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MAT 116 Introduction to Calculus - Course Material

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MAT 116 Syllabus Addendum Post-Spring Break 2020

IMPORTANT URLS

- Office Hours/ Help Sessions <https://tinyurl.com/Help-Hours>
- Google Course Calendar: <https://tinyurl.com/MAT116CourseCalendar>
- 12pm Class Link: <https://tinyurl.com/12pm-Class>
- 1pm Class Link: <https://tinyurl.com/1pm-Class>
- 2pm Class Link: <https://tinyurl.com/2pm-Class>

* Note: Please try to attend your own class session as far as possible so you can work with your group mates.

WEEKLY SCHEDULE

Sections	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<i>Sections covered during "Current Week"</i>	<i>Watch Current Week Videos</i>	<i>Submit HW for Previous Week by 11:59pm</i>	<i>Zoom Meeting (Class time): Discuss Current Week</i>	<i>Videos due for the Current Week by 11:59pm</i>	<i>Zoom Meeting (Class time): Discuss Current Week</i>	<i>Work on the Course Pack & HW for Current Week</i>	<i>Submit Course Pack Sections (Current Week) by 11:59pm</i>

OVERALL COURSE FORMAT

Pre-Spring Break		Post-Spring Break	
5%	Watch concepts video(s) before each class	Watch concept video(s) and example video(s) for the week	5%
	Video Quiz Questions	Video Quiz/ Video Tracking	
5%	Pre-Break Class Participation	Participation in Zoom & Discussion	<i>Extra Credit</i>
10%	Pre-Break Quizzes	Weekly Course Pack Submission	10%
8%	Pre-Break Homework	Post-Spring Break HW	7%
20%	Tests I and II were in-class.	Test III will be online.	10%
		Project	10%
		Final Exam	10%
48%	Total Pre-Break	Total Post-Break	52%

Watch concept video(s) and example video(s) for the week		5%
Question	Answer	
What?	Concept Videos + Example Videos	
When?	Available each Monday at least by 12:00 am EDT	
	Due on Thursday night by 11:59pm EDT	
Where?	Through Blackboard (under Online Submissions → Video due Thursdays)	
Details	Recommended Speed ~ 1.5x, feel free to slow down/ speed up/ play back. Make sure to take detailed notes during the Videos.	
If not?	The Videos are graded for participation (either through quiz questions or via tracking). If you miss it, you can still watch the videos later under the Media Gallery for the Course. However, you will lose points for not watching them.	
Makeup?	No makeups, though I will drop the grade for videos for any one section.	

Weekly Course Pack Submission		10%
Question	Answer	
What?	Submit the Course Pack Sections that were covered in the Videos for the week	
When?	Due every Sunday night by 11:59pm EDT	
Where?	Through Blackboard (under Online Submissions → Course Pack Submissions)	
Details?	Scan your work and upload it as a PDF copy only to prevent distortions.	
	Only one file can be uploaded so I highly recommend using a scanner or a free app (e.g. CamScanner) which makes it easy to scan multiple pictures into a PDF.	
Grading?	One/Two questions from each section will be selected at random and graded.	
	You are graded 80% for effort and need to show all your work.	
	20% of the grade will depend on getting the correct answer. Coming to class/help sessions/ office hours to check your work & ask questions is strongly encouraged.	
Makeup?	If you miss it, you can submit it later for 50% credit.	

Homework (on Wiley PLUS)		7%
Question	Answer	
What?	Submit the HW Sections that were covered in the Videos for the previous week	
When?	Due every Tuesday night by 11:59pm EDT	
Where?	Through Blackboard (under Online Submissions → Wiley Plus Homework)	
Details?	You can work on the HW online on Wiley PLUS and submit it, same as before.	
	Please be careful of your syntax, as always.	
	Bring HW questions to class/ help sessions/ office hours to get help.	
Makeup?	If you miss it, you can submit it within two days with 20% penalty and 50% penalty thereafter.	

Project (First Draft)	2%
Project (Final Submission)	8%

Question	Answer
What?	One project has been assigned for the semester.
When?	First Draft is due by Monday, April 20 at 11:59pm EDT.
	Final Submission is due by Monday, May 4 by 11:59pm EDT.
Where?	Through Blackboard (under Online Submissions → Project)
Details?	Submit the Project online as a PDF copy only.
	Please go carefully through the checklist and detailed rubric before submitting.
Makeup?	If you miss the draft deadline, you will lose 2% overall grade <i>and</i> the opportunity to get feedback to improve your draft. If you miss project deadline, the penalty is 1% (out of 10%) each day.

Participation in Zoom Meetups and Discussion Threads	Extra Credit
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Question	Answer	
What?	Zoom Meetups (Polls, Breakout Rooms)	Discussion Threads
When?	On Wednesday/ Friday during class timings	All days of the week
	<i>Please try to attend your own class</i>	24x7
Where?	Through Blackboard → Zoom Link for Class	Through Blackboard → Discussions
Details?	Zoom Meetups provides review, examples and opportunities for working out Course Pack and HW problems in small groups.	Discussion forums provide a community to brainstorm ideas, ask questions, and receive support.
Grading?	You can earn 2% extra credit if you attend at least one class session each week for at least 4 out of the 6 weeks.	You can earn 1% extra credit if you post on a forum and reply to 2 other posts at least once every week.
Makeup?	There is no Makeup for Extra Credit.	

Test III and the Final Exam will be online.	10%
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Question	Answer	
What?	ONE midterm (worth 10%)	One final exam (worth 10%)
When?	Monday, April 13	Friday, May 8
Where?	The exam will be on Blackboard.	The exam will be on Blackboard.
Details?	Details will be announced closer to the date of the exam.	Details will be announced closer to the date of the exam.

HELP OPTIONS IN THE COURSE

Monday	Wednesday	Thursday	Friday	Sunday
<i>Office Hours with Instructor Chris</i> 1:00 – 3:00 pm	<i>Help Session with MLA Ashley</i> 9:00 – 11:00 am	<i>Help Session with MLA Gabby</i> 1:00 – 3:00 pm	<i>Zoom Class Meeting (Class Time)</i>	<i>Office Hours/ Meet and Greet/ Q&A with Instructor Ayesha</i> 1:00 – 4:00 pm
<i>Help Session with MLA Kjer</i> 3:00 – 5:00 pm	<i>Zoom Class Meeting (Class Time)</i>	<i>Office Hours with TA Jeremy</i> 3:00 – 5:00 pm	<i>Help Session with MLA Ashlyn</i> <i>Currently Unwell</i>	
<i>In addition, you can email me for an individual appointment at Ayesha.maliwal@maine.edu</i>				

OTHER SUPPORT OPTIONS

- The attached timeline provides details of all the due dates.
- The Math Lab will start zoom hours on Monday 4/30. I will share the schedule and Zoom Link with you when it is finalized. Each hour will be assigned to a certain course, so please look for the MAT116 hours.
- If you have a tutor through the Tutor Program, they plan to continue services; expect to get an email from the program or your tutor with details.
- If you have an accommodation through SAS, I will extend the times of the quick quizzes and weekly quizzes according to your accommodation.

SUGGESTIONS GOING FORWARD

- Practice getting into zoom. Please make sure you can get in (through the Zoom link on your UMaine portal, to be sure you are using your maine.edu credentials. The University also put together this Zoom guide for Students: <https://docs.google.com/document/d/14Ns098tbcyEjrbVs-i79WX4POZOkJmbsaJ89IMQ-uFI/edit>
- Many students expressed concern on the survey about time management. I have therefore provided a lot of structure to each week: <https://tinyurl.com/MAT116CourseCalendar>. Please plan out each day accordingly, so that you have time each day of the week to spend on the course. *I highly recommend putting together a daily schedule to provide motivation and structure to your day.*
- Please take detailed notes while you are watching the videos. These notes will be a great resource to study from for the quizzes and final.
- The final exam is still scheduled for Friday, May 8th from 1:30 – 3:30pm. Note in the grade breakdown that it is now worth 10% of your final grade. It will be online and I need for you to keep that block of time free in your schedule.
- **Please don't hesitate to email me if you have concerns; I know how stressful and uncertain life is right now, and I want to hear from you and how you are doing.**

EXPECTATIONS FOR ONLINE ASSESSMENTS

I realize that many of the ways you are used to getting help (from classmates, the MathLab, TAs, MLAs, etc.) are now more challenging to access. As I figure out how best to provide you with the help you need to succeed, it is very important that I have accurate information about what you, individually, understand about the course material. To that end, the following address expectations for online assessments:

- **Unless otherwise instructed, online assignments and exams should be completed entirely on your own.** If other resources are allowed, I will clearly state what they are at the time the exam is assigned. The following are NOT acceptable behaviors for an online test or assignment:
- Copying someone else's work of any kind.
- Dividing the work so Student A does problem one, Student B does problem two, and then you simply share the results.
- Sharing test questions and/or solutions with anyone else.
- Using technology of any kind, including graphing calculators, websites like Wolfram Alpha, Google searches, etc. Faculty can usually tell when something like Wolfram Alpha has been used, since the solutions are in a much different form than what has been taught in class.
- Asking another teacher, student, or online resource to help you with the assessment.

If I suspect any unacceptable behavior, unfortunately, I will need to file an incident report with the Office of Community Standards, Rights, and Responsibilities. I also reserve the right to zoom any student to talk through their solutions if I suspect cheating. For any unacceptable behavior, you will receive a zero on the assignment, and possibly a failing grade in the course.

HONOR CODE FOR ONLINE EXAMS

Before each online quiz and exam, you will agree to the following statement:

"I hereby swear that the work done on this assessment is my own and I will not give or receive aid that is inappropriate for this assignment. I understand that a violation of these principles will lead to a zero on this assignment, and possibly a failing grade in the course."

CALCULATION OF FINAL GRADES FOR THE COURSE

Your Blackboard page will show your Halfway Grade by 4/3. This score will be calculated based on all the work you did *before Spring Break*. The Course Component Table (Page 1) shows the new components.

At the end of the semester, I will calculate your “Final Grade” based on the breakdown given in the table. At that point, your final letter grade will be one of the following three:

- If your end of semester grade is an improvement compared to your halfway grade, you will get the new grade. *For example, if your halfway grade is an 86 (B) and your final grade is a 92 (A) – you get the A.*
- If your end of semester grade shows a decline in performance compared to your halfway grade, but you remain within 10 points of your halfway grade, then you will get your halfway grade. *For example, if your halfway grade is an 86 (B) and your final grade is a 78 (C) – you get the B.*
- If your end of semester grade shows a decline in performance compared to your halfway grade by more than 10 points, then you get your final grade. *For example, if your halfway grade is an 86 (B) and your final grade is a 72 (C) – you get the C.*
- As in the original syllabus, letter grades are determined as follows: <60 (F), 60-69 (D), 70-79 (C), 80-89 (B), 90-100 (A). In borderline cases, I use + and - grades at my discretion.

The University’s Pass/Fall policy for Spring 2020 (updated 3/18/2020) can be found at:

<https://umaine.edu/coronavirus/2020/03/18/umaine-undergraduate-programs-pass-fail-protocols-march-18/> Please note that you have until May 1st to switch your grade to Pass/Fail. If you choose Pass/Fail, your grade (Pass, Low Pass, or Fail) will not go into your GPA calculation.