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Minutes

University Faculty Senate (Assembly)

5-12-1994

University Senate Meeting Agenda #9 5-12-94

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UNIVERSITY SENATE
MEETING AGENDA #9
MAY 12, 1994
ATC ROOM 134 4:00PM

Call to Order

1. Roll Taking

2. Approval of Minutes

Senate Meeting of April 14, 1994

3. Announcements and Remarks from the Senate Chair - Clive Veri

4. Announcements from the Senate Floor

5. Executive Board Reports

Vice-Chair Report - Anita Gilmer

Secretary-Treasurer Report - Suzanne Shelpman

6. Committee Reports

Academic Affairs Committee - Steve Doster

Affirmative Action Committee - Christopher O'Connor

Athletic/Intramural Committee - John Valentine

Facilities Committee - Mike Day

Fiscal Affairs Committee - Joanne Charles

Professional Development Committee - Kaddour Boukaabar

Student Affairs Committee - Dick Howard

7. Unfinished Business

None to report

8. New Business

Special Senate Meeting Scheduled - May 19, 1994

Affirmative Action Policy 4.05

US Amendments to the Constitution and Bylaws *

Adjournment

* Will require a secret ballot vote.

Supporting documents to the agenda will be sent via inter-campus mail.

TO: Senators
University Senate

FROM: Joanne Charles, Chairperson
Fiscal Affairs Committee

DATE: May 12, 1994

RE: PROPOSED FY 95 BUDGET

Attached you will find a summary of the "Proposed FY 95 Budget" and spending plan as unanimously recommended by the Fiscal Affairs Committee to the Executive Board of the University Senate.

The Fiscal Affairs Committee initially developed a budget based on the projected 5% decrease in enrollment from Fall of 1993. Thinking "optimistically", we also designated the way in which additional revenues would be used should enrollments equal those of Fall 1993.

The attached budget summary reflects "flat enrollment" and the "CONTINGENCY" line ("619") currently houses the \$400,000 of estimated additional revenues which would be generated if enrollments moved from the projected 5% decrease up to "flat" with Fall 1993.

The committee developed the following plan for the use of the possible \$400,000:

PRIORITY ONE
(First \$100,000): \$50,000 would remain in the
"Contingency" account to cover
emergencies
\$50,000 to the reserve fund

PRIORITY TWO
(Second \$100,000): \$10,000 Strategic Planning
\$10,000 Facilities
\$30,000 Academic Affairs
\$50,000 to the reserve fund

PRIORITY THREE
(Third \$100,000): \$10,000 Admissions/Recruitment
\$ 2,700 Registrar
\$37,300 Facilities
\$50,000 to the reserve fund

PRIORITY FOUR
(Fourth \$100,000): \$50,000 would remain in the

**"Contingency" account.
\$50,000 to the reserve fund**

Instead of building a budget based on a projected 5% enrollment shortfall with an attached spending plan should flat enrollments occur, the attached budget reflects flat enrollments with some built in "cuts" should decreases from last Fall occur. In the event of enrollment declines, the "Contingency" account would be decreased in the inverse order of the priorities listed above.

Thinking "optimistically", if enrollments exceed the projected 5% decrease, the contingency spending plan developed by the Fiscal Affairs Committee would be implemented in the priority order designated above.

If you have any questions about the Proposed FY 95 Budget, I would encourage you to contact me or any of the other members of the Fiscal Affairs Committee (Scott Come, Dave Creamer, Marlene Domo, Gary Gemmer, Joe Harris, Steve Midkiff, Dan Moore, Ed Scott, Phyllis Sparks, and Don Thomas).

University Senate					
Budget Comparison					
For Fiscal Years 1994 and 1995					
		FY 1994	FY 1995		
Acct #	Department	Budget	Budget	Change	Notes
101	Arts/Humanities	\$1,209,118	\$1,263,875	\$54,757	Faculty salary and health benefit growth
102	Math	\$566,753	\$604,402	\$37,649	Faculty salary and health benefit growth
104	Sciences	\$709,681	\$737,781	\$28,100	\$2,500 student employees for greenhouse; faculty salary and health benefit growth
105	CORE	\$132,661	\$133,314	\$653	Faculty salary and health benefit growth; realignment of CORE faculty
106	Social Science	\$731,775	\$754,062	\$22,287	Faculty salary and health benefit growth
111	Accounting	\$155,870	\$161,736	\$5,866	Faculty salary and health benefit growth
112	Business Management	\$365,697	\$385,893	\$20,196	Faculty salary and health benefit growth
113	CISB	\$210,748	\$215,922	\$5,174	Faculty salary and health benefit growth
114	OADM	\$163,900	\$170,239	\$6,339	Faculty salary and health benefit growth
115	Legal Assisting	\$61,532	\$63,071	\$1,539	Faculty salary and health benefit growth
121	Engineering Technologies	\$723,364	\$756,767	\$33,403	Faculty salary and health benefit growth
130	Education	\$525,874	\$541,162	\$15,288	Faculty salary and health benefit growth
151	Radiology	\$135,875	\$120,160	(\$15,715)	Summer faculty salaries now funded from Provost's account; faculty salary and health benefit growth
152	Respiratory	\$183,565	\$170,006	(\$13,559)	Summer faculty salaries now funded from Provost's account; faculty salary and health benefit growth
153	Medical Laboratory	\$148,206	\$139,876	(\$8,330)	Summer faculty salaries now funded from Provost's account; faculty salary and health benefit growth
155	Nursing	\$465,917	\$494,275	\$28,358	Faculty salary and health benefit growth
156	Dental	\$242,673	\$206,881	(\$35,792)	Summer faculty salaries now funded from Provost's account; faculty salary and health benefit growth
158	Occupational Therapy	\$115,396	\$111,948	(\$3,448)	Summer faculty salaries now funded from Provost's account; faculty salary and health benefit growth
159	Physical Therapy	\$139,092	\$131,654	(\$7,438)	Summer faculty salaries now funded from Provost's account; faculty salary increases; health benefit and membership growth
190	EMTP	\$85,685	\$89,364	\$3,679	Health benefit growth
192	SOCF	\$52,920	\$0	(\$52,920)	Elimination of the SOCF program
194	Piketon Campus	\$13,982	\$13,982	\$0	No change
303	Learning Center	\$274,487	\$264,820	(\$9,667)	Summer faculty salary now funded from Provost's account; \$2,500 for student tutor growth; faculty salary increase and health benefit growth
305	Dean, Teacher Education	\$96,103	\$97,788	\$1,685	Health benefit growth
308	Dean, College of Business	\$115,188	\$117,861	\$2,673	Health benefit growth
309	Dean, Engineering Tech	\$164,551	\$170,330	\$5,779	Health benefit growth
310	Dean, Health Sciences	\$127,659	\$130,982	\$3,323	Health benefit growth
312	UFA	\$3,500	\$3,500	\$0	No change
316	Dean, Arts & Sciences	\$143,148	\$146,519	\$3,371	Health benefit growth

Acct #	Department	FY 1994 Budget	FY 1995 Budget	Change	Notes
331	Library-Director	\$131,724	\$135,805	\$4,081	Growth in cost of health benefits
332	Media Services	\$161,160	\$138,389	(\$22,771)	Personnel shifted to facilities; growth in cost of health benefits
333	Library-Systems	\$76,632	\$30,168	(\$46,464)	Personnel shifted to academic computing; inflationary increase in maintenance contracts
334	Library-Circulation	\$116,957	\$127,344	\$10,387	Growth in cost of health benefits
335	Library-Reference Desk	\$59,764	\$63,547	\$3,783	Student employment for staffing reference desk; growth in the cost of health benefits
336	Library-CMC	\$60,546	\$62,398	\$1,852	Growth in cost of health benefits
337	Library-Technical Services	\$316,263	\$348,975	\$32,712	Inflationary increase in periodical budget; \$10,000 for periodicals related to new programs and growth in cost of health benefits
360	Academic Computing	\$76,428	\$113,628	\$37,200	Personnel shift from account 333 and growth in cost of health benefits
361	ET PC Repair Depot	\$10,306	\$10,306	\$0	No change
401	Physical Plant-Admin	\$257,346	\$260,208	\$2,862	Growth in cost of health benefits
402	Custodial Operations	\$516,245	\$550,030	\$33,785	Additional custodian funded from account 603; growth in cost of health benefits
403	Maintenance Operations	\$470,286	\$540,611	\$70,325	Position transferred from account 332; position funded from account 603; growth in cost of health care benefits
404	Utilities	\$695,980	\$757,880	\$61,900	Funds provided for growth in space and rate hike
405	Motor Vehicles	\$12,470	\$12,470	\$0	No change
408	Facilities Planning	\$135,032	\$138,586	\$3,554	Growth in cost of health benefits
501	V.P. Student Affairs	\$137,460	\$140,917	\$3,457	Growth in cost of health benefits
502	Student Financial Aid	\$269,562	\$277,718	\$8,156	Growth in cost of health benefits
503	GED Test Center	\$3,833	\$3,837	\$4	No significant change
504	Admissions	\$430,157	\$471,869	\$41,712	Inflationary increase in postage; \$30,000 for marketing of new programs and other initiatives; growth in cost of health benefits
505	Registrar	\$271,712	\$280,138	\$8,426	Inflationary increase in postage; \$5,600 for incidental cost of printing schedules; growth in cost of health benefits
507	Career Planning & Couns	\$162,538	\$166,555	\$4,017	Growth in cost of health benefits
510	Transfer Placement	\$93,763	\$97,354	\$3,591	Growth in cost of health benefits
511	DENS	\$63,031	\$63,822	\$791	No change
601	Board of Trustees	\$23,500	\$23,620	\$120	Inflationary amount for postage rate hike
602	Office of the President	\$327,735	\$334,668	\$6,933	Growth in cost of health benefits
603	Controller's Office	\$442,631	\$411,707	(\$30,924)	Transferred funds to accounts 402 and 403 for new positions; inflationary increase for postage rate hike; growth in cost of health benefits
604	V.P. Business Affairs	\$147,235	\$148,647	\$1,412	Growth in cost of health benefits
606	Public Relations	\$31,045	\$25,525	(\$5,520)	Portion of position funded by the Foundation
607	Security	\$72,844	\$76,744	\$3,900	Growth in contract
608	General Expense	\$570,660	\$573,572	\$2,912	Typewriter repairs not funded in previous year by error
609	UIS	\$537,099	\$571,796	\$34,697	Growth in cost of health benefit; growth in cost of Internet; growth in cost of maintenance on campus-wide equipment

Acct #	Department	FY 1994 Budget	FY 1995 Budget	Change	Notes
611	UAS	\$1,375	\$1,379	\$4	No significant change
612	Continuing Education	\$134,929	\$140,270	\$5,341	Growth in cost of health benefits
613	North Central	\$4,400	\$12,200	\$7,800	Cost of Focus visit funded
614	Communications	\$53,950	\$66,108	\$12,158	Growth in maintenance contracts
619	Contingency	\$218,473	\$578,176	\$359,703	\$53,176 Freshmen Center; \$300,000 Reserve fund; \$30,000 academic programs; \$10,000 Strategic planning; \$10,000 Admissions; \$47,300 Facilities; and \$2,700 Registrar
620	University Senate	\$5,000	\$5,000	\$0	No change
621	Development Office	\$97,021	\$104,996	\$7,975	Inflationary increase for postal hike; growth in cost of health benefits
622	Provost	\$1,244,370	\$1,204,586	(\$39,784)	Part-time faculty cost shifted to fund faculty salary increases; \$20,000 allocated for new degree programs; and growth in cost of health benefits
624	Personnel	\$211,833	\$221,450	\$9,617	Growth in cost of health benefits
625	Purchasing	\$119,654	\$122,412	\$2,758	Growth in cost of health benefits
626	Mail Service & Switchboard	\$50,344	\$54,633	\$4,289	Growth in cost of health benefits
630	International Account	\$27,000	\$27,000	\$0	No change
720	Restricted Funds Match	\$60,000	\$5,000	(\$55,000)	Reduced during prior budget cut
770	General Fee	\$1,155,000	\$1,125,000	(\$30,000)	Reflects enrollment decline
9XX	Scholarships and Tuition	\$674,620	\$706,005	\$31,385	Reflects 5% growth in tuition and fees
	Reimbursement				
	Total	\$18,804,833	\$19,531,219	\$726,386	

SHAWNEE STATE UNIVERSITY			
Proposed General Fund Budget			
Fiscal Year 1995			
Revenues			
	FY '95	FY '94	Change
Instructional Subsidy	\$7,774,000	\$6,823,000	\$941,000
Special Appropriation	\$3,780,910	\$3,780,910	\$0
	\$11,554,910	\$10,613,910	\$941,000
Instructional Fees	\$6,400,000	\$6,600,000	(\$200,000)
General Fees	\$1,125,000	\$1,155,000	(\$30,000)
Other Fees	\$325,090	\$319,200	\$5,890
	\$7,850,090	\$8,074,200	(\$224,110)
Other Income	\$126,219	\$116,723	\$9,496
Total	\$19,531,219	\$18,804,833	\$726,386

SHAWNEE STATE UNIVERSITY				
Proposed General Fund Budget				
Fiscal Year 1995				
Expenses				
	FY '95		FY '94	Change
Salaries				
Faculty	\$5,555,775	*	\$5,938,268	(\$382,493)
Administrative	\$2,724,970	*	\$2,516,328	\$208,642
Hourly	\$1,698,971		\$1,615,390	\$83,581
Other	\$843,115		\$853,225	(\$10,110)
Total Salaries	\$10,822,831		\$10,923,211	(\$100,380)
Benefits	\$3,501,592		\$3,206,499	\$295,093
Supplies	\$229,383		\$221,353	\$8,030
Travel	\$210,837		\$208,437	\$2,400
Communication	\$642,377		\$756,209	(\$113,832)
Maintenance				
Utilities	\$757,880		\$696,600	\$61,280
Other	\$502,876		\$462,573	\$40,303
Total Maintenance	\$1,260,756		\$1,159,173	\$101,583
Miscellaneous				
Contingency	\$578,176		\$200,370	\$377,806
Chargebacks	(\$6,000)		(\$146,000)	\$140,000
Scholarships	\$571,105		\$539,720	\$31,385
Other	\$387,689		\$329,889	\$57,800
Total Miscellaneous	\$1,530,970		\$923,979	\$606,991
Transfers	\$1,130,000		\$1,215,000	(\$85,000)
Equipment				
Books & Periodicals	\$198,473		\$171,397	\$27,076
Other	\$4,000		\$19,575	(\$15,575)
Total Equipment	\$202,473		\$190,972	\$11,501
Total	\$19,531,219		\$18,804,833	\$726,386
* In prior years, the department chair salaries were included in total on the "Faculty" line. They are now divided equally between the "Faculty" line and the "Administrative" line. The total of these salaries (\$546,782) has been divided equally between both of these lines.				