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PROCEEDINGS OF THE MEETING OF THE BOARD OF TRUSTEES

OF

THE CLEMSON AGRICULTURAL COLLEGE.

December 13, 1918.

The Board met at 7:50 P.M. The Secretary was instructed to call the roll. The following members were present -

Mr. Alan Johnstone, Chairman; Messrs. Donaldson, Wannamaker Bradley, Timmerman, Rawl, Burns, Mauldin.

The Chairman stated that in accordance with a former resolution, a copy of the Minutes of the July meeting had been sent each member of the Board for alterations and corrections, and called for any such. There being no corrections, the Minutes were declared approved.

minutes

President Riggs presented his report to the Board.

Report of Pres.

Moved by Mr. Timmerman: That the report be received as information.

Motion Adopted.

The President requested that his acceptance of the following resignations be approved -

Resignations

(a) Dr. H. H. Dukes, Asst. State Vet., Salary \$1,500. Effective July 5, 1918.

Dukes, H. H.

(b) Dr. P. C. McLain, Assistant State Veterinarian, Salary \$1,500. Effective July 19, 1918.

McLain, P. C.

(c) Dr. R. R. Jeter, Assistant State Veterinarian, Salary \$1,500. Effective August 8, 1918.

Jeter, R. R.

(d) Dr. J. T. Dixon, Assistant State Veterinarian, Salary \$1,500. Effective September 6, 1918.

Dixon, J. T.

(e) W. M. Schirmer, Fourth Assistant Chemist. Salary \$900.00. Effective July 20, 1918.

Schirmer, W. M.

(f) J. E. Wilson, Clerk, Columbia Office, Salary \$1,200. Effective September 15, 1918.

Wilson, J. E.

(g) A. W. Murray, Assistant Chemist (Agricultural Department) Salary \$900.00. Effective September 1, 1918.

Murray, A. W.

(h) G. M. Anderson, Assistant Entomologist, Salary \$1,500. Effective September 1, 1918.

Anderson, G. M.

- (i) E. H. Pressley, Assistant in Agronomy and Farm Machinery, Salary \$1,400. Effective August 31, 1918. *Pressley, E. H.*
- (j) J. A. Berly, Research Assistant in Entomology. Salary \$1,100. Effective November 1, 1918. *Berly, J. A.*
- (l) A. A. Porcher, Assistant Librarian. Salary \$900.00. Effective November 1, 1918. *Porcher, Miss A. A.*

Moved by Mr. Mauldin: That the action of the President in these cases be approved.

Motion Adopted.

The President stated that under the resolutions adopted last July, empowering him to grant leaves of absence of military service, he had granted the following leaves without pay, and *Leaves of absence* asked that his actions be approved -

- (a) G. F. Lipscomb, Associate Professor Chemistry, Salary \$2,000. From September 30, 1918. (Will probably return Jan. 1st) *Lipscomb, G. F.*
- (b) R. C. Faulwetter, Assistant in Botany. Salary \$1,750. From August 1st, 1918. *Faulwetter, R. C.*
- (c) R. E. Lee, Professor of Drawing and Architecture. Salary \$2,200. From October 15, 1918. *Lee, R. E.*
- (d) J. A. Clutter, Assistant Professor Dairying. Salary \$1,700. From September 1, 1918; (Has returned) *Clutter, J. A.*
- (e) J. E. McDaniel, Instructor in English. Salary \$1,200. From August 31, 1918. *McDaniel, J. E.*
- (f) J. J. Riley, Instructor in English. Salary \$1,200. From August 31, 1918. *Riley, J. J.*
- (g) O. M. Clark, Assistant Professor Agricultural Education. Salary \$1,800. From September 1st, to November 18, 1918. *Clark, O. M.*

The President stated that upon request he had granted leaves of absence to the following officers not needed during the S.A.T.C. - *Leaves of absence*

- (h) C. W. McSwain, Professor of Weaving and Designing. Salary \$1,900. From October 1, 1918 to September 1, 1919. *McSwain, C. W.*
- (i) W. G. Blair, Professor of Carding and Spinning. Salary \$1,800. From October 1, 1918 to January 1, 1919. *Blair, W. G.*

Moved by Dr. Timmerman: That these leaves of absence be approved.

Motion Adopted.

The President reported that he had granted Mr. W. W. Long

a leave of absence with full pay for two or three months on account of his health. (Mr. Long is paid from Smith-Lever and Government Funds, and has taken no vacation during his five years' service.)

*Long, W. W.
Leave of abs.*

Moved by Mr. Donaldson: That the leave of absence of Mr. Long be approved.

Motion Adopted.

The President reported that under the authority of the By-laws, he had made the following appointments at salaries fixed by the Board, and asked that they be approved -

Appointments

(a) R. S. Crossman, Assistant Professor Civil Engineering, Salary \$1,500. Effective September 10, 1918. To succeed G. S. Eaton, resigned.

Crossman, R. S.

(b) W. F. McCaless, Instructor in English. Salary \$1,200. Effective September 6, 1918. To fill vacancy due to Mr. McDaniel's leave of absence.

McCaless, W. F.

(c) W. R. Hoots, Research Assistant in Horticulture. Salary \$1,500. Effective August 15, 1918. To Succeed L. H. Leonian, resigned.

Hoots, W. R.

(d) Dr. R. R. Jeter, Assistant State Veterinarian, Salary \$1,500. Effective September 12, 1918. Veterinarian, Columbia office.

Jeter, R. R.

(e) Dr. H. L. Reiter, Assistant State Veteronarian, Salary \$1,500. Effective September 12, 1918., To succeed Dr. Jeter, resigned.

Reiter, H. L.

(f) Benjamin Freeman, Assistant in Chemistry. Salary \$1,500. Effective September 1, 1918. To succeed himself, resigned.

Freeman, B.

(g) G. O. Hill, Clerk, Columbia Office, Salary \$1,200. Effective September 16, 1918. To succeed J. E. Wilson, Resigned.

Hill, G. O.

(h) M. A. Smith. Research Assistant in Entomology. Salary \$1,100. (\$300.00 additional from U.S.D.A.) Effective November 19, 1918. To succeed J. A. Berly, transferred.

Smith, M. A.

(i) Ellen C. Converse, Assistant in Botany. (Station) Salary \$1,000. Effective July 15, 1918. New position created at July meeting.

Converse, Miss Ellen

(j) Mary H. Evans, Instructor in Botany. Salary \$1,000. Effective September 6, 1918. New position created at July meeting.

Evans, Miss Mary H.

(k) Mable Stehle, Assistant Professor Entomology. Salary \$1,200. Effective August 27, 1918. To succeed W. A. Thomas, resigned.

Stehle, Miss Mable

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- (l) Rosamond Wolcott, Assistant Professor of Architecture. *Wolcott, Rosamond*
Salary \$1,400. Effective September 18, 1918. To fill vacancy caused by Mr. Wolcott's leave of absence.
- (m) J. A. Berly, Assistant in Entomology. *Berly, J. A.* Salary \$1,500.
Effective December 1, 1918. To succeed G. M. Anderson, transferred to Government's service.
- (n) Benjamin Freeman, Acting Superintendent Coast Station. *Freeman, B.*
Salary \$1,700. Effective October 28, 1918 to January 1, 1919. To fill vacancy caused by death of W. D. Garrison.

Moved by Mr. Mauldin: That the appointments be confirmed.

Motion Adopted.

In order to fill the following positions, the President stated that he had had to increase the salary fixed by the Board, and requested that the appointments be approved. He stated that the appropriations made at the July meeting would be sufficient, as the positions would not have been filled for a full year.

- (a) G. W. Wilson, Associate Professor of Botany. *Appointments*
To fill vacancy caused by leave of absence granted R. C. Paulwetter. Salary of position \$1,750. Salary offered \$2,000. Effective November 11, 1918. (Station funds) *Wilson, G. W.*
- (b) J. W. Buchanan, Assistant State Veterinarian. *Buchanan, J. W.* To fill vacancy caused by resignation of Dr. W. A. Barnett. Salary of position \$1,920. Salary offered \$2,000. Effective July 24, 1918.
- (c) C. W. Coggin, Professor Industrial Education. *Coggin, C. W.* New position created at July meeting at \$2,000. Salary \$2,200, half from College, half from Federal Smith-Hughes funds. Appointment effective as soon as party can get release from present position.

Moved by Mr. Timmerman: That these appointments be approved.

Motion Adopted.

The Board
The President informed that after the July meeting, at which a large number of salary increases were made upon his recommendation, he discovered several minor discrepancies which he corrected. These involve only about \$75.00 per annum from College funds. He asked that his action in adjusting the present salaries be approved - *Changes in increases*

- (a) Changed increase given S.T. Howard from \$200.00 to \$300.00 *Howard, S.T.*
- (b) Changed increase to salary of Assistant Professor of Architecture (at that time vacant) from \$300.00 to \$200.00.

(c) Made an increase of \$80.00 per annum in salary of Prof. *Rhodes,*
S. R. Rhodes.

(d) Changed the increase in the salary of W. W. Routten from *Routten, W.W.*
\$200.00 to \$195.00 per annum.

(e) Increased by \$100.00 per annum each, the salaries of Dr. *Resfern,*
Redfern, A. Schilletter and J. E. England. all payable from *Schilletter*
cadet funds. *England*

Moved by Dr. Timmerman: That these corrections be made and
approved.

Motion Adopted.

The President recommended that J. A. Riley, (C.A.C. 1911, *Appointment*
and M. S., University of Wisconsin, 1913) be elected as Superin- *J.A. Riley*
tendent of the Coast Station, at the salary of \$1,700 per annum.

Moved by Mr. Wannamaker: That the eight members present
approve of the President's appointing Mr. Riley to the position
named.

Motion Adopted.

The President recommended that the position of Professor of
Animal Husbandry be offered to the following men in the order
named, at a salary of \$3,000 per annum, or more if necessary -

- 1. Turner Wright - Washington, D. C.
- 2. G.S. Templeton - Auburn, Alabama.
- 3. Chas. S. Jones - Raleigh, N. C.

Prof. of An. Husb.
Applicants

Moved by Mr. Mauldin: That the eight members of the Board
present approve of the above recommendation, and will sustain the
President in making the above selection.

Motion Adopted.

The President recommended that the following increase *Cadet Charges*
made in the living expenses of the students be approved for the
remainder of this session -

- (a) Board from \$12.00 to \$15.00.
- (b) Laundry from \$1.15 to \$1.65.
- (c) Heat, light and water, from \$1.35 to \$1.65.

Moved by Dr. Timmerman: That these increases be approved.

Motion Adopted.

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Appropriations

The President recommended that the Legislature be asked for the following appropriations for Public Service -

- (a) To meet the Smith-Lever Act.....\$ 67,994.99
- (b) For tick eradication..... 30,000.00
- (c) For Clemson College Live Stock Sanitary Office in Columbia..... 10,000.00

Moved by Mr. Wannamaker: That these recommendations be adopted.

Motion Adopted.

In discussing the work of the Live Stock Sanitary Office in Columbia, Mr. Rawl suggested that the President go into the matter of indemnities for cattle having contagious diseases and ordered destroyed.

Live Stock Sanitary Control Office

The President recommended that the Cadet Exchange be made a regular re-investment account on the books of the Treasurer, instead of being carried as an independent account on the Bank of Pendleton.

Cadet Exchange

Moved by Mr. Wannamaker: That the recommendation be adopted.

Motion Adopted.

The President recommended that the Minutes of the Board meeting of November 1917 be amended so that reference to Section 239 of Cadet Regulations be changed to refer to Section 229 of Cadet Regulations.

minutes, minutes

Moved by Mr. Mauldin: That the change be made.

Motion Adopted.

The President recommended that the action of the Special Committee at the September meeting adopting the new Cadet Regulations be ratified by the Board.

Special Com.

Moved by Mr. Mauldin: That the recommendation be adopted.

Motion Adopted.

The President recommended that the following appropriations, which were omitted from the July budget, be made -

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Appropriations

Public State Work - South Carolina Experiment Station.

(a) Plant disease survey (in cooperation with U. S. Bureau of Plant Industry).....	\$ 300.00
(b) Botany Field Laboratory.....	100.00
(c) Typewriter.....	54.00
	<u>454.00</u>
<u>Total.....</u>	<u>\$ 454.00</u>

Division Agricultural Education.

(d) Freight and express.....	\$ 20.00*
(e) Stamps, stationery and printing.....	100.00*
(f) Mimeograph supplies.....	175.00*
(g) Clerk and stenographer.....	300.00*
(h) Travel of Supervisor and Assistant.....	<u>1,000.00**</u>
	<u>1,595.00</u>
<u>Total.....</u>	<u>\$ 1,595.00</u>

* Federal Department will contribute equal amounts.

**Federal Department will contribute \$500.00.

Moved by Mr. Mauldin: That the appropriations be approved and that they be confirmed at the April meeting.

Motion Adopted.

The President recommended that Mr. Benjamin Freeman's request that he be allowed to withdraw his letter of complaint read at the July meeting, be granted.

Freeman B. request to withdraw letter of complaint.

Moved by Mr. Mauldin: That the request be granted.

Motion Adopted.

The President presented a letter from the State Veterinarian recommending that a bill to control the Foot and Mouth Disease be introduced in the next Legislature.

Foot & Mouth Disease Bill

Moved by Dr. Timmerman: That suitable legislation be authorized by the Trustees in regard to the control of the Foot and Mouth Disease.

Motion Adopted.

The report of the State Board of Charities and Corrections showing the fiscal status of applicants for free tuition for the session of 1918-19 was presented. The report showed that out of a total of 100 applicants, 77 were recommended for free tuition and 23

Rept. State Bd. of Charities

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to pay tuition. No report was made for S.A.T.C. students, because when the investigations were being made, it was thought that these students would continue in the service.

Moved by Mr. Donaldson: That the recommendations of the State Board of Charities and Corrections be approved.

Motion Adopted.

Moved by Mr. Bradley: That the question of better telephone service be taken up by the President and reported upon. *Telephone Service*

Motion Adopted.

The Chairman read the following letter to the Board of Trustees from the Army Overseas Educational Commission of the National War Work Council.

Army Overseas Educational Commission, regarding Pres. Riggs

COPY

ARMY OVERSEAS EDUCATIONAL COMMISSION.

New York, N. Y., Dec. 7, 1918.

The Board of Trustees,
Clemson Agricultural College of S. C.,
Clemson, South Carolina.

Gentlemen:

The Army Overseas Educational Commission is extremely anxious to secure the services of your President. W. M. Riggs, for service in an administrative capacity in France.

The enclosed booklet gives much interesting information in regard to this work and we desire President Riggs' services in directing the instruction in Agriculture, for which he is so splendidly equipped. This call comes direct from President Butterfield, who is already in France, in charge of the whole Department of Agricultural instruction.

Many of our leading educational institutions are making a contribution of their Presidents, and distinguished professors as a patriotic duty.

Not only is President Riggs fitted for distinguished work in Agriculture, as of course you know, but also in Engineering, so that there is a double reason for giving his services to the Commission. He can doubtless do what we want him to in six months and be back again in time for the opening of college in the fall.

It would be greatly appreciated by the Commission if your President might be given a leave of absence with full pay, as our funds are naturally limited. This, of course, we must leave to

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your own best judgment. If you could realize as we do the opportunities for service with our boys overseas and their keen desire for education, we believe that you would not only willingly but gladly grant us the use of the services of your President.

Another compelling argument is the fact that those who engage in the overseas educational work will so much better understand the minds and souls of the men when they return to this country, and so be better fitted to conduct educational work in the future.

We hope that you will find it to be your pleasure to release President Riggs for this work.

Yours very sincerely,

(Signed) S. C. Fairley,
Army Overseas Educational Commission.

SCF/A/

Army O.E. Com. - Reply to

The Chairman proposed the following as the Board's reply -

"The Board of Trustees of The Clemson Agricultural College of South Carolina have given careful consideration to the request of the Army Overseas Educational Committee, that the services of President W. M. Riggs be tendered as a Regional Director in the Commission's educational work with American soldiers now awaiting demobilization in France.

At the beginning of the war, this Board expressed its purpose to place the facilities of the College at the disposal of the Government, to aid in every possible way with the winning of the war. These facilities have been utilized in training soldiers in the collegiate section of the S.A.T.C., and in the vocational sections.

Now that the war is won, this Board deems it an equal duty and privilege to contribute as far as it may to the education of our returned soldiers, and to the education of our soldiers awaiting discharge in France.

That being the case, the Board expresses its willingness, if the need continues, to contribute the services of its President, W. M. Riggs, as requested, ~~with the understanding~~ for educational administrative work in France, for a period of six months, beginning not later than February 15th, with the proviso that discretionary power be left in the hands of President Riggs and the President of the Board, to make final decision in light of the future developments in the hands of the Commission, or of the army, or of unforeseen exigencies in the affairs of the College.

In regard to the President's salary, the Board feels that the Commission should bear one-half of this expense, or such part as may be mutually agreed upon between the President of the Board and the Commission."

The proposed answer was very fully discussed by all members present. President Riggs requested that the Board take no action that would require him to go whether the need for his services continued or not. He stated that personally he preferred

not to go, and felt that the War Department might take over the entire educational work, in which case it might not be necessary to recruit executives from this country. He expressed the hope that by the time his papers were completed, which process would take probably six weeks, developments might indicate that it was not necessary for him to go. He urged the Board not to give a consent that would cause his absence at the opening of the next session, when there would be much to do, and he would be needed at his post here.

Moved by Mr. Mauldin: That the above resolution be adopted with the last paragraph regarding salary stricken out, and that the words "with full salary" be added after the words "as requested" in the last paragraph. (~~See resolution amended above.~~)

Motion Adopted.

The President of the Board asked President Riggs what arrangements he would make for carrying on the college work in case he were absent. President Riggs replied that if he were away, *Arrangement for work while Riggs is in France* he would like to put Director Earle in his place. He stated that by the time he would have to leave, the work of the session would be shaped up, that the Directors could largely look after their separate Departments, and Mr. Littlejohn take care of a large part of the office correspondence and routine. That Prof. Earle could give his attention chiefly to financial matters and important *decisions* ~~discussions~~. He felt that with reduced attendance and no large work on hand, that barring possible troubles with discipline, things could run along smoothly for six months under Prof. Earle's supervision. The Board seemed entirely satisfied with the plan as outlined.

The election of the Board of Visitors being the next order of business, the following gentlemen were duly nominated and elected -

Board of Visitors

- Senator Arthur Young - Charleston - 1st District
- Mr. A. E. Padgett - Edgefield - 2nd District
- Mr. G. B. Cromer - Newberry - 3rd District
- Mr. B. E. Geer - Greenville - 4th District
- Mr. W. J. Roddey - Rock Hill - 5th District
- Mr. Bright Williamson - Darlington - 6th District
- Mr. D. C. Heyward - Columbia - 7th District

Moved by Mr. Donaldson: That the President be authorized to fill any vacancy that may occur on the Board of Visitors.

Motion Adopted.

The following were appointed by the Chairman of the Board to present at the next meeting suitable resolutions on the life and work of the late Senator B. R. Tillman, one of the Life Trustees - *See Tillman Resolutions on back of*

Messrs. Donaldson, Wannamaker, Maming, Bradley, Rawl, Mauldin, Timmerman and President Riggs.

Moved by Dr. Timmerman: That the President, with some one other person, be authorized to trade some of the college horses for two mares near Central. *College horses trading of*

Moved by Mr. Donaldson: That the matter be left to the judgment of the President.

Motion Adopted.

The President recommended that suitable resolutions of thanks be tendered to the members of the Local Red Cross Chapter, particularly its President, Prof. Bradley, and the women members, for the invaluable assistance during the recent influenza epidemic. *Red Cross Chapter, resolutions of thanks to*

Moved by Dr. Timmerman: That this recommendation be adopted.

Motion Adopted.

Moved by Mr. Donaldson: That the Board Adjourn.

Motion Adopted and Board Adjourned.

Correct *Sam Evans*

Acting Secretary.

Approved *Alvin Johnson*

Chairman.