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Academic Affairs Committee Minutes

Faculty Senate

9-17-2020

September 2020 Academic Affairs Minutes

University of Nebraska at Kearney Academic Affairs Committee

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Faculty Senate Academic Affairs Committee
Minutes from Meeting
Thursday, September 17, 2020
Meeting held via Zoom

Present: Debbie Bridges (CBT), Steve Hall (CBT), Bailey Koch (COE), Kate Heelan (COE), Ralph Hanson (CAS), Derek Boeckner (FS), Joel Cardenas (AA), Lisa Neal (REG), , Lindsay Brownfield (LIB), Mark Ellis (AA),

Absent: Julie Shaffer (CAS), Truman Lauck (Student Senate), Trevor Daubert (Student Senate)

Guest:

****
Bridges called the meeting to order at 3:32 pm.

Bridges welcomed Committee members and, recognizing that the meeting was being held using Zoom, requested everyone's patience.

Bridges reminded the Committee that the Credit / No Credit policy had been distributed to Department Chairs and College Ed Policy / Academic Affairs Committees as an information item. Bridges noted that revised wording had been received and turned discussion over to Neal. Neal informed the Committee that the language had been slightly revised based on feedback from College-level committees. Decision to distribute the revised version of the language to interested parties after the meeting and take up approval of that item at the next meeting was made.

Brownfield (Hanson) moved approval of the agenda. Motion carried.

Discussion moved to items discussed during FSAA Subcommittee meeting. Bridges noted that the agenda items were fairly routine, and no issues / concerns were raised at the Sub-committee meeting. Hanson asked for clarification of agenda item #6, clarification provided.

Heelan (Boeckner) moved approval of agenda items #1 through #11. Motion carried.

Boeckner informed the Committee that this was his last meeting. Committee thanked him for serving and wished him well (and to find a good replacement).

Bridges thanked everyone for a great meeting and hoped to see everyone next month after FS elections.

Heelan (Boeckner) moved to adjourn at 3:43 pm.

Respectfully submitted,

Bailey Koch, Scribe

Approved via email (September 21, 2020)

2020-2021 ACADEMIC AFFAIRS SUBCOMMITTEE MEETING

Academic Affairs Subcommittee 9/9/2020
Academic Affairs Full Committee 9/17/2020

NUMBER, REQUEST, LEVEL, SPECIFIC REQUEST, DEGREE/COURSE, PROGRAM/COURSE, TITLE, DEPT, COL, REASON

Credit/No Credit

A student may elect one course each semester (a summer session is considered a semester) for which he/she chooses to be graded on the basis of credit/no credit. A student must declare the grading option by the ~~end of the 4th week of the semester~~ midpoint of the course (Spring or Fall) or by the end of the first class day ~~in the~~ (Summer or Intersession). Credit/no credit refers only to a final grade in the course, as recorded by the Registrar. Nothing will change in the content of the course or the course examinations. When a student completes the course, he/she will receive a letter grade. If that grade is at least a "C" the student will receive credit for the course. If the letter grade is "C-" or lower, the student will receive no credit for the course. In either case, the student's GPA will not be affected. Students may elect this grading option, subject to the following restrictions:

1. ~~The credit/no credit option is available only to students who have completed 28 semester hours and are in good academic standing.~~
2. The student must have met all of the prerequisites required for enrollment in the course chosen.
3. The CR/NC grading option cannot be designated for courses required in a major, comprehensive major, minor, or endorsement area of study.
4. The student may choose only one course per semester, unless it is an established function of the course, to be taken on a credit/no credit basis.
5. A maximum of ~~18~~ 24 credit hours may be taken on a credit/no credit basis.
6. Students wishing to declare a course CR/NC must do so ~~at the Registrar's Office by the end of the 4th week of the semester~~ by the midpoint of the course (Spring or Fall) or by the end of the first class day (Summer).
7. The CR/NC grading option cannot be changed after the ~~first week~~ midpoint of the ~~semester~~ course (Fall and Spring) or end of the first class day (Summer or Intersession).
   o Graduate Students: At the graduate level, credit/no-credit grading must be a function of the course and may not be the choice of the student.

The responsibility for assuring that the student satisfies the above restrictions lies with the student and his/her advisor. ~~*The actual granting or withholding of credit is the responsibility of the Registrar's Office.*~~

#1, Alter, Course, Course Type, ACCT 251, Principles of Accounting II, ACCT/FIN/ECON, CBT, The Department of Accounting, Finance, and Economics administers a compulsory spreadsheet skills exam for all students in ACCT 251, FIN 308, and FIN 490. The exam is pass/fail, and failure to successfully complete it results in failure in the associated course. In practice, the process for managing this has fallen to the exam administrator. The administrator gets a list of students from each ACCT 251, FIN 308, and FIN 490 instructor, and inputs them manually in a course shell created by the Academic Support

Services. If a student drops an individual course, the administrator isn't notified, because he or she is not the instructor of record in many of these associated courses. Thus, he or she is required to get updates of the entire rosters from instructors periodically, then compares them with the roster in Canvas created for the exam. The process is very labor-intensive and, it seems, not necessarily the best for protecting student data. Creating a 0-credit lab that is attached to all sections of ACCT 251 for the affected students to enroll in concurrently will show up as students in ACCT 251 Lab, and thus automatically create the needed roster for the spreadsheet exam. It should also provide a mechanism to automatically remove them from the 0-credit lab if they drop an associated course.; Change to course type, Old Value: Lecture, New Value: Lecture, Laboratory.

#2, Alter, Program, Computer Science Applied, B.S., CYSY, CBT, Moving the word "Applied" to the end of the major name will allow students seeking to study computer science an easier opportunity to find the program when looking through an alphabetic program listing.

#3, Alter, Course, Course Title, Course Type, Prerequisites, Catalog Description, ART 304, Computer Animation & 3D Modeling I, ART, CAS, Updating the Course Name, description and syllabus to the current technology use and applications; Change in course title, Old Value: Computer Animation I, New Value: Computer Animation & 3D Modeling I; Change in course type, Old Value: Lecture, New Value: Studio; Change in prerequisites, Old Value: ART 305, New Value: ART 305 or ART 305M; Change in catalog description, Old Value: Introduces the art of making inanimate objects appear to be alive through the technique of sequential drawings presented on film/video. Includes creating a unique character and preparing it for copyright, animating the character and constructing a storyboard using the character, New Value: Introduction of art images and motion graphics through techniques of sequential drawings, graphic images, and design applications as it relates to current computer technology for animation and 3D modeling.

#4, Create, Course, ART 445, Web Design and Motion Graphics II, ART, CAS, The Department of Art & Design will be developing a Design Animation and Motion Graphics Minor to offer students an opportunities and additional skills set for web design; social media; motion graphic advertisement, digital animation, and elements of game design.

#5, Alter, Course, Course Title, Prerequisites, Catalog Description, ART 454, Computer Animation & 3D Modeling III, ART, CAS, Updating the Course Name, description and syllabus to the current technology use and applications. Also, the Prerequisite will be Art 304 because Art 304 Prerequisites will be Art 305 and/or 305M; Change course title, Old Value: Computer Animation II, New Value: Computer Animation & 3D Modeling III; Change in prerequisites, Old Value: ART 305 or ART 305M, New Value: ART 304; Change in catalog description, Old Value: An advanced animation course for students with previous animation experience desiring to produce a 10-30 second cell animated production with sound, New Value: An advanced animation and 3D modeling course for students with previous animation I experience desiring to produce a 10-30 second animated production using current computer technology and sound systems.

#6, Alter, Course, Course Title, Catalog Description, CYBR 406, Enterprise Application Development, CYSY, CBT, Update to the new Cyber Systems Department; Change to course title, Old Value: Enterprise Web Application Development, New Value: Enterprise Application Development; Change in course description, Old Value: This course is designed to assist students in learning the skills necessary to design and build enterprise-level web applications. Skills and knowledge gained in this course can be applied in the development of interactive web sites, electronic commerce systems, cloud-based applications and

other service-based architectures. Security of internet based information systems will also be covered, New Value: This course is designed to assist students in learning the skills necessary to design and build enterprise-level applications. Skills and knowledge gained in this course can be applied in the development of interactive web sites, electronic commerce systems, cloud-based applications and other service-based architectures. Security of internet based information systems will also be covered.

#7, Alter, Course, Catalog Description, CYBR 407, Introduction to Automata, Formal Languages, and Computability, CYSY, CBT, Updated course content to be in line with ACM/IEEE standards; Change to catalog description, Old Value: A survey of the fundamental concepts and conclusions in the theory of computation. Topics cover regular languages and finite automata, context-free languages and pushdown automata, formal grammars, Chomsky hierarchy, Turing machine and computability, computational complexity, New Value: A study of the fundamental concepts of language definition and translation, including the Chomsky hierarchy, finite automata, computability and Turing machines, grammars, parsing, and lexical analysis.

#8, Alter, Course, Prerequisites, CYBR 490, Information Networking Law and Public Policy, CYSY, CBT, Change to the new Cyber Systems Department. Add a 890P option as well; Change to prerequisites, Old Value: None, New Value: Junior or Senior standing.

#9, Alter, Course, Course Type, FIN 308, Principles of Finance, ACCT/FIN/ECON, CBT, The Department of Accounting, Finance, and Economics administers a compulsory spreadsheet skills exam for all students in ACCT 251, FIN 308, and FIN 490. The exam is pass/fail, and failure to successfully complete it results in failure in the associated course. In practice, the process for managing this has fallen to the exam administrator. The administrator gets a list of students from each ACCT 251, FIN 308, and FIN 490 instructor, and inputs them manually in a course shell created by the Academic Support Services. If a student drops an individual course, the administrator isn't notified, because he or she is not the instructor of record in many of these associated courses. Thus, he or she is required to get updates of the entire rosters from instructors periodically, then compares them with the roster in Canvas created for the exam. The process is very labor-intensive and, it seems, not necessarily the best for protecting student data. Creating a 0-credit lab that is attached to all sections of FIN 308 for the affected students to enroll in concurrently will show up as students in FIN 308 Lab, and thus automatically create the needed roster for the spreadsheet exam. It should also provide a mechanism to automatically remove them from the 0-credit lab if they drop an associated course; Change to course type, Old Value: Lecture, New Value: Lecture, Laboratory.

#10, Alter, Course, Prerequisites, FIN 481, Portfolio Management, ACCT/FIN/ECON, CBT, The current catalog has FIN 309 as the only prerequisite, but the correct prerequisites are FIN 309 and FIN 480; Change in prerequisites, Old Value: FIN 309, New Value: FIN 309 and FIN 480.

#11, Inactivate, Program, Pre-Meteorology, PHYS, CAS, UNK does not partner with any institution that offers a degree in Meteorology, misleading students and parents into thinking this is a formal program. Students may certainly take courses at UNK and transfer to an institution that has a degree in Meteorology but listing this as a formal program is misleading