

Project Name	PROJECT
Project Number	123456
Project Manager	John Doe
Project Start Date	2023-01-01
Project End Date	2023-12-31
Project Status	Active

Task ID	Task Name	Start Date	End Date	Duration	Priority	Assignee	Status	Progress (%)	Dependencies	Notes	Resources	Cost	Risk	Quality	Compliance	Security	Environment	Health & Safety	Stakeholders	Communication	Reporting	Review	Approval	Sign-off
1	Project Kick-off Meeting	2023-01-01	2023-01-05	5 days	High	John Doe	Completed	100%		Initial meeting to define project scope and objectives.	John Doe	\$500	Low	High	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
2	Requirement Gathering	2023-01-10	2023-01-25	15 days	High	Jane Smith	In Progress	80%	1	Collecting requirements from stakeholders.	Jane Smith	\$1000	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
3	System Architecture Design	2023-01-25	2023-02-15	20 days	High	John Doe	Not Started	0%	2	Designing the overall system architecture.	John Doe	\$1500	High	High	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
4	Detailed Design & Coding	2023-02-15	2023-03-31	45 days	High	Jane Smith	In Progress	60%	3	Implementing the detailed design and coding.	Jane Smith	\$3000	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
5	Testing & Deployment	2023-03-31	2023-04-15	15 days	High	John Doe	Not Started	0%	4	Conducting tests and preparing for deployment.	John Doe	\$1000	High	High	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
6	Project Review & Handover	2023-04-15	2023-04-30	15 days	High	Jane Smith	Not Started	0%	5	Final review and handover of the project.	Jane Smith	\$500	Low	Low	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
7	Post-project Evaluation	2023-05-01	2023-05-15	15 days	Medium	John Doe	Not Started	0%	6	Evaluating the project's performance and outcomes.	John Doe	\$500	Low	Low	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
8	Documentation Update	2023-05-15	2023-05-31	15 days	Medium	Jane Smith	Not Started	0%	7	Updating project documentation.	Jane Smith	\$500	Low	Low	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
9	Client Meeting	2023-06-01	2023-06-05	5 days	High	John Doe	Not Started	0%	8	Meeting with the client to discuss progress.	John Doe	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
10	Internal Review	2023-06-05	2023-06-10	5 days	High	Jane Smith	Not Started	0%	9	Internal review of project progress.	Jane Smith	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
11	Resource Allocation	2023-06-10	2023-06-15	5 days	High	John Doe	Not Started	0%	10	Allocating resources for the project.	John Doe	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
12	Risk Assessment	2023-06-15	2023-06-20	5 days	High	Jane Smith	Not Started	0%	11	Assessing project risks.	Jane Smith	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
13	Quality Assurance	2023-06-20	2023-06-25	5 days	High	John Doe	Not Started	0%	12	Implementing quality assurance measures.	John Doe	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
14	Compliance Check	2023-06-25	2023-06-30	5 days	High	Jane Smith	Not Started	0%	13	Checking for compliance with regulations.	Jane Smith	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
15	Security Audit	2023-06-30	2023-07-05	5 days	High	John Doe	Not Started	0%	14	Conducting a security audit.	John Doe	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
16	Environment Setup	2023-07-05	2023-07-10	5 days	High	Jane Smith	Not Started	0%	15	Setting up the development environment.	Jane Smith	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
17	Health & Safety Training	2023-07-10	2023-07-15	5 days	High	John Doe	Not Started	0%	16	Providing health and safety training.	John Doe	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
18	Stakeholder Engagement	2023-07-15	2023-07-20	5 days	High	Jane Smith	Not Started	0%	17	Engaging stakeholders in the project.	Jane Smith	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
19	Communication Plan	2023-07-20	2023-07-25	5 days	High	John Doe	Not Started	0%	18	Developing a communication plan.	John Doe	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
20	Reporting Mechanism	2023-07-25	2023-07-30	5 days	High	Jane Smith	Not Started	0%	19	Establishing a reporting mechanism.	Jane Smith	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
21	Review Cycle	2023-07-30	2023-08-05	5 days	High	John Doe	Not Started	0%	20	Implementing a review cycle.	John Doe	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
22	Approval Process	2023-08-05	2023-08-10	5 days	High	Jane Smith	Not Started	0%	21	Establishing an approval process.	Jane Smith	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	
23	Sign-off Process	2023-08-10	2023-08-15	5 days	High	John Doe	Not Started	0%	22	Implementing a sign-off process.	John Doe	\$500	Medium	Medium	Compliant	Secure	Safe	Internal	Weekly	Monthly	Quarterly	Annual	Final	

