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Spring 2-1-2007

BADM 100.01: Introduction to Business

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BADM 100 Introduction to Business Professors Furniss/Morton- SPRING 2007

Section 1- meets at 11:10-12:30 on Tuesdays and Thursdays in GBB 106 Section 2- meets at 2:10-3:30 on Tuesdays and Thursdays in GBB 106

This Syllabus, Professor Furniss' Assignment Sheet, and Professor Furniss' lecture Power Point Slides will soon be available on our **Blackboard** Course site. You can reach the Blackboard site from www.business.umt.edu. Instructions for logging in on Blackboard are available on this site.

Description: Career opportunities/strategies in business; nature of business enterprise; role of business in society; problems

confronting business: business management.

Required Texts: Introduction to Business 2007, Boone & Furniss

Professor: Primary contact person: Prof. Jerry Furniss (GBB 319) email jerry.furniss@business.umt.edu

Office Hours: Professor Furniss' Office Hours: Tuesday and Thursday 10:00 –11:00. I am generally available throughout each day. Stop by at your convenience. Please leave a voice mail message at my office if you need to contact me. Feel free to contact Professor Morton if I am not available.

Exams: Three objective (multiple choice/true-false/fill-in-the-blank) examinations will be given. Each exam will be worth a possible 100 points. **The exams will not be cumulative**. The examinations may cover lectures, class discussions, the text, videos, and any handouts or assignments. **Any exam missed will be made up on Monday, May 7**th at 12:00 noon in GBB 106. Please do **not** let us know that you missed an exam- just show up and we will have a makeup exam available for you on that date.

Exam # 1 Thursday, February 22nd (Hand back and Exam Review Tuesday, February 27th)

Exam # 2 Tuesday, March 20th (Hand back and Exam Review Thursday, March 22nd)

Exam # 3 Thursday, May 3rd

Makeup Exams: Makeup exams will be given for any missed exams (Exams 1, 2, and/or 3) on Monday, May 7th at 12:00 noon in GBB 106. - please be prompt!

Assignments/Announced Quizzes: Assignments and unannounced attendance quizzes may receive a maximum total of 200 points. For full credit, assignments must be turned in during class on the announced dates. A DETAILED ASSIGNMENT SHEET WILL BE FORTHCOMING and Posted on the Blackboard course site under the "Introduction to Business" class listing.

Unannounced Quizzes: Each attendance/lecture quiz will be given at the end of the lecture and will count 5 possible points. Official absences will be excused. Please email my grader with your University recognized "Official Excuse."

Total Possible Course Points:

Exam 1 >>>>>> 100 points possible

Exam 2 >>>>>> 100 points possible

Exam 3 >>>>>> >>> points possible

Total Possible Points: 400 points (We will drop the lowest of the first two exam scores)

Grades: The final course grade will be determined by applying the following: (360 points or more = A) (320 points-359 points= B) (280 points-319 points = C) (240 points-279 points = D) (239 points or less = F)

Grader: The course TA and grader (Ryan) will keep regular office hours in Professor Furniss' office GBB 319. Any questions concerning scores should be directed to Ryan either in person (GBB 319), by email (posted on blackboard) or by phone @ 243-2062.

Grader Office Hours: Ryan's Office Hours TBA. (will be posted on office door and on Blackboard)

Posting Grades: The grader will post your scores on the Blackboard course site as SOON AS IS POSSIBLE after the exams, quizzes or assignment due dates. WE WILL ATTEMPT TO HAVE THE EXAM SCORES POSTED BY 4 PM OF THE DAY FOLLOWING THE EXAM SO YOU CAN DECIDE WHETHER YOU NEED TO ATTEND THE EXAM HANDBACK SESSION.

BLACKBOARD: In order to receive your test, quiz and assignment scores as well as critical course information (assignments, announcements, current lecture slides etc.), you must LOGON to Blackboard. You should get into the habit of checking the internet-based Blackboard system before each class. You can reach the Blackboard site from www.business.umt.edu. Click on the Blackboard tab on the Business School's home page. When you logon you will be asked for your SCAUID and your password. Your SCAUID can be found on CYBERBEAR under your personal information. The last 6 digits of your student id # is your password. Any problems- first go to IT Central (Social Sciences Building 120) or call 243-2606 (after 5 pm). Then if you are still having trouble, you can talk to the Student Lab monitors in the Gallagher Business Building (Computer Lab on the 2nd floor).