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City of South Portland

Annual Report 2014-2015

ONLINE SERVICES

Please visit our website for these E-Commerce Services

www.southportland.org

Absentee Ballot Requests

Assessor's Database

Boat Registration Renewal

Cemetery Listings

City Ordinances

Dog Licensing

Hunting and Fishing License

Library Catalog Search

Public Health Information - Swine Flu

Recreation Center Registration

Rental Properties

Report graffiti abuse to this email graffiti@southportland.org

Stormwater Violation

Tax Maps

Vehicle Registration Renewal

Web GIS Viewer (Geographic Information System)



CITY DIRECTORY

Assessor's Office	41 Thomas Street	767-7604
City Clerk's Office	25 Cottage Road	767-7601
City Manager's Office	25 Cottage Road	767-7606
Corporation Counsel	25 Cottage Road	767-7605
Economic & Community Development	25 Cottage Road	767-7606
Finance Office	25 Cottage Road	767-7612
Fire Department	20 Anthoine Street	799-3311
General Assistance	25 Cottage Road	767-7617
Human Resources	25 Cottage Road	767-7682
Information Technology	25 Cottage Road	767-7681
Library-Main	482 Broadway	767-7660
Library-Branch	155 Wescott Road	775-1835
Parks Department	33 Pitt Street	767-7670
Planning & Development	496 Ocean Street	767-7603
Police Department	30 Anthoine Street	799-5511
Public Works	42 O'Neil Street	767-7635
Recreation Department	21 Nelson Road	767-7650
School Department	130 Wescott Road	871-0555
South Portland Community Television	25 Cottage Road	767-7615
Transportation Department	46 O'Neil Street	767-5556
Water Resource Protection	111 Waterman Drive	767-7675



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Special recognition is extended to Jessica Hanscombe, Deputy City Clerk, in the City Clerk's Office, for designing and editing this publication.

CITY DEPARTMENT HOURS

City Hall– 25 Cottage Road

Monday through Friday 8:00 am to 4:30 pm

City Clerk and Finance/Motor Vehicle open till 6:30pm on Thursday

Community Center-21 Nelson Road

Monday through Friday 6:00 am to 9:00 pm

Saturday 7:00 am to 7:00 pm

Sunday 2:00 pm to 9:00 pm

Library– 482 Broadway

Tuesday 10:00 am to 8:00 pm

Wednesday 10:00 am to 6:00 pm

Thursday 10:00 am to 8:00 pm

Friday 10:00 am to 6:00 pm

Saturday 10:00 am to 6:00 pm

Library-155 Wescott Road

Monday 10:00 am to 8:00 pm

Wednesday 2:00 pm to 6:00 pm

Friday 2:00 pm to 6:00 pm

Sunday 12:00 pm 5:00 pm

Parks Department-33 Pitt Street

Monday through Friday 7:00 am to 3:30 pm

Public Works-42 O'Neil Street

Monday through Friday 7:00 am to 3:30 pm

Transfer Station-929 Highland Avenue

Tuesday through Saturday 8:00 am to 3:30 pm

Closed Sunday and Monday

CITY MEETING SCHEDULE

City Council

Meeting: 7:00 pm– Council Chambers

1st & 3rd Mondays of each month

Workshop: 6:30 pm—Council Chambers

2nd & 4th Mondays of each month

School Board

7:00 pm– South Portland High School

2nd Monday of each month

Board of Appeals

7:00 pm– Council Chambers

4th Wednesday of each month

Planning Board

7:00 pm– Council Chambers

2nd Tuesday of each month

(4th Tuesday if necessary)

CITY HOLIDAYS 2016

City Hall will be closed on these important dates.

January 1, 2016—New Year's Day

January 18, 2016—Martin Luther King Day

February 15, 2016—President's Day

April 18, 2016—Patriot's Day

May 30, 2016—Memorial Day

July 4, 2016—Independence Day

September 5, 2016—Labor Day

October 10, 2016—Columbus Day

November 11, 2016—Veteran's Day

November 24, 2016—Thanksgiving Day

December 26, 2016—Christmas Day

DATES TO REMEMBER

February 11, 2016

Taxes Due

May 5, 2016

Taxes Due

June 30, 2016

Fiscal Year ends

July 1, 2016

Fiscal Year begins

November 8, 2016

Municipal Election

December 1, 2016

2017 Fish and Game Licenses available

December 31, 2016

Dog Licenses are due

PRINCIPAL EXECUTIVE OFFICERS

City Council

(December 2014-December 2015)



Mayor Linda Cohen
District Four



Patricia Smith
District Two



Melissa Linscott
District Three



Claude Morgan
District One



Maxine Beecher
At Large



Thomas Blake
At Large



Brad Fox
District Five

Council Appointed City Staff

James H. Gailey, City Manager

Sally Daggett, Corporation Counsel

Susan Mooney, City Clerk

REPRESENTATIVES TO THE LEGISLATURE

House District 31

Terry K. Morrison
13 Ocean Street
South Portland ME 04106
207-831-0828

House District 32

Scott M. Hamann
60 Thornton Avenue
South Portland ME 04106

House District 33

Kevin J. Battle
83 Sandy Hill Road
South Portland ME 04106



STATE SENATOR

Senate District 29

Rebecca Millett
3 State House Station
Augusta ME 04333
207-287-1515
SenRebecca.Millett@legislature.maine.gov

BOARDS & COMMITTEES

Arts & Historic Preservation Committee 2014-2015

Jane Batzell	Kathryn DiPhilippo	Adrian Dowling
Amanda Larson	James Norton	Susan Robbins
Benita Russo	Jessica Routhier	Rob Schreiber
John Schwartzman	Aimee Turner	Scott Whitaker

Board of Appeals 2014-2015

Alex Anastasoff	Cara Biddings	David Bourke
Ryan Cyr	Daniel Fortin	Aaron Hackett
Edward Kelleher	Greg Perry	

Board of Assessment Review 2014-2015

Paul Cloutier	Nancy Field	Timothy Hubbard
Margaret Johnson	Christopher Kovacs	
Edward Millett	Randall Scott	

Board of Education 2014-2015

Karen Callaghan	Richard Carter	Tappan Fitzgerald
James Gilboy	Sara Goldberg	
Mary House	Richard Matthews	

Civil Service Commission 2014-2015

Kathleen Hanson	Lee Harvey	Caroline Hendry
James Hendry	Anne Jordan	
Philip LaRou	Brian Wallace	

BOARDS & COMMITTEES

Community Development Advisory 2014-2015

Mike Fletcher	Matthew Gilbert	Anton Hoecker
Forrest Johnson	Don Legere	
Elizabeth Morin	Richard Rottkov	

Conservation Commission 2014-2015

Suzette Bois	Meg Braley	David Critchfield
William Fritzmeier	Robert Klotz	Chad MacLeod
Robert McKeagney	Charles McNutt	James Melloh
David Schneider	Mitchell Sturgeon	Monika Youells

Economic Development Committee 2014-2015

Stephen Bushey	William Collins	Sergio Gaddar
Ross Little	Dave Owen	Greg Perry
David Schneider	John Schwartzman	Peter Stocks

Energy and Recycling Committee 2014-2015

Clyde Barr	Stanley Cox	Patrick Cyr	Adrian Dowling
Todd Erickson	Robert Foster	Will Fritzmeier	Chris Gorman
Michael Howe	Eric Knutsen	Gregory Norton	George Shutts
Rita Thompson	Melinda Timpf	Jessica Williams	

Greater Portland Public Development Commission 2014-2015

Craig Church	Donald Legere	Claude Morgan
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BOARDS & COMMITTEES

Harbor Commission 2014-2015

Patrick Arnold William Van Voorhis

Housing Authority 2014-2015

Lolita Ball Jane Croston Judy Carpenter
Christine Dearborn Mary Jo Jakab
Frank Morong Elizabeth Ross

Library Advisory Board 2014-2015

Linda Eastman Colleen Jones Turner Julie Kingsley
Bradley Rau Debora Schofield
Aimee Turner Jessica Walker

Long Creek Watershed Management District 2014-2015

Jerry Collett Fred Dillon Brad Fox
Brian Goldberg Craig Gorris
Ed Palmer Michael Vail

Planning Board 2014-2015

Linda Boudreau Kevin Carr Fred Hagan
Caroline Hendry William Laidley Isaac Misiuk
Taylor Neff Kathleen Phillips

Voter Registration Appeals Board 2014-2015

William Dale Kandi Lee Hoy Alan Mills

PUBLIC EDUCATION

Current Enrollment by School

<u>School</u>	<u>Grades</u>	<u>Capacity</u>	<u>Enrollment</u>
Frank I. Brown	K-5	260	282
Helena H. Dyer	K-5	240	240
James Otis Kaler	K-5	240	225
Waldo T. Skillin	K-5	380	384
Dora L. Small	K-5	260	320
Daniel F. Mahoney Middle	6-8	450	320
Memorial Middle	6-8	450	415
South Portland High	9-12	1200	908

Enrollment Trends

<u>Year</u>	<u>Total Enrollment</u>
2014	3094
2013	3100
2012	3116
2011	3086
2010	3101
2009	3022
2008	3029
2007	3064
2006	3041
2005	3014
2004	3108
2003	3223
2002	3196



ECONOMIC CHARACTERISTICS

Population

<u>Year</u>	<u>Amount</u>
1970	23,267
1980	22,712
1990	23,163
2000	23,324
2010	25,002

Population Characteristics

Median Age	39.4
% of school age	17.5%
% working age	61.6%
% 65 and over	13.6%
Persons per household	2.24

Income

Median family income	\$64,404.00
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Housing

%owner occupied	63.4%
%Built before 1939	32.4%
% Built since 1990	8.6%
Owner occupied med. value	\$226,000.00
Median gross rent	\$895.00
Occupied housing units	11,070



TOP TEN TAXPAYERS

<u>Company Name</u>	<u>Taxes Paid</u>
1. GGP Maine Mall	\$4,135,682.10
2. Texas Instruments	\$2,988,440.40
3. Hannaford	\$970,002.00
4. Home Properties	\$911,521.05
5. Fairchild	\$803,686.95
6. Portland Pipeline	\$737,662.20
7. Central Maine Power	\$658,741.05
8. Dead River	\$515,270.25
9. Oprock Portland	\$470,007.45
10. Anthem	\$452,134.65



A LETTER FROM THE MAYOR

Dear South Portland Residents, Business Owners and Visitors:

It was my very distinct honor to serve as South Portland's Mayor in 2015. As such, I offer the introduction to this Annual Report.

This past year was full of some highs and lows for our city. Highs because we were able to accomplish some good things for the community, and lows because we lost several members of the community who had served or were serving on various boards or who had given a tremendous amount of their time, in other ways, to make South Portland a great place to live.

We began with the ribbon cutting on the final phase of our high school renovation and expansion, and it is a school any city would be thrilled to have. The voters should be very proud of the completed project.

While we were faced with the possibility of some major state funding cuts, we ended up passing a budget that meets the needs of the city, while keeping the total needs from taxes to a 2.06% increase. It could have been a very different scenario with either a much larger increase or a massive reduction in services.

We broke ground on the new Transfer Station, the first phase of voter-approved construction of a new public services facility on Highland Avenue. We completed Phase II of the storm water/sewer line separation in Thornton Heights and finished the streetscape additions in that neighborhood. One last part of the work will be a finish coat of pavement in 2016.

The City Council passed ordinances that will ban Styrofoam containers and implement a plastic bag fee in March of 2016. These ordinances mirror those passed in Portland, but do not go as far as those passed by some other communities in the state. In an effort to show that the City is also doing its part for sustainability, we purchased our first electric vehicle in 2015, adding to our small number of leased electric cars for inspections and other staff to use during the day.

In December, we said goodbye to Melissa Linscott, who did not seek a second term, and Eben Rose took her place on the City Council. I am very grateful for Melissa's service to the City and how she approached each issue with common sense and a great deal of thought. I won re-election to my District 4 seat and thank the voters for giving me the opportunity to keep working on your behalf.

We used Land Bank funds to preserve a portion of Dow's Woods, keeping a pristine section at that location for the community to enjoy for years to come.

As Mayor, I had the opportunity to speak with girl scouts, address the crowds at the HolidayFest tree lighting in Mill Creek Park twice, judge a photography show at the South Portland Boys and Girls Club, walk alongside our honored veterans and currently serving military personnel in the Memorial and Veterans Day parades and accept a wreath from the Worcester family as they kicked off their trip to Arlington to place Maine wreaths on the graves of the country's fallen soldiers. I spoke at a press conference about the importance of transportation bonds on the roads and bridges of our state, and I participated in the groundbreaking for Maine Aviation's new building on the South Portland side of the Jetport.

At the tree lighting in December, we unveiled a brand new lighting scheme at Mill Creek Park. While the traditionalists in the community might prefer the old way, we have received many positive comments from the public. Mill Creek Park is a beautiful oasis. I urge everyone to visit all of our parks and enjoy all that South Portland has to offer.

Respectfully submitted,



Linda Cohen-Mayor



A LETTER FROM THE CITY MANAGER

It is with honor that I present to the City Council and the citizens of South Portland the annual report on the operations and financial conditions of the City government for the fiscal year July 1, 2014 to June 30, 2015.

Annually, the City of South Portland develops this report to recognize the collection of key accomplishments over the prescribed time period. Maintaining a record of key accomplishments that have taken place is important to understand our community's history.

The FY15 budget was adopted with a 4.01% or \$1,165,471 increase over FY14. The FY15 budget total needs from taxes was \$534,440 or a 3.06% increase. The FY15 budget increase fell within the City Council guidance of 2.5% - 3.5%. The budget presented a number of challenges largely based off ramifications of discussions around State Revenue Sharing in Augusta, which was threatening for complete elimination potentially impacting close to a million dollars in City revenue. The recent economic downturn continued to linger, holding back revenue growth typically used to off-set expenditure increases. Staff was also faced with addressing four positions (2 Police, 1 Park and 1 Fire) that were either grant funded, partially funded or enterprise funded, which for one reason or another now needed to fall under the general fund tax rate. The FY15 budget was adopted with a tax rate impact of 1.95% or 10 cent increase per thousand.

Fiscal Year 2015 was the year that environmental sustainability gained significant momentum. Employees were able to accomplish many positives over the last few years', positives being classified as low-hanging fruit. ecomaine, the regional trash-to-energy plant that South Portland is a member community of, made significant changes to its budgeting process, in particular, the revenues received from member communities. One of those changes was providing member communities a dividend payment in attempt to share a portion of the revenue & expenditure surplus of the previous fiscal year. This dividend payment yielded over \$150,000 coming back to the City with no strings attached. Staff presented to the City Council the idea of bringing on a sustainability coordinator six-months earlier than anticipated, meeting a goal of the Council for the creation of such a position. In March of 2015 South Portland resident Julie Rosenbach, the Sustainability Coordinator at Bates College, was named the City's first Sustainability Coordinator.

A significant amount of work on sustainability issues has been done and through the added capacity of Julie and her position, more is being achieved. Solar on the landfill, adding electric vehicles and charging stations to our City fleet, amending the Climate Action Plan, developing zero-waste city events and creating a robust recycling plan for City departments are all underway.

With as much as we have accomplished or intend to work towards in the world of sustainability, South Portland is still a hub for petroleum and petroleum based products. As tar sands was the conversation in FY14, the latter part of FY15 brought on the proposal of a LP-gas facility at Rigby Yard. The process has been less than smooth as complexities in city ordinance language and whether federal preemption laws are enforced have been questions along the way. The project is another example of the imbalance between citizen desires for their community and the historical role South Portland has played in the petroleum sector since WWII. A balance ultimately needs to happen, if not, South Portland will continue to have large scale issues around petroleum projects along its waterway and transportation system.

2014-2015 Important Accomplishments

- ◆ Design of the new Public Works/Parks/Transit facility was underway.
- ◆ Two new Nissan Leaf electric cars were added to the City's fleet as well as charging stations at City Hall and the Community Center.
- ◆ Paving of Broadway from Cash Corner to Crockett's Corner was accomplished by MDOT.
- ◆ City received the delivery of the new Engine 8 for the Central Fire Station.
- ◆ A common trend of large sporting events continue to call South Portland home during the warmer months. Triathlons, multiple 5Ks (including national Color Run) soccer, baseball and lacrosse tournaments all take place and bring thousands of people to the City who spend their money in the local economy.
- ◆ City received word that it will receive over 3.5 million in federal/state funds for Main Street streetscape, Lower Main walkway/esplanade redesign and Broadway/Lincoln walkway and redesign.
- ◆ Began Phase II of the Thornton Heights Combined Sewer/Stormwater Project, which included the Main Street streetscape redesign.
- ◆ The City entered into a Purchase and Sales Agreement for the sale of the SP Armory building at a price of \$700,000

These are only a few accomplishments this great City experienced over the last year. Please read this annual report and learn more about the tremendous things that are happening in our community through the individual department reports.

I would like to take an opportunity to express my sincere thanks to the South Portland City Council for its cooperation, assistance, and confidence they have given City staff during the past year, and to the state's most talented department heads and employees of the City for their exceptional commitment to further the mission of our organization. Collectively we are making a difference. It is truly an honor to serve this great community.

Respectfully submitted,



James H. Gailey-City Manager

CITY CLERK

Election November 2014

The November 2014 election was held on November 3, and had a 66% turnout, with 12,469 of 18,928 registered voters participating. The election's turnout was high due to the fact that there were many notable issues on the ballots, including a gubernatorial and U.S. senator election, state referendum, and city referendum, bond and charter amendment issues. Of the city ballot issues, the charter amendment around elections failed, with 3,844 votes in favor and 6,916 votes opposed. The amendment would have allowed election Wardens and Ward Clerks, who are elected in each district and serve three-year terms, to be appointed rather than elected.

CITY OF SOUTH PORTLAND OFFICIAL TOTALS City of South Portland Election

	One	Two	Three / Four	Five	Central	Total
MEMBER OF CITY COUNCIL - DISTRICT ONE						
MORGAN, CLAUDE V	1217	1074	1701	651	1544	6187
POCK, MICHAEL R	532	560	1223	430	891	3636
WRITE IN	16	19	38	22	26	121
BLANKS	358	440	814	261	647	2520
MEMBER OF CITY COUNCIL - DISTRICT TWO						
SMITH, PATRICIA A	1497	1527	2736	1035	2273	9068
WRITE IN	37	40	72	20	40	209
BLANKS	589	526	968	309	795	3187
MEMBER OF CITY COUNCIL - DISTRICT FIVE						
FOX, BRAD	1033	912	1357	595	1093	4990
LIVINGSTON, ALAN R	583	675	1575	523	1329	4685
WRITE IN	18	20	33	21	17	109
BLANKS	489	486	811	225	669	2680
MEMBER OF BOARD OF EDUCATION - AT LARGE - VOTE FOR TWO						
CALLAGHAN, KAREN U	754	786	1498	602	1351	4991
HERSHEY, CHRISTOPHER L	570	606	859	378	887	3300
HOUSE, MARY	727	706	1702	501	1186	4822
WRITE IN	33	34	45	27	26	165
BLANKS	2162	2054	3448	1220	2766	11650
SO PORTLAND/CAPE ELIZABETH PORTLAND WATER DISTRICT TRUSTEE						
ROSS, WAYNE H	1468	1507	2797	1052	2216	9040
WRITE IN	30	22	40	12	28	132
BLANKS	625	564	939	300	864	3292
CHARTER AMENDMENT - BOARD OF ASSESSMENT REVIEW AND CIVIL SERVICE COMMISSION						
YES	756	789	1316	478	1235	4574
NO	957	913	1847	697	1390	5804
BLANKS	410	391	613	189	483	2086
CHARTER AMENDMENT - ELECTIONS						
YES	548	605	1157	392	1142	3844
NO	1235	1161	2122	826	1572	6916
BLANKS	340	327	497	146	394	1704
CITIZEN INITIATED REFERENDUM - USE OF MARIJUANA						
FOR THE ORDINANCE	1227	1160	1894	718	1333	6332
AGAINST THE ORDINANCE	834	866	1780	603	1673	5756
BLANKS	62	67	102	43	102	376
BOND ORDINANCE - SEWER AND STORMWATER IMPROVEMENTS						
YES	1342	1292	2284	820	2047	7785
NO	568	620	1189	456	859	3692
BLANKS	213	181	303	88	202	987

Election June 2015

The South Portland School Budget Referendum was held on June 9. With the budget being the only item on the ballot, only 3% (610 voters) participated in this election. The School Budget passed with 379 Yes votes to 231 No votes.

Records and Licensing

The City Clerk's Office maintains the schedule for all municipal meetings, keeps records and minutes of all City Council proceedings, uploads information to the city website, and produces a bi-weekly electronic newsletter.

The office is entrusted with the recording and maintenance of all vital records in the city. All vital records for the city are kept in a fire proof vault in the Clerk's office forever. This fiscal year, South Portland recorded 268 births, 213 marriages and 240 deaths. The department is also responsible for issuing certified copies of all vital records.

The Clerk's office also issued 568 hunting/fishing licenses and 1,689 dog licenses, along with 228 garage sale permits to city residents.

The City Clerk's Office is responsible for issuing all business licenses for the city. The department works closely with many city departments and state offices to ensure that all city ordinances and state laws are followed with the opening and re-licensing of each business. This fiscal year, the Clerk's office issued 468 business licenses. In addition, the Clerk's office licenses all events that occur in the city. The department licenses events that have anywhere from 10 people to 10,000 people in attendance.

The Clerk's Office also provides Notary Services, as all the employees in the office are Notary Publics. The Office also has a Dedimus Justice on staff who is qualified to swear in customers as Notary Publics and appointees to various State positions.

Respectfully Submitted,



Emily Carrington, City Clerk



COMMUNITY DEVELOPMENT

The mission of the South Portland Community Development Program is to improve the lives of the City's low-and moderate-income residents through neighborhood, facility, and housing improvements, economic development, and public services.

The Community Development Office oversees these community development initiatives by administering the **Community Development Block Grant** (CDBG) program, which is an allocation of U.S. Department of Housing and Urban Development (HUD) funds received through Cumberland County.

In FY 2014-15, the City received **\$417,583** through the program and funded valuable public service, housing, planning, and public infrastructure improvements. Many of the projects funded, described below, could not have occurred without CDBG. These activities will have a positive, lasting impact on South Portland's neighborhoods, businesses, and residents for years to come.

Public Improvements & Facilities

Mill Creek Park Phase IV (\$184,700) – Improvements were made to Mill Creek Park, including drainage and bank upgrades to the pond, new light fixtures, and pathway improvements.

Target Area Sidewalks & Streetscapes (\$266,600) – Waterman Drive was reconfigured to provide more parking, sidewalks, and landscaping. Remaining funds are slated to install and improve sidewalks along Westbrook Street for pedestrian traffic going to and from the Skillin School.

Community Center Pool Lift (\$6,330) – This lift was installed to allow handicap access to the Community Center pool.

Thomas Knight Park Improvements (\$15,000) – A new path was created in Thomas Knight Park, allowing for ADA accessibility. Signage and fountains will also be installed.

Ridgeland Playground (\$21,300) – The playground equipment located on Ridgeland Avenue adjacent to the Ridgeland Estates Senior Housing was replaced with new and improved equipment and landscaping.

Housing

Emergency Housing Rehabilitation (\$30,225) – Income-qualified households received urgent repairs, including new heating systems and window replacements.

Planning

Knightville Parking Study (\$20,000) – This study analyzed traffic patterns and parking capacity in the Knightville neighborhood.

Public Services

Bus Pass Program (\$3,600) – General Assistance and the School Department provided free bus passes to low-income residents, seniors, and students.

Southern Maine Agency on Aging (\$7,500) – South Portland seniors received food and home visits from the Meals-on-Wheels program.

Family Crisis Services (\$5,000) – The Enhanced Police Intervention Collaboration (EPIC) program partnered police officers with domestic violence victim advocates when responding to domestic violence incidents. The advocates provided victims with services, follow-up visits, and assistance with navigating the criminal justice system.

Skillin School Backpack Program (\$5,037) – Food-insecure students at the Skillin School received food to take home over weekends and school breaks.

Emergency Heating Assistance (\$7,860) – General Assistance provided emergency heating assistance for struggling households

Redbank Hub Personnel (\$15,000) – The Redbank Hub continued to provide resources, community dinners, after school programming, and neighborhood networking for the low-income Redbank area. CDBG funded staffing and utility costs at the Hub.

Recreation Scholarships (\$6,000) – Low-income South Portland youth received scholarships to attend summer recreation programs.

Respectfully Submitted,



Maeve W. Pistrang-Community Development Coordinator

CORPORATION COUNSEL

Legal counsel is provided to the City by the Jensen Baird Gardner & Henry law firm of Portland, Maine; Sally Daggett, a partner at Jensen Baird, serves as the Corporation Counsel, the City's principal attorney. The law firm has extensive experience in all aspects of local government law. In addition, the Legal Department is staffed by one legal secretary, in-house at City Hall.

The Legal Department is the central location where all legal issues before the City are managed and overseen. Activities in the Legal Department are divided into approximately three equal parts: defending and overseeing litigation, handling City Council issues (*e.g.*, advising the Council at meetings and drafting ordinances), and advising other City departments as legal issues arise. While the Legal Department does not deal directly with members of the public as a significant portion of its activities, like all City departments, it attempts to be user-friendly and responsive to citizen questions and concerns where appropriate. The Legal Secretary is the liaison between the City and its insurers, and spends many hours each week on claims, such as sewer back-ups and potholes. The Legal Secretary also acts as a liaison between City staff and outside legal counsel to ensure tracking of new and existing litigation.

The Corporation Counsel works with the City in a proactive manner to avoid litigation to the extent possible. This involves reviewing proposed ordinances or amendments prior to their enactment, assisting administrative boards in drafting detailed findings of fact and conclusions of law, and providing employee and board member training in substantive areas of the law, such as the Right-to Know Law, administrative board decision-making practice and procedures, and tax abatement appeals. The Corporation Counsel also drafts deeds, contracts, leases, resolutions and other legal papers on behalf of the City and its departments.

Respectfully Submitted,



Sally J. Daggett
Corporation Counsel



ECONOMIC DEVELOPMENT

The City of South Portland plays a significant role in the state and regional economy, as it is home to a number of global companies and more than 1,500 small and medium sized businesses. South Portland is a vibrant community of 25,000, located on picturesque Casco Bay, known for its working waterfront, commerce and industry, and quality of life. It has been recognized as a New England Top 10 Best City.

The major goals of the Economic Development Office in the Executive Department are to provide assistance to businesses and startups with accuracy and efficiency, identify and monitor growth trends in the city, encourage and support business development and expansion that creates a range of well-paying jobs for the residents and local workforce, and foster diverse and sustainable economic growth for the benefit of the City and its residents.

The City of South Portland is committed to a proactive and robust Economic Development Program, utilizing a mix of financial support and incentives, thoughtful regulation, strategic investments in public infrastructure, and maintaining positive relationships with businesses and developers. The City manages a Revolving Loan Fund to assist small businesses and entrepreneurs, multiple Tax Increment Financing Development Programs that substantially leverage investment in the city and grow the tax base, and a variety of other local and regional initiatives.



The Millcreek Area of South Portland

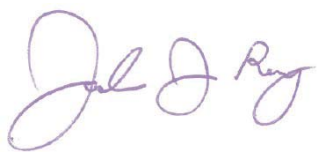
The Assistant City Manager serves as the Economic Development Director, and is the City's liaison to a number of local and regional boards and committees, including:

- South Portland Economic Development Committee
- South Portland Comprehensive Plan Implementation Committee
- South Portland/Cape Elizabeth Chamber of Commerce
- Greater Portland Economic Development Corporation
- The Waterfront Alliance

Economic Development Highlights for 2015:

- City staff worked with numerous companies throughout the year on business development, expansion, and retention, which resulted in several new or expanding business projects in South Portland. New to the city's business mix was the establishment of two breweries, one being located in the growing Knightville area.
- The City continues investing in public infrastructure that directly supports future economic development, including the 2015 Main Street Reconstruction Project which included a redesigned streetscape, pedestrian facilities, and upgraded utilities.
- The Economic Development Committee and staff have spearheaded the development of a Strategic Plan for Economic Development, which should be completed early 2016.
- The Comprehensive Plan Implementation Committee and staff continue working on projects to implement the 2012 Comprehensive Plan, and have begun work on the new 2015 Mill Creek Master Plan.

Respectfully Submitted,



Joshua Reny
Assistant City Manager /
Economic Development Director



FINANCE

The Finance department provides several important roles in the operations of City government. These roles include the accounting functions of general ledger, budgetary management, purchasing, accounts payables, payroll, and cash disbursements. The department's role also includes the various treasury functions of cash management and investments, tax collection, auto registration, and the collection and billing for most City departments. The department oversees various budgets totaling approximately \$92 million as well as cash and investment reserves of approximately \$50-60 million. The Finance office strives to manage the finances of the City in a prudent, efficient and transparent manner. We believe the City is strongly positioned to provide the services its citizens require and at a reasonable tax obligation.

Major indicators of the City's financial condition:

Fund Balance

A key indicator of the City's financial condition is the size of its unassigned fund balance. The City South Portland's General Fund - Unassigned fund balance as of June 30, 2015 was \$12,827,588. This represented an increase of \$1,988,788 from last year's balance.

The City's continuing solid financial condition is the result of prudent budgeting and monitoring of expenditures. The ending fund balance provides the City with adequate coverage for various liabilities, accounts receivable, and unforeseen expenses or shortfalls in revenues.

Budgetary Highlights

Revenues for the general fund totaled \$78,774,204 (on the budgetary basis of accounting) in the fiscal year ended June 30, 2015. Actual revenues exceeded estimates by \$2,860,462.

General Fund Revenues Budget to Actual Summary

	Budget	Actual	Variance
Revenues:			
Taxes	\$ 64,180,668	66,495,110	2,314,442
Intergovernmental	8,753,258	9,027,461	274,203
Licenses, permits, fees and fines	807,650	893,186	85,536
Charges for services	1,687,766	1,725,747	37,981
Unclassified	134,400	198,150	63,750
Interest earned	350,000	434,550	84,550
Total revenues	\$ 75,913,742	78,774,204	2,860,462

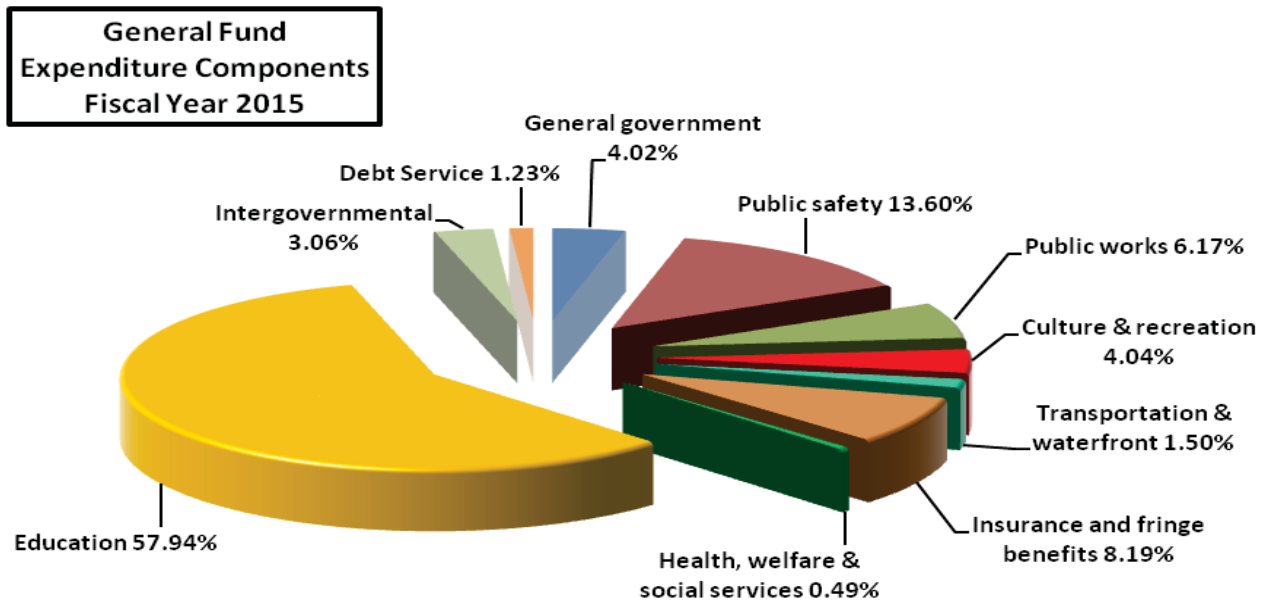
The revenue sources responsible for this surplus include the following:

- A tax surplus of \$2.314 million of which \$1.25 million is attributable to an excise tax surplus due primarily to budgeting conservatively for fleet vehicles which are susceptible to major swings. Additionally, property taxes exceeded budget by \$1.05 million as a result of a significant increase in the collection of delinquent taxes.
- State BETE revenue surplus of \$159K and State Revenue sharing surplus of \$74K.
- Building permit licenses came in with a surplus of \$57K.
- An investment earnings surplus of \$84K as a result of better interest rates on investments during the year.

Expenditures for the general fund totaled \$75,952,524 (on the budgetary basis of accounting) in the fiscal year ended June 30, 2015.

General Fund Expenditures Budget to Actual Summary

	Budget	Actual	Variance
Expenditures:			
General government	\$ 2,854,780	2,787,986	66,794
Public safety	10,356,029	10,330,345	25,684
Public works	4,689,317	4,685,198	4,119
Culture and recreation	3,170,728	3,065,075	105,653
Transportation and waterfront	1,147,388	1,140,051	7,337
Health, welfare and social services	370,249	369,616	633
Insurance and fringe benefits	6,474,850	6,222,055	357,474
Education	44,364,796	44,007,322	252,795
Intergovernmental (county tax)	2,327,942	2,327,942	-
Other	89,800	79,143	10,657
Debt Service	940,792	937,791	3,001
Total expenditures	\$76,786,671	75,952,524	834,147



Tax Rates

The property tax rate for fiscal year 2014-15 was \$17.10 per thousand dollars of valuation. Next years' fiscal year 2015-16 tax rate is \$17.40. The components of the tax rate for fiscal years 2013-14, 2014-15 and 2015-16 are as follows:

	2013-14	2014-15	2015-16
Education	\$10.91	\$11.18	\$11.40
Municipal	\$5.14	\$5.24	\$5.30
County	\$0.65	\$0.68	\$0.71
Total	\$16.70	\$17.10	\$17.40

In fiscal year 2014-15, educational services accounted for 65.38% of your property tax dollars, while municipal and county services required 30.64% and 3.99% respectively. Therefore, for every tax dollar paid in 2013-14, 65 cents paid for educational services, 31 cents paid for municipal services, and 4 cents paid for county services.

Like other municipalities, South Portland continues to rely heavily on property taxes for the support of services. For the fiscal year ending June 30, 2015, property taxes accounted for 75.9% of total general fund budgeted revenues.

The City's tax collection rate remained high during 2014-15. Collected taxes for the year ending June 30, 2015, were 98.66% of the City's total tax commitment. This continued high collection rate reflects the ongoing strength of the local economy.

Debt Service

The City of South Portland's total bonded debt decreased by \$4,328,614 during the current fiscal year as a result of repayments while bringing on no new debt.

The State allows municipalities to borrow up to 15% of their total valuation. With the City's State Valuation at \$3,580,100,000 for 2015, the debt limit would be over \$537,000,000. Our current debt is \$48,871,586 or about 1.35% of State Valuation or approximately 9.1% of the City's debt limit. Another measure of a municipality's debt load is debt per capita. As of June 30, 2015, the City of South Portland's debt per capita (including lease obligations) was \$2,146 as compared to the prior year of \$2,345.

The City voters approved a bond referendum in November of 2014 authorizing the bonding of \$14,000,000 for the construction of a new Municipal Services Facility that will house Public Works, Parks and Transportation departments. The new facility will provide the departments with a much needed modern maintenance facility and administrative offices. The bonding for this project is not anticipated until 2016 and future debt repayments will overlap the retirement of certain old bond issues resulting in minimal impact to the City's overall budget.

Additionally, in November of 2014, the voters approved a \$3,500,000 bond referendum for the construction of the Thornton Heights/Pleasantdale Phases 2, 3 and 4 projects, including sewer and stormwater system improvements and related streetscape improvements. Subsequent to year end the City issued the \$3,500,000 of bonds through the State of Maine's Clean Water State Revolving Loan Fund at an interest rate of 0.35% with \$100,000 forgiven.



Credit Rating

Municipal credit ratings are based on a number of factors, including fiscal management, debt levels, reserve fund balances, capital funding requirements, long-range planning and economic outlook.

The City of South Portland maintains an "Aaa" rating from Moody's and an "AA+" rating from Standard & Poor's for general obligation debt. With the 'Aaa' and 'AA+' ratings, the City of South Portland has the two highest bond ratings of any community in Maine. Please refer to the agencies' reports for a comprehensive explanation of their rating assessment.

Additional Information

The financial statements on the following pages provide additional information on the City's financial condition.

For a complete analysis of the City's financial position, the City's Comprehensive Annual Financial Report and budget documents may be found on the City's web site at www.southportland.org, at the South Portland Public Library, or at the Finance Department in South Portland City Hall.

Staff

The department is comprised of a dedicated staff of 17 full-time employees, all of whom strive to maintain an attitude of friendly service to the citizens despite the high volume of activity that the department experiences. Special thanks to the staff for their hard work and dedication throughout the year. It is through their efforts that the City remains in solid financial condition.

Respectfully Submitted,



Greg L'Heureux, Finance Director

Financial Report for the Year Ending June 30, 2015

The following excerpts have been extracted from the Comprehensive Annual Financial Report of the City of South Portland, Maine for the fiscal year ended June 30, 2015, a complete copy of which is available for inspection at the City's Finance Office. The excerpts included herein are:

Basic Financial Statements:

Government-wide Financial Statements:

Statement of Net Assets	Statement 1
Statement of Activities	Statement 2

Fund Financial Statements:

Balance Sheet - Governmental Funds	Statement 3
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	Statement 4
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	Statement 5
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - General Fund and TIF Funds	Statement 6

Proprietary Funds – Sewer Enterprise Fund:

Statement of Net Assets	Statement 7
Statement of Revenues, Expenditures, and Changes in Net Assets	Statement 8

Individual Fund Statements and Schedules:

General Fund:

Comparative Balance Sheets	Exhibit A-1
Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - General Fund	Exhibit A-2
Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - Education	Exhibit B

CITY OF SOUTH PORTLAND, MAINE
Statement of Net Position
June 30, 2015

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 45,035,974	-	45,035,974
Investments	9,447,240	-	9,447,240
Receivables, net of allow. of \$542,142 and \$87,500	3,086,939	518,251	3,605,190
Taxes receivable	1,302,531	-	1,302,531
Tax liens and tax acquired property	413,098	-	413,098
Prepaid expenses	100,382	-	100,382
Inventory	29,610	-	29,610
Internal balances	(10,603,254)	10,603,254	-
Restricted assets, cash	50,000	-	50,000
Capital assets, not being depreciated	11,132,857	2,761,865	13,894,722
Capital assets, net of accumulated depreciation	115,243,974	48,598,556	163,842,530
Total assets	175,239,351	62,481,926	237,721,277
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows of resources related to pensions	2,304,049	-	2,304,049
Total deferred outflows of resources	2,304,049	-	2,304,049
LIABILITIES			
Accounts payable	2,868,583	616,110	3,484,693
Accrued liabilities	632,651	13,933	646,584
Accrued interest	622,889	-	622,889
Accrued teachers' summer salaries	4,170,622	-	4,170,622
Non-current liabilities:			
Due within one year	5,805,102	120,858	5,925,960
Due in more than one year	57,355,933	526,925	57,882,858
Total liabilities	71,455,780	1,277,826	72,733,606
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows of resources related to pensions	3,932,580	-	3,932,580
Total deferred inflows of resources	3,932,580	-	3,932,580
NET POSITION			
Net investment in capital assets	75,413,372	50,967,438	126,380,810
Restricted for:			
Permanent Funds - Nonexpendable principal	198,949	-	198,949
Permanent Funds - Expendable	132,159	-	132,159
Education	2,815,844	-	2,815,844
Other grants	1,918,044	-	1,918,044
Tax Increment Financing	6,516,752	-	6,516,752
Capital	-	2,152,583	2,152,583
Unrestricted	15,159,920	8,084,079	23,243,999
Total net position	\$ 102,155,040	61,204,100	163,359,140

See accompanying notes to basic financial statements.

CITY OF SOUTH PORTLAND, MAINE
Statement of Activities
For the year ended June 30, 2015

Functions/programs	Net (expense) revenue and changes in net position				
	Program Revenues			Primary Government	
	Expenses	Charges for services	Operating grants and contributions	Capital grants and contributions	Total
Primary government:					
Governmental activities:					
General government	\$ 10,584,081	510,092	676,447	-	(9,397,542)
Public safety	12,766,963	1,358,246	406,837	-	(11,001,880)
Public works	7,510,853	300,711	-	382,528	(6,827,614)
Culture and recreation	4,440,715	974,204	-	-	(3,466,511)
Transportation and waterfront	1,519,381	417,158	466,520	-	(635,703)
Health, welfare and social services	369,616	-	124,747	-	(244,869)
Education	49,178,808	615,231	11,785,311	-	(36,778,266)
Interest on debt service	1,436,958	-	-	-	(1,436,958)
Total governmental activities	87,807,375	4,175,642	13,459,862	382,528	(69,789,343)
Business-type activities:					
Sewer	6,147,313	5,820,329	-	-	(326,984)
Total business-type activities	6,147,313	5,820,329	-	-	(326,984)
Total primary government	\$ 93,954,688	9,995,971	13,459,862	382,528	(70,116,327)
General revenues:					
Property taxes, levied for general purposes				61,874,477	-
Motor vehicle excise taxes				6,374,595	-
Cable television franchise				151,779	-
Grants and contributions not restricted to specific programs:					
State Revenue Sharing				1,264,320	-
Homestead exemption				477,176	-
Other State aid				2,579,822	-
Unrestricted investment earnings				581,216	48,777
Miscellaneous				1,169,599	-
Transfers				(195,242)	195,242
Total general revenues and transfers				74,277,742	244,019
					74,521,761
Change in net position				4,488,399	(82,965)
Net position - beginning					4,405,434
Restatement related to pensions				105,860,769	61,287,065
Restated net position - beginning				(8,194,128)	-
				97,666,641	61,287,065
Net position - ending	\$ 102,155,040			61,204,100	163,359,140

See accompanying notes to basic financial statements.

CITY OF SOUTH PORTLAND, MAINE
Balance Sheet
Governmental Funds
June 30, 2015

	General	Tax Increment Financing	Capital Projects	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 31,128,579	6,507,909	7,399,486	-	45,035,974
Investments	8,470,978	-	-	976,262	9,447,240
Due from other governments	306,638	-	39,760	2,244,009	2,590,407
Accounts receivable, net of allowance of \$542,142	400,594	22,372	609	72,957	496,532
Taxes receivable	1,302,531	-	-	-	1,302,531
Tax liens and tax acquired property	413,098	-	-	-	413,098
Interfund loans receivable	-	-	-	2,971,039	2,971,039
Prepaid expenditures	100,382	-	-	-	100,382
Inventory	-	-	-	29,610	29,610
Restricted assets, cash	50,000	-	-	-	50,000
Total assets	\$ 42,172,800	6,530,281	7,439,855	6,293,877	62,436,813
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	1,988,968	12,609	706,422	165,695	2,873,694
Accrued liabilities	582,346	920	-	49,385	632,651
Interfund loans payable	12,457,092	-	-	1,112,090	13,569,182
Accrued teachers' summer salaries	3,912,858	-	-	257,764	4,170,622
Total liabilities	18,941,264	13,529	706,422	1,584,934	21,246,149
Deferred inflows of resources:					
Unavailable revenue - property taxes	895,000	-	-	-	895,000
Total deferred inflows of resources	895,000	-	-	-	895,000
Fund balances:					
Nonspendable	100,382	-	-	228,559	328,941
Restricted	2,715,462	6,516,752	1,040,699	2,020,593	12,293,506
Committed	3,458,710	-	5,692,734	2,468,054	11,619,498
Assigned	3,234,394	-	-	-	3,234,394
Unassigned	12,827,588	-	-	(8,263)	12,819,325
Total fund balances	22,336,536	6,516,752	6,733,433	4,708,943	40,295,664
Total liabilities, deferred inflows of resources, and fund balances	\$ 42,172,800	6,530,281	7,439,855	6,293,877	
Amounts reported for governmental activities in the statement of net position are different because:					
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.					126,376,831
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.					895,000
Long-term liabilities that are not due and payable in the current period and therefore are not reported in the funds:					
Bond premiums					(2,294,143)
Accrued compensated absences					(3,423,300)
Other postemployment benefits liability					(1,555,554)
Accrued interest					(622,889)
Landfill closure					(96,240)
Capital leases					(2,491,412)
Net pension liability with related deferred inflows and outflows of resources					(6,450,314)
Bonds payable					(48,478,603)
Net position of governmental activities					\$ 102,155,040

See accompanying notes to basic financial statements.

CITY OF SOUTH PORTLAND, MAINE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the year ended June 30, 2015

	General	Tax Increment Financing	Capital Projects	Other Governmental Funds	Total Governmental Funds
Revenues:					
Taxes	\$ 66,495,110	2,452,962	-	20,000	68,968,072
Intergovernmental	12,503,840	1,219,307	100,902	4,339,659	18,163,708
Licenses, permits, fees and fines	893,186	-	-	-	893,186
Charges for services	1,725,747	-	-	1,708,488	3,434,235
Unclassified	879,932	-	142,581	354,532	1,377,045
Interest earned	470,710	52,622	23,565	34,319	581,216
Total revenues	82,968,525	3,724,891	267,048	6,456,998	93,417,462
Expenditures:					
Current:					
General government	9,407,937	116,599	-	921,896	10,446,432
Public safety	10,510,183	-	-	350,517	10,860,700
Public works	4,821,763	162,858	-	185,399	5,170,020
Culture and recreation	3,026,780	-	-	821,626	3,848,406
Transportation and waterfront	1,151,351	-	-	62,925	1,214,276
Health, welfare and social services	369,616	-	-	-	369,616
Education	48,066,502	-	-	2,384,648	50,451,150
School lunch program	-	-	-	1,693,739	1,693,739
Intergovernmental	2,327,942	-	-	-	2,327,942
Other	94,106	1,201,653	-	1,699	1,297,458
Debt service (excluding education)	937,791	-	510,638	-	1,448,429
Capital expenditures	-	-	9,356,651	-	9,356,651
Total expenditures	80,713,971	1,481,110	9,867,289	6,422,449	98,484,819
Excess (deficiency) of revenues over (under) expenditures	2,254,554	2,243,781	(9,600,241)	34,549	(5,067,357)
Other financing sources (uses):					
Transfers in	675,101	-	4,093,605	233,917	5,002,623
Transfers out	(2,725,491)	(2,226,593)	-	(245,781)	(5,197,865)
Total other financing sources (uses)	(2,050,390)	(2,226,593)	4,093,605	(11,864)	(195,242)
Net change in fund balances	204,164	17,188	(5,506,636)	22,685	(5,262,599)
Fund balances, beginning of year	22,132,372	6,499,564	12,240,069	4,686,258	45,558,263
Fund balances, end of year	\$ 22,336,536	6,516,752	6,733,433	4,708,943	40,295,664

See accompanying notes to basic financial statements.

CITY OF SOUTH PORTLAND, MAINE
Reconciliation of the Statement of Revenues, Expenditures,
and Changes in Fund Balances of Governmental Funds
to the Statement of Activities
For the year ended June 30, 2015

Net change in fund balances - total governmental funds (from Statement 4)	\$	(5,262,599)
Amounts reported for governmental activities in the statement of activities (Statement 2) are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital acquisitions (\$9,828,671) exceed book value of disposed assets (\$131,676) and depreciation (\$5,435,205).		4,261,790
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. This represents the change in unavailable revenues.		(719,000)
Capital lease proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is the amount of repayments.		378,820
Change in accruals are recorded on the statement of net position, but not on the governmental fund balance sheet - accrued compensated absences (\$333,300), accrued interest (-\$67,984), net pension liability with deferred outflows and inflows of resources, (-\$1,743,814) and other postemployment benefits liability (\$224,082).		1,254,416
Changes in long-term liabilities on the statement of net position, are expenditures in the governmental funds. This is the change of the landfill closure liability.		12,030
Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. During the year, the City did not issue any new debt. Governmental funds report the effects of premiums and discounts when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. During the year, the City amortized \$261,430 of bond premiums. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. For the year, the amount of repayments was \$4,301,512.		4,562,942
Change in net position of governmental activities (see Statement 2)	\$	4,488,399

See accompanying notes to basic financial statements.

CITY OF SOUTH PORTLAND, MAINE
Statement of Revenues, Expenditures, and Changes in Fund Balances
Budget and Actual - General Fund and TIF Funds
For the year ended June 30, 2015

	General Fund				TIF Funds			
	Budget			Actual	Budget			Actual
	Original	Final	Original		Final			
Revenues:				Variance with final budget positive (negative)				Variance with final budget positive (negative)
Taxes	\$	64,180,668	64,180,668	66,495,110	2,314,442	2,320,000	2,452,962	132,962
Intergovernmental		8,753,258	8,753,258	9,027,461	274,203	1,150,000	1,219,307	69,307
Licenses, permits, fees and fines		807,650	807,650	893,186	85,536	-	-	-
Charges for services		1,687,766	1,687,766	1,725,747	37,981	-	-	-
Unclassified		134,400	134,400	198,150	63,750	-	-	-
Interest earned		350,000	350,000	434,550	84,550	-	52,622	52,622
Total revenues		75,913,742	75,913,742	78,774,204	2,860,462	3,470,000	3,724,891	254,891
Expenditures:								
Current:								
General government		9,453,780	9,329,630	9,010,041	319,589	159,586	116,599	42,987
Public safety		10,245,979	10,356,029	10,330,345	25,684	-	-	-
Public works		4,529,317	4,689,317	4,685,198	4,119	166,446	162,858	3,588
Culture and recreation		3,170,728	3,170,728	3,065,075	105,653	-	-	-
Transportation and waterfront		1,128,088	1,147,388	1,140,051	7,337	20,000	-	20,000
Health, welfare and social services		353,249	370,249	369,616	633	-	-	-
Education		44,364,796	44,364,796	44,007,322	357,474	-	-	-
Intergovernmental		2,327,942	2,327,942	2,327,942	-	-	-	-
Other		112,000	89,800	79,143	10,657	1,513,750	1,201,653	312,097
Debt service (excluding education)		940,792	940,792	937,791	3,001	-	-	-
Capital expenditures		-	-	-	-	1,515,976	-	-
Total expenditures		76,626,671	76,786,671	75,952,524	834,147	3,375,758	1,859,782	378,672
Excess (deficiency) of revenues over (under) expenditures		(712,929)	(872,929)	2,821,680	3,694,609	94,242	1,610,218	2,243,781
Other financing sources (uses):								
Budgeted use of surplus - City		-	1,051,146	-	(1,051,146)	79,394	616,375	-
Budgeted use of surplus - School		677,117	677,117	-	(677,117)	-	-	-
Transfer in		769,499	929,499	929,499	-	-	-	-
Transfers out		(733,687)	(1,784,833)	(1,973,499)	(188,666)	(173,636)	(2,226,593)	-
Total other financing sources (uses)		712,929	872,929	(1,044,000)	(1,916,929)	(94,242)	(1,610,218)	(616,375)
Net change in fund balance - budgetary basis		-	-	1,777,680	1,777,680	-	17,188	17,188
Reconciliation to GAAP basis:								
Change in encumbrances - City				29,356			-	-
Change in encumbrances - School				61,014			-	-
Unbudgeted teacher summer benefits				(268,502)			-	-
Change in reserves				(1,395,384)			-	-
Net change in fund balance - GAAP basis				204,164			17,188	
Fund balance, beginning of year				22,132,372			6,499,564	
Fund balance, end of year	\$			22,336,536			6,516,752	
See accompanying notes to basic financial statements.								

See accompanying notes to basic financial statements.

CITY OF SOUTH PORTLAND, MAINE

Statements of Net Position

Proprietary Funds

June 30, 2015 and 2014

Business-type Activities - Enterprise Funds		
	Sewer	
	2015	2014
ASSETS		
Current assets:		
Receivables, net of allowance of \$87,500 and \$87,153, respectively	\$ 511,547	548,274
Sewer liens	6,704	2,457
Prepaid expenses	-	10,434
Interfund loans receivable	10,603,254	11,555,308
Total current assets	11,121,505	12,116,473
Noncurrent assets:		
Capital assets, not being depreciated	2,761,865	3,557,604
Capital assets	92,713,726	88,904,121
Accumulated depreciation	(44,115,170)	(42,143,042)
Total noncurrent assets	51,360,421	50,318,683
Total assets	62,481,926	62,435,156
LIABILITIES		
Current liabilities:		
Accounts payable	616,110	481,461
Accrued wages	13,933	8,940
Current portion of noncurrent liabilities:		
Compensated absences	93,756	75,950
Bonds payable	27,102	27,102
Total current liabilities	750,901	593,453
Noncurrent liabilities:		
Compensated absences	161,044	161,655
Bonds payable	365,881	392,983
Total noncurrent liabilities	526,925	554,638
Total liabilities	1,277,826	1,148,091
NET POSITION		
Net investment in capital assets	50,967,438	49,898,598
Restricted for capital projects	2,152,583	4,060,384
Unrestricted	8,084,079	7,328,083
Total net position	\$ 61,204,100	61,287,065

See accompanying notes to basic financial statements.

CITY OF SOUTH PORTLAND, MAINE
Statements of Revenues, Expenses, and Changes in Net Position
Proprietary Funds
For the years ended June 30, 2015 and 2014

Business-type Activities - Enterprise Funds		
	Sewer	
	2015	2014
Operating revenues:		
Charges for services	\$ 5,758,245	5,864,629
Interest and penalties	995	1,148
Licenses	61,089	61,907
Total operating revenues	5,820,329	5,927,684
Operating expenses:		
Personnel services	2,159,046	2,070,935
Contractual services	1,234,062	1,433,022
Supplies and materials	640,095	504,084
Fixed charges	79,372	66,354
Capital outlay	61,255	104,699
Depreciation	1,972,128	1,956,648
Total operating expenses	6,145,958	6,135,742
Operating loss	(325,629)	(208,058)
Nonoperating revenues (expenses):		
Interest revenue	48,777	30,101
Gain (loss) on disposal of capital assets	-	3,290
Interest expense	(1,355)	(1,355)
Total nonoperating revenues (expenses)	47,422	32,036
Loss before transfers	(278,207)	(176,022)
Transfers in	201,076	307,083
Transfer out	(5,834)	(1,008)
Total transfers	195,242	306,075
Change in net position	(82,965)	130,053
Net position, beginning of year	61,287,065	61,157,012
Net position, end of year	\$ 61,204,100	61,287,065

See accompanying notes to basic financial statements.

CITY OF SOUTH PORTLAND, MAINE
General Fund
Comparative Balance Sheets
June 30, 2015 and 2014

	2015	2014
ASSETS		
Cash and cash equivalents	\$ 31,128,579	32,417,052
Investments	8,470,978	8,678,748
Due from other governments	306,638	264,520
Receivables, net of allowance of \$538,697 and \$872,606	400,594	292,181
Taxes receivable	1,302,531	1,316,969
Tax liens and tax acquired property	413,098	490,497
Prepaid expenditures	100,382	-
Restricted assets, cash	50,000	50,000
Total assets	\$ 42,172,800	43,509,967
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES		
Liabilities:		
Accounts payable	1,988,968	1,062,053
Accrued liabilities	582,346	594,044
Interfund loans payable	12,457,092	14,443,987
Accrued teachers' summer salaries and benefits	3,912,858	3,663,511
Total liabilities	18,941,264	19,763,595
Deferred inflows of resources:		
Unavailable revenue - property taxes	895,000	1,614,000
Total deferred inflows of resources	895,000	1,614,000
Fund balances:		
Nonspendable	100,382	-
Restricted	2,715,462	3,693,988
Committed	3,458,710	4,482,037
Assigned	3,234,394	3,117,547
Unassigned	12,827,588	10,838,800
Total fund balances	22,336,536	22,132,372
Total liabilities, deferred inflows of resources and fund balances	\$ 42,172,800	43,509,967

CITY OF SOUTH PORTLAND, MAINE
General Fund
Schedule of Revenues, Expenditures, and Changes
in Fund Balance - Budget and Actual
For the year ended June 30, 2015
(with comparative actual amounts for the year ended June 30, 2014)

	2015		Variance positive (negative)	2014 Actual
	Budget	Actual		
Revenues:				
Taxes:				
Property	\$ 58,710,418	59,761,351	1,050,933	56,817,797
Excise	5,125,000	6,374,595	1,249,595	5,829,497
Interest and penalties	105,000	118,502	13,502	109,784
Payments in lieu of taxes	240,250	240,662	412	241,011
Total taxes	64,180,668	66,495,110	2,314,442	62,998,089
Intergovernmental:				
State revenue sharing	1,190,000	1,264,320	74,320	1,315,198
State BETE Revenue	1,100,000	1,259,322	159,322	1,135,762
Homestead reimbursement	478,000	477,176	(824)	478,706
State education subsidy	5,275,585	5,275,585	-	5,460,824
State agency client	25,000	33,459	8,459	20,726
MaineCare	50,000	47,791	(2,209)	103,103
Section 5307	434,673	430,425	(4,248)	339,743
General assistance	115,000	124,747	9,747	125,937
Other State revenue	85,000	114,636	29,636	101,166
Total intergovernmental	8,753,258	9,027,461	274,203	9,081,165
Licenses, permits, fees, and fines:				
Cable franchise fee	155,000	151,779	(3,221)	166,543
City clerk	149,500	158,497	8,997	159,223
Planning	7,150	19,675	12,525	12,108
Police	92,000	92,484	484	80,405
Code enforcement	385,000	453,938	68,938	529,022
Public library	19,000	16,813	(2,187)	18,902
Total licenses, permits, fees, and fines	807,650	893,186	85,536	966,203
Charges for services:				
Rent and leases	64,800	75,364	10,564	76,160
Finance and information technology	140,400	144,381	3,981	142,652
Fire	817,000	811,824	(5,176)	839,105
Public works - transfer facility	90,000	103,254	13,254	97,560
Parks and recreation	181,500	194,656	13,156	188,006
Bus service	312,000	313,611	1,611	336,627
Other	3,400	3,991	591	3,596
Education	78,666	78,666	-	78,666
Total charges for services	1,687,766	1,725,747	37,981	1,762,372
Unclassified:				
City clerk	19,000	21,362	2,362	20,127
Finance	16,000	14,428	(1,572)	13,095
Police	8,000	11,218	3,218	10,051
Fire	3,000	4,064	1,064	8,280
Planning and code enforcement	2,700	11,245	8,545	6,012
Public works	33,000	31,678	(1,322)	34,803
Other	7,900	14,305	6,405	11,211
Education	44,800	89,850	45,050	65,091
Total unclassified	134,400	198,150	63,750	168,670
Interest earned	350,000	434,550	84,550	479,985
Total revenues	75,913,742	78,774,204	2,860,462	75,456,484

CITY OF SOUTH PORTLAND, MAINE
General Fund
Schedule of Revenues, Expenditures, and Changes
in Fund Balance - Budget and Actual
For the year ended June 30, 2015

(with comparative actual amounts for the year ended June 30, 2014)

	Budget	Actual	Variance positive (negative)	2014 Actual
Expenditures:				
Current:				
General government:				
City council	\$ 153,355	132,384	20,971	178,133
Executive	207,118	202,723	4,395	195,568
City clerk	234,483	234,316	167	224,179
Corporation council	183,273	163,311	19,962	174,206
Finance	980,225	978,238	1,987	953,307
Information technology	362,676	357,885	4,791	334,126
Planning	224,950	223,583	1,367	216,681
Human resources	321,156	320,336	820	299,067
City building	187,544	175,210	12,334	191,282
Citywide insurance and benefit costs	6,474,850	6,222,055	252,795	5,912,535
Total general government	9,329,630	9,010,041	319,589	8,679,084
Public safety:				
Police department	4,121,544	4,101,705	19,839	3,972,314
Fire department	4,777,572	4,776,614	958	4,639,280
Communications	777,700	775,973	1,727	715,312
Code enforcement	670,343	670,293	50	638,431
Civil service	8,870	5,760	3,110	10,621
Total public safety	10,356,029	10,330,345	25,684	9,975,958
Public works:				
Administration	207,197	218,609	(11,412)	201,956
Streets and sidewalks	2,567,646	2,637,555	(69,909)	1,803,442
Rubbish disposal	1,376,065	1,286,579	89,486	1,644,386
Public works garage	282,277	281,460	817	265,085
Transfer facility	256,132	260,995	(4,863)	251,926
Total public works	4,689,317	4,685,198	4,119	4,166,795
Culture:				
Main library	584,235	561,160	23,075	568,008
Branch library	76,115	60,517	15,598	66,534
Total culture	660,350	621,677	38,673	634,542
Parks and recreation:				
Administration	156,134	155,944	190	151,350
Parks	1,203,303	1,147,281	56,022	1,096,809
Pool	361,129	350,413	10,716	346,524
Recreation	789,812	789,760	52	774,592
Total parks and recreation	2,510,378	2,443,398	66,980	2,369,275
Total culture, parks, and recreation	3,170,728	3,065,075	105,653	3,003,817
Transportation and waterfront:				
Bus service	1,108,131	1,101,551	6,580	1,081,931
Waterfront	39,257	38,500	757	38,500
Total transportation and waterfront	1,147,388	1,140,051	7,337	1,120,431

CITY OF SOUTH PORTLAND, MAINE
General Fund
Schedule of Revenues, Expenditures, and Changes
in Fund Balance - Budget and Actual
For the year ended June 30, 2015
(with comparative actual amounts for the year ended June 30, 2014)

	Budget	Actual	Variance positive (negative)	2014 Actual
Expenditures, continued:				
Current, continued:				
Health, welfare and social services:				
Welfare:				
Administration	\$ 90,599	87,253	3,346	83,730
General assistance	261,950	265,113	(3,163)	237,136
Total	352,549	352,366	183	320,866
Health	17,700	17,250	450	15,000
Total health, welfare and social services	370,249	369,616	633	335,866
Intergovernmental - County tax	2,327,942	2,327,942	-	2,215,084
Other:				
Contingency and abatement reserve	89,800	79,143	10,657	77,178
Total other	89,800	79,143	10,657	77,178
Education	44,364,796	44,007,322	357,474	41,919,427
Debt service (excluding education):				
Administration	3,000	-	3,000	3,000
Principal	855,850	855,849	1	853,204
Interest	81,942	81,942	-	165,026
Total debt service	940,792	937,791	3,001	1,021,230
Total expenditures	76,786,671	75,952,524	834,147	72,514,870
Excess (deficiency) of revenues over (under) expenditures	(872,929)	2,821,680	3,694,609	2,941,614
Other financing sources (uses):				
Budgeted use of surplus - City	1,051,146	-	(1,051,146)	-
Budgeted use of surplus - School	677,117	-	(677,117)	-
Refunding bonds issued	-	-	-	1,890,000
Bond premiums	-	-	-	38,405
Payment to refunded bonds escrow agent	-	-	-	(1,927,910)
Transfers in	929,499	929,499	-	218,221
Transfers out	(1,784,833)	(1,973,499)	(188,666)	(2,093,517)
Total other financing sources (uses)	872,929	(1,044,000)	(1,916,929)	(1,874,801)
Net change in fund balance - budgetary basis	-	1,777,680	1,777,680	1,066,813
Reconciliation to GAAP basis:				
Change in encumbrances - City		29,356		27,250
Change in encumbrances - School		61,014		42,078
Unbudgeted teacher summer benefits		(268,502)		(534,857)
Change in reserves		(1,395,384)		(140,094)
Net change in fund balance - GAAP basis		204,164		461,190
Fund balance, beginning of year		22,132,372		21,671,182
Fund balance, end of year	\$	22,336,536		22,132,372

CITY OF SOUTH PORTLAND, MAINE
General Fund - Education
Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the year ended June 30, 2015
(with comparative actual amounts for the year ended June 30, 2014)

	2015		Variance positive (negative)	2014 Actual
	Budget	Actual		
Revenues:				
Local assessment	\$ 38,375,017	38,375,017	-	37,091,895
State education subsidy	5,275,585	5,275,585	-	5,460,824
State agency client	25,000	33,459	8,459	20,726
MaineCare	50,000	47,791	(2,209)	103,103
Charges for services	78,666	78,666	-	78,666
Other	44,800	89,850	45,050	65,091
Total revenues	43,849,068	43,900,368	51,300	42,820,305
Expenditures:				
Current:				
Brown Elementary	1,756,733	1,764,192	(7,459)	1,742,277
Dyer Elementary	1,526,254	1,529,155	(2,901)	1,602,979
Kaler Elementary	1,333,106	1,401,921	(68,815)	1,237,671
Skillin Elementary	2,388,235	2,371,598	16,637	2,357,782
Small Elementary	1,921,104	1,887,171	33,933	1,973,828
Mahoney Middle School	2,284,680	2,239,896	44,784	2,165,195
Memorial Middle School	2,752,593	2,672,073	80,520	2,515,425
South Portland High School	6,405,391	6,323,152	82,239	6,026,417
K-12 instrumental music	115,640	113,289	2,351	114,259
6-12 athletics	702,437	694,918	7,519	669,365
Special education	7,889,884	7,878,724	11,160	7,356,402
Health	352,328	358,671	(6,343)	324,040
Board of education	220,720	130,304	90,416	117,085
Superintendent of schools	439,449	418,594	20,855	354,168
Assistant superintendent	1,692,396	1,630,342	62,054	1,678,137
Curriculum	430,258	396,676	33,582	397,353
Technology	490,005	491,277	(1,272)	510,861
Business office	1,146,417	1,105,941	40,476	888,565
Operations/maintenance	4,080,350	4,131,040	(50,690)	3,811,429
Transportation	1,653,119	1,684,693	(31,574)	1,593,750
Debt service:				
Principal	3,609,903	3,609,902	1	3,224,652
Interest	1,173,794	1,173,793	1	1,257,787
Total expenditures	44,364,796	44,007,322	357,474	41,919,427
Excess (deficiency) of revenues over (under) expenditures	(515,728)	(106,954)	408,774	900,878
Other financing sources (uses):				
Transfers in	258,611	258,611	-	207,433
Transfers out	(420,000)	(420,000)	-	(736,258)
Budgeted use of surplus	677,117	-	(677,117)	-
Total other financing sources (uses)	515,728	(161,389)	(677,117)	(528,825)
Net change in fund balances - budgetary basis	-	(268,343)	(268,343)	372,053
Reconciliation to GAAP basis:				
Change in encumbrances		61,014		42,078
Unbudgeted teacher summer benefits		(268,502)		(534,857)
Change in reserves		(402,313)		(257,512)
Net change in fund balance - GAAP basis		(878,144)		(378,238)
Fund balance, beginning of year		3,693,988		4,072,226
Fund balance, end of year	\$	2,815,844		3,693,988

FIRE AND RESCUE

ISO CLASS 1 FIRE DEPARTMENT



Chief Kevin Guimond
Deputy Chief Miles Haskell
Deputy Chief James Wilson
Deputy Chief Louis Cavallaro



www.southportland.org/departments/fire-department/

The South Portland Fire Department responds to over four thousand requests for emergency services annually. The department employs 66 full time firefighters and paramedics, supported by 40 paid on call firefighters. Currently the City of South Portland staffs three career stations as well as three Call Companies. The types of responses over the past decade have changed dramatically. Fire Departments no longer respond to fires only. As such, the department takes an all hazards approach to the delivery of emergency services. Our equipment, training and operating guidelines all have been modified to reflect our approach to the delivery of emergency services within our community. This year, due in no small part through the efforts of all department members, the department was elevated by the Insurance Safety Office to a Class One Department. SPFD is one of 100 Class One Departments in the United States and the only one in Maine.

The department is arranged as follows:



- Central Station/Fire Headquarters-Engine 408, Ambulance 401
- Cash Corner-Ladder 405, Engine 403 (Call Company)
- Western Ave Station-Squad 404, Ambulance 402
- Union Street-Engine 406 (Call Company)
- Willard Hose Company-Engine 402, Ladder 402 (Call Company)

EMERGENCY MEDICAL SERVICES

Emergency Medical Services continues to be the largest part of our business. The EMS division is under Deputy Chief Louis Cavallaro, who is assisted by our EMS Coordinator, Brian Cousino.

Currently the department has 46 full time paramedics, and all of our full time employees hold at least a basic EMT license. We continue to recruit and train paramedics in an effort to provide our citizens the highest level of medical care available in the pre-hospital setting. The department prides itself in having some of the most advanced medical equipment in the field. The department has been upgrading to LIFEPAK 15 cardiac monitors. This provides more advanced clinical technologies to our paramedics, as well as integration to our computer software programs.

EMERGENCY MANAGEMENT

Emergency Management also falls under the responsibility of the Fire Department and the Fire Chief serves as the EMA director. These responsibilities include organizing and instituting the city's all hazards emergency response plan and procedures. This plan dictates our preplanning activities, response and mitigation efforts for any possible emergency.

In the past few years we have involved numerous other city departments to help us complete this mission. The Emergency Management Leadership Team is comprised of Police, Fire, Public Works, Transportation, Finance and our Parks and Recreation departments. The Parks Department is responsible for managing our community shelter located at the community center on Nelson Road.



South Portland is home to several industrial sites located around the port and the Rigby rail yard facility. We also are responsible for the safety and hazardous material response to Texas Instruments and Fairchild Semiconductor. These commercial facilities present unique challenges to our first responders.

The Department has taken an aggressive approach to train for any issues within these facilities. With the cooperation of our industrial partners, we are well trained to enter and work within these sites.

TRAINING

Deputy Chief James Wilson is the department's training officer. The Department has always placed a strong emphasis on training and education. Annually, the department provides over 10,000 hours of training either in-house or by providing funding to send members to attend training programs around the country such as New Mexico, Nevada, Alabama, and Texas. This specialized training ensures that the South Portland Fire Department can respond to any emergency presented to it.



Each year the department focuses on a unique hazard to upgrade its training. This year that topic was firefighting foam. The department hired Cottrell Associates to provide a two day foam course for all on and off duty firefighters. Over two days the instructors provided classroom and hands on foam firefighting training. The SPFD has the largest inventory of firefighting foam in the State and may be called upon to respond mutual aid to any community dealing with a flammable liquid event.

FIRE PREVENTION

Deputy Chief Miles Haskell is responsible for code enforcement and fire prevention activities within the city. Our partnerships with our schools, businesses, and regional fire departments have met our goals of reducing fires over the past several years. Prevention is more than just focusing on fires; we have included injury prevention and elder safety. To meet these goals we must begin with training our employees to be better prepared to handle all types of emergencies. We also focus on public education within our community. Annually we host a fire prevention open house in October (Fire Prevention Month). This year we partnered with the American Red Cross on a smoke detector program where members of both the SPFD and the ARC went door to door to install free smoke detectors.

Annually the department inspects every commercial building as well as every three unit or larger apartment complex in the city. These occupancies have been required to install and maintain working hard wired smoke detectors. Chief Haskell reviews and approves all new construction plans in the city and makes recommendations on all aspects of the construction process.



GOALS AND OBJECTIVES

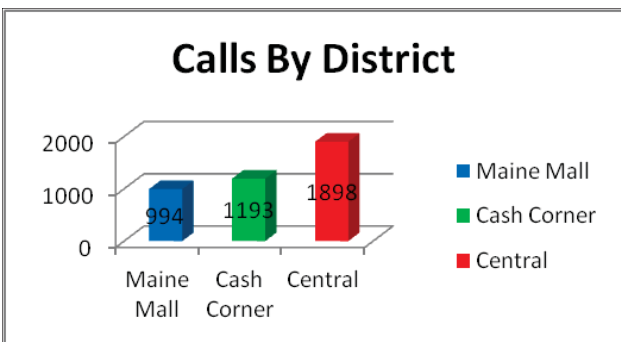
The South Portland Fire Department has evolved from a fire department into an all hazards emergency response organization that is ready to handle any hazard presented. We are a designated Type 1 Hazardous Materials/WMD Regional Response Team. This responsibility helps to provide additional funding for equipment as well as training for our employees that would be difficult to obtain through local budgets.

The department would not be able to provide this level of professional service without our well trained and committed firefighters and paramedics, as well as the consistent support from our residents and city leaders. We continue to leverage technology to improve the services we offer and to be a leader in the region.

The fire service has changed more in the last decade than in any previous decade. There have been significant improvements such as; better protective gear, improved response communication equipment, better training, and more readily accessible response information. Additionally, there has been a greater focus on responder health and wellbeing. In the coming years, the SPFD will continue to manage change, while striving for better and more efficient ways to provide the services requested by our customers.

HISTORICAL CALL VOLUME

The South Portland Fire Department continues to respond to over four thousand calls for service last year. As is the trend nationally, Emergency Medical Calls are still the largest percentage of the calls we handle.



Respectfully Submitted,

Miles Haskell, Fire Chief

Year	Fire	EMS	Total
1970	982	716	1698
1975	1041	931	1972
1980	1104	1289	2393
1985	1144	1665	2809
1990	1121	1956	3077
1995	1151	2138	3289
2000	1236	2615	3851
2005	1152	2896	4048
2010	1207	2939	4146
2013	1244	3033	4277
2014	1334	2934	4268

HUMAN RESOURCES

MISSION STATEMENT

The Human Resources Department provides organizational leadership for the City of South Portland in all areas of personnel management and development. The Department strives to create a positive, engaging, productive and safe workplace for all employees.

OUR RESPONSIBILITIES INCLUDE

Management of the City's compensation and classification system, comprehensive benefits, recruitment, hiring and retention, employee development and training, performance reviews and management, policy development and compliance, mandated drug and alcohol testing, safety and risk management, employee support and assistance, collective bargaining and labor/management relations.

We strive to provide these services in an empathetic, confidential, responsive, creative, sustainable and professional manner. Our employees are among the City of South Portland's greatest assets. We support and develop employees through a variety of training programs, effective communications, partnering with City departments to provide the necessary tools, equipment and technology for them to be successful, providing ample opportunities for promotion and career advancement, and maintaining a positive, supportive and healthy workplace culture where employees are highly motivated, engaged, creative and productive.

The City of South Portland employs approximately 290 full and part time, benefit-eligible employees in addition to a large number of temporary, seasonal and call employees throughout the year based on seasonal needs such as summer recreation, parks maintenance or winter snow operations.

STRATEGIC GOALS

- Implement Human Resource management best practices, processes, systems, technology and infrastructure to provide high levels of efficiency, sustainability, consistency, compliance and cost-effectiveness.
- Transform Human Resources into a strategic partner by aligning Human Resource strategy with the City's operational departments.
- Create an organizational culture that promotes high performance, engagement, creativity, resourcefulness, morale, accountability, respect, exceptional customer service, and empowers employees to accomplish strategic goals and meet service needs.
- Attract and retain highly qualified, motivated and diverse employees equipped with the skills and attitude to support our vision, and guiding principles.
- Develop strong organizational leadership through a variety of employee development and succession planning practices.

PERSONNEL CHANGES

The Human Resources Department strives to attract, hire and retain the “best and brightest”, most qualified, motivated and knowledgeable candidates for open positions in the City. Position vacancies are posted on the City’s website (Human Resources), www.southportland.org, Department bulletin boards, the Maine Municipal Association website, www.memun.org, and www.jobsinme.com. In some instances, job openings are advertised with Department and job specific professional organizations to enhance recruitment outreach.

Fiscal year 2015 saw the retirement or departure of 22 full or part-time City employees with 310 years of combined City service, including Jerry Collett, WRP Collection Systems Supervisor (37.87 years); Pamela McCarthy, WRP Administrative Assistant (27.22 years); William Cary, Recreation Superintendent (37.33 years); James Fahey, Police Patrol Officer (27.10 years); Reed Barker, Police Detective (36.07 years); Howard Sterling, Firefighter (26.63 years); and John Dyer, Firefighter (26.47 years). The talents, dedication and historical knowledge of these departed employees are greatly missed.

Twenty-four (24) new City employees were hired in FY 15, including Ronald Dion, Parks & Recreation Maintenance Supervisor; Julie Rosenbach, Sustainability Coordinator; two firefighters, and two police patrol officers.

FY 2015 HIGHLIGHTS AND FOCUS AREAS

- Health Insurance remained a focal point for the HR staff as part of union contract negotiations. The City currently offers three health insurance plans to employees through the Maine Municipal Employees Health Trust; Traditional Point of Service Plan A (POS-A), Comprehensive Point of Service Plan C (POS-C), and the Preferred Provider Plan (PPO 500).
- A successor, 3-year collective bargaining agreement was executed with the South Portland Public Safety Dispatchers. The new contract expires on June 30, 2016.



Confined Space Entry Safety Training

- Continuing development, and coordination of the City Safety Program, in conjunction with the Executive Safety Committee, Department Safety Committees and City Safety Officer. Employees participated in numerous safety trainings in 2015 in accordance with Maine Department of Labor (MDOL) compliance directives. In Dec., 2014, the MDOL Safety Works' provided the City with a voluntary "Consultation" to identify safety hazards and deficiencies present in the workplace. City staff has been working diligently to address and correct the safety hazards and deficiencies that were identified in the report. The mission of the City Safety Program is to maintain a safe and hazard free workplace for employees and the public. The City wishes to recognize staff with the Maine Municipal Association's Risk Management and Loss Control Division, and the Maine Dept. of Labor (Safety Works') for their guidance, assistance and support.
- Twenty City of South Portland employees representing most city departments participated in a comprehensive, 7-week "Leadership Academy" at Southern Maine Community College from March-June, 2015. This was the second consecutive year the City has offered this valuable program to prepare future leaders. Four employees from the Town of Scarborough and one employee from the Town of Cape Elizabeth joined the South Portland employees to make it a regional networking experience. The City is pleased to be partnering with SMCC in the provision of leadership, professional development, and skills-building training.
- The Human Resources Department took a proactive step toward more cost-effective, efficient and sustainable operations by implementing Employee Self Service software, which is part of the MUNIS operating system. Employee Self Service (ESS) makes it more convenient for employees to access their benefits and personal information on-line, make adjustments and select benefits. ESS was unveiled as part of the benefits open enrollment period. The Department will be implementing Applicant Tracking software this year, which is another MUNIS feature. Applicant Tracking software will streamline and automate the City's on-line hiring process.

Respectfully Submitted,



Don Brewer, Human Resource Director

INFORMATION SYSTEMS

The City of South Portland's Information Technology Department consists of a four-member team dedicated to evolving and supporting all aspects of the City's Technology environment. This also includes providing design, implementation, and support services for the South Portland School Department's network, server, and telecommunications infrastructures.

In total, the IT department supports a Phone System with over 400 handset and voicemail accounts, , E-mail for more than 1000 customers, over 90 Servers (consisting of file and print Servers, Terminal Servers, E-mail Server, Voicemail Server, Phone System Servers, Database Servers, Application Servers), over 300 computers, and 30+ Network printers and photocopiers. The Network Consists of a Ten Gigabit routed network providing 22 municipal buildings with fiber connectivity, wireless network access, multiple firewalls and many point-to-point VPN tunnels to provide connectivity to other city buildings and City's (Westbrook, Portland, Cape Elizabeth). This environment provides City employees the ability to be connected 24/7 and work from anywhere.

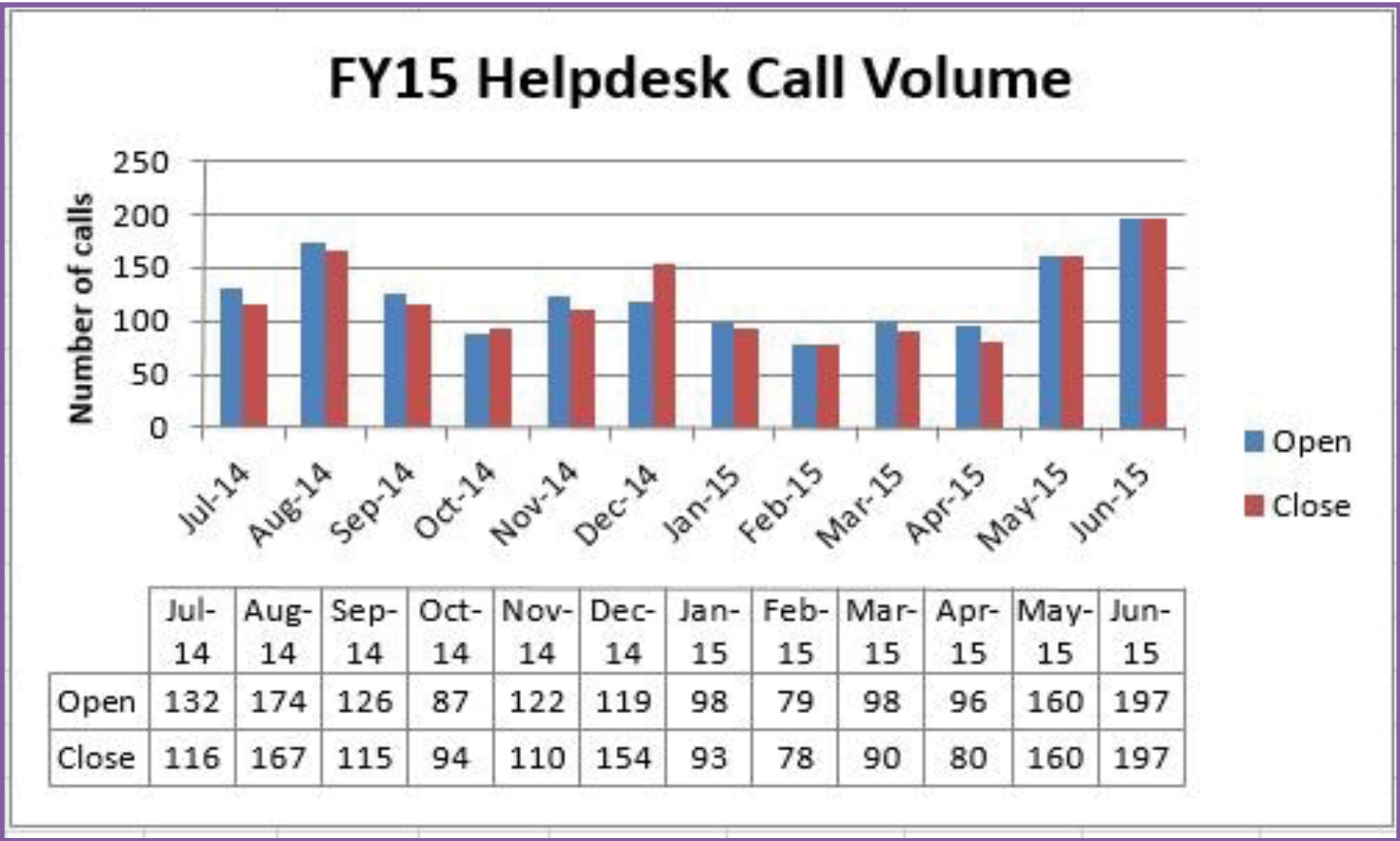
In FY15, the City partnered with Great Works Internet (GWI) to pull 4 miles of "Open-Access" fiber-optic cable throughout the City. This allowed for better connectivity to city buildings, allowed for increased competition for high speed internet, and promoted economic development as businesses could use this fiber to grow their internet presence. South Portland became an inaugural member of Next Century Cities (NCC.) and was nationally recognized for being an industry leader with the largest fiber build in the State of Maine. NCC is a bipartisan organization, consisting of cities from across the US, that believes everyone should have access to high speed broadband.

We upgraded the physical hardware that our virtual server environment run on. Three Dell R720 servers replaced 3 older servers giving us better performance and the ability to grow our environment. At the time we replaced the three servers, we had 74 virtual servers. We have now grown to over 90 virtual servers with plenty of capacity for more growth.

The City partnered with Casco Bay Lines and Portland Metro to begin working on a "Southern Maine Transit Tracker" system. The majority of this system is being hosted in South Portland with each entity having a server of their own. When complete, this allow commuters the ability to see where their bus or ferry is in real time. The system will also provide estimated times of arrival, so you can plan accordingly.

The City upgraded its helpdesk call tracking software. This new software allows our customers the ability to open a problem ticket or work request by sending an email, or by using a web portal. Customers receive an email from the system acknowledging receipt and ticket opening, status updates, and ticket resolution. Customer can also log onto the portal to check the status of their tickets.

Our call volume for FY15 is charted below:



Respectfully Submitted,

Chris Dumais

Information Technology Director

LIBRARY

The library terrain continues to shift and evolve. While none of the services offered by the library ever seem to become fully obsolete, new variations of our service offerings – as well as the public's interest in new services – keeps us on our toes!

For many of the past several years, non-book media – first video tapes then DVDs – had become major generators of library circulation traffic. The use of these materials, though still significant and on par with many of our most popular book categories, continues to diminish as the availability of access to streaming media options in the home continues to grow. In years past, the circulation of DVDs at the Main Library has accounted for nearly ¼ of all materials checked out in a given month. Recently, however, the use of these materials has dropped to around 16% of the materials borrowed.

While we are experiencing a decline in the use of non-book materials, though, our book circulation continues to be strong. In an ongoing comparison of our usage numbers with other libraries across the state – a sampling of libraries including those in our immediate vicinity as well as those serving similarly-sized communities - we generally find that our overall circulation tends to show greater increases (or, when down, lesser decreases) than other libraries.

As the fourth busiest public library in the state of Maine, we make heavy use of the interlibrary loan system set up to support resource sharing. This year, users in South Portland checked out 19,353 items from us, which we had borrowed from other libraries across the state. With a large collection of our own, 24,518 items from our shelves were borrowed from other libraries to be checked out by their users.

Our overall number of registered card holders shrank from last year to 7,179 active cards - due to continued efforts to clean up old and unused accounts. Our users borrowed 205,405 items from our two locations during FY 2014/2015 – almost exactly the same number as last year. 181,906 items were circulated from the Main library while another 23,499 items were checked out at the Branch, representing an 89%/11% split in business between the two locations. This shows a slight shift in usage from the Branch to the Main library.



Mock Election for the Library Mascot



Star Wars Day at the Main Library

In January of 2015, we opened our doors to residents of Cape Elizabeth as the Thomas Memorial Library began what is expected to be a year-long renovation project. Though their library is still open (in a very reduced capacity), we decided to be neighborly and to allow their users to have borrowing privileges at our library while the work is underway. It has been wonderful seeing a steady stream of new faces using our library!

South Portland continues to be the only community in the state of Maine to offer its residents seven day a week access to public library services, year round.

We still struggle with counting the many library users whose use of the service cannot be measured through the act of checking out materials. Both of our facilities offer an assortment of tables and chairs for people to work or to read for pleasure. In the Main Library, in particular, we have worked to increase the available space for this kind of use and find most of these spaces being used nearly all the time. We have a steady flow of traffic from users who will come in – sometimes for hours at a time – simply to make use of the space, utilizing our free wireless internet connection and/or using library materials, without ever checking anything out.

While our two library buildings are busy places, our service is not limited to these facilities. Our Outreach Services department provides home delivery of library items - as well as a valuable point of social contact - for homebound members of our community who, due to health and/or mobility challenges, find it impossible to get out and visit the library. We provided more than 2,500 items to our outreach clients this past year, through the work of a single part time employee working with a volunteer. In addition to the home delivery service, the library also facilitates a well-attended monthly book discussion group – as part of our regular ongoing calendar of events – at the Betsy Ross House.

The library's schedule of programming has continued to grow for all ages. We routinely host more than 50 programs a month for the community. These programs range from story time activities designed for several age ranges, book discussion groups, craft activities (some for children and some for adults), philosophical discussion groups, knitting groups, musical performances and guest speakers. A new program for children uses LEGO building bricks to foster fine motor skill development and social interaction as well as to provide an outlet for some good old creativity and fun!

Our ongoing series of "After Hours" concert performances continues to be very popular in the community, routinely drawing more than 100 visitors to the Main Library building on Saturday evenings, after the library's regular hours of operation. Special thanks goes out to the Friends of the South Portland Public Library, whose financial support makes all library programming possible.

Respectfully Submitted,



Kevin Davis
Library Director



PARKS, RECREATION & WATERFRONT DEPARTMENT

South Portland is home to some of the best open spaces and recreation facilities in the state. Our residents appreciate the value that having these amenities brings to their quality of life. Whether you are walking the greenbelt, spending a day at Willard Beach or attending one of our many concerts or specials events at Mill Creek or Bug Light Park, the programs and services we provide help to make South Portland a great place to live and raise a family.

Recreation

Our first year of having two afterschool locations, at the Community Center and Redbank, provided over 65 children with quality after school enrichment and care. This kind of service is something we have discovered was very much needed in our community. Programming in our Afterschool, Summer camp and Teen Center was enhanced by an "Out of School Time" Grant that we were awarded by the National Recreation and Park Association for the enhancement physical activity, outdoor recreation and development of better eating habits for our children who take part in those programs.



Our senior programming was given a boost by the start of our first full time senior and adult program coordinator. The seniors took their first overnight trip in many years to New York City in October, and many seniors have enjoyed the specialty luncheons, day trips and enrichment programs being offered.

New adult sports leagues began in the summer and took off throughout the fall and winter with softball and basketball. Over 400 participants took part in those programs.

Our Social Media efforts have begun to take off with over 2500 followers on our Facebook page. The introduction of a Twitter account has brought over 200 followers and recently, we have added an Instagram account so they can share pictures of our daily programs and events with the community.

Wainwright saw a lot of activity this past year with over 20 tournaments taking place throughout the spring, summer and fall, including the USA Ultimate Frisbee New England High School Tournament in May. Winterfest, being postponed one week due to a snowstorm, had great participation as well, and the committee looks to make it bigger in the upcoming years. The Ice Rink saw a record number of people taking part in our ice programs and open skating times this winter. Thousands of people from all over New England visit our facility, which makes it not only one the busiest outdoor facilities in the state, but also one of the best maintained thanks to a dedicated staff.



The Community Center had approximately 186,000 users over the course of the year through our various programs, walking track, and space needs for various civic groups. We were the host site for the State of Maine AAU basketball tournament in May, and our second annual "Electric Car Day" was once again a success with over 100 test drives taking place.

The Pool continues to be a hub of activity at the Community Center, with over 64, 000 patrons using the pool and 1200 lessons given to new swimmers. Our Riptide Swim Club has grown to over 160 members and continues to grow!

Over 12,000 rounds of golf were played at the Municipal Golf Course. The 1st South Portland Junior Open was held in July with 60 golfers ages 9-17 participating in this event, all proceeds of the open went to First Tee of Maine. The Golf Course continues to have much success being a host site for First Tee, the program participation has doubled in the 3 years it has been in existence.

Parks

This year the Parks department has been busy with day to day upkeep of all parks, athletic fields, waterfront areas and municipal landscapes. The winter of 14-15 was especially hard and kept us busy plowing and clearing sidewalks for city residents. A major renovation project of docks, floats and pylons was conducted at the Portland Street Pier due to heavy damage from a storm in November 2014.

As part of our Urban Forestry Program, 27 trees were removed, 56 trees were pruned and 21 planted. South Portland was, again, awarded the distinction of being a "Tree City USA". We have continued to upgrade and maintain our fleet of vehicles and equipment that facilitate the grounds maintenance operations of the City's parks, golf course and athletic fields as well as all municipal and school buildings. Working on upgrading our safety standards within our department and at our work facilities has been a priority.

Our parks continued to be of constant use by the public with many special events and festivals taking place throughout the warmer months. Bug Light Movie Nights continued another successful year with hundreds to thousands of people attending each week. The Kite Festival, Buy Local Festival, Color Run and several 5K races also took place at our parks with many coming out to watch and participate. Mill Creek saw yet another successful Holiday Tree Lighting and record breaking turnouts for our very popular Mill Creek Summer Concert Series during the summer.

Respectfully submitted,



Sarah Neuts

Parks & Recreation Director



PLANNING & DEVELOPMENT

DEPARTMENT

The mission of our Department is to provide quality planning and development services for a safe, attractive, and prosperous South Portland. Staff in FY2015 included:

- Cathy Counts, Code Secretary
- Patricia Doucette, Deputy Planning & Development Director and Code Enforcement Officer
- Charles (Tex) Haeuser, Planning & Development Director
- David Kasik, Engineering Inspector
- Matthew LeConte, Electrical Inspector/Assistant Code Enforcement Officer
- Derrick Stephens, Health Inspector/Assistant Code Enforcement Officer
- Stephen Puleo, Community Planner
- Richard Steller, Building & Plumbing Inspector
- Adin Wolfgram, Planning Secretary

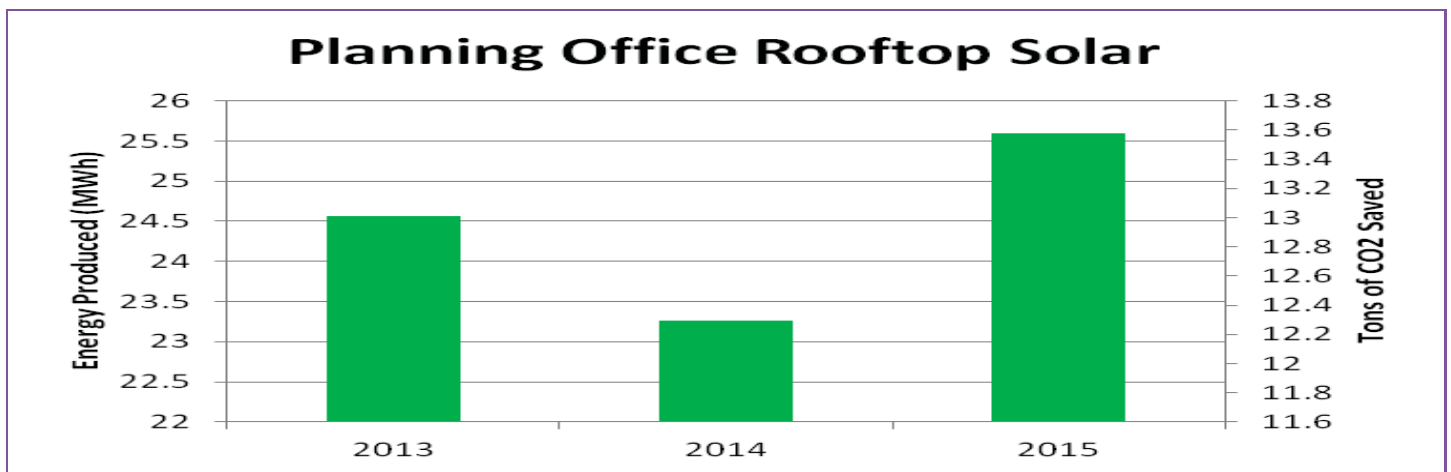
Highlights

Highlights of FY2015 include:

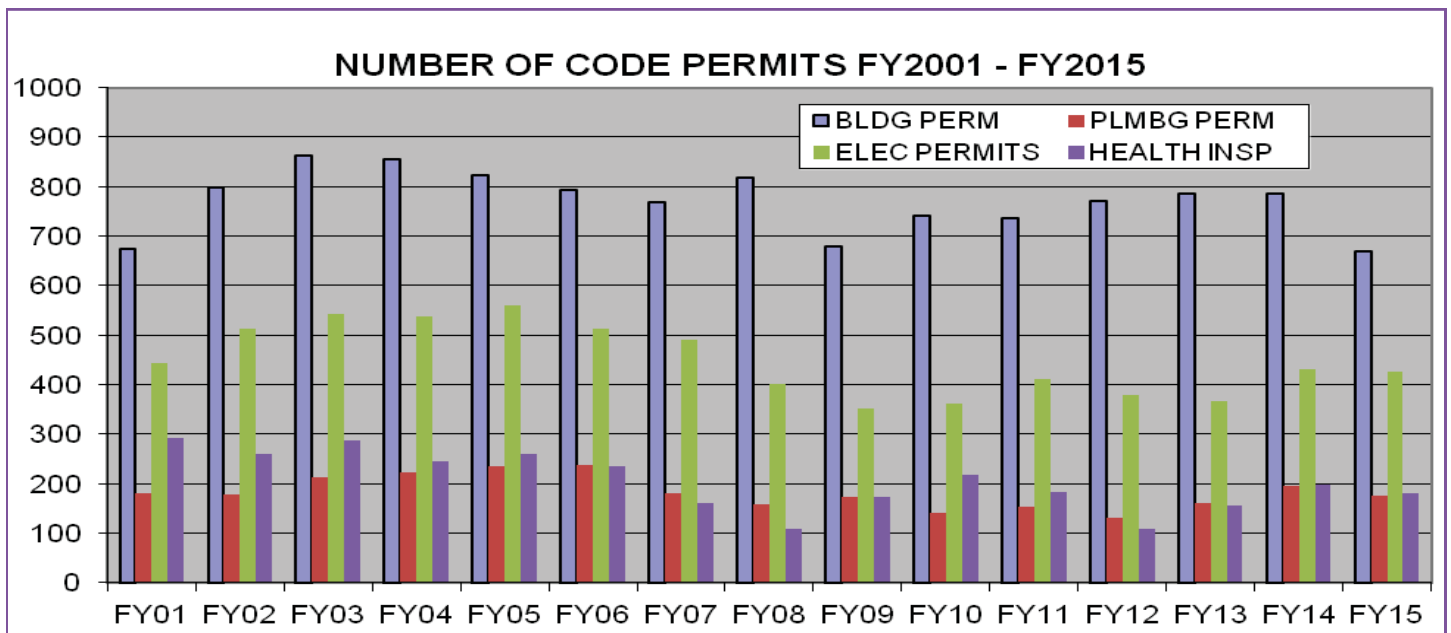
- **Investments in South Portland:** A few of the projects approved by the Planning Board include:
 - ◊ Rezoning on Running Hill Road to enable the Resorts Lifestyle Congregate Care facility.
 - ◊ Creation of a new zone for the Armory to permit its unique redevelopment with historical preservation of the Head House.
 - ◊ Subdivision and site plan approvals for Meeting House Lofts (formerly Roosevelt School).
 - ◊ Subdivision approval for Regal Pines, a 40-unit residential condominium behind Kingswood Gardens on Main Street.
 - ◊ Site plan approvals for Car Max (Maine Mall Road) and Maine Aviation (Aviation Boulevard).
- **Mill Creek Master Plan:** The Comprehensive Plan Implementation Committee devoted much of its time working on this master plan and by the end of 2015 fiscal year had completed both its technical and citizen participation processes and was ready to bring a final draft to the City Council for consideration for adoption.
- **Street Lights:** South Portland, Falmouth, and Rockland representatives (the Municipal Street Lighting Group) began work with CMP and Emera Maine (the State's two principal electric transmission and delivery utilities), as directed by the PUC, to develop a standard form agreement document that will be used by all communities intending to take over their streetlights located on utility-owned poles.
- **Traffic Signals GIS—Phase I:** The first phase of inventorying the various pieces of equipment related to the City's 44 traffic signals was begun. This includes such items as controllers, detection (loops and cameras), poles and mast arms, pedestrian push buttons and signals, etc. This GIS system is necessary for managing the City's costly investment in traffic signal infrastructure.

- **Arts & Historic Preservation Committee:** The newly established Arts & Historic Preservation Committee began meeting during this period. The group elected Jessica Skwire Routhier as its first chairwoman.
- **Landfill Solar Project:** A geotechnical study by TRC was completed for the landfill to ensure that the landfill cap is capable of supporting photovoltaic solar arrays. This study was a follow-up to the broader feasibility study the City Council had commissioned previously. The study found no geotechnical issues of concern other than needing to coordinate with the gas venting processes for the landfill.
- **Martin's Point Health Care Relocation:** During this period Martin's Point Health Care expressed an interest in purchasing the property on which the Planning & Development offices are located (496 Ocean Street, the former Hamlin Elementary School). After considerable citizen participation and debate, the City did not proceed with the transaction and Martin's Point withdrew its offer.

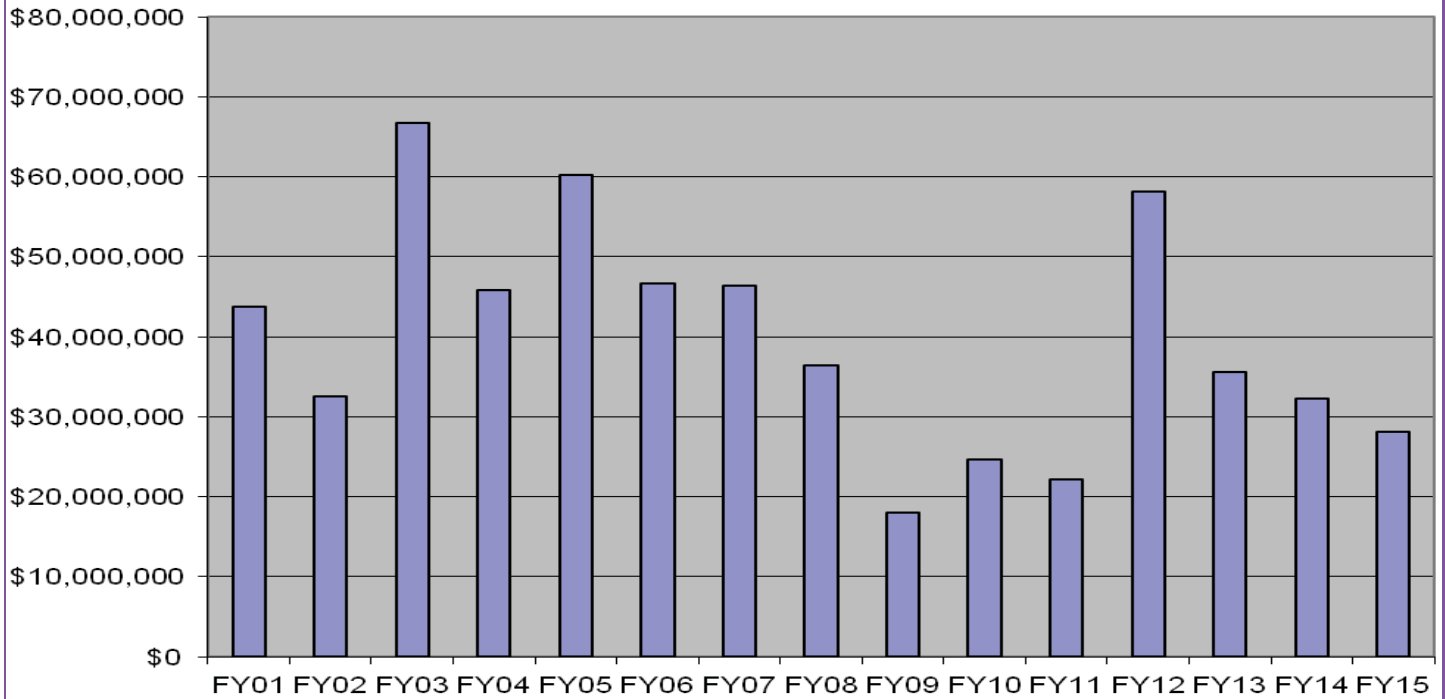
Solar Performance



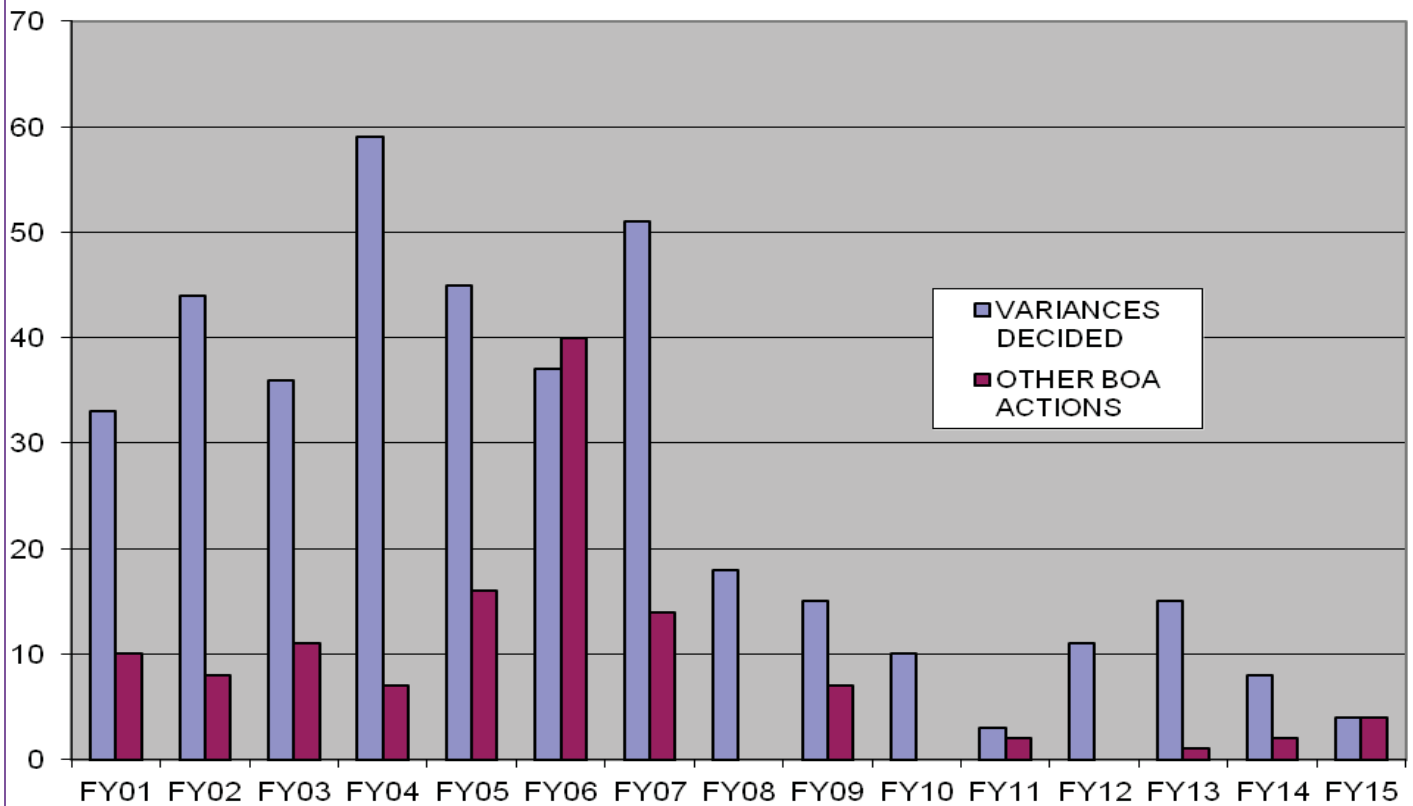
Code Enforcement Statistics



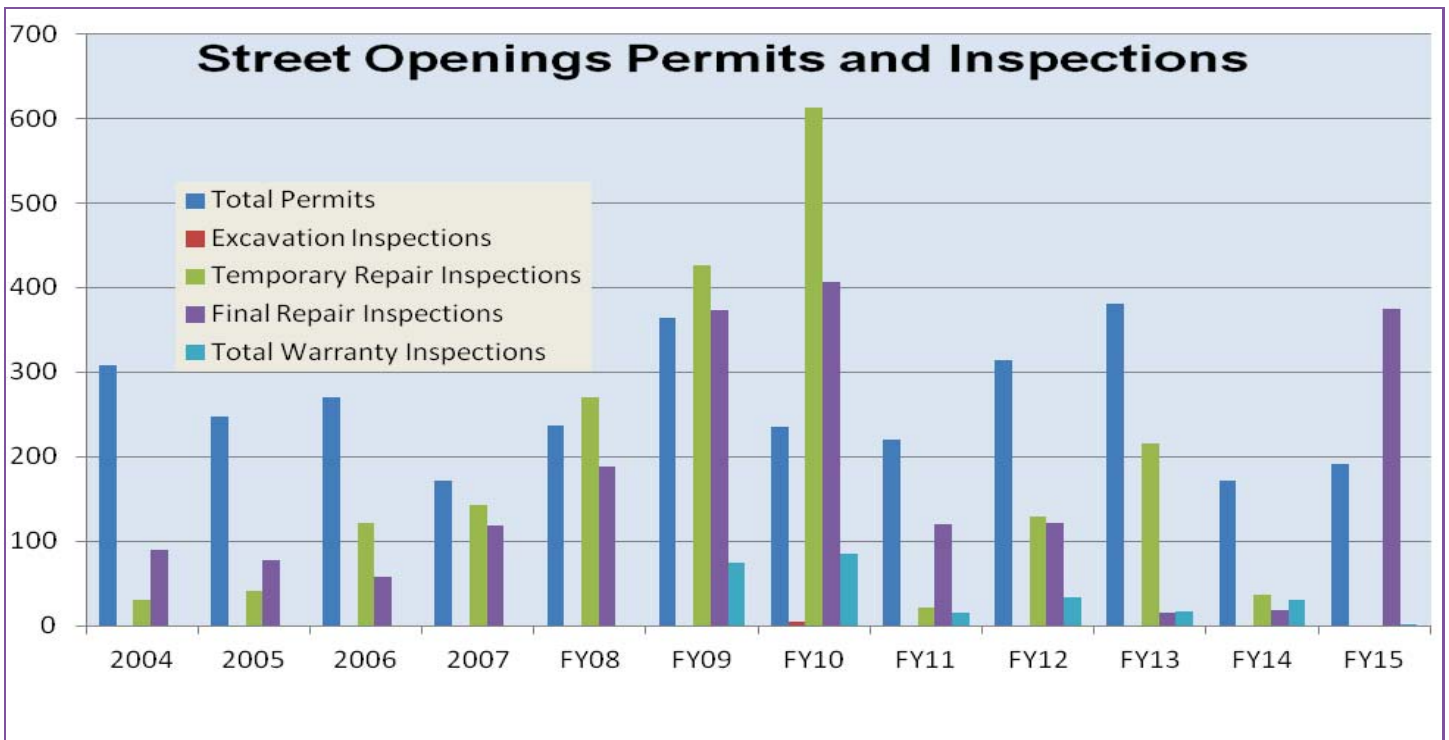
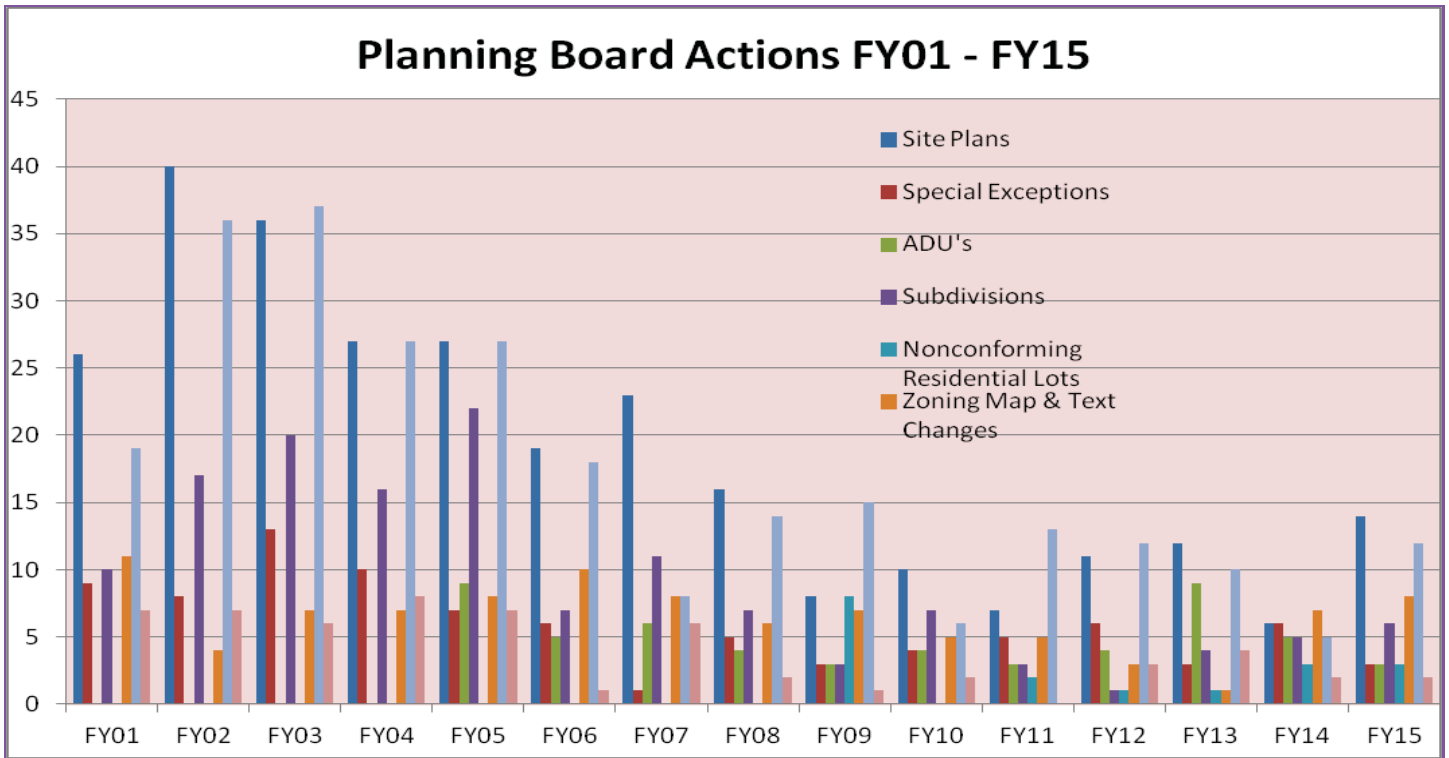
TOTAL ESTIMATED COST OF PROJECTS RECEIVING BUILDING PERMITS



NUMBER OF VARIANCES & OTHER BOA ACTIONS FY2001 - FY2015



Planning Statistics



Respectfully Submitted;

Charles (Tex) Haeuser,
Planning & Development Director

POLICE DEPARTMENT

This is submitted as the 2014 Annual Report for the South Portland Police Department. During 2014, the department's authorized strength was 53 sworn personnel, including the Chief, Deputy Chief, Command and Supervisory staff, investigative and community services personnel, and patrol officers. The department also employs civilian support staff that includes the Animal Control Officer, secretarial and administrative information staff, building maintenance, and fleet mechanic. The department continues to draw upon the assistance provided to us by our Volunteers in Police Services (VIPS), who patrolled Willard Beach, conducted house checks, helped staff community events, and helped maintain a presence at the front counter of the Public Safety building. In 2014, the department hired Officers Kaitlyn Thurlow (*nee* Harper) and Ezekiel Collins. Also during this period, Officers Michael Matheson, Jeffrey Caldwell, Allen Andrews, and James Fahey retired from the department; these four officers represented more than 100 years of service to the City of South Portland.

The mission of the South Portland Police Department is *to work cooperatively with and within the community to protect life and property, preserve peace, enforce laws, and maintain civil rights through proper and responsive community based services*, and as the statistics below indicate, the department spent much of its time handling quality of life issues and providing service to the community by responding to alarms, suspicious activity, animal calls, traffic crashes, and 911 hang up calls. As in previous years, the department responded to a significant number of calls for people experiencing a mental health crisis and remains committed to having every sworn member of the department trained in Crisis Intervention. The number of drug offenses increased significantly, and the department in 2014 continued its association with the Maine Drug Enforcement Agency (MDEA), with one detective assigned to the MDEA Task Force and responsible for investigating drug activity in and around South Portland, while another detective was assigned to MDEA as a resident agent.



	2013	2014		2013	2014
Murder	0	0	Calls for Service	37,391	36,361
Robbery	13	8	Incident Reports	3,872	3,372
Aggravated Assault	35	27	Traffic Stops	8,276	7,258
Assault	131	118	Citations	1,412	1,328
Sex Crimes	15	14	Paperwork Service	381	394
Arson	0	2	Alarms	971	998
Burglary	115	90	Domestic Disputes	426	367
Burglary to Motor Vehicle	206	191	Criminal Threatening	171	146
Drug Offenses	183	226	Missing Persons	41	45
Theft	737	710	Mental Health	255	263
Forgery/Counterfeiting/Fraud	122	149	Drug Overdose	43	38
Weapons Offenses	12	12	Disorderly / Fight	454	370
Vandalism	158	152	Suspicious Activity	1,673	1,545
OUI	196	154	Animal Calls	992	996
All Other Offenses	2,132	1,937	Traffic Crash Reports	1,066	1,101
Physical Arrests	791	676	911 Hang Up Calls	1,494	2,240
Criminal Summonses	731	545			

The department again utilized state and federal grant funding to conduct impaired driving (OUI) enforcement, target seatbelt and other traffic violations, and combat underage drinking. The department's use of technology has given the public online access to traffic crash reports, to report certain crimes online, to register for emergency notification alerts, and to access crime mapping data, dispatch logs, and arrest blotters. Social media users have the opportunity to interact with the department through our active presence on Facebook. Please see <http://www.southportland.org/departments/police-department/> for more information on what we offer for services.

During 2013, we laid the foundation for two new programs. The first, *Women Against Violence & Exploitation* or "WAVE", is a self-defense class for women where officers teach women the mindset along with simple and practical techniques to help them defend themselves if they find themselves in a situation where they need to take action. The second, *Coffee with a Cop*, provides the community with an opportunity to interact with members of the police department over a cup of coffee and discuss what is on their mind. Each *Coffee with a Cop* event was hosted by a different business at varying locations across the city for the convenience of the public.



The department also interacted with the community in other ways: we continued to be an active member of Community Partnerships for Protecting Children (CPPC), we offered free child car seat checks, we provided K-9 demonstrations, we continued to be a prescription drug drop off location, and we registered individuals with impaired memory or communication into a program to assist us in locating them if they become separated from their caregivers. We continued to offer members of the public the opportunity to "ride along" with an officer to observe how we operate, and we again helped to staff *Camp POSTCARD* ("*Police Officers Striving to Create and Reinforce Dreams*") with qualified officers who volunteered to serve as camp counselors and taught campers life skills while changing their perception of law enforcement.

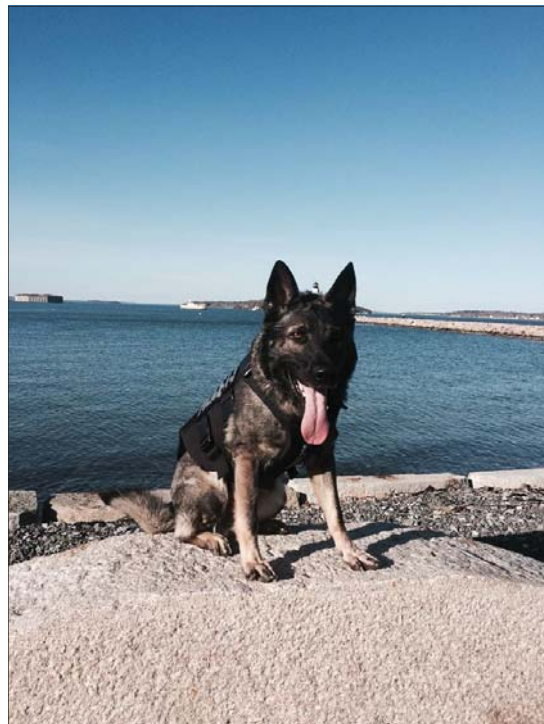
In order to assess the public's overall satisfaction with the department and solicit the public's input in identifying, formalizing, and achieving short-term and long-term goals for the next five years, the department conducted a community survey in 2014. This process is part of an update to our strategic plan and will also help us as we begin the accreditation process through the Commission on Accreditation for Law Enforcement Agencies (CALEA). Accreditation provides the department with the opportunity to update our policies and procedures to meet national professional standards so that we can continue to provide the public with the best possible service. The results of the 2014 Community Survey can be found on the department's website at http://www.southportland.org/files/6314/2669/4692/SPPD_2014_Community_Survey_Results.pdf.

I would like to thank our residents, business owners, and other city staff for their ongoing support of the department and our efforts to make South Portland a safe place to live, work, and do business. I continue to be extremely proud of the work completed by the men and women of this department during the past year. Their commitment to the department's mission, the community, the city, and the law enforcement profession is, in my opinion, second to none.

Respectfully Submitted,



Edward J. Googins, Chief of Police



PUBLIC WORKS DEPARTMENT

The City of South Portland's Public Works Department is located at 42 O'Neil Street. The Department currently employs 22 full time employees including four mechanics, one Superintendent, one secretary and a Director. The crews are supplemented with summer and winter seasonal positions.

Bids were awarded to Eastern Excavation to construct the new Transfer Station in preparation for building the new Municipal Services Facility in 2016. The new Transfer Station will be located at the same sight at 929 Highland Avenue. The bid was awarded in the spring of the 2015 with construction starting in the summer of 2015.

The Department has many responsibilities including street and sidewalk repairs and maintenance, trash pickup, sign installation and Transfer Station operations. The Public Works Department works closely with other City Departments to meet the needs of the City and its residents.

A major responsibility of the Department is winter time operations. Plowing, sanding and salting of the streets and sidewalks are handled through a combination of City staff and contractors. Public Works maintains approximately 312 lane miles of road during winter operations. Four sidewalk machines clear 50 miles of sidewalks each storm. Staff works around the clock to help provide safe streets for travelers and emergency vehicles during snow and other weather related emergencies.

Trash and recycling pickup is handled through a contract with Pine Tree Waste. Residents get weekly curbside service to pick up their trash and recycling through an automated cart system. The truck has a hydraulic arm that reaches out and picks up the cart and dumps it in the truck. The cart system helps eliminate birds and animals from getting into bags of trash left curbside for pick up and strewn trash all over the place. The cart system also helps eliminate injury to employees from lifting heavy cans and bags.



The Public Works Department operates a Transfer Station for residents to dispose of household items that cannot be placed curbside for pick up. Items that can be disposed of at the Transfer Station include wood, shingles, sheetrock, tires, appliances and metals. Waste oil is also collected at the Transfer Station. Leaf and grass clippings can be brought to the facility. The leaf and grass clipping are windrowed for composting. Compost is then available for residents to pick up.



The combination of the City's paving program and the State paving program produced nearly 4 miles of new pavement in South Portland. Public Works crews repaired or replaced close to 10,000 feet of sidewalks ahead of the paving crews. Public works crews are also used to pave driveway aprons and loam and seed areas where needed after a street has been paved.

Street sweeping is done throughout the spring, summer and fall months. The amount of debris that is swept from the street reduces the amount of sediment that makes it to the treatment plant. This helps reduce the amount of sediment filtering that is needed at the Waste Water Treatment Plant on Waterman Drive. Street sweeping also helps prevent sand and sediment from getting into the City's catch basins and drainage system. Many catch basins drain directly into the brooks and streams that run through the City. Eliminating sediment from the brooks and streams helps to improve the water quality of the brooks and streams. Special considerations for sweeping are given to the Maine Mall area that is situated in the Long Creek Watershed. The

watershed is classified as impaired and the extra attention is needed to help with the water quality of Long Creek.

Street signage and pavement markings are also maintained by the Public Works Department. Each year all center lane, edge lines and lane lines are repainted per a contract that is executed by the Public Works Department. All the crosswalks, stop bars and traffic arrows are painted by Public Works staff. The Department used reflective tape in laid in the pavement for crosswalks and stop bars in a couple projects. The tape is highly visible and should last several years without having to be painted. Ever changing regulations regarding traffic signs keeps staff busy upgrading and maintaining the many signs throughout the City.

Four full time mechanics keep the Public Work's fleet rolling throughout the year. The fleet consists of everything from pickup trucks to dump trucks to front end loaders and graders. The mechanics also maintain a variety of small equipment including a sidewalk paver, curbing machine and pavement roller.

The Public Works Department offers several services throughout the year. Leaves that are in biodegradable bags and placed curbside are picked up each fall. Christmas trees placed curbside are also collected each year. Cell phones, laser cartridges, inkjet cartridges and rechargeable batteries are collected for recycling. Backyard compost bins are available for residents to purchase.

Respectfully Submitted,

Doug Howard--Director of Public Works

SCHOOL DEPARTMENT

We are proud of the work of the South Portland Schools for 2014-2015. Our District Strategic Plan, adopted by the School Board in June 2013, guides our work as we plan for continual improvement in programs, services and, most importantly, results. Our mission, "Enriching Lives through Quality Learning for All", can be seen in all that we do.

Highlights from the 2014-2015 school year include:

- After thirty-three months, construction was completed on the South Portland High School renovation and addition project. Our impressive new facility was formally dedicated at a ribbon-cutting ceremony and Open House on Sunday, January 4, 2015. An enthusiastic assembly of staff, students, parents, alumni, and South Portland citizens braved the icy conditions to tour the newly renovated original building. We are proud, and honored, to be part of a community that made this dream a reality for our students.
- The South Portland community appears to value and appreciate the new and renovated high school as much as our students and faculty, with community use soaring in 2014-15 and growing even more in the current year.
- In 2015 Texas Instruments awarded a three-year, \$150,000 grant to South Portland Schools to support student achievement in science, technology, engineering and mathematics (STEM). Through a collaborative STEM Academy offered through South Portland and Portland Schools, we will provide ongoing opportunities to support students and teachers in their learning.
- Kaler Elementary School completed the first year of a three-year, \$1,600,000 School Improvement Grant (SIG) focused on improving student achievement and parent/community engagement. Due to the thoughtful and dedicated efforts of faculty, staff and community partners, student results showed strong gains in 2014-15.
- To better prepare our students for their futures, 2014-2015 saw the expansion of Proficiency Based Learning (PbL) to the 5th, 7th and 8th grade levels in our elementary and middle schools. Our implementation plan is purposeful and strategic in moving toward Proficiency Based Graduation standards for the Class of 2020.
- Superintendent Suzanne Godin retired after eight years leading South Portland Schools, preceded by three years serving as our Assistant Superintendent. We will long be grateful for the eleven years she dedicated to the students of South Portland. Programs and services put into place and strengthened during her years of leadership continue to change lives for the better.

• Our outstanding staff continues to work thoughtfully to bring quality learning opportunities to South Portland students of all ages, pre Kindergarten to Adult. We remain firm in our commitment to all of our learners and believe the strong community support of our parents and School Board is a critical component of our success. For more on our plans and progress, please visit our website www.spsd.org.

Respectfully Submitted,



Ken Kunin, Superintendent

SOCIAL SERVICES

Welcome to South Portland Social Services! This department has various programs including General Assistance (GA) to help residents in need. What is General Assistance? Maine's General Assistance program is as old as the state. The GA program is a State mandated, municipally administered financial assistance program. It is designed to be the program of "last resort" and serves as an emergency safety net program for Maine's low-income population. Each municipality administers its own GA program for residents of their community who are unable to provide for their basic needs. With the exception of "first time" applicants, anyone applying for GA must provide verification of income, residency and how the applicant spent the income for the prior 30 days. Receipts for basic necessities are considered allowed expenses. If a client is unable to work, medical documentation substantiating their work limitations is required. The GA program is the most accountable assistance program in the state of Maine. Applicants must take responsibility to become self-reliant. Applicants are responsible to seek work if physically able and/or to apply for assistance from any other programs that may be available to them.

This charge is carried out by the Social Service Department, which has its office on the main floor in City Hall. The department is staffed by Kathleen Babeu, Director of Social Services, and Carmen DeMartis, Administrative Assistant/Caseworker.

There isn't a typical client. A recipient may be an individual who is temporarily out of work due to an illness or a layoff, has a long-term disability, applying for supplemental security income or social security disability income. A client may be employed, however experiencing a personal emergency through no fault of their own. The state of Maine previously hired 5 disability advocates to work with clients applying for SSI & SSDI. This program funding has been utilized and unfortunately will not continue.

As the economy shifts and changes, local, state and federal programs are instrumental in assisting and creating cost savings for GA. On the local level, food assistance from the First Congregational Church, South Portland Food Cupboard, and Project Feed in Portland help many. Our department receives donations from anonymous donors, as well as the Lions Club, the Masons & Global Oil. Their ongoing support has proven invaluable to South Portland in crisis situations.

Assistance is available for basic necessities as defined by local ordinance and state statutes. Eligible applicants are either assisted through vouchers or payments made directly to specific vendors. Administrative costs for the program are paid by the community. GA costs are newly reimbursed by the State at a 70% rate. Previously, the state reimbursed at a 50% level. The municipality may receive SSI reimbursement for clients upon award. For the FY 2014/2015, reporting year, \$252,244.02 was issued to eligible recipients prior to reimbursement. The department helped 332 families and 153 children. The GA program has helped 45 additional families from the prior fiscal year. Following are comparisons over the past fiscal years:

Fiscal Year	FY 2011/2012	FY 2012/2013	FY 2013/2014	FY 2014/2015
Total Families Assisted	314	303	287	332
Total Individuals Assisted	685	656	645	739
Total Children Assisted	124	112	111	153


There are many reasons the City is seeing an increase in GA expenses. SSI & SSDI filings are taken longer for determination and during this lengthy process clients seek general assistance which can last up to three years. Unresolved workers compensation and social security issues increase the need for general assistance. Clients waiting to secure affordable housing, refugees, clients seeking asylum, waiting for a valid workers authorization permit rely on general assistance. This process may take at least six months after applying for asylum. Finally, complicated immigration issues resulting in a delay in Maine Care and state supplements have clients turning to GA as their resource for basic necessities.

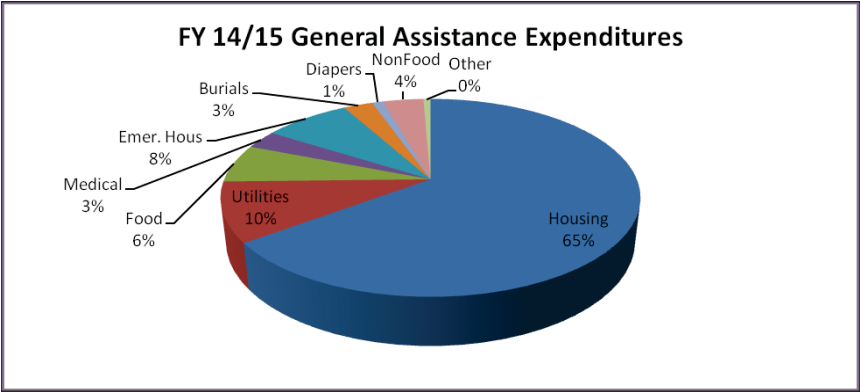
The Department of Health & Human Services (DHHS) holds the key for programs such as food supplements, Maine Care, emergency assistance, alternative aid, TANF and ASPIRE. Opportunity Alliance (formerly known as PROP) has programs including the Home Energy Assistance Program (LI-HEAP) & WIC. The Southern Maine Agency on Aging is instrumental in providing area resources. A thorough listing of area organizations may be found on our website: www.southportland.org.

What else does the Social Service Department assist with? We work diligently with our clients to self-sustain utilizing a myriad of services within Cumberland County, including many incredible programs for clothing, children’s needs, food, heating and medical resources, basic kitchen needs & mattresses. It is truly working together that results are achieved & maintained. We work with clients to avoid evictions, maintain affordable housing and stabilize client needs for their future. We network to find appropriate case management, work with Portland & surrounding communities, provide bus passes for clients to manage their appointments and job searches. Hardship Abatement applications are handled through the Social Service department.

During the 2015 holiday season, we worked with area businesses & organizations that graciously provided gifts and food for families. At Thanksgiving time, we work with the Food Cupboard and the First Congregational Church relative to turkey baskets. We truly are a lending hand, an ear to listen, a voice to advise and encourage. Our clients range in age from 18 through 90+. If you or anyone you know has a question relative to services, please do not hesitate to contact either Carmen or myself to set up an appointment. We may be reached at 767-7617.

The City of South Portland thanks the businesses, organizations and volunteers in the community who reach out with a helping hand to assist those in need during the holidays and throughout the year. Your assistance and kindness is recognized and greatly appreciated. We encourage residents to give us a call if you have concerns or questions relative to services in South Portland. Please visit our website at www.southportland.org, where information and a thorough list of area organizations may be found. We are your helping hand to listen, guide, assist & encourage.

Respectfully Submitted:

Kathleen Babeu- Director



SOUTH PORTLAND COMMUNITY TELEVISION

Dear SPC-TV Viewers,

2015 provided ample opportunity for SPC-TV to broaden the base of our Public Access programming without sacrificing accessibility to municipal meetings via cablecast and the internet.



Municipal and School meetings are archived and accessible via the internet on the City Web page, www.southportland.org click on Departments, SPC-TV and follow the links for the programming you wish to view. We have installed new equipment which will allow city and school departments, non-profit organizations and qualified users "instant access" to our bulletin board for the purpose of uploading announcements to SPC-TV, following certain network changes and training which will take place this year.

As intended, the integration of the School and Government programming onto one channel with Public Access programming on a channel of its own has fostered a distinction between municipal programming and public opinion programming on the public access channel. Municipal and School Department programming now appears on channel 2 (121-1 digital) and Public Access programming is now on Channel 3 (121-2 digital). This change insures that our Public Access free speech forum does not conflict with municipal or school programming.

One example of this is the ongoing debate regarding the Waterfront Protection Ordinance. Both sides of the issue were given many hours of free air time to educate our residents fully about the issues involved. Upcoming meetings and public discussions about the proposed propane terminal at Rigby Yard will be given full, unbiased coverage for the same reasons. On the lighter side, the Parks and Rec Department program, "Green Scene", the South Portland Historical Society "Evening Chat" series and "Our Sacred Stories" are three current examples of local programming that inform and educate our residents while building the culture of the community.



SP Historical Society - National Register of Historic Places

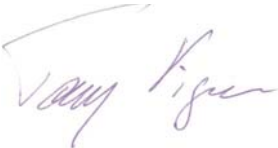
We continue to actively seek out and create new shows that reflect the diverse interests of the citizens of South Portland. In addition, SPC-TV often hosts interns from the USM Media Studies program and from Southern Maine Community College. Their excellent work is reflected in our daily programming as they build their skills and further their careers.

The Cable Franchise agreement with Time Warner is on track for CATV Board and City Council approval and we thank those individuals who took the time to fill out the survey. Funding for SPC-TV is derived in part from the Franchise Fee that the City receives from the cable operator and the results of the survey confirmed that the vast majority indicated that is what the public wanted.

As always, continued thanks for your support and don't hesitate to call with your comments or suggestions at 767-7615. We will resolve complaints regarding cable service but issues about rates or cable programming are outside the prevue of local governments and should be addressed to your congressional representative or the FCC at this number: 1-888-CALLFCC. (1-888-225-5322)

Respectfully submitted,

Tony Vigue



Manager

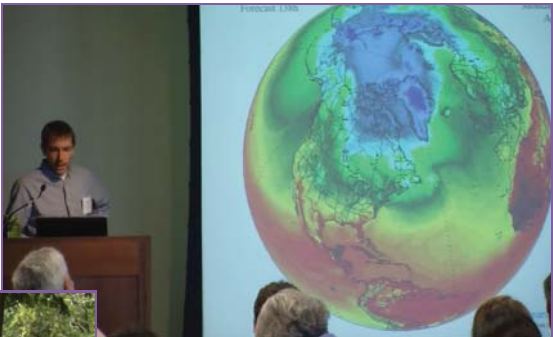
-W. Maurice Amaral



Media Specialist



Municipal Services Facility
Groundbreaking Ceremony



Climate Change Seminar



Art in the Park

SUSTAINABILITY DEPARTMENT

In March 2015, South Portland created a new Sustainability Department and hired its first full time Sustainability Coordinator. As a staff of one, the Sustainability Coordinator works with all municipal departments, an internal sustainability team, and the City's Energy and Recycling Committee to develop and implement sustainability initiatives.

MISSION STATEMENT

The mission of the sustainability department is to guide the development of policies and practices that simultaneously promote economic well-being, strong community connections, and a healthy environment.

STRATEGIC GOALS

The department has five strategic goals:

1. Waste Reduction - to increase South Portland's recycling rate to 40% by 2020, and begin to shift our community away from waste-centered consumption by highlighting purposeful purchasing, reuse, recycling, and composting.
2. Energy & Climate - to develop a nuts and bolts energy management strategy for municipal operations; implement initiatives identified in the current Climate Action Plan; and develop next steps for moving our Climate Action Plan forward.
3. Sustainable Transportation - to reduce the environmental impact of vehicles in South Portland, and create a welcoming and safe environment for alternative transportation options.
4. Land Use - to encourage sustainable stewardship practices and a connection with outdoor spaces.
5. Community Engagement - to develop collaborative partnerships that build support for community initiatives and increase awareness about sustainable programs, policies and practices.



HIGHLIGHTS

Highlights for the last three months of FY15 (March -June) include:

- Program development- creation of a mission statement, strategic goals and program plans to achieve those goals.
- Participation in South Portland's 2015 Leadership Academy.
- Networking meetings & trainings.
- Review of the City's performance contract and energy service contracts.
- New and standardized recycling bins in all municipal buildings, and pilot bins for outdoor recreation areas at Willard Beach.
- Zero waste City events including composting and the elimination of single use water bottles.

Fiscal Year 2016 will include a lot of new projects from this newly formed department.

Respectfully Submitted,

A handwritten signature in purple ink, reading 'Julie Rosenbach'.

Julie Rosenbach, Sustainability Coordinator



TRANSPORTATION DEPARTMENT

The South Portland Bus Service (SPBS) operates a fixed-route, public transit service throughout South Portland, into downtown Portland, and into Scarborough along the shopping area off Payne Road near the Maine Mall. Three routes cover a total of 789 miles a day and provided over 290,000 passenger trips in the fiscal year ending June 30, 2015. All City buses are lift equipped, wheelchair accessible, and are fitted with bicycle racks. The SPBS connects with the Portland METRO Bus system and the Shuttlebus/Zoom service through a free transfer arrangement providing its riders a broad, regional travel area with access to the Biddeford-Saco-Old Orchard Beach Shuttle, the Jetport, Casco Bay ferries, Greyhound Bus, Concord Coach, Amtrak Downeaster, as well as medical, shopping and other high activity centers in the area.

In addition to its fixed-route schedule, the City of South Portland participates in a regional, complementary paratransit program to transport passengers whose disabilities interfere with their ability use the fixed-route system. This service is provided through a contract with the Regional Transportation Program (RTP) and provided over 1700 trips in the fiscal year ending June 30, 2015.

Funding for the SPBS comes from the Federal Transit Administration, U.S. Department of Transportation; Maine Department of Transportation; Community Development Block Grant Program; and the City of South Portland.

The City of South Portland continues to participate in the Southern Maine Area Transportation Initiative (SMART) to assess the feasibility of and develop an implementation plan to achieve consolidation of the existing three fixed-route transit providers in the Greater Portland region. The Initiative is sponsored by the Greater Portland Council of Governments which is the Regional Transportation Planning Organization for our area. A consultant has been working on this effort. The next step in the Initiative is to have the eight City/Town Managers being served by the three bus services and the respective general managers of those bus systems meet to consider the feasibility of implementing the combined systems.

South Portland Bus Service sets another record ridership total for fiscal year 2015

Total ridership on the Bus Service was 3.9% greater than in the previous fiscal year. This increase surpasses national averages for similarly sized communities. The chart below depicts the actual ridership by fare category. Note that 76% of the ridership comes from the general public through cash paid at the farebox, use of monthly passes, and use of 10-ride tickets. The remaining category is the ridership from the Southern Maine Community College (SMCC) at 24%.

The increase in ridership in these fare categories had an equally positive effect on fare box recovery, with a 18.3% increase in revenue over the previous fiscal year. In FY14 fare box recovery paid for 24.8% of bus operations, and in FY15 it increased to 25.5% of total expenses.

Daily ridership on the bus.

A fleet of seven buses are on the road from 5:30 in the morning until 11:00 at night, Monday through Friday, and 6:30 in the morning until 6:50 in the evening on Saturdays. There is no Sunday service. Ridership is fairly consistent weekday to weekday at about 1200 riders per day with about a two-thirds drop in ridership on Saturdays.

Bus Pass Program - Community Development Block Grants (CDBG):

Working together with the City's School Department and the General Assistance Office, the CDBG program provided funding for a popular and well utilized bus pass initiative. The School Department and General Assistance Office confidentially administer the process to provide free transit passes to residents of qualified households whose income is at or below 80% of median income. In FY15 we provided over 18,000 bus trips for students and adults to get to or from school, to work, to medical appointments, or shopping, including locations served by METRO.

Mill Creek Transit Hub Building:

The Mill Creek Transit Hub located at the intersection of Ocean and Thomas Streets, completed in April 2014, (see photo below) continues to be well used by several hundred passengers a day who use the Hub as a major transfer point between bus routes and as an origin and destination for retail and other activities in the downtown and Knightville area.

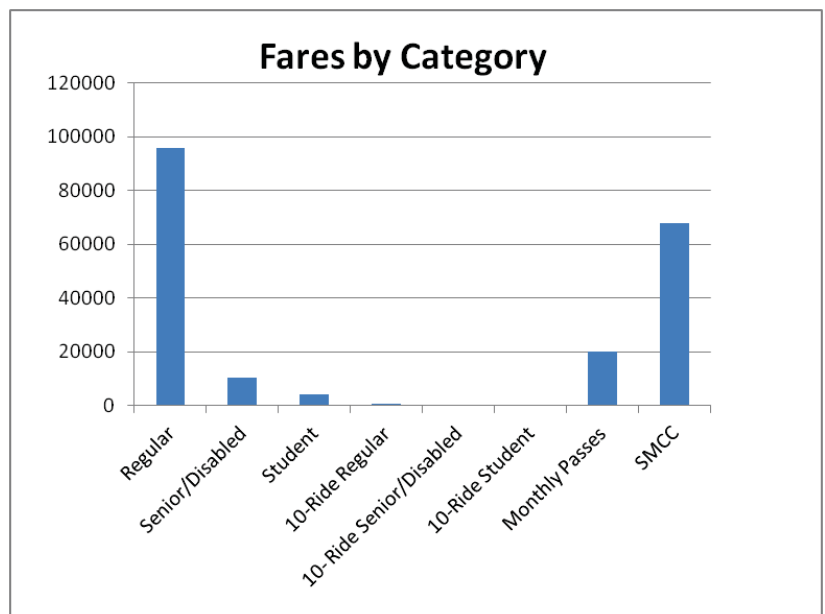
Automatic Vehicle Monitoring and Computer Dispatch Project:

The Bus Service is a partner along with the Portland METRO and Casco Bay Island Ferry operating agency to plan and procure a system that will provide dispatchers and the public with up-to-date information on bus and ferry locations and arrival and departure times. The information will be obtained by the public on a dedicated web site and by mobile telephone devices. It will also facilitate rider transfers between buses and ferries in that all bus and ferry locations will be available. The project is in final testing phases and is expected to be fully operational in early calendar year 2016.

Respectfully Submitted



Arthur Handman,
Transportation Director



WATER RESOURCE PROTECTION

Treatment Systems Division

Removal Efficiency: The South Portland Water Resource Protection operations and maintenance staff was responsible for the pumping and treatment of 2.22 billion gallons of wastewater with an average influent flow of 6.07 million gallons per day. A total of 1.97 million pounds of BOD (biological oxygen demand) and 1.85 million pounds of TSS (total suspended solids) were removed from the wastewater before discharge into Casco Bay. This calculates to 91% removal efficiency for both BOD and TSS parameters.

Biosolids: As part of the secondary activated wastewater treatment process to reduce the amount of BOD and TSS discharged to the Fore River, a total of 1.7 million pounds of waste sludge was generated (disposed of by Casella Organics). This indicates a sludge yield of approximately 0.86 pounds of sludge for every pound of BOD removed.

Compliance: Out of a total 1,744 Maine DEP required reporting points, the wastewater treatment plant achieved a 99.99% compliance with a single fecal coli form violation.

Bypass Events: The City experienced a number of high intensity rainfall events (with total maximum daily flow into the treatment plant reaching 23 MG) resulting in 3 secondary bypass events (2 events lasted into 2 days each for 5 event days) totaling 19.5 million gallons.

Industrial Wastewater: A total of 332 million gallons of Industrial Wastewater was received from the 6 permitted Industrial Users in the City. A total of 382 thousand pounds of BOD and 52 thousand pounds of TSS were discharged into the City's wastewater collection system from these industrial users. The Industrial Pretreatment Compliance Administrator has standardized and streamlined the Industrial User permitting and billing process insuring consistency with all of the City's valuable industrial partners.

Maintenance improvements and repairs: A new electric yard vehicle was purchased to replace the aging, carbon spewing lawn tractor. Additionally, the maintenance department completed 227 corrective and 137 preventive treatment plant work orders, 163 corrective and 144 preventive pumping station work orders including stand-by generator work orders. A substantial portion of the isolation valves on the RAS and WAS piping has been refurbished and repaired improving pumping efficiencies. Additional new valves were purchased to replace those devices that could not be repaired. The influent bar screen has been rebuilt as was the grit collection screw auger in the headworks building.

Emergency Alarms: In addition to their daily pump station and treatment plant duties, the operations department responded to 130 after-hours emergency alarms (emergency alarms include treatment plant and pump station high flows due to heavy rain / downpours, assisted maintenance in clearing 70 plugged pumps events (from such things as improperly flushed cleaning products and general aging equipment issues) and continued to maintain the treatment plants appearance and cleanliness.

Staff News: Longevity has long been a crucial component for municipal facilities to maintain consistent cost effective services. John Dibiase, Operator 1, has been protecting the waters of the Fore River and Casco Bay as he served the residents of the City of South Portland for 35 years! Bravo John. Tom Hill, another long time public environmental protector is fast approaching John in years of service. We also hired Daniel Creighton as a new Operator 1. He came to us from the OOB Waste Water Treatment Plant, bringing prior WWTP expertise.

Collection Systems Division

Construction Projects: Collection Systems Division staff completed 84 work orders for a wide variety of construction projects primarily to repair or upgrade portions of the sewer and stormwater systems. These projects are completed on an annual basis as part of the Department's ongoing asset management program. For FY2014-15, just over \$232,000 was expended of which 50% was devoted to the sewer system, 22% was devoted to the stormwater system, 24% was devoted to the combined stormwater-sewer system, and 4% was devoted to projects that assisted other municipal departments (Figure 1). Staff also completed 1,676 utility locations for other construction projects throughout the City.

Catch Basin Cleaning Program: a new cloud-based application was developed to provide staff with real-time updates of catch basin cleaning activities. Productivity increased dramatically as most of the 2,800 publicly owned catch basins were cleaned before late September and approximately 223 tons of sand and debris were removed. Once again, the cost to complete this work compared very favorably with what the private sector typically charges to provide similar services.

Sewer Line Maintenance & TV Inspection: to assess infrastructure conditions and ensure the proper functioning of the City's underground piping systems, staff televised approximately 8.5 miles of sewer lines and just over 2,000' of storm drains. Staff also hydraulically cleaned and/or removed root obstructions from approximately 7.3 miles of sewer lines.

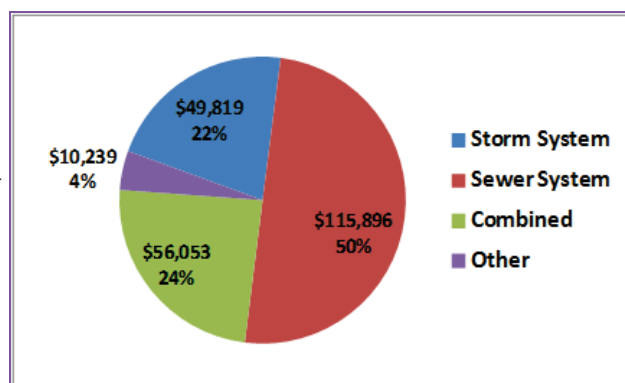


Figure 1: FY2014-15 construction project costs

Equipment Maintenance: staff completed 209 work orders to preventively maintain or repair a wide variety of construction equipment and vehicles used by the Water Resource Protection Department. The timely maintenance of this equipment is critical to the Department's ongoing success in protecting the City's water resources in a cost-effective manner.

Stormwater Management Program: an Intern was hired for the summer and early fall to support the City's Stormwater Management Program. Gretchen Anderson (Figure 2), a senior in USM's Environmental Science Program (with a minor in chemistry), conducted a wide variety of activities including environmental education, water quality sampling and monitoring, database development, and Geographic Information System (GIS) mapping, among many others. City staff were also instrumental in the creation of a state-wide stormwater committee to increase collaboration and information sharing among various related interest groups. Previously, these activities were coordinated on an ad-hoc basis. Given the increasing complexity of state and federal stormwater regulations, the committee will serve as a valuable information resource. For more details on the City's Stormwater Management Program please review our latest annual report.



Figure 2: Stormwater Program intern Gretchen Anderson works with Mike Doan from the Friends of Casco Bay to calibrate water quality monitoring instruments.

Urban Stream Restoration: the City continued to implement recommendations from the Trout Brook Watershed Management Plan with the assistance of grants from the Department of Environmental Protection, Environmental Protection Agency, Casco Bay Estuary Partnership and South Portland Conservation Commission. As with last year, an "Urban Youth Conservation Corps" consisting of local high school students worked on nearly a dozen stream-side residential properties to install vegetated buffers and erosion control practices.

2015 WRP Engineering Projects

New Engineer: As the City moves forward in their proactive approach to maintaining or upgrading the infrastructure of our roads and utilities, the need to hire another engineer was critical to keep up with the work load. In August, the City hired another engineer (Adam Bliss) to work in the Engineering Department. His responsibilities will primarily lie with the Water Resource Protection Department and the Public Works Department with an emphasis on roads and utilities.

Summer Engineering Intern: WRP, in conjunction with Southern Maine Community College, seeks and employs a summer engineering intern. The intern this year developed digital record drawings, utilizing AutoDesk Revit software, of the City's Western Avenue Pump Station.

Sanitary Pump Station Record Drawings: WRP Engineering staff are engaged in an ongoing effort to incorporate all of the City's sanitary pump stations into a digital format utilizing AutoDesk Revit 3D modeling software. In 2015, Western Avenue 1, John Roberts Road, South Borough, and Winding Way pump stations were completed.

GPS/GIS Survey Equipment: WRP purchased a Leica Zeno GIS Rover. This Rover has the ability to collect engineering survey grade information to be utilized during the design process of a specific project. In addition to its survey capabilities, this Rover will allow precise verification of items being installed during construction. This enables the person overseeing the construction the ability to gain real-time accurate information to verify proper installation of items as well as collection valuable as-built information to be incorporated into the record drawings post construction.

WRP Storm Drain replacement/separation projects: WRP Engineering staff completed the design of the Marcelle Avenue Storm Water Upgrade. This project was designed in-house by the Engineering staff and constructed by the WRP Sewer Maintenance crew.

WRP Major Construction Projects:

- Water Resource Protection Department completed the Thornton Heights Phase II - utility reconstruction project in 2015. This project consisted of lengthy construction times and required continuous in depth oversight by WRP staff and its consultants. The project was completed on time and on budget.
- WWTF Operations Building – First Floor Addition project is an ongoing construction project that was started in August and is slated to be complete in 2016.

Water Resource Protection and Public Works Major Design Projects:

- Thornton Heights Phase III – Sewer Separation Upgrade.
- The engineering department is in the process of developing a paving program for Public Works for the upcoming year. This will be expanded next year into an asset management program for paving.
- Main Street - Multi-use Path.
- Broadway Sewer Separation Upgrade.
- MDOT Main Street Upgrade from Westbrook Street to the Scarborough line. Since this is a MDOT project, we are in collaboration with them in the design of this project.
- Maintenance Garage Upgrade.
- Sandy Hill Sewer and Storm Upgrade.

Respectfully Submitted,



Patrick Cloutier, Director

A LOOK BACK— A HUNDRED YEARS

Annual Report 1914/1915

Alderman

Mayor	Charles E. West
Ward 1	Charles W. Wiggins
Ward 2	Walter E. Brown
Ward 3	Edmund W. Conary
Ward 4	Patrick F. Foley
Ward 5	Ralph M. Affleck
Ward 6	Clement V. Morse
Ward 7	Henry E. Cash

Vitals

Births 206
Deaths 150
Marriages 88

Assessors

Total amount of property valued by the Assessors is : \$4,692,925.00

City Officers

Judge of Municipal Court	Edward C. Reynolds
City Clerk	Woodbury P. Harrington
Collector and Treasurer	George T. Spear
City Auditor	Cornelius J. McCann
Commissioner of Public Works	William M. Burgess
City Solicitor	Edward H. Wilson
City Physician	Frank H. Jordan
City Electrician	Charles E. Brimecombe
Inspector of Buildings	Frank F. Coombs
Superintendent of Schools	Simon M. Hamlin
Chaplain	Rev. Frank W. Smith
Sealer of Weights and Measures	William A. Blake

Dog Licenses Issued:

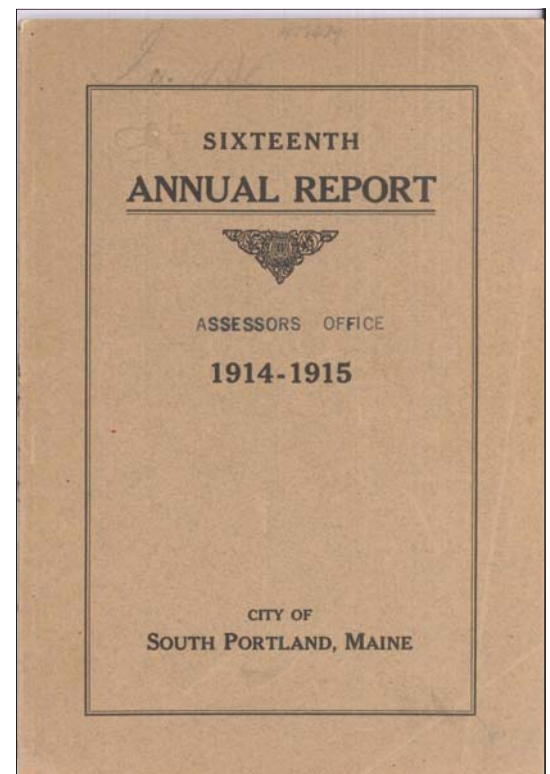
Males 241
Females 14
Kennel 1

City Clerk— Permits Issued

54 Build new buildings
85 Build additions, to make repairs and to open streets, etc
4 Pool room and billiard hall
1 Pool room and bowling alleys
8 Victualers
1 Moving Picture house
1 Store Gasoline
7 Sell Fireworks
2 Auctioneers
37 Peddle Permits (22 Peddle Junk 15 Peddle Fruit)

Board of Registration

Ward 1	262	Ward 5	200
Ward 2	270	Ward 6	262
Ward 3	273	Ward 7	<u>291</u>
Ward 4	273	Total	1830





www.southportland.org