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Town of Lisbon, Maine, 2016 Annual Town Report

Lisbon (Me.)

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2015-2016 LISBON TOWN REPORT



Androscoggin River Trail



Pee Wee Football Champs



School Spirit Week



LISBON GREYHOUNDS



This year's Town Report is dedicated to
Chief David Brooks
Serving the citizens of Lisbon for 42 Years



Chief Brooks began his career in Lisbon in 1974 and was appointed to serve as Police Chief in 1980 at 36 years old. Since his retirement on June 30, 2016 he and his wife Lynn are enjoying the extra time with family and friends.

Scott Stewart said Chief Brooks was an excellent mentor and helped him get into law enforcement. Chief Brooks indicated he wore his uniform 94.5% of the time during his tenure here. He reported public safety needs were not declining and that there had been an increase need for services since 2014. With calls on the rise, he always provided the best service possible with the equipment and personnel available.

Chief Brooks brought many federal dollars to Lisbon which purchased equipment and funded many special programs, like the \$1,500 we received to run the Buckle Up-No Excuses Seat Belt Enforcement and Education Campaign or the \$3,900 for the 2016 Evidence Based Impaired Driving High Visibility Enforcement Grant Award.

Lisbon was recognized as the 12th safest Community in Maine to live, due in large part to the leadership and employees in our public safety departments and the safety initiatives and improvements we have made over the years.

Thank you Chief Brooks for your dedication and commitment over the years to the citizens of Lisbon. We have truly benefited. We wish for you and your family the best in your retirement years ahead.

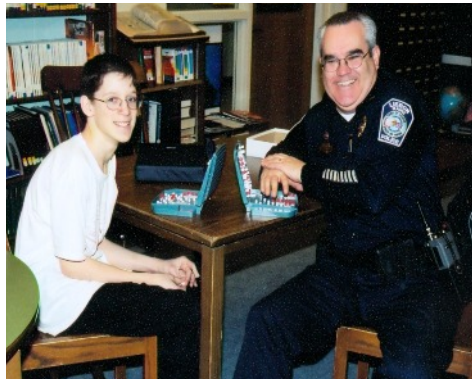
This year's Town Report is also dedicated to
Lieutenant Daniel Michel
Serving the citizens of Lisbon for 39 1/2 Years



Lieutenant Michel began his career in Lisbon in 1976 at 22 years old. He graduated from the Maine Criminal Justice Academy in 1975. An opening came up in Lisbon and his friend and college roommate, David Brooks, suggested he apply so he did. Lieutenant Michel was chosen over 77 others that day. He was always involved within his community, responding to thousands of calls for help, and investigating too many crimes to count. He served 33 of those years as Lieutenant. Thank you Lieutenant Michel for your many years of service to the residents of Lisbon. We are truly grateful. We wish you and your family the best in your retirement.



Lieutenant Michel and Grandchildren



Mentoring Students - Lisbon High School
Big Brother's Big Sister's Program



Practicing at the Gun Range

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www.lisbonme.org

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Department Telephone Directory

Please dial 353-3000 and Press 1 for Municipal Offices (includes Vehicle Registration, Assessing, Taxes, Codes, Town Clerk & Elections, General Assistance, Town Manager, Finance, and Economic Development), 2 for Public Works (includes Transfer Station, Sewer , and Treatment Plant), 3 for Public Safety (includes Fire, Police, and EMS), 4 for Parks and Recreation, and 5 for the Library.

If you know your party's extension, you can press # followed by the extension at any time. See extensions listed below for your convenience. Other department phone numbers are listed here as well.

LOCATION	HOURS	CONTACT INFO.
Town Office 300 Lisbon Street Lisbon, ME 04250	Mon. - Thurs. 7:30 AM - 6:00 PM Friday closed	(207) 353-3000 Fax: (207) 353-3007
Superintendent's Office 19 Gartley Street Lisbon, ME 04250	Monday - Friday 7:30 AM - 4:00 PM	Phone: (207) 353-6711 Fax: (207) 353-3032
Public Works Department 300 Lisbon Street Lisbon, ME 04250	Summer Hours: Monday - Thurs. 6:00 AM - 4:30 PM Winter Hours: Monday - Friday 6:30 AM - 3:00 PM	Public Works Dir #116 Foreman #202 Mechanics #204 Fax: (207) 353-3007
Sewer Department/Treatment Plant 300 Lisbon Street Lisbon, ME 04250	Summer Hours: Monday - Thurs. 6:00 AM - 4:30 PM Winter Hours: Monday - Friday 6:30 AM - 3:00 PM	Public Works Dir #116 Admin. Assistant #117 Billing Clerk #107 Operations Mgr #207
Transfer Station 14 Capital Avenue Lisbon Falls, ME 04252	Sun. - Mon. - Closed Tues. - Wed. 7:30 AM - 4:00 PM Thurs. - Closed Friday 7:30 Am - 4:00 PM Saturday 7:00 AM - 3:00 PM	Public Works Dir #116 Admin. Assistant #117 Operations Mgr #207
Library 28 Main Street Lisbon Falls, ME 04252	Sunday & Monday closed Tuesday 8:30 AM - 7:00 PM Wed.-Fri. 8:30 AM - 6:00 PM Saturday 8:30 AM - 2:00 PM	Front Counter #500 Front Desk #501 Library Director #502 Children's Librarian #503
Parks & Recreation Department 18 School Street Lisbon Falls, ME 0252	MTM Center, Monday - Friday 8:30 AM - 4:30 PM 37 Cotton Rd., Monday - Sunday 7:00 AM - Sunset	Park & Rec Director #401 Admin Assistant #402 Assistant Director #403 Senior Programs #404 Fax: (207) 353-2749
Water Department 639 Lisbon Street Lisbon Falls, ME 04252	Monday - Friday 8:00 AM - 4:00 PM	Phone: (207) 353-3020

Boards & Committees

TOWN COUNCIL

1st & 3rd Tuesday of the Month
Town Office -7:00 PM

Roger Bickford, Chair	2016
Christopher Brunelle	2016
Eric Metivier, Vice Chair	2016
Dale James Crafts	2017
Normand Albert	2018
Kasie Kolbe	2018
Allen Ward	2018

SCHOOL COMMITTEE

2nd & 4th Monday of the Month
Town Office—7:00 PM

Traci Austin, Chair	2016
Paula Jefferies	2016
Gina Mason	2017
Pete Herbert Reed	2018
Kathi Yergin, Vice Chair	2018

ASSESSMENT REVIEW BOARD

Town Office—7:00 PM (as needed)

Clyde Cavender, Chair	2016
Marie Hale	2016
Richard Long (deceased)	2017
Miriam Morgan-Alexander	2018
Donald Fellows	2018

ZONING BOARD OF APPEALS

3rd Monday of the Month (as needed)
Town Office—7:00 PM

Shaun Carr	2016
Miriam Morgan-Alexander, Chair	2016
Vacant	2017
Janet Tuttle	2017
Lisa Ward	2018
Bruce Marshall	2018

CONSERVATION COMMISSION

2nd Tuesday of the Month
Beaver Park—7:30 PM

Joseph Normand	2017
A. Noyes Lawrence	2017
Patricia Suthers	2018
Richard Nadeau	2018
Carroll Curtis	2018
Annica McGuirk	2019
Richard Main	2019

ETHICS PANEL

Town Office—7:00 PM (as needed)

Deborah Danuski (School Appointed)	2016
David Bowie, Chair (Council Appointed)	2017
Tom Whitney, Alt (Council Appointed)	2017
Lorraine Wight, Alt. (School Appointed)	2018
Ross Cunningham (Council Appointed)	2018

LIBRARY GOVERNING BOARD

1st Wednesday of the Month
Library—6:30 PM

Richard Golden, Chair	2016
Ralph Day	2016
Hillary Kuhl	2017
Sally Lunt	2018
Claire Paquette	2018

MTM CENTER BOARD OF DIRECTORS

2nd Tuesday of the Month
MTM Center—9:00 AM

Aline Strout	Gordon Curtis
Kenneth Wells	Marty Roop

PLANNING BOARD

2nd & 4th Thursdays of the Month
Town Office -7:00 PM

Donald Fellows	2016
Curtis Lunt, Vice Chair	2016
Daniel Leeman	2016
Daniel Nezol	2017
Scott Hall	2018
James Lemieux, Assoc	2018
Karen Paradis, Chair	2018

RECREATION COMMITTEE

1st Monday of the Month
MTM Center - 7:00 PM

Daniel Leeman	2016
Stephanie Doughty	2016
Carroll Curtis, Alt.	2017
Vacant	2017
Libby Wade	2017
Tim Carville, Chair	2018
Vacant, Alt.	2018
Vacant	2018

VOTER REGISTRATION APPEALS BOARD

Town Office—7:00 PM (as needed)

Kevin Kimball, Dem.	Garrett Mason, Rep.
Layne Curtis, Dem. Alt.	Vacant, Rep. Alt.
Vacant, Chair	

WATER COMMISSION

2nd Monday of the Month
Water Department—5:30 PM

William Bauer, Chair	2016
Kenneth Wells	2017
Marie Hale	2018

Senate & House Directory

U.S. Senate District 2
Senator Angus King
359 Dirksen Senate Office Building
Washington, D.C. 20510
Phone: (202) 224-5344

U.S. House of Representatives District 2
Congressman Bruce Poliquin
426 Canon House Office Building
Washington, DC 20515
Phone: (202) 225-6306

Augusta Office: (207) 622-8292
4 Gabriel Drive, Suite 3
Augusta, ME 04330

Lewiston Office: (207) 784-0768
179 Lisbon Street
Lewiston, Maine 04240

Maine State Senate District 22
Senator Garrett Mason
PO Box 395
Lisbon Falls, ME 04252
Phone: (207) 577-1521
Email: garrettpaulmason@gmail.com

When the Legislature is in session, you can leave a message for Senator Mason by calling the State Senate message phone at 1-800-423-6900 or by calling the office at (207) 287-1505.

Maine State House of Representative
2 State House Station, Augusta, ME 04333-0002
Year-round toll free message center:
1-800-423-2900 or TTY Line (207) 287-4469

Maine State House of Representatives District 56
Representative Gina Mason
312 Ridge Road
Lisbon, ME 04250
Residence: (207) 353-9086
Clerk's Office: (207) 287-1400
State House Message Phone: (800) 423-2900
Legislative Website: <https://mehousegop.org/rep-s-l-p-2/rep-gina-mason/>
Email: gina.mason@legislature.maine.gov



STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

Paul R. LePage
GOVERNOR

Dear Citizens of Lisbon:

Maine has a long tradition of civil participation in both state and local government, and I thank you for being informed and involved citizens.

My vision for Maine is prosperity, not poverty. For this reason, one of my top priorities continues to be the reduction and eventual elimination of the income tax. Raising the minimum wage is not the path out of poverty; I want Mainers to earn a career wage. Reducing the income tax is the biggest and most immediate pay raise for all hard-working Mainers.

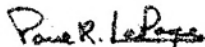
Not only does an income tax cut put more money back in your pockets, but it will also attract businesses that can offer good-paying careers to keep our young people here. It shows the nation that we are serious about wanting people and businesses to come—and stay—in Maine.

Unfortunately, voters approved a referendum question to raise the income tax to 10.15% on successful Maine households and small businesses. Enacting the second highest income tax rate in the country shows the nation we are eager to punish people for being successful. It will drive them out of our state and make it even more difficult to attract much-needed doctors, dentists, scientists, engineers and other professionals to Maine. They can live in neighboring New Hampshire, which takes no income tax from their paychecks. Even worse, there is no guarantee the extra revenue from this tax will go to fund education, as proponents promised.

As successful people leave Maine, state and municipal government will lose the significant amount they pay in property, sales and incomes taxes. This will put even more upward pressure on local property taxes. Municipalities will have to get more creative to provide local services without increasing property taxes. Reforming the tree growth program, collecting property taxes on land in conservation or preservation programs, charging a payment in lieu of taxes on state land that is taken off the property tax rolls and having non-profit organizations pay a two-percent tax on their net revenues are all ways for municipalities to increase revenues.

Such bold measures would take strong leadership and commitment from local officials and residents. If ever I can be of assistance to you or if you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at www.maine.gov/governor.

Sincerely,


Paul R. LePage
Governor



PRINTED ON RECYCLED PAPER

PHONE: (207) 287-3531 (Voice)

TTY USERS CALL 711
www.maine.gov

FAX: (207) 287-1034

ANGUS S. KING, JR.
MAINE

133 HART SENATE OFFICE BUILDING
(202) 224-5344
Website: <http://www.King.Senate.gov>

United States Senate
WASHINGTON, DC 20510

COMMITTEES:
ARMED SERVICES
BUDGET
ENERGY AND
NATURAL RESOURCES
INTELLIGENCE
RULES AND ADMINISTRATION

Dear Friends of Lisbon,

Since being sworn into the Senate in 2013, I have made it my mission to address at the federal level the most important issues facing our great state. Working closely with my colleagues in the Maine Congressional Delegation, we've been able to successfully secure a number of legislative victories that support our state's economy, our rich traditions, and the hardworking people I am proud to represent.

In an increasingly polarized Congress, my goal as an Independent is to put partisanship aside, build consensus and further common-sense solutions to address the needs of the American people. To this end, I have co-founded the Former Governors Caucus, a group of former state executives who are frustrated with legislative gridlock and eager to find bipartisan solutions. And as always, I aim to bridge the partisan divide by hosting barbeque dinners in Washington with colleagues ranging from Ted Cruz to Elizabeth Warren. If you know a person's children, then you see them as a mother or father and not a rival vote, and working to further personal dialogue and build relationships can lay the foundation for successful legislation.

One of the accomplishments of which I am most proud is the legislative victory that protects our college students and their families from an expensive hike in student loan interest rates. In 2013, as students faced a significant spike in interest rates that would have taken thousands of dollars out of their pockets, I brought together colleagues from across the political spectrum to broker compromise legislation called the Bipartisan Student Loan Certainty Act. Thanks to this bill, students will save \$50 billion over the next 10 years by lowering their interest rates, which means that a student in Maine will now save between \$3,000 and \$6,000 over the life of their loan.

Being an Independent in the Senate has allowed me to make calls and vote on policies that are best for Maine, but it has also made it possible to play key roles in finding simple solutions and legislative fixes that make good commonsense to both parties. Of course, much of what we do in the Senate doesn't happen on the Senate floor, or even in committee. Instead, it involves working across all levels of government to ensure the State of Maine receives attention and support from the federal government.

Take, for example, the opioid and heroin epidemic devastating communities across our state. While Congress has passed legislative solutions aimed at expanding access to medical treatment, I've also pressed for other changes that can be accomplished more quickly and make a more immediate difference in Maine. For example, I successfully urged the U.S. Department of Health and Human Services to increase the number of patients to whom a doctor can provide medication-assisted treatment, and in 2015 brought the Director of the Office of National Drug Control Policy to Brewer to meet directly with Mainers and hear their stories. I've also engaged law enforcement – including the Drug Enforcement Agency – to crack down on the production of opioids and work to limit their diversion. Together, Senator Collins and I helped pass the Northern Border Security Review Act to combat drug and human trafficking along our border with Canada.

While the opioid epidemic is certainly our biggest public health crisis, job loss in Maine is still our number one economic problem and that's why we need to focus on bringing good paying jobs back to Maine and protecting the ones we still have. As a member of the Armed Services Committee, I teamed up with Senator Collins and Representative Poliquin to successfully secure a provision in the defense bill that can help domestic shoe manufacturers like New Balance. The three of us also worked together with the Department of Commerce to establish an Economic Development Assessment Team, known as an EDAT, to assist Maine's forest industry in the wake of several mill closures. We have an incredible spirit of innovation and ingenuity in Maine and I believe finding ways to invest in that spirit will reignite Maine's forest products sector and our economy. Part of our economic path forward must also include expanding access to high-speed broadband, which can help connect our businesses and communities to information and economic opportunities.

AUGUSTA
4 Gabriel Drive, Suite F1
Augusta, ME 04330
(207) 622-8292

BANGOR
202 Harlow Street, Suite 20350
Bangor, ME 04401
(207) 945-8000

PRESQUE ISLE
169 Academy Street, Suite A
Presque Isle, ME 04769
(207) 764-5124

SCARBOROUGH
383 US Route 1, Suite 1C
Scarborough, ME 04074
(207) 883-1588

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MAINE

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United States Senate

WASHINGTON, DC 20510

COMMITTEES:
ARMED SERVICES
BUDGET
ENERGY AND
NATURAL RESOURCES
INTELLIGENCE
RULES AND ADMINISTRATION

As a member of the Senate Armed Services and Intelligence Committees, I work to keep Maine and our nation safe. Part of that important work means continuing to work for funding for the construction of Navy ships that will be used to protect American interests across the globe. We all know that "Bath Built is Best Built," which is why I've fought to authorize funding for Navy ships built at BIW. The best way to preserve peace is by deterring war through unassailable strength, and to do that we must support our shipbuilders and our brave service members and invest in our military. I strive to meet this solemn responsibility every day as a member of these committees, which is why I hardly ever miss a hearing and take great care in overseeing the agencies sworn to keep us safe. Armed Services Chairman John McCain called me "one of the most serious and hard-working members" of the Committee, and that's a humbling compliment from a true American hero.

As always, please call or write me with thoughts or concerns with matters currently before Congress, or if you need assistance navigating a federal agency. As a public servant, it is critical to me to listen and learn from you, which is why staying connected with people from all over our beautiful state remains a top priority for my work in the Senate. Please call my toll-free line at 1-800-432-1599 or one my offices: Augusta: (207)622-8292, Bangor: (207)945-8000, Presque Isle (207)764-5124, Scarborough (207)883-1588, or Washington, D.C. (202)224-5344. You can also write me on our website at www.king.senate.gov/contact. It is an honor and a privilege serving the people of Maine in the Senate, and I look forward to working with you in our search for a more perfect Union.

Sincerely,



Angus S. King, Jr.
United States Senator

AUGUSTA
4 Gabriel Drive, Suite F1
Augusta, ME 04330
(207) 622-8292

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202 Harlow Street, Suite 20350
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WASHINGTON, DC 20510-1934
(202) 224-2579
(202) 224-2693 (FAX)

United States Senate

WASHINGTON, DC 20510-1904

Dear Friends:

It is an honor to represent Maine in the United States Senate. I am grateful for the trust the people of our State have placed in me and welcome this opportunity to share some key accomplishments.

Growing our economy by encouraging job creation remains a top priority. The tax relief bill enacted during this last Congress contains provisions I authored to provide small businesses with the certainty that they need to invest, grow, and, most important, hire new workers. The 2017 National Defense Authorization Act includes a provision the Maine delegation worked together to champion requiring that military recruits be provided with athletic footwear made in America, as is required for other equipment and uniform items whenever possible. This is a great victory for our troops and for the 900 skilled workers at New Balance factories here in Maine.

Maine's contributions to our national security stretch from Kittery to Limestone. As a senior member of the Appropriations Committee, I successfully advocated for critical funding for projects at the Portsmouth Naval Shipyard and \$1 billion towards the construction of an additional ship that will likely be built at Bath Iron Works. This funding will strengthen the Navy and our national security, and the additional destroyer will help meet the Navy's goal of a 355-ship fleet.

Maine's growing population of older individuals creates many challenges. That's why, as Chairman of the Senate Aging Committee, my top three priorities are fighting fraud and financial abuse directed at our nation's seniors, increasing investments in biomedical research, and improving retirement security.

The Aging Committee's toll-free hotline (1-855-303-9470) makes it easier for senior citizens to report suspected fraud and receive assistance. Last May, a call to the hotline helped lead to the arrest of a national crime ring targeting seniors, and in June I worked to secure the humanitarian release of a Maine senior who had been imprisoned in Spain after being victimized by an international drug smuggling scam.

The Aging Committee also released an extensive report detailing the findings of our bipartisan investigation into the abrupt and dramatic price increases for prescription drugs whose patents expired long ago.

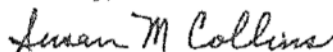
I advocated strongly for the \$2 billion increase in funding for the National Institutes of Health to advance research on such diseases as diabetes and Alzheimer's. I also championed and authored portions of the 21st Century Cures Act that will further support biomedical innovation and make significant reforms to our mental health system.

The Senate also took steps in the past year to combat the nation's heroin and opioid epidemic by passing the Comprehensive Addiction and Recovery Act (CARA), which I was proud to cosponsor. CARA is a monumental step forward in our effort to address the devastating addiction crisis affecting countless families and communities across the country and right here in Maine.

A Maine value that always guides me is our unsurpassed work ethic. In December 2016, I cast my 6,236th consecutive vote, continuing my record of never missing a roll-call vote since my Senate service began in 1997.

I appreciate the opportunity to serve Lisbon and Maine in the United States Senate. If ever I can be of assistance to you, please contact my Lewiston state office at (207) 784-6969 or visit my website at www.collins.senate.gov. May 2017 be a good year for you, your family, your community, and our state.

Sincerely,



Susan M. Collins
United States Senator

Congress of the United States
House of Representatives
Washington, DC 20515-1902

March 31, 2017

Town of Lisbon
300 Lisbon Street
Lisbon, ME 04250

Dear Friends,

One of the greatest honors of my life is serving as your representative in Congress. This past year, we won some major victories for Maine families, communities, Veterans and local job creators, but there is still more work to be done. Since day one in Congress, I've worked with everyone regardless of party—Republicans, Democrats and Independents—to get the job done for Maine.

My number one priority is creating and protecting jobs. One of my main focuses this last Congress has been on helping secure 900 shoe manufacturing jobs in Maine at New Balance. For years, Maine politicians have worked unsuccessfully to get legislation through Congress to require the Department of Defense (DOD) to adhere to the Berry Amendment, a provision which requires the DOD to use American-made products for new recruits whenever possible. New Balance is one of the few companies that continues to hire American workers and produce footwear here in the U.S.

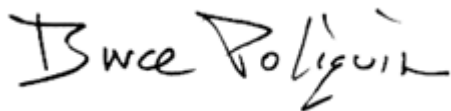
I am absolutely thrilled that, after a months-long and hard fought effort, we finally had this monumental language officially signed into law this past year. This is a huge accomplishment, and I'm not going to let up an inch until it is fully implemented to secure the 900 Maine jobs at Skowhegan, Norway and Norridgewock.

In Congress, I have also been a steadfast opponent of bad and unfair trade deals, namely the Trans-Pacific Partnership (TPP), which have the potential to hurt jobs and local businesses in Maine. That's why I voted, twice, against "fast track" trade authority, or trade promotion authority, despite pressure from powerful Washington special interest groups and leaders of my own party. I don't work for any one party—I work for you, the people of Maine.

I am also extremely proud of the services that our Congressional office has been able to provide to help hundreds of Mainers in the past two years. Whether it is a Veteran experiencing issues at the VA or a citizen needing assistance with a case at the IRS, my staff is available to help. I encourage anyone who is experiencing problems with a government agency, including our Veterans when dealing with the VA, to contact one of my Congressional offices in Maine—Bangor (942-0583), Lewiston (784-0768), Presque Isle (764-1968)—or visit my website at Poliquin.House.Gov.

There is much more work to be done. Our Great State of Maine and our Nation face many critical challenges. Please know that I am working hard, every day, to serve you and that I will continue to work here at home and in Washington for our families, local businesses and communities. It is an honor to represent you and our fellow Mainers in Congress.

Best wishes,



Bruce Poliquin
Member of Congress



Annual Report to the Town of Lisbon

A Message from Senator Garrett Mason

Dear Friends and Neighbors:

This year marks the beginning of my fourth term in the Maine Senate. It has been an honor working on your behalf to make Maine an even better place to live, work and conduct business.

In November, the Senate Republican caucus reelected me to serve as Senate Majority Leader during the 128th Legislature. Additionally, I will be serving as Chair of the Veterans and Legal Affairs Committee. I look forward to serving in my leadership role and the new responsibility of serving as chair of the VLA Committee.

Last year we continued the work of reforming our state's welfare system and achieved the long sought-after goal of banning the purchase of alcohol, tobacco and lottery tickets with welfare benefits. While there is more work to be done in reforming our welfare system, I believe these efforts will help to deter abuse of the system and help ensure that benefits are going to those who truly need them.

The Legislature also worked in a bipartisan fashion to begin addressing the drug crisis affecting our state. We approved funding for new drug enforcement agents, and also provided funding for treatment programs and drug use prevention efforts. I believe such a comprehensive approach is essential.

In the upcoming session, it is clear that we must continue to do all we can to attract more jobs to our state. To that end, I will work to advocate for proposals which will expand economic opportunity for all Mainers. We must also continue to fight the drug epidemic threatening our state and hurting our families. It is my hope the Legislature can once again work together to find good solutions to this widespread problem.

Again, thank you for entrusting me to represent you in Augusta. Please feel free to contact me if you need my help in navigating the state bureaucracy. I can be reached in Lisbon Falls at 577-1521, in Augusta at 287-1505, or by e-mail at Garrett.Mason@legislature.maine.gov.

Sincerely,

Garrett P. Mason
State Senator



HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002

(207) 287-1400

TTY: MAINE RELAY 711

Gina M. Mason

312 Ridge Road

Lisbon Falls, ME 04252

Residence: (207) 353-9086

Fax: (207) 353-9086

Cell Phone: (207) 577-1000

Gina.Mason@legislature.maine.gov

January 2017

Dear Friends and Neighbors,

First, I would like to thank the residents of Lisbon for electing me as your State Representative. I take this responsibility very seriously and look forward to the 128th Legislature to continue the progress toward making Maine an affordable and hospitable place to live, work and enjoy!

I have been asked to serve on the Joint Standing Committee of Inland Fisheries and Wildlife for the 128th Legislature. It is an honor and a privilege as Maine citizens deserve a government that represents the needs of all citizens, and I intend to honor that duty. Some of my priorities this First Session are to continue to move Maine citizens from poverty to prosperity. I will continue to promote fiscal responsibility with common sense tax reform, as this serves *all* Mainers. I have also heard the voices of all Mainers that protecting the public and improving Maine schools are your priorities and that also makes them mine.

I was elected to the Maine Legislature on the promise to represent you, the people of District 56. I will be seeking your input regularly and want to hear from you with your comments and concerns. Please call me anytime at **287-1440** or email Gina.Mason@Legislature.Maine.gov to keep me updated on those concerns. If you would like to be added to my email update list, you can do so by emailing me directly with your request.

Thank you again, for giving me the honor of serving you in Augusta!

Sincerely,

A handwritten signature in cursive script that reads "Gina M. Mason".

Gina Mason
State Representative

District 56 Lisbon

Printed on recycled paper

Spirit of America Award

Presented to Natalie Thomsen



BE IT RESOLVED by the Town Council of the Town of Lisbon as follows:

WHEREAS, Natalie, who is a senior at Lisbon High School has been volunteering since the 5th grade because she didn't want to go outside after lunch. Her passion was to stay in so she could help others.

WHEREAS, Natalie has been involved with the following activities during her four years of Lisbon High School: AP Classes, Art Club, Book Club, Chess Club, Civil Rights, Class Officer, Community Service, Drama, S.A.D.D. Scrabble Club, Student Government, Yearbook, Baseball, Track, Bowling, Big Brother/Big Sister, Young Adult Volunteer, Moxie Festival, and

WHEREAS, She also attends School Committee Meetings, Council Meetings as well as ribbon cutting ceremonies for new businesses; and

WHEREAS, Natalie has accumulated over 900 hours of school and community service; and

WHEREAS, Natalie will begin her freshman year at the University of Farmington in the fall of 2016 where she will study education as well as aspires to be elected to serve as a School Committee Member with the goal of one day becoming a principal; and

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Lisbon that Natalie Thomsen is hereby recognized for her admirable achievements and honors that she has instilled upon this community with the 2016 Lisbon Spirit of America Foundation Tribute; and

BE IT FURTHER RESOLVED that a copy of this resolution be framed and presented to Natalie Thomsen for appropriate display. Dated this 3rd day of May, 2016. Awarded on September 21, 2016 and recognized by the Androscoggin County Commissioners in November 2016.

Council Directory



Roger Bickford, Chairman, District 2
Term expires 2016
Lisbon Falls, ME 04252

Christopher Brunelle, At Large
Term expires 2016
Lisbon, ME 04250

Normand Albert, At Large
Term expires 2018
Lisbon Falls, ME 04252

Kasie Kolbe, District 1
Term expires 2018
Lisbon Falls, ME 04252

Eric Metivier, District 1
Term Expires 2016
Lisbon, ME 04250

Allen Ward, District 2
Term expires 2018
Lisbon Falls, ME 04252

Dale Crafts, At Large
Term expires 2017
Lisbon Falls, ME 04252

Town Council

Friends and neighbors,

Be Lisbon Proud! That was my message to you a year ago this past November. In spite of the challenges we face, tough decisions to be made, and disappointments that we may share as a community, those are the three simple words Mrs. Ward reminds of that it is truly about. Be proud of what our combined effort accomplishes.

I am given the opportunity to recap for you Lisbon's fiscal year 2015-2016.

During this year we as a town, opened the new Lisbon High School gymnasium which held countless firsts including the graduation held there since 1986. Through trust and open communication we settled a contentious school budget as well as blessed this year's Gartley Street Day Treatment Center and Alternative Education expansion benefiting both our students and tax payers. We witnessed the opening of the new Durham/Lisbon Bridge, the demolition of the Worumbo Mill and Moxie Store closure, all of which changed the landscape of downtown Lisbon Falls.

We said goodbye to Police Chief Brooks and Lieutenant Michel who both dedicated around 40 years of service to protecting Lisbon. On behalf of everyone, I would like to again say thank you from all of us.

This year we welcomed the following new businesses to Lisbon; Frosty's Donuts, Blue Ox Malthouse, Dollar General, Golden Dragon Martial Arts, Bev's Ceramics, Dust Bunny Cleaning and Organizing, Baxley's Speed Shop, Road Rage Motors, Maine Drones, Robyns Nest, Huston Construction, JM5 Cleaning Service, Brasier Brothers, Attic Thrift Shop, and Coastal Maine Landscape Design Group. In addition, the following businesses relocated or expanded in town, the Beauty Box, The Shop, and Advance Auto.

Nine new homes adding \$2.1 million in building permit value were built this past year in Lisbon. Another \$1.5 million in estimated building permit value and fees were added by permitted projects. Welcome to all our new neighbors who now call Lisbon home and those investing in all we have to offer locally.

We had success in securing much-needed grants. I am confident these will only bring us more good news in the coming years including; \$200,000 Brownfields (site clean-up assistance), \$150,000 Façade (business exterior rehab assistance), \$320,000 Downtown Revitalization (Lisbon Falls Route 196 project), Library, Homeland Security, Highway Safety, and Wellness. We invested in a Capital Improvement Plan and began the tough discussions on looking at future equipment and infrastructure needs of the town.

Though there is much more work to be done and many discussions yet to be had to forward our progress, I ask you to see what I see, when I look around and "Be Lisbon Proud!"

I wish to end with two words not said enough to everyone who has had a hand in this process; staff, elected officials, committee members, volunteers, and concerned citizens who offered their opinions and support. Thank you!

Councilor Allen Ward for
2015-2016 Council Chairman, Councilor Bickford

Town Manager

Diane Barnes

To the Lisbon Town Council and the Citizens of Lisbon

It is with great pleasure that I present to you the Annual Report for the Town of Lisbon, Fiscal Year ending June 30, 2016. The purpose of the Annual Report is to inform the citizens of Lisbon on the financial condition of the town and to report noteworthy highlights from each of the Town's Departments for FY 2016.

The financial position of the Town of Lisbon remained strong during FY 16. Lisbon's unassigned fund balance increased over last year. Now that we have improved our unassigned fund balance level, I will be working closely with the Finance Director to update our existing fund balance policy so that we are able to designate a portion of the balance to fund a capital reserve program.

Lisbon's annual audit was conducted by the auditing firm, RHR Smith. The major effort cited by the Auditor was our incorporation of significant sections of a financial report that have not been included in past years including the financial statement of the Town of Lisbon Water Department as of December 31, 2015.

The **Transmittal Letter** outlines management's responsibility and representations for the content of the report; a profile of the Town and the services of the Municipal Government; our Budgetary Controls and recommendations for improvement; external factors and demographic influences that have bearing on our financial position; and initiatives and accomplishments.

Management Discussion and Analysis MD&A is the Finance Director's analysis of the Town's financial activities based on currently known facts, decisions, or conditions. MD&A includes comparisons of the current year to the prior year based on the government-wide information. It provides an analysis of the government's overall financial position and results of operations to assist users in assessing whether the Town's financial position has improved or deteriorated as a result of the year's activities. In addition, it provides an analysis of significant changes that occur in funds and significant budget variances. It also describes capital asset and long-term debt activity during the year. MD&A concludes with a description of currently known facts, decisions, or conditions that are expected to have a significant effect on financial position or results of operations in the succeeding year.

The **Statistical Section** provides information on financial trends, information on revenue capacity, debt capacity, demographic and economic information, and various operating stats.

All our Department Heads continue to do an excellent job. I would also like to commend the Staff for their hard work and dedication to this community. We have been able to maintain the service level with fewer people, work on our infrastructure, equipment replacement and continue to find ways to provide quality services.

The economy has a major impact on revenue available to fund municipal services. Considering the slow growing economy of the area, Lisbon has been fortunate to benefit from a steady increase in motor vehicle excise taxes; a trend that I see continuing through FY 17. Excise tax is our major revenue source after property tax revenue. Property tax collections are up slightly from the previous year; however, the sale of tax acquired property was a contributing factor to the increase. For the first time in many years, the Town's real estate portfolio consists of just a very few tax acquired properties.

The school department and the municipal government worked together to make the impact as little as possible. All of our municipal departments remain busy especially public works, police and fire. Our recreation programs continue to thrive and the MTM Community Center continues to grow and stay busy. Our Seniors have numerous programs throughout the month and continue to take great trips. The athletic programs grow as does the fitness center.

Town Manager Continued

We saw the completion of the town wide revaluation during FY 16. This process created a base inventory for tax purposes. According to Maine Revenue Services, "The Maine Constitution states that all taxes upon real and personal estate, shall be apportioned and assessed equally according to just value". Once these taxable values were set, the Assessor was able to set Lisbon's tax rate for FY 2017 at \$22.40 per \$1,000 of value. This was a decrease of \$1.19 in the milrate.



During Fiscal Year 2016 we said good bye to Chief David Brooks, our long-time Police Chief who retired on June 30, 2016 after 42 years of service with the Lisbon Police Department. We also said good bye to Lieutenant Dan Michel who retired on June 30, 2016 after more than 39 years of service with the Town of Lisbon.

Lisbon was also fortunate to be the recipient of a CDBG Facade Program grant in the amount of \$150,000 and a CDBG Downtown Revitalization Grant in the amount of \$320,000 for much needed infrastructure improvements in downtown Lisbon Falls. Lisbon was also successful in being awarded funding in the amount of \$200,000 from the EPA to develop a Brownfields inventory and assess key waterfront sites along the Androscoggin River in the Route 196 Corridor.

I would like to thank all of the Town Councilors, municipal staff, and volunteers for their continued hard work. The Town of Lisbon is fortunate to have such a great team of individuals committed to working hard for our citizens and community. We will all continue to provide the best level of service we can at the lowest cost.





Proven Expertise and Integrity

INDEPENDENT AUDITORS' REPORT

Town Council
Town of Lisbon, Maine

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Lisbon, Maine, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town of Lisbon, Maine's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. The financial statements of the Town of Lisbon Water Department are presented as of December 31, 2015 and for the year then ended. This represents the year end for the Town of Lisbon Water Department. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates

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Audit Report continued

made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Lisbon, Maine as of June 30, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension information on pages 4 through 16 and 71 through 74 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lisbon, Maine's basic financial statements. The Combining Schedule of Revenues, Expenditures and Changes in Fund Balances – Budgetary Basis – Budget and Actual – General Fund Revenues, Schedule of Departmental Operations – General Fund, combining and individual nonmajor fund financial statements and statistical information, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit*

Audit Report continued

Requirements for Federal Awards, and is also not a required part of the basic financial statements.

The Combining Schedule of Revenues, Expenditures and Changes in Fund Balances – Budgetary Basis – Budget and Actual – General Fund Revenues, Schedule of Departmental Operations – General Fund, combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, Combining Schedule of Revenues, Expenditures and Changes in Fund Balances – Budgetary Basis – Budget and Actual – General Fund Revenues, Schedule of Departmental Operations – General Fund, combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The statistical information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 17, 2017, on our consideration of the Town of Lisbon, Maine's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Lisbon, Maine's internal control over financial reporting and compliance.

RHR Smith & Company

Buxton, Maine
January 17, 2017



Proven Expertise and Integrity

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Town Council
Lisbon, Maine

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Lisbon, Maine, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town of Lisbon, Maine's basic financial statements and have issued our report thereon dated January 17, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Lisbon, Maine's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Lisbon, Maine's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Lisbon, Maine's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses that we consider to be significant deficiencies (2016-1 and 2016-2).

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Lisbon, Maine's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain other matters that we reported to management of the Town of Lisbon, Maine in a separate letter dated January 17, 2017.

Town of Lisbon, Maine's Response to Findings

Town of Lisbon, Maine's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. The Town of Lisbon, Maine's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

RHR Smith & Company

Buxton, Maine
January 17, 2017

TOWN OF LISBON, MAINE

SCHEDULE OF PRIOR YEAR FINDINGS AND RESPONSES FOR THE YEAR ENDED JUNE 30, 2016

The following findings are related to the financial statements of the Town of Lisbon, Maine in accordance with GAGAS.

FINDINGS - FINANCIAL STATEMENT AUDIT

CONTROL DEFICIENCIES – SIGNIFICANT DEFICIENCIES

2015-1

As a general rule, all general ledger accounts should be reconciled on a monthly basis and, if necessary to subsidiary ledgers. At the time of audit fieldwork, various general ledger accounts including cash, tax and lien receivables, other accounts receivable, payroll liabilities, state payables and other accounts payable were not reconciled. State payables should be reconciled monthly and submitted in accordance with State guidelines or as required by policy established by the Town Manager. The Town had informed us that this has been a chronic problem and as a result, the Town engaged its outside accountants to assist them with these reconciliations, which also required extended additional audit procedures to ensure there were no significant errors and omissions.

We consider this area crucial in the Town's processing of accurate financial information and reducing the risk of loss. The Town should perform all reconciliations within 21 days after month end to mitigate the risk of material misstatement of financial information and improve internal controls. In addition, we recommend that any adjustments necessary to balance accounts to detail records and / or subsidiary ledgers also be reviewed by the Finance Director prior to posting. Further, these reconciliations should be reviewed, dated and signed by the Finance Director.

Management Response: The auditor's comments are accurate. We agree all accounts should be reconciled each month by the middle of the following month and submitted for review as part of a discussion about financial performance. We did require assistance from an accountant who is not an employee of the Town of Lisbon to help catch up reconciliations.

Corrective Action: We are looking toward a more efficient financial management system for the Town that may provide enough efficiencies to help mitigate the reportable condition cited for the 2015 fiscal year.

TOWN OF LISBON, MAINE

SCHEDULE OF PRIOR YEAR FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2016

FINDINGS - FINANCIAL STATEMENT AUDIT (CONTINUED)
CONTROL DEFICIENCIES – SIGNIFICANT DEFICIENCIES (CONTINUED)

2015-2

Currently, some Town departments have activities that require the collection and/or disbursement of funds outside the finance office or the financial accounting system.. These departments include School and Water. We recommend that the Town develop and implement internal control procedures that will ensure the safeguarding of the Town's assets and proper fiscal management. We also recommend that procedures be developed to ensure any and all expenditures from these accounts are substantiated, appropriate and authorized. These procedures should specifically address the following areas:

- **Cash Receipting -**
 - Cash received outside of the finance office should have proper receipts and documentation and should be deposited on a timely basis.
- **Cash Disbursements –**
 - Cash disbursed outside of the finance office should have proper authorization, documentation and be a valid expense of the account disbursed from. Any other disbursements that require a 1099 to be issued should also be communicated to the Town accounts payable office.
- **Reporting –**
 - Any departments that maintain separate accounts should submit monthly to the finance office the following:
 - bank statement,
 - bank reconciliation to include any outstanding items, and
 - a monthly report showing any activity in or out of the account.

Generally, activities that are not part of the Town should not be using the Town's tax ID number.

Management Response: We agree with the auditor's findings in all areas identified in 2015-2. A manual of internal control policies, plans, and related procedures should be deployed throughout the Town of Lisbon's operations. As stewards of the public's trust, it is incumbent upon all of us to maintain and implement strong internal control procedures -- the ultimate goal of such an effort is to protect Lisbon's assets.

Sound internal control plans are based on a comprehensive risk assessment, especially risks related to the prevention of fraud, waste and abuse. An effective Plan will require the involvement of all departments comprising Lisbon's government and is dependent of the removal of territorial barriers within the organization.

Corrective Action: The Finance Director will recommend the appropriate action steps to be taken to develop an internal control plan consistent with the framework established by COSO, the Committee of Sponsoring Organization, compile a manual of policies and procedures to be used throughout Lisbon's operations, and submit the document to the Council for consideration for adoption.

TOWN OF LISBON, MAINE

SCHEDULE OF CURRENT YEAR FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2016

The following findings are related to the financial statements of the Town of Lisbon, Maine in accordance with GAGAS.

FINDINGS - FINANCIAL STATEMENT AUDIT

CONTROL DEFICIENCIES – SIGNIFICANT DEFICIENCIES

2016-1

As a general rule, all general ledger accounts should be reconciled on a monthly basis and, if necessary to subsidiary ledgers. At the time of audit fieldwork, various general ledger accounts including cash, tax and lien receivables, other accounts receivable, payroll liabilities, state payables and other accounts payable were not reconciled. State payables should be reconciled monthly and submitted in accordance with State guidelines or as required by policy established by the Town Manager. The Town had informed us that this has been a chronic problem and as a result, the Town engaged its outside accountants to assist them with these reconciliations, which also required extended additional audit procedures to ensure there were no significant errors and omissions.

We consider this area crucial in the Town's processing of accurate financial information and reducing the risk of loss. The Town should perform all reconciliations within 21 days after month end to mitigate the risk of material misstatement of financial information and improve internal controls. In addition, we recommend that any adjustments necessary to balance accounts to detail records and / or subsidiary ledgers also be reviewed by the Finance Director prior to posting. Further, these reconciliations should be reviewed, dated and signed by the Finance Director.

Management Response: The auditor's comments are accurate. We agree all accounts should be reconciled each month by the middle of the following month and submitted for review as part of a discussion about financial performance. We did require assistance from an accountant who is not an employee of the Town of Lisbon to help catch up reconciliations.

Corrective Action: We are looking toward a more efficient financial management system for the Town that may provide enough efficiencies to help mitigate the reportable condition cited for the 2015 and 2016 fiscal years.

TOWN OF LISBON, MAINE

SCHEDULE OF CURRENT YEAR FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2016

FINDINGS - FINANCIAL STATEMENT AUDIT (CONTINUED)
CONTROL DEFICIENCIES – SIGNIFICANT DEFICIENCIES (CONTINUED)

2016-2

Currently, some Town departments have activities that require the collection and/or disbursement of funds outside the finance office or the financial accounting system.. These departments include School and Water. We recommend that the Town develop and implement internal control procedures that will ensure the safeguarding of the Town's assets and proper fiscal management. We also recommend that procedures be developed to ensure any and all expenditures from these accounts are substantiated, appropriate and authorized. These procedures should specifically address the following areas:

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 - Cash disbursed outside of the finance office should have proper authorization, documentation and be a valid expense of the account disbursed from. Any other disbursements that require a 1099 to be issued should also be communicated to the Town accounts payable office.
- **Reporting –**
 - Any departments that maintain separate accounts should submit monthly to the finance office the following:
 - bank statement,
 - bank reconciliation to include any outstanding items, and
 - a monthly report showing any activity in or out of the account.

Generally, activities that are not part of the Town should not be using the Town's tax ID number.

Management Response: We agree with the auditor's findings in all areas identified in 2015-2 and 2016-2. A manual of internal control policies, plans, and related procedures should be deployed throughout the Town of Lisbon's operations. As stewards of the public's trust, it is incumbent upon all of us to maintain and implement strong internal control procedures-the ultimate goal of such an effort is to protect Lisbon's assets.

Sound internal control plans are based on a comprehensive risk assessment, especially risks related to the prevention of fraud, waste and abuse. An effective Plan will require the involvement of all departments comprising Lisbon's government and is dependent of the removal of territorial barriers within the organization.

STATEMENT C

TOWN OF LISBON, MAINE

BALANCE SHEET – GOVERNMENTAL FUNDS
JUNE 30, 2016

	General Fund	Loan Program Fund	School Capital Fund	Gym Bond Fund	Track Bond Fund	School QZAB/QECB Fund	Town QECB Fund	Nonmajor Funds	Total Governmental Funds
ASSETS									
Cash and cash equivalents	\$ 5,330,139	\$ 893,670	\$ -	\$ 201,511	\$ 5,012	\$ 19,201	\$ -	\$ 33,192	\$ 6,482,725
Accounts receivable (net of allowance for uncollectibles):									
Taxes	77,664	-	-	-	-	-	-	-	77,664
Liens	235,569	-	-	-	-	-	-	-	235,569
Other	120,027	-	-	-	-	-	-	213,936	333,963
Notes, net of allowance of \$201,416	22,301	325,282	-	-	-	-	-	-	347,583
Due from other governments	723,336	-	-	-	-	-	-	10,896	734,232
Inventory	-	-	-	-	-	-	-	16,997	16,997
Due from other funds	301,788	-	111,485	-	-	-	-	861,277	1,274,550
TOTAL ASSETS	\$ 6,810,824	\$ 1,218,952	\$ 111,485	\$ 201,511	\$ 5,012	\$ 19,201	\$ -	\$ 1,136,298	\$ 9,503,283
LIABILITIES									
Accounts payable	\$ 205,716	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 205,716
Accrued payroll and related items	1,269,037	-	-	-	-	-	-	-	1,269,037
Due to other funds	972,762	230,539	-	66,237	5,012	-	-	-	1,274,550
TOTAL LIABILITIES	2,447,515	230,539	-	66,237	5,012	-	-	-	2,749,303
DEFERRED INFLOWS OF RESOURCES									
Prepaid taxes	33,729	-	-	-	-	-	-	-	33,729
Deferred revenue - property taxes	268,630	-	-	-	-	-	-	-	268,630
TOTAL DEFERRED INFLOWS OF RESOURCES	302,359	-	-	-	-	-	-	-	302,359
FUND BALANCES									
Nonspendable	22,301	325,282	-	-	-	-	-	17,702	365,285
Restricted	829,973	663,131	-	135,274	-	19,201	-	240,332	1,887,911
Committed	-	-	111,485	-	-	-	-	878,264	989,749
Assigned	453,514	-	-	-	-	-	-	-	453,514
Unassigned	2,755,162	-	-	-	-	-	-	-	2,755,162
TOTAL FUND BALANCES	4,060,950	988,413	111,485	135,274	-	19,201	-	1,136,298	6,451,621
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 6,810,824	\$ 1,218,952	\$ 111,485	\$ 201,511	\$ 5,012	\$ 19,201	\$ -	\$ 1,136,298	\$ 9,503,283

See accompanying independent auditors' report and notes to financial statements.

STATEMENT E

TOWN OF LISBON, MAINE

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2016

	General Fund	Loan Program Fund	School Capital Fund	Gym Bond Fund	Track Bond Fund	School QZAB/QECB Fund	Town QECB Fund	Nonmajor Funds	Total Governmental Funds
REVENUES									
Taxes:									
Property	\$ 10,847,914	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,847,914
Excise	1,542,114	-	-	-	-	-	-	-	1,542,114
Licenses and permits	63,765	-	-	-	-	-	-	-	63,765
Intergovernmental	11,175,743	-	-	-	-	-	-	1,191,269	12,367,042
Investment income	15,928	14,994	-	-	-	-	-	238	31,160
Interest income	65,590	-	-	-	-	-	-	-	65,590
Charges for services	525,615	-	-	-	-	-	-	1,136,732	1,662,347
Other income	380,925	1,349	-	-	-	-	-	154,379	546,653
TOTAL REVENUES	24,617,594	15,343	-	-	-	-	-	2,492,548	27,126,565
EXPENDITURES									
Current:									
General government	1,434,354	-	-	-	-	-	-	22,683	1,457,047
Public safety	2,110,269	-	-	-	-	-	-	-	2,110,269
Public works	2,320,658	-	-	-	-	-	-	957,961	3,278,619
Public services	747,241	22,814	-	-	-	-	-	10,742	780,797
General assistance	24,362	-	-	-	-	-	-	-	24,362
Education	14,453,857	-	-	-	-	-	-	1,176,080	15,629,937
County tax	600,621	-	-	-	-	-	-	-	600,621
TIF	264,897	-	-	-	-	-	-	-	264,897
Unclassified	34,097	-	-	-	-	-	-	-	34,097
State of Maine on-behalf payments	844,005	-	-	-	-	-	-	-	844,005
Capital outlay	658,259	-	28,624	2,926,842	-	925,863	231,526	-	4,771,114
Debt service - Town	517,636	-	-	-	-	-	-	-	517,636
TOTAL EXPENDITURES	24,010,256	22,814	28,624	2,926,842	-	925,863	231,526	2,167,476	30,313,401
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	607,338	(5,471)	(28,624)	(2,926,842)	-	(925,863)	(231,526)	325,172	(3,186,816)
OTHER FINANCING SOURCES (USES)									
Transfers in	236,949	-	30,000	16,889	-	-	-	-	283,838
Transfers (out)	(30,000)	-	-	(38,943)	(48,895)	-	-	(165,000)	(283,838)
TOTAL OTHER FINANCING SOURCES (USES)	206,949	-	30,000	(23,054)	(48,895)	-	-	(165,000)	-
NET CHANGE IN FUND BALANCES	814,287	(6,471)	1,376	(2,949,896)	(48,895)	(925,863)	(231,526)	160,172	(3,186,816)
FUND BALANCES - JULY 1	3,246,663	994,884	110,109	3,065,170	48,895	945,064	231,526	976,126	9,638,437
FUND BALANCES - JUNE 30	\$ 4,060,650	\$ 988,413	\$ 111,485	\$ 135,274	\$ -	\$ 19,201	\$ -	\$ 1,136,288	\$ 6,451,621

See accompanying independent auditors' report and notes to financial statements.

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 4 - CAPITAL ASSETS

The following is a summary of changes in capital assets for the year ended June 30, 2016:

	Balance 7/1/15	Additions	Disposals	Balance 6/30/16
<u>Governmental activities:</u>				
Non-depreciated assets:				
Land	\$ 1,048,575	\$ -	\$ -	\$ 1,048,575
Construction in progress	4,495,891	-	(64,000)	4,431,891
	<u>5,544,466</u>	<u>-</u>	<u>(64,000)</u>	<u>5,480,466</u>
Depreciated assets:				
Buildings	26,176,183	226,940	-	26,403,123
Equipment and vehicles	7,738,588	258,044	-	7,996,632
Infrastructure	21,734,035	276,274	-	22,010,309
	<u>55,648,806</u>	<u>761,258</u>	<u>-</u>	<u>56,410,064</u>
Less: accumulated depreciation	<u>(32,870,036)</u>	<u>(1,475,492)</u>	<u>-</u>	<u>(34,345,528)</u>
	<u>22,778,770</u>	<u>(714,234)</u>	<u>-</u>	<u>22,064,536</u>
Net capital assets	<u>\$ 28,323,236</u>	<u>\$ (714,234)</u>	<u>\$ (64,000)</u>	<u>\$ 27,545,002</u>
<u>Current year depreciation:</u>				
General government				\$ 100,260
Education				552,939
Public safety				127,455
Public works including infrastructure				694,838
Total depreciation expenses				<u>\$ 1,475,492</u>

TOWN OF LISBON, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 4 - CAPITAL ASSETS (CONTINUED)

	Balance, 1/1/15	Additions	Disposals	Balance, 12/31/15
<u>Business-type activities:</u>				
Non-depreciated assets:				
Land	\$ 94,002	\$ -	\$ -	\$ 94,002
Construction in progress	135,801	-	(135,801)	-
	<u>229,803</u>	<u>-</u>	<u>(135,801)</u>	<u>94,002</u>
Depreciated assets:				
Structures and improvements	1,566,387	-	-	1,566,387
Wells and springs	220,805	-	-	220,805
Pumping equipment	578,258	-	-	578,258
Water treatment equipment	865,457	-	-	865,457
Reservoir	159,421	-	-	159,421
Mains	3,721,552	253,559	(15,000)	3,960,111
Services	537,781	6,676	(2,000)	542,457
Meters	279,181	11,409	(6,000)	284,590
Hydrants	308,434	16,069	(1,000)	323,503
Office furniture and fixtures	14,829	-	-	14,829
Transportation	81,973	-	-	81,973
Tools and shop equipment	22,748	-	-	22,748
Laboratory	4,347	-	-	4,347
Power operated equipment	39,395	1,725	-	41,120
Communications equipment	143,500	-	-	143,500
Miscellaneous equipment	22,456	-	-	22,456
	<u>8,566,524</u>	<u>289,438</u>	<u>(24,000)</u>	<u>8,831,962</u>
Less: accumulated depreciation	<u>(2,641,710)</u>	<u>(206,392)</u>	<u>24,000</u>	<u>(2,824,102)</u>
Net capital assets	<u>5,924,814</u>	<u>83,046</u>	<u>-</u>	<u>6,007,860</u>
Total net capital assets	<u>\$ 6,154,617</u>	<u>\$ 83,046</u>	<u>\$ (135,801)</u>	<u>\$ 6,101,862</u>

TOWN OF LISBON, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 5 – LONG-TERM DEBT

The following is a summary of changes in long-term debt for the year ended June 30, 2016:

	Balance 7/1/15	Additions	Reductions	Balance 6/30/16	Due Within One Year
<u>Governmental activities:</u>					
Bonds payable	\$ 15,655,962	\$ -	\$ (1,350,196)	\$ 14,305,766	\$ 1,351,500
Capital leases payable	3,296,329	-	(313,361)	2,982,968	255,923
Accrued compensated absences	549,751	-	(7,072)	542,679	135,669
Net pension liability	1,259,373	1,620,518	(626,321)	2,253,570	-
Totals	<u>\$ 20,761,415</u>	<u>\$ 1,620,518</u>	<u>\$ (2,296,950)</u>	<u>\$ 20,084,983</u>	<u>\$ 1,743,092</u>

	Balance, 1/1/15 (Restated)	Additions	Reductions	Balance, 12/31/15	Due within one year
Bonds payable	\$ 3,242,816	\$ -	\$ (244,101)	\$ 2,998,715	\$ 246,317
Net pension liability	56,539	101,276	(17,923)	139,892	-
Accrued compensated absences	15,422	899	(1,739)	14,582	7,088
	<u>\$ 3,314,777</u>	<u>\$ 102,175</u>	<u>\$ (263,763)</u>	<u>\$ 3,153,189</u>	<u>\$ 253,405</u>

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 5 – LONG-TERM DEBT (CONTINUED)

The following is a summary of the outstanding bonds payable:

	Governmental Activities	
	Town	School
\$500,000 Bond issued July 2000. Interest is stated at 1.00%, with varying annual principal installments. The bond is part of the intermediary relending loan program and will be retired with annual payments from the Loan Program Fund. Maturity in July 2026.	\$ 219,994	\$ -
\$12,899,710, 2004B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2024. Interest is charged at a rate from 3.00% to 4.677% per annum. Annual principal installments are \$644,985.	-	5,804,874
\$368,000, 2005B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2020. Interest is charged at a rate from 4.576% to 6.546% per annum. Annual principal installments are from \$12,855 to \$32,558.	150,126	-
\$350,000, 2004FR General Obligation Bond due in annual principal installments and semiannual interest installments through April 2024. Interest is charged at 1.93% per annum. Annual principal installments are \$17,500.	140,000	-
\$500,000, 2005FR General Obligation Bond due in annual principal installments and semiannual interest installments through October 2025. Interest is charged at 1.43% per annum. Annual principal installments are \$25,000.	250,000	-
\$540,000, 2006C General Obligation Bond due in annual principal installments and semiannual interest installments through November 2021. Interest is charged at a rate from 1.8% to 6.25% per annum. Annual principal installments are \$36,000.	216,000	-
\$1,310,855, 2009B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2019. Interest is charged at a rate from 2.726% to 5.58% per annum. Annual principal installments are \$131,085.	524,344	-
\$1,070,000, 2010R General Obligation Bond due in annual principal installments and semiannual interest installments through November 2030. Interest is charged at a rate from 3.36% to 5.75% per annum. Annual principal installments are \$102,000.	802,500	-
\$350,000, 2010R Qualified School Construction Bond due in annual principal installments and semiannual interest installments through November 2030. Interest is charged at a rate of 5.28% per annum. Annual principal installments are \$35,000.	-	175,000

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 5 – LONG TERM DEBT (CONTINUED)

	Governmental Activities	
	Town	School
\$270,000, 2011E General Obligation Bond due in annual principal installments and semiannual interest installments through November 2021. Interest is charged at a rate from .5% to 5.5% per annum. Annual principal installments are \$27,000.	162,000	-
\$5,695,714, 2014B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2034. Interest is charged at a rate from .43% to 3.786% per annum. Annual principal installments are \$284,786.	-	5,410,928
\$500,000, 2014B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2024. Interest is charged at a rate from .43% to 2.65% per annum. Annual principal installments are \$50,000.	-	450,000
Total Bonds Payable - Governmental Activities	<u>\$ 2,464,964</u>	<u>\$ 11,840,802</u>

	Business-type Activities
Bond payable to Maine Municipal Bond Bank, due in annual principal and interest payments of \$174,937. Interest is charged at an annual rate of 2.05%. Maturity in 2024.	\$ 1,451,113
Bond payable to Maine Municipal Bond Bank, due in annual principal payments of \$19,650. Interest is charged at a varying annual rate from 3.0% to 5.0%. Maturity in 2025.	196,500
Bond payable to Maine Municipal Bond Bank, due in annual principal payments of \$48,500. Interest is charged at a varying annual rate from 4.01% to 5.75%. Maturity in 2030.	727,500
Bond payable to Maine Municipal Bond Bank, due in annual principal and interest payments of \$44,254. Interest is charged at a varying annual rate from .43% to 3.79%. Maturity in 2034.	<u>623,602</u>
Total Bonds Payable - Business-type Activities	<u>\$ 2,998,715</u>

TOWN OF LISBON, MAINE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 5 – LONG TERM DEBT (CONTINUED)

The annual principal and interest requirements to amortize the bonds payable are as follows:

	Governmental Activities		
	Principal	Interest	Total Debt Service
2017	\$ 1,351,500	\$ 442,140	\$ 1,793,640
2018	1,352,832	400,199	1,753,031
2019	1,354,229	360,850	1,715,079
2020	1,355,685	322,618	1,678,303
2021	1,226,128	284,611	1,510,739
2022-2026	4,813,869	862,600	5,676,469
2027-2031	1,712,379	358,258	2,070,637
2032-2036	1,139,144	85,666	1,224,810
	\$ 14,305,766	\$ 3,116,942	\$ 17,422,708

	Business-type Activities		
	Principal	Interest	Total
2016	\$ 246,317	\$ 78,455	\$ 324,772
2017	248,699	74,197	322,896
2018	251,260	69,510	320,770
2019	254,011	64,611	318,622
2020	256,959	59,490	316,449
2021-2025	1,161,061	199,134	1,360,195
2026-2030	416,689	71,032	487,721
2031-2035	163,719	15,662	179,381
	\$ 2,998,715	\$ 632,091	\$ 3,630,806

In 2010, the Town issued a Series 2010R Public Improvement Qualified School Construction Bond for \$350,000. This bond is eligible for federal interest subsidy payments equal to 92.9% of the true interest cost of the bond as provided in the American Recovery and Reinvestment Act (ARRA) and the Hiring Incentives to Restore Employment (HIRE) Act.

Due to mandatory federal spending cuts that went into effect March 1, 2013 with sequestration, the federal interest subsidy payments are being adjusted downward. The current sequestration reduction rate is 7.3 percent and is subject to change at any time. The total financial impact to the Town is unknown.

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 5 – LONG-TERM DEBT (CONTINUED)

end of FY2021 but has since been extended twice, first through FY2023 and then, under legislation passed in February 2014, through FY2024. The sequestration reduction rate will be applied unless and until a law is enacted that cancels or otherwise impacts the sequester, at which time the sequestration reduction rate is subject to change. The financial impact to the Town is unknown.

All bonds and capital leases payable are direct obligations of the Town, for which its full faith and credit are pledged. The Town is not obligated for any special assessment debt. All debt is payable from taxes levied on all taxable property within the Town.

NOTE 6 – NONSPENDABLE FUND BALANCES

At June 30, 2016, the Town had the following nonspendable fund balances:

General Fund :	
Notes Receivable	\$ 22,301
Loan Program Fund	325,282
Nonmajor Special Revenue Funds	16,997
Nonmajor Permanent Funds	705
	<u>\$ 365,285</u>

NOTE 7 – RESTRICTED FUND BALANCES

At June 30, 2016, the Town had the following restricted fund balances:

General Fund:	
Education	\$ 829,973
Loan Program Fund	663,131
Gym Bond Fund	135,274
School QZAB/QECB Fund	19,201
Nonmajor Special Revenue Funds	214,879
Nonmajor Permanent Funds	25,453
	<u>\$ 1,887,911</u>

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 8 – COMMITTED FUND BALANCES

At June 30, 2016, the Town had the following committed fund balances:

School Capital Fund	\$ 111,485
Nonmajor Special Revenue Funds	878,264
	<u>\$ 989,749</u>

NOTE 9 – ASSIGNED FUND BALANCES

At June 30, 2016, the Town had the following assigned fund balances:

General Fund:	
Route 196	\$ 566
Animal Control	2,607
Library Grants	538
Andro River Trail Grant	21,196
Career Center	1,946
MEPERS Rebate	15,971
PW Road Improvements	18,684
Fire Truck Replacement	250,212
Police Forfeiture	20,282
Medical Insurance	1,325
Cemetery Donation	384
Fire Department Donations	2,062
Trail Donations	710
Playground Donations	2,119
Giving Tree	2,452
Heating Assistance	644
Grants match	50,000
Buildings	24,926
Assessing	36,890
	<u>\$ 453,514</u>

SCHEDULE A

TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCES – BUDGETARY BASIS – BUDGET AND ACTUAL
 GENERAL FUND REVENUES
 FOR THE YEAR ENDED JUNE 30, 2016

	Original Budget	Budget Adjustments	Final Budget	Actual Amounts	Variance Positive (Negative)
REVENUES:					
Taxes:					
Property taxes	\$ 10,804,470	\$ -	\$ 10,804,470	\$ 10,847,914	\$ 43,444
Excise taxes	1,340,000	-	1,340,000	1,542,114	202,114
Registration fees	25,000	-	25,000	29,694	4,694
Interest and costs on taxes	32,000	-	32,000	35,896	3,896
	<u>12,201,470</u>	<u>-</u>	<u>12,201,470</u>	<u>12,455,618</u>	<u>254,148</u>
Licenses and permits:					
Business permits and fees	23,000	-	23,000	27,744	4,744
All other construction fees	9,200	-	9,200	13,720	4,520
Town clerk	15,000	-	15,000	22,301	7,301
	<u>47,200</u>	<u>-</u>	<u>47,200</u>	<u>63,765</u>	<u>16,565</u>
Intergovernmental:					
Education subsidies	-	9,012,093	9,012,093	9,013,224	1,131
State revenue sharing	520,000	-	520,000	586,773	66,773
General assistance	17,000	-	17,000	10,475	(6,525)
Tree growth reimbursement	11,000	-	11,000	14,970	3,970
BETE reimbursement	136,637	-	136,637	139,695	3,058
Homestead reimbursement	236,504	-	236,504	236,504	-
Miscellaneous state aid	15,483	-	15,483	15,483	-
Urban rural incentive program	96,604	-	96,604	96,712	108
Veteran reimbursement	9,000	-	9,000	10,551	1,551
	<u>1,042,228</u>	<u>9,012,093</u>	<u>10,054,321</u>	<u>10,124,387</u>	<u>70,066</u>
Charges for services:					
Police and dispatch	230,965	-	230,965	191,540	(39,425)
Public services	246,327	-	246,327	308,604	62,277
School	-	45,980	45,980	25,471	(20,509)
	<u>477,292</u>	<u>45,980</u>	<u>523,272</u>	<u>525,615</u>	<u>2,343</u>
Investment income	9,000	-	9,000	15,928	6,928
Other revenues:					
TIF	94,256	-	94,256	94,256	-
Recycling	100,600	-	100,600	96,740	(3,860)
School	-	197,497	197,497	108,709	(88,788)
Reimbursements	53,823	-	53,823	53,926	103
Other revenues	1,450	-	1,450	27,294	25,844
	<u>250,129</u>	<u>197,497</u>	<u>447,626</u>	<u>380,925</u>	<u>(66,701)</u>
Total revenues	<u>\$ 14,027,319</u>	<u>\$ 9,255,570</u>	<u>\$ 23,282,889</u>	<u>\$ 23,566,238</u>	<u>\$ 283,349</u>

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE B

TOWN OF LISBON, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2016

	Original Budget	Budget Adjustments	Final Budget	Actual Amounts	Variance Positive (Negative)
General government:					
Elected officials	\$ 21,209	\$ -	\$ 21,209	\$ 19,388	\$ 1,821
Town manager	219,250	5,000	224,250	222,584	1,666
Contingency	5,000	50,000	55,000	5,000	50,000
Insurance	121,529	-	121,529	79,492	42,037
Legal	50,000	-	50,000	88,471	(38,471)
Finance	121,952	-	121,952	112,632	9,320
Tax collector	134,770	-	134,770	139,879	(5,109)
Code enforcement	107,558	-	107,558	102,121	5,437
Town clerk	127,484	-	127,484	118,761	8,723
Assessing	77,876	36,890	114,766	74,322	40,444
Town buildings	166,005	24,926	190,931	205,785	(14,854)
Technology	156,843	-	156,843	152,840	4,003
Planning Board	28,004	-	28,004	25,177	2,827
Board of Appeals	1,687	-	1,687	604	1,083
Economic development	94,705	-	94,705	87,298	7,407
	<u>1,433,872</u>	<u>116,816</u>	<u>1,550,688</u>	<u>1,434,354</u>	<u>116,334</u>
Public safety:					
Police	1,387,264	-	1,387,264	1,338,065	49,199
Animal control officer	84,434	-	84,434	81,824	2,610
Fire	435,725	-	435,725	385,137	50,588
Communication	341,076	-	341,076	305,243	35,833
	<u>2,248,499</u>	<u>-</u>	<u>2,248,499</u>	<u>2,110,269</u>	<u>138,230</u>
Public works:					
Public works	1,308,349	25,000	1,333,349	1,207,783	125,566
Snow removal	221,863	-	221,863	202,414	19,449
Hydrant rental	325,733	-	325,733	325,733	-
Street and traffic lights	113,500	-	113,500	109,881	3,619
Solid waste	472,100	5,000	477,100	474,847	2,253
	<u>2,441,545</u>	<u>30,000</u>	<u>2,471,545</u>	<u>2,320,658</u>	<u>150,887</u>

SCHEDULE B (CONTINUED)

TOWN OF LISBON, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2016

	Final Budget	Budget Adjustments	Final Budget	Actual Amounts	Variance Positive (Negative)
Public services:					
Health officer	6,253	-	6,253	5,410	843
Community services - senior citizens	37,622	-	37,622	22,835	14,787
Lisbon Falls Library	236,709	-	236,709	233,442	3,267
Miscellaneous public services	12,800	-	12,800	12,269	531
Conservation commission	575	-	575	-	575
Recreation department	390,788	-	390,788	396,035	(5,247)
Parks department	97,990	-	97,990	77,250	20,740
	<u>782,737</u>	<u>-</u>	<u>782,737</u>	<u>747,241</u>	<u>35,496</u>
General assistance	29,429	-	29,429	24,362	5,067
Intergovernmental - county tax	600,622	-	600,622	600,621	1
Education	5,512,025	9,646,699	15,158,724	14,453,857	704,867
Unclassified:					
Tax increment financing payments	271,782	-	271,782	264,897	6,885
Bad debts	-	-	-	19,993	(19,993)
Overlay/tax abatements	165,403	106,878	272,281	14,104	258,177
	<u>437,185</u>	<u>106,878</u>	<u>544,063</u>	<u>298,994</u>	<u>245,069</u>
Debt service - Town:					
Principal	156,298	-	156,298	145,725	10,573
Interest	385,107	-	385,107	371,911	13,196
	<u>541,405</u>	<u>-</u>	<u>541,405</u>	<u>517,636</u>	<u>23,769</u>
Total expenditures	<u>\$ 14,027,319</u>	<u>\$ 9,900,393</u>	<u>\$ 23,927,712</u>	<u>\$ 22,507,992</u>	<u>\$ 1,419,720</u>

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE E

TOWN OF LISBON, MAINE

COMBINING BALANCE SHEET -- NONMAJOR SPECIAL REVENUE FUNDS
JUNE 30, 2016

	Treatment Plant	Recreation Land Use	DARE Program	Economic Development	Sale of Surplus Prop	School Nutrition Program	School Federal and Other Programs	Total
ASSETS								
Cash and cash equivalents	\$ -	\$ 5,143	\$ 1,891	\$ -	\$ -	\$ -	\$ -	\$ 7,034
Accounts receivable, net of allowance	213,936	-	-	-	-	-	-	213,936
Due from other governments	-	-	-	-	-	10,896	-	10,896
Due from other funds	650,872	8,313	23,244	10,104	87,069	60,467	21,208	861,277
Inventory	-	-	-	-	-	16,997	-	16,997
TOTAL ASSETS	\$ 864,808	\$ 13,456	\$ 25,135	\$ 10,104	\$ 87,069	\$ 88,360	\$ 21,208	\$ 1,110,140
LIABILITIES								
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due to other funds	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-	-	-	-
FUND BALANCES								
Nonspendable	-	-	-	-	-	16,997	-	16,997
Restricted	-	-	25,135	10,104	87,069	71,363	21,208	214,879
Committed	864,808	13,456	-	-	-	-	-	878,264
Assigned	-	-	-	-	-	-	-	-
Unassigned	-	-	-	-	-	-	-	-
TOTAL FUND BALANCES	864,808	13,456	25,135	10,104	87,069	88,360	21,208	1,110,140
TOTAL LIABILITIES AND FUND BALANCES	\$ 864,808	\$ 13,456	\$ 25,135	\$ 10,104	\$ 87,069	\$ 88,360	\$ 21,208	\$ 1,110,140

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE F

TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED JUNE 30, 2016

	Treatment Plant	Recreation Land Use	DARE Program	Economic Development	Sale of Surplus Prop	School Nutrition Program	School Federal and Other Programs	Total
REVENUES								
Intergovernmental	-	\$ -	-	\$ -	\$ -	\$ 333,733	\$ 857,566	\$ 1,191,299
Charges for services	960,706	-	-	-	-	176,026	-	1,136,732
Investment income	-	-	8	-	-	-	-	8
Other income	35,309	2,257	4,236	16,854	95,069	-	10,654	164,379
TOTAL REVENUES	996,015	2,257	4,244	16,854	95,069	509,759	868,220	2,492,418
EXPENDITURES								
General government	-	-	-	22,693	-	-	-	22,693
Public works	949,961	-	-	-	8,000	-	-	957,961
Public services and payments	-	-	10,742	-	-	-	-	10,742
Education	-	-	-	-	-	-	845,663	845,663
Food service	-	-	-	-	-	330,417	-	330,417
TOTAL EXPENDITURES	949,961	-	10,742	22,693	8,000	330,417	845,663	2,167,476
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	46,054	2,257	(6,498)	(5,839)	87,069	179,342	22,557	324,942
OTHER FINANCING SOURCES (USES)								
Transfers in	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	(165,000)	-	(165,000)
TOTAL OTHER SOURCES (USES)	-	-	-	-	-	(165,000)	-	(165,000)
NET CHANGE IN FUND BALANCES	46,054	2,257	(6,498)	(5,839)	87,069	14,342	22,557	159,942
FUND BALANCES - JULY 1	818,754	11,199	31,633	15,943	-	74,018	(1,349)	950,198
FUND BALANCES - JUNE 30	\$ 864,808	\$ 13,456	\$ 25,135	\$ 10,104	\$ 87,069	\$ 88,360	\$ 21,208	\$ 1,110,140

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE G

TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
 NONMAJOR PERMANENT FUNDS
 FOR THE YEAR ENDED JUNE 30, 2016

	Balances Beginning of Year		Revenues		Expenditures		Balances End of Year	
	Principal (Nonspendable)	Unexpended Income	Investment Income	Contributions and Other Receipts	Disbursements	Principal (Nonspendable)	Unexpended Income	
Potter Patten Cemetery	\$ 75	\$ 305	\$ -	\$ -	\$ -	\$ 75	\$ 305	
Davis Cemetery Perpetual Care	-	22,869	224	-	-	-	23,093	
Maine Research Company Charity Fund	630	2,049	6	-	-	630	2,055	
Totals	\$ 705	\$ 25,223	\$ 230	\$ -	\$ -	\$ 705	\$ 25,453	

See accompanying independent auditors' report and notes to financial statements.

Assessing Department

Kathy Malloy, Assessor

It is the assessor's job to equitably apply Maine tax laws to all property in the Town of Lisbon. The assessor is responsible for discovering, listing, and valuing all taxable property including both real and personal property. This is accomplished through the maintenance of property record cards, deed transfers, tax maps and keeping track of individuals and property eligible for exemption. Once the total taxable value of the municipality has been determined the mil rate can be established by dividing the amount to be raised by the total taxable value of the town. The mil rate is then applied to each property and the commitment book is turned over to the tax collector with a warrant for the collection of those taxes.

A partial list of records available in the assessing office includes the tax commitment book, tax maps, property record cards, and real estate transfer declarations. The tax commitment book and tax maps are also on line and can be accessed through the Town's web site @ lisbonme.org. Lisbon's tax year is a fiscal year that runs from July 1st thru June 30th; assessments for that year are fixed on April 1st as per State statute.

Taxable Value	2015
Real Estate.....	\$423,801,290
Personal Property.....	\$ 34,209,300
Total Value.....	\$458,010,590

Current Land Use Programs: These programs allow for the land assessment to be based on its current use rather than its potential fair market value. These programs include Tree Growth, Farm Land and Open Space classifications.

Lisbon has the following acreage enrolled in these programs:

Classification	Acreage 2015
Tree Growth.....	3,277
Farm Land.....	604
Open Space.....	271

Exempt Property: These are properties that are classified exempt under Title 36, M.R.S.A. Sections 651, 652, 653, 654, 656.

Exempt Property by law	2015
Total Value.....	\$50,096,690

The exemptions include property owned by the State, Town, Charitable and Benevolent Organizations, Houses of Religious Worship and Parsonages. Also included are the values of the veteran and blind exemptions.

Exemption Programs:

Homestead Exemption - This program provides a measure of property tax relief for certain individuals that have owned homestead property in Maine for at least twelve months and make the property they occupy on April first their permanent residence.

Veteran Exemption - Veteran and Widow of Veterans- A veteran who served during a recognized war period and is 62 years or older; or, is receiving 100% disability as a Veteran; or, became 100% disabled while serving.

Blind Exemption - An individual who is blind can apply for a \$4,000 in valuation exemption from taxation.

Maine Residents also have the benefit of another tax relief program that is administered by Maine Revenue Services. The Property Tax Fairness Credit can be claimed on the Maine individual income tax return, form 1040ME. For more information call Maine Revenue Services at 207-626-8475 or visit their web site @ www.maine.gov/revenue.

Personal Property

Personal Property Taxes are levied against furniture, fixtures, machinery and equipment of business property owners. The tax rate is the same rate as applied to taxable real estate.

There are two programs that offer relief with personal property taxes. The first one is (BETR) **Business Equipment Reimbursement Program** administered by the State, and is available to any business taxpayer placing eligible personal property into service after April 1, 1995. The second program (BETE) **Business Equipment Tax Exemption** is an exemption for qualifying equipment that is placed in service on or after April 1, 2008.

For applications or more information regarding these programs please see our web site @ lisbonme.org or stop by the office. See also the Maine Revenue Services web site for information <http://www.maine.gov/revenue/forms/property/appsformspubs.htm>.

Clerk & Elections

Twila Lycette, Town Clerk & Registrar of Voters

The Town Clerk's office had another busy year holding 5 School Budget Elections, adopted several legislative updates, and produced lots of Council Meeting Minutes. We, also, produced Planning Board, Appeals Board, and Assessment Review Board Meeting Minutes as needed. We issued business licenses, marriage licenses, and certified vital records. We sent State Dog and Vital Record Reports to Augusta, along with that revenue. We offer on-line Dog registrations. You will find online our local ordinances, Charter, Council Meeting Minutes., videos, agendas, and attachments. During the year the Town Council took the following actions:

- Adopted the Cemetery Ordinance
- Amended the Fee Schedule
- Approved engagement letter for RHR Smith Company to do the annual audit
- Approved amended memorandum agreement for extended Tax Assessment Services
- Amended Fireworks Ordinance
- Amended the School Payroll & Accounts Payable Policy
- Amended Interlocal Agreement for Lisbon/Sabattus Code Enforcement Services
- Voters Approved the following Charter Amendments:
 - 1) Capital Plan Change from January to May
 - 2) Change to Gender Neutral Terminology
- Voters turned down the School Budget previously presented in June 9, 2015 citing budget "too low"
- Voters turned down the School Budget again presented on August 11, 2015 citing budget "too low"
- Voters turned down the School Budget again presented on September 22, 2015 citing budget "too low"
- Voters turned down the School Budget once more on November 3, 2015 citing budget "too low"
- 424 Voters cast ballots and 318 voted in favor of passing the School Budget presented January 12, 2016
- Adopted the Freedom of Access Policy
- Amended Purchasing Policy to disqualify vendors w/delinquent taxes or make payment arrangements
- Amended the Purchasing Policy adding competitive bidding requirements
- Entered into an agreement with Tyler Technologies for MUNIS Software
- Adopted one-time retirement incentive
- Approved consolidating voting districts for all state elections and to consolidate polling places (LHS)
- Amended the Park Regulations Ordinance regarding alcohol possession with Town Council approval
- Repealed Division 10 Trails Commission
- Amended Itinerant Vendor Ordinance and Fees
- Adopted Town Disbursement Warrant Policy and Amend Internal Control Policy
- Adopted Property Maintenance Ordinance
- Adopted Zoning Amendments to Route 196 Corridor and Villages
- Adopted the Mailbox Policy
- Amended Policy Regarding Town-Owned Property to require insurance and possession of alcohol with Town Council approval for non-profit, civil, or charitable groups

The School Budget Validation Referendum Election, was held on June 14, 2016 ballots were cast by 463 voters with 284 voters passing the School Budget totaling \$15,186,900. The Council adopted the 2015-2016 Municipal budget on June 21, 2016 for \$8,571,765 with \$2,917,026 in estimated revenue.

Lisbon Registered Voter Chart

Date	Democrat	Green	Republican	Un-enrolled	Total
November 3, 2015	1,685	219	1,799	2,750	6,453
June 14, 2016	1,714	215	1,810	2,706	6,445

Code Enforcement

Dennis Douglass, CEO

The Code Enforcement Office administers laws relating to land use, such as building codes, zoning ordinances and the Maine Plumbing rules.

A major function of the Code Enforcement Office is to provide information to the public and to assist property owners in making prudent land use decisions. The office receives many requests per day for information on subjects ranging from routine zoning and building matters to issues involving State and Federal laws.

The office has a fairly extensive collection of reference materials and can provide answers to some fairly complicated questions.

All construction within the boundaries of the Town of Lisbon requires a permit(s). Applicants may contact the Town of Lisbon Code Enforcement Office at 353-3000 Ext. 111 for any questions they may have. The Code Enforcement Office may also be contacted on the Internet at www.lisbonme.org. Go to Code Enforcement.

Calendar Year 2016			Building Permit Breakdown	
Building Permits	98	\$13,000	New Residential Homes	15
Plumbing Permits	97	\$9,000	Mobile Homes	9
Electrical Permits	94	\$4,500	Residential Remodel	15
Miscellaneous Permits	60	\$60	Residential Garages	12
			Accessory Structures	24
			Commercial	3
			Other	20

* Electrical inspector receives 100% of the electrical permit fees.
*State of Maine receives 25% of the plumbing permit fees.

Health Officer

Dennis Douglass, Health Officer

Health Officer: The Town of Lisbon has a local ordinance referencing the State of Maine requirements for restaurant inspections and administration rules. The State of Maine Food Code and the Administration & Enforcement of Establishments Licensed by the Health Inspection Program can be found at <http://www.maine.gov/dhhs/mecdc/environmental-health/el/>

Between July 1, 2015 and June 30, 2016 the Health Officer conducted inspections in town for the restaurants, takeouts, mobile units, and lodging establishments. The State of Maine Health Inspection Program inspects the establishments every two to five years. The Establishments who hold a State of Maine Health Inspection Program food service license have at least one Certified Food Protection Manager in their establishment. During the Moxie Festival weekend inspections were completed for mobile units. The Health Officer also responds to non-food service health complaints.

An additional resource is the Maine Center for Disease Control –Jamie Paul, is the Western Maine Public Health Liaison and Jamie can be reached by phone at 795-4302 or e-mail at Jamie.L.Paul@maine.gov. For more information regarding public health, check out the following websites: www.mainepublichealth.gov or www.maine.gov/dhs/boh

Economic & Community Development

Tracey Steuber, Director

The following is a summary of the primary activities of the town's Economic and Community Development department during the period of July 1, 2015 to June 30, 2016.



The 34th annual Moxie Festival opened on Friday, July 8, 2016 – Sunday, July 10. The 2016 theme winner was Michelle King who is a Lisbon resident and the logo was designed by Lisbon High School Senior, Kaylan Pacheco. The 2016 festival included Friday night Fireworks and Block Party; a Saturday parade with floats and Moxie historic vehicles, carnival, the 21st anniversary Moxie Day 5K Race Chug-n-Challenge, Moxie Whoopie Pie Eating Contest, Moxie Got Talent, Vendors with Moxie and Maine-made items, Petting Zoo, Moxie Concert in the Park; and on Sunday, the Moxie Car Show, and much more!

Each year the committee tries to bring in new additions to the festival and would welcome ideas from you. If you would like more information about the festival please visit us at www.moxiefestival.com or like us on facebook.

The committee is also seeking volunteers to assist festival weekend. The 2017 Moxie Festival is scheduled for July 7-9.

Business Visitations: During the 2015-2016 fiscal year I had the pleasure of visiting the following businesses along with the Town Manager: Maurice Bonneau's Sausage Kitchen, Downeast Energy, Don's Automotive, Frosty's Donuts Dingley Press, The Shop, Quality Car Care, Benoit's Bakery, Furniture Superstore, Springworks Farm, Lisbon Fuel Co. Tangles Salon & Tanning, Blue Ox Malthouse, Maine Pellets, Hairs to You, Eastcraft, Mike's Flooring, Crafts Cars Double Diamond Pawn, Hair Loft, Miller's Variety, Bev's Ceremics and Crosman Funeral Home.

The ECD department continues to host business leaders in the community with its Business Breakfast Forums. This is an opportunity for businesses to meet and hear from the local and state government as well as other speakers on what's new in economic development and concerns the businesses may have.



Blue Ox Malthouse Ribbon Cutting with Senator Angus King

New Business Development: This year there has been a lot of activity through the ECD Office in new and expanded development. The following are new businesses: Frosty's Donuts, Blue Ox Malthouse, Dollar General, Golden Dragon Martial Arts, Bev's Ceramics, Dust Bunny Cleaning and Organizing, Baxley's Speed Shop, Road Rage Motors, Maine Drones, Robyns Nest, Huston Construction, JM5 Cleaning Service, Brasier Brothers, Attic Thrift Shop, Coastal Maine Landscape Design Group, relocation of The Beauty Box to downtown, The Shop to a new larger facility, Advance Auto formerly Car Quest relocated to the mid-town shopping plaza

Community Development: Although we were not successful in the CDBG Downtown Revitalization Grant through the Department of Economic & Community Development in 2014/2015 we did submit a \$150,000 CDBG Business Façade Grant in 2016, which we were successful; however, it was depending on available funds, we are on target to resubmit in the summer of 2016 a CDBG Downtown Grant to the State for our Falls Streetscape Project.

Another grant award for fiscal year 2015/2016 was a \$200,000 Brownfield's Assessment Grant. This grant will be used for town-wide Phase I and Phase II environmental assessments.

Fire Department

P. Sean Galipeau, Fire Chief

Dear Lisbon Residents,

The Lisbon Fire Department responded to 360 calls for service for 2016. This is a decrease from the previous year by 29 calls. Man hours for response were in excess of 3000 hours for the year. The five year average for calls comes in at 311 calls.

As always in July the department geared up for Moxie Days. Having scheduled a touch a truck event, the toll booth, fireworks, sausage sales, parade and muster. It proved to be a busy week end. We moved the festivities Friday evening back to the high school campus and the new gymnasium and parking lot worked great for the festivities.

Training and the work details are moving along in the department. Congratulations to Firefighter 1 and 2 graduate David Judd Jr. for completing that course. Hose testing was complete for the year. Truck maintenance and projects are a never ending project for the department and I would like to thank the members for always completing the tasks at hand.

Engine 1 and Truck 6 refurbishments were approved by the council and they have had the half life work done on them. This is part of the truck replacement and refurbishment program that assures that the apparatus in the town last the projected amount of times that invested for them. This program was approved by the Selectmen in 2004 and the town is benefitting by working and keeping with the plan.

The banquet was held at the Daniel Stone Inn; with the honors of Fire Officer of the Year for each company being awarded. Lieutenant Chad Pelletier for E.T Smith Hose Company and Lieutenant Eric Watson for Lisbon Falls Fire Company were the recipients. Firefighter of the year went to Phil Palmore from E.T Smith and Jim Beal for Lisbon Falls. This year's Chiefs Excellent Award went to Firefighter Firefighter Tom McGrath for his commitment to the Lisbon Fire Department. Top responder plaques were awarded to FF Jim Beal, Lieut. Tom Wrobel and FF Leo Hewes.

Thank you to the members of the department that took part in Fire Prevention in October. The members present classes at the Lisbon Community School in fire prevention and familiarization of equipment. This is done in a two to four day schedule and is a lot of work to have 400 plus kids come through the class. We top it off with a fire prevention day at Aubuchon's Hardware where the department has the apparatus on static display and this year handed our free detectors from a grant from first alert and Aubuchon's.

Thank you to the officers and members for their dedication also. The amount of time that these members put in for this town is unbelievable. From the officers and their collateral duties to the engineers assuring that the apparatus is ready to go at anytime. Each and every minute is time away from their personal life to include families.

The department would like to extend an invitation to anyone interested to joining the department that lives in town to please pick up an application. We are always looking for help.

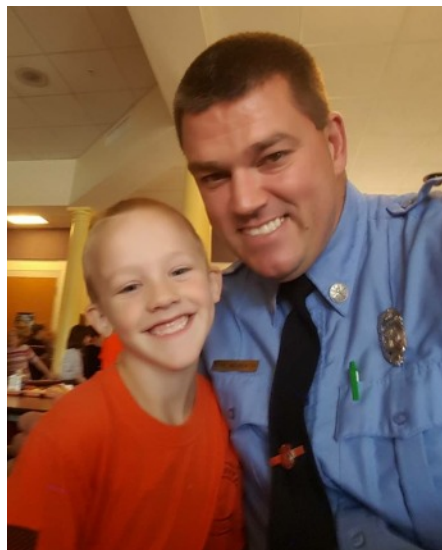


Fire Department Continued

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General Assistance

Judy Hardy-Goddard, Director

Our General Assistance program is available to help those eligible that meet their basic needs during difficult financial times when they are unable to provide for themselves and their families. General Assistance provides “a specific amount and type of aid” for defined needs during a limited period of time and is not intended to be a continuing ‘grant-in-aid’ or ‘categorical’ welfare program per Title 22 MRSA Section 4301(5).

With the exception of “first time” applicants, anyone applying for General Assistance must provide proof of income and how the applicant spent the income for the prior 30 days. Receipts for basic necessities are considered allowed expenses. If applicant is requesting a utility bill to be paid, the bill must be in the applicant’s name. If the applicant is unable to work, medical documentation validating their work restrictions is a requirement. Applicants are required to seek work if physically able and/or to apply for assistance from any other program that may be available to them. A determination of eligibility is made for a thirty-day period based on anticipated earnings.

This is a contracted position so you must call 353-3000 and push 1 for Municipal Offices and 7 for General Assistance for an appointment. Most appointments are in the evenings.

The General Assistance office also assists with filling out tax and rent refunds, Medicaid Part D, homestead exemptions, VA disability benefits, and other forms. We also offer information on many different programs, including low-cost housing, nursing care, and medical or dental treatment. We have updated information on most of the programs and resources available in our community.

The General Assistance office assists Lisbon seniors with resource information, health insurance counseling, completing applications and referrals. We continue to hold free dinners on the first Friday of each month at Woodside Apartments. Past menus have included ham dinners, meatball stroganoff, various casseroles and barbeques in the summer to name a few. After dinner and dessert we play BINGO; all seniors are welcome.

The Annual Thanksgiving Dinner was held in the Gymnasium at the Lisbon Falls Baptist Church. We are able to serve a lovely Thanksgiving dinner on site as well as deliver meals to shut-ins. Again, this year it was a tremendous success thanks to the many volunteers who helped and local residents who attended.

The annual Giving Tree Program assisted many families and over 250 children. We could not have sponsored this program without the generous donations from the local businesses, Lisbon citizens, LACO, and our local churches. We appreciated all the volunteer hours put into this project and the joy that is given to the children is truly rewarding and makes this project such a meaningful event.

Library Department

Diane Nadeau, Librarian

The Library Department completed a successful year with beautiful building upgrades and repairs, successful grants that brought science equipment to the Children's Room and patron services that reflected our community's changing needs.

More than 37,500 adult bestsellers, new nonfiction titles and DVD's were enjoyed by our patrons last fiscal year. The children checked out and enjoyed more than 20,000 juvenile books and DVD's. Staff is always mindful of our patron requests and reading needs and makes it one of our priorities for new purchases. Our magazine circulation statistics show a decrease from the previous year. Patrons were still pleased with the more than 50 magazine titles available but many patrons now subscribe to on-line magazines for their personal collections.

Our patron computers continued to provide an important service to the Lisbon community. The three adult use and one child's use computers clocked more than 4,138 uses last fiscal year. Patrons continue to rely on these computers for their job applications, social media needs and corresponding with state and federal agencies.

Although we do not have the means to register the Library Department's community use WIFI service, we certainly had an increase in the number of residents and visitors who sought the password that allows them to connect to the WIFI service. All appreciate the convenience and availability of the WIFI network.

As always, our children's programs played an important role in the services we provide to the children of our community. Our Summer Reading Program was successful with a 24.5% increase in the number of participants. We added an evening program to convenience more families. 123 children read 1,502 books in six weeks. That was a 27% increase from the previous summer. The staff and I will continue to try to reach more children with this 6 week reading, science, crafts and games program. The bi-weekly Lego's program we introduced last year was very popular and successful. We now have many "Little Engineers, Architects and Contractors" who come to the library for our bi-weekly Friday afternoon "Lego's Program"! Our pre-school Story Time program continued to be popular last year but attendance was impacted by the local school's pre-K program. The age of our participants is now 18 months-3 years of age. The Children's Librarian has adjusted the program to meet the needs of the younger children. The other bi-weekly science themed programs were popular with children of all ages.

We were honored to receive two grants last year. The Library Department received a \$2,200 grant from the Dollar General Literacy Foundation in May 2016. This grant provided funds for the first time Summer Reading Outreach Program for the participants of the Lisbon Recreation's "Cricket Day Camp" participants. The funds were dedicated for the purchase of books and materials specific for the K-1 age group as well as a laptop and scanner to enable the staff to communicate with the library from the Lisbon Community School gymnasium. There were 40 participants in this successful program.

The other grant came to us from Cornerstones of Science Foundation and gifted a new telescope, microscope and circuit making kits for library programs, patron use and check out for home use. The telescope that we named "Theodore" is valued at \$300 and "Mike" the microscope is valued at \$100. The science equipment will serve the library and community well for many years to come.

The library building got a big "face lift" last fiscal year. Knowles Industrial Services did an excellent job with the brick restoration and re-pointing work. There was a week of demolition and removal of old bricks and crumbled mortar. The new materials complement the age and history of our building. The façade on the front of the building was also improved with a new modern look that reflects the planned improvements to other buildings on Main St. The new stained glass art work pieces completed our efforts to upgrade the library building. We thank the Lisbon taxpayers for their support that allowed the work to be completed. The library building will serve the Lisbon community well for many years.

Library Department Continued

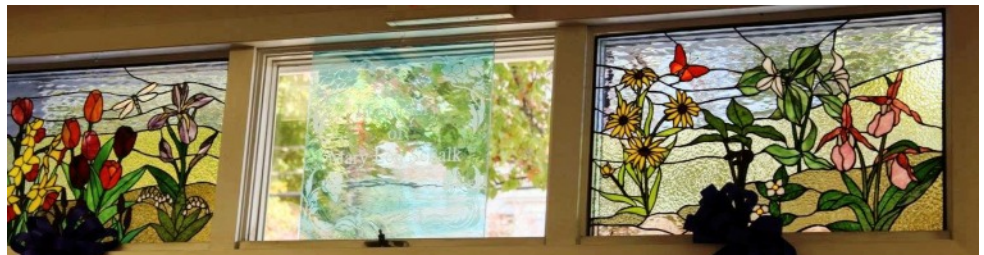
We honored a staff member, Mary Lou Schalk, with two stained glass art pieces. The memorial gifts and Friends of the Library support allowed us to commission Jim Nutting of the Maine Art Glass Studio to create two beautiful windows in Mary Lou's memory. The pieces reflect Mary Lou's favorite flowers and the state of Maine. They are attached to the front windows to reflect the light and complete the new façade. The October Commemoration Ceremony brought more than 70 family, friends and patrons to the library.

Library services continued to change last year. The Inter Library Loan Services provided by the Maine State Library, dropped the smaller libraries, like the Lisbon Library, as lending libraries. This decision was due to the cost of maintenance and age of their program. However, the service continued to allow us to borrow for Lisbon citizens. The service provides books, DVD's and audio books to our patrons and helps maintain our budget and size of our collection. Mrs. Medlen "mended" 73 books that kept the items available for future use and saved the library \$1,673 in replacement costs.

The Lisbon Library is excited to move our department forward in 2017 with a new and updated Circulation/Patron Services System called "MILS" that is a Maine State Library supported system that will link us to other Maine Libraries, improve Inter Library Loan Services and allow the Lisbon Library to provide better services to the Lisbon citizens. The Library Governing Board, Town Officials and I believe that we must always seek the most efficient, timely and affordable services to meet the Lisbon community's library services needs.

The Library Governing Board, Friends of the Library and Library Department staff thank the citizens of Lisbon for your support. We look forward to providing you with all your library services needs in the coming year.

Description	Amount
Adult Books	32,088
Adult DVD'S	5,932
Juvenile Books	17,943
Juvenile DVD's	2,873
CD/Audio Books	13,551
Magazine Circ	2,845
E-Reader	2,267
Inter Lib.Loan Circ	1,746
Public Use Computers	4,138
New Patrons Added	599
Total Patron Count	3,359
Adult Room Count	26,549
Juvenile Rm. Count	11,800
Storytime Attendance	473
Other Child/Family Events	727
Summer Read Participants	123
Total Bks.Read in 6 weeks	1,502
Magazines & Newspaper	51
"Withdrawn" Materials	1,421
New Bks/Materials Added	1,850
Total Bks/Materials Count	39,827
Books "Mended" In House	73
Total value "Mended Bks"	\$1673



Stained Art Glass installed and dedicated in honor of Mary Schalk



New Telescope



Science Project - Mentos

Parks & Recreation Department

Mark Stevens, Director

MISSION:

Providing Recreation Services is a business of constantly monitoring and evaluating trends, needs and interests. Our mission is to determine what the needs and interests of the community are and find creative ways to provide them. The Lisbon Parks and Recreation Department as well as the Recreation Committee, the Conservation Commission, the MTM Board, along with the Lisbon Community Garden Committee and the Green Thumb Gang strive to bring the best opportunities we can to our town. We encourage suggestions and ideas on how we could improve our services. We are proud to serve children, families, and the entire Lisbon Community.

The Parks and Recreation has completed the first full year as “one” Department. Our staff has adapted well to the change and is taking on the approach to be more pro-active than re-active. Now that we have gone through each of the seasons we can better prepare ourselves for the work ahead.

PROGRAMS:



Our Summer Day Camps has been our most popular programs for many years. These three day camps will realize over 60,000 in revenues. It is great responsibility to take care of and watch over our kids for 9 hours a day, 5 days a week for a total of 7 weeks. The day camps wrapped up in August with our annual “Lisbon’s Got Talent” show, held on the Pavilion in MTM Park. The talent was surely amazing from boys and girls ages 6 to 12, performing acts such as dancing, singing, gymnastics, and much more. The finale was a dance and song routine by our Summer Rec Staff. Theater Camp was held on the third week of August and was held at the MTM Community Center.

Kids practiced their lines and performed two shows in front of a live audience on the final day of camp.

We offered Movies in the park again this summer. Star Wars was the best attended attracting nearly 100 people.

Our summer track and field program was another strong attraction for 2016. Several weeks of training, attending meets on Thursdays, prepared this group of more than 60 kids for the State Track Meet at Cony High School on August 13th.

Our Department along with DARE transported kids to Funtown for an evening of family fun. Lisbon Recreation and Lisbon PD held our annual Bike Rodeo in July. All kids from the community were invited to participate in all day activities and enjoy a lunch that was provided by the Summer Rec Staff.

The month of July has always been the most eventful month for our department and this year has proven to be no different. Many weeks of planning for the Moxie 5K had come to fruition on the second Saturday in July. This year we had a total of 495 runners with an additional 100 kids participating in the fun run. Rain in the forecast might have kept some people home this year, however, for the Moxie 5K it was a tremendous turn out once again!



Lisbon’s fastest Moxie 5k Runner
Nick Harriman and Christie Tebbets

After enjoying perfect weather the past 4 years since resurrecting the Moxie Car Show, this year proved to be a total washout. The fields were plagued with relentless down pours from Saturday evening into the afternoon on Sunday. Rescheduling was our only option. On August 13th the Moxie Car Show was held due to a rain out day in July. This year’s event attracted about 60 cars and raised about \$2500.00

Our coed softball league wrapped up in August with the League championships held at Pinewoods ball fields. Our Women’s fall fast pitch league and our new co-ed league started in September.

Parks & Recreation Continued

This past fall we had nearly 150 kids playing soccer and another 120 participated in football. The Pee Wee football team won the Central Maine Football League championship for the 2nd consecutive year.

PARKS AND GARDENS:

Mark Jones as well as our seasonal park and maintenance staff have been keeping the parks, trails and gardens clean and safe. The Lisbon Community Gardens, coordinator Judy Arledge has been doing an amazing amount of work this summer. Her crops are being harvested in September. Last report is that she collected over 400 lbs of vegetables and most were donated to LACO food bank. She has a team of volunteers that work hard to make the Lisbon Community Gardens the “NEW” growing asset of our town.



Androscoggin River Trail Head

Our Green Thumb Gang had many new volunteers this year. This group takes care of dozens of mini parks around the town making Lisbon a more beautiful town. Cherie Garnett and the Green Thumb Volunteers planted hundreds of tulip bulbs this past fall that will be coming up in the spring of 2017 all over town.

The Lisbon Girl Scout chapter held their annual overnight camping experience at Beaver Park in September. 30 girls along with their leaders used several camp sites Saturday into Sunday. They walked the trails and helped with some clean up while they were in the park.

The Lisbon High Cross Country team has been practicing and competing at Beaver Park in September. The Maine Principal Association contacted me to do a site visit to consider having the Class B State Championships held at the Park.

SENIORS:



Lisbon heading to Fenway Park!

In addition to our weekly meals and card games our Senior groups have traveled to Fenway Park, New York City, Georgia, Pennsylvania, and Tennessee along with several day excursions. Senior Coordinator; Aline Strout has trips planned to Alaska, Michigan, and Nashville for 2017.

In May, we were invited as guests to the Poland Town Office to be a part of their ribbon cutting ceremony for their new senior center. Poland had visited our program a number of times and benchmarked our program. This was an tremendous honor for our staff.

FACILITIES:

There has been a clear and present energy in town to construct a new creative playground at MTM. There has been a lot of buzz about it on social media of people offering to help get the ball rolling, along with support from Positive Change Lisbon. I offered to hold an informational meeting on Nov 7 to anyone who was interested. We discussed the needs for such a project and brainstormed ways to raise funds. I invited a playground representative from Game Time to meet with PCL and the group to discuss the design and associated costs that might work with our community. The tennis courts behind the Lisbon High School will be resurfaced in April. We installed two exterior security cameras and two new doors for the MTM Community Center.



Conceptual Design for MTM Park Playground

STAFF/VOLUNTEERS:

Volunteers and Staff members are our greatest assets to providing top notch comprehensive recreation services to the town. Their hard work and support was important in making sure all of our programs were safe and efficient to all our participants. Special thanks to all the volunteer coaches and part-time staff members that were instrumental in providing recreation to our Community. We can do more! We strive to make a positive difference in those who participate! The social and physical benefits are important to help build a close and healthy community. Bringing people together, building relationships, and helping youth realize their potential are many of the goals that we strive to achieve every day. It's our job!

Planning Board

Dennis Douglass, CEO/Health Officer

Karen Paradis, Chair.....2018
Curtis Lunt, Vice Chair.....2016
Daniel Leeman.....2016
Daniel Nezol.....2017
Scott Hall.....201
James Lemieux, Assoc.....2018
Donald Fellows,2016

The Lisbon Planning Board hears and decides upon zoning ordinance issues, conditional use permits, flood hazard development permits and site plan review applications.

The Planning Board meets and holds public hearings on the 2nd and 4th Thursday of each month unless otherwise posted. During the calendar year 2016 the Planning Board held several workshops and meetings that resulted in the following Public Hearing cases for 2016:

Case 16-1 - Subdivision Review application. Fox Knoll Subdivision. Verne and Sally Ricker. Mill Street Map R5 Lot 38A. Proposed 5 lot subdivision. Application accepted as complete on 1/28/2016. Site Visit on 2/6/2016. Public Hearing scheduled for 2/11/2016. Preliminary Subdivision approved 2/11/2016. Final Subdivision Plan approved 2/25/2016.

Case 16-2 - Worumbo Mill Demolition. Site Plan Review. Application accepted on April 7th, 2016. Public Hearing held on April 7th, 2016. Approved with conditions on April 7th, 2016.

Case 16-3 - Home Daycare Business. Conditional Use application. 10 Hasey Street, Lisbon Map U15 Lot 055. Application accepted 4/7/16. Public Hearing held on 4/21/16. Site Visit held on 5/12/16. Planning Board meeting held on 5/12/16. Approved with conditions on 5/12/16.

Yard Sale Draft Ordinance - Draft ordinance approved at Planning Board level on 6/23/16 after Public Hearing.
Firing Range Draft Ordinance - Public Hearing 8/11/16.

Medical Marijuana Draft Ordinance - Public Hearing 8/11/16.

Case 16-4 - Conditional Use application. ETTI - 500 Gallon Fuel storage tank. Application accepted on 6/9/16. Public hearing on 6/23/16. Approved as submitted on 6/23/16.

Case 16-5 - Conditional Use application. Rear Lot. Layne A. Curtis. Edgecomb Road, Lisbon Falls Map U28 Lot 57B. Application accepted 6/9/16. Public Hearing 6/23/16. Rear lot approved as submitted on 6/23/16.

Case 16-6 - Subdivision Amendment - Kelly Park Subdivision - Proposal for four 12-unit multi-family apartment buildings (Phase I). Site Visit - 8/25/16. Public Hearing - 8/25/16. Preliminary Subdivision approval 9/8/2016 with Conditions. Final Subdivision approval 9/22/2016.

Amendment to Zoning Ordinance. Chapter 70. Section 70-7. Amendment - Public Hearing 11/10/2016

Case 16-7 - Conditional Use application - Rear Lots. Jason and Kevin Fournier, Tax Map R9 Lot 27. Application accepted 12/8/2016. Public Hearing 12/22/2016. Conditional Use application Approved 12-22-2016.

Amendment to Zoning Ordinance. Chapter 70. Article I. In General. Section 70-7. Amendment - Public Hearing 12/22/2016

Questions should be directed to the Code Enforcement Officer at 353-3000 Ext #111 or at www.lisbonme.org / Code Enforcement. If interested in becoming a member of the Planning Board please contact the Administrative Assistant at 353-3000 Ext #102.

Police Chief

Marc Hagan, Police Chief

2016 was an eventful year for the Lisbon Police Department. This agency received a total of 15,095 calls for service. There were a total of 368 arrests, 159 motor vehicle crashes, 616 Animal Control related calls for service, and 785 investigative reports taken during that time. There were also a total of 3,642 traffic related calls for service (motor vehicle stops, driving complaints, traffic enforcement activities, etc. etc.). Please visit the Lisbon Police Department Facebook page where recent activities are reported on a weekly basis.

The vital piece of any organization isn't in numbers or statistics however, it is the people that make the difference. That fact was never more evident than in 2016 when Lisbon PD lost a combined 114 years of service when three senior personnel left the agency.

- Chief of Police David Brooks retired after serving 42 years with the police department. Chief Brooks started his Lisbon career in 1974, after a short part-time stint with the Richmond Police Department. In December of 1980 Brooks was appointed Chief of Police, and served with distinction until his retirement.
- Lieutenant Dan Michel also retired in 2016. Lieutenant Michel had been with the Lisbon Police Department for 39 years.
- Administrative Assistant Denise Bowie, also, retired from the agency after 33 years of service.

To state that the loss of this amount of institutional knowledge in one month was a heavy burden to this agency, would be an understatement. The men and women of the police department stepped up to this challenge however. That, along with former Lisbon Sergeant Scott Stewart's leadership as "Interim Chief", led to a seamless conversion while the town began the process to hire a new Police Chief.

Marc Hagan, a former Commander from the Brunswick Police Department, began his career with the Town of Lisbon on September 1. Other notable changes within the department included the promotion of 18-year veteran Bill Tapley from the rank of Detective to Detective Sergeant. Richard St. Amant, who began dispatching for Lisbon PD in 1984 before eventually taking a full-time patrol position in 1987, was also promoted to Detective in 2016. Andrea Tapley, was also promoted from a part-time clerical position to Administrative Assistant.

Although there were many changes within the Lisbon Police Department in 2016, our core mission has not changed. The Lisbon Police Department exists to serve the community by protecting life and property, preventing crime, enforcing laws, and by maintaining order for all citizens. This agency will continue to conduct ourselves in a professional and ethical manner while contributing to the quality of life in our community in whatever manner possible.

Public Works

Ryan Leighton, Director

Dear Lisbon Residents,

The Public Works Department garage was completed this year allowing the department to park all vehicles inside with plows and wings on and ready to roll immediately during winter events. This has been a tremendous improvement for the department.

The entire Summer and Fall season was very busy. Along with the daily operations including scheduled, non-scheduled and emergency calls we also worked on the following: ditching, catch basin and manhole repair/replacement and replacement or new installation of culverts. Most of these efforts were in conjunction with an increased road rehabilitation efforts. Following the paving work the crew was responsible for matching in driveways and addressing the road shoulders.

The Solid Waste Department continued to operate at a high level of efficiency even though we had one trash trailer out of service due to a hydraulic failure. This left us with one trash trailer for approximately four months. The table below is a historical summary of the quantities of items moved through the transfer station annually. This year was very similar to the previous year and continued an upward trend of total tons processed through the facility.

ITEM NAME	2012	2013	2014	2015	2016
Cardboard	122.94	125	119.81	121.36	143.46
Mixed Paper	78.46	43.6	69.65	67.36	65.35
Newspaper	108.55	65.22	66.91	66.07	64.51
Steel	153.21	147.56	173.69	196.55	214.86
Single Stream	91.49	78.98	76.05	84.49	80.41
Tires	5.59	12.19	8.12	18.02	17.79
Sheetrock	32.97	34.18	38.51	35.68	0
Shingles	108.92	95.52	60.52	86.63	95.16
Demo Wood	302.52	297.52	262.2	349.2	332.76
Brush	235.66	146.28	208.22	183.28	198.18
Compost	231.04	195.02	228.16	182.23	167
Household Waste	2683.96	2702.3	2770.07	2724.96	2685.51
Bulky Material	300.67	293.45	315.73	390.26	487.13
Total WT in tons	4455.98	4236.82	4397.64	4506.09	4552.12
Bulbs (Total Feet)	10210'	12892'	10764'	7708'	6824'
Anti-freeze	140	125	90	105	0
Oil	708	1164	739	938	1375
Oil/Gas Mix	110	165	220	220	440
Total Gallons	958	1454	1049	1263	1815
Propane Tanks	23	65	23	37	42
Freon Units	217	260	198	301	332
CRT's/ Electronics	1127	1458	1670	1493	886
Total #	1367	1783	1891	1831	1260

The Sewer Department focused most of this year on the routine repair and maintenance efforts associated with the Waste Water Treatment Plant as well as the twelve pump stations we operate. No major capital improvements occurred this year as we await the finalization of a comprehensive sewer system evaluation. This document will provide a road map for system improvements over the next decade or more.

Real Estate Tax

Diane Barnes - Tax Collector

Megan Lavigne, Deputy Tax Collector

Real Estate (Non-Lien)			Real Estate (Lien Accounts)		
Name ----	Year	Amount Due	Name ----	Year	Amount Due
BOOKER, LISA J.	2015	1,123.47	BRUNICK, DARLENE G.	2016	1,121.02
**CAMP, BARBARA	2016	500.00	BURNETTE, RONALD SR.,	2016	882.48
*FAIRBANKS, KENNETH A.	2016	309.40	*C & R PROPERTY RENTALS	2016	777.17
*FLETCHER, KEVIN	2016	28.31	*CABRAL, JOHN &	2016	82.46
*GENDRON, GEORGE	2016	329.08	CAMP, BARBARA	2016	5,883.03
*GENDRON, GEORGE	2016	221.75	*CARD, ERNEST L. &	2016	627.78
HUSTON, WALTER /HEIRS	2010	10.97	*CHAREST, KIMBERLY	2016	220.46
HUSTON, WALTER /HEIRS	2011	2.10	*CHASE, FRANCES	2015	881.80
HUSTON, WALTER /HEIRS	2012	2.10	*CHASE, FRANCES	2016	2,563.61
HUSTON, WALTER /HEIRS	2013	2.23	*CHIPMAN, JEFFREY L. &	2016	2,119.40
HUSTON, WALTER /HEIRS	2014	2.30	CLARK, BLAIR	2016	681.10
*RICKER, WAYNE H.	2016	988.85	*CLARK, JOHN & DORA	2016	385.31
*WEAVER RYAN B.	2016	320.00	*CLOUTIER, JARED	2016	141.39
Total for 13 Accounts:		3,840.56	*CONANT, SHANE	2016	206.21
			*CONANT. SHANE	2015	425.30
			COOK, MELVIN &	2016	325.09
			*COSTELLO, NONA	2016	1,404.34
			*COSTELLO, NONA c.	2015	2,130.32
			*COSTELLO, NONA c.	2016	2,056.73
			*COX, CHARLES E.	2014	982.44
			COX, CHARLES E.	2015	1,327.21
			COX, CHARLES E.	2016	1,282.17
			CRAWFORD, KRIS A. &	2016	3,071.46
			*CRONIN, JEFF M &	2016	224.82
			*CURTIS, BEVERLY A. &	2015	163.44
			CURTIS, BEVERLY A. &	2016	735.34
			*DALL, TRENT	2015	135.01
			DALL, TRENT	2016	273.77
			*DANFORTH, VERONICA	2015	198.45
			*DANFORTH, VERONICA	2016	160.51
			*DELORME, MARCEL J. SR.	2016	1,738.72
			*DIGREGORIO, JANET M.	2015	2,766.23
			DIGREGORIO, JANET M.	2016	2,457.44
			*DOHERTY, HOLLY, HEIRS OF	2016	2,041.81
			*DONOHUE, SHAWN	2015	2,723.44
			DONOHUE, SHAWN	2016	2,620.30
			*DROUIN, RICHARD	2016	945.87
			DUBOIS, DAVID D.	2016	827.54
			*DUBOIS, RICHARD	2016	349.61
			DYER, AMANDA	2016	380.55
			*ELWELL, ROBERT F., JR &	2015	3,594.95
			ELWELL, ROBERT F., JR &	2016	3,463.27

Real Estate (Lien Accounts)

*ANDERSON, BETHANY HEIRS	2015	291.03
*ANDERSON, BETHANY HEIRS	2016	282.82
*AUBE, CHELSEA	2016	286.58
*BALESTRIERI, DAN	2016	659.11
*BARD, LINDA &	2015	365.59
BARD, LINDA &	2016	1,231.11
BARTLETT, BONNY	2016	1,376.58
BEAUMIER, CALVIN L.	2016	3,104.09
*BECK, JAY	2016	146.90
*BENNETT, IRENE HEIRS OF	2015	390.42
*BENNETT, JONATHAN	2016	457.73
*BENNETT, JOSEPH P.	2016	73.51
*BENNETT, KATHY	2015	151.80
BENNETT, KATHY	2016	147.57
BICKFORD, STEPHEN	2016	303.95
*BICKFORD, STEPHEN H.	2015	554.76
BICKFORD, STEPHEN H.	2016	543.65
BICKFORD, STEPHEN H.	2016	191.56
BICKFORD, STEPHEN H.	2016	470.11
BICKFORD, STEPHEN H.	2016	380.55
*BIRON, DAVID &	2016	276.08
BOOKER, LISA J.	2016	1,599.57
BRIGHT, JEFFREY	2016	171.41
*BRILLANT, LIONEL L.	2016	68.18
*BRUNICK, DARLENE G.	2015	1,083.57

*Accounts paid as of March 8, 2017, but after June 30, 2016 close of books.

**Accounts with lien recorded after June 30, 2016 close of books.

Real Estate Tax Continued

Real Estate (Lien Accounts)			Real Estate (Lien Accounts)		
Name ----	Year	Amount Due	Name ----	Year	Amount Due
*ELWELL, ROBERT F., JR. &	2015	2,736.99	*LAM, WAI MING	2015	1,497.20
ELWELL, ROBERT F., JR. &	2016	2,604.77	LAM, WAI MING	2016	1,446.13
*ELWELL, ROBERT T. &	2015	1,462.07	*LANGERLIER, SUSAN M. &	2016	1,632.55
ELWELL, ROBERT T. &	2016	1,391.26	*LAVALLEE, ROGER L. &	2016	1,370.73
*ESTATE OF BARD, JUDITH &	2015	1,396.06	*LEIGHTON, KENNETH	2016	1,166.90
*ESTATE OF BARD, JUDITH &	2016	2,645.59	*LETOURNEAU, LAUREL A.	2016	49.90
*EVERETT, JAMES R. &	2015	1,453.68	*LITTLE, RONA	2016	260.83
EVERETT, JAMES R. &	2016	1,182.71	MAHONEY, DENISE	2016	136.18
*FIELD, MARLENE F.	2016	755.02	*MAY, JAMES T.	2016	124.25
FITZGERALD, DOROTHY B.	2016	1,784.93	MAYNARD, DEREK	2016	223.78
*FLEURY, LUANN	2015	407.56	*MAYNARD, ISRAEL	2016	139.64
FLEURY, LUANN	2016	392.77	*MCCRATER, CYNTHIA	2016	962.09
*FOWLER, KENNETH W. &	2015	2,934.01	MCGUIRE, PAMEAL A.	2016	2,481.34
*FOWLER, KENNETH W. &	2016	2,810.88	*MCGUIRE, ROBERT A. &	2016	274.42
*FOWLER, KENNETH W. &	2015	2,181.58	*MCINTYRE, VINNY	2015	308.02
*FOWLER, KENNETH W. &	2016	2,087.63	*MCINTYRE, VINNY	2016	102.00
GAGNON, ARMAND SR,	2016	1,448.63	*MELNICK, JANIS M.	2015	687.63
GAGNON, CAROL A.	2016	1,920.77	MELNICK, JANIS M.	2016	1,281.31
*GARCIA, HANSEL Z.	2015	1,327.74	MEYER, TIMOTHY W. &	2016	738.15
GARCIA, HANSEL Z.	2016	2,584.50	*MICHAUD, MURIEL	2016	468.51
*GEORGE, MELISSA	2014	378.21	MORSE, SHELLY L.	2016	460.32
GEORGE, MICHELLE &	2016	2,413.47	NEW CINGULAR WIRELESS	2016	157.84
GLIDDEN, DONALD B. &	2016	4,105.73	*NEW ENGLAND VENDING	2015	2,370.52
*GOOD TIME LANES INC.	2015	507.61	NEW ENGLAND VENDING, INC	2016	2,239.70
GOOD TIME LANES INC.	2016	4,377.10	*NEW HOUSE OF MAINE, LLC	2016	1,359.03
*GRAHAM, JAMES R. &	2016	407.54	NORMAN, GERALD &	2016	348.30
*GRAY, BETTY	2016	104.45	*NOYES, JACOB	2015	386.79
*HALL, CHARLES E.	2015	79.06	*NOYES, JACOB	2016	375.18
*HALL, CHARLES E.	2016	4,331.65	*PALMER, AARON	2015	80.18
*HAM, NANCY L.	2016	631.98	*PALMER, AARON	2016	312.15
HIBBARD, STANLEY	2016	1,225.36	PELLETIER, JOSEPH G. A. JR.	2016	879.66
*HICKS, SARAH	2016	175.30	PERRON, MARCEL R &	2016	2,103.39
HLISTER, WILLIAM	2016	75.13	*POWELL, TAMMY LEE	2015	178.60
*HOUSSER, KEITH	2016	260.83	POWELL, TAMMY LEE	2016	435.89
*HUSTON, PETER c. &	2016	3,182.28	RAMICH, JOEL	2016	149.53
HUSTON, WALTER A. HEIRS OF	2015	63.02	*REHFIELD, GEORGE D. &	2016	3,582.99
HUSTON, WALTER A. HEIRS OF	2016	62.91	REIL, IRENE	2016	636.13
*KENNEY, BRIANNA	2016	211.83	RICHARDS, HAROLD E. &	2016	2,715.59
KENNEY, RICHARD	2016	2,645.59	*RIDEOUT, JAMES &	2015	202.99
*KERRIGAN, THOMAS	2016	1,309.89	RIOUX, RONALD R.	2015	921.38
KING, PAULETTE A.	2016	920.55	RIOUX, RONALD R.	2016	1,941.03
LACOMBE, KATE	2016	378.11	*ROBERTS, ROXANNE & DANNY	2015	975.85
LACOMBE, RICHARD &	2016	678.66	ROBERTS, ROXANNE & DANNY	2016	1,032.09
*LAM, WAI MING	2015	3,842.94	*RUSSELL, GREGORY	2015	885.03
LAM, WAI MING	2016	3,708.46	*RUSSELL, GREGORY	2016	809.73

*Accounts paid as of March 8, 2017, but after June 30, 2016 close of books.

**Accounts with lien recorded after June 30, 2016 close of books.

Real Estate Tax Continued

Personal Property Taxes

Due For 2015-2016

Real Estate (Lien Accounts)			Personal Property Taxes		
Name ----	Year	Amount Due	Name	Year	Amount Due
*RUSSELL, MICHAEL	2015	3,714.32	*196 AUTO SALES	2016	9.44
*RUSSELL, MICHAEL	2016	3,569.91	*A & K AUTO SALES & SERVICE	2016	21.23
*SAUCIER, RONALD	2015	170.79	BROOKSIDE AUTO SALES	2015	119.56
*SAUTTER, TRACY	2015	72.53	BROOKSIDE AUTO SALES	2016	120.31
*SAUTTER, TRACY	2016	150.87	BULICK, DANIEL	2014	5,892.60
SAVAGE, CINDY	2016	87.34	BULICK, DANIEL	2015	6,324.48
*SHORETTE, MARTHA J. &	2015	522.36	BULICK, DANIEL	2016	6,185.30
SHORETTE, MARTHA J. &	2016	2,402.83	*BULICK, NORMAN M.	2011	2,811.56
*SIMMONS, DAVID	2016	187.95	*BULICK, NORMAN M.	2012	5,254.20
*SMITH, LUCILLE	2016	235.78	*BULICK, NORMAN M.	2013	5,569.45
*SMITH, NICOLE	2016	165.54	*BUSH'S BUSHES	2016	40.10
*SMITH, TRACEY	2015	275.57	*CHUMMYS MIDTOWN DINER	2016	306.67
*SPAULDING, DAVID M. &	2015	75.31	*CONOPCO, INC.	2016	148.62
*SPAULDING, DAVID M. &	2016	260.83	*CURRENT ELECTRICAL, LLC	2016	52.38
*ST. JEAN, PHILIP J. &	2016	1,252.50	FIRST CHOICE PRINTING	2009	3,152.12
*STARBIRD, LINDA D.	2016	407.51	FIRST CHOICE PRINTING	2010	4,119.78
STOKLAS, EMERY J SR & JEAN &	2016	259.10	FIRST CHOICE PRINTING	2011	3,645.60
*STOKLAS, EMERY J. &	2015	2,900.50	FIRST CHOICE PRINTING	2012	3,771.60
STOKLAS, EMERY J. &	2016	2,586.95	FIRST CHOICE PRINTING	2013	4,247.21
*SWIFT DEMOLITION, INC	2015	5,557.18	FIRST CHOICE PRINTING	2014	4,443.60
*SWIFT DEMOLITION, INC	2016	6,901.99	FIRST CHOICE PRINTING	2015	4,721.40
*SWIFT DEMOLITION, INC	2015	838.98	FIRST CHOICE PRINTING	2016	1,200.73
*SWIFT DEMOLITION, INC	2016	1,563.17	GEARHEADS, LLC	2016	514.26
*SWIFT DEMOLITION, INC.	2015	569.48	*GIANT YARD & HOMECARE	2016	92.00
*SWIFT DEMOLITION, INC.	2016	1,306.61	*GLAMOUR POOLS, INC.	2014	1,988.25
*THERRIAULT, MARCEL R.	2016	1,591.55	*GLAMOUR POOLS, INC.	2015	3,462.36
*THIBAUT ENTERPRISES, LLC	2015	8,479.16	*GLAMOUR POOLS, INC.	2016	1,137.04
THIBAUT ENTERPRISES, LLC	2016	13,983.82	*GOOD TIME LANES	2016	103.80
*WANDELL, ROY R.	2016	2,127.04	*HUSTON BROTHERS	2016	309.03
*WATTS, TRACY	2015	274.11	*MUZAK, LLC	2015	3.96
WATTS, TRACY	2016	326.79	*MUZAK, LLC	2016	3.78
WEEKS, FLORENCE E.	2016	1,437.20	*NEW ENGLAND VENDING	2016	838.09
*WEEKS, ROBERT G. &	2015	1,498.26	*NUMBER 1 FLEA MARKET	2016	18.87
*WELLINGTON, JOSEPH	2016	196.62	*PIELA OIL CO.	2011	111.51
*WENTWORTH, THOMAS JAY &	2015	319.31	*PURE HAIR	2016	15.33
*WENTWORTH, THOMAS JAY &	2016	358.06	*RAILROAD DINER	2012	119.28
*WHITTEN, KEVIN	2015	299.21	*RAILROAD DINER	2013	572.08
WHITTEN, KEVIN	2016	276.21	*RAILROAD DINER	2014	607.20
WILLIAMS, FREDERICK E.	2016	203.76	RAILROAD DINER	2015	651.48
*YOUNG, KELI M.	2015	1,152.51	RAILROAD DINER	2016	636.93
YOUNG, KELI M.	2016	1,701.09	*RIVER VIEW FARM	2016	57.64
*ZEMLA, MICHAEL S.	2016	1,038.09	TIP TOP TREE SERVICE	2012	154.28
Total for 199 Accounts:		253,764.53	TIP TOP TREE SERVICE	2013	382.87
Total for 212 Accounts:		257,605.09	TIP TOP TREE SERVICE	2014	404.80
			Total for 44 Accounts:		74,342.78

*Accounts paid as of March 8, 2017, but after June 30, 2016 close of books.

**Accounts with lien recorded after June 30, 2016 close of books.

*Paid after June 30, 2016 close of books.

**Lien after June 30, 2016 close of books.

Report of Deaths

Twila Lycette, Town Clerk

Vital records in Maine are closed. To order a certified copy of a vital record you must show ID. If you are ordering a certified copy of a vital record of a family member, you must also show lineage. The Town of Lisbon expresses our condolences to the family and friends of the following:

Decedent Name	Age	Place of Death	Date of Death	Decedent Name	Age	Place of Death	Date of Death
Allen, Pauline	85	Lisbon	06/03/2014	Paradis, Paul	49	Lisbon	10/26/2015
Anderson, Bethany	67	Lisbon	02/19/2014	Pelkey, Frank	78	Lisbon Falls	02/03/2015
Audet, Raymond	86	Lisbon	06/01/2014	Pulsifer, Donald	88	Lisbon	08/20/2014
Beck, Patrick	67	Lisbon	04/07/2014	Richard , Rachel	83	Lisbon	06/19/2015
Breton-Tuplin, Mitchell	12	Lisbon	07/17/2014	Richmond, Dorothy	99	Lisbon	08/06/2014
Bulick, Paul	71	Bowdoin	06/12/2015	Ricker, Shirley	80	Lisbon	08/12/2015
Burton, Eugene	89	Lisbon Falls	03/31/2015	Robitaille, Joan	70	Lisbon	01/02/2016
Castonguay, Alcide	65	Bowdoin	04/27/2015	Robitaille, Loretta	77	Lisbon	11/03/2015
Champion, Chadwick	77	Lisbon Falls	08/21/2015	Rossignol, Shirley	69	Lisbon	07/15/2014
Conroy, Susan	68	Topsham	06/25/2014	Samson , Charles	75	Lisbon	08/26/2014
Corey, James	28	Lisbon	11/14/2015	Schalk, Baby	20wks	Brunswick	03/29/2015
Cosgrove, Neda	90	Lisbon	10/15/2014	Skultety, Edward	59	Lisbon Falls	04/08/2014
Damon, Elizabeth	93	Lisbon	01/23/2014	Spaulding, Raymond	47	Lisbon	02/18/2014
D'Oliviera, John	83	Lisbon	12/16/2014	St. Michel, Joseph	84	Augusta	04/22/2015
Doucette, Robert	66	Lisbon	12/06/2014	Stenberg, Peter	65	Lisbon	08/09/2015
Dumas, Eleanor	87	Lisbon	02/17/2015	Tarbox, Richard	52	Lisbon	12/07/2015
Dupal, Doris	72	Cumberland	03/07/2015	Tebetts, Ethel	90	Lisbon	07/24/2014
Durisko, Lorraine	91	Brunswick	11/05/2015	Trask, Kathleen	57	Lisbon	09/10/2014
Fitts, Sylvia	83	Lisbon	11/19/2015	Warren, Jeanie	71	Lisbon	01/07/2015
Frank, John	63	Lisbon	12/24/2014	William, Joseph	72	Lisbon	10/02/2015
Gartley, Corrine	88	Lisbon	06/20/2015	Young, Larry	54	Lisbon	10/20/2014
Glenn, Raymond	83	Lisbon	01/26/2014	Zarrilli, Joseph	72	Lisbon	01/28/2015
Goddard, Gregory	55	Lisbon	04/11/2014				
Gray, Melvin	82	Lisbon	02/12/2015				
Green, Dennis	47	Lisbon Falls	04/25/2014				
Herling, Maxine	90	Durham	05/26/2015				
Hilton, Marie	73	Bowdoin	04/28/2015				
Hodgkins, Kenneth	58	Lisbon	02/06/2015				
Hunnewell, Vida	85	Brunswick	05/24/2015				
Hutchins, Elwyn	75	Lisbon	02/21/2014				
Iverson, Arleen	91	Lisbon	04/16/2015				
Jean, Joan	85	Lisbon Falls	01/23/2015				
Kettell, Bettie	68	Augusta	06/07/2015				
Lagasse, Wanetta	98	Lisbon	06/23/2015				
Landry, Diantha	76	Lisbon	10/30/2015				
LeBlanc, Daniel	78	Lisbon Falls	10/13/2015				
Levesque, Bertrand	67	Lisbon	10/10/2015				
Lewis, Edna	89	Bath	12/01/2015				
Libby, Arlene	87	Durham	11/13/2015				
Lycette, Harold	93	Lisbon	06/21/2015				
Marchant, Pauline	94	Lisbon	03/28/2015				
Menard , Ovide	90	Lisbon	03/29/2015				
Meyer, James	79	Lisbon Falls	01/25/2014				
Ormsby , Mark	57	Lisbon	07/17/2015				



Town Salary Report

Calendar Year End 2016

Elected Officials	Title	Salary	Tax Department	Title	Salary
Kasie Kolbe	Councilor	1,424.80		Deputy Tax	
Allen Ward	Councilor	1,436.92	Megan Lavigne	Collector/Sewer	33,683.39
Normand Albert	Councilor	1,479.60		Clerk	
Mark Lunt	Councilor	54.8	Pauline Pelletier	Motor Vehicle Agent	38,016.67
Dale Crafts	Councilor	1,424.80	Michele Dunn	Counter Clerk	19,959.88
Roger Bickford	Council Chairman	1,673.00	Nichole Dubois	Counter Clerk	9,192.28
Christopher Brunelle	Councilor	1,424.80	Brian Swanson	PT Counter Clerk	3,927.00
Kris Crawford	Councilor	54.8	Town Clerk	Title	Salary
Eric Metivier	Council Vice Chair	1,370.00	Twila Lycette	Town Clerk	55,943.95
Paula Jefferies	School Committee	1,424.80	Anita Fournier	Election Clerk	621
Kathi Yergin, Vice Chair	School Committee	1,424.80	Julie-Ann Baumer	Election Clerk	292.5
Gina Mason	School Committee	1,424.80	Ruth Lyons	Assistant Town Clerk	6,985.64
Traci Austin, Chair	School Committee	1,739.92	Mary Degroft	Election Clerk	175.5
Herbert Reed	School Committee	1,424.80	Patricia Tardiff	Election Clerk	52.5
Town Manager	Title	Salary	Camille Booker	Election Clerk	285
Diane Barnes	Town Manager	92,716.00	Ora Madden	Election Clerk	38.25
Jody Durisko	Administrative Assistant & HR Assistant	42,523.80	Sandra Pomerleau	PT Clerk	3,396.89
Town Buildings	Title	Salary	Richard Roberts	Election Clerk	497.5
Joseph Normand	Custodian	10,506.96	Dorothy Smith	Election Clerk	300
Assessing	Title	Salary	Victoria Baldwin-Wilson	Assistant Town Clerk	3,088.65
Kathleen Malloy	Assessor	57,711.96	Elizabeth B Sawyer	Election Clerk	86.25
Appeals Board	Title	Salary	Phyllis Greim	Election Clerk	260.63
Christopher Ruggillies	Member	72.3	Addie Yenco	Election Clerk	78.75
Shawn Carr	Member	97.3	Sheila Gray	Election Clerk	3,425.33
Bruce Marshall	Chair/Member	109.8	Linda Douglass	Election Clerk	226
Fernand Larochelle Jr	Member	72.3	Katherine Church	Election Clerk	139.5
Miriam Morgan-Alexander	Chair/Member	133.42	Virginia Barden	Election Clerk	156
Janet Tuttle	Member	97.3	Laura Jones	Election Clerk	225
Planning Board	Title	Salary	Ricky Rioux	Election Clerk	22.5
Donald Fellows	Chair/Member	739.61	Richard Main	Election Clerk	168
James Lemieux	Associate Member	333.28	William Twigg	Election Clerk	142.5
Curtis Lunt	Member	625	Bertrand Levesque	Election Clerk	285.01
Karin Paradis	Chair/Member	833.38	Mary Adams	Election Clerk	131.25
Daniel Nezol	Member	687.5	Cynthia Roberts	Election Clerk	183.75
Scott Hall	Member	635.41	Dona Stewart	Election Clerk	116
Code Enforcement	Title	Salary	Marie Hale	Election Clerk	932.64
Dennis Douglass	Code Enforcement & Health Officer	76,302.20	Monique Gayton	Election Clerk	900
Finance Department	Title	Salary	Robert Jordan	Election Clerk	522.5
Brenda Martin	Accounts Payable	26,539.08	Gwendolyn Michel	Voter Registrar	2,438.96
Edward Karass	Finance Director	57,356.25	Lorraine Dunn	Election Clerk	339.02
Lydia Colston, CPA	Finance Director	15,926.40	Margaret Ganong	Election Clerk	380
			Karen Hanlon	Election Clerk	480

Town Salary Report Continued

Police Department			Fire Department		
	Title	Salary		Title	Salary
David Brooks	Police Chief	66,656.60	Phil Galipeau	Fire Chief	68,088.80
Marc Hagan	Police Chief	22,212.96	Corey Chase	Firefighter	1,395.90
Scott Stewart	Interim Police Chief	7,000.00	Robert Robitaille	Firefighter	7,280.76
Jeffrey Picard	School Resource Officer	62,679.97	Ryan Robitaille	Firefighter	1,741.30
Jason St. Pierre	K-9 Officer	60,895.40	Robert Wood	Firefighter	2,342.24
Harry Moore Jr.	Sergeant	76,419.47	Jeffrey Carr	Firefighter	4,158.34
William Tapley	Detective Sergeant	77,310.58	Michael Lacasse	Firefighter	260.6
Daniel Michel	Lieutenant	55,247.12	Leland Gamache	Firefighter	3,853.06
Richard St. Amant	Detective	70,145.79	Philip Palmore	Firefighter	6,508.11
Ellen Stewart	Patrol Officer	51,004.42	Ryan Guay	Firefighter	5,227.16
Denise Bowie	Administrative Assistant	20,614.04	Jeremy Williams	Firefighter	2,458.72
Andrew Levesque	Patrol Officer	44,759.88	Dewey Morong	Firefighter	2,119.69
Joanne Campbell	PT Adm.LEAD Coordinator	5,950.41	Joseph Robitaille	Firefighter	2,846.32
Paul Michaud	Communications Technician	885.39	Richard George	Firefighter	1,677.01
Shawn Kelly	Patrol Officer	63,537.54	Nehemiah Chase	Firefighter	493.69
Ryan Mcgee	Sergeant	71,496.61	Chad Pelletier	Firefighter	4,213.75
Renee Bernard	Patrol Officer	64,384.19	Eric Watson	Firefighter	11,088.09
Mark Caron	Reserve Officer	2,937.74	Calvin Reuling	Firefighter	2,646.63
Andrea Tapley	Administrative Assistant	28,030.26	Dana Adams	Firefighter	1,792.04
Glenn Darby	Patrol Officer	56,181.52	Johnathan Adams	Firefighter	1,469.44
James Millson	Reserve Officer	4,659.02	Spencer Martin	Firefighter	978.7
Dennis Matthews	Reserve Officer	1,668.79	Alex Theberge	Firefighter	2,249.46
Glen Brushwein	Reserve Officer	5,792.22	Kyle Galarneau	Firefighter	3,563.74
Animal Control	Title	Salary	David Judd, Jr.	Firefighter	2,837.26
Jeffrey Cooper	Animal Control Officer	38,918.76	Alex Kazimer	Firefighter	2,323.20
Ray Schlotterbeck	Back-up Animal Control Officer	3,229.95	Andrew Levesque	Firefighter	44
PD Communications	Title	Salary	Ryan Strout	Firefighter	575.87
Daniel Turcotte	Dispatcher	56,682.40	Thomas Wrobel	Firefighter	9,448.78
Mark Bingelis	Reserve Dispatcher	13,355.08	Bailey Keating	Firefighter	347.12
Charles White	Reserve Dispatcher	5,283.70	Thomas Mcgrath	Firefighter	5,495.84
Joseph Lemont	Dispatcher	21,788.34	Robert Lurette	Firefighter	3,887.09
John Chonko	Reserve Dispatcher	2,995.26	Jason Leduc	Firefighter	2,569.35
Jared Blake	Dispatcher	44,319.61	Leo Hewes	Firefighter	4,587.96
Leland Gamache	Reserve Dispatcher	6,378.45	Ronald Ouellette	Firefighter	1,649.99
Steven Dickinson	Dispatcher	53,257.79	Kevin Lurette	Firefighter	4,364.68
Tiffany Libby	Reserve Dispatcher	16,820.17	Scot Therrien li	Firefighter	3,646.02
Melissa Kelly	Reserve Dispatcher	5,159.50	Joshua Dubois	Firefighter	5,227.63
			Nathan Leclair	Firefighter	7,305.60
			Charles Thompson	Firefighter	3,855.22
			James Lemieux	Firefighter	3,558.95
			James Beal	Firefighter	15,274.12
			Dalton Bradley	Firefighter	59.68
			Braxton Campbell	Firefighter	177.83

Town Salary Report Continued

Emergency Management			Recreation Department Continued		
Title	Salary		Title	Salary	
Lisa Ward	Emergency Mgmt Dir	822.4	Katherine Lemieux	Summer Camp Counselor	2,685.00
Public Works Department					
Title	Salary				
Elwood Beal	Operations Manager	72,999.41	Rina Cloutier	Instructor	930.5
Darla Ayer	Administrative Assistant	35,432.81	Stephanie Doughty	Instructor/Custodian	3,268.67
Ryan Leighton	Director	82,160.16	Leslie Stewart	Program Supervisor	6,458.69
David Judd	Driver/Operator	56,017.71	Karen Hinckley	Before/After School Counselor	5,497.87
Matthew Breton	Mechanic	43,320.08	Tonia Ross	Instructor	768
Daniel Poisson	Foreman	57,530.47	Jean Poulin	Administrative Substitute	1,432.02
Duncan Daly	Mechanic	520	Jamey Martin	Assistant Recreation Director	8,066.66
John St. Amant	Driver/Operator	40,490.60	Karen Durisko	Program Supervisor	6,790.83
Ryan Richard	Driver/Operator	37,315.47	Anthony Quatrano	Softball Coordinator	2,800.00
James Metzger	Laborer	1,672.59	Julie Collins	Program Supervisor	2,700.00
James Field	Driver/Operator	35,593.18	Julie Petrie	Field Hockey Coach	350
Christopher Hart	Mechanic	55,878.27	Jolene Mckay	Before/After School Counselor	3,042.08
Hayden Stewart	Sidewalk Snowblower	520	Priscille Allard	Bus Driver	1,584.17
Benjamin Tarr	Sidewalk Snowblower	425	David Novaria		350
James Carville	Sidewalk Snowblower	1,195.00	Christopher Kates	Football Coach	300
Transfer & Recycling Department					
Title	Salary				
Terrance Brennan	Attendant	11,190.74	Kayla Angelico	Summer Camp Counselor	2,391.75
Robert Duquette, Jr.	Attendant	8,624.00	Stefan Smith	Summer Camp Counselor	1,200.60
Christen Morin	Driver/Attendant	37,324.06	Kristie Feely	Summer Camp Counselor	3,473.00
Marcel Obie	Operations Manager	41,274.80	Aline Strout	Seniors Program Coordinator	16,732.68
Parks Department					
Title	Salary				
Mark Jones	Laborer	19,021.76	Traci Beaulieu	Bus Driver	1,441.44
Kathleen Dearing	Laborer	1,098.40	Jessica Campbell	Summer Camp Counselor	55.25
James Sequeira	Laborer	7,744.00	Karley Mccourt	Summer Camp Counselor	2,159.01
Joseph Doughty	Laborer	1,239.30	Kerry Lemieux	Before/After School Counselor	5,257.00
David Cherry	Laborer	427.06	Jake Angelico	Summer Camp Counselor	2,148.91
Justin Jouver	Laborer	6,717.50	Anthony Russo	Basketball Ref	700
Recreation Department					
Title	Salary				
Andrea Metayer	Seniors Program	623.97	Tonia Keating	Instructor	1,730.00
Verla Ridley	Wreath Program	195	Jennifer Perron	Track & Field Coach/Counselor	1,692.90
Mark Stevens	Director	62,683.14	Barry Pomerleau	Football Coach	1,600.00
Cheryl Garnett	Administrative Assistant	35,290.20	Julie Guay	Custodian	6,617.60
Irene Tobin	Bus Driver	1,581.86	Austin Bedford	Summer Camp Counselor	2,310.01
Jessica Porter	Field Hockey Coach	800	Patrick Dexler	Summer Camp Counselor	2,703.02
Richard Mynahan	Football Coach	320	Kenneth Fairbanks	Counselor/Parks Laborer	4,712.50
Linn Morin	Instructor	2,454.50	Molly Nicholson	Summer Camp Counselor	2,270.71
Taylor Thiboutot	Summer Camp Counselor	3,216.94	Cassandra Pace	Summer Camp Counselor	2,368.58
			Charlotte Mooney	Track & Field Counselor	500
			Neil Larochelle	Basketball Ref	700
			Margo Ruby	Summer Camp Counselor	1,891.25
			Amanda Mason	Summer Camp Counselor	2,598.88
			Steven Martin	Summer Camp Counselor	2,064.00
			David Moulton	Football Coach	300
			Natalie Thomsen	Summer Camp Counselor	1,796.00
			Alexis Sardella	Summer Camp Counselor	1,813.92

Town Salary Report Continued

Recreation Department Continued			General Assistance		
Title	Salary		Title	Salary	
Lillian Wade	Summer Camp Counselor	1,988.00	Judy Hardy-Goddard	Director	10,099.83
Vanessa Evrard	Summer Camp Counselor	870.63	Economic & Community Development		
Andrea Danforth	Summer Camp Counselor	2,140.00	Tracey Steuber	Director	52,551.20
Kaylee Larochelle	Summer Camp Counselor	1,752.00	Sewer Department		
Monica Austin	Summer Camp Counselor	2,182.00	Zachery Breton	Operator	7,155.09
Sadie Goulet	Summer Camp Counselor	2,238.00	Thomas Webster	Operator	3,583.89
Bree Daigle	Summer Camp Counselor	500	Charles Metzger	Operator	21,116.23
Kayla Smart	Summer Camp Counselor	973.45	Stephen Aievoli	Operations Manager	75,805.75
Nicole Adams	Cheering Coach	350	Daniel Brown	Operator	31,903.00
Amelia Tuplin	Bus Driver	133.54	Michael Stewart	Maintenance Supervisor	69,210.79
Daniel Leeman	Football Coach/Planning Board	1,100.00	Water Department		
Library Department			William Alexander	Superintendent	45,504.80
Diane Nadeau	Director	50,512.82	William Bauer	Water Commissioner	1,800.00
Victoria Schalk	Library Aide	8,907.96	Laurier Plourde	Operator	73,637.73
Jo-Jean Keller	Summer Intern	450	Randal Lawton	Operator	61,180.72
Anita Marenius	Library/Circulation Aide	23,614.21	Kenneth Wells	Water Commissioner	1,500.00
Cynthia Medlen	Library/Circulation Aide	23,614.20	Marie Hale	Water Commissioner	1,500.00
William Meakin	Children's Librarian	25,716.62	Cynthia Masse	Office Clerk	28,080.00
Hannah Stritch	Summer Intern	103.5	Shellie Reynolds	Business Manager	49,207.32
Candace Williams	Custodian	3,385.48	Christopher Brunelle	Operator	42,043.73
Claudia Lemieux	Library Aide	8,161.92	Stanley Doughty, Jr.	Water Commissioner	125



Zoning Board of Appeals

Dennis Douglass, CEO/Health Officer

Miriam Morgan-Alexander, Chair.....	2018	Janet Tuttle.....	2017
Shaun Carr,	2016	Lisa Ward.....	2018
Vacant.....	2017	Bruce Marshall.....	2018

The Zoning Board of Appeals hears requests for variances, interprets zoning regulations and also hears administrative appeals to decisions made by the Code Enforcement Officer.

Maine law requires that every zoning ordinance provide for an appeal process by which individuals may challenge the administrator's decisions or ask for relief from the standards of the ordinance (Title 30-A § 4353). The ordinance must describe this process. For example, what decisions are appealable, with whom an appeal should be filed and within what time frame?

Board of Appeals members are appointed by the Town Council for a 3-year staggered term. The Board meets on the 3rd Monday of each month unless otherwise posted. Applications are due 10 days prior to the scheduled meeting.

Questions should be directed to the Code Enforcement Officer at 353-3000 ext. 111 or at www.lisbonme.org / Code Enforcement.

If interested in becoming a member of the Board of Appeals please contact the Administrative Assistant at 353-3000 Ext. 102.

During the Calendar year 2016 the Appeals Board heard and decided on three Variance requests:

- Case #16-1 -** Variance request for "Lot of Record" - Approved 3/21/2016
David and Tina Judd
10 Hasey Street, Lisbon ME 04250
- Case #16-2 -** Variance request for "Reduction of Side Setback" - Denied 6/29/2016
Derek and Ami Gamache
48 Huston Street, Lisbon Falls ME 04252
- Case #16-3 -** Variance request for "Reduction of Road Frontage" - Approved 6/29/2016
Alvah and Elizabeth White
285 Ridge Road, Lisbon Falls ME 04252

Superintendent of Schools

Rick Green, Ed.D., Superintendent
Lolita Robitaille, Administrative Assistant

Dear Lisbon Residents,

The Strategic Educational Plan Update is as follows:

As leaders of learning and change agents for the Lisbon School Department we understand the importance of communicating with stakeholders. In May of 2016, the members of the Planning Team compiled a list of achievements and “next steps” as they pertained to our existing Strategic Educational Plan. A new three year plan was created and individual goal statements replaced the prior short and long term goals for each theme. As you may know, the Strategic Educational Plan is comprised of four Guiding Principles that shape policies, programs, practices, and project decisions system-wide. The Guiding Principles for the Lisbon School Department state that in an ever-changing world:

- Everyone learns in different ways and different timeframes given the appropriate opportunities and resources,
- Learning is a life-long endeavor that requires a personal and community investment,
- Student learning requires complex thinking and problem solving skills to meet the student needs; and,
- Educators require ongoing professional development in order to facilitate and model innovative education.

Within the Guiding Principles, are common themes, new goal statements and action strategies to help provide a guide and direction for the Lisbon School Department. The major themes of the plan include curriculum, instruction, culture, communication, partnerships and family engagement. Within these themes there are now twenty revised action strategies (objectives) that provide the big picture ideas that express the common ground and shared sense of direction of the community and school department. The primary focus for the 2016-17 school year is to improve communications and the Planning Team will be working on creating a “Communications Plan” to present to the School Committee in the spring of 2017.

The Lisbon School Department invites any interested member of the community to be part of our Planning Team. This group meets annually to summarize the progress that has been made meeting the specific responsibilities and goal statements outlined in the Strategic Educational Plan. Please contact me directly at 353-6711 X1005 or rgreen@lisbonschoolsme.org if you are interested in serving on the Planning Team. Copies of the Strategic Educational Plan are available at the Central Office and online at the following web address:

<http://lisbonschooldept.org/wp-content/uploads/2014/10/StrategicEducationalPlanMarch222016.pdf>

The Capital Plan Update is as follows:

On June 5, 2016, the Lisbon School Department held the first inaugural graduation for the Class of 2016 in the new gymnasium. The celebration capped off the largest community effort that I have been a part of in the fourteen years that I have worked in Lisbon. What started off as a dream truly became a reality. The level of pride and accomplishment was center-stage throughout the entire ceremony. On behalf of the Lisbon School Department, I would like to again thank the citizens of Lisbon and Lisbon Falls for your continued support of our schools and it is a pleasure to serve as your Superintendent.

19 Gartley Street
Lisbon, ME 04250
207-353-6711

Office of Student Services

John Merrifield, Director of Student Services

Linda Cummings, Administrative Assistant

Office Overview

The Office of Student Services continues to encompass a broad range of responsibilities. Among these responsibilities include: management of students with disabilities, students who are gifted and talented, Section 504 of the Rehabilitation Act, federal programs (including local entitlement as well as Title I & Title IIA), Office of Civil Rights affirmative action process, McKinney-Vento Homeless Assistance Act of 1987, and students who are in need of supports for English as a second language. These services are all based on regulations that guarantee protections for a free, appropriate, public education (FAPE). Funding for these services comes from a variety of sources including local, state, and federal supplementation.

Census as of the start of the 2016-17 school year:

217 identified students with special needs (16.27%)

4 Student placed outside of district in special purpose programs designed for unique learners >.50%

16 Students placed in the Gartley Street Day Treatment Program

Teachers, Service Providers and Support Staff:

Director of Student Services

Administrative Assistant

Director of Day Treatment and Alternative Education

Day Treatment Administrative Assistant

Day Treatment and Department wide Lead Special Education Teacher 13

Special Education Teachers

40 Educational Technicians

10 Full and part-time service providers (Speech and Language Therapists, Psychologists, Occupational Therapists, Social Workers, and Physical Therapist)

Programming Provided within the Lisbon School Department:

K-12 Behavioral Programming Therapeutic Day Treatment Level K-6

Autism Programming LCS

K-12 Resource Services

6-8 FLS Programming PWS

8-12 SAAFE Program designed to educate students with FLS needs and Autism K-

12 Individual and group Social Work services

K-12 Individual and group Psychological services

K-12 Nursing services

K-12 Speech and Language services

K-12 Occupational Therapy services

K-12 Physical Therapy services

19 Gartley Street

Lisbon, ME 04250

207-353-6711

Lisbon High School

Susan E. Magee, Principal
Eric Hall, Assistant Principal/A.D.



Dear Lisbon Residents,

Lisbon High School provides educational programming for grades 9-12 and has a current student census of 359 students. Due to the varying needs of students, we also accommodate student's individual educational needs and learning styles within non-traditional settings. Twenty-five students attend the Alternative Education program and 5 students attend the Day Treatment program at Gartley Street. Currently one student is homeschooled and another student is in an alternative setting. As of December 13, 2016, the total high school student census is 391 students. We have 51 students that attend vocational programming at either LRTC or Region 10 in addition to their high school courses. We value a school experience that consists of rich and differentiated learning experiences that support varying learning styles.

We are fully staffed at Lisbon High School. We currently have 2 administrators (1 Principal, .5 Assistant Principal/.5 Activities Director), 2 Administrative/Guidance support personnel, 2 Guidance Counselors, 14.5 core content teachers (4 Science, 4 Math, 4.5 English, (2) .5 and 1 full time Social Studies), 3 Special Education, 1.5 Physical Education (.5 Health), 1.5 Foreign Language (French and .5 Spanish), 2 Art, 1 Music, 1 School Nurse, .5 Jobs for Maine Graduates, .5 Technology, 2 Academic Support Educational Technicians, 1 Library Educational Technician, 7 Special Education Technicians, 1 day time custodial staff, and 4 lunch personnel.

Lisbon High School currently follows a block schedule consisting of 78 minute periods with alternating red and white days. Students are provided support with academics and programming through the use of Academic Support and RTI (intervention) blocks where students can receive additional help from teachers with assignments during these times. The teaching staff are also available by appointment after schools to support students learning as well. The high school follows a quarterly review for students. This school year the passing grade has increased to a 2.8.

At the beginning of the school year, the students were surveyed and as a result of these surveys bullying was identified as a significant issue. This school year, the staff at Lisbon High School are addressing the need to correct this issue within our school. We coordinated a presentation in conjunction with the Army National Guard and staff are working diligently on developing a plan (with student input) on how to continue with this initiative. Students have been open to reporting and using interventions to assist with ending bullying within our school.

Extracurricular activities within our school have been strong this year. Students have been very involved in various activities such as drama club, band/chorus, art club, sports (football, soccer, field hockey, cross country), SADD (students against destructive decisions), key club, JMG, National Honor Society, and student government.

We continue to be grateful for the community support and parental involvement to support the students and our school. This partnership accentuates positive relationships and assists with the preparation for our students to be involved and productive citizens. Working collaboratively is imperative to the success of our students!

2 Sugg Drive
Lisbon Falls, ME 04252
207-353-3030

P. W. Sugg Middle School

Darren Akerman, Principal

Ryan McKenney, Assistant Principal/A.D.



Dear Lisbon Residents,

Philip W. Sugg Middle School currently educates 278 students in grades 6, 7, and 8. We actively engage students, staff, and community in a respect-based cultural orientation that provides a positive foundation for learning. Recognizing the transformational leadership that is indeed transforming our community, we sustain high expectation for students at Philip W. Sugg Middle School to prepare them for success as involved citizens and life-long learners. Our budget is predicated upon meeting student needs and honoring the community.

Our emphasis on Restorative Practices and engaging learning activities is a prerequisite to our success in serving the students and their success as learners. From an instructional technology perspective, most of our classrooms are equipped with Eno Boards and digital projectors. We have HP laptops for every student in grade 7 and 8.

As of October 1st, 2016 Philip W. Sugg has 1.5 administrators, a .5 activities director, 12 classroom teachers, 3 student services teachers, 6 exploratory teachers (Physical Education, Health, Music, Art, Spanish, French), 1 shared Jobs for Maine Graduates teacher, 1 shared gifted and talented teacher, 1 library educational technician III, 1 school nurse, 3 student services educational technicians, 1 school secretary, 1 administrative secretary, 1 custodian, and 3 lunch personnel.

PWS utilizes trimester grading periods and works with students to help them understand Common Core, proficiency-based standards. We use designated academic intervention times each day to help students understand and address learning deficits. Our NWEA scores over the past three years have exceeded or been within a statistical deviation of national norms in English/Language Arts and Mathematics.

We offer a wide range of learning opportunities before, during, and after the school day such as Student Council, field trips, art club, science seminars, instrumental and choral music lessons, as well as sports for every season. Our Parent Action Group helps to raise funds and support school dances, food drives, family nights, and the island expeditionary learning experience of Ripple Effect for grade 8.

Finally, we wish to publicly thank the Lisbon community for their support over the years and as we venture into the future together. We are honored to work with such a dedicated array of life-long learners, who join us in the prospect of making Philip W. Sugg Middle School a meaningful, joyful, and confident part of our children's lives.

4 Sugg Drive
Lisbon Falls, ME 04252
207-353-3055

Lisbon Community School

Robert Kahler, Principal

John Laperriere, Assistant Principal

Dear Lisbon Residents,

Lisbon Community School serves approximately 670 students in grades Pre-K through five. Students are arranged in thirty four home rooms and specialized programming is provided students identified with particular learning needs including services such as Title I; Special Education, and Gifted and Talented Education.

School Safety is always a high priority at LCS. With 670 students arriving and departing each day procedures are continually reviewed and adjusted. It takes the combined efforts of parents, teachers, bus aides, drivers and office staff to ensure student safety. Thank you for following our pick up and drop off procedures to ease the traffic congestion and to prevent students from needing to cross traffic to enter the school safely. Another key part of our school safety system is our school resource officer. Officer Picard is in our school as often as possible working with students, parents, teachers, and administration and our Fire Fighters come in yearly to teach fire safety.

On our state assessment, English and Language Arts scores were below the state average and although our state assessment scores in Math, and Science were at or above the state and county averages we are still not satisfied with our current levels of performance. We continue to refine our practices and to utilize our internal assessments for grades pk-5 and the NWEA's for grades 2-5. We are in our second year of full implementation of Every Day Math, and a new Writing Curriculum in all grades. We've also utilized grant funding to add a second literacy coach and interventionist to work with students in grades PK-2 to help all students meet grade level standards.

We are following the guidance of our districts Strategic Learning Plan and moving toward full implementation of a standards based curriculum that recognizes that "All students learn in different ways and in different time frames." To help us more toward this vision more quickly staff members have volunteered to serve on school leadership teams as well as a student assistance team. Parents and community members are welcome to join our PTO and to attend volunteer classes to be able to volunteer in our school. Examples of activities funded by the PTO that enrich our students learning include: field trips; guest speakers; monthly social events, staff appreciation and more.

Our 2nd annual Celebration of Learning was held in the spring and was very well attended by staff, students, and community members. We are all very thankful to the community for your continued support and we invite you to attend our annual celebrations of learning to see some examples of the great work our students and staff do on a regular basis throughout the year.

Our students deserve the very best we can offer them. By working together toward this goal, we can guarantee our students a bright and promising future.

33 Mill Street
Lisbon, ME 04250
207-353-4132

Lisbon Adult & Community Education

Kristie Morin, Gartley Street School Director

and

Director of Adult Education

The Lisbon Adult and Community Education program has been providing the communities of Lisbon and Lisbon Falls with Adult Education services for the last 35 years. The need to support the community's adult learners started with John Weldon, who organized the first Adult Education courses as a part time director in 1981. Even with the fluctuation of directors, staff and participants throughout the years, Lisbon's Adult Education programming has become sustainable for the Lisbon and Lisbon Falls communities.

In 2008, under the direction of the former director, Sara Flowers, the current enrichment courses, GED/Hi Set program, adult education diploma program, and vocational services were started. In 2016, enrichment courses that were structured to engage, educate, and fulfill the needs and wants of the community members. Some of these courses were: Yoga, Indoor grilling, American Sign Language, Intro to Microsoft Office, Intro to Gardening, Crochet, Understanding your iPad, and a NRA Pistol course. There were twenty students enrolled in the study skills classes in Math and English Language Arts to prepare them for taking the Hi Set graduation equivalency diploma test. The Hi Set is the equivalent to the traditional GED. To assist in the process for the Hi Set transformation, a computer testing center for students was created. This computer testing center is also used for credit recovery, which is a program to help students salvage credits that were not entirely completed.

As the new director, it is my goal to maintain and sustain the successful programs and services established by my former predecessors. Along with my responsibilities as the Adult Education Director, in July of 2016 I was hired as the Director of the Gartley Street School. This school encompasses a K-12 Day Treatment program and an Alternative Education program which provides educational programming for approximately 30 resident students who would have historically been enrolled in outside educational placements. I would like to thank the Lisbon and Lisbon Falls communities for their support and it is my pleasure to report that the Lisbon Adult and Community Education program thrives to be "Agents of Change".

Respectfully,

Kristie Morin
Director, Gartley Street School
Director, Adult Education

19 Gartley Street

Lisbon, ME 04250

Office 207-353-3037

Fax 207-353-3036

<http://lisbon.maineadulted.org>

School Budget vs. Actual Expenses 2015-2016

Haley McCrater, Business Manager

<u>BUDGET</u> <u>BY COST CENTER</u>	<u>2015-2016</u> <u>APPROVED</u> <u>BUDGET</u>	<u>2015-2016</u> <u>ACTUAL</u> <u>EXPENSES</u>	<u>\$</u> <u>REMAIN</u>	<u>%</u> <u>REMAIN</u>
1) STUDENT & STAFF SUPPORT Includes: Guidance, Nurse, Library, Technology System Administrator, Improvement of Instruction, Technology Funds, and Curriculum Funds.	\$ 1,208,457	\$ 1,144,760.07	\$63696.93	5.27%
2) SYSTEM ADMINISTRATION Includes: School Committee, Superintendent and Business Office.	\$ 502,804	\$ 490,664.88	\$12139.12	2.41%
3) SCHOOL ADMINISTRATION Includes: All Principals	\$ 798,937	\$ 822,223.00	(\$23,286.00)	-2.91%
4) FACILITIES MAINTENANCE Includes: Custodial K-5, Custodial 6-8, Custodial 9-12, Custodial CO, and Grounds & Maintenance of Plant.	\$ 1,447,134	\$ 1,371,683.48	\$75450.52	5.21%
5) TRANSPORTATION & BUSES	\$ 671,893	\$ 564,995.36	\$106897.64	15.91%
6) ALL OTHER EXPENDITURES Includes: School Nutrition	\$ 366,611	\$ 386,894.65	(\$20,283.65)	-5.53%
7) DEBT SERVICE	\$ 1,272,076	\$ 1,269,118.92	\$2957.08	0.23%
8) REGULAR INSTRUCTION Includes: Elementary Instruction-Lisbon Community School and P W Sugg Middle School; Secondary Instruction-Lisbon High School and Gartley Street Program; Gifted & Talented; English as a Second Language.	\$ 5,875,202	\$ 5,300,470.24	\$574731.36	9.78%
9) SPECIAL EDUCATION	\$ 2,447,165	\$ 2,209,647.79	\$237517.21	9.71%
10) CAREER & TECHNICAL	\$ 33,345	\$ 26,985.04	\$6359.96	0.00%
11) OTHER INSTRUCTION Includes: Co-Curricular	\$ 396,428	\$ 395,578.13	\$849.87	0.21%
Total General Fund Articles	\$ 15,020,052	\$13983021.56	\$1037030.04	6.90%
12) ADULT EDUCATION	\$ 168,672	\$ 150,698.77	\$17973.23	10.66%
Total of All Articles	\$ 15,188,724	\$14133720.33	\$1055003.27	6.95%

School Salary Report

Haley McCrater, Business Manager

<u>Adult Ed</u>	<u>Title</u>	<u>Salary</u>
Campbell, Sandra	Secretary	\$ 28,955
Doucette, Lina	Instructor	\$ 372
Dudley, Dana M	Instructor	\$ 1,003
Eastman, Lynn	Instructor	\$ 229
Flowers, Sara M	Director	\$ 23,502
Gatcomb, Pamela	Instructor	\$ 105
Gerlek, Susan	Instructor	\$ 573
Marenius, Anita E	Instructor	\$ 615
Morin, Kristie	Director	\$ 7,778
Norwood, Stephanie	Instructor	\$ 1,148
Oh, Minjung	Instructor	\$ 432
Samelson, Martin	Instructor	\$ 670
Sloan, Joni L	Instructor	\$ 1,421
Spencer, jill	Instructor	\$ 150

<u>Central Office</u>	<u>Title</u>	<u>Salary</u>
Byras, Kelly A	Secretary	\$ 33,530
Churchill, James B	Technology	\$ 55,035
Green, Richard A	Superintendent	\$ 102,695
Little, Eva	HR/PR Specialist	\$ 21,238
McCrater, Haley M	Business Mgr	\$ 59,569
Merrifield, John	Student Serv Dir	\$ 74,117
Robitaille, Lolita	Admin. Asst	\$ 45,261
Stein, Jessi R	HR/PR Specialist	\$ 22,804
Wilson, Constance	Accts. Payable	\$ 32,780

<u>Co-Curricular</u>	<u>Title</u>	<u>Salary</u>
Adams, Nicole C	Coach	\$ 2,995
Ahlers, Georgia	Coach	\$ 3,303
Albasini, Theodore D	Coach	\$ 3,303
Austin, Payton A	Coach	\$ 1,850
Barker, Michelle V	Coach	\$ 3,303
Collins, Nicholas	Coach	\$ 2,687
Curtis, Steven	Coach	\$ 6,628
Fuller, Henry	Coach	\$ 3,105
Kates, Christopher F	Coach	\$ 3,700
Lamb, Derek B	Coach	\$ 2,708
Moulton, David R	Coach	\$ 3,700
Mynahan, Richard	Coach	\$ 6,474
Plourde, Kimberly J	Coach	\$ 1,850
Ridley, Christopher	Coach	\$ 3,700
Sautter, Douglas	Coach	\$ 3,105
Sylvester, Mark A	Coach	\$ 2,907
Weddle, Jem A	Coach	\$ 2,555
Williams, Jeremy S	Coach	\$ 7,487

<u>Custodial/Transportation</u>	<u>Title</u>	<u>Salary</u>
Anderson, Jessica A	Trans Specialist	\$ 10,394
Arndt, Kathleen N	Trans Specialist	\$ 32,973
Arndt, Marjorie D	Custodian/Bus Dr	\$ 36,577
Brown, Craig	Bus Driver	\$ 7,044
Charest, Marcel	Custodian/Bus Dr	\$ 42,928
Chase, Kenneth	Trans Specialist	\$ 12,143
Combs, Richard	Custodian/Bus Dr	\$ 42,154
Couillard, Eugenio	Trans Specialist	\$ 17,164
Fournier, Nancy	Bus Driver	\$ 10,725

<u>Custodial/Transportation</u>	<u>Title</u>	<u>Salary</u>
Gamache, Leland	Custodian/Bus Driver	\$ 43,479
Goodwin, Deborah	Custodian/Bus Driver	\$ 34,280
Hess, Vincent W	Trans Specialist	\$ 14,506
Hussey, Marilyn M	Bus Driver	\$ 2,303
Jennings, Gregory L	Trans Specialist	\$ 2,202
Johansen, David A	Custodian/Bus Driver	\$ 35,341
Johnson Jr., John H	Custodian	\$ 9,994
Judd, David	Van/Bus Driver	\$ 21,287
King, Donal	Custodian	\$ 10,674
Lawrence, Dale W	Sub Custodian	\$ 2,159
Martel, Kerry-Ann	Sub Driver	\$ 2,903
McDougall, Arthur E	Bus Driver	\$ 14,364
Miller, Allison	Bus Driver	\$ 21,060

<u>Lisbon Community School</u>	<u>Title</u>	<u>Salary</u>
Arndt, Mary	Teacher	\$ 55,194
Auclair, Roxanne L	Teacher	\$ 53,453
Austin, Amy	Secretary	\$ 26,068
Barrett, Candace	Teacher	\$ 57,140
Bickford, Marcia	Teacher	\$ 58,150
Booker, Lisa J	Ed Tech I	\$ 22,847
Boulet, Nichole	Teacher	\$ 49,266
Bouthot, Margaret	Teacher	\$ 59,147
Cincotta, Laurie A	Teacher	\$ 62,671
Cloutier, Lori A	Teacher	\$ 50,591
Cormier, Christine	Teacher	\$ 52,782
Craig, Nancy	Nurse	\$ 39,029
Curtis, Gail	Teacher	\$ 57,677
Desjardins, Jennifer	Teacher	\$ 15,855
Dolan, Jean	Guidance/Advisor	\$ 68,996
Doughty, Krystal M	Teacher	\$ 22,513
Doughty, Stephanie L	Admin. Secretary	\$ 37,849
Dow, Kathy L	Teacher	\$ 65,928
Dubreuil, Sarah A	Teacher	\$ 35,591
Farrell, Anne	Teacher	\$ 11,606
Feeney, Kimberly	Speech Path.	\$ 1,088
Fogg, Betty	Teacher	\$ 58,967
Furrow, Debora A	Teacher	\$ 54,811
Gauvin, Carie	Teacher	\$ 45,496
Gilbert, Beth J	Teacher	\$ 42,213
Goforth, Kathy M	Ed Tech II	\$ 20,712
Grenier, Tayler N	Teacher	\$ 21,493
Hardison, Susan	Teacher	\$ 67,622
Jarry, Kaitlin R	Teacher	\$ 37,917
Kahler, Robert M	Principal	\$ 78,856
Kuhl, Hillary	Ed Tech III	\$ 10,196
Lacasse, Linda L	Teacher	\$ 61,997
LaCroix, Ashley M	Teacher	\$ 43,343
LaPerriere, John Asst	Principal	\$ 19,272
Lemmings, April	Teacher	\$ 57,481
Liscovitz, Katherine T	Teacher	\$ 35,298
Martin, Jamey L	Teacher	\$ 57,412
Martyn-Fisher, Joanna	Teacher	\$ 48,676
McCann, Kyla R	Teacher	\$ 43,300
McCutcheon, Travis L	Teacher	\$ 45,483

School Salary Report Continued

Lisbon Community School	Title	Salary
Michel, Andrew	Wellness/PE	\$ 10,702
Morrow, Sheri L	Teacher	\$ 51,929
Munsey, Cory D	Asst Principal	\$ 29,907
Nelson, Kelly L	Teacher	\$ 21,262
O'Brien-Brown, Amy	Teacher	\$ 58,665
O'Connell, Kendra	Teacher/Cert. Chair	\$ 68,666
Palmlund, Catherine E	Teacher	\$ 59,179
Phillips, Jody	Ed Tech II	\$ 18,865
Pinard, Mandy L	Teacher	\$ 49,262
Plummer, Stephanie	Ed Tech II	\$ 24,350
Rimiller, Donna	Ed Tech III	\$ 30,764
Rioux, William J	Teacher	\$ 1,398
Robertson, Tara M	Teacher	\$ 53,128
Robitaille, Jennifer R	Teacher	\$ 51,855
Samson, Claire	Ed Tech II	\$ 22,382
Schlotterbeck, Terri A	Ed Tech II	\$ 294
Shane, Maxine	Teacher	\$ 63,344
St. Pierre, Amy L	Teacher	\$ 55,250
St. Pierre, Phyllis M	Teacher	\$ 49,072
Swindlehurst, Jessica L	Teacher	\$ 36,570
Gibbetts, Angela D.G.	Teacher	\$ 49,156
Wade, Libby	Ed Tech II	\$ 7,494
Walls, Shauna	Ed Tech II	\$ 13,995
Watras, Matthew N	Teacher	\$ 60,148
Welch, Aliza J	Teacher	\$ 47,561
Wetzel, Cindy A	Ed Tech II	\$ 22,011
White, Stacy L	Teacher	\$ 63,066
Worden, Victoria P	Library Ed Tech III	\$ 15,407

Student Services	Title	Salary
Agran, Laurie	Ed Tech II	\$ 13,779
Beal, Seth P	Occup. Therapist	\$ 37,771
Benson, Joanne	Teacher	\$ 56,006
Blethen, Roxanne M	Ed Tech II	\$ 27,292
Breton, Brenda	Ed Tech I	\$ 6,487
Brown, Lisa K	Teacher	\$ 48,957
Brunelle, Jo-Ann	Ed Tech I	\$ 23,258
Carville, Carrie A	Ed Tech II	\$ 21,923
Cole, Amanda F	Ed Tech II	\$ 20,240
Connolly, Lisa	Teacher	\$ 19,044
Cummings, Linda	Admin. Secretary	\$ 36,368
Dearing, Kathleen F	ESL Tutor	\$ 11,020
Demers, Tina D	Speech	\$ 48,832
Dube, Patricia G	Ed Tech II	\$ 20,185
Earle, Judy A	Ed Tech II	\$ 24,867
Harlow, Kathleen	Ed Tech II	\$ 18,052
Harper, Jeffrey	Teacher	\$ 50,626
Hinckley, Karen	Ed Tech II	\$ 21,546
Huntington, Teri G	Ed Tech II	\$ 23,323
Huston, Michelle L	Ed Tech II	\$ 23,166
Hutchings, Michelle L	Ed Tech I	\$ 22,392
Kobson, Elizabeth B	Occup. Therapist	\$ 29,962
Koza, Anne V	Ed Tech II/Advisor	\$ 25,870
Letourneau, Eileen M	Ed Tech II	\$ 13,374
Lizotte, Sharon	Ed Tech I	\$ 24,078
Lucarelli, Gregory L	Ed Tech II	\$ 11,148
Lucas, Lisa T	Ed Tech II	\$ 20,616
Marini, Samantha L	Social Worker	\$ 52,754

Student Services Continued	Title	Salary
McKay, Jolene	Ed Tech I	\$ 22,334
Melvin, Amy M	Asst Physical Therapist	\$ 27,844
Milazzo, Christina M	Teacher	\$ 48,676
Morrill, Ann	Ed Tech III	\$ 28,165
Morris, Barbara M	Teacher	\$ 71,455
Nailor, Lynda J	Ed Tech I	\$ 21,784
Nelson, Suzanne M	Ed Tech II	\$ 22,389
Paradis, Summer	Psych Provider	\$ 52,262
Purser, Saige L	Ed Tech II	\$ 10,929
Ramsay, Caitlin R	Tutor	\$ 14,184
Reeves, Jim C	Ed Tech II/Coach	\$ 34,860
Roy, Terry	Ed Tech II	\$ 23,975
Russo, Jennifer	Speech	\$ 56,579
Schlotterbeck, Ray C	Ed Tech II	\$ 25,090
Schultz, Jernora S	Therapist	\$ 3,011
Smith, Thorold G	Ed Tech II	\$ 2,905
Stevens, Makayla M	Ed Tech II	\$ 22,980
Stewart, Leslie A	Ed Tech II	\$ 20,407
Sult, Heather M	Ed Tech II	\$ 22,956
Swift, Ashley E	Teacher	\$ 44,382
Sylvester, Daniel	Ed Tech II/Coach	\$ 39,673
Thiele, Donna	Ed Tech II	\$ 5,151
Plumac, Terri E	Teacher	\$ 50,427
Ward, Brandon L	Ed Tech II	\$ 21,816
Washburn, Kayla	Ed Tech II	\$ 19,055
Weddle, Deborah A	Ed Tech II/Coach	\$ 15,290
Welch, Diane	Teacher	\$ 51,287
Welch, Susan	Teacher	\$ 52,391
Whittaker, Ana K	Teacher	\$ 32,653
Woodward, Kathryn J	Ed Tech II	\$ 20,913
Woolf, Kariann E	Ed Tech II	\$ 20,556
Wright, Brian	Teacher	\$ 54,832
York, Tammy M	Ed Tech I	\$ 24,475

Custodial/Transportation	Title	Salary
Morse, Ralph	Groundskeeper	\$ 15,436
Nadeau, Lucille R	Bus Driver	\$ 15,650
Normand, Joseph G	Sub Custodian	\$ 340
Ouellette, George A	Director	\$ 62,901
Pellitier, Pauline Sub	Custodian	\$ 30
Powell, Michael	Custodian/Bus Dr	\$ 21,708
Ray, Hanson S	Custodian/Bus Dr	\$ 35,646
Robitaille, Gerard H	Trans Specialist	\$ 18,340
Robitaille, H George	Bus Driver	\$ 19,008
Robitaille, Joseph M	Groundskeeper	\$ 33,780
Scribner, Amy	Sub Custodian	\$ 785
Smith, Janet	Trans Specialist	\$ 24,453
Swilley, Leanne	Trans Specialist	\$ 11,166
Tobin, Irene	Bus Driver	\$ 17,386
Tuplin, Amelia A	Custodian	\$ 30,980

Food Service	Title	Salary
Adams, Mary	Sub	\$ 55
Angelico, Tina H	Cafeteria Assistant	\$ 19,017
Bartlett, Bonny J	Cafeteria Assistant	\$ 14,062
Brissette, Debra	Cafeteria Assistant	\$ 12,872
Bussiere, Marion R	Sub	\$ 480
Carter, Cynthia M	Baker	\$ 21,453

School Salary Report Continued

Food Service			Other Staff Cont'		
	Title	Salary		Title	Salary
Carville, Nancy D	Cook Manager	\$ 25,770	Richard, Mary	Sub	\$ 1,630
Confer, Brenda	Cook Manager	\$ 30,577	Saphier, Deborah	Sub	\$ 990
Durisko, Karen L	Cafeteria Assistant	\$ 12,207	Sautter, Breann	Sub	\$ 60
Gross, Irene	Cafeteria Assistant	\$ 17,530	St.Pierre, Valerie L	Sub	\$ 2,700
Hildonen, Mary R	Cafeteria Assistant	\$ 11,614	Tebbetts, Christie M	Sub	\$ 120
Hutton, Barbara A	Baker \$ 26,567		Theriault, Carol B	Sub	\$ 7,443
Larochelle, Jean M	Cafeteria Assistant	\$ 15,531	Wandell, Roy	Sub	\$ 9,041
Leavitt, Allison	Director \$ 47,379		Watson, Laura	Sub	\$ 283
Martin, Teasha	Cafeteria Assistant	\$ 6,536	Webster, Katie L	Sub	\$ 150
Mcfadden, Christine	Sub	\$ 748	Whitney, Karen M	Sub	\$ 915
McGuire, Jennifer L	Sub	\$ 7,530	Wile, Susan M	Sub	\$ 3,458
Mitchell, Sonya	Cook Manager	\$ 19,086			
Sullivan, Marcia	Baker	\$ 15,645	Lisbon High School	Title	Salary
Woodbury, Kelsey	Sub	\$ 613	Allshouse, Samantha C	Teacher	\$ 31,918
Other Staff	Title	Salary	Amari, Alyssa L	Teacher	\$ 34,459
Baird, Gene B	Sub	\$ 140	Bard, Lorraine Y	Secretary	\$ 32,631
Baker, Karlye	Sub	\$ 150	Bauer, Sandra	Welness/PE	\$ 12,953
Bennett, Charlene	Sub	\$ 4,851	Brown, Sara E	Teacher	\$ 38,875
Bornstein, Susan	Sub	\$ 30	Carsley, Jonathan J	Teacher	\$ 51,492
Bouthot, Jonas	Sub	\$ 120	Chick, Jennifer L	Teacher	\$ 33,125
Campbell, Joanne	Tutor/Coach	\$ 2,510	Cogswell, William J	Teacher	\$ 20,557
Chase, Lorraine	Sub	\$ 7,614	Collins, Caleb C	Teacher	\$ 44,113
Cole, Ashley	Sub	\$ 270	Fox, Jennifer C	Teacher/Advi	\$ 59,166
Collins, Julie	Sub	\$ 2,730	Frankenberger, Margaret	Admin Secretary	\$ 3,510
Cornish, Andrea A	Sub	\$ 30	Gannon, Nicholas M	Principal	\$ 47,899
Custeau, Bethany	Sub	\$ 540	Gentle, Jacob E	Teacher/Coach	\$ 50,622
Darling, Sarah F	Sub/Coach	\$ 1,740	Gervais, Lynne A	Teacher	\$ 53,461
Denis, Rebecca Moore	Sub	\$ 300	Giggey, Paul	Teacher/Coach	\$ 76,130
Detert, Jean	Sub	\$ 2,377	Grinder, Barbara	Admin Secretary	\$ 41,390
Dodge, Kathryn	Librarian	\$ 52,373	Hall, Dean	Teacher/Coach	\$ 77,668
Dow, Molly	Sub	\$ 210	Hall, Eric	Asst Principa &	
Forest, Sharon L	Tutor	\$ 13,391		Athetic Director	\$ 62,251
Franks, Shirley	Sub	\$ 210	Hutchinson, Delora	Teacher	\$ 60,576
Frazier, Christine	Sub	\$ 70	Jaques, John A.	Teacher	\$ 35,692
Fusaro, Jeannette M	Sub	\$ 7,620	Jordan, Shari L	Guidance	\$ 43,530
Gerlek, Susan	Sub	\$ 2,335	Letourneau, David	Teacher	\$ 58,506
Gurney, Sherry	Sub	\$ 5,490	Lewis, Amy R	Guidance	\$ 43,630
Hester, Dawn	Sub	\$ 5,126	Magee, Susan	Principal	\$ 39,446
Henderson, Sharon	Sub	\$ 390	Nault, Ashley	Nurse	\$ 14,121
Hodsdon, Robery J Sr	Sub	\$ 195	Newell, Rita	Teacher/Coach	\$ 67,309
Hogan, Sandra A	Sub	\$ 10,500	Ouellette, Pamela G	Teacher/Adv	\$ 64,044
Hopping, Libby	Sub	\$ 5,275	Petrie, Julie A	Teacher/Coach	\$ 33,519
Isenberg, Jan B	Sub	\$ 65	Roy, Judy A	Teacher	\$ 45,777
Knox, Andrew L	Sub	\$ 5,719	Sotherland, Laura H	Nurse	\$ 34,936
Koval, Deborah L	Sub	\$ 2,468	Sylvia, Daneille	Teacher	\$ 12,923
Macwhinne, Tina M	Sub	\$ 11,280	Thompson, Jennifer L	Library Ed Tech III	\$ 25,201
Marquis, Louise	Sub	\$ 3,660	Wallace, Anne E	Teacher	\$ 29,695
Marstaller, Sandra A	Sub	\$ 2,430	Ward, Gretchen B	Teacher	\$ 51,271
Mathieu, Nicole	Sub	\$ 510	Young, Jacqlyn A	Teacher	\$ 4,488
Mikella, Aspen	Co-Curricular	\$ 1,277			
Morse, Joel	Sub	\$ 1,080	P.W. Sugg Middle School	Title	Salary
Moseley, Robert J	Sub	\$ 65	Antl, Debra M	Teacher	\$ 56,931
Nicholson, Matthew	Co-Curricular	\$ 1,321	Akerman, Darren J	Principal	\$ 74,458
Perron, Jenniffer B	Sub	\$ 1,850	Boudway, Kara	Teacher	\$ 32,119
Poulin, Jean P	Sub	\$ 5,905	Brown, Suzanne A	Secretary	\$ 35,968
Purcell, Samantha D	Sub	\$ 270			
Rich, Shannon L	Sub	\$ 3,180			

School Salary Report Continued

<u>P.W. Sugg Middle School</u>	<u>Title</u>	<u>Salary</u>
Caron, Elimar	Teacher	\$ 11,566
Cornish, Madelyn	Teacher	\$ 61,725
D'alfonso, Nicholas G	Teacher	\$ 37,569
Dionne, Karin	Teacher/Adv	\$ 64,295
Dube, Brian S	Teacher	\$ 54,339
Flower, Kenneth	Teacher	\$ 15,690
Gaudet, Timothy	Lib Ed Tech III	\$ 22,568
Grant, Pamela	Secretary	\$ 30,425
Levasseur, Jude P	Teacher	\$ 54,339
Littlefield, Kathleen	Teacher	\$ 63,676
Martin, Melissa E	Teacher	\$ 53,910
Mckenney, Ryan	Asst. Principal & Co-Curricular.	\$ 31,963
Mendelson, Patricia M	Teacher	\$ 46,496
Morin, Kristie M	Asst. Principal & Co-Curricular.	\$ 7,544
Morris, Sara H	Teacher	\$ 20,253
Patterson, Jill C	Teacher	\$ 63,794
Proctor, Natasha L	Gifted/Talented	\$ 42,640
Ridley, Randall S	Teacher/Coach	\$ 56,620
Sautter, Nicole E	Teacher	\$ 46,252
Stevens, Gretchen	Guidance	\$ 61,223
Thiele, Marissa	Teacher	\$ 23,507
Mendelson, Patricia M	Teacher	\$ 46,496
Morin, Kristie M	Asst. Principal & Co-Curricular.	\$ 7,544
Morris, Sara H	Teacher	\$ 20,253
Patterson, Jill C	Teacher	\$ 63,794
Pelletier, Carrie A	Nurse	\$ 51,904
Pollock, Jonathan S	Teacher	\$ 54,310

<u>Gartley Street School</u>	<u>Title</u>	<u>Salary</u>
Breton, Brian	Ed Tech III	\$ 25,049
Daigle, Kelli	Secretary	\$ 623
DesPres, Andrew J	Teacher	\$ 48,722
Donohue, Patrick	Teacher	\$ 16,099
Lierow, Cheryl	Psychologist	\$ 20,505
Morin, Kristie	Director	\$ 54,816
Normandeau, Kelsey	Ed Tech III	\$ 7,197
Polakowski, Lisa	Social Worker	\$ 18,866
Robinson, Melissa	Ed Tech III	\$ 6,864
St. Pierre, Valerie	Ed Tech I	\$ 7,790
Stambach, Joan	Ed Tech III	\$ 3,990
Varney, Samantha	Ed Tech II	\$ 7,727



Groundbreaking Ceremony for New Track

New Track at the Lisbon High School



Water Department

Commissioners: Bill Bauer, Ken Wells, and Chip Doughty, Jr.

639 Lisbon Street
Lisbon Falls, ME 04252

On June 6th they hired William Alexander, Jr. as the new Superintendent to oversee all aspects of the Water Department. We made amendments to the Personnel Policy to stream line closer to the Town's Policy. We said farewell to William A. Bauer and are awaiting a new appointment from the Town Council.

Our Business Office has applied for and received a \$2,000 grant for the completed Corrosion Control study. We upgraded our computer operating systems to Windows 2010. We completed our first audit with the new financial auditor for the 2015 fiscal year and contracted accounting advisory services with Horton, McFarland & Veysey. We said good bye to Ed Karass as the Town Finance Director and welcomed Lydia Colston. The 2017 budget was prepared and we made financial changes to come in line with the Town's benefit percentages. We implemented the online payment process for the water only payments and purchased a Samsung tablet to give customers access to the online payment process at the office. We worked with our new Superintendent to acquaint him with our Personnel Policy, Term & Conditions, Billing, A/P, budget, payroll, projects, funding, spreadsheets, reporting and day to day business.

Our Operations pumped 79,807,000 gallons of water from Moody Well, 45,766,400 gallons from 196 Bauer Station Well, and 33,654,700 from Ann St Well for a total of 159,228,100 gallons for 2016. We fixed, repaired, installed, or replaced 138 meters, 3 remote meter readers, 2 galvanized service lines to copper, 16 service curb-boxes, 15 service curb-rods, 10 threaded curb box covers, 30 valve box repairs, 0 new service lines, 0 hydrant replacements, two 8" water main breaks, and four 6" water main breaks. We researched, bid, and completed the water main replacement on Bibber Street. We said good bye to Jaret Randall as he took a new job closer to home. We worked with the new Superintendent to acquaint him with the Wells, Moody filter plant and the SCADA, Bauer station, Ann St station, both standpipes, and the entire distribution system.

Our Superintendent reviewed the Ground Water Study, 10 year comprehensive plan, corrosion control study, all sampling test results for last 3-5 years, CCR reports, Commissioners minutes, filter plant design and maintenance manuals, Drummond reports for Rockwell Collins site, available current plans and specs from the State for Mill St, Main St, and Route 196 construction projects, plans and specs for the new standpipe, the Water Department backflow testing policy, Water Department approved material list, Water Department terms & conditions, Water Department Customer Right's & Responsibilities', Water Department Personnel Policy, and Water Department training & SOP manuals. He focused on filter plant production and maintenance. He worked with the Sewer Dept to accept the filter plant sludge beginning in 2017. He worked with the Planning Board on the residential development of Kelly Park. He worked on implementing new hydrant flushing process to improve water quality. He researched Asset Tracking Equipment and software to implement in 2017. He went out to meet with customers to deal with complaints personally to improve communication. He has been updating and maintaining the Water Department's Facebook page to better inform and promote communication.

What's on the Horizon in 2017 you ask. We will begin and complete the Highland Ave main replacement project, prepare for main replacement projects for Mill Street and Phase I & II of the Main Street in conjunction with road reconstruction. We are continuing to improve water quality issues, work on completing the Asset Management Program, and preparing a rate case for the new projects.

The Water Department Financial Report and Annual PUC Report is available on our website at www.lisbonme.org.



Chief Brooks

Lt. Michel



195th Army Band on Moxie Day



Lisbon's Town Office since 2000

The Worumbo Mill is going



Concerts in the Park



Moxie 5K Race