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## Academic Council Meeting Agenda and Minutes, November 4, 1996

Rudy H. Fichtenbaum

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# Wright State University

Office of the University Faculty  
Dayton, Ohio 45435  
513 873-2039

TO: Members of Academic Council and University Faculty  
FROM: Rudy Fichtenbaum, Faculty President  
SUBJECT: Agenda for Academic Council Meeting on  
**Monday, November 4, 1996, 3:15 p.m., E156 Student Union**

- I. Call to Order
- II. Approval of Minutes of October 7, 1996 (Attachment C)
- III. Report of the President: Harley Flack
- IV. Report of the Steering Committee: Rudy Fichtenbaum
- V. Reports of Committees
  - A. Buildings & Grounds Utilization & Planning: Jan La Forge
  - B. Curriculum and Academic Policy: Thomas Sav
  - C. Faculty Affairs: Thomas Sudkamp
  - D. Library: David Goldstein
  - E. Student Affairs: Susan Carrafiello
  - F. University Budget Review Committee: Donna Schlagheck
- VI. Old Business
  - A. Call for Nominations for Professor-at-Large for University Promotion and Tenure Committee (Attachment A)  
Nominations 10/7/96: Ramana Grandhi, Dan Organisciak  
Additional Nominations will be accepted from the floor
  - B. Visioning Document (Attachment B--A revision being offered as a substitute document for the one which is on the agenda as Old Business)
- VII. New Business
  - \*A. Motion approved by University Steering Committee:  
The Ad Hoc Committee on Faculty Senate will serve in lieu of the Quadrennial Review Committee for 1996-97.
- VIII. Announcements and Special Reports
  - A. Call for nominations for Honorary Degrees--Call Jacob Dorn, Chair, Commencement Committee (x-2282) or the Faculty Office (x-2039) for Procedures and Documentation of Nominations and Guidelines for Awarding of Honorary Degrees
  - B. Updated Committee Memberships--Handout at Meeting (If you find corrections, please submit them in writing to the Faculty Office, 032 Rike Hall.)
  - C. Fall Quarter General Faculty Meeting--Tuesday, November 12, 1996, 3:30 p.m., Med. Sci. Auditorium
  - D. Next Academic Council Meeting--Monday, December 2, 1996, E156 Student Union, 3:15 p.m.
- IX. Adjournment
  - \*A suspension of the rules will be asked so that this item of business can be voted on at today's meeting.

## **Call for Agenda Items**

The Fall Quarter General Faculty Meeting will be held Tuesday, November 12, at 3:30 p.m. in the Medical School Auditorium. Please forward any agenda items to a member of the Agenda Committee\* immediately.

### **\*Agenda Committee**

Fichtenbaum, Rudy; COBA (Ch) Fac. Pres.  
Sayer, James, Fac. Pres. El.  
Kazmierczuk, Marian; Egr. & CS

Scordo, Kris; CON&H  
Self, Eileen; CEHS  
Serve, Paul; S&M

WRIGHT STATE UNIVERSITY  
ACADEMIC COUNCIL MINUTES  
November 4, 1996

**I. The meeting was called to order by University Faculty President Rudy Fichtenbaum at 3:15 p.m. in E156 Student Union.**

*Present: D. Bartlett-Blair, J. Coutts, D. DeStephen, J. Dustin, R. Fichtenbaum, E. Fitzgerald, H. Flack, J. Fleischauer, S. Fraser, S. Frederick, R. Gilpin, K. Goldenberg, S. Guo, R. Hetherington, L. Holmes, M. Kapp, P. Kleine, V. Nehring, C. Nimz, M. Perkel, R. Pohlman, W. Rickert, N. Sanders, J. Sayer, D. Schlagheck, A. Shaw, R. Siervogel, R. Srinivasan, J. Swart, J. Vance, L. Vandecreek, D. Voss, E. Wetter, L. Xu, V. Yen*

*Absent: D. David, L. DeShields, L. Mirkin, S. Pederson, C. Potter, J. Rutter, T. Sudkamp, J. Thomas*

**II. The minutes of the October 7, 1996 meeting were approved as written.**

**III. Report of the President: No Report.**

Dr. Fleischauer reported on Strategic Planning Council: They have been meeting almost weekly this fall to move forward on the process of the analysis of unit program planning reviews. Reports from the subcommittees have been received. These committees are going through a process of interpreting these reviews. The subcommittees are nearing the end of their process of interpretation and all of them should be finished by the target date of November 15, at which time they will submit reports to the Strategic Planning Council. In addition, Strategic Planning Council has been reviewing a draft list of potential strategic objectives that might make up a part of the plan itself.

**IV. Report of the Steering Committee: Rudy Fichtenbaum reporting:**

The committee met to set this agenda. The committee also had extensive discussion on handling Quadrennial review, in light of the fact that a proposal for a Faculty Senate is being brought forward.

**V. Reports of the Standing Committees**

**A. Buildings and Grounds Utilization & Planning**

No report

**B. Curriculum and Academic Policy: Thomas Sav reporting:**

See Attachment A.

**C. Faculty Affairs: Scott Fraser reporting:**

1. Faculty Affairs has met twice since the last Academic Council meeting.
2. The committee reviewed and appointed members to the Due Process Hearing Board, the Tenure Removal Committee and a committee for the pending salary inequity case was also formed.
3. The committee unanimously supported in principle the tuition reciprocity proposal forwarded to us by the Bowling Green State University Faculty Senate. This proposal will be forwarded to the Steering Committee for further consideration.

4. The committee unanimously approved the following resolution:

The policy specified in the October 23 memorandum from Associate Provost Lillie Howard on the Professional Development Leave Program is inappropriate and in direct violation of the university handbook. Dr. Howard's memo gives the following criteria for the awarding of supplemental quarters: First priority for these quarters is reserved for meritorious proposals for the infusion of technology into the classroom. The approval process for the professional development leave program is given on page 58 of the Faculty Handbook and was approved by the Board of Trustees December 1, 1988. All leave proposals will be evaluated solely on how well they advance the academic competence of faculty members and insure their contribution to the university as teachers and scholars. The subsequent section on supplemental quarters states: The request for

supplemental quarters shall be judged competitively as part of the PDLP approval process. The committee requests that a memo be sent to all university faculty that retracts the statement that is in violation of the procedure set forth in the university handbook and states the PDLP approval process as specified in the handbook. It is recommended that the deadline for PDLP applications be delayed until December 20 to compensate for any confusion that may have resulted from the October 23 memorandum.

5. The classroom accommodations for disability policy was discussed and will be brought forth for final discussions at the next meeting.
6. The AAUP proposal on professional development leave notification was discussed and will be dealt with further at the next meeting.
7. The committee unanimously agreed that the document initiation and preparation for the promotion and tenure guide should be updated by the Provost's Office and reflect recent changes in the promotion and tenure process and upon completion the document should be forwarded to the Faculty Affairs Committee for review and approval.

D. Library: David Goldstein reporting:

The Library Committee hasn't met yet. They will meet for the first time tomorrow with the new librarian, Victoria A. Montavon, Associate Provost for Libraries and Information Services.

E. Student Affairs: Susan Carrafiello reporting:

The committee met on October 25 but there was not a quorum. They began discussions of Campus Climate recommendations for 1997.

F. University Budget Review: Donna Schlagheck reporting:

UBRC met on November 1 and will be meeting again on November 15. Janet Achterman was invited to discuss the various university budgeting and planning timelines. The committee briefly discussed the situation in Columbus with regard to tuition and subsidy caps. They are expecting a report from Keith Ralston regarding those topics on November 15.

## VI. Old Business:

A. Call for Nominations for Professor-at-Large for University Promotion and Tenure Committee (Attachment A to Agenda)

Nominations 10/7/96: Ramana Grandhi, Dan Organisciak

Additional Nominations will be accepted from the floor

Since Dan Organisciak is already serving in another capacity, his nomination was withdrawn. No additional nominations were received and a motion to close the nominations was moved, seconded and approved.

Ramana Grandhi was elected unanimously to Professor-at-Large on the University Promotion and Tenure Committee.

B. Visioning Document (Attachment B to Agenda--A revision being offered as a substitute document for the one which is on the agenda as Old Business)

Dr. Fichtenbaum read a statement from James Sayer removing his proposed substitute document and supporting Dr. Flack's third draft of the Visioning Document. Dr. Flack presented the third draft of the Visioning Document. The vote on the Visioning Document was split into two parts: (1) Aim and Mission and (2) Remainder of Visioning Document.

1) The Aim and Mission portion of the Visioning Document, as revised, was approved.

2) The remainder of the Visioning Document, as revised was approved.

The Amended Document will be distributed at the General Faculty meeting on November 12.

## **VII. New Business:**

\*A. Motion approved by University Steering Committee:

The Ad Hoc Committee on Faculty Senate will serve in lieu of the Quadrennial Review Committee for 1996-97.

Suspension of the rule, so that this could be approved was moved, seconded and approved.

It was moved, seconded and approved that the Ad Hoc Committee on the Faculty Senate be asked to serve in lieu of the Quadrennial Review Committee for 1996-97.

## **VIII. Announcements and Special Reports**

- A. Call for nominations for Honorary Degrees--Call Jacob Dorn, Chair, Commencement Committee (X-2282) or the Faculty Office (X-2039) for Procedures and Documentation of Nominations and Guidelines for Awarding of Honorary Degrees.
- B. Updated Committee Memberships--Handout at Meeting (If you find corrections, please submit them in writing to the Faculty Office, 032 Rike Hall.)
- C. Fall Quarter General Faculty Meeting--Tuesday, November 12, 1996, 3:30 p.m., Med. Sci. Auditorium
- D. Next Academic Council Meeting--Monday, December 2, 1996, E156 Student Union, 3:15 p.m.

**IX. Adjournment:** The meeting adjourned at 5:00 p.m.