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Processes Development Center_Alcohol Production Hospital Memo

University of Maine Processes Development Center

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Hello:

Thank you for contacting us regarding your need Alcohol-Based Hand Sanitizer Products:

ETHANOL ANTISEPTIC 80% TOPICAL SOLUTION

The University of Maine is a designated Maine Emergency Management Agency (MEMA) response unit and we can help provide this material. We currently have limited supply but hope to increase the available supply in collaboration with other Maine partners.

To make this process as swift and efficient as possible, please follow the following steps.

1) Contact your County Emergency Operation Center (EOC) to enter your request.

If you do not know your rep or believe you do not have one, please contact your county emergency management office. A list of county-level offices can be found [here](#). If you do have web-based EOC access, you may enter your request yourself at [here](#):

If link does not work, go to: <https://gateway.maine.gov/eoc7/>.

2) Request only what you need immediately and include your *daily consumption rate*, when submitting your request through WebEOC

We are filling requests on an urgent need basis. Please ask only for what you need immediately and do not stockpile. We ask for daily consumption rate so that we can scale up our production to better meet your needs and provide for regular replenishment.

3) Identify a single point of contact for your organization and provide that contact information via email to: UMSC19request@maine.edu.

Please make the subject line: Primary contact for [Insert Organization Name]. In the email, please provide the name, email and phone number to best contact.

We are creating a master list of key contacts at hospitals and patient facilities.

If you have any questions about this process, please email us at UMSC19request@maine.edu with a subject line identifying your organization and your issue.

Thank you