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Undergraduate Curriculum Review Committee Meeting Minutes, October 11, 2013

Undergraduate Curriculum Review Committee

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**Undergraduate Curriculum Review Committee
DRAFT Meeting Minutes
Friday, October 11, 2013**

Attendance

Existing Members	Voting
✓ Brian, Co-BeMUCSM Chair	
✓ Barbara, Dir, SO&A Honors	
✓ Kach, Mar Prov, A&E Designee	
✓ Sainiv, Cathy, R&I, C&C Learning	
✓ Benghata, Arijly, R&I, Govt Government	
✓ Rizki, Matt, C&E (Guest)	
✓ Neplers, Stephen, C&E Secretary (guest)	

- 1.) **Call to Order**
Bev Schieltz called the meeting to order at 1:05 p.m.
- 2.) **September 13, 2013 Minutes Approved**
http://www.wright.edu/administration/senate/documents/UCRC_Minutes_Sept_13_13.docx
- 3.) **Program Review & Assurance of Learning Committee Discussion – Drs. Rizki & Law**

Program Review Comments by Faculty President Elect Matt Rizki

Dr. Rizki reviewed the history of Program Review at Wright State. Two years ago the existing Program Review committee disbanded due to the Quarter-Semester conversion process. There is a new top-level university committee, Assurance of Learning Committee, as part of a new accreditation process for all WSU issued credentials. Dr. Rizki believes that the Undergraduate Curriculum Review Committee should issue a resolution to allow the Assurance of Learning Committee to continue to collect all Program Review data with UCRC maintaining oversight.

Discussion of the Assurance of Learning Committee by Dr. Joe Law

http://www.wright.edu/administration/senate/documents/ALC_Assessment%20Plan_2013.pdf

Dr. Law discussed the function of the Assurance of Learning Committee, which is comprised of 50% faculty and 50% staff & administrators. A handout was distributed showing which courses would be reviewed this academic year to assess university-learning outcomes 1 & 2. Syllabi and examples of student work will be collected for fifteen courses (CST, RST, Great Books) in order to assess outcome 1 (communicate effectively); while fourteen courses, mainly in CoSM, will be sampled to assess outcome 2 (demonstrate mathematical literacy). Rubrics from the AAC&U will be used to assess these courses.

The committee agreed to task Dr. Schieltz with drafting the formal resolution suggested by Dr. Rizki.

- 4.) **Course Attribute Review**

The committee continued to discuss the best practices for Course Attribute Review. (Reviewing syllabi, course work, etc)

The Faculty Office was tasked with obtaining the University Curriculum Committees new Course Attribute Requirement and Template forms and distributing them to UCRC members before the next meeting.

5.) **Online Workspace**

Faculty Secretary Bryan Nethers announced that all Faculty Senate committees now have the ability to use the Pilot system for online committee business and the UCRC's workspace would be created before the next meeting.

6.) **Adjournment**

The meeting adjourned at 2:15 p.m. The next meeting will be on Friday, November 8, 1:00 p.m. in 138 Fawcett Hall.