

## REVISTA DA FACULDADE DE DIREITO DA UFRGS

### EDITORIAL POLICIES

#### Focus and Scope

The *Revista da Faculdade de Direito da Universidade Federal do Rio Grande do Sul* is devoted to serve as a means of dissemination and exchange of discoveries and ideas between researchers, scholars, and practitioners, and in the development of Legal Sciences and its surrounding activities. Its publishing intends to stimulate researches and studies in the area. The journal accepts scientific articles concerning Laws or the areas which are relevant to legal studies.

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#### Peer-review process – Double-blind review method

The articles which comply with the admission requirements, in accordance with the public announcement available in the “Notícias” section on the *Revista*’s website, will have their contents and their meeting of the established norms reviewed by members of the board. The ones which do not comply with these norms will not be sent to the journal’s reviewers, and authors will be noticed of this decision.

The double-blind peer review method will be followed. Two reviewers should examine the article without access to the authors’ names, and must interrupt the evaluation in case of identification. The articles may be considered approved for publication, approved if corrected or rejected.

If it is well justified, the opinion of a single reviewer is enough to support the editorial decision of rejection. Authors should ensure their paper’s aptitude with the citation of all sources and the compliance with the norms established by the Committee on Publication Ethics and by the *Coordenação de Aperfeiçoamento de Pessoal de Nível Superior* (CAPES).

The double-blind review results will be sent to the authors by the e-mail address provided in the registration process and, if needed, a term for revisions will be established. The reviewers’ decisions concerning the article’s content are sovereign, especially the points on its scientific value and its contribution to scholar debates.

There will be no identification of reviewers.

## **Revision and approval**

Reviewers may suggest the author to revise and alter the article. It is not compulsory for authors to carry out the revisions and alterations with which they disagree. However, editors are responsible for the journal's quality and have the prerogative to not accept the articles which were not properly revised.

During the process of formatting for publication, editors may suggest alterations or correct errors, respecting the author's style and opinion.

Once alterations and revisions made by the author are accepted, the article should be considered accepted for publication.

## **Editorial Council**

The Editorial Council comprises professors of the Faculty of Law of *Universidade Federal do Rio Grande do Sul* and invited professors from other institutions.

## **Publication**

The journal is a biannual publication and comprises articles approved for publication through double-blind review method and articles by invited authors, in accordance with CAPES's guidelines. If there are more approved articles than the number of articles designated by the Editorial Council, the council must decide which of the articles will be published. The criteria observed during the council's selection follows the norms established by CAPES to law reviews from the highest rank of its grading, considering the article's appropriateness to the journal's scope, the quality attributed by reviewers, and the submission's precedence during the public announcement's term.

## **Publication in subsequent issues**

Articles approved for publication may be designated by the Editorial Council for publication in a subsequent issue of the journal. At any moment, the author can notice the Editorial Board the publication of the same paper in other journals, or his interest in not publishing the paper.

## **Solution of discordances**

Omitted points and interpretive divergences of the public announcement will be resolved by the Editor-in-chief.

## **Copyright and responsibility**

The journal reserves all copyrights on the published papers.

The opinions expressed in the papers are of full responsibility of the author, and not necessarily correspond to the journal's opinions.

Authors should declare possible conflicts of interest and decisions taken by ethics committees.

## **Periodicity**

Biannual

## **Open access policy**

This journal offers immediate open access to its content, based on the principle that turning scientific knowledge available to the public enables a higher level of world-wide democratization of knowledge.

## **Archiving**

This journal uses the LOCKSS system in order to create an archive system distributed to participating libraries and allows them to create permanent archives of the journal for preservation e restoration.

## **Admission requirements**

*a) Theme, focus and scope:* The *Revista da Faculdade de Direito da Universidade Federal do Rio Grande do Sul* is devoted to serve as a means of dissemination and exchange of discoveries and ideas between researchers, scholars, and practitioners, and in the development of Legal Sciences and its surrounding activities. Its publishing intends to stimulate researches and studies in the area. The journal accepts scientific articles concerning Laws or the areas which are relevant to legal studies.

*b) Format:* the article must be sent in \*.doc or \*.docx format.

*c) Identification:* article files must not contain any kind of identification of its author, otherwise it will be rejected. The authorship is identified only during the submission process to ensure the double-blind review method.

*d) Unpublished articles:* articles must be unpublished in Brazil, either in print or in electronic publications.

*e) Language:* articles must be written in Portuguese (Brazilian or European), German, Spanish, French, English or Italian.

It is not compulsory for authors who submit articles in languages different from Portuguese to include title, abstract, key words and list of contents in Portuguese, but, along with other compulsory elements, they must be shown in the language adopted in the text. Translations to Portuguese offered by the Editorial Council must be accepted. The formatting of these articles may follow the predominant rule of the language of writing, but following ABNT norms is recommended.

*f) Page numbering:* the highest number of pages admitted in the article is of approximately 30 (thirty).

*g) Authors' degrees:* it is preferable that at least one author has a Doctor degree.

All sent articles should be considered for publication, even in the lack of at least one author with the above-mentioned degree, but, with a justification strictly based on QUALIS-CAPES rules in force among law reviews, the Editorial Council may not send reviewers the articles which could result in a breach of the rules established to the highest rank of journals.

*h) Co-authorship:* articles should preferably be written, at tops, by two co-authors.

All sent articles should be considered for publication, even if there are more than two co-authors, but, with a justification strictly based on QUALIS-CAPES rules in force among law reviews, the Editorial Council may not send reviewers the articles which could result in a breach of the rules established to the highest rank of journals.

*i) Compulsory elements:* articles must include the following elements, in this order of appearance:

- Title in the language adopted in the text;
- Title in English (if the adopted language is different from English);
- Abstract in the language adopted in the text: the expression “Resumo:”/”Resumen:”/”Résumé:” followed by a 100 to 250-word-long text;
- Key words in the language adopted in the text: the expression “Palavras-chave:”/”Palabras clave:”/”Mots-clés:” followed by the key words, separated by dots;
- Abstract in English (if the adopted language is different from English);
- Key words in English (if the adopted language is different from English);
- List of contents: the expression “Sumário:”/”Contents:”, followed by the title of each section;
- Introduction;
- Body text: divided in numbered sections;
- Conclusion;
- Bibliographic references.

### **Formatting**

The article must comply with the Associação Brasileira de Normas Técnicas (ABNT) norms for scientific articles, namely: ABNT NBR 6022:2002 – Artigo em publicação periódica científica impressa; ABNT NBR 6023:2002 – Referências; ABNT NBR 6024:2002 – Numeração progressiva das seções de um documento escrito; ABNT NBR 6027:2002 – Sumário; ABNT NBR 6028:2003 – Resumo; ABNT NBR 6034:2004 – Índice; ABNT NBR 10520:2002 – Citações em documentos; ABNT NBR 12225:2004 – Lombada; ABNT NBR 12256:1992 – Apresentação de originais; ABNT NBR 14724:2011 – Trabalhos acadêmicos; ABNT NBR 15287:2011 – Projeto de Pesquisa.

We would like to emphasize the following norms:

- i) Page:* A4 size, upper and left margins of width 3,0 centimeters, lower and right margins of width 2,0 centimeters, page numbers on the upper right margin;
- ii) Paragraphs:* no added spaces between paragraphs, justified text, indent of 1,0 centimeters in the first line of the paragraph;
- iii) Text:* black, size 12 Times New Roman font, 1,5-centimeter-spacing;
- iv) Footnotes:* size 10, 1,0-centimeter-spacing;

v) *Long direct citations (more than three-line-long)*: size 10, 1,0-centimeter-spacing, indent of 4,0 cm before the text, no indent in the first line, one blank line above and below the paragraph, no quotation marks;

vi) *Bibliography entries*: size 12, 1,0-centimeter-spacing, each entry separated by two blank lines.

vii) *Spaces between titles and sections*: one blank line with a 1,5-centimeter-spacing below titles and below the end of sections and subsections;

viii) *Tables and images*: indicated source, image quality of at least 300 dpi, \*.jpg format.

ix) *Citations*: both the notes and bibliography system and the author-date style are admitted. The chosen system should be used throughout the paper.

Example of the note and bibliography system:

<sup>1</sup> BASTOS, Aureliano Cândido Tavares. *A provincia: estudo sobre a descentralização no Brazil*. Rio de Janeiro: B. L. Garnier, 1870, p. 10.

Example of the author-date style:

(BASTOS, 1870, p. 10).

x) *Bibliographic references*: presented in a single list at the end of the work and in alphabetic order. Because of the journal's visual identity, the titles of the works should be highlighted in italic.

- Book: FAORO, Raymundo. *Os Donos do Poder: formação do patronato político brasileiro*. 3ª ed. São Paulo: Editora Globo, 2001.

- E-book: BASTOS, Aureliano Cândido Tavares. *A provincia: estudo sobre a descentralização no Brazil*. Rio de Janeiro: B. L. Garnier, 1870. Disponível em: <<http://www2.senado.gov.br/bdsf/item/id/220526>>. Acesso em: 17 ago. 2013.

- Book chapter: ROMANO, Giovanni. *Imagens da juventude na era moderna*. In: LEVI, G.; SCHMIDT, J. (Org.). *História dos jovens 2*. São Paulo: Companhia das Letras, 1996.

- Journal article: MACIEL, Adhemar Ferreira. *Amicus curiae: um instituto democrático*. *Revista de Informação Legislativa*, Brasília, v. 153, n. 2, p. 7-10, jan./mar. 2002.

- Legislation: BRASIL. Código civil. 46ª ed. São Paulo: Saraiva, 1995.

- Case: BRASIL. Superior Tribunal de Justiça. Processual Penal. Habeas corpus. Constrangimento ilegal. Habeas-corpus no 181.636-1, da 6ª Câmara Cível do Tribunal de Justiça do Estado de São Paulo, Brasília, 6 de dezembro de 1994. Lex: jurisprudência do STJ e Tribunais Regionais Federais, São Paulo, v. 10, n. 103, p. 236-240, mar. 1998.

xi) *Title formatting*:

- Title of article: aligned to center, bold, size 12;

Example:

**Mortgage in comparative law**

- Titles preceding and succeeding the text – introduction, conclusion and references: not numbered, aligned to center, bold, size 12;

Example:

## **Introduction**

- Titles in the text body: numbered, flush with the left margin, size 12. Formatting: titles of sections – bold; titles of subsections – no highlighting; and titles of secondary subsections – italic.

Example of section: **1 O sistema hipotecário do BGB**

Example of primary subsection: 1.1 Hipoteca do tráfico e hipoteca da garantia

Example of secondary subsection: *1.1.1 As hipotecas em garantia.*

*xii) Prohibitions according to ABNT:*

- Underlined texts, either in the body of the paper or in hyperlinks;
- Any font of a different color, including the font of hyperlinks;
- Lack of introduction or conclusion or their replacement by sections with other titles;
- Books, book chapters and article citations without page range (except when *passim* is used);
- Citations, especially of legislation and cases, without a bibliography entry;
- Tables and images without an immediately succeeding source, in size 10;
- Use of passages of previously published works written by the author without clear citation.