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## Faculty Senate Monthly Packet December 1995

Portland State University Faculty Senate

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PORTLAND STATE  
UNIVERSITY  
FACULTY SENATE



**TO:** Senators and Ex-officio Members to the Senate

**FR:** Robert Liebman, Secretary to the Faculty

The Faculty Senate will hold its regular meeting on December 4, 1995, at 3:00 p.m. in **Room 53 CH.**

**AGENDA**

- A. Roll
- \*B. Approval of the Minutes of the November 6, 1995, Meeting
- C. Announcements and Reports
1. Announcements
  2. President's Report
  3. Provost's Report
  4. Vice President's Report (FADM)
  5. Vice-Provost's Report (OGS)
- D. Question Period
1. Questions for Administrators
  2. Questions from the Floor for the Presiding Officer
- E. Reports from other Administrative Officers and Committees
1. \*Annual Report, Graduate Council--L.Goslin
  2. Annual Report, Curriculum Committee--D. Holloway (postponed)
  3. \*Annual Report, Library Committee--G. Greco
  4. \*Annual Report, Scholastic Standards Committee--M. Constans
  5. \*Semi-Annual Report--Faculty Development Committee - G. Lafferriere
  6. University Planning Council-- A. Cabelly
  7. Interinstitutional Faculty Senate - S. Burns
- F. Unfinished Business
- G. New Business
1. Curriculum Committee and Graduate Council Course and Program Proposals - Holloway and Goslin *Please note: Documentation will be circulated in a separate mailing*
- H. Adjournment

\*The following documents are included with this mailing:

- B Minutes of the November 6, 1995, Senate Meeting  
E1 Annual Report, Graduate Council  
E3 Annual Report, Library Committee  
E4 Annual Report, Scholastic Standards Committee  
E5 Semi-Annual Report--Faculty Development Committee

**The Secretary must have names of Senators' alternates in order for them to be officially noted in your absence. Please submit your alternate's name to the Secretary at the 4 December Senate meeting or by telephone (5-4416) or e-mail (bobL@po.pdx.edu).**

SECRETARY TO THE FACULTY

431 Cramer Hall (503)725-4416 E-mail: bobl@po.pdx.edu

## THE PORTLAND STATE UNIVERSITY FACULTY SENATE

Minutes: Faculty Senate Meeting, November 6, 1995  
Presiding Officer: George Lendaris  
Secretary: Robert Liebman

Members Present: Abrams, Adams, Anderson, Barton, Becker, Bluestone, Brenner, J., Brenner, S., Cabelly, Constans, Cumpston, Daasch, Danielson, Feeney, Fisher, Fokine, Fortmiller, Franks, Goldberg, Goslin, Greco, Greenfield, Hardt, Harrison, Howe, Johnson, A., Johnson, D., Kocaoglu, Kogen, Krug, Lawson, Lendaris, Limbaugh, McBride, Miller, Novy, Nunn, O'Toole, Ogle, Ricks, Robertson, Rosengrant, Svoboda, Taggart, Terdal, Tinnin, Watanabe, Watne, Weikel, Wilson-Figueroa, Wineberg, Works.

Alternates Present: Moraes for Bodegom, Moor for Bowlden, Pejcinovic for Chrzanowska-Jeske, Wetzel for Mercer, Ketcheson for Ricks, Steinberger for Williams

Members Absent: Elteto, Etesami, Friesen, Kenny, Movahed, Potiowsky, Seltzer, Thompson, Westbrook

Ex-officio Members  
Present:

Brenner, Cabelly, Constans, Greco, Goslin, Holloway, Kirrie, Koch, Lafferriere, Liebman, Oshika, Pernsteiner, Ramaley, Reardon, Rosengrant, Toulan, Vieira, Walton.

### **B. APPROVAL OF THE MINUTES**

The meeting was called to order at 4:05. The Faculty Senate Minutes of October 2, 1995 were approved as circulated.

### **C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR**

#### **1. ANNOUNCEMENTS**

LIEBMAN asked senators to provide their current e-mail addresses so he could begin a fast-track communications system and reported that Senate minutes, agendas, and the Governance Guide (including up-to-date lists of committee members) are now available on-line through PSU's Home Page.

2. PRESIDENT'S REPORT
3. PROVOST'S REPORT

The combined report concerned the steps toward making higher education's case for the 1997 legislative session. RAMALEY described four processes:

- a. OSSHE is creating three committees to consider how the OSSHE system might be changed to meet the changing social and economic needs of Oregonians. The committees are: a) Access and Technology chaired by Gail McAllister from Eastern Oregon, b) Graduate Education and Research chaired by John Byrne, outgoing OSU President, and c) Economic and Regional Development chaired by Tom Imeson of Pacificorp. Each committee will include one or more institution presidents and, as REARDON noted, each institution will be represented by its Vice Provost/Dean for Graduate Studies on the Graduate Education and Research Committee.
- b. OSSHE Board members, institution presidents, and others involved will converge with a separate process initiated by Governor Kitzhaber to rethink Oregon's educational system. His commission, headed by Don Frisbee and Tom Bruggere, presented a report which has not yet been circulated.
- c. The Legislature will make an interim study of what can be done to strengthen higher education. Tom Hartung, chair of the Senate education committee, will take a leading role and it is not yet known if a House committee chair will take part.
- d. Business leaders will assess options for strengthening OSSHE. They realized that during the 1995 session, they focused on protecting core elements of education reform without equal attention to higher education which suffered further cuts. AOI, OBC, and the Portland Chamber of Commerce will mount a joint effort.

RAMALEY noted that knowing these processes creates a different context for understanding the map of choices facing higher education. Restructuring is but one path in a portfolio of possibilities.

Responding to SVOBODA'S question of whether the last and most public process would be limited to large business lobbies, RAMALEY said she favored including small business and groups concerned with public services, safety, transportation, and community issues. RAMALEY expressed concern that many of those most

affected are not organized to exercise voice in the proceedings. REARDON noted that OSSHE asked for recommendations of community members for its committees.

4. Vice-President's Report

PERNSTEINER reported that he is at work with the Budget Committee to prepare the guidelines for 1996-97 and future budgets and to assess a) possible revenue enhancements from increased enrollments and external fundraising and b) anticipated reductions in the budget. OSHIKA reported that the next Budget Committee meeting will be November 15 at 9 am.

**D. QUESTION PERIOD**

LENDARIS urged faculty to access the PSU Home Page and to click on News and Events (which includes communications from Chancellor Cox and Letters to the Editor and editorials regarding OSSHE's possible reorganization) and Faculty and Staff Information.

KOCH reported that the evaluation of graduate education continues with the appointment of several faculty and the Deans of CLAS and UPA to a university-wide committee which began its work by considering the draft plan for graduate studies distributed at the Spring Convocation. A list of committee members is available from the Office of Graduate Studies.

**E. REPORTS FROM OTHER ADMINISTRATIVE OFFICERS AND COMMITTEES**

E1. Fall Term Registration Report

FAHEY reported for Tufts. A year-to-year comparison of the 4th week official headcount shows PSU was down .5% in headcount, down .5% in credit hours, and down .4 % in FTE because of a slight shift toward graduate enrollment.

E2. Interinstitutional Faculty Senate

OSHIKA supplemented BURNS report circulated with the agenda.

- a. Peter Kohler, OHSU president, spoke about the advantages accompanying OHSU's new status as a public corporation. OSHIKA noted that OSSHE continues to oversee OHSU's academic programs and its Provost sits on the OSSHE Academic Council

- b. Richard Markwood, Director, described the Central Oregon Education Center, set up with a legislative appropriation of \$300,000 to serve the state's fastest-growing area. The Center actively collaborates with Central Oregon Community College and, with other universities, offers higher degrees.
  - c. Tim Griffin, new vice chancellor for public and corporate affairs, spoke of building links between OSSHE and the business community.
  - d. Robert Nosse, outgoing Executive Director of the Oregon Student Lobby, discussed OSL's efforts in the legislature.
  - e. OSSHE continues to advance its diversity initiative as seen in PSU's push to recruit diverse faculty
  - f. OSU faculty are circulating a letter calling for the return of their "kicker" tax rebate to public education.
  - g. The next meeting of IFS will be December 1-2 at PSU.
3. Committee on Committees

WATNE, newly elected chair, reported that all committee nominees recommended at the October meeting have accepted. This year, the Committee will encourage retired faculty to serve on committees.

## F. UNFINISHED BUSINESS

## G. NEW BUSINESS

G1. Curriculum Committee Holloway

G2. Graduate Council - Goslin

The committee chairs presented progress reports on 4-credit conversion and prepared the Senate for its review of their recommendations at the December 4 meeting. A summary of presentations and discussion follows:

1. **The business of the committees:** In 1995, the Curriculum Committee oversaw three matters: the customary flow of course changes, new General Education courses, and a flood of changes occasioned by conversion from a 3-credit to 4-credit model for Fall, 1996. Conversion became the major task. HOLLOWAY

noted that the Committee sought to manage the process by creating a set of protocols (approved by the Senate) and a schedule for submitting paperwork. Few departments completed their course proposals by the June deadline. GOSLIN noted that the Graduate Council issued three guidelines: a rationale for proposed changes, justification for net gain or loss, and a check of crosslisted courses. Many proposals arrived after the deadline. Both chairs doubted that their committees would be able to review late submissions in time for the 12/4 meeting and noted that some departments chose to delay conversion until Fall, 1997. LIEBMAN noted that the Curriculum Committee tried to accommodate late submissions through a fast-track process: it split into subarea workgroups to review proposed changes for possible duplication or overlap and to assure that prerequisites remain in place. The workgroups then communicated directly with departments to request justifications or make changes as quickly as possible.

2. **The Senate's mandate for conversion:** HOLLOWAY noted that in 1994, the Senate approved a pilot project of 4-credit conversion in English, and in 1995, authorized 4-credit conversion for the undergraduate curriculum. Responding to WEINBERG's question, GOSLIN and A JOHNSON reported that, on recommendation of the Graduate Council, the Senate decided to make optional the conversion from 3 to 4 credits for graduate courses. Responding to WEINBERG'S question of how many departments changed, WETZEL noted that all but three CLAS departments submitted curricular proposals and only one of them did not change from 3 to 4 credits. SVOBODA expressed misgivings that so many departments chose to convert their grad courses when issues such as the scheduling of night classes were yet unresolved and worried that, for departments still considering it, the conversion would become a fait accompli. Speaking to the intent of the Senate's mandate, OSHIKA reported that, in their reports, both the Curriculum and University Planning Committees recommended that the decision be left to the discretion of departments and that, while the Graduate Council's report did not instruct departments to go forward, it did not prohibit them. To explain what had happened, OSHIKA noted that in CLAS, a large number -- perhaps 80% -- of graduate courses have 400/500 standing and departments undertaking 4-credit conversion of their undergraduate courses felt obliged to change for the sake of consistency. KOCAOGLU noted that the School of Business had earlier converted its courses from 3 to 4 credits. REARDON noted that the option for changing course credit had always existed.

3. **Senate review of the Committees' recommendations for course approval:**

There were two related topics: (a) whether to summarize or profile the multitude of course changes and (b) the best way for the Senate to review the committees' recommendations.

Regarding the first (a), to save paper and time, the Secretary of the Faculty decided to make a dozen copies of OAA's 55 page summary available at central places around the University. Recognizing that curriculum is the most important business of the Senate, BRENNER requested distribution of course profiles to all Senators so they could review overlaps or duplication. CONSTANS asked how senators can give consideration if they lack a detailed list. A. JOHNSON, LENDARIS, and CABELLY discussed the possibility of and need for security for a list of proposed course changes available through PSU's Home Page.

Regarding the second (b), OSHIKA called attention to the charge to committees and to the appropriate level of review by the full Senate. LENDARIS noted that each senator must cast a vote and we need a careful review because the changes will become part of PSU's catalogue. GOSLIN discouraged the thought that the Senate would repeat the detailed review undertaken by the committees and pointed out that what he had in hand came from a two-hour meeting. BRENNER responded that he was not seeking to redo committee work but to have sufficient information. WETZEL recalled that semester deconversion involved block approval of department proposals rather than consideration of individual courses. HOLLOWAY suggested that we proceed using a summary by departments of recommended course changes rather than a listing of every course. HARDT noted that 60 course changes/year was normal in the past 15 years and the best way to handle the hundreds of changes this year was to continue the practice of a summary sheet which included changes and new courses. WEINBERG requested a statement from each department regarding the impact of 4-credit conversion on the number of courses required for the major, night courses, and whether course credit is comparable at community colleges. GOSLIN reminded that the conversion protocols required departments to provide a statement of what was new.

In closing, GOSLIN recommended that the decision of how and how much information to circulate be left to the judgement of the Secretary of the Faculty. HOLLOWAY reminded faculty in departments with cognate courses in other departments to check the changes in these departments. LENDARIS warned the Senate of the large workload for the December 4 meeting and noted that HARDT would preside in his absence.

#### H. **ADJOURNMENT**

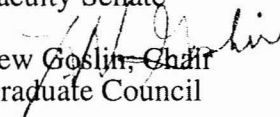
The meeting was adjourned at 4:20 p.m.



DATE: November 15, 1995

**E1**

TO: Robert Liebman, Secretary  
Faculty Senate

FROM:   
Lew Goslin, Chair  
Graduate Council

RE: **1995 Graduate Council Annual Report**

Appreciation is extended to the members of the 1995 Graduate Council:

Marjorie Burns, Sharon Carstens, Mary Jane Dresser, Walter Ellis, Dean Frost,  
Dundar Kocaoglu, Russell Miars, Barbara Sestak, Robert Shotola, Pavel Smejtek,  
Janet Wright, Marty Zwick, and student representative Lee Evans

We gratefully acknowledge the participation of our consultants:

Terri Cummings, Linda Devereaux, Roy Koch, Berni Pilip, Robert Tufts

## **ROLE OF THE GRADUATE COUNCIL**

The Graduate Council is established by the Faculty Constitution and is charged with the duties outlined on pages 5-6 of the 1995-96 *Faculty Governance Guide*. These duties include the development and recommendation of University policies; establishment of procedures and regulations for graduate studies; adjudication of petitions regarding graduate regulations; recommendation of suitable policies and standards for graduate courses and programs; coordination of graduate activities with regard to requests for changes in existing courses, requests for new courses and programs, and changes in existing graduate programs.

## **ACTIONS**

### **Graduate Petitions**

The Chair continued the procedure of appointing subcommittees to read student petitions submitted to the Graduate Council; however, there were two petitions upon which the entire Council deliberated. During the 1994-95 academic year, the Graduate Council acted on 66 petitions which is similar to the previous year of 65 petitions. Overall 94% of the petitions were approved, compared to an approval rate of 82% for 1993-94. A total of 56, or 85% of all petitions requested a waiver of the one-year deadline for removal of an incomplete, an extension of the seven year limit on course work for a master's degree, or a waiver of the course transfer limit. The results of the petition activity for the year are attached.

## **POLICY DECISIONS**

The Graduate Council (GC) reaffirmed the current policy for font size to assure thesis and dissertation readability. The GC established a protocol for changing courses from 3 to 4 credits. The protocol requires statements about rationale for change, net change in courses within area(s) affected, effect on any cross-listed programs and impact on any affected graduate degree program.

## NEW PROGRAMS

The Graduate Council approved the School of Education's Early Intervention and Special Education Endorsement.

The Council also approved the Master of Music degree from the School of Fine and Performing Arts. The new degree offers options in either performance or conducting.

## PROGRAM CHANGE APPROVALS

The following program changes were approved by the Graduate Council during the year.

### MA in Anthropology

Deletes linguistics requirement and replaces it with statistical methods or qualitative data analysis.

### MA/MS in Mathematics

Adds concentration in Statistics.

### MA/MS in Speech and Hearing Science

Adds preprofessional coursework as a requirement for admission.

### MA/MS in Sociology

Increases required credits from 45 to 55. Students will move through the program in cohorts.

### MA/MS in Economics

Changes program requirements from credit hours earned to number of courses taken.

### MA in Foreign Languages

Decreases requirements by one credit.

### MA/MS in Physics\*

Adds project option.

Rationale for **course changes** were provided by the appropriate department, school or college. A summary document of all course additions, changes and deletions is on file at the various Dean's offices.

\*Subject to written response by 1 December clarifying difference between project options and any additional credits.

**1994-95 Graduate Council Petitions  
Summary**

CODE	EXPLANATION	A P P D			Per Cent of Total Petitions	Per Cent Approved
		T O T A L	R E V I D	E E D		
<b>A</b>	<b>INCOMPLETES</b>					
A1	Waive one year deadline for incompletes	15	15	0	23%	100%
<b>B</b>	<b>SEVEN YEAR LIMIT ON COURSEWORK</b>					
B1	Waive seven year limit on coursework	14	14	0	21%	100%
B2	Waive seven year limit on transfer courses	4	4	0	6%	100%
<b>C</b>	<b>CREDIT LEVELS</b>					
<b>D</b>	<b>DISQUALIFICATION</b>					
D2	Extend probation	3	3	0	5%	100%
D3	Readmission after one year disqualification	2	2	0	3%	100%
<b>F</b>	<b>TRANSFER CREDITS</b>					
F1	Accept more transfer hours than allowed	16	16	0	24%	100%
F4	Accept non-graded transfer credit	3	3	0	5%	100%
F5	Accept miscellaneous transfer credit	2	2	0	3%	100%
F7	Accept miscellaneous transfer credit	2	1	1	3%	50%
<b>H</b>	<b>REGISTRATION PROBLEMS</b>					
H3	Retroactive withdrawal	1	0	1	2%	0%
H7	Change grade option retroactively	1	1	0	2%	100%
<b>J</b>	<b>PHD &amp; DISSERTATION PROBLEMS</b>					
	Reconsider of core exams and termination from program	1	0	1	2%	0%
<b>K</b>	<b>UNIVERSITY LIMITS ON COURSE TYPES</b>					
K1	Waive University Limits on 501, 503, 505 courses	1	1	0	2%	100%
<b>N</b>	<b>Miscellaneous</b>					
N6	Waive credit limit between dual degrees	1	0	1	2%	0%
<b>TOTAL for 1993-94</b>		<b>66</b>	<b>62</b>	<b>4</b>	<b>100%</b>	<b>94%</b>
<b>Number of petitions in Previous Years</b>		<b>1987-88</b>		<b>146</b>	<b>83%</b>	
		<b>1988-89</b>		<b>108</b>	<b>83%</b>	
		<b>1989-90</b>		<b>94</b>	<b>83%</b>	
		<b>1990-91</b>		<b>71</b>	<b>89%</b>	
		<b>1991-92</b>		<b>70</b>	<b>89%</b>	
		<b>1992-93</b>		<b>90</b>	<b>83%</b>	
		<b>1993-94</b>		<b>65</b>	<b>82%</b>	

MEMO

To: Faculty Senate Steering Committee  
From: Gina L. Greco, Chair, Library Committee  
Re: Annual Report  
Date: November 3, 1995

*Gina L. Greco*

The Library Committee met regularly throughout the year, at approximately two month intervals. The business addressed during the calendar year 1995 included:

1. Faculty survey, conducted through departmental library liaisons:

From this survey we learned that faculty were confused about the University Press Purchase Plan, and also that they wanted more information about electronic research tools. However, most were not interested in a forum or workshop of any kind. We thus decided that it would be best to respond with a memo that gave basic responses to the questions of interest to faculty, and then provide information on workshops that are sponsored by the Library that offer a more in-depth introduction to library computing. A copy of that memo is attached.

2. Library Budget

We were given regular reports from Library Director Tom Pfingsten regarding the prospects of the Library Budget. Those prospects, which originally looked quite bleak, were in the end much less so: no increase, but no decrease either. Of course, this is in effect a decrease since the price of periodicals continues to rise at a rate higher than that of inflation. So we should expect to see less material purchased through our departmental budgets.

3. Library Vision Plan

Due to budget cuts, as well as the increase in electronic resources across disciplines, the library is considering a restructuring of library faculty and support staff. This might include a general reference point, rather than separate ones according to disciplines. The library committee has discussed this in only very broad terms so far, but we will receive a draft of the library's vision plan in mid-November, and in early December we will meet jointly with the library's vision committee in order to discuss their plan and provide feedback from the teaching faculty's perspective. In addition to meeting with the Faculty Library Committee, the library's Vision Committee plans to hold forums in order to gather feedback from additional teaching faculty and students.

4. Friends of the Library

The chair of the Faculty Library Committee has been invited to sit as an ex officio member of the Board of Directors of the Friends of the Library. This new group has begun to raise funds for the library, and has plans to continue doing so. As a representative of the faculty on the board, the library committee chair serves as a liaison between the Friends and the faculty. This term I have helped the Friends find a faculty member willing to write a short (2 paragraph) article for their Winter Newsletter narrating a "library experience," in this case, building a library collection for Asian studies. I will continue to solicit faculty contributions to their newsletter, so if anyone has an experience to share, related somehow to our library--a research experience, a collection building experience, etc.--please let me know. Think of this as a way to advertise (y)our needs along with (y)our successes, in an article which just might strike a chord with a potential donor.

*Print*

TO: DEPARTMENTAL LIBRARY LIAISONS

FROM: GINA GRECO, FLL  
CHAIR, LIBRARY COMMITTEE

SUBJECT: SURVEY

DATE: AUGUST 18, 1995

I am reporting on the results of the survey which was conducted last March to determine the possible need for a workshop or meeting between departmental library liaisons and library faculty. The responses have indicated that there is insufficient interest in a general workshop but there is a need to communicate with library liaisons in a timely and efficient manner about a variety of library issues. Of those responding to the specific questions in the survey, most expressed a need for faculty education on new computer resources in the Library. This was followed by a desire for better understanding of the procedures for acquiring library materials and the University Press Approval Plan.

#### Computer Resources

The Library offers workshops which provide PSU faculty with an introduction to the types of information which is available over the Internet and the procedures and techniques for accessing these resources. Faculty who have attended these workshops have reported that they are an excellent way to establish the basic foundation needed to understand electronic resources and to develop some of the specific skills for utilizing them in connection with research and scholarly communication. If you would like more information on the workshops please contact Gary Sampson at 5-4520, or by e-mail at [Gary@godzilla.lib.pdx.edu](mailto:Gary@godzilla.lib.pdx.edu).

#### Approval Plan

The Portland State University Library automatically receives new publications as they are issued by university presses. Books are screened before being sent to PSU based on a profile of subject categories which are created from the Library of Congress classification system. The profile is further refined by non-subject components such as language, country of publication, type of coverage (academic, popular, children's literature), price, and so on. New publications which do not fall within the Library's profile (e.g., books on Agriculture) are not sent, but all books in the designated fields are automatically sent to the Library's acquisitions unit. In most cases these books are added to the collection. There are several advantages to the University Press Approval Plan: It reduces the possibility that an important new book will be missed, it reduces the time it takes the Library to receive university press books, and the Library receives a substantial discount from the list price of books received on approval. The University Press Approval Plan has been successfully operating for several years and the Library is considering an approval program to include books from other types of publishers as well.

## General Information on the Library

The Library Committee has decided that the best way to provide general information for library users is for the Library to establish a Home Page on the campus network. The Library Home Page will include such things as the answers to frequently asked questions, descriptions of procedures such as placing book order requests, and basic information such as the Library's schedule of hours.

A preliminary version of the Library Home Page is now accessible over the campus LAN. From *PSU Info* go to *Campus Information* and look for *PSU Library*. You can also reach the Library Home Page directly at the following address: <http://www.lib.pdx.edu/straylight.html>... By fall basic information regarding the Library should be in place with updating and revising of the Library Home Page being an ongoing effort.

libcmte/survey

E4

SCHOLASTIC STANDARDS COMMITTEE

REPORT TO THE FACULTY SENATE

NOVEMBER 13, 1995

The Scholastic Standards Committee this year has continued to fulfill its charge to read student petitions for academic reinstatement, waiving of certain deadlines, grade option changes and tuition refunds.

The volume of petitions has decreased considerably this year due to the changes in some of the procedures and deadlines recommended last year by the Scholastic Standards Committee and approved by the Faculty Senate. Students seem to have a better understanding of the petition process and more realistic expectations of what the process can do.

This report is submitted by Scholastic Standards Committee members:

Daphne Allen  
Lee Casperson  
Mary Constans, Chair  
Kathleen Greedy  
Don Howard  
Robert Mercer  
Mark Perkowski  
Alan Raedels  
Dirgham Sbeit

/BL

# Portland State University

ES

P.O. Box 751, Portland, OR 97207-0751

November 17, 1995

**TO:** Faculty Senate

**FROM:** Gerardo Lafferriere-MTH, Chair, Faculty Development Committee

**RE:** Semi-annual report of the Faculty Development Committee

**Committee Members:** George Cabello (FLL), Malgorzata Chrzanowska-Jeske (EE), Amy Driscoll (OAA), Kit Dusky (LIB), Mary Gordon-Brannan (SP), Heidi Herinckx (RRI), Joseph Kaplan (SPED), Valerie Katagiri (CEED), Joanne Klebba (SBA), Elizabeth Meade (ART), David Morgan (IOA), Thomas Potiowski (ECON), Herman Taylor (BIO).

**Consultants:** Michael Reardon (OAA), Roy W. Koch (ORSP).

**Report:** The Faculty Development Committee has carried out the following activities since the last report to the Faculty Senate:

- The 1995-1996 call for proposals was mailed out to all faculty at the end of the 1994-1995 academic year. Reminders were also published twice in the PSU Currently. Proposals were due in the Office of Graduate Studies and Sponsored Research by 5:00pm November 17.
- A World Wide Web home page for the Faculty Development Committee was created. This page provides access to electronic versions of the call for proposals, the cover page, the budget sheet and a list of the members of the committee. There is a link to it in the electronic version of the PSU Governance Guide.
- The committee met on October 27 to arrange a timetable for all the steps in the reviewing process. The committee expects to make all funding decisions by early April 1996.
- Another meeting was held between the Chair of the committee and the staff of the office of Graduate Studies and Sponsored Research to coordinate the processing of the proposals with the timetable of the committee.

A preliminary count shows that this year there were over 45 proposals submitted, a %25 increase over last year.