



# NASIG NEWSLETTER

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## President's Corner

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Kristen Wilson

Welcome to December! It's hard to believe it's already been six months since the 2019 NASIG Conference. As president, I'm realizing just how quickly the year slips by. While it's easy to worry about all the things that haven't gotten done, the halfway mark is also a chance to reflect on what we have been able to accomplish as an organization.

As a direct result of this summer's Members Forum, we put forward a successful vote to add a tiered structure to NASIG membership dues. The new structure will keep dues at a lower rate for those NASIG members who make less than \$50,000 a year. To me, this measure has been the perfect way to add some balance to the dues increase that will take effect on January 1. The push to offer a tiered membership speaks to NASIG members' commitment to fairness and equity in the organization. It's also a great example of the way that members can share their opinions during the annual conference and see those ideas become reality.

We've also seen excellent progress on plans for the 2020 conference in Spokane, Washington. This year's Conference Planning and Program Planning Committees are exceptionally strong and dedicated groups, and I couldn't be more pleased with their work. CPC recently unveiled a very cool logo for the conference that features Spokane landmarks and vintage colors. The logo generated a lot of excitement among the board, and we're hoping we can get it printed on some swag for everyone who attends.

Meanwhile, PPC has been doing their part by lining up a strong conference program. They recently announced

the vision speakers for 2020, Janetta Waterhouse and Amelia Gibson. I'm really looking forward to what we can learn from these two women, whose respective areas of expertise are management practices for technical services and the interplay between communities and information systems. CPC is also working on another town hall session for this year, focused on how we can foster Open Access initiatives. These are all topics of vital importance to our profession, and I hope that they will draw a good crowd to Spokane.

Finally, the board has been hard at work on several other areas of NASIG leadership. We did not hold an in-person board meeting in Spokane this fall because of costs and travel time involved. Instead we are holding a

“deconstructed board meeting,” a series of targeted calls to discuss topics of strategic importance. So far on the slate we have scheduled meetings to talk about: the upcoming conference, the transition to open access for the conference proceedings, migration to our new website and association management platform, ways to better format and distribute NASIG news, and the formation of a budget working group to address financial planning needs. I will share some of the details of these meetings in my next column.

Until then, I'll be trying to balance all these priorities with another very important goal—to relax and enjoy the upcoming holidays with family and friends. I hope all of you have a chance to do the same and that you have a very happy new year!

## Upcoming Conference News

### CPC Update

Lisa Barricella & Sion Romaine  
CPC Co-Chairs



Planning for the 35th annual NASIG conference is in full swing! The conference will be held at one of Spokane's largest and newest hotels, the Davenport Grand, a Marriott Autograph Collection property. Located in the heart of downtown, the hotel is within walking distance (less than 1 mile) of many of Spokane's top-rated

attractions. NASIG has secured a room rate for conference attendees of \$140 per night. The opening reception will be held Tuesday, June 9, and the committee is working on arranging a talk by local teacher, author, and naturalist Jack Nisbet. The conference logo is just about finished and has been designed by a local artist.

Nonstop and direct flights are available to Spokane International Airport from many major US cities, including Atlanta, Austin, Chicago, Jacksonville, Minneapolis, New Orleans, New York, and Washington, DC. Ground transportation options to and from the airport include public transportation (\$2.00 on the 60 Airport / Browne's Addition route) and hotel shuttle service (\$25 and may be charged to your room; reservations are required), as well as taxis, private shuttles, and shared ride services (\$20–\$40). For those who prefer to ride the rails, the Amtrak Empire Builder provides service from Seattle and Portland in the west and from Chicago in the east. The Amtrak station is just 5 blocks away from the conference hotel.

Conference registration will open in late January or early February.

## Spokane Fun Facts: Things to Do in Spokane

Lisa Barricella & Sion Romaine  
CPC Co-Chairs

A conference full of information about information management, scholarly communication, and the research lifecycle means a full brain and a full brain needs time to unwind. Fortunately, there's lots to see and do in downtown Spokane, meaning you'll have ample opportunities between sessions to zip out and see a variety of attractions:

[Riverfront Park Garbage Goat](#): Right across the street from the Davenport Grand Hotel is Riverfront Park and its famous Garbage Goat. Enjoy ice cream at the Thursday afternoon ice cream break and save the wrapper to feed the goat! Alternately, wander over to the newly renovated Expo '74 Pavilion.

[Huntington Park & Spokane Falls](#): Half a mile away is Huntington Park, which provides beautiful views of the Spokane Falls and Monroe Street Bridge. Optionally, get the bird's eye view of the Falls by taking the [SkyRide](#) gondola.

[Manito Park](#): Just under 2 miles away is the 90-acre Manito Park that includes an arboretum, conservatory, and botanical gardens (including a formal Rose Garden, Lilac Garden, Dahlia Garden, and Japanese Garden).

[Crosby House Museum](#): Croon your way through RDA updates by taking a tour of Bing Crosby's childhood home – just over 1 mile north of the hotel.

[Self-guided heritage walking tours](#): Take a self-guided walking tour of [East Downtown](#), [West Downtown](#) or [Central Downtown](#).

[ROW Adventure Center](#): Get a group of your colleagues together and raft down the Spokane River with the ROW Adventure Center's Whitewater and Wildlife Happy Hour. The ROW Adventure Center is half a mile from the hotel.



### Know before you go – Fun ways to learn about Spokane:

With the weather getting colder and the days darker, there's no better time to get a visual sense of the conference city by watching these movies set in Spokane: [Vision Quest](#) (featuring Madonna!), [Benny & Joon](#) (featuring Johnny Depp!), [The Cutter](#) (featuring Chuck Norris and the Spokane Transit Authority buses!), or the film-noirish [Give 'Em Hell Malone](#).

Wanting something a bit more high-brow? Satisfy your inner history nerd with [Spokane Historical](#). A web and mobile project of the Public History program at Eastern Washington University, Spokane Historical has hundreds of stories about historical Spokane. The site also features 16 self-guided walking tours. An app is available on Google Play and the Apple App Store.

### PPC Update

Wendy Robertson, PPC Chair

We are very excited to have our two vision speakers for the 2020 conference, Janetta Waterhouse and Amelia Gibson. Please see their bios below. As we did last year, our third all-attendee slot will be a discussion with broad participation. The Equity and Inclusion Committee is working closely with PPC to organize a panel on diversity, equity, inclusion and accessibility in open access publishing/publications. We will be asking a few NASIG members to be on a panel and hope to have a lot of audience participation in the discussions.

PPC is still working on the details for the preconferences and postconferences. We expect these to be on the website by the end of the year.

The call for proposals

(<https://proposalspace.com/calls/d/1114>) will close on December 2, and the PPC will begin the evaluation process soon thereafter. Presenters will be notified by early January at the latest.

Calls for the great ideas showcase (posters), snapshot sessions (brief talks), and student spotlight sessions (coordinated by the Mentoring and Student Outreach Committee) will go out later this winter. We will also be holding vendor lightning talks as a benefit of conference sponsorship.



*Photo Courtesy of Janetta Waterhouse*

Janetta Waterhouse is the director of the technical services and library systems division at the University at Albany, which is made up of the acquisitions services, discovery services, metadata services, and library systems departments. Prior to coming to UAlbany, she served in director roles at West Virginia University and University of Illinois at Springfield (UIS), as an implementation manager at OCLC, as a technical analyst in an information consortium, and in other library systems positions.

She received an undergraduate degree in computer science, with a minor in mathematics, and a graduate degree in library and information science from the University of Iowa. She is completing a second master's degree in IT management and leadership from UIS,

where she also completed a graduate certificate in human resource management. She holds a Project Management Professional certification and specializes in providing effective management and leadership at the intersection of technology, people, and projects.



*Photo Courtesy of Amelia Gibson*

Amelia Gibson is an assistant professor in the School of Information and Library Science at the University of North Carolina at Chapel Hill. Her primary research interests center on communities and health information behavior, information marginalization, and access among marginalized people. She is the director of the Community Equity Data & Information lab, as well as the Community Engaged Disability Informatics workgroup. Dr. Gibson has an MLIS and a PhD from Florida State University and has experience working in academic libraries. She is the principal investigator for an IMLS-funded early-career grant, "Deconstructing Information Poverty," which focuses on information seeking and sharing among autistic teens and young adults in North Carolina. Dr. Gibson is also a UNC Thorp Community Engaged scholar, a fellow with the UNC Center for Media Law and Policy and Frank Porter Graham Child Development Institute, and is affiliated with the Carolina Health Informatics Program.



### Checking In

Kurt Blythe, Column Editor

[Note: Please report promotions, awards, new degrees, new positions, and other significant professional milestones. You may submit items about yourself or other members to Kurt Blythe at [kblythe@email.unc.edu](mailto:kblythe@email.unc.edu). Contributions on behalf of fellow members will be cleared with the person mentioned in the news item before they are printed. Please include your e-mail address or phone number.]

BEHOLD! The continuing saga of NASIG's new members! In all seriousness, welcome:

**Jennifer Donley's** life with serials and NASIG began thus:

I was hired as the sole Catalog and Serials Librarian at Ohio Northern University in 2009. At that time all I really knew about serials cataloging was that (per one mentor) it was "like nailing Jell-O to a wall," so my first few years with serials were truly a trial by fire. Retirements and new hires have given our library the ability to restructure our positions and as a result I no longer work directly with serials but I do handle all of the loading of e-resource MARC records for e-books and e-serials. I also work closely with our Electronic Resources Librarian, Heather Crozier, who joined us in 2015 and took most of the serials work off my hands. Heather encouraged me to join NASIG because of my e-resource and collection management responsibilities, and I haven't looked back since!

**Suzanne Fricke**, DVM, MLIS, AHIP joined NASIG in advance of the upcoming annual conference close to her home in Spokane, WA. Suzanne tells us:

The draw was your mission to bridge various library stakeholders and perspectives in the interest of resource discovery and user experience. I am a second career Animal Health Sciences Librarian working at Washington State University as liaison to neuroscience, veterinary medicine and global animal health. My work in reference and instruction really requires a collaborative team of librarians, staff members and resource providers working in

cataloging, systems, access services, scholarly communications, assessment and collection development.



**Colleen Lougen** became a member of NASIG recently after her career came full circle. She began in serials 20 years ago while working as the Project Assistant for the New York State Newspaper Project at the New York State Library. From there, she worked in cataloging, acquisitions, systems, and then transitioned to electronic resources, reference, and instruction at SUNY New Paltz for 14 years. This past May, she began managing serials and government documents, along with electronic resources at SUNY New Paltz, during the SUNY system-wide migration to ALMA. She writes:

It's been a humbling year so I figured I could use the support of NASIG to help me reacquaint myself to the world of serials as I shift gears from public services to technical services. I hope to attend my

first NASIG Annual Conference sometime in the next couple of years!

**Ruth Mahaffy** works at the Sioux Center Public Library, doing everything from leading bilingual story hour, to training new employees, to troubleshooting authentication issues with their electronic resources. Ruth notes:

I am currently an MLIS student at Emporia State University and joined NASIG while I was taking an electronic resources management class. I am interested in how public libraries can improve patron access to digital content. My experience is in rural public libraries, so I am familiar with the unique challenges and opportunities that small public libraries face, but I have also enjoyed learning from larger public libraries and academic libraries. I have a special interest in training staff members and helping them build their confidence and competencies in assisting patrons with electronic resources.

**Charlene Morrison** lets us know:

I am excited to have joined NASIG this year. My interest in serials started with NACO series training. After some years of cataloging various materials, I transferred to a new job in OCLC's Metadata Quality and started learning serials under the tutorage of two very knowledgeable serial experts, Laura Ramsey and Robert Bremer. Their guidance was fundamental in developing my expertise. While the focus of my work is database quality, I am my team's serials expert and continue to pursue avenues to keep up with continuing resource guidelines and trends, including linked data. This past year, I served on the ALCST Continuing Resource Cataloging Committee, joined the LD4 Wikidata Affinity Group, and joined NASIG to become more involved in the professional community.

**Keri Prelitz** started her career in archives but fell into collection development working for a vendor for five years. Keri goes on to share that:

...during this time a colleague told me about NASIG as I had started considering moving back into an academic institution and was looking into

conferences and associations in an effort to focus on my professional development. Currently I am the Collection Development and Management Librarian at California State University Fullerton and am looking forward to attending a NASIG conference in the future.

**Pamela (Pam) Scott** informs us that:

I started working at Tripler Army Medical Library in 1989 as a temporary summer hire. A year later I applied and was selected for a permanent position. I worked as a library technician doing serials, binding, circulation, basic reference, and other technician-level work. Our Medical Library purchased Dynix Horizon ILS around 1993 and I was responsible for setting up copy records and prediction patterns for our 750 current subscriptions plus copy records for titles with no current subscriptions. In 2005 I conducted a retrospective conversion project and never regretted it. When publishers started offering digital editions of their publications I created our first website to share our online content. Over the years I have continued to maintain our website and manage our electronic resources. Throughout much of this time I was going to college part-time and completed my MLISc in 2009. Since I was already doing the work of an electronic resources librarian (and really liked it) a new position was created for me. My current responsibilities include managing eResources, setting up eResources in Serials Solutions, managing our link resolver and A-Z list, troubleshooting access issues, managing the library website, collecting and compiling usage statistics, among other things. Many librarians appreciate the

satisfaction of the face-to-face interactions with patrons when doing reference (as do I) but I have a great deal of satisfaction working behind the scenes so that our users can quickly and (hopefully) seamlessly access our resources from different platforms.

My name is **Carrie Voliva** and I'm the Serials Specialist for Indianapolis Public Library (IndyPL). Prior to starting this position in September 2018, I worked in several public services positions within IndyPL, from page to supervisor librarian. My undergraduate degree is in Journalism and I worked short stints in both public relations and book publishing before moving to the library world so I

feel like all my professional experiences and studies have uniquely prepared me for this role!

My greatest challenge right now is our upcoming ILS migration (Horizon to Polaris) and setting up our serials subscriptions, holdings, and check-in records from scratch. We have 24 branches and are moving to centralized magazine check-in and barcoding of all issues. I've only started dipping my toes into digital access but determining what access we can provide for both staff and patrons with our public library budget will be an on-going challenge.

Since I'm the lone staff member looking at serials' issues at my library, I was heartened to connect with NASIG and hope to meet many fellow members at an upcoming conference.

### Title Changes

Kurt Blythe, Column Editor

[Note: Please report promotions, awards, new degrees, new positions, and other significant professional milestones. You may submit items about yourself or other members to Kurt Blythe at [kcblythe@email.unc.edu](mailto:kcblythe@email.unc.edu). Contributions on behalf of fellow members will be cleared with the person mentioned in the news item before they are printed. Please include your e-mail address or phone number.]

Please join me in congratulating:

**Katy DiVittorio**, who was recently promoted to Head of Collections Strategies at Auraria Library.

And, **Angela Dresselhaus**, who started a new job at Innovative Interfaces on September 25 as a Product Owner.



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## NASIG NEWS

### Change to Tiered NASIG Membership Dues Approved

The vote to move to a tiered system of membership dues has passed, and is scheduled to take effect **beginning on January 1, 2020**.

The new membership dues schedule will be as follows:

- Regular Members, salary range \$50,000 or above – \$100 USD

- Regular Members, salary range up to \$50,000 – \$75 USD
- Retired Members – \$25 USD
- Student Members – Free
- Lifetime Members – \$1000 USD (one time fee)
- Organizational Members – \$195 USD

Salary was used as the dividing line between the regular membership tiers to achieve equity between members in all position types and geographic locations. Members will self-report their tier using the honor system.

## Executive Board Minutes

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### NASIG Board Conference Call July 10, 2019

#### Executive Board:

Kristen Wilson, President  
Betsy Appleton, Vice President/President-Elect  
Angela Dresselhaus, Past President  
Beth Ashmore, Secretary  
Jessica Ireland, Treasurer

#### Members at Large:

Keondra Bailey  
Michael Fernandez  
Shannon Keller  
Lisa Martincik

#### Ex-Officio:

Eugenia Beh  
Chris Bullock  
Lori Duggan

#### Regrets:

Cris Ferguson  
Marsha Seamans  
Steve Shadle

#### Welcome (Wilson)

The meeting was called to order at 3:00 pm Eastern.

#### FORCE11 partnership discussion (All)

After Daniel O'Donnell's presentation at the May NASIG board conference call it is clear that NASIG and FORCE11 are interested in possibly working together, but it is not clear what that partnership would look like or what projects might make sense for collaboration. Kristen Wilson asked if any of the board members wanted to lead a collaborative project with FORCE11. Betsy Appleton suggested that we might find a NASIG member who was on a campus with an active FORCE11 member from the research community that they could

partner with. Since we do not have a clear idea of how we would like to partner at the moment, the board will reach out to FORCE11 to make sure they know that we are interested in working together and should they have an idea of a collaboration they would like to bring to us, we are open to the opportunity.

**ACTION ITEM:** Angela Dresselhaus will follow-up with FORCE11 leadership to let them know we are open to working together in the future.

#### Elevator Pitch and Marketing Review (All)

Last year, we drafted a basic elevator pitch for NASIG membership and conference attendance. However, since the NASIG website is undergoing migration now would not be an opportune time to create new content based on this elevator pitch.

**ACTION ITEM:** Beth Ashmore will move the elevator pitch to the parking lot to potentially be picked up again once the website has been migrated.

#### Vision Speakers and preconferences (Appleton)

The program planning committee is working on a list of potential vision speakers and asked if we want to have two or three speakers in 2020. The board discussed the value of having two speakers instead of three and doing something different on the morning of the last day since this vision speaker session is often poorly attended. The board also discussed planning post-conferences for the afternoon of the last day to try to increase attendance on the final day of the conference. The 2020 schedule could have full-day preconferences on Tuesday, conference kick-off Tuesday night, vision speakers on Wednesday and Thursday, with a town hall during the first slot Friday and half-day postconferences Friday afternoon. This potential schedule will need to be run by CPC and Anna Creech, Conference Coordinator, to ensure that this would work for the hotel planning as well. We could also incentivize people to come to the



closing session with prizes or a vendor raffle where you must be present to win.

**ACTION ITEM:** Kristen Wilson will ask Fundraising Coordinator, Nicole Ameduri about the possibility of seeing if vendors wanted to provide items for a raffle.

**ACTION ITEM:** Betsy Appleton will communicate to PPC to look for two visions speakers for 2020.

**ACTION ITEM:** Kristen Wilson will email Anna Creech, Betsy Appleton (PPC liaison) and Steve Shadle (CPC liaison) a proposed scheduled for 2020 including pre- and post-conferences and two vision speakers.

**Fall Board meeting (All)**

The board discussed the possibility of doing an in-person fall board meeting more economically. We could possibly go to a city like Chicago where most people would be able to get direct flights and find inexpensive meeting space in an airport hotel or library. CPC and PPC chairs would not have to attend and instead could make a trip to the conference hotel closer to the conference to finalize details. Hotel costs might be high in Chicago. Individuals could still attend remotely if they needed to since we have access to a better AV setup courtesy of Angela Dresselhaus.

**ACTION ITEM:** Kristen Wilson, Jessica Ireland and Beth Ashmore will look into the possibility of finding an affordable meeting place in Chicago in October.

**Report from Equity & Inclusion Town Hall (Beh)**

Eugenia Beh reported that the equity & inclusion committee is working on a write-up about the town hall for the Newsletter with a hopeful deadline of mid-August to make it into the September newsletter.

**Treasurer’s Report (Ireland)**

Jessica Ireland provided final conference financials.

<b>Pittsburgh 2019 Conference Financials</b>	
<b>Omni William Penn Hotel</b>	<b>293 Attendees</b>
<b>Expenses</b>	
Hotel	\$13,744.62
Hotel Food	\$86,228.33
Room Block Penalty	\$7,314.00
Opening Session (non-food expenses)	\$1,905.00
AV	\$32,651.68
Speaker Fees & Travel	\$10,378.00
<b>Total Conference Expenses</b>	<b>\$152,221.63</b>
<b>Income</b>	
Conference Registration	\$110,554.00
Conference Sponsor Income	\$37,500.00
Cafe Press	\$0.00
<b>Total Conference Income</b>	<b>\$148,054.00</b>
<b>Total Profit/Loss</b>	<b>-\$4,167.63</b>

We nearly came out ahead but there were extra hotel expenses for not meeting the room reservations goal. The hotel has been paid and there is \$12,000 in checking and \$16,000 in savings. Incoming board members credit cards have been mailed. Jessica will be investigating getting access to the dividends from our investments in the coming weeks and reporting back to the board.

Kristen Wilson asked if Jessica could look into making Betsy Appleton a signatory for NASIG accounts. Eugenia Beh asked if there was anyway to avoid room block penalties in the future. The room block commitments for Spokane and Madison are smaller than Pittsburgh as we have changed our expected attendance. The board discussed sharing the Spokane tourism video again for those who were not at the conference as well as the conference rates and dates for those budgeting for next year and putting in travel requests.

## Secretary's Report (Ashmore)

Jessica Ireland has purchased a Simplelists account for NASIG and SERIALST should be migrated by the end of the month.

Rather than have a single item for committee updates at each board meeting Beth Ashmore will send out a call for committee updates for the agenda before meetings to be sure we have enough time to cover all of the updates and discussions from committees. Each liaison will also have a one-on-one with Kristen each month to go over action items from their committees on the Trello board.

## Adjourn (Wilson)

The meeting was adjourned at 4:00 pm Eastern.

Minutes submitted by:

Beth Ashmore

Secretary, NASIG Executive Board

## NASIG Board Conference Call August 14, 2019

### Executive Board:

Kristen Wilson, President

Betsy Appleton, Vice President/President-Elect

Beth Ashmore, Secretary

Jessica Ireland, Treasurer

Cris Ferguson, Treasurer-in-Training

### Members at Large:

Keondra Bailey

Michael Fernandez

Lisa Martincik

Marsha Seamans

### Ex-Officio:

Eugenia Beh

Chris Bulock

## Regrets:

Angela Dresselhaus, Past President

Shannon Keller, Member at Large

Steve Shadle, Member at Large

Lori Duggan, Ex Officio

## Welcome (Wilson)

The meeting was called to order at 3:03 pm Eastern.

## Tiered membership fees (All)

Kristen Wilson reported that we have not received any feedback about the tiered membership fee proposal, but it is also unclear if the announcement went out to the membership. Eugenia Beh does not remember posting it to any of the communication channels.

**ACTION ITEM:** Beth Ashmore will follow-up with the Communications Committee and see if the message can get sent out again.

## Fall Board meeting (All)

We are still holding October 17-18 as possible dates for the fall board meeting. Kristen will check in with Big Ten Conference Center during the first week of September to see if the dates are still available and then we will move forward with our planning.

## Vision speaker videos to YouTube

Eugenia asked if anyone had received the video files of the vision speakers so they can be uploaded to our YouTube channel. Beth believes that we got the files shortly after the conference ended and she will check with Maria Collins, former Program Planning Chair, Anna Creech, Conference Coordinator and Angela Dresselhaus to see if they know who has those files from the A/V vendor.

## Persistent links for web content (Fernandez)

Michael Fernandez described the need for persistent links for content that will be migrating to the new

NASIG website. In particular, NASIG publications like the core competencies are linked to and cited by a number of websites and publications and those links will break if we do not take steps to redirect and provide more persistent links in the future. Michael said that the Communication Committee is open to investigating ways in which we could get DOIs for our publications as well as determining which publications and other elements on our website should have DOIs. The board discussed potentially becoming CrossRef members and minting DOIs for our publications. Betsy Appleton reported that a basic CrossRef membership is only \$275 a year.

(<https://www.crossref.org/fees/#annual%20member%20fees>). The board discussed if there are any ways to redirect URLs from the old site to the new site. Michael stated that Communications did not think there would be any way to do that. Kristen said that she would talk to web developers she knows for advice on how we might be able to redirect the old links. Michael said that he will ask the Communications Committee to investigate DOIs for NASIG publications as well as identifying which publications would need a DOI.

### **PPC Action items**

PPC has ranked potential Vision Speakers and has a top four for the Board to review. Please send Betsy any feedback about the top four in the next week. PPC has suggested a number of changes to the conference schedule including:

- Doing away with the speakers' breakfast because most of the information is covered via email before and after the conference.
- Extending the time that posters are up and having the poster presenters present during an extended coffee break at some point during the day.
- Scheduling committee meeting time over lunch on the second full day.
- Loosening the structure of the user group meetings, including offering shorter, 1 hour meetings upon request and pushing back the time of the meetings

to closer to the first-timers reception and the beginning of the conference.

PPC is preparing for five pre/post conference sessions. They already have one proposal and are looking to solicit more in the coming weeks in conjunction with their review of the evaluations from this year's conference. PPC also asked if we still need to have a conference theme as coming up with one can be time intensive and it does not necessarily attract any more attendees. The board suggested that while we wouldn't need a theme we could still have a logo that incorporates the NASIG logo into an image that is representative of the city or the year. Betsy said that she would add this discussion of conference theme and logo to the PPC and CPC joint meeting coming up since any changes we might make should be decided on soon.

### **Incident reporting**

Beth told the board that she will be sending out for a review a proposed document that expands on the current code of conduct and incident reporting procedures to include additional information for those who might report a code of conduct violation as well as guidelines for board and CPC members who would be the one to receive such a report. Once the review is complete, there will be a vote to adopt these guidelines.

### **Treasurer's Report (Ireland)**

Jessica Ireland reported that former treasurer Michael Hanson got in touch Chase bank to get us more access to our account management because it appears that the account contacts are still Michael and former president Steve Oberg. Jessica has a conference call with Chase coming up which will include giving Cris and Betsy signing authority and access to our accounts.

Cris is working on a project to do a comprehensive budget for the whole organization including identifying our lines of income and expenditure. Kristen is still going to talk with providers of conference coordination services, but she would like to put off that conversation

until we have a clearer idea of how much we would have to spend on these services.

### **Adjourn (Wilson)**

The meeting was adjourned at 3:57 pm Eastern.

Minutes submitted by:

Beth Ashmore

Secretary, NASIG Executive Board

## **NASIG Board Conference Call September 11, 2019**

### **Executive Board:**

Kristen Wilson, *President*

Betsy Appleton, *Vice President/President-Elect*

Angela Dresselhaus, *Past President*

Beth Ashmore, *Secretary*

Cris Ferguson, *Treasurer-in-Training*

### **Members at Large:**

Keondra Bailey

Shannon Keller

Lisa Martincik

Marsha Seamans

Steve Shadle

### **Ex-Officio**

Lori Duggan

Chris Bulock

### **Guests**

Nicole Ameduri, Fundraising Coordinator

### **Regrets**

Jessica Ireland, Treasurer

Eugenia Beh, Ex-Officio

Michael Fernandez, Member at Large

### **Welcome (Wilson)**

The meeting was called to order at 3:02 pm Eastern.

### **Site Selection Update**

Kristen Wilson reported from the site selection committee that the Omni William Penn Hotel in Pittsburgh wants to negotiate for the NASIG conference to return in 2023.

**VOTE:** Angela Dresselhaus moved to approve Pittsburgh as the conference site for 2023. Cris Ferguson seconded. 10 votes in favor. 0 votes against. 0 abstentions.

Site selection is still up in the air for 2022. There are reservations about returning to Atlanta because the Buckhead hotel was not popular and there are concerns about travel bans for Georgia. Site selection will be sending out a small number of RFPs to southeastern locations including Atlanta, Richmond and Baltimore. The Equity and Inclusion committee is also interested in adding to site selection criteria that conference sites have diverse populations and be welcoming to people of color. Madison and Spokane are around 80% white, but Atlanta, Baltimore, and Richmond have more diverse populations. The Davenport Grand in Spokane has also asked us to commit to future conference, but we have told them that we need to have the 2020 conference first before we make any decisions.

### **Conference Theme Proposal**

The conference planning committee has proposed that the theme for the 2020 conference be NASIG 2020: 35th Annual Conference. They are still working on a logo. Steve Shadle suggested that there may be changes that need to be made to awards that require essays on the conference theme. Shannon Keller said that she will reach out to Awards and Recognition and make them aware that changes might be necessary.

**VOTE:** Lisa Martincik moved to approve the conference theme. Cris Ferguson seconded. 10 votes in favor. 0 votes against. 0 abstentions.



## **Tiered membership fees**

The board discussed the seven comments from the membership on the tiered membership proposal. The board agreed to ask the membership to vote on the tiered membership fees as they were proposed. Keondra will ask for Bylaws help with how we need to do the online vote and Beth will share information from the last online vote.

## **Fall Board Meeting**

Since we were unable to secure the conference meeting space at the Big Ten Alliance Conference Center in Chicago, we are going to try a series of shorter, themed conference calls for topics that we would normally cover at the fall board meeting. Possible topics could include, conference planning, program planning, vendor engagement, and outsourcing of NASIG work. The board will get a full schedule of the calls so they can participate in any and all of them. The board will need to be sure to identify the key players for each topical area to be sure that they are included.

## **Treasurer's Report**

Our subscription to L-Soft was cancelled at the end of August and Jessica Ireland has sent the payment for the last invoice.

## **Adjourn**

The meeting was adjourned at 4:00 pm Eastern.

Minutes submitted by:

Beth Ashmore

Secretary, NASIG Executive Board

## December 2019 Treasurer's Report

Jessica Ireland, Treasurer

### Current Balance Sheet

Balance Sheet 12/12/2019	2019	2018
<b>Chase Deposit Accounts</b>	\$34,096.44	\$48,999.77
Checking	\$22,502.51	\$18,413.28
Savings	\$11,593.93	\$30,586.49
<b>JP Morgan Investments</b>	\$296,286.86	\$273,108.82
Alternative Assets	\$156,377.11	\$140,358.45
Fixed Income	\$139,308.92	\$132,750.37
<b>Total Equity</b>	<b>\$330,383.30</b>	<b>\$322,108.59</b>

### Committee Expenditures for 2018 and 2019 to Date

NASIG Account	2018 Expenditures	2019 Expenditures to Date (11/30/2019)
A&R	\$20,907.49	\$14,261.10
Administration	\$25,936.10	\$17,941.44
CEC	\$1,630.00	\$2,316.49
Communications	\$14,647.96	\$16,287.95
CPC	\$4,275.37	\$311.53
NASIG Sponsorships	\$4,183.30	\$2,152.82
Outsourcing	\$5,686.20	\$4,129.65
Proceedings	\$878.52	\$1,939.38
2018 Annual Conference	\$152,080.28	
2018 Annual Conference – PPC	\$6,024.77	
2019 Annual Conference	\$372.50	\$144,717.39
2019 Annual Conference – PPC	\$545.00	\$8,633.22
2020 Annual Conference		\$2,850.00
2020 Annual Conference – PPC		\$290.00
<b>Total Non-conference Expenses</b>	<b>\$78,144.94</b>	<b>\$59,340.36</b>
<b>Total Conference Expenses</b>	<b>\$159,022.55</b>	<b>\$156,490.61</b>
<b>Total Overall Expenses</b>	<b>\$237,167.49</b>	<b>\$215,830.97</b>

## Committee Reports

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### Awards and Recognition Committee

Submitted by Jamie Carlstone

#### Members

Jamie Carlstone, chair (Northwestern University)  
Vanessa Mitchell, vice-chair (Library of Congress)  
Jennifer Leffler, member (University of Northern Colorado)  
Barbara Ballew, member (Texas Tech University Health Sciences Center Libraries)  
Tessa Minchew, member (North Carolina State University)  
Dejah Rubel, member (Ferris State University)  
Susan Elkins, member (Sam Houston State University)  
Smita Joshipura, member (Arizona State University)  
Kate Moore, member (Indiana University Southeast)  
Susan Davis, member (University at Buffalo)  
Joe Hinger, member (St. John's University)  
Shannon Regan, board liaison (New York Public Library)

#### Continuing Activities

The committee is working on updating applications for the upcoming cycle. The committee approved the use of Google Forms for awards applications. In the past we asked applicants to email documents. Google Forms will make applying to awards more accessible for applicants and easier to organize for the committee.

Application requirements and webpages are being updated. In previous years, the same prompt was used for Birdie, Diversity, and Horizon, while there were separate prompts for First-timer and Merriman. The committee decided to create 1 prompt that can be used for all the awards that require essays. We think this could encourage more applications (candidate can apply to multiple awards) and help diversify the pool. The prompt for this year is tied to the conference theme, which is what was done in the past for the Birdie, Diversity, and Horizon Awards:

This year is NASIG's 35th anniversary conference and much has changed in our profession and organization since 1986. Looking forward, what changes do you see in information management for the next 35 years, and how can organizations like NASIG play a leadership role?

#### Completed Activities

- The AR committee met at the 2019 conference
- Award winners attended the 2019 conference and received their awards
- Award winners from the 2019 cycle were surveyed for feedback on their experiences
- The AR committee updates were included in the September newsletter
- Committee information was updated with new members

#### Actions Required by the Board

With the Board's approval we would like to offer the same NASIG conference awards as 2019:

- Birdie MacLennan Award
- Capstone Award
- Diversity and Inclusion Award
- First-Timer Award
- Horizon Award
- John Merriman Joint NASIG/UKSG Award
- Marcia Tuttle International Grant
- Paraprofessional Specialist Award
- Rose Robischon Scholarship
- John Riddick Student Grant
- Fritz Schwartz Education Scholarship
- Mexican Student Grant

If there are awards without winners as there have been in the past, AR would like to ask the Board to have multiple winners for certain awards. This makes it possible to have multiple winners for the Diversity

Award and the First-Timer award. The committee will bring this question to the Board before proceeding with handing out multiple awards.

Submitted on September 30, 2019

### **Bylaws Committee**

Submitted by Laurie Kaplan

#### **Members**

Laurie Kaplan, chair (ProQuest)

Maria Aghazarian, member (Swarthmore College)

Christina Geuther, member (Kansas State University)

Derrick Hiatt, member (Texas A&M University-Corpus Christi)

Stephen Sweeney, member (St. John Vianney Theological Seminary)

Keondra Bailey, board liaison (Duke University)

#### **Continuing Activities**

The Bylaws committee is reviewing our Bylaws Manual and calendar against the latest version of the Bylaws. Some references may need to be updated.

#### **Completed Activities**

Responded to a request from the board for input regarding the tiered membership option and voting process.

Submitted on October 3, 2019

### **Communications Committee**

Submitted by Matt Jabaily and Alexis Linoski

#### **Members**

Matthew Jabaily, co-chair/webspinner (University of Colorado, Colorado Springs)

Alexis Linoski, co-chair/list manager (Georgia Institute of Technology)

Rebecca Tatterson, vice co-chair/webspinner (East Carolina University)

Melissa Randall, SERIALST moderator, (Clemson University)

Stephanie Adams, member (Tennessee Tech)

Treasa Bane, member (University of Wisconsin-Madison)

Rachel Blume, member (University of Utah)

Rachel Miles, member (Virginia Tech)

Sofia Slutszkaya, member (Georgia Tech)

Heidi Zuniga, member (Colorado State University)

Peter Whiting, archivist (University of Southern Indiana)

Eugenia Beh, marketing & social media coordinator (MIT)

Chris Bullock, marketing & social media coordinator in training (California State University Northridge)

Michael Fernandez, board liaison (Yale University)

#### **Continuing Activities**

- Members of the committee are assisting with the WEBTF for the migration of the website to the Wild Apricot Platform.
- With the migration of the website, there will be a need to update CC documentation. The committee plans to work on this in the first half of 2020.

#### **Completed Activities**

- Members of the team assisted with the transition of SERIALST to the SimpleList platform.
- Several new listservs and web pages were created for new or combined committees (Vendor & Publisher Engagement Task Force, Mentoring (and Student Outreach)).
- Regular annual updates to the listservs, committee web pages, website permissions, video postings, and conference slideshare have been completed.
- Created a feedback form for Diversity and Inclusion feedback.
- Provided feedback to Beth Ashmore about tools committees are using for internal communication.



## Actions Required by the Board

- At the request of the board, members of the team investigated options for providing stable access (preferably with DOIs) for core competencies and other regularly cited documents.
- The board asked the committee to investigate migrating all of NASIG's listservs to SimpleLists. Volunteers have begun this process.
- The board asked the committee to explore alternative options to slideshare for the preservation and sharing of conference presentation slides.

Submitted on September 30, 2019

### Conference Planning Committee

Submitted by Sion Romaine & Lisa Barricella

#### Members

Sion Romaine, co-chair (University of Washington)

Lisa Barricella, co-chair (East Carolina University)

Crystal Aberthal, member (University of Washington School of Law)

Barbara Albee, member (EBSCO)

Erica England, member (Washington State University)

Lorelle Gianelli, member (University of Colorado-Denver, Auraria Library)

Martha Hood, member (University of Houston at Clear Lake)

Pamela King, member (The Citadel)

Rose Kraus, member (Eastern Washington University)

Erika Ripley, member (University of North Carolina-Chapel Hill)

Karen Spence, member (WSU Vancouver)

Maria Stanton, member (ATLA)

Anna Creech, conference coordinator (University of Richmond)

Mary Ann Jones, registrar (Mississippi State University)

Steve Shadle, board liaison (University of Washington)

## Continuing Activities

- Logo design is underway and local artist Chris Bovey sent a preliminary sketch of the logo for review. Members gave their feedback and Sion is in contact to let him know he can proceed. The deadline for him to provide the logo is November 1.
- Anna is working with the hotel to get a quote for AV service.
- We developed a short list of open session speakers/topics and committee member Rose Kraus, who is local to the area, is looking into availability (due to health issues) of the first choice speaker. There's good consensus from committee members about the type of speaker and topics (saving a local language; a local author, a member of the Spokane Tribe).

## Completed Activities

- All sub-committees have had volunteers assigned to them.
- Monthly meetings held on August 12, 2019 and September 18, 2019.
- CPC and PPC co-chairs, board liaisons and conference coordinator held a meeting on August 23, 2019 to discuss the 2020 conference schedule.
- Conference theme discussed among CPC members, and a recommendation of having no particular theme or catchy tagline was approved by the board.
- Conference logo discussed among CPC members, and consensus to use a local artist, Chris Bovey, was reached. Sion Romaine contacted Chris to agree on terms, price and timing. The design is underway and progress is addressed in Continuing Activities.
- Sion Romaine submitted the CPC Update/Fun Facts on Spokane for the *NASIG Newsletter's* September issue.

## Questions for the Board

The conference CafePress souvenir site has had very little activity these last couple of years. One t-shirt was sold last year. CPC members wonder if perhaps it's time

to give up this effort. Would promoting a local shop with Spokane or NW merchandise better fit the need for attendees who wish to purchase a conference souvenir? Is there a possibility we could offer a local shop (local/small business) the opportunity to have a table at the vendor expo or at some other suitable time?

Submitted on October 9, 2019

### **Conference Proceedings**

Submitted by Paul Moeller

#### **Members**

Paul Moeller, production editor (University of Colorado Boulder)  
Cecilia Genereux, production assistant, (University of Minnesota Twin Cities)  
Courtney McAllister, editor (Yale Lillian Goldman Law Library)  
Sara Bahnmaier, editor (University of Michigan)  
Betsy Appleton, board liaison (Tarlton Law Library, University of Texas at Austin)

#### **Continuing Activities**

##### 2019 Proceedings:

- Editing of submitted papers
- Working with authors to improve quality of papers
- Compiling front and back matter
- Training of new editor

#### **Completed Activities**

##### 2019 Proceedings:

- New editor received training
- A Trello board was set up for workflow management
- A Zoom meeting was held to discuss workflow
- Editors and editing deadlines have been assigned to submitted papers

#### **Budget**

No budget requests for this fiscal year.

Submitted on October 1, 2019

### **Continuing Education Committee**

Submitted by Jennifer Pate and Adele Fitzgerald

#### **Members**

Jennifer Pate, Co-Chair, Webinar Coordinator, (University of North Alabama)  
Adele Fitzgerald, Co-Chair, Committee Coordinator, (St. Joseph's College New York)  
Amy Carlson, member (University of Hawaii at Manoa)  
Melanie Church, member (Rockhurst University)  
Kate Hill, member (University of North Carolina at Greensboro)  
Gerardo Andres Aguilar Juarez, member (Student, Mexico)  
Julia Palos, member (Ball State University)  
Julia Proctor, member (Pennsylvania State University)  
Tony Zanders, member (Boston University)  
Lisa Martincik, board liaison (University of Iowa)

Two members, Stephanie Bandel-Koroll and Rachel Becker, have resigned. Chairs will work with Betsy to fill one seat, which is all that is needed.

#### **Continuing Activities**

The CEC committee defined seven areas of focus, and asked for volunteers to serve in these areas. We opened a NASIG.Slack.com workspace, and created seven channels for the subcommittees to use for their work, although each group is free to use any communication method(s) that they are comfortable with. The seven subcommittees and status of each are as follows:

1. cec-webinars, Webinar task force group  
Group has selected several webinar topics and is currently contacting potential speakers. The goal is to schedule the first webinar sometime in October

on the topic of accessibility. Group is also considering switching to Zoom for the webinars, and is scheduling a meeting with vendor to discuss the notion and any possible implications.

2. cec-captions, Group to coordinate/maintain captioning  
Nothing to report
3. cec-core-comp, Group that updates core competencies  
Nothing to report
4. cec-guides, Group to add ccbysa disclaimer on applicable NASIGuides  
Nothing to report
5. cec-web-liaison, Area to handle CEC webpage updates  
Updates were made to the webinars page.
6. cec-docs, Area to identify and rectify CEC document revision issues  
Nothing to report
7. cec-twitter-chat, Group to pilot Twitter chat  
Nothing to report

### Completed Activities

Amazon Gift cards were given as a “thank you” to the three speakers (Carla Clark, Xiaoyan Song, and Heather Wilson) who re-recorded the “CORAL: One System, Three Perspectives” last Spring. The original webinar recording was lost due to WebEx subscription lapse.

### Statistical Information

None to report

### Action(s) Required by Board

None to report

### Questions for Board

None to report

### Recommendations to Board

None to report

Submitted on October 1, 2019

## Digital Preservation Committee

Submitted by Ted Westervelt

### Members

Ted Westervelt, chair (Library of Congress)  
Narine Bournoutian, member (Columbia University)  
Danielle Bromelia, member (OCLC)  
James Phillpotts, member (Oxford University Press)  
Michelle Polchow, member (University of California, Davis)  
Wendy Robertson, member (University of Iowa)  
Heather Staines, member (MIT Knowledge Futures Group)  
Willa Tavernier, member (Indiana University)  
Shannon Keller, board liaison (New York Public Library)

### Continuing Activities

- Review and updating of NASIGuides for digital preservation (Strategic Direction #4)
- Reaching out to potential partners, such as UKSG and LPC, in developing a Model Preservation Policy (Strategic Direction #4)
- The Committee has contacted both Portico and CLOCKSS about working on outreach and education via something along the lines of a presentation, workshop, webinar series, etc., for practitioners of digital preservation (Strategic Direction #4)

### Completed Activities

- As the committee is newly formed, we have no completed activities to report at this time.

## Questions for Board

- Has a contact at UKSG been identified for discussing their work with us on a Model Digital Preservation Policy?

Submitted on September 27, 2019

## Equity and Inclusion

Submitted by Treasa Bane and Kristen Twardowski

### Members

Treasa Bane (University of Wisconsin-Madison)

Rachel Becker (Madison Area Technical College Libraries)

Heidy Berthoud (Smithsonian Libraries)

Amber Billey (Bard College)

Mandy Hurt (Duke University)

Moon Kim (Ohio State University)

Linta Kunnathuparambil (Loyola Marymount University)

Raquel Lynn (Stony Brook University)

Karen Rogers-Collins (Eastern Michigan University)

Kristen Twardowski (Duke University Press)

Danielle Williams (University of Evansville)

### Continuing Activities

The E&I committee has several ongoing activities, which include the following.

- In partnership with the Program Planning Committee, the E&I committee is working to create a program for the 2020 conference that marries the themes of diversity, equity, and inclusion with open access. This is still in the early stages, but judging from the feedback from the 2019 conference, NASIG members are hungry to explore these topics in more depth.
- A subcommittee, composed of Karen Rogers-Collins, Mandy Hurt, and Danielle Williams, also continues its work developing a survey aimed at gathering more demographic information about NASIG members. The group also hopes that this survey will

provide guidance about how the E&I committee can best serve the membership.

- In order to keep members apprised of the E&I committee's activities, the group is in the process of drafting a blog post to share. It may be interesting for the group to commit to semi-annual posts, but a discussion on that is still outstanding.
- Representatives from the E&I committee also serve on the Coalition for Diversity and Inclusion in Scholarly Communications (C4DISC) with other scholarly communications and publishing stakeholders and members.
- The committee continues to monitor the anonymous feedback form specific to committee. (Found at [https://www.nasig.org/site\\_page.cfm?pk\\_association\\_webpage\\_menu=708&pk\\_association\\_webpage=16254](https://www.nasig.org/site_page.cfm?pk_association_webpage_menu=708&pk_association_webpage=16254)) It could be valuable to coordinate with the Communications Committee about periodically sharing this form via Twitter.

### Completed Activities

The E&I committee completed several major activities over the past few months. Some of these are as follows.

- A subcommittee of the group, featuring Moon Kim, Del Williams, Rachel Becker, and Treasa Bane, developed the Diversity and Inclusion Award for the 2019 NASIG Annual Conference. The 2019 award was sponsored by Harrassowitz and the goal of furthering the NASIG mission to increase the diversity of its membership and provide financial support to attend the NASIG annual conference. Applicants had to be a member of an underrepresented group in the NASIG community. Natalia Juarez, of Tarleton State University was granted the award for the first year, and along with it, she received:
  - Paid conference registration and three nights lodging in addition to funds for travel expenses and meals not covered by conference registration
  - One year's free membership in NASIG



- Invitation to serve on a NASIG committee the year following the award
- The committee also contributed language to be added to email blasts for Call for Nominations in order to foster a more welcoming and inclusive environment.
- For the 2019 NASIG Annual Conference, the committee organized and facilitated Town Hall. Over 200 conference attendees attended the Town Hall. Since it was the first conference after the full formation of the E&I committee, the group introduced the goals of the committee as well as held a dialogue about what types of diversity, equity, and inclusion activities NASIG members hoped to see from the committee.
- The committee subsequently analyzed feedback solicited at the event in order to help guide the group's future activities
- The committee established an anonymous feedback form ([https://www.nasig.org/site\\_page.cfm?pk\\_association\\_webpage\\_menu=708&pk\\_association\\_webpage=16254](https://www.nasig.org/site_page.cfm?pk_association_webpage_menu=708&pk_association_webpage=16254)) in order to allow individuals an avenue to send in additional thoughts about NASIG's approach to equity and inclusion.

#### Questions for Board

- Does NASIG have a particular survey methodology or approach that they prefer? Should the E&I group be partnering with another committee to produce this?
- There has been some concern about the lack of racial diversity in upcoming conference cities. What can the E&I committee do to assist in the conference location selection process?

Submitted on October 4, 2019

## Marketing and Social Media Coordinator

Submitted by Eugenia Beh

#### Members

Eugenia Beh, current Marketing and Social Media Coordinator (MIT Libraries)

Chris Bulock, Marketing and Social Media Coordinator-in-training (California State University, Northridge)

#### Continuing Activities

- Promote 2019 Annual Conference through blog, listservs and social media.
- Continue to develop presence on social media by posting, liking and retweeting content.

#### Completed Activities

- Created posts and shared on social media (blog, Facebook, Twitter, LinkedIn):
  - [NASIG Executive Board: Call for Nominations](#)
  - [Vision III: Philip Schreur – Bridging the Worlds of MARC and Linked Data](#)
  - [Vision I: DeEtta Jones – Courageous Leadership: Walking Your Talk from Wherever You Are](#)
  - [Save the date and rates for NASIG 2020!](#)
  - [NASIG Newsletter Incoming Editor-in-Chief Position](#)
  - [Volunteer to be a NASIG Ambassador](#)
  - [NASIG webinar: CORAL: One System, Three Perspectives](#)
  - [NASIG 2020: Call for Vision Speaker and Pre-conference Ideas](#)
  - [NASIG Membership Dues Increase Passes](#)
  - [NASIG on Demand Now Open Access](#)
  - [NASIG 2019 Conference Evaluation Survey](#)

#### Questions for Board

- Does our hotel contract include AV support for recording and/or livestreaming sessions?

Submitted on October 9, 2019

## Membership Services Committee

Submitted by Christine Radcliff

### Members

Christine Radcliff, co-chair (Texas A&M University-Kingsville)  
Mandi Smith, co-chair (University of Arkansas)  
Heather Barrett (Southern Methodist University)  
Nancy Bennett (Carroll University)  
Bethany Nash (Georgia Gwinnette College)  
Francene Lewis (Calvin College)  
David Macaulay (University of Wyoming)  
Cindy Shirkey (East Carolina University)  
Suzy Kozaitis (Florida Institute of Technology)

### Continuing Activities

- Respond to member login problems and renewal and invoicing questions. Update member organizational affiliations when requested.
- Run new member, non-renewing, and deactivate reports monthly.
- Send new member reports monthly to Communications Committee and *Newsletter*. Send edited reports (names and emails only) of new members to NISO contacts.
- Send welcome letters to all new members.
- Send non-renewing members a reminder to renew their membership.
- Deactivate members who have not renewed two months past last expiration, and send those reports to Communications for removal from NASIG-L and to the NISO rep.
- Update lapsed member records to ensure they no longer receive broadcast messages.
- Work closely with the treasurer to ensure proper set up of organizational memberships.
- Revise the MSC Manual as needed.
- Christine also started working with the Wild Apricot implementation team to transition the member database.

## Statistical Information

Member numbers as of September 27, 2019

Total – 526

Regular – 396

Organizational - 15

Lifetime – 8

Library school students – 102

Complimentary – 5

## Mentoring Committee Report

Submitted by Danielle Williams and Xiaoyan Song

### Members

Danielle Williams, co-chair (University of Evansville)  
Xiaoyan Song, co-chair (North Carolina State University)  
Todd Enoch (University of North Texas)  
Sara Meidinger (North Dakota State University)  
Caitlin Harrington (University of Memphis)  
Chris Bullock (California State University Northridge)  
Juliya Borie (University of Toronto)  
Kate Seago (University of Kentucky)  
Marsha Seamans (Board Liaison)

### Continuing Activities

The committee is making preparations to work with the PPC and the board to share information about scholarship opportunities for library students in the coming months. We are also looking forward to planning and preparing for the NASIG Conference Mentoring program for the conference next June. We continue to work closely with ambassadors to remind them to communicate with their assigned LIS schools. As always, we need additional ambassadors to take over outreach duties to LIS schools, but committee members have been generous with their time and have taken over those duties until a more permanent member of NASIG can be found for the orphaned schools. We finalized the matching of library students with NASIG professionals and continue to send out monthly discussion prompts. We are exploring the idea of using Google docs to manage documentation for the

committee and to keep the information in a central location for future committee chairs and members.

### Completed Activities

The mentoring committee enjoyed a relatively quiet summer, though there has been a bit of maneuvering behind the scenes. The co-chairs and Board Liaison worked with the Board to finalize the name of the combined Student Outreach Committee and the Mentoring Committee, as well as the email address the newly formed committee will use. The committee’s name is NASIG Mentoring Committee and our new email address is [mentoring@nasig.org](mailto:mentoring@nasig.org).

### Questions for Board

- Will the first timers reception budget come from the CPC budget?
- When do we need to begin to coordinate with CPC regarding the timeline and set-up?
- Does the Board have any update on using Google Docs for documentation management?

Submitted October 10, 2019

### Newsletter Committee

Submitted by Lori Duggan

### Members

- Lori Duggan, editor-in-chief (Indiana University)
- Maria Aghazarian, advertising editor (Swarthmore College)
- Kurt Blythe, columns editor (University of North Carolina - Chapel Hill)
- Marsha Seamans, conference & submissions editor (University of Kentucky)
- Stephanie Rosenblatt, copy editor (Cerritos College)
- Jessica LaBrie, copy editor (Wellesley College)
- Faye O’Reilly, layout editor (Wichita State University)
- Christian Burris, profiles editor (Wake Forest University)
- Beth Ashmore, board liaison (Samford University)

### Continuing Activities

The full PDF issue of September 2019 has been published.

Preparations for the December issue are underway. The deadline for the CPC Update, the PPC Update, and the President’s Corner is November 1st. The deadline for columns, profiles, and other submissions is November 15th.

A call for Incoming Editor-in-Chief has gone out. The deadline for applications is September 30.

Gail Julian stepped down as submissions editor as of August 30. Marsha Seamans will serve as the submissions editor moving forward.

### Completed Activities

#### Published issues

- May 2019
- September 2019

### Budget

None requested

### Statistical Information

127,402 Total full-text downloads from bepress site (May 2010 – August 2019)

6,081 Full-Text downloads since last report (January – August 2019)

Top 6 downloaded articles from the May 2018 issue (as of 9/30/19):

Article Title	Downloads
Standards Corner: COUNTER R% is Here, and NISO News	28
PPC Update	19
March 12, 2019 Conference Call	17
President’s Corner	17

Committee Annual Reports & Updates	15
CPC Update	15

Top 5 downloaded articles from the September 2018 issue (as of 9/30/19):

Article Title	Downloads
CPC Update	19
Presidents Corner	16
Committee Reports/Updates	15
Spokane Fun Facts	11
Title Changes	10

Submitted on September 30, 2019

## Nominations & Elections Committee

Submitted by Madeline Kelly

### Members

Madeline Kelly, chair (Western Washington University)

Xiaoyan Song, vice-chair (North Carolina State University)

Kristin D’Amato, member (Central Connecticut State University)

Rowena Griem, member (Yale University)

Susan Vandale, member (Dickinson College)

Sharon Whitfield, member (Rider University)

Sue Wiegand, member (Saint Mary’s College)

Steve Shadle, board liaison (University of Washington)

### Continuing Activities

The Nominations & Elections Committee is in the process of preparing the call for nominations, which will go out to the membership on October 1st. This year the call will include a diversity statement developed by the Committee. We hope to work with the Equity & Inclusion Committee throughout the year to refine the statement for next year. This relates to NASIG Strategic Directions 1, 2, and 5, in that it has the potential to attract and retain new members, including students and vendors.

Other remaining 2019-20 goals for the committee include:

- Documenting procedures for the software replacing AMO. Since AMO is still in place as of the call for nominations, this goal remains TBD.
- Completing the transition to the election of two Member at Large positions per year. The Committee will work with newly elected MALs in spring 2020 to assign two 3-year terms and one 2-year term. Following the 2019-20 election cycle, two MALs will be elected each year for a 3-year term.

### Completed Activities

The Committee has identified Xiaoyan Song as vice chair for 2019-20.

Additionally, the Committee has updated the [election timeline for 2019-20](#) and worked with the Communications Committee to post it to the NASIG website. The timeline includes more time during the nominations stage of the election cycle, in case there are insufficient nominees and the Committee needs to reopen the call (as happened in 2018-19).

The Committee has also revised the nominee reference requirements and language based on feedback from the 2018-19 election in order to increase flexibility for NASIG-related references. Nominees for Member at Large are now only required to submit one NASIG reference, and Board Members and Committee Chairs are no longer required to include the President under whom they served (instead, they may include any Executive Officer). These changes should make it easier for newer NASIG members to be nominated and reduce the burden on ‘high-traffic’ references (e.g. NASIG presidents). New language is featured in the [election process overview](#) document on the website and similar language will be included in the nominee profile form that is sent to each nominee. This work relates to NASIG Strategic Direction 2, in that it reduces barriers for early-career librarians (including students).



The Committee requested an analysis of NASIG membership by institution type, and may use the data provided by the Membership Services Committee to inform conversations about the balance of nominees and conduct additional nominee recruitment. The Committee wishes to ensure that the eventual slate is reasonably representative of the membership as a whole while still maintaining a diversity of voices on the NASIG Board.

Submitted on September 25, 2019

### **Program Planning Committee**

Submitted by Wendy Robertson

#### **Members**

Wendy Robertson, chair (University of Iowa)  
Megan Kilb, vice-chair (University of North Carolina-Chapel Hill)  
Bethany Blankemeyer, member (University of North Carolina-Charlotte)  
David Burke, member (Villanova University)  
Chris Burris, member (Wake Forest University)  
Heidi Card, member (Duquesne University)  
Maria Collins, member (North Carolina State University)  
Mandy Hurt, member (Duke University)  
Steve Kelley, member (Wake Forest University)  
Kathie Mason, member (Eastern Michigan University)  
Mitchell Shores, member (University of North Carolina-Greensboro)  
Maria Stanton, member (American Theological Library Association)  
Jenn Zuccaro, member (Syracuse University)  
Betsy Appleton, board liaison (The University of Texas at Austin)

#### **Continuing Activities**

- Finalizing conference schedule, with CPC. Note that there are several significant changes to the schedule based on feedback from conference attendees. These changes include getting rid of the speaker's breakfast, moving the committee meetings to lunch, having the vendors speak before

their tables are up so that people have more time to talk to them about the new offerings, and shifting the timing of the posters and first timers so that they are both easier for people to attend.

- Finalizing [call for proposals](#), to go out in the 1<sup>st</sup> half of October. Proposal Space needs to be set up and tested.
- Working on confirming a vision speaker. Sarah Houghton was not able to speak at our conference.
- Working on pre-conferences. The current list is:
  - Resource Management in an OA World (Jill Emery and Graham Stone)
  - Accessibility of E-Resources (Kate Deibels, possibly a co-presenter?)
  - BIBFRAME (Dennis Christman, possibly with a co-presenter from LC) - follow-up to last year's pre-conference
  - Licensing 101 - (Rachel Becker? still soliciting potential speaker ideas)
  - COUNTER and Data Visualization - still researching/ soliciting names for speakers
- Revising [speaker resources](#) (have asked CPC, CC, and Proceedings Editors for input)
- Beginning to organize a panel discussion on open access on the last day.
- We will be part of the call with Cvent about possible services to run the conference more smoothly.
- We are still working on ways to involve more of the committee in more activities to better distribute the work.

#### **Completed Activities**

- Set up weekly calls for the chairs + liaison to improve communication, keep our progress moving forward, and ensure the incoming chair will be ready to lead PPC next year.
- Set-up monthly calls with the committee
- Asked NASIG membership for ideas regarding vision speakers and preconferences.
- Had a call with CPC and site selection lead to discuss the schedule

- Arranged for one vision speaker, Janetta Waterhouse.
- Note that Gail Julian has retired and has left PPC.

### Questions for Board

- Who needs to review the MOU for speakers? There are some potential tweaks to the language
- Who does the MOU for Vision speakers? How about pre-conferences?

Submitted on October 1, 2019

## Standards Committee

Submitted by Fiona McNabb

### Members

Fiona McNabb, chair (Computercraft)  
 Matthew Ragucci, vice-chair (Wiley)  
 Beverly Geckle, member (Middle Tennessee State University)  
 Jennifer Combs, member (Kansas City Public Library)  
 Jessica Scott, member (Clemson University)  
 Mark Hemhauser, member (University of California at Berkeley)  
 Melissa Belvadi, member (University of Prince Edward Island)  
 Pat Kenney, member (Wheaton College)  
 Peter McCracken, member (Cornell University)  
 Rowena Griem, member (Yale Univ. Library)  
 Tessa Minchew, member (North Carolina State University)  
 Keondra Bailey, board liaison (Duke Medical Center Library & Archives)

### Continuing Activities

The Standards Committee continues to cast the official NASIG vote on the monthly NISO ballots we receive as a benefit of our membership in NISO (<http://www.niso.org/standards/ballots>). NASIG is currently a member of the following NISO voting pools:

- ANSI/NISO Z39.78 (Library Binding)
- ANSI/NISO Z39.88 (OpenURL Framework)
- ANSI/NISO Z39.43 (Standard Address Number (SAN) for the Publishing Industry)
- ANSI/NISO Z39.84 (Syntax for the Digital Object Identifier)

The NISO voting workflow is being managed by Peter McCracken, who has taken point on developing a new workflow to better inform NASIG members about current ballots and increase member participation.

COUNTER representative Melissa Belvadi continues to monitor developments relevant to the COUNTER standard, and keep NASIG members apprised of important developments via the NASIG email lists.

The committee continues to edit and fill in various sections within our Committee Manual.

The committee will continue to submit “pop-up” columns to NASIG Newsletter, on an irregular basis, as a way of updating the membership about note-worthy happenings and issues in the greater standards community.

The committee continues to seek avenues to bring standards to a wider audience within NASIG membership and draw out more participation in standards from the membership. Questions and comments are always welcome and can be directed to the committee at [standards@nasig.org](mailto:standards@nasig.org).

### Completed Activities

In this quarter, we have refined our guidelines for default NISO votes to be used in the absence of further input, and have applied those guidelines to current ballots.

New members were welcomed during our July meeting, and we established a time for regular bi-monthly meetings.

Melissa Belvadi continues in the role of COUNTER liaison.

Peter McCracken has accepted the role of NISO Representative and has implemented a new process using a weekly digest email to inform NASIG members about new ballots and give the NASIG membership a chance to learn more or provide feedback and expertise to our committee.

Submitted on October 7, 2019

## **Web-Based Infrastructure Implementation Task Force**

Submitted by David Macaulay

### **Members**

David Macaulay, chair (University of Wyoming)

#### Membership Database Workgroup:

Christine Radcliff, Leader (Texas A&M University)

Char Simser (Kansas State University)

Amanda Echterling (Virginia Commonwealth University)

#### Web Management Workgroup:

Matt Jabaily, Leader (University of Colorado Colorado Springs)

Melissa Cantrell (University of Colorado Boulder)

David Macaulay (University of Wyoming)

#### E-Commerce Workgroup:

Jessica Ireland, Leader (Radford University)

#### Event Management Workgroup:

Mary Ann Jones, Leader (Mississippi State University)

Lisa Martincik, board liaison (University of Iowa)

## **Continuing Activities**

The Task Force as a whole is making good progress and is on track for the projected January 1, 2020 launch.

All activities described below generally support Strategic direction #1 (“NASIG will revitalize its marketing approach to reflect its new mission and vision”), Key Action 3 (“Work on improving the NASIG website to make it easier to use and find valuable content”).

#### Membership Database Workgroup:

- Work continues on pulling some additional information into the current contact records
- Making sure to load any new member records since our initial load in the Summer.
- Working on reviewing the text for all of the renewal reminders to be more in line with the phrasing that is currently being used.

#### Event Management Workgroup:

- Working on setting up event email templates.

#### E-Commerce Workgroup:

- Work is in the very initial stages.

#### Web Management Workgroup:

- Good progress is being made on migrating website pages: many pages have already been moved over and there is a plan for moving forward.

## **Completed Activities**

All activities described below generally support Strategic direction #1 (“NASIG will revitalize its marketing approach to reflect its new mission and vision”), Key Action 3 (“Work on improving the NASIG website to make it easier to use and find valuable content”).

#### Membership Database Workgroup:

- Loaded 538 members into the new database.
- Created 6 membership levels, and figured out how to make the Organizational level work correctly.

Each membership level has fees and renewal periods assigned.

- Created Groups for all of the committees which allows for easy searching to see who the current committee members are.
- Adjusted common fields in the contact records to more closely match the terms we had been using in the past.
- Added a section for Awards to be able to keep a better history of what members have received which awards (however the year they won will be kept in an internal note).

Event Management Workgroup:

- Parameters set up for the 2020 Conference.

E-Commerce Workgroup:

- [Work is continuing.]

Web Management Workgroup:

- [Work is continuing.]

## Questions for Board

General:

Single "Reply-to" email address to be used for system emails: It appears that Wild Apricot can only handle a single email address to be used as the "reply to" address on email messages sent by the system. This means that any automatic emails sent with regard to events (unless associated with a specific organizer), e-commerce (i.e. payment receipts), and membership services will all have the same "reply to" address, so we will need to decide on which address -- an existing one or a new one -- to use, and how to manage the various "streams" of replies that come in so they go to the correct people. Question: Should we create a new "generic" email address that would forward to the groups potentially concerned, with basic sorting potentially implemented based on subject lines? Or use the current info@nasig.org address, which goes to the President, VP, Secretary, and Treasurer?

Event Management:

Do we want to allow participant cancellations for event registrations? It appears that the system will allow for participants to cancel their own registrations. It has been difficult with AMO to keep up with cancellations and refunds; Wild Apricot would allow us to better track this information.

Do we need an on-site registration fee for paraprofessionals and students? We have advertised on-site registration costs, but we do not have a separate fee for students and paraprofessionals. Should the board consider a lower rate for on-site registration for these two populations?

Web Management:

For the new site, we would like to declutter the navigation menu, allowing simple navigation and visibility for our important pages. We would also like the site to have a clear logical structure, which improves SEO, accessibility, and management of the site.

Unfortunately, Wild Apricot gives us very little flexibility in building our navigation menus. For our main navigation menu we only have two options: include all pages in menu or include top level pages only. This leaves us with the following design options; we would like guidance from the Board regarding their preference:

1. Include all pages in the menu: This would allow us to maintain our hierarchies and make many pages visible from the main menu. Unfortunately, it will lead to very long, complex menus, leading to even more clutter than the old site.
2. Include only top level pages in the menu: This would make a very clean, simple menu and keep our hierarchies in place. Unfortunately, it would lead to much less visibility of our subpages. If we went with this option, we would probably want to change or add to the number of top level pages (which itself is problematic because there is only room for about 7 items in that menu before they get folded into a menu button).

3. Leave 3rd level pages outside the menu: We can put all the sub-pages in the “outside the menu” pages. This would allow us to have the navigation menu look how we want. But it would create some other problems. There would be no hierarchy for these pages, meaning that we could not automatically create navigation menus and they would not appear on the site map. This may limit the discoverability of the pages in search engines and make it more difficult for individuals with

disabilities to navigate the pages. It would also make it harder to administer the pages.

4. Give pages with sub-pages top level status: If we gave pages like Awards and Committees space in the top level (perhaps all the way to the right in the folded menu) we could keep everything to two levels. There would still be a lot of entries in the navigation, but they’d be less in the way (especially on mobile).

Submitted on October 1, 2019



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