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APPROVED Minutes Faculty Senate Meeting

Wednesday, November 5, 2014

3-5pm, 310A Student Center

Present: Sandy Norton, Perry Francis Steven Mrdalj, Mark Higbee, Kay Woodiel, Steven Hayworth, Patrick Koehn, Daryl Barton, Randal Baier, Mahmud Rahman, Minnie Bluhm, Phil Smith, Judith Kullberg, Bob Winning, Michael McVey, Linda Myler, Tierney Orfgen, Robert Orrange, Matt Evett, Ray Quiel, Zachary Moore, Diana Pancioli, Dan Foster, Ken Rusniak, Paul Majeske, Margrit Zinggeler, Susan Moeller, Tricia McTague

(* indicates possible item for full Senate meeting)

1. [3:05] Agenda approval – passed
2. [3:10] Approval of minutes from FS meeting, 10/15/14 – passed with 1 abstention
3. [3:15] Committee Reports
 - a. Faculty Senate Budget Committee (David Crary-not here) *
 - b. Academic Issues:
 - (i) General Education Review Committee (Judith Kullberg & Sandy Norton) *
 1. In process of adapting CAS review template to fit Gen Ed Review. Analyzing survey data. Needs rep from COB.
 - (ii) Global Engagement Council (Judith Kullberg)
 1. Submitting survey to IRIM. Motion that survey gets sent out as it is. Carries with 1 abstention. Interview with DDD's and site visits are next. Members don't know how to fit these visits into their schedules. M McVey was in New Orleans and visited Loyola. Have int'l students and scholars. Robust program. In relation, we are on the right track. FSEB asked Council draft policy re: state department travel warnings. So council is reviewing information and other policies.
 - (iii) Faculty/Student Mentoring Program (Sandy Norton & Perry Francis) (see below) *
 1. Formalizes relationships that already exist. Gives faculty documented credit for service. Coordination is central. Begin small.
 - c. Institutional Issues
 - (i) Cyber Security Awareness (Sandy Norton for Samir Tout) (see below) *
 1. ST not present but wants to discuss it – Phishing attacks - in 2 weeks. Discuss with colleagues – appears at the end of this agenda.

(ii) LMS implementation (Daryl Barton) *

1. Promised Oct email has been delayed. It's forthcoming. Communication issues with students and faculty about introducing Canvas. Emphasis on getting instruction for faculty teaching in Winter. All Winter courses should be migrated by Tuesday. Newer courses – faculty will have to contact for migration. Communication snag on letter was discussed.

(iii) New Senate resolution on EAA (Perry Francis) (see attached)

1. First reading comes from FSEB. Take to depts for review. Bring back feedback; Senate will discuss, revise, vote, table, etc. at the next Senate meeting. A few revisions were suggested. Desmond Miller (student) spoke. Student govt is concerned about difficulties for grads getting jobs and students getting placements.

d. Student Issues: Tobacco-free Campus (Kay Woodiel)

- (i) One sub committee is faculty and staff. Want input to be sensitive to needs of tobacco users on campus. David Turner HR met with them for the first time very recently. He had lots of information. President gave OK to address this matter at December Regents meeting. A concession – we will not enforce this on sidewalk perimeters of campus.

(ii) Foodbank underway.

e. Other committee reports

- (i) Thanks to Desmond Miller and Sandy Norton for initiative on student voting.
- (ii) Miller/student gov't would like more information for students on Ombuds. – Take to faculty. Ombuds contact info and process suggested for syllabus. Sample syllabi online at FDC. Website for Student Handbook may suffice.

4. [3:50] Report on Meeting with the Provost (Sandy Norton)

- a. Discussed at length communication b/w senate and provost. At times, Provost has brought items to Senate and Senate did not initiate discussion. Senate needs to be mindful about what is presented and discuss as necessary. Provost needs to indicate things of import. SN and PF are continuing to work with Provost on communication. Faculty need to find a way to get in on the ground floor. Pay very close attention to Provost's remarks.
- b. Senate Pres and VP are compensated throughout summer to discuss.

R25 scheduling discussed. EEFC per contract is responsible for scheduling. Patrick Koehn, chair, will go to them and they will put it on their agenda. This is an input body. They will determine what happened and who can fix it and make recommendations for change.

Bigger issue: Faculty Senate needs to give work like this to appropriate committees. Member – but we are a deliberative body and it is important to have full discussion before going to committee. Another concern expressed about simply referring to committee. Must be discussed here first. This IS the forum for faculty issues.

5. [4:05] Provost's Remarks (Provost Schatzel)
 - a. Where is the right place for R25 discussion to happen. EEFC is place to begin.
 - b. Ombuds – report to faculty senate is forthcoming about what is being brought to their office. 1548 visits this year. Last year 900. This is a good thing.
 - c. Saturday was Explore Eastern – 917 over two sessions. Thanks to all for participation.
 - d. Presidential scholars are coming up 264 reservations. Up from last year.
 - e. \$2 million title 3 grant – increasing STEM participation. Over 5 years
 - f. Title IX coordinator – reporting to AVP of student affairs. Posting for full-time position. Provost will ask for faculty representation on committee.

Senators' discussion

Charter Schools - 5 year charter school renewal. Informed school of concerns. Not corrected. Charter will lapse – not renewed. Expert to present how Charter Schools works.

Title IX – concerns remain – stands were provided because of ADA, not because it was the right thing to do. Who said this from the *Echo*.

6. [4:20] Committee appointments (see attached ballot)
 - Tierney Orfgen for EEFC added
 - Bev Mihalko alternate for FDC Advisory
 - FDC Director Search – we can wait for names till the 19th
 - Motion – FS recommends that the chair of FDC Director's search committee be a faculty member on that committee chosen by the committee. 2nd. Discussion.
 - Motion carries with 1 no.
 - Tobacco Sub Committee – please share with colleagues and ask for volunteers
 - F/S Mentoring Program – ditto – find nominees
 - GE Eval/Assessment – Sandra Nelson self-nominated from CHHS
 - GE Vetting – has been filled
 - GE Review – Tamara L (CAS)
 - MLK Day Celebration - needs co-chair

Move to accept ballot by acclamation. Motion carries.

7. [4:35] New Business

- a. December 5th FAC topics—Strong Continuing and New Programs and Their Relation to Enrollment *
 - i) Talk to colleagues about such programs -
 - ii) Link above to EMU as a comprehensive university
 - b. Other new business
 - Faculty unhappy about number of summer courses – too few. How do we find out how that gets set? College – Dean’s offices.
8. [5:00] Adjournment – Moved. Carries.
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The next Faculty Senate Executive Board meeting will be held November 12, 2014 in SC room 302. The next full Faculty Senate meeting will be held November 19, 2014 in SC 310A.

Cyber Security Awareness (from Samir Tout 11/5/14) for discussion at the next Faculty Senate meeting (11/19/14)

The Cyber Security Awareness Committee (CyberSAC) aspires to increase awareness of cyber security risks within the EMU community. The PhishMe phishing educational program is presently delivered to all non-instructional employees. The program delivers one or two simulated phishing attacks to the participants each month. Those who succumb to the phishing simulation are offered a short video and information about how to avoid future phishing attacks. Those who resist the phishing simulation and click the "SPAM" button within EagleMail are entered into a drawing to win small incentive prizes.

This year, we would also like to invite faculty and lecturers to participate on a voluntary basis. We request the support of the Faculty Senate in helping to increase cyber security awareness among the faculty. If we receive your support, we will work through the University's executive team to send out an e-mail invitation to faculty and lecturers with sign-up instructions for individuals that wish to OPT-IN to the phishing education program.

Statistics are published about the percentage of employees that resist and succumb to each simulated attack, but there is no break out of employee classification or other data element that would single out any employee or employee class in the published data. The goal is not to punish or embarrass anyone, but rather to help us all be better prepared to avoid the theft of our money, identity, data or intellectual property.