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April 21, 2006 Meeting Minutes

Shawnee State University

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**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
April 21, 2006**

Chairperson Kay Reynolds called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC § 121.22(F).

Roll Call

Members Present: Dr. Ball, Ms. Fennell, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Seif, Ms. Reynolds, Mr. Warren and Ms. Laugle

Members Absent: Mr. Teichman

Approval of the April 21, 2006 Agenda

Mr. Harcha moved and Mr. Warren seconded a motion to approve the April 21, 2006 agenda. Without discussion, the Board unanimously approved said agenda.

Approval of the February 10, 2006 Board Meeting Minutes

Dr. Ball moved and Ms. Seif seconded a motion to approve the February 10, 2006 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

Approve of the March 23, 2006 Special Executive Committee Meeting Minutes

Mr. McCoy moved and Mr. Harcha seconded a motion to approve the March 23, 2006 Special Executive Committee meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

Dr. Morris summarized her written report that she submitted to the Board and is made a part of these minutes. As part of her report, Dr. Morris asked the two student members of the Board to report on the Student Trustees Conference they attended in March. Dr. Morris also asked Dr. Gene Burns to give an overview of the pre-med program at the University.

Ms. Reynolds thanked the student Board members for their report. She also commended the faculty for the wonderful job they are doing, especially in pre-med and said she hoped some of these medical students would return to our area when they have finished school to set up practice.

Ms. Reynolds said the Board would revert back to its old method of voting practices and would do a roll call vote for each resolution.

Committee Reports

Academic Affairs Committee – Mr. William McKinley

Mr. McKinley reported on behalf of the Academic and Student Affairs Committee and said the committee had five action items.

The Academic and Student Affairs Committee recommended approval of Resolution ASA05-06, Proposal for the SSU Teaching and Learning Center. Mr. McKinley said the Teaching and Learning Center was one of the first projects under SSU's new AQIP accreditation model. The center would provide an enriched learning environment for development of faculty and staff. Dr. Ball moved and Mr. Harcha seconded a motion to approve Resolution ASA05-06, Proposal for the SSU Teaching and Learning Center.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McKinley said the Academic and Student Affairs Committee recommended approval of Resolution ASA06-06, Proposal for the SSU Women's Center. He said this Center would empower, educate and advance women on campus and in the wider community. Dr. Morris extended her appreciation to Ms. Ginnie Moore, Ms. Tess Midkiff, Ms. Roberta Millikin, Ms. Elinda Boyles, and Provost Michael Field for their work over the last five years in helping to create the Center. Chairman Reynolds also extended her appreciation on behalf of the Board. Ms. Seif moved and Mr. Harcha seconded a motion to approve Resolution ASA06-06, Proposal for the SSU Women's Center.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McKinley said the Academic and Student Affairs Committee recommended approval of Resolution ASA07-06, Honoring the Winter Sports Teams and Individual Athletes. He said the Board commends the players and coaches for their outstanding team and individual performances. Mr. Harcha moved and Mr. Warren seconded a motion to approve Resolution ASA07-06, Honoring the Winter Sports Teams and Individual Athletes.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McKinley said the Academic and Student Affairs Committee recommended approval of Resolution ASA08-06, Proposal for the SSU Center for Community Services. Mr. McKinley said the Center for Community Services would motivate students to volunteer their time and talents and make them better citizens. Dr. Ball moved and Ms. Seif seconded a motion to approve Resolution ASA08-06, Proposal for the SSU Center for Community Services.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McKinley said the Academic and Student Affairs Committee recommended approval of Resolution ASA09-06, Honoring Alternative Spring Break Participants. Mr. McKinley said Ms. Tracey Leo, Ohio Campus Compact AmeriCorps VISTA Volunteer, reported on the alternative spring break trip for students as sponsored by the Center for Community Service to New Rochelle, New York to work on Habitat for Humanities projects. Mr. Harcha moved and Mr. McCoy seconded a motion to approve Resolution ASA09-06, Honoring Alternative Spring Break Participants.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McKinley reported on the Academic and Student Affairs Committee informational items.

Mr. McKinley reported that Dr. Steve Midkiff, Registrar, presented a preliminary enrollment report for spring quarter 2006. Mr. McKinley said that headcount enrollment was 3,323, up 78 students; full-time enrollment was at 2,842, up 41 FTE.

Mr. McKinley said that Dr. Steven Rader, Professor and Program Leader, Sports Studies, reported on the notification from the Commission on Accreditation of Allied Health Education Programs awarding initial accreditation to the Athletic Training Program. He said the recent review recognizes the program's substantial compliance with the nationally established accreditation standards. Mr. McKinley said Mr. Tony Ward was very instrumental in securing this accreditation.

Mr. McKinley said Ms. Jessica Crosby, newly elected President of the SPB, reported on the activities of the Student Programming Board. Mr. McKinley said the SPB was responsible for some very positive activities for SSU students. They are expecting a huge turn out for the return of MTV to campus and lots of press coverage.

Mr. McKinley said Dr. Mangus reported that 133 students were installed into the 2006 Shawnee State University's Chapter of the National Honor Society Phi Eta Sigma. The minimum grade point average to gratify is a cumulative 3.5. He said honorary members installed were: Dr. Eugene Burns, Mr. Roger Merb, Dr. Christopher O'Connor and Dr. Kathleen Simon.

Mr. McKinley said the personnel appointments would be covered by the Finance and Facilities Committee.

Finance and Facilities – Mr. McCoy

Mr. McCoy reported that the Finance and Facilities Committee had six action items.

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F05-06, Approval of Room and Board Fee Schedules – Quarters and Resolution F06-06, Approval of Room and Board Fee Schedules – Semesters. Mr. McCoy said these fees would increase by 3% but that rate was very competitive and in line with other universities. Mr. Mooney said these fees were very equitable. Ms. Reynolds said the Board would vote on both of these resolutions at the same time. Mr. Mooney moved and Dr. Ball seconded a motion to approve Resolutions F05-06 and F06-06.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F07-06, Tuition and Fees Payments Plan. Mr. McCoy said this plan would better accommodate students and be implemented in the fall. Mr. Mooney moved and Mr. Harcha seconded a motion to approve Resolution F07-06, Tuition and Fees Payments Plan.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee approved Resolution F08-06, Policy 4.32, Annuity Programs. Mr. McCoy said this Policy states that a minimum of 20 employees are necessary for an annuity program but that section of the policy is in conflict with state law. Dr. Ball moved and Ms. Seif seconded a motion to approved Resolution F08-06.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee approved Resolution F09-06, Personnel. Mr. McCoy said Ms. Charlotte Hardy was a new promotion in Financial Aid and Ms. Michelle Finch was a new appointment in Business Affairs. Mr. Mooney moved and Dr. Ball seconded a motion to approve Resolution F09-06.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee approved Resolution F10-06, South Tech Prep Consortium 21st Century Community Learning Centers, and ABLE Grants. Mr. McCoy said these were all renewals. Mr. Harcha moved and Ms. Seif seconded a motion to approve Resolution F10-06.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy reported on the Finance and Facilities Committee informational items.

Mr. McCoy said the Personnel Items were summarized in the attached listing for personnel action taken between January 25, 2006 and April 5, 2006. Academic Affairs had one resignation and Business Affairs one retirement.

Mr. McCoy said Mr. Murphy shared a report from the Ohio Board of Regents on institutional financial ratios and scores for FY2005. Mr. McCoy said the OBR report was very positive and that out of 15 universities, SSU ranked number one in reserve ratios and consistently exceeded the average. The most important indicator is the primary reserve which was up 6%. Mr. Murphy said we should closely monitor HB 6 looking for any downward trend or scores below average.

Mr. McCoy said Mr. Murphy also reviewed the general fund revenues and expenditures pace report, fiscal year to date through February 2005 and 2006. Mr. McCoy said this review showed revenue ahead of budget and expenses less than budget.

Mr. McCoy said Mr. Murphy discussed the draft general fund budget. This draft shows deficit of 2.7 million but presumes no growth in enrollment and tuition increase of 6%. He said we should end next year in the black.

Mr. McCoy stated that the Capital status report reflects current information on each capital project, all are on schedule.

Ms. Reynolds commended Mr. Murphy and his staff on another excellent report.

Ms. Reynolds also noted that former Board member, Dr. Burton Payne, was in the audience and she welcomed him to the meeting.

Reports, if any, form Board Liaisons with other Organizations

None.

New Business

Mr. Harcha said he would like the Board to consider granting an honorary degree to this year's commencement speaker, Mr. Albert Oliver. Mr. Harcha said Mr. Oliver was one of professional baseball's greatest players and one of Portsmouth's most famous citizens. He said after his retirement from professional baseball, Mr. Oliver returned to the city of his birth and became a prominent member of the Portsmouth community. Mr. Harcha said SSU has an established policy for awarding of honorary degrees for individuals worthy of such recognition and moved the SSU Board of Trustees Resolution E01-06, granting to Mr. Albert Oliver an honorary degree of bachelor of humane letters. Mr. Warren seconded the motion.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Dr. Morris said this award will be presented to Mr. Oliver at commencement and was a surprise.

Comments from Constituent Groups (if any) and the Public

None.

Other Business

Ms. Reynolds appointed a nominating committee for new Board officers. She appointed Mr. Teichman as chair of the committee with Mr. McCoy and Mr. Mooney serving as committee members. She asked the committee to make a recommendation for new officers at the June meeting.

Executive Session, if necessary

Mr. Mooney moved and Mr. Harcha seconded a motion to move into executive session to consider the hiring of a public employee.

Ayes: Dr. Ball, Mr. Harcha, Mr. McCoy, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

The Board entered into Executive Session at 1:25 p.m.

The Board returned to regular session at 2:32 p.m.

Adjournment

The meeting was adjourned by acclamation at 2:33 p.m.



Chairperson, Board of Trustees



Secretary, Board of Trustees

President's Report to the
Shawnee State University Board of Trustees
April 21, 2006
Rita Rice Morris, President

White Paper: The Solutions for Our Future Public Awareness Campaign

The white paper for this month describes a public awareness campaign that reflects the priorities of many members of the Board and many of our faculty and staff – increasing college participation and completion by residents of southern Ohio. It is a campaign aimed at registered voters seeking to educate them about the importance of higher education in economic development and securing their support for ballot initiatives increased government funding for higher education. The information included in the white paper may be useful to you as you talk with community leaders and legislators.

Shawnee State is one of the participating institutions in this campaign. We will utilize materials developed by the campaign in our own advertisements and publications. Jeff Perez and I will work with regional media to secure opportunities to integrate the message of the campaign into their public service programming.

Shawnee State Garners National Coverage

I am very pleased to report that an Associated Press story on how Shawnee State is contributing to the economic recovery of Appalachia through its high-tech programs was picked up by papers throughout Ohio and West Virginia, but most significantly, it appeared in USA Today.

The story sends a clear message that Shawnee State offers a high quality education. We are providing the residents of our region with the means to succeed in the knowledge economy of the 21st century.

Director of Admissions Bob Trusz has heard from colleagues across the country complimenting us on the attention we have received. The prominence of the digital simulation and gaming, and game and simulation development programs mentioned in the story redounds to the entire university.

Testimony before the Higher Education Funding Study Council

On March 2 I testified before the Higher Education Funding Study Council (HEFSC), which is charged with reviewing all aspects of higher education funding contained in the state budget and recommending any changes it determines are necessary.

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Secretary, SSU Board of Trustees
Date 5/3/06

I delivered the following message: One size does not fit all. Different universities fill different roles and serve different types of students. Young people and non-traditional students need an array of options to enable them to meet their educational goals.

So that Shawnee State may continue to fulfill its mission as a high quality regional university, I asked the Higher Education Funding Study Council to consider including the following proposals in its report:

- Restore the five percent each year of the biennium in cuts to Shawnee State's Special Supplement through a funding model that recognizes the access mission of Shawnee State.
- Consider additional funding models that are based on factors other than average cost. Shawnee State's funding per FTE is less than the statewide average because we are open-access and almost exclusively undergraduate in our program offerings.
- Lift the tuition cap so we have the flexibility to gradually secure resources currently at risk because of dramatically reduced funding.
- Identify access to undergraduate degrees as a funding priority.
- Recognize that universities will be unable to fulfill their role in the development of Ohio's economy laid out in the CHEE report without sufficient investment by the state.

Speech on Globalization

I was the luncheon speaker for the "Globalization Outlook: Its Impact and our Region's Response" conference, held on March 30 on the Shawnee State campus.

I emphasized education as the key to a skilled workforce in southern Ohio, noting that a rigorous high school education is now the base upon which successful careers are built, but it is the base. The ability to be a life-long learner who can easily adapt to new circumstances is absolutely essential for success. In today's economic environment that capacity for life-long learning is demonstrated by a college degree. Once at Shawnee State, our students can continue to acquire the intellectual tools that allow them to grow *beyond* the education we have given them."

The conference is an important example of the efforts of some of our university units to meet priorities and needs of the region.



Residency Requirements for Shawnee State University Trustees

At the Board's fall retreat you directed me to pursue opportunities to remove the residency restriction contained in a provision of the legislation creating Shawnee State University that requires five members of the Board of Trustees be appointed from residents of the territory that had formerly constituted the Shawnee state community college district (Pike, Scioto, Adams, and Lawrence counties). We enlisted assistance from Senator Tom Neihaus in this matter and he proposed appropriate legislation.

The budget correction bill signed April 1 by Governor Taft removes this limitation, allowing worthy individuals with a commitment to Shawnee State to serve on the Board of Trustees, regardless of their residence.

Student Trustees Conference

On March 17 and 18, our student trustees, Susie Fennell and Melissa Laugle, attended a statewide conference at the University of Akron for student representatives on the boards of trustees of Ohio's public universities. During the conference they attended presentations and participated in discussions addressing the unique challenges facing student trustees. I have asked Susie and Melissa to give us a brief summary of the conference.

Medical School Placements

One of the most dramatic demonstrations of the quality of education at Shawnee State is the high percentage of students in our Premedical Studies program who are accepted into medical schools. In recent years we have been able to report to prospective students and their parents a high rate of acceptance into medical and dental schools of students completing our pre-med program. This rate of acceptance had been an important factor in attracting highly qualified faculty members and students.

This year's graduating seniors are experiencing great success in their efforts to secure placement in medical and dental schools. I have asked Dr. Eugene Burns, chair of the Department of Natural Sciences, to share with us some details of the success of the Premedical Studies program.

Festival of Faculty Achievement

This week the Clark Memorial Library has hosted the first Festival of Faculty Achievement, celebrating the achievements of our faculty in scholarship and other creative pursuits. The library has displayed faculty work and sponsored presentations highlighting the research of faculty members, including poetry by Brian Richards, reading fluency strategies by Patsy Todt, and from Jinlu Li and John Whitaker: "Exceptional Family of Elements and Solvability of Variational

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	5/3/06
Secretary, SSU Board of Trustees	Date

Inequalities for Mapping Defined Only on Close Convex Cones in Banach Spaces."

The Festival was held in cooperation with the Ohio River Festival of Books of which the Clark Memorial Library is a sponsor.

Celebration of Student Scholarship

Next month "A Celebration of Scholarship" will give undergraduate students the chance to showcase their talents and be acknowledged for their fine work. Their presentations are a testament to the substance and value of undergraduate research and powerfully illustrate the vital role of a liberal arts education in preparing individuals for rewarding careers.

While students from around the region will participate, I am particularly proud of the depth and breadth of the accomplishments of our Shawnee State students. Should you have the chance, I heartily urge you to enjoy some of the presentations, which range from a study of the behavior of channel catfish, to an examination of the work of the author Toni Morrison.

I would like to thank Professor Gary Gemmer for his vision and drive in making "A Celebration of Scholarship" a reality. And much thanks are owed to the faculty members who gave of their time to mentor the conference participants. Their encouragement and expertise, very much appreciated by the students, underscores the quality of the education one can receive at Shawnee State.

The mtvU "Campus Invasion" Tour

For the second time, the mtv "Campus Invasion" tour will be putting Shawnee State at the center of the popular music universe by bringing three up-and-coming rock music acts to campus on May 3. This tour is extremely well-known nationally among college and high school students and will bring Shawnee State national attention thanks to the promotion of the event on mtvU, which is aired on campuses across the country. In 2004 the event was sold-out, with at least half of the attendees from off-campus. This year, Shawnee State is the only stop for the tour in Ohio.

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 Secretary, SSU Board of Trustees
 Date 5/3/06

RESOLUTION ASA05-06

PROPOSAL FOR THE SHAWNEE STATE UNIVERSITY TEACHING AND LEARNING CENTER

WHEREAS, the University Faculty Senate, Faculty Development Committee developed a proposal for a Teaching and Learning Center to provide an enriched learning environment for development of faculty and staff in order to promote excellence in teaching and institutional service; and

WHEREAS, the development of an “ambitious teaching and learning center to promote professional development among faculty and staff” has been identified as one of the four Action Projects Shawnee State University will undertake as part of their participation in the Academic Quality Improvement Program (AQIP) that serves as the basis for our continued institutional accreditation; and

WHEREAS, all constituent groups concur with the proposal for a Teaching and Learning Center; and

WHEREAS, the President and the Provost recommend the establishment of a Teaching and Learning Center;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University hereby approves the establishment of the Shawnee State University Teaching and Learning Center as described in the attached proposal.

(April 21, 2006)



PROPOSAL FOR THE SHAWNEE STATE UNIVERSITY TEACHING AND LEARNING CENTER

I. Mission of the Center

The mission of the Teaching and Learning Center is to provide an enriched learning environment for development of faculty and staff in order to promote excellence in teaching and institutional service.

II. Goals of the Center

- Foster excellence in teaching and learning
- Provide resources and educational experiences on an ongoing basis to faculty and staff
- Stimulate research and scholarship about teaching and learning at SSU
- Align development and training needs explicitly with student learning and/or satisfaction
- Increase collaboration and collegiality among faculty and staff
- Provide leadership in the use of innovative technology as a resource for teaching and learning.
- Assess the ongoing needs of faculty and staff, in terms of career enhancement as consistent with the SSU mission or strategic plan.

III. Administration of the Center

The Center will be staffed by a Director selected by the Provost in consultation with the Center Advisory Committee. The Director will report to the Provost, and will receive appropriate reassigned time from teaching in order to carry out the Center's functions. Clerical help will be provided commensurate with the level of activity as the Center grows. The Director may be removed by the Provost after consultation with the Center Advisory Committee, and returned to full faculty duties.

A. Center Advisory Committee

The University-Wide Personnel Development Committee will function as the Center Advisory Committee, assisting the Director with planning and advice for center operations, as well as campus-wide needs assessment.

B. Facilities and Budget

The University will provide appropriate office/work space as well as an operating budget, through the Office of the Provost. Equipment acquisition for enhanced teaching and learning will be coordinated through



the Center. The Center will be expected to seek external grant funding to supplement its budget.

IV. Dissolution

The Provost may recommend dissolution of the Center effective the end of any regular academic term, with the approval of the President. The recommendation to dissolve the Center will be submitted to the Board of Trustees for appropriate action.

Background

This proposal to establish the Shawnee State University Teaching and Learning Center will provide formal recognition and the basis for continued growth of what is currently a successful but informally structured faculty development program.

The development of an "ambitious teaching and learning center to promote professional development among faculty and staff" has been identified as one of four Action Projects Shawnee State will undertake as part of our participation in AQIP, the Academic Quality Improvement Program that serves as the basis for our continued institutional accreditation.

FACULTY DEVELOPMENT INITIATIVES SINCE 2000

Since 2000, a number of initiatives have sought to address the professional development needs of faculty, staff, and administrators at Shawnee. Efforts extending beyond the needs of single units, offices, or departments have been undertaken by the University-Wide Personnel Development Committee, the Faculty Affairs and Development Committee (UFS), and various ad hoc committees.

Faculty members have helped to train other faculty in technology use, leading to the appointment of a Director of Instructional Technologies to provide ongoing training in the Blackboard online course platform. Grants have provided training in new technologies, including Palm Pilots and the I Pods as instructional tools. Librarians have teamed with faculty to provide updated training in information literacy.

Invited to join the Ohio Teaching Enhancement Program (OTEP) by the Provost of Miami University in 2001, Provost Field asked Dr. Barbara Kunkle (Chair of the Faculty Development Committee) to participate on our behalf. This initiative has become the centerpiece of a faculty development program with ties to state, national, and even international programs. Beginning with a Faculty Learning Community for Early Service Faculty in 2001, Shawnee has expanded the

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Secretary, SSU Board of Trustees
Date 5/3/06

program each year. During 2005-06, four faculty learning communities with a combined membership of some 35 faculty (more than 25 percent of the entire full-time faculty population) are engaged in a full year of bi-monthly seminar meetings to enhance their knowledge and skills for addressing the learning needs of our student population. In addition to an early service group, named "Shawneesians," the current FLCs include Cybertrek, which focuses on new technologies in higher education; GenEd FLC, which explores the changing meanings and cultural landscapes of general education; and the Women's Studies FLC, which explores particular issues affecting women as students and teachers in the university.

Other activities have included workshops for faculty and staff in areas such as the ADA (Americans with Disabilities Act), Gender and Language, Sexual Harassment, and Diversity. Committees involved with faculty development have also brought experts to SSU to address training needs of faculty and staff. Carnegie scholar Craig Nelson lectured and conducted two intensive workshops about what teachers can do to help their students succeed. Organization guru Meggin McIntosh equipped faculty, staff, and administrators with the skills needed to "Keep Chaos at Bay" in our workspaces. Milt Cox (the "father" of the faculty learning community movement) came from Miami University to train faculty in developing a course mini-portfolio.

PLANNING

The plan for the Shawnee State University Teaching and Learning Center has been developed through consultation with the following groups and individuals: the Provost; an ad hoc committee of faculty and staff active in faculty development assigned by the University Faculty Senate to develop a proposal; members of faculty learning communities; the Associate Provost; members of the Strategic Planning Committee; AQIP Action Team #4. An important additional resource is a volume published by the POD Network (Professional and Organizational Development Network in Higher Education): *A Guide to Faculty Development: Practical Advice, Examples, and Resources* (2002), Ed. Kay Herr Gillespie.

RATIONALE

1. The Center will enable faculty and staff to better address our mission to promote excellence in teaching and learning on our campus.
2. An established structure allowing carefully targeted planning is consistent with the continuous improvement model embraced by AQIP, and will yield greater consistency and better focus on institutional goals.

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Secretary, SSU Board of Trustees 5/3/06 Date

3. Shawnee is the only regional state university in Ohio currently without a faculty development center and a focused program of continuous training and development.
4. There is widespread agreement among faculty and staff that a center is now needed as evidenced by support for the idea within the current AQIP process and by the recommendations of several ad hoc committees.
5. Unlike K-12 educators, few higher education faculty members ever receive training in how to teach. Faculty members are experts in a discipline, but may or may not be expert at reaching today's undergraduate students in ways that will help them reach their potential.
6. The rapidly expanding scholarship of teaching and learning is providing new knowledge about the different ways students learn, including at-risk students, and first-generation college students. A faculty development center will bring insights about improved methods of teaching drawn from this new research to our faculty.
7. Research indicates that sustained development activities such as faculty learning communities produce a positive correlation to such factors as retention of new faculty, increased collegiality and esprit de corps, and reduction in feelings of isolation among participants.
8. Sustained development activities such as faculty learning communities are cost-effective tools for broadening the teaching skills of faculty and keeping them abreast of new developments in higher education. Research documents positive impacts on student learning and retention when faculty members engage in sustained development activities such as those provided by faculty learning communities.
9. Over time, the Teaching and Learning Center would be an investment not only in fulfilling Shawnee's mission, but in terms of the bottom line as new-faculty and student retention rates improve.
10. Finally, studies reported by the POD Network (Professional and Organizational Development Network in Higher Education) link improved student learning to the presence of an active center for teaching and learning.

Certified as True and Correct
R. P. White 5/3/06
Secretary, SSU Board of Trustees Date

RESOLUTION ASA06-06

PROPOSAL FOR THE SHAWNEE STATE UNIVERSITY WOMEN'S CENTER

WHEREAS, the University's Women's Forum developed a proposal for a Women's Center to empower, educate, and advance women on campus and in the wider community; and

WHEREAS, the development of a Women's Center would increase awareness of gender related issues affecting the status of women within academia and the workplace, providing expertise and advice about women's issues to the Affirmative Action Committee; and

WHEREAS, all constituent groups concur with the proposal for a Women's Center; and

WHEREAS, the President and the Provost recommend the establishment of a Women's Center;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University hereby approves the establishment of the Shawnee State University Women's Center as described in the attached proposal.

(April 21, 2006)

Certified as True and Correct

Secretary, SSU Board of Trustees 5/3/06
Date

PROPOSAL FOR A WOMEN'S CENTER

I. Mission of the Center

The mission of the Women's Center is to empower, educate, and advance women on campus and in the wider community.

II. Goals of the Center

- Increase awareness of gender related issues affecting the status of women within academia and the workplace, providing expertise and advice about women's issues to the Affirmative Action Committee.
- Address the specific concerns of women within Appalachian culture.
- Provide a forum for discourse regarding issues affecting women at SSU.
- Encourage the establishment of academic courses and programs that provide the opportunity for concentrated study of women's issues, while serving as a resource to the Women's Studies academic minor.
- Offer programming which will increase the level of self-esteem and personal expectations of all women.
- Create an atmosphere where all women are valued, treated with respect, and afforded the same opportunities available to others within the university community.
- Offer space for meetings, study, programs, and discussions.

III. Administration of the Center

The Women's Center, established by the Board of Trustees under SSU policy 2.09, will be staffed by a director selected by the Provost in consultation with the Women's Forum Steering Committee/Women's Center Advisory Committee. The director will report to the Provost, and will receive appropriate reassigned time from teaching and/or other duties in order to carry out the Center's functions. Clerical help will be provided commensurate with the level of activity as the Women's Center grows. The director may be removed by the Provost after consultation with the Women's Center Advisory Committee and returned to full faculty or staff duties.

A. Center Advisory Committee

Initially, upon the formation of the Women's Center, the existing Women's Forum Steering Committee will become the Women's Center Advisory Committee. The twelve member Women's Center's Advisory Committee

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Secretary, SSU Board of Trustees
Date 5/3/06

will normally consist of three representatives each from the student body, the staff, the faculty and the administration. Staff, faculty, and administrative members will serve renewable staggered two-year terms; student members will serve renewable one-year terms.

B. Facilities and Budget

The University will provide appropriate office/work space as well as an operating budget, through the Office of the Provost.

IV. Dissolution

The Provost may recommend dissolution of the Center after consultation with the Women's Center Advisory Committee effective the end of any regular academic term, with the approval of the President. The recommendation to dissolve the Center will be submitted to the Board of Trustees for appropriate action.

Background

The existing Women's Forum is the moving force behind the formal proposal to establish a Women's Center at Shawnee State University. The establishment of the Women's Center will provide the support necessary to ensure that the important activities of the Women's Forum continue, and that new initiatives can be nurtured and developed.

Over the past five years, the Women's Forum has accomplished a great deal in providing programming and advocacy at Shawnee State University by relying on the time and effort put forth by dedicated volunteers above and beyond their fulltime occupations. It is essential to recognize that, however effective voluntary efforts are, building a strong educational community that supports the ongoing full and active participation of women students, requires more of an institutional commitment.

The establishment of a Women's Center at SSU will be consistent with standard practices in higher education in general, and with most of Ohio's public universities specifically. (See chart below.) These campuses have discerned that Women's Centers are a vital, indispensable resource for colleges and universities seeking to address gender discrimination and inequities and striving to create diverse learning communities.

Certified as True and Correct

Secretary, SSU Board of Trustees 5/3/06
Date

University	Women's Center
Bowling Green State University	Yes
Cleveland State University	Yes
Kent State University	Yes
Miami University	Yes
Ohio State University	Yes
Ohio University	*A new student center is being built with space being allocated for a women's center – currently No
Shawnee State University	No
University of Akron	No
University of Cincinnati	Yes
University of Findlay	No
University of Toledo	Yes
Wright State University	Yes
Youngstown University	Yes

The Women's Center will be consistent with the mission and vision of Shawnee State University, for it will:

- Advance Shawnee State University's institutional mission;
- Improve campus climate;
- Aid in the retention of students, faculty, and staff;
- Coordinate and initiate quality, innovative educational programming;
- Increase the use and effectiveness of existing services and programs; and
- Strengthen ties with the community and alumnae.

The Center will serve as a resource and information distribution center and offer advocacy, support, and referral to other campus and community services to all women and men regardless of age, race, ethnicity, religion, disability, sexual orientation, or socioeconomic status. The Women's Center, therefore, will serve as a focal point and gathering place for students, faculty, administrators and staff. Some of the services the Center will provide include the following:


 Certified as True and Correct
 Secretary, SSU Board of Trustees Date 5/3/66

- Continuing to coordinate current Women's Forum activities:
 - The Leslie Williams Symposium for the Advancement of Women
 - Women's History Month activities
 - Brown Bag Seminars (Sexual Harassment, Date Rape, Self Defense, "Chilly Climate," etc.)
 - Distinguished Service Award Luncheon
 - Clothing Drive
 - Breast Cancer Awareness walk/run
 - March of Dimes used cell phone drive
- Coordinating Professional Programming
 - Mentoring program for students, staff, and faculty
 - Leadership training
- Serving as Community Liaison
 - General referral to available programs/services
 - Specific liaison with SOMC regarding and promoting women's health issues
- Serving as Student Liaison
 - Offer/coordinate internships (both in the Center and in community)
 - Work with sororities in women-centered philanthropic activities
 - Research and advertise scholarship opportunities
- Serving as Faculty Liaison
 - Coordinate programs with classes
 - Serve as resource/consultant for research in women's issues
 - Serve as resource/consultant for pedagogy in women's studies related coursework
- Collect/Share Resources on Topics Related to Women
 - Books, videos, pamphlets, magazines and other sources
- Edit/Publish Newsletter and/ or Literary Magazine devoted to women's issues

Certified as True and Correct

 Secretary, SSU Board of Trustees 5/3/06
 Date

RESOLUTION ASA07-06
HONORING THE WINTER SPORTS AND INDIVIDUAL ATHLETES

WHEREAS, Shawnee State University athletes have been named to the NAIA All-American teams, American Mid-East All Conference teams, and an individual named National Association Intercollegiate Athletic All-Scholar Athlete; and

WHEREAS, the Shawnee State University Women's Basketball Team was runner-up in the American Mid-East Conference tournament and qualified for National Association of Intercollegiate Association National Tournament;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University recognizes the remarkable achievement of the Shawnee State University Women's Basketball team and commends the players and coaches for their outstanding team and individual performances and grants special recognition to these athletes for their outstanding accomplishments and commend the individuals as listed below:

NAIA All-American Scholar Athlete:

Anna Ramey (women's basketball)

All-American Mid-East Conference All-Scholar Athlete:

Anna Ramey (women's basketball)

NAIA All-American Honorable Mention:

Tara Walker (women's basketball)

1st Team American Mid-East Conference:

Tara Walker (women's basketball)

Terrence Davison (men's basketball)

3rd Team American Mid-East Conference:

Heather Shilling and Shannon Thomas (women's basketball)

American Mid-East Conference All-Freshman Team:

Karen Diehl and Kelly Wagner (women's basketball)

(April 21, 2006)



**RESOLUTION ASA08-06
COMMUNITY SERVICE CENTER**

WHEREAS, Shawnee State University has participated with the Ohio Campus Compact and provided for a VISTA volunteer for the past two years; and

WHEREAS, a Community Service Center would coordinate all community service activities and service learning initiatives and would be staffed with an AmeriCorps VISTA member under the supervision of the Vice President for Student Affairs;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University grants approval that a Community Service Center be established in accordance with the charter attached to this resolution to benefit the community and to encourage students to engage in responsible citizenship.

April 21, 2006

Certified as True and Correct

Secretary, SSU Board of Trustees 5/3/06
Date

Community Service Center

I. Mission Statement

The Shawnee State University Center for Community Service coordinates all community service activities and service learning initiatives to benefit the community and to encourage students to engage in responsible citizenship.

II. Responsibilities of the Center

- Build partnerships between SSU and the local community and serve as the university's contact with local agencies and organizations
- Assess students skills and interests and match them with appropriate volunteer opportunities/ agencies
- Organize and recruit student volunteers for service projects
- Monitor and track the number of student volunteers and their hours of service to the community
- Work with professors to integrate service learning into their classes
- Provide volunteer placements for the students in the "Reflections of Community Involvement Class"
- Sponsor campus fundraising activities to support various national/ international emergencies such as the Hurricane Katrina relief effort and the Tsunami relief effort
- Direct all Shawnee State University Red Cross blood drives
- Plan an annual Alternative Spring Break trip and other service opportunities for students
- Develop and supervise service projects on "Make a Difference Day" and other national days of service
- Facilitate "Hunger and Homeless Awareness Week" activities

III. Administration of the Center

Staffing

The Community Service Center is staffed with an AmeriCorps VISTA member from the Ohio Campus Compact (OCC). The VISTA volunteer is under the Division of Student Affairs with the Vice-President for Student Affairs acting as his/her supervisor. The location of the Center for Community Service is in the Student Success Center.

Funding

The salary of the VISTA member is provided by The Corporation for Community Service. All major travel expenses of the VISTA are covered by the Ohio Campus Compact. The VISTA member receives room and board compensation from Shawnee

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Secretary, SSU Board of Trustees 5/3/06
Date

State University. The University provides appropriate office/work space as well as an operating budget, through the Office of Student Affairs:

Room and board: \$12,000

Office operation expenses: \$3,000

Total budget: \$15,000

Long Term Goals of the Center

- To advance the importance of community service and service learning at Shawnee State University
- To be a recognizable resource about community service and service learning for the university and the local community
- To publish a monthly newsletter promoting past service projects and accomplishments of the center and to advertise future activities of the center
- To create a website that gives information about upcoming events of the center for the university and the community
- To expand the staff of the center creating more opportunities for growth and service

IV. Dissolution

The Vice President for Student Affairs may recommend dissolution of the Center to the President. Upon approval of the President the recommendation to dissolve the Center will be submitted to the Board of Trustees for Appropriate action.

Certified as True and Correct

Secretary, SSU Board of Trustees 5/9/06
Date

RESOLUTION ASA09-06

HONORING ALTERNATIVE SPRING BREAK PARTICIPANTS

WHEREAS, Shawnee State University has participated with Ohio Campus Compact with the VISTA Volunteer program for the past two years; and

WHEREAS, Ms. Tracey Leo, Shawnee State University's VISTA Volunteer, in coordination with the Habitat For Humanities organization, arranged an "Alternative Spring Break" for students devoting their Spring break to volunteer their time in helping build six low-income houses in New Rochelle, New York;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University recognized this honorable achievement and commends each student for their outstanding service and grants special recognition to these outstanding students.

Participants:

Tracey Leo, Coordinator

Andrew Carter

Amanda Nichols

Jennifer Bourne

Ann Wiard

Katie Osterberger

John Campbell

David Highfield

Noah Fannin

Josh Hughes

Kyle Darbro

Monica Abel

Samantha Burton

Teresa Burk

Hannah Kenny

Kristi Hopper

Wayne Allen

(April 21, 2006)

Certified as True and Correct

Secretary, SSU Board of Trustees Date 5/3/06

Shawnee State University

Enrollment Report – Spring Quarter 2006 Compared to 2005
(15th Day Census Data)

	2005	2006	# Difference	% Percent
Headcount	3245	3323	+78	+ 2.4
Total FTE	2801	2842	+41	+ 1.5
Subsidy Eligible FTE	2753	2793	+40	+1.5

Highlights:

- Headcount enrollment for the Spring Quarter 2006 is 3323, up 78 students (+2.4 %) over the 3245 students enrolled for the Spring Quarter 2005. This is a new record Spring Quarter enrollment for SSU.
- FTE is 2842, up 41 FTE (+ 1.5 %) when compared to 2005 Spring Quarter's 2801 FTE.
- Subsidy Eligible FTE is 2793, up 40 (+1.5%) when compared to 2005 Spring Quarter's 2753 FTE.
- Current students reside in 15 different states, and 8 foreign countries.
- Students reside in 78 of Ohio's 88 counties.

Prepared by Kimberly Patton
Institutional Research Analyst
04/20/2006

Certified as True and Correct

Secretary, SSU Board of Trustees 5/3/06
Date

RESOLUTION F05-06

APPROVAL OF ROOM AND BOARD FEE SCHEDULES – QUARTERS

WHEREAS, Shawnee State University must generate sufficient revenues to cover the inflationary cost of operating the residence halls; and

WHEREAS, the food service vendor, Sodexo, is projecting an overall increase in their cost of doing business; and

WHEREAS, the proposed room and board fee schedule remains relatively inexpensive compared to the rates charged at other Ohio public universities; and

WHEREAS, the University provides housing for students over the summer, but provides no food service;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the recommended room fees schedule for the summer term 2006 and room and board fees schedule beginning the academic year 2006-2007, which accompanies this resolution.

(April 21, 2006)

Certified as True and Correct

Secretary, SSU Board of Trustees 5/3/06
Date

**Shawnee State University
Room Rates
For
2006 - 2007 Academic Year**

Campus View

Room Type	Payment Type	Quarterly Cost	Academic Year
Double Occupancy	Quarterly	\$2313	\$6939
Private Occupancy	Quarterly	\$2614	\$7842

Carriage House

Room Type	Payment Type	Quarterly Cost	Academic Year
Double Occupancy	Quarterly	\$2310	\$6930

Cedar House

Room Type	Payment Type	Quarterly Cost	Academic Year
Double Occupancy	Quarterly	\$2175	\$6525
Private Occupancy**	Quarterly	\$2449	\$7347

University Townhouse

Room Type	Payment Type	Quarterly Cost	Academic Year
Double Occupancy	Quarterly	\$2048	\$6144
Private Occupancy**	Quarterly	\$2325	\$6975

**Private Rooms are only available if space permits.

The meal plan portion of the above room and board rate is \$796 per quarter.

If the student is eligible for, and chooses the 7 meal plan, deduct \$69 per quarter from the above prices.

Communication System Fee: \$68.00/quarter per resident. Communication system fee consist of telephone, cable and Internet services. **(This fee is in addition to the above listed prices)**


 Certified as True and Correct
 Secretary, SSU Board of Trustees
 Date 5/3/06

**Shawnee State University
Room Rates
For
Summer Session 2006**

Campus View

Room Type	Payment Type	5 Week	10 Week
Double Occupancy	Quarterly	\$570	\$1140
Private Occupancy	Quarterly	\$682	\$1364

Carriage House*

Room Type	Payment Type	5 Week	10 Week
Double Occupancy	Quarterly	\$568	\$1136

Cedar House

Room Type	Payment Type	5 Week	10 Week
Double Occupancy	Quarterly	\$518	\$1036
Private Occupancy**	Quarterly	\$621	\$1242

University Townhouse

Room Cost	Payment Type	5 Week	10 Week
Double Occupancy	Quarterly	\$470	\$940
Private Occupancy**	Quarterly	\$574	\$1148

This is based on a 3% increase in Fall 06 room fees.

Communication System Fee: \$68.00/quarter per resident. Communication system fee consist of telephone, cable and Internet services. (This fee is in addition to the above listed prices)

Summer Rates are calculated at 75%, minus the meal plan.

*Private Rooms are not available in the Carriage House

**Private Rooms are only available if space permits



Room and Board Rates (2006-2007) For Private and Public Universities

University	Type	% Increase Fall '05	Room per Person Per Year	Board	Total	Communication Fee
U of Akron	Ohio Public 4-yr	6%*	\$4494.00- \$4719.00	\$2465.00	\$6959.00- \$7184.00	I
Bowling Green	Ohio Public 4-yr	5%	\$3789.00- \$5663.00	\$3175.00	\$6964.00- \$8838.00	\$92.00/Qtr
Cleveland State	Ohio Public 4-yr	3% *	\$3976.00- \$5639.00	\$2388.00- \$2690.00	\$6364.00- \$8329.00	I
Wright State	Ohio Public 4-yr	5%* - Rm 8.6%* - Bd	\$4612.00- \$7615.00	Board Included	\$4612.00- \$7615.00	\$88.75- \$181.00/Qtr
Ohio State	Ohio Public 4-yr	3.5%* - Rm 4%* - Bd	\$4906.00- \$6198.00	\$1356.00- \$1932.00	\$6262.00- \$8130.00	I
Ohio University	Ohio Public 4-yr	4%*	\$8243.00	Board Included	\$8243.00	I
Youngstown State	Ohio Public 4-yr	3%*	\$6280.00- \$6720.00	Board Included	\$6280.00- \$6720.00	I
Cincinnati	Ohio Public 4-yr	6%* - Rm 6%* - Bd	\$5690.00	\$3238.00	\$8847.00	I
Kent State	Ohio Public 4-yr	3%* - Rm 3%* - Bd	\$3932.00- \$5003.00	\$3002.00	\$6934.00- \$8005.00	I
Shawnee State	Ohio Public 4-yr	3%* - Rm 3%* - Bd	\$3756.00- \$5454.00	\$2388.00	\$6144.00- \$7842.00	\$68.00/Qtr
U of Dayton	Ohio Private 4-yr	7.5%	\$3950.00	\$3079.00	\$7029.00	I
Rio Grande	Ohio Public 4-yr	4%	\$6180.00	Board Included	\$6180.00 (04-05 rates)	I

*Anticipated Increase
I = Included in Room fee

Certified as True and Correct

 Secretary, SSU Board of Trustees Date 5/3/06

RESOLUTION F06-06

APPROVAL OF ROOM AND BOARD FEE SCHEDULES - SEMESTERS

WHEREAS, Shawnee State University will begin offering a Graduate Program that will be using a semester calendar; and

WHEREAS, the majority of our residents will be undergraduate students, still using the quarter academic calendar; and

WHEREAS, Sodexo, the food service vendor, will remain on a quarterly calendar; and

WHEREAS, this will result in the cafeteria not operating during a portion of the days that those on semesters will be still in the residence halls; and

WHEREAS, in an effort to keep all things equitable a credit will need to be granted to those affected by the cafeteria not being open for the entire semester;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the recommended room fees schedule for those on semesters, beginning the academic year 2006-2007, which accompanies this resolution.

(April 21, 2006)

Certified as True and Correct

Secretary, SSU Board of Trustees
5/3/06
Date

**Shawnee State University
Room Rates
For
2006 - 2007 Academic Year
(Semester)**

Campus View

Room Type	Payment Type	Semester Cost**	Academic Year
Double Occupancy	Semester	\$3470	\$6940
Private Occupancy	Semester	\$3921	\$7842

Carriage House

Room Type	Payment Type	Semester Cost**	Academic Year
Double Occupancy	Semester	\$3465	\$6930

Cedar House

Room Type	Payment Type	Semester Cost**	Academic Year
Double Occupancy	Semester	\$3263	\$6526
Private Occupancy*	Semester	\$3674	\$7348

University Townhouse


Room Type	Payment Type	Semester Cost**	Academic Year
Double Occupancy	Semester	\$3072	\$6144
Private Occupancy*	Semester	\$3488	\$6976

*Private Rooms are only available if space permits.

**The meal plan portion of the above room and board rate is \$1194 per semester. However, due to food service operating on a quarterly basis, the meal portion will be reduced based on the attached document for the period that food service will not be available.

If the student is eligible for, and chooses the 7 meal plan, deduct \$104 per semester from the above prices.

Communication System Fee: \$102.00/semester per resident. Communication system fee consist of telephone, cable and Internet services. (This fee is in addition to the above listed prices)


 Certified as True and Correct
 Secretary, SSU Board of Trustees
 Date 5/3/06

Quarter vs. Semester Comparison Chart Academic Year 2006 - 2007

Term	Dates	Board Charge	Credit	Total
Fall Quarter	*August 21 – November 22	\$796.00	-0-	\$796.00
Winter Quarter	January 3 – March 24	\$796.00	-0-	\$796.00
Spring Quarter	April 2 – June 15	\$796.00	-0-	\$796.00
TOTAL		\$2388.00	-0-	\$2388.00

Term	Dates	Board Charge	Credit	Total
Fall Semester	August 21 – December 16	\$1194.00	\$222.00	\$ 972.00
Spring Semester	January 8 – May 4	\$1194.00	\$127.00	\$1067.00
TOTAL		\$2388.00	\$349.00	\$2039.00

*This is the date that Fall Athletes and Resident Advisors move in and Sodexho will start serving meals. Actual quarter does not begin until September 7, 2006.

2006-2007 board fee: \$796/qtr. (\$2388/yr.) According to Rachel Steele (Sodexho), there are 225.5 billable board days in the school year. This results in a **daily rate of \$10.59** ($\$2388/225.5 = 10.59$).

With the beginning of the semester coinciding with the arrival of the Fall athletes and Resident Advisors, there will be no need for adjustment at the beginning of the term. There will however be a 21 day period after Thanksgiving that the café will not be open and "semester students" will still be on campus. This would result in a credit in the amount of \$222.00 for the fall semester, making the fee \$972.00 ($\$1194.00 - \222.00).

Spring semester would result in a credit of \$127.00 (12 days @ 10.59/day). This is a result of the semester beginning 5 days after the quarter begins and 7 days for spring break (the café will close when the "quarter students" are on break). Thus the amount billed for Spring semester would be \$1067.00 ($\$1194.00 - \127.00).

Hence:

Fall Semester 2006 board = \$972.00
Spring Semester 2007 board = \$1067.00


 Certified as True and Correct
 Secretary, SSU Board of Trustees
 Date 5/3/06

RESOLUTION F07-06

TUITION AND FEES PAYMENTS PLAN

WHEREAS, Shawnee State University will have a semester system for our graduate program beginning Fall, 2006 and be totally on the semester system for both undergraduate and graduate programs beginning Fall, 2007; and

WHEREAS, there is a higher financial burden for students under the semester system rather than the quarter system because two payments are expected under the semester system in an academic year versus three under the quarter system; and

WHEREAS, we currently allow students three payments per quarter under our current tuition and fees payment plan;

THEREFORE BE IT RESOLVED that the Shawnee State University Board of Trustees approves authorizing the Administration to develop and implement four tuition and fees payment plan per semester.

(April 21, 2006)

Certified as True and Correct

Secretary, SSU Board of Trustees Date 5/3/06

RESOLUTION F08-06

POLICY 4.32, ANNUITY PROGRAMS

WHEREAS, the policy attached states that a minimum of 20 employees are necessary for an annuity program; and

WHEREAS, this section of the policy is in conflict with state law;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Shawnee State University hereby approves the rescission of Policy 4.32, attached hereto, effective April 21, 2006.

(April 21, 2006)

Certified as True and Correct

Secretary, SSU Board of Trustees 5/3/06
Date

Shawnee State University

AREA:	BUSINESS AFFAIRS	POLICY NO.:	4.32
		ADMIN. CODE:	3362-4-16
		PAGE NO.:	1 OF 1
		EFFECTIVE DATE:	1/19/91
SUBJECT:	ANNUITY PROGRAMS	RECOMMENDED BY:	R. Neil Hawk
		APPROVED BY:	

- 1.0 Employees may participate in available annuity programs of their choice through payroll deduction. The University will not be obligated to pay annuity premiums after the termination of an individual's employment.
- 2.0 Additional payroll deductions may be allowed 30 days after receiving written authorization for such deductions from 20 employees on the University's payroll records, if such deduction is of general interest to all employees.
- 3.0 Neither the Board of Trustees nor any official of the University makes any representation regarding the advisability or appropriateness of the annuity arrangement for any particular employee and accepts no responsibility for the tax consequences of the procedures authorized.

Certified as True and Correct

Secretary, SSU Board of Trustees 5/3/05
Date

RESOLUTION F09-06

PERSONNEL

WHEREAS, the University-wide Board policy 5.16 "Approval of Personnel Appointments" establishes the procedure for the approval of those personnel changes requiring action by the Board of Trustees and for the reporting of other personnel actions to the Board; and

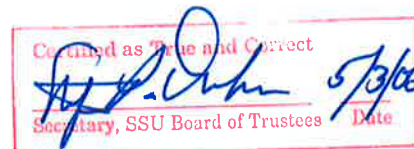
WHEREAS, this policy establishes a procedure for the consolidation of personnel resolutions; and

WHEREAS, all actions in this resolution are in compliance with this policy; and

WHEREAS, this approval is contingent upon all appointees complying with applicable sections of Senate Bill 9 (effective April 14, 2006);

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University authorizes the following personnel actions attached to this resolution effective on the dates indicated.

(April 21, 2006)



PERSONNEL ACTION ITEMS

All appointments are subject to any contingency included in the written offers of employment.

April 2006 BOT MEETING

Actions submitted for approval, January 25, 2006 through April 5, 2006

(developed from information received in HR Department through April 5, 2006)

ACADEMIC AFFAIRS DIVISION

Nothing to report.

BUSINESS AFFAIRS DIVISION

Promotion - Administrative

Charlotte Hardy, Loan Manager for the Financial Aid Office for the Division of Business Affairs beginning April 10, 2006 at a fiscal-year salary of \$33,500. Ms. Hardy possesses an Associate of Applied Business degree from Shawnee State University and has eight years' direct experience with Loan Programs in the Financial Aid Office.

Appointment - Administrative

Michelle Finch, Accountant in the Controller's Office for the Division of Business Affairs beginning March 31, 2006 at a fiscal-year salary of \$41,000. Ms. Finch possesses a Master of Business Administration degree from Morehead State University and a Bachelor of Science degree from the University of Rio Grande.

OHIO APPALACHIAN CENTER FOR HIGHER EDUCATION

Nothing to report.

PRESIDENT'S OFFICE

Nothing to report.

STUDENT AFFAIRS DIVISION

Nothing to report.

Certified as True and Correct
[Signature] 5/3/06
Secretary, SSU Board of Trustees Date

Per Policy 5.16

Board of Trustees has prior approval for appointment or removal of the position of vice president and creation of all new faculty and administrative positions.

Board of Trustees has subsequent approval for appointment to and removal of all faculty and administrators, establish the compensation for same, and award or deny continuing contracts and promotions for faculty.

Prepared 4/5/2006

RESOLUTION F10-06

**SOUTH TECH PREP CONSORTIUM,
21st CENTURY COMMUNITY LEARNING CENTERS, AND
ABLE GRANTS**

WHEREAS, the grants summarized on the attached have been reviewed by the appropriate University committees and/or individuals, and are recommended for submission;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University approves the submission of the South Tech Prep Consortium, 21st Century Community Learning Centers, and ABLE Grant renewals.

(April 21, 2006)

Certified as True and Correct:

Secretary, SSU Board of Trustees 5/3/06
Date

Grant Proposal Summary

TITLE: FY07 South Tech Prep Consortium Grant Renewal

GRANTING AGENCY: U.S. Department of Education/Ohio Department of Education

PRINCIPAL INVESTIGATOR: George Lawson

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT: 83%

PURPOSE: Tech Prep is a combined secondary and post secondary program, which leads to an associate degree, provides technical preparation in at least one field of engineering technology, business technology, health technology, or information technology. Emphasis is placed on building student competence in mathematics, science, and communications through a sequential course of study.

CLIENTELE TO BE SERVED: The Ohio South Consortium consists of educational institutions, business, industry, and labor representatives in Adams, Lawrence, Pike, and Scioto counties.

RELATIONSHIP TO SSU MISSION: Tech Prep is designed to prepare students for success in high-tech areas of engineering, business, health, and information technologies in the college setting. Tech Prep provides Shawnee State faculty the opportunity to upgrade course content and teaching methodology at the post-secondary level.

OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN THE PROJECT:

Twenty-one local school districts, four vocational educational planning districts, Ohio University Southern Campus, and Shawnee State University are active members of the Ohio South Tech Prep Consortium. Additionally, representatives of business, industry and labor are active participants.

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED:

This project is a continuation of the original grant awarded in November 1992 and renewed annually since that time. This grant will provide the opportunity to sustain and expand programming within the Ohio South Consortium.

FUNDING PERIOD: July 1, 2006 – June 30, 2007

BUDGET:

<u>Fund Source</u>	<u>Ohio Department of Education</u>	<u>Year One</u>	<u>Total, all years</u>
Grant			
Direct Costs		\$133,000	\$133,000
Indirect Costs		\$7,000	\$7,000
Other			
University-In Kind			
University Match			
TOTAL		\$140,000	\$140,000

Secretary, SSU Board of Trustees
Date: 5/3/06

Grant Proposal Summary

TITLE: 21st Century Community Learning Centers

GRANTING AGENCY: Ohio Department of Education

PRINCIPAL INVESTIGATOR: Cathy Mullins/Jerry Blanchard

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT: Mullins – 15%, Blanchard – 60%

PURPOSE: 21st Century Community Learning Centers provide after-school programming at two area elementary schools. The Centers provide tutoring and supplemental instruction especially in reading and mathematics, expanded library and computer laboratory hours, family reading programs, drug and violence education and counseling, enrichment classes, field trips and recreational time. The goals of the Centers include better student performances on Ohio Proficiency Tests and in the classroom, better school attendance, increased parental and volunteer involvement in the schools, increased participation in anti-drug/violence activities, and stronger linkages and collaborations among the partner schools.

CLIENTELE TO BE SERVED: Students, their parents and surrounding community members in the Northwest and Minford local school districts, especially those in first through sixth grade.

RELATIONSHIP TO SSU MISSION: “..To enrich the lives of the community, the University provides opportunities for continuing personal and professional development, intellectual discovery, and appreciation for the creative and performing arts.” Further, the grant addresses the University’s strategic opportunity to “develop partnerships that involve the University in collaborative activities with other groups and institutions.

OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN THE PROJECT: Ohio South Tech Prep Consortium, Northwest Local Schools, Minford Local Schools, the South Central Ohio Educational Service Center.

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED: The Centers will be conducted four evenings per week, offering services immediately after school until approximately 5:30 pm. Before school programming may also be offered if desired by the individual schools. Students will participate in homework help, tutoring and recreational activities. The program director is housed at SSU and assists the schools in hiring teachers, site coordinators and other personnel. SSU students are often hired as tutors and teaching assistants, gaining valuable class-related experience. This grant is an expansion of a project that provides after school programming to students in South Webster, Green, New Boston, Clay, and Washington Nile School Districts.

FUNDING PERIOD: Five years July 2006 – June 2011

BUDGET:

<u>Fund Source</u>	<u>Year One</u>	<u>Total, 5 years</u>
Grant	\$300,000	\$1,275,000
Direct Costs	285,000	1,211,250
Indirect Costs	15,000	63,750
Other		0
University-In Kind (estimated)	10,000	50,000
University Match		0
TOTAL	\$310,000	\$1,325,000

Certified as True and Correct

Secretary, SSU Board of Trustees
Date 5/8/06

Grant Proposal Summary

TITLE: ABLE (Shawnee BASICS) Proposal FY'07

GRANT AGENCY: Ohio Department of Education

PRINCIPAL INVESTIGATOR: Marcia Tolliver, Director, SSU BASICS

PERCENTAGE OF P.I. TIME DEVOTED TO GRANT: 100%

PURPOSE: Provide literacy skills to Scioto County adults seeking to earn a GED diploma, brush up for college, or improve basic skills.

CLIENTELE TO BE SERVED: The population of the 26% of the Scioto County adults 25 and over who don't have high school diplomas as well as residents 18 and over who need to earn a GED diploma, brush up for college, or improve basic skills.

RELATIONSHIP TO SSU MISSION: To assist in the University's educational service to the community and to serve as a feeder program for SSU.

OTHER AGENCIES/ORGANIZATIONS PARTICIPATING IN PROJECT: BASICS will continue to seek outside funding sources such as USED, Bechtel Jacobs, Wal-Mart, and Dollar General.

BRIEF DESCRIPTION OF HOW PROJECT WILL BE CONDUCTED: Instruction will be provided five days/week in the BASICS area of the ATC during the period of July 1, 2006 – June 30, 2007. Students will have two 3 week breaks (summer and winter) and two 1 week breaks (spring and fall).

FUNDING PERIOD: July 1, 2006 – June 30, 2007

BUDGET:

<u>Fund Source</u>	<u>Year One</u>	<u>Total, all years</u>
Grant	\$141,517.00	\$141,517.00
Other		
University		
In-kind		
TOTALS	\$141,517.00	\$141,517.00


Certified as True and Correct
Secretary, SSU Board of Trustees
Date 5/3/06

PERSONNEL INFORMATION ITEMS
April 2006 BOT MEETING
Changes processed from January 25, 2006 to April 5, 2006
(developed from information received in the HR Department through April 5, 2006)

ACADEMIC AFFAIRS DIVISION

Resignation - Faculty

Vivian Robson, Associate Professor for the Department of Fine, Performing and Digital Arts, resignation effective June 13, 2006.

BUSINESS AFFAIRS DIVISION

Retirement - Administrative

Mary Tomlin, Associate Director of Financial Aid, retirement effective February 28, 2006.

End of contract - Administrative

Man Ng, Accountant in Controller's Office, end of contract effective March 9, 2006.

OHIO APPALACHIAN CENTER FOR HIGHER EDUCATION

None.

PRESIDENT'S OFFICE

None.

STUDENT AFFAIRS DIVISION

Appointment - Coach

Kristy Kamer, part-time Head Volleyball Coach beginning March 27, 2006 at the 12-month salary of \$8,190.

Per Policy 5.16 Part-time administrative appointments and changes in status for administrative and faculty positions are reported to the Board of Trustees.

Prepared 4/5/2006
Certified as True and Correct

Secretary, SSU Board of Trustees 5/3/06
Date

**HONORARY BACHELOR OF HUMANE LETTERS DEGREE
FOR ALBERT OLIVER JR.
Resolution E01-06**

WHEREAS, the Board of Trustees has an established policy for the awarding of honorary degrees for individuals worthy of such recognition; and

WHEREAS, Albert "Al" Oliver Jr. distinguished himself as one of the greatest professional baseball players and one of Portsmouth's most famous citizens; and

WHEREAS, in 18 seasons in Major League Baseball, Al Oliver compiled a .303 batting average, with 2,743 hits, 1,326 RBIs, and 219 home runs, was seven times selected to be an All-Star, and in 1971 was a key member of the Pittsburgh Pirates team that won the World Series; and

WHEREAS, after his retirement from baseball, Al Oliver returned to the city of his birth and has become a prominent member of the Portsmouth community; and

WHEREAS, Al Oliver has demonstrated a deep commitment to the community through numerous civic endeavors desirable in all graduates of Shawnee State University; and

WHEREAS, Al Oliver has earned a national reputation as a public speaker who has used his time and talents to inspire children to pursue education as the means to achieving their dreams.

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University urges the Baseball Hall of Fame in Cooperstown, New York to correct a serious oversight and in 2007 induct Al Oliver, one of the finest men to play the game; and

BE IT FURTHER RESOLVED that the Board of Trustees of Shawnee State University grants to Al Oliver the honorary degree of bachelor of humane letters with all rights, privileges, and honors pertaining thereto.

(April 21, 2006)


Certified as True and Correct
[Signature]
Secretary, SSU Board of Trustees 5/3/06
Date

2nd Annual Student Trustee Conference- U of Akron
March 17-18, 2006

Presentations:

- Technology in Higher Education
- The Future of Higher Education
- Strategies for Financial Aid
- Lobbying: When and How

Open Forum:

- Voting Rights for Senior Trustees
- Executive Session Privileges
- Strategies for Success as a Student member

* This was the first year trustees attended from Shawnee State. Next year, the conference will likely be hosted by the University of Cincinnati.

Certified as True and Correct

Secretary, SSU Board of Trustees 5/3/06
Date

2005-2006 Graduates – Department of Natural Sciences		
Name	Program	School
Rocky Adkins	DO	Pikeville College School of Osteopathic Medicine
Jared Bentley	MD DO MD MD MD	Marshall University College of Medicine Ohio University College of Osteopathic Medicine University of Cincinnati College of Medicine University of Kentucky College of Medicine Wright State College of Medicine
Kevin Cassidy	Ph.D.	Ohio State University – Chemistry University of Kentucky College of Medicine
Seth Deatley	DO	Ohio University College of Osteopathic Medicine
Justin Dzik	MD DO MD	Ohio State University College of Medicine Ohio University College of Osteopathic Medicine University of Cincinnati College of Medicine
Joe Herrmann	DO	Ohio University College of Osteopathic Medicine
Derek Jones	Ph.D. Ph.D. Ph.D.	Ohio University – Chemistry University of Cincinnati – Chemistry University of Kentucky - Chemistry
Ashley Meadows	Physical Therapy	Ohio State University Ohio University
Seth Risner	Pathologist Assistant	Rosalind Franklin University
Ryan Sandlin	DO DO DO DO	Lake Erie College of Osteopathic Medicine Ohio University College of Osteopathic Medicine Virginia College of Osteopathic Medicine West Virginia School of Osteopathic Medicine
Chris Schirring	Ph.D.	North Carolina State Recreation and Tourist Mgmt.
Natalie Wheeler	MD	Ohio State University College of Medicine

Certified as True and Correct

 Secretary, SSU Board of Trustees 5/3/06 Date

Success

OF SHAWNEE
PRE-MED
STUDENTS



Completion of the Pre-Med Program Leads to Professional School Acceptance

This year, twelve students applied to medical and professional schools. All were accepted.

Pre-Med students at Shawnee State pursue a variety of professional programs including medical school, veterinary medicine, dentistry, chiropractic, optometry, pharmacy, pathology assistant, physician's assistant,

biomedical research, and other graduate programs.

In its short history as a university, Shawnee State has provided pre-medical training for over 30 doctors, 1 dentist, 19 pharmacists, 20 chiropractors, 3 veterinarians, 9 optometrists, and numerous other health care professionals.

Over 90% of students who complete the pre-med program at Shawnee State are accepted into medical or professional school.

Multiple Acceptances

This year, 4 students received 3 or more acceptances to medical school with one student being accepted to 5 medical schools. One student was even offered a full four year scholarship to medical school.

Success in

Research

Three of the past five years, Shawnee State students have won the first place John C. Johnson Award for Excellence in Undergraduate Research at the district Beta Beta Beta Biological Honor Society Convention. Our district covers Ohio, Illinois, Indiana, and Michigan

Certified as True and Correct

[Signature] 5/3/06
Secretary, SSU Board of Trustees Date

GRADUATE AND PROFESSIONAL
SCHOOLS ATTENDED BY

SHAWNEE *graduates*

IN THE BIOLOGY, CHEMISTRY, AND NATURAL SCIENCES PROGRAMS

- Ohio University College of Osteopathic Medicine
- Alderson Broaddus College Physician's Assistant Program
- Barry University College of Medicine
- Capital Law School
- Illinois College of Optometry
- Illinois University
- Indiana University
- Kent State University
- Lake Erie College of Osteopathic Medicine
- Life University
- Logan College of Chiropractic
- Marietta College
- Marshall University
- Mary Grove College
- Medical University of Ohio
- Miami University (Ohio)
- National College of Chiropractic
- Ohio Northern University
- Ohio State University
- Ohio State University College of Dentistry
- Ohio State University College of Optometry
- Ohio State University College of Pharmacy
- Ohio State University Veterinary School
- Ohio University
- Palmer College of Chiropractic
- Pennsylvania College of Optometry
- Pikeville College of Osteopathic Medicine
- Thomas M. Cooley Law School
- Tulane University
- Uniform Services University
- University of Cincinnati College of Pharmacy
- University of Dayton
- University of Findlay
- University of Kentucky
- University of Montana
- University of Tennessee
- University of Texas
- University of Cincinnati College of Medicine
- Washington Institute School of Law
- West Virginia College of Medicine
- Western Michigan University
- Wright State University College of Medicine
- Wright State University

2006 Acceptances

SSU Premed Graduates
this year have been accepted into the following medical schools:

Lake Erie College
Marshall University
Ohio State University
Ohio University
Pikeville College

University of Cincinnati
University of Kentucky
University of Virginia
West Virginia University
Wright State University



Certified as True and Correct
[Signature] 5/3/06
Secretary, SSU Board of Trustees Date