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ILLINOIS STATE UNIVERSITY
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ANNUAL REPORT OF THE DIRECTOR OF LIBRARIES
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ANNUAL REPORT OF THE DIRECTOR OF LIBRARIES
1979 - 1980

ILLINOIS STATE UNIVERSITY
NORMAL, ILLINOIS

The year 1979/80 has been one of solid achievement for the Library. The book collection has grown to 1,134,807 books and U.S. Government publications (and more than 900,000 microfilm, microfiche, and microprint items). Our electronic counter recorded 1,320,646 individuals entering the Library where they borrowed 326,329 books and used 334,678 more in the building. They also asked innumerable questions of our reference librarians, were given instruction individually and in classes on how to use the Library more effectively, prowled among the six floors of open shelves, and, we hope, located the information needed for class assignments, research papers, theses, and to satisfy their own curiosity.

Statistics fail us in determining the number of times a visit to the Library is successful; we are more likely to hear of unsuccessful occurrences. Some evidence was turned up this year by Mary Zey-Ferrell, Associate Professor of Sociology, in her study of faculty job satisfaction at Illinois State University. In the section of her questionnaire dealing with satisfaction with facilities and resources for teaching, 75% of the respondents expressed satisfaction with library facilities and books to aid in teaching and only 11.7% expressed dissatisfaction. On library facilities and books to aid in research, 58% expressed satisfaction and 18% dissatisfaction. Two accrediting teams who inspected the Library were satisfied with what they saw. The Assembly of Colleges and Schools of Business visiting committee found that "the Library is more than adequate to serve the needs of the Business students", and the committee representing the National Commission for the Accreditation of Teacher Education found that the Library holdings and the number of the staff exceeded the ALA standards and took note of the financial assistance and advanced training provided for on-line searching, commendable student work areas, and an active interlibrary loan system.

What enables a library to provide satisfactory service is a complex of printed and other resources, an organization of highly competent professional librarians and skilled supporting assistants, money, and, most importantly, dedication to service. How these elements have meshed during the past year is given in some detail on the following pages. The information has been summarized from reports by each of the units of the Library.

GROWTH OF THE LIBRARY

The resources of the Library on June 30, 1980 included the following:

Resources	June 30, 1980	June 30, 1979	Increase
Books	849,084	815,638	33,446
U.S. Government Publications	285,723	268,866	16,857
	<u>1,134,807</u>	<u>1,084,504</u>	<u>50,303</u>
Maps and other cartographic items	302,837	285,122	17,715
Microforms:			
Reels of microfilm	44,518	42,982	1,536
Sheets of microprint	377,200	368,176	9,024
Microfiches	480,199	417,340	62,859
Microcards	68,316	68,316	-0-
	<u>970,233</u>	<u>896,814</u>	<u>73,419</u>
Recordings:			
Phonorecords	16,983	16,087	896
Tapes (cassettes)	1,313	1,074	239
Tapes (reels)	332	289	43
	<u>18,628</u>	<u>17,450</u>	<u>1,178</u>
Slides	4,211	4,011	200
Filmstrips	881	889	-8
Transparencies	850	840	10
Teaching Kits	1,313	779	534
Teaching Games	274	263	11
Study Prints	5,094	4,640	454
	<u>12,623</u>	<u>11,422</u>	<u>1,201</u>
Totals:	2,439,128	2,295,312	143,816
Subscriptions to periodicals	4,922	5,120	-198

This summary includes those items that are easily counted. Our archives of local and university materials and the county records we collect in cooperation with the Illinois State Archives Department, all measuring some 550 cubic feet, the microfiches of the Educational Research and Information Centers in 18 filing cabinets, and the Human Relations Area files are not included. The variety of packages of information used in libraries increases each year.

PERSONNEL

One resignation and one retirement from the Library faculty occurred during the year. A. Albert Baker, Science Librarian, resigned on October 31 to return to California and to a new position at the University of Southern California. Kathleen Sherman chose early retirement on June 30, to the regret of all her colleagues. These two vacancies and a third one caused by the termination of Rebecca Thompson's position required some temporary adjustments. Robert Townsend became acting Science Librarian and Karen Schmidt accepted a temporary appointment to Mr. Townsend's position. Bruce Manzer was chosen as the new Science Librarian over other candidates; Michele Branson succeeded to Mr. Manzer's former position as Serials Cataloger; Karen Schmidt succeeded to Mrs. Branson's position of Assistant Acquisitions Librarian; Mr. Townsend returned to his regular position; and, at the end of the year, Katherine Shaw transferred from the University High School Library to Mrs. Sherman's position. Although this succession may seem to have fallen in place as easily as a line of falling dominos, each change required a search for available candidates, committee deliberations, interviews, correspondence, and reports.

Douglas DeLong, Willard Moonan and Robert Townsend were promoted to the rank of associate professor; Richard Christensen and Bruce Manzer were awarded tenure. Elizabeth Pope was on sabbatical leave during the first semester to make a study of the impact of automated cataloging (OCLC) in eight state university libraries in Illinois. During the second semester, Marian Carroll was on leave to work on instructional materials for teaching the use of U.S. Government publications. A summary of some of the other professional activities of the Library faculty is on pp. 11-13.

The 76-member Civil Service staff of the Library was an unusually stable group. This year 90 individuals worked in the 76 positions in the Library; last year there were 98. The fourteen vacancies that occurred during the year were filled within a reasonable time. At the close of the year, 34 members of the staff (47%) have worked in the Library for from 5 to 19 years, 25 (34%) have had from 2 to 4 years of experience here, and only 17 (14%) have worked here one year or less. The continuity of service and the accumulation of practical experience that these individuals offer is highly important to the successful work of the library. We are fortunate to have the members of this supporting staff. One of the best of them all, Kay Temple, whose quiet, knowledgeable manner was well-known to students at the Circulation Desk for 20 years, retired this year.

The Library also received strong support from our student assistants who worked 71,000 hours, the full-time equivalent of 34 additional staff members. A total of 237 students were employed. We have tried to use students who are eligible for work-study funds whenever possible and managed to have 63% of our student assistants paid from these federal funds. Unfortunately, the amount of money authorized for a work-study student frequently is used up well before the end of a semester and another student must be trained for the job. Thus, although work-study students made up 63% of the student staff, they could be used for only 45% of the hours served by all student assistants. We will continue to utilize work-study funds, nevertheless, whenever possible.

USE OF THE LIBRARY

There is an interesting paradox in the statistics showing the use of the Library. The number of students entering the Library continues to increase each year while the number of books checked out continues to decrease. But the number of books used in the Library, based on a count of the books left on the reading room tables, continues to increase. The explanation seems to be that each year more students discover that the Library offers the best place to study on the campus and they come in increasing numbers.

<u>No. Students Entering Library</u>		<u>No. Books Loaned</u>	<u>No. Books Used in Building</u>
1977/78	1,144,823	339,146	N/A
1978/79	1,202,132	332,210	302,207
1979/80	1,320,646	326,329	334,678

If loans to our own students lessen, that decrease is balanced by an astounding increase in interlibrary loan traffic.

Interlibrary Loans - Lending

<u>No. Requests Received</u>		<u>No. Items Loaned</u>	<u>% of Requests Filled</u>
1977/78	1,055	438	42%
1978/79	2,096	1,217	58%
1979/80	4,486	2,026	45%

About 70% of these requests come from libraries that are in the OCLC network. Requests came from each of the 50 states and from 15 foreign libraries.

The number of books we borrow from other libraries for members of the faculty and for graduate students, and in some instances, for undergraduate students has increased only slightly.

Interlibrary Loans - Borrowing

<u>No. Requests Sent</u>		<u>No. Items Received</u>	<u>% of Requests Filled</u>
1977/78	2,210	1,179	80%
1978/79	2,096	1,559	74%
1979/80	2,329	1,622	70%

We have had a little less success in locating the books and journals that our clientele need in each of the past three years. It may be that our faculty are seeking books and journals that are less commonly found in other libraries; we have not found time to make a careful study of the requests. But a more likely cause is the fact that the number of interlibrary loans is increasing rapidly in libraries everywhere, and, as a consequence, both the accuracy and the delivery time of loans from all libraries is deteriorating.

Students and members of the faculty requested 32,896 pages of photocopies from Circulation; last year the total was 19,562. These copies were ones for which someone was willing to wait overnight. In addition, 1,114,627 copies were made on coin-operated machines located on every floor of the Library; last year the total was 984,000. Requests were sent to 1,042 borrowers (last year the number was 2,464) to return books for another reader. When notices were sent to students who initiated the request only 53% of them returned to pick up the books. Last year the figure was 55%. In many instances we were unable to get a book returned quickly enough to satisfy the request.

We issued 585 courtesy cards to individuals not associated with the University, a small increase over the 528 cards issued last year. State-wide borrower's cards were issued to 170 students and faculty members to authorize borrowing from other state university libraries. Last year the number was 108.

The major undertaking of the year was the preparation for a computer-based circulation system under a grant of \$110,865 of the Higher Education Cooperation Act, awarded by the Illinois Board of Higher Education. Conversion of more than a half-million titles in the Library's collection to computer tape was accomplished by Electronic Keyboarding, Inc. of Maryland Heights, Missouri. Proofreading their work was done by the volunteer services of most members of the Library staff. Titles of serial publications were converted by our own staff members of the Serials and Systems units. Richard Christensen and Candace Arthur coordinated the entire project. The Library's work was accomplished on schedule, but the Administrative Computer Center of the University of Illinois lagged somewhat in its task of incorporating the bibliographical data of fourteen college and university libraries. Consequently, we will not be able to begin using the system until some time during the fall semester. We have high hopes that our services will become much more efficient, and that when a state-wide daily delivery system is established in 1980/81, we can borrow books from thirteen other college and university libraries within a reasonable period of time. But a report on the effectiveness of the circulation system and the delivery service will have to wait until next year.

PUBLIC SERVICES

Public service includes an extraordinary range of activities from pointing to the location of the nearest pencil sharpener to giving a lecture on the bibliographical and reference works of a subject to a graduate class. How these services are presented and which ones work effectively differs somewhat with the students and faculty members and the academic disciplines served by each of the floors. The goals of public service are held in common: to acquire the best collection of books and other materials that we can afford, to give as much time as we can manage helping students, individually, find information and learn how to do it independently, and to see that the necessary housekeeping chores are accomplished. One of the housekeeping tasks this year was to determine what books and journals could be sent to the Williams Hall storage stacks with the least inconvenience to users. After much discussion, and consultation with faculty representatives, a list of most (but not all) of the journals published before 1950 was drawn up and the volumes were moved to storage along with the remaining books in the Decimal Classification that will not be reclassified, and a few other works

selected by the librarians on each floor. This move provided some breathing space for badly crowded shelves. Plans have been drawn for the installation of some additional shelving (and the removal of some study space) next year.

The use of the DIALOG computerized data bases of the Lockheed Aircraft Company continues to grow. Members of the Library faculty conducted 676 literature searches for members of the faculty and graduate students. Last year the number was 399. The Library pays one-half of the computer charges and half of the cost of the printout that the searcher receives. All of the long distance telephone charges and, of course, the considerable time and expertise of the librarians who conduct the searches are free.

General College Library

The General College Library continues to serve as the initial point of reference for many students, and the only one for some. Library orientation tours were conducted for 157 English 101 classes and for 20 others. The slide-tape presentation was revised again in the summer of 1979 on the basis of three years of experience. The Browsing collection and the paperback book collection were kept up-to-date by adding new titles and withdrawing older ones. The number of loans declined here as elsewhere in the Library. About 2,700 volumes of periodical files published before 1950 were moved to the General College Library floor along with some 10,000 reels of microfilm of newspapers and periodicals. Five new microfilm readers were added to the 9 already in heavy use in this area.

FLOOR 1

(Education, Psychology, Philosophy)

Librarians conducted 67 tours and classes for students in various classes during the year. The slide program prepared to explain how to locate ERIC materials was brought up-to-date. The collections of textbook and curriculum guides were reviewed and obsolete material was discarded with the advice of several faculty members from the College of Education. The cards in the shelf-list for the Teaching Materials Center books were edited so they could be included in the Library Computer System data base, thus enabling us to have a single author and title catalog of all books in the Library.

FLOOR 4

(Social Sciences and Maps)

Approximately 50 talks on bibliography and reference works were given to classes in Law, Business, History, Political Science, Sociology and Social Work, Earth Sciences, Geography and Geology, and Education by the Library staff members on this floor. The rapidly-growing book collection was expanded into the third floor, after the early periodical files were removed, to gain some room for future growth. At the same time, the law books (Class K) which were on the third floor were moved to the fourth floor where reference service could be offered more readily. An intern from the Bloomington Public Library, Barbara Nobles, spent part of her three weeks' stint working with reference sources pertaining to business, and several students in Information Science 301 (Advanced Reference Sources) spent shorter periods of time observing and learning about reference service.

The Map Collection acquired 15,500 maps and 2,215 other cartographic materials during the year bringing the total number of items in the collection to 302,837. Mr. Easton continued to work closely with the members of the Department of Geography and Geology.

Mr. Palmer spent one-fourth of his time in establishing and organizing the National Depository for Economic Education with the support of a grant from the Joint Committee on Economic Education.

FLOOR 5 (Science and U.S. Government Publications)

Despite an unusual turnover of librarians on this floor -- Albert Baker, Robert Townsend and Bruce Manzer served as science librarian at some times during the year and Marian Carroll was on sabbatical leave during the second semester -- there was little diminution in the tasks of teaching students how to use the library effectively; providing reference service to students, members of the faculty, and a considerable number of individuals outside the academic community; and developing the collection of books, periodicals, and government publications.

Our collection of U.S. Government publications was increased by 16,857 new publications, and by 33,224 new publications in microform. This ratio of 2 microforms to 1 printed work is an interesting one and may indicate the trend of U.S. Government publication collections. At the end of the year our collection contained 285,723 volumes and 160,139 microforms. Acquisition of the *Congressional Index Service Serial Set Index, 1789-1969* during the past year has made the information in this set readily available, and purchase of the microfiche edition of the Declassified Documents Collection has added a source heretofore available in only a few major libraries.

FLOOR 6 (Humanities and Fine Arts)

Librarians on the sixth floor report a considerable increase in library-based assignments, particularly in music and in art and literature as well. To help members of the faculty of the Department of Music keep abreast with new books in their field, Mary Jo Brown prepared a 24-page selective list of books added in 1979, and Steve Meckstroth prepares similar bi-monthly lists for the Department of Art. A *Selective Guide to Reference Works in Film Studies* was issued during the year. Special attention was given to selecting solo vocal music, an inventory of art-related material on other floors, and inventories of the reference collection and of drama scripts in the Library.

(Rare Books and Archives)

On August 2 and 3, 1979, the Library was host to the annual convention of the Circus Historical Society. Members were given an account of the Illinois State University Circus Collection by Mr. Soka, in addition to a series of papers by members of the Society. Mr. Soka taught the course in Archival Management (His 398) both semesters, and gave talks to the Corn Belt Library System and two other groups.

Harold K. Sage presented his Lincoln Library, thus culminating his long-standing interest in Milner Library. Mr. Sage started buying books about Abraham Lincoln some sixty years ago. He chose them carefully, he bought the best editions available, and he read them all. Many of the books contain inscriptions from the authors to Mr. Sage. With this collection and the microfilm sources we have on Lincoln, the resources for research on Abraham Lincoln and his times in this Library is impressive.

The archives of the International Graphic Arts Education Association, papers from the Morgan-Washington Home and from the estates of Joseph T. Cogdal and Dorothy Hinman, and gifts from Pearl Funk, Elizabeth Stein, Stella Sancken, Robert Weigel and Louis L. Williams, Sr. were also presented to the Library during the year.

Some posters and other material were stolen from our Circus Collection by an Illinois State University student in September, 1979. The ISU security force was able to recover about eighty per cent of the material, and the individual concerned has been ordered by the court to pay \$3,000 to the Library in restitution.

TECHNICAL SERVICES

Acquisitions

Despite a number of changes among the staff during the year the essential work of acquiring books continued smoothly. Michele Branson did double duty while Manhar Thakore was on leave the first semester and managed to juggle the principal duties of his position as well as her own. When she accepted a new position as Serials Cataloger at the end of the first semester, Karen Schmidt became Assistant Acquisitions Librarian. Among the Civil Service staff four vacancies occurred; three were filled by promotions from within the staff, one remained unfilled until the end of the year.

The discouraging note that recurs in this portion of the report is that we spend more money each year and buy fewer books. The average cost to us this year was \$17.43 for each book purchased. Last year the cost was \$14.75. Current U.S. books supplied on an approval plan cost us \$13.93 (\$13.00 last year), current British books supplied on a similar approval plan averaged \$22.40 (\$18.00 last year), and all other books purchased came to an average cost of \$17.22. We are still able to satisfy the requests of all members of the faculty, to keep up a reasonably good flow of currently-published books, and to make modest purchases in some subjects that were bypassed in earlier years, but the task becomes more difficult each year.

Cataloging

Elizabeth Pope, Chief Cataloging Librarian, was on sabbatical leave during the first semester, but her responsibilities were effectively assumed by Laura Addison, Eloise Cline, and Eleanor Matthews. The work produced increased in all of the categories for which statistics are recorded. The number of titles

cataloged, for example, was 27,689 (25,128 in 1978/79, up 10%), and the number of card sets produced through OCLC was 29,607 (26,238 in 1978/79, up 13%).

The project to prepare for a computerized circulation system affected cataloging in several ways. Parts of the shelf list -- sometimes as many as 100 drawers -- were miles away from the building for several weeks so that the essential bibliographical data could be transcribed to computer tapes. Consequently, books to be cataloged had to be chosen to avoid the missing records. Candace Arthur was drafted to assist Richard Christensen in writing the manual that went to each potential vendor before a contract was awarded, and later to help supervise the details of the project. About three-fourths of her time was thus not available for cataloging.

Serials

Work with serial publications was complicated by additional tasks required for conversion of records to a form that could be used in a computerized circulation system, and for our own project of converting our Central Serials Record to machine-readable data for storage on discs in the Illinois State University Computer Center. Nevertheless, the amount of work accomplished increased in almost all of some twenty-five categories for which statistics are recorded. The number of periodicals currently received was reduced to 4,922 (from 5,120), not by discontinuing 48 subscriptions, but by removing the records of some inactive titles. A new binding contract with the American Book Bindery at Topeka, Kansas has turned out to be satisfactory, despite the distance and the necessity to adapt to deliveries every two weeks rather than every week.

Systems

After several years of planning and waiting, coaxial cable leading from the Computer Center to the Library and a terminal providing on-line service were installed. Thus our archaic practice of carrying tapes and cards from the Library to the Computer Center and returning later for the resulting printout is abolished. The task of completing the 110,000 records in our Central Serials files was completed in a fraction of the time that would have been required formerly. Other ongoing files, such as the index to theses and dissertations and the reserve book list, will be continued on-line rather than in batch mode. The possibilities for further use of this on-line capacity are limited only by time and money.

UNIVERSITY LIBRARY COMMITTEE

The University Library Committee met five times during the year to discuss the Library circulation policy, extension of Library hours during examination periods, microforms in the Library, the Center for Research Libraries, and other matters. Members of the committee were:

Jackie Alschuler (student)
Kenneth Fitch (faculty)
Milford Jochums (faculty)
Franklin Lewis (faculty)
Peter McGivern (student)

Dieter Oelschlager (student)
Heidi Zeller (student)
Elizabeth Gruber, Chair (faculty)
Bryan H. Jackson (ex-officio)
Joe W. Kraus (ex-officio)

FRIENDS OF MILNER LIBRARY

The Friends met on October 11 to hear Joe Kraus talk on *Books of the 1890s*, and on April 22 to hear Anthony Bliss, Rare Book Librarian at Northern Illinois University, talk on *Literary Forgeries*. William R. Brandt served as President, Mrs. Edwin Willis as Vice-President, and the directors were Thomas M. Barger, III, Samuel Hutter and Mrs. Clifford Sperry. Contributing members of the Friends now stands at 150.

LABORATORY SCHOOL LIBRARIES

University High School Media Center/Library

The introduction of a TRS-80 mini-computer for student use was a popular innovation in the high school library. Kay Shaw was co-chairman for an in-service program on multi-cultured education and chairman of faculty groups to sponsor a week long reading program in both laboratory schools, in addition to the usual program of teaching research skills with members of the English Department. The budget for books and periodicals, \$5,037 for the year, was an increase of a little less than 10%, but is still considerably less than enough to take care of replacing worn and lost copies. The present collection consists of the following:

Books	18,956
Microfilm	399
Kits	350
Filmstrips	191
Records	1,184
Cassettes	145
Tapes	11
Film loops	26
Slides	972
Games	60
Transparencies	68
Pictures	247
Periodicals	75

One-fourth of Mrs. Shaw's time was assigned to duties as coordinator for both laboratory school libraries. Lois Skillrud resigned in October to accompany her husband to a new assignment. Carol Hustuft accepted the position in November.

Zimmerman Library - Metcalf School

Katherine Oberhardt reports that more flexible schedules were developed with classroom teachers so that students might come to the Library at times when use of the library was essential to classroom activities. Students are given passes to come to the Library, individually or in small groups, whenever they need to use library materials. Many special programs, ranging from films to magic shows, were incorporated into the library and curriculum. Students were given an opportunity to evaluate the work of the Library through discussion sessions.

In the Zimmerman Library, as in the University High School Library, the book and materials budget of \$5,137 for 1979/80 allows for nothing more than bare maintenance of the present collection.

THE LIBRARY FACULTY

Members of the Library faculty have been unusually active in professional organizations and in activities of the University and beyond this year. Here is a summary of their activities.

Robert Soka, in collaboration with Rodger Tarr of the English Department, published *A Bibliography of the D. H. Lawrence Collection at Illinois State University*. Mr. Jackson's annual compilation of statistics of libraries of the state universities in Illinois was published in *Illinois Libraries*. Joe Kraus wrote a biographical article for the *ALA World Encyclopedia of Library and Information Services* and book reviews for the *Library Journal* and *College & Research Libraries*. Garold Cole's article, "The Travel Account as a Social Document," was published in *Explorations*, December, 1979. Two in-house publications, *Microform Collections in Milner Library* and *Adlai E. Stevenson Speeches in Milner Library* also compiled by Mr. Cole, have received favorable attention from many parts of the country.

The Illinois Library Association called on seven ISU librarians to direct workshops in several parts of the state as a part of the Illinois Training Program for the Implementation of the Anglo-American Cataloging Rules, 2nd Edition. Laura Addison, Valerie Bross, Eloise Cline, Dianne DeLong, Elizabeth Pope and Karen Stanfield were the leaders for workshops already completed. Desiree de Charms will lead one for music librarians early next year. Marian Carroll organized and served as moderator of a section of the ISU Census Workshop on March 21. On September 12-13, Glenn Gritzmacher was a member of a panel chosen by ERIC to evaluate user's comments from a dozen orientation workshops. The recommendations of this panel will be issued as an ERIC document. Elizabeth Pope was a workshop leader for the Illinois State Library at an OCLC Users' Group in October. Karen Schmidt was a discussion leader at the Spring Conference of the Illinois Association of College and Research Libraries at Sangamon State University on April 18. Julia Bewsey was a consultant to the Automation Subcommittee of the Michigan Library Association. William Easton was the geology and soils expert for an archaeological expedition sponsored by the University of Arizona and the National Geographical Society in southern Italy in June, July and August, 1979. Laura Addison taught a course on OCLC cataloging for the Department of Information Sciences in the spring semester, and Joe Kraus taught *The Library and Society* in the fall semester.

ISU librarians served on a number of national, state and local committees. Marian Carroll was a member of the editorial board of the *Index to U.S. Government Periodicals*, the ALA Government Documents Round Table AACR II Documents Cataloging Manual Committee and the Advisory Committee to the Public Printer of the United States. Karen Schmidt served on the Committee on Non-book Materials of the Seminar on the Acquisitions of Latin American Library Material. Mr. Kraus was elected president of the Illinois Association of College & Research Libraries and continued to serve as Chairman of the Association of College & Research Libraries' Publications in Librarianship Editorial Board. Laura Gowdy is Chairman, Curriculum Materials Committee, ACRL Education and Behavioral Sciences Section.

In local matters, librarians worked on committees ranging alphabetically from Academic Freedom (Willard Moonan) to University Athletic Council (William Easton). In between were the Asian Studies Committee (Manhar Thakore), Art on Campus (Stephen Meckstroth), Credit Union Board (Glenn Gritzmacher), Faculty Affairs Committee (Mary Jo Brown), University Library Committee (Bryant Jackson and Joe Kraus), University Appeals Committee (Dianne DeLong, Stephen Meckstroth, Manhar Thakore), University Review Committee (Bruce Manzer), Parking Committee (Manhar Thakore). Mary Jo Brown was a member of the Academic Senate. Glenn Gritzmacher serves on the Committee on Intertype Library Cooperation of the Corn Belt Library System. Robert Sokan is a member of the Normal Public Library Board and Eloise Cline the vice-president of the Twin Cities African Violet Society. William Easton is General Manager of the ISU Hockey Team and a member of the University Athletic Council. Julia Bewsey was a member of the ISU United Way Committee. Laura Gowdy continues as a member of the College of Education Instructional Materials Laboratory Advisory Committee. Mr. Jackson was a member of the Student Code Enforcement and Review Board Hearing Panel.

Professional meetings attended by members of the faculty include the following:

- Alpha Beta Alpha National Convention, Cape Girardeau, Missouri, March 7-9.
(Laura Gowdy)
- American Library Association Conference, New York City, June 28-July 4.
(Laura Gowdy, Elizabeth Pope, Karen Schmidt, Joe Kraus)
- American Library Association Midwinter Conference, Chicago, January 20-25.
(Elizabeth Pope, Laura Gowdy, Joe Kraus)
- Ann Arbor Film Festival, March. (Patricia Meckstroth)
- Art Libraries Society, New Orleans, January. (Stephen Meckstroth)
- Art Libraries Society Regional Conference, Columbus, Indiana, April.
(Stephen Meckstroth)
- Business Information Sources and Services Conference, Iowa City, March 17-18.
(George Palmer)
- College Art Association, New Orleans, January. (Stephen Meckstroth)
- Depository Librarians Workshop, Alexandria, Virginia, October 23-28.
(Marian Carroll)
- ERIC Users Conference at American Society for Information Sciences, Minneapolis, October 13-14. (Glenn Gritzmacher)
- Fullbright Alumni Association, Washington, D.C., September. (Bruce Manzer)
- Illinois Association of College & Research Libraries Spring Conference, Sangamon State University, April 18-19. (Karen Schmidt, Manhar Thakore, Joe Kraus, Karen Stanfield, Bryant Jackson)
- Illinois Association for Media in Education, Chicago, March 15. (Valerie Bross)
- Illinois Government Documents Round Table, Springfield, September 21.
(Douglas DeLong, Garold Cole, Robert Townsend)
- Illinois Library Association Workshop for Field Educators, Bloomington, April 30-May 1. (Laura Addison, Valerie Bross, Dianne DeLong, Desiree de Charms)
- Illinois Library Association AACR2 Intensive Level Workshop, Springfield, May.
(Karen Stanfield), LaSalle-Peru, May 15-16. (Laura Gowdy), Champaign, May 19-20. (Karen Schmidt, Eleanor Matthews, Candace Arthur)
- International Conference on Approval Plans and Collection Development, Milwaukee, October 29-31. (Michele Branson)
- Joint Council on Economic Education Annual Conference, Toronto, October.
(George Palmer)

Midwest Federation of Library Associations, Milwaukee, October 31-November 3.
(Douglas DeLong, Dianne DeLong, Eleanor Matthews, Karen Stanfield, Joe Kraus)

Midwest Academic Librarians Conference, East Lansing, Michigan, May 29-30.
(Laura Gowdy, Eleanor Matthews)

Music Library Association Conference, San Antonio, Texas, March. (Mary Jo Brown, Desiree de Charms)

Music Library Association Conference, Midwest Chapter, Milwaukee, October.
(Mary Jo Brown, Desiree de Charms)

OCLC Conference on Acquisitions Sub-systems, Greenville, Illinois, November 14.
(Julia Bewsey, Michele Branson, Douglas DeLong)

OCLC Workshop on AACR 2 Authority Control, Elmhurst, Illinois, March 5.
(Candace Arthur, Michele Branson, Valerie Broww, Dianne DeLong, Douglas DeLong, Eleanor Matthews, Desiree de Charms)

OCLC Workshop on the 049 Field, Sangamon State University, September 19.
(Laura Addison, Candace Arthur, Valerie Bross, Dianne DeLong)

OCLC Workshop on Serials, Springfield, December 14. (Douglas DeLong)

Lockheed DIALOG On-line Search Seminar, Oak Brook, Illinois (Margarette Seibel);
St. Louis, November. (Glenn Gritzmacher)

Public Access to Library Information Conference, University of Illinois, Urbana,
April. (Karen Stanfield)

Wisconsin Academic Librarians Conference, Madison, September 26-28. (Glenn Gritzmacher)

Workshop on Curriculum Materials Centers, Chicago, September 28. (Laura Gowdy)

APPENDIX

Table I
Growth of the Library
1970/71-1979/80

Year	No Volumes	No. Period. Subscriptions	Books	Expenditures Periodicals	Binding
1970/71	486,962	4,150	\$490,539	\$110,022	\$47,812
1971/72	543,070	4,259	475,000	114,500	40,000
1972/73	587,769	4,779	483,199	134,113	38,153
1973/74	626,433	4,703	489,604	154,700	40,555
1974/75	672,603	4,732	654,691	171,823	48,241
1975/76	707,281	4,680	445,142	192,912	48,837
1976/77	744,768	4,914	498,228	229,856	48,784
1977/78	779,768	5,056	518,876	227,027	51,683
1978/79	815,638	5,120	565,710	245,000	46,440
1979/80	849,084	4,922	653,973	279,620	63,725

Table II
Attendance Statistics
(number of individuals entering the building)

Year	Number
1970/71	873,426
1971/72	1,002,414
1972/73	781,594
1973/74	784,710
1974/75	866,529
1975/76	813,624
1976/77	1,036,037
1977/78	1,144,828
1978/79	1,202,132
1979/80	1,320,646

Table III
Circulation Statistics

	1976/77	1977/78	1978/79	1979/80
Circulation Desk				
Stack Material	179,180	182,277	179,086	180,653
Reference Items	928	680	917	868
Reserve Books	79,499	94,340	94,026	87,983
General College Library				
Browsing Collection		2,257	3,375	3,201
College Catalogs		729	1,034	652
Paperback Books	1,874	5,395	4,506	3,851
Periodicals (unbound)	6,739	6,874	6,640	6,064
Teaching Materials Center				
Regular Loans (2 weeks)	29,989	28,086	23,152	21,450
Overnight Loans	935	537	755	447
3-day Loans	25,690	19,270	16,350	18,358
Documents (overnight loans)	818	1,169	912	1,209
Listening Center				
Recordings	981	656	569	609
Tapes		102	27	59
Maps (map units)	377	262	278	218
Fine Arts				
Pictures	138*	63*	56*	99*
Exhibition Catalogs	51*	49*	122*	67*
Packet Materials	84*	442*	405*	541*
Totals:	327,283	343,188	332,210	326,329

*Number of circulation cards, not items per circulation card.

Table IV

Serials Statistics

	1976/77	1977/78	1978/79	1979/80
<u>PERIODICALS</u>				
Received and cataloged titles	4,914	5,056	5,120	4,922
On order or in process	397	185	409	202
Received also in microform	249	288	328	342
Added during the year - volumes	6,408	5,384	6,984	8,835
Running total - end of year	93,482	98,784	105,650	114,382
Expenditures		\$244,908	\$320,244	\$302,178
<u>NEWSPAPERS</u>				
Received in paper edition	65	55	57	65
Received also in microform	20	29	25	27
<u>NON-PERIODICAL SERIALS</u>				
Received on formal order and cataloged-titles	3,003	2,525	2,287	3,217
Received on formal order - in process	75	104	85	98
New standing orders placed	166	151	126	236
Orders placed: non-continuation				329
Standing orders cancelled	105	44	45	86
<u>SELECTED CATALOGING STATISTICS</u>				
New periodical titles cataloged	401	352	278	407
New non-periodical titles cataloged	1,601	1,235	855	1,087
Non-periodical titles cataloged	4,916	4,218	4,154	4,775
Recataloging or reclassification			3,309	3,478
Reels, microfilm added	1,556	1,368	1,273	1,424
Sheets, microfiche added	30,539	24,846	30,363	32,905
Cards, microprint added	8,664	9,743	9,553	9,391
<u>SELECTED PROCESSING STATISTICS</u>				
Trucks processed	417	442	395	350
Rush books processed	1,574	1,324	1,220	1,189
Books mended	1,152	873	463	485
Materials "Togic" bound	N/A	754	928	1,638

Table V

Zimmerman Library - Metcalf School
Circulation Statistics

Type of Material	1975/76	1976/77	1977/78	1978/79	1979/80
Books: Children	17,585	18,146	18,456)		
University Students	1,458	1,660	382)	21,971	22,510
Faculty	3,623	3,193	2,271)		
Reference	479	884	690	976	1,721
Book Jackets					138
Pictures and Pamphlets	5,827	5,685	6,098	6,048	
Pamphlets/Vertical File					51
Pictures					2,721
Records	1,143	1,132	1,137	1,128	1,242
Periodicals	769	1,273	974	868	621
Filmstrips and Kits					829
Slides					52
Transparencies					72
Study Prints					468
Arts and Prints					17
Models					24
Games					26
Audio Tapes					54
Charts and Realia					31
Loop Films					3
Other					1,963
Totals:	30,884	31,973	30,008	30,991	32,543

Table VI

University High School
Circulation Statistics

Type of Material	1975/76	1976/77	1977/78	1978/79	1979/80
Books	3,248	4,188	4,779	4,628	4,562
Reserve Books	1,261	911	801	298	529
Periodicals	1,520	1,921	2,262	2,773	2,172
Pamphlets, Pictures, Clippings	175	154	147	372	329
Phonorecords, Tapes	139	138	95	107	142
Filmstrips	96	80	56	61	48
Kits	306	143	208	275	285
Totals:	6,745	7,535	8,348	8,514	8,087

GIFTS TO MILNER LIBRARY

The following is a list of individuals and organizations who gave books or other items to Milner Library during the year:

American Petroleum Institute
 Arthur Andersen & Co.
 Mrs. William F. Anderson
 BP North America Inc.
 Dr. Arpad Barna
 Thomas Barton
 Cathering Batsche
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 F. B. Belshe
 Mr. & Mrs. Edward B. Benjamin
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 from the library of Ashton L. Townsley
 The Billy Graham Evangelistic Assn.
 Black Sparrow Press
 Bland Schoolfield Church Estate
 Bloomington Broadcasting Corporation
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 Cactus Wren House Publications
 California Environmental Health Assn.
 Kenneth Walter Cameron
 Canadian Embassy
 Central Methodist College
 Joseph T. Cogdal Estate
 Continental Army Band
 Coordination Council for North America
 Coordination Council for North American
 Affairs
 Council on Library Resources
 Crane & Company, Paper Makers
 The Della Maguire Library
 James R. Dickson
 Louise Dieterle
 Dresser Industries
 E. I. Du Pont de Nemours & Co.
 Edison Electric Institute
 Editions Naaman
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 The Family Aid Commission
 Thomas W. Fatten
 Federal Reserve Bank of Chicago
 Evelyn Feltner
 from the library of Gordon A. Ferguson
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 George Foeller
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 Fund for Public Policy Research
 Pearl Funk
 Joseph L. Grabill
 D. Hammond

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 Dorothy Hinman Estate
 Madeleine Henrey
 Robert Hoe, Jr.
 Mrs. William S. Hoffman
 Ada C. Holman
 John F. Hubickey
 Paul Hudelson
 from the library of Clyde Hudelson
 INA Commission on Research
 Inter American University Press
 The Japan Foundation
 Laura Jepsen
 R. Nelson Jones
 Alfred L. Kaisershot
 Anna L. Keaton
 Martha D. Klein
 Homer T. Knight
 Fred W. Kohlmeyer
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 Brigitta J. Kuhn
 Kwang Hwa Mass Communications
 Lamar University
 MDR, Inc.
 Michael Mage
 Michael J. Maher
 Mennonite Hospital Association
 Middlebury College
 Edmond C. Miller
 Joyce W. Mills
 Minnesota Civil Liberties Union Foundation
 Morehead State University
 The Morgan-Washington Home
 Municipal Problems Commission
 National Media Production Center
 National Sanitation Foundation
 Naval Amphibious Base, Little Creek
 Near East Foundation
 Helen Norton
 The Newcomen Society in North America
 Northwestern Steel and Wire Company
 Office of Congressional and Public Liaison
 Office of Student Organizations
 David J. Paren
 The President's Committee on Employment of
 the Handicapped
 Professional Publications, Inc.
 Radio Canada International
 Rayon/Acetate Council, Inc.
 Rumco Agri-Marketing Services

Stella Sancken
Harold K. Sage
Southwest Oklahoma State University
William T. Schmid
Bahman K. Shahrokh
John R. Sharpham
Steven Skinner
W. Claude Smith
Societe Academique des Arts Liberaux
de Paris
Society of Automotive Engineers, Inc.
South African Consulate General
Elizabeth Stein
The Stowe-Day Foundation
Roger J. Stringer
Michael Sublett
Supreme Court of the United States
Theatre Arts Books

Third Century Fund
13 - 30 Corporation
Time Magazine
Transamerica Interway, Inc.
Transcendental Books
U.S. Naval Academy Band
United Steelworkers of America
University of Delaware
University of Illinois
University of Kuwait
University of Oklahoma Press
Rodney Veskrna
Lloyd I. Watkins
Robert Weigel
Ray Lewis White
Roland A. White
Louis L. Williams, Sr.
Windy Row Press
Charles Wonderlin

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The following is a list of members who have made contributions during the year;

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LIBRARY FACULTY
1979/80

Name	Rank	Position
<u>MILNER LIBRARY</u>		
Laura L. Addison	Associate Professor	Cataloging Librarian
Candace J. Arthur	Assistant Professor	Cataloging Librarian
*A. Albert Baker, Jr.	Associate Professor	Science Librarian
Julia J. Bewsey	Assistant Professor	Systems Librarian
Michele E. Branson	Instructor	Assistant Acquisitions Librarian to 1/31/80
Valerie J. Bross	Instructor	Cataloging Librarian (Serials) from 2/1/80-
Mary Jo Brown	Associate Professor	Cataloging Librarian (School)
**Marian J. Carroll	Assistant Professor	Cataloging and Music Librarian
Richard Christensen	Assistant Professor	Government Publications Librarian
R. Eloise Cline	Assistant Professor	Circulation/Reserve & Extension Librarian
Garold L. Cole	Associate Professor	Cataloging Librarian
Desiree de Charms	Assistant Professor	History/Political Science Librarian
Dianne S. DeLong	Assistant Professor	Cataloging Librarian (Music/Fine Arts)
Douglas A. DeLong	Assistant Professor	Cataloging Librarian
William W. Easton	Assistant Professor	Serials Librarian
Laura E. Gowdy	Associate Professor	Map Librarian
Glenn S. Gritzmacher	Associate Professor	Teaching Materials Center Librarian
Stanley D. Gutzman	Assistant Professor	Education Librarian
Bryant H. Jackson	Professor	Literature/Foreign Languages Librarian
Joe W. Kraus	Professor	Associate Director of Libraries
Bruce M. Manzer	Associate Professor	Director of Libraries
Eleanor F. Matthews	Assistant Professor	Cataloging Librarian (Serials) to 1/31/80
Edward S. Meckstroth	Assistant Professor	Science Librarian from 2/1/80-
Patricia A. Meckstroth	Assistant Professor	Catalog Editor
Willard J. Moonan	Assistant Professor	Humanities Librarian (Fine Arts)
George E. Palmer	Assistant Professor	General College Librarian
***Elizabeth T. Pope	Associate Professor	Psychology Librarian
Karen A. Schmidt	Instructor	Business/Economics Librarian
Vanette M. Schwartz	Instructor	Chief Cataloging Librarian
Margarette A. Seibel	Assistant Professor	General College Librarian to 1/31/80
Kathleen A. Sherman	Instructor	Assistant Acquisitions Librarian from 2/1/80-
Robert Sokan	Associate Professor	General College Librarian
Karen Stanfield	Instructor	Applied Science Librarian
Manhar P. Thakore	Assistant Professor	General College Librarian
Robert B. Townsend	Assistant Professor	Special Collections Librarian
		Catalog Information Librarian
		Acquisitions Librarian
		General College Librarian

*resigned effective October 31, 1979

**on sabbatical leave, second semester

***on sabbatical leave, first semester

LABORATORY SCHOOLS - University High School and Metcalf School/Zimmerman Library

Katherine V. Shaw	Assistant Professor	Librarian
Lois Skillrud	Faculty Associate	Assistant Librarian (U.H.S.)
Katherine Oberhardt	Faculty Associate	Assistant Librarian (Metcalf School)