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TOWN OF HANOVER ***2008*** ***ANNUAL TOWN REPORT***



ANNUAL TOWN MEETING
Tuesday, May 12, 2009
Hanover High School Gymnasium
Voting - 7:00 a.m. to 7:00 p.m.
Business Meeting - 7:00 p.m.



Nelson Reservoir Dedication

Photo Credit: Michael Blayney

On December 10, 2008, in a brief ceremony held on site, the Board of the Hanover Water Works Company dedicated Reservoir #3 on Hanover Center Road in honor of Jack Nelson. The stone placed at the Reservoir reads as follows:

The Nelson Reservoir
In honor & with thanks
for your wisdom
Jack Nelson
President
1997-2004
Hanover Water Works
Company
Established 1892

Jack Nelson led the Water Company during a crucial time in its transformation from rural water utility to a state-of-the art filtration, water storage and distribution system. From urging the Company to undertake a complete facility master plan in 1998 to planning and then funding replacement of main distribution lines, construction of two new water tanks, and construction of the new water filtration facility, Jack has been at the forefront of every key decision the Water Company has made to improve its facilities over the past decade. The Town of Hanover is grateful for Jack's leadership, his vision and his perseverance during this critical time.

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HANOVER MUNICIPAL BUSINESS TELEPHONE NUMBERS

Ambulance, Fire, Police.....	EMERGENCY	911
Animal Control.....		643-2222
Assessing.....		643-0703
Cemetery Department.....		643-3327
Community Outreach Officer.....		640-3219
Etna Library.....		643-3116
Finance and Administration.....		640-3204
Fire Department (Non-Emergency).....		643-3424
Howe Library.....		643-4120
Human Resources.....		640-3208
MIS.....		640-3222
Parking Division.....		640-3220
Police Department/Dispatch (Non-Emergency).....		643-2222
Planning & Zoning.....		643-0708
Public Works/ Highway		643-3327
Richard W. Black Center and Parks & Recreation Department.....		643-5315
Senior Center.....		643-5531
Tax Collector.....		640-3201
Town Clerk.....		640-3200
Town Hall Auto-Attendant.....		643-4123
Town Manager.....		643-0701
Water Reclamation Facility.....		643-2362
Water Department.....		643-3439

E-MAIL ADDRESSES

assessor@hanovernh.org	firedept@hanovernh.org	recdept@hanovernh.org
childrens.services@thehowe.org	parking@hanovernh.org	reference@thehowe.org
circulation@thehowe.org	planning@hanovernh.org	townmgr@hanovernh.org
dpw@hanovernh.org	policedept@hanovernh.org	wwtf@hanovernh.org
etna.library@hanovernh.org		

BUSINESS HOURS

Dispatch - 46 Lyme Rd.....	Sun – Sat.....	24 hours/day
Etna Library -130 Etna Rd., Etna	Mon & Thurs	2:00 p.m. - 7:00 p.m.
(Closed on Sunday)	Tues.....	9:00 a.m. - 2:00 p.m.
	Wed.....	2:00 p.m. - 6:00 p.m.
	Fri.....	9:00 a.m. - 4:00 p.m.
	Sat.....	10:00 a.m. -12:00 noon
Fire Dept. - 48 Lyme Rd.....	Sun – Sat.....	24 hours/day
Howe Library	Mon – Thurs.....	10:00 a.m. - 8:00 p.m.
13 East South St.	Fri.....	10:00 a.m. - 6:00 p.m.
(Closed on Sunday during summer)	Sat.....	10:00 a.m. - 5:00 p.m.
	Sun.....	1:00 p.m. - 5:00 p.m.
Parks & Recreation - 48 Lebanon St.....	Mon – Fri.....	9:00 a.m. - 6:00 p.m.
(Closed on Saturday from June 27 to August 22, but open by appointment during this time) (Open Sunday year round by appointment only)	Sat.....	10:00 a.m. – 6:00 p.m.
Police Dept. - 46 Lyme Rd.....	Sun – Sat.....	24 hours/day
Public Works Dept. - Rt. 120.....	Mon – Fri.....	7:00 a.m. - 3:30 p.m.
Senior Center - 48 Lebanon St.....	Mon – Fri.....	12:30 p.m. - 4:30 p.m.
Town Hall - 41 So. Main St.....	Mon – Fri.....	8:30 a.m. - 4:30 p.m.
Water Reclamation Facility - Rt.10.....	Mon – Fri.....	7:00 a.m. - 3:30 p.m.

Town Management Staff

Town Manager

Julia N. Griffin

Human Resources Director

Myra Johnson

Director of Administrative Services and Deputy Town Clerk

Elizabeth "Betsy" McClain

Director of Town Clerk's Office and Tax Collector

Elizabeth "Liz" Meade

Director of Assessing

Michael Ryan

Director of Planning & Zoning

Jonathan Edwards

Police Department

Nicholas Giaccone, Chief

Fire and Inspection Services

Roger E. Bradley, Chief

Library Services

Mary H. White, Howe Library Director

Barbara Prince, Etna Library Librarian

Director of Parks and Recreation Department

Henry "Hank" Tenney

Director of Public Works Department

Peter Kulbacki

Water and Wastewater Superintendent

Kevin MacLean

Mission Statement

The government of the Town of Hanover exists to provide public services for all the citizens of Hanover.


To this end, the mission of the management of the Town of Hanover is to provide guidance and direction to all town employees to:

- provide responsive, friendly, courteous service to the public and encourage open communication between all citizens and all public employees and officials.
- encourage them to regularly improve their professional skills to enable them to provide efficient, high quality, and fiscally responsible service.
- dedicate themselves to the highest standards of ethical behavior in all dealings with the public and each other.

Chapter 1

Information For Town Meeting

Notes...



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Town Officers 2008

Board of Selectmen

Brian F. Walsh, Chairman (2011)
Katherine S. Connolly, Vice Chairman (2009)
William R. Baschnagel (2009)
Peter L. Christie, Secretary (2011)
Athos J. Rassias (2010)

Moderator

Marilyn W. Black (2010) - Resigned
Dan Nelson (2009) - Appointed

Town Clerk

Charles Garipay (2010)

Treasurer

Michael J. Ahern (2009)

Advisory Board of Assessors

Richard W. Birnie (2009)
Joe Roberto (2011)
Paul F. Young (2010)

Fence Viewers

William F. Garrity (2009)
Edward Lathem (2009)
Robert Morris (2009)

Health Officer

William E. Boyle, M.D

Library Trustees

Chris Bentivoglio (2010)
Jean M. Keene (2011)
Elizabeth Vesley-Gross (2009)

Park Commissioner

Richard Nordgren (2009)

Supervisors of Checklist

Elaine Hawthorne (2014)
Arlene Mahler (2012)
Linda McWilliams (2010)

Surveyors of Wood and Timber

Ed Chamberlain (2009)
John Richardson (2009)

Trustees of Trust Funds

Brian Doyle (2010)
Paul B. Gardent (2011)
Judson T. Pierson, Jr. (2009)

Candidates for Town Office

Etna Library Trustee (1)

Rhonda N. S. Siegel

Moderator (1)

Daniel M. Nelson

Selectman (2)

Katherine S. Connolly
Judith A. Doherty

Trustee of Trust Funds (1)

Judson T. (Jay) Pierson

Notes...

Part I

Moderator's Letter

Notes...

Moderator's Message

ELECTIONS

The year 2008 will forever be known as the "Year of Elections". Beginning with a record breaking Presidential Primary in January, Town Meeting in May, a New Hampshire Primary in September, the unprecedented all time high voter turnout National Election in November, Hanover voters turned out to once again prove that democracy is alive and well. It was only through the outstanding efforts of the hundreds of volunteers, and the extra efforts from the town staff and elected officials that the elections proceeded so smoothly and efficiently. I send out a hearty word of thanks to all who helped make the "Year of Elections" so successful.

TOWN MEETING

Town Meetings have been the governmental system of most New England towns since colonial days. It has been said that Town Meeting is a "pure democracy", and that is true! The voters of the Town are the legislative body, and have all the authority and power of the legislature in Concord, or the U.S. Congress in Washington.

HOW THE MEETING WORKS

- * **WARRANT** - The agenda for the meeting.
- * **ARTICLE** - An agenda item requiring Town action.
- * **VOTING** - All votes taken are voice votes unless specified by law (bond votes require a paper ballot). If the voice vote is too close to call, the Moderator may ask for a hand vote. (Colored cards will be given to the voters to use for hand votes for better visibility in counting). Every Voter is a legislator!
- * **PAPER BALLOTS** - On any vote, if five voters so request in writing, a paper ballot shall be used.
- * **MEETING RULES** - There is no New Hampshire law that requires Town Meetings to be run under Robert's Rules of Order. You, the legislative body, set the rules for the meeting, and the Moderator regulates the business and keeps order...but the Moderator isn't "King" and can be overridden by a majority vote.
- * **PARTICIPATION** - Any registered Hanover voter may speak, ask questions, or give opinions after being recognized by the Moderator. Town Meeting is a deliberative session and discussion is encouraged.
- * **NON RESIDENT PARTICIPATION** - If a non-registered voter wishes to speak, he/she may do so by a majority vote of the legislative body.

* **AMENDMENTS** - Any article may be amended from the floor. Even line items in the budget may be amended. Action on the amendment then takes place before the article can be voted on. Amendments must be submitted to the Moderator in writing. This ensures that the action is correctly stated.

* **DEMOCRACY** - Democracy was born in ancient Athens and had two concepts of “Free Speech”: the civil right to speak publicly or to criticize the government; and the political right of free speech. It isn’t just the right to speak, but also a duty to listen to all sides before making a decision. So come to Town Meeting and speak your thoughts and opinions, giving the opposite viewpoint the same courtesy you were afforded when you spoke.

As I prepare my final Moderator’s report, let me close with a few words of appreciation. For the past twenty eight years I have had the privilege and honor to serve the Town as both a Selectman and Moderator. I leave with the greatest respect for all the town employees, who over the years have run the town efficiently and economically. They have all been wonderful to work with and have made the work of elected folks an easy task. A special thanks goes from my heart to all the citizens who have given countless volunteer hours to our town. It is through your dedication that Hanover remains a special place. It takes a triad of volunteers, employees, and elected officials for a town to fully function successfully.

Thank you all for your support over the years, and I look forward to joining you as a participant from the stands at Town Meeting this May.

Warrant
for
Town Meeting
Tuesday,
May 12, 2009

Notes...

WARRANT FOR THE ANNUAL TOWN MEETING

GRAFTON, ss

TOWN OF HANOVER

TO THE INHABITANTS OF THE TOWN OF HANOVER, NEW HAMPSHIRE, who are qualified to vote in Town affairs:

TAKE NOTICE AND BE WARNED, that the Annual Town Meeting of the Town of Hanover, New Hampshire, will be held as follows:

ON TUESDAY, MAY 12, 2009 AT THE GYMNASIUM, HANOVER HIGH SCHOOL, LEBANON STREET, HANOVER, THERE WILL BE VOTING BY OFFICIAL BALLOT FOR THE ELECTION OF TOWN OFFICERS AND ALL OTHER ARTICLES REQUIRING VOTE BY OFFICIAL BALLOT. THE POLLS WILL OPEN AT 7:00 AM AND CLOSE AT 7:00 PM.

ARTICLES FIVE THROUGH TWENTY-FOUR WILL BE PRESENTED, DISCUSSED AND ACTED UPON BEGINNING AT 7:00 PM AT THE GYMNASIUM, HANOVER HIGH SCHOOL, LEBANON STREET, HANOVER.

ARTICLE ONE: To vote (by nonpartisan ballot) for the following Town Officers:

- Two Selectmen, each to serve for a term of three (3) years;
- One Moderator to serve for a term of one (1) year;
- One Library Trustee to serve for a term of three (3) years;
- One Trustee of Trust Funds to serve for a term of three (3) years.

ARTICLE TWO (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 1:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No.1 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 1 would amend two definitions in Section 902 Term Definitions: the definition of “essential service” by adding “electrical transformers” to the list of minor additions; and the definition of “structure” by adding “electrical transformers” to the list of those items not considered structures.

At a public hearing held on March 10, 2009, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

ARTICLE THREE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 2:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 2 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 2 would amend Section 317.2 paragraph E to allow the display on a scoreboard of a team logo, the name of the athletic field, and name of the athletic facility donor(s); and to prohibit commercial advertising of any type on an athletic scoreboard.

At a public hearing held on March 10, 2009, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

ARTICLE FOUR (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 3:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 3 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 3 would amend Section 502.5 by adding a new paragraph G which grants the Planning Board the authority to approve any arrangement and dimension of required parking spaces in a Planned Residential Development that the Board deems appropriate to the safety and design of the development.

At a public hearing held on March 10, 2009, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

BUSINESS MEETING AGENDA

7:00 PM

ARTICLE FIVE: To choose the following Town Officers to be elected by a majority vote:

- One member of the Advisory Board of Assessors for a term of three (3) years;
- Three Fence Viewers, each for a term of one (1) year;
- Two Surveyors of Wood and Timber, each for a term of one (1) year;
- One Pine Park Commissioner for a term of three (3) years;
- Such other Officers as the Town may judge necessary for managing its affairs.

ARTICLE SIX: To receive reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

A motion will be made to approve Article Seven through Article Eleven jointly as written, however anyone is free to discuss any part of these articles and may move for separate action on any one article.

ARTICLE SEVEN: To see if the Town will vote to raise and appropriate \$10,380 for deposit into the Land and Capital Improvements Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2007-2008. Funds that have been deposited into the Land Use Change Tax Reserve Fund come from land use change taxes, paid by property owners when they take their land out of current use.

Selectmen For 5 Against 0 Absent 0

ARTICLE EIGHT: To see if the Town will vote to raise and appropriate \$10,380 for deposit into the Conservation Fund created as authorized by RSA 36-A:5.1, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2007-2008. Funds that have been deposited into the Land Use Change Tax Reserve Fund come from land use change taxes, paid by property owners when they take their land out of current use.

Selectmen For 5 Against 0 Absent 0

ARTICLE NINE: To see if the Town will vote to raise and appropriate \$1,187,570 and authorize payment into existing capital reserve funds in the following amounts for the purposes for which such funds were established:

Ambulance Equipment Capital Reserve Fund	\$ 50,100
Bridge Replacement and Renovation Capital Reserve Fund	\$ 30,000
Building Maintenance and Improvement Capital Reserve Fund	\$ 50,000
Dispatch Equipment and Dispatch Center Enhancements and Capital Reserve Fund	\$ 10,000
Fire Department Vehicle and Equipment Capital Reserve Fund	\$ 64,000
Highway Construction and Maintenance Equipment Capital Reserve Fund	\$ 240,000
Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund	\$ 62,210
Police Vehicles and Equipment Capital Reserve Fund	\$ 66,000
Road Construction and Improvements Capital Reserve Fund	\$ 20,000
Sewer Equipment and Facilities Improvements Capital Reserve Fund	\$580,260
Town Revaluation Capital Reserve Fund	\$ 15,000

Selectmen For 5 Against 0 Absent 0

ARTICLE TEN: To see if the Town will vote to raise and appropriate \$369,986 for the purposes listed below, and to authorize funding these amounts by withdrawal from the listed capital reserve funds in the following amounts:

Ambulance Equipment Capital Reserve Fund <i>Ambulance 150</i>	\$161,000
Highway Construction and Maintenance Equipment Capital Reserve Fund <i>Leaf vacuum, Truck 03, Chipper, Dozer, V- Box Sander</i>	\$169,700
Police Vehicles and Equipment Capital Reserve Fund <i>Cruiser – Utility Vehicle</i>	\$ 39,286

This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these specified purchases are complete or June 30, 2012, whichever is sooner.

Selectmen	For 5	Against 0	Absent 0
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ARTICLE ELEVEN: To see if the Town will vote to raise and appropriate \$35,135 for deposit into the Municipal Transportation Improvement Fund, and to authorize funding of this amount by transfer from the Transportation Improvement Fee Reserve, with no funds being raised by taxation. This amount is equivalent to the total Transportation Fee surcharge for each motor vehicle registered in the Town of Hanover (\$5.00 per vehicle) during fiscal year 2007-2008.

Selectmen	For 5	Against 0	Absent 0
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END OF ARTICLES PROPOSED TO BE JOINTLY VOTED ON.

ARTICLE TWELVE: To see if the Town will vote to raise and appropriate \$18,154,412 to pay the operating expenses of the Town for the 2009-2010 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

Selectmen	For 5	Against 0	Absent 0
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ARTICLE THIRTEEN: To see if the Town will direct its Legislative Delegation to support continued full funding of municipal aid for Rooms & Meals, Revenue Sharing, Highway Aid and the New Hampshire State Retirement System contributions on behalf of municipalities from State revenue sources and not Federal stimulus funding.

Selectmen	For 5	Against 0	Absent 0
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ARTICLE FOURTEEN: To see if the Town will vote to acquire those assets of Hanover Water Works Company, Inc. necessary to operate the water system as a municipal utility serving the

Town's inhabitants, in accordance with RSA 38. If approved, there will be a second vote by Special Town Meeting in the fall of 2009 to approve the price to acquire the water utility assets. A two-thirds vote is required on this article.

Selectmen For 5 Against 0 Absent 0

ARTICLE FIFTEEN: To see if the Town will vote to authorize the Hanover Planning Board to delegate its site plan powers and duties in regard to minor site plans to a site review committee of technically qualified administrators designated by the Planning Board, with the concurrence of the Town Manager, in accordance with the provisions of RSA 674:43 III. This special site review committee shall have final authority to approve or disapprove minor site plans; however, the decision of the committee may be appealed to the full Planning Board.

Selectmen For 5 Against 0 Absent 0

ARTICLE SIXTEEN: Shall the Town vote to adopt the provisions of RSA 36-A:4-a, I(b) to authorize the conservation commission to expend funds for contributions to 'qualified organizations' for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property?

Selectmen For 5 Against 0 Absent 0

ARTICLE SEVENTEEN: Shall the Town vote to adopt the provisions of RSA 36-A:4-a, I(a) to authorize the conservation commission to expend funds to purchase interests in land outside the boundaries of our municipality in contiguous municipalities, subject to the approval of the Board of Selectmen?

Selectmen For 5 Against 0 Absent 0

ARTICLE EIGHTEEN: To see if the Town will vote to establish an Affordable Housing Commission, as a restructuring of the current Affordable Housing Commission, pursuant to RSA 673:1, II, which shall be constituted according to the provisions of RSA 673:4-c, RSA 674:44-h through j, and other pertinent New Hampshire Statutes which govern municipal commissions, their conduct, and their receipt of appropriated funds to carry out their charge; and to see if the Town will vote to establish an affordable housing revolving fund, pursuant to RSA 31:95-h, according to terms and conditions to be determined by the Board of Selectmen.

Selectmen For 5 Against 0 Absent 0

ARTICLE NINETEEN: To see if the Town will vote to authorize the Board of Selectmen to enter into a inter-municipal agreement by and among the Towns of Orford, Lyme, Hanover, Enfield, Springfield, Newbury, New London and Sunapee, to create a non-profit corporation to develop a broadband communications network, in accordance with RSA 53-A.

Selectmen For 5 Against 0 Absent 0

ARTICLE TWENTY: (Article by agency request) To see if the Town will vote to raise and appropriate \$1,650 to support the services provided for the residents of Hanover by the New Hampshire Association for the Blind. This is the third year this article has appeared on the warrant.

ARTICLE TWENTY-ONE: (Article by agency request) To see if the Town will vote to raise and appropriate \$627 to support the services provided for the residents of Hanover by Tri-County Community Action Project (Tri-County CAP). This is the third year this article has appeared on the warrant.

ARTICLE TWENTY-TWO: (Article by agency request) To see if the Town will vote to raise and appropriate \$550 to support the services provided for the residents of Hanover by the Court Appointed Special Advocates (CASA). This is the second year this article has appeared on the warrant.

ARTICLE TWENTY-THREE: (Article by agency request) To see if the Town will vote to raise and appropriate \$3,410 to support the services provided for the residents of Hanover by the Outreach House. This is the second year this article has appeared on the warrant.

ARTICLE TWENTY-FOUR: To transact any other business that may legally be brought before this Town Meeting.

Given under our hands and seal of the Town of Hanover this 6th day of April, 2009.

TOWN OF HANOVER
BOARD OF SELECTMEN

Brian F. Walsh, Chairman
Katherine S. Connolly
William R. Baschnagel
Peter L. Christie
Athos J. Rassias

Part II

Explanatory Information

Notes...

Youth-In-Action Child Care for Town Meeting Tuesday, May 12, 2009

YIA will be offering child care from 7:00 p.m. – 9:30 p.m. the night of Hanover Town Meeting. **Families must pre-register for this service by Friday, May 8th, 2009.**

Please pre-register by e-mailing Jessica Eakin at via@dresden.us or by calling her at 643-4313.

Chapter 1: Information for Town Meeting

Part II: Explanatory Information

What is Town Meeting? All Hanover citizens are encouraged to participate in the yearly Town Meeting, a living example of direct democracy. Town Meeting is a meeting of citizens who come together to form the legislative body of the town. It is held yearly, the second Tuesday in May, to elect town officers, adopt the town budget, and consider other issues that require Town Meeting approval. This year, Town Meeting will be held on May 12.

What is the Warrant? The Town Meeting agenda is called “the Warrant”; each agenda item is called an “article”. The official Warrant precedes this document in Part I. The Warrant includes two sets of articles:

1. **Ballot voting** (Articles One through Four): Voting on Articles One through Four - which includes voting for candidates for office and for amendments to the Hanover Zoning Ordinance - is conducted by ballot during the day of Town Meeting (Tuesday, May 12, 2009) from 7:00 am to 7:00 pm, in the Hanover High School Gymnasium. The daytime ballot voting is held by secret ballot, referred to as the “Australian Ballot” or the “Official Ballot”.
2. **Business meeting** (Articles Five through Twenty-Four): Discussion of and voting on Articles Five through Twenty-Four – including the proposed budget in Article Twelve takes place at an open meeting, called the “Business Meeting”, which begins at 7:00 pm on Tuesday, May 12, in the Hanover High School Gymnasium. At the Business Meeting portion of Town Meeting, citizens sit down together and discuss, modify, and vote.

What if you cannot attend? If you cannot attend Town Meeting...

1. **Ballot items:** You may vote by absentee ballot on the items decided by Australian or Official Ballot voting by requesting an absentee ballot from the

Town Clerk's office at Town Hall, and delivering it in person by 5:00 pm the day before Town Meeting or postmarked by mail by 5:00 pm on the day of Town Meeting.

2. **Business Meeting items:** You must be present, however, to vote on or contribute to discussion of any Warrant items to be discussed at the Business Meeting. By state law, no absentee balloting is allowed on these items.

How can you register to vote? To become a registered voter, you must be a U.S. citizen, eighteen years or older, and a Hanover resident. Information that must be provided at registration includes name, address (mailing and legal residence), place and date of birth, and proof of citizenship. You may register: (1) at the polls on Town Meeting day, May 12; or (2) in advance at the Town Clerk's Office in Town Hall up to ten days before the election; or (3) with the Supervisors of the Checklist whose public voter registration sessions are advertised before any election.

What is explained in the rest of this chapter? The rest of this chapter, prepared by the Town staff, provides an explanation of all of the articles in the Warrant. The official Warrant precedes this document on page I-7.

Ballot Voting

Articles One – Four

Voting on Articles One through Four will be conducted by official ballot on Tuesday, May 12, 2009 from 7:00 am to 7:00 pm in the Gymnasium of Hanover High School.

Article One: Election of Town Officers

The **Selectmen**, so named because members are selected on Town Meeting day, govern the Town and perform most of the Town's legislative functions as prescribed in the Town Charter, outside the legislative role granted voters at Town Meeting by state law. Two positions, currently held by Bill Baschnagel and Katherine Connolly, are each to be filled in 2009 for a three-year term. Katherine Connolly has filed for re-election; Bill Baschnagel has decided not to run for another term. Judith Doherty has filed to fill the position vacated by Bill Baschnagel.

The **Town Moderator** oversees all elections and also presides over the business portion of Town Meeting. The incumbent, Marilyn W. "Willy" Black resigned in January, prior to the completion of her term. The Supervisors of the Checklist, who are tasked with appointing an Interim Moderator, appointed Daniel Nelson to fulfill the responsibilities on an interim basis through Town Meeting on May 12th. Daniel Nelson has also filed for one year to finish out Marilyn "Willy" Black's term as Town Moderator.

The **Treasurer** is responsible for receipt and disbursement of Town funds and the short-term investment of excess funds. The position is elected annually and the current elected Treasurer is Michael Ahern. As State law allows Town Meeting to vote to establish the Town Treasurer position as an appointed position rather than an elected position, the

Selectmen placed this item on the warrant for consideration by the 2008 Town Meeting, which adopted this provision. Effective May 13, 2009, the Town Treasurer will become an appointed position based on qualifications and experience.

Both the Howe Library and the Etna Library are Town-supported. Each has a Board of Trustees which governs the respective library in areas of fundraising and some program functions, but they are elected differently based on the type of organization originally established. The **Howe Library Trustees** are elected by members of the Howe Corporation which is a private non-profit corporation. The Etna Library, which is the original Town Library, is governed by the **Etna Library Trustees** who are elected by Town Meeting for a three-year term. One Etna Library Trustee is up for election and the incumbent, Elizabeth Vesley-Gross has decided not to run again. Rhonda N.S. Siegel has filed for the position.

The **Trustees of Trust Funds** oversee the funds reserved for special purposes, and their responsibilities are governed by state statute. One Trustee position is up for election and the incumbent Trustee, Jay Pierson, has filed for re-election to a three-year term.

Note: The following Articles Two through Four are Amendments No. 1 – 3 to the Hanover Zoning Ordinance, which must be approved by Town Meeting. All of the proposed amendments to the Zoning Ordinance have been approved by the Planning Board.

Article Two: Amendment No. 1 —Electrical Transformers

At a public hearing held on March 10, 2009, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment. The full text of this amendment is included in the Appendix, which follows this section of the Town Report.

Until last summer, the placement of transformers by a public utility was not understood to require any prior permitting or approval by the Town. Four decisions of the Zoning Board of Adjustment (ZBA) in 2008, however, have determined that under the existing Zoning Ordinance the placement of a transformer could require a Special Exception and that these could not be located in required lot setbacks except in particular circumstances.

The proposed zoning amendment would clarify the zoning status of electrical transformers:

- By defining an electrical transformer as one of the minor items excluded from the zoning category of Essential Services, along with such other items as streetlights, fire hydrants, wire, pipes, and fire alarm boxes, the installation of electrical transformers would not require a Special Exception; and

- By clarifying that an electrical transformer is not a structure, similar to such other utility-related items as utility distribution systems, poles, wires, mains, drains, pipes, and the like; and that electrical transformers would be allowed within required lot-line setbacks without regard to any specific functional necessity of locating it there.

Article Three: Amendment No. 2 —Scoreboards

At a public hearing held on March 10, 2009, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment. The full text of this amendment is included in the Appendix, which follows this section of the Town Report.

The current Zoning Ordinance allows for athletic scoreboards, and it states that an athletic scoreboard may bear only the name of the home and visitor teams, but does not allow for identification of the field or facility and recognition of the donors.

The proposed change would give an institution, whether the Town, Dartmouth College or the Hanover schools, an opportunity to include on an athletic scoreboard the team logo, the name of the athletic facility and identification of the facility donor(s). The amendment would also clarify that the display of commercial advertising on scoreboards is not allowed.

Article Four: Amendment No. 3 —Parking Arrangements and Dimensions in Planned Residential Developments

At a public hearing held on March 10, 2009, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment. The full text of this amendment is included in the Appendix, which follows this section of the Town Report.

In discussions with the developer of a proposed Planned Residential Development (PRD), the Planning Board realized that the parking layout standards in the Zoning Ordinance did not allow site design and layout flexibility which is inherent to the purpose of PRDs or consistent with design and layout allowances in other regards which the Zoning Ordinance already grants to PRDs as exemptions from the standards governing individual lots in subdivisions.

The proposed amendment would give the Planning Board, in review and approval of Planned Residential Developments, the discretion to approve any arrangement and dimensions of required parking spaces which the Board would deem appropriate to the safety and design of the development. It would not allow the Planning Board to approve any lesser number of parking spaces than the Zoning Ordinance requires for PRDs in Sections 404 and 502.5F.

Business Meeting Voting Articles Five through Twenty-Four

Article Five: Election of Additional Town Officers

This article includes election of additional Town Officers that do not need to be elected by written ballot. The officials are:

One member of the **Advisory Board of Assessors** for a term of three (3) years. The Advisory Board of Assessors reviews requests for property abatements and makes recommendations for resolution to the Board of Selectmen.

Three **Fence Viewers**, each for a term of one (1) year. The Fence Viewers, dating back to the colonial era, are available to adjudicate property line disputes.

Two **Surveyors of Wood and Timber**, each for a term of one (1) year. The Surveyors of Wood and Timber also date back to the colonial era, and are elected to adjudicate disputes regarding the sufficiency of a delivered cord of wood. While no longer utilized, many New Hampshire towns still elect Surveyors to maintain this colonial tradition.

One **Pine Park Commissioner** for a term of three (3) years, to participate in overseeing the maintenance and use of Pine Park.

Article Six: Resolutions

During consideration of this article, the Parks and Recreation Board will read a resolution honoring the Recreation Volunteer of the Year.

A motion will be made to approve Article Seven through Article Eleven jointly as written, however anyone is free to discuss any part of these articles and may move for separate action on any one article.

Article Seven: Distribution of Revenue into the Land and Capital Improvements Fund

The 1999 Town Meeting voted to create a Land and Capital Improvements Fund and a Conservation Fund, and then annually to consider taking the proceeds from the preceding fiscal year's Land Use Change Tax and distributing one-half to the Land and Capital Improvements Fund and one-half to the Conservation Fund. This article distributes one-half of the Land Use Change Tax revenue from the fiscal year 2007-2008 into the Land and Capital Improvements Fund. The Land and Capital Improvements Fund can be utilized to purchase land for Town facilities or to assist in the construction or renovation of Town facilities, and has a current unencumbered balance of \$172,558, prior to action on this warrant article.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 6, 2009.

Article Eight: Distribution of Revenue into the Conservation Fund

Mirroring the action in the preceding warrant article, this article distributes one-half of the fiscal year 2007-2008 Land Use Change Tax revenue into the Conservation Fund. This fund can be utilized to purchase conservation land, conservation easements, or to implement land conservation-related activities. The current balance in this Fund, prior to any action taken on this warrant article, is \$509,595.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 6, 2009.

Article Nine: Payment into Capital Reserve Funds

This article appropriates and authorizes the payment of monies into various Capital Reserve Funds. All of these actions are taken as part of the recommended budget for fiscal year 2009-2010. The Town has a history of making regular, annual contributions to these various funds and then, as required, expending monies from the funds to replace vehicles and equipment, or for other stipulated purposes of the fund.

This article authorizes the appropriation of the following amounts into the eight different capital reserve funds outlined below:

Ambulance Equipment Capital Reserve Fund	\$50,100
Bridge Replacement and Renovation Capital Reserve Fund	\$30,000
Building Maintenance and Improvement Capital Reserve Fund	\$50,000
Dispatch Equipment and Dispatch Center Enhancements and Capital Reserve Fund	\$10,000
Fire Department Vehicle and Equipment Capital Reserve Fund	\$64,000
Highway Construction and Maintenance Equipment Capital Reserve Fund	\$240,000
Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund	\$62,210
Police Vehicles and Equipment Capital Reserve Fund	\$66,000
Road Construction and Improvements Capital Reserve Fund	\$20,000
Sewer Equipment and Facilities Improvements Capital Reserve Fund	\$580,260
Town Revaluation Capital Reserve Fund	\$15,000

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 6, 2009.

Article Ten: Withdrawals from Capital Reserve Funds

There are several Capital Reserve Funds established to smooth out the budget impact of purchases of significant pieces of equipment and vehicles. The previous warrant article authorizes the deposit into these several funds; this warrant article authorizes the withdrawal from the specified Capital Reserve Funds for purchases of equipment and vehicles, or for other stipulated purposes of the Fund.

This article authorizes the withdrawal of funds from four different Capital Reserve Funds to replace the following vehicles and pieces of equipment:

Ambulance Equipment Capital Reserve Fund	
<i>Ambulance 150</i>	\$161,000
Highway Construction and Maintenance	
Equipment Capital Reserve Fund	
<i>Leaf vacuum, Truck 03, Chipper, Dozer, V-Box Sander</i>	\$169,700
Police Vehicles and Equipment Capital Reserve Fund	
<i>Cruiser – Utility Vehicle</i>	\$39,286

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 6, 2009.

Article Eleven: Transfer of Funds Collected into the Municipal Transportation Improvement Fund

State statute enables New Hampshire communities to establish a Municipal Transportation Improvement Fund, pursuant to RSA 261:153 VI. Such a fund is created by adopting a motor vehicle registration surcharge of up to \$5.00, which is collected each time a motor vehicle is registered within the municipality. Town Meeting voted to collect the additional \$5.00 surcharge at the May 2000 Town Meeting, as well as to establish the Municipal Transportation Improvement Fund. Proceeds from the Fund are to be used to support eligible local transportation improvement projects such as public transportation initiatives, roadway improvements, signal upgrades, and the development of bicycle and pedestrian paths. This article authorizes the transfer of this surcharge collected in fiscal year 2007-2008 into the Municipal Transportation Improvement Fund.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 6, 2009.

End of articles proposed to be jointly voted on.

Article Twelve: Proposed Municipal Budget for Fiscal Year 2009-2010

The table below outlines the net appropriation required by this warrant article, which when added to all of the additional appropriation warrant articles outlined above, funds the Town's total budget for the fiscal year 2009-2010.

Appropriation for the Proposed Municipal Budget for FY 2009-2010	\$18,154,412
Appropriation for Payment into Various Capital Reserve Funds	\$1,187,570
Appropriation for Purchases to be Funded from Withdrawals from Various Capital Reserve Funds	<u>\$369,986</u>
Grand Total of All Funds – See Budget Analysis on page 21	<u>\$19,711,968</u>

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 6, 2009.

Article Thirteen: State Budget Cuts and Impact on Local Budgets

In February, Governor John Lynch announced his proposed budget for the next biennium, for the period from October 1, 2009 through September 30, 2011. Included in his proposed budget were a series of proposed reductions in municipal revenue that were far more severe than cities and towns were expecting. Specifically, the Governor proposed “suspending”: 1) all revenue sharing for municipalities (\$95,258 projected for Hanover in FY 2009-10); 2) all Rooms and Meals Tax distribution to municipalities (\$487,000 for Hanover in FY 2009-10); and 3) reducing the State's share of the employer-paid portion of Group I Teachers and Group II Fire and Police retirements from the current 35% to 30% (\$62,000 for Police and Fire in FY 2009-2010). The combined total impact was \$644,258 which translated to a total tax rate impact of 8.95%.

Suffice it to say, the collective sense is that the Governor intends to implement permanent reductions in state shared revenues distributed to cities and towns as a means of balancing a portion of the state budget. If this comes to pass, communities will either have to reduce expenditures or raise taxes. This is a clear example of down-shifting costs to local governments rather than simply reducing state expenses. The key question facing the Board of Selectmen is how to respond to this sort of action on the part of the State.

As of this writing, the Governor moved to restore state funding of the Rooms and Meals Tax shared revenue to cities and towns (\$487,000 for Hanover) and the House of Representatives approved a State budget on April 8th with full Rooms and Meals Tax funding for municipalities restored. However, funding for municipal general revenue sharing was not reinstated in the budget adopted by the House, which is a \$95,258 reduction for Hanover. In addition, the House also approved a reduction in the State contribution toward the employer share of Police, Fire and Teacher retirement contributions from 35% to 30% in FY 2009-2010 and from 30% to 25% in FY 2010-2011, which results in a \$31,144 hit in FY 2009-2010 and a \$62,244 hit in FY 2010-2011. For now it appears the House has approved a 2 year increase in the employee rather than the employer contribution to make-up this reduction in State support, but it is still not clear how this will be implemented. Cities and Towns can only assume that the State will look to further reduce that contribution by 5% per year until they are no longer making any contribution on behalf of municipal Police and Fire personnel. Given that the State also contributes the same

portion of the employer-required payment for Group 1 Teachers in New Hampshire, the impact on the Hanover and Dresden School District side will be even more severe and this issue will clearly become an issue for negotiation at local bargaining tables.

Now that the House of Representatives has voted on the State budget, it travels over to the Senate for further refinement and, ultimately, a Committee of Conference to be finalized. The final local impact of the budget will not be clear until mid-summer, once the Legislature has completed its work.

The Hanover Selectmen, in adopting a recommended Town budget for FY 2009-2010, opted to assume that no reductions in State revenue would ultimately be approved by the State Legislature. To the extent any reductions are ultimately adopted by the Legislature in June of 2009, the Town will send a letter to all residents alerting them to the tax rate impact of these cuts and urging residents to share their concerns with State Representatives Sharon Nordgren, Bernie Benn, David Pierce and Beatriz Pastor, State Senator Matthew Houde and Governor John Lynch. As noted above, any attempt by the State to reduce the State deficit by reducing or eliminating revenue previously directed toward municipalities is simply an act of cost shifting and not an act of cost cutting. To the extent the State engages in that sort of action, the Board of Selectmen feels the State needs to be held accountable for their actions by passing these costs along to taxpayers in the form of a tax rate increase.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 6, 2009.

Article Fourteen: Municipalization of the Hanover Water Works Company

Currently water is supplied to the Town of Hanover by a private company, the Hanover Water Works Company (HWWC). The HWWC is jointly owned by Dartmouth College (52.8%) and the Town of Hanover (47.2%), and is regulated by the New Hampshire Public Utilities Commission (PUC).

The Board of Selectmen believes that it is in the best interest of the rate payers to municipalize these services and has approached the College to consider this change. Municipalization will allow for more efficient and cost effective operations and less expensive funding of future capital needs to the benefit of the rate payers. Municipalization will also allow Dartmouth College to disengage from an activity which is unrelated to its academic mission.

Municipalization will be accomplished by the HWWC transferring to the Town the hard assets (filtration plant, reservoirs, distribution system, etc.) and the liabilities associated with those assets. Those assets and liabilities will be incorporated in a separate water enterprise fund for operating purposes, just as the Town's wastewater operation is now managed. The HWWC will retain most of the land it currently owns, but will change its corporate ownership structure to 50/50 between the Town and College.

Nothing about this transaction will result in increased user rates. Anticipated savings resulting from municipalization will be used to create a capital reserve fund. There will be no impact on property taxes. Future increases in operating expenses may result in increased user rates.

This change requires the approval of the Trustees of Dartmouth College and two separate Town Meeting votes. If approved, the change will be effective July, 2010.

The Appendix immediately following this section includes a “Frequently Asked Questions” piece which was mailed to Hanover property owners in late March of this year, outlining the proposed municipalization in detail.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 6, 2009.

Article Fifteen: Partial Delegation of Site Plan Review

New Hampshire state statute (RSA 674:43 III) enables Town Meeting to authorize the Planning Board to delegate to qualified municipal administrators the review and approval or disapproval of minor site plans. By other state statute, Site Plan Review applies to proposed multi-family and non-residential projects. The Planning Board, after considerable deliberation, has voted in public hearing to request this authorization.

The statute leaves it up to the Planning Board to define in its Site Plan Regulations what “minor site plans” are, and to set-up procedures that the staff committee must follow.

In exercising the delegated authority, the staff committee would have to abide by all the procedures set forth in RSA 676:4, including:

- Determining application completeness;
- Scheduling an administrative hearing;
- Advertising and sending out abutters notices the same way and over the same timeframe as for Planning Board public hearings;
- Holding the administrative hearing, according to public hearing procedures, and taking minutes;
- Issuing a Notice of Action.

Following this, an applicant or an abutter may, within a twenty-day period, appeal the staff committee’s action to the Planning Board, which would take up the matter in public hearing in the same way as for regular, or “major”, site plan proposals not so delegated.

The Planning Board feels that such a delegation would have several advantages, in that it would:

- Enable a quicker review of minor projects, saving time for applicants;
- Relieve the Board of the time it takes to hear minor site plan proposals, freeing up the Board to attend to larger cases and planning programs; and
- Entail little additional staff time, given that the staff already reviews proposals to determine application completeness and to make recommendations to the Board.

The protections to the public would still remain. Abutters would receive notices of the administrative hearings the same way they do now for the Board’s Public Hearings. Minutes of administrative hearings would be taken and be available to the public. If any applicant or abutter objects to the decision, they can exercise their rights to make appeal to the Planning Board.

Existing rights that applicants or abutters have then to appeal the Board's decision to the courts would not be abridged in any way.

With this authorization by Town Meeting, the Planning Board would be free at any time to alter the definition of minor site plans and review procedures, within the scope of statute, as experience with this process is obtained, in order to improve the provision of appropriate and expeditious review of minor site plan cases.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 6, 2009.

**Article Sixteen: Conservation Commission Contributions to Qualified Organizations and
Article Seventeen: Conservation Commission Contributions to Land Located Outside
Hanover**

In the spring of 2008, the New Hampshire Legislature passed Senate Bill 381 that authorizes towns to contribute conservation funds to projects sponsored by private conservation groups such as the Hanover Conservation Council or Upper Valley Land Trust without having to hold a legal interest in property. The new law resolves a grey area in the law that had long divided municipal attorneys. Specifically, the bill adds language to the state statute governing town conservation commissions (RSA 36-A), authorizing them to make contributions from their conservation funds to "qualified organizations," for acquisitions of property interests (fee or easement) held by the organizations, and/or transaction costs related to these purchases. The bill also adds language to statute declaring town expenditures to such organizations as a public purpose because they protect the state's natural resources. There is also a section of the new law that specifically allows towns to purchase property outside of the town boundaries.

Purchasing and caring for conservation land has substantial costs in money, time and responsibility. There are times when partnering with another organization such as a land trust may be the most efficient use of conservation dollars. Important natural resources such as drinking water supplies, aquifers, wildlife corridors, etc. often cross municipal boundaries. Working together across contiguous municipal boundaries allows communities to work to protect the whole resource.

If Article Sixteen is passed, the Conservation Commission is NOT required to get Town Meeting approval before specific expenditures are made if these expenditures are less than \$50,000 in any fiscal year, unless the expenditures are for property interests outside of municipal boundaries, which does require approval by the Board of Selectmen. In Hanover expenditures over \$50,000 require Selectboard approval and Town Meeting approval or reporting. The statute requires a public hearing before expenditures are made in other towns.

The Hanover Conservation Commission wishes to have the ability to contribute to land conservation projects without holding an interest in real estate, and to be able to expend funds on land outside of town boundaries, so recommends that Town Meeting consider and approve these articles.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 6, 2009.

Article Eighteen: Affordable Housing Commission

In the 2008 session, the New Hampshire legislature adopted House Bill 1259, signed by the Governor, which authorizes a municipality to establish a Housing Commission and to establish an affordable housing revolving fund for carrying out the purposes of such a Housing Commission. The Act amended a variety of state laws, including:

- RSA 673:1 to authorize a municipality to establish a housing commission, on a legal par with a historical, heritage, or agricultural commission;
- RSA 31:95-h to authorize a municipality to establish a revolving fund for affordable housing purposes—in this context a revolving fund means a municipal account which can accumulate funds from year to year, rather than having the year-end balance revert to the general fund;
- Various sections of RSA 673, and RSA 674:44-h and i, which govern the composition, conduct, activities, meeting requirements, and abolition of a housing commission; and
- RSA 674:44-j, by which a town or city may appropriate money to a duly established housing commission and place such money in a revolving fund to carry out the purposes of the housing commission.

This article was requested by the Hanover Affordable Housing Commission in order to take advantage of these statutory amendments. If adopted by Town Meeting, this article would enable the existing Affordable Housing Commission to be restructured so as to obtain the legal and fiduciary status allowed by the new legislation.

This article would enable the Town to set up an affordable housing revolving fund which can, as approved by the Board of Selectmen, receive and retain appropriated public funds, donations of money and assets from private sources, and receipts from fees, charges, or income from Commission services or assets. It would also enable the Town to make expenditures from the fund as approved by the Board of Selectmen in order to carry out the Affordable Housing Commission's purposes and functions.

The Hanover Affordable Housing Commission is not to be confused with the Hanover Housing Authority. The Hanover Housing Authority was formed in the early 1970's to facilitate the construction of HUD-subsidized housing for senior and disabled citizens known as Summer Park. The Board of Selectmen acts as the Hanover Housing Authority and has the responsibility for overseeing the management of the Summer Park complex as well as approving the annual operating budget for this housing facility.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 6, 2009.

Article Nineteen: WCNH Broadband Project and Formal Creation of Consortium

The goal of the WCNH Broadband Project is to install a fiber optics cable to every home and business in an eight town area including Hanover. This cable would be used to provide telephone, cable-like television, very high speed Internet, and could also be used in the future for streaming movies, providing live security systems, supporting very computer intensive business,

etc. Standard cable or services over copper wires (telephone and DSL Internet connection) or present-day wireless Internet are available to some Hanover residents and businesses now and are adequate for many purposes. Extending these to all homes and businesses would be a clear step forward. However, fiber to the home and business looks toward the future in addition to present needs. For a business that is computer intensive, the commonly available Internet service is just not adequate even now.

To date, WCNH has retained a consultant who was hired to do an initial feasibility study. This was followed by a detailed study including an extensive survey of present capability, interest, needs, service providers, preliminary engineering, etc. Finally, the consultant did a detailed financial analysis to determine costs, payback periods, etc. In addition, extensive legal work has been done on a structure for a consortium that could be formed by the eight towns to control and eventually own the fiber network as well as study the laws which would govern a project like this in New Hampshire. Some of the legal impediments have been identified and plans are under way to remove some of those hurdles.

The network being planned is called "open access". The consortium of towns will not sell any services, but provide a route to get these services to the customers served. Providers will contract to use the network. There would likely be more than one provider for each type of service. The analogy is the highway system, where towns and the state have built roads which are then "rented" (through vehicle registration fees) to several package delivery companies, all of whom use the road system.

The estimated cost for construction is approximately \$30 million. The current plan is to finance the cost through a capital lease. Investors would provide the money to the consortium to construct the system and would derive their capital return and dividends through user fees. After a period of 15-20 years, the lease would expire and the consortium would have clear ownership. No town money would be used for construction, and if the project failed the investors would take ownership, with no obligation on the part of the towns. This financing structure is similar to the mechanism that was used to finance Burlington Telecom and is proposed by the EC Fiber project in Vermont. The present national economic downturn is currently making financing of this sort difficult but the future remains bright.

In order to proceed, a more detailed engineering study will ultimately be needed to finalize cost estimates and the financial model will need further refinement before it is ready for consideration by investors. Securing investors will also need to wait until the economy rebounds, although the Committee is working with State officials to determine the feasibility of securing stimulus funding. The immediate need is to secure Town Meeting approval to enter into an inter-municipal agreement between the eight towns to allow creation of a non-profit corporation. This corporation would be able to receive grant funds, donations and could enter into a non-recourse capital lease in the event financing of the broadband project becomes possible in the near-term. This article will not obligate any expenditure on the part of any member town.

To date, seven of the eight WCNH New Hampshire communities have voted to enter into such an inter-municipal agreement at their Town Meetings held in March of this year. Hanover will be the last community to vote on this issue as a result of our community's May Town Meeting date.

The Board of Selectmen voted 5-0 to support this warrant article during the Pre-Town Meeting public hearing held on April 6, 2009.

Article Twenty: New Hampshire Association for the Blind

FY 2009-2010 is the third year that the Town of Hanover has received a funding request from the New Hampshire Association for the Blind to help offset the costs of delivering programs and services serving the blind and visually-impaired.

Article Twenty-One: Tri-County Community Action Agency

FY 2009-2010 is the third year that the Town of Hanover has received a funding request from the Tri-County Community Action Program. This agency serves the three northern counties of New Hampshire and provides fuel assistance, electrical assistance, and homeless outreach services.

Article Twenty-Two: Court Appointed Special Advocates

FY 2009-2010 is the second year that the Town of Hanover has received a funding request from the Court Appointed Special Advocates (CASA). This agency advocates for children in the foster care system, having been removed from their homes due to abusive circumstances.

Article Twenty-Three: Outreach House

FY 2009-2010 is the second year that the Town of Hanover has received a funding request from the Outreach House. This agency, located in Hanover, provides a comfortable home for senior family members who require some assistance.

Article Twenty-Four: Other Items

This warrant article allows attendees at Town Meeting to raise any other items for consideration.

APPENDIX A

Full Text of Proposed Amendments to the Hanover Zoning Ordinance, reflecting Actions of the Hanover Planning Board at a Public Hearing held on March 10, 2009

Full Text of Article Two, Amendment No. 1

Electrical Transformers

(text proposed to be amended is shown in *bold italics* and ~~*bold italic-strikethrough*~~)

“Section 902 Term Definitions

Essential Services:

The erection, construction or major alteration by public utilities or municipal or other governmental agencies of underground or overhead gas, electrical, sewer, steam, or water transmission or distribution systems, including poles, wires, mains, drains, sewers, pipes, conduit cables, and similar equipment and accessories in connection therewith, and including buildings, reasonably necessary for the furnishing of adequate service by such public utilities or municipal or other governmental agencies or for the public health or safety or general welfare. For the purposes of this Ordinance, Essential Services shall not include the replacement of facilities (other than buildings) or minor relocations or minor additions such as streetlights, hydrants, wire, *electrical transformers*, fire alarm boxes or pipes.

Structures:

Anything constructed or erected with a fixed location on, above or below the ground, or attached to something having a fixed location on, above, or below the ground. Structures include, but are not limited to, buildings, swimming pools, manufactured housing, billboards, and poster panels. It shall not include minor installations such as fences and safety fences, mailboxes, flagpoles, and retaining walls of a height of 4 feet or less as measured from the toe of the wall to the top of the wall at its tallest point. For the purposes of this definition *electrical transformers and* the following essential services are not considered structures: underground or overhead gas, electrical, sewer, steam, or water transmission or distribution systems, including poles, wires, mains, drains, sewers, pipes, conduit-cables, and similar equipment and accessories in connection therewith.”

Full Text of Article Three, Amendment No. 2

Scoreboards

(text proposed to be amended is shown in *bold italics* and ~~*bold italic-strikethrough*~~)

“317.2 In NP, F, RR, RO, SR, GR and I districts, signs or advertising devices pertaining to the use of the premises on which they are placed are permitted only as follows:

- E. Athletic scoreboards bearing the name of the home and visitor teams *as well as institutional logo, team name, name of the field and the name of the field donor(s)* are permitted for public or private institutions. *Scoreboards shall not display commercial advertising of any type.*”

Full Text of Article Four, Amendment No. 3

Parking Arrangements and Dimensions in Planned Residential Developments

(text proposed to be amended is shown in *bold italics* and ~~*bold italic-strikethrough*~~)

“502.5 Other Requirements:

The following requirements shall be included in any Planned Residential Development:

- G. *Within a Planned Residential Development, in lieu of the stipulations of Article IV and Section 902, the Planning Board may approve any arrangement and dimensions of parking spaces required for each dwelling unit in the development, as it deems appropriate for the safety and design of the development.*”

APPENDIX B

Proposed Municipalization of the Hanover Water Works Company

Frequently Asked Questions

Overview

Currently water is supplied to the Town of Hanover by a private company, the Hanover Water Works Company (HWWC). The HWWC is jointly owned by Dartmouth College (52.8%) and the Town of Hanover (47.2%), and is regulated by the New Hampshire Public Utilities Commission (PUC).

The Town believes that it is in the best interest of the rate payers to municipalize these services and has approached the College to consider this change. Municipalization will allow for more efficient and cost effective operations and less expensive funding of future capital needs to the benefit of the rate payers. Municipalization will also allow Dartmouth College to disengage from an activity which is unrelated to its academic mission.

Municipalization will be accomplished by the HWWC transferring to the Town the hard assets (filtration plant, reservoirs, distribution system, etc.) and the liabilities associated with those assets. Those assets and liabilities will be incorporated in a separate water enterprise fund for operating purposes, just as the Town's wastewater operation is now managed. The HWWC will retain most of the land it currently owns, but will change its corporate ownership structure to 50/50 between the Town and College.

Nothing about this transaction will result in increased user rates. Anticipated savings resulting from municipalization will be used to create a capital reserve fund. There will be no impact on property taxes. Future increases in operating expenses may result in increased user rates.

This change requires the approval of the Trustees of Dartmouth College and two separate Town Meeting votes. If approved, the change will be effective July, 2010.

Following is additional information concerning the proposed changes in the form of answers to frequently asked questions.

Frequently Asked Questions

- **What is the Hanover Water Works Company?**

The Hanover Water Works Company (HWWC) was incorporated in 1893 as a private company owned jointly between Dartmouth College (52.8 %) and the Town of Hanover (47.2%) in response to a fire safety and growing domestic water need at that time. Establishment of a municipal water utility was apparently not considered at the time, largely due to the lack of such municipal models in the U.S. at the turn of the century. Additional history is provided at the end of this document.

- **What assets does the HWWC own?**

The HWWC owns three reservoirs; the new William E. Boyle Water Filtration Facility located on Grasse Road and related buildings; 1,440 acres of surrounding watershed land; two pump stations, four water tanks capable of storing a combined 2.5 million gallons, and 38 miles of primary and secondary water distribution lines.

- **Who are the customers of the HWWC?**

The HWWC serves over 8,000 individuals across 1,826 metered accounts in the downtown commercial and more densely populated residential neighborhood areas, the entire Dartmouth campus, residences and businesses north along Route 10 to Kendal, out Greensboro Road and south down Great Hollow Road. There are no plans to extend the distribution system beyond these areas.

- **What does the Town of Hanover now do for the HWWC?**

The Town of Hanover has operated the HWWC under contract since 2003. HWWC employees are hired by the Town and come under the supervision of the Public Works Director. The direct and indirect expenses incurred by the Town in operating the HWWC are charged back to the Company. In addition to operating the HWWC, Town staff worked with engineering consultants to design all of the recent improvements to the HWWC including the construction of the new water filtration facility, two new large water storage tanks, two upgraded pump stations and several miles of upgraded water lines. Town staff also prepares the applications for State revolving loan funds and grant funds and represents the HWWC at rate hearings conducted by the PUC.

- **What will happen to water rates if the company is converted to a municipal utility?**

No increase in water rates is anticipated as a result of the proposed municipalization. As noted above, the current water rates reflect the cost of operating the water utility, including all required bond and loan principal and interest payments. The savings from municipalization outlined below will be directed into a capital reserve to be used to help offset the cost of future capital improvements.

- **Why does converting the company into a municipal utility make sense for the Town of Hanover?**

There are a number of reasons why the Town has requested that the College consider allowing conversion of the HWWC to a municipal utility. The bottom line is that the Town believes, based on its experience running the HWWC, that it can achieve significant cost savings through municipalization that will favorably affect the rate payers.

- 1. Regulation by the New Hampshire Public Utilities Commission is costly and has limitations.**

As a private utility, the HWWC is regulated by the New Hampshire Public Utilities Commission (PUC). Being regulated by the PUC has many limitations.

The PUC does not allow utilities to build into their rates money to be set aside and accumulated for future capital improvements. Rather, any capital improvement must be financed up-front, usually at a premium cost, and once implemented, recovered by filing a rate case with the PUC at an additional cost of between \$25,000 and \$50,000 per case. This is a cumbersome and expensive process. As a municipal service, the Town would establish a separate entity fund (similar to what it has for wastewater treatment) and the savings resulting from municipalization would be used to build reserves in that fund to pay for important capital improvements as they become necessary.

2. The Town can achieve other cost savings not available to the HWWC.

Full municipalization will allow the Town to bring the water utility under its property and liability insurance policy, saving considerable expense. It will also allow the Town to save expense by combining what are now separate Town and HWWC billing and accounts payable functions, save on annual audit expenses, save on bank fees, software license fees, postage, materials, etc. Savings would also result by streamlining the process by which utility fees would be reviewed and adjusted under the municipal utility model. Expensive trips to the PUC would no longer be required to seek approval for rate increases; rather, rate setting would be the role of the Board of Selectmen through a local public hearing process.

3. Municipalities have Access to Lower Rates of Borrowing and Other Funds.

Municipalities have access to municipal bond rates which are typically lower than rates available to private companies. In addition, State and Federal low-interest loan and grant programs are typically more readily available to municipal water utilities, thereby lowering the cost of borrowing even further.

4. Municipal Utilities do not Pay State or Federal Taxes.

Municipal utilities need not pay state utility taxes, PUC annual utility taxes or state or federal business profits taxes, which would save \$57,000 annually.

• **Why does converting the company into a municipal utility make sense for Dartmouth College?**

There are a number of reasons why the College has agreed to municipalize the HWWC:

1. Owning and operating a water utility does not fit with the mission of Dartmouth College.

The College and the Town made the original decision to launch the HWWC as a private enterprise during a much earlier era. If the need to establish a water utility were being considered for the first time today, the College would not have sought to be a partner in such a venture, which is far removed from its educational mission.

2. A municipality is in a better position to operate a water service.

In the increasingly complex world of water supply, filtration and distribution, which is heavily regulated by federal and state agencies, private academic institutions simply are not equipped to manage, operate or insure such a utility. Municipalities are, as government institutions, in a much better position to perform such tasks – they are accustomed to managing heavily regulated municipal operations; they have access to management resources at the municipal, state and federal level; they have access to funding sources which private

institutions do not, and they have access to municipal insurance programs designed solely for public utilities.

3. As the largest customer of the HWWC, the College shares the Town's interest in the cost savings and efficiency that would be achieved by converting the company into a municipal service.

• **What are the terms of the municipalization proposal?**

The HWWC will turn over all of its "hard" assets to the Town. These "hard" assets would consist of the following:

- New Water Filtration Plant and related storage and maintenance buildings located on Grasse Road, as well as land on which the buildings are situated and sufficient surrounding land to accommodate any future expansion of these facilities;
- Four water storage tanks located on Grasse Road, Balch Hill, Sand Hill and Greensboro Road, two of which were only recently constructed;
- Two water pump stations, one fully upgraded pump station located at the top of Sand Hill and the other upgraded station within the Water Treatment Facility;
- Three reservoirs located on Grasse Road, west of Dogford Road, and off Hanover Center Road;
- All reservoir-related dams/earthwork;
- All water distribution lines and fire hydrants;
- All of the related rolling stock and operational equipment currently owned by the HWWC.

These assets would be turned over to the Town, subject to Town Meeting approval, for the sum of \$1.00.

The Town would also assume all outstanding loan obligations of the HWWC.

Most current assets and current liabilities of the HWWC would also be assumed by the Town.

The HWWC audited balance sheet as of 12/31/2008 is summarized below:

ASSETS

Utility plant, net	\$ 13,021,331
Current assets	928,687
Other non-current assets	189,475
Total assets	<u>\$ 14,139,493</u>

LIABILITIES

Long-term debt	\$ 9,785,852
Current liabilities	501,139
Other non-current liabilities	515,586
Contributions in aid of construction, net	1,247,010
Total liabilities	<u>\$ 12,049,587</u>

EQUITY	<u>\$ 2,089,906</u>
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In the future, the only significant work that remains to be completed is the gradual replacement of older secondary distribution lines. The water capital reserve fund that will be established utilizing the savings generated by municipalization will be earmarked for this work over time.

- **What happens to the land owned by the HWWC?**

The land which is not located directly under or around the current HWWC buildings, tanks, and pump stations or immediately around the three reservoirs, would be retained by a reconstituted Hanover Water Works Company. The HWWC would function as a land-holding/land management company, and its ownership would shift from the current 52.8 – Dartmouth owned/47.2 – Town owned to a 50/50 ownership split.

Based on a local ordinance adopted in 1973 which was designed to protect the watershed, the land would remain fenced and posted and inaccessible to the general public. The 50/50 company ownership, along with the existing “Forestry” zoning of the land which requires Town Meeting approval to modify, gives the Town a strong say in its future use.

- **Is this a good time for the Town to municipalize the water utility, given the general economic uncertainty?**

The Town has entered into this proposal very carefully. No additional funding will be required to accomplish this transaction. Rather, the Town will acquire a utility it is accustomed to operating, will save expense as a result of municipalizing, and will be able to channel those savings into a capital reserve which can then be used to fund future upgrades to the older portions of the water distribution system.

- **Doesn't the HWWC currently pay property taxes to the Town of Hanover? If the utility is municipalized, will the General Fund lose the benefit of these taxes, resulting in higher Town property tax rates?**

As a private company, the HWWC currently pays \$280,000 in property taxes to the General Fund, School District and Grafton County for its hard assets and an additional \$4,702 on the land, all of which is in “current use.” The Town is seeking special legislation which will enable the municipal water utility enterprise fund to continue these property tax payments. This will assure that the General Fund, School District and County tax revenues and rate will not be negatively affected by this transaction.

- **What is the Approval Process and Timing?**

This change requires the approval of the Trustees of Dartmouth College and of Town Meeting. Town Meeting approval is in two steps; in May, 2009 the Town will be asked to give the Selectmen approval to consider municipalization of the HWWC by making a formal request of Dartmouth College and, if so directed, the Selectmen would then call a Special Town Meeting in September, 2009 to seek approval of the specific agreement with full terms and conditions.

- **Additional History Background**

The HWWC was incorporated in 1893 by representatives of Dartmouth College and the Precinct of Hanover, after the NH Legislature adopted a special act creating the corporation. The action

was taken by the College and the Precinct in response to a devastating series of fires in Downtown Hanover and on the campus which demonstrated the lack of adequate fire protection previously provided by a series of large rooftop cisterns. In addition, a set of wells on campus and Downtown were not capable of meeting the growing demand for domestic water. Given the College's strong interest in this issue and their ability to commit cash to the venture, the private corporation approach was deemed the most effective ownership structure at the time. Establishment of a municipal water utility was apparently not considered at the time, largely due to the lack of such municipal models in the U.S. at the turn of the century.

Over the years, large capital expenditures such as the construction of the first reservoir and dam on Grasse Road and construction of the initial water distribution system from the first reservoir to Downtown and the campus were funded by the issuance of HWWC stock to the College and to the Precinct. At the present time, the College holds 52.8% of the stock and the Town holds 47.2%, with that ownership share dating to the early days of the HWWC's founding. Over the years, HWWC has been managed by a Board of Directors comprised of senior staff representatives of both the College and the Town and has employed staff to oversee the operation of the system.

In 1903, a typhoid epidemic in Ithaca, New York which affected almost 10% of the local resident and Cornell student population drew attention to the need for water supply protection to reduce the potential for water borne illnesses. The College and the Precinct worked together through the HWWC to ultimately acquire 1,245 acres of farm and forestland surrounding the reservoir to safeguard the watershed. In addition, over the years, the Company has made significant improvements to water treatment and filtration as technological advancements became available, has constructed two additional reservoirs (between Trescott and Dogford Roads and off Hanover Center Road), has acquired an additional 200 acres of watershed land for protection, has constructed four water tanks to allow water storage and enhanced fire protection, and has extended and upgraded the water distribution system.

HWWC now serves customers in the Downtown area, on campus, north to Kendal, and out Greensboro Road to Great Hollow Road. All of these investments have been made by the Company, via a combination of private sector borrowing, low interest State revolving loan funds, State grants, and direct financial contributions made by the College and by the Town.

Notes...

Hanover

Finance Committee

Report

Hanover Finance Committee: Comments on Hanover FY10 Town Budget

The Hanover Board of Selectmen met four times from late February (23 and 25) to early March (9 and 10) to plan the FY10 budget. The first three meetings were detailed reviews of individual town departments' budgets, and the fourth meeting was a summary board discussion of and vote on the FY10 budget. Finance committee members attended all four meetings.

At the Finance Committee meeting on February 23, 2009 (immediately before the first Board of Selectmen budget meeting), the committee approved a resolution that recommended the board hold the "blended" tax rate increase to under 3%. (The blended tax rate is an artificial rate that incorporates combined general fund and fire fund tax rates proportionally distributed across the three fire districts. No property actually sees this rate—it is a benchmark.) The Finance Committee supported the principle that the board should construct the town's budget to meet town needs given reasonable assumptions about revenues, including traditional revenues from the state, and not cut the budget merely to anticipate potential state impacts, and/or higher county taxes due to the jail project. That is, the committee recommended that the town's leadership should craft a budget to meet the town's needs for services, and not make up for the county's and/or the state's issues. Additionally, the committee felt it would be unwise to skip expenses in FY10 that would only need to be made in FY11 or later.

The Finance Committee commends the board and town administration for their rigorous, careful, and coherent process to developing the FY10 budget in a calamitous financial environment. The committee particularly recognizes the work of Betsy McClain, Director of Administrative Services; Penny Hoisington, Executive Assistant; and all the department heads.

The committee notes that the board, in preparing the town's FY10 budget, was attentive to a potential contraction in local revenues given the degraded financial environment—for example, building permits and motor vehicle registrations—and the significant uncertainties regarding the state's finances—revenue sharing, and rooms and meals taxes. During budget planning, the town administration planned multiple budgets incorporating a range of tax rate changes, including 0%. Town administration prepared a list of potential expense reductions, grouped in several tiers from least impactful on town services to most impactful.

The board opted to budget an increase for support of social services agencies—approximately 10% in recognition of the community's heightened need for these services in the struggling economy.

Total proposed FY10 appropriations for the General Fund, the major tax-supported fund, are \$37,179 less than the current FY09 budget. Despite this reduction in projected expenditures, additional tax revenues must be generated to offset reduced building permit fees, motor vehicle registration fees, and short-term interest income. Consequently, a 3.17% increase in the General Fund tax rate is proposed.

The total amount of Fire District taxes to be raised is decreasing by \$131,440, or 5.0%, due to a reduction in overall costs and a transfer in from undesignated fund balances. Because there are three distinct fire districts, and because FY10 is year three of a five-year phase-in of these three fire districts, the fire district tax rate impact will vary depending upon the fire district.

	FY2009 Adopted	FY2010 Proposed	\$ Change	% Change
Gross Expenditures				
General Fund	11,924,572	11,887,393	(37,179)	-0.31%
Fire Fund	2,901,711	2,830,209	(71,502)	-2.46%
Total Appropriations	14,826,283	14,717,602	(108,681)	-0.73%
Property Taxes to be Raised				
General Fund - Muni Tax Levy	7,164,422	7,486,873	322,451	4.50%
Fire Tax Levy	2,631,582	2,500,142	(131,440)	-4.99%
	9,796,004	9,987,015	191,011	1.95%

The budget approved by the board at its March 10 meeting has this implication for tax rates:

Year Three of Five-Year Phase-in of New Fire Districts			
	FY2009	FY2010	% Chg
Muni Rate	3.78	3.90	3.17%
FD #1 Rate	1.61	1.46	-9.32%
Total	5.39	5.36	-0.56%
On \$482.5K Property	\$2,600.68	\$2,586.20	-0.56%
Muni Rate	3.78	3.90	3.17%
FD #2 Rate	0.86	0.92	6.98%
Total	4.64	4.82	3.88%
On \$482.5K Property	\$2,238.80	\$2,325.65	3.88%
Muni Rate	3.78	3.90	3.17%
FD #3 Rate	0.43	0.46	6.98%
Total	4.21	4.36	3.56%
on \$482.5K property	\$2,031.33	\$2,103.70	3.56%
Weight Total Combined Rate 70% FD#1 - 29% FD#2 - 1% FD#3			
	5.16	5.19	0.63%
<i>note: \$482,500 is the median value of a single-family residence in the Town of Hanover.</i>			

That is, the blended tax rate increase is less than 1%, meeting the committee's February 23 suggested benchmark. The increase is negative 0.56% for Fire District #1 (which includes approximately 70% of the town's households), a 3.88% increase for Fire District #2, and a 3.56% increase for Fire District #3. These variable percentage changes are driven by a five-year phase-in of a transition to a more equitable allocation of the cost of fire department personnel and equipment costs among all town properties. After a careful study of the issues, the Board of Selectmen adopted the current fire districts in 2007 and stipulated that the tax impact to Fire

Districts #2 and #3 be phased-in over a five year period to gradually introduce the increased tax burden to residents.

At its meeting on March 16, 2009, the Finance Committee approved the following statement:

Statement on Hanover Town Budget, 2009-10

At its meeting on March 16, 2009, the Hanover Finance Committee (HFC) unanimously endorsed the town budget as approved by the Hanover Selectboard at its meeting on March 10, 2009.

The HFC reached this decision after carefully reviewing details of the projected revenues and expenditures as presented in the town budget proposal and discussing these details with town officers. Representatives of the HFC also attended all of the public meetings held by the Select Board in which the budget was discussed and approved.

Mindful of the very difficult current economic and financial conditions, the HFC commended the Selectboard and town officials for their efforts to cut costs in light of contracting local revenues while maintaining essential public services, especially for the town's least fortunate. The HFC had earlier recommended that the town general fund budget for FY2009-10 be formulated in a manner that would strive to produce a tax rate increase for Hanover of no more than 3% without jeopardizing essential community services. The projected municipal tax rate for the general fund is estimated at 3.17%, which the HFC feels is fully consistent with its recommendation.

Richard Podolec, Chair

Tom Blinkhorn

William F. Garrity

Michael Gerling

John Hochreiter

Peter L. Christie, Hanover Board of Selectmen Representative

Steve Woods, Hanover School Board Representative

Chapter 2

Selectmen, Town Manager and Budget Reports



Selectmen's Letter 2008

Dear Citizens of Hanover:

The Selectmen are pleased to present highlights of the Town's operations during the past year. We thank and praise Hanover's citizens for their exercise of and participation in the democratic process. A particular thank you to those energetic and devoted citizens who gave thousands of hours serving on the Town's Boards, Commissions, and working committees over the past year.

Willy Black: We have already thanked Willy for her twenty-one years on the Board of Selectmen, many of those years as Chairman, and her service to Hanover Recreation which included spearheading the effort to build the Richard W. Black Community Center with stunning results. The Town of Hanover is back yet again to thank Willy for her service as Town Moderator. For the past 7 years Willy has moderated Town Meeting with intelligence and wit. Willy also organized elections that had great potential for huge disruptions and voter back-ups and produced day-long, line-free, orderly elections with large voter turn-outs, all this while under the watchful eyes of an assortment of interested outside parties. It is a pleasure to again say **Thank You** to Willy and we can only hope that she thinks of something else to do for which we may have occasion to express our gratitude again.

Nancy Collier: A very special tribute and thank you must go to Nancy Collier who for most of the last eleven years has served as Chairman of the Hanover Planning Board. Nancy had served the Town of Hanover first as Chairman of the Conservation Commission which produced the Wetlands Ordinance. As Chairman of the Planning Board, Nancy demonstrated an amazing combination of intelligence, knowledge, and self-control to preside over a board that treated all of our citizens with fairness. With Nancy's guidance Zoning and Planning documents, including the Master Plan, were created and enacted that will serve to guide the Town's development well into the future. The Town of Hanover has been truly enhanced by the selfless service of Nancy Collier and will forever be in her debt.

The Town

Public Facilities

Hanover Water Reclamation Facility (a.k.a. Wastewater Treatment Plant): Improvements in the wastewater system continue to be made. The construction of a third secondary clarifier was completed in late summer, bringing the secondary treatment system up to full capacity.

With approval of funding at the 2008 Town Meeting, the third phase of facility work has begun targeting replacement of existing obsolete and/or worn-out equipment, improving reliability, increasing efficiency and reducing the community's carbon footprint.

Public Works: Town staff finished repair of the June 2005 storm damaged Reservoir Road in the early fall after two years of careful reconstruction. The road was tested by an August storm which caused over \$50,000 of damage on Goss, Tunis and Goose Pond Roads. However, there was no damage to Reservoir Road due to the construction method, and roadway design. Efforts continue throughout Town to reduce the community's carbon footprint. Energy audits performed at the Summer Park Buildings, resulted in upgrades to new energy rated windows, insulation and siding, and new exterior doors. New energy efficient windows were installed throughout the Municipal Building. Two Police vehicles were replaced with Hybrid Toyota Camry's. Biodiesel continues to be utilized in all diesel powered Town equipment.

Hanover Water Works Company: With the opening of the new \$5 million water filtration facility in the fall of 2006 Hanover customers are happily continuing to enjoy filtered, treated water. A plan to municipalize the HWWC will be presented to our citizens at the forthcoming Town Meeting with more information to be disseminated before the meeting. The HWWC is presently a private company, 52.8% owned by Dartmouth College and 47.2% by the Town of Hanover and regulated by the New Hampshire Public Utilities Commission.

Howe Library: Howe staff and patrons continue to enjoy the enlarged and improved Howe Library as well as the use of the Howe Library services resulting from technology enhancements and the internet. The Howe's service to the Town continues as a community gathering place and as a center for the development of young readers. Two new services were launched in 2008: the lending of museum passes to eight New England museums and the purchase of three Amazon Kindles for patron use. Both of these services were funded by generous donations to The Howe Library Corporation. The library's new web site, launched in July 2008, has been well received and patrons may now easily book meeting rooms, request materials, review the library programs and obtain community information. Howe received a \$10,000 grant from the Donley Foundation to expand services to teen patrons and a \$5,000 award from the Robert & Karin Finlay Foundation for increasing membership by 27%.

Parks and Recreation Department: The Hanover Parks and Recreation Department continued to oversee expansion of recreation program offerings in response to user interest. Use of the Richard W. Black Community & Senior Center continues to grow, much to the delight of the staff and the users. Assistant Recreation Director Liz Burdette joined the staff in the spring of 2008 and has made many enhancements to the program offerings.

Affordable Housing: Construction continues on the development known as Gile Hill, which began as a concept in 2001, shepherded by the Hanover Affordable Housing Commission through preliminary design and approval, and into project management by Twin Pines Housing Trust and the Hartland Group. The development was dedicated by Governor Lynch in October 2007. Four buildings are now open and over 42 units have been occupied. Construction has been suspended over the winter, but additional apartments will be built in the spring if demand continues strong. The HAHC has been studying the development of additional workforce housing closer in to town on the east side of School Street, north of Maple Street, and hopes to prepare a concept drawing in collaboration with a neighborhood review committee.

Downtown: Downtown Hanover continues to be a place of construction. Phase II of the South Block project - the construction of the Main Street/South Street buildings is completed and the Currier Street building is currently under construction. The former Church's Children's Shop parcel on South Street has been proposed for development as a hotel and has been purchased by the developer. The Downtown Marketing Association continues to actively market Downtown Hanover in several new ways.

Public Safety: The inter-municipal fiber optic network connecting Hanover and Lebanon public safety centers and all public buildings in Hanover, funded in part by a Homeland Security grant of \$94,000 has been completed and is in use. The network connects the Hanover and Lebanon Dispatch Centers via a previously installed fiber network in Lebanon, in order to assist both communities in combining our facilities when the public safety dispatch need arises as well as enhancing our regional safety.

2008 marked the second year of a five year transition in Fire District tax rates, reflecting the revised allocation methodology which resulted from a recommended shift from four Fire Districts down to three - an in-town Hydrant District (District #1) which will bear the full costs of the fire hydrant system in addition to the common costs shared by the other two districts; a Non-Hydrant District (District #2); and a Remote Rural District (District #3) for properties east of the ridge line of Moose Mountain in the Forestry zoning district which will be assessed at 50% of the Non-Hydrant District rate.

Hanover's Sister Cities: For most of the time that Joigny and Hanover have been "Sister Cities" Marie Claude Mathiaut of Joigny has been our host, friend, tour guide and has become part of Hanover. It is with regret that she will no longer be officially participating in our friendship. We will truly miss her and hope that she, with her husband Guy, will continue to visit Hanover as our honored guests. The Hanover High School Footnotes will be visiting Joigny in April.

About one hundred years ago Dartmouth welcomed Kanichi Asakawa as a student which began our friendship with Nihonmatsu, Japan. Today Seiko Toraya, a Nihonmatsu resident and Molecular and Cellular Biology PhD candidate at Dartmouth Medical School, continues that tradition. Welcome Seiko Toraya. Several Hanover families hosted middle school students and government officials from Nihonmatsu, now an annual visit from the citizens of our Friendship City in Japan.

Someone Who Left Us Too Soon

Benjamin Thompson, Jr.: Ben Thompson, who was an Upper Valley law enforcement official both in Hanover and Lebanon, a Hanover Selectman and a New Hampshire State official as well, has left memories of his hard-working service to everyone he served. As a part of the St. Denis Church community, he was always willing to be of help to all whenever it was needed. We will all miss Ben's genial presence.

The Town's Finances

2008 ended with a bang, reflecting the tumultuous downturn in the national and state economy. Municipalities were not immune from these impacts. Revenues had fallen below projections by the end of the calendar year and bleak State revenue forecasts left all New Hampshire communities anticipating fairly draconian budget cuts...cuts which the Governor revealed early in 2009. Town staff spent much of the later half of 2008 planning for these cuts as they watched the national and state economy spiral downward and reviewing internal operations to determine the best opportunities for expenditure trimming. Staff conducted five year projection discussions with the Board of Selectmen in the fall of 2008, which led to key tax rate target decisions that are designed to balance the needs of taxpayers and the need to maintain key service levels and which then informed the budget development process as 2008 came to a close. Suffice it to say the Board has been concerned about the state of the local economy, the state of our local employers, the state of the State and about the ability of local taxpayers to pay in the face of the downturn. The very conservative revenue projections, the trimmed expenses and proposed tax rates reflecting a small tax rate decrease for most and only a modest increase for those in Fire Districts 2 and 3 that are now presented to the voters for the 2009 Town Meeting reflect that concern.

In the coming years there may be expenses over which the Town has no control - those provoked by State attempts to reinforce the State Retirement System by increasing municipal retirement contributions on behalf of our employees; those resulting from the State's shedding of expense by shifting cost burdens to County and local government; those caused by reduced State revenues as New Hampshire looks to gut revenue sharing and local distribution of Rooms and Meals tax proceeds; and those provoked by wild fluctuations in energy and fuel costs, the cost of materials and services like health insurance. All of these impacts may make it impossible to maintain the balance of tax rate increases at the CPI level, while maintaining service levels. This year, budget predictions were made with greater difficulty as the State of New Hampshire attempts to address its own growing deficit and the Federal Government attempts to inject money to stimulate economic recovery. The Town continues to actively explore ways to reduce our energy costs over the long term, to generate new sources of revenue, and find other opportunities to hold down tax rate increases while not harming levels of service. The Town's loyal and hard working employees remain committed to keeping this a wonderful place to live in spite of the obstacles we face.

The Selectmen, Town Administration and the Employees of the Town of Hanover wish all of our citizens a happy, healthy 2009.

Hanover Board of Selectmen

Brian F. Walsh
Katherine S. Connolly
William R. Baschnagel
Peter L. Christie
Athos J. Rassias

Town Manager's Budget

2009-2010 Proposed Budget

The Proposed Budget for FY 2009-10, as recommended by the Board of Selectmen for Town Meeting action, recommends total appropriations of \$19,711,968 for the General Fund, Fire Fund, Ambulance Fund, Water Reclamation Facility Fund, and the Parking Fund. We distribute the Housing Fund Budget as a separate document because it is only subject to a public hearing by the Board of Selectmen acting as the Housing Authority Board and does not require Town Meeting approval.

The combined \$19,711,968 total for the six funds in the Proposed Budget for FY 2009-2010 reflects an increase of \$313,370 or 1.6% above the total appropriations approved for FY 2008-2009. The increase is due almost exclusively to the need to make some significant investment in maintenance of the Parking Facility which is now showing some signs of age and use. Of the total appropriation, \$675,816 represents capital reserve fund purchases or facility maintenance which is offset by the appropriation of revenue to finance these expenses from their respective reserves. As such, capital reserve purchases do not impact the tax rate. The total capital reserve expenditure recommendations represent an \$119,375 or 21.5% increase over the FY 2008-2009 capital projects budget. Net of capital reserve expenditures, the actual expenditures represent a total increase in spending for all funds of \$193,995 or 1.0% over the FY 2008-2009 budget. There are several factors contributing to this overall expenditure increase. These factors are discussed in detail below by fund as identified by the appropriate fund heading.

A Note About the Highly Uncertain Fiscal Times

For the first time in my professional career, I was forced to provide the Board and community with a budget proposal that was anything but crystal clear based on extreme uncertainty on several revenue fronts. The combination of the national economic downturn and uncertainty regarding the federal stimulus package now being negotiated within the Committee of Conference, combined with the initial severe reductions in state shared revenues for cities and towns proposed by Governor Lynch in February as Town staff was completing the proposed budget, made it impossible to know for sure just what to budget on the revenue side. As a result, all we could initially do for the Board was to present them with: 1) a budget they requested representing a status-quo effort, albeit at a lower tax rate increase than was originally projected; 2) a series of ranked expenditure reduction options, tied to lower tax rate increase targets, in the event the Board chose to implement a lower rate of increase in light of the national and regional economic downturn; 3) a series of further expenditure reductions in the event already conservative revenue reductions proved still to be too optimistic; and 4) a readiness to discuss what options the Town had to reduce service levels if the State's proposed suspension of revenue sharing and rooms and meals tax distribution along with a reduced contribution for Group II Fire and Police retirement plans was implemented and the Board chose to reduce service levels rather than simply to pass along the cost shift to taxpayers.

Coming out of budget review and discussion with the Board in February and March, the Board ultimately decided to make major cuts and some revenue changes to the proposed budget totaling \$288,679 (\$114,794 from the General Fund; \$171,310 from the Fire Fund and \$2,575 from the Ambulance Fund) in order to eliminate a municipal tax rate increase for Hanover residents who reside in Fire District 1. Those residing in Fire Districts 2 and 3 will see a minor increase as outlined below, although note that their overall tax rate is lower than the tax rate in Fire District 1.

Tax Rate Impact of Proposed Municipal Budget

	FY 2008/09	FY 2009/10	%Change
Fire District #1 Combined with Municipal Rate	\$5.39	\$5.36	-0.56%
Fire District #2 Combined with Municipal Rate	\$4.64	\$4.82	3.88%
Fire District #3 Combined with Municipal Rate	\$4.21	\$4.36	3.56%

I. Tax Supported Funds

General Fund

The General Fund Proposed Budget for FY 2009-10 recommends appropriations totaling \$11,887,393, which represents a decrease of \$37,179 or 0.3% decrease below the appropriation for FY 2008-09. Taking into account the benefit of the growth in total assessed valuation (projected to be \$22 million) and netting out the General Fund’s capital reserve expenditures totaling \$219,086 which are offset by the transfer in of revenue from various reserves, **a 3.17% General Fund tax rate increase is required to fund this budget.**

General Fund Tax Rate Target Background

The Board of Selectmen set a 7.5% tax rate increase target in October based on the discussion of five year projections for the General Fund. Based on the projections, this was the rate of increase Town staff projected we would need to yield a “status quo” budget involving no reductions in staffing or service levels. While concerned about the estimated increase in the County tax rate resulting from the proposed County Jail project and the impact of a Dresden tax rate increase with the expiration of the final Dartmouth payment this fiscal year, the Board also felt it was important that the Town not sacrifice its own services for the sake of two other taxing entities. In anticipation of the worsening regional and national economy, however, the Board also directed staff to develop expenditure reduction options which would require a lower rate of tax rate increase, specifically a reduced 5% tax rate increase option and a further reduced 3.5% tax rate increase, in order to gauge the service trade-offs.

Use of the five year projection approach continues to be a departure from previous years, where the Board characteristically used the October CPI increase (Northeast Urban Index, Size B/C communities) as its tax rate increase benchmark. This departure was based on recognition that operating cost increases, while tied somewhat to general CPI, have also been impacted by other outside forces in recent years, including electric rate deregulation resulting in a significant increase in electricity costs, major fluctuations in oil prices which has hit vehicle fuel, heating oil and paving costs, health insurance premium increases well in excess of inflation, substantial state mandated increases in employer retirement contributions resulting from plummeting retirement system investments, weather events, etc.

The good news is that staff did not need to present a proposed “status quo” budget requiring 7.5% tax rate increase. Fortunately, substantial additional expenditure capacity built into the General Fund from an extremely low December CPI increase for the Northeast Urban Index, Size B/C communities – 0.6% - allowed us to reduce our normal cost-of-living adjustment for salaries from the anticipated 3% upon which we built our original projections to 1% based on our contract with the AFSCME bargaining unit. We use our collective bargaining agreements to determine the cost-of-living adjustments for our non-unionized employees as well. In addition, a continued throttling back of capital expenditures including completion of the Reservoir Road rebuild project combined to provide the Town with some additional room to maneuver this year and enabled staff to build a “status quo” budget requiring a 5% General Fund tax rate increase. Staff then opted to prepare an expenditure plan that provided several levels of reductions. This approach recommended a series of prioritized budget cuts, from minimally painful to more significant in terms of their impact, which enabled the Board to select several adjustments to yield a lower 3.17% General Fund tax rate increase.

Key components of the Proposed General Fund Budget for FY 2009-10 include the following:

1. An estimated \$22 million increase in total assessed valuation which generates an additional \$82,860 at the current tax rates above the tax revenues budgeted for FY 2008-09;
2. A projected reduction in motor vehicle registration revenue of \$80,000 based on year-to-date actuals trended forward, reflecting the general economic downturn and weakness in the automobile sector;
3. Short term interest earnings projected to decrease by \$125,000, returning to FY 05 levels associated with very low interest rates;
4. **No assumed decrease** in State sources of revenue (revenue sharing, rooms and meals tax distribution, highway block grant, business profits tax distribution) but recognition that this situation could change during the Legislative session currently underway, based on the proposal now placed before them by Governor Lynch;
5. Building permit revenues are conservatively estimated to drop, largely as a result of several major projects that may be delayed, including the Visual Arts Center;
6. In spite of the temptation, no fund balance is used to balance the budget as we remain steadfast in our commitment to return the balance to pre-2005 storm levels.
7. From a budgetary standpoint, we were fortunate this year that the December CPI was only **0.4%**. Based on the AFSCME agreement which links the annual cost-of-living adjustment

to the December CPI, with a floor of 1% and a ceiling of 3%, we have only budgeted a 1% cost-of-living adjustment for AFSCME members and non-union staff based on the second year of a three year agreement with AFSCME. The Town stopped negotiating with the Police bargaining unit just prior to Town Meeting in 2008 and has not resumed negotiations; we assume the same cost-of-living adjustment for members of the Police bargaining unit in FY 2009-10 for budget purposes.

8. The guaranteed maximum rate increase for the Town's FY 2009-10 health insurance premium was set at 9.1% in October. However, projecting next year's health insurance cost given the current mix of the benefits eligibility of employees and their opt-out status requires only a 2.7%, or \$41,094, budget-to-budget increase.
9. As a result of employer mandated increases in NHRS contributions, the Town must budget an additional 8.3% (\$39,945).
10. Overlay is reduced back to \$30,000 from the \$70,000 budgeted in FY 2008-09. While a number of real estate appeals have been filed resulting from implementation of the most recent valuation update in August, 2008, the Assessor feels the Town will have a prudent reserve for abatements available this spring as the Board of Assessors considers the appeals.
11. Legal fees are reduced from \$120,000 to \$110,000 in the hopes that legal activity will be reduced somewhat as the amount of construction activity is reduced.
12. Professional services fees totaling \$5,000 are budgeted to continue the Town's work on its Sustainable Hanover initiative, which is a reduction of \$7,000 from the amount initially budgeted for this effort in FY 2008-09.
13. General reductions are taken throughout the General Fund budget in the area of travel, training, meetings and conferences as a means of reducing expenditures.
14. Approximately 50% of the funding required for additional improvements on Lyme Road in the new Village area (sidewalk extensions, ornamental lighting, street trees, some additional curbing and enhancement of bikeways, etc) is budgeted in FY 2009-10 (\$80,000). Funds are also budgeted for replacement of a retaining wall near the intersection of Rip Road and E. Wheelock Street (\$15,000) and for replacement of some additional ornamental streetlights on South Main Street.
15. Reductions in overtime expense are also taken throughout the budget, which will result in some slight impacts on citizen service, depending upon storm-related weather impacts in the next fiscal year.
16. Funds are budgeted for replacement of the Police Department's Ford Expedition with a lower cost and more fuel efficient 4-wheel drive combination SUV and truck, fully offset by funding from the Police Equipment Reserve.
17. A combination of reallocating staff hours resulting from the retirement of a full-time Library employee, combined with the receipt of grant funds from the Donley Foundation, enable the Howe Library to beef up a very part-time Teen Librarian position to meet the need of the after-school middle school population which calls the Howe Library home. Town staff has made it clear that the Town is not prepared to replace the Donley Foundation funding once it has been exhausted; either replacement grant funding will need to be found or the budgeted number of hours will need to be reduced in FY 2010-2011.

Fire Fund

The proposed FY 2009-10 Budget recommends Fire Fund expenditures of \$2,830,209, which amounts to a decrease of \$71,502 below the FY 2008-09 appropriations. No expenditure from the Fire Equipment Reserve is required in FY 2009-10. Based on the final budget as proposed, the actual tax rate increase for each District in Year #2 of the transition period will be:

	Current Rate (FY2009)	Proposed Rate (FY2010)	% Increase
Fire District #1	\$1.61	\$1.46	-9.32%
Fire District #2	\$0.86	\$0.92	6.98%
Fire District #3	\$0.43	\$0.46	6.98%

There are several items of note in the Proposed Fire Fund Budget:

1. The SAFER grant funding helping to offset the cost of four additional firefighters is reduced from \$80,000 to \$48,000. FY 2009-2010 represents the final year of the grant program.
2. Overtime is reduced below actual expenditure levels over the past few years in recognition that call-back procedures and vacation scheduling must be revised to reduce this expense.
3. Funds are budgeted to replace the third for four overhead garage doors (\$2,500) and to replace one door and deteriorating door frame (\$1,500) in the Main Station.

Parking Fund

The Parking Fund Budget for FY 2009-10 anticipates expenses and revenues of \$1,742,978, which is an increase of \$264,227 or 17.9% above the FY 2008-09 appropriations. The majority of the increase in expense is related to significant maintenance proposed for the parking facility, including the following projects:

• Facility Deck Membrane Repair	\$152,617
• Exposed Brick & Concrete Sealing	\$ 24,463
• Expansion Joint Replacement	\$ 6,625
• Parking Control Equipment Replacement	\$ 86,910

The membrane coating which has been applied to the exposed upper decks has shown substantial wear-and-tear and needs to be essentially replaced to insure the structural integrity of the exposed concrete surfaces. Town staff has talked with several contractors as well as other parking garage operators and is recommending this approach based on the considerable feedback

we have received. The work proposed for the brick and concrete sealing and expansion joint replacement is related to less-than high quality work performed by the original contractors. The parking control equipment is now several years old, is rather outdated and we have struggled to find a contractor capable of maintaining the current equipment in a timely and cost-effective manner.

The Parking System continues to generate sufficient income to operate without the need for a Parking District tax levy.

The Town continues to be a strong supporter of Advance Transit. In light of the significant impact on operations experienced by AT as a result of the fuel price increases earlier this fiscal year, AT has requested a 5% increase in the payment for the Dartmouth/Downtown Shuttle, which results in an increase in the Town share to \$102,010 and an increase in Hanover's share of the fixed route bus service to \$87,318. Funding is also requested for the third year to help provide for the ADA-mandated regional complimentary para-transit program in the amount of \$12,150.

II. Non-Tax Supported Funds

Water Reclamation Facility Fund

The recommended expenditures in the WRF Fund for FY 2009-10 are \$2,394,313 which represents a decrease of \$52,808 or 2.2% lower than the FY 2008-09 appropriation. The decrease is wholly related to elimination of capital reserve purchases in the upcoming fiscal year.

The operating expenditures of the Water Reclamation Facility are funded by charges to those who utilize the facility. Sewer user fees are currently billed annually and are based on a fixed charge based on the size of the water meter, and a usage charge based on the amount of water flowing through the meter.

FY 2009-2010 will be active on the capital project front for Public Works Department staff, the Town's engineers and contractors. The series of capital improvement projects approved at Town Meeting in 2008 will begin to be implemented in the next year and a number of the projects may well be eligible for federal stimulus funding. The NH Department of Environmental Services is staying in close touch with municipalities as the details of federal fund for water reclamation projects are finalized and Town staff is working closely with Underwood Engineering to submit applications on behalf of several projects, including the most important project related to sustainability, the methane recycling system.

Ambulance Fund

The FY 2009-10 Budget for the Ambulance Fund recommends expenditures of \$832,075, which amounts to an increase of \$210,631, or 33.9% above the FY 2008-09 Budget. This increase is almost solely related to the scheduled replacement of the ambulance, which is funded through an appropriation from the Ambulance Services Equipment Reserve.

Beginning in October 2006, the Town outsourced ambulance billing to a third party provider, Comstar. We continue to see revenues climb in this area as a result of Comstar's ambulance billing expertise.

The per-capita community contributions from the Towns of Hanover, Lyme and Norwich help to offset Hanover Ambulance Service operating costs not covered by patient billings. The per capita rate is proposed to increase from \$21.50 to \$22.31, or 3.8%:

Town	Proposed FY2010 Contribution	FY2009 Contribution
Hanover	\$172,077	\$165,794
Lyme	\$38,378	\$36,977
Norwich	\$79,590	\$76,684
Totals	\$290,045	\$279,455

The increase in the per capita fee is related to the modest increases in operating costs.

TOWN OF HANOVER
Budget Analysis FY 2009-2010

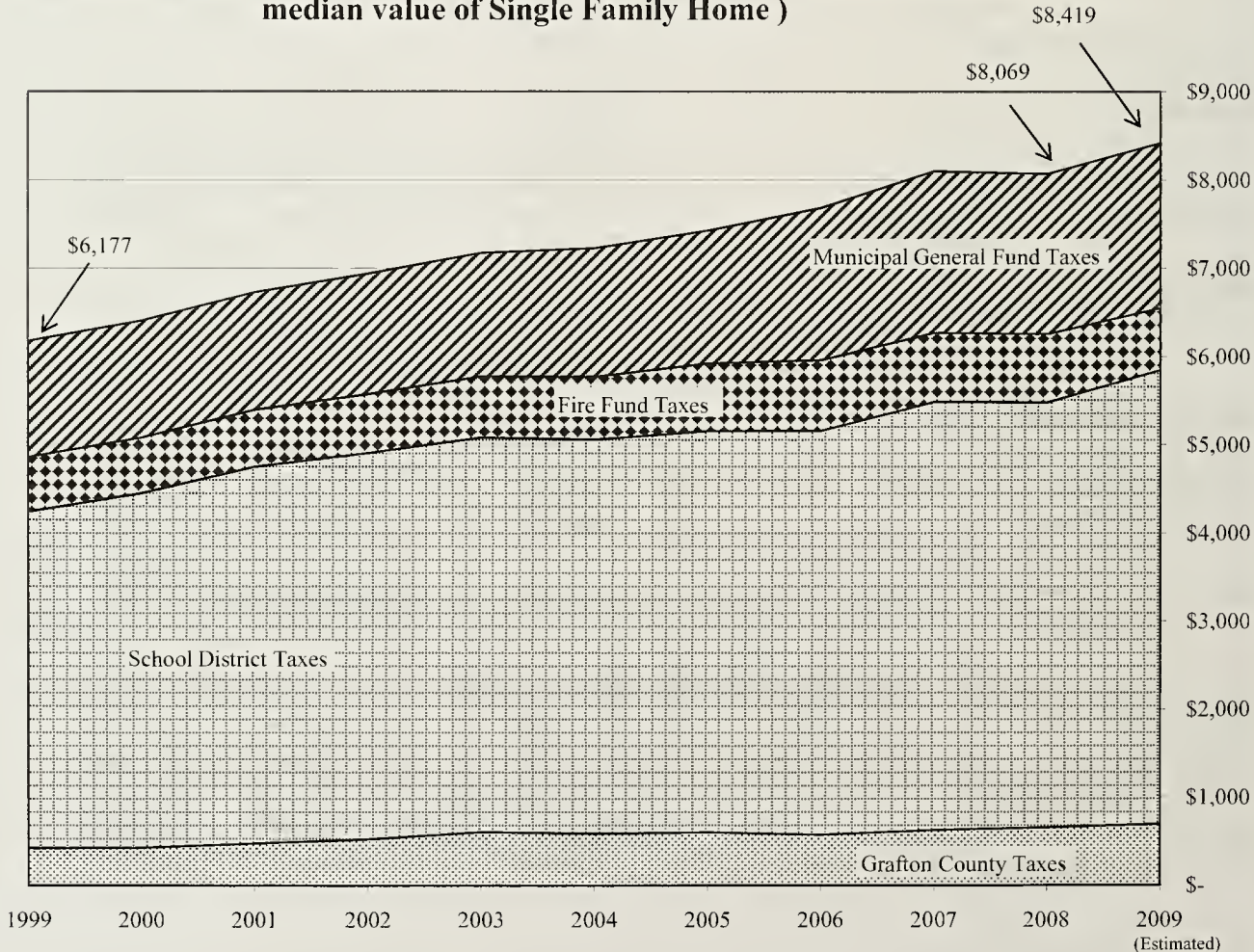
	2008-2009	2009-2010	FY2008-09 to FY2009-10	
	Approved Budget	Proposed Budget	CHANGE	% CHANGE
General Fund and Special Accounts				
General Government Administration	1,632,335	1,620,481	(11,853)	-0.7%
Town Properties	766,611	739,552	(27,059)	-3.5%
Police Department	2,133,636	1,954,841	(178,795)	-8.4%
Public Works	3,178,122	3,228,859	50,737	1.6%
Health and Welfare	266,454	281,192	14,738	5.5%
Parks and Recreation (incl. Senior Activities)	492,927	570,603	77,676	15.8%
Libraries	917,545	933,458	15,913	1.7%
Conservation Commission	205,715	205,215	(500)	-0.2%
Affordable Housing Commission	2,100	2,100	-	0.0%
Unallocated - Pooled Expenditures	2,329,127	2,351,091	21,964	0.9%
Total General Fund	11,924,572	11,887,393	(37,179)	-0.3%
Tax Supported Funds:				
General Fund	11,924,572	11,887,393	(37,179)	-0.3%
Fire Department	2,901,711	2,830,209	(71,502)	-2.5%
Parking Operations	1,478,750	1,742,978	264,227	17.9%
Downtown Business Service District	50,000	25,000	(25,000)	-50.0%
Total Expenditures-Tax Supptd. Funds	16,355,033	16,485,580	155,546	1.0%
Tax Subsidy	9,931,004	10,097,015	166,011	1.7%
Tax Ratio	60.72%	61.25%		0.9%
Non-Tax Supported Funds:				
Water Reclamation Facility	2,447,121	2,394,313	(52,808)	-2.2%
Ambulance Services	621,444	832,075	210,631	33.9%
Total Non-Tax Funds	3,068,565	3,226,388	157,823	5.1%
Grand Total All Funds	19,423,598	19,711,968	313,370	1.6%
Capital Projects Funded from Capital Reserve and Other Reserve Funds				
General Fund	427,800	219,086	(208,714)	-48.8%
Parking Operations	-	270,000	270,000	-
Water Reclamation Facility	128,641	-	(128,641)	-100.0%
Ambulance Services	-	186,730	186,730	-
Total Capital from Capital Reserve Funds	556,441	675,816	119,375	21.5%
Grand Total All Funds Less				
Capital and Other Reserve Purchases	18,867,157	19,036,152	193,995	1.0%

Town of Hanover Tax Rate Projection

	Estimated 2009 Tax Rate	Actual 2008 Tax Rate	% Increase
<u>Town Funds</u>			
Municipal General Fund Tax Rate	3.90	3.78	3.17%
Fire District #1	1.46	1.61	-9.32%
Fire District #2	0.92	0.86	6.98%
Fire District #3	0.46	0.43	6.98%
Downtown Business Service District	0.20	0.41	-51.22%
<u>School District Taxes</u>	10.73	10.05	6.77%
<u>County Tax</u>	1.45	1.37	5.84%
<i>Combined Fire District #1</i>	17.54	16.81	4.34%
<i>Comb Fire Dist #1/Central Business District</i>	17.74	17.22	3.02%
<i>Combined Fire District #2</i>	17.00	16.06	5.85%
<i>Combined Fire District #3</i>	16.54	15.63	5.82%

Note: These 2009 tax rates are *ESTIMATES* only; the final tax rate will be set in early October 2009 by the NH Dept. of Rev. Admin. Tax rates are per \$1,000 in assessed property value.

Hanover Tax Bill History for \$480,000 Home in Fire District #1 (current median value of Single Family Home)



Town of Hanover Budget Summary

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
<u>General Fund Revenues</u>				
Executive	71,132	68,000	72,000	5.9%
Human Resources	-	-	4,000	-
Administrative Services	1,301,748	1,296,250	1,213,750	-6.4%
Planning and Zoning	522,355	454,375	327,678	-27.9%
Town Properties	118,118	24,901	24,213	-2.8%
Police	408,742	730,045	530,827	-27.3%
Public Works	585,939	614,442	657,485	7.0%
Health and Welfare	1,122	100	100	0.0%
Parks and Recreation (incl. Sr. Activities)	248,921	262,000	340,286	29.9%
Libraries	60,529	53,075	67,620	27.4%
Conservation Commission	20,760	200,000	200,000	0.0%
Unallocated - Pooled Revenues	8,130,667	8,221,384	8,449,433	2.8%
Total General Fund Revenues	11,470,033	11,924,572	11,887,393	-0.3%
<u>General Fund Expenditures</u>				
Personnel Costs				
Executive	174,123	178,012	181,395	1.9%
Human Resources	137,921	146,430	149,316	2.0%
Administrative Services	292,736	305,144	308,406	1.1%
MIS	102,004	107,096	111,975	4.6%
Assessing	132,824	137,551	139,798	1.6%
Planning and Zoning	321,141	352,960	361,195	2.3%
Town Properties	171,948	181,530	189,134	4.2%
Police	1,615,209	1,784,419	1,825,036	2.3%
Public Works	1,381,064	1,395,570	1,387,215	-0.6%
Health and Welfare	6,996	7,000	9,000	28.6%
Parks and Recreation (incl. Sr. Activities)	262,295	300,632	368,948	22.7%
Libraries	743,086	787,199	807,837	2.6%
Associated Employee Benefits	1,932,661	2,257,390	2,345,146	3.9%
Total Personnel	7,274,008	7,940,933	8,184,402	3.1%
Non-Personnel Costs				
Executive	125,643	147,397	142,538	-3.3%
Human Resources	30,787	15,650	20,175	28.9%
Administrative Services	116,496	94,888	86,505	-8.8%
MIS	24,135	36,922	30,893	-16.3%
Assessing	24,894	32,345	26,835	-17.0%
Planning and Zoning	68,435	77,940	61,450	-21.2%
Town Properties	662,018	585,081	550,418	-5.9%
Police	89,857	349,217	129,805	-62.8%
Public Works	2,066,702	1,782,552	1,841,644	3.3%
Health and Welfare	244,057	259,454	272,193	4.9%
Parks and Recreation (incl. Sr. Activities)	209,432	192,295	201,655	4.9%
Libraries	125,591	130,346	125,621	-3.6%
Conservation Commission	26,093	205,715	205,215	-0.2%
Affordable Housing Commiss.	2,096	2,100	2,100	0.0%
Unallocated - Pooled Expenditures	308,362	71,737	5,945	-91.7%

Town of Hanover Budget Summary

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Total Non-Personnel	4,124,600	3,983,639	3,702,992	-7.0%
Personnel and Non-Personnel				
Executive	299,766	325,409	323,932	-0.5%
Human Resources	168,708	162,080	169,491	4.6%
Administrative Services	409,232	400,032	394,911	-1.3%
MIS	126,139	144,018	142,868	-0.8%
Assessing	157,718	169,896	166,633	-1.9%
Planning and Zoning	389,576	430,900	422,645	-1.9%
Town Properties	833,967	766,611	739,552	-3.5%
Police	1,705,067	2,133,636	1,954,841	-8.4%
Public Works	3,447,766	3,178,122	3,228,859	1.6%
Health and Welfare	251,053	266,454	281,193	5.5%
Parks and Recreation (incl. Sr. Activities)	471,727	492,927	570,603	15.8%
Libraries	868,677	917,545	933,458	1.7%
Conservation Commission	26,093	205,715	205,215	-0.2%
Affordable Housing Commission	2,096	2,100	2,100	0.0%
Unallocated - Pooled Expenditures	2,241,022	2,329,127	2,351,091	0.9%
Total General Fund Expenditures	11,398,607	11,924,572	11,887,393	-0.3%
General Fund - Municipal Taxes				
Tax Subsidy	6,993,127	7,164,422	7,486,873	4.5%
Tax Ratio	61.4%	60.1%	63.0%	
<u>Special Funds Revenues</u>				
Fire	2,896,785	2,901,711	2,830,209	-2.5%
Ambulance	603,843	621,444	832,075	33.9%
Water Reclamation Facility	3,095,106	2,447,121	2,394,313	-2.2%
Parking	1,509,753	1,478,750	1,742,978	17.9%
Downtown Business Service District	50,000	50,000	25,000	-50.0%
Total Special Funds Revenues	8,155,488	7,499,026	7,824,575	4.3%
<u>Special Funds Expenditures</u>				
Personnel Costs				
Fire	1,596,434	1,640,493	1,671,963	1.9%
Ambulance	404,530	431,583	435,192	0.8%
Water Reclamation Facility	426,815	493,025	516,643	4.8%
Parking	405,722	423,430	405,236	-4.3%
Total Personnel	2,833,501	2,988,531	3,029,034	1.4%
Non-Personnel Costs				
Fire	1,142,866	1,261,218	1,158,246	-8.2%
Ambulance	209,300	189,861	396,883	109.0%
Water Reclamation Facility	2,297,102	1,954,096	1,877,670	-3.9%
Parking	1,021,277	1,055,320	1,337,742	26.8%
Downtown Business Service District	50,000	50,000	50,000	0.0%
Total Non-Personnel	4,720,545	4,510,495	4,820,541	6.9%
Personnel and Non-Personnel				
Fire	2,739,300	2,901,711	2,830,209	-2.5%
Ambulance	613,830	621,444	832,075	33.9%
Water Reclamation Facility	2,723,918	2,447,121	2,394,313	-2.2%
Parking	1,426,999	1,478,750	1,742,978	17.9%

Town of Hanover Budget Summary

	<u>FY2008 Year-</u> <u>End Actuals</u>	<u>FY2009</u> <u>Adopted Budget</u>	<u>FY2010</u> <u>Proposed</u> <u>Budget</u>	<u>% Change FY09</u> <u>Budget to FY10</u> <u>Budget</u>
Downtown Business Service District	50,000	50,000	25,000	-50.0%
Total Special Funds Expenditures	7,554,047	7,499,026	7,824,575	4.3%
Special Funds Tax Subsidy				
Fire District Taxes	2,555,282	2,631,582	2,500,142	-5.0%
Fire Fund Tax Ratio	93.3%	90.7%	88.3%	
Parking District Taxes and Tax Increment Financing District	87,075	85,000	85,000	0.0%
Parking Fund Tax Ratio	6.1%	5.7%	4.9%	
Downtown Business Service District Tax	50,000	50,000	25,000	-50.0%
Downtown Business Service District Tax Ratio	100.0%	100.0%	100.0%	
Total Special Districts Tax Subsidy Ratio	35.6%	36.9%	33.4%	-5.7%

Town of Hanover
Budget Detail FY 2009-2010

	<u>FY2008 Year-</u> <u>End Actuals</u>	<u>FY2009</u> <u>Adopted Budget</u>	<u>FY2010</u> <u>Proposed</u> <u>Budget</u>	<u>% Change</u> <u>FY09 Budget</u> <u>to FY10</u> <u>Budget</u>
General Fund Department Budgets				
<i>Executive</i>				
<u>Revenues</u>				
Cable TV Franchise Fees	71,132	68,000	72,000	5.9%
Total Revenues	71,132	68,000	72,000	5.9%
<u>Expenditures</u>				
Personnel Costs				
Selectmen Stipends and Recording				
Secretary	4,813	5,000	5,000	0.0%
Full Time Salaries	167,218	171,012	174,895	2.3%
Overtime	2,092	2,000	1,500	-25.0%
Total Personnel	174,123	178,012	181,395	1.9%
Non-Personnel Costs				
Board of Selectmen				
Professional Services	27,632	35,550	38,050	7.0%
Contracted Services	24,649	26,111	26,343	0.9%
Supplies and Materials	7,003	6,900	6,900	0.0%
Cultural Exchange & Other Pgms.	3,851	5,500	4,000	-27.3%
Sustainability Efforts	90	12,000	5,000	-58.3%
CATV Municipal Support	55,090	56,500	56,500	0.0%
Total Board of Selectmen	118,315	142,561	136,793	-4.0%
Town Manager				
Contracted Services	934	961	1,085	12.9%
Supplies and Materials	2,189	2,300	2,360	2.6%
Professional Development	4,206	1,575	1,500	-4.8%
Charges from Other Departments	-	-	800	-
Total Town Manager	7,328	4,836	5,745	18.8%
Total Non-Personnel	125,643	147,397	142,538	-3.3%
Activity Totals				
Board of Selectmen	123,128	147,561	141,793	-3.9%
Town Manager	176,638	177,848	182,140	2.4%
Total Expenditures	299,766	325,409	323,932	-0.5%
Net Expenditures	228,634	257,409	251,932	-2.1%
<i>Human Resources</i>				
<u>Revenues</u>				
Wellness Initiative Grant	-	-	4,000	-
Total Revenues	-	-	4,000	-

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
<u>Expenditures</u>				
Personnel Costs				
Full Time Salaries	137,921	146,430	149,316	2.0%
Total Personnel	137,921	146,430	149,316	2.0%
Non-Personnel Costs				
Professional Services	8,655	3,000	3,000	0.0%
Contracted Services	12,795	6,300	6,300	0.0%
Supplies and Materials	8,689	4,550	8,575	88.5%
Professional Development	648	1,800	1,500	-16.7%
Charges from Other Departments	-	-	800	-
Total Non-Personnel	30,787	15,650	20,175	28.9%
Total Expenditures	168,708	162,080	169,491	4.6%
Net Expenditures	168,708	162,080	165,491	2.1%
<i>Administrative Services</i>				
<u>Revenues</u>				
Motor Vehicle Registration Fees	1,246,437	1,240,000	1,160,000	-6.5%
Transportation Improvement Fees	35,135	35,000	32,500	-7.1%
Vendor Permits and Business Licenses	1,786	2,250	2,250	0.0%
Town Clerk Fees	14,575	15,500	15,500	0.0%
Dog Licenses	3,816	3,500	3,500	0.0%
Total Revenues	1,301,748	1,296,250	1,213,750	-6.4%
<u>Expenditures</u>				
Personnel Costs				
Full Time Salaries-Financial Admin.	175,408	180,395	186,786	3.5%
Full Time Salaries-Tax Collector	44,961	47,487	48,921	3.0%
Full Time Salaries-Town Clerk	64,567	68,262	70,274	2.9%
Part Time Salaries-Financial Admin.	3,500	3,500	-	-100.0%
Part Time Salaries-Town Clerk	4,300	5,500	2,425	-55.9%
Total Personnel	292,736	305,144	308,406	1.1%
Financial Administration				
Professional Services	6,624	3,500	3,500	0.0%
Contracted Services	4,890	6,260	7,220	15.3%
Supplies and Materials	9,179	6,550	6,575	0.4%
Professional Development	659	1,335	1,380	3.4%
Charges from Other Departments	13,460	15,860	9,259	-41.6%
Total Financial Administration	34,811	33,505	27,934	-16.6%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Tax Collector				
Professional Services	1,060	150	150	0.0%
Contracted Services	375	450	375	-16.7%
Supplies and Materials	3,470	4,500	4,125	-8.3%
Professional Development	1,059	1,425	1,425	0.0%
Charges from Other Departments	15,237	3,504	3,268	-6.7%
Total Tax Collector	21,201	10,029	9,343	-6.8%
Town Clerk				
Contracted Services	1,341	1,900	1,900	0.0%
Supplies and Materials	6,420	8,200	7,600	-7.3%
Professional Development	1,850	2,150	2,150	0.0%
Charges from Other Departments	15,739	4,104	5,078	23.7%
Transportation Improvement Fee to Designated Reserve	35,135	35,000	32,500	-7.1%
Total Town Clerk	60,484	51,354	49,228	-4.1%
Total Non-Personnel	116,496	94,888	86,505	-8.8%
Activity Totals				
Financial Administration	213,719	217,400	214,720	-1.2%
Tax Collector	66,162	57,516	58,265	1.3%
Town Clerk	129,351	125,116	121,926	-2.5%
Total Expenditures	409,232	400,032	394,911	-1.3%
Net Expenditures	(892,516)	(896,218)	(818,839)	-8.6%
Management Information Systems (MIS)				
<u>Expenditures</u>				
Personnel Costs				
Full Time Salaries	76,857	80,709	84,807	5.1%
Part Time Salaries	25,147	26,387	27,168	3.0%
Total Personnel	102,004	107,096	111,975	4.6%
Non-Personnel Costs				
Internet Connectivity and Web Hosting	15,201	16,733	12,133	-27.5%
Software Maintenance and Upgrades	110,939	100,565	84,446	-16.0%
Professional Services	2,696	3,000	3,000	0.0%
Technical Supplies and Materials	5,771	4,600	5,550	20.7%
Computer Upgrades and Replacements	37,444	36,400	32,300	-11.3%
Professional Development	571	2,729	2,250	-17.6%
Charges to Other Departments	(148,487)	(127,105)	(108,786)	-14.4%
Total Non-Personnel	24,135	36,922	30,893	-16.3%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Total Expenditures	126,139	144,018	142,868	-0.8%
Net Expenditures	126,139	144,018	142,868	-0.8%
 <i>Assessing</i>				
<u>Expenditures</u>				
Personnel Costs				
Full Time Salaries	132,824	137,551	139,798	1.6%
Total Personnel	132,824	137,551	139,798	1.6%
 Non-Personnel Costs				
Professional Services	1,800	1,800	1,800	0.0%
Supplies and Materials	2,051	1,700	1,740	2.4%
Professional Development	790	3,245	2,995	-7.7%
Charges from Other Departments	4,000	5,600	5,300	-5.4%
Property Revaluation - Recertification	16,253	10,000	-	-100.0%
Transfer to Capital Reserve Fund	-	10,000	15,000	50.0%
Total Non-Personnel	24,894	32,345	26,835	-17.0%
Total Expenditures	157,718	169,896	166,633	-1.9%
Net Expenditures	157,718	169,896	166,633	-1.9%
 <i>Planning and Zoning</i>				
<u>Revenues</u>				
Building and Zoning Permit Fees	440,994	376,375	271,378	-27.9%
Building and Zoning Board Fees	67,040	46,800	25,100	-46.4%
Independent Code Review	13,292	30,000	30,000	0.0%
Code Book Sales	1,029	1,200	1,200	0.0%
Total Revenues	522,355	454,375	327,678	-27.9%
 <u>Expenditures</u>				
Personnel Costs				
Full Time Salaries	235,614	247,313	254,752	3.0%
Part Time Salaries	85,526	105,647	106,443	0.8%
Total Personnel	321,141	352,960	361,195	2.3%
 Non-Personnel Costs				
Professional Services	28,172	24,350	19,000	-22.0%
Contracted Services	3,073	3,240	3,250	0.3%
Supplies and Materials	20,338	7,700	7,150	-7.1%
Professional Development	3,560	2,550	1,250	-51.0%
Charges from Other Departments	-	10,100	800	-92.1%
Independent Code Review	13,292	30,000	30,000	0.0%
Total Non-Personnel	68,435	77,940	61,450	-21.2%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Total Expenditures	389,576	430,900	422,645	-1.9%
Net Expenditures	(132,779)	(23,475)	94,967	-504.5%
<i>Conservation Commission</i>				
<u>Revenues</u>				
Land Use Change Tax	20,760	100,000	100,000	0.0%
Transfers from Reserved Funds	13,500	100,000	100,000	0.0%
Total Revenues	34,260	200,000	200,000	0.0%
<u>Expenditures</u>				
Non-Personnel Costs				
Professional Services	4,860	4,700	4,700	0.0%
Dues and Memberships	473	1,015	515	-49.3%
Transfer to Desig. Reserve	20,760	100,000	100,000	0.0%
Transfer to Conservation Fund	6,750	50,000	50,000	0.0%
Transfer to Expendable Trust Fund	6,750	50,000	50,000	0.0%
Total Non-Personnel	39,593	205,715	205,215	-0.2%
Total Expenditures	39,593	205,715	205,215	-0.2%
Net Expenditures	5,333	5,715	5,215	-8.7%
<i>Affordable Housing Commission</i>				
<u>Expenditures</u>				
Non-Personnel Costs				
Professional Services	2,096	2,100	2,100	0.0%
Total Non-Personnel	2,096	2,100	2,100	0.0%
Total Expenditures	2,096	2,100	2,100	0.0%
Net Expenditures	2,096	2,100	2,100	0.0%
<i>Town Properties</i>				
<u>Revenues</u>				
Howe Corporation Maintenance				
Endowment Income Distribution	23,918	24,901	24,213	-2.8%
NH OEM Muni Fiber Grant	94,200	-	-	
Total Revenues	118,118	24,901	24,213	-2.8%
<u>Expenditures</u>				
Personnel Costs				
Full Time Salaries	166,849	175,021	183,634	4.9%
Overtime	5,099	6,509	5,500	-15.5%
Total Personnel Costs	171,948	181,530	189,134	4.2%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Operations				
Supplies and Materials	7,403	9,000	5,500	-38.9%
Energy Efficiency Projects	(5,680)	49,850	50,000	0.3%
Charges to Housing Fund	(14,653)	(15,456)	(15,529)	0.5%
Transfer to Capital Reserve	-	50,000	50,000	0.0%
Total Operations	(12,930)	93,394	89,971	-3.7%
Municipal Infrastructure				
Streelights-Electricity	75,314	82,000	76,500	-6.7%
Traffic Signals-Electricity	8,690	9,000	8,100	-10.0%
Surface Parking Lots-Electricity	4,938	5,250	-	-100.0%
Streetlight Repair and Replacement	-	4,000	14,000	250.0%
Traffic Signals Repair and Replacement	22,713	7,500	7,500	0.0%
Municipal Telecomm Infrastructure	147,940	34,000	-	-100.0%
Charges to Other Departments	(5,625)	(5,250)	-	-100.0%
Total Municipal Infrastructure	253,972	136,500	106,100	-22.3%
Municipal Building				
Telephone	11,669	7,930	7,930	0.0%
Electricity	7,905	10,000	8,500	-15.0%
Heat	8,951	6,717	7,252	8.0%
Water	555	575	575	0.0%
Sewer	1,598	725	1,600	120.7%
Property Management Chgs	42,719	9,673	13,763	42.3%
Total Municipal Building	73,398	35,620	39,619	11.2%
R.W. Black Community and Senior Center				
Telephone	3,433	3,300	3,300	0.0%
Electricity	23,552	27,000	25,500	-5.6%
Heat	26,426	22,791	24,560	7.8%
Water	856	900	900	0.0%
Sewer	1,639	1,100	1,700	54.5%
Charges to Other Depts	(15,750)	(16,500)	(17,000)	3.0%
Property Management Chgs	23,374	20,226	14,710	-27.3%
Total R.W. Black Community and Sr. Ctr.	63,530	58,817	53,670	-8.8%
R. Hauger Public Works Facility				
Telephone	5,057	5,070	5,070	0.0%
Electricity	13,559	15,500	15,400	-0.6%
Heat	16,653	22,910	27,488	20.0%
Water	2,091	2,200	2,275	3.4%
Sewer	1,383	750	1,400	86.7%
Property Management Chgs	29,536	31,345	24,975	-20.3%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Total R. Hauger PW Facility	68,278	77,775	76,608	-1.5%
Highway Garage 2				
Electricity	165	175	175	0.0%
Heat	2,417	1,679	1,628	-3.0%
Repair and Maintenance	214	400	400	0.0%
Total Highway Garage 2	2,796	2,254	2,203	-2.3%
Howe Library				
Telephone	5,485	5,850	5,250	-10.3%
Electricity	41,897	47,000	47,000	0.0%
Heat	33,476	24,530	23,685	-3.4%
Water	1,242	1,500	1,300	-13.3%
Sewer	1,260	1,000	1,300	30.0%
Property Management Chgs	41,375	21,249	27,882	31.2%
Total Howe Library	124,734	101,129	106,417	5.2%
Etna Library				
Telephone	973	1,080	864	-20.0%
Electricity	786	900	825	-8.3%
Heat	2,003	1,919	2,072	8.0%
Sewer	101	100	100	0.0%
Property Management Chgs	3,320	1,216	1,166	-4.1%
Total Etna Library	7,183	5,215	5,027	-3.6%
Cemeteries				
Electricity	274	425	400	-5.9%
Heat	482	700	700	0.0%
Water	759	650	650	0.0%
Contracted Services	5,742	5,000	5,000	0.0%
Supplies and Materials	10,367	8,300	8,300	0.0%
Total Cemeteries	17,624	15,075	15,050	-0.2%
Boat Landing				
Contracted Services	590	1,715	1,785	4.1%
Total Boat Landing	590	1,715	1,785	4.1%
Police Facility				
Electricity	18,824	20,000	20,750	3.8%
Heat	18,738	16,793	15,540	-7.5%
Water	902	1,000	875	-12.5%
Sewer	2,350	1,200	2,400	100.0%
Building Equipment	7,081	7,200	3,500	-51.4%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Property Management Chgs	14,950	11,394	10,902	-4.3%
Total Police Facility	62,844	57,587	53,967	-6.3%
Total Non-Personnel Costs	662,018	585,081	550,418	-5.9%
Activity Totals				
Operations	159,019	274,924	279,105	1.5%
Municipal Infrastructure	253,972	136,500	106,100	-22.3%
Municipal Building	73,398	35,620	39,619	11.2%
R.W. Black Community and Senior Center	63,530	58,817	53,670	-8.8%
R. Hauger Public Works Facility	68,278	77,775	76,608	-1.5%
Highway Garage 2	2,796	2,254	2,203	-2.3%
Howe Library	124,734	101,129	106,417	5.2%
Etna Library	7,183	5,215	5,027	-3.6%
Cemeteries	17,624	15,075	15,050	-0.2%
Boat Landing	590	1,715	1,785	4.1%
Police Facility	62,844	57,587	53,967	-6.3%
Total Expenditures	833,967	766,611	739,552	-3.5%
Net Expenditures	715,848	741,710	715,338	-3.6%

Police

Revenues

Dispatch Charges to Towns	212,245	236,366	246,708	4.4%
Dispatch Alarm Fees	31,987	31,800	31,800	0.0%
Special Police Detail Services	97,631	138,510	141,129	1.9%
Substance Abuse Diversion Programs	32,372	30,000	33,200	10.7%
Transfer from Capital Reserve Fund	-	241,500	39,286	-83.7%
Sale of Equipment	-	24,670	6,000	-75.7%
Miscellaneous Revenues	34,506	27,199	32,704	20.2%
Total Revenues	408,742	730,045	530,827	-27.3%

Expenditures

Personnel Costs

Full Time Salaries-Administration	239,508	252,378	260,434	3.2%
Overtime-Administration	4,939	4,000	3,000	-25.0%
Full Time Salaries-Patrol	685,620	790,576	824,400	4.3%
Overtime-Patrol	71,930	58,000	53,000	-8.6%
Special Detail Salaries-Patrol	70,633	102,600	104,544	1.9%
Part Time Salaries-Patrol	12,239	17,992	11,384	-36.7%
Full Time Salaries-Investigation	125,063	134,687	138,781	3.0%
Overtime-Investigation	9,332	4,000	3,000	-25.0%
Full Time Salaries-Dispatch	341,707	363,745	372,992	2.5%
Overtime-Dispatch	34,518	35,000	32,000	-8.6%
Part Time Salaries-Dispatch	19,723	21,441	21,500	0.3%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Total Personnel	1,615,209	1,784,419	1,825,036	2.3%
Administration				
Professional Services	41,579	35,355	45,919	29.9%
Contracted Services	7,164	6,452	6,352	-1.5%
Other Services	345	305	265	-13.1%
Supplies and Materials	6,913	4,843	6,175	27.5%
Professional Development	349	2,200	1,500	-31.8%
Charges to/from Other Departments	14,903	14,745	15,568	5.6%
Total Administration	71,254	63,900	75,779	18.6%
Patrol				
Professional Services	2,298	3,600	1,000	-72.2%
Repair and Maintenance	1,619	1,500	1,500	0.0%
Contracted Services	8,118	5,824	5,824	0.0%
Dues and Memberships	4,060	4,815	4,655	-3.3%
Supplies and Materials	27,472	20,086	20,574	2.4%
Operational Equipment	17,101	23,276	1,183	-94.9%
Professional Development	387	1,240	1,100	-11.3%
Charges to Other Departments	(76,108)	(83,950)	(79,787)	-5.0%
Transfer to Capital Reserve Fund	50,000	76,170	66,000	-13.4%
Total Patrol	34,947	52,561	22,049	-58.1%
Investigation				
Professional Services	597	500	-	-100.0%
Contracted Services	54	620	212	-65.8%
Dues and Memberships	20	20	50	150.0%
Supplies and Materials	2,020	1,025	925	-9.8%
Professional Development	852	500	500	0.0%
Total Investigation	3,543	2,665	1,687	-36.7%
Dispatch				
Telecommunication Services	41,794	40,000	35,000	-12.5%
Contracted Services	28,985	42,223	51,521	22.0%
Supplies and Materials	2,824	2,685	1,835	-31.7%
Operational Equipment	16,075	32,000	1,500	-95.3%
Professional Development	2,763	2,430	1,840	-24.3%
Charges to Other Departments	(132,426)	(134,597)	(136,941)	1.7%
Transfer to Capital Reserve Fund	5,000	-	10,000	-
Total Dispatch	(34,984)	(15,259)	(35,245)	131.0%
Animal Control				
Professional Services	545	600	3,000	400.0%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Total Animal Control	545	600	3,000	400.0%
Juvenile Alcohol and Marijuana Diversion				
Professional Services	2,338	5,250	5,250	0.0%
Total Juvenile Diversion	2,338	5,250	5,250	0.0%
Adult Alcohol Diversion				
Professional Services	12,215	18,000	18,000	0.0%
Total Adult Alcohol Diversion	12,215	18,000	18,000	0.0%
Capital Costs				
Police Cruiser Replacement	-	221,500	39,286	-82.3%
Total Capital Costs	-	221,500	39,286	-82.3%
Total Non-Personnel	89,857	349,217	129,805	-62.8%
Activity Totals				
Administration	315,701	320,278	339,213	5.9%
Patrol	875,367	1,021,729	1,015,377	-0.6%
Investigation	137,937	141,352	143,468	1.5%
Dispatch	360,964	404,927	391,247	-3.4%
Animal Control	545	600	3,000	400.0%
Juvenile Alcohol and Marijuana Diversion	2,338	5,250	5,250	0.0%
Adult Alcohol Diversion	12,215	18,000	18,000	0.0%
Capital Costs	-	221,500	39,286	-82.3%
Total Expenditures	1,705,067	2,133,636	1,954,841	-8.4%
Net Expenditures	1,296,324	1,403,591	1,424,014	1.5%
Public Works				
<u>Revenues</u>				
Excavation and Other Fees	1,250	9,170	9,795	6.8%
Outside Projects	26,196	100,000	100,000	0.0%
Cemetery Lot Sales and Burial Fees	21,975	25,000	22,000	-12.0%
NH Highway Block Grant	241,681	238,513	241,985	1.5%
Landfill Ticket Sales	17,904	24,000	24,000	0.0%
Hanover Improvement Society Support for Town Gardens	20,000	23,404	20,000	-14.5%
FEMA and Other Grant Awards	2,592	-	60,000	-
Transfer from Capital Reserve Fund	241,374	186,300	169,700	-8.9%
Other DPW Revenues	12,967	8,055	10,005	24.2%
Total Revenues	585,939	614,442	657,485	7.0%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
<u>Expenditures</u>				
Personnel Costs				
Full Time Salaries-Administration	257,094	264,194	270,535	2.4%
Full Time Salaries-Highway	467,433	502,853	480,740	-4.4%
Overtime-Highway	159,368	126,619	121,450	-4.1%
Full Time Salaries-Line Maintenance	81,109	99,967	102,070	2.1%
Overtime-Line Maintenance	19,910	10,212	10,731	5.1%
Full Time Salaries-Fleet	162,957	165,456	170,798	3.2%
Overtime-Fleet	15,222	9,063	9,864	8.8%
Full Time Salaries-Grounds	127,616	135,005	139,103	3.0%
Overtime-Grounds	11,711	9,624	10,000	3.9%
Seasonal Salaries-Grounds	78,644	72,577	71,924	-0.9%
Total Personnel	1,381,064	1,395,570	1,387,215	-0.6%
Administration				
Professional Services	1,824	850	800	-5.9%
Contracted Services	1,937	2,304	2,304	0.0%
Advertising and Dues	3,543	2,830	2,850	0.7%
Supplies and Materials	25,939	22,806	22,806	0.0%
Professional Development	3,489	4,500	3,500	-22.2%
Charges to/from Other Departments	(149,813)	(147,267)	(153,593)	4.3%
Total Administration	(113,081)	(113,977)	(121,333)	6.5%
Highway Maintenance				
Property Services	49,775	22,500	32,693	45.3%
Highway Mtce Program	274,545	238,473	271,101	13.7%
Highway Paving Program	363,544	495,090	495,000	0.0%
Operational Equipment	10,294	5,000	3,000	-40.0%
Charges to/from Other Departments	(69,484)	(75,054)	(75,736)	0.9%
Transfer to Capital Reserve Fund	30,000	60,000	50,000	-16.7%
Total Highway Maintenance	658,674	746,009	776,058	4.0%
Sidewalk Maintenance				
Supplies and Materials	65,930	44,945	38,995	-13.2%
Total Sidewalk Maintenance	65,930	44,945	38,995	-13.2%
Line Maintenance				
Professional Services	-	2,500	2,500	0.0%
Property Services	430	9,500	9,500	0.0%
Dues and Memberships	50	90	90	0.0%
Supplies and Materials	11,059	33,324	33,324	0.0%
Operational Equipment	2,471	2,200	2,200	0.0%
Charges to Other Departments	(105,990)	(130,611)	(132,215)	1.2%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Total Line Maintenance	(91,981)	(82,997)	(84,601)	1.9%
Outside Projects				
Capital Outlay	10,876	100,000	100,000	0.0%
Total Outside Projects	10,876	100,000	100,000	0.0%
Fleet Maintenance				
Fuel	298,252	190,580	189,314	-0.7%
Parts and Materials	151,070	146,000	148,840	1.9%
Operational Equipment	10,085	9,000	9,000	0.0%
Charges to Other Departments	(40,135)	(76,111)	(74,104)	-2.6%
Transfer to Capital Reserve Fund	205,000	240,000	240,000	0.0%
Total Fleet Maintenance	624,272	509,469	513,050	0.7%
Grounds Maintenance				
Property Services	18,462	16,500	16,500	0.0%
Dues and Memberships	290	355	355	0.0%
Supplies and Materials	20,796	15,800	15,800	0.0%
Recreational Field Development	5,478	5,000	5,000	0.0%
Operational Equipment	2,938	2,200	2,200	0.0%
Charges to Other Departments	(12,456)	(13,030)	(15,800)	21.3%
Total Grounds Maintenance	35,509	26,825	24,056	-10.3%
Curbside Recycling Program				
Contracted Services	170,387	180,756	194,990	7.9%
Advertising	1,221	2,600	2,350	-9.6%
Supplies and Postage	2,116	1,050	3,537	236.9%
Total Curbside Recycling Program	173,724	184,406	200,877	8.9%
Solid Waste Disposal				
Contracted Services	32,264	31,772	28,134	-11.5%
Purchase of Landfill Tickets for Sale	10,000	16,000	16,000	0.0%
Total Solid Waste Disposal	42,264	47,772	44,134	-7.6%
Capital Costs				
Public Works Equipment	241,374	186,300	169,700	-8.9%
Road Reconstruction	425,141	115,800	80,208	-30.7%
Other Capital Projects	-	25,000	100,500	302.0%
Charges to Other Departments	(6,000)	(7,000)	-	-100.0%
Total Capital Costs	660,515	320,100	350,408	9.5%
Total Non-Personnel	2,066,702	1,782,552	1,841,644	3.3%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Activity Totals				
Administration	144,013	150,217	149,202	-0.7%
Highway Maintenance	1,285,476	1,375,481	1,378,248	0.2%
Sidewalk Maintenance	65,930	44,945	38,995	-13.2%
Line Maintenance	9,038	27,182	28,200	3.7%
Outside Projects	10,876	100,000	100,000	0.0%
Fleet Maintenance	802,450	683,988	693,712	1.4%
Grounds Maintenance	253,480	244,031	245,083	0.4%
Recycling	173,724	184,406	200,877	8.9%
Solid Waste Disposal	42,264	47,772	44,134	-7.6%
Capital Costs	660,515	320,100	350,408	9.5%
Total Expenditures	3,447,766	3,178,122	3,228,859	1.6%
Net Expenditures	2,861,827	2,563,680	2,571,374	0.3%
 Health and Welfare				
<u>Revenues</u>				
Trust Fund Income Distribution	1,122	100	100	0.0%
Total Revenues	1,122	100	100	0.0%
 <u>Expenditures</u>				
Personnel Costs				
Health Officer and Restaurant Inspector	6,996	7,000	9,000	28.6%
Total Personnel	6,996	7,000	9,000	28.6%
 Non-Personnel				
General Assistance	11,897	23,100	23,100	0.0%
Charges to Other Departments	(5,000)	(5,000)	(5,000)	0.0%
Emergency Reg Medical Care	155,705	165,794	172,077	3.8%
Social Services Agcy Funding	81,455	75,560	82,016	8.5%
Total Non-Personnel	244,057	259,454	272,193	4.9%
Total Expenditures	251,053	266,454	281,193	5.5%
Net Expenditures	249,931	266,354	281,093	5.5%
 Parks and Recreation				
<u>Revenues</u>				
Youth Programs	77,267	85,000	85,800	0.9%
Adult Programs	32,573	35,000	35,000	0.0%
Special Programs	24,872	32,500	14,800	-54.5%
Camp Programs	39,623	37,000	55,840	50.9%
Community Center Rental	52,971	48,000	55,744	16.1%
After School Program Fees and Grants	897	24,500	93,102	280.0%
Gifts and Other Donations	20,717	-	-	-

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Total Revenues	248,921	262,000	340,286	29.9%
<u>Expenditures</u>				
Personnel Costs				
Full Time Salaries-Administration	189,044	205,970	209,434	1.7%
Part Time Salaries-Administration	2,257	1,500	1,200	-20.0%
Part Time Salaries-Special Programs	4,948	3,000	1,000	-66.7%
Part Time Salaries-Camp Programs	26,666	27,000	35,389	31.1%
Full Time Salaries-Community Center	38,269	40,196	41,423	3.1%
Part Time Salaries-Community Center	1,035	2,500	1,500	-40.0%
Full Time Salaries-After School Pgm.	76	14,163	34,831	145.9%
Allocated Benefits-After School Pgm.	-	6,303	24,322	285.9%
Part Time Salaries-After School Pgm.	-	-	19,848	-
Total Personnel	262,295	300,632	368,948	22.7%
Administration				
Contracted Services	7,657	7,458	7,208	-3.4%
Advertising and Printing	3,086	4,500	4,500	0.0%
Supplies and Materials	2,268	2,900	2,800	-3.4%
Professional Development	495	2,500	1,600	-36.0%
Charges from Other Departments	5,346	2,546	1,746	-31.4%
Recreational Field Development	4,243	4,000	4,000	0.0%
Total Administration	23,094	23,904	21,854	-8.6%
Youth Programs				
Coaches, Officials, Instructors	34,680	37,000	37,000	0.0%
Contracted Services	6,977	8,300	3,300	-60.2%
Supplies and Materials	25,941	20,300	20,200	-0.5%
Total Youth Programs	67,598	65,600	60,500	-7.8%
Adult Programs				
Coaches, Officials, Instructors	22,716	20,000	20,000	0.0%
Contracted Services	1,092	1,500	1,300	-13.3%
Supplies and Materials	2,549	3,000	3,000	0.0%
Total Adult Programs	26,357	24,500	24,300	-0.8%
Special Programs				
Professional Services	2,120	5,000	3,000	-40.0%
Contracted Services	7,190	9,000	8,500	-5.6%
Supplies and Materials	30,668	8,500	5,000	-41.2%
Total Special Programs	39,978	22,500	16,500	-26.7%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Camp Programs				
Professional Services	565	1,850	5,100	175.7%
Contracted Services	1,396	1,500	6,320	321.3%
Supplies and Materials	1,441	2,500	4,200	68.0%
Total Camp Programs	3,402	5,850	15,620	167.0%
Community Center Programming				
Contracted Services	3,061	2,000	3,000	50.0%
Supplies and Materials	5,105	5,000	5,000	0.0%
Operational Equipment	6,980	4,000	4,000	0.0%
Total Community Center Programming	15,145	11,000	12,000	9.1%
After School Program				
Contracted Services	490	3,256	4,450	36.7%
Supplies and Materials	291	778	7,450	857.6%
Operational Equipment	-	-	1,000	-
Professional Development	-	-	400	-
Charges from Other Departments	-	-	800	-
Total After School Program	781	4,034	14,100	249.5%
Senior Activities				
Charge from Housing Fund	33,076	34,907	36,781	5.4%
Total Senior Activities	33,076	34,907	36,781	5.4%
Total Non-Personnel	209,432	192,295	201,655	4.9%
Activity Totals				
Recreation Administration	214,395	231,374	232,488	0.5%
Youth Programs	67,598	65,600	60,500	-7.8%
Adult Programs	26,357	24,500	24,300	-0.8%
Special Programs	44,926	25,500	17,500	-31.4%
Camp Programs	30,068	32,850	51,009	55.3%
Community Ctr Programming	54,449	53,696	54,923	2.3%
After School Program	857	24,500	93,102	280.0%
Senior Activities	33,076	34,907	36,781	5.4%
Total Expenditures	471,727	492,927	570,603	15.8%
Net Expenditures	222,806	230,927	230,317	-0.3%
Howe Library				
<u>Revenues</u>				
Non-Resident Fees	37,001	28,000	35,710	27.5%
Grants Awarded	-	-	10,000	-
Fines	17,963	20,000	11,835	-40.8%
Coin Copier	3,662	5,000	10,000	100.0%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Total Revenues	58,626	53,000	67,545	27.4%
<u>Expenditures</u>				
Personnel Costs				
Full Time Salaries	359,285	378,261	489,716	29.5%
Part Time Salaries	312,052	328,628	234,808	-28.5%
Pages, Substitutes, Work Study	32,196	38,907	40,656	4.5%
Total Personnel	703,533	745,796	765,180	2.6%
Non-Personnel				
Collection Materials	53,950	53,950	53,950	0.0%
Contracted Services	4,436	6,160	6,160	0.0%
Supplies and Materials	15,223	12,710	12,710	0.0%
Professional Development	3,582	3,605	3,605	0.0%
Charges to/from Other Departments	34,572	40,538	35,743	-11.8%
Total Non-Personnel	111,763	116,963	112,168	-4.1%
Total Expenditures	815,296	862,759	877,348	1.7%
Net Expenditures	756,671	809,759	809,803	0.0%
<i>Etna Library</i>				
<u>Revenues</u>				
Trust Fund Income Distribution	1,620	75	75	0.0%
Other Departmental Revenue	284	-	-	-
Total Revenues	1,903	75	75	0.0%
<u>Expenditures</u>				
Personnel Costs				
Part Time Salaries	39,553	41,403	42,657	3.0%
Total Personnel	39,553	41,403	42,657	3.0%
Non-Personnel Costs				
Supplies and Materials	11,601	9,642	9,677	0.4%
Professional Development	390	1,042	1,042	0.0%
Charges from Other Departments	1,837	2,699	2,734	1.3%
Total Non-Personnel	13,828	13,383	13,453	0.5%
Total Expenditures	53,381	54,786	56,110	2.4%
Net Expenditures	51,477	54,711	56,035	2.4%
<i>Unallocated - Pooled Revenues and Expenditures</i>				
<u>Revenues</u>				
Taxes				
Current Year Net Levy	6,993,127	7,164,422	7,486,873	4.5%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Overlay - Reserve for Tax Abatements	(73,859)	(40,000)	(30,000)	-25.0%
Interest on Delinquent Taxes	44,121	35,000	40,000	14.3%
Yield Tax	22,152	7,500	10,000	33.3%
Payment in Lieu of Taxes	42,779	43,960	44,270	0.7%
Total Taxes	7,028,320	7,210,882	7,551,143	4.7%
State Grants and Payments				
Shared Revenue Block Grant	95,258	95,258	95,258	0.0%
Rooms and Meals Tax	458,589	465,454	487,000	4.6%
Business Profits Tax	81,917	81,917	81,917	0.0%
Total State Grants and Payments	635,764	642,629	664,175	3.4%
Investment Income				
Short Term Interest	367,229	345,000	215,115	-37.6%
Total Investment Income	367,229	345,000	215,115	-37.6%
Other Sources of Revenue				
Miscellaneous Income	9,353	7,500	9,000	20.0%
Transfers from Trust Funds	90,000	15,373	10,000	-35.0%
Total Other Sources of Revenue	99,353	22,873	19,000	-16.9%
Total Unallocated Revenues	8,130,667	8,221,384	8,449,433	2.8%
<u>Expenditures</u>				
Allocation of Administration Costs				
Charges to/from Other Departments	(420,748)	(429,907)	(442,411)	2.9%
Total Allocation of Administration	(420,748)	(429,907)	(442,411)	2.9%
Legal Services				
Professional Services	268,823	120,000	120,000	0.0%
Total Legal Services	268,823	120,000	120,000	0.0%
Debt Service				
Debt Service-Principal	270,000	190,000	190,000	0.0%
Debt Service-Interest	59,794	52,744	48,956	-7.2%
Total Debt Service	329,794	242,744	238,956	-1.6%
Insurance				
Property and Liability Insurance	77,993	86,400	89,400	3.5%
Total Insurance	77,993	86,400	89,400	3.5%
Fringe Benefits (General Fund Employees)				
Section 125 (Cafeteria) Benefits Plan	1,044,439	1,320,772	1,359,505	2.9%
Social Security and Medicare	343,568	349,257	363,653	4.1%

Budget Detail FY 2009-2010

	<u>FY2008 Year-</u> <u>End Actuals</u>	<u>FY2009</u> <u>Adopted Budget</u>	<u>FY2010</u> <u>Proposed</u> <u>Budget</u>	<u>% Change</u> <u>FY09 Budget</u> <u>to FY10</u> <u>Budget</u>
Contributions to NH Retirement System	452,409	481,609	521,554	8.3%
Other Retirement Benefits	5,488	7,177	7,830	9.1%
Workers Compensation	39,075	56,595	55,000	-2.8%
Miscellaneous Fringe Benefits	12,452	13,980	14,604	4.5%
Severance Pay	19,108	10,000	10,000	0.0%
Earned Time Conversion	16,123	18,000	13,000	-27.8%
Total Fringe Benefits	1,932,661	2,257,390	2,345,146	3.9%
Other Uses of Funds				
Replenish Undesignated Fund Balance	52,500	52,500	-	-100.0%
Total Other Uses of Funds	52,500	52,500	-	-100.0%
Total Expenditures	2,241,022	2,329,127	2,351,091	0.9%
Activity Totals				
Allocation of Administration Costs	(420,748)	(429,907)	(442,411)	2.9%
Legal Services	268,823	120,000	120,000	0.0%
Debt Service	329,794	242,744	238,956	-1.6%
Insurance	77,993	86,400	89,400	3.5%
Benefits	1,932,661	2,257,390	2,345,146	3.9%
Other Uses of Funds	52,500	52,500	-	-100.0%
Total Expenditures	2,241,022	2,329,127	2,351,091	0.9%
Net Expenditures	(5,889,645)	(5,892,257)	(6,098,342)	3.5%
General Fund Expenditure Totals	11,412,107	11,924,572	11,887,393	-0.3%
General Fund Net	(71,426)	-	-	-

Special Revenue Funds Department Budgets

Fire Fund

<u>Revenues</u>				
Fire District Tax Levy	2,555,282	2,631,582	2,500,142	-5.0%
Private Hydrant Rentals	135,461	143,029	141,568	-1.0%
Gas, Oil and Other Permits	11,715	16,600	15,500	-6.6%
Fire Alarm Services	18,036	8,400	8,400	0.0%
False Alarm Charges	13,501	13,000	10,000	-23.1%
Federal and State Grants	147,101	80,000	48,000	-40.0%
Transfer from Capital Reserve Fund	10,056	-	-	-
Undesignated Fund Balance Used	-	-	100,000	-
Miscellaneous Revenues	5,633	9,100	6,600	-27.5%
Total Revenues	2,896,785	2,901,711	2,830,209	-2.5%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
<u>Expenditures</u>				
Personnel Costs				
Full Time Salaries-Administration	141,284	146,525	149,037	1.7%
Full Time Salaries-Suppression	1,042,676	1,047,250	1,044,154	-0.3%
Overtime-Suppression	235,554	212,160	220,000	3.7%
Part Time Salaries-Suppression	8,670	15,000	15,000	0.0%
Labor Charges to Ambulance	(404,530)	(431,583)	(435,192)	0.8%
Part Time Salaries-Prevention	23,975	25,391	26,162	3.0%
Section 125 (Cafeteria) Benefits Plan	272,240	319,320	341,746	7.0%
Social Security and Medicare	26,269	25,104	27,194	8.3%
Contributions to NH Retirement System	223,654	222,773	226,363	1.6%
Workers Compensation	26,642	28,553	27,500	-3.7%
Severance Pay	-	30,000	30,000	0.0%
Total Personnel	1,596,434	1,640,493	1,671,963	1.9%
Administration				
Supplies and Materials	9,029	4,807	5,107	6.2%
Professional Development	4,070	2,575	615	-76.1%
Charges from Other Departments	4,450	5,825	7,875	35.2%
Property and Liability Insurance	16,925	18,095	18,600	2.8%
Total Administration	34,474	31,302	32,197	2.9%
Suppression				
New Personnel Items	9,849	17,293	16,704	-3.4%
Hydrant Rentals	650,371	693,116	652,287	-5.9%
Contracted Services	4,235	11,190	9,847	-12.0%
Supplies and Materials	10,636	14,885	15,005	0.8%
Operational Equipment	20,351	16,225	9,258	-42.9%
Professional Development	707	680	740	8.8%
Charges from Other Departments	219,512	236,988	229,109	-3.3%
Total Suppression	915,661	990,377	932,949	-5.8%
Prevention				
Supplies and Materials	748	1,355	1,570	15.9%
Professional Development	1,071	1,709	2,917	70.7%
Total Prevention	1,819	3,064	4,487	46.4%
Hazardous Materials				
Dues and Memberships	2,000	2,000	-	-100.0%
Operational Equipment	3,827	4,100	5,100	24.4%
Professional Development	138	6,894	3,500	-49.2%
Total Hazardous Materials	5,965	12,994	8,600	-33.8%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Alarm Maintenance				
Supplies and Materials	1,654	2,000	2,200	10.0%
Professional Development	851	1,710	1,790	4.7%
Total Alarm Maintenance	2,505	3,710	3,990	7.5%
Training				
Supplies and Materials	982	1,350	1,300	-3.7%
Professional Development	4,555	5,065	5,265	3.9%
Total Training	5,536	6,415	6,565	2.3%
Main Station				
Telephone	-	3,000	3,000	0.0%
Electricity	10,228	11,025	11,150	1.1%
Heat	17,967	17,993	22,500	25.0%
Water	812	650	805	23.8%
Sewer	2,506	1,200	2,500	108.3%
Building Repair and Maint	2,484	5,500	8,300	50.9%
Contracted Services	2,057	1,844	2,002	8.6%
Supplies and Materials	1,067	3,109	2,500	-19.6%
Building Equipment and Renovations	20,421	13,900	4,000	-71.2%
Total Main Station	57,542	58,221	56,757	-2.5%
Etna Station				
Telephone	-	300	300	0.0%
Electricity	912	850	890	4.7%
Heat	3,297	2,399	3,900	62.6%
Sewer	150	125	150	20.0%
Building Repair and Maint	1,657	975	975	0.0%
Contracted Services	113	250	250	0.0%
Building Equipment and Renovations	-	2,500	-	-100.0%
Total Etna Station	6,128	7,399	6,465	-12.6%
Capital Costs				
Transfer to Capital Reserve Fund	71,000	105,500	64,000	-39.3%
Fire Apparatus and Vehicles	42,236	42,236	42,236	
Total Capital Costs	113,236	147,736	106,236	-28.1%
Total Non-Personnel	1,142,866	1,261,218	1,158,246	-8.2%
Activity Totals				
Administration	203,198	209,115	213,874	2.3%
Suppression	2,319,395	2,427,667	2,397,074	-1.3%
Prevention	25,793	28,455	30,649	7.7%
Hazardous Materials	5,965	12,994	8,600	-33.8%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Alarm Maintenance	2,505	3,710	3,990	7.5%
Training	5,536	6,415	6,565	2.3%
Main Station	57,542	58,221	56,757	-2.5%
Etna Station	6,128	7,399	6,465	-12.6%
Capital Costs	113,236	147,736	106,236	-28.1%
Total Fire Fund Expenditures	2,739,300	2,901,711	2,830,209	-2.5%
Net Fire Fund Expenditures	(157,485)	-	-	-
 <i>Ambulance Fund</i>				
<u>Revenues</u>				
Community Contributions	262,450	279,455	290,045	3.8%
Net Patient Billings	306,060	338,689	352,000	3.9%
Transfer from Capital Reserve Fund	34,000	-	161,000	-
Undesignated Fund Balance Used	-	-	25,730	-
Miscellaneous Revenues	1,333	3,300	3,300	0.0%
Total Revenues	603,843	621,444	832,075	33.9%
 <u>Expenditures</u>				
Personnel Costs				
Personnel Cost Allocation from Fire	404,530	431,583	435,192	0.8%
Total Personnel	404,530	431,583	435,192	0.8%
 Operating Costs Non-Personnel				
Professional Services	22,538	23,602	25,140	6.5%
Property and Liability Insurance	2,553	3,000	3,000	0.0%
Contracted Services	619	920	980	6.5%
Supplies and Materials	15,116	18,300	18,500	1.1%
Operational Equipment	7,050	4,695	4,650	-1.0%
Professional Development	7,592	11,550	22,250	92.6%
Charges from Other Departments	80,720	83,794	86,883	3.7%
Total Operating Costs Non-Personnel	136,188	145,861	161,403	10.7%
 Capital Costs				
Transfer to Capital Reserve	30,500	44,000	50,100	13.9%
Capital Reserve Purchases	42,611	-	161,000	-
Rescue Apparatus Purchases	-	-	24,380	-
Total Capital Costs	73,111	44,000	235,480	435.2%
Total Non-Personnel	209,300	189,861	396,883	109.0%
 Total Ambulance Fund Expenditures	 613,830	 621,444	 832,075	 33.9%
Net Ambulance Fund Expenditures	9,987	-	-	-

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
<i>Water Reclamation Facility Fund</i>				
<u>Revenues</u>				
Sewer Connections	245,842	24,400	95,260	290.4%
Sewer User Fees Leb/Rt 10	106,963	101,924	110,000	7.9%
Sewer User Fees Leb/Gile	358,545	377,351	372,257	-1.3%
Sewer User Fees Hanover	1,664,555	1,684,550	1,685,000	0.0%
Tipping Fees and Other	23,927	27,450	27,400	-0.2%
Sewer Projects Funded by Others	153	50,000	50,000	0.0%
NH DES State Aid Grant	663,643	49,805	48,396	-2.8%
Miscellaneous Revenues	1,599	3,000	6,000	100.0%
Transfer from Reserve	29,879	128,641	-	-100.0%
Total Revenues	3,095,106	2,447,121	2,394,313	-2.2%
<u>Expenditures</u>				
Personnel Costs				
Full Time Salaries	270,662	302,150	311,548	3.1%
Overtime	29,375	32,440	29,637	-8.6%
Section 125 (Cafeteria) Benefits Plan	77,277	99,227	108,950	9.8%
Social Security and Medicare	21,047	26,685	28,753	7.7%
Contributions to NH Retirement System	24,720	28,933	34,165	18.1%
Workers Compensation	3,734	3,590	3,590	0.0%
Total Personnel	426,815	493,025	516,643	4.8%
Plant Operation				
Professional Services	134,888	135,857	138,628	2.0%
Utilities	217,699	198,120	215,350	8.7%
Repair and Maintenance	36,398	73,150	77,000	5.3%
Contracted Services	23,307	22,920	23,550	2.7%
Supplies and Materials	86,908	119,979	118,542	-1.2%
Operational Equipment	5,813	6,100	7,309	19.8%
Professional Development	2,040	2,625	2,875	9.5%
Property and Liability Insurance	14,495	15,389	15,389	0.0%
Charges from Other Departments	349,020	385,208	402,356	4.5%
Total Plant Operation	870,568	959,348	1,000,999	4.3%
Outside Projects				
Sewer Projects Funded by Others	-	50,000	50,000	0.0%
Total Outside Projects	-	50,000	50,000	0.0%
Capital Costs				
Transfer to Capital Reserve Fund	160,000	567,080	580,260	2.3%
Debt Service-Principal	95,000	148,198	148,198	0.0%
Debt Service-Interest	3,610	100,829	98,214	-2.6%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Capital Reserve Eqpt. Purch.	30,025	128,641	-	-100.0%
Capital Outlay-Plant Upgrades	1,137,899	-	-	-
Total Capital Costs	1,426,534	944,748	826,671	-12.5%
Total Non-Personnel	2,297,102	1,954,096	1,877,670	-3.9%
Activity Totals				
Plant Operation	1,297,384	1,452,373	1,517,642	4.5%
Outside Projects	-	50,000	50,000	0.0%
Capital Costs	1,426,534	944,748	826,671	-12.5%
Total WRF Fund Expenditures	2,723,918	2,447,121	2,394,313	-2.2%
Net WRF Fund Expenditures	(371,188)	-	-	-
<i>Parking Fund</i>				
<u>Revenues</u>				
General Parking Operations				
Metered Parking	395,411	419,000	419,000	0.0%
Temporary Meter Rental	30,851	12,000	12,000	0.0%
Parking Fines	409,890	392,000	399,799	2.0%
Permit Parking	85,547	86,600	80,950	-6.5%
Miscellaneous Revenue	14,288	-	-	-
Undesignated Fund Balance Used	-	10,000	-	-100.0%
General Parking Operations Revenue	935,986	919,600	911,749	-0.9%
Parking Facility				
Tax Increment Financing District Tax	87,075	85,000	85,000	0.0%
Short Term Parking Fees	169,786	152,921	155,000	1.4%
Permit Parking	195,677	200,000	200,000	0.0%
7 Leb Street Deficit Parking Payment	121,229	121,229	121,229	0.0%
Undesignated Fund Balance Used	-	-	270,000	-
Parking Facility Revenue	573,767	559,150	831,229	48.7%
Total Parking Fund Revenues	1,509,753	1,478,750	1,742,978	17.9%
<u>Expenditures</u>				
Personnel Costs				
Full Time Salaries-Enforcement	172,640	184,458	189,635	2.8%
Overtime-Enforcement	5,516	4,000	4,813	20.3%
Part Time Salaries-Enforcement	2,433	2,051	2,052	0.0%
Full Time Salaries-Parking Facility	71,178	74,456	44,571	-40.1%
Overtime-Parking Facility	4,019	5,500	4,500	-18.2%
Part Time Salaries-Parking Facility	22,230	24,160	30,979	28.2%
Section 125 (Cafeteria) Benefits Plan	80,318	76,354	77,408	1.4%
Social Security and Medicare	16,103	19,487	19,639	0.8%
Contributions to NH Retirement System	24,400	27,464	26,140	-4.8%

Budget Detail FY 2009-2010

	<u>FY2008 Year-</u> <u>End Actuals</u>	<u>FY2009</u> <u>Adopted Budget</u>	<u>FY2010</u> <u>Proposed</u> <u>Budget</u>	<u>% Change</u> <u>FY09 Budget</u> <u>to FY10</u> <u>Budget</u>
Earned Time Conversion	1,435	-	-	-
Workers Compensation	5,450	5,500	5,500	0.0%
Total Personnel	405,722	423,430	405,236	-4.3%
General Parking Operations Non-Personnel Operating Expenditures				
Professional Services	6,406	7,476	6,550	-12.4%
Parking Lot Surface Lighting	5,625	5,250	5,000	-4.8%
Repair and Maintenance	-	1,000	2,000	100.0%
Lot Rentals	2,878	3,900	3,900	0.0%
Property and Liability Insurance	6,892	8,000	4,250	-46.9%
Contracted Services	6,497	6,350	6,550	3.1%
Other Purchased Services	3,745	3,838	3,838	0.0%
Supplies and Materials	20,301	17,847	19,818	11.0%
Operational Equipment	18,787	5,500	5,500	0.0%
Professional Development & Travel	-	1,150	1,150	0.0%
Charges from Other Depts	278,189	293,535	257,208	-12.4%
Advanced Transit Support	184,687	191,883	201,478	5.0%
Total Non-Personnel Op. Expenditures	534,007	545,729	517,242	-5.2%
General Parking Operations Capital Expenditures				
Parking Lot Paving	3,700	3,800	3,800	0.0%
School Street Property	392	-	-	-
Transfers to Capital Reserve Fund	8,160	8,160	8,160	0.0%
Total Parking Ops. Cap. Expenditures	12,252	11,960	11,960	0.0%
Parking Facility Non-Personnel Operating Expenditures				
Telephone	2,085	1,900	1,900	0.0%
Electricity and Water	26,672	27,537	27,537	0.0%
Repairs and Maintenance	10,088	39,308	17,800	-54.7%
Rentals	48,480	48,480	48,480	0.0%
Property and Liability Insurance	-	-	4,250	-
Property Services	8,514	19,776	11,476	-42.0%
Supplies and Materials	4,324	9,528	9,390	-1.4%
Charges from Other Departments	600	600	36,696	6016.0%
Total Non-Personnel Op. Expenditures	100,763	147,129	157,529	7.1%
Parking Facility Capital Expenditures				
Debt Service-Principal	120,000	125,000	130,000	4.0%
Debt Service-Interest	206,453	201,502	196,346	-2.6%
Facility Improvements	20,303	10,000	270,615	2606.2%
Transfers to Capital Reserve Fund	27,500	14,000	54,050	286.1%
Total Parking Facility Cap. Exp.	374,255	350,502	651,011	85.7%
Total Parking Fund Non-Personnel	1,021,277	1,055,320	1,337,742	26.8%

Budget Detail FY 2009-2010

	<u>FY2008 Year- End Actuals</u>	<u>FY2009 Adopted Budget</u>	<u>FY2010 Proposed Budget</u>	<u>% Change FY09 Budget to FY10 Budget</u>
Activity Totals				
General Parking Operations	854,554	877,003	819,252	-6.6%
7 Lebanon St. Parking Facility	572,445	601,747	923,726	53.5%
Total Parking Fund Expenditures	1,426,999	1,478,750	1,742,978	17.9%
Net Parking Fund Expenditures	(82,753)	-	-	-
Downtown Business Service District				
<u>Revenues</u>				
Current Year Tax Levy	50,000	50,000	25,000	-50.0%
Total Revenues	50,000	50,000	25,000	-50.0%
<u>Expenditures</u>				
Administration				
Professional Services	50,000	50,000	25,000	-50.0%
Total Administration	50,000	50,000	25,000	-50.0%
Total Expenditures	50,000	50,000	25,000	-50.0%
Net Expenditures	-	-	-	-
Special Revenue Funds Total Expenditures	7,554,046	7,499,026	7,824,575	4.3%
Special Revenue Funds Net	(601,439)	-	-	-



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INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen and Town Manager
Town of Hanover, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hanover, New Hampshire, as of and for the year ended June 30, 2008, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Hanover's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 2 to the financial statements, management has not recorded certain capital assets in its governmental activities and, accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that those capital assets be capitalized and depreciated, which would increase the assets, net assets and expenses of the governmental activities. The amount by which this departure would affect the assets, net assets and expenses of the governmental activities is not reasonably determined.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States

Additional Offices:

Andover, MA • Greenfield, MA • Ellsworth, ME • Manchester, NH

of America, the financial position of the governmental activities of the Town of Hanover, as of June 30, 2008, and the changes in financial position, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, each major fund and the aggregate remaining fund information of the Town of Hanover, as of June 30, 2008, thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, appearing on the following pages, is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Melanson, Heath + Company P.C.

Nashua, New Hampshire
February 25, 2009

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hanover, we offer readers this narrative overview and analysis of the financial activities of the Town of Hanover for the fiscal year ended June 30, 2008.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, sanitation, and culture and recreation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ (4,769,791) (i.e., net assets), a change of \$ 600,471 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 6,583,024, a change of \$ (252,765) in comparison with the prior year.

- At the end of the current fiscal year, unreserved fund balance for the general fund was \$ 766,351.
- Total long-term debt (i.e., bonds, leases, and notes payable) at the close of the current fiscal year was \$ 10,396,191, a change of \$ (251,513) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current fiscal year. Comparative prior year information will be provided in future years.

	Governmental Activities 2008
Current and other assets	\$ 23,023,018
Total assets	<u>23,023,018</u>
Long-term liabilities outstanding	11,405,830
Other liabilities	16,386,979
Total liabilities	<u>27,792,809</u>
Net assets:	
Invested in capital assets, net	(6,523,087)
Restricted	4,396,597
Unrestricted	<u>(2,643,301)</u>
Total net assets	<u>\$ (4,769,791)</u>

	Governmental Activities 2008
Revenues:	
Program revenues:	
Charges for services	\$ 6,631,156
Operating grants and contributions	691,194
General revenues:	
Property taxes	9,784,582
Motor vehicle permit fees	1,368,296
Penalties and interest on taxes	129,812
Grants and contributions not restricted to specific programs	877,445
Investment income	485,501
Other	<u>78,651</u>
Total revenues	20,046,637

(continued)

(continued)

Expenses:	
General government	4,237,044
Public safety	6,064,334
Highway and streets	2,574,855
Sanitation	4,427,590
Health and human services	266,434
Culture and recreation	1,353,960
Miscellaneous	246,314
Interest on long-term debt	<u>296,419</u>
Total expenses	<u>19,466,950</u>
Change in net assets before permanent fund contributions	579,687
Permanent fund contributions	<u>20,784</u>
Increase in net assets	<u>600,471</u>
Net assets - beginning of year (as restated)	<u>(5,370,262)</u>
Net assets - end of year	<u>\$ (4,769,791)</u>

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ (4,769,791), a change of \$ 600,471 from the prior year.

Invested in capital assets is the largest portion of net assets and reflects a negative balance of \$ (6,523,087). This negative balance resulted because the Town does not record capital assets (e.g., land, buildings, machinery, equipment, and infrastructure) in the financial statements. Capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$ 4,396,597 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$ (2,643,301), if it were positive, may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a change in net assets of \$ 600,471. Key elements of this change are as follows:

General fund operations, as discussed further in section D	\$ 489,156
Water reclamation fund activity	(241,457)
Sewer facility upgrade activity - accrual basis	(250,058)
Nonmajor fund activity	(542,593)
Principal debt service payments	543,700
Other	<u>601,723</u>
Total	<u>\$ 600,471</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$ 6,583,024, a change of \$ (252,765) in comparison with the prior year. Key elements of this change are as follows:

General fund expenditures and transfers out in excess of revenues and transfers in	\$ 489,156
Water reclamation fund activity	(241,457)
Sewer facility upgrade expenditures, net of State loan drawdown	42,129
Nonmajor fund activity	<u>(542,593)</u>
Total	<u>\$ (252,765)</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$ 766,351, while total fund balance was \$ 1,284,647. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 7.02 percent of total general fund expenditures, while total fund balance represents 11.77 percent of that same amount.

The fund balance of the general fund changed by \$ 489,156 during the current fiscal year. Key factors in this change are as follows:

Revenues in excess of budget	\$ 283,361
Expenditures less than budget	108,392
Other timing issues	<u>97,403</u>
Total	<u>\$ 489,156</u>

E. GENERAL FUND BUDGETARY HIGHLIGHTS

There were no differences between the original budget and the final budget.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Long-term debt. At the end of the current fiscal year, total bonded debt outstanding was \$ 10,396,191, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the footnotes to the financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Hanover's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Director of Administrative Services
Town of Hanover
P.O. Box 483
Hanover, New Hampshire 03755
(603) 643-0742

Town of Hanover Special Fund Balances

Name of Fund	Balance @ 7/1/2007	Deposits	Withdrawals	Balance @ 6/30/2008
Conservation Commission Fund	\$ 476,849	\$ 37,827	\$ (6,142)	\$ 508,534
Etna Fire Truck Fund	318	-	-	318
Fire Equipment Restoration Fund	299	-	-	299
Town Self-Insurance Reserve Fund	13,106	-	-	13,106
Total Special Funds	\$ 490,572	\$ 37,827	\$ (6,142)	\$ 522,257

Town of Hanover Statement of General Indebtedness FY 2007-08 Projected Balances Due - including Principal and Interest

	Matures	FY2007-08			
		Balance Due @ 7/1/2007	Debt Service Payments	FY2007-08 Debt Incurred	Balance Due @ 6/30/2008
General Fund					
1986 Police/Municipal Building Bond	7/15/2007	\$ 83,300	\$ (83,300)	\$ -	\$ -
2002 Police Dispatch Console Bond	6/14/2012	84,224	(18,018)	-	66,206
2003 Digital Recorder for Emergency Dispatch	10/1/2007	1,254	(1,254)	-	-
2003 Community Center Bond	1/15/2023	1,666,616	(128,476)	-	1,538,140
2004 Dresden Note for HHS Property Option	1/15/2023	1,700,000	(100,000)	-	1,600,000
2005 Networked Copier Lease - Public Works	7/31/2007	154	(154)	-	-
2005 Financial Administration Software	4/15/2009	12,850	(6,425)	-	6,425
2006 Ntwk Copier Lease - Planning & Zoning	8/31/2010	7,410	(2,340)	-	5,070
2006 Ntwk Copier Lease - Police Department	12/31/2010	9,240	(2,640)	-	6,600
2006 Vehicles for Water Company (*)	2/24/2008	19,170	(19,170)	-	-
2007 Ford F-550 Dumptruck for Trash Hauling	11/30/2010	49,254	(12,314)	-	36,940
2007 Ntwk Copier Lease - Parks & Recreation	1/31/2012	21,236	(4,633)	-	16,603
2007 Long-Line Painter - Public Works	6/15/2011	40,771	(10,193)	-	30,578
2007 Town-Wide IP Telephone Switch (**)	6/30/2012	56,128	(9,355)	-	46,774
2008 Networked Copier Lease - Town Hall	8/31/2011	-	(2,553)	12,254	9,701
2008 Networked Copier Lease - Public Works	8/31/2011	-	(1,680)	8,063	6,383
Total General Fund		\$ 3,751,607	\$ (402,504)	\$ 20,316	\$ 3,369,420
Fire Fund					
2006 Ntwk Copier Lease - Fire Department	8/31/2010	7,410	(2,340)	-	5,070
2007 E-1 Aerial Tower - Fire Department	10/3/2015	380,121	(42,236)	-	337,885
Water Reclamation Facility Fund					
1986 Treatment Plant Bond - (State Water Pollution Aid received to apply against debt service)	7/15/2007	98,610	(98,610)	-	-
2008 Treatment Plant Bond - (State Water Pollution Aid received to apply against debt service)	12/1/2027	-	-	4,046,550	4,046,550
Parking Fund					
1999 Parking Facility Bond	1/15/2029	7,191,692	(326,452)	-	6,865,240
Total All Funds		\$ 11,429,440	\$ (872,142)	\$ 4,066,866	\$ 14,624,165

Note (*): Vehicle leasing costs billed to Hanover Water Works Company.

Note (**): Lease renegotiated to reflect phase-in of IP Telephone Service delayed due to litigation re: municipal fiber network.

Town of Hanover Trust Funds

	7/1/2007 Market Value Balance	Income	Realized and Unrealized Gain/(Loss)	Deposits	Withdrawals	6/30/2008 Market Value Balance
Common Trust Funds						
Cemeteries	\$ 137,638	\$ 3,498	\$ (11,724)	\$ -	\$ (4,401)	\$ 125,011
Library	1,835	47	(158)	-	(49)	1,675
Poor	280	7	(24)	-	(7)	256
Schools	11,215	286	(963)	-	-	10,538
Subtotal Common Trust Funds	\$ 150,968	\$ 3,838	\$ (12,869)	\$ -	\$ (4,457)	\$ 137,480
Capital Reserve Funds						
Ambulance Equipment	\$ 94,341	\$ 3,688	\$ -	\$ 30,500	\$ (34,000)	\$ 94,529
Bridge Replacement and Renovations	37,111	1,543	-	30,000	-	68,654
Dispatch Center Eqpt. and Renovations	42,520	1,715	-	5,000	-	49,235
Fire Department Vehicle and Equipment	57,369	1,846	-	71,000	(10,056)	120,159
Highway Construction and Mtce. Eqpt.	162,517	5,720	-	205,000	(241,374)	131,863
Howe Library Bldg Repair and Equipment	27,655	1,150	-	-	-	28,805
Parking Vehicles and Facility Improvements	298,418	12,393	-	35,660	-	346,471
Police Vehicles and Equipment	102,836	4,010	-	50,000	-	156,846
Property Revaluation	1,414	59	-	-	-	1,473
Road Construction and Improvements	27,706	1,152	-	-	(20,000)	8,858
Sewer Eqpt. and Facilities Improvements	1,085,397	44,136	-	160,000	(1,056,980)	232,553
Municipal Transportation Improvement Fund	41,200	1,581	-	34,175	(70,000)	6,956
Subtotal Capital Reserve Funds	\$ 1,978,484	\$ 78,993	\$ -	\$ 621,335	\$ (1,432,410)	\$ 1,246,402
Restricted Purpose Funds						
Bridgman Trust Fund (*)	\$ 1,298,972	\$ 36,762	\$ (100,124)	\$ -	\$ (50,000)	\$ 1,185,610
Bruce Essay Prize (+)	1,558	40	(134)	-	(80)	1,384
Dagmar's Place Fund	12,889	329	(1,107)	-	-	12,111
Education of Persons with Disabilities Fd. (*)	209,854	5,938	-	186,107	(401,704)	195
Etna Library Expendable Fund	16,537	698	-	5,134	(1,571)	20,798
Fierro Fire Department Memorial Fund	5,472	192	-	-	(3,062)	2,602
George Ryder Post Veterans Fund	14	-	-	-	(14)	-
Adelaide Hardy Trust for Etna Library	40,556	1,035	(3,483)	-	-	38,108
Jeremiah Ice Hockey Fund (+)	5,914	151	(508)	-	-	5,557
Land & Capital Improvements Fund	157,704	6,403	-	6,750	-	170,857
Norris Dartmouth Cemetery Fund	1,000	44	-	-	-	1,044
Pleasant St. View and Slope Mtce. Fund	15,318	387	(1,300)	-	(527)	13,878
Rennie Nursing Service Fund	24,811	1,019	-	-	-	25,830
Rueb Photography Prize Fund (+)	12,687	324	(1,089)	-	(331)	11,591
Sawyer Trust Fund	14,772	377	(1,268)	-	(392)	13,489
School Building Maintenance Fund (*)	67,608	2,952	-	25,000	(12,603)	82,957
Sixth Grade Tuition Fund (*)	-	384	-	52,730	-	53,114
Tax Stabilization Fund (*)	369,480	15,824	-	89,132	-	474,436
Frank B. and Edith R. Tenney Trust	48,055	1,226	(4,123)	-	(25)	45,133
Termination Benefits Fund	84,528	3,472	-	-	-	88,000
Welfare Assistance Fund	-	7	-	1,000	(723)	284
Wicker Fdn. Cemetery Improvements Fd.	1,877	77	-	-	-	1,954
Subtotal Restricted Purpose Funds	\$ 2,389,606	\$ 77,641	\$ (113,136)	\$ 365,853	\$ (471,032)	\$ 2,248,932
<i>*Hanover School District Funds, +Dresden School District Funds</i>						
Grand Total Trust Funds	\$ 4,519,058	\$ 160,472	\$ (126,005)	\$ 987,188	\$ (1,907,899)	\$ 3,632,814

Town Treasurer

The Treasurer of the Town of Hanover for the fiscal year ending June 30, 2008 submits the following summary report of receipts and disbursements, and cash and cash equivalents:

Available Cash Balances

Operating Cash Balance at July 1, 2007	\$6,127,552
Plus: FY2007-08 Receipts from All Sources	47,992,923
Plus: FY2007-08 Interest Earned	238,662
Less: FY2007-08 Authorized Disbursements	<u><49,058,952></u>
Operating Cash Balance at June 30, 2008	<u>\$5,300,185</u>

Short-Term Investments (NH Public Deposit Investment Pool)

Balance at July 1, 2007	\$1,416,169
Plus: FY2007-08 Transfers In	5,000,000
Plus: FY2007-08 Interest Earned	128,566
Less: FY2007-08 Transfers Out	<u><3,904,856></u>
Short-Term Investments at June 30, 2008	<u>\$2,639,879</u>

Respectfully Submitted,

Michael J. Ahern

Town of Hanover Treasurer

Notes...

Chapter 3

Town Department Reports

Notes...

Chapter 3

Town

Department

Reports

Town of Hanover Employees 2008

ADMINISTRATION	<u>Job Title</u>	<u>Date of Hire</u>
Darlene Cook	Receptionist/Assistant Town Clerk	3/11/2004
Patricia Coutermarsh	Accounting Coordinator	9/30/2003
Sue Girouard	Financial & Information Analyst	5/23/1994
Julia Griffin	Town Manager	8/1/1996
Penelope Hoisington	Executive Assistant	11/25/1996
Myra Johnson	Human Resources Director	2/13/2006
Gloria LaCasse	Human Resources Assistant	11/26/2007
Gerald Macy	Computer Technician	10/1/2004
Elizabeth McClain	Director of Administrative Services	4/23/2001
Karen McCusker	Accounting Assistant	6/13/2005
Elizabeth Meade	Tax Collector/Director of Town Clerk's Division	5/29/2000
Michael Ryan	Director of Assessing	9/1/1998
Donna Stender	Deputy Tax Collector/Asst. Town Clerk	5/21/2007
Corey Stevens	MIS and Technology Director	8/16/1999

FIRE DEPARTMENT	<u>Job Title</u>	<u>Date of Hire</u>
Larry Ackerman	Firefighter/EMT Intermediate	10/8/1996
Roger Bradley	Fire Chief	10/9/1969
Christopher Broderick*	Captain	1/17/1986
Michael Clark	Captain	1/6/1975
Jared Cook	Firefighter/EMT Intermediate	9/13/2005
Robert Diehm	Firefighter/EMT Intermediate	9/27/2007
Christopher Doolan	Firefighter/EMT Intermediate	3/14/2004
Wayne Dunham	Firefighter/EMT Intermediate	8/15/2006
Jeryl Frankenfield	Fire Inspector	9/27/2004
Brian Ellstein	Firefighter/EMT Intermediate	8/13/2006
John Emerson	Firefighter/EMT Intermediate	2/07/2007
Michael Gilbert	Captain	9/10/1998
David Goodrich*	Firefighter/EMT Intermediate	7/09/1978
Michael Hanchett	Firefighter/Paramedic	5/8/1992
Bertram Hennessy	Captain	3/13/1994
Michael Hinsley	Captain	8/13/1987
Benjamin LeFebvre	Firefighter/EMT Intermediate	7/24/2006
Scott Letson	Firefighter/EMT Intermediate	9/07/2008
Jeremiah Linehan	Firefighter/EMT Intermediate	1/2/2005
Richard Low	Firefighter/Paramedic	2/26/1998
Joshua Merriam	Firefighter/EMT Intermediate	10/03/2008
Robert Mousley	Firefighter/EMT Intermediate	2/25/2003
Judith Stevens	Administrative Assistant	1/2/1994
Jeremy Thibeault	Firefighter/Paramedic	3/16/2003
Jay Whitehair	Firefighter/EMT Intermediate	7/22/2006

Town of Hanover Employees

Cont'd...

LIBRARIES	<u>Job Title</u>	<u>Date of Hire</u>
Gary Barton	Youth Services Library Assistant – Part Time	7/5/2005
Charlotte Bernini	Library Assistant I – Part Time	1/1/1984
Helen Bircher	Library Page I – Part Time	4/19/1999
Joanne Blais	Public Services Librarian	4/10/2000
Marilyn Blight	Substitute/Circulations Assistant I – Part Time	6/27/2005
Kristina Burnett	Circulations Supervisor – Part Time	1/5/1998
Jan Chapman	Substitute/Circulation Assistant I- Part Time	1/14/1998
Jayne Costello	Substitute/Circulations Asst. – Etna Library	11/03/2008
Christine Eickelman	Substitute/Circulation Assistant II – Part Time	6/5/2000
Mary Gould*	Reference Assistant – Part Time	11/9/1981
Janice Grady	Office and Facility Manager	6/27/1988
Mary Hardy	Senior Public Services Librarian	1/8/1987
Sylvia Jaccaud	Library Page I – Part Time	3/4/1997
Mary King	Circulations Assistant II – Etna Library - PT	10/04/2004
Susan Leveret	Substitute/Circulations Assistant I – Part Time	8/14/2007
Ellen Lynch	Assistant Director	9/14/1992
Geraldine North	Substitute/Circulation Assistant I – Part Time	11/17/2000
Barbara Prince	Librarian, Etna Library – Part Time	3/3/2000
Aimee Pritchard	Substitute/Circulations Assistant I – Part Time	6/16/2008
Denise Reitsma	Youth Services Librarian	9/8/1998
Joan Ridgeway	Substitute/Circulation Assistant II – Part Time	8/25/1993
Mary Ryan	Technical Services Assistant – Part Time	7/22/1996
Ann Schofield	Library Assistant II - Part Time	4/6/1984
Joanne Scobie	Substitute/Circulation Assistant II – Part Time	8/18/2006
Susan Shadford	Substitute/Circulation & Reference Asst. I-PT	8/05/2008
Victoria Simonds*	Library Page I – Part Time	9/7/2004
Pamela Smith	Head of Technical Services/Systems Manager	1/10/1994
Stephanie Snelling	Substitute/Circulation Asst. – Etna Library	11/03/2008
Amelia Talbert	Circulation Assistant I – Part Time	9/21/1994
Cynthia Taylor	Youth Services Library Assistant – Part Time	6/30/2003
Eric Ticehurst	Library Page II – Part Time	4/1/2000
Caroline Tischbein	Substitute/Circulation Asst. – Etna Library	6/20/2007
Lucinda Varnum*	Library Assistant I	4/2/1987
Mary White	Director Howe Library	7/23/2007
Doreen Williams	Library Page I – Part Time	8/18/1989

Town of Hanover Employees

Cont'd...

PARKS & RECREATION	<u>Job Title</u>	<u>Date of Hire</u>
Sherry Colfer	RWB Community Center Facility Manager	8/16/2005
Elizabeth Burdette	Assistant Director of Parks & Recreation	3/21/2008
Deborah O'Byrne*	Assistant Director of Parks & Recreation	7/11/2005
Nicole Leonard	After School Program Director	8/18/2008
Henry Tenney	Director of Parks and Recreation	7/8/1974
Jeanne Vieten	Community Center Program Assistant	8/18/2003
John Wilmot	Maintenance Worker	5/02/2007

PLANNING & ZONING	<u>Job Title</u>	<u>Date of Hire</u>
Jeffrey Andrews	Assistant Building Inspector	2/14/2006
Ryan Borkowski	Building Inspector	2/22/1999
Judith Brotman	Zoning Administrator	10/1/1998
Jonathan Edwards	Director of Planning and Zoning	8/31/1998
Beth Rivard	Administrative Assistant	4/7/1999
Victoria Smith	Senior Planner	4/5/1999

POLICE DEPARTMENT	<u>Job Title</u>	<u>Date of Hire</u>
Jeffrey Ballard	Police Officer	6/18/2001
Eric Bates	Detective	2/23/1998
Mark Butler	Police Officer	10/16/2006
Lisa Camarra	Communications Officer	11/18/1991
Mark Caruso	Parking Control Officer	10/26/1987
Adriane Coutermarsh	Administrative Clerk	9/10/2007
Bernard Cummings	Communications Officer	8/2/2005
Dianne Dufresne	Communications Officer	7/31/2007
Michael Evans	Lieutenant	4/15/1991
Jeffrey Fleury	Police Officer	10/13/1994
Daniel Fowler, III	Police Officer	8/21/2008
Nicholas Giaccone	Police Chief	8/20/1973
Paul Gifford*	Police Officer	1/29/2007
Daniel Gillis	Sergeant	8/28/1995
Timothy Goodwin	Communications Officer	2/17/2000
E. Douglas Hackett	Communications Coordinator	7/22/1999
John Kapusta*	Police Officer	11/13/1988
Ryan Kennett	Police Officer	5/28/2008
Shannon Kuehlwein	Police Officer	4/7/1998
Kevin LaHaye	Communications Officer	10/23/2006
Joshua Lee	Police Officer	5/28/2008
David Luther	Sergeant	8/20/1990

Town of Hanover Employees

Cont'd...

POLICE DEPT...cont'd	<u>Job Title</u>	<u>Date of Hire</u>
Scott McDonald*	Parking Facility Cashier	10/5/2000
Christopher McEwen	Parking Control Officer	12/8/1992
Christopher Martin*	Police Officer	8/06/2007
Francis Moran	Captain	5/30/1988
Christopher O'Connor	Prosecutor	10/04/2004
Patrick O'Neill	Lieutenant	1/4/1988
Alan Patterson	Police Officer	3/19/2001
Richard Paulsen	Police Officer	4/29/2002
Marisela Platt	Parking Control/Facility Technician	10/5/2000
Elizabeth Rathburn	Administrative Secretary	9/4/2002
Steven Read	Police Officer	6/13/1990
Bradford Sargent	Sergeant	5/8/2000
David Saturley	Communications Officer	2/15/1998
Rolf Schemmel	Police Officer	7/8/2002
Sheryl Tallman	Records Coordinator	4/28/1997
Matthew Ufford	Police Officer	3/13/2006
Randy Wagoner	Communications Officer	6/24/1994

PUBLIC WORKS	<u>Job Title</u>	<u>Date of Hire</u>
Neal Augustyn	Custodian	1/9/2006
Francis Austin	Facilities and Fleet Manager	5/4/1992
Seth Bean	Water & Wastewater Treatment Assistant	8/13/2001
Mark Bean	Stockroom Clerk/Mechanic Assistant	2/13/2006
Christopher Berry	Equipment Operator/Highway Maint. Worker	3/17/2003
Leonard Bolduc	Sewer Maint. & Const. Crew Supervisor	7/11/1986
Charles Bowdoin*	Equipment Operator/Highway Maint. Worker	8/3/1970
Todd Bragg	Senior Mechanic	7/4/1988
Larry Brown	Light Equipment Operator	12/01/2008
James Cadwell	Equipment Operator/Highway Maint. Worker	4/21/2008
Michael Chase	Operations Manager	5/2/1983
Mark Curulla	Custodian	7/31/2006
Donald Daniels*	Equipment Operator/Highway Maint. Worker	8/26/2002
Roger Darisse	Equipment Operator/Highway Maint. Worker	8/13/2003
Moses Delphia	Heavy Equipment Operator	1/26/2004
Kimberly Depelteau-Tracey	Water Quality Technician	2/09/2009
William Desch	Urban Forester/Grounds Superintendent	1/1/1990
Steven Driscoll	Building Maintenance Technician	3/7/2005
John Dumas	Water Superintendent	9/21/1998
Rodney Forward*	Operations Supervisor	7/21/1986

Town of Hanover Employees

Cont'd...

PUBLIC WORKS CON'T....	<u>Job Title</u>	<u>Date of Hire</u>
David Field	Equipment Operator/Highway Maint. Worker	4/21/2008
Donald Foster	Fleet Foreman	5/11/1998
Michael Grady	Water Distribution Worker	1/5/2005
Bernard Hazlett	Water Distribution Worker	9/16/1982
Robert Henry	Heavy Equipment Operator	1/26/2004
Terry Jillson	Administrative Assistant	7/1/2000
Peter Kulbacki	Director of Public Works	12/22/1997
John LaHaye	Equipment Operator/Highway Maint. Worker	1/27/1997
Susan Love	Inventory Control/Data Entry Clerk	7/17/2000
John Lusona	Equipment Operator/Highway Maint. Worker	12/27/2006
Randall MacDonald	Highway Operations Supervisor	3/3/1997
Kevin MacLean	Water and Wastewater Superintendent	8/18/2003
James Messier	Equipment Operator/Highway Maint. Worker	8/14/2003
Steven Perry	Equipment Operator/Highway Maint. Worker	5/29/2002
Wayne Piekarski	Head Custodian	1/17/2006
Mark Roper	Chief Operator	8/28/2006
Richard Scheuer	Water Treatment Technician	06/18/08
Dennis Smith	Water and Wastewater Treatment Technician	5/9/2000
Betsy Smith	Administrative Assistant	5/2/1988
Brian Smith	Arborist	12/1/2003
Roland Stone*	Water Distribution Supervisor	7/1/2000
Raymond Swift	Sewer Maintenance & Construction Worker	6/15/1987
Matthew Walker	Water Distribution Assistant Supervisor	7/17/2000
Donald Ware	Utility Engineer	11/13/2000

* Employees that left the Town's employment in 2008

TOWN OF HANOVER

2009 "MILESTONES" LIST = 20+ YEARS

# YRS	DEPT HEAD	EMPLOYEE	DEPARTMENT	HIRE DATE
40	1986	ROGER BRADLEY	FIRE DEPARTMENT	10/9/1969
36	1994	NICK GIACCONE	POLICE DEPARTMENT	8/20/1973
35	1974	HANK TENNEY	RECREATION	7/8/1974
34		MICHAEL CLARK	FIRE DEPARTMENT	1/6/1975
27		BERNARD HAZLETT	PUBLIC WORKS	9/16/1982
26		MICHAEL CHASE	PUBLIC WORKS	5/2/1983
25		CHARLOTTE BERNINI	HOWE LIBRARY	1/1/1984
25		ANN SCHOFIELD	HOWE LIBRARY	4/6/1984
23		LEONARD BOLDUC	PUBLIC WORKS	7/11/1986
22		MARY HARDY	HOWE LIBRARY	1/8/1987
22		RAYMOND SWIFT	PUBLIC WORKS	6/5/1987
22		MICHAEL HINSLEY	FIRE DEPARTMENT	8/13/1987
22		MARK CARUSO	POLICE-PARKING DIVISION	10/26/1987
21		PATRICK O'NEIL	POLICE-PARKING DIVISION	1/04/1988
21		BETSY SMITH	PUBLIC WORKS	5/02/1988
21		FRANCIS MORAN	POLICE DEPARTMENT	5/30/1988
21		JANICE GRADY	HOWE LIBRARY	6/27/1988
21		TODD BRAGG	PUBLIC WORKS	7/01/1988
20		DOREEN WILLIAMS	HOWE LIBRARY	8/18/1989

Number of Employees per Department with Twenty (20) or more years of employment with the Town of Hanover: Six (6) Public Works, Three (3) Fire, Five (5) Howe Library, Four (4) Police, and One (1) Recreation.

Administrative Services Department

The Administrative Services Department handles much of the 'back room' financial transaction processing in support of the wide range of Town services provided to our citizens. The three-person accounting team handles the Accounts Payable, Payroll, Accounts Receivable, Cash Receipts, Budget Development, and other general accounting and financial reporting duties for the Town. In addition, the Department provides staff support to the Trustees of Trust Funds and the Finance Committee, and coordinates the Town's risk management program.

Significant highlights of the past year include:

- Selected a new financial audit firm after sending out a request for proposal in December 2007 for the financial statements ending June 30, 2008. This change in auditing firms has brought a renewed vigor to the evaluation of the Town's operations and internal controls, and our office looks forward to making significant progress on the meaningful recommendations suggested by them.
- Produced the Town of Hanover Trustees of Trust Funds Reference Manual in response to the Trustees' request for a handy reference volume and for a resource to help acclimate newly elected Trustees of Trust Funds to their position.
- Entered an agreement with Official Payments Corp. to allow acceptance of credit cards for property taxes, sewer charges and oil and gas permits. The credit card processing fee is passed along to the customer and is not borne by the Town. The Town will continue to search for ways to identify operating budget savings to offset the cost of processing credit card transactions so that we may accept credit cards as a mode of payment directly for other Town services.
- Selected Financial Transactions Processed during fiscal year 2008 -

Payroll Payments to Employees	6,812 direct deposit transfers 2,117 payroll checks issued
Accounts Payable Payments	3,589 checks processed to 1,235 different vendors

Staff: Betsy McClain, Director of Administrative Services; Pat Coutermarsh, Accounting Coordinator; Karen McCusker, Accounting Assistant.

Assessing Department Report

The Assessing Department is responsible for maintaining the Town's property assessment records and providing the taxpayers of Hanover with a cost effective property tax system that is both fair and equitable. Information on the assessment of property, the abatement process, and exemptions is available on the Town's website at www.hanovernh.org or at the Assessing Office on the first floor of Town Hall.

Local Real Estate Market: The local real estate market has been stable over the past 2 to 2½ years; neither depreciation nor appreciation has been a factor in the market. Demand for

residential homes, condominiums and vacant developable land remains flat and is not expected to improve in the short term. In fact, looking forward, depending on many factors including the direction of the national economy, the local real estate market may worsen and depreciation could become a factor in the market. This would affect all segments of the market: residential, commercial, industrial and institutional.

Average Assessment: The Town's equalization rate for tax year 2008 is 94.4% — which means the average assessment in Hanover is at 94.4% of market value as of April 1, 2008. The equalization rate for tax year 2007 was 79.8%; the increase in the ratio between the two years is the direct result of the town-wide property revaluation program completed for Tax Year 2008. This brought all assessments closer to market value.

Property Revaluation Program: By State law, providing that the Selectboard does not choose to do it sooner, the next revaluation program is scheduled for Tax Year 2013. It will be completed, as were the last two programs, primarily by the Assessing staff with help from a contract employee/data collector, and it will cost approximately one quarter of what it would be if the town contracted with a private company. The first phase of the program, property inspections, will begin in the spring of 2011 and will continue through 2013. It is extremely important that the Town continue to take the steps required to maintain and improve the accuracy of the current property data. Fair and equitable assessments are the goal of any revaluation program and cannot be accomplished without accurate and timely property inspection data.

Tax Year 2008 Summary of Assessments

Land	
Current Use (19,453 Acres)	\$ 1,954,200
Conservation Restriction	8,400
Residential	533,127,000
Commercial/Industrial	<u>88,394,200</u>
Total Taxable Land	\$ 623,483,800
Buildings	
Residential	\$ 920,018,600
Commercial/Industrial	<u>328,922,900</u>
Total Taxable Buildings	\$ 1,248,941,500
Public Utilities	
Water	\$ 16,406,000
Electric	<u>11,436,900</u>
Total Taxable Public Utilities	<u>\$ 27,842,900</u>
Total	<u>\$ 1,900,268,200</u>

Staff: Michael J. Ryan, Director of Assessing; Sue Girouard, Financial & Information Analyst.

Etna Library

The Hanover Town Library, commonly referred to as the Etna Library, has had a busy year with preschool story times, holiday programs for children, book groups, author visits and summer picnic programs. The historic library building has been carefully tended to with repairs to the outer walls and slate roof.

All of the Etna Library's materials are included on KnowHowe, the online catalog of the Howe Library. The library holds a permanent collection of approximately 8,000 books and recorded books. In addition, a rotating collection of videos and recorded books is provided through the library's participation in the Librarians of the Upper Valley Cooperative.

The library features current books as well as classic titles for adults. Two window shelves hold appealing displays of the new adult fiction and non-fiction titles. For children, the picture book and fiction collections include many new titles as well as childhood favorites remembered by our adult visitors. The children's nonfiction section contains timely information on topics including science, history, crafts, sports and biographies. Shelving for the young adult section has recently been increased to allow an enhanced collection of teen books.

Recorded books are popular for both adults and children. These are available both through books on cassette/CD and through New Hampshire Downloadable Audio Books. Audios can be downloaded either on a home computer or at the library. A circulating MP3 player can be borrowed for listening to the recorded books. We welcome you to try this relatively new service and are happy to answer questions about the procedure.

The Etna Library is now open 28 hours a week. Beginning in July, hours were added on Wednesday when the library is open from 2 to 6. This has been a popular time for parents and children to visit the library after school on early dismissal day.

The library has become a popular meeting place for book groups. The Etna Library book group, which selects a list of classic and contemporary titles, meets monthly. Reading selections and meeting times are announced on the library's webpage (www.hanovernh.org/etnalibrary). In addition, several other book groups use the space for their meetings.

An increasing number of people are discovering that the library is a beautiful, quiet place to do internet research or to stop to look at their e-mail. High-speed internet access is offered to the public through the public terminal and also through a wireless internet connection.

The library staff welcomes requests for books not in the library's collection. A courier service allows patrons to place a reserve on an item at either Howe or Etna Library and to choose where they would like to pick it up. Books, audios and videos can also be borrowed from other libraries in New Hampshire or elsewhere in the United States.

Directions, library hours and programs at the Etna Library are publicized on its webpage. Children's programs included story times for preschoolers, seasonal events for school-age children and the summer reading program. *Stories and Art* for young children is held twice

a week at the Etna Library - Tuesday and Friday mornings at 10. Additional programs for children of all ages included Halloween, Winter Holiday, Valentines and Lunar New Year craft parties.

During the summer of 2008, Etna Library presented a series of Community Picnics for patrons of all ages. The season began with the annual Community Picnic/Book Sale. Additional programs included an Eco-Party with Barbara Duncan of the Vermont Earth Institute, a children’s craft program based on Australian aboriginal painting with Geraldine North, a “Learn to Juggle” demonstration with Bill Hammond and a display of picture book illustration by Anne Sibley O’Brien, illustrator of *Jamaica’s Find* and the *Jamaica* series. *Stories and Art for the Whole Family*, a program of books and crafts for children of all ages, was presented weekly throughout the summer.

When the winter had begun to overstay its welcome in the Upper Valley, the 2008 Mud Season Reading Program provided a book lover’s respite. Throughout March and into mid-April, readers were invited to review a book they had recently read. Review slips were posted on the library bulletin board and used as raffle tickets. In the finale to the program, Dartmouth Government Professor Linda Fowler gave a thought-provoking presentation on the electoral process.

The Etna Library extends grateful thanks to all of the dedicated volunteers who have shared their time with the library this year. On Saturday mornings, volunteers staff the library. Every weekday, volunteer couriers deliver books between Howe and Etna Libraries. Volunteers run two annual activities – the June Book Sale and the Thanksgiving Pie Sale. The Pie Sale is a delightful product of the generosity of the Etna Ladies Aid and the Etna Library volunteers.

Barbara Prince, Librarian

**Hanover Town Library
Performance Indicators**

	<u>FY 2003</u>	<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY2007</u>	<u>FY2008</u>
Total Circulation	7,369	8,920	10,124	9,922	9,745	8,696
Adult Circulation	3,161	3,987	4,745	4,780	4,505	4,197
Juvenile Circulation	4,208	4,658	5,379	5,142	5,240	4,499
Patron Visits	3,998	4,729	4,574	4,568	4,344	4,386
Adults	2,341	2,838	2,907	2,901	2,730	2,771
Children	1,657	1,891	1,667	1,667	1,615	1,615
Library Programs	112	114	118	107	126	122
Program Attendance	1,526	1,985	1,487	1,393	1,433	1,466
Volunteer Hours	121	187	128	138	165	134
Registered Patrons	217	234	256	256	228	242
Hours Open Weekly	20	20	20	24	24	24

Library Hours: 28 per week

Monday - 2:00 to 7:00; Tuesday - 9:00 to 2:00; Wednesday – 2:00 to 6:00; Thursday – 2:00 to 7:00; Friday – 9:00 to 4:00; Saturday - 10:00 to noon. Closed Sunday. For more information, please call the library at 643-3116 or e-mail etna.library@hanovernh.org.

Staff: Barbara Prince, Librarian; Mary King, Library Assistant.

Fire Department

Mission Statement

The mission of the Hanover Fire Department is to protect life, property and the environment and to reduce pain and suffering encountered through fire, medical and environmental emergencies by providing education, prevention, suppression and medical services to the citizens and visitors of our community in a professional and fiscally responsible manner.

The Fire Department continues to stay active, responding to a host of situations and emergencies.

This past year we trained the employees of Hypertherm and Hanover Terrace Healthcare in the proper use of portable fire extinguishers.

Several department members attended professional development classes on topics of interest such as confined space rescue, physical fitness and fuel gas code updates. Several members also became CPR instructors.

In-service training was conducted each month with specific topics in both the fire and medical disciplines. Last fall we concentrated on rural water supply delivery with a future goal of reducing our ISO fire protection class in the rural areas of Town.

Three members of the department spent the past year attending paramedic class one day each week – they will all be certified soon.

The department purchased a new ice rescue sled through the generosity of Matt Marshall and his family.

We anticipate replacing the ambulance and the rescue truck in the summer of 2009.

Firefighter/EMT David Goodrich retired in July after 30 years of service and Captain Michael Clark retired the end of March after 34 years of service.

The Hanover Fire Department is a combination department, meaning that we have fulltime paid members and we have paid per call members, more commonly called volunteers. We are very short staffed with volunteers and would encourage anyone with an interest to serve the community to get in touch with us to explore opportunities with the department.

Fire Services

	<u>FY'07</u>	<u>FY'08</u>	<u>7/08 – 12/08</u>
Structure Fires	21	14	10
Vehicle Fires	3	7	1
Brush Fires	4	2	2
Trash/Dumpster	2	3	2

Spills or Leaks	14	39	3
Electrical Problems	50	49	38
Water Evacuations	9	13	5
Smoke Removal	6	4	1
Smoke Odor	12	22	7
Malicious False Alarms	11	9	4
Mutual Aid Provided	12	17	5
Alarm Malfunctions	110	93	56
Unintentional Alarms	294	289	155
Other*	82	91	97
Total	<u>630</u>	<u>652</u>	<u>386</u>

*Includes: Salvage, Police Assistance, Steam Leaks, Elevator Malfunctions, Service Calls, Rescue Calls and Extrication

Emergency Medical Services

	<u>FY'07</u>	<u>FY'08</u>	<u>7/08 – 12/08</u>
Hanover	792	715	381
Lyme	95	98	42
Norwich	136	124	70
Mutual Aid	68	51	38
Total	<u>1,091</u>	<u>988</u>	<u>531</u>

Full-time Staff: Roger Bradley, Fire Chief; Michael Clark, Michael Gilbert, Bertram Hennessy and Michael Hinsley, Fire Captains; Judy Stevens, Administrative Assistant; Larry Ackerman, Jared Cook, Robert Diehm, Christopher Doolan, Wayne Dunham, John Emerson, David Goodrich, Benjamin Lefebvre, Scott Letson, Jeremiah Linehan, Joshua Merriam, Robert Mousley, Jay Whitehair, Firefighter/EMTs; Brian Ellstein, Michael Hanchett, Richard Low, Jeremy Thibeault, Firefighter/Paramedics.

Part-time Staff: Jeryl Frankenfield, Fire Prevention Inspector

Call Firefighters: Richard Baughman, Julie Bean, Timothy Bent, Michael Costello, Glenn Elder, John Hochreiter, Geoffrey Holman, Shannon Kuehlwein, Troy Leatherman, David Pelton, Kenneth Pelton.



Mission:

Howe Library brings together people, resources and information to engage our minds and to strengthen connections to our community and the world.

2008 began with Joanne Blais, Public Services Librarian, moving to full-time employment after working part-time since 1992. Also in January, The Howe Library Corporation board of trustees voted to allocate funds for the development of our new web site and staff spent the first half of the year working with Cambium Group (St. Johnsbury, VT) on the design and architecture as well as loading content. This new website was unveiled in July and has been very well received by our users. At the same time we launched three online services: meeting room booking, museum pass booking, and online donating to The Howe Library Corporation.

The new museum pass program was created thanks to a generous donor. We now offer free or reduced cost passes to eight New England museums: Boston Children's Museum, Christa McAuliffe Planetarium, Currier Museum of Art, ECHO Lake Aquarium and Science Center, Eric Carle Museum of Picture Book Art, Mass MOCA, Museum of Fine Arts, and Vermont Institute of Natural Science.

Once again the Howe received a \$10,000 donation from the Sunup Foundation in memory of Joy Lange Boardman, a long-time library volunteer. These funds were designated for three Amazon Kindles (electronic book readers), American Film Institute's 100 Best Films on DVD, audio-visual shelving for the children's room, two special library programs, and staff professional development. The Kindles, which arrived in October, have proven to be an extremely popular service, with a very long wait list. Additional technology improvements include the purchase of two Mac laptops and a shared catalog with Dartmouth College. We owe a special thanks to the many wonderful Baker-Berry librarians for their hard work and expertise.

September again brought the return of many teens visiting after school as well as our new Library Assistant for Teen Services, Simon Brooks. Simon's eight hours per week are funded by a generous donor. Simon quickly developed many positive relationships with our teens and, with their help, created a Teen Advisory Board, a teen blog, and Wednesday afternoon events.

While the number of staff has remained relatively stable, library statistics continue to climb, particularly circulation and number of visitors. Detailed performance indicators are listed on the next page.

Staffing changes included the retirements of Cindy Varnum (26 years) and Polly Gould (27 years). Happily, neither one has really left the Howe -- Cindy continues to volunteer at the circulation desk and Polly continues as a substitute when we are short staffed. New hires

include Susan Shadford as public services librarian (16 hours per week) and Geraldine North as a circulation desk substitute (3 hours per week).

The year ended with a bang with two financial awards – a \$10,000 grant from the Donley Foundation for partial funding for our library assistant for teen services and a \$5,000 award (second place) from the Robert & Karin Finlay Foundation for increasing our membership 27% during the year. Twenty library staff participated in 15 outreach programs during the year and we are delighted to report that at the end of 2008 there were a total of 8,527 Howe Library cards in use. Do you have a Howe card?

Mary H. White, Library Director

Howe Library – a partnership of The Howe Library Corporation and the Town of Hanover
13 South Street Hanover, New Hampshire 03755 603.643.4120 www.howelibrary.org

Howe Library Performance Indicators: Fiscal Years 2005 – 2008

	<u>2005 - 06</u>	<u>2006-07</u>	<u>2007-08</u>
Items owned	73,239	74,200	75,439
Circulation (includes in-house)	251,601	274,817	282,214
Holds/reserves placed	9,536	11,518	11,890
Registered patrons	6,254	6,363	7,471
Resident patrons	4,664	4,614	4,567
Days open	329	329	336
Hours open, weekly average	58	58	58
Visitors, estimated	165,300	197,400	228,608
Reference questions	10,901	10,681	10,612
Interlibrary loan transactions	2,968	2,931	3,270
Library sponsored programs	492	499	518
Attendance/library programs	8,378	8,195	7,978
Public meeting room usage	285	557	561
Total meeting room usage	469	899	826
Volunteer hours	2,175	2,095	2,215
Electronic database usage	9,767	7,397	6,609
Howe website-pages accessed	208,882	239,168	237,802
Public computer use, in-house	37,492	56,183	58,740

Human Resources Department

Recruitment and Staffing: The Town of Hanover, as an employer of choice in the Upper Valley, received and processed 328 employment applications for 22 vacant positions, five newly created positions, one revised position and two internal promotions.

Labor Relations: The Town has three collective bargaining units. Employees of the Public Works Department are represented by the American Federation of State, County, and Municipal Employees (AFSCME), the Fire Department by the International Association of Fire Fighters (IAFF) and the Police Department is represented by the NEPBA Local 27, IUPA, AFL-CIO Hanover Police Union. AFSCME is currently under contract through 6/30/2011. The Town and the Police and Fire Bargaining units have not agreed on new contracts to date.

Benefits: All Town employees, union and non-union, participate in precisely the same broad-menu flexible benefits package, including health insurance, dental insurance, short and long term disability, life insurance, medical and dependent care reimbursement accounts and voluntary supplemental insurances. Other benefits such as vacation, sick, and personal leave are uniform for all employees throughout the Town. Town employees participate in the New Hampshire Retirement System and have the option to also participate in several supplemental retirement programs.

Health and Safety: The Joint Loss Management Committee meets to review Workers' Compensation claims and promotes health and wellness programs for Town employees. The Committee is committed to initiating and sponsoring wellness activities throughout the year that will continue to support the good medical experience that drives the Town medical insurance rates. The JLMC members are:

Co-Chairs: David Saturley
Bert Hennessey
Secretary: Gloria LaCasse

Employer Representatives & Employee Representatives:

Myra Johnson, Human Resources, Administration
Frank Austin, Facilities and Fleet Manager, Public Works Department
Bert Hennessey, Captain, Fire Department – Co-Chair
Sherry Colfer, Facilities Manager, Parks and Recreation
Robert Henry, Sr., Grounds Crew Leader, Public Works Department
Terry Jillson, Administrative Assistant, Water Department
Susan Love, Inventory Control/Data Entry, Public Works Department
Richard Scheuer, Wastewater Treatment Technician, Public Works Department
Darlene Cook, Assistant Town Clerk/Receptionist, Administration
Anne Schofield, Library Assistant II, Howe Library
David Saturley, Communications Officer, Police Department; Co-Chair

Training Programs: On-going training programs ensure that our employees maintain basic skills with educational updates to help them perform efficiently. Each year we focus on areas that need attention and schedule our programs accordingly. Besides programs sponsored by the Joint Loss Management Committee, workshops were provided by the Local Government Center.

Administrative Assistants Group: This group, with representatives from all departments, meets on an ad hoc basis to discuss various issues such as payroll procedures, educational opportunities, computer service, and ways to make the processes more efficient with fewer problems. This networking serves to forge stronger mutual support for all while solving many problems. The Town Administrative Assistants Group representatives are:

- Janice Grady – Howe Library
- Terry Jillson – Water Works Company
- Gloria LaCasse – Human Resources
- Elizabeth Rathburn – Police Department
- Beth Rivard – Planning and Zoning
- Betsy Smith – Public Works
- Judy Stevens – Fire Department

Charitable Activities: We are proud that our employees supported a variety of activities in 2008 that improved the quality of life in Hanover and the Upper Valley.

19 employees contributed \$5,688.00 to the Upper Valley United Way

At Christmas time, our employees supported a gift program through LISTEN by adopting a senior citizen and a family in need by filling their wish lists.

Staff: Myra Johnson, Director and Gloria LaCasse, Assistant.

Management Information Systems

The Management Information Systems (MIS) Department assists departments in selecting, implementing, and utilizing software solutions to improve government services. The MIS Department oversees the Town's wide area network and a standardized hardware replacement schedule, managing standard desktop components over a 4-year useful life. The Department is also responsible for negotiating and managing various networked copier contracts.

Staff: Corey Stevens, Director of MIS; Gerry Macy, Information Technology Assistant (part-time)

Parks and Recreation

Facilities: The Parks and Recreation Department is located in the Richard W. Black Recreation and Senior Center, which is located at 48 Lebanon Street. The RW Black Center, which is fully handicapped accessible, is open to the public Monday through Friday, 9 am through 6 pm, and Saturdays, 10 am – 6 pm. At other times the building may be accessed by reservation which may be made through the Facility Manager by calling 643-5315.

The RWBC is a 22,000 square foot, two story building, with a full basement. The first floor houses the Facility Manager's office, the Reception desk, the "Teen Lounge", the Director's Office and the Multi-Purpose Room & Kitchen. The Multi-Purpose Room offers an athletic-style gym with half court basketball and when combined with the Dining Room can be used for large functions. The Multi-Purpose Room also has a drop down theater projection screen and sound system. The rear portion of the first floor is designated as the Senior Center which offers an attractively designed living room/kitchen facility, a health screening area and crafts center. The Senior Center Coordinator's office is also in the Senior Center.

The second floor of the RWBC offers five Conference and Activity Rooms which can accommodate between 12 and 50. The Assistant Director and the After School Adventures Director have offices on the second floor. The Center is well equipped with tables, chairs, craft equipment, electronic equipment, presentation materials and a wide variety of athletic/recreation gear, including the birthday party favorite the blow-up Bouncy House.

Programs: The RW Black Center offers a variety of age specific programming for tots through adults. They include Super Playhouse, Kinder Play, Clay & Kids, French, Start Up Kids computer classes, Upper Valley Outdoor Adventures, a variety of drawing and hands-on art classes, Line Dancing, drop-in volleyball, yoga, Tai Chi, teen & adult dance classes, Babysitter Training, SAT Prep classes, watercolor and still life painting. This holiday season the Center again sponsored a Giving Tree, decorated by the Hanover Girl Troop 40526, which collected 21 gifts to be distributed to children at The Haven. We also held a Make & Take Gift Party for grades 1 – 5 and a Watercolor Exhibit from the adult watercolor class. There are several successful camps run by the Recreation Department which include Vacation Mini-Camps, Tween Camp, Camp Dragonfly, Camp Circle H, and Camp Quest.

After School Childcare Program: In 2007, due to low enrollment and the departure of the Director, the HOST program was put on hold. At the beginning of the 2007-2008 school year, representatives from the Town of Hanover, Howe Library, Richmond Middle School and the Hanover Recreation Department all met to work on a collaborative afterschool program for middle school students. From this committee's work the After School Adventures program was created for the 2008 – 2009 school year. This new program is open to 4th, 5th, and 6th graders and meets at the Richmond Middle School. Activities include weekly field trips and special events, arts & crafts, sports & games, ooey gooeey activities, science experiments, and student choice. The program meets Monday, Tuesday, Thursday, & Friday 3 pm to 6 pm and Wednesdays from 2 pm to 6 pm.

Special Activities: The Hanover Parks and Recreation Department once again offered a large number of varied special events throughout 2008. These events included: Pre-School Halloween Carnival, Halloween Movie Night, Halloween Haunted House, Annual Hanover Old Fashioned Fourth of July Celebration, Occom Pond Party, Muster Day, Easter Egg Hunt, Pajama Parties, National Girls and Women in Sports Day event, 6th Grade Barbeque, Outdoor Movie Nights, Freshmen/Sophomore Dances, Open Recreation Night, Mini-Vacation Camps, Dragonfly Summer Camp, Circle-H Camp, ‘Tween Camp, Camp Quest, 16th Annual 10K Turkey Trot, Make & Take Gift Night, Hanover Volunteer Ice Cream Social (in conjunction with other Town Departments), Occom Pond Party Kick-off Dinner, 34th Annual Hanover Basketball Invitational Tournament, and five additional themed dances for middle school aged students.

Participation Statistics:

<u>Season</u>	<u>Athletic</u>		<u>Non-Athletic</u>	
Spring '08	Youth – 350	Adult – 200	Youth – 123	Adult – 75
Summer '08	Youth – 149	Adult - n/a	Youth – 381	Adult – 17
Fall '08	Youth – 479	Adult – n/a	Youth – 65	Adult – 85
Winter '08-'09	Youth – 233	Adult – n/a	Youth – 101	Adult – 47

<u>Season</u>	<u>Activity</u>	<u>Ray K-5</u>	<u>Activity</u>	<u>RMS 6-8</u>
Spring '08	Gr. K-1 Farm Baseball	64	Gr. 7-8 Boys Baseball	34
	Gr. 2-3 C Minor Baseball	23	Gr. 6-8 Girls Softball	43
	Gr. 3-5 Girls Softball	10	Gr. 6-8 Girls Lacrosse	56
	Gr. 4-5 Lacrosse	16	Gr. 6-8 Boys Lacrosse	68
				Gr. 6-8 Co-Ed Track
Summer '08	Soccer Camp – 114			
Fall '08	K Soccer	35		
	Gr. 1-5 Soccer	187	Gr. 6-8 Soccer	103
	Gr. 4-5 Football	37	Gr. 6-8 Football	63
	Gr. 5 Field Hockey	27	Gr. 6-8 Field Hockey	15
	Gr. 2-3 Flag Football	29	Gr. 6-8 Volleyball	18
Winter '08-'09	Gr. K-5 Basketball	106	Gr. 6-8 Basketball	77
			TSI Basketball	10

Website: The Town of Hanover Recreation Department has a very in-depth website which continuously keeps the community in the loop regarding special events and programs offered. Directions to games, schedules, brochures, and specifics on various events can be found at <http://www.hanovernh.org/parks&recreation>.

Usage of the RW Black Center continues to grow. During the period July 1, 2007 through June 30, 2008, 3,207 clients reserved space in the Center for a total of 7,931 reserved hours. From July 1, 2008 until the end of the year, December 31, 2008, 1,478 groups reserved

space in the Center. These figures included a variety of users such as the Hanover Boy Scouts, Hanover Cub Scouts, Hanover Girl Scouts, League of Women's Voters, Hanover Lion's Club, Institute for Lifelong Education at Dartmouth, Hanover Blue Wave Tae Kwon Do, Norwich Bridge Club, Upper Valley Dance Club, Youth In Action, Outreach House, Middle Eastern Dance Classes, Pilates, the American Red Cross Blood Drive, The Princeton Review, Lifeline Health Screening, Christ Redeemer Church and Hanover Church of God as well as a variety of Hanover High School clubs and teams. One of the biggest draws to the Center continues to be those families renting the Multi-Purpose Room and our Bouncy House for birthday parties. In the year ending June 30, 2008, 179 parties had reserved the Bouncy House and Multi-Purpose Room. In the period July 1, 2008 through December 31, 2008, 76 Bouncy House parties were held at the Center.

Staff: Henry "Hank" Tenney, Director; Liz Burdette, Assistant Director ; Gail Schaal, Senior Center Coordinator; Jeanne Vieten, Receptionist; Jessica Eakin, Youth-In-Action; Sherry Colfer, Facility Manager; John Wilmot, Building Maintenance, Nicole Leonard, After School Adventure's Program Director.

Planning and Zoning Department

The Planning and Zoning Department serves the Planning Board, the Zoning Board of Adjustment, the Conservation Commission, the Building Code Advisory Committee, and the Affordable Housing Commission. It is responsible for planning for the Town's future in such areas as land-use, economic development, housing policy, transportation, natural resource protection, and maintenance and enhancement of Hanover's special character and quality of life as identified in the Town's 2003 Master Plan. It is also responsible for zoning administration and enforcement, conservation administration, and building inspections and code enforcement.

Staff: Planning and Zoning Director Jonathan Edwards, Senior Planner Vicki Smith, Zoning Administrator Judith Brotman, Building Inspector Ryan Borkowski, Assistant Building Inspector Jeffrey Andrews, Administrative Assistant Beth Rivard, Planning and Zoning Clerk Debbi Franklin, and Recording Secretary Denise Shibles.

Police Department

The men and women of the Hanover Police Department's mission is to "provide professional and compassionate police service through partnerships that build trust, reduce crime, create a safe environment and enhance the quality of life in our community. To fulfill this mission we will have an uncompromising insistence on quality people who believe in the following core values: Integrity, Respect, Fairness, and Excellence." The Police Department includes the following divisions: Administration, Patrol, Investigation, Communications, and Parking.



Officers: Mark Butler, Rick Paulsen, Daniel Fowler, III, and Al Patterson

Patrol and Detective Divisions: Finally, after many years of struggling, we were able to achieve full staffing in the patrol division. Three young talented officers who were already fully certified chose Hanover to continue their careers in law enforcement. As soon as they were acquainted with the town and our patrol procedures, we immediately instituted a couple of programs that have proved useful in the past.

The first was staffing the Traffic Enforcement assignment. This arrangement allows an officer to dedicate his or her time strictly on motor vehicle violations where different neighborhoods could be selected for directed patrols to address such problems as speeding and cut-through truck traffic. Filling this position gives us the capability of providing consistent enforcement to the point that the motoring public tailors their driving habits to the expectation that they may encounter an officer patrolling a roadway that had traditionally not received enforcement attention in the past.

The other program we immediately restarted was assigning an officer from patrol into the detective division. This allows an officer to expand their knowledge in criminal investigations and to become more adept at interviews and interrogations, the preparation of arrest and search warrants, and the collection of forensic evidence. Under the guidance of Captain Moran, who has just completed his 20th year with the department, and the able assistance of Detective Eric Bates, Officer Mathew Ufford was chosen.

2008 was the scheduled year to replace most of our rolling stock where four of the five patrol vehicles and the two administrative cars were bought through our capital reserve program. At the time of the expected purchases, gas prices had reached an all time high where hybrid cars seemed to make the most sense cost-wise, while also addressing the climate issue. Although more expensive than the traditional Ford product, the department chose the Toyota Camry as having the necessary space needs while at the same time promising a 50% increase in miles per gallon. So far the mileage expectations have proved to come true. The patrol vehicles were also outfitted with state-of-the-art video recording equipment. They replaced the aging video tape format with the digital platform. Positive results were immediate where we no longer had to experience the problems associated with

aging video tapes and the storage of said tapes. All recordings are downloaded to a central server at the police department and can be called up and rerecorded for prosecution and teaching needs.

We have been able to continue our participation in the Central New Hampshire Special Operations Unit. Sgt. Brad Sargent has been promoted to assistant Team Commander; Officer Paulsen remains in the tactical unit; Dispatcher Goodwin handles communications at an event, and Captain Moran is one of the negotiators. By participating we are able to bring in a whole range of resources that we wouldn't be able to provide on our own should the need arise to cover anything from a hostage situation to the search for a missing child.

The Detectives assisted the Patrol Division and solely handled a multitude of investigations. Their cases spanned the spectrum of the NH Criminal Code, to include theft/shoplifting, burglary, sexual assault, computer fraud/ID Theft, juvenile offenses and liquor law violations. Several large scale investigations required most of the division's resources. Some of these included:

- The case of a former high ranking official at one of the graduate schools who was suspected of felonious Theft by Deception. The investigation required a number of interviews and the compilation of a huge volume of materials supporting a prosecution in the Grafton County Superior Court.
- The case of a Dartmouth College student suspected of defrauding grant and work-study programs where it was ultimately discovered that he even forged his secondary school transcript in order to assure his admission to Dartmouth. This matter was investigated in conjunction with the US Department of Education and US Attorney's Office in Concord, NH and was referred to them for federal prosecution.
- The case of a young woman who filed a complaint that she had been abducted and raped in a motor vehicle. An extensive investigation determined that the complaint was bogus. The case against her was prosecuted in the Lebanon District Court for the crime of False Report to Law Enforcement.
- The case of a former employee of the Dartmouth College suspected of stealing computer equipment from the school. An investigation found that he had acquired a large number of computer monitors, laptops, and other computer related items from Dartmouth College without permission, and over time, sold them at a profit to himself using the services of EBay for a majority of the transactions. The matter was referred to the Grafton County Attorney's Office for prosecution.
- The case of a Dartmouth College student accused of Aggravated Felonious Sexual Assault on an acquaintance. The complaint, received in October 2007, was investigated into 2008. He was subsequently indicted and ultimately entered into a plea agreement in the Grafton County Superior Court.
- The case of a local carpenter suspected of involvement in a number of area burglaries. A joint investigation by the Hanover, Enfield, Lebanon, and New London Police resulted in charges against this individual and several of his accomplices. The matter was referred to the Grafton County Attorney's Office for prosecution.

Criminal Activity:

	2004	2005	2006	2007	2008	07-08 % Change
Patrol Division Statistics						
Murder	0	0	1	0	0	0%
Sexual Assault	11	11	2	11	7	-36%
Robbery	0	0	0	0	1	100%
Burglary	23	6	18	14	11	-21%
Theft	75	197	215	168	199	18%
Motor Vehicle Theft	3	2	2	4	2	-50%
Arson	1	0	0	0	0	0.0%
UCR Stolen	108,960	98,565	191,611	161,482	201,448	25%
UCR Recovered	19,322	19,259	57,647	47,048	28,339	-40%
Recovery Ratio	18%	20%	30%	29%	14%	
Assault	30	32	33	40	30	-25%
Forgery	4	13	4	3	6	100%
Fraud	13	32	31	41	40	-2%
Vandalism	76	59	67	74	54	-27%
Possession of Stolen Property	2	4	2	0	1	100%
Indecent Exposure	7	1	0	6	1	-83%
Drug Violations	49	47	49	41	55	34%
DUI	42	27	25	36	17	-53%
Liquor Violations	182	124	169	107	149	39%
Intoxication (PC)	86	74	59	30	27	-10%
Disorderly Conduct	11	12	18	26	17	-35%
Harassment	0	6	5	4	7	75%
Domestic Disturbances		22	8	9	5	-44%
Facilitate an Underage Drinking Party	0	5	4	2	3	-50.0%
Open Container-Public	8	3	0	1	1	0%
Tobacco Violations	5	4	8	3	7	133%
Land Violations (Zoning)	0	6	5	0	0	0%
MV Unlocks	562	563	731	460	673	46%
Detentions-Adult	346	227	180	110	145	32%
Total Arrests All Categories	530	459	459	347	396	14%
Accidents - Total	214	258	211	262	244	-7%
Accidents-Fatalities	0	2	0	0	0	0%
Accidents-Injury	35	44	20	22	28	27%
Accidents-Pedestrian	0	4	3	4	3	-25%
Accidents-Hit and Run	72	61	50	90	78	-13%
Accidents-Bicycle	4	2	3	2	5	150%
Accidents-Reportable	150	192	142	170	162	-5%
Total MV Stops	2,938	4,011	4,298	3,292	4,035	23%
MV Citations	327	490	478	358	365	2%
Speeding	116	264	238	184	169	-8%
Towed Vehicles	97	213	139	79	95	%
Patrol Mileage	167,939	169,969	170,957	174,370	178,896	3%
Patrol Fuel	13,006	14,320	14,149	13,434	14,296	6%

Communications Division: The Dispatch Center consists of the division's supervisor and seven (7) full time dispatchers. Three part-time employees also supplement the Center. The current staffing level was deemed necessary to adequately provide round-the-clock

coverage to the other ten New Hampshire and seven Vermont towns that contract with the Town of Hanover for this service.

The Dispatch Center welcomed the Town of Cornish Fire and Rescue services to their customer base this year. Through a grant from the State of NH Homeland Security, we were able to secure almost \$ 50,000 of radio equipment to install a new repeater site on Green Mountain in Claremont to provide service to Cornish and to improve service to the Town of Plainfield NH, an existing dispatch customer.

The Dispatch Center continues to seek grant funding opportunities to continue to update its aging radio infrastructure. Motorola estimates it will cost almost \$ 2.1 million dollars to replace the current radio system with a more modern system providing adequate coverage to our area. At the time of this writing, we have been unsuccessful in three attempts to seek funding.

The Communications Division's telephone system installation and installation of its fiber optic network remained stalled for the entire 2007 – 2008 budget year. At the time of this writing, however, the fiber optic network has been completed and the majority of the new town wide telephone system has been installed. We are just beginning to realize the benefits of better productivity and cost savings from this venture.

Our goal for 2009 – 2010 is to replace the dispatch center's video surveillance system that failed in July of 2008. Due to our maintaining a service contract on this piece of equipment, we were able to procure a "loaner" system to keep us going for an additional year. Our hope is to procure an expandable system that will allow us to not only monitor cameras at the public safety complex, but replace the parking garage video in the future by adding onto the police system.

Dispatch Division Statistics	2004	2005	2006	2007	2008	%Change 07-08
Total Incidents	20,318	22,140	37,232	40,471	42,674	5.4%
Hanover Incidents	12,255	13,345	16,616	20,365	22,641	11.2%
All Incoming Calls	73,566	74,587	98,224	87,032		%
Handled by Dispatcher	55,718	56,631	77,114	70,239		%
Calls Transferred	17,848	17,956	21,110	16,792		%
911 Calls	2,305	2,111	3,487	3,267	3,124	-4.4%
7 am-3 pm Calls	28,861	29,916	36,857	39,577		%
3 pm-11 pm Calls	21,504	21,728	30,003	27,896		%
11 pm-7 am Calls	5,353	5,356	8,906	8,419		%
SPOTS-Dispatch	107,208	128,248	307,059	300,573	293,582	-2.3%
SPOTS-Mobile Data	99,486	97,156	134,073	153,490	180,874	17.8%
Police Calls-All Depts.	18,067	20,523	35,286	38,004	70,180	5.7%
Fire Calls-All Departments	2,738	3,778	3,533	3,254	3,114	-4.3%
Ambulance Calls-All Depts.	2,383	1,204	3,262	3,144	3,023	-3.8%
Fast Squad-All Depts.	816	579	915	727	772	6.2%
Public Works-All Depts.	293	495	765	715	788	10.2%
Bank Alarms	54	57	88	83	138	66.3%
All Other Alarms	480	623	847	831	778	-6.4%

Parking Operations: Staff of the Police Department and Parking Enforcement Division writes improper parking notices for violations of the Hanover parking ordinance, to include expired meters, parking in handicap zones without a permit, parking in prohibited areas and for parking on streets and lots after midnight during the winter.

Parking enforcement offices are located in Town Hall on the second floor, where staff accepts payments, answers questions and processes ticket payments through the use of their computer based violation tracking system. Parking accepts payments in several forms, to include cash, check and credit card. Credit card acceptance was instituted in 2007. Since that time, credit card transactions to pay for parking violations have reached 15% of total revenue in that area.

Revenue generated through parking related activities flows into a separate Parking Fund that is overseen by the Parking & Transportation Board and the Board of Selectmen. Funds are used to support on-street and parking facility operations, maintenance of parking areas, the Advance Transit shuttle service for commuters and future improvements to the parking system.

There are over 500 parking meters in Hanover, mostly offering two or three hour parking to customers and visitors of the Central Business District. Downtown employees can park in a large long-term metered lot (Marshall Lot) conveniently located on Maple Street, in one of eighty long-term non-metered public permit spaces situated on the periphery of the Business District or for free in Thompson Arena. Related permits are available at the parking office in Town Hall.

In the fall of 2008 the entrance to the Marshall Lot was reconstructed to make the area more esthetically pleasing and safer for pedestrians. As part of the project, Hanover's first multi-space pay & display parking meter, which was originally installed in 1999, was replaced with a new unit. Since 1999, multi-space parking meters have been installed in an additional three other business district parking lots.

Parking operations also manages parking in the 289 space facility at 7 Lebanon Street, where both short-term and long-term parking is available for customers. The facility is open 24/7, with cashiers on duty between 7:00am and 9:00pm everyday, but Sunday. A validation program is in effect where merchants may purchase 1-hour free stickers at the parking office to then distribute to their customers that park in the facility. The covered sections of the facility are a good option for overnight parking during the winter parking ban. The parking ban is in effect November 15 through April 30 each year, between the hours of 12:01am – 7:00am.

Parking Division Statistics	2007-08					%Change
	2004	2005	2006	2007	2008	
Total Tickets	29,728	26,416	28,307	26,498	27,053	2.1
Handicap	56	42	47	64	35	-45.3
Loading - Bus	22	13	11	17	7	-58.8
Left Wheels to Curb	225	98	119	88	104	18.2
Expired Meter	26,026	22,700	24,243	22,665	23957	5.7
Winter/Summer Parking Ban	1,002	1,381	1,383	1,651	938	-43.2
2-Hour Zone	16	43	50	38	7	-81.6
Improper Parking	166	100	100	153	151	-1.3
Meter Feeding	119	180	241	219	261	19.2

2&3 Expired Meter Violation	626	442	508	314	463	47.5
Prohibited Zone	937	675	665	535	515	-3.7
Towing Charge	5	29	6	19	17	-10.5
No Town Permit	491	677	862	685	569	-16.9
Court Actions	12	17	11	13	5	-61.5
Tickets Issued by Parking	26,026	26,416	26,479	24,219	25,766	6.4
Tickets Issued by Police	3,702	1,800	1,828	1,946	1,287	-33.9
Ticket Voids	1,552	1,709	2,441	2,573	2,702	5
Meter Revenue	436,971	408,807	402,161	393,962	367,957	-6.6
Fine Revenue	413,282	361,940	388,221	377,251	412,934	9.5
SPOTS Look-ups	21,866	25,915	24,275	N/A	N/A	N/A
Immobilization Warnings	139	171	64	36	405	1025
Vehicles Booted	17	29	24	14	57	307.1

Hanover Juvenile Diversion: Hanover Juvenile Diversion has been administered by the Hanover Police Department since 1977. The current committee has 10 volunteer members from the communities of Etna, Hanover, Lyme and Norwich. In addition, there are 8 medical student volunteers (SET mentors). Diversion is the alternative to a court proceeding for first time juvenile offenders who qualify and are referred to the diversion committee by Hanover police officers or from the Lebanon District Court. The Hanover Juvenile Diversion Committee meets twice a month.

In 2007, Hanover Juvenile Diversion continued the use of an expanded process for all juveniles arrested on alcohol and/or marijuana charges. Teens going through Juvenile Alcohol and Marijuana Diversion are now required to have a professional assessment by a licensed Substance Abuse Counselor. The counselor's recommendations are then incorporated into the diversion contract by the committee. Recommendations may include individual or family counseling, drug screening, mentoring with a Dartmouth Medical Student and meaningful community service.

In February 2008, the Hanover Juvenile Diversion began to be administered through Valley Court Diversion, a non-profit agency covering both New Hampshire and Vermont in the Upper Valley. The basis of this decision was to gain the tracking of offenders as they come through the respective programs in the jurisdiction where they offended thus eliminating repeat offenders receiving duplicated services; and the offering of programs currently not available to the program such as Alcohol or Marijuana Safety Classes. Also, a licensed social worker from Valley Court Diversion attends all Hanover committee meetings.

Diversion Statistics for 2008:

Diversion In-takes for Alcohol and/or Marijuana Offenses	15
Diversion In-takes for Other Offenses	1
<u>Total Diversion In-takes for 2008</u>	<u>16</u>
Failure to Complete Diversion, Referred to Court	0

In 2007 and 2008, a combined total of 38 teenagers went through the diversion process in Hanover. To date, there have been 3 repeat offenders arrested for a second offense giving a recidivism rate of 8% for the past two years.

This year's diversion clients made financial restitution and wrote letters of apology when appropriate. They contributed over 400 community service hours. These volunteer hours were done at local non-profit placements such as the Hanover Improvement Society, Howe Library, Norwich Library, Black Community Center, Chamber of Commerce, Hanover Terrace, Kendal and Dartmouth Facilities.

The majority of the \$400 Juvenile Diversion fee is now paid to Valley Court Diversion for the administrative services and the professional assessment done by the licensed Substance Abuse Counselor at their office. The remaining amount of \$50 for each Juvenile Diversion fee contributes towards a fund that is available for the prevention of under-age drinking. For example, diversion fees are the funding sponsor for the underage drinking prevention phone line called Project Monitor (643-PARTY). Project Monitor is a community net-working tool for students, parents and community members.

Adult Diversion: The Adult Diversion program is for individuals in the 18, 19 and 20 year-old range who are first time offenders of the State of New Hampshire's underage liquor law violations. A person's participation in the program is dependent on the officer's recommendation for the individual to attend the program.

In 2008, 77 people attended Diversion, out of which 19 were not Dartmouth students.

When a young adult is charged with an alcohol related violation and if they are recommended for attendance in the Adult Diversion program versus appearing in court, they contact the Diversion Program Coordinator at the Hanover Police Department to fill out the required paperwork. They are then scheduled to meet on a Saturday with a group of their peers and a Licensed Alcohol Drug Abuse Counselor to discuss issues surrounding alcohol use, abuse and other risky behavior. The person will then have a one-on-one follow up session with the counselor a few days later to get an individual assessment as to their risk level with alcohol and other behaviors that may be concerning. There have been an increasing number of students that have attended the program after requiring transport to the hospital due to their alcohol abuse.

The fee for the program is set at \$400 per person which covers the cost of the Counselor and other materials required for the program. The amount of revenue collected for 2008 was \$27,172 and the expenditure was \$14,553. As anticipated, there was a drop in the number of students arrested for alcohol related offenses which resulted in a decrease in revenue for the program. For FY 09-10 we are anticipating that we will have close to the same number of attendees as last year. The expenditure of \$18,000 (level-funded) is to cover the psychologist who runs approximately two sessions per month at \$75 per hour. The first session is 7 hours and the follow-up one-on-one session is approximately half an hour per student.

The benefit for violators to take Diversion versus going to Court is that they will not have a record and they will receive enhanced education on the effects of alcohol and other risk behaviors in order for them to make safer choices in the future.

Service Notes: In 2008 we saw two retirements: Officer John Kapusta retired with almost 20 years of service to the Town of Hanover and Part-time Special Police Officer Albert 'Bert' Leonard called it quits after 23 years.

Finally, Scott McDonald, our genuine “people” person who personified the word “gentle” in gentlemen, passed away suddenly this past September. For almost 5 years Scott was the person who always greeted you with a smile as you exited the parking garage. His giant sense of humor will surely be missed by all.

Full Time Staff at year end: Chief Nicholas J. Giaccone, Jr.; Captain Frank Moran; Lieutenant Michael Evans; Lieutenant Patrick O’Neill; Detective Eric Bates; Sergeants: Daniel Gillis, Bradford Sargent and David Luther; Patrol Officers: Steven Read, Jeffrey Fleury, Shannon Kuehlwein, Alan Patterson, Jeffrey Ballard, Richard Paulsen, Rolf Schemmel; Matthew Ufford, Mark Butler, Ryan Kennett, Josh Lee, and Daniel Fowler, III; Administrative Assistant Elizabeth Rathburn; Records Coordinator Sheryl Tallman; Communications Coordinator E. Douglas Hackett; Dispatchers: Lisa Camarra, Randy Wagoner, David Saturley, Tim Goodwin, Fred Cummings, Kevin Lahaye, and Dianne Dufresne; Parking Enforcement Technicians: Mark Caruso, Christopher McEwen; Parking Secretary Adriane Coutermarsh; and Parking Control/Facility Supervisor Marisela Platt.

Public Works Department

The Public Works Department is comprised of eight (8) operating divisions: Administration, Buildings, Grounds, Highway, Fleet Maintenance, Sewer Line Maintenance, Water Distribution and Treatment & Water Reclamation. The Department continues to provide staff and operate the Hanover Water Works Company through a contract.

Administration Division: The Administration Division provides long range planning and oversees the day-to-day operation of the Department. During 2008 the Administrative Division continued to oversee all Public Works Divisions and the Hanover Water Works Company, provided reviews and site utility inspections for Planning & Zoning as well as overseeing the improvements to the Wastewater Treatment Facility:

- The staff finished the reconstruction of the storm damaged Reservoir Road in the early fall and reopened the road with little fanfare. Work on Reservoir Road was interrupted in August by a storm which caused over \$50,000 of damage on Goss, Tunis and Goose Pond Roads. However, there was no damage to Reservoir Road due to the construction methods, and roadway design.
- Fuel and material prices continue to disproportionately impact highway operations due to the focus of oil intensive activities. The Town has seen the pricing of de-icing, paving and fuel double while keeping the budget within CPI increases. With fuel related or affected activities accounting for almost 53% of the highway budget, we have restructured paving programs, equipment purchases, material usage and maintenance standards in an effort to constrain cost while maintaining the community’s expected levels of service. A major portion of administrative and engineering efforts will be focused on this task in the coming years.
- Improvements in the waste water system continue. The construction of a third secondary clarifier was completed in the late summer eliminating the hydraulically

overloaded secondary treatment system. Planning began for the third phase of facility work which is targeted at the replacement of existing equipment, improving reliability, increasing emergency efficiency and reducing the community's carbon foot print.

- With site development erosion issues, the Public Works Department has been tapped to assist in developing stricter construction and development standards to protect surrounding properties during and after construction. The Department continues to devote over 1,000 hours of staff engineering time providing reviews of site plan and subdivision applications and site inspections.

Administrative Staff: Peter Kulbacki, P.E., Director; Michael Chase, Operations Manager; Don Ware, P.E., Utility Engineer; Betsy Smith, Administrative Assistant; Susan Love, Data Specialist; Terry Jillson, Water Company dedicated Administrative Assistant.

Buildings Division: The Buildings Division is responsible for the maintenance, custodial services and facilities management for all Town owned buildings. These buildings include: the Municipal Building located at 41 South Main Street; the RW Black Recreation and Senior Center located at 48 Lebanon Street; the Public Safety Building (which houses both the Police and Fire Department) located at 46 and 48 Lyme Road respectively; the Howe Library located at 13 South Street; the Etna Library and the Etna Fire House located in Etna, the Water Reclamation Facility (formerly known as the Waste Water Treatment Facility) located at Pine Knolls Drive; the Summer Park Subsidized Housing Units (3 units) located at 42 Lebanon Street, the Parking Garage located off from Lebanon Street; and the Public Works Facility located on Route 120. Significant accomplishments during 2007 included:

- Energy audits were performed at the Summer Park Buildings, resulting in upgrades to new energy rated windows, insulation and siding, and new exterior doors.
- New energy efficient windows were installed throughout the Municipal Building.
- New insulated garage doors were installed at both the Public Works and Fire Department Buildings.
- New flooring at both the Police Department and the RW Black Building.
- Installation of a new variable drive system on the HVAC system at the Police Department to reduce energy usage.

Buildings Division Staff: Frank Austin, Facilities and Fleet Manager; Steve Driscoll, Building Maintenance Technician; Wayne Pickarski, Head Custodian; Neal Augustyn, Custodian; Mark Curulla, Custodian.

Grounds Division: New trees were planted in the north end of town including near the Co-op Community Store and in the Dartmouth campus area. These trees replaced elms that were removed many years ago. Maple tree replacements continued in the Woodmore and Brook Road developments. Seven new cultivars were added to the Pine Knolls arboretum.

Extensive tree inspections were made to the mature street elms in the campus area. Hazardous tree assessment is an ongoing effort. The large elm in front of Wilson Hall was removed due to elm disease and structural concerns. Pervious pavers were installed behind the Gordon Dewitt elm on the green in an attempt at root zone enhancement.

City garden improvements were completed at the Howe library, and soil rejuvenation took place in the traffic intersection gardens. Fall planting of several thousand tulips in key gardens was accomplished.

The Etna Cemetery fence was refurbished by an Eagle Boy Scout. Old monuments were repaired in several cemeteries, including Dartmouth, Hanover Center and Etna. There are many more to do. Cemetery markers were raised and made more visible in the Pine Knolls Cemetery. Tree pruning and removal occurred in block 10A of Pine Knolls Cemetery. This is in preparation for addition of an area for the option of environmentally friendly interments.

The Sachem recreation playing fields received an early insect treatment for turf grubs and new trees were planted near the Grasse Road ball field.

Grounds Division Staff: William Desch, Urban Forester/Grounds Superintendent; Brian Smith, Arborist; Bob Henry, Sr., Grounds Crew Leader

Highway Division: The Highway Division is responsible for the infrastructure of the Town of Hanover. It is our mission to not only maintain the roads, sidewalks, parking lots and drainage systems, but to improve them as well. During the winter season the highway personnel accept the challenge of getting everybody to his or her destination safely and back again. Summertime is a very busy season making improvements to the infrastructure such as, but not limited to, pavement overlays (67 miles), upgrading of our gravel roads (33 miles), culvert & drainage upgrades, sidewalk reconstruction, special projects as assigned and ongoing right-of-way maintenance.

Accomplishments for 2008-2009:

- Town forces finished the rebuilding of Reservoir Road. The road has been closed since the 2005 flash flood. The plan was to make it a safer road to travel without impacting the natural beauty of the road. With three new box culverts installed along with several new culverts, the road will be able to sustain a greater amount of storm run-off.
- The road surface reclaiming program was in full swing during 2008. A section of Trescott Road was done in an area that was prone to extreme heaving in the winter time. The reclaiming process consists of grinding the old asphalt surface to a depth of twelve inches and adding six inches of new gravel. This will give the road a new sub-base of eighteen inches. Chloride is then applied and Town crews start grading/compacting the new sub-base. Because our grader is equipped with a computer system that controls the slope of the road, many man-hours were saved in engineering layout. A new asphalt surface consisting of a two inch base and a one inch wear course is then put down increasing the asphalt life of the road from five years to ten years.
- Our culvert location and replacement program saw the replacement of approximately two-hundred feet of failed culvert.
- The shim/overlay program placed 5,761 tons of asphalt on our development roads and neighborhood streets. This should keep these streets and roads in good shape until the next cycle in 12 years.

- New traffic lights were installed at the main and west Wheelock intersection. This included new tip downs for the sidewalks.
- Town crews painted all road markings consisting of 39.5 miles of double yellow line, 75 miles of fog line, 3,984 feet of crosswalk, 79 yield symbols, 81 pedestrian symbols, 2,400 feet of stop bars and all parking areas in town.
- In July the town staff repaired heavy washouts on many of our out-of-town dirt roads.

Breakdown of Highway Labor Hours:

Description	Reg Time	% of Total Reg Time	Overtime	% of Overtime
Administration	451.25	1.80%	67.35	1.22%
Consulting	2.00	0.01%	0.00	0.00%
Education	177.00	0.70%	2.00	0.04%
Vacation/Personal	1741.00	6.93%	3.00	0.05%
Sick	1456.75	5.80%	0.00	0.00%
Project Inspection	298.00	1.19%	107.00	1.94%
Research	387.75	1.54%	16.00	0.29%
Safety Improvements	4.00	0.02%	0.00	0.00%
Servicing Dept Equipment	1014.25	4.04%	44.50	0.81%
Not Working	3.00	0.01%	0.00	0.00%
Holiday	1184.00	4.71%	0.00	0.00%
Workers Comp Time	12.00	0.05%	0.00	0.00%
Bereavement Leave	36.00	0.14%	0.00	0.00%
Comp Time	32.00	0.13%	0.00	0.00%
Meeting	220.50	0.88%	0.00	0.00%
Cutting/Chipping	480.50	1.91%	1.00	0.02%
General Cleanup	271.00	1.08%	0.00	0.00%
Grading Roads	940.50	3.74%	7.25	0.13%
Guard Rail Work	21.00	0.08%	0.00	0.00%
Hauling Gravel	93.00	0.37%	0.00	0.00%
Hauling Misc. Material	128.50	0.51%	0.50	0.01%
Mowing/Trimming	308.00	1.23%	0.00	0.00%
Paved Road Repair	457.00	1.82%	2.00	0.04%
Gravel Road Repair	437.00	1.74%	0.00	0.00%
ROW Shoulder Work	507.00	2.02%	0.00	0.00%
Install Repair Replace Signs	247.00	0.98%	1.00	0.02%
Storm Cleanup	354.50	1.41%	64.25	1.17%
Traffic Control	60.50	0.24%	30.00	0.54%
Prep For Paving	12.00	0.05%	0.00	0.00%
Sidewalk Work	104.00	0.41%	5.00	0.09%
Road Reconstruction	108.00	0.43%	1.00	0.02%
Curb Work	2.00	0.01%	0.00	0.00%
Sweeping Street/Sidewalks	477.00	1.90%	106.50	1.93%

Emergency Call	0.00	0.00%	75.00	1.36%
Miscellaneous	52.00	0.21%	0.00	0.00%
Pavement Markings	548.00	2.18%	128.25	2.33%
Parking Lots (Summer Maint.)	11.00	0.04%	60.00	1.09%
Sweep Parking Garage	6.00	0.02%	73.00	1.33%
Leaf Blowing	153.00	0.61%	0.00	0.00%
Roadside Garbage	2.50	0.01%	0.00	0.00%
Long Line Painting	54.00	0.21%	32.00	0.58%
Pushing Snow Back	130.00	0.52%	0.00	0.00%
Cutting Ice	81.50	0.32%	0.00	0.00%
Hauling Winter Sand	247.00	0.98%	0.00	0.00%
Hauling Gravel/Mud Season	156.00	0.62%	0.00	0.00%
Plowing Operations	713.50	2.84%	992.25	18.02%
Sanding/Salting	1316.25	5.24%	1275.50	23.17%
Snow Removal Operations	473.50	1.88%	1104.50	20.06%
Parking Lots (Winter Maint.)	183.25	0.73%	586.50	10.65%
Sidewalk Winter Operations	322.50	1.28%	249.25	4.53%
Bridge Repair	2.00	0.01%	1.00	0.02%
Culvert Installation	594.00	2.36%	0.00	0.00%
Check/Clean Drainage	370.25	1.47%	42.50	0.77%
Clean Catch Basins	113.50	0.45%	0.00	0.00%
Storm Damage	37.00	0.15%	4.00	0.07%
Thawing Culverts	15.00	0.06%	0.00	0.00%
Ditching	493.50	1.96%	104.50	1.90%
Manhole Repairs	24.00	0.10%	0.00	0.00%
Catch Basin Rehab	714.50	2.84%	0.00	0.00%
Storm Drainage	42.00	0.17%	0.00	0.00%
Manhole Raising	42.50	0.17%	0.00	0.00%
Mapping Sewer Line	9.00	0.04%	0.00	0.00%
ROW Maintenance	3.00	0.01%	0.00	0.00%
Sewer Line Flushing	179.00	0.71%	1.00	0.02%
Sewer Line Inspection	6.00	0.02%	0.00	0.00%
Sewer Line Locating	4.00	0.02%	0.00	0.00%
Sewer Line Maintenance	12.00	0.05%	0.00	0.00%
Sewer Line Roding	4.00	0.02%	0.00	0.00%
Sewer Line Repair	26.00	0.10%	0.00	0.00%
Root Cutting	43.00	0.17%	0.00	0.00%
Bacterial Application	10.00	0.04%	0.00	0.00%
Elections	6.00	0.02%	2.00	0.04%
Street Festival	5.00	0.02%	15.75	0.29%
Shrine Game/Parade	0.00	0.00%	29.00	0.53%
Tree Recycling	0.00	0.00%	5.25	0.10%
Green Up Day	25.00	0.10%	5.00	0.09%
Campion Rink Pl	11.00	0.04%	0.00	0.00%
Chamber Of Commerce/Misc.	5.00	0.02%	0.00	0.00%

Asphalt Recycling	308.50	1.23%	0.00	0.00%
Municipal Office Remodel	2.00	0.01%	0.00	0.00%
Traffic Calming	128.50	0.51%	0.00	0.00%
Conservation Commission Misc	6.00	0.02%	0.00	0.00%
Boat Landing	6.00	0.02%	0.00	0.00%
South Roundabout	3.00	0.01%	0.00	0.00%
Special Events	7.00	0.03%	6.00	0.11%
Lebanon St./S. Main Traffic Lights	50.00	0.20%	30.00	0.54%
Hanover Center Reclaim	113.00	0.45%	3.50	0.06%
Grant Rd. Rebuild	374.00	1.49%	6.00	0.11%
Reservoir Road Rebuild	1948.00	7.75%	4.50	0.08%
Gile Tract Maintenance Yard	173.50	0.69%	0.00	0.00%
Main And Wheelock Traffic Lights	89.00	0.35%	154.00	2.80%
Grounds	27.50	0.11%	0.00	0.00%
Fleet	576.00	2.29%	10.25	0.19%
Fire Department	1.00	0.00%	0.00	0.00%
School	7.00	0.03%	0.00	0.00%
Parking Enforcement	114.50	0.46%	46.00	0.84%
Police Department	10.00	0.04%	0.00	0.00%
Recreation	40.00	0.16%	0.00	0.00%
Sewer Line Maintenance	407.00	1.62%	0.00	0.00%
WWTF	43.00	0.17%	0.00	0.00%
Water Company	4.00	0.02%	0.00	0.00%
Highway	8.00	0.03%	0.00	0.00%
Buildings Department	1401.50	5.58%	0.00	0.00%
	25122.25		5505.85	

Highway Division Staff: Randy MacDonald, Operations Supervisor; John Lahaye, Steve Perry, Chris Berry, Roger Darisse, James Messier, Robert Henry, Jr., Moses Delphia, Jack Lusona, Bruce Sanborn, James Cadwell, David Field -- Equipment Operators/Highway Maintenance Workers

Fleet Service Division: The Fleet Service Division is responsible for maintenance of all Town vehicles, standby generators, and operational equipment and fuel systems. The Division provides regularly scheduled preventative maintenance on over 100 pieces of registered equipment and an additional 60 pieces of small equipment. In addition, our mechanics help out the Highway Division with snow removal and plowing when necessary. Significant accomplishments during this last year include:

- With the input from the Public Works Departments, the Line Maintenance Division, and the Police Department we prepared specifications for, and took delivery of, the following equipment:
 - Dump Truck with an Integrated Sand and Dump Body
 - 1 small Sidewalk Tractor
 - Service Truck
 - Sewer Line Flusher
 - 4 new Police Cruisers and 2 Hybrid Toyota Camry's

Fleet Service Division Staff: Frank Austin, Facilities & Fleet Manager; Donald Foster, Jr., Shop Foreman; Todd Bragg, Senior Mechanic; Mark Bean, Stock Room Clerk/Mechanic's Assistant.

Sanitary Line Maintenance & Construction Division: The Line Maintenance crew is responsible for the safe and uninterrupted flow of wastewater from the source to the treatment facility. They maintain and improve forty-four miles of the gravity sewer lines and over 1,200 sewer manhole structures.

- The Line Maintenance crew is responsible for providing inspection of all new and replacement lines connecting to the existing sewer line system. This not only protects the Town of Hanover, but also ensures that the customer receives a high quality service.
- The Line Maintenance crew is responsible for the preventive maintenance of over forty-four miles of collection system using a high-pressure flushing unit. 6,500 feet of sewer line are flushed on monthly bases.
- The crew continued with their annual root-cutting program this year, servicing more than five-thousand feet of line in the past year with their Root Cutting Equipment.
- The crew did some minor point repairs this past year on Lebanon Street, Crosby Street and at Ripley Park.
- Over 400 feet of old sewer line was replaced with new pipe under Dartmouth College's baseball field.
- With this year's paving program 60 sewer manhole frames and covers were upgraded for overlays and several needed repairs.
- The crew provided the mowing and maintenance of approximately five to six miles of sewer line rights-of-way, which also double as nature walk paths. The crew also mows two pocket parks.
- The crew is working on reconditioning all the benches on Main Street. Two to three benches are done each year.
- The Line crew is also responsible for the winter maintenance of all sidewalks. This is done with the Town's three sidewalk tractors.

Chris Berry and Steve Perry, from the Highway Division, received on the job training and are now qualified to be on the emergency call – list.

Breakdown of Line Maintenance Labor Hours:

Description	Reg Time	% of Total Reg Time	Over Time	% of Total Over Time
Administration	60.50	1.63%	0.00	0.00%
Consulting	39.50	1.07%	0.00	0.00%
Education	50.00	1.35%	0.00	0.00%
Vacation/Personal	339.00	9.15%	0.00	0.00%
Sick	132.50	3.58%	0.00	0.00%
Project Inspection	18.00	0.49%	0.00	0.00%
Research	28.00	0.76%	0.00	0.00%

Safety Improvements	14.00	0.38%	0.00	0.00%
Servicing Dept. Equipment	89.00	2.40%	0.00	0.00%
Departmental Improvements	77.50	2.09%	104.00	17.28%
Holiday	158.00	4.27%	0.00	0.00%
Workers Comp Time	376.00	10.15%	0.00	0.00%
Sweeping Street/Sidewalks	68.00	1.84%	6.00	1.00%
Snow Removal Operations	43.25	1.17%	119.75	19.89%
Parking Lots (Winter Maint.)	5.00	0.13%	32.00	5.32%
Sidewalk Winter Operations	497.00	13.42%	327.25	54.36%
Manhole Locating	34.00	0.92%	0.00	0.00%
Manhole Raising	523.00	14.12%	0.00	0.00%
Manhole Installation	4.00	0.11%	0.00	0.00%
Mapping Sewer Line	4.00	0.11%	0.00	0.00%
ROW Maintenance	228.50	6.17%	0.00	0.00%
Sewer Line Flushing	332.50	8.98%	3.00	0.50%
Sewer Line Inspection	38.00	1.03%	0.00	0.00%
Sewer Line Locating	97.00	2.62%	0.00	0.00%
Sewer Line Maintenance	2.00	0.05%	0.00	0.00%
Sewer Line Roding	4.00	0.11%	1.00	0.17%
General Cleanup	4.00	0.11%	0.00	0.00%
Sewer Line Call	13.00	0.35%	9.00	1.50%
Sewer Line Repair	27.00	0.73%	0.00	0.00%
Root Cutting	102.00	2.75%	0.00	0.00%
Bacterial Application	26.00	0.70%	0.00	0.00%
Bacteria Program	23.00	0.62%	0.00	0.00%
TV Lines	14.00	0.38%	0.00	0.00%
Meter Reading Lmc	37.00	1.00%	0.00	0.00%
Meters	2.00	0.05%	0.00	0.00%
Barrel And Bench Refurbishment	62.00	1.67%	0.00	0.00%
Fleet	4.00	0.11%	0.00	0.00%
Police Department	22.00	0.59%	0.00	0.00%
Recreation	4.00	0.11%	0.00	0.00%
WWTF	6.00	0.16%	0.00	0.00%
Water Company	10.00	0.27%	0.00	0.00%
Highway	78.00	2.11%	0.00	0.00%
Buildings Department	8.00	0.22%	0.00	0.00%
	3704.25		602.00	

Sanitary Line Maintenance & Construction Staff: Lenny Bolduc, Sewer Line Maintenance Crew Supervisor; Raymond Swift, Line Maintenance Worker.

(During peak construction time and winter operations of sidewalks, this crew is assisted by other cross-trained DPW workers.)

Water Reclamation Facility: In 2008 at Town Meeting, an Article was placed to residents asking for the authority to borrow six million dollars in the form of a fifteen year bond.

Through much planning, discussions and outreach, the Article passed by a substantial margin. Since that time, considerable time and effort between Town staff, engineering firms and State departments have reviewed and prioritized the projects that are going to be undertaken.

A kickoff meeting was held at the facility on January 22, 2009 for site reviews and introductions of concerned parties. We are anticipating the first phase of the identified projects to be started in middle to late summer of 2009.

The need is great for the replacement of this equipment and is driven by reliability, parts availability, energy efficiency and the need to maintain operations to continue our job of protecting our natural resources.

The facility is currently “fully staffed” with six full time employees who administer, operate and maintain the facility and its contributing pump stations.

General statistics for 2008 include:

- Treatment of approximately 552 million gallons of raw wastewater to secondary treatment levels. This is an increase of approximately 10.5% from 2007 levels. The increase is attributed to 2008 being one of the higher rainfall years on record.
- In perspective: Your Water Reclamation Facility was sent 316,099 pounds of Total Settleable Solids (TSS) and 319,959 pounds of Biochemical Oxygen Demand (BOD) -*these are measureable parameters established in our permit.* Of these loading measurements, we removed **96%** of the TSS and **97%** of the BOD from the wastewater last year.
- Production of approximately 1443 wet tons (2199 y³) of bio-solids, all of which were composted in Unity, Maine for beneficial reuse.
- Sludge Quality Certification renewal with NHDES.
- This past year resulted in over 30 tours conducted for private, academic and public groups.
- As we are under the continual scrutiny from NHDES and USEPA, this year we are proud to note that our Annual Compliance Inspection conducted by NHDES resulted in a letter stating “**no noted deficiencies observed**” – this was a first for this facility and a rare occurrence throughout the state. *My highest accolades and thanks to all staff! -KM*
- The Industrial Pretreatment Program (IPP) is in place and has issued permits in the following categories: **Class 1 users** – 3 of 4 sites have been permitted. **Class 2 users** – 4 of 12 sites have been permitted and **Class 3 users** – 13 of 19 sites have been permitted. This shows a permitted status of 57% for identified user categories. Chief Operator / IPP Coordinator Mark Roper has been diligently pursuing this task as well as conducting sampling events to determine the characteristics of the wastewater that enters this facility to be treated.
- The facility has once again passed its Whole Effluent Toxicity testing regimen, and due to the favorable track record in recent years, the facility was granted a testing frequency reduction by the Environmental Protection Agency to only once per year – *this is the absolute minimum allowed by USEPA.*

- Treatment of approximately 206,000 gallons of septage from private septic systems. An increase of approximately 1,510 gallons from 2007. This equates to a contribution of *approximately* \$22,660 to offset operational costs.
- All staff members currently working at the WRF are licensed through the NH Department of Environmental Services – Wastewater Engineering Bureau. Kevin MacLean and Mark Roper hold **Grade IV** licenses, Dennis Smith, Seth Bean and Richard Scheuer hold **Grade II** licenses and our latest addition, Brandon Corey has successfully received his **Grade I “OIT”**.

Treatment Division Staff: Kevin MacLean - Superintendent; Mark Roper – Chief Operator / IPP Coordinator; Dennis Smith – Maintenance Technician, Seth Bean and Richard Scheuer, Treatment Technicians, Brandon Corey – Treatment Technician Assistant.

Thanks to all for their dedication, support and hard work.

Sincerely,
Kevin MacLean - Superintendent

Supervisors of the Checklist

Duties of the Supervisors: The Supervisors of the Checklist are elected and given the responsibility of registering the voters of Hanover and maintaining the checklist that is used at all elections. They serve in that capacity for the Town of Hanover, the Hanover School District and the Hanover voters in the Dresden School District.

Elections: In 2008, there were five elections during which the Supervisors were present as directed by New Hampshire Law. The number of registered voters for the Hanover Town Meeting was 9,268 with 556 voting. For the Hanover and Dresden school vote in March, approximately 700 registered voters cast a ballot. During the State Primary in September, 575 persons voted. One of our challenges this year came with the Presidential Primary in January. On that day, 6,082 registered voters cast ballots. The other highlight was the Presidential Election in which 7,563 voters cast their ballots. On that day the Supervisors registered 573 new voters.

Several special registrations were held on the Dartmouth College campus in preparation for the Primary and the Presidential Elections. The cooperation of Dartmouth College in providing verification of student domiciles and the help of other volunteers who have assisted us during the registration sessions is greatly appreciated.

Voter Registration: Every resident of Hanover who has a fixed and permanent domicile in the town, who is a citizen of the United States, and who is 18 years of age may register to vote in the town. A resident is someone who has a domicile in the town on a continuing basis for a significant portion of each year. A person can have only one domicile for the purpose of voting.

Voter Registration Form: Information that must be provided includes name, address (mailing and legal residence), place and date of birth and proof of citizenship. Filling out the voter registration form and signing it involves a solemn oath that the information is true.

Party Affiliation: No one is required to list a party affiliation, but in New Hampshire one may register as a Democrat or Republican. Listing oneself as undeclared means that one has no party preference; there is no “independent” party. In primary elections an undeclared voter may request any party’s ballot at the polls and will be listed on the checklist in the future as affiliated with that party. A voter who wishes to return to undeclared status after voting may do so at the place of polling by filling out a card and giving it to a Supervisor of the Checklist, however, change of party affiliation from one party to another may be done no sooner than the day after election.

Rights and Responsibilities: If the qualifications to vote are met, the Supervisors of the Checklist will add the applicant to the voter checklist. As a registered voter of Hanover, New Hampshire, one has the right to vote at any meeting or election held within the town. One also shares in all the responsibilities of being a citizen of the Town and State.

Where to Register: Individuals may register to vote at the Town Office on Main Street with office hours Monday - Friday from 8:30 a.m. to 4:30 p.m. Applications may be made at any time of the year (except 10 days prior to any election). There are also special registration sessions conducted by the Supervisors of the Checklist on Saturday mornings and evening hours on certain dates just prior to an election. These dates are published in the *Valley News* and posted on the bulletin board at the door of the Town Office. You may also register at the Polls on Election Days with proper proof of ID and proof of residence.

Town Clerk and Tax Collector

2008 was a whirlwind year of election activity. The Town Clerk’s office was very busy registering 1,386 new voters and processing 457 absentee ballot requests for the Presidential Primary in January 2008. Adding to the excitement was the day-to-day suspense whether New Hampshire would retain its “First in the Nation” status – at the last hour, it was preserved!

May brought our annual Town Meeting election followed by the State Primary in September. Beginning in late summer 2008, we began receiving requests for the General Election in November 2008. We registered many new voters in our office and at the polls. Our office processed 1,077 absentee ballot requests during the months and days leading up to the General Election.

All of our elections were successful in large part to the tireless work of our Supervisors of the Checklist (Elaine Hawthorne, Arlene Mahler, and Linda McWilliams); our Town Clerk, Charlie Garipay; our Town Moderator, Willy Black; and all of our several dozen dedicated election volunteers. Many, many thanks to all for your efforts! This busy year was a fitting flurry of final activity for Willy Black who has served so tirelessly and ably as Town

Moderator and opted to step down to pursue other activities after the November 2008 General Election.

In May 2008, the Tax Collector transitioned to new billing and administrative software. The 2008 annual sewer billing was processed using this new software, followed by the June 2008 property tax bills. As with any change, there were some bumps along the road, as our office adapted to new procedures and our taxpayers became accustomed to differently formatted tax bills. We will continue to explore different ways of maximizing the use of our new software, and there may be further changes down the road.

Currently, Sewer and Property Tax payments may be paid on-line with a credit card through Official Payments at www.officialpayments.com. There is a 3.0% processing fee to Official Payments for this service, thereby eliminating any cost to the Town for accepting these credit card payments.

In July, the Town Clerk's Office made the move to M.A.A.P. (Municipal Agent Automation Project) and went on-line with the State for our Motor Vehicle registrations. We are happy to better serve our residents with the ability to process replacement registrations, validation stickers, plates, as well as issuing vanity and moose plates.

Our office is open Monday through Friday, 8:30 a.m. to 4:30 p.m. Whatever function you need: processing motor vehicle registrations, issuing certified copies of vital records, dog licenses, vendor permits, or collecting tax and sewer payments, we strive to provide helpful, efficient and friendly customer service.

Respectfully Submitted,

Elizabeth A. Meade

Elizabeth A. Meade
Director of Town Clerk's Office and Tax Collector

Town of Hanover
Tax Collector's Report
Fiscal Year Ended June 30, 2008

	2008 Tax Year	2007 Tax Year
Uncollected Taxes, July 1, 2007		
Property Taxes	\$ -	\$ 10,142,403
Yield Taxes	-	1,083
Sewer Charges	-	60,371
Taxes Committed, Fiscal Year 2008		
Property Taxes	15,639,117	16,242,706
Land Use Change Taxes	15,000	5,760
Yield Taxes	6,398	15,754
Sewer Charges	2,041,519	-
Overpayments	11,455	125,656
Interest on Delinquent Taxes	-	34,040
Interest on Delinquent Sewer	-	1,020
TOTALS	<u>\$ 17,713,490</u>	<u>\$ 26,628,792</u>
Collections During Fiscal Year 2008		
Property Taxes	\$ 3,951,110	\$ 26,411,188
Land Use Change Taxes	15,000	5,760
Yield Taxes	5,522	15,387
Sewer Charges	2,001,816	68,875
Liens Executed	-	74,696
Property Tax Abatements	-	15,324
Yield Tax Abatements	-	1,450
Sewer Charge Abatements	-	1,053
Interest	-	35,059
Uncollected Taxes, June 30, 2008		
Property Taxes	11,697,216	-
Yield Taxes	877	-
Sewer Charges	41,950	-
TOTALS	<u>\$ 17,713,490</u>	<u>\$ 26,628,792</u>

2008 TEN LARGEST TAXPAYERS

Trustees of Dartmouth College	\$4,575,441
Kendal at Hanover	982,864
South Street Downtown Holdings, Inc.	323,641
Hanover Water Works Company	243,587
Stevenson, Bayne	198,231
Seven Lebanon Street Inc.	186,779
Hypertherm Inc.	181,261
Byrne, Dorothy M.	177,766
Sheridan Group Inc., The	160,804
Granite State Electric Co.	140,178

Summary of Tax Lien Accounts Fiscal Year Ended June 30, 2008

	2007 Tax Year	2006 Tax Year	Prior
Unredeemed Liens July 1, 2007	\$ -	\$ 49,790	\$ 15,664
Liens Executed in Fiscal Year 2008	74,696	-	-
Property Deeded to Town During FY2008	(2,264)	(2,072)	(1,999)
Collections During Fiscal Year 2008	(13,770)	(30,607)	(13,664)
Unredeemed Liens June 30, 2008	\$ 58,662	\$ 17,111	\$ -

**REPORT OF THE TOWN CLERK
for Fiscal Year Ending June 30, 2008**

ISSUE OF DOG LICENSES:

861 Dog Licenses	\$	3,616
Payments due State on Dog Licenses		467
Payments due State on Pet Overpopulation Fund		1,656

PAYMENTS TO TREASURER	\$	5,739
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AUTO REGISTRATIONS:

7,302 Auto Permits Issued	\$	1,250,519
Title Fees		2,854
Municipal Agent Fees		16,183
Municipal Transportation Improvement Fund		35,140
Mail-In Fees		2,560

PAYMENTS TO TREASURER	\$	1,307,256
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ALL OTHER FEES:

Vendor Permits	\$	1,286
Town Clerk Fees		8,812
Dog Fines		450
Landfill Tickets		22,904
Extra Recycling Bins		930
Miscellaneous Fees		4,539
Notary Fees		665
Payments to State on Certified Copies & Marriage Licenses		17,485

PAYMENTS TO TREASURER	\$	57,071
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TOTAL RECEIPTS	\$	1,370,066
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TOTAL REMITTED TO TREASURER	\$	1,370,066
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Dog License Information

You must provide proof of current rabies and proof of neutering or spaying. License your dog(s) by May 31 to avoid \$1.00 per month late charges.

License Fees: Male or Female	\$ 9.00
Altered Male or Female; Puppies	6.50
Senior Citizen Owner	2.00 (for 1 st dog only)

If you are a dog owner, you will receive a reminder in the mail that your dog(s) need(s) to be licensed.

Vehicle Registration Information

Vehicle owners must begin the registration of their vehicles at the Town Clerk's office. To re-register, owners may use the mail-in procedure or come into the Municipal Office. Renewals, decals, transfers and plates are available. You save \$1.00 mail-in fee per vehicle by coming into Town Hall rather than mailing in your renewal, \$3.00 more if you choose to complete the final state portion of your registration at the sub-station in Lebanon.

Dredge and Fill Applications

Those operating in or near wetlands or waterways shall file a Dredge and Fill application at the Town Clerk's office before beginning work (RSA 483-A). Fines may be assessed for non-compliance.

Other Services

Vendor permits are available at the Town Clerk's office. We provide notary services at no charge for Hanover residents; there is a \$5.00 fee per signature for nonresidents. Certified copies of vital records are available for a \$12.00 fee for the first copy, with an \$8.00 fee for additional copies requested at the same time (must request in person or in writing with adequate information and authorization). Trail maps and Hanover town maps are available as well. Landfill tickets are also purchased through our office; they are sold in a punch card of 10 punches for 15.00. Each punch is equal to approximately 25 lbs. Recycling bins are available at \$5.00 each.

Chapter 4

**Board
and
Committee
Reports**

Notes...

Town of Hanover Boards and Committees

Advanced Transit Board – Appointed by Board of Selectmen

William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972
Judith Rocchio, 38 College Hill, Hanover	H-643-6902

Advisory Board of Assessors – 3 year Term – Nominated at Town Meeting by Majority Vote

Richard W. Birnie, PO Box 14, Etna	W-646-2666	5/2009
Joe Roberto, PO Box 155, Etna	H-643-2634	5/2011
Paul F. Young, 2 Barrett Road, Hanover	H-643-4488	5/2010
Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep.
Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep. Alt.

Affordable Housing Commission – 3 year term - Appointed by the Board of Selectmen

Bruce Altobelli, 4 Woodmore Drive, Hanover	H-643-5006	9/2009
Roy Banwell, 3 Ledge Road, Hanover	H-643-3785	9/2010
Len Cadwallader, 23 Rip Road, Hanover	H-643-1343	9/2010
Joan Collison, 7 Pleasant St., Hanover	H-643-5748	9/2010
Donald Derrick, 4 Carter Street, Hanover	H-643-3256	9/2009
Charlotte Faulkner, 9 Buell Street, Hanover	H-643-3132	9/2009
Paul Olsen, Dartmouth College	W-646-2446	9/2011
Chr. Robert Strauss, 7 Read Road, Hanover	H-643-9085	9/2010
James Reynolds, 12 Storrs Road, Hanover	H-643-1238	9/2012
Vacancy	H-643-----	9/2007
Vacancy	H-643-----	9/2008
Vacancy	W-643-----	9/2009
Peter L. Christie, PO Box 2, Etna	H-448-1737	Selectboard Liaison

Bike/Pedestrian Committee – Appointed by Board of Selectmen

Tim Cox, 106 South Main Street, Hanover	643-0012	tpac@dartmouth.edu
Doug Deaett, 1 Bridgman Road, Hanover	643-6524	DougDeaett@gmail.com
Scot Drysdale, 8 Mink Drive, Hanover	643-3989	Scot@cs.dartmouth.edu
Tom Linell, 46 Rip Road, Hanover	643-3397	TomLinell@yahoo.com
Roger Lohr, 11 Mulherrin Farm Road, Hanover	643-0920	Lohr21@verizon.net
Matthew Marshall, P.O. Box 4, Etna		
Chr. Hugh Mellert, 11 Old Lyme Road, Hanover	643-7778	
Bob Norman, 12 Berrill Farms Lane, Hanover		
Charlie Sullivan, Ex Officio, 13 Gilson Road, West Lebanon	643-3477	Chrs@dartmouth.edu
Carol Perera Weingeist, 38 Valley Road Ext., Hanover	643-6850	cpereraw@verizon.net
Joanna Whitcomb, 16 Reservoir Road, Hanover		
Bill Young, 22 Rope Ferry Road, Hanover	643-2224	William.Young@dartmouth.edu

Board of Selectmen – 3 year Term – Ballot Vote

	William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972	5/2009
	Peter L. Christie, PO Box 2, Etna	H-448-1737	5/2011
vChr.	Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	5/2009
Sec.	Athos J. Rassias, 14 Carriage Lane, Hanover	H-643-4602	5/2010
Chr.	Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	5/2011

Building Code Advisory Board – 3 year Term – Appointed by Board of Selectmen

	Randy T. Mudge, 13 Dartmouth College Hwy., Lyme	W-795-4831	9/2010
	Bruce R. Williamson, Box 193, Etna	H-643-4648	9/2010
	Jack Wilson, 2 Chase Road, Hanover	H-643-4046	9/2010

Chamber of Commerce

	Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep.
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Conservation Commission – 3 year term – Appointed by Board of Selectmen

	Robin Carpenter, 28 Thompson Road, Hanover	H-643-6430	9/2009
	Ed Chamberlain, 20 Wolfeboro Road, Etna	H-643-4150	9/2010
	Douglas McIlroy, 1 Hayfield Road, Etna	H-643-5844	9/2009
	Anne Morris, PO Box 296, Etna	H-643-0172	9/2011
Chr.	Judith Reeve, 14 N. Balch Street, Hanover	H-643-3996	9/2011
	Sandra White, 44 Greensboro Road, Hanover	W-646-3462	9/2010
	Ray Hogue, 1 Wardrobe Road, Hanover	H-643-8990	9/2011 Alt.
	Vacancy	H-643------	9/2006 Alt..
	Vacancy	H-643------	9/2008 Alt.
	William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972	Selectboard Rep.
	Michael Mayor, 147 Three Mile Road, Etna	H-643-3421	9/2011 Plan. Bd. Rep.

Etna Library Board of Trustees -- 3 year term – Ballot vote

	Chris Bentivoglio, 4 Lakeview Drive, Hanover	H-448-9558	5/2010
	Jean Keene, 1 Woods End Rd., Etna	H-643-2899	5/2011
	Elizabeth (Beth) Vesley-Gross, 28 Ferson Rd, Hanover	H-643-4188	5/2009

Hanover Finance Committee – 3 year term–Appointed by Town Moderator & Hanover School District Moderator

	Tom Blinkhorn, 6 Meadow Lane, Hanover	H-643-9863	9/2011
	William F. Garrity, 112 King Rd., Etna	H-643-1784	5/2009
	Michael Gerling, 16 Chandler Road, Etna	H-643-4339	9/2009
	John Hochreiter, 12 Ruddsboro Rd., Etna	H-643-6658	9/2010
Chr.	Richard Podolec, 86 Lyme Road, Hanover	H-643-3590	9/2009
	Steve Woods, 16 Dresden Road, Hanover	H-643-0276	School Rep.
	Peter L. Christie, PO Box 2, Etna	H-448-1737	Selectboard Rep.

Howe Library Board of Trustees – 3 year term – Elected by Howe Corporation at Annual Meeting

Chr.	Ann Bradley, 5 Fox Field Lane, Hanover	H-643-4369	2009
	Joan Collison, 7 Pleasant St., Hanover	H-643-5748	2011
	Linda Dacey, 12 Mulherrin Road, Hanover	H-643-4524	2010
	William Dietrich, PO Box 9, Etna	H-643-3776	2010

	Arthur Gardiner, 8 Sargent St., Hanover	H-643-8342	2010
	William Ghezzi, 67 Lebanon St., Hanover	H-643-0447	2011
	Jane Kitchel McLaughlin, 12 Downing Rd., Hanover	H-643-2948	2010
vChr	Toni LaMonica, 14 Mitchell Lane, Hanover	H-643-3628	2011
	Steven Lubrano, 30 Goodfellow Rd., Etna	H-643-1213	2011
Treas	Mado MacDonald, 19 Rip Road, Hanover	H-643-3129	2009
Sec.	Philip McCaull, 62 Union Village Rd., Norwich	H-649-1972	2009
	Jay Pierson, 31 Partridge Road, Etna	H-643-3279	2009
	Mary Proom, 13 Rip Rd., Hanover	H-643-5343	2001
	Devinder S. Sodhi, 6 Dunster Drive, Hanover	H-643-6862	2010
	Athos J. Rassias, 14 Carriage Lane, Hanover	H-643-4602	Selectboard Rep.
	Kate Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep. Alt.
	Mary White, Director of Howe Library	W-643-4120	Ex-Officio

Parking and Transportation Board – 3 year term – Appointed by Board of Selectmen

CoChr	Bill Barr, 1 Rope Ferry Road, Hanover	W-646-3396	9/2011 (College Rep.)
	Richard Brannen, 3 Quail Drive, Etna	H-643-3187	9/2011
	Matt Marshall, Two Mile Road, Etna	H-643-9321	9/2010
	Janet Rebman, Box 5105, Hanover	W-643-3115	9/2010 (Chamber Rep.)
	Vacancy	H-643-----	9/2009
	Vacancy	H-643-----	9/2006
	Vacancy		Planning Board Rep.
	William R. Baschnagel, 65 Trescott Road, Etna	W-643-2972	Selectboard Rep.
	Jonathan Edwards, Planning/Zoning Director	W-643-0742	x-110
	Julia N. Griffin, Town Manager	W-643-0701	
	Patrick O'Neill, Parking Division	W-643-0742	x-116
	UVLSRPC	448-1680	
	Nick Giaccone, Police Chief	W-640-3323	
	Peter Kulbacki, Public Works Director	W-643-3327	

Parks and Recreation Board – 3 year term – Appointed by Board of Selectmen

	Kathy Boghosian, 9 Pine Drive, Hanover	H-643-4344	9/2009
vChr.	Judith Doherty, 97 Greensboro Road, Hanover	H-643-4071	9/2010
	Jeff Graham, 594 Hanover Center Road, Hanover	H-643-3386	9/2010
	Jack Lee, 10 Spencer Rd., Hanover	H-643-4168	9/2009
	David Parsons, 100 Three Mile Road, Hanover	H-653-0080	9/2011
Chr.	Jill Polli, 8 Granger Circle, Hanover	H-643-1991	9/2010
	Jay Rozzi, 33 Carriage Lane, Hanover	H-643-3601	9/2011
	Brian F. Walsh, 52 Berrill Farms Lane, Hanover	H-643-8296	Selectboard Rep.

Planning Board – 3 year term – Appointed by Board of Selectmen

Chr.	Nancy Collier, 26 Great Hollow Road, Hanover	H-643-3709	9/2009
	William Dietrich, PO Box 9, Etna	H-643-3776	9/2010
	Judith Esmay, 7 Read Road, Hanover	H-643-9085	9/2010
vChr.	Charles Faulkner, 9 Buell Street, Hanover	H-643-3132	9/2011
	Joan Garipay, 4 Ledge Rd., Hanover	H-643-4617	9/2010
	James Hornig, 80 Lyme Road, #159, Hanover	H-643-3766	9/2011
	Michael Mayor, 147 Three Mile Road, Hanover	H-643-3421	9/2011

Michael Hingston, PO Box 344, Etna	H-643-2843	9/2010 Alt.
Peter Owens, 7 Sargent Street, Hanover	H-643-9053	9/2009 Alt.
Kate Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep.
William R. Baschnagel, 65 Trescott Road, Etna	H-643-2972	Selectboard Rep. 1 st Alt.
Peter L. Christie, PO Box 2, Etna	H-448-1737	Selectboard Rep. 2 nd Alt.

Sustainable Hanover Committee – 3 year term – Appointed by Board of Selectmen

Marilyn “Willy” Black, 2 Dayton Drive, Hanover	H-643-8622	9/2011
MaryAnn Cadwallader, 23 Rip Road, Hanover	H-643-1343	9/2011
Chris Hoskin, 10B Parade Ground Road, Etna	H-643-2941	9/2010
Antoinette K. Jeffery, PO Box 305, Etna	H-643-2336	9/2009
Chr. Lyn Swett Miller, 22 Rip Road, Hanover	H-643-8764	9/2010
Vacancy	H-643-----	9/2007
Vacancy	H-643-----	9/2009
Peter L. Christie, PO Box 2, Etna	H-448-1737	Selectboard Rep.
Peter Kulbacki, PO Box 483, Hanover	W-643-3327	Director of Public Works
Betsy Smith, PO Box 483, Hanover	W-643-3327	Public Works Rep.

Senior Citizen Advisory Committee – 3 year term – Appointed by Board of Selectmen

Chr. Chrysanthi Bien, 80 Lyme Road, #171, Hanover	H-643-5524	9/2009
Marilyn “Willy” Black, 2 Dayton Drive, Hanover	H-643-8622	9/2010
Marilyn Blodgett, A-2 Summer Park, Hanover	H-643-1245	9/2011
Constance Carr, Gibson Road, Hanover	H-643-3518	9/2009
Barbara Doyle, 6 Tyler Road, Hanover	H-643-3197	9/2010
Maureen Hall, 80 Lyme Road, #412, Hanover	H-643-4215	9/2011
Sue Matless, 17 Rayton Road, Hanover	H-643-5391	9/2010
Lee Monaco, A-8 Summer Park, Hanover	H-643-0089	9/2010
Shirley Montgomery, 46 River Road, Hanover	H-643-2937	9/2011
Nancy C. Pierce, 259 Dogford Rd., Etna	H-643-9311	9/2011
Anah Pytte, PO Box 569, Etna	H-643-3044	9/2009
Helene Rothermund, 41 Berrill Farms, Hanover	H-643-5351	9/2009
Evelyn Spiegel, 80 Lyme Rd., Hanover	H-643-4353	9/2010
Vacancy	H-643-----	9/2008
Myra Johnson, HR Director, Town of Hanover	W-640-3208	Staff Rep.
Peter L. Christie, PO Box 2, Etna	H-448-1737	Selectboard Rep.
Gail Schaal, 42 Lebanon St., Hanover	W-643-5531	Senior Center Coordinator
Jessica Eakin, Youth-in-Action, PO Box 445, Hanover		

Supervisors of the Checklist – 6 year term – Ballot vote

Elaine Hawthorne, PO Box 483, Hanover	H-643-2988	5/2014
Arlene Mahler, PO Box 483, Hanover	H-643-3252	5/2012
Linda McWilliams, PO Box 483, Hanover	H-643-6565	5/2010

Trustees of Trust Funds – 3 year term – Ballot Vote

Brian Doyle, 16 Downing Road, Hanover	H-643-7147	5/2010
Chr. Paul Gardent, 8 Woodcock Lane, Etna	H-643-2790	5/2011
Judson (Jay) Pierson, 31 Partridge Road, Etna	H-643-3279	5/2009

Upper Valley - Lake Sunapee Council Representatives

Vacancy	W-643-----	9/2009
William Dietrich, PO Box 9, Etna	H-643-3776	
Katherine S. Connolly, 2 Pleasant Street, Hanover	H-643-3822	Selectboard Rep.

Zoning Board of Adjustment – 3 year term – Appointed by Board of Selectmen

Gert Assmus, 2 Conant Road, Hanover	H-643-3644	9/2010
William Dietrich, PO Box 9, Etna	H-643-3776	9/2010
Chr. Arthur Gardiner, 8 Sargent Street, Hanover	H-643-1990	9/2011
Ruth J. Lappin, 80 Lyme Road, #329, Hanover	H-643-1334	9/2009
Carolyn Radisch, 7 Sargent Street, Hanover	H-643-9053	9/2011
Stephen R. Marion, 15 Low Road, Hanover	H-643-4230	9/2011 Alt.
H. Bernard Waugh, 16 Pinneo Hill, Hanover	H-643-2479	9/2010 Alt.
Vacancy	H-643-----	9/2009 Alt.
Vacancy	H-643-----	9/2008 Alt.

Other Information

Director of Administrative Services and Deputy Town Clerk (Finance Director)

Betsy McClain, PO Box 483, Hanover	W-640-3202
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Director of Assessing

Michael Ryan, PO Box 483, Hanover	W-640-3206
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Fence Viewers – 1 year term – Nominated at Town Meeting by Majority Vote

William F. Garrity, 112 King Rd., Etna	H-643-1784	5/2009
Edward Lathem, 6 North Balch Street, Hanover	H-643-3286	5/2009
Robert Morris, PO Box 296, Etna	H-643-0712	5/2009

Fire Chief

Roger Bradley, PO Box 483, Hanover	W-640-3340
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Health Officer

William E. Boyle, PO Box 483, Hanover	643-0701
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Deputy Health Officer

Carolyn Murray, PO Box 483, Hanover	643-0701
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Human Resources Director

Myra Johnson, PO Box 483, Hanover	W-640-3208
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Other Information

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Library Director

Mary White – Howe Library
PO Box 483, Hanover W-643-0725 ext. 116
Barbara Price – Etna Library
PO Box 483, Hanover W-643-3116

Moderator – 2 year term – Ballot Vote

Dan Nelson – Appointed (2009) H-643-0399 5/2010

Parks and Recreation Director

Hank Tenney, PO Box 483, Hanover W-643-5315

Pine Park Commissioner – 3 year term – Nominated at Town Meeting by Majority Vote

Richard Nordgren, 23 Rope Ferry Road H-643-5068 5/2009

Director of Planning and Zoning

Jonathan Edwards, PO Box 483, Hanover W-643-0742 Ext. 110

Police Chief

Nicholas Giaccone, Jr., PO Box 483, Hanover W-640-3323

Director of Public Works

Peter Kulbacki, PO Box 483, Hanover W-643-3327

Surveyors of Wood and Timber –1 year term – Nominated at Town Meeting by Majority Vote

Ed Chamberlain, 20 Wolfeboro Road, Etna H-643-4150 5/2009
John Richardson, 97 Dogford Road, Etna H-643-5381 5/2009

Town Clerk – 3 year term – Ballot Vote

Charlie Garipay, PO Box 483, Hanover W-643-0712 5/2010

Tax Collector

Elizabeth “Liz” Meade, PO Box 483, Hanover W-643-0712

Town Manager

Julia N. Griffin, PO Box 483, Hanover W-643-0701

Treasurer

Michael Ahern, PO Box 483, Hanover H-643-3743 5/2009

Water and Wastewater Treatment Superintendent

Kevin MacLean, PO Box 483, Hanover W-643-2362

Advisory Board of Assessors Report

The Advisory Board of Assessors hears property tax abatement requests and makes abatement recommendations to the Board of Selectmen. Three members are elected and each serves a three-year term. The Board of Selectmen appoints one Selectmen's representative and one alternate to serve on the Advisory Board.

Activities: In calendar year 2008, the Advisory Board of Assessors met three times and heard seven Tax Year 2007 abatement requests. Seven recommendations were forwarded to the Selectmen. One applicant filed an appeal beyond the local level to the Board of Tax and Land Appeals. Deadline for filing an abatement application for Tax Year 2008 was March 2, 2009.

Meeting Times: The Board schedules its meetings as the yearly abatement caseload demands.

Advisory Board Members: Paul Young, Richard Birnie and Joe Roberto.

Select Board Representatives: Katherine Connolly, and Brian Walsh, Alternate.

Affordable Housing Commission

Hanover Affordable Housing Commission: The Hanover Affordable Housing Commission (HAHC) was established by action of the Selectboard in September 2001. Its primary responsibility is to advise the Board of Selectmen and the Planning Board and to work with other commissions, departments, and offices of the Town as necessary in order to:

- Develop and recommend to appropriate Town boards permanently affordable housing policies and regulations,
- Promote affordable housing policies,
- Identify Town resources that could assist in the effort to provide affordable housing, explore and recommend partnerships with existing organizations such as Twin Pines Housing Trust and Habitat for Humanity,
- Evaluate and report the effect of Town policies on affordable housing,
- Represent the Town at regional meetings, and
- Serve as an educational resource for the community.

Gile Hill: The development known as Gile Hill, starting in 2001 was shepherded by the HAHC through concept, preliminary design, and into project management by Twin Pines Housing Trust and the Hartland Group. The development was dedicated by Governor Lynch in October 2007. Four buildings are now open and over 15 apartments have been occupied. Construction has been suspended over the winter, but additional apartments will be built in the spring if demand continues strong.

In-Town Housing: The HAHC has been studying the development of properties on the east side of School Street north of Maple for over a year. The Commission's current plan is to accelerate this work and prepare a concept drawing in agreement with a neighborhood review committee.

Commission Status: The HAHC with the approval of the Selectboard has petitioned the electorate to approve a change in the status of this Commission from an arm of the Selectboard to a Housing Commission as defined in RSA 673:1 II. This will permit the Commission to seek predevelopment grants and receive monetary contributions for studies.

Members: Bruce Altobelli, Roy Banwell, Len Cadwallader, Peter Christie (Selectboard liaison), Joan Collison, Don Derrick, Charlotte Faulkner, Paul Olsen, and Robert Strauss (Chair).

Hanover Bicycle/Pedestrian Committee (HBPC)

Report for 2009

The HBPC is an advisory committee to the Hanover Select Board. The committee works to improve biking and pedestrian opportunities in Hanover. It meets the first Thursday of the month at 4 pm at the Howe Library. The public is encouraged to attend.

This year the HBPC worked on a number of exciting pedestrian and bicycle projects. We held a successful Walk/Bike to School day in October. Working with Peter Kulbacki, the Director of Public Works, and the Hanover Improvement Society, the committee initiated two contracts to develop bicycle guidelines and a Hanover bike map.

The first contract was a collaboration with Carolyn Radisch PE of the Office of Robert White to create guidelines for bike facilities in downtown Hanover. Bike lane dimensions, guidelines for bulb-outs (also called bump outs), and on-road "shared use" or "sharrow" emblem were described. These guidelines were presented to the Select and Planning Boards for incorporation into future town planning. A bike route plan for downtown was also developed/proposed.

Secondly, a bicycle map contract was signed with Chris Lowe. Chris is a geographic information specialist, an avid cyclist, and has done similar projects for other Upper Valley communities. The digital bike map will be compatible with Google Earth maps. It will provide multiple layers of information including bike routes, road conditions along those routes, information about recreational and town facilities, and about other venues of interest to cyclists.

With Select Board approval, the committee submitted an application to become a "Bicycle Friendly Community" to the League of American Bicyclists. The program has five key components: engineering, education, encouragement, enforcement, and evaluation/planning. Part 2 of the BFC application will be filed later this year.

Ongoing work includes advocating for pedestrians and cyclists during the development review process and planning efforts, as well as informing state and town officials of unsafe road and sidewalk conditions. In 2009-10, the committee plans to continue its work on guidelines for bicycle facilities, conduct a town-wide bike/pedestrian attitude survey, develop an HBPC website and blog, and hold educational workshops. We encourage your involvement.

Committee Members: Hugh Mellert (Chair), Tim Cox, Doug Deaett, Scot Drysdale, Tom Linell, Roger Lohr, Matthew Marshall, Bob Norman, Carol Perera Weingeist, Joanna Whitcomb, Bill Young, Charles R. Sullivan, Ex Officio, Athos Rassias, Selectboard Representative

Building Code Advisory Committee

The Building Code Advisory Committee advises the Building Inspector on matters pertaining to building construction, safety, codes, and technological changes. The Committee also acts in the capacity of a Building Codes Appeals Committee. Their combined expertise in construction is a valuable asset to the Zoning Board of Adjustment in matters of appeals regarding the Building Inspectors decisions, interpretations of code requirements or allowing the use of new technologies.

The Committee heard no appeals in 2008.

In 2008 the Chair of The Building Code Advisory Committee, Bruce Williamson, met several times with the Hanover Building Official to undertake a thorough review of the Building Code Adopting Ordinance (Ordinance #15). Such a review is undertaken typically every few years, or as needed, to coincide with the changes made to the various building codes effecting construction.

With the adoption of a New Hampshire state wide building code several years ago, towns no longer need to adopt their own local codes. However, since Hanover's administrative provisions for enforcement are maintained within the existing Adopting Ordinance, it was determined that it was a simple matter to keep our Adoption Ordinance intact and reference the various codes adopted by the State in that ordinance as well. Therefore, the various applicable codes should be able to be consistently referenced both locally and at the state website. For a complete listing along with amendments see the New Hampshire State Building Code web site at:

<http://www.nh.gov/safety/boardsandcommissions/bldgcode/index.html>

The significant changes were to reference the specific code editions adopted by the State of New Hampshire. Other changes consisted of what were considered to be ordinary housekeeping (typographical errors, formatting, structure and the like). That process was completed after a public hearing and review and approval by the Select Board on November 25, 2008.

As always, please check with your local Building Official in your community for any local amendments or assistance with the various building codes applicable to your project.

Looking ahead for 2009 the Advisory Committee will continue with the Permit Process Group in its goal of assisting Town staff to review its permitting process. One goal for 2009 is to develop a more comprehensive checklist format to the application itself. A continuing goal is to look for all opportunities to streamline the process.

The Building Code Advisory Committee consists of the following members: Bruce Williamson, Chair; Randy Mudge, Secretary; and Jack Wilson.

The Building Code Advisory Committee continues to function with two vacancies and is always seeking individual that would be interested in serving. If you are interested in serving on this committee please send a written request to the Town Manager's office.

Building Inspections Activity in 2008

New One- and Two-Family Residences:

Number of Permits Issued	9
Total Value of All Permits	\$ 3,350,093
Average Permit Value	\$ 372,233

Additions, Alterations, & Maintenance to One- & Two-Family Residences:

Number of Permits Issued	171
Total Value of All Permits	\$11,242,951
Average Permit Value	\$ 65,748

New Multi-Family and Additions & Alterations:

Number of Permits Issued	17
Total Value of All Permits	\$ 5,767,028
Average Permit Value	\$ 339,237

New Institutional Buildings:

Number of Permits Issued	2
Total Value of All Permits	\$82,564,588
Average Permit Value	\$41,282,294

Additions & Alterations to Existing Institutional Buildings:

Number of Permits Issued	32
Total Value of All Permits	\$24,562,146
Average Permit Value	\$ 767,567

New Commercial Buildings and Additions & Alterations:

Number of Permits Issued	53
Total Value of All Permits	\$12,071,925
Average Permit Value	\$ 227,772

Demolition Permits:

Number of Permits Issued	10
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Blanket Permits:

Number of Permits Issued	0
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Total Permits:

Number of Permits Issued	294
Total Value of All Permits	\$139,558,731
Average Permit Value	\$ 474,690
Total Fees Collected	\$ 513,952

Conservation Commission

The Conservation Commission was established by the 1966 Hanover Town Meeting “for the proper utilization and protection of the natural resources and for the protection of watershed resources of

Hanover.” (NH RSA Chapter 36-A). Important natural resources include wetlands, waterbodies and groundwater, critical for our water supply, the Town Forest and other conserved lands, trails and other open space, scenic views, and wildlife habitat. The Commission is responsible for educating the public about natural resource topics, monitoring conservation easements, and coordinating with other public and private conservation agencies. The Commission supports and advises the Board of Selectmen, the Planning Board, and the Zoning Board of Adjustment regarding policies and projects involving conservation issues.

Members of the Commission at year-end 2008 are Judith Reeve, Chair; Robin Carpenter, Vice-Chair; Ed Chamberlain; Douglas McIlroy; Anne Morris; Michael Mayor; and Sandra White. Ray Hogue is an alternate member. Our representative from the Board of Selectmen is William Baschnagel.

This year, long-time trail maintainer, Ron Bailey, retired. Ron has been responsible for clearing trail and improving the treadway on the trails on conservation lands close to Downtown, and we thank him for his service. The Commission has been fortunate to be able to enter into an agreement with the Upper Valley Trails Alliance for John Taylor to take over Ron’s work.

For their tireless work keeping our trails safe and open to the public, we thank Matt Geason and other members of Boy Scout Troop 45, Youth-in-Action, Dartmouth Outing Club, Tom Linell, Larry Litten, Peter Shumway, Bill Mlacek, Steve Lubrano, and “retired” Ron Bailey.

Thanks also to Open Space Committee members, Jim Hornig and Carolyn Tenney, for their time and creative conservation ideas, and to Barbara McIlroy, for organizing and energizing many work days on Town conservation land to control invasive plants in order to conserve to our native flora.

The Commission would also like to acknowledge the generosity of David and Babs Nutt and their six children in donating a conservation easement on 212 acres on Dogford Road to the Society for the Protection of New Hampshire Forests. Mr. and Mrs. Nutt placed a conservation easement in a trust with instructions to donate the easement on the land after they both had died. This conservation easement will keep the land in its natural, undeveloped condition, and contribute to protecting wildlife habitat and the watershed of Slade Brook.

Conservation Commission Activities in 2008: In order to better understand the natural resources south of Mink Brook and to better support wildlife in the Route 120 corridor, the Commission hired Rick Van Der Poll, a principal with Ecosystem Management Consultants, to inventory the natural features. He has regaled the Commission, landowners in the study area and members of the public who attended his presentations with a wealth of information about our flora and fauna in that section of Town. Watch for updates from Rick in August and September 2009. He is a captivating speaker and interprets the natural world in a delightful way. Rick’s work is funded using money from our Conservation Fund.

The Commission continued the annual conservation easement monitoring program with the addition of one new easement covering 113 acres on the south slope of Velvet Rocks. This easement protects wetlands which flow into Mink Brook and wildlife habitat. The conserved land creates a buffer between housing and the Appalachian Trail, maintains the view of the property as a forested hillside from DHMC, Route 120 and Greensboro Road, and includes public trails.

Through the Open Space Committee, the Commission worked with several landowners to educate and support them in conservation opportunities on their property including appraising the value of conservation easements and negotiating easement terms.

Through its Trails Committee, the Commission:

- Improved trail connectivity by completing four new trail segments;
- Scouted possible trail locations at the Village at Velvet Rocks; and
- Performed routine trail maintenance, including drainage and the cleanup of downed trees, overhanging snags and trash, in conservation areas near the downtown.

The Commission assessed the suitability of the Town's Class VI roads for off-highway recreational vehicle use. The Commission works with the Department of Public Works to determine when Class-VI roads should be posted or opened for wheeled and motorized vehicles.

Other Activities: In cooperation with the Hanover Garden Club, twelve volunteers returned to the Tanzi Tract to remove small invasive plant sprouts, such as Norway Maple and Glossy Buckthorn, from an area where lots of large invasive plants were removed in 2003-2005.

In the fall, a few volunteers worked with a licensed herbicide applicator to cut-stem treat a few large patches of Glossy Buckthorn on town land along Mink Brook. Signs were posted to educate visitors about the invasive removal.

The Commission continued to work with the Hanover Conservation Council to remove burning bush and bitter sweet from Balch Hill conservation lands.

Survey work continued on the Town's Mink Brook conservation lands, including the posting of signs about dumping and cutting on town land.

Larger development proposals presented to the Planning Board such as Dartmouth College's Rivercrest, were reviewed.

A tree surgeon was hired to remove hazard trees from Town conservation lands.

The Commission conducted 9 site visits to review and comment on 10 proposed projects within wetland or waterbody setbacks for the property owners, Zoning Board of Adjustment, Planning Board, and State of NH Wetlands Bureau.

The Commission suggested elements for inclusion in the capital improvements plan, currently being drafted by town staff.

Collaboration continued with the Hanover Conservation Council, Hanover Garden Club, Youth-in-Action, Upper Valley Mountain Bike Association, Upper Valley Land Trust, Upper Valley Trails Alliance, the Mascoma Watershed Conservation Council, the Goose Pond Lake Association, the Appalachian Trail Conservancy, the Lebanon Conservation Commission and the NH Association of Conservation Commissions.

The Conservation Commission's regularly scheduled monthly meetings are held on the second Wednesday of each month at 5:00 PM, in the Town Hall. The Open Space and Trails committees meet regularly once a month while the other committees of the Commission meet as necessary for

project needs. The Commission, and its committees, are always eager for wider participation. Please contact the Planning and Zoning Office for these meeting schedules.

Conservation Commission Activity in 2008

Meetings	12
Public Hearings	0
Site Visits	9
Cases:	
Docks	1
Additions, Structures, or Fill in Wetland or Wetland Buffer	11
Open Space Subdivision	1
Other	<u>0</u>
Total Number of Cases	13

Landowners Invited to Participate in Hanover Conservation

There are many ways individuals, organizations, and governments recognize our love and need for the land and its resources. Tools for conservation include sale or donation of land, or of land's development potential, application of Current Use Assessment which can result in lower property taxes, bargain sales beneficial for income tax purposes, and addition of a conservation easement to the deed of a parcel.

Creation of a conservation easement, to protect open land in perpetuity, is one key opportunity for landowners to consider. Easements are voluntary actions allowing the landowner to retain ownership of his property (or to sell the property at will) but limiting or prohibiting future development by legally restricting specified uses of the land.

The Conservation Commission helps landowners explore and assess easement possibilities. In addition to offering suggestions and guidance, the Commission may provide resources from the Conservation Fund to facilitate legal and transaction costs, and in some cases may participate in easement purchase.

To date, the Conservation Fund has been used by the town to purchase 266 acres in four parcels, and to help defray landowner easement costs for six conservation projects. For information about conservation protection options and use of the Fund, Hanover landowners are invited to contact Vicki Smith, Hanover Planning and Zoning Department, 640-3214, or by e-mail at vicki.smith@hanovernh.org.

What Is A Conservation Easement?

Conservation easements are written in conjunction with the organization to which the easement is to be conferred to reflect the needs and interests of the landowner, and the mission of the organization.

Approximate number of conservation easements in Hanover: 29

Some Conservation Partners holding conservation easements in Hanover:

- Town of Hanover
- Hanover Conservation Council
- Upper Valley Land Trust
- Society for the Preservation of NH Forests
- State of New Hampshire Fish and Game Department
- Appalachian Trail Conservancy
- U.S Department of the Interior

Etna Library Board of Trustees

The Hanover Town Library, known locally as the "Etna Library," has been an important part of life in Etna Village for over a century. In 1899 the Etna Library and Debating Society merged its collection with a substantial donation of books from the State of New Hampshire and established a small lending library headquartered in Hayes Hall. The present library building, which is listed in the National Register of Historic Places, was built in 1905.

The Trustees of the Hanover Town Library are elected by Hanover voters and serve three-year terms. The trustees meet the second Monday of each month at noon, with no meeting in July.

Mission Statement: The Hanover Town Library will be an active presence in the village, providing its services to the community in a personal manner while preserving its historic building.

Activities: The Board of Trustees oversaw the operations of the Etna Library, which continued to offer a variety of community programs and maintained the circulating collection.

Barbara Prince, Librarian, and Mary King, Assistant Librarian, have together maintained for another year excellent library services for all patrons in a welcoming, friendly atmosphere.

The Etna Library Trustees wish to acknowledge the many volunteers who enhance the library's effectiveness by keeping it open additional hours on Saturday mornings, helping with the book sale in June and the Thanksgiving Pie Sale, and contributing in many other ways.

Members of the Board of Trustees: Elizabeth Lynn Vesley-Gross, Christine Bentivoglio and Jean M. Keene



The Howe Library Corporation Board of Trustees

Chair: Ann Bradley
Vice-Chair: Toni LaMonica
Treasurer: Mado Macdonald
Secretary: Philip McCaull
Joan Collison
Linda Dacey
William Dietrich
Arthur Gardiner

William Ghezzi
Steven Lubrano
Jane Kitchel McLaughlin
Jay Pierson
Mary Proom
Athos Rassias (Select Board)
Devinder Sodhi

The Board meets on the second Thursday of each month at 3:30 p.m., except during July and August. The Corporation's Annual Meeting is the second Thursday in October.

Development Program 2008:

Annual Fund Drive: Jane Kitchel McLaughlin, chair. Proceeds from the Annual Fund are used to enhance the collections and to fund adult and children's programs. Earnings from The Corporation's unrestricted endowment funds are needed to repay the \$1.8 million USDA loan. The 2008 Annual Fund Drive raised \$94,300, just slightly under its goal of \$100,000.

Events Committee: Ann Malenka, chair. This committee is responsible for raising funds through special events. An October 2007 winetasting evening raised \$9,500 after expenses. The 2009 event will be held at the Howe Library on March 27, 2009 and will feature a variety of wines along with a silent auction of photographs from the 33rd annual Elden Murray Photographic Exhibition.

Committee Highlights 2008:

Finance: Arthur Gardiner, chair. Ledyard Financial Advisers manages the Library's investment funds with oversight from the Board's Finance Committee. The Finance Committee meets periodically to review the management arrangements and the investment performance of the funds.

Non-Resident Fee: Matt Marshall, chair. This committee, which includes some non-residents, meets annually to determine a fair charge for non-resident card holders.

Facilities: Devinder Sodhi, chair. This committee meets annually with Frank Austin, Facilities & Fleet Manager for the Town. Issues currently being addressed include an expanded roof over the recycling area, a new handrail for the steps from the lower parking lot, and addressing draining in the courtyard.

Teens: Ann Bradley, chair. This ad-hoc Teen Committee was created in January 2008 and hosted a September community-wide forum about better serving our many teen patrons. A \$10,000 grant from the Donley Foundation was recently awarded to the Howe for continued funding for our Teen Services Library Assistant.

Ann Bradley, Chair

Howe Library – a partnership of The Howe Library Corporation and the Town of Hanover
13 South Street Hanover, New Hampshire 03755 603.643.4120 www.howelibrary.org

Parking & Transportation Board

The Parking & Transportation Board advises the Board of Selectmen on matters relating to parking, traffic, public transportation, parking facility and other related activities in Hanover. They also review and advise on the use of parking generated funds and expenditures. Membership includes representatives from town businesses, Dartmouth College, the Chamber of Commerce and volunteers from the community. The Board meets at 4:00 PM on the second Tuesday of each month in Town Hall.

In 2008 the Parking & Transportation Board continued to discuss and support efforts to promote the development of parking and transportation demand management (PTDM) programs in Hanover. PTDM programs are designed to decrease traffic and congestion through promoting carpooling, parking in lots located on the periphery of downtown areas and riding the bus to access the Central Business District and Dartmouth campus.

The PTB reviewed the proposed Parking Fund budget for fiscal year 2009-2010 and offered valuable insight to Town staff planning for the expense of two significant parking facility maintenance projects. The proposed projects replace the waterproofing membrane applied to open decks at the facility and parking control equipment (gates, ticket dispensers, etc.). These expenditures are the first of their kind since the facility opened in the year 2000.

The PTB seeks new members and citizen input. Interested parties can contact Lt. Patrick O'Neill at Town Hall at 640-3219 or by e-mail at patrick.oneill@hanovernh.org for more information or to be put on the agenda of an upcoming meeting.

Planning Board

The year 2008 brought many projects for non-residential development to the Planning Board for review. Interestingly, and maybe a reflection of the national economic downturn, there were no major subdivisions in Hanover in 2008; that is, only seven minor subdivisions each creating one new lot were brought to the Board for approval. With the exception of one 15 unit project on Lyme Road, housing stock increases came this year from large, previously approved projects on Greensboro Road, at Dartmouth's Downtown South Block project and at the Gile Community.

Neighborhoods across town are attentive to changes at their edges. Residents are looking to the Master Plan, local regulations and Planning Board to maintain the attractive character of their neighborhoods and what they like best about Hanover. In response, the Planning Board has been working to develop amendments to the Zoning Ordinance, Subdivision Regulations and Site Plan Review Regulations to implement the Master Plan, protect qualities of Hanover that are threatened, and to accommodate development.

Our tireless Rural Working Group is on hiatus pending results of our residential public comment sessions in early 2009. The Wetlands Update Committee, hard at work through early 2008, disbanded following the adoption of new wetlands regulations at Town Meeting in May 2008. The Planning Board thanks the volunteers who contributed to these committees and offers special appreciation to the chairs, Iain Sim and Arthur Gardiner, for their conscientiousness and leadership.

The Planning Board work in 2008 included:

- Reviewing and approving numerous site plans: Dartmouth College's recreational facility upgrades at Red Rolfe baseball field, Chase Fields 3 and 4, and the west bleachers at Memorial Field; Dartmouth College's 386 space parking and ride lot on Route 120, improvements to Buchanan Hall and the drainage system and stairs along Old Tuck Drive, and a new commercial building at 4 Currier Place; a new 69-bed hotel on South Street; 15 units of housing between Route 10 and Curtiss Road; improvement and expansion of Zeta Psi fraternity on Webster Avenue and Kendal at Hanover; and demolition and re-construction of the Hanover Co-op Community Market on Lyme Road.
- Reviewing and approving modifications to approved site plans for the High School, Gile Community Housing project, Hanover Greens, Phase 2 of the Velvet Rocks (Silent Brook) project, Curtiss Court, South Block, St. Thomas' Edgerton House and Dartmouth's Chase Field.
- Reviewing and approving the creation of five new residential lots: one each on Trescott Road, Route 120, Hanover Center Road, School Street and Spencer Road.
- Reviewing the conceptual design for expansion of Hypertherm, a minor subdivision on Dogford Road, Dartmouth's 4 Currier building, 386-space park and ride facility and Dartmouth's Visual Art Center.
- Reviewing and approving eight minor lot line adjustments, two voluntary mergers, and thirteen requests for site plan waiver for projects as diverse as a trail head kiosk to handicapped accessible entrances at the Church of Christ to new ductbank work between Leverone Field House and Thompson Arena.
- Making visits to the sites proposed for expansion at Hypertherm, the new hotel on South Street, the new 386 space park and ride facility on Route 120 and re-development of housing at Rivercrest on Route 10. The Board also enjoyed a field trip to the Dartmouth heating plant and underground tunnel.
- Holding six working sessions on amendments to the site plan regulations, three sessions and one public workshop on rural land use issues, sessions to discuss a municipal service area boundary, the Capital Improvements Plan, and planning priorities for 2008-09. In addition, preparations were made for the Board's 2009 residential district public comment sessions and review of zoning in residential areas of town.
- Preparing zoning amendments which were considered at the Annual Town Meeting in May 2008, holding two hearings on these amendments, and preparing another set of amendments to be considered at the Annual Town Meeting in 2009. Over the year four evenings were spent discussing zoning changes.

All of this work was done as the Board has continued to meet regularly to implement the 2003 Master Plan.

The Master Plan and land use regulations may be viewed on the Town's website, HanoverNH.org, and copies may be purchased at the Planning and Zoning Office. The Planning Board's agendas are also posted at the same website.

The current members of the Planning Board, as of December 31, 2008, are Nancy Collier, Chair; Charles Faulkner, Vice-Chair; Judith Esmay, Clerk; Michael Mayor; Bill Dietrich; and James Hornig. Alternate members are Joan Garipay and Michael Hingston. Kate Connolly, Bill Baschnagel, and Peter Christie serve as Board of Selectmen Representative, Alternate Representative, and Second Alternate Representative, respectively. Planning Board members are appointed by the Board of Selectmen. Two members serve on the Conservation Commission to

provide coordination between the Commission and Planning Board. Two other Board members are active representatives to the Upper Valley Lake Sunapee Regional Planning Commission.

Generally, the Planning Board hears applications for subdivision and site plan review at 7:30 PM on the first and third Tuesdays of each month in the Boardroom at Town Hall. The Board holds planning workshop sessions to focus on Master Plan implementation and policy development at 7:30 PM on the second Tuesday of each month. The public is cordially invited to attend and participate in all meetings of the Planning Board. The Planning Board welcomes your comments in writing or by email at Planning.Board@HanoverNH.org.

Planning Board Activity in 2008

Planning Board Cases:

Site Plans	12
Site Plan Waivers	13
Planned Residential Developments	0
Continuing Care Retirement Communities	0
Major Subdivisions	0
Minor Subdivisions	7
Lot Line Adjustments/Lot Mergers	8
Modifications	10
Preliminary Plans, Revocations, Extensions, Scenic Roads, other	2

Other Business:

Master Plan	3
Zoning Amendments, Informal Reviews, Site Visits, etc.	23

Total: **78**

Senior Citizen Advisory Committee (Hanover Senior Center)

The Senior Citizen Advisory Committee meets at 4:00 on the first Monday of each month. The meetings are open and all are welcome.

The members of the board are: Chrysanthi Bien (chair), Constance Carr, Barbara Doyle, Maureen Hall, Evelyn Spiegel, Marilyn "Willy" Black, Anah Pytte, Peter Christie (Select Board Rep.) Lee Monaco, Sue Matless, Nancy Pierce, Marilyn Blodgett, Nora Wijn and Gail Schaal (Senior Center Coordinator)

Our regular schedule is very busy with three very well attended exercise classes a week, and bimonthly ceramics classes with volunteer Linda Couture, monthly basket weaving with volunteer Ann Collins, a monthly potluck lunch with volunteer musician Roger Tatro, and a Birthday celebration with music by Esther Balch. We also have crafts, a toy projects with the toys being donated to the Shiner's Hospitals, monthly lunches sponsored and served by the area churches. The

Dartmouth students are back this year to volunteer their time with computer help. The VNA brings two health clinics a month to the center for Blood Pressure and Foot Care. Line dancing has become a very popular form of exercise at the senior center with instructor Jamie Orr. A group also meets at the senior center once a month for an interfaith coffee. We have added two afternoon programs with Nancy Pierce as monitor, bridge on Tuesdays and Thursday afternoon movies.

All programs at the Richard W. Black Community/Senior Center are open for all seniors at all times. Please join us.

Sustainable Hanover Committee (Formerly the Recycling Committee) Annual Report – 2008

The Sustainable Hanover Committee oversees and coordinates community efforts to ensure that Hanover remains a resilient eco-municipality, in which residents thrive in challenging and ever-changing economic and environmental circumstances.

The renamed Recycling Committee remains a work in progress. Recycling was too narrow a title for a committee whose concerns included an interdependent set of processes, behaviors and environmental issues. The Recycling efforts will continue under the auspices of the Sustainable Hanover Committee.

The word ‘sustainable’ remains challenging, however, as there are other terms and phrases that may actually describe our community goals more effectively – We use the terms ‘resilient’ and ‘eco-municipality’ above. There is also the word ‘fit,’ derived from Darwin’s idea of survival of the fittest. Whatever word we ultimately choose, we want to use language that promotes a positive approach to living.

During the next year, we will provide opportunities for members of the Hanover and Dresden communities to participate in further defining our title and mission.

Activities: On February 7, 2009, over one hundred people participated in a community sustainability workshop at the Richard Black Community Center that **launched an initiative to change Hanover into a sustainable municipality.** The participants included Hanover residents; employees of Hanover businesses; students and staff of Hanover and Dresden schools; Dartmouth College students, faculty, and staff; and DHMC staff. The workshop was organized by the Sustainable Hanover Steering Committee, with advice from Sarah James of the Institute for Eco-municipality Education and Assistance.

Julia Griffin, the Town Manager of Hanover, described the purpose and history of the workshop and introduced Sarah James. Following comments by Lyn Miller, Jay Buckey, and Chris Soderquist, Sarah presented the four sustainability objectives that the American Planning Association has derived from the Natural Step framework for sustainability; this framework has been used by Eco-municipalities and businesses around the world:

1. *Reduce dependence upon fossil fuels, underground metals & minerals;*
2. *Reduce dependence upon synthetic chemicals and other unnatural substances;*
3. *Reduce encroachment upon nature (land, water, wildlife, soils, etc); and*
4. *Meet human needs fairly and efficiently.*

Participants used these four objectives as a common language in six break-out groups (identified in the action-table below) that met during the remainder of the morning. The groups engaged in exercises that (a) identified current sustainable and unsustainable conditions and practices in Hanover, (b) produced visions of a sustainable Hanover, (c) specified practical steps for moving toward their visions that met the four sustainability objectives, and (d) established priorities for action during the next 1-2 years. After a lunch of local foods that was provided by the Hanover Coop with the help of members of the Steering Committee, group spokespeople presented their group's action steps and priorities.

Group priority actions clustered around the following themes: land use, energy, education, mobility, food/agriculture, waste/recycling, economic and IT. Each group's priority actions were posted on sheets on the wall and all participants indicated which they thought have the highest priority by placing red dots next to specific actions.

To learn more about these specific action items, **visit the Hanover web site**. Here you can view and make comments on a summary PowerPoint, the digital movie created by the 12 first through sixth graders in attendance, and a summary of questions we hope to begin addressing this year.

Sustainable Hanover Committee Members: Lyn Swett Miller (Co-chair), Larry Litten (Co-chair), Chris Soderquist (Systems Consultant), Julia Griffin (Town Manager), TBD, TBD,

Sustainable Hanover Steering Committee

Bob Norman, Climate Protection Campaign, NH Sierra Club
Chris Soderquist, Pontifex Consulting
Emily Neumann, Hanover Coop
Jeannie Kornfeld, Hanover High School
Jeff Colt, Hanover High School
Jim Nourse, Richmond Middle School
Julia Griffin, Manager, Town of Hanover
Larry Litten, Dartmouth College administrator (retired)
Leslie Connolly, Ray Elementary School
Lyn Swett Miller, Chair, Hanover Recycling Committee
Marissa Knodel, student, Dartmouth College
Marjorie Rogalski, Climate Protection Plan
Nicole Marcoe, Richmond Middle School
Stephen Shadford, Dartmouth College staff

Respectfully Submitted,
Larry Litten & Lyn Swett Miller
Co-Chairs, Sustainable Hanover Committee
March 10, 2009

Recycling Committee Summary - 2008

Information about the recycling program is available on the Recycling Committee's page on the town of Hanover website (<http://www.hanovernh.org> and click on 'Curbside Recycling').

Curbside Program: This is the town's principal recycling program, with collections every other week from all residences. For a variety of reasons, Northeast Waste has not provided accurate reports on the actual tonnage Hanover residents recycle each year. I will assume that we recycled

about what we recycled last year, which is actually about what we recycled the year before - a total of 860 tons of mixed paper, plastic PETE#1, plastic HDPE#2, aluminum, "tin," clear glass, brown/green glass, and cardboard.

Big News on #5s: Thanks to Emily Neuman, the Sustainability Coordinator at the Co-op Food Stores, we can now recycle #5 plastics (most yogurt containers) at the Lebanon Co-op on the second Saturday morning of each month (9am – Noon).

Recycling bins continue to be available at Town Hall.

Other Recycling Activities: About 200 trees were recycled at last January's Christmas tree collection. At the Scrap metal collection in May, members of the community contributed 6,600 pounds. During that same collection day, **Good Point Recycling (<http://www.retroworks.com>) from Middlebury, VT**, collected 6,140 pounds of electronics (computers, monitors, printers and other electronic equipment). Check the website above for this year's dates.

Education: For the 5th year, the Committee participated in the July 4 celebration on the Hanover Green. The Hanover Water Bottle was the focus for this year's 'display' – A Water Dragon, created from chicken wire and non-recyclable objects, like old CD's, #5 plastic tops, and other stuff. At the event, numerous citizens signed up for their water bottles, which arrived for distribution later in the summer. **A special thank you to our new member, Chris Hoskins, who spearheaded the water bottle campaign.**

Meeting Times: The Committee meets eight times during the year, at 8:00 a.m. on the third Tuesday of the month in the Conference Room at Town Hall. Anyone interested in attending a Recycling Committee meeting is welcome! If you plan to attend, please contact a committee member to confirm the next meeting date.

Recycling Committee Members: Marilyn Black, Mary Ann Cadwallader, Peter Christie (Selectboard liaison), Lyn Swett Miller (Chair), Toni Jeffery, Chris Hoskins, Betsy Smith (Public Works liaison), Peter Kulbacki (Director, Public Works).

Respectfully Submitted,

Lyn Swett Miller
Chair, Hanover Recycling Committee
February 27, 2009

*Please note that an increase in recycling tonnage is not necessarily a good thing since it could mean (a) that as a community, we are buying more products (instead of less), (b) we are substituting packaged for bulk purchases, or (c) we are buying smaller instead of larger packages. We really want an increase in the percentage of waste that is recycled, but we don't have the denominator.

Zoning Board of Adjustment

The Zoning Board of Adjustment held 12 Public Hearings and 12 deliberation sessions in calendar year 2008. The Board considered 48 applications, with several of the cases being heard on more than one hearing night. Relaxed standards for the granting of variances, as dictated by the New Hampshire Supreme Court, has added to the length and complexity of a number of Zoning Board hearings.

While State Statute allows up to 10 Zoning Board members (five full members and five alternate members), the Zoning Board began the year with eight members and ended with seven. With regrets, the Board of Selectmen accepted the resignation of Mike Shipulski and, later in the year, Mug Clement. Steve Marion was appointed to the Board in December.

Prior to the night of the public hearing, members review a packet of information on each case, allowing them to ask relevant questions during the hearing. Following the hearing, members individually visit the property site, review the submitted information and hearing testimony, and draft preliminary case decisions. At the public deliberation session, draft decisions are read aloud, specifics of the decision are discussed, sections are revised and reworked according to the members' discussions, and then a final decision vote is taken.

The current full members of the Zoning Board of Adjustment are Arthur Gardiner, Chair; Bill Dietrich, Vice-Chair; Carolyn Radisch, Clerk; Ruth Lappin, and Gert Assmus. H. Bernard Waugh and Stephen Marion are Alternate Members.

Generally, the Zoning Board of Adjustment holds public hearings on the fourth Thursday of the month, with a deliberation meeting scheduled for the following Thursday. Interested individuals should check the hearing and deliberation schedule, especially around the holidays, as meetings are apt to be rescheduled in order to accommodate the fullest compliment of members. All hearings and meetings of the Board are open to the public.

Zoning Board of Adjustment Activity in 2008

Zoning Board of Adjustment Cases:

Special Exceptions	27
Variances	10
Appeals of Administrative Decisions	5
Building Code Appeals	0
Rehearings	2
Other	<u>4</u>
Total	<u>48</u>

Zoning and Use Permits:

Residential	173
Commercial	79
Institutional	<u>51</u>
Total	<u>303</u>

Outside Agency Reports

CATV

CATV had a good year in 2008 with many changes and additions to programming. CATV is made up of two channels on Comcast cable. Channel 8 is our public and government channel. Channel 8 carries the government meetings of Hanover, Dresden, Norwich and the Lebanon Planning Board. Channel 10 is our education and government channel. Channel 10 carries the meetings of Hartford, Hartland and Lebanon. Last year CATV carried a total of 443 government meetings for a total of over 775 hours. CATV also carried 624 first run locally produced programs with a total hours of 470.

CATV has our headquarters in the Tip Top Building in White River Jct., Vermont. Last year Lebanon, New Hampshire joined our CATV family and we are proud to have them as a member community. Last year CATV started a new service of Video on Demand on our web site of www.catv8.org. Here you can see all of the government meetings we produced on our web site. Also you can download these meetings, along with selected programs for vodcast and podcast to Itunes.

Our headquarters in White River Jct. has a classroom for editing and a studio for production. We also have a green screen for advanced editing.

CATV has remote editing and productions computers that we can bring to classrooms and recreation centers. We also offer our annual video camp for students in the 5th through 8th grade.

CATV is always looking for volunteers. Just call us at 802-295-6688 or email catv@catv8.org.

Hanover Improvement Society

Report to the Town of Hanover 2009

The Hanover Improvement Society is an independent and sometimes too quiet not for profit organization founded in 1922 for the purpose of beautifying Hanover with money generated from sources other than tax dollars. The Improvement Society owns and operates The Nugget Theater, The James W. Champion III Ice Rink and Storrs Pond Recreation Area. For as many years as I can remember it has been our goal to use revenues from the Nugget Theater and now the Champion Rink to fund good works and assist with various projects in the town. When each of you support our operations your dollars flow directly to the gardens that grace Main Street and past projects like the parking garage and Howe library expansion. We want to provide facilities and amenities that help define Hanover's sense of community. As long as the movies are good and people continue to frequent Main Street for that experience we can generate revenue to support our good works.

One of the Society's major good works is the operation of Storrs Pond Recreation Area. We firmly believe that Storrs Pond is a vital community asset. The pond is a classic New England swimming

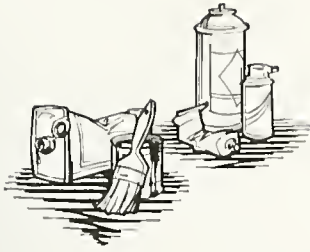
hole and now with a heated pool we think we offer a wonderful summer experience. Hanover children have learned to swim here since 1935. Storrs Pond offers a safe clean place for parents to come with the kids during the day and families to gather and relax after work. Unfortunately infrastructure and safety are expensive. Today most profits garnered from our activities at the theater and rink are used immediately to operate the pond, leaving precious little if anything for other good works.

A number of years ago the Improvement Society sold the Nugget Arcade building on Main Street that we built in the redevelopment and revitalization of Main Street. As one outcome of that sale we established a modest investment portfolio of about two million dollars. Our plan was to create a sustainable flow of cash that would in turn perpetually fund good works in Hanover. I don't have to tell you what has happened to investments over these past six months. Many of you understand the strain put on our plan, because this economy is just as painful for you.

The Hanover Improvement Society is however at a crossroad. We can no longer afford to maintain our quiet attitude. Last spring we undertook our first fund raising campaign. You all were extremely generous and the Society raised over \$35,000. We thank you for your help and support because we understand that there are dramatic and competing interests for your donation dollars. We believe that our operations contribute to the fabric of Hanover and welcome your continued involvement and support of our efforts.

We welcome your questions and your support of the Hanover Improvement Society. Please stop in to our offices above the Nugget Theater, say hello and let us know what you think.

John A. Hochreiter
H.I.S. President



Upper Valley Household Hazardous Waste Committee
c/o Upper Valley Lake Sunapee Regional Planning Commission
30 Bank Street, Lebanon, NH 03766-1756
603-448-1680 *www.uvhhw.org*

ANNUAL REPORT 2008

The Upper Valley Household Hazardous Waste Committee is a volunteer organization whose purpose is to reduce harm to the environment and human health caused by the use and improper disposal of household hazardous waste. The Committee aims to:

- Educate the public to the dangers of hazardous waste.
- Encourage the use of less hazardous products in the home.
- Promote proper disposal of household hazardous waste.
- Support local agencies which reflect/promote our mission.

During 2008 the Committee continued to maintain a regional website, hosted a booth at the Upper Valley Home Life Exhibition, provided volunteers for the household hazardous waste collections at the Lebanon Landfill, and met with Marc Morgan, Solid Waste Manager for Lebanon to learn more about the Landfill and Recycling Center and the services they provide.

Website www.uvhhw.org provides detailed information about:

- Where and when the hazardous waste collections are this year and who may attend.
- What you can and cannot bring.
- Less toxic recipes for cleaning solutions.
- Links to other regional authorities.

Event Booth: The Household Hazardous Waste Committee's booth at the Upper Valley Home Life Exhibition featured information on collections in the area including dates and what materials are and are not accepted. Pesticide free lawn and garden care continued to be a focus. Alternative cleaning recipes were distributed. Also, material was available on mercury and fluorescent light bulb use and disposal.

Household Hazardous Waste Collection Support: The committee provided volunteer support at the collections held at the Lebanon Landfill, keeping waiting times short and residents informed. A total of 480 households from Canaan, Enfield, Hanover, Lebanon, Lyme, Orford, Plainfield, Springfield and Cornish brought waste to two collections at the Lebanon Landfill.

The Upper Valley Household Hazardous Waste Committee is made up of volunteers from Upper Valley towns. We invite anyone interested to attend our meetings and become involved.

Margaret Bragg, Hanover, NH
Vickie Davis, Upper Valley Lake Sunapee Regional Planning Commission
Charlotte Faulkner, Hanover, NH
Joyce Noll, Etna, NH
Barbara Whitman, Chair, Lebanon, NH

— Reduce the use of toxics in your home, and responsibly dispose of what waste you do generate —

Notes...

Chapter 5

Miscellaneous Information

Notes...



The Senate of the State of New Hampshire

107 N. Main Street, Room 105-A Concord, N.H. 03301-4951

Office 271-2104

Greetings,

Let me start by saying how honored I am to serve as your State Senator. Serving in the New Hampshire House was incredibly rewarding, and I believe the Legislature accomplished many important things last session – expanding access to health care insurance and capping the interest rate on predatory “pay day” lenders among them. I look forward to similarly productive work in the Senate.

This year much attention – appropriately – has been focused on the budget, given the fiscal situation of not only New Hampshire but the entire country as well. And while the State will be receiving federal stimulus aid, difficult decisions will still need to be made to balance the budget. The State is not alone, of course – counties and towns will be forced to make challenging decisions as well. As I write, the budget proposed by the Governor is being worked on by the House, and will yet again be worked on by the Senate. I assure you that I am aware of the need to balance competing interest, not to downshift costs to municipalities, and to protect the most vulnerable among us.

A note about other bills making their way through the Legislature: A bi-partisan majority of the House Transportation Committee has recommended that New Hampshire raise the gas tax 5 cents in each of the next three years. NH has not raised the gas tax in almost 20 years, so the need for highway funds has outpaced the available resources. If the House passes this recommendation, it will make its way over to the Senate for consideration. Also, the House has passed a mandatory seat-belt law, which will now be heard in the Senate. While a similar bill died in the Senate last session, I believe passage would mean fewer injuries and deaths - saving the State and its residents money.

In the Senate, I have been assigned to the following committees: Judiciary, Election Law and Public and Municipal Affairs as well as the rules committee. As always, I invite you to contact me to discuss issues of concern, not just in relative to these committees, but any legislative issue. I can be reached at Matthew.Houde@leg.state.nh.us or 271-2104.

Respectfully,

Matthew Houde
Senate District 5

Matthew Houde, PO Box 66, Meriden, NH 03770

Notes...



Raymond S. Burton

January 2009

338 River Road
Bath, NH 03740
Tel. (603) 747-3662
Car Phone (603) 481-0863
E-mail: rey.burton4@gte.net

REPORT TO THE PEOPLE OF DISTRICT ONE BY EXECUTIVE COUNCILOR, RAY BURTON

*Executive Councilor
District One*

As I start my 31st and 32nd years of service to this large Northern Council District, I am hopeful and excited for new opportunities for rural America. With a new administration in Washington new economic programs are in the future. Our role at the state, county and local level is to have justified applications that will be used to stimulate job retention and creation. County and regional economic development councils coupled with community action agencies will be putting these new initiatives to work.

The NH Congressional Delegation- Senator Judd Gregg, Senator Jeanne Shaheen, Congressman Paul Hodes and Congresswoman Carol Shea Porter joining other Northeastern states of Maine, Vermont, New York and other New England Congressman can cause new resources to become available. I urge that we, at the state, county and local levels of government, step up with our concerns and let them know our needs.

2009 will start another year of the 10-year NH Highway Transportation Planning process working through the Regional Planning Commissions. Transportation Enhancement and Congestion Mitigation Air quality grants are back in play. Contact William Watson at NH DOT for details at 271-3344 or bwatson@dot.state.nh.us.

The 2009 session of the NH House and Senate will be a trying time with proposed cutbacks and how to still provide and meet constitutional and statutory needs. Be watchful of proposed legislation passing costs to county and local levels of government. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of boards and commissions. If you are interested please send your resume to Governor John Lynch, State House, 107 North Main Street, Concord, NH 03301 attention Jennifer Kuzma Director of Appointments/Liasion or at (603) 271-2121.

A complete list is available at the NH Secretary of State website at www.sos.nh.gov/redbook/index.htm

My office has available informational items; NH Constitutions, tourist maps, consumer handbooks, etc. I send, via email, a Monday morning schedule. Send me your email address to be added to the list if you'd like at rburton@nh.gov.

Please contact my office anytime I can be of assistance to you.

COOS COUNTY:

Berlin, Carroll, Clarksville, Colebrook, Columbia, Dalton, Dixville, Dummer, Errol, Gorham, Jefferson, Lencaster, Milan, Millsfield, Northumberland, Pittsburg, Randolph, Shelburne, Stewartstown, Sterk, Stratford, Whitefield

SULLIVAN COUNTY:

Charlestown, Claremont, Cornish, Croydon, Grantham, Newport Plainfield, Springfield, Sunapee



Towns in Council District #1

CARROLL COUNTY:

Albany, Bartlett, Chatham, Conway, Eaton, Eppingham, Freedom, Hert's Loc., Jackson, Madison, Moultonborough, Ossipee, Sandwich, Temworth, Tiltonboro, Wekefield, Wolfeboro.

GRAFTON COUNTY:

Alexandrie, Ashland, Beth, Benion, Bethlehem, Bridgewater, Bristol, Campton, Canaan, Dorchester, Easton, Ellsworth, Enfield, Franconia, Grafton, Groton, Hanover, Haverhill, Hebron, Holderness, Landell, Lebanon, Lincoln, Lisbon, Livermore, Littleton, Lyman, Lyme, Monroe, Orange, Orford, Piermont, Plymouth, Rumney, Sugar Hill, Thornton, Warren, Waterville Valley, Wentworth, Woodstock

BELKNAP COUNTY:

Alton, Belmont, Center Harbor, Gifford, Leconia, Meredith, New Hampton, Sanbornton, Tilton

Upper Valley River Subcommittee of the Connecticut River Joint Commissions ANNUAL REPORT - 2008

This year the Upper Valley River Subcommittee completed a new and expanded *Connecticut River Water Resources Management Plan*. We will sponsor public presentations on the new plan during the winter and spring. The Plan emphasizes the many environmental and economic benefits of keeping floodplains free of development and encouraging natural vegetation along riverbanks to keep them stable, block debris, shade the water, and filter pollutants from runoff. We encourage towns to consider our *Plan* and to incorporate its recommendations when updating town plans and revising zoning ordinances.

Owners of land near water should know about the newly updated state shoreland protection law. Natural ground cover must remain within 50' of the water of lakes, ponds, and rivers, and use of fertilizers, pesticides, and herbicides is restricted.

We urge all anglers and boaters to clean their gear carefully to avoid spreading Didymo, the recently discovered invasive alga in the Connecticut River.

The Subcommittee provides information and assistance to the states, towns, and landowners on projects near the river, and is advisory, with no regulatory authority. A calendar, more about Didymo, advice on bank erosion and obtaining permits for work near the river, the *Connecticut River Management Plan* and much more are on the web at www.crjc.org.

David Minsk (Chair) and Caryl Collier, Hanover representatives to the Upper Valley Subcommittee

CONNECTICUT RIVER JOINT COMMISSIONS

This year the Connecticut River Joint Commissions (CRJC) published major new Management Plans for Water Resources and for Recreation on the Connecticut River. In 2008 CRJC considered issues as wide-ranging as riverbank erosion in Colebrook and New Hampshire's updated Shoreland Protection Act. We completed a new Five Year Plan that focuses upon public outreach, use of river science, and protection of the valley's natural, historic, and cultural assets.

CRJC won a major grant from EPA this year that enabled us to conduct two years of water quality monitoring of the river from Hartford to Weathersfield. We will report on the results of our Tri-State Connecticut River Targeted Watershed Initiative through a website and in public meetings. Monitoring in 2008 turned up no water quality violations and indicated the river is safe for swimming and other recreation. Through the Connecticut River Byway, CRJC works with communities, businesses and the states to strengthen the local base for heritage tourism. In 2008, we concluded a three-year project to identify the Byway with way-finding signs. Visit the Byway at www.ctrivertravel.net.

Appointed by the legislatures of New Hampshire and Vermont, the Connecticut River Joint Commissions welcome the public to our meetings on the last Monday of every other month. Visit our web site, www.crjc.org, for a calendar of events, useful information, and our newsletters, *River Valley News* and *River Byway News*.

2008 Legal Expenses and Litigation Summary

<u>Case/Type</u>	<u>Plaintiff Attorney</u>	<u>Defendant Attorney</u>	<u>Town Legal Expenses</u>	<u>Outcome</u>
Telecommunication		Robert Ciandella	\$ 999	Ongoing Legal Research
- West Central NH Regional Health & Security Communication Consortium		Robert Ciandella	\$ 7,321	Ongoing Legal Research
- SegTEL, Inc.	Caroline Cole	Walter Mitchell	\$ 227	Pending
- SegTEL, Inc.	Caroline Cole	Robert Ciandella	\$ 109,874	Pending
- SegTEL, Inc.-Federal	Caroline Cole	Robert Ciandella	\$ 15,552	Pending
- PUC Utility Pole Docket		Robert Ciandella	\$ 3,943	Ongoing
Davison Block ZBA Appeal	Danford Wensley	Laura Spector	\$ 319	In favor of Town Supreme Court
Curtiss Court	Brad Atwood	Walter Mitchell	\$ 1,465	Withdrawn
Kelsey, et. al. ZBA Appeal	Stephen Girdwood	Laura Spector	\$ 4,544	In favor of Town Supreme Court
Occom Pond Neighborhood Assoc. PBd/ZBA Appeal	Bruce Felmly/ Barry Schuster	Walter Mitchell/ Laura Spector	\$ 13,579	In favor of Town
Our Savior Lutheran Church	Barry Schuster	Walter Mitchell	\$ 1,704	In favor of Town
Paragon ZBA Appeal	Barry Schuster/ Robert Miller	Laura Spector	\$ 2,719	Pending
Verizon	Scott Harris	Tim Bates/ Judith Whitelaw	\$ 704	Dismissal
Vincellette	pro se	Walter Mitchell	\$ 332	In favor of Town
General Legal Advice				
Municipal Law	-	Walter Mitchell	\$ 18,194	
Civil & Employment Law	-	Mark Broth /Stephen Jakubowski	16,520	
	-	Charles Bauer	\$ 5,472	
		Total General Legal Advice	<u>\$ 40,186</u>	
		Total	<u><u>\$ 202,764</u></u>	

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: 06/23/08 w/Revisions Adopted on 09/29/08 & more Police and Parks & Rec Revisions Adopted on 3/09/09

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
Fire	Fire Safety Crowd Control	Cost +35%	Cost +35%	Cost +35%	Cost +35%
Fire	Private Fire Hydrants – Fees Ultimately Governed by Most Current Hanover Water Works Company NH PUC Order	\$1,078.55/yr	\$1,364.37/yr	\$1,621.09/yr	\$1,685.33/yr
Fire	Annual Monitoring Fee – Master Fire Box	\$300.00	\$300.00	\$300.00	\$300.00
Fire	False Alarm Charge – Fire Service	\$100.00	\$100.00	1 st : Free 2 nd : \$100.00 3 rd : \$200.00 4 th and beyond: \$300 per response	1 st : Free 2 nd : \$100.00 3 rd : \$200.00 4 th and beyond: \$300 per response
Fire	Rescheduling of Fire Alarms or Sprinkler Acceptance Test because of contractor/owner not ready for test	\$250.00	\$500.00	\$500.00	\$500.00
Fire	<u>Building Permits</u> : Stand- Alone Gas Installation and/or Replacement	\$55.00	\$55.00	\$55.00	\$55.00
Fire	<u>Building Permits</u> : Additional Appliances (Gas) beyond Original Permit	n/a	n/a	n/a	\$15.00/per appliance
Fire	<u>Building Permits</u> : Stand- Alone Oil Installation and/or Replacement	\$55.00	\$55.00	\$55.00	\$55.00
Fire	<u>Building Permits</u> : Additional Appliances (Oil) beyond Original Permit	n/a	n/a	n/a	\$15.00/per appliance
Fire	Re-inspection Fee – Gas or Oil	n/a	n/a	n/a	\$50.00
Fire	Projects Requiring Outside Consulting Assistance (where outside consulting services for plan review, testing or inspection are required)	Full cost +10% admin charge	Full cost +10% admin charge	Full cost +10% admin charge	Full cost +10% admin charge
Ambulance	Per Capita – Hanover	\$16.04	\$18.58	\$20.19	\$21.50
Ambulance	Per Capita – Lyme	\$16.04	\$18.58	\$20.19	\$21.50
Ambulance	Per Capita – Norwich	\$16.04	\$18.58	\$20.19	\$21.50
Ambulance	Community Contributions Adjustment to Cover Insurance Contractual Obligations for Ambulance Calls Originating in Community	Pro-Rated Share of Lost Revenues	Pro-Rated Share of Lost Revenues	Pro-Rated Share of Lost Revenues	Pro-Rated Share of Lost Revenues
Ambulance	Report Copies for Reports 1-4 Pages	\$10.00	\$10.00	\$10.00	\$10.00

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: 06/23/08 w/Revisions Adopted on 09/29/08 & more Police and Parks & Rec Revisions Adopted on 3/09/09

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
Ambulance	Report Copies for Reports over 4 Pages	\$10.00 +\$.50/page over 4 pages	\$10.00 +\$.50/page over 4 pages	\$10.00 +\$.50/page over 4 pages	\$10.00 +\$.50/page over 4 pages
Ambulance	<u>Treatment with Transport - Basic Life Support – (plus mileage)</u>	\$300.00	\$300.00	\$375.00	\$375.00
Ambulance	<u>Treatment with Transport - Advanced Life Support Level 1 – (plus mileage)</u>	\$350.00	\$350.00	\$475.00	\$475.00
Ambulance	<u>Treatment with Transport - Advanced Life Support Level 2 – (plus mileage)</u>	\$500.00	\$500.00	\$650.00	\$650.00
Ambulance	<u>Treatment with Transport - Special Care Transport</u>	\$575.00	\$575.00	\$700.00	\$700.00
Ambulance	Mileage Rate	\$9.00/mile	\$9.00/mile	\$11.00/mile	\$11.00/mile
Ambulance	<u>Treatment/No Transport – Advanced Life Support</u>	\$100.00	\$100.00	\$100.00	\$100.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Oxygen Charge</u>	\$45.00	\$45.00	\$45.00	\$45.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Defibrillation</u>	\$70.00	\$70.00	\$100.00	\$100.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Esophageal Obturator Airway</u>	\$70.00	\$70.00	\$150.00	\$150.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Endotracheal Tube Administration</u>	\$70.00	\$70.00	\$150.00	\$150.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Cardiac Monitoring</u>	\$90.00	\$90.00	\$100.00	\$100.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – IV/Drug Administration</u>	\$75.00	\$75.00	\$100.00	\$100.00
Ambulance	<u>Additional Treatment Charges (with or without Advanced Life Support Transport) – Medications</u>	\$50.00	\$50.00	\$50.00	\$50.00

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: 06/23/08 w/Revisions Adopted on 09/29/08 & more Police and Parks & Rec Revisions Adopted on 3/09/09

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
Ambulance	Emergency Services Paramedic Intercept Charge	n/a	n/a	\$125.00	\$125.00
Ambulance	Special Event Standby	\$90.00/hour	\$100.00/hr	\$150.00/hour	\$150.00/hour
General Administration	Processing Fee for Returned Deposit Item (NSF Checks or Checks Drawn on Closed Accounts)	\$25.00	\$25.00	\$25.00	\$25.00
General Administration	Late Fee on Unpaid General Service Invoices (billed through the Town's Accounting Office) Balances over 45 Days Old	n/a	12.00% per annum interest	12.00% per annum interest	12.00% per annum interest
General Administration	Photocopying – single page (8.5" x 11.0")	\$.25/page	\$.25/page	\$.25/page	\$.25/page
General Administration	Photocopying – single page (8.5" x 14.0")	\$.50/page	\$.50/page	\$.50/page	\$.50/page
General Administration	Photocopying – single page (11.0" x 17.0")	\$.75/page	\$.75/page	\$.75/page	\$.75/page
General Administration	Copies of Appraisal Card for Property Owner	No charge	No charge	No charge	No charge
General Administration	Copies of Appraisal Card for Requesters Other than Property Owner	\$1.00	\$1.00	\$1.00	\$1.00
General Administration	Copies of Warranty Deed	\$2.00	\$2.00	\$2.00	\$1.00/page
General Administration	Copies of Tax Map	\$2.00	\$2.00	\$2.00	\$2.00
General Administration	Copies of Tax Bills for Property Owner	No charge	No charge	No charge	No charge
General Administration	Copies of Tax Bills for Requesters Other than Property Owner	n/a	\$1.00	\$1.00	\$1.00
General Administration	Electronic Files from Town Databases – on diskette or e- mailed	\$25.00	\$25.00	\$25.00	\$25.00
General Administration	<u>Customized Reports from Assessment Database (Hardcopy) – Tax Map Listing</u>	\$35.00	\$35.00	\$35.00	\$35.00
General Administration	<u>Customized Reports from Assessment Database (Hardcopy) – Valuation Listing</u>	No charge	No charge	No charge	No charge
General Administration	<u>Customized Reports from Assessment Database (Hardcopy) – Property Owner Mail List</u>	\$35.00	\$35.00	\$35.00	\$35.00

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: 06/23/08 w/Revisions Adopted on 09/29/08 & more Police and Parks & Rec Revisions Adopted on 3/09/09

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
General Administration	Customized Reports from Town Clerk Database (Hardcopy) – Voter Checklist	\$25.00	\$35.00	\$35.00	\$35.00
General Administration	Mailing Labels from Town Databases	\$.35/page	\$.35/page	\$.35/page	\$.35/page
General Administration	Hanover Code of Ordinances and Regulations	\$25.00	\$25.00	\$25.00	\$25.00
General Administration	Hanover Master Plan - 2003	\$25.00	\$25.00	\$25.00	\$25.00
General Administration	Master Plan Land Use Concept Map	\$2.00	\$2.00	\$3.00	\$3.00
General Administration	Zoning Ordinance plus Map	\$7.00	\$7.00	\$8.00	\$10.00
General Administration	Zoning Map	\$3.00	\$3.00	\$3.00	\$3.00
General Administration	Subdivision Regulations	\$3.00	\$3.00	\$4.00	\$4.00
General Administration	Copies of Recorded Tapes	n/a	n/a	\$5.00 each	\$5.00 each
General Administration	Site Plan Regulations	\$3.00	\$3.00	\$3.00	\$4.00
General Administration	Building Code Ordinance	\$3.00	\$3.00	\$3.00	\$3.00
General Administration	Open Space, Water Resources, and Other One-Sided Color Maps	\$.50	\$.50	\$.50	\$1.00
General Administration	Trail Maps – Selected Individual Trails	\$1.00/each	\$1.00/each	\$1.00/each	\$1.00/each
General Administration	Trail Maps – Combined Area Trails	\$4.00/each	\$4.00/each	\$4.00/each	\$4.00/each
General Administration	Notary Public Services – per signature – Non-Residents	No charge	\$5.00	\$5.00	\$5.00
General Administration	Notary Public Services – per signature for Hanover Residents	No charge	No charge	No charge	No charge
General Administration	Vendor Permit - Daily	\$15.00	\$15.00	\$15.00	\$15.00
General Administration	Vendor Permit for 9 Months beginning March 1 and ending November 30	\$2,250.00	\$1,200.00	\$1,200.00	\$1,200.00
General Administration	Pole License	\$10.00	\$10.00	\$10.00	\$10.00
General Administration	Articles of Agreement	\$5.00	\$5.00	\$5.00	\$5.00
General Administration	Vital Statistics (e.g., Certified Copy of Birth Certificate)	\$12.00	\$12.00	\$12.00	\$12.00

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<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
General Administration	Lamination of Vital Statistics Records	n/a	\$.50/certificate	\$1.00/certificate	\$1.00/certificate
Highway	Driveway Permits	\$50.00	\$50.00	\$50.00	\$50.00
Highway	Private Construction - Class VI Highway Permit	\$100.00	\$100.00	\$100.00	\$100.00
Highway	Excavation Permits	\$50.00	\$50.00	\$50.00	\$50.00
Howe Library	Overdue Materials Fine (with exceptions below)– before 2 nd Notice	\$.10/day	\$.10/day	\$.10/day	\$.10/day
Howe Library	Overdue Fine for videos, DVDs, CD-ROMs, art prints and reference books	\$1.00/day	\$1.00/day	\$1.00/day	\$1.00/day
Howe Library	Interlibrary Loan Fee – all fee payers per transaction	\$10.00	\$10.00	\$10.00	\$10.00
Howe Library	Museum Pass Non-Pickup Fee	n/a	n/a	n/a	\$5.00
Howe Library	Museum Pass Overdue Return Fee	n/a	n/a	n/a	\$5.00/day
Howe Library and Etna Town Library	Non-Resident Family – 12 Month Membership	\$100.00	\$100.00	\$110.00	\$115.00
Howe Library and Etna Town Library	Non-Resident Family – 3 Month Membership	\$35.00	\$35.00	\$35.00	\$50.00
Howe Library and Etna Town Library	Non-Resident Senior Citizen – 12 Month Membership (65+)	\$75.00	\$75.00	\$80.00	\$80.00
Howe Library and Etna Town Library	Dresden Student Card; (Dresden Tuition Students – paid for by SAU, not by student)	\$15.00	\$15.00	\$15.00	\$15.00
Howe Library and Etna Town Library	Resident Childcare Providers – A proportion of the Non-Resident Family 12-Month Membership fee of \$115.00 based on percentage of non-resident children whose families do not have Howe Library non-resident memberships; borrowing limits apply	varies	varies	varies	varies
Howe Library and Etna Town Library	Non-Resident Childcare Providers; borrowing limits apply	\$100.00	\$100.00	\$100.00	\$115.00
Planning and Zoning	Combined Application for Building and Zoning Permits: Fee as appropriate from below plus \$25.00:				

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<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
Planning and Zoning	Minimum Permit Fee: Residential:	\$25.00	\$25.00	\$25.00	\$25.00
	Commercial, Institutional, Multi-Family, and Other Non-Single-and-Two-Family-Residential Construction, Additions, Renovations, Alterations:	\$50.00	\$50.00	\$50.00	\$50.00
Planning and Zoning	Single- and Two-Family Houses	\$25.00 plus \$0.40/sq ft	\$25.00 plus \$0.50/sq.ft.	\$25.00 plus \$0.50/sq.ft.	\$25.00 plus \$0.50/sq.ft.
Planning and Zoning	Residential Renovations	\$0.25/sq.ft.	\$0.25/sq.ft.	\$0.25/sq.ft.	\$0.25/sq.ft.
Planning and Zoning	Non-Habitable Structures Accessory to One- and Two-Family Residential: Porch, garage, shed, fence, pool, temporary trailer, retaining wall, and similar	\$0.25/sq ft	\$0.25/sq.ft.	\$0.25/sq.ft.	\$0.25/sq.ft.
Planning and Zoning	Commercial, Institutional, Multi-Family, and Other Non-Single-and-Two-Family-Residential Construction, Additions, Renovations, Alterations:	\$50.00 plus:	\$50.00 plus:	\$50.00 plus:	\$50.00 plus:
	for Portion of Construction Cost up to \$10,000,000	\$5.00 per \$1,000 of Construction Cost	\$5.50 per \$1,000 of Construction Cost	\$5.50 per \$1,000 of Construction Cost	\$5.50 per \$1,000 of Construction Cost
	for Portion of Construction Cost between \$10,000,001 and \$20,000,000	\$4.15 per \$1,000 of Construction Cost	\$4.15per \$1,000 of Construction Cost	\$4.15per \$1,000 of Construction Cost	\$4.15per \$1,000 of Construction Cost
	for Portion of Construction Cost Exceeding \$20,000,000	\$1.85 per \$1,000 of Construction Cost	\$1.85 per \$1,000 of Construction Cost	\$1.85 per \$1,000 of Construction Cost	\$1.85 per \$1,000 of Construction Cost
Planning and Zoning	Sign, Awning, or Canopy	\$30.00	\$30.00	\$25.00, plus \$30.00 for electrical or foundation	\$25.00, plus \$30.00 for electrical or foundation
Planning and Zoning	Moving or Demolition	\$50.00	\$50.00	\$75.00	\$75.00

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<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
Planning and Zoning	<u>Building & Zoning Permits:</u> Revision Plan Review and Partial Submissions	5% surcharge for each occurrence	5% surcharge for each occurrence	\$50.00 per hour of review time	\$50.00 per hour of review time
Planning and Zoning	Projects Requiring Outside Consulting Assistance (where outside consulting services for plan review, testing or inspection are required)		The Town of Hanover has 60 days to review complete applications. In the event an applicant wants expedited review, or the Building Inspector deems the scope and complexity of the project to warrant outside review, the applicant shall, in addition to fees specified herein, pay costs of review by a third-party consultant selected by the Town.		
Planning and Zoning	Duplicate Inspections Log	n/a	n/a	\$25.00	\$25.00
Planning and Zoning	Zoning Permit (not part of Combined Application)	n/a	n/a	\$25.00	\$35.00
Planning and Zoning	<u>Building Permits:</u> Blanket Permit per Project (Sec. IX of Building Code Adoption Ordinance)	\$30.00	\$30.00	\$30.00	\$30.00
Planning and Zoning	<u>Building Permits:</u> Permit Extension	n/a	n/a	n/a	n/a to \$50.00
Planning and Zoning	<u>Building Permits:</u> Re-Inspection	\$50.00	\$50.00	\$50.00	\$50.00
Planning and Zoning	<u>Building Permits:</u> Additional Inspections	\$50.00	\$50.00	\$50.00	\$50.00
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Special Exception	\$150.00	\$150.00	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Variance	\$150.00	\$150.00	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Appeal of Administrative Decision	\$150.00	\$150.00	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters

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<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Equitable Waiver	\$150.00	\$150.00	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Hearing Under RSA 674:41	\$150.00	\$150.00	\$150.00, plus actual costs of notifying abutters	\$150.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Zoning Board of Adjustment:</u> Rehearing (to be Refunded if Relief Granted)	\$50.00	\$50.00	\$50.00, plus actual costs of notifying abutters	\$50.00, plus actual costs of notifying abutters
Planning and Zoning	<u>Planning Board:</u> Subdivisions, All Types, payable at time of design review application	\$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14	\$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14	\$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14, plus actual costs of notifying abutters	\$200 base fee plus \$100 per lot, plat, site, or other division of land including units per RSA 672:14, plus actual costs of notifying abutters

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<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
Planning and Zoning	<u>Planning Board:</u> Site Plan Review Base Fee Plus additional cumulative as follows, based on Estimated Full Cost of Construction (ECC), as verified by the Building Inspector: \$0 to \$2,500,000 ECC \$2,500,001 to \$5,000,000 ECC \$5,000,001 to \$10,000,000 ECC \$10,000,001 to \$15,000,000 ECC \$15,000,001 to \$20,000,000 ECC Over \$20,000,000 ECC	\$500.00, plus actual costs of notifying abutters, plus:	\$500.00, plus actual costs of notifying abutters, plus:	\$500.00, plus actual costs of notifying abutters, plus:	\$500.00, plus actual costs of notifying abutters, plus:
	\$5.00 per \$10,000 of ECC	\$5.00 per \$10,000 of ECC	\$5.00 per \$10,000 of ECC	\$5.00 per \$10,000 of ECC	
	\$4.00 per \$10,000 of ECC	\$4.00 per \$10,000 of ECC	\$4.00 per \$10,000 of ECC	\$4.00 per \$10,000 of ECC	
	\$3.00 per \$10,000 of ECC	\$3.00 per \$10,000 of ECC	\$3.00 per \$10,000 of ECC	\$3.00 per \$10,000 of ECC	
	\$2.00 per \$10,000 of ECC	\$2.00 per \$10,000 of ECC	\$2.00 per \$10,000 of ECC	\$2.00 per \$10,000 of ECC	
	\$1.00 per \$10,000 of ECC	\$1.00 per \$10,000 of ECC	\$1.00 per \$10,000 of ECC	\$1.00 per \$10,000 of ECC	
	\$-0- per \$10,000 of ECC	\$-0- per \$10,000 of ECC	\$-0- per \$10,000 of ECC	\$-0- per \$10,000 of ECC	
	n/a	\$100/sheet for review of revised drawings	\$100/sheet for review of revised drawings	\$100/sheet for review of revised drawings	
Planning and Zoning	Town Staff Technical Review of Subdivision and Site Plan Drawings – Revised Plan Fee	n/a	\$100/sheet for review of revised drawings	\$100/sheet for review of revised drawings	\$100/sheet for review of revised drawings
Planning and Zoning	Modification to Any of the Above	\$200.00	\$200.00	\$200.00	\$200.00
Planning and Zoning	<u>Planning Board:</u> Minor Lot Line Adjustment	\$100.00	\$100.00, plus actual costs of notifying abutters	\$100.00, plus actual costs of notifying abutters	\$100.00, plus actual costs of notifying abutters

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Planning and Zoning	Planning Board: Boundary Agreement	\$100.00	\$100.00	\$100.00, plus actual costs of notifying abutters	\$100.00, plus actual costs of notifying abutters
Planning and Zoning	Wetlands Administrative Permit	\$25.00	\$25.00	\$50.00 plus actual costs of notifying abutters	\$50.00 plus actual costs of notifying abutters
Police	Pistol Permits (4 year Permit)	\$10.00	\$10.00	\$10.00	\$10.00
Police	Special Services Detail – Police Personnel	\$32.00/hr +35% admin. chg.	\$49.00/hour (\$36.30/hr for officer + 35% admin. chg.)	\$50.29/hour (\$37.25/hr for officer + 35% admin. chg.); plus signage and barricade rental, if required Note: Certain Non- Profits may qualify for reduction in the admin. chg. from 35% to 14%	\$51.80 (\$38.37/hr for officer + 35% admin. chg.); plus signage and barricade rental, if required Note: Certain Non-Profits may qualify for reduction in the admin. chg. from 35% to 14%
Police	Reports (Flat Fee)	\$15.00	\$15.00	\$15.00	\$20.00
Police	Fingerprints (Non-Resident)	\$15.00	\$15.00	\$20.00	\$20.00 for first 2 cards and \$5.00 for each additional card
Police	Photos on CD or Diskette	\$10.00	\$10.00	\$10.00	\$10.00
Police	Alcohol Diversion: Ages 12-15	\$325.00	\$400.00	\$400.00	\$400.00
Police	Alcohol Diversion: Ages 16-20	\$325.00	\$400.00	\$400.00	\$400.00
Police	Marijuana Diversion – under 17	\$325.00	\$400.00	\$400.00	\$400.00
Police	Penalty to Reschedule 2 nd Diversion Counseling Session	n/a	\$75.00	\$75.00	\$75.00
Police	Alarm Connection Fee – One- Time Charge	\$50.00	\$50.00	\$75.00	\$75.00

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Police	Annual Monitoring Fee	\$325.00 within Town; \$425.00 out-of- Town	\$325.00 within Town; \$425.00 out-of- Town	\$325.00 within Town; \$425.00 out-of- Town	\$325.00 within Town; \$425.00 out-of- Town
Police	Pro-Rated Monthly Monitoring Fee	\$33.00/mo	\$33.00/mo	\$33.00/mo	\$33.00/mo
Police	Police Service – Residential	\$50.00	\$50.00	\$50.00	\$50.00
Police	Police Service – Commercial	\$50.00	\$50.00	\$50.00	\$50.00
Police	Penalty Charge for Inaccurate Call List	\$10.00	\$10.00	\$10.00	\$10.00
Police	<u>Dog License</u> – Neutered Male and Female; and Puppies Under 7 Mos.	\$6.50	\$6.50	\$6.50	\$6.50
Police	<u>Dog License</u> – Unneutered Male and Female	\$9.00	\$9.00	\$9.00	\$9.00
Police	<u>Dog License</u> – First Dog – Sr. Citizen Owner	\$2.00	\$2.00	\$2.00	\$2.00
Police	<u>Dog License</u> – Late Fee per Month after May 31	\$1.00	\$1.00	\$1.00	\$1.00
Police	<u>Dog License</u> – Group License for 5 or more Dogs	\$20.00	\$20.00	\$20.00	\$20.00
Police	Nuisance Dog Fine	\$25.00	\$25.00	\$25.00	\$25.00
Police	Menace Dog Fine	\$50.00	\$50.00	\$50.00	\$50.00
Police	Vicious Dog Fine	\$100.00	\$100.00	\$100.00	\$100.00
Police	Unlicensed Dog Fine	\$25.00	\$25.00	\$25.00	\$25.00
Parking	<u>Lot Rentals</u> – Peripheral Space Monthly Rentals	\$35.00	\$35.00	\$35.00	\$35.00
Parking	<u>Lot Rentals</u> – CBD (Commercial Business District) Space Monthly Rentals	\$75.00	\$75.00	\$75.00	\$75.00
Parking	<u>Lot Rentals (Lease w/6 mo. Commitment)</u> – Facility Space Monthly Rentals Level 2	\$125.00	\$140.00	\$140.00	\$140.00
Parking	<u>Lot Rentals (Lease w/6 mo. Commitment)</u> – Facility Space Monthly Rentals Level 3	\$100.00	\$100.00	\$100.00	\$100.00
Parking	<u>Lot Rentals (Lease w/6 mo. Commitment)</u> – Facility Space Monthly Rentals Level 4	\$85.00	\$100.00	\$100.00	\$100.00
Parking	<u>Lot Rentals</u> – Monthly Facility Pass	\$150.00	\$150.00	\$150.00	\$150.00

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Parking	Lot Rentals – ZBA (Zoning Board of Adjustment) Required Monthly Lot Rentals	\$75/space	\$75/space	\$75/space	\$75/space				
Parking	Temporary Parking Permits	\$7.50/day	\$7.50/day	\$7.50/day	\$7.50/day				
Parking	30 Consecutive Day Parking Permit – Hovey Lane and lower Lebanon Street	\$35.00	\$35.00	\$35.00	\$35.00				
Parking	Annual Parking Permits – Replacement of Misplaced Permits	\$10.00	\$10.00	\$10.00	\$10.00				
Parking	Annual Parking Permits – Fee for Lost or Unreturned Parking Permits	\$10.00	\$10.00	\$10.00	\$10.00				
Town Parking Garage Rates – Please Note: Total parking facility charge increases every additional 10-15 minutes stay between hours.									
		Hourly Rate	Total \$	Hourly Rate	Total \$	Hourly Rate	Total \$	Hourly Rate	Total \$
Parking	<u>Town Parking Garage – Short Term Rates – 1st Half Hour</u>	Free	\$-0-	Free	\$-0-	Free	\$-0-	Free	\$-0-
Parking	<u>Town Parking Garage – Short Term Rates – 2nd Half Hour</u>	\$.50	\$.50	\$.50	\$.50	\$.50	\$.50	\$.50	\$.50
Parking	<u>Town Parking Garage – Short Term Rates – 2nd Hour</u>	\$.75	\$1.25	\$.75	\$1.25	\$.75	\$1.25	\$.75	\$1.25
Parking	<u>Town Parking Garage – Short Term Rates – 3rd Hour</u>	\$1.00	\$2.25	\$1.00	\$2.25	\$1.00	\$2.25	\$1.00	\$2.25
Parking	<u>Town Parking Garage – Short Term Rates – 4th Hour</u>	\$2.00	\$4.25	\$2.00	\$4.25	\$2.00	\$4.25	\$2.00	\$4.25
Parking	<u>Town Parking Garage – Short Term Rates – 5th Hour</u>	\$2.50	\$6.75	\$2.50	\$6.75	\$2.50	\$6.75	\$2.50	\$6.75
Parking	<u>Town Parking Garage – Short Term Rates – 6th Hour</u>	\$2.50	\$9.25	\$2.50	\$9.25	\$2.50	\$9.25	\$2.50	\$9.25
Parking	<u>Town Parking Garage – Short Term Rates – 7th Hour</u>	\$3.75	\$13.00	\$3.75	\$13.00	\$3.75	\$13.00	\$3.75	\$13.00
Parking	<u>Town Parking Garage – Short Term Rates – 8th Hour and Over</u>	\$2.00	\$15.00	\$2.00	\$15.00	\$2.00	\$15.00	\$2.00	\$15.00
Parking	<u>Town Parking Garage – Short Term Rates – Parking between 6:00 p.m. and 9:00 p.m. Flat Rate Monday thru Friday</u>		\$1.00		\$1.00		\$1.00		\$1.00
Parking	<u>Town Parking Garage – Short Term Rates – Saturdays Only Park Less than 3 Hours</u>		No Charge		No Charge		No Charge		No Charge

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: 06/23/08 w/Revisions Adopted on 09/29/08 & more Police and Parks & Rec Revisions Adopted on 3/09/09

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
Parking	<u>Town Parking Garage – Validation Stickers</u> One Hour @ \$0.50 each (minimum purchase 96)	\$48.00	\$48.00	\$48.00	\$48.00
Parking	<u>Town Parking Garage – Validation Stickers</u> One Hour Bulk @ \$0.35 each (minimum purchase 984)	\$344.40	\$344.40	\$344.40	\$344.40
Parking	<u>Town Parking Garage – Validation Stickers</u> All-Day @ \$15.00 each (minimum purchase 10)	\$150.00	\$150.00	\$150.00	\$150.00
Parking	<u>Meter Violations – Expired Meter</u>	\$10.00	\$10.00	\$10.00	\$10.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$20.00	\$20.00	\$20.00	\$20.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations – Overtime Violation (2 Hr. Zone)</u>	\$20.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$40.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$50.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations – Overtime Meter Feeding</u>	\$20.00	\$20.00	\$20.00	\$20.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$20.00	\$40.00	\$40.00	\$40.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$30.00	\$50.00	\$50.00	\$50.00
Parking	<u>Meter Violations – 2nd Meter Ticket This Date</u>	\$15.00	\$15.00	\$15.00	\$15.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$40.00	\$40.00	\$40.00	\$40.00
Parking	<u>Meter Violations – 3rd Meter Ticket This Date</u>	\$30.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations – Fine After 14 Days</u>	\$60.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations – Fine After 28 Days</u>	\$70.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations – Towing Charge (Winter Parking Ban)</u>	\$50.00	\$50.00	\$50.00	\$50.00

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: 06/23/08 w/Revisions Adopted on 09/29/08 & more Police and Parks & Rec Revisions Adopted on 3/09/09

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$100.00	\$100.00	\$100.00	\$100.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$110.00	\$110.00	\$110.00	\$110.00
Parking	<u>Meter Violations</u> – Handicapped Space	\$250.00	\$250.00	\$250.00	\$250.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$250.00	\$500.00	\$500.00	\$500.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$260.00	\$510.00	\$510.00	\$510.00
Parking	<u>Meter Violations</u> – No Parking 12:01 a.m. – 7:00 a.m.; 2:00 a.m. – 6:00 a.m.	\$20.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$40.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$50.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Parking in Prohibited Zone	\$20.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$40.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$50.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Parking in Prohibited Zone *Enhanced Fine*	\$30.00	\$40.00	\$40.00	\$40.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$60.00	\$80.00	\$80.00	\$80.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$70.00	\$90.00	\$90.00	\$90.00
Parking	<u>Meter Violations</u> – No Town Permit	\$20.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$40.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$50.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Left Wheels to Curb	\$20.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$40.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$50.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Loading/Bus Zone	\$75.00	\$75.00	\$75.00	\$75.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$150.00	\$150.00	\$150.00	\$150.00

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: 06/23/08 w/Revisions Adopted on 09/29/08 & more Police and Parks & Rec Revisions Adopted on 3/09/09

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$160.00	\$160.00	\$160.00	\$160.00
Parking	<u>Meter Violations</u> – Improper Parking	\$20.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$40.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$50.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Parking on Sidewalk	\$20.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$40.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$50.00	\$70.00	\$70.00	\$70.00
Parking	<u>Meter Violations</u> – Parking in Restricted Area	\$20.00	\$30.00	\$30.00	\$30.00
Parking	<u>Meter Violations</u> – Fine After 14 Days	\$40.00	\$60.00	\$60.00	\$60.00
Parking	<u>Meter Violations</u> – Fine After 28 Days	\$50.00	\$70.00	\$70.00	\$70.00
Parking	Summons Surcharge (Certified Mailer plus Postage)	\$5.00	\$5.00	\$5.00	\$5.00
Parking	Boot Removal Fee	\$50.00	\$50.00	\$50.00	\$50.00
Public Grounds	Cemetery Lots – Hanover Residents	\$400.00	\$400.00	\$400.00	\$400.00
Public Grounds	Cemetery Lots – Non- Residents	\$500.00	\$500.00	\$2,000.00	\$2,000.00
Public Grounds	Interment	\$400.00	\$400.00	\$400.00	\$400.00
Public Grounds	Cremation Interment	\$100.00	\$100.00	\$100.00	\$100.00
Public Grounds	Gravestone Foundation	\$150.00	\$500.00	\$500.00	\$500.00
Public Grounds	Project Inspection	\$55.00/hr	\$75.00/hr	\$75.00/hr	\$75.00/hr
Parks and Recreation	<u>Athletic Programs Resident Fees</u> – Baseball, Softball, Soccer, Basketball, Field Hockey, Volleyball, Track (Grades 7/8: Norwich participant pays Resident Fee; Norwich Parks & Recreation Department helps underwrite this fee for Norwich participants)	\$40.00	\$40.00	\$40.00	\$40.00
Parks and Recreation	<u>Athletic Programs Non- Resident Fees</u> – Baseball, Softball, Soccer, Basketball, Field Hockey, Volleyball, Track	\$50.00	\$50.00	\$50.00	\$50.00

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: 06/23/08 w/Revisions Adopted on 09/29/08 & more Police and Parks & Rec Revisions Adopted on 3/09/09

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
Parks and Recreation	<u>Athletic Programs All Basketball Participants – Facilities Usage Fee Made Payable to SAU #70</u>	n/a	n/a	n/a	\$35.00
Parks and Recreation	<u>Athletic Programs Resident Fees – Girls Lacrosse</u>	\$50.00	\$50.00	\$50.00	\$50.00
Parks and Recreation	<u>Athletic Programs Non-Resident Fees – Girls Lacrosse</u>	\$60.00	\$60.00	\$60.00	\$60.00
Parks and Recreation	<u>Athletic Programs Resident Fees – Boys Lacrosse</u>	\$60.00	\$60.00	\$60.00	\$60.00
Parks and Recreation	<u>Athletic Programs Non-Resident Fees – Boys Lacrosse</u>	\$70.00	\$70.00	\$70.00	\$70.00
Parks and Recreation	<u>Athletic Programs Resident Fees – Football</u>	\$60.00	\$60.00	\$60.00	\$60.00
Parks and Recreation	<u>Athletic Programs Non-Resident Fees – Football</u>	\$70.00	\$70.00	\$70.00	\$70.00
Parks and Recreation	<u>Athletic Programs – Adult Softball Team Entry Fee</u>	\$22.00/game	\$22.00/game	\$22.00/game	\$22.00/game
Parks and Recreation	<u>Athletic Programs Resident Fees – Adult Softball</u>	\$8.00/player	\$8.00/player	\$8.00/player	\$8.00/player
Parks and Recreation	<u>Athletic Programs Non-Resident Fees – Adult Softball</u>	\$16.00/player	\$16.00/player	\$16.00/player	\$16.00/player
Parks and Recreation	<u>Late Registration Fee for Registrations Received after Deadline</u>	\$15.00	\$15.00	\$15.00	\$15.00
Parks and Recreation	<u>Instructional Athletic Programs Resident Fees</u>	\$25.00	\$25.00	\$25.00	\$25.00
Parks and Recreation	<u>Instructional Athletic Programs Non-Resident Fees</u>	\$35.00	\$35.00	\$35.00	\$35.00
Parks and Recreation	<u>Playground Summer Day Camp (6 wks) Resident Fees Per Morning or Afternoon Session</u>	\$150.00	\$150.00	\$150.00	\$175.00
Parks and Recreation	<u>Playground Summer Day Camp (6 wks) Non-Resident Fees Per Morning or Afternoon Session</u>	\$300.00	\$300.00	\$300.00	\$350.00
Parks and Recreation	<u>Playground Summer Day Camp Resident Half-Day Fees</u>	\$10.00/half-day	\$10.00/half-day	\$10.00/half-day	\$15.00/half-day
Parks and Recreation	<u>Playground Summer Day Camp Non-Resident Half-Day Fees</u>	\$20.00/half-day	\$20.00/half-day	\$20.00/half-day	\$25.00/half-day
Parks and Recreation	<u>Circle H Camp for Rising Kindergartners (5 days/week for 6 wks) – Residents Only</u>	\$100.00	\$100.00	\$100.00	\$125.00

Town of Hanover – Rate and Fee Schedule

Adopted by the Board of Selectmen: 06/23/08 w/Revisions Adopted on 09/29/08 & more Police and Parks & Rec Revisions Adopted on 3/09/09

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
Parks and Recreation	Mini-Camps – Resident Fees	\$20.00/day	\$20.00/day	\$20.00/day	\$30.00/day
Parks and Recreation	Mini-Camps – Non-Resident Fees	\$35.00/day	\$35.00/day	\$35.00/day	\$40.00/day
Parks and Recreation	Tween Camp –Resident Fees				\$70.00/wk
Parks and Recreation	Tween Camp – Non-Resident Fees				\$140.00/wk
Parks and Recreation	Camp Quest –Resident Fees				\$50.00/day or \$200/wk
Parks and Recreation	Camp Quest – Non-Resident Fees				\$60.00/day or \$240/wk
Parks and Recreation	Adult and Youth Instructional Programs – Fees Determined Based on Instructors’ Costs and Administrative and Materials Costs; Program Revenue is split 70/30 between the Instructor and the Recreation Department; Instructor may keep 70% of total income earned up to a maximum of \$75.00/hour after expenses.			varies	varies
Parks and Recreation	Athletic Field Rental	Up to \$100.00 per field per day	Up to \$100.00 per field per day	Up to \$100.00 per field per day	Up to \$100.00 per field per day
Parks and Recreation	Rental of Equipment	Up to \$25.00 for use of Recreational Equipment	Up to \$25.00 for use of Recreational Equipment	Up to \$25.00 for use of Recreational Equipment	Up to \$25.00 for use of Recreational Equipment
Parks and Recreation	Basketball Tournament Fees	\$30.00 per team	\$30.00 per team	\$30.00 per team	\$30.00 per team
Parks and Recreation	Middle School Dance Admission	\$4.00	\$4.00	\$4.00	\$4.00
Parks and Recreation	Rental of R.W. Black Community and Senior Center Facilities – see Attached Schedule				
Recycling	Recycling Bins	\$5.00	\$5.00	\$5.00	\$7.00
Trash Dumping	Dump Ticket to City of Lebanon Landfill (includes surcharge to partially fund curbside recycling program)	\$1.50 for disposal of 36 pounds	\$1.50 for disposal of 36 pounds	\$1.50 for disposal of 30 pounds	\$15.00 for punch-card of 10 punches; disposal of 29 pounds per punch

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$10.14 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection (Information Source – State Regulations for Septic Design, Env-Ws 1008.02(b)):

Meter Size	FY2006-2007 Sewer Rates		FY2007-2008 Sewer Rates		FY2008-2009 Sewer Rates	
	Annual Base Capacity Charge	Annual Base Capacity Charge	Annual Base Capacity Charge	Flow Charge per 1000 Cubic Feet of Water Used	Annual Base Capacity Charge	Flow Charge per 1000 Cubic Feet of Water Used
5/8"	\$47.25	\$83.00	\$83.00	\$18.81	\$83.00	\$27.24
3/4"	\$134.40	\$235.00	\$235.00	\$18.81	\$235.00	\$27.24
1"	\$223.65	\$615.00	\$615.00	\$18.81	\$615.00	\$27.24
1 1/4"	\$334.95	\$921.00	\$921.00	\$18.81	\$921.00	\$27.24
1 1/2"	\$446.25	\$1,227.00	\$1,227.00	\$18.81	\$1,227.00	\$27.24
2"	\$714.00	\$1,964.00	\$1,964.00	\$18.81	\$1,964.00	\$27.24
3"	\$1,680.00	\$4,620.00	\$4,620.00	\$18.81	\$4,620.00	\$27.24
4"	\$2,625.00	\$7,219.00	\$7,219.00	\$18.81	\$7,219.00	\$27.24
6"	\$15,750.00	\$43,313.00	\$43,313.00	\$18.81	\$43,313.00	\$27.24
Average Domestic Bill (275 gallons/day)		\$299.68		\$448.56		\$448.56
Unmetered Sewer Accounts Include 25% Surcharge Above Average Domestic Bill		\$374.60		\$560.70		\$560.70

Dept/Board	Type of Fee	Adopted FY2005-06	Adopted FY2006-07	Adopted FY2007-08	Adopted FY2008-09
Sewer	Strength Charge – Additional Strength surcharge shall be one of the following, whichever is highest: <i>BOD Surcharge</i> (Actual BOD from approved tests / 250 mg/l allowed – 1) x (total flow in 1,000 cubic feet x current flow charge above / 1,000 cubic feet) OR <i>TSS Surcharge</i> (Actual TSS from approved tests / 300 mg/l allowed – 1) x (total flow in 1,000 cubic feet x current flow charge above / 1,000 cubic feet)				
Sewer	Septage – Tipping Fee for Residents (<u>fee is per 1,000 gallons</u>)	\$110	\$110	\$110	\$110
Sewer	Septage – Tipping Fee for Non-Residents (<u>fee is per 1,000 gallons</u>)	\$130	\$130	\$130	\$130
Sewer	Septage – Tipping Fee for Non-Residents from Towns who have banned Land Application of Sludge (<u>fee is per 1,000 gallons</u>)	\$200	\$200	\$200	\$200

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$10.14 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection (Information Source – State Regulations for Septic Design, Env-Ws 1008.02(b)):

<u>Dept/Board</u>	<u>Type of Fee</u>	<u>Adopted FY2005-06</u>	<u>Adopted FY2006-07</u>	<u>Adopted FY2007-08</u>	<u>Adopted FY2008-09</u>
Sewer	Connection Fee for Hanover Sewer System – Includes Basic Fee of \$200.00 to Cover 1 Inspection and a Recapture Fee of \$1.40/gallon of GPD (Gallons per Day as determined below)	\$200.00 + \$1.40/gallon of GPD	\$200.00 + \$1.40/gallon of GPD	\$200.00 + \$10.14/gallon of GPD	\$200.00 + \$10.14/gallon of GPD
	Airport	5 GPD		Per person	
	Apartment – Studio	225 GPD			
	Apartment – Other	150 GPD		Per bedroom	
	Bar/Lounge	20 GPD		Per seat	
	Bed & Breakfast	60 GPD		Per bedroom	
	Athletic Facilities – Showers	15 GPD		Per participant	
	Athletic Facilities – Classroom	15 GPD		Per participant	
	Camps – campground w/comfort station	25 GPD		Per site	
	Camps – recreation trailers	90 GPD		Per site	
	Camps – construction camp	50 GPD		Per site	
	Camps – day camp, no meals	15 GPD		Per site	
	Camps – resort camp (night and day); limited plumbing	50 GPD		Per person	
	Camps – dining facility only	25 GPD		Per person	
	Camps – luxury camp	100 GPD		Per person	
	Camps – juvenile camp	50 GPD		Per person	
	Caterers	12 GPD		Per patron	
	Church – sanctuary	5 GPD		Per seat	
	Church – church suppers	12 GPD		Per seat	
	Country Club – Member	100 GPD		Per person	
	Country Club – Non-member	25 GPD		Per person	
	Dentists’ Office - chair	200 GPD		Per Dentist chair	
	Dentists’ Office - staff	35 GPD		Per employee	

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$10.14 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection (Information Source – State Regulations for Septic Design, Env-Ws 1008.02(b)):

	Doctors' Office – patient	10 GPD	Per patient
	Doctors' Office - staff	35 GPD	Per employee
	Dwelling (2 bedroom minimum)	150 GPD	Per bedroom
	Dwelling – rooming house with meals	60 GPD	Per bedroom
	Dwelling – rooming house without meals	40 GPD	Per bedroom
	Factories excluding industrial waste – light industry without cafeteria or showers	20 GPD	Per employee
	Factories excluding industrial waste – light industry with cafeteria, no showers	25 GPD	Per employee
	Factories excluding industrial waste – light industry with cafeteria and showers	35 GPD	Per employee
	Factories excluding industrial waste – warehouse	35 GPD	Per employee
	Fire Station – without floor drain or food preparation	5 GPD	Per employee
	Floor Drain not allowed – 100% surcharge		
	Gyms – participant	10 GPD	Per participant
	Gyms – spectator	3 GPD	Per spectator
	Hairdressers - chair	150 GPD	Per chair
	Hairdressers – staff	35 GPD	Per employee
	Hospital	250 GPD	Per bed
	Hotel and Motel – single bed	100 GPD	Per bed
	Hotel and Motel – double bed	200 GPD	Per bed
	Institutions other than hospital	125 GPD	Per bed
	Laundromats, coin operated	500 GPD	Per machine
	Nursing Homes	125 GPD	Per bed
	Office Building – without cafeteria	15 GPD	Per employee

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$10.14 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection (Information Source – State Regulations for Septic Design, Env-Ws 1008.02(b)):

	Office Building – with cafeteria	20 GPD	Per employee
	Office Building – unspecified office space	15 GPD	Per 100 SF
	Picnic Parks – bathroom only	5 GPD	Per person
	Picnic Parks – bath house, showers and toilets	10 GPD	Per person
	Restaurant – eat-in with bathroom and kitchen waste	40 GPD	Per seat
	Restaurant – eat-in paper service with bathroom and kitchen waste	20 GPD	Per seat
	Restaurant – kitchen waste only	3 GPD	Per seat
	Restaurants – bars and lounges	20 GPD	Per seat
	Restaurants – bars and lounges	35 GPD	Per employee
	Restaurants – function rooms	12 GPD	Per room
	Schools – boarding	100 GPD	Per student
	Schools – day, without gym, cafeteria or showers	15 GPD	Per student
	Schools – with cafeteria, without gym, showers	20 GPD	Per student
	Schools – with gym, showers and cafeteria	35 GPD	Per student
	Service Stations	10 GPD	Per vehicle
	Shopping Centers – large dry goods	5 GPD	Per 100 SF
	Shopping Centers – with meat dept with garbage grinder	7.5 GPD	Per 100 SF
	Shopping Centers – with meat dept without garbage grinder	11 GPD	Per 100 SF
	Shopping Centers – small dry goods	100 GPD	Per store

Recapture Fee Table – The Recapture Fee will be determined by multiplying the peak day flow in gallons by \$10.14 per gallon. The following are flows which shall be used to determine the peak day flow from a sewer connection (Information Source – State Regulations for Septic Design, Env-Ws 1008.02(b)):

	Swimming Pools	1000 GPD	Per 800 SF
	Tennis Courts	250 GPD	Per court
	Theaters	5 GPD	Per seat
	Workers – construction (at semi-permanent camps)	50 GPD	Per employee
	Workers – day at schools and offices without cafeterias	15 GPD	Per employee
Sewer	<p>Sewer Connection Fee with High Anticipated Strength of Flow – Sewer Connection Fee shall be one of the following, whichever is highest:</p> <p>(Maximum Verifiable Anticipated BOD > 250 mg/l (BOD / 250-1) x \$10.14/ GPD (maximum day)</p> <p>OR</p> <p>(Maximum Verifiable Anticipated TSS > 300 mg/l (TSS / 300-1) x \$10.14 / GPD (maximum day)</p>		

**2008 TOWN MEETING
TOWN OF HANOVER
Tuesday, May 13, 2008
Hanover High School Gymnasium**

The annual Town Meeting of the Town of Hanover, New Hampshire convened on May 13, 2008 at 7 a.m. by the Town Moderator, Marilyn "Willy" Black, at the Hanover High School Gymnasium. Moderator Black explained that the polls would be open from 7:00 a.m. until 7:00 p.m. for the purpose of voting for candidates for Town Offices and for all other articles requiring vote by official ballot as set forth in Articles One through Eight of the Town Meeting Warrant.

ARTICLE ONE: To vote (by nonpartisan ballot) for the following Town Officers:

Two Selectmen, each to serve for a term of three (3) years;

Peter Christie	462 (Re-elected)
Brian F. Walsh	482 (Re-elected)
Write-ins	7

One Moderator to serve for a term of two (2) years;

Marilyn "Willy" Black	486
Write-ins	3

One Treasurer to serve for a term of one (1) year;

Michael J. Ahern	
Write-ins	45

One Library Trustee to serve for a term of three (3) years;

Jean Keene (Write-in)	40
Other Write-ins	34

One Supervisor of the Checklist to serve for a term of two (2) years;

Linda McWilliams	468
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One Supervisor of the Checklist to serve for a term of six (6) years;

Elaine Hawthorne	476
Write-ins	1

One Trustee of Trust Funds to serve for a term of three (3) years.

Paul Gardent	444
Write-ins	2

ARTICLE TWO (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 1:

The following is on the official ballot:

"Are you in favor of the adoption of Amendment No. 1 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?"

Amendment No. 1 would amend Section 201.1, Accessory Uses, to add "RO" to the list of zoning districts where a setback for noisy institutional use is required.

At a Public Hearing held February 26, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 457 NO 80 ARTICLE PASSED

ARTICLE THREE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 2:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 2 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 2 would amend Section 232, Noise Standards, to include noise limits for the testing of electrical generators.

At a Public Hearing held February 26, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 438 NO 101 ARTICLE PASSED

ARTICLE FOUR (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 3:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 3 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 3 would add “Institutional Dining Facility” as a new use permitted by Special Exception in the Institutional Zoning District, would define this term, and would set forth parking requirements relative to the number of persons employed in the facility.

At a Public Hearing held April 1, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 454 NO 75 ARTICLE PASSED

ARTICLE FIVE (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 4:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 4 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 4 would add a new Section 408, Parking and Transportation Demand Management Plan Option, to enable parking requirements to be satisfied by a parking and transportation demand management program that could include off-site parking, shuttle service, use of public transit, ride-sharing, pedestrian and bicycle commuting, and other alternatives to required on-site parking.

At a Public Hearing held April 1, 2008, the Hanover Planning Board voted 6:1 to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 436 NO 95 ARTICLE PASSED

ARTICLE SIX (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 5:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 5 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 5 would amend Section 212, Inclusionary Housing, to provide traditional and open-space subdivisions and multi-family developments with the same bonus-density allowances now available only in Planned Residential Developments.

At a Public Hearing held April 1, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 408 NO 118 ARTICLE PASSED

ARTICLE SEVEN (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 6:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 6 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 6 would amend Section 702, Wetland, Water Body, and Intermittent Stream Protection and other relevant sections of the Zoning Ordinance regarding wetland, water body, and intermittent stream protection, to increase the applicability of administrative permits to smaller projects, to refine the criteria for wetlands special exceptions, to permit seasonal docks without the need for a special exception, to allow a special exception to be granted from dimensional setback requirements; and to update relevant map references and definitions.

At a Public Hearing held April 1, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 336 NO 207 ARTICLE PASSED

ARTICLE EIGHT (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 7:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 7 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 7 would amend Section 1001.1, to specify that only an alteration of a building or structure which would result in a change of its use or an expansion of its footprint or volume would necessitate a Zoning Permit and that only an increase in a sign’s size or the introduction of lighting would necessitate a Zoning Permit.

At a Public Hearing held February 26, 2008, the Hanover Planning Board voted unanimously to recommend that Town Meeting adopt this zoning amendment.

RESULTS: YES 465 NO 78 ARTICLE PASSED

BUSINESS MEETING

Moderator Black started the meeting and introduced the Ray School 5th Grade Band who performed *My Country Tis of Thee*. Moderator Black noted that this is the first year that these children have held an instrument in their hand and the first time they have ever played together.

Moderator Black introduced the members of the Board of Selectmen and the Department Heads and Town Staff.

Moderator Black invited Lyn Swett-Miller, Chair of the Recycling Committee to speak to the audience. Lyn Swett-Miller made the following statement:

“Thank you Willy! We are incredibly fortunate to have so many citizens actively working to ensure a healthy, sustainable community here in Hanover. Clearly, we have our elected officials, but we also have numerous voluntary groups who harness their energies to promote positive changes to support our community and beyond. There is the Climate Projection Campaign promoting no idling and energy efficiency in our town, the Kids for a Cooler Upper Valley promoting the "Green Bag" Project, there is the Conservation Council and Commission with their numerous activities on behalf of the land, and there are countless creative others taking action every day.

I am here to represent the Hanover Recycling Committee, which has recently been reconstituted as the Hanover Sustainability committee. To celebrate this evolution, we are introducing another campaign.

The tag line is: Refill, don't landfill.

The project: A special offer to promote a Hanover Re-usable water bottle - Although not in from the manufacturer, the bottles will be green with the Hanover logo printed in white. They have been funded by contributions from the sustainability committee and will be offered at the break-even price of \$5 each.

So, the question of the day: What in Hanover can you do 1,563 times for just \$1.00? You can fill a 12 ounce bottle with municipal **tap** water. Why pay \$1.50 or more for a single-use, potentially toxic plastic water container, when you can re-use a non-toxic re-fillable container **1,563 times for \$1.00?**

As our information sheet suggests, each year Americans send about 38 billion plastic water bottles to landfills. Producing all of these bottles required more than 17 million barrels of oil last year - that is enough oil to fuel more than 1 million cars for a year and generated more than 2.5 tons of carbon dioxide. **Let's be part of a solution, not the problem. Make a difference - Go to the tap.”**

Moderator Black went over the general rules of Town Meeting and asked the audience if the motions could be read once. The audience voted in favor of this by a show of hands.

ARTICLE NINE: To choose the following Town Officers to be elected by a majority vote:

Selectman Baschnagel MOVED to nominate the following persons for the following offices: One member of the Advisory Board of Assessors for a term of three (3) years; Joe Roberto; Three Fence Viewers, each for a term of one (1) year; Edward Lathem, William Garrity, and Robert Morris; Two Surveyors of Wood and Timber, each for a term of one (1) year; John Richardson and Ed Chamberlain and such other officers as the Town may judge necessary for managing its affairs. SECONDED by Vice Chairman Connolly.

There was no discussion on Article Nine. **The motion passed and the nominees were ELECTED.**

ARTICLE TEN: To see if the Town will vote to raise and appropriate \$6,000,000 for the construction of wastewater treatment system improvements and replacement of obsolete treatment processing equipment at the Water Reclamation Facility as identified and recommended in an engineering report prepared in Fall 2006; and to authorize issuance of not more than \$6,000,000 of bonds or notes in accordance with the provisions of the New Hampshire Municipal Finance Act, RSA 33, and to take all action as may be necessary to carry out the purpose of this vote. Borrowing such sum through the issuance of traditional bonds and notes will only be undertaken if sufficient funds are not available from the State Revolving Loan Fund, which is administered by the New Hampshire Department of Environmental Services. Funding for the debt service associated with the loan is paid for by wastewater rates paid by users of the wastewater system, and is not paid for by General Fund taxes. A two-thirds ballot vote is required.

Selectman Christie MOVED that the Town vote to raise and appropriate \$6,000,000 for the construction of wastewater treatment system improvements and replacement of obsolete treatment processing equipment at the Water Reclamation Facility as identified and recommended in an engineering report prepared in Fall 2006; and to authorize issuance of not more than \$6,000,000 of

bonds or notes in accordance with the provisions of the New Hampshire Municipal Finance Act, RSA 33, and to take all action as may be necessary to carry out the purpose of this vote. Borrowing such sum through the issuance of traditional bonds and notes will only be undertaken if sufficient funds are not available from the State Revolving Loan Fund, which is administered by the New Hampshire Department of Environmental Services. Funding for the debt service associated with the loan is paid for by wastewater rates paid by users of the wastewater system, and is not paid for by General Fund taxes. A two-thirds ballot vote is required. Selectman Baschnagel SECONDED the motion.

Selectman Christie made the following statement at Town Meeting:

“This is the third (and hopefully last) year that we will be discussing significant needs at the Waste Water Treatment Plant (now affectionately known as the Hanover Water Reclamation Facility).

The plant was originally built in 1960, using primarily State and Federal funding. It was upgraded in 1988. Several years ago, which was about 15 years after that refurbishing; the Town started planning the next rebuild of the plant? With the help of an outside engineering consulting firm, the expertise of our Town staff, and oversight from the Select Board a renovation totaling \$14.3 million was decided on. The adopted plan accomplished all of the “must do” and “should do” items, but not all of the “would like to do” elements of the original proposal.

The total project has been tackled in three phases.

Phase one was \$4.7M and was part of the 2006/2007 budget. Phase two was \$ 2.1 M and was part of the 2007/2008 budget. These first two phases were funded from a State Revolving Loan, Capital Reserves, Water Reclamation Facility, Undesignated Fund Balances, and a user rate increase of 50%.

Phase three is \$7.4M and is part of the 2008/2009 budget, to be paid for with a proposed \$6M bond and with \$ 1.4M from remaining capital reserves and fund balances.

I think it will be helpful to address several questions that were asked at the Public Hearings:

First: The Water Reclamation Facility is funded exclusively through user fees and is not part of the General Fund.

Second: Phase three does not increase the capacity of the Plant. In 1988 the plant was permitted to handle 2.3 million gallons a day. All upgrades and renovations to date have been to allow us to successfully operate the plant at the permitted capacity. At the beginning of these latest projects, we could have targeted for lower than the permitted capacity, but that would have been both extremely short sighted and cost ineffective.

Point 3: The Water Reclamation Facility services both Hanover and parts of Lebanon.

The reason for supporting Lebanon is twofold:

- Water flows downhill and Lebanon’s participation allows rates to be lower.
- The plant was originally sized to handle flow from the natural watershed that flows downhill to the plant. This includes parts of Lebanon along route 120 (namely Centerra and the Hospital), and north along Route 10. For Lebanon to have to pump that water over the mountain such that it could then flow downhill to their plant would cost Lebanon over \$10M in capital expense.

In addition, Lebanon pays approximately 30% of the cost of operating the plant thus saving the average Hanover household \$120 per year in fees.

Point 4: Rates will not need to be increased beyond their current levels. The rate increase put in place last year and implemented in the bills that went out earlier this month are adequate to support Phase three expenses, including the bond cost going forward.

We don't have many options relative to refurbishing the Plant. We are legally and morally obligated to properly treat waste flow before discharging it into the Connecticut River and the plant equipment has reached or will quickly reach the end of its useful life.

One area of flexibility that we do have involves how to fund this last phase. Tom Blinkhorn from the Hanover Finance Committee (thank you Tom), myself, Betsy, and Peter Kulbacki looked at many options. We concluded that a 15 year bond was the most attractive. By bonding the bulk of the remaining work, the Town has the full funding up front which will allow for a more logical and economic project. It will also match up who is paying and who is receiving the benefits – which were felt to be important. In addition, the market for this type of Bond is also very favorable at this time.

I hope you will support this bond issue - if for no other reason than not to have to hear me talk about it again next year – that in itself has got to be worth more than \$6M to you -- don't you think?"

Moderator Black asked the audience for any discussion on this Article.

Jim Aronson, lives in Etna, advised that he is a geology professor commended the efforts of the Hanover Recycling Committee. Mr. Aronson noted that he spoke with someone who recalled when no one could swim in the Connecticut River prior to upgrades to the facility. In 1988, changes were made and all of those investments in the past have paid us back many fold. One of the more serious issues is the degradation of the methane collection system. This makes this Article such a win-win situation. In a normal modern plant, there are digestives that work with the main solid part of the load and those digesters have to consume an enormous amount of energy. Mr. Aronson stated that everyone received the analysis from the Climate Protection Campaign that Charlie Sullivan put together. This analysis itemizes the carbon dioxide footprint for the 5 major municipal contributors.

Mr. Aronson went on to note that the Water Reclamation Facility accounts for 25% of the Town's carbon footprint which we are committed to reducing. Not included in the analysis is the greenhouse footprint. Mr. Aronson stated that methane is a very powerful greenhouse gas; 50 times by weight compared to carbon dioxide. There are two sides to the coin that made this such a win-win. If methane is used as the heat source for the digestives, right now we burn 30,000 gallons of fuel (which may cost \$4.00/gallon in the near future or \$120,000/year) and this can be largely replaced by the methane as proposed in Article 6. The footprint for the Water Reclamation Facility is 800 tons of carbon dioxide out of a total municipal output of 3,250 tons. When you figure in the methane which already has the benefit of replacing the fuel oil that adds another 3800 tons of carbon dioxide effect in terms of the greenhouse effect.

Mr. Aronson stated that the Iroquois has a principle for governing themselves 'in every deliberation, we must consider the impact of our decisions on the next 7 generations.' Mr. Aronson encouraged the voters to pass this Article.

Louis Sapir, Kendal, asked if there is an underwriter for this bond and does the underwriter give priority to those who live in Hanover.

Ms. Griffin referred the question to Betsy McClain. Ms. McClain stated that this is a State Revolving Fund which means that it is not traded on the open municipal bond market and so proceeds become available as previous recipients of loans make their payments.

Kim Perez, Etna, confirmed that this was a 15 year bond. Ms. Perez asked about the toxins from the hospital and the college and whether those flows are more expensive to treat and whether they are being billed appropriately for their use.

Mr. Kulbacki explained that they have an industrial treatment program in place and Lebanon also has one where they monitor discharges from large utilities and there are certain limits and a way to bill them for not meeting those limits.

Moderator Black asked for any other discussion. There was no further discussion on this Article and Moderator Black asked the audience to vote by ballot and the votes were collected.

RESULTS: YES 130 NO 5 ARTICLE PASSED

ARTICLE ELEVEN: To receive reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

Selectman Baschnagel MOVED that the reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers as printed in the 2007 Town Report be accepted, as well as any Special Resolutions. SECONDED by Vice Chairman Connolly.

Moderator Black introduced Ned Wittington, Aileen Chaltain and Jill Polli for the presentation of the Recreation Volunteer of the Year.

Ned Wittington made the following presentation to Jill Polli, Recreation Volunteer of the Year:

“Get ready folks, because the Recipient of this year’s Volunteer Service Award may not be happy once she hears who is receiving it. I’m sure she will show *great polish and restraint* when she is called forward to accept this well deserved award...!

A *“behind the scenes kind of person who doesn’t need or want attention for her efforts, a tireless worker, a loyal and passionate advocate for the Rec. staff and its programs* is how this person is most often described by those who have worked with her. In short, she’s one of the quiet gems in our community.

I know you’d prefer that the award really go to Janet, as we said it would, but today is your day, **Jill Polli!** We’re so grateful for all you’ve done and while we know you’d rather not be in the spotlight, it’s time for you to step into the limelight for just a minute and let your community publicly thank you. I should tell you that probably 3 or 4 people were designated as decoys and Jill thought she was going to be presenting this award to someone else.

But you won't be completely alone up here... *David, Eliza and Christian, come up and join us!*

Jill, as you can imagine, your family is so very proud of you two. They shared a few comments with me.

"We're so proud of you. We know you love the Rec. Board and Hank and we've had fun participating in the events that you helped organize, like the games at Pond Party and the concessions at the Basketball Tournament. Love, David, Eliza, Christian."

So, not only does the Rec. Department benefit from this quiet, unassuming whirlwind, she also brings a “one, two, three, punch” to the table in her husband David, her daughter Eliza, and her son, Christian. They are at her side every step of the way whether it be:

- manning the concession table at the Rec. Department Basketball tournament;
- helping run the games, and food, and whatever else Jill needs them to do at Pond Party;
- being the heart and soul of the Rec. Dept’s Haunted House;
- being Jill’s able assistants at the July 4th Parade;
- helping hand out water and keep runners on track at the annual Turkey Trot;
- selling T-shirts for Afghan Children’s Fund;
- collecting donations and helping organize the Tsunami Relief and Alstead Flood efforts;
- and helping load the “Hurricane Katrina Relief Truck.”

Jill has also felt her family’s support when she filled in as Interim Reception/Right Hand Woman (in the early days of the RWBC!), when she went to meeting after meeting after meeting as a member of the Athletic Fields Committee, then again when she agreed to serve as the Rec. Board’s liaison to the Dresden Athletic Advisory Committee. This, in addition to holding down two full time jobs -- as Mom and the *other one* that she gets paid for!

Hank Tenney, the Director of Parks and Recreation for the Town of Hanover, says about Jill...

"It would not be possible to offer and provide a quality program, like we have, without volunteers like Jill. Jill burst on the scene and gave more than was asked in providing supervision at our dances, basketball tourney, special events and as a secretary when we were looking to fill a position. She always works to help make things better. In addition to all the activities she participated in, she showed this with her involvement in working on the committee for the new facility at the school and staying involved as a parent coordinator for the many sports activities her children were involved in.

Without hesitation, the Polli family deserves this award. Giving this award to Jill is a small way of showing my appreciation for how much Jill and her family have done for the Town and the Recreation Department over these many years.

Jill, in your own words, the Volunteer of the Year Award is an award to the person or group of people who have shown their love of community by volunteering on a regular basis, thereby forming the cornerstone of our recreation department that relies heavily on volunteer support in order to provide so many of the great special events that the Hanover Rec. Department is proud to sponsor. It is my honor to present the 2008 Hanover Parks & Recreation Board's Volunteer of the Year Award to you, Jill Polli!"

ARTICLE TWELVE: To see if the Town will vote to modify the elderly exemption from property tax in the Town of Hanover, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, increase the exemption to \$80,000; for a person 75 years of age up to 80 years, increase the exemption to \$120,000; for a person 80 years of age or older, increase the exemption to \$165,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$32,000 or, if married, a combined net income of less than \$45,000; and own net assets not in excess of \$75,000 excluding the value of the person's residence. This article represents a recommended modification of the current exemption for the elderly of \$65,000 for a person 65 to 75 years of age, \$95,000 for a person 75 years of age up to 80, and \$130,000 for a person 80 years of age or older and would be effective April 1, 2008 for the 2008 tax year.

Selectman Rassias MOVED that the Town vote to modify the elderly exemption from property tax in the Town of Hanover, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, increase the exemption to \$80,000; for a person 75 years of age up to 80 years, increase the exemption to \$120,000; for a person 80 years of age or older, increase the exemption to \$165,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$32,000 or, if married, a combined net income of less than \$45,000; and own net assets not in excess of \$75,000 excluding the value of the person's residence. This article represents a recommended modification of the current exemption for the elderly of \$65,000 for a person 65 to 75 years of age, \$95,000 for a person 75 years of age up to 80, and \$130,000 for a person 80 years of age or older and would be effective April 1, 2008 for the 2008 tax year. SECONDED by Vice Chairman Connolly.

Selectman Rassias explained the exemption based on NH State Law and that The Town of Hanover adopted at Town Meeting several years ago and last modified it in 2003.

Moderator Black asked for a vote on Article Twelve. The motion PASSED and Article Twelve was ADOPTED as written.

ARTICLE THIRTEEN: Shall we modify the exemption for the disabled? The exemption, based on assessed value, for qualified taxpayers shall be increased to \$165,000. To qualify, the person must have been a New Hampshire resident for at least 5 years and own and occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$26,000 or, if married, a combined net income of not more than \$35,000; and own net assets not in excess of \$75,000 excluding the value of the person's residence. This article represents a recommended modification of the current exemption for the disabled of \$130,000 and would be effective April 1, 2008 for the 2008 tax year.

Selectman Rassias **MOVED** that the Town vote to modify the exemption for the disabled. The exemption, based on assessed value, for qualified taxpayers shall be increased to \$165,000. To qualify, the person must have been a New Hampshire resident for at least 5 years and own and occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$26,000 or, if married, a combined net income of not more than \$35,000; and own net assets not in excess of \$75,000 excluding the value of the person's residence. This article represents a recommended modification of the current exemption for the disabled of \$130,000 and would be effective April 1, 2008 for the 2008 tax year. **SECONDED** by Selectman Baschnagel.

Selectman Rassias explained that the State Law allows exemptions as described in the motion.

Moderator Black asked for a vote on Article Thirteen. The motion **PASSED** and Article Thirteen was **ADOPTED** as written.

ARTICLE FOURTEEN: Shall we adopt the provisions of RSA 72:37 for the exemption for the blind from the assessed value of residential real estate for property tax purposes? This statute provides that every inhabitant who is legally blind shall be exempt each year, for property tax purposes, from the assessed value on a residence to the value of \$30,000. This article represents a recommended modification of the current exemption for the blind of \$25,000 and would be effective April 1, 2008 for the 2008 tax year.

Selectman Rassias **MOVED** that the Town adopt the provisions of RSA 72:37 for the exemption for the blind from the assessed value of residential real estate for property tax purposes. This statute provides that every inhabitant who is legally blind shall be exempt each year, for property tax purposes, from the assessed value on a residence to the value of \$30,000. This article represents a recommended modification of the current exemption for the blind of \$25,000 and would be effective April 1, 2008 for the 2008 tax year. **SECONDED** by Vice Chairman Connolly.

Moderator Black asked for a vote on Article Fourteen. The motion **PASSED** and Article Fourteen was **ADOPTED** as written.

ARTICLE FIFTEEN: To see if the Town will vote to authorize the Board of Selectmen to accept from Dartmouth College a portion of property located on the easterly side of Grasse Road in Hanover (map 4, lot 10) according to such terms and conditions as the Board deems appropriate and reasonable; said portion of this property to consist of no more than 10.2 acres, to be used for recreation, affordable housing and/or conservation purposes.

Vice Chairman Connolly **MOVED** that the Town vote to authorize the Board of Selectmen to accept from Dartmouth College a portion of property located on the easterly side of Grasse Road in Hanover (map 4, lot 10) according to such terms and conditions as the Board deems appropriate and reasonable; said portion of this property to consist of no more than 10.2 acres, to be used for recreation, affordable housing and/or conservation purposes. **SECONDED** by Selectman Baschnagel.

Vice Chairman Connolly advised that this was part of a 1981 subdivision.

Moderator Black asked for a vote on Article Fifteen. The motion PASSED and Article Fifteen was ADOPTED as written.

Kim Perez, Etna, noted that there was a flyer that went to residents promoting energy efficiency and asked if the police department has looked at energy efficient vehicles for their fleet. Chief Giaccone noted that they are looking to replace two vehicles (Administrative and Detective cars) with hybrids but the core of the fleet will be gas powered vehicles. The MPG is 15 mpg which is greater than vehicles they are using now.

Bob Norman, supports Article Twenty, Building Maintenance and Improvement Capital Reserve Fund and feels that this initiative will help the Town take advantage of inventory that shows where the Town can see the most savings in future years.

Hilary Pridgen, asked about the four police cruisers and two sedans and whether this is 1/3 of the fleet or 1/4 of it and their scheduled replacement. It seems like a lot of vehicles to replace in one year. Ms. Griffin stated that they replace the cruisers every 3 years and the two administrative years every 6 years. Ms. Griffin added that it is her hope that in 3 years there will be a hybrid police cruiser package available on the open market. Ms. Pridgen asked whether it made sense to hold on to a couple of the police cruisers longer. Ms. Griffin stated that the maintenance for these high mileage, highly used vehicles costs the taxpayers much more than keeping them on the replacement rotation.

Miriam Osofsky encouraged voters to vote in favor of Article Twenty so that they are able to complete the improvements to Town buildings to increase energy efficiency.

Vice Chairman Connolly asked if the audience wished for her to read each item from Article Sixteen through Twenty-Two or whether they would prefer to simply vote on the Articles together. The audience chose not to have Vice Chairman Connolly read each Article but rather vote on all of them at the same time.

ARTICLE SIXTEEN: To see if the Town will vote to raise and appropriate \$6,750 for deposit into the Land and Capital Improvements Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2006-2007. Funding deposited into the Land and Capital Improvements Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

ARTICLE SEVENTEEN: To see if the Town will vote to raise and appropriate \$6,750 for deposit into the Conservation Fund created as authorized by RSA 36-A:5.1, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2006-2007. Funding deposited into the Conservation Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

ARTICLE EIGHTEEN: To see if the Town will vote to raise and appropriate \$1,124,910 and authorize payment into existing capital reserve funds in the following amounts for the purposes for which such funds were established:

Ambulance Equipment Capital Reserve Fund	\$ 44,000
Bridge Replacement and Renovation Capital Reserve Fund	\$ 60,000
Fire Department Vehicle and Equipment Capital Reserve Fund	\$105,500
Highway Construction and Maintenance Equipment Capital Reserve Fund	\$240,000
Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund	\$ 22,160
Police Vehicles and Equipment Capital Reserve Fund	\$ 76,170

Sewer Equipment and Facilities Improvements Capital Reserve Fund	\$567,080
Town Revaluation Capital Reserve Fund	\$ 10,000

ARTICLE NINETEEN: To see if the Town will vote to raise and appropriate \$556,441 for the purposes listed below, and to authorize funding these amounts by withdrawal from the listed capital reserve funds in the following amounts:

Dispatch Equipment and Dispatch Center Enhancements Capital Reserve Fund <i>Dispatch Radio Console Upgrade</i>	\$ 20,000
Highway Construction and Maintenance Equipment Capital Reserve Fund <i>Sidewalk Tractor 03; Truck 09</i>	\$186,300
Police Vehicles and Equipment Capital Reserve Fund <i>Police Cruiser Fleet (4 cruisers; 2 sedans)</i>	\$221,500
Sewer Equipment and Facilities Improvements Capital Reserve Fund <i>Line Flusher; Truck #20224; Snowblower for Skidsteer</i>	\$128,641

This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these specified purchases are complete or June 30, 2012, whichever is sooner.

ARTICLE TWENTY: To see if the Town will vote to establish a Building Maintenance and Improvement Capital Reserve Fund under the provision of RSA 35:1 for preventive maintenance and energy efficiency initiatives to Town buildings, and to raise and appropriate \$50,000 to be placed in this fund towards this purpose.

ARTICLE TWENTY-ONE: To see if the Town will vote to raise and appropriate \$34,175 for deposit into the Municipal Transportation Improvement Fund, and to authorize funding of this amount by transfer from the Transportation Improvement Fee Reserve, with no funds being raised by taxation. This amount is equivalent to the total Transportation Fee surcharge for each motor vehicle registered in the Town of Hanover (\$5.00 per vehicle) during fiscal year 2006-2007.

ARTICLE TWENTY-TWO: To see if the Town will vote to raise and appropriate \$5,373 for partial funding of two projects proposed by the Bike and Pedestrian Committee, and to fund this appropriation by authorizing the withdrawal of this sum from the Municipal Transportation Improvement Fund. This will be a non-lapsing appropriation per RSA 32:7, VA and will not lapse until these projects are complete or June 30, 2012, whichever is sooner.

Vice Chairman Connolly MOVED Articles Sixteen through Twenty-Two as written in the Town Warrant. Selectman Baschnagel SECONDED the motion. The motion PASSED and Articles Sixteen through Twenty-Two were ADOPTED as written.

Vice Chairman Connolly invited Moderator Black to speak to Article Seventeen. Moderator Black announced that in the Town Report it was reported that David Nutt has passed away. In 1966 he read the motion to create the Conservation Commission which passed that year and then he read a second motion which created a fund of \$2,000 for the Conservation Commission in the Town of Hanover he is owed a great deal of gratitude for starting this whole movement.

ARTICLE TWENTY-THREE: To see if the Town will vote to approve the cost items contained in the collective bargaining agreement approved by the Board of Selectmen on March 24, 2008, between the Town

of Hanover and the American Federation of State, County and Municipal Employees (AFSCME), Local 1348, which calls for the following increases in salaries and benefits for its members:

<u>Year</u>	<u>Estimated Increase</u>
2008-2009	\$28,300
2009-2010	\$15,756 (low) to \$47,267 (high)
2010-2011	\$15,913 (low) to \$48,685 (high)

And further to raise and appropriate the sum of \$28,300 for the 2008-2009 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriations at current staffing levels paid in the prior fiscal year.

Selectman Baschnagel MOVED that the Town vote to approve the cost items contained in the collective bargaining agreement approved by the Board of Selectmen on March 24, 2008, between the Town of Hanover and the American Federation of State, County and Municipal Employees (AFSCME), Local 1348, which calls for the following increases in salaries and benefits for its members:

<u>Year</u>	<u>Estimated Increase</u>
2008-2009	\$28,300
2009-2010	\$15,756 (low) to \$47,267 (high)
2010-2011	\$15,913 (low) to \$48,685 (high)

And further to raise and appropriate the sum of \$28,300 for the 2008-2009 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriations at current staffing levels paid in the prior fiscal year.

Vice Chairman Connolly SECONDED the motion.

Selectman Baschnagel noted that the Town has three unions; police, fire and AFSCME. The Town is still in negotiations with the police and fire unions but have come to an agreement with AFSCME.

Dave Bradley, asked who these employees are and how many there are. Ms. Griffin stated that she believed there were 19 members in the union and they are public works employees.

Kari Asmus, Etna, asked what was included in the salary increase and why the numbers aren't more similar year to year.

Ms. McClain stated the reason is because the increase in the wages is mitigated by/ contract also calls for an increase in the cost share of health insurance premiums so the 3% increase in wages is reduced by the fact that employees will be bearing more of the cost for health insurance. For those making \$45,000 and under is 10%; between \$45,000 and \$55,000 it will be 12% and over \$55,000 will be 15%.

Ms. Asmus asked if the Finance Committee voted on the union negotiations. Dick Podolec, Finance Committee, noted that they voted in favor of the overall budget but did not separate this item out specifically.

The motion PASSED and Article Twenty-Three was ADOPTED as written.

ARTICLE TWENTY-FOUR: To see if the Town will vote to raise and appropriate \$17,658,571 to pay the operating expenses of the Town for the 2008-2009 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

Selectman Christie MOVED that the Town vote to raise and appropriate \$17,658,571 to pay the operating expenses of the Town for the 2008-2009 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles. Selectman Baschnagel SECONDED the motion.

Selectman Christie made the following presentation to Town Meeting:

“I will try to keep this brief as Willy has come close to using the big hook on me in the past.

Every year I stand up here and tell you what a hard budgeting year it has been –“the hardest ever”. Well, this year I can tell you that it was the easiest ever – (pause) at least for the Select Board. You see - we set Julia off with a budget target of around 1% increase in the tax rate based on our five year plan, and she, Betsy and all of the Department Heads did the hard work of delivering against that guideline and presented a draft budget with no increase in the tax rate. The Select Board decided to add \$70,000 to the budget to protect against the need for additional road repair after our severe winter (seems like a long time ago but the memory still lingers of trying to drive over and around huge frost heaves on King Hill, Laramie Road, Blueberry Hill, Trescott, Hanover Center and a bunch more roads).

We ended with a budget, presented for consideration tonight, with a general fund tax rate increase of 0.66%. In the spirit of full disclosure, the rate would have been 6% if you eliminated the \$300K of extraordinary one time road repair money needed for the June 2005 wash outs from last year’s base. Still a job well done.

A few items of special interest from this budget:

We make a final allocation of \$50,000 in this budget for the 2005 road repair wash outs – that repair work will now be behind us.

We continue to get killed by escalating energy related costs which dominate our materials budgets. Electricity, heating oil, gasoline, and asphalt costs are all increasing at much greater than the general CPI. As one example, just between October/ November 2007 when the budget was being pulled together by staff and the March 2008 presentation to the Select Board, gasoline prices had increased enough to add about \$50,000 to our expected expenses – that is almost 0.6 % on the tax rate. The Board did not increase the budget accordingly, but rather asked staff to once again sharpen their pencils and make additional tradeoffs. As we look down the road a bit we see two new costs that will impact us in the next few years:

The New Hampshire Retirement System is seriously underfunded. We had the privilege of reviewing a two inch thick, 175 page report, by an independent study commission (you know it is not good news when it goes over ten pages) and with the help of Dick Carney (thank you Dick) figured out that through a series of miscalculations, bad assumptions, mismanagement and accounting missteps, that the retirement fund is now in the hole to the tune of \$2.6 Billion. Towns are predicted to pick up most of the shortfall and we will see that cost starting in next year’s budget for sure.

Second, the new County Corrections Facility Bond will add \$400 to the tax bill of a \$400,000 home starting in 2009.

It is unreasonable to expect the Town to absorb those magnitudes of outside increases through its own cost reductions.

On a different note, as part of our “Cool Cities” initiative and Climate Protection Campaign, this budget reflects a significant commitment to reducing the Town’s carbon footprint. Several times during the budget review process our normally mild and understated Chairman, Mr. Walsh, strongly reminded all involved that relative to green house gas reduction it was not “business as usual”.

The proposed budget includes:

- Continuous monitoring of the Town’s carbon foot print against the base line that was completed this past year (thank you Charlie Sullivan).
- Establishing a Building Maintenance Reserve to fund needed building renovations.
- Installing programmable thermostats in all town facilities.
- Replacing some lawn areas with wild flower plantings.
- Use of B-10 Bio Diesel in town vehicles.

- Shifting a portion of our Town fleet to hybrid vehicles.
- Replacing old traffic signals with LED's.
- Replacing pedestrian warning lights with solar powered signals.
- Elimination of non essential streetlights and replacing of old lights with more energy efficient fixtures.
- Reduction of methane emissions at the WRF.
- Expansion of the Town's recycling program and the evolution to a Sustainability committee.
- Funding to work with Natural Steps to develop a series of community work shops around sustainability.
- Installation of "Idle Free Zones "at key entrances to Town and in municipal and school parking lots.

These are all low hanging fruit that will both save money and reduce our footprint going forward.

I feel the hook coming, so I will end by thanking Elizabeth Rathburn for taking such good minutes year round, Julia, Betsy, and the Department Heads for the fine job they did in preparing the budget, to Penny Hoisington for the must read Town Report, and to all of you who generously volunteer to keep Hanover the wonderful community that it is.

So I thank you all and open the floor for discussion.”

Darrell Hotchkiss noted that he is a lawyer in Town and supports the motion for the budget but pointed out that there is an error on page 131 that states that he is a plaintiff's attorney that has brought a case before the Town of Hanover that has cost the Town \$5,852. There is no plaintiff named Strohlic and he has done no such thing. He noted that there is an increase of 33% over the \$90,000 budgeted last year for \$120,000. For most cases this is because the Town has had to defend itself against an entirely correct decision and he wanted it known that he thinks that the Zoning and Planning Department does an exquisite job. In the particular case that's been misstated, there has been an entirely correct decision by the Zoning Administrator which has been upheld by the ZBA. He felt it would be wrong to have him listed on the roster of shame as the plaintiff's attorney or that his clients would be listed as someone who are suing the Town.

The motion PASSED and Article Twenty-Four was ADOPTED as written.

ARTICLE TWENTY-FIVE: To see if the Town will vote, in accordance with RSA 41:26-c, to authorize the appointment rather than the election of the Town Treasurer.

Vice Chairman Connolly MOVED that the Town vote, in accordance with RSA 41:26-c, to authorize the appointment rather than the election of the Town Treasurer. Selectman Baschnagel SECONDED the motion.

Vice Chairman Connolly asked for a round of applause for Michael Ahearn for his services as Town Treasurer.

The motion PASSED and Article Twenty-Five was ADOPTED as written.

Moderator Black asked the audience if they would allow non-residents to speak to the next few Articles. Moderator Black also noted that this is the first Town Meeting that she has been to that Foster Blough has not attended. She asked for a round of applause for all of Foster's years with the Town.

ARTICLE TWENTY-SIX: (Article by agency request) To see if the Town will vote to raise and appropriate \$2,500 to support the services provided for the residents of Hanover by the Upper Valley Humane Society. This is the third year this article has appeared on the warrant.

Selectman Rassias **MOVED** that the Town vote to raise and appropriate \$2,500 to support the services provided for the residents of Hanover by the Upper Valley Humane Society. This is the third year this article has appeared on the warrant. Vice Chairman Connolly **SECONDED** the motion.

Kevin O'Leary, UVHS, asked the residents to support this Article. They provide services to the Town of Hanover and noted that they currently have a contract with the Police Department to allow officers to bring stray dogs to the facility. The fees that the UVHS charge do not cover their expenses so they are asking for the Town's support.

The motion PASSED and Article Twenty-Six was ADOPTED as written.

ARTICLE TWENTY-SEVEN: (Article by agency request) To see if the Town will vote to raise and appropriate \$1,500 to support the services provided for the residents of Hanover by the New Hampshire Association for the Blind. This is the second year this article has appeared on the warrant.

Selectman Rassias **MOVED** that the Town vote to raise and appropriate \$1,500 to support the services provided for the residents of Hanover by the New Hampshire Association for the Blind. This is the second year this article has appeared on the warrant. Vice Chairman Connolly **SECONDED** the motion.

George Theriault, President & CEO of the NH Association for the Blind, stated that this is a charitable organization that provides direct rehabilitation services for people who are blind and severely visually impaired. Mr. Theriault reported that last year they served 66 residents of the Town of Hanover, 81 in Lebanon and have served every town and city in the State.

The motion PASSED and Article Twenty-Seven was ADOPTED as written.

ARTICLE TWENTY-EIGHT: (Article by agency request) To see if the Town will vote to raise and appropriate \$570 to support the services provided for the residents of Hanover by Tri-County Community Action Agency (Tri-County CAP). This is the second year this article has appeared on the warrant.

Selectman Rassias **MOVED** that the Town vote to raise and appropriate \$570 to support the services provided for the residents of Hanover by Tri-County Community Action Agency (Tri-County CAP). This is the second year this article has appeared on the warrant. Vice Chairman Connolly **SECONDED** the motion.

Joie Finlay-Morris, Tri County Cap, stated that they greatly appreciate the Town's support. They are asking for \$570 because they ask for \$15.00 per household of those residents that they serve in each community. She knows that she will be asking for support again next year due to the huge increase in fuel costs.

The motion PASSED and Article Twenty-Eight was ADOPTED as written.

ARTICLE TWENTY-NINE: (Article by agency request) To see if the Town will vote to raise and appropriate \$500 to support the services provided for the residents of Hanover by the Court Appointed Special Advocates (CASA). This is the first year this article has appeared on the warrant.

Selectman Rassias **MOVED** that the Town vote to raise and appropriate \$500 to support the services provided for the residents of Hanover by the Court Appointed Special Advocates (CASA). This is the first year this article has appeared on the warrant. Vice Chairman Connolly **SECONDED** the motion.

No one was present to speak to the Article.

The motion PASSED and Article Twenty-Nine was ADOPTED as written.

ARTICLE THIRTY: (Article by agency request) To see if the Town will vote to raise and appropriate \$3,100 to support the services provided for the residents of Hanover by the Outreach House. This is the first year this article has appeared on the warrant.

Selectman Rassias **MOVED** that the Town vote to raise and appropriate \$3,100 to support the services provided for the residents of Hanover by the Outreach House. This is the first year this article has appeared on the warrant. **Vice Chairman Connolly SECONDED** the motion.

Susan Shinn, Administrator, stated that Outreach House was established in 1991 and opened their doors on South Park Street in 1997. Their goal is to provide affordable housing and adequate care for senior adults in the Upper Valley. Since its founding, Outreach House has been able to keep the monthly rates significantly lower than the state average for assisted living. The Hanover Police Union adopted Outreach House last year. Outreach House provides housing for 3 Dartmouth Grad students who live there and provide nighttime coverage for their resident's care. They also have a lot of volunteers who contribute with yard maintenance and activities.

Anna Downey, Hanover, stated that she and her Brownie troop visited Outreach House and encouraged support for this Article.

Anne James helped start Outreach House and noted that this is one of the hidden gems in Hanover and encouraged people to stop by and speak to the residents there.

Peter Mertz, Board of Directors, stated that Outreach House is on a very tight budget and are very concerned about the rise in energy costs and grocery bills. This is why they are coming to the Town to ask for assistance.

The motion PASSED and Article Thirty was ADOPTED as written.

Selectman Rassias asked for a petitioner to make the motion for Article Thirty-One.

Hilda Sokol MOVED Article Thirty-One. Ms. Sokol urged all citizens in Hanover to vote yes on this Resolution and made the following statement:

“It asks State leaders to acknowledge that there is a problem with high property taxes and to begin to talk about it. For many years, these state leaders have resisted alternatives to high property taxes and have even taken a pledge not to talk about them. The Pledge locks us into a system of taxation that is unjust and unfair and leads to higher and higher property taxes. The result – this Resolution is really about fairness. The property tax is not fair. It is not based on ability to pay. It produces hardships for many middle and low income wage people and especially our seniors. 60 cents of every dollar raised by State and local government in New Hampshire comes from the property tax. This is twice as much as the average in other states. I know that New Hampshire prides itself as being a frugal State with small government but it relies too much on the property tax to fund State and local government needs. I ask you to vote yes on this fair tax resolution. Help start an open discussion.”

ARTICLE THIRTY-ONE: (Article by Petition) To see if the Town will vote to approve the following resolution to be forwarded to our State Representatives, our State Senator and our Governor:

Resolved: We the citizens of Hanover, NH believe in a New Hampshire that is just and fair. The property tax has become unjust and unfair. State leaders who take a pledge for no new taxes perpetuate higher and higher property taxes. We call on our State Representatives, our State Senator and our Governor to reject the “Pledge”, have an open discussion covering all options, and adopt a revenue system that lowers property taxes.

Kim Perez SECONDED the motion.

The motion PASSED and Article Thirty-One was ADOPTED as written.

Moderator Black thanked Town Staff for all the work that they have done and all the volunteers on all the Committees and all the Boards and all the Commissions who do the work of the Town. Moderator Black also thanked Public Works for their hard work all winter.

ARTICLE THIRTY-TWO: To transact any other business that may legally be brought before this Town Meeting.

Selectman Rassias MOVED that the Town vote to transact any other business that may legally be brought before this Town Meeting. Vice Chairman Connolly SECONDED the motion.

Ellis Rollett asked the Town to consider another venue or sound system. Ms. Griffin stated that they will look into using John DeGange again next year.

Deb Nelson, noted that there are four highway employees retiring this spring after 88 years of service and asked for their names.

Ms. Griffin stated that it is amazing in what the Town is losing in experience. The following employees are retiring in 2008:

Rod Forward
Don Daniels
Chuck Bowdoin
Jim Stone

The work ethic of these four men is incredible. Chuck Bowdoin is incredible and night after night after night would come in to check the roads. Don Daniels can fix anything. Jim Stone knows where every water valve is. Each of these employees deserve applause for their service with the Town of Hanover.

Ms. Griffin also announced that John Kapusta is retiring from the police department after just under 20 years of service.

An audience member MOVED to adjourn Town Meeting. Another audience member SECONDED the motion. THE MEETING WAS ADJOURNED AT 8:55 P.M.

Respectfully Submitted,

Charles Garipay, Town Clerk

Minutes prepared by Elizabeth S. Rathburn

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March Intensive

Photo Credit: Fire Department





2008 July 4th Celebration

Photo Credits: Jon Douglas, The Flying Squirrel

