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FACULTY SENATE MINUTES

September 10, 2018

3:00 – 5:00 pm

Merrill-Cazier Library, Room 154

Call to Order - Becki Lawver

Approval of [April 30, 2018 Minutes](#)

Minutes approved as distributed.

University Business - Noelle Cockett, President | Frank Galey, Provost

Provost Galey – He is looking forward to working with the faculty and strongly believes in faculty governance. He very much appreciates the warm welcome that he has received.

Dean Craig Jessop is stepping down as Dean of the Caine College of the ArtsUSU will be initiating a search for a new dean. Dean Beth Foley will chair the search committee. The committee will be put together this week and it will be administered under the Provost's office. We are hoping for a robust national/international search for the dean. Open forums will be scheduled and will provide an opportunity for staff, faculty and students to get to meet and listen to the candidates.

The Provost is looking for feedback from the college deans regarding the graduate program and graduate school restructure. USU is investigating the appropriate fit for the graduate studies program and if it should be administered by Provost's office. The practice of having it under the Provost's office is becoming more common around the country at various institutions. The President and Provost are seeking faculty input, feedback and how to streamline graduate studies. In regards to overseeing the graduate studies program, should it be a Dean or a Vice Provost. Any Input or thoughts can be sent to Provost Galey or talk with the graduate council representative from your colleges.

President Cockett – USU has a number of administrative positions currently open. Currently, the Title IX search is underway and hopefully positions will be filled and announced in three weeks or so. Emmalee Fishburn has been hired as the new Prevention Specialist and will start work on October 13. She will oversee the training programs in the AAEO office. The AAEO Director position is also moving forward. The university is also adding more capacity to the SAAVI office. They will be adding additional personnel to that office. The SAAVI office has now moved to the Department of Sociology, Social Work and Anthropology. This move fits well within the social work discipline of that department. Another position that is open is for a Vice President of Communications. The search committee has conducted airport interviews and they are now doing reference checks for four very strong candidates. It is anticipated they will be campus for interviews within the month. Information will be sent out regarding an open forum for all the candidates. A new position as Greek Programs Coordinator has been developed in response to obtaining greater collaboration with the Greek community at USU. This search was conducted under student affairs. This position will report directly to James Morales, Vice President of Student Affairs.

There has been some restructuring this summer. The Registrar's, Admissions, and the Disability Resource Center have been moved from under Student Affairs to Academic and Instructions Services (AIS). Looking at more ways that Vice President James Morales and the Students Affairs office can help students. It is felt that this change will help with the physical and mental well-being of students. Career Services unit will be moving under either AIS or Janet Anderson.

In order to keep on top of these new initiatives it was recommended that faculty and staff utilize Utah State Today. This publication comes out every Thursday at 4:00 pm and if you are not receiving it may be because you have unsubscribed. It is sent to everyone automatically unless you have unsubscribed. This is a forum and way to communication to everyone. Future letters and emails from the President will be held to major announcements and will be minimal.

Information

Welcome 2018-2019 Faculty Senators & Alternates - Becki Lawver

The Faculty Senate President welcomed all new senators and alternates. New senator orientation was held during the summer.

Reminder that the Faculty Senate (FS) agenda is set by the Faculty Senate Executive Committee (FSEC) and each college, including USU Eastern, RC and Extension have a representative on the FSEC. Faculty from these areas can go their individual faculty senators if they have questions or suggestions. The FS and FSEC use parliamentary procedures to keep order. A quorum is needed in order to vote. If a senator cannot attend they are responsible to reach out to an alternate from their college. Senators are encouraged to read the minutes and other items so that changes/updates can be made if needed. The EPC report is the only report that does not require a vote as it is an information item only. The report has already been through multiple committees and received the appropriate approval.

Faculty Senate Handbook - Becki Lawver

The new Faculty Senate handbook was distributed. Included in the booklet is committee descriptions, calendar, etc. The FSEC voted last week to move their meetings to 3:30 pm instead of 3:00 pm. As of now the FS meeting time will not change as that would require a code change.

The March 11, 2019 date needs to be changed due to Spring Break. We will be rescheduling that meeting.

EPC Report April 5, 2018 - Ed Reeve

General Education approved ten new designations.
Academic Standards – Updated the Registered Student Policy language.
Curriculum Committee– approved 168 course requests.
Four R401 approvals were approved.

Koch Task Force Update - Becki Lawver

Last spring the FS voted to develop a task force to write a resolution regarding the Koch foundation. The focus of this group is to focus on the agreement with USU. To date the task force has met five times. The group met with Frank Caliendo and Mica McKinney to ask questions and gather information. Two task force members have resigned and have not been replaced and there is no timeline for completion of the resolution. For clarity the task force is not writing a report, the faculty senate voted for this group to write a resolution. The resolution will go to FSEC for submission to the FS agenda. Once it goes to the Faculty Senate the members will have the opportunity to approve or reject the resolution. The task force is taking its time to develop this resolution.. It will be an up or down vote on the resolution. Currently, the task force does not know what the resolution will look like, it may be one resolution or may be broken up into multiple resolutions. The meetings are closed.

Old Business

Nominating Committee Code - Becki Lawver

Last semester this code was brought forward but has not made it to PRPC. This needs to be voted on in order to send it PRPC This issue came about because of the problem coming up with Faculty Senate President-Elect nominations. The Faculty Senate presidency would like to have the nominating committee come up with nominations and bring them forward to the

Senate. The committee would not vet the candidates but would bring forward the names and have an extra hand in the process. This committee would only need to meet once so it wouldn't be time consuming. Could this be added to the charge of the FSEC rather than having an additional committee? That question will be asked. Britt Fagerheim has agreed to chair the PRPC committee until February. The Senate is stretched quite thin in how many committees require senators.

Motion to add language comparable to this to the FSEC made by Victor Lee. Seconded by Kimberly Lott.

7 – For

18 – Against.

Motion Fails.

Motion to move this code request to PRPC made by Matt Omasta. Seconded by Benjamin George.

33 - For

2 - Against

Motion passes. Moved to PRPC

Second Reading - Additional Events during the Year in which a Tenure Decision is to be Made (Code 405.11.4) - John Gilbert

This change covers external reviewers for faculty during the year which a Tenure decision is made. There are some programs on campus that are small and it would be difficult to solicit external reviewers that the faculty member wouldn't have published or presented with. The thought is that faculty should be professional enough to disclose the relationship and provide enough variability in external reviews that their Tenure committee and department could find external reviewers. It was recommended that we provide some examples or define conflict of interest. Define conflict of interest or delete "but those with potential conflicts of interest should not be asked to serve as a reviewer".

Motion to approve code change after removing strike out words made by David Brown.

Seconded by Thomas Lachmar.

36 - For

0 - Against

Send to PRPC

Motion to move to revert to the original language made by Boyd Edwards. Seconded by Thomas Lachmar. Each external review should be asked to state (i).....

35 - For

0 - Against

Motion to move to PRPC made by Bryce Fifield seconded by Konrad Lee. Moved to PRPC.

New Business

Should the start time for Faculty Senate be changed to coincide with the bell schedule? This time change would require a change to the faculty code.

Motion to move this item to the FSEC agenda made by David Brown. Seconded by Patrick Belmont.

Business will be moved to FSEC.

Adjourn 4:10 pm