

Special Collections Reading Room Registration Form

Please print clearly and complete in full, and return to: Special Collections Reading Room, Library, Oxford Brookes University, Headington, OX3 0BP. Proof of identity and proof of address is required: Oxford Brookes University ID/Library card; Institute of Brewing and Distilling Membership; driving licence / utility bill (photocopy acceptable).

Visitor details

Family name First name Title

Home address

..... Postcode.....

Telephone Email

Name of University or Organisation

Institute of Brewing and Distilling membership number

Which collection(s) do you wish to use?

.....

What is the main purpose of your planned research?

.....

How did you hear about us?

Data Protection The information provided on this form will be processed in accordance with the Data Protection Act 2018. The information will be kept by Oxford Brookes University for administrative and statistical purposes, and will not be passed on to any third party.

Declaration

I apply for a pass to the Special Collections Reading Room of Oxford Brookes University Library. I agree to abide by the Library's regulations and specific regulations relating to the use of Special Collections at Oxford Brookes University Library. I agree to comply with the Data Protection Act 2018, and will not misuse any personal information found within the archive collections. I understand that failure to comply with these regulations will result in the withdrawal of access.

Signed Date

Staff use only:

Proof of identity and address: Oxford Brookes University ID/Library card; Institute of Brewing and Distilling Membership; driving licence / utility bill / other (please specify)

Card issued by:

Expiry date: