NASIG NEWSLETTER

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PRESIDENT'S CORNER
Dan Tonkery, NASIG President

This is the first message of the new millennium and after all the worry and hype about Y2K and after fearing the worst about the end of the century, I must admit a sense of disappointment that nothing happened anywhere. The Y2K was either the best-managed project around the world, or it was perhaps just a lot of hype by the computer industry to scare everyone into buying new software and hardware. The Second Coming didn't happen; the electricity, gas, and other utilities still function; and the airlines continue to fly. So from where I sit, the Y2K was just a bust.

Now for the world that impacts all of us the pattern is pretty much the same: almost all the publishers regardless of size were able to take the orders for 2000, cash the checks, and continue sending the issues. The worries about lost orders, publishers going out of business were again nothing to worry about. In fact, the biggest worry from the publishers is the continuing acquisition trend of publishers and its impact on service.

The New Year brought some changes in the publishing landscape with the "dot coms" using their newfound wealth to purchase well-established companies. I am still in shock over the merger of AOL and Time Warner. Imagine the newfound wealth that exists in the value of the inflated stock price. What's next – Yahoo! buying Disney or someone else? The economic times are changing when a smaller company can acquire a much larger organization, all with the inflated value of the stock price. The big STM publishers that control the output in the sciences should be looking over their collective shoulders...who knows who will be next on the acquisition trail.

Mergers and acquisitions in our industry were the topic of one of the meetings at ALA mid-winter. The consensus from the audience was that M&As in our industry have been going on for many years, nobody likes them, and most of them cause nothing but poor service in claiming, etc. Individuals with many years of service often get retired or made redundant, and the new merged organization gives poorer service. Everyone is

watching the merger activity in both the subscription and book vendor world. Having less choice is not a desirable factor; however, there is little that we as a group of buyers can do about it.

Other meetings of interest centered on the rapid growth of e-journals, the difficulties in acquiring them, and the poor service from everyone in the delivery chain. Why is it that in this day of unbelievable technology, we have to go backwards in ordering, claiming, and serving e-journal products? The amount of work that the average library spends in acquiring and setting up access to the e-journals in their collection is criminal. With all the technological advancement that has enabled us to

deliver an article to the desk top, why can we not get our access to a journal working the same day, week, or some would even accept within the same month?

The meetings were full of horror stories from libraries that cannot get any timely response from the publishers. With publishers returning to order-direct models, it is a step back in time. Few librarians have the time or patience to educate the publishers on what it takes to service the ejournals. The negative comments about misinformation and confusion for licenses, access terms, ordering procedures, and just general poor technical support came from every corner and library regardless of size. The staff time wasted on acquiring and servicing

e-journals is becoming an industry embarrassment with little end in sight. While we don't have all the answers, NASIG is a forum where the serious issues do get addressed in much more depth. Our annual meeting this year on the campus of the University of California in La Jolla from June 22-25, 2000 offers a look at many of these very issues. I invite the publishers, subscription vendors and the librarians to come together, roll up your sleeves and start solving some of these e-journal issues. Come hear from experts!!!. The Program Planning Committee under the capable leadership of Mary Page, Cindy Hepfer, and Susan Davis has put together a stimulating program that addresses many of the issues facing the serialist today from bibliographic treatment to preservation and from licenses to full-text electronic access to the desk top. No other meeting in our industry is focused on the depth and breath of e-journal access and management in the local library.

Join in the discussion on pre-print servers and the changing role of serials librarians and have fun at the same time. In the evening we are going to the Birch Aquarium and the famous San Diego Zoo. Karen Cargille and her Conference Planning Committee members have outdone themselves with events and a Conference full of excitement. Come enjoy the San Diego scenery, culinary treats, and Southern California style entertainment. Of course, come and see me answer the challenge from Steve Oberg to top his entrance at the opening of the meeting last year. You be the judge…will I be able to top his entrance?…come and see for yourself!!

Look for the meeting brochures and the registration forms…don't be left out of the excitement...register early for what should be the most exciting library meeting in years!!!

Change in our industry is coming (just like the weather this year), and it is difficult to manage. I am looking forward to the discussion on the pre-print servers like PubMed Central and listening to how CSCU was able to impact the publishers with their novel approach at gaining access to the entire campus wide system with their recent contract. We are all in the middle of change in our institutions. Many of our members are now doing the work of four staff, and you need some insight on how to cope with the demands of your institution. Come listen and interact with your colleagues who are dealing with the same situation.

I look forward to seeing you at the annual meeting. As I sit here at my computer and compose this column, the weather outside is near freezing, and we have had six inches of new snow last night. Believe me, I cannot wait for warmer weather and a change to welcome you to San Diego for the 15th annual meeting to be held on the campus of the University of California, San Diego in La Jolla.

NASIG 15th ANNUAL CONFERENCE (2000)

CONFERENCE PLANNING COMMITTEE UPDATE
Karen Cargille, CPC Chair

The NASIG 15th Annual Conference will be "Making Waves" with "New Serials Landscapes in a Sea of Change" this summer. The conference will be held on the campus of the University of California, San Diego in La Jolla from June 22-25, 2000. Detailed conference information is included in the conference registration brochure, which is expected to be mailed late February. We plan to post the brochure information on the conference Web site in advance of brochure mailing, so watch NASIG-L for announcement. Registration is open only to NASIG members until April 1, 2000 after which registration will be open to non-members as well. The registration deadline for all participants is May 19, 2000. Registrations received after this date are subject to availability and late charges. Be sure to register early to reserve your place at this popular conference.

Not only will you enjoy the varied and stimulating program brought to you by the Program Planning Committee, but also you will experience three fantastic nights of San Diego scenery, culinary treats, and Southern California style entertainment.

The Thursday evening event is set amid the dazzling display of marine life at the world renowned Stephen Birch Aquarium. Enjoy a spectacular ocean view during the cocktail buffet; afterwards take a tour of the breathtaking exhibits. The bookstore will be open for your enjoyment.

On Friday night you will be on your own, but not without a multitude of exciting options at your disposal. You may stay on campus and take in a play at the La Jolla Playhouse; or be more adventurous and visit the Historic Gaslamp Quarter in downtown San Diego. The Quarter is full of fine restaurants, specialty shops, jazz clubs, coffeehouses, and microbreweries. Near the Gaslamp Quarter is Seaport Village, a re-creation of a 19th century

wharf with shops, restaurants, and benches for people and harbor watching. If high-stakes excitement is what you are looking for, then visit the Viejas Casino and Turf Club in Alpine. Busses will be available to shuttle conference participants to and from the above destinations.

Walk on the wild side Saturday evening when you visit the famous San Diego Zoo. Enjoy a delightful dinner and an entertaining animal presentation before being let loose to roam the grounds at your own pace.

The excitement doesn't stop here—Thursday, Friday, and Saturday nights the gameroom at the Price Center on campus will be open for the infamous Late Night Socials. Be sure to stop by and socialize with your fellow colleagues. Play pool and arcade games, or, if you prefer, just relax in the Library Lounge. Light snacks will be served in addition to a cash bar serving premium beers, wines, and soft drinks. We are working on securing a DJ to play '60s and '70s music for your listening enjoyment.

Conference participants may also want to explore other areas of San Diego. Visit the Cabrillo National Monument, attend the San Diego County Fair, tour a Navy Ship; or, for those nature enthusiasts, take a hike at Torrey Pines State Park. No matter what you choose, you are guaranteed a wonderful and exciting time.

Planning to stay after the conference closes? Not a problem since on Sunday, June 25th, we will be offering four tours. Hop aboard the Old Town Trolley for a tour of San Diego; take a Sunday stroll through Balboa Park, 1200 acres of museums, theatres, gardens, and much, much more. Discover scores of fascinating animals and their behaviors at the San Diego Sea World. Sea World offers high-energy shows, amazing exhibits, and world-class thrill rides. Or, travel south of the border to Tijuana where you can experience a taste of Mexico only a short distance from La Jolla.

Explore San Diego before you arrive by visiting the NASIG conference Web site featuring links to various entertainment and restaurant sites in addition to further information regarding the conference. The conference Web site can be found at:

http://orpheus-1.ucsd.edu/nasig/nasigframe.htm

If you have any questions, please contact:
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9500 Gilman Drive
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PROGRAM PLANNING COMMITTEE UPDATE
Susan Davis, Cindy Hepfer, and Mary Page, PPC
Co-Chairs

As our report in the previous issue of the *NASIG Newsletter* indicated, the Program Planning Committee (PPC) decided to experiment with some new scheduling and programming options for NASIG 2000 in San Diego.

Scheduling highlights include workshops and concurrents that are usually an hour and a quarter (75 minutes) in length, instead of the traditional hour and a half. In making this adjustment, PPC members hope that we will have retained solid programming, but also have allowed attendees more time to comfortably move from one session to another and to "network" along the way. In addition, lunch on both Friday and Saturday will be at least two hours long. However, during the lunch break on Friday, the second hour is set aside as an opportunity for attendees to visit a new NASIG program feature, poster sessions. During the second hour of the lunch break on Saturday, NASIG committees will meet. Attendees who do not have NASIG committee assignments, and are interested in the work of a NASIG committee, are welcome to attend the open meetings. Individuals who do not wish to attend a committee meeting will have extra time for a leisurely lunch or perhaps check on e-mail.

The PPC Workshops Subcommittee has added a new dimension to the workshop offerings. For the first time we will have four "in-depth" workshop sessions, as well as the traditional, repeated workshop sets which are a NASIG trademark. In previous years, PPC has considered offering a few longer workshops in order to focus on topics that would not fit into either the concurrent or repeated workshop models. In 2000, we have for the first time managed to incorporate this wish into the conference program. On Saturday afternoon there will be eleven repeated workshop sets. Additionally, there will be four in-depth workshop sessions that will run for two and a half hours (2:00-5:15, with a forty-five minute break), at the same time as the repeated workshops. The in-depth sessions will not be repeated.

When you receive your conference brochure, please pay careful attention to the schedule and choices for workshops. We have a grand total of thirty (a new NASIG record!), including fifteen traditional workshops in Set I, which will be presented twice on Friday. On Saturday, there are eleven traditional, repeated workshops **and** four in-depth workshops that run at the same time as Workshop Set II. When you fill out your registration form, remember that on Saturday, conference goers need to **choose either** two regular workshops **or** one in-depth

workshop. Please try to complete the registration form accordingly; it will save the conference registrar many hours of headaches!

The PPC Plenary Subcommittee members are very excited about our three plenary sessions. On Friday morning, Eugenie Prime (Manager of the Hewlett Packard Libraries), who is known for her motivating talks on librarians and leadership, will be our first plenary speaker. Saturday's session will feature Robert Cringely, a PBS commentator on the high-tech industries and Silicon Valley culture. Both will address the conference theme "Making Waves, New Serials Landscapes in a Sea of Change" from their own particular perspectives. More information on these speakers and their talks will be found in the conference brochure on NASIGWeb at http://www.nasig.org. The Sunday plenary will feature a panel addressing the topic "Catching the Wave: Views of the Serials Future." Eugenie Prime, John Cox (John Cox Associates), Julia Blixrud (SPARC), Chris Beckett (CatchWord), Regina Reynolds (Library of Congress), Mark McCabe (Georgia Institute of Technology), and Cathy Norton (Marine Biological Laboratory/Woods Hole Oceanographic Institution) will each briefly present their own particular points of view. We expect that the session will be both enlightening and provocative, and we hope that audience members will challenge the speakers and others in the audience with questions and comments.

The Sunday morning program will end earlier than in the past, with box brunches available as early as 10:45 a.m. User group meetings are scheduled from 11 a.m.-12 noon, and tours will begin promptly at 12:30. PPC hopes that whether attendees leave San Diego on Sunday or participate in one of the excellent tours arranged by the Conference Planning Committee for Sunday afternoon, this more relaxed approach to Sunday morning will prove to be a welcome feature of the 2000 conference.

NASIG's concurrent sessions, or mini-plenaries, will take place Saturday morning. This year there will be only one set of concurrent sessions that will not be repeated. PPC members are proud of the lineup, and we hope that every registrant will find at least one session particularly appealing. (We anticipate that many registrants will have to agonize over their choice! We certainly are agonizing already.) The concurrents will feature Marilu Goodyear and Adrian Alexander speaking about the BioOne program; Trisha Davis addressing the Digital Millennium Copyright Act; John Cox talking about globalization, consolidation, and the growth of the information giants; and Julia Blixrud describing the SPARC initiative. In addition, Tom Sanville will talk about changing collection development patterns resulting from the OhioLink experience; Mark McCabe, a former investigator in the

Antitrust Division of the Department of Justice, will present his portfolio theory for academic journal markets; Debora Seyes will address serials cataloging, metadata, and markup; and Rick Luce and Liz Pope will describe two well-known archive projects, The Open Archives Initiative and PubMed Central.

This year we are also proud to sponsor three preconferences. Frieda Rosenberg, Mary Ann Van Cura, and Thomas Cooley will present a hands-on workshop on the MARC Format for Holdings. Julie Page from UCSD will oversee a workshop on salvaging library collections in a disaster situation. Registration for this session is **limited** to thirty-five people. And Judy Luther has pulled together an exciting session in which the "ideal" e-journal of today and tomorrow will be explored. Two sets of panelists will present their points of view, and participants will have opportunities to discuss aspects of an ideal e-journal in small groups. We hope by the end of the session to be able to produce a document that describes what an ideal e-journal should look like! Please consider taking advantage of these half-day sessions: come to San Diego a day early and participate in one of these preconference workshops!

The three of us would like to thank our Board Liaison, Connie Foster; our consultant, Crystal Graham; and our committee members, Wendy Baia, Christie Degener, Marty Gordon, Sandy Hurd, Judy Luther, Joyce McDonough, Joyce Ogburn, Alison Roth, Allison Sleeman, and Kay Teel for all of their creative energy and hard work to date. Now we need to move on to our next activity, sending out speaker letters and information!

2000 CONFERENCE PROCEEDINGS EDITORS
Ann Ercelawn, Board Liaison to Conference Proceedings Team

The NASIG Board is pleased to announce that Michelle Fiander and Joe Harmon from the 1999 Conference *Proceedings* Editorial Team will serve as Co-Editors of the 2000 San Diego Conference *Proceedings*. Michelle and Joe are librarians at Indiana University-Purdue University, Indianapolis (IUPUI). Michelle, Cataloger and Reference Librarian, has an M.A. in English and an M.L.I.S. from Dalhousie University, Halifax, NS, and is co-editor of *Indiana Libraries*, the journal of the Indiana Library Federation. Joe, Cataloging Team Leader at IUPUI, has an M.A. in Anthropology and an M.L.S from Indiana University.

The Board welcomes their expertise and extends its congratulations on their appointment. The 2000 *Proceedings* will be published in print by Haworth Press

and electronically by NASIG's *Proceedings* Editorial Team in the spring of 2001.

PROCEEDINGS INDEXER WANTED

If you are a NASIG member who wants to become more involved in the organization and you are detail oriented, here is an opportunity to consider. NASIG is seeking an indexer for the 2000 Conference *Proceedings.*

The indexer compiles the index for the year's NASIG *Proceedings* volume. The indexer receives the proofs from the publisher (Haworth Press) in January and has about three weeks to compile a dictionary-style index. A procedural document with definitions, instruction and guidance on Haworth's requirements is provided.

Applicants must be well organized and able to devote a concentrated effort during the period mentioned. Previous experience is helpful, but not necessary.

The indexer will work under the general direction of the *Proceedings* Editors. To volunteer, submit a letter outlining your interests and qualifications to:

> Michelle Fiander or Joe Harmon
> IUPUI University Library
> 755 W. Michigan Street
> Indianapolis, IN 46202-5195
> E-mail: mfiander@iupui.edu

Applications are gladly accepted via e-mail.

Deadline for applications: **April 20, 2000**

CALL FOR CONFERENCE PROCEEDINGS RECORDERS

NASIG is seeking conference recorders for the workshops and pre-conference sessions at this year's annual conference in San Diego. Recorders are asked to attend specific sessions, take notes and then synthesize the notes into a readable, comprehensive report of the session for the Conference *Proceedings.* In some cases, recorders may be asked to listen to recordings of a presentation and work with the speaker to create a report for publication in the *Proceedings.*

If you are NASIG member with the ability to write clear, organized prose and who is able to submit a report by July

10, 2000, please consider this opportunity to make a valuable contribution to the organization.

Recorders will work under the general direction of the *Proceedings* Editors. Reports will be due by July 10, 2000. To apply, please send a letter with complete contact information and writing sample* to:

> Michelle Fiander or Joe Harmon
> IUPUI University Library
> 755 West Michigan Street
> Indianapolis, IN 46202-5195
> E-mail mfiander@iupui.edu

Applications happily accepted via e-mail.

*Writing Sample: The writing sample should be 1-2 pages in length and can be on *any* topic—it does not have to be related to librarianship. The purpose of the writing sample is to illustrate your ability to write clear, organized prose. Suggested samples include: reports on a process, event, or meeting; book reviews; excerpts from essays or academic papers.

Deadline for applications: **April 20, 2000**

NASIG CONFERENCE REFUND POLICY

There will be no penalty for cancellations received on or before the date 30 days prior to the first day of an annual conference. The full amount paid minus a $25 fee will be refunded.

A cancellation fee of 50% of registration costs plus a $25 fee will be applied for cancellations received between 29 to 10 days before the annual conference.

No refund will be issued for cancellations received less than 10 days before the first day of the annual conference. Late requests for refunds due to a family emergency only will be considered on a case-by-case basis.

All cancellations must be sent in writing via fax, e-mail, or regular mail to the conference registrar. Please fax or e-mail cancellations, if possible, and expect confirmation within two days. If necessary to cancel by USPS, please allow sufficient time for response.

NASIG is not responsible for problems beyond our control such as weather conditions, campus conditions, prepaid parking, prepaid tours, etc. No refunds will be given in these situations.

MINUTES OF THE NASIG BOARD MEETING
OCTOBER 1999
Meg Mering, NASIG Secretary

Dates, Times: October 22, 1999 (8:50 a.m.-5:00 p.m.); October 23, 1999 (9:00 a.m.-3:03 p.m.)
Place: University of California, San Diego
Attending:

Dan Tonkery, President	Ann Ercelawn
Connie Foster, Vice President/President-Elect	Don Jaeger
Meg Mering, Secretary	Maggie Rioux
Gerry Williams, Treasurer	Pat Wallace
Carol Pitts Diedrichs	Fran Wilkinson

Guests:

Steve Savage, *Newsletter* Editor
Karen Cargille, Chair, 2000 Conference Planning Committee
Susan Davis, Cindy Hepfer, Mary Page, Co-Chairs, 2000 Program Planning Committee
Beth Jane Toren, Chair, ECC NASIGWeb TaskForce

S. Oberg, Past President, was absent due to a family medical emergency.

1.0 WELCOME

D. Tonkery called the meeting to order at 8:50 am. He welcomed Board members and guests to the University of California, San Diego.

The Board discussed whether the guests at the Board meeting needed to receive the entire packet of handouts for the Board meeting.

ACTION: In the future, guests to the Board meeting will only receive materials relevant to their portion of the agenda.

ACTION: D. Tonkey noted that he had an extra Board meeting packet which he would send to the Archivist, Marilyn Fletcher.

2.0 SECRETARY'S REPORT

2.1 Board roster updates

M. Mering distributed revised copies of the 1999/2000 Board roster.

2.2 Board decisions since Pittsburgh meeting

M. Mering compiled the following Board decisions since the June meeting for inclusion in the minutes:

1. Approved the minutes from the June Executive Board and business meetings.
2. Agreed that the Secretary would bring stationery to the Fall and the MidWinter Board meetings only on request. The Secretary will continue to bring stationery to the summer conference.
3. Agreed to give a refund to conference attendees who felt it was necessary to move out of their dorm rooms and requested a refund. The reimbursement amounted to the difference between the full conference rate and the commuter rate.
4. Agreed the archives should have a copy of each year's conference Proceedings.
5. Agreed to have D&D add the date members joined NASIG in the online *Membership Directory*.
6. Approved adding photos of Fritz Schwartz and Marcia Tuttle to the online announcements of the awards named in their honor.

2.3 Report on program proposals

M. Mering reported that she had received 70 proposals by the August 15 deadline. 2 proposals arrived after the deadline.

2.4 Professional Liaisons

M. Mering reported that she would be acting on the Board suggestions from the June Board sometime in late fall. She will contact the two new professional liaisons.

2.5 Scheduling ALA Midwinter meeting

D. Tonkery will be making room arrangements for the January 13-14, 2000 Board Meeting at ALA's MidWinter meeting in San Antonio. The Board will meet from 2-6 p on the January 13 and 8:30a-12:30p on the January 14.

2.6 Master Calendar

Maintaining the master calendar is currently a responsibility of the Past President. The Board discussed whether the Secretary should take over this responsibility.

ACTION: The Secretary will take over the responsibility of maintaining the master calendar. M. Mering will consult with S. Oberg about making this change.
DATE: Before the June Board meeting

3.0 TREASURER'S REPORT

G. Williams reminded the Board that NASIG's permanent address in Decatur, Georgia, has been revised to conform with new postal regulations. The new address is:

NASIG, Inc.
PMB 214
2103 North Decatur Road
Decatur GA (USA) 30033-5305

3.1 Pittsburgh financial report

The Carnegie Mellon Conference expenses exceeded revenue by $5,250. Housing costs and refunds, credit card fees, and purchases of tape recorders and charges for fans for residence halls affected the projected budget.

3.2 1999 budget update-financial overview

G. Williams reported that NASIG is not in as good a financial shape as it was a year ago. The organization's financial balance was approximately $50,000 higher in October 1998. This difference is due in part to the increased costs of credit card fees, the *Newsletter*, temporary help, and some committees' expenses. The organization needs to carefully consider how much of its reserve it is willing to spend. In theory, it would be nice to have one year's operating budget in reserve.

G. Williams noted that the organization is on target in its expenses in terms of this year's budget.

The Board discussed NASIG's investment holdings.

ACTION: The Finance Committee will review NASIG's investment holdings and propose investment alternatives to the Board.
DATE: June Board Meeting

3.3 Proposed 2000 budget presentation

The Board reviewed committee budget requests for 2000. Some adjustments were made to committees' requests. A motion was made to accept the budget as adjusted. The motion was seconded and approved.

ACTION: Board members will inform committee chairs of the Board's budget decisions.
DATE: ASAP

The Board discussed having a separate line item for speaker reimbursements in the budget.

3.4 Discussion of Financial issues

3.4.1 Conference Refund Policy

NASIG does not have a formal conference refund policy. Such a policy would have been useful at last summer's conference. The Board agreed such a policy is essential for future conferences.

ACTION: G. Williams and the Finance Committee will draft a conference refund policy and present it to the Board.
DATE: MidWinter Board Meeting

ACTION: The refund policy guidelines will be published in the *Newsletter*. D. Tonkery will devote a President's Corner column to the new policy.
DATE: Spring 2000

ACTION: To emphasize the reality of campus living, CPC will include a descriptive paragraph about the UCSD residence halls in the conference brochure.

3.4.2 Conference Budgeting Strategy

Revenue from the annual conferences helps fund operations and activities of NASIG. There was consensus among Board members that conferences must be viewed as sources of revenue for NASIG. They need to be money makers for the organization. CPC needs to be aware of this new perspective.

3.4.3 Dues Strategy – 18 vs. 12 months

The Board discussed the option for new members to join NASIG during conference registration with an eighteen-month membership. How much to charge the new members and how to get the money to the Treasurer are two issues which need further discussion. Currently RCM sends membership packets to non-member conference attendees.

ACTION: D. Jaeger will ask RCM to track the usefulness of the packets by checking the online *Membership Directory* for new members who were sent packets after the conference.

3.5 Audit Report for 1998

The 1998 audit report has been sent to archives and is now available to the membership.

4.0 COMMITTEE REPORTS

4.1 Archives

Haworth has sent Marilyn Fletcher, NASIG Archivist, a complete run of *NASIG Proceedings.*

The Board discussed M. Fletcher's proposed organization of the archives and guidelines for what should be retained in the archives. The Board felt that a copy of each year's conference handouts packet should be retained in the archives. Committee records should be retained for a three-year period.

ACTION: M. Mering will ask M. Fletcher to distribute a copy of the archives organizational plan and guidelines on the committee chairs' discussion list. The organizational plan and the guidelines will also be available at the committee chair orientation. A *Newsletter* profile on archives could also cover these topics.

The Board discussed how M. Fletcher should solicit missing items for the archives.

ACTION: M. Mering will ask M. Fletcher send an e-mail message over NASIG-L soliciting missing items for the archives. A request for missing items could also be placed in an upcoming issue of the *Newsletter*.

4.2 Awards & Recognition

F. Wilkinson reported that A&R formed three subcommittees at the summer meeting. The first subcommittee recently completed work on designing a reference questionnaire to be used by Fritz Schwartz applicant references. The second subcommittee recently concluded their development of a post-conference questionnaire to be distributed to Horizon winners. The third subcommittee is currently working on FAQ pages on each award to post on NASIGWeb.

The committee is accepting applications for the fall cycle of the Tuttle Award. They are also working on getting a useable copy of the photo of Marcia Tuttle which was approved by the Board this fall.

The committee has been exploring ways of creating more interactions between past and new award and grant winners at the annual conference. They suggest that past grant and award winners could be mentors to the current

winners. CPC could have a symbol on conference badges designating past grant and award winners. A&R would like to formally ask former Student Grant and Horizon Award winners (who are current members of NASIG) to attend the first timer's reception. The Board discussed the importance of having a room that is large enough and allows for easy communication.

ACTION: The Board approved having a symbol on conference badges designating past award and grant winners. The Board felt having a key in the conference program explaining the various symbols on badges would be helpful.

ACTION: F. Wilkinson will ask A&R to research what past grant and award winners are doing, where they are employed, and if they are current members of NASIG.

ACTION: CE will be asked to explore the possibility of having past grant and award winners as mentors.

ACTION: A&R will provide D&D with a list of past winners. This list may used for a future survey of past winners.

The Board discussed the possibility of having an award for paraprofessionals. They also talked about the number of paraprofessionals attending continuing education events. Concerns about how to fund the award were expressed by Board members.

ACTION: The Board deferred further discussion pending the Continuing Education report later on in the agenda.

ACTION: The Board approved giving two Horizon Awards, ten Student Grants, and one Tuttle Award during 2000. One of the student grant winners will be the recipient of the Fritz Schwartz Serials Education Scholarship.

4.3 Bylaws

D. Jaeger reported that since the summer conference the Bylaws Committee has prepared and sent out a ballot concerning a proposed dues increase. 713 members voted on the ballot. 637 supported the dues increase. 76 did not support it.

The Bylaws Committee requested a slight change to their charge. The charge currently reads:

"The Bylaws Committee is charged to receive, review, notify and educate the membership about the proposed revisions or amendments, disseminate the ballots, and

tabulate votes. Any NASIG member may submit a proposal to the Bylaws Committee for a change to the Bylaws."

The charge makes no mention of taking care of ballots required by the bylaws. C. Diedrichs proposed the following new wording for the Bylaw Committee's charge:

"The Bylaws Committee is charged to receive, review, notify and educate the membership about the proposed revisions, amendments, *or ballots required by the bylaws*, disseminate the ballots; and tabulate the votes. Any NASIG member may submit a proposal to the Bylaws Committee for a change to the bylaws."

ACTION: The Board approved the change to the Bylaws Committee charge. D. Jaeger will notify the Bylaws Committee of the change to its charge.

S. Oberg had suggested that the Bylaws Committee not mail the domestic and international mail together. The committee felt that a procedural document on mailings for the entire organization would be helpful.

ACTION: The Bylaws Committee will be asked to write a procedural document on mailings.
DATE: For the MidWinter Board meeting.

4.4 Continuing Education

The Board discussed CE's need for more direction in terms of more opportunities for continuing education. The number of continuing education events offered has increased significantly in recent years. Discussion focused on how often a program should be offered and the geographical focus of the proposed events.

The committee was busy this fall coordinating a number of continuing education events. "Understanding the MARC Format for Holdings & Display" was given twice in California: Pat French coordinated the workshops. Frieda Rosenberg and Mary Ann Van Cura were the presenters. Ellen Finnie Duranceau, Ivy Anderson and Barbra Buckner Higginbotham presented the workshop "Riding the Tsunami: Managing the Licensing of Electronic Resources" and "Am I My Electronic Resources' Keeper? Who's Responsible for the Preservation of Electronic Information?" at the New England Library Association's annual conference. Birdie MacLennan and Cindy Spell coordinated this workshop. A basic serials cataloging workshop was held in Atlanta.

C. Foster reported briefly on the 7th meeting on Scholarly and Research Journals, September 30-October 1, 1999, organized by Universidad Nacional Autónoma de México, in Mexico City. C. Foster presented a paper on the professional growth of librarians and also represented NASIG. She appreciated the opportunity to attend the conference as part of the CEC initiative.

The Board reviewed S. Oberg's written report on En Líne@99 conference. The En Líne@99 conference was held in Monterrey, Nuevo Leon, Mexico from October 13-15. The annual conference is hosted by the Instituto Tecnológico y de Estudios Superiores de Monterrey. Beverley Geer and S. Oberg were invited to represent NASIG at this event as conference speaker. P. Shontz, CEC co-chair, coordinated their speaking at the conference.

ACTION: S. Oberg and B. Geer will be asked to write a formal thank you letter to En Líne@99 conference organizers for their gracious hospitality and service.

The Board discussed how NASIG could better connect with Mexican colleagues. The success of that connection may be more accurately measured by participation in continuing education events rather than in terms of Mexican membership in NASIG.

ACTION: D. Jaeger will ask RC&M to investigate how NASIG can better connect with Mexican colleagues. Rogelio Hinojosa, a RC&M member, has been an invaluable resource for information on the current state of affairs in the Mexican library and information science community. He also served as a moderator for a panel discussion at the En Líne@99 conference.

The Board considered the possibility of having simultaneous translation capability for San Diego and/or San Antonio conferences.

ACTION: Because of cost concerns, the Board did not support having simultaneous translation capabilities for these two conferences.

The Board discussed how to encourage Mexican applicants for the Student Grant, the Schwartz Award, and the Horizon Award.

ACTION: A&R will mail an application to the library program at Universidad Nacional Autónoma de México.

ACTION: A&R will be asked to change the wording of the student grant to include those attending ALA-accredited graduate library programs as well as those attending Mexican equivalent programs.
DATE: In time for this year's award cycle.

4.5 Database & *Directory*

On a monthly basis, D&D has been posting the new NASIG members on NASIG-L. A few members have complained about this new practice. The Board discussed the usefulness of posting new members' names on the discussion list.

ACTION: D&D will continue posting new members names on NASIG-L.

Carol Gill and Donnice Cochenour are working with ECC on mounting the membership database on the Bee.Net server. The Board discussed whether NASIG should have a database that is mounted on the Web and maintained at the Web site or if it should import database information on scheduled updates to the Web site.

ACTION: The Board decided that NASIG should have a database that is mounted on the Web and maintained at the Web site. The information will always be as current as possible.

4.6 Conference Planning Committee-1999

C. Diedrichs reported that the conference programs had been well received. There had been budgetary and housing concerns as reported earlier in the agenda.

5.0 CAMPUS TOUR

K. Cargille, with the assistance of Price Center staff, gave a tour of University of California, San Diego's campus. The tour included seeing the Price Center facilities, Geisel Library, Warren College's residence hall apartments, Thurgood Marshall College, classrooms, and auditoriums which will be used at next summer's conference.

6.0 CONFERENCE PLANNING COMMITTEE REPORT

K. Cargille reported on CPC's progress in planning the 2000 conference. All rooms in the Price Center have been reserved for Thursday afternoon through Sunday morning. The Birch Aquarium and the San Diego Zoo have been reserved for the evening events.

The Board discussed possibilities for post conference tours.

ACTION: The Board approved having Hotel Del Coronado, Balboa Park, and Sea World as post conference tours.

K. Cargille presented a preliminary budget for the conference. The Board suggested some changes.

ACTION: K. Cargille agreed to revise the budget based on the Board's suggestion and to present it later in the agenda.

7.0 SITE SELECTION FOR 2000 AND BEYOND

F. Wilkinson reported that Trinity would host the conference May 23-26, 2001. University of Ottawa had to withdraw from consideration for 2002. A proposal from the University of Utah in 2003 will be presented at the MidWinter Board meeting.

The Board made several suggestions for a conference site in 2002.

ACTION: F. Wilkinson will investigate the Board's suggestions of possible sites.

7.1 Trinity CPC Co-chairs

F. Wilkinson announced that Carol Gill and Beatrice Caraway will serve as co-chairs of CPC for the 2001 Trinity Conference. The Board appreciates very much their accepting this responsibility.

7.2 Site Selection on the Web

The Board discussed placing the initial site selection form on NASIGWeb so members can review basic conference requirements and determine if an institution might be a good conference site.

ACTION: C. Foster will work with ECC in getting the form up on the Web.

8.0 Conference Planning Committee's Deferred Agenda Items

K. Cargille presented a revised conference budget to the Board.

ACTION: The Board approved the Conference Planning Committee's budget

ACTION: The Board set conference rates at the following:
　　　　$300 (US)–Commuter Rate
　　　　$425 (US)–Double Room Rate
　　　　$450 (US)–Single Room Rate

ACTION: K. Cargille will announce conference rates on NASIG-L.
DATE: ASAP

The Board and the CPC chair discussed the possibility of having online registration for the 2000 conference.

ACTION: The 2000 conference will have online registration and credit card transactions. G. Williams will work with ECC and CPC in preparing the conference's registration form for NASIGWeb.

9.0 PROGRAM PLANNING COMMITTEE REPORT

C. Hepfer, a co-chair of PPC, reported that PPC discussed the program schedule and also innovations for the 2000 conference. PPC recommends shortening the workshops and concurrents by fifteen minutes. On Saturday, attendees would have the option to select one in-depth workshop or two regular workshops. One plenary would be 1.25 hours and the two other plenaries would be one hour. Nodes would continue to last an hour and a half. User group meetings would be held at the traditional no-conflict time on Sunday at the end of the conference, ending in time to allow attendees to participate in tour offerings. PPC believes these changes would allow a more relaxed approach to the entire conference.

ACTION: The Board approved the program schedule for the 2000 conference.

Another innovation proposed by PPC is the introduction of poster sessions. Since the original call for papers did not include a call for poster sessions, the Board and the PPC co-chairs discussed ways of organizing the poster sessions.

ACTION: A task force will be formed to organize the poster sessions at the 2000 conference. F. Wilkinson will serve as the Board liaison to the task force. She will use NASIG-L to ask for volunteers to serve on the task force.

The Board and the PPC co-chairs reviewed the list of potential plenary speakers and discussed ideas for concurrent sessions. Crystal Graham, a UCSD librarian, and K. Cargill have been very helpful in providing names of potential speakers in the region.

ACTION: The Board approved having 8-10 concurrent sessions at the 2000 conference.

S. Davis reported on the workshop proposals. She discussed possible topics for the in-depth Saturday workshops.

ACTION: The Board approved having 3-4 longer Saturday workshops and 27 regular length workshops for the 2000 conference.

The 2001 conference will be held May 23-26 at Trinity University, San Antonio. Because of the early date of the conference, the PPC co-chairs recommended that the 2001 call for proposals' deadline needs to be earlier than this year's August 15 deadline.

ACTION: The 2001 call for proposals' deadline will be August 1, 2000.

10.0 ELECTRONIC COMMUNICATIONS

10.1 ECC NASIGWeb Taskforce report

Beth Jane Toren, Chair of the ECC NASIGWeb Task Force, gave a presentation on the redesign of NASIGWeb. The Board made several suggestions for the redesign of the Web site. One suggestion was to link the general and membership information questions to one place instead of two, possibly the Secretary's address. Currently similar questions are being directed both to the member and the general information sections of the Web site. Another suggestion was to have a place for questions about NASIGWeb. These questions could be directed to the Webspinner.

ACTION: M. Rioux will ask ECC to combine general and membership information questions on NASIGWeb. She will also ask the committee to add a place for questions about NASIGWeb.

B. Toren noted that the job listing is a heavily used section of NASIGWeb. The task force would like to enhance this section with improvements, such as searches by geographical location and type of position.

The Board and B. Toren discussed having the calendar of events in a non-protected area of NASIGWeb.

ACTION: M. Rioux will ask ECC to have the calendar of events in a non-protected area of NASIGWeb.

ACTION: The Board will send any other design suggestions to M. Rioux. She will forward them to ECC.

B. Toren asked about the possibility of hiring a graphic designer. She believed having a graphic designer for the redesign of NASIGWeb would be helpful.

ACTION: B. Toren will investigate the cost of a graphic designer and other costs associated with the redesign of NASIGWeb. She will report back to M. Rioux, the Board Liaison, and Step Schmitt, the Chair of ECC.

B. Toren and the rest of the task force are developing templates for NASIGWeb.

The task force hopes to bring up the redesigned NASIGWeb by January 2000.

ACTION: Steve Oberg, as Publicist, should send an announcement to NASIG-L and write an announcement for the December *Newsletter* about the Web redesign.

ACTION: The Board thanks B. Toren, Chair, David Bynog, Jie Tian, Mitch Turitz, Amanda Zu, and Yvonne Wei Zhang for their excellent work on the redesign of NASIGWeb.

11.0 DEVELOPMENT OF TASK FORCE DISCUSSION

11.1 Strategic Planning

The last NASIG Strategic Plan was written in 1995. NASIG needs a new or revised plan to guide the organization through 2010. The Board discussed possible membership for the task force.

ACTION: C. Foster will serve as the Board Liaison. D. Tonkery will prepare the charge of the task force and appoint members to the task force members.

11.2 Continuing Education

The Continuing Education Committee continues to be very active in coordinating an increasing number of programs and events. CE now needs more guidelines as to what NASIG wants to fund in terms of continuing education. The Board discussed establishing some guidelines and analysis of events currently being offered.

ACTION: D. Tonkery will appoint a task force to study NASIG's continuing education needs. D. Tonkery will serve as the Board Liaison.

11.3 Electronic Archiving

NASIG needs guidelines for what materials should be archived electronically. Preservation issues should also be addressed in the document.

ACTION: M. Mering will ask M. Fletcher to prepare a white paper on electronic archiving. M. Mering will provide input on the report.
DATE: In time for June Board Meeting

11.4 Role of Publicist

Starting this year, the Past President serves as the Publicist of NASIG. Previously, a member of RCM served as the Publicist. S. Oberg, Linda Smith-Griffin, chair of RC&M, and Judy Johnston, the past Publicist, have discussed ways to increase the awareness of the Publicist's role throughout the organization and especially

with committees. They suggest adding the Publicist to the RC&M, committee chair, and other appropriate discussion lists. They also recommend creating a Publicist Webpage on NASIGWeb. Since the Publicist no longer has committee ties, they wondered if the Publicist should have a separate line in the budget .

ACTION: The Publicist's name will be added to RC&M and the committee chair discussion lists.

ACTION: S. Oberg will be asked to create a Publicist Web page on NASIGWeb.

ACTION: S. Oberg will be asked to report on the need for a separate budget line for the Publicist.
DATE: At the January Board Meeting

12.1 Evaluation & Assessment

300 conference attendees filled out the Carnegie Mellon conference evaluation. C. Diedrichs reported that many of the comments had already been covered in the Board meeting. Conference attendees were impressed with the programs and special events. Responses indicated concerns with the housing and other aspects of the Carnegie Mellon campus.

E&A asked to remove the questions from the main conference evaluation form that ask if you strongly agree or disagree with such items as, "Like having one evening free" and "Want more hands-on workshops." The responses to these questions generally do not provide any new information. The Board discussed having a question in the evaluation that would be conference-specific. In this year's evaluation, there could be questions about the scheduling changes and the poster sessions.

ACTION: The questions which ask if you strongly agree or disagree with such items as, "Like having one evening free" and "Want more hands on workshops" will be removed from the evaluation form and replaced with a question similar in format but unique to each conference.
DATE: For the 2000 conference evaluation form

The Board discussed the usefulness of comparing overall conference site ratings.

ACTION: C. Diedrichs will compile overall conference site ratings for the last five years.

12.2 *Newsletter*

S. Savage reported that the June issue was late because his library's mailroom had sent the *Newsletter* by regular mail rather than overnight mail. The September issue was

late due to software compatibility problems as a result of job changes. The HTML versions of both issues were available four weeks before the printed version. The *Newsletter* Editorial Board is exploring the possibility of providing PDF versions of each *Newsletter* issue.

John Harrison, Submissions/Distribution Editor, has assumed the responsibility for soliciting contributions of extra-NASIG serials events and events co-sponsored by NASIG.

S. Savage reported that progress has been made on the *Newsletter* manual. The style sheets for the *Newsletter* have been expanded. The guidelines for calendar and profiles have been established.

S. Savage asked if the *Newsletter* subscription rate should increase for non-members since the membership dues had increased.

ACTION: The *Newsletter* subscription rate for non-members is now $35 US.

The Board and S. Savage discussed changing the frequency of the *Newsletter* from 5 times a year to 4 times a year. S. Savage proposed combining the February and April issues. The conference schedule is no longer reprinted in the February issue of the *Newsletter*. All members receive a conference brochure. It is also now posted as part of the conference Website. Reducing the *Newsletter* to four issues yearly would save about $2,000.

ACTION: The Board approved changing the frequency of the *Newsletter* from 5 to 4 issues yearly. The spring issue will be published in March. The *Newsletter* issues will then be on an even quarterly cycle.

S. Savage reported on costs involved in converting the online gopher issues into HTML files. He discussed the advantages of making issues available in both HTML and PDF formats. The Board agreed that having these issues converted would be of value but, given the costs to complete the project, questioned how often they would be consulted. Concerns about the costs of converting the issues were also expressed by Board members.

ACTION: For now, the gopher issues of the *Newsletter* will not be converted to HTML files. The issues published before December 1992, which are not in any type of electronic form will not be converted to HTML files.

12.3 Nominations & Elections

The work of the Nominations & Elections Committee is on schedule. The deadline for receiving nominations was

October 15. Fifty-five nominations were received. Committee members will soon be contacting nominees by telephone to determine whether they are interested in being considered.

N&E asked the Board to consider changing the NASIGWeb password in light of comments from a NASIG member who had difficulty in trying to access the nomination form.

ACTION: The Board decided not to change the password protocol.

12.4 *Proceedings*

A. Ercelawn reported that work on the *Proceedings* was on target. The *Proceedings* manuscript was submitted to Haworth on September 17.

A. Ercelawn reported that this year's *Proceedings* team was eligible to be next year's team. She did not know if they would be interested in serving a second year.

ACTION: A. Ercelawn will ask this year's *Proceedings* team if they would like to serve a second year. If they are not interested, A. Ercelawn will put together a search committee for a new *Proceedings* team.
DATE: ASAP

NASIG's contract with Haworth extends through publication of the 2000 conference. C. Diedrichs suggested and A. Ercelawn concurred that NASIG consider renewing the agreement with Haworth.

12.5 Publications

A. Ercelawn reported that B. Geer and Ladd Brown had completed the distribution of the 1999 NASIG Conference Handout Packet. 88 members requested packets. This number is lower than in previous years. B. Geer and L. Brown also created procedures for compiling and distributing conference packets. They have recruited volunteers to help with the conference packets for San Diego.

Lisa Furubotten and Julie Gammon conducted an informal survey on BIBLIOMEX, a Spanish discussion list, to help determine interest in a Spanish translation of the CONSER Cataloging Manual. The responses received were very positive.

John Blosser and Sarah Tusa have drafted guidelines for submitting *NASIGuides*. The guides will cover a variety of issues relating to serials.

ACTION: The Board approved the guidelines for submitting *NASIGuides*. The guides will be freely available in electronic format.

12.6 Regional Councils & Membership

D. Jaeger reported that new membership brochures would be printed to reflect the change in the dues structure. S. Oberg is working with RC&M on revisions to the brochures.

The Board discussed how many brochures should be printed in English, French and Spanish.

ACTION: The Board approved printing 5,000 English language brochures, 500 Spanish and 500 French language brochures. D. Jaeger will work with S. Oberg and Linda Smith-Griffin to get the brochures printed.
DATE: ASAP

The meeting was adjourned at 3:03 p.m. The next Board meeting will be held January 13-14 in San Antonio.

MINUTES OF THE NASIG BOARD MEETING
JANUARY 2000
Meg Mering, NASIG Secretary

Dates, Time: January 13, 2000 (2:05-5:45); January 14, 2000 (8:50-11:26)
Place: San Antonio, Texas

Attending:
    Dan Tonkery, President   Ann Ercelawn
    Connie Foster, Vice President/President Elect   Don Jaeger
    Meg Mering, Secretary   Maggie Rioux
    Gerry Williams, Treasurer   Pat Wallace
    Carol Pitts Diedrichs   Fran Wilkinson
Guests:
    Steve Savage, *Newsletter* Editor
    Karen Cargille, Chair, 2000 Conference Planning Committee
    Susan Davis, Cindy Hepfer, Mary Page, Co-Chairs, 2000 Program Planning Committee
    Sharon Cline McKay, Chair, Nominations & Elections
Absent: Steve Oberg, Past President

1.0 WELCOME

D. Tonkery welcomed the Board to the Midwinter Board meeting.

2.0 SECRETARY'S REPORT

2.1 Board roster updates

M. Mering distributed updated copies of the 1999/2000 Board roster.

2.2 Board decisions since October Board meeting

M. Mering compiled the following Board decisions since the October meeting for inclusion in the minutes:

1. Approved the minutes from the October Executive Board meeting.
2. Agreed to have the Fall and Midwinter Board minutes in the March issue of the *Newsletter*.
3. Approved the charge for the NASIG Poster Session Task Force.
4. Approved A&R's documents on frequently asked questions for the Fritz Schwartz Serials Education Scholarship, the Horizon Award, and the Student Grant Award.
5. Agreed to translate into Spanish the letter which announces the Student Grant Award and which will be sent to Mexican library schools. Student Grant Award applications will be required to be written in English at least for this year.
6. Approved the charge for the Strategic Plan/Vision Statement for NASIG 2010 Task Force.
7. Approved hiring a consultant to help set up an interactive *Membership Directory*.

2.3 Professional Liaisons

M. Mering reported that she had sent letters welcoming Lisa Macklin, American Library Association liaison; Claus Pedersen, European Federation of Serials Groups; and Jan Peterson, Association of American Publishers, Professional/Scholarly Publishing Division, Journals Committee liaison. M. Mering will be sending e-mails to the Professional Liaisons encouraging reports on their organizations' activities.

2.4 Scheduling Summer Meeting

The next Board meeting will be held on June 21, 2000, at the University of California, San Diego. The Board will meet from 9:00a-5:00p.

ACTION: P. Wallace will ask K. Cargille, Chair of the 2000 Conference Planning Committee, to schedule a meeting room.

2.5 Master Calendar

At the October Board meeting, it was agreed that the responsibility of maintaining the master calendar would become a responsibility of the Secretary. The Past President had been responsible for updating the calendar. In addition, the Secretary will send calendar reminders to Board members. M. Mering and S. Oberg have discussed the transfer of this responsibility.

ACTION: M. Mering will contact S. Oberg about completing the transfer of this responsibility. M. Mering will start sending calendar reminders to Board members. Any changes to the master calendar should be sent to M. Mering.

3.0 TREASURER'S REPORT

3.1 Carnegie Mellon financial report—update

G. Williams reported one bill still needed to be paid for the Carnegie Mellon conference. The conference's expenses exceeded revenue by $5,002.

3.2 Budget update—financial review

G. Williams reported that the balance sheet shows the lowest balance in recent years. The low balance is partially due to the higher than usual prepayments NASIG has made toward the conference at the University of California, San Diego.

As of December 31, 1999, 860 members had paid their renewals. Reminders to pay renewals were sent out earlier in January. Very few members paid their renewals with credit cards. Mostly members from outside the United States paid with credit cards.

Interest income was down from last year.

G. Williams noted that the organization is spending money at a faster rate than it is receiving money. In 1999, the Finance Committee was the only committee to spend over its budget due to the introduction of credit card transactions for conference registration and temporary assistance to help the Treasurer process these credit card transactions. Other committees' expenditures for last year were under their estimated budgets for 2000. The Board will need to continue to monitor its own expenses.

3.4 Discussion of Financial issues

3.4.1 Investment Strategy

At the October Board meeting, G. Williams and the Finance Committee were asked to review NASIG's investment holdings and propose investment alternatives to the Board. G. Williams reported that the committee felt that, since NASIG is a nonprofit educational organization, any investments should be conservative and low risk. They suggested that the organization should invest 50% of its investments in a long-term certificate of deposit from a bank insured by the FDIC. The other 50% should be invested in an indexed or balanced mutual fund that mirrors the activity of the stock market.

ACTION: The Board asked G. Williams to establish an investment account with a recognized investment company using the strategy outlined above.
DATE: ASAP

3.4.2 Conference Refund Policy

G. Williams presented a draft of a conference refund policy. Board members offered minor revisions to the policy.

ACTION: The Board approved the conference refund policy and agreed that refund requests should be submitted to the Treasurer for approval

ACTION: P. Wallace will consult with K. Cargille about including the policy with the conference brochure.

ACTION: S. Oberg will post a copy of the policy on NASIG-L at the same time the conference brochures are mailed to the membership.

ACTION: S. Oberg will write an article announcing the policy for the March *Newsletter*.

4.0 COMMITTEE REPORTS

4.1 Archives

M. Mering reported that Marilyn Fletcher would soon be posting on the committee chairs' discussion list the archives organizational plan and guidelines for what should be retained in the archives.

Board members discussed the possibility of finding a permanent home for the archives. Currently, the archives move each time a new archivist is appointed. Board

members expressed concerns about potential damage to materials in moving from site to site. M. Fletcher has put a lot of effort into organizing the archives. Board members would not like to see this organization of the materials lost in a move.

ACTION: M. Mering will ask M. Fletcher her thoughts on finding a permanent home for the archives and her concerns about the preservation of the archives in moving from site to site.

S. Savage asked if the archives has *Newsletter* issues published prior to December 1992. *Newsletter* issues from December 1992 are in electronic form.

ACTION: M. Mering will ask M. Fletcher if the archives has *Newsletter* issues published prior to December 1992.

4.2   Awards & Recognition

F. Wilkinson reported that an A&R subcommittee had completed preparing frequently asked questions documents for the Fritz Schwartz Serials Educational Scholarship, the Horizon Award, and the Student Grant Award.

No applications were received for the fall cycle of the Marcia Tuttle International Award. The March *Newsletter* will include an announcement about the spring award cycle for this award. The application deadline is April 30th. The Board discussed the low number of applications.

ACTION: If no applications are received for the spring award cycle, the Board and A&R will consider if the award's focus needs to be revised in some way.

The Spanish translation of the letter announcing the Student Grant Award has been completed and sent to Mexican library schools and posted on Mexican discussion lists. S. Oberg helped identify Mexican library schools and discussion lists.

A&R found that 36% of past Student Grant winners are active members of NASIG. 76% of past Horizon Award winners are active members of NASIG. At a future date, A&R will be asked to conduct a longer survey to determine if the awards are having the impact the organization would like for them to have. The Strategic Plan/Vision Statement for 2010 task force can also explore this issue.

4.3   Bylaws

D. Jaeger reported that the Bylaws Committee had completed its work on processing ballots voting on the dues increase proposal. The Board discussed how to certify ballots.

ACTION: All ballots in the future will be counted twice and the results signed by the independent person performing the cross-checking.

The Bylaws Committee revised its procedures for ballot mailings. The Board discussed the need to revise procedures for mailings for the entire organization.

ACTION: D. Jaeger and S. Oberg will prepare guidelines for all NASIG mailings.
DATE: By June Board meeting

4.4   Continuing Education

D. Tonkery reported that 1999 was a very active year for the Continuing Education Committee. The Committee has planned a number of programs for 2000.

The Board discussed developing guidelines for the committee. In 1999, NASIG supported speakers for three conferences in Mexico. The Board felt that CE should consider supporting just one speaker for future conferences in Mexico as a way to diversify expenses.

ACTION: D. Tonkery will establish a task force to develop guidelines for sponsoring continuing education events. The task force will include some current members of CE.

4.5   Database & *Directory*

M. Rioux reported that D&D had processed 72% of the membership's renewals from the first mailing of reminders.

Progress has been made in setting up an interactive *Membership Directory* with keyword search capabilities. Donnice Cochenour, Carol Gill, Rose Robischon, D&D chair, and Step Schmitt, ECC Co-Chair, are working to bring up the *Directory*. Scott Heaslip, who was recommended by a Bee.Net system administrator, will be creating the interfaces and setting up the database for the *Directory* on the Bee.Net server. The *Directory* should be available to the membership in March.

R. Robischon is writing the job description for the desktop publisher position. She will post the announcement for the position on NASIG-L.

4.6 Electronic Communications

M. Rioux reported that Beth Toren, chair of the NASIGWeb redesign subcommittee, is in the process of hiring a graphic designer. The indexing and a few other features still need to be added to the new design of NASIGWeb. The redesign will be completed by April.

ECC will sponsor a workshop on metadata at this summer's conference.

The Board discussed a proposal from Robb Waltner, ECC Co-Chair and NASIG listowner, to discontinue having messages from the discussion lists archived by the central server. Message archiving has not been done in almost a year. In fact, any messages from the University of North Carolina-Chapel Hill site have been lost. Mike Randall, former listowner, remembers only three members accessing the message archives.

The Board discussed R. Waltner's recommendation to have committee chairs be responsible for archiving their committee messages for a year. The messages could then be deleted or passed on to the next chair.

ACTION: ECC will no longer be responsible for archiving messages from the discussion lists.

ACTION: Committee Chairs will save important messages from their committees and, when appropriate, will send messages to be saved permanently to the archivist. R. Waltner will announce this decision on the Chairs' discussion list.

4.7 Evaluation & Assessment

C. Diedrichs reported that the 1999 E&A Committee's work is complete. A summary of the results of the 1999 conference evaluations appeared in the December *Newsletter*. Jennifer Marill's term as Chair of E&A has ended. Diane Grover is the new Chair of E&A.

The Board discussed what conference specific questions should be included in the 2000 conference evaluation.

ACTION: The Board agreed that questions about the poster sessions and the in-depth workshops should be included in the 2000 conference evaluation.

4.8 *Newsletter*

S. Savage noted that the *Newsletter*'s change in frequency could affect when Board members and committees submit items to the *Newsletter*.

ACTION: Board members and committees should review when they submit items to the *Newsletter* and make any necessary calendar adjustments.

This spring S. Savage will be looking for a new Submission Editor for non-NASIG events.

The Board discussed the progress on applying for the bulk mailing rate.

ACTION: D. Tonkery will consult with John Harrison, the *Newsletter*'s Distribution Editor, about the bulk mailing rate application.

4.9 Nominations & Elections

In the absence of S. Oberg, S. McKay, Chair of Nominations & Elections, reported on the slate of candidates for the 2000 elections. She will be contacting all slated candidates shortly to confirm their willingness to be on the ballots. The target date for mailing the ballots is mid-February.

D. Tonkery stated that ballots should be certified by counting them twice and the results signed by the independent person performing the cross-tabulation.

4.10 *Proceedings*

A.Ercelawn reported that Co-Editors Michelle Fiander and Joe Harmon have completed proofing the *Proceedings* manuscript. Maggie Horn is currently indexing the manuscript.

The Board discussed the problem of plenary and concurrent speakers not contributing papers to the *Proceedings.* Presenters from academic institutions are more likely to prepare papers than presenters from the commercial sector. Commercial establishments do not provide the same tangible incentives such as tenure that are present in academic institutions.

ACTION: The Board will discuss with PPC the problem of presenters not submitting papers.
DATE: January 14, 2000, during PPC's portion of the Board meeting's agenda

4.11 Publications

A.Ercelawn reported on the progress on the *NASIGuides*. Jennifer Edwards has mounted the guidelines for authors for the *NASIGuides* on NASIGWeb. John Blosser posted an announcement on NASIG-L soliciting ideas for *NASIGuides*. Three ideas were received. Julia Gammon has written letters to three potential authors. Frieda

Rosenberg has agreed to write a guide on USMARC holdings. An announcement for *NASIGuides* will appear in the March 2000 *Newsletter*.

The Board discussed Lisa Furubotten's proposal to translate the *CONSER Cataloging Manual* into Spanish and reviewed the results of the survey concerning the possible translation. The responses to the survey were limited but very positive. The Board felt that translating the manual would be worthwhile. Concern was expressed about the amount of time the project might take. Board members considered various approaches to accomplishing this project and financial support.

ACTION: A. Ercelawn will ask L. Furubotten to translate one module of the *CONSER Cataloging Manual* into Spanish and to develop a realistic plan with budget and time considerations for accomplishing the project of translating its other modules.
DATE: In time for the June Board meeting

ACTION: L. Furubotten will be invited to become an ex-officio member of the Publications Committee and invited to participate in the Committee's discussion list.

4.12   Regional Councils & Membership

D. Jaeger reported that RC&M, with the assistance of S. Oberg, had updated and revised the English version of the membership brochure. Bea Caraway and Rogelio Hinojosa helped with revising and updating the French and Spanish versions of the brochures.

RC&M is in the process of sending the 1999 non-NASIG Conference attendees membership packets. Normally, the packets would have been sent out closer to the end of the conference. The revising and updating of the brochures delayed the mailing of the packets. Board members stressed the importance of mailing the packet earlier in future years.

4.13   Committee Appointments and Volunteer Forms

C. Foster led a discussion on committee appointments and volunteer forms. Board members suggested that the possible special skills might need to more specific. A reminder to submit the volunteer form should be sent out a week before the April 1 deadline.

ACTION: C. Foster asked Board Liaisons to gather input from committee chairs on committee appointments.
DATE: Spring 2000

5.0   UPDATE ON TASK FORCES

5.1   Strategic Plan/Vision Statement for 2010

D. Tonkery reported that the members of the task force were Beverley Geer, Chair, J. Gammon, John Tagler, Mike Randall, and Kathryn Ellis. The task force will try to have its work done in time for the June Board meeting.

ACTION: D. Tonkery will ask the task force to explore if the student grants are having the impact the organization would like them to have.

5.2   Poster Session

The call for the NASIG Poster Session Task Force was posted on NASIG-L on November 3, 1999. F. Wilkinson, Board Liaison, received a total of 14 volunteers. D. Tonkery appointed L. Macklin, Chair, Jill Emery, June Chressanthis, Kate Manuel, and Lisa Rowlin to the task force.

The charge of the task force is to develop and issue the call for poster sessions on NASIG-L and other discussion lists. They will evaluate and select proposals for sessions. They will, in cooperation with PPC and CPC, coordinate the sessions at the conference.

R. Waltner has set up a discussion list for the task force.

6.0   DISCUSSION ON MILLENNIUM AWARD CONCEPT

The Board discussed D. Tonkery's proposal to present one-time Millennium Awards to individuals who have made a fundamental contribution to the serials world. Board members liked the concept of Millennium Awards. They were concerned that there might not be enough time to establish criteria for the awards, solicit nominations, and other activities associated with presenting awards.

ACTION: The Board decided not to present the awards at the 2000 conference but will consider presenting them at the 2001 conference.

7.0   PROGRAM PLANNING COMMITTEE REPORT

C. Hepfer, Co-Chair of PPC, reported that the speakers had been selected and confirmed for all pre-conferences, plenary and issue sessions, and workshops.

The Board discussed the deadline for the call for proposals for the 2001 conference. C. Hepfer, Susan Davis, and Mary Page, the co-chairs of PPC 2000, felt

that the August 15 deadline for this year's conference was too late. The busiest time for the committee is during August and September. Since next year's conference at Trinity University will be held May 23 to May 26, an earlier deadline is especially important.

ACTION: The deadline for the call for proposals for the 2001 conference will be August 1.

The Board and the three Co-Chairs of PPC discussed ways to improve the rate of contributed papers from plenary and concurrent speakers. The PPC Co-Chairs stated that some of this year's presenters have been very up front and said that they will not be submitting papers. PPC is in the best position to judge which presenters might not submit papers and can coordinate arrangements with *Proceedings* Editors. *Proceedings* Editors can select recorders to work with tapes of presentations and serve as "ghost writers" in some instances.

ACTION: The Board decided that plenary and concurrent speakers' papers will be due at the time of the conference rather than after the conference.

ACTION: S. Davis, C. Hepfer, and M. Page will review which presenters for this summer's conference possibly may not submit papers and make any necessary alternative arrangements.
DATE: Before June 23, 2000

M. Rioux suggested that PPC might consider using a chat room for discussing conference programs.

ACTION: M. Rioux will ask S. Schmitt, Co-Chair of ECC, to investigate the feasibility of a chat room discussion.

7.1 Workshops

S. Davis reported that this year's conference will have 26 regular workshops and 4 in-depth workshops.

ACTION: S. Oberg will write an article for the *Newsletter* highlighting the in-depth workshops and poster sessions.

ACTION: The Board thanked PPC for its work.

8.0 CONFERENCE PLANNING COMMITTEE REPORT

K. Cargille reported that the final budget had been distributed via e-mail on January 7, 2000. No major changes were made from earlier versions of the budget.

The preconference rates were set at $50 and $65 to recover costs with anticipated enrollment of 200.

CPC proposed raising the commuter rate to $350 for this summer's conference rather than the $300, which was approved at the fall Board meeting.

ACTION: The Board approved raising the commuter rate for this summer's conference to $350.

K. Cargille reported that the print version of the brochure would be mailed in late February. The Web version of the brochure will be available at an earlier date.

ACTION: K. Cargille will work with S. Oberg to help publicize the Web version of the brochure.

K. Cargille asked if NASIG had ever considered assigning membership numbers. Membership numbers would help track members in the conference database.

ACTION: K. Cargille, M. Rioux, and D&D will explore assigning membership numbers.

9.0 Site Selection for 2001 and beyond

F. Wilkinson reported that the 2001 conference will be held at Trinity University in San Antonio, May 23-26. This spring she will be exploring sites for the 2002 conference. She hopes to receive a proposal for the 2003 conference.

9.1 Trinity Preliminary Report

On January 13, 2000, F. Wilkinson and C. Foster went to Trinity University for a site visit. They were very impressed with the university's conference planners and with B. Caraway and C. Gill who will serve as the 2001 CPC co-chairs. Trinity will be an excellent conference site once again.

The meeting was adjourned at 11:26 a.m.

The next board meeting will be held on June 21, 2000 at the University of California, San Diego.

TREASURER'S REPORT

Geraldine Williams, NASIG Treasurer

The NASIG board passed the 2000 operating budget at the Fall Board Meeting. Some committees were requested to lower their budget requests to maintain expenditures at the current level. The total budget for 2000 is $104,036 compared to $103,315 for 1999. Due to the tax situation, the budget is run on a calendar year as opposed to a fiscal year.

2000 NASIG Budget

Administrative	$18,150
Bylaws	850
Nominations & Elections	1,200
Finance	4,400
Newsletter	14,325
Database & *Directory*	14,635
Awards & Recognition	13,500
Regional Councils & Membership	3,126
Electronic Communications	9,400
Continuing Education	20,000
Conference Site	1,500
Conference Program Planning	350
Publications	700
Conference Planning	500
Conference *Proceedings*	700
Evaluation & Assessment	400
Archives	300
TOTAL	$104,036

The NASIG budget expenditures for 1999 included:

Admin-Board Expenses	21,162.66
Awards & Recognition	9,091.49
Archives	156.29
By-Laws	480.71
Continuing Education	13,090.15
Conference Planning	358.40
Conference Site 2000	328.82
Conference Site 2001	199.00
Electronic Communications	6,470.00
Evaluation	109.57
Finance	3,911.40
Nominations & Elections	970.19
Publications Committee	6.03
Database & *Directory*	13,603.73
Newsletter	10,133.01
Proceedings	197.67
Regional Council & Membership	523.22
TOTAL $104,036	$80,792.34

NASIG is still in good financial shape. The assets as of January 26, 2000 are listed below. Currently the assets are a little low due to prepayments to UCSD for next year's annual conference.

ASSETS

Cash and Bank Accounts:		Investments:	
Checking	$1,392.55	Municipal Bond	57,196.57
Savings	35,748.80	Total investments	57,196.57
Total checking & savings	37,141.35		

TOTAL ASSETS	$94,337.92

Upon recommendation of the finance committee, the NASIG Executive Board voted at the Midwinter Board meeting to approve closing the municipal bond fund and to put half the funds in a long-term CD and half in a mutual fund following the overall trend of the stock market. The Finance Committee is currently working to determine with whom to place the funds and in which funds. The policy passed states that NASIG would place the funds in low risk, conservative investments.

Based upon a request from the Board, the Finance Committee developed a conference refund policy for NASIG. This is included elsewhere in this *Newsletter* issue. NASIG members can now know what will and will not be refunded by NASIG for conference cancellations. My thanks goes to the current members of the Finance Committee (Sandy Barstow, Marjorie Wilhite, Carol Fricken, Susan O'Leary) for their work on the above investment policy and the conference refund policy.

As of January 26, 2000, 961 memberships have been received for 2000.

NOTICE OF GENERAL ELECTION

Sharon Cline McKay, Chair,
Nominations & Elections Committee

Pursuant to Article VII, section 2 of the NASIG Bylaws, notice is hereby given of a general election to be held by mail ballot between February 15th, 2000, and March 15th, 2000, for the following offices:

VICE-PRESIDENT/PRESIDENT
2000/2001—2001/2002

SECRETARY
2000/2001—2001/2002

MEMBER-AT-LARGE
(3 to be elected)
2000/2001—2001/2002

All active members on record with the Chair of the Database and *Directory* Committee as of January 15th, 2000, shall be eligible to cast one original ballot that they shall receive, solely by:

1. Correctly marking no more than one (1) vote for Vice-President/President Elect, no more than one (1) vote for Secretary, and no more than three (3) different votes for Member-at-Large. In each instance, up to an equal number of write-in votes may be substituted.

2. Returning the envelope in the pre-addressed "Official Ballot Envelope" provided, postmarked no later than March 15th, 2000. Results of the election will be published in the June 2000 *Newsletter*, announced at the Business Meeting at the 2000 conference, and published on NASIG-L. Please address any questions regarding the general election to:

Sharon Cline McKay
Chair, NASIG Nominations & Elections Committee
Phone: (801) 942-9500
Fax: (801) 942-8013
E-mail: mckays@faxon.com

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THE MARCIA TUTTLE INTERNATIONAL GRANT

PURPOSE: The grant will provide funding for a NASIG member working in serials to foster international communication and education, through overseas activities such as, but not limited to, research, collaborative projects, job exchanges, and presentation of papers at conferences. The grant is named in honor of Marcia Tuttle.

TERM OF AWARD: One year.

ELIGIBILITY: The applicant must be a NASIG member with at least 5 years' professional experience in the serials information chain. The proposed project must deal with some aspect of serials and include foreign travel. Foreign language skills should be adequate to project needs.

HOW TO APPLY: The applicant should submit: *a completed application; *a written proposal outlining the project and including proposed completion dates; *current resume or curriculum vitae; *a minimum of 3 references, including one from the person's supervisor (previous supervisor may be substituted if there is no current supervisor), one from a colleague at a different institution or company, and a letter of support from the foreign institution or collaborator as appropriate

AMOUNT OF THE AWARD: $1000 for each award. NASIG may give more than one award in a year, or no award, depending on applications.

AWARDEE'S RESPONSIBILITIES: The awardee will be expected to submit a final project report to the NASIG Board. Other reporting mechanisms, such as the presentation of a workshop based on the project at a NASIG annual conference, may be required as well, depending on the nature of the proposal, and will be agreed upon in advance.

AWARD CYCLE: There will be a call for applications twice a year, with deadlines of **April 30** and **October 31**. The deadline for this cycle is April 30, 2000. The Committee will respond within 4-6 weeks. The award cycle process will be reviewed at the end of the first year.

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NASIGuides

NASIG Publications Committee

The Publications Committee of NASIG conceived *NASIGuides* as a resource for disseminating expertise in the diverse areas of serials management, such as selecting, acquiring, cataloging, and providing access to serials resources in all formats. Each *NASIGuide* will treat a specific topic within the aforementioned scope and will be available in electronic form on NASIGWeb. Submissions for *NASIGuides* are made primarily on an invitation basis, but authors with demonstrated expertise in their proposed topic may submit a query to the Chair of the Publications Committee.

Authors will receive an invitation letter from the NASIG Publications Committee Chair with a specific person on the Committee identified to be their contact person until the document is completed. For specific instructions,

please see the "Guidelines for Authors" in the Publication Committee space within NASIGWeb

NASIGuide resources have been initiated with a selection of three authors. The NASIG Publications Committee invites the NASIG membership to consider authoring a *NASIGuide* or suggesting topics serialists may find helpful in the form of a guide. The Committee encourages the submission of writing and ideas in order to foster the sharing of the wealth of knowledge and experience of people working in the world of serials.

To submit a *NASIGuide*, *NASIGuide* topic, or for further information, contact:

> Julia Gammon, Chair, NASIG Publications
>   Committee
> Head, Acquisitions Dept.& Marketing Manager,
>   University of Akron Press
> Bierce Library, University of Akron
> Akron, OH 44325-1708
> Phone: (330) 972-6254
> Fax: (330) 972-5132
> E-mail: jgammon@uakron.edu

TITLE CHANGES
Carol MacAdam

[Note: Please report promotions, awards, new degrees, new positions and other significant professional milestones. You may submit items about yourself or other members to Carol MacAdam. Contributions on behalf of fellow members will be cleared with the person mentioned in the news item before they are printed. Please include your e-mail address or phone number.]

Clint Chamberlain writes: "I started my new job as Reserves Assistant last September, when I began as a library school student at the University of North Carolina - Chapel Hill, School of Library and Information Science. Unfortunately I don't get to do any work with serials in my new job, but I am finally getting the library degree I need in order to be a professional librarian in a couple of years! So, although I miss the work I did with serials at my last job as Serials Control Assistant at Boston University's School of Theology Library, I am glad to be taking this next step in my career. My advisor here has told me that I can put together a good program of courses that will help me become a serials librarian, so that's what I'm shooting for." Clint's new addresses are:

> University of North Carolina - Chapel Hill
> School of Information and Library Science Library
> Chapel Hill, NC 27514
> E-mail: chamc@ils.unc.edu

Eleanor Cook was presented with the "Significant Contribution Award" from the Resources and Technical Services Section of the North Carolina Library Association in September 1999 at the Association's biennial conference. In addition, Eleanor will be serving as the Interim Coordinator of Materials Processing at Belk Library, Appalachian State University, effective December 20, 1999. Eleanor says, "The reason it's 'interim' is that we may reorganize again–we should know something by July 1, 2000 - after that, my position may be something else!" Eleanor's addresses remain the same.

JoAnne Deeken sends this news: "On February 1, 1999, I became Head of the Acquisitions Division and Assistant Head of Technical Services at Indiana University Libraries in Bloomington, Indiana. I left my position as Head of Acquisitions at Clemson University after more than 7 years. The past year has been one of learning and growing into a super position with a great staff. Some of the challenges have been more work with consortial and system wide issues and the lovely fun of compiling ARL statistics. During this year, I was part of the team that chose SIRSI as the new ILS for the Indiana University Library system, and I currently co-chair two implementation working groups. IU also moved more than 5000 serials subscriptions to new vendors and began coordinating receipt of shelf ready materials for two regional campuses. Oh, yes, technical services was also completely reorganized, a new accounting system had to be implemented because the one in use was not Y2K compliant, and everyone in Acquisitions had to learn new duties. So, if this news is a little late, it's because life has been very busy!" JoAnne's new addresses are:

> Indiana University Libraries
> 600 East Heather Drive
> Bloomington, IN 47401
> Phone: (812) 855-1673
> Fax: (812) 335-1729
> E-mail: jdeeken@indiana.edu

Jennifer Dekker has a new position as Information Management Project Consultant at the Archives of Ontario. Jennifer was previously a student at the University of Ontario. Jennifer's new e-mail address is jdekker@canada.com

We received greetings and news from **Beverley Geer**. Beverley was previously Associate University Librarian for Technical Services at the University of Texas, El Paso. She writes: Hello, NASIG Buddies. What can I say? I have a fickle nature. I'm never satisfied. The grass is always greener on the other side. I like an adventure. Maybe it is all of the above. Anyway, one day Jimmie Dale asked me about The North (like most southerners, he thinks that North is a place rather than a direction). Seems

that he was watching the Weather Channel one day and wondered about all that "snow" in a place called Chicago. I think he'd also seen a Bears game awhile back. He just could not get Chicago, snow, the Bears off his mind, and I was unable to describe the North adequately (being that I've blocked the memories as much as possible) so there was nothing for it but to get a job up here so that he could experience it first-hand. And what luck! There was a job opening at Endeavor Information Systems, Inc. They seemed to think all that cataloging experience was worth something to them (who'd have imagined that?). Long story short, as of December 6 I am working as a Project Manager at EISI in tropical Des Plaines, IL." You can reach Beverley at:

    Endeavor Information Systems, Inc.
    2200 East Devon Avenue
    Suite 382
    Des Plaines, IL 60018
    Phone: (800) 762-6300, ext. 2843
       or: (847) 296-2200, ext. 2843
    Fax: (847) 296-5636
    E-mail: geer@endinfosys.com
       or: b_geer@yahoo.com (preferred)

Anita Gordon-Gilmore was previously Serials Librarian at Fort Hays State University in Hays, KS. She has taken a new position as Librarian for Reference and Bibliographic Instruction at Johnson County Community College. Her new addresses are:

    Johnson County Community College
    EMC Building
    12345 College Boulevard
    Overland Park, KS 66210
    Phone: (913) 469-3871
    E-mail: agordong@johnco.cc.ks.us

Maureen E. Hady has taken a new position as Serials and Acquisitions Librarian at the University of Kentucky's Young Library. She was formerly Assistant Head of Acquisitions at Virginia Commonwealth University Library. Maureen's new addresses are:

    2-21 William T. Young Library
    Lexington, KY 40506
    Phone: (606) 257-0500 x2135
    Fax: (606) 257-0508
    E-mail: mehady2@pop.uky.edu

Kate Manuel has taken up her first professional library position. She writes: "It has actually been more disconcerting to move from the East Coast to the West Coast than it has been to go from being a student to being a librarian! I've gone from being an MLS student at Catholic University and the Gifts Liaison at Gelman Library at George Washington (a paraprofessional position) to being the Physical Sciences Librarian at California State University, Hayward. I work with the

Chemistry, Geology, and Physics Departments, as well as the Engineering Program. Serials, of course, remain a huge issue in the sciences, and I'm on the library sub-committee exploring electronic journal options. The Physical Sciences here had been without their "own librarian" for quite a while before I was hired, so I'm doing a lot of outreach to get them re-invested in the library as a resource for their students and their own research." Kate's new addresses are:

    California State University, Hayward
    26970 Hayward Blvd
    Hayward, CA 94542
    Phone: (510) 885-2974
    E-mail: kmanuel@csuhayward.edu

Konstantina (Dina) Matsoukas has this news for us: "After graduating from McGill University last summer, I moved to New York City and began my library career as an Information Services librarian at the Science, Industry and Business Library (New York Public Research Library). In this position, I provide basic reference service to the public using both print and electronic resources, working at various information services desks, telephone reference, and the electronic information center. I am also responsible for giving instructional classes to teach the public how to use databases and other resources available at the Library, including the Internet. So far, working at SIBL has been a wonderful learning experience for me, as has living in this fabulous city. It has been most interesting to be confronted with such a wide range of information needs and to witness first-hand how the Library is changing continuously to accommodate these. Now that I am getting settled in my new job I would like to get more involved in NASIG activities. If you have any suggestions about which committees could use more volunteers please let me know." Dina's new addresses are:

    Science, Industry and Business Library
    New York Public Library
    188 Madison Avenue
    New York, NY 10016-4314
    Phone: (212) 592-7785
    E-mail: kmatsoukas@nypl.org

Karen Matthews now works as Coordinator of Technical Services at the Dana Medical Library of the University of Vermont. She was previously Head of User Services at Emporia State University's William Allen White Library. Karen's new addresses are:

    Dana Medical Library
    University of Vermont
    Burlington, VT 05405
    Phone: (802) 656-2204
    Fax: (802) 656-0762
    E-mail: karen.matthews@vtmednet.org

Sharon Nahra started working as Production Librarian in JSTOR's University of Michigan Production Unit on November 1, 1999 in her first professional librarian position. She was previously Assistant for Serials/ Interlibrary Loan at Ursuline College in Pepper Pike, Ohio. Sharon's new addresses are:

> 301 E. Liberty, Suite 310
> Ann Arbor, MI 48104-2262
> Phone: (734) 998-9106
> Fax: (734) 998-9113
> E-mail: slnusa@umich.edu

On September 7, 1999 **April Oliver** began work in her new position as Indexer for JSTOR in the Princeton University Production Unit. April was previously Library Assistant at Georgian Court College Library. April's new addresses are:

> JSTOR—Princeton University
> 221 Nassau Street
> Princeton, NJ 08544
> Phone: (609) 258-4783
> E-mail: aoliver@princeton.edu

June Rutkowski has a new position at Harvard's Widener Library. She writes: "My former position, and first professional position, was as a serials cataloger in the Cataloging Services Department of the Harvard College Library. I worked there from February 1998 to October 1999. My new job, which began October 1999, is Serial Records Librarian and Team Leader in the same department and library as my former job. Primary responsibilities in my new position include overseeing ordering, check-in, subscription renewals, invoice payments, claims, etc. for series, serial and periodical titles held in Widener Library. But problem solving is a more realistic term for what I do. I supervise 11 hard-working staff members, many of whom have several years' experience on the Team. I'd be lost without them." June's addresses are:

> Room 196
> Widener Library
> Cambridge, MA 02138
> Phone: (617) 495-2422
> Fax: (617) 495-0403
> E-mail: rutkowsk@fas.harvard.edu

Reeta Sinha has left her position as Head of Collection Management at Emory University's Health Sciences Center Library to become Head of Serials at Stanford University's Hoover Institution Library. Reeta's new addresses are:

> Hoover Institution Library
> Stanford University
> Stanford, CA 94305-6010
> Phone: (650) 723-2070
> E-mail: rsinha@stanford.edu

Angel Smith is now a Librarian at Louisville Public Library. She was previously Periodicals Librarian at Evansville University Libraries. Angel's new addresses are:

> Louisville Public Library
> 301 York Street
> Louisville, KY 40203
> Phone: (502) 574-1611
> E-mail: angelsmith55@hotmail.com

Julie C. Su has a new position as Serials Librarian at the University of San Diego. She writes: "I took this new position in September, 1999 and moved from Indianapolis to San Diego at the end of August. It is a major move for me as I have lived in Indianapolis for two decades. However, California is where I began my library career and San Diego is a wonderful place for someone who loves ocean and beach. This is a holistic position in a very flat organization. My responsibility includes serials control and cataloging, reference desk duty, and instruction and collection development for the School of Nursing at the University of San Diego. The job fits me very well as I can use all my past experiences in one position. Having been away from actually handling serials for two years, I enjoy coming back to it." Julie was previously a Reference Librarian at University of Indianapolis. Her new addresses are:

> Copley Library
> University of San Diego
> 5998 Alcala Park
> San Diego, CA 92110-2492
> Phone: (619) 260-4120
> Fax: (619) 260-1617
> E-mail: julsu@yahoo.com

On July 6, 1999 **Patricia Thurston** began her new job as Team Leader for the Slavic and East European Cataloging Team at Yale University. She was previously Slavic and East European Cataloger at the University of Illinois, Urbana-Champaign. Her new addresses are:

> Yale University Sterling Memorial Library
> New Haven, CT 06520
> Phone: (203) 432-8424
> Fax: (203) 432-7231
> E-mail: patricia.thurston@yale.edu

From **Xiaoyin Zhang** we learn: "I started my new job at the Libraries of University of Nevada, Las Vegas on May 1, 1999. As Head, I am responsible for a newly merged section in the Libraries called Materials Ordering and Receiving which consists of Acquisitions, Serials/Periodicals, and Binding. I have similar job responsibilities at UNLV to those that I had at Williams College, although on a much larger scale. However, as a member of the Libraries faculty, in addition to my job performance and service, I am also required to be actively

involved in scholarly research (which was not required in my previous job). I guess this is the new challenge to me but I am willing to meet the challenge. I hope someday I could share with my colleagues my experience and knowledge in publications. I enjoy my new job at UNLV very much. I also enjoy the sunshine here at Las Vegas!" Xiaoyin's new addresses are:

University of Nevada, Las Vegas
James R. Dickinson Library
4505 Maryland Parkway, Box 457012
Las Vegas, NV 89154-7012
Phone: (702) 895-3059
Fax: (702) 895-1078
E-mail: xzhang@nevada.edu

OTHER SERIALS NEWS

1999 NELA CONFERENCE
Manchester, New Hampshire, September 27, 1999
Reported by David Miller

[Ed. note: The following workshops were co-sponsored by NASIG, the New England Library Association (NELA) Academic Libraries Section, and the New England Technical Services Librarians (NETSL).]

RIDING THE TSUNAMI: MANAGING THE LICENSING OF ELECTRONIC RESOURCES
Ivy Anderson, Harvard University, and Ellen Finnie Duranceau, Massachusetts Institute of Technology

Ivy Anderson, Coordinator for Digital Acquisitions at Harvard University Library, began this program by describing the basic nature of licenses and license negotiation. She described what a license is in both functional and legal terms, emphasizing the differences between state contract laws (which govern licensing agreements) and federal copyright law. Licenses, while varying in specific details, generally have a normative structure which includes 1) what is being licensed, 2) to whom, 3) for what purpose, 4) for how long, 5) under what conditions, and 6) at what price. It is essential to realize that copyright law rarely trumps contract law, although licenses can be pre-empted by federal courts if copyright principles have been violated. Librarians cannot assume that the fair use provisions of copyright law, in particular, will hold good unless specifically incorporated into a specific agreement. Licensing is also implicated in a number of legislative activities, including the Digital Millennium Copyright Act and proposed database protection acts. The Uniform Computer Information Transactions Act, a piece of model legislation that will be considered for adoption by state legislatures, seeks to ensure that "click-on licenses" will have the force of law. This is an example of a law that potentially places severe restrictions on the activities of end users, reinforcing our responsibility to ensure that the contracts we negotiate have adequately broad provisions for use.

Turning to license negotiation, Anderson recommended the practice of "principled negotiation," as discussed in Roger Fisher and William Ury's influential book, *Getting to Yes*. This involves identifying the legitimate interests of both parties to a negotiation, taking a problem-solving rather than confrontational approach, and applying objective criteria in order to reach a solution that achieves mutual benefit. The key issues which libraries bring to the table include: 1) concerns about the changing rights environment, 2) upholding the uses of materials to serve traditional library purposes, 3) preserving our investment in online information, and 4) changes in the nature of the academic enterprise, including the use of materials to support distance education. Information providers are concerned with: 1) intellectual property protection, 2) revenue and market retention, 3) supporting a technical infrastructure, 4) expanding market opportunities, and 5) standing up to increased competition from a variety of sources. However, both parties have shared interests, not the least of which are reaching an agreement, establishing good working relationships, and avoiding lawsuits. Referring objectively to relevant standards, such as the AALL/ALA *Principles for Licensing Electronic Resources* or the materials found at Yale's LibLicense site, should help achieve win/win agreements.

After detailing the factors entering into the normative structure of a typical contract for electronic resources, Anderson provided an example of how a vendor's proposed contract language might be productively altered through negotiation. For example, the sentence "Licensee agrees that the Database is confidential and intended solely for the internal use of Licensee" effectively prevents the resource from being accessed by library users. An acceptable alternative might be "Licensee agrees that the Database is intended solely for the use of Licensee and Licensee's Authorized Users." She concluded with advice about managing the process of license negotiation, including the involvement of internal stakeholders and the development of institutional boilerplate language. Finally, we should not be hesitant to assert our free-market role in selecting the products that are most beneficial to our patrons and us.

Ellen Finnie Duranceau, Assistant Acquisitions Librarian for Digital Resources at the MIT Libraries, continued the program with a discussion of license compliance and tracking methods. Once a license has been negotiated, what precautions are necessary to ensure that both users and staff get the most benefit from an electronic resource, with the fewest contractual difficulties? A crucial point is that "license compliance begins with license negotiation." The impact in practice of user rules, the definition of

authorized users, and the burden of educating users all must be kept in mind as terms are worked out with vendors, since these very terms may make compliance difficult or impossible.

Compliance is also affected by the knowledge which staff possess of contractual terms. Techniques for staff education include scanning licenses into a secure area of the library's Web site, raising awareness through newsletters and informal contacts, and providing a copy of the license to the "product sponsor" (the staff member who spearheaded the product purchase) if there is one. We should not take it for granted that staff members understand the difference between contractual rights and fair use provisions, and also must ensure that IT and other non-library staff understand the relationships between licensing and technological issues.

End-user education is facilitated through developing standard guidelines that describe the majority of licensed resources, with links to specific terms from every Web page where such resources appear. It may be useful to provide a link directly to the vendor's site in cases where the vendor's license language is both easy to access and clearly understood. However, in some cases this language will differ from that negotiated locally. User education is more difficult in cases where the vendor places unusually stringent restrictions on access. While some highly restrictive resources have sufficient value to justify their purchase, they impose excessive administrative burdens on staff and are more difficult to explain to users. User constraints in such cases may include requiring them to read and sign "sign-off sheets" and physically coming to the library to get a specific password for onsite use.

Compliance issues also affect Web site design and management. It is a good idea, when possible, to maintain the standard compliance statement in one place on the server, rather than its being separately coded on every page. This "server-side include" allows for automatic updating on as many Web pages as is needed.

Duranceau next discussed the need for a tracking system for license information. This is an essential tool for keeping track of license terms, renewals, and so on. The best tracking system for a specific environment will vary with the scale of operations, the number of licenses involved, and a library's organizational structure. There are, nevertheless, common requirements of any successful tracking system: that it reduces or eliminates duplicative data maintenance, is flexible, and allows data to be leveraged for multiple purposes.

Duranceau concluded with a few reminders: signing the license is not the end of license administration; balancing user education with the access they require is an ongoing challenge; experimentation is probably needed to find an efficient and effective system; and technological developments will add new obligations even as they aid our efforts.

This well-attended, two-hour presentation concluded with a series of exercises, in which the presenters offered actual specimens of undesirable contract language, and discussed potential improvements with audience members.

AM I MY ELECTRONIC RESOURCES' KEEPER? WHO'S RESPONSIBLE FOR PRESERVING DIGITAL INFORMATION?
Dr. Barbra Buckner Higginbotham, Chief Librarian and Executive Director, Academic Information Technologies, Brooklyn College (City University of New York)

Dr. Barbra Buckner Higginbotham provided attendees of the NELA conference with an informative and sobering look at the current state of digital information preservation and possible paths toward at least a partial remedy. Digital materials include those that have been converted from traditional formats, and those that were created directly in that form. Some of the characteristics of digital information that make these materials so attractive include its ease of use, storage, transmission, and its high reproduction quality. However, the widespread adoption of digital media for the creation and storage or resources is far from being matched by a correspondingly activist approach to preservation.

The purpose of preservation is the protection of information of enduring value for access by present and future generations. With paper-based materials, traditional approaches to preservation include stabilizing the original artifact and controlling its environment or transferring its content to a more stable medium. These are responsive approaches, invoked only when an item begins to decay. But with digital materials, the responsive approach is inappropriate, involving great comparative expense and almost certain loss. Digital information must be preserved proactively. This proactive approach has been developed neither by publishers, who are primarily concerned with developing markets, nor by librarians, who are concerned with providing access to users and redefining their own roles in the digital environment.

Dr. Higginbotham outlined several central issues pertinent to digital preservation. First, with new media, the intellectual content is of much greater value than its carrier and yet is inaccessible without access to specialized technology. Costs for digital technologies are declining rapidly compared with those for paper and microfilm, while their effectiveness for many purposes is improving. The creation and maintenance of digital archives require engineering skills that are unlike any in

the world of traditional media. New media are fragile: "there is an inverse relationship between the longevity of information media and their accessibility." Much more information can be captured digitally than on paper, and lost much more rapidly. Hardware and software needed to read digital data become obsolete (even disappear) even more rapidly than the media which store the data. All of these issues culminate in the central question: how can we ensure that future users of digital information have access to it, in its authentic and integral form? Without practical and affordable solutions to digital archiving, our current period will undoubtedly represent, as Stewart Brand expressed it, "a maddening blank to future historians -- a Dark Age." These solutions do not exist at present, while there are numerous examples of important cultural data that have already been permanently lost.

There are a number of current approaches to preserving digital materials, each with its strengths and weaknesses. Some resources may be duplicated at "mirror sites," or copied onto other storage media such as magnetic tape, although there are multimedia resources that cannot be duplicated in any other medium. Data may be refreshed (copied onto another carrier of the same type, such as tape or disk), but this does not address the problem of hardware and software obsolescence. Migration, or conversion of data from one format to another, may be workable where content is more important than the resource's original display and/or index features. However, migration and conversion do not preserve the resource in its original integrity, and some data will be lost or altered. Emulation is an approach that involves the use of metadata describing characteristics of the original systems used to create or run an electronic resource. In the future, the metadata would be used by emulating systems to reproduce or simulate earlier systems. Metadata may also include information on a document's provenance, and digital time stamping, or some similar technique, which will assure future users of the resource's authenticity.

These techniques are in different stages of experimentation and testing. Whose responsibility will it be, then, to implement a comprehensive approach to preserving digital information? Dr. Higginbotham concluded that neither publishers, nor individual libraries, will be willing or able to assume the responsibility. Instead, a number of large-scale repositories will be needed to archive digital materials. An archival approach is preferable for this purpose to handling preservation through digital libraries, as the former is explicitly concerned with long-term storage and access, where the latter may not be. Given our cultural dislike of centralization, creating a series of independent, but linked,

archives is a more probable scenario than a single, central facility.

Institutions that seek to qualify as a digital archive will need to meet an array of technical and other standards, as determined by an independent certifying agency. Digital archives should have the right, established by the federal government, to invoke a fail-safe mechanism allowing for the aggressive rescue of endangered digital information, regardless of who holds the original rights to it. Besides physical organization and storage (on- and offline) of their materials, digital archives will create organized means of access, either through cataloging records or other means. They must also be able to guarantee the integrity and authenticity of the materials under their care.

Dr. Higginbotham concluded by discussing examples of trailblazing digital archives efforts: the Digital Library Federation, OCLC, the National Library of Canada, Bell and Howell (formerly UMI), the Center for Research Libraries and JSTOR. Their efforts include work on maintaining persistent links, migration techniques, and the conversion of microfilm materials to digital form. There are roles for individual librarians in this effort. We can emphasize to publishers the importance of perpetual access to licensed material and the need to include metadata as a routine part of creating electronic resources. Individual libraries may also be involved in archiving efforts, potentially those that are now practicing traditional historic preservation on a large scale.

ALA MIDWINTER MEETINGS

ALCTS SERIALS SECTION COMMITTEE TO STUDY SERIALS CATALOGING
January 17, 2000
Reported by Cecilia Sercan

[Ed. note: The following is not the official report of this meeting and is not intended to be a comprehensive representation of it.]

The Committee to Study Serials Cataloging met on Monday afternoon, with a very full agenda. The meeting began by introducing the Committee members.

ALCTS 2000 Preconference on Metadata in Chicago: Information on the preconference is available at:
     http://www.ala.org/alcts/organization/ccs/ccda/tf-
          meco1.html

Aggregators: John Riemer, Chair of the PCC Task Force on Journals in Aggregator Databases, gave a brief presentation on the Task Force's work to date. They have made recommendations about content in these records,

mounted a demonstration project, are evaluating it, and determining the next step.

There are various ways that these records can be created: 1) human created analytics; 2) machine-derived analytics; 3) machine-generated analytics, relying on defaults; 4) scripted creation of minimal records; and 5) single combined coverage index.

Maintenance is always an issue. Again, there are many possibilities: 1) overall record set distribution, with either the whole set or just the changes distributed each time; 2) added and dropped titles; 3) changes in the volume coverage; 4) completeness of content for volumes covered; 5) URL maintenance; 6) conventional changes of titles; 7) Cancellation/change of subscription.

The Task Force sees the following next steps:
a) Pursue more record sets
b) Fully integrate text loading and maintenance
c) Include e-monographs?
d) Find out with others are doing
e) Mainstream bibliographic control
f) Continue to raise awareness of the issues pertaining to journals in aggregator databases.

The report of the Task Force is on the PCC site:
http://lcweb.loc.gov/catdir/pcc/aggfinal.html

Revising AACR2 to Accommodate Seriality: Jean Hirons. Hirons reported that she is working on rewriting chapter 12 of AACR2, as well as changes to chapter 21 for title changes. Her original report is available at:
http://www.nlc-bnc.ca/jsc/ser-rep0.html.

The JSC Site has a summary of their decisions at the Fall 1999 meeting. See: http://www.nlc-bnc.ca/jsc/index.htm.

ISBD(S) Revision: Karen D. Darling reported on the proposed changes to ISBD(S), to be known as ISBD(CR) [continuing resource]. The document will go out for worldwide commentary.

Report from CC:DA: Carolynne Myall reported on the work of CC:DA on the many proposed rule revisions, as well as the task forces that have been requested to review the ISBD (CR), etc.

ISSN: Regina Reynolds reported. ISSN is trying to harmonize more with the other two serials cataloging standards. They are aiming for fewer major title changes and an update to the ISSN manual as a whole, providing more examples.

There has been discussion about electronic journals, continuing databases, and possibly assigning ISSNs to

web sites. Which ones? The ISBD(S) proposed definition is too broad; the AACR2 proposed definition is too narrow. Among the problems of electronic serials: 1) with reproductions of serials, of PDF format with separate issues maintained or integrating resources with separate issues merged into one file; 2) new codes needed for databases; 3) the problems of maintaining URLs for ceased titles; 4) key title qualifiers.

Key titles received a lot of attention. The key title is the title proper + a qualifier (if necessary); the qualifiers will be added in parentheses instead of the current format of title proper (dash) qualifier, with harmonization of the placement of qualifiers. The form of the qualifier was a serious area of disagreement, with the key title vs. uniform title being the issue. The key title uses the corporate body name as it appears on the publication, with the term U.S. being an exception. Only 30% of key titles are qualified; only 10% are qualified with a corporate body name.

Successive entry. This will be retained for the ISSN database. How will latest entry record cataloging under AACR and possibly ISBD(S) conventions be dealt with? Some conversion is possible with the first change; or some ISSN Centers may treat the title change as temporary.

Fewer title changes. Consider the first 3 or 5 words? Is a change in the first word always a change? Think of languages other than English. When in doubt, consider the change to be minor.

Impacts? Fewer new ISSNs for title changes; ISSN records may be more useable for cataloging. ISSN Manual Working Group will meet in Paris in March, as well as in September. Further work on harmonization will be done in May.

CONSER AT LARGE
January 16, 2000
Summary by Jean Hirons, CONSER Coordinator

Mike Kaplan (Indiana) chaired the meeting in which 43 people from 32 different institutions attended. Jean Hirons (LC) announced that Brown University is the newest CONSER member and MIT will provide the training. She also announced that Lucy Barron, currently at Harvard, would be joining the staff at the Library of Congress as a new section head.

UPDATES

AACR2 and ISBD(S) revision: Hirons reported on the current state of the AACR2 revision. She and others in CONSER have been working on the revision, which is

due to the Joint Steering Committee (JSC) by the end of February. The revision package will include a complete revision of chapter 12 as well as associated rules in chapters 1, 21, and the glossary. The revised chapter will cover all "Continuing resources" including integrating resources, such as loose-leafs and Web sites.

The JSC will meet in March and will distribute the package for comments sometime thereafter. However, a "meeting of experts" is being planned at the end of May that will harmonize AACR2, ISBD(S), and ISSN practices and could result in further changes to the AACR2 revision package. Hirons reported that at the ISBD(S) meeting, which occurred just prior to ALA, the group agreed to change their name to ISBD(CR) to encompass all continuing resources and discussed other changes that are similar to the proposals in her report to the JSC.

Serials Cataloging Cooperative Training Program (SCCTP): Hirons reported that 11 workshops were held in 1999 and 22 are currently scheduled for 2000 between January and June. In November, an additional train-the-trainer session was also held in Vancouver, sponsored by the University of British Columbia, with a focus on Canadian trainers. Feedback from sponsors, trainees, and trainers has all been very positive. The next course scheduled will cover holdings and is being prepared by Frieda Rosenberg (UNC-Chapel Hill) and Thom Saudargas (College Center for Library Automation, FL). A number of trainers were present; some offered comments on the usefulness of the documentation and how much fun it is to conduct an SCCTP session! Hirons noted that she is hoping to work with CDS to develop a different delivery method for the documentation that will allow for corrections and updates to the materials.

Aggregator Task Force: John Riemer (Georgia) said that the group is extending its charge for another two years in order to continue the work already begun. Activities currently focus on obtaining new aggregators who will create records, addressing issues related to maintenance and loading of records, and taking a look at aggregations of e-books.

A&I/ISSN Task Force: Cindy Hepfer (SUNY-Buffalo) reported that her task force would be meeting later that morning to consider a proposal from Faxon to develop an A&I database and to meet with Daniel Chudnov of Yale who has developed the "jake" database. "Jake" has a lot of potential because it combines both abstracting/indexing and full text coverage information in an easily usable database. The project is currently grant-funded, however.

DISCUSSION POINTS

Single-record approach and 007 field: Hirons and Regina Reynolds (LC) explained that while the 007 field is currently optional for use in the CONSER single-record approach, its presence in print records is making it very difficult for the ISSN International Centre to determine which records cover electronic resources. They asked whether we could change the policy and ask CONSER catalogers to stop adding it to CONSER records and to delete it when found. The 007 field could, of course, be added locally. Diane Hillmann (Cornell) suggested that it belonged in the holdings record. Crystal Graham (UC San Diego) noted that use of the holdings record would not help those contributing records to union catalogs. Jeanne Baker (Maryland) did not like the idea of adding one more thing to remember while doing local processing, although the use of macros could help. Hirons suggested that the matter be further discussed on CONSERLST before a decision is reached.

CONSER Operations meeting: Hirons asked for agenda items for the upcoming meeting, scheduled May 11-12. Some of the issues to be included will be dealing with multiple electronic versions, follow-up on AACR revision, the CORC Project and its impact on CONSER, and specific cataloging problems associated with electronic resources. Further items should be sent to Hirons.

Publication pattern initiative: This was the major topic for the meeting. Hirons began by summarizing the goals of the project and progress to date. Ruth Haas (Harvard) updated the group on the meeting that took place on Saturday afternoon with task force members, project participants, and vendor liaisons.

The long-term goals are to standardize the application of the MARC Format for Holdings Data (MFHD) in order to allow libraries to share publication pattern and holdings data and to migrate from one system to another. Recognizing that what was initiated as a short-term project was indeed more long term, Hirons worked with Sally Sinn (NAL, Chair) to revise and expand the task force charge last summer. A major task will be a two-year experiment, conducted under the leadership of Diane Hillmann that will allow libraries to share pattern data and enable task force members to assess the challenges involved. Other tasks include assessing library needs (Sally Sinn, lead), preparing documentation and training (Frieda Rosenberg and Jean Hirons, leaders), and assessing current use of the MFHD by various system vendors, as well as improving the MFHD (Linda Miller, lead). The role of utilities and subscription vendors is also under consideration.

Achievements to date include the writing of a FAQ, available on the CONSER Web site, a draft document that outlines policies and procedures for the experiment (prepared by Rosenberg), and the fact that 14 institutions and 8 vendors have signed on to work with CONSER on the experiment. During the upcoming months, participants will be asked to comment on the documentation; those that are not CONSER will be added as Enhance members. Once OCLC makes the locally-defined 891 field available (hopefully during the spring), holdings data from Harvard records will be used to seed the CONSER database.

Participants will then begin adding newly created patterns to CONSER records as well. The goal is to have as many systems represented by the experiment as possible. Right now only SIRSI, Voyager, and Innovative Interfaces (III) are well-represented. Use of the 891 field will not be limited to CONSER Enhance members. It is the group's hope that other libraries will want to add the field when creating new records and also to provide feedback on their ability to use the data. Special messages will be sent to OCLC and CDS customers before the data begins to appear in CONSER records.

CALENDAR
Carol MacAdam

[Please submit announcements for upcoming meetings, conferences, workshops
and other events of interest to your NASIG colleagues
to Carol MacAdam, clm@jstor.org]

March 14-18, 2000
15th Annual Computers in Libraries
Washington, District of Columbia
http://www.infotoday.com/cil2000/cil2000.htm

March 16-17, 2000
Ninth North Carolina Serials Conference
Chapel Hill, North Carolina

March 28-April 1, 2000
Public Library Association
8th Annual Conference
Charlotte, North Carolina
http://www.pla.org/conf00/index.html

April 5, 2000
*Oregon Library Association, Pre-conference at the
    Annual Conference, April 5-7, 2000*
"Understanding the MARC Format for Holdings &
    Display."
Portland, Oregon
        Co-sponsored by NASIG.
        Contact: Debbie Hackleman
        E-mail: debbie.hackleman@orst.edu

April 10-12, 2000
United Kingdom Serials Group
23rd Annual Conference and Exhibition
Keele, England
http://www.uksg.org/conferences/2000/

May 5-11, 2000
Medical Library Association
Annual Meeting
"Demystifying the Dragon: Strategies for 2000 Plus"
Vancouver, British Columbia
http://www.mlanet.org/am/am2000/index.html
        Jointly presented by the MLA and the Canadian
        Health Libraries Association/Association des
        bibliotéques de la santè du Canada

May 16-18, 2000
*21st National Online Meeting & Integrated Online
    Library Systems 2000*
New York, New York
http://www.infotoday.com/

May 20-23, 2000
The First Acquisitions Institute at Timberline Lodge
"Acquisitions and Collection Development in the 21st
    Century"
http://libweb.uoregon.edu/acqdept/institute.html
Near Portland, Oregon
        This is the reincarnation of the Feather River
        Institute.

May 31-June 2, 2000
Society for Scholarly Publishing
22nd Annual Meeting
"Back to the Future: Publishing for the Third
    Millennium"
Baltimore, Maryland
http://www.sspnet.org
        Contact: Janet Fisher
        E-mail: jfisher@mit.edu

June 10-15, 2000
Special Libraries Association
91st Annual Conference
"Independence to Interdependence: The Next Phase in the
    Information Revolution"
Philadelphia, Pennsylvania
http://www.sla.org/conf/2000conf/index.html

June 21-25, 2000
Canadian Library Association
55th Annual Conference
"Information Communities at the Turn of the Century:
    Reading the Past, Writing the Future"
Edmonton, Alberta
    The CLA Serials Interest Group is sponsoring a 3-
    hour session at this Conference: "Serials in the 21st
    Century: Print, Electronic, or Something Else?"
        Contact: Kewal Krishan
        E-mail: krishan@sklib.usask.ca

June 22-25, 2000
NASIG
15th Annual Conference
"Making Waves: New Serials Landscapes in a Sea of
    Change"
San Diego, California
http://orpheus-1.ucsd.edu/nasig/nasigframe.htm

July 6-13, 2000
American Library Association
Annual Conference
Chicago, Illinois
http://www.ala.org/events

July 15-20, 2000
American Association of Law Libraries
Annual Meeting
"Gateways to Leadership"
Philadelphia, Pennsylvania
http://www.aallnet.org/event/00_home.asp

August 13-18, 2000
International Federation of Library Associations
66th Council and General Conference
"Information for Co-operation: Creating the Global
    Library of the Future"
Jerusalem, Israel
http://www.ifla.org/IV/ifla66/66intro.htm

November 2-4, 2000
*19th Annual Charleston Conference on Issues in Book
    and Serial Acquisitions*
Charleston, South Carolina

January 12-17, 2001
American Library Association
Midwinter Meeting
Washington, District of Columbia
http://www.ala.org/events

March 15-18, 2001
Association of College and Research Libraries
10th National Conference
"Crossing the Divide"
Denver, Colorado
http://www.ala.org/acrl

APPLICATION FOR MARCIA TUTTLE INTERNATIONAL GRANT

PLEASE SEND APPLICATION FORM, WITH THE FOLLOWING ADDITIONAL INFORMATION, AND REFERENCES POSTMARKED) BY April 30, 1999 TO:

> PATRICIA FRADE SERIALS CATALOGER
> 6380 Harold B. Lee Library   Phone: (801) 378-6730
> Brigham Young University   Fax (801) 378-3221
> Provo, UT 84602   E-mail: Pat_Frade@byu.edu

1. A written proposal outlining the project, including proposed completion dates, and discussing the following topics:

> a) What is the work to be accomplis hed? b) What is the value of the proposed activity? c) How will the proposed work be carried out? d) How do your qualifications enable you to complete this activity? e) What is the estimated budget?

2. A current resume or curriculum vitae

3. A minimum of 3 references, including one from your current supervisor, one from a colleague in a different institution or company, and a letter of support from the foreign institution or collaborator as appropriate (references should send letters directly to address above).

> Last name, First name, Middle name
> Street Address
> City, State and Zip
> Telephone, Fax, and E-mail address
> References: Name and Institution/Company Telephone

____I am a NASIG member.
____I agree that I will submit a final project report to the NASIG board and provide other reports as may be agreed upon in advance.

MARCIA TUTTLE BIOGRAPHY *

Marcia Tuttle has had a distinguished career in serials librarianship. She was the winner of the first Bowker/Ulrich's Serials Librarianship Award in 1985. Marcia published her landmark textbook, *Introduction to Serials Management* in 1983. The series continued with five volumes of *Advances in Serials Management*, which Marcia originated and co-edited from 1985-1992. The series is used by all affiliated with the serials business. Another publication which Marcia began publishing and editing in the 1980's is *The Newsletter on Serials Pricing Issues (NSPI)*. This is a timely publication for librarians worldwide with practical information and controversial viewpoints on serials pricing and related topics. Marcia also serves on the editorial board for *Serials Review*. With October Ivins, Marcia organized the Aqueduct Group, a retreat for librarians to discuss a variety of topics relating to serials. Out of these gatherings came a call for action known as "The Aqueduct Agenda" which was published in *The Chronicle of Higher Education*, *Library Journal*, and *Serials Review*.

Marcia was one of a select few to attend a United Kingdom Serials Group (UKSG) conference in 1984, a meeting of minds/ideas, which resulted in a genesis of our own national serials organization (NASIG). The North American Serials Interest Group held its first conference in 1986. Marcia was present at the first NASIG conference and has attended many NASIG Conferences since. She served as chair of the Conference Planning Committee (CPC) for the Tenth Anniversary Conference held at Duke University in 1996. She has chaired the ALA RTSD (now ALCTS) Serials Section. Marcia currently serves as an associate moderator for SERIALST. She has taught a generation of serials librarians (and some vendors) in her serials courses at the library school at the University of North Carolina at Chapel Hill. Marcia loves to travel, and she enjoys making presentations on serials topics. Over the years she has been invited to speak at meetings all over North America, as well as at conferences in Europe, South Africa and Australia. A number of these talks have been published in various library journals. Marcia Tuttle is indeed a well-respected international librarian, and it is an honor to have this International Grant named after her.

(Hepfer, Cindy. "A Tribute to Marcia Tuttle on her Retirement." *Serials Review*. v. 23, no. 2 (Summer 1997) pp. 1-30.)