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Minutes

Provost's Advisory Group (formerly Council of Deans)

1993

September 14, 1993

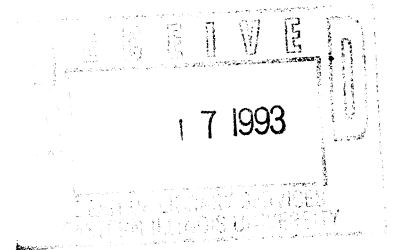
Council of Deans

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**MINUTES
COUNCIL OF DEANS' MEETING
September 14, 1993**

Present: Crouse, Joley, Johnson, Laible, Moore, Lanham, Hine, Williams, Weidner

1. President's Articulated Plan

Dr. Weidner opened discussion on the plan. There was general discussion of the committee being formed and of the plan. There was extensive discussion of volunteerism and enrollment management.

2. Academic Affairs Office Articulated Plan

Dr. Weidner reported that the academic affairs staff is working on a document and noted that it would be sent to the deans upon completion.

3. Distance Learning Professional Development Activity

Dean Hine reported that he has contacted Ball State University about arranging a visit for the Deans' Council to see what they are doing in the area of distance learning. Possible dates and agenda items were discussed. A tentative date of October 26 was set and Dean Hine will try to make arrangements.

4. Evaluation Process for College Administrative Structure

Dr. Weidner reminded deans that Vice President Hill has asked that the administrative structure of the new colleges be evaluated. There was discussion of the items to be evaluated, who would conduct the evaluation and the timeframe for evaluations.

5. Committee Revision of FAA Form

Dr. Weidner reported that the revised FAA forms have been distributed and that general reaction has been positive.

6. October 5 Meeting

Aaron Horne has asked to attend the Council of Deans meeting on October 5 to discuss the BGU Fellowship Program.

7. Other

Mary Herrington-Perry distributed materials on annual course deletion list and asked deans to contact her by October 4 if they would like to retain courses on the list. She also noted that priority printing lists need to be submitted as soon as possible. Ms. Herrington-Perry asked deans to review the five-year academic program review schedule and let her know if they would like to make changes. Also discussed were R & M's and NEPRs.

Dr. Weidner commented that Vice President Hencken reports that the number of new freshmen is on target for this year and that the increase in enrollment results from retention efforts and new transfer students. He also reported that minority student enrollment has increased significantly.

Dr. Weidner reported that he has sent faculty salary information to deans. There was discussion of this report and of the progress of contract negotiations.

Dr. Weidner reported on the equipment budgets and commitments for the current year.

Dr. Weidner distributed the new policy on course charges and reminded deans that any changes in fees must be approved by the President's Council.

Dr. Weidner reported that news releases will soon be posted on the network.

There was discussion of the vision statement and goals. The consensus of the deans was to send the proposal, as revised, to the President.

There was discussion about the draft Policy on Procedures for Chairpersons and how the deans should proceed with their discussions.

Dean Lanham reported that the search committee for the Director of Human Resources has reviewed applications and narrowed the field to eleven candidates. The committee is in the process of conducting telephone interviews.

The next meeting of the Council of Deans will be on Tuesday, September 21 at 9:00 a.m. in the Schahrer Room.

Suzanne Walden
Recording Secretary