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Graduate Committee Minutes

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11-12-2020

## Graduate Committee Minutes

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# GRADUATE COMMITTEE MINUTES

Graduate Committee Meeting Date – November 12, 2020

Present: Dr. Felix Hamza-Lup, CEC; Dr. Xiaoming Yang, CEC; Dr. Amanda Konkle, CAH; Dr. Caren Town, CAH; Dr. Laurie Gould, CBSS; Dr. Nicholas Holtzman, CBSS; Dr. William Amponsah, Parker COB; Dr. Shelli Casler-Failing, COE; Dr. Ming Fang He, COE; Dr. Christine Bedore, COSM; Dr. Michele McGibony, COSM; Dr. Andrew Hansen, JPHCOPH; Dr. Jessica Schwind, JPHCOPH; Dr. Greg Ryan, WCHP; Dr. Linda Tuck, WCHP; Ms. Ann Fuller, Univ. Libraries; Mrs. Jessica Rigg, Univ. Libraries; Dr. Hsiang-Jui Kung, [Alternate] Parker COB

Guests: Ms. Candace Griffith, VPAA; Dr. Delena Gatch, OIE; Dr. Ashley Walker, COGS; Dr. Checo Colón-Gaud, COGS; Mrs. Audie Graham, COGS; Mrs. Wendy Sikora, COGS; Ms. Randi Sykora, COGS; Mr. Wayne Smith, Registrar's Office; Mrs. Kathryn Stewart, Registrar's Office; Ms. Doris Mack, Registrar's Office; Ms. Tiffany Hedrick, Registrar's Office; Ms. Christina Samuel, GSO Representative; Dr. Deborah Thomas, COE; Dr. Stephen Rossi, WCHP; Dr. David Williams, CEC; Dr. Nandi Marshall, JPHCOPH; Dr. Rand Ressler, COB; Dr. Jolyon Hughes, CAH; Dr. Brenda Blackwell, CBSS; Mr. Norton Pease, CAH; Dr. Trent Davis, CBSS; Dr. John Peden, CBSS

Absent: Dr. Timothy Cairney, Parker COB

## I. CALL TO ORDER

Dr. Shelli Casler-Failing called the meeting to order on Thursday, November 12, 2020 at 9:00 AM.

## II. APPROVAL OF AGENDA

Dr. Greg Ryan made a motion to approve the agenda as written. A second was made by Dr. Andrew Hansen and the motion to approve the agenda was passed.

## III. CHAIR'S UPDATE

### A. Plan for Inclusive Excellence Statement

Dr. Casler-Failing said originally the Graduate Committee was to collaborate with the Undergraduate Committee to have an inclusive excellence statement ready by December 1, 2020. However, the deadline has been postponed to March 15, 2021. Dr. Casler-Failing is going to try to get more clarification on what is needed from the committee, because in her opinion some of the tasks should be made at each college level.

Dr. Casler-Failing thanked everyone for their feedback from the email she sent on Tuesday. She said the message was meant to clarify the roles of the alternates, and if anyone has questions to please contact her at [scaslerfailing@georgiasouthern.edu](mailto:scaslerfailing@georgiasouthern.edu).

## IV. DEAN'S UPDATE

Dr. Ashley Walker shared the following updates:

- The Graduate Executive Council (GEC) has met twice this semester and will meet again in December. The GEC may have items to present to the Graduate Committee in the spring. The list of college representatives were included in the October Graduate Committee minutes.
- The Graduate Student Organization's next grant cycle deadline is 5 PM tomorrow, November 13th. Travel grants are still being funded to cover registration fees for virtual conferences. The spring deadlines are February 17th and April 1st. COGS will send email reminders to students. Please encourage your students to submit proposals for travel/research funding. The Statesboro GSO council will be hosting their second virtual Graduate Writer's Boot Camp sessions on November 14th-19th. The registration deadline for this session is 12 PM on November 13th. During this session the GSO will be offering a structured week of accountability to help students meet their writing goals, increase productivity, and foster mental resilience before finals. This boot camp is not a writing workshop, but a tool to help students buckle-down and work on those hard to complete tasks. Registrants will be paired with a fellow graduate student to communicate with throughout the week via email, text, call or video chat. The GSO will continue to host the virtual boot camp sessions during the spring semester. Please encourage your students to participate.

- The second COGS Social Hour webinar for graduate students was held on November 5th. The guest speakers included Dr. Tracy Linderholm and Dr. Amy Hackney and they discussed Strategies for Buffering Stereotype Threat and Imposter Phenomenon. COGS plans to host two virtual social hour webinars in the spring. More information will be forthcoming.
- COGS participated in two virtual recruitment fairs in October. Both the HBCU Career Talent Showcase and the SACNAS Conference (Society of Advanced Chicanos/Hispanics & Native Americans in Science) went well and there was great attendance from students. Megan Murray will be reaching out to programs regarding their prospects based on feedback from the HBCU event. Dr. Checo Colón-Gaud has already notified Deans of their potential prospects from the SACNAS conference.  
COGS will be hosting our own virtual recruitment event on Tuesday, December 15th. Programs will be contacted as plans are finalized. This will not require participation from every Program Director. COGS will compile a list of programs based on the student's interest and those programs will be contacted to participate. If you have questions please contact Mrs. Murray at [meganmurray@georgiasouthern.edu](mailto:meganmurray@georgiasouthern.edu). There will be another in house virtual recruitment event during the spring semester.  
COGS will also host the annual Southern Grad for a Day event on Thursday, February 18th. This will be a virtual event and information will be shared as the date approaches. Mrs. Murray will be reaching out to programs as she receives more information from students. Program representatives will be asked to participate to answer student's questions.

If anyone has questions contact Dr. Walker at [awalker@georgiasouthern.edu](mailto:awalker@georgiasouthern.edu).

## V. NEW BUSINESS

### A. Jiann-Ping Hsu College of Public Health

Information Item Only:

[43: JPHCOPH Graduate Transfer Credits increased from 6 to 9](#)

*JUSTIFICATION:*

MPH & DrPH transfer credit has changed from 6 to 9 to align with the updated policy.

<https://catalog.georgiasouthern.edu/graduate/admissions/transfer-credit/>

**MOTION: Dr. Michele McGibony made a motion to approve the agenda item submitted by the Jiann-Ping Hsu College of Public Health. A second was made by Dr. Ming Fang He, and the motion to approve the Information Item was passed.**

### B. Waters College of Health Professions

**Department of Diagnostic and Therapeutic Sciences**

Deleted Program:

[CERG-RS: Radiologic Sciences Post-Baccalaureate Certificate](#)

*JUSTIFICATION:*

This post-baccalaureate certificate program has never had a student enrolled and is not a viable program.

**MOTION: Dr. He made a motion to approve the agenda item submitted by the Waters College of Health Professions. A second was made by Dr. Felix Hamza-Lup, and the motion to approve the Deleted Program was passed.**

### C. College of Behavioral and Social Sciences

*Dr. Trent Davis presented the agenda items for the College of Behavioral and Social Sciences.*

**Department of Public and Nonprofit Studies**

Deleted Program:

[CERG-PNMC: Certificate in Public and Nonprofit Management](#)

*JUSTIFICATION:*

The Certificate in Public and Nonprofit Management has been paused (not accepting students) since Fall 2019. A decision to formally inactivate the program has been made in order to further develop the department's other academic programs. This decision is supported by Dr. Ryan Schroeder, CBSS Dean.

Revised Program:

[MPA-PA: Public Administration M.P.A.](#)

**JUSTIFICATION:**

The School of Human Ecology and Department of Public and Nonprofit Studies in the College of Behavioral and Social Sciences have developed an undergraduate-to-graduate educational pathway for students pursuing a B.S. in Recreation with an emphasis in Outdoor Recreation or Tourism and Community Leisure Services. The Master of Public Administration (MPA) degree is a professional degree program that prepares students for management and leadership positions in government and nonprofit organizations. The B.S. in Recreation degree program prepares students to enter the public and nonprofit sectors of the leisure service industry, which includes tourism bureaus, community-based sport and recreation agencies, national and state park systems, natural and cultural resource management agencies, and youth service organizations. Students majoring in Recreation take core courses in leadership and programming (RECR 2530), financial and legal dimensions (RECR 4430), managing recreation organizations (RECR 4435), marketing recreation services (RECR 4530), and management-based courses appropriate to their area of emphasis. As such, there is a strong connection between the Recreation curriculum and the skills-based and practice focused MPA curriculum. The ABM-MPA pathway with the B.S. in Recreation is appropriate for students seeking to develop advanced knowledge and training in public and nonprofit management.

**MOTION: Dr. Ryan made a motion to approve the agenda items submitted by the College of Behavioral and Social Sciences. A second was made by Dr. He, and the motion to approve the Deleted and Revised Programs was passed.**

**Dr. David Williams asked for clarification on the accumulated 12 graduate credit hours towards the degree, because he thought only 9 credit hours was allowed. Dr. Davis said the policy does state 9 hours, and prior to submitting the proposal he had a conversation with Dr. Walker. The requirement for SACSCOC is that there are 150 unique credit hours between the undergraduate and graduate degree programs. Dr. Davis explained that the MPA program has 39 credit hours, and the policy is written for programs with 36 credit hours. He said as long as they meet the requirement of 150 hours then they were fine with the 12 graduate credit hours. Dr. Walker confirmed that she did meet with Dr. Davis and said she plans to submit a proposal to revise the language in the policy to state if programs want to extend beyond the 9 hours they will be required to talk with the Dean of the College of Graduate Studies to request approval. She said there are some graduate programs who could utilize more hours, as long as they are meeting the 150 credit hour requirement from SACSCOC. Dr. Walker did receive a recommendation from Dr. Delena Gatch's office that the hours should be capped, and it would be no more than 12-15 hours. Dr. Williams said their engineering programs could move up to 10, instead of 9 hours.**

**Dr. Casler-Failing asked if the department has sought approval from the Undergraduate Committee for the MPA ABM program item. Dr. Davis said the item is on the agenda for the upcoming Undergraduate Committee meeting next Tuesday. Dr. Walker asked Dr. Davis to let COGS know when they receive the approval, and Dr. Davis agreed. Dr. Walker said once it is approved they will need to discuss the logistics with the Registrar's Office.**

**D. College of Engineering and Computing**

*Dr. David Williams presented the agenda items for the College of Engineering and Computing.*

**Department of Electrical and Computing Engineering**

Revised Programs:

[MSEE-EE: Electrical Engineering M.S.E.E. \(Thesis\)](#)

**JUSTIFICATION:**

We added EENG 5431G Control Systems as second option for an elective that can count towards the Accelerated Bachelor's to the Master's of Science in Electrical Engineering (ABM-MSEE) degree. We have done so since some students end-up taking EENG 5540 before they join the ABM program which limits their ability to get the full 9 credit hours to count towards their graduate studies and ultimately defeats the purpose of enrolling in ABM.

[MSEE-EE/NT: Electrical Engineering M.S.E.E. \(Non-Thesis\)](#)

**JUSTIFICATION:**

We added EENG 5431G Control Systems as second option for an elective that can count towards the Accelerated Bachelor's to Master's of Science in Electrical Engineering (ABM-MSEE). We have done so since some students end-up taking EENG 5540 before they join the ABM program which limits their ability to get the full 9 credit hours to count towards their graduate studies and ultimately defeats the purpose of enrolling in ABM. The Georgia VECTR Center is added as an Off-campus Instructional Site for delivery of the MSEE.

#### **Department of Manufacturing Engineering**

Revised Course:

[MFGE 5335G: Machine Vision](#)

*JUSTIFICATION:*

Revise the "schedule type" and the variable credit hours. Missed submission deadline for October meeting 2020. Resubmit for approval.

**MOTION: Dr. Hamza-Lup made a motion to approve the agenda items submitted by the College of Engineering and Computing. A second was made by Dr. McGibony, and the motion to approve the Revised Programs and Revised Course was passed.**

Dr. Casler-Failing asked for clarification on items listed on the MFGE 5335G course revision CIM form. After a brief discussion Dr. Williams agreed to make the following edits:

- Correct minor typographical error in the description
- Add course objectives to the student learning course outcomes section
- Removed the referenced software programs from the catalog description

**AMENDED MOTION: Dr. McGibony made a motion to approve the Revised Programs and the Revised Course, with the understanding that the suggested edits be made to MFGE 5335G. A second was made by Dr. He, and the motion to approve the Revised Programs and Revised Course with edits was passed.**

#### **E. College of Education**

*Dr. Deborah Thomas presented the agenda items for the College of Education.*

##### **Department of Middle Grades and Secondary Education**

New Course:

[ESED 8330: Teaching and Learning in Diverse P-12 Contexts](#)

*JUSTIFICATION:*

ESED 8330 is needed as a foundational course to instruct Ed.S. candidates how to recognize valid sources of data for measuring demographic and educational data; to consider the role of teaching and learning in diverse P-12 contexts to meet the needs of their students; to examine multiple perspectives of student diversity and learning characteristics in their own classrooms; and for candidates to explore instructional implications of diverse educational settings

Revised Course:

[ESED 8839: Problem of Practice](#)

*JUSTIFICATION:*

Candidates undertake capstone projects to improve practice by solving problems and contributing to improved curriculum and instructional performance. To do this, they inquire into and analyze the nature and dimensions of a problem and establish that there is a difference between the present and the ideal state, then build a case for improvements and make persuasive recommendations for action. Such disciplined inquiry may draw upon qualitative and/or quantitative research techniques.

Revised Programs:

[CERG-TCLADS: Teaching Culturally and Linguistically Diverse Students Certificate \(Online\)](#)

*JUSTIFICATION:*

Re: Deletion of Requirement for reference letters: Reference letters are not required for the MED program in TCLD that contains this certificate.

Re: Addition of EDUF 8631, this alternative has already been implemented in the TCLD M.Ed.

- S. Beck 8/25/20

Update of language in admission requirements for clarity.

[MED-TCLAD: Teaching Culturally and Linguistically Diverse Students \(TCLD\) M.Ed. \(Online\)](#)

**JUSTIFICATION:**

Revised admissions requirement #2 in order to allow for admission of well-qualified non-teachers with experience serving diverse populations.

Allows for a substantial inter-college collaboration and cross-enrollment with Applied Linguistics/TESOL Graduate Certificate in the Writing & Linguistics Dept. (CAH). This change should increase enrollment across both the Applied Linguistics Certificate Program and this program.

[: Teaching and Learning \(Grades P-12\) Ed.S.](#)

**JUSTIFICATION:**

The Ed.S. in Teaching and Learning is revised to reflect the new curriculum and program of study for Ed.S. candidates seeking certification in Elementary Education, Special Education, Middle Grades Education, and Secondary Education. ESED 8330 Teaching and Learning in Diverse P-12 Contexts is a new course and replaces ITEC 8231. EDUR 8434 will no longer be offered. Instead, Ed.S. candidates can elect to take EDUR 8231 Applied Qualitative Research Methods or EDUR 8331 Applied Measurement.

ESED 8839 Seminar and Field Study has been revised to reflect a new capstone project. The new course name will be ESED 8839 Problem of Practice.

**Candace Griffith added that the MED TCLAD program revision is also requesting an overall credit hour waiver up to 39 hours that will require BOR approval, and they are adding two emphasis areas which requires institutional approval.**

**MOTION: Dr. He made a motion to approve the agenda items submitted by the College of Education. A second was made by Dr. McGibony, and the motion to approve the New Course, Revised Course and Revised Programs was passed.**

**F. College of Arts and Humanities**

*Mr. Norton Pease presented the agenda items for the College of Arts and Humanities.*

**Department of Music**

Revised Programs:

[MM-MUSC/COND: Music M.M. \(Concentration in Conducting\)](#)

**JUSTIFICATION:**

We are specifying the campuses on which this program can be fully offered. This program will be offered on the following campus: Statesboro. This program will not be offered on the following campuses: Armstrong, Liberty.

[MM-MUSC/MED: Music M.M. \(Concentration in Music Education\)](#)

**JUSTIFICATION:**

We are specifying the campuses on which this program can be fully offered. This program will be offered on the following campus: Statesboro. This program will not be offered on the following campuses: Armstrong, Liberty.

[MM-MUSC/MT: Music M.M. \(Concentration in Music Technology\)](#)

**JUSTIFICATION:**

We are specifying the campuses on which this program can be fully offered. This program will be offered on the following campus: Statesboro. This program will not be offered on the following campuses: Armstrong, Liberty.

[MM-MUSC: Music M.M. \(Concentration in Composition\)](#)

**JUSTIFICATION:**

We are specifying the campuses on which this program can be fully offered. This program will be offered on the following campus: Statesboro. This program will not be offered on the following campuses: Armstrong, Liberty.

[MM-MUSC/PFR: Music M.M. \(Concentration in Performance\)](#)

*JUSTIFICATION:*

We are specifying the campuses on which this program can be fully offered. This program will be offered on the following campus: Statesboro. This program will not be offered on the following campuses: Armstrong, Liberty.

**MOTION: Dr. Caren Town made a motion to approve the agenda items submitted by the College of Arts and Humanities. A second was made by Dr. Ryan, and the motion to approve the Revised Programs was passed.**

**VI. OLD BUSINESS**

**A. Registrar's Update** – Mr. Wayne Smith reminded everyone that the February 11<sup>th</sup> meeting is the priority meeting to submit curriculum items to be included in Banner before early registration begins in March. Departments will still be able to submit items in the March and April meetings, but the information will not be in Banner when students begin to register.

**VII. ANNOUNCEMENTS** – Dr. He asked if there will be a graduate admissions application fee waiver this year. Dr. Walker said yes, the graduate fee waiver will be in February.

**VIII. ADJOURNMENT**

There being no further business, the meeting was adjourned on November 12, 2020 at 9:33 AM.

Respectfully submitted,

Audie Graham, Recording Coordinator

Minutes were approved November __, 2020 by electronic vote of Committee Members
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