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H88-0230. Hope College Libraries.

Records, 1880-[ongoing]. 17.00 linear ft. **PARTIALLY RESTRICTED**

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Abstract

Records from Graves, Van Zoeren, and Van Wylen Libraries. Collection contains annual reports; biographical files on past directors like Magdalene De Pree, Margaret Gibbs, Robert S. Grant, David P. Jensen, and Kelly Jacobsma; materials relating to everyday operation of the library, including Van Zoeren Library plans, circulation, archives, grant applications, GRAULs, library studies, statistical reports and policies, collection development program proposal, long range plans, "Library Liaison" publication, and staff meeting minutes; "Hope College Libraries Long Range Plans," (1978) by Harry Boonstra; two typewritten studies "OMS (Office of Management Studies of the Association of Research Libraries) Self Study, Hope College Libraries, August, 1981"; "Hope College Library Program, February 1984," by Harry Boonstra, Librarian; Library Catalogue, 1902; Library Catalog Supplement, 1902-1915; Library Circulation Records, 1902-1976, 1902, 1903, 1905-1906, 1907, 1966-1976; Book Accessions Record Book, 1907-1915; Department Accessions Record Book, 1915-1939; Library Gifts Record Books (2), 1903-1904, 1939-1949; Congressional Gifts Receipt Book, ca. 1870.

Accession No:	H88-0230
Location:	Archives 02
Provenance:	Hope College Libraries and Director of Libraries
Donor:	Hope College Libraries and Director of Libraries
Photographs:	26 images (Boxes 1, 4, 5, 6, 9-11)
Processed by:	Catherine Jung, May 2007 Elaine Bruins, 2011-2012

Librarians/Directors

1882-1893	Gerrit J. Kollen (1843-1915)
1893-1894	John H. Gillsepie (1858-1924)
1911-1934	Magdalene De Pree (-1938)
1935-1947	Margaret Lydia Gibbs (1897-)
1949-1959	Mildred E. Singleton (1894-1977)
1960-1969	John R. May
1969-1971	Edward Whittaker
1971-1975	Lee Lebbin
1975-1977	Robert S. Grant
1977-1984	Dr. Harry Boonstra (1935- 2017)
1984-2008	David Jensen
2008-present	Kelly Jacobsma

Hope College Library Librarians and Directors

The first documented librarian for Hope College was **Gerrit J. Kollen** (1843-1915) (A.M., Hope College, 1868). He appears in the 1882 college catalog with the title as well as serving as professor of mathematics, natural philosophy and astronomy, in charge of didactics, political economy and civil government, and a faculty member for the grammar school. In 1883, he was joined by assistant librarian Herbert G. Sharpley, grammar school students William A. Beardslee, and Harman V. Peeke in 1884. The assistant librarian position continued to list grammar school students for many years. Kollen held this position until taking the job of president of Hope College in 1893.

The second librarian, and shortest serving in that position, for Hope was **Rev. John Hamilton Gillespie** (1858-1924) (attended Johns Hopkins University in 1882; A.B., Rutgers College, 1883; D.D., Rutgers University, 1898; D.D., Hope College, 1898). He was ordained as a minister in the Reformed Church in America (RCA) in 1885 by the Classis of Orange and served a pastor in New Hurley, New York (1885-1888) before coming to Hope College in 1888. In addition to his duties as a professor of Greek language and literature, he served on the faculty of the grammar school and as librarian from 1888-1898. He was appointed librarian in 1893 with the promotion of Kollen, but only served one year in that position. He left Hope College in 1898 to take a position as an instructor at New Brunswick Theological Seminary, where he remained until 1923. He died the next year in Iowa City, Iowa.

In 1894, the third librarian, **Cornelius Doesburg** (A.M.), was appointed. Like those before him, he also served on the faculty as a teaching professor. His specialties included modern languages, drawing and painting for the grammar school and chairperson of the art studies department for the college. The next year he was given the additional assignment of registrar, Hope's first appointment to this position. In 1904, the position of librarian appeared to be shared by three individuals: Doesburg, Professor Albert Raap and student Abraham J. Muste (1885-1967). The latter must have been assistants since Raap's biographical file states that fact and Muste was still a Hope College senior at the time. Raap also served the college as a professor of the Dutch language and literature. In 1906, Doesburg no longer appears as a librarian, but Raap does, making him librarian number four.

Albert Raap (1870-1965) (A.M.), Hope College's fourth librarian, started his tenure as librarian in 1906 and continued in that capacity, as well as teaching (see above), through 1910.

Miss Magdalene (Lena) M. De Pree (-1938), the college's fifth librarian, was appointed in 1911 to serve in that capacity and secretary to the president. Before being employed by Hope College, she served as secretary to United States Congressman Gerrit J. Diekema, until his electoral defeat to Edwin Sweet in the 1910 election. She was formally appointed the college librarian in 1915. In 1931, Mrs D. J. Zwemer was appointed secretary to the president and De Pree assumed the role of full-time librarian. In 1929, a second librarian, Agnes Nelle Tysee, was appointed, to assist De Pree. Tysee was the first librarian to be granted a degree (A.B., Hope College class of 1928, University of Michigan an A.B.L.S. in 1936 and AMLS in May of 1942) that wasn't also a current or former teaching faculty member. In 1931, the position of librarian was removed from the rank of faculty and added to Officers of the Administration in the annual catalog. De Pree resigned her position in 1934 and passed away on October 31, 1938, after a prolonged illness. Hope College President Wynand Wichers and Rev. Albertus Pieters officiated at her funeral.

Margaret Lydia Gibbs (1897-) was appointed Hope College's first professional librarian in 1935 and served in that post until 1947. She held degrees or attended Ripon College (AB, 1920), the University of Wisconsin Summer School (1923), the University of Illinois

School of Library Science (B.S. in L.S, 1931) and the University of Chicago Summer School of Library Science (1938). That same year, the librarians returned to faculty status as well as officers of the administration. Agnes Nelle Tysee was given the title of assistant librarian. Gibbs was born in Shawano, Wisconsin, on May 3, 1897. She attended Shawano Public Schools before graduating in 1920. Tysee left Hope College in 1937 and was replaced by Elizabeth Faye Conner (A.B., Huntington College, A.M. and A.B.L.S., University of Michigan). She took a leave of absence about 1942 and had left the college completely in 1944, leaving Gibbs the sole librarian. In 1945, Gibbs was appointed instructor of six library science courses at Hope College and Elizabeth Vorhes (B.S., University of Minnesota) was appointed assistant librarian with faculty status. These courses could be taken as additional learning opportunities or toward a minor. The following year, Gibbs was promoted to the rank of associate professor of library science along with Marie Jenkins Wiersum (B.L.S., Western Reserve) with rank of assistant professor. Betty Jean Fuller (1924-) (A.B., Hope College 1947) and Marian Frances Mastenbrook (A.B., Hope College) (became Mastenbrook Smith in 1949) were appointed to the position of assistant in the library. In 1947, Alice Lammers (B.L.S., University of Wisconsin) was appointed associate professor of library science. The addition of another professor allowed the college to offer library science courses every semester where before some were offered in alternate years. The following year Gibbs took a leave of absence and Lammers was appointed acting librarian without teaching duties. Martha Eaton Blane and Marian Elizabeth Hietbrink were appointed assistant professors and Mildred Schuppert (A.B. Hope College, A.B.L.S., University of Michigan) instructor in library science. Schuppert had worked at the college in many roles since 1936, including cashier in 1947, before earning her library science degree. Wiersum and Vorhes had left the college. Mastenbrook Smith's rank was readjusted to instructor status that year and the course was now know as Library Service.

Mildred Ella Singleton (1894-1977) (Central State Teachers College in Edmond, OK, Life Certification in 1917; A.B., 1920, B.A. and M.A., University of Oklahoma, 1924; B.S. in Library Science at the University of Illinois, 1929; Urbana; and M.L.S, Columbia University) was appointed librarian in 1949 and served in that position until 1959. She was born in Kansas City, Missouri on July 4, 1894. She was educated in Kansas City schools and graduated from high school in 1912. In 1917, she received a life certificate to teach from Central State Teachers College, located in Edmond, Oklahoma. Her professional career began in 1913 as a teacher in secondary schools and junior colleges. Her teaching career continued until 1929 when she became a reference librarian at the University of Texas. In 1930, she left that position to become an instructor and associate professor at the University of Illinois Library School. She served there until 1943 to become a librarian at Elmhurst College. Singleton left that position in 1949 to take the position at Hope College. She was made librarian-emeritus in 1972 for her dedication to Hope College from 1949 to 1959.

In 1950, three assistants were added to the library staff: Martha Eaton Blane, Irma Van Roekel and Marilyn (Lynn) Van Weelden. Blane and Van Roekel also served as assistants with the library service courses. That same year, Perma A. Rich (B.S. in L.S., University of Illinois) was appointed to the position of associate librarian in charge of reference. The library services minor was dropped after the 1950-1951 school year since the profession was moving toward master level course requirements and undergraduate courses were discouraged. However, the librarianship professional courses continued to be offered in preparation for work in libraries after college or in preparation for a graduate degree. A full-time cataloger with faculty status, Howard Zanderbergen (M.S., University of Illinois) was appointed assistant librarian in charge

of cataloging in 1951 and promoted to associate status in 1958. The first archivist for the college, Janet Mulder, was appointed in 1954. She had been hired in 1952 to work as a library assistant. That same year, M. Lois Bailey (A.B., Monmouth College; A.M., University of Wisconsin; B.S. in L.S., Western Reserve) joined the library as reference librarian with faculty status. She was awarded the title of associate professor-emeritus of library science for her time at Hope College from 1954 to 1968. In 1959, John R. May (M.S. in L.S., University of Illinois) was appointed assistant librarian with faculty status.

John R. May was appointed librarian in 1960 with the rank of associate professor. During his tenure the position became known as head librarian and a librarian in the music department was added with the appointment of Berna Deane Faber in 1966. The position of archivist, held by long-time employee Janet Mulder, was shifted from the administrative office of development, alumni and public relations to the library when that department was reorganized under the development office in 1966. In 1972, she was given the title of archivist-emeritus for her term dedication to Hope College from 1952 to 1968.. That same year (1966), Arthur Hielkema (B.A., Hope College, 1957; M.A., University of Michigan, 1963) as appointed head of library technical services and Marjorie Walcott as secretary. In 1969, Leroy Lebbin (A.B., Hope College, 1961; M.A., University of Michigan, 1962) became the new assistant director for public services and held the rank of assistant professor of library science.

Edward Whittaker (B.A., Murray State University, 1959; M.A., University of Michigan, 1963) was appointed director of libraries in 1969. He held the rank of associate professor of library science, as well. Under his tenure, Andrew Vander Zee became the new archivist when he left the position of cataloger, Robert Grant (A.B., Wheaton College, 1966; M.S.L.S., Western Reserve University, 1967) was appointed the first humanities librarian and held faculty rank as instructor in library science and Carol Juth (later Gavasso) (B.A., Oakland University, 1968; M.S.L., Western Michigan University, 1969) was appointed the first social sciences librarian. She also held the rank of instructor in library science.

Leroy Lebbin was promoted to director of libraries in 1970, from his former role of director for public service. He left the position in 1975.

Robert S. Grant served as the director of libraries from 1975-1977. He received degrees from Wheaton College (AB, 1966; and M.S.L.S., Western Reserve University, 1967). He had held the humanities librarian position with faculty rank and as instructor in library science, before assuming directorship of libraries.

Harry Boonstra was named Director of Libraries and Associate Professor of Library Science in August 1977. Boonstra, 41 years old at the time, was born in Oldehove, Groningen, the Netherlands in 1935 and is a Canadian citizen with U.S. residence status. He left the Netherlands in 1951. He graduated from Calvin College (1960), where he majored in English. He received the MA degree in English from Northwestern University in 1963 and the MA in library science (M.L.S.) from the University of Chicago in 1967. He also holds an M.Div. degree from Western Theological Seminary and the PhD in English from Loyola University (1973).

Prior to his appointment at Hope College, Boonstra served as associate professor of English at Covenant College, Lookout Mountain, Tennessee (1975-1977, staff writer/editor for the Summer Institute of Linguistics (Wycliffe Bible Translators) Peru (1973-1975), director of library and English instructor at Trinity Christian College, Palos Heights, Illinois (1963-1971), and as librarian and English teacher at South Christian High School, Cutlerville, Michigan (1960-1963). He also served in a part-time position teaching English as a foreign language in

The Hague, the Netherlands from 1971-1973. Boonstra concluded his library career as Theological Librarian at Calvin College and Seminary from 1989-1999. He then became associate editor of *Reformed Worship* for ten years and, since 2002, had been associate editor of *Origins*. He is the author of *Our School: Calvin College and the Christian Reformed Church* (2001) and co-author of *Pillar Church in the Van Raalte Era* (2003). He also published articles on a wide variety of topics and has translated books by Abraham Kuyper and Herman Bavinck (2007). He left Hope College in 1984 and passed away in Grand Rapids, Michigan, in October 2017.

David Jensen came to Hope as director of libraries in 1984. His tenure at the college included the construction of the Van Wylen Library, which opened in January 1988; adaptation of new technologies that has ranged from computerizing the card catalog to developing access to more than 30,000 electronic journals and nearly 20,000 electronic books; and shepherding the growth of the collection from about 190,000 volumes in 1984 to 370,000 volumes currently. In 2004, the library was named the national winner in the college category of the “Excellence in Academic Libraries Award” presented by the Association of College and Research Libraries. Jensen received a “Provost’s Award for Service to the Academic Program” from Hope.

Jensen graduated from Greensboro College in 1965 and completed his M.S.L.S. at the University of North Carolina at Chapel Hill in 1968. Immediately prior to coming to Hope, he had been a technical information specialist with the U.S. Environmental Protection Agency (EPA) in Chapel Hill. He had also supervised the University of North Carolina School of Library Science/U.S. EPA Library Intern Program.

From 1970 to 1978 he was director of library services at Greensboro College, prior to which he had been an assistant reference librarian at the University of North Carolina at Greensboro. He taught library science at both the University of North Carolina at Greensboro and at North Carolina Central University in Durham.

Jensen retired from the director position in 2008.

Kelly Jacobsma was appointed director of libraries at Hope College on July 1, 2008.

Jacobsma, assumed her new responsibilities on July 1. Her previous position was that of librarian with the rank of associate professor and as head of public services at the library. Her responsibilities had included coordinating all aspects of public services, including teaching, reference, media services, the technology laboratory, circulation, interlibrary loan and library policy, in addition to collaborating with campus curriculum committees to implement course-integrated library instruction, and implementing new technologies in support of the library program.

Jacobsma joined the library staff in 1988 as a reference librarian, and was promoted to head of public services in 1990 and associate professor in 1995. She served as the library’s acting director from January to August of 1994, while Jensen was on a sabbatical leave. Among other grant projects, she was co-director during 2001-2002 of a joint initiative with the department of English, focused on information and literacy writing funded through an SBC Ameritech Partnership Award for Independent Colleges.

Her ongoing professional activities have included serving on committees and in elected positions with the Michigan Library Association and the American Library Association, and as a MeL (Michigan Electronic Library) trainer on behalf of the Michigan Library Consortium. She is a member of the American Library Association and the Association of College and Research Libraries.

Prior to coming to Hope, Jacobsma was with Central Michigan University for six years, first as a regional librarian and then as manager of off-campus library services. She holds her bachelor's degree from Northern Michigan University, and an MILS degree from the University of Michigan.

At the time of her appointment, the Hope library had 21 full- and part-time staff, who during the school year were assisted by approximately 100 part-time student employees.

Library Buildings

The history of the buildings at Hope College that have housed the College's library collection is quite interesting. The first College building to house the library collection, was **Van Vleck Hall**, which was built in 1858. The first catalog was printed in 1882.

The second building to house the College's growing library collection was formally dedicated in 1894 as **Graves Library** and Winants Chapel. Now known simply as Graves Hall, it is Hope's third-oldest building and was constructed as the college's chapel and library in addition to originally housing four classrooms on the second floor. Graves Hall and Winants Chapel were named in honor of Nathan Graves and Gerrit Winants respectively. The Graves and Winants families had each contributed \$10,000 toward the approximately \$40,000 that it is estimated that the building cost to construct. The families' ties to Hope came through the Reformed Church in America, the college's parent denomination, whose eastern members provided critical support to Hope in its early years. Nathan Graves also donated books from his private library to the project. The cornerstone for Graves was set in place on Oct. 12, 1892, at 2 p.m. It was formally unveiled by Hope President Charles Scott and his successor, President Gerrit Kollen. The building was dedicated on June 26, 1894. Built of locally quarried Waverly Stone, and featuring a round tower capped by a conical roof. Graves was built to house the college's chapel, named Winants Chapel, and library because Hope had outgrown the two locations previously serving that purpose, and served in those roles until it, too, was outgrown. Winants remained the college's chapel until Dimnent Memorial Chapel was constructed in 1929, and Graves served as the college's library until Van Zoeren Library (also since replaced) was completed in 1961.

The former Winants Chapel became part of the library in Graves after Dimnent Chapel was completed, and after the library moved out Graves was renovated in 1962 to provide more classroom space. Also during the 1962 renovation, the former chapel became a general-use auditorium, which was renovated in 1980.

Van Zoeren Library was dedicated in 1961 and served as the college's library until being replaced in 1988 by the Van Wylen Library.

The five-story **Van Wylen Library** building, which opened in 1988, is named for the college's ninth president and his wife, Dr. Gordon J. and Dr. Margaret D. Van Wylen. The library provides 24/7 access to thousands of digital scholarly resources including electronic journals, books, reference works, images, music and databases in addition to housing more than 370,000 volumes at the Van Wylen Library and the Nykerk Hall of Music library.

In 2004, the Van Wylen Library was named the national winner in the college category of the "Excellence in Academic Libraries Award" presented by the Association of College and Research Libraries (ACRL).

Scope and Content

This collection reflects the tenure's of the college librarian/directors and a wide range of materials relating to everyday library activities including Van Zoeren Library plans, circulation, archives, grants, GRAULS, library studies, statistical reports and policies.

The **Directors Series** is arranged chronologically and includes information on the College Librarian and, later, the Director of Libraries positions.

The **Library Materials Series** is also arranged chronologically in includes **Van Vleck Hall Library (1858-1897)**, **Graves Library (1897-1960)**, **Van Zoeren Library (1961-1987)** and **Van Wylen Library (1987-)**.

Container List

Box 1

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ALA Standards for College Libraries, 1959
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Installation Manual Data Research, 2 folders, 1990

Introduction to RFP, draft copy, 1986

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Library Microcomputer Study Committee, February, 1987

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Memoranda, May, 1985-December, 1988

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Vendor Evaluations, 1987
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 “Students, Here’s Your Answer,” 1952

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Honorary Degrees, Kawashima and Wunder, 1999
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Hope College Library Program, 1984
Humanities Librarian, Robert S. Grant Articles, 1971-1973
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Box 8

Music Library

 Correspondence, 1978-2006
 Equipment, 1975, 1977, 1987, 1990
 Musical Scores and Holdings, 2000-2002
 Music Department and Concert Hall and Music Facility, 2007-2013
 Oral Histories
 Delvin, Robert, 2009
 Hoyer, John, 2009
 Shelving, 1971, 2000
 Space and Storage, 2005-2008, n.d.
New Faculty, Library Information, 1979-1980
Newspaper Clippings, Publicity, 1969-1984
North Central Association, 1944
Ohio College Library Center (OCLC), 1975-1981
Patron Use of Library, 1876-1981
Periodical Holdings, 1968, 1982
Periodicals, correspondence, 1973-1981
Plagiarism, Pre-College Conference, 2004

Pre-College Conference, 1996
Press Releases, 1992-2005
Procedure for Missing Items, n.d.
Procedure for Small Claims, n.d.
Program Statements, 1981, 1983
ProQuest, Cooperative Collection, 2005-2007
"Prospero's Tools," Rare Book Exhibit, 1996
Public Services Meeting Minutes, 1990, 1996
Publications
 "Bookbytes," 1985-1998
 "Hope College Library System: A Guide," n.d.
 "Library Liaison," 1971-1982
Reference Meeting Notes, 1995-1999
Research Assistance, Inc. 1973
Scholarship for the People Lecture Series
 1991
 Grants received, 1991
 Media releases, 1991
Science Library
 1972-1980
 Kleinheksel-Van Zyl and Van Wylen, 1984-1988
Security Systems, 1974, 1985
Senior Exit Survey, 1998
Shared Storage Facilities, 2006
Signage, 1980
Staff Meeting Minutes, 1987-June, 2007, June 2008-April, 2009 (7 folders)
Statistical Reports
 Circulation, 1969-1983
 Collection, 1958-1980
 Phi Beta Kappa Chapter Application Data, 1967-1968

Box 9

Statistical Reports (cont.)
 GLCA, 1975-1982
 Institutions of Higher Education, 1939-1982
 Interlibrary Loans, 1978-1980
 Peer Libraries, 1975-1976, n.d.
Storage, Ejournals, 2005
Strategic Marketing for Academic and Research Libraries, n.d.
Student Staff, 1995, 1997, 2000
Student Wage Committee, 1995
Survey of the Library, 1969
Tech & Teaching Rodeo, 2004
Technical Services Meeting Minutes, 1990
Technical Services Task Force, 1985

Travel, Staff, 1982-1984
Vacuum Cleaning Systems, n.d.
Vandermeer, Rita, Application and evaluation, 1993-1995 (**RESTRICTED**)
Van Wylen Library
 Advancement List, 1996
 ALA-AIA Award, 1988-1989
 Anniversary
 Tenth, 1998
 Twentieth, 2008
 Architects, 1983-1984
 Architectural Supplements, n.d.
 Audio/Visual Systems for Classroom, 1987
 Brandrud Furniture, n.d.
 Building Planning Committee, 1980-1983, n.d.
 Building Problems, 1987-1990, n.d.
 Capital Campaign, 1984-1985
 Carrel Designs, 1987
 Circulation Desk, 1987
 Color Design, Fabric, Carpet, 1987
 Construction Correspondence with Architectural Firm, 1986-1988
 Construction Progress Meetings, 1986-1988
 Construction Workers, 1988
 Contract Discussion, 1986
 Cost Estimates, 1987-1990, n.d.
 Data and Telephone Lines, 1987
 Dedication
 Photos, 1988 (4 images)
 Planning and Service, 1987, 1988
 Programs, April 21, 1988

Box 10

Van Wylen Library (cont.)
 Design Company Brochures, 1987-1988, 1992-1995
 Design Development Submission for Addition and Renovations for Van Zoeren
 Library, 1984
 Disability Resource Room, 1986-1987
 Drawings, Library Floor Plans, 1984, 1987, n.d.
 Emergency Procedures, 1996
 Equipment Needs, 1984-1988
 Equipment Orders and Shipping, 1987-1988, n.d.
 Faculty studies, 1994
 A Few Facts, 1988
 Fund Raising Brochure, 1984-1985
 Furniture and Design Committee, 1984-1987, n.d.
 Furnishings, Offices, Lounge, 1985

Furniture Arrangement, 1988
Granberg Room, 1986-1988. n.d.
Groundbreaking Ceremony, Nyenhuis Address, March 17, 1986
Hayes Company Furnishings, 1988
Herman Miller
 Catalogs, n.d.
 Furnishings, 1987-1988
Howe Furniture Corporation, 1988
Interior Remodeling, 1991
Invoices, 1987-1989
Joint Archives, 1990
Kleinheksel/Van Zyl Memorial, 1988
Lamoreaux, Linda, 1987
Lamp and Lighting, n.d.
Lectern, 1987
Library Furniture International, 2004
Media Classroom/Service Center, 1985-1987, n.d.
Microfiche Readers and Printers, 1986-1988, 1992, n.d.
Miscellaneous Construction Materials, 1984-1986, n.d.
Mohawk Midland Corporation, 1987
Moving, 1984-1988 (2 folders)
Muste Alcove, 1988
Photos, 1985, 1996 (12 images)
Planning Consultant, 1981-1984
Preliminary Specifications for Addition and Renovations to Van Zoeren Library,
 1985
Project Manual for Phase I, Van Zoeren Addition and Renovations, 1985
Purchase Orders, 1987-1988
Recognition of Donors, 1988
Rare Book Collection, Donations, Welmers, Everett, donation of mathematics
 book, 1996 (1 image)
Schematic Design Submission for Addition and Renovations to Van Zoeren
 Library, 1984
Security Issues, 2008
Shelving Bids, Orders, and Moving, 1986, 1987, n.d.

Box 11

Van Wylen Library (cont.)

Signage

1987-1988, 1990, 1995, n.d.

Cornelius Architectural Products, 1988-1989

Directories, 1988

Sign Scheduling Report and Architectural Drawings, Cornelius Architecture,

1988

Staff, Pearson, Dorothy, Oral History Interview, 2009 (audiotape cassette and

transcript)
Staff Directory, 1996-2004 (**RESTRICTED**)
Student Staff, 1997-2001
Tapes, Dedication Convocation, Luncheon, 1988
Technical Services Department, 1990-2009. n.d.
Technical Services and Reference Room Plans and Furnishings, 1987
Tributes, 1988
Worden Company
 Catalogs, n.d.
 Furnishings, 1984, 1987, 1990, 2004
 Plan View, 1995
 Purchase Orders and Billing, 1987-1988
Worden Library Furniture Source Book, 1995
Van Zoeren Library
 Building Usage, 1969-1980
 Carley Room, 1979-1980
 Dedication Program, 1961
 Drawings, Library Floor Plans, various, n.d., 1961, 1975 (see Oversized for
 additional items)
 Gifts, 1963-1967
 Guest Books, 1961-1964, (2 folders)
 Guides, n.d.
 Heritage Room, Correspondence, Mary de Young, 1971-1981
 History, 1960-1985
 History and Dedication, 1961
 Hours, 1967, 1972, 1976, 1978, 1985
 Letterhead, n.d.
 Memorandum, January 3, 1969
 Photograph, 1985 (1 image)
 Slides, 1981
 Staff Meeting Minutes, 1985-1986
Video, Information Literacy at Hope College, 200
Visit of Cherian K. George, India, 2005
Website Planning, 1999
Western Theological Seminary, 1971-1982
Wunder Art History Gift, 1985

Additions

Box 12

Circulation, 1980-2002
Copiers, 2003-2007
Correspondence
 A-Z, 1979-2005 (2 folders)
 President, 1979-2005

Provost, 1984-2000
Data Research Associates, 1988-2004
Departmental Reviews, 1989-1996
Ecuador Library Exchange, 1997-1998
Electronic Journals Team, 2000-2002
First Year Seminar (FYS), 1998-2004
IDEAL 2000, 1998-2001
Library Hours, 1974-2000
Library Staff Meeting Minutes, 1999-2007
Librarians Meetings Minutes, 2001-2007 (5 folders)
Mellon Program #1, 2000-2002
Michigan Library Association, 1974-2001
Michigan Library Consortium, 1976-2005 (2 folders)
Nursing Resources, 2001
Serials Use Report, 1993-2001
Shelving, 1989-1997 (8 images)
Faxson/Row & Com/Divine, 2000-2000

Box 13

Gifts, prior to 1992, 1992-2014 (23 folders)

Box 14 (**PARTIALLY RESTRICTED**)

Box 6.5

Internal/External Review Self-Study, 1997, 2013-2014 (2 folders)
Interviews: Sabbatical Replacement, 2005
Interviews: Visiting Instruction/Reference Librarian, 2005
Librarians Rank as Faculty, Etc., 1985-

Hope College Van Zoeren Library Dedication key, October 8, 1961
Christenberry, Faye, Application and Evaluations, 1991-1997 (**RESTRICTED**)
Conway, Colleen,
 Application and Evaluations, 1989-2009, n.d. (**RESTRICTED**)
 Promotion Materials, 1989-2007, n.d. (**RESTRICTED**)
Currie, Jane, Application and Evaluations, 2003-2007 (**RESTRICTED**)
Currie, Jane, Correspondence, 2003-2006 (**RESTRICTED**)
DeBie, Lori, Application and Evaluation, 2000-2001 (**RESTRICTED**)
Employee Evaluations, 1977, 1979, 1994-2002, n.d. (**RESTRICTED**)
Guardado, Anthony, Evaluations, 1999-2005 (**RESTRICTED**)
Hoogendoorn, Travis W., Application and Evaluation, 2003-2004 (**RESTRICTED**)
Jensen, David, Performance Evaluation, 1989 (**RESTRICTED**)
Library Director Search, 2007-2008 (**RESTRICTED**)
McCarthy, Meredith, Evaluation, 2002 (**RESTRICTED**)
Personnel, Job Descriptions and Evaluations, 1985-1996, n.d. (**RESTRICTED**)

Staff Directory, 1996-2004 (**RESTRICTED**)

Vandermeer, Rita, Application and evaluation, 1993-1995 (**RESTRICTED**)

Oversized (See Hope Oversized Collections Drawer)

Exhibits, Manifold Greatness poster, 2012 (2 items)

Van Zoeren Library, Drawings, Library Floor Plans, various, n.d., 1975