

*The Andover Service Club has served Andover for over 50 years. For more about the club, see the inside front cover.*



# **Andover Town Report 2011**

*Town reports traditionally cover Town government and organizations that receive money from the Town budget, but many other community organizations make a large contribution to the quality of life in Andover. In recognition of that fact, we feature such an organization on the cover of and in photos throughout the Andover Town Report each year. This year we feature the Andover Service Club.*

## **THE ANDOVER SERVICE CLUB**

On June 4, 1958, 22 women met at the home of Sue Camp to form a new club to replace the disbanded Unitarian Women's Alliance. With its emphasis on community service, the Andover Service Club was organized. Josephine Crisp was the first president, with a budget of \$125. Today, it is an all-volunteer, 501(c)3 non-profit organization with 89 members, whose mission is to be of service to the people of the community and the state, and to broaden and strengthen the social and intellectual life of the members.

When the ASC members, in 1959, decided to offer a scholarship to an Andover High School graduate, a Scholarship Ball was held. It raised \$203.50, of which \$200 was awarded to Richard Vaters.

Any woman who is interested in service may become a member of the club. Annual dues are \$7 and are for administrative purposes only.

The ASC has had 29 presidents since 1958. In 1998, ASC leased the building currently called the Andover Service Club Thrift Shop from AE/MS. Proceeds from the sale of clothing and accessories at the shop are income for the ASC Merit Scholarship program.

Since 1959, many Andover high school students have benefited financially from the scholarship program. ASC also contributes to the Andover After School program, *The Andover Beacon*, AE/MS, Andover Food Pantry, Andover and Bachelor Libraries, Andover One Wheelers, East Andover Preschool, Boy and Girl Scouts, Kearsarge COA, Lake Sunapee VNA, Wilmot Community Scholarship Fund, Child and Family Services, Danbury School, Friends of the Northern Rail Trail, and the Andover Children's Christmas. Shut-Ins and County/Extended Care parties also receive contributions from ASC.

Fundraisers to support these donations include raffles, Proctor Cake project, dinners (the Masons), luncheons (elections and Town Meeting Day), in-house auctions, memorials, donations, fairs, treasure and bake sales, Thrift Shop sales, Thanksgiving pie sales, and Pumpkin Festivals.

Meetings are held on the second Wednesday of the month from September through June at 10 AM, place to be announced. Members are urged to volunteer for one or more committees, or to assist with fundraising events. For more information, please e-mail a member of the Executive Board. They are:

Mary Ofenloch, President (MaryO.asclub@live.com); Robin Boynton, Past President (RBoynton@tds.net); Diane Rice, 1st Vice President (Diane.Rice226@gmail.com); Eileen Mackey, 2nd Vice President (Mackey775@tds.net); Lois Magenau, Treasurer (Lois.Magenau@tds.net); Anne Hewitt, Assistant Treasurer (Anne5762@live.com); Lorraine Roberts, Recording Secretary (Lorraine\_Roberts@proctornet.com); Marge Leber, Correspondence Secretary (Leber@tds.net).

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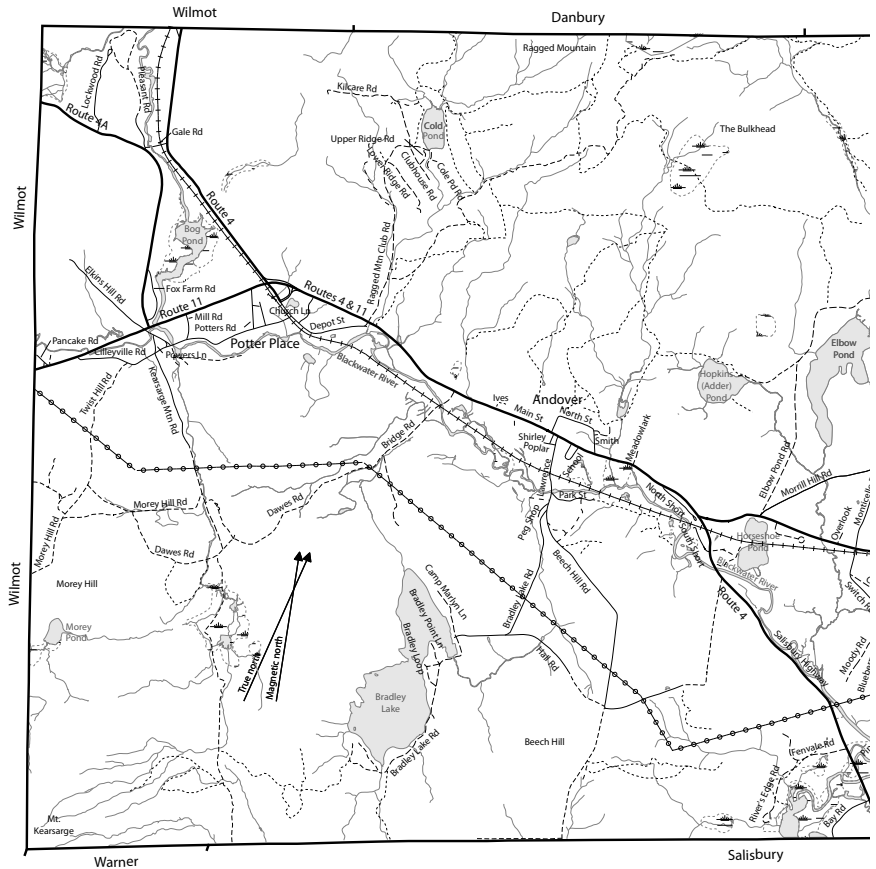
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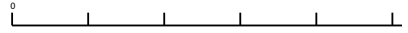


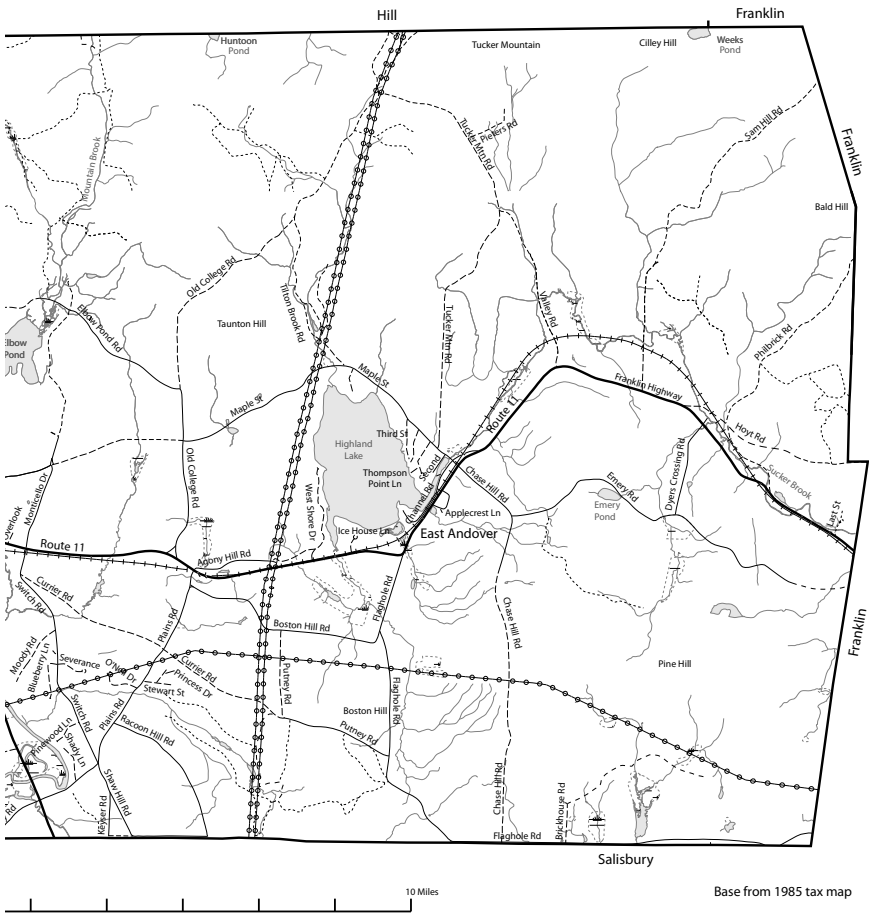
**Maxine Boyd, a weaver, was a long-time Andover Service Club member. This profile appeared in 1993.**

# 4 Map Of Andover



Andover, New Hampshire





## OFFICERS AND MEMBERS

*The year in parentheses is the year in which the official's term expires.*

### TOWN OFFICERS AND MEMBERS

#### MODERATOR

*elected for two-year term*

Edward C. Becker (2012)

#### SELECTMEN

*elected for three-year term*

Donald Gross (2013)

Jacob B. Johnson (2012)

Victoria L. Mishcon, Chair (2014)

#### TOWN ADMINISTRATOR

*appointed by the Selectmen*

Marjorie Roy

#### ROAD AGENT

*elected for two-year term*

Jonathan Champagne (2012)

#### POLICE DEPARTMENT

*appointed by the Selectmen*

Glenn E. Laramie, Chief

Joseph P. Mahoney, III, Sergeant

David A. Hewitt

Daniel C. Shaw

#### BUILDING INSPECTOR

*appointed by the Selectmen*

Roger Kidder

David Powers, Jr., Deputy

#### EMERGENCY MANAGEMENT

*appointed by the Selectmen*

Edward C. Becker, Director

Jane Hubbard, Deputy Director

#### BOARD OF HEALTH

Board of Selectmen

#### DOG OFFICER

*appointed by the Selectmen*

VACANT

#### OVERSEER OF THE POOR

Board of Selectmen

#### SUPERVISORS OF THE CHECKLIST

*elected for six-year term*

Irene H. Jewett (2014)

Betsy McDonald (2016)

Arthur C. Urie (2012)

#### TREASURER

*elected for two-year term*

Shirley H. Currier (2012)

#### TOWN CLERK & TAX COLLECTOR

*elected for three-year term*

VACANT (2013)

*appointed by Town Clerk/Tax  
Collector*

Joanna Sumner, Deputy

#### BUDGET COMMITTEE

*elected for three-year term*

William Bardsley, Chair (2014)

Sharon Darling (2012)

Carroll Gautreau (2012)

William Keyser (2013)

Jeffrey Newcomb (2013)

Wendy Pinkham (2014)

Charles McCrave, *ex officio*,  
Andover School Board

Victoria Mishcon, *ex officio*,  
Board of Selectmen

Mark Cowdrey, *ex officio*,  
Andover Village District



**LIBRARY TRUSTEES**

*elected for three-year term*  
 Diane Rice, Chair (2012)  
 Robin Boynton (2012)  
 Sandra Graves (2013)  
 Janet Moore (2013)  
 Marj Roy (2014)

**TRUSTEES OF TRUST FUNDS**

*elected for three-year term*  
 Joanne Edgar (2014)  
 Alex Estin (2013)  
 Janet Moore (2012)

**PLANNING BOARD**

*appointed by the Selectmen*  
 Eric A. Johnson, Chair (2013)  
 Jon Warzocha, Vice Chair (2013)  
 Paul Currier (2012)  
 Donald E. Gould (2012)  
 Patricia Moyer (2014)  
 Nancy Teach (2012)  
 Mark Cowdrey, alternate  
 Michelle Bengivengo, alternate  
 Wood Sutton, alternate  
 Jacob Johnson, *ex officio*, Board  
 of Selectmen  
 Lisa Meier, Secretary

**ZONING BOARD OF ADJUSTMENT**

*appointed by the Selectmen*  
 Charles McCrave, Chair (2013)  
 Jeff Newcomb (2013)  
 Amy Rankins (2012)  
 Paul Fopiano, alternate  
 Bill Keyser, alternate  
 Gillian Smith, alternate  
 Katherine B. Stearns, alternate  
 Lisa Meier, Secretary

**CONSERVATION COMMISSION**

*appointed by the Selectmen*  
 Gerald Hersey, Chair  
 Laurence Chase  
 Tina Cotton  
 Sandra Graves  
 Nancy “Nan” Kaplan  
 Harvey Pine, alternate  
 Ed Spencer, alternate

**RECYCLING COMMITTEE**

*appointed by the Selectmen*  
 Kenneth Tripp, Chair  
 Duncan Coolidge  
 Sandra Graves  
 Don Gross

**CABLE TV ADVISORY COMMITTEE**

*appointed by the Selectmen*  
 Tina Cotton  
 Marilyn Gould  
 Charlie Darling

**CEMETERY TRUSTEES**

*elected for three-year term*  
 Patricia Cutter (2014)  
 Mary Ann Levesque (2013)  
 Susan Schnare (2012)

**RECREATION COMMITTEE**

*appointed by the Selectmen*  
 Tom Frantz  
 Ellie George

**SAFETY COMMITTEE**

*appointed by the Selectmen*  
 Jacob Johnson, Chair  
 Jay Fitzpatrick  
 David Hewitt  
 Rene Lefebvre  
 Jane Slayton  
 Mark Stetson

## 8 Officers And Members

### FOREST FIRE WARDEN

*appointed by State Forester*

Stephen A. J. Barton, Sr. 735-5984

Deputy Wardens:

Chuck Ellis 735-5025

Fred Lance 735-5122

Rene Lefebvre 934-2197

John Thompson 455-7490

### AUDITORS

*appointed by the Selectmen*

Plodzick & Sanderson

## DISTRICT AND PRECINCT OFFICERS

### ANDOVER SCHOOL DISTRICT

*School Board elected on Town*

*Meeting day for three-year term*

Don Gould, Chair (2012)

Charles McCrave, Vice Chair (2013)

Erik Anderson (2012)

Kent Armstrong (2014)

Katie Keyser (2013)

*District Officers elected on Town*

*Meeting day for one-year term*

VACANT, Moderator (2012)

Shirley Currier, Treasurer (2012)

Christie Coll, Clerk (2012)

### ANDOVER FIRE DISTRICT NO. 1

*elected at District Meeting*

Doug Gay, Commissioner (2012)

Les Fenton, Commissioner (2014)

Ron Brule, Commissioner (2013)

Fred Lance, Clerk/Treasurer (2012)

Mark Stetson, Moderator (2012)

Alison Jones, Auditor (2012)

*elected by Volunteer Firemen*

Chuck Ellis, Chief (2012)

*appointed by the Chief*

Darren Gove, Deputy Chief

Scott Davis, Lieutenant

Glenn Haley, Engineer

Fred Lance, Secretary/Treasurer

Eric Tilton, Captain

### EAST ANDOVER FIRE PRECINCT

*elected at Precinct Meeting*

Mark Thompson, Commissioner (2013)

Tim Frost, Commissioner (2014)

Roger Kidder, Commissioner (2012)

JoAnn Hicks, Moderator (2012)

Kathleen Kidder, Clerk (2012)

John Cotton, Treasurer (2012)

Mark Stetson, Auditor (2012)

*appointed by Commissioners*

Rene Lefebvre, Chief (2012)

Stephen Barton, Deputy Chief  
(2012)

*elected by Volunteer Firemen*

Jacob Johnson, Captain (2012)

Mark Perry, Lieutenant (2012)

Jon Collette, Engineer (2012)

### ANDOVER VILLAGE DISTRICT

*elected at District Meeting*

Joseph Vercellotti, Commissioner (2014)

Mark Cowdrey, Commissioner (2013)

David Henderson, Commissioner  
(2012)

Lisa Meier, Clerk/Treasurer  
(2012)

Howard George, Moderator  
(2012)

**ANDOVER FIRE DEPARTMENT MEMBERS**

Dennis Bartlett	Glenn Haley
Anthony Barton	Brad Hardy
Zachary Barton	Tim Joyce
Scott Davis	Fred Lance
Adam Ellis	William (Mac) MacDuffie
Cathy Ellis	Andrew Perkins
Chuck Ellis	Tom Prentice
Darren Gove	Eric Tilton
Jim Graham	

**EAST ANDOVER FIRE DEPARTMENT MEMBERS**

Stephen Barton	Jacob Johnson
Ed Becker	Rene Lefebvre
John Bridgmon	Diana Miller
Jon Collette	Jeff Miller
Tim Elzroth	Mark Perry
David Grant	Ben Seaver
JoAnn Hicks	Stephen AJ Barton Jr.

**EMERGENCY MEDICAL SERVICE DEPARTMENT MEMBERS**

Jeffery Clark, EMT Intermediate, Lieutenant	John Kinney, EMT Basic, Chief
Jennifer Coffey, EMT Intermediate, Captain	Rene Lefebvre, EMT Basic
Jon Collette, EMT Intermediate	William MacDuffie, EMT Basic
Chuck Ellis, EMT Basic	Heather Makechnie, EMT Basic
Stephen Fecteau, EMT Paramedic	Jeffrey Miller, EMT Basic
Philip Hackmann, EMT Inter- mediate	Andrew Perkins, EMT Interme- diate
Brad Hardie, EMT Paramedic	Benjamin Seaver, EMT Basic
Jason Jenkins, EMT Intermediate	Greg Stetson, EMT Intermediate, Deputy Chief

## 10 Officers And Members

### STATE LEGISLATIVE REPRESENTATIVES

#### NH SENATE

Sen. Matthew Houde (2012)  
PO Box 66  
Meriden NH 03778-0066  
Matthew.Houde@leg.state.nh.us  
504-2744

Rep. Sean Cox (2012) (*deceased*)  
346 Old College Road  
Andover NH 03216-3310  
SeanCoxNH@gmail.com  
735-4044

#### NH HOUSE

Rep. Jennifer Coffey (2012)  
748 Raccoon Hill Road  
Andover NH 03216-4040  
Jenn.Coffey@leg.state.nh.us  
271-3554 (Legislature)

Rep. Gregory Hill (2012)  
1 Knowles Farm Road  
Northfield, NH 03276-4517  
Gregory.Hill@leg.state.nh.us  
286-7329

Rep. Seth Cohn (2012)  
58 Clough Pond Road  
Canterbury NH 03224-2404  
Seth.Cohn@leg.state.nh.us  
783-5693

Rep. Kenneth Kreis (2012)  
607 Shaker Road  
Canterbury NH 03224-2733  
Ken.Kreis@leg.state.nh.us  
267-6449

Rep. Priscilla P. Lockwood (2012)  
PO Box 1  
Canterbury NH 03224-0001  
PriscillaLockwood@verizon.net  
783-4349

### US LEGISLATIVE REPRESENTATIVES

#### US HOUSE

Rep. Charles Bass (2012)  
114 North Main St, Suite 200  
Concord NH 03301  
226-0085  
Bass.House.gov

#### US SENATE

Sen. Kelly Ayotte (2012)  
41 Hooksett Road Unit 2  
Manchester NH 03104  
622-7979  
Ayotte.Senate.gov

Sen. Jeanne Shaheen (2014)  
50 Opera House Square  
Claremont NH 03743  
542-4872  
Shaheen.Senate.gov

## FREQUENTLY ASKED QUESTIONS

**When does the Board of Selectmen meet?** The Board of Selectmen meets on the first and third Monday of the month. If the meeting night is a holiday, the meeting will be on the Tuesday following the first or third Monday. Agendas are posted at the Town Office, the Andover Post Office, the East Andover Post Office and on the Town's Web site at [TownOfAndoverNH.us.com](http://TownOfAndoverNH.us.com).

If you have any further questions feel free to call the Town Office.

**Do I need a building permit?** Not all building projects require a building permit. Check with the Building Inspector to be sure.

### Property Taxes

**What is the 2011 tax rate?** There are two tax rates for properties in Andover depending on which fire precinct you are served by. Properties west of Mountain Brook are in the Andover Fire District. Properties located east of Mountain Brook are in the East Andover Fire Precinct.

Properties in the Andover Fire District      \$18.97 per thousand

Properties in the East Andover Fire Precinct   \$18.68 per thousand

**When are taxes due?** The Town of Andover bills for property taxes on an annual basis. Bills are due 30 days after the bill is mailed; this is normally the first week in December.

**Can I pay my taxes online?** Yes. Go to [Andover.NH.us](http://Andover.NH.us) and follow the link to the Tax Collector's kiosk.

**Can I make early payments on my property taxes?** Absolutely. We will apply payments made in advance of the bill, and your bill will reflect the balance due.

**Should I send a copy of my tax bill to my lending institution?** Yes, if your taxes are paid from an escrow account. We do not send bills to lending institutions.

### When is the deadline for filing a tax abatement for 2011?

March 1, 2012.

**When does the tax year start?** The tax year runs from April 1st through March 31st. Assessments of your property are made as of its value on April 1st of each tax year. These assessments will appear on your property tax bill.

**When was Andover last reassessed?** The Town of Andover was revalued in 2009. The Town is on a five year schedule to update as-

## 12 Frequently Asked Questions

assessments as per New Hampshire state law. Properties are physically visited at least once during the five year period. In 2012, one third of Andover properties will be visited in preparation for the mandated 2014 revaluation. Properties that have an outstanding building permit or have a change listed on the inventory form will also be visited.

**What if I think my tax assessment is higher than the fair market value?** Taxpayers who believe their property is over assessed may apply for a property tax abatement. The time period to file for tax abatement is *after* the issuance of the final tax bill (generally sent out in November) and *on or before* the following March 1st. It is the taxpayer's responsibility to provide documentation in support of an abatement request. Forms are available at the Town Office.

**What if I did not receive a tax bill?** State law requires that bills be sent to the last known owner. The Assessor's Office updates its records according to transfers received from the Merrimack County Registry of Deeds after they have been recorded. Your attorney or title company who handled the closing should have checked the status of taxes due. However, it is *your* responsibility as the new owner to make sure taxes are paid and to advise us of your mailing address in writing. If you have any questions concerning this, refer to your closing statement or call us. Interest at 12% per annum is charged on tax bill not paid by the due date.

### **Motor Vehicle Registration**

**Do I need to prove residency to register a vehicle?** Yes. If you are new to Andover and have not changed your address on your driver's license, please bring a utility bill or piece of mail indicating your physical address.

**Can I register a vehicle for someone else?** You must have their registration with you. Due to new security regulations we cannot send you out with more information than you bring us.

**What vehicles require a title?** All vehicles 1997 and newer will need a title until the vehicle is 15 years old. Heavy trucks always require a title. To register a vehicle older than 15 years you will need to bring a bill of sale and a title or valid New Hampshire registration from the previous owner.

**I purchased a vehicle from a New Hampshire licensed auto dealership. What paperwork do I need to bring the clerk to register the vehicle?** You will need the CTA (blue form) from the dealership.

**Can I transfer my plates from my old vehicle to my new vehicle?** Yes. The registration must be current because you are transferring the

registration and the plates. You must present the old registration so that it can be sent to the DMV. If you do not have the old registration, you may purchase a certified copy for a fee of \$18. If you are unsure whether to transfer plates or purchase new ones, we will be happy to help you.

**I'm a new resident from out-of-state. How do I title and register my vehicle?** If you are a new resident with an out-of-state title, you will need to bring your current registration, the name and address of your lien holder, and the present mileage on the vehicle.

We will prepare a title application that will be mailed to the New Hampshire Title Bureau. The Title Bureau will contact the lien holder for permission to title and register the vehicle in New Hampshire. When that is done, you will receive a letter from the Title Bureau instructing you to come to the Town Clerk's office to register the vehicle.

If your lien holder is in New Hampshire, you will need to contact them for the title.

If there is no lien on your vehicle, you will need to bring in the title, and your vehicle will be registered at that time.

If your vehicle is older than 15 years and you do not have the title, you will need to bring in a previous registration or any other paperwork that gives the information on the car. If you can only provide us with the bill of sale, we will provide a VIN Verification Form that can be filled out and signed by a law enforcement officer, a licensed inspection station, or a licensed New Hampshire auto dealer. When you return with the completed form, we will register the vehicle.

**Are fees pro-rated? What is my renewal month?** Fees are calculated when your registration is being processed. There are two separate fees that will need to be paid. One is the Town fee and the other is the State registration fee. Fees are all pro-rated from the month you come in to the month of renewal. The minimum number of months for a registration is 5 and the maximum is 16. There is also a \$25 title fee when any title application is originated in this office. All vehicles registered to an individual expire in the registrant's month of birth. If the vehicle is registered to a business or to a leasing company, the first letter of the company name determines the month of renewal.

**Can I renew my registration by mail?** Yes. We mail reminders prior to the beginning of each month. Please send back the renewal forms for only the vehicles you wish to register. The form indicates the

## 14 Frequently Asked Questions

individual town and state fees. If you are renewing more than one vehicle, you may combine the fees on one check made payable to Town of Andover. Please include a self-addressed, stamped envelope for the return of your registration(s).

**Can I renew my registration online?** Yes, at NHMVkiosk.com. Once you enter your information, our office is notified electronically and we mail your renewal registration(s) to you. Please be sure that your mailing address is correct! You must come into the office for all other motor vehicle transactions.

### **Dog Licensing**

**At what age do dogs need to be licensed?** State law requires that all dogs 4 months or older must be licensed in New Hampshire. You will need to bring in proof of rabies inoculation and proof of spaying or neutering if the dog is altered.

**When should I license my dog?** All dog licenses expire on April 30. You will need to renew your dog's license annually by this date or penalties and fines will be issued per State law. There is a one-month grace period before the penalty begins. The penalty is \$1 per month beginning in June. There may also be a \$25 civil forfeiture fine issued which will be due 15 days after receipt of the Notice of Civil Forfeiture is issued.

**What does it cost to license my dog?** \$9 for a male or female not altered; \$6.50 for a spayed or neutered dog; \$2 for the first dog belonging to a senior citizen over 65 years of age. Dog licenses are not pro-rated.

Please notify the Town Clerk if you no longer have your dog or have moved from Andover.

**Can I license my dog by mail?** Yes. Dog license renewal notices will be sent to the address on file. Dogs may be licensed by mail if their rabies vaccination is current. If the rabies vaccination has been recently updated or the dog has been altered since its last license, please mail the appropriate certificate(s) with your check. We will return the certificate(s) to you. Please include a self-addressed, stamped envelope.

### **Voter Registration**

**Where do I register to vote?** At the Town Clerk's office, 31 School Street, during regular business hours. See back cover for schedule. You may also register with the Supervisors of the Checklist during one of their scheduled meetings that are posted in advance.



## **Town Stickers**

**How do I get a Transfer Station/Town Beach sticker?** Bring your vehicle registration to the Town Clerk's office. There is a \$5 fee for each sticker.

## **Vital Records**

**How do I obtain a marriage license?** The bride and groom must appear before a town or city clerk anywhere in the State of New Hampshire and must be married in the State of New Hampshire. The fee for the license is \$45. Both parties must be 18 years of age or older and a driver's license, passport or birth certificate is sufficient for proof of age. If either party is a New Hampshire resident and under 18 a waiver may be granted by the probate court in the county where you live. If either party was married before, a certified copy of how the marriage ended is needed (death certificate, divorce decree, or annulment certificate). The license is good for 90 days. There is no waiting period.

**How do I get a certified copy of a birth, death or marriage certificate?** You need to make a your request in writing either by mail or in person. You must be a member of the immediate family (no cousins) or have a direct and tangible interest in the record. The cost of the certified copy is \$15 for the first copy and \$10 for any subsequent copies ordered at the time for the same person. You will need to give the name(s) of the registrant(s) and approximate date of the event. You must also state your relationship or your interest in the record. New Hampshire state law requires identification when requesting a certified record or search. You will need to send a copy of your picture ID when requesting a record by mail or show picture ID when you come in.

## **Zoning Board of Adjustment**

**What is the function of the Zoning Board of Adjustment (ZBA)?** The ZBA administers the Zoning Ordinance for the Town of Andover. Responsibilities include answering questions about the ordinance and conducting hearings for applicants who seek exceptions to the conditions specified by the zoning regulations.

**How do I know if my project requires ZBA approval?** You may be advised by the Building Inspector, the Board of Selectmen, or the Town Administrator. You may review the ordinance yourself or ask the ZBA for an opinion. You may seek the advice of a land use attorney if your project is large, complex, or if there seems to be some disagreement as to how and why the Ordinance applies.

## 16 Frequently Asked Questions

**What is the application process?** An application may be obtained at Town Hall. The Town Administrator will advise you as to the application fee and the cost of notifying all abutters. Upon receipt of your application, the ZBA will schedule a public hearing at which time the ZBA will accept your presentation and public comment and issue a decision.

**What will I need to do at the hearing?** You will be asked to make a verbal presentation describing your project, stating reasons why, in your opinion, some part of the ordinance should not apply to your situation. Visual aids such as plans and drawings of buildings, site plans, lot lines, roads, etc. are always of great assistance in explaining what it is that you propose.

**What is the difference between a Special Exception and a Variance?** A Special Exception is an activity that is allowed by the Ordinance if certain conditions are met and the ZBA approves. A Variance is a situation that is not listed in the Ordinance or perhaps prohibited by the Ordinance that requires ZBA approval. There may be very good reasons why that prohibition should not apply in your situation.

**What happens if the ZBA does not approve my application?** Most projects in Andover seem to be non-complex in nature, and the great majority are approved. If the ZBA denies your application, you may appeal to the ZBA for a re-hearing, and if denied by the ZBA, you may then appeal to New Hampshire Superior Court. Under New Hampshire law, the ZBA must be given the first opportunity to correct any decision it makes before an appeal to the Superior Court may be taken.

**Suppose I complete my project without approval by the Building Inspector or the ZBA?** Your property is subject to inspection by the Town, the Tax Assessor, and any appraiser involved in an application for a mortgage, home equity loan, refinancing, or sale of the property. As soon as your unauthorized changes are discovered, any activity involving a bank or transfer of the property will probably be discontinued, or at best become legally complex. At the same time, the Town may order restoration of the property to its original condition. Obtaining the necessary permits is always the best course of action.

**If my project requires approval of both the ZBA and the Planning Board, to which do I first apply?** The sequence of approvals is not spelled out anywhere, but it is usually advisable to obtain ZBA approval first. The Planning Board may require more documentation and the process may be lengthy. There may of course be exceptions.

## SELECTMEN'S REPORT

First and foremost, we would like to thank the men and women who serve our country at home and abroad. We honor and appreciate your dedication and sacrifices.

We also wish to thank the dedicated people who volunteer their time to serve on Town boards, committees, commissions, and the many service organizations in town, as well as the countless volunteers of all ages who are at the heart of making our town the safe, healthy, welcoming home that Andover is to all of us.

In 2011, the Town of Andover was able to continue steady forward progress in several Town departments. A focus on the future, establishing policies to improve accountability practices, and improving efficiency have all served the town well. The Board of Selectmen works closely with department heads, not just for budgeting purposes, but to be sure the Town is working toward long-term goals. We thank the department heads for all their hard work and dedication.

### **Transfer Station**

The Transfer Station made the facility more “user-friendly” for our residents. A glass dumpster was added, which relieved countless man-hours moving glass-filled barrels and made much-needed room in the recycling building. The skidsteer is in need of an expensive repair or replacement, so the Board is asking for a lease on a skidsteer/bobcat in the Transfer Station budget. A lease makes sense at this time as we are in the process of making plans to change over to single-stream recycling (SSR) and deciding what equipment will be necessary.

This summer, the Concord trash co-op voted to go ahead with the building of the SSR sorting facility. When the facility goes online in the late fall of 2012, Andover will change the way recyclable materials are collected at the Transfer Station. You, the customer, will collect all your recyclable materials – glass, aluminum cans, cardboard, rippables, #1 through #7 plastics, and more – in a single container. You will no longer need to sort at your home or at the Transfer Station. The only sorting will be between garbage and recyclable materials.

When you arrive at the Transfer Station, you will see the present trash compactor/hopper for trash and a second, similar hopper for your recyclable materials. What is the benefit to the Town? The Town will

## **18** Selectmen's Report

receive money from the recycled materials hauled to Concord monthly and a share in the co-op profits at end of year. The more recyclables we bring, the more money comes back to the Town.

Tipping fees for trash will stay flat in 2012 at \$68 a ton.

### **Police Department**

The Andover Police Department in 2011 will finish the year with over 3,000 calls for service. This is an increase of 94 calls for service over the calendar year 2010. Arrests for the department are up 50%: 45 arrests made in 2010, and in 2011, 69 arrests made. The nature of the calls: theft, burglary, suspicious persons/incidents, weapons-related calls, along with the increase in arrests, takes our officers off the street. They are now spending more and more time on investigations, paperwork, and court time. Still, our police department gave our town great service in 2011.

### **Highway Department**

Our Highway Department made great progress in 2011. Mother Nature gave us her usual snowy winter and Hurricane Irene along with the occasional three-inches-plus of rain. The highway projects finished this year were the paving of lower Chase Hill Road and the resurface and partial grinding of Emery Road from Chase Hill Road to Dyers Crossing. All permits and state approval to replace the Morrill Hill Road bridge are finished. The replacement is scheduled for the summer of 2012.

We are reminded every year that our bridges are in poor shape. In 2011 our Highway Department cleaned and sprayed a preservative on the concrete of several bridges. This will help prolong the integrity of the concrete. We aim to continue this maintenance practice in the future.

At this year's Town Meeting we will be asking for the start of a Highway Project Capital Reserve Fund, starting with an appropriation of \$50,000. This will work like other capital reserve funds. The funds will be used for highway projects in the future – once we have an amount saved for a highway project, the town votes at Town Meeting to expend the funds. This will hopefully bring stability to the budget and progress for our highway infrastructure .

In October 2011, Town Administrator Dana Hadley left the Town Office for a job to our north. We thank Dana for his many years of service to our community. The Board of Selectmen appointed Andover Town Clerk and Tax Collector Marj Roy as interim Town Administra-

tor. Marj brought many good changes in her years as Town Clerk and Tax Collector. The town went from waiting in line to doing business online. We look forward to seeing some of Marj's handiwork in the Town Administrator's office. Marj's knowledge of our community and the workings of town government made her the perfect fit.

### **Emergency Medical Services**

Andover's Emergency Medical Services Department was able to reduce its budget thanks to resourcefulness in training, supplies, and equipment. Revenues from the transports to local hospitals are coming in on target – \$15,000 as of the date of this report. This work is all done by volunteers, and we thank them heartily for responding to the town's emergency needs.

A warrant article for the start of a capital reserve fund for ambulance replacement, with an initial appropriation of \$25,000, will be brought before the voters. Our current ambulance will be 10 years old. A new ambulance costs in the neighborhood of \$200,000. Money we put away for this replacement now reduces the amount we will have to borrow in four or five years. By starting capital reserve funds to replace or rehabilitate expensive Town property, the town safeguards itself from untimely replacement or costly repairs in the future.

### **Shared Services**

A Shared Services Committee among the towns of Salisbury, Webster, Boscawen, and Andover was created in 2011. The goal is to create a buying group for municipal services with neighboring towns. All towns have the same service needs: technicians to fix computers and large purchases of road salt, for a couple of examples. If neighboring towns join purchasing forces, we could save by having contracted computer technicians bid on servicing four towns, or save on the price per ton of road salt if the volume were to increase. These are some of the municipal services that this committee is looking at, hoping to save tax money in the future.

The Board of Selectmen would like to thank you all for your support throughout 2011.

*The Board of Selectmen roster appears on page 6.*

## MODERATORS' RULES

For years, School District Meeting and Town Meeting rules have been minimal and simple. The Moderator makes rules for the conduct of the meeting and sets them out at the beginning. The meeting itself can accept or overrule any rule the Moderator sets out.

### **Moving An Article**

The state likes to see in the minutes of the meeting the names of the people making the motion and the second for each article. Please state your name so that the clerk can include it in the minutes.

To keep voting straight forward, we request all articles be moved in the affirmative so that a "Yes" vote will adopt the article and a "No" vote will defeat the article.

The budget article has traditionally been dealt with by making a motion to adopt the budget as recommended by the Budget Committee and to hold discussion on each section of the printed budget. Amendments to the budget are made and discussed within each section.

At the end of discussion, the meeting votes on the entire budget as amended. After the budget is adopted, traditionally a motion to limit reconsideration is made that follows state law and requires that the reconsideration, if voted affirmatively, take place at a reconvened meeting at least one week later.

Amendments to articles are made, seconded, discussed, and voted on during discussion, if they are germane to the original article. The moderator makes the call as to whether they are germane, subject to override by the meeting. The amended article is then voted on.

### **Speaking To An Article**

In order to speak to the meeting, you must be recognized by the moderator. Please wait and speak into the portable microphone so that everyone will be able to hear you.

While speaking, please address your comments, discussion, and debate to the Moderator at the front of the room and not to individuals in the meeting. You should frame your remarks for everyone in the room and not to any other single person.

Everyone should have the right to participate on every warrant article. Therefore the moderator will not recognize a motion to cut off or limit debate or to call the question for a vote until everyone who has

sought to be recognized has had an opportunity to speak at least once.

At the same time, the moderator will try not to recognize anyone who has already spoken once on an article until everyone else who wants to speak to that article has done so. Please cover all of your points, because you may not get a second chance to speak to the same article.

“Point of Order!” These words alert the Moderator that he or she has either made a mistake or a voter is confused. Please, if you don’t understand something, don’t be afraid to ask, or even to interrupt. Chances are if you’re confused, so are others, especially the Moderator.

## Voting

There are five types of voting:

- **Voice vote**, where you are asked to respond “Aye” for a “Yes” vote and “No” for a “No” vote. The Moderator declares the result, or that it was too close to determine and goes on to another method of voting.
- **Show of hands**, where the Selectmen or School Board Members count the raised hands of the “Yes” votes and then the raised hands of the “No” votes.
- **Division of the room**, where the “Yes” votes stand on one side and the “No” votes stand on the other side.
- **Yes/no ballot**, where five voters have requested in writing (after the discussion and before the vote) a secret ballot.
- **Yes/no ballot for a bond issue**, where the polls have to stay open for one hour as required by state law.

As moderators, we try to discourage yes/no ballot votes on standard warrant articles, as they take about 45 minutes to process. However, it is the voters’ right to request a secret ballot, and if you have five signatures, the Moderator has no discretion but to hold the yes/no ballot. We only ask that you speak to us before the meeting to review your concerns and the procedure to follow.

## Adjournment

In Andover, a motion to adjourn is only recognized after all the articles in the warrant have been considered, and it completes and concludes this year’s annual meeting.

*Information about the meeting moderators appears on pages 6 and 8.*

## TOWN OF ANDOVER WARRANT

### Town Meeting, March 13, 2012

To the inhabitants of the Town of Andover, County of Merrimack, State of New Hampshire, qualified to vote in town affairs.

You are hereby notified to meet at the Phelps Auditorium in the Andover Elementary/Middle School on Tuesday, March 13, 2012 to act upon the following subjects.

The polls for the election of officials and for questions on the official ballot will be open from 11:30 AM to 7 PM. The business meeting will start at 7 PM.

**Article 1:** To choose the necessary officers for the ensuing year.

**Article 2:** To see if the town will vote to raise and appropriate the sum of One Million, Two Hundred Fifty-Five Thousand, Nine Hundred Seventy-Three Dollars and Fifty Cents (\$1,255,973.50) for general municipal operations as recommended by the Budget Committee. This appropriation does not include appropriations that are voted for in other articles.

**Article 3:** To see if the town will vote to raise and appropriate the sum of \$20,000 to be added to the Bridge Rehabilitation Capital Reserve Fund previously established. This article is supported by the Budget Committee. The Board of Selectmen support this article if the sum is amended to \$25,000.

**Article 4:** To see if the town will vote to raise and appropriate the sum of \$18,550 to be added to the Town Revaluation Capital Reserve Fund previously established. This article is supported by the Board of Selectmen and the Budget Committee.

**Article 5:** To see if the town will vote to authorize the withdrawal of \$18,550 from the Town Revaluation Capital Reserve Fund to fund the second year for the town-wide revaluation. This article is recommended by the Board of Selectmen and the Budget Committee.

**Article 6:** To see if the town will vote to raise and appropriate the sum of \$10,000 to be added to the Highway Equipment Capital Reserve Fund previously established. This article is recommended by the Board of Selectmen and the Budget Committee.



**Article 7:** To see if the town will vote to raise and appropriate the sum of \$10,000 to be added to the Transfer Station Capital Reserve Fund previously established. This article is recommended by the Board of Selectmen and the Budget Committee.

**Article 8:** To see if the town will vote to raise and appropriate the sum of \$6,000 to be added to the Police Cruiser Capital Reserve Fund previously established. This article is recommended by the Board of Selectmen and the Budget Committee.

**Article 9:** To see if the town will vote to raise and appropriate \$4,000 for the purpose of repairing damaged stones and completion of interior road at the East Andover Cemetery. This will be a special non-lapsing appropriation per RSA 32:7, VI and will not lapse until the work is completed or December 31, 2017, whichever is sooner. This article is recommended by the Board of Selectmen and the Budget Committee.

**Article 10:** To see if the town will vote to establish a capital reserve fund under the provisions of RSA 35:1 for the purpose of replacing the town ambulance, and to raise and appropriate \$25,000 to be placed in this fund, and to designate the selectmen as agents to expend. This article is recommended by the Board of Selectmen and the Budget Committee.

**Article 11:** To see if the town will vote to establish a capital reserve fund under the provisions of RSA 35:1 for the purpose of highway special projects, and to raise and appropriate \$50,000 to be placed in this fund and to designate the selectmen as agents to expend. This article is recommended by the Board of Selectmen and the Budget Committee.

**Article 12:** To See if the Town will vote to completely discontinue and relinquish all interests of the Town therein a portion of Beech Hill Road beginning at the terminus of the Class V section, then continuing in an easterly direction, terminating approximately 690 feet as measured by the centerline, but not to penetrate further than the corner(s) of the stone walls defining the width of the right of way, pursuant to RSA 231:43. This article is supported by the Conservation Commission. Submitted by petition.

**Article 13:** To transact any other business that may legally come before this meeting.

# TOWN OF ANDOVER BUDGET

*Town Meeting votes on the Budget Committee's 2012 budget.*

<b>General Government</b>	<b>Approved 2011 Budget</b>	<b>Spent in 2011</b>	<b>Selectmen 2012 Budget</b>	<b>Budgt Comm 2012 Budget</b>
<b>Town Officer's Salaries</b>				
Selectmen	4,500	4,500	4,500	4,500
Building Inspector	4,500	3,698	4,500	4,500
Moderator	200	346	800	800
Deputy Town Clerk Salary	9,000	10,166	12,500	12,500
Treasurer	2,200	2,200	3,000	3,000
Town Clerk/Tax Collector	30,000	24,940	31,000	31,000
Town Clerk Stipend	1,200	1,056		
<b>Subtotal</b>	<b>\$51,600</b>	<b>\$46,906</b>	<b>\$56,300</b>	<b>\$56,300</b>
<b>Town Officer's Expenses</b>				
Town Administrator Salary	\$50,000	\$50,250	\$51,500	\$51,500
Town Administrator Benefits	15,242	18,065	24,192	24,192
Secretary / Bookkeeper	18,000	19,972	20,000	20,000
Expenses, Supplies, Equip	13,000	19,020	18,000	18,000
FICA & Medicare	20,000	21,866	20,000	20,000
Worker's Comp & U.C. Ins.	21,847	21,847	21,847	21,847
Postage	5,000	4,838	5,000	5,000
Town Report	3,800	3,305	3,800	3,800
NHMA Dues	1,750	1,645	1,750	1,750
Elections & Registration	1,000	1,978	5,500	5,500
Registry of Deeds	1,000	418	1,000	1,000
Reappraisal of Property	10,000	9,153	10,000	10,000
Tax Map Revisions	1,500	500	2,700	2,700
Audit	15,000	11,000	13,000	13,000
Conference Fees	2,300	1,632	2,300	2,300
Mileage	1,000	356	1,000	1,000
Cable TV	15,000	10,175	15,000	15,000
<b>Subtotal</b>	<b>\$195,439</b>	<b>\$196,020</b>	<b>\$216,589</b>	<b>\$216,589</b>
<b>Town Office Building</b>				
Utilities	\$7,100	\$6,136	\$7,100	\$7,100
Telephone	2,300	2,253	2,300	2,300
Repairs, Maintenance, Supplies	5,000	6,571	5,500	5,500
<b>Subtotal</b>	<b>\$14,400</b>	<b>\$14,960</b>	<b>\$14,900</b>	<b>\$14,900</b>
<b>Other</b>				
Planning & Zoning	\$7,500	\$4,963	\$7,500	\$7,500
Property & Liability Insurance	25,000	26,500	26,500	26,500
Cemeteries	13,970	16,414	13,970	13,970
Legal Expenses	10,000	5,649	10,000	10,000
<b>Subtotal</b>	<b>\$56,470</b>	<b>\$53,526</b>	<b>\$57,970</b>	<b>\$57,970</b>

Town Of Andover Budget 25

	Approved 2011 Budget	Spent in 2011	Selectmen 2012 Budget	Budget Comm 2012 Budget
<b>Public Safety</b>				
Police Labor (Part-Time)	\$58,300	\$55,776	\$59,758	\$59,758
Police Labor (Full-Time)	47,686	43,069	46,310	46,310
Police Overtime Labor			3,588	3,588
Police Benefits (Full-Time)	26,125	39,235	35,429	35,429
Police Extra-Detail Labor		7,509		
Police Training	1,000	1,367	1,000	1,000
Police Fourth of July	1,400	1,449	1,800	1,800
Police Office Expenses	8,370	6,719	8,472	8,472
Police Telephone	5,400	5,588	5,400	5,400
Police Dispatch	7,285	7,285	9,863	9,863
Police Prosecution	1,700	1,200	2,300	2,300
Police Utilities	2,200	1,609	2,200	1,900
Police Uniforms	1,000	1,602	750	750
Police Equipment	3,200	1,236	2,950	2,950
Police Cruiser Expenses	6,000	4,806	6,000	6,000
Police Cruiser Fuel	8,400	9,070	8,400	8,400
<b>Subtotal</b>	<b>\$178,066</b>	<b>\$187,521</b>	<b>\$194,220</b>	<b>\$193,920</b>
<b>Emergency Medical Services</b>				
Support Salary	\$5,000	\$3,250	\$5,000	\$5,000
Training and Licensure	4,500	2,420	3,000	3,000
Office Supplies	750	1,219	250	250
Medical Supplies	13,500	2,364	7,500	7,500
Oxygen	1,250	640	1,250	1,250
Medtronics	9,125	4,102	1,125	1,125
PPE/Clothing	3,000	1,034	2,000	2,000
Ambulance Maintenance	2,500	5,673	3,500	3,500
Ambulance Diesel Fuel	1,350	1,411	1,350	1,350
Ambulance Communications	1,650	179	1,650	1,650
Billing Expense		948	2,000	2,000
Paramedic Intercept Fees		1,050	2,500	2,500
<b>Subtotal</b>	<b>\$42,625</b>	<b>\$24,290</b>	<b>\$31,125</b>	<b>\$31,125</b>
<b>Emergency Management and Forest Fires</b>				
Emerg. Mgmt. and Forest Fires	\$9,000	\$3,958	\$1,000	\$1,000
Forest Fire Labor			5,000	3,000
<b>Subtotal</b>	<b>\$9,000</b>	<b>\$3,958</b>	<b>\$6,000</b>	<b>\$4,000</b>
<b>Highways &amp; Bridges</b>				
Summer Labor	\$25,000	\$26,099	\$30,000	\$28,000
Summer Equipment Rental	35,750	73,798	45,750	45,750
Summer Materials & Misc.	60,000	31,281	60,000	60,000
Winter Labor	14,000	14,676	15,000	15,000
Winter Equipment Rental	170,000	179,670	170,000	160,000
Winter Materials & Misc.	28,000	7,574	28,000	28,000
Driveway Permits	150	20	150	150
Grader Maintenance & Repair	5,000	2,771	5,000	5,000
Grader Fuel	5,000	5,998	5,000	5,000
Bridges	7,500	6,656	12,500	12,500
Projects	81,650	86,130	17,500	17,500

Town Departments

## 26 Town Of Andover Budget

	Approved 2011 Budget	Spent in 2011	Selectmen 2012 Budget	Budget Comm 2012 Budget
Street Lights	7,000	7,301	7,000	7,000
Street Signs	2,000	590	3,000	3,000
DOT Drug testing	300	296	300	300
Safety Equipment			5,000	3,000
<b>Subtotal</b>	<b>\$441,350</b>	<b>\$442,860</b>	<b>\$404,200</b>	<b>\$390,200</b>
<b>Solid Waste Disposal</b>				
Transfer Station Labor	\$38,480	\$38,456	\$40,716	\$40,716
Transfer Station Operating Exp	13,500	18,143	17,000	17,000
Trucking to Penacook	42,500	38,974	42,500	42,500
Tipping Fees Penacook	64,348	61,175	64,348	64,348
Equipment Lease			5,320	5,320
Capital Outlay	2,000		2,000	2,000
Construction Debris Disposal	18,000	4,466	16,500	13,500
Recycle Committee Expenses	500	109	500	500
Old Landfill Testing, Mowing	1,000	676	2,100	2,100
Hazardous Waste Collection	1,541	1,576	1,541	1,541
<b>Subtotal</b>	<b>\$181,869</b>	<b>\$163,575</b>	<b>\$192,525</b>	<b>\$189,525</b>
<b>Health &amp; Welfare</b>				
Council on Aging	\$3,000	\$3,000	\$3,000	\$3,000
Lake Sunapee VNA	5,825	5,825	5,825	5,825
General Assistance	11,000	19,412	16,000	16,000
Community Action Program	2,620	2,620	2,620	2,620
Animal Control	500	150	500	500
<b>Subtotal</b>	<b>\$22,945</b>	<b>\$31,007</b>	<b>\$27,945</b>	<b>\$27,945</b>
<b>Culture &amp; Recreation</b>				
Library	\$31,587	\$31,587	\$32,500	\$32,500
Parks & Recreation	31,080	21,393	31,080	28,000
Patriotic Purposes	500	351	500	500
Conservation Commission	500	500	500	500
<b>Subtotal</b>	<b>\$63,667</b>	<b>\$53,831</b>	<b>\$64,580</b>	<b>\$61,500</b>
<b>Debt Service</b>				
Interest on Tax Anticipation	\$15,000	\$6,547	\$15,000	\$12,000
<b>Subtotal</b>	<b>\$15,000</b>	<b>\$6,547</b>	<b>\$15,000</b>	<b>\$12,000</b>
<b>Total w/o Warrant Articles</b>	<b>\$1,272,431</b>	<b>\$1,224,999</b>	<b>\$1,281,354</b>	<b>\$1,255,974</b>

	Approved 2011 Budget	Spent in 2011	Selectmen 2012 Budget	Budget Comm 2012 Budget
<b>Warrant Articles</b>				
Emery Road Paving	133,610	133,610		
Replace Morrill Hill Rd Bridge		69,976		
Capital Reserve, Bridges	25,000	25,000	25,000	20,000
Capital Reserve, Revaluation 2014	18,550	18,550	18,550	18,550
Cemetery Renovations	4,000	2,250	4,000	4,000
Capital Reserve, Highway Equip	10,000	10,000	10,000	10,000
Capital Reserve, Police Cruiser	6,000	6,000	6,000	6,000
Capital Reserve, Trnsfr Stn Equip	8,000	10,000	10,000	10,000
Capital Reserve, Highway Projects			50,000	50,000
Capital Reserve, Ambulance			25,000	25,000
<b>Total Warrant Articles</b>	<b>\$205,160</b>	<b>\$275,386</b>	<b>\$148,550</b>	<b>\$143,550</b>
<b>Grand Total</b>	<b>\$1,477,591</b>	<b>\$1,500,385</b>	<b>\$1,429,904</b>	<b>\$1,399,524</b>
Less estimated revenue			\$658,955	\$688,853
Estimated amount to be raised by 2012 taxes			\$770,949	\$710,671



Andover Service Club President Mary Ofenloch helped staff the club's lunch service on primary voting day in January, 2012. The club will offer lunch again during voting on Town Meeting Day on March 13 to raise money for the club's Merit Scholarship Fund.

# TOWN OF ANDOVER SOURCES OF REVENUE

	Estimated 2011	Actual 2011	Estimated 2012
<b>Taxes</b>			
Land Use Change Tax-C-U-Town Portion	\$3,000	\$3,050	\$3,000
Yield Tax	5,000	11,496	5,000
Gravel Tax	200	179	200
Interest before Lien 12%	15,000	9,808	15,000
Interest after Lien 18%	20,000	27,876	20,000
<b>Subtotal</b>	<b>\$43,200</b>	<b>\$52,409</b>	<b>\$43,200</b>
<b>Revenues Received from the State</b>			
Meals & Rooms Tax	\$90,000	\$105,895	\$90,000
Highway Block Grant	90,000	99,568	90,000
Witness Fees	300	140	300
Rail Trail Transportation Enhancement Grant		23,069	
Forest Land Reimbursement	290	278	290
<b>Subtotal</b>	<b>\$180,590</b>	<b>\$228,951</b>	<b>\$180,590</b>
<b>Licenses and Permits</b>			
Business Licenses & Fees	\$500	\$315	\$500
Motor Vehicle Registration Fees	354,500	353,917	342,500
Building Permit Fees	4,500	3,908	4,500
Motor Vehicle Dump Stickers	600	2,241	600
Administrative Fees-Building Permits	750	452	750
Driveway Permit Fees	150	10	150
Dog Licenses	4,000	3,754	4,000
Dog License Fines			
Marriage License	500	204	500
Certificates-Birth & Death	200	267	200
<b>Subtotal</b>	<b>\$365,700</b>	<b>\$365,068</b>	<b>\$353,700</b>
<b>Charges for Services</b>			
Other			
Forest Fire Reimbursement		224	
Construction Debris	10,000	12,309	10,000
Other Transfer Station Fees	5,000	4,625	5,000
Recycled Materials	13,000	11,585	13,000
Ambulance Revenue	17,000	16,227	17,000
Recreation Programs	6,000	6,120	6,000
Police Detail Fees - Town Administrative Portion	1,500	1,885	1,500
Planning & Zoning Fees	1,500	1,170	1,500
Police Records	300	195	113
Regulation & Maps Sales	100	113	100
Copier	350	225	350
CATV Advertising	100	45	100
CATV Franchise Fee	13,500	13,458	13,500
Court Collected Fines	200		200
Parking Tickets		20	
Dog Fines			

## Town Of Andover Sources Of Revenue **29**

	Estimated 2011	Actual 2011	Estimated 2012	Town Departments
Insurance Reimbursements	11,000	10,860	11,000	
Miscellaneous Income				
<b>Subtotal</b>	<b>\$79,550</b>	<b>\$79,061</b>	<b>\$79,363</b>	
<b>Miscellaneous Revenues</b>				
Cemetery Lots	\$1,000	\$1,980	\$1,000	
Interest Income	2,500	1,229	2,500	
Rental Income	1,800	1,800	1,800	
Donation to Town Office Utilities	600	600	600	
Donation to Recreation Programs	100	100	100	
Donation to Police Department	500	500	500	
Donation to General	500	500	500	
Rail Trail Transportation Enhancement Grant		5,767		
<b>Subtotal</b>	<b>\$7,000</b>	<b>\$12,476</b>	<b>\$7,000</b>	
<b>Other Financing Sources</b>				
Transfer from Cemetery Trust Fund	\$1,000			
From Police Safety Detail		1,885		
From Surplus	150,000			
Loan Proceeds-Backhoe	110,000			
Transfer from Revaluation Capital Reserve Account	13,440			
<b>Subtotal</b>	<b>\$274,440</b>	<b>\$1,885</b>	<b>\$0</b>	
<b>Total Revenues</b>	<b>\$950,480</b>	<b>\$739,850</b>	<b>\$663,853</b>	



**The Andover Service Club's annual Christmas luncheon was held at Lake Sunapee Country Club in 2011.**

# TRUSTEE OF TRUST FUNDS

Year Ended December 31, 2011

	Principal & Interest 12/31/2010	Additions	Interest	Withdrawals	Market Value Change	Principal & Interest 12/31/2011
<b>Capital Reserve Funds</b>						
Town Road Equipment	\$48,164.64	\$10,000.00	\$33.38			\$58,198.02
Town Police Cruiser	6,000.21	6,000.00	4.20			12,004.41
Town Transfer Station	30,253.75	10,000.00	21.00			40,274.75
Town Bridge Rehabilitation	109,030.91	25,000.00	75.70			134,106.61
Town Revaluation	18,550.64	18,550.00	12.99			37,113.63
Village District Repairs	76,522.28	2,000.00	52.89			78,575.17
AFD New Truck	54,247.33	30,000.00	37.59			84,284.92
AFD Expendable Trusts	11,115.78		7.68			11,123.46
EAFD Equipment	4,459.60		3.10			4,462.70
<b>Total</b>	<b>\$358,345.14</b>	<b>\$101,550.00</b>	<b>\$248.53</b>	<b>\$0.00</b>		<b>\$460,143.67</b>
<b>Libraries</b>						
Andover Libraries Exp Trust	\$12,305.69		\$8.51			\$12,314.20
Andover Libraries Trust	2,447.12		1.68			2,448.80
<b>Total</b>	<b>\$14,752.81</b>	<b>\$0.00</b>	<b>\$10.19</b>	<b>\$0.00</b>		<b>\$14,763.00</b>
<b>School District Funds</b>						
Van't Hoff Art & Music	\$12,057.85		\$8.30			\$12,066.15
Village Park Maint. Trust	2,645.20		1.82			2,647.02
Special Ed Trust	65,037.35		44.95			65,082.30
Building Mtnc	12,990.49		8.97			12,999.46
High School Tuition	26,275.19		18.18			26,293.37
<b>Total</b>	<b>\$119,006.08</b>	<b>\$0.00</b>	<b>\$82.22</b>	<b>\$0.00</b>		<b>\$119,088.30</b>
<b>Cemetery</b>						
Cy Pres	\$4,499.73		\$3.11			\$4,502.84
Old Center	189.13		0.13			189.26
Perpetual Care	30,853.51		21.29	53.84		30,820.96
John Proctor Trust	5,604.27					5,460.57
Individual Trusts	57,372.42		39.58	100.12		57,311.88
Maintenance	7,720.23	1,700.00	5.75	211.18		9,214.80
<b>Total</b>	<b>\$106,239.29</b>	<b>\$1,700.00</b>	<b>\$69.86</b>	<b>\$365.14</b>	<b>\$0.00</b>	<b>\$107,500.31</b>

*The Trustee of Trust Funds roster appears on page 7.*



## TOWN CLERK/TAX COLLECTOR

Each year we try to improve the services we offer our residents. This year we were able to make online motor vehicle registration renewal available. You will find the instruction for using the online registration kiosk included in the renewal reminder letter that we send you. This service allows you to renew with a credit card or electronic check. The registration is still mailed to you from our office.

The online tax kiosk has also been made available where you can pay your property taxes by credit card or electronic check.

We are hoping this year to add boat registrations to our list of services. Our clerks have to attend a training session before we are allowed to add this service. New training sessions will become available in 2012.

### Department Changes

In October, Town Clerk/Tax Collector Marjorie Roy was appointed as interim Town Administrator when Dana Hadley left to work in a different community. Marj has managed to work in both offices since October and complete her four-year Joint Certification Program to become a certified Town Clerk/Tax Collector as well. This training encompasses information that is very useful for her in her new position.

Deputy Town Clerk/Tax Collector Joanna Sumner has taken on the extra office hours and added responsibilities that go with the Town Clerk/Tax Collector position. She has taken on the complex process of collecting and reporting property taxes. She has also attended a training session provided by the Secretary of State's office regarding the election process and the legal responsibilities each town has in the 2012 elections.

The scope of responsibilities for Town Clerk is always evolving as changes are made at the State level and passed on to the towns. 2012 is shaping up to be a busy year for the Town Clerk/Tax Collector's office.

### Election

With Marj leaving the Town Clerk/Tax Collector position to become Town Administrator, there will be an election on Town Meeting Day, March 13, to fill the remaining year of the current term, which ends in 2013. On Town Meeting Day in 2013, the Town Clerk/Tax Collector position will be on the ballot again, this time for the full three-year term.

*The Town Clerk/Tax Collector roster appears on page 6.*

## BUILDING INSPECTOR

In 2011, building permits issued were down slightly from 2010. There were 51 issued in 2010, 37 in 2011. Most were for small projects like garages, sheds, additions, decks, porches, generators, and renovations.

Building permits are required for most construction projects and permanent installations of \$100 or more, and all electrical and plumbing projects. The building permitting and inspection process is very simple and inexpensive. The building rules are designed to be fair to all property owners, and we use the international building codes to ensure safety.

Building permits are valid for 12 months after the date of issue. If your project is not completed within the 12 months, you will have to come in and get a renewal permit.

The Building Inspector's Office hours are on Tuesday evenings from 6 to 7 PM. Permit applications are available during regular business hours at the Town Hall, and I am usually available by phone. For further information, call the Town Office at 735-5332.

*Roger Kidder*

Building Inspector



**Andover Service Club members Madelyn Baker, Eleanor Larsen, and Shirley Davis show how older people can exercise to stay healthy. This was the topic of a club meeting in 1996.**

## CABLE TV ADVISORY COMMITTEE

The Cable TV Advisory Committee has the special privilege of operating Andover Community Access Cable TV on Comcast cable Channel 8. Our signal reaches most of Andover and into southern Danbury and the fringes of Wilmot and Salisbury.

Our priority is Andover news and events, including town government, history, school events, and community events. Important government meetings that we regularly air include the Board of Selectmen meetings, School Board meetings, Budget Committee public hearings, and Town Meeting and School District Meeting. Anyone who tapes an event of general interest is encouraged to submit a video for broadcast.

We also serve every home, school, library, etc. that has a broadband connection by posting selected Andover programs on the Town's Web site at [Andover.NH.us](http://Andover.NH.us). On the Web, you can watch Andover programs on the day and time you want, not just when they're scheduled to run on Channel 8. And you can watch them from anywhere (including on your cell phone or when you're traveling out of town) that has a suitable Web connection.

We also present programming on Channel 8 that is hard to find elsewhere, including programs about New Hampshire politics; regional history, events, and personalities; science; cooking; music; literature; genealogy; and home improvement.

Even with a satellite link for your other viewing, you can enjoy Channel 8 through Comcast's "Limited Basic" plan (which includes Channel 8 as well as regional network affiliates, independents, and two PBS stations) for about \$22 per month.

### **Volunteers Needed!**

Channel 8 relies almost entirely on volunteers to handle every aspect of its operation. Volunteering at Channel 8 can be a fun, rewarding experience, and we're happy to train you in whatever aspect of modern video production you'd like to learn. Stop by the station – we're in the basement of the Town Hall – or call our station manager, Charlie Darling, at 735-6099 to learn more.

*The Cable TV Advisory Committee roster appears on page 7.*

## CEMETERY TRUSTEES

The expansion of Lake View Cemetery at Cemetery Corner continued in 2011. Remnants of the old shed were removed, and brush and trees where the stump fence once was were cleared. Thanks go to Nan Kaplan and the Conservation Commission for planting two red oak trees as part of the Tree City program. This marks the beginning of tree planting in the new section of the cemetery.

As New Hampshire law does not permit graves within 50 feet of a state highway, the interior roadway at Lake View is being moved into the 50-foot setback along Route 11. Some preliminary work has been done on the road, and the plan is to complete it in 2012. This will allow more land to be laid out as cemetery lots.

While the Town Administrator handles the sale of lots during regular business hours, by state law the Cemetery Trustees are responsible for all other cemetery business from placing Memorial Day flags to laying out lots, assessing damage, and arranging for repairs. Trustee Pat Cutter manages the cemetery business, lays out lots, and responds to public inquiries.

The Trustees have adopted some new policies to reduce potential damage to the cemeteries. Except by prior approval, graves must now be dug by hand, and burials are not permitted between October 31 and April 30. A chain across the entrance to Proctor Cemetery closes it to vehicular traffic during the winter and early spring months.

Two other policies have been adopted requiring new cemetery lots to have corner stones installed at the owner's expense, and continuing to allow individuals to bury cremated remains so long as an informational form has been filled out at Town Hall.

Stone Vault Monument Company of Newport repaired five stones that were tipped over, damaged, or broken, including one in Durgin Cemetery, two in Lakeside, and two in the East Andover Church Cemetery.

Trustee Mary Anne Levesque is updating our computer records to allow public access via the Town Web site. This will be a great help in keeping records and for those working on genealogical projects.

We again thank Joe Poulin for keeping our cemeteries mowed and in fine shape.

*The Cemetery Trustees roster appears on page 7.*

## CONSERVATION COMMISSION

The Conservation Commission continued to monitor conservation easements for which the Town has a responsibility to assure that terms of the easement are maintained. Open areas, forests, and fields within these easements have created diverse environments for wildlife as well as agricultural, forestry, farming, and recreational pursuits. These undeveloped lands generate tax revenue through Current Use property taxes and timber sales and do not require Town expenditures for roads, schools, waste disposal, and police protection. Additional owner-initiated easements are welcomed, and some funds are available to help with associated costs. The Conservation Commission was asked if the Town would be interested in purchasing the 237-acre Pelletier property near Elbow Pond, but the Commission has insufficient funds to purchase any property, and townspeople have expressed no interest in purchasing property or conservation easements from taxpayer dollars. The land was sold, and the new owner reportedly has conservation interests.

Water quality issues are important for future residential development. We have followed initiatives for changing usage regulations at Bradley Lake to reflect ongoing practices. The New Hampshire Department of Environmental Services' point system and vegetative buffer regulations along shorelines have been revised because the initial point system was too cumbersome to administer. Wetlands and timber cut applications and permits are examined for appropriate safeguards. This year we reviewed replacement bridges on Morrill Hill Road and Valley Road as well as timber cuts in the upper acreage adjacent to the Fenvale development; in the Kearsarge Wildlife Management Area and State Forest east of Kearsarge Mountain-Lead Mine Road; and in areas near the Franklin town line and Tucker Mountain Road.

Residents atop Beech Hill are concerned about future development plans adjacent to the Fenvale development and the impact on Andover's rural character and road budget. A proposal for a trail system and developing ridgeline and steep-slopes ordinances are being explored. We have played an active role in the Master Plan process concerning the impacts of development on our natural resources and maintaining the rural nature of our town in the future.

Continuing involvement with Tree City USA and students at AE/MS

## 36 Conservation Commission

and the Cemetery Trustees resulted in planting two red oak trees, which are salt tolerant, in the Cemetery Corner area. Once cemetery development plans are finalized, more oaks will be planted along Route 11. We also continued to coordinate a week of cleaning up trash along the Town roads.

*The Conservation Commission roster appears on page 7.*



**One of the Andover Service Club's many beautiful flower beds around town is on the front lawn of the Andover Town Hall.**

## EMERGENCY MEDICAL SERVICE

The Andover Emergency Medical Service (EMS) is a Town department that provides volunteer emergency medical care to residents of East Andover and Andover. In addition, we provide services to surrounding towns when called upon, just as they come to our aid when we need them.

In 2011, Andover EMS received 161 calls, a slight increase over the 157 calls in 2010. Of the 161 calls, 122 were for medical emergencies, 17 were for motor vehicle accidents, 26 were for fire medical coverage, and one service call. Of the 139 emergency medical and motor vehicle accident calls, 85 resulted in transports to area hospitals (down 15.8% from 2010); 51 (36.7%) to New London, 23 (16.5%) to Franklin, six (4.3%) to Dartmouth-Hitchcock, and five (3.6%) to Concord. Fifty-four (38.8%) did not require transport.

2011 was the first full fiscal year for Andover EMS. Every attempt possible to keep expenditures to a minimum was exercised. The result would lead one to believe we were able to operate successfully far under budget, but the truth is that some major expenses were simply postponed (seen in the medical supplies line item) or an alternative was discovered during the year, as was the case with the Medtronics line item. At no time were any choices placing our emergency medical service in jeopardy or sacrificing patient care. They were simply decisions made during very rough economic times in an effort to save tax dollars.

Three members – Jeff Clark, Jon Collette, and Andrew Perkins – successfully transitioned from EMT Basic to EMT Intermediate. The additional skills and responsibilities these members have willingly taken on is commendable, and we're fortunate to have them as active members of our team.

We welcome our first new members of 2012: Jon Bridgmon, who recently acquired his EMT Basic license while attending classes at Lakes Region Community College, and Tim Joyce, who joins us as an EMT Basic with plans to register for EMT Intermediate classes this year.

A sincere "Thank you" goes to all community members who have served as members of the Andover EMS department. The commitment, time, and work they have done and continue to do is much appreciated.

*The EMS roster appears on page 9.*

## FOURTH OF JULY COMMITTEE

Monday, July 4th, 2011 was a pleasant day for our town's annual celebration of Independence Day.

As is the custom, the day started with the Andover Lions Club pancake breakfast. This was followed by the opening ceremonies on the Village Green, including the flag raising by the Andover Boy Scouts and Girl Scouts, an invocation by David Grover, and the singing of the National Anthem. Other pre-parade activities on the Green were the flea market, music by the Kearsarge Community Band, a medley of patriotic songs by Margo Coolidge, and a terrific performance by the Andover One Wheelers.

For the fifth year, the Firecracker 5K foot race was held in the morning on the Northern Rail Trail and was co-sponsored by the Fourth of July Committee and the Friends of the Northern Rail Trail. This event had a good turn-out of runners and was a big success.

This year's parade was dedicated to Proctor Academy in appreciation for the years of support which they have provided to Andover's Fourth of July Celebration.

This year's parade theme, selected at the 2011 Town Meeting, was "Farms, Fields and Forests," which was interpreted very creatively in the various parade floats prepared by Andover's community groups. The children marching in the Children's Parade did a wonderful job in following the parade theme.

A special highlight was the appearance of three marching bands in the parade.

Andover's 69th celebration of America's Independence Day ended with the grand finale ... a fireworks display that was, as always, nothing short of spectacular!

The work of organizing Andover's Fourth of July celebration is accomplished each year by a dedicated group of Andover residents who volunteer their time in order to make our community's Independence Day celebration a success. The Fourth of July Committee's officers and committee chairs are listed below in recognition of their efforts to keep Andover's Fourth of July tradition alive.

Our Committee would like to take this opportunity to thank the entire Andover community for its support. This very special event is both



a celebration of our nation's independence and a celebration of our own small community. Andover's Independence Day Celebration would not be possible without the continued enthusiastic support from all of you.

Thank you.

Chairman, Bob Ward  
Vice Chair, Irene Jewett  
Secretary, Rose Tilton  
Treasurer, Shirley Currier  
Masters of Ceremonies, Bill Leber and David Jewett  
Children's Parade, Sara Tracy  
Clean-Up, Howard Wilson  
Donations, Irene Jewett  
Fireworks, Irene Jewett  
Flea Market, Howard Wilson  
Parade, Jamie Thompson  
Publicity, Judy Perreault



**Andover Service Club members enjoy the club's 1994 Christmas Fair at the Masonic Lodge in Potter Place: Lorraine Roberts, Gretchen Goody, Julie Mayo, Rosalie Ovenden, Margie Fenton, and Marge Leber.**

## PLANNING BOARD

This past year, the Andover Planning Board focused much of its time on the revision of the Andover Master Plan. As this is an all-volunteer effort, it has taken a good deal of time to work the Master Plan through all its stages. I am happy to report that after three public hearings held from August to late October, the Andover Planning Board is working on the final revisions to the Master Plan. I hope to have a final approved version available within the next few months.

### **Planning Board Reviews and Approvals**

In addition to its central responsibility for land use planning, the Planning Board considers applications for certain land use changes in Andover, including land subdivisions, lot line adjustments, business site plan reviews, excavation permits, and the siting and installation of personal wireless communication towers.

The year 2011 saw a low level of applications for subdivisions and site plan reviews, consistent with the depressed economy and real estate sales. The Board conducted 11 public meetings to assist citizens and others through procedures necessary to effect the desired land dimension and use changes in accord with all applicable law.

These included a site plan review for Proctor Academy for an addition to the Teddy Maloney Hockey Rink. In addition, a site plan review was conducted for John Siemanowicz of Applecrest Lane for a farm stand.

Lot line changes were effected through subdivision and annexation for lots belonging to Dale McCleod, John Braley, and Mark Thompson.

Five public hearings were held for both major and minor subdivisions. Major subdivisions were approved for the Fidler Family Trust and Amy Schneider. Minor subdivisions were approved for Barclin Land Company, Howard Jelleme, and the Fidler Family Trust.

One determination of suitability for a residential dwelling in the Forest/Agriculture zone was heard and approved.

### **Warrant Article on Building Permit Limitations.**

The Andover Planning Board in January of 2011 suggested a revision to Andover's Temporary Residential Growth Limitation originally passed in 2002 and then renewed in 2006. The proposed amendment to Section 7 would read:

“The number of building permits available annually for new residential construction shall be 10. Permits remaining at the end of the calendar year, if any, will not carry over.”

This proposed change was presented and approved on the ballot at Andover’s Town Meeting in March 2011.

Our Lakes Region Planning Commission membership and resulting access to professional assistance, particularly in the update of the Andover Master Plan, has been most helpful.

*The Planning Board roster appears on page 7.*

## NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored, your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.

## POLICE DEPARTMENT

2011 was a very busy and productive year for the Department. The Department handled 3,257 calls for service. Last year we handled 3,163. That's an increase of 94 calls. It seems that each year we are seeing certain calls go up and some declining. Handling these calls among four police officers certainly makes for a busy day. The following is a list of some of the calls that we handled.

Accidents	29	Fraud-Bad Checks	4
Ambulance calls	41	Littering-Illegal Dumping	7
Assaults	3	Liquor Law Violations	2
Burglary	2	Driving after Suspension	5
Criminal Mischief (vandalism)	24	Pistol Permits issued	38
Assist to other Police	108	Public relations talk/lecture	2
Assist to citizens	151	Road Hazard/Obstruction	40
Animal complaints	69	Vin Verifications	22
Harassment	11	Warrants-Criminal/Civil	29
Assist to Fire Department	17	Attempted Suicide	1
Drug possession	9	Road Rage	2
Domestic Disputes	19	Sexual Assaults	2
House checks	1,129	Welfare Checks	14
DUI	3	Reckless Driving Complaints	4
Traffic Summons	72	Open door/Windows	5
Traffic Warnings	616	Juvenile Complaints	4
Suspicious person/vehicle	93	Dog Bites	4
Alarms	22	Noise Disturbance	4
Abandoned vehicles	9	OHRV Complaints	3

There were 69 criminal arrests for 2011. This is an all-time high for the Department. Last year we handled 45. A number of the arrests can be related to the economy. We also served more search warrants this year than in any other year. We are still working diligently on computer crimes and fraud and identity theft. We ask all citizens to be very protective of their private information. If you are unsure of anything involving your information, please call the Department for answers.

In 2011, the Department received a grant for new portable breath testers and also a grant to help keep the Rail Trail safe for citizens to use.

Your officers, as always, are taking training classes to benefit the daily operations of the Department. As crime continues to climb, police officers must continue to train and be able to handle what is asked of them.

There are a few types of calls for service that decreased in 2011. Assaults have gone down, and also accidents. That's a great trend that we hope continues. We also wrote fewer motor vehicle summons and warnings. Keep up the good work, motorists!

For 2012, the Department is looking to continually train and to be proactive in the town and, as always, be professional in our duties. Thank you, Andover officers, for making the Department one that the citizens of Andover can be proud of, and thanks, as always, to the citizens of Andover for supporting the guys and the Department. We look forward to serving and protecting.

*The Police Department roster appears on page 6.*



The Andover Service Club won a Community Builder Award from the Kearsarge Masonic Lodge in March, 2001. Worshipful Master Kevin Sleeper presented the award to club members Grace Stetson and Gisela Darling while visiting Grand Master Jeremy Sawyer looked on.

## PROCTOR LIAISON COMMITTEE

The Proctor Academy-Town of Andover Liaison Committee convened on May 9 and November 28 at the Blackwater Community House.

Representing the town at the spring meeting were Bill Bardsley, John Cotton, Don Gould, and Vicky Mishcon. Representing Proctor were Alex Estin, Mike Henriques, Peter Southworth, and Chuck Will. Also in attendance was Proctor's new business manager, John Ferris.

Mike Henriques reported that plans to transform the Community House (the former ski shop) into a public coffee shop had been terminated due to procedural snags. Mike shared optimism that a construction project to add new locker rooms to the south face of the hockey rink would commence later in the summer. A new Proctor Master Plan is studying the possibility of a new dormitory, a new dining hall (near the field house,) and creating a clearer entrance and boundary to the campus. Mike noted the school's ongoing commitment to the Blackwater Ski Area and noted the likelihood that traffic to that facility will grow. The school is exploring installation of an additional crosswalk near the northeast corner of Carr Field.

Don Gould delivered the Andover School Board report, citing several examples of support and cooperation by Proctor teachers, staff, and students. These include: AE/MS use of the skating rink and Blackwater Ski Area, SHARE Day workshops, faculty judges for Poetry Night, teacher interns over March Project Period, Lynne Kenney's class assisting the first grade, and Proctor maintenance of the softball field (which Proctor students are using). Ten AE/MS eighth graders have been accepted to Proctor for the 2011-12 school year.

### **November Meeting**

Representing the Town at the November meeting were Bill Bardsley, John Cotton, Don Gould, and Vicky Mishcon. Alex Estin, Mike Henriques, and Peter Southworth represented Proctor. Mike mentioned improvements to the Elbow Pond facility to enable a temporary student-faculty residence. Construction of the new athletic facility at the rink is on schedule for completion in January 2012. Proctor is exploring construction of a dormitory on the north side of North Street, between Mary Lowell Stone house and Leonard Field. Proctor students are responding

to increased demands on the Andover Food Pantry with fundraisers and collection of non-perishables.

Don Gould cited examples of cooperation between Proctor and Andover Elementary/Middle School, including painting/beautification projects, cooperation between soccer programs, and a Learn to Ski program offered by the Proctor Nordic team. Finally, Alex Estin accepted the position of Moderator for 2012. The next meeting is scheduled for Monday, April 9, at Blackwater Community House.



Arlyne French is a long-time member of the Andover Service Club. At Havenwood, she was a member of a clown troupe that were guests at a Service Club meeting.

## RECYCLING COMMITTEE

The big news for this year is that the trash co-op of which Andover is a member has finally decided to construct a single-stream recycling (SSR) facility. Andover is therefore committed to bring its recyclables to that facility once it is complete and open for business. The estimated completion date is the fall of 2012.

This means it will be easier for everyone to recycle. Glass, paper, cardboard, aluminum cans, tin cans, and plastics (#1 through #7) can all be intermingled and recycled in one container at the Transfer Station. Andover will get paid less for these recyclables, but we will participate in the profits from the business. Towns outside of the co-op will bring recyclables to the facility but will not participate in the profits.

It is anticipated that the increased ease of recycling will result in more recycling by Andover residents. The amount of increased participation will determine whether or not Andover is financially better or worse off. The Recycling Committee plans to increase the sophistication of its accounting efforts in order to determine the smartest approach to reducing the town's solid waste costs.

### **Transfer Station**

There were a few changes at the Transfer Station this year. We now rent a trailer for glass which saves a lot of time for the Transfer Station attendants. We have a trailer for recycling electronics. This puts us in compliance with state regulations. (It was illegal to store electronics on the ground.) We now recycle vegetable oil. There is a barrel in the recycle building, and soon there will be a new sign. There is a sign at the hopper detailing savings achieved by recycling. Trash is now hauled to Penacook only when needed instead of automatically twice a week.

The Committee has projects it would like to accomplish in 2012:

- Place a Got Books trailer
- Establish a relationship between the school and NRRA's School Recycle Club
- Cooperate with Proctor Academy for mutual financial benefit
- Visit town businesses to encourage recycling
- Revise the Transfer Station's fee schedule
- Visit other transfer stations in towns with similar populations that are doing single stream recycling



The Recycling Committee is always looking for new members. We plan to have swap events again this year on the second Saturday of every month, May through October. Thanks to all the 2011 volunteers.

*The Recycling Committee roster appears on page 7.*



### Town of Andover, NH

**Congratulations for being such active recyclers!**

Below please find information on the positive impact this recycling has had on your environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling cooperative, the Northeast Resource Recovery Association.

<b>Recyclable Material</b>	<b>Amount Recycled In 2011</b>	<b>Environmental Impact!</b> Here is only one benefit of using this recycled material rather than natural resources (raw materials) to manufacture new products.
Aluminum Cans	4473 lbs.	Conserved enough energy to run a television for 455,172 hours!
Paper	149.71 tons	Saved 2,545 trees!
Plastics	7.46 tons	Conserved 11,191 gallons of gasoline!
Scrap Metal	61 tons	Conserved 61,330 pounds of coal!
Steel Cans	9160 lbs.	Conserved enough energy to run a 60 watt light bulb for 238,160 hours!

## ROAD AGENT

It is that time of year again. First, I would like to thank the townspeople for all the positive feed back to the Highway Department. There really have not been any complaints over the past four years.

The Department has made many positive improvements with the town's infrastructure such as bridge maintenance, culvert maintenance, and replacement with a schedule.

We were unable to pick up all the broken tree limbs from the heavy snow and ice because of a tight budget in 2011. I will assure you they will be picked up in the spring.

The Department has started a new schedule of crushing aggregate for our roads. This saves the Town thousands of dollars. Owning our own sand pit is just a jackpot for all the taxpayers!

The Highway Department will participate in the full bridge replacement on Morrill Hill Road. This will save a lot of money as well.

The Highway Department strives to save money every chance possible. I enjoy the challenge and would be honored to be your Road Agent for another term.

In closing, the job would not be possible without the crew. Thank you to Mark Thompson, John Thompson and crew, Dale Dukette, Steve Barton, Jeff Miller, Dave Marceau, and the crew of J&B Landscaping.

Drive safe, and I will see you on the roads.

Please call 735-5212 if you ever have any questions or concerns.

*Jon Champagne*

Road Agent

## ZONING BOARD OF ADJUSTMENT

During 2011, the ZBA had just three applications, probably an all-time low. All appeals were residential in nature, and all were approved.

Members of the Board are appointed to three year terms by the Selectmen. Usually members serve one or two terms and rotate off the Board, with our thanks for their time and service. Some members choose to serve many terms and in doing so they provide valuable knowledge, continuity, and historical perspective. One such member retired from the Board this year, and we take this opportunity to offer special thanks to Susan Schnare.

Susan is our longest serving member, having contributed her time and knowledge to the community as a Board member for 18 years.

The Town needs the support of the many volunteers who staff our boards and committees. Please consider joining them.

*The ZBA roster appears on page 7.*



**Andover Service Club members Grace Stetson and Jeanne Tate (r) wait on Nancy Bodenstein of Danbury at the Service Club's annual Thanksgiving Pie Sale to raise money for the club's Merit Scholarship fund.**

## LIBRARY TRUSTEES

What a year, what a year; out with the old and in with the new, and that's all there was, she said.

Marilyn Gould retired after many years as a trustee and volunteer, although she continues offering her services as much as she is able. She still possesses that fierce calm we all valued so much on the Board, and if there were ever a worthy candidate for an annual award, it would be she: the annual Marilyn Gould Persistence Award.

Marj Roy has stepped into Marilyn's shoes, and her experience as Tax Collector and Town Clerk will no doubt keep us all on our toes. Marj was also a former trustee. Her message to the public: take out lots of books, then bring them back (so others can do the same, of course!).

### **Online Catalog**

Right after Marilyn left, Mary Sell announced her resignation as Director of the William A. Bachelder Library (WABL) in East Andover. Mary headed south to family and friends but not before she revolutionized the catalog system with LibraryWorld, our new online public access catalog (OPAC). After completing research into a variety of systems and pricing, Mary and Priscilla received the go-ahead and zoom, they were off and running. One doesn't exactly run through the card catalog (and "marc" records from the state library), so with the help of extremely dedicated volunteers, they transferred bibliographic details into the new OPAC, put bar codes on every book, and got the system online by the time Mary left in May. A ton of weeding was accomplished in the process, as both directors cleared space for new books and more up-to-date non-fiction titles. With the benefit of a new circulation desk and increased work space, Priscilla is able to handle patrons more easily and comfortably.

And speaking of patrons, the Andover Library signed up 82 new patrons this year. With 681 registered library users, the town is clear in its support of shared information, resources, technology, and books! Audio books, books on CD, e-books – take your pick for hours of delightful reading, especially with access to the state's Inter Library Loan program.

Mary left, and a short search provided us with a new Director for the WABL: Michelle Bengivengo, steadfast volunteer, former director

of the Andover After School Program, proprietor of the New England House Bed and Breakfast, and Priscilla Poulin's daughter. What a team of library directors we have!

And the change in the Bachelder Library is wonderful. The East Andover Village Preschool is now attending Tuesday morning story time. After rearranging the circulation desk and work space, Michelle was able to add, with donations from Friends of the Library, two comfy chairs, an electric fire, warm carpets, and a bright and welcoming smile. And how's this for an idea: a garden cart could become a beach bookmobile in her capable hands. A jug of lemonade, some handi-wipes, children's books, and some adult paperbacks, perhaps even a story time and voila, the summer bookmobile is born!

Both libraries have benefited from some retrofitting and repair. In Andover, it's been the circulation area and the addition of a "new book shelf" facing patrons as they walk in, and our post office box being erected outside, at 11 School Street.

In East Andover, the outside walkway and railing were repaired and painted, with inside painting being completed as well, and there's more on the way.

#### **Fourth of July**

The Fourth of July came and went and netted us a pretty penny or two from the annual "donation event." Many thanks to all who assisted with boxing and unboxing gently used books and moving them from both libraries over to the Stone Chapel at Proctor. Thank you, Proctor Academy, for once again making your space available to all in the interests of good reading. The Fourth is always a wonderful day in Andover, but this year, the libraries pre-empted the celebrations and "donation events" with an invitation to all Andover readers to come on July 3 to peruse and purchase. About \$900 was allotted to each library, certainly a financial success.

Larry Chase's annual exhibition for local photographers, Northern Exposures, re-appeared this summer in a slightly smaller and more intimate format. Local residents and visitors were able to marvel at the wonders of nature glimpsed through the camera's eye.

And summer means a reading program, this year's theme being "One World, Many Stories." Under the capable guidance of Pam Brown, Michaela Trefethyn, and Lisa Hanscom, children from four to eleven

## 52 Library Trustees

shared all kinds of reading activities, culminating in the ever-popular ice cream social at the Bachelder Library in August.

### **The Trustees**

The trustees spent time revising and rewriting policies, from personnel to unattended children and use of equipment, and we're not done yet. We also met with Elizabeth Ives, of the New Hampshire Library Trustees Association (NHLTA), who challenged and inspired us to think of the community in our mission to serve: how can we attract more community members into the libraries? To say we were encouraged and supported and excited is almost an understatement. Elizabeth is a wonderful resource for all libraries, and under her eagle eye, we brainstormed about new and different opportunities. How about a dessert evening to swap favorite books, a mystery readers' advisory, a new book club with monthly choices set a year ahead: come to only what you like to read?

Soon, the libraries will be sporting little signs or bookmarks: if you liked that book/author, try this one. But the best idea of all, one that succeeded beyond Derry Library's wildest dreams, is a spring family activity devoted to building fairy houses out of little sticks and leaves and such; maybe we could do it behind the AE/MS Annex before black fly season! There's more: soon-to-be-published Andover author Barbara Woolley will be leading a workshop on memoir writing this winter. So many ideas and lots of time ahead – how about a chess night or knitting club in the libraries? You tell us, please.

### **Conferences**

The directors and trustees devote time each year to appropriate workshops and conferences. Librarians meet all over New Hampshire, for example, as members of the West of the Merrimack group, or the Small Libraries gathering. Both trustees and librarians can attend the Children's Literature Foundation (CLiF) Conference, and we have applied for a CLiF grant, which may award us 2,000 books! The NHLTA and NHSLMA conferences also offer many learning opportunities, and Priscilla and Michelle really enjoyed the variety of networking and learning available at a northern New England gathering in Burlington, Vermont last autumn.

Finally, we all wish to thank those who added their names to the "Save the Vans" petition. The Inter Library Loan system allows all of the state's school, public, and private libraries to borrow from each oth-

er, a program which benefits Andover especially. As a small library in a small town, we increase our services ten times over by using resources from all over the state. Some legislators think the federal money allotted to the vans might be better used elsewhere, but in the NHSL's report to the state, they were able to add 18,000 signatures in support of this incredibly valuable resource. Four vans down to one? No way!

It has been a good year, and we look forward to serving you and participating with you in new programs in the year ahead. Keep your eyes on the *Beacon's* "Through the Reading Glasses," and you'll discover all you need to know about one of our community's most valuable resources, its libraries.

*The Library Trustees roster appears on page 7.*

### **A Note on the Libraries' Budgets**

The Andover Library and the William Adams Bachelder Library each maintain savings accounts that are comprised of memorial donations, general donations, book donation monies and the proceeds from Town Meeting and the Fourth of July food sales. This money is used to purchase additional books, library supplies, and equipment; and to meet any unanticipated need that may arise in the respective library. In November 2007, each Library received a memorial gift of \$2,500 with its use restricted to the purchase of books. These funds are managed by the Library Trustees pursuant to New Hampshire State Law.



**Andover Service Club member Louise McDonald at the club's Tag Sale on the Green fundraiser on Memorial Day, 1995.**

## ANDOVER LIBRARY BUDGET

	Estimated 2011	Actual 2011	Estimated 2012
<b>Income</b>			
Cash on hand from Town	\$131.39	\$131.39	\$1,056.43
Cash on hand from Donations	2,650.74	2,650.74	-
Town Appropriation	21,802.94	23,587.00	21,558.12
Transfer from Savings		6,000.00	
Miscellaneous		193.13	
Chase Memorial Fund		500.00	
<b>Total</b>	<b>\$24,585.07</b>	<b>\$33,062.26</b>	<b>\$22,614.55</b>
<b>Expenditures</b>			
Salary-Librarian 832hrs	\$11,365.38	\$11,765.94	\$11,107.20
Salary-Libr'n Bd mtg 20h			267.00
Salary-Prof'l Devel 10h			133.50
Salary-Sub =64h+10h	449.50	268.25	536.50
Social Security & Medic	869.45	899.75	880.35
Prof'l Devel Course Cost	240.00	70.00	150.00
Books/Mags/Aud/Vid	6,000.00	5,798.12	6,000.00
Summer Reading Program	150.00	118.09	150.00
Library Supplies	550.00	427.18	550.00
Technology Items	1,000.00	972.28	1,000.00
Insurance	100.00	81.84	100.00
Janitor	150.00	150.00	150.00
Maintenance & Repair	500.00	484.98	1,000.00
Miscellaneous	260.00	255.58	260.00
NELA Dues 2011		20.00	20.00
NHLA Dues 2011 & 2012		20.00	10.00
NH Library Trust Assoc Dues	50.00	50.00	50.00
Telephone	250.00	228.21	250.00
2006 Don \$ to Savings		2,650.74	
Reimburse Savings for Loan		3,000.00	
WABL share final apprp		4,744.87	
<b>Total</b>	<b>\$21,934.33</b>	<b>\$32,005.83</b>	<b>\$22,614.55</b>



# BACHELDER LIBRARY BUDGET

Libraries

	Estimated 2011	Actual 2011	Estimated 2012
<b>Income</b>			
Cash on hand	\$5,005.70	\$5,005.70	\$5,587.78
WABL Trust Jan-July	7,516.81	7,516.81	8,011.08
WABL Trust Aug-Dec	3,086.97	5,722.20	3,000.00
Town Appropriation	9,744.87	9,744.87	9,885.68
Miscellaneous		80.70	
Chase Memorial CD		500.00	
<b>Total</b>	<b>\$25,354.35</b>	<b>\$28,570.28</b>	<b>\$26,484.54</b>
<b>Expenditures</b>			
Salary-Librarian 728hrs	\$9,744.87	\$10,091.94	\$9,718.80
Salary-Librn Bd Mtg 2.50h			33.38
Salary-Prof'l Devel 10h			133.50
Salary-Sub 56hrs+20hrs	464.00	398.75	551.00
Social Security & Medic	745.48	772.12	777.86
Prof'l Devel Course Cost	240.00	70.00	240.00
Books/Mags/Aud/Vid	5,000.00	3,812.93	5,000.00
Library Supplies	200.00	156.32	250.00
Technology Items	1,500.00	1,070.92	1,500.00
Electricity	650.00	658.32	700.00
Fuel	3,500.00	3,008.95	4,200.00
Insurance	600.00	496.88	600.00
Janitor	150.00	150.00	150.00
Maintenance	2,000.00	1,599.22	2,000.00
Miscellaneous	260.00	389.16	300.00
NE Library Assoc Dues		20.00	20.00
NHLA Dues 2012		10.00	10.00
NH Libr Trust Assoc Dues	50.00	50.00	50.00
Telephone	250.00	226.99	250.00
<b>Total</b>	<b>\$25,354.35</b>	<b>\$22,982.50</b>	<b>\$26,484.54</b>

## ANDOVER FIRE DISTRICT 1

In 2011, the Andover Fire Department responded to 76 calls: 50 fire-related calls, 11 medical-assist calls, 14 motor vehicle accidents, and one service call.

We have been meeting and training together with the East Andover Fire Department. This seems to have brought the overall morale of both departments up. We do a lot of cross-training on trucks and equipment which makes us more efficient at calls.

Jim Graham completed the state Firefighter Level One class this summer. A couple of members also took a commercial driver's license class and will be taking their written and driving tests in the upcoming months.

Remember to check those smoke detector and carbon monoxide detector batteries and test them monthly .If you need assistance in doing so please contact a member of the Department and we would be glad to assist you.

Thank you to all the members for their time and effort put forth throughout the year.

*The Andover Fire Department roster appears on pages 8 and 9.*



**Andover Service Club members Betty Morse, Nan Kaplan, Sally Nicoll, and Elsa Lemont enjoyed the Andover Service Club's Christmas luncheon at Lake Sunapee Country Club in 1999.**

# ANDOVER FIRE DISTRICT 1 WARRANT

## Andover Fire District 1 Meeting, March 21, 2012, 7:30 PM

To the inhabitants of the Andover Fire District No. 1, in the Town of Andover, County of Merrimack and the State of New Hampshire, qualified to vote on district affairs:

You are hereby notified to meet at the Andover Fire Station in said district on Wednesday, the 21st day of March 2012, at 7:30 PM to act on the following subjects:

**ARTICLE 1:** To hear the report of the last meeting.

**ARTICLE 2:** To hear the report of the treasurer, auditor, commissioners and fire chief.

**ARTICLE 3:** To elect the necessary officers for the ensuing term:

- Commissioner for three years
- Clerk/Treasurer for one year
- Moderator for one year

**ARTICLE 4:** To see if the district will vote to authorize the use of the December 2011 fund balance of \$2,099 as revenue for the 2012 budget. That fund balance is composed of \$2,035 which is the balance of the unexpended 2011 appropriation, \$64 which is the 2011 surplus from district taxes collected by the Town of Andover.

**ARTICLE 5:** To see if the district will vote to raise and appropriate the amount of \$30,000 to be added to the “New Fire Truck” capital reserve account established in 2003. The commissioners and Budget Committee recommend this appropriation.

**ARTICLE 6:** To see if the district will vote to accept the total budget (inclusive of Article 5) of \$71,025 as recommended by the commissioners and by the Budget Committee and to raise and appropriate such sums.

**ARTICLE 7:** To transact any other business that may legally come before this meeting.

## ANDOVER FIRE DISTRICT 1 BUDGET

	Approved 2011 Budget	Actual 2011	2011 Balance	2012 Budget
<b>Expenses</b>				
Heating Fuel	\$3,200	\$3,754	-\$554	\$3,200
Electricity	\$1,200	1,134	66	1,200
Telephone	800	332	468	450
Water	225	358	-133	225
Dues	150	110	40	150
Maintenance & Repair	5,000	5,559	-559	5,000
Miscellaneous	650	693	-43	600
Insurance	5,000	6,153	-1,153	5,000
Training	1,000	247	753	1,000
New Equipment	3,000	5,315	-2,315	3,000
Clerk Salary	400	400	0	400
LRMA Association	9,500	9,344	156	9,500
Expendable Trust Fund	0	0	0	0
Truck Capital Reserve	30,000	30,000	0	30,000
Chief's Salary	500	500	0	500
SCBA Equipment	5,500	130	5,370	5,500
Motor Fuel	1,000	1,114	-114	1,300
Turnout Gear	4,000	3,948	52	4,000
Debt for Building and Site	0	0	0	
<b>Total</b>	<b>\$71,125</b>	<b>\$69,090</b>	<b>\$2,035</b>	<b>\$71,025</b>
<b>Revenue</b>				
Amount Raised by Taxes				\$68,926
Additional Funds Available				2,099
Proceeds from Truck Sale				
<b>Total</b>				<b>\$71,025</b>

## EAST ANDOVER FIRE PRECINCT

Although we are pleased to report that fire calls for the past year are again down from the previous year, weather-related calls increased. High wind storms, a hurricane, and heavy wet snow presented us with challenges. The good news is there were no injuries, but homes that have never had flooded basements had up to several feet of water. During the hurricane, some huge trees fell like match sticks, taking power poles and lines with them. Andover's Emergency Operations Center was operating throughout the storm, gathering vital information and placing resources where they were needed. We are fortunate that we have such dedicated safety professionals in our community.

Training and meetings with both the Andover and East Andover fire departments are now combined. Monthly truck checks are conducted in each station separately, but we often cross-train on each other's equipment during the checks. Our goal is to provide the town with better fire and life safety protection. The result to this point has been extremely positive. Trainings are better, with more participation from everyone. Watching the team perform during an incident has proven to Andover Fire Chief Chuck Ellis and East Andover Fire Chief Rene Lefebvre that we are definitely on the right track.

Thank you all again for your support. We could not do our job without you.

*The East Andover Fire Department roster appears on pages 8 and 9.*

## EAST ANDOVER FIRE PRECINCT WARRANT

### East Andover Fire Precinct Meeting, March 20, 2012, 7:30 PM

To the inhabitants of the East Andover Fire Precinct in the Town of Andover, County of Merrimack and the State of New Hampshire, qualified to vote in precinct affairs:

You are hereby notified to meet at the East Andover fire station in said precinct on Tuesday, March 20, at 7:30 PM to act on the following subjects:

**ARTICLE 1:** To choose the necessary officers for the ensuing term:

- Moderator for one year
- Clerk for one year
- Treasurer for one year
- Auditor for one year
- Commissioner for three years

**ARTICLE 2:** To hear the reports of the treasurer, auditor, commissioners, and the fire chief.

**ARTICLE 3:** To see if the precinct will vote to apply the entire 2011 fund balance (surplus) of \$1,407 as revenue for the 2012 budget. That fund balance is comprised of \$405 which is the 2011 precinct taxes surplus, \$1,000 which is the reserve for insurance, and bank interest of \$2.

**ARTICLE 4:** To see if the precinct will vote to raise and appropriate the sum of \$55,600 as the operating budget for the East Andover Fire Precinct. (The commissioners and Budget Committee recommend the approval of this article.)

**ARTICLE 5:** To transact any other business that may legally come before the meeting.

# EAST ANDOVER FIRE PRECINCT BUDGET

Districts and Precincts

	Approved 2011 Budget	Actual 2011	2012 Budget
<b>Expenses</b>			
Heating Fuel	\$2,300	\$1,711	\$2,300
Electricity	1,400	1,185	1,400
Telephone	300	250	300
Fuel, Truck Maintenance	4,300	4,224	4,300
Equipment	4,500	8,016	4,500
Insurance	4,700	3,467	4,700
Administration/Training	1,800	16	1,800
Building Maintenance	1,800	1,387	1,800
LRMA Association	9,500	9,344	9,500
Fire Truck & Equipment	0	0	0
Bank Loan Payment	25,000	25,000	25,000
Capital Reserve	0	0	0
<b>Total</b>	<b>\$55,600</b>	<b>\$54,600</b>	<b>\$55,600</b>
<b>Revenue</b>			
Amount raised by taxes	\$53,507	\$53,912	\$54,193
From Capital Reserve	0	0	0
Amount from Bank Loan	0	0	0
Additional Funds Available	2,093	2,093	1,407
<b>Total</b>	<b>\$55,600</b>	<b>\$56,005</b>	<b>\$55,600</b>

# ANDOVER VILLAGE DISTRICT WARRANT

## Andover Village District Meeting, March 5, 2012

To the inhabitants of the Andover Village District in the Town of Andover, County of Merrimack and the State of New Hampshire, qualified to vote in district affairs:

You are hereby notified to meet at the Andover Town Office in said district on Monday, the 5th day of March, 2012, at 7 PM to act on the following subjects:

**ARTICLE 1:** To hear the report of the last annual meeting.

**ARTICLE 2:** To hear the reports of the commissioners, treasurer and auditor.

**ARTICLE 3:** To elect the necessary officers for the ensuing year:

- Commissioner for three years
- Moderator for one year

**ARTICLE 4:** To see if the district will vote to accept and expend any federal and/or state grants received by the district.

**ARTICLE 5:** To see if the district will vote to accept water rents totaling an estimated \$64,400 to be billed quarterly at a gallonage rate with a user fee.

**ARTICLE 6:** To see if the district will vote to withdraw up to \$6,000 from the Capital Reserve Fund to replace the existing fire hydrant on Park Street.

**ARTICLE 7:** To see if the district will vote to accept the budget of \$80,620 as recommended by the commissioners and presented by the Budget Committee and to raise and appropriate such sums as may be necessary for the budget.

**ARTICLE 8:** To transact any further business that may legally come before this meeting.

*The Village District roster appears on page 8.*



**ANDOVER VILLAGE DISTRICT BUDGET****Districts and Precincts**

	Approved 2011 Budget	Actual 2011	2012 Budget
<b>Expenses</b>			
Commissioners Salaries	\$3,000	\$3,000	\$1,500
Clerk/Treasurer Salary	2,000	2,000	2,000
Office	1,200	750	500
Telephone	1,500	1,150	1,300
Fuel	2,500	4,080	5,000
Electricity	3,600	4,321	4,000
Chemical Treatment	3,400	3,635	3,800
Chlorine Plant Operator	13,200	13,280	13,500
Water Testing	4,000	1,294	3,900
Maintenance & Repair	12,000	12,032	12,000
Meter Reading	320	320	320
Insurance	1,100	1,274	1,300
Capital Reserve Deposit	2,000	2,000	0
Dam Registration	750	750	750
Bond Payment	25,550	25,550	24,450
Education	300	554	300
Hydrant Replacement	\$0	\$0	\$6,000
<b>Total</b>	<b>\$76,420</b>	<b>\$75,990</b>	<b>\$80,620</b>
<b>Revenue</b>			
Water Rents	64,400	63,996	64,400
State Grant Program	\$7,500	\$7,500	\$7,170

## KEARSARGE AREA COUNCIL ON AGING

### COA CHAPIN SENIOR CENTER

37 Pleasant Street, New London New Hampshire 03257

*People Helping People*

The Kearsarge Area Council on Aging (COA) provides multiple ongoing opportunities for area seniors to get out and participate in activities and programs which keep their minds and bodies in action and improve the quality of their lives. The COA Chapin Senior Center operates on a \$150,000 budget each year. COA relies on private donations from members and businesses for 70% of its operating funds. The remaining 30% comes from the nine towns it serves, including Andover.

COA's ability to keep its budget very low is due to its large workforce of volunteers. Currently, COA has 200 active volunteers who run all of the programs offered, act as receptionists, data entry clerks, drivers, instructors, etc. Because of our excellent volunteers, we are able to offer many programs and services for no cost to anyone who participates. The only costs are the administrative and building-related (heat, lights, computers) costs of running an organization.

In 2011, COA volunteers drove members from the nine-town area 35,000 miles. COA's transportation program provides door-to-door service to people who are unable to drive, all at no charge and with no reimbursement. To put this overwhelming statistic in perspective, COA maintains lists of "ongoing rides" – those people who require treatment at the Veterans Administration Hospital in White River Junction and at Concord or Dartmouth-Hitchcock hospitals. Oncology patients can often receive treatments only at hospitals other than the New London Hospital, sometimes requiring transportation on a daily basis.

COA has a thriving senior center with over 54 programs. The center is open Monday through Friday from 9 AM to 4 PM. Come for exercises or Medicare questions, attend an enriching educational program, or just have coffee with friends! A full library and video library awaits – a multitude of volunteer opportunities and, most importantly, a community of people who care about each other.

COA is making significant contributions to the health, well-being, and quality of life of area seniors. They value these services, as evidenced by the high membership and the thousands of volunteer hours they are willing to give.

## LAKE SUNAPEE REGION VNA & HOSPICE

On behalf of all staff and the trustees of Lake Sunapee Region VNA and Hospice (LSRVNA), thank you for continuing to provide us opportunities to provide home health and hospice services, long-term care, and community health services to all Andover residents.

Our mission remains unchanged and centers on providing these services to support the dignity and independence of everyone in your community. As in previous years, the LSRVNA Board of Directors has pledged that, within its financial resources, the agency will continue to provide Andover residents with all its services, except for long-term private-duty care, regardless of insurance coverage or any patient's ability to pay for care.

In 2011, LSRVNA employees:

- Provided over 1,532 hours of nursing, therapy, and in-home long-term supportive care to 54 Andover residents
- Provided approximately 1,460 in-home nursing, therapy, and social work visits to these residents. 184 of these visits were provided without any remuneration to LSRVNA. 87 visits were provided under New Hampshire Medicaid, which reimburses LSRVNA at roughly 60% of the agency's visit cost.
- Three Andover residents received 85 visits through our hospice program and, thanks in part to our support, were able to spend their last days at home. Their families and loved ones were provided bereavement support and counseling at no cost.
- 86 Andover residents utilized foot care, flu, and blood pressure clinics as well as parent-child, bereavement, and other support groups provided by LSRVNA.

One of the reasons Andover is such a special place to live is its sense of community and the commitment of local residents to support each other. LSRVNA is totally committed to fostering not only individual health and well-being, but to fostering community support which enables people to help their friends and neighbors.

Please do not hesitate to call us at 526-4077 if there is any way that we may be of service to you, your friends, or loved ones, or if you have an idea how we can help foster the overall health and well-being of the Andover community.

# TOWN MEETING MINUTES 2011

**March 8, 2011**

Moderator Edward Becker opened the meeting at 7 PM. He then introduced the Board of Selectman, Town Administrator, and the Town Clerk/Tax Collector.

Selectman Mishcon gave a plaque to retiring Budget Committee co-chair Edwin Hiller, thanking him for 24 years of dedicated service on the Budget Committee.

William Leber spoke on behalf of the Andover Lions Club in appreciation for featuring the Club in this year's Town Report. Mr. Leber recognized the fact that Andover is very fortunate to have so many volunteers who support the community.

Moderator Becker said that because of concerns about non-voters voting at Town Meeting in the past, everyone should come to next year's Town Meeting early so the Supervisors of the Checklist can check them in. To avoid any confusion at this year's meeting, the moderator asked non-voters to stand and be recognized.

Moderator Becker explained that the polls will be open until 7:30 PM and gave instructions for conduct during the meeting.

**ARTICLE 1:** To choose the necessary officers for the ensuing year.

- Selectman for three years                      Victoria Mishcon
- Budget Committee for three years      William Bardsley
- Budget Committee for three years      Wendy Pinkham
- Library Trustee for three years          Marjorie Roy
- Cemetery Trustee for three years      Patricia Cutter
- Trustee of Trust Funds                      Joanne Edgar
- School Board for three years              Kent Armstrong
- School Clerk for one year                Christie Coll
- School Treasurer for one year          Shirley Currier
- School District Moderator for one year Edward Becker\*

*\*Elected by write-in votes, declined acceptance of the position.*

**ARTICLE 2:** Are you in favor of the adoption of the amendment to Article 11, Section 7 of the Andover Zoning Ordinance, as proposed by the Planning Board? Deleting it in its entirety and replacing it with a new Section 7 which would permit the issuance of up to but not more

than ten (10) residential building permits for the year preceding the 2012 Annual Meeting that Article 11 remains in effect. The Planning Board has determined that the conditions that justified the adoption of the temporary growth management ordinance contained in Article 11 in 2002 and its 2006 extension until the 2012 Annual Meeting have changed and that the limitation on the issuance of residential building permits for the remaining year of the extension should be relaxed. This article shall appear on the Official Ballot. Recommended by the Planning Board.

**Article 2 was adopted 237 to 90.**

Motion made by William Keyser, seconded by Mary Anne Levesque to combine discussion of Articles 3 and 14. Paul Nagy made a motion to discuss Articles 3 and 14 separately. Mark Thompson seconded the motion to split the discussion. Moderator Becker ruled the second motion out of order. The vote to combine discussion passed 94 to 51.

**ARTICLE 3:** To see if the town will vote to raise and appropriate the sum of \$130,000 (gross budget) for the purchase of a backhoe, and to authorize the issuance of not more than \$110,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon.

The Selectmen and the Budget Committee support this appropriation. (2/3 ballot vote required).

Motion to adopt made by Mary Anne Levesque, motion to adopt seconded by Mary Hiller.

Discussion: In answer to a question from a voter, Selectman Mishcon explained that the DRA structured the wording of the article. Selectman Mishcon went on to say that the Town would pay for the backhoe over a five-year period using either a lease/purchase or bank loan, whichever is prudent. Payments would be taken from the equipment rental line in the budget. The loader is the most expensive piece of equipment to rent. The Selectmen think it makes sense for the Town to own this piece of equipment. After much discussion, Article 14 was brought up for discussion.

**ARTICLE 14:** To see if the town will vote to authorize the Selectmen to appoint an expert highway agent as specified by RSA 231:64, who under the direction of the Selectmen, shall have the same power and perform the same duties as a highway agent elected by the Town. If this article passes it would be effective following the current term of the elected Road

Agent, which is Town Meeting of 2012. This would be a change from an elected Road Agent to an authorization for the Selectmen to hire a Road Agent. The Board of Selectmen supports this article.

Motion made by Sean Cox to adopt Article 14. Motion to adopt seconded by Kimberly Scott.

After much discussion, the vote was taken by paper ballot. **Article 3 was defeated 119 to 77. Article 14 was defeated 114 to 80.**

At 7:30 PM Moderator Becker announced that the polls were then closed.

Selectman Johnson introduced Jane Hubbard, who facilitated the Fire Department Study Committee. Jane stated that the Committee recommends keeping two precincts and two fire stations, with one chief and one deputy for one year. The committee would then reconvene and investigate the prudence of one precinct with one fire department and two stations. Having one incident commander would be most efficient/effective. Les Fenton, fire commissioner and committee member, added that nothing would occur as a result of this meeting; precinct meetings would be the engines for change.

This study took place over several months. Thank you to committee members: Stephen Barton, Chris Bengivengo, Les Fenton, Glenn Haley, Roger Kidder, and Andre Parenteau. Thanks also go to Jane Hubbard of Hubbard Consulting LLC with assistance from Bonnie Lockwood of McGrew Management Services.

**ARTICLE 4:** To see if the town will vote to raise and appropriate the sum of One Million Two Hundred Seventy-Two Thousand Four Hundred Thirty-One Dollars and No Cents (\$1,272,431.00) for general municipal operations as recommended by the Budget Committee. This appropriation does not include appropriations that are voted in other articles.

Motion to adopt made by Ed Hiller, motion seconded by James Danforth. Ed Hiller stated that the difference between Budget Committee and Board of Selectmen recommendations was pay increases for Town employees. Due to the flat pay rates the teachers accepted this year, the Budget Committee did not recommend pay increases for Town employees.

After much discussion, Ed Hiller repeated the motion. **Article 4 adopted.**

Motion was made by Ed Hiller and seconded by Mary Anne Levesque to move Article 15 to this point in the meeting. Voice vote taken: Motion

to move Article 15 accepted.

**ARTICLE 15:** Per RSA 39:3, to see if the town of Andover will reduce its expenditures by 10%. Submitted by petition.

Motion to adopt Article 15 was made by Howard Wilson, motion seconded by Todd Adams. Toby Locke made a motion to amend the amount in Article 15 to five percent (5%). Leighton Terwilliger seconded the motion.

**Article 15 as amended was defeated 94-31.** The budget was passed as presented.

Motion made and seconded to limit reconsideration of Article 4. Voice vote taken. Motion carried.

Motion made and seconded to limit reconsideration of Article 15. Voice vote taken. Motion carried.

**ARTICLE 5:** To see if the town will vote to raise and appropriate the sum of \$25,000 to be added to the bridge rehabilitation capital reserve fund previously established. The Board of Selectmen and the Budget Committee support this article.

Motion to adopt was made by Ed Hiller and seconded by Mary Hiller. **Article 5 adopted**

**ARTICLE 6:** To see if the town will vote to raise and appropriate the sum of \$18,550 to be added to the Town Re-valuation Capital Reserve Fund previously established. The Board of Selectmen and the Budget Committee support this article

Motion to adopt made by Ed Hiller and seconded by Mary Hiller. **Article 6 adopted.**

**ARTICLE 7:** To see if the town will vote to authorize the withdrawal of \$13,440 from the Town Re-valuation Capital Reserve Fund to fund the first year for the town-wide re-valuation. The Board of Selectmen and the Budget Committee support this article

Motion to adopt made by Ed Hiller and seconded by Mary Hiller. **Article 7 adopted.**

**ARTICLE 8:** To see if the town will vote to raise and appropriate the sum of \$10,000 to be added to the Highway Equipment Capital Reserve Fund previously established. The Board of Selectmen and the Budget Committee support this article.

Motion to adopt made by Ed Hiller and seconded by Mary Hiller. **Article 8 adopted.**

**ARTICLE 9:** To see if the town will vote to raise and appropriate the sum of \$10,000 to be added to the Transfer Station Equipment Capital Reserve Fund previously established. The Board of Selectmen supports this article. The Budget Committee supports this article if the amount is amended to \$8,000.

Motion made by Ed Hiller to amend as follows: “raise and appropriate \$8,000 to be added to the Transfer Station Equipment Capital Reserve Fund previously established.” Motion to amend seconded by Peter Zak.

**Article 9 adopted as amended.**

**ARTICLE 10:** To see if the town will vote to raise and appropriate the sum of \$6,000 to be placed in the Police Cruiser Capital Reserve Fund previously established. The Board of Selectmen and the Budget Committee support this article.

Motion to adopt made by Ed Hiller and seconded by Mary Hiller.  
**Article 10 adopted.**

**ARTICLE 11:** To see if the town will vote to raise and appropriate the sum of \$4,000 for the purpose of continuation of the development at Lakeside/Lakeview Cemeteries that is being enlarged due to the relocation of Route 11. This will be a special non-lapsing appropriation per RSA 32:7, VI, and will not lapse until the restoration is completed or December 31, 2016, whichever is sooner. The Board of Selectmen and the Budget Committee support this article

Motion to adopt made by Ed Hiller and seconded by Mary Hiller.  
**Article 11 adopted.**

**ARTICLE 12:** To see if the town will vote to raise and appropriate the sum of \$133,610 to pave Emery Road. This article is supported by the Board of Selectmen and is not supported by the Budget Committee.

Motion made by Paul Nagy to adopt Article 12. Motion seconded by Andrew Guptill. **Article 12 adopted.**

**ARTICLE 13:** To see if the town will vote to name the Board of Selectmen as agents to expend from the Police Revolving Fund previously established in 2006 by Warrant Article 9. Such funds may be expended only for the purposes for which the fund was created. This article is supported by the Board of Selectmen.

Motion to adopt made by Ed Hiller. Motion seconded by Mary Hiller. **Article 13 adopted.**



**ARTICLE 16:** To transact any other business that may legally come before this meeting.

Ed Hiller stated that the meeting had voted to raise and appropriate a total of \$1,477,591.00.

Toby Locke stated that he hoped the moderator would reconsider his decision to have everyone check in with the Supervisors of the Checklist immediately prior to next year's town meeting. Moderator Becker said he would take the request under advisement.

Janet Moore moved to adjourn. Robin Boynton seconded the motion. The vote for adjournment was unanimous and the meeting adjourned at 11:02 PM.



Member Sally Nicoll displayed her many Storybook Dolls at the September 1995 Andover Service Club meeting in the Ragged Mountain Fish and Game Club's clubhouse.

# TREASURER'S REPORT

Year Ended December 31, 2011

<b>Cash on Hand, January 1, 2011</b>	<b>\$950,756.21</b>
<b>Received During Year</b>	
Tax Collector	\$4,950,435.49
Town Clerk	578,849.83
Selectmen	511,914.77
Building Inspector	4,475.00
Accounts Receivable	224,720.00
Interest on Accounts	2,193.17
Line of Credit Proceeds	1,510,000.00
General Fund	1,991.44
Transfer from Conservation Fund	5,600.00
<b>Total Receipts</b>	<b>\$8,740,935.91</b>
<i>less</i> Selectmen's Orders Paid	\$6,834,709.65
<i>less</i> Transfer from Motor Vehicle	211,446.97
<b>Cash on Hand, December 31, 2011</b>	<b>\$1,694,779.29</b>

## Additional Funds Held By The Treasurer

	Blackwater Park	Cilleyville Bog Bridge	Andover Village Park	Conservation Commission
<b>Cash on Hand, January 1, 2011</b>	<b>\$15,425.06</b>	<b>\$7,202.62</b>	<b>\$2,592.05</b>	<b>\$27,453.79</b>
Interest Added	11.07	5.46	0.31	16.81
Expenditures				5,600.00
<b>Cash on Hand, December 31, 2011</b>	<b>\$15,436.13</b>	<b>\$7,208.08</b>	<b>\$2,593.66</b>	<b>\$21,870.60</b>

**TAX COLLECTOR'S REPORT****Year Ended December 31, 2011****2011 in Detail**

	2011	Prior to 2011
<b>Debits</b>		
Uncollected Taxes on January 1, 2010		
Property Taxes		\$385,006.86
Land Use Change Taxes		6,250.00
Timber Yield Taxes		717.50
Gravel Taxes		
Taxes Committed During 2011		
Property Taxes	4,926,830.70	5,299.73
Land Use Change Taxes	6,100.00	
Timber Yield Taxes	273.15	11,640.78
Gravel Taxes		178.72
Interest/Penalties Collected on Delinquent Taxes	1,159.55	19,334.47
Credits Refunded		
<b>Total Debits</b>	<b>\$4,934,363.40</b>	<b>\$428,428.06</b>
<b>Credits</b>		
Remitted to Treasurer During 2011		
Property Taxes	\$4,445,161.10	\$293,902.53
Land Use Change Taxes	6,100.00	
Timber Yield Taxes	273.15	11,350.77
Gravel Taxes		178.72
Interest /Penalties	1,159.55	19,334.47
Converted to Liens		94,457.72
Abatements During 2011		
Property Taxes	100.00	
Timber Yield Taxes		624.85
Uncollected Taxes as of December 31, 2010		
Property Taxes	501,658.90	2,329.00
Timber Yield Taxes		
Land Use Change Taxes		6,250.00
Prior Year's Overpayment Assigned	-2,093.87	
Property Tax Credit Balance	-17,995.43	
<b>Total Credits</b>	<b>\$4,934,363.40</b>	<b>\$428,428.06</b>

## SUMMARY OF TAX LIEN ACCOUNTS

Year Ended December 31, 2011

	2010	2009	Prior to 2009
<b>Debits</b>			
Unredeemed Taxes on January 1, 2011		\$85,539.08	\$47,691.85
Liens Executed During 2010	102,989.28		
Interest Collected After Tax Liens	1,800.18	10,298.80	13,920.53
<b>Total Debits</b>	<b>\$104,789.46</b>	<b>\$95,837.88</b>	<b>\$61,612.38</b>
<b>Credits</b>			
Redemptions	\$35,654.39	\$43,659.72	\$33,781.37
Interest & Costs After Tax Liens	1,800.18	10,298.80	13,920.53
Abatements of Unredeemed Liens	1,954.86	1,087.72	4,287.58
Liens Deeded to the Town	1,118.90	1,153.66	1,185.25
Unredeemed Taxes as of December 31, 2011	64,261.13	39,637.98	8,437.65
<b>Total Credits</b>	<b>\$104,789.46</b>	<b>\$95,837.88</b>	<b>\$61,612.38</b>

## TOWN CLERK'S REPORT

Year Ended December 31, 2011

Motor Vehicle Registrations	\$342,464.00
Agent Fees	10,395.00
Application Fees	1,058.00
Dog Licenses	3,616.00
Dog Late Fees	138.00
Transfer Station/Beach Permits	2,241.00
Marriage License/Vital Statistics	1,495.00
Miscellaneous	320.00
<b>Total</b>	<b>\$361,727.00</b>
Motor Vehicle Fees Transferred to DMV	216,469.63
<b>Total Receipts Remitted To Treasurer</b>	<b>\$578,196.63</b>

**SCHEDULE OF TOWN PROPERTY**

2011 in Detail

	<b>Approximate Cost</b>
<b>Furnishings &amp; Equipment</b>	
Equipment	20,000
Cruisers	42,000
Equipment	15,000
Town Office furnishings & equipment	38,000
Road Grader	200,000
Plows, yolk rake, & street broom	15,000
Miscellaneous road tools & equipment	3,000
Cemetery tools & equipment	1,000
Library books & furnishings	65,000
	<b>Assessed Value</b>
<b>Town Real Estate</b>	
Beach land & bath house	\$493,500
Blackwater Park land	292,200
Transfer Station land & buildings	201,800
Police Department building	72,600
Town Office building	446,700
Proctor Cemetery land	224,000
Old Center Cemetery land	213,400
Lakeside/Lakeview Cemetery land	448,100
Old dump site land off of Monticello Drive	66,800
Village Green on Main Street	133,200
Land off south side of Currier Road	1,000
Land between Channel Road and Highland Lake	15,500
Land between Second Street and Highland Lake	16,700
Land at the corner of Switch Road and Blueberry Lane	7,200
Land between Route 11 and railroad east of Dyers Crossing	11,000
	<b>Assessed Value</b>
<b>Property Acquired by Tax Collector's Deed</b>	
Land on Bradley Lake	\$73,900
Land on Bradley Lake	139,800
Land on Flaghole Road	6,200
Land north of Route 11 near Hogback	8,900
Land near West Shore Drive and railroad bed	6,900
Land on north side of Route 11 near Monticello Drive	45,500
Land below Highland Lake Dam	1,500
Land between Route 11 and Cilleyville Road	15,200
Land between Depot Street and railroad bed	6,000
Land between Route 4 and railroad bed	65,400
Land north of Route 11 near Agony Hill Road	6,600
Land and buildings on Bridge Road	135,700
<b>Total</b>	<b>\$3,554,300</b>

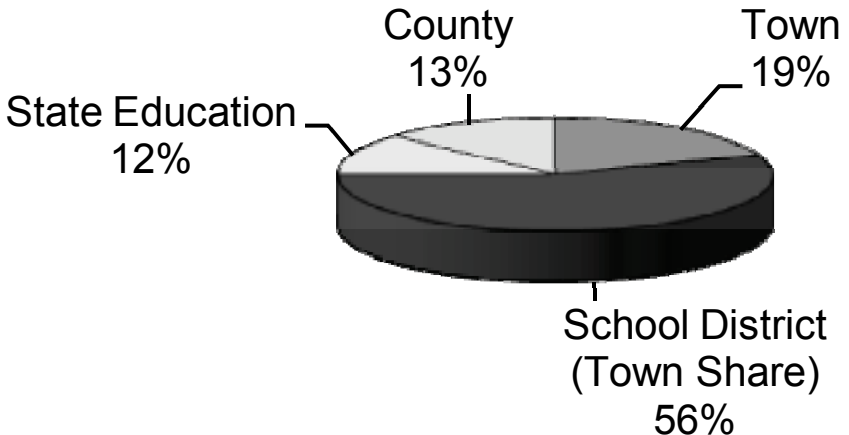
## PROPERTY INVENTORY SUMMARY

	2010	2011
Land	\$104,014,461	\$103,995,101
Buildings	129,302,900	130,537,300
Manufactured Housing	4,621,500	4,555,500
Commercial/Industrial	14,938,800	16,751,500
Public Utilities	12,755,500	12,755,500
<b>Total Valuation</b>	<b>\$265,635,171</b>	<b>\$268,594,901</b>
<i>less</i> School Exemptions	\$150,000	\$150,000
<i>less</i> Exemption for Blind, Elderly and Disabled	320,000	370,000
<b>Net Valuation (to compute tax rate)</b>	<b>\$265,165,171</b>	<b>\$268,074,901</b>
<i>less</i> Public Utilities	12,755,500	12,755,000
<b>Total Valuation (to compute State Education Tax)</b>	<b>\$252,409,671</b>	<b>\$255,319,901</b>

## PROPERTY TAX COMMITMENT

Town, School, County, and Precinct Net Taxes	2010	2011
Town	\$575,068	\$949,559
School District (Town Share)	2,442,789	2,712,281
State Education	609,720	585,482
County	679,625	639,961
<b>Total Taxes for Town, School, and County</b>	<b>\$4,307,202</b>	<b>\$4,887,283</b>
Andover Fire District No. 1	\$69,429	\$68,992
East Andover Fire Precinct	56,404	53,912
<b>Total to be Raised by Property Taxes</b>	<b>\$4,433,035</b>	<b>\$5,010,187</b>
<i>less</i> War Service Credits	-\$69,100	-\$68,600
<b>Net Property Tax Commitment</b>	<b>\$4,363,935</b>	<b>\$4,941,587</b>

## Where Do Your Taxes Go?



**REVOLVING FUNDS****Year Ended December 31, 2011**

	<b>Police Detail</b>	<b>Ambulance</b>
<b>Balance as of January 1, 2011</b>	<b>\$14,391.25</b>	<b>\$19,078.94</b>
Received during 2011	5,939.34	3,511.89
Expended during 2011	0.00	0.00
<b>Balance as of December 31, 2011</b>	<b>\$20,330.59</b>	<b>\$22,590.83</b>

**TAX RATE**

	<b>2010</b>	<b>2011</b>
Town	\$2.17	\$3.54
School District	9.21	10.12
State Education	2.42	2.29
County	2.56	2.39
<b>Total Tax Rate per (\$1,000)</b>	<b>\$16.36</b>	<b>\$18.34</b>
Andover Fire District No.1	0.65	0.63
East Andover Fire Precinct	0.33	0.34

**STATEMENT OF OUTSTANDING DEBT**

*As of December 31, 2011, the Town of Andover has no outstanding debt.*

## FOURTH OF JULY COMMITTEE TREASURER'S REPORT

### Balance on hand January 1, 2011

#### Income

Donations	\$10,794.75
Immaculate Conception Church	115.00
Flea Market	1,681.00
Andover Libraries	32.40
Barnyard Bingo	73.80
Andover Lions Club	556.36
Andover Snowmobile Club	118.00
Rail Trail Committee	147.00
Blackwater Grange	200.00
Andover Youth Baseball	160.00
East Andover Fire Dept	92.79
Girls Softball 2010	65.00
Andover Service Club	190.36
Andover Historical Society	171.00
Franklin Fire Department	5.66
Interest	8.39

#### Total Income

**\$14,411.51**

#### Expenses

Programs	\$2,585.44
Portable Toilets	610.00
Advertising	147.95
Ribbons	271.04
Set Up and Clean Up	477.00
Parade	3,648.50
Flea Market	23.56
Children's Parade	100.00
Fireworks	6,000.00
Flags	389.12
Parade Prizes	450.00
Sound System	200.00
Entertainment	850.00

#### Total Expenses

**\$15,752.61**

### Balance on hand December 31, 2011

**\$14,902.81**

#### Loss for 2011

**\$1,341.10**

Reserve in case of future year rain-out

\$10,000.00

#### Available Cash

**\$4,902.81**



**AUDITOR'S REPORT**

2011 in Detail

The 2011 audit was not complete as of press time. Selected portions of the 2010 audit appear on this page and the following pages.

**EXHIBIT C-1**  
**TOWN OF ANDOVER, NEW HAMPSHIRE**  
**Governmental Funds**  
**Balance Sheet**  
**December 31, 2010**

	General	Rail Trail Capital Project	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 916,311	\$ -	\$ 375,661	\$ 1,291,972
Investments	1,990	-	65,658	67,648
Receivables, net of allowance for uncollectible:				
Taxes	500,205	-	-	500,205
Accounts	2,473	-	3,015	5,488
Intergovernmental	-	213,411	17,846	231,257
Interfund receivable	225,016	-	3,375	228,391
Tax deeded property subject to resale	10,691	-	-	10,691
<b>Total assets</b>	<b>\$ 1,656,686</b>	<b>\$ 213,411</b>	<b>\$ 465,555</b>	<b>\$ 2,335,652</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts payable	\$ 17,678	\$ 6,256	\$ -	\$ 23,934
Accrued salaries and benefits	200	-	-	200
Intergovernmental payable	1,282,956	-	-	1,282,956
Interfund payable	3,375	207,155	17,861	228,391
Deferred revenue	7,692	-	-	7,692
<b>Total liabilities</b>	<b>1,311,901</b>	<b>213,411</b>	<b>17,861</b>	<b>1,543,173</b>
<b>Fund balances:</b>				
Reserved for encumbrances	14,646	-	-	14,646
Reserved for tax deeded property	10,691	-	-	10,691
Reserved for special purposes	-	-	104,187	104,187
Unreserved, undesignated				
General fund	319,448	-	-	319,448
Special revenue funds	-	-	343,507	343,507
<b>Total fund balances</b>	<b>344,785</b>	<b>-</b>	<b>447,694</b>	<b>792,479</b>
<b>Total liabilities and fund balances</b>	<b>\$ 1,656,686</b>	<b>\$ 213,411</b>	<b>\$ 465,555</b>	<b>\$ 2,335,652</b>

# 80 Town Of Andover

**EXHIBIT C-3**  
**TOWN OF ANDOVER, NEW HAMPSHIRE**  
**Governmental Funds**

*Statement of Revenues, Expenditures and Changes in Fund Balances*  
*For the Fiscal Year Ended December 31, 2010*

	General	Rail/Trail Capital Project	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>				
Taxes	\$ 533,887	\$ -	\$ -	\$ 533,887
Licenses and permits	363,276	-	-	363,276
Intergovernmental	197,338	209,335	17,846	424,519
Charges for services	38,985	-	8,135	47,120
Miscellaneous	37,154	53,873	33,230	124,257
Total revenues	<u>1,170,640</u>	<u>263,208</u>	<u>59,211</u>	<u>1,493,059</u>
<b>Expenditures:</b>				
<b>Current:</b>				
General government	315,064	-	410	315,474
Public safety	185,126	-	5,745	190,871
Highways and streets	364,995	-	-	364,995
Sanitation	170,431	-	-	170,431
Health	11,745	-	-	11,745
Welfare	13,374	-	-	13,374
Culture and recreation	38,976	-	28,705	67,681
Conservation	-	-	30,361	30,361
<b>Debt service:</b>				
Interest	7,240	-	-	7,240
Capital outlay	8,068	263,208	22,307	293,583
Total expenditures	<u>1,115,019</u>	<u>263,208</u>	<u>87,528</u>	<u>1,465,755</u>
Excess (deficiency) of revenues over (under) expenditures	<u>55,621</u>	<u>-</u>	<u>(28,317)</u>	<u>27,304</u>
<b>Other financing sources (uses):</b>				
Transfers in	425	-	87,829	88,254
Transfers out	(83,368)	-	(4,886)	(88,254)
Capital lease inception	6,181	-	-	6,181
Total other financing sources and uses	<u>(76,762)</u>	<u>-</u>	<u>82,943</u>	<u>6,181</u>
Net change in fund balances	(21,141)	-	54,626	33,485
Fund balances, beginning	365,926	-	393,068	758,994
Fund balances, ending	<u>\$ 344,785</u>	<u>\$ -</u>	<u>\$ 447,694</u>	<u>\$ 792,479</u>

**SCHEDULE 3**  
**TOWN OF ANDOVER, NEW HAMPSHIRE**  
**Major General Fund**

*Schedule of Changes in Unreserved - Undesignated Fund Balance (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended December 31, 2010*

Unreserved, undesignated fund balance, beginning	\$ 361,101
<b>Changes:</b>	
Unreserved fund balance used to reduce 2010 tax rate	(50,000)
<b>2010 Budget summary:</b>	
Revenue shortfall (Schedule 1)	\$ (74,533)
Unexpended balance of appropriations (Schedule 2)	<u>93,571</u>
2010 Budget surplus	19,038
Increase in fund balance reserved for tax deeded property	<u>(10,691)</u>
Unreserved, undesignated fund balance, ending	<u>\$ 319,448</u>

**SCHEDULE 4**  
**TOWN OF ANDOVER, NEW HAMPSHIRE**  
*Nonmajor Governmental Funds*  
 Combining Balance Sheet  
 December 31, 2010

	Special Revenue Funds										Capital Project		
	Public Library	Conservation Commission	Police Detail	Blackwater Park	Expendable Trust	Village Park	Cilleyville Rog Bridge	Ambulance Revolving	Hill Road Bridge	Permanent Fund	Total		
<b>ASSETS</b>													
Cash and cash equivalents	\$ 13,231	\$ 2,587	\$ 12,280	\$ -	\$ 228,806	\$ -	\$ -	\$ 20,175	\$ -	\$ 98,582	\$ 375,661		
Investments	7,379	27,454	-	15,425	-	2,592	7,203	-	-	5,605	65,658		
Receivables, net of allowance	-	-	-	-	-	-	-	-	-	-	-		
Accounts receivable	-	-	3,015	-	-	-	-	-	-	-	3,015		
Intergovernmental	-	-	-	-	-	-	-	-	17,846	-	17,846		
Interfund receivable	-	-	-	3,375	-	-	-	-	-	-	3,375		
Total assets	\$ 20,610	\$ 30,041	\$ 15,295	\$ 18,800	\$ 228,806	\$ 2,592	\$ 7,203	\$ 20,175	\$ 17,846	\$ 104,187	\$ 465,555		
<b>LIABILITIES AND FUND BALANCES</b>													
Liabilities:													
Interfund payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,846	\$ -	\$ 17,846		
Fund balances:													
Reserved for special purposes	-	-	-	-	-	-	-	-	-	104,187	104,187		
Unreserved, undesignated	20,610	30,026	15,295	18,800	228,806	2,592	7,203	20,175	-	-	343,507		
Total fund balances	\$ 20,610	\$ 30,026	\$ 15,295	\$ 18,800	\$ 228,806	\$ 2,592	\$ 7,203	\$ 20,175	\$ -	\$ 104,187	\$ 447,694		
Total liabilities and fund balances	\$ 20,610	\$ 30,041	\$ 15,295	\$ 18,800	\$ 228,806	\$ 2,592	\$ 7,203	\$ 20,175	\$ 17,846	\$ 104,187	\$ 465,555		

## LIBRARY STATISTICS 2011

	<b>Andover Public Library</b>	<b>Wm. A. Bachelder Library</b>
<b>Circulation</b>		
Adult Non-Fiction	334	171
Adult Fiction	2,465	1,283
Juvenile Books	3,572	360
Magazines	352	170
Audios, Videos & Non-books	1,324	499
<b>Subtotal</b>	<b>8,047</b>	<b>2,483</b>
Interlibrary Loaned	384	214
Interlibrary Borrowed	367	120
<b>Total Circulation</b>	<b>8,798</b>	<b>2,817</b>
<b>Acquisitions</b>		
Adult Books	459	264
Juvenile Books	247	109
Magazines	24	21
Audio & Videos	343	161
<b>Total Acquisitions</b>	<b>1,073</b>	<b>555</b>

*The libraries are very appreciative of the many donations of books and videos.*

# ANDOVER FIRE DISTRICT 1 MEETING MINUTES 2011

**March 16, 2011**

The annual meeting of the Andover Fire District No. 1 was held on March 16, 2011. Moderator Mark Stetson called the meeting to order at 7:30 PM.

**ARTICLE 1:** A motion was made by Les Fenton and seconded by Fred Lance that the minutes of the 2010 annual district meeting be accepted as published in the Town Report. **The motion was approved, all in favor.**

**ARTICLE 2:** To hear the report of the treasurer, auditor, commissioners, and fire chief. The Auditor's report was read by Fred Lance. Les Fenton gave the commissioners' report. He stated that we need to fill a commissioner position and to date the position has been difficult to fill. We need to determine how best to recruit community members to fill the positions as they come open.

Chuck Ellis gave the Chief's report. He stated that the department had a good year. We have had a few younger members join and one, Zach Barton, completed Fire Fighter I training this year. Les Fenton made a motion to accept the auditor's report as read and the Chief's and commissioners' report as given. Fred Lance seconded the motion. **The motion was approved, all in favor.**

**ARTICLE 3:** The article was moved by Fred Lance and seconded by Les Fenton. Les then moved that we amend the article to include the election of an Auditor annually from this point forward. Fred Lance seconded this amendment, and the amendment was approved, all in favor. Fred Lance then nominated the following:

- Fire Commissioner for three years: Les Fenton
- Moderator for one year: Mark Stetson
- Clerk/Treasurer for one year: Fred Lance
- Auditor for one year: Alison Jones

There was no discussion. **The nominees were unanimously elected.**

**ARTICLE 4:** To see if the district will vote to authorize the use of the December 2010 fund balance of \$2,197 as revenue for the 2011 budget. That fund balance is composed of \$2,013, which is the balance of

## 84 Andover Fire District 1

the unexpended 2010 appropriation; and \$184, which is the 2010 surplus from district taxes collected by the Town of Andover. This article was moved by Les Fenton and seconded by Fred Lance. **The motion was approved,** all in favor.

**ARTICLE 5:** To see if the district will vote to raise and appropriate the sum of \$30,000 to be added to the “New Fire Truck” capital reserve fund established in 2003. The commissioners and Budget Committee recommend this appropriation. This article was moved by Fred Lance and seconded by Les Fenton. **The motion was approved,** all in favor.

**ARTICLE 6:** To see if the district will vote to accept a 1989 Ford Model L8000 tanker, currently owned by the East Andover Fire Precinct. This article is contingent on the approval of this transaction by the East Andover Fire Precinct. It is understood that this truck would become the property and responsibility of the Andover Fire District No. 1.

Les Fenton moved the article and Fred Lance seconded it. Fred Lance then asked that the article be amended to include the following: “When Andover Fire Department District 1 no longer wishes to keep the vehicle ownership will revert to the East Andover Fire Precinct.” Les seconded this amendment and discussion followed. It was felt that any future income derived from the eventual disposal of the vehicle should go to the East Andover Fire Precinct. The amendment was approved all in favor. **The article was then approved,** all in favor.

**ARTICLE 7:** To see if the district will vote to accept the total budget of \$41,125 as recommended by the commissioners and by the Budget Committee to raise and appropriate such sums. This article does not include special or individual articles addressed. (Majority vote required) This article was moved by Les Fenton and seconded by Fred Lance. **The motion was approved,** all in favor.

**ARTICLE 8:** To see what action, if any, the District will take in response to the Town of Andover’s Warrant Article 16 of 2010, which appointed a study committee charged with analysis of the present model of Emergency Service delivery in Andover and to report back, via the Selectmen, to the Andover Town meeting of 2011. The article was moved by Fred Lance and seconded by Les Fenton. No specific actions were identified, but effort will be made to foster more cooperation between the departments. **The article was approved,** all in favor.

**ARTICLE 9:** To transact any other business that may legally come

before this meeting.

As there was no other business to come before the meeting, Les Fenton made a motion to adjourn. Fred Lance seconded the motion. The motion was approved, all in favor. The meeting was adjourned at 7:58.



At the Andover Service Club's 2001 In-House Auction, Andover Service Club members Virginia Ward and Arlyne French examine all the items to bid on.

# EAST ANDOVER FIRE PRECINCT MEETING MINUTES 2011

**March 15, 2011**

The meeting was called to order at 7:35 PM on Tuesday, March 15, 2011 by moderator, JoAnn Hicks, opening with the Pledge of Allegiance. Twenty-three people in attendance.

**ARTICLE 1** was opened with Chief Lefebvre making a motion to re-elect the current slate of officers. Glenn Haley seconded the motion. Moderator Hicks asked if there were any discussion or other nominations from the floor. Mark Stetson commented that there is a lot more paperwork and changes in the state paperwork for the auditing and thought there might be some other nominations for auditor. He thought that this would be a good job for Ed Becker. Ed wasn't interested. Asked if he would continue another year Mark Stetson said yes. Vote was called to order and **Article 1 was passed** unanimously.

**ARTICLE 2:** Treasurer's report by John Cotton. John stated that the money that was budgeted was spent as anticipated and didn't go over the budget. Auditor Mark Stetson reported that the accounts were all accurate and in good order.

Commissioners' Report: None

Moderator Hicks asked if there was any further discussion. Chief Lefebvre reported that since the purchase of the new engine, 32-Engine 2, it has been very busy with mutual aid to Franklin, Danbury, and Bristol. He reported that the engine is being utilized as they had hoped, and that the cab will fit five fully-gear-ed members and a driver, which is a great benefit, meaning fewer vehicles on the scene. He talked about the equipment that the truck holds.

He reported that they really got a deal on this truck, because it was originally built for someone else and didn't work out, so we were able to purchase it for a very discounted rate. We actually paid \$42,000 *less* than anticipated, knocking two years off of the payments, making it go from a seven-year loan to a five-year loan.

Chief Lefebvre encouraged everyone to check out the new truck inside and out after the meeting. Mark Thompson commented that he had showed and told former EAFD member Sid Bowdidge the new truck,



and Sid's comment was that we bought the best of the best.

**ARTICLE 3:** To see if the precinct will vote to apply the entire 2010 fund balance (surplus) of \$2,093 as revenue for the 2011 budget. Howard Wilson made a motion to approve. Jeff Miller seconded it. No discussion from public. Vote was called. **Article 3 was passed** unanimously.

**ARTICLE 4:** To see if the precinct will vote to raise and appropriate the sum of \$55,600 as the operating budget for the East Andover Fire Precinct. Howard Wilson made a motion to approve. Mark Thompson seconded it. Ed Becker made a motion that we vote on the budget not going over each line item. It was seconded. No discussion from public. Vote was called. **Article 4 passed** unanimously.

**ARTICLE 5:** To see if the precinct will vote to transfer the 1989 Ford L8000 Tanker to Andover Fire District No. 1. It is understood that if this article is passed, the tanker will become the property of the Andover Fire District No. 1. Howard Wilson made a motion to approve. Jeff Miller seconded.

Discussion: Vicky Mishcon asked how the truck was going to be used by Andover. Andover Chief Chuck Ellis explained Andover's intention. Vicky asked how long they thought it would last, and the response was "Quite a while." Jeff Newcomb raised concerns that at last year's precinct meeting it was voted that the truck would be sold. He would like to see it sold for a fair price with Andover having first refusal.

John Cotton commented that if we accept Article 5, this precinct would get very valuable service still from this truck with it being in Andover precinct. Jeff rebutted that Andover would be gaining a truck from East Andover but they don't contribute to East Andover's payments, that East Andover could get a minimum of \$3,000 up to \$8,000, even up to \$25,000 if bought for use as a fire truck.

Chief Lefebvre commented that by keeping this truck in Andover it would provide a valuable service to our whole community, and we are trying to think of us as one. Jim Thompson commented that Andover has an equipment fund. Couldn't they compensate us for the truck through this fund? Chuck replied that their fund was for emergencies, not more equipment. Vicky asked if Andover would be paying all the maintenance cost and insurance. Chuck answered yes.

Stephen Barton asked Jeff Newcomb if the truck were sold, would the \$8,000 reduce the precinct budget? Ed Becker commented that it

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would save about \$10 a household.

Moderator Hicks asked if there were any more comments or discussion about Article 5. Vote was called. Moderator Hicks asked for a show of hands for the vote. In favor 16, opposed 5. **Article 5 passed.**

**ARTICLE 6:** To see if the precinct will vote to sell the 1989 Ford L8000 Tanker on the open market. This article will be passed over in the event that Article 5 passed. **Article 6 passed over.**

**ARTICLE 7:** To transact any other business that may legally come before the meeting. None. Meeting adjourned at 7:55 PM.



In 1999, Paul Fenton put his back into framing a new home for the Andover Service Club's Thrift Shop between the Andover Elementary/Middle School and the Andover Town Hall. Money raised at the Thrift Shop goes into the club's Merit Scholarship fund.

# ANDOVER VILLAGE DISTRICT MEETING MINUTES 2011

March 7, 2011

Substitute Moderator Howard George called the meeting to order on March 7, 2011 at 7:15 PM. The following is a summary of the annual meeting.

**ARTICLE 1:** To hear the report of the last annual meeting. The minutes of the March 1, 2010 meeting were read and **accepted**.

**ARTICLE 2:** To hear the reports of the commissioners, treasurer, and auditor. The commissioners gave a brief summary of the work accomplished in 2010. **The report was accepted.** The treasurers' report was read and accepted. The auditor's report was read and accepted. The auditor used to review the financial records of the district for 2010 was Marj Roy of Andover.

**ARTICLE 3:** To elect the necessary officers for the ensuing year:

Commissioner for three years: Joseph Vercellotti was nominated. A letter of interest to be nominated was received from Joseph Vercellotti, as he was not present. In his letter Mr. Vercellotti recognized outgoing Commissioner Reggie Roy for his many years of conscientious service to the district.

Moderator for one year: Howard George

**ARTICLE 4:** To see if the district will vote to accept and expend any federal and/or state grants received by the district. **Accepted.**

**ARTICLE 5:** To see if the district will vote to accept water rents totaling an estimated \$64,000 to be billed at a gallonage rate with a user fee. **Accepted.**

**ARTICLE 6:** To see if the district will vote to raise and appropriate the sum of \$76,420.00 for the general district operations as recommended by the commissioners and presented by the Budget Committee. **Accepted.**

**ARTICLE 7:** To transact any further business that may legally come before this meeting.

The new sign at the dam was installed in 2010. Mr. George asked if the commissioners had presented to the Selectmen the idea of turning the dam over to the Town. The response was that the commissioners

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had spoken with the Selectmen with no progress.

Risers for the blow-off valves on Lawrence and North Streets are needed. Commissioners Mark Cowdrey and David Henderson thanked outgoing Commissioner Reggie Roy for his service to the district.

There being no further discussion, the meeting adjourned at 8:10 PM.



**Members of the Andover Service Club's garden committee – Nancy Tripp, Lorraine Roberts, Nan Kaplan, and Robin Boynton – pause during their work on one of the beds the committee cares for at the Andover Town Hall.**

## SCHOOL BOARD REPORT

The annual report of the Andover School Board is provided mid-way through the school year to provide opportunity for both reflection and anticipation, reflection of accomplishments, and anticipation of continued improvements in the education of Andover's youth through Long Range Planning.

At the 2011 School District Meeting the voters approved the 2011-12 budget of \$4.32 million, an increase over the 2010 appropriation of 1.6%. This was at a time when unusually high mandated expenditures for special education and unanticipated legal costs were threatening the more frugal budgeting process that had been introduced last year. Cost reduction efforts to offset these costs proved challenging, but the school year ended with a surplus of \$9,080. The budget proved to be 99.98% accurate.

Preparation of the budget for the 2012-13 school year again involved the now-proven, more precise process. Cost reduction efforts, however, were more than offset by mandated and contractual increases – special education, year two of the teacher contract, etc. – to cause an increase of 0.4 %. To keep the budget nearly steady in the face of these increases was, and will continue to be, challenging.

The new, brighter, more energy-efficient lighting obtained through federal grants last year resulted in power cost savings of approximately \$4,000 dollars. This is but one example of cost-reducing efforts on the part of the school district.

Tropical Storm Irene and the accompanying rains flooded the school library causing wall and carpeting damage. Walls and roof drains have been repaired and carpet replaced to better prevent a recurrence and provide a like-new library. Cost of these repairs was offset by insurance less the \$1,000 deductible.

In March, 2010, a Long Range Planning Committee made up of school members past and present, students, teachers, parents, and administrators worked with survey data and face-to-face feedback from students, teachers, and community members to develop a new Long Range Plan for Andover Elementary/Middle School. This committee met regularly and worked to develop awareness of the plan and support for its implementation.

### **Accomplishments through June 2011**

- Finalized and published the Long Range Plan booklet
- Disseminated the plan throughout the community
- Identified specific projects and activities for each of the goals
- Presented these to students, teachers, and staff and obtained their feedback and on ideas and proposals
- Engaged students as active leadership partners in the process
- Sustained active participation by all throughout the year

Action steps for the 2011-12 school year will move from generating awareness, interest, and support to active “piloting” of projects and activities, implementing of specific goals, and conducting formative assessments to guide future action.

Acting on Long Range Plan Goal #1 strategy item, “Adopt and use 21st century information technologies,” Chris Connor, AE/MS technology, and Rick Bailey, Merrimack Valley network person, have arranged for an upgrade of the present 1999 server at no cost to the Andover School District. This is estimated to be a \$10,000 package of hardware, software, licensing, and a two-week technical support effort this summer to complete installation and perform preventative maintenance on all computers at AE/MS.

The Board would like to thank the community that all contribute to the educational excellence of Andover students. There are too many to list without inadvertent omissions because the giving occurs naturally and often. It is all greatly appreciated.

Please join us at regularly scheduled School Board meetings on the first Tuesday of each month (except July) at 6:30 PM at AE/MS, as well as any work sessions that are posted from time to time.

*The School Board roster appears on page 8.*



**Brandon Wood, AE/MS grade seven**  
Andover Town Report – 2011

# SCHOOL DISTRICT SUPERINTENDENT REPORT

The economic downturn continues to be a major challenge for all public employers. The combined effect of high unemployment, loss of state and federal revenues, and no growth to Andover's assessment results in either an increase to the local property tax or reduction in school services. As we move forward, the challenges will become even more serious unless there is some economic relief.

2010-2011 was our first year with new transportation provider First Student. We had a very good year. The challenge of driving a school bus through all kinds of roads, terrain, and weather, especially when it is full of students, should not be underestimated. This year First Student is auditing our current route design, looking at bus stops, turnarounds, and road crossings by students. Safety is our goal.

Our new five-year Long Range Plan (2010-2015) was approved and published. Jane Slayton, our school principal, was the lead administrator for this well-done effort. The plan (see [Andover.K12.NH.us/policies/LRP2010-15.pdf](http://Andover.K12.NH.us/policies/LRP2010-15.pdf)) has five major goals and an outline of how we will reach each of those goals. The goals range from preparing our students for the 21st century, to a highly-qualified faculty and staff, to community partnerships, to a facility which meets the needs of our community and students.

The 2010-2011 school year saw a new legislative initiative focused on bullying. Administration, faculty, and staff were trained in the requirements of the new law. By definition, bullying can occur with any negative interaction between an adult and a student, and/or a student and student, from physical to verbal. Schools must be a safe place for all, and our school has done an outstanding job of addressing this important issue.

Andover Elementary/Middle School is a successful school. Our school district has an outstanding school board. I could not possibly overstate the challenges which these elected volunteers face and the effort which they extend to find the right results. Our school has an outstanding faculty and staff who are committed to the students and to the success of the school. Our school has an outstanding leader and

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principal in Jane Slayton and in Julie Gaudette, our special education director. These two positions are key to both our current successes and to our future success.

I want to thank the people who serve on Andover's Budget Committee for their hard work, and I wish to thank Ed Hiller, who retired this year from the Budget Committee. He understood the numbers, and when agreements can be reached on the numbers, meaningful conversations can occur as we all struggle with trying to make the right decisions.

On a final note, our first-ever kindergarten teacher, Audrey Pellegrino, retired, and I want to thank Audrey for her outstanding years of service and tireless effort to her students. I would also like to thank Gail Fitzpatrick for her many years of service to our school and children. Both Audrey and Gail will be missed. I wish them both the very best.

As we approach the 2012 School District Meeting, I am pleased that both the School Board and the Budget Committee are in agreement on the school budget to be presented. I hope you can attend.

It is my privilege to be the Superintendent of Schools for the Andover School District. Thank you.

*Mike Martin*

SAU #46 Superintendent of Schools

*The SAU #46 roster appears on page 104.*



**Ayden Kistner, AE/MS grade three**



# SCHOOL DISTRICT WARRANT

## School District Meeting, March 5, 2012

To the inhabitants of the School District in the Town of Andover qualified to vote in District affairs:

You are hereby notified to meet at the Andover Elementary/Middle School Gymnasium in said District on Monday, the 5th day of March 2012, at 7 PM to act upon the following subjects:

**ARTICLE 1:** To see if the District will vote to accept the reports of Officials, Agents, Auditors, and/or Committees as printed in the School District report.

**ARTICLE 2:** To see if the District will vote to authorize the School Board to make application for, to accept and expend on behalf of the District any and all advances, grants, or other funds for educational purposes which may now or hereinafter be forthcoming from the United States of America and its agencies or from the State of New Hampshire and its agencies.

**ARTICLE 3:** To see if the District will authorize the School Board to accept and expend on behalf of the District private gifts and contributions for educational purposes.

**ARTICLE 4:** To see if the School District will vote to raise and appropriate the sum of Four Million, Three Hundred Thirty-Five Thousand, Three Hundred Thirty-Nine Dollars (\$4,335,339) for the support of schools, for the payment of salaries of school district officers and agents, and for the payment of statutory obligations of said district and to authorize the application against said appropriation of such sums that are estimated to be raised from the state's equalization payment, together with other income. The School Board shall certify to the selectmen of Andover the amount to be raised by taxation of said town. (The Budget Committee and School Board recommend passing this Article.)

**ARTICLE 5:** To see if the School District will vote to raise and appropriate the sum of Fifteen Thousand, Six Hundred Ninety Dollars (\$15,690) for the replacement of flooring in the middle school wing of the Andover Elementary/Middle School.

**ARTICLE 6:** To transact any other business that may legally come before this meeting.

# SCHOOL DISTRICT ELECTION WARRANT

**Town Voting, March 13, 2012**

To the inhabitants of the School District in the Town of Andover qualified to vote in District affairs:

You are hereby notified to meet at the Andover Elementary/Middle School gymnasium in said District on Tuesday, the 13th day of March 2012 at 11:30 AM to act upon the following subjects:

**ARTICLE 1:** To choose by nonpartisan ballot the following school district officers, with the polls opening at 11:30 AM and remaining open continually until 7 PM

- Moderator for the ensuing year
- Clerk for the ensuing year
- Treasurer for the ensuing year
- Two (2) School Board Members for the ensuing three years (2015)



**Chelsea Thompson, AE/MS grade seven**

# SCHOOL DISTRICT BUDGET OVERVIEW

**Total Approved Budget for 2011-2012 (current year) \$4,317,578**

**Increases in Proposed 2012-2013 Budget**

1210 Special Education - increase in health & retirement	\$5,015
1211 Spec. Education Summer Program - increase in retirement	57
2100 Guidance, Health, Special Education related services - Includes increases in benefits and contracted services	1,149
2220 Media/Library - increase in health and retirement	466
2310 Liability Insurance - increase in liability insurance and NHSBA dues	136
2313 Treasurer - increase in postage expenses	25
2317 Auditor - increase due to additional audit requirements	500
2318 Legal - increase in district legal needs	10,000
2410 School Administration - increase in health and retirement	2,233
2600 Operation & Maintenance - increase due to health & property insurance	1,678
2700 Transportation - increase in special educ. costs & annual contract incr.	25,710
2900 Year 2 of Teacher Agreement & Separation Pay	55,053

**Total Increases \$102,022**

**Decreases in Proposed 2012-2013 Budget**

1100 Regular Education - decrease in regular high school enrollment & salaries	-\$79,124
1410 Co-curricular - decrease in benefits and officials	-91
2210 Instruction - decrease in benefits	-6
2321 SAU Assessment - decrease in Andover's share of SAU costs	-3,463
5221 Food Service - decrease in local cost	-1,580

**Total Decreases -\$84,264**

**Operating Budget Change \$17,758**

**Increase in Proposed Budget Over 2011-2012 Approved Budget 0.4%**



# SCHOOL DISTRICT BUDGET

*School District Meeting votes on the Budget Committee's recommended budget.*

	Expended 2010-2011	Adjusted 2011-2012	School Board Proposed 2012-2013	Bud. Comm. Recommend 2012-2013	Difference Adjust. vs Proposed
<b>General Fund</b>					
<b>1100 Regular Education Programs</b>					
Salaries	\$1,026,229.84	\$987,789.44	\$983,671.62	\$983,672	-\$4,118
Employee Benefits	405,551.81	407,665.59	450,634.00	450,634	42,968
Purch. Prof./Tech Services	-	-	-	-	-
Purch. Property Services (R&M)	7,812.50	5,500.00	6,000.00	6,000	500
Tuition (High School)	956,995.82	1,046,175.00	927,850.00	927,850	-118,325
Supplies - General	15,935.84	16,433.00	16,433.00	16,433	-
Supplies - Specific	7,692.51	9,507.00	9,507.00	9,507	-
Printed Materials	10,675.03	20,230.00	20,230.00	20,230	-
Electronic Information	1,019.11	1,360.00	1,210.00	1,210	-150
Property (Furn. & Equip.)	2,360.46	-	-	-	-
<b>Total 1100 Function</b>	<b>\$2,434,272.92</b>	<b>\$2,494,660</b>	<b>\$2,415,536</b>	<b>\$2,415,536</b>	<b>-\$79,124</b>
<b>1210 Special Education Programs</b>					
Salaries	146,958.43	194,840	194,840	194,840	-
Employee Benefits	80,292.64	94,924	99,939	99,939	5,015
Other Purch. Services & Tuition	277,281.08	197,552	197,552	197,552	-
Travel (SpEd)	1,195.60	1,000	1,000	1,000	-
Supplies/Printed Materials	2,120.85	3,204	3,204	3,204	-
Electronic Information	-	892	892	892	-
Property (Furn. & Equip.)	-	195	195	195	-
Dues	655.00	635	635	635	-
<b>Total 1210 Function</b>	<b>\$508,503.60</b>	<b>\$493,242</b>	<b>\$498,257</b>	<b>\$498,257</b>	<b>\$5,015</b>
<b>1211 Special Education Summer Prog.</b>					
Salaries	1,236.00	2,550	2,550	2,550	-
Employee Benefits	205.60	450	507	507	57
Supplies	-	85	85	85	-
Transportation	1,000.00	1,000	1,000	1,000	-
<b>Total 1211 Function</b>	<b>\$2,441.60</b>	<b>\$4,085</b>	<b>\$4,142</b>	<b>\$4,142</b>	<b>\$57</b>
<b>1400 Co-Curricular Programs</b>					
Salaries	10,150.00	11,000	11,000	11,000	-
Benefits	1,425.74	1,977	2,207	2,207	229
Officials	1,375.00	2,520	2,200	2,200	-320
Supplies	2,687.17	3,826	3,826	3,826	-
Dues	125.00	300	300	300	-
<b>Total 1400 Function</b>	<b>\$15,762.91</b>	<b>\$19,623</b>	<b>\$19,533</b>	<b>\$19,533</b>	<b>-\$91</b>
<b>2100 Student Support Services (Guidance/Health/SpEd Services)</b>					
Salaries	76,654.00	76,554	76,554	76,554	-
Employee Benefits	33,827.51	37,588	37,737	37,737	149
Purchased Tech. Services	74,152.62	83,950	84,950	84,950	1,000
Supplies/Testing/Printed Media	2,978.84	6,120	6,120	6,120	-
Dues	-	215	215	215	-
<b>Total 2100 Function</b>	<b>\$187,612.97</b>	<b>\$204,427</b>	<b>\$205,576</b>	<b>\$205,576</b>	<b>\$1,149</b>
<b>2210 Staff Mentoring Services</b>					
Salaries	2,000.00	2,000	2,000	2,000	-
Employee Benefits	273.16	364	358	358	-6
<b>Total 2210 Function</b>	<b>\$2,273.16</b>	<b>\$2,364</b>	<b>\$2,358</b>	<b>\$2,358</b>	<b>-\$6</b>
<b>2213 Instructional Staff Training</b>					
Course Reimbursement	3,764.50	13,000	13,000	13,000	-
Workshops	6,611.00	8,750	8,750	8,750	-
<b>Total 2213 Function</b>	<b>\$10,375.50</b>	<b>\$21,750</b>	<b>\$21,750</b>	<b>\$21,750</b>	<b>\$0</b>

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Andover School District

	Expended 2010-2011	Adjusted 2011-2012	School Board Proposed 2012-2013	Bud. Comm. Recommend 2012-2013	Difference Adjust. vs Proposed
<b>2220 Educational Media</b>					
Salaries	16,376.80	16,962	16,962	16,962	-
Employee Benefits	8,092.82	10,099	10,565	10,565	466
Repair & Maintenance	997.27	1,000	1,000	1,000	-
Supplies	641.66	650	650	650	-
Printed Media	4,933.28	5,000	5,000	5,000	-
Electronic Information	634.16	650	650	650	-
Furniture & Equipment	400.00	400	400	400	-
<b>Total 2220 Function</b>	<b>\$32,075.99</b>	<b>\$34,761</b>	<b>\$35,227</b>	<b>\$35,227</b>	<b>\$466</b>
<b>2310 School Board Services</b>					
Salaries	500.00	500	500	500	-
Employee Benefits	9.24	12	12	12	-
Purch. Tech. Serv. (Liab. Ins.)	2,963.00	3,090	3,306	3,306	216
Supplies	153.74	500	300	300	-200
NHSBA Dues	2,943.12	3,013	3,133	3,133	120
<b>Total 2310 Function</b>	<b>\$6,569.10</b>	<b>\$7,115</b>	<b>\$7,251</b>	<b>\$7,251</b>	<b>\$136</b>
<b>2312 Moderator/Clerk Services</b>	156.65	161	161	161	-
<b>2313 District Treasurer</b>					
Salary	1,000.00	1,000	1,000	1,000	-
Employee Benefits	14.50	17	17	17	-
Purch. Tech. Services (Bond)	-	-	-	-	-
Supplies/Postage	316.52	325	350	350	25
<b>Total 2313 Function</b>	<b>\$1,331.02</b>	<b>\$1,342</b>	<b>\$1,367</b>	<b>\$1,367</b>	<b>\$25</b>
<b>2317 Audit Services</b>	6,875.00	6,500	7,000	7,000	500
<b>2318 Legal Services</b>	51,109.53	7,000	17,000	17,000	10,000
<b>2319 Other School Board Services</b>					
Fingerprinting	713.50	800	800	800	-
Advertising	2,053.85	3,200	3,200	3,200	-
<b>Total 2319 Function</b>	<b>\$2,767.35</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$0</b>
<b>2321 Office of the Superintendent</b>	100,993.00	97,562	94,099	94,099	-3,463
<b>2410 Office of the Principal</b>					
Salaries	109,935.90	110,974	110,974	110,974	-
Employee Benefits	43,437.59	48,759	51,575	51,575	2,816
Repairs & Maintenance	2,563.98	3,500	3,200	3,200	-300
Purch Tech Services (Postage, Printing)	4,252.65	4,435	4,502	4,502	67
Supplies	1,330.45	1,000	1,300	1,300	300
Software	600.00	650	600	600	-50
Property (Copier Lease)	6,155.80	6,600	6,000	6,000	-600
Dues	675.00	675	675	675	-
<b>Total 2410 Function</b>	<b>\$168,951.37</b>	<b>\$176,593</b>	<b>\$178,826</b>	<b>\$178,826</b>	<b>\$2,233</b>
<b>2490 Graduation Expenses</b>	100.00	150	150	150	-
<b>2620 Operation &amp; Maintenance</b>					
Salaries	74,305.24	67,877	67,877	67,877	-
Employee Benefits	26,015.59	29,109	30,046	30,046	937
Repairs & Maintenance	33,826.40	20,000	20,000	20,000	-
Purch. Tech. Services (Water, Septic, Carpet Cleaning)	4,220.50	4,381	4,381	4,381	-
Facilities Rental	1,200.00	1,200	1,200	1,200	-
Insurance	4,500.00	4,500	4,841	4,841	341
Telephone	6,318.50	7,000	7,000	7,000	-
Travel (Custodian)	797.39	1,000	1,000	1,000	-
Supplies	11,443.32	14,211	14,211	14,211	-
Electricity	42,670.27	33,000	33,000	33,000	-
Propane	3,548.96	4,696	4,696	4,696	-
Oil	33,451.96	48,000	48,000	48,000	-
Property (Furn & Equip)	-	-	-	-	-
<b>Total 2620 Function</b>	<b>\$242,298.13</b>	<b>\$234,974</b>	<b>\$236,252</b>	<b>\$236,252</b>	<b>\$1,278</b>

# 100 School District Budget

	Expended 2010-2011	Adjusted 2011-2012	School Board Proposed 2012-2013	Bud. Comm. Recommend 2012-2013	Difference Adjust. vs Proposed
<b>2630 Care/Upkeep of Grounds</b>					
Snow Removal	5,175.00	3,000	3,400	3,400	400
Repair & Maintenance	825.00	1,000	1,000	1,000	-
Supplies	924.37	1,000	1,000	1,000	-
Gas	174.27	250	250	250	-
Equipment	1,500.00	-	-	-	-
<b>Total 2630 Function</b>	<b>\$8,598.64</b>	<b>\$5,250</b>	<b>\$5,650</b>	<b>\$5,650</b>	<b>\$400</b>
<b>2640 Care/Upkeep of Equipment</b>	-	-	-	-	-
<b>2721 Transportation - Reg. Education</b>	227,314.87	233,769	242,680	242,680	<b>8,911</b>
<b>2722 Transportation - Special Educ.</b>	65,374.54	69,750	86,550	86,550	<b>16,800</b>
<b>2724 Transportation - Athletic</b>	3,180.75	3,000	3,000	3,000	-
<b>2725 Transportation - Field Trips</b>	3,959.42	4,000	4,000	4,000	-
<b>2900 Support Services - Other</b>	-	-	55,053	55,053	<b>55,053</b>
<b>2900 Wage Pool (support staff)</b>	-	-	-	-	-
<b>4200 Site Improvement</b>	500.00	500	500	500	-
<b>4600 Building Improvement</b>	6,020.00	-	-	-	-
<b>5221 Food Service - Local Support</b>	33,260.00	37,000	35,420	35,420	<b>-1,580</b>
<b>5252 Transfer to Tuition Trust Fund</b>	-	-	-	-	-
<b>Total General Fund</b>	<b>\$4,122,678.02</b>	<b>\$4,163,579</b>	<b>\$4,181,337</b>	<b>\$4,181,339</b>	<b>\$17,758</b>
<b>5221 Food Service - Federal/State</b>	95,655.35	72,000	72,000	72,000	-
<b>5222 Federal Projects</b>	194,366.16	82,000	82,000	82,000	-
<b>5252 Expend. Trust - Special Educ.</b>	-	-	-	-	-
<b>Total Budget</b>	<b>\$4,412,699.53</b>	<b>\$4,317,578</b>	<b>\$4,335,339</b>	<b>\$4,335,339</b>	<b>\$17,758</b>



Koty Lorden, AE/MS grade five  
Andover Town Report – 2011

# SCHOOL DISTRICT ESTIMATED REVENUE

Andover School District

	Dept of Revenue 2011-2012	Projected Revenue 2012-2013
<b>Revenue Other Than Assessments</b>		
<b>General Fund</b>		
School Building Aid	-	-
Catastrophic Aid	32,333	10,000
Tuition	-	-
Medicaid Distributions	12,500	12,500
Interest Revenue	1,000	1,000
Adequate Education Grant	822,697	822,697
State Wide Property Tax	608,898	608,898
Other Income	3,045	500
<b>Total General Fund</b>	<b>\$1,480,473</b>	<b>\$1,455,595</b>
<b>Fund Balances</b>		
Reserve for Special Ed. Trust	-	-
Reserve for Maintenance Trust	-	-
Fund Balance to Reduce Taxes	9,080	-
<b>Total Fund Balances</b>	<b>\$9,080</b>	<b>\$0</b>
<b>Federal Funds</b>	<b>\$82,000</b>	<b>\$82,000</b>
<b>Food Service Fund</b>		
Sale of Lunches	\$40,000	\$40,000
Federal Child Nutrition	17,000	17,000
State Child Nutrition	1,160	1,160
<b>Total Food Service Fund</b>	<b>\$58,160</b>	<b>\$58,160</b>
<b>Total Revenue Other Than Assessments</b>	<b>\$1,629,713</b>	<b>\$1,595,755</b>
<b>Assessment (estimated)</b>	<b>\$2,687,865.16</b>	<b>\$2,739,584.12</b>
<b>Total Budget</b>	<b>\$4,317,578</b>	<b>\$4,335,339</b>

*Per RSA 32:11-a, the following information is provided regarding special education expenditures and revenues for the past two fiscal years.*

	2009-2010	2010-2011
Special Education Expenditures	529,187.10	650,472.36
Special Education Revenues	79,344.00	86,582.00
<b>Net Special Education Costs</b>	<b>\$449,843.10</b>	<b>\$563,890.36</b>

## AE/MS STAFF 2011-2012

Babineau, Mary	Speech Pathologist
Bell, Danielle	Occupational Therapist
Bent, Jennifer	Grade 1 Teacher
Braley, Christine	Permanent Substitute
Connor, Christine	Grades K-8 Computer Teacher
DeMinico, Linda	Grades 1-8 Art Teacher
Donaldson, Lee	Library Assistant
Fadden, Cathy	Paraprofessional
Farrington, Bill	Custodian
Frost, Christine	School Nurse
Gagne, Holly	Special Education Teacher
Gaudette, Julie	Special Education Coordinator/Assistant Principal
Hewitt, Anne	Special Education Paraprofessional
Hildebrand, Gretchen	Grade 2 Teacher
Hubbard, Jay	Grade 3 Teacher
Hubert, Paul	Grade K-8 Music Teacher and Band Director
Jensen, Michael	Grade 2 Teacher
Keezer, Michelle	Middle School Math Teacher
Kidane, Molly	Grade 4 Teacher
Lance, Brenda	Reading / Math Teacher
LaRoche, Kristy	Grade 5 Teacher
Lauster, Amanda	Title I Reading Teacher
Lemeris, Shari	Middle School Language Arts Teacher
McDonald, Brenda	Cafeteria Assistant
Murphy, Ryan	Middle School Science Teacher
Palmquist, Carmen	Paraprofessional
Parenteau, Gail	Administrative Assistant
Peters, Stephanie	Grade 5 Teacher
Quintal, Ron	Head Custodian
Schultz, Susan	Grade K - 8 Guidance
Silverstein, Michael	Grade K-8 Physical Education Teacher
Slayton, Jane	Principal
Tiede, Jared	Special Education Paraprofessional
Tiede, Lynn	Special Education Teacher
Tucker, Jim	Middle School Social Studies Teacher
Van Horn, Stephanie	Occupational Therapist Assistant
Wiley, Michael	Grade 1 Teacher
Witt, Laura	Kindergarten Teacher
Young, Joanne	Cafeteria Director



## SAU #46 STAFF

Michael Martin, Superintendent of Schools	Kathleen Boucher, HR Manager
Christine Barry, Asst. Superintendent of Schools	Tina Reardon, Bookkeeper
Robin Heins, Business Administrator	Louise Dupre, Bookkeeper
	Andrea Reagan, Bookkeeper

## AE/MS STATISTICS

### AE/MS Class Totals as of January 2012

Kindergarten	25	Grade 3	19	Grade 6	20
Grade 1	33	Grade 4	24	Grade 7	26
Grade 2	32	Grade 5	30	Grade 8	17

### AE/MS Roll Of Perfect Attendance 2010-2011

*Pupils not absent for the school year ended June 30, 2011*

Kindergarten: Brandon Dukette  
 Grade 1: Colby Jones  
 Grade 4: Jason Lewis  
 Grade 6: Hunter Bonk  
 Grade 7: Ben Yusko  
 Grade 8: Shannon Haley, Fiona White

### AE/MS Graduates 2011

Kelsey Berta Allen	Taylor Marie Duquette	Hannah Elizabeth Munson
Alicia Catherine Barry	Daisy Lucille Elwell	Bevin Robert O'Donnell
Nicholas C. Barton	Shannon Rebecca Haley	Elijah D. Shedd
Nicole Alexis Barton	Steven Robert Hall	Shelby Taylor Perreault
Jeffery W. Bates	Erin Rachel Hanscom	Bailey Elizabeth Powers
Kelsie Madison Berry	Austin Bruce Hawks	Nicholas J. Terwilliger
Thaddeus G. Bicknell	Jesika Lynn Heath	Hannah Theresa Veinotte
Olivia Jill Blodgett	Olivia Henriques	Fiona Dove White
Vincent Julian Bolte	Dustin Holmburg	Amy Grace Wittel
Molly Elizabeth Comrie	Tristan Isaiah McNeel	
Ngawang Chokden Dickinson	Adam K. Mock	
	Alyson Susan Mullett	

## MVHS STATISTICS

### Class Totals as of January 2012

Class of 2015	24
Class of 2014	19
Class of 2013	17
Class of 2012	18

### MVHS Graduates 2011

Shawna Barton	Michael Donovan	Nicholas Mock
Henry Bendel	Jacob Frost	Jonathan-James Santiago
Emily Bentley	Brianna Keniston	Zoe Stoddard
Elizabeth Daneault	Rebecca Lance	
Norbu Dickinson	Emily Laro	



Nick Thomas, AE/MS grade seven  
Andover Town Report – 2011

# SCHOOL DISTRICT TREASURER'S REPORT 2010-2011

	Beginning Cash	\$	237.10	Received from				Orders Paid				Ending
				State	Ed	Grant	Account	All Other	Total	Operating	Other	
				Actct xfers	State Sources	Sources	Total Receipts	Operating	Other	Receipt	Actct xfers	Ending
JUL				250,000.00	-	15,820.82	560,884.18	181,852.95	379,268.33	44.72	250,000.00	142,603.79
AUG				-	588.90	2,060.32	297,712.58	249,913.35	427,067.56	26.21	-	145,828.68
SEP				-	-	1,683.86	296,747.22	332,697.65	391,117.13	195,096.53	54.14	340,979.35
OCT				-	3,257.23	3,170.16	301,490.75	265,455.48	427,152.40	40.45	50.44	341,070.24
NOV				-	-	2,370.52	2,370.52	387,921.23	41,601.69	173,095.22	64.04	514,229.50
DEC				200,000.00	22.76	5,955.31	501,041.43	501,363.42	41,279.70	269,905.38	49.67	200,000.00
JAN				100,000.00	2.21	80.03	690,208.96	343,807.69	387,680.97	3,665.95	65.75	100,000.00
FEB				100,000.00	3,572.12	3,183.90	301,819.38	343,331.84	346,168.51	11,414.34	52.98	499,383.57
MAR				400,000.00	4,647.39	4,967.57	109,614.96	389,599.99	66,183.48	20,372.84	51.79	419,808.20
APR				-	-	662.37	695,725.73	487,147.91	274,761.30	251,352.85	37.18	271,198.23
MAY				-	20,040.92	9,213.44	324,317.72	300,157.48	298,921.54	11,114.48	21.97	282,334.68
JUN				282,600.00	1,445.20	6,410.30	585,518.86	549,673.47	334,766.93	11,758.86	7.74	44,101.28
<b>Totals</b>				<b>\$ 1,332,600.00</b>	<b>\$ 33,576.73</b>	<b>\$ 55,578.60</b>	<b>\$ 4,667,452.29</b>	<b>\$ 4,332,922.46</b>		<b>\$ 951,015.58</b>	<b>\$ 526.63</b>	<b>\$ 1,300,000.00</b>

Cash ALL acts on hand 7/1/09	\$	392,796.17
Rec'd Selectmen	\$	3,245,696.96
Rec'd State	\$	984,592.31
Rec'd All Other	\$	56,105.23
FS Transfers June	\$	32,600.00
<b>Total All Receipts</b>		<b>\$ 4,318,994.50</b>
<b>Amt Available</b>		<b>\$ 4,711,790.67</b>
<b>Orders Paid</b>		<b>\$ 4,332,922.46</b>
<b>Balance on hand 6/30/2011</b>		<b>\$ 378,868.21</b>

# SCHOOL DISTRICT MEETING MINUTES 2011

**March 1, 2011**

Cub Scouts Matthew Bent, Jason Lewis, Dana Buswell, Koty Lorden, Matthew Reynolds, and David Reynolds led the audience in reciting the Pledge of Allegiance. Moderator Ed Becker called the meeting to order at 7 PM. He reviewed the rules of order for the meeting and read an excerpt from the *Preamble to Sailboat Rules*. He introduced the Andover School Board members, Dr. Martin, SAU staff and lawyers, and AE/MS administration.

Moderator Becker explained that if multiple articles addressed a similar topic, the articles could be discussed at the same time but voted on separately. A motion to combine discussion on Article 4, the school budget, and Article 6, cutting the proposed budget by 10 percent, was expected to be presented. Les Fenton requested that a motion to limit reconsideration of the budget not be made until after the vote on Article 6. Toby Locke was opposed to combining discussion of the two articles. He felt that with all of the information provided at the meeting, a combined discussion would limit the time allowed for consideration.

**ARTICLE 1:** To see if the District will vote to accept the reports of Officials, Agents, Auditors, and/or Committees as printed in the School District report.

Toby Locke requested a report on Andover students attending Merrimack Valley High School, including class size.

Arthur Urie moved to accept the reports as printed; Percy Hill seconded. **Article 1 was adopted** unanimously.

**ARTICLE 2:** To see if the District will vote to authorize the School Board to make application for, to accept and expend on behalf of the District any and all advances, grants, or other funds for educational purposes which may now or hereinafter be forthcoming from the United States of America and its agencies or from the State of New Hampshire and its agencies.

Jim Delaney moved to accept Article 2; Andrew Guptil seconded. **Article 2 was adopted** with no discussion.

**ARTICLE 3:** To see if the District will authorize the School Board

to accept and expend on behalf of the District private gifts and contributions for educational purposes.

Evelyn Baker moved to accept Article 3; Peter Zak seconded. **Article 3 was adopted** with no discussion.

**ARTICLE 4:** To see if the School District will vote to raise and appropriate the sum of \$4,317,578 for the support of schools, for the payment of salaries of school district officers and agents, and for the payment of statutory obligations of said district and to authorize the application against said appropriation of such sums that are estimated to be raised from the state's equalization payment, together with other income. The School Board shall certify to the selectmen of Andover the amount to be raised by taxation of said town.

Les Fenton moved to combine debate of Articles 4 and 6 but vote separately on each Article; Leighton Terwilliger seconded. Toby Locke stated that combining the discussion of the two articles would muddy the water. The motion to combine discussion was approved.

**ARTICLE 6:** To see if the School District in Andover will reduce its expenditures by 10%.

Moderator Becker read Article 6, submitted by petition, and began a line-by-line discussion of the proposed budget. Under Line 1100, Regular Education Programs, Mike Vercellotti inquired as to the status of the Physical Education teacher. Charlie McCrave, Andover School Board member, stated that the position is filled four days a week, with all students having physical education once a week. There was no discussion for Line 1210, Special Education Programs, through Line 2724, Transportation – Athletic. Under Line 2725, Transportation – Field Trips, Leighton Terwilliger questioned the length of the contract with First Student, the transportation company. Kent Armstrong, Andover School Board member, stated the contract was for five years and that the First Student bid was the lowest bid received last year. Under Line 2900, Support Services – Other Wage Pool (support staff), Howard Wilson questioned the concept of a wage pool. Charlie McCrave stated the support staff had received a raise of one percent in 2010. The wage pool represented an overall raise of two percent for the support staff in 2011 but could be distributed as needed. Entry salary for support staff at AE/MS is between eight and nine dollars. Many of the support staff are trained at AE/MS and then move to support staff positions at Merrimack Val-

ley High School with an increase in pay. There was no discussion regarding Line 4200, Site Improvement through Line 5252, Transfer to Tuition Trust Fund. Under Lines 5221, Food Service – Federal/State and 5222, Federal Projects, Toby Locke questioned if the amounts listed were actual amounts received or if they were the amounts expected. Kent Armstrong stated the amounts listed under these two line items were the amounts expected; historically, the amount expected and the amount received has matched. The Andover School District would not be obligated to make up any difference but could find another revenue source. Les Fenton pointed out the dollar amount of the budget was one dollar less than the dollar amount listed in the warrant article. Moderator Becker stated that the figure to use while making the motion to adopt the warrant article would be the dollar amount listed within the budget. Andrew Guptil stated that based on the figures listed in the 2010 Andover Town Report, page 73, and according to the Federal Individuals with Disabilities Act, the federal government should fund 40% of the Special Education costs and only funded 3.6% of the costs in 2010.

Discussion of Article 6 began with Howard Wilson, the lead petitioner. Howard acknowledged the amount of work involved in the budget process but asked the voters to hold the line on the budget and implement the 10% across-the-board cut. Kent Armstrong presented a Power Point presentation regarding mandated and controllable expenses in the 2011 school budget. Fifty-five percent of the 2011 school budget is mandated education expense. Three-quarters of the remaining 44 percent of the budget (\$1,924,884) is the Regular Education budget. The 2011 school budget has no built-in reserve for contingencies, and there is the potential for a 25% increase just in the oil budget. Kent stated that cutting 10% of the regular education budget would basically destroy the school. Increased cuts in the budget would cause more educational problems within the student body, thus increasing the demand for special educational services.

Peter Zak questioned how the expected reduction of the state obligation for municipal retirement benefits would impact the school budget. Dr. Martin, AE/MS Superintendent, stated that school district would not know the impact until the state has made its decision. He stated the district would have to work with the budget, the Andover Budget Committee, and perhaps hold a special meeting once a dollar amount

has been determined. The state's deadline for passing its budget is June 30, 2011.

Jim Delaney inquired as to where the school state aid was reflected in the school budget. Dr. Martin directed attention to the Estimated Revenue page. School state aid is listed under the Adequate Education Grant as well as the School Building Aid and Catastrophic Aid and is generated through the statewide property tax.

Toby Locke stated only three to four percent of mandated aid is received from the government. He stated that residents who rent within Andover do not pay property tax.

Erik Anderson felt that while slash mentality is becoming more widespread, if the voters do not hold the line now, he wondered when they would hold the line. He stated there had been 12 properties within Andover placed under tax liens and 15 properties had gone into foreclosure.

Evelyn Baker stated that renters are paying the property taxes for the homeowners as part of their monthly rent. She stated teachers are not getting raises this year and that these are hard times.

Carmen Ayala asked what would be gained by cutting the budget 10%. Jim Delaney suggested cutting positions and laying off teachers. Donna Baker-Hartwell stated there are often 60 students in a room in New York City. She did not support cutting the budget.

Percy Hill commended the School Board and the Budget Committee with putting together a very trim and lean budget. He felt the budget was actually too low. The number of staff and teachers has decreased over the last few years. The teachers accepted a contract with no raise and no step increases for 2011-2012. He stated research has clearly shown that a smaller learning environment produces students who are more successful.

Wood Sutton stated he did not like to pay taxes and did not have any children or grandchildren in the school system. However, he had attended school in Andover and felt it was payback time. He stated that attracting and keeping families with children was important to Andover. These families become part of Andover and support the entire town.

Paul Currier stated that AE/MS has consistently been a great school and even with cost constraints, needs to continue to be a great school.

Ed Hiller moved to accept Article 4 with a budget of \$4,317,578;

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Elizabeth Paine seconded. **The motion was adopted.**

Howard Wilson moved to accept Article 6; Toby Locke seconded. **The motion was defeated.**

**ARTICLE 5:** To see if the School District will approve the cost items included in the collective bargaining agreement reached between the Andover School Board and the Andover Education Association, which calls for the following estimated increases in salaries and benefits:

2011-2012	\$0
2012-2013	\$28,949

Note: Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed.

Katie Keyser, Andover School Board member, explained that the repeal of the RSA cited in the note above was awaiting Governor Lynch's signature; therefore, the note would no longer be applicable.

Jim Danforth stated that with the expected increase in the price of oil and unexpected maintenance costs, the teachers' contract should only be for one year. Toby Locke also was against approving the contract. Neither he nor his customers have had raises for several years.

Andrew Guptil stated that with residents losing their homes and public employees not receiving a raise this year, he did not want to risk a two-year contract. Mary Anne Levesque stated that at her place of employment, a union shop, salaries are stagnant, medical costs have increased 30%, and 1,200 employees are being laid off in April.

Bill Keyser, a Budget Committee member, stated he had felt the teachers' contract for two years was fair and had initially been in favor of the contract. However, he now feels there are too many unknowns to approve a two-year contract.

Jim Delaney stated the stock market had dropped, the price of oil had reached \$100 per barrel, and estimates of \$5 per gallon of gas by midsummer were announced today. Toby Locke warned of the consequences of approving a two-year contract.

Moderator Becker reminded the meeting that the warrant article was for a two-year contract; the length of the contract could not be modified at this time. Katie Keyser stated that the terms to the third year of the previous teachers' contract would remain if the proposed contract was



not approved. The first year of the proposed contract contains no cost of living increases or step increases. The second year of the proposed contract contains only step increases, no cost of living increases. The other changes in the proposed contract are language clarifications.

Heather Hill stated that since there were no step increases or raises in the contract, the teachers' income actually decreases due to increased insurance costs. Elizabeth Paine moved the question. Jim Delaney stated the teachers work only 180 days a year and have the right to find a job during summer break.

Jim Delaney moved to accept Article 5; Paul Currier seconded. **The motion was adopted.**

**ARTICLE 7:** To transact any other business that may legally come before this meeting.

Howard Wilson stated that a public hearing was scheduled for March 4, 2011, to review the definition of an adequate education.

Don Gould moved to adjourn the meeting; Howard Wilson seconded.

There being no other business to come before the district, Moderator Becker declared the meeting was adjourned at 8:35 PM.



# BIRTHS

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
POLLARD, JOHNATHAN RYLAN	03/13/2011	CONCORD, NH	POLLARD, JIAN	POLLARD, MELISSA
JONES, LEO WILDER	04/14/2011	LEBANON, NH	JONES, CHRISTOPHER	JONES, KATHRYN
JONES, GRIFFIN WILLIAM	04/14/2011	LEBANON, NH	JONES, CHRISTOPHER	JONES, KATHRYN
WRIGHT, FAYTH ACADIA	05/11/2011	LACONIA, NH	WRIGHT, DON	MCDANIEL, MACKENZIE
ARCHIBALD, RHYTHM KATE	06/05/2011	CONCORD, NH	ARCHIBALD, BRANDON	ARCHIBALD, JENNIFER
ORDWAY, MIAMI TRES	06/14/2011	CONCORD, NH	MILLER-ORDWAY, JOSEPH	ORDWAY, THELA-STRIS
BARTON, RILEY ALISA	06/28/2011	CONCORD, NH	BARTON, JASON	MORLUGH, KELLI
DREWRY, SCARLETT LILLIAM	07/14/2011	CONCORD, NH	DREWRY, MICHAEL	PEASE, WENDY
SZILAGYI, IAN JAMES	08/14/2011	CONCORD, NH	SZILAGYI, SHAKE	SZILAGYI, LEAH
NELSON, CADEN KENNY	11/03/2011	CONCORD, NH	NELSON, GEORGE	NELSON, JODI
WELCH, CHARLIE MAE	12/11/2011	CONCORD, NH	WELCH, MATTHEW	HOYT, VANESSA

Total number of records 11

# MARRIAGES

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BENOIT, JOSHUA J ANDOVER, NH	MOCK, LISA A ANDOVER, NH	ANDOVER	ANDOVER	02/19/2011
TAYLOR, THOMAS M ANDOVER, NH	REARDON, KATHLEEN E HAMPSTEAD, NH	HAMPSTEAD	HAMPSTEAD	03/12/2011
MCDANIEL, MACKENZIE M ANDOVER, NH	WRIGHT, DON E ANDOVER, NH	ANDOVER	ANDOVER	06/11/2011
HANLON, ASHLEY M ANDOVER, NH	COOK, GUNNAR D BOSCAWEN, NH	BOSCAWEN	ANDOVER	07/29/2011
FOX, NANCY E ANDOVER, NH	LAUREN, JUDITH J ANDOVER, NH	ANDOVER	ANDOVER	07/29/2011
KISTNER, GERRY A ANDOVER, NH	BOWNE, THERESA M ANDOVER, NH	CONCORD	SALISBURY	08/14/2011
EKLUND, JANET R ANDOVER, NH	DICKSON, THOMAS T ANDOVER, NH	ANDOVER	WILMOT	09/20/2011
FRIEDRICH, HEATHER N ANDOVER, NH	WOOD, JASON A ANDOVER, NH	ANDOVER	CONCORD	10/01/2011
CLARK, LESLEY A ANDOVER, NH	WARE, THOMAS J ANDOVER, NH	ANDOVER	ANDOVER	10/08/2011
SEAVER, BENJAMIN T ANDOVER, NH	BRYANT, CYNTHIA J ANDOVER, NH	ANDOVER	ANDOVER	10/20/2011

Total number of records 10

Marriages **113**

**Vital Statistics**

# DEATHS

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
NELSON, LANA	01/17/2011	LEBANON	HARRECK, JOHN	WAGNER, ELLA	N
SIEMANOWICZ, JOHN	01/30/2011	NASHUA	SIEMANOWICZ, STANLEY	HOLLAND, GLADYS	N
WILCOX, MARY	09/25/2011	NEW LONDON	DAVIS, ARCHIE	BROWN, LILLIAN	N
FERGUSON, LAURIE	04/17/2011	LEBANON	FERGUSON, ALBERT	ENEQUIST, LOUISE	N
MEIER, ROY	07/02/2011	NEW LONDON	MEIER, KURT	CLOW, MARGARET	Y
ELLIS, URSULA	07/15/2011	BOSCAMEN	TURNER, FRANK	COUNT, MINNIE	N
SHAMPNEY, OLINDA	08/02/2011	ANDOVER	LARISE, LUIGI	UNKNOWN, CAROLINA	N
TRIPP JR, ROY	08/21/2011	ANDOVER	TRIPP SR, ROY	FISHER, MARION	N
CRISP, JOSEPHINE	08/28/2011	ANDOVER	MAHER, SAMUEL	DRISCOLL, ELLEN	N
MORSE JR, MAYLAND	09/22/2011	CONCORD	MORSE SR, MAYLAND	WEBB, HELEN	Y
DIONNE, ALICE	10/27/2011	LEBANON	RICHEY, THOMAS	COTE, DEBRA	N
DOWNES, FAITH	11/30/2011	CONCORD	JOHNDRO, CHARLES	ALDRICH, MARY	N
PHILIPSON, JULIA	12/07/2011	FRANKLIN	OWEN, LEROY	GRANT, EDITH	N
COX, SEAN	12/09/2011	ANDOVER	COX, JOHN	HYER, MARIANNE	N
SHELDON, MARJORIE	12/25/2011	NEW LONDON	LAMONTAGNE, JOSEPH	ARLING, LENORE	N
DUKETTE, JOHN	12/28/2011	ANDOVER	DUKETTE, PATRICK	CAMERON, ALMA	Y

Total number of records: 16

# TOWN COMMITTEE MEETINGS

*At the Town Hall unless otherwise noted*

**Board of Selectmen:**

1st & 3rd Monday, 7 PM

**Planning Board:**

2nd & 4th Tuesday, 7 PM

**Zoning Board of Adjustment:**

3rd Tuesday, 7:30 PM

**Conservation:**

2nd Wednesday, 7:30 PM

**Recycling:**

2nd Thursday, 1 PM

**Recreation:**

2nd Thursday, 7 PM, AE/MS

**Library Trustees:**

3rd Thursday, 7 PM

Andover Library or Bachelder Library

**Fourth of July:**

1st Wednesday (Feb-Jun), Andover Fire Station, 7 PM

**Andover Fire Department:**

1st Monday, Business, 7 PM; 3rd Monday, Training, 7 PM

**Explorer Scout Post 321:**

2nd Wednesday, 7 PM, East Andover Fire Station

**East Andover Fire Dept:**

2nd Wednesday, 7:30 PM

**Emergency Medical Services:**

2nd Tuesday, 7 PM

East Andover Fire Station

**School Board:**

1st Tuesday (except July and August), 6:30 PM, AE/MS

***For more information,  
call the Town Office  
at 735-5332.***

# TOWN OFFICE HOURS

**Town Office:** Mon-Fri 8:30-1

**Town Clerk & Tax Collector:**

Mon & Wed, 9-2

Tue & Thu, 1:30-6:30

Last Saturday of month, 9-11

**Building Inspector:** Tues, 6-7

**Transfer Station:**

Wed, 7-6 (7-5 during winter)

Sat, 7-5

**Swap Event (May-Oct):**

2nd Sat (rain date: 3rd Sat)

Transfer Station, 8-2

# LIBRARY HOURS

**Andover Library:**

Mon, 6:30-8:30

Wed, 9-12 & 6:30-8:30

Thu, 12:30-4:30

Sat, 10-12

**Bachelder Library:**

Tues, 9-12:30 & 6:30-8:30

Thu, 6:30-8:30

Fri, 1:30-5

# TOWN MEETINGS 2012

**School** - March 5, 7:00 pm, AE/MS

**Village District** - March 5, 7:00 pm, Town Hall

**Voting** - March 13, 11:30 to 7:00 pm, AE/MS

**Town Meeting** - March 13, 7:00 pm, AE/MS

**East Andover Fire Prec.** - March 20, 7:30 pm, EAFD

**Andover Fire Dist.** - March 21, 7:30 pm, AFD

*Cover photos, clockwise from top left:* 1) Past Andover Service Club (ASC) presidents (l-r) Bertha Fenton (1963-65), Bernice Powers (1961-63), and Josephine Crisp (1958-59) at the Old Fashioned Christmas Fair. 2) Kat Darling is one of many recipients of ASC Merit Scholarships. 3) ASC members maintain beautiful flowers around town. 4) In 2002, Jim and Gretchen Goody modeled outfits from the ASC Thrift Shop at a fashion show celebrating the Shop's re-opening. 5) 2012 Executive Board members: Front (l-r): Mary Ofenloch, President; Anne Hewitt, Assistant Treasurer. Middle: Lorraine Roberts, Recording Secretary; Marge Leber, Corresponding Secretary; Diane Rice, First Vice President. Back: Lois Magenau, Treasurer; Eileen Mackey, Second Vice President; Robin Boynton, Past President. 6) Lorraine Roberts and Mary Demers (seated) helped staff the ASC Thanksgiving Pie Sale. *Background photo:* Kit Norris is one of many volunteers who staff the ASC Thrift Shop. Photo: Bob Bussey.

*Photos courtesy of ASC and The Andover Beacon*