

Fall 8-15-2000

ENG 1001G-005-010-019: Composition and Language

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Recommended Citation

Britton, Nancy, "ENG 1001G-005-010-019: Composition and Language" (2000). *Fall 2000*. 9.
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- 010
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Fall 2000
Nancy Britton
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MWOffice Hours:
7:30-8:00 AM
10:00-11:00 AM
12-12:45 (MW only)

Syllabus English 1001C

Required Texts:

Axelrod, Rise B. and Charles R. Cooper. The St. Martin's Guide to Writing. 5th ed. New York: St. Martin's Press, 1997.
Miller, George. The Prentice Hall Reader. 5th ed. Upper Saddle River, NJ: Prentice Hall, 1998.

Course Objectives: Students will expand and sharpen their writing skills.

Students will learn to evaluate, interpret, respond to, summarize, and paraphrase material.

Students will learn how to properly use and document secondary sources using the Modern Language Association style.

Students will be aware of and work to correct problems in punctuation, grammar, and spelling.

Students will learn to write focused, organized, and well-developed expository, argumentative, and analytical papers.

Concise sentences will make up logical paragraphs that make appropriate use of examples, illustrations, and details.

Students will become familiar with the writing process, especially the revision step.

Assignments: Students will write five graded essays. The average of these grades will equal one-third of the course grade. All out-of-class papers must be typed, double-spaced, and stapled before class. **All five papers must be completed in order to pass the course.** There will be two graded in-class writings during the semester. In-class writings will be announced at least one class period ahead of the writing, but the topic will not be announced. In-class writings will be averaged together and will count as one out-of-class paper.

Students may choose any three of the five out of class graded essays to revise as often as they wish. The three revisions will make up a portfolio which will be graded at the end of the course and equal one-third of the course grade. **The portfolio must be turned in on time to pass the course.**

Students are expected to attend class prepared to participate in class discussions and all peer editings. They are also required to write a weekly 5X8 notecard commenting on what has happened in class the preceding week or on assigned activities. Other in-class assignments may be graded and added to this portion of the grade. Class participation, notecards, and assignments will account for one-third of the course grade.

Grading scale: 100-92A
91-83 B
82-75 C
Below 75% NC

I do not give grades, you earn grades. You are responsible for being in class, getting the assignment, asking questions, seeking extra help and turning work in on time. Late papers will be penalized five points. There will be cut-off dates after which late papers will not be accepted even with the penalty. You are also responsible for dropping the class if you should feel that is in your best interest.

Plagiarism: Please keep in mind that plagiarism is the theft of someone else's work, writing, words, and/or thoughts. If you refer to someone else's work, writing, words, or thoughts, you **MUST** give them credit. The MLA style of documentation shows you how to do this. Become familiar with it. A teacher who discovers plagiarism has the right to give a failing grade to that assignment or to fail the student for the course. It is their duty to report the incident to the Judicial Affairs Office.

Writing Center: If you are having a problem with your papers or already know that you are weak in a certain area, make use of the Writing Center in Coleman Hall. If I discover a consistent problem or weakness, I may refer you there, but you need not wait for my referral. You must be prepared to ask for specific help to properly use the Writing Center. This is not a proofreading center.

Disabilities: If you need special accommodations because of a documented disability, you must contact the Office of Disability Services. They will arrange for the necessary accommodations.

Syllabus: You are responsible for the material and directions found in the syllabus. It is, however, my syllabus, and I reserve the right to make adjustments in the syllabus if time or other factors indicate that it is in the best interest of the class. Such changes will be announced in class.

After office hours: I may also be reached at the TRIO office in Ninth Street Hall on Tuesdays and Thursdays from 8:00 - 1:00. Phone: 581-7849.