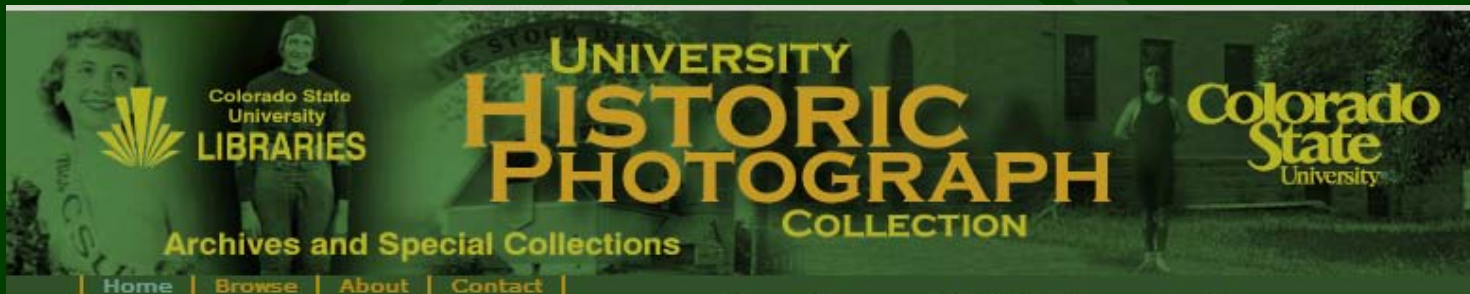


Members of the Digital Project Management Plan Working Group

- Nancy Hunter (MPS)
- Shu Liu (Digital Repositories)
- Vicky Lopez-Terrill (Archives/Special Collections)
- Debbie McClelland (MPS)
- Beth Oehlerts, Chair (MPS)
- Ann Schwalm (MPS)
- Yongli Zhou (Digital Repositories)
- Lynn Jickling (MPS) Ad hoc member

Identify Collections



Colorado State University LIBRARIES
Archives and Special Collections

UNIVERSITY HISTORIC PHOTOGRAPH COLLECTION

Colorado State University

Home | Browse | About | Contact

The University Historic Photograph Collection

Looking for photographs for research?
A walk down memory lane?
A presentation for class?



Search over 13,000 Historical images

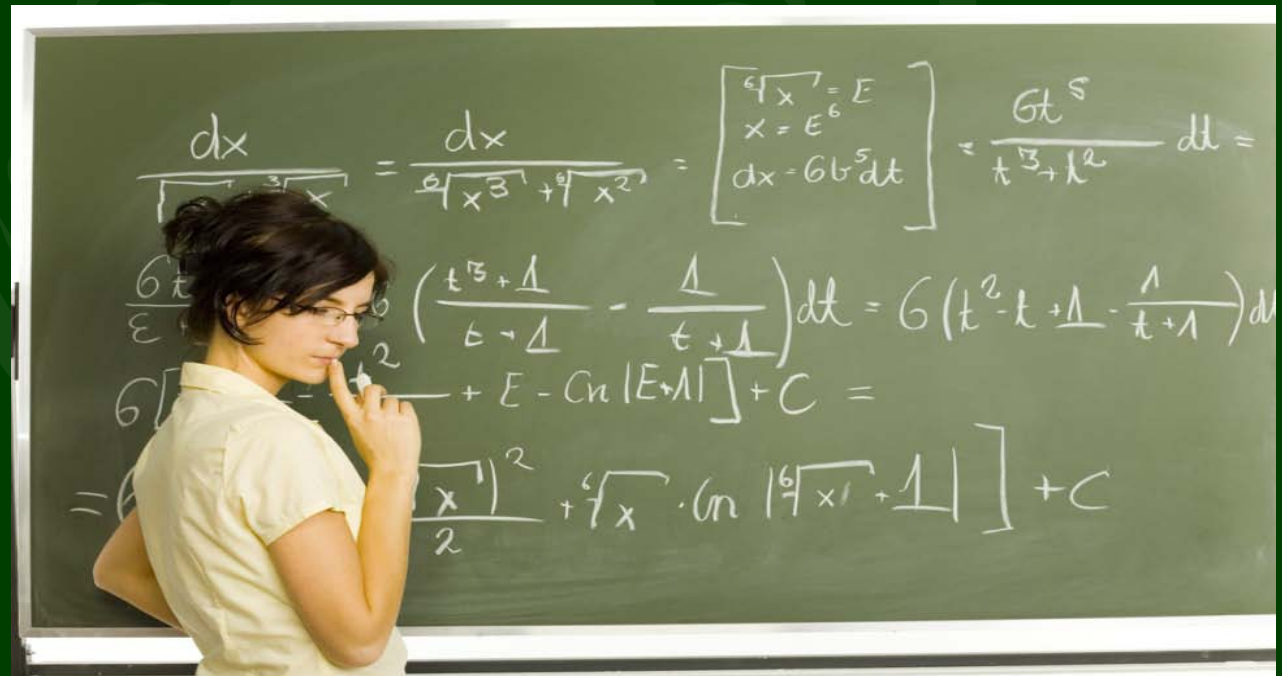


The University Historic Photograph Collection (UHPC) tells the story of Colorado State University and its students and faculty from the 1880s to the present.

Photographs in the collection that have not been digitized are available to researchers.

Project Development

Define your goals and identify resources and funding



Project Planning

Planning will save you time and money!



Collaborate and communicate

Create project documentation

Identify staffing and equipment needs

Project Planning also Includes

Identifying equipment
and server storage needs

Determining digital image
preservation strategies



Creating Digital Collections

Archives – It's All About Access



Preserving Archival Materials in Digital Format

- The purpose of maintaining archival collections is to care intellectually and physically for materials and to make collections available to the public.
- Digitizing materials offers access. Items become available from any distance. Digitization is especially pertinent to archival collections.
- Digitizing enables the preservation of the original negatives, slides, archival masters while providing access – it's all about the access.

Ad Hoc Requests: University Historic Photograph Collection

- Approximately 500,000 images detail Colorado State University's history with particular attention to academics, students and faculty, and the physical campus landscape.
- The Archives and Special Collections Department receives digitization requests for as many as 180 images for one project or as few as one for another.



Ad Hoc Requests: The Process

Patrons are:

- Students
- Faculty Members
- Academic Departments
- Amateur Genealogists
- Museums
- Other Academic Institutions
- Researchers
- Just about Anybody



Patrons find images they would like digitized and request them from Archives and Special Collections. An online form is submitted by a staff member to the digital team. The form maintains consistency of information in requests.

Request for Digital Scanning

** required information*

NOTE: IE does not handle some special characters right now. Please use Firefox request until we fix the problem.

Please select one option below

Ad Hoc Project:

Institutional Repositories Project:

Planned/Funded Projects:

* **Project Name:**

* **Your Email:**

* **Requestor:**

* **Number and Type of Items to be Scanned:** [\[info\]](#)

* **Date Due:** (Must be in mm/dd/yyyy format)

* **Collection Code:** (see [Archive Collection Codes](#))
(Must be 4 characters long, e.g. AACCS, MCAK, or NONE if unknown or does not apply)

* **Collection Name:**

* **Unique Identifier/File Names:** [\[info\]](#)

Special Handling Required [\[info\]](#)

* **Treat as Cultural Heritage Material** [\[info\]](#)

Treat as Modern Textual Document [\[info\]](#)

Quality control review will assume 10% unless notified otherwise.

* **Deliverables Needed** [\[info\]](#)

Please remember to complete the [Scanning Evaluation Survey](#) following receipt of the

Interesting Ad Hoc

Bicycle Fort Collins
(1924)

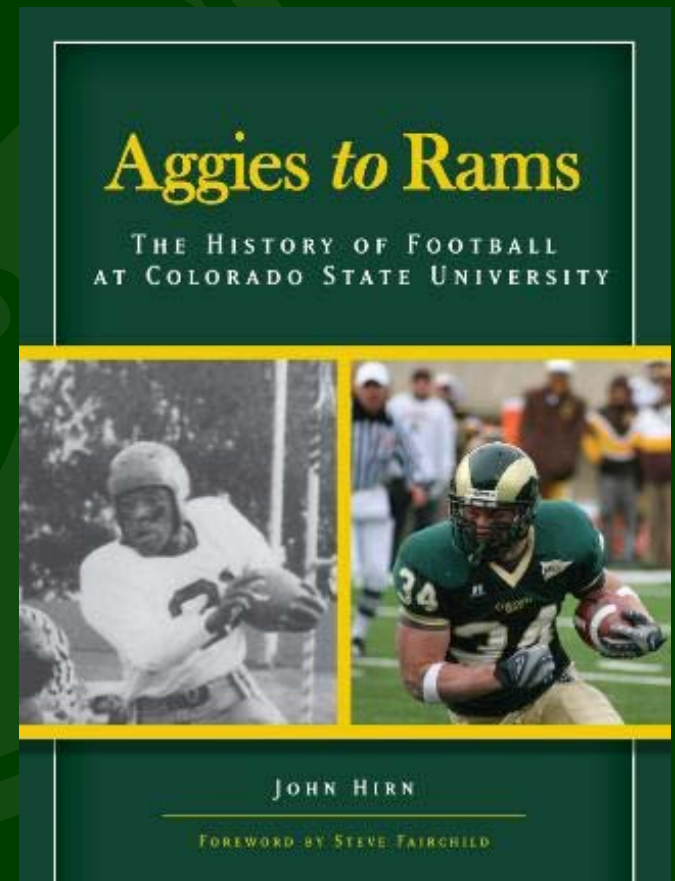


Fort Collins Water Works
Pump House (1904)



More Interesting Ad Hoc

John Hirn Request:
180 items



Archives – Access and Feedback

- New Goal
 - Record feedback!
 - Feedback, however, has always been positive. Appreciation is the most common response to our service.
- Access
 - Digitization of material offers a much wider access to our collections than would be possible otherwise. Access is a predominant goal and we are achieving it, thanks to the digital team.

PRELIMINARY MAP

Preservation Lab

Condition Assessment of
Print Materials
&
Conservation Treatments

Preservation Lab Goals

Support the scanning staff in creating the best possible scans

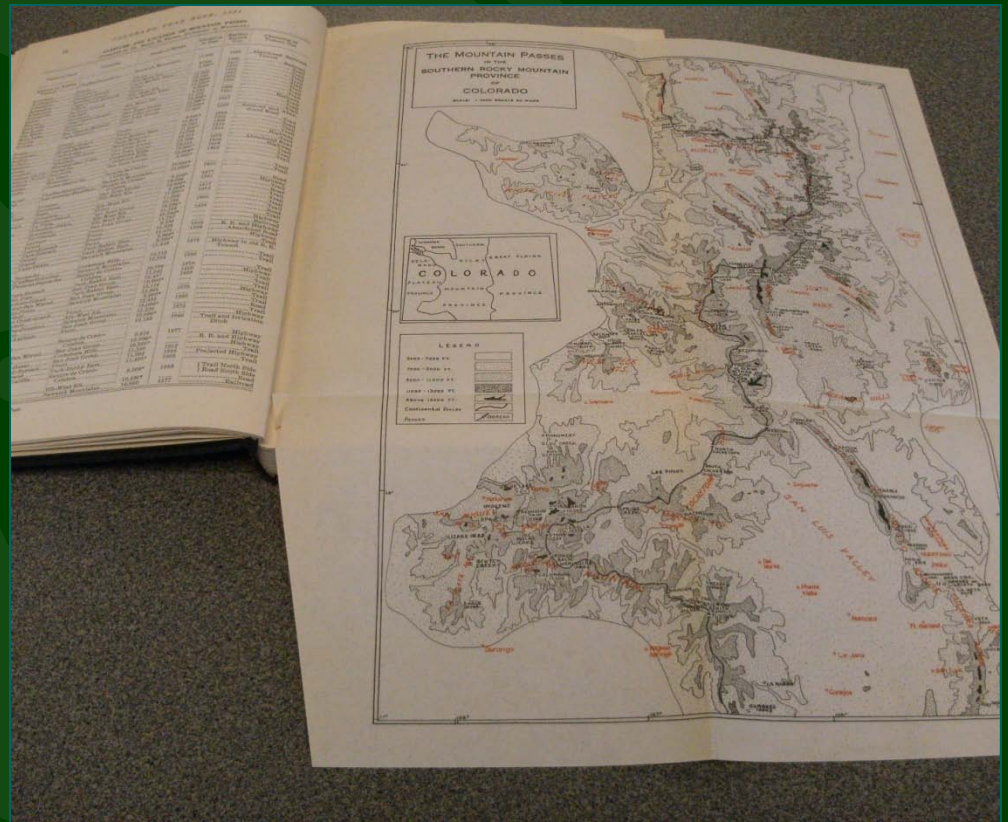
- Provide condition details and documentation to facilitate pre-planning for equipment and staffing requirements
- Provide ongoing interface with the scanning staff throughout the process

Eliminate damage to the piece

- Provide conservation treatments when appropriate
- Create protective “props” for scanning staff

Material Types

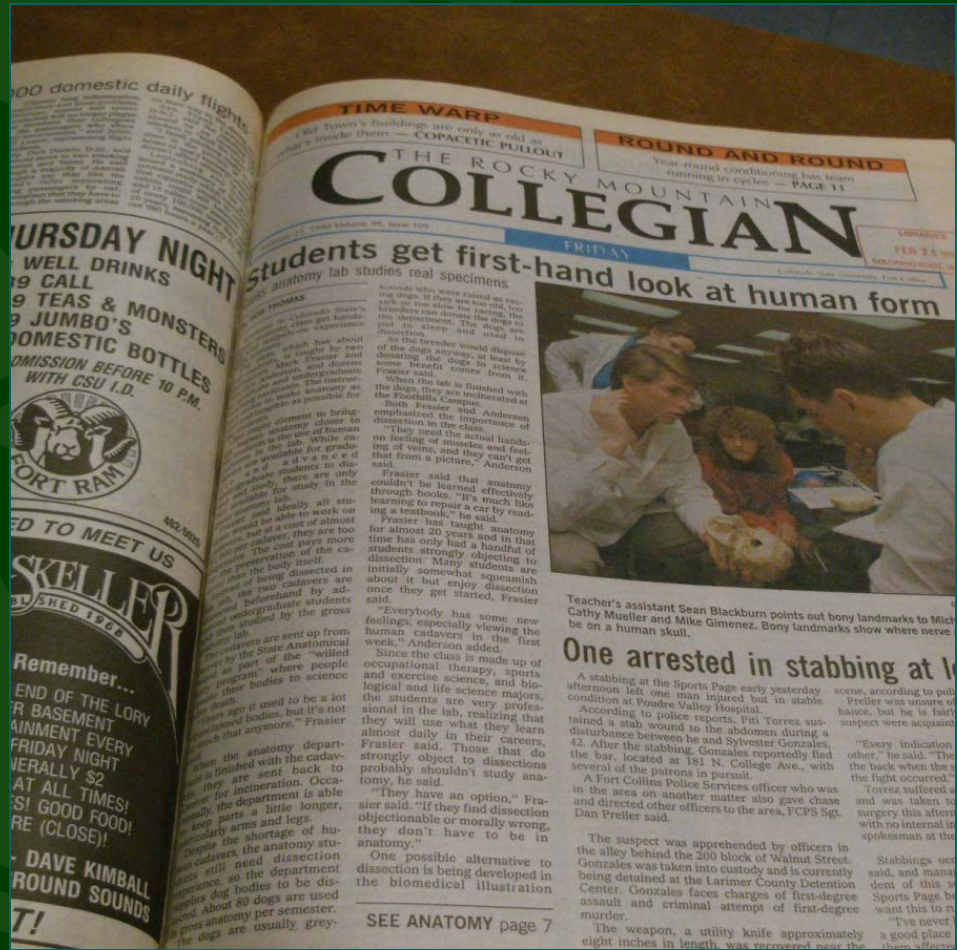
- Bound Volumes
- Maps
- Loose Pages
- Scrapbooks
- Oversize Materials



Map foldout

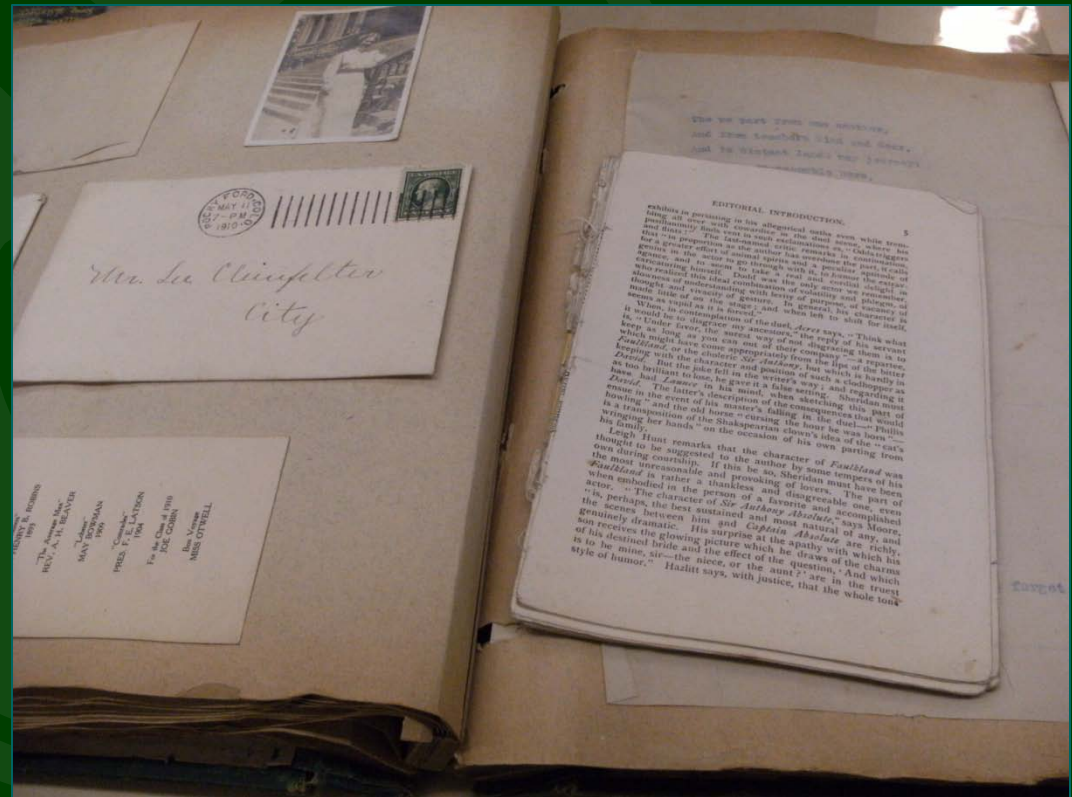
Bound Volumes

- General Collection
- Archival Collection
- Outside Departments



Scrapbooks

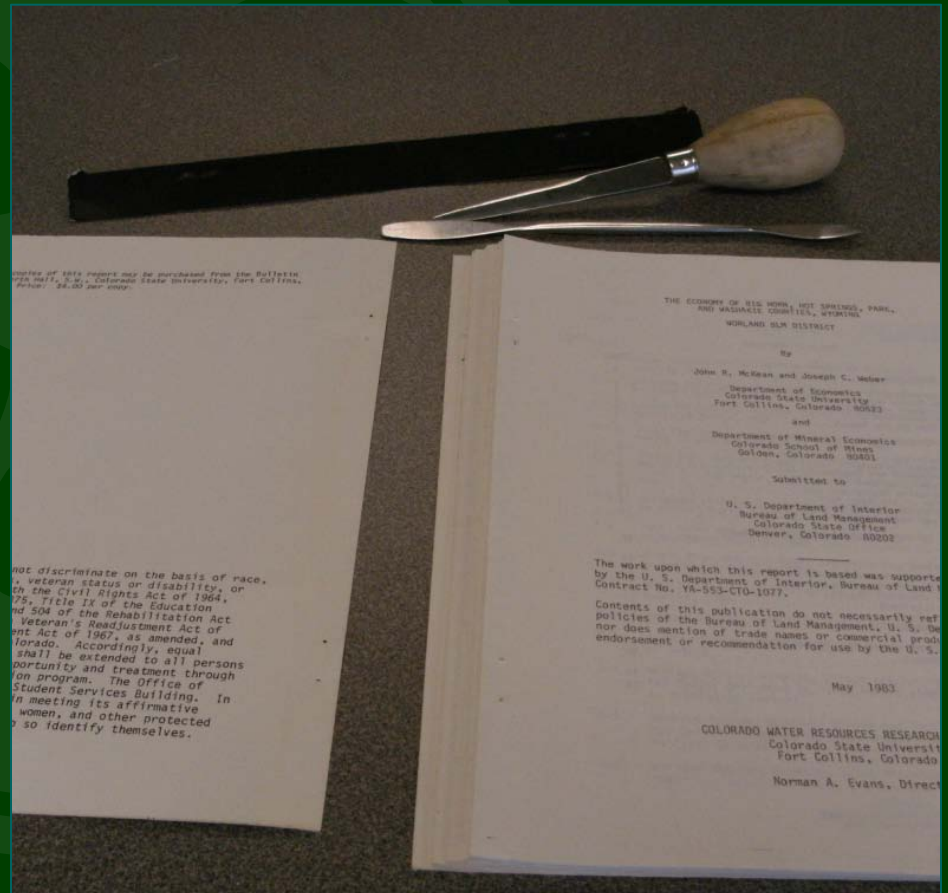
- Text
- Foldouts
- Photographs
- Artifacts
- Pamphlets



Conservation Treatments

Pre-Scanning

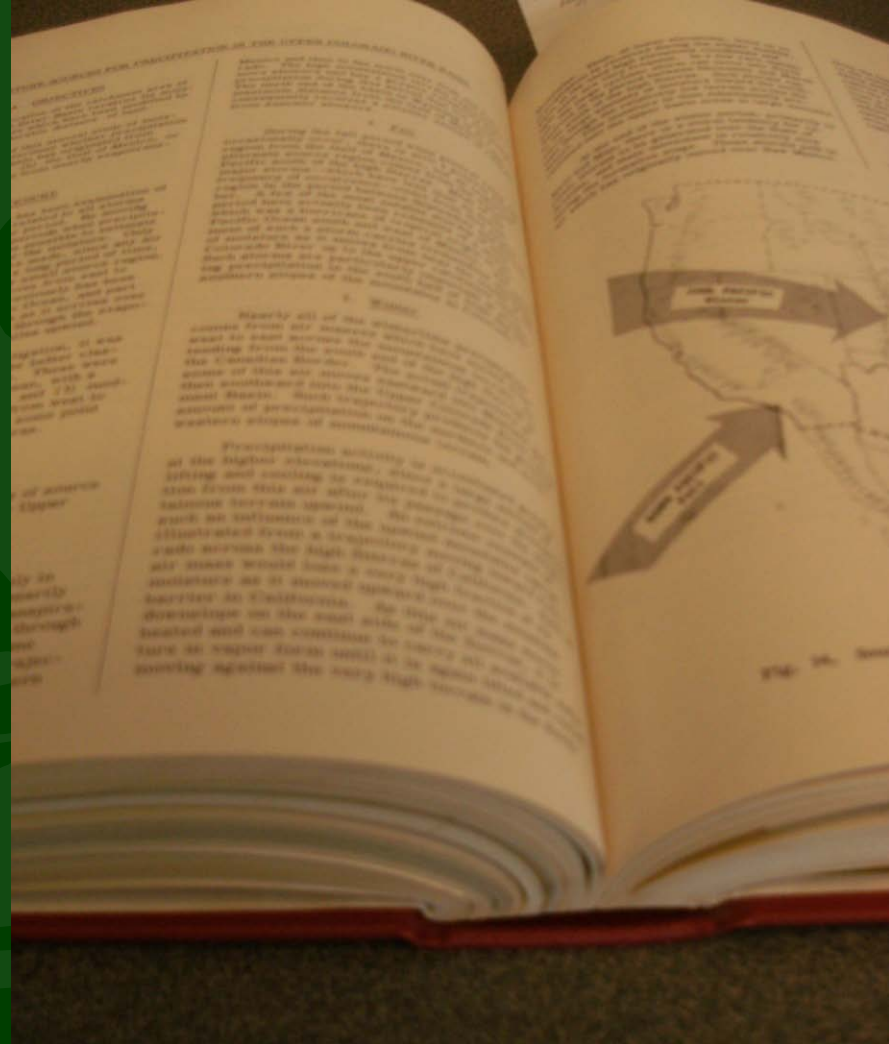
- Disbind
- Repairs
- Detachable Materials
 - Maps
 - Pamphlets



Remove staples to disbind volume

Disbind

- Volume opens less than 90°
- Gutter margin less than ½ inch
- Sewn through text – remove sewing
- Volume is removed from binding and spine is cut



Large, bound volume with small gutter margin

Western Livestock Journal

Disbind in process

Extremely fragile newsprint



Western Livestock Journal

Scanning props

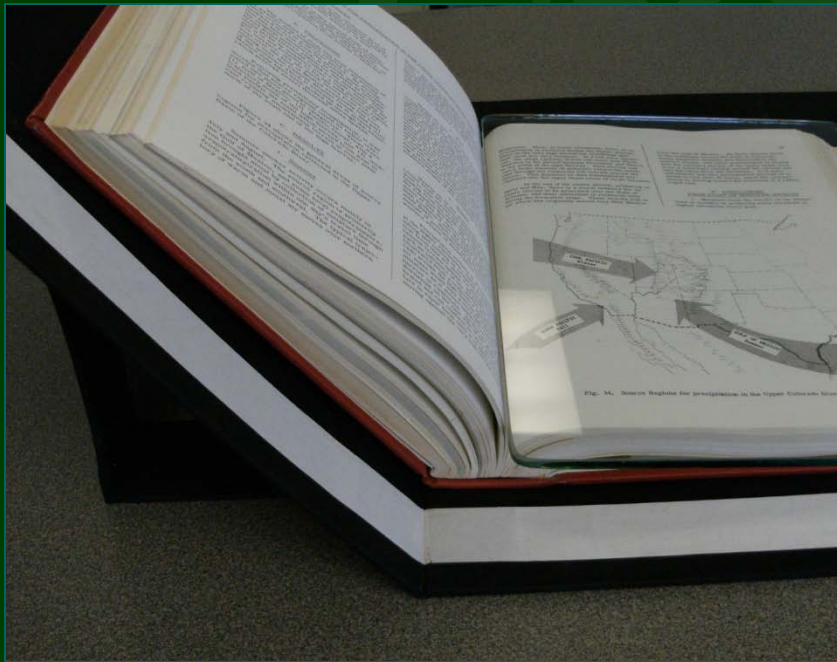


Zeutschel at work

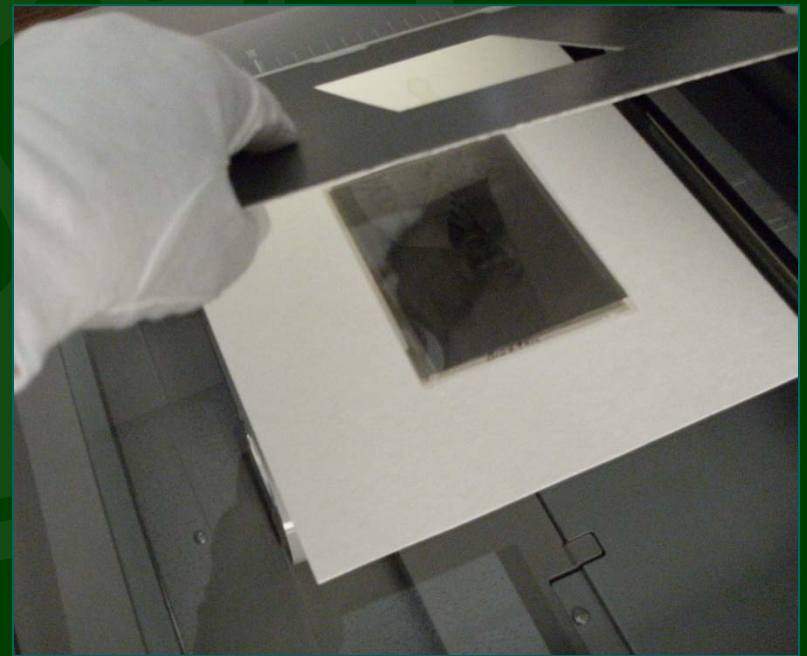


More Props

**Book Cradle with
glass plate**



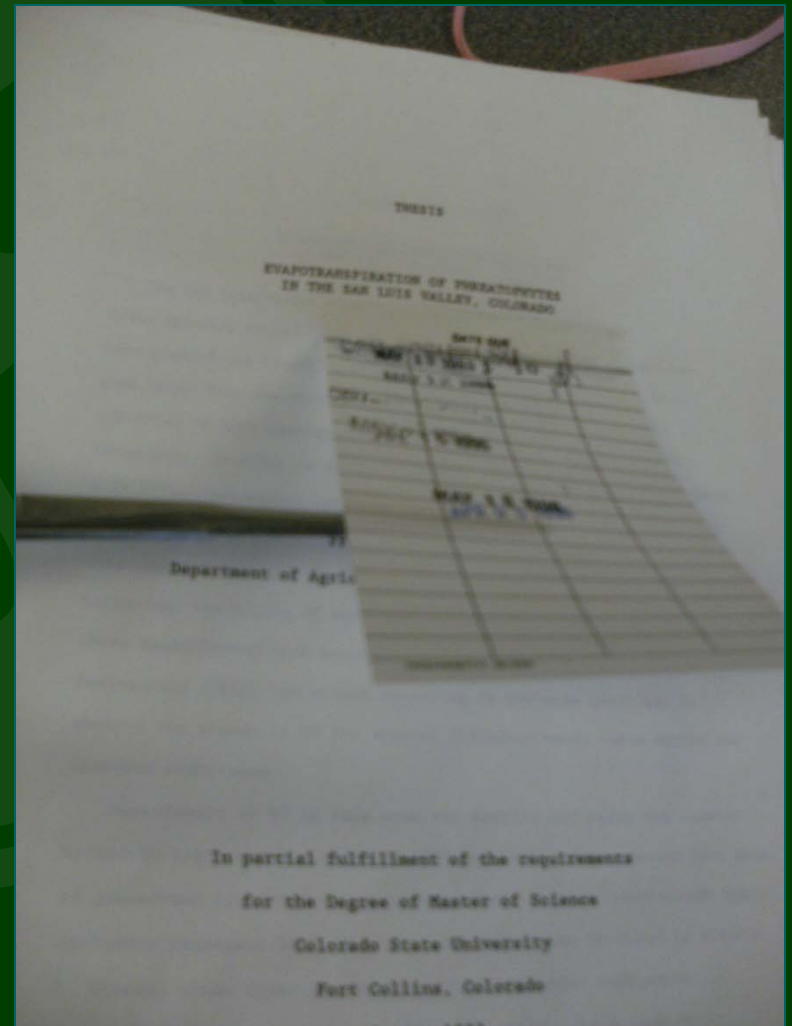
**Scan Frame for non-
standard size negatives**



Repairs

Non-Archival Materials Common Treatments

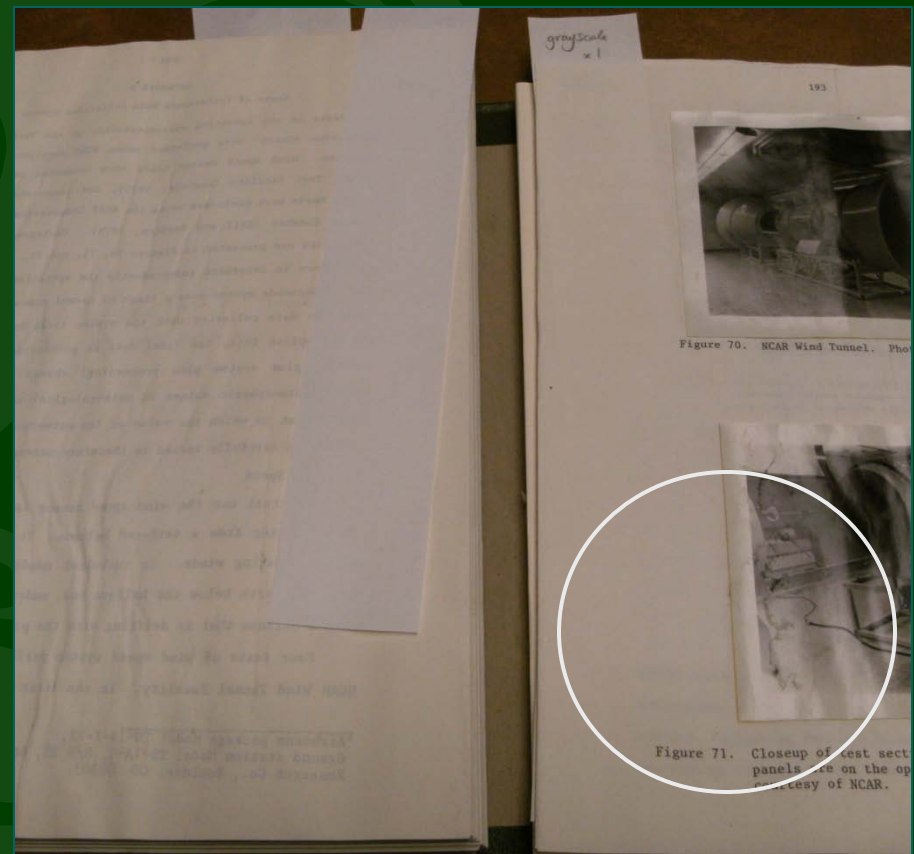
- Remove Staples
- Mend tears
- Erase underlining and marginalia.
- Separate uncut pages
- Remove Date Due slip
- Disbind



Other Conservation Conditions

Scanning staff adjusts for some conditions

- Wavy , cockled pages
- Volume opens less than 90°
- Gutter margin less than 1/2 inch



Moisture damaged volume -
cockled pages

Scan “as-is” Conditions

- Duplicate pages
- Pages out of order
- Text runs off the page
- Stained/discolored pages
- Text bleed through
- Text skewed
- Obscured/missing text
- Brittle paper
- Missing pages
- Light/unreadable text

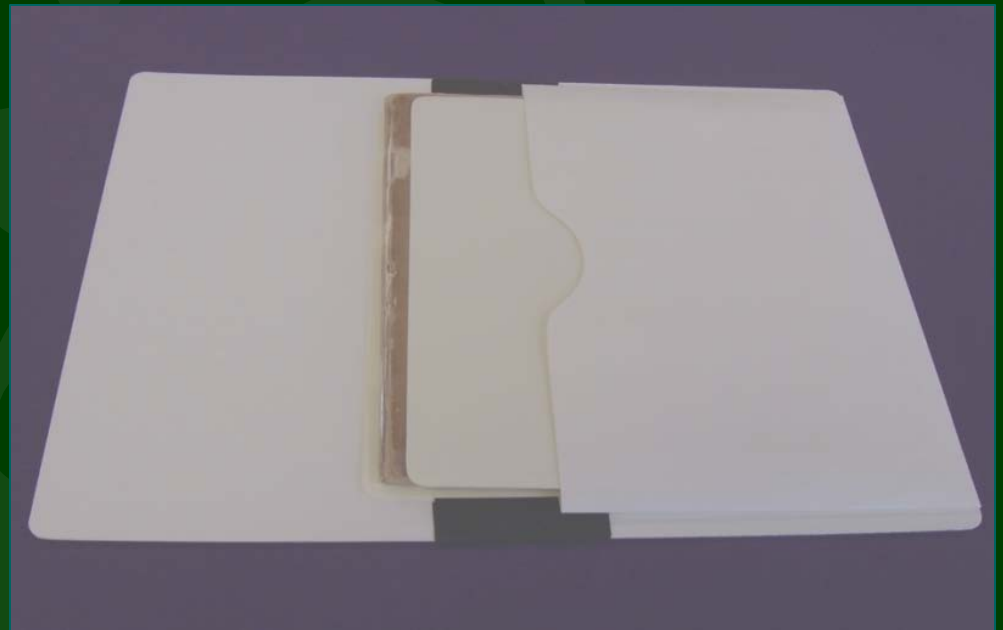
Post-scanning Treatments

Re-house materials

- Folders
- Phase boxes enclosures
- Send to the bindery

Repairs

- Map/foldout repairs
- Page tears
- Re-staple materials



Archival re-housing for fragile pamphlet type materials.

A person is seated at a desk, working on a laptop. The scene is dimly lit, with a blue-green tint. The person is wearing a dark jacket and is looking at the screen. The desk has a laptop, a mouse, and some papers. The background shows a window and some office equipment.

Preservation Lab Mission

Condition assessment of print materials for our expanding digital projects to widen patron access globally

Conservation treatment of the libraries print collection to ensure continued patron access

Preservation = Access

The Wonderful World of Scanning



Scanning Locations & Equipment

Morgan Library, Room 208—Staff scanning

- Zeutschel overhead scanner
- Epson negative scanner
- 2 Epson flatbed scanners

The Archives Annex—Student scanning

- 2 Epson flatbed scanners
- 2 Microtek glass plate negative scanners

Student Scanning Schedule

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
7:00	WYATT			WYATT		WYATT
7:30	7:00-9:45			7:00-9:45		7:00-9:45
8:00		JOHN	GERARDO	JOHN	GERARDO	
8:30		8:00-12:00	8:00-1:00	8:00-12:00	8:00-1:00	
9:00			BRANDON			
9:30			JOHN			
10:00			9:00-11:00			
10:30						
11:00	KAYTIA	JULIE	KAYTIA	JULIE	JULIE	
11:30	11:00-12:00	11:00-2:00	11:00-12:00	11:00-1:00	11:00-1:00	
12 NOON	BRANDON		BRANDON		BRANDON	12 NOON
12:30	12:00-1:00	KAYTIA	12:00-3:15	KAYTIA	12:00-3:00	
1:00	JANICE		JANICE		JULIE	JANICE
1:30	1:00-4:00		1:00-4:00		1:00-4:00	1:00-2:00
2:00		KAYTIA		KAYTIA		KAYTIA
2:30		2:00-4:00	BRANDON	2:00-3:30		2:00-4:00
3:00				JANICE		
3:30					WYATT	
4:00					3:00-4:00	
4:30						
5:00						

Planned Projects

University Historical Photograph Collection

Glass Plate Negatives

9 months scanning 5,500 plates at 1200 ppi

Silver Nitrate Prints

7 months scanning 7,500 prints at 1200 ppi

AEXT (Agricultural Extension) County Reports

4 months scanning 10 county reports totaling 1,400 pages

Challenges Encountered Scanning Glass Plate Negatives

- Newton's Rings on the image
- Colored streaks across the image
- Frequent equipment failure
- Difficulty creating good images from very over- or under-exposed plates
- Huge file sizes = a significant amount of server and disk space
- Learning curve is different for every person
 - Individualized training

Quality Control of Images

- Apply a 10-30-100% rule
- Time-intensive endeavor



Newton's Rings

1921 Aggie Football Player on the practice field on the northwest corner of College and Lake Streets (which is now a parking lot)



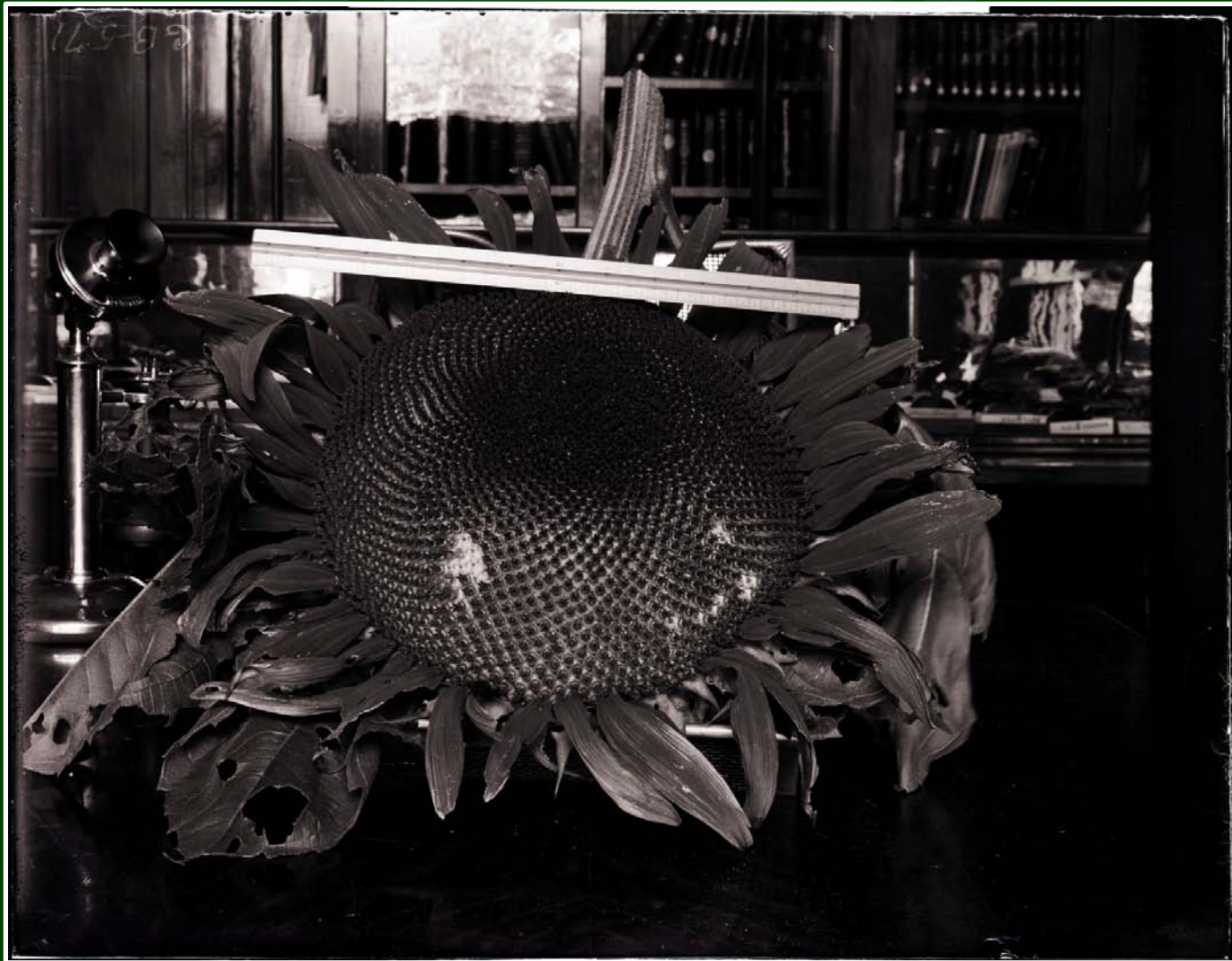
Overexposed Glass Plate Negative

Greenhouse flowers



Underexposed Glass Plate Negative

Sunflower



Broken Glass Plate Negative

George Warren Deming, Agronomy faculty, 1930



Glass Plate Negative

Harry Hughes, Football Coach circa 1915



Magic Lantern



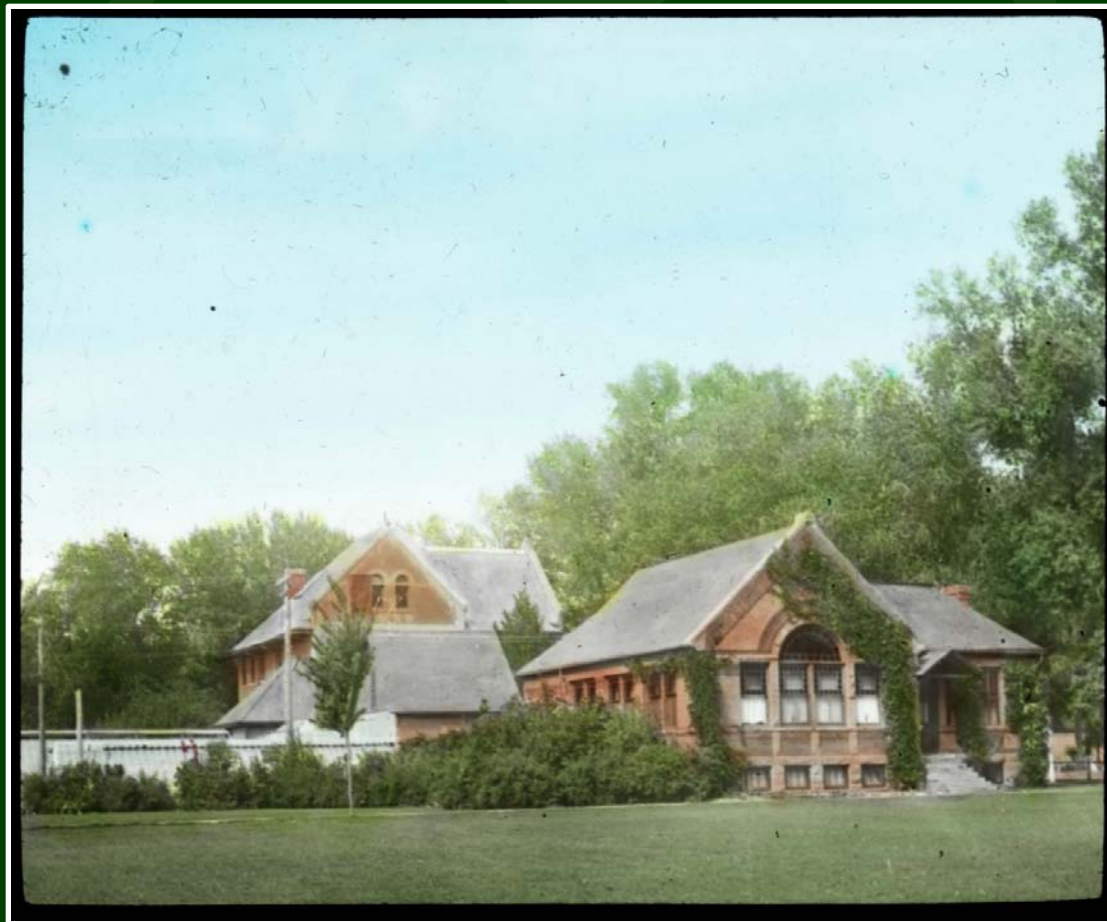
Lantern Slide

Civil Engineering class surveying crew on one of their yearly field trips to what is now Rocky Mountain National Park, circa 1900



Lantern Slide

Music Conservatory and Home Economics, circa 1905.
This building is still standing and is located on the southwest
corner of Laurel and College.



AEXT Pamphlet from the 1936 Larimer County Report

108

Husbands' Party



Ammons Hall, Fort Collins
Wednesday, Feb., 17th, 1932
11 o'clock

108

Menu

Meat Loaf
Creamed Peas and Carrots
Escalloped Potatoes
Raw Vegetable Salad
Jelly Pickles
Hot Rolls Butter
Apple Pie and Whipped Cream
Coffee

Please bring enough of the entire menu except whipped cream and coffee for your own group.

February 10, 1932

Dear Mr. and Mrs. Co-worker:

You are cordially invited to attend the annual party for husbands at Ammons Hall, February 17th at eleven o'clock.

There will be games in the gymnasium and stunts by each womens extension club.

The Cache la Poudre and Estes Park Clubs are hostesses and will assist in serving.

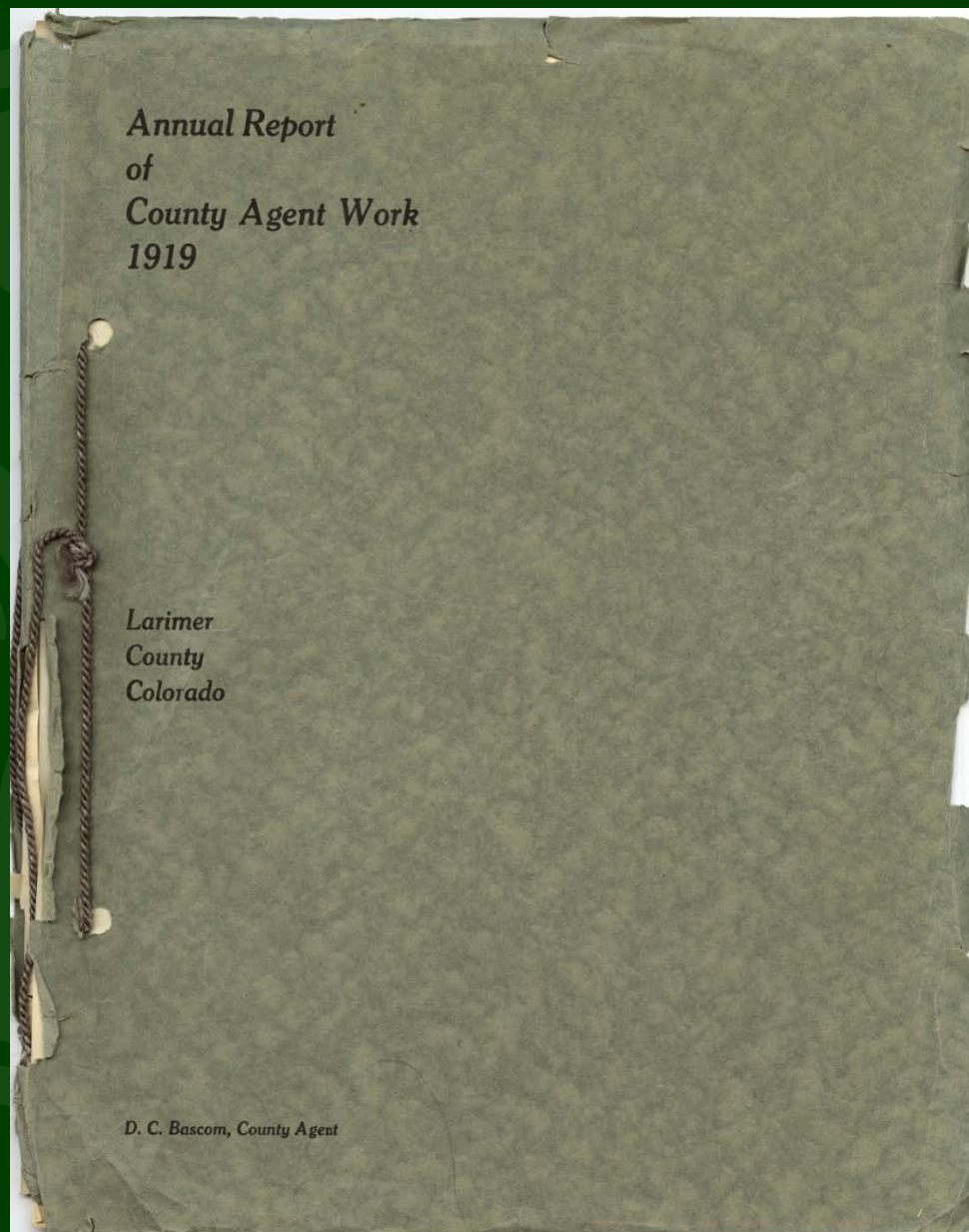
Come prepared to have a good time. All husbands are especially urged to attend this Annual Party.

Truly yours,

D. C. Bascom
D. C. Bascom,
County Extension
Agent.

Delphine Dawson
Delphine Dawson,
Home Demonstration
Agent.

**AEXT 1919
Larimer County
Report cover
before
disbinding**



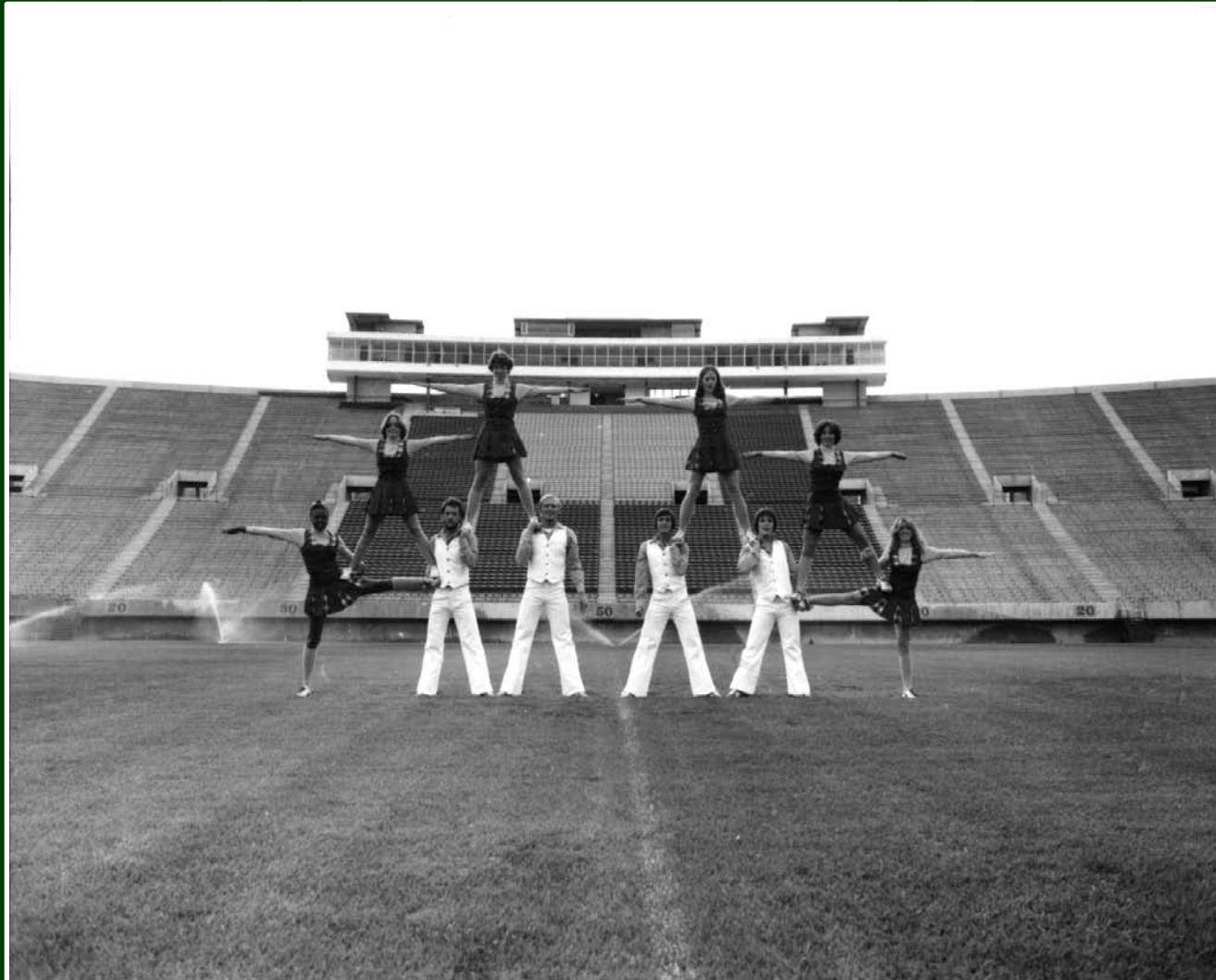
Ad Hoc Project: The Sonny Lubick Steakhouse

Circa 1969



Cheerleaders ca 1975

“Stayin’ Alive, Stayin’ Alive...”



All of these photographs are on exhibit in the Ladies' Room of the Sonny Lubick Steakhouse

Circa
1965



Scanning Demonstration

Morgan Library, Rm 208, Wednesday, May 20th, 10:00 a.m.



Digitization Data

Collecting Information
for
Successful Management

Collecting and Analyzing Digitization Data

- **Why collect data?**
- **What information is needed?**
- **Who collects the data?**
- **How often should data be gathered?**
- **What can be gained?**

Why collect data?

- **For management and decision-making**
- **To track expenditures**
 - For grants and general accounting
 - For assessing costs, staffing, and equipment needs
- **To track progress, evaluate, and analyze**
 - Large and small projects
 - Short-term and long-term goals
- **To plan for future successes**
 - Reviewing results

What information is needed?

- **For scanning requests**
 - Who is requesting digitization?
 - What do they need and when do they need it?
- **To assess resources: staff, equipment, time**
 - Who has the experience and who is available?
 - What scanning equipment is available?
 - How long will it take?

What information is needed?

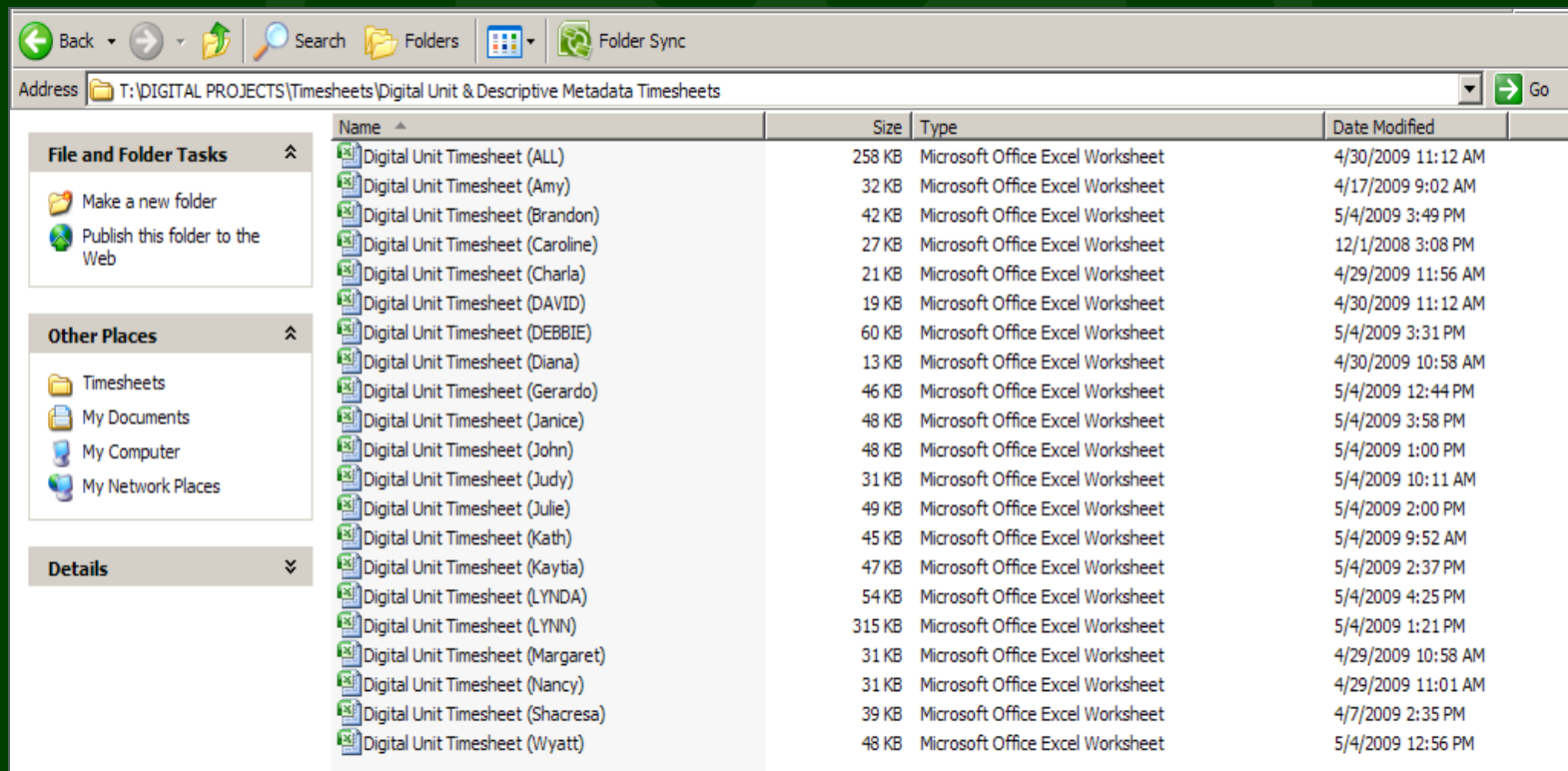
For scanning requests

	A	B	C	D	E	F	G	H	I	J	K	L	M	
	Date Submitted	Project Type	Project Name	Email	Requestor	Items	Date Due	Coll. Code	Collection Name	Unique Identifier	Deliverables	Special Handling Required	Treat As	Comments
1	http://lib.colostate.edu/staff/wiki/index.php?title=Archives_Collection_Codes													
156	4/3/2009 11:06	Ad Hoc Project	Electrical Engineering - 100th Anniversary Request	victoria.lopez-terrrill@colostate.edu	Vicky Lopez-Terrill	18- 4x5 inch black and white negatives; 1- 4x5 inch color negative; 4- 2 1/2 inch black and white negatives	5/4/2009	UHPC	University Historical Photograph Collection	Please see spreadsheet for identifiers and materials description.	File size/resolution varies according to negative size. Please see spreadsheet. All files need to be JPEG, please put on a CD(s).		artifact	
157	4/7/2009 9:27	Ad Hoc Project	Electrical Engineering 100th Anniversary- Images Added 4-7	kathleen.legg@colostate.edu	Kate Legg	1- 4x5 inch black and white negative; 1- 4x5 inch color negative; 8- 2 1/2 inch black and white negatives; 2- 35mm black and white negatives	5/11/2009	UHPC	University Historic Photograph Collection	Please see spreadsheet	File size/resolution varies according to negative size. Please see spreadsheet. All files need to be JPEG, please put on a CD(s).		artifact	
158	4/13/2009 15:02	Ad Hoc Project	Colorado Forestry Association	victoria.lopez-terrrill@colostate.edu	Vicky Lopez-Terrill	15 items with 19 images [which includes] 16 images of paper documents, 3 images of photographs (2 photos - one photo to be scanned front and back)	4/17/2009	ACFA	Records of the Colorado Forestry Association	ACFA0001 - ACFA 0019 (Linda says that you can name them in the order they are situated.)	600 dpi jpegs. store on squid.	Please scan in the order they appear in the folder.	artifact	
159	4/17/2009 10:45	Ad Hoc Project	John Albright - National Park Service Project	victoria.lopez-terrrill@colostate.edu	Vicky Lopez-Terrill	17 images, all text	4/23/2009	AJNA	Papers of John N. Albright	AJNA0017 per Linda Meyer's instruction.	Please save as tif and 600 dpi jpegs, accessible on Squid.	Handling is written on papers for pages.	artifact	
160	4/23/2009 10:02	Planned/Fund ed Projects	Bailey	diana.wess@colostate.edu	Diana Wess	13 Plate illustrations	#####	SPEC	Bailey Collection of 19th Century Botany	See Spreadsheet	TIFF images	Rare books ; Handle gently/Clean hands ; some plates are folded	artifact	
161	4/30/2009 12:59	Ad Hoc Project	College Presidents	victoria.lopez-terrrill@colostate.edu	Vicky Lopez-Terrill	7 photographs	5/1/2009	UHPO	University Historic Photographs	UPHO_PR01 Aylesworth; UPHO_PR03 Edwards; UPHO_PR04 Ellis; UPHO_PR05a Ingersoll; UPHO_PR06 Lory; UPHO_PR06a Lory; UPHO_PR08 Morgan	600 dpi jpegs on a cd. Thank you very much and I apologize for the rush.	Crop text on photographs. Photographs only, no borders.	artifact	
162	5/4/2009 11:05	Ad Hoc Project	Bicycle Fort Collins	victoria.lopez-terrrill@colostate.edu	Vicky Lopez-Terrill	1 item, in IR [In Squid at PLANNED PROJECTS/UHPC Glass Plate Negatives/Images/Box 29 Lynn...--Debbie 5/4/09]	5/8/2009	UHPC	University Historic Photograph Collection	UHPC_4197, Box 29	1200 dpi jpeg (for poster) 600 dpi jpeg (if easier to open for smaller image) [Deliver an image for each dpi on CD--Debbie 5/4/09]		artifact	

Ready | Scanning Requests | Scanning Requests Progress | Ad Hoc Subjects | ELEC ENGINEERING 100TH | Scanning Requests Progress | Ad Hoc Subjects | ELEC ENGINEERING 100TH | 80% | 7:35 AM

Who collects the data?

- Share the responsibility!
 - Individuals record their own data
 - A few collect and build for reports



The screenshot shows a Windows Explorer window with the address bar set to 'T:\DIGITAL PROJECTS\Timesheets\Digital Unit & Descriptive Metadata Timesheets'. The main pane displays a list of 20 Excel worksheets, each named 'Digital Unit Timesheet (Name)'. The columns are Name, Size, Type, and Date Modified. The left sidebar shows 'File and Folder Tasks' and 'Other Places'.



Name	Size	Type	Date Modified
Digital Unit Timesheet (ALL)	258 KB	Microsoft Office Excel Worksheet	4/30/2009 11:12 AM
Digital Unit Timesheet (Amy)	32 KB	Microsoft Office Excel Worksheet	4/17/2009 9:02 AM
Digital Unit Timesheet (Brandon)	42 KB	Microsoft Office Excel Worksheet	5/4/2009 3:49 PM
Digital Unit Timesheet (Caroline)	27 KB	Microsoft Office Excel Worksheet	12/1/2008 3:08 PM
Digital Unit Timesheet (Charla)	21 KB	Microsoft Office Excel Worksheet	4/29/2009 11:56 AM
Digital Unit Timesheet (DAVID)	19 KB	Microsoft Office Excel Worksheet	4/30/2009 11:12 AM
Digital Unit Timesheet (DEBBIE)	60 KB	Microsoft Office Excel Worksheet	5/4/2009 3:31 PM
Digital Unit Timesheet (Diana)	13 KB	Microsoft Office Excel Worksheet	4/30/2009 10:58 AM
Digital Unit Timesheet (Gerardo)	46 KB	Microsoft Office Excel Worksheet	5/4/2009 12:44 PM
Digital Unit Timesheet (Janice)	48 KB	Microsoft Office Excel Worksheet	5/4/2009 3:58 PM
Digital Unit Timesheet (John)	48 KB	Microsoft Office Excel Worksheet	5/4/2009 1:00 PM
Digital Unit Timesheet (Judy)	31 KB	Microsoft Office Excel Worksheet	5/4/2009 10:11 AM
Digital Unit Timesheet (Julie)	49 KB	Microsoft Office Excel Worksheet	5/4/2009 2:00 PM
Digital Unit Timesheet (Kath)	45 KB	Microsoft Office Excel Worksheet	5/4/2009 9:52 AM
Digital Unit Timesheet (Kaytia)	47 KB	Microsoft Office Excel Worksheet	5/4/2009 2:37 PM
Digital Unit Timesheet (LYNDA)	54 KB	Microsoft Office Excel Worksheet	5/4/2009 4:25 PM
Digital Unit Timesheet (LYNN)	315 KB	Microsoft Office Excel Worksheet	5/4/2009 1:21 PM
Digital Unit Timesheet (Margaret)	31 KB	Microsoft Office Excel Worksheet	4/29/2009 10:58 AM
Digital Unit Timesheet (Nancy)	31 KB	Microsoft Office Excel Worksheet	4/29/2009 11:01 AM
Digital Unit Timesheet (Shacresa)	39 KB	Microsoft Office Excel Worksheet	4/7/2009 2:35 PM
Digital Unit Timesheet (Wyatt)	48 KB	Microsoft Office Excel Worksheet	5/4/2009 12:56 PM

How often should data be gathered?

- **Build the data for the big picture**
 - Monthly
 - Quarterly
 - Yearly
 - On request
- **Structure in small increments**
 - Record daily
- **Design for flexibility**

How often should data be gathered?

- A quarterly snapshot

MPS Digital Unit Staff		
Staff Hours for All Tasks		
10/2008 through 12/2008		
	1164.17	

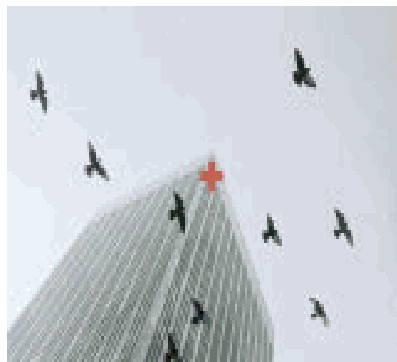
What can be gained?

- **Accurate information for**
 - **Accounting**
 - **Cost analysis**
 - **Planning**
 - **Future successes**



Metadata

AACR2
DUBLIN CORE
MARC
VRA CORE
XMI
LCSH
W3C
LCAF

[Go](#)[Home](#)[Browse](#)[Search](#)[Learn](#)[About](#)[Resources](#)[Contact](#)

Uwe Loesch: Vogelfrei

Loesch, Uwe, 1943-
Germany
2003-104

Welcome

The International Poster Collection holds poster entries from the Colorado International Invitational Poster Exhibition (CIIZE). It was created through the collaboration of the Colorado State University Libraries and the Department of Art and is part of Archives and Special Collections.

This Web site displays posters from around the world, featuring:

- a searchable database of posters from the 7th to 15th shows (1991-2007)
- an artist database of biographical information

What's New

October 2, 2009 - Opening of the 16th Colorado International Invitational Poster Exhibition. The show will be on Colorado State University's campus through December 22.

[CSU](#) > [Libraries](#) > [Archives](#) > [Digital Collections](#) > [The International Poster Collection](#)

URL: <http://lib.colostate.edu/posters/index.html> • Modified: 2009-04-16

[School of the Arts](#) > [Department of Art](#) > [Colorado International Invitational Poster Exhibition](#)

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The Warren and Genevieve Garst Photographic Collection

at Colorado State University Libraries

Colorado
State
University

Animals Website

 Home

About Animals

Characteristics

Diet

Habitat

Endangered Species

Stories

Find Animals

by Common Name

by Scientific Name

by Continent

Search

Help

Background

About the Collection

Meet the Garsts

Acknowledgements

Related Sites

Contributions



About Animals



Find Animals



Background

Welcome to the **Warren and Genevieve Garst Photographic Collection**. Take a wildlife photo safari in this digital collection of animal photographs and information.

This site contains over 1300 digitized wildlife slides from a [collection](#) donated to [Colorado State University Libraries](#) by [Warren and Genevieve \(Genny\) Garst](#).

The slides were photographed over a period of 25 years as the Garsts traveled to [Asia](#), [Europe](#), [Australia](#), [Africa](#), [North America](#) and [South America](#) while filming for [Mutual of Omaha's Wild Kingdom](#) television series.

Many of the photos are unique and not found in other collections. More than 600 animal [species](#) are represented, including [mammals](#), [reptiles](#), [birds](#), [insects](#) and [aquatic animals](#).

All images of this site are protected under [copyright](#).

Zoolexicon

Content: Vicky Lopez-Terrill • Copyright © 2000-2005 CSU, CSURF • [Site Map](#) • [Contact Us](#)

URL: <http://lib.colostate.edu/wildlife/index.html> • Last updated: 10/02/2008

CSU > [Libraries](#) > [Archives](#) > [Digital Collections](#) > [Garst Wildlife Photographic Collection](#) > Home

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Home

Colorado's Waters

DIGITAL ARCHIVE

at Colorado State University Libraries



- Home
- Browse
- Search
- About This Site
- Archives Home

Search
Collection

Enter one or more keywords to search the history of Colorado

Advanced search options are available. CONTENT and consistency of the archive will relate Coloradoans to their past through diaries, photographs, and other collections.

Results of searches are available on pages of thumbnails or transcripts. Advanced search require a JavaScript-enabled browser free from Netscape 4.0 or higher.

This digital collection and other collections are available through the [Water Resources Archive](#) at Colorado State University Libraries.



Dot Carpenter

The Woman Behind the Man



An exhibit created by the [Water Resources Archive](#), Colorado State University Libraries

- Introduction
- Family
- Daughter
- Sister
- Classmate
- Wife
- Mother
- More Information
- Digital Objects

« »



Introduction

It is said that behind every great man is a great woman. Delph Carpenter, "Father of Interstate River Compacts," found greatness through working tirelessly—even when increasingly ill—ably aided by his wife, Dot.

Born Ann Michaela Hogarty in 1878 to [Union Colony pioneers](#), the woman later known as "Dot" [married Carpenter](#) in 1901. She spent much of the next fifty years assisting her husband, giving him love, support and basic care as his disabilities intensified. Dot's contributions in this and in his professional work were vital to Delph's accomplishments.

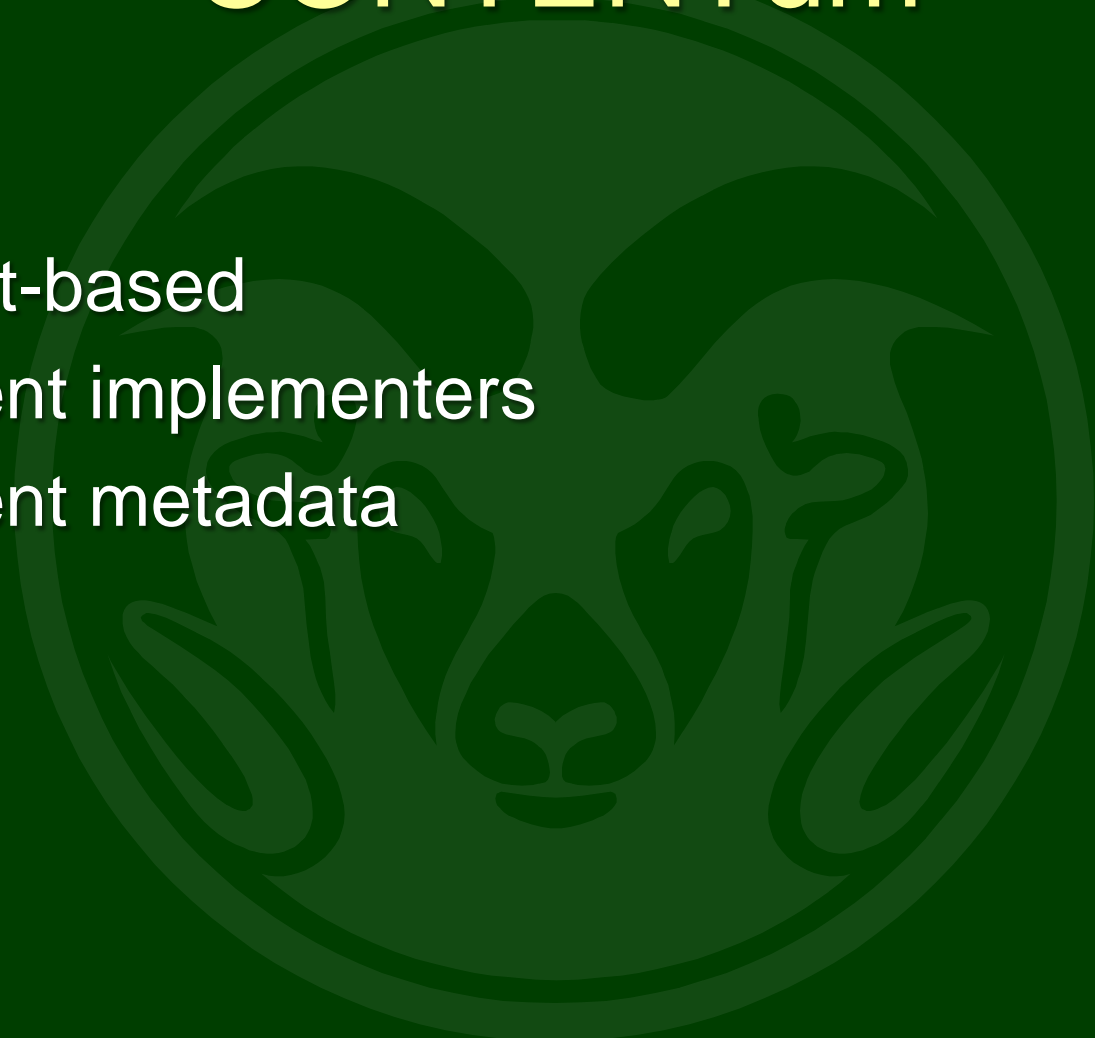
Dot's roles as [daughter](#) and [sister](#) prepared her to be Delph's [wife](#) and the [mother](#) of his children. In this virtual exhibit, Dot Carpenter's life is examined through people who influenced her in these roles. Among other achievements, Dot's legacy is reflected in the western water law contributions made by her husband and son, who were so affected by her faithful, supportive, cheerful nature.

Michaela "Dot" Carpenter This exhibit features items from the [Papers of Delph E. Carpenter and Family](#). Click on a thumbnail image on any page for a larger version with more information in a new window.



CONTENTdm

- Silos
- Project-based
- Different implementers
- Different metadata



Project Specific Metadata

Title: 2003 Keimyung Graphic Design Exhibition
Poster No.: 2005-055
Artist: Hong, Sungil
Artist Information: For artist information, go to (will open new window)
<http://lib.colostate.edu/posters/results-art>
Country: South Korea
Language: English, Korean
Description: Desi... 2003 Keimyung Graphic Design Exhibition
Image: "I" in different colors and black splotches
Date: 2003
Prepress Media: Line art
Printing Process: Digital prints
Subject: Graphic arts--Exhibitions ; Posters--Korean
Purpose: Exhibition poster
Award:
CSU Exhibition Year: Exhibited 2005
Exhibition: Colorado International Invitational Poster Exhibition (Fort Collins, Colo.)
Reference: Fourteenth Colorado International Invitational Poster Exhibition of Art, Colorado State University, 2005.
Dimensions: 84 x 59 cm.
Condition: acid free; acid-free label; label taped on back
Rights: <http://lib.colostate.edu/posters/copyright.html>
Publisher: Colorado State University Libraries
Publisher Place: Fort Collins, Colo.
Date Available: 20050919

Title: Mexican wolf sniffing ground
Identifier: G10520
Kingdom: Animalia
Phylum: Chordata
Class: Mammalia
Order: Carnivora
Family: Canidae
Genus: Canis
Genus Species: Canis lupus baileyi
Common Name: Mexican wolf
Subject: Mexican wolf; Canis; Canidae; Carnivora; Mammals; Vertebrates; animals
Physical Characteristics:
Head-Body Length: 137-167 cm
Height: 66-81 cm
Weight: 23-41 kg
Identification: The Mexican wolf's coat varies from gray to rusty brown.
Geographic Range: Southern North America
Habitat: Mountain woodlands
Diet: Carnivore: deer, elk, pronghorn, javelina, rabbits, small mammals
Reproduction: Breeding season is from February to March. Gestation lasts 63 days. Pups are born afterwards.
Social Structure: Like all wolves, this subspecies lives in packs with 4-6 members. A dominant breeding pair that remains together for life.
Behavior: unavailable



DigiTool

- One set of metadata display and indexing rules
- Multiple simultaneous projects
- Aggressive growth
- Development of an institutional repository



Metadata Best Practices Task Force

- Multiple departments
 - Metadata and Preservation Services (Nancy Hunter)
 - Digital Repositories (Shu Liu)
 - Archives and Special Collections (Patty Rettig)
 - College Liaisons (Allison Level)



CSU Core Data Dictionary

- Based on Dublin Core
- Defined:
 - Mandatory, Mandatory if Applicable, Recommended, Optional
 - Repeatability
 - Valid schema
 - Best practices for data entry
- Basis for data dictionaries to follow





Project-Specific Data Dictionary

- Consultations among:
 - Project Manager
 - Digital Repositories
 - Digital Unit
 - Metadata Librarian
- Determine
 - How should the collection be organized in IR?
 - Does metadata exist elsewhere?
 - Who will create/repurpose the metadata?
 - Additional specific project requirements?
 - Document decisions
 - Adhere to CSU Core

Digitool Metadata

Object	 Baking angel food cake at any altitude / - PDF Document (1 M)
Bookmarkable URL	http://hdl.handle.net/10217/5385
Authors	Barnore, Mark A. (Mark Alfred), 1905-
Title	Baking angel food cake at any altitude / by Mark A. Barnore.
Subjects	Cake--Colorado.
Description	Cover title.
Publisher	Colorado Agricultural College, Colorado Experiment Station,
Date	1935.
Extent	15 p. : ill., map ; 23 cm.
Series	Technical bul. (Colorado Agricultural Experiment Station) ; 13.
Rights	"http://www.acns.colostate.edu/?page=copyright"

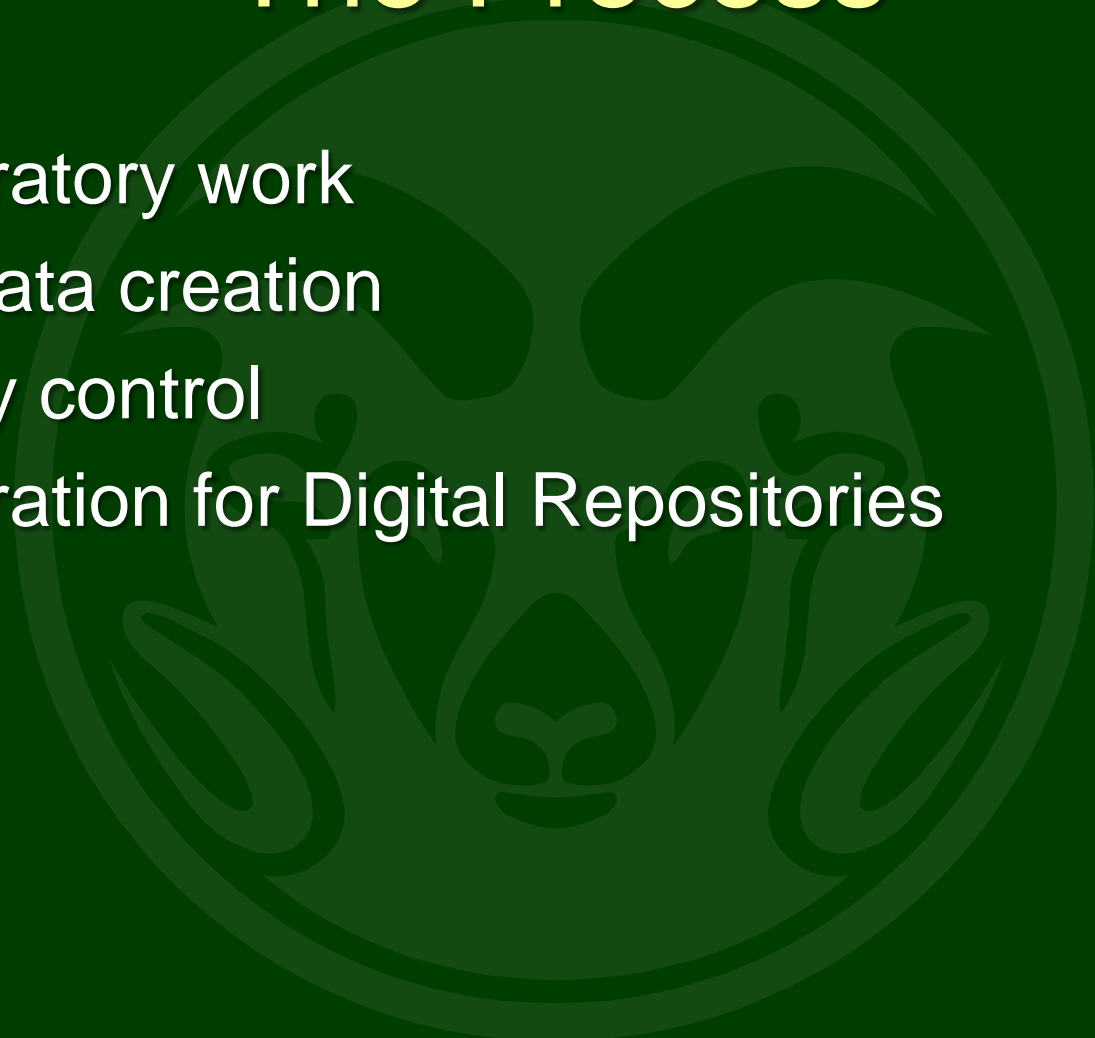
Object	 Moving cattle quietly out of a gate - WMV file (1 M)
Bookmarkable URL	http://hdl.handle.net/10217/652
Authors	Grandin, Temple
Title	Moving cattle quietly out of a gate
Keywords	cattle ; handling
Description	This video clip demonstrates how to move cattle out of a gate at a controlled, steady pace. 25 seconds
Publisher	Colorado State University. Libraries
Department	Animal Sciences
Rights	Copyright of the original work is retained by the author.

Object	 - JPEG2000 Image (3 M)
Bookmarkable URL	http://hdl.handle.net/10217/21841
Authors	Colorado State University
Title	Ton Litter, Mr. Harris of Ft. Collins
Subjects	Colorado Agricultural College. Cooperative Extension Service Swine -- Weight -- Competitions -- Colorado
Description	Eight of 12 pigs eat from a feeding trough, while 3 men watch from the sidelines.
Publisher	Colorado State University. Libraries
Date	1924-10-17
Series	University Historic Photograph Collection, Archives and Special Collections, Colorado State University; Series I: Glass Plate Negatives; Subseries E: Extension Service. Finding aid: "http://lib.colostate.edu/archives/findingaids/university/uahpc.html"
Rights	"http://www.acns.colostate.edu/?page=copyright"



The Process

- Preparatory work
- Metadata creation
- Quality control
- Preparation for Digital Repositories



Creating Web-Deliverable Digital Objects





AGRICULTURAL
FRONTIER
To
ELECTRONIC
FRONTIER

By Douglas J. Ernest

Colorado
State
University

A History
of Colorado State
University Libraries
1870-1994



Colorado State
University
LIBRARIES

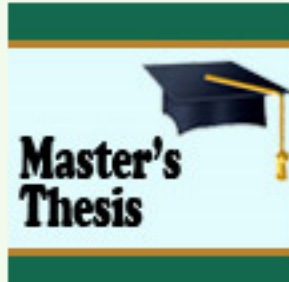











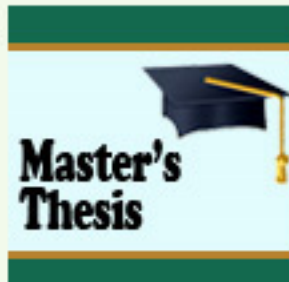





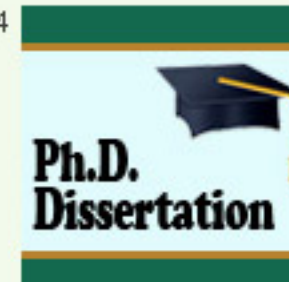





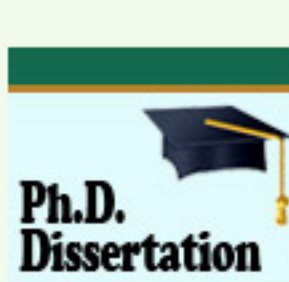











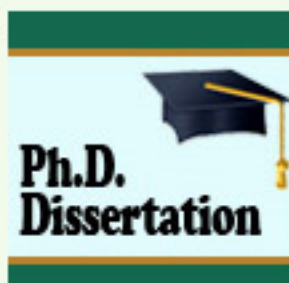

















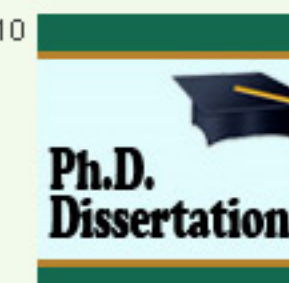







Colorado
State
University

Podcasting and the Academic Library

Louise Feldmann, Amy Hoseth, and Dennis Ogg
Colorado State University Libraries
CALC Summit, June 1, 2007

[Brief view](#) [Table view](#) [Full view](#)Sort by: Records 1-20 of 44 1 2 3

- | | | | |
|---|--|----|---|
| 1 |  <p>Excavations at the Gilligan's Island shelters (5FN1592), Fort Carson Military Reservation (FCMR), Fremont County, Colorado
Anderson, Cody Mitchell
Gilligan's Island Site (Colo.)</p> <p>   </p> <p></p> | 2 |  <p>Top-down clustering based self-organization of collaborative wireless sensor networks
Bandara, Dilum Herath M. N.
Wireless communication systems</p> <p>   </p> <p></p> |
| 3 |  <p>Physiological strain of firefighters exposed to a live firefighting exercise
Barnes, Kyle Russell
Fire fighters — Physical training — Colorado</p> <p>   </p> <p></p> | 4 |  <p>Genetic studies of Northern Goshawks (<i>Accipiter gentilis</i>) : genetic tagging and individual identification from feathers, and determining phylogeography, gene flow and population history for Goshawks in North America
Bayard de Volo, Shelley
Goshawk — North America — Genetics</p> <p>   </p> <p></p> |
| 5 |  <p>Museum and school partnership for learning on field trips
Bhatia, Anuradha
Museums — Educational aspects — Colorado — Fort Collins</p> <p>   </p> <p></p> | 6 |  <p>The implications of process metaphysics for Christian mysticism
Breeding, Marshall M.
Mysticism</p> <p>   </p> <p></p> |
| 7 |  <p>Patterns of growth dominance and neighborhood effects in eucalyptus plantations and tropical forests
Bui, Doi The
Eucalyptus — Hawaii</p> <p>   </p> <p></p> | 8 |  <p>Paleo-feedbacks in the hydrological and energy cycles in the community climate system model 3
Burt, Melissa Ann
Last Glacial Maximum</p> <p>   </p> <p></p> |
| 9 |  <p>Development of a rapid detection assay for listeria monocytogenes on ready-to-eat meat, food-contact and non-contact surfaces
Callaway, Jeffrey Ryan
Listeria monocytogenes</p> <p>   </p> <p></p> | 10 |  <p>Social responsibility and women's acquisition of secondhand clothing
Charbonneau, Jill Skinner
Women consumers</p> <p>   </p> <p></p> |

It is both stimulating and encouraging to one who has devoted over a half a century to the conservation and development of the water resources of my home State to observe the intense interest currently being shown in the water rights system in Colorado. This is a subject that is often discussed but seldom fully understood, even by those discussing it. Having reached the stage where the finite remaining undeveloped water supply in Colorado is approaching its limit — perhaps in the neighborhood of two million acre-feet, or less, in all five of the major river basins that originate in the State — it is timely and proper for our knowledgeable water people to begin thinking about constructive changes in the administration of water rights that might result in broader benefits to the people of the State from more efficient water resource management.

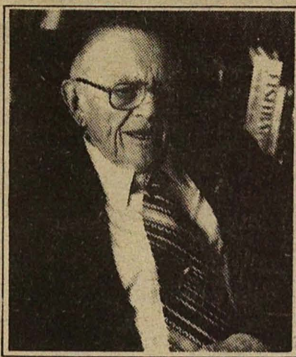
This guest editorial is addressed to the fact that, in the writer's mind, there never has been, there is not today, and there never will be a *status quo* in the administration of water rights under the doctrine of appropriation. The old adage to the effect that we live in an



GUEST EDITORIAL

A Message To Colorado

by Wayne N. Aspinall



ever-changing world certainly applies to the administration of the distribution of water in Colorado.

During the 106 years since the initiation of statehood Colorado has contributed much to the success of developing the limited water resources of the semi-arid West. Not the least of these contributions was that made to the legal system of water rights known as the "Colorado doctrine" or the "doctrine of prior appropriation" which was actually originated prior to statehood in the mining camps. This principle of "first in time, first in right" in the use of waters made possible the development of water and other related natural resources of unprecedented

magnitude in a semi-arid region. The benefits of that development have been apportioned on a broad scale to thousands of American citizens. If Colorado had followed the traditions of her forefathers in the East and adopted the riparian doctrine of water rights under which the water belongs to the land owners adjacent to the stream and must be kept undiminished in quantity and quality, a preferred class of water barons could have evolved to control the water resources — and not necessarily in the best interests of the people of the State.

The Appropriation Doctrine was developed in an era of flux here in Colorado. When our early pioneers tried to administer water under the Riparian Doctrine, or the Civil Law Doctrine, or a combination of both, it was soon discovered that these methods of water administration used in our sister States and territories would not be workable in Colorado.

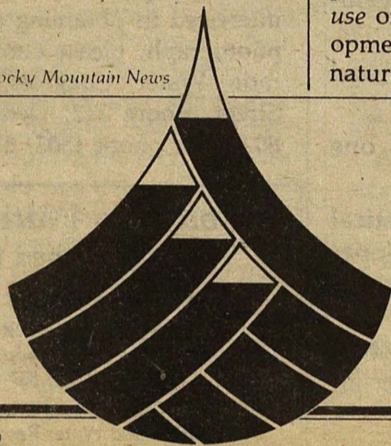
We too are living in an era of constantly and rapidly changing economic and social conditions. Our society will never be the same as it was during Colorado's first century as a State. The citizenry is beginning to recognize these changes. Our wiser water leaders are not immune to the influence inherent in a dynamic culture.

Notwithstanding all of its virtues the system of prior appropriation of water rights should not be regarded in a changing world as perfect in all situations, nor as being forever exempt from modification that could result in an improved system of natural resources management. This is especially true if conditions warrant a change and that change is accomplished by agreement of responsible involved parties. It should be remembered that although a water right is a property right in Colorado, that right extends only to the use of water, which, under the constitution, belongs to the State.

The author is not advocating any specific changes in Colorado's water rights system. As inferred above, in the interests of the welfare of Colorado's expanding populations demanding more and more water from a limited supply, he is merely calling the attention of the water leaders of the State to

continued on page 3

Aspinall photo by Rocky Mountain News



colorado WATER RIGHTS

... to assist in or contribute to the protection, conservation and development of water within the state of Colorado...

FALL 1982

Published by Colorado Water Congress

VOL. 1, NO. 1

Aspinall-Wilson Center Groundbreaking

A strong sense of past accomplishments of a great man and future expectations of a facility that bears his name made July 15, 1982 a day to remember in Gunnison, Colorado. July 15 was the day of the groundbreaking ceremony for the Wayne N. Aspinall-Joan A. Wilson Center in Gunnison. Present at that ceremony were friends from all corners of the "old fourth district," the State of Colorado and the nation. Among those friends — and honored guest and principal speaker — was the Honorable Gerald R. Ford, Thirty-Eighth President of the United States. The feeling, the warmth, the respect and the friendship between "Mr. Chairman" and President Ford is self evident in the pictures taken on that July day.

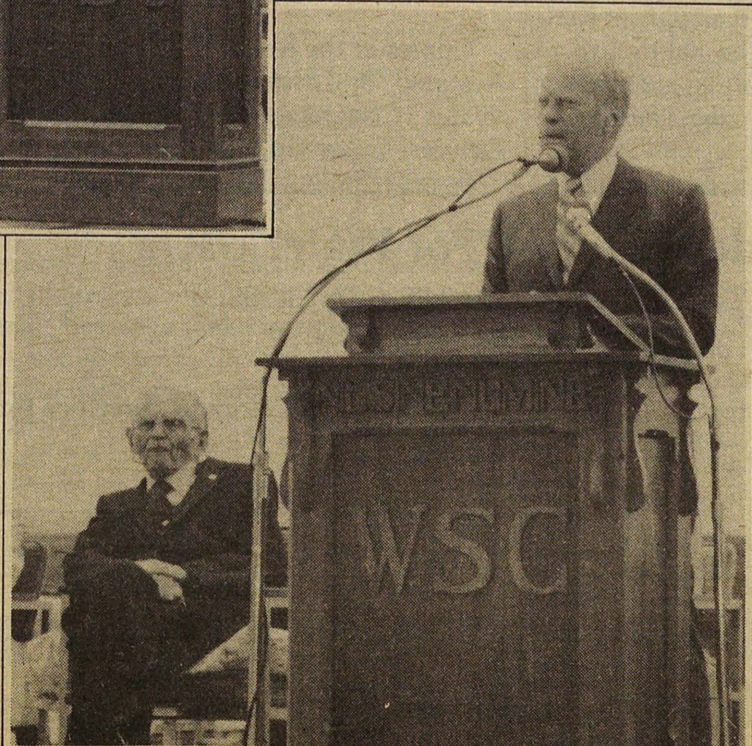
RIGHT; LEFT TO RIGHT: CONGRESSMAN WAYNE N. ASPINALL, PRESIDENT GERALD R. FORD AND JOHN WILSON.

BELOW; LEFT TO RIGHT: CONGRESSMAN WAYNE N. ASPINALL AND PRESIDENT GERALD R. FORD.



BELOW; LEFT TO RIGHT: JOHN WILSON, CONGRESSMAN WAYNE N. ASPINALL AND PRESIDENT GERALD R. FORD.

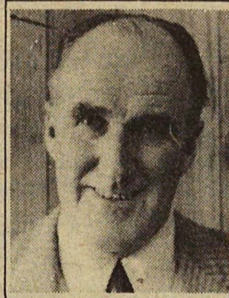
BELOW RIGHT; LEFT TO RIGHT: CONGRESSMAN WAYNE N. ASPINALL AND PRESIDENT GERALD R. FORD.



Photos by Western State College Foundation



President's PERSPECTIVE



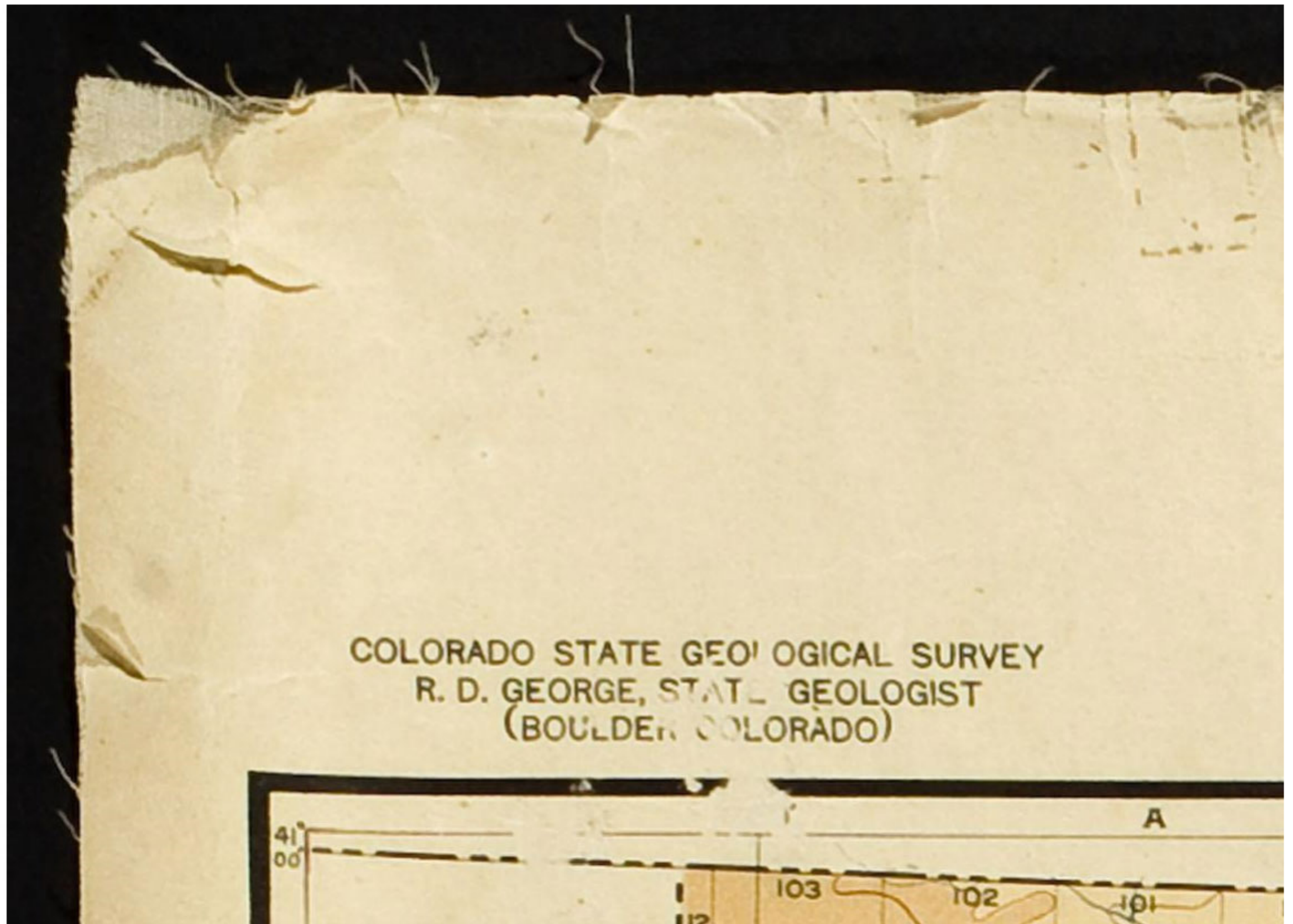
This first issue of *Colorado Water Rights* is an historic issue — an issue you will want to keep.

My old friend and tutor, Wayne Aspinall, has honored us by writing the first guest editorial. Mr. Chairman's message presents the citizens of Colorado with a challenge. I urge every Coloradan to accept that challenge.

At this time, I would be remiss if I did not say that Wayne N. Aspinall has been an inspiration to me personally and, I know, many others. I was particularly pleased when the Colorado Water Congress Board of Directors recognized that quality of inspiration by establishing "The Wayne N. Aspinall Water Leader of the Year Award" in 1980. This award, as you know, is presented to that person exemplifying the courage, dedication, knowledge and leadership qualities shown by Wayne N. Aspinall in the development, protection and preservation of the waters of the State of Colorado.

As another tribute, it is my privilege as president of the Colorado Water Congress to dedicate this first issue of *Colorado Water Rights* to Wayne N. Aspinall — thank you Mr. Chairman.

Dick Martin



Bluebook 383.PDF

File Size: 291,873 KB = 285MB

Downloading
Time for dial-up users:
87 hours = more than
3 and half days

OCRed text = Useless

Original Scans:
Color at 300 DPI

Arabian Desert Empty Quarter; the reference cycle is derived from a combination of aircraft (Convair-990) radiometer data and surface radiometer data, in conjunction with theoretical radiative transfer models needed for various transmission calculations.

Chapter 2 concludes with a discussion of some of the scientific consequences that have arisen based on the use of radiation budget estimates derived from NOAA operational weather satellite data.

Chapter 3 considers exchange processes within the 1979 Southwest Monsoon interpreted with the aid of satellite observations. To set the stage for this analysis, a review of previous research based on satellite measurements is provided. This includes a discussion of the various periodicities that have been identified in terms of monsoon fluctuations. Descriptions of the polar orbiting (TIROS-N) and geosynchronous (GOES-1) weather satellite data sets used in the investigation are provided. Two additional data sets derived from the radiation budget and passive microwave experiments on the Nimbus-7 experimental satellite are used to augment the research. Descriptions of these data sets are also provided. A general discussion of the techniques used to adapt spectral radiance measures obtained from

Arabi an Desert Empty Quarter; the reference cycle is derived
u'CIll &

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7

experimental satellite are used to augment the research. Descriptions
of these data sets are also provided. A general discussion of the
techniques used to adapt spectral radiance measurements obtained from

English?



- * Low resolution (85dpi)
- * Scanned as gray scale
- * Background noise
- * Lines on the background
- * Large file size (1 page for 337 KB)
- * Uncropped

Evapotranspiration Maps For Colorado

by

Luc Claessens, Luis Garcia, Robert Lange,
and Marvin Jensen.

Agricultural and Chemical Engineering
Colorado State University

January 21, 1994

Grant No. 14-08-001-G2008-2

Project No. 4

The research on which this report is based was financed in part by the U.S. Department of the Interior, Geological Survey, through the Colorado Water Resources Research Institute; and the contents of this publication do not necessarily reflect the views and policies of the U.S. Department of the Interior, nor does mention of trade names or commercial products constitute their endorsement by the United States Government

Colorado Water Resources Research Institute
Colorado State University
Fort Collins, Colorado 80523
Robert C. Ward, Director

* Re-scanned as B/W
* 400dpi
* PDF file size: 43.4 KB
* More accurate OCR text

Reference Evapotranspiration Maps For Colorado

by

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Colorado Water Resources Research Institute
Colorado State University
Fort Collins, Colorado 80523
Robert C. Ward, Director



U18401 0198986

Articles Made In First Year Work

The first year work shall be the making of:

1. Holder
2. Needle book
3. Work-bag
4. Work apron
5. Darning
6. Patching

This work is to be exclusively hand-sewing.



ARTICLES TO BE MADE IN FIRST YEAR WORK

Articles Made In First Year Work

The first year work shall be the making of :

1. Holder
2. Needle book
3. Work-bag
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5. Darning
6. Patching

This work is to be exclusively hand-sewing.



ARTICLES TO BE MADE IN FIRST YEAR WORK

INTRODUCTION

* Color at 600 dpi
* Can't be OCRed
* Large file size
* Can't be printed

The problem of estimating flood peaks from small watersheds is involved in the design of storm sewers, highway drainage, diversion works, bridges and culverts. The majority of such hydraulic structures are constructed on small watersheds, since small streams have not been gaged in the past as extensively as in the case of large streams, more of the designs have to be prepared without the benefit of stream flow records. In the design of many hydraulic structures the engineer is concerned not only with the maximum discharge but also with the total volume of runoff and its distribution with respect to time, i. e., the entire runoff hydrograph.

Estimating peak rates of runoff and the design hydrograph is an important problem for engineers since there are many small structures and their combined total cost may be considerable. Many hydraulic structures are either over designed or fail due to underestimation of floods because little information is readily available about the flow of small streams.

In view of the lack of data, various techniques have been developed and used for the determination of design discharges of small watersheds. Empirical formulas have been used for the determination of the peak discharge and synthetic hydrographs for ungaged watersheds have been developed. Many of the existing methods of peak discharge determination fail to take into account all of the factors upon which the runoff depends. Many of the synthetic hydrographs have been developed for a specific location and it is thought that they cannot be used outside the region where they were developed.



U18401 3298028

* Converted to B/W at 400dpi
* Can be OCRed

INTRODUCTION

The problem of estimating flood peaks from small watersheds is involved in the design of storm sewers, highway drainage, diversion works, bridges and culverts. The majority of such hydraulic structures are constructed on small watersheds, since small streams have not been gaged in the past as extensively as in the case of large streams, more of the designs have to be prepared without the benefit of stream flow records. In the design of many hydraulic structures the engineer is concerned not only with the maximum discharge but also with the total volume of runoff and its distribution with respect to time, i. e., the entire runoff hydrograph.

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U18401 3298028

* Historical document
* Large file size
* Can't be OCR'd correctly
* Good scan for archival
purpose

L. Ward Bannister
COUNSELOR AT LAW
801-7 EQUITABLE BUILDING
Denver, Colo.

L. WARD BANNISTER
SAMUEL M. JANUARY
RAYMOND A. WAGNER
H. SHIELDS MASON

breath left in his body. Meanwhile I am not going to borrow any trouble about it.

As for the right of way provisions of the Act upheld by the Supreme Court, I too wish that the Court had cited all of the authorities cited in our brief. Only one authority was cited, but that was among those cited in our brief and could not have been taken from the brief of the Solicitor General because the Solicitor General had nothing to say in either of his briefs on the question of the validity of the provisions referred to, and also because the case which was cited in the opinion, namely the Utah Power and Light Company v. United States, is cited in the brief of the Government for a totally different proposition, namely that Arizona cannot prevent the United States from reclaiming and irrigating its own public lands.

Sincerely yours,

L. Ward Bannister

LWB.B

areas in impoverished countries with relatively pristine areas of high degrees of biodiversity.

In the United States, local chapter offices often establish and manage preserves through the use of willing buyer/seller markets and conservation easements. In the mid 1980s, the Colorado chapter of TNC acquired 1,700 acres of property, which is part of what is known as Phantom Canyon Ranch, located approximately 30 miles northwest of Fort Collins on the North Fork of the Cache la Poudre River. The preserve is a steep-sided canyon, roadless and verdant, in contrast with surrounding area of arid foothills dominated by scrub and grassland (Figure 5). This isolated canyon, approximately six

* B/W=Bitmap does not work for grayscale nor color graphs

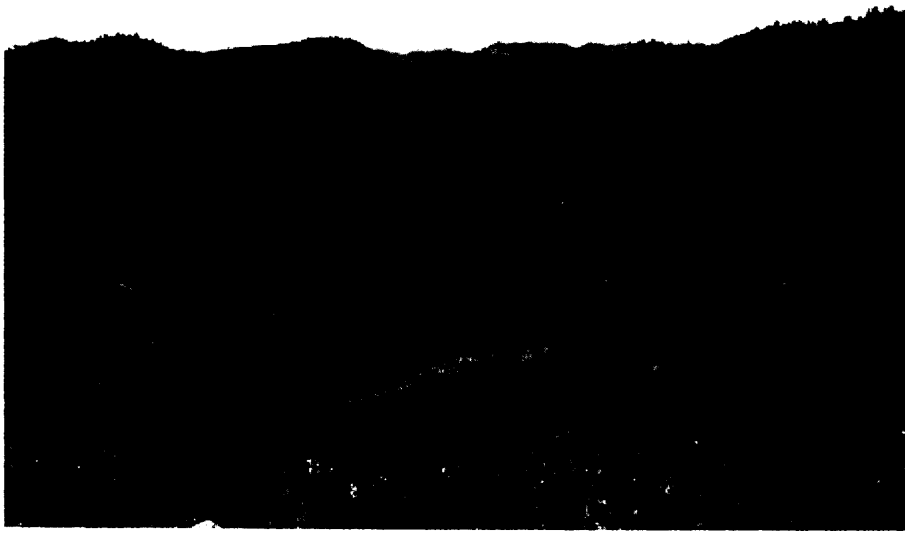


Figure 5 Phantom Canyon, looking south-southeast

miles long, is the last remnant of essentially undeveloped land along the Front Range of the Rocky Mountains in Colorado (www.tnc.org). The river has eroded pools in the granite substrate, some pools as much as 25 feet deep. These pockets carved out of solid

areas in impoverished countries with relatively pristine areas of high degrees of biodiversity.

In the United States, local chapter offices often establish and manage preserves through the use of willing buyer/seller markets and conservation easements. In the mid 1980s, the Colorado chapter of TNC acquired 1,700 acres of property, which is part of what is known as Phantom Canyon Ranch, located approximately 30 miles northwest of Fort Collins on the North Fork of the Cache la Poudre River. The preserve is a steep-sided canyon, roadless and verdant, in contrast with surrounding area of arid foothills dominated by scrub and grassland (Figure 5). This isolated canyon, approximately six

*** Color scan generates background noise**



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* Cleaned up version can be
OCR'd accurately
* Combined B/W & Color Scans



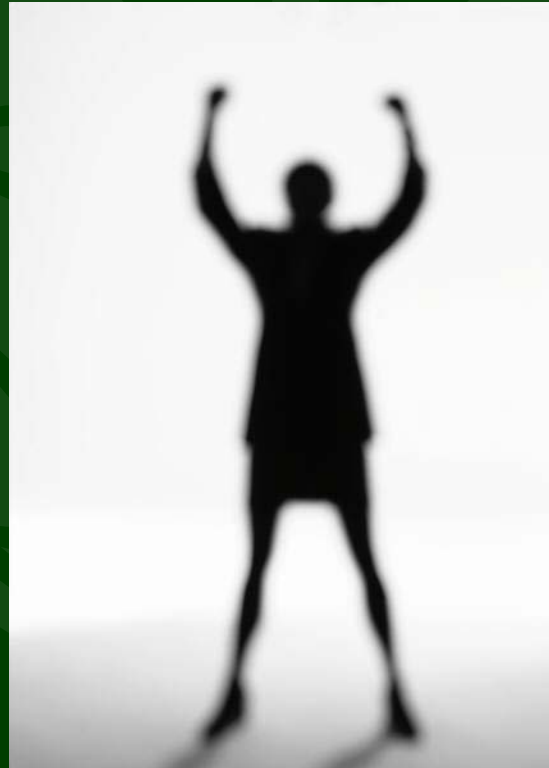
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TABLE 1			
File Format and Color Mode vs. PDF File Size			
File Format	Scan specifications	TIFF file size	PDF file size
TIFF	Color 24 bits	23,141 KB	900 KB
TIFF LZW	Color 24 bits	5,773 KB	900 KB
TIFF	Black-n-white	994 KB	116 KB
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TABLE 2					
Color Mode and Image Resolution vs. PDF File Size					
Color mode	Resolution	Scanning time	OCR time	TIFF LZW	PDF file size
color	600 dpi	100 sec	N/A due to an OCR error	16,498KB	2,391 KB
B/W	400 dpi	10 sec	10 sec	333 KB	235 kb

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Object	 document: Excavations at the Gilligan's... - Mets (7 K)
Bookmarkable URL	http://hdl.handle.net/10217/21393
Authors	Anderson, Cody Mitchell
Title	Excavations at the Gilligan's Island shelters (5FN1592), Fort Carson Military Reservation (FCMR), Fremont County, Colorado
Keywords	Gilligan's Island site ; Fort Carson Military Reservation ; FCMR; shelter occupation ; prehistoric life ; Middle Archaic period ; Late Archaic period ; Developmental period
Subjects	Gilligan's Island Site (Colo.) Excavations (Archaeology) -- Colorado -- Fremont County Fort Carson (Colo.) Fremont County (Colo.) -- Antiquities
Description	2 v. (xxvi, 554) leaves : ill., maps Includes bibliographical references (p. 379-399)
Abstract	This thesis examines the surface and subsurface archaeological work undertaken in 2002 at the Gilligan's Island site (5FN1592), located at the base of the Rocky Mountains on the Fort Carson Military Reservation, eastern Fremont County, Colorado. Permission was granted by Fort Carson to conduct an excavation at this site in order to determine its potential to produce significant subsurface occupational remains. Excavations focused on two connecting rock shelters at the base of a prominent cliff face. Four interconnecting grid units were positioned in a trench-like fashion through the central midline of each shelter proper. Deposition of excavated units ranges up to 1.3 meters in depth. These trenches exposed deeply stratified prehistoric materials including multiple intact features. The radiocarbon data (based on conventional uncalibrated dates) identified three prehistoric cultural components: Middle Archaic period (ca. 4240-3010 B.P.), Late Archaic period (ca. 2230-1880 B.P.), and Developmental period (ca. 1390- 1070 B.P.). A historic component is also evident and is associated with probable looting activities in the shelters.
Publisher	Colorado State University. Libraries
Date	2008
Degree Name	Master of Arts (M.A.)
Department	Anthropology
Degree Grantor	Colorado State University
Rights	Copyright of original work is retained by the author.
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Ingest Type: *

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File stream(s) utilizing the DigiTool file name convention
MARC XML file and associated file stream(s)
Dublin Core XML file and associated file stream(s)
Comma separated value (.csv) file
METS xml file and associated file stream(s)
Exported DigiTool repository elements for ingest/re-ingest
File stream(s) that will be loaded with manifestation relationships

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Note:

Please Select Chain:

- Template Task Chain
- New Task Chain
- User Defined Task Chain

Please Select Chain:

Preview

Enter Activity Parameters

General:


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Ingest Type: * 

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- File stream(s) that will be loaded with no relationships
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- METS xml file and associated file stream(s)
- Exported DigiTool repository elements for ingest/re-ingest
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Assign To:

Note:  

Most Commonly Used Ingest Types
































- MARC XML
- DC XML
- Comma Separated Value (.CSV) File
- METS

Reasons

- Batch ingest means **EFFICIENCY**
- Available metadata
- Staff skills
- Material types

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MARC XML Ingest: How
























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DC XML Ingest: How

1. Create DC XML templates (Digital Content Librarian)
2. Fill in templates (Digital Content Librarian or MPS staff)
3. DigiTool ingest (Digital Content Librarian)








































Used for:

- ETDs
- Faculty Publications, Student Posters, ...
- Archival materials

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13	UHPC_137	UHPCS03A	UHPC_137	Hamplou Li	Negative #1	A large bull,	University H	Original: gla	Colorado	undated			
14	UHPC_139	UHPCS03A	UHPC_139	Aberdeen A	Negative #1	A young dar	University H	Original: gla	Colorado	1902-05-07			
15	UHPC_148	UHPCS03A	UHPC_148	Hogs, Anim	Negative #1	Twenty-thre	University H	Original: gla	Colorado	undated			
16	UHPC_150	UHPCS03A	UHPC_150	1 Lamb, Ani	Negative #1	An unshorn	University H	Original: gla	Colorado	undated			
17	UHPC_152	UHPCS03A	UHPC_152	Fat Hogs, A	Negative #1	Seven or 8 f	University H	Original: gla	Colorado	undated			
18	UHPC_153	UHPCS03A	UHPC_153	Shorthorns	Negative #1	Fifteen to 18	University H	Original: gla	Fort Collins	1900-11-06			
19	UHPC_154	UHPCS03A	UHPC_154	Perfection II	Negative #1	Five visible	University H	Original: gla	Colorado	1902-04			
20	UHPC_156	UHPCS03A	UHPC_156	Angus, Anin	Negative #1	An well-fille	University H	Original: gla	Colorado	undated			
21	UHPC_157	UHPCS03A	UHPC_157	Ayrshire He	Negative #1	Two horses	University H	Original: gla	Colorado	1902-07-07			
22	UHPC_162	UHPCS03A	UHPC_162	Bobby, Anin	Negative #1	Black stallio	University H	Original: gla	Colorado	1914 - 1918			
23	UHPC_164	UHPCS03A	UHPC_164	Rams, Anin	Negative #1	Three men	University H	Original: gla	Colorado	undated			
24	UHPC_165	UHPCS03A	UHPC_165	Effie of Delr	Negative #1	Well-formed	University H	Original: gla	Colorado	1902-05-07			
25	UHPC_166	UHPCS03A	UHPC_166	Hog Feedin	Negative #1	Hog carcass	University H	Original: gla	Colorado	1901-03-13			
26	UHPC_166	UHPCS03A	UHPC_166	Horse	Negative #1	Large light-	University H	Original: gla	Colorado	undated			
27	UHPC_167	UHPCS03A	UHPC_167	Hog Feedin	Negative #1	Hog carcass	University H	Original: gla	Colorado	1901-03-13			
28	UHPC_169	UHPCS03A	UHPC_169	Hogs, Anim	Negative #1	Four hogs in	University H	Original: gla	Colorado	undated			
29	UHPC_170	UHPCS03A	UHPC_170	Pete, Anima	Negative #1	Large black	University H	Original: gla	Colorado	undated			
30	UHPC_171	UHPCS03A	UHPC_171	Locoed Cov	Negative #1	Black cow s	University H	Original: gla	Colorado	undated			
31	UHPC_172	UHPCS03A	UHPC_172	Dissecting	Negative #1	Eleven men	University H	Original: gla	Fort Collins	undated			
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CSV
(Excel)

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.CSV Ingest: How

DigiTool:

1. Prepare metadata in MS Excel (MPS, Archives staff)
2. Prepare mapping XML (Digital Content Librarian)
3. Separate metadata into batches with matching files (Metadata Librarian)
4. Convert .xls or tab-delimited .txt files into .csv (Digital Content Librarian)
5. DigiTool ingest (Digital Content Librarian)

CDM Migration: export > mapping xml > convert > ingest

Used for:

- UHPC
- CWCB (maps, report)
- CDM migration (CURC, ISteC)

METS XML

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METS Intro

- A standard for encoding descriptive, administrative, and structural metadata regarding digital objects
- Used for creating and delivering digital objects with structure (books, journals, archival folders)
- Includes METS Header, Descriptive Metadata Section, Administrative Metadata Section, File Section, and Structural Map Section
- Used in combination with MARC, DC ...

Current View: (LOGICAL) ▾

Show MetaData for: Board of Governors of the Colorado State Universit...




>> CSU Board of Governors 2008 meeting agendas, minutes, and collateral materials

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- ▣ [March 5 - regular Board meeting](#)
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- ▣ [August 22 - regular Board meeting](#)
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- ▣ [September 30 - committee meetings](#)
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- ▣ [December 2 - committee meetings](#)

View options: 

Official meeting notice

Current View: (PHYSICAL)

Show MetaData for: Irrigation structures

>> Irrigation structures

No metadata

View options:

Headgate on Pleasant Valley and Lake Canal, 1941



Irrigation structures

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- [Concrete drop in small ditch. Haythorne...](#)
- [Drop below New Windsor reservoir, 1941](#)
- [Inch concrete Parshall flume with tile...](#)
- [Concrete Parshall flume. Water passing...](#)
- [Concrete Parshall flume, tile stilling...](#)
- [Concrete Parshall flume. Tile stilling...](#)
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- [Small concrete Parshall flume equipped...](#)
- [Small concrete Parshall flume equipped...](#)
- [Small concrete Parshall flume equipped...](#)
- [Small concrete Parshall flume under...](#)
- [Valley and Lake canal, 1941](#)
- [Timber Parshall flume, undated](#)
- [Outlet tube of vortex tube sand trap...](#)
- [Sand bars at outlet of Jackson Ditch...](#)
- [Sand bars at outlet of Jackson Ditch...](#)
- [Sand bars at outlet of Jackson Ditch...](#)
- [Irrig. Field Day, 1965](#)
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- [Irrig. Field Day, 1965](#)
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- [Irrig. Field Day, 1965-09-10](#)

METS XML Ingest

1. File organization
 2. 1st DigiTool ingest
 3. Run local utility
 4. Flesh out raw METS
 5. Final DigiTool ingest
- (All Digital Content Librarian)

Used for:

- Board of Governors
- Journal of Student Affairs, Furthering Perspectives
- Archival collections (CWCB, RMFU, AGWS)

Launch

Editor

Search

Collections

Deposit

Ingest

Management

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 - descriptive
 - dc.89977
 - preservation
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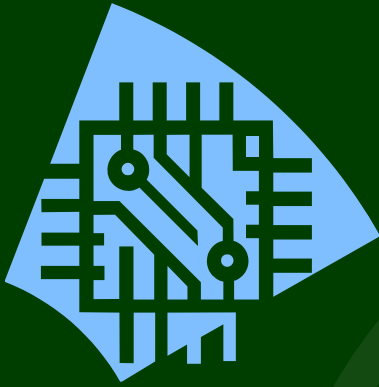
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Coverage - Temporal			Video: ca. 1970-1979; Audio: 2008.
Coverage - Spatial			Boulder (Colo.)
Description			Juan Frederico "Freddie Freak" Trujillo discussing his the Chicano people.
Relation - Is Part Of			Juan Frederico "Freddie Freak" Trujillo Chicano Movement Collection; Finding aid: "http://rmoa.unm.edu/docviewer.php?docId=CSUP-EFFT.xml"
Source			Original: video: 16mm motion picture film; audio: digitally recorded audio.
Subject			Chicano movement -- Colorado
Subject			Hispanic Americans -- Colorado
Language			spa: spa

1. Browser | 2. Messages | 3. Tag Information | 4. Collections

View/Refresh Object >> File Name: EFFT_Video_100.mpg. File Extension: mpg. File Size: 5407 K

Meditor: Metadata editing



Conclusions

- Close collaboration with Archives, MPS staff
- Plan & Test (develop workflows)
- Preparation (files, metadata)
- Lots of details (file names, special characters)
- Check & Fix post-ingest

Building a Valuable Digital Collection Requires

- Comprehensive planning
- Training and testing
- Documentation
- Quality control
- Adequate funding
- User-friendly metadata
- A well-designed web presentation
- A preservation policy

Questions?

Please feel free to contact any of the presenters.

Visit the Digital Project Management Plan Working Group's wiki for additional information and to learn about national and local digitization best practices and procedures.

Thank you!

