. (*No amount to be funded from property taxes*) (RECOMMENDED BY THE BOARD OF SELECTMEN)

## SOLID WASTE DISPOSAL ALTERNATIVES

Article 8 To see if the Town will vote to raise and appropriate the sum of \$50,000.00 (Fifty Thousand Dollars) to pay for added transportation and disposal cost for disposal of Littleton's solid waste in the event that the North Country Environmental Services Landfill in Bethlehem, NH is closed before the end of 1999. Any unexpended funds as of December 31, 1999 are to be encumbered for allocation to a Landfill Closure Trust Fund at the next annual Town Meeting. (RECOMMENDED BY THE BOARD OF SELECTMEN)

## FIRE DEPARTMENT ORGANIZATION

Article 9 To see if the town will ratify, in accordance with RSA 154:1, Littleton's traditional form of fire department organization as follows: The fire chief shall be appointed by the town manager. The firefighters shall also be appointed by the town manager, upon recommendation of the fire chief. (RECOMMENDED BY THE BOARD OF SELECTMEN)

## SELECTMEN'S PROPOSAL TO CREATE AN OPERA HOUSE MANAGEMENT COMMISSION

Article 10 To see if the Town will vote to approve the creation of a Littleton Opera House Management Commission, the body of which shall consist of three (3) Commissioners who shall be appointed by, serve at the pleasure of, and operate under the auspices of the Board of Selectmen. Commissioners shall be appointed to serve for a term of three (3) consecutive years, on a staggered basis so that the initial appointments will be one (1) Commissioner for three (3) years, one (1) Commissioner for two (2) years and one (1) Commissioner for one (1) year; thereafter one (1) Commissioner will be appointed to a three (3) year term annually.

The Commission's purpose being to oversee, direct, promote, encourage and coordinate activities at the Opera House and to ensure proper care and maintenance of the facility and equipment.

While functioning under the authority of the Board of Selectmen, the Commission shall be empowered to establish by-laws to govern the operation of the Commission itself, and rules and regulations by which to manage the activities of the Opera House facility. Said by-laws, rules and regulations must be submitted to and ratified by the Board of Selectmen before taking effect.

The Littleton Opera House Management Commission shall work closely with the Town Manager and the Chief of Police to ensure that the needs of Town Office and Police Department operations and activities that share the building are reasonably accommodated within the operations plan for the Opera House.



The Littleton Opera House Management Commission shall annually prepare a written report of its activities for submission to the Board of Selectmen and Town Meeting. They shall report on the revenues generated and the cost of operating the Opera House and annually submit an operating budget to the Town Manager. The Selectmen will, at their discretion and to the extent required, include monies needed in the general operating budget of the Town or alternatively, submit a warrant article to Town Meeting requesting funds needed to support these activities.

All funds generated and expended by the Littleton Opera House Management Commission shall be administered by and through the Town and will be subject to the same controls, rules, regulations, policies and procedures as established for operating departments of the Town.

And, further, to see if the Town will vote to raise and appropriate the sum of \$5,000.00 (Five Thousand Dollars) for the purpose of offsetting the cost of operation of the Opera House for the coming year.

And further, to direct that the \$7,941.00 (Seven Thousand Nine Hundred Forty One Dollars) balance due to the General Fund from the Opera House Special Reserve Fund as of December 31, 1998 be written off so that the new Commission may begin operation without responsibility for outstanding obligations of the previous Town Promoter office. (RECOMMENDED BY THE BOARD OF SELECTMEN)

#### LITTLETON REGIONAL HOSPITAL STUDY

Article 11 To see if the Town will vote to raise and appropriate the sum of \$10,000.00 (Ten Thousand Dollars) for the purposes of undertaking a study of reuse alternatives for the Littleton Regional Hospital; and to prepare a report to the Selectmen prior to the 2000 Annual Town Meeting. (RECOMMENDED BY THE BOARD OF SELECTMEN)

#### LIBRARY AUTOMATION

Article 12 To see if the Town will vote to raise and appropriate the sum of \$18,679.00 (Eighteen Thousand Six Hundred Seventy Nine Dollars) for the purpose of automating the library's card catalog and circulation system. This amount will cover the purchase of software and retrospective conversion services. This is phase one of a two phase project costing a total of \$31,024.00 (Thirty One Thousand Twenty Four Dollars). The remaining \$12,345.00 (Twelve Thousand Three Hundred Forty Five Dollars) to cover hardware costs, will be requested in a separate warrant article the following year. (RECOMMENDED BY THE BOARD OF SELECTMEN)

## MOUNT WASHINGTON REGIONAL AIRPORT

Article 13 By petition: To see if the Town will vote to authorize the Board of Selectmen to enter into an Inter-Municipal Agreement for the purpose of operating the Mount Washington Regional Airport in Whitefield; and further, to raise and appropriate \$.50 (Fifty Cents) per capita or the sum of \$3,006.00 (Three Thousand Six Dollars) to pay Littleton's share of the Operating Budget for the Mount Washington Regional Airport; and to direct the Board of Selectmen to include, hereafter, an appropriation for the airport in its annual budget. (RECOMMENDED BY THE BOARD OF SELECTMEN)

## MEALS ON WHEELS

Article 14 By petition: To see if the Town will vote to raise and appropriate the sum of \$10,925.00 (Ten Thousand Nine Hundred Twenty Five Dollars) for the support of home delivered meals, senior citizen dining room services, transportation and social services provided by the Littleton Area Senior Center for older residents of the community. (RECOMMENDED BY THE BOARD OF SELECTMEN)

## REGIONAL HOSPITAL

Article 15 By petition: To see if the Town will vote to raise and appropriate the sum of \$15,000.00 ( Fifteen Thousand Dollars) to Littleton Regional Hospital for the purpose of helping defray the costs associated with providing free medical services to the citizens of the Town of Littleton. (NOT RECOMMENDED BY THE BOARD OF SELECTMEN)

## NORTH COUNTRY HOME HEALTH

Article 16 By petition: To see if the Town will vote to raise and appropriate the sum of \$14,515.00 (Fourteen Thousand Five Hundred Fifteen Dollars) for the support of the home health care, supportive care, medical hospice and community health programs and services of North Country Home Health Agency, Inc. for residents of Littleton, NH. (NOT RECOMMENDED BY THE BOARD OF SELECTMEN)

## HOSPICE OF THE LITTLETON AREA

Article 17 By Petition: To see if the Town will vote to raise and appropriate the sum of \$3,496.00 (Three Thousand Four Hundred Ninety Six Dollars) (based on 60 cents per capita) to support the social and volunteer services of Hospice of the Littleton Area, a nonprofit organization which offers supportive care to terminally ill patients and their families in the Town of Littleton and surrounding communities. (RECOMMENDED BY THE BOARD OF SELECTMEN)

## LITTLETON AREA SENIOR CENTER

Article 18 By petition: To see if the Town will vote to raise and appropriate the sum of \$11,500.00 (Eleven Thousand Five Hundred Dollars) for support of outreach and care management services in the fiscal year 1999 provided through the Littleton Area Senior Center to support the health and independence of older residents of the Town of Littleton. (NOT RECOMMENDED BY THE BOARD OF SELECTMEN)

## FOURTH OF JULY FIRE WORKS

Article 19 By petition: To see if the Town will vote to raise and appropriate the sum of \$5,000.00 (Five Thousand Dollars) to the Littleton Area Chamber of Commerce for the purpose of funding a fireworks display during Independence Day activities. (NOT RECOMMENDED BY THE BOARD OF SELECTMEN)

## TRI-COUNTY C.A.P.

Article 20 By petition: To see if the Town of Littleton, NH will vote to raise and appropriate the sum of \$4,500.00 (Four Thousand Five Hundred Dollars) for Tri-County Community Action Program, Littleton, to offer energy, rental, housing, and food or other emergency assistance to the low-income, elderly and handicapped residents of Littleton. (RECOMMENDED BY THE BOARD OF SELECTMEN)

## WHITE MOUNTAIN MENTAL HEALTH

Article 21 By petition: To see if the Town of Littleton will vote to raise and appropriate the sum of \$9,506.00 (Nine Thousand Five Hundred Six Dollars) as the Town's contribution to White Mountain Mental Health and Development Services, a non-profit mental health and development service center. (NOT RECOMMENDED BY THE BOARD OF SELECTMEN)

## PARKS AND RECREATION COMMISSION

Article 22 To see if the Town will vote to approve the creation of a Recreation Revolving Fund under the provisions of RSA 35-B:2 to restrict the revenues generated for parks and recreation operations to expenditures for activities of the Littleton Parks Commission. Such revenues and expenditures shall be accounted for in a fund to be known as The Parks and Recreation Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended upon order of the Parks & Recreation Commission only for purposes allowed under RSA 35-B. And further, to authorize the transfer of \$56,500.00 (Fifty Six Thousand Five Hundred Dollars) of unrestricted funds remaining in the General Fund on December 31, 1998 to this recreation revolving fund, said amount having been derived from previous operational activities of the Parks Commission, including timber harvest at the Eaton and Mt. Eustis properties. (RECOMMENDED BY THE BOARD OF SELECTMEN)

## OPERA HOUSE MANAGEMENT COMMITTEE

Article 23 By Petition: To see if the Town will approve the creation of a Littleton Opera House Management Committee, which shall be appointed by and operate under the auspices of the Board of Selectmen. The Committee's purpose being to oversee, direct and encourage activities at the Opera House. The Town of Littleton will assume financial and physical responsibility for operating the Littleton Opera House. And, further to see if the Town will vote to raise and appropriate the sum of \$5,000.00 (Five Thousand Dollars) annually as a salary for a paid employee to promote and coordinate activities at the Opera House and to ensure proper care and maintenance of the facility and the equipment. And, further to see if the Town will vote to create an Opera House Special Reserve Fund, under the provisions of RSA: 31:95C; into which any funds generated by operations of the Opera House which can be saved for future uses by the Committee. (NOT RECOMMENDED BY THE BOARD OF SELECTMEN)

Article 24 To transact any other business that may legally come before said meeting.

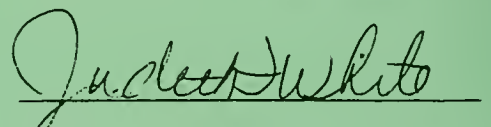
Dated and signed on January 25, 1999 and ordered posted by the undersigned members of the Town of Littleton, New Hampshire Board of Selectmen.

  
Burton E. Ingerson, Chairman

  
Donald A. Craigie, Selectman

  
George O. Hicks, Selectman

A TRUE COPY ATTESTED BY:

  
Judith White, Town Clerk

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397



# BUDGET OF THE TOWN/CITY

OF: Littleton

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 99 to December 31, 99

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## **IMPORTANT:**

Please read RSA 32:5 applicable to all municipalities.

- |   |
|---|
| <ol style="list-style-type: none"> <li>1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.</li> <li>2. Hold at least one public hearing on this budget.</li> <li>3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the above address.</li> </ol> |
|---|

DATE: January 25, 1999

### **GOVERNING BODY (SELECTMEN)**

*Please sign in ink.*

Barton E. Ingerson

Donald A. Craigie

Benny O. Higgins

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)

GENERAL GOVERNMENT			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive	1	150,116	162,243	179,277	
4140-4149	Election, Reg. & Vital Statistics	1	90,793	91,808	98,089	
4150-4151	Financial Administration	1	83,041	94,490	103,497	
4152	Revaluation of Property	1	37,490	38,803	65,761	
4153	Legal Expense	1	25,000	51,526	26,500	
4155-4159	Personnel Administration	1	22,850	16,759	30,085	
4191-4193	Planning & Zoning	1	70,543	62,859	52,854	
4194	General Government Buildings	1	51,562	110,257	44,650	
4195	Cemeteries	1	36,000	36,000	38,000	
4196	Insurance	1	66,630	62,202	67,865	
4197	Advertising & Regional Assoc.	1	16,305	16,859	17,222	
4199	Other General Government	1	42,970	42,970	45,970	

PUBLIC SAFETY			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police	1	590,868	513,092	612,455	
4215-4219	Ambulance	1	28,000	28,000	28,000	
4220-4229	Fire	1	309,592	308,150	334,811	
4240-4249	Building Inspection					
4290-4298	Emergency Management dispatch	1	37,230	32,617	38,093	
4299	Other (Including Communications)					

AIRPORT/AVIATION CENTER			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations					

HIGHWAYS & STREETS			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311	Administration	1	74,450	50,120	66,209	
4312	Highways & Streets	1	554,203	517,788	588,135	
4313	Bridges	1	5,000	5,000	5,000	
4316	Street Lighting	1	50,800	47,924	48,000	
4319	Other					

SANITATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration landfill	1	18,000	17,500	18,000	
4323	Solid Waste Collection					
4324	Solid Waste Disposal					
4325	Solid Waste Clean-up					

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)

**SANITATION cont.**

4326-4329	Sewage Coll. & Disposal & Other		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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**WATER DISTRIBUTION & TREATMENT**

4331	Administration		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					

**ELECTRIC**

4351-4352	Admin. and Generation		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					

**HEALTH**

4411	Administration		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4414	Pest Control	1	15,230	12,192	14,558	
4415-4419	Health Agencies & Hosp. & Other					

**WELFARE**

4441-4442	Administration & Direct Assist.	1	64,153	50,036	67,087	
4444	Intergovernmental Welfare Pymnts					
4445-4449	Vendor Payments & Other	1	3,496	3,496	0	

**CULTURE & RECREATION**

4520-4529	Parks & Recreation		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4550-4559	Library					
4583	Patriotic Purposes	1	2,000	1,225	1,650	
4589	Other Culture & Recreation					

**CONSERVATION**

4611-4612	Admin. & Purch. of Nat. Resources	1	4,950	4,950	4,125	
4619	Other Conservation					

**4631-4632 REDEVELOPMNT & HOUSING**

**4651-4659 ECONOMIC DEVELOPMENT**

**DEBT SERVICE**

4711	Princ.- Long Term Bonds & Notes	1	48,726	49,952	19,275	
4721	Interest-Long Term Bonds & Notes	1	37,089	37,800	34,297	
4723	Int. on Tax Anticipation Notes	1	20,000	9,422	15,000	

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)

DEBT SERVICE cont.

XXXXXXXXXX XXXXXXXXXXXX XXXXXXXXXXXX XXXXXXXXXXXX

4790-4799	Other Debt Service	1			6,000	
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CAPITAL OUTLAY

XXXXXXXXXX XXXXXXXXXXXX XXXXXXXXXXXX XXXXXXXXXXXX

4901	Land					
4902	Machinery, Vehicles & Equipment					
4903	Buildings					
4909	Improvements Other Than Bldgs.					

OPERATING TRANSFERS OUT

XXXXXXXXXX XXXXXXXXXXXX XXXXXXXXXXXX XXXXXXXXXXXX

4912	Parks & Rec To Special Revenue Fund		170,219	170,219	169,361	
4913	To Capital Projects Fund					
4914	To Enterprise Fund meters	1	3,500	12,652	3,500	
	Sewer-	1	928,760	973,115	940,709	
	<del>XXXXXX</del> sidewalk/hvdr	1	22,940	22,940	23,339	
	<del>XXXXXX</del> trans/recyc	1	189,054	189,054	226,385	
	<del>XXXXXX</del> Opera House			172		
4915	To Capital Reserve Fund					
4916	To Exp.Tr.Fund-except #4917					
4917	To Health Maint. Trust Funds					
4918	To Nonexpendable Trust Funds					
4919	To Agency Funds Library	1	178,342	148,133	157,784	
SUBTOTAL 1			4,049,902	3,992,325	4,191,543	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount



**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3,VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
	Prev Years			51,923		
	Road Construction	14	151,260	148,356		
	Library Telephones	22	14,000	14,000		
	Street Lights	23	17,500	17,500		
	Senior Center	24	10,610	10,610		
	N.Cntry Home Health	26	14,515	14,515		
	Community Action	28	4,000	4,000		
<b>SUBTOTAL 2 RECOMMENDED</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>		<b>XXXXXXXXXX</b>

1999 WARRANT ARTICLES ON SEPARATE PAGE 5-2 & 5-3

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

Individual warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
<b>SUBTOTAL 3 RECOMMENDED</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>		<b>XXXXXXXXXX</b>

1999 WARRANT ARTICLES ON SEPARATE PAGE 5-2 \$ 5-3

		1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR		
<b>TAXES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
3120	Land Use Change Taxes						
3180	Resident Taxes						
3185	Timber Taxes		32,848	38,577	28,000		
3186	Payment in Lieu of Taxes		21,340	53,295	21,340		
3189	Other Taxes Boat & railroad		4,362	4,584	4,435		
3190	Interest & Penalties on Delinquent Taxes		110,000	206,237	110,000		
	Inventory Penalties						
	Excavation Tax (\$.02 cents per cu yd)						
	Excavation Activity Tax						
<b>LICENSES, PERMITS &amp; FEES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
3210	Business Licenses & Permits		4,000	5,401	4,300		
3220	Motor Vehicle Permit Fees		575,000	663,584	630,000		
3230	Building Permits		3,120	5,150	4,150		
3290	Other Licenses, Permits & Fees		12,000	18,777	15,125		
3311-3319	FROM FEDERAL GOVERNMENT						
<b>FROM STATE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
3351	Shared Revenue		234,953	267,453	202,745		
3352	Meals & Rooms Tax Distribution		64,708	90,040	90,040		
3353	Highway Block Grant		123,796	123,797	120,781		
3354	Water Pollution Grant						
3355	Housing & Community Development						
3356	State & Federal Forest Land Reimbursement						
3357	Flood Control Reimbursement						
3359	Other (Including Railroad Tax) Cable			21,618			
3379	FROM OTHER GOVERNMENTS						
<b>CHARGES FOR SERVICES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
3401-3406	Income from Departments		500	5,503	1,000		
3409	Other Charges						
<b>MISCELLANEOUS REVENUES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
3501	Hwy Dump Truck Sale of Municipal Property	3	1,000	6,551	8,000 1,000		
3502	Interest on Investments		83,072	56,555	65,000		
3503-3509	Other		57,289	152,895	103,863		
	Donation-Beacon St. Bridge			60,000			

**"SPECIAL WARRANT ARTICLES"**

Special warrant articles are defined in RSA 32:3,VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
	Compactor	6			45,311	
	Solid Waste Disp.	7			50,000	
	Opera House	9			12,941	
	Airport	12			3,006	
	Meals on Wheels	13			10,925	
	Regional Hospital	14				15,000
	N. Cntry Home	15				14,515
<b>SUBTOTAL 2 RECOMMENDED</b>			XXXXXXXXXX	XXXXXXXXXX	(continued)	XXXXXXXXXX

**"INDIVIDUAL WARRANT ARTICLES"**

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
	Road Reconstruction	2			247,500	
	Hwy Truck	3			56,700	
	Backhoe Lease	4			18,806	
	Town Garage	5			45,520	
	Hospital Study	10			10,000	
	Library Automation	11			18,679	
<b>SUBTOTAL 3 RECOMMENDED</b>			XXXXXXXXXX	XXXXXXXXXX	397,205	XXXXXXXXXX

**“SPECIAL WARRANT ARTICLES”**

Special warrant articles are defined in RSA 32:3,VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
	Littleton Hospice	16			3,496	
	Senior Center	17				11,500
	4th Fire Works	18				5,000
	Tri-County CAP	19			4,500	
	Mental Health	20				9,506
	Parks & Rec	21			56,500	
	Opera House	22				5,000
<b>SUBTOTAL 2 RECOMMENDED</b>			<b>XXXXXXXXXXXX</b>	<b>XXXXXXXXXXXX</b>	186,679	<b>XXXXXXXXXXXX</b>

**“INDIVIDUAL WARRANT ARTICLES”**

Individual warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
<b>SUBTOTAL 3 RECOMMENDED</b>			<b>XXXXXXXXXXXX</b>	<b>XXXXXXXXXXXX</b>		<b>XXXXXXXXXXXX</b>

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR

INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	Transfer Sp. Rev Fund From Special Revenue Funds Parks	6 21			45,311 56,500
3913	Parks/Rec Sp Rev Fund From Capital Projects Funds				34,300
3914	From Enterprise Funds Meters		3,500	25,367	3,500
	Sewer - (Offset)		928,760	1,110,060	940,709
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	3		52,008	23,940
3916	From Trust & Agency Funds Transf. St		738,007	513,037	140,400

OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes	3&5			67,392
	Amts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			2,998,255	3,480,489	2,721,831

**\*\*BUDGET SUMMARY\*\***

SUBTOTAL 1 Appropriations Recommended (from page 4)	4,191,543
SUBTOTAL 2 Special Warrant Articles Recommended (from page 5)	186,679
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 5)	397,205
TOTAL Appropriations Recommended	4,775,427
Less: Amount of Estimated Revenues & Credits (from above, column 6)	2,721,831
Estimated Amount of Taxes to be Raised	2,053,596

STATE OF NEW HAMPSHIRE  
 DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397

## **INSTRUCTIONS FOR FORM MS-6 BUDGET OF THE TOWN**

### Pages 1 - 5 APPROPRIATIONS

RSA 32:5 requires this budget be prepared on a "gross" basis, showing all revenues and appropriations. The "Warr. Art. #" column 3 is for the related warrant article numbers for the ensuing year's budget. Complete column 4, entitled "Appropriations Prior Year As Approved by DRA". In column 5 enter the prior year's actual expenditures. If the fiscal year is July-June, enter the actual expenditures for the most recently completed fiscal year. In column 6, enter the selectmen's recommended budget for the coming year and use column 7 for those appropriations not recommended.

### SPECIAL AND INDIVIDUAL WARRANT ARTICLES

RSA 32:5 requires all appropriations be listed on the posted form in the appropriate recommended or not recommended area. This means the operating budget and all special and individual warrant articles must be posted. At your suggestion, we have redesigned the budget form to make compliance easier. Page 5 provides an area for you to list special and individual warrant articles (also see the section on page 7 summarizing all recommended appropriations).

### Pages 6 - 7 REVENUES

Insert last year's estimated and actual revenue in columns 4 & 5. Enter this year's estimate of revenue in the "Estimated Revenue", column 6. The "Warr. Art. #", column 3, is for the related warrant article, if any.

### POSTING AND REPORT DISTRIBUTION

**A hearing must be held on the budget and a signed copy of this budget must be posted with the warrant.** Send a signed copy to the Commissioner of Revenue Administration at our new address above within 20 days after the meeting.

This form is computerized. Send us your blank disk & a self-addressed, stamped mailer for a copy of the spreadsheet.

# NOTES







# Town of Littleton

## All Emergency Calls

# Dial 911

### Office Hours

<u>Office</u>	<u>Hours</u>	<u>Phone Number</u>
Fire Department 239 West Main Street	Monday - Friday 8:00 a.m. – 4:00 p.m.	<i>Emergency 911</i> Business 444-2137
Library 92 Main Street	Monday – Friday 10:00 a.m. – 7:00 p.m. Saturday 10:00 a.m. – 2:00 p.m.	444-5741
Municipal Offices 2 Union Street	Monday – Friday 8:00 a.m. – 4:00 p.m.	444-3996
Police Department 2 Union Street	Monday - Friday 8:00 a.m. – 4:00 p.m.	<i>Emergency 911</i> Business 444-2422
Superintendent of Public Works 2 Union Street	Monday – Friday 8:00 a.m. – 4:00 p.m.	444-3996 x 18
Town Clerk Tax Collector Welfare Officer 26 Union Street	Monday – Friday 8:00 a.m. – 12:30 p.m. 1:00 p.m. – 4:00 p.m.	444-3996 x 40 444-3996 x 41 444-3996 x 39
	<u>Hours of Operation</u>	
Transfer Station Mount Eustis Road	Tuesday – Thursday 12:00 noon – 4:00 p.m. Friday and Saturday 8:00 a.m. – 4:00 p.m. CLOSED Sunday and Monday	444-1447
Burn Dump	Tuesday & Thursday 11:00 a.m. – 3:00 p.m. Saturday 8:00 a.m. – 4:00 p.m.	444-1447