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2020

## Town of Cutler Maine Annual Report 2020

Cutler, Me.

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**ANNUAL REPORT**  
*Of The*  
**MUNICIPAL OFFICERS**  
*Of The Town Of*  
**CUTLER**  
***2019-2020***



*Cynthia Cates Rowden*



## DEDICATION

Our dedication this year, if we pulled it off, will be a well-kept secret in order to surprise our Chair Selectperson, Cynthia Rowden.

Cynthia Cates Rowden is loving, giving, thoughtful, caring, hardworking, honest, kind, community minded and a leader. She loves her Lord, her husband, daughters, grandchildren and friends fiercely (even her granddogs). She is truly dedicated to this Town that she loves so dearly. Cynthia was born and raised in Cutler in a family of fishermen and her mom was the postmaster for many years in the little brick building downtown. Cynthia has 3 brothers and a sister. She attended Cutler Grammar School and Washington Academy. She loves the ocean and time spent there and shortly after graduating from Washington Academy, she married the love of her life, Terry, while he was in the Coast Guard and stationed at Little River Light. Cynthia and Terry have resided in Cutler the majority of their married lives with the exception of a short stint in Michigan. Together they raised two daughters, Belinda and Rebecca and over the years they have been blessed with 5 grandchildren. Cynthia and Terry have continued their love and support of Little River Light throughout the years and still volunteer their time and energy there.

Cynthia often tells stories of growing up in Cutler and one of them being how she survived her antics with three older brothers who “toughened her up”. One time the brothers and their friends stuffed her into a dog house and rolled her down a steep hill next to the Cates homestead. Little did any of them know that there were nails stuck out inside the building and when she climbed out of the doghouse at the bottom of the hill, she looked like a she had been in battle with a porcupine. On another occasion, while sledding down the “mountain” with friends as everyone did in those days, Cynthia was propelled off the sled when it stopped and she kept going driving her face into the crusty snow. Her mother, Isabel, never knew what condition she would arrive home in! By the time Cynthia’s sister came along, the antics had slowed down and the boys had grown up ....under Cynthia’s supervision!



Cynthia worked at the Harbor View Restaurant for several years and speaks fondly of that time. Very early on in her life she became involved in town affairs. Among other things, she has been a tax assessor and selectperson (in the past and currently) and a planning board member. She has willingly stepped up and fulfilled any municipal position or duty asked of her.

Over the years as she raised a family, led girl scouts and contributed to town business, Cynthia worked for Dr. Peterson, the District Attorney, the local ambulance service, a local insurance office and in 1988 Cynthia became the Cutler Mail Lady, a position she holds to this day. As a member of the Fourth of July committee she has worked tirelessly to make sure the town folks could join together to celebrate our Country's freedom. She has been involved in many tributes to our local Veterans, including the gift of walking sticks several years back.

She is a life-long member of the Cutler United Methodist Church, serving the church in various capacities. She has organized Christmas programs, taught Sunday School, led church services and been on the church council. She has given countless hours of her time and energy to make sure others are served and fed during church suppers.

In conclusion, we are sure that we have missed many things that we should honor her for and many things that she has done for "her Town of Cutler".

But we wish to say, "Thank you Cynthia for your many years of service!"

We love and appreciate you,

Your fellow Selectperson  
and Office Crew



# **ANNUAL REPORT**

*Of The*

## **MUNICIPAL OFFICERS**

*Of The Town Of*

## **CUTLER, MAINE**

*For The Year*

**2019 - 2020**

*Also*

## **The Warrant**

Printed by

*Fundy Bay Printing - Machias, Maine*

**ELECTED TOWN OFFICERS  
and Appointed Officials  
2019 – 2020**

**Selectmen and Overseers of the Poor  
Board of Assessors**

David A. Glidden – Term expires 2020  
(Resigned 06/19/2020)

Jillian Taylor – Term expires 2021

Cynthia C. Rowden, Chair – Term expires 2022

**Administrative Assistant  
Town Clerk, Tax Collector, Treasurer, Registrar of Voters  
E911 Coordinator**

Teresa M. Bragg  
(Appointed)

**Deputy - Clerk, Tax Collector & Registrar**

Lo-Lene Farris  
(Appointed 07/29/2019)  
(Resigned 02/24/2020)

Donna W Michaud  
(Appointed 07/27/2020)

**Office Assistant**

Marlene Sprague  
(Appointed 08/06/2019)  
(Resigned 01/14/2020)

Deborah Cates  
(Appointed 07/01/2020)

**Town of Cutler  
AOS 96 Board of Directors**

Melanie Ferguson – Term to expire 2020

Anita McKinley – Term to expire 2021

Renee Patterson – Term to expire 2022

**Road Commissioner**

Kevin C Feeney  
(Elected)

**Animal Control Officer**

Vacant

**Planning Board Members**

Vacant

**Code Enforcement Officer/ Plumbing Inspector**

Judy Rolfe  
(Appointed)

**Board of Appeals**

Vacant

**Shellfish Warden**

Peter W Taylor, Sr  
(Appointed 07/11/2019)

**Shellfish Committee Members**

Gerald Cates Jr., Chair  
Bradford Geel, Vice Chair  
Lorraine Davis, Secretary  
Danny Beam  
Wendell Davis

**Harbor Masters**

Patrick Feeney - Appt. expires 2020  
Brian Cates - Appt. expires 2021  
Allan Fitzhenry - Appt. expires 2022

**Harbor Management Committee**

Andrew Patterson, Chair  
Joshua Cates  
Michael R. Ferguson  
Norbert Lemieux  
Jeremy Cates  
Dean Crosman  
Kristan Porter

**Fire Chief**

Wayne S. Dennison  
(Appointed)

**Emergency Management Director**

Darrel Hinerman

**Health Officer**

Robert Abrams, MD

**SENATOR MARIANNE MOORE**

28 St. Croix Drive, Calais, ME 04619 • Phone: 454-0501  
e-mail: Marianne.Moore@legislature.maine.gov

Maine Senate Chamber

State House #3, Augusta, ME 04333-0003 • Phone: 287-1505  
Toll-Free Senate Message Center: 1-800-423-6900

**REPRESENTATIVE WILLIAM R. TUELL**

431 Hadley Lake Road, East Machias, Me 04630 • Phone: 271-8521  
Will.Tuell@legislature.maine.gov  
<http://www.maine.gov/legis/house/hsebios/tuelwr.htm>

House of Representatives

2 State House Station, Augusta , ME 04333-0002  
Phone: 287-1400; Message Phone: 1-800-423-2900  
State House TTY Line: 287-4469

ANGUS S. KING, JR.  
MAINE

133 HART SENATE OFFICE BUILDING  
(202) 224-5344  
Website: <http://www.king.senate.gov>

United States Senate  
WASHINGTON, DC 20510

COMMITTEES:  
ARMED SERVICES  
BUDGET  
ENERGY AND  
NATURAL RESOURCES  
INTELLIGENCE  
RULES AND ADMINISTRATION

January 1, 2020

Dear friends,

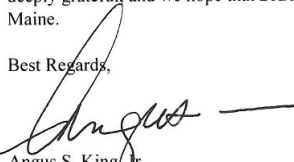
The beginning of a new year provides the opportunity to reflect on the progress of the past 12 months. If you've been watching cable TV, you might think that every waking moment of 2019 in Washington has been consumed by divisive, partisan issues – and while there's no shortage of those debates, there have also been opportunities for bipartisan cooperation. You sent me to the Senate to make the most of those opportunities, so as we enter into the New Year, I wanted to take a moment to update you on my efforts to work with members of both parties to make life better for the people of Maine.

One of my most important priorities this past year has been emphasizing preventive healthcare. Maine's distinction as the oldest state in the nation brings us wisdom, of course – but it also creates unique challenges, particularly relating to healthcare. The key to addressing these obstacles is being proactive, because the cheapest, safest medical procedure is the one that doesn't need to happen. That's why I've introduced legislation to incentivize healthier living, expand mental health screenings, and help more Americans access regular check-ups. We're making progress, but we've got a long way to go – and I'd like your help, because I know that the best ideas are the ones that come from families and communities on the front lines of these challenges. To strengthen this effort, I convened a policy forum on prevention in Bangor in October, which has already given me exciting new ideas that I'll carry with me into 2020. If you have additional thoughts on encouraging preventive healthcare, please share them with my office.

This year has also continued the growth of Maine's forest products industry – a key focus of my work to revitalize Maine's rural economy and communities. We've seen significant investment in mills across the state, creating good jobs to support rural Maine. I'm also pleased that the investments aren't just in our mills – the industry is thriving because of its commitment to innovation. We're fortunate to have the University of Maine's top-notch researchers exploring cutting-edge ways to use our forest resources, including capitalizing on the rise of 3D printing technology with the world's largest 3D printer. Combining this work with ongoing federal support, our vast forests, and Maine's dedicated workforce, I know that the future of this industry is bright, and I'll continue working to support it on all fronts.

I'm proud of all we've accomplished together this year, but even as I reflect on all that we've achieved, it is challenging to not think of the work left undone. It sometimes can be discouraging to watch these important priorities hang in limbo, but fortunately for me, encouragement is never far. After all, I get to live in Maine – which means I get to count Maine people as my neighbors and friends. I'm always struck by the kindness that our citizens show not only to me, but also to each other. This focus on collaboration and compassion is an inspiration, and it powers my efforts bring a little bit of Maine common sense to Washington. Thank you for all you do to for our state – Mary and I are deeply grateful, and we hope that 2020 will be a good year for you, your family, your community, and the State of Maine.

Best Regards,



Angus S. King Jr.  
United States Senator

AUGUSTA  
4 Gabriel Drive, Suite F1  
Augusta, ME 04330  
(207) 622-8252

BANGOR  
202 Harlow Street, Suite 20350  
Bangor, ME 04401  
(207) 545-8000

PRESQUE ISLE  
169 Academy Street, Suite A  
Presque Isle, ME 04769  
(207) 764-5124

SCARBOROUGH  
383 US Route 1, Suite 1C  
Scarborough, ME 04074  
(207) 883-1559

In Maine call toll-free 1-800-432-1590  
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SUSAN M. COLLINS  
MAINE

413 DIRKSEN SENATE OFFICE BUILDING  
WASHINGTON, DC 20510-1904  
(202) 224-2623  
(202) 224-2626 (FAX)

United States Senate  
WASHINGTON, DC 20510-1904

COMMITTEES:  
SPECIAL COMMITTEE  
ON AGING  
CHAIRMAN  
APPROPRIATIONS  
HEALTH, EDUCATION,  
LABOR, AND PENSIONS  
SELECT COMMITTEE  
ON INTELLIGENCE

Dear Friends,

As 2019 ends and 2020 begins, I am pleased to report that Congress made progress on a number of issues important to Maine families despite the polarization in our country.

In a major win for surviving military and retiree spouses to whom we are deeply indebted, I was proud to co-lead the repeal of what is often referred to as the “Military Widow’s Tax,” an unfair offset of survivor benefits that has prevented as many as 67,000 surviving spouses—including more than 260 from Maine—from receiving the full benefits they deserve.

The high cost of health care and prescription drugs continues to be a top issue for families and seniors. To provide continued relief for more lower- and middle-income individuals, I led the charge to extend for another two years the medical expense tax deduction that I included in the 2017 tax law. Without this extension, nearly 20,000 Mainers and millions of Americans with high medical expenses, including many with preexisting conditions, would have faced an increased tax burden. In other good news, the CREATES Act I cosponsored became law. It will prevent pharmaceutical companies from blocking access to a sufficient supply of brand-name drugs needed for the studies that allow less expensive alternatives to enter the marketplace.

Improving people’s health and wellbeing remains my priority. On a per capita basis, Maine has the highest incidence of Lyme disease in the country. In August, I held a Senate hearing at the University of Maine’s Tick Lab on this growing public health crisis. A comprehensive public health strategy to combat this epidemic is needed, and the new law I authored will do just that.

In addition, I helped champion another \$2.6 billion increase for the National Institutes of Health, our nation’s premiere biomedical research institution, including significant boosts for Alzheimer’s disease and diabetes research. Last year, NIH funded more than \$111 million for research at 14 Maine institutions.

To help prepare the graduates of Maine Maritime Academy, I secured \$300 million for a new training ship, which will ensure rigorous instruction for MMA students for decades to come.

Significant federal funding was approved for work at Bath Iron Works and Portsmouth Naval Shipyard. Funding appropriated by Congress will pay for three new destroyers, make a down payment on an additional ship, and finance infrastructure improvements at PNSY.

As Chairman of the Transportation and Housing Appropriations Subcommittee, I have led efforts to improve our nation’s crumbling infrastructure and ensure that Maine’s housing needs are addressed. For Maine’s roads, bridges, airports, and seaports, tens of millions in federal funding will help make urgently needed upgrades and improve safety. Funding will also support housing assistance to low-income families and seniors and aid communities in reducing homelessness among our youth. The Community Development Block Grant program will assist numerous towns and cities in our State.

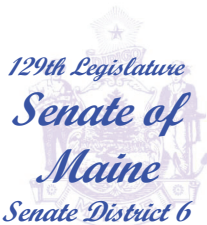
The Aging Committee I chair has continued its focus on financial security for our seniors. A new law I authored will make it easier for small businesses to offer retirement plans to their employees. Our Aging Committee’s Fraud Hotline fielded more than 1,200 calls this year. Congress passed a new law to crack down on robocallers who are often the perpetrators of these scams. And a new law I authored will expand the IRS’ Identity Protection PIN program nationwide to prevent identity theft and refund fraud.

At the end of 2019, I cast my 7,262nd consecutive vote. In the New Year, I will keep working to deliver bipartisan solutions to the challenges facing Maine and the nation. If ever I can be of assistance to you, please contact one of my state offices or visit my website at [www.collins.senate.gov](http://www.collins.senate.gov). May 2020 be a good year for you, your family, your community, and our state.

Sincerely,



Susan M. Collins  
United States Senator



**Senator Marianne Moore**  
3 State House Station  
Augusta, ME 04333-0003  
(207) 287-1505

[Marianne.Moore@legislature.maine.gov](mailto:Marianne.Moore@legislature.maine.gov)

**Health & Human Services Committee**  
Ranking Member

Dear Friends and Neighbors:

First, let me thank you for electing me to represent you in Augusta. I am honored to serve you in the Maine Senate. I worked hard this legislative session so that Maine becomes an even better place to live, work and raise a family.

The 129<sup>th</sup> Legislature had many issues before it including funding our schools, providing property tax relief, and ensuring affordable access to prescription medications. Though we were able to accomplish a great deal, ultimately, the 2<sup>nd</sup> session was cut short due to COVID-19 with the legislature adjourning on March 17<sup>th</sup>.

Since adjournment, I have been working diligently to assist constituents with the difficulties they face because of COVID-19, namely, unemployment. Thousands of hard-working Mainers found themselves unemployed, through no fault of their own, essentially overnight. Though no person could have foreseen this crisis, the Department of Labor has continued to struggle to process claims in a timely manner for months. As a representative of the people, I find this to be extremely concerning, and urge those still experiencing difficulties to contact me so that I may attempt to assist.

As we continue to navigate these uncharted waters, I encourage everyone to do their best to be kind to one another and help each other get through this pandemic. As small businesses reopen, please consider shopping local and eating out at your favorite local spot. Now, more than ever, our small businesses need our support. With fewer tourists visiting Downeast, many local shop and restaurant owners will struggle to stay afloat. Do what you can to help get them through this time, because without them, our entire community will suffer.

Finally, I hope everyone stays safe during this time and takes advantage of the resources still available to them. If you or someone you know is struggling with mental health, drug addiction, or domestic violence, there are places you can call and people willing to listen. Though the world may feel out of control right now, good people are still hard at work doing what they can to help others.

Thank you again for trusting me to represent you in Augusta. Please feel free to contact me at 287-1505 or [Marianne.Moore@legislature.maine.gov](mailto:Marianne.Moore@legislature.maine.gov) if you have comments, questions or would like assistance in navigating our state's bureaucracy.

Sincerely,

Marianne Moore  
State Senator, District 6

Fax: (207) 287-1527 \* TTY (207) 287-1583 \* Message Service 1-800-423-6900 \* Web Site: [legislature.maine.gov/senate](http://legislature.maine.gov/senate)



HOUSE OF REPRESENTATIVES  
2 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0002  
(207) 287-1440  
TTY: (207) 287-4469

**William R. Tuell**  
431 Hadley Lake Road  
East Machias, ME 04630  
Residence: (207) 271-8521  
Will.Tuell@legislature.maine.gov

May 2020

Dear Friends & Neighbors:

How things have changed since last I submitted a letter for inclusion in this report! It is my hope that this communication finds you and your family in good health and good spirits.

So many of us have friends and/or family who are hurting right now, whether it be due to sickness, the loss of a loved one, a failing small business, lack of income, or some other unforeseen obstacle caused by this pandemic. Nonetheless, previous generations have suffered and endured similar periods of shortage and anxiety. Let us reflect upon their resiliency, allowing ourselves the opportunity to grow through this situation, not just go through it.

Similar to how Mainers and other Americans have responded in the past, now is the time to pull together and support our neighbors. I am proud to serve as your State Representative, and I want to assure you that I am here to lend my own support in areas where I can be of assistance. There are a vast amount of beneficial resources out there, which I continue to share and make available via my regular e-newsletter. If you have any interest in receiving this publication, please send me your e-mail address.

Thank you for the honor and privilege of being your voice in Augusta. I encourage you to not lose hope during these days of trial, for as Winston Churchill once said, "*Success is not final, failure is not fatal: it is the courage to continue that counts.*"

Best regards,

William R. Tuell  
State Representative

District 139    Cutler, East Machias, Eastport, Lubec, Machias, Machiasport, Roque Bluffs and Whiting, plus the unorganized territory of Trescott Township

# Washington County Sheriff's Office

**Barry Curtis**  
Sheriff

**Michael Crabtree**  
Chief Deputy

**Richard Rolfe**  
Jail Administrator

**Paula Johnson-Rolfe**  
Office Manager



83 Court Street  
Machias, Maine 04654  
Telephone: (207) 255-4422  
Fax: (207) 255-3641

To the Citizens of Washington County  
January 2020

The last year saw many successes in the Sheriff's Office, thanks to the hard work of all of our staff. There were too many achievements to list here, but I'd like to touch on the highlights.

May, 2019 saw the culmination of many months of work by an incredible team when we arrested and charged thirty people in one day for drug-related crimes. This effort was spearheaded by the drug enforcement division of the Sheriff's Office, but we had cooperation from an unprecedented number of others. Over 150 officers from local, county, state, and federal agencies joined together for this round-up to fight drugs being brought in from other states. Some of those arrested are being charged in-state, while others are being charged on the federal level.

To help inmates at the Washington County Jail who are fighting addiction, we have implemented a Medically Assisted Treatment program. In addition, a new camera system in the jail with more coverage has increased inmate and officer safety.

Two members of the Department traveled out of state this year for special purposes. A member of Patrol went to Arizona to train as a Drug Recognition Expert, while a member of Dispatch was invited by Dell to go to Texas to help them develop software essential for law enforcement in rural areas. We are very proud of both of these members of our department.

Dispatch received over 23,000 calls for service in 2019, which was an increase of over 11% from the previous year. Patrol increased traffic stops by almost 47% during the year, for a total of over 5,300 stops.

While we have done all of this great work on the street-level, we need to make sure that the courts are allowed to do their part in the flow of justice. To that end, we have proposed a bill that would allow Washington County to have its own District Attorney for the first time in forty-five years. We feel there is just too much going on here for a shared DA.

This coming year will have many important elections, all the way from town and county positions up to the Presidential election. I encourage all of you to take the opportunity to practice your civic duty. Please go out and vote at every election.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Barry Curtis".

Sheriff Barry Curtis

**To the Member Municipalities of the  
Washington County Council of Governments (WCCOG):**

Please accept my thanks for your membership support.  
Highlights of **FY19 services and accomplishments** are summarized below:

Municipal Member Services

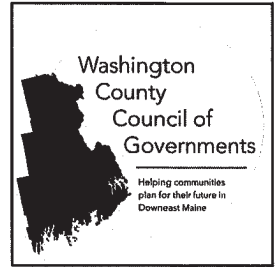
- Maintain 3 News Feeds (news, funding opportunities, training opportunities; [www.wccog.net](http://www.wccog.net)) throughout year for Planning Boards, Assessors, Code Enforcement Officers, other municipal officials; send multiple e-mails to municipal members providing notice and resources
- Provided Certification Testing for Code Enforcement Officers in **Calais** office to save trip to Augusta.

Municipal/Local Contractual Services

- Completed Comprehensive Plans in **Cherryfield** and **Columbia Falls**
- Assisted **Milbridge** with analysis of significance of pier to marine economy.
- Assisted **Machias** with feasibility analysis of sea wall to protect downtown and wastewater treatment plant from impacts of storm surge and sea level rise

Access/assistance with funding for local/regional projects

- Secured Sewall Foundation funds (**\$30,000**) for general operating support.
- Secured Maine Tourism Marketing Promotion Partnership for DART's FY20 marketing plan (**\$163,750**)
- Secured, to work on watershed restoration and co-management in the **St. Croix**:
  - Broadreach Foundation (**\$10,000**) for organized towns in the watershed
  - Washington County TIF Planning grant (**\$10,000**) for unorganized towns in the watershed
- Secured FEMA Pre-Disaster Mitigation, Advance Assistance Planning Grant (**\$200,000**) for Machias flood protection
- Awarded funds from Sewall Foundation for participation in Downeast Fisheries Partnership (**\$10,000**)
- Awarded "Find and fix" Septic Pollution Planning grant from Maine Shellfish Restoration and Resilience program funded by Broadreach Foundation (**\$5000**)
- Secured 2 Shore and Harbor grants to support Downeast Institute (**\$20,051**) to design an upgrade to their waterfront access to benefit commercial fishermen, research scientists, and recreational boaters on **Beals Island** and to **Jonesport** (**\$30,000**) to develop site plan and engineering needs for working waterfront access in stage 2 upgrades to the recently purchased Henry's Point.
- Secured 2 Stream Crossing Grants: **Marshfield** (**\$35,300**) and **Cherryfield** (**\$89,140**)
- Secured Charles G Wright Foundation (**\$8000**) award to complete large fire truck doors on historic St. Croix No 1 Fire House' in **Calais**
- Secured working waterfront grant for **Jonesport** for planning and implementation of stage 1 upgrades to the recently purchased Henry's Point (**\$237,500**)
- Awarded 5<sup>th</sup> USEPA Brownfields Assessment grant for countywide program (**\$300,000**)
- Awarded grants from Maine Coast Heritage Trust (**\$1000**) and Downeast Conservation Network (**\$6000**) to continue conservation and municipal budgets conversation.
- Awarded 4 grants from Bicycle Coalition of Maine (\$5000), C.F. Adams (\$10,000), Ropes and Gray LLP (\$5,000), and the Onion Foundation (\$10,000) to install **Bold Coast Scenic Bikeway** way-finding signs (**total: \$30,000**)



- Awarded Island Institute Fellow to support Bike Bus program development and operation; **(2-year, ½ time Island Fellow position)**

Economic Development

- **Brownfields Assessment:** completed to date:
  - 36 Phase I Environmental Site Assessments (ESAs) and 23 Phase II ESAs in 15 towns as well as 22 completed or active redevelopment projects, creation of more than 80 jobs, and leveraged investment of at least \$4.5 million.
- **Tourism and regional promotion:**
  - Launched new DART organization website [DownEastAcadiaRegionalTourism.org](http://DownEastAcadiaRegionalTourism.org)
  - Updated and distributed DownEast Acadia's 2019 *True Maine* visitor guide & regional map
  - Conducted 3-day media tour in partnership with Maine's Mid-coast and Islands region
  - Developed video, photo, broadcast, digital, and print promotional content for the region
  - Began development of Bold Coast maps outlining specific themed travel itineraries
  - Attended 5-day tourism industry professional development conference
  - Supported 6 regional business and 2 organizations to attend 3 travel shows in New England
  - Strengthened partnership between Schoodic National Scenic Byway and the Bold Coast region

Regional Planning/Services

- **Maine Shellfish Restoration and Resilience** participating in Maine Shellfish Learning network; initial finding: need for improved, simplified, easy to implement system of communication between CEOs, or LPIs (who inspect new/upgraded septic systems) and Maine DMR and Maine DEP
- **Washington County Regional Resilience Project:** Sevee and Mahen Engineers working on survey and engineering for road bed assessments (**Eastport, Jonesport**), culvert designs (**Eastport, Milbridge**) and drainage/safety issues (**Machiasport**)
- **Communities and Conservation:** working with municipal officials and land conservation organizations about impacts, opportunities, challenges, and solutions around land conservation and municipal fiscal impacts; meeting with Governors Office, DACF Commissioner and data group to further the analysis
- **Downeast Fisheries Partnership:**
  - Collaborated with 10 partners to complete Strategic Plan for the Downeast Fisheries Partnership
  - **St Croix watershed:** collaboration among WCCOG, DSF, and SCEC on research, data assembly, and partnerships to work toward co-management of sea run and land locked fisheries
- **Expansion of Development Mapping:** completed update to 1999 statewide expansion of development mapping project and added 2000 and 2010 Census, and 2017 American Community Survey data; made recommendations for future update and use of GIS mapping tools (not used in 1999 analysis)
- **Bike Bus:**
  - Supported **Machias** high school students in year 2 of their bicycle repair program
  - Bicycle Coalition of Maine conducted bicycle repair training for **Machias** high school
  - Hired 2-year Bike Bus Program Coordinator to complete Bike Bus conversions and design/implement community bike program

Respectfully submitted,

Judy East, Executive Director



**PRESS RELEASE**  
**For Immediate Release**

Municipal officials are pleased to announce that the **Town of Cutler** has received a **\$668** dividend check from the Maine Municipal Association as a result of its good loss experience and loss prevention programs.

The Maine Municipal Association offers three self-funded pools for municipal and quasi- public entities in Maine: the Workers Compensation Fund formed in 1978, the Property & Casualty Pool formed in 1987 and the Unemployment Compensation Fund formed in 1978.

The programs are overseen by governing boards of elected and appointed municipal officials. At its May meeting, the board approved another dividend distribution. Actual allocation and eligibility is based on the individual member's own loss experience. Michelle Pelletier, Director of Risk Management Services for MMA, said more than 79 percent of program participants received a dividend this year for their good risk management practices and favorable loss experience.

This year the Workers Compensation Fund has distributed almost **\$650,000** in dividends to participants and the Property and Casualty Pool has paid dividends of nearly **\$600,000**, for total payments of just over \$ 1.2 million returned directly to MMA members.

Maine Municipal Association has been paying dividends since 1997, the two programs have returned over **\$24 million** to participating members. For more information about any of the MMA Risk Management Services programs, including online training programs and other services, check the offerings on their website at [www.memun.org](http://www.memun.org) and click on the Risk Management Services link, or call 1-800-590-5583.



Proven Expertise & Integrity

September 21, 2020

Selectboard  
Town of Cutler, Maine  
Cutler, Maine

We were engaged by the Town of Cutler and have audited the financial statements of the Town of Cutler as of and for the year ended June 30, 2019. The following statements and schedules have been excerpted from the 2019 financial statements, a complete copy of which, including our opinion thereon, will be available for inspection at the Town Office.

Included herein are:

Budgetary Comparison Schedule - Budgetary Basis Budget and Actual - General Fund	Schedule 1
Budgetary Comparison Schedule - Budgetary Basis Budget and Actual - Education Fund	Schedule 2
Balance Sheet - Governmental Funds	Statement C
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	Statement E
Schedule of Departmental Operations - General Fund	Schedule A
Combining Balance Sheet - Nonmajor Governmental Funds	Schedule B
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances - Nonmajor Governmental Funds	Schedule C

*RHR Smith & Company*

Certified Public Accountants

3 Old Orchard Road, Buxton, Maine 04093  
Tel: (800) 300-7708 (207) 929-4606 Fax: (207) 929-4609  
www.rhrsmith.com

## TOWN OF CUTLER, MAINE

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS  
 BUDGET AND ACTUAL - GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2019

	Budgeted Amounts		Actual	Variance Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1, Restated	\$ 297,525	\$ 297,525	\$ 297,525	\$ -
Resources (Inflows):				
Property taxes	1,188,795	1,188,795	1,117,527	(71,268)
Excise taxes	120,555	120,555	118,239	(2,316)
Intergovernmental:				
State revenue sharing	28,779	28,779	29,922	1,143
Homestead reimbursement	39,238	39,238	37,386	(1,852)
Wildlife refuge	10,750	10,750	13,207	2,457
BETE reimbursement	12,003	12,003	12,007	4
Local road assistance	-	-	7,668	7,668
Tree growth	12,000	12,000	14,284	2,284
Veteran's/other	750	942	1,271	329
Charges for services/fees:				
Administration	-	1,060	5,360	4,300
Other income:				
In lieu of payments	-	-	3,000	3,000
Interest/fees on taxes	-	-	9,509	9,509
Education	-	-	13,681	13,681
Other revenue	5,750	6,780	8,155	1,375
Investment income	-	-	7,039	7,039
Transfers in from other funds	75,000	75,000	75,027	27
Amounts Available for Appropriation	<u>1,791,145</u>	<u>1,793,427</u>	<u>1,770,807</u>	<u>(22,620)</u>
Charges to Appropriations (Outflows):				
General government	174,205	206,567	186,685	19,882
Protection	43,292	19,187	18,862	325
Public works	102,000	146,965	96,930	50,035
Health and sanitation	22,000	22,000	15,484	6,516
Social services	3,000	9,840	2,500	7,340
Education	802,904	900	-	900
County tax	112,842	112,842	112,842	-
TIF	94,430	-	-	-
Debt service	120,230	120,230	120,189	41
Unclassified	72,452	78,873	37,716	41,157
Transfers to other funds	-	923,934	923,934	-
Total Charges to Appropriation	<u>1,547,355</u>	<u>1,641,338</u>	<u>1,515,142</u>	<u>126,196</u>
Budgetary Fund Balance - June 30	<u>\$ 243,790</u>	<u>\$ 152,089</u>	<u>\$ 255,665</u>	<u>\$ 103,576</u>
Use of assigned fund balance	\$ -	\$ 91,701	\$ -	\$ (91,701)
Use of unassigned fund balance	<u>53,735</u>	<u>53,735</u>	<u>-</u>	<u>(53,735)</u>
	<u>\$ 53,735</u>	<u>\$ 145,436</u>	<u>\$ -</u>	<u>\$ (145,436)</u>

See accompanying independent auditors' report and notes to financial statements.

## TOWN OF CUTLER, MAINE

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS  
 BUDGET AND ACTUAL - EDUCATION FUND  
 FOR THE YEAR ENDED JUNE 30, 2019

	Budgeted Amounts		Actual	Variance Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1, Restated	\$ 288,971	\$ 288,971	\$ 288,971	\$ -
Resources (Inflows):				
Local Assessments	579,318	-	-	-
Local Additional	222,686	-	-	-
Intergovernmental revenues:				
State Subsidy	268,219	268,219	270,262	2,043
State Agency Clients	-	-	2,605	2,605
Other	50,000	50,000	-	(50,000)
Other Revenue	1,000	1,000	4,083	3,083
Transfers in from other funds	-	802,004	802,004	-
Amounts Available for Appropriation	<u>1,410,194</u>	<u>1,410,194</u>	<u>1,367,925</u>	<u>(42,269)</u>
Charges to Appropriations (Outflows):				
Regular Instruction (Article 2)	636,797	636,797	591,427	45,370
Special Education (Article 3)	176,605	176,605	136,929	39,676
Other Instruction (Article 4)	3,262	3,262	6,164	(2,902)
System Administration (Article 6)	39,519	39,519	43,617	(4,098)
School Administration (Article 7)	60,285	60,285	57,694	2,591
Transportation and Buses (Article 8)	54,208	54,208	48,361	5,847
Facilities Maintenance (Article 9)	102,600	102,600	83,459	19,141
Other Expenditures (Article 10)	10,900	10,900	900	10,000
Debt Service	46,514	46,514	46,101	413
Transfers to other funds	57,243	57,243	24,005	33,238
Total Charges to Appropriation	<u>1,187,933</u>	<u>1,187,933</u>	<u>1,038,657</u>	<u>149,276</u>
Budgetary Fund Balance - June 30	<u>\$ 222,261</u>	<u>\$ 222,261</u>	<u>\$ 329,268</u>	<u>\$ 107,007</u>
Use of unassigned fund balance	<u>\$ 76,710</u>	<u>\$ 76,710</u>	<u>\$ -</u>	<u>\$ (76,710)</u>

See accompanying independent auditors' report and notes to financial statements.

## TOWN OF CUTLER, MAINE

BALANCE SHEET - GOVERNMENTAL FUNDS  
JUNE 30, 2019

	General Fund	Education Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 1,003,765	\$ 54,941	\$ 11,602	\$ 1,070,308
Investments	-	-	9,999	9,999
Accounts receivable (net of allowance for uncollectibles):				
Taxes and liens	159,883	-	-	159,883
Other	2,780	-	-	2,780
Due from other governments	-	34,581	35,240	69,821
Inventory	255	-	-	255
Prepaid items	-	1,156	-	1,156
Tax acquired property	24,498	-	-	24,498
Due from other funds	-	296,289	525,113	821,402
<b>TOTAL ASSETS</b>	<u>\$ 1,191,181</u>	<u>\$ 386,967</u>	<u>\$ 581,954</u>	<u>\$ 2,160,102</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 433	\$ 2,150	\$ 6,930	\$ 9,513
Accrued expenses	1,035	49,501	-	50,536
Due to other funds	780,566	6,048	32,288	818,902
<b>TOTAL LIABILITIES</b>	<u>782,034</u>	<u>57,699</u>	<u>39,218</u>	<u>878,951</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Prepaid taxes	4,488	-	-	4,488
Deferred tax revenue	148,994	-	-	148,994
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<u>153,482</u>	<u>-</u>	<u>-</u>	<u>153,482</u>
<b>FUND BALANCES</b>				
Nonspendable	24,753	1,156	-	25,909
Restricted	13,681	328,112	518,918	860,711
Committed	-	-	-	-
Assigned	86,353	-	25,889	112,242
Unassigned	130,878	-	(2,071)	128,807
<b>TOTAL FUND BALANCES</b>	<u>255,665</u>	<u>329,268</u>	<u>542,736</u>	<u>1,127,669</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<u>\$ 1,191,181</u>	<u>\$ 386,967</u>	<u>\$ 581,954</u>	<u>\$ 2,160,102</u>

See accompanying independent auditors' report and notes to financial statements.

## STATEMENT E

## TOWN OF CUTLER, MAINE

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019

	General Fund	Education Fund	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>				
Taxes:				
Property	\$ 1,117,527	\$ -	\$ -	\$ 1,117,527
Excise	118,239	-	-	118,239
Intergovernmental	115,745	272,867	76,388	465,000
State of Maine on-behalf payments	-	15,212	-	15,212
Charges for services	5,360	-	13,770	19,130
Interest income	7,039	-	79	7,118
Other	34,345	4,083	21,919	60,347
<b>TOTAL REVENUES</b>	<b>1,398,255</b>	<b>292,162</b>	<b>112,156</b>	<b>1,802,573</b>
<b>EXPENDITURES</b>				
Current:				
General government	186,685	-	-	186,685
Protection	18,862	-	-	18,862
Public works	96,930	-	-	96,930
Health and sanitation	15,484	-	-	15,484
Social services	2,500	-	-	2,500
Education	-	968,551	108,360	1,076,911
State of Maine on-behalf payments	-	15,212	-	15,212
County tax	112,842	-	-	112,842
Unclassified	37,716	-	19,757	57,473
Debt service	120,189	46,101	-	166,290
Capital outlay	-	-	13,409	13,409
<b>TOTAL EXPENDITURES</b>	<b>591,208</b>	<b>1,029,864</b>	<b>141,526</b>	<b>1,762,598</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>807,047</b>	<b>(737,702)</b>	<b>(29,370)</b>	<b>39,975</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	75,027	802,004	145,935	1,022,966
Transfers (out)	(923,934)	(24,005)	(75,027)	(1,022,966)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(848,907)</b>	<b>777,999</b>	<b>70,908</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(41,860)</b>	<b>40,297</b>	<b>41,538</b>	<b>39,975</b>
<b>FUND BALANCES - JULY 1, RESTATED</b>	<b>297,525</b>	<b>288,971</b>	<b>501,198</b>	<b>1,087,694</b>
<b>FUND BALANCES - JUNE 30</b>	<b>\$ 255,665</b>	<b>\$ 329,268</b>	<b>\$ 542,736</b>	<b>\$ 1,127,669</b>

See accompanying independent auditors' report and notes to financial statements.



SCHEDULE A

TOWN OF CUTLER, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2019

	Original Budget	Budget Adjustments	Final Budget	Actuals	Variance Positive (Negative)
<b>GENERAL GOVERNMENT</b>					
Administration	\$ 26,500	\$ 4,010	\$ 30,510	\$ 30,510	\$ -
Office personnel	76,960	2,565	79,525	79,525	-
Officer / other salaries	20,050	(2,910)	17,140	17,110	30
Assessors / assessor fund	10,150	-	10,150	8,827	1,323
MMA Health insurance	25,137	-	25,137	25,085	42
Payroll taxes	12,408	1,426	13,834	13,834	-
Legal fees	3,000	(126)	2,874	2,700	174
Update comprehensive plan	-	27,397	27,397	9,084	18,313
<b>Total</b>	<b>174,205</b>	<b>32,362</b>	<b>206,567</b>	<b>186,685</b>	<b>19,882</b>
<b>PROTECTION</b>					
Volunteer fire department	5,300	-	5,300	5,293	7
Fire department raises	25,000	(25,000)	-	-	-
Animal control	200	895	1,095	1,095	-
Street lights	7,500	-	7,500	7,056	444
Ambulance	5,292	-	5,292	5,418	(126)
<b>Total</b>	<b>43,292</b>	<b>(24,105)</b>	<b>19,187</b>	<b>18,862</b>	<b>325</b>
<b>PUBLIC WORKS</b>					
Town roads	10,000	44,965	54,965	12,237	42,728
Snow removal	88,100	-	88,100	82,600	5,500
Winter road salt	3,900	-	3,900	2,093	1,807
<b>Total</b>	<b>102,000</b>	<b>44,965</b>	<b>146,965</b>	<b>96,930</b>	<b>50,035</b>
<b>HEALTH AND SANITATION</b>					
Solid waste	22,000	-	22,000	15,484	6,516
<b>Total</b>	<b>22,000</b>	<b>-</b>	<b>22,000</b>	<b>15,484</b>	<b>6,516</b>
<b>SOCIAL SERVICES</b>					
Social service agencies	2,500	-	2,500	2,500	-
General assistance	500	6,840	7,340	-	7,340
<b>Total</b>	<b>3,000</b>	<b>6,840</b>	<b>9,840</b>	<b>2,500</b>	<b>7,340</b>

SCHEDULE A (CONTINUED)

TOWN OF CUTLER, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2019

	Original Budget	Budget Adjustments	Final Budget	Actuals	Variance Positive (Negative)
<b>EDUCATION</b>					
Education costs	802,904	(802,004)	900	-	900
Total	802,904	(802,004)	900	-	900
<b>COUNTY TAX</b>	112,842	-	112,842	112,842	-
<b>TIF</b>	94,430	(94,430)	-	-	-
<b>DEBT SERVICE</b>					
Principal	104,289	-	104,289	104,289	-
Interest	15,941	-	15,941	15,900	41
Total	120,230	-	120,230	120,189	41
<b>UNCLASSIFIED</b>					
Harbor management	-	5,240	5,240	1,000	4,240
Parks and rec fund	1,500	3,888	5,388	-	5,388
Office building maintenance	2,500	(2,500)	-	-	-
Town properties	4,250	500	4,750	4,750	-
July 4th celebration	-	1,030	1,030	1,030	-
Contingency	10,000	(6,410)	3,590	3,464	126
Snowmobile	-	192	192	192	-
Cemetery main/expansion	7,000	3,902	10,902	6,566	4,336
Appropriation requests	2,500	-	2,500	2,500	-
Cutlerland	-	35	35	35	-
Office building / library	8,000	544	8,544	8,544	-
Harbor management grant	9,735	-	9,735	-	9,735
Overlay	26,967	-	26,967	9,635	17,332
Total	72,452	6,421	78,873	37,716	41,157
<b>TRANSFER TO OTHER FUNDS</b>					
Education	-	802,004	802,004	802,004	-
Special revenue	-	119,430	119,430	119,430	-
Capital projects	-	2,500	2,500	2,500	-
Total	-	923,934	923,934	923,934	-
<b>TOTAL EXPENDITURES</b>	\$ 1,547,355	\$ 93,983	\$ 1,641,338	\$ 1,515,142	\$ 126,196

## TOWN OF CUTLER, MAINE

COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2019

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 11,602	\$ -	\$ -	\$ 11,602
Investments	-	-	9,999	9,999
Due from other governments	35,240	-	-	35,240
Due from other funds	364,310	160,803	-	525,113
<b>TOTAL ASSETS</b>	<u>\$ 411,152</u>	<u>\$ 160,803</u>	<u>\$ 9,999</u>	<u>\$ 581,954</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 6,930	\$ -	\$ -	\$ 6,930
Due to other funds	32,288	-	-	32,288
<b>TOTAL LIABILITIES</b>	<u>39,218</u>	<u>-</u>	<u>-</u>	<u>39,218</u>
<b>FUND BALANCES</b>				
Nonspendable	-	-	-	-
Restricted	348,116	160,803	9,999	518,918
Committed	-	-	-	-
Assigned	25,889	-	-	25,889
Unassigned	(2,071)	-	-	(2,071)
<b>TOTAL FUND BALANCES</b>	<u>371,934</u>	<u>160,803</u>	<u>9,999</u>	<u>542,736</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 411,152</u>	<u>\$ 160,803</u>	<u>\$ 9,999</u>	<u>\$ 581,954</u>

See accompanying independent auditors' report and notes to financial statements.

## TOWN OF CUTLER, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND  
BALANCES - NONMAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
<b>REVENUES</b>				
Intergovernmental income	\$ 76,388	\$ -	\$ -	\$ 76,388
Charges for services	13,770	-	-	13,770
Interest income	79	-	-	79
Other income	7,900	14,000	19	21,919
<b>TOTAL REVENUES</b>	<b>98,137</b>	<b>14,000</b>	<b>19</b>	<b>112,156</b>
<b>EXPENDITURES</b>				
Capital outlay	-	13,409	-	13,409
Other	119,232	8,885	-	128,117
<b>TOTAL EXPENDITURES</b>	<b>119,232</b>	<b>22,294</b>	<b>-</b>	<b>141,526</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(21,095)</b>	<b>(8,294)</b>	<b>19</b>	<b>(29,370)</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	143,435	2,500	-	145,935
Transfers (out)	(75,000)	-	(27)	(75,027)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>68,435</b>	<b>2,500</b>	<b>(27)</b>	<b>70,908</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>47,340</b>	<b>(5,794)</b>	<b>(8)</b>	<b>41,538</b>
<b>FUND BALANCES - JULY 1, RESTATED</b>	<b>324,594</b>	<b>166,597</b>	<b>10,007</b>	<b>501,198</b>
<b>FUND BALANCES - JUNE 30</b>	<b>\$ 371,934</b>	<b>\$ 160,803</b>	<b>\$ 9,999</b>	<b>\$ 542,736</b>

See accompanying independent auditors' report and notes to financial statements.

# Cutler School Department

## Proposed Budget

2020/2021

<b>Budget Summary</b>				
		<b>2019/2020</b>	<b>2020/2021</b>	<b>Increase</b>
	<b>Total Regular Instruction</b>	\$ 774,718.02	\$ 738,275.00	\$ (36,443.02)
	<b>Total Special Education</b>	\$ 180,917.84	\$ 214,521.00	\$ 33,603.16
	<b>Total Other Instruction</b>	\$ 3,262.00	\$ 6,729.00	\$ 3,467.00
	<b>Total Student and Staff Support</b>	\$ -	\$ -	\$ -
	<b>Total System Administration</b>	\$ 48,347.15	\$ 58,057.00	\$ 9,709.85
	<b>Total School Administration</b>	\$ 63,434.96	\$ 66,925.00	\$ 3,490.04
	<b>Total Student Transportation</b>	\$ 56,751.57	\$ 80,658.00	\$ 23,906.43
	<b>Total Facilities &amp; Maintenance</b>	\$ 144,320.69	\$ 178,830.00	\$ 34,509.31
	<b>Total Other Expenditures</b>	\$ 70,108.01	\$ 71,438.00	\$ 1,329.99
	<b>Grand Total Expenditures</b>	\$ 1,341,860.24	\$ 1,415,433.00	\$ 73,572.76

## Regular Instruction

**Description:** Teacher and support staff salaries and benefits, supplies, textbooks, travel and conferences, equipment, and technology resources. The regular secondary program cost is for secondary tuition to area high schools.

	<u>2019/2020</u>	<u>2020/2021</u>	<u>Increase</u>
<b>Regular Elementary Program</b>	\$ 341,906.52	\$ 366,164.00	\$ 24,257.48
<b>Gifted &amp; Talented</b>	\$ 2,800.00	\$ 2,913.00	\$ 113.00
<b>Regular Secondary Program</b>	<u>\$ 430,011.50</u>	<u>\$ 369,198.00</u>	<u>\$ (60,813.50)</u>
<b>Total Regular Instruction</b>	<b>\$ 774,718.02</b>	<b>\$ 738,275.00</b>	<b>\$ (36,443.02)</b>

## Special Education

**Description:** Teacher and support staff salaries and benefits, supplies, textbooks, conferences and travel, equipment and technology resources. This category also includes contracted services, such as attorney fees, psychological services, occupational therapy, and physical therapy. This also includes the Cutler portion of the Special Education Administration (9.64%) costs.

	<u>2019/2020</u>	<u>2020/2021</u>	<u>Increase</u>
<b>Elementary</b>	\$ 121,456.76	\$ 159,985.00	\$ 38,528.24
<b>Secondary</b>	\$ 21,800.00	\$ 8,800.00	\$ (13,000.00)
<b>Speech Therapy</b>	\$ 11,640.24	\$ 11,528.00	\$ (112.24)
<b>Evaluator/Transition</b>	\$ 6,198.65	\$ 7,098.00	\$ 899.35
<b>Occupational Therapy</b>	\$ 6,202.84	\$ 7,143.00	\$ 940.16
<b>IEP Coordinator</b>	\$ 2,758.63	\$ 6,438.00	\$ 3,679.37
<b>Administration</b>	<u>\$ 10,860.72</u>	<u>\$ 13,529.00</u>	<u>\$ 2,668.28</u>
<b>Total Special Education</b>	<b>\$ 180,917.84</b>	<b>\$ 214,521.00</b>	<b>\$ 33,603.16</b>

## Other Instruction

**Description:** Athletic director, co-curricular, and coaching stipends and benefits, supplies, equipment and travel.

	<u>2019/2020</u>	<u>2020/2021</u>	<u>Increase</u>
Co-Curricular	\$ 3,262.00	\$ 6,729.00	\$ 3,467.00
<b>Total Other Instruction</b>	<b>\$ 3,262.00</b>	<b>\$ 6,729.00</b>	<b>\$ 3,467.00</b>

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## Student & Staff Support

**Description:** Contracted Health Nurse

	<u>2019/2020</u>	<u>2020/2021</u>	<u>Increase</u>
Health Services	\$ -	\$ -	\$ -
<b>Total Student &amp; Staff Support</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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## System Administration

**Description:** Cutler portion of the AOS 96 Central Office (9.64%), along with School Committee expenses.

	<u>2019/2020</u>	<u>2020/2021</u>	<u>Increase</u>
Office of the Superintendent	\$ 37,471.11	\$ 46,779.00	\$ 9,307.89
School Board	\$ 10,876.04	\$ 11,278.00	\$ 401.96
<b>Total System Administration</b>	<b>\$ 48,347.15</b>	<b>\$ 58,057.00</b>	<b>\$ 9,709.85</b>

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## School Administration

**Description:** Principal and secretary salaries and benefits, postage, travel, office supplies, equipment, dues and fees.

	<u>2019/2020</u>	<u>2020/2021</u>	<u>Increase</u>
Office of the Secondary Principal	\$ 63,434.96	\$ 66,925.00	\$ 3,490.04
<b>Total School Administration</b>	<b>\$ 63,434.96</b>	<b>\$ 66,925.00</b>	<b>\$ 3,490.04</b>

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### Student Transportation

**Description:** Bus driver salaries and benefits, bus payment, insurance, fuel, repairs and maintenance.

	<u>2019/2020</u>	<u>2020/2021</u>	<u>Increase</u>
<b>Student Transportation</b>	\$ 56,751.57	\$ 80,658.00	\$ 23,906.43
<b>Total Student Transportation</b>	\$ 56,751.57	\$ 80,658.00	\$ 23,906.43

### Facilities & Maintenance

**Description:** Custodial salaries and benefits, building repairs and maintenance, insurance, telephones, electricity, fuel oil, etc.

	<u>2019/2020</u>	<u>2020/2021</u>	<u>Increase</u>
<b>Facilities &amp; Maintenance</b>	\$ 97,806.58	\$ 132,315.00	\$ 34,508.42
<b>Debt Service</b>	\$ 46,514.11	\$ 46,515.00	\$ 0.89
<b>Total Facilities &amp; Maintenance</b>	\$ 144,320.69	\$ 178,830.00	\$ 34,509.31

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### Other Expenditures

**Description:** Food service salary and benefits along with supplies, food, travel and conferences, and equipment. The general fund contingency is also included.

	<u>2019/2020</u>	<u>2020/2021</u>	<u>Increase</u>
<b>Food Service</b>	\$ 59,208.01	\$ 61,438.00	\$ 2,229.99
<b>Adult Education</b>	\$ 900.00	\$ -	\$ (900.00)
<b>Contingency</b>	\$ 10,000.00	\$ 10,000.00	\$ -
<b>Total Other Expenditures</b>	\$ 70,108.01	\$ 71,438.00	\$ 1,329.99

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	<u>2019/2020</u>	<u>2020/2021</u>	<u>Increase</u>
<b>Total Budget</b>	\$ 1,341,860.24	\$ 1,415,433.00	\$ 73,572.76



**Cutler School Department**  
**Revenue Comparison Between 2019/2020 and 2020/2021**

	<u>2019/2020</u>	<u>2020/2021</u>	<u>Inc/Dec</u>
Carryover	\$ 125,000.00	\$ -	(125,000.00)
State Foundation Allocation	\$ 305,775.68	\$ 549,697.88	243,922.20
Tuitions	\$ 50,000.00	\$ -	(50,000.00)
Lunch Receipts	\$ 21,770.00	\$ 21,770.00	-
Teacher Min Subsidy	\$ -	\$ 7,000.00	7,000.00
Miscellaneous	\$ 1,000.00	\$ 1,000.00	-
Local Foundation Allocation	\$ 539,028.00	\$ 520,657.00	(18,371.00)
Additional Local Allocation	\$ 299,286.56	\$ 315,308.12	16,021.56
	<u>\$ 1,341,860.24</u>	<u>\$ 1,415,433.00</u>	<u>73,572.76</u>

	<u>Tax for Municipal Year</u>
Local Foundation Allocation	\$ 520,657.00
Additional Local Allocation	\$ 315,308.12
	<u>\$ 835,965.12</u>

Municipal Tax 2020/2021	\$ 835,965.12	
Municipal Tax 2019/2020	<u>\$ 838,314.56</u>	
	\$ (2,349.44)	-0.28% Increase

Proposed Gross Budget 2020/2021	\$ 1,415,433.00	
Gross Budget 2019/2020	<u>\$ 1,341,860.24</u>	
	\$ 73,572.76	5.48% Increase

**Cutler School Department**  
**Tax Commitment History**

**Municipal Tax for PreK ~ 12**

11/12	\$ 702,173.25
12/13	\$ 851,204.02
13/14	\$ 851,204.02
14/15	\$ 851,204.02
15/16	\$ 802,004.07
16/17	\$ 838,314.56
17/18	\$ 802,004.07
18/19	\$ 802,004.07
19/20	\$ 838,314.56
20/21 Proposed	\$ 835,965.12

**MAINE REVENUE SERVICES - 2018 MUNICIPAL TAX RATE CALCULATION STANDARD FORM**

*Municipality:* **Cutler**

**BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT**

1. Total Taxable Valuation of Real Estate	1	67,231,716	
2. Total taxable valuation of personal property	2	433,366	(must match MVR Page 1, line 6)
3. Total Taxable Valuation of real estate and personal property (Line 1 plus line 2)	3	67,665,082	(must match MVR Page 1, line 10)
4. (a) Total exempt value for all homestead exemptions granted	4(a)	3,713,618	(must match MVR Page 1, line 14f)
(b) Homestead exemption reimbursement value	4(b)	2,321,011	(Line 4(a) multiplied by .625)
5. (a) Total exempt value of all BETE qualified property	5(a)	2,391,673	(must match MVR Page 2, line 15c)
(b) BETE exemption reimbursement value	5(b)	1,195,837	(line 5(a) multiplied by 0.5)
Municipalities with significant personal property & equipment may qualify for more than 50% reimbursement. Please contact MRS for the Enhanced Tax Rate Calculator form.			
6. Total Valuation Base (Line 3 plus line 4(b) plus line 5(b))	6	71,181,930	

**ASSESSMENTS**

7. County Tax	7	109,484.00	
8. Municipal Appropriation	8	666,520.00	
9. TIF Financing Plan Amount	9	96,369.94	
10. Local Educational Appropriation (Local Share/Contribution)	10	838,314.56	(Adjusted to Municipal Fiscal Year)
11. Total Assessments (Add lines 7 through 10)	11	1,710,688.50	(must match MVR Page 2, line 16c + 16d)

**ALLOWABLE DEDUCTIONS**

12. Anticipated State Municipal Revenue Sharing	12	46,791.20	
13. Other Revenues: (All other revenues that have been formally appropriated to be used to reduce the commitment such as excise tax revenue, tree growth reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. <b>Do Not Include any Homestead or BETE Reimbursement</b> )	13	433,940.00	
14. Total Deductions (Line 12 plus line 13)	14	480,731.20	
15. Net to be raised by local property tax rate (Line 11 minus line 14)	15	1,229,957.30	

16.	1,229,957.30	X	1.05	=	1,291,455.17	Maximum Allowable Tax
	(Amount from line 15)					
17.	1,229,957.30	/	71,181,930	=	0.017279	Minimum Tax Rate
	(Amount from line 15)		(Amount from line 6)			
18.	1,291,455.17	/	71,181,930	=	0.018143	Maximum Tax Rate
	(Amount from line 16)		(Amount from line 6)			
19.	67,665,082	X	0.018000	=	1,217,971.48	Tax for Commitment
	(Amount from line 3)		(Selected Rate)		(Enter on MVR Page 1, line 13)	
20.	1,229,957.30	X	0.05	=	61,497.87	Maximum Overlay
	(Amount from line 15)					
21.	2,321,011	X	0.018000	=	41,778.20	Homestead Reimbursement
	(Amount from line 4b)		(Selected Rate)		(Enter on line 8, Assessment Warrant)	
22.	1,195,837	X	0.018000	=	21,525.07	BETE Reimbursement
	(Amount from line 5b)		(Selected Rate)		(Enter on line 9, Assessment Warrant)	
23.	1,281,274.75	-	1,229,957.30	=	51,317.45	Overlay
	(Line 19 plus lines 21 and 22)		(Amount from line 15)		(Enter on line 5, Assessment Warrant)	

(If Line 23 exceeds Line 20 select a lower tax rate.)

# UNPAID BALANCES REPORT

## Tax Year 2017- Balance as of 09/17/2020

Acct	Name	Property Tax
069	McCaslin, Michael	1,481.30

## Tax Year 2018- Balances as of 09/03/2020

Acct	Name	Property Tax
045	Barrows, Lori A.	2,085.00
582	Batchelder, Shawn Ramsdell Heirs	1,652.10
407	Engelmann, Edward & Linda	165.71
028	Feeney, Kevin C.	561.43
480	Feeney, Kevin C.	46.61
466	Feeney, Kevin C.	672.88
410	Feeney, Kevin C.	1,803.22
336	Fortin, Robert C.	872.00
296	Guptill, Lyle	95.67
698	Guptill, Lyle	82.20
720	Hundley, Alice R. & Scott	249.75
248	Jessiman, Walter & Kelly	2,145.15
009	Look, Barry & Danielle	495.56
339	Look, David A.	333.09
069	McCaslin, Michael	1,150.30
366	McGuire Heirs, Wanda	1,019.14
238	Mundt LLC, William C.	10,714.63
592	Mundt, William	10,469.50
623	Stanley, John R.	2,624.21
556	Wright, Wayne	6,228.04
646	Wright, Wayne	877.46
<b>Total for 21</b>		<b>\$44,343.65</b>

## SHELLFISH CONSERVATION ACCOUNT

Balance July 01, 2018	\$19,665.15
Sale of Licenses	7,380.00
Town share of License Sales	(57.00)
Violation - Fine Money	300.00
Shellfish Expenses	<u>(2,954.42)</u>
Balance June 30, 2019	\$ 24,333.73

## HARBOR MANAGEMENT ACCOUNT

Balance July 01, 2018	\$5,907.10
Mooring permit fees	1,060.00
Harbor Committee Expenses	<u>(0.00)</u>
Balance June 30, 2019	\$6,967.10

## CEMETERY ACCOUNT

Balance July 01, 2018	\$4,392.34
Appropriation	2,000.00
Reservations and Donations	525.00
Cemetery Expenses	<u>(800.25)</u>
Balance June 30, 2019	\$6,117.09

## PARK & RECREATION ACCOUNT

Balance July 01, 2018	\$2,887.71
Appropriation	2,500.00
Expenses	<u>(500.00)</u>
Balance June 30, 2019	\$4,887.71

## GENERAL ASSISTANCE ACCOUNT

Balance July 01, 2018	\$6,839.97
Appropriation	500.00
Expenses	<u>(0.00)</u>
Balance June 30, 2019	\$7,339.97

## CUTLER VOLUNTEER FIRE DEPARTMENT ACCOUNT

Balance July 01, 2018	\$33,284.33
Appropriation	25,000.00
Expenses	<u>(0.00)</u>
Balance June 30, 2019	\$58,284.33

# PERPETUAL CARE CD'S

## Perpetual Care Lots

Frank & Berla Huntley - \$200.00  
Merritt & Harvard Wright - \$200.00  
Carleton & Doris Meloon - \$200.00  
James & Maurice Davis - \$200.00  
George & Lottie Davis - \$200.00  
Wilbur & Mildred Beam - \$200.00  
Eugene & Mary Farris - \$200.00  
Hal & Peggy Buckner - \$400.00  
William Simpson / A & M McGuire - \$750.00  
Ruth & Frederick McNeeland - \$200.00  
Kenneth & Laura Dennison - \$230.00  
Robert & Gladys Dudley - \$300.00  
Gordon & Anne Trim - \$200.00  
Charles & Flora Gardner - \$200.00  
Allen & Myrtle Fitzhenry - \$500.00  
Robert Sr. & Marjie Ackley - \$400.00  
Otis & Phyllis Leighton - \$100.00  
Orlando M. & Clarence M. Randall - \$300.00  
Ruth Dennison - \$200.00  
Hunt & Farris - \$200.00  
Ruth Davis - \$200.00  
Walter & Eleanor Anderson - \$500.00  
Oscar Ward - \$200.00  
Randall & Bryant - \$200.00  
Mason & Ackley - \$200.00  
Mary Morris Pineo - \$200.00  
Elisha Ackley / Olive Wallace - \$200.00  
Capt. Mark Thurlow - \$200.00  
Waldo N. Huntley - \$200.00  
Leigh & Corice Maker - \$200.00  
John F. Trafton - \$200.00  
(CD in the amount of \$7,980.00)  
**Interest Deposited to General Fund 06/30/19      \$59.24**

Amanda & Willam P. Wright / Julian Cheney (CD) - \$1,000.00  
James & Mary Ackley (CD) - \$1,000.00  
**Interest Deposited to General Fund 06/30/19      \$14.82**

# TOWN CLERK'S REPORT 2020

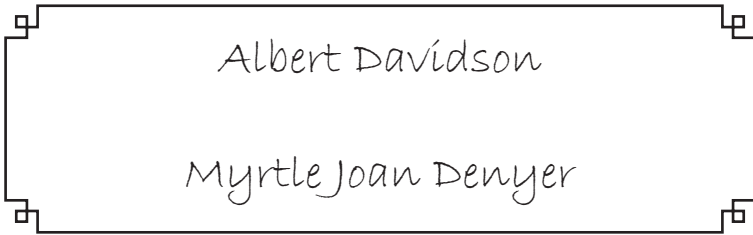
## VITAL STATISTICS REPORT

During the period from July 01, 2019 to June 30, 2020 the following vital records were received and recorded:

Resident Births Recorded: 04

Marriage Licenses Issued: 0

Resident Deaths Recorded: 02



*There is a sad but sweet remembrance.  
There is a memory fond and true;  
There is a token of affection,  
And a heartache still for you.*

# **SUPERINTENDENT OF SCHOOLS**

## **ANNUAL REPORT 2020**

### **Cutler School District**

Everyone has been impacted by the COVID-19 pandemic. Our schools closed in the middle of March and did not reopen for the remainder of the school year. Even though students were not occupying our buildings, teachers were educating all of our students through distance learning. As I talk to teachers about the effort it takes to educate students through sending packets home and by using on-line resources they have come to the conclusion that distance learning is more work for them than teaching on-site in our buildings. I thank the administrators for their leadership through this crisis and the dedication of our teachers and support staff. I also thank our school lunch staff for serving hundreds of meals throughout our school closure period.

I know the current pandemic has been difficult for our students and parents. I'm sure all of the students missed their classmates and teachers. I know it was especially difficult for those graduating from the elementary and high schools. There were many important end of the year activities that had to be cancelled.

The proposed 2020/2021 school budget of \$1,414,433.00 reflects a \$2,349.44 decrease in the tax commitment for education. The decrease is primarily due to an increase in state subsidy.

The Cutler School Department is supported by the efforts of the AOS 96 central office team. The AOS 96 team members are the following: Mary Maker, Special Education Director, Carol Geel, Administrative Assistant, Laurie Schoppee, Administrative Assistant, Mitchell Look, Federal Programs Manager/Curriculum Coordinator, Amanda Sprague, Business Manager, Administrative Assistant, Lisa Nicely, Laura Tinker, Bookkeeper, Heather Wood, Bookkeeper and Shannon Demarest, Bookkeeper. I thank each of them for their dedication to provide support services for the 11 AOS 96 towns.

It is always a pleasure to work with the Cutler School Committee members. School Committee members Melanie Ferguson, Anita McKinley and Renee Patterson continue to provide the necessary support to the Cut-

ler School Department to ensure that it operates effectively and efficiently. I thank all three School Committee members for their dedicated service to the School Department.

I also thank the Cutler Selectmen for their steadfast support of the Bay Ridge Elementary School. They always stand ready to help the school.

I thank the citizens of Cutler for their support of the Bay Ridge Elementary School. If any citizens have questions or concerns please contact me any time at the AOS 96 central office.

Sincerely,

Scott K. Porter  
Superintendent of Schools  
AOS 96  
Machias Bay Area School System



## **REPORT OF THE SELECTMEN - 2020**

During this past year the COVID-19 pandemic hit our corner of the world and business was not as usual. Our world turned upside down and that included the operation of the Town Office. The office officially closed to the public on March 17<sup>th</sup>; however, Teresa continued to work from home taking care of all necessary transactions and one day a week would travel into the office in order to process Motor Vehicle Registrations. Business was handled over the phone, by email, mail and with a drop box at the town office.

The office is now back to near normal with the hours being Monday through Thursday, 9:30 am to 5:00 pm. Face coverings are required if you wish to process transactions inside the building and we are limited to only one customer at a time. If one prefers not to come into the lobby, there is a window and drop box available for service, the office staff will come to your vehicle or you may request to have it mailed. Appointments or calling ahead to let them know what you plan to do is encouraged.

Our meetings have been held outside and when needed inside following all social distancing guidelines.

During this past year the Selectmen regretfully accepted the resignations of Marlene Sprague, Lo-Lene Farris and David Glidden. After working alone for 5 months, Teresa now has a new Deputy Clerk. Donna Wood Michaud comes to us with a background of working in a law office for a local attorney and the education department of AOS 96. We are pleased to have her join our team.

Deborah Cates has also officially joined our team on an as needed basis as of July 01<sup>st</sup>. Deborah answers the phone, does typing / filing and continues to work elections. She is a pleasant addition to our office as well.

In preparing the budget, we are happy to report that we worked diligently to reduce the amount to be raised for the upcoming tax commitment. We are hopeful that with the lower education and town budget, it will give the taxpayers a slight break for the coming year since times have been so economically tough.

Respectfully submitted,  
Cynthia & Jillian

# THE WARRANT

To: Melanie Ferguson, a resident of the Town of Cutler, County of Washington, and State of Maine.

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Cutler, in said County and State, qualified by law to vote in town affairs, to meet at the Bay Ridge School in said Town on Wednesday, the 30th of September, AD 2020 at 5:00 o'clock in the evening, Daylight Savings Time, then and there to act upon the following articles, to wit:

**ARTICLE 01:** To choose, by written ballot, a Moderator to preside at said meeting.

## ARTICLES FOR TOWN OF CUTLER 2020/2021 SCHOOL BUDGET

**ARTICLE 02:** Shall the Town be authorized to expend \$738,275.00 for Regular Instruction?

**ARTICLE 03:** Shall the Town be authorized to expend \$214,521.00 for Special Education?

**ARTICLE 04:** Shall the Town be authorized to expend \$6,729.00 for Other Instruction?

**ARTICLE 05:** Shall the Town be authorized to expend \$0.00 for Student and Staff Support?

**ARTICLE 06:** Shall the Town be authorized to expend \$58,057.00 for System Administration?

**ARTICLE 07:** Shall the Town be authorized to expend \$66,925.00 for School Administration?

**ARTICLE 08:** Shall the Town be authorized to expend \$80,658.00 for Transportation and Buses?

**ARTICLE 09:** Shall the Town be authorized to expend \$178,830.00 for Facilities Maintenance?

**ARTICLE 10:** Shall the Town be authorized to expend \$71,438.00 for All Other Expenditures?

**ARTICLES 11 THROUGH 12 RAISE FUNDS FOR THE  
PROPOSED SCHOOL BUDGET**

**ARTICLE 11:** Shall the Town appropriate \$1,070,354.88 for the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and shall the Town raise \$520,657.00 as the Town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688?

*Explanation: The Town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

**ARTICLE 12:** (Written ballot required) **Shall** the Town raise and appropriate \$315,308.12 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$315,308.12 as required to fund the budget recommended by the school committee?

The school committee **recommends \$315,308.12** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$315,308.12: The Cutler School Department budget is over the Essential Programs and Services model in student to teacher ratios, school administration, system administration, maintenance, clerical costs, and the difference between the secondary tuition rate and the EPS tuition rate. In addition, the Essential Programs and Services model does not fully fund co-curricular activities and the model has not been fully funded by the State.

*Explanation: The additional local funds are those locally raised funds over and above the Town's local contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act that will help achieve the Town budget for educational programs.*

**ARTICLE 13 SUMMARIZES THE PROPOSED  
SCHOOL BUDGET**

**ARTICLE 13:** Shall the Town authorize the school committee to expend \$1,415,433.00 for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the Town’s contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools?

**ARTICLE 14 AUTHORIZES EXPENDITURES OF  
GRANTS AND OTHER RECEIPTS**

**ARTICLE 14:** Shall the Town be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

**ARTICLE 15 AUTHORIZES THE ADULT BASIC EDUCATION  
PROGRAM AND RAISES THE LOCAL SHARE**

**ARTICLE 15:** Shall the Town appropriate \$900.00 for adult basic education and raise \$900.00 as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult basic education program.

**THE REST OF THE ARTICLES RELATE TO  
MUNICIPAL OPERATIONS**

**ARTICLE 16:** To see what sum of money the Town will vote to raise and/or appropriate for the following:

**SELECTMEN RECOMMEND:**

Administration	\$29,500.00
Office Personnel	85,820.00
M.M.A. Health Insurance	25,860.00

S.S. & Payroll Taxes (Town Officers)	15,000.00
Selectmen	7,500.00
Town Clerk	600.00
Registrar of Voters	120.00
Road Commissioner	1,200.00
Animal Control Officer	3,500.00
Assessors	900.00
Code Enforcement Officer	3,500.00
Fire Chief	1,200.00
Harbor Masters	2,250.00
Licensed Plumbing Inspector	300.00
Recreation Director	500.00
E911 Officer	500.00
Health Officer	300.00
Transfer Station Member	300.00
Assessing Agent	3,500.00
Planning Board Members	1,500.00
<b>Total - Raised &amp; / or Appropriated:</b>	<b>\$183,850.00</b>

**Selectmen recommend \$108,850.00 be appropriated from excise taxes and the remaining \$75,000.00 be appropriated from surplus to fund this Article.**

**ARTICLE 17:** To see what sum of money the Town will vote to raise and / or appropriate for the following:

**SELECTMEN RECOMMEND:**

Town Road Maintenance *	20,000.00
Office Building Maintenance	8,500.00
Town Property Maintenance	19,500.00
Cemetery Improvements*	2,000.00
General Assistance *	500.00
Street Lights	7,000.00
Solid Waste Disposal	50,250.00
Ambulance	5,544.00
Animal Control Account *	300.00
Snow Removal	93,600.00
Winter Road Salt	7,500.00
Legal Defense Fund *	3,000.00
Assessor's Fund	5,000.00

July Fourth Committee Fund*	500.00
Cutler Library Committee Fund*	500.00
Park & Recreation Fund *	2,500.00
Town Boat Landing Maintenance*	1,500.00
Sand / Salt Shed Maintenance*	1,000.00
<b>Total - Raised &amp; / or Appropriated:</b>	<b>\$228,694.00</b>

(\*Carry Account)

**Selectmen recommend \$75,694.00 be appropriated from surplus to fund this Article.**

**ARTICLE 18:** To see if the Town will vote to raise and appropriate an amount not to exceed \$6,500.00 to provide insurance for the Cutler Volunteer Fire Department through the Town’s policy with MMA.  
(Article submitted by CVFD)

**ARTICLE 19:** To see if the Town will vote to raise and appropriate the sum of \$17,683.11 for the Cutler Volunteer Fire Department, said monies to be deposited into a Town of Cutler Non-Lapsing Savings Account to be used as reimbursement upon request from the Cutler Volunteer Fire Department and approved by the Board of Selectmen for Fire Department purchases. (Article submitted by CVFD)

**ARTICLE 20:** To see if the Town will vote to raise and appropriate an amount not to exceed \$2,500.00 for Local Non-Profit Organizations, to be expended as deemed in the best interests of the Town by the Selectmen. (A list of organizations requesting donations is available at the Town Office.)

**ARTICLE 21:** To see if the Town will vote to raise and appropriate \$10,000.00 for the contingency account, said account to be used for unexpected and unforeseen expenditures.

**ARTICLE 22:** To see if the Town will vote to raise and appropriate \$105,113.00 to pay the County Tax.

**ARTICLE 23:** To see if the Town will vote to raise and appropriate \$14,400.00 for the 09th of 10 Municipal Loan Payments for the Destiny Bay Road Construction Project.

**ARTICLE 24:** To see if the Town will vote to raise and appropriate \$28,800.00 for the 09th of 10 Municipal Loan Payments for the Little Machias Road Construction Project.

**ARTICLE 25:** To see if the Town will vote to raise and appropriate \$11,500.00 for the 08th of 10 Municipal Loan Payments for the Little Machias Road Paving Project.

**ARTICLE 26:** To see if the Town will vote to raise and appropriate \$20,620.00 for the 08th of 10 Municipal Loan Payments for the Destiny Bay Road, Fitzhenry Lane, Cove Road & Marsh Road Paving Project.

**ARTICLE 27:** To see if the Town will vote to raise and appropriate \$25,750.00 for the 07th of 10 Municipal Loan Payments for the 2014 Town Road Paving of the Little Machias Road, Destiny Bay Road & Ackley Road.

**ARTICLE 28:** To see if the Town will vote to raise and appropriate \$19,160.00 for the 07th of 10 Municipal Loan Payments for the 2014 Sand / Salt Storage Building Project.

**ARTICLE 29:** To see if the Town will vote to appropriate up to \$30,000.00 to cover costs associated with the Planning Phase at the Maker Property on Destiny Bay Road shown on Tax Map 03 Lot 04. Article to be appropriated from the Tax Increment Financing District Program Fund.

**ARTICLE 30:** To see if the Town will vote to appropriate up to \$50,000.00 to engineer and build a road for public access to the shore on Town land shown as Tax Map 09 Lot 24 on Ackley Road. Article to be appropriated from the Tax Increment Financing District Program Fund.

**ARTICLE 31:** To see if the Town will vote to appropriate the sum as required by the Development Program for the Cutler Base Redevelopment Municipal Development and Tax Increment Financing District for deposit in the Town Cost Subaccount and to expend such amount for Alternate Project Costs, as defined in such Development Program.

**ARTICLE 32:** To see if the Town will vote to authorize the Tax Collector or Treasurer to accept prepayments of taxes and to accept overpayment of taxes as prepayments of taxes not yet committed pursuant to 36 MRSA Section 506.

**ARTICLE 33:** To see if the Town will vote to authorize the Tax Collector to charge interest at the rate of 8.00% annually on all unpaid real estate and personal property taxes for the 2020 tax assessment.

**ARTICLE 34:** To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at 4.00% pursuant to 36 M.R.S.A. § 506-A and to authorize such interest paid or abatements granted to be appropriated from overlay funds or, if necessary, from unassigned fund balance.

**ARTICLE 35:** To see if the Town will vote to authorize the Selectmen to dispose of tax-acquired property in any manner in which the Selectmen deem to be in the best interests of the Town.

**ARTICLE 36:** Shall the Town authorize the Treasurer to waiver foreclosure on property in any manner in which the Selectmen deem to be in the best interest of the town?

**ARTICLE 37:** Shall the Town authorize the Selectmen to transfer up to 10% from any approved budget line to any other approved budget line as it may be required from unanticipated line overages?

**ARTICLE 38:** To see if the Town will vote to allow the Selectmen to apply for and accept all municipal revenue sharing (to reduce the tax commitment), local road assistance, state aid to education, civil emergency funds, snowmobile reimbursement, tree growth reimbursement, general assistance reimbursement, veteran's exemption reimbursement, property tax relief, state grants or any other funds / gifts and to appropriate the same.

**ARTICLE 39:** To see if the Town will vote to authorize the Selectmen to spend an amount not to exceed 3/12 of the budgeted amount in each budget category of the 2020 – 2021 annual budget during the period from July 1, 2021 to the 2021 annual Town Meeting.

**ARTICLE 40:** Shall an ordinance entitled “2020 Amendments to the Town of Cutler Harbor Ordinance” be enacted?

[The proposed ordinance amendments are available for review and inspection at the Town Clerk's Office and will be available at the Town Meeting.]

**ARTICLE 41:** To elect, by written ballot, the following Municipal Officials for the ensuing terms:

One Road Commissioner for a one-year term

One School Board Member for a 3-year term (Melanie Fergerson's position)

One Selectman /Assessor for a 3-year term (David Glidden's position)



Notice is hereby given that the Registrar of Voters will be at the Bay Ridge School on September 30th, 2020 from 4:30 o'clock DST in the evening until 5:00 o'clock DST in the evening to hear and decide upon the voter registration applicants, and correcting any error in or change of name or address on the voting list and accept the registration of any person who became 18 years of age on election day or the day prior to it. A person who is not registered as a voter may not vote in any election.

Given under our hands at Cutler this 17th day of September A.D., 2020.

**SELECTMEN OF CUTLER**

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Cynthia C. Rowden

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Jillian E. Taylor

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David A. Glidden

**RETURN OF THE WARRANT**

**Date: September 17th, 2020**

Pursuant to the within Warrant, I have hereby notified and warned the inhabitants of the Town of Cutler, qualified as therein expressed, to meet at the time and place for the purpose therein named by posting this day two copies of the within Warrant, one at the Cutler Post Office and one at the Cutler Town Office and Library Building, the same being two conspicuous places in said Town.

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Melanie D. Fergerson, Resident of Cutler, Maine

## **REMINDERS:**

**Cutler Town Office customer service hours are  
Monday – Thursday, 9:30 am – 5:00 pm,  
unless otherwise posted following all social distancing guidelines.**

**New vehicle registrations  
will not be processed after 4:30 pm.**

**Selectmen’s meetings are held on the first Tuesday  
of each month at 5:00 pm, unless otherwise posted.**

**Assessor's meetings are held on an as needed basis.**

**Harbormaster meetings are held on the second Thursday  
of each month at 4:00 pm, on an as needed basis.**

**Cutler Volunteer Fire Department meetings are held  
on the third Thursday of each month.**

**All boat registrations expire on December 31st.  
Excise tax on documented boats is due after January 1st.**

**All ATV and snowmobile registrations expire on June 30th.  
Motorcycle registrations expire on March 31st.**

**All dog licenses expire on December 31st.  
Late fees are assessed on unlicensed dogs after February 1st.**

**Visit our website @ [www.cutlermaine.net](http://www.cutlermaine.net)**

## Municipal Contact Numbers

Cutler Town Office	Phone/fax	259-3693
Teresa M Bragg	Admin. Asst/Clerk/Treas	259-3693
	Tax Collect/Registrar/E911	
Jackie Robbins	Assessing Agent	852-1840
Judy Rolfe	CEO/LPI	546-6031
Wayne Dennison	Fire Chief	259-3632
Darrel Hinerman	Emergency Mng. Director	259-7111
Peter W Taylor, Sr	Shellfish Warden	271-0529
Pauline Cates	Library	259-3909
AOS 96, Scott Porter	Superintendent's Office	255-6585
	Bay Ridge School	259-3347
	Washington Academy	255-8301
	Machias Memorial HS	255-3812
Marion Transfer Station		726-4561
Public Service #'s	WC Sheriff's Dept.	255-4422
	State Police	255-4000
	Cutler Post Office	259-4493
Andrew Hall	Town Snow Removal	812-5211
Kevin Feeney	Road Commissioner	263-6637
ME DOT	State Snow Removal	941-4500

## **MARION TRANSFER STATION**

### **HOURS OF OPERATION:**

**Tuesday - Saturday \* 7:30am – 3:30pm.**

**SCALES CLOSE AT 3:00 PM**

**MEMBER SOLID WASTE FEE .05LB.**

**NONMEMBER TOWN .08LB**

**MINIMUM FEE \$5.00/\$8.00 FOR THE 1<sup>ST</sup> 100 LBS**

### **RECYCLING**

**RECYCLING CONTAINERS FOR CARDBOARD, METAL CANS**

**\*\*NO STRING, ROPE, OR PLASTIC BAGS IN THE CARDBOARD RECYCLING\*\***

### **TIRES**

**UP TO 18INCH \$3.00 / WITH RIMS \$5.00**

**TRUCK TIRES 900 AND UP \$6.00**

**TRUCK TIRES WITH RIMS \$10.00**

### **UNIVERSAL WASTE DISPOSAL**

**TV/COMPUTER MONITORS - No Charge**

**FLORESCENT LIGHT BULBS- No Charge**

### **DEMOLITION DEBRIS**

**ALL INDIVIDUALS MUST PAY FOR DEMO DEBRIS**

**DEMO FEE IS .07 CENTS PER LB OR \$140.00 PER TON**

**COUCHES, CHAIRS, AND MATTRESSES ARE CHARGE THE MSW RATE OF .07 CENTS A PER LB AND ARE PUT INTO THE TRASH CONTAINERS #1 MATTRESSES & BOX SPRINGS AND RUGS AND COUCHES AND CHAIRS ARE WEIGHED SEPERATELY. THESE ARE DISPOSED IN THE TRASH CONTAINERS NOT THE DEMO DEBRIS CONTAINER. THESE ARE PAID FOR BY THE INDIVIDUAL BRINGING THEM TO THE STATION. METAL IS FREE. REFRIGERATORS MUST HAVE THE FREON REMOVED OVER.**

### **ACCEPTED AS DEMO DEBRIS**

**SHEETROCK, PAINTED/ STAINED WOOD, WINDOWS/ DOORS, PLASTIC PIPE, PANELING, TILE/ FLOORING, SIDING BOARDS, CERAMIC SINKS, TOILETS/ TUBS, ROOFING SHINGLES, FIBERGLASS INSULATION (NO BAGS) LOOSE ONLY.**

**CHECK IN AT THE OFFICE, IF YOU HAVE QUESTIONS**  
**LOCATED AT 1 STATION ROAD, RT 191 MARION TOWNSHIP**  
**TELEPHONE 726-4561**

# ~ NOTES ~

We would like to recognize Nancy Hastings for her thoughtful and beautiful community garden project that she envisioned and put into motion in the Summer of 2019. Nancy's vision for the new planting at the "Triangle" at the Ridge Road here in Cutler has been made possible by many contributors to the all-volunteer project. Many people have generously contributed by volunteering excavation work, loam, fetching and delivering soil to the garden site, compost, mulch, flowers and shrubs. Nancy's project has been met with much support and encouragement from the "The Ridge Neighbors" and many other friends in Town as they have offered design tips, planted and helped her keep the garden watered.

Nancy wants all in Town to know that ideas and suggestions are always welcome. This mostly perennial garden has been planted to hopefully survive many winters and blossom each year as a "Welcome" for all those who drive along Route 191, Cutler Road into our Town.

We join Nancy in saying that it is with much appreciation that we thank everyone for being welcoming to her vision and supportive in its implementation.



