Group Management in Brookes wikis

The management of groups and users in an individual wiki space can be carried out by staff with full view and edit rights to that wiki space. You will need to be logged into the wiki to carry out these tasks.

Edit Updates		Click on Edit and choose Administration from the dro
📲 New 🕨 🕨		down menu then Manage Space Users and Groups
📝 Edit this page		down mend men manage opace osers and oroups.
Popy this Page Remove this page	Brookes Virtual Helj	Custom Space User Management Plugin Dashboard > Space Administration > Custom Space User Management
🛃 Attachments (2)		Brookes Virtual Help (BVhelp)
Administration	💯 Templates 💯 Global templates	Groups: byhelp-admin 1-1 of 1
The Virtual Learning Er The Viki (collaborative TurningPoint 2008 (an Respondus (a program	 Choose Layout ☑ Edit Layout ✓ Colour Scheme ☑ Advanced 	Add Group Entering superheroes will create the group BVhelp- superheroes
 Wimba Create (softwate) Hot Potatoes (a progrational progration of the second programmer of the	O Space administration IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	With Users (optional):

Add the group title to the **Add Group** text box and optionally users in the **With Users** text box. Then click **Submit**. To add more than one group or user, simply separate them with a comma.

You will receive a confirmation message on the screen and the group will appear at the top of the panel.

Click on the group link to open it. This list of members will be displayed at the bottom of the page. To add further users add their user names (p numbers for staff or student numbers) to the **Add User** text box. To add more than one user, simply separate them with a comma, you can add up to 20 users at a time.

Custom Space User Mana Dashboard > Space Administration	agement Plugin > Custom Space User Manager	ment			
Brookes Virtual Help (BVhelp)	Edit Group byhelp-admin				
Groups:	î Delete Group byhelp-admin				
byhelp-admin			» Confluence Directo	ory Search	
1-1 of 1	Add User(s) to byhelp-adn	in:			
Add Group	Please enter a comma separa	ted list of usernames			
Entering superheroes will create the group BVhelp- superheroes	eg. rou4, nk93, kbb5, t569				
With Users (optional):	Full Name	Ema	ii	Remove	
	Abi Ball	aball	@brookes.ac.uk	Ê	

To remove a user from a group please email <u>cs-mediaworkshop@brookes.ac.uk</u> and ask the wiki administrator to remove them for you using the administration interface.



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