

Eastern Illinois University

The Keep

Minutes

Council on University Planning and Budget

12-7-2018

December 7, 2018

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Council on University Planning and Budget
December 7, 2018
2:00 p.m. – Arcola-Tuscola Room
Minutes

Voting Members Present: Angela Anthony, Mark Bluhm, Todd Bruns, Rebecca Cash, Mona Davenport, Christopher Dixon, Kirstin Duffin, Sace Elder, Richard England, Ryan Hendrickson, Gloria Leitschuh, Jeannie Ludlow, Steve Rich, Jody Stone, Melody Wollan, Westley Wright, Tim Zimmer

Absent: Ranadeep Reddy Basani, Peggy Brown, Steven Daniels, Eric Davidson, Ramey Martin, Leigh Moon,

Non-Voting Members Present: Lynette Drake, Jay Gatrell, David Glassman, Judy Gorrell, Paul McCann

1. **Call to order and introductions** – Melody Wollan called the meeting to order at 2:00 p.m.
2. **Approval of Minutes for November 2, 2018** – Motion (Davenport/Zimmer): Approve the minutes as written. Motion carried, Todd Bruns abstained.

3. **Planning and Budget Report**

Student Government and Student Life

Ms. Ceci Brinker, Director of Student Life, outlined how the Student Life Office (SLO) aims to complement EIU's academic mission, while providing students with a variety of programs and events to dynamically enrich their personal development outside the classroom. Ms. Brinker introduced the staff, highlighted the SLO goals, explained the student benefits, and showcased the Office Student Programs. In addition, she identified the SLO's six programmatic areas and illustrated their corresponding missions, events and plans. The six SLO programmatic areas include: Major University Events & Traditions, University Board, Student Government, Multicultural Programming, Registered Student Organizations, and Leadership Training & development. Ms. Brinker concluded her presentation with a display of each programmatic area's budget summary.

4. **CUPB Executive Committee Report** – Melody Wollan reported that the Executive Committee met with Dr. Glassman on November 29.

5. **New Business**

- a. Administrative/Subcommittee Reports

- i. **President Administrative Report**

The President reported that Springfield is in veto session. He was summoned to Springfield on November 27 to meet with senators regarding

expenditures with minority vendors, and as a result he missed the ACA Reception. Dr. Glassman is one of three university presidents serving on one of Governor-elect Pritzker's transition committees. He missed the IBHE Meeting at the beginning of December in order to attend a Restoring Illinois' Infrastructure Committee meeting, The subcommittee also discussed the loading of budgets.

ii. University Advancement

Steve Rich reported that Commencement is scheduled for December 15 with two ceremonies, one at 10 a.m. and one at 1 p.m. Approximately 300 students will be graduating. Some volunteers are still needed to work the Commencement ceremonies. The VPUA search will begin phone interviews next week.

iii. Vice President for Academic Affairs

The Provost was at the IBHE meeting, but the subcommittee met with Dr. Kattenbraker. He informed the subcommittee that phone interviews were completed and the on-campus visits in January and February. Faculty searches are underway. The subcommittee discussed the Higher Learning Commission Reaccreditation and the Textbook Rental System and codes. It was also announced that Candace Flatt will be leaving the University and going to Springfield.

iv. Interim Vice President for Business Affairs

VP McCann distributed the Line Item Status Report as of October 31, 2018. He also discussed the budget presentation given at the IBHE Budget Meeting and the November Board meeting. Seventy-five percent of the budget expenditures is in personal services. CDB has \$5.3M for us in emergency projects.

v. Interim Vice President for Student Affairs

The subcommittee met and reviewed the 2019 budget; discussed Fall events which included the Blue BQ and the Veterans Day ceremony, and reviewed the Bond Revenue report.

6. Adjournment – Motion (Leitschuh/Cash): To adjourn. The meeting was adjourned at 3:25 p.m.