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Spring 2-1-2004

BADM 340.02: Management and Organizational Behavior

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MANAGEMENT AND
ORGANIZATIONAL BEHAVIOR

SPRING SEMESTER 2004

BAdm 340

Office: GBB 314

Text: Vecchio,
5th Ed.

Dr. Andreason (An drā'son)

Hours: MWF 1:00-2:00

FacPack (required)

<u>DATE</u>	<u>CHAPTER</u>	<u>MATERIAL TO BE COVERED IN CLASS</u>
Jan 26	1	Introductory Lecture / Historical Development
28		Historical Development
30		Studying Organizations
Feb 2		Studying Organizations (Cont'd)
4	7	Exercise: Leadership for Survival
6		Lecture: Leadership
9	8	Leadership (Cont'd) / Decision Making
11		Decision Making (Cont'd) / Film: Effective Decisions
13		<u>EXAM #1</u>
16		*****WASHINGTON/LINCOLN HOLIDAY*****
18	4	Motivation (Basic Concepts)
20		Motivation (Basic Concepts) (Cont'd)
23		Organizational Motivation
25	3	Learning: Changing Employee Behavior
27		Learning (Cont'd)
Mar 1	5	Enhancing Employee Motivation
3		Exercise: Theory X vs Theory Y
5	11*	Job Satisfaction *[Read only p. 265-272]
8		<u>EXAM #2</u>
10	6	Conformity
12		Conformity (Cont'd)
15		Persuasion
17		Persuasion / Power and Politics
19		Video: Obedience
22	9	Group Dynamics
24		Group Dynamics (Cont'd)
26	10	Conflict Management
Mar 29-Apr 2		*****SPRING BREAK*****
Apr 5		Conflict Management (Cont'd)
7	11*	Stress [*Read only p. 248-265]
9		<u>EXAM #3</u>
12	2	Social Perception [Impression Formation]

	14	Social Perception (Cont'd)
	16	Social Perception (Cont'd)
	19	12 Communication / Video: Productivity & the SFP (VT 0409)
	21	Communication (Cont'd)
	23	13 Organizational Design
	26	14 Environmental Influences / Cultural Influences
	28	Cultural Influences (Cont'd)
	30	15 Cultural Influences (Cont'd)/Organizational Development
May	3	Organizational Development (Cont'd)
	5	Organizational Development (Cont'd)
	7	<u>EXAM #4</u>

GRADING:

1. There will be four multiple choice exams of approximately equal weight. The exams will be scantron graded so bring a #2 pencil to the exam.
2. Grades will be determined separately for each of the exams. The last exam will not be comprehensive. The lowest score on exams #1, #2, or #3 will be dropped. All students, however, must take exam #4 and it will be counted. The final grade, therefore, will be determined by adding the cutoff scores of the higher two of the first three exams plus exam #4.
3. Full credit will not be given for an exam missed by a student (other than one of the first 3 which will be dropped) unless:
 - (a) the instructor is contacted in person (face-to-face or by telephone) but not through messages,
 - (b) prior to the examination, and
 - (c) unless there is a valid reason for missing the exam.
 - (d) A doctor's verification that you were unconscious will also suffice. Even if you are sick, however, you must still call me!
4. Attendance: Unless you obtain prior approval from the instructor, and for isolated circumstances only, you must attend and take exams in the section for which you have registered.
5. An incomplete will not be given for not doing well in the class or dropping after the deadline.
6. I DO NOT POST GRADES!
7. There are no provisions for extra credit.