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1987

1987 ANNUAL REPORT



FOR FISCAL PERIOD
JULY 1, 1986 - JUNE 30, 1987



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1987 ANNUAL REPORT



FOR FISCAL PERIOD
JULY 1, 1986 - JUNE 30, 1987



LOCAL GOVERNMENT HELPING THE CITY

MUNICIPAL OFFICERS

City Manager	Mitchell A. Berkowitz	752-7532
City Assessor	Richard J. Stapleton	752-5245
City Attorney	Jack P. Crisp, Jr.	752-2177
City Clerk	Lise Malla	752-2340
City Comptroller/Collector	Aline Boucher	752-1610
City Engineer & Superintendent Pollution Control	Terry Block	752-3407
Chief Operator Pollution Control	Michael Therriault	752-7230
Airport Manager	Paul Ingersoll	449-2168
Building Inspector	Fernand Villeneuve	752-1272
Development Director	Jeffrey H. Taylor	752-1630
District Court Judge	Wallace Anctil	752-6300
Fire Chief	Paul Fortier	752-3135
Health Officer	Robert Delisle	752-1272
Librarian	Yvonne Thomas	752-5210
Police Chief	Raymond Nolin	752-3131
Public Works Director	Maurice Wheeler	752-4450
Recreation & Parks Superintendent	Laura Viger	752-2010
Superintendent of Schools	Richard Steudle	752-6500
Treasurer	Richard N. Langlois	752-4340
Water Works Superintendent	Albin Johnson	752-1677
Welfare Administrator	Annette Langevin	752-2120



YOUR GOVERNMENT CONSISTS OF PEOPLE WHO ARE ELECTED, APPOINTED, AND EMPLOYED TO PROVIDE EDUCATION, FIRE AND POLICE PROTECTION, LIBRARIES, RECREATION AND PARKS, HEALTH PROGRAMS, SNOW PLOWING, POLLUTION CONTROL AND MORE. GOVERNMENT IS ONLY ONE PART OF OUR CITY. OUR CITY IS PEOPLE WHO WANT TO MOVE FORWARD, REFLECT UPON THE PAST AND MAKE SIGNIFICANT IMPROVEMENTS TO OUR STREETS, BRIDGES, INDUSTRY, AND OUR QUALITY OF LIFE.

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MUNICIPAL OFFICERS	INSIDE FRONT COVER

PHOTO CREDITS

NORMAN CHAREST
&
ROLAND J. BERGERON

REPORT PREPARED BY

MELINDA A. SHERIDAN
Executive Secretary
to the City Manager

THE BERLIN CITY COUNCIL



WARD I: GERARD D'AMICO
PHILIP FORTIER



WARD II: RICHARD RAMSAY, JR.
JEAN NELSON



WARD III: RAYMOND CHAGNON
SHAWN COSTELLO



WARD IV: RONALD DEMERS
EDGAR MEARS

MAYOR'S REPORT

Citizens of Berlin,

In the first six months as Mayor of this great City, having taken office in January, 1987, mid-way in the period covered by this report, I devoted the majority of my time to listening, observing and learning from the veteran members of the Council, the staff and our citizens. Thus my report will be brief in nature.

I am now convinced that the goals that have been established are indeed the ones that we should actively pursue. Briefly, the goals as I see them are:

- . The Establishment of a Visitors' Center. Berlin and James River are working partners to develop a new industry in Berlin - called "tourism".
- . Elementary School Buildings. We must conduct a feasibility study to evaluate the adequacy and effectiveness of our three current elementary schools. If these buildings are to serve the needs of our children who are the future citizens of Berlin, we either need to upgrade them or look to the alternative of consolidating the elementary school system into one brand new facility.
- . Water Works. The City of Berlin has committed over one million dollars in capital improvements over the last year to the water distribution system as part of the final sewer contract. We must now look at the water source supply to insure that it meets the mandated standards of quality as we continue to improve the system.

The future of Berlin is extremely bright. Our industrial oriented City-owned buildings are fully occupied and utilized, the Burgess School has been sold and the growth pattern continues. We must forge ahead in our efforts to make Berlin a viable place in which to work and live, looking always to the development of our assets and to the potential avenues of future expansion possibilities.

In closing, I wish to express my appreciation to the members of the City Council, the City Manager, department heads, boards and commissions, employees of the municipality and to all the citizens of Berlin for making the first six months of my mayorship of this great City a pleasant and enjoyable experience.

Respectfully submitted,

Roland W. Couture
Mayor



CITY MANAGER'S REPORT

Dear Citizens,

Each year I have been given the opportunity to comment on the status of the city and our efforts to improve identified areas through capital investment. Reviewing the previous City Manager's Report brings into focus that city personnel are working towards specific goals and that these were in various stages at the time of reporting. It should be important to you to know that these efforts which are really tax expenditures come from planning rather than reaction. This planning effort which continued through the last year included:

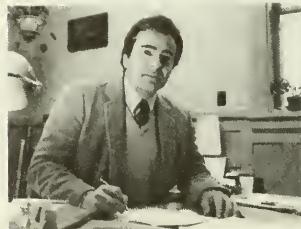
- . Reviewing and redeveloping a city wide master plan.
- . Work on an improvement and maintenance plan.
- . Developing an equipment plan.
- . Solid Waste facility and environmental improvement plan.
- . Review service levels and the departments' ability to efficiently provide those services.
- . Industrial and economic growth and stability.
- . Quality of life.

Achievements through this planning effort were significantly supported by an improved economy in our community which also witnessed in a significant growth of our assessable properties.

Berlin is experiencing a rebirth and the issues of growth, proper planning of service levels to meet new demands and the manner in which we need to conduct the affairs of this city will become key planning goals in the next year. We have the best opportunity to meet the challenges of growth without replicating the mistakes of Southern New Hampshire communities. We must continue to work together to meet these challenges. Our city personnel are committed to this process in order to achieve a Quality and Excellence for our community. Your participation is just as important. We look forward to the coming year.

Respectfully submitted,

Mitchell A. Berkowitz
City Manager



ASSESSORS' REPORT

REPORT OF THE BERLIN HOUSING AUTHORITY

It is the responsibility of the Board of Assessors to discover, list and value all taxable property in their jurisdiction. The Board is further responsible for the assessment of the Resident Tax, Yield Tax on Timber Cut within their domain, Current Use, and Payment in Lieu of Taxes by the Federal Government for White Mountain National Forest Land.

Assessors must further administer the various forms of tax relief provided for in the statutes, including elderly, blind, physically handicapped, veterans and the determination of the exempt status of religious and charitable organizations in the municipality.

The following statistical summary of Fiscal Year 1986-1987 as reported by the Board of Assessors for the City of Berlin is:

EXEMPTIONS GRANTED

TYPE	NUMBER	TAX DOLLARS
Elderly	353	147,999.
Blind	18	10,260.
Physically Handicapped	5	695.
Water/Air Pollution Control	3	189,094.
Veterans	1,033	56,250.

ASSESSMENTS

TYPE	NUMBER	TAX DOLLARS
Resident Tax	7,476	74,760.
Yield Tax	15	6,947.
PILT	1	33,902.
Building Permits Reviewed	495	
Property Transfers Processed	510	

SUMMARY INVENTORY OF TAXABLE PROPERTY

April 1, 1987

As the Summary below illustrates, the Gross Valuation of the City for Tax Year 1987 is \$198,970,866. The resultant tax (mill) rate, computed by dividing the Appropriations by the Net Valuation, is \$.038 or \$38.00 per thousand dollars of valuation.

Land	25,119,900.	
Building	164,171,066.	
Public Utilities	<u>9,679,900.</u>	
	GROSS VALUATION	198,970,866.
Blind Exemptions	270,000.	
Elderly Exemptions	3,894,700.	
Physically Handicapped Exemptions	18,300.	
Water/Air Pollution Control Exemptions	<u>4,976,166.</u>	
	TOTAL EXEMPTIONS	<u>9,159,166.</u>
	NET VALUATION	189,811,700.

The Board of Assessors will continue its policy of striving for fair and equitable administration of the State of New Hampshire assessment laws and the maintenance of its open door policy for those with questions or problems regarding assessment/assessment procedures.

Respectfully submitted,

Richard J. Stapleton
City Assessor
Arthur J. Bergeron, Jr., Chairman
John R. Cothreau
Louis Jolin
Board of Assessors

HUD approval of the Authority's 1986 application for more Section 8 housing brought the number of units in the Authority's program to 154. The Government's commitment to fund Berlin's Section 8 program runs until June 30, 1990. The total number of rental units allocated to the four subsidized programs administered locally by the Authority now stands at 304.

Marie P. Hughes of Howard Street was reappointed to the Authority's Board in June. She has been a member of the Authority since February, 1981 and serves as Treasurer.

Robert R. Morin of Whitmore Avenue was reappointed to the Authority in December. The sole remaining member of the original board, he serves as Chairman.

June Losier resigned her position in June. She had been employed by the Authority since June, 1965 and at the time of her resignation was program assistant to the executive director. Since leaving the Authority, Ms. Losier has been employed as resident manager of the Brookside Park Apartments, a subsidized housing complex located in Berlin's Liberty Park neighborhood. Suzanne Morin of Sixth Avenue replaced Ms. Losier in August.

BERLIN HOUSING AUTHORITY BALANCE SHEET (AS OF DECEMBER 31, 1986)

ASSETS

Cash	\$ 36,765.77
Accounts Receivable	4,446.21
Advances - Revolving Fund	1,681.94
Investments	113,692.57
Debt Amortization Funds:	
HUD Annual Contributions Receivable	78,322.86
Deferred Charges:	
Prepaid Insurance	2,419.58
Land, Structures & Equipment:	<u>1,339,740.24</u>
TOTAL ASSETS	<u>\$1,577,069.17</u>

LIABILITIES AND CAPITAL

Liabilities:	
Accounts Payable	\$ 5,533.37
Notes Payable	955,306.45
Deferred Credits	8,851.23
TOTAL LIABILITIES	969,691.05
Capital:	
Operating Reserves	144,621.47
Cumulative HUD Annual Contributions (net)	462,756.65
TOTAL CAPITAL	<u>607,378.12</u>
TOTAL LIABILITIES AND CAPITAL	<u>\$1,577,069.17</u>

Respectfully submitted,

Donald Mangine
Berlin Housing Authority



BUILDING INSPECTOR'S REPORT

CITY PLANNING BOARD REPORT

<u>PERMITS ISSUED</u>	<u># OF PERMITS</u>	<u>ESTIMATED COST</u>
New Homes	15	\$1,305,400.00
Commercial Alterations	7	78,500.00
Commercial Additions	27	320,570.00
Commercial Building	4	164,000.00
Commercial Demolition	1	Ø
Electrical	146	178,685.00
Garages/Carports/Storage Sheds	65	334,850.00
Industrial Additions	3	800,000.00
Industrial Alterations	2	60,000.00
Industrial Building	1	45,000.00
Industrial Demolition	9	20,000.00
Plumbing	21	474,016.00
Residential Additions	40	406,086.00
Residential Alterations	164	726,078.00
Residential Demolition	31	40,000.00
Siding	40	161,668.00
Signs	20	20,100.00
Swimming Pools	8	56,300.00
TOTALS	604	\$5,191,253.00

Respectfully submitted,

Fernand Villeneuve
Building Inspector

CITY CLERK'S REPORT

Below is a summary of the activities of the Collection Department and the City Clerk's Office. The report deals with statistics only (i.e., it does not describe the activities of the Collection Department and the City Clerk's Office in whole).

* Motor Vehicle Registrations	10,830
* Financing Statements (UCC)	407
* UCC Terminations	43
* Dog Licenses	321
** Game Room Licenses	15
** Theatre License	1
** Junk Yard Licenses	3
** City Cemetery Deeds Issued	5

* = Collection Department
** = City Clerk

VITAL RECORDS

Births	190
Marriages	88
Deaths	139

In addition, mail and personal requests for certified copies of vital records were handled daily.

Respectfully submitted,

Lise Mallia
City Clerk

The State of New Hampshire's planning enabling legislation assigns the following basic responsibilities to local planning boards:

1. To publish a municipal master plan and plan and promote public interest in and understanding of it.
2. To make investigations and recommendations relating to the planning and development of the municipality.
3. To consult with and advise public officers, agencies, and citizens with regard to carrying out the master plan and the development of the municipality.

During the past year, the Berlin City Planning Board met monthly in the pursuit of the above responsibilities. Significant accomplishments include:

1. Review of Subdivisions in the following locations:
 - . Cates Hill
 - . Wood and Bemis Streets
 - . Twelfth Street at Hutchins Street
2. Review of requests to dispose of municipal land.
3. Recommend and review plans for the continuing East Side Arterial project beyond the James River wood yard along Hutchins Street.
4. Review of a potential City of Berlin/James River joint municipal landfill near Mt. Carberry.
5. Assist the City Planning Staff in the update of Berlin's master plan.

During the coming year, the Planning Board will continue to plan the future of Berlin and make recommendations for orderly, well planned, long range development. The Board meets at City Hall the first Thursday evening of each month and welcomes the attendance of private citizens.

Respectfully submitted,

Henry Cote
Chairman



The Development Department functions as the City's professional planning staff and as the administrator of federal grants from the U.S. Department of Housing and Urban Development, the U.S. Economic Development Administration, and other sources. In addition, the office is charged with actively promoting retail and industrial development in Berlin. During the period of this report, the department continued a number of ongoing projects, implemented some which had been in the planning stage for some time, and began the development of several new projects.

Berlin Municipal Airport

Funding for a 10,000 gallon jet fuel tank and fueling station was approved by the Farmers Home Administration through their Community Facilities Loan Program. Engineering studies have been completed and construction of the unit is scheduled to begin in the spring of 1988.

Neighborhood Improvements

The Development Department continued to service loans to property owners in the downtown neighborhood for the rehabilitation and improvement of residential buildings. These loans are available periodically at substantially reduced interest rates and have proven to be very popular.

East Side Arterial

Final paving of the Coos Street to Hutchins Street connector was completed, part of the ongoing program to improve the flow of truck traffic in the City. The cost of the project totaled over \$1 million and was funded with a Community Development Block Grant.

Retail Development

The Development Department continued to provide loans to businesses at a reduced interest rate through its Downtown Revolving Loan Fund. This program is operated in conjunction with the Berlin Economic Development Council (BEDCO) and is available to businesses and property owners located in the downtown. During fiscal year 1987, five (5) loans totaling \$128,500. were approved by the BEDCO Board. The Department, along with the New Hampshire Small Business Development Center, sponsored a series of marketing workshops for local business owners and managers in addition to providing individual consulting services.

Industrial Development

Marketing efforts performed by the Development Department resulted in increased inquiries from manufacturers outside the area. The department, in conjunction with New England Telephone Company, implemented a Business Retention and Expansion Program in an effort to gather planning information to assist existing firms. Three loans, totaling \$72,500., were approved through the BEDCO Industrial loan Fund which provides low interest financing to industries in the city.

Respectfully submitted,

Jeffrey H. Taylor
Development Director

The Berlin Fire Department is responsible for the protection of the persons and property from fire, as well as specialized rescue and the control of hazardous materials incidence.

The Fire Prevention and Training Bureau is responsible for all fire code related building inspections in addition to inspecting and issuing permits for places of assembly and oil burning equipment inspections. These have increased due to the increase of new buildings and major renovations of older structures as well as many new oil burning appliances installed. Training programs for the department as well as Fire Prevention programs for the public are also part of the department operations.

The Electrical Systems Division is responsible for the operations and maintenance of the city's fire alarm system as well as electrical repair services to all other city departments. The Fire Alarm System has seen an increase with the addition of master boxes and upgrading of the alarm systems in the Berlin schools.

The entire staff of the Berlin Fire Department is continually attempting to improve the protection and service to the citizens it protects and urges all persons to keep safety "First and Foremost".

The following is a summary of fire department calls from July 1, 1986 to June 30, 1987.

Descriptions	Totals
Dwellings	51
Hazardous Conditions	37
Mills and Factories	5
Garages	1
Brush and Dumps	31
Malicious False Calls	29
Unintentional False Calls	64
Vehicles	21
Spills and Hazardous Materials	26
Rescue Calls	15
Service Calls	14
Miscellaneous Calls	28
Total	272

Respectfully submitted,

Paul E. Fortier
Fire Chief



ENGINEERING DEPARTMENT REPORT

The Engineering Department provides a broad array of engineering and related services to the City of Berlin and its various departments including project development and design, technical assistance, specifications and contract development, contract administration and estimating and inspection services. Some of the department's areas of involvement include wastewater collection and treatment, solid waste disposal, transportation systems, recreational facilities, and building maintenance and rehabilitation.

The Engineering Department's continuing commitment to practical and cost-effective solutions to project requirements are reflected in the following projects:

Installation of Backflow Prevention Devices

This project was conducted in conjunction with the Berlin Water Works Cross Connection Control Program in an effort to prevent the contamination of public drinking water in various city-owned buildings. Included were the City Hall, Library, Fire Station, Police Station and Recreation Department, Public Works Garage, and the Pollution Control Facility.

Memorial Field Annex Improvements

The improvements to Memorial Field Annex, performed in conjunction with Department of Resources and Economic Development (DRED) Grant obtained by the Berlin Parks and Recreation Department, consisted of two parts: installation of a new chain link fence around the softball field, and the paving of the Dowey Street entrance to the field. Project design and specification development was provided by the Engineering Department along with contract administration and inspection.

Repainting of Clarifier Steel, Berlin Pollution Control Facility

This project involved sandblasting and repainting of all the steel assemblies in one primary and one secondary clarifier as part of the ongoing maintenance program at the Pollution Control Facility. Project development and design was provided by the Engineering Department in addition to contract administration and inspection.

Dustin Street Renovation

This project evolved as an emergency response to the collapse of an upper Dustin Street utility trench due to improper drainage and compaction of the subbase. The work included installation of underdrains, removal and replacement of trench material and repair of pavement. Design work was provided by the Engineering Department.

Watson Street Sewer Project

This project was developed to correct the improper design of the house connections to the Watson Street sewer line. During periods of high flow, excessive head in the system caused the sewers to back up into the house service lines. Corrective measures included providing backflow valves and a service bypass line. Design of the new system was a joint effort of the Engineering and Public Works Departments.

Jericho Park Access Road

This project, coordinated with the 1986 Transportway Program, sought to correct the corrugation (washboarding) present in the upper two thousand feet of the Jericho Park access road.

1986 Street Opening Permit Program

The Engineering Department functions as the administrator of the City's Street Opening Permit Program, now in its fifth year. All utility trench openings in the city streets and sidewalks are permanently repaired under this program.

Public Works Garage Heating System Renovations

This project, started in the Fall of 1985, was designed and bid on in FY'87. Included in the project are the installation of a new boiler and unit heaters and the installation of a new ventilation system in the mechanics bays and the body shop. A thorough review of the overall current and projected future utilization of the building is now taking place prior to the construction phase of this project. Project development, coordination and construction administration are being provided by the Engineering Department.

Transportway 1986

A number of infrastructure maintenance programs fall under the general heading of the Transportway Program, include bridge, street, sidewalk and curbing maintenance and rehabilitation. In 1986, the following specific projects comprise the Transportway Program:

Hillside Avenue Bridge - This project was developed as part of the ongoing bridge maintenance program and involved the complete reconstruction of the southeast wingwall, south sidewalk and one-half of the bridge deck, required due to degradation of the concrete by salt, ice and weather. The restoration work was completed by the Public Works Department. Design assistance was provided by the Engineering Department.

Western Avenue Bridge - Also part of the ongoing bridge maintenance program, repairs to the Western Avenue Bridge included completion of the sandblasting and repainting of the steel sidewalls and railing started in FY'85. The work was performed jointly by the Gorham and Berlin Public Works Departments.

Berlin Mills Bridge - Work on the Berlin Mills Bridge during FY'87 consisted of a structural analysis and planning and design work for the rehabilitation of the bridge as a pedestrian walkway. In addition, preliminary construction work by the Public Works Department was started in June of 1987. The Engineering Department is providing both administrative and technical services.

Cleveland Bridge - Work on the Cleveland Bridge consisted of repairing a damaged and leaking expansion joint seal on the south end of the bridge. This work was completed by Public Works forces under the supervision of the Engineering Department.

Street and Sidewalk Repairs and Improvements - The Engineering Department annually outlines the street and sidewalk repairs required within the city. In FY'87, approximately 18 streets and 27 segments of sidewalks were targeted for maintenance or repairs. The Engineering Department was responsible for coordinating these efforts through the Public Works Department and various private contractors.

Railroad Crossing Reconstruction - A contract to rehabilitate four at-grade railroad crossings in the city was developed by the Engineering Department, in cooperation with the Canadian National Railway and the New Hampshire Division of Transportation. Originally scheduled for completion in the Fall of 1986, delays in materials procurement and problems with the bidding process forced this project into the Spring of 1987. The following crossings are included in this project:

- Main Street
- Pleasant Street
- High Street
- School/Willard Streets

Respectfully submitted,

Terry Block
City Engineer



The purpose of this department is to accomplish the objective of providing a healthful community by "preventing disease, prolonging life and promoting physical health and efficiency".

It is our responsibility to enforce, in the City of Berlin, all State and Local Laws, Ordinances, Rules and Regulations pertaining to Public Health. It is also our responsibility to enforce the Building Code, Electrical Code, Plumbing Code, Housing Code and the Zoning Ordinance.

The principal functions of the department are 1) preventative medicine; 2) environmental sanitation and laboratory services; 3) public health nursing; 4) health education; and 5) administration.

The following activities were carried out by the department:

Inspection Services of this Department

Restaurant Licenses Issued	57
Ambulance Services Licensed	1
Ambulance Vehicles Licensed	3
Ambulance Attendants Licensed	9
Municipal Water Analysis	405

Medical-Clinical Services

Number of Office Patients	89
Number of Office Visits	783

Immunizations & Tests Given During The Year

Oral Polio	84
DTP Injections	82
Measles, Mumps, Rubella Vaccine	20
TB Mantoux Tests	70
TD Injections	9

Clinic Attendance Record

Monthly Immunization Clinic	100
Cardiac Clinic	25
Genetic Clinic	12
Flu Shots	359
Stool Testing for CA of Colon	27

Public Health Nursing

Home Nursing Visits	2002
Home Nursing Patients	266
Physical Therapy Visits	490
Occupational Therapy Visits	83
Home Health Aide Visits	1001
Ambulance Calls in Contract Area	872
Ambulance Calls Outside Contract Area	231
School Nursing Visits	116
Inspections by School Nurse	150
Number of Children Referred to State Social Agencies ..	3

Special School Testing Programs

Music Hearing Tests and Retests	110
Scoliosis Screening	44

Respectfully submitted,

Robert A. D'Isisio
Health Officer

HOUSING INSPECTOR'S REPORT

	<u>BUILDINGS</u>	<u>RENTAL UNITS</u>
Moderate Rehabilitation	14	53
Subsidy Loans	3	
Rooming House Permits	17	
Inspections Upon Complaints	36	
Student Housing	17	
Downtown Rehabilitation Loans	5	
Units Inspected	153	
Violations	17	
Violations Corrected	17	
Units Condemned	2	
Rooming House Units	101	
Structures Inspected	159	

Respectfully submitted,

Norman Rollins
Housing Inspector

FINANCE/COLLECTION DEPARTMENT REPORT

The Finance and Collection Department is responsible for the accounting and record keeping of all financial transactions of the City. The City's Auditors, Carey, Vachon & Clukay, Manchester, New Hampshire, audited the city books and the city's financial reports for the General Fund, Special Revenue Fund, Capital Projects Fund, Propriety Fund Types, all Trust and Agency Funds, and General Long-Term Obligations are in their accompanying Audit Report for the year ended June 30, 1987.

The City's financial records are maintained on the IBM 34 System.

This Department is responsible for the following processes, and where applicable, indicates approximate number of annual transactions:

FINANCE/COLLECTION

General Ledger	
Cash Revenues	
Financial Reporting	
Accounts Payable	5866 Checks
Purchase Orders Issued	2084
Payroll	17459 Checks
Personnel Files	
Real Estate Bills	4631
Resident Tax Bills	7476
Sewer Bills	4631
Other Taxes	20 (Approximately)
Real Estate Collections	
Resident Tax Collections	
Sewer User Collections	
Motor Vehicle Registrations	10830 (Revenue \$630,077.00)
Tax Sale Process	209 Accounts
Motor Registration Records	

The following is the Tax Collector's Report for the period ending June 30, 1987.

TAX COLLECTOR'S REPORT

	<u>1987 REAL</u> <u>ESTATE TAXES</u>	<u>1986 REAL</u> <u>ESTATE TAXES</u>	<u>1985 REAL</u> <u>ESTATE TAXES</u>	<u>1986 TAX</u> <u>TAX TITLES</u>	<u>PR. YEAR'S</u> <u>TAX TITLES</u>	<u>SEWER USER</u> <u>TAXES</u>	<u>1987</u> <u>RESIDENT</u> <u>TAXES</u>	<u>1986</u> <u>RESIDENT</u> <u>TAXES</u>
7/01/86 Uncollected Balance	---	\$1,809,749.	\$293,923.	---	\$410,192.	\$ 103,561.	---	\$41,610.
Taxes Sold to City - 1987	---	(195,142.)	---	\$227,030. ²	---	(12,456.)	---	(410.)
Tax Warrants	\$3,520,079. ¹	3,663,229.	---	---	---	593,276.	\$74,760.	---
Collections/Redemptions	(1,852,980.)	(5,076,172.)	---	(36,470.)	(317,880.)	(616,381.)	(32,560.)	(28,100.)
Veterans Exemptions	---	(57,200.)	---	---	---	---	---	---
Refunds/Overpayments	---	5,215.	---	---	---	---	30.	230.
Abatements/Deeds/Discounts	(58.)	(149,679.)	(293,923.)	---	456.	(5,514.)	---	---
Reserve-Uncollectible	---	---	---	---	---	---	---	(13,330.)
Uncollected Balance 6/30/87	<u>\$1,667,041.</u>	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$190,560.</u>	<u>\$ 92,768.</u>	<u>\$ 62,486.</u>	<u>\$42,230.</u>	<u>\$ -0-</u>

In addition to the above, this Department administers Health Insurance, Life, Accident and Sickness Insurance, Retirement Programs, Workers Compensation and Unemployment Compensation for the City.

This office is also responsible for the Central Services Purchasing and Billing of gas, supplies and other purchases for City Departments and State Agencies.

This Department has a staff of six full-time employees and one part-time employee.

¹Warrant - 1/2 Year

²Includes 1986 Real Estate Taxes, Sewer Taxes, Interest, Costs and Fees

Respectfully submitted,

Aline A. Boucher
Comptroller/Tax Collector

LIBRARIAN'S REPORT

CIRCULATION

	<u>ADULT</u>	<u>JUVENILE</u>	<u>TOTAL</u>
Fiction	18,283	11,988	30,271
Philosophy	506	70	576
Religion	145	67	212
Social Sciences	980	695	1,675
Philology	74	99	173
Pure Sciences	295	1,730	2,029
Technology	1,887	1,070	2,957
The Arts	893	1,243	2,136
Literature	485	291	776
Geography & History	670	426	1,096
Geography & Travel	201	217	418
Biography	635	365	1,000
General	204	219	423
Periodicals	4,301	95	4,396
Records & Tapes	424		424
Paperbacks	6,313		6,318
Pamphlets	1		1
French Books	66	10	76
Camera	3		3
Video Cassettes	4		4
Total	<u>36,379</u>	<u>18,585</u>	<u>54,964</u>

Books Loaned to Other Libraries			10
Books Borrowed from Regional Office ..			11
Books Borrowed from N.H. State Library ..			169
Books Borrowed from Other Libraries ..			102
Total Circulation			<u>55,256</u>

LIBRARY RESOURCES

# Books Beginning of Year	23,981	12,756	36,737
# Volumes Added During Year	703	357	1,060
Books as Gifts	16	20	36
Total Volumes	24,700	13,133	37,833
# Volumes Lost or Discarded	416	190	606
Total Volumes at End of Year	24,284	12,943	37,227
Number Records Owned	709		709
Number Cassettes	176		176
Number Reels Microfilm	175		175
Number Magazine Subs. & Gifts	136	7	143
Number Newspapers	17		17
Total Reference Books	2,335		

ACQUISITIONS AND REGISTRATIONS

Gifts (Hard Cover)	22	20	42
Gifts (Paperback)	369		369
Gifts (Paperback Discarded)	406		406
Replacements Out of Total Purchased ..	4	4	8
Books Lost	54	23	77
Books Mended	326	131	457
Reference Questions	1,595	870	2,465
Films Borrowed from State	107		105
Non-active Cards Pulled	542	1	543
Transf. from Juvenile to Adult Dept. .		102	102
Out of Town Registrations (Deposits) .	21		21
New Registrations	314	199	513
Total Number of Borrowers	7,097	3,461	10,556

Board of Trustees

Respectfully submitted,

Robert Bliss, Chairman
Natalie Savchick
Lorraine Rivard

Yvonne Thomas
Librarian

ACTIVITIES DURING THE YEAR

Summer Reading Program

The theme of the program was "Magical Summer Reading". One hundred and twenty-six children entered the program and fifty completed the twelve required projects. The children received a unicorn sticker for their charts for each completed project. A party was held for those who finished. The staff provided punch and homemade treats, and the film "Winter of the Witch" was shown. A drawing was held for the grand prize, a stuffed unicorn, and each child received their chart, a certificate, and a gift.

Children's Book Week

A total of twenty-seven classes, or 598 children, visited the library during the weeks of October 27 through November 13. The Children's Librarian gave book-talks to all third and fourth grade classes, and read stories to grades K thru 3. Each child was given a bookmark.

Art Months

The art program was held during March and April. This year's theme was favorite book, T.V., or movie characters. A total of 43 children entered, and drawing sets were awarded to each of the six winners.

Story Hour

Story Hour is held every Thursday morning in July and August. Average attendance is 20-30 children, who participate in songs, finger plays, and crafts.

Film Programs

Children's films are shown every Thursday afternoon from September through June at 3:00 p.m. Average attendance is 15-20 children.

National Library Week

Fine Forgiveness Week is held every year during National Library Week.

Adult Programs

The Berlin Public Librarian and the N.H. Votech Librarian applied for and received a Grant from the N.H. Council for the Humanities to present a reading discussion book series entitled "New England and the Constitution". This was held at the N.H. Votech College Library from January 14th to March 26th. The series was very well attended and was free to the public. Refreshments were served after each meeting.

The Berlin Public Library and the N.H. Votech Library were privileged to present to the people of Berlin and neighboring areas a play entitled "The Other Boston Tea Party". This was also made possible by the New Hampshire Council for the Humanities and was presented at the City Hall Auditorium on April 10, 1987. It was very well received by the community.

Women's History Month

The Library had a display of books and related materials to celebrate Women of Note in New Hampshire and the World for the Month of March.

Class Visits

Classes from Milan, Errol and Cozham visited the Library during the year.

POLICE DEPARTMENT REPORT

The function of the Police Department is to serve mankind, safeguard lives and property, protect the peaceful from violence, and respect the constitutional rights of all to liberty, equality and justice. The Department is also charged with the enforcement of the laws of the State of New Hampshire and the laws and ordinances of the City. In an effort to educate the public, the Department has developed "awareness" programs to help children identify and avoid potential dangers, and has given and will continue to give lectures on narcotics and law reviews on motor vehicle operation. During the past year, the Department developed in-service training programs for its employees and has encouraged increased attendance at the numerous schools offered by the New Hampshire Police Standards and Training Council to broaden knowledge, update techniques and keep abreast of law changes.

Some of the departmental activities during the past fiscal year include the following:

Complaints, Investigated	3,006
Auto Accidents, Investigated	641
Animal Complaints	389
Dogs to Pound	61
Assistance Rendered	682
Escorts	492
Doors Found Unlocked	159
Alarms Answered	401
Warnings Given	588
Thefts Reported	185
Vandalism Reported	324
Fires Reported	35
Messages Delivered	271
Domestic Violence Petitions Served	37

ARRESTS AND INVESTIGATIONS

Assaults	48
Motor Vehicle Summonses	673
Burglaries	29
Drug Offenses	21
DWI	72
Conduct After Accident	8
Disorderly Conduct	26
Criminal Mischief	29
Driving After Revocation	41

Other investigations of the Police Department include: Overweight Vehicles, Spillage of Material, Soliciting, Non-Support, Fugitives from Justice, Receiving Stolen Property, Arson, Drinking in Public, False Fire Alarm Reporting, Cruelty to Animals, Incest, Lewdness, Littering, Shoplifting, Reckless Conduct, Resisting Arrest, Issuing Bad Checks, Bench Warrants, Forgery, Parking Tickets, Sexual Assaults, Illegal Possession of Alcoholic Beverages, Transportation, Felons in Possession of Firearms, Juvenile Delinquents, Missing Person Reports, Disobeying an Officer, Obstruction of Justice, Prohibition, Hindering Apprehension, Auto Thefts and many other offenses too numerous to mention.

Respectfully submitted,

Raymond L. Nolin
City Marshal

POLLUTION CONTROL REPORT

Since the introduction of the Clean Water Act in 1972, the national emphasis placed on the improvement of environmental quality, public health, and recreational opportunities by taking positive steps to control the pollution of our waterways has led not only to the enhancement of aesthetic and economic values associated with waterfront areas, but has resulted in a greater local awareness of, and responsibility for our natural water resources. With the completion of Contract 10 and the finalization of the plans for Contract 11 in FY'87, the City of Berlin has demonstrated its commitment to achieving the goals of the Clean Water Act and its commitment to the health and welfare of its citizens.

Pollution Control demands the collective expertise of the Maintenance crews, the Treatment Plant Operators, and the Engineering Department. The sewer maintenance personnel are charged with maintaining the capacity of the system by controlling the usage of the system and a continuous program of maintenance to prevent or remove obstructions that occur in the normal use of the system. The treatment plant maintenance personnel are responsible for insuring the integrity of plant and pumping station equipment to keep these components of the system operating reliably and efficiently. The treatment plant operators are required to monitor treatment operations and respond to the changing physical, chemical, and biological characteristics of the influent wastewater to maintain a quality of effluent meeting the objectives of the Clean Water Act. The City Engineer oversees all of these functions as well as regulates new sewer construction by developing and enforcing sewer construction standards and coordinating with State and Local authorities.

The total wastewater flow processed at the treatment facility in FY'87 was 871.08 million gallons. Peak daily flow was 5.98 million gallons and average daily flow was 2.39 million gallons. Total suspended solids removal efficiencies averaged 95%. BOD (Biological Oxygen Demand) removal efficiencies for the year averaged 94%. Approximately 1848 cubic yards of sludge was hauled to the landfill.

As we enter a new fiscal year, the goals of the Pollution Control Department will be to continue to maintain the existing sewer system, the treatment facility, and any extensions or modifications to these systems to provide optimal efficiencies in the most cost effective manner.

Respectfully submitted,

Terry Block
City Engineer/Pollution Control
Superintendent



PUBLIC SCHOOLS REPORT

The 1986-87 school year for the Berlin Public Schools was considered to be highly successful. It has been necessary for us to continue to operate under great fiscal constraints, however, the improvement in the state's contribution of funds to the city has helped to improve the school program with the city maintaining a stable tax rate. Without the foundation aid, the city would have had to increase its tax rate approximately \$4.00 to meet these same programmatic responsibilities.

In January of 1987, the Board of Education and the Berlin Education Association reached agreement on a three year contract. Under the Agreement, teachers will receive approximately an average ten (10) percent per year increase in salary. In the Spring of 1987, the Board of Education also negotiated a three year pact with Local 1444. That contract calls for an average four (4) percent per year salary increase for custodians and bus drivers. The pact with the teachers reflects a catch up position and will allow us to remain competitive with area schools. Qualified teachers are scarce in the North Country and we must begin an aggressive program of recruitment if we are to provide our students with quality teachers in all areas.

Berlin High School continued to upgrade requirements in an effort to meet state mandated standards and will continue to do so in the future. Required changes slotted for the future at the high school will include requiring two credits of science beginning with the graduating class of 1991, physical science will no longer be required of all freshmen, and life and earth science will no longer be offered at the high school level. A very drastic change in the number of credits for graduation would be instituted with the 1989 graduates requiring 20 credits. Now planning is taking place to try and provide additional course work for "at risk" students which will include an alternative course in English, consumer economics, and in social studies. Computer education is still on the front burner and we hope that monies will be available from state and federal sources to continue expansion of that program. To help us in this effort, Mr. Robert Barbieri was appointed as district computer coordinator following his resignation last year as high school assistant principal.

The Berlin Middle School continued its usual high educational standards through the 1986-87 school year and again, several major projects in building renovations were conducted. In the cafeteria area, acoustical ceiling tiles were installed and in the boys' locker room, major renovations also were accomplished which resulted in a real improvement of the physical facilities. The computer program at the Middle School also received an allocation of money and equipment through state and federal funds under the leadership of our district-wide coordinator. The Middle School also continued as an Approved Provisional Middle School by the State Department of Education and the State Board of Education with the same prime reasons for our loss of Approved status in areas of general music in grades seven and eight and additional staff in guidance to achieve the necessary 100:1 counsellor student ratio. To regain our status of Approved Middle School, would require the addition of two full-time personnel.

At the Elementary Level, several curriculum areas were implemented or improved. In October, 1986, we did receive a gifted and talented grant from the Department of Education to explore "Appropriate Enrichment" and "Inservice Training". At the elementary level, we also were part of the Governor's Initiative on Computers for Teachers.

Some 19 teachers were involved with each teacher receiving an Apple IIc, an Imagewriter printer, and the necessary software to make the project successful. We are hoping that this program can be expanded in the future. In September of 1986, the elementary staff implemented the Houghton Mifflin English program in grades one through four. This program covers grammar, composition, and literature and provides learning experiences to realize our goals as set forth in the newly published English and Language Arts Curriculum Guide. The school district will have to develop a plan to meet minimum standards as promulgated by the Department of Education and the State Board of Education in the future. However, we were not a fully approved elementary school as set forth by the state. We lack an elementary guidance counsellor.

The entire Berlin School Staff is continually attempting to improve the delivery of educational services to our young students. It is essential that we look to the continued improvement of the learning environment for all students and the expansion of programs to meet the needs of students as they select paths in pursuit of their careers. This can only be done through the continued effort and cooperation of the Board of Education, the City Council, the citizens of Berlin, and the professional staff selected to provide these educational services. We all look forward to the challenges of the 1987-88 school year.

Respectfully submitted,

Richard Steudle
School Superintendent



RECREATION AND PARKS DEPARTMENT REPORT

It has often been said that Leisure is a Basic Human Need. With that, the Berlin Recreation and Parks Department in 1987 continued to uphold the philosophy that leisure encourages social interaction, celebration, mastery, and self-expression through diverse programming for Berlin's leisure needs. Although varied and multifaceted, some key points in this year's service include the following:

The Berlin Recreation and Parks Department Commission, our citizen advisory board, has played an active role in this year's program. Being primary advocates of leisure in our community, the Commission has shown significant energy and enthusiasm by their participation in all aspects of department activities. Of special note is the Commission's special involvement in Teen Programming. In the Spring of 1987, the Commission actively administered an area Teen Survey. This enlightening look at needs of area young people encouraged Commission support of the 1st Annual Jericho Lake Teen Beach Party, Summer Teen Night at the Center, along with participation in the ongoing community dialogue to develop an area Teen Center and a new North Country Recreational Facility. A second commission undertaking is the ongoing review and updating of the department's fee and charge system. With a keen awareness of budgetary considerations, this effort is designed to best serve the community through sound fiscal practices.

Volunteerism in support of the Recreation and Park Department was not restricted to our active commission. An elaborate list of volunteers has contributed to all areas of programming, from our youth and adult league programs to our special events. On an individual basis or on a corporate sponsorship level, the support of residents has been exemplary. The countless hours of individual volunteer support, along with generous sponsorship of teams, supplies, awards, and entire special events by area businesses are an important department asset.

Expansion in program service was a key note in 1987 planning. Highlights of this effort to provide for the entire community include programming in all areas. Summer teen activities included the successful Teen Beach Party. This chemical-free, musical event was a great success as a result of fine sponsorship by Sundance Jeans and a wonderful group of young people who participated. Our Student Ski Program has been expanded in 1987 to include grades 5 and 6, along with the former 3rd and 4th grade program. The formation of the new Berlin Hockey Development Association, and expanded version of our traditional hockey program, will allow for more participation and provide a more instructional approach to this North Country favorite. 50+ Exercise has packed up its equipment and now, in addition to a program at the Center, offers a Senior Meals site and Senior Residential site program. Working in cooperation with the Coalition for Healthy Older Citizens, the department will contribute support to 50+ Cross Country Skiing as well. The Recreation and Parks Department, always active in special needs programs, has been a participant in the Kennedy Foundation training in the development of a Special Olympics Area Management Team. This year also saw the department instrumental in providing a Special Olympics Winter Games program for the first time in our area. 1987 was a year in which the department was active in maintaining many traditional programs as well as those new ventures:

Youth

Farm League Baseball	Little Tykes Playground
Babe Ruth Baseball	Tennis Lessons
Swimming Lessons	Toddler's Open Gym
Girl's Softball	Coed Soccer
Girl's Basketball	Boy's Basketball
Beginner Hockey	Bantam Hockey
Peewee Hockey	

Adult

Men's Volleyball	Tennis Lessons
Stimastics	Aerobics
Coed Volleyball	Coed Basketball
Jogging	50+ Exercise

As our designation states, this department is also concerned with the quality care and development of park land in Berlin. We are all witness to the multitude of recreation sites in our community. Through the attentive work of our parks maintenance division, our in-town park areas flourish. Considerations of the maintenance division include downtown parks, children's play areas, various memorial sites, Jericho Lake Park, and Berlin's numerous athletic areas. Work continued in 1987 in all of these important areas. Of significant interest is the continuing efforts at the 400 meter track site. 1987 was a year of progress at this location. Department park maintenance efforts are important to the entire community.

Fields and Facilities Managed by the Parks Division:

Community Field	Community Playground
Centennial Park	Co-Op Bank Park
Neighborhood School Playgrounds	Memorial Field
Hutchins Playground	Jericho Lake Park
	Business District Parks

Again in 1987, the Berlin Recreation and Parks Department has made available leisure resources and experience to a great number of people. In service to the community, leisure services in our community has provided for human development, mental and physical health. Through continued planning and commitment of staff, sponsors, and countless volunteers, the Berlin Recreation and Parks Department has continued in its role as facilitator, programmer, and coordinator for Berlin's leisure service in the 1980's.

Commission

Albert Chevalier
Phyllis Moran
Tom Pickford
David Roy
Jeanne Papeon
Albert Cayouette

Respectfully submitted,

Laura Lee Viger
Director



This year the Public Works Department, with the help of a summer crew, were able to rehabilitate and convert the Berlin Mills Bridge to a pedestrian bridge. Other work accomplished this year includes: the completion of the Hillside Avenue Bridge, sidewalk and fence; the completion of the Denmark Street retaining wall and fence; Maple Street retaining wall and fence; rebuilt roof over the Mason Street entrance to City Hall; painted crosswalks, parking spaces and no parking areas; painted the Berlin Airport centerline and taxiway, Berlin High School parking spaces; constructed handicapped walkway to the first floor of City Hall; reconstructed the southerly portion of Blais Street. The crews also installed one (1) new catchbasin, replaced a catchbasin; installed 30 feet of 10 inch underdrain pipe and covered with 3/4" stone. Sidewalks were reconstructed and repaired with asphalt in all four Wards. The Department completely sandblasted and painted #3 engine truck for the Fire Department. Many hours were spent doing mechanical work on the Public Works Department equipment. The crews worked on the new running track grounds. Winter equipment was repaired. Some 57 vehicles were inspected. Installed plastic covering over all windows in the Public Works Garage. Prepared a number of streets for the Transportway Program. Spring Clean Up Week received 156 calls and Winter Clean Up Week received 136. The Department also had a two week shut down during the weeks of July 11 and July 18.

Repaired catchbasins and manholes	24
Rebuilt manholes and catchbasins	23
New catchbasins and manholes	19
Replaced drain lines	140'
New drain lines	200'
Replaced sewer lines	175'
Replaced service lines	145'
Street paving and patching	830.02 tons
Salt for winter use	1406.64 tons
Sand for winter use	1431.98 tons

Respectfully submitted,

Maurice Wheeler
Public Works Director

The Welfare Department provides General Assistance as mandated by the State of New Hampshire Welfare Laws and in accordance with guidelines approved by Council, to persons and families in the city who lack adequate resources for their basic needs. The Department's responsibilities are of a dual nature. On the one hand, it is responsible to those members of the community who need assistance to see that they receive it. On the other, it is responsible to the citizens who pay for the assistance to ensure that it goes to those who are truly needy.

The Department directs a Workfare Program wherein recipients who are able-bodied work for a city department or a non-profit organization at a job that is within their capacity, at the prevailing wage for the kind of work performed, in exchange for cash value of assistance provided.

The following statistics represent the activities of the Department for the fiscal period July 1, 1986 to June 30, 1987:

Office Visits	2,836
Cases Interviewed	271
Cases Assisted Financially	137
Families	54
Singles	83
Welfare Orders Issued	909
Workfare Hours Worked by Able-Bodied Recipients	3,946

The Department also provides information, counsels, and refers applicants to appropriate agencies to apply for other forms of assistance and services available to them. With the cooperation of state and federal agencies and local volunteer organizations, the Department was able to reduce its expenditures for this fiscal period.

Respectfully submitted,

Annette Langevin
Administrator of Welfare

ZONING REPORT



MEMBERS

Ronald P. Goudreau, Chairman
Richard Poulin, Vice Chairman
Ann Conway, Secretary
Donald Laroche
Jeanne Birch

ALTERNATE MEMBERS

Marc Lauce
John Arsenalault
Joseph Dorval

Public Hearings Held	10
Appeals Filed	19
Variance Granted	14
Variance Denied	1
Rehearings Granted	1
Variance Granted After Rehearings	1

Respectfully submitted,

Fernand Villeneuve
Building Inspector

WATER WORKS REPORT

During this City Fiscal Year, demand for water was 1087 million gallons, 79 million gallons more than the previous year.

Board of Water Commissioners set the 1987 Budget at \$1,070,500.00 which is the sixth year the budget has decreased or remained the same as the previous year. Of this budget figure, \$155,800 is for the 1987 Water Bond Payment, leaving a net operating budget expense of \$914,700.

For this report period, interest and principal payments totaling \$158,900.00 due on the Water Bond was paid to the City using assessment funds collected from water customers.

Twelve hydrants were purchased to continue the ongoing program of hydrant replacement which was started in 1966 to update and standardize the hydrants in the city. Hydrants were flushed in the Spring and Fall with all damaged hydrants repaired.

Flashboards at Godfrey Dam were replaced with new pipes installed and bracing added. Deteriorated concrete at the dam was restored. Work along the pipeline from Godfrey Dam to the city was performed by restoring culverts, blow-offs, air vents and cutting brush along both sides of the pipeline road.

Anderson and Steward reservoirs, located in Success, and formerly holding reservoirs for water supply to the City of Berlin, were drained with the dam drain valves left open. These reservoirs are not in use by the Berlin Water Works as they were replaced in 1977 when the East Milan Road Treatment Plant was placed into service.

Under contract with Lacasse Paving & Construction Company, Inc., an eight inch water line was installed on Cambridge Street and on Madison Avenue, from Emery Street to Hillside Avenue, to replace old galvanized two inch water main.

Restoration of the six inch water main crossing at Horne Brook was completed last fall. The crossing was destroyed during high water in early 1986.

Backflow prevention devices and meters have been installed at all school and municipal buildings, except the City Garage, to comply with the City of Berlin Cross-Connection Program and to account for municipal water usage.

Master metering of the James River complex has started with the purchase of two large meters to be installed by James River at the same time they install new backflow prevention devices.

At Hillsboro Street and upper Hillside booster pump stations, new bladder type pneumatic water tanks were installed to replace the old tanks which required air compressors. A second pump and a meter was installed at upper Hillside and Second Avenue booster pump stations to improve water service reliability and to monitor water usage in the upper Hillside high service area. A meter was installed at Cates Hill booster pump station to monitor flow pumped.

Assistance was provided to Morrill Construction, Inc. for their work with the City of Berlin contract for the Coos to Hutchins Street Connector. Water lines were installed and re-located with valves brought to finish ground surface level.



Work on main line valves, service line curb stops and hydrants replacement is underway in streets where the City Engineer plans to overlay the street with hot bituminous pavement in the Fall of 1987. This work should minimize the number of excavations required after overlaying the street.

Our annual winter running water program to prevent freeze-ups was started on January 19, 1987 and was stopped on April 22, 1987. Water Works thawed 101 and dug 2 frozen water service lines during this past winter.

Rules and Regulations for water service customers were reviewed and upgraded by the Board of Water Commissioners. A copy is available to all existing customers.

As a result of the loss of our good friend and auditor, Oliva Morneau, the 1985 and 1986 Audited Financial Statements of the Berlin Water Works are presently not available. The 1985 audit should be available late July, 1987, with the 1986 audit available shortly thereafter.

I wish to acknowledge the years of dedicated service given to the Berlin Water Works by employee Catherine "Kitty" Pederson, who retired February 1, 1987 from her position as Comptroller and Office Manager. She is missed by the Water Works customers, who have become accustomed to seeing and talking with her when bill payment time is due. We all at the Water Works wish her well in her retirement.

During this report period, Mayor Couture appointed Carl Oleson, Joseph J. Ottolini and Wilfred O. Charest to replace Water Commissioner's Donald E. Borchers, Henry G. Pinette, and Gerard E. Payeur. Mayor Roland W. Couture acts as an ex-officio member. Long time Board member, John S. Sullivan is the fourth Commissioner.

Respectfully submitted,

Albin D. Johnson, P.E.
Superintendent & Chief Engineer

BERLIN'S BOARDS AND COMMISSIONS

THE PEOPLE OF BERLIN OWE A GREAT DEAL OF THANKS TO THEIR FELLOW CITIZENS WHO SERVE ON OUR MANY BOARDS AND COMMISSIONS.
THESE PEOPLE RECEIVE NO PAY AND THEIR SERVICES ARE GREATLY APPRECIATED!

BOARD OF ASSESSORS

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Arthur J. Bergeron, Jr.
Louis Jolin

BOARD OF HEALTH

Eduard M. Danais
Philip Tremblay
Louise Marguis

POLICE COMMISSION

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Roger Marois
Doris Furlington

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Ronald R. Demers
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J.L. Aylward
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Maurice H. Caron
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Alan F. Perrin
Richard Langlois
Paul Campagna
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Shellie Bresnahan
William Green
Jean Nelson
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David Humberg
Eugene Rivard
Lorraine Serafin
Mitchell Berkowitz
Russell Keene
Edgar Laplante

CEMETERY TRUSTEES

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Donald Sloane

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Gerard J. Dussault
Richard H. Ramsay, Jr.
Shawn Costello
Ronald R. Demers

SAFETY & TRANSPORTATION COMMITTEE

Philip Fortier, Chairman
Jean Nelson
Shawn Costello
Edgar Mears

AIRPORT AUTHORITY

Roland Couture, Chairman
Jean Nelson
Raymond Chagnon
Ronald Demers
Richard Blais
Ray Ward
Robert Vashaw
Philip Fortier
Sue Trotter

RECREATION & PARKS COMMISSION

Albert Chevalier, Chairman
Jeanne Pigeon
David Roy
Phyllis Morin
Tom Pickford
Albert Cayouette

CITY OF BERLIN, NEW HAMPSHIRE

FINANCIAL STATEMENTS

JUNE 30, 1987

AND

AUDITORS' OPINION

CITY OF BERLIN, NEW HAMPSHIRE

FINANCIAL STATEMENTS

June 30, 1987

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CITY OF BERLIN, NEW HAMPSHIRE

FINANCIAL STATEMENTS

June 30, 1987

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AUDITORS' OPINION

Honorable Mayor, City Council and City Manager
City of Berlin, New Hampshire

We have examined the general purpose financial statements of the City of Berlin, New Hampshire, as of and for the year ended June 30, 1987, as listed in the table of contents. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The general purpose financial statements referred to above do not include the financial statements of the Berlin Water Works and the Berlin Economic Development Council, Inc. and the General Fixed Asset Account Group which should be included to conform with generally accepted accounting principles. Both the Berlin Water Works and the Berlin Economic Development Council, Inc. (component units of the City) utilize different year ends. As a result, required disclosures of assets, liabilities, revenues and expenditures are not available. The amount that should be recorded in the general fixed asset account group is not known.

Budgetary control over certain grants accounted for as Special Revenue Funds are maintained on the basis of fiscal periods of the grants. Accordingly, the Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual does not include Special Revenue Funds as required by generally accepted accounting principles.

As discussed in Note 8 to the financial statements, the City is defendant in a law suit with a contractor in connection with the construction of a wastewater treatment system. The City has filed counterclaims against the engineering firm. The litigation is at various phases including settlement discussions. The ultimate outcome of the lawsuit cannot presently be determined, and no provision for any liability that may result has been made in the financial statements.

In our opinion, except for the effects of the matters discussed in the second through fourth paragraphs of this report and subject to the effects of the financial statements of such adjustments, if any, as might be required had the outcome of the

uncertainty referred to in the fifth paragraph of this report been known, the general purpose financial statements referred to above present fairly the financial position of the City of Berlin, New Hampshire at June 30, 1987, and the results of operations and changes in financial position of its proprietary fund types for the year then ended, in conformity with generally accepted accounting principles applied on a consistent basis with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the financial statements taken as a whole. The additional information listed as supplemental and supplementary schedules in the table of contents is presented for purpose of additional analysis and is not a required part of the financial statements of the City of Berlin, New Hampshire. The information has been subjected to the auditing procedures applied in the examination of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Carey, Jackson & Clukey, PC

September 21, 1987

EXHIBIT A
CITY OF HERRIN, NEW HAMPSHIRE

Ordined Balance Sheet - All Fund Types and Account Groups

June 30, 1987

	ASSETS			LIABILITIES AND FUND EQUITY					
	General	Special Revenue	Capital Projects	Governmental Fund Types	Proprietary Fund Types	Financiar Fund Types	Account Group	TOTALS	
						All Trust & Agency	General Long-Term Obligation	(Memorandum Only)	
								1987	1986
Cash and equivalents (Note 1)	\$5,047,793	\$135						\$5,307,608	\$2,548,480
Taxes receivable (Note 3)	1,998,345							1,998,345	2,565,809
Accounts receivable	87,719							170,374	1,262,559
Due from other governments	777,164	135,830						912,994	428,617
Due from other funds (Note 4)	323,608	55,307	\$1,703,328					2,185,098	908,735
Loans receivable		63,563						63,563	940
Restricted cash				28,211				35,779	137,934
Other assets					7,568			5,247	44,644
Investments - at cost					5,247			5,247	5,426
Net investment in direct financing leases (Note 5)					405,059			402,069	465,482
Investment property (Note 5)					192,794			192,794	206,889
Prepaid, plant and equipment (Notes 1 and 10)					23,640,589			23,640,589	22,713,243
Amount to be provided for retirement sick leave (Note 1)								1,432,338	1,188,999
Amount to be provided for retirement of general long-term debt								9,445,000	8,640,000
Total Assets	\$8,262,900	\$254,835	\$1,703,328		\$24,636,080	\$260,317	\$10,877,338	\$45,994,798	\$42,117,758
Liabilities:									
Accounts payable	\$241,689	\$25,912			\$37,939			\$305,540	\$62,136
Due to other funds (Note 4)	1,861,490	36,259	\$154,588		112,761			2,185,098	905,726
Accrued expenses	294,789				82,348			371,137	339,087
Deferred tax revenue (Note 7)	3,797,081		211,793					4,009,691	4,009,691
Reseange payable					792,771			211,793	432,990
Notes payable (Note 5)								792,771	1,274,837
Accrued sick leave (Note 1)					285,000			1,432,338	1,188,999
General long-term debt payable (Note 6)								9,730,000	8,965,000
Total Liabilities	6,195,049	82,171	366,381		1,310,819		10,877,338	18,831,758	17,764,496
Fund Equity:									
Contributed capital (Note 11)								23,708,210	23,489,378
Retained earnings (deficit)								(382,949)	(393,299)
Fund Balance:									
Reserved for specific purposes	34,789							34,789	784
Reserved for encumbrances									
Unreserved:									
Designated for specific purposes	872,468	105,894	1,780					1,144,812	868,975
Undesignated (Deficit)	1,160,594	66,770	1,335,187					2,658,178	387,424
Total Fund Equity	2,067,891	172,664	1,336,947		23,325,261	260,317		27,163,040	24,353,262
Total Liabilities and Fund Equity	\$8,262,900	\$254,835	\$1,703,328		\$24,636,080	\$260,317	\$10,877,338	\$45,994,798	\$42,117,758

See notes to financial statements

EXHIBIT B
CITY OF BERLIN, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and Changes in Fund Balances -
All Governmental Fund Types and Similar Trust Funds
For the Year Ended June 30, 1987

	Governmental Fund Types			Fiduciary Fund Types	TOTALS	
	General	Special Revenue	Capital Projects	Expendable Trust	(Memorandum Only) 1987	1986
Revenues:						
Taxes	\$6,930,686				\$6,930,686	\$6,885,521
Licenses and permits	662,893				662,893	563,024
Intergovernmental revenues	3,239,642	\$1,634,223	\$464,000		5,337,865	5,999,663
Charges for services	691,218	380,852			1,072,070	957,963
Interest on investments	212,684			\$1,686	214,370	111,211
Miscellaneous revenues	47,126	16,246	625,454	61,448	750,274	325,855
Total Revenues	11,784,249	2,031,321	1,089,454	63,134	14,968,158	14,843,237
Expenditures:						
General government	1,377,381	77,099			1,454,480	1,545,648
Public safety	1,634,504				1,634,504	1,602,485
Highways and streets	1,050,330				1,050,330	973,612
Health and welfare	204,295	472,017			676,312	404,814
Leisure services	222,818				222,818	203,656
Education	4,940,797	741,682			5,682,479	5,142,125
Capital outlay	252,385	910,066	777,889	722	1,941,062	3,796,056
Debt service:						
Principal	850,000				850,000	895,000
Interest	195,200				195,200	230,130
Total Expenditures	10,727,710	2,200,864	777,889	722	13,707,185	14,793,526
Excess of Revenues Over (Under) Expenditures	1,056,539	(169,543)	311,565	62,412	1,260,973	49,711
Other Financing Sources (Uses):						
Proceeds of bond issue			1,635,000		1,635,000	
Operating transfers in	36,000	106,950	35,750		178,700	276,984
Operating transfers out	(469,727)	(36,000)	(2,440)		(508,167)	(715,364)
Total Other Sources (Uses)-net	(433,727)	70,950	1,668,310		1,305,533	(438,380)
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	622,812	(98,593)	1,979,875	62,412	2,566,506	(388,669)
Fund Balance July 1, as restated (Note 8)	1,445,039	271,257	(642,928)		1,073,368	1,462,037
Fund Balance, June 30	\$2,067,851	\$172,664	\$1,336,947	\$62,412	\$3,639,874	\$1,073,368

See notes to financial statements

EXHIBIT C
CITY OF BERLIN, NEW HAMPSHIRE

Statement of Revenues, Expenditures and Changes in Fund Balances -
Budget and Actual - General Fund
For the Year Ended June 30, 1987

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Taxes	\$6,763,573	\$6,786,715	\$23,142
Licenses and permits	546,907	662,893	115,986
Intergovernmental revenues	3,204,124	3,239,642	35,518
Charges for services	612,705	691,218	78,513
Interest on investments	135,000	212,684	77,684
Miscellaneous	2,700	47,126	44,426
Total Revenues	11,265,009	11,640,278	375,269
Expenditures:			
General government	1,593,050	1,385,127	207,923
Public safety	1,690,787	1,679,543	11,244
Highways and streets	1,088,971	1,105,895	(16,924)
Health and welfare	281,627	211,292	70,335
Leisure services	227,364	228,982	(1,618)
Education	4,969,044	4,984,944	(15,900)
Capital outlay	233,586	252,385	(18,799)
Debt service:			
Principal	850,000	850,000	
Interest	206,763	195,200	11,563
Total Expenditures	11,141,192	10,893,368	247,824
Excess of Revenues Over (Under)			
Expenditures	123,817	746,910	623,093
Other Financing Sources (Uses):			
Operating transfers in	36,000	36,000	
Operating transfers out	(486,417)	(469,727)	16,690
Total Other Sources (Uses)	(450,417)	(433,727)	16,690
Excess of Revenues and Other Sources			
Over (Under) Expenditures			
and Other Sources	(326,600)	313,183	639,783
Fund Balance, July 1	1,293,970	1,293,970	
Fund Balance, June 30	\$967,370	\$1,607,153	\$639,783

See notes to financial statements

EXHIBIT D
CITY OF BERLIN, NEW HAMPSHIRE

Combined Statements of Revenues, Expenses and Changes in Retained Earnings/Fund Balances-
All Proprietary Fund Types and Non-Expendable Trust Funds
For the Year Ended June 30, 1987

	Proprietary Fund Types			Fiduciary Fund Types	Totals		
	Enterprise Funds				Non-Expendable Trust	1987	1986
	Sewer	Industrial Park Authority	Total				
Operating Revenues:							
Charges for services	\$588,446		\$588,446		\$588,446	\$605,223	
Dividends and interest	7,810		7,810	\$14,235	22,045	38,656	
Rental income		\$91,644	91,644		91,644	141,731	
Interest on direct financing lease		31,347	31,347		31,347	34,355	
Contributions				4,700	4,700	600	
Miscellaneous	7,517	12,789	20,306		20,306		
Total Operating Revenues	603,773	135,780	739,553	18,935	758,488	820,565	
Operating Expenses:							
Salaries and wages	206,480		206,480		206,480	224,608	
Repairs and maintenance	17,438	6,370	23,808	4,345	28,153	18,874	
Materials and supplies	36,074		36,074		36,074	52,565	
Administrative	126,151	9,672	135,823	500	136,323	162,879	
Utilities	65,486	1,406	66,892		66,892	82,082	
Depreciation (Note 1)	50,972	37,514	88,486		88,486	83,630	
Provision for bad debts		12,944	12,944		12,944		
Total Operating Expenses	502,601	67,906	570,507	4,845	575,352	624,638	
Net Operating Income	101,172	67,874	169,046	14,090	183,136	195,927	
Non-Operating Revenues (Expenses):							
Interest (net)	(409,467)	(78,696)	(488,163)		(488,163)	(533,961)	
Income (Loss) Before Operating Transfers	(308,295)	(10,822)	(319,117)	14,090	(305,027)	(331,311)	
Operating Transfers In	409,467		409,467		409,467	438,380	
Operating Transfers Out		(80,000)	(80,000)		(80,000)		
Operating Transfers (net)	409,467	(80,000)	329,467		329,467	438,380	
Net Income	101,172	(90,822)	10,350	14,090	24,440	107,069	
Retained Earnings (Deficit)/Fund Balance, July 1	(322,171)	(71,128)	(393,299)	183,815	(209,484)	(316,553)	
Retained Earnings (Deficit)/Fund Balance, June 30	(\$220,999)	(\$161,950)	(\$382,949)	\$197,905	(\$185,044)	(\$209,484)	

See notes to financial statements

EXHIBIT E
CITY OF BERLIN, NEW HAMPSHIRE

Combined Statement of Changes in Financial Position -
All Proprietary Fund Types and Non-Expendable Trust Funds
For the Year Ended June 30, 1987

	Proprietary Fund Types		Fiduciary Fund Types	Combined Total	
	Enterprise Funds				
	Sewer	Industrial Park Authority			
		Non-Expendable Trust	1987	1986	
Sources of Working Capital:					
Operations:					
Net income (loss)	\$101,172	(\$90,822)	\$14,090	\$24,440	\$107,069
Expenses not requiring the use of working capital:					
Depreciation	50,972	37,514		88,486	83,630
Working Capital Provided by Operations	152,144	(53,308)	14,090	112,926	190,699
Other Sources:					
Contributions to capital	706,787			706,787	1,030,508
Decrease in investment in capital lease		63,413		63,413	241,915
Sale of fixed assets/investments		14,075		14,075	
Total Sources of Working Capital	858,931	24,180	14,090	897,201	1,463,122
Uses of Working Capital:					
Acquisition of fixed assets/investments	706,787			706,787	1,293,596
Decrease in bonds and notes-net		52,066		52,066	48,598
Total Uses of Working Capital	706,787	52,066		758,853	1,342,194
Net Increase (Decrease) in Working Capital	\$152,144	(\$27,886)	\$14,090	\$138,348	\$120,928
Component Elements of Net Increase (Decrease)					
In Working Capital:					
Cash and temporary investments			\$14,090	\$14,090	\$16,699
Accounts receivable	(\$41,498)	(\$14,960)		(\$56,458)	(\$33,919)
Inventories	(179)			(179)	(4,015)
Due from other funds	101,269			101,269	
Other assets					368
Accounts payable	(27,828)			(27,828)	(10,111)
Due to other funds	120,380	(2,322)		118,058	158,964
Other liabilities		(10,604)		(10,604)	(7,058)
Net Increase (Decrease) in Working Capital	\$152,144	(\$27,886)	\$14,090	\$138,348	\$120,928

See notes to financial statements

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS
June 30, 1987

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Berlin, New Hampshire was incorporated in 1829 under the laws of the State of New Hampshire. The City operates under a Council-Mayor form of government, under the direct management of an appointed City Manager, and provides services as authorized by its charter.

The accounting policies of the City of Berlin, New Hampshire conform to generally accepted accounting principles for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

A. Basis of Presentation - Fund Accounting

The accounts of the City are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance/retained earnings, revenues, and expenditures/expenses. The various funds are summarized by type in the financial statements. The following fund types and account groups are used by the City:

Governmental Fund Types

Governmental Funds are those through which most governmental functions of the City are financed. The acquisition, use and balances of the City's expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination. The following are the City's Governmental Fund Types:

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for specific restricted revenues and expenditures.

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

June 30, 1987

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

A. Basis of Presentation - Fund Accounting (Continued)

Governmental Fund Types (Continued)

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities such as sewer treatment expansion, school building renovation, and bridge improvements.

Proprietary Fund Types

Proprietary Funds are used to account for the City's ongoing activities, which are similar to those often found in the private sector. The measurement focus is upon determination of net income, financial position, and changes in financial position.

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Expenditures for wastewater improvements have been reported as expenditures in the Wastewater I, Wastewater II and Wastewater III capital project funds. The City accounts for the Sewer and Industrial Development Park Authority as self supporting enterprise funds.

Non-Expendable Trust Funds - Non-Expendable Trust Funds are accounted for as Proprietary Funds, since capital maintenance is critical.

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 1987

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

A. Basis of Presentation - Fund Accounting (Continued)

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals and other governmental units, and/or other funds.

Trust Funds - Trust Funds include expendable and non-expendable funds. Expendable Trust Funds (Capital Reserve Funds) are recorded as governmental type funds.

Agency Funds - The City collects taxes for Coos County, an independent governmental unit, which is remitted to them as required by law. These funds are accounted for as Agency Funds.

Account Groups

General Fixed Asset Account Group - The City does not record the acquisition of fixed assets in the General Fixed Asset Account Group as required by generally accepted accounting principles. Fixed assets acquired or constructed for general government services are recorded as expenditures in the fund making the expenditures. Funds used to acquire general fixed assets and/or debt service payments on borrowings in connection therewith, are accounted for as expenditures in the year payments are made.

General Long-Term Obligation Account Group - This group of accounts is established to account for all unmatured long-term general obligation bonds payable and accrued compensated absences.

B. Basis of Accounting

The modified accrual basis of accounting is followed by the governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e. both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 1987

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Accounting (Continued)

pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred, if measurable.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Licenses and permits, charges for services, and miscellaneous revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are measurable and available.

The accrual basis of accounting is used by proprietary and fiduciary fund types.

During the course of normal operations, the City has numerous transactions between funds, including expenditures and transfers of resources to provide services, construct assets, and service debt. The accompanying governmental and fiduciary funds statements reflect such transactions as transfers.

The City follows the policy of recording property tax revenue in accordance with Interpretation 3 of the Governmental Standards Accounting Board.

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 1987

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Cash and Investments

The City's investment policy for Governmental Fund Types and Expendable Trust Funds require that deposits and investments be made in New Hampshire based financial institutions and out-of-state financial institutions as permitted by state law that are insured by the Federal Deposit Insurance Corporation and the Federal Savings & Loan Insurance Corporation. The City limits its investments to money market investment accounts and certificates of deposit in accordance with New Hampshire state law (RSA 41:29). The City's policy is to limit investments to \$300,000 per banking institution. Investments for Non-expendable Cemetery Trust Funds are at the discretion of the Trustees of Trust Funds. Deposits held by the City and the Cemetery Trustees were disbursed throughout thirteen different banking institutions as of June 30, 1987. Because of the difficulty in locating enough financial institutions which will issue certificates of deposit to the City at certain times of the year, the City has made exceptions to its \$300,000 limitation policy.

At June 30, 1987, the carrying amount of the City's pooled deposits was \$5,046,468 and the bank balance was \$5,267,926. Of the bank balance, \$1,300,000 was covered by federal depository insurance and \$4,232,442 was uninsured and uncollateralized. The carrying amount of the City's other deposits at June 30, 1987 was \$259,814 and the bank balance was \$264,516. The entire bank balance was uninsured and uncollateralized.

D. Inventories

Inventories in the Sewer Enterprise Fund are valued at the lower of cost (first-in, first-out basis) or market. All other materials and supplies are considered expended when purchased.

E. Proprietary Type Funds - Property, Plant and Equipment

Sewer Fund wastewater treatment facility is stated at cost. The City follows the policy of charging to operating expenses annual amounts of depreciation which allocate the cost of property and equipment over a fifty year period. The City employs the straight line method for determining the annual charge for depreciation.

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 1987

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. Encumbrances

Encumbrances are unfilled purchase orders, contracts, and other commitments for the expenditure of City resources. Encumbrances are reported as a reservation of fund balance, since they do not constitute expenditures or liabilities.

G. Accrued Sick Leave

Employees earn vacation and sick leave time as they provide the services. Pursuant to certain collective bargaining agreements, employees may accumulate (subject to certain limitations) unused sick pay time earned and, upon retirement, termination or death, may be compensated for certain amounts at current rates of pay. Estimated annual amounts are included in the appropriate operating budgets. The long-term portion of accrued sick leave benefits of \$1,432,338 is included in the General Long-Term Obligation Account Group.

NOTE 2--BUDGETARY ACCOUNTING

General Fund revenues and expenditures reported in the Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual for the General Fund (Exhibit C) is presented on the basis budgeted by the City. The amounts differ from those reported in conformity with generally accepted accounting principles in the Statement of Revenues, Expenditures and Changes in Fund Balance for all Governmental Fund Types (Exhibit B) as follows:

Revenues:	
Per Exhibit C	\$11,640,278
Adjustments:	
Application of GASB Interpretation	
3, Net	143,971

Per Exhibit B	\$11,784,249
	=====

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 1987

NOTE 2--BUDGETARY ACCOUNTING (CONTINUED)

Expenditures:	
Per Exhibit C	\$10,893,368
Adjustments:	
Accrued vacations - June 30, 1986	(130,869)
Reserve for Encumbrances - June 30, 1987	(34,789)

Per Exhibit B	\$10,727,710
	=====

The revised budget represents adjusted departmental appropriations as authorized by the City Council. The Council may transfer funds between operating categories or make supplemental appropriations from fund balance as they deem appropriate.

NOTE 3--PROPERTY TAXES

The City's property tax was levied November 1 on the assessed valuation listed as of the prior April 1 for all real property located within the City boundaries. The net assessed valuation as of April 1, 1986, upon which the 1986/1987 property tax levy was based, was \$190,860,050. The equalized valuation as computed by the State of New Hampshire was \$214,190,411 for 1986 resulting in an assessment ratio of 89% of full equalized valuation.

Taxes are due in two installments on July 1 and December 1 with interest assessed thereafter on the unpaid balance. Unpaid taxes after December 1 accrue interest at 12% per annum. As prescribed by State law, the Tax Collector shall offer properties which are unpaid in the following year after taxes are due for the amount of unpaid taxes, interest and costs. The purchaser receives a priority tax lien on properties purchased and accrues interest at the rate of 18% per annum. If the property taxes and accrued interest is not paid within the two year redemption period, the purchaser at tax sale is entitled to a tax deed issued by the tax collector as prescribed in State statutes.

Semi-annual property tax payments for the June 1987 levy which were received prior to June 30, 1987, 1987 resident tax warrant and property taxes not received within the sixty day recognition period (Interpretation 3) have been recorded as deferred tax revenues.

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 1987

NOTE 3--PROPERTY TAXES (CONTINUED)

Taxes receivable are net of allowance for doubtful accounts of \$69,076 which represents resident taxes receivable for prior years.

NOTE 4--INTERFUND BALANCES

Individual interfund receivable and payable balances at June 30, 1987 are as follows:

FUND ----	Interfund Receivables -----	Interfund Payables -----
GENERAL FUND:		
Special Revenue Funds:		
Community Development	\$32,700	
Federal Projects	818	
Food Service Fund	2,707	
Home Health Care	20,034	
Capital Project Funds:		
Wastewater II	118,461	
School Capital Improvement	36,127	
Enterprise Funds:		
Industrial Development and Park Authority	112,761	
Special Revenue Funds:		
Federal Revenue Sharing		\$47,045
Airport Authority		8,262
Capital Projects Funds:		
Wastewater I		505,153
Wastewater II		1,198,175
Enterprise Funds:		
Sewer		102,855
SPECIAL REVENUE FUNDS:		
Federal Revenue Sharing:		
General Fund	47,045	
Airport Authority:		
General Fund	8,262	
Community Development:		
General Fund		32,700

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 1987

NOTE 4--INTERFUND BALANCES (CONTINUED)

FUND ----	Interfund Receivables -----	Interfund Payables -----
Federal Projects:		
General Fund		818
Food Service:		
General Fund		2,707
Home Health Care:		
General Fund		20,034
 CAPITAL PROJECTS FUNDS:		
Wastewater I:		
General Fund	505,153	
Wastewater III:		
General Fund	1,198,175	
Wastewater II:		
General Fund		118,461
School Capital Improvement:		
General Fund		36,127
 ENTERPRISE FUNDS:		
Sewer Fund:		
General Fund	102,855	
Industrial Development and Park Authority:		
General Fund		112,761
	-----	-----
	\$2,185,098	\$2,185,098
	=====	=====

NOTE 5--INDUSTRIAL DEVELOPMENT AND PARK AUTHORITY

The Industrial Development and Park Authority (The Authority) was established July 15, 1974, pursuant to Chapter 26 of the Laws of 1974. The Authority was re-established on September 15, 1975 under the provisions of RSA 162-G, for the purpose of acquisition, development, lease and disposal of industrial land and facilities.

Investment property is carried at cost. The investment property is being held for sale and, accordingly, depreciation has not been provided. Rental income may be received until the property

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

June 30, 1987

NOTE 5--INDUSTRIAL DEVELOPMENT AND PARK AUTHORITY (CONTINUED)

is sold. Land and buildings represent property held for rental purposes. The buildings are being depreciated on the straight line method over a thirty year life.

The Authority (lessor) has entered into a long-term lease with a bargain purchase option at the end of the lease term for building and land. This lease has been accounted for as direct financing lease. The minimum lease payments to be received by The Authority under the capital lease are as follows:

1988	\$63,162
1989	63,162
1990	63,162
1991	63,162
1992	63,162
Subsequent	284,226

	600,036
Less unearned income	197,967

Net investment in direct financing leases	\$402,069
	=====

The Authority has long-term debt obligations payable of \$285,000. These bonds are 8% bonds issued in 1974 for an original value of \$450,000. As of June 30, 1987 the requirements for principal and interest in future years is as follows:

Year Ended June 30,	Principal	Interest	Total
-----	-----	-----	-----
1988	\$25,000	\$21,800	\$46,800
1989	25,000	19,800	44,800
1990	25,000	17,800	42,800
1991	30,000	15,600	45,600
1992	30,000	13,200	43,200
1993-1996	150,000	24,800	174,800
	-----	-----	-----
	\$285,000	\$113,000	\$398,000
	=====	=====	=====

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 1987

NOTE 5--INDUSTRIAL DEVELOPMENT AND PARK AUTHORITY (CONTINUED)

In addition, The Authority has long-term mortgage obligations of \$376,112 and \$416,659 payable to the Berlin Economic Development Council, Inc. (BEDCO) and Indian Head Bank North, respectively. Obligations due BEDCO are at 6% interest and have various repayment schedules up to fifteen years. As properties become leased, lease payments will be assigned to BEDCO until the outstanding mortgage balances have been repaid. Mortgage payments on the Indian Head Bank North loan are due in monthly installments of \$5,474.18 including interest at 1 1/2% below the prime lending rate at the Bank of Boston through June, 1996.

NOTE 6--LONG-TERM DEBT

The following is a summary of debt transactions of the City for the year ended June 30, 1987:

General Obligation Bonds at July 1, 1986	\$8,640,000
Bonds Issued	1,635,000
Bonds Retired	(830,000)

General Obligation Bonds at June 30, 1987	\$9,445,000
	=====

General obligation bonds payable at June 30, 1987 are comprised of the following individual issues:

	Interest Rate	Final Maturity Date	Annual Serial Payment	Amount Issued	Balance at June 30, 1987
	-----	-----	-----	-----	-----
School Bonds	5.7%	9-1-90	\$50,000	\$950,000	\$200,000
Water Bonds	6.2%	3-1-98	100,000	1,770,000	900,000
School Bonds	4.8%	9-1-90	100,000	2,250,000	400,000
Sewer Bonds	8.214%	7-15-04	55,000	3,200,000	3,035,000
Sewer Bonds	5.2%	5-1-98	225,000	4,540,000	2,475,000
School Bonds	8.1%	2-15-95	100,000	1,000,000	800,000
Sewer Bonds	5.4-8.1%	7-15-02	80,000	1,200,000	1,200,000
Sewer Bonds	5.65-7.6%	7-15-02	30,000	435,000	435,000

					\$9,445,000
					=====

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

June 30, 1987

NOTE 6--LONG-TERM DEBT (CONTINUED)

The annual requirements to amortize debt outstanding as of June 30, 1987 are as follows:

	Principal	Interest	Total
	-----	-----	-----
1988	\$630,000	\$657,502	\$1,287,502
1989	780,000	602,174	1,382,174
1990	795,000	555,181	1,350,181
1991	800,000	506,516	1,306,516
1992	660,000	460,876	1,120,876
1993-1997	3,175,000	1,624,497	4,799,497
1998-2002	1,920,000	653,109	2,573,109
2003-2004	685,000	40,766	725,766
	-----	-----	-----
	\$9,445,000	\$5,100,621	\$14,545,621
	=====	=====	=====

Of this amount, the State of New Hampshire has agreed, subject to funding by the legislature, to reimburse the City \$5,153,045 over the term of the bonds. In addition, the Berlin Water Works will reimburse the City \$1,151,100 for Water bonds issued for their behalf over the term of the bonds.

The City is subject to state statute which limits debt outstanding to a percentage (depending on how funds will be used) of the state's equalized valuation calculation. Debt incurred for sewer expansion and fiscal year change bonds are not in the limitation calculation. The following is a summary, by purpose, of the outstanding debt of the City at June 30, 1987 and related limitations.

	Net Debt Outstanding	Percent of State Assessed Value of \$259,724,383	Statutory Limit	Available Debt Margin
	-----	-----	-----	-----
Water	\$900,000	10%	\$25,972,438	\$25,072,438
School	1,400,000	7%	18,180,707	16,780,707
All Other		1.75%	4,545,177	4,545,177
Sewer	7,145,000			

	\$9,445,000			
	=====			

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENT (CONTINUED)
June 30, 1987

NOTE 6--LONG-TERM DEBT (CONTINUED)

During the year, the City refunded its Sewer Bonds maturing July 15, 2004, by issuing identical debt. The effects of this transaction, which was consummated by the New Hampshire Municipal Bond Bank, are immaterial.

General obligation water serial bonds payable of \$900,000 issued for the Berlin Water Works are intended to be financed from revenues of the Berlin Water Works.

The Industrial Development and Park Authority's debt is not includable in the net indebtedness of the City for the purpose of determining the City's legal borrowing limitation. The bonds are reported as a liability of the Industrial Development and Park Authority Fund.

The wastewater treatment facility and sewer general obligation bonds are guaranteed by the full faith and credit of the State of New Hampshire. The State has agreed to subsidize \$2,755,461 of the remaining debt in installments when due.

The general obligation debt of all local governmental units which provide services within City boundaries and which must be borne by property taxes levied on properties located within the City (commonly called overlapping debt), is summarized as follows:

Government	Net Debt Outstanding	Percentage Applicable to the City	Overlapping Debt
Coos County	\$1,789,656	27.45%	\$491,261

NOTE 7--DEFERRED TAX REVENUES

Deferred tax revenues at June 30, 1987 is comprised of the following:

Semi-annual tax warrant due July 1, 1987	\$3,520,079
Application of GASB Interpretation 3	202,242
1987 resident tax warrant	74,760
	\$3,797,081
	\$3,797,081

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 1987

NOTE 8--CORRECTION OF AN ACCOUNTING ERROR

Beginning fund balances of the Wastewater Treatment I and the Wastewater Treatment II capital projects funds have been restated to reflect an accounting error. An analysis of the change is as follows:

	Wastewater Treatment I	Wastewater Treatment II
	-----	-----
Fund Balance 7/1/86	(\$784,238)	\$172,896
Correction of Posting Error	126,093	(126,093)
	-----	-----
Fund Balance Restated	(\$658,145)	\$46,803
	=====	=====

NOTE 9--CONTINGENT LIABILITIES

A. Litigation

The City is a defendant in a lawsuit initiated by a contractor claiming damages of approximately \$1,700,000 in connection with construction and expansion of a wastewater treatment system.

This lawsuit involves allegations of defective contract specifications and damages and losses that result therefrom. The City has filed a \$15,000,000 claim for damages against the engineering firm related to this project. The engineering firm has filed a \$10,000,000 counterclaim against the City. The City settled four other cases relating to this matter in 1986 and 1985 which will reduce the claim against the engineering firm. The remaining litigation is at various phases including settlement discussions and because of the existing uncertainties, the eventual outcome of these contingencies cannot be predicted. The ultimate liability, if any, with respect to them cannot reasonably be estimated and therefore, no liability has been recorded in the financial statements. The City's General Counsel is unable to determine if the results of these matters will have a material effect on the City's financial position.

There are other various claims and suits pending against the City which arise in the normal course of the City's activities. In the opinion of legal counsel and City management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the City.

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 1987

NOTE 9--CONTINGENT LIABILITIES (CONTINUED)

B. Other Liabilities

The City participates in a number of federally assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the City expects such amounts, if any to be immaterial.

NOTE 10--SUMMARY OF PROPRIETARY FUND TYPE PROPERTY, PLANT AND EQUIPMENT

	Sewer Enterprise Fund	Industrial Park Authority
	-----	-----
Land	\$22,663	
Plant and Equipment	26,786,332	\$1,172,444
Vehicles	9,600	
	-----	-----
	26,818,595	1,172,444
Less accumulated depreciation	(4,030,768)	(116,682)
	-----	-----
	\$22,787,827	\$1,055,762
	=====	=====

NOTE 11--CHANGES IN CONTRIBUTED CAPITAL - SEWER FUND

Changes in contributed capital for the year ended June 30, 1987 are as follows:

July 1, 1986:	
Capital Grants	\$23,933,749
City contributions	2,106,824
Less Accumulated amortization	(3,111,362)

	22,929,211

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 1987

NOTE 11--CHANGES IN CONTRIBUTED CAPITAL - SEWER FUND (CONTINUED)

1986/1987 Capital Grants	\$464,000	
1986/1987 City Contribution	242,787	

	706,787	
Less current year's amortization	(487,955)	

Net change		218,832

Contributed Capital - June 30, 1987		\$23,148,043
		=====

NOTE 12--PENSION PLAN

The City participates in the New Hampshire Retirement System, which is a multi-employer defined benefit pension plan. The system covers substantially all full-time permanent employees. It requires that both the City and employees, contribute to the plan and provide retirement, disability and death benefits. Employees are eligible for normal retirement upon attaining age sixty and early retirement after reaching fifty, provided they have accumulated ten years of creditable service.

As of June 30, 1987, the unfunded accrued liability is not available. Actuarially determined vested and non-vested benefits have not been calculated for the City's portion of the plan.

In addition, employees of the public works department and certain recreation department personnel are covered under a City sponsored individual retirement account program. Annual cost including amortization of prior service costs is being funded over a 20 year period.

Additional disclosures required by Statement No. 36 of the Financial Accounting Standards Board have not been made as the information is not available. The City's policy is to fund pension costs accrued. The City's contribution to this plan was \$206,247 for the year ended June 30, 1987 for both plans.

CITY OF BERLIN, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
June 30, 1987

NOTE 13--MAJOR TAXPAYERS

The following taxpayers each accounted for at least 5% of the 1986 net assessed property valuation of \$190,860,050:

Taxpayer	1986 Property Valuation	Percentage of Total Valuation
James River Corporation	\$32,704,700	17.1%
James River Electric, Inc.	10,295,300	5.4%
Public Service of New Hampshire	9,682,000	5.1%

CITY OF BERLIN, NEW HAMPSHIRE

Combining Balance Sheet - Special Revenue Funds
June 30, 1987

	Development	Federal Revenue Sharing	Federal Projects	Food Service	Home Health Care	Airport Authority	Combining 1987	Totals 1986
ASSETS								
Cash and equivalents						\$135	\$135	\$13,506
Due from other governments	\$32,836		\$48,068	\$20,563	\$34,363		135,830	428,617
Due from other funds		\$47,045				8,262	55,307	118,494
Loans receivable	63,563						63,563	940
Restricted cash								137,934
Total Assets	\$96,399	\$47,045	\$48,068	\$20,563	\$34,363	\$8,397	\$254,835	\$699,491
LIABILITIES AND FUND BALANCE								
Liabilities:								
Accounts payable	\$4,850		\$12,079	\$8,983			\$25,912	\$119,962
Due to other funds	32,700		818	2,707	\$20,034		56,259	308,272
Total Liabilities	37,550		12,897	11,690	20,034		82,171	428,234
Fund Balances:								
Designated for subsequent years' expenditures	58,849	\$47,045					105,894	191,192
Undesignated			35,171	8,873	14,329	\$8,397	66,770	80,065
	58,849	47,045	35,171	8,873	14,329	8,397	172,664	271,257
Total Liabilities and Fund Balances	\$96,399	\$47,045	\$48,068	\$20,563	\$34,363	\$8,397	\$254,835	\$699,491

CITY OF BERLIN, NEW HAMPSHIRE

Combining Schedule of Revenues, Expenditures and Changes in Fund Balance -
 Special Revenue Funds
 For the Year Ended June 30, 1987

	Development	Federal Revenue Sharing	Federal Projects	Food Service	Home Health Care	Airport Authority	Combining 1987	Totals 1986
Revenues:								
Intergovernmental revenues	\$765,264	\$42,929	\$427,503	\$98,148	\$294,960	\$5,419	\$1,634,223	\$2,478,313
Charges for services				197,241	150,160	33,451	380,852	378,755
Miscellaneous	16,246						16,246	
Total Revenues	781,510	42,929	427,503	295,389	445,120	38,870	2,031,321	2,857,068
Expenditures:								
General government	18,372					58,727	77,099	54,629
Health and welfare					472,017		472,017	158,358
Education			439,609	302,073			741,682	654,445
Capital outlay	910,066						910,066	1,609,145
Total Expenditures	928,438		439,609	302,073	472,017	58,727	2,200,864	2,476,577
Excess of Revenues Over (Under)								
Expenditures	(146,928)	42,929	(12,106)	(6,684)	(26,897)	(19,857)	(169,543)	380,491
Other Financing Sources (Uses):								
Operating transfers in	80,000					26,950	106,950	46,984
Operating transfers out		(36,000)					(36,000)	(230,000)
Total Other Sources (Uses)	80,000	(36,000)				26,950	70,950	(183,016)
Excess of Revenues Over (Under)								
Expenditures and Other Financing Sources (Uses)	(66,928)	6,929	(12,106)	(6,684)	(26,897)	7,093	(98,593)	197,475
Fund Balance, July 1	125,777	40,116	47,277	15,557	41,226	1,304	271,257	73,782
Fund Balance (Deficit), June 30	\$58,849	\$47,045	\$35,171	\$8,873	\$14,329	\$8,397	\$172,664	\$271,257

CITY OF BERLIN, NEW HAMPSHIRE

Combining Balance Sheet - Capital Projects Funds
June 30, 1987

	Wastewater Treatment I	Wastewater Treatment II	Wastewater Treatment III	School Capital Improvement	Combining Totals 1987	Combining Totals 1986
ASSETS						
Due from other funds	\$505,153		\$1,198,175		\$1,703,328	\$313,890
Total Assets	\$505,153		\$1,198,175		\$1,703,328	\$313,890
LIABILITIES AND FUND BALANCE						
Liabilities:						
Accounts payable						\$40,518
Due to other funds		\$118,461		\$36,127	\$154,588	33,310
Retainage payable	\$194,886	16,907			211,793	432,990
Note payable						450,000
Total Liabilities	194,886	135,368		36,127	366,381	956,818
Fund Balances:						
Reserved for future years	1,760				1,760	1,500
Undesignated (deficit)	308,507	(135,368)	\$1,198,175	(36,127)	1,335,187	(644,428)
Total Fund Balances	310,267	(135,368)	1,198,175	(36,127)	1,336,947	(642,928)
Total Liabilities and Fund Balances	\$505,153		\$1,198,175		\$1,703,328	\$313,890

CITY OF BERLIN, NEW HAMPSHIRE

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances -
Capital Projects Funds
For the Year Ended June 30, 1987

	Wastewater Treatment I	Wastewater Treatment II	Wastewater Treatment III	South Bridge	School Building Vocational	School Capital Improvements	Combining Totals 1987	Combining Totals 1986
Revenues:								
Intergovernmental	\$464,000						\$464,000	\$394,600
Miscellaneous	615,000	\$10,454					625,454	270,424
Total Revenues	1,079,000	10,454					1,089,454	665,024
Expenditures:								
Capital outlay	545,588	192,625	\$1,825			\$37,851	777,889	1,985,768
Excess of Revenues Over (Under) Expenditures	533,412	(182,171)	(1,825)			(37,851)	311,565	(1,320,744)
Other Financing Sources (Uses):								
Proceeds of bond issue	435,000		1,200,000				1,635,000	
Operating transfers in				\$33,310			33,750	
Operating transfers out					(\$2,440)		(2,440)	
Total Other Sources (Uses)	435,000		1,200,000	33,310	(2,440)	2,440	1,668,310	
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	968,412	(182,171)	1,198,175	33,310	(2,440)	(35,411)	1,979,875	(1,320,744)
Fund Balance (Deficit), July 1, as restated	(\$658,145)	46,803		(33,310)	2,440	(716)	(642,928)	677,816
Fund Balance (Deficit), June 30	\$310,267	(\$135,368)	\$1,198,175			(\$36,127)	\$1,336,947	(\$642,928)

CITY OF BERLIN, NEW HAMPSHIRE

Combining Balance Sheet - All Proprietary Fund Types
June 30, 1987

	Enterprise Sewer	Industrial Park Authority	Combining Totals	
			1987	1986
ASSETS				
Accounts receivable	\$62,486	\$20,472	\$82,958	\$139,416
Allowance for estimated uncollectible accounts	(1,000)		(1,000)	(1,000)
Due from other funds	102,855		102,855	1,586
Other assets	7,568		7,568	7,568
Inventory	5,247		5,247	5,426
Net investment in direct financing lease		402,069	402,069	465,482
Investment property		192,794	192,794	206,869
Property, plant and equipment	22,787,827	1,055,762	23,843,589	23,713,243
Total Assets	\$22,964,983	\$1,671,097	\$24,636,080	\$24,538,590
LIABILITIES AND FUND EQUITY				
Liabilities:				
Accounts payable	\$37,939		\$37,939	\$10,111
Due to other funds		\$112,761	112,761	230,819
Other accrued liabilities		82,348	82,348	71,744
Notes payable		792,771	792,771	824,837
General obligation bonds		285,000	285,000	305,000
Total Liabilities	37,939	1,272,880	1,310,819	1,442,511
Fund Equity:				
Contributed capital	23,148,043	560,167	23,708,210	23,489,378
Retained earnings (deficit)	(220,999)	(161,950)	(382,949)	(393,299)
Total Fund Equity	22,927,044	398,217	23,325,261	23,096,079
Total Liabilities and Fund Equity	\$22,964,983	\$1,671,097	\$24,636,080	\$24,538,590

CITY OF BERLIN, NEW HAMPSHIRE

Combining Balance Sheet - All Fiduciary Fund Types
June 30, 1987

	Non- Expendable Trust	Home Nursing Care Expend- able Trust	Combining 1987	Totals 1986
ASSETS				
Cash and equivalents	\$197,268	\$62,412	\$259,680	\$183,815
Accounts receivable	637		637	
Total Assets	<u>\$197,905</u>	<u>\$62,412</u>	<u>\$260,317</u>	<u>\$183,815</u>
LIABILITIES AND FUND BALANCES				
Fund Balances:				
Unreserved:				
Designated for specific purposes	\$102,278	\$62,412	\$164,690	\$97,578
Undesignated	95,627		95,627	86,237
Total Fund Balances	<u>197,905</u>	<u>62,412</u>	<u>260,317</u>	<u>183,815</u>
Total Liabilities and Fund Balances	<u>\$197,905</u>	<u>\$62,412</u>	<u>\$260,317</u>	<u>\$183,815</u>

CITY OF BERLIN, NEW HAMPSHIRE

Schedule of Revenues, and Other Financing Sources
 - Budget and Actual -
 General Fund
 For the Year Ended June 30, 1987

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:			
Taxes:			
Property taxes	\$6,570,619	\$6,570,619	
National bank stock	150		(\$150)
Interest on taxes	102,300	129,655	27,355
Timber yield taxes	15,494	11,097	(4,397)
Resident taxes	74,010	74,010	
Other	1,000	1,334	334
Total Taxes	6,763,573	6,786,715	23,142
Licenses and Permits:			
Auto permits	536,457	630,621	94,164
Dog licenses	2,000	1,182	(818)
City clerk's fees	8,000	9,952	1,952
Cable franchise fees		19,848	19,848
Other	450	1,290	840
Total Licenses and Permits	546,907	662,893	115,986
Intergovernmental Revenues:			
Highway block grant	118,327	124,203	5,876
Railroad	10,290	10,290	
National forest land	33,902	33,948	46
School shared state revenues	746,193	786,330	40,137
Long-term debt reimbursements	772,756	762,215	(10,541)
Revenue sharing block grant	1,522,656	1,522,656	
Total Intergovernmental Revenues	3,204,124	3,239,642	35,518
Charges for Services:			
School tuition	461,005	456,006	(4,999)
Health department	60,000	133,021	73,021
Public works	45,000	36,580	(8,420)
Community development	45,000	37,500	(7,500)
Welfare department	300	8,589	8,289
Sale of cut timber		5,475	5,475
Jericho Park improvements		8,000	8,000
Other	1,400	6,047	4,647
Total Charges for Services	612,705	691,218	78,513
Interest on investments	135,000	212,684	77,684

CITY OF BERLIN, NEW HAMPSHIRE

Schedule of Revenues, and Other Financing Sources
 - Budget and Actual -
 General Fund (Continued)
 For the Year Ended June 30, 1987

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:			
Miscellaneous Revenues:			
Sale of property		22,437	22,437
Income from trust funds	750		(750)
Other	1,950	24,689	22,739
Total Miscellaneous Revenues	2,700	47,126	44,426
Total Revenues	11,265,009	11,640,278	375,269
OTHER FINANCING SOURCES:			
Operating Transfers In:			
Federal revenue sharing fund	36,000	36,000	
Total Other Financing Sources	36,000	36,000	
Total Revenues and Other Financing Sources	\$11,301,009	\$11,676,278	\$375,269

CITY OF BERLIN, NEW HAMPSHIRE

Schedule of Expenditures and Other Financing Uses
 - Budget and Actual -
 General Fund
 For the Year Ended June 30, 1987

	Budget	Actual	Variance Favorable (Unfavorable)
EXPENDITURES:			
General Government:			
Mayor and City Council	\$30,650	\$32,654	(\$2,004)
Administration	351,945	356,098	(4,153)
Elections	11,400	11,868	(468)
City buildings	27,325	16,522	10,803
Court mandated expenses	17,000	431	16,569
Insurance	239,000	244,160	(5,160)
Central services		4,269	(4,269)
Discounts and abatements	190,300	85,537	104,763
Personnel expenses	636,130	558,923	77,207
Outside services	70,300	38,036	32,264
Contingency	19,000	36,629	(17,629)
Total General Government	1,593,050	1,385,127	207,923
Public Safety:			
Police	741,134	752,609	(11,475)
Fire	717,327	702,968	14,359
Street lighting	137,200	131,156	6,044
Ambulance subsidy	72,236	72,236	
Special public safety	22,890	20,574	2,316
Total Public Safety	1,690,787	1,679,543	11,244
Highways and Streets:			
Public works	966,616	985,300	(18,684)
Pollution control	122,355	120,595	1,760
Total Streets and Highways	1,088,971	1,105,895	(16,924)
Health and Welfare:			
Health	147,131	154,026	(6,895)
Welfare	134,496	57,266	77,230
Total Health and Welfare	281,627	211,292	70,335

CITY OF BERLIN, NEW HAMPSHIRE

Schedule of Expenditures and Other Financing Uses
 - Budget and Actual -
 General Fund (Continued)
 For the Year Ended June 30, 1987

	Budget	Actual	Variance Favorable (Unfavorable)
EXPENDITURES:			
Leisure Services:			
Parks and recreation	148,814	152,688	(3,874)
Library	78,550	76,294	2,256
Total Leisure Services	227,364	228,982	(1,618)
Education	4,969,044	4,984,944	(15,900)
Capital Outlay:			
Capital Improvements	136,811	153,843	(17,032)
Special Projects	96,775	98,542	(1,767)
Total Capital Outlay	233,586	252,385	(18,799)
Debt Service:			
Principal	850,000	850,000	
Interest	206,763	195,200	11,563
Total Debt Service	1,056,763	1,045,200	11,563
Total Expenditures	11,141,192	10,893,368	247,824
OTHER FINANCING USES:			
Transfer to Sewer Enterprise Fund	459,467	409,467	50,000
Transfer to Capital Projects Fund		33,310	(33,310)
Transfer to Airport Authority Fund	26,950	26,950	
Total Other Financing Uses	486,417	469,727	16,690
Total Expenditures and Other Financing Uses	\$11,627,609	\$11,363,095	\$264,514

MAYORS OF THE CITY OF BERLIN

Hon. Henry F. Marston	1897-1899	Hon. Matthew J. Ryan	1938-1939
Hon. John B. Noyes	1899-1900	Hon. Aune Tondreau	1939-1943
Hon. Frank L. Wilson	1900-1901	Hon. Carl E. Morin	1943-1946
Hon. Fred M. Clement	1901-1902	Hon. George E. Bell	1946-1947
Hon. John B. Gilbert	1902-1905	Hon. Paul A. Toussaint	1947-1950
Hon. George E. Hutchins	1905-1908	Hon. Aune Tondreau	1950-1957
Hon. Fremont D. Bartlett	1908-1910	Hon. Guy Fortier	1957-1958
Hon. Daniel J. Daley	1910-1915	Hon. Laurier A. Lamontagne	1958-1962
Hon. George F. Rich	1915-1919	Hon. Edward L. Schuette	1962-1965
Hon. Eli J. King	1919-1924	Hon. Dennis Kilbride	1965-1966
Hon. J.A. Vaillancourt	1924-1926	Hon. Norman J. Tremaine	1966-1968
Hon. Eli J. King	1926-1928	Hon. Earl F. Gage	1968-1970
Hon. Edward R.B. McGee	1928-1931	Hon. Norman J. Tremaine	1970-1972
Hon. W.E. Corbin	1931-1932	Hon. Sylvio J. Croteau	1972-1976
Hon. O.J. Coulombe	1932-1934	Hon. Laurier A. Lamontagne	1976-1978
Hon. Daniel J. Feindel	1934-1935	Hon. Leo G. Ouellet	1978-1982
Hon. Arthur J. Bergeron	1935-1938	Hon. Joseph J. Ottolini	1982-1986
		Hon. Roland W. Couture	1987-



Stanley Judkins	1962-1966
Joseph Burke	1970-1973
James C. Smith	1973-1978
Michael L. Donovan	1978-1983
Mitchell A. Berkowitz	1983-

CITY MANAGERS OF THE CITY OF BERLIN

