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CS 172.50: Introduction to Computer Modeling

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CS 172-50 Introduction to Computer Modeling

Online: Login at: <http://umonline.umt.edu/>

Lab: As of now we will not have a lab – I will add an optional lab if it is needed. [CIS Computer Labs](#).

Instructor: Trish Duce

E-mail: ducepa@mso.umt.edu

Phone: 243-5779

Office: Hoyt Athletic Complex 236C

Office Hours: Appointment

Required Text:

- Robert T. Grauer and Maryann Barber. *Microsoft Office 2003 Plus Edition with additional Excel & Access Coverage*. ISBN 0-13-237036-0.

Topics: Fundamentals of: Windows XP, Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft PowerPoint (applications in Microsoft Office), and several modeling strategies.

Grades: There will be approximately 13 homework assignments worth 50% of your final grade. There will be 2 exams each worth 25% of your final grade. The applications in Microsoft Office must be used to complete assignments. These applications are what you will be tested on. The plus, minus grading system will not be used.

P/NP option: A student must earn the equivalent of a letter grade of A,B, or C for a P.

Prerequisites: Previous computer experience and Math 100 or equivalent score on Math Placement Test or consent of instructor.

Late Course Work: Late submissions will be penalized 5 points no matter what the circumstances are. Each student is allowed to hand in one homework assignment late without being penalized. All course work not submitted within one week after the due date will receive a 0.

Makeup Exams: If a student is unable to take an exam at the specified time, he or she must contact me prior to that time. Failure to do so will result in a 0 for that exam.

Copying / Cheating / Collaborating: You must do your own work. You may seek explanations and examples from other students, from teaching assistants, and from teachers. However, the end product must be the result of your individual efforts. Under no circumstances should you provide another student with your work, or parts of your work. The penalties for cheating are severe (see the Student Conduct booklet), so don't get involved in it!

Profanity and obscenity will not be tolerated in class or on assignments.

Dropping and Adding Courses or Changing Sections, Grading or Credit Status: <http://www.umt.edu/catalog/acpolpro.htm#5>

Policy on Incompletes: <http://www.umt.edu/catalog/acpolpro.htm#28> If an incomplete is appropriate, a form must be filled out and submitted to the CS department.

Official University Email Address: For detailed instructions, visit: <http://www.umt.edu/ce/umonline/students/welcome.htm> .

Technical assistance available for students:

Technical assistance and email accounts: CIS Help Desk: 406.243.4357 helpdesk@umontana.edu

UMOnline login accounts: Marvin Paulson: 406.243.6394, marvin.paulson@umontana.edu