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## UNIVERSITY CAREER INFORMATION RESOURCE CENTRE AND PORTAL: A **STUDY**

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#### **Abstract**

This article explains Career information center and portal for Mysore University Library Post Graduate Student Community, Research Scholars and other readers. This centre provide about Jobs and Competitive Examination information services. This study explains brief view of Career Information Resource Center and portal Services. The Usage Statistics and supports of library will explain.

Key words: CIRC; Job; Competitive Exams; CIRC portal

#### 1. Introduction:

The five laws are fundamentals law of library science; father of Indian library Movement Dr. S R Ranganthan defined five laws of Library science. According to his forth law determine the recognition that part of the excellence of library service. It is ability to meet the needs of the library user efficiently. Ranganathan emphasized the use of appropriate business methods to improve library management. He observed that centralizing the library collection in one location provided distinct advantages. He also noted that excellent staff would not only include those who possess strong reference skills, but also strong technical skills in cataloguing, cross-referencing, ordering, accessioning, and the circulation of materials. The Collections should meet the special interests of the community, and libraries should promote and advertise their services extensively to attract a wide range of readers. In this context Mysore university library establish a Career Information Resource Center. The forth law is very relevant for provide special service to user community.

## 2. Mysore University Library

Mysore University library is one of the oldest and largest University Library in the country and Mother of other University Libraries in Karnataka. The Library started functioning in the year 1918. It has a glorious record of 95 years of worthy service, with resource collection 6 Lakhs volumes in its systems today. The Library has grown to become one of the leading university libraries in the country with a rich collection of books, journals, reports, rare materials and archives, with multiple locations and a collection of more than 1.2 million items. The goal of knowledge acquisition is Enlightenment.

Mysore University Library provides access to more than 13000 e-journals, and around one lakhs of E-books and e-thesis through its resources portal for the benefit of its patrons. Apart from these resources it is provide the Career Information Resource Center (CIRC) and VCLRC and DIRC centers.

## 3. Career Information Resource Center (CIRC)

Mysore University Library is one of the famous libraries in Karnataka. This library is very recently started a separate wing for Career Information Resource Center (CIRC). This CIRC wing dedicated to young post graduate students and Research Scholars. The main aim is to provide right information in right time. The students should recognize and evaluate their own skills, abilities and interests before they can realistically establish any career goals and plan their activities to achieve those aims. The student community and Research Scholar will search jobs and career opportunity in their future. This section will provide right guidance and books for competitive aspirants and job aspirants. Most of them user community interested to competitive exams of UGC-Net, SLET, IAS, KAS, Banking Exam, Railway, Defense, Staff Selection Exams, TOFEL, GMAT, CAT, and other State and Central



Government Exams for their future and Survive in job market.

Career Information Resource Center (CIRC) view

## 3.1 The Career Information centre is a study center for competitive examinations;

This center provide information about competitive examinations of UPSC Indian Administrative Services (IAS), IPS, IFS, IRS, Exams, Staff Selection Commissions Examinations, Banking Examinations, Karnataka Administrative Services KAS, SLET, Karnataka Education Services, Police Services Examination, PDO, RI, SDC, KSRTC, Police Service Exams,

# 3.2 CIRC Career Information center is a study center for Research and Lectureship Eligible Examination Resources.

CIRC resource center have separate collection about University Grant Commission conducted Examination, UGC Lectureship for Humanities and Management Science, Junior Research Fellowship Examination, CSIR Research Fellowship Examination for Science subjects, State Level SLET, Graduate Aptitude Test, MAT, CAT, GATE, TOFEL and Other eligibility examinations.

#### 3.3 CIRC Center is Guidance and Counseling Center for Job aspirants.

This center one of the guidance and convey the message and details of advertised job opportunity. Center library staff each day they observe the online jobs and Newspaper advertisement and other resources. The resources are employment news, jobs online, and news papers they procured and maintain separate file then easy for search, then it is save the user time.

## 3.4 Career information Center is provide Language guidance

CIRC center user can get the English language guidance because some of the user facing problem in English language. University conducts regularly English language class. We will advice to the users utilize the facility. Past two months our CPDPS center organize one month English language class in this class more than two hundred members learn and utilize facility.

#### 4. Career information service Portal

CIRC students should recognize and evaluate their own skills, abilities and interests before they can realistically establish any career goals and plan their activities to achieve those aims. In this information explosion age, getting right information at right time to right user is not an easy task. In this context Mysore university library started a unique Service, i.e. Internet based CAREER INFORMATION SERVICE PORTAL. We would like to thank profoundly to those sites, which we linked in this portal. Links to other websites that have been included on this Portal are provided for public educational purpose only.



Screen shot of Career information service Portal

## 4.1 Career Information, Career Advice, Career Counseling.

CIRC portal provide the links of Educational career information, Career overviews, Career description, Career Information center, career information, Students India, Student guide line, career counseling links are provided. Totally our portal provide right direction to any browsers.

## **4.2 Competitive Exams**

CIRC portal provide Competitive exams like UPSC Competitive Exams, Central Police Forces (Assistant Commandants Examination), Civil Services (I.A.S.) Exam, KPSC Competitive Exams, SSC Competitive Exams, Defense Competitive Exams, LIC/GIC Competitive Exams, L.I.C Officers' Exam, G.I.C Officers' Exam , L.I.C Development Officers' Exam, G.I.C. Assistants Exam , Bank Competitive Exams, State Bank Probationary Officers Exam, Reserve Bank Grade 'A' / 'B', Officers' Exam, Railway Competitive Exams, Special Class Railway Apprentices Exam (UPSC), National Eligibility Test (NET) exams details. User directly gets the right link to the particular web page.

#### 5 Career Search

Career search information in CIRC portal, it provide links to Karnataka Gazatte, Employment News, National Green Tribunal, Financial Planning Standards Board India (FPSB India), Indian Overseas Bank - Recruitment of specialist officer-2012, Indian Council of Medical Research, Rajiv Gandhi National Institute of Youth Development, Archaeological Survey of India, Krishi Vigyan Kendra, Ministry of Agriculture and other online job search web pages links like Naukri Hub, Jobs and Salary in India, Job Search Engine are linked in CIRC portal.

## **5.1 Virtual Library**

Virtual library provide the Indian online Indian and international New papers links, free e-books, E-journals, Articles, Free General and Job Magazine web links, Competitive Exams books, Free open access library links and Subject wise free available e-books all are available in our portal. User can easily go through our web portal to above links.

#### **5.2 How do I?**

How do I get the Birth Certificate, Caste certificate, Tribe Certificate, Domicile Certificate, Driving License, Death Certificate, Marriage Certificate, PAN Card, Tan Card, Ration card, Passport, Train reservation, Air ticket, Income Tax returns, Land registration and other generally needed certificate office and contact details are available in our portal. Like this other useful information are provided in the portal that are pointed out.

- 5.3 Educational Institute of India
- 5.4 Distance Educational Institutions of India
- 5.5 Online educational Institution In India
- 5.6 Educational Loan provide Institution in India
- 5.7 General Knowledge
- 5.8 How to prepare Resume
- 5.9 Study Abroad

#### 6. User result

Career information center and portal it regular user is high. In the exam time the exam aspirants are utilize our wing. Near exam time it is overcrowded. 2012 annual report stated the user states.

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S.No.	Exams	Numbers	Percentage	Cumulative	
1	UGC	35	23.65	23.65	
2	K-SLET	10	6.76	30.41	
3	Banking, SSC, PDO	25	16.89	47.3	
3	KAS	48	32.43	79.73	
4	Other Exams	30	20.27	100	
	Total	148	100		

Table- 1 User impact Result Based on 2012 annual report

Table -1 reveals that past one year in 2011 the result around 148 members are succeeded in different exams that to UGC exams around 35 (23.65%) persons are passed out but IAS and Civil service candidate very less. Karnataka Civil service exam around 48 members are succeeded preliminary exams. Any how

## 7. Demerits of CIRC Center

Man made many things but error is always there. Some extent it is good but the center and portal provide only link the needed information but readers not get proper information from that links are did not updated. Portal also updated because day to day new changes are going in present world that's why regular update process always needed.

The center hall is not sufficient because only 40 to 60 members can sit in this hall so user not comfortable and Girls did not comfortable in this hall and collection of competitive exams books are day to day update. Drinking water facility is to provide.

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## 8. Conclusions

Career information center is most useful for young post graduate student community because after the graduation they are searching jobs information, further research works, Scholarship or any other information related is career improvement information will get easily form our career information portal or Career information center. Student community not only career information other personal knowledge of application writings, language skills, communication skills also get from our portal links. Library CIRC portal nice but user did not get training and regular message service about the job or research information then librarian will conduct the training for language learning courses, resume writing skills and other useful classes then it will good one for the student community.

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