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Public School District: Baseline Policy Assessment

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St. Louis County

CPPW Communities Putting Prevention to Work

EVALUATION



OCTOBER
2010

Public School District BASELINE POLICY ASSESSMENT

PREPARED FOR:

Saint Louis County Department of Health

PREPARED BY:

Center for Tobacco Policy Research at
Washington University in St. Louis

Saint Louis University
School of Public Health

ACKNOWLEDGEMENTS

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SAINT LOUIS
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INTRODUCTION

As part of the American Recovery and Reinvestment Act of 2009 the Department of Health and Human Services has provided funding to support the Communities Putting Prevention to Work (CPPW) Initiative. This initiative supports community public health efforts to improve nutrition, increase physical activity, reduce obesity, and decrease tobacco use—four critical actions to combat chronic disease and promote health.

The St. Louis County Department of Health (DOH) was one of the 44 communities awarded a CPPW grant. The DOH will implement policy and systems interventions to reduce tobacco use and secondhand smoke exposure, increase awareness of cessation services, and prevent youth initiation. Table 1 presents the Department’s action plan objectives.

Table 1. St. Louis County Community Action Plan Objectives

MEDIA	<i>Objective 1:</i> By December 2011, develop hard-hitting counter marketing media campaign to target high risk youth.
ACCESS	<p><i>Objective 2:</i> By January 2012, amend current ordinance to include all workplaces, restaurants and bars in St. Louis County.</p> <p><i>Objective 3:</i> By January 2012, increase the number of County municipalities that enact smokefree policies that exceed the comprehensive County-wide policy from three to five, including at least one high-risk municipality with high smoking rates in Districts 1, 2, 3, or 4.</p> <p><i>Objective 4:</i> By February 2012, increase the proportion of public school districts throughout St. Louis County that meet the goal for comprehensive tobacco free policies from <20% in 2007 to 100%.</p> <p><i>Objective 5:</i> By February 2012, increase the proportion of private K-12 schools in high-risk Districts 1, 2, 3, and 4 that meet the goal for comprehensive tobacco free policies from 0% to 100%.</p> <p><i>Objective 6:</i> By February 2012, increase the proportion of higher education institutions in all County Districts that meet the goal for comprehensive tobacco free policies from 21% in 2009 to 100%.</p>
POINT OF PURCHASE	<i>Objective 7:</i> By February 2012, enact an ordinance (or departmental regulation) requiring all tobacco retailers to display a graphic warning sign about tobacco products.
PRICE	<i>Objective 8:</i> By January 2012, enact an ordinance (or departmental regulation) to ban all promotional, free, and discounted tobacco products, coupons, gift certificates, rebates, and other promotions which have the effect of lowering the price of tobacco products.
SOCIAL SUPPORT SERVICES	<p><i>Objective 9:</i> By February 2012, increase the number of calls by St. Louis County residents to the Missouri Quitline by 50%.</p> <p><i>Objective 10:</i> By February 2012, ensure that 80% of County employers in high-risk Districts 1, 2, 3, and 4 with 50+ employees provide smoking cessation services to employees.</p>

The evaluation of the CPPW grant is being conducted by a team from the Center for Tobacco Policy Research at Washington University and Saint Louis University School of Public Health. A comprehensive evaluation plan has been developed to examine both process and outcome measures for the CPPW grant, including changes in school tobacco policies.

This report presents the findings from a baseline assessment of tobacco policies in all St. Louis County public school districts. These findings are provided to stakeholders to help inform intervention efforts for strengthening school tobacco policies.

METHODS

Policy Collection

From July through August 2010, the evaluation team collected tobacco-related district policies from all 23 school districts. Two strategies were used: searching district websites and direct follow-up with each district. The majority of policies and supporting materials were found on the districts' individual websites. Each school district was then contacted via written correspondence and phone to determine that the policies posted on the websites were current and that all of the tobacco-related policies had been obtained. Additional data were collected from schools and the Missouri Department of Elementary and Secondary Education website (<http://dese.mo.gov/directory/>).

Policy Assessment

Policies were assessed using the *School Tobacco Policy Index*, a standardized tool previously developed by CTPR in collaboration with the Centers for Disease Control and Prevention (Appendix B).¹ The tool measures the comprehensiveness of school tobacco policies in four domains:

- 1) Tobacco free environment;
- 2) Enforcement;
- 3) Prevention and treatment services; and
- 4) Policy organization.

Two trained analysts rated each district independently, then discussed their differences and consulted with members of the evaluation team on final rating decisions.

The main tobacco policy was first rated for all of the districts except Rockwood, which did not have a main policy. Additional supporting documents referencing tobacco (*e.g.*, student and staff handbooks) were also assessed. A list of the supporting documents is provided in Table 2.

In nine districts, there were individual policies for specific schools (*i.e.*, high school, middle school, elementary school). In these cases, the team assessed the least comprehensive policy since strengthening it would be of greatest benefit for the district.

Table 2. Types of Documents Referring to Tobacco

Document
Student, Staff & Parent Handbook
Student & Staff Discipline Policy
Curriculum on Alcohol, Drugs & Tobacco
Student Activities Policy
Student & Staff Code of Conduct
Student & Staff Dress Code Policy
Student Wellness Policy
Staff Welfare Policy
Community Use of Facilities Policy
Tobacco Free District Policy

RESULTS

Table 3 lists the characteristics of each school district in addition to their tobacco policy scores. Policy scores are reported as a percentage of the total possible points. Individual school profiles can be found in Appendix A. Overall, district policies need to be strengthened. Total tobacco policy scores averaged 24 points out of 40, or 60% of the total possible points. Most school districts had strong tobacco free environment provisions with an average score of 12 out of 14 points. However, there were gaps in enforcement, prevention and treatment services, and policy organization domains. Enforcement had the lowest average compared to other domains (33% of possible points). This was commonly due to a lack of provisions for staff and visitors.

Table 3. School District Characteristics and Tobacco Policy Index Scores

School District	County District (#)	Student Pop. (#)	Employees (#)	Environment (%)	Enforcement (%)	Prevention (%)	Organization (%)	Total Score (%)
Special School District	3	2,479	5,175	100	50	100	75	80
Parkway	3	17,504	3,000	100	58	100	38	75
Normandy	1	4,947	558	100	50	100	50	75
Brentwood	5	803	150	86	42	100	88	75
Clayton	5	2,605	482	93	58	100	38	73
Webster Groves	5	4,368	704	100	33	83	75	70
University City	5	3,294	450	93	33	67	63	65
Hancock Place	6	1,798	210	100	33	50	63	65
Ladue	5	3,701	493	100	42	33	50	63
Afton	5	2,455	360	86	25	50	88	63
Valley Park	3	1,021	150	86	25	50	75	60
Kirkwood	3	5,322	742	86	50	33	50	60
Ritenour	2	6,375	634	71	58	17	63	58
Pattonville	2	5,626	820	86	17	100	38	58
Lindbergh R-VIII	6	5,643	730	100	25	33	50	58
Ferguson-Florissant	1	12,678	1,899	50	50	100	50	58
Mehlville	6	11,124	1,350	86	25	50	50	55
Bayless	6	1,712	145	86	33	33	50	55
Maplewood-Richmond Heights	5	1,120	202	86	25	33	50	53
Riverview Gardens	4	6,884	1,020	86	17	33	50	50
Jennings	1	3,110	360	86	17	33	50	50
Hazelwood	4	18,886	2,408	71	17	50	50	48
Rockwood	7	22,566	3,358	50	33	33	50	48

*Policy scores are reported as a percentage of the total possible points in each domain.

RECOMMENDATIONS

Based on the overall findings from the baseline evaluation of tobacco policies in St. Louis County public school districts, the following intervention strategies are recommended:

- 1. Interventions should prioritize Rockwood, Hazelwood, and Ferguson-Florissant school districts.**
Each of these school districts scored significantly lower for the tobacco free environment domain. In addition, these districts are among the largest districts in the County in terms of student enrollment and number of employees.
- 2. The Mehlville school district should also be a higher priority.**
This district had a relatively large student enrollment and number of employees, and a relatively low overall Tobacco Policy Index score.
- 3. Overall, interventions should focus on strengthening the enforcement of policies.**
Enforcement scores were low across all school districts. In particular, many schools lacked enforcement provisions for staff, visitors, contractors, and patrons.

REFERENCES

- 1 Boyce JC, Mueller NB, Hogan-Watts M, Luke DA. (2009). Evaluating the strength of school tobacco policies: the development of a practical rating system. *Journal of School Health*, 79,495-504.

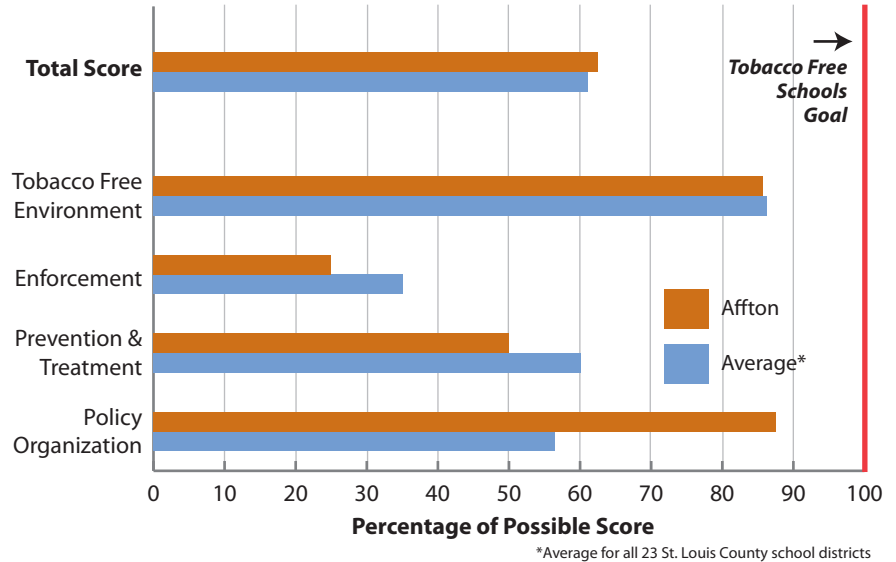
APPENDIX A

Individual School District Assessment Profiles

Affton School District

SUMMARY

Affton School District scored slightly above the average for all school districts in St. Louis County, achieving 63% of the total Tobacco Policy Index score. Affton scored particularly high in Tobacco Free Environment and Policy Organization, scoring 86% and 88% of the total points in those areas, respectively. An area in particular need of improvement is Enforcement, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Affton should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- Prohibit tobacco use at school-sponsored events by staff and visitors.

ENFORCEMENT

- Identify specific consequences for violations of the tobacco policy by staff and visitors.
- Update the staff dress code to prohibit tobacco advertising.
- Establish an individual to enforce the disciplinary consequences of the core tobacco policy.

PREVENTION AND TREATMENT SERVICES

- Provide cessation services or referrals for staff and students who would like to quit using tobacco products.

POLICY ORGANIZATION

- Identify an individual to review and/or update the core tobacco policy.

Affton School District: 25/40

1. TOBACCO FREE ENVIRONMENT **Score** 12 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	Yes <input checked="" type="radio"/> No 1.9 school-sponsored events	Yes <input checked="" type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT **Score** 3 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	Yes <input checked="" type="radio"/> No 2.5 general enforcement	Yes <input checked="" type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input checked="" type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES **Score** 3 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	Yes <input checked="" type="radio"/> No 3.5 general cessation mentioned
	Yes <input checked="" type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	Yes <input checked="" type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION **Score** 7 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.3 signage		<input checked="" type="radio"/> Yes <input type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 25 /40



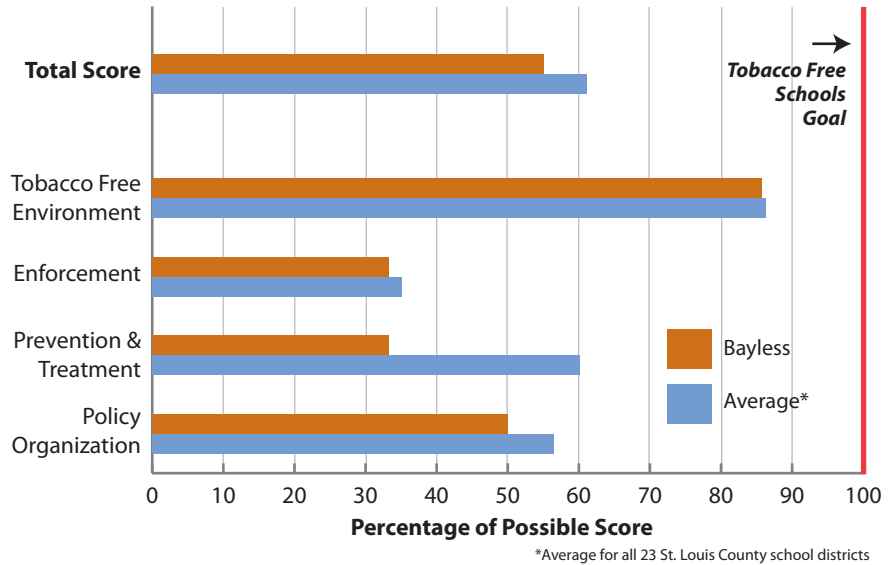
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Student Discipline • Wellness • Affton Schools Parent/Guardian Bulletin

Bayless School District

SUMMARY

Bayless School District scored below the average for all school districts in St. Louis County, achieving 55% of the total Tobacco Policy Index score. However, Bayless achieved an excellent score in Tobacco Free Environment, scoring 86% of the total points in that area. Areas in need of improvement include Enforcement and Prevention and Treatment, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Bayless should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- Prohibit tobacco use at school-sponsored events by staff and visitors.

ENFORCEMENT

- Identify specific consequences for violations of the tobacco policy by staff and visitors.
- Update the student and staff dress codes to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Ban tobacco advertising and sponsorship.

PREVENTION AND TREATMENT SERVICES

- Implement a tobacco prevention curriculum that specifies grade levels, curriculum format, and specific tobacco topics to be covered in the curriculum.
- Provide cessation services or referrals for staff and students who would like to quit using tobacco products.

POLICY ORGANIZATION

- Establish signage and distribute printed materials describing the core tobacco policy.
- Identify an individual to review and update the core tobacco policy.

Bayless School District: 22/40

1. TOBACCO FREE ENVIRONMENT Score 12/14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> No 1.4 school-sponsored events	Yes <input checked="" type="radio"/> No 1.9 school-sponsored events	Yes <input checked="" type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input checked="" type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 4/12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> No 2.1 general enforcement	Yes <input checked="" type="radio"/> No 2.5 general enforcement	Yes <input checked="" type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
<input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input checked="" type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<hr/>		
Yes <input checked="" type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 2/6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
<input checked="" type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
Yes <input checked="" type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> No 3.3 general cessation mentioned	Yes <input checked="" type="radio"/> No 3.5 general cessation mentioned
	Yes <input checked="" type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	Yes <input checked="" type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 4/8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
Yes <input checked="" type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input checked="" type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> No 4.3 signage		<input checked="" type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 22/40



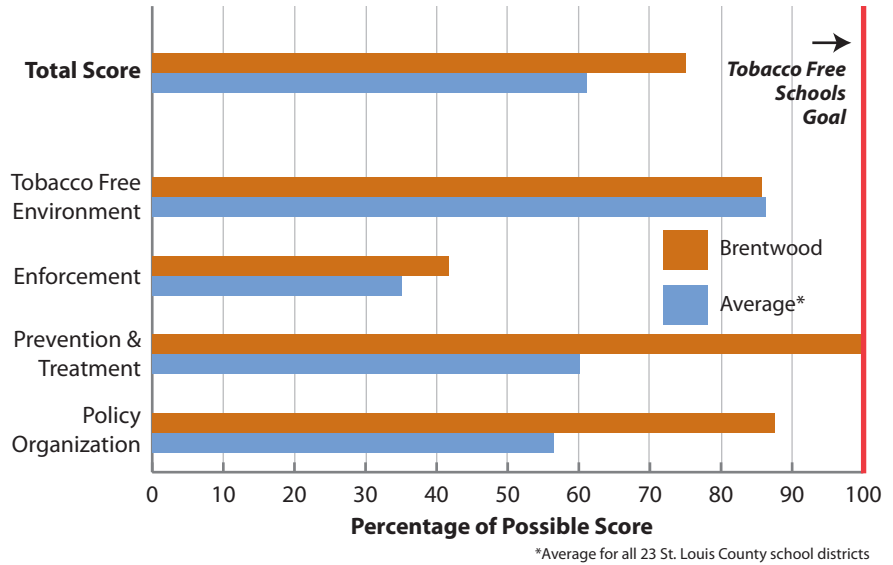
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol and Tobacco • Student Discipline • Student Code of Conduct • Community Use of School Facilities • Hazing and Bullying • Student Handbooks (Intermediate and Junior High) • Staff Handbook

Brentwood School District

SUMMARY

Brentwood School District scored well above the average for all school districts in St. Louis County, achieving 75% of the total Tobacco Policy Index score. Brentwood also achieved a high standard in Tobacco Free Environment, scoring 86% of the total points in that area. An area in particular need of improvement is Enforcement, where scores were the lowest compared to Brentwood's scores in the other domains.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Brentwood should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- Prohibit tobacco use at school-sponsored events by staff and visitors.

ENFORCEMENT

- Identify specific consequences for violations of the tobacco policy by staff and visitors. Brentwood does not currently use cessation and education as a penalty for infractions.
- Update the dress codes for students and staff to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Ban tobacco advertising and sponsorship.

PREVENTION AND TREATMENT SERVICES

- No specific recommendations for this category.

POLICY ORGANIZATION

- Identify an individual to review and update the core tobacco policy.

Brentwood School District: 30/40

1. TOBACCO FREE ENVIRONMENT Score 12 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	Yes <input checked="" type="radio"/> No 1.9 school-sponsored events	Yes <input checked="" type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 5 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.5 general enforcement	Yes <input checked="" type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input checked="" type="radio"/> No 2.4 dress code	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.8 dress code	
<hr/>		
Yes <input checked="" type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 6 /8

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.5 general cessation mentioned
	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 7 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.3 signage		<input checked="" type="radio"/> Yes <input type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 30 /40



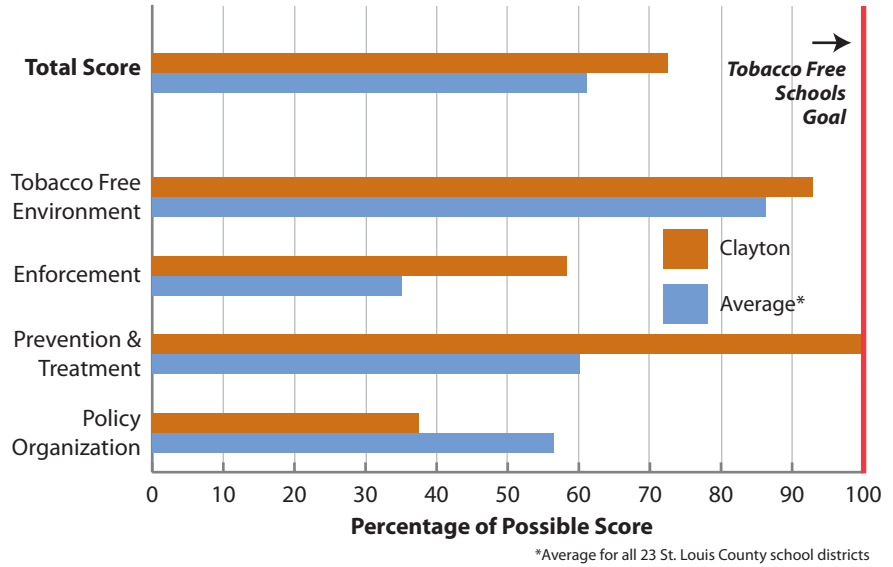
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol and Tobacco • Student Discipline • Staff Discipline • Staff Conduct • Staff Dress Code • Staff/Student Relations • Hazing and Bullying • Community Use of Facilities • Purchasing • Parent and Student Handbooks • Support Staff Handbook • Professional Staff Handbook

Clayton School District

SUMMARY

Clayton School District scored well above the average for all school districts in St. Louis County, achieving 73% of the total Tobacco Policy Index score. Clayton scored particularly high in Tobacco Free Environment and Prevention and Treatment, scoring 93% and 100% of the total points in those areas, respectively. An area in particular need of improvement is Policy Organization, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Clayton should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- No specific recommendations for this category.

ENFORCEMENT

- Identify specific consequences for violations of the tobacco policy by staff.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Update the staff and student dress codes to prohibit tobacco advertising.

PREVENTION AND TREATMENT SERVICES

- No specific recommendations for this category.

POLICY ORGANIZATION

- Establish signage and distribute printed materials to communicate the core tobacco policy.

Clayton School District: 29/40

1. TOBACCO FREE ENVIRONMENT **Score** 13 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.9 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
Yes <input type="radio"/> No <input checked="" type="radio"/> 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT **Score** 7 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.5 general enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.6 identifies specific enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input type="radio"/> No <input checked="" type="radio"/> 2.4 dress code	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.8 dress code	
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES **Score** 6 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.5 general cessation mentioned
	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION **Score** 3 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
Yes <input type="radio"/> No <input checked="" type="radio"/> 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input type="radio"/> No <input checked="" type="radio"/> 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input type="radio"/> No <input checked="" type="radio"/> 4.7 individual(s) identified to review and/or update the policy
Yes <input type="radio"/> No <input checked="" type="radio"/> 4.3 signage		Yes <input type="radio"/> No <input checked="" type="radio"/> 4.8 additional supporting documents

TOTAL SCORE: 29 /40



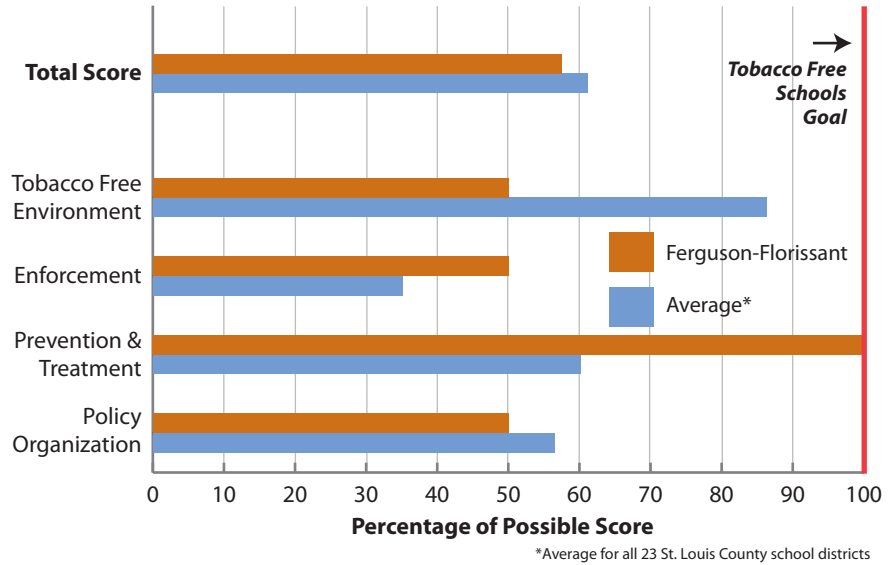
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Use of Tobacco Products • Student Discipline • Wellness • Community Use of Facilities • Drug Education • Student Use of Tobacco, Alcohol and Drugs • Student Publications • Clayton 101 Essential Info for Clayton Students, Parents, and Staff • Clayton High School Student Planner

Ferguson-Florissant School District

SUMMARY

Ferguson-Florissant School District scored just below the average for all school districts in St. Louis County, achieving 58% of the total Tobacco Policy Index score. An area in particular need of improvement is the Tobacco Free Environment, where Ferguson-Florissant scores were the lowest compared to other school districts in the County. Ferguson-Florissant achieved a high standard in Prevention & Treatment, scoring 100% of the total points in that area.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Ferguson-Florissant should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- Prohibit tobacco use on school campus and grounds, in vehicles, and at school-sponsored events by staff and visitors. Currently, Ferguson-Florissant permits smoking by staff and visitors in designated areas.
- State the core tobacco policy is in place 24 hours a day and 365 days per year.

ENFORCEMENT

- Identify specific consequences for violations of the tobacco policy by staff and visitors.
- Update the staff dress code to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy. Ferguson-Florissant does not currently use cessation/education as a penalty for infraction; student participation is voluntary.

PREVENTION AND TREATMENT SERVICES

- No specific recommendations for this category.

POLICY ORGANIZATION

- Provide a rationale for why tobacco use is banned on district premises.
- Improve the core policy by including and adoption date, referencing additional documents that support the policy, and identifying an individual to review and/or update the core tobacco policy.

Ferguson/Florissant School District: 23/40

1. TOBACCO FREE ENVIRONMENT Score 7 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	Yes <input checked="" type="radio"/> No 1.7 school campus/ grounds	Yes <input checked="" type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	Yes <input checked="" type="radio"/> No 1.8 vehicles	Yes <input checked="" type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	Yes <input checked="" type="radio"/> No 1.9 school-sponsored events	Yes <input checked="" type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
Yes <input checked="" type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 6 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.5 general enforcement	Yes <input checked="" type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 6 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>STUDENTS</i>	<i>TOBACCO USE CESSATION</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.5 general cessation mentioned
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 4 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.1 general communication of the policy	Yes <input checked="" type="radio"/> No 4.4 any rationale given for health or environmental consequences	Yes <input checked="" type="radio"/> No 4.6 applicable enforcement/ adoption date
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.3 signage		Yes <input checked="" type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 23 /40



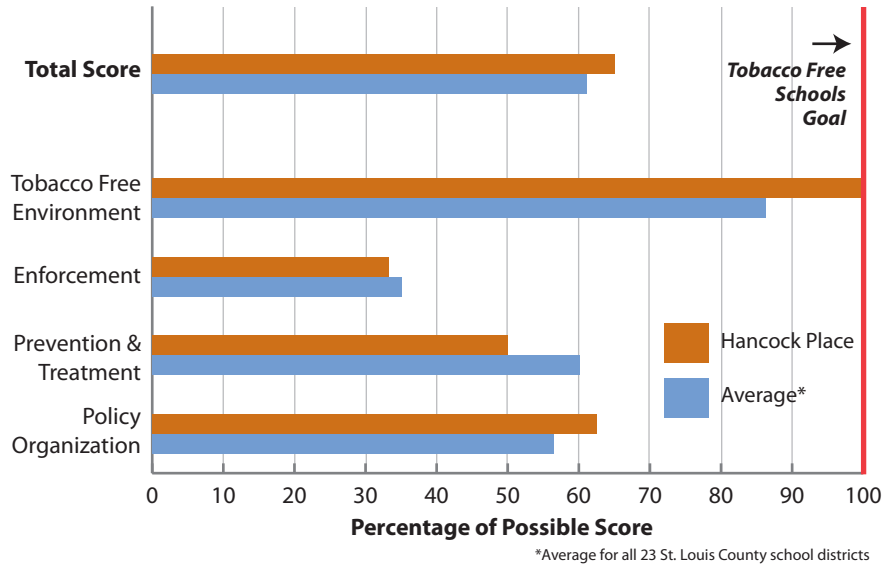
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Student Code of Conduct • Wellness • 2010 - 2011 Policies and Procedures

Hancock Place School District

SUMMARY

Hancock Place School District scored above the average for all school districts in St. Louis County, achieving 65% of the total Tobacco Policy Index score. Hancock Place also achieved a high standard in Tobacco Free Environment, scoring 100% of the total points in that area. An area in particular need of improvement is Enforcement, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Hancock Place should make the following revisions to its current policies.

TOBACCO FREE ENVIRONMENT

- State the core tobacco policy is in place 24 hours a day and 365 days per year.

ENFORCEMENT

- Identify specific consequences for violations of the tobacco policy by staff and visitors.
- Update the staff dress code to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.

PREVENTION AND TREATMENT SERVICES

- Provide cessation services or referrals for staff and students who would like to quit using tobacco products.

POLICY ORGANIZATION

- Establish signage and distribute printed materials to communicate the tobacco policy.

Hancock Place School District: 26/40

1. TOBACCO FREE ENVIRONMENT **Score** 14 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.9 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT **Score** 4 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	Yes <input checked="" type="radio"/> No 2.5 general enforcement	Yes <input checked="" type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input checked="" type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES **Score** 3 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	Yes <input checked="" type="radio"/> No 3.5 general cessation mentioned
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.2 specific prevention curriculum	Yes <input checked="" type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	Yes <input checked="" type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION **Score** 5 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
Yes <input checked="" type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input checked="" type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> No 4.3 signage		<input checked="" type="radio"/> Yes <input type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 26 /40



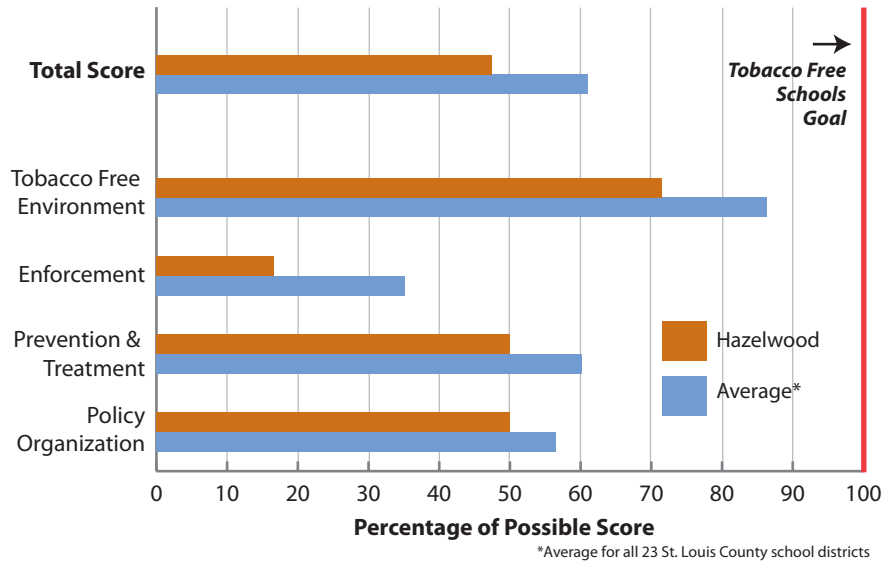
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Smoking on School Premises • Student Discipline • Wellness • Hazing and Bullying • Purchasing

Hazelwood School District

SUMMARY

Hazelwood School District scored below average for all school districts in St. Louis County, achieving 48% of the total Tobacco Policy Index score. However, Hazelwood achieved a good score in Tobacco Free Environment, scoring 71% of the total points in that area. An area in particular need of improvement is Enforcement, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Hazelwood should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- Prohibit tobacco use on school campus and grounds by students, staff, and visitors. Currently, Hazelwood permits smoking in designated outside areas.
- State the core tobacco policy is in place 24 hours a day and 365 days per year.

ENFORCEMENT

- Identify specific consequences for violations of the tobacco policy by staff and visitors.
- Update the student and staff dress codes to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Ban tobacco advertising and/or sponsorship.
- Identify an individual to enforce staff and student violations of the core tobacco policy.

PREVENTION AND TREATMENT SERVICES

- Provide cessation services or referrals for staff and students who would like to quit using tobacco products.

POLICY ORGANIZATION

- Establish signage and distribute printed materials to communicate the tobacco policy.
- Identify an individual to review and update the core tobacco policy.

Hazelwood School District: 19/40

1. TOBACCO FREE ENVIRONMENT **Score** 10 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input type="radio"/> Yes <input checked="" type="radio"/> No 1.2 school campus/grounds	<input type="radio"/> Yes <input checked="" type="radio"/> No 1.7 school campus/ grounds	<input type="radio"/> Yes <input checked="" type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.9 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input type="radio"/> Yes <input checked="" type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT **Score** 2 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	<input type="radio"/> Yes <input checked="" type="radio"/> No 2.5 general enforcement	<input type="radio"/> Yes <input checked="" type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	<input type="radio"/> Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	<input type="radio"/> Yes <input checked="" type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
<input type="radio"/> Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	<input type="radio"/> Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
<input type="radio"/> Yes <input checked="" type="radio"/> No 2.4 dress code	<input type="radio"/> Yes <input checked="" type="radio"/> No 2.8 dress code	
<hr/>		
<input type="radio"/> Yes <input checked="" type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input type="radio"/> Yes <input checked="" type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES **Score** 3 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	<input type="radio"/> Yes <input checked="" type="radio"/> No 3.5 general cessation mentioned
	<input type="radio"/> Yes <input checked="" type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	<input type="radio"/> Yes <input checked="" type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION **Score** 4 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
<input type="radio"/> Yes <input checked="" type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
<input type="radio"/> Yes <input checked="" type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	<input type="radio"/> Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
<input type="radio"/> Yes <input checked="" type="radio"/> No 4.3 signage		<input checked="" type="radio"/> Yes <input type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 19 /40



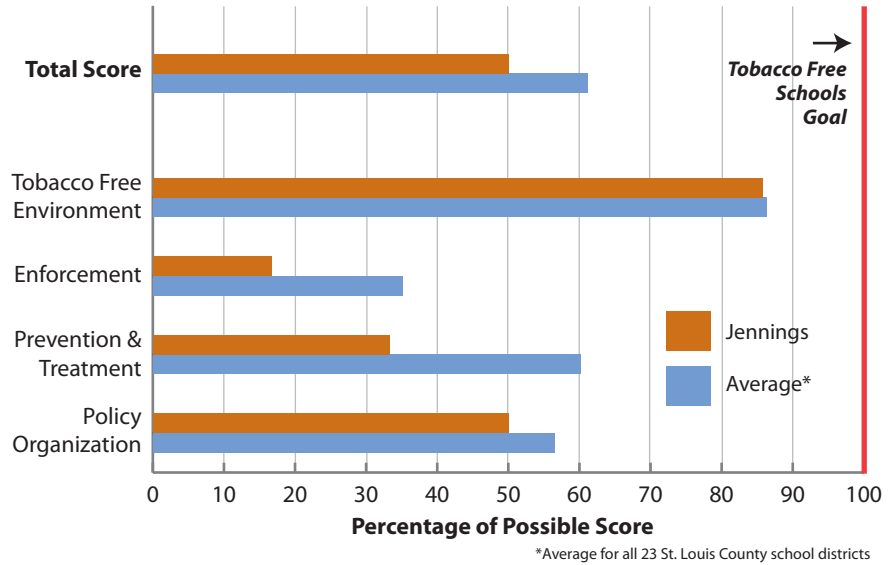
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Tobacco Free Buildings • Hazing and Bullying • Safe Schools Program Brochure • Safe Schools Program and Services • Safe Schools/Health Schools Initiative Grant • Student Handbook (Elementary, Middle, and High School) • Parent Handbook

Jennings School District

SUMMARY

Jennings School District scored below the average for all school districts in St. Louis County, achieving 50% of the total Tobacco Policy Index score. However, Jennings achieved an excellent score in Tobacco Free Environment, scoring 86% of the total points in that area. Areas in need of improvement include Enforcement and Prevention and Treatment, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Jennings should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- Prohibit tobacco use at school-sponsored events by staff and visitors.

ENFORCEMENT

- Identify specific consequences for violations of the tobacco policy by students, staff, and visitors.
- Update the staff dress code to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Ban tobacco advertising and/or sponsorship.
- Identify an individual to enforce staff and student violations of the tobacco policy.

PREVENTION AND TREATMENT SERVICES

- Implement a tobacco prevention curriculum that covers specific tobacco topics.
- Provide cessation services or referrals for staff and students who would like to quit using tobacco products.

POLICY ORGANIZATION

- Establish signage and printed materials to communicate the tobacco policy.
- Identify an individual to review and/or update the core tobacco policy.

Jennings School District: 20/40

1. TOBACCO FREE ENVIRONMENT Score 12/14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	Yes <input checked="" type="radio"/> No 1.9 school-sponsored events	Yes <input checked="" type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 2/12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	Yes <input checked="" type="radio"/> No 2.5 general enforcement	Yes <input checked="" type="radio"/> No 2.9 general enforcement
Yes <input checked="" type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<hr/>		
Yes <input checked="" type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
Yes <input checked="" type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 2/6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
Yes <input checked="" type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	Yes <input checked="" type="radio"/> No 3.5 general cessation mentioned
	Yes <input checked="" type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	Yes <input checked="" type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 4/8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
Yes <input checked="" type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input checked="" type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> No 4.3 signage		<input checked="" type="radio"/> Yes <input type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 20/40



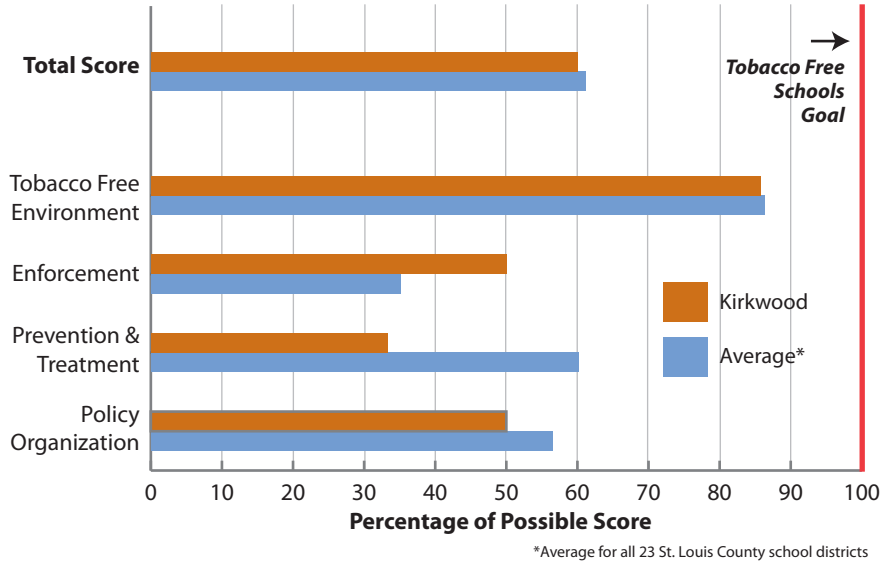
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Student Discipline • Student Dress Code • Building and Grounds Security

Kirkwood School District

SUMMARY

Kirkwood School District scores were within the average for all school districts in St. Louis County, achieving 60% of the total Tobacco Policy Index score. However, Kirkwood achieved an excellent score in Tobacco Free Environment, scoring 86% of the total points in that area. An area in particular need of improvement is Prevention and Treatment, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Kirkwood should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- Prohibit tobacco use at school-sponsored events by staff and visitors.

ENFORCEMENT

- Identify specific consequences for violations of the tobacco policy by staff and visitors.
- Update the staff dress codes to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Ban tobacco advertising and sponsorship.

PREVENTION AND TREATMENT SERVICES

- Implement a tobacco prevention curriculum that covers specific tobacco topics.
- Provide cessation services or referrals for staff and students who would like to quit using tobacco products.

POLICY ORGANIZATION

- Establish signage and distribute printed materials to communicate the tobacco policy.
- Identify an individual to review and update the core tobacco policy.

Kirkwood School District: 24/40

1. TOBACCO FREE ENVIRONMENT Score 12 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	Yes <input checked="" type="radio"/> No 1.9 school-sponsored events	Yes <input checked="" type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 6 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	Yes <input checked="" type="radio"/> No 2.5 general enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<hr/>		
Yes <input checked="" type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 2 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	Yes <input checked="" type="radio"/> No 3.5 general cessation mentioned
Yes <input checked="" type="radio"/> No 3.2 specific prevention curriculum	Yes <input checked="" type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	Yes <input checked="" type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 4 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
Yes <input checked="" type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input checked="" type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> No 4.3 signage		<input checked="" type="radio"/> Yes <input type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 24 /40



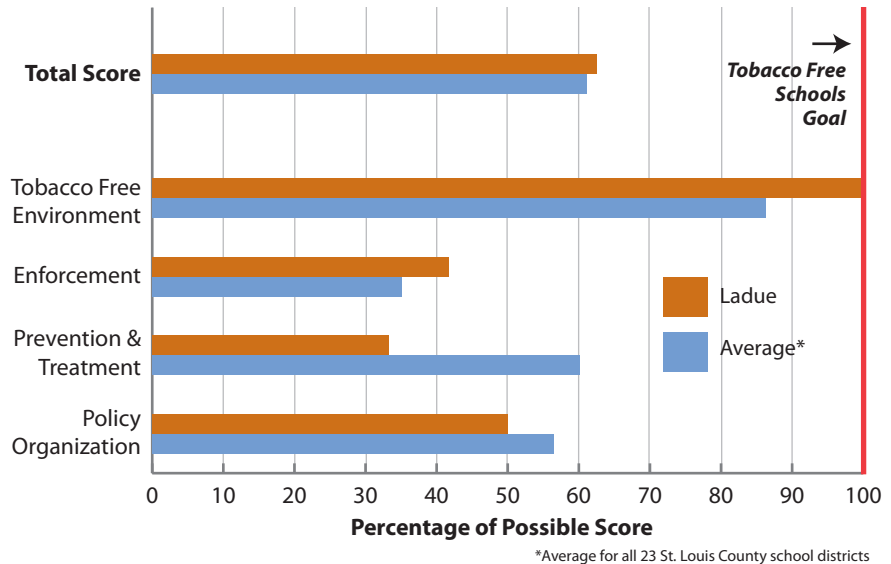
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Student Discipline • Student-Staff Relations • Community Use of Facilities • Construction Contracts Bidding and Awards • Purchasing • Tobacco & Chemical Abuse Guidelines • Student Handbook

Ladue School District

SUMMARY

Ladue School District scored above the average for all school districts in St. Louis County, achieving 63% of the total Tobacco Policy Index score. Ladue also achieved a high standard in Tobacco Free Environment, scoring 100% of the total points in that area. An area in particular need of improvement is Enforcement, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Ladue should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- No specific recommendations for this category.

ENFORCEMENT

- Identify specific consequences for violations of the tobacco policy by student, staff, and visitors.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Update the student and staff dress codes to prohibit tobacco advertising.
- Ban tobacco advertising and/or sponsorship.

PREVENTION AND TREATMENT SERVICES

- Implement a prevention curriculum that covers specifies tobacco topics.
- Provide cessation services or referrals for staff and students who would like to quit using tobacco products.

POLICY ORGANIZATION

- Establish signage and distribute printed materials to communicate the tobacco policy.
- Identify an individual to review and/or update the core tobacco policy.

Ladue School District: 25/40

1. TOBACCO FREE ENVIRONMENT Score 14 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.9 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 5 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	Yes <input checked="" type="radio"/> No 2.5 general enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input checked="" type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<hr/>		
Yes <input checked="" type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 2 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
Yes <input checked="" type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	Yes <input checked="" type="radio"/> No 3.5 general cessation mentioned
	Yes <input checked="" type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	Yes <input checked="" type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 4 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
Yes <input checked="" type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input checked="" type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> No 4.3 signage		<input checked="" type="radio"/> Yes <input type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 25 /40



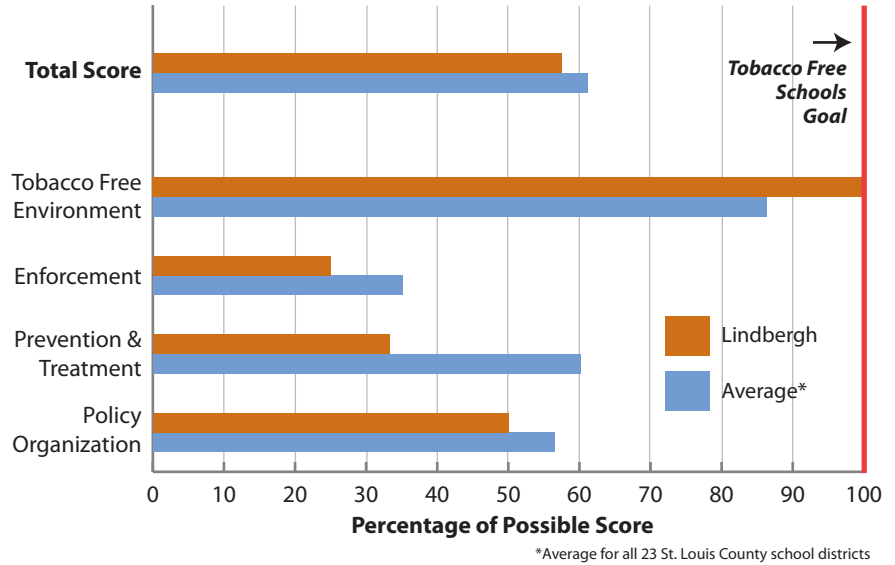
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Community Use of Facilities • Student Handbook

Lindbergh School District

SUMMARY

Lindbergh School District scored just below the average for all school districts in St. Louis County, achieving 58% of the total Tobacco Policy Index score. However, Lindbergh achieved a high standard in Tobacco Free Environment, scoring 100% of the total points in that area. An area in particular need of improvement is Enforcement, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Lindbergh should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- No specific recommendations for this category.

ENFORCEMENT

- Identify specific consequences for violations of the tobacco policy by staff and visitors.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Update the student and staff dress codes to prohibit tobacco advertising.
- Ban tobacco advertising and sponsorship.

PREVENTION AND TREATMENT SERVICES

- Implement a tobacco prevention curriculum that covers specific tobacco topics.
- Provide cessation services or referrals for staff and students who would like to quit using tobacco products.

POLICY ORGANIZATION

- Establish signage and distribute printed materials to communicate the tobacco policy.
- Identify an individual to review and/or update the core tobacco policy.

Lindbergh School District: 23/40

1. TOBACCO FREE ENVIRONMENT Score 14/14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> No 1.4 school-sponsored events	<input checked="" type="radio"/> No 1.9 school-sponsored events	<input checked="" type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input checked="" type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 3/12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> No 2.1 general enforcement	Yes <input checked="" type="radio"/> 2.5 general enforcement	Yes <input checked="" type="radio"/> 2.9 general enforcement
<input checked="" type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> 2.6 identifies specific enforcement	Yes <input checked="" type="radio"/> 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
<input checked="" type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> 2.8 dress code	
<hr/>		
Yes <input checked="" type="radio"/> 2.11 prohibits sponsorship from tobacco companies		
Yes <input checked="" type="radio"/> 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 2/6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
<input checked="" type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
Yes <input checked="" type="radio"/> 3.2 specific prevention curriculum	<input checked="" type="radio"/> No 3.3 general cessation mentioned	Yes <input checked="" type="radio"/> 3.5 general cessation mentioned
	Yes <input checked="" type="radio"/> 3.4 referral to outside cessation services or cessation program offered	Yes <input checked="" type="radio"/> 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 4/8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
Yes <input checked="" type="radio"/> 4.1 general communication of the policy	<input checked="" type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input checked="" type="radio"/> 4.2 printed materials	<input checked="" type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> 4.3 signage		<input checked="" type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 23/40



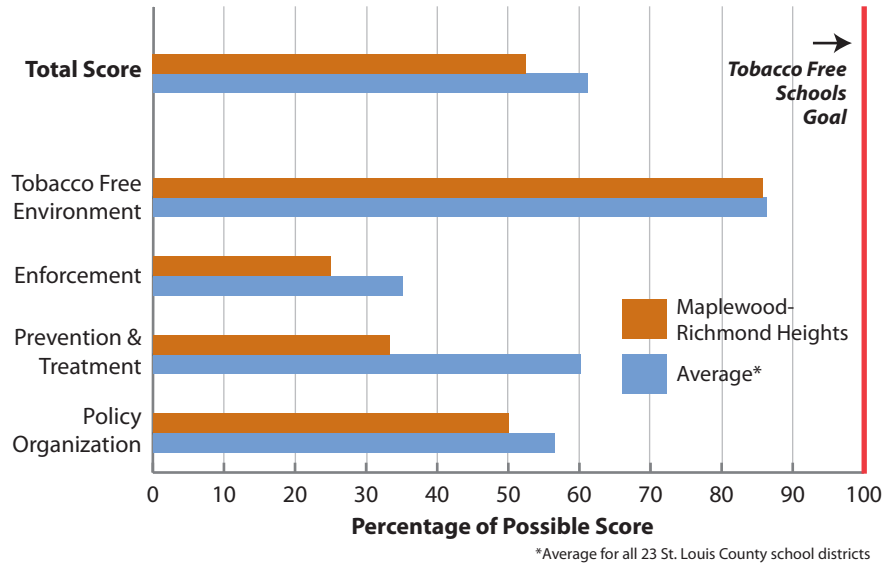
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Community Use of Facilities • Rights and Responsibilities (Student Handbook) • Teacher Handbook

Maplewood-Richmond Heights School District

SUMMARY

Maplewood-Richmond Heights School District scored below the average for all school districts in St. Louis County, achieving 53% of the total Tobacco Policy Index score. However, Maplewood-Richmond Heights achieved an excellent score in Tobacco Free Environment, scoring 86% of the total points in that area. Areas in need of improvement include Enforcement and Prevention and Treatment, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Maplewood-Richmond Heights should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- Prohibit tobacco use at school-sponsored events by staff and visitors.

ENFORCEMENT

- Identify specific consequences for violations of the tobacco policy by staff and visitors.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Update the student and staff dress codes to prohibit tobacco advertising
- Ban tobacco advertising and sponsorship.

PREVENTION AND TREATMENT SERVICES

- Implement a tobacco prevention curriculum that covers specific tobacco topics .
- Provide cessation services or referrals for staff and students who would like to quit using tobacco products.

POLICY ORGANIZATION

- Establish signage and distribute printed materials to communicate the tobacco policy.
- Identify an individual to review and/or update the core tobacco policy.

Maplewood-Richmond Heights School District: 21/40

1. TOBACCO FREE ENVIRONMENT Score 12/14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> No 1.4 school-sponsored events	Yes <input checked="" type="radio"/> No 1.9 school-sponsored events	Yes <input checked="" type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<input checked="" type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 3/12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> No 2.1 general enforcement	Yes <input checked="" type="radio"/> No 2.5 general enforcement	Yes <input checked="" type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input checked="" type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
Yes <input checked="" type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 2/6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> No 3.1 general prevention curriculum mentioned	<input checked="" type="radio"/> No 3.3 general cessation mentioned	Yes <input checked="" type="radio"/> No 3.5 general cessation mentioned
Yes <input checked="" type="radio"/> No 3.2 specific prevention curriculum	Yes <input checked="" type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	Yes <input checked="" type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 4/8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
Yes <input checked="" type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input checked="" type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> No 4.3 signage		<input checked="" type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 21/40



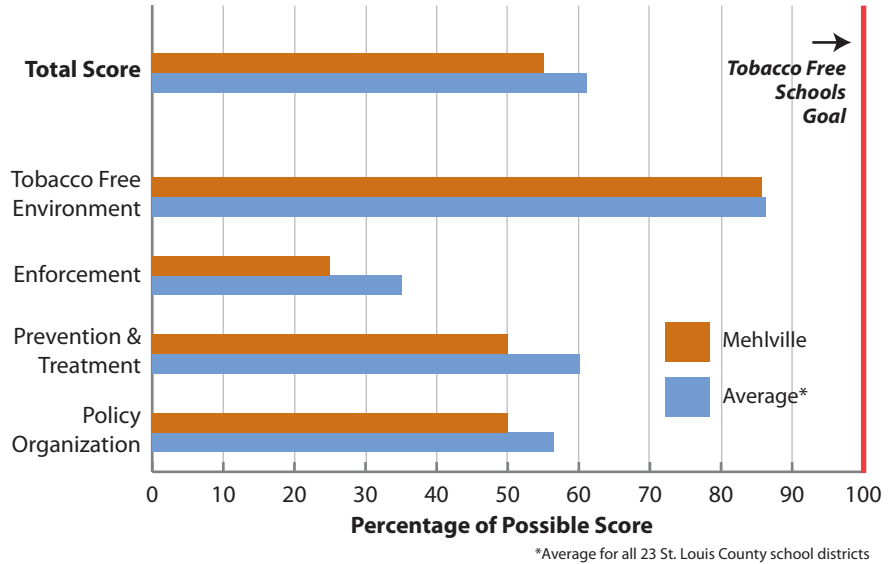
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Student Discipline • Hazing and Bullying • Physical Education Curriculum • Bus Driver Examination and Training

Mehlville School District

SUMMARY

Mehlville School District scored below the average for all school districts in St. Louis County, achieving 55% of the total Tobacco Policy Index score. However, Mehlville achieved an excellent score in Tobacco Free Environment, scoring 86% of the total points in that area. An area in particular need of improvement is Enforcement, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Mehlville should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- Prohibit tobacco use at school-sponsored events by staff and visitors.

ENFORCEMENT

- Specify consequences for violations of the tobacco policy by staff and visitors.
- Update the staff and student dress codes to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.

PREVENTION AND TREATMENT SERVICES

- Provide cessation services or referrals for staff and students who want to quit using tobacco products.

POLICY ORGANIZATION

- Establish signage and distribute printed materials to communicate the tobacco policy.
- Identify an individual to review and/or update the core tobacco policy.

Mehlville School District: 22/40

1. TOBACCO FREE ENVIRONMENT Score 12/14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	Yes <input checked="" type="radio"/> No 1.9 school-sponsored events	Yes <input checked="" type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 3/12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	Yes <input checked="" type="radio"/> No 2.5 general enforcement	Yes <input checked="" type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input checked="" type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 3/6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	Yes <input checked="" type="radio"/> No 3.5 general cessation mentioned
	Yes <input checked="" type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	Yes <input checked="" type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 4/8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
Yes <input checked="" type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input checked="" type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> No 4.3 signage		<input checked="" type="radio"/> Yes <input type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 22/40



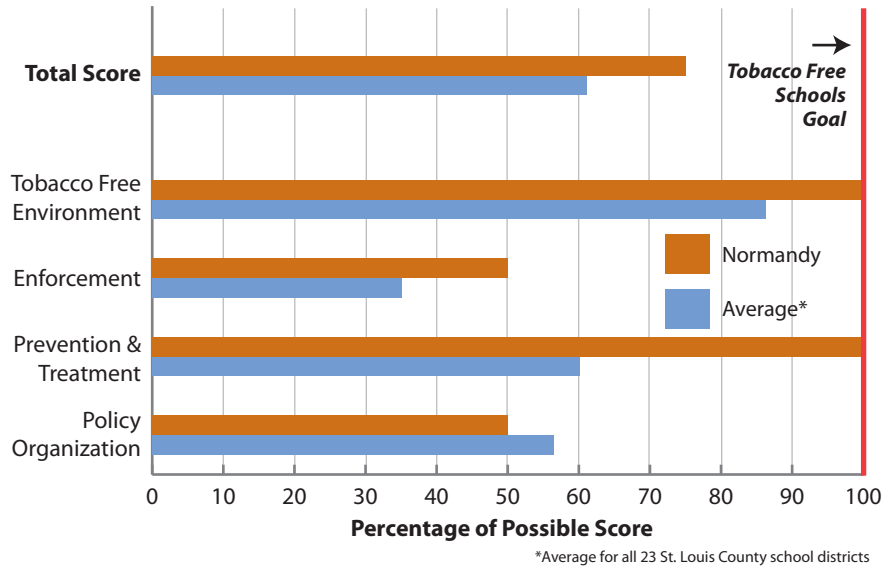
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Student Discipline • Wellness • Community Use of Facilities • Disciplinary Policies, Procedures, and Consequences Handbook • Suspension and Dismissal of Professional Staff Members

Normandy School District

SUMMARY

Normandy School District scored well above the average for all school districts in St. Louis County, achieving 75% of the total Tobacco Policy Index score. Normandy achieved high standards in Tobacco Free Environment and Prevention and Treatment, scoring 100% of the total points in both areas. Areas in need of improvement include Enforcement and Policy Organization, where scores were the lowest compared Normandy's scores in the other domains.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Normandy should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- No specific recommendations for this category.

ENFORCEMENT

- Specify consequences for violations of the tobacco policy by staff.
- Update the staff and student dress codes to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Ban tobacco advertising and/or sponsorship.

PREVENTION AND TREATMENT SERVICES

- No specific recommendations for this category.

POLICY ORGANIZATION

- Establish signage and distribute printed materials to communicate the tobacco policy.
- Identify an individual to review and update the core tobacco policy.

Normandy School District: 30/40

1. TOBACCO FREE ENVIRONMENT **Score** 14 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.9 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT **Score** 6 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.5 general enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input checked="" type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<hr/>		
Yes <input checked="" type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES **Score** 6 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.5 general cessation mentioned
	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION **Score** 4 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
Yes <input checked="" type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input checked="" type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> No 4.3 signage		<input checked="" type="radio"/> Yes <input type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 30 /40



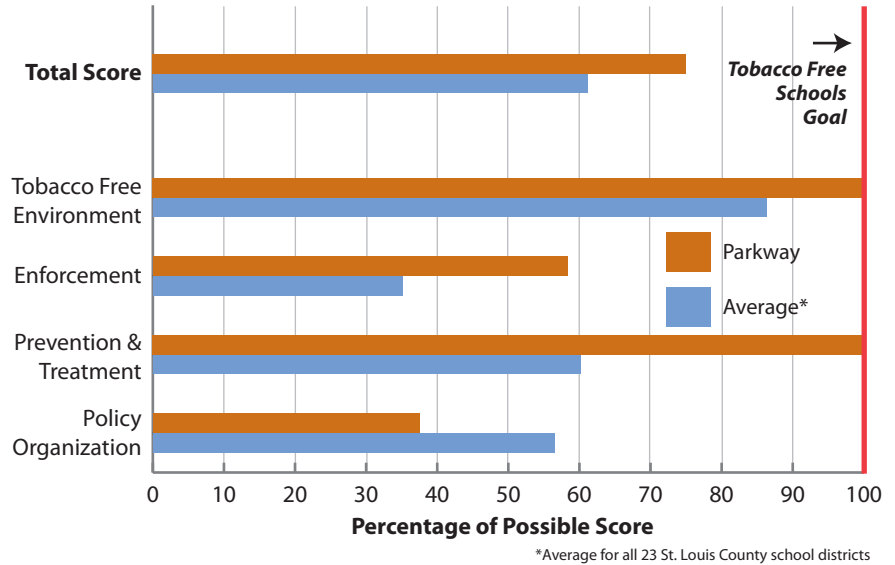
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Student Discipline • Community Use of Facilities

Parkway School District

SUMMARY

Parkway School District scored well above the average for all school districts in St. Louis County, achieving 75% of the total Tobacco Policy Index score. Parkway achieved high standards in Tobacco Free Environment and Prevention and Treatment, scoring 100% of the total points in both areas. An area in particular need of improvement is Policy Organization, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Parkway should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- No specific recommendations for this category.

ENFORCEMENT

- Specify consequences for violations of the tobacco policy for students according to grade level and/or number of violations.
- Update the student and staff dress codes to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.

PREVENTION AND TREATMENT SERVICES

- No specific recommendations for this category.

POLICY ORGANIZATION

- Establish signage and distribute printed materials to communicate the tobacco policy; signage is currently included in the staff areas, but this area is not accessible to all individuals who enter the school or the grounds.
- Identify an individual to review and update the core tobacco policy.
- Identify additional documents that support the core tobacco policy.

Parkway School District: 30/40

1. TOBACCO FREE ENVIRONMENT Score 14 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.9 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 7 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.5 general enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.9 general enforcement
Yes <input checked="" type="radio"/> No 2.2 identifies specific enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.6 identifies specific enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input checked="" type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 6 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.5 general cessation mentioned
	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 3 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
Yes <input checked="" type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input checked="" type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> No 4.3 signage		Yes <input checked="" type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 30 /40



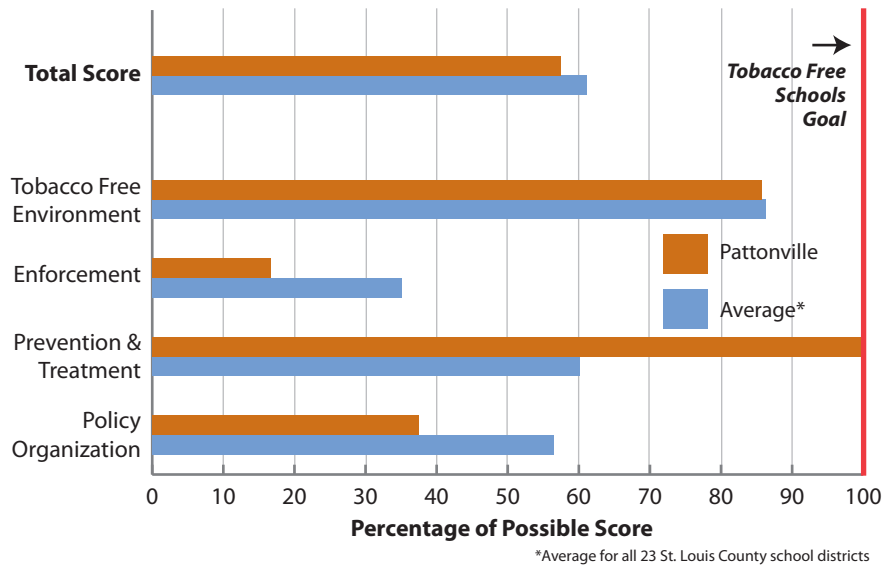
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Smoking Policy • Smoking Guidelines • Student Discipline • Radio and Television Broadcasting of District Programs and Events • Tenure and Discipline, Classified Staff • Interscholastic Events • Broadcasting and Taping, Radio, and Television • District Owned Vehicles • Activity and Athletic Code of Conduct • Health Education/Physical Education • Student Handbooks (Middle and High School)

Pattonville School District

SUMMARY

Pattonville School District scored just below the average for all school districts in St. Louis County, achieving 58% of the total Tobacco Policy Index score. Pattonville achieved a high standard in Prevention & Treatment, scoring 100% of the total points in that area. An area in particular need of improvement is Enforcement, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Pattonville should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- State the core tobacco policy is in place 24 hours a day and 365 days per year.
- Include school sponsored events as locations where visitors cannot use tobacco.

ENFORCEMENT

- Specify consequences for violations of the tobacco policy by staff and visitors.
- Update the dress codes for students and staff to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Ban tobacco advertising and/or sponsorship.
- Identify an individual to enforce staff and student violations of the tobacco policy.

PREVENTION AND TREATMENT SERVICES

- No specific recommendations for this category.

POLICY ORGANIZATION

- Establish signage and distribute printed materials to communicate the tobacco policy.
- Identify an individual to review and/or update the core tobacco policy.

Pattonville School District: 23/40

1. TOBACCO FREE ENVIRONMENT Score 12/14

Students	Staff	Visitors/Contractors/Patrons
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.9 school-sponsored events	Yes <input type="radio"/> No <input checked="" type="radio"/> 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
Yes <input type="radio"/> No <input checked="" type="radio"/> 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 2/12

Students	Staff	Visitors/Contractors/Patrons
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.5 general enforcement	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.6 identifies specific enforcement	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.10 identifies specific consequences for violation(s) to the policy
Yes <input type="radio"/> No <input checked="" type="radio"/> 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input type="radio"/> No <input checked="" type="radio"/> 2.4 dress code	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.8 dress code	
Yes <input type="radio"/> No <input checked="" type="radio"/> 2.11 prohibits sponsorship from tobacco companies		
Yes <input type="radio"/> No <input checked="" type="radio"/> 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 6/6

TOBACCO PREVENTION CURRICULUM	STUDENTS	TOBACCO USE CESSATION
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.5 general cessation mentioned
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 3/8

COMMUNICATING THE POLICY	RATIONALE	MANAGEMENT
Yes <input type="radio"/> No <input checked="" type="radio"/> 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input type="radio"/> No <input checked="" type="radio"/> 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input type="radio"/> No <input checked="" type="radio"/> 4.7 individual(s) identified to review and/or update the policy
Yes <input type="radio"/> No <input checked="" type="radio"/> 4.3 signage		Yes <input type="radio"/> No <input checked="" type="radio"/> 4.8 additional supporting documents

TOTAL SCORE: 23/40



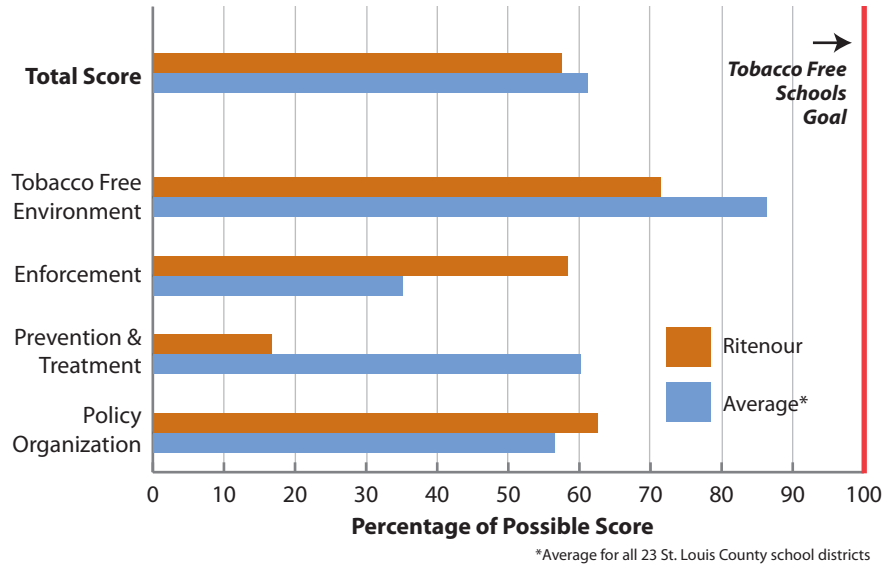
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Use of Tobacco Products on School Premises • Behavior Guide (Elementary, Middle, and High School)

Ritenour School District

SUMMARY

Ritenour School District scored just below the average for all school districts in St. Louis County, achieving 58% of the total Tobacco Policy Index score. However, Ritenour achieved a good score in Tobacco Free Environment, scoring 71% of total points in that area. An area in particular need of improvement is Prevention and Treatment, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Ritenour should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- Include on-campus vehicles and district transportation, school campuses, and school-sponsored events as locations where staff and visitors cannot use tobacco.
- Eliminate designated on-campus areas where adults can smoke.

ENFORCEMENT

- Specify consequences for violations of the tobacco policy by visitors.
- Update the staff dress code to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Ban tobacco advertising and sponsorship.
- Identify an individual to enforce staff and student violations of the tobacco policy.

PREVENTION AND TREATMENT SERVICES

- Include tobacco prevention in the Drug and Alcohol Education curriculum.
- Provide cessation services or referrals for staff and students who want to quit using tobacco products.

POLICY ORGANIZATION

- Establish signage to communicate the tobacco policy.
- Identify an individual to review and/or update the core tobacco policy.

Ritenour School District: 23/40

1. TOBACCO FREE ENVIRONMENT Score 10 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	Yes <input checked="" type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	Yes <input checked="" type="radio"/> No 1.8 vehicles	Yes <input checked="" type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	Yes <input checked="" type="radio"/> No 1.9 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 7 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.5 general enforcement	Yes <input checked="" type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.6 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<hr/>		
Yes <input checked="" type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 1 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
Yes <input checked="" type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
Yes <input checked="" type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	Yes <input checked="" type="radio"/> No 3.5 general cessation mentioned
	Yes <input checked="" type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	Yes <input checked="" type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 5 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input checked="" type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> No 4.3 signage		<input checked="" type="radio"/> Yes <input type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 23 /40



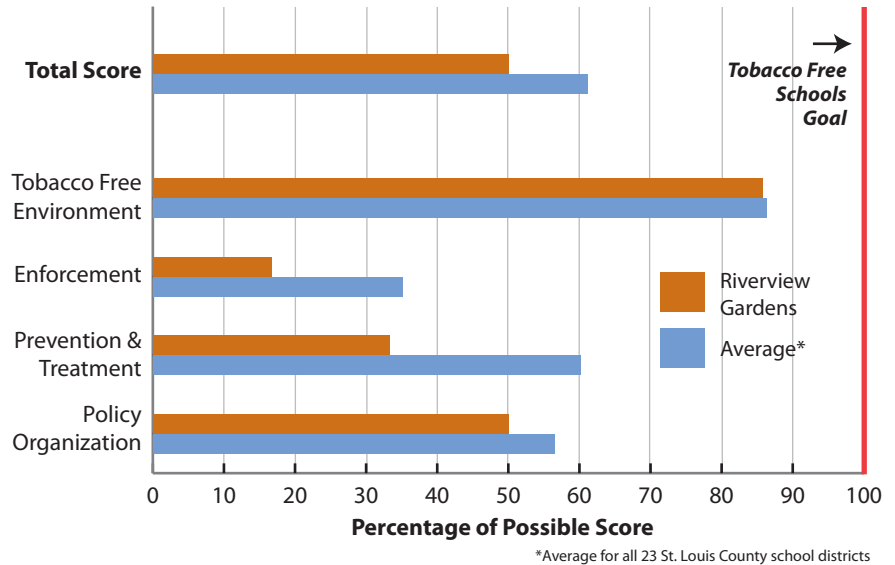
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Smoke-Free Buildings • Enforcement • Student Code of Conduct • Staff Code of Conduct • Community Use of Facilities • Parent/Student Handbook

Riverview Gardens School District

SUMMARY

Riverview Gardens School District scored below the average for all school districts in St. Louis County, achieving 50% of the total Tobacco Policy Index score. However, Riverview Gardens achieved an excellent score in Tobacco Free Environment, scoring 86% of the total points in that area. Areas in need of improvement include Enforcement and Prevention and Treatment, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Riverview Gardens should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- Prohibit tobacco school-sponsored events by students, staff, and visitors.

ENFORCEMENT

- Specify consequences for violations of the tobacco policy by staff and visitors.
- Update the student and staff dress codes to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Ban tobacco advertising and/or sponsorship.
- Identify an individual to enforce staff and student violations of the tobacco policy.

PREVENTION AND TREATMENT SERVICES

- Provide cessation services or referrals for staff and students who want to quit using tobacco products.

POLICY ORGANIZATION

- Establish signage and distribute printed materials to communicate the tobacco policy.
- Identify an individual to review and/or update the core tobacco policy.

Riverview Gardens School District: 20/40

1. TOBACCO FREE ENVIRONMENT **Score** 12 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	Yes <input checked="" type="radio"/> No 1.9 school-sponsored events	Yes <input checked="" type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT **Score** 2 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	Yes <input checked="" type="radio"/> No 2.5 general enforcement	Yes <input checked="" type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input checked="" type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
Yes <input checked="" type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
Yes <input checked="" type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES **Score** 2 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	Yes <input checked="" type="radio"/> No 3.5 general cessation mentioned
Yes <input checked="" type="radio"/> No 3.2 specific prevention curriculum	Yes <input checked="" type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	Yes <input checked="" type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION **Score** 4 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
Yes <input checked="" type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input checked="" type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> No 4.3 signage		<input checked="" type="radio"/> Yes <input type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 20 /40



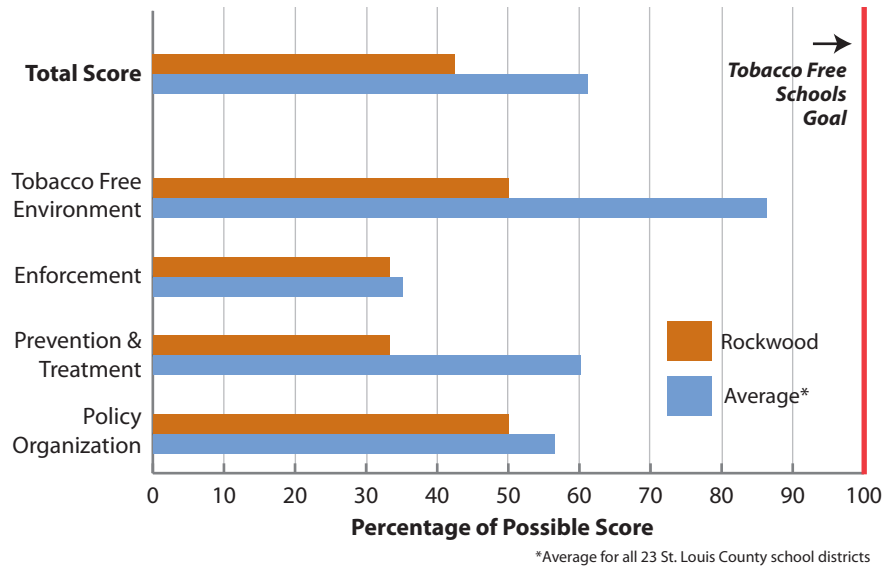
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Student Discipline • Staff/Student Relations • Hazing and Bullying

Rockwood School District

SUMMARY

Rockwood School District scored below the average for all school districts in St. Louis County, achieving 43% of the total Tobacco Policy Index score. An area in particular need of improvement is the Tobacco Free Environment, where Rockwood scores were the lowest compared to other school districts in the County. Rockwood should also focus efforts in Enforcement and Prevention and Treatment, where scores were low.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Rockwood should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- Prohibit tobacco use in school buildings and grounds, vehicles and district transportation, and school-sponsored events by staff and visitors.
- State the core tobacco policy is in place 24 hours a day and 365 days per year.
- Eliminate designated on-campus areas where adults can smoke.

ENFORCEMENT

- Specify consequences for violations of the tobacco policy by staff and visitors.
- Update the staff dress code to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Identify an individual to enforce staff and student violations of tobacco policy.

PREVENTION AND TREATMENT SERVICES

- Provide cessation services or referrals for staff and students who want to quit using tobacco products.

POLICY ORGANIZATION

- Establish signage and other printed material to communicate the tobacco policy.
- Provide a rationale for why tobacco use is banned on district premises.
- Identify an individual to review and/or update the core tobacco policy and provide supporting documents for the core tobacco policy.

Rockwood School District: 17/40

1. TOBACCO FREE ENVIRONMENT Score 7 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	Yes <input checked="" type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	Yes <input checked="" type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	Yes <input checked="" type="radio"/> No 1.8 vehicles	Yes <input checked="" type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	Yes <input checked="" type="radio"/> No 1.9 school-sponsored events	Yes <input checked="" type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
Yes <input checked="" type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 4 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	Yes <input checked="" type="radio"/> No 2.5 general enforcement	Yes <input checked="" type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
Yes <input checked="" type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 2 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	Yes <input checked="" type="radio"/> No 3.3 general cessation mentioned	Yes <input checked="" type="radio"/> No 3.5 general cessation mentioned
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.2 specific prevention curriculum	Yes <input checked="" type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	Yes <input checked="" type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 4 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.1 general communication of the policy	Yes <input checked="" type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.2 printed materials	Yes <input checked="" type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> No 4.3 signage		Yes <input checked="" type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 17 /40



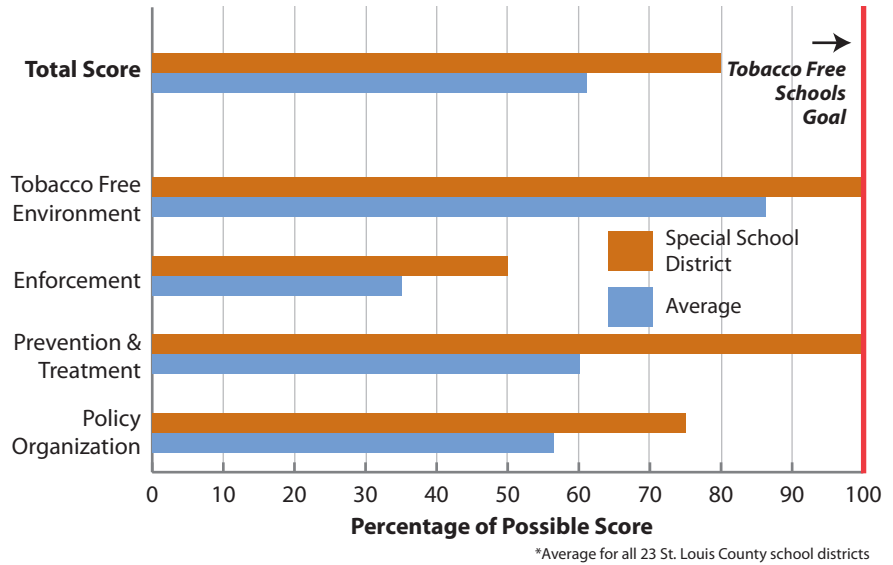
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Staff Smoking Policy • Student Activities • Student Code of Conduct • Staff Welfare • Student Dress Code • Wellness • Communication and Information Systems Guidelines • Cable TV Provisions • Field Trips • Parent Pledge • Community Use of Facilities • Student Handbook (Elementary and Secondary)

Special School District

SUMMARY

The Special School District scored well above the average for all school districts in St. Louis County, achieving 80% of the total Tobacco Policy Index score. Special School District achieved high standards in Tobacco Free Environment and Prevention and Treatment, scoring 100% of the total points in both areas. An area in particular need of improvement is Enforcement, where scores were the lowest compared the Special School District's scores in the other domains.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, the Special School District should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- No specific recommendations for this category.

ENFORCEMENT

- Specify consequences for violations of the tobacco policy by staff.
- Update the student and staff dress codes to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Identify an individual to enforce staff violations of the tobacco policy; there is currently an enforcer for students.

PREVENTION AND TREATMENT SERVICES

- No specific recommendations for this category.

POLICY ORGANIZATION

- Establish signage to communicate the tobacco policy.
- Identify an individual(s) to review and/or update the core tobacco policy.

Special School District: 32/40

1. TOBACCO FREE ENVIRONMENT Score 14 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.9 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 6 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	Yes <input checked="" type="radio"/> No 2.5 general enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	<input checked="" type="radio"/> Yes <input type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input checked="" type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 6 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.5 general cessation mentioned
	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 6 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
Yes <input checked="" type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.3 signage		<input checked="" type="radio"/> Yes <input type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 32 /40



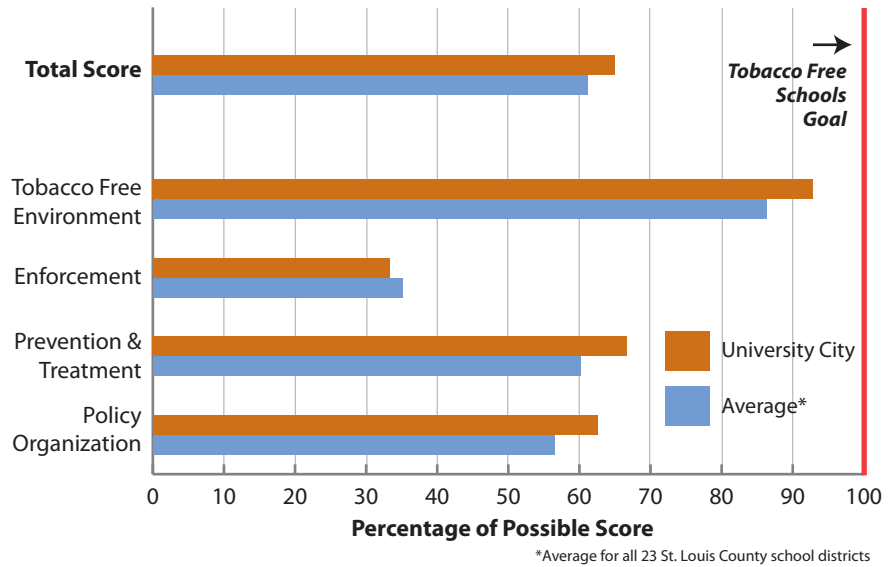
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Tobacco Use on District Premises and at School Sponsored Activities • Prevention and Cessation • Student Discipline • Wellness • Community Use of Facilities • Hazing and Bullying • Regulations Governing Use of SSD Owned Facilities

University City School District

SUMMARY

University City School District scored above the average for all school districts in St. Louis County, achieving 65% of the total Tobacco Policy Index score. University City achieved an excellent score in Tobacco Free Environment, scoring 93% of the total points in that area. An area in particular need of improvement is Enforcement, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, University City should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- State the core tobacco policy is in place 24 hours a day and 365 days per year.

ENFORCEMENT

- Specify consequences for violations of the tobacco policy by staff and visitors/contractors/patrons.
- Update the staff and student dress codes to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Ban tobacco advertising and sponsorship.
- Identify an individual to enforce staff violations of the tobacco policy; there is currently an enforcer for students.

PREVENTION AND TREATMENT SERVICES

- Provide cessation services or referrals for staff who want to quit using tobacco products; the Care Team is currently in place for students.

POLICY ORGANIZATION

- Establish signage to communicate the tobacco policy.
- Identify an individual to review and/or update the core tobacco policy.
- Provide supporting documents for the core tobacco policy.

University City School District: 26/40

1. TOBACCO FREE ENVIRONMENT Score 13 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.9 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
Yes <input type="radio"/> No <input checked="" type="radio"/> 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 4 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.5 general enforcement	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.6 identifies specific enforcement	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.10 identifies specific consequences for violation(s) to the policy
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input type="radio"/> No <input checked="" type="radio"/> 2.4 dress code	Yes <input type="radio"/> No <input checked="" type="radio"/> 2.8 dress code	
Yes <input type="radio"/> No <input checked="" type="radio"/> 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 4 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	Yes <input type="radio"/> No <input checked="" type="radio"/> 3.5 general cessation mentioned
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	Yes <input type="radio"/> No <input checked="" type="radio"/> 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 5 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input type="radio"/> No <input checked="" type="radio"/> 4.7 individual(s) identified to review and/or update the policy
Yes <input type="radio"/> No <input checked="" type="radio"/> 4.3 signage		Yes <input type="radio"/> No <input checked="" type="radio"/> 4.8 additional supporting documents

TOTAL SCORE: 26 /40



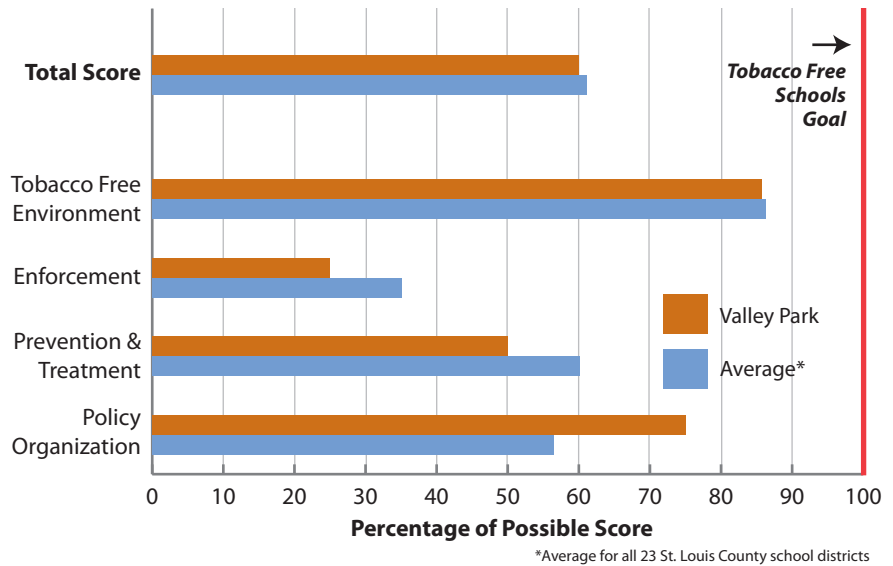
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Student Discipline • Student Handbook

Valley Park School District

SUMMARY

Valley Park School District scores were within the average for all school districts in St. Louis County, achieving 60% of the total Tobacco Policy Index score. However, Valley Park achieved an excellent score in Tobacco Free Environment, scoring 86% of the total points in that area. An area in particular need of improvement is Enforcement, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Valley Park should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- Prohibit tobacco use at school-sponsored events by staff and visitors.

ENFORCEMENT

- Specify consequences for violations of the tobacco policy by staff and visitors.
- Update the staff and student dress codes to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Ban tobacco advertising and/or sponsorship.
- Identify an individual to enforce staff violations of the tobacco policy; there is currently an enforcer for students.

PREVENTION AND TREATMENT SERVICES

- Provide cessation services or referrals for staff and students who want to quit using tobacco products.

POLICY ORGANIZATION

- Establish signage to communicate the tobacco policy; printed materials are already in use through the Annual Student/Parent Notifications of Policies and Procedures.
- Identify an individual to review and/or update the core tobacco policy.

Valley Park School District: 24/40

1. TOBACCO FREE ENVIRONMENT **Score** 12 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	Yes <input checked="" type="radio"/> No 1.9 school-sponsored events	Yes <input checked="" type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT **Score** 3 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	Yes <input checked="" type="radio"/> No 2.5 general enforcement	Yes <input checked="" type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input checked="" type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<hr/>		
Yes <input checked="" type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES **Score** 3 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	Yes <input checked="" type="radio"/> No 3.5 general cessation mentioned
	Yes <input checked="" type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	Yes <input checked="" type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION **Score** 6 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> No 4.3 signage		<input checked="" type="radio"/> Yes <input type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 24 /40



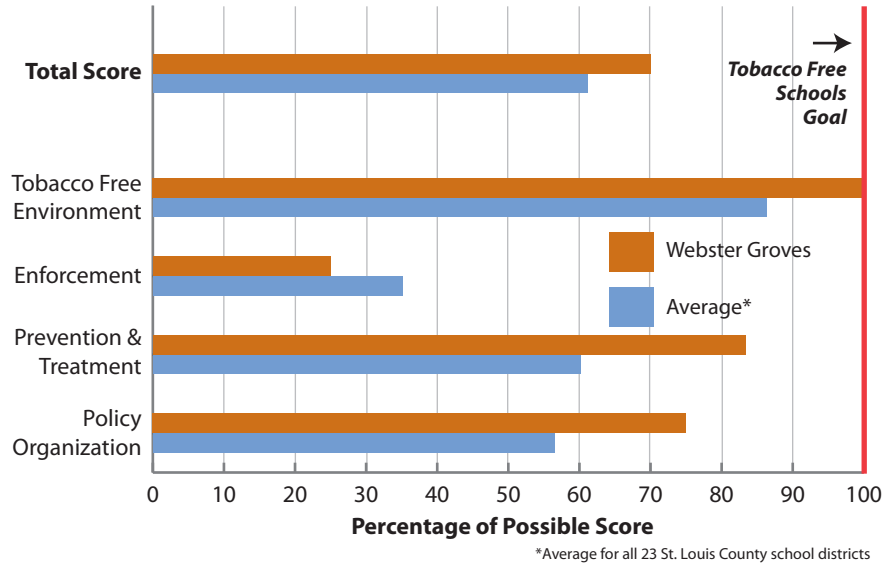
Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Student Discipline • Student Handbook • Parent Handbook • Annual Student/Parent Notification of Policies and Procedures • Faculty Handbook • Support Employee Handbook

Webster Groves School District

SUMMARY

Webster Groves School District scored above the average for all school districts in St. Louis County, achieving 70% of the total Tobacco Policy Index score. Webster Groves also achieved a high standard in Tobacco Free Environment, scoring 100% of the total points in that area. An area in particular need of improvement is Enforcement, where scores were among the lowest compared to other school districts in the County.



RECOMMENDATIONS

To better protect students, staff, and visitors from the adverse health effects of tobacco use and secondhand smoke, Webster Groves should make the following revisions to its current policies:

TOBACCO FREE ENVIRONMENT

- No specific recommendations for this category.

ENFORCEMENT

- Specify consequences for violations of the tobacco policy by staff and visitors.
- Update the staff and student dress codes to prohibit tobacco advertising.
- Include education and referral to cessation as consequences in disciplinary documents for student and staff violations of tobacco policy.
- Ban tobacco advertising and sponsorship.
- Identify an individual to enforce staff violations of the tobacco policy; there is currently an enforcer for students.

PREVENTION AND TREATMENT SERVICES

- No specific recommendations for this category.

POLICY ORGANIZATION

- Establish signage to communicate the tobacco policy; printed materials are already in use through annual distribution of the Student Discipline document.
- Identify an individual to review and/or update the core tobacco policy.

Webster Groves School District: 28/40

1. TOBACCO FREE ENVIRONMENT Score 14 /14

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.1 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.6 school buildings (indoors)	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.10 school buildings (indoors)
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.2 school campus/grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.7 school campus/ grounds	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.11 school campus/grounds
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.3 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.8 vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.12 vehicles
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.4 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.9 school-sponsored events	<input checked="" type="radio"/> Yes <input type="radio"/> No 1.13 school-sponsored events
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.5 possession for students and/or anyone under the age of 18		
<hr/>		
<input checked="" type="radio"/> Yes <input type="radio"/> No 1.14 24 hours a day, 365 days a year		

2. ENFORCEMENT Score 3 /12

<i>Students</i>	<i>Staff</i>	<i>Visitors/Contractors/Patrons</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.1 general enforcement	Yes <input checked="" type="radio"/> No 2.5 general enforcement	Yes <input checked="" type="radio"/> No 2.9 general enforcement
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.2 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.6 identifies specific enforcement	Yes <input checked="" type="radio"/> No 2.10 identifies specific consequences for violation(s) to the policy
Yes <input checked="" type="radio"/> No 2.3 mention of cessation and/or education not just punitive measures for violation(s)	Yes <input checked="" type="radio"/> No 2.7 mention of cessation and/or education not just punitive measures for violation(s)	
Yes <input checked="" type="radio"/> No 2.4 dress code	Yes <input checked="" type="radio"/> No 2.8 dress code	
<hr/>		
Yes <input checked="" type="radio"/> No 2.11 prohibits sponsorship from tobacco companies		
<input checked="" type="radio"/> Yes <input type="radio"/> No 2.12 establishes designated individual(s) for enforcement		

3. PREVENTION AND TREATMENT SERVICES Score 5 /6

<i>TOBACCO PREVENTION CURRICULUM</i>	<i>TOBACCO USE CESSATION</i>	
<input checked="" type="radio"/> Yes <input type="radio"/> No 3.1 general prevention curriculum mentioned	<i>Students</i>	<i>Staff</i>
Yes <input checked="" type="radio"/> No 3.2 specific prevention curriculum	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.3 general cessation mentioned	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.5 general cessation mentioned
	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.4 referral to outside cessation services or cessation program offered	<input checked="" type="radio"/> Yes <input type="radio"/> No 3.6 referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION Score 6 /8

<i>COMMUNICATING THE POLICY</i>	<i>RATIONALE</i>	<i>MANAGEMENT</i>
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.1 general communication of the policy	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.4 any rationale given for health or environmental consequences	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.6 applicable enforcement/ adoption date
<input checked="" type="radio"/> Yes <input type="radio"/> No 4.2 printed materials	<input checked="" type="radio"/> Yes <input type="radio"/> No 4.5 policy indicates all tobacco products	Yes <input checked="" type="radio"/> No 4.7 individual(s) identified to review and/or update the policy
Yes <input checked="" type="radio"/> No 4.3 signage		<input checked="" type="radio"/> Yes <input type="radio"/> No 4.8 additional supporting documents

TOTAL SCORE: 28 /40



Assessment Date: September 17, 2010

DISTRICT DOCUMENTS REVIEWED: Tobacco Free District • Teaching About Drugs, Alcohol, and Tobacco • Student Discipline • Hazing and Bullying • Discipline Policies Webster School District • Professional Staff Handbook • Support Staff Handbook

APPENDIX B

School Tobacco Policy Rating Index

**SCHOOL TOBACCO POLICY INDEX
RATING FORM & MANUAL**



**WASHINGTON UNIVERSITY IN ST. LOUIS
DECEMBER 2005**

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SCHOOL TOBACCO POLICY INDEX

District Name: _____ **Date:** _____ **Rater ID:** _____

1. TOBACCO FREE ENVIRONMENT **Score** ____/14

<i>Students</i>		<i>Staff</i>		<i>Visitors/Contractors/Patrons</i>							
Yes	No	1.1	school buildings (indoors)	Yes	No	1.6	school buildings (indoors)	Yes	No	1.10	school buildings (indoors)
Yes	No	1.2	school campus/grounds	Yes	No	1.7	school campus/ grounds	Yes	No	1.11	school campus/grounds
Yes	No	1.3	vehicles	Yes	No	1.8	vehicles	Yes	No	1.12	vehicles
Yes	No	1.4	school-sponsored events	Yes	No	1.9	school-sponsored events	Yes	No	1.13	school-sponsored events
Yes	No	1.5	possession for students and/or anyone under the age of 18								
Yes	No	1.14	24 hours a day, 365 days a year								

2. ENFORCEMENT **Score** ____/12

<i>Students</i>		<i>Staff</i>		<i>Visitors/Contractors/Patrons</i>							
Yes	No	2.1	general enforcement	Yes	No	2.5	general enforcement	Yes	No	2.9	general enforcement
Yes	No	2.2	identifies specific enforcement	Yes	No	2.6	identifies specific enforcement	Yes	No	2.10	identifies specific consequences for violation(s) to the policy
Yes	No	2.3	mention of cessation and/or education not just punitive measures for violation(s)	Yes	No	2.7	mention of cessation and/or education not just punitive measures for violation(s)				
Yes	No	2.4	dress code	Yes	No	2.8	dress code				
Yes	No	2.11	prohibits sponsorship from tobacco companies								
Yes	No	2.12	establishes designated individual(s) for enforcement								

3. PREVENTION AND TREATMENT SERVICES **Score** ____/6

<i>TOBACCO PREVENTION CURRICULUM</i>			<i>TOBACCO USE CESSATION</i>								
			<i>Students</i>			<i>Staff</i>					
Yes	No	3.1	general prevention curriculum mentioned	Yes	No	3.3	general cessation mentioned	Yes	No	3.5	general cessation mentioned
Yes	No	3.2	specific prevention curriculum	Yes	No	3.4	referral to outside cessation services or cessation program offered	Yes	No	3.6	referral to outside cessation services or cessation offered

4. POLICY ORGANIZATION **Score** ____/8

<i>COMMUNICATING THE POLICY</i>		<i>RATIONALE</i>		<i>MANAGEMENT</i>							
Yes	No	4.1	general communication of the policy	Yes	No	4.4	any rationale given for health or environmental consequences	Yes	No	4.6	applicable enforcement/ adoption date
Yes	No	4.2	printed materials	Yes	No	4.5	policy indicates all tobacco products	Yes	No	4.7	individual(s) identified to review and/or update the policy
Yes	No	4.3	signage					Yes	No	4.8	additional supporting documents

TOTAL SCORE: ____/40



SCHOOL TOBACCO POLICY INDEX: MANUAL

The School District Tobacco Policy Rating System is a standardized method to assess the comprehensiveness of public district-wide tobacco policies. Each school district policy is rated according to the following four domains: Tobacco-Free Environment, Enforcement, Prevention and Treatment Services, and Policy Organization. The rating form is included at the end of this document.

INSTRUCTIONS

- 1) Begin by recording the name of the district being rated, the date, and rater ID.
- 2) For each item on the rating form circle “yes” if the policy contains that requirement or “no” if the policy does not contain the requirement. One response must be circled for each item.
- 3) For each of the four sections, record the total number of “yes” responses circled at the beginning of each section. Each item can receive only 1 point for a “yes” response, 0 points for a “no” response.
- 4) Sum the four section scores to provide a total score for the policy and record it on the bottom of the rating form. The maximum score is 40.
- 5) Detailed instructions for each of the four sections are provided below. All items within each section are numbered on the rating form. These numbers are included in () throughout the manual as references.

IDENTIFIED POPULATIONS

Student is defined as any youth currently enrolled in the school district.

Staff is defined as any person employed by the school district, including teachers, administrative, support, and facilities employees.

Visitors/Contractors/Patrons is defined as any person other than students and staff.

GENERAL RULES

- 1) Populations
 - a. If *one or more* of the identified populations are explicitly recognized in the policy, then code according to the populations specified.
 - b. If *none* of the three defined populations are identified but general identifiers (e.g., everyone, anyone, all, nonsmokers and smokers, no person, citizens) are included in the policy, then the policy items coded apply to all three identified populations.
 - c. If Rules 1a and 1b are *not* met and no general or specific populations are identified, then code policy items *only* to students.
- 2) Environment
 - a. If no specific areas are identified in the policy, then code the policy “yes” for *students* for *buildings* and *vehicles*.
- 3) Only the formal, core policy is rated. A core policy contains a reference identifier (e.g. policy number, file number, legal references). No additional resources will be rated at this time.
- 4) Rate policy as it is written. Do not infer meaning. State law should not be considered.
- 5) Districts with no written core policy will receive a 0 score.

1. TOBACCO-FREE ENVIRONMENT

This domain measures the extent to which the school campus, property, grounds, and events are tobacco-free. This scale applies to three populations: 1) students, 2) staff, and 3) visitors/contractors/patrons.

The maximum number of points for this domain will be awarded if the policy prohibits tobacco use by students, staff, visitors, patrons, and contractors in school buildings, on campus, in vehicles, and at school-sponsored events, 24 hours a day and/or 365 days a year. In addition, students and/or individuals under 18 years of age are prohibited from possessing tobacco products.

1. TOBACCO-FREE ENVIRONMENT (Total 14 points)										Score ____/14
Students			Staff			Visitors/Contractors/Patrons				
Yes	No	1.1 school buildings (indoors)	Yes	No	1.6 school buildings (indoors)	Yes	No	1.10 school buildings (indoors)		
Yes	No	1.2 school campus/grounds	Yes	No	1.7 school campus/ grounds	Yes	No	1.11 school campus/grounds		
Yes	No	1.3 vehicles	Yes	No	1.8 vehicles	Yes	No	1.12 vehicles		
Yes	No	1.4 school-sponsored events	Yes	No	1.9 school-sponsored events	Yes	No	1.13 school-sponsored events		
Yes	No	1.5 possession for students and/or anyone under the age of 18								
Yes	No	1.14 24 hours a day and/or 365 days a year								

Definitions

- 1) *School buildings* (1.1, 1.6, 1.10) are defined as facilities and all indoor areas.
- 2) *School campus/grounds* (1.2, 1.7, 1.11) is defined as the property of the school or district.
- 3) *Vehicles* (1.3, 1.8, 1.12) are defined as any form of transportation while on school property, transporting students, or attending school-sponsored events.
- 4) *School-sponsored events* (1.4, 1.9, 1.13) are defined as any event, activity or meeting associated with the school.
- 5) *24 hours a day and/or 365 days a year* (1.14) is defined as the school grounds and/or campus including all building and vehicles are tobacco-free 24 hours a day and/or 365 days a year.

Domain Rules

- 1) The policy must explicitly mention each item listed for the three populations in order to receive the maximum section score of 14.
- 2) A “yes” response for the *School buildings* (1.1, 1.6, 1.10) would be appropriate if the policy mentions facilities, buildings, or at school.
- 3) A “yes” response for the *Vehicles* (1.3, 1.8, 1.12) item would be appropriate if the policy mentions any of the following: vehicles in general, district or school owned, leased, or rented vehicles such as school buses, or personal vehicles.
- 4) A “yes” response for the *School-sponsored events* (1.4, 1.9, 1.13) item would be appropriate if the policy explicitly mentions any of the following: events in general, school activities, meetings, on-site events or off-site events. Code “no” if policy identifies only grounds, at school, and/or buildings as tobacco-free but does not mention school-sponsored events.
- 5) A “yes” response for the *24 hours a day and/or 365 days a year* (1.14) item would be appropriate if the policy explicitly states any of the following: 24 hours a day/365 days a year, at all times.

2. ENFORCEMENT

This domain is measured by the policy addressing issues related to enforcement of the policy. The first two questions are general to the policy, whereas the remainder of the scale applies to three separate groups: 1) students, 2) staff, and 3) visitors/contractors/patrons.

The maximum number of points for this domain will be awarded if the policy: 1) prohibits tobacco industry sponsorship; 2) designates at least one individual who is responsible for enforcing the policy; 3) identifies specific enforcement consequences by grade level or number of violations including cessation and education consequences for students and staff; 4) has specific consequences identified for visitors, contractors, and patrons; and 5) prohibits students and staff from wearing clothing with tobacco-related images and wording.

2. ENFORCEMENT (Total 12 points)										Score ____/12	
<i>Students</i>				<i>Staff</i>				<i>Visitors/Contractors/Patrons</i>			
Yes	No	2.1	general enforcement	Yes	No	2.5	general enforcement	Yes	No	2.9	general enforcement
Yes	No	2.2	identifies specific enforcement	Yes	No	2.6	identifies specific enforcement	Yes	No	2.10	identifies specific consequences for violation(s) to the policy
Yes	No	2.3	mention of cessation and/or education not just punitive measures for violation(s)	Yes	No	2.7	mention of cessation and/or education not just punitive measures for violation(s)				
Yes	No	2.4	dress code	Yes	No	2.8	dress code				
Yes	No	2.11	prohibits sponsorship from tobacco companies								
Yes	No	2.12	establishes designated individual(s) for enforcement								

Definitions

- 1) *Sponsorship from tobacco companies* (2.11) is defined as support in the form of financial contributions, resources or materials paid for or produced by the tobacco industry for use in the school districts or schools.
- 2) *Designated individual(s) for enforcement* (2.12) is defined as a person or persons (by name or job title) identified in the policy as responsible for enforcement of the policy, specifically the written and disciplinary consequences of violation(s) to the policy.
- 3) *General enforcement* (2.1, 2.5, 2.9) is defined as mentioning that the policy will be enforced but specific consequences for violations are not outlined.
- 4) *Specific enforcement for students* (2.2, 2.6, 2.10) is defined as specific consequences identified for violation(s) by grade level and/or by the number of offenses.
- 5) *Mention of cessation and/or education not just punitive measures for violations* (2.3 & 2.7) is defined as the reference of cessation and/or education classes as a consequence for violating the policy.
- 6) *Dress code* (2.4 & 2.8) is defined as prohibiting the wearing or carrying clothing or accessories that display tobacco industry brand names, logos or other related identifiers on school property.

Domain Rules

- 1) If *Specific enforcement* (2.2, 2.6, 2.10) is “yes”, then *General enforcement* (2.1, 2.5, 2.9) item is “yes”.

3. PREVENTION AND TREATMENT SERVICES

This domain is measured by the presence of tobacco prevention curriculum and cessation services in the policy.

The maximum number of points for this domain will be awarded if the policy: 1) identifies specific prevention curriculum, identifying specific grade levels, formats or topics; and 2) external cessation services/programs are recommended and/or if cessation programs are offered within the district for students and staff.

3. PREVENTION AND TREATMENT SERVICES (Total 6 points)						Score ____/6	
<i>TOBACCO PREVENTION CURRICULUM</i>			<i>TOBACCO USE CESSATION</i>				
Yes	No	3.1	general prevention curriculum mentioned	<i>Students</i>		<i>Staff</i>	
Yes	No	3.2	specific prevention curriculum	Yes	No	3.3	general cessation mentioned
				Yes	No	3.4	referral to outside cessation services or cessation program offered
				Yes	No	3.5	general cessation mentioned
				Yes	No	3.6	referral to outside services or cessation program offered

Definitions

Tobacco Prevention Curriculum

- 1) *Specific tobacco prevention curriculum (3.2)* is defined as addressing at least one of the following: 1) specific grade level(s); 2) curriculum format; or 3) specific topics covered by the curriculum.

Tobacco Use Cessation

- 1) *General cessation (3.3 & 3.5)* is defined as mention of counseling or support (e.g., encourage or recommend cessation), but no specific strategies are identified.
- 2) *Referral to outside cessation services and/or cessation programs offered (3.4 & 3.6)* is defined as the policy explicitly identifies at least one of these strategies (i.e., services, programs, or referral) to assist smokers (either staff or students) with quitting.

Domain Rules

- 1) If *Specific prevention curriculum (3.2)* is “yes”, then *General prevention curriculum mentioned (3.1)* is “yes”.
- 2) If *Referral to outside cessation services and/or cessation programs offered (3.4 & 3.6)* is “yes”, then *General cessation (3.3 & 3.5)* item is “yes”.

4. POLICY ORGANIZATION

This domain measures the strategies for communicating the policy, the rationale for instituting the policy, and the management of the policy.

The maximum number of points for this domain will be awarded if the policy: 1) identifies specific strategies for communication of the policy; 2) a rationale that provides health and/or environmental consequences *and* identifies all tobacco products is given; 3) has an enforcement or adoption date specified; and 4) identifies an individual to maintain the policy.

4. POLICY ORGANIZATION (Total 7 points)										Score ____/8	
COMMUNICATING THE POLICY				RATIONALE			MANAGEMENT				
Yes	No	4.1	general communication of the policy	Yes	No	4.4	any rationale given for health or environmental consequences	Yes	No	4.6	applicable enforcement/ adoption date
Yes	No	4.2	printed materials					Yes	No	4.7	individual(s) identified to review and/or update the policy
Yes	No	4.3	signage	Yes	No	4.5	policy indicates all tobacco products	Yes	No	4.8	additional supporting documents

Definitions

Communicating the policy

- 1) *General communication* (4.1) of the policy is stated without any specific channels of communication identified (e.g., printed materials or signage).
- 2) *Printed materials* (4.2) includes any materials that contain the tobacco policy that are distributed to students, staff, parents, and/or visitors. Examples of printed materials include handbooks and newsletters.
- 3) *Signage* (4.3) is defined as no smoking or tobacco use signs placed at entrances to the school buildings and/or at various locations throughout the building and across the campus.

Rationale

- 1) A *rationale* (4.4) for the development of the policy addressing health and/or environmental consequences of tobacco must be included in the policy.
- 2) The policy must state that *all tobacco products* (4.5) are prohibited, not just smoking (e.g., cigarettes, chewing tobacco).

Management

- 1) An *applicable enforcement or adoption date* (4.6) of the policy must explicitly have a defining explanation of the date including at least a month and a year. Examples of a defining explanation of the date include revised, adopted, issued and enforced.
- 2) *Individual(s) identified to review and/or keep the policy current* (4.7) must be mentioned within the policy. This does not include the actual enforcement of the policy.
- 3) *Additional supporting documents* (4.8) is defined as the policy referencing or citing additional documents for the reader to obtain to supplement the current policy.

Domain Rules

- 1) If *Printed materials* (4.2) or *Signage* (4.3) is “yes”, then *General communication* (4.1) item is “yes”.

